

West Hartford Library
Meeting Minutes 5/17/2023

Present: Laura Brooks, Emily Clough, Doug Eisler, Sandie Cary

Absent: Sadie Woods (joined Board of Trustees for Executive Session only)

The meeting was called to order at 6:13 PM.

1. Pledge of Allegiance.
2. Public Questions or Comments: None noted.
3. Secretary's Report: Upon motion duly made, the minutes of the April 2023 meeting were approved without correction.
4. Treasurer's Report: The West Hartford Library financial report reflects \$37,876 (78%) of the budget spent with a projected balance of \$4,176 remaining. Spending is on track and in agreement with the FY23 July-August town report. Upon motion duly made, the Treasurer's Report was approved without correction.
5. Director's Report: Face masks are no longer required. Book Club continues to be a popular weekly program. Interlibrary loans over the past month were 65; circulation was 536 (including ILL and renewals). Most of the award books purchased by the Friends of the Library are on the shelves. Notice has been received of the award of \$500 from the Winnie Belle Grant for summer programming and supplies. The summer reading theme is "All Together Now." The WHL received several compliments this week about how good and versatile the book collection is for our younger patrons. The Friends play a significant part in making this happen.

The Community Room has consistently been in use. Upcoming events include a Seed Saving Talk by Ruth Fleishman and a card making class. Sandie has enlisted the help of a patron to build a new website for the library. Please submit suggestions for the types of information that you would like to see posted on the site, as well as any pictures that could be used. A privacy policy will be needed. Work to prepare the library gardens has begun. A small grant of seeds came from the Slow Food USA Plant a Seed Community. Information about the WHL Summer Reading Program can be included in a flyer distributed to Hartford School students by the Quechee Library for a fee of \$125-\$150. Lastly, Sandie notified the Board of a request to decrease her work week by 6 hours and 1 day, as follows:

Monday 12-8

Tuesday 9-6

Wednesday 9-6

Thursday and/or Friday 6 hrs (new employee)\

Saturday 9-12 (volunteer)

Upon motion duly made and approved, the board moved into Executive Session.

The next meeting is scheduled for Tuesday June 6, 2023 at 6:00 PM in the Community Room.