

West Hartford Library Board 6:00pm
Date: February 26th, 2024
Location: West Hartford Library, Community Room
The meeting was called to order at 6:20pm
Pledge of Allegiance

Approval of the Minutes

Doug made a motion to approve the minutes of January 15th.
Karen seconded the motion, all approved.

Approval of the Treasurers Report.

The West Hartford Library financial report reflects 58% of the budget spent with a balance of \$22,677(before future Payroll and PO projections.) We received the Town financial report reflecting expenses through 2/5/2025, and our report matches town reports received to date.
Mary motions to approve, Karen seconds, all approved.

New Business

Board member updates: Doug is stepping down as the interim president, will stay on as treasurer. Not sure what this will mean in terms of being without a President.

Also in new business was discussed adding Library Use Statistics to the Google Drive. Sandie will add last years and this years to Google Drive.

Board Members need to be updated on Website – will need to look into this as it is outdated.

Directors Report Questions and Discussion

Book club continues to be popular. This month they read Wild Silence, a biography by Raynor Winn. Interlibrary loans for the month of January was 98. Circulation of items for January was 553. Community room saw use this month, with the usual groups attending. Button Club will return in March.

The town has not yet fixed the ceiling light fixtures. The State report was sent out in time. The Summer Reading Grant for \$350.00 has been sent to the state library.

Friends of the Library will pay for Award books.

There is a patron that would be willing to take on the farmers market, but they would want a stipend...not serve as a volunteer.

Old Business:

Key Loaning/lockbox – Doug has been in contact with Scott, who will reach out to the town manager. Hartford has a specific form for Key authorization that will need to be signed by individuals looking to access the library during times when Sandie is not available.

Key return from former board members:

All keys have been returned.

Review/Approve updated Materials Selection, Materials Request for Reconsideration Form, and Volunteer Application and Policy Policies and Key Authorization form.

Doug made a motion to approve the aforementioned policies, Karen Seconded, all approved.

Easter Celebration/Egg Hunt -

Decided Easter would be too early to get the event together.

Instead a Spring Celebration discussed for May 18th from 1-3pm. Researching craft activities, scavenger hunt, spring related prizes(seeds etc) Cornhole?

VIII Executive Session- Discussion of Cost-of-Living Increase.

Entered Executive Session at 7:10pm.

Exited Executive Session at 7:20pm.

Doug motioned to vote, Karen approved, all in favor.

The meeting was adjourned at 7:22pm.

The next meeting will be on 3/19 at 6:00pm.

Respectfully submitted,22

Mary Smith