

Meeting Minutes – DRAFT

Hartford Town & School Meeting Committee

Wednesday, November 9, 2022

5:01 PM to 6:12 PM

In Attendance:

Committee Members: Ryan Scelza (Chair), Susan Manley (Clerk), Nikki Boyle, Emily Santaw, Adam Ricker

Community Members: Chuck Wooster (until 5:30)

5:01 PM Call to Order; Approve 10/12/22 Meeting Minutes

Info Night/Budget & Candidates Night/Town Meeting

- Selectboard Agenda (11/15) to discuss messaging for info night topics
- Chuck discussed purpose and scope of info night
- Chuck discussed layout and setup for each Town Meeting Cycle event

Publicity/Mailing

- Discuss QR code link to Hartford Town Website re: Town Meeting Cycle
- Discuss minor changes to Town Meeting Cycle postcard
- Discuss HACTC student involvement in redesign of Town Meeting Cycle postcard for 2024
- Agree to status quo on signage for 2023; redesign for 2024
- Discuss media outreach around publicity for Town Meeting Cycle events

Event Logistics/support

- Discuss logistics for Town Meeting Cycle event schedules with potential time changes
- Discuss logistics for use of Town Meeting Cycle event spaces; primary contacts for reserving and setting up event space

6:12 PM Meeting Adjourned

Meeting was adjourned by unanimous consent

Minutes by Susan Manley (clerk)