



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, June 23, 2026, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Vice Chair, Erik Krauss; Clerk, Ashley Andreas; Miranda Dupre; Michael Eigenbrode; Mary Erdei; Tim Fariel; John Haverstock; Ana Paula Fernandes; Adrian Ulises Abate; Allison Litten; Richard Otis; Dana Clawson; Lisa O'Neil; Scott Hausler; JD Hawks

Present on Zoom:

Absent: Chair, Ida Griesemer; Miranda Dupre

JAM Link: [Hartford Selectboard 06/23/26](#)

- I. Selectboard Meeting Called to Order by Selectboard Vice Chair Erik Krauss at 6:03 PM.
- II. Pledge of Allegiance was recited and led by John Haverstock.
- III. Local Liquor Control Board:
 1. Consider the (NEW) Application of TWO Bistro & Café, LLC, dba TWO Bistro & Café, 3 Quechee Main Street, Quechee, VT 05059 (1st Class, Outside Consumption)
 2. Consider the Renewal Application of The Skinny Pancake – Quechee, LLC, dba The Skinny Pancake, 7161 Woodstock Road, Quechee, VT 05059 (1st Class, 3rd Class, and Outside Consumption)
 3. Consider the Renewal Application of Crazy Chris's Elixir Corporation, dba Elixer, 188 South Main Street, White River Junction, VT 05001 (1st Class and 3rd Class)
 4. Consider the Renewal Application of Hua Teng Restaurant, Inc, dba China Moon Buffet, 96 Sykes Mountain Avenue, White River Junction, VT 05001 (1st Class)
 5. Consider the Renewal Application of River Roost Brewery, LLC, 230 South Main Street, White River Junction, VT 05001 (1st Class and Outside Consumption)
 6. Consider the Renewal Application of Cumberland Farms of Vermont, dba Cumberland Farms 8007, 1167 Hartford Ave, White River Junction, VT 05001 (2nd Class, Tobacco License, Tobacco Substitute Endorsement)

Selectboard Member Mary Erdei moved to approve the Application of TWO Bistro & Café, LLC, dba TWO Bistro & Café, 3 Quechee Main Street, Quechee, VT 05059 (1st Class, Outside Consumption). Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

Selectboard Member Mary Erdei moved to approve the Renewal Application of The Skinny Pancake – Quechee, LLC, dba The Skinny Pancake, 7161 Woodstock Road, Quechee, VT 05059 (1st Class, 3rd Class, and Outside Consumption), the Renewal Application of Crazy Chris's Elixir Corporation, dba Elixer, 188 South Main Street, White River Junction, VT 05001 (1st Class and 3rd Class), the Renewal Application of Hua Teng Restaurant, Inc, dba China Moon Buffet, 96 Sykes Mountain Avenue, White River Junction, VT 05001 (1st Class), the Renewal Application of River Roost Brewery, LLC, 230 South Main Street, White River Junction, VT 05001 (1st Class and Outside Consumption), Selectboard Clerk Ashley Andreas seconded the motion. All were in favor and the motion passed.

Selectboard Member Mary Erdei moved to approve the Renewal Application of Cumberland Farms of Vermont, dba Cumberland Farms 8007, 1167 Hartford Ave, White River Junction, VT 05001 (2nd Class, Tobacco License, Tobacco Substitute Endorsement). Selectboard Member Mike Eigenbrode seconded the motion. 4 were in favor (Fariel abstained) and the motion passed.

- IV. Local Cannabis Control Board: None

V. Order of Agenda:

Erik Krauss changed the order to move item VIII, 5, F Consider Approval of MOU for Field House Usage for Summer Pool Operations to be before VIII, 5, I Consider Purchase Policy Waiver for WABA Energy Efficiency.

VI. Selectboard

1. Public Comment

Allison Litten, Wilder, asked for clarification on behalf of the Sister City Committee about the Selectboard Strategic Plan.

2. Selectboard Comments and Announcements

Tim Fariel appreciated the health officer updates, questioned a need for new policies for community quality of life.

Ashley Andreas spoke on the success of the Hartford Block Party.

Mary Erdei appreciated the Hartford Block Party and Juneteenth celebration and spoke about aid for food insecurity.

Mike Eigenbrode enjoyed the Block Party and Juneteenth celebration.

Erik Krauss spoke of the Alumni Parade June 27th.

3. Appointments:

1. Consider the Re-Appointment of Crystal Pearson-Moses to the Hartford Business Revolving Loan Fund Committee for a three-year term beginning June 9, 2026 and ending June 7, 2029

Selectboard Member Mary Erdei moved to re-appointment Crystal Pearson-Moses to the Hartford Business Revolving Loan Fund Committee for a three-year term beginning June 9, 2026 and ending June 7, 2029. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

2. Consider the Re-Appointment of Dylan Kreis to the Planning Commission for a three-year term beginning June 23, 2026 and ending June 22, 2029

Selectboard Member Tim Fariel moved to re-appoint Dylan Kreis to the Planning Commission for a three-year term beginning June 23, 2026 and ending June 22, 2029. Selectboard Clerk Ashley Andreas seconded the motion. All were in favor and the motion passed.

3. Consider the Appointment of Anabella Fiorelli to the Hartford Committee for Racial Equity and Inclusion for a two-year term beginning June 23, 2026 and ending June 22, 2028

Selectboard Clerk Ashley Andreas moved to appoint Anabella Fiorelli to the Hartford Committee for Racial Equity and Inclusion for a two-year term beginning June 23, 2026 and ending June 22, 2028. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

4. Town Manager Report

Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=569>

HR Director/Executive Assistant to the Town Manager

I am pleased to report that the Town has hired its new HR Director/Executive Assistant to the Town Manager, who will begin work on Monday, July 6. Details TBA.

Finance Department Hiring

The Finance Department has hired two Finance Specialists. The first, who has high-level Vermont municipal experience, began work on Tuesday, June 16. The other person, with a strong accounting background, will begin work on July 20. The Finance Department will then be fully staffed for the first time in many moons.

Tax Rates

The Selectboard will be needed to approve municipal tax rates sometime in early July, after the Grand List has been lodged by the Assessor's office and the State has announced education tax rates. The education tax rates come with little notice and we must send out tax bills no later than July 14 (30 days before the first payment due date of August 14), so advance notice of a special Selectboard meeting devoted to this purpose may be quite brief.

Independence Day Holiday

Town offices will be closed on Friday, July 3 in observance of the Independence Day holiday.

5. Board Report, Motions & Ordinances

Committee/Commission Updates: None

Action Items:

- a. Additional Interviews of Applicants for Opioid Fund Grant Review Committee

The Selectboard did not interview additional candidates.

- b. Additional Interviews of Applicants for Twin Pines Housing Task Force

The Selectboard did not interview additional candidates.

VII. Executive Session: Personnel (Discuss and Evaluate Opioid Fund Grant Review Committee

No Executive Session.

VIII. Applicants and Twin Pines Housing Task Force Applicants) Selectboard

5. Board Report, Motions & Ordinances (Continued)

Action Items:

- c. Appoint Additional Members to Opioid Grant Review Committee

Selectboard Clerk Ashley Andreas moved to appoint Ida Griesemer and Tim Fariel to the Opioid Grant Review Committee. Selectboard Member Mike Eigenbrode seconded the motion. All were in favor and the motion passed.

- d. Appoint Additional Members to Twin Pines Housing Task Force

Selectboard Member Tim Fariel moved to appoint Jennie Gibson (Managing Director of Property Management), Jennifer Hobbs (Director of Support Services) to the Twin Pines Housing Task Force as the Twin Pines Housing Trust Staff Representatives.. Selectboard Member Mike Eigenbrode seconded the motion. All were in favor and the motion passed.

Selectboard Member Tim Fariel moved to appoint John Dunham to the Twin Pines Housing Task Force as the Twin Pines Housing Trust Board Representative. Selectboard Clerk Ashley Andreas seconded the motion. All were in favor and the motion passed.

Selectboard Member Mary Erdei moved to appoint Nancy Trottier to the Twin Pines Housing Task Force as the Housing and Homelessness Committee

Representative. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

Selectboard Member Mary Erdei moved to appoint Alexis Webster to the Twin Pines Housing Task Force as the Staff Liaison. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

- e. Consider Request to Hang Banners on Town Light Poles

Selectboard Member Mary Erdei moved that the Selectboard approve Pride's request to hang 9 banners on White River Junction's town light poles on July 10-26. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

- g. Consider Designating Town Clerk as Records Officer for Vital Records Reporting

Selectboard Clerk Ashley Andreas moved to appoint Lisa O'Neil, Hartford Town Clerk, as Records Officer (RO) for the purposes of transferring Vital Records (Birth & Death records) to the Vermont State Archives & Record Administration for permanent storage. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

- h. Consider Awarding Contract for Town Hall HVAC Consultant

Dana Clawson and Richard Otis, Wilder, of the Energy Commission presented the received bids and answered questions from the Selectboard. The Selectboard requested staff request answers to the recommended questions from CX and LN Consulting by July 2nd.

<https://www.hartford-vt.org/DocumentCenter/View/13505/HVAC-Consultant-Memo-62326>

- f. Consider Approval of MOU for Field House Usage for Summer Pool Operations

Selectboard Clerk Ashley Andreas moved to authorize the Town Manager to enter into an agreement with the Hartford School District for usage of the School Districts Field House during summer pool operations as outlined in the agreement. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

- i. Consider Purchase Policy Waiver for WABA Energy Efficiency Analysis

Dana Clawson and Scott Hausler presented. The Selectboard discussed the waiver and WABA.

Selectboard Member Mary Erdei moved that the Hartford Selectboard waive the requirement for multiple bids for ice rink consultants and authorize the Town Manager to sign the proposal from FRIAR Architects for creating a Capital Improvement Analysis for a cost of \$56,700 with solar in the scope of the project. Selectboard Clerk Ashley Andreas seconded the motion. Eigenbrode, Erdei, and Andreas were in favor, Krauss and Fariel were opposed and the motion passed.

- j. Consider Approval of Proposed Communications Policy

Selectboard Clerk Ashley Andreas moved to adopt the Communications Policy as presented. Selectboard Member Tim Fariel seconded the motion. All were in favor and the motion passed.

- k. Consider Approval of Proposed Town Staff Social Media Policy

JD Hawks presented and the Selectboard discussed the proposed Town Staff Social Media Policy. Action was tabled.

Discussion Items (Action May be Taken):

- l. Finance Director Update

Finance Director Elisa Fredrickson gave an update on the Finance Department.

<https://www.hartford-vt.org/DocumentCenter/View/13506/Finance-Memo-to-the-Selectboard-062326>

m. Review and Discuss Selectboard Work Plan

The Selectboard discussed the work plan. Further discussion will continue at a future Selectboard meeting. The Selectboard will hold a special meeting on August 11, 2026 to for a meeting focused on affordability.

<https://www.hartford-vt.org/DocumentCenter/View/13507/Selectboard-Work-Plane-June-Update-Memo>

IX. Commission Reports

Mary Erdei spoke on the Sister City committee who attended the Block Party and are working on creating a Sister City sign.

Ashley Andreas spoke on Resilient Hartford working on work days for the edible food forest.

X. Consent Agenda

Selectboard Clerk Ashley Andreas moved to approve the Consent Agenda. Selectboard Member Mike Eigenbrode seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 6/20/2026

Approve A/P Manifest: 6/19/2026 & 6/25/2026

Approve Meeting Minutes of: 6/9/2026

Future Meetings Approved: 6/30/2026; 7/1/2026; 7/2/2026; 7/7/2026 and 7/21/2026

XI. Adjourn the Selectboard Meeting

Selectboard Member Tim Fariel moved to adjourn the meeting at 9:55 PM. Selectboard Member Mary Erdei seconded the motion. All were in favor and the motion passed.

Ashley Andreas, Clerk