



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, June 9, 2026, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom: <https://zoom.us/j/91619901314>
Live stream the meeting on YouTube: <https://www.youtube.com/@junctionartsandmedia>

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance (6:01)
- III. Local Liquor Control Board: (6:02)
 1. Consider the Renewal Application of Maple Street Catering, LLC, dba Big Fatty's BBQ, 186 S. Main St., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption)
 2. Consider the Renewal Application of Fontinalis, LLC, dba Fontinalis, 27 N. Main St., WRJ, VT. 05001 (2nd Class)
 3. Consider the Renewal Application of Northern Hospitality, dba Hotel Coolidge, 3950 Main St., WRJ, VT. 05001 (1st Class, 3rd Class)
 4. Consider the Renewal Application of K-B Ventures Inc., dba Jake's Market & Deli, 1477 Maple St., Hartford, VT. 05047 (2nd Class, Tobacco License, Tobacco Endorsement)
 5. Consider the Renewal Application of Little Istanbul, dba Little Istanbul, 27 N. Main St., WRJ, VT. 05001 (2nd Class)
 6. Consider the Renewal Application of Hanover Consumer Cooperative Society, Inc., dba WRJ Co-op, 209 Maple St., WRJ, VT. 05001 (2nd Class)
 7. Consider the Renewal Application of Wolfree Hospitality, LLC, dba Wolf Tree, 40 Currier St., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption)
 8. Consider the Renewal Application of Global Montello Group Corp., d/b/a Jiffy Mart #439, 6800 Woodstock Rd., Quechee, VT. 05059 (2nd Class, Tobacco License, Tobacco Endorsement)
- IV. Local Cannabis Control Board: None
- V. Order of Agenda (6:07)
- VI. Selectboard
 1. Public Comment (6:08)

The Selectboard welcomes public comments. In order to accommodate as many voices as possible, anyone making a comment will be given three minutes to speak. This is not a time for extended discussion, but the Selectboard is interested in hearing comments, concerns, and suggestions from the public.¹
 2. Selectboard Comments and Announcements (6:18)
 3. Appointments: None
 4. Town Manager Report (6:23)

Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=568>
 5. Board Report, Motions & Ordinances
Committee/Commission Updates: None
Action Items:
 - a. Interviews of Applicants for Opioid Fund Grant Review Committee (6:28)
 - b. Additional Interviews of Applicants for Twin Pines Housing Task Force (6:40)
- VII. Executive Session: Legal (Discuss Potential Litigation); Personnel (Discuss and Evaluate Opioid Fund Grant Review Committee Applicants and Twin Pines Housing Task Force Applicants) (6:55)
- VIII. Selectboard
 5. Board Report, Motions & Ordinances (Continued)
Action Items:
 - c. Appoint Members to Opioid Grant Review Committee (7:15)
 - d. Appoint Members to Twin Pines Housing Task Force (7:20)
 - e. Consider Approving the Proposed DPW Purchase of a 4X4 Truck (7:25)
 - f. Review and Consider Approval of Town Fees and Charges (7:50)
 - g. Consider Approval of Capital Improvement Plan Committee Charge (8:10)

- h. Appoint a Town Official as Voting Delegate to Special Meeting of VLCT
(8:20)

Discussion Items (Action May be Taken):

- i. Review and Discuss Proposed Town Staff Social Media Policy (8:25)
j. Review and Discuss Proposed Town Communications Policy (8:40)
k. Continued Discussion of Affordability Initiatives (8:55)

IX.

X. Commission Reports (9:10)

Consent Agenda (9:20)

Approve Payroll Ending: 6/6/2026

Approve A/P Manifest: 6/5/2026 & 6/11/2026

Approve Meeting Minutes of: 5/26/2026

XI.

Future Meetings Approved: 6/23/2026 and 7/7/2026

Adjourn the Selectboard Meeting (9:25)

Public Comment:

Anyone making a comment can expect the Selectboard to respond in one of the following ways:

- a. Thank the person with no further action planned
- b. Provide an immediate response
- c. Direct the Town Manager to contact and respond to the person
- d. Seek clarification from the Town Manager at a specified meeting

Add the topic to a future Selectboard agenda

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or the Town Manager's office no later than 5pm on Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.



ENTERED

MAY 19 2026

TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

REC'D:
MAY 21 2026
TO: PD & Fire
5/22

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 5/18/26 Applicant(s): Maple Street Catering, LLC

Doing Business As: Big Fatty's BBQ

Business Address: 186 S. Main St, White River Jct, VT 05001

Telephone Number(s): _____ E-mail _____

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Brandon Fox

DOB: _____

Name: Bethany Lewis

DOB: _____

Name: Clay Vagnini

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



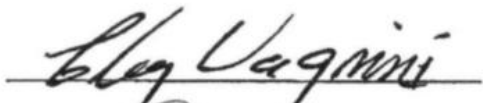
Licensee's Signature

Brandon Fox

Printed Name

5/18/26

Date



Licensee's Signature

CLAY VAGNINI

Printed Name

5/20/26

Date



Licensee's Signature

Bethany Lewis

Printed Name

5/20/26

Date

Licensee's Signature

Printed Name

Date



MAY 07 2026

Application ID: DLL - Application - 76193
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:

Maple Street Catering, LLC

Business ID:

0009554

Business Address:

186 South Main Street,
White River Jct, Vermont 05001

Entity Type:

Limited Liability Corporation

Phone:

802-296-2400

Management Type if LLC:

Email:

brandon@maplestreetcatering.com

People Information

• **Person:**

Barbara Behuniak

Business Role:

Business Principal

Email:

brandon@maplestreetcatering.com

Business Address:

,
, ,

US Citizen?

Political Position

Phone:

Name: Barbara Behuniak

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

Do you lease this Premises:

Big Fatty's BBQ

Location Address:

186 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:4563

Lodging:

Vermont Tax Department:

MRT-10055884

Education Details

Student Name:

Andrea Wagner

Training Completion Date:

Thu Sep 05 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

First Class

License Number:

LP-014811

Licensee Name:

Big Fatty's BBQ

License Status:

License issued-renewed application

Licensee Address:

186 South Main Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03242	Other	LN-017359
D-07190	Lease or proof of ownership	Maple Street Catering, LLC
D-16725	Map/Area Sketch	LN-017359
D-39766	Other	Maple Street Catering, LLC
D-03242	Other	LN-017359
D-16725	Map/Area Sketch	LN-017359

Payment and Acknowledgement

Signed by:

Brandon Fox

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2026-04-20 14:14:42

State of Vermont / DLL Payment Status:

Local Application Fee:

Local Control Payment Status:

false



Application ID: DLL - Application - 76195
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Maple Street Catering, LLC
Business ID: 0009554
Business Address: 186 South Main Street,
White River Jct, Vermont 05001
Entity Type: Limited Liability Corporation
Phone: 802-296-2400
Management Type if LLC:
Email: brandon@maplestreetcatering.com

People Information

• **Person:**
Barbara Behuniak

Business Role: Business Principal
Email: brandon@maplestreetcatering.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Barbara Behuniak
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Big Fatty's BBQ

Location Address:

186 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:4563

Lodging:

Vermont Tax Department:

MRT-10055884

Education Details

Student Name:

Andrea Wagner

Training Completion Date:

Thu Sep 05 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-014812

Licensee Name:

Big Fatty's BBQ

License Status:

License issued-renewed application

Licensee Address:

186 South Main Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03242	Other	LN-017359
D-07190	Lease or proof of ownership	Maple Street Catering, LLC
D-16725	Map/Area Sketch	LN-017359
D-39766	Other	Maple Street Catering, LLC
D-03242	Other	LN-017359
D-16725	Map/Area Sketch	LN-017359

Payment and Acknowledgement

Signed by:

Brandon Fox

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2026-04-20 14:20:34

State of Vermont / DLL Payment Status:

Local Application Fee:

Local Control Payment Status:

false



Application ID: DLL - Application - 76196
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Maple Street Catering, LLC
Business ID: 0009554
Business Address: 186 South Main Street,
White River Jct, Vermont 05001
Entity Type: Limited Liability Corporation
Phone: 802-296-2400
Management Type if LLC:
Email: brandon@maplestreetcatering.com

People Information

- **Person:**
Barbara Behuniak

Business Role: Business Principal
Email: brandon@maplestreetcatering.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Barbara Behuniak
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Big Fatty's BBQ

Location Address:

186 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

OCP

License Number:

LP-014831

Licensee Name:

Big Fatty's BBQ

License Status:

License issued-renewed application

Licensee Address:

186 South Main Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03242	Other	LN-017359
D-07190	Lease or proof of ownership	Maple Street Catering, LLC
D-16725	Map/Area Sketch	LN-017359
D-39766	Other	Maple Street Catering, LLC
D-03242	Other	LN-017359
D-16725	Map/Area Sketch	LN-017359

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-20 14:21:51

Local Application Fee:

0

State of Vermont / DLL Application Fee:

20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



HARTFORD POLICE DEPARTMENT

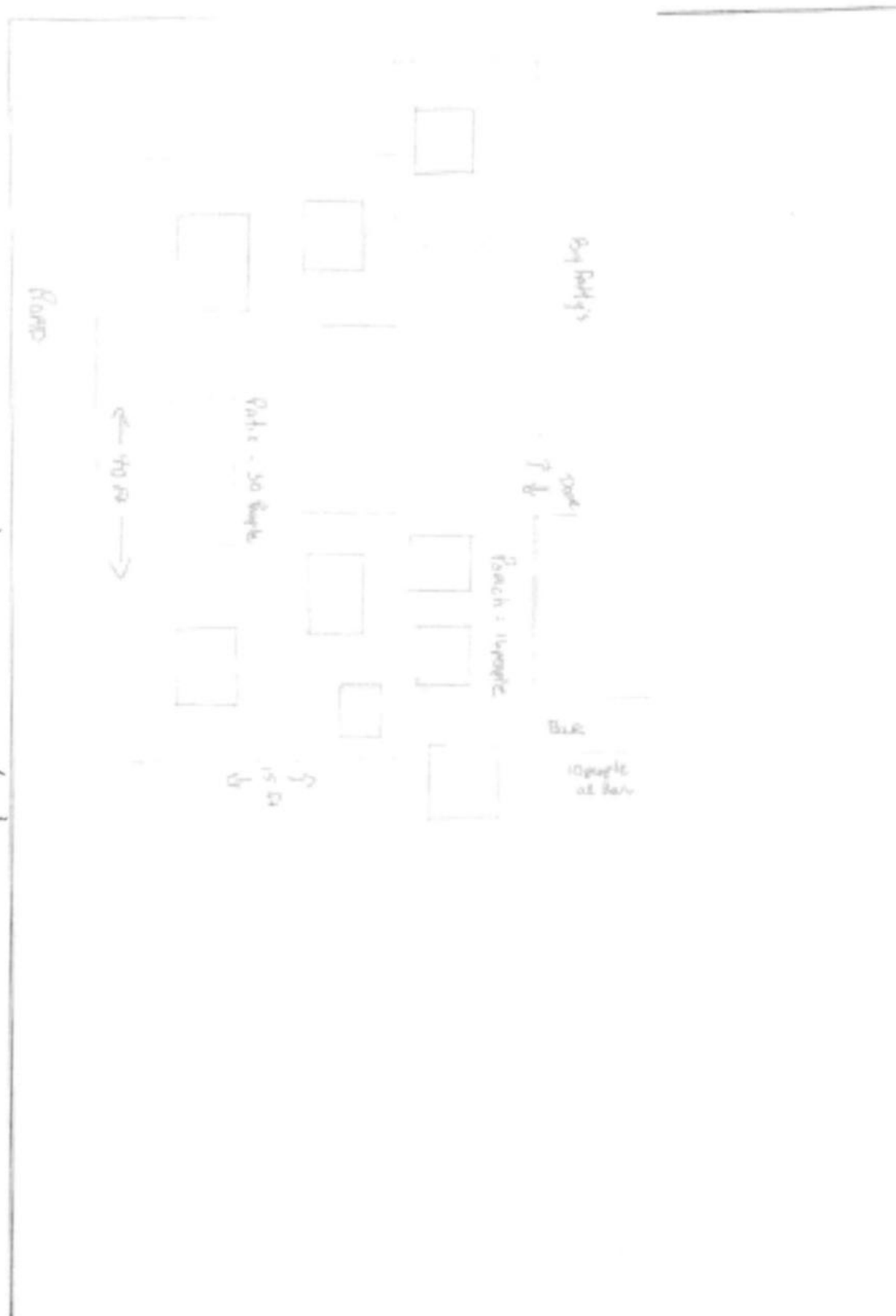
MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Kelley *Kelley*
CC:
Date: 5/26/2026
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

Maple Street Catering, LLC
d/b/a *Big Fatty's*
186 South Main Street

Brandon Fox
Bethany Lewis
Clay Vagnini



No dances 5/22/26
(BT)



Fire Inspection Report

Hartford Fire Department

Inspection 13409



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM

Scheduled 05/19/2026 14:00
Inspected On 05/19/2026 14:00
Finished At 05/19/2026 15:00
Next Inspection

Scheduled Smith

Inspection Length 0.00

Occupant

Occupant Name Big Fatty's BBQ
Building Name Restaurant
Contact Name Brandon Fox
Address 186 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-296-2400

Owner

Owner / Company Maple Street Catering
Contact Name Brandon Fox
Address 186 S. Main St.
City, State and Zip White River Junction, VT 05001-
Phone 802-291-1006

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/19/2026
Final Inspection: TBD
Occupancy Type: Assembly Occupancy - Restaurant/Bar
Occupancy Status: Granted

Follow-Up Inspection Notes:

Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-478-2724 or by email at ksmith@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

NFPA 101 (2021):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

- (1) A plan of correction has been approved.
- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
Closed	50.6.6.1 - Commercial Cooking: Cleaning of Exhaust Systems If upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained qualified, and certified person(s) acceptable to the AHJ. [96:12.6.1] Comments: Kitchen hood noted as missing proof of being cleaned by a TQP. Owner stated hood was cleaned last month and will provide proof. Required Action: Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge. Hood system shall be cleaned by a properly trained, qualified, and certified company or person(s).	Kitchen
Closed	50.6.2.1 - Commercial Cooking: Inspection, Testing, and Maintenance of Fire-Extinguishing Systems Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the AHJ at least every 6 months. [96:12.2.1] Comments: Kitchen hood noted as having expired hood inspection. Owner stated that hood inspection company will be conducting inspection next week. Required Action:- Fire protection equipment shall be inspected by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Proof of inspection, approved by the AHJ shall be affixed by a technically qualified person to the control panel, control valve or riser of the fire protection system after any required annual or semi-annual inspection has been completed as evidence of that inspection. NOTED VIOLATIONS ON THE SYSTEM SHALL BE ADDRESSED AND CORRECTED WITHIN THIRTY (30) DAYS.	Kitchen
Closed	14.14.5.2.1 - Illumination of Exit Signs Every sign required to be illuminated by 14.14.6.3, 14.14.7, and 14.14.8.1 shall be continuously illuminated as required under the provisions of Section 14.12, unless otherwise provided in 14.14.5.2.2. [101:7.10.5.2.1] Comments: Emergency Lighting noted as having no battery back-up in the following locations: - Above electrical panels - Exit door to street side/deck Required Action: Emergency power equipment for egress illumination shall be in proper working order and properly maintained at all times.	Building
Open	7.2.2.4.5 - Handrails Existing required handrails shall be not less than 30 in. and not more than 38 in. above the surface of the tread, measured vertically to the top of the rail from the leading edge of the tread. Required guards and handrails shall continue for the full length of each flight of stairs. At turns of new stairs, inside handrails shall be continuous between flights at landings. New handrail ends shall be returned to the wall or floor or shall terminate at newel posts. Handrails shall include the following features: (1) A circular cross section with an outside diameter of not less than 1¼ in. and not	Building

more than 2 in.

(2) A shape that is other than circular with a perimeter dimension of not less than 4 in. but not more than 6¼ in., and with the largest cross-sectional dimension not more than 2¼ in. provided that graspable edges are rounded

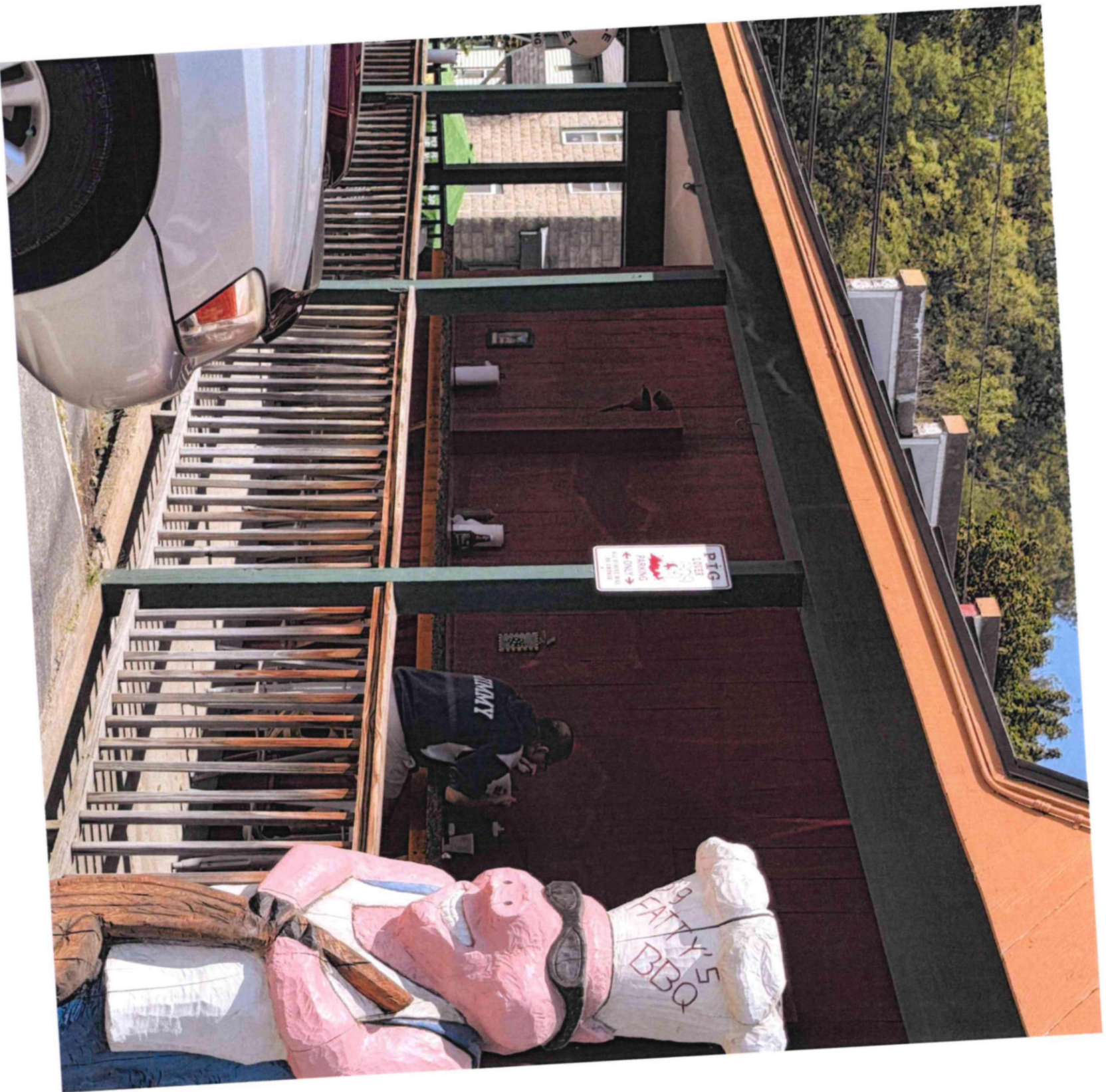
Comments: - Handrails noted as either missing and or non-compliant on deck.

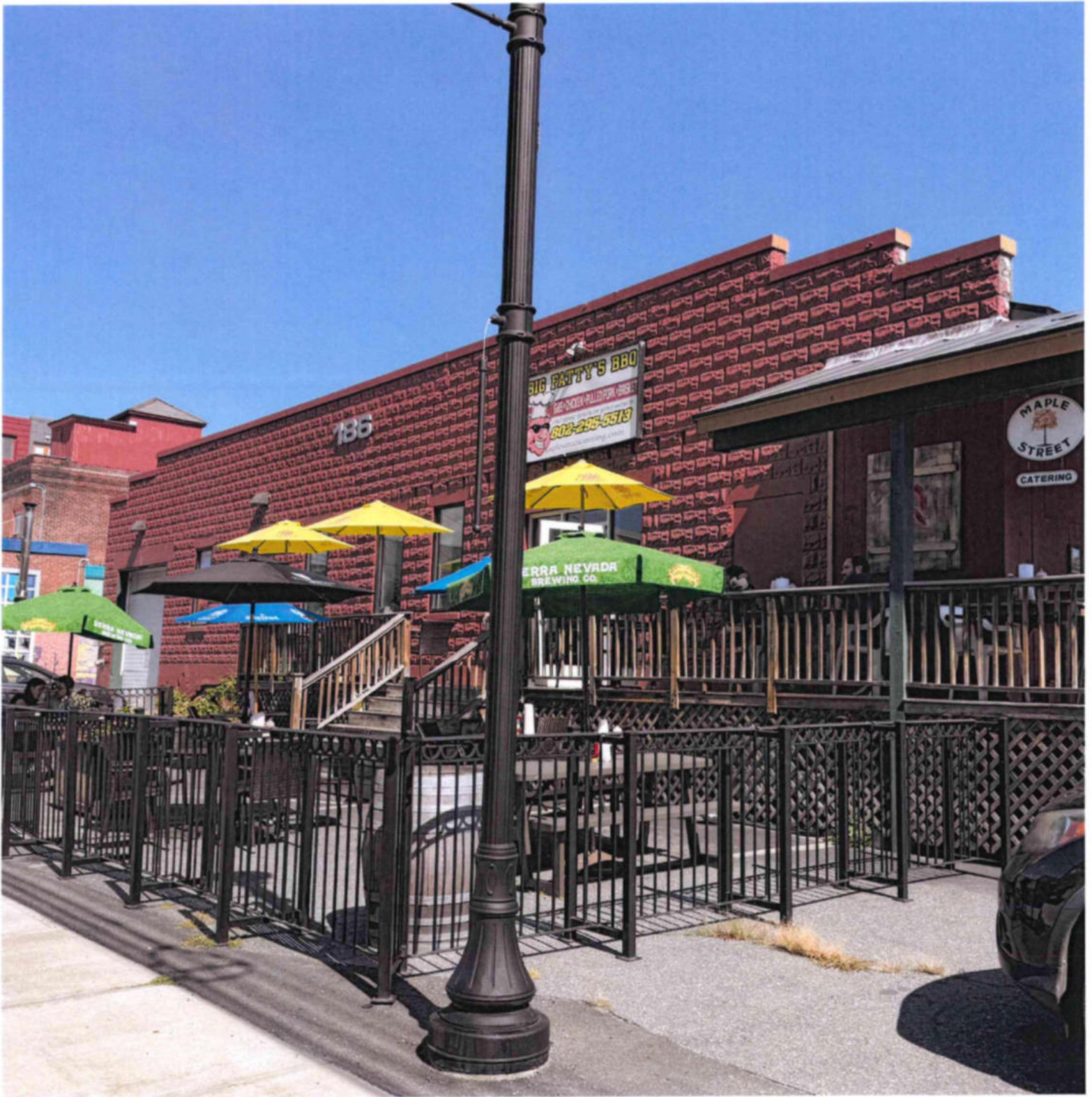
Required Action:- Compliant Handrails shall be installed in all applicable areas.

Closed	7.2.2.4 - Guards Guards shall be provided at the open sides of means of egress that exceed 30 in. above the floor or grade below. Guards shall be not less than 42 in. high, except as permitted by one of the following: (1) Existing guards within dwelling units shall be permitted to be not less than 36 in. high. (2) The requirement shall not apply in assembly occupancies where otherwise provided in the codes. (3) Existing guards on existing stairs shall be permitted to be not less than 30 in. high. Open guards, other than approved, existing open guards, shall have intermediate rails or an ornamental pattern such that a sphere 4 in. in diameter is not able to pass through any opening up to a height of 34 in.	Building
Comments: - Guards noted as either missing and or non-compliant on deck. Required Action:- Compliant guards shall be installed in all applicable areas.		
Open	12.3.3.1 - Maintenance of Fire-Resistive Construction. Required fire-resistive construction, including fire barriers, fire walls, exterior walls due to location on property, fire-resistive requirements based on type of construction, draft-stop partitions, and roof coverings, shall be maintained and shall be properly repaired, restored, or replaced where damaged, altered, breached, penetrated, removed, or improperly installed.	Kitchen
Comments: Exposed penetration in fire resistive construction material noted in these areas: - Kitchen ceiling Required Action:Where required, fire-rated gypsum wallboard walls or ceilings that are damaged to the extent that through openings exist, the damaged gypsum wallboard shall be replaced or returned to the required level of fire resistance using a listed repair system or using materials and methods equivalent to the original construction.		
Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6.	Building
Comments: Fire extinguishers noted as having expired TQP verification. Required Action:Commercial fire extinguishers are required to have annual TQP inspection.		
Closed	10.18.7 - Fueled Equipment Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment, and portable cooking equipment, shall not be stored, operated, or repaired within a building except under one of the following conditions: (1) The building or room has been constructed for such use in accordance with the building code. (2) The use is allowed by other provisions of this Code.	Building
Comments: Gas powered lawn mower noted being stored in garage door area outside of kitchen. Required Action:Remove gas powered lawn mower from building. - Lawn mower was removed prior to the end of inspection.		

Actions History

Date	Type	Inspector	Narrative
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TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee



HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 5-18-26 Applicant(s): Max Overstrom-Coleman

Fontinalis LLC

Doing Business As:

Fontinalis

Business Address:

27 N MAIN ST, WRT VT 05001

Telephone Number(s):

E-mail:

Other Contact Name(s), if applicable:

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: MAX OVERSTROM-COLEMAN

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

MAX OVERSTROM
COLEMAN

Printed Name

5-18-24

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

MAY 05 2026

Application ID: DLL - Application - 77145
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Fontinalis LLC
Business ID: 0421517
Business Address: 102 Turnpike Rd N,
Fairlee, Vermont 05045
Entity Type: Limited Liability Corporation
Phone: 8036851330
Management Type if LLC:
Email: max@fontinalisvt.com

People Information

- **Person:**
Max Overstrom-Coleman

Business Role:
Business Principal

Email:
max@fontinalisvt.com

Business Address:
102 Turnpike Rd N,
Fairlee, Vermont, 05045

US Citizen?

Political Position

Phone:

Name: Max Overstrom-Coleman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5658		Speeding tickets over 10 years old	

Location/ Premises Detail

Location Name:

Fontinalis

Do you lease this Premises:**Health License:**

Food:

Lodging:

Location Address:27 North Main St,
White River Junction, Vermont 05001**Vermont Tax Department:**

SUT-11239250

Local Jurisdiction/ Town Clerk:

Hartford

Education Details**Student Name:****Training Completion Date:****Mode of Training:****Type of Training:****Foundational License (if applicable)****License Type:**

Second Class

License Number:

LP-028543

Licensee Name:

Fontinalis

License Status:

License Active - Renewal in Process

Licensee Address:27 North Main St Suite 10,
White River Junction, Vermont 05001**License Start Date:****License End Date:****Documents Attached**

Name	Document Type	Assosicated With
D-04183	Articles of Organization	Fontinalis LLC
D-04184	Federal Employee Identification #	Fontinalis LLC
D-04186	Lease or proof of ownership	LN-025576

Payment and Acknowledgement**Signed by:**

Max Overstrom-Coleman

State of Vermont / DLL Application Fee:

70.00

Date of Submission:

2026-05-05 19:26:03

State of Vermont / DLL Payment Status:**Local Application Fee:**

70

Local Control Payment Status:

false



HARTFORD POLICE DEPARTMENT

MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Kelley *[Signature]*
CC:
Date: 5/26/2026
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

Fontinalis, LLC
d/b/a Fontinalis
27 North Main Street

Maxwell Overstrom-Coleman



Fire Inspection Report

Hartford Fire Department

Inspection 13400



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM

Scheduled 05/13/2026 15:00

Scheduled Smith

Inspected On 05/13/2026 15:00

Finished At 05/13/2026 15:30

Inspection Length 0.00

Next Inspection

Occupant

Occupant Name Fontinalis
Building Name Mercantile
Contact Name Max Overstrom-Coleman
Address 27 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-685-1330

Owner

Owner / Company RAILROAD ROW LLC
Contact Name Max Overstrom-Coleman
Address PO BOX 267
City, State and Zip HANOVER, NH 03755-
Phone 802-685-1330

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/13/2026
Final Inspection: TBD
Occupancy Type: Mercantile
Occupancy Status: Granted

Follow-Up Inspection Notes:
No violations found at time of inspection.

Violation Summary

Status	Violation	Location
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Actions History

Date	Type	Inspector	Narrative
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TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

Rec'd

APR 16 2026

✓ check

4/23/16
TO [initials]
+
VIRE

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 4/1/26 Applicant(s): NORTHERN HOSPITALITY LIMITED

Doing Business As: HOTEL COOLIDGE

Business Address: 39 SO MAIN ST / WRT. VT 05001

Telephone Number(s): E-mail:

Other Contact Name(s), if applicable: DAVID BRIGGS

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: DAVID C. BRIGGS

DOB:

Name:

DOB:

Name:

DOB:

Name:

DOB:

Name:

DOB:

Name:

DOB:

Please list violations for the past **THREE** years any licensee, director, owner, stockholder has been charged with(See *Hartford Liquor Policy for Details*). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past **THREE** Years (See *Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

DAVID C. BRIGGS

Printed Name

4/1/26

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 76036
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Northern Hospitality Limited Partnership
Business ID: 0040457
Business Address: P.O. Box 515,
White River Jct, Vermont 05001
Entity Type: Limited Liability Partnership
Phone: 802-683-5502
Management Type if LLC:
Email: davidhotelcoolidge@gmail.com

People Information

- **Person:**
David Briggs

Business Role: Business Principal
Email: davidhotelcoolidge@gmail.com
Business Address: ,
,
US Citizen?
Political Position
Phone: **Name:** David Briggs
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Hotel Coolidge

Location Address:

39 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:9149

Lodging:6004

Vermont Tax Department:

MRT-10003377-001

Education Details

Student Name:

David Briggs

Training Completion Date:

Fri Apr 17 00:00:00 GMT 2026

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-020052

Licensee Name:

Hotel Coolidge

License Status:

License issued-renewed application

Licensee Address:

39 South Main Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

David Briggs

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2026-04-17 15:31:44

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 76038
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: Northern Hospitality Limited Partnership
Business ID: 0040457
Business Address: P.O. Box 515,
White River Jct, Vermont 05001
Entity Type: Limited Liability Partnership
Phone: 802-683-5502
Management Type if LLC:
Email: davidhotelcoolidge@gmail.com

People Information

- **Person:**
David Briggs

Business Role: Business Principal
Email: davidhotelcoolidge@gmail.com
Business Address: ,
, ,
US Citizen?
Political Position
Phone: **Name:** David Briggs
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Hotel Coolidge

Location Address:

39 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:9149

Lodging:6004

Vermont Tax Department:

MRT-10003377-001

Education Details

Student Name:

David Briggs

Training Completion Date:

Fri Apr 17 00:00:00 GMT 2026

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

First Class

License Number:

LP-020051

Licensee Name:

Hotel Coolidge

License Status:

License issued-renewed application

Licensee Address:

39 South Main Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

David Briggs

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2026-04-17 15:37:56

State of Vermont / DLL Payment Status:

Local Application Fee:

115

Local Control Payment Status:

false



HARTFORD POLICE DEPARTMENT

MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Constance Kelley *CRK*
CC:
Date: 4/28/2026
Re: Liquor License for

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

Northern Hospitality Limited
d/b/a Hotel Coolidge
39 South Main Street

David Briggs



Fire Inspection Report

Hartford Fire Department

Inspection 13425



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR4
Shift FM

Scheduled 05/22/2026 10:00
Inspected On 05/22/2026 10:00
Finished At 05/22/2026 10:30
Next Inspection

Scheduled Peltier

Inspection Length 0.50

Occupant

Occupant Name Hotel Coolidge
Building Name Assembly Occupancy
Contact Name David Briggs
Address 39 S MAIN ST
City, State and Zip White River Junction, VT 05001--
Phone 802-295-3118

Owner

Owner / Company NORTHERN HOSPITALITY LTD PARTNERS
Contact Name DAVID BRIGGS
Address P O BOX 515
City, State and Zip WHITE RIVER JUNCTION, VT 05001--
Phone 802-295-3118

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/22/2026
Final Inspection: 05/22/2026
Occupancy Type: Assembly
Occupancy Status: GRANTED

Final Inspection Notes:

- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

- (1) A plan of correction has been approved.
- (2) The occupancy classification remains the same

Violation Summary

Status	Violation	Location
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Actions History

Date	Type	Inspector	Narrative
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TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
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✓ MAY 13 2026
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5/19 WKE

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 5/11/26 Applicant(s): Jake's Market + Deli
ICB Ventures Inc
Doing Business As: Jake's Market + Deli
Business Address: 1477 Maple St.
Telephone Number(s): _____ E-mail: _____
Other Contact Name(s), if applicable: Ryan Bergeron

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Bruce Bergeron

DOB: _____

Name: Ed Kerrigan

DOB: _____

Name: Ryan Bergeron

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.

Ryan Bergeron

Licensee's Signature

Ryan Bergeron

Printed Name

5/11/26

Date

Bruce Bergeron

Licensee's Signature

Bruce Bergeron

Printed Name

5/11/26

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

APR 22 2026



Application ID: DLL - Application - 74939
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: K-B Ventures Inc.
Business ID: 0129631
Business Address:
,
,
Entity Type: Business Corporation
Management Type if LLC:
Phone:
Email: rbergeron@jakesmarket.com

People Information

- **Person:**
Maggie Griffin

Business Role: Officer/Director
Email: mhalley@jakesmarket.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Maggie Griffin
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

- **Person:**
Ryan Bergeron

Business Role: Business Principal
Email: rbergeron@jakesmarket.com

Business Address:

,
, ,

Phone:

US Citizen?

Political Position

Name: Ryan Bergeron

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Jake's Market & Deli

Do you lease this Premises:

Health License:

Food:

Lodging:

Location Address:

1477 Maple Street,
Hartford, Vermont 05047

Vermont Tax Department:

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Bruce Bergeron

Training Completion Date:

Mon Nov 25 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-015952

Licensee Name:

Jake's Market & Deli

License Status:

License issued-renewed application

Licensee Address:

1477 Maple Street ,
Hartford, Vermont 05047

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-33408	Lottery License Agreement	LN-018373

D-34839	Lottery License Agreement	K-B Ventures Inc.
D-39748	Other	K-B Ventures Inc.
D-40630	Other	K-B Ventures Inc.
D-40631	Other	K-B Ventures Inc.
D-33408	Lottery License Agreement	LN-018373

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-09 18:33:23

Local Application Fee:

0

State of Vermont / DLL Application Fee:

50.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Application ID: DLL - Application - 74949
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: K-B Ventures Inc.
Business ID: 0129631
Business Address:
,
,
Entity Type: Business Corporation
Management Type if LLC:
Phone:
Email: rbergeron@jakesmarket.com

People Information

- **Person:**
Maggie Griffin

Business Role: Officer/Director
Email: mhalley@jakesmarket.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Maggie Griffin
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

- **Person:**
Ryan Bergeron

Business Role: Business Principal
Email: rbergeron@jakesmarket.com

Business Address:

,
,,

Phone:

US Citizen?

Political Position

Name: Ryan Bergeron

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Jake's Market & Deli

Do you lease this Premises:

Health License:

Food:

Lodging:

Location Address:

1477 Maple Street,
Hartford, Vermont 05047

Vermont Tax Department:

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Margaret Griffin

Training Completion Date:

Mon Nov 25 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-015951

Licensee Name:

Jake's Market & Deli

License Status:

License issued-renewed application

Licensee Address:

1477 Maple Street ,
Hartford, Vermont 05047

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-33408	Lottery License Agreement	LN-018373

D-34839	Lottery License Agreement	K-B Ventures Inc.
D-39748	Other	K-B Ventures Inc.
D-40630	Other	K-B Ventures Inc.
D-40631	Other	K-B Ventures Inc.
D-33408	Lottery License Agreement	LN-018373

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-09 18:37:35

Local Application Fee:

0

State of Vermont / DLL Application Fee:

110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Application ID: DLL - Application - 74946
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: K-B Ventures Inc.
Business ID: 0129631
Business Address:
,
,
Entity Type: Business Corporation
Management Type if LLC:
Phone:
Email: rbergeron@jakesmarket.com

People Information

- **Person:**
Maggie Griffin

Business Role: Officer/Director
Email: mhalley@jakesmarket.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Maggie Griffin
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

- **Person:**
Ryan Bergeron

Business Role: Business Principal
Email: rbergeron@jakesmarket.com

Business Address:

,
, ,

Phone:

US Citizen?

Political Position

Name: Ryan Bergeron

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Jake's Market & Deli

Location Address:

1477 Maple Street,
Hartford, Vermont 05047

Local Jurisdiction/ Town Clerk:

Hartford

Do you lease this Premises:

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Bruce Bergeron

Training Completion Date:

Mon Nov 25 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Second Class

License Number:

LP-015950

Licensee Name:

Jake's Market & Deli

License Status:

License issued-renewed application

Licensee Address:

1477 Maple Street ,
Hartford, Vermont 05047

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-33408	Lottery License Agreement	LN-018373

D-34839	Lottery License Agreement	K-B Ventures Inc.
D-39748	Other	K-B Ventures Inc.
D-40630	Other	K-B Ventures Inc.
D-40631	Other	K-B Ventures Inc.
D-33408	Lottery License Agreement	LN-018373

Payment and Acknowledgement

Signed by:

Bruce Bergeron

Date of Submission:

2026-04-09 18:36:36

Local Application Fee:

70

State of Vermont / DLL Application Fee:

70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



HARTFORD POLICE DEPARTMENT

MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Kelley
CC:
Date: 5/26/2026
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

KB Ventures Inc

d/b/a Jake's Market + Deli

1477 Maple Street

Bruce Bergeron
Edward Kerrigan
Ryan Bergeron



Fire Inspection Report

Hartford Fire Department

Inspection 13407



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM

Scheduled 05/19/2026 09:30
Inspected On 05/19/2026 09:30
Finished At 05/19/2026 10:00
Next Inspection

Scheduled Smith
Inspection Length 0.00

Occupant

Occupant Name Jake's Market & Deli
Building Name Convenience Store
Contact Name Ryan Bergeron
Address 1477 MAPLE ST
City, State and Zip Hartford, VT 05047-
Phone 802-698-8106

Owner

Owner / Company K-B Ventures Inc
Contact Name Ryan Bergeron
Address 227 Mechanic Street
City, State and Zip Lebanon, NH 03766-
Phone 603-398-4590

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/19/2026
Final Inspection: TBD
Occupancy Type: Mercantile Occupancy
Occupancy Status: Granted

Follow-Up Inspection Notes:

Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-478-2724 or by email at ksmith@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

NFPA 101 (2021):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

- (1) A plan of correction has been approved.
- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
Open	4.4.5 - Vertical Openings Every vertical opening between the floors of a building shall be suitably enclosed or protected, as necessary, to provide the following: (1) Reasonable safety to occupants while using the means of egress by preventing spread of fire, smoke, or fumes through vertical openings from floor to floor to allow occupants to complete their use of the means of egress (2) Limitation of damage to the buildings and its contents Comments: Ceiling tiles noted as missing or out of place throughout the building. Required Action: Have ceiling tiles put properly in place to maintain smoke barrier protection.	Building
Open	210.8(B) - GFCI Outlets All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom, Garage, Outdoors, Crawl spaces, Unfinished basements, Kitchen, Sinks, Boathouses, Bathrooms, Laundry Areas) 210.8(B) Other Than Dwelling Units. All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel. (1) Bathrooms (2) Kitchens (3) Rooftops Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop. (4) Outdoors Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable. Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(3) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection. (5) Sinks where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink. Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection. Exception No. 2 to (5): For receptacles located in patient bed locations of general care (Category 2) or critical care (Category 1) spaces of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required. (6) Indoor wet locations	Kitchen

-
- (7)
Locker rooms with associated showering facilities
- (8)
Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms
- (9)
Crawl spaces — at or below grade level
- (10)
Unfinished portions or areas of the basement not intended as habitable rooms

Comments: GFCI outlets NOT noted in these areas:

- Kitchen
- Sinks

Required Action: All 125-volt, single-phase, 15- and 20- ampere receptacles installed in the locations specified above shall have ground-fault circuit interrupter protection. Replace outlets with GFCI outlets in all noted applicable areas.

Open	9.12.1 - Carbon Monoxide Detectors (Hardwired) All newly installed carbon monoxide alarms (detectors) in multiple unit dwellings, lodging or rooming houses, hotels and dormitories, educational or other buildings in which people sleep, shall be directly hard wired to a non-dedicated electrical branch circuit for the building and by battery. Carbon monoxide detectors in one-two family dwellings that existed prior to October 22, 2005, shall be permitted to be electrically or battery powered by any approved source. -add- section 101:13.3.4.4 Carbon Monoxide Detection Existing Assembly: Carbon monoxide alarms or carbon monoxide detectors in accordance with Section 9.12 and 13.3.4.4 shall be provided in all of the following locations: (1) In any section of a corridor or communal area that is in the immediate vicinity of the door(s) opening to any room containing a fuel burning appliance or carbon monoxide producing equipment. (2) On the ceilings of rooms containing permanently installed fuel-burning appliances or fuelburning fireplace Comments: Carbon monoxide alarms noted as expired/missing/non-compliant around heating appliance. Required Action:- Carbon monoxide alarms (Hardwired) shall be installed or replaced in the noted applicable areas.	Building
------	--	----------

Open	1:11.5.1.7.1 - Periodic Inspection of Heating Appliances All fuel fired heating appliances shall be cleaned and maintained in accordance with the manufacturer's instructions, and shall be inspected at least once during any 2 year period by person(s) certified in accordance with section 1.13. Inspections shall be in accordance with the standards and recommended procedures for inspection of existing appliances established under NFPA 31, 54 and 211, including the measurement of carbon monoxide in the flue gas. At the time of inspection the appliance shall be marked with the date of the inspection and the name and certificate number of the person who performed the inspection. When the inspection determines the existing situation involves a distinct hazard to life or property and requires immediate action, the violation(s) shall be immediately corrected or the certified inspector conducting the inspection shall contact the AHJ and disconnect the heating appliance from operation. Comments: - Fuel fired heating appliance noted and operational. Required Action:- Provide supporting documentation of appliance inspection and compliance.	Building
------	---	----------

Open	110.26 - Spaces About Electrical Equipment Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment. Comments: Accumulation of storage around and in front of electrical panels noted. Required Action: Electrical panels require a working space of 36 inches around the panels.	Office
------	--	--------

Actions History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

MAY 12 2026

sent: 5/12
LIVE 5/18



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 5/12/20 Applicant(s): Little Istanbul INC

Doing Business As:

Little Istanbul

Business Address:

27 N. Main St., White River Jct.

Telephone Number(s):

E-mail: _____

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Jacqueline Oktay

DOB: _____

Name: Vural Oktay

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

Jacqueline Oktay - 10/10/23 - speeding ticket
7/3/24 - speeding

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



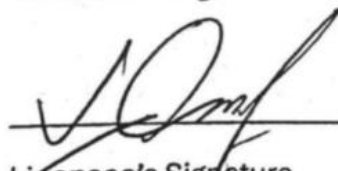
Licensee's Signature

Jacqueline
~~Stratton~~ Oktay
cmr

Printed Name

5/12/26

Date



Licensee's Signature

Vural Oktay

Printed Name

5/12/26

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 77441
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Little Istanbul, Inc.
Business Address: 306 Runnals Road,
White River Jct, Vermont 05001
Phone: 802-274-1604
Email: tuckerboxvt@gmail.com

Business ID: 0338133
Entity Type: Business Corporation
Management Type if LLC:

People Information

- **Person:** Jacqueline Oktay

Business Role: Business Principal
Business Address: 306 Runnals Road,
White River Junction, Vermont, 05001
Phone:

Email: littleistanbulgifts@gmail.com
US Citizen?
Political Position
Name: Jacqueline Oktay
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5840	Hartford	Speeding	Tue Oct 10 00:00:00 GMT 2023
CV-6033	Lyndonville	Speeding	Wed Jul 03 00:00:00 GMT 2024

Location/ Premises Detail

Location Name:

Little Istanbul

Location Address:

27 North Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Do you lease this Premises:**Health License:**

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:**Training Completion Date:****Mode of Training:****Type of Training:**

Foundational License (if applicable)

License Type:

Second Class

License Number:

LP-020449

Licensee Name:

Little Istanbul

License Status:

License Active - Renewal in Process

Licensee Address:

27 North Main Street ,
Hartford, Vermont 05001

License Start Date:**License End Date:**

Documents Attached

Name	Document Type	Assosicated With
D-03031	Articles of Organization	LN-021700
D-03032	Other	LN-021700
D-03033	Lease or proof of ownership	LN-021700
D-03034	Lease or proof of ownership	LN-021700
D-03035	Sales and Use tax documents	LN-021700
D-03036	Federal Employee Identification #	LN-021700
D-03031	Articles of Organization	LN-021700
D-03032	Other	LN-021700
D-03033	Lease or proof of ownership	LN-021700
D-03034	Lease or proof of ownership	LN-021700
D-03035	Sales and Use tax documents	LN-021700
D-03036	Federal Employee Identification #	LN-021700

Payment and Acknowledgement

Signed by:

Jacqueline J. Oktay

Date of Submission:

2026-05-12 14:27:41

Local Application Fee:

70

State of Vermont / DLL Application Fee:

70.00

State of Vermont / DLL Payment Status:**Local Control Payment Status:**

false



Application ID: DLL - Application - 77441
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Little Istanbul, Inc.
Business ID: 0338133
Business Address: 306 Runnals Road,
White River Jct, Vermont 05001
Entity Type: Business Corporation
Phone: 802-274-1604
Management Type if LLC:
Email: tuckerboxvt@gmail.com

People Information

- **Person:** Jacqueline Oktay

Business Role: Business Principal
Email: littleistanbulgifts@gmail.com
Business Address: 306 Runnals Road,
White River Junction, Vermont, 05001
US Citizen?
Political Position
Phone: **Name:** Jacqueline Oktay
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5840	Hartford	Speeding	Tue Oct 10 00:00:00 GMT 2023
CV-6033	Lyndonville	Speeding	Wed Jul 03 00:00:00 GMT 2024

Location/ Premises Detail**Location Name:**

Little Istanbul

Location Address:27 North Main Street,
White River Junction, Vermont 05001**Local Jurisdiction/ Town Clerk:**

Hartford

Do you lease this Premises:**Health License:**

Food:

Lodging:

Vermont Tax Department:**Education Details****Student Name:****Training Completion Date:****Mode of Training:****Type of Training:****Foundational License (if applicable)****License Type:**

Second Class

License Number:

LP-020449

Licensee Name:

Little Istanbul

License Status:

License Active - Renewal in Process

Licensee Address:27 North Main Street ,
Hartford, Vermont 05001**License Start Date:****License End Date:****Documents Attached**

Name	Document Type	Assosicated With
D-03031	Articles of Organization	LN-021700
D-03032	Other	LN-021700
D-03033	Lease or proof of ownership	LN-021700
D-03034	Lease or proof of ownership	LN-021700
D-03035	Sales and Use tax documents	LN-021700
D-03036	Federal Employee Identification #	LN-021700
D-03031	Articles of Organization	LN-021700
D-03032	Other	LN-021700
D-03033	Lease or proof of ownership	LN-021700
D-03034	Lease or proof of ownership	LN-021700
D-03035	Sales and Use tax documents	LN-021700
D-03036	Federal Employee Identification #	LN-021700

Payment and Acknowledgement

Signed by:

Jacqueline J. Oktay

Date of Submission:

2026-05-12 14:27:41

Local Application Fee:

70

State of Vermont / DLL Application Fee:

70.00

State of Vermont / DLL Payment Status:**Local Control Payment Status:**

false



HARTFORD POLICE DEPARTMENT

MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Kelley *[Signature]*
CC:
Date: 5/26/2026
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

Little Istanbul Inc
d/b/a *Little Istanbul*
27 North Main Street

Jacqueline Oktay
Vural Oktay



Fire Inspection Report

Hartford Fire Department

Inspection 13405



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM

Scheduled 05/18/2026 12:00
Inspected On 05/18/2026 12:00
Finished At 05/18/2026 12:30
Next Inspection

Scheduled Smith

Inspection Length 0.00

Occupant

Occupant Name Little Istanbul
Building Name Mercantile
Contact Name Jacqueline Oktay
Address 27 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-274-1604

Owner

Owner / Company RAILROAD ROW LLC
Contact Name William Buttinger
Address PO BOX 267
City, State and Zip HANOVER, NH 03755-
Phone 603-643-6880

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/18/2026
Final Inspection: N/A
Occupancy Type: Mercantile Occupancy
Occupancy Status: Granted

Follow-Up Inspection Notes:

No violations noted at time of inspection. Please contact me by phone 802-478-2724 or by email at ksmith@hartford-vt.org with any further information.

Violation Summary

Status	Violation	Location
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Actions History

Date	Type	Inspector	Narrative
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TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

✓ MAY 12 2026
VTD King
5/12 - sent TPA

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 5/12/26 Applicant(s): HANOVER CONSUMER COOPERATIVE SOCIETY INC (HANOVER COOP)

Doing Business As:

WHITE RIVER JUNCTION CO-OP

Business Address:

209 MAPLE ST, WHITE RIVER JUNCTION, VT 05001

Telephone Number(s):

-

E-mail:

Other Contact Name(s), if applicable:

THOMAS LAMPPA, STORE MANAGER

GREG GILMAN, ASSISTANT STORE MANAGER

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: BRUCE FOLLETT, DIRECTOR OF OPERATIONS

DOB: _____

Name: THOMAS LAMPPA, STORE MANAGER

DOB: _____

Name: GREG GILMAN, ASSISTANT STORE MANAGER

DOB: _____

Name: ET

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.

B-710
Licensee's Signature

Bruce Follett
Printed Name

5/12/26
Date

[Signature]
Licensee's Signature

THOMAS LAMPPA
Printed Name

5/12/26
~~5/11/26~~
Date

[Signature]
Licensee's Signature

GREG GRIMAN
Printed Name

5/12/26
Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 77816
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Hanover Consumer Cooperative Society Inc.
Business ID: 0007302
Business Address: P.O. Box 633,
Hanover, New Hampshire 03755
Entity Type: Business Corporation
Phone: 802-765-2872
Management Type if LLC:
Email: mikeeigenbrode@coopfoodstore.com

People Information

• **Person:**

Lynn Ellen Schimoler

Business Role:
Business Principal

Business Address:
6 Greenwood Dr.,
Essex, Vermont, 05452

Phone:

Email:

US Citizen?

Political Position

Name: Lynn Ellen Schimoler

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• **Person:**

Caterina Tierney

Business Role:
Business Principal

Email:
catetierney@coopfoodstore.com

Business Address:
19 Spencer St. Apt 317,
Lebanon, New Hampshire, 03766

Phone:

US Citizen?

Political Position

Name: Caterina Tierney

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• **Person:**

Eileen O'Toole

Business Role:
Business Principal

Business Address:
101 East Wheelock St,
Hanover, New Hampshire, 03755

Phone:

Email:

US Citizen?

Political Position

Name: Eileen O'Toole

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• **Person:**

Jamie Shechtman

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
jamieshechtman@coopfoodstore.com

US Citizen?

Political Position

Name: Jamie Shechtman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• **Person:**

Infiniti Sanderfer

Business Role:

Officer/Director

Email:**US Citizen?****Business Address:**15 Village Ln, Apt 54,
West Lebanon, New Hampshire, 03784**Political Position****Name:** Infiniti Sanderfer**Phone:****Office:****Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Alice Kennedy

Business Role:

Officer/Director

Email:**US Citizen?****Business Address:**22 Main St. P.O. Box 204,
Enfield, New Hampshire, 03748**Political Position****Name:** Alice Kennedy**Phone:****Office:****Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Michael Eigenbrode

Business Role:

Officer/Director

Email:**US Citizen?****Business Address:**83A Summer St,
Hartford, Vermont, 05047**Political Position****Name:** Michael Eigenbrode**Phone:****Office:****Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Mike Eigenbrode

Business Role:

Registered Agent

Email:

mikeeigenbrode@coopfoodstore.com

Business Address:,
, ,**US Citizen?****Political Position****Phone:****Name:** Mike Eigenbrode**Office:****Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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• Person:

Kyle Creevy

Business Role:

Officer/Director

Email:

kylecreevy@board.coopfoodstore.com

Business Address:7 Timberwood Drive, Unit 128,
Lebanon, New Hampshire, 03766**US Citizen?****Political Position****Phone:**

727-221-2372

Name: Kyle Creevy**Office:****Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Emily Hurd

Business Role:

Officer/Director

Email:

emilyhurd@board.coopfoodstore.com

Business Address:1856 Quechee Main Street, Unit 9,
Quechee, Vermont, 05059**US Citizen?****Political Position****Phone:**

856-220-1863

Name: Emily Hurd**Office:****Jurisdiction:****Violations:**

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Co-op Food Store

Location Address:

209 Maple Street,
Hartford, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Do you lease this Premises:**Health License:**

Food:

Lodging:

Vermont Tax Department:

MRT-10037080

Education Details

Student Name:

Wendy Rogers

Training Completion Date:

Mon Jul 28 00:00:00 GMT 2025

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Second Class

License Number:

LP-016503

Licensee Name:

Co-op Food Store

License Status:

License issued-renewed application

Licensee Address:

209 Maple Street ,
Hartford, Vermont 05001

License Start Date:**License End Date:**

Documents Attached

Name	Document Type	Assosicated With
D-04038	Articles of Organization	LN-018810
D-04039	Other	LN-018810
D-04040	Lease or proof of ownership	LN-018810
D-04974	Other	LN-018810
D-04975	Other	LN-018810
D-07280	Other	Hanover Consumer Cooperative Society Inc.
D-19002	Other	Hanover Consumer Cooperative Society Inc.
D-28364	Lease or proof of ownership	Hanover Consumer Cooperative Society Inc.
D-30714	Other	Hanover Consumer Cooperative Society Inc.
D-43349	Other	Hanover Consumer Cooperative Society Inc.
D-04038	Articles of Organization	LN-018810

D-04039	Other	LN-018810
D-04040	Lease or proof of ownership	LN-018810
D-04974	Other	LN-018810
D-04975	Other	LN-018810

Payment and Acknowledgement

Signed by:

Bruce Follett

Date of Submission:

2026-05-20 15:12:39

Local Application Fee:

70

State of Vermont / DLL Application Fee:

70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



HARTFORD POLICE DEPARTMENT

MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Kelley *[Signature]*
CC:
Date: 5/26/2026
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

Hanover Consumer Cooperative Society Inc
d/b/a White River Junction Co-Op
209 Maple Street

Bruce Follett
Thomas Lamppa
Gregory Gilman



Fire Inspection Report

Hartford Fire Department

Inspection 13396



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM
Scheduled 05/11/2026 11:00
Inspected On 05/11/2026 11:00
Finished At 05/11/2026 11:30
Next Inspection
Scheduled Smith
Inspection Length 0.00

Occupant

Occupant Name Co-op Food Store
Building Name Grocery Store
Contact Name Thomas Lamppa
Address 209 MAPLE ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-3400

Owner

Owner / Company Hanover Consumer Cooperative
Contact Name Thomas Lamppa
Address PO BOX 633
City, State and Zip Hanover, NH 03755-
Phone 603-643-2667

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/11/2026
Final Inspection: TBD
Occupancy Type: Mercantile Occupancy
Occupancy Status: Granted

Follow-Up Inspection Notes:

Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-478-2724 or by email at ksmith@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

NFPA 101 (2021):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

- (1) A plan of correction has been approved.
- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
Open	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6. Comments: Fire extinguishers noted as being expired/missing/non-compliant in the following locations: - Fire Alarm Room - Server Room - Cash Office Required Action:- Building shall have properly tagged, charged, and installed fire extinguishers. The bottom of the extinguisher needs to be at least 4in off the ground and the top not more than 5ft from the ground.	Building

Actions History

Date	Type	Inspector	Narrative
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MAY 12 2026

ID: HA003

TOWN OF HARTFORD

Check #: 054518

Check Date:

5/11/2026

Date	Doc Type	Reference	Original Amt.	Balance Due	Payment
5/8/2026		LICENSE REGISTRATION	70.00	70.00	70.00
				Check Amount	70.00

TD BANK - Accounts Payable



Hanover Consumer Cooperative Society, Inc.

 PO Box 633
 Hanover, NH 03755

TD-AP

DATE

5/11/2026

CHECK NO.

054518

AMOUNT

*****70.00

Pay: SEVENTY AND XX/100*****

 Pay To the
 Order Of: TOWN OF HARTFORD
 TOWN TREASURER
 171 BRIDGE STREET
 WHITE RIVER JCT, VT 05001

 AUTHORIZED SIGNATURE
 Void After 90 Days


⑈ 054518 ⑈ ⑆011600033⑆

⑈ 5243373090 ⑈

See Reverse Side For Easy Opening Instructions

 Hanover Consumer Cooperative Society
 PO Box 633
 Hanover, NH 03755

 TOWN OF HARTFORD
 TOWN TREASURER
 171 BRIDGE STREET
 WHITE RIVER JCT, VT 05001

MAY 12 2026

ID:HA076

HARTFORD POLICE DEPARTMENT

Check #: 054517

Check Date: 5/11/2026

Date	Doc Type	Reference	Original Amt.	Balance Due	Payment
5/8/2026		BACKGROUND REV	25.00	25.00	25.00
				Check Amount	25.00

TD BANK - Accounts Payable



Hanover Consumer Cooperative Society, Inc.

PO Box 633
Hanover, NH 03755

TD-AP

DATE

5/11/2026

CHECK NO.

054517

AMOUNT

*****25.00

Pay: TWENTY FIVE AND XX/100*****

Pay To the
Order Of: HARTFORD POLICE DEPARTMENT
812 VA CUTOFF RD
WHITE RIVER JCT, VT 05001

 AUTHORIZED SIGNATURE
 Void After 90 Days


⑈ 054517 ⑈ ⑆011600033⑆

⑈5243373090⑈

See Reverse Side For Easy Opening Instructions

 Hanover Consumer Cooperative Society
 PO Box 633
 Hanover, NH 03755

 HARTFORD POLICE DEPARTMENT
 812 VA CUTOFF RD
 WHITE RIVER JCT, VT 05001

✓ MAY 15 2026 *Reid*
May 18: TG
PS
S/B FIRE



TOWN OF HARTFORD
MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 5.15.26 Applicant(s): Max Overstrom-Coleman
WOLF TREE HOSPITALITY LLC
Doing Business As: WOLF TREE
Business Address: 40 CURRIER ST, WRJ VT 05001
Telephone Number(s): _____ E-mail: _____
Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: <u>MAX OVERSTROM-COLEMAN</u>	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____

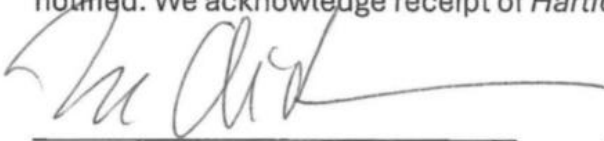
Please list violations for the past **THREE** years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). *If no violations, please answer "None".*

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



MAX OVERSTROM
COLEMAN

5.15.26

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

MAY 05 2026

Application ID: DLL - Application - 77139
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Wolf Tree Hospitality, LLC

Business ID:
350809

Business Address:
102 Turnpike Rd,
Fairlee, Vermont 05045

Entity Type:
Limited Liability Corporation

Phone:
802-685-1330

Management Type if LLC:

Email:
max@wolftreevt.com

People Information

- **Person:**
Max Overstrom-Coleman

Business Role:
Business Principal

Email:
max@wolftreevt.com

Business Address:

US Citizen?

,
, ,

Political Position

Phone:

Name: Max Overstrom-Coleman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

Do you lease this Premises:

Wolf Tree

Location Address:

40 Currier Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:10642

Lodging:

Vermont Tax Department:

MRT-11016555

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

First Class

License Number:

LP-021339

Licensee Name:

Wolf Tree

License Status:

License issued-renewed application

Licensee Address:

40 Currier Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
------	---------------	------------------

Payment and Acknowledgement

Signed by:

Max Overstrom-Coleman

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2026-05-05 19:09:56

State of Vermont / DLL Payment Status:

Local Application Fee:

115

Local Control Payment Status:

false



Application ID: DLL - Application - 77141
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Wolf Tree Hospitality, LLC
Business ID: 350809
Business Address: 102 Turnpike Rd,
Fairlee, Vermont 05045
Entity Type: Limited Liability Corporation
Phone: 802-685-1330
Management Type if LLC:
Email: max@wolftreevt.com

People Information

• **Person:**

Max Overstrom-Coleman

Business Role:
Business Principal

Email:
max@wolftreevt.com

Business Address:

US Citizen?

,
, ,

Political Position

Phone:

Name: Max Overstrom-Coleman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Wolf Tree

Location Address:

40 Currier Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:10642

Lodging:

Vermont Tax Department:

MRT-11016555

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-021340

Licensee Name:

Wolf Tree

License Status:

License issued-renewed application

Licensee Address:

40 Currier Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
------	---------------	------------------

Payment and Acknowledgement

Signed by:

Max Overstrom-Coleman

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2026-05-05 19:17:47

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 77143
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Wolf Tree Hospitality, LLC

Business ID:
350809

Business Address:
102 Turnpike Rd,
Fairlee, Vermont 05045

Entity Type:
Limited Liability Corporation

Phone:
802-685-1330

Management Type if LLC:

Email:
max@wolftreevt.com

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-021346

Licensee Name:
Wolf Tree

License Status:
License issued-renewed application

Licensee Address:
40 Currier Street ,
White River Junction, Vermont 05001

License Start Date:
2025-07-01

License End Date:
2026-06-30

Event Contact/s

Person:

Business Role:

Phone:

Business Address:

Email:

,
, ,

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Details

Start date of event:

End date of event:

Physical Location Street 1

40 Currier Street

Physical Location Name:

Wolf Tree

Physical Location Street 2/Unit/Suite:

Physical Location State:

Vermont

Town Clerk/ Municipal Jurisdiction:

Hartford

Outside Side Consumption End time:

Physical Location City/Town:

White River Junction

Landlord Name:

Landlord Email:

Do you Lease the Premises:

Business Location:

Lease Expiration Date:

Approximate Number of Persons Expected:

Outside Side Consumption Start time:

Outside Side Consumption Days Requested:

Outside Side Consumption Hours Requested:

Describe the type of event/ OCP Area:

On the porch immediately along side the building as previousl

Physical Location Zip:

05001

Days or specific bingo date(s):

Location:

LN-022014

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

State of Vermont / DLL Application Fee:

20.00

Date and time of Submission:

2026-05-05 19:20:14

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



HARTFORD POLICE DEPARTMENT

MEMO

To: Lisa O'Neil
Melinda Brooks
From: Chief Kelley *[Signature]*
CC:
Date: 5/26/2026
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Flex RMS system as well as the Vermont Flex and Valcour RMS systems. This check did not reveal any recent activity that would negatively impact their respective application.

Wolf Tree Hospitality, LLC
d/b/a Wolf Tree
40 Currier Street

Maxwell Overstrom-Coleman



Fire Inspection Report

Hartford Fire Department

Inspection 13399



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM

Scheduled 05/13/2026 13:00
Inspected On 05/13/2026 13:00
Finished At 05/13/2026 13:30
Next Inspection

Scheduled Smith

Inspection Length 0.00

Occupant

Occupant Name Wolf Tree
Building Name Bar/Lounge
Contact Name Max Overstorm-Coleman
Address 40 CURRIER ST
City, State and Zip White River Junction, VT 05001-
Phone 802-685-1330

Owner

Owner / Company Wolf Tree
Contact Name Max Overstorm-Coleman
Address 40 Currier St.
City, State and Zip White River Junction, VT 05001--
Phone 802-685-1330

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/13/2026
Final Inspection: TBD
Occupancy Type: Assembly Occupancy - Bar
Occupancy Status: Granted

Follow-Up Inspection Notes:

Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-478-2724 or by email at ksmith@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

NFPA 101 (2021):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

- (1) A plan of correction has been approved.
- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
Open	4.4.5 - Vertical Openings Every vertical opening between the floors of a building shall be suitably enclosed or protected, as necessary, to provide the following: (1) Reasonable safety to occupants while using the means of egress by preventing spread of fire, smoke, or fumes through vertical openings from floor to floor to allow occupants to complete their use of the means of egress (2) Limitation of damage to the buildings and its contents Comments: Ceiling tile noted as missing from basement ceiling outside of office. Required Action: Put ceiling tile back in place to maintain smoke barrier protection.	Basement
Open	210.8(B) - GFCI Outlets All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom, Garage, Outdoors, Crawl spaces, Unfinished basements, Kitchen, Sinks, Boathouses, Bathrooms, Laundry Areas) 210.8(B) Other Than Dwelling Units. All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel. (1) Bathrooms (2) Kitchens (3) Rooftops Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop. (4) Outdoors Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable. Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(3) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection. (5) Sinks where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection. Exception No. 2 to (5): For receptacles located in patient bed locations of general care (Category 2) or critical care (Category 1) spaces of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required. (6)	Basement

Indoor wet locations
(7)
Locker rooms with associated showering facilities
(8)
Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms
(9)
Crawl spaces — at or below grade level
(10)
Unfinished portions or areas of the basement not intended as habitable rooms.

Comments: GFCI outlets NOT noted in these areas:
- Basement - Kitchen/prep area

Required Action: All 125-volt, single-phase, 15- and 20- ampere receptacles installed in the locations specified above shall have ground-fault circuit interrupter protection. Replace outlets with GFCI outlets in all noted applicable areas.

Open	11.1.8 - Covers (Electrical) All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.	Basement
------	---	----------

Comments: Cover plates noted as missing in these areas:
- Above ceiling tiles outside office

Required Action: Electrical outlet shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.

Open	7.1.8.4 - Securing Compressed Gas Cylinders, Containers, and Tanks Compressed gas cylinders, containers, and tanks in use or in storage shall be secured to prevent them from falling or being knocked over by corralling them and securing them to a cart, framework, or fixed object by use of a restraint, unless otherwise permitted by 7.1.8.4.1 and 7.1.8.4.2.	Basement
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Comments: CO2 cylinders noted as not being secured in basement.

Required Action: Compressed gas cylinders, containers, and tanks in use or in storage shall be secured to prevent them from falling or being knocked over by corralling them and securing them to a cart, framework, or fixed object by use of a restraint, unless otherwise permitted by 7.1.8.4.1 and 7.1.8.4.2.

Actions History

Date	Type	Inspector	Narrative
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RIO BLANCO SALON





TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

APR 09 2026 : checks rec'd
= sent to PD/EN
4/13: rec'd PD
4/14: rec'd Fire
TO FM: 6/4

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 04/09/26 Applicant(s): Global Montello Group Corp.

Doing Business As: Jiffy Mart #439

Business Address: 6800 Woodstock Rd, Quechee

Telephone Number(s): _____ E-mail: _____

Other Contact Name(s), if applicable: STACEY COWELL

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: <u>Please see attached</u>	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____

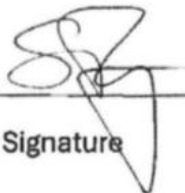
Liquor/Tobacco License Violations for the past THREE Years (See *Hartford Liquor Policy* for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See *Hartford Liquor Policy* for Details). *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Sean T. Geary, VP

Printed Name

4/9/2026

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Global Montello Group Corp.
CORPORATE OFFICERS

<u>Name & Address</u>	<u>Title</u>
Eric Slifka 800 South Street Waltham, MA 02453	Director, President and Chief Executive Officer
Sean T. Geary 800 South Street Waltham, MA 02453	Vice President
Matthew Spencer 800 South Street Waltham, MA 02453	Chief Accounting Officer
Gregory Hanson 800 South Street Waltham, MA 02453	Chief Financial Officer
Mark Romaine 800 South Street Waltham, MA 02453	Chief Operating Officer



Application ID: DLL - Application - 73996
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business ID: 0081128
Business Address: 800 South St,
Waltham, Massachusetts 02453
Entity Type: Business Corporation
Management Type if LLC:
Phone: 781-398-4237
Email: permits@globalp.com

People Information

- **Person:** Global Montello Group Corp.

Business Role: Business Principal
Email: permits@globalp.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Global Montello Group Corp.
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Second Class

License Number:

LP-020504

Licensee Name:

Jiffy Mart #439

License Status:

License issued-renewed application

Licensee Address:

6800 Woodstock Road ,
Hartford, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-34830	Lottery License Agreement	Global Montello Group, Corp.
D-39280	Other	Global Montello Group, Corp.
D-39281	Other	Global Montello Group, Corp.
D-39282	Other	Global Montello Group, Corp.
D-39296	Other	Global Montello Group, Corp.
D-39593	Other	Global Montello Group, Corp.
D-40066	Other	Global Montello Group, Corp.
D-40671	Other	Global Montello Group, Corp.
D-40672	Other	Global Montello Group, Corp.
D-40674	Other	Global Montello Group, Corp.
D-40675	Other	Global Montello Group, Corp.
D-40676	Other	Global Montello Group, Corp.

D-40677	Other	Global Montello Group, Corp.
D-43126	Other	Global Montello Group, Corp.
D-43128	Other	Global Montello Group, Corp.
D-43129	Other	Global Montello Group, Corp.
D-43687	Other	Global Montello Group, Corp.
D-43688	Other	Global Montello Group, Corp.
D-43689	Other	Global Montello Group, Corp.
D-43705	Other	Global Montello Group, Corp.
D-43780	Other	Global Montello Group, Corp.
D-43782	Other	Global Montello Group, Corp.
D-43818	Other	Global Montello Group, Corp.
D-43826	Other	Global Montello Group, Corp.
D-43829	Other	Global Montello Group, Corp.
D-43831	Other	Global Montello Group, Corp.
D-43833	Other	Global Montello Group, Corp.
D-43835	Other	Global Montello Group, Corp.
D-43837	Other	Global Montello Group, Corp.
D-44758	Other	Global Montello Group, Corp.
D-44761	Other	Global Montello Group, Corp.
D-44765	Other	Global Montello Group, Corp.
D-44769	Other	Global Montello Group, Corp.
D-44771	Other	Global Montello Group, Corp.
D-44784	Other	Global Montello Group, Corp.
D-44817	Other	Global Montello Group, Corp.
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

Sean T. Geary, VP

Date of Submission:

2026-04-01 13:27:47

Local Application Fee:

70

State of Vermont / DLL Application Fee:

70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Application ID: DLL - Application - 73997
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business Address: 800 South St,
Waltham, Massachusetts 02453
Phone: 781-398-4237
Email: permits@globalp.com

Business ID: 0081128
Entity Type: Business Corporation
Management Type if LLC:

People Information

- **Person:** Global Montello Group Corp.

Business Role:
Business Principal

Business Address:

,
, ,

Phone:

Email:
permits@globalp.com

US Citizen?

Political Position

Name: Global Montello Group Corp.

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-020505

Licensee Name:

Jiffy Mart #439

License Status:

License issued-renewed application

Licensee Address:

6800 Woodstock Road ,
Hartford, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-34830	Lottery License Agreement	Global Montello Group, Corp.
D-39280	Other	Global Montello Group, Corp.
D-39281	Other	Global Montello Group, Corp.
D-39282	Other	Global Montello Group, Corp.
D-39296	Other	Global Montello Group, Corp.
D-39593	Other	Global Montello Group, Corp.
D-40066	Other	Global Montello Group, Corp.
D-40671	Other	Global Montello Group, Corp.
D-40672	Other	Global Montello Group, Corp.
D-40674	Other	Global Montello Group, Corp.
D-40675	Other	Global Montello Group, Corp.
D-40676	Other	Global Montello Group, Corp.

D-40677	Other	Global Montello Group, Corp.
D-43126	Other	Global Montello Group, Corp.
D-43128	Other	Global Montello Group, Corp.
D-43129	Other	Global Montello Group, Corp.
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D-44769	Other	Global Montello Group, Corp.
D-44771	Other	Global Montello Group, Corp.
D-44784	Other	Global Montello Group, Corp.
D-44817	Other	Global Montello Group, Corp.
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-01 13:28:18

Local Application Fee:

0

State of Vermont / DLL Application Fee:

110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Application ID: DLL - Application - 73998
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business ID: 0081128
Business Address: 800 South St,
Waltham, Massachusetts 02453
Entity Type: Business Corporation
Management Type if LLC:
Phone: 781-398-4237
Email: permits@globalp.com

People Information

- **Person:** Global Montello Group Corp.

Business Role: Business Principal
Email: permits@globalp.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Global Montello Group Corp.
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-020506

Licensee Name:

Jiffy Mart #439

License Status:

License issued-renewed application

Licensee Address:

6800 Woodstock Road ,
Quechee, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-34830	Lottery License Agreement	Global Montello Group, Corp.
D-39280	Other	Global Montello Group, Corp.
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D-44761	Other	Global Montello Group, Corp.
D-44765	Other	Global Montello Group, Corp.
D-44769	Other	Global Montello Group, Corp.
D-44771	Other	Global Montello Group, Corp.
D-44784	Other	Global Montello Group, Corp.
D-44817	Other	Global Montello Group, Corp.
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-01 13:29:00

Local Application Fee:

0

State of Vermont / DLL Application Fee:

50.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Application ID: DLL - Application - 73997
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business ID: 0081128
Business Address: 800 South St,
Waltham, Massachusetts 02453
Entity Type: Business Corporation
Phone: 781-398-4237
Management Type if LLC:
Email: permits@globalp.com

People Information

- **Person:** Global Montello Group Corp.

Business Role:
Business Principal

Email:
permits@globalp.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Global Montello Group Corp.

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-020505

Licensee Name:

Jiffy Mart #439

License Status:

License issued-renewed application

Licensee Address:

6800 Woodstock Road ,
Hartford, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-34830	Lottery License Agreement	Global Montello Group, Corp.
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D-40677	Other	Global Montello Group, Corp.
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D-43687	Other	Global Montello Group, Corp.
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D-43705	Other	Global Montello Group, Corp.
D-43780	Other	Global Montello Group, Corp.
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D-44758	Other	Global Montello Group, Corp.
D-44761	Other	Global Montello Group, Corp.
D-44765	Other	Global Montello Group, Corp.
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D-44771	Other	Global Montello Group, Corp.
D-44784	Other	Global Montello Group, Corp.
D-44817	Other	Global Montello Group, Corp.
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-01 13:28:18

Local Application Fee:

0

State of Vermont / DLL Application Fee:

110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Application ID: DLL - Application - 73998
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business Address: 800 South St,
Waltham, Massachusetts 02453
Phone: 781-398-4237
Email: permits@globalp.com

Business ID: 0081128
Entity Type: Business Corporation
Management Type if LLC:

People Information

- **Person:** Global Montello Group Corp.

Business Role: Business Principal
Business Address:
,
,
Phone:

Email: permits@globalp.com
US Citizen?
Political Position
Name: Global Montello Group Corp.
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-020506

Licensee Name:

Jiffy Mart #439

License Status:

License issued-renewed application

Licensee Address:

6800 Woodstock Road ,
Quechee, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-34830	Lottery License Agreement	Global Montello Group, Corp.
D-39280	Other	Global Montello Group, Corp.
D-39281	Other	Global Montello Group, Corp.
D-39282	Other	Global Montello Group, Corp.
D-39296	Other	Global Montello Group, Corp.
D-39593	Other	Global Montello Group, Corp.
D-40066	Other	Global Montello Group, Corp.
D-40671	Other	Global Montello Group, Corp.
D-40672	Other	Global Montello Group, Corp.
D-40674	Other	Global Montello Group, Corp.
D-40675	Other	Global Montello Group, Corp.
D-40676	Other	Global Montello Group, Corp.

D-40677	Other	Global Montello Group, Corp.
D-43126	Other	Global Montello Group, Corp.
D-43128	Other	Global Montello Group, Corp.
D-43129	Other	Global Montello Group, Corp.
D-43687	Other	Global Montello Group, Corp.
D-43688	Other	Global Montello Group, Corp.
D-43689	Other	Global Montello Group, Corp.
D-43705	Other	Global Montello Group, Corp.
D-43780	Other	Global Montello Group, Corp.
D-43782	Other	Global Montello Group, Corp.
D-43818	Other	Global Montello Group, Corp.
D-43826	Other	Global Montello Group, Corp.
D-43829	Other	Global Montello Group, Corp.
D-43831	Other	Global Montello Group, Corp.
D-43833	Other	Global Montello Group, Corp.
D-43835	Other	Global Montello Group, Corp.
D-43837	Other	Global Montello Group, Corp.
D-44758	Other	Global Montello Group, Corp.
D-44761	Other	Global Montello Group, Corp.
D-44765	Other	Global Montello Group, Corp.
D-44769	Other	Global Montello Group, Corp.
D-44771	Other	Global Montello Group, Corp.
D-44784	Other	Global Montello Group, Corp.
D-44817	Other	Global Montello Group, Corp.
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

Date of Submission:

2026-04-01 13:29:00

Local Application Fee:

0

State of Vermont / DLL Application Fee:

50.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Hartford Police Department

Memo

To: Lisa O'Neil, Melinda Books

From: Chief Connie Kelley *C. Kelley*

CC:

Date: 4/10/2026

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Jiffy Mart
6800 Woodstock Rd

Eric Slifka

Sean T Geary

Matthew Spencer

Gregory Hanson

Mark Romaine

red. JUN 04 2026



Fire Inspection Report

Hartford Fire Department

Inspection 13363



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Kenny Smith
Unit Number HFCR3
Shift DFM

Scheduled 04/16/2026 13:00
Inspected On 04/16/2026 13:00
Finished At 04/16/2026 13:30
Next Inspection

Scheduled Smith
Inspection Length 0.00

Occupant

Occupant Name Jiffy Mart
Building Name Gas Station/Subway
Contact Name Stacey Caldwell
Address 6800 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone 781-398-4237

Owner

Owner / Company Global Montello Group
Contact Name Stacey Caldwell
Address 800 South Street, Suite 500
City, State and Zip Waltham, MA 02453-
Phone 781-398-4237

Comments

Fire And Life Safety Inspection:
Initial Inspection: 04/16/2026
Follow-up Inspection: TBD
Final Inspection: (Pending Violations)
Occupancy Type: Mercantile Occupancy
Occupancy Status: **Granted**

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-478-2724 or by email at ksmith@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Open	14.14.5.2.1 - Illumination of Exit Signs	Building

Every sign required to be illuminated by 14.14.6.3, 14.14.7, and 14.14.8.1 shall be continuously illuminated as required under the provisions of Section 14.12, unless otherwise provided in 14.14.5.2.2. [101:7.10.5.2.1]

Comments: Exit sign by cooler access noted as not being AC powered and not having battery back-up.

Required Action:- Emergency power equipment for egress sign illumination shall be in proper working order and properly maintained at all times

Open	110.26 - Spaces About Electrical Equipment Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment. Comments: Storage of combustible materials noted around and in front of electrical panels in basement. Required Action: Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment.	Basement
------	---	----------

Open	13.3.4.4 - Carbon Monoxide Alarms Carbon Monoxide alarms (detectors) shall be installed in accordance with section 9.12.1 outside of each separate sleeping area in the immediate vicinity of the bedrooms. An additional carbon monoxide alarm (detector) shall be installed in any bedroom that contains a fuel-burning appliance. Comments: Carbon monoxide alarms noted as expired/missing/non-compliant in these locations: - Basement Required Action:- Carbon monoxide alarms (Hardwired) shall be installed or replaced in the noted applicable areas. -add- section 101:13.3.4.4 Carbon Monoxide Detection Existing Assembly: Carbon monoxide alarms or carbon monoxide detectors in accordance with Section 9.12 and 13.3.4.4 shall be provided in all of the following locations: (1) In any section of a corridor or communal area that is in the immediate vicinity of the door(s) opening to any room containing a fuel burning appliance or carbon monoxide producing equipment. (2) On the ceilings of rooms containing permanently installed fuel-burning appliances or fuelburning fireplaces.	Basement
------	---	----------

Open	1:11.5.1.7.1 - Periodic Inspection of Heating Appliances All fuel fired heating appliances shall be cleaned and maintained in accordance with the manufacturer's instructions, and shall be inspected at least once during any 2 year period by person(s) certified in accordance with section 1.13. Inspections shall be in accordance with the standards and recommended procedures for inspection of existing appliances established under NFPA 31, 54 and 211, including the measurement of carbon monoxide in the flue gas. At the time of inspection the appliance shall be marked with the date of the inspection and the name and certificate number of the person who performed the inspection. When the inspection determines the existing situation involves a distinct hazard to life or property and requires immediate action, the violation(s) shall be immediately corrected or the certified inspector conducting the inspection shall contact the AHJ and disconnect the heating appliance from operation. Comments: - Fuel fired heating appliance noted and operational. Required Action:- Provide supporting documentation of appliance inspection and compliance.	Basement
------	--	----------

Actions History

Date	Type	Inspector	Narrative
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Town Manager's Report

June 9, 2026

HR Director/Executive Assistant to Town Manager

The Town has received a good number of applicants for the HR Director/Executive Assistant to the Town Manager position and interviews are ongoing.

Juneteenth Holiday

Town offices will be closed on Friday, June 19 in observation of the Juneteenth holiday.

Agenda Memorandum

Submitted By: Ida Griesemer

Subject: Opioid Settlement Funds Grant Selection Committee

Background: The Town is currently soliciting proposals for programs that prevent opioid misuse, reduce overdose deaths, expand treatment access, and support recovery. The deadline for the first cycle of applications is July 1, 2026.

We are forming a committee to review the applications and decide where to allocate funds. In the June 9 Selectboard meeting, we will interview applicants and discuss committee appointments in executive session.

Proposed Grant Review Committee structure:

- 2 Selectboard members
- 3 affected community members (lived experience with substance use disorder or supporting a loved one with substance use disorder)
 - Both adults and youth are welcome to apply
- 3 public health professionals (e.g., community nurse, social worker, mental health professional, state public health agency employee)

Summary of applications:

Name	Affected community member?	Public health professional?	Key points from application (including any potential conflicts of interest)
Caitlin Sabans	X	X	• Outreach and Engagement Coordinator with Connecticut Valley Addiction Recovery (CVAR) in White River Junction, VT • CVAR may apply for funds (recusal required) • Multiple families members with opioid addictions
Nalah Taylor	X		• Lost her mother to opioid addition • Involved in Getting to Y Program and OVX at Hartford Memorial Middle School
Janet Potter	X	X	• Student Assistance Program Counselor – Hartford Memorial Middle School • Therapist at Clara Martin Center • Drug Recognition Expert trained • Lost multiple family members to opioid addition • May apply for funds (recusal required)
Brian Lukowitz	X		• Very involved in AA community and has relationships with many in opioid recovery (no personal use of opioids)
Charlotte Martin		X	• Mental Health Therapist at DHMC adult inpatient psych unit • Formerly a Clinical Case Manager at Clara Martin Center
Dottie Moffitt		X	• Drug and Alcohol Counselor for Counseling Associates • Former employee of VT Department of Corrections

John Haverstock

From: Caitlin Sabins
Sent: Thursday, May 7, 2026 10:40 AM
To: John Haverstock
Subject: Request to Serve on Opioid Settlement Grant Review Committee

You don't often get email from caitlin@cvarinc.org. [Learn why this is important](#)

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Dear Hartford Town Manager,

I am interested in joining the Hartford Opioid Settlement Grant Review Committee because substance use disorder has affected both my personal life and professional career, and I care deeply about ensuring these funds are used in ways that create meaningful community impact. I believe opioid settlement funding should support prevention, treatment, recovery, education, and stigma reduction efforts that are community-centered and accessible to those most affected. I would value the opportunity to help ensure funding decisions reflect both lived experience and evidence-informed approaches that strengthen recovery supports in Hartford and the surrounding communities.

What personal or professional experience would you bring to the committee?

Professionally, I currently work as an Outreach and Engagement Coordinator with Connecticut Valley Addiction Recovery (CVAR) in White River Junction, VT. I have also worked as a Recovery Coach with the Dartmouth Hitchcock Behavioral Intervention Team and as a Peer Support Specialist with West Central Behavioral Health on the Assertive Community Treatment (ACT) Team, supporting individuals living with severe and persistent mental illness. Through these roles, I have experience working directly with individuals impacted by addiction, mental health challenges, homelessness, recovery, and barriers to accessing care.

Personally, I bring lived experience with addiction and recovery, including experience with medication-assisted treatment such as methadone and Suboxone. Addiction has also deeply impacted my family. As a child, I lived with my grandmother due to my mother's cocaine addiction; after treatment and recovery support, she has now maintained sobriety for over 35 years. More recently, my son's father overdosed twice in one day last summer, including on the steps of Hartford Town Hall, and my cousin passed away from a fentanyl overdose in Windsor, VT. These experiences have given me firsthand understanding of the importance of prevention, treatment access, family support, harm reduction, and long-term recovery services.

I also want to acknowledge that I may be applying for opioid settlement funding through my employer, Connecticut Valley Addiction Recovery (CVAR). I understand this could present a potential conflict of interest, and I would fully support any measures necessary to ensure a fair and transparent review process, including recusing myself from discussions or decisions involving CVAR or affiliated proposals. If serving on the committee while applying for funding is not appropriate, I would appreciate guidance on whether I should withdraw my application for the committee or if participation would still be possible under conflict-of-interest procedures.

Please feel free to contact me on my cell at _____ or reach me through CVAR by calling 802-674-9400 and asking for me directly. You may also email me at this address if you need any additional information.

Thank you for your consideration.

Sincerely,

Caitlin Sabins

cell



Join our newsletter <https://mailchi.mp/2d6d4ab03892/stay-connected-to-recovery-resources>

Caitlin Sabins, AS

Outreach and Engagement Coordinator

Connecticut Valley Addiction Recovery, Inc.

A 501 C (3) corporation dedicated to the treatment and support of individuals with Substance use and related disorders

220 Holiday Drive suite A

White River Junction, VT 05001

(802)674-9400 Fax: (802)674-9410

John Haverstock

From: Janet Potter <potterj@hartfordschools.net>
Sent: Monday, May 18, 2026 10:43 AM
To: John Haverstock
Cc: Nalah Taylor; Sean The Peoples' Barber Taylor
Subject: Youth application for Opioid Settlement Committee

You don't often get email from potterj@hartfordschools.net. [Learn why this is important](#)

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello,

Nalah Taylor is a 6th grader who expressed interest in being a part of the opioid settlement committee, and can be there 5/26 at 6pm for the Selectboard meeting.

When I asked what experience she brings, Nalah states that she lost her mom to drugs as a young child-- Nalah has been very vocal about this with her peers. Nalah has also been actively involved in prevention activities at the school to include the Getting to Y Program & OVX (formerly VT kids against tobacco). Nalah is a star student and talented athlete. Nalah is funny and wise beyond her years. When asked why she wants to be involved, she says to help other people who have the same experiences, and that she has good ideas too.

Nalah is cc on this email, as is her dad (Sean).

Please let me know if you have any further questions or need more information.

--

Janet Potter,

Student Assistance Provider (SAP)

PLEASE CLICK HERE to schedule an appointment

Click here for additional info & resources: [HMMS SAP website](#)

Hartford Middle School 802-295-8640 ext. 3306

245 Highland Avenue, White River Jct., Vermont 05001

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John Haverstock

From: Janet Potter <potterj@hartfordschools.net>
Sent: Monday, May 11, 2026 11:14 AM
To: John Haverstock
Cc: Janet Potter
Subject: Opioid Settlement Funding Committee

You don't often get email from potterj@hartfordschools.net. [Learn why this is important](#)

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Hello,

My name is Janet Sharkey Potter, my contact information is:

work email: potterj@hartfordschools.net

personal email:

cell phone #

address: WRJ VT 05001

I am interested in joining this committee because I have a plethora of experience with opioid addiction and its consequences and outcomes through my professional and personal life.

Here is my resume:

My professional experience related to opioid treatment is extensive, starting with being trained in NH as a DRE as I was supervising visitations with opioid dependent & recovering parents with their children. I later went on to be in the first cohort of buprenorphine care coordinators in the state of Vermont in 2003, as suboxone was being rolled out --I had a case load from Bradford to Brattleboro--within 6 months they realized this this medication was going to be more popular than imagined and they started to develop the hub & spoke model in place of care coordination model. I then continued in my internship with IOP at Quitting Time program (Clara Martin Center), as they moved into the building across from DBS, providing individual, group and family therapy to people trying to recover (a majority were on probation/parole). In later years I worked on crisis teams and ACT treatment teams working in the community (homes, police stations, hospitals, etc) with a number of clients who were dependent on opioids, then later was the clinical supervisor of the methadone clinic for a couple months. I then went to work in prevention of substance use disorder--working with children who have lost parents to opioid overdose, students born addicted, students who have experienced neglect and abuse as a direct result of their parents/guardians use of opioids, students who have witnessed overdose deaths in the community, as well as drug use and needles.

Personally, I have experienced the opioid overdose death of my paternal uncle in 1997, and the opioid related death of my other paternal uncle in 2000. I have a number of cousins and extended family members who are in recovery from opioids, or still fighting that battle--in and out of jail, homeless, etc. My own brother was homeless and stayed with us for several years as we helped try to get him help & treatment, he died in 2019. I have a personal experience of great loss from my family members' addiction struggles.

Last year, I took my autistic teenager on a train trip to the UK with my husband for 10 days, and returned home to a tent city in the woods behind my house, complete with generators and a wicker furniture set. We went down to speak to them, and gave them water and warned them that there was a severe drought warning and raked the leaves away from the fire, as they refused to not have the fire going. We called the police for gunshots and screaming fights. Our dogs came home more than once covered in human feces they had rolled in, and one dog had to be seen by the vet for ingesting feminine hygiene products. My cat became very ill, and needed emergency care for unknown reasons, but enjoyed hanging out down the hill with the folks. My dogs were poked with needles. My elderly single neighbors were terrified as people were walking our yards throughout the evening. I attempted to attend a Hartford safety meeting and told them that I was worried someone was going to get killed, as neighbors were walking around with guns--exactly one week later, two people were shot in Hartford and neighbors caught the suspects walking through the neighborhood on our cameras--they were apprehended in Chambers mobile home park, where a number of vulnerable children I support are housed. My dogs were barking all night long... nothing changed. The folks down the hill eventually moved along when the weather got cold & this spring we cleaned up the health hazard that was that encampment site, as a part of green up day.

Soon after this, there was a fire under the bridge and rumors about youth being involved. I went down under Urban Bridge and was appalled, I took some pictures, and a few hours later someone was found dead there....My family started talking to the owner and helping clean up, this was not the first time this owner had to spend thousands cleaning up after people who were addicted and throwing their needles in the woods--we stopped counting at 3000 needles. We cleaned up the needles and then placed a sharps container there, and it was burnt in a shopping cart the following week.

I am interested in serving on the committee in order to help provide my expertise and ideas.

I do plan on seeking funds to support my husband's needle clean up efforts throughout town, and would certainly recuse myself from any decision about that. Please let me know if you think that would be an issue.

Thank you.

--

Janet Potter,

Student Assistance Provider (SAP)

[PLEASE CLICK HERE](#) to schedule an appointment

Click here for additional info & resources: [HMMS SAP website](#)

Hartford Middle School 802-295-8640 ext. 3306

245 Highland Avenue, White River Jct., Vermont 05001

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Alison Cassidy

From: Brian Lukowitz
Sent: Wednesday, June 3, 2026 10:09 AM
To: Alison Cassidy
Cc: John Haverstock
Subject: Re: Town of Hartford Opioid Fund Grant Review Committee

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Opioid task force?

Yes, I need more details about it but here's my info that you requested.

Contact info? Brian Lukowitz,

Why I'm interested? To see if I may be of any help with the program.

Personal/professional experience I may bring?

Well, the 2nd "A" in 12 step programs usually means anonymous but.....I was not an opioid user but many in recovery attend AA meetings. I have been in recovery for 19 years and very involved in the AA community.

On Wed, Jun 3, 2026, 9:50 AM Alison Cassidy <acassidy@hartford-vt.org> wrote:

Hi Brian,

We heard that you are also interested in potentially joining the Opioid Fund Grant Review Committee, in addition to your application for the Twin Pines Housing Task Force.

We will also be holding interviews for this committee at the June 9th Selectboard Hearing. We will ask that you reply to this email with answers to the following questions by 5 pm on June 8th for consideration.

- Name & Contact Information
- Why are you interested in joining this committee?
- What personal or professional experience would you bring to the committee?

For more information as well, please feel free to check out the information on our website or email back any questions: [Grant Review Committee • Hartford, VT](#)

Thank you!

Ally Cassidy

Administrative Assistant to the Town Manager

Delinquent Tax Clerk

Town Hall

171 Bridge Street

White River Jct., VT 05001

802-295-9353 X217

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

John Haverstock

From: Charlotte Martin
Sent: Sunday, May 31, 2026 3:57 PM
To: John Haverstock
Subject: Applying for Grant Oversight Committee

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I would like to apply for the committee because I've been working with this population for the past several years, and I would love to be in this side of the treatment and prevention work. I worked at Clara Martin Center as a clinical case manager, providing counseling and case management for individuals with drug addiction. Many of my clients struggled with recent or current opioid addiction, and co-occurring mental health disorders. I'm currently the mental health therapist at DHMC's adult inpatient psych unit, where a lot of the patients are in that same demographic. I meet them very soon after an overdose, and work with them towards recovery. Our societal systems don't make it easy for these individuals to truly become sober, although some do achieve that. Being part of a committee like this would give me a chance to see another side of this issue, and possibly be part of the change in our local systems.

Charlotte Martin

Contact Information:

Dottie Moffitt

Why are you interested in joining this committee?

I have been both personally and professionally impacted by the opioid crisis, and I care about how settlement funds are used to support healing, prevention, and recovery in our community. Over the years, I have spent a great deal of time learning about the role pharmaceutical companies played in this crisis and the lasting impact it continues to have on individuals and families, seeing first-hand the destruction that has resulted.

Ten years ago, I started an overdose candlelight vigil in Hartford to honor those who have died from overdose and to provide families with a safe and compassionate space to grieve. The first year, I read approximately 70 names. Last year, that number had grown to more than 700. While overdose deaths have recently declined, even one preventable death is too many.

I am especially passionate about overdose prevention, education, and reducing stigma. Children in our communities are growing up affected by the opioid epidemic, losing parents, entering foster care, or being raised by relatives. Because substance use disorders are often met with shame and are stigmatized, many young people are left with grief and trauma without support. Investing in programs that help children and families heal has the potential to break generational cycles of trauma and substance use.

I also believe Hartford has an opportunity to expand harm reduction efforts for both people with substance use disorders and the community. I am a firm believer that harm reduction saves lives. Narcan should be widely available throughout the community, not only to people actively using substances. Every overdose reversal is another chance for recovery, reconnection, and healing. Test strips, new needles, easy to access wound care and supplies and case management should also be easily accessible within our community.

For decades, people struggling with opioid use disorder have been pushed to the margins of their communities. I would value the opportunity to work with others to help ensure these funds are used thoughtfully, compassionately, and effectively to support long-term community wellbeing.

What personal or professional experience would you bring to the committee?

I have worked in the substance use and mental health field for more than 16 years. I spent four years with the Vermont Department of Corrections before becoming a drug and alcohol counselor, work I have now done for the past 12 years in both inpatient and outpatient settings. I currently work at Counseling Associates, one of the few group practices in the Upper Valley that accepts both Vermont and New Hampshire Medicaid, because we are committed to being able to treat anyone who has a substance use disorder. Working with people who have Medicaid or private insurance has given me direct experience with individuals and families across a wide range of socioeconomic backgrounds and levels of care.

In addition to my clinical experience, I owned and operated a daycare business in Wilder for 14 years and worked as a youth minister and religious education teacher for over 15 years. This work gave me a valuable understanding of the needs of children, families, and the community. I am currently pursuing my master's degree at VT State University in clinical mental health and will complete the program in December.

I have lived in Hartford for 25 years and grew up just across the river in West Lebanon. The Upper Valley is my home, and I have seen firsthand the profound impact the opioid crisis has had on our communities. I believe I would bring both professional expertise and a personal commitment to this committee, along with a strong understanding of the local challenges, resources, and needs within the region.

Agenda Memorandum

Submitted By: Ida Griesemer

Subject: Twin Pines Housing Task Force

Background: We are forming a committee to serve as a space for collaboration, accountability, open communication, and relationship building for all parties involved, but particularly the Town, Twin Pines Housing staff and board, and Twin Pines Housing tenants to address challenges residents are facing. The task force will give 2 presentations to the Selectboard at the 1-year and final 2-year mark, and dissolve thereafter.

In the June 9 Selectboard meeting, we will interview applicants and discuss committee appointments in executive session.

Proposed Task Force structure:

- 1 Selectboard liaison (non-voting)
- 5 TPH tenants (residents of Hartford)
- 2 TPH staff members
- 1 TPH board member
- 1 Housing & Homelessness Committee representative
- 3 social service providers (e.g., Haven, HCRS/HPD, 2HRC)
- 1 staff member liaison

Summary of applications:

Name	Tenant?	Social Service Provider?	Key points from application (including any potential conflicts of interest)
Jill Aube	X		• 7 years as resident • Representative of older adult/disabled residents • Retired RN
Victoria Brooks		X	• Private Psychotherapist • Former Counselor at HIV/HCV Resource Center, Lebanon • Developed low-income housing, grant writing for HUB, DHHS, FEMA
Erin Brown	X		• 1.5 years as resident • Certified Recovery Coach
Donna DeCoff	X		• 3 months as resident • Daughter is a resident of Riverwalk for 2+ years • 25 years in Finance at Dartmouth College
Margaret Emslie	X		• Resident of Hanover, NH • 4.5 years as Twin Pines Resident • Retired land surveyor; former Planning Board member
Larry Blake Harvey		X	• Executive Director, Hartford Community Restorative Justice Center • Focus on balance of concerns of tenants and needs of affordable housing through actionable recommendations • Focus on community-based conflict resolution

Brian Lukowitz	X		• 15 years as resident • Former employee of Facilities Department for Hanover School District
Meghan Mullane	X		• 1 year as resident • Working on Masters in Social Work, to be complete in August 2026
Janet Potter		X	• Student Assistance Counselor, Hartford School District • Experience in Non-profit management, mental, health, and substance use prevention/treatment
Tim Severance	X		• 7 years as resident • 15 years in procurement at Hypertherm. • Working on MBA in Operations Management, understanding of large corporations
Katy Daigle	X		• 2 years as resident • Wish to improve community • Previously lived in HOA's
			•

Alison Cassidy

From: noreply@civicplus.com
Sent: Thursday, June 4, 2026 8:54 AM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	Jill
Last Name	Aube
Address1	
Address2	<i>Field not completed.</i>
City	White River Junction
State	VT
Zip	05001
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	7 years
Why are you interested in joining this committee?	As a long-term tenant of a Twin Pines property, I bring 7+ use of experience to the table. I'm interested in being involved with discussions about the safety and quality of life of Twin Pines residents.
What personal or professional experience would you bring?	I would represent the older adult and disabled community. I'm also a retired RN

Email not displaying correctly? [View it in your browser.](#)

Alison Cassidy

From: noreply@civicplus.com
Sent: Wednesday, May 13, 2026 2:46 PM
To: Alison Cassidy; JD Hawks
Subject: Online Form Submittal: Boards, Committees & Commissions Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Boards, Committees & Commissions Application

Name of the board, committee, or commission	Twin Pines
Application for	Appointment
Date of application	5/12/2026
First Name	Victoria
Last Name	Brooks
Address1	
Address2	Field not completed.
City	Quechee
State	Vermont
Zip	05059-
Phone Number	
Email Address	Field not completed.
How long have you been a Hartford resident?	7 years Woodstock for 13 years before moving to Hartford
Are you a registered voter?	Yes
Education	
High School	Western Hills
Year Graduated	1980

College 1	College of Mt. St. Joesph
Degree Earned	BA
Course of Study	social work/business management
Year	1985
College 2	Univ. of Cincinnati
Degree Earned	Masters
Course of Study	MSW
Year	1987
Work History	
Most recent employer name and address	Private Psychotherapy Practice PO Box 815 Norwich VT 05055
Dates of employment	9/2019-present
Position held	psychotherapist
Job duties	counseling
Employer name and address	The HIV/HCV Resource Center 2 Blacksmith Street Lebanon, NH
Dates of employment	6/2008-12/2011
Position held	Executive Director
Job duties	agency operations & financial management
Employer name and address	STOP AIDS
Dates of employment	2/1995-6/2008
Position held	President & CEO
Job duties	Leadership responsibility for implementation of the agency mission and management of the organization including personnel, finance, program development, public relations, community leadership on AIDS related issues, fundraising, Board development and long-range planning. Development and execution of a 3-million-dollar budget (consistently maintain an administrative cost of between 7-9% annually) and

supervision of 35+ full time staff and physical plant operations for agency serving 12 counties within three states.

Professional Experience

If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?

3-4 evenings a month - typically Wednesday and Thursday but could be flexible

Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I have extensive experience running both a very large non profit and a smaller agency. I have also developed mix use/low income housing and housing programs (with funding from HUD and generation of private revenue). As a psychotherapist I have skills needed to listen, pay attention to detail, problem solve and be a neutral observer when necessary. Understanding of wrap around service provision and case management. Additionally I have been trained by the Cincinnati Bar Association in Mediation.

What are your past experiences in Municipal, State or Federal Government?

I have written grants for HUD, FEMA DHHS for federal funding and had to interact with these funders on reporting and compliance. I have also written proposals for state and local funding (upon taking over the HIV/HCV Resource Center (then ACORN - I stewarded the name change) I was able to restore and grow previously lost federal and state funding for the organization.

What civic or social organizations have belonged to and what positions did you hold?

Field Liaison/Supervisor Gisele School of Medicine at Dartmouth, Preceptor Dartmouth, UVM, Franklin Pierce. Trustee, Sustainable Woodstock, Inc. 2009-2013

Board Member of Vermont & New Hampshire HIV/AIDS Community Planning and Advisory Councils provided oversight of federal and state prevention education and care dollars and patient quality of care / program issues.

Trustee, Greater Cincinnati Community Shares

Adjunct Professor/Instructor: Northern Kentucky University, Xavier University, University of Kentucky, College of Mt. St.

Joseph, Kent School of Social Work, University of Michigan.

United Way of Greater Cincinnati – Committee Member: Safety
Impact and Community, Allocations Committee, Health and
Human Services Committee

National Association of Social Workers [NASW] (1989-present)

Member, F.E.M.A. [Federal Emergency Management Agency]
Board (1995 - 2008).

Trainer /Consultant: staff development, policy & legislative
advocacy, creating and maintaining a balanced work
environment, workplace diversity and inclusion issues, strategic
planning, program implementation and evaluation

Nominee Cincinnati Woman of the Year (2006)

Founding Member Greater Cincinnati Health Educators Council

Recipient of Citywide Victoria Brooks Appreciation Day
proclaimed by
Mayor Roxanne Qualls Cincinnati, Ohio 1999

Leadership Council Dater Montessori Elementary School

Commissioned Notary Public, State of Ohio and Bonded by the
State of Ohio.

Founding Member Develop Cincinnati Board

Trustee, National AIDS Action Board of Directors Washington
DC 1998, 1999, 2000, 2001

Founding Board Member of AIDS Action Ohio

Volunteer Fundraising

- ♣ Treasurer Friends of Dater Montessori Foundation
- ♣ Authored grants in 2005 bringing in \$90,000 in revenue for
school activities and programs (Volunteer).
- ♣ Capital Campaign Fund Development Chair Mission
Campaign Clifton United Methodist Church (Volunteer)

Chair of Christian Education Council Clifton United Methodist
Church

Chair of the Parish Council Clifton United Methodist Church

President Greater Cincinnati AIDS Consortium (1998-1999)

Board Member, Ohio Ryan White Planning Committee (1994-

2008)

Planning Committee OHIO AIDS Conference 2000, 2001, 2002

Board member, Ohio AIDS Housing Coalition

Board member, Community Resources Bank, Inc. (1989-1993).

Chairperson and Treasurer Homeless Coalition Board of N.

Kentucky (1985-1989)

Trustee, PNC Bank Community Advisory Board - Ohio

What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

I am interested in working with Twin Pines Housing - I have some general ideas of areas for improvement /growth but would be interested in learning as the process unfolds.

What might some solutions be?

Not able to answer until I better understand the direction of the organization, what has been done, challenges and successes.

Other hobbies/interests:

gardening, kayaking, furniture restoration, summer outdoor concerts, cooking

References (Please list three)

Name

Vickie Fish

Phone number

Name

Sarah Hazelton

Phone number

Name

Noah Jacobson-Goodhue

Phone number

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Alison Cassidy

From: noreply@civicplus.com
Sent: Thursday, May 21, 2026 4:23 PM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	ERIN
Last Name	BROWN
Address1	
Address2	
City	WHITE RIVER JUNCTION
State	VT
Zip	05001
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	1.5 years
Why are you interested in joining this committee?	I am a twin pines tenant as well as a certified recovery coach. As I am currently out of work. I am more than pleased to assist twin pines, the board and the tenants with an outlook that may not have been seen without me there. My life's endeavors good and bad have left me with a knowledge that can't be taught.
What personal or professional experience would you bring?	I feel that I could bring an outlook that is not the norm. A fresh way of thinking and an ease of helping without being obvious. Having been trained in open ended questions and embrace the methods of CBT to help and reinforce the positive.

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Alison Cassidy

From: noreply@civicplus.com
Sent: Tuesday, June 2, 2026 1:55 PM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	Donna
Last Name	DeCoff
Address1	
Address2	<i>Field not completed.</i>
City	White River Junction
State	VT
Zip	05001
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	3 months, But my daughter was one of the first tenants to move into Riverwalk. So I've been aware of the issues for a couple of years.
Why are you interested in joining this committee?	To make Twin Pines a better place for residents
What personal or professional experience would you bring?	25 years in Finance at Dartmouth College throughout the College so people skills.

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Alison Cassidy

From: noreply@civicplus.com
Sent: Wednesday, May 13, 2026 6:18 PM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	Margaret
Last Name	Emslie
Address1	4 Summer Street
Address2	
City	Hanover
State	NH
Zip	03755
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	4 1/2 years.
Why are you interested in joining this committee?	I have often raised safety issues with Twin Pines that usually remain unresolved and would like to focus my time and energy on a better way get results.
What personal or professional experience would you bring?	I am a retired Licensed Land Surveyor and former Planning Board Member with knowledge of Local Municipal Regulations. I also have had experience working for the Federal Government writing and administering contracts.

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Alison Cassidy

From: noreply@civicplus.com
Sent: Monday, May 11, 2026 9:10 AM
To: Alison Cassidy; JD Hawks
Subject: Online Form Submittal: Boards, Committees & Commissions Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Boards, Committees & Commissions Application

Name of the board, committee, or commission	Twin Pines Safety & Management Committee
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Application for	Appointment
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Date of application	5/11/2026
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First Name	Larry Blake
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Last Name	Harvey
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Address1	
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Address2	<i>Field not completed.</i>
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City	Norwich
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State	VT
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Zip	05055
-----	-------

Phone Number	
--------------	--

Email Address	
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How long have you been a Hartford resident?	N/A
---	-----

Are you a registered voter?	Yes
-----------------------------	-----

Education	
-----------	--

High School	Economics and Finance High School
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Year Graduated	2008
----------------	------

College 1	Lehman College
Degree Earned	Incomplete
Course of Study	Economics
Year	2008-2011
College 2	Empire State University
Degree Earned	Currently Enrolled
Course of Study	Public Affairs/Public Policy
Year	2024-2026
Work History	
Most recent employer name and address	Hartford Community Restorative Justice Center
Dates of employment	August 2025 - Current
Position held	Executive Director
Job duties	Organization Leadership
Employer name and address	Harvey & Smith Impact
Dates of employment	2024 - Current
Position held	Founder/Consultant
Job duties	Fractional fundraising leadership for nonprofits
Employer name and address	Hudson/Catskill Housing Coalition
Dates of employment	2024-2025
Position held	Director of Development
Job duties	Fundraising and Development
Professional Experience	
If you were appointed to a board or commission which meet in the	Yes. I would generally be available for evening meetings 2–4 nights per month depending on scheduling needs. Weekday evenings are typically the most manageable.

evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?

Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I care deeply about the long-term health, safety, and stability of Hartford's housing ecosystem and believe this committee has the opportunity to create thoughtful, practical recommendations that support both tenants and the broader community.

Through my work in restorative justice, transitional housing, and reentry support, I regularly work alongside individuals navigating housing instability, poverty, behavioral health challenges, and community reintegration. I also work closely with service providers, state agencies, and local partners throughout the Upper Valley.

I believe I can contribute a balanced perspective that recognizes both the real concerns being raised by tenants and neighbors, and the importance of preserving and strengthening affordable housing in Hartford. My experience includes nonprofit leadership, housing program oversight, conflict navigation, grant administration, community partnership building, and systems-level problem solving.

I am especially interested in helping the committee focus on actionable recommendations that improve communication, safety planning, accountability, tenant support, and quality of life while maintaining dignity and respect for residents.

What are your past experiences in Municipal, State or Federal Government?

In my current role, I work closely with the Vermont Department of Corrections and collaborate regularly with local and regional partners connected to housing, public safety, behavioral health, and community services. My work includes state grant management, reporting, compliance, and coordination with public agencies and municipalities.

What civic or social organizations have belonged to and what positions did you hold?

Hartford Community Restorative Justice Center — Executive Director
Harvey & Smith Impact — Principal Consultant
Hudson/Catskill Housing Coalition — Former Grants Manager

What do you perceive as areas of need in the

Hartford, like many communities, is navigating increasing pressure around housing affordability, behavioral health needs,

municipality which could be addressed by either the administration or one of the advisory boards/commissions?

substance use, social isolation, and community safety. I believe there is an opportunity to strengthen coordination between housing providers, service organizations, municipal leadership, and residents.

There is also a need for more consistent communication structures, proactive tenant engagement, clearer safety planning, and stronger pathways for residents to access support before issues escalate into crisis situations.

At the same time, it is important that Hartford continues to preserve and expand affordable housing opportunities while building systems that support both accountability and community wellbeing.

What might some solutions be?

I believe solutions will require collaboration across sectors rather than placing responsibility on any one organization alone. In my work at the Hartford Community Restorative Justice Center, we regularly support individuals who are navigating housing instability, justice system involvement, substance use challenges, interpersonal conflict, and major life transitions. Much of our work focuses on helping people stabilize, reconnect to community supports, and move forward in ways that reduce harm and strengthen long-term community wellbeing.

Through our transitional housing and restorative justice programs, we see firsthand how communication breakdowns, isolation, untreated behavioral health needs, and lack of coordinated support can contribute to larger community tensions. We also see how consistent support, relationship-building, accountability, and access to resources can improve outcomes not only for individuals, but for neighbors and the broader community as well.

I believe there may be opportunities for Hartford to strengthen communication between housing providers, service organizations, municipal leadership, and residents while also exploring community-based conflict resolution pathways and restorative approaches that help address concerns before situations escalate further. Hartford is fortunate to have local organizations and professionals with experience in facilitated dialogue, restorative practices, housing support, and reentry work that may serve as valuable partners and resources as the committee develops recommendations.

HCRJC also currently leases a transitional housing unit from Twin Pines, which has given me additional perspective on both

the importance of affordable housing partnerships and the real challenges communities are trying to navigate right now. Ultimately, I believe the committee can help identify practical and sustainable solutions that strengthen resident wellbeing, housing stability, and broader community trust.

Other
hobbies/interests:

Tennis, kayaking, exploring all that the UV has to offer.

References (Please list three)

Name

Kevin O'Hara

Phone number

Name

Brett Mayfield

Phone number

Name

Airon Shaw

Phone number

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Alison Cassidy

From: noreply@civicplus.com
Sent: Saturday, May 30, 2026 5:42 PM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	brian
Last Name	Lukowitz
Address1	
Address2	
City	white river junc
State	VT
Zip	05001
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	Once for 9yrs and again (now)6yrs
Why are you interested in joining this committee?	To be involved in my community
What personal or professional experience would you bring?	I worked for the facilities department for the Hanover school district for 17yrs

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Alison Cassidy

From: noreply@civicplus.com
Sent: Wednesday, May 27, 2026 4:39 PM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	Meghan
Last Name	Mullane
Address1	
Address2	<i>Field not completed.</i>
City	Hartford
State	Vt
Zip	03743
Phone Number	<i>Field not completed.</i>
Email Address	
How long have you lived at a Twin Pines property?	1 year
Why are you interested in joining this committee?	It is beneficial to have tenants experience and opinions when making decisions
What personal or professional experience would you bring?	I work in the upper valley and am getting my masters in social work which will be completed by august

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Alison Cassidy

From: noreply@civicplus.com
Sent: Wednesday, May 20, 2026 11:40 AM
To: Alison Cassidy; JD Hawks
Subject: Online Form Submittal: Boards, Committees & Commissions Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Boards, Committees & Commissions Application

Name of the board, committee, or commission	Twin Pines Housing Committee
---	------------------------------

Application for	Appointment
-----------------	-------------

Date of application	5/20/2026
---------------------	-----------

First Name	Janet
------------	-------

Last Name	Potter
-----------	--------

Address1	
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Address2	Field not completed.
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City	WRJ
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State	VT
-------	----

Zip	05001
-----	-------

Phone Number	
--------------	--

Email Address	
---------------	--

How long have you been a Hartford resident?	30 years
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Are you a registered voter?	Yes
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Education	
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High School	Hartford High School
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Year Graduated	1998
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College 1	Vermont University
Degree Earned	BA, Psychology; Certification Non-Profit Management
Course of Study	Psychology, Non-Profit Management
Year	2003
College 2	Antioch University
Degree Earned	MA, Marriage & Family Therapy
Course of Study	Clinical mental health counseling, with a focus in substance misuse treatment
Year	2006
Work History	
Most recent employer name and address	Hartford School District, WRJ VT
Dates of employment	8/2019-current
Position held	Student Assistance Counselor
Job duties	Helping students and families navigate barriers to success at school, to include mental health, bullying, and substance use; prevention education for the district
Employer name and address	Second Growth, Wilder VT
Dates of employment	1/2019-current
Position held	Clinician & Clinical Supervisor
Job duties	providing counseling to youth and families, helping develop prevention programming like the free summer art camp and sports camps, SBIRT, clinical supervision for licensure (MLADC, CPS, LADC, LMFT)
Employer name and address	HCRS, Windsor & Windham Counties
Dates of employment	12/2009-7/2018
Position held	QMHP, Supervisor on Call, Remote crisis clinician, CRASH evaluator

Job duties	Provide coverage for crisis hotline 24/7 to include crisis response to hospitals, schools, police stations and community; complete involuntary mental health warrants in collaboration with police and judges; court ordered mental health competency assessments; referrals to services to include inpatient psychiatry, outpatient, residential substance use treatment, etc
Professional Experience	
If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?	I would be available for evening meetings on Monday, Wednesday, Thursday & Friday. I could arrange to be available on Tuesday evenings, but generally this is more difficult as I am working at Second Growth on those evenings
Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?	I have a knowledge and expertise in non-profit management, mental health & substance use prevention/treatment/resources/levels of care. I am a hard worker, and have incredible persistence when I get involved with an idea. I am also very creative, and have a good sense of humor.
What are your past experiences in Municipal, State or Federal Government?	I was an intern for VSEA for the 2002 session in the VT State House under the supervision of Senator Bill Doyle--assigned to follow the budget bill through house & senate appropriations committees, as well as to sit in other events/activities as assigned. I have written and managed federal & state non-profit grants from OVW, VAWA, OJP, VDH/DSU, and others. I have served as a volunteer for the parks and recreation town department.
What civic or social organizations have belonged to and what positions did you hold?	Board member (in past): Hartford Youth Cafe, National Supervised Visitation Network, Hartford Community Coalition I have been a member of AAMFT, NAADAC, SVN, and other professional organizations in the past.
What do you perceive as areas of need in the municipality which could be addressed by	I have come to the realization recently that the majority of the work of the town should be done in committees, with support from the selectboard liaison and with the support, guidance and feedback of the town manager.

either the administration or one of the advisory boards/commissions?	This committee work could and should communicate their work and agendas more to the broader community, recruit additional community members to be involved (especially those with different views/ideas) Areas of concern: substance misuse, littering/health hazards from urban camping, safe & affordable housing, lack of communication & connection between different people (a direct result of gentrification of the town made possible as a result of unrestricted development & unrestricted tax-free/non-profit growth)
What might some solutions be?	empowering the committees to do the work (give them the resources and support needed) development of a sustainable balance of tax/revenue streams and social services have more informal gathering of community members where they can interact with people whom they would not usually interact with (preferably having fun)
Other hobbies/interests:	reading, foraging, playing in the river, doing artsy stuff, neurobiology, cold plunging, mushrooms, gardening
References (Please list three)	
Name	David Briggs (neighbor)
Phone number	
Name	Cody Tancreti (boss/employer)
Phone number	
Name	Bailey Eck (community member & friend)
Phone number	

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Alison Cassidy

From: noreply@civicplus.com
Sent: Monday, June 1, 2026 6:59 AM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	Tim
Last Name	Severance
Address1	
Address2	Field not completed.
City	WHITE RIVER JUNCTION
State	VT
Zip	05001
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	7 years
Why are you interested in joining this committee?	Yes
What personal or professional experience would you bring?	I have worked at Hypertherm Inc. for 15 years in procurement, finishing my BS in Operations Management, Starting my MBA in Operations Management this summer. I understand many aspects of how a large corporation works and how many different aspects have to work together to achieve the same goal.

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Alison Cassidy

From: noreply@civicplus.com
Sent: Friday, June 5, 2026 9:42 AM
To: JD Hawks; Alison Cassidy
Subject: Online Form Submittal: Twin Pines Task Force Tenant Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Twin Pines Task Force Tenant Application

First Name	Katy
Last Name	Daigle
Address1	
Address2	
City	White River Jct
State	VT
Zip	05001
Phone Number	
Email Address	
How long have you lived at a Twin Pines property?	2 years
Why are you interested in joining this committee?	To be a part of making our community better
What personal or professional experience would you bring?	I bring personal experience of living in a TP property. I have also lived in hoas before and I think I have some good thoughts and ideas on how to improve the well being of living in our community.

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To: Town of Hartford Selectboard

From: Matthew Terry, Jeremy Delisle, Todd Law

6/2/2026

Seeking approval to purchase a 2026 Ford Maverick Hybrid 4x4

The Hartford Water Department is seeking approval to purchase a 2026 Ford Maverick Hybrid 4x4 via state contract for \$35,235. In our proposal, we requested pricing for EV, Hybrid and gasoline ½ ton pickup as well as for a compact pickup for the same platforms. We were informed that manufacturers have discontinued their EV models at this time. We received a letter with one of the bids specifically stating they could not offer an EV truck. A hybrid truck is the closest thing we can get to an EV truck.

We received two bid proposals. One being a 2026 Ford Maverick Hybrid 4x4 for \$39,989.00 and the other a 2026 F-150 Hybrid Crew for \$53,557.00. We reached out to the vendor on contract for the State of Vermont, McGee Ford and received a price of \$35,235.00 for a 2026 Ford Maverick Hybrid 4x4.

With your approval we will place the order for the new Water Department Ford Maverick Hybrid truck from McGee Ford through the State of Vermont bid for \$35,235 and have it in roughly 12 weeks. Our budgetary amount for this expenditure is \$60,000 in Account 50-954-331-0000 and \$45,000 in Account 55-954-331-0000.



Purchasing Policy and Climate Action Plan Review Form

The purpose of this form is to ensure that the town and departments are making purchasing decisions that are in line with the Climate Action Plan and 2022 Purchasing Policy. This form is required for any purchase of equipment over \$4001 that combust fossil fuels, such as gasoline, diesel, or oil, so that a review of adequate alternatives with lower greenhouse gas emissions can be made and is taken into account prior to the purchase.

Department: Water	Contact Person: Jeremy Delisle	When is item needed: ASAP
Name of Product: Ford	Manufacturer & Model Number: 2006 4x4 Ford maverick	Item it is replacing: 2015 Ford F150
Estimated Cost: \$35,035	Estimated Fuel & Maintenance Cost (if known):	Life Expectancy: 10 years

What are the primary functions of the product:

meter reading, schedule checks and trainings

Required features (what does it have to do?):

Transport employees

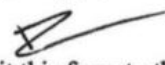
~~Handwritten signature~~

Alternative products that have been used successfully:

Unknown

Alternative products that have been considered:

None

This is as compliant with the CAP as possible
at this time given what the truck is used
for.  6-3-2026

Please submit this form to the Town Manager's Office for review by the Environmental Sustainability Coordinator. Item will be reviewed ASAP and you should expect a response within 24 hours. If an item needs to be replaced immediately please call the Environmental Sustainability Coordinator at 802-295-9353.

To: Member of the Hartford, VT Selectboard

From: John Haverstock, Town Manager

Re: Fee Schedule for FY 2027

Date: June 9, 2026

Background

Each year, the Town Administration asks the Selectboard to review and approve the updated Fee Schedule for the coming fiscal year.

Discussion

The attached Fee Schedule was developed with an eye to recouping some of the costs associated with making goods and/or services available to the public. Each Department Head proposes fees commensurate with their own approved FY budgets.

Financial Impact

The Fee Schedule generates revenue for FY 2027 for the following funds:

General Fund	Solid Waste Fund
Hartford Water Fund	Quechee Water Fund
Hartford Wastewater Fund	Quechee Wastewater Fund

Recommendation

Move that the proposed FY 2027 Fee Schedule be adopted by the Selectboard and implemented by Staff, with any new rates becoming effective on July 1, 2026.

Attachment

Proposed FY 2027 Fee Schedule

Inputs from Department Heads below.

Hartford Police Department



Memo

To: Town Manager John Haverstock

From: Chief Connie Kelley

CC:

Date: June 4, 2026

Re: Fee Schedule

The purpose of this memorandum is to recommend updating the Town's false alarm response fee schedule to align with the fee structure currently utilized by the Vermont State Police.

False alarms continue to consume valuable police resources and require officers to respond, investigate, and clear incidents that ultimately do not involve an emergency. These responses divert personnel from other calls for service and create unnecessary operational costs for the department.

The Vermont State Police currently assess no fee for the first false alarm within a calendar year. The second false alarm is assessed a fee of \$50, and each subsequent false alarm within the same calendar year is assessed a fee of \$75.

To promote consistency with state practices and encourage alarm users to properly maintain and manage their alarm systems, I recommend the Town adopt the following fee schedule:

First false alarm within a calendar year – No Charge

Second false alarm within a calendar year – \$50.00

Third false alarms within the same calendar year – \$75.00

Fourth and subsequent false alarms within the same calendar year – \$100.00 each

This adjustment would bring the Town's fee structure in line with the Vermont State Police, help offset the costs associated with unnecessary police responses, and encourage alarm owners and monitoring companies to promptly address equipment malfunctions and user errors that lead to false activations.

While legitimate alarm activations remain an important public safety tool, a significant percentage of alarm responses are determined to be false. Establishing a fee structure that mirrors the State Police model provides a fair and reasonable approach that balances public safety needs with responsible use of police resources.

The Dispatch contract fees have been updated to reflect the call volume of each contract agency.

Town of Norwich	\$38,955.32	Quarterly Payments of \$9,738.83
Town of Windsor	\$195,972.92	Quarterly Payments of \$48,993.23
Town of Hartland	\$31,286.65	Quarterly Payments of \$7,821.66
Town of Weathersfield	\$35,057.61	Quarterly Payments of \$8,764.40
Town of Reading	\$18,832.99	Quarterly Payments of \$4,708.25
Town of West Windsor	\$21,494.84	Quarterly Payments of \$5,373.71
Town of Royalton (FD/EMS)	\$34,103.65	Quarterly Payments of \$8,525.91
Town of Royalton Police	\$86,862.07	Quarterly Payments of \$21,715.52
Town of Sharon	\$18,484.41	Quarterly Payments of \$4,621.10
Town of Chester	\$39,747.54	Quarterly Payments of \$9,936.89
Town of Cavendish/Proctorsville	\$23,744.74	Quarterly Payments of \$5,936.19

I respectfully request consideration and approval of this proposed fee schedule amendment.



AGENDA MEMORANDUM

June 9, 2026

Town Selectboard Meeting

Submitted by: Scott Hausler, Director of Parks & Recreation

Subject: Fee Schedule – Ice Rate Increases

Background: Ice rental rates have not been adjusted since 2025 despite some increases in operating expenses, including utilities, maintenance, supplies, labor, and facility-related costs. Staff reviewed rates at comparable regional facilities and found that the proposed \$10 per hour increase for both prime and non-prime ice time remains competitive with the other rinks in the Upper Valley and surrounding region.

Discussion: With a \$10 hourly increase, the rates would remain generally in line with other regional facilities. For example, Union Arena currently charges \$250/hour for ice rental, and published rates at northeastern U.S. rinks commonly range from approximately \$220-\$300+ per hour depending on time slot and facility. The adjustment will help offset rising operational costs and support the continued maintenance and operation of the facility.

Financial Impact: Revenue increase that would generate an estimated \$15,000 in revenue.

Recommendation: Approve the Parks & Recreation Department Fee Schedule for FY27 with WABA rink rate increase of \$10 per-hour for a prime rate of \$250 per-hour and non-prime rate of \$200 per-hour.

Attachments: Parks & Recreation Fee Schedule



Scott Hausler, CPRP
Director of Parks & Recreation

To: Selectboard Members

From: John Haverstock, Town Manager

Re: Capital Improvement Plan Committee

Date: June 9, 2026

Background

The Town has secured a municipal planning grant to fund most of the work of a consultant (ReThink Local) to produce a user-friendly Capital Improvement Plan (CIP), which will serve as a Selectboard resource during its annual budget cycle. Once that project nears completion, the Town should be prepared to carry this work forward, in-house, updating it annually.

Discussion

Some Vermont municipalities with CIP's establish advisory committees to oversee a process to annually update the CIP and present it to the Selectboard. Attached please find a proposed draft Charge for a Capital Improvement Plan Committee (CIPC), drafted with input from our consultant and the Hanover Town Manager.

Financial Impact

Minimal at present. The CIPC's membership would consist of paid staff and two others who receive meeting stipends (Selectboard and Planning Commission).

Recommended Motion

I move that the Town's Selectboard approve and adopt the proposed Charge for the Capital Improvement Plan Committee.

Town of Hartford
Fiscal Year 2027 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Description
Parks and Recreation											
Municipal Pool											
Family Season Pass	2022	N/A	N/A	N/A	\$95	\$95	\$110	\$110	\$110	\$110	A family of up to 4 members, \$10 for each additional member. Non-Resident add \$15.
Youth Season Pass	2022	N/A	N/A	N/A	\$45	\$45	\$45	\$45	\$45	\$45	Ages 5-20, (4 years of age and under - free) Non-Resident add \$15.
Adult Season Pass	2022	N/A	N/A	N/A	\$55	\$55	\$55	\$55	\$55	\$55	Ages 21 & over. Non-Resident add \$15.
Senior Citizens/Veterans Season Pass	2022	N/A	N/A	N/A	\$20	\$20	\$20	\$20	\$20	\$20	Ages 65 & over or Veteran Non-Resident add \$15.
Daily Pass	2022	N/A	N/A	N/A	\$3	\$3	\$3	\$3	\$3	\$3	Single day access per person.
Organization		N/A	N/A	N/A	\$200	\$200	\$200	\$200	\$200	\$200	\$200 base rate up to 10 members. \$10 for each additional member Non-Resident add \$15.
Swim Lessons	2022	N/A	N/A	N/A	\$45	\$45	\$45	\$45	\$45	\$45	Covers 10 swim lessons for approximately 45 minutes each lesson. Non-Resident add \$15.
Party Rental Space	2024							\$125	\$125	\$125	Covers entry for 20 individuals, spce for party during a 2 hour block. Non-Resident add \$15
Wendall A. Barwood Arena (WABA)											
Public Skating											
Family Season Pass	2014	\$95	\$95	\$95	\$95	\$95	\$110	\$110	\$110	\$110	Admits up to 4 family members for the season, \$10 for each additional member. Non-Resident add \$15.
Youth Season Pass	2014	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	Ages 5 -20 & (4 years of age and under - free) Non-Resident add \$15.
Adult Season Pass	2014	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55	\$55	Ages 21 & over. Non-Resident add \$15.
Noontime Hockey Season Pass	2023					\$70	\$70	\$70	\$100	\$100	Noontime Hockey. Non-Resident add \$15.
Senior Citizen / Veterans Season Pass	2014	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	Ages 65 and over or Veteran. Non-Resident add \$15.
Daily Pass	2007	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	Daily admission for public skates and special events
Noontime Hockey Daily Pass	2023					\$10	\$10	\$10	\$10	\$10	Daily admission for noontime hockey player
After School/Home School Programs	0	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	Group per-person per-visit. M-F 11am - 3pm based on 1 hour usage.
Ice Skate Rentals		\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	Per-pair of skates
Skate Sharpening		\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	Per-pair of skates
Locker Room Rental		\$0	\$0	\$0	\$10	\$10	\$10	\$10	\$10	\$10	during public skating and limited to room availability
Ice Rental											
Prime Time Rate	2024	\$215	\$215	\$215	\$220	\$225	\$230	\$240	\$240	\$250	Hourly rate for use of WABA ice arena during prime time hours. M-F 3-11pm and S-S 8am -11pm
Non Prime Time	2023	\$175	\$175	\$175	\$180	\$185	\$190	\$190	\$190	\$200	Hourly rate for use of WABA ice arena during non-prime time hours. M-F 5am-3pm and S-S 5am-8am
Off Season											
Full Day/ Half Day	1998	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	Half/ full day exclusive use of facility. Staff member required /hourly detail rates apply
Hourly Rate	2005	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	Exclusive use of facility for one hour. Same as daily rate. Staff member required / hourly detail rates apply
Parks											
Daily Event Special Use Permit	2019	\$200-\$400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	
Seasonal Mobile Food Vending	2026								\$25 / \$100 / \$750	\$25 / \$100 / \$750	Daily permit fee \$25, weekly permit fee \$100 and seasonal permit fee \$750
Non-Athletic Fields/Courts/Venues			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	To reserve open space, a permit application is required when there are large groups of 10 or more. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Non-Resident fee		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	Added to permit rates as described above
Athletic Fields											
Athletic Games / Practices	2010	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	2 hour block field rental. Fee based on type of field requested. Additional fee for field prep may apply.
Athletic BB/SB Diamonds Prep		\$58	\$58	\$58	\$58	\$58	\$58	\$58	\$58	\$58	Includes one time prep fee to groom and line skinned surface and game no more than 2 hours.
Athletic Turf Field Prep	2023	\$135-\$270	\$135-\$270	\$135-\$270	\$135-\$270	\$300-\$800	\$300-\$800	\$300-\$800	\$300-\$800	\$300-\$800	Includes one time prep fee to line existing field lines - or up to one time prep fee to layout soccer/lax/field hockey fields for season.
Athletic Field Lights		\$12	\$12	\$12	\$12	\$12	\$16	\$16	\$16	\$16	\$16 hour for field lighting
Courts - Basketball/Tennis/Pickleball											
Hourly rate for private lessons or events		\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	1 court for maximum of 2 hours guaranteed court availability.
1-court reservation permit		\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	To reserve 1 court for guaranteed court availability. Permit will be issued. Maximum 2 hours of usage.
Youth and Adult Programs											
Youth & Adult Athletics	2006	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	Refers to youth sports (i.e., soccer, basketball, softball, baseball, field hockey). Fees include costs, officials background check expenses.
General youth & adult programs	2004	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$500	\$20-\$500	\$20-\$500	\$20-\$500	\$20-\$500	Includes both youth and adult recreational activities outside of athletics. (Golf, skiing, HPAC etc. \$50 non-refundable deposit if registration is cancelled)
Adult & Family Drop In Sports	2004	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	Drop in basketball, volleyball, Zumba, pickleball, ultimate frisbee, yoga and soccer.
Park Venues											
Pavilion A - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of bathrooms/. Functions of 50 or more may require a Special Use Permit. (Carry-in / carry-out trash) Non-profit and state organizations receive a \$5 discount on the fee. (Carry-in/carry-out trash)
Pavilion B & C - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Pavilion Frost/Ratcliff		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Quechee Gazebo		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Quechee Falls Park		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Lyman Bandstand		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Non-Resident fee		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	Added to rates above
Credit card convenience fee					3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	Fee added to transaction to cover fees paid by credit card.
Refund processing fee	2019		\$5.0	\$5.0	5.00	5.00	5.00	\$10.0	\$10.0	\$10.0	Applies to patron cancellations of programs and permits unless refund is held as a household credit.

Town of Hartford
Fiscal Year 2027 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Description
Public Works											
<i>Highway Division</i>											
Excavation Permit	2026	\$50	\$50	\$50	\$50	\$50	\$75	\$75	Varies	Varies	Fee for work in Town Right-of-Way.
Excavation Permit (Category 1)	2026							\$100	\$100		Prior year % Difference = 33.33% - Single FamilyHouse/Duplex (Driveway/Building Sewer/Water Service)
Excavation Permit (Category 2)	2026							\$250	\$250		Prior year % Difference = 233.33% - Multi Family/Commercial ((Driveway/Building Sewer/Water Service)
Excavation Permit (Category 3)	2026							\$75	\$500/Mile	\$500/Mile	Prior year % Difference = Varies Underground Utilities Installation (Per Road - \$250 Min.)
Driveway Permit Extension	2026	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40	\$40	new Fee. Fee for 12 month extension if not constructed by December of year of issuance includes \$15 Town Clerk filing fee.
Driveway Permits	2026					\$75	\$100	\$115	Varies	Varies	Fee to apply for and receive a curb cut serving as a driveway. Expires if not builtby dember of year obtained. Includes \$15 Town Clerk filing fee.
Driveway Permits (Category 1)	2026							\$115	\$140	\$140	Prior year % Difference = 21.74% Single Family House/Duplex (Driveway/Building ewer/Water Service) Includes \$15 Town Clerk Filing Fee.
Driveway Permit (Category 2)	2026							\$115	\$265	\$265	Prior year % Difference = 130.43% Multi-Family/Commercial (Driveway/Building Sewer/Water Services) Include \$15 Town Clerk Filing Fee
Improvement in Right of Way Permit (Category 1)	2026							\$115	New Fee	New Fee	Permanent Improvement Includes \$15 Town Clerk Filing Fee
Improvement in Right of Way Permit (Category 2)	2026							\$50	New Fee	New Fee	Tempory Improvement
Overweight Permits- Annual	2026	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	Annual (Renewals effective April 1 st/yr.) fee for operation of single overweight truck (>24,000 lbs.) on Town roads. Rate set by State.
Overweight Permits -Fleet	2026	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$5	\$5	Annual Fee for operation of multipla (fleet) overweight truck (>24,000 lbs.) on Town roads. No limit on number of vehicles. Rate set by State.
Overweight Permits - Project	2003	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	A project specific permit issued to exceed annual weight limits for a specific project. Fee established by State.
Overweight Permits - Project/Fleet	2003	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	A project specific permit issued to exceed annual weight limits for a specific project. For more than one vehicle.
Off Duty Callout	NEW						\$150	Actual Costs			Minimum 4 hour charge per employees for off duty public assistance. Time after 4 hours will be invoiced at the prorated hourly rate of \$46.15.
<i>Water and Wastewater</i>											
<i>Hartford, White River Junction, and Wilder Water Usage Rates</i>											
Base Rate	2023	\$34.15	\$34.15	\$34.49	\$38.28	\$40.19	\$45.01	\$45.01	\$45.01	\$45.01	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Water Usage Fee (Metered)	2023	\$2.06	\$2.06	\$2.08	\$2.31	\$2.43	\$2.72	\$2.72	\$2.72	\$2.72	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly.
Water Usage Fee (Unmetered)	2023	\$75.38	\$75.38	\$76.13	\$84.50	\$88.73	\$99.38	\$99.38	\$99.38	\$99.38	Quarterly non-metered flat rate (2000 cf).
<i>Hartford, White River Junction, and Wilder Wastewater Disposal Rates</i>											
Base Rate	2018	\$64.71	\$64.71	\$65.36	\$69.28	\$72.74	\$82.92	\$82.92	\$82.92	\$82.92	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Wastewater Usage Fee (Metered)	2018	\$3.44	\$3.44	\$3.47	\$3.68	\$3.86	\$4.40	\$4.40	\$4.40	\$4.40	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly.
Wastewater Usage Fee (Unmetered)	2018	\$534.57	\$534.57	\$534.57	\$534.57	\$566.64	\$685.07	\$685.07	\$171.27	\$171.27	Fee for unmetered water consumption. Annual fee. (2000 cf./qtr.)
Septage Charges - Resident	2013	\$106	\$109.18	\$109.18	\$109.18	\$114.64	\$130.39	\$130.39	\$130.39	\$130.39	Fee charged to commercial haulers for each 1,000 gallons from Hartford residents.
Septage Charges - Non- Resident	2013	\$145	\$149.35	\$149.35	\$149.35	\$156.82	\$178.77	\$178.77	\$178.77	\$178.77	Fee charged to commercial haulers for each 1,000 gallons from non-residents.
<i>Quechee Water Usage Rates</i>											
Base Rate	2018	\$64.22	\$70.64	\$71.35	\$77.06	\$80.91	\$94.66	\$94.66	\$94.66	\$94.66	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Water Usage Fee (Metered)	2018	\$2.81	\$3.09	\$3.12	\$3.37	\$3.54	\$4.14	\$4.14	\$4.14	\$4.14	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly. (10% increase)
Water Usage Fee-Unmetered 1 bdrm	2018	\$78.25	\$86.08	\$86.94	\$93.90	\$98.60	\$115.36	\$115.36	\$115.36	\$115.36	Quarterly non-metered - flat rate assessed for a 1 bedroom home. (500 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 2 bdrm	2018	\$92.29	\$101.52	\$102.54	\$110.74	\$116.28	\$136.05	\$136.05	\$136.05	\$136.05	Quarterly non-metered - flat rate assessed for a 2 bedroom home. (1000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 3 bdrm	2018	\$109.13	\$120.04	\$121.24	\$130.94	\$137.49	\$160.86	\$160.86	\$160.86	\$160.86	Quarterly non-metered - flat rate assessed for a 3 bedroom home. (1600 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 4 bdrm	2018	\$120.36	\$132.40	\$133.72	\$144.42	\$151.64	\$177.42	\$177.42	\$177.42	\$177.42	Quarterly non-metered - flat rate assessed for a 4 bedroom home. (2000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 5 bdrm	2018	\$131.59	\$144.75	\$146.20	\$157.90	\$165.80	\$193.99	\$193.99	\$193.99	\$193.99	Quarterly non-metered - flat rate assessed for a 5 bedroom home. (2400 cf/qtr.) (1% increase)
<i>Quechee Wastewater Disposal Rates</i>											
Base Rate	2018	\$128.31	\$128.31	\$129.59	\$143.84	\$151.03	\$154.05	\$154.05	\$154.05	\$154.05	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Wastewater Usage Fee (Metered)	2018	\$4.51	\$4.51	\$4.56	\$5.06	\$5.31	\$5.42	\$5.42	\$5.42	\$5.42	Fee assessed for each 100 cu./ft. of water usage. Billed quarterly. (1% increase)
Wastewater Usage Fee (Unmetered)	2018	\$200.60	\$200.60	\$202.61	\$224.90	\$236.15	\$240.87	\$240.87	\$240.87	\$240.87	Quarterly non-metered - flat rate. Same for all size homes (1600 cf/qtr.). (1% increase)
<i>Quarterly Fire Protection Fees</i>											
Hydrants (public)	2019		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Exempt
Hydrants (private)	2019		\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	Quarterly fee for hydrant on private property
Fire Sprinkler Connection	2015										Fee assessed each quarter for a dedicated sprinkler water line. Mirrors hydrant fee. Removed 2019
Fire Sprinkler Connection (residential)	2019		1 EDU	1 EDU	1 EDU	1 EDU	1 EDU	1 EDU	1 EDU	1 EDU	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (2")	2019		\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (4" and 6")	2019		\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (8" +)	2019		\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Sprinkler connection before meter (residential)	2019		1 EDU	1 EDU	1 EDU	1 EDU	1 EDU	1 EDI	1 EDI	1 EDI	Fee assessed each quarter for an unmetered residential sprinkler connection before meter. New 2019
<i>Small Diameter Service Tap Fees</i>											
New service 3/4"-2" water tap	2007	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$275	\$275	Fee for the Department to make tap, owner digs trench and provides all other labor and materials.
New service 1-1/2" - 2" water tap							\$375	\$375	\$375	\$375	
<i>Meter Installation Fees</i>											
3/4"-1" Meter Install/Inspection	2006	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$150	\$150	Meter horn or connection ready for installation by Town. Includes inspection of the water service line. Materials billed separately. Meters/Lines greater than 3/4" based on actual labor cost. Meter horn installed by plumber, meter installed by water department
1 1/2 and 2" Meter Inspection	2019		\$100	\$100	\$100	\$100	\$125	\$125	\$175	\$175	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.
Meters Larger Than 2"	2019		\$100	\$100	\$100	\$100	\$150	\$150	\$200	\$200	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.
<i>Service Call Fees</i>											
Workday Service Calls by Operator Hourly Fee	2019		\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019 (1 employee)
Workday Service Calls by Supervisor Hourly Fee	2019		\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	Crew of two or more. Labor only Minimum 1 hour New 2019
After Hours Service Calls by Operator Hourly Fee	2019		\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019

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After Hours Service Calls by Supervisor Hourly Fee	2019		\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	Crew of two or more. Labor only Minimum 1 hour New 2019
Service Call for Call out by Operator	2019		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	Covers 4 hour call out Labor only New 2019
Service Call for Call out by Supervisor	2019		\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	Covers 4 hour call out Labor only New 2019
Out of cycle meter reading (workday)	2013	\$40	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	During normal (crew) work hours, fee to cover the cost of visiting site, for out of sequence reading and billing (i.e. real estate transfers, landlords switching tenants, etc.).
Out of cycle meter reading (evenings and weekends)	2001	\$100	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	switching tenants, etc.).
Delinquent account disconnection or reconnect (workday)	2001	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	Fee established by Title 24 Section 5151 Vt. Statute (during crew workday) to cover the cost of service shut off/collections necessitated by the non-payment of fees.
Delinquent account disconnection or reconnect (evenings and weekends)	2001	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$37.50	\$37.50	Fee established by Title 24 Section 5151 Vt. Statute (after crew workday) to cover cost of service shut off and collections necessitated by the non-payment of fees.
Unused/Unrealized connections	2007	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	Fee (equal 50% of reserved allocation and resulting projected bill) to allocate water system capacity to those not holding a valid zoning permit.
<i>Temporary Water Service Fees</i>											
Temporary water service - 3/4"	2018	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	Town installs 3/4" temporary service and temporary meter from existing hydrants/old service (i.e., construction, temporary/special events, etc.). Consumption charged at 150% of regular water usage rate.
Temporary water service - 1"	2018	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs 1" temporary service and temporary meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate. (i.e., construction, temporary/special events, etc.).
Temporary water service - 2"	2018	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	Town installs 2"temporary service and meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate.
Temporary Water Service - Unmetered	2018	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs temporary service and meter from existing hydrants/old service + estimated consumption charged at 150% of regular water usage rate + prorated daily base (EDUs)
<i>Hydrant Flow Test Fees</i>											
Hydrant Flow Testing	2018	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	Min. charge assessed to consultants or developers for conducting a hydrant flow test/data. Fee based on actual labor cost/time.
<i>Water System Application/Connection Fees:</i>											
Application/connection fee - 3/4" & 1"	2018	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	Up front fee to connect to water system - 3/4", 1". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 1.5", 2"	2018	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	Up front fee to connect to water system - 1.5", 2". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 4" & 6" (first 100 ft)	2018	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	Up front fee to connect to water system - 4", 6" for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit
Application/connection fee - 4" & 6" (each additional foot)	2018	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	Up front fee to connect to water system - 4", 6". Each additional per foot over 100ft.
Application/connection fee - 8" and up (first 100 ft)	2018	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	Up front fee to connect to water system - 8" or more for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor.
Application/connection fee - 8" and up (each additional foot)	2018	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	Additional inspections billed at \$75/visit
<i>Miscellaneous Wastewater Fees</i>											
New residential sewer main tap connection	2006	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$350	\$350	Fee for the Department to connect service saddle, owner digs trench and provides all other labor and materials.
New residential sewer main tap inspection	2006	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$125	\$125	Fee for department to inspect owner installed sewer main tap.
New sewer service inspection fee	2006	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$125	\$125	Fee to provide manpower for inspection of work before service is activated. Materials, if required, are an additional cost.
Unused/Unrealized connections	2007	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	Fee (equal 50% of reserved allocation and resulting projected bill) to allocate sewer system capacity to those not holding a valid zoning permit.
Property Owner Service Assistance	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Service no longer provided due to liability	Service no longer provided due to liability	Service no longer provided due to liability	Service no longer provided due to liability	Actual time/material to provide assistance to owners for flood or lost service NOT resulting from Town system failure, i.e. damaged by others, etc.
Departmental assistance during construction	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Department assistance in the actual construction of sewer lines, locating taps, etc.
Application/connection fee - 4" (first 100 ft)	2018	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$550	\$550	Up front fee to connect to wastewater system - 4", 6" for the first 100 FT. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 4" (each additional foot)	2018	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$8	\$8	Up front fee to connect to wastewater system - 4", 6". Additional per foot over 100ft.
Application/connection fee - 6" (8") and up (first 100 ft)	2018	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,100	\$1,100	Up front fee to connect to wastewater system - 8" and up for the first 100 feet. Includes up to 3 inspections. Does not include materials or additional labor.
Application/connection fee - 6" (8") and up (each additional foot)	2018	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$10	\$10	Additional inspections billed at \$75/visit)
											Up front fee to connect to wastewater system - 8"and up. Additional per foot over 100ft.

Town of Hartford
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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Description
<i>Solid Waste and Recycling</i>											
Annual Non-Commercial Sticker Fee	2019	\$20	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	Fee assessed to allow access to facility.
Additional Annual Non-Commerical Sticker	2023					\$15	\$15	\$15	\$15	\$15	Same Address only
Single Non-Commercial Day Pass	2019	\$5	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	Allows for a single day access to facility.
Punch Card	2023				\$40	\$47.50	\$47.50	\$47.50	\$50.00	\$50.00	10 punches at \$4.75 each
Annual Commercial Hauler License Fee - Hartford Residents or Businesses	2008	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$20	\$20	License application fee for any commercial hauler
Annual Commercial Hauler License Fee - GUV District Members	2008	\$10	\$40	\$40	\$40	\$40	\$40	\$40	\$75	\$75	
Annual Commercial Hauler Sticker Fee	2002	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$75	\$75	Fee assessed per company vehicle for use of facility.
MSW per 30 gal. bag up to 40#	2023	\$3.35	\$3.35	\$3.35	\$3.35	\$4.75	\$4.75	\$4.75	\$5.00	\$5.00	Fee allowing for the disposal of household waste (MSW), a single container not exceeding units either equaling 30 gal. or 40 pounds or any part thereof.
Bulk MSW	2023					\$240.00	\$240.00	\$240.00	\$250.00	\$250.00	assessed by weight per ton.
Clean Brick or Concrete						\$30.00	\$30.00	\$30.00	\$50.00	\$50.00	fee assessed per ton
Vehicle or Equipment Battery	2023	\$3.35	\$3.35	\$3.35	\$3.35	\$4.75 - \$14.25	\$4.75 - \$14.25	\$4.75 - \$14.25	\$5.00-\$15.00	\$5.00-\$15.00	Amount of fee depends on size of battery.
Tires under 17 inches w/o rim	2023	\$6.70	\$6.70	\$6.70	\$6.70	\$9.50	\$9.50	\$14.25	\$14.25	\$14.25	
Tires under 17 inches with rim	2023					\$14.25	\$14.25	\$14.25	\$23.00	\$23.00	
Tires 17 inches or larger w/o rim						\$19.00	\$19.00	\$23.75	\$23.75	\$23.75	
Tires 17 inches or larger with rim						\$23.75	\$23.75	\$23.75	\$23.75	\$23.75	
Tires (in bulk for commerical permits only)	2023	\$273	\$273	\$273	\$273	\$300	\$300	\$300	\$300	\$300	Per ton fee for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.
Electronics	2023		\$3.35	\$3.35	\$3.35	\$9.50	\$9.50	\$9.50	\$10.00	\$10.00	Examples: VCR, DVD players, Microwaves, radios, fax machines, stereos, MP3 players, officer equipment
Fire Extinguisher	2023					\$9.50	\$9.50	\$9.50	\$10.00	\$10.00	
Food Scraps	2023					\$4.75	\$4.75	\$4.75	\$5.00	\$5.00	Per 5 lb. bucket
Bulky Waste	2023					\$240	\$240	\$240	\$250	\$250	assessed by weight per ton. Examples include carpet, furniture, toilets, tubs, sinks, cabinets
Household Appliances	2023					\$4.75	\$4.75	\$4.75	\$5.00	\$5.00	Examples: crockpots, coffee machines, toasters, mixers
Freon Units	2015	\$16.75	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers
Propane Cylinders 20-100 pound	2023	\$10.05	\$10.05	\$10.05	\$10.05	\$14.25	\$14.25	\$14.25	\$15.00	\$15.00	
Propane Cylinders 1 pound	2023	\$1	\$1	\$1	\$1	\$2	\$2	\$2	\$2	\$2	
Waste Generation Fees per ton	2008	\$15	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	Per ton fee assessed to commercial haulers for disposal of solid waste outside of Hartford Transfer Station.
Hartford Police Department											
<i>General Fees</i>											
Special Duty	2013	\$78	\$78	\$78	\$78	\$78	\$110	\$111.93	\$111.93	\$111.93	Hourly fee for coverage of outside or special detail (i.e. special events, construction, etc.). Minimum of 4 hours per event. Town or school functions have no minimum hour requirement.
Police Reports	2014	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	Fee funds the production of reports for accidents or other investigations.
Copies of video, audio tapes	2014	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	Fee assessed for the staff time, equipment, and time required to reproduce a video.
Taxi Operator License	2002	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	This is an annual fee set by local ordinance for the operation of each taxi company operating within Hartford.
Taxi Cab	2002	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	This is an annual fee set by local ordinance for the operation of each cab operating within Hartford.
Parking Meters									\$1	\$1	This is per hour by the local ordinance
Parking timed and metered Violation fine									\$11	\$11	This is set by the local ordinance for parking violations
Handicapped Parking Violation									\$50	\$50	This is set by the local ordinance for parking violations
Winter Parking Ban									\$11	\$11	This is set by the local ordinance for parking violations
All Other Parking Violations									\$11	\$11	This is set by the local ordinance for parking violations
<i>False Alarm Calls</i>											
1st Alarm	2013	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	There is no charge for the Department to respond to the first false alarm each year.
2nd Alarm	2026	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$50	\$50	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
3rd Alarm	2026	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$75	\$75	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
4th+ Alarm	2013	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
Fingerprints	2011	\$25	\$25	\$25	\$25	\$25	\$25	\$35	\$35	\$35	The Police Department. provide fingerprinting services for a variety of needs. Fee is for each card required/produced.
Liquor License Records Verification	2018	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	
VIN Verification - Residents	2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
VIN Verification - Non Residents		\$5	\$5	\$15	\$15	\$15	\$15	\$15	\$15	\$15	
<i>Dispatch Contracts</i>											
Town of South Royalton	2023	\$16,901.47	\$18,066.95	\$16,901.47	\$19,964.47	\$21,862.00	\$35,721.07				
Royalton (FD/EMS)	2026							\$23,837.41	\$24,824.97	\$34,103.65	
Royalton (Police)	2026							\$24,910.79	\$44,027.01	\$86,862.07	
Town of Sharon	2026	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	\$13,401	\$13,569	\$17,768.14	\$18,484.41	
Town of Norwich	2026	\$61,672.50	\$61,672.50	\$67,291.75	\$72,911	\$72,911	\$64,079	\$64,881	\$49,965.75	\$38,955.32	
Windsor	2026	\$176,166.62	\$176,166.62	\$176,166.62	\$186,051.93	\$193,343.62	\$161,149.04	\$163,166.98	\$183,449.29	\$195,972.92	
W. Windsor	2026	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	\$15,169	\$15,359	\$20,669.34	\$21,494.84	Annual fee assessed for emergency communications services.
Reading	2026	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	\$12,868	\$13,030	\$17,057.06	\$18,832.99	
Hartland	2026	\$13,543.25	\$13,543.25	\$13,543.25	\$14,253	\$14,253	\$22,820	\$23,106	\$29,515.15	\$31,286.65	
Ascutney/W. Weathersfield	2026	\$15,028.20	\$15,028.20	\$17,166.30	\$19,161.15	\$21,156.00	\$25,410.78	\$25,728.98	\$32,501.68	\$35,057.61	
Town of Chester	2026	\$18,031.59	\$18,031.59	\$18,031.59	\$20,039.29	\$22,046.99	\$29,091.16	\$29,455.45	\$35,488.20	\$39,747.54	
Town of Cavendish	2026	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	\$17,178	\$17,393	\$23,001.68	\$23,744.74	

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Hartford Fire Department and Emergency Medical Services											
<i>General Fees</i>											
Fire Report Fee	2002	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	Set fee to provide reports on fire, etc., incident, i.e. to insurance carriers, etc.
Yearly Fire Alarm	2014	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	Amount for the monitoring of fire alarms that report directly to the Town.
Plan Review	2008	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	For each \$1000 of construction costs. Min. Charge \$50.00. Aligns with State Rates.
Fire Inspection for liquor license Inspections	2025							\$125	\$125	\$125	
Miscellaneous Services	2002	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	A general \$125 per hour fee for services rendered on misc. incidents/matters.
Public Safety Mechanic Services	2023					\$120	\$120	\$120	\$120	\$120	A general \$120 perhour billable fee for outside services rendered on fleet vehicles
<i>False Alarms</i>											
1st incident	2013	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Covers response by HFD to 1st incident which proves to be a false alarm.
2nd incident	2023	\$50	\$50	\$50	\$50	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 2nd incident which proves to be a false alarm.
3rd incident	2013	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 3rd incident which proves to be a false alarm.
4th incident & beyond	2013	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 4th incident which proves to be a false alarm. Fee assessed for each unit responding.
<i>Ambulance Contracts</i>											
N. Hartland Ambulance	2014	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	Per capita fee (\$35.00) assessed for providing ambulance service to residents (630) of N. Hartland.
Sharon (I-89)	2023	\$200	\$200	\$200	\$200	\$350	\$350	\$350	\$350	\$350	Cost per event for Hartford ambulance to respond to incidents on I-89 in Sharon. Charge for "non-transport calls".
Sharon (Ambulance, SE)	2014	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	Yearly fee, based on 10 residents, to have ambulance respond to calls in SE Sharon. Guaranteed by Sharon. Per capita fee of \$35.00.
<i>Ambulance Services</i>											
Ambulance Reports	2012	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	Fee to provide copy of report to insurance carriers, etc.
Outside Details	2013	\$75	\$75	\$75	\$75	\$100	\$100	\$100	\$100	\$100	Set by CBA for per hour per EMT coverage. Minimum of 3 hours except for municipal details.
<i>Ambulance Procedures</i>											
ALS1	2014	\$650	\$650	\$650	\$650	\$900	\$900	\$900	\$900	\$900	Advanced Life Support #1. Standard emergency incident including administration of IV and oxygen.
ALS2	2014	\$850	\$850	\$850	\$850	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	Advanced Life Support #2. More severe event requiring administration of medications, defibrillation or intubation, e.g. cardiac arrest or multi-trauma
Non-emergency	2007	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	Non-emergency. Seldom used.
Basic Rate - No ALS Services	2013	\$575	\$575	\$575	\$575	\$650	\$650	\$650	\$650	\$650	Basic Life Support rate: Same fee as ALS but required to bill at BLS rate if no ALS services are performed.
Mileage Fee/ Transport	2014	\$14.50	\$14.50	\$14.50	\$14.50	\$16.25	\$16.25	\$16.25	\$16.25	\$16.25	Fee for patient transport miles
Specialty Care Transport	2011	\$800	\$800	\$800	\$800	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	Critical care transports from the V.A.
Paramedic Intercept	2014	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	Provides paramedic intercept services to Windsor, Woodstock and S. Royalton. Per call. Plus cost of materials.

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Planning and Development											
Zoning and Building Permitting Fees											
Single Family Dwelling	2018	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	Fixed \$165.00 fee per unit, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Two Family Dwelling	2018	\$315	\$315	\$315	\$315	\$315	\$315	\$315	\$315	\$315	Fixed \$315.00 fee for two new units, \$165 if adding a unit to an existing single family, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up cost on applications/permits. (Separated from multifamily; eliminated per sq. ft. charge if paid with Public Hearing application.)
Multifamily Dwelling (3+ Units)	2018	\$365	\$365	\$365	\$365	\$365	\$365	\$365	\$365	\$365	Merged with two-family
Commercial Structure/Use	2018	\$365	\$365	\$365	\$365	\$365	\$365	\$365	\$365	\$365	Fixed \$365.00 fee, plus \$.05 per sq. ft. for new space unless paid at the time of the Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated per sq. ft. if paid with Public Hearing application.)
Accessory Structure	2018	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	Fixed \$50.00 fee, plus \$.05 sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated type of structure.)
Residential Addition/Alteration	2018	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	Fixed \$100.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Barn and garage now covered as accessory structures.)
Commercial/Industrial Add/Alter.	2018	\$150	\$1,650	\$150	\$150	\$150	\$150	\$150	\$150	\$150	Fixed \$150.00 fee, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated "Industrial" since covered under definition of commercial and eliminated per sq. ft. charge if paid at the time of Public Hearing application.)
Sign Permit	2018	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Fixed \$35.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Design Review	2018	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Fee for applications requiring design review (WRJ). Covers a portion of cost to process/follow-up on applications/permits.
Minimum Permit Fee	2018	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Fee for any other permit. Covers portion of cost to process/follow-up on applications/permits.
Town Clerk Filing Fees	2023	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15 Fee per page to record documents and \$25 per Mylar Survey to be recorded as Set by State.
Public Hearing Applications											
All ZBA Applications	2018	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	Fixed fee for ZBA Public Hearing application. Defrays anticipated increase in legal notices and processing costs.
Site Dev. Plan Approval	2018	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application, plus .05 per sq. ft. Increased to help defray anticipated increase in legal notices and processing costs. (Changed "square root of project size" to ".05 per square foot.")
Lot Line Adjustment between Existing Lots	2018	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application. Defrays anticipated increase in legal notices and processing costs.
One-Step Subdivision	2018	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Changed fixed fee to be consistent with Conditional Use and Site Plan Approval.)
Two-Step Subdivision	2018	\$310	\$310	\$310	\$310	\$310	\$310	\$310	\$310	\$310	Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Two hearings required so base fee 2x one step.)
Planned Development Amendments	2018	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	Defrays cost of legal notices and processing.
Regulations/Ordinances Amendments	2018	\$725	\$725	\$725	\$725	\$725	\$725	\$725	\$725	\$725	Public Hearing application fee to amend Dept. Regulations/Ordinances. Defrays cost of legal notices and processing.
WRJ Design Review	2018	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$65	Design Review Comm and/or Public Hearing application fee for WRJ DR District. Defrays cost of legal notices and processing.
Reapplication Within One Year	2018	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	Reapplication within one year provided no substantial changes
Christian Street Cemetery Fees											
Single Grave Burial Rights	2023					\$500	\$500	\$500	\$500	\$500	cost is for plain granite. Colored granite is an additional \$50 \$150 for urn. \$600 for full casket
Four Corner Markers	2023					\$150	\$180	\$180	\$180	\$180	
Opening and Closing of Site	2023					\$150/\$600	\$150/\$600	\$150/\$600	\$150/\$600	\$150/\$600	
Miscellaneous Town Fees											
Meeting room rentals	2023	\$50.00	\$50.00	\$50.00	\$50.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	For use of a meeting room in the Town Office Building (full day). Half day usage is available for \$30. Exceptions: Town /School Committees; State/County Government; Town Staff Functions; Garden Friends; TRORC; Dog Park Committee; AARP Tax Aide; Hartford Community Coalition; Vital Communities; CATV. Full rate for over 4 hours \$60 - half rate for one to four hours
Standing Rental Agreements											
White River Redemption Center	2019	\$7,800	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	Annual rental of space at Town's Solid Waste Transfer Center.
Bugbee Senior Center	2002	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$5,484	\$5,649	\$5,724	\$5,898	Annual rental fee paid to Town by the Upper Valley Council on Aging for use of Bugbee Center. Annual 3% Increase.
Great Eastern Radio	2012	\$18,602	\$18,602	\$18,602	\$18,602	\$18,602	\$19,160	\$19,160	\$19,160	\$19,160	Rental of radio space..
Communication Tower Rental	2007	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$0	\$0	\$0	Annual lease for antenna space on municipal towers, Hurricane Hill. Fee dedicated to support communications activities. No more revenue coming.
Selectboard Meeting June 9, 2026											

TOWN OF HARTFORD, VERMONT
CAPITAL IMPROVEMENT PLAN COMMITTEE

BYLAWS

June 9, 2026

- 1. Purpose:** To serve as a Selectboard advisory group, established pursuant to 24 V.S.A. Sec. 4430, advising the Selectboard with regard to implementation of the Town's Capital Improvement Plan. The purpose of the committee (CIPC) is to prepare and amend a recommended program of municipal capital improvement projects covering a period of 6 years. The capital improvement program shall classify projects according to urgency and need, recommend a time sequence for their implementation, estimate project costs, indicate operating and maintenance costs and identify sources of funding. The CIPC shall work collaboratively with relevant municipal departments to ensure comprehensive planning and alignment with the Town Plan and Selectboard Strategic Vision.
- 2. Mission:** The mission of the CIPC is to carry forward the work reflected in the Town's Capital Improvement Plan, prepared by ReThink Local and adopted by the Selectboard. Specifically, this Committee will work with relevant Department Heads and update the Capital Improvement Plan annually, in advance of the Selectboard's budgeting process.
- 3. Goals:**
 - a. Maintain a multi-year capital improvement plan, often covering 6 total years of major equipment, facilities, infrastructure, and vehicle needs.
 - b. Collect capital requests from departments, such as highway, fire, police, water/wastewater, recreation, buildings, and technology.
 - c. Review and sort projects by priority, using factors like public safety, legal/regulatory need, asset condition, service impact, cost, grants, and timing.
 - d. Develop, maintain and make available to the public a scoping model to assist with objectively and consistently prioritizing and ranking projects.
 - e. Estimate costs and funding sources, including taxes, reserves, grants, bonds/notes, ARPA-style funds, enterprise funds, or impact fees where applicable.
 - f. Recommend annual capital budget items to the Selectboard or Town Manager as part of the budget process.
 - g. Track progress and update the plan annually, removing completed projects, revising cost estimates, and adding newly identified needs.
 - h. Improve transparency, by creating a public-facing explanation of why certain projects are being funded now, later, or not at all.

- i. Coordinate with the Town Plan and other adopted plans, so capital investments match the Town's land use, infrastructure, housing, transportation, and service goals.

4. Responsibilities:

- a. Review materials in advance of CIPC meetings and come prepared to discuss department requests, project costs, timing, and funding options.
- b. Apply Town-wide priorities, not just departmental or personal preferences, when reviewing proposed capital projects.
- c. Help evaluate projects consistently, including public safety, asset condition, legal/regulatory need, service impact, operating-cost impact, and alignment with the Town Plan.
- d. Ask clarifying questions and identify missing information, so recommendations are based on realistic costs, timing, and project scope.
- e. Support transparent recommendations to the Selectboard, or Town Manager and/or members of the public, while recognizing that final adoption and funding decisions remain with the legislative body.

5. Membership: CIPC membership shall consist of one staff member, delegated by the relevant Department Head, from each of the following Departments: Town Manager; Finance; Planning and Development; Public Works; the Facilities Manager (or Environmental Sustainability Coordinator until the Facilities Manager is hired); a member of the Selectboard and a member of the Planning Commission. Each member of the CIPC shall be entitled to vote.

6. Officers:

- a. The CIPC shall elect the following officers from among its membership: Chair, Vice-Chair and Clerk.
- b. The Chair shall preside over all CIPC meetings when he or she is present.
- c. The Vice Chair shall assume all duties and powers of the Chair in the absence of the Chair.
- d. The Clerk shall keep minutes of all CIPC meetings and record any action taken. The Clerk shall assume all duties and powers of the Chair whenever both the Chair and Vice-Chair are absent.

7. Meetings:

- a. All activities of the CIPC shall be conducted in accordance with the terms of Vermont's Open Meeting Law.
- b. All CIPC meetings shall be open to the public and be held at a regular time and place when possible. The time and place of each meeting shall be posted at the Town Hall, the Town website and other posting locations not less than 48 hours in advance for regular meetings and 24 hours for special meetings.
- c. A simple majority of appointed CIPC members shall constitute a quorum.

- d. All records and minutes of CIPC meetings or actions shall be maintained on the Town's website and be available to the public.
 - e. Decisions and recommendations of the CIPC shall be made by a majority of the members present and voting, except when otherwise required by law.
- 8. Working Groups:** Working Groups may be appointed by the CIPC as the need may arise. At least one member of the CIPC must serve on each Working Group. Information from Working Groups meetings shall be reported back to the CIPC at the next regularly-scheduled meeting.

Adopted by the Hartford Selectboard on June 9, 2026.

To: Selectboard Members

From: John Haverstock, Town Manager

Re: Appointment of a Delegate to VLCT Special Meeting

Date: June 9, 2026

Background

The Vermont League of Cities & Towns (VLCT) is an unincorporated non-profit that operates as an instrumentality of government. It now seeks to conduct a special meeting to authorize the VLCT Board of Directors to incorporate.

Discussion

VLCT wishes to incorporate in order to offer health insurance plan to member communities and to attend to other "housekeeping" matters relating to its Bylaws. See attached VLCT memorandum.

Financial Impact

None at present. In future years, VLCT may offer a health insurance plan(s) to member towns which may be more affordable than plans the Town may find for itself

Recommended Motion

I move that the Town's Selectboard appoint _____ to serve as the Town's delegate to participate at the VLCT special meeting of Monday, June 22.

May 22, 2026

VLCT Member Meeting Regarding Incorporation and Bylaws



- I. Welcome and Introduction
 - II. Call to Order – MaryAnn Goulette, VLCT President and West Rutland Town Manager
 - III. Approval of the Agenda
 - IV. Adopt the VLCT Member Meeting Governing Rules
 - V. Review proposed Articles of Incorporation
 - VI. Vote on authorizing the VLCT Board of Directors to incorporate
 - VII. Review the proposed bylaw changes
 - VIII. Vote on the proposed bylaw changes
 - IX. Other Business
 - VIII. Adjourn
-

Special Membership Meeting June 22 Will Help VLCT Consider Health Insurance Options

By Ted Brady, VLCT Executive Director

According to a 2025 report issued by Vermont Health Care 911, health insurance premiums have increased by 92 percent since 2018 in the Green Mountain State. The Vermont League of Cities and Towns (VLCT) will hold a special virtual membership meeting on Monday, June 22 at 3 PM to consider incorporation and various bylaw changes allowing VLCT to further investigate offering a health insurance plan to members in 2027.



The primary reason VLCT's Board of Directors has called this special meeting is to amend its bylaws specifically allowing the organization to offer an "intermunicipal insurance agreement for health benefit plans".

Historically, VLCT has created a separate legal entity when establishing new "lines of business" related to insurance. However, as VLCT is contemplating a fully-insured health insurance product, which generates less risk than a self-insured product, VLCT has decided it is more expedient and appropriate to offer this product directly from VLCT. Doing so requires the addition of explicit authorization in our bylaws to offer an association health plan.

The VLCT Board of Directors endorses the following changes to the VLCT Bylaws to accommodate this action:

1. Page 1 – Article I NAME, Section 1: Changing "unincorporated" to "incorporated";
2. Page 2 – Article II PURPOSES, Section 1, subsection (i): Adds "...including an intermunicipal insurance agreement for health benefit plans under Vermont Rule I-90-1 (the Board shall hold all assets of VLCT IN TRUST for the exclusive benefit of the Participants, and their Dependents and Beneficiaries) and Internal Revenue Code Section 115"; and
3. Page 2 – Article II PURPOSES, Section 1: Makes administrative lettering changes to correct previous errors.



6. Page 8 – Article IX COMMITTEES, Section 1. CREATION: Amends VLCT's municipal policy setting process to allow for the creation of a single standing committee instead of multiple standing committees. VLCT Intergovernmental Relations staff propose a modified policy setting process for 2027 and 2028 that aims to create deeper, sustained member involvement that reduces conflicts in the adopted policy.

Read the Draft Proposed Bylaws Changes.

If members have **any questions about these bylaw changes**, please contact Ted Brady directly at tbrady@vlct.org.

FAQs

Q. What health insurance plan will VLCT offer in 2027?

A. It's too early to tell. The driving cost of health insurance is the cost of health care. It's unclear if VLCT's efforts to consolidate member purchasing power of insurance alone will result in cost savings. We plan to design a plan with our consultants and partner with an established health insurance provider in Vermont to evaluate pricing. If we can offer a product that could save our members money, we will do so. If not, we will not.

Q. Is VLCT reestablishing the Health Trust?

A. No. VLCT and the VLCT Employment Resource and Benefits Trust (VERB) partnered to investigate whether reopening the VLCT Health Trust would be viable. After hiring a consultant, working with several brokers, and talking to the Department of Financial Regulation (DFR), VLCT staff recommended to the VLCT and VERB Boards that we instead offer a fully-insured association health plan product that primarily focuses on aggregating our members and taking advantage of the power of



4. No official shall speak unless so recognized by the moderator or by the President, and speakers shall address the President in the proper manner, e.g., "Mr. President" or "Ms./Madam President." Only currently serving local officials of members that are in good standing as determined by the Credentials Committee of the Board of Directors may participate in the meeting.
5. Any official who wishes to speak shall raise their hand and wait for the moderator or President to recognize them. Officials may then address the President, giving their name and the town or city they represent.
6. No official may speak a second time on an issue until all other members have had a first chance to speak on that issue.
7. The President may set a limit on time for debating a question if the need arises.
8. The President may direct staff to remove an official from the Zoom if they violate the rules more than three times.
9. There shall be no voting by proxy.
10. All questions of procedure not covered by these rules shall be determined in accordance with Robert's Rules of Order, Newly Revised 11th Edition.



MEMO

Submitted by: JD Hawks, Communications & Media Specialist

Subject: Proposed Social Media and Communications Policy

The attached Social Media and Communications Policy is presented for the Selectboard's consideration. The policies have been developed to establish clear standards and expectations for the Town's communications practices across digital platforms and other public-facing channels.

In drafting these policies, I reviewed model policies and guidance from the Vermont League of Cities and Towns, as well as policies currently in use by municipalities throughout Vermont and the region. The resulting document incorporates recognized best practices while addressing Hartford's specific operational and communications needs. The documents were reviewed and approved by the Executive Assistant to the Town Manager and the Town Manager.

Since the creation of the Communications & Media Specialist position, the Town has significantly expanded its use of social media, digital engagement, multimedia content, and proactive public information efforts. While these tools have become an increasingly important part of how residents receive information from the Town, Hartford does not have an official communication policy, and only the public safety departments have a social media policy; these will help the Town keep pace with the evolution of municipal communications.

The proposed policies modernize the Town's approach by:

- Establishing clear guidelines for the use and management of official Town communication channels.
- Defining roles, responsibilities, and approval processes related to public communications.
- Providing standards for social media engagement, content moderation, records retention, and public access.
- Ensuring Hartford maintains a clear and consistent voice across all platforms
- Creating a framework that supports consistent, accurate, and timely communication with residents.

Overall, these policies bring the Town's communications practices in line with current municipal standards and reflect the growing importance of digital communications in local government operations.

Adoption Process

Under § 350-5 of the Town's General Personnel Policies, all personnel policies must be formally adopted and amended by the Selectboard through a public process.

- Proposed changes are introduced during a public Selectboard meeting
- Posted for employee review for 10 days
- And considered at a subsequent public meeting before adoption. Next Selectboard meeting, June 23.

Once adopted, updated policies are distributed to Town employees and become the official governing policy. Individual employees or officers do not have the authority to modify personnel policies outside of this process.

I respectfully request that the Selectboard consider adoption of both policies.

Town of Hartford Social Media Policy - Draft

Adopted:

Approved by: Town Manager, John Haverstock

Policy Statement:

This policy establishes clear guidelines for Town of Hartford personnel to distinguish between acceptable and unacceptable use of Town-owned social media platforms. As new and evolving digital tools continue to reshape how we communicate, the Town recognizes the value of social media in enhancing public engagement. The Town encourages its responsible use as a means to inform, connect with, and serve the community more effectively.

Purpose:

The Town of Hartford utilizes social media websites primarily to inform residents about Town programs, events, and other important Town information. The Town's social media sites are not intended to be traditional public forums for the general exchange of ideas and viewpoints, but rather a limited public forum for the sharing of information regarding specific programs, events, and information. Courts have recognized that municipalities may create limited public forums for specific purposes and limit discussion on the forum to those specific purposes pursuant to 24 V.S.A. §§ 1121, 1122, and 872. The Town will remove content and postings not consistent with the specific purposes of the social media sites and these Guidelines.

The Town's use of social media networks shall serve the following purposes:

- To disseminate time-sensitive information as quickly as possible;
- To increase the Town's ability to broadcast its messages to the widest possible audience; and
- To share information with the public, not to directly communicate with them (i.e. no response to posts, no answers to questions, comments, or concerns)

Scope:

Applies to all Town of Hartford employees when acting in their capacity representing the Town or contractors posting and contributing content to Hartford-vt.org or any other kind of Town-owned social media on behalf of or as a representative of the Town.

Definitions:

- **Social Media:** Includes but is not limited to Facebook, X formerly known as Twitter, Instagram, Snapchat, TikTok, YouTube, LinkedIn, blogs, and online forums.

- **Official Use:** Any social media activity conducted on behalf of the Town or representing the department's interests.
- **Personal Use:** Social media activity conducted by employees during personal time, not as representatives of the Town.

Detailed Procedure:

1. The official social media account for the Town of Hartford shall be maintained by the Town Manager's Office and/or their designee.
2. Employees using social networking tools as a function of their job must have prior approval to post content from their Department Head and the CMS.
3. No new social media accounts representing the Town of Hartford, boards, commissions, or committees, or any of its departments may be created without permission from the CMS. Websites and social media accounts for individual departments or boards, commissions, or committees that are not appropriately monitored or maintained shall be discontinued by order of the Town Manager. The CMS shall hold an active password and/or administrator access to all social media accounts. All approved social media networks shall be identified as "an official Town of Hartford site," and shall include the Town Seal or approved logo. Any unapproved social media network is prohibited from identifying as an "official Town of Hartford site" and is prohibited from using the Town seal or logo.
4. All Town social media sites shall have a clear statement of the purposes of the social media site and include the following statement:
 "This social media site is not intended to be a traditional public forum for the general exchange of ideas and viewpoints, but rather a limited public forum for discussing...[insert the purpose of the social media site]. Courts have recognized that governmental entities, such as the Town, may create limited public forums for specific purposes and limit discussion on the forum to those specific purposes. The Town will remove content and postings not consistent with the specific purposes of the social media sites and these guidelines."
5. The Town of Hartford's website, www.Hartford-VT.org, will remain the Town's primary and predominant internet presence.
6. The Town of Hartford currently approves use of the following social media networks:
 - Facebook
 - Instagram
 - X (formerly known as Twitter)
 - LinkedIn
 - YouTube

Any social network not on this list is considered unapproved and may not be used for Town business without first obtaining written approval from the CMS.

7. Creation of all approved social media networks requires advanced coordination between the department heads or their designees, the CMS, and Information Technology (IT).
8. Live Streaming: The use of live streaming (i.e., Facebook Live, YouTube Live Stream, etc.) on any of the Town's approved social media platforms must be approved by the CMS prior to broadcasting. This approval must be sought before each live streaming event. Approval for one live streaming event is not a blanket approval for future broadcasts.
9. Wherever possible, content posted to Town of Hartford social media platforms shall have originated or contain links directing users back to the official Town of Hartford website for more in-depth information, forms, documents, or online services necessary to conduct business with the Town of Hartford.
10. Social media communications should be professional, respectful, and reflective of the Town's values.
11. Be honest and accurate, and if you make a mistake, correct it quickly.
12. The Town Manager's office retains the authority to remove pages or close sites if necessary.
13. Recordkeeping and Legal Compliance:
 - I. **Public Records:** The Town's social media platforms are automatically backed up and archived using an online system. All content posted to official Town accounts is considered a public record under Vermont's Public Records Law and must be retained in accordance with the Town's records retention schedule. This includes posts, comments, messages, deleted content, and any related metadata.
 - II. **Open Meeting Law:** Town officials must not use social media to deliberate on public business. Posts, comments, or interactions by members of boards or committees that relate to matters within their jurisdiction may be subject to Vermont's Open Meeting Law and could constitute unlawful discussion outside of a warned meeting. For this reason, the Town does not use social media to engage in dialogue with residents or respond to comments on posts.
 - III. **Compliance:** The Town's social media sites shall be reviewed for compliance with the guidelines at least once a month.
14. Users and visitors to the Town's social media networks shall be notified that the intended purpose of the network is to serve as a mechanism for receiving information from the Town and that it is a limited public forum. Town of Hartford

social media postings from visitors and Town staff may be subject to removal if they are not related to the specific purpose of the social media site.

The General Test: If a post's or comment's subject matter is not related to the purpose of the social media site, it is subject to removal.

Examples of posts that may be subject to removal:

- a. Comments, materials, or links not related to the specific purpose of the social media site.
- b. Comments in support of or opposition to political campaigns or ballot measures.
- c. Profane language. The Town intends for all members of the public, including minors and others sensitive to such language, to access and use its social media sites. To that end, any post containing such language will require increased scrutiny as to its ability to remain on the site.
- d. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation shall be subject to removal.
- e. Sexual content or links to sexual content. Examples of sexual content are:
 - I. Graphic descriptions or depictions of sexual activity;
 - II. Graphic descriptions or depictions of sexual intercourse; and
 - III. Graphic descriptions or depictions of nudity.
- f. Solicitations of commerce. No advertisements for commercial services, products, or businesses shall be permitted on the Town's social media sites.
- g. Conduct or encouragement of illegal activity.
- h. Information that compromises the safety or security of the public or public systems. Examples of information that compromises the safety or security of the public or public systems are:
 - I. Threats of violence against Town officials, employees, or the public;
 - II. Personal identifying information of Town officials and employees; and
 - III. Login information for Town systems, such as usernames, passwords, and PIN numbers.
- i. Content that violates the intellectual property rights of any third party. The Town shall remove content infringing on the intellectual property rights of a third party upon receiving notice from said third party describing the alleged

infringement and establishing the legal right of the third party to the alleged infringed material.

- j. Any other content that violates local, State, or Federal laws, ordinances, or regulations.
15. Town of Hartford social media networks shall comply with all appropriate Town of Hartford policies and standards.
 16. The Town shall remove any content or posts that violate this social media policy or any applicable law. If there is any doubt whether content or a post is removable, the CMS and/or the Town Manager should contact the Town's legal counsel prior to taking any action.
 17. Any content or posts removed based on these guidelines must be retained, including the time, date and identity of the author when available.
 - a. Any removed content shall be printed out in hard copy as it appears on the social media site before it is removed.
 - b. Prior to the removal of any content or posts, the removing party shall create a removal record. The removal record shall include:
 - I. A statement explaining why the content or post was removed, including which provision of the Guidelines was violated;
 - II. Who removed the content or post;
 - III. When the content or post was removed; and
 - IV. Any other information relevant to the removal.

Personal Use by Employees:

1. Personal opinions must not be presented as official Town statements.
2. Employees may not disclose confidential or sensitive Town information.
3. Any personal social media use that interferes with job performance or violates the Town's conduct policies may be subject to review under the Personnel Policy.
4. Avoid posts that may undermine public trust or your ability to perform your duties impartially, especially if you hold a public-facing or leadership position.

Hartford Police Department:

1. For details on Hartford Police Department-specific guidelines, refer to Police Policy 426– social media.

Hartford Fire Department:

1. For details on Hartford Fire Department-specific guidelines, refer to Fire Policy 714 – social media.

Approval

This communications procedure is hereby approved and adopted by the Town of Hartford on ____, 2026.

Town of Hartford Communications Policy - Draft

Adopted:

Approved by: Town Manager, John Haverstock

Purpose:

The purpose of this Communications Policy is to establish clear, consistent guidelines for the Town of Hartford's use of public-facing communication tools to ensure clear and consistent communication with our community. This policy ensures communications reflect the Town's values of integrity, transparency, clarity, accuracy, and accessibility for all residents, businesses, and visitors of Hartford.

Scope:

This policy applies to all Town departments, employees, elected and appointed officials, and volunteers who engage in official communications on behalf of the Town through primary channels:

- The Town's official website (www.hartford-vt.org)
- Town-managed social media platforms
- Listserv
- Newspapers
- Email newsletter and warnings
- Press releases
- In-person meetings
- Phone calls
- The Digital Bulletin Board
- Video Screens
- Posters
- Other public communication tools or platforms as adopted

General Communication Principles

1. Consistency: Messaging shall be clear, concise, and aligned across platforms.
2. Accuracy: All communications must be factual and verified before posting. If a mistake is made, it should be corrected quickly.
3. Timeliness: Information should be released in a timely manner, particularly in matters of public interest or safety.
4. Accessibility: Town staff should use clear and professional language when speaking, in writing, or electronically.

5. Professionalism: Tone must remain courteous, objective, and free of bias or political opinion.

Communication Responsibilities

- Each Town department is responsible for maintaining its departmental communications, which should be coordinated through a department head or designated employee.
- The Communications and Media Specialist (CMS) assists departments in crafting effective messages.
- The Town will aim for a multimodal approach to messaging.

External Communications

- Any official external communications must be reviewed and approved by the department head or designated employee.
- News media inquiries that are not public-safety-related received by any Town employee should be referred immediately to their department head. Department heads may respond directly to such inquiries, but the Town Manager and CMS must be notified beforehand.
 - If inquiries are regarding controversial Town business, the Town Manager or CMS should respond instead of the individual department.
- The Selectboard Chair, or their designee, may provide information to the news media on behalf of the Town, per the Selectboard Code of Conduct Policy.

Press Releases

- Press releases may be composed by:
 - The Communications and Media Specialist
 - Department heads or their designee.
- All routine press releases must be submitted to the CMS for review, approval, and distribution. Distribution should include email, the Town website, and social media.
- Emergency or time-sensitive public safety, crime, and prevention press releases are coordinated and disseminated by the Police Chief, Fire Chief, Public Works Director, or their designees. The Police Chief, Fire Chief, or their designees shall blind copy the Town Manager, CMS, Department heads, and Selectboard members on all press releases.
- The CMS will maintain and update an email distribution list for press release recipients. This list will include local print and broadcast news media.

Hartford News

- Hartford News is the Town's email newsletter.
- Hartford News is compiled and published by the CMS. It is released every other Wednesday morning, coinciding with regular Selectboard meetings.
- Department heads should submit their significant Activity Report bi-weekly to the Town Manager's Administrative Assistant. The admin assistant will send it to the CMS.
- Any submission may be included in Hartford News, but it could be edited by the CMS for length or clarity.

Website

- The Town of Hartford's website, www.Hartford-VT.org, is the Town's primary and predominant internet presence.
- The purpose of the Town's website is to share accurate information about the Town, such as projects, events, facilities, public notices, news, public meeting information, and other important information.
- The Town will not include ads, referrals, links, or promotional materials aimed at promoting individuals or businesses.
- Whenever possible, content shared on social media should also be published or linked on the Town website to ensure broad accessibility and consistency across platforms.
- Editing privileges are granted only to authorized staff.
- Use clear and concise language that is accessible to all residents.
- Always review and proofread content before publishing to ensure accuracy and readability.
- Report any errors, outdated links, or inappropriate content to the CMS for correction.

Emergency Communication

- For emergency communication, the PIO, Public Information Officer, or their designee shall serve as the official spokesperson for the Town. The PIO position is outlined in the Town's Emergency Operations Plan.

Use of Social Media

- See the Town of Hartford Social Media Policy. The purpose section is excerpted here:

The Town of Hartford utilizes social media websites primarily to inform residents about Town programs, events, and other important Town information. The Town's social media sites are not intended to be traditional public forums for the general exchange of ideas and

viewpoints, but rather a limited public forum for the sharing of information regarding specific programs, events, and information. Courts have recognized that municipalities may create limited public forums for specific purposes and limit discussion on the forum to those specific purposes pursuant to 24 V.S.A. §§ 1121, 1122, and 872. The Town will remove content and postings not consistent with the specific purposes of the social media sites and these Guidelines.

The Town's use of social media networks shall serve the following purposes:

- *To disseminate time-sensitive information as quickly as possible;*
- *To increase the Town's ability to broadcast its messages to the widest possible audience; and*
- *To share information with the public, not to directly communicate with them (i.e. no response to posts, no answers to questions, comments, or concerns)*

Digital Bulletin Board (Electronic Sign)

- See the full digital bulletin board policy. A portion is summarized here:

The digital bulletin board, or digital sign, in front of Town Hall serves as a communication platform to provide timely and relevant information to the Hartford community. This policy and procedure outline ensures the sign is utilized exclusively for official Town of Hartford business to support public awareness and engagement. The CMS is responsible for implementation and adherence to this policy and procedure.

Eligible Content must relate to:

- *Government meetings, elections, and notices*
- *Emergency alerts (IPAWS, public safety)*
- *Town services, operations, or employment*
- *Parks and Recreation programs*
- *Town-sponsored events and achievements*

Training and Education

- The Town will offer ongoing guidance to employees to support effective communication practices and ensure familiarity with current procedures.
- All new employees will receive guidance on the Town's communication policies as part of their onboarding process.

Feedback and Continuous Improvement

- Employees are encouraged to share feedback regarding the clarity, effectiveness, and accessibility of the Town's communication efforts.
- This policy and its related procedures will be reviewed periodically to ensure they remain up to date, responsive to organizational needs, and aligned with best practices.

Policy Enforcement

- The CMS is responsible for monitoring compliance across platforms. Violations by employees, officials, or departments may be subject to:
 - Content removal
 - Account restrictions
 - Disciplinary procedures under the Personnel Policy

Approval

This communications procedure is hereby approved and adopted by the Town of Hartford on ____, 2026.

Agenda Memorandum

Submitted By: Erik Krauss (Selectboard Member)

Subject: Affordability-focused Requests and Proposed Special Selectboard Meeting

Background:

The ongoing conflict in the Middle East is expected to significantly increase living costs and will have a disproportionate impact on low- and moderate-income households. These pressures are expected to ripple through energy markets and supply chains worldwide, with delayed and lingering effects.

Households will be impacted by rising non-discretionary costs including:

- Fuel Prices: higher oil prices result in increased gasoline prices
- Food Prices: rising production and distribution costs due to higher diesel and fertilizer prices
- Utilities: increased heating fuel prices impact households in our region

The conflict's impact on affordability may be profound, particularly for those already facing financial challenges. Sustained increases in living costs may result in families struggling to meet basic needs. Reduced disposable income may have a broader impact on quality of life.

Discussion:

To support Hartford residents facing rising costs of living, the Selectboard should make affordability a stated priority - embedded in the annual budget guidance memo and reflected in programs and policies that affect housing, food, and transportation.

The Selectboard should also request relevant advisory bodies including Resilient Hartford, the Energy Commission, and the Committee on Housing and Homelessness to align their work with this priority.

Targeted, community-rooted investments that lower the cost of living for residents and build community resilience already exist and will benefit from support, resources, and political will to scale.

In housing, this could mean redoubling investment in proven models: supporting organizations like Homeshare Vermont, further accelerating the development of accessory dwelling units (ADUs). In energy, VLITE (Vermont Low Income Trust for Electricity) is both a source of funding and a source of inspiration. Since 2013, VLITE has awarded more than \$12.8 million across 68 grants to fund projects that reduce energy costs and expand efficiency for low-income Vermonters (average grant award of \$189,196). Grants have made possible a range of projects including rooftop solar installations, multi-family heating and hot water upgrades, efforts to reopen a manufactured home facility, heat pump incentives, weatherization audits, electric bus procurement, and support for car share and ride share programs.

More generally, the Selectboard and its advisory bodies could consider reviving and upgrading the Hartford Dollars program and providing logistical and infrastructure support for mutual aid networks.

Request to Advisory Bodies:

That the [advisory body name] use their update to the Selectboard as an opportunity to present two or three project proposals aimed at addressing affordability for Hartford residents. The Board recognizes that each Committee/Commission may have relevant insights, priorities, or constraints that could shape the scope and direction of these proposals, including opportunities for joint proposals, and welcomes feedback on this request.

The Board encourages [advisory body name] to address project goals and outcomes, scope, timeline, budget, potential funding options including applicable grants, and next steps in each proposal.

The Board views this as the beginning of an ongoing, collaborative effort to improve affordability for Hartford residents.

Financial Impact:

Possible impact depending on proposals - TBD.

Recommended Motions

1. That the Selectboard shift the Resilient Hartford update from July to August and shift the Energy Commission update from September to August to combine updates from these bodies with the update from the Committee on Housing and Homelessness into a Special Selectboard meeting focused on addressing affordability.
2. That the Selectboard direct its liaisons to the Energy Commission, Committee on Housing and Homelessness, and Resilient Hartford to communicate the request for proposals to the respective Chairs immediately.

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0121	AMERICAN RECOVERY FUNDS				
024235	IPS GROUP, INC		6/05/2026		2070
INV123982	MONTHLY GATEWAY FEE-PARKING METER	0.00	\$605.00	0.00	605.00
Desc:	MONTHLY GATEWAY FEE-PARKING METER	Acct: 25-985-121-0108	ARPA - Planning - Parking Meters		
INV124803	MONTHLY GATEWAY FEE-PARKING METER	0.00	\$605.00	0.00	605.00
Desc:	MONTHLY GATEWAY FEE-PARKING METER	Acct: 25-985-121-0108	ARPA - Planning - Parking Meters		
Vendor Total:			1,210.00	0.00	1,210.00
25-0121	POLICE - DISPATCH RESERVES		Bank Total:		1,210.00
25-0211	POLICE - DISPATCH RESERVES				
050042	XYBIX SYSTEMS, INC		6/05/2026		1013
31109-Q	4TH CONSOLE	0.00	\$35,703.83	0.00	35,703.83
Desc:	4TH CONSOLE	Acct: 25-985-271-0271	Dispatch		
Vendor Total:			35,703.83	0.00	35,703.83
25-0211	PARKS - REC RESTRICTED		Bank Total:		35,703.83
25-8055	PARKS - REC RESTRICTED				
019392	GRANDSTAND APPAREL	GRANDSTAND APPAREL	6/05/2026		2064
INV-7569	2026 ROOKIES BASEBALL	0.00	\$1,000.00	0.00	1,000.00
Desc:	2026 ROOKIES BASEBALL 802 CU SPONSO	Acct: 25-985-511-0004	P & R Restricted - Members Advantage		
Desc:	2026 ROOKIES BASEBALL MASCOMA SPONS	Acct: 25-985-511-0006	P & R Restricted - Community Events		
Vendor Total:			1,000.00	0.00	1,000.00
032093	MUSIC THEATRE INTERNATIONAL		6/05/2026		2065
7073903-494	BROADWAY VENTURES-SHOW	0.00	\$25.07	0.00	25.07
Desc:	BROADWAY VENTURES-SHOW	Acct: 25-985-514-0002	P & R Restricted - Broadway Ventures (t		
Vendor Total:			25.07	0.00	25.07
032239	NARDONE, BRYCEN	BRYCEN NARDONE	6/05/2026		2066
111-3594492-5504267	BROADWAY VENTURES-SHOW	0.00	\$132.64	0.00	132.64
Desc:	REIMBURSEMNT BROADWAY VENTURES-SHOW	Acct: 25-985-514-0002	P & R Restricted - Broadway Ventures (t		
Vendor Total:			132.64	0.00	132.64
25-8055	Water Capital Reserve		Bank Total:		1,157.71
50-0100	Water Capital Reserve				
014447	DUFRESNE GROUP		6/05/2026		1043
2026-367	WILDER WATER MAIN - APR'26	0.00	\$540.00	0.00	540.00
Desc:	WILDER WATER MAIN - APR'26	Acct: 50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE		
Vendor Total:			540.00	0.00	540.00
50-0100	Police Asset Forfeiture Account		Bank Total:		540.00
72-7231	Police Asset Forfeiture Account				
022440	HERNANDEZ, CHRISTIAN	CHRISTIAN HERNANDEZ	6/05/2026		1013
05.20-22.2026	PARKING REIMBURSEMENT	0.00	\$44.80	0.00	44.80

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Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name				Disc. Amt	Net Amt.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: PARKING	Acct: 72-211-318-7231	POLICE ASSET FORFEITURE - Exp		
		Desc: PARKING	Acct: 72-211-318-7231	POLICE ASSET FORFEITURE - Exp		
		Desc: PARKING	Acct: 72-211-318-7231	POLICE ASSET FORFEITURE - Exp		
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		Desc: PARKING	Acct: 72-211-318-7231	POLICE ASSET FORFE		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
6084614104779	PARTS	0.00	\$21.84	0.00	21.84
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
6084609916592	RETURNS	0.00	\$-51.98	0.00	-51.98
Desc: RETURNS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084610402508	PARTS	0.00	\$36.46	0.00	36.46
Desc: AMB -22		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
6084611703069	PARTS	0.00	\$48.91	0.00	48.91
Desc: PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084611703081	PARTS	0.00	\$1.84	0.00	1.84
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
6084611703085	PARTS	0.00	\$113.12	0.00	113.12
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
6084611703086	PARTS	0.00	\$95.15	0.00	95.15
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
6084611703087	PARTS	0.00	\$1.84	0.00	1.84
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
6084611703089	PARTS	0.00	\$137.50	0.00	137.50
Desc: AIR 1		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084611703092	PARTS	0.00	\$398.34	0.00	398.34
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
6084611783672	PARTS	0.00	\$174.38	0.00	174.38
Desc: E3		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084611783673	PARTS	0.00	\$78.62	0.00	78.62
Desc: AMB 22		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
6084609802246	RETURNS	0.00	\$-571.22	0.00	-571.22
Desc: RETURNS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
6084611783674	PARTS	0.00	\$863.44	0.00	863.44
Desc: AMB 19		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
6084611783675	PARTS	0.00	\$49.62	0.00	49.62
Desc: AMB 24		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
6084609902291	PARTS	0.00	\$109.58	0.00	109.58
Desc: PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084611783676	PARTS	0.00	\$130.92	0.00	130.92
Desc: PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084611783677	PARTS	0.00	\$4.88	0.00	4.88
Desc: AUTO PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,356.88	0.00	1,356.88
001642	ALLARD'S PORTABLE TOILETS LLC			6/05/2026	99020
14970	PORTABLE TOILETS	0.00	\$200.00	0.00	200.00
Desc: PORTABLE TOILETS 05.29.26		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			200.00	0.00	200.00
001645	ALLIANCE MECHANICAL	ALLIANCE GROUP INC.		6/05/2026	99021
101523	SERVICE CALL: TOWN CLERK'S OFFICE	0.00	\$445.00	0.00	445.00
Desc: SERVICE CALL: TOWN CLERK'S OFFICE		Acct: 10-161-321-0000	TH -REPAIRS & MAINT		
Vendor Total:			445.00	0.00	445.00

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Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
001650	ALLEN ENGINEERING, INC				6/05/2026	99022
	1CS-503553-01	POLYMER	7,086.80	\$7,086.80	0.00	7,086.80
	Desc:	Polymer for Treatment	Acct: 60-961-340-0000	CHEMICALS		
	Vendor Total:			7,086.80	0.00	7,086.80
002180	AMERICAN RETROWORKS INC		GOOD POINT RECYCLING		6/05/2026	99023
	78327	NON-CED ITEMS JAN-MAR'26	112.64	\$112.64	0.00	112.64
	Desc:	NON-CED ITEMS JAN-MAR'26	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:			112.64	0.00	112.64
002260	AMERICAN TOWER CORPORATION				6/05/2026	99024
	5293099	TOWER RENTAL	0.00	\$2,339.72	0.00	2,339.72
	Desc:	TOWER RENTAL	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
	Vendor Total:			2,339.72	0.00	2,339.72
003580	ODYSSEY ADVISORS INC		ODYSSEY ADVISORS INC		6/05/2026	99025
	10311	FYE 2026 & 2027 Actuarial Valuation	0.00	\$3,125.00	0.00	3,125.00
	Desc:	FYE 2026 & 2027 Actuarial Valuation	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
	Vendor Total:			3,125.00	0.00	3,125.00
005520	BIG STATE INDUSTRIAL SUPPLY				6/05/2026	99026
	1631118	TOOLS	822.75	\$822.75	0.00	822.75
	Desc:	Tools	Acct: 60-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			822.75	0.00	822.75
005660	BLACKSTONE LABORATORIES				6/05/2026	99027
	136994	OIL	0.00	\$80.00	0.00	80.00
	Desc:	RESCUE	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Desc:	AMB 19	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
	Vendor Total:			80.00	0.00	80.00
005800	BLAKTOP INC.				6/05/2026	99028
	35404	ASPHALT	339.00	\$2,794.63	0.00	2,794.63
	Desc:	Asphalt_N Main Water Cut	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Desc:	Asphalt_Pot Hole_Highland Ave	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	Desc:	Asphalt_Quechee Main St Repair	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:			2,794.63	0.00	2,794.63
006965	BRADY INDUSTRIES				6/05/2026	99029
	11655159	RETURNS	0.00	\$-291.00	0.00	-291.00
	Desc:	RETURNS	Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES		
	11794651	CLEANING SUPPLIES	0.00	\$540.83	0.00	540.83
	Desc:	Town Hall Cleaning Supplies	Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES		
	Vendor Total:			249.83	0.00	249.83
007136	BRIGHTLY SOFTWARE, INC.				6/05/2026	99030
	INV-302921	Asset Mgmt Svcs Software from 07/01	6,739.71	\$8,424.63	0.00	8,424.63

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: Asset Mgmt Svcs Software from 07/01	Acct: 10-325-318-0000	DPW -CONTRACT SERVICES			
	Desc: Asset Mgmt Svcs Software from 07/01	Acct: 50-955-318-0000	CONTRACTED SERVICES			
	Desc: Asset Mgmt Svcs Software from 07/01	Acct: 55-955-318-0000	CONTRACTED SERVICES			
	Desc: Asset Mgmt Svcs Software from 07/01	Acct: 60-965-318-0000	CONTRACTED SERVICES			
	Desc: Asset Mgmt Svcs Software from 07/01	Acct: 65-965-318-0000	CONTRACTED SERVICES			
	Vendor Total:		8,424.63	0.00	8,424.63	
007645	BUDGET PRINT LLC			6/05/2026	99031	
4672	5000 PERMITS+200 STICKERS	1,806.00	\$1,820.00	0.00	1,820.00	
	Desc: Town of Hartford Residential Permit	Acct: 30-971-323-0000	MATERIAL & SUPPLIES			
	Desc: GUVSWD Residential Permits	Acct: 30-971-323-0000	MATERIAL & SUPPLIES			
	Desc: ToH Seal stickers for Children's Co	Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES			
	Desc: ToH Seal stickers for Children's Co	Acct: 50-955-323-0000	MATERIAL & SUPPLIES			
	Desc: ToH Seal stickers for Children's Co	Acct: 55-955-323-0000	MATERIALS & SUPPLIES			
	Desc: ToH Seal stickers for Children's Co	Acct: 60-965-323-0000	MATERIAL & SUPPLIES			
	Desc: ToH Seal stickers for Children's Co	Acct: 65-965-323-0000	MATERIALS & SUPPLIES			
	Vendor Total:		1,820.00	0.00	1,820.00	
007745	BURGESS LOSS PREVENTION ASSOCIATE			6/05/2026	99032	
3115	BACKGROUND CHECKS	0.00	\$1,105.00	0.00	1,105.00	
	Desc: EMPLOYEE BACKGROUND	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
	Vendor Total:		1,105.00	0.00	1,105.00	
007760	BURLINGTON COMMUNICATIONS			6/05/2026	99033	
BCS18697	RADIO MAINT	0.00	\$140.00	0.00	140.00	
	Desc: RADIO MAINTENANCE CONTRACT	Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES			
BCS18698	AVETEC EQUIPMNT	0.00	\$450.00	0.00	450.00	
	Desc: AVETEC EQUIPMENT MAINTENANCE CONTRA	Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES			
	Vendor Total:		590.00	0.00	590.00	
008672	CARLAN, JEAN			6/05/2026	99034	
05.21.2026	Roller Skating Programs May 2026	0.00	\$1,726.90	0.00	1,726.90	
	Desc: Roller Skating Programs May 2026	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		1,726.90	0.00	1,726.90	
008782	CASSIDY, ALISON P	ALISON P CASSIDY		6/05/2026	99035	
06.03.2026	Dental Deductible Reimbursement	0.00	\$25.00	0.00	25.00	
	Desc: Dental Deductible Reimbursement	Acct: 10-121-230-0000	TM -DENTAL			
	Vendor Total:		25.00	0.00	25.00	
009028	CEMETERY SOLUTIONS, LLC			6/05/2026	99036	
1134	Chrisitian St Cemetery Mowing - Jun	0.00	\$1,499.00	0.00	1,499.00	
	Desc: Chrisitian St Cemetery Mowing - Jun	Acct: 10-341-318-0100	CEM -Christian St Cemetery - Contractor			
	Vendor Total:		1,499.00	0.00	1,499.00	
009075	CENTRAL VERMONT COMMUNICATIONS			6/05/2026	99037	
259-2953622	PAGERS	71.85	\$71.85	0.00	71.85	
	Desc: PAGERS	Acct: 50-954-324-0000	TELEPHONE			

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: PAGERS	Acct: 55-954-324-0000	TELEPHONE		
		Desc: PAGERS	Acct: 60-964-324-0000	TELEPHONE		
		Desc: PAGERS	Acct: 65-964-324-0000	TELEPHONE		
		Vendor Total:		71.85	0.00	71.85
009818	CINTAS CORPORATION NO. 2		CINTAS LOC. #68M, 71M	6/05/2026		99038
	4269779092	UNIFORMS	0.00	\$84.18	0.00	84.18
		Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
	4269779097	UNIFORMS	0.00	\$49.92	0.00	49.92
		Desc: SHOP TOWELS HFD	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
		Desc: SHOP TOWELS HPD	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	4270600631	UNIFORMS	0.00	\$49.92	0.00	49.92
		Desc: MECHANIC SHOP TOWELS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
		Desc: SHOP TOWELS HPD	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		184.02	0.00	184.02
010259	CLEAN ROYALTIES SOLAR GENERATION, L			6/05/2026		99039
	INV-SG-000086	SOLAR ARRAY - MAY'26	4,969.74	\$4,969.74	0.00	4,969.74
		Desc: SOLAR ARRAY - MAY'26	Acct: 65-963-329-0000	ELECTRICITY		
		Vendor Total:		4,969.74	0.00	4,969.74
010420	COATES, THOMAS		THOMAS COATES	6/05/2026		99040
	JUN'26	RETIREE HEALTH INS REIMBURSEMENT	262.98	\$262.98	0.00	262.98
		Desc: RETIREE HEALTH INS REIMBURSEMENT	Acct: 65-963-418-0100	RETIRE HEALTH INSURANCE		
		Vendor Total:		262.98	0.00	262.98
010735	COLLINS, TROY		TROY COLLINS	6/05/2026		99041
	03.25-05.19 2026	TUITION REIMBURSEMENT	0.00	\$417.00	0.00	417.00
		Desc: TUITION REIMBURSEMENT	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
		Vendor Total:		417.00	0.00	417.00
010832	COMCAST			6/05/2026		99042
	0042221JUN'26	INTERNET - LIB	0.00	\$63.04	0.00	63.04
		Desc: INTERNET - LIB	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	0134242JUN'26	2590 N HARTLAND - INTERENT	91.90	\$91.90	0.00	91.90
		Desc: 2590 N HARTLAND - INTERENT	Acct: 30-971-324-0000	TELEPHONE		
	0262894MAY'26	INTERNET - 142 IZZO PL	293.81	\$293.81	0.00	293.81
		Desc: INTERNET - 142 IZZO PL	Acct: 65-963-324-0000	TELEPHONE		
		Vendor Total:		448.75	0.00	448.75
012665	DANIELS, WANDA		WANDA DANIELS	6/05/2026		99043
	JUN'26	RETIREE HEALTH INS REIMBURSEMENT	0.00	\$229.17	0.00	229.17
		Desc: Ret reimb Jun 2026	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
		Vendor Total:		229.17	0.00	229.17
013200	DEAN, DAVID		DAVID DEAN	6/05/2026		99044
	JUN'26	RETIREE HEALTH INS JUN'26	0.00	\$825.38	0.00	825.38
		Desc: Ret reimb Jun 2026	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE		

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Vendor Total:				825.38	0.00	825.38
013575	DELL MARKETING L.P.				6/05/2026	99045
10866108386	DELL LAPTOP - FIN DIR		0.00	\$1,699.53	0.00	1,699.53
	Desc:	DELL LAPTOP - FIN DIR	Acct: 10-171-330-0000	FIN -OFFICE EQUIPMENT		
Vendor Total:				1,699.53	0.00	1,699.53
014145	DOLAN CONSULTING GROUP, LLC				6/05/2026	99046
R0526-0526-0128-0128	SOCIAL MEDIA+OFFICER DEISCIPLINE TR		0.00	\$125.00	0.00	125.00
	Desc:	SOCIAL MEDIA+OFFICER DEISCIPLINE TR	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
Vendor Total:				125.00	0.00	125.00
014383	MACDONALD, DUNCAN F		DUNCAN F MACDONALD		6/05/2026	99047
06.15-19.2026	FBI LEEDA TRAINING		0.00	\$115.00	0.00	115.00
	Desc:	MEAL REIMBURSEMENT	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
Vendor Total:				115.00	0.00	115.00
014415	DUBE, CHRISTOPHER		CHRISTOPHER DUBE		6/05/2026	99048
JUN'26	RETIREE HEALTH INS REIMBURSEMENT		0.00	\$312.50	0.00	312.50
	Desc:	Ret reimb June 2026	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:				312.50	0.00	312.50
015500	ENDYNE, INC				6/05/2026	99049
576272	TESTING		115.00	\$115.00	0.00	115.00
	Desc:	TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES		
576523	TESTING		25.00	\$25.00	0.00	25.00
	Desc:	TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
576749	TESTING		25.00	\$25.00	0.00	25.00
	Desc:	TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES		
577002	TESTING		115.00	\$115.00	0.00	115.00
	Desc:	TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES		
577302	TESTING		25.00	\$25.00	0.00	25.00
	Desc:	TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
577439	TESTING		55.00	\$55.00	0.00	55.00
	Desc:	TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES		
577826	TESTING		55.00	\$55.00	0.00	55.00
	Desc:	TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES		
578081	TESTING		0.00	\$18.00	0.00	18.00
	Desc:	TESTING	Acct: 10-528-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				433.00	0.00	433.00
015805	EUROFINS ENVIRONMENT TESTING				6/05/2026	99050
4750021544	TESTING		190.40	\$190.40	0.00	190.40
	Desc:	TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
4750021696	TESTING		29.40	\$29.40	0.00	29.40
	Desc:	TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:				219.80	0.00	219.80

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015815	EVANS GROUP INC	EVANS GROUP INC.	6/05/2026		99051
11745353	GAS-MAY'26	0.00	\$1,725.79	0.00	1,725.79
Desc:	Fuel for equipment and vehicles	Acct: 10-511-331-0000	PR -Department Equipment		
Desc:	Fuel for equipment and vehicles	Acct: 10-527-319-0000	PR -EQUIPMENT OPERATION-GAS		
Desc:	Fuel for equipment and vehicles	Acct: 10-521-319-0000	PR -EQUIPMENT OPERATION-GAS		
Vendor Total:			1,725.79	0.00	1,725.79
016390	FASTENAL COMPANY		6/05/2026		99052
NHCLA150550	MATERIALS	0.00	\$76.98	0.00	76.98
Desc:	NUTS/BOLTS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
Vendor Total:			76.98	0.00	76.98
016392	FAST TRACK SIGN & GRAPHICS		6/05/2026		99053
05.27.2026	TRUCK DECAL PARKS+REC	0.00	\$614.12	0.00	614.12
Desc:	TRUCK DECAL PARKS+REC	Acct: 10-521-320-0000	PR -EQUIP OPERATION & MAINT		
Vendor Total:			614.12	0.00	614.12
016445	FBI - LEEDA		6/05/2026		99054
200148620	CLI TRAINING	0.00	\$795.00	0.00	795.00
Desc:	CLI TRAINING	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
200149820	IA TRAINING - C.K	0.00	\$795.00	0.00	795.00
Desc:	IA TRAINING - C.K.	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
200150023	IA TRAINING - D.M.	0.00	\$795.00	0.00	795.00
Desc:	IA TRAINING - D.M.	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
Vendor Total:			2,385.00	0.00	2,385.00
016540	FERGUSON ENTERPRISES, LLC	FERGUSON ENTERPRISES,LLC #591 #576	6/05/2026		99055
1322527	PAVING	0.00	\$130.52	0.00	130.52
Desc:	MATERIALS	Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
1324646	PARTS	237.64	\$237.64	0.00	237.64
Desc:	PARTS	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS		
1324947	GREASE+OIL	102.19	\$102.19	0.00	102.19
Desc:	GREASE+OIL	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
Desc:	GREASE+OIL	Acct: 55-954-323-0000	MATERIALS & SUPPLIES		
1325572	PARTS	0.00	\$71.28	0.00	71.28
Desc:	PARTS	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1326099	PARTS	27.69	\$27.69	0.00	27.69
Desc:	PARTS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1326437	PARTS	0.00	\$71.28	0.00	71.28
Desc:	ASPHALT	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			640.60	0.00	640.60
017110	FISHER AUTO PARTS, INC		6/05/2026		99056
301-275833	RETURNS	-7.70	\$-7.70	0.00	-7.70
Desc:	RETURNS	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
301-282352	PARTS	0.00	\$11.94	0.00	11.94
Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		

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301-282353	PARTS	0.00	\$283.99	0.00	283.99	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-282479	PARTS	0.00	\$106.46	0.00	106.46	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-282897	PARTS	0.00	\$5.26	0.00	5.26	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-282936	PARTS	0.00	\$58.08	0.00	58.08	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-282942	PARTS	6.64	\$6.64	0.00	6.64	
Desc: PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES			
301-283044	RETURNS	0.00	\$-16.50	0.00	-16.50	
Desc: RETURNS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-283342	PARTS	0.00	\$378.18	0.00	378.18	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-283407	RETURNS	-36.00	\$-36.00	0.00	-36.00	
Desc: RETURNS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: RETURNS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES			
301-284094	PARTS	8.99	\$8.99	0.00	8.99	
Desc: PARTS		Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			799.34	0.00	799.34	
017301	FOGG'S LUMBER AND HARDWARE			6/05/2026	99057	
03.31.2026	FINANCE CHARGE	0.00	\$20.55	0.00	20.55	
Desc: FINANCE CHARGE		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
413993/6	MATERIALS	0.00	\$24.40	0.00	24.40	
Desc: MATERIALS		Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES			
417041/6	RETURNS	-22.17	\$-22.17	0.00	-22.17	
Desc: RETURNS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
420615/6	PLYWOOD	109.11	\$109.11	0.00	109.11	
Desc: PLYWOOD		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
420625/6	MATERIALS	25.48	\$25.48	0.00	25.48	
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
421136/6	MORTAR	0.00	\$126.91	0.00	126.91	
Desc: MORTAR		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES			
421282/6	MATERIALS	0.00	\$24.99	0.00	24.99	
Desc: MATERIALS		Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES			
421450/6	PLYWOOD	46.71	\$46.71	0.00	46.71	
Desc: PLYWOOD		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
425701/6	MATERIALS	0.00	\$22.32	0.00	22.32	
Desc: MATERIALS		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES			
458380/5	MATERIALS	0.00	\$29.18	0.00	29.18	
Desc: REFILL 4.5 GALLONS		Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES			
Vendor Total:			407.48	0.00	407.48	
017316	FOLLENSBEE, DAVID	DAVID FOLLENSBEE		6/05/2026	99058	
05.02.2026	UNIFORMS	0.00	\$476.95	0.00	476.95	
Desc: Work Boots and Carpenter Shorts		Acct: 10-325-326-0000	DPW -UNIFORMS			
Desc: Logger Boots		Acct: 10-325-326-0000	DPW -UNIFORMS			

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Vendor Total:				476.95	0.00	476.95
017592	FRONTLINE FIRE & RESCUE EQUIP CO				6/05/2026	99059
	26008	OUTPATIENT PROGRAM FRONT LINE FOUND	0.00	\$1,600.00	0.00	1,600.00
	Desc: OUTPATIENT PROGRAM FRONT LINE FOUND		Acct: 10-271-315-0000	DISP -RECRUITMENT & TRAINING		
Vendor Total:				1,600.00	0.00	1,600.00
017730	KELLEY, CONSTANCE		CONSTANCE KELLEY		6/05/2026	99060
	06.15-19.2026	FBI LEEDA TRAINING	0.00	\$115.00	0.00	115.00
	Desc: FBI LEEDA TRAINING		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
Vendor Total:				115.00	0.00	115.00
017850	GALLS, LLC		GALLS, LLC		6/05/2026	99061
	034948680	UNIFORMS	0.00	\$53.99	0.00	53.99
	Desc: UNIFORM ALLOWANCE		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
Vendor Total:				53.99	0.00	53.99
019390	GRAINGER				6/05/2026	99062
	9861518505	GARDEN HOSE ADAPTERS	33.32	\$33.32	0.00	33.32
	Desc: GARDEN HOSE ADAPTERS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:				33.32	0.00	33.32
019392	GRANDSTAND APPAREL		GRANDSTAND APPAREL		6/05/2026	99063
	INV-7569	2026 ROOKIES BASEBALL	0.00	\$56.16	0.00	56.16
	Desc: Youth Baseball/Lax T-shirts/hats fo		Acct: 10-514-330-0000	PR -ATHLETIC SUPPLIES		
	INV-7570	2026 LITTLE HITTERS STICKS	0.00	\$528.12	0.00	528.12
	Desc: Youth Baseball/Lax T-shirts/hats fo		Acct: 10-514-330-0000	PR -ATHLETIC SUPPLIES		
Vendor Total:				584.28	0.00	584.28
019500	GRASSLAND EQUIPMENT &				6/05/2026	99064
	1416940	SHIPPING FEE	0.00	\$35.89	0.00	35.89
	Desc: SHIPPING FEE		Acct: 10-527-320-0000	PR -EQUIP OPERATION & MAINT		
	1416941	BATTERY+BLADE	0.00	\$191.49	0.00	191.49
	Desc: BATTERY+BLADE		Acct: 10-527-320-0000	PR -EQUIP OPERATION & MAINT		
	1417355	SECTION BELT	0.00	\$67.91	0.00	67.91
	Desc: SECTION BELT		Acct: 10-521-320-0000	PR -EQUIP OPERATION & MAINT		
	1417356	BATTERY	0.00	\$165.61	0.00	165.61
	Desc: BATTERY		Acct: 10-521-320-0000	PR -EQUIP OPERATION & MAINT		
Vendor Total:				460.90	0.00	460.90
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		6/05/2026	99065
	21257439196MAY'26	291 SUGAR HILL LN	0.00	\$159.73	0.00	159.73
	Desc: 291 SUGAR HILL LN		Acct: 10-221-329-0000	HFD -ELECTRICITY		
	23490000009MAY'26	200 CRANBERRY LN	4,769.94	\$4,769.94	0.00	4,769.94
	Desc: 200 CRANBERRY LN		Acct: 50-952-329-0000	ELECTRICITY		
	27333200007MAY'26	ALDEN PARTRIDGE RD	60.55	\$60.55	0.00	60.55
	Desc: ALDEN PARTRIDGE RD		Acct: 65-964-329-0000	ELECTRICITY		

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6559000009MAY'26	DEPOT ST		773.42	\$773.42	0.00	773.42
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
2776200001MAY'26	262 N MAIN ST - SENIOR CTR		0.00	\$826.05	0.00	826.05
Desc: 262 N MAIN ST - SENIOR CTR		Acct: 10-421-329-0000		SEN -ELECTRICITY / GAS		
3803500009MAY'26	OLCOTT COMMERCE PARK		223.36	\$223.36	0.00	223.36
Desc: OLCOTT COMMERCE PARK		Acct: 60-964-329-0000		ELECTRICITY		
3942400006MAY'26	PUBLIC SAFETY BLDG		0.00	\$798.65	0.00	798.65
Desc: PUBLIC SAFETY BLDG		Acct: 10-221-329-0000		HFD -ELECTRICITY		
Desc: PUBLIC SAFETY BLDG		Acct: 10-211-329-0000		HPD -ELECTRICITY		
Desc: PUBLIC SAFETY BLDG		Acct: 10-271-329-0000		DISP -ELECTRICITY		
4108220001MAY'26	291 SUGAR HILL LN		232.18	\$232.18	0.00	232.18
Desc: 291 SUGAR HILL LN		Acct: 55-954-329-0000		ELECTRICITY		
4338220004MAY'26	EASTMAN HILL PUMP		335.46	\$335.46	0.00	335.46
Desc: EASTMAN HILL PUMP		Acct: 55-954-329-0000		ELECTRICITY		
4893320007MAY'26	VILLAGE GREEN BALLOON FEST		0.00	\$28.32	0.00	28.32
Desc: VILLAGE GREEN BALLOON FEST		Acct: 10-521-329-0000		PR -ELECTRICITY		
5383300002MAY'26	MUNICIPAL BLDG		0.00	\$856.64	0.00	856.64
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000		TH -ELECTRICITY		
5730320000MAY'26	HIGH ST MAIN ST		1,197.92	\$1,197.92	0.00	1,197.92
Desc: HIGH ST MAIN ST		Acct: 60-964-329-0000		ELECTRICITY		
6700320002MAY'26	STATION 2		0.00	\$789.76	0.00	789.76
Desc: STATION 2		Acct: 10-221-329-0000		HFD -ELECTRICITY		
7101320002MAY'26	WHITMAN BOOK PUMP		630.77	\$630.77	0.00	630.77
Desc: WHITMAN BOOK PUMP		Acct: 60-964-329-0000		ELECTRICITY		
7487220006MAY'26	LAKE PINNEO WELL		1,037.25	\$1,037.25	0.00	1,037.25
Desc: LAKE PINNEO WELL		Acct: 55-953-329-0000		ELECTRICITY		
1101320008MAY'26	HENDEE WAY		46.03	\$46.03	0.00	46.03
Desc: HENDEE WAY		Acct: 65-964-329-0000		ELECTRICITY		
8008220009MAY'26	NOYES LN KINGSWOOD		443.88	\$443.88	0.00	443.88
Desc: NOYES LN KINGSWOOD		Acct: 55-954-329-0000		ELECTRICITY		
8496460663MAY'26	45 HIGHLAND AVE WABA		0.00	\$620.65	0.00	620.65
Desc: 45 HIGHLAND AVE WABA		Acct: 10-530-329-0000		PR -ELECTRICITY		
7497220005MAY'26	WHEELOCK RD SEC 2		30.53	\$30.53	0.00	30.53
Desc: WHEELOCK RD SEC 2		Acct: 55-954-329-0000		ELECTRICITY		
0101320009MAY'26	1299 QUECHEE MAIN		243.41	\$243.41	0.00	243.41
Desc: 1299 QUECHEE MAIN		Acct: 65-964-329-0000		ELECTRICITY		
0262400002MAY'26	2590 N HARTLAND RD		85.80	\$85.80	0.00	85.80
Desc: 2590 N HARTLAND RD		Acct: 30-971-329-0000		ELECTRICITY		
0401320003MAY'26	BENTLY RD PUMP		111.50	\$111.50	0.00	111.50
Desc: BENTLY RD PUMP		Acct: 65-964-329-0000		ELECTRICITY		
0973200006MAY'26	319 LATHAM WORKS		11,181.17	\$11,181.17	0.00	11,181.17
Desc: 319 LATHAM WORKS		Acct: 60-961-329-0000		ELECTRICITY		
Vendor Total:				25,482.97	0.00	25,482.97
019965	ST. PETER, RANDY	RANDY ST. PETER,		6/05/2026		99066
06.15-19.2026	FBI LEEDA TRAINING		0.00	\$115.00	0.00	115.00
Desc: MEAL REIMBURSEMENT		Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			115.00	0.00	115.00
020223	G. STONE COMMERCIAL DIVISION LLC			6/05/2026	99067
99309	H-500 PARTS	0.00	\$28.09	0.00	28.09
Desc: H-500 PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			28.09	0.00	28.09
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL		6/05/2026	99018
2026 TAXES#6	FYE 2026 TAXES PYMT #6	0.00	\$2,500,000.00	0.00	2,500,000.00
Desc: FYE 2026 TAXES PYMT #6		Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			2,500,000.00	0.00	2,500,000.00
022400	HERRIN, RANDY	RANDALL HERRIN		6/05/2026	99068
JUN'26	RETIREE HEALTH INS REIMBURSEMENT	229.17	\$229.17	0.00	229.17
Desc: Ret reimb June 2026		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			229.17	0.00	229.17
022703	HILL, MARY	MARY HILL		6/05/2026	99069
JUN'26	RETIREE HEALTH INS JUN'26	0.00	\$428.22	0.00	428.22
Desc: Ret reimb Jun 2026		Acct: 10-151-418-0100	TC -Retirees		
Vendor Total:			428.22	0.00	428.22
023461	INET COMMUNICATIONS			6/05/2026	99070
32944	TELEPHONES - JUNE 2026	0.00	\$111.20	0.00	111.20
Desc: TELEPHONES - JUNE 2026		Acct: 10-121-324-0000	TM -TELEPHONE		
Desc: TELEPHONES - JUNE 2026		Acct: 10-151-324-0000	TC -TELEPHONE		
Desc: TELEPHONES - JUNE 2026		Acct: 10-171-324-0000	FIN -TELEPHONE		
Desc: TELEPHONES - JUNE 2026		Acct: 10-174-324-0000	ASE -TELEPHONE		
Desc: TELEPHONES - JUNE 2026		Acct: 10-181-324-0000	IT -TELEPHONE		
Desc: TELEPHONES - JUNE 2026		Acct: 10-511-324-0000	PR -TELEPHONE		
Desc: TELEPHONES - JUNE 2026		Acct: 10-622-324-0000	PDZ -TELEPHONE		
Vendor Total:			111.20	0.00	111.20
026051	KOLOSKI PLUMBING & HEATING, LLC			6/05/2026	99071
3314	POOL START-UP AND REPAIRS	0.00	\$986.85	0.00	986.85
Desc: POOL START-UP AND REPAIRS		Acct: 10-512-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			986.85	0.00	986.85
026759	LOWERY PROPERTY SERVICES			6/05/2026	99072
M1160	PARKS SPRING CLEANUP	0.00	\$6,223.75	0.00	6,223.75
Desc: PARKS SPRING CLEANUP		Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			6,223.75	0.00	6,223.75
027175	LAW, TODD	TODD LAW		6/05/2026	99073
APR-MAY'26	TRAVEL ALLOWANCE APR-MAY'26	533.33	\$666.66	0.00	666.66
Desc: TRAVEL ALLOWANCE APR-MAY'26		Acct: 10-325-315-0000	DPW -RECRUITMENT & TRAINING		
Desc: TRAVEL ALLOWANCE APR-MAY'26		Acct: 50-955-318-0000	CONTRACTED SERVICES		
Desc: TRAVEL ALLOWANCE APR-MAY'26		Acct: 55-955-318-0000	CONTRACTED SERVICES		

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	Desc:	TRAVEL ALLOWANCE APR-MAY'26	Acct:	60-965-318-0000	CONTRACTED SERVICES	
	Desc:	TRAVEL ALLOWANCE APR-MAY'26	Acct:	65-965-318-0000	CONTRACTED SERVICES	
	Vendor Total:			666.66	0.00	666.66
027750	DEAD RIVER COMPANY		DEAD RIVER COMPANY		6/05/2026	99074
	4935943,41020	PROPANE 131.9G@\$1.6838 BUGBEE	0.00	\$224.74	0.00	224.74
	Desc:	PROPANE 131.9G@\$1.6838 BUGBEE	Acct:	10-421-329-0000	SEN -ELECTRICITY / GAS	
	Vendor Total:			224.74	0.00	224.74
027849	LEWIS, WILLIAM J.		WILLIAM J. LEWIS		6/05/2026	99075
	JUN'26	RETIREE HEALTH INS JUN'26	0.00	\$963.02	0.00	963.02
	Desc:	RETIREE HEALTH INS JUN'26	Acct:	10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	
	Vendor Total:			963.02	0.00	963.02
027850	WILLIAM LEWIS ELECTRICAL, LLC		WILLIAM LEWIS ELECTRICAL LLC		6/05/2026	99076
	INV-2026-22	GFCI OUTLET 3RD FLOOR TH	0.00	\$113.00	0.00	113.00
	Desc:	GFCI OUTLET 3RD FLOOR TH - LABOR	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES	
	Desc:	GFCI OUTLET 3RD FLOOR TH - PART	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES	
	Vendor Total:			113.00	0.00	113.00
029746	DARTMOUTH-HITCHCOCK		DARTMOUTH - HITCHCOCK		6/05/2026	99077
	700005551,240631536	PRE EMPLOYMENT HEALTH EXAM	0.00	\$410.00	0.00	410.00
	Desc:	PRE EMPLOYMENT HEALTH EXAM V.D.	Acct:	10-171-315-0000	FIN -RECRUITMENT & TRAINING	
	Desc:	PRE EMPLOYMENT HEALTH EXAM	Acct:	10-531-101-0505	PR -Amtrak Staff	
	Desc:	DOT EMPLOYMENT HEALTH EXAM W.S.	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES	
	Vendor Total:			410.00	0.00	410.00
029815	MASON, W.B. COMPANY, INC		W.B. MASON COMPANY, INC		6/05/2026	99078
	261588514	OFFICE SUPPLIES	34.01	\$47.84	0.00	47.84
	Desc:	OFFICE SUPPLIES	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES	
	Desc:	OFFICE SUPPLIES	Acct:	50-955-323-0000	MATERIAL & SUPPLIES	
	Desc:	OFFICE SUPPLIES	Acct:	55-955-323-0000	MATERIALS & SUPPLIES	
	261758863	OFFICE SUPPLIES	44.95	\$44.95	0.00	44.95
	Desc:	OFFICE SUPPLIES	Acct:	65-963-323-0000	MATERIALS & SUPPLIES	
	262024167	OFFICE SUPPLIES	68.29	\$68.29	0.00	68.29
	Desc:	OFFICE SUPPLIES	Acct:	60-965-323-0000	MATERIAL & SUPPLIES	
	Desc:	OFFICE SUPPLIES	Acct:	65-965-323-0000	MATERIALS & SUPPLIES	
	262025650	OFFICE SUPPLIES	0.00	\$8.95	0.00	8.95
	Desc:	OFFICE SUPPLIES	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES	
	262114859	MARKERS	0.00	\$3.68	0.00	3.68
	Desc:	MARKERS	Acct:	10-511-323-0000	PR -MATERIAL & SUPPLIES	
	262280263	CHAIRMAT	0.00	\$45.88	0.00	45.88
	Desc:	CHAIRMAT	Acct:	10-121-323-0000	TM -MATERIAL & SUPPLIES	
	262296121	MONITOR STAND	0.00	\$38.99	0.00	38.99
	Desc:	MONITOR STAND	Acct:	10-151-323-0000	TC -MATERIAL & SUPPLIES	
	261599354	WATER	119.94	\$119.94	0.00	119.94
	Desc:	WATER	Acct:	65-964-323-0000	MATERIALS & SUPPLIES	

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Vendor Total:			378.52	0.00	378.52	
031320	MISSION COMMUNICATIONS, LLC			6/05/2026	99079	
2022831	Mill Run P/S Monitoring Services	650.00	\$650.00	0.00	650.00	
Desc:	Mill Run P/S Monitoring Services	Acct: 65-964-318-0000	CONTRACTED SERVICES			
2022881	Olcott & A Street P/S Monitoring Se	804.00	\$804.00	0.00	804.00	
Desc:	Olcott & A Street P/S Monitoring Se	Acct: 60-964-318-0000	CONTRACTED SERVICES			
Vendor Total:			1,454.00	0.00	1,454.00	
031390	MODERN CLEANERS & TAILORS, INC			6/05/2026	99080	
MAY'26	UNIFORMS	0.00	\$162.75	0.00	162.75	
Desc:	UNIFORM CLEANING	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc:	UNIFORM CLEANING	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
Vendor Total:			162.75	0.00	162.75	
031438	MONAGHAN SAFAR PLLC			6/05/2026	99081	
28714	LEGAL: VMERS ISSUES C.W.	0.00	\$275.00	0.00	275.00	
Desc:	LEGAL: VMERS ISSUES C.W.	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
28508	LEGAL: TEMP EASEMENTS	50.00	\$50.00	0.00	50.00	
Desc:	LEGAL: TEMP EASEMENTS	Acct: 50-955-318-0000	CONTRACTED SERVICES			
28712	LEGAL: UV NIGHTHAWKS CONTRACT 2026	0.00	\$925.00	0.00	925.00	
Desc:	LEGAL: UV NIGHTHAWKS CONTRACT 2026	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
28716	LEGAL: TRESPASS ISSUES	0.00	\$800.00	0.00	800.00	
Desc:	LEGAL: TRESPASS ISSUES	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
Vendor Total:			2,050.00	0.00	2,050.00	
031920	MUDGETT, JENNETT & KROGH-WISNER, PC			6/05/2026	99082	
116467	FYE 2026 AUDIT	0.00	\$10,000.00	0.00	10,000.00	
Desc:	FYE 2026 AUDIT	Acct: 10-173-318-0000	FIN -CONTRACTED SERVICES			
Vendor Total:			10,000.00	0.00	10,000.00	
031955	MES SERVICE COMPANY, LLC	MES SERVICE COMPANY, LLC		6/05/2026	99083	
IN2495376	UNIFORMS	0.00	\$191.20	0.00	191.20	
Desc:	UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc:	BADGES	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Vendor Total:			191.20	0.00	191.20	
033986	NEW HAMPSHIRE RECYCLES			6/05/2026	99084	
147863	GLASS+TRANSPORTATION	859.50	\$859.50	0.00	859.50	
Desc:	Glass-PGA	Acct: 30-971-318-0000	CONTRACTED SERVICES			
Desc:	Transportation	Acct: 30-971-318-0000	CONTRACTED SERVICES			
Vendor Total:			859.50	0.00	859.50	
034785	NORTHEAST COMMUNITY SOLAR LLC			6/05/2026	99085	
5544	SOLAR ARRAY - JUNE 2026	1,109.00	\$1,584.31	0.00	1,584.31	
Desc:	Solar Electricity Invoice 5544	Acct: 60-961-329-0000	ELECTRICITY			
Desc:	Solar Electricity Invoice 5544	Acct: 10-321-329-0000	DPW -ELECTRICITY			

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Vendor Total:			1,584.31	0.00	1,584.31
034800	NORTHEAST DELTA DENTAL			6/05/2026	99086
JUN'26	DENTAL INS - JUN26	1,597.19	\$9,688.11	0.00	9,688.11
Desc:	DENTAL INS - JUN26	Acct: 10-121-230-0000	TM -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-151-230-0000	TC -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-171-230-0000	FIN -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-174-230-0000	ASE -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-175-230-0000	DEL -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-181-230-0000	IT -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-211-230-0000	HPD -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc:	DENTAL INS - JUN26	Acct: 10-221-230-0000	HFD -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-271-230-0000	DISP -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-311-230-0000	DPW -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-325-230-0000	DPW -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc:	DENTAL INS - JUN26	Acct: 10-511-230-0000	PR -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-514-230-0000	PR -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-521-230-0000	PR -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-621-230-0000	PDZ -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 10-622-230-0000	PDZ -DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 30-975-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 50-954-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 50-955-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 55-955-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 60-961-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 60-965-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 65-963-230-0000	DENTAL		
Desc:	DENTAL INS - JUN26	Acct: 65-965-230-0000	DENTAL		
Vendor Total:			9,688.11	0.00	9,688.11
034950	NORTHEAST SCALE COMPANY, INC.			6/05/2026	99087
50882	SERVICE CALL	1,827.50	\$1,827.50	0.00	1,827.50
Desc:	1 Service Tech 4.5 Hours	Acct: 30-971-320-0300	EQUIP OPERATION/MAINT GENERAL		
Desc:	2nd Service Tech 4.5 Hours	Acct: 30-971-320-0300	EQUIP OPERATION/MAINT GENERAL		
Desc:	Test Truck Zone Charge	Acct: 30-971-320-0300	EQUIP OPERATION/MAINT GENERAL		
Desc:	Fuel Surcharge	Acct: 30-971-320-0300	EQUIP OPERATION/MAINT GENERAL		
Vendor Total:			1,827.50	0.00	1,827.50
035050	NORTHERN NURSERIES INC			6/05/2026	99088
290293	MULCH+STARTER	131.00	\$131.00	0.00	131.00
Desc:	MULCH+STARTER	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc:	MULCH+STARTER	Acct: 55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
290419	FIELD MARKING CHALK	0.00	\$138.00	0.00	138.00
Desc:	FIELD MARKING CHALK	Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:			269.00	0.00	269.00
037450	PIKE INDUSTRIES INC			6/05/2026	99089
1367308A	ASPHALT	615.82	\$1,555.20	0.00	1,555.20

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	General Maintenance/Potholes	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES	
	Desc:	Water Cuts	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR	
122553		ASPHALT		0.00	\$811.80	0.00 811.80
	Desc:	ASPHALT	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES	
	Desc:	ASPHALT	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES	
1366850		ASPHALT		0.00	\$733.90	0.00 733.90
	Desc:	ASPHALT	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES	
1367308		ASPHALT		0.00	\$322.24	0.00 322.24
	Desc:	ASPHALT	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES	
1371482		STONE		0.00	\$369.16	0.00 369.16
	Desc:	STONE	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES	
1364874		STONE		0.00	\$511.55	0.00 511.55
	Desc:	STONE	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES	
Vendor Total:					4,303.85	0.00 4,303.85
037500	PIONEER MANUFACTURING CO				6/05/2026	99090
	INV-298347	FIELD PAINT - LEAGUES		0.00	\$1,099.83	0.00 1,099.83
	Desc:	FIELD PAINT - LEAGUES	Acct:	10-527-323-0000	PR -MATERIAL & SUPPLIES	
	Desc:	FIELD PAINT - LEAGUES	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES	
Vendor Total:					1,099.83	0.00 1,099.83
037551	PITNEY BOWES BANK INC		PITNEY BOWES BANK INC		6/05/2026	99091
	MAY'26	POSTAGE		157.62	\$1,018.73	0.00 1,018.73
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-121-322-0000	TM -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-171-322-0000	FIN -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-151-322-0000	TC -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-511-322-0000	PR -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-622-322-0000	PDZ -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-175-322-0000	DEL -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-174-322-0000	ASE -POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	50-955-322-0000	POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	55-955-322-0000	POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	60-965-322-0000	POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	65-965-322-0000	POSTAGE	
	Desc:	Postage May 2026 = May 7-Jun 3 2026	Acct:	10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF	
Vendor Total:					1,018.73	0.00 1,018.73
037552	PITNEY BOWES BANK INC		PITNEY BOWES BANK INC		6/05/2026	99092
	3322571792	POSTAGE-LEASE MAR17-JUN16 2026		0.00	\$221.07	0.00 221.07
	Desc:	POSTAGE-LEASE MAR17-JUN16 2026	Acct:	10-221-322-0000	HFD -POSTAGE	
	Desc:	POSTAGE-LEASE MAR17-JUN16 2026	Acct:	10-211-322-0000	HPD -POSTAGE	
Vendor Total:					221.07	0.00 221.07
037554	PITNEY BOWES BANK INC				6/05/2026	99093
	05.12.2026	POSTAGE		123.32	\$246.64	0.00 246.64
	Desc:	POSTAGE	Acct:	10-325-322-0000	DPW -POSTAGE	
	Desc:	POSTAGE	Acct:	30-975-322-0000	POSTAGE	
Vendor Total:					246.64	0.00 246.64

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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
037751	PONZONI, JOAN		JOAN M. PONZONI		6/05/2026	99094
JUN'26	RETIREE HEALTH INS JUN'26		342.58	\$428.22	0.00	428.22
Desc:	Ret reimb Jun 2026		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Jun 2026		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Jun 2026		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Jun 2026		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Jun 2026		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Vendor Total:				428.22	0.00	428.22
038390	PRESCOTT, INC, EVERETT J		EVERETT J PRESCOTT, INC		6/05/2026	99095
6623199	Supreme Heavy Duty Dolly		2,268.69	\$2,268.69	0.00	2,268.69
Desc:	Supreme Heavy Duty Dolly		Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS		
Vendor Total:				2,268.69	0.00	2,268.69
038495	PRIORITY EXPRESS, INC.				6/05/2026	99096
81722623	INTERLIBRARY PROG - MAY'26		0.00	\$105.20	0.00	105.20
Desc:	INTERLIBRARY PROG - MAY'26		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
Vendor Total:				105.20	0.00	105.20
039140	ROYALTON TOOLS LLC				6/05/2026	99097
39327	MATERIALS		0.00	\$176.46	0.00	176.46
Desc:	MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				176.46	0.00	176.46
039710	REED TRUCK SERVICES INC		SG REED TRUCK SERVICES INC,		6/05/2026	99098
33444	PARTS		0.00	\$105.48	0.00	105.48
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				105.48	0.00	105.48
039979	NEW HAMPSHIRE HYDRAULICS INC				6/05/2026	99099
224771	PARTS		0.00	\$2,221.00	0.00	2,221.00
Desc:	Charlynn motor		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Desc:	Shipping/Handling		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				2,221.00	0.00	2,221.00
039985	RETHINK LOCAL, INC				6/05/2026	99100
182	Town Manager Search 2/3		0.00	\$3,333.00	0.00	3,333.00
Desc:	Town Manager Search 2/3		Acct: 10-121-318-0005	TM -Contract Services - Town Manager :		
Vendor Total:				3,333.00	0.00	3,333.00
040250	RICHARD ELECTRIC, INC.				6/05/2026	99101
54740	Repair of broken light pole electri		0.00	\$823.46	0.00	823.46
Desc:	Repair of broken light pole electri		Acct: 10-528-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				823.46	0.00	823.46
040425	RIESEBERG, HUNTER		RIESEBERG, HUNTER		6/05/2026	99102
JUN'26	RETIREE HEALTH INS REIMBURSEMENT		150.65	\$430.40	0.00	430.40

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	Desc:	Ret reimb June 2026	Acct:	10-121-418-0100	TM -RETIREE HEALTH INSURANCE	
	Desc:	Ret reimb June 2026	Acct:	30-975-418-0100	RETIREE HEALTH INSURANCE	
	Desc:	Ret reimb June 2026	Acct:	50-955-418-0100	RETIREE HEALTH INSURANCE	
	Desc:	Ret reimb June 2026	Acct:	55-955-418-0100	RETIREE HEALTH INSURANCE	
	Desc:	Ret reimb June 2026	Acct:	55-955-418-0100	RETIREE HEALTH INSURANCE	
	Desc:	Ret reimb June 2026	Acct:	65-965-418-0100	RETIREE HEALTH INSURANCE	
		Vendor Total:		430.40	0.00	430.40
040751	ROGERS, LARRY	LARRY ROGERS		6/05/2026		99103
	JUN'26	RETIREE HEALTH INS REIMBURSEMENT	233.00	\$233.00	0.00	233.00
	Desc:	June ret reimb 2026	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE	
		Vendor Total:		233.00	0.00	233.00
040765	ROLLINS, FLORENTINA N			6/05/2026		99104
	06.03.2026	DENTAL DEDUCTIBLE 2/3	0.00	\$25.00	0.00	25.00
	Desc:	DENTAL DEDUCTIBLE 2/3	Acct:	10-171-230-0000	FIN -DENTAL	
	APR-MAY'26	GYM MEMBERSHIP - APR-MAY'26	0.00	\$40.06	0.00	40.06
	Desc:	GYM MEMBERSHIP - APR-MAY'26	Acct:	10-171-318-0000	FIN -CONTRACTED SERVICES	
		Vendor Total:		65.06	0.00	65.06
041450	SABIL & SONS, INC	SABIL & SONS, INC		6/05/2026		99105
	49754	BUCKETS	0.00	\$27.04	0.00	27.04
	Desc:	BUCKETS	Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
		Vendor Total:		27.04	0.00	27.04
041478	SAFETY-KLEEN SYSTEMS, INC			6/05/2026		99106
	99876446	OIL	0.00	\$131.42	0.00	131.42
	Desc:	HFD	Acct:	10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
	Desc:	HPD	Acct:	10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
	99876452	OIL	0.00	\$315.00	0.00	315.00
	Desc:	OIL - HFD	Acct:	10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI	
	Desc:	OIL - HPD	Acct:	10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
		Vendor Total:		446.42	0.00	446.42
042699	SIMPLE ENERGY			6/05/2026		99107
	F1532638	#2 OIL 1738.9GALS@\$4.7544 319LATHAM	8,267.43	\$8,267.43	0.00	8,267.43
	Desc:	#2 OIL 1738.9GALS@\$4.7544 319LATHAM	Acct:	60-961-327-0000	BUILDING HEAT	
	F1533611	#2 OIL 230.8GAL@\$4.7544 2590N HARTL	1,097.32	\$1,097.32	0.00	1,097.32
	Desc:	#2 OIL 230.8GAL@\$4.7544 2590N HARTL	Acct:	30-971-327-0000	BUILDING HEAT	
		Vendor Total:		9,364.75	0.00	9,364.75
042702	JOHNSON CONTROLS FIRE PROTECTION L	JOHNSON CONTROLS FIRE PROTECTION LP		6/05/2026		99108
	53955713	53955713	143.16	\$525.00	0.00	525.00
	Desc:	Fire Extinguisher Inspections_Highw	Acct:	10-321-318-0000	DPW -CONTRACTED SERVICES	
	Desc:	Fire Extinguisher Inspections_H Wat	Acct:	50-954-318-0000	CONTRACTED SERVICES	
	Desc:	Fire Extinguisher Inspections_Q Wat	Acct:	55-954-318-0000	CONTRACTED SERVICES	
		Vendor Total:		525.00	0.00	525.00

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042802	SL MERIWETHER SOLAR I LLC			6/05/2026	99109
05.20.2026	Solar Electricity May 2026	2,440.24	\$2,440.24	0.00	2,440.24
Desc:	Solar Electricity May 2026	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:			2,440.24	0.00	2,440.24
043426	FIRSTLIGHT FIBER	FIRSTLIGHT FIBER		6/05/2026	99110
23196187	TELEPHONES - MAY 2026	505.60	\$5,843.96	0.00	5,843.96
Desc:	TELEPHONES MAY 2026	Acct: 10-211-324-0000	HPD -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-271-324-0000	DISP -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-121-324-0000	TM -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-151-324-0000	TC -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-171-324-0000	FIN -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-174-324-0000	ASE -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-181-324-0000	IT -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-511-324-0000	PR -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-622-324-0000	PDZ -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-530-324-0000	PR -Telephone		
Desc:	TELEPHONES MAY 2026	Acct: 30-971-324-0000	TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 60-962-324-0000	TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-321-324-0000	DPW -TELEPHONE		
Desc:	TELEPHONES MAY 2026	Acct: 10-325-324-0000	DPW -TELEPHONE		
Vendor Total:			5,843.96	0.00	5,843.96
044204	STEARNS SEPTIC SERVICE, LLC			6/05/2026	99111
9581051326	Quechee Main PS Sludge Hauling	1,884.00	\$1,884.00	0.00	1,884.00
Desc:	Quechee Main PS Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,884.00	0.00	1,884.00
044220	STERICYCLE, INC			6/05/2026	99112
8014405093	MED DISPOSAL JUN 26	0.00	\$38.20	0.00	38.20
Desc:	MEDICAL EQUIPMENT DISPOSAL	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			38.20	0.00	38.20
044560	STRATUS TELECOM LLC			6/05/2026	99113
26024	FAX SERVICES - JUN'26	0.00	\$139.31	0.00	139.31
Desc:	FAX SERVICES - JUN'26	Acct: 10-271-324-0000	DISP -TELEPHONE		
Desc:	FAX SERVICES - JUN'26	Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc:	FAX SERVICES - JUN'26	Acct: 10-211-324-0000	HPD -TELEPHONE		
Desc:	FAX SERVICES - JUN'26	Acct: 10-121-324-0000	TM -TELEPHONE		
Vendor Total:			139.31	0.00	139.31
045483	TELEFLEX LLC			6/05/2026	99114
9511631830	MED SUPPLIES	0.00	\$665.00	0.00	665.00
Desc:	MEDICAL SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			665.00	0.00	665.00

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046000	TI-SALES, LLC			6/05/2026	99115	
INV0198101	METERS	1,977.00	\$1,977.00	0.00	1,977.00	
Desc: 5/8" Neptune Meters		Acct: 50-954-323-0000	MATERIAL & SUPPLIES			
Desc: 5/8" Neptune Meters		Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING			
INV0196625	FITTINGS	2,154.47	\$2,154.47	0.00	2,154.47	
Desc: Fittings		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING			
Desc: Fittings		Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING			
INV0195947	Chlorine Pump Parts	591.60	\$591.60	0.00	591.60	
Desc: Chlorine Pump Parts		Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING			
Vendor Total:			4,723.07	0.00	4,723.07	
046035	TMDE CALIBRATION LABS INC			6/05/2026	99116	
56496	RADAR CALIBRATIONS	0.00	\$960.00	0.00	960.00	
Desc: RADAR CALIBRATIONS		Acct: 10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFI			
Vendor Total:			960.00	0.00	960.00	
046200	TOWNLINE EQUIPMENT SALES INC			6/05/2026	99117	
IA35567	H-127 KUBOTA TRACTOR PARTS	1,527.39	\$1,527.39	0.00	1,527.39	
Desc: Shaft Clutch		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Seal, Oil		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Bearing		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Cir-Clip		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Gear 15T		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Bearing		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Brg, Release		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Disk, clutch		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: Plate, press		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: O-Ring		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
IA35705	PARTS	18.83	\$18.83	0.00	18.83	
Desc: PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			1,546.22	0.00	1,546.22	
046549	TROJAN TECHNOLOGIES CORP	TROJAN TECHNOLOGIES CORP		6/05/2026	99118	
200/50010316	UV3000+ 07 Disinfection System Upgr	27,673.39	\$27,673.39	0.00	27,673.39	
Desc: UV3000+ 07 Disinfection System Upgr		Acct: 60-961-318-0000	CONTRACTED SERVICES			
200/50012999	FREIGHT	473.00	\$473.00	0.00	473.00	
Desc: FREIGHT		Acct: 60-961-318-0000	CONTRACTED SERVICES			
200/50013127	UV LAMP/ACTICLEAN GEL/LAMP DRIVER K	9,399.65	\$9,399.65	0.00	9,399.65	
Desc: UV LAMP/ACTICLEAN GEL/LAMP DRIVER K		Acct: 60-961-318-0000	CONTRACTED SERVICES			
200/50012607	ACTICLEAN KIT, PERI-PUMP	1,364.28	\$1,364.28	0.00	1,364.28	
Desc: ACTICLEAN KIT, PERI-PUMP		Acct: 60-961-318-0000	CONTRACTED SERVICES			
Vendor Total:			38,910.32	0.00	38,910.32	
046950	TWIN STATE SAND AND GRAVEL CO			6/05/2026	99119	
122552	TWIN PACK	0.00	\$185.02	0.00	185.02	
Desc: TWIN PACK		Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES			
Vendor Total:			185.02	0.00	185.02	

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047190	USABBLUEBOOK	USABBLUEBOOK	6/05/2026		99120
INV01048625	CHEMICALS	149.85	\$149.85	0.00	149.85
Desc: HACH PH BUFFER 500ML		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			149.85	0.00	149.85
047300	UNITED STATES POSTAL SERVICE		6/05/2026		99121
2026	PERMIT #97 FEE	370.00	\$370.00	0.00	370.00
Desc: PERMIT #97 FEE		Acct: 50-955-322-0000	POSTAGE		
Desc: PERMIT #97 FEE		Acct: 55-955-322-0000	POSTAGE		
047300	UNITED STATES POSTAL SERVICE		6/05/2026		99122
2026 W	WATER QUALITY REPORT	5,000.00	\$5,000.00	0.00	5,000.00
Desc: WATER QUALITY REPORT Postage		Acct: 50-955-322-0000	POSTAGE		
Desc: WATER QUALITY REPORT Postage		Acct: 55-955-322-0000	POSTAGE		
Vendor Total:			5,370.00	0.00	5,370.00
047505	UPPER VALLEY AWARDS, PRINTING		6/05/2026		99123
201	500 BUSINESS CARDS	0.00	\$114.50	0.00	114.50
Desc: 500 BUSINESS CARDS		Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
Vendor Total:			114.50	0.00	114.50
047797	HARTFORD AUTO		6/05/2026		99124
05.04.2026	Rec Truck Brake Pads & Calipar, Rea	0.00	\$921.11	0.00	921.11
Desc: Rec Truck Brake Pads & Calipar, Rea		Acct: 10-521-321-0000	PR -REPAIRS & MAINT - VEHICLES		
Vendor Total:			921.11	0.00	921.11
048035	UV SUPERSTORE		6/05/2026		99125
26-160412	SUPPLIES	538.00	\$538.00	0.00	538.00
Desc: Flared Quartz Sleeve		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc: Tariff Surcharge		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc: Shipping Charge		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			538.00	0.00	538.00
048300	VALLEY NEWS	VALLEY NEWS	6/05/2026		99126
125911,4454016	RFP HVAC CONSULTANT	0.00	\$40.00	0.00	40.00
Desc: RFP HVAC CONSULTANT		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
125911,125911	SB AGENDA 05.12.26	0.00	\$392.00	0.00	392.00
Desc: SB AGENDA 05.12.26		Acct: 10-111-312-0000	SB -ADVERTISING		
125717,4454297	FF AD	0.00	\$201.50	0.00	201.50
Desc: FF AD		Acct: 10-221-312-0000	HFD -ADVERTISING		
125717,4454295	DEPUTY FIRE MARSHAL AD	0.00	\$174.50	0.00	174.50
Desc: DEPUTY FIRE MARSHAL AD		Acct: 10-221-312-0000	HFD -ADVERTISING		
125911,4454518	SB AGENDA 05.26.26	0.00	\$374.00	0.00	374.00
Desc: SB AGENDA 05.26.26		Acct: 10-111-312-0000	SB -ADVERTISING		
Vendor Total:			1,182.00	0.00	1,182.00
049401	VERMONT DEPT OF HEALTH		6/05/2026		99127
1970	250 ENGRAVED PAPER	0.00	\$83.00	0.00	83.00

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Desc:	250 ENGRAVED PAPER	Acct: 10-151-323-0000	TC -MATERIAL & SUPPLIES		
Vendor Total:			83.00	0.00	83.00
050251	VERMONT LEAGUE OF CITIES AND TOWNS	VLCT PROPERTY & CASUALTY	6/05/2026		99147
20445	Q2-CY26 Property & Casualty	55,236.95	\$262,226.01	0.00	262,226.01
Desc:	Q2-CY26 Property & Casualty	Acct: 10-811-418-0000	FIN -PROPERTY & LIABILITY INSURAN		
Desc:	Q2-CY26 Property & Casualty	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Desc:	Q2-CY26 Property & Casualty	Acct: 30-975-418-0000	PROPERTY & LIABILITY INS		
Desc:	Q2-CY26 Property & Casualty	Acct: 50-955-418-0000	PROPERTY & LIABILITY INS		
Desc:	Q2-CY26 Property & Casualty	Acct: 55-955-418-0000	PROPERTY & LIABILITY INS		
Desc:	Q2-CY26 Property & Casualty	Acct: 60-961-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc:	Q2-CY26 Property & Casualty	Acct: 65-963-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc:	Q2-CY26 Workers Comp	Acct: 10-121-250-0000	TM -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-151-250-0000	TC -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-171-250-0000	FIN -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-174-250-0000	ASE -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-175-250-0000	DEL -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-181-250-0000	IT -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-211-250-0000	HPD -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-221-250-0000	HFD -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-271-250-0000	DISP -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-311-250-0000	DPW -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-325-250-0000	DPW -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-341-250-0000	CEM -Work Comp		
Desc:	Q2-CY26 Workers Comp	Acct: 10-411-250-0000	HEA -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-511-250-0000	PR -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-512-250-0000	PR -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-514-250-0000	PR -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-516-250-0000	PR -Work Comp		
Desc:	Q2-CY26 Workers Comp	Acct: 10-521-250-0000	PR -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-527-250-0000	PR -Work Comp		
Desc:	Q2-CY26 Workers Comp	Acct: 10-530-250-0000	PR -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-621-250-0000	PDZ -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 10-622-250-0000	PDZ -WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 30-971-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 30-975-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 50-954-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 50-955-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 55-954-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 55-955-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 60-961-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 60-965-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 65-963-250-0000	WORKERS COMP		
Desc:	Q2-CY26 Workers Comp	Acct: 65-965-250-0000	WORKERS COMP		
Desc:	PACIF1285-26-E1 FORD EXPLORER VIN43	Acct: 10-211-418-0000	HPD -PROPERTY & LIABILITY INSURA		
Desc:	PACIF1285-26-E2 FORD F250 VIN17041	Acct: 10-811-418-0000	FIN -PROPERTY & LIABILITY INSURAN		
Desc:	PACIF1285-26-E3 FORD F250 VIN52652	Acct: 10-811-418-0000	FIN -PROPERTY & LIABILITY INSURAN		
Desc:	PACIF1285-26-E4 CHEVY 3500 VIN28375	Acct: 10-811-418-0000	FIN -PROPERTY & LIABILITY INSURAN		
Desc:	PACIF1285-26-E5 CHEVY 3500 VIN28375	Acct: 10-811-418-0000	FIN -PROPERTY & LIABILITY INSURAN		
Vendor Total:			262,226.01	0.00	262,226.01

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Vendor ID	Vendor Name	Payee Name				
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
050965	VERMONT RURAL WATER ASSOCIATION				6/05/2026	99128
	05.04.2026	TEXTBOOK: WATER OP CERTIF EXAM PREP	106.00	\$106.00	0.00	106.00
	Desc:	TEXTBOOK: WATER OP CERTIF EXAM PREP	Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
	Desc:	TEXTBOOK: WATER OP CERTIF EXAM PREP	Acct: 55-955-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:			106.00	0.00	106.00
051943	VISION SERVICE PLAN		VISION SERVICE PLAN		6/05/2026	99129
	JUN'26	VISION INS - JUN'26	0.00	\$1,898.85	0.00	1,898.85
	Desc:	VISION INS - JUN'26	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:			1,898.85	0.00	1,898.85
052165	WALSH, DILLON		CHRISTOPHER DILLON WALSH		6/05/2026	99130
	04.30.2026	INTRODUCTION TO IT - TRAINING	0.00	\$1,028.75	0.00	1,028.75
	Desc:	INTRODUCTION TO IT - TRAINING	Acct: 10-181-315-0000	IT -RECRUITMENT & TRAINING		
	Vendor Total:			1,028.75	0.00	1,028.75
052300	WEBB, F W COMPANY		F.W. WEBB COMPANY		6/05/2026	99131
	96230598	1 AC UNITS	0.00	\$706.21	0.00	706.21
	Desc:	1 AC UNITS	Acct: 10-161-321-0000	TH -REPAIRS & MAINT		
	96129690	3 AC UNITS	0.00	\$2,036.91	0.00	2,036.91
	Desc:	3 AC UNITS	Acct: 10-161-321-0000	TH -REPAIRS & MAINT		
	Vendor Total:			2,743.12	0.00	2,743.12
052326	WEED PRECAST, LLC				6/05/2026	99132
	INV38137	MATERIALS	0.00	\$570.86	0.00	570.86
	Desc:	Frame & Grate	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	INV37576	MATERIALS	246.13	\$246.13	0.00	246.13
	Desc:	Round sewer cover	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	INV37637	MATERIALS	964.20	\$964.20	0.00	964.20
	Desc:	Float switch repairs	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	INV38123	MATERIALS	0.00	\$105.00	0.00	105.00
	Desc:	Grade Ring	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:			1,886.19	0.00	1,886.19
053650	WILSON TIRE INC				6/05/2026	99133
	558530	UTV MAINTENANCE	0.00	\$55.00	0.00	55.00
	Desc:	UTV MAINTENANCE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			55.00	0.00	55.00
054600	WOOD, JOHN G. JR		JOHN G. WOOD JR		6/05/2026	99134
	JUN'26	RETIREE HEALTH INS REIMBURSEMENT	0.00	\$202.90	0.00	202.90
	Desc:	Ret reimb Jun 2026	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Vendor Total:			202.90	0.00	202.90
054815	WORKSAFE TCI INC				6/05/2026	99135
	39910	STREET SIGNS	0.00	\$67.61	0.00	67.61
	Desc:	STREET SIGNS	Acct: 10-315-323-0000	DPW -MATERIAL & SUPPLIES		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			67.61	0.00	67.61
055051	YANKEE GENERATOR INC		6/05/2026		99136
7723	PARTS	183.98	\$183.98	0.00	183.98
Desc: PARTS		Acct: 60-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			183.98	0.00	183.98
059847	COUTERMARSH, TOM	COUTERMARSH, TOM	6/05/2026		99137
JUN'26	RETIREE HEALTH INS REIMBURSEMENT	1,007.56	\$1,007.56	0.00	1,007.56
Desc: Ret Reimb Jun 2026		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret Reimb Jun 2026		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret Reimb Jun 2026		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret Reimb Jun 2026		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			1,007.56	0.00	1,007.56
059868	CARTER, WAYNE	WAYNE CARTER	6/05/2026		99138
1	Juneteenth logo work	0.00	\$250.00	0.00	250.00
Desc: Juneteenth logo work		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
060112	NATIONAL BUSINESS TECHNOLOGIES		6/05/2026		99139
5038856234	LEASE COPIER - JUN'26 - WABA	0.00	\$90.46	0.00	90.46
Desc: LEASE COPIER - JUN'26 - WABAC4794		Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			90.46	0.00	90.46
062095	WEBSTER, ALEXIS	ALEXIS WEBSTER	6/05/2026		99140
06.03.26	Historic Preservation Conf Mileage	0.00	\$168.20	0.00	168.20
Desc: Historic Preservation Conf Mileage		Acct: 10-622-311-0000	PDZ -TRAVEL & MEETINGS		
Vendor Total:			168.20	0.00	168.20
062307	FEDEX		6/05/2026		99141
9-716-40220	POSTAGE	0.00	\$8.72	0.00	8.72
Desc: POSTAGE		Acct: 10-171-322-0000	FIN -POSTAGE		
Vendor Total:			8.72	0.00	8.72
500660	JP PEST SERVICE		6/05/2026		99142
4411784	PEST SERVICES	0.00	\$94.00	0.00	94.00
Desc: PEST SERVICES		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
Vendor Total:			94.00	0.00	94.00
500767	NARDINE-BROWN, KIMBERLY	KIMBERLY NARDINE-BROWN	6/05/2026		99143
05.12.2026	REIMBURSEMENT	79.17	\$95.00	0.00	95.00
Desc: Lower Shelter Reservation		Acct: 10-325-315-0000	DPW -RECRUITMENT & TRAINING		
Desc: Lower Shelter Reservation		Acct: 30-971-315-0000	RECRUITMENT & TRAINING		
Desc: Lower Shelter Reservation		Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
Desc: Lower Shelter Reservation		Acct: 55-955-315-0000	RECRUITMENT & TRAINING		
Desc: Lower Shelter Reservation		Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
Desc: Lower Shelter Reservation		Acct: 65-965-315-0000	RECRUITMENT & TRAINING		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			95.00	0.00	95.00	
500894	SECURSHRED	SECURSHRED	6/05/2026	99144		
530349	SHREDDING	0.00	\$80.00	0.00	80.00	
Desc: SHREDDING SHRED		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
531999	SHREDDING SERVICES	0.00	\$25.00	0.00	25.00	
Desc: SHREDDING SERVICES		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES			
Vendor Total:			105.00	0.00	105.00	
502535	CLEWS, BRIAN	BRIAN CLEWS	6/05/2026	99145		
887438	Camp Ventures Refund	0.00	\$1,855.00	0.00	1,855.00	
Desc: Camp Ventures Refund		Acct: 10-514-325-0000	PR -REFUNDS			
Vendor Total:			1,855.00	0.00	1,855.00	
503079	UNDERHILL, NICOLE	NICOLE UNDERHILL	6/05/2026	99146		
887744	CAMP VENTURES REFUND	0.00	\$630.00	0.00	630.00	
Desc: Camp Ventures Refund		Acct: 10-514-325-0000	PR -REFUNDS			
Vendor Total:			630.00	0.00	630.00	
FUND 1 0			Bank Total:	2,986,378.26		
Holdback Total					3,027,477.24	
Batch Totals:		0.00	180,515.81	0.00	3,207,993.05	

IDA GRIESEMER

ERIK KRAUSS

ASHLEY ANDREAS

MIRANDA DUPRE

MICHAEL EIGENBRODE

MARY M. ERDEI

TIMOTHY FARIEL

JOHN HAVERSTOCK

LIZA FREDRICKSON

JOSEPH MAJOR

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
FUND 1 0	GENERAL FUND - MASCOMA					
000100	DEPARTMENT OF THE TREASURY		DEPARTMENT OF THE TREASURY	6/11/2026		99154
	FEDERAL TAX PD061126	FEDERAL TAX P/E 060626	0.00	\$32,938.57	0.00	32,938.57
	Desc: FEDERAL TAX P/E 060626	Acct: 10-012-200-0110	FEDERAL WITHHOLDING TAX PAYAB			
	FICA PD061126	FICA TAX P/E 060626	0.00	\$47,805.44	0.00	47,805.44
	Desc: FICA TAX P/E 060626	Acct: 10-012-200-0120	FICA/MEDICARE TAXES PAYABLE			
	MEDICARE PD061126	MEDICARE TAX P/E 060626	0.00	\$11,180.31	0.00	11,180.31
	Desc: MEDICARE TAX P/E 060626	Acct: 10-012-200-0120	FICA/MEDICARE TAXES PAYABLE			
	Vendor Total:			91,924.32	0.00	91,924.32
001985	AFSCME COUNCIL 93		AFSCME COUNCIL 93	6/11/2026		99155
	ADMIN DUES PD061126	UNION DUES-CLERICAL P/E 060626	0.00	\$214.56	0.00	214.56
	Desc: UNION DUES-CLERICAL P/E 060626	Acct: 10-012-200-0410	WAGE ASSIGNMENT			
	Vendor Total:			214.56	0.00	214.56
023750	ICMA RETIREMENT TRUST-401		MISSIONSQUARE-#109316	6/11/2026		99156
	ICMA 8% PD061126	ICMA EMPLOYER CONTRIBUT P/E 060626	0.00	\$1,624.45	0.00	1,624.45
	Desc: ICMA EMPLOYER CONTRIBUT P/E 030125	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE			
	ICMA LOANS PD061126	ICMA EMPLOYEE LOAN REPAY P/E 060626	0.00	\$1,871.50	0.00	1,871.50
	Desc: ICMA EMPLOYEE LOAN REPAY P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE			
	Vendor Total:			3,495.95	0.00	3,495.95
023800	ICMA RETIREMENT TRUST-457		MISSIONSQUARE-#304085	6/11/2026		99157
	ICMA LOANS PD061126	ICMA 457EMPLOYEE CONTRIB P/E 030125	0.00	\$3,286.96	0.00	3,286.96
	Desc: ICMA 457EMPLOYEE CONTRIB P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE			
	Vendor Total:			3,286.96	0.00	3,286.96
023805	ICMA ROTH IRA - VANTAGE POINT		MISSIONSQUARE-#705953	6/11/2026		99158
	ICMA ROTH PD061126	ICMA ROTH EMPLOYEE CONT P/E 060626	0.00	\$269.00	0.00	269.00
	Desc: ICMA ROTH EMPLOYEE CONT P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE			
	Vendor Total:			269.00	0.00	269.00
023970	INTERNATIONAL BROTHERHOOD OF			6/11/2026		99159
	DPW DUES PD061126	UNION DUES-DPW P/E 060626	0.00	\$260.88	0.00	260.88
	Desc: UNION DUES-DPW P/E 060626	Acct: 10-012-200-0410	WAGE ASSIGNMENT			
	Vendor Total:			260.88	0.00	260.88
032785	NATIONWIDE RETIREMENT SOLUTIONS			6/11/2026		99160
	NW 457 PD061126	NATION WIDE RETIRE SOL P/E 060626	0.00	\$1,737.26	0.00	1,737.26
	Desc: NATION WIDE RETIRE SOL P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE			
	Vendor Total:			1,737.26	0.00	1,737.26
049700	VERMONT DEPARTMENT OF TAXES			6/11/2026		99161
	VT TAX PD061126	VT DEP TAXES P/E 060626	0.00	\$12,047.95	0.00	12,047.95
	Desc: VT DEP TAXES P/E 060626	Acct: 10-012-200-0210	VT WITHHOLDING TAXES PAYABLE			
	Vendor Total:			12,047.95	0.00	12,047.95

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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
049701	VERMONT DEPARTMENT OF TAXES				6/11/2026	99162
	TN CCC TAX PD061126	TOWN VT CHILD CARE CONTRB W/E060626	0.00	\$1,497.01	0.00	1,497.01
	Desc:	TOWN VT CHILD CARE CONTRB W/E060626	Acct: 10-012-200-0215	VT CHILD CARE TAX		
	Vendor Total:			1,497.01	0.00	1,497.01
050515	VMERS - DB		VMERS - DB	6/11/2026		99163
	VMERS 11.750%061126	VMERS U 11.750% EMPLOYEE P/E 060626	0.00	\$11,932.86	0.00	11,932.86
	Desc:	VMERS U 11.750% EMPOLYEE P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERS 10.500%061126	VMERS 10.500% EMPLOYEE P/E 060626	0.00	\$9,969.30	0.00	9,969.30
	Desc:	VMERS 10.500% EMPLOYEE P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERS 9.000%061126	VMERS 9.000% TOWN P/E 060626	0.00	\$18,253.79	0.00	18,253.79
	Desc:	VMERS 9.000% TOWN P/E 060626	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE		
	VMERS WW11.75%061126	VMERS 11.75% EMP WW 060626	0.00	\$742.31	0.00	742.31
	Desc:	VMERS 11.750% EMP WW 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERSB 5.875%061126	VMERSB 5.875% EMPLOYEE P/E 060626	0.00	\$2,365.84	0.00	2,365.84
	Desc:	VMERSB 5.875% EMPLOYEE P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERSB 0.750%061126	VMERSB 0.750% TOWN/EMP P/E 060626	0.00	\$302.03	0.00	302.03
	Desc:	VMERSB 0.750% TOWN/EMP P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERSB 7.250%061126	VMERSB 7.250% TOWN P/E 060626	0.00	\$2,919.59	0.00	2,919.59
	Desc:	VMERSB 7.250% TOWN P/E 060626	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE		
	VMERSD 11.600%061126	VMERSD 11.600% TOWN 060626	0.00	\$11,036.12	0.00	11,036.12
	Desc:	VMERSD 11.600% TOWN 060626	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE		
	VMERSD 13.100%061126	VMERSD 13.100% EMP 060626	0.00	\$12,463.21	0.00	12,463.21
	Desc:	VMERSD 13.100% EMP 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERS 1.250%061126	VMERS 1.250% TOWN/EMP P/E 060626	0.00	\$1,186.82	0.00	1,186.82
	Desc:	VMERS 1.250% TOWN/EMP P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	Vendor Total:			71,171.87	0.00	71,171.87
050516	VMERS - DC		VMERS - DC	6/11/2026		99164
	VMERSDC 2.062%061126	VMERS DC 2.062% EMPLOYEE P/E 060626	0.00	\$418.41	0.00	418.41
	Desc:	VMERS DC 2.062% EMPLOYEE P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERSDC 2.938%061126	VMERS DC 2.938% TOWN/EMP P/E 060626	0.00	\$596.15	0.00	596.15
	Desc:	VMERS DC 2.938% TOWN/EMP P/E 060626	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	VMERSDC 6.000%061126	VMERS DC 6.000% TOWN P/E 060626	0.00	\$1,217.48	0.00	1,217.48
	Desc:	VMERS DC 6.000% TOWN P/E 060626	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE		
	Vendor Total:			2,232.04	0.00	2,232.04
050650	VERMONT OFFICE OF CHILD SUPPORT				6/11/2026	99165
	06.11.2026	VT CHILD SUPPORT W/E 06.06.2026	0.00	\$2,278.36	0.00	2,278.36
	Desc:	CASE-ID:009760915-0 0913064	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Desc:	CASE-ID:0427832450 25-DM-02344	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Desc:	CASE-ID:0086625822 114-10-18 OEDM	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Desc:	CASE-ID:0086625821 86-6-14 OEDM	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Vendor Total:			2,278.36	0.00	2,278.36

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ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

	Holdback Total			190,416.16
Batch Totals:	0.00	0.00	0.00	190,416.16

_____ IDA GRIESEMER
_____ ERIK KRAUSS
_____ ASHLEY ANDREAS
_____ MIRANDA DUPRE
_____ MICHAEL EIGENBRODE
_____ MARY M. ERDEI
_____ TIMOTHY FARIEL
_____ JOHN HAVERSTOCK
_____ LIZA FREDRICKSON
_____ JOSEPH MAJOR



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, May 26, 2026, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Chair, Ida Griesemer; Vice Chair, Erik Krauss; Miranda Dupre; Michael Eigenbrode; Mary Erdei; Scott Cooney; Janet Potter; Andrew Winter; Jason Merrill; Matt Osborn; Lexi Webster; Bob Potter;

Present on Zoom: John Haverstock; Marie Alvin

Absent: Ashley Andreas; Tim Fariel

JAM Link: [Hartford Selectboard 05/26/26](#)

- I. Selectboard Meeting Called to Order by Selectboard Chair Ida Griesemer at 6:01 PM.
- II. Pledge of Allegiance was recited and led by Scott Cooney
- III. Local Liquor Control Board:
 1. Consider the Renewal Application of Jake's Quechee Market, Inc., 7161 Woodstock Rd. (Route 4), Quechee, VT. 05059 (2nd Class, Tobacco License)
 2. Consider the Renewal Application of Public House at Quechee Gorge, LLC d/b/a Public House at Quechee Gorge, The (CKA), Quechee, VT. 05059 (1st Class, 3rd Class, Outside Consumption)
 3. Consider the Renewal Application of Quechee Pizza Chef, 5893 Woodstock Rd., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption)
 4. Consider the Renewal Application of REDCAN, 129 South Main St., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption)
 5. Consider the Renewal Application of Vural Oktay, Inc., d/b/a Tuckerbox & Cappadocia Café, 186 South Main St., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption)

Selectboard Member Mary Erdei moved to approve the renewal application of of Jake's Quechee Market, Inc., 7161 Woodstock Rd. (Route 4), Quechee, VT. 05059 (2nd Class, Tobacco License), the renewal application of Public House at Quechee Gorge, LLC d/b/a Public House at Quechee Gorge, The (CKA), Quechee, VT. 05059 (1st Class, 3rd Class, Outside Consumption), the renewal application of Quechee Pizza Chef, 5893 Woodstock Rd., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption), the renewal application of REDCAN, 129 South Main St., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption), the renewal application of Vural Oktay, Inc., d/b/a Tuckerbox & Cappadocia Café, 186 South Main St., WRJ, VT. 05001 (1st Class, 3rd Class, Outside Consumption). Selectboard Vice Chair Erik Krauss seconded the motion. All were in favor and the motion passed.

- IV. Local Cannabis Control Board: None
- V. Order of Agenda: There were no changes

- VI. Selectboard
 1. Public Comment

Marie Alvin on Zoom, via email due to connection issues expressed concern about Project Outreach and needle collection.

2. Selectboard Comments and Announcements

Mary Erdei thanked everyone who attended the Memorial Day Monument Dedication and people's service to the Town, and expressed concerns about land conservation.

Ida Greisemer welcomed people to attend an event about extreme heat and vulnerable populations in Hartford on Friday 5/29.

Miranda Dupre recommended people visit Veteran's park to see the new memorial.

3. Appointments
4. Town Manager Report Significant Activity Reports

Paula Nulty's Resignation

HR Director and Executive Assistant to the Town Manager, Paula Nulty, has announced her resignation. We greatly appreciate her 8 years of service to the Town and we wish her well as she begins a new chapter. This position is currently being advertised and we hope to find a successor as soon as possible.

Opioid Funding RFP

The Opioid Funding RFP has been published, posted and emailed to social service providers in the region. If you have an idea for the use of Town Opioid litigation settlement funds and the ability to execute that idea, please submit your proposal to the Town in the manner prescribed in the RFP.

The Town has extended the deadline for applications willing to serve on the Opioid Fund Grant Review Committee. If you are interested, please let the Town Manager know. We are particularly interested in hearing from public health professionals and those with a lived experience of the toll taken by opioid use/abuse.

Memorial Day

Thanks to Mary Kay and Dennis Brown and the other members of the Hartford Monument Committee for arranging a meaningful and moving Memorial Day event at Veterans Park, at which a new memorial monument in honor of Korean War Era, Vietnam War Era and 1975-2025 Era veterans was unveiled.

Town Hall HVAC Assessment and Overhaul

As we know, the heat pumps here at Town Hall are beyond their useful life and are functioning particularly poorly (if at all) on the second and third floors. At the next Selectboard meeting, on June 9, the Selectboard will be asked to approve a contract with a bidder to serve as the Town's consultant as the Town seeks bids from contractors to address the problem once and for all.

Meanwhile, as summer returns to Vermont, temperatures can rise to uncomfortable levels in the upper floors of Town Hall, notwithstanding efforts to address this with portable AC units and fans. Warm temperatures in the workplace may force some staffers to relocate to cooler locales either within Town Hall or elsewhere from which remote work is possible. However, as for front-facing staff who provide services to visiting residents, they have been given permission to perform their work, when desired, on the first floor (in this room) where the temperatures can be more effectively managed. Notices will be published and signage deployed in an effort to communicate these measures and minimize inconvenience to visitors.

5. Board Report, Motions & Ordinances
Committee/Commission Updates: None

Action Items:

- a. Interviews of Twin Pines Housing Task Force Applicants

The deadline for tenant applicants has been extended to June 8th.

Applicant Janet Potter interviewed by the Selectboard.

VII. Executive Session: Personnel (Discuss and Evaluate Twin Pines Task Force Applicants)

Vice Chair Erik Krauss moved to table the executive session for the Personnel for the Twin Pines Applicants until there is a substantial pool of applicants. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

VIII. Selectboard

5. Board Report, Motions & Ordinances (Continued)

Action Items:

- b. Consider Making Appointments to Twin Pines Housing Task Force

This item was tabled, see motion on Agenda Item VII.

- c. Consider and Approve VTrans Bike/Pedestrian Grant for Sidewalk Segment between Interchange and Ballardvale Drive

Selectboard Vice Chair Erik Krauss moved to approve the 2026 VTrans Bicycle/Pedestrian Program grant application submittal for the additional \$165,783 needed to complete the Route 5 I-91 Interchange Sidewalk Project which includes the use of \$33,157 Town matching funds already in reserve and authorize the Town Manager to sign all necessary documents to apply for and implement the grant on behalf of the Selectboard. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

- d. Consider Approval and Execution of Water Project Loan Documents

A change concerning financial training will be adjusted in the loan applications per discussion.

Selectboard Member Miranda Dupre moved to sign the State Revolving Loan applications for the Wilder and White River Junction water main improvement projects authorized by the voters on March 3, 2026, and request both the Town Manager and Town Clerk certify the applications for submission to the Vermont Agency of Natural Resources by town staff. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

- e. Consider Approval of Twin Pines Housing Memorandum of Understanding and Safety Plan

Andrew Winter presented physical copies of letters of support from the Upper Valley Haven, the VA, HCRS, SASH Program, and WISE.

The Selectboard, Andrew Winter, and Janet Potter discussed the Safety Plan and MOU.

Selectboard Vice Chair Erik Krauss moved to approve the Pinecrest Apartments Safety Plan dated 5-19-26 and Memorandum of Understanding dated 5-21-2026. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

Discussion Items (Action May be Taken):

- f. Discussion of Fire Department Reorganization Plans

Fire Chief Scott Cooney presented the Fire Department Reorganization Plans.

<https://www.hartford-vt.org/DocumentCenter/View/13409/HFD-Proposed-Reorganization>

- g. Update on Assessment of Boards, Committees and Commissions

Erik Kraus and Miranda Dupre gave an update on the Assessment of Boards, Committees and Commissions including soliciting input from committee leaders and/or staff liaisons. This topic will be taken up again at a future meeting.

<https://www.hartford-vt.org/DocumentCenter/View/13410/Committee-Review-and-Alignment-Update>

- h. Discuss Affordability Proposals and Plan a Special Meeting with Relevant Committees

Selectboard Member Miranda Dupre moved to shift the Resilient Hartford update from July to August and shift the Energy Commission update from September to August to combine updates from these bodies with the update from the Committee on Housing and Homelessness into a Special Selectboard meeting focused on addressing affordability. Selectboard Member Mike

Eigenbrode seconded the motion. All were in favor and the motion passed.

Selectboard Member Miranda Dupre moved to table the second part of the motion. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

IX. Commission Reports

Miranda Dupre spoke on behalf of HCoreI on the upcoming Juneteenth celebration.

Mary Erdei spoke on behalf of Sister Cities Committee and the booth for the Block Party on June 17th and a logo for a sign is in progress.

X. Consent Agenda

Selectboard Vice Chair Erik Krauss moved to approve the Consent Agenda. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 5/23/2026

Approve A/P Manifest: 5/22/2026 & 5/28/2026

Approve Meeting Minutes of: 5/12/2026

Future Meetings Approved: 6/9/2026 and 6/23/2026

XI. Adjourn the Selectboard Meeting

Selectboard Member Mary Erdei moved to adjourn the meeting at 9:03 PM. Selectboard Vice Chair Erik Krauss seconded the motion. All were in favor and the motion passed.

Ida Greisemer, Selectboard Chair
May 26, 2026