

Hartford Sister City Committee meetings

COMMITTEE MEMBERS:

[Laura Cooney](#) ([Laura](#))

[Allison Litten](#)

[Pat Cook](#)

[Katie Williams](#)

ALSO:

[Gavin Irish](#) (HHS liaison)

[Stacey Dunham](#) (HACTC liaison)

[Mike Hoyt](#) (Town of Hartford selectboard liaison)

Jun 17, 2025 | 📅 Hartford Sister City Committee Meeting

Attendees: [Pat Cook](#) [Allison Litten](#) [Laura Cooney](#) [Katie Williams](#) [Joan Ponzoni](#)

1. Call to order- 5:10
2. Accept minutes of May meeting
Pat move, Katie second
3. Update Festival Toutes Latitudes in Cenon 11/7-9/25
 - Allison, Laura will go
 - We have extended the invitation to John, if he is not able to attend, we will follow up with Mike Hoyt
4. Debrief presentation to the Select Board April 1- Allison
 - frustrations regarding technical problems

5. Welcome new member, Katie Williams and her daughter, Lila, middle school liaison

- Katie suggested we discuss in more detail what the school liaisons do, and what the school relationships look like

6. Signage

- no updates as of right now

6. Election of officers for 2025-2026

- Pat motion
 - Laura chair, Katie seconds (passes)
 - Katie co-chair, Allison seconds (passes)
 - Allison secretary/treasurer, Katie seconds (passes)

7. Pat moved to adjourn the meeting at 5:56 PM

Action items

- ☐ Laura will follow up with John re invitation to *Festival*, then Mike
- ☐ Allison will follow up with the selectboard re our presentation
- ☐ Allison will follow up with Aude and Matthieu re other area schools
- ☐ Allison will follow up with Lana re signages
- ☐ Allison will follow up with Lana re conversation about website, etc.
- ☐ Allison will update notice for new members and distribute

May 13, 2025 | 📅 Hartford Sister City Committee Meeting

Attendees: in person: Pat Cook Allison Litten Laura Cooney [Katie Williams](#) [Lila Hoffman](#)

Notes

- Call to order: 5:30 PM
- Intros
 - Katie Williams, community nurse, resident of Quechee
 - Lila Hoffman (Katie's daughter), HMMS 7th grader
- Presentation to Select Board (tabled)
- Sister City sign

- Laura motioned and Pat seconded for Allison to continue to pursue potential locations for our sign with our logo
- Motion to adjourn: 6 PM

Action items

- ☒ ~~Allison will follow up with Lana about the email address~~
- ☐ Allison will follow up with Lana about future meeting dates on website
- ☒ ~~Allison will follow up with Lana about the posting that our meetings are on the 4th Tuesday of the month (actually the 3rd)~~
- ☒ ~~Allison will follow up with Lana about Katie's application and when she will appear before the select board~~

Next meeting, 17 June

Tuesday, 11 February 2025

In attendance in person: Allison, Joan, Laura, Pat

COMMITTEE MEMBERS:

[Joan Ponzoni](#)

[Laura Cooney](#) ([Laura](#))

[Allison Litten](#)

[Pat Cook](#)

ALSO:

[Gavin Irish](#) (HHS liaison)

[Stacey Dunham](#) (HACTC liaison)

[Mike Hoyt](#) (Town of Hartford selectboard liaison)

Call to order at 5:06

- Move to accept December meeting minutes: Pat, Laura seconded

- Three members invited to Cenon for the *Festival Toutes Latitudes* in November (second weekend in November for 2025)
 - Joan spoke to John Haverstock about attending the event
 - He said he will consider
 - If he is unable to attend, we will extend the invitation to Mike Hoyt
- Presentation to selectboard regarding the April 2024 HACTC trip to La Morlette
 - Allison is going to write to Mike Hoyt and John Haverstock about presenting at the selectboard meeting 18 March
 - Allison will check with Stacey regarding that date
- Review bylaws
 - [See revised document](#)
 - Membership
 - We want to get to 5
 - We have interest from the mother of an HMMS student
 - Allison will check with Lana regarding the following
 - SCI membership dues
 - Adding town payment of that to our bylaws
 - Email address through town
 - Where we stand with our accounts
 - Appointing someone to a one-year term
- Sister City logo
 - We will continue to push for logo to appear in public spaces
 - Allison will investigate how to proceed with respect to town/state ordinances
 - representation on town entrance signs?
 - Can we mirror what exists in Hanover/NH?

Motion to adjourn: Allison, Joan seconded

6:03 PM dismiss

Agenda

Sister City Committee

February 11, 2025

5-6 PM

Zoom/Room 317

<https://us02web.zoom.us/j/84653276410?pwd=Um1lYUdzM2ZlcmxDMnhqaWcwZmErZz09>

Topic: Sister City Committee Meeting

1. Call to order- Accept minutes of December meeting
2. Discuss the invitation to Canon in November- 3 members are allowed
3. Lycée de la Morlette exchange: presentation to the Select Board- set up date with Mike Hoyt- Allison
4. Review and revise Sister City by-laws
5. Update on our Sister City Logo
6. Other
7. Next meeting: March 18, Room 317
8. Adjournment

Dec 17, 2024 | 📅 Hartford Sister City Committee Meeting

Attendees: m spatjp@gmail.com Gavin Irish Stacey Dunham Allison Litten Joan Ponzoni
Laura Cooney

[Zoom link](#)

Notes

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Action items



19 November 2024, call to order at 5:07 PM

ATTENDANCE: Joan and Pat in Town Hall, Allison and Gavin Irish (HHS junior) via Zoom from HHS

1. Meeting minutes
 - a. Allison will check with Lana about April and October minutes and also about having a rolling minutes document
2. Town report

- a. Allison will write a summary of the trip from April and include pictures for the town report by the middle of December
- 3. Budget
 - a. We will propose a budget of \$10,000 with the understanding that we will have more activity this year than in the past
 - i. Joan will talk to Mike about this request
- 4. Presentation
 - a. Allison will talk to Mike about a date for the select board
- 5. Thank You Notes
 - a. Allison will write TY notes
- 6. By-Laws
 - a. we will look at the Tree Board for a sense how to adjust our by-laws (appendix)
- 7. Digital Sign
 - a. Allison will investigate how to get the Sister City Committee logo on the digital sign outside of town hall
- 8. We spent the majority of the meeting updating Pat and Gavin on the past activities of the committee, focusing on the visit of HATCT student to La Morlette in April of 2024
 - a. Gavin discussed his Capstone project
- 9. Next meeting 17 December, 2024, adjourn at 5:58 PM