



## TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, July 7, 2026, 6:00pm  
Hartford Town Hall, 171 Bridge Street,  
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

**Present:** Chair, Ida Griesemer; Vice Chair, Erik Krauss; Miranda Dupre; Michael Eigenbrode; Mary Erdei; Tim Fariel; John Haverstock; Timothy Reiter; Janet Potter; Dana Clawson; Scott Cooney;

**Present on Zoom:**

**Absent:** Clerk, Ashley Andreas;

**JAM Link:** [Hartford Selectboard 7.7.26](#)

- I. Selectboard Meeting Called to Order by Selectboard Chair Ida Griesemer at 6:02 PM.
- II. Pledge of Allegiance was recited and led by Selectboard Vice Chair Erik Krauss.
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board:
  1. Consider Application for Renewal of a Wholesale Cannabis License for Altius THC, LLC

**Selectboard Member Mary Erdei moved to approve the Cannabis Application by Altius THC LLC for wholesale license renewal. Selectboard Vice Chair Erik Krauss seconded the motion. All were in favor and the motion passed.**

### V. Order of Agenda

One of AP Payment Manifest items is not available as part of the Consent Agenda, will be approved at a future meeting  
Including an additional item in 5 Action Items before item B to discuss scheduling special meetings.

### VI. Selectboard

1. Public Comment: None
2. Selectboard Comments and Announcements

Tim Fariel appreciated the Fourth of July Celebrations and thanks for the hard work.  
Ida Griesemer thanked John Haverstock for his work and the upcoming transition in the Town Manager's office.

3. Appointments: None
4. Town Manager Report  
Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=570>

### Alumni Parade/250th Anniversary Event

Congratulations all around with regard to the successful Alumni Parade/250th Anniversary celebration on June 27. The after-parade picnic behind Town Hall was also a great way for neighbors and friends to re-connect.

### HR Director/Executive Assistant to the Town Manager

I am pleased to report that Halie Manley has begun work as the Town's new HR Director/Executive Assistant to the Town Manager. We all wish her every success and a satisfying and enjoyable tenure here in Hartford.

### Opioid Settlement Grant Fund Applications

I am pleased to report that the Town received thirteen (13) proposals by the July 1 Round 1 deadline from agencies hoping to secure Town opioid settlement funds to address the impacts of opioid abuse. The designated Selectboard-appointed Committee will move forward in the weeks ahead to evaluate

those proposals which conformed to the RFP ground rules (10 of the 13 met ground rules). Stay tuned for further updates.

**5. Board Report, Motions & Ordinances**  
Committee/Commission Updates: None  
Action Items:

Change in Agenda: Scheduling of Special Meetings

A Special Meeting will be held Thursday, June 9<sup>th</sup> at 5pm to set the Tax Rate and approval of one of the Accounts Payable items.

A Special Meeting will be held on Monday, June 13<sup>th</sup> at 5pm to vote on the appointment of the new Town Manager.

a. Consider Adoption of Proposed Town Staff Social Media Policy

**Selectboard Vice Chair Erik Krauss moved that the amendment to add the Social Media Policy to the Town of Hartford General Personnel Policy to be adopted. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.**

b. Consider Awarding Consulting Contract for Town Hall HVAC Overhaul

**Selectboard Member Mary Erdei moved that the Hartford Selectboard authorize the Town Manager to sign the proposal for HVAC replacement consulting with (LN Consulting for \$159,000). Selectboard Member Miranda Dupre seconded the motion. All were in favor and the motion passed.**

c. Consider Approval of Ambulance Debt Write-off

Chief Scott Cooney explained the Ambulance Debt Write-Off. Janet Potter of White River Junction and the Selectboard expressed some questions, Chief Cooney answered questions.

**Selectboard Vice Chair Erik Krauss moved to authorize the Town Manager to direct the Finance Director and the fire department to write-off \$192,469.91 as uncollectable ambulance debt. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.**

d. Consider Approval of New Fire Apparatus Financing Proposal

**Selectboard Member Miranda Dupre moved to authorize the Town Manager to accept the purchase proposal from Sutphen for the new Rescue/Engine in the amount of \$1,381,524 and direct the Town Manager to further investigate the most advantageous financing agreement to complete this acquisition. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.**

Discussion Items (Action May be Taken):

e. Discuss Selectboard's Annual Work Plan and Engagement Events

<https://www.hartford-vt.org/DocumentCenter/View/13562/Selectboard-Work-Plan-Memo-updated-for-July-7>

The Selectboard discussed the Annual Work Plan.

**VII.** Commission Reports: None

**VIII.** Consent Agenda

**Selectboard Member Miranda Dupre moved to approve the Consent Agenda. Selectboard Vice Chair Erik Krauss seconded the motion. 5 were in favor (Erdei Abstained) and the motion passed.**

Approve Payroll Ending: 7/4/2026

Approve A/P Manifest: 7/3/2026

Approve Meeting Minutes of: 6/23/2026, 6/30/2026, 7/1/2026, 7/2/2026

Future Meetings Approved: 7/9/2026 (Special Meeting), 7/13/2026 (Special Meeting), 7/21/2026, 7/30/2026 (Workshop), 8/4/2026 & 8/12/26 (Special Meeting)

**IX. Executive Session: Personnel/Contracts: Discuss Status of Town Manager Recruitment**

**In order to allow for a discussion of the Town Manager recruitment process and potential contractual terms, Selectboard Vice Chair Erik Krauss moved to find that premature general public knowledge would clearly place this body and/or persons involved at a substantial disadvantage, pursuant to 1 V.S.A. Section 313 (a) (1) and moved to discuss personnel and contractual matters, pursuant to 1 V.S.A. Section 313 (a) (1) (A) and 313 (a) (3). Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.**

**Selectboard Member Mary Erdei moved to close Executive Session. Selectboard Vice Chair Erik Krauss seconded the motion. All were in favor and the motion passed. No action taken.**

**X. Adjourn the Selectboard Meeting**

**Selectboard Vice Chair Erik Krauss moved to adjourn the meeting at 8:40 PM. Selectboard Member Miranda Dupre seconded the motion. All were in favor and the motion passed.**

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Ida Griesemer, Chair