



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, April 14, 2026, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom: <https://zoom.us/j/91619901314>

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance (6:01)
- III. Local Liquor Control Board:
 1. Consider the Renewal Application of It's About Thyme LLC, d/b/a Thyme (1st Class and 3rd Class License) (6:02)
- IV. Local Cannabis Control Board:
 1. Consider the approval of CCB Application #S-000014975 by EMCEE TEA, LLC d/b/a Adaptive Manufacturing for a Manufacturers Tier 3 license (6:05)
- V. Order of Agenda (6:10)
- VI. Selectboard
 1. Public Comment (6:11)
The Selectboard welcomes public comments. In order to accommodate as many voices as possible, anyone making a comment will be given three minutes to speak. This is not a time for extended discussion, but the Selectboard is interested in hearing comments, concerns, and suggestions from the public.¹
 2. Selectboard Comments and Announcements (6:21)
 3. Appointments (6:25)
 - a. Consider the Appointment of Thomas Hankins to the Hartford Historic Preservation Commission for a three year term from April 14, 2026 and ending April 13, 2029
 - b. Consider the Appointment of Bruch Lehmann to the Hartford Historic Preservation Commission for a three year term from April 14, 2026 and ending April 13, 2029
 - c. Consider the Re-Appointment of Patrick Autilio to the Hartford Committee on Racial Equity and Inclusion for a two year term from April 14, 2026 and ending April 13, 2028.
 - d. Consider the Appointment of Anna Fleishman as a West Hartford Library Trustee for a two year term from April 14, 2026 and ending April 13, 2028
 4. Town Manager Report (6:35)
Significant Activity Reports <https://www.hartford-vt.org/Archive.aspx?ADID=561>
 5. Board Report, Motions & Ordinances
Committee/Commission Updates
 - a. Zoning Board of Adjustment (6:40)
Action Items:
 - b. Consider Approval of Amended Tree Board Bylaws (6:45)
 - c. Consider Awarding Contract for Country Lane Repairs (6:50)
 - d. Consider Acceptance of State Grant for Solid Waste Handling (6:55)
 - e. Consider Authorizing Community Service Officer to Issue Tickets (7:00)
 - f. Consider Approval of VCDP Grant – Related Task Force (7:05)
 - g. Consider Approval of RFP for Organizational Assessment and Efficiency Review (7:20)
 - h. Consider Adoption of Amended Code of Conduct (7:40)Discussion Items (Action May be Taken): None
- VII. Commission Reports (7:45)
- VIII. Consent Agenda (7:50)
 - Approve Payroll Ending: 4/11/2026
 - Approve A/P Manifest: 4/10/2026 & 4/16/2026
 - Approve Meeting Minutes of: 3/31/2026 & 4/6/2026
 - Future Meetings Approved: 4/28/2026; 5/12/2026 and 5/26/2026
- IX. Executive Session: Discuss Potential Downtown WRJ Redevelopment (Legal/Contractual Issues) (7:55)
- X. Adjourn the Selectboard Meeting (8:35)

¹Public Comment:

Anyone making a comment can expect the Selectboard to respond in one of the following ways:

- a. Thank the person with no further action planned
 - b. Provide an immediate response
 - c. Direct the Town Manager to contact and respond to the person
 - d. Seek clarification from the Town Manager at a specified meeting
- Add the topic to a future Selectboard agenda

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or the Town Manager's office no later than 5pm on Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

Re:
MAR 24 2028

3/28/28: sent to
PD
FIRE

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 3/24/26 Applicant(s): EUGEN MCGUCKIN

Doing Business As:

IT'S ABOUT THYME

Business Address:

85 NORTH MAIN ST WRT

Telephone Number(s):

[REDACTED]

E-mail:

[REDACTED]

Other Contact Name(s), if applicable:

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: EUGEN MCGUCKIN

DOB: 4/23/53

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

NONE

NONE

Eileen A. M. Muckin

ELIANA MCGUIN

3 | 24 | 26

Source: <http://www.fishbase.org>

Page 2 of 2



Application ID: DLL - Application - 73288
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:

It's About Thyme, LLC

Business ID:

0282095

Business Address:

85 North Main St.,
White River Jct, Vermont 05001

Entity Type:

Limited Liability Corporation

Management Type if LLC:

Phone:

603-381-3138

Email:

emcg45@gmail.com

People Information

• **Person:**

Eileen McGuckin

Business Role:

Business Principal

Email:

emcg45@gmail.com

Business Address:

,
, ,

US Citizen?

Political Position

Phone:

Name: Eileen McGuckin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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• **Person:**

Eileen McGuckin

Business Role:

Email:

Business Principal

emcg45@gmail.com

Business Address:

45 Pinnacle Road,
Lyme, New Hampshire, 03768

US Citizen?

Yes

Phone:

Political Position

Name: Eileen McGuckin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3979		Prior Conviction Reported	

Location/ Premises Detail

Location Name:

Thyme

Do you lease this Premises:

Health License:

Food:12221

Lodging:

Location Address:

85 North Main Street,
White River Jct, Vermont 05001

Vermont Tax Department:

440-463317393F-01

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Eileen McGuckin

Training Completion Date:

Thu Nov 21 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

First Class

License Number:

LP-017821

Licensee Name:

Thyme

License Status:

License issued-renewed application

Licensee Address:

85 North Main Street ,
White River Jct, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620

Payment and Acknowledgement**Signed by:**

Eileen McGuckin

Date of Submission:

2026-03-24 14:18:21

Local Application Fee:

115

State of Vermont / DLL Application Fee:

115.00

State of Vermont / DLL Payment Status:**Local Control Payment Status:**

false



Application ID: DLL - Application - 73292
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: It's About Thyme, LLC
Business ID: 0282095
Business Address: 85 North Main St.,
White River Jct, Vermont 05001
Entity Type: Limited Liability Corporation
Phone: 603-381-3138
Management Type if LLC:
Email: emcg45@gmail.com

People Information

- **Person:**
Eileen McGuckin

Business Role:
Business Principal

Email:
emcg45@gmail.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Eileen McGuckin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:**
Eileen McGuckin

Business Role:

Email:

Business Principal

emcg45@gmail.com

Business Address:

45 Pinnacle Road,
Lyme, New Hampshire, 03768

US Citizen?

Yes

Phone:

Political Position

Name: Eileen McGuckin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3979		Prior Conviction Reported	

Location/ Premises Detail

Location Name:

Thyme

Do you lease this Premises:

Health License:

Food:12221

Lodging:

Location Address:

85 North Main Street,
White River Jct, Vermont 05001

Vermont Tax Department:

440-463317393F-01

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Eileen McGuckin

Training Completion Date:

Thu Nov 21 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-017822

Licensee Name:

Thyme

License Status:

License issued-renewed application

Licensee Address:

85 North Main Street ,
White River Jct, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620

Payment and Acknowledgement**Signed by:**

Eileen McGuckin

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2026-03-24 14:39:54

State of Vermont / DLL Payment Status:**Local Application Fee:**

0

Local Control Payment Status:

false



Application ID: DLL - Application - 73293
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: It's About Thyme, LLC	Business ID: 0282095
Business Address: 85 North Main St., White River Jct, Vermont 05001	Entity Type: Limited Liability Corporation
Phone: 603-381-3138	Management Type if LLC:
Email: emcg45@gmail.com	

Foundational License (if applicable)

License Type: First Class	License Number: LP-017823
Licensee Name: Thyme	License Status: License issued-renewed application
Licensee Address: 85 North Main Street , White River Jct, Vermont 05001	License Start Date: 2025-07-01
	License End Date: 2026-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Details

Start date of event:

End date of event:

Physical Location Street 1

85 North Main Street

Physical Location Name:

Thyme

Physical Location Street 2/Unit/Suite:

Physical Location State:

Vermont

Town Clerk/ Municipal Jurisdiction:

Hartford

Outside Side Consumption End time:

Physical Location City/Town:

White River Jct

Landlord Name:

Matt Bucy

Do you Lease the Premises:

Landlord Email:

Lease Expiration Date:

Business Location:

Outside Side Consumption Start time:

Approximate Number of Persons Expected:

Outside Side Consumption Hours Requested:

Outside Side Consumption Days Requested:

Physical Location Zip:

05001

Describe the type of event/ OCP Area:

32'X22' enclosed area including the existing sidewalk. Barrier.

Location:

LN-019620

Days or specific bingo date(s):

Documents Attached

Name	Document Type	Assosicated With
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620

Payment and Acknowledgement

Signed by:

State of Vermont / DLL Application Fee:

20.00

Date and time of Submission:

2026-03-24 14:42:46

State of Vermont / DLL Payment Status:

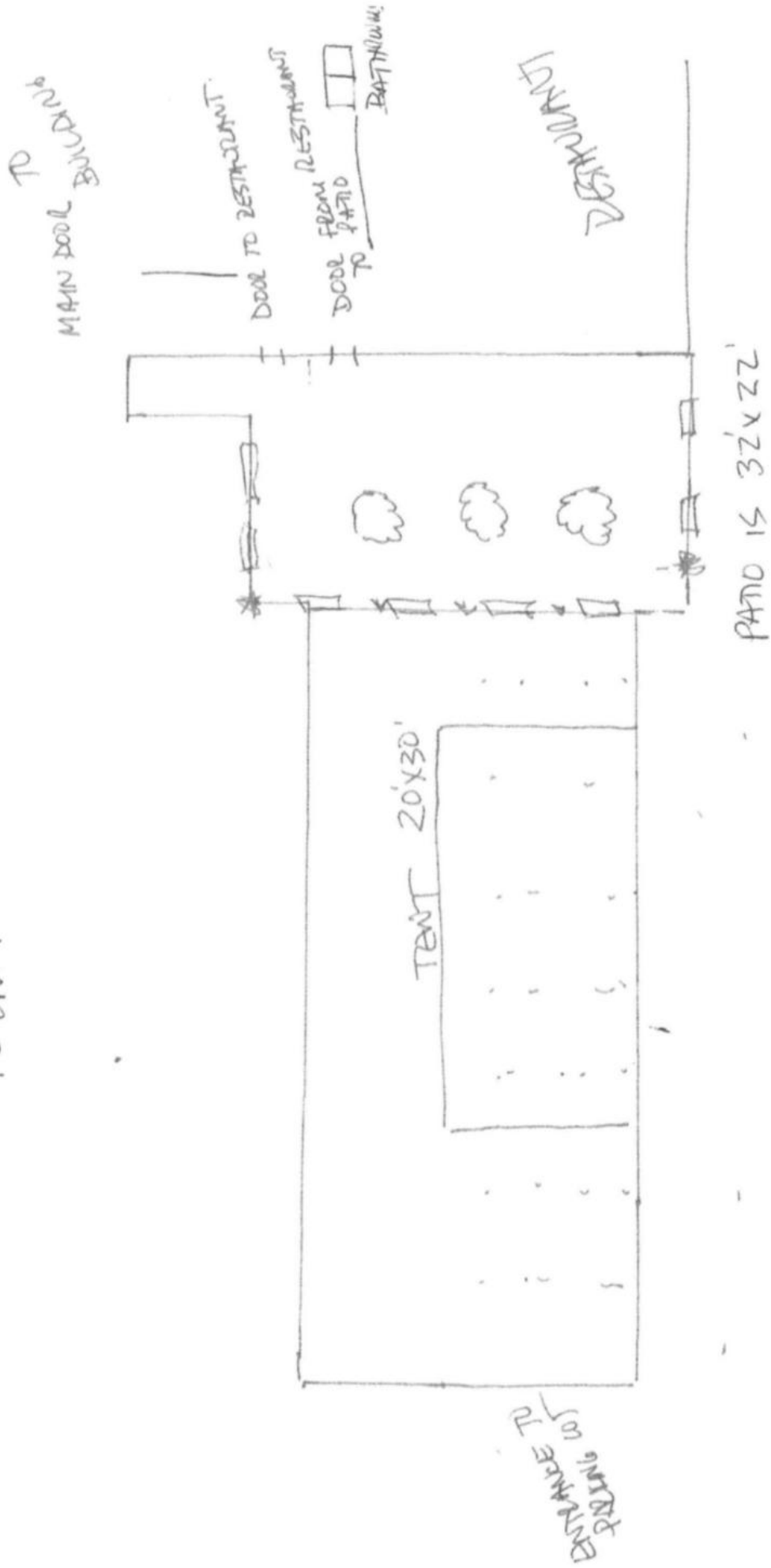
Local Application Fee:

0

Local Control Payment Status:

false

DIAGRAM FOR OUTSIDE CONSUMPTION PERMIT











Hartford Police Department

Memo

To: Lisa O'Neil, Melinda Books

From: Chief Connie Kelley *CKelley*

CC:

Date: 3/30/2026

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

It's About Thyme
85 N Main St

Eileen McGuckin

Choose an item.

Choose an item.



Fire Inspection Report

Hartford Fire Department

Inspection 13216



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Amy Jerome
Unit Number
Shift DFM
Scheduled 03/06/2026 00:00
Inspected On 03/06/2026 13:00
Finished At 03/06/2026 13:30
Next Inspection
Scheduled Jerome
Inspection Length 0.00

Occupant

Occupant Name Thyme Restaurant
Building Name
Contact Name Eileen McGuckin
Address 85 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 160-338-1313

Owner

Owner / Company Matt Bucy
Contact Name
Address 85 N. Main Street
City, State and Zip White River Junction, VT 05001-
Phone 802-356-1933

Comments

No violations noted at the time of the inspection.

Note: Fee has not been collected as of 03/06/26

Violation Summary

Status	Violation	Location
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Tickler History

Date	Type	Inspector	Narrative
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website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

TO: Hartford Cannabis Control Commission
John Haverstock, Town Manager

FROM: Lisa O'Neil, Town Clerk

RE: CCB Application #S-000014975

DATE: March 24, 2026

Attached please find:

- VT Cannabis Control Board (CCB) submitted application #S-000014975 (NEW)-Redacted (EMCEE TEA, LLC d/b/a Adaptive Manufacturing)
- Application for Local Cannabis License-Town of Hartford-Redacted & Department Signature Pages labeled as follows:
 - Exhibit A: Fire Marshal
 - Exhibit B: Planning & Development
 - Exhibit C: Town Clerk
 - Exhibit D: Public Works

MAR 24 2026

VT CCB: Application S-000014975 LCC Submission

From noreply@salesforce.com <noreply@salesforce.com>
on behalf of
VCCB Applications <ccb.applications@vermont.gov>

Date Tue 3/24/2026 11:45 AM

To Paula Nulty <pnulty@hartford-vt.org>; Lisa O'Neil <loneil@hartford-vt.org>; John Haverstock
<jhaverstock@hartford-vt.org>

Cc miriam@teahousevt.com <miriam@teahousevt.com>

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

The Cannabis Control Board has received an application for licensure, S-000014975, Manufacturers Tier 3, that falls within the jurisdiction of your Local Control Commission. The Board's [Guidance for Municipalities](#) explains applicable laws and procedures.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered: EMCEE TEA, LLC d/b/a Adaptive Manufacturing

Alternatives: EMCEE TEA, LLC d/b/a Adaptive Manufacturing

Address:

Principals and Controlling Entities: Clovis Clay De Melo & Miriam El-Guemri

Primary Contact's email address:

Primary Contact's phone number: miriam@teahousevt.com

For this license type, the applicant is asked the following questions which may be relevant to your review:

- *Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?*
 - Yes

- *Is your proposed Cannabis Establishment project in a public building?*
 - Yes

All applicants are required to comply with Division of Fire Safety (DFS) requirements. The CCB documents compliance a non-jurisdictional letter or fire safety inspection report.

When your Local Control Commission has acted on the license, please share minutes recording the action by emailing CCB.Applications@vermont.gov

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010

CCB.Applications@vermont.gov

Rec'd
MAR 17 2026

Application for Local Cannabis License
Town of Hartford

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. Applicant Information

Name: Miriam El Guenri / Emcee Tea, LLC

Doing Business As: Adaptive Manufacturing

Mailing Address: [REDACTED]

Telephone [REDACTED]

Number: [REDACTED]

Email: miriam@teahousevt.com

2. Owner/Agent Contact Information

Name: Miriam El Guenri

Mailing Address: [REDACTED]

Telephone [REDACTED]

Number: [REDACTED]

Email: miriam@teahousevt.com

3. Property address where use will occur in the Town

[REDACTED]

[REDACTED]

4. Licensing Information

Type of License Requested (check all that apply)

License Type	Tier (if applicable)	Date Applied for State Permit	State Permit Number (if Issued)
☐ Outdoor Cultivation*			
☐ Indoor Cultivation*			
☐ Mixed Cultivation*			
☐ Retail			
☒ Manufacturing*	3	3/16/26	
☐ Testing			
☐ Wholesale			

Note: * Requires indication of tier. For more information on tiers, visit www.ccb.vermont.gov

5. Local Compliance Information

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	NO ↓
Has the ZOA determined if the use is permitted in the location you have identified?	
If yes, has the ZOA determined if a new zoning permit required?	
If a zoning permit is required, what is the date the complete application was accepted for review?	
Has the zoning permit been issued? If so, what is the effective date.	
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	NO
If yes, how many gallons per day have been requested?	N/A
Has an allocation been granted? If so, please attach approval for allocation.	N/A

A spoke to Zoning dept. No permit required as no changes/change of use being done.
 * Emailed Chris Holzworth, new allocation not required as no change of use.

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand that failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

M El Gremi

Date

3/17/26

Printed Name

Miriam El Gremi

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Exhibit A

MAR 18 2026

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

Miriam El Gorni

Date

3/17/26

Printed Name

Miriam El Gorni

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention:

[Signature]

Town Clerk:

Planning &
Development:

Public Works:

Cannabis Control Commission Review

License/Application #:

Date of CCC Meeting:

Action by CCC:

Date Follow-up sent:

Exhibit B

MAR 19 2026

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand that failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

Miriam El Gerni

Date

3/17/26

Printed Name

Miriam El Gerni

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only - Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention:

Town Clerk:

Planning &
Development:

JoAnn Ellis
3/19/26

Public Works:

Cannabis Control Commission Review

License/Application #:

Date of CCC Meeting:

Action by CCC:

Date Follow-up sent:

Exhibit C

MAR 23 2026

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand that failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

Miriam El Gerni

Date

3/17/26

Printed Name

Miriam El Gerni

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Lisa M. O'Neil
3/23/2026

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____

Date of CCC Meeting: _____

Action by CCC: _____

Date Follow-up sent: _____

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand that failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

M El Goni

Date

3/17/26

Printed Name

Miam El Goni

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only - Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Public Works: _____

C.D.H. 3/23/26

Cannabis Control Commission Review

(EASO UPON WIL DAVIS, PE
CERTIFICATION DATED 10/10/25)
APPLICANT EMAIL DATED 3/1/26)

License/Application #: _____

Date of CCC Meeting: _____

Action by CCC: _____

Date Follow-up sent: _____

Lana Livingston

From: noreply@civicplus.com
Sent: Friday, March 20, 2026 3:21 PM
To: Lana Livingston; JD Hawks
Subject: Online Form Submittal: Boards, Committees & Commissions Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Boards, Committees & Commissions Application

Name of the board,
committee, or
commission Historic Preservation Commission

Application for Appointment

Date of application 3/20/2026

First Name Thomas

Last Name Hankins

Address1 148 Hendee Way

Address2 PO Box 251

City Quechee

State Vermont

Zip 05059

Phone Number 6035489511

Email Address [REDACTED]

How long have you been
a Hartford resident? 7 years

Are you a registered
voter? Yes

Education

High School Moorestown HS

Year Graduated 1971

College 1	Plymouth State Univ
Degree Earned	Bachelor of Science
Course of Study	Business Management and Marketing
Year	1978
College 2	Harvard Business School
Degree Earned	Certificate
Course of Study	Management
Year	1992
Work History	
Most recent employer name and address	Self Employed Restoration Contractor
Dates of employment	1985-present
Position held	President
Job duties	Restoring historic properties
Employer name and address	Backmann Florist & Gifts
Dates of employment	2002-2021
Position held	President
Job duties	Manage business, sales, marketing, finance, purchasingma
Employer name and address	Various Electronic Component Mfr
Dates of employment	1978-2002
Position held	VP sales, marketing
Job duties	Top mgmt, sales/marketing mgmt
Professional Experience	
If you were appointed to a board or commission which meet in the	My schedule is flexible and open since I work part time at this point. Evenings are open.

evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?

Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I am very passionate (and realistic) about historic preservation in New England. I love period architecture, it's in my blood. I have personally rebuilt numerous period buildings. I have studied and visited most historic house museums in New England to learn about their construction and finish details. I have an extensive architecture library covering buildings from the 1700's to present. I have studied period buildings and furniture with a PhD professor and taken various classes to learn in depth about the Georgian, Federal, Greek Revival, etc periods.

What are your past experiences in Municipal, State or Federal Government?

I have served on the planning board and school board in several southern NH towns.

What civic or social organizations have belonged to and what positions did you hold?

I was a member of the Derry Rotary Club for 15 years, board member of the Chamber of Commerce, member of Historic New England, member National Trust for Historic Preservation.

What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

There are frequent challenges in sustaining and protecting historic buildings which stand in the way of 'progress' even when they add to the character and fabric of the community or neighborhood. Representing, promoting, educating people about the historic preservation position and benefits is important. This in turn hopefully will help ensure historic building are preserved and maintained for the betterment of the community and for future generations.

What might some solutions be?

The key elements are identification, protection and public advocacy for architectural resources. I believe in finding a balance in this preservation vs new situation with an emphasis on historic preservation whenever possible. Obviously planning, education and grants are a part of this. Being a rational advocate for historic preservation is important. Being part of a planning process which includes preservation goals or replacement buildings that are an architectural fit is crucial.

Other
hobbies/interests:

Family, period furniture restoration, skiing, working out.

References (Please list three)

Name Rob Greenstein

Phone number [REDACTED]

Name Joe Rolka

Phone number [REDACTED]

Name Joanne Esau

Phone number [REDACTED]

Email not displaying correctly? [View it in your browser.](#)

Lana Livingston

From: noreply@civicplus.com
Sent: Saturday, March 21, 2026 12:11 PM
To: Lana Livingston; JD Hawks
Subject: Online Form Submittal: Boards, Committees & Commissions Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Boards, Committees & Commissions Application

Name of the board,
committee, or
commission History Preservation Commission

Application for Appointment

Date of application 3/21/2026

First Name Bruch

Last Name Lehmann

Address1 PO Box 540

Address2 80 Davenport Lane

City Quechee

State VT

Zip 05059

Phone Number 6077435407

Email Address [REDACTED]

How long have you been
a Hartford resident? 1.5 years

Are you a registered
voter? Yes

Education

High School Hanover High (NH)

Year Graduated 1984

College 1	Smith College
Degree Earned	BA
Course of Study	Government and History
Year	1988
College 2	Marlboro College
Degree Earned	Graduate Certificate
Course of Study	Non-profit Management
Year	2010
Work History	
Most recent employer name and address	Dartmouth College, Hanover, NH
Dates of employment	9/1/2012-present
Position held	History Department Administrator
Job duties	Responsible for curriculum planning, budget/financial administration, communications, event planning, faculty hiring and support
Employer name and address	O'Connor Investments, Vestal, NY
Dates of employment	1994-2003
Position held	Financial planning assistant
Job duties	Client financial planning support
Employer name and address	Earthwatch, Watertown, MA
Dates of employment	1989-1994
Position held	Membership manager
Job duties	Managed all aspects of non-profit membership dept (60,000 members)
Professional Experience	

If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?

I am generally available Monday through Thursday nights each week. I see that the Historic Preservation Commission meets on the 3rd Wednesday of the month at 5:15, a time that works well for me.

Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I would like to serve on this commission to support the documenting and preserving of local history and to get more involved with the town of Hartford. I have been interested in history my entire life and work every day in the history department at Dartmouth, where I am involved in supporting the study and documentation of historical events and places. The skills I would bring to the Commission include writing, graphic design, website design and management, strong financial administration, event planning, organizational, and computer skills, and the ability to work with diverse and multi-generational groups of people.

What are your past experiences in Municipal, State or Federal Government?

My experiences with government have primarily been from the citizen side. I have not worked in government, but I do follow local, state, and federal government policy. I am also a poll worker for the Town of Hartford.

What civic or social organizations have belonged to and what positions did you hold?

While my children were growing up, I served on the board of nursery schools and athletic organizations, such as the Hampshire Cooperative Nursery School and the Hanover Hockey Board. I have also been a volunteer with Comfort Zone Camp, an organization that supports children through the loss of a parent or family member. I attend meetings and events of the Upper Valley Seed Savers group.

What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

I am a relatively new resident to Hartford, but I have lived in the Upper Valley most of life. Currently, access to affordable housing, public transportation, and healthcare are areas of need in my view, which I know are priorities for the town and the state.

What might some solutions be?

Solutions might include encouraging through policy creative public/private partnerships, rehabilitating older structures,

increasing access to a variety of forms of transportation, continuing to build community through neighborhood councils, multigenerational town events, and connecting our villages and shared histories.

Other
hobbies/interests:

Hiking, gardening/sustainable agriculture, seed saving, Native American history, food history, politics, travel, photography, and playing with my two golden retrievers.

References (Please list three)

Name	Laurie Furch
Phone number	[REDACTED]
Name	Kate Gibbel
Phone number	[REDACTED]
Name	Samantha Davidson Green
Phone number	[REDACTED]

Email not displaying correctly? [View it in your browser.](#)

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___appointment(s) or X re-appointment to: HCOREI_____

I. APPLICANT DATA:

Name: Patrick Autilio

Address: PO Box 728 [REDACTED], Quechee, VT 05059

Telephone: (Home) [REDACTED] (Work) N/A (Other) [REDACTED]

Email Address: diversifiedpat@gmail.com

How long have you been a Hartford resident? 8 years

Are you a registered voter? yes

II. EDUCATION:

High School: Gloversville, NY Year Graduated: 1976

College 1: Clarkson College Degree Earned: M.S.

Course of Study: Electrical & Computer Engineering Year: 1980

College 2: Stanford University Degree Earned: M.S.

Course of Study: Computer Science Year: 1981

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Retired	2015-present	None	
Hewlett-Packard	1996-2015	Manager	Project & People Mgt.

IV. PROFESSIONAL EXPERIENCE:

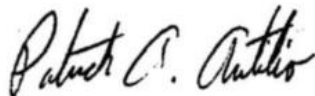
- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? Yes, one or two evenings per month
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I'd like to continue my contribution serving on the committee and working alongside the group's excellent members.
- c. What are your past experiences in Municipal, State or Federal Government? HCOREI member since February 2022. HCOREI chair since October 2023.
- d. What civic or social organizations have belonged to and what positions did you hold?
I am a member of the VT Racial Justice Alliance and on the Management Committee of the Upper Valley Voices.
I also have led the Upper Valley Humanist Association since 2019.
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?
HCOREI serves as an important focal point and advisory panel for racial justice concerns in Hartford. There are no other bodies within the town that have this as a primary role. It is important that any municipality have a group to serve this function.
- f. What might some solutions be? HCOREI is well positioned to advise both the Select Board and the School Board and make a positive difference in Hartford. HCOREI has leading role in running the annual Hartford Juneteenth Celebration. This is an important event the foster community and cultural awareness.
- g. Other hobbies/interests: Singing, banjo playing, technology.

V. REFERENCES: (Please list three)

Name: Joe Major Telephone: [REDACTED]

Name: Sue Buckholz Telephone: [REDACTED]

Name: Kevin Christie Telephone: [REDACTED]



24-March-2026

APPLICANTS SIGNATURE

DATE

ADVISORY BOARD/COMMISSION APPLICATION

I. APPLICANT DATA:

Are you a registered voter? Yes

II. EDUCATION:

Course of Study: _____ Year: _____

III. WORK HISTORY:

San Francisco Food Bank, 2009 - 2010, Volunteer Coordinator

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for evening meetings? I am very flexible and could meet 1-2 evenings per month
Monday - Friday evenings are preferred.

- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? The West Hartford Library has been my library since I was a child and it is a very special to me and an important part of our little village. I want to be part of the board of trustees so that I can do my part to help our library thrive. I can bring experience in web and graphic design, marketing and communications.

- c. What are your past experiences in Municipal, State or Federal Government? _____
This would be my first experience

- d. What civic or social organizations have belonged to and what positions did you hold?
None

- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? _____

- f. What might some solutions be? _____

- g. Other hobbies/interests: Reading, gardening, cooking, running

V. REFERENCES: (Please list three)

Name: Katie Williams Telephone: [REDACTED]

Name: Cynthia Berg Telephone: [REDACTED]

Name: Rachel Coombs Telephone: [REDACTED]

APPLICANTS SIGNATURE

4/6/2026
DATE

Town Manager's Report

April 14, 2026

Town Manager's Retirement

As most everyone knows by now, I will be retiring as Hartford's Town Manager this summer and I am committed to affording a smooth transition to my successor. I thank the Selectboard for their support during my tenure and I thank Hartford's dedicated and professional staff for their support as well. Finally, I would like to thank the residents of this wonderful town for their warm welcome, their volunteerism and their communications.

Finance Department

The Town's new Finance Specialist for Accounts Receivable, Victoria Decato, began work on Wednesday, April 8. We welcome her and wish her great success in her new position. Interviews are under way this week for candidates for the Assistant Finance Director position.

Town Health Officer

The State of Vermont has appointed Zachary Guthrie-Lloyd as the Town's Deputy Health Officer.

VOSHA Visit to Quechee Wastewater Plant

As noted previously, VOSHA paid a visit to the Quechee Wastewater Facility in October of 2025. We have now received a Citation alleging nine (9) workplace safety violations. Since that VOSHA visit, staff have made numerous improvements and abatement efforts, which we have shared with VOSHA and which we will be discussing with VOSHA at an Informal Conference to be held on Thursday, April 16. This will give us an opportunity to explain our efforts to date and plans for the future and to negotiate any proposed fines.

Proposed Changes to By-Laws

Last edited 2015



01

Article II- Purpose of Tree Board

Updated language regarding the primary purpose of the Board; which is the Tree Stewardship Program and acting in a consulting and advising capacity for the Town.

04

Article V- Officers

Removed the Treasurer position as the Board does not utilize this role.

02

Article III- Membership

Updated language so that the Director of Parks and Recreation is a liason for the Board and not an ex-officio member. The language better fits the role of this position.

05

Article VI- Duties of Officers

Removed the Treasurer position as the Board does not utilize this role.

03

Article IV- Meetings

Meeting day and time updated to fit the needs of the Board.

Removed term “Commission” replaced with “Board”

Removed the Treasurer position as the Board does not utilize this role.

Town of Hartford, Vermont – Tree Board

BY-LAWS

Article I

Name of Board and Mission Statement

The association shall be called the Town of Hartford Tree Board.

The tree board vision is to initiate an energetic community tree stewardship program, to promote education, tree plantings, maintenance, and ecological awareness, and to enhance the visual beauty of the Town of Hartford through the redevelopment of an historic tree canopy.

Article II

Purpose of the Tree Board

~~The Tree Board shall consult with and advise the Town Officials in matters affecting Tree related issues. The Tree Board shall study, investigate, counsel and develop and/or update annually and administer a written plan for the purpose for the care, preservation, pruning, planting, replanting, removal or disposition of trees (shrubs, plants and other landscaping) in parks street trees and all other public trees.~~

The primary purpose of the Tree Board is to execute its vision of a tree stewardship program. The Tree Board serves solely in an advisory capacity; consulting and advising Town Officials in matters affecting tree related issues. In the advisory that capacity, the Commission Board may recommend action to the Town Selectboard via the Hartford Parks & Recreation Department, but may not assume any legislative or administrative authority in the operation of the Town of Hartford. To achieve this goal, the Tree Board shall seek to increase public awareness of the existence and value of trees in the Town, and review the annually tree budget and master plan needs. ~~To perform all of the above, in a manner representing the Town of Hartford citizens.~~

Article III

Membership

- A. The voting membership of the Tree Board shall be no less than five and no more than seven members. All members shall be residents of the Town of Hartford, Vermont.
- B. The Selectboard shall appoint new members to three-year terms of office and/or appoint new members to complete a term. Selection process of new members will take into consideration the continuity of the existing make-up of the Tree Board. The Tree Board Chairperson will be consulted in the selection process. New Tree Board members will be given a “Prospective Tree Board Member Packet.”

C. The Tree Warden is an and Director of Parks and Recreation are ex-officio members.

C.D. The Director of Parks and Recreation is a liaison.

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~~D.~~ Other ex-officio members may be added for a period of one year or less, members may be added by a simple majority vote of the Board at any regularly scheduled meeting.

E. In the event the resignation of any Tree Board member, or there death, inability to serve, or absence without acceptable reasons for three consecutive meetings, the Selectboard shall appoint a member to finish any un-expired term that might remain.

Article IV Meetings

A. All meetings shall be conducted under “Robert’s Rules of Order” unless otherwise provided.

B. Regular meetings shall be held at the Municipal Building on the 3rd ~~Tuesday~~-~~Thursday~~ of each month during the year, unless otherwise ordered by the ~~Commission Board~~. The meetings shall convene at ~~56:1500~~ p.m. unless otherwise ordered.

C. The Chair, upon the request of at least two members, shall call special meetings.

D. The meeting in the month of November shall be known as the Organization Meeting. The purpose of this meeting shall be for the election and installation of officers, namely the Chair, Vice-Chair, ~~and Secretary, and the Treasurer.~~

E. The majority of the members present constitute a quorum at any regular or special meeting.

F. All meetings are open to the public.

G. Majority recommendations of the Tree Board will be published in the minutes. If a majority of the Tree Board feel that their recommendations are being unreasonably and/or repeatedly ignored, they may request a meeting with the Town Manager to discuss and rectify the problem. If, after review with the Town Manager, the Tree Board still feel that a problem exists, they may request a meeting with the Selectboard whose decision will be final.

Article V Officers

A. The officers of this Tree Board shall be a Chair, Vice-Chair, ~~and Secretary and Treasurer~~, who shall be elected at the Organization Meeting in the month of November to serve for one year or until a successor shall be elected and qualified.

B. These officers, the Tree Warden and the Director of Parks and Recreation shall constitute an Executive Board who shall act in emergencies. The Executive Board shall meet in the Municipal Building as deemed necessary by any officer.

Article VI Duties of Officers

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- A. The Chair shall establish agenda and preside at all meetings of the Tree Board. The Chair shall appoint all sub-committees, represent the Tree Board at public affairs, and assure the accuracy of the Tree Board's reports, including an annual report to the Selectboard. The Chair shall meet regularly with the Director of Parks and Recreation to discuss preparation of agendas, reports, and other matters that concern the Tree Board. The Chair shall perform the other duties ordinarily performed by that office and maintain, at all times, the dignity associated with the position.
- B. The Vice-Chair shall act in the absence of the Chair and assist in the drafting of the monthly agenda.
- C. The Secretary shall keep a record of the proceedings of the Tree Board. The Secretary will take the monthly meeting minutes and submit the minutes to the recreation office in accordance with state public meeting regulations.
- ~~D. The Treasurer shall assist in the monitoring of the Tree Board related budget accounting and report quarterly — with an end year report at the annual meeting.~~

Article VII Elections

All officers shall be nominated from the floor at the November meeting. A majority vote of those present shall constitute a slate of officers.

Article VIII Duties of Members

It shall be the duty of each member to take an active part in the direction of the Tree Board's activities and to act in whatever capacity to be loyal in thought and deed to the welfare of the community in which it seeks to serve. Each member will be responsible to be a liaison to other Town boards and/or groups, reporting back to the Tree Board.

Article IX Committees

- A. Special committees may be appointed by order of the Tree Board as needs may arise. Such committees shall not necessarily be restricted to members of the Tree Board. The Chair of any special committee may be an ex-officio member of the Tree Board.

Article X Amendments

These by-laws may be amended at any time at any regular or special meeting by a majority vote of the Selectboard, present and voting, provided notice of the proposed amendment has been given in writing to all Selectboard and Tree Board members at least fifteen (15) days prior to the said meeting.

Approval by the Hartford Board of Selectmen: March 2004

Amended September 2007: Article IV Sec B
Edited January 2014 section IV E removed the word “three” and inserted “majority”
Edited 2015
Proposed Edits 2025

Town of Hartford, Vermont – Tree Board

BY-LAWS

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- B. The Selectboard shall appoint new members to three-year terms of office and/or appoint new members to complete a term. Selection process of new members will take into consideration the continuity of the existing make-up of the Tree Board. The Tree Board Chairperson will be consulted in the selection process. New Tree Board members will be given a “Prospective Tree Board Member Packet.”
- C. The Tree Warden is an ex-officio member.
- D. The Director of Parks and Recreation is a liaison.

Other ex-officio members may be added for a period of one year or less, members may be added by a simple majority vote of the Board at any regularly scheduled meeting.

- E. In the event the resignation of any Tree Board member, or there death, inability to serve, or absence without acceptable reasons for three consecutive meetings, the Selectboard shall appoint a member to finish any un-expired term that might remain.

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- E. The majority of the members present constitute a quorum at any regular or special meeting.
- F. All meetings are open to the public.
- G. Majority recommendations of the Tree Board will be published in the minutes. If a majority of the Tree Board feel that their recommendations are being unreasonably and/or repeatedly ignored, they may request a meeting with the Town Manager to discuss and rectify the problem. If, after review with the Town Manager, the Tree Board still feel that a problem exists, they may request a meeting with the Selectboard whose decision will be final.

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- B. The Vice-Chair shall act in the absence of the Chair and assist in the drafting of the monthly agenda.
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Approval by the Hartford Board of Selectmen: March 2004

Amended September 2007: Article IV Sec B

Edited January 2014 section IV E removed the word "three" and inserted "majority"

Edited 2015

Proposed Edits 2025



AGENDA MEMORANDUM

April 14, 2026

Town Selectboard Meeting

Subject: Country Lane Repair Contract & Reserves Funding

Submitted by: Christopher Holzwarth, Assistant Direct, Planning & Permitting

Background: Country Lane was damaged in the July 2023 storm event. Repairs have been delayed for reasons outside the control of current town staff. FEMA has a deadline to make repairs by July 14, 2026.

Four complete bids were received based upon the repair plans, details, and specifications prepared by Pathways Consulting LLC were opened at 2:00 PM on Friday March 27, 2026.

Blue Mountain Trucking & Excavating of South Ryegate, VT provided a base bid of \$114,275, Nott's Excavating, Inc. of White River Junction, VT bid \$230,407, Michelle Baillargeon Construction Services, LLC of Claremont, NH bid \$248,840, and the United Construction Corporation of Newport, NH bid \$500,106.

Table 1 - Bids	
Blue Mountain Trucking & Excavating	\$114,275.00
Nott's Excavating, Inc.	\$230,407.00
Michelle Baillargeon Construction Services, LLC	\$248,840.00
United Construction Corporation	\$500,106.00

A 20% minimum or \$22,855 contingency is recommended making the recommended construction budget \$137,130. Engineering is currently budgeted and contracted at \$40,274.06, bringing the total project budget to \$177,404.06.

FEMA is providing \$110,090.12 in Federal Aid leaving a shortfall of \$67,313.94 as the local share. The Town is looking into an appeal once the project is complete to increase federal aid and lower the local share.

The construction budget represents 77.3% of the project budget with the engineering comprising of the remaining 22.7%. \$52,033.68 of the local share is therefore attributed to construction with available funds identified within the Highway Infrastructure Reserves and \$15,280.26 is therefore attributed to engineering with available funds within the Highway Engineering Reserves identified.

Table 2 - Project Budget	
Blue Mountain Trucking & Excavating	\$114,275.00
20% Contingency	\$22,855.00
Pathways Consulting, LLC	\$40,274.06
Total Project Budget	\$177,404.06
Federal Aid Awarded	-\$110,090.12
Local Share	\$67,313.94
Highway Infrastructure Reserves Request	\$52,033.68
Highway Engineering Reserves Request	\$15,280.26

Impact: The project will utilize up to \$52,033.68 of Highway Infrastructure Reserves and \$15,280.26 of Highway Engineering Reserves.

Recommendation: I recommend the following motion: the Selectboard award Blue Mountain Trucking & Excavating a contract and utilize up to \$52,033.68 of Highway Infrastructure Reserves and \$15,280.26 of Highway Engineering Reserves to fund the local share of the project.

Town of Hartford, Vermont - Country Lane Erosion Repair Bid Tabulation Sheet #1 (Project Number 2023-H8-G) March 27, 2026

Bidder #1 - Michelle Baillargeon Construction Services LLC Claremont, NH (Deemed Complete)					Bidder #2 - United Construction Corporation Newport, NH (Deemed Complete)					Bidder #3 - Notts Excavating, Inc. River Junction, VT (Deemed Complete)					White	Bidder #4 - BMTE, Inc. (Blue Mountain Trucking & Excavating) South Ryegate, VT (Deemed Complete - Low Bidder)				
Bid Item	Est. Quantity	Unit Type	Unit Price \$	Amount \$	Bid Item	Est. Quantity	Unit Type	Unit Price \$	Amount \$	Bid Item	Est. Quantity	Unit Type	Unit Price \$	Amount \$		Bid Item	Est. Quantity	Unit Type	Unit Price \$	Amount \$
1.00	1	LS	\$18,900.00	\$18,900.00	1.00	1	LS	\$74,000.00	\$74,000.00	1.00	1	LS	\$13,667.00	\$13,667.00		1.00	1	LS	\$7,500.00	\$7,500.00
1.01	1	LS	\$10,000.00	\$10,000.00	1.01	1	LS	\$19,000.00	\$19,000.00	1.01	1	LS	\$9,240.00	\$9,240.00		1.01	1	LS	\$4,000.00	\$4,000.00
1.02	1	LS	\$10,000.00	\$10,000.00	1.02	1	LS	\$18,000.00	\$18,000.00	1.02	1	LS	\$24,960.00	\$24,960.00		1.02	1	LS	\$6,500.00	\$6,500.00
1.03	1	LS	\$30,000.00	\$30,000.00	1.03	1	LS	\$34,000.00	\$34,000.00	1.03	1	LS	\$28,480.00	\$28,480.00		1.03	1	LS	\$8,000.00	\$8,000.00
1.04	40	HR	\$48.00	\$1,920.00	1.04	40	HR	\$66.00	\$2,640.00	1.04	40	HR	\$58.00	\$2,320.00		1.04	40	HR	\$80.00	\$3,200.00
1.05	1	LS	\$7,000.00	\$7,000.00	1.05	1	LS	\$3,000.00	\$3,000.00	1.05	1	LS	\$2,500.00	\$2,500.00		1.05	1	LS	\$500.00	\$500.00
1.06	1	LS	\$35,000.00	\$35,000.00	1.06	1	LS	\$135,000.00	\$135,000.00	1.06	1	LS	\$8,745.00	\$8,745.00		1.06	1	LS	\$5,800.00	\$5,800.00
1.07	1	LS	\$7,000.00	\$7,000.00	1.07	1	LS	\$2,000.00	\$2,000.00	1.07	1	LS	\$3,500.00	\$3,500.00		1.07	1	LS	\$1,650.00	\$1,650.00
1.08	1	LS	\$1,600.00	\$1,600.00	1.08	1	LS	\$2,000.00	\$2,000.00	1.08	1	LS	\$500.00	\$500.00		1.08	1	LS	\$1,500.00	\$1,500.00
1.09	180	SY	\$9.00	\$1,620.00	1.09	180	SY	\$25.00	\$4,500.00	1.09	180	SY	\$60.00	\$10,800.00		1.09	180	SY	\$14.00	\$2,520.00
				\$123,040.00					\$294,140.00					\$104,712.00						\$41,170.00
1.10	180	SY	\$18.00	\$3,240.00	1.10	180	SY	\$27.00	\$4,860.00	1.10	180	SY	\$60.00	\$10,800.00		1.10	180	SY	\$23.00	\$4,140.00
1.11	50	SY	\$54.00	\$2,700.00	1.11	50	SY	\$65.00	\$3,250.00	1.11	50	SY	\$60.00	\$3,000.00		1.11	50	SY	\$27.00	\$1,350.00
1.12	92	LF	\$85.00	\$7,820.00	1.12	92	LF	\$68.00	\$6,256.00	1.12	92	LF	\$65.00	\$5,980.00		1.12	92	LF	\$70.00	\$6,440.00
13.00	8	CY	\$30.00	\$240.00	13.00	8	CY	\$200.00	\$1,600.00	13.00	8	CY	\$1.00	\$8.00		13.00	8	CY	\$50.00	\$400.00
1.14	90	CY	\$125.00	\$11,250.00	1.14	90	CY	\$200.00	\$18,000.00	1.14	90	CY	\$100.00	\$9,000.00		1.14	90	CY	\$68.00	\$6,120.00
1.15	330	CY	\$125.00	\$41,250.00	1.15	330	CY	\$175.00	\$57,750.00	1.15	330	CY	\$120.00	\$39,600.00		1.15	330	CY	\$80.00	\$26,400.00
1.16	40	CY	\$240.00	\$9,600.00	1.16	40	CY	\$500.00	\$20,000.00	1.16	40	CY	\$150.00	\$6,000.00		1.16	40	CY	\$102.00	\$4,080.00
1.17	80	SY	\$10.00	\$800.00	1.17	80	SY	\$30.00	\$2,400.00	1.17	80	SY	\$10.00	\$800.00		1.17	80	SY	\$15.00	\$1,200.00
1.18	300	SY	\$7.00	\$2,100.00	1.18	300	SY	\$15.00	\$4,500.00	1.18	300	SY	\$3.34	\$1,002.00		1.18	300	SY	\$11.00	\$3,300.00
				\$79,000.00					\$118,616.00					\$76,190.00						\$53,430.00
1.19	1	LS	\$25,000.00	\$25,000.00	1.19	1	LS	\$21,000.00	\$21,000.00	1.19	1	LS	\$6,000.00	\$6,000.00		1.19	1	LS	\$2,500.00	\$2,500.00
1.20	10	CY	\$85.00	\$850.00	1.20	10	CY	\$160.00	\$1,600.00	1.20	10	CY	\$75.00	\$750.00		1.20	10	CY	\$70.00	\$700.00
1.21	1	LS	\$1,600.00	\$1,600.00	1.21	1	LS	\$1,000.00	\$1,000.00	1.21	1	LS	\$1,300.00	\$1,300.00		1.21	1	LS	\$500.00	\$500.00
1.22	30	LF	\$130.00	\$3,900.00	1.22	30	LF	\$200.00	\$6,000.00	1.22	30	LF	\$115.00	\$3,450.00		1.22	30	LF	\$103.00	\$3,090.00
1.23	10	SY	\$110.00	\$1,100.00	1.23	10	SY	\$200.00	\$2,000.00	1.23	10	SY	\$75.00	\$750.00		1.23	10	SY	\$70.00	\$700.00
1.14	1	EA	\$3,200.00	\$3,200.00	1.14	1	EA	\$5,000.00	\$5,000.00	1.14	1	EA	\$5,170.00	\$5,170.00		1.14	1	EA	\$3,500.00	\$3,500.00
1.25	250	LF	\$7.00	\$1,750.00	1.25	250	LF	\$11.00	\$2,750.00	1.25	250	LF	\$6.00	\$1,500.00		1.25	250	LF	\$4.50	\$1,125.00
1.26	1	LS	\$100.00	\$100.00	1.26	1	LS	\$29,000.00	\$29,000.00	1.26	1	LS	\$26,000.00	\$26,000.00		1.26	1	LS	\$3,800.00	\$3,800.00
1.27	30	CY	\$110.00	\$3,300.00	1.27	30	CY	\$200.00	\$6,000.00	1.27	30	CY	\$1.00	\$30.00		1.27	30	CY	\$42.00	\$1,260.00
1.28	1	LS	\$6,000.00	\$6,000.00	1.28	1	LS	\$13,000.00	\$13,000.00	1.28	1	LS	\$4,555.00	\$4,555.00		1.28	1	LS	\$2,500.00	\$2,500.00
				\$46,800.00					\$87,350.00					\$49,505.00						\$19,675.00
SUBTOTAL				\$248,840.00	SUBTOTAL				\$500,106.00	TOTAL				\$230,407.00		TOTAL				\$114,275.00

Town of Hartford, Vermont - Country Lane Erosion Repair Bid Tabulation Sheet #2 (Project Number 2023-H8-G) March 27, 2026									
Bidder #5 - Waters Excavation, Inc. Perkinsville, VT (Deemed Incomplete)					Bidder #6 - Kirk Fenoff & Son Excavating, LLC Danville, VT (Deemed Incomplete)				
Bid Item	Est. Quantity	Unit Type	Unit Price \$	Amount \$	Bid Item	Est. Quantity	Unit Type	Unit Price \$	Amount \$
1.00	1	LS	\$10,000.00	\$10,000.00	1.00	1	LS	\$15,000.00	\$15,000.00
1.01	1	LS	\$7,500.00	\$7,500.00	1.01	1	LS	\$6,500.00	\$6,500.00
1.02	1	LS	\$12,500.00	\$12,500.00	1.02	1	LS	\$6,000.00	\$6,000.00
1.03	1	LS	\$7,500.00	\$7,500.00	1.03	1	LS	\$18,250.00	\$18,250.00
1.04	40	HR	\$25.00	\$1,000.00	1.04	40	HR	\$70.00	\$2,800.00
1.05	1	LS	\$9,500.00	\$9,500.00	1.05	1	LS	\$950.00	\$950.00
1.06	1	LS	\$10,000.00	\$10,000.00	1.06	1	LS	\$15,000.00	\$15,000.00
1.07	1	LS	\$1,750.00	\$1,750.00	1.07	1	LS	\$6,000.00	\$6,000.00
1.08	1	LS	\$100.00	\$100.00	1.08	1	LS	\$3,000.00	\$3,000.00
1.09	180	SY	\$25.00	\$4,500.00	1.09	180	SY	\$7.69	\$1,384.20
				\$64,350.00					\$74,884.20
1.10	180	SY	\$30.00	\$5,400.00	1.10	180	SY	\$26.07	\$4,692.60
1.11	50	SY	\$10.00	\$500.00	1.11	50	SY	\$30.00	\$1,500.00
1.12	92	LF	\$85.00	\$7,820.00	1.12	92	LF	\$76.09	\$7,000.28
1.13	8	CY	\$15.00	\$120.00	1.13	8	CY	\$125.00	\$1,000.00
1.14	90	CY	\$45.00	\$4,050.00	1.14	90	CY	\$45.00	\$4,050.00
1.15	330	CY	\$85.00	\$28,050.00	1.15	330	CY	\$75.76	\$25,000.80
1.16	40	CY	\$125.00	\$5,000.00	1.16	40	CY	\$125.00	\$5,000.00
1.17	80	SY	\$5.00	\$400.00	1.17	80	SY	\$18.75	\$1,500.00
1.18	300	SY	\$5.00	\$1,500.00	1.18	300	SY	\$6.67	\$2,001.00
				\$52,840.00					\$51,744.68
1.19	1	LS	\$2,500.00	\$2,500.00	1.19	1	LS	\$4,000.00	\$4,000.00
1.20	10	CY	\$50.00	\$500.00	1.20	10	CY	\$150.00	\$1,500.00
1.21	1	LS	\$1,500.00	\$1,500.00	1.21	1	LS	\$750.00	\$750.00
1.22	30	LF	\$200.00	\$6,000.00	1.22	30	LF	\$120.00	\$3,600.00
1.23	10	SY	\$50.00	\$500.00	1.23	10	SY	\$400.00	\$4,000.00
1.24	1	EA	\$6,000.00	\$6,000.00	1.24	1	EA	\$8,750.00	\$8,750.00
1.25	250	LF	\$10.00	\$2,500.00	1.25	250	LF	\$3.40	\$850.00
1.26	1	LS	\$5,000.00	\$5,000.00	1.26	1	LS	\$8,500.00	\$8,500.00
1.27	30	CY	\$50.00	\$1,500.00	1.27	30	CY	\$75.00	\$2,250.00
1.28	1	LS	\$2,000.00	\$2,000.00	1.28	1	LS	\$5,000.00	\$5,000.00
				\$28,000.00					\$39,200.00
TOTAL				\$145,190.00	TOTAL				\$165,828.88



AGENDA MEMORANDUM

April 14, 2026

Town Selectboard Meeting

Subject: Solid Waste Implementation Program (SWIP) Grant funding

Submitted by: Todd C. Law, PE, DPW Director

Background: The State of Vermont Department of Environmental Conservation (DEC) provides grants for municipalities or municipalities organized as a solid waste management district or through a regional planning commission. The grants are provided based on the completion of the following projects that directly benefit the awardees residents and Very Small Quantity Generator (VSQG) businesses:

1. Projects for collection and management of household hazardous waste (HHW), VSQG hazardous waste, special waste and landfill-banned wastes as outlined in the Vermont Materials Management Plan (MMP).
2. Projects that implement the requirement for public space recycling, collection and processing of mandatory recyclables and food scraps, leaf and yard debris and clean wood as specified in the Universal Recycling Law.
3. Projects that fulfill requirements as defined in the MMPP for Solid Waste Implementation Plans, not including staff time.

Tasks may include one or more of the following:

1. Support the collection and management of HHW and VSQG hazardous waste.
2. Provide outreach and outreach materials to residents, business and schools on the diversion of recyclables and/ or food scraps such as compost units and related equipment, containers, signage and printing costs for these materials.
3. Create at least one recycling location in the community to collect clean wood and/ or leaf and yard debris for composting or recycling.
4. Create at least one recycling collection location in the community to support asphalt shingle recycling.
5. Other tasks in accordance with the MMP.

The Anticipated Award for this year for the Town of Hartford is \$6,931 to be used to offset some of the projects above.

As the Town currently and previously has met these criteria, we have been granted awards from DEC in previous fiscal years to offset some of the costs for our solid waste work.

Impact: The Town will receive grant funding of up to \$6,931 with the requirement of submitting documentation showing that we have met the criteria above.

Recommendation I recommend the following motion: the Selectboard approves the Town Manager signing the SWIP Grant and the grant monies be used to offset solid waste activities and costs.

Hartford Police Department

Memo



To: Hartford Selectboard members

From: Chief Connie Kelley

CC:

Date: April 8, 2026

Re: Authorization for Community Service Officer to Issue Municipal and Parking Tickets

I am requesting that the Selectboard authorize the Community Service Officer (CSO) Zachary Guthrie-Lloyd to issue municipal ordinance and parking violation tickets.

Granting this authority allows the CSO to perform the functions of parking enforcement and municipal ordinance enforcement. This request is in conjunction with the need to have a judicial ticket number assigned to him.

Please let me know if you would like any additional information regarding this request.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

To Whom it May Concern,

Zachary Guthrie-Lloyd has been appointed to the position of Community Service Officer and will be enforcing Town ordinances.

Community Service Officer
Zachary Guthrie-Lloyd

The Town of Hartford Hereby authorizes the above noted Town Official the ability to enforce the Town Ordinances.

John Haverstock, Town Manager

Ida Griesemer, Selectboard Chair

Agenda Memorandum

Submitted By: Miranda Dupre

Subject: VCDP Grant-Related Task Force

Background:

At the February 17 meeting, the Selectboard approved the submission of a VCDP grant application for the Twin Pines 444 Sykes Mountain Avenue Multifamily Housing Project. As part of that motion, the Board directed the creation of a task force as a contingency of the grant's review at the June 2026 VCDP Board meeting.

Motion: Approve submittal of a VCDP grant application for the 444 Sykes Mountain Avenue Multifamily Housing Project with the development of a task force to develop a safety plan and reporting process demonstrating meaningful collaboration with local social service agencies for the property as a contingency of the grant's review at the June 2026 VCDP Board meeting, and authorize the Town Manager to take all necessary actions to complete and submit the application and implement the grant.

Discussion: Proposed Working Group Structure

Purpose

This group is proposed in response to concerns raised by resident and TPH tenants during the Twin Pines VCDP Grant public hearing. The group serves as a space for collaboration, accountability, open communication, and relationship building for all parties involved, but particularly the Town, TPH staff and board, and TPH tenants. It will work collaboratively to address challenges residents are facing.

Term

The working group will give 2 presentations to the Selectboard at the 1-year and final 2-year mark, and dissolve thereafter.

The working group is charged with

1. Developing and/or making edits to safety plans for all Hartford TPH properties
2. Creating a survey that includes quality of life measures for all tenants so that they have a broad focus on tenant-wide issues
 - a. Surveys would be disseminated and evaluated 3 times— within the first 3 months of the working group beginning, 1 year later, and finally before the group disbands (roughly the 2 year mark)
3. Developing solutions as a collaborative effort
4. Recommending explicit ways for the Town to support this type of public-private partnership process within the housing sector so it can be collaborative, and potentially extrapolated more broadly to improve tenant-landlord relationships in the community

Membership

- 2 Selectboard liaisons
- 1 TPH tenants per Hartford property or 5 TPH tenants
- 2 TPH staff members
- 1 TPH board member
- 1 Housing & Homelessness Committee representative

- 3 social service providers (e.g., Haven, HCRS/HPD, 2HRC)
- 1 staff member liaison

Meetings

- Meetings will take place twice a month with specific days and times to be determined based on group member availability.
- All activities of the Working Group shall be conducted in accordance with the terms of Vermont's Open Meeting Law.
- All meetings shall be open to the public and held at a regular time and place when possible. The time and place of each meeting shall be posted at the Town Hall, the Town website, and other posting locations not less than 48 hours in advance for regular meetings and 24 hours for special meetings
- A simple majority of members shall constitute a quorum.
- All records and minutes of the meetings shall be maintained on the Town's website and be available to the public.

Financial Impact:

- Tenant participants will be eligible for compensation of \$50 per meeting to support equitable participation.
- The Selectboard will allocate funds from its budget to hire a facilitator, at minimum for the initial meeting, to establish effective ground setting.

Recommendation:

- Miranda will continue to work with Twin Pines staff to refine the structure so it aligns with their needs and capacity.
- April 28th: Approve the final Working Group structure and open applications
- May 26th: Interview Working Group applicants and decide on membership in executive session
- June: Working Group will begin meetings

Agenda Memorandum

Submitted By: Erik Krauss (Selectboard Member)

Subject: RFP for Organizational Assessment and Alignment Consulting Services

Background:

Currently, one full-time employee supports the HR Director and Executive Assistant roles for the Town. During FY27 budget development Town staff recommended full-time positions for both the HR Director and Executive Support positions (Executive Assistant, Assistant Town Manager, or Deputy Town Manager roles were presented) to address staffing levels.

The Selectboard expanded the scope of inquiry beyond the staffing level focus, recognizing the benefits and importance of a broader organizational assessment. The Board included \$20,000 in the FY27 budget to fund a consulting engagement to evaluate the organizational structure, staffing levels, systems, management practices, and operational effectiveness for the three interconnected functions: Town Manager, Executive Support, and Human Resources and to provide a phased plan for implementing recommendations.

Discussion:

Objectives for discussion include:

1. To provide input on the RFP and confirm that the objectives, scope, deliverables, and timeline defined in the RFP meet the Selectboard's original intentions and expectations for the engagement.
2. To designate a Town official as the point of contact for questions from proposers (see RFP section 10)
3. To delegate one Selectboard member to the Town's Engagement Team (see RFP section 3) or to form a committee (subject to Open Meeting Law) of more than one Selectboard member and the Town Manager (or designee) to operate as the Engagement Team.

Financial Impact:

Consulting Engagement: \$20,000, included in the FY27 budget (10-121-318-000).

Implementation of Recommendations: unknown

Recommended Motion

That the Selectboard approve the Organizational Assessment and Alignment Consulting Services RFP and direct the Town Manager to issue the RFP on April 17, 2026 and to solicit proposals.



TOWN OF HARTFORD, VERMONT

171 Bridge Street • White River Junction, VT 05001

REQUEST FOR PROPOSALS

Organizational Assessment and Alignment Consulting Services

Town Manager • Executive Support • Human Resources

RFP Issue Date: April 17, 2026

Proposals Due: **May 29, 2025 at 4:00 PM EDT**

Budget: \$20,000

Submit To: jhaverstock@hartford-vt.org (PDF)

1. Introduction and Background

The Town of Hartford, Vermont (the “Town”) invites proposals from qualified consulting firms or individuals to conduct an Organizational Assessment and Alignment engagement focused on three interconnected functions: Town Manager, Executive Support, and Human Resources.

Focus Functions

The focus of this engagement is the three functions: Town Manager, Executive Support to the Town Manager, and Human Resources, referred to hereafter in this RFP as the “focus functions”.

Hartford is a vibrant Upper Valley community in Windsor County, encompassing the villages of White River Junction, Wilder, Hartford, Quechee, and West Hartford. The Town operates under a Town Manager–Selectboard form of government and employs approximately 116 full-time and 41 part-time and seasonal employees across ten departments. The Town has collective bargaining agreements with five unions (Fire, Police, Dispatch, Public Works, and Clerical) representing approximately 85 employees. The Human Resources Department additionally administers benefits for approximately 75 retirees. Currently one full-time employee serves as both HR Director and Executive Assistant to the Town Manager.

Purpose of This Engagement

This engagement is a proactive and affirmative step in support of the Town’s evolving workforce demands and commitments to continuous improvement and operational excellence. The intent is to affirm the existing strengths of Town departments and staff, identify opportunities for enhanced effectiveness, and ensure the Town’s management and support infrastructure is well-positioned to serve Hartford’s residents, employees, and mission.

2. Project Goals and Objectives

The overarching goal of this engagement is to evaluate the managerial operations, organizational structure, effectiveness, and resource utilization of the focus functions. Specific project objectives are as follows:

#	Objective
1	Assess the current organizational structure and management practices within the focus functions including reporting relationships, span of control, and role clarity
2	Evaluate the Executive Support function and analyze the relative merits of the current Executive Assistant model against alternative structures, specifically an Assistant Town Manager or a Deputy Town Manager
3	Review staffing levels, resources, and operational effectiveness compared to peer towns of similar size and complexity, benchmarking across the focus functions
4	Identify skills and competencies for individuals seeking to serve in roles in each of the focus functions

5	Provide recommendations for optimizing operations, staffing, and resource allocations, as well as best practices for enhancing the quality of the work environment for all staff across Town departments
6	Develop a phased implementation plan for recommended organizational changes, recognizing that the Town may be able to add, at most, one full-time employee to staff each fiscal year

3. Town's Engagement Team

The Town's Engagement Team will consist of the Town Manager (or their designee) and one Selectboard delegate. The Selectboard delegate will serve as the point of contact for the consultant throughout the duration of the engagement unless otherwise noted or dictated by confidentiality requirements (Section 5).

4. Scope of Work

The engagement is organized into three phases. Given the \$20,000 budget, the scope has been deliberately focused on the highest-value activities. A formal reprioritization checkpoint following Phase 1 allows the Town and consultant to confirm scope for Phases 2 and 3 based on findings.

Executive Support: Scope and Role Analysis

A central element of this engagement is an objective analysis of the Town's executive support capacity. The Town currently employs an Executive Assistant (part time) supporting the Town Manager. The consultant shall evaluate this function and provide a structured analysis of three staffing models (Executive Assistant, Assistant Town Manager, Deputy Town Manager), identifying the most appropriate structure for Hartford's current and anticipated needs.

The consultant's analysis shall include a benchmark comparison of how peer Vermont municipalities of similar size and complexity have structured this function and shall provide a clear recommendation with supporting rationale. If the recommendation involves a role change, the associated staffing and budget implications shall be addressed within the phased implementation plan.

Phase 1 — Assessment and Discovery

4.1 Document Review

The consultant shall review the following Town documents. Review is limited to these materials unless the consultant identifies a specific additional source that materially affects findings:

- [2024 Hartford Strategic Vision](#)
- [Equity and Inclusion Strategic Plan](#)
- [2023 Compensation Study](#) and subsequent analysis
- [Relevant HR policies, collective bargaining agreements, and personnel rules](#)
- Organization charts
- Job descriptions for the focus functions

- Employee performance review processes including the Town Manager evaluation process

4.2 Stakeholder Interviews and Engagement

The methodology and range of interviews and engagement mechanisms will be defined by the consultant and mutually agreed upon by the consultant and the Town's Engagement Team.

The consultant is advised to conduct semi-structured interviews with the following, tailored to gather perspectives on organizational effectiveness, role clarity, and improvement opportunities:

- Members of the Selectboard
- Town Manager
- Human Resources Director/Executive Assistant
- 4-5 other Department heads
- 10-20 non-managerial Town staff, making an effort to ensure input from underrepresented groups

The consultant is also advised to invite former Town employees who left their position within the last two years to participate in interviews.

4.3 Benchmarking

The consultant shall compare qualifications, skills, responsibilities, compensation, and benefits for the focus functions against benchmark roles in 5–7 comparable Vermont municipalities, identified collaboratively with the Town's Engagement Team.

The consultant shall compare HR FTE count to total FTE count and beneficiaries served by HR in 5–7 comparable Vermont municipalities.

The consultant shall list and analyze Executive Support staffing models for all Vermont municipalities that employ Executive Assistants, Assistant Town Managers, and Deputy Town Managers.

4.4 Current-State Assessment

Drawing on document review, interviews, and benchmarking, the consultant shall assess the current state of each of the three focus functions across the following dimensions and develop a baseline the Town can use for evaluating outcomes.

Dimension	What Is Assessed
Organizational Structure	Reporting relationships, span of control, role clarity, and accountability at the focus function levels and including the Town Manager – Selectboard interface
Staffing and Resources	FTE levels, workload distribution, and resource allocation compared to peers; capacity of staff in focus functions to serve the Town's size, complexity, and strategic needs
Competencies and Skills	Competencies and skills needed to translate strategy into organizational effectiveness
Operational Effectiveness	Workflow efficiency, service delivery quality, decision-making processes, and use of systems and technology; workplace complaint and investigation processes as a priority area
Management Practices and Style	At the organizational level: leadership approach, communication patterns, accountability norms, and staff supervision practices including employee performance evaluations.

Strategic Alignment	Alignment of management and HR functions with the Town's strategic documents, guiding principles, and commitments
Work Environment and Culture	Factors affecting employee well-being and satisfaction, retention, and engagement

Scope Reprioritization Checkpoint

A formal reprioritization checkpoint shall occur at the first project check-in meeting, following delivery of the Phase 1 Current-State Assessment. At this meeting, the consultant and Town's Engagement Team will review findings together and confirm, adjust, or reprioritize the scope for Phases 2 and 3 to ensure the \$20,000 budget is directed at the highest-value work. Proposers should build this checkpoint into their project plan and cost allocation.

Phase 2 — Ideal State, Gap Analysis, and Recommendations

4.5 Best Practices Identification

The consultant shall identify specific best practices applicable to each focus function, grounded in current public administration standards, peer municipality experience, and the Town's strategic commitments.

4.6 Gap Analysis

For each focus function, the consultant shall:

- Identify gaps between the current state and identified best practices
- Classify gaps by urgency (immediate / near-term / longer-term) and impact (high / medium / low)
- Flag key interdependencies among gaps (e.g., structural changes that affect HR service delivery)

4.7 Recommendations

The consultant shall develop specific, actionable recommendations for each focus function across the dimensions identified in 4.4 giving consideration to:

- A clear recommendation on the Executive Support staffing model with supporting rationale and peer town comparisons
- Staffing recommendations, sequenced to respect the Town's approximate constraint of one new FTE per fiscal year (within Town Management and HR)
- Operational and systems improvements, with priority on workplace complaint and investigation processes
- No-cost and low-cost improvements that can be implemented immediately alongside longer-term structural changes
- Recommended indicators and approaches for evaluating observable and measurable outcomes in the near and long term.

Recommendations containing individual-level personnel information related to competencies, skills assessment, professional development, or management and leadership style shall be handled in accordance with the confidentiality framework described in Section 5.

Phase 3 — Implementation Plan and Final Deliverables

4.8 Phased Implementation Plan

The consultant shall provide a prioritized implementation plan organized into three timeframes:

Timeframe	Focus
Year 1 (Immediate)	No-cost and low-cost changes; policy or practice adjustments; structural clarifications achievable within current staffing; any high-urgency / high-impact items
Years 2–3 (Near-Term)	Changes requiring budget planning, role redesign, or incremental FTE additions (within Town's approximate constraint of one per fiscal year within Town Management and HR); training and capacity building
Longer-Term (Structural)	Significant structural changes, major systems investments, or role additions beyond near-term capacity; recommended for future budget cycles

Each action in the plan shall identify: the recommended change, the applicable focus function, and the timeframe. Detailed resource costing and formal success metrics are not required within this budget.

4.9 Selectboard Presentation and Final Report

- Present findings and recommendations to the Selectboard in a single meeting that includes a public session (Tier 1 content) and, where needed, an executive session segment (Tier 2 content relating to the Town Manager position)
- Incorporate Selectboard feedback and deliver a Final Consolidated Report in both Word and PDF formats

5. Confidentiality Framework for Recommendations

Recommendations relating to individual-level competency, skills assessment, professional development, and management and leadership style require differentiated handling to protect personnel confidentiality. The consultant shall structure all deliverables in accordance with the following framework:

Tier	Content	Audience	Distribution
Tier 1 Public	All organizational structure, staffing, systems, best practices, and implementation plan findings and recommendations. General observations about management practices and work environment at the organizational level.	Selectboard, Town Manager, all staff, public	Final Consolidated Report (public document) and Selectboard public presentation
Tier 2 Selectboard Confidential	Individual-level recommendations relating to skills and competencies	Selectboard only	Delivered in writing to the Selectboard Chair; considered in executive

	specific to the Town Manager position.		session per 1 V.S.A. § 313(a)(3)
Tier 3 TM Confidential	Individual-level recommendations relating to skills and competencies specific to staff positions.	Town Manager only	Delivered in writing to the Town Manager only

Note on the Public Report

The Tier 1 public report and presentation shall be complete and substantive as standalone documents. They shall include a note acknowledging that confidential supplements (Tiers 2 and 3) have been delivered separately to the appropriate recipients. The public report shall not include or reference the specific content of those supplements.

6. Key Deliverables

All deliverables shall be structured in accordance with the confidentiality framework in Section 5.

#	Deliverable	Tier / Audience	Description
1	Project Work Plan	Tier 1 / Town's Engagement Team	Schedule, methodology, and cost allocation by phase; includes the scope reprioritization checkpoint date; submitted within 10 days of contract execution
2	Current-State Assessment Report	Tier 1 / Town's Engagement Team	Integrated assessment of the focus functions across all seven assessment dimensions (Section 4.4); incorporates document review and interview findings, comparative benchmarking summary; organizational-level management practice observations only. Serves as the basis for the scope reprioritization checkpoint. Provides baseline for evaluating future outcomes
3	Scope Reprioritization Memo	Tier 1 / Town's Engagement Team	Brief written memo documenting agreed scope and priority adjustments following the Phase 1 checkpoint meeting
4	Best Practices and Gap Analysis Report	Tier 1 / Town's Engagement Team	Identified competencies and skills, and best practices for each focus function; gap analysis by dimension including urgency and impact classification; structured analysis and peer town comparison of the Executive Assistant vs. Assistant TM vs. Deputy TM models
5	Recommendations and Implementation Plan	Tier 1 / Town's Engagement Team	Actionable recommendations for all focus functions; phased implementation plan (Section 4.8); indicators and approaches for evaluating observable and measurable outcomes in the near and long term

6	Confidential Supplement — Town Manager	Tier 2 / Selectboard	Individual-level recommendations relating to skills and competencies specific to the Town Manager position; delivered per Section 5
7	Confidential Supplement — Town Staff	Tier 3 / Town Manager	Individual-level recommendations relating to skills and competencies specific to staff positions; delivered per Section 5
8	Selectboard Presentation	Tier 1 + 2	Single Selectboard meeting covering Tier 1 content in public session and Tier 2 content in executive session segment; incorporates Selectboard feedback prior to final report
9	Final Consolidated Report	Tier 1 / Public	Integrated public report combining Deliverables 1, 2, 4, and 5; submitted in Word and PDF formats; includes note referencing confidential supplements

7. Anticipated Project Schedule

The schedule, following submission of the Work Plan and excluding the Selectboard presentation and delivery of the final report, is illustrative. Proposers may suggest modifications to each Activity/Milestone denoted with ★ based on their proposed methodology.

Activity / Milestone	Date
RFP Issued	April 17, 2026
Deadline for Written Questions	May 8, 2026 at 4:00 PM EDT
Town's Written Responses to Questions Issued	May 15, 2026
Proposals Due	May 29, 2026 at 4:00 PM EDT
Proposal Review and Evaluation	June 1–5, 2026
Interviews with Finalists	June 8–12, 2026
Contract Negotiations and Award	June 15–26, 2026
Notice to Proceed	July 1, 2026
Project Work Plan Submitted	No later than July 15, 2026
Phase 1: Document Review and Stakeholder Interviews ★	July-August 2026
Phase 1: Current-State Assessment Report Delivered ★	August, 2026
Scope Reprioritization Checkpoint Meeting ★	August 2026
Phase 2: Best Practices, Gap Analysis, Recommendations ★	August – September 2026
Tier 2 and Tier 3 Confidential Supplements Delivered ★	September 2026

Selectboard Presentation (Public + Executive Session)	No later than September 29, 2026 (materials for presentation due by COB September 24)
Final Consolidated Report	No later than October 9, 2026

8. Proposal Requirements

Proposals must be received no later than May 29, 2026 at 4:00 PM EDT. Proposals received after this deadline shall not be accepted. Each proposal package shall include:

- One (1) digital copy in PDF format, emailed to jhaverstock@hartford-vt.org with the subject line: "RFP — Organizational Assessment and Alignment"

Page Limit

Proposals shall not exceed 10 double-sided pages (20 single-sided pages total), exclusive of resumes, references, and cost proposal.

Each proposal shall include the following sections, clearly labeled and in the order listed:

8.1 Cover Letter

A letter of introduction (counting toward the 20-page limit) signed by an authorized representative, confirming the proposer's interest, qualifications, and primary point of contact.

8.2 Organizational Overview

- Firm or individual background, structure, size, and location
- Years in practice and primary areas of expertise
- Relevant certifications, professional affiliations, or accreditations

8.3 Qualifications and Relevant Experience

- Prior engagements involving municipal or public sector organizational assessment, management review, or governance improvement
- Experience with HR department assessments and HR systems design, including complaint and investigation processes
- Ideally, experience with executive support role analysis (Executive Assistant, Assistant TM, Deputy TM) in a public sector context
- Demonstrated ability to deliver actionable recommendations within a fixed budget
- Familiarity with Vermont municipal government structure and statutes is preferred
- Resumes or professional biographies for all key personnel assigned to this engagement
- At least one example of a comparable municipal assessment delivered within a constrained budget

8.4 Proposed Scope, Prioritization, and Methodology

The Town explicitly invites proposers to exercise professional judgment in scoping this engagement. This section shall include:

- The proposer's interpretation of the Town's highest priority needs and how they shaped scope and methodology decisions
- The proposed scope of work, clearly mapped to the phases and elements in Section 4
- Any scope elements proposed to be deprioritized, deferred, or addressed at a summary level, with rationale
- The consultant's approach to the Executive Support role analysis
- Methodology for stakeholder interviews and engagement
- How the proposal addresses workplace complaint and investigation processes as a priority area
- How the proposal engages the Town's strategic documents, guiding principles, and commitments
- Proposed timeline, aligned with Section 7

8.5 Project Team

- Name, title, and role for each person performing work under this contract
- Relevant qualifications and years of experience
- Anticipated percentage of effort for each team member
- Identification of the lead consultant and their direct involvement in stakeholder interviews and Selectboard presentation

8.6 Professional References

A minimum of three (3) professional references from comparable engagements completed within the past eight (8) years. For each: organization name, contact name and title, phone number, brief description of the engagement, contract value, and dates of service.

8.7 Cost Proposal

All cost information shall be in a clearly labeled separate section (does not count toward page limit), including:

- Total not-to-exceed fee for the full proposed scope, inclusive of all professional fees, travel, and expenses
- Itemized budget by phase and by major deliverable, including separate line items for Tier 2 and Tier 3 confidential supplements
- Hourly rates for all personnel classifications
- Estimated reimbursable expenses, including travel to White River Junction, Vermont
- Proposed payment schedule tied to milestones or deliverables
- A clear explanation of how the proposed scope has been calibrated to the \$20,000 budget

8.8 Conflict of Interest Disclosure

A signed statement disclosing any actual or potential conflicts of interest with the Town of Hartford, its officers, employees, or elected officials. If none exist, a statement to that effect is required.

9. Evaluation Criteria

Proposals will be evaluated by the Town's Engagement Team and scored according to the unweighted model as follows:

Evaluation Criterion	Points
Demonstrated relevant qualifications and experience of key project personnel	35
Quality, clarity and completeness of proposed scope, prioritization rationale, and methodology	35
Reasonableness, transparency, and feasibility of cost proposal	20
Quality of references and demonstrated client outcomes	10
TOTAL	100

The Town reserves the right to select consultants with the highest-scoring proposals and invite them for an interview prior to awarding the contract. Interviews may be conducted virtually and provide the consultant an opportunity to clarify or elaborate on their qualifications. The interview is intended to allow the Town's Engagement Team to ask targeted questions and does not constitute an offer of contract.

Following the interview and selection process, one consultant or team will be selected to negotiate a final contract for services. The final scope of work with specified deliverables may be modified through negotiations of the final contract. The Town is not obligated to select the lowest-cost proposal and may reject any or all proposals.

10. Questions and Contact Information

Point of Contact	_____ (to be completed prior to issuance)
Email	_____
Email for PDF Submission	jhaverstock@hartford-vt.org
Questions Deadline	May 8, 2026 at 4:00 PM EDT
Proposals Due	May 29, 2026 at 4:00 PM EDT
Budget	\$20,000 inclusive of all fees and expenses

10. Attachments

Attachment A: Terms and Conditions
Attachment B: Submission Checklist

Attachment A: Terms and Conditions

Right to Reject

The Town reserves the right to reject any or all proposals, to waive informalities or irregularities, and to accept the proposal deemed most advantageous to the Town.

Public Records

All proposals are subject to Vermont's Public Records Act (1 V.S.A. Chapter 5). Tier 2 and Tier 3 deliverables produced under any resulting contract may qualify for the personnel records exemption under 1 V.S.A. § 317(c)(7) and shall be treated accordingly.

Confidentiality of Tier 2 and Tier 3 Deliverables

The professional services contract will specify the consultant's obligations for handling, storing, and not disclosing Tier 2 and Tier 3 materials. The consultant shall not release any such material to any party other than the designated recipients without the express written consent of the Selectboard Chair and Town Manager.

Cost of Proposal Preparation

All costs of proposal preparation and submission are borne solely by the proposer. The Town will not reimburse any costs incurred during the proposal process.

Insurance Requirements

The selected consultant shall maintain the following minimum coverage throughout the contract term:

- Commercial General Liability: \$1,000,000 per occurrence / \$2,000,000 aggregate
- Professional Liability (Errors & Omissions): \$1,000,000 per occurrence
- Workers' Compensation: As required by Vermont law
- The Town of Hartford shall be named as an additional insured on the Commercial General Liability policy

Equal Opportunity

The Town of Hartford is an Equal Opportunity Employer and encourages proposals from businesses owned by women, minorities, veterans, and persons with disabilities.

Vermont Ethics in Procurement

By submitting a proposal, the proposer certifies compliance with applicable Vermont procurement ethics statutes and that no fee or consideration has been offered contingent upon the award of a contract.

Governing Law

Any contract resulting from this RFP shall be governed by the laws of the State of Vermont. Disputes shall be resolved in Windsor County Superior Court.

Attachment B: Submission Checklist

By submitting a proposal, the proposer confirms it has read and agrees to all terms and conditions of this RFP. The following checklist is provided to help proposers verify completeness prior to submission:

☐	Cover Letter (signed)
☐	Organizational Overview
☐	Qualifications and relevant experience, including executive support role analysis and confidential/tiered recommendation experience
☐	Proposed scope, prioritization rationale, and methodology
☐	Engagement with the Town's strategic documents, guiding principles, and commitments
☐	Description of approach to workplace complaint and investigation processes
☐	Project team description with percentage of effort for each member
☐	Minimum of three (3) professional references
☐	Cost proposal (clearly labeled, itemized by phase and deliverable, including Tier 2 and Tier 3 items; does not count toward page limit)
☐	Conflict of Interest Disclosure (signed)
☐	Statement of ability to obtain required insurance coverage
☐	Consultant name, address, and phone number clearly displayed on proposal cover

The Town of Hartford thanks all interested consultants for their time and expertise.

Hartford Selectboard Code of Conduct

Selectboard Member Responsibilities and Expectations

1. Each Selectboard member is expected to have reviewed the information packet provided by the Town Manager before the meeting.
2. Members shall provide any information and ask any questions they feel are necessary to perform their duties.
3. Members are encouraged to have a working knowledge of Board policies and procedures and the Town Charter.
4. Members shall respect the right of the Chair to control the tone and pace of each discussion and to call for a motion to be made.
5. Members may contact the Town Manager for any information that is necessary to perform their duties, recognizing that employees report to the Town Manager, not to the Selectboard. Selectboard members shall recognize the Town Manager's authority to manage Town employees; members shall not separately engage in the direct management or supervision of Town employees, nor make requests of Town employees without the prior consent of the Town Manager.
6. Selectboard members shall not directly contact the Town's attorney (with the exception of the legal staff of the Vermont League of Cities & Towns) without the prior authorization of the Chair and Town Manager.
7. Each Selectboard member shall recognize that it is the responsibility of the Town Manager and the Selectboard Chair to speak for and on behalf of the Town. Any member may speak on behalf of the Town on a specific subject if they receive prior permission from the Chair.
8. Each Selectboard member has the right to speak on their own behalf as long as they clearly identify that they are speaking for themselves and not the Town, when, for example, responding to press inquiries, engaging in dialogue with citizens, posting on the Town listserv or social media sites, publishing opinion pieces, or blogging.
9. Each Selectboard member shall maintain cordial and cooperative relations with their fellow members, Town employees and Hartford residents.
- 9:10. By Vermont Statute established in 2025, Selectboard members must take their ethics training (Municipal Code of Ethics) within 120 days of election or appointment. Other than Conflicts of Interest (discussed elsewhere), Selectboard members "shall act impartially and not unduly favor or prejudice any person in the course of conducting official business."

Selectboard Chair, Additional Responsibilities

- ~~10. The Chair is the primary interface to the Town Manager. Provide written reports of communications with the Town Manager and vice versa within a week of their occurrence and immediately in time-critical situations.~~
11. Along with the Town Manager, the Chair is the primary interface in providing information to the public on behalf of the Town, and in particular to represent the Town in stating settled Town positions to the media. In circumstances where no final decision has been reached

on a topic, the Chair shall operate under the rules of Selectboard member interaction with the press and public.

12. The Chair shall set the agenda for any meeting of the Selectboard using a collaborative process that ensures participation in the development of the agenda by all members of the board.
13. The Chair shall be in control of each meeting, setting a respectful meeting tone and maintaining appropriate decorum. The Chair shall ensure that the meetings are run professionally and that all participants behave civilly, with no personal attacks.
14. The Chair is the official head of the Town for all ceremonial purposes or shall appoint a substitute.
15. The Chair shall disseminate relevant information to the other Selectboard members either directly or by delegation to the Vice Chair or Town Manager.
16. The Chair has signatory authority on behalf of the Selectboard for all accounts payable, vendor manifests and other financial documents if and only if a quorum is not available. In the event that this signatory authority is exercised by the Chair, Board approval shall be sought at the next meeting of the Board.
17. The Chair has the authorization to contact the Town's attorney to conduct Town business.

Selectboard Vice Chair, Additional Responsibilities

The role of the Vice Chair is to perform the duties of the Chair whenever the Chair is unavailable.

Selectboard Clerk, Additional Responsibilities

The role of the Clerk is to see to it that the minutes of Selectboard meetings are taken and subsequently brought to the Board for approval. Such minutes shall comply with Vermont statutes and shall, at a minimum, record when meetings begin and adjourn, when Executive sessions begin and adjourn, when members arrive and depart (if different from the full meeting's length), what motions are made and seconded and by whom, and the roll call of any votes taken. It is generally understood that staff will record the minutes and, failing that, the Clerk will do so.

Meeting Attendance

18. Selectboard members are expected to be in the chamber and ready to be seated at the start of the meeting. The Chair shall announce any known late arrivals during roll call.
19. Should a Selectboard member find that they are unexpectedly unable to participate at a meeting at the scheduled time of the meeting, they will immediately notify the Chair, Vice Chair or Town Manager of the inability to participate or delay and anticipated time of arrival.

Meeting Compensation

Selectboard members shall be compensated for meetings and travel as set by the voters at the annual Town Meeting.

Members will be paid for any duly warned meeting of the Selectboard, including emergency sessions, and for any meetings attended as a board liaison or delegate.

With prior approval from the Board, members shall also be compensated for attending seminars and workshops such as trainings from the Vermont League of Cities and Towns.

Liaison Assignments

See Selectboard Committee Liaison Policy.

Departing Member Recognition

After a member has served at least one full term and leaves the Selectboard, the outgoing member shall be presented with an engraved plaque refillable pen. If the member served as Chair at any time during their one or more full terms of service, the outgoing member shall also be presented with a gavel.

Effective Date

This policy will become effective immediately upon its adoption by the Town of Hartford Selectboard.

Approved by:

Ida Griesemer

Erik Krauss

Mary Erdei

Ashley Andreas

Miranda Dupre

Tim Fariel

Michael Eigenbrode

Town Manager, John Haverstock

Date: _____, 2026

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Ashley Andreas

Miranda Dupre

Tim Fariel

Michael Eigenbrode

Town Manager, John Haverstock

Date: _____, 2026

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 4/10/2026 - 4/10/2026

Page: 1
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
12-0012	COUNTRY LANE				
048300	VALLEY NEWS	VALLEY NEWS	4/10/2026		103
125978,4452855	BIDS COUNTRY LANE	0.00	\$260.00	0.00	260.00
Desc:	BIDS COUNTRY LANE	Acct: 12-500-311-0001	STORM 7.9.23 MATERIALS - 311		
Vendor Total:			260.00	0.00	260.00
12-0012	TIF TAX REVENUE		Bank Total:		260.00
13-0200	TIF TAX REVENUE				
500056	MASCOMA SAVINGS BANK	MASCOMA SAVINGS BANK	4/10/2026		1052
03.30.2026	Lender's Counsel Fee	0.00	\$2,000.00	0.00	2,000.00
Desc:	Lender's Counsel Fee	Acct: 13-500-101-8060	MISC - Direct Pay From Tax Revenue		
Vendor Total:			2,000.00	0.00	2,000.00
13-0200	Highway Infastructure		Bank Total:		2,000.00
25-0311	Highway Infastructure				
043876	STANTEC CONSULTING SERVICES, INC		4/10/2026		2028
179451179,2533407-B	I-91 EXIT 11 SIDEWALK IMPROVEMENTS	504.84	\$504.84	0.00	504.84
Desc:	I-91 EXIT 11 SIDEWALK IMPROVEMENTS	Acct: 11-316-001-2015	Route 5/I-91 sidewalk/bike path		
Vendor Total:			504.84	0.00	504.84
25-0311	PARKS - REC RESTRICTED		Bank Total:		504.84
25-8055	PARKS - REC RESTRICTED				
022890	HOLIDAYGOO, INC		4/10/2026		2058
22156	SPRING EGG SCRAMBLE	0.00	\$500.00	0.00	500.00
Desc:	Spring Egg Scramble SPonsor	Acct: 25-985-511-0004	P & R Restricted - Members Advantage		
Vendor Total:			500.00	0.00	500.00
027905	MINUTEMAN FLAG POLE, INC		4/10/2026		2059
59553-LFP	Flag Pole for Veterans - Eagle Scou	0.00	\$3,534.00	0.00	3,534.00
Desc:	Flag Pole for Veterans - Eagle Scou	Acct: 25-985-521-0522	P & R Restricted- WWI Monument		
Vendor Total:			3,534.00	0.00	3,534.00
032093	MUSIC THEATRE INTERNATIONAL		4/10/2026		2060
3351070,1248692	BROADWAY VENTURES-SHOW	0.00	\$31.99	0.00	31.99
Desc:	BROADWAY VENTURES-SHOW	Acct: 25-985-514-0002	P & R Restricted - Broadway Ventures (t		
Vendor Total:			31.99	0.00	31.99
501002	ECHO COMMUNICATIONS, INC		4/10/2026		2061
44930	SPRING/SUMMER BROCHURE 2026	0.00	\$1,000.00	0.00	1,000.00
Desc:	Spring/Summer Program Guides - Spon	Acct: 25-985-511-0004	P & R Restricted - Members Advantage		
Vendor Total:			1,000.00	0.00	1,000.00
503074	DAVIS, ALI R		4/10/2026		2062
03.26.2026	HTFD PERFORMING ARTS CAMP	0.00	\$200.00	0.00	200.00

Report Date: 4/10/26
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Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	HTFD PERFORMING ARTS CAMP	Acct: 25-985-514-0002	P & R Restricted - Broadway Ventures (H		
		Vendor Total:		200.00	0.00	200.00
25-8055	Dog Park		Bank Total:		5,265.99	
73-7302	Dog Park					
035002	CASELLA WASTE SYSTEMS, INC		CASELLA WASTE SYSTEMS, INC	4/10/2026		1153
	9600044482MAR'26	TRASH REMOVAL - MAR'26DOG PARK	0.00	\$114.29	0.00	114.29
	Desc:	TRASH REMOVAL - MAR'26DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
		Vendor Total:		114.29	0.00	114.29
73-7302	GENERAL FUND - MASCOMA		Bank Total:		114.29	
FUND 1 0	GENERAL FUND - MASCOMA					
000870	ADVANCE AUTO PARTS		ADVANCED AUTO PARTS	4/10/2026		98492
	608460700645	PARTS	0.00	\$1,255.80	0.00	1,255.80
	Desc:	AUTO PARTS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		1,255.80	0.00	1,255.80
001028	AGRI-CYCLE ENERGY, LLC			4/10/2026		98493
	48314	COMPOST - MARCH 2026	285.53	\$285.53	0.00	285.53
	Desc:	COMPOST - MARCH 2026	Acct: 30-971-318-0000	CONTRACTED SERVICES		
		Vendor Total:		285.53	0.00	285.53
001170	AIRGAS, INC.		AIRGAS USA, LLC	4/10/2026		98494
	9170179942	MED O2	0.00	\$151.91	0.00	151.91
	Desc:	MED O2	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
		Vendor Total:		151.91	0.00	151.91
001303	ALDRICH + ELLIOTT, PC			4/10/2026		98495
	22019.003,83752	CSO ABATEMENT	3,384.00	\$3,384.00	0.00	3,384.00
	Desc:	CSO ABATEMENT MAR'26	Acct: 60-964-540-0000	RF1-271-1 CSO Plan Services		
		Vendor Total:		3,384.00	0.00	3,384.00
001650	ALLEN ENGINEERING, INC			4/10/2026		98496
	1CS-503479-01	CHLORINE	3,550.00	\$3,550.00	0.00	3,550.00
	Desc:	Wilder Treatment Facility	Acct: 50-952-340-0000	CHEMICALS		
	Desc:	Quechee Treatment Facility	Acct: 55-953-340-0000	CHEMICALS		
		Vendor Total:		3,550.00	0.00	3,550.00
001670	ALTA CONSTRUCTION EQUIPMENT			4/10/2026		98497
	SP6/62840	FILTERS	0.00	\$103.49	0.00	103.49
	Desc:	FILTERS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		103.49	0.00	103.49
001801	AMAZON CAPITAL SERVICES, INC			4/10/2026		98498
	1WL7-TL7V-W9XN	PARTS	0.00	\$57.74	0.00	57.74
	Desc:	CRUISER PARTS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			57.74	0.00	57.74
002260	AMERICAN TOWER CORPORATION		4/10/2026		98499
5236552	TOWER RENTAL	0.00	\$2,339.72	0.00	2,339.72
Desc:	TOWER RENTAL	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:			2,339.72	0.00	2,339.72
002665	AQUA-AEROBIC SYSTEM, INC	AQUA-AEROBIC SYSTEM, INC	4/10/2026		98500
1051784	SERVICES	4,000.00	\$4,000.00	0.00	4,000.00
Desc:	FST-BiO Field Service Trip	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			4,000.00	0.00	4,000.00
003990	ATG LEBANON, LLC		4/10/2026		98501
X701059333:01	PARTS	0.00	\$39.44	0.00	39.44
Desc:	AMB 19	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
Vendor Total:			39.44	0.00	39.44
004458	BARRETT TRUCKING CO. , INC.		4/10/2026		98502
154207	SALT	0.00	\$3,895.20	0.00	3,895.20
Desc:	Deicing Salt	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			3,895.20	0.00	3,895.20
004854	BENISTAR/HARTFORD	BESTCO HARTFORD	4/10/2026		98503
04012026	INS RETIREES	3,048.39	\$15,425.57	0.00	15,425.57
Desc:	May Retiree Health Ins	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-271-418-0100	DISP -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
Desc:	May Retiree Health Ins	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc:	May Retiree Health Ins	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
05012026	INS RETIREES	3,048.39	\$15,425.57	0.00	15,425.57
Desc:	April 2026	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-271-418-0100	DISP -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
Desc:	April 2026	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc:	April 2026	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			30,851.14	0.00	30,851.14
006200	BOB'S SERVICE CENTER, INC		4/10/2026		98504
26-7692	TOW SERVICE	0.00	\$114.75	0.00	114.75

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 4/10/2026 - 4/10/2026

Page: 4
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: TOW SERVICE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		114.75	0.00	114.75
006965	BRADY INDUSTRIES		4/10/2026 98505		
11481011	PAPER TOWELS	68.73	\$68.73	0.00	68.73
	Desc: PAPER TOWELS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		68.73	0.00	68.73
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S	4/10/2026 98506		
50060	PREASURE WASHER	0.00	\$112.74	0.00	112.74
	Desc: PREASURE WASHER	Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:		112.74	0.00	112.74
007645	BUDGET PRINT LLC		4/10/2026 98507		
4262	BUSINESS CARDS	0.00	\$29.00	0.00	29.00
	Desc: BUSINESS CARDS	Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:		29.00	0.00	29.00
007760	BURLINGTON COMMUNICATIONS		4/10/2026 98508		
BCS18507	RADIO MAINTENANCE	0.00	\$140.00	0.00	140.00
	Desc: RADIO MAINTENANCE	Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES		
BCS18508	EQUIP MAINTENANCE	0.00	\$450.00	0.00	450.00
	Desc: EQUIPMENT MAINTENANCE	Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES		
	Vendor Total:		590.00	0.00	590.00
008650	CARGILL, INCORPORATED		4/10/2026 98509		
2912249788	SALT	0.00	\$7,664.48	0.00	7,664.48
	Desc: Deicing Salt	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:		7,664.48	0.00	7,664.48
008775	CAI TECHNOLOGIES		4/10/2026 98510		
24982	CAI TAX MAP MAINTENANCE	0.00	\$1,000.00	0.00	1,000.00
	Desc: CAI TAX MAP MAINTENANCE	Acct: 10-174-318-0000	ASE -CONTRACTED SERVICES		
	Vendor Total:		1,000.00	0.00	1,000.00
009120	CHADWICK-BAROSS INC		4/10/2026 98511		
PSO015452-1	REPAIRS	0.00	\$3,058.04	0.00	3,058.04
	Desc: Windshield	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Desc: Locking Muffle	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Desc: Low Pressure Hose	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Desc: Freight	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
PSO017153	PARTS	0.00	\$161.81	0.00	161.81
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		3,219.85	0.00	3,219.85
009140	CENTRAL VERMONT PROPERTIES		4/10/2026 98512		
9500284956	PIPE RENT	60.00	\$60.00	0.00	60.00
	Desc: PIPE RENT	Acct: 50-955-317-0000	PERMITS & LICENSES		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 5
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			60.00	0.00	60.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	4/10/2026		98513
4263745066	UNIFORMS	0.00	\$62.13	0.00	62.13
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS		
4263745206	UNIFORMS	0.00	\$49.92	0.00	49.92
Desc: SHOP TOWLES FD		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Desc: SHOP TOWELS PD		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
4264504017	UNIFORMS	40.96	\$103.09	0.00	103.09
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS		
Desc: UNIFORMS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4264504192	UNIFORMS	0.00	\$49.92	0.00	49.92
Desc: SHOP TOWELS FD		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLES		
Desc: SHOP TOWELS PD		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
9365271997	UNIFORMS	194.97	\$194.97	0.00	194.97
Desc: UNIFORMS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			460.03	0.00	460.03
010245	CLEANCAPITAL HOLDINGS LLC		4/10/2026		98514
609567	SOLAR ARRAY - NOV'26	2,639.00	\$11,032.00	0.00	11,032.00
Desc: Solar Electricity November 2025		Acct: 10-530-329-0000	PR -ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 10-161-329-0000	TH -ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 10-221-329-0000	HFD -ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 10-211-329-0000	HPD -ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 10-271-329-0000	DISP -ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 55-953-329-0000	ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 60-962-329-0000	ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 10-421-329-0000	SEN -ELECTRICITY / GAS		
Desc: Solar Electricity November 2025		Acct: 30-971-329-0000	ELECTRICITY		
Desc: Solar Electricity November 2025		Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			11,032.00	0.00	11,032.00
010259	CLEAN ROYALTIES SOLAR GENERATION, L		4/10/2026		98515
INV-SG-000008	SOLAR ARRAY - NOV'25	2,438.53	\$2,438.53	0.00	2,438.53
Desc: SOLAR ARRAY - NOV'25		Acct: 65-963-329-0000	ELECTRICITY		
INV-SG-000037	SOLAR ARRAY - JAN'26	692.85	\$692.85	0.00	692.85
Desc: SOLAR ARRAY - JAN'26		Acct: 65-963-329-0000	ELECTRICITY		
INV-SG-000057	SOLAR ARRAY	476.16	\$476.16	0.00	476.16
Desc: February solar electricity		Acct: 65-963-329-0000	ELECTRICITY		
INV-SG-000058	SOLAR ARRAY	2,249.84	\$2,249.84	0.00	2,249.84
Desc: March Solar Electricty		Acct: 65-963-329-0000	ELECTRICITY		
Vendor Total:			5,857.38	0.00	5,857.38
010262	CLEWS, HAYDEN		4/10/2026		98516
02.13.2026	YOUTH BASKETBALL OFFICIAL	0.00	\$130.00	0.00	130.00
Desc: YOUTH BASKETBALL OFFICIAL		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID
Town of Hartford**

Page: 6
User: florentina

ReportAPINHDPmtByDate

Check Date: 4/10/2026 - 4/10/2026

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				130.00	0.00	130.00
010735	COLLINS, TROY		TROY COLLINS		4/10/2026	98517
01.21.26-03.17.26	TUITION REIMBURSEMENT		0.00	\$354.25	0.00	354.25
Desc:	TUITION REIMBURSEMENT		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
Vendor Total:				354.25	0.00	354.25
010832	COMCAST				4/10/2026	98518
0134242APR'26	2590 N HARTLAND - INTERNET		91.90	\$91.90	0.00	91.90
Desc:	2590 N HARTLAND - INTERNET		Acct: 30-971-324-0000	TELEPHONE		
Vendor Total:				91.90	0.00	91.90
011599	COTA & COTA, INC.				4/10/2026	98519
30163-00 MAR'26	FINANCE CHARGES		0.00	\$0.50	0.00	0.50
Desc:	FINANCE CHARGES		Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
Vendor Total:				0.50	0.00	0.50
011905	CREATIVE INFORMATION SYSTEMS INC				4/10/2026	98520
INV-032629	SMSTURBO/FULCRUM SOFTWARE		1,301.00	\$1,301.00	0.00	1,301.00
Desc:	SMSTURBO/FULCRUM SOFTWARE		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:				1,301.00	0.00	1,301.00
011970	CRONIN, PETER		PETER CRONIN		4/10/2026	98521
JAN-MAR'26	GYM MEMBERSHIP		0.00	\$124.15	0.00	124.15
Desc:	GYM MEMBERSHIP		Acct: 10-211-313-0000	HPD -MEMBERSHIP DUES		
Vendor Total:				124.15	0.00	124.15
012275	CYRAN, JONATHAN		JONATHAN CYRAN		4/10/2026	98522
03.25-26.26	REIMBURSEMENTS		0.00	\$80.98	0.00	80.98
Desc:	CLOTHING ALLOWANCE		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
Desc:	MEAL REIMBURSEMENT		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
Vendor Total:				80.98	0.00	80.98
012294	D&D EXCAVATING, INC				4/10/2026	98523
13534	SAND		0.00	\$4,722.42	0.00	4,722.42
Desc:	Winter Sand		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
13534B	SAND		0.00	\$1,181.58	0.00	1,181.58
Desc:	Winter Sand		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				5,904.00	0.00	5,904.00
012868	SBA TOWERS II, LLC				4/10/2026	98524
IN13927294	TOWER RENTAL		0.00	\$1,157.63	0.00	1,157.63
Desc:	TOWER RENTAL		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:				1,157.63	0.00	1,157.63
013840	DIG SAFE SYSTEM, INC				4/10/2026	98525
43700	EXCAVATION REQUESTS JAN-MAR 2026		75.00	\$75.00	0.00	75.00

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 7
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: EXCAVATION REQUESTS JAN-MAR 2026	Acct: 50-955-313-0000	MEMBERSHIP DUES			
	Desc: EXCAVATION REQUESTS JAN-MAR 2026	Acct: 55-955-313-0000	MEMBERSHIP DUES			
	Desc: EXCAVATION REQUESTS JAN-MAR 2026	Acct: 60-965-313-0000	MEMBERSHIP DUES			
	Desc: EXCAVATION REQUESTS JAN-MAR 2026	Acct: 65-965-313-0000	MEMBERSHIP DUES			
Vendor Total:			75.00	0.00	75.00	
015500	ENDYNE, INC			4/10/2026	98526	
570210	TESTING	90.00	\$90.00	0.00	90.00	
	Desc: TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES			
570211	TESTING	25.00	\$25.00	0.00	25.00	
	Desc: TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES			
570776	TESTING	90.00	\$90.00	0.00	90.00	
	Desc: TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES			
570777	TESTING	25.00	\$25.00	0.00	25.00	
	Desc: TESTING	Acct: 65-965-318-0000	CONTRACTED SERVICES			
571764	TESTING	36.00	\$36.00	0.00	36.00	
	Desc: TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES			
Vendor Total:			266.00	0.00	266.00	
015805	EUROFINS ENVIRONMENT TESTING			4/10/2026	98527	
4750018798	TESTING	190.40	\$190.40	0.00	190.40	
	Desc: TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES			
4750019244	TESTING	29.40	\$29.40	0.00	29.40	
	Desc: TESTING	Acct: 65-963-318-0000	CONTRACTED SERVICES			
Vendor Total:			219.80	0.00	219.80	
015815	EVANS GROUP INC	EVANS GROUP INC.		4/10/2026	98528	
11223610	FUEL - JAN'26	0.00	\$491.55	0.00	491.55	
	Desc: FUEL - JAN'26	Acct: 10-521-319-0000	PR -EQUIPMENT OPERATION-GAS			
	Desc: FUEL - JAN'26	Acct: 10-511-331-0000	PR -Department Equipment			
11341498	FUEL - FEB'26	0.00	\$332.35	0.00	332.35	
	Desc: FUEL - FEB'26	Acct: 10-521-319-0000	PR -EQUIPMENT OPERATION-GAS			
	Desc: FUEL - FEB'26	Acct: 10-511-331-0000	PR -Department Equipment			
11458740	FUEL - MAR'26	1,218.49	\$1,904.39	0.00	1,904.39	
	Desc: Highway	Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
	Desc: Landfill	Acct: 30-971-319-0000	EQUIPMENT OPERATION-GAS			
	Desc: Hartford Water	Acct: 50-954-319-0000	EQUIPMENT OPERATION-GAS			
	Desc: Quechee Water	Acct: 55-954-319-0000	EQUIPMENT OPERATION - GAS			
	Desc: Hartford Wastewater	Acct: 60-961-319-0000	EQUIPMENT OPERATION-GAS			
	Desc: Quechee Wastewater	Acct: 65-963-319-0000	EQUIPMENT OPERATION-GAS			
11458744	FUEL - MARCH 2026	0.00	\$3,917.28	0.00	3,917.28	
	Desc: APPARATUS FUEL	Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS			
11458745	FUEL - MARCH 2026	0.00	\$805.61	0.00	805.61	
	Desc: Fuel park trucks	Acct: 10-521-319-0000	PR -EQUIPMENT OPERATION-GAS			
	Desc: Fuel for Van	Acct: 10-511-331-0000	PR -Department Equipment			
	Desc: fuel for rec truck	Acct: 10-521-319-0000	PR -EQUIPMENT OPERATION-GAS			
11458746	FUEL - MAR'26	0.00	\$5,981.34	0.00	5,981.34	
	Desc: FLEET GAS	Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS			

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 8
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name				Disc. Amt	Net Amt.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				13,432.52	0.00	13,432.52
016050	HOWARD P. FAIRFIELD, LLC				4/10/2026	98529
9894110	PARTS		0.00	\$61.78	0.00	61.78
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				61.78	0.00	61.78
016390	FASTENAL COMPANY				4/10/2026	98530
NHCLA149788	SLING		35.37	\$35.37	0.00	35.37
Desc:	SLING		Acct: 60-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
NHCLA149887	PARTS		54.93	\$54.93	0.00	54.93
Desc:	PARTS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				90.30	0.00	90.30
016540	FERGUSON ENTERPRISES, LLC		FERGUSON ENTERPRISES,LLC #591 #576		4/10/2026	98531
1319999	MATERIALS		140.24	\$140.24	0.00	140.24
Desc:	MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:				140.24	0.00	140.24
016885	SMOddenEMDR THERAPY				4/10/2026	98532
125	CONSELING		0.00	\$3,500.00	0.00	3,500.00
Desc:	COUNSELING		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:				3,500.00	0.00	3,500.00
017110	FISHER AUTO PARTS, INC				4/10/2026	98533
301-261301	OIL		0.00	\$742.31	0.00	742.31
Desc:	Synthetic 75W90 Gear Oil		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
301-261416	OIL		0.00	\$550.00	0.00	550.00
Desc:	55 Gallon Drum Hy-Trans Hydraulic O		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
301-268333	RETURNS		0.00	\$-18.00	0.00	-18.00
Desc:	RETURNS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-272219	PARTS		0.00	\$3.42	0.00	3.42
Desc:	PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-273133	PARTS		0.00	\$93.05	0.00	93.05
Desc:	AMB 22		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-273137	PARTS		0.00	\$153.52	0.00	153.52
Desc:	AMB 22		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-273591	PARTS		31.24	\$31.24	0.00	31.24
Desc:	PARTS		Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
301-274038	PARTS		0.00	\$140.76	0.00	140.76
Desc:	AMB 22		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-274199	PARTS		22.73	\$22.73	0.00	22.73
Desc:	PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
301-274311	BRAKES W-502		478.55	\$478.55	0.00	478.55
Desc:	BRAKES W-502		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc:	BRAKES W-502		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
301-274624	PARTS		44.38	\$44.38	0.00	44.38
Desc:	PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 9
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
301-274739	PARTS		0.00	\$29.80	0.00	29.80
Desc: PARTS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
301-275064	PARTS		0.00	\$27.92	0.00	27.92
Desc: AUTO PARTS		Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
301-275730	MOWER FILTERS		0.00	\$23.56	0.00	23.56
Desc: MOWER FILTERS		Acct: 10-521-320-0000		PR -EQUIP OPERATION & MAINT		
Vendor Total:				2,323.24	0.00	2,323.24
017301	FOGG'S LUMBER AND HARDWARE			4/10/2026		98534
409048/6	MATERIALS		18.99	\$18.99	0.00	18.99
Desc: MATERIALS		Acct: 55-953-323-0000		MATERIALS & SUPPLIES		
409189/6	MATERIALS		24.48	\$24.48	0.00	24.48
Desc: MATERIALS		Acct: 55-953-323-0000		MATERIALS & SUPPLIES		
409570/6	SUPPLIES		29.16	\$29.16	0.00	29.16
Desc: RANGE SUPPLIES		Acct: 72-211-211-0291		Grant : Family Place SIU FYE 2026		
409650/6	MATERIALS		6.59	\$32.58	0.00	32.58
Desc: MATERIALS		Acct: 10-321-321-0100		DPW -REPAIRS & MAINT-BUILDING		
Desc: MATERIALS		Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
409786/6	SUPPLIES		43.92	\$43.92	0.00	43.92
Desc: RANGE SUPPLIES		Acct: 72-211-211-0291		Grant : Family Place SIU FYE 2026		
409978/6	MATERIALS		44.96	\$44.96	0.00	44.96
Desc: MATERIALS		Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
409995/6	MATERIALS		41.21	\$41.21	0.00	41.21
Desc: MATERIALS		Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
410009/6	MATERIALS		62.97	\$62.97	0.00	62.97
Desc: MATERIALS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
410131/6	MATERIALS		3.40	\$3.40	0.00	3.40
Desc: MATERIALS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
410300/6	MATERIALS		18.98	\$18.98	0.00	18.98
Desc: MATERIALS		Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
410336/6	MATERIALS		70.96	\$70.96	0.00	70.96
Desc: MATERIALS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
410400/6	MATERIALS		0.00	\$64.99	0.00	64.99
Desc: MATERIALS		Acct: 10-321-321-0100		DPW -REPAIRS & MAINT-BUILDING		
410408/6	MATERIALS		0.00	\$80.06	0.00	80.06
Desc: MATERIALS		Acct: 10-530-323-0000		PR -MATERIAL & SUPPLIES		
410998/6	MAILBOX		0.00	\$146.97	0.00	146.97
Desc: MAILBOX		Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
411426/6	MATERIALS		0.00	\$110.55	0.00	110.55
Desc: MATERIALS		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
450688/5	NOZZLE		0.00	\$15.99	0.00	15.99
Desc: NOZZLE		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
Vendor Total:				810.17	0.00	810.17
018094	GARVEY, RACHAEL			4/10/2026		98535
04.07.2026	2026 VERMONT CLERKS SPRING TRAINING		0.00	\$88.45	0.00	88.45
Desc: 2026 VERMONT CLERKS SPRING TRAINING	Acct: 10-151-311-0000		TC -TRAVEL & MEETINGS			

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 10
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				88.45	0.00	88.45
019390	GRAINGER			4/10/2026		98536
	9851242439	RETURNS	-83.85	\$-83.85	0.00	-83.85
	Desc: RETURNS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	9853226505	MATERIALS	46.97	\$46.97	0.00	46.97
	Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	9853739622	MATERIALS	255.44	\$255.44	0.00	255.44
	Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	9854554442	PARTS	761.27	\$761.27	0.00	761.27
	Desc: Backback blower		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	9858539175	MATERIALS	337.45	\$337.45	0.00	337.45
	Desc: MATERIALS		Acct: 65-963-313-0000	MEMBERSHIP DUES		
Vendor Total:				1,317.28	0.00	1,317.28
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		4/10/2026		98537
	13611000004APR'26	HARTFORD VILLAGE STLGTS	0.00	\$102.84	0.00	102.84
	Desc: HARTFORD VILLAGE STLGTS		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	20822960512APR'26	1732 QUECHEE MAIN	0.00	\$55.85	0.00	55.85
	Desc: 1732 QUECHEE MAIN		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	33490000008APR'26	DEPOT ST SIDEWALK	0.00	\$74.84	0.00	74.84
	Desc: DEPOT ST SIDEWALK		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	36340000003APR'26	FROST PARK A STREET	0.00	\$35.94	0.00	35.94
	Desc: FROST PARK A STREET		Acct: 10-521-329-0000	PR -ELECTRICITY		
	36637407697APR'26	1400 MAPLE ST	0.00	\$68.90	0.00	68.90
	Desc: 1400 MAPLE ST		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	44390000006APR'26	BILLINGS FARM RD LIGHTS	0.00	\$80.01	0.00	80.01
	Desc: BILLINGS FARM RD LIGHTS		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	59511000008APR'26	CAMPBELL ST PUMP STN	156.26	\$156.26	0.00	156.26
	Desc: CAMPBELL ST PUMP STN		Acct: 50-954-329-0000	ELECTRICITY		
	67700100000APR'26	RT 5 POLE 95	0.00	\$41.96	0.00	41.96
	Desc: RT 5 POLE 95		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	77700100009APR'26	POLE 1 PLEASANT VIEW	0.00	\$65.81	0.00	65.81
	Desc: POLE 1 PLEASANT VIEW		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	87700100008APR'26	CHRISTIAN ST POLE 72-50	0.00	\$33.97	0.00	33.97
	Desc: CHRISTIAN ST POLE 72-50		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	91611000000APR'26	FERRY RD - SEWER PUMP	256.91	\$256.91	0.00	256.91
	Desc: FERRY RD - SEWER PUMP		Acct: 60-964-329-0000	ELECTRICITY		
	98340000003APR'26	A ST PUMP STN - WW	38.40	\$38.40	0.00	38.40
	Desc: A ST PUMP STN - WW		Acct: 60-964-329-0000	ELECTRICITY		
	98490000001APR'26	ELM/GILLETTE ST	155.50	\$155.50	0.00	155.50
	Desc: ELM/GILLETTE ST		Acct: 60-964-329-0000	ELECTRICITY		
Vendor Total:				1,167.19	0.00	1,167.19
020140	GREENWOOD EMERGENCY VEHICLES, INC	GREENWOOD EMERGENCY VEHICLES, INC		4/10/2026		98538
	12802	RESCUE REPAIRS	0.00	\$23,515.67	0.00	23,515.67
	Desc: RESCUE REPAIRS		Acct: 10-221-418-0000	HFD -PROPERTY & LIABILITY INSURA		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 11
User: florentina

ReportAPINHDPmtByDate

Check Date: 4/10/2026 - 4/10/2026

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				23,515.67	0.00	23,515.67
020160	GREY SKY TRAINING AND CONSULTING				4/10/2026	98539
	03.25.2026	CSO RIFLE	0.00	\$430.00	0.00	430.00
	Desc:	CSO RIFLE	Acct: 10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFI		
Vendor Total:				430.00	0.00	430.00
021450	HARTFORD, TOWN OF		TOWN OF HARTFORD		4/10/2026	98540
	113640,00464397	BRIGGS PARK	0.00	\$90.02	0.00	90.02
	Desc:	BRIGGS PARK	Acct: 10-521-328-0000	PR -WATER		
	120800,00464400	RADCLIFF PARK	0.00	\$45.01	0.00	45.01
	Desc:	RADCLIFF PARK	Acct: 10-521-328-0000	PR -WATER		
	121050,00464401	319 LATHAM WKS LN	1,818.28	\$1,818.28	0.00	1,818.28
	Desc:	319 LATHAM WKS LN	Acct: 60-961-328-0000	WATER		
	130125,00464396	171 BRIDGE STREET - TH	0.00	\$285.66	0.00	285.66
	Desc:	171 BRIDGE STREET - TH	Acct: 10-161-328-0000	TH -WATER		
	141120,00464398	43 HIGHLAND AVE - POOL	0.00	\$436.72	0.00	436.72
	Desc:	43 HIGHLAND AVE - POOL	Acct: 10-512-328-0000	PR -WATER		
	141210,00464399	45 HIGHLAND AVE - WABA	0.00	\$2,012.48	0.00	2,012.48
	Desc:	45 HIGHLAND AVE - WABA	Acct: 10-530-328-0000	PR -WATER		
	112780,00464395	173 AIRPORT RD	0.00	\$1,781.34	0.00	1,781.34
	Desc:	173 AIRPORT RD	Acct: 10-321-328-0000	DPW -WATER		
	110390,00464402	262 NORTH MAIN STREET	0.00	\$327.18	0.00	327.18
	Desc:	262 NORTH MAIN STREET	Acct: 10-421-328-0000	SEN -WATER		
Vendor Total:				6,796.69	0.00	6,796.69
021501	HARTFORD SCHOOL DISTRICT		HARTFORD SCHOOL DISTRICT		4/10/2026	98541
	03.27.2026	GIRLS LACROSSE	0.00	\$1,155.00	0.00	1,155.00
	Desc:	HS Girls Lacrosse Camp	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				1,155.00	0.00	1,155.00
021780	HAUSLER, SCOTT		SCOTT HAUSLER		4/10/2026	98542
	04.02.2026	REIMBURSEMENT	0.00	\$98.81	0.00	98.81
	Desc:	Reimbursement for Parks Crew Spring	Acct: 10-511-311-0000	PR -TRAVEL & MEETINGS		
Vendor Total:				98.81	0.00	98.81
022035	HEARTLINE FITNESS PRODUCTS, INC				4/10/2026	98543
	CINV-15904	FITNESS EQUIP MAINTENANCE	0.00	\$180.00	0.00	180.00
	Desc:	FITNESS EQUIP MAINTENANCE	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:				180.00	0.00	180.00
022890	HOLIDAYGOO, INC				4/10/2026	98544
	22156	SPRING EGG SCRAMBLE	0.00	\$337.00	0.00	337.00
	Desc:	Spring Egg Scramble	Acct: 10-516-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:				337.00	0.00	337.00
023437	IMAGE TREND, INC				4/10/2026	98545

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 12
User: florentina

ReportAPINHDD_PmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	PS-INV123687	VALIDATION SOFTWARE FEE	0.00	\$612.52	0.00	612.52
	Desc:	VALIDATION SOFTWARE FEE	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
		Vendor Total:		612.52	0.00	612.52
023461	INET COMMUNICATIONS			4/10/2026		98546
	32090	TELEPHONES - APRIL 2026	0.00	\$111.15	0.00	111.15
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-121-324-0000	TM -TELEPHONE		
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-151-324-0000	TC -TELEPHONE		
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-171-324-0000	FIN -TELEPHONE		
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-174-324-0000	ASE -TELEPHONE		
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-181-324-0000	IT -TELEPHONE		
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-511-324-0000	PR -TELEPHONE		
	Desc:	TELEPHONES - APRIL 2026	Acct: 10-622-324-0000	PDZ -TELEPHONE		
		Vendor Total:		111.15	0.00	111.15
024800	JOE'S EQUIPMENT SERVICE			4/10/2026		98547
	4-106651	OIL FILTERS	0.00	\$105.70	0.00	105.70
	Desc:	OIL FILTERS	Acct: 10-527-320-0000	PR -EQUIP OPERATION & MAINT		
		Vendor Total:		105.70	0.00	105.70
026759	LOWERY PROPERTY SERVICES			4/10/2026		98548
	M1083	BRUSH CLEARING	0.00	\$1,485.00	0.00	1,485.00
	Desc:	Stormwater buchs clearing	Acct: 10-527-318-0000	PR -CONTRACTED SERVICES		
		Vendor Total:		1,485.00	0.00	1,485.00
027750	DEAD RIVER COMPANY		DEAD RIVER COMPANY	4/10/2026		98549
	4935943,2479	PROPANE 38.8G@\$1.5219 275 DEPOT ST	59.83	\$59.83	0.00	59.83
	Desc:	PROPANE 38.8G@\$1.5219 275 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT		
	4935943,96322	PROPANE WABA	0.00	\$1,806.14	0.00	1,806.14
	Desc:	PROPANE 240.4G@\$1.8505 WABA	Acct: 10-530-327-0000	PR -BUILDING HEAT		
	Desc:	PROPANE 879.8G@\$1.5218 WABA	Acct: 10-530-327-0000	PR -BUILDING HEAT		
		Vendor Total:		1,865.97	0.00	1,865.97
028500	LUNDRIGAN, SHAWN		SHAWN LUNDRIGAN	4/10/2026		98550
	APR'26	RETIREE HEALTH INS REIMB - APR'26	0.00	\$480.45	0.00	480.45
	Desc:	RETIREE HEALTH INS REIMB - APR'26	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
		Vendor Total:		480.45	0.00	480.45
029380	MARCO EQUIPMENT SALES LLC			4/10/2026		98551
	12624	PARTS	0.00	\$201.54	0.00	201.54
	Desc:	AMB 19	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
		Vendor Total:		201.54	0.00	201.54
029815	MASON, W.B. COMPANY, INC		W.B. MASON COMPANY, INC	4/10/2026		98552
	260811219	COFFEE	0.00	\$201.57	0.00	201.57
	Desc:	COFFEE	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	260909394	OFFICE SUPPLY	0.00	\$5.19	0.00	5.19
	Desc:	OFFICE SUPPLY	Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 13
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	260931147	PAPER CLIPS	0.00	\$13.43	0.00	13.43
	Desc: PAPER CLIPS		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
	260931311	OFFICE SUPPLIES	0.00	\$30.98	0.00	30.98
	Desc: OFFICE SUPPLIES		Acct: 10-511-323-0000	PR -MATERIAL & SUPPLIES		
	260931582	OFFICE SUPPLIES	0.00	\$9.57	0.00	9.57
	Desc: OFFICE SUPPLIES		Acct: 10-511-323-0000	PR -MATERIAL & SUPPLIES		
	261025051	SUPPLIES	0.00	\$36.02	0.00	36.02
	Desc: OFFICE SUPPLIES		Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
	260951331	OFFICE SUPPLY	16.64	\$16.64	0.00	16.64
	Desc: OFFICE SUPPLY		Acct: 30-971-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			313.40	0.00	313.40
029886	MAYFIELD, WILLIAM BRETT		WILLIAM BRETT MAYFIELD		4/10/2026	98553
	02.02-25.2026	YOUTH KARATE	0.00	\$324.00	0.00	324.00
	Desc: YOUTH KARATE		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:			324.00	0.00	324.00
029905	MAYO, JEFFREY		JEFFREY MAYO		4/10/2026	98554
	JAN-MAR'26	GYM REIMBURSEMENTS	0.00	\$124.15	0.00	124.15
	Desc: GYM MEMBERSHIP		Acct: 10-271-313-0000	DISP -MEMBERSHIP DUES		
	Vendor Total:			124.15	0.00	124.15
030200	MCMASTER-CARR SUPPLY COMPANY		MCMASTER-CARR SUPPLY CO		4/10/2026	98555
	61795919	MATERIALS	111.91	\$111.91	0.00	111.91
	Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:			111.91	0.00	111.91
030760	MGT IMPACT SOLUTIONS, LLC				4/10/2026	98556
	MGT37911	FEB2026-INTERIM FINANCE DIR	0.00	\$16,061.94	0.00	16,061.94
	Desc: FEB2026-INTERIM FINANCE DIR		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
	MGT37954	INTERIM FIN DIRECTOR MAR'26	0.00	\$13,767.75	0.00	13,767.75
	Desc: INTERIM FIN DIRECTOR MAR'26		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
	Vendor Total:			29,829.69	0.00	29,829.69
031390	MODERN CLEANERS & TAILORS, INC				4/10/2026	98557
	MAR'26	UNIFORM CLEANING	0.00	\$356.25	0.00	356.25
	Desc: UNIFORM CLEANING		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORM CLEANING		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			356.25	0.00	356.25
031625	MOODY, SCOTT		SCOTT MOODY		4/10/2026	98558
	820269	UNIFORMS	0.00	\$39.95	0.00	39.95
	Desc: UNIFORM ALLOWANCE		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			39.95	0.00	39.95
031735	MORSE, SARAH A		SARAH A MORSE		4/10/2026	98559
	JAN-MAR'26	GYM REIMBURSEMENT	0.00	\$60.09	0.00	60.09

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 4/10/2026 - 4/10/2026

Page: 14
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: GYM MEMBERSHIP	Acct: 10-271-313-0000	DISP -MEMBERSHIP DUES		
	Vendor Total:		60.09	0.00	60.09
031875	MOTOROLA SOLUTIONS, INC		4/10/2026		98560
1187164730	SAA training	0.00	\$892.00	0.00	892.00
	Desc: SAA training	Acct: 10-181-315-0000	IT -RECRUITMENT & TRAINING		
	Vendor Total:		892.00	0.00	892.00
031892	MS&K, INC		4/10/2026		98561
18529	QUE-HARTLAND RD CULVERT 01.27-03.24	1,442.50	\$1,442.50	0.00	1,442.50
	Desc: QUE-HARTLAND RD CULVERT 01.27-03.24	Acct: 72-325-325-0560	TH Structures Program #BC2426		
	Vendor Total:		1,442.50	0.00	1,442.50
031920	MUDGETT, JENNETT & KROGH-WISNER, PC		4/10/2026		98562
116224	FYE 2026 AUDIT	0.00	\$2,000.00	0.00	2,000.00
	Desc: FYE 2026 AUDIT	Acct: 10-173-318-0000	FIN -CONTRACTED SERVICES		
	Vendor Total:		2,000.00	0.00	2,000.00
031955	MES SERVICE COMPANY, LLC	MES SERVICE COMPANY, LLC	4/10/2026		98563
IN2474547	UNIFORMS	0.00	\$170.78	0.00	170.78
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2455097	UNIFORMS	0.00	\$1,292.00	0.00	1,292.00
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2471703	UNIFORMS	0.00	\$728.05	0.00	728.05
	Desc: BADGES	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2451531	UNIFORMS	0.00	\$157.30	0.00	157.30
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2459088	UNIFORMS	0.00	\$132.00	0.00	132.00
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2470574	UNIFORMS	0.00	\$346.00	0.00	346.00
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2471176	UNIFORMS	0.00	\$98.00	0.00	98.00
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2476365	UNIFORMS	0.00	\$534.96	0.00	534.96
	Desc: HYDROTESTING	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
	Vendor Total:		3,459.09	0.00	3,459.09
034785	NORTHEAST COMMUNITY SOLAR LLC		4/10/2026		98564
5494	SOLAR ARRAY	1,109.00	\$1,584.31	0.00	1,584.31
	Desc: Solar Electricity March	Acct: 10-321-329-0000	DPW -ELECTRICITY		
	Desc: Solar Electricity March	Acct: 60-961-329-0000	ELECTRICITY		
	Vendor Total:		1,584.31	0.00	1,584.31
035002	CASELLA WASTE SYSTEMS, INC	CASELLA WASTE SYSTEMS, INC	4/10/2026		98565
9600004122MAR'26	TRASH REMOVAL - MAR'26 TH	0.00	\$521.98	0.00	521.98
	Desc: TRASH REMOVAL - MAR'26 TH	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
9600004148MAR'26	TRASH REMOVAL - MAR'26 BUGBEE	0.00	\$527.97	0.00	527.97
	Desc: TRASH REMOVAL - MAR'26 BUGBEE	Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES		

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 15
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	9600291752MAR'26	TRASH REMOVAL - MAR'26 WABA	0.00	\$339.68	0.00	339.68
	Desc:	TRASH REMOVAL - MAR'26 WABA	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:			1,389.63	0.00	1,389.63
035545	NUCAR FORD OF LEBANON			4/10/2026		98566
	107188	CRUISER REPAIR	0.00	\$646.36	0.00	646.36
	Desc:	CRUISER REPAIR	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	107139	CRUISER REPAIR	0.00	\$350.34	0.00	350.34
	Desc:	CRUISER REPAIR	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	107140	CRUISER REPAIR	0.00	\$752.59	0.00	752.59
	Desc:	CRUISER REPAIR	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	107435	PARTS	0.00	\$320.10	0.00	320.10
	Desc:	AMB 19 AMB 22	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
	Vendor Total:			2,069.39	0.00	2,069.39
036115	ONION RIVER ANIMAL HOSPITAL			4/10/2026		98567
	804529349	K9 MEDICATION	0.00	\$220.30	0.00	220.30
	Desc:	K9 MEDICATION	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
	Vendor Total:			220.30	0.00	220.30
036860	PEDIATRIC EMERGENCY STANDARDS INC			4/10/2026		98568
	INV-13806	MED SOFTWARE	0.00	\$2,542.15	0.00	2,542.15
	Desc:	MED SOFTWARE	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
	Vendor Total:			2,542.15	0.00	2,542.15
037551	PITNEY BOWES BANK INC		PITNEY BOWES BANK INC	4/10/2026		98569
	MAR'26	POSTAGE	863.58	\$1,764.43	0.00	1,764.43
	Desc:	Postage	Acct: 10-121-322-0000	TM -POSTAGE		
	Desc:	Postage	Acct: 10-171-322-0000	FIN -POSTAGE		
	Desc:	Postage	Acct: 10-151-322-0000	TC -POSTAGE		
	Desc:	Postage	Acct: 10-622-322-0000	PDZ -POSTAGE		
	Desc:	Postage	Acct: 10-175-322-0000	DEL -POSTAGE		
	Desc:	Postage	Acct: 10-174-322-0000	ASE -POSTAGE		
	Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
	Desc:	Postage	Acct: 55-955-322-0000	POSTAGE		
	Desc:	Postage	Acct: 60-965-322-0000	POSTAGE		
	Desc:	Postage	Acct: 65-965-322-0000	POSTAGE		
	Vendor Total:			1,764.43	0.00	1,764.43
038172	LL DATA DESIGNS LLC			4/10/2026		98570
	2026-T037	DIGITAL SOLUTIONS RECORDKEEPING	0.00	\$50.00	0.00	50.00
	Desc:	DIGITAL SOLUTIONS RECORDKEEPING	Acct: 10-151-311-0000	TC -TRAVEL & MEETINGS		
	Vendor Total:			50.00	0.00	50.00
038480	PRI MANAGEMENT GROUP			4/10/2026		98571
	37214	TRAINING	0.00	\$676.60	0.00	676.60
	Desc:	TRAINING	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 16
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			676.60	0.00	676.60
039180	QUILLIA, BRETT	BRETT QUILLIA	4/10/2026		98572
03.24.2026	MEAL REIMBURSEMENT-FDIC	0.00	\$324.00	0.00	324.00
Desc:	MEAL REIMBURSEMENT	Acct: 10-221-311-0000	HFD -TRAVEL & MEETINGS		
Vendor Total:			324.00	0.00	324.00
039510	RC CLEANING LLC	RC CLEANING LLC	4/10/2026		98573
601	TH CLEANING - MARCH 2026	0.00	\$2,678.00	0.00	2,678.00
Desc:	TH CLEANING - MARCH 2026	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
603	CLEANING SERVICES - LIB	0.00	\$412.00	0.00	412.00
Desc:	CLEANING SERVICES - LIB	Acct: 10-524-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			3,090.00	0.00	3,090.00
039710	REED TRUCK SERVICES INC	SG REED TRUCK SERVICES INC,	4/10/2026		98574
32950	PARTS	0.00	\$531.48	0.00	531.48
Desc:	Strap, Fuel Tank & Nuts	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
CM32910	RETURNS	0.00	\$-498.92	0.00	-498.92
Desc:	RETURNS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			32.56	0.00	32.56
040508	ROBERT HALF INC		4/10/2026		98575
66050056	FINANCE TEMP - W/E 03.20.2026	0.00	\$1,533.37	0.00	1,533.37
Desc:	FINANCE TEMP - W/E 03.20.2026	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
Vendor Total:			1,533.37	0.00	1,533.37
040710	THOMPSON SITE SERVICES		4/10/2026		98576
2478	SNOW REMOVAL - MAR'26	0.00	\$1,980.00	0.00	1,980.00
Desc:	SNOW REMOVAL - MAR'26	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
Desc:	SNOW REMOVAL - MAR'26	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
Desc:	SNOW REMOVAL - MAR'26	Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES		
Desc:	SNOW REMOVAL - MAR'26	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
2441	SNOW REMOVAL - FEB'26	0.00	\$5,775.00	0.00	5,775.00
Desc:	Visitor Center	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
Desc:	Bugbee Senior Center	Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES		
Desc:	Municipal Building	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
Desc:	South Main Parking	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			7,755.00	0.00	7,755.00
040765	ROLLINS, FLORENTINA N		4/10/2026		98577
10.29.2025	DENTAL DEDUCTION REIMBURSEMENT 1/3	0.00	\$25.00	0.00	25.00
Desc:	DENTAL DEDUCTION REIMBURSEMENT 1/3	Acct: 10-171-230-0000	FIN -DENTAL		
Vendor Total:			25.00	0.00	25.00
041450	SABIL & SONS, INC	SABIL & SONS, INC	4/10/2026		98578
17300	RENTAL	0.00	\$850.00	0.00	850.00
Desc:	STORAGE CONTAINER	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 4/10/2026 - 4/10/2026

Page: 17
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			850.00	0.00	850.00
041650	SCHAAL ELECTRIC, P.C.		4/10/2026		98579
6822	SERVICE CALL	1,010.33	\$1,010.33	0.00	1,010.33
Desc:	Parts & Labor	Acct: 60-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			1,010.33	0.00	1,010.33
042802	SL MERIWETHER SOLAR I LLC		4/10/2026		98580
03.30.2026	SOLAR WLW 19 JAN 2026-19 MAR 2026	1,252.83	\$1,252.83	0.00	1,252.83
Desc:	SOLAR WLW 19 JAN 2026-19 MAR 2026	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:			1,252.83	0.00	1,252.83
043876	STANTEC CONSULTING SERVICES, INC		4/10/2026		98581
179451179,2533407	I-91 EXIT 11 SIDEWALK IMPROVEMENTS	21,002.55	\$21,002.55	0.00	21,002.55
Desc:	I-91 EXIT 11 SIDEWALK IMPROVEMENTS	Acct: 70-623-318-7027	STP 14(4) RT 5 @ I91 ENG & CONS SII		
Vendor Total:			21,002.55	0.00	21,002.55
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE	4/10/2026		98582
7009293496	SUPPLIES	0.00	\$297.82	0.00	297.82
Desc:	OFFICE SUPPLIES	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Desc:	FILING CABINETS	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Vendor Total:			297.82	0.00	297.82
044204	STEARNS SEPTIC SERVICE, LLC		4/10/2026		98583
9581033126	HAULING	1,884.00	\$1,884.00	0.00	1,884.00
Desc:	Quechee Main PS Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,884.00	0.00	1,884.00
044220	STERICYCLE, INC		4/10/2026		98584
1000877702	MED DISPOSAL	0.00	\$38.20	0.00	38.20
Desc:	MEDICAL DISPOSAL	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			38.20	0.00	38.20
044560	STRATUS TELECOM LLC		4/10/2026		98585
25348	FAX SERVICES - APR'26	0.00	\$139.31	0.00	139.31
Desc:	FAX SERVICES - APR'26	Acct: 10-271-324-0000	DISP -TELEPHONE		
Desc:	FAX SERVICES - APR'26	Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc:	FAX SERVICES - APR'26	Acct: 10-211-324-0000	HPD -TELEPHONE		
Desc:	FAX SERVICES - APR'26	Acct: 10-121-324-0000	TM -TELEPHONE		
Vendor Total:			139.31	0.00	139.31
045484	TELEPHONE & NETWORK TECHNOLOGIES		4/10/2026		98586
849259	TELEPHONES	205.00	\$205.00	0.00	205.00
Desc:	TELEPHONES	Acct: 55-953-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 50-954-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 65-963-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 50-954-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 50-954-324-0000	TELEPHONE		

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 18
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
849280	WELCOME CONSOLE PHONE	0.00	\$316.00	0.00	316.00
Desc: WELCOME CONSOLE PHONE	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
Vendor Total:			521.00	0.00	521.00
045559	THE WHEEL HOUSE LLC		4/10/2026		98587
11.10.2025	BIKE ACCESSORIES	541.92	\$541.92	0.00	541.92
Desc: BIKE ACCESSORIES	Acct: 72-211-211-0107		HPD: Donation Community Bank - EBike		
Vendor Total:			541.92	0.00	541.92
046000	TI-SALES, LLC		4/10/2026		98588
INV0195136	METERS	4,011.32	\$4,011.32	0.00	4,011.32
Desc: 5/8" x 1/2" Neptune Meters, washers	Acct: 55-954-323-0000		MATERIALS & SUPPLIES		
INV0195519	SUPPLIES	141.36	\$141.36	0.00	141.36
Desc: SUPPLIES	Acct: 55-953-323-0000		MATERIALS & SUPPLIES		
INV0191778	METERS	2,029.68	\$2,029.68	0.00	2,029.68
Desc: 1" Neptune T-10 Meter, Tariffs & me	Acct: 50-954-323-0000		MATERIAL & SUPPLIES		
Desc: 1" Neptune T-10 Meter, Tariffs & me	Acct: 55-954-323-0000		MATERIALS & SUPPLIES		
Vendor Total:			6,182.36	0.00	6,182.36
046027	TILLOTSON, LEE		4/10/2026		98589
04.10.2026	REIMBURSEMENTS	0.00	\$271.58	0.00	271.58
Desc: Boots	Acct: 10-325-326-0000		DPW -UNIFORMS		
Desc: Uniform Allowanct (Shirts)	Acct: 10-325-326-0000		DPW -UNIFORMS		
Vendor Total:			271.58	0.00	271.58
046062	TIMBER TENDER		4/10/2026		98590
1866	TREE REMOVAL SERVICES	0.00	\$625.00	0.00	625.00
Desc: fell of pine tree	Acct: 10-527-318-0000		PR -CONTRACTED SERVICES		
1867	TREE REMOVAL SERVICES	0.00	\$2,640.00	0.00	2,640.00
Desc: removal of boxelder trees and hazar	Acct: 10-521-318-0000		PR -CONTRACTED SERVICES		
Vendor Total:			3,265.00	0.00	3,265.00
046200	TOWNLINE EQUIPMENT SALES INC		4/10/2026		98591
WC99040	MISC PARTS	1,564.47	\$1,564.47	0.00	1,564.47
Desc: Misc parts	Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,564.47	0.00	1,564.47
047190	USABBLUEBOOK	USABBLUEBOOK	4/10/2026		98592
INV01006957	SUPPLIES	472.78	\$472.78	0.00	472.78
Desc: SUPPLIES	Acct: 60-964-320-0100		EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			472.78	0.00	472.78
047297	UNITED STATES POSTAL SERVICE		4/10/2026		98593
04.02.2026	POSTAGE	0.00	\$200.00	0.00	200.00
Desc: HFD	Acct: 10-221-322-0000		HFD -POSTAGE		
Desc: HPD	Acct: 10-211-322-0000		HPD -POSTAGE		
Vendor Total:			200.00	0.00	200.00

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 19
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
047497	UPPER VALLEY AQUATIC CENTER			4/10/2026	98594
161	TRAINING	0.00	\$5,120.00	0.00	5,120.00
Desc:	PERSONAL TRAINING	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:			5,120.00	0.00	5,120.00
047505	UPPER VALLEY AWARDS, PRINTING			4/10/2026	98595
43	BUSINSESS CARDS/NAME PLATE	0.00	\$113.00	0.00	113.00
Desc:	BUSINSESS CARDS/NAME PLATE	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:			113.00	0.00	113.00
048215	VALLEY MACHINE KNIFE LLC			4/10/2026	98596
132816	ICE KNIFES	0.00	\$129.00	0.00	129.00
Desc:	ICE KNIFES	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			129.00	0.00	129.00
048300	VALLEY NEWS	VALLEY NEWS		4/10/2026	98597
129897,4453026	PARKS LABORER TURF-CREW LEAD	0.00	\$225.50	0.00	225.50
Desc:	PARKS LABORER TURF-CREW LEAD	Acct: 10-511-312-0000	PR -ADVERTISING		
Vendor Total:			225.50	0.00	225.50
050200	VERMONT LEAGUE OF CITIES AND TOWNS			4/10/2026	98598
20251260-A01	CLAIM 11.18.25 WILSON GARRETT	0.00	\$780.00	0.00	780.00
Desc:	CLAIM 20251260-A01	Acct: 10-221-418-0000	HFD -PROPERTY & LIABILITY INSURA		
Vendor Total:			780.00	0.00	780.00
050455	VERMONT LIFE SAFETY LLC			4/10/2026	98599
56961	INSPECTIONS	0.00	\$207.00	0.00	207.00
Desc:	EXTINGUISHER INSPECTIONS	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
56868	FIRE ALARM TESTING	360.00	\$360.00	0.00	360.00
Desc:	FIRE ALARM TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			567.00	0.00	567.00
051400	VERMONT STATE TREASURER LICENSES	VERMONT STATE TREASURER		4/10/2026	98600
2026 JAN-MAR	9 MARRIAGE LICENSES	0.00	\$585.00	0.00	585.00
Desc:	9 MARRIAGE LICENSES	Acct: 10-151-316-0000	TC -STATE PAYMENT - LICENSES		
Vendor Total:			585.00	0.00	585.00
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY		4/10/2026	98601
95449458	PARTS	447.40	\$447.40	0.00	447.40
Desc:	PARTS	Acct: 60-961-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			447.40	0.00	447.40
053040	WHITE RIVER CAR WASH			4/10/2026	98602
FEB'26	CAR WASH	0.00	\$287.30	0.00	287.30
Desc:	FLEET CAR WASH	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
MAR'26	CAR WASH	0.00	\$497.57	0.00	497.57
Desc:	FLEET CAR WASH	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		

Report Date: 4/10/26
3:21PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 20
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			784.87	0.00	784.87
053215	WHITEWAY II, GRANT H	GRANT WHITEWAY		4/10/2026	98603
03.27.2026	BOY LACROSSE	0.00	\$1,578.50	0.00	1,578.50
Desc:	HS Lax Camp	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			1,578.50	0.00	1,578.50
055310	ZOLL MEDICAL CORPORATION			4/10/2026	98604
4457663	MED EQUIP	0.00	\$243.00	0.00	243.00
Desc:	MEDICAL EQUIPMENT	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			243.00	0.00	243.00
060110	NATIONAL - METER	NATIONAL BUSINESS TECHNOLOGIES LLC		4/10/2026	98605
IN722957	METER COPIER - DPW	28.96	\$28.96	0.00	28.96
Desc:	METER COPIER - DPW-C4791	Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			28.96	0.00	28.96
060112	NATIONAL BUSINESS TECHNOLOGIES			4/10/2026	98606
5038124876	LEASE COPIER - APR'26 - WABA	0.00	\$90.46	0.00	90.46
Desc:	LEASE COPIER - APR'26 - WABA C4794	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			90.46	0.00	90.46
060113	WELLS FARGO VENDOR FINANCIAL SERVIC			4/10/2026	98607
5038234996	LEASE COPIER - 04.15-05.14 FD#2	0.00	\$91.13	0.00	91.13
Desc:	LEASE COPIER - 04.15-05.14 FD#2	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
Vendor Total:			91.13	0.00	91.13
060124	GREEN MAPLE, LLC	GREEN MAPLE, LLC		4/10/2026	98608
CC-202507-39B	SOLAR ARRAY BUGBEE	0.00	\$875.71	0.00	875.71
Desc:	SOLAR ARRAY BUGBEE	Acct: 10-421-329-0000	SEN -ELECTRICITY / GAS		
Vendor Total:			875.71	0.00	875.71
060305	SANTANDER LEASING LLC	SANTANDER BANK, N.A.		4/10/2026	98609
20353444	LADDER TRUCK PAYMNT#7	0.00	\$93,506.67	0.00	93,506.67
Desc:	LADDER TRUCK PAYMNT#7 INT	Acct: 10-912-542-0017	TM -Lease I- Ladder Truck #002-002370		
Desc:	LADDER TRUCK PAYMNT#7 PRINCIPAL	Acct: 10-912-542-0008	TM -Lease P- Ladder Truck #002-002371		
Vendor Total:			93,506.67	0.00	93,506.67
500894	SECURSHRED	SECURSHRED		4/10/2026	98610
524805	SHREDDING SERVICES	0.00	\$25.00	0.00	25.00
Desc:	SHREDDING SERVICES	Acct: 10-325-318-0000	DPW -CONTRACT SERVICES		
525594	SHREDDING SERVICES	0.00	\$25.00	0.00	25.00
Desc:	SHREDDING SERVICES	Acct: 10-121-318-0000	TM -CONTRACT SERVICES		
Vendor Total:			50.00	0.00	50.00
501002	ECHO COMMUNICATIONS, INC			4/10/2026	98611
44930	SPRING/SUMMER BROCHURE 2026	0.00	\$1,034.00	0.00	1,034.00

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 21
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Spring/Summer 2026 Program Guides	Acct: 10-511-312-0000	PR -ADVERTISING		
Vendor Total:			1,034.00	0.00	1,034.00
501936	VIKING-CIVES USA		4/10/2026		98612
4552381	CHAIN H-4	0.00	\$1,244.50	0.00	1,244.50
Desc:	Chain Viking Side Dump	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Desc:	Freight	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,244.50	0.00	1,244.50
502361	WUNDERLICH, MAX	MAX WUNDERLICH	4/10/2026		98613
886769	REFUND - YOUTH LACROSSE	0.00	\$45.00	0.00	45.00
Desc:	REFUND - YOUTH LACROSSE	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:			45.00	0.00	45.00
503072	LEDOUX, JEFFREY		4/10/2026		98614
887069	REFUND - YOUTH SOFTBALL	0.00	\$40.00	0.00	40.00
Desc:	REFUND - YOUTH SOFTBALL	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:			40.00	0.00	40.00
503073	FISHER-SASS, TORRELEE		4/10/2026		98615
02.10.2026	NOFA - FARMERS MARKET	0.00	\$90.00	0.00	90.00
Desc:	NOFA - FARMERS MARKET	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
Vendor Total:			90.00	0.00	90.00
FUND 1 0	HRA / FSA / DCR	Bank Total:		359,308.43	
FUND 1 0 HRA	HRA / FSA / DCR				
032103	MVP HEALTH - HRA / DCRA		4/10/2026		1084
FEB'26	MVP HRA DCRA FSA - FEB'26	9,375.65	\$66,189.55	0.00	66,189.55
Desc:	MVP HRA/DCRA/FSA	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-151-225-0000	TC -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-174-225-0000	ASE -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-181-225-0000	IT -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-221-225-0000	HFD -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-312-225-0000	DPW -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-312-418-0100	DPW -Retiree Health Insurance		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-325-225-0000	DPW -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-511-225-0000	PR -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-514-225-0000	PR -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-530-225-0000	PR -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 10-622-225-0000	PDZ -HRA/CHOICECARE CARD		
Desc:	MVP HRA/DCRA/FSA	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 22
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	MVP HRA/DCRA/FSA	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA/DCRA/FSA	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA/DCRA/FSA	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA/DCRA/FSA	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA/DCRA/FSA	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA/DCRA/FSA	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA/DCRA/FSA	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA/DCRA/FSA	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
MAR'26		MVP HRA DCRA FSA - MAR'26	2,414.95	\$36,126.48	0.00	36,126.48
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-151-225-0000	TC -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-174-225-0000	ASE -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-181-225-0000	IT -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-312-225-0000	DPW -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-325-225-0000	DPW -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-511-225-0000	PR -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 10-514-225-0000	PR -HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
	Desc:	MVP HRA DCRA FSA - MAR'26	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:				102,316.03	0.00	102,316.03
FUND 1 0 HRA			Bank Total:		102,316.03	
Holdback Total					469,769.58	
Batch Totals:		0.00	85,116.73	0.00	554,886.31	

Report Date: 4/10/26
3:21PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 4/10/2026 - 4/10/2026

Page: 23
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ IDA GRIESEMER
_____ ERIK KRAUSS
_____ ASHLEY ANDREAS
_____ MIRANDA DUPRE
_____ MICHAEL EIGENBRODE
_____ MARY M. ERDEI
_____ TIMOTHY FARIEL
_____ JOHN HAVERSTOCK
_____ LIZA FREDRICKSON
_____ JOSEPH MAJOR