

HARTFORD TREE BOARD MINUTES

3/18/25 | 5 pm | *Meeting called to order by* Jazmin Guyette

Commission Members In Attendance

Jazmin Guyette, Chair, Jeff Arnold, Mike Copp, Clare Forseth

Commission Members Absent

David Barrell, Leif Smedman, Alan Haehnel

Others in Attendance

Scott Housler, Director of Parks and Recreation

Approval of Minutes

A motion was made by Mike Copp _Seconded by: Jazmin Guyette

In Favor All _____ Opposed _____ None _____

The motion was Approved or Disapproved? Approved

Citizen Comments

None

Commission Member Comments

None

Directors Report

None

Old Business

Mission: The Tree Board's mission is to plant and maintain public trees and advocate community tree stewardship.

Tree Board Vision: The Tree Board's vision is to initiate an energetic community tree stewardship program, to promote education, tree plantings, maintenance, and ecological awareness, and to enhance the visual beauty of the Town of Hartford through the redevelopment of an historic tree canopy.

5:00 pm Meeting Called to Order

Tree Warden Report Update: A tree on Gifford Ave was deemed hazardous and was taken down. Gallagher Tree Service took the tree down for \$2900.

Grant Discussion Jazmin will look into 4 grants being offered by VT Urban and Community Forestry Program. Jeff will look into a small-scale tree planting project to which Katie Mann made us aware.

Calendar/Scheduling Review: The calendar was updated. The Communities Caring For Canopy (CCC) grant was put on the list ending October 31st. In question is when to select the shrubs at Northern Nursery for our annual Tree and Shrub Sale. Scott will contact Mike and let the Board know the date.

Project Updates: Jazmin will talk to the Select Board tonight about the CCC Grant and other projects the Board is undertaking.

Education: Mike talked to Nadine about the Board coordinating with the Hartford Library in developing a coloring book for the Wishing Tree. The Board would also like to coordinate with the Hartford Area Career and Technology students who might be interested in helping plant root stock in the nursery and shrubs in Lyman Point Park.

Selectboard Presentation- Jazmin will update the Select Board on the projects in which the Tree Board is engaged.

Website Updates (QR Codes): No action taken.

Tree of the Month (beginning in April): Jeff will highlight the Regal Prince Oak planted recently on South Main St. in White River.

Arbor Day Sale: Assignments:

Physical jobs: Clare, Jeff, and Mike will select plants at Northern Nurseries. Mike, Leif, Alan and Jeff will dig up nursery stock and use Jeff and Alan's trucks to bring to Town Hall for sale. Mike will get prints and T-shirts from P&R closet before sale. Jazmin will keep track of sales. Jeff will use his VENMO account. Donuts will be offered for sale (TBD). The Board will work with Scott as to where to plant any leftover plants.

Other logistics: Clare will advertise on Hartford Listserv. Jazmin will contact Valley News and Park and Recreation for advertising. Jazmin will make a pricing list and tags for plants. Clare will make available planting guidelines for plants. Jeff will contact RedStart to see what shrubs they have for sale for our nursery.

Mix and Mingle: Jeff presented projects in which the Tree Board was involved.

Educational: Brainstorming

Proposed Items:

Charter Edits (Last Updated 2015) The Board will discuss the Charter and include a Shade Tree Policy at April Meeting.

5:45 pm Closing

New Business

None

None

Agenda Items for Next Commission Meeting

Charter Edits, Website Updates and QR Codes, finalize Tree Sale logistics

Next Meeting

April 15, 2025

Adjourn

Motion was made to adjourn the meeting by: Jeff Arnold No Quorum _____

Seconded by: Mike Copp _____

All in Favor: All _____ Opposed: None _____

Respectfully submitted by: Clare Forseth Signature: Jazmin Guyette

Date: 4/15/2025

Hartford Tree Board Commission Members

- **Jeff Arnold, Chair (03/18/2028)**
- **Clare Forseth, Secretary (11/15/2027)**
- **David Barrell, Treasurer (06/01/2026)**
- **Leif Smedman, Member (06/01/2026)**
- **Jazmin Guyette, Chair (8/2027)**
- **Mike Copp, Vice Chair (5/2027)**
- **Jeff Arnold, Tree Warden**

• Alan Haehnel (6/1/2026)

Tree Board 2025 Event Listing

Date Scheduled	Event	Event Owner
1/21/2025	Tree Board Meeting	Chair
2/18/2025	Tree Board Meeting	Chair
3/7/2025	Mix & Mingle	Jeff & Jazmin
3/18/2025	Tree Board Meeting Selectboard Meeting- Presentation	Chair
4/15/2025	Tree Board Meeting	Chair
4/27/2025	Select Shrubs & Perennials for 2025 Tree Sale	TBD
5/1/2025	Purchase New Pots & Soil/Compost	TBD
5/1/2025	Purchase Rootstock	Jeff
5/2/2025	Shrubs Purchased & Picked Up	Scott & Team
5/3/2025	Annual Arbor Day Sale	Full Board
5/20/2025	Tree Board Meeting	Chair
5/29/2025	VT Urban & Community Forestry Conference @ VTC	Full Board
5/31/2025	Tree Walk #1 (Quechee)	TBD
6/7/2025	Plant Shrubs & Trees (Lyman Pt Park)	Clare
6/17/2025	Tree Board Meeting	Chair
7/15/2025	Tree Board Meeting	Chair
7/26/2025	Tree Walk #2 (Town Hall/Lyman Pt. Park)	Clare
8/19/2025	Tree Board Meeting	Chair
9/16/2025	Tree Board Meeting	Chair
9/23/2025	Eagle Scout Sign Check	Clare
10/21/2025	Tree Board Meeting	Chair
10/31/2025	Grant- Comm for Canopy	Clare
11/18/2025	Tree Board Meeting *Updates to Positions or By- Laws*	Chair
12/16/2025	Tree Board Meeting	Chair

Items Outstanding to Schedule:

- Spring ID Walk Details
- Fall ID Walk and Details
- Events Highlighted for Volunteer Needs

