

West Hartford Library Board 6:00pm

WHL Community Room

Present: Sandie Cary, Doug Eisler, Karen Powell, Mary Smith

The meeting was called to order at 6:07 pm.

Pledge of Allegiance

Approval of Minutes

Doug motioned to approve the minutes from the October 1st 2024 meeting.

Karen seconded the motion, all approved.

Approval of the Treasurer's Report

The West Hartford Library financial report reflects 20% of the budget spent with a balance of \$43,047 (before future Payroll and PO projections). We received the Town financial report reflecting expenses through 9/30/2024, and our report matches town reports received to date.

New Business

Board Member updates: Doug Eisler will continue as Chairman ProTemp. Karen made the motion to Re-instate Doug, Mary Seconded the motion, all were in favor.

Doug motioned to appoint Mary Smith as Secretary. Karen seconded the motion, Mary accepted.

Next item of new business was Mary and Karen's Google Drive Access. This item was tabled due to access issues.

Also in new business was the progress of former board members key return: Keys have not yet been returned. Sandy and Doug will follow up with former Board members.

Several Library policies reviewed for approval:

Privacy and Confidentiality Policy: Doug motioned to approve, Karen seconded, All approved.

Mission and Vision Statement: Doug motioned to approve, Karen seconded, All approved.

Director's Report

Book club continues to be popular at the Library, with this month anticipating a discussion of various Jodi Picault works. Interlibrary loans for the month of October was 99, and Circulation of items for October was 699. The Community room has seen use the last couple months by Quilting Group, card making classes, lunch group, mahjong, Lego-making, Button Club, Back Roads Bicycles group, Fiber Thursday, the book club, and the selectboard meeting. The selectboard meeting resulted in a discussion about the water at the library. The Town will now pay for us to have drinking water delivered through Allans Vending. A new water dispenser has been delivered, along with three water bottles. Library hours were discussed for Thanksgiving, Christmas, and New Years, and agreed upon with the board. Sandie presented information for Library Trustee positions up for election on the March ballot.

Old Business:

Executive Session:

Began Executive Session at 7:17pm

Approved End of Year 2024 Bonus for Sandie Carey. Doug voted to approve, Mary seconded. All in favor.

Ended Executive Session at 7:22pm

The meeting was adjourned at 7:24pm.

The next meeting will be on 12/18 at 6:00 PM.

Respectfully submitted,

Mary Smith

Board Secretary