



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, August 5, 2025, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom: <https://zoom.us/j/91619901314>
Live stream the meeting on YouTube: <https://www.youtube.com/@junctionartsandmedia>

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance (6:01)
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board (6:02)
 - a. Consider the Approval for the Local Cannabis License #S-000013122; for Easy Green Genetix LLC.
 - b. Consider the Approval for the Local Cannabis License #S-000012661; for Altius THC LLC.
- V. Order of Agenda (6:12)
- VI. Selectboard
 1. Public Comment (6:13)

Public comment is an opportunity for the public to comment. It is not the place for dialogue. Questions about Town Operations? Please Contact the [Town Manager](#).
 2. Selectboard Comments and Announcements (6:23)
 3. Appointments (6:30)
 - a. Consider the Re-Appointment of Susan Mullens to the Hartford Committee on Racial Equity and Inclusion (HCOREI) for a two year term beginning August 5, 2025 and ending August 4, 2027.
 - b. Consider the Appointment of Gaal Shephard Crowl to Hartford's Tree Board for a three year term beginning August 5, 2025 and ending August 4, 2028.
 4. Town Manager Report (6:40)

Significant Activity Reports Link: <https://www.hartford-vt.org/Archive.aspx?ADID=516>
 5. Board Report, Motions & Ordinances
 - a. Update from the Hartford Community Coalition (6:45)
 - b. Consider and Approve Receipt of Donations (6:55)
 1. HPD E-Bike Purchase
 2. HPD K9 Vehicle Purchase
 3. HPD K9 Vehicle Purchase
 4. HPD Drone Purchase
 - c. Consider Proposal to Purchase New K9 Cruiser (7:15)
 - d. Update Rankings of Pre-Qualified Engineers (7:30)
 - e. Consider Acceptance of Structures Grant for Quechee-Hartland Road Culvert Engineering (7:40)
 - f. Authorize Town Manager to Bid at Tax Sale (7:50)
 - g. Discuss FY2027 Budget Guidance for Staff (8:00)
 - h. Continued Discussion of Selectboard Vacancy (8:15)
 - i. Consider Adoption of Selectboard Work Plan (8:30)
- VII. Commission Reports (8:45)
- VIII. Consent Agenda (8:55)

Approve Payroll Ending: 8/2/2025
Approve A/P Manifest: 8/1/2025 & 8/7/2025
Approve Meeting Minutes of: 7/22/2025
Future Meetings Approved: 8/19/2025; 9/2/2025; 9/16/2025; 9/30/2025
- IX. Executive Session: Personnel: Selection of Additional Members of Bugbee Building Renovation Committee; Update on Clerical Union Contract Negotiations. (9:00)
- X. Adjourn the Selectboard Meeting (9:30)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or the Town Manager's office no later than 5pm on Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the

board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

TO: Hartford Cannabis Control Commission
John Haverstock, Town Manager

FROM: Lisa O'Neil, Town Clerk

RE: CCB Application #S-000013122
Easy Green Genetix LLC)

DATE: July 25, 2025

Attached please find:

- VT Cannabis Control Board (CCB) submitted application #S-000013122-Redacted (Easy Green Genetix LLC)
- Application for Local Cannabis License-Town of Hartford (Redacted) with Department Signature Pages labeled as follows:
 - Exhibit A: Fire Marshal
 - Exhibit B: Planning & Development
 - Exhibit C: Town Clerk
 - Exhibit D: Public Works

JUL 21 2025

Application for Local Cannabis License
Town of Hartford

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. Applicant Information

Name: Easy Green Genetics LLC

Doing Business As: _____

Mailing Address: _____, WRTJ, VT 05001

Telephone Number: 802-299-9427

Email: Stephanie@whiterivergroup.com

2. Owner/Agent Contact Information

Name: Stephanie Waterman & Kendall Smith

Mailing Address: _____, WRTJ, VT 05001

Telephone Number: 802-299-9427

Email: Stephanie@whiterivergroup.com

3. Property address where use will occur in the Town

4. Licensing Information

Type of License Requested (check all that apply)

License Type	Tier (if applicable)	Date Applied for State Permit	State Permit Number (if Issued)
☐ Outdoor Cultivation*			
☒ Indoor Cultivation*	1		
☐ Mixed Cultivation*			
☐ Retail			
☐ Manufacturing*			
☐ Testing			
☐ Wholesale			

Note: * Requires indication of tier. For more information on tiers, visit www.ccb.vermont.gov

5. Local Compliance Information

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	yes
Has the ZOA determined if the use is permitted in the location you have identified?	yes
If yes, has the ZOA determined if a new zoning permit required?	no - already done
If a zoning permit is required, what is the date the complete application was accepted for review?	n/a
Has the zoning permit been issued? If so, what is the effective date.	yes June or July 2023
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	no
If yes, how many gallons per day have been requested?	n/a
Has an allocation been granted? If so, please attach approval for allocation.	n/a

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Stephanie Waterman Date 7/21/25
Printed Name Stephanie Waterman

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Exhibit A

JUL 22 2025

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

Stephanie Waterman

Date

7/21/25

Printed Name

Stephanie Waterman

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only - Do Not Write Below This Line

Department Sign Offs

Building Code/Fire

Prevention: Non-Jurisdictional

Town Clerk: _____

Planning &

Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Exhibit B

JUL 22 2025

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

Stephanie Waterman

Date

7/21/25

Printed Name

Stephanie Waterman

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Jo Ann Ellis 7/22/25

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____

Date of CCC Meeting: _____

Action by CCC: _____

Date Follow-up sent: _____

Exhibit C

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Stephanie Waterman Date 7/21/25
Printed Name Stephanie Waterman

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: Lisa M. O'Neil 7/25/25

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Exhibit D

JUL 25 2025

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Stephanie Waterman Date 7/21/25
Printed Name Stephanie Waterman

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

DPW Note: Home Occupation presumed to not increase the design flow of any component of the potable water supply or wastewater system or modify other operational requirements of a potable water supply or wastewater system per Environmental Protection Rules Chapter 1 Wastewater System and Potable Water Supply Rules Effective: November 6, 2023. No allocation required from DPW.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Public Works: CDH 7/25/25

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

VT CCB: Application S-000013122 LCC Submission

From noreply@salesforce.com <noreply@salesforce.com>
on behalf of
VCCB Applications <ccb.applications@vermont.gov>

Date Mon 7/21/2025 1:13 PM

To pnulty@hartford-vt.org.invalid <pnulty@hartford-vt.org.invalid>; Lisa O'Neil <loneil@hartford-vt.org>; John Haverstock <jhaverstock@hartford-vt.org>

Cc steph_waterman@hotmail.com <steph_waterman@hotmail.com>; scrogmaster315@gmail.com
<scrogmaster315@gmail.com>

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

The Cannabis Control Board has received an application for licensure, S-000013122, Indoor Cultivator Tier 1 Small Cultivator Renewal, that falls within the jurisdiction of your Local Control Commission. The Board's [Guidance for Municipalities](#) explains applicable laws and procedures.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

*Business Legal Name and Registered: Easy Green Genetix LLC Alternatives: Easy Green Genetix LLC
Address: White River Junction, VT. 05001*

Principals and Controlling Entities: Stephanie Waterman, Kendall Smith

Primary Contact's email address: stephanie@whiterivergrowpro.com

Primary Contact's phone number: (802) 299-9427

For this license type, the applicant is asked the following questions which may be relevant to your review:

- *Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?*
 - Yes

- *Is your proposed Cannabis Establishment project in a public building?*
 - No

- *Is the physical site of operation on a municipal water supply?*
 - Yes

All applicants are required to comply with Division of Fire Safety (DFS) requirements. The CCB documents compliance a non-jurisdictional letter or fire safety inspection report.

When your Local Control Commission has acted on the license, please share minutes recording the action by emailing CCB.Applications@vermont.gov

Thank you,

Cannabis Control Board

*For assistance, contact: (802) 828-1010
CCB.Applications@vermont.gov*



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

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website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

TO: Hartford Cannabis Control Commission
John Haverstock, Town Manager

FROM: Lisa O'Neil, Town Clerk

RE: CCB Application #S-000012661

DATE: July 29, 2025

Attached please find:

- VT Cannabis Control Board (CCB) submitted application #S000012661-Redacted (Altius THC LLC)
- Application for Local Cannabis License-Town of Hartford-Redacted with additional documents provided by applicant & Department Signature Pages labeled as follows:
 - Exhibit A: Fire Marshal
 - Exhibit B: Planning & Development
 - Exhibit C: Town Clerk
 - Exhibit D: Public Works

JUN 13 2025

Application for Local Cannabis License
Town of Hartford

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. Applicant Information

Name: Altius THC LLC
Doing Business As: Altius
Mailing Address: PO Box 228 Quechee, VT 05059
Telephone Number: 802-281-6782 office *802-342-6319-cell
Email: Tim @ altiuscannabis.com

2. Owner/Agent Contact Information

Name: Timothy Reiter
Mailing Address: 413 Skyline Dr S. Royalton, VT 05068
Telephone Number: 802-342-6319
Email: tim @ altiuscannabis.com

3. Property address where use will occur in the Town

Quechee, VT 05059

4. Licensing Information

Type of License Requested (check all that apply)

License Type	Tier (if applicable)	Date Applied for State Permit	State Permit Number (if Issued)
☐ Outdoor Cultivation*			
☐ Indoor Cultivation*			
☐ Mixed Cultivation*			
☐ Retail			
☐ Manufacturing*			
☐ Testing			
☒ Wholesale		2023	WHS20011

Note: * Requires indication of tier. For more information on tiers, visit www.ecb.vermont.gov

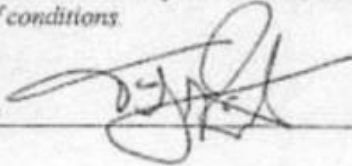
5. Local Compliance Information

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	Yes
Has the ZOA determined if the use is permitted in the location you have identified?	Yes
If yes, has the ZOA determined if a new zoning permit required?	NO
If a zoning permit is required, what is the date the complete application was accepted for review?	-
Has the zoning permit been issued? If so, what is the effective date.	-
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	No
If yes, how many gallons per day have been requested?	-
Has an allocation been granted? If so, please attach approval for allocation.	-

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature



Date

6/12/25

Printed Name

Timothy A. Reiter

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention:

Town Clerk:

Planning &
Development:

Public Works:

Cannabis Control Commission Review

License/Application #:

Date of CCC Meeting:

Action by CCC:

Date Follow-up sent:

Exhibit A

JUL 24 2025

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature



Date

6/12/25

Printed Name

Timothy A. Reiter

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention:

DFM Jerome

Town Clerk:

Planning &
Development:

Public Works:

Cannabis Control Commission Review

License/Application #:

Date of CCC Meeting:

Action by CCC:

Date Follow-up sent:

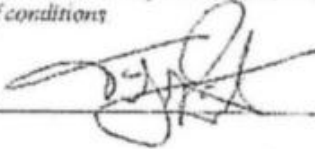
Exhibit B

JUN 16 2025

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand a failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature



Date

6/12/25

Printed Name

Timothy A. Reiter

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

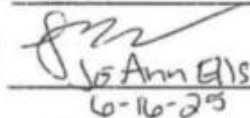
Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention:

Town Clerk: _____

Planning &
Development:


6-16-25

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Exhibit C

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand that failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature



Date

6/12/25

Printed Name

Timothy A. Reiter

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk:

Lisa M. O'Neil 7/24/2025

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____

Date of CCC Meeting: _____

Action by CCC: _____

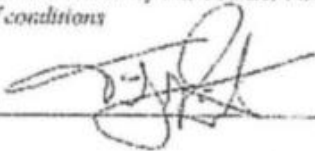
Date Follow-up sent: _____

Exhibit D

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand that failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature



Date

6/12/25

Printed Name

Timothy A. Reiter

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05091 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Public Works: _____


7/9/25

Cannabis Control Commission Review

License/Application #: _____

Date of CCC Meeting: _____

Action by CCC: _____

Date Follow-up sent: _____



Message

Details

JUL 29 2025



From: VCCB Applications

2:47 PM | Jul 1

To: Paula Nulty Cc: tim@altiuscannabis.com

The Cannabis Control Board has received an application for licensure, S-000012661, Wholesalers Renewal, that falls within the jurisdiction of your Local Control Commission. The Board's [Guidance for Municipalities](#) explains applicable laws and procedures.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered: Altius THC LLC Alternatives: Altius THC LLC

Address: Quechee, VT, 05059

Principals and Controlling Entities: Timothy Reiter, Christopher Hagedorn, Margaret Fitzgerald

Primary Contact's email address: tim@altiuscannabis.com

Primary Contact's phone number: (802) 342-6319

For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
 - Yes
- Is your proposed Cannabis Establishment project in a public building?
 - Yes

All applicants are required to comply with Division of Fire Safety (DFS) requirements. The CCB documents compliance a non-jurisdictional letter or fire safety inspection report.

When your Local Control Commission has acted on the license, please share minutes recording the action by emailing CCB.Applications@vermont.gov

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010

CCB.Applications@vermont.gov

RE: Checking in- CCB License renewal

JUL 29 2025

From CCB - Applications <CCB.Applications@vermont.gov>

Date Tue 7/29/2025 10:41 AM

To Tim Reiter <tim@altiuscannabis.com>

Cc Lisa O'Neil <loneil@hartford-vt.org>

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Please see our request below from 7/1/25.



VT CCB: Application S-000012661 LCC Submission

Message Details



From: VCCB Applications

To: Paula Nulty Cc: tim@altiuscannabis.com

2:47 PM | Jul 1

The Cannabis Control Board has received an application for licensure, S-000012661, Wholesalers Renewal, that falls within the jurisdiction of your Local Control Commission. The Board's [Guidance for Municipalities](#) explains applicable laws and procedures.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business and Marijuana Dispensary: Altius THC LLC Alternatives: Altius THC LLC
Address: Quechee, VT 05059

Principals and Controlling Entities: Timothy Reiter, Christopher Hagedorn, Margaret Fitzgerald

Primary Contact's email address: tim@altiuscannabis.com

Primary Contact's phone number: (802) 342-6319

For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
 - Yes
- Is your proposed Cannabis Establishment project in a public building?
 - Yes

All applicants are required to comply with Division of Fire Safety (DFS) requirements. The CCB documents compliance a non-jurisdictional letter or fire safety inspection report.

When your Local Control Commission has acted on the license, please share minutes recording the action by emailing CCB.Applications@vermont.gov

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010
CCB.Applications@vermont.gov

If you have any questions, please let me know.

Thanks,
Heather Munzberg-Edson
Licensing Agent
Vermont Cannabis Control Board
89 Main Street
Montpelier, VT 05620

From: Tim Reiter <tim@altiuscannabis.com>

Sent: Tuesday, July 29, 2025 9:40 AM

To: CCB - Applications <CCB.Applications@vermont.gov>

Subject: Fwd: Checking in- CCB License renewal

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Tim Reiter
CoFounder & Chief Operating Officer

tim@altiuscannabis.com
o: [802.281.6782](tel:802.281.6782)
m: [802.342.6319](tel:802.342.6319)

Begin forwarded message:

From: Lisa O'Neil <lonel@hartford-vt.org>
Date: July 29, 2025 at 09:33:23 EDT
To: Tim Reiter <tim@altiuscannabis.com>
Subject: Re: Checking in- CCB License renewal

Hi, Tim,

I have not been notified by the State yet. I would need to receive notification by tomorrow to get you on the August 5th agenda.

Lisa

Lisa M. O'Neil, CVC
Hartford Town Clerk
171 Bridge St.
White River Jct., VT 05001
802-295-2785
lonel@hartford-vt.org

PLEASE NOTE: HARTFORD does not bear any responsibility or liability for missing or incorrect information or documents.

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Tim Reiter <tim@altiuscannabis.com>
Sent: Tuesday, July 29, 2025 9:32 AM
To: Lisa O'Neil <lonel@hartford-vt.org>
Cc: Brian Fitzgerald <brian@altiuscannabis.com>
Subject: Checking in- CCB License renewal

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___appointment(s) or XXre-appointment to: HCoreI_____

I. I. APPLICANT DATA:

Name: Susan Mullens_____

Address: 74 Laurel Ln, White River Junction, VT 0501_____

Telephone: (Home) _____ (Work) _____ (Other) _____

Email Address: _____

How long have you been a Hartford resident? 8 years_____

Are you a registered voter? yes_____

I. II. EDUCATION:

High School: Omaha Central High School_____ Year Graduated: 1962_

College 1: Smith College_____ Degree Earned: BA_____

Course of Study: Religion_____ Year: 1966_____

College 2: Boston University_____ Degree Earned: M.Ed;_____

Course of Study: Reading education_____ Year: 1981_____

I. III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Georgetown University	1994-2001	Human Resources	
Dartmouth College	1981-1993	Various administrative	
Rural central NH	1976-1981	School teacher	

I. IV. PROFESSIONAL EXPERIENCE:

I.a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? 1-2 nights/month. Available in evenings

I.b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? Concern for inclusion, welfare and safety of all residents and visitors to Hartford

a. c.

What are your past experiences in Municipal, State or Federal Government? Current HCOREI member _____

a. d. What civic or social organizations have belonged to and what positions did you hold? Chair, York Diversity Forum, York, Maine

a. e.

What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? Greater inclusion and understanding of those who might be perceived as 'different'. _____

I. f. What might some solutions be? More dialogue and interaction _____

a. g.

Other hobbies/interests: _____

addition

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ☒ appointment(s) or ☐ re-appointment to: Hartford's Tree Board

I. APPLICANT DATA:

Name: Gaal Shepherd Crowl
Address: 136 Worcester Ave.
WRJ VT 05001
Telephone: (Home) 802 280-5229 (Work) same (Other) _____
Email Address: gaal.shepherdcrowl@gmail.com
How long have you been a Hartford resident? 1 yr.
Are you a registered voter? yes

II. EDUCATION:

High School: North Fulton High Atlanta GA Year Graduated: 1967
College 1: New School for Social Research Degree Earned: none
Course of Study: film art Year: 1969-70
College 2: Corcoran School of Art Degree Earned: none
Course of Study: classical paint/draw Year: 1984 - 1987

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
--	------------------------	---------------	------------

<u>I am a self-employed artist and have been</u> <u>so for over 40 yrs. Tip Top # 240</u> <u>I have been part of more than 100 shows, primarily</u> <u>in the Northeast and many with tree themes.</u>			
---	--	--	--

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for evening meetings? early evening mtgs. are OK
once a month preferred

- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I am a tree advocate and amateur naturalist and know quite a bit about the entire "wood wide web", the interaction between trees soil and fungi.

- c. What are your past experiences in Municipal, State or Federal Government?

I ran for State Rep. in Woodstock and then spent 3 yrs. volunteering for COVE as a lobbyist.

- d. What civic or social organizations have belonged to and what positions did you hold?

I am very active volunteer life with AVA, the visual-art center in Leb. NH. Worked polls for 3 yrs. at Pomfret Town Hall

- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

I have a keen eye for tree + shrub issues.

- f. What might some solutions be?

Early reaction to problems

- g. Other hobbies/interests:

mushrooms/mycology

V. REFERENCES: (Please list three)

Name: Eileen McGuckin

Thyme Restaurant owner

Telephone: _____

Name: Matt Bucy

TipTop owner

Telephone: _____

Name: Kim Souza

Telephone: _____

Gael Crowe
APPLICANTS SIGNATURE

11/13/22
DATE

Town Manager's Report

August 5, 2025

Homelessness Impacts on Vermont Municipalities

On Monday, July 28 there was a statewide Zoom discussion between municipal managers and VLCT to discuss what initiatives to support in the next legislative session to address the impacts of homelessness on Vermont communities.

Clerical Worker's Union

On Thursday, July 31, there was another negotiation session between the Town and the Clerical Worker's Union.

Public Safety Coalition

On Thursday, August 14, there will be another monthly meeting of the Public Safety Coalition, spearheaded by HPD's Community Outreach Team.

Save the Date-Quechee Club Forum

Our friends at the Quechee Club have confirmed Wednesday, November 19 from 5:30 pm to 7:00 pm at the Quechee Club Main Dining Room as the details for a Quechee Club Forum, featuring the Selectboard and key Staff.

Selectboard Tour of Transfer Station

In anticipation of a presentation by Town consultant Sanborn Head in September, I would like to set up a tour of the Transfer Station for Selectboard members.

Hartford Police Department

Memo



To: Hartford Selectboard
From: Det. Lt. Tom Howell
Date: July 17, 2025
Re: Community Bank N/A – Sponsorship Program for E-Bikes

In the Spring, 2025 Command Staff members directed Detective Christian Hernandez to seek alternate funding sources for E-Bikes for the HPD Bike Patrol Unit. Detective Hernandez, although assigned to the Criminal Investigations Division, still works patrol shifts and spearheads the Bike Patrol Unit. This unit has no other funding sources and was originally funded by the Rotary Club of White River several years ago.

In May, 2025 Detective Hernandez and Chief Kelley received information from the Town of Hartford sustainability coordinator Dana Clawson regarding the State of Vermont Electrify Your Fleeer program. Clawson advised this program will cover 25% of the cost of the E-Bikes. This email conversation is attached to this memo.

Detective Hernandez drafted proposal and submitted it to the Community Bank N/A online portal on May 27, 2025. The drafted proposal and associated documentation is attached with this memo.

On or about June 26, 2025 this proposal was approved by Community Bank N/A and they indicated they would be providing a check to HPD.

To date, HPD has not selected a vendor for the E-Bikes due to not having the check in hand and that these donations/sponsorship programs needed board approval. Quotations are attached for three vendors that include an estimate of pricing.

This memo serves to document the request to accept the donated funds for the E-Bikes from Community Bank N/A.

Tom Howell
Detective Lieutenant
Criminal Investigations Division



Fw: State of Vermont Electrify Your Fleet Program

From Christian Hernandez <chernandez@hartford-vt.org>
Date Thu 6/26/2025 7:30 PM
To Thomas Howell <thowell@hartford-vt.org>

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

From: Dana Clawson <dclawson@hartford-vt.org>
Sent: Tuesday, May 27, 2025 9:51:55 AM
To: Connie Kelley <ckelley@hartford-vt.org>; Christian Hernandez <chernandez@hartford-vt.org>
Subject: FW: State of Vermont Electrify Your Fleet Program

Hi Connie & Christian,

The State will cover 25% of the cost of the e-bikes, see below. Can you confirm that you are looking to purchase/ lease [Approach Patrol Bike \(APB\) 29er EBIke | Volcanic Bikes?](#)
Let's wait to here from the other funder as well before we look at next steps.

Best,
Dana Clawson
Environmental Sustainability Coordinator
Town of Hartford
[171 Bridge Street](#)
[White River Junction, Vermont 05001](#)
802-295-9353 ext. 223

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Lattanzi, Ari <Ari.Lattanzi@vermont.gov>
Sent: Friday, May 23, 2025 10:25 AM
To: Dana Clawson <dclawson@hartford-vt.org>
Subject: State of Vermont Electrify Your Fleet Program

You don't often get email from ari.lattanzi@vermont.gov. [Learn why this is important](#)

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Good morning,

Thank you for your application to the State of Vermont Electrify Your Fleet Incentive Program.

Can you please confirm this is the eBike that Hartford plans to purchase?

[Approach Patrol Bike \(APB\) 29er EBike | Volcanic Bikes](#)

In order to draft the grant agreement, I need to know the price of the ebike given the incentive is based on 25% of the purchase price.

The incentive is issued on a reimbursement basis and the last day to claim the reimbursement is August 30, 2025.

Please confirm that Hartford will complete the purchase and initiate the reimbursement request before August 30, 2025.

There will be a 12-month reporting requirement one year after the purchase date for Hartford to report on the ebike usage and any successes or challenges.

Thanks,

Ari

Ari Lattanzi

Pronunciation: AH-ree Lah-TAHN-zee

Pronouns: she/her

Role: Climate Programs Administrator

Unit: Environmental Policy and Sustainability

Division: Policy, Planning and Intermodal Development

Agency: Vermont Agency of Transportation (VTrans)

Office: 219 North Main Street | Barre, VT 05641

Contact: 802-371-7366 | ari.lattanzi@vermont.gov

Website: vtrans.vermont.gov



TOWN OF HARTFORD POLICE DEPARTMENT

&
Emergency Communications Center

Chief Connie Kelley



Serving the Villages of Hartford * West Hartford * White River Junction * Wilder * Quechee

****Proposal for Enhancement of the Hartford Police Department Bicycle Patrol Unit through the Acquisition of Electric Power Assisted Bicycles****

The Hartford Police Department seeks funding for the acquisition of electric power assisted bicycles and accompanying racks to elevate the existing Bicycle Patrol Unit. This unit serves as a fundamental element of our Community Policing initiatives. The introduction of these bicycles will facilitate broader geographical coverage, allowing officers to engage with a wider array of communities and foster positive interactions with residents. Research and empirical evidence suggest that police-community engagement is significantly more effective from bicycles than from traditional police vehicles. However, the effectiveness of bicycle patrols should not be hindered by geographical limitations. The Town of Hartford features a diverse terrain and varied socio-economic landscapes. Electric power assisted bicycles will enable officers to reach designated neighborhoods and public spaces, including Chambers Trailer Park, Wilder, Hartford Avenue, Ballardvale Drive, and Connecticut River Road, thereby enhancing community engagement.

****Demonstration of Need****

The Hartford Police Department requires additional funding to procure electric bicycles that will enhance the Bicycle Patrol Unit, thereby extending our Community Oriented Policing efforts into a broader spectrum of communities. The Department is steadfast in its commitment to Community Oriented Policing, grounded in the principles of Trust, Fairness, and adherence to the tenets of procedural justice. Through these principles, we aim to promote a vision characterized by pride, service, and public safety.

In efforts to advance community policing practices, the Hartford Police Department has identified a need to enhance engagement with community members who express a vested interest in addressing communal concerns and collectively working towards solutions. This can be achieved by expanding our patrol assignments, particularly through the augmentation of the existing Bicycle Patrol Unit. Currently, we are constrained in our ability to patrol specific neighborhoods and parks identified for potential community engagement. The rural topography presents challenges in terrain and distance. For instance, areas such as West Hartford, Jericho Street, Jericho Road, Dothan Road, Wildlife Road, and Quechee West Hartford Road remain less accessible. The addition of electric assist bicycles (Ebikes) to our existing bicycle unit will significantly enhance our capacity to deliver and assess the efficacy of our community policing efforts.

The Bicycle Patrol Unit has shown significant success and is well-positioned for enhancement. However, we currently lack sufficient funding to procure Ebikes, which are essential for expanding our patrol reach into additional communities.

****Project Description****

An electric bicycle (Ebike) is defined as a two-wheeled vehicle equipped with operable pedals and an electric motor. It can function as a conventional bicycle, with the electric motor providing assistance when necessary. Most Ebikes are specifically designed to facilitate travel through challenging terrains. Officers are able to pedal normally, but when confronted with steep inclines or in situations requiring rapid response, the electric motor enables their swift transit, allowing them to arrive at the scene without exhaustion and in a state of readiness. The reduction in physical fatigue consequently enhances patrol range and increases opportunities for positive interactions with community members.

****Current Community Oriented Practices****

The Hartford Police Department actively implements Community Policing strategies. Officers are motivated to engage with community members and groups who reside, work, or have an interest in local affairs. These interactions with both formal and informal community leaders, clergy, activists, residents, and visitors serve as invaluable resources for identifying and addressing community concerns. Engagements occur through formal meetings, neighborhood association gatherings, town events, and school functions such as the Quechee Balloon Festival, Fourth of July celebrations, and the West Hartford Library Farmers Market. However, many of these interactions commence informally with patrol officers, particularly those in the Bicycle Patrol Unit. The bike patrol officers have proven to be an effective conduit for community engagement. Our objective is to increase our presence at special events, including the Quechee Half Marathon, 5K runs, parades, and any other occasions where officers' visibility and accessibility to the public can be enhanced.

****Project Directors****

Detective- Police Officer First Class- Christian Hernandez (Bike patrol unit)

Police Officer First Class - Bryce Moody (Bike patrol unit)

Police Officer- Peter Cronin (Bike patrol unit)



Hartford Police Department

AMOUNT	DATE NEEDED BY	DONATION ID
\$10,122.00	Jun 15, 2025	07673
DETAILS		
DETAILS		
Donation Owner		
Requested By		
Organization	05583 Hartford Police Department	
Our CFSI Representative	There is not a CFSI associated or involved with this organization.	
Donation Title	HPD e-bikes	
Date Needed By	Jun 15, 2025	
Description	The total price for three e-bikes is \$13,497.00. The State of Vermont has provided us with 25% of the total purchase cost, which leaves us needing \$10,122.00. Any assistance your entity could provide would be greatly appreciated.	
Amount	\$10,122.00	
Donation Type		
Number of Volunteers Requesting		
Items Requesting / Number of Items		
Event Start Date/Time	May 27, 2025 @ 12:00 AM (EDT)	
Event End Date/Time	Jun 15, 2025 @ 12:00 AM (EDT)	
Tags		

Attachments

E-bikes Proposal PDF.pdf 

Associated Projects

ADVERTISING

How will this donation be acknowledged?

Press Release, Check Presentation, Other

Advertising Deadline

Jul 01, 2025

Advertising Instructions

A banner would be perfect and could be picked up when obtaining funds, along with a press release thanking your organization. The Hartford Police Department would be immensely grateful for any assistance you could provide us.

Attachments

INFORMATION

Submitted By Organization Contact

Christian Hernandez

Date/Time Submitted

May 27, 2025 @ 11:44 AM (EDT)

Last Updated By

Pamela Brunet

Date/Time Last Updated

Jun 26, 2025 @ 2:45 PM (EDT)

Approval Status

Approved

Form Submitted

Contribution/Sponsorship Request Form (2025)
(External Submission)

Donation ID

7673

Hartford Police Department



DETAILS

DETAILS

Organization Name	Hartford Police Department
Phone	(802) 299-6637
Web Address	812 VA Cutoff Rd
Organization Type	Other

Does the organization conduct business with us?

Unknown

Which Company Do You Seek Funds From? (Choose only one.)

Community Bank N.A.

Tax ID/EIN- Include Dash (XX-XXXXXXX)

02-5006000

Vendor ID

Mission Statement

The Hartford Police Department seeks funding for the acquisition of electric power assisted bicycles and accompanying racks to elevate the existing Bicycle Patrol Unit. This unit serves as a fundamental element of our Community Policing initiatives. The introduction of these bicycles will facilitate broader geographical coverage, allowing officers to engage with a wider array of communities and foster positive interactions with residents. Research and empirical evidence suggest that police-community engagement is significantly more effective from bicycles than from traditional police vehicles. However, the effectiveness of bicycle patrols should not be hindered by geographical limitations. The Town of Hartford features a diverse terrain and varied socio-economic landscapes. Electric power assisted bicycles will enable officers to reach designated neighborhoods and public spaces, including Chambers Trailer Park, Wilder, Hartford Avenue, Ballardvale Drive, and Connecticut River Road, thereby enhancing community engagement.

Historical Involvement

The Hartford Police Department actively implements Community Policing strategies. Officers are motivated to engage with community members and groups who reside, work, or have an interest in local affairs. These interactions with both formal and informal community leaders, clergy, activists, residents, and visitors serve as invaluable resources for identifying and addressing community concerns. Engagements occur through formal meetings, neighborhood association gatherings, town events, and school functions such as the Quechee Balloon Festival, Fourth of July celebrations, and the West Hartford Library Farmers Market. However, many of these interactions commence informally with patrol officers, particularly those in the Bicycle Patrol Unit. The bike patrol officers have proven to be an effective conduit for community engagement. Our objective is to increase our presence at special events, including the Quechee Half Marathon, 5K runs, parades, and any other occasions where officers' visibility and accessibility to the public can be enhanced.

Our CSFI Representative

Description

Local Municipal Police Department

Notes

Tags

REVIEW

Last Review

Review Expiration Date

Charity Check Attachments

INFORMATION

Date/Time Submitted

May 27, 2025 @ 11:44 AM (EDT)

Last Updated By

Date/Time Last Updated

Jun 26, 2025 @ 2:45 PM (EDT)

Form Submitted

Contribution/Sponsorship Request Form (2025)
(External Submission)

Organization ID

5583



Sold To:
HARTFORD POLICE DEPARTMENT
812 VA CUTOFF RD #2
WHITE RIVER JCT., VT 05001

Invoice
Invoice #: 123987
Salesperson: Jason
Date: 4/7/2025

ESTIMATE /QUOTE

QTY	Part Number	Description	Price	Ext.
1	INSTPPA50SLMDBLU	ROCKY MOUNTAIN INST. PP A50 MED. BLU	\$6,999.00	\$6,200.00
2	INSTPPA50SLLGBLU	ROCKY MOUNTAIN INST. PP A50 LG. BLU	\$6,999.00	\$12,400.00
2	7099760	BLACKBURN OUTPOST CORNER BAG	\$35.00	\$60.00
2	AR0159	KUAT TRANSFER V2 2" 2 BIKE RACK	\$489.00	\$880.00

TOTAL AMOUNT DUE:

\$19,540.00

Volcanic Bikes
 PO Box 526
 Boys Town, NE 68010
 +15094278623
 info@volcanicbikes.com
 www.volcanicbikes.com



Estimate

ADDRESS
 Christian Hernandez
 Hartford Police Department
 812 VA Cutoff Rd
 Hartford, VT 05001

SHIP TO
 Christian Hernandez
 Hartford Police Department
 812 VA Cutoff Rd
 Hartford, VT 05001

ESTIMATE # **DATE**
 2657963 05/05/2025

SALES REP
 Dave Dager

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Volcanic eBike 29" Police Ready	eBike 1x11 34t Wheel Size: 29" Frame Size: TBD Frame Color: Black Bosch Mid Drive Shimano XT 11s FSA Cranks (34t) Brakes: Shimano XT Hydraulic Brakes (M8120) Wheels: DT Swiss Accessories Included: Topeak MTX Trunk Bag DX- POLICE Topeak MTX Explorer Disc Rack 29" Niterider Lighting System w/Taillight Niterider Siren	2	4,999.00	9,998.00
	Volcanic eBike 29"	eBike 1x11 34t Wheel Size: 29" Frame Size: TBD Frame Color: Black Bosch Mid Drive Shimano XT 11s FSA Cranks (34t) Brakes: Shimano XT Hydraulic Brakes (M8120) Wheels: DT Swiss	1	4,499.00	4,499.00
	Freight / Shipping	FedEx Ground	3	200.00	600.00
	Sales Tax	Sales Tax calculated by AvaTax for 30792-V0 at Mon May 5 10:41:36 UTC 2025	1	0.00	0.00

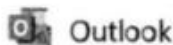
Final assembly and tuning required by a trained bicycle mechanic.
Purchaser is required for complying with sales tax requirements in the state
the order is being shipped to.

SUBTOTAL
TOTAL

15,097.00
\$15,097.00

Accepted By

Accepted Date

**Re: Estimate for E-bikes**

From info@omerandbobs.com <info@omerandbobs.com>

Date Fri 4/18/2025 9:35 AM

To Christian Hernandez <chernandez@hartford-vt.org>

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Christian,

Two of the 3 bikes (one medium, one large) we put on backorder have now been allocated to us. We need to act on them by 4/24 otherwise it will be late May before we see them. Just checking to see if you are still wanting them. Tariffs have forced Trek to raise bike prices across the board but we are going to honor our original quote for you guys. (\$4499.99 instead of the new price at 4899.990)

Let me know how you would like to proceed.

Thanks,

Breck

to On 2025-04-03 10:40, Christian Hernandez wrote:

Thank you for the estimate, and no worries about the typo. It's definitely across the river with no taxes for our business, haha. We would like to schedule a test ride if that's not a problem. I am also adding Officer Moody to this email for the test ride. Please let me know your availability, and we can definitely stop by.

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: info@omerandbobs.com <info@omerandbobs.com>

Sent: Wednesday, April 2, 2025 6:03 PM

To: Christian Hernandez <chernandez@hartford-vt.org>

Cc: Breck <breck@omerandbobs.com>

Subject: Re: Estimate for E-bikes

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello Detective Hernandez,
Sorry for the late reply, long day. Having talked with my co-workers, we would suggest these three Treks for your purpose-
Powerfly FS+4 \$3499
Fuel EXE 9.5 \$3799
Marlin 6+ \$2699

We just received the above mentioned Fuel EXE, in Blue, Large that we could build for a test ride if you'd like.

Our E Bike specialist, Sal, thought the Specialized to be lacking power for Police work and the Norco options, while nice bikes are all \$4500+ in price. As a reminder, no sales tax over here across the river.

Thanks and Hopefully we can make some combination of these models with the racks work well for Hartford PD-
the O&B team

On 2025-04-02 09:48, Christian Hernandez wrote:

Could you please provide me with an estimate for three e-bikes from the three brands you work with when you have a chance?

Thank you for your help.

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

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From: info@omerandbobs.com <info@omerandbobs.com>
Sent: Wednesday, April 2, 2025 11:38 AM
To: Christian Hernandez <chernandez@hartford-vt.org>
Subject: Re: Estimate for E-bikes

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Morning Detective Hernandez,
We do Trek, Specialized and Norco.
Have a nice Wednesday!

O&B

On 2025-04-02 09:01, Christian Hernandez wrote:

Understood. Which other brads for bicycles you have in mind?

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001

Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: info@omerandbobs.com <info@omerandbobs.com>
Sent: Monday, March 31, 2025 11:13 AM
To: Christian Hernandez <chernandez@hartford-vt.org>
Subject: Re: Estimate for E-bikes

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Greetings Christian,
We can get product from Thule, Kuat and Hollywood racks- Our recommendations would be the Thule T2 Pro XTR at \$799, which is a two bike option, but could get any E Bike rated options from the aforementioned companies.

Thanks and Happy Monday!

Omer and Bobs

On 2025-03-27 13:04, Christian Hernandez wrote:

Hey Sal,

I reviewed our vehicles paperwork, and yes, it would be a class 3 hitch.

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: info@omerandbobs.com <info@omerandbobs.com>
Sent: Thursday, March 27, 2025 1:18 PM
To: Christian Hernandez <chernandez@hartford-vt.org>
Subject: Re: Estimate for E-bikes

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Christian,

This is Sal jumping in to help. Couple of questions; what size bikes would you need? And, for the racks, will you be installing them on Class 3 hitch receivers?

Happy to continue the conversation.

Sal

On 2025-03-27 10:40, Christian Hernandez wrote:

Christian is perfect,

I was referencing to the racks for carrying the bikes on the cruisers. The current racks we have cannot be used for e-bikes.

Thank you for your help.

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: info@omerandbobs.com <info@omerandbobs.com>

Sent: Thursday, March 27, 2025 12:37 PM

To: Christian Hernandez <chernandez@hartford-vt.org>

Subject: Re: Estimate for E-bikes

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Thanks for the quick reply Christian (or do you prefer Detective Hernandez)?

Are you referencing racks on the bikes themselves or racks for carrying the bikes on the cruisers?

Myself and my associate Sal, an E-bike enthusiast himself, will prepare a couple options for you later today.

Thank you

O&B

On 2025-03-27 09:25, Christian Hernandez wrote:

Good morning, Brandon,

I am currently applying for a grant and have a meeting today with the Energy & Sustainability Committee, who provided funding last time for HPD to obtain bicycles for the unit. I would like to request about \$15,000 so that we can afford to purchase three bikes with racks.

I have previously used the Marlin, and I think it's a good bike. I would appreciate the option to swap batteries if needed, but please correct me if I'm wrong; I don't believe the Marlin has that capability. If you have any other bike recommendations, I'm very open to suggestions.

Thank you!

Respectfully,

Christian Hernandez
Detective-Police Officer First Class

Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369
Work Cell: (802)299-6637
chernandez@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: info@omerandbobs.com <info@omerandbobs.com>
Sent: Thursday, March 27, 2025 11:02 AM
To: Christian Hernandez <chernandez@hartford-vt.org>
Subject: Re: Estimate for E-bikes

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Greetings Christian,
Thanks for reaching out! What is your budget for the bikes? Looks like the bike you were originally interested in, the Powerfly FS 4 Gen 3, only has stock available in XL models. We would be happy to set you up with a quote for a similar bike, the Marlin 6 or 8+, which have full size runs available.

Thanks,

O&B

(Brandon)

On 2025-03-27 08:19, Christian Hernandez wrote:

Good morning,

I am Detective Christian Hernandez with the Hartford, Vermont Police Department. I am writing to request an estimate for three Powerfly FS 4 Gen 3 electric bicycles. Our department currently operates a bike unit consisting of two standard mountain bikes. Given the diverse landscapes of our community, which includes both rural and urban areas, we believe that expanding our capabilities with electric bicycles will enhance our effectiveness.

At present, there are three personnel, including myself, designated to the bike division. Our objective is to acquire three electric bicycles to improve our community policing efforts. Research indicates that bicycle patrols yield better engagement and communication with residents compared to traditional patrol vehicles. Additionally, I would require the corresponding e-bike racks for our cruisers.

I look forward to your prompt response.

Respectfully,

Christian Hernandez
Detective-Police Officer First Class
Criminal Investigations Division
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001
Phone: (802)295-9425 ext.369

Work Cell: (802)299-6637
chernandez@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

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Memo to Selectboard

On July 10th, 2025, I applied for grant funding from the Firehouse Subs Public Safety Grant to fund the remainder of a replacement to our K9 equipped patrol vehicle. Our current K9 vehicle is damaged and at the end of serviceability. Replacing the vehicle is necessary to maintain the program which is crucial to public safety.

I applied for just over \$22,000 in funding (as our current quote from our main vehicle supplier is \$78,643.27, and we received a generous donation of \$40,000 and accounting for the \$16,558.29 that the town has previously received to fund the K9 program).

As the Firehouse Subs Public Safety Grant specifically does not promote partial funding projects, it is unlikely that this grant request will be accepted.

However, if it is accepted, I hereby respectfully request that the Select Board approve its funding to replace our K9 equipped patrol vehicle.

This grant was submitted electronically through a fill in the black question and answer format on the Firehouse Subs server, therefore I do not have a copy of a specific letter requesting funding.

A handwritten signature in black ink, appearing to read 'Daniel Solomita', written in a cursive style.

Daniel Solomita, Acting Lieutenant

Memo to Selectboard

In June of 2025, at the direction of Police Chief Constance Kelley, I was directed to seek outside funding sources to replace our K9 officer's assigned police vehicle that is damaged and at the end of serviceability. I solicited a donation [REDACTED] [REDACTED] I have attached a copy of this letter.

The request was for any financial assistance to fund the cost of the project. A quote was obtained by the Colonial Municipal Group for the purchase of a Hybrid Ford Explorer outfitted as a Police K9 vehicle. The total quote was \$78,643.27.

[REDACTED] generously donated \$40,000 to the town of Hartford for this project and subsequently asked to have their donation remain anonymous. In addition to this \$40,000 donation, the town currently has \$16,558.29 in an account at Mascoma Bank to fund the K9 program.

I respectfully request that the selectboard allows the Hartford Police Department to use the above listed donation [REDACTED] to fund the purchase of a new patrol vehicle equipped for K9 operations as it is a critical asset to public safety and our mission capability.



Daniel Solomita, Acting Lieutenant

To whom it may concern,

In my capacity as the Acting Commander of the Hartford Vermont Police Departments Community Outreach Division, It is with great interest that I am respectfully asking for assistance to fund our unmet need for a Police Vehicle equipped for a Patrol K9 team.

The Hartford Police Department is a full-service law enforcement agency entrusted to protect and serve the public within the town of Hartford. Our mission statement states, *"through the consistent application of **Trust, Fairness, and a Commitment** to the pillars of procedural justice, members of the Hartford Police Department will realize our vision-promoting pride, service, and public safety."*

Currently, the Hartford Police Department employs twenty full-time police officers and has two vacant positions that are yet to be filled. The agency responds to approximately 8000 calls for police service annually. The nature of these calls varies extensively from the relatively mundane, to felonious crime, to real time life-or-death situations.

In 2015, to respond to the rapid intensification of the nationwide opiate epidemic, the Hartford Police Department initiated a K9 officer program. Initially, the K9 program was used for narcotics detection, and community outreach. There was a substantial initial investment which included training Officer Eric Clifford (our initial K9 officer), the purchase and outfitting of a vehicle, monthly in-service training, and veterinary needs.

Since its inception, our K9 program has been a resounding success. The Hartford Police Department has affected large scale narcotic investigations. These investigations have led to enormous quantities of deadly narcotics (ie fentanyl, heroin, methamphetamine, cocaine, crack cocaine) being seized and multiple arrests of narcotic dealers that would otherwise still be preying on our community members.

Our K9 program was so successful that in 2020, Officer Clifford and his assigned K9 "Dozer" were awarded the prestigious "Drug Detection Team of the Year" in the state of Vermont.

In 2024 Officer Clifford was reassigned to the Hartford Police Department's Criminal Investigations Division. Our agency hired Officer Michael Goslin and his assigned K9 "Atlas" who had transferred from the Montpelier Vermont Police Department. We were unable to secure funding for a second police K9 vehicle, consequently, Officer Clifford transferred his assigned vehicle to Officer Goslin.

K9 Atlas is a multi-purpose police K9, he performs narcotic detection as well as patrol operations. Officer Goslin has continued Officer Clifford's record of success which includes the following notable K9 deployments:

In October of 2024 a felon in possession of a stolen vehicle intentionally rammed the K9 vehicle, nearly striking Officer Goslin. The male then crashed his vehicle into the woods and fled on foot. K9 Atlas was able to track the male's scent for an extended distance and law enforcement was able to take the violent felon into custody. Since this incident, the Hartford Police Department has not been able to fix the substantial structural damage to the front of the K9 vehicle which remains to this day (see image) .



In November of 2024 Officers responded to a report of a felony level domestic violence incident. The offender locked the dwelling and barricaded himself in an upstairs bedroom. Officers forced entry and K9 Atlas was deployed. The male heard K9 Atlas barking and was told to surrender or risk being bit. The male subsequently surrendered without incident thereby preventing what could have been a deadly incident.

The above-mentioned incidents represent a very small sample size of our K9 team's workload. In addition to being a critical asset to the Hartford Police Department, Officer Goslin and K9 Atlas, routinely respond to neighboring agencies and assist with a wide array of investigations. These investigations have ranged from narcotic detention to finding missing juveniles. The loss of our K9 program would have an extremely detrimental effect on the efficacy of law enforcement within the Upper Valley region, which would substantially erode public safety.

Currently, our K9 vehicle's rocker panels are broken and in need of repair, however the cost of this repair exceeds the value of the vehicle. Furthermore, the vehicle leaks oil from multiple locations in the engine compartment and has front end structural damage. Pursuant to the state of Vermont's "Vehicle Inspection Manual," our current K9 vehicle is not safe to operate and cannot pass a state inspection.

As is true with most law enforcement agencies, the majority of our operating budget is earmarked for personnel costs leaving very little for equipment. Due in large part to soaring inflation, combined with cost cutting measures, there is no feasible way for the Hartford Police Department to fund a new K9 vehicle.

The Hartford Police Department is in desperate need of a dependable K9 police cruiser. Police vehicles designed for K9's are equipped with specialized modifications designed to support the K9. These include climate-controlled compartments to ensure the health and safety of the K9, remote door actuation for rapid egress, and emergency alert functions to indicate if the K9 is in danger due to temperature extremes. As a result of these specific modifications, K9 equipped police vehicles are substantially more expensive than standard police vehicles. Without the generosity [REDACTED], the Hartford Police Department's K9 program is likely to end in the near future. This would substantially decrease our operational capabilities, and place both the public and our officers at increased risk.

I have attached a copy of the quote from Colonial Municipal Group for the purchase of a Hybrid Ford Explorer fully outfitted as a Police K9 vehicle. The total cost of this purchase is \$78,643.27.

Any financial assistance with this acquisition would be greatly appreciated by our agency.

Thank you for your careful consideration with this matter.

Daniel Solomita, Acting Lieutenant

Hartford Police Department



Budget Quote

5/14/2025

Sergeant Daniel Salomita
Hartford VT Police Department
thowell@hartford-vt.org
(802) 295-3425

Sales Rep: Kris Wright
774-571-1577
kwright@buycmg.com

HI-Pro K3 Vehicle

VEHICLE:

Qty	Item #	Description	Unit Price	Line Total
1.00	K3A	2025 Ford Police Utility AWD -Hybrid Engine	\$ 43,523.30	\$ 43,523.30
1.00	44U	Automatic transmission	Included	"
1.00		Class III Trailer Hitch (Standard)	"	"
1.00	96	Interior: Ebony Cloth Front Seats, Vinyl Rear Seats	"	"
1.00	UM	Exterior: Agate Black	"	"
1.00	STANDARD	Hands Free Bluetooth (Standard)	"	"
1.00	STANDARD	Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package	"	"
1.00	STANDARD	Rearview Camera with Washer viewable in 8" center stack screen	"	"
1.00	STANDARD	Police Dark Car Feature	"	"
1.00	STANDARD	Keyless Entry with 4 Manual Keys and Fobs	"	"
1.00	STANDARD	Police Perimeter Alert	"	"
1.00	STANDARD	Manual Police Pursuit Mode – Steering Wheel Switch Execution	"	"
1.00	STANDARD	Rear Camera on Demand Button	"	"
1.00	STANDARD	Police Engine Idle	"	"
1.00	STANDARD	BLIS® – Blind Spot Monitoring with Cross-traffic Alert	"	"
1.00	STANDARD	Red/White Dome Lamp – Cargo Area	"	"
1.00	STANDARD	Rear A/C Control	"	"
1.00	STANDARD	Reverse Sensing System	"	"
1.00	STANDARD	Power Heated Mirrors	"	"
1.00	STANDARD	Pre-collision assist	"	"
1.00	STANDARD	Grille LED Lights, Siren & Speaker Pre-Wiring	"	"
1.00	STANDARD	Rearview Camera viewable on 8" Center Stack Screen	"	"
1.00	87M	1/4 Size Picture in Picture Rear Camera	"	"
1.00	18D	Rear Liftgate Lock Disable	"	"
1.00	51R	Spot Lamp - LED Bulb, Driver Only (Unity)	"	"
1.00	153	Front license plate bracket	"	"
1.00	52P	Door Lock Plungers	"	"
1.00	63G	Rear-Door Handles Controls Inoperable / Locks Inoperable (included with 52P)	"	"

VEHICLE TOTAL: \$ 43,523.30

Extended Warranty:

Qty	Item #	Description	Unit Price	Line Total
1.00	ESP	Premium Care 5 year/100k mi \$0 Deductible Extended vehicle warranty	\$ 3,119.00	\$ 3,119.00

VEHICLE TOTAL: \$ 3,119.00

EQUIPMENT:

Qty	Item #	Description	Unit Price	Line Total
1.00	Paint	Paint Roof and 4 doors (TN) Silver Gray Metallic	\$ 2,295.00	\$ 2,295.00
1.00	Graphics	Package B to Hartford VT PD Spec	\$ 995.00	\$ 995.00
1.00	Labor	Activate Factory Headlight Flasher	\$ 52.50	\$ 52.50
1.00	36-2125	Push Bumper Elite - Police Interceptor Utility 2020-2025	\$ 599.00	\$ 599.00
1.00	36-6005W2	Push Bumper Light Channel 23.5 inch Whelen, 2 Hole	\$ 77.00	\$ 77.00
1.00	I2E	Whelen ION Duo Lighthead, pair Mounted in top bar of push bumper-Blue/white	\$ 429.00	\$ 429.00
1.00	TSS0E	Whelen ION Mounted on each side of push bumper - Blue/White	\$ 429.00	\$ 429.00
1.00	VTX9E	Whelen (2) LED DUO Color Vertex hideaway system, model # VTX9E- Mounted in head lights- Blue/White	\$ 349.00	\$ 349.00
2.00	U180EX	Whelen U180 Series Super LED warning light (each) with DUO SMOKED colored warning. Use vehicle specific mirror housings purchased Separately, model # - U180#X- Blue/White	\$ 246.00	\$ 492.00
1.00	U18050	Whelen Under-the-Side View Mirror Mount Kit for Two U180, Series sold Separately. Pair. Model # U180**	\$ 26.00	\$ 26.00
2.00	PSE02FCR	Whelen Strip LightPlus Duo LED PS*02FCR- Pair- Mounted in rear side cargo area window- Blue/White	\$ 228.00	\$ 456.00
2.00	PSBKT90	Whelen Strip Lite "L" Mounting Bracket	\$ 21.70	\$ 43.40
1.00	VTX9J	Whelen (2) LED DUO Color Vertex hideaway system, model # VTX9E- Mounted in taillights- Blue/Red	\$ 349.00	\$ 349.00
1.00	TSS0E	Whelen ION Mounted on trim above rear license plate - Blue/White on steady when in reverse	\$ 429.00	\$ 429.00
1.00	TSS0B	Whelen Model TL1B Super thin Surface mount ION, Blue Mounted on bottom edge of rear hatch	\$ 413.00	\$ 413.00
1.00	BB28BBB-PKG	Whelen Liberty II WCX Lightbar CORE Package; Includes BB8/28BBB, Blue/White (front/sides); Blue/Amber (rear) with (2) red/amber modules Includes: photocell, mount kit, C399 Core Control Center, CCT17 Control head, OBDII C399SP, SA315P/U Speaker and Bracket	\$ 4,791.00	\$ 4,791.00
2.00	CEM16	Whelen WeCanX Output Expansion Module Model CEM16	\$ 320.00	\$ 640.00
1.00	CV2V	Whelen Vehicle to Vehicle Sync Module Model #CV2V	\$ 312.00	\$ 312.00
1.00	C-VS-1012-INUT-2-H	Havis 2020-2021 Ford Interceptor Utility High Angled Console Includes: OEM USB and lighter plug cutout Two (2) additional 12 volt sockets with wire and fuse	\$ 709.00	\$ 709.00
1.00	C-ARM-103	Havis Armrest, console top mount flip up style model # C-ARM-103	\$ 150.00	\$ 150.00
1.00	CUP2-1001	Havis Self-Adjusting Double Cup Holder	\$ 60.00	\$ 60.00
1.00	C-EB40-CCS-1P	Havis Equipment Mounting Bracket, Whelen	\$ 25.90	\$ 25.90
1.00	C-EB*RADIO	Havis Equipment Mounting Bracket, Radio	\$ 23.10	\$ 23.10
2.00	425-3818	Magnetic Microphone System - Each	\$ 42.00	\$ 84.00
2.00	C-MCB	Havis Mic Clip Bracket	\$ 15.20	\$ 30.40
1.00	K9-F28-1-B	Havis K-9 transportation system for 2025 Police Interceptor Utility model #K9-F28-1-B	\$ 4,801.00	\$ 4,861.00
1.00	K9-A-104	K9 Transport & Window guard option includes 10" fan (K9-A-301) and fan mount kit with hardware (WGI007335)	\$ 714.30	\$ 629.80

1.00	K9-A-201	K9 Transport Hot-N-Pop Unit	\$	3,293.00	\$	3,036.20
1.00	K9-A-336	K9 Transport Long Range 27MHz Remote Pager Option with Dual Band Antenna for Acek9 Heat Alarm And Hot-N-Pop Units	\$	932.70	\$	675.20
1.00	K9-A-306	K9 Transport Engine Stall Sensor Option Cannot be used with hybrid vehicles	\$	397.00	\$	333.80
1.00	C-EB45-RHS-1P	Havis Hot-N-Pop console Bracket with rocker switch cutouts	\$	40.00	\$	34.40
1.00	C-SW-2	Havis 12v Black Paddle Type Rocker Switch On/Off/On for red/White Dome Light	\$	74.10	\$	74.10
1.00	C-SW-1	Havis 12v Black Paddle Type Rocker Switch On/Off for manual control of K9 Fan	\$	74.90	\$	74.90
1.00	SC-929-5-K9	Santa Cruz SC-929-5-K9 Universal Rail Overhead Electronic Rifle/Shotgun Rack with SC-6 XL Lock (Handcuff style clamp and override key)- Mounts overhead on K9 transport under deck mounted in Sedan	\$	473.99	\$	473.99
1.00	TR-33	Install mobile data terminal, modem, power supply, charge guard, mount and antenna	\$	425.00	\$	425.00
1.00	500-0001	Console MDT mount: Tablet and keyboard mount	\$	843.00	\$	843.00
1.00	75812	Streamlight Stinger model # 75812 DS LED compact rechargeable flashlight w/charger	\$	265.00	\$	265.00
1.00	TR-39	Transfer video system	\$	520.00	\$	520.00
1.00	TR-1	Install customer supplied 2-way radio and antenna	\$	250.00	\$	250.00
1.00	3SRCCDCR	Whelen 3" Round Compartment Light Split Red/White, each mounted over 1st row	\$	125.00	\$	125.00
1.00	3SRCCDCR	Whelen 3" Round Compartment Light Split Red/White, each mounted on underside of open liftgate	\$	125.00	\$	125.00
1.00	GP-IN2624	Custom Shark Fin Antenna Kit for computer install: (2) Cell SMA, (2) WiFi, (1) GPS	\$	461.00	\$	461.00
1.00	ASFC-155-U2-821	Shark fin add on: Whip antenna for 2-way radio frequency: Tri Band: 800mhz (762-800 MHz); UHF (450-512 MHz); VHF (149-159 MHz)	\$	92.69	\$	92.69
1.00	C29F-5QMAP- WHIP	CS29 CABLE 5m - WHIP LABELS FOR APX 8500	\$	41.09	\$	41.09
1.00	Shop	Shop Supplies	\$	595.00	\$	595.00

EQUIP. TOTAL: \$ 28,195.47

VEHICLE, ESP AND EQUIPMENT PER UNIT TOTAL: \$ 79,843.27

NUMB. OF UNITS: 1

2017 Ford Police Interceptor Utility AWD with 85,782
mi VIN: 1FM5K8AR6HGA71052- Front Corner
Damage

TRADE-IN VALUE: \$ (1,200.00)

VEHICLE AND EQUIPMENT GRAND TOTAL: \$ 78,643.27

Customer Acceptance: _____ Date: _____

Dealer Authorization: _____ Date: _____

Special Instructions:

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for
Services.Estimate is Based on Current Information From Client About the Project
Requirements

Actual Cost May Change Once Project Elements are Finalized

Hartford Police Department

Memo



To: Hartford Selectboard
From: Det. Lt. Tom Howell
Date: July 17, 2025
Re: Jack and Dorothy Byrne Foundation Donation – sUAS (small Unmanned Aircraft System)

On or about May 12, 2025 I drafted a letter to the Jack and Dorothy Byrne Foundation seeking a donation to support the Hartford Police Department sUAS program. This request was for a donation of \$10,000 for the purchase of a drone. The letter is attached with this memo.

On June 3, 2025 I received a letter from the Jack and Dorothy Byrne Foundation as well as a check for \$10,000 for the purchase of a thermal imaging drone. This letter is attached. The attachments and the check for the Byrne Foundation were provided to the Finance Department.

I am requesting the use of these funds to purchase a Autel EVO Max 4T-XE thermal imaging drone in the amount \$10,161.71 from Terrestrial Imaging. Terrestrial Imaging is a State of Vermont contract holder. Both the State of Vermont contract and quotation are attached. The \$161.71 overage will be drawn from the unclaimed funds GL.

This drone gives us a capability to work in adverse weather conditions due to its weather rating which we do not have with our current drones. The drone also has a thermal camera which is critically important for searching for missing persons or during fire scenes which we also do not have with our current drones.

Notably, in the State of Vermont, the use of drones by law enforcement is dictated by 20 V.S.A 4622 as well as FAA guidelines. All HPD drone pilots are have FAA Part 107 licenses and current drones are insured by VLCT as required.

V/R

Tom Howell
Detective Lieutenant
Criminal Investigations Division



TOWN OF HARTFORD
POLICE DEPARTMENT
&
Emergency Communications Center



Chief Constance Kelley

Serving the Villages of Hartford ● West Hartford ● White River Junction ● Wilder ● Quechee

Hartford Police Department
812 VA Cutoff Rd
White River Junction, VT 05001
05/12/2025

The Jack & Dorothy Byrne Foundation
PO Box

Dear Members of the Byrne Foundation,

I hope this letter finds you well. I am writing on behalf of the Hartford, Vermont Police Department to respectfully request your support in funding the purchase of a thermal imaging drone — a critical tool that will significantly enhance our department's ability to serve and protect our community, as well as the greater Upper Valley region.

The Hartford Police Department provides law enforcement services not only to our own community, but also through regional mutual aid agreements with neighboring agencies, including Lebanon, NH; Hanover, NH; Norwich, VT; as well as other communities and provides operational support to the Vermont State Police. This collaborative approach ensures that our public safety efforts extend across the region, particularly during complex incidents or emergencies that require specialized resources.

A thermal drone would allow our officers to more effectively conduct search-and-rescue operations, monitor dangerous situations from a safe distance, and locate missing persons — particularly in low-visibility conditions such as nighttime, dense forest, or rugged terrain, which is common throughout our area. The addition of thermal capabilities would dramatically improve both the speed and safety of these missions. We also want to point out the gap with our current equipment being limited flight time do to size, the equipment is not weather resistant, limitations with the camera and camera quality and the ability to attach accessories such as speaker to communicate with victims.

Our department staffs a drone team comprised of trained FAA-certified pilots from both our patrol and criminal investigations divisions. We were graciously awarded grant funds from the Walmart Community Grant Program to start this specialty unit. These officers regularly cross-train with the Vermont State Police drone unit, ensuring the highest level of preparedness and operational safety. However, our current drone equipment does not include thermal imaging, nor is it water resistant in any capacity — which are vital limitation we are seeking to overcome with your support.

The thermal drone would also be deployed in direct support of the Hartford Fire Department, further enhancing regional public safety. In the past year alone, the fire department responded to 10 structure fires and 3 wildfires (with an annual average of 10 wildfire responses). Additionally, the fire department regularly conducts swiftwater and technical rescues. A thermal drone would be a game-changing asset during these dangerous operations, helping to identify hot spots, detect victims in smoke-filled or obscured environments, and ensure firefighter safety in rapidly evolving scenarios.

We are seeking a donation of \$10,000 to fully cover the purchase of a high-quality thermal imaging drone system. The Byrne Foundation's long-standing commitment to public service and community well-being makes you a natural partner in this effort. We would be honored to publicly recognize your support and keep you informed of the outcomes your contribution makes possible.

Thank you for considering our request. We deeply appreciate the Byrne Foundation's ongoing dedication to strengthening communities across the region, and we hope to partner with you in advancing this vital public safety initiative.

With gratitude,

Tom Howell
Detective Lieutenant
Criminal Investigations Divisions
Hartford Police Department
thowell@hartford-vt.org
802-295-9425 x 325

The Jack and Dorothy Byrne Foundation
PO Box 599
Etna, New Hampshire 03750

Dorothy M. Byrne
President

June 3, 2025

Lt. Thomas Howell
Hartford Police Department
812 VA Cutoff Road
White River Junction, VT 05001

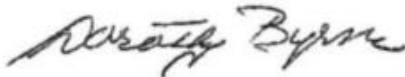
Dear Lieutenant Howell:

Thank you for your recent letter with its details of the importance of drones to your work.

I am pleased to help with the purchase of a thermal imaging drone system and my contribution of ten thousand dollars is enclosed.

Have a lovely summer.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dorothy Byrne".

Dorothy Byrne

STATE OF VERMONT
CONTRACT AMENDMENT

It is hereby agreed by and between the State of Vermont, Department of Buildings and General Services, Office of Purchasing and Contracting (the "State") and Terrestrial Imaging LLC, with a principal place of business in Brick, NJ (the "Contractor") that the contract between them originally dated as of February 15, 2023, Contract # 45222, as amended to date, (the "Contract") is hereby amended as follows:

- I. **Maximum Amount.** The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from \$400,000.00 to \$800,000.00, representing an increase of \$400,000.00.
- II. **Contract Term.** The Contract end date, wherever such reference appears in the Contract, shall be changed from February 14, 2025 to February 14, 2026.
- III. **Attachment C, Standard State Provisions for Contracts and Grants.** Attachment C is hereby deleted in its entirety and replaced as follows:
"Attachment C: Standard State Provisions for Contracts and Grants" (revision version dated October 1, 2024) constitutes part of this Contract and is hereby incorporated by reference as if fully set forth herein and shall apply to the Contractor and to the purchase of all goods and/or services by the State under this Contract. A copy of this document is available online at: <https://bgs.vermont.gov/purchasing-contracting/forms>.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: <http://bgs.vermont.gov/purchasing-contracting/debarment>

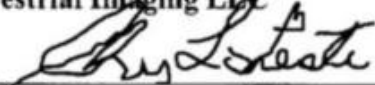
This document consists of 2 pages. Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

The signatures of the undersigned indicate that each has read and agrees to be bound by this Amendment to the Contract.

STATE OF VERMONT

Terrestrial Imaging LLC

By: _____

By:  _____

Name: Wanda Miloni

Name: Christopher LoPresti

Title: Commissioner – Buildings & General Services

Title: Member

Date: _____

Date: December 9/2024



Tom Howell
Hartford Police Department

Quote Number **9517-5973/9430**
Quote Date **06/16/2025**

Hartford VT

On behalf of myself and the team at Terrestrial Imaging LLC, I would like to thank you for the opportunity to provide you with the following quotation. As you review the quotation, please take into consideration some of the reasons why you should choose Terrestrial Imaging as your drone equipment and training partner:

1. We are an authorized dealer for the largest UAV equipment manufacturers including: DJI, Autel, Quantum Systems, YellowScan, Flir and MicaSense to name a few.
2. We've been in business since the birth of the commercial unmanned aircraft industry and we've learned a thing or two along the way. You can count on us to have the answers to your questions.
3. Drones are all we do. At Terrestrial Imaging, we are 100% dedicated to the unmanned aircraft industry so there is nothing distracting us from being the best at drones.
4. We stock what we sell so our orders ship quickly.
5. We have expert drone consultants on staff. All of our consultants are drone pilots with countless hours of flight time. They have knowledge of the latest technology, as well as the legacy systems. You can be sure that when you call Terrestrial Imaging you will be getting a recommendation based on years of experience from someone that knows the right equipment for your mission.
6. Upfront pricing. Some competitors over-promise and under-deliver! We often hear stories from customers about not being able to use their equipment for extended periods of time because their orders were misconfigured, with prices that were too good to be true. If you happen to receive a better quote from another company, please let us know so we can make sure you are comparing apples to apples.

Not only is Terrestrial Imaging a leading drone equipment supplier, we also offer equipment setup, maintenance, repairs, annual inspections and training services.

Please do not hesitate to contact me with any questions. I look forward to fulfilling this order and providing you with excellent services.

Sincerely,

Christopher LoPresti



Supporting America's Drone Pilots
And Flight Departments

1-800-FLY-0530

Prepared by: Christopher LoPresti for:

Tom Howell
Hartford Police Department

Quote Number **9517-5973/9430**
Quote Date **06/16/2025**

Hartford VT

#	QTY	ITEM	DESCRIPTION	UNIT PRICE	AMOUNT
1	1 pcs.	EVO Max 4T-XE	- EVO Max 4T-XE Aircraft - Smart Controller V3 - 1x Drone Battery - 1x Spare propeller - Battery Charger - Charging brick - data cable - RC Charging cable - Controller Lanyard - Controller cover - Controller sticks - Carrying Case	\$8,999	\$8,999
2	3 pcs.	EVO Max Smart Flight Battery	EVO Max Smart Flight Battery x1	\$319	\$957
3	1 pcs.	Hoodman 3' Launch Pad	Hoodman Drone Launch Pad, 3 ft Diameter with heavy weighted border to keep the launch pad firmly in place.	\$79.99	\$79.99
4	1 pcs.	EVO Max Series Multi-Charger	Multi-charger For EVO Max Series x1	\$145	\$145
5	1 pcs.	Autel EVO 4T Max Equipment Setup	Terrestrial Imaging's team of drone experts will prepare your Autel EVO 4T Max equipment so that it is truly ready to fly out of the box. Setup services cover the aircraft, controller, display device, and up to four total batteries. Our setup service starts with a thorough inspection of your new equipment. Next, we charge all batteries, upgrade firmware, and bench test the new equipment. Setup services will conclude with an indoor flight test. Any defects identified will be addressed prior to delivery.	\$295	\$295
6	1 pcs.	UPS Ground Shipping, Insured and with Signature Required		\$0	\$0
7	1 pcs.	Vermont State Contract Discount		\$0	\$-314.28

SUBTOTAL \$10,161.71
GRAND TOTAL \$10,161.71

Thank you for choosing to do business with Terrestrial Imaging.
Please call us at 800.FLY.0530 with any questions.
Unless stated otherwise, this purchase does not include telephone or in person support.



**Supporting America's Drone Pilots
And Flight Departments**

1-800-FLY-0530

PAYMENT TERMS

Government Customers:

Government customers are eligible for 30 days terms based on the issuance of a confirmed original purchase order on government letterhead. If you are a government agency and will be issuing a purchase order with 30 day terms, please notify your account manager. Credit terms for government agencies are not automatic so please discuss with your Terrestrial Imaging account manager when submitting your order. All orders placed on terms must be shipped to a verifiable government address and will require adult signature.

Non-Government Customers:

Terrestrial Imaging accepts credit card payments, money orders, certified checks, and wire transfers for customer purchases according to the following schedule below:

1. **Credit Card Payments:** Up to \$2,500 can be charged on a credit card without incurring additional fees.
 - All credit card orders must be shipped to the credit cards billing address and will require a signature upon delivery.
 - Credit card customers who do not pay in person (over the phone or Internet) must sign and complete a credit card authorization form.
 - Any amount above \$2,500 that is charged to a credit card will incur a 3% credit convenience fee.
2. **Wire Transfers:** You can use a wire transfer to pay any Terrestrial Imaging invoice. Please see below for wire transfer information:

Account Name: Terrestrial Imaging, LLC

Wire Routing Number: [REDACTED]

Bank account Number: [REDACTED]

Account Telephone Number: [REDACTED]

Account Email Address: sales@terrestrialimaging.com

Bank Address:

Bank of America
6 South Main Street
Marlboro NJ 07746

3. **Money Order or Certified Check:** You can mail a money order or certified check to:

Terrestrial Imaging, LLC
375 Herbertsville Road
Brick, New Jersey 08724

The Vermont Statutes Online

The Statutes below include the actions of the 2024 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 20 : Internal Security and Public Safety

Chapter 205 : Drones

(Cite as: 20 V.S.A. § 4622)

§ 4622. Law enforcement use of drones

(a) Except as provided in subsection (c) of this section, a law enforcement agency shall not use a drone or information acquired through the use of a drone for the purpose of investigating, detecting, or prosecuting crime.

(b)(1) A law enforcement agency shall not use a drone to gather or retain data on private citizens peacefully exercising their constitutional rights of free speech and assembly.

(2) This subsection shall not be construed to prohibit a law enforcement agency from using a drone:

(A) for observational, public safety purposes that do not involve gathering or retaining data; or

(B) pursuant to a warrant obtained under Rule 41 of the Vermont Rules of Criminal Procedure.

(c) A law enforcement agency may use a drone and may disclose or receive information acquired through the operation of a drone if the drone is operated:

(1) for a purpose other than the investigation, detection, or prosecution of crime, including search and rescue operations and aerial photography for the assessment of accidents, forest fires and other fire scenes, flood stages, and storm damage; or

(2) pursuant to:

(A) a warrant obtained under Rule 41 of the Vermont Rules of Criminal Procedure; or

(B) a judicially recognized exception to the warrant requirement.

(d)(1) When a drone is used pursuant to subsection (c) of this section, the drone shall be operated in a manner intended to collect data only on the target of the surveillance and to avoid data collection on any other person, home, or area.

(2) Facial recognition or any other biometric matching technology shall not be used on any data that a drone collects on any person, home, or area other than the target of the surveillance.

(3)(A) If a law enforcement agency uses a drone in exigent circumstances pursuant to subdivision (c)(2)(B) of this section, the agency shall obtain a search warrant for the use of the drone within 48 hours after the use commenced.

(B) If the court denies an application for a warrant filed pursuant to subdivision (A) of this subdivision (d)(3):

(i) use of the drone shall cease immediately; and

(ii) information or evidence gathered through use of the drone shall be destroyed.

(e) Information or evidence gathered in violation of this section shall be inadmissible in any judicial or administrative proceeding. (Added 2015, No. 169 (Adj. Sess.), § 2, eff. Oct. 1, 2016.)

Hartford Police Department

Memo



To: Town Manager John Haverstock
From: Chief Connie Kelley *CKelley*
CC: Finance Director Gail Ostrout
Date: 7/30/2025
Re: K-9 Cruiser PD7

The Hartford Police Department has two canine teams, Investigator Eric Clifford/K9 Dozer and Officer Michael Goslin/K9 Atlas. We have one dedicated K9 patrol vehicle that is assigned to Officer Goslin/K9 Atlas as he is a patrol certified canine. Investigator Clifford/K9 Dozer utilize an unmarked non-K9 assigned vehicle.

The current K-9 vehicle, PD7, a 2017 Ford Police Utility with 91,746 miles, has been experiencing ongoing and significant mechanical issues. In early June, following a Stand-Up meeting, I met with Finance Director Gail Ostrout to discuss the FY25 budget shortfall and inquired about the possibility of utilizing reserve funds for replacement of the K-9 vehicle. Gail advised that reserve funds were not available for this purpose and recommended exploring alternative funding sources, including grants, and working within the current budget to cover any shortfall.

Recently, while Officer Goslin and his K-9 partner, Atlas, were en-route to a training session, PD7's air conditioning unit failed. Interior vehicle temperatures quickly rose to and sustained 91°F, requiring Officer Goslin to stop multiple times to cool the vehicle. This incident highlights a serious safety concern—particularly in light of a recent tragedy in Georgia, where a police K-9 died after being left in a hot vehicle. Even with repairs, I am concerned that further mechanical failures in PD7 could pose serious risks. Additionally, the cost of needed repairs now exceeds the vehicle's trade-in value, which is estimated at only \$1,200.

Colonial Municipal Group, our cruiser vendor, has provided a quote for a fully upfitted 2025 hybrid Ford Police Utility vehicle at a cost of **\$78,643.27**, less the \$1,200 trade-in value. We have secured a generous anonymous donation of **\$40,000**, reducing the balance to **\$38,643.27**. Additionally, the K-9 fundraising account holds **\$16,524.35**, further lowering the unfunded balance to **\$22,118.92**.

While we have submitted a grant application to Firehouse Subs to cover the remaining amount, their policy does not permit partial funding of projects, making approval unlikely.

In reviewing the FY26 Police Department budget, I propose reallocating funds to cover the unfunded balance. Specifically:

- **\$11,060** from the Recruitment and Training line
- **\$11,060** from the Purchase Uniform and Cleaning line

Unless we were able to use Reserve Funds.

Given the procurement timeline—our current LOT vehicle ordered in late March is not expected until early August—it is imperative to proceed with this purchase as soon as possible. Atlas cannot be deployed in any other vehicle, as they lack the necessary K-9 safety equipment.

Attached are the following supporting documents:

- Colonial Municipal Group quote
- Union memo
- Anonymous donation confirmation
- Police One article regarding the Georgia K-9 incident

Your prompt attention and support in moving this forward is greatly appreciated to ensure the safety of our K-9 team and continuity of operations.



AGENDA MEMORANDUM

August 5, 2025

Town Selectboard Meeting Item: 5.d

Submitted by: Christopher Holzwarth, Assistant DPW Director, Permits and Planning

Subject: Staff Recommendations for Ranking Water Resource Engineers Update

Background: In 2023 the Department of Public Works released a Request for Qualifications seeking professional water resource engineering firms desiring to be pre-qualified to perform services for the Town. This pre-qualification status is for five years with an annual review and extension if deemed appropriate. Changes to the pre-qualification status based upon staff changes, changes in services offered, past and current performance, or the inclusion of additional firms to accommodate the movement of engineering staff must be approved by the Selectboard.

In 2023, four firms including Aldrich and Elliott, PC (A+E) of Essex Junction, VT, Otter Creek Engineering, Inc. (OCE) of East Middlebury and Rutland, VT, Dubois and King, Inc. (D&K) of Randolph, Springfield, and Waterbury, VT, and Dufresne Group (DG) of Barre, Manchester, Springfield, and St. Johnsbury, VT submitted proposals. A selection committee comprised of staff members reviewed their proposals and rated them based upon a set of uniform criteria intended to identify the most qualified firms to be pre-approved to contract on municipal water resource projects.

The selection committee narrowly selected A+E as the most qualified firm followed by OCE as the second most qualified with D&K and DG tied as the third most qualified firms leaving all four firms responding eligible to bid on water resource projects except for CWSRF projects which must be negotiated with the highest-ranking firm.

Since the original rankings were approved many changes have occurred at the firms including turnover and the loss of key employees. All firms seem overwhelmed with infrastructure work and employee shortages. This effects the timeliness of many projects and the availability and interest level in some projects such as leach fields. In response to difficulties in securing bids for many projects the board formally gave MSK Engineers of West Lebanon, NH interim status as a pre-qualified water resources engineer in 2024 without changing the previous rankings.

Continued

The Department of Public Works recently conducted an internal discussion and review of the performance and qualifications of each firm. Considering the loss or gains of key personnel, quality of services rendered, timely performance of services rendered, and cost vs. value of services rendered, Dufresne Group was ranked the most qualified, Dubois and King the second most qualified, Otter Creek Engineering and MSK Engineering tied as the third most qualified, with A+E the fourth most qualified.

Impact:

There is no direct cost associated with this selection but may lead to lower cost for any projects involving Vermont's Clean Water Revolving Fund (CWSRF).

Recommendation:

It is staff's recommendation that the Selectboard (1) accept the updated Water Resource Engineer rankings, (2) continue to waive the Request for Proposal requirements of the Town of Hartford Purchasing Policy for engineering services funded through State Revolving Funds or where competitive bidding is not allowed or feasible, and (3) to authorize the Department of Public Works to utilize the RFQ process and rankings to satisfy the applicable portions of the purchasing policy for self-funded projects.



AGENDA MEMORANDUM

August 5, 2025

Town Selectboard Meeting Item: 5.e

Submitted by: Christopher Holzwarth, Assistant Director, Planning and Permitting

- Subject:** Recommendation to Accept Structures Grant BC2426 and Contract Engineering Services
- Background:** The Town recently applied for a grant to assist with engineering and permitting services necessary to replace the deteriorating 8' diameter culvert under the Quechee Hartland Road just north of the Hartland Town Line.
- The FY26 Structures Grant application request funding assistance for the following engineering tasks. (1) Project Kick-Off, (2) Survey and Base Mapping, (3) Conceptual Plans, (4) Resource Constraints and CE Documentation, (5) Preliminary Plans and Environmental Mapping, (6) Right of Way Plans and Acquisition Process, and (7) Final Design/Bid Plans positioning the Town to comply with grant funding requirements for construction. The application estimated the cost at \$80,000.
- The Vermont Agency of Transportation has awarded the Town a \$72,000 grant with a local match of 10% or \$8,000 required for a total funding level of \$80,000.
- Impact:** The 10% local match of up to \$8,000 will be funded through engineering reserves.
- Recommendation:** Selectboard moves to (1) accept Structures Grant #BC2426, (2) authorizes John Haverstock, Town Manager to execute said grant and any subsequent loan documents, and (3) authorizes the Town Manager to execute an engineering contract to the winning bidder amongst the pre-qualified water resource engineers up to \$80,000.



Town of Hartford Department of Public Works

173 Airport Road
White River Junction, Vermont 05001

Telephone: (802) 295-3622

Serving the Villages of Hartford • West Hartford • White River Junction • Wilder • Quechee

March 13, 2025

Chris Bump, Project Manager
State of Vermont Agency of Transportation
District 4 Office
223 Beswick Drive
White River Junction, VT 05001

RE: SPY26 Municipal Structures Grant Application – BR 4, Quechee-Hartland Road (TH 8)

Dear Chris,

Please find attached the Town of Hartford's SPY26 Structures Grant application for engineering a culvert to replace culvert BR 4 which conveys an unnamed brook under the Quechee-Hartland Road (TH 8), a hydraulic analysis with alternatives prepared by Stantec which contains photographs of the existing conditions, and a draft RFP with an estimated bid sheet of the work to be completed under this grant.

The deteriorating culvert under the Quechee-Hartland Road is located approximately 670' north of the Hartland town line. The road is designated by the Federal Highway Administration as a Minor Collector and critical to intermunicipal travel.

To effectively manage public funds in a manner protecting long term interest and the sustainability of the infrastructure, the town desires moving forward with implementing a plan for a full replacement given the magnitude of costs for the options and environmental concerns provided within the analysis and alternatives.

Please feel free to reach out to me if you require additional information to support or process this.

Sincerely,


Christopher D. Holzwarth
Assistant Director of Public Works,
Planning and Permitting

CDH:
Enclosures



FY 2026 Municipal Highway Grant Application

APPLYING FOR: ☒ Structures ☐ Class 2 Roadway ☐ Emergency

MUNICIPALITY: Hartford MUNICIPAL CONTACT (name): Christopher D. Holzwarth

MAILING ADDRESS: 173 Airport Road, White River Junction, VT 05001

Phone: (802) 295-3622 E-Mail: cholzwarth@hartford-vt.org

ACCOUNTING SYSTEM: ☒ Automated ☐ Manual ☐ Combination

SAMS #: S7NMKK8CHS4 Grantee FY End Month (mm format): 06

DISTRICT CONTACT (name): Chris Bump

Phone: (802) 356-7678 E-Mail: chris.bump@vermont.gov

SCOPE OF WORK TO BE PERFORMED BY GRANTEE

Location of Work. The work described below involves the following town highway / structure:

TH# 8, (Name) Quechee-Hartland Road which is a class 2 town highway.

Bridge #4 _____, which crosses Unnamed brook feeding the Ottaquechee River.

Culvert # , for which the original size was 96" and the replacement size is 6' h x 14' wide.

Causeway:

Retaining Wall:

Latitude: 43.633460 Longitude: 72.416846 MM (If Available):

Problem:

The culvert is in poor condition with large holes through 40% of the invert and a depression in the ceiling of the culvert, and the layout does not meet aquatic passage rules or stream equilibrium standards. Further, the town has had to repair sagging in the roadway above it.

Reason For Problem:

Age, material, and geometry of the culvert are the primary reasons for degradation which is increasing in severity each year.

Proposed Scope of Work:

The project proposes to engineer and permit the replacement through construction documents to allow the town to accurately estimate and budget and secure funding for its replacement.

Detailed Cost Estimate (below or attached):

See attached draft request for bids with estimated bid sheet.

Estimated Project Amount: \$ 80,000.00

Estimated Completion Date: 06/30/2026

Municipality has adopted Codes & Standards that meet or exceed the State approved template?		☒ YES	☐ NO
Municipality has a current Network Inventory?		☒ YES	☐ NO
Municipality <u>MUST</u> complete the following environmental resource checklist:			
EXISTING STRUCTURES: (check all that apply)			
☒ Steel Tube Culvert	☐ Concrete Box Culvert		
☐ Stone Culvert	☐ Concrete Bridge		
☐ Ditch	☐ Rolled Beam/Plate Girder Bridge		
☐ Metal Truss Bridge	☐ Wooden Covered Bridge		
☐ There are foundation remains, mill ruins, stone walls or other	☐ Masonry Structure		
☐ Stone Abutments or Piers	☐ Buildings (over 50 yrs old) within 300 feet of work		
☐ Other:			
PROJECT DESCRIPTION: (check all that apply)			
☒ The project involves engineering / planning only	☐ The project consists of repaving existing paved surfaces only		
☐ The project consists of reestablishing existing ditches only within existing footprint	☐ All work will be done from the existing road or shoulder		
☐ The structure is being replaced on existing location / alignment	☐ There will be excavation within 300 feet of a river or stream		
☐ New structure on new alignment	☐ Repair/Rehab of existing structure		
☐ There will be excavation within a flood plain	☐ Road reclaiming, reconstruction, or widening		
☐ Tree cutting / clearing	☐ Temporary off-road access is required		
☐ New ditches will be established	☐ The roadway will be realigned		
The municipality has included photos of the project. Must show infrastructure and surrounding features as much as possible. ☒ YES ☐ NO			

Below this line to be filled in by VTrans staff:

Recommended Award Amount:

District Staff Approval: (name) _____ Date: _____

Note:

Projects may involve impacts to protected historic or archaeological resources. For more information, responsible parties are encouraged to contact the District staff.



Stantec Consulting Services Inc.
150 Tilly Drive, Suite 101, South Burlington, Vermont 05403

February 4, 2025
File: 179450858

Attention: Mr. Chris Holzwarth
Public Works Project Manager
173 Airport Road
White River Junction, VT 05001

Dear Mr. Holzwarth,

**Reference: Culvert #4, Quechee – Hartland Road Culvert - Location 43.623460, -72.416846
Hydraulic Analysis and Alternatives**

At the request of the Town of Hartford, Stantec, has completed an Alternative and limited hydrology and hydraulics study of Hartford Bridge 4. Survey of the site is currently not available. Existing geometric conditions are approximated on field observations, photography and existing lidar contours. Alternatives and approximate hydrologic and hydraulic analysis were completed to assist the Town in the selection of crossing replacement or repair options. This letter summarizes the results of the analysis.

EXISTING CONDITIONS

Location URL: [43.623460, -72.416846](#)

The site conveys an unnamed stream that empties into the Ottauquechee River. The existing structure is a corrugated steel pipe with a span of 8 feet. The approximate roadway height above the stream bed in the existing condition is approximately 10 feet. The outlet of the culvert is significantly perched and downstream of the structure a significant plunge pool has developed and threatens to undermine the existing grade-wall / cutoff wall that supports the outlet end of the culvert. The culvert itself is in poor condition with large holes through 40% of the invert and a depression in the ceiling of culvert that may be developing a sinkhole in the roadway.

The Vermont Hydraulic Geometry Relationships estimate a bankfull width of approximately 14.50 feet and a depth of 1.03 feet. The stream is considered perennial based on drainage area size.

Reference: Culvert #4, Quechee - Hartford Road Culvert - Location 43.623460, -72.416646
Hydraulic Analysis and Alternatives



Figure 1 – Hartford BR #4 Inlet



Figure 2 – Hartford BR #4 Outlet

Alternatives to be Evaluated

Alternative 1 - Do Nothing

Alternative 2 - Pipe Liner

Alternative 3 - Pipe Liner, Outlet cradle, Wingwall, and Scour Hole repair

Alternative 4 - Culvert Replacement

Hydraulic & Hydrology Evaluation

Hydrology

The roadway cross culvert conveys an unnamed stream under Quechee-Hartford Road in Hartford, VT. The total contributing drainage area is approximately 1.25 square miles. The stream banks are well vegetated. The channel slope at the site is estimated to be 2.5%. According to the National Land Cover Database in StreamStats there are 1.13% wetlands in the watershed. The watershed was delineated using

Reference: Culvert #4, Quackee – Hartford Road Culvert - Location 43.621482, -72.418846
 Hydraulic Analysis and Alternatives

USGS StreamStats v4.20.1. The USGS developed regression equations for Vermont were used to develop the design flow rates (Table 1).

Table 1 - Flow Rates

Annual Exceedance Probability (% AEP)	Recurrence Interval (Year)	USGS Regression Flow Rate (CFS)	
50	2	51.9	
10	10	109	
4	25	145	Design Flow Rate
2	50	179	Check Flow Rate

HYDRAULICS – EXISTING STRUCTURE VS. PROPOSED LINER

	Headwater (Hw) (ft)	Rise (D) (ft)	Actual Hw/D	Req'd Hw/D	Span (ft)	BFW (ft)	Actual S/BFW	Req'd S/BFW	Area (ft²)
Existing 4% AEP	4.50	8	0.56	<1	8	14.5	0.55	>1	50.27
Existing 2% AEP	5.07	8	0.63	<1	8	14.5	0.55	>1	50.27
Proposed 7ft Culvert Liner 4% AEP	4.79	7	0.68	<1	7	14.5	0.48	>1	38.48
Proposed 7 ft Culvert Liner 2% AEP	5.43	7	0.78	<1	7	14.5	0.48	>1	38.48

Existing: Calculations indicate that the existing structure meets the clearwater hydraulic requirements but does not meet the stream equilibrium standards.

Liner: 7 foot diameter liner inside existing culvert, having a flow area of 38.5 square feet. This structure results in a calculated headwater depth of 4.79 feet at 4% AEP and 5.43 feet at 2% AEP with no overtopping at 2% AEP.

Reference: Culvert #4, Quiches – Hartford Road Culvert - Location 43.623483, -72.416846
Hydraulic Analysis and Alternatives

The analysis shows the culverts pass the 4% AEP with a HW/D ratio less than 1 however will not meet the Span/BFW ratio of greater than or equal to 1.

HYDRAULICS –REPLACEMENT STRUCTURE

Proposed Replacement Structure: 14 foot span by 6 foot rise (Hydraulic Opening) concrete box culvert having a flow area of 84 square feet. This structure results in a calculated headwater depth of 2.42 at 4% AEP and 2.78 at 2% AEP with no overtopping at 2% AEP. Bed retention sills are recommended. This structure allows for a buried invert to provide for a flexible stream profile and to facilitate aquatic organism passage.

	Headwater (Hw) (ft)	Rise (D) (ft)	Actual Hw/D	Req'd Hw/D	Span (ft)	BFW (ft)	Actual S/BFW	Req'd S/BFW	Area (ft ²)
Proposed Box Culvert Replacement Structure 4% AEP	2.42	6	0.40	<1	14	14.5	0.96	>1	84
Proposed Box Culvert Replacement Structure 2% AEP	2.78	6	0.46	<1	14.5	14.5	1.00	>1	84

EVALUATION:

Alternative 1- Do Nothing: This option involves leaving the culvert as is. The culvert's invert will continue to deteriorate, leading to potential fines migrating from the roadbed around the culvert and an increased risk of sinkholes forming on the roadway. Ongoing deterioration of the outlet cradle wall, wingwalls, and scour hole could cause the cradle wall to fail, potentially resulting in a culvert failure during a storm event. This option does not address the poor condition of the culvert and does not meet stream equilibrium standards for Bank Full Width. As a result, this alternative is not considered viable and is not recommended.

Alternative 2 – Pipe Liner: This alternative proposes installing a new pipe liner to address the failing culvert structure. It would prevent further fines migrating from the roadbed around the culvert and reduce the risk of sinkholes forming on the roadway. It does not address the condition of the outlet cradle wall, wingwalls, or the scour hole. The risk of culvert failure due to cradle wall collapse remains. Additionally, this alternative does not meet the stream equilibrium standard for Bank Full Width.

Comparison Cost: \$200,000

*Detailed cost estimates for these alternatives are beyond the scope of this study. Comparison costs are given to indicate the approximate overall cost of the project relative to the other alternatives.

Reference: Culvert #4, Quaches - Hartford Road Culvert - Location 43.629468, -72.416846
Hydraulic Analysis and Alternatives

Advantages:

- Lower cost alternative
- Reduces risk of sink holes
- Minimal disruption to traffic (no open cut required)

Disadvantages:

- Does not improve hydraulic capacity
- Fails to address deteriorating cradle wall, wingwalls, and scour hole
- Does not meet stream alteration general permit requirements.

Alternative 3 – Pipe Liner, Outlet cradle, Wingwall, and Scour Hole repair: This alternative combines the installation of a new pipe liner with the repair or replacement of the outlet cradle wall, wingwalls, and scour hole. It would prevent further fines migrating from the roadbed and reduce the risk of sinkholes forming on the roadway. Strengthening the cradle wall and wingwalls would extend the life of the culvert. However, with a 6-foot drop from the invert to the stream bed, scour remains a concern. This alternative does not meet the stream equilibrium standard for Bank Full Width.

Comparison Cost: \$300,000

Advantages:

- Reduces risk of sink holes
- Reduces risk of culvert failure due to cradle wall and wingwall deterioration
- Minimal traffic disruption (no open cut required)

Disadvantages:

- Does not improve hydraulic capacity
- Improves, but does not eliminate scour risk at the outlet
- Does not meet stream alteration general permit requirements.

Alternative 4 – Culvert Replacement: This alternative involves replacing the existing culvert with a new 14'x8' concrete box culvert (with a 14'x8' hydraulic opening). The stream alignment could be adjusted to better align with the geomorphology of the stream which would reduce scour potential and eliminate the 6-foot drop at the culvert outlet. This option would meet stream equilibrium standards for Bank Full Width and improve hydraulic capacity.

Comparison Cost: \$500,000

Advantages:

- Addresses scour risk by removing the 6-foot drop at the outlet
- Improves hydraulic capacity and resiliency
- Longest design life
- Improves aquatic organism passage
- Meets stream alterations general permit requirements

Reference: Culvert #4, Quaches - Hartland Road Culvert - Location 43.623468, -72.416846
Hydraulic Analysis and Alternatives

Disadvantages:

- Most expensive option
- Requires significant excavation and traffic disruption

RECOMMENDATIONS

Alternative 2 is a lower cost approach to extend the design life of the existing structure by 5 to 15 years. Alternative 2 is not hydraulically adequate and may be difficult to obtain permitting for unless it was proposed as a temporary measure. If the Town can self-perform or simplify the effort of this project, it may be a cost-effective short-term solution. If funding is available for Alternative 4, Stantec recommends that as a better long-term solution.

Respectfully,

Stantec Consulting Services Inc.



Thomas Knight P.E.
Principal
Phone: (802) 497-6408
Mobile: (802) 318-7196
tom.knight@stantec.com



HARTFORD PUBLIC WORKS DEPARTMENT

173 AIRPORT ROAD, WHITE RIVER JUNCTION, VT 05001 • (802) 295-3622

Request for Proposals
Professional Engineering Services
Quechee Hartland Road Culvert BR-4 Replacement
Town of Hartford, Vermont

Project No. 2025-H2
Month Day, 2025

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Section 1 – Proposal Instructions

1.01 Communications Regarding This Project: Please direct all pre-bid communications and questions regarding this proposal request to:

Hartford Vermont Department of Public Works
c/o Christopher Holzwarth, Assistant Director, Planning & Permitting
173 Airport Road
White River Junction, VT 05001
Telephone: (802) 295-3622
E-Mail: cholzwarth@hartford-vt.org

All pre-bid communications and questions concerning this proposal request must be submitted in writing referencing the specific paragraph and page number. The deadline for questions is listed in Section 1.02 (Schedule). Written responses will be prepared by the Town and provided via email to all proposers by the date listed in Section 1.02. Changes to this request will only be by a formal written addendum issued by the Town.

1.02 SCHEDULE: The following is the anticipated schedule for the RFP Process.

Issue Request for Proposals:	Month Day, 2025
Pre-Proposal Meeting Request Deadline:	No Pre-Proposal meeting will be held.
Pre-Proposal Meeting Timeframe:	No Pre-Proposal meeting will be held.
Voluntary Site Visits:	Consultants are encouraged to conduct site visits on their own.
Last Day to Submit Questions:	3:00 PM local E.S.T. on Monday Month Day, 2025.
Written Responses to Questions and any Addendums:	3:00 PM local E.S.T. on Friday Month Day, 2024.
Deadline for Proposals:	12:00 PM E.S.T. on Friday Month Day, 2024.
Selection	Next available Selectboard Meeting.
Contract	Shortly After Selectboard Approval.

1.03 PRE-BID MEETING: The Town shall not conduct a pre-bid meeting. Questions should be submitted in writing with written responses prepared by the Town and provided via email to all proposers by the time and date listed in Section 1.02.

1.04 SITE VISIT: Engineers should conduct their own site visit within the public right of way and review the project location and site conditions to develop questions for submission in writing. Written responses will be prepared by the Town and provided via email to all proposers by the time and date listed in Section 1.02.

1.05 SUBMITTING A PROPOSAL: Each Engineer seeking consideration for performance of services related to the project must submit a Proposal. Proposers are to submit one original copy signed by an officer authorized to bind the company and one digital copy in PDF format. All Proposals shall be sealed, properly addressed with the name of the Proposer and sent to:

Hartford Department of Public Works
Project No. 2025-H2- Professional Engineering Services
(Quechee Hartland Road Culvert BR-4 Replacement Engineering & Permitting)
c/o Christopher Holzwarth, Assistant Director, Planning & Permitting
171 Bridge Street
White River Junction, VT 05001

Sealed Proposals must be received at the above address by the deadline indicated in Section 1.02 for public opening. Proposals received after the scheduled deadline will be rejected. All supporting materials and documentation must be included with the Proposal. The responsibility of timely delivery lies solely with the proposer. Faxed and e-mailed Proposals are not acceptable.

The Town reserves the right to reject any or all proposals, to waive any minor irregularities in a proposal, to accept a part or parts of a proposal, to accept any proposal which in the judgment of proper officials is deemed in the best interest of the Town, or to issue a subsequent request for proposals. The Town also reserves the right to approve or reject any subcontractor proposed for work under this request.

Further, the Town reserves the right to select the successful proposer based on the proposals received without seeking further information or clarification from the proposers. However, upon review of Proposals the Town may designate the two most qualified proposals as finalists. These finalists may be invited to make presentations and participate in a question-and-answer session with the Town.

All federal, state, and local laws regarding competitive proposals, anti-competitive practices, and conflict of interest shall be applicable to this Request for Proposals.

The Town does not guarantee that any contract will be awarded because of this request. If a contract award is made but the contract is not executed, the Town does not guarantee that the contract will be re-awarded.

1.06 REQUIRED PROPOSAL CONTENTS: Engineers are required to submit the following information in their Proposal:

- **Letter of Transmittal – Exhibit A:** The proposer shall provide a letter of transmittal (Exhibit A) with an authorizing and binding signature for the proposal.
- **Key Personnel List – Exhibit B:** Provide the name, title, mailing address, telephone number and e-mail address of the people who will function as the Town's primary contact and back-up contact person(s) for this specific project.

- **Not to Exceed Fee Proposal Form – Exhibit C:** The proposer shall provide a completed Not to Exceed Fee Proposal Form encompassing the entire scope of work. The proposal must be on the form provided as Exhibit C with a separate man hour labor rate sheet detailing proposed hours by labor class and reimbursable expense categories with associated rates to be used for determining the cost.
- **Statement of Exceptions to Request for Proposals Requirements:** Provide a detailed description of any exceptions taken to the requirements of this request, including the Town Standard Terms and Conditions in Section 3. Exceptions shall be referenced to the applicable section/sub-section numbers. Any other departures from the Town's request are to be identified and failure to do so shall make the Proposal non-responsive. This statement is to be submitted on the proposer's own letterhead.

1.07 ITEMS THAT DISQUALIFY A VENDOR IMMEDIATELY.

- Late Proposals.
- Incomplete or non-responsive Proposal.

1.08 EVALUATION CRITERIA: The selection committee will evaluate each proposal based on their previous pre-qualification ranking combined with the key personnel/experience utilized for this project and the proposed cost and schedule.

After receipt and review of the Proposals, the Town reserves the option to interview the top two firms proposing prior to making a final decision.

Evaluation Criteria				
Item	Description	Possible Points	Multiplier	Maximum Points
1	Pre-Qualification Score and Assigned Key Personnel	100	0.50	50
2	Fee/Schedule	100	0.50	50
Total Possible Points				100

1.09 MISCELLANEOUS ITEMS:

All Engineers submitting a Proposal will be notified, upon final determination by the Town of the Firm selected to perform the services.

All work and materials created in all tasks shall be completed in accordance with all applicable Town, State and Federal Ordinances, Rules, Regulations, and Specifications, and reasonable scheduling established with the Town.

SECTION 2 – SCOPE OF PROJECT

2.01 BACKGROUND

Existing Culvert Description: The 96" corrugated metal pipe culvert conveys the flow from an unnamed brook with a drainage area of approximately 1.25 square miles under the Quechee Hartland Road at Lat: 43.623460° N, Lon: 72.416846° W. The culvert is in poor condition with large holes through 40% of the invert and a depression in the ceiling of the culvert, and the layout does not meet aquatic passage rules or stream equilibrium standards.

Hydraulic Analysis and Alternatives: The Town had Stantec prepare a hydraulic analysis and alternatives to determine the appropriate size and repair or replacement. In the long-term interest of the taxpayers and the travelling public the town has decided that the replacement of the culvert as outlined in Alternative 4 is the appropriate path forward. The analysis with alternatives is attached as Exhibit A.

Structures Grant: The town has received Structures Grant BCXXXX from the State of Vermont, Agency of Transportation to assist in funding the engineering and permitting of a replacement culvert. The typical grant requirements and conditions are incorporated into this request by reference. See Attachment B for grant conditions and requirements.

Anticipated Permits: A Stream Alteration Permit and Wetland Permit are anticipated. The selected consultant shall coordinate with the Vermont (VT) Agency of Natural Resources (ANR) River Management Engineer and the District Wetlands Ecologist to determine design considerations. Further, the consultant shall include a budget for any other anticipated environmental permitting or clearances from Rivers and Wetlands programs, and the United States Army Corps of Engineers (U.S.A.C.E).

Municipal General Roads Permit 3-9040: Highways within the Town of Hartford are subject to the rules and regulations of the State of Vermont, Agency of Natural Resources, Department of Environmental Conservation, Vermont Pollutant Discharge Elimination System (VPDES) General Permit 3-9040 for Stormwater Discharges from Municipal Roads. The proposed improvements shall comply with the rules and specifications of the permit at a minimum.

Wetlands General Permit 3-9026: It is the desire to limit the project to coverage under the State of Vermont, Agency of Natural Resources, Department of Environmental Conservation, Wetlands General Permit 3-9026 if possible. However, the proposal should budget appropriately for individual permitting if thought necessary to construct the project.

2.02 SCOPE OF SERVICES:

The Town requests proposals from our prequalified water resource engineers to provide the necessary planning, engineering and permitting services to replace the culvert. The tasks as envisioned are listed starting on the following page.

Task 1: Project Kick-off

Initial Review: The Engineer will review the project site and any available plans and data to a kick-off meeting.

Kickoff Meeting: The engineer shall schedule a kick-off meeting to be attended by key team members, assigned Town staff, and other entities as the Engineer determines to be appropriate. The meeting is intended to review the project site, conditions and restraints, and to discuss the schedule, key milestones, deliverables, project management protocols, data to be collected, other project information, and to set anticipated dates and times for upcoming meetings. The consultant shall provide meeting notes outlining the expectations.

Task 2: Topographic Survey and Base Mapping

Wetlands Delineation: The engineer shall provide a wetland delineation in accordance with Section 3.2 of the Vermont Wetland Rules which states *"The boundary between a wetland and an upland shall be delineated by the methodology set forth in the 1987 edition of the Corps of Engineers Wetlands Delineation Manual"*.

The delineation shall also utilize the *"Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Northcentral and Northeast Region, (Version 2.0), U.S. Army Corps of Engineers, January 2012"*.

Topographic and Right of Way Survey: The engineer shall provide a survey of existing conditions showing all elevations, observable features (e.g., edge of road, walkways, buildings, trees, wells, septic tank covers, culverts with inverts, wetland flags, etc.) and underground utility information as made available by Dig-Safe and neighboring landowners (e.g. dry wells, leach fields, propane tanks, buried telephone, cable, and electric lines, etc.). The engineer shall coordinate with utility owners to have underground utilities marked out prior to the survey.

Further, the engineer will compile and map the approximate limits of the existing Right-of-Way. The municipality will provide available surveys, land records, property deeds and tax maps on file for the properties within the project limits. The purpose is to document the boundary lines and owners within the project limits for subsequent Right-of-Way and Easement development.

Lastly, the engineer shall coordinate access to private residences as needed and perform the work on VT State Plane Coordinates and on the NAD83 elevation datum with a CAD file in AutoCAD Format 2021 provided to the Town for review.

Task 3: Conceptual Plans

Hydrologic and Hydraulic (H&H) Study: The engineer shall utilize the hydraulic analysis and alternatives prepared by Stantec.

Conceptual (30%) Plans: The consultant will prepare Conceptual Plans and a conceptual construction cost estimate for the improvements. The Conceptual Plans shall clearly illustrate the proposed work over the underlying existing conditions. Identified rights-of-ways, easements, utilities, natural and cultural resources, and other features affecting the design will be indicated on the plans.

The Conceptual Plans are anticipated to consist of:

1. Title Page.
2. Layout Sheets showing existing and proposed features.
3. Preliminary profiles.
4. Approximate right of way lines and construction limits.
5. Typical Sections for the proposed improvements.
6. Cross Sections.

Together, these drawings should illustrate the information necessary to define the project and will include information such as:

1. Roadway Design (Cross slope, material type, and thickness).
2. Culverts or other structures.
3. Slope and channel reinforcement.
4. Limits of construction.
5. Signage.
6. Conceptual Traffic Control (at a minimum, plans shall reference VTrans standard drawings or Typical Applications from the MUTCD that illustrate how work zone traffic will be addressed).

A submittal of the plans and estimate to the Hartford Department of Public Works and project review meeting is expected at the completion of this stage.

Task 4: Resource Constraints and CE Documentation

In anticipation of utilizing grants with federal funding to construct the culvert, the engineer is expected to identify natural and cultural resources on the project plans to support the municipality in satisfying the National Environmental Policy Act (NEPA) process which is expected to be at the level of Categorical Exclusion (CE) with the following task anticipated.

1. Natural Resource Identification: The engineer will confirm the presence or absence of any known natural resources in the project vicinity and will identify these resources on plans of the project area.
2. Historical/Archaeological: The engineer will determine any historical or archaeological impacts and VTrans staff will provide concurrence as part of completing the CE.
3. Other Permitting and Investigations: The engineer will determine the need for other environmental permits and will assist the municipality in acquiring all necessary federal, state, and local environmental permits necessary to complete the project. The municipality is generally responsible for any permit fees, although these are waived for some permits.
4. Preparation of the Categorical Exclusion Document: Because federal funding is involved with this project, the National Environmental Policy Act (NEPA) process and requirements must be followed. To meet the requirements of this act, a Categorical Exclusion (CE) Document must be completed. The engineer will prepare the VTrans environmental analysis sheet and supporting documentation will be submitted to VTrans for review and concurrence. VTrans will complete the process with the FHWA.

All comments and changes resulting from the review, meeting and NEPA process will be addressed by the engineer in the following set of plans.

Task 5: Preliminary Plans/Environmental Permitting

Preliminary (50%) Plans: Upon receiving necessary feedback through the NEPA process or at the direction of the Town, the engineer shall develop preliminary plans and obtain environmental permits for the project.

The preliminary plans will include all the information from the conceptual plans and will add further detail, including any stormwater drainage and required erosion prevention and sediment control measures. The preliminary plans will contain:

1. Title Sheet.
2. Typical Sections.
3. Base Plan with a project centerline and existing ROW information.
4. Profiles.
5. Cross Sections.
6. Driveway treatments.
7. Drainage details.
8. Erosion Prevention measures and details.
9. Signs and pavement markings.
10. Traffic control plans for motor vehicles and pedestrians including any details not covered by VTrans standard drawings or MUTCD Typical Applications.

In addition to the preliminary plans, the engineer will develop a revised Engineer's Estimate. A submittal of the plans and estimate to the Hartford Department of Public Works and a project review meeting is expected at the completion of this stage.

Further, it is anticipated that the engineer will complete any environmental permitting before the final design/bid plans are completed. This is anticipated to include but not limited to the following.

Stream Alteration Permitting: The engineer shall coordinate with the VT ANR River Management Engineer to determine design considerations and obtain a Stream Alteration Permit.

Wetlands Permitting: The engineer shall limit any temporary or permanent wetland/wetland buffer impact to the greatest extent possible. Further, the engineer shall prepare the required impact plans and application documents.

Additionally, the budget shall be adequate to address possible impact permitting such as but not limited to any other anticipated environmental permitting or clearances from River Management (River Corridors) and the United States Army Corps of Engineers (U.S.A.C.E).

Task 6: Right-of-Way Plans and Acquisition Process

Using the project construction limits and any anticipated need for temporary rights during construction, the need for additional right of way will be confirmed by the Engineer. They will determine if any additional right-of-way (ROW), including all permanent and temporary easements, beyond the existing ROW is required to construct the project.

Right of Way Plans: The existing ROW, and all areas of additional ROW required, whether temporary or permanent, will be clearly indicated on ROW plans prepared by the engineer in accordance with standard survey practices. Draft ROW plans and draft easements will be submitted to the Town for review and approval prior to negotiating with property owners. Easements should be consistent with the guidance material provided by the VTrans ROW section. Easements will be developed by the municipal attorney. ROW plans must include all the elements of preliminary plans with the addition of the following:

1. Right-of-Way detail sheet
2. Property Acquisition Table

If Right-of-Way acquisition is simple and/or does not involve many parcels, it is acceptable to include Right-of-Way information on the project plan sheets.

Right of Way Coordination: The municipality will be responsible for appraisals, negotiations and completing the acquisitions. The engineer will provide assistance and work closely with the municipality throughout the ROW phase, including any Necessity and Condemnation procedures. ROW acquisition must conform to Public Law 91-646 and 100-17, which together are referred to as the "Uniform Act."

Task 7 Final Design/Bid Plans

The engineer will prepare the final plans for the project adequate for bidding and construction, an updated construction cost estimate, and any special provisions. These provisions will supplement the VTrans Standard Specifications for Construction (2024) which will serve as the basis for the construction of the project. A draft of the final plans will be submitted to the Town for review and comments. All comments and changes resulting from the review will be addressed by the engineer prior to releasing the final design/bid plans.

Final Design/Bid (100%) Plans: The engineer will submit a draft of the final plans along with an updated listing of items and quantities, and an associated cost estimate for municipal review and concurrence before final release. These plans will incorporate all comments and conditions received from permitting agencies. ROW plans (if necessary) showing acquisition lines and any agreements made with property owners will be included.

The engineer will certify through the signature of an engineer registered in the state of Vermont to practice "structural or civil" engineering that these final plans meet all applicable standards, codes and requirements for design and public safety (design certification.) If a Traffic Management Plan (TMP) is part of the project, a final version of the TMP shall be submitted with Final Design/Bid Plans.

Special Provisions: The Consultant will develop any project special provisions to cover items not contained in the VTrans 2024 Standard Specifications for Construction or those items that vary from the standard specifications.

Final Estimate: The consultant will develop a final engineer's estimate.

Right-of-way clearances and special agreements: The engineer will also provide a "Utility Clearance" that indicates that all necessary utility coordination has been completed. The municipality will assist where appropriate.

2.03 Proposal Cost

Acceptance Term: Proposed proposal cost shall remain valid for acceptance by the town for 180 calendar days from receipt.

Not to Exceed Proposal Form: The engineer shall submit a Not to Exceed Proposal Form for the hourly and reimbursable cost on Exhibit C (Not to Exceed Proposal Form).

Cost Summary: The engineer shall provide a cost summary including the expected hours and hourly rates for all staff members and any subcontractors to be utilized for this project along with the anticipated reimbursable quantities and rates. This shall be attached as an Exhibit.

Proposer Responsibility: The engineer is responsible for ensuring their proposal is adequate to achieve the goals of the project. You may submit a letter describing any recommendations or alternative methods you are proposing to accelerate the project or reduce costs.

SECTION 3 – PROPOSAL REQUIREMENTS

3.01 – Proposer Affidavit

If the proposer is a corporation not incorporated under the laws of the State of Vermont, a certificate from the Secretary of State showing the rights of the successful proposer to do business in the State of Vermont shall be furnished. Each proposer is required to submit with their proposal, an Affidavit (Exhibit A) stating that neither the proposer nor agents thereof, nor any other party of the proposer has paid or agreed to pay directly or indirectly, any person, firm or corporation, any money or valuable consideration for assistance in procuring or attempting to procure the contract herein referred to, and further agreeing that no such money or reward will hereafter be paid.

3.02 Proposer's Financial Obligation to the Town

No proposal may be accepted, or contract awarded to any person, firm or corporation that is in arrears or in default to the Town, or that is a defaulter of surety or otherwise upon any obligation to the Town or has failed to faithfully perform any previous contract with the Town.

3.03 Proposer's Incurred Costs

Each proposer shall be responsible for all costs incurred in preparing a response to this request. All materials and documents submitted by the proposer in response to this request shall become the property of the Town and shall not be returned. Respondents selected for further negotiations, as well as the proposer ultimately selected to enter into a contractual agreement with the Town, shall be responsible for all costs incurred by it during negotiations.

3.04 Proposer's Political Contributions

Each prequalified proposer shall reaffirm and certify on Exhibit A that it complies with State of Vermont Title 17: Labor, Chapter 61: Campaign Finance, Sub-Chapter 3: §2941 Limitations of Contributions.

SECTION 4 - STANDARD TERMS FOR PROFESSIONAL SERVICES CONTRACT

Article 1 - Services Provided

Engineer agrees to provide professional engineering and subordinate disciplines as needed to complete Tasks 1 through 7 of Request for Bids, Project No. 2025-H2 dated Month Day, 2025, in a professional manner consistent with the standards established by any applicable governing agency. Town has the right to reject any services provided by consultant under this Agreement that were not completed in a professional manner or that otherwise fail to satisfy the established specifications or performance standards.

Article 2 – Compensation

Compensation for the above services will be at the rates set forth in the fee estimate provided by Engineer on Month Day, 2025. The agreement shall not exceed the bid value of \$ AMOUNT HERE without prior approval by the Town Manager in the form of an approved and executed agreement amendment.

Upon receipt DPW of consultant invoices they shall be forwarded to the Finance Department for review and approval where the standard terms of payment will follow the most current Town of Hartford Purchasing Policy and Procedure as approved by the Selectboard.

Article 3 – Term

The Agreement shall commence upon execution by the Town and shall terminate upon expenditure of all funds provided herein or on June 30th, 2026, whichever date is earlier.

Article 4 – Independent Contractor

Engineer further acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Engineer. No employee-related withholdings or deductions shall be made from payments due to the consultant. consultant shall not be entitled to receive any benefits from the Town and shall not be eligible for workers' compensation or unemployment benefits.

Article 5 – Assignment and Subcontracting

This Agreement is binding upon and inures to the benefit of the heirs, successors and assigns of the parties hereto. Neither party hereto may assign its rights or obligations under the Agreement without the prior written consent of the other party. This Agreement shall be governed by the laws of the State of Vermont.

The Engineer shall not enter into any sub agreement for performance of any services contemplated under this Agreement or assign any interest in the Agreement without the prior written approval of Town and subject to such conditions and provisions as Town may deem necessary or desirable in its sole discretion. If Town permits the use of subcontractors, no subcontractor may perform any work under this Agreement without first providing Town certificates of insurance showing all the coverages required in Article 13 of this Agreement. The Engineer shall be responsible for the performance of all subcontractors. Before paying a claim that involves the use of materials or labor supplied by someone other than the Engineer, the Town may require engineer to supply proof of payment for such materials or labor. Engineer shall pay the subcontractors for undisputed services provided by them within [30] days of receiving payment from Town.

Article 6 – Third Party

Except as expressly provided in this Agreement, nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Town and Engineer.

Article 7 – Equipment and Materials

Engineer shall warrant that it has the necessary equipment to provide the services required by this Agreement. All materials used or supplied under this Agreement shall be of first quality and meet the specifications established by any governing agency, if any. The Engineer will be solely responsible for supplying, storing, maintaining, and replacing all equipment that is necessary for implementing the services under this contract. Town will not supply, nor will it pay for any repairs, maintenance, or replacement of, or new equipment expenses, or temporary work related to signs, cones, or other traffic controlling equipment.

Article 8 – Tax Exemption

All items purchased under this agreement will be exempt from the State of Vermont Sales Tax as provided for in 32 V.S.A. § 9701(5); § 9743(1)-(3). Blanket Certification of Exemption Forms will be furnished to the Proposer by the Finance Division. The Engineer shall pay all legal costs and assessed penalties for improper use of the exemption certificate number.

Article 9 – Personnel

The Engineer is responsible for compliance with all applicable State and Federal laws. The Engineer will manage its own personnel without general oversight by the Town and shall oversee and coordinate sub-contractors that are approved by Town. All drivers and equipment operators will be properly trained and have all certifications and valid licensing required to operate said equipment. The Engineer must certify to the Town that all drivers operating a commercial motor vehicle are in a federally mandated random drug and alcohol testing program that complies with Federal Motor Carrier Safety Administration (FMCSA) requirements.

The Engineer alone shall be responsible for ensuring compliance with all applicable regulatory requirements including but not limited to those from FMCSA and Vermont Occupational Safety and Health Administration (VOSH). The Engineer further agrees to include this provision in all subcontracts.

Article 10 - Equal Employment Opportunity

The engineer shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, ancestry, national origin, place of birth, age, marital status, or handicap with respect to employment, upgrading, demotion, transfer, recruitment or recruitment advertising, lay-off, termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

It is expressly agreed and understood that State of Vermont Title 21: Labor, Chapter 5: Employment practices, Sub-Chapter 6: Fair Employment Practices, §495. Unlawful employment practice constitutes a material condition of this Agreement as fully and as if specifically rewritten herein and that failure to comply therewith shall constitute a breach thereof entitling the Town to terminate this Agreement at its option and may bar the Engineer from receiving future Town contracts.

Article 11 – Safety and Traffic Control

The Engineer alone shall be responsible for the safety and security at work sites and when working in or adjacent to public highways. The consultant is solely responsible for traffic control, which practices shall comply with the Manual on Uniform Traffic Control Devices, latest edition.

The Engineer is responsible for contacting Dig Safe prior to any excavation. No excavation is authorized until after Dig Safe has marked all existing utilities. Prior to any excavation, the Engineer shall notify the Town of adjacent utilities when commencing of work may affect them.

Article 12 – Indemnification

The Engineer shall indemnify the Town and its elected officials, officers, employees and agents from and against all claims, losses, damages, and expenses (including reasonable attorneys' fees) of whatsoever kind and nature, to the extent that such claims, losses, damages, or expenses are caused by or arise out of the negligent performance or negligent non-performance of this Agreement and/or the negligent acts, negligent omissions, or willful misconduct of consultant and its agents, employees, consultants, sub-contractors and representatives

in undertaking and performing the Services. This Article shall survive early termination or expiration of this Agreement.

Article 13 - Insurance

Before commencing work and during the term of this agreement, the consultant shall maintain, at its sole cost and expense, no less than the following insurance issued by an insurance company authorized to conduct business in the State of Vermont and having an "A" rating or better:

- (1) General Liability Insurance, having a combined single limit of \$2,000,000 for each occurrence and \$2,000,000 in the aggregate.
- (2) Automobile Liability Insurance, having a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- (3) Employers' Liability Insurance, having a limit of \$500,000 for each occurrence.
- (4) Professional Liability Insurance, having a limit of \$1,000,000 annual aggregate.
- (5) Engineer shall maintain errors and omissions insurance in the amount of \$1,000,000.00.
- (6) Engineer also shall maintain Workers' Compensation Insurance in such amounts as required by law for all employees and shall furnish to the Town evidence of same. If consultant is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance consultant may provide a fully executed Non-Employee Work Agreement specifying the particular provision of 21 V.S.A §601(14)(F) that exempts consultant from having to carry such coverage.

The Engineer must provide certificates for all insurance policies naming the Town of Hartford as additionally insured for this project excluding Professional Liability Insurance indicating the above minimum coverages are in effect. All policies of insurance required hereunder shall contain a provision requiring a minimum of thirty (30) days advance written notice to the Town in the event of cancellation or diminution of coverage.

No warranty is made that the minimum coverage amounts listed above are adequate to cover and protect the interests of the consultant for the consultant's operations. These are the sole minimums that have been assigned to this project and must be met to protect the interests of the Town.

Article 14 – Standard of Care

The Engineer shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a professional under similar circumstances. Engineer shall have no liability for defects in the Services attributable to Engineer's reliance upon or use of data or other information furnished by the Town, or third parties retained by the Town.

If, during the one year period following completion of the Services, it is shown there is an error in the services caused by consultant's failure to meet such standards and Town has notified consultant in writing of any such

error within that period, consultant shall perform, at no additional cost to Town, such services within the original Project as may be necessary to remedy such error.

Article 15: Non-Appropriation

If this agreement extends into more than one fiscal year of the Town and if appropriations are insufficient to support this contract, the Town may cancel at the end of the fiscal year. In the case that this agreement is a grant that is funded in whole or in part by federal or State funds, and in the event federal or State funds become unavailable or reduced, the Town may suspend or cancel this grant immediately, and the Town shall have no obligation to pay consultant from municipal revenues.

Article 16 – Delay in Performance

Neither the Town nor the Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either the Town or Engineer under this Agreement, provided the aforementioned circumstances are not due to the negligence or fault of the asserting party or any of its agents, employees, consultants, sub-contractors and/or representatives.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance and any effects on the project's timeline.

Article 17 - Default

The occurrence of any of the following shall constitute default by the consultant and, if not corrected within 10 days of Town providing the Engineer written notice of the default, shall allow Town to terminate this contract:

- (1) Failure to adequately perform or deliver the required services.
- (2) Failure to provide the required bonds or other security acceptable to Town before starting any work if applicable.
- (5) Declaration of bankruptcy by the consultant.
- (6) Making a material misrepresentation to the Town.
- (7) Persistently disregarding laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction; or
- (8) Failure to perform any other material provision of the contract.

Upon default of the agreement by the Engineer, the Town may withhold any payment due to the Engineer for purposes of set-off until such time as the exact amount of damages due is determined. Such withholding shall not constitute default or failure on the part of the Town.

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances unless the act or occurrence could have been foreseen and reasonable action could have been taken to prevent the delay or failure: fire, flood, epidemic, strikes, wars, acts of God, acts of public authorities, or delays or defaults caused by public carriers; provided the non-performing party gives notice as soon as possible to the other party of the inability to perform.

The Town and the Engineer agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable effort to mitigate its effects.

In addition to the above, in the event of a State or Federal Disaster Declaration, Town reserves the right to suspend certain provisions of this agreement to conform with FEMA or Vermont Emergency Management regulations and directives.

Upon completion of the work or upon termination of the contract, the Engineer shall remove from the vicinity of the work all equipment and all temporary structures, waste materials and rubbish resulting from its operations, leaving the premises in a neat and presentable condition. In the event of failure to do so, the same may be done by the Town at the expense of the Engineer.

Article 18 - Remedies

Default or breach of this agreement by the consultant shall entitle the Town to seek remedies under law and as provided by this Contract. In the event the agreement is terminated by reason of default by the Engineer, the Town may recover the necessary costs of termination, including but not limited to, administrative, attorneys fees and legal costs, from the consultant. Except when caused by uncontrollable circumstances, if the Engineer fails to meet any performance deadlines established by the contract, or fails to perform in accordance with the specification, terms, and conditions of the contract, the Town shall have the right to purchase the services and materials from other sources on the open market or to purchase those items necessary to continue functioning until delivery from the consultant is complete. Town may deduct as damages from any money due or coming due to the Engineer the differences between Engineer's price and the higher price or the costs of temporary items. Town may require Engineer, at Engineer's sole expense, to re-perform any items of work provided for in the agreement that do not meet the established specifications, standards, or Town directives.

Any remedies available to the Town are cumulative and not exclusive. The seeking or exercising by the Town of a remedy does not waive its right to seek or exercise any other remedy available to it at law, in equity, by statute, or under the contract.

Article 19 - Termination

This Agreement may be terminated by the Town upon written notice in the event of substantial failure by the consultant to perform in accordance with the terms of this Agreement. Consultant shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Town may terminate or suspend performance of this Agreement for the Town's convenience upon thirty (30) days prior written notice to consultant. In the event of termination by the Town hereunder, the Town will pay the consultant for services provided up to the date of termination.

Article 20 – Governing Law and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Vermont, without giving effect to the principles thereof relating to conflicts or choice of laws. Any arbitration, litigation or other legal matter regarding this Agreement or performance by either party must be brought in a court of competent jurisdiction in Windsor County, Vermont.

Article 21 - Arbitration

Should disputes arise between the Engineer and the Town about this agreement or any related matter, the parties agree to arbitrate any such controversy, pursuant to the Vermont Arbitration Act, 12 V.S.A. § 5651 et seq.

Article 22 – Agreement Documents

The agreement shall constitute the entire agreement between the parties on the subject matters. All prior agreements, representations, statements, negotiations, and understandings shall have no effect. There shall be no modifications or amendments to the agreement or to the addendum unless said changes, modifications or amendments are in writing duly executed by the parties.

Article 23 – Amendment

The parties may mutually agree to amend this Agreement. However, no such amendment shall be effective unless it is formalized in a written Change Order, which references this Agreement, executed by a duly authorized representative of each party and, if applicable or required, approved by the Selectboard of the Town of Hartford, Vermont.

Article 24 - Waiver

A waiver by the Town or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall be effective only in the specific instance and for the specific purpose for which it is given and shall not affect the waiving party's rights with respect to any other or further breach.

Article 25 - Severability

The invalidity, illegality, or unenforceability of any provision of the agreement or the occurrence of any event rendering any portion or provision of the agreement void shall in no way affect the validity or enforceability of any other portion or provision of the contract. Any void, unenforceable, invalid, or illegal provision shall be deemed severed from the contract, and the balance of the agreement shall be construed and enforced as if the agreement did not contain that portion or provision.

Article 26 - Town's Responsibilities

The Town will furnish the consultant with all reports, records, and data in its possession that might be necessary or useful to complete the Services required under the agreement at no expense.

Article 27 – Ownership of Documents and Intellectual Property

Documents and reports prepared by the Engineer as part of the services shall become the sole and exclusive property of the Town upon payment, except as otherwise provided in this Agreement. The engineer shall have the unrestricted right to their use.

The Engineer shall retain its rights in pre-existing and standard scripts, databases, computer software, and other proprietary property. Intellectual property that is not specifically designed or created exclusively for the Town in the performance of the agreement shall also remain the intellectual property of the Engineer.



Town of Hartford, Vermont
Department of Public Works
Request for Proposals
Professional Engineering Services – Quechee Hartland Road Culvert BR-4 Replacement
Project No. 2025-H2
Month Day, 2025

EXHIBIT A – LETTER OF TRANSMITTAL

The undersigned hereby certifies that items furnished for this proposal will be in full accordance with the applicable specifications applying thereto unless a Statement of Exceptions to the Request for Proposals Requirements was submitted.

The Consultant's name and address exactly as it would appear in a contract:

Entity Name: _____

Company Headquarters Address: _____

Local Office Address: _____

Phone Number: _____

Proposer's E-mail Address: _____

Form of Ownership ☐ Sole Proprietorship ☐ Franchise ☐ Partnership ☐ Corporation
 ☐ Joint Venture ☐ LLC ☐ Other (Specify) _____

If a corporation, state of incorporation: _____

Federal Identification Number (or SSN for sole proprietorship): _____

Please include your IRS Form W9 with your Proposal.

I certify the proposing entity complies with State of Vermont Title 21: Labor, Chapter 5: Employment practices, Sub-Chapter 6: Fair Employment Practices, §495. Unlawful employment practice. Yes ☐ No ☐

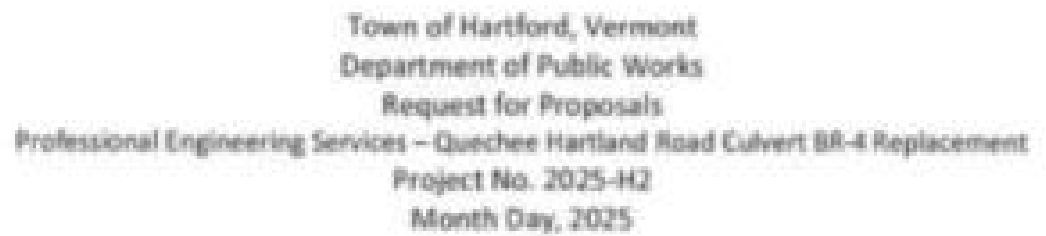
I certify stating that neither the proposer nor agents thereof, nor any other party of the proposer has paid or agreed to pay directly or indirectly, any person, firm or corporation, any money or valuable consideration for assistance in procuring or attempting to procure the contract herein referred to, and further agreeing that no such money or reward will hereafter be paid. Yes ☐ No ☐

SIGNATURE: _____

PRINTED NAME AND TITLE: _____

DATE: _____

By signing this page, you state that you are an authorized representative and have reviewed and are presenting this proposal on behalf of your business entity.



Name of Proposing Company: _____

[illegible]



Town of Hartford, Vermont

Department of Public Works

Request for Proposals

Professional Engineering Services – Quechee Hartland Road Culvert BR-4 Replacement

Project No. 2025-H2

Month Day, 2025

EXHIBIT C – Not to Exceed Proposal Form

Proposer: _____

Provide not to exceed cost for hourly and reimbursable fees for each task listed below. Project costs will be paid on a time and materials basis with payments to the Engineer up to the not to exceed figure without justification and prior written approval of the Town of Hartford through an executed change order.

Task Description	Not to Exceed Cost
Task 1 - Project Kick-off	\$3,000
Task 2 – Topographic Survey and Base Mapping	\$7,000
Task 3 – Conceptual Plans	\$10,000
Task 4 - Resource Constraints and CE Documentation	\$10,000
Task 5 - Preliminary Plans and Environmental Permitting	\$15,000
Task 6 - Right-of-Way Plans and Acquisition Process	\$10,000
Task 7 - Final Design/Bid Plans	\$25,000

Total Dollars: _____

(Words)

\$80,000

(Figures)

All Cost: Estimate must include the consultant's anticipated labor, materials, and expenses, including, but not limited to subconsultant's cost, mileage, direct and indirect expenses.

Man Hours & Reimbursable Expenses: Consultants are required to attach a separate man hour labor rate sheet detailing proposed hours by labor class and reimbursable expense categories with associated rates to be used for determining the cost.

Proposer's Incurred Costs: Each proposer shall be responsible for all costs incurred in preparing a response to this request. Respondents selected for further negotiations, as well as the proposer ultimately selected to enter into a contractual agreement with the Town, shall be responsible for all costs incurred by it during negotiations.

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Tax Sale Bid Authorization

Date: August 5, 2025

Background

The Town is in the process of preparing for an August 14 Tax Sale regarding approximately 16 parcels whose owners are two or more years overdue on their property taxes (x14) or seriously delinquent on their water and/or sewer charges (x2). Generally, municipalities bid their debt at such sales to assure that any winning bid is sufficient to pay off the debt to the Town.

Discussion

The Town Manager proposes that the Selectboard authorize the Town Manager to bid the debt balance with respect to the parcels identified in the attached list.

Recommendation:

Move to authorize the Town Manager to bid the debt balance at the upcoming August 14 tax sales on the parcels identified in the attached document.

Attachment

	Parcel ID	Assessed Value	Delinquent Taxes	WATER/SEWER	AMOUNT OWED FOR TAX SALE	Legal FEES OWED On or After 8/14/2024	Total Due
1	8-239	\$ 136,600.00	\$ 4,977.55		\$4,977.55	\$800.00	\$5,777.55
2	32-55	\$ 195,400.00	\$ 45,498.05	\$ 964.95	\$46,463.00	\$800.00	\$47,263.00
3	24-93	\$ 260,400.00	\$ 48,698.33	\$ 3,408.70	\$52,107.03	\$800.00	\$52,907.03
4	24-116	\$ 126,100.00	\$ 24,897.06	\$ 1,485.46	\$26,382.52	\$800.00	\$27,182.52
5	20-7-14	\$ 29,900.00	\$ 6,674.57		\$6,674.57	\$800.00	\$7,474.57
6	40-20	\$ 405,300.00	\$ 17,337.69		\$17,337.69	\$800.00	\$18,137.69
7	31-55	\$ 39,600.00	\$ 5,192.21		\$5,192.21	\$800.00	\$5,992.21
8	13-32	\$ 31,100.00	\$ 508.57		\$508.57	\$800.00	\$1,308.57
9	45-255-48	\$ 105,900.00	\$ 5,836.92		\$5,836.92	\$800.00	\$6,636.92
10	45-255-30	\$ 27,100.00	\$ 6,282.24		\$6,282.24	\$800.00	\$7,082.24
11	31-7	\$ 462,000.00	\$ 25,190.08		\$25,190.08	\$800.00	\$25,990.08
12	2-55	\$ 270,300.00	\$ 37,940.02		\$37,940.02	\$800.00	\$38,740.02
13	20-22	\$ 352,400.00	\$67,761.36	\$ 573.88	\$68,335.24	\$800.00	\$69,135.24
		\$ 2,442,100.00	\$ 296,794.65	\$ 6,432.99	\$303,227.64	\$10,400.00	\$313,627.64
Water & Sewer Only							
14	24-60	\$ 408,800.00		\$ 8,098.76	-	\$800.00	\$8,898.76

15	7-3082 (QMP	\$	694,500.00		\$	5,165.87	-		\$800.00		\$5,965.87
	Total	\$	1,103,300.00	\$	-	\$	13,264.63		\$1,600.00		\$14,864.63

Corrected and Updated August 5, 2025

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: FY2027 Budget Guidance for Staff

Date: August 5, 2025

Background

Every year, the Selectboard adopts Budget Guidance to staff in advance of their work to review and consider departmental budgets.

Discussion

Attached also are recent Selectboard Budget Guidance documents for Staff. The Selectboard would ideally provide its FY2027 budget guidance at its August 5 Selectboard meeting, with August 19 as a firm deadline.

Recommendation:

Discuss and adopt Budget Guidance at the August 5 or August 19 Selectboard meeting.

Attachments

Summary of Hartford, Vermont Budget Process

As we approach another Town budgeting cycle, a brief overview is in order.

Hartford's budget process is rigorous. First, the Selectboard sets goals and provides guidance to Staff for the new budget, generally in August. Then, each Department Head prepares a proposed budget for the new fiscal year. These Department Heads then present their budget proposals to the Town Manager and Finance Director, who closely scrutinize every line item and hold a detailed Q&A session with each Department Head. Through this process, which generally takes place in September, mistakes are ferreted out, revenues are questioned and excessive spending proposals are challenged. Then, a complete budget draft is assembled from the revised individual departmental budget proposals.

The Selectboard is given this draft in early October and begins its work, asking questions of their own to the Department Heads, the Finance Director and the Town Manager during a series of Selectboard meetings running from October into November. One session is devoted to a discussion of capital items. Finally, the Selectboard members consider and discuss the budget, deciding which priorities to fund and which priorities simply cannot be afforded by the taxpayers and/or rate-payers. **All of the Selectboard meetings devoted to the budgeting process are duly warned and are held in open session. All residents and taxpayers are welcome to attend and participate in all of these sessions.** What emerges are General Fund and Enterprise Fund budgets which the Selectboard believes represents a good balance between maintaining and improving governmental services on the one hand and keeping taxes and user rates reasonable and affordable on the other.

In order to soften the impact of budgetary increases, the Selectboard has several tools at its disposal. In the past, Selectboards have authorized the use of the Unassigned Fund balance towards tax relief. In addition, the Selectboard is authorized to propose to the voters that revenues derived from the Town's rooms, meals and alcohol taxes be used to fund particular purchases or investments, with the voters deciding whether to accept or reject such proposals. Finally, the Town's voters have recently approved implementation of a 1% retail sales tax, which became effective on July 1, 2025. Revenues from this new sales tax are to be used exclusively to offset tax rates.

Once finally adopted by the Selectboard, the budget is published in the Town Report and online. It is then explained and discussed with the voters and taxpayers at Hartford at Candidate and Budget Night and on Town Meeting Day. Finally, we will all have the opportunity to vote on the proposed General Fund budget on Town Meeting Voting Day.

Fiscal Year 2024 Budget Guidance

The Hartford Selectboard submits the following guidance to the Hartford Town Manager regarding the formation of the Hartford Town Budget for Fiscal Year 2024:

Guidance Regarding Values

- Maintain focus on mitigating climate change
- Maintain a long-term focus - 5, 10, 15 years out.
- Find opportunities to increase community safety
- Identify resources for increasing diversity, equity, and inclusion practices.
- Plan and save for emergencies.
- Buy high quality and local, not just lowest cost.
- Plan with statistics, executes with data.
- Consider number of users in funding.
- Maintain current equipment and infrastructure to the end of useful life

Guidance Regarding Staff

- Identify ways to ensure Hartford is a competitive employer.
- Consider new positions that could have a positive budget impact remembering that these expenditures continue through future budgets.
- Continue to leverage technology and infrastructure to increase productivity, efficiency, and the preservation of institutional knowledge.
- Investigate options relative to increased demands on all departments.
- Continue investing in methods of retaining, recognizing, and rewarding staff.

Logistical Guidance

- Maintain an unassigned fund balance of 10% of the annual general fund operating budget for unseen demands in services, repair, or emergencies.
- Consider a 5% increase to fund needs.
- Pursue grants to offset costs for items included in the budget.

Detailed Guidance

- Prioritize infrastructure maintenance, for example roads and sidewalks.
- Prioritize funding items that also apply to the implementation of the Climate Action Plan.
- Prioritize funding the ongoing work at the Solid Waste Transfer Facility
- Include funding for parking meters.
- Fund increased non-sworn community safety response staff
- Fund Selectboard and town staff leadership education and development.
- Fund town external communications with residents and community.
- Fund a town branding and marketing plan.
- Fund equity and inclusion education and strategic planning for Selectboard and Town staff
- Fund the charged work of committees and commissions, within reason.

Fiscal Year 2025 Budget Guidance

The Hartford Selectboard submits the following guidance to the Hartford Town Manager regarding the formation of the Hartford Town Budget for Fiscal Year 2025:

Guidance Regarding Values

- Maintain focus on adhering to objectives in the Climate Action Plan
- Maintain a long-term focus - 5, 10, 15 years out.
- Find opportunities to increase community safety
- Identify resources for increasing diversity, equity, and inclusion practices.
- Plan and save for emergencies.
- Buy high quality and local, not just lowest cost.
- Plan with statistics, executes with data.
- Consider number of users in funding.
- Maintain current equipment and infrastructure to the end of useful life

Guidance Regarding Staff

- Identify ways to ensure Hartford is a competitive employer.
- Consider new positions that could have a positive budget impact remembering that these expenditures continue through future budgets.
- Continue to leverage technology and infrastructure to increase productivity, efficiency, and the preservation of institutional knowledge.
- Investigate options relative to increased demands on all departments.
- Continue investing in methods of retaining, recognizing, and rewarding staff.

Logistical Guidance

- Maintain an unassigned fund balance of 10% of the annual general fund operating budget for unseen demands in services, repair, or emergencies.
- Pursue grants to offset costs for items included in the budget.

Detailed Guidance

- Prioritize infrastructure maintenance, for example roads and sidewalks.
- Prioritize funding items that also apply to the implementation of the Climate Action Plan.
- Prioritize funding the ongoing work at the Solid Waste Transfer Facility
- Fund increased non-sworn community safety response staff
- Fund Selectboard and town staff leadership education and development.
- Fund town external communications with residents and community.
- Fund a town branding and marketing plan.
- Fund equity and inclusion education and strategic planning for Selectboard and Town staff
- Fund the charged work of committees and commissions, within reason.

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Selectboard Vacancy

Date: August 5, 2025

Background

Brandon Smith's resignation from the Selectboard became effective on July 31, 2015, leaving a vacancy on the Board.

Discussion

The Town Charter (highlighted and excerpted in the attached document) provides that the remaining Board members have the authority to fill the vacancy through appointment. The Town Clerk has spelled out in the attached email the several reasons why she feels that the Selectboard should pursue appointment, thereby avoiding the need of calling a special election.

Attached please find an application form I have crafted, based on the application form used for Selectboard-appointed membership on Town boards, committees and commissions.

If the Board wishes to fill the vacancy through appointment, it will want to establish:

1. How to solicit applications
2. What form any application form should take
3. The deadline for the receipt of applications
4. Who should be designated as the collector of applications
5. Set a date for Selectboard interviews of applicants
6. Determine whether such interviews should be public or private
7. Set a date and time for Selectboard consideration of all candidates in executive session, followed immediately by a public announcement regarding the Selectboard's selection of an applicant.

Recommendation:

Move, pursuant to Section 203(a)(1)(E) of the Town Charter, to begin a process of soliciting Selectboard candidate applicants, with applications due to Town Manager John Haverstock no later than Friday, August 15 at 5:00 pm, with interviews to take place at the Selectboard meeting of Tuesday, August 19 in open/closed session, with the Selectboard considering the applicants in executive session that evening and naming its selection (if any) immediately thereafter in open session.

Attachments

John Haverstock

From: Lisa O'Neil
Sent: Wednesday, July 23, 2025 9:51 AM
To: John Haverstock; Selectboard
Cc: Sara Blood; Nancy Howe; Department Leadership Team; Mary Erdei; Michael Hoyt; Melinda Brooks
Subject: Vacant Select Board Seat

Hi, John and Select Board members,

I wanted to offer a few thoughts for consideration regarding the select board vacancy:

Typically, when there is a vacancy on the SB, the Board invites applications from Hartford residents for appointment to the SB to fill the seat until the next Town Meeting in March. There are several benefits to this approach:

1. Helps assure a quorum for SB meetings
2. Enhances budget discussions to have a full Board participating
3. Leaving the position vacant leaves the Town vulnerable to having a special election if a second member resigns or is unable to fulfill their duties on the Board (per the Charter); this happened several years ago when two SB members resigned unexpectedly within a couple weeks of one another).
4. Each Select Board member is part of the Board of Civil Authority and Board of Abatement. The quorum requirements remain the same regardless of whether all seats are filled or not, making an already challenging process more challenging. We need every possible member in place to ensure we are able to serve residents who are seeking abatements.
5. Saves taxpayers money
 - a. Elections range in cost from \$6000-\$10,000
6. Saves substantial staff and BCA time not to have a special election:
 - a. The BCA has 28 Tax Appeal Hearings in the coming two months
 - b. The Board of Abatement (includes all BCA members) has seen a significant increase in requests necessitating more Hearing dates than in the past (We already have 3 applications for the next hearing date and we just had 8 hearings on 7/15/25).
 - c. The normal venue (HHS) for elections is in question for various reasons.
 - d. The Clerk's Office has posted the Assistant Clerk position and will be conducting interviews and hopefully hiring in the coming months; once a new hire is in place it will take significant time to train the new team member.
 - e. The Clerk is working on drafting the Budget to meet the timelines put in place (Sept 8th to present to Town Manager & Finance Director); then present to the SB.
 - f. The Clerk and Chair of the BCA will both be unavailable during parts of the month of September making scheduling and preparing for an election in addition to all other Clerk and BCA responsibilities going on this summer/fall.

I would happy to answer any questions you may have. Thank you for your consideration.

Lisa

h.

i.

Lisa M. O'Neil, CVC
Hartford Town Clerk
171 Bridge St.
White River Jct., VT 05001
802-295-2785
loneil@hartford-vt.org

PLEASE NOTE: HARTFORD does not bear any responsibility or liability for missing or incorrect information or documents.

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

SELECTBOARD APPLICATION

I. APPLICANT DATA:

Name: _____

Address: _____

Telephone: (Home) _____ (Work) _____ (Other) _____

Email Address: _____

How long have you been a Hartford resident? _____

Are you a registered voter? _____

II. EDUCATION:

High School: _____ Year Graduated: _____

College 1: _____ Degree Earned: _____

Course of Study: _____ Year: _____

College 2: _____ Degree Earned: _____

Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & Address (most recent first)	Dates of Employment	Position held	Job duties
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed, would you be available for evening meetings? _____

- b. Why do you desire to serve on this Board, and what skills/training can you contribute? _____

- c. What are your past experiences in Municipal, State or Federal Government? _____

- d. What civic or social organizations have belonged to and what positions did you hold? _____

- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or the Board? _____

- f. What might some solutions be? _____

- g. Other hobbies/interests: _____

V. REFERENCES: (Please list three)

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Name: _____ Telephone: _____

APPLICANTS SIGNATURE

DATE

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Adoption of Selectboard Work Plan

Date: August 5, 2025

Background

The Selectboard took part in a planning workshop on Sunday, June 29 and, with the assistance of VLCT facilitators, developed a work plan, which has been revised following the July 22 meeting, with input from Selectboard members Erik Krauss and Ida Griesemer.

Discussion

The work plan has been circulated to Department Heads, who were encouraged to request corrections of any perceived errors. No change requests were received by the deadline provided.

Recommendation:

Move to adopt the attached Selectboard work plan. [Document to be ready Monday, for inclusion into the Selectboard packet.]

Attachment

John Haverstock

From: Erik Krauss
Sent: Sunday, August 3, 2025 11:41 AM
To: John Haverstock
Cc: Ida Griesemer
Subject: Re: SB Work Plan
Attachments: Hartford Selectboard Work Plan FY26 (Presented).ods; Work Plan FY26 Explainer.odt; Work Plan FY26 Finalization Memo.doc

Hi John and Ida,

John, thanks for providing Kathleen's version and for circling back with Lori.

Please find attached:

1. The updated work plan which reflects the changes made during the 6/29 workshop captured by Kathleen, the changes the three of us discussed last Thursday, and Lori's revisions. I removed the TM tab and formatted the plan to fit on one landscape oriented page. If we want to present the content from the TM tab to the public, it is available from earlier versions. I made two final edits of substance and listed those in the finalization memo.
2. A memo to the board outlining the work plan change history and enumerating actions for each priority from the Eisenhower matrix
3. An "explainer" intended to accompany the work plan, when and if the board adopts the plan and wishes to share it with the public.

I welcome your feedback, but given the timeline we may need to address changes during the 8/5 meeting.

All best,
Erik

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, August 1, 2025 10:21 AM
To: Erik Krauss <ekrauss@hartford-vt.org>
Cc: Ida Griesemer <igriesemer@hartford-vt.org>
Subject: SB Work Plan

Erik and Ida.

In follow up to last night's meeting, I have attached a spreadsheet, marked up with decisions made last night, plus input from Lori this morning. I will leave it to you to do any further editing on the Selectboard category, as I do not wish to step on any toes....

Once I get Erik's revised document, I will attach to the agenda packet.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Memo on Selectboard Workplan Finalization

To: Members of the Hartford Selectboard and John Haverstock, Town Manager
From: Erik Krauss, Selectboard Member
RE: Finalization of Selectboard Work Plan
Date: August 3, 2025

Background:

Board members Ida Griesmer and Erik Krauss met with John Haverstock on July 31 to finalize the work plan produced during the June 29 Selectboard workshop. The primary objectives of the meeting were to align agenda demands with Selectboard meeting capacity where the draft plan showed significant disparity and to ensure that action plans were identified for all Selectboard member priorities that were mapped on the Eisenhower matrix during the June 29 workshop.

The version of the work plan presented for Selectboard consideration during the August 5 meeting includes the following substantive amendments made after the June 29 workshop.

1. Hazard Mitigation Plan – removed discussion time in Sept/Oct (per Director of Planning & Development)
2. Homes for Hartford Big Little Build – removed all board time (per Director of Planning & Development)
3. Coolidge Block Redevelopment – reduced board time during period Aug.– Dec. (as discussed during 7/31 meeting and confirmed by Director of Planning & Development)
4. Town Plan Update – reduced to discussion only during Nov/Dec (per Director of Planning & Development)
5. Bugbee Senior Center Renovation project – removed discussion during Sept/Oct (as discussed during 7/31 meeting)
6. Future of Transfer Station – removed discussion during July/Aug (as discussed during 7/31 meeting)
7. Community Engagement/Listening Sessions – added one in Sept/Oct (as discussed during 7/31 meeting, added one in Nov/Dec per discussion during 7/22 Selectboard meeting)
8. Community Engagement/Listening Sessions – added follow up time during regular Selectboard meetings (Erik's amendment)
9. Selectboard Annual Work Planning – added workshop and follow up time in April 2027 (Erik's amendment)
10. Updated capacity and demand estimates

Discussion:

- 1) Discuss amendments listed above as needed and
- 2) Discuss the proposed actions/current status, listed below, for each Selectboard member priority identified during the June 29 workshop.

Priority Item/Topic	Proposed Action/Current Status	Follow Up By
Tax Bill Insert	Completed for FY26. Incorporate any feedback into FY27 version.	Selectboard and Town Manager
Community Engagement/Listening Sessions	Two sessions included in Work Plan	Selectboard and Town Manager to discuss venues and topics
Mobility and Transportation Planning	To be included in Coolidge Block Redevelopment/WRJ Parking and Pedestrian/Bicycle Plan Update topics	Selectboard and staff
Work Group on Maker Spaces	To be included in Coolidge Block	Selectboard and staff

Priority Item/Topic	Proposed Action/Current Status	Follow Up By
	Redevelopment and Economic Development chapter of Town Plan	
Bike Paths on Route 5	To be addressed during Pedestrian/Bicycle Plan Update	Staff
Agenda Timeline Revamp	Mitigate tight timeline concerns (between agenda packet delivery and meeting) by linking supporting material for agenda items in Work Plan (see Recommendation below)	Staff
Rental Survey	Seek guidance from Housing and Homelessness Committee and staff after voluntary survey data collection and analysis complete	HHC Liaison and/or Town Manager
Complete mapping of water & sewer infrastructure	In process for water system (See July 22, 2025 agenda item "Approval of Drinking Water State Revolving Fund Loan Applications for Asset Management Plans") Planned for wastewater systems once fresh water system asset plan completed.	Staff
Multi-year Financial Planning	Forward Finance Director's response to Selectboard for review and potential discussion	Town Manager
Room 1 AV Overhaul	1. Follow up on potential upgrade for podium mic 2. Discuss total system upgrade during budget season	Staff with input from JAM
April 28 Executive Order Contingency Planning	Forward any guidance from VLCT as it becomes available	Town Manager
Sustainability Definition, Goals and Metrics	Forward staff response to Selectboard for review and potential discussion	Town Manager
Board Training and Professional Development	Selectboard members Erik Krauss and Miranda Dupre to propose next topic	Selectboard members
Solarize Town Buildings	Forward staff response to Selectboard for review and potential discussion	Town Manager
Town Financing of Residential Energy Improvements	Request Energy Commission make recommendation(s) and/or compile information about existing programs for dissemination	HEC Liaison and/or Town Manager

Recommendation:

Move to adopt the Selectboard work plan and to direct the Town Manager to upload the plan to the

Town's website and ask his staff to embed links to supporting materials for agenda items as such materials become available and to share information about the work plan with the public.

What is the Selectboard work plan?

The Selectboard Work Plan identifies the Board's near-term priorities. The plan is intended to help balance workload for the Board over time, to communicate direction and establish expectations for Board members, Town staff and the public, and to improve decision making by increasing opportunities for engagement and meeting preparation.

How was it created?

The Selectboard, with assistance from the Town Manager and VLCT facilitators, produced the work plan during the June 29 planning workshop.

The source material for the plan came from:

- 1) Staff input: projects and initiatives that are already in progress or have been identified as Town priorities
- 2) Selectboard member priorities identified during the planning workshop

What's been included or excluded from the plan?

The work plan only includes planned agenda items expected to consume thirty (30) or more minutes of agenda time for regular Selectboard meetings. Many important topics and decisions expected to consume less meeting time and routine agenda items have not been included for ease of planning.

Less time consuming and routing agenda items will be scheduled by the Agenda Setting Team (Town Manager, Selectboard Chair and Vice Chair) as appropriate. Topics that require funding will be addressed during budget-related meetings and are also not reflected in the work plan.

How will the plan be used?

The work plan is not a substitute for agendas nor does it guarantee what will be on an agenda in a given month. It is a macro-level plan to indicate direction and priorities and is subject to revisions.

The work plan not a substitute for a strategic vision/plan, which has a longer planning horizon and is typically less capacity-constrained. Rather, the work plan should align with, and serve as a "bridge" between, strategic plans and regular meeting agendas.

The planing horizon for the FY26 version extends from August 2025 to April 2026. In future years, the Board aims to produce a work plan earlier in the year and to refine the work planning process through practice and feedback.

**Town of Hartford
Selectboard Work Plan for 2025/26**

		FY26				
Department/Grouping	Deadline	Aug	Sep/Oct	Nov/Dec	Jan/Feb	Mar/Apr
Planning & Development						
Hazard Mitigation Plan Update	Feb '26			Discuss	Discuss/Act	
Pedestrian/Bicycle Plan Update	Winter '26		Discuss	Discuss/Act		
Coolidge Block Redevelopment/WRJ Parking		Discuss	Discuss	Discuss	Discuss (2)	Discuss (2)
Completion of TIF District Projects	March '26	More information on timing and action items to follow				
Town Plan Update				Discuss		
Administration						
Environmental Sustainability Coordinator						
Town Hall HVAC Overhaul			Discuss			
WRJ Wastewater Treatment Facility HVAC Overhaul				Discuss		
Town Manager						
Reinvigorate Capital Improvement Plan		Discuss/Act				
Bugbee Senior Center Renovations	Dec '25			Discuss (2)	Discuss/Act	
Reconcile Welcoming Ordinance and FIPP		Discuss?				
Department of Public Works						
Highway						
Highway CIP		Discuss (2)				
Solid Waste						
Future of Transfer Station			Field Trip+Discuss			
Curbside Recycling Options			Discuss			
Water & Wastewater						
Water & Wastewater CIP			Discuss (2)			
Parks & Recreation Department						
Wrights Reservoir Restoration					Discuss	
Fire Department						
Replacement for 2009 fire engine			Discuss/Act			
Selectboard						
Community Engagement / Listening Sessions		Discuss/Plan	Event+Follow Up	Event+Follow Up		
Annual Work Planning						Workshop+Adopt
CAPACITY (two 30-minute blocks per regular meeting)		4	10	8	8	8

DEMAND (excludes events, field trips, workshops)	5 – 6	9 – 10	8 – 9	5 – 6	3 – 4
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TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, July 22, 2025, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Vice Chair, Michael Hoyt; Clerk, Ashley Andreas; Ida Griesemer; Erik Krauss; Miranda Dupre; John Haverstock; Chris Holzwarth; Bryan Gazda; Lexi Webster; Lori Hirshfield; Dillon Walsh; Rick Vincent; Adam Grounds; David Briggs; Loretta Peggy Allen; Jason Czora; Steve Lagasse; Connie Kelley; Tim Fariel; Lannie Collins; David Briggs; Peggy Adams; Maggie Burnett; Andrew Winter; Jesse Pollard; Linda Miller

Absent: Mary Erdei; Brandon Smith

Present on Zoom: Lana Livingston; Kyle Katz; Maria Alvin; Rachel Hebert; Sonia O'Banion; Marcy Bartlett; Mary Kay Brown; Mike Morris

JAM LINK: <https://www.youtube.com/watch?v=QkFVvXwi3w&list=PLAdkf9ugxof7FGsvb7b8PHLfaNfKZbq-g>

- I. Call to Order the Selectboard Meeting at 6:02pm by Vice Chair, Mike Hoyt
- II. Pledge of Allegiance was recited and led by Lannie Collins
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda: Items 5.k.2-5 and Item 5.l. were tabled
- VI. Selectboard

1. Public

Lannie Collins from Quechee said as he watches the Selectboard Meetings he feels the Board is getting off track and wanting to micromanage the Department Heads. He believes that the Selectboard should have a better handle on what the duties of the Selectboard are.

Marie Alvin from Hartford Ave. updated the Board on the Park & Ride. It is being patrolled and HPD is doing an excellent job. She inquires on the grant for lights at the Park & Ride and how much is it? The Haven seems to be quieter lately. She would like to know how much the Haven and Town Pines are costing the Town. She went to the Police Outreach and said not many citizens showed up. She would also like to know how many needles are being picked up at Lyman Point Park daily.

Rachael Hebert from Hartford in in favor of the police not having face coverings.

Sonia O'Banion from Hartford wanted to know what the process will be for filling the seat of the Selectboard that will be vacant August 1st. She is interested in filling the seat as a past Board Member. She is not in favor of the Coolidge Block redevelopment. She believes that the Town should protect it's law enforcement so in favor of face masks.

Marcy Bartlett from Wilder is not in favor of the Norwich properties being serviced from our water and wastewater systems.

Mary Kay Brown from WRJ wanted to know what the process will be to fill Brandon Smith's seat.

2. Selectboard Comments and Announcements

Ashley Andreas noted that there has been 3-4 deaths of unhoused recently after the motel voucher system has stopped on July 1st. She is urging the housing committee to report back to the Selectboard what is being done.

Ida Griesemer said the tax bills were sent out this year with a flyer that listed resources for citizens that are finding it hard to pay their taxes. She would welcome any feedback on the flyer and hopes that this can be done again with the next tax bill.

3. Appointments

Renewal: **Selectboard Member, Erik Krauss made the motion to Re-Appoint Nikki Boyle to the Parks & Recreation Commission for a three year term beginning July 22, 2025 and ending July 21, 2028. Selectboard Member, Miranda Dupre seconded the motion. All**

were in favor and the motion passed.

4. Town Manager's Report

Local Option Sales Tax

On July 1, 2025, the Town's voter-approved local option sales tax took effect. If there any retailers in Hartford (all 5 Villages) who have not heard from the State about the requirement to collect and report this tax revenue, please contact the Vermont Department of Taxes right away.

Tax Rates and Tax Bills

The Town's Selectboard set tax rates for FY 2026 on Thursday, July 10. Tax bills were printed on Friday, July 11 and mailed on Monday, July 14.

Tax Sale

As mentioned at the July 14 Special Selectboard meeting, a Tax Sale is scheduled for August 14. Hopefully, some of the people subject to the Tax Sale will pay off their debt in order to be removed from the list.

Outreach Opportunity

The General Manager of the Quechee Club has extended an invitation for Selectboard members and key Town Staff to attend a 90-minute community forum at the Quechee Club on either Wednesday, November 5 or 19 from 5:30 pm to 7:00 pm to discuss issues of common interest/concern. The timing of the invitation is opportune because the Selectboard has been considering engaging in more community outreach. (Some Board members will recall having participated in a well-attended and well-received "listening session" event in Wilder last year). This event could be open to the broader community, as the Quechee Club's Main Dining Room can accommodate 150 people. If the Selectboard is interested, I would be happy to accept the invitation and to work with the Quechee Club to develop an agenda for the forum.

Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=515>

5. Board Report, Motions & Ordinances

- a. Update from the Zoning Board presented by Steve Lagasse, Vice Chair of the Zoning Board of Adjustment
- b. Update from Resilient Hartford presented by Chair, Kyle Katz.
<https://www.hartford-vt.org/DocumentCenter/View/12788/RH-Selectboard-Presentation-070825>
- c. Re-Assessment Update Presentation: presented by Rick Vincent.
<https://www.hartford-vt.org/DocumentCenter/View/12789/Hartford-Assessing-Reappraisal-Summary-Presentation>
- d. Public-Private Partnership Application Regarding Potential Re-Development of the Coolidge Hotel Block Presented by Lexi Webster; Lori Hirshfield, Adam Grounds and David Briggs.
<https://www.hartford-vt.org/DocumentCenter/View/12790/PPP-Application---Coolidge-Hotel-Redev-SB-Packet-7-22-25>

Selectboard Member, Miranda Dupre made the motion that the Selectboard approve the Public-Private Partnership Application for level 1 for the Coolidge Hotel Block and allow it to proceed to level 2. Selectboard Clerk, Ashley Andreas seconded the motion. All were in favor and the motion passed.

- e. Consider Proposals to Provide Water and Wastewater Service to Two Norwich Properties
Selectboard Member, Miranda Dupre made the motion to instruct Town staff under the direction of the Town Manager to proceed with discussions with the Norwich Farmer's Market and Twin Pines in their request to access utility services from the Town of Hartford, and to develop mutually satisfactory agreements to govern the future interactions and roles and responsibilities of the parties. Selectboard member, Erik Krauss seconded the motion. All were in favor and the motion passed.
- f. Consider Acceptance of Class 2 Paving Grant
Selectboard Member, Erik Krauss made the motion to accept Grant #P02231 and authorize John Haverstock, Town Manager, to execute it and any subsequent loan documents. Selectboard Member, Marinda Dupre seconded the motion. All were in

favor and the motion passed.

- g. Review Paving Bids, Award Contract and Additional Paving Projects
Selectboard Member, Ida Griesemer made the motion that the Selectboard utilizing the identified funds move to (1) authorize the Department of Public Works to purchase supplies and materials up to a total of \$131,982 to replace associated culverts and make drainage repairs and improvements prior to paving along the identified roads, (2) authorize the Town Manager to execute a contract with Pike Industries in the amount of the base bid for \$803,576.75, (3) to execute any necessary change orders with Pike for services along the requested roads/streets up to a total maximum amount of \$878,160. Further, staff recommends that the Selectboard move to (4) instruct Town Staff to further evaluate and scope potential roads/streets for inclusion in the FY26 paving program prioritizing roads or streets by traffic volume and surface condition for acceptance by the Town Manager, and (5) authorize the Town Manager to approve staff recommendations and execute contract amendments/change orders and related Town of Hartford expenditures such as ditching or culvert replacement for up to \$362,749.15 of additional work. Selectboard Clerk, Ashley Andreas seconded the motion. All were in favor and the motion passed.
- h. Review Bids on Wastewater Line Cleaning & Video Inspection and Award Contract
Selectboard Clerk, Ashley Andreas made the motion That the Selectboard authorize the Town Manager to execute a contract with N.A. Manosh, Inc. for \$50,680 with any change orders to follow the purchasing policy. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.
- i. Consider Authorizing Asset Management Loans for Hartford and Quechee Water Systems
Selectboard Clerk, Ashley Andreass made the motion that the Selectboard (1) approve and sign the Step II loan application designating John Haverstock, Town Manager as the Authorized Representative and Bryan Gazda, Director of Public Works as the Alternative Representative, (2) approve a waiver of Section 3.6 of the Purchasing Policy to procure the engineering services recognizing the unique requirements of the loan process and the current valued and economically reasonable working relationship the Town has with the Dufresne Group as allowed by Section 3.7 of the Purchasing Policy, and (3) approve the Town Manager to execute the engineering contracts with Dufresne Group upon receipt of the Grant Agreements utilizing each System's Engineering Reserves to cover the unforgiven expenses of \$23,800 for the Hartford Water System and \$2,600 for the Quechee Water System. Selectboard Member, Erik Krauss seconded the motion. All were in favor and the motion passed.
- j. Consider Waiver of Purchasing Policy to Retain Asset Management Plan Consultant and Award Contracts **Included in item i. motion.**
- k. Consider and Approve Receipt of Donations
 - 1. HFD Thermal Camera Purchase (Bryne Foundation) \$10,000 Donation.
Selectboard Member, Erik Krauss made the motion to approve the acceptance of the donation for the Personal Thermal Imaging Cameras for the Fire Department. Selectboard Member Ida Griesemer seconded the motion. All were in favor and the motion passed.
 - 2. HPD E-Bike Purchase - tabled
 - 3. HPD K9 Vehicle Purchase - tabled
 - 4. HPD K9 Vehicle Purchase - tabled
 - 5. HPD Drone Purchase - tabled
- l. Discuss Possibility of an Ordinance Prohibiting Face Coverings for Law Enforcement – tabled.
- m. Review and Approve Selectboard Work Planning Document - **tabled to bring back one complete document.**
- n. Discuss Budget Process and Consider Adoption of FY2027 Budget Cycle Calendar

Selectboard Member, Erik Krauss made the motion to adopt the proposed FY 2027 budget calendar. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

- o. Review Selectboard Member's Resignation and Discuss Filling Vacancy **tabled for Information by VLCT.**

VII. Commission Reports - None

VIII. Consent Agenda: **Selectboard Member, Ida Griesemer made the motion to accept the Consent Agenda, Selectboard Member, Erik Krauss seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 7/19/2025

Approve A/P Manifest: 7/18/2025 & 7/24/2025

Approve Meeting Minutes of: 7/10/2025; 7/14/2025

Future Meetings Approved: 8/5/2025; 8/19/2025

IX. Executive Session: None

X. Adjourn the Selectboard Meeting: **Selectboard Member, Miranda Dupre made the motion to adjourn the Selectboard Meeting at 9:41 PM. Selectboard Member Erik Krauss seconded the motion. All were in favor and the motion passed.**

Ashley Andreas, Selectboard Clerk
July 22, 2025

Report Date: 8/01/25
2:46PM

Payment Manifest
by Vendor ID
Town of Hartford

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User: florentina
ReportAPINHDPmtByDate

Check Date: 8/01/2025 - 8/01/2025

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0121	AMERICAN RECOVERY FUNDS				
024332	ISAACS EXCAVATING AND CONSTRUCTION			8/01/2025	2060
02 B	PROJ#6 NUTT LN - JUN'25	0.00	\$125,000.00	0.00	125,000.00
Desc:	PROJ#6 NUTT LN - JUN'25	Acct: 25-985-121-0117	ARPA - Fund 50 -Nutt Lane,Harrison, La		
Vendor Total:			125,000.00	0.00	125,000.00
026380	L&D SAFETY MARKING CORP			8/01/2025	2061
INV-11698-14099.1	PROJ#16 Quechee WH Bridge Bike/P	0.00	\$7,960.27	0.00	7,960.27
Desc:	PROJ#16 Quechee WH Bridge Bike/P	Acct: 25-985-121-0110	ARPA - Planning - Quechee- WH Bridge		
INV-11698-14099.1 B	PROJ#16 Quechee WH Bridge Bike/P	0.00	\$4,816.73	0.00	4,816.73
Desc:	PROJ#16 Quechee WH Bridge Bike/P	Acct: 25-985-121-0110	ARPA - Planning - Quechee- WH Bridge		
INV-11806-14099.2	PROJ#16 Quechee WH Bridge Bike/P	0.00	\$4,371.30	0.00	4,371.30
Desc:	PROJ#16 Quechee WH Bridge Bike/P	Acct: 25-985-121-0110	ARPA - Planning - Quechee- WH Bridge		
Vendor Total:			17,148.30	0.00	17,148.30
25-0121	HPD - UNCLAIMED FUNDS	Bank Total:		142,148.30	
25-0213	HPD - UNCLAIMED FUNDS				
035606	O P TACTICAL			8/01/2025	102
250523	GAS MASK FILTERS	0.00	\$120.00	0.00	120.00
Desc:	GAS MASK FILTERS	Acct: 25-985-100-0213	HPD - UNCLAIMED FUNDS - MISC		
Vendor Total:			120.00	0.00	120.00
25-0213	Highway Engineering Reserve	Bank Total:		120.00	
25-0300	Highway Engineering Reserve				
031892	MS&K, INC			8/01/2025	105
17853	PODUNK RD CULVERT 91.53%	0.00	\$5,490.71	0.00	5,490.71
Desc:	PODUNK RD CULVERT 91.53%	Acct: 25-985-100-0300	Highway Engineering Reserve		
Vendor Total:			5,490.71	0.00	5,490.71
25-0300	Highway Infastructure	Bank Total:		5,490.71	
25-0311	Highway Infastructure				
037450	PIKE INDUSTRIES INC			8/01/2025	2024
47766 B	PAVING FYE2025	0.00	\$76,361.70	0.00	76,361.70
Desc:	PAVING FYE2025	Acct: 25-985-100-0311	Highway Infastructure		
Vendor Total:			76,361.70	0.00	76,361.70
25-0311	PARKS - REC RESTRICTED	Bank Total:		76,361.70	
25-8055	PARKS - REC RESTRICTED				
032239	NARDONE, BRYCEN	BRYCEN NARDONE		8/01/2025	2043
07.20.2025	REIMBURSEMENT- UHAUL	0.00	\$89.26	0.00	89.26
Desc:	UHAUL RENTAL	Acct: 25-985-514-0002	P & R Restricted - Broadway Ventures (I		
Vendor Total:			89.26	0.00	89.26

Report Date: 8/01/25
2:46PM

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ReportAPINHDD_PmtByDate

Check Date: 8/01/2025 - 8/01/2025

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-8055	Water Capital Reserve		Bank Total:		89.26
50-0100	Water Capital Reserve				
024332	ISAACS EXCAVATING AND CONSTRUCTION			8/01/2025	1032
02 A	PROJ#6 NUTT LN - JUN'25	0.00	\$37,035.00	0.00	37,035.00
Desc:	PROJ#6 NUTT LN - JUN'25	Acct: 50-955-543-0000	CAPITAL OUTLAY		
Vendor Total:			37,035.00	0.00	37,035.00
50-0100	WHITE RIVER WATER ENGINEERING		Bank Total:		37,035.00
50-0300	WHITE RIVER WATER ENGINEERING				
014423	DUBOIS & KING, INC			8/01/2025	1001
230878P,625207	RT4 BRIDGE WATERLINE SUPPORT DESIGN	1,480.00	\$1,480.00	0.00	1,480.00
Desc:	RT4 BRIDGE WATERLINE SUPPORT DESIGN	Acct: 55-955-544-2024	Annual Engineering Reserve Transfer		
Vendor Total:			1,480.00	0.00	1,480.00
50-0300	Waste Water Reserve		Bank Total:		1,480.00
60-0100	Waste Water Reserve				
013087	DAYCO, INC	DAYCO, INC		8/01/2025	1008
25071	257 DEPOT ST WW PLANT MAIN ROOF	0.00	\$38,533.00	0.00	38,533.00
Desc:	257 DEPOT ST WW PLANT MAIN ROOF	Acct: 60-965-544-0000	CAPITAL RESERVE		
Vendor Total:			38,533.00	0.00	38,533.00
60-0100	Quechee WW Capital Reserve		Bank Total:		38,533.00
65-0100	Quechee WW Capital Reserve				
046549	TROJAN TECHNOLOGIES GROUP ULC	FIFTH THIRD BANK		8/01/2025	1003
200/50004403	UV DISINFECTION SYS SUPPLIES	0.00	\$6,411.59	0.00	6,411.59
Desc:	UV DISINFECTION SYS SUPPLIES	Acct: 65-965-543-0000	CAPITAL OUTLAY		
Vendor Total:			6,411.59	0.00	6,411.59
65-0100	GENERAL FUND - MASCOMA		Bank Total:		6,411.59
FUND 1 0	GENERAL FUND - MASCOMA				
000884	ADVANCED ELECTRONIC DESIGN, INC			8/01/2025	95856
8278580	LAPTOP SCREEN REPAIR	0.00	\$631.90	0.00	631.90
Desc:	LAPTOP SCREEN REPAIR	Acct: 10-181-318-0000	IT -CONTRACTED SERVICES		
Vendor Total:			631.90	0.00	631.90
000940	ADVENTURE BOUND			8/01/2025	95901
8726	WHITEWATER RAFTING TRIP	0.00	\$3,675.28	0.00	3,675.28
Desc:	WHITEWATER RAFTING TRIP	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			3,675.28	0.00	3,675.28
001555	ALL TRAFFIC SOLUTIONS INC			8/01/2025	95857
SIN044698	TRAFFIC SUITE APP RENEWAL	0.00	\$1,500.00	0.00	1,500.00
Desc:	TRAFFIC SUITE APP RENEWAL	Acct: 10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFI		

Report Date: 8/01/25
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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				1,500.00	0.00	1,500.00
001642	ALLARD'S PORTABLE TOILETS LLC				8/01/2025	95902
12232	PORTABLE TOILETS - MAXFIELD		0.00	\$600.00	0.00	600.00
	Desc:	PORTABLE TOILETS - MAXFIELD	Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
001642	ALLARD'S PORTABLE TOILETS LLC				8/01/2025	95858
12011	PORTABLE TOILETS-QUECHEE GREEN		0.00	\$215.00	0.00	215.00
	Desc:	PORTABLE TOILETS-QUECHEE GREEN	Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				815.00	0.00	815.00
001646	ALLEGIANCE TRUCKS JERICHO		CORPORATE BILLING, LLC		8/01/2025	95903
X122039888:01	MATERIALS		0.00	\$105.26	0.00	105.26
	Desc:	MATERIALS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
X122040305:01	PARTS WW-683		246.06	\$246.06	0.00	246.06
	Desc:	PARTS WW-683	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				351.32	0.00	351.32
001650	ALLEN ENGINEERING POOLS AND SPAS				8/01/2025	95859
220-121347	CHLORINE		0.00	\$61.98	0.00	61.98
	Desc:	CHLORINE	Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
220-121348	MATERIALS		0.00	\$43.96	0.00	43.96
	Desc:	MATERIALS	Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
001650	ALLEN ENGINEERING POOLS AND SPAS				8/01/2025	95904
220-122049	POOL CHEMICALS		0.00	\$94.97	0.00	94.97
	Desc:	POOL CHEMICALS	Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:				200.91	0.00	200.91
001670	ALTA CONSTRUCTION EQUIPMENT				8/01/2025	95905
SP6/53955	FRONT WINDSCREEN		0.00	\$1,010.48	0.00	1,010.48
	Desc:	FRONT WINDSCREEN	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
SS6/13617 A	WACKER REPAIR		0.00	\$12,220.34	0.00	12,220.34
	Desc:	WACKER REPAIR	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
SS6/13617 B	WACKER REPAIR		0.00	\$987.16	0.00	987.16
	Desc:	WACKER REPAIR	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				14,217.98	0.00	14,217.98
002180	AMERICAN RETROWORKS INC		GOOD POINT RECYCLING		8/01/2025	95860
78015	APR-JUN 2025 NON-CED ITEMS		406.40	\$406.40	0.00	406.40
	Desc:	APR-JUN 2025 NON-CED ITEMS	Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:				406.40	0.00	406.40
002445	ANDERSON EQUIPMENT COMPANY (NY),IN				8/01/2025	95906
64250071020	MATERIALS		0.00	\$83.77	0.00	83.77
	Desc:	MATERIALS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				83.77	0.00	83.77
002956	ASTRONAUT SECURITY TECHNOLOGIES LI				8/01/2025	95900

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2:46PM

Payment Manifest
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Check Date: 8/01/2025 - 8/01/2025

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
S2642	SECURITY SYSTEM @ WABA		0.00	\$580.00	0.00	580.00
Desc:	WABA - Contracted Services	Acct:	10-530-318-0000	PR -CONTRACTED SERVICES		
Desc:	SECURITY SYSTEM @ WABA	Acct:	10-530-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				580.00	0.00	580.00
004850	BEN'S UNIFORMS INC.			8/01/2025		95907
213950	UNIFORMS		0.00	\$685.78	0.00	685.78
Desc:	CLASS A UNIFORMS	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
213951	UNIFORMS		0.00	\$685.78	0.00	685.78
Desc:	CLASS A UNIFORMS	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
214532	UNIFORMS		0.00	\$685.78	0.00	685.78
Desc:	CLASS A UNIFORMS	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:				2,057.34	0.00	2,057.34
005800	BLAKTOP INC.			8/01/2025		95908
34284	ASPHALT - SIDEWALK REPAIRS		0.00	\$478.30	0.00	478.30
Desc:	ASPHALT - SIDEWALK REPAIRS	Acct:	10-313-323-0000	DPW -MATERIALS & SUPPLIES		
Vendor Total:				478.30	0.00	478.30
006950	N. A. MANOSH			8/01/2025		95861
56283	VACTOR CATCH BASINS		0.00	\$2,400.00	0.00	2,400.00
Desc:	VACTOR CATCH BASINS	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES		
006950	N. A. MANOSH			8/01/2025		95909
57859	CAMERA LINE		460.00	\$460.00	0.00	460.00
Desc:	CAMERA LINE	Acct:	60-964-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,860.00	0.00	2,860.00
006965	BRADY INDUSTRIES			8/01/2025		95910
10314385	CLEANING SUPPLIES		0.00	\$99.64	0.00	99.64
Desc:	CLEANING SUPPLIES	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES		
10343926	CLEANING SUPPLIES		0.00	\$116.25	0.00	116.25
Desc:	CLEANING SUPPLIES	Acct:	10-421-323-0000	SEN -MATERIAL & SUPPLIES		
10361611	CLEANING SUPPLIES		57.31	\$57.31	0.00	57.31
Desc:	CLEANING SUPPLIES	Acct:	60-961-323-0000	MATERIAL & SUPPLIES		
10384873	CLEANING SUPPLIES		0.00	\$386.68	0.00	386.68
Desc:	CLEANING SUPPLIES	Acct:	10-512-323-0000	PR -MATERIAL & SUPPLIES		
10400565	CUPS		0.00	\$118.00	0.00	118.00
Desc:	CUPS	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES		
10407897	CLEANING SUPPLIES		0.00	\$272.70	0.00	272.70
Desc:	CLEANING SUPPLIES	Acct:	10-528-323-0100	PR -MATERIAL & SUPPLIES - CUSTODI		
10423719	CLEANING SUPPLIES		0.00	\$30.28	0.00	30.28
Desc:	CLEANING SUPPLIES	Acct:	10-421-323-0000	SEN -MATERIAL & SUPPLIES		
Vendor Total:				1,080.86	0.00	1,080.86
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S		8/01/2025		95862
49336	MATERIALS		0.00	\$191.85	0.00	191.85
Desc:	MATERIALS	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			191.85	0.00	191.85	
007645	BUDGET PRINT LLC			8/01/2025	95911	
2704	4000 PUNCHCARDS	280.00	\$280.00	0.00	280.00	
	Desc: 4000 PUNCHCARDS	Acct: 30-971-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			280.00	0.00	280.00	
007760	BURLINGTON COMMUNICATIONS			8/01/2025	95912	
BCS17220	BATTERIES/SPEAKERS/REPAIRS	0.00	\$6,635.16	0.00	6,635.16	
	Desc: BATTERIES/SPEAKERS/REPAIRS	Acct: 10-221-320-0100	HFD -EQUIP OPERATION-COMMUNIC			
	Desc: BATTERIES/SPEAKERS/REPAIRS	Acct: 10-221-320-0100	HFD -EQUIP OPERATION-COMMUNIC			
Vendor Total:			6,635.16	0.00	6,635.16	
009027	CELLEBRITE, INC.			8/01/2025	95913	
INVUS285706	ANNUAL FEE - CELLEBRITE	0.00	\$18,577.06	0.00	18,577.06	
	Desc: ANNUAL FEE - CELLEBRITE	Acct: 10-211-314-0000	HPD -BOOKS & PERIODICALS			
Vendor Total:			18,577.06	0.00	18,577.06	
009060	CENTRALSQUARE TECHNOLOGIES, LLC	TRITECH SOFTWARE SYSTEMS		8/01/2025	95914	
Q-220244	ANNUAL SUBSCRIPTION	0.00	\$4,426.93	0.00	4,426.93	
	Desc: ANNUAL SUBSCRIPTION	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
Vendor Total:			4,426.93	0.00	4,426.93	
009550	CHAPMAN, KRISTEN T.	KRISTEN T. CHAPMAN		8/01/2025	95915	
07.22.2025	RISING STARS THEATER CAMP	0.00	\$2,951.98	0.00	2,951.98	
	Desc: RISING STARS THEATER CAMP	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
Vendor Total:			2,951.98	0.00	2,951.98	
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		8/01/2025	95916	
4235613691	UNIFORMS	0.00	\$52.44	0.00	52.44	
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS			
4236277103	UNIFORMS	0.00	\$52.44	0.00	52.44	
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS			
4237016893	UNIFORMS	0.00	\$52.44	0.00	52.44	
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS			
4237743138	UNIFORMS	0.00	\$52.44	0.00	52.44	
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS			
Vendor Total:			209.76	0.00	209.76	
010225	CLAWSON, DANA	DANA CLAWSON		8/01/2025	95863	
JAN-JUN'25	UVAC REIMBURSEMENT	0.00	\$123.00	0.00	123.00	
	Desc: UVAC REIMBURSEMENT	Acct: 10-121-313-0000	TM -MEMBERSHIP DUES			
Vendor Total:			123.00	0.00	123.00	
010420	COATES, THOMAS	THOMAS COATES		8/01/2025	95917	
AUG'25	RETIREE HEALTH INS - AUG'25	281.26	\$281.26	0.00	281.26	
	Desc: RETIREE HEALTH INS - AUG'25 T.C.	Acct: 65-963-418-0100	RETIRE HEALTH INSURANCE			

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Vendor Total:				281.26	0.00	281.26
010832	COMCAST				8/01/2025	95918
	0042221AUG'25	INTERNET - LIB	0.00	\$59.51	0.00	59.51
	Desc:	INTERNET - LIB	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	0262894JUL'25	INTERNET - IZZO PL JUL'25	230.39	\$230.39	0.00	230.39
	Desc:	INTERNET - IZZO PL JUL'25	Acct: 65-963-324-0000	TELEPHONE		
Vendor Total:				289.90	0.00	289.90
012665	DANIELS, WANDA		WANDA DANIELS		8/01/2025	95919
	AUG'25	RETIREE HEALTH INS - AUG'25	0.00	\$229.17	0.00	229.17
	Desc:	RETIREE HEALTH INS - AUG'25 W.D.	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Vendor Total:				229.17	0.00	229.17
012868	SBA TOWERS II, LLC				8/01/2025	95920
	IN13897735	TOWER RENTAL	0.00	\$1,102.50	0.00	1,102.50
	Desc:	TOWER RENTAL	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:				1,102.50	0.00	1,102.50
013200	DEAN, DAVID		DAVID DEAN		8/01/2025	95921
	AUG'25	RETIREE HEALTH INS-AUG'25	0.00	\$419.77	0.00	419.77
	Desc:	RETIREE HEALTH INS-AUG'25 D.D.	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE		
Vendor Total:				419.77	0.00	419.77
013550	DELISLE, JEREMY		JEREMY DELISLE		8/01/2025	95922
	07.25.2025	REIMBURSEMENT	25.36	\$25.36	0.00	25.36
	Desc:	Drinks for Employees working Water	Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
Vendor Total:				25.36	0.00	25.36
014415	DUBE, CHRISTOPHER		CHRISTOPHER DUBE		8/01/2025	95923
	AUG'25	RETIREE HEALTH INS - AUG'25	0.00	\$312.50	0.00	312.50
	Desc:	RETIREE HEALTH INS - AUG'25 C.D.	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:				312.50	0.00	312.50
014423	DUBOIS & KING, INC				8/01/2025	95864
	630490L,725015	361 S STREET (BARRET) SLOPE STABILI	3,632.12	\$3,632.12	0.00	3,632.12
	Desc:	361 S STREET (BARRET) SLOPE STABILI	Acct: 12-622-622-0010	State of VT Hazard Mitigation #02140-3		
	725030	QUECHEE LEACHFIELD INSPECTION	3,975.00	\$3,975.00	0.00	3,975.00
	Desc:	QUECHEE LEACHFIELD INSPECTION	Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:				7,607.12	0.00	7,607.12
015478	EMERGENT, LLC				8/01/2025	95924
	BD0003124	RED HAT ANNUAL FEE	0.00	\$1,348.26	0.00	1,348.26
	Desc:	RED HAT ANNUAL FEE	Acct: 10-271-320-0200	DISP -EQUIPMENT MAINT - COMPUTE		
Vendor Total:				1,348.26	0.00	1,348.26
015500	ENDYNE, INC				8/01/2025	95925

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540233	TESTING	25.00	\$25.00	0.00	25.00	
Desc: TESTING		Acct: 65-964-318-0000	CONTRACTED SERVICES			
540567	TESTING	55.00	\$55.00	0.00	55.00	
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
540568	TESTING	0.00	\$18.00	0.00	18.00	
Desc: TESTING		Acct: 10-528-318-0000	PR -CONTRACTED SERVICES			
540772	TESTING	25.00	\$25.00	0.00	25.00	
Desc: TESTING		Acct: 65-963-318-0000	CONTRACTED SERVICES			
540773	TESTING	25.00	\$25.00	0.00	25.00	
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
540983	TESTING	0.00	\$20.00	0.00	20.00	
Desc: TESTING		Acct: 10-528-318-0000	PR -CONTRACTED SERVICES			
541167	TESTING	71.00	\$71.00	0.00	71.00	
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
538382	TESTING	72.00	\$72.00	0.00	72.00	
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
538536	TESTING	25.00	\$25.00	0.00	25.00	
Desc: TESTING		Acct: 65-964-318-0000	CONTRACTED SERVICES			
538867	TESTING	36.00	\$36.00	0.00	36.00	
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
538868	TESTING	72.00	\$72.00	0.00	72.00	
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
538969	TESTING	90.00	\$90.00	0.00	90.00	
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
539146	TESTING	25.00	\$25.00	0.00	25.00	
Desc: TESTING		Acct: 65-964-318-0000	CONTRACTED SERVICES			
539302	TESTING	20.00	\$20.00	0.00	20.00	
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
539649	TESTING	46.00	\$46.00	0.00	46.00	
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
539939	TESTING	240.00	\$240.00	0.00	240.00	
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
Vendor Total:			865.00	0.00	865.00	
015805	EUROFINS ENVIRONMENT TESTING			8/01/2025	95926	
4750006134	TESTING	29.40	\$29.40	0.00	29.40	
Desc: TESTING		Acct: 65-964-318-0000	CONTRACTED SERVICES			
4750006746	TESTING	190.40	\$190.40	0.00	190.40	
Desc: TESTING		Acct: 65-964-318-0000	CONTRACTED SERVICES			
Vendor Total:			219.80	0.00	219.80	
016050	HOWARD P. FAIRFIELD, LLC			8/01/2025	95865	
9484927	Convouluted Wafers for 924	0.00	\$1,495.06	0.00	1,495.06	
Desc: Convouluted Wafers for 924		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
Vendor Total:			1,495.06	0.00	1,495.06	
016080	CONSOLIDATED COMMUNICATIONS			8/01/2025	95927	
11833807752JUL'25	WRJ WATER TANKS	392.85	\$392.85	0.00	392.85	

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	Desc: WRJ WATER TANKS		Acct: 50-952-324-0000	TELEPHONE		
122569096956JUL'25	INTERNET-LF		64.36	\$64.36	0.00	64.36
	Desc: INTERNET-LF		Acct: 30-971-324-0000	TELEPHONE		
14091736024JUL'25	INTERNET-WABA		0.00	\$326.43	0.00	326.43
	Desc: INTERNET-WABA		Acct: 10-530-324-0000	PR -Telephone		
14362366935JUL'25	INTERNET - HEMLOCK RIDGE		200.00	\$200.00	0.00	200.00
	Desc: INTERNET - HEMLOCK RIDGE		Acct: 50-952-324-0000	TELEPHONE		
	Vendor Total:			983.64	0.00	983.64
016300	FARRAR, INC			8/01/2025		95928
13098	BALDOR MOTOR REPAIRS		3,538.77	\$3,538.77	0.00	3,538.77
	Desc: BALDOR MOTOR REPAIRS		Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:			3,538.77	0.00	3,538.77
016390	FASTENAL COMPANY			8/01/2025		95929
NHCLA145860	MATERIALS		0.00	\$117.79	0.00	117.79
	Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
NHCLA145946	MATERIALS		0.00	\$95.46	0.00	95.46
	Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
NHCLA146107	MATERIALS		0.00	\$63.19	0.00	63.19
	Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
NHCLA146176	MATERIALS		0.00	\$79.69	0.00	79.69
	Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
016390	FASTENAL COMPANY			8/01/2025		95866
NHCLA145821	PARTS		0.00	\$184.41	0.00	184.41
	Desc: APPARATUS PARTS FY25		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			540.54	0.00	540.54
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576		8/01/2025	95930
1282818-2	MATERIALS		120.95	\$120.95	0.00	120.95
	Desc: MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1286305	TEST BALLS		567.14	\$567.14	0.00	567.14
	Desc: TEST BALLS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
1290687	MATERIALS		474.54	\$474.54	0.00	474.54
	Desc: MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576		8/01/2025	95867
128009	MATERIALS		0.00	\$70.62	0.00	70.62
	Desc: MATERIALS		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
	Desc: MATERIALS		Acct: 10-325-326-0000	DPW -UNIFORMS		
1282818-1	MATERIALS		1,017.84	\$1,017.84	0.00	1,017.84
	Desc: Coupler, Bushing, Curb Valve, Curb		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1288121	PIPE		0.00	\$1,060.80	0.00	1,060.80
	Desc: 15 X 20 Pipe		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:			3,311.89	0.00	3,311.89
017110	FISHER AUTO PARTS, INC			8/01/2025		95868
301-240783	RETURNS		0.00	\$-24.50	0.00	-24.50

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	Desc: RETURNS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-241120	PARTS		1,919.99	\$1,919.99	0.00	1,919.99
	Desc: Seat Cover Set & Weatherguard Tool		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
017110	FISHER AUTO PARTS, INC				8/01/2025	95931
301-241476	PARTS- MOWER		0.00	\$33.91	0.00	33.91
	Desc: PARTS- MOWER		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-242112	PARTS		0.00	\$278.10	0.00	278.10
	Desc: PARTS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
301-242122	PARTS		148.97	\$148.97	0.00	148.97
	Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc: PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
301-242640	PARTS		0.00	\$43.39	0.00	43.39
	Desc: PARTS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
301-242950	PARTS		0.00	\$113.03	0.00	113.03
	Desc: PARTS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
301-243137	OIL		0.00	\$337.50	0.00	337.50
	Desc: OIL		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
301-362259	PARTS		0.00	\$8.25	0.00	8.25
	Desc: IGNITION PART		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
017110	FISHER AUTO PARTS, INC				8/01/2025	95868
301-238183	PARTS		7.70	\$7.70	0.00	7.70
	Desc: PARTS		Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES		
301-238767	PARTS		0.00	\$66.01	0.00	66.01
	Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-240361	PARTS		12.95	\$12.95	0.00	12.95
	Desc: PARTS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				2,945.30	0.00	2,945.30
017301	FOGG'S LUMBER AND HARDWARE				8/01/2025	95869
347366/6	PIPE		32.98	\$32.98	0.00	32.98
	Desc: PIPE		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
350819/6	BATTERY		5.99	\$5.99	0.00	5.99
	Desc: BATTERY		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
017301	FOGG'S LUMBER AND HARDWARE				8/01/2025	95932
351028/6	STRAW BARLEY POND TRETMENT		38.36	\$38.36	0.00	38.36
	Desc: STRAW BARLEY POND TRETMENT		Acct: 60-961-340-0000	CHEMICALS		
353414/6	QUICK CLIP		4.99	\$4.99	0.00	4.99
	Desc: QUICK CLIP		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
355248/6	MATERIALS		25.98	\$25.98	0.00	25.98
	Desc: MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
356322/6	MATERIALS		22.99	\$22.99	0.00	22.99
	Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
356408/6	HARDWARE RADIO TOWER		0.00	\$2.70	0.00	2.70
	Desc: HARDWARE RADIO TOWER		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
356424/6	CLEANING SUPPLIES		62.32	\$62.32	0.00	62.32
	Desc: CLEANING SUPPLIES		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
357684/6	RANGE SUPPLIES		0.00	\$25.98	0.00	25.98

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	Desc:	RANGE SUPPLIES	Acct:	10-211-315-0000	HPD -RECRUITMENT & TRAINING	
357939/6		TOOLS		0.00	\$973.65	0.00 973.65
	Desc:	DRILL AND BITS	Acct:	10-211-323-0000	HPD -MATERIAL & SUPPLIES	
358505/6		MATERIALS		41.90	\$41.90	0.00 41.90
	Desc:	MATERIALS	Acct:	60-961-323-0000	MATERIAL & SUPPLIES	
358890/6		MATERIALS		0.00	\$267.92	0.00 267.92
	Desc:	MATERIALS	Acct:	10-315-323-0000	DPW -MATERIAL & SUPPLIES	
	Vendor Total:				1,505.76	0.00 1,505.76
017453	FRANKLIN PAINT CO., INC				8/01/2025	95933
189316	PAINT		0.00	\$2,696.00	0.00	2,696.00
	Desc:	White Premium Waterborne Paint & Gl	Acct:	10-315-323-0000	DPW -MATERIAL & SUPPLIES	
	Vendor Total:			2,696.00	0.00	2,696.00
017850	GALLS, LLC		GALLS, LLC		8/01/2025	95934
031945244	UNIFORM		0.00	\$84.14	0.00	84.14
	Desc:	AGILITY PANTS	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI	
031961452	UNIFORM		0.00	\$1,216.43	0.00	1,216.43
	Desc:	UNIFORM ITEMS; RANGE LENSES, FLASHL	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI	
	Vendor Total:			1,300.57	0.00	1,300.57
018900	GOSLIN, MICHAEL		MICHAEL GOSLIN		8/01/2025	95935
07.25.2025	MILEAGE REIMBURSEMENT		0.00	\$60.55	0.00	60.55
	Desc:	MILEAGE REIMBURSEMENT	Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS	
	Vendor Total:			60.55	0.00	60.55
019390	GRAINGER				8/01/2025	95936
9578525462	FIRST AID SUPPLIES		32.88	\$32.88	0.00	32.88
	Desc:	FIRST AID SUPPLIES	Acct:	65-965-323-0000	MATERIALS & SUPPLIES	
	Vendor Total:			32.88	0.00	32.88
019392	GRANDSTAND APPAREL		GRANDSTAND APPAREL		8/01/2025	95937
INV-7422	CREW UNIFORMS		0.00	\$497.40	0.00	497.40
	Desc:	CREW UNIFORMS	Acct:	10-514-326-0000	PR -UNIFORMS-PURCHASE/LEASE/CI	
	Vendor Total:			497.40	0.00	497.40
019500	GRASSLAND EQUIPMENT &				8/01/2025	95938
1398098	BLADE		0.00	\$209.75	0.00	209.75
	Desc:	BLADE	Acct:	10-521-320-0000	PR -EQUIP OPERATION & MAINT	
	Vendor Total:			209.75	0.00	209.75
019750	GREEN MOUNTAIN ECONOMIC DEV CORP				8/01/2025	95870
2025	FYE 2025 MEMBERSHIP FEE		0.00	\$5,386.00	0.00	5,386.00
	Desc:	FYE 2025 MEMBERSHIP FEE	Acct:	10-622-313-0000	PDZ -MEMBERSHIP DUES	
	Vendor Total:			5,386.00	0.00	5,386.00
019800	GREEN MOUNTAIN LIBRARY CONSORTIUM				8/01/2025	95939

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	B25-4334	BIBLIO+ STREAMING VIDEO SERV FEE	0.00	\$151.36	0.00	151.36
	Desc:	BIBLIO+ STREAMING VIDEO SERV FEE	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	Vendor Total:			151.36	0.00	151.36
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP	8/01/2025		95940
	80082200009JUL'25	NOYES LN KINGSWOOD	270.12	\$270.12	0.00	270.12
	Desc:	NOYES LN KINGSWOOD	Acct: 55-954-329-0000	ELECTRICITY		
	91624000005JUL'25	SOLID WASTE ADMIN	45.82	\$45.82	0.00	45.82
	Desc:	SOLID WASTE ADMIN	Acct: 30-971-329-0000	ELECTRICITY		
	87700100008JUL'25	CHRISTIAN ST POLE	0.00	\$29.64	0.00	29.64
	Desc:	CHRISTIAN ST POLE	Acct: 10-314-329-0000	DPW -ELECTRICITY		
	01013200009JUL'25	1299 QUECHEE MAIN	106.69	\$106.69	0.00	106.69
	Desc:	1299 QUECHEE MAIN	Acct: 65-964-329-0000	ELECTRICITY		
	71013200002JUL'25	WHITMAN BOOK PUMP	277.74	\$277.74	0.00	277.74
	Desc:	WHITMAN BOOK PUMP	Acct: 65-964-329-0000	ELECTRICITY		
	04013200003JUL'25	BENTLY RD PUMP	62.19	\$62.19	0.00	62.19
	Desc:	BENTLY RD PUMP	Acct: 65-964-329-0000	ELECTRICITY		
	04832000006JUL'25	1299 S MAIN ST PUMP STN	75.49	\$75.49	0.00	75.49
	Desc:	1299 S MAIN ST PUMP STN	Acct: 60-964-329-0000	ELECTRICITY		
	08303200003JUL'25	DEWEY FAMILY RD	29.64	\$29.64	0.00	29.64
	Desc:	DEWEY FAMILY RD	Acct: 65-964-329-0000	ELECTRICITY		
	67303200009JUL'25	78 MURPHYS RD	172.15	\$172.15	0.00	172.15
	Desc:	78 MURPHYS RD	Acct: 65-964-329-0000	ELECTRICITY		
	09732000006JUL'25	319 LATHAM WORKS	8,934.67	\$8,934.67	0.00	8,934.67
	Desc:	319 LATHAM WORKS	Acct: 60-961-329-0000	ELECTRICITY		
	09832000005JUL'25	BRIGGS PARK	0.00	\$50.08	0.00	50.08
	Desc:	BRIGGS PARK	Acct: 10-521-329-0000	PR -ELECTRICITY		
	11013200008JUL'25	HENDEE WAY	101.53	\$101.53	0.00	101.53
	Desc:	HENDEE WAY	Acct: 65-964-329-0000	ELECTRICITY		
	62592200000JUL'25	WOODSTOCK RD	0.00	\$26.03	0.00	26.03
	Desc:	WOODSTOCK RD	Acct: 10-314-329-0000	DPW -ELECTRICITY		
	13414587553JUL'25	120 LESLE DR UNIT A	0.00	\$278.57	0.00	278.57
	Desc:	120 LESLE DR UNIT A	Acct: 10-528-329-0000	PR -ELECTRICITY		
	13611000004JUL'25	HARTFORD VILLAGE STLGT	0.00	\$120.76	0.00	120.76
	Desc:	HARTFORD VILLAGE STLGT	Acct: 10-314-329-0000	DPW -ELECTRICITY		
	13833000006JUL'25	LYMAN POINT PARK	0.00	\$44.43	0.00	44.43
	Desc:	LYMAN POINT PARK	Acct: 10-521-329-0000	PR -ELECTRICITY		
	20822960512JUL'25	1732 QUECHEE MAIN	0.00	\$26.81	0.00	26.81
	Desc:	1732 QUECHEE MAIN	Acct: 10-314-329-0000	DPW -ELECTRICITY		
	21257439196JUL'25	1774 HILLSIDE RD	0.00	\$153.21	0.00	153.21
	Desc:	1774 HILLSIDE RD	Acct: 10-221-329-0000	HFD -ELECTRICITY		
	23490000009JUL'25	200 CRANBERRY LN	4,364.65	\$4,364.65	0.00	4,364.65
	Desc:	200 CRANBERRY LN	Acct: 50-952-329-0000	ELECTRICITY		
	23833000005JUL'25	RT 5 HIGHLAND AVE	0.00	\$99.22	0.00	99.22
	Desc:	RT 5 HIGHLAND AVE	Acct: 10-314-329-0000	DPW -ELECTRICITY		
	48933200007JUL'25	VILLAGE GREEN BALLOON FEST	0.00	\$809.78	0.00	809.78
	Desc:	VILLAGE GREEN BALLOON FEST	Acct: 10-521-329-0000	PR -ELECTRICITY		
	27333200007JUL'25	ALDEN PARTRIDGE RD	46.24	\$46.24	0.00	46.24

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	Desc: ALDEN PARTRIDGE RD	Acct: 65-964-329-0000		ELECTRICITY		
27762000001JUL'25	262 N MAIN ST - SENIOR CTR	0.00		\$222.16	0.00	222.16
	Desc: 262 N MAIN ST - SENIOR CTR	Acct: 10-421-329-0000		SEN -ELECTRICITY / GAS		
28933000003JUL'25	MAPLE ST SEWER PUMP	214.37		\$214.37	0.00	214.37
	Desc: MAPLE ST SEWER PUMP	Acct: 60-964-329-0000		ELECTRICITY		
43833000003JUL'25	BRIDGE ST TRAFFIC LGT	0.00		\$90.96	0.00	90.96
	Desc: BRIDGE ST TRAFFIC LGT	Acct: 10-314-329-0000		DPW -ELECTRICITY		
33490000008JUL'25	DEPOT ST SIDEWALK	0.00		\$57.24	0.00	57.24
	Desc: DEPOT ST SIDEWALK	Acct: 10-314-329-0000		DPW -ELECTRICITY		
33833000004JUL'25	MAXFIELD PUMP STA	86.91		\$86.91	0.00	86.91
	Desc: MAXFIELD PUMP STA	Acct: 60-964-329-0000		ELECTRICITY		
34591000004JUL'25	RADIO TOWER	0.00		\$200.00	0.00	200.00
	Desc: RADIO TOWER	Acct: 10-271-329-0000		DISP -ELECTRICITY		
34926000000JUL'25	PARK LEHMAN BRIDGE LGTS	0.00		\$120.38	0.00	120.38
	Desc: PARK LEHMAN BRIDGE LGTS	Acct: 10-314-329-0000		DPW -ELECTRICITY		
36340000003JUL'25	FROST PARK A STREET	0.00		\$26.03	0.00	26.03
	Desc: FROST PARK A STREET	Acct: 10-521-329-0000		PR -ELECTRICITY		
37762000000JUL'25	N MAIN ST TRAFFIC LGT	0.00		\$95.72	0.00	95.72
	Desc: N MAIN ST TRAFFIC LGT	Acct: 10-314-329-0000		DPW -ELECTRICITY		
38035000009JUL'25	OLCOTT COMMERCE PARK	163.15		\$163.15	0.00	163.15
	Desc: OLCOTT COMMERCE PARK	Acct: 60-964-329-0000		ELECTRICITY		
39065357434JUL'25	CURRIER ST LAMP POST STREET LGT	0.00		\$127.18	0.00	127.18
	Desc: CURRIER ST LAMP POST STREET LGT	Acct: 10-314-329-0000		DPW -ELECTRICITY		
39135140109JUL'25	120 LESLE DR UNIT C	0.00		\$71.76	0.00	71.76
	Desc: 120 LESLE DR UNIT C	Acct: 10-528-329-0000		PR -ELECTRICITY		
39424000006JUL'25	PUBLIC SAFETY BLDG	0.00		\$871.36	0.00	871.36
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000		HFD -ELECTRICITY		
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000		HPD -ELECTRICITY		
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000		DISP -ELECTRICITY		
41082200001JUL'25	291 SUGAR HILL LN	196.66		\$196.66	0.00	196.66
	Desc: 291 SUGAR HILL LN	Acct: 55-954-329-0000		ELECTRICITY		
43382200004JUL'25	EASTMAN HILL PUMP	273.47		\$273.47	0.00	273.47
	Desc: EASTMAN HILL PUMP	Acct: 55-954-329-0000		ELECTRICITY		
44390000006JUL'25	BILLINGS FARM RD LIGHTS	0.00		\$64.21	0.00	64.21
	Desc: BILLINGS FARM RD LIGHTS	Acct: 10-314-329-0000		DPW -ELECTRICITY		
44926000009JUL'25	STREET LIGHTS HWY	0.00		\$2,476.91	0.00	2,476.91
	Desc: STREET LIGHTS HWY	Acct: 10-314-329-0000		DPW -ELECTRICITY		
48832000003JUL'25	ARBORETUM LN	87.97		\$87.97	0.00	87.97
	Desc: ARBORETUM LN	Acct: 60-964-329-0000		ELECTRICITY		
49424000005JUL'25	VA CUTOFF WTR	31.21		\$31.21	0.00	31.21
	Desc: VA CUTOFF WTR	Acct: 50-954-329-0000		ELECTRICITY		
49662156394JUL'25	SYKES MNT AVE	0.00		\$104.00	0.00	104.00
	Desc: SYKES MNT AVE	Acct: 10-314-329-0000		DPW -ELECTRICITY		
49672200000JUL'25	RTE WEST HTFD & QUE ST	0.00		\$561.80	0.00	561.80
	Desc: RTE WEST HTFD & QUE ST	Acct: 10-314-329-0000		DPW -ELECTRICITY		
49762000005JUL'25	BRIDGE ST PUMP STATION	70.32		\$70.32	0.00	70.32
	Desc: BRIDGE ST PUMP STATION	Acct: 60-964-329-0000		ELECTRICITY		
50776120219JUL'25	1103 N MAIN ST	0.00		\$72.76	0.00	72.76

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		Desc: 1103 N MAIN ST	Acct: 10-314-329-0000	DPW -ELECTRICITY		
57303200000JUL'25		HIGH ST MAIN ST	195.09	\$195.09	0.00	195.09
		Desc: HIGH ST MAIN ST	Acct: 60-964-329-0000	ELECTRICITY		
59511000008JUL'25		CAMPBELL ST PUMP STN	61.43	\$61.43	0.00	61.43
		Desc: CAMPBELL ST PUMP STN	Acct: 50-954-329-0000	ELECTRICITY		
62713200004JUL'25		WOODSTOCK RD HEAT TAPE	26.03	\$26.03	0.00	26.03
		Desc: WOODSTOCK RD HEAT TAPE	Acct: 55-954-329-0000	ELECTRICITY		
65590000009JUL'25		DEPOT ST	271.37	\$271.37	0.00	271.37
		Desc: DEPOT ST	Acct: 60-962-329-0000	ELECTRICITY		
67003200002JUL'25		STATION 2	0.00	\$232.11	0.00	232.11
		Desc: STATION 2	Acct: 10-221-329-0000	HFD -ELECTRICITY		
67399084366JUL'25		120 LESLE DR UNIT B	0.00	\$1,239.82	0.00	1,239.82
		Desc: 120 LESLE DR UNIT B	Acct: 10-528-329-0000	PR -ELECTRICITY		
67700100000JUL'25		RT 5 POLE 95	0.00	\$37.45	0.00	37.45
		Desc: RT 5 POLE 95	Acct: 10-314-329-0000	DPW -ELECTRICITY		
68053200009JUL'25		RT 14 W HARTFORD LIB	0.00	\$399.98	0.00	399.98
		Desc: RT 14 W HARTFORD LIB	Acct: 10-524-329-0000	PR -ELECTRICITY		
74713200009JUL'25		WOODSTOCK RD	0.00	\$29.86	0.00	29.86
		Desc: WOODSTOCK RD	Acct: 10-314-329-0000	DPW -ELECTRICITY		
74856156851JUL'25		97 MAIN ST CHARGING STN	0.00	\$465.92	0.00	465.92
		Desc: 97 MAIN ST CHARGING STN	Acct: 10-314-329-0100	DPW -ELECTRICITY - CHARGING STA		
74872200006JUL'25		LAKE PINNEO WELL	683.22	\$683.22	0.00	683.22
		Desc: LAKE PINNEO WELL	Acct: 55-953-329-0000	ELECTRICITY		
74972200005JUL'25		WHEELOCK RD SEC 2	29.82	\$29.82	0.00	29.82
		Desc: WHEELOCK RD SEC 2	Acct: 55-954-329-0000	ELECTRICITY		
77303200008JUL'25		LAKE PINNEO WW PUMP	40.87	\$40.87	0.00	40.87
		Desc: LAKE PINNEO WW PUMP	Acct: 65-964-329-0000	ELECTRICITY		
77700100009JUL'25		POLE 1 PLEASANT VIEW	0.00	\$57.91	0.00	57.91
		Desc: POLE 1 PLEASANT VIEW	Acct: 10-314-329-0000	DPW -ELECTRICITY		
78840100008JUL'25		RAILRD ROW - ENGINE 494	0.00	\$70.55	0.00	70.55
		Desc: RAILRD ROW - ENGINE 494	Acct: 10-521-329-0000	PR -ELECTRICITY		
82948328248JUL'25		PROSPECT ST TEMP SERV TRAFFIC LIGHT	0.00	\$127.02	0.00	127.02
		Desc: PROSPECT ST TEMP SERV TRAFFIC LIGHT	Acct: 10-314-329-0000	DPW -ELECTRICITY		
84443200005JUL'25		WATERMAN HL COVERED BRIDGE	0.00	\$45.60	0.00	45.60
		Desc: WATERMAN HL COVERED BRIDGE	Acct: 10-314-329-0000	DPW -ELECTRICITY		
87303200007JUL'25		QUECHEE HARTLAND RD	73.91	\$73.91	0.00	73.91
		Desc: QUECHEE HARTLAND RD	Acct: 65-964-329-0000	ELECTRICITY		
87833000000JUL'25		MAPLE ST TRAFFIC LGT	0.00	\$89.38	0.00	89.38
		Desc: MAPLE ST TRAFFIC LGT	Acct: 10-314-329-0000	DPW -ELECTRICITY		
89290000002JUL'25		HEMLOCK RIDGE	32.52	\$32.52	0.00	32.52
		Desc: HEMLOCK RIDGE	Acct: 50-954-329-0000	ELECTRICITY		
91611000000JUL'25		FERRY RD - SEWER PUMP	170.44	\$170.44	0.00	170.44
		Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY		
92124869873JUL'25		43 HIGHLAND AVE - POOL	0.00	\$2,175.91	0.00	2,175.91
		Desc: 43 HIGHLAND AVE - POOL	Acct: 10-512-329-0000	PR -ELECTRICITY		
97303200006JUL'25		NOYES LN PUMP STN	41.76	\$41.76	0.00	41.76
		Desc: NOYES LN PUMP STN	Acct: 65-964-329-0000	ELECTRICITY		
97762000004JUL'25		N MAIN ST HWY LGTS	0.00	\$52.11	0.00	52.11

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	Desc: N MAIN ST HWY LGTS		Acct: 10-314-329-0000	DPW -ELECTRICITY		
98340000003JUL'25	A ST PUMP STN - WW		33.90	\$33.90	0.00	33.90
	Desc: A ST PUMP STN - WW		Acct: 60-964-329-0000	ELECTRICITY		
98490000001JUL'25	ELM/GILLETTE ST		54.77	\$54.77	0.00	54.77
	Desc: ELM/GILLETTE ST		Acct: 60-964-329-0000	ELECTRICITY		
Vendor Total:				29,150.74	0.00	29,150.74
019901	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		8/01/2025	95941
525269	POLE RENT - STREETLIGHTS JUN-SEP'25		0.00	\$1,272.00	0.00	1,272.00
	Desc: POLE RENT - STREETLIGHTS JUN-SEP'25		Acct: 10-314-329-0000	DPW -ELECTRICITY		
Vendor Total:				1,272.00	0.00	1,272.00
020773	HARTFORD AREA CHAMBER OF COMMERC				8/01/2025	95871
04.02.25-06.30.25	WEBSITE DESIGN SERVICES+WAGES		2,228.75	\$2,228.75	0.00	2,228.75
	Desc: WEBSITE DESIGN SERVICES+WAGES		Acct: 70-622-318-7075	Downtown Vibrancy Grant 2025		
Vendor Total:				2,228.75	0.00	2,228.75
022400	HERRIN, RANDY		RANDALL HERRIN		8/01/2025	95942
AUG'25	RETIREE HEALTH INS - AUG'25		229.17	\$229.17	0.00	229.17
	Desc: RETIREE HEALTH INS - AUG'25 R.H.		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:				229.17	0.00	229.17
022440	HERNANDEZ, CHRISTIAN		CHRISTIAN HERNANDEZ		8/01/2025	95943
07.11.2025	UNIFORM		0.00	\$220.00	0.00	220.00
	Desc: UNIFORM REIMBURSEMENT		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
08.18.25-08.22.25	ACTIVE SHOOTER TRAINING-MEALS		0.00	\$225.00	0.00	225.00
	Desc: ACTIVE SHOOTER TRAINING-MEALS		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
10.27.25-10.31.25	USE OF FORCE CLASS - MEALS		0.00	\$225.00	0.00	225.00
	Desc: USE OF FORCE CLASS - MEALS		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
Vendor Total:				670.00	0.00	670.00
022703	HILL, MARY		MARY HILL		8/01/2025	95944
AUG'25	RETIREE HEALTH INS - AUG'25		0.00	\$396.45	0.00	396.45
	Desc: RETIREE HEALTH INS - AUG'25 M.H.		Acct: 10-151-418-0100	TC -Retirees		
Vendor Total:				396.45	0.00	396.45
022805	HODGDON, AVERY		AVERY HODGDON		8/01/2025	95872
SEP'24-JUN'25	GYM MEMBERSHIP REIMBURSEMENT		0.00	\$269.33	0.00	269.33
	Desc: GYM MEMBERSHIP REIMBURSEMENT H.A.		Acct: 10-271-313-0000	DISP -MEMBERSHIP DUES		
Vendor Total:				269.33	0.00	269.33
022956	HOLMES, KELSEY		KELSEY HOLMES		8/01/2025	95873
06.30.2025	REIMBURSEMENT-OFFICE SUPPLIES		0.00	\$71.76	0.00	71.76
	Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
	Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
	Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				71.76	0.00	71.76

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023473	INGRAM LIBRARY SERVICES LLC			8/01/2025	95945
89389460	BOOKS	0.00	\$24.18	0.00	24.18
Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
Vendor Total:			24.18	0.00	24.18
023475	INNOVATIVE MUNICIPAL PRODUCTS USINC	INNOVATIVE SURFACE SOLUTIONS		8/01/2025	95874
PS-INV009431	CHLORIDE	0.00	\$5,542.23	0.00	5,542.23
Desc: CHLORIDE		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			5,542.23	0.00	5,542.23
023951	INTERNATIONAL ASSOCIATION OF			8/01/2025	95946
0270035	LEADERSHIP CONFERENCE	0.00	\$1,500.00	0.00	1,500.00
Desc: LEADERSHIP CONFERENCE		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
Vendor Total:			1,500.00	0.00	1,500.00
024185	INTERSTATE FIRE PROTECTION, LLC			8/01/2025	95947
12479676	SEMI-ANNUAL INSPECTION VAULTS	0.00	\$645.00	0.00	645.00
Desc: SEMI-ANNUAL INSPECTION VAULTS		Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		
Vendor Total:			645.00	0.00	645.00
024568	JAS, INC			8/01/2025	95875
48054	CAR 2 REPAIRS	0.00	\$3,639.60	0.00	3,639.60
Desc: CAR 2 REPAIRS FY25		Acct: 10-221-418-0503	HFD -Insurance Related Expenses REII		
Vendor Total:			3,639.60	0.00	3,639.60
024800	JOE'S EQUIPMENT SERVICE			8/01/2025	95948
4-702881-01	MATERIALS	129.99	\$237.51	0.00	237.51
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			237.51	0.00	237.51
025715	KEY CHEVROLET OF WHITE RIVER			8/01/2025	95949
11110	PARTS	49.98	\$49.98	0.00	49.98
Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
Vendor Total:			49.98	0.00	49.98
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		8/01/2025	95876
4935943,9830	STATION 2 PROPANE HOOK-UP	0.00	\$1,195.48	0.00	1,195.48
Desc: STATION 2 PROPANE HOOK-UP		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Vendor Total:			1,195.48	0.00	1,195.48
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS		8/01/2025	95950
AUG'25	RETIREE HEALTH INS - AUG'25	0.00	\$932.82	0.00	932.82
Desc: RETIREE HEALTH INS - AUG'25 W.L.		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:			932.82	0.00	932.82

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028755	M&M CUSTOM GRAPHICS		8/01/2025		95877
07.02.2025	CAR 2 REPAIRS	0.00	\$780.00	0.00	780.00
Desc: CAR 2 REPAIRS FY25		Acct: 10-221-418-0503	HFD -Insurance	Related Expenses REII	
Vendor Total:			780.00	0.00	780.00
028848	MADISON NATIONAL LIFE INSURANCE CO,		8/01/2025		95951
AUG'25	LIFE INSURANCE - AUG '25	316.67	\$2,775.93	0.00	2,775.93
Desc: August 2025 Life Insurance		Acct: 10-121-240-0000	TM -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-151-240-0000	TC -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-171-240-0000	FIN -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-174-240-0000	ASE -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-175-240-0000	DEL -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-181-240-0000	IT -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-211-240-0000	HPD -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-211-240-0000	HPD -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-221-240-0000	HFD -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-271-240-0000	DISP -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-311-240-0000	DPW -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-325-240-0000	DPW -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-511-240-0000	PR -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-514-240-0000	PR -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-530-240-0000	PR -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-621-240-0000	PDZ -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 10-622-240-0000	PDZ -LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 30-974-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 30-975-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 50-954-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 50-955-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 55-955-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 60-961-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 60-965-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 65-963-240-0000	LIFE INSURANCE		
Desc: August 2025 Life Insurance		Acct: 65-965-240-0000	LIFE INSURANCE		
Vendor Total:			2,775.93	0.00	2,775.93
028850	MAGEE OFFICE EQUIPMENT INC.		8/01/2025		95952
C-01659319	WIDE COPIER - AUG-NOV 2025	0.00	\$537.50	0.00	537.50
Desc: WIDE COPIER - AUG-NOV 2025		Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		
Vendor Total:			537.50	0.00	537.50
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY	8/01/2025		95953
3003229331	CO2	0.00	\$259.41	0.00	259.41
Desc: CO2		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
3003235761	CO2 - POOL	0.00	\$259.41	0.00	259.41
Desc: CO2 - POOL		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
3003239660	CO2	0.00	\$184.77	0.00	184.77
Desc: CO2		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:			703.59	0.00	703.59

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029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	8/01/2025		95954
255288590	WATER	0.00	\$6.99	0.00	6.99
Desc: WATER		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
255555899	COFFEE	0.00	\$139.92	0.00	139.92
Desc: COFFEE		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
255575181	OFFICE SUPPLIES	0.00	\$48.99	0.00	48.99
Desc: OFFICE SUPPLIES		Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	8/01/2025		95878
255116382	WATER	14.82	\$14.82	0.00	14.82
Desc: WATER		Acct: 30-971-328-0000	WATER		
Desc: WATER		Acct: 30-974-328-0000	WATER		
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	8/01/2025		95954
255313504	2 CS PAPER	108.32	\$129.98	0.00	129.98
Desc: 2 CS PAPER		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 30-971-323-0000	MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
Desc: 2 CS PAPER		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			340.70	0.00	340.70
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD	8/01/2025		95955
06.23.25-07.16.25	YOUTH KARATE	0.00	\$216.00	0.00	216.00
Desc: YOUTH KARATE		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			216.00	0.00	216.00
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO	8/01/2025		95879
47905179	PARTS	344.81	\$344.81	0.00	344.81
Desc: PARTS		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO	8/01/2025		95956
48868398	TIMING BELT	150.80	\$150.80	0.00	150.80
Desc: TIMING BELT		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			495.61	0.00	495.61
030240	MCNALL, GLENN A	GLENN A MCNALL	8/01/2025		95957
07.01.2025	POLLUTION ABATEMENT OP-LICENSE FEE	275.00	\$275.00	0.00	275.00
Desc: POLLUTION ABATEMENT OP-LICENSE FEE		Acct: 60-961-317-0000	PERMITS & LICENSES		
Vendor Total:			275.00	0.00	275.00
030275	MDL ELECTRIC LLC		8/01/2025		95880
311	1 POLE LIGHT+LIGHT HEAD/BANNER ARMS	0.00	\$12,040.15	0.00	12,040.15
Desc: 1 POLE LIGHT		Acct: 10-314-418-0503	DPW -Insurance Related Expense - REI		
Desc: LIGT POLE: LIGHT HEAD/BANNER ARMS		Acct: 10-314-318-0000	DPW -CONTRACTED SERVICES		
Desc: LIGT POLE: LIGHT HEAD/BANNER ARMS		Acct: 10-314-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			12,040.15	0.00	12,040.15
031892	MS&K, INC		8/01/2025		95881

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17853	PODUNK RD CULVERT 91.53%		0.00	\$869.29	0.00	869.29
Desc: PODUNK RD CULVERT 91.53%		Acct: 10-325-318-0200		DPW -LEGAL SERVICES		
Vendor Total:				869.29	0.00	869.29
032106	MVP HEALTH CARE, INC - UNDER 65	MVP HEALTH CARE, INC			8/01/2025	95958
AUG'25	HEALTH INS AUG'25		27,755.70	\$188,830.85	0.00	188,830.85
Desc: MVP August 2025		Acct: 10-121-220-0000		TM -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-151-220-0000		TC -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-171-220-0000		FIN -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-171-418-0100		FIN -RETIREE HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-174-220-0000		ASE -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-181-220-0000		IT -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-211-220-0000		HPD -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-221-220-0000		HFD -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-271-220-0000		DISP -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-311-220-0000		DPW -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-325-220-0000		DPW -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-511-220-0000		PR -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-514-220-0000		PR -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-521-220-0000		PR -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-521-418-0100		PR -RETIREE HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 10-622-220-0000		PDZ -HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 30-975-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 50-954-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 50-955-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 55-955-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 60-961-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 60-965-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 65-963-220-0000		HEALTH INSURANCE		
Desc: MVP August 2025		Acct: 65-965-220-0000		HEALTH INSURANCE		
Vendor Total:				188,830.85	0.00	188,830.85
032725	NATIONAL TACTICAL OFFICERS ASSOCIAT				8/01/2025	95959
11714	ADVANCED CRISIS NEGOTIATIONS		0.00	\$375.00	0.00	375.00
Desc: ADVANCED CRISIS NEGOTIATIONS		Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
Vendor Total:				375.00	0.00	375.00
033190	NEW ENGLAND ASSOC OF				8/01/2025	95960
5429-25	2026 ANNUAL DUES		0.00	\$100.00	0.00	100.00
Desc: 2026 ANNUAL DUES		Acct: 10-211-313-0000		HPD -MEMBERSHIP DUES		
Vendor Total:				100.00	0.00	100.00
033986	NEW HAMPSHIRE RECYCLES				8/01/2025	95882
142698	FREON UNITS		208.00	\$208.00	0.00	208.00
Desc: FREON UNITS		Acct: 30-971-318-0000		CONTRACTED SERVICES		

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143071	CANS+IRON	722.50	\$722.50	0.00	722.50	
Desc: Transportation Scrap-MRF Cans/Light		Acct: 30-971-318-0000	CONTRACTED SERVICES			
143601	SCRAP/FREON/GLASS	802.00	\$802.00	0.00	802.00	
Desc: Scrap-Prohibited Item Fee		Acct: 30-971-318-0000	CONTRACTED SERVICES			
Desc: Freon-Units		Acct: 30-971-318-0000	CONTRACTED SERVICES			
Desc: Glass-PGA		Acct: 30-971-318-0000	CONTRACTED SERVICES			
Vendor Total:			1,732.50	0.00	1,732.50	
034800	NORTHEAST DELTA DENTAL			8/01/2025	95961	
AUG'25	DENTAL INS - AUG'25	1,461.28	\$10,427.49	0.00	10,427.49	
Desc: DENTAL INS AUG25		Acct: 10-121-230-0000	TM -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-151-230-0000	TC -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-171-230-0000	FIN -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-174-230-0000	ASE -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-175-230-0000	DEL -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-181-230-0000	IT -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-211-230-0000	HPD -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc: DENTAL INS AUG25		Acct: 10-221-230-0000	HFD -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-271-230-0000	DISP -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-311-230-0000	DPW -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-325-230-0000	DPW -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
Desc: DENTAL INS AUG25		Acct: 10-511-230-0000	PR -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-514-230-0000	PR -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-521-230-0000	PR -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-621-230-0000	PDZ -DENTAL			
Desc: DENTAL INS AUG25		Acct: 10-622-230-0000	PDZ -DENTAL			
Desc: DENTAL INS AUG25		Acct: 30-975-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 50-954-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 50-955-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 55-955-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 60-961-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 60-965-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 65-963-230-0000	DENTAL			
Desc: DENTAL INS AUG25		Acct: 65-965-230-0000	DENTAL			
Vendor Total:			10,427.49	0.00	10,427.49	
035050	NORTHERN NURSERIES INC			8/01/2025	95962	
251189	SEED RYE/MIX/LIME PELLET	148.75	\$297.50	0.00	297.50	
Desc: SEED RYE/MIX/LIME PELLET		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Desc: SEED RYE/MIX/LIME PELLET		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			
253996	PAINT CHAMP FIELD MARK	0.00	\$161.70	0.00	161.70	
Desc: PAINT CHAMP FIELD MARK		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES			
Vendor Total:			459.20	0.00	459.20	
035349	NORWICH TECHNOLOGIES, INC			8/01/2025	95963	
INV-00008255	LVL 2 CHARGERS S. MAIN ST PARKING	36,277.14	\$36,277.14	0.00	36,277.14	
Desc: LVL 2 CHARGERS S. MAIN ST PARKING		Acct: 70-622-622-7074	EVSE GRANT (CHARGE POINT)			

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Vendor Total:			36,277.14	0.00	36,277.14
035606	O P TACTICAL		8/01/2025		95964
250523	GAS MASK FILTERS	2,304.00	\$2,304.00	0.00	2,304.00
Desc:	GAS MASK FILTERS	Acct: 72-211-211-0324	Police 2022 Homeland Security #02140-		
Vendor Total:			2,304.00	0.00	2,304.00
035780	O'REILLY AUTO PARTS		8/01/2025		95965
5698-383163	PARTS	0.00	\$249.98	0.00	249.98
Desc:	BRAKE ROTORS AND PADS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			249.98	0.00	249.98
037450	PIKE INDUSTRIES INC		8/01/2025		95966
1331759	Sugar House Road Ditching Roadside	0.00	\$882.90	0.00	882.90
Desc:	Sugar House Road Ditching Roadside	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1331846	Sugar House Road Ditching Roadside	0.00	\$311.50	0.00	311.50
Desc:	Sugar House Road Ditching Roadside	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1333359	Stetson Road Ditching Roadside	0.00	\$527.45	0.00	527.45
Desc:	Stetson Road Ditching Roadside	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1333380	Water Cut (Beech Street)	111.32	\$111.32	0.00	111.32
Desc:	Water Cut (Beech Street)	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
037450	PIKE INDUSTRIES INC		8/01/2025		95883
47766	PAVING FYE2025	0.00	\$9,606.00	0.00	9,606.00
Desc:	PAVING FYE2025	Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
037450	PIKE INDUSTRIES INC		8/01/2025		95966
1334919	4 - 6" Erosion Stone_Bliss Road	0.00	\$757.20	0.00	757.20
Desc:	4 - 6" Erosion Stone_Bliss Road	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1331707	Sugar House Road Culvert Repair	0.00	\$733.09	0.00	733.09
Desc:	Sugar House Road Culvert Repair	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
037450	PIKE INDUSTRIES INC		8/01/2025		95883
47766 C	PAVING FYE2025	0.00	\$350,000.00	0.00	350,000.00
Desc:	PAVING FYE2025	Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
47766 A	PAVING FYE2025	0.00	\$329,051.10	0.00	329,051.10
Desc:	PAVING FYE2025	Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
037450	PIKE INDUSTRIES INC		8/01/2025		95966
1333946	Bliss Road Ditching/Roadside	0.00	\$723.72	0.00	723.72
Desc:	Bliss Road Ditching/Roadside	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1331976	Sugar House Road Grading	0.00	\$4,350.88	0.00	4,350.88
Desc:	Sugar House Road Grading	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1332444	Quechee Pit (Stock)	0.00	\$444.36	0.00	444.36
Desc:	Quechee Pit (Stock)	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
Desc:	Quechee Pit (Stock)	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1333041	Stetson Road Culvert Repair/Replace	0.00	\$134.44	0.00	134.44
Desc:	Stetson Road Culvert Repair/Replace	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			697,633.96	0.00	697,633.96
037492	PINNACLE TIMING LLC		8/01/2025		95967

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
07.19.2025	TIMING+SCORING SERVICES	0.00	\$500.00	0.00	500.00
Desc: TIMING+SCORING SERVICES		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			500.00	0.00	500.00
037552	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	8/01/2025		95968
3321096590	POSTAGE LEASE JUL-SEP 2025	0.00	\$170.43	0.00	170.43
Desc: POSTAGE LEASE JUL-SEP 2025		Acct: 10-221-322-0000	HFD -POSTAGE		
Desc: POSTAGE LEASE JUL-SEP 2025		Acct: 10-211-322-0000	HPD -POSTAGE		
Vendor Total:			170.43	0.00	170.43
038188	LL POTWIN SERVICES		8/01/2025		95884
8839	SPRING CLEANUP	0.00	\$3,430.00	0.00	3,430.00
Desc: SPRING CLEANUP		Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
8841	MOWING - JUN'25	0.00	\$2,280.00	0.00	2,280.00
Desc: MOWING - JUN'25		Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			5,710.00	0.00	5,710.00
038249	POWER WASHER SALES		8/01/2025		95885
211200	Communication Cable	0.00	\$1,712.73	0.00	1,712.73
Desc: Communication Cable		Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
210005	Service Call & Lift Inspection	0.00	\$1,029.00	0.00	1,029.00
Desc: Service Call & Lift Inspection		Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			2,741.73	0.00	2,741.73
039710	REED TRUCK SERVICES INC	SG REED TRUCK SERVICES INC,	8/01/2025		95969
30188	FILTERS	0.00	\$300.34	0.00	300.34
Desc: FILTERS H-4		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
30187	FILTERS	0.00	\$400.26	0.00	400.26
Desc: FILTERS H-3		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
30189	FILTERS	0.00	\$429.98	0.00	429.98
Desc: FILTERS H-6		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
30190	FILTERS	0.00	\$175.74	0.00	175.74
Desc: FILTERS H-8		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
30324	FILTERS	296.93	\$296.93	0.00	296.93
Desc: FILTERS WW683		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,603.25	0.00	1,603.25
040250	RICHARD ELECTRIC, INC.		8/01/2025		95886
53095	TROUBLESHOOT PUMP QUE CLUB HOUSE	294.00	\$294.00	0.00	294.00
Desc: TROUBLESHOOT PUMP QUE CLUB HOUSE		Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			294.00	0.00	294.00
040425	RIESEBERG, HUNTER	RIESEBERG, HUNTER	8/01/2025		95970
AUG'25	RETIREE HEALTH INS - AUG'25	136.95	\$391.28	0.00	391.28
Desc: RETIREE HEALTH INS - AUG'25 H.R.		Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
Desc: RETIREE HEALTH INS - AUG'25 H.R.		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc: RETIREE HEALTH INS - AUG'25 H.R.		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: RETIREE HEALTH INS - AUG'25 H.R.		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		

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	Desc:	RETIREE HEALTH INS - AUG'25 H.R.	Acct:	60-965-418-0100	RETIREE HEALTH INSURANCE	
	Desc:	RETIREE HEALTH INS - AUG'25 H.R.	Acct:	65-965-418-0100	RETIREE HEALTH INSURANCE	
	Vendor Total:			391.28	0.00	391.28
040751	ROGERS, LARRY		LARRY ROGERS		8/01/2025	95971
	AUG'25	RETIREE HEALTH INS - AUG'25	185.00	\$185.00	0.00	185.00
	Desc:	RETIREE HEALTH INS - AUG'25 L.R.	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE	
	Vendor Total:			185.00	0.00	185.00
041586	SANBORN, HEAD & ASSOCIATES, INC				8/01/2025	95887
	05005.002,0068571	C&D EVALUATION - APR'25	4,561.77	\$4,561.77	0.00	4,561.77
	Desc:	C&D EVALUATION - APR'25	Acct:	30-973-318-0000	CONTRACTED SERVICES	
	Vendor Total:			4,561.77	0.00	4,561.77
041652	SCHAAL ENGINEERING, P.C.				8/01/2025	95972
	07.24.2025	CLIFFORD PARK KIOSK FOUNDATION	0.00	\$1,000.00	0.00	1,000.00
	Desc:	CLIFFORD PARK KIOSK FOUNDATION	Acct:	10-627-323-0000	PDZ -Materials & Supplies	
	Vendor Total:			1,000.00	0.00	1,000.00
041857	PITNEY BOWES GLOBAL FINANCIAL		PITNEY BOWES GLOBAL FINANCIAL		8/01/2025	95973
	3321063354B	POSTAGE MACHINE LEASE JUL-AUG 2025	74.00	\$92.00	0.00	92.00
	Desc:	POSTAGE MACHINE LEASE JUL-AUG 2025	Acct:	10-325-318-0000	DPW -CONTRACT SERVICES	
	Desc:	POSTAGE MACHINE LEASE JUL-AUG 2025	Acct:	50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE	
	Desc:	POSTAGE MACHINE LEASE JUL-AUG 2025	Acct:	55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE	
	Desc:	POSTAGE MACHINE LEASE JUL-AUG 2025	Acct:	60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE	
	Desc:	POSTAGE MACHINE LEASE JUL-AUG 2025	Acct:	65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE	
041857	PITNEY BOWES GLOBAL FINANCIAL		PITNEY BOWES GLOBAL FINANCIAL		8/01/2025	95888
	3321063354	POSTAGE MACHINE LEASE MAY-JUN 2025	36.00	\$46.00	0.00	46.00
	Desc:	POSTAGE MACHINE LEASE MAY-JUN 2025	Acct:	10-325-318-0000	DPW -CONTRACT SERVICES	
	Desc:	POSTAGE MACHINE LEASE MAY-JUN 2025	Acct:	50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE	
	Desc:	POSTAGE MACHINE LEASE MAY-JUN 2025	Acct:	55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE	
	Desc:	POSTAGE MACHINE LEASE MAY-JUN 2025	Acct:	60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE	
	Desc:	POSTAGE MACHINE LEASE MAY-JUN 2025	Acct:	65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE	
	Vendor Total:			138.00	0.00	138.00
042496	SIERRA TRAINING AND CONSULTING, INC				8/01/2025	95974
	2022-141	HESCO SINGLE PLATE	0.00	\$1,062.88	0.00	1,062.88
	Desc:	HESCO SINGLE PLATE	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI	
	Vendor Total:			1,062.88	0.00	1,062.88
042498	SIG SAUER, INC				8/01/2025	95975
	5806032	ACTIVE SHOOTER RESPONSE	0.00	\$935.00	0.00	935.00
	Desc:	ACTIVE SHOOTER RESPONSE	Acct:	10-211-315-0000	HPD -RECRUITMENT & TRAINING	
	Vendor Total:			935.00	0.00	935.00
043400	MILTON CAT		SOUTHWORTH-MILTON, INC.		8/01/2025	95976
	INV3633647	PARTS	0.00	\$15.93	0.00	15.93
	Desc:	PARTS	Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	

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INV3638473	PARTS	0.00	\$136.10	0.00	136.10
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
INV3635709	PARTS	0.00	\$82.34	0.00	82.34
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
INV3620307	PARTS	0.00	\$152.99	0.00	152.99
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
INV3622831	PARTS	0.00	\$367.58	0.00	367.58
Desc: PARTS		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
INV3619258	PARTS	0.00	\$221.75	0.00	221.75
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			976.69	0.00	976.69
043876	STANTEC CONSULTING SERVICES, INC			8/01/2025	95890
2425988	RTE 5/I-91 INTERCHANGE SIDEWALK	1,809.76	\$1,809.76	0.00	1,809.76
Desc: RTE 5/I-91 INTERCHANGE SIDEWALK		Acct: 11-316-001-2015	Route 5/I-91 sidewalk/bike path		
043876	STANTEC CONSULTING SERVICES, INC			8/01/2025	95889
2425865A	N HARTLAND RD BIKE PAD JUN'25	125.54	\$125.54	0.00	125.54
Desc: N HARTLAND RD BIKE PAD - JUN'25		Acct: 70-623-318-7022	CONTRACTED SERVICE(STP EH10(1		
2425865B	N HARTLAND RD BIKE PED-JUN'25	31.38	\$31.38	0.00	31.38
Desc: N HARTLAND RD BIKE PED-JUN'25		Acct: 11-316-003-2018	Town Match Funds 2018 - Lower Sykes		
Vendor Total:			1,966.68	0.00	1,966.68
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE		8/01/2025	95977
7006174251	OFFICE SUPPLIES	0.00	\$300.74	0.00	300.74
Desc: WATER FILTERS		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Desc: WATER FILTERS		Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES		
Desc: DISINFECTANT WIPES, BINDER CLIPS		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Vendor Total:			300.74	0.00	300.74
044100	STATELINE SPORTS,LLC			8/01/2025	95978
7506	FIELD PAINT	0.00	\$80.00	0.00	80.00
Desc: FIELD PAINT		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:			80.00	0.00	80.00
044204	STEARNS SEPTIC SERVICE, LLC			8/01/2025	95979
11682071625	Emergency Vac Truck Service	2,550.00	\$2,550.00	0.00	2,550.00
Desc: Emergency Vac Truck Service		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			2,550.00	0.00	2,550.00
044560	STRATUS TELECOM LLC			8/01/2025	95980
22451	FAX SERVICES - AUG'25	0.00	\$139.31	0.00	139.31
Desc: FAX SERVICES - AUG'25		Acct: 10-271-324-0000	DISP -TELEPHONE		
Desc: FAX SERVICES - AUG'25		Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc: FAX SERVICES - AUG'25		Acct: 10-211-324-0000	HPD -TELEPHONE		
Desc: FAX SERVICES - AUG'25		Acct: 10-121-324-0000	TM -TELEPHONE		
Vendor Total:			139.31	0.00	139.31
044906	SWANK MOTION PICTURES, INC			8/01/2025	95981

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4014286	DVD-SNOW WHITE 07.18.25	0.00	\$395.00	0.00	395.00
Desc: DVD-SNOW WHITE 07.18.25	Acct: 10-516-318-0000	PR -CONTRACTED SERVICES			
Vendor Total:			395.00	0.00	395.00
045300	TASCO SECURITY, INC		8/01/2025		95982
187851	ALARM - 319 LATHAM WKS AUG'25-JUL'2	199.44	\$199.44	0.00	199.44
Desc: ALARM - 319 LATHAM WKS AUG'25-JUL'2	Acct: 60-961-318-0000	CONTRACTED SERVICES			
Vendor Total:			199.44	0.00	199.44
045484	TELEPHONE & NETWORK TECHNOLOGIES		8/01/2025		95983
847793	VERIZON ANALOG LINES	205.00	\$205.00	0.00	205.00
Desc: VERIZON ANALOG LINES	Acct: 55-953-324-0000	TELEPHONE			
Desc: VERIZON ANALOG LINES	Acct: 65-963-324-0000	TELEPHONE			
Desc: VERIZON ANALOG LINES	Acct: 50-954-324-0000	TELEPHONE			
Vendor Total:			205.00	0.00	205.00
045529	TG TECHNICAL SERVICES, LLC		8/01/2025		95891
09562	Gas Monitors & Sampling Pump w/hose	1,812.82	\$1,812.82	0.00	1,812.82
Desc: Gas Monitors & Sampling Pump w/hose	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
Vendor Total:			1,812.82	0.00	1,812.82
046000	TI-SALES, LLC		8/01/2025		95984
INV0186812	CHLORINE	585.00	\$585.00	0.00	585.00
Desc: Chlorine Tablets	Acct: 50-952-340-0000	CHEMICALS			
INV0186868	METERS	3,738.23	\$3,738.23	0.00	3,738.23
Desc: 5/8" Meters	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Desc: Tariff Supplemental Charge	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
INV0186869	METERS	1,585.60	\$1,585.60	0.00	1,585.60
Desc: 2" Neptune T-10 Meter	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
046000	TI-SALES, LLC		8/01/2025		95892
INV0185506	CHLORINATOR	2,393.86	\$2,393.86	0.00	2,393.86
Desc: CHLORINATOR	Acct: 50-952-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			8,302.69	0.00	8,302.69
046170	TOP STITCH EMBROIDERY INC		8/01/2025		95985
413667	UNIFORMS	700.00	\$1,122.00	0.00	1,122.00
Desc: Screen Print_Highway Portion	Acct: 10-325-326-0000	DPW -UNIFORMS			
Desc: Screen Print_Hartford Water Portion	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA			
Desc: Screen Print_Quechee Water Portion	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA			
Desc: Quechee Wastewater Portion	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
Desc: WRJ WW Portion	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA			
Desc: Screen Print_Solid Waste Portion	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA			
Desc: Screen Print_DPW	Acct: 10-325-326-0000	DPW -UNIFORMS			
Desc: Hartford DPW	Acct: 10-325-326-0000	DPW -UNIFORMS			
Vendor Total:			1,122.00	0.00	1,122.00
046549	TROJAN TECHNOLOGIES GROUP ULC	FIFTH THIRD BANK	8/01/2025		95893
200/37199	PART SHIPPING	235.00	\$235.00	0.00	235.00

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	Desc: PART SHIPPING	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES			
	Vendor Total:		235.00	0.00	235.00	
046950	TWIN STATE SAND AND GRAVEL CO		8/01/2025		95986	
119064	SCREENED LOAM	124.20	\$124.20	0.00	124.20	
	Desc: SCREENED LOAM	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
	Vendor Total:		124.20	0.00	124.20	
047190	USABBLUEBOOK	USABBLUEBOOK	8/01/2025		95987	
	INV00765878	MATERIALS	323.60	\$323.60	0.00	323.60
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
047190	USABBLUEBOOK	USABBLUEBOOK	8/01/2025		95894	
	INV00691399	LATEX GLOVES	57.96	\$57.96	0.00	57.96
	Desc: LATEX GLOVES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
047190	USABBLUEBOOK	USABBLUEBOOK	8/01/2025		95987	
	INV00768272	MATERIALS	120.79	\$120.79	0.00	120.79
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
	Vendor Total:		502.35	0.00	502.35	
047200	UNITED RENTALS (NORTH AMERICA), INC		8/01/2025		95988	
	250020378-001	RENTAL - LIGHT TOWER	0.00	\$125.00	0.00	125.00
	Desc: RENTAL - LIGHT TOWER	Acct: 10-516-318-0000	PR -CONTRACTED SERVICES			
	250019820-001	RENTAL - LIGHT TOWER	0.00	\$125.00	0.00	125.00
	Desc: RENTAL - LIGHT TOWER	Acct: 10-516-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		250.00	0.00	250.00	
047715	UPPER VALLEY HUMANE SOCIETY		8/01/2025		95989	
	202512	ANNUAL FEE CONTRACT	0.00	\$4,500.00	0.00	4,500.00
	Desc: ANNUAL FEE CONTRACT	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Vendor Total:		4,500.00	0.00	4,500.00	
048075	UTILITRONICS		8/01/2025		95990	
	146614	GROUND LEADS	60.59	\$60.59	0.00	60.59
	Desc: GROUND LEADS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
	Desc: GROUND LEADS	Acct: 55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
	Vendor Total:		60.59	0.00	60.59	
048185	VALLEY IMAGING & AWARDS		8/01/2025		95895	
	21209	6600 WATER QUALITY REPORTS	4,805.00	\$4,805.00	0.00	4,805.00
	Desc: 6600 WATER QUALITY REPORTS	Acct: 50-954-318-0000	CONTRACTED SERVICES			
	Desc: 6600 WATER QUALITY REPORTS	Acct: 55-954-318-0000	CONTRACTED SERVICES			
	Vendor Total:		4,805.00	0.00	4,805.00	
048249	VALLEY NEWS	VALLEY NEWS	8/01/2025		95991	
	2025-2026	ANNUAL SUBSCRIPTION 52 WEEKS	0.00	\$325.00	0.00	325.00
	Desc: ANNUAL SUBSCRIPTION 52 WEEKS	Acct: 10-121-314-0000	TM -BOOKS & PERIODICALS			

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Vendor Total:			325.00	0.00	325.00
048300	VALLEY NEWS	VALLEY NEWS		8/01/2025	95896
125978,4446105	RFB-WASTEWATER	82.80	\$82.80	0.00	82.80
Desc: RFB-WASTEWATER		Acct: 60-965-312-0000	ADVERTISING		
125978,4446106	RFB-SLUDGE HAULING	79.20	\$79.20	0.00	79.20
Desc: RFB-SLUDGE HAULING		Acct: 60-965-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		8/01/2025	95992
125977,4447326	ZBA 08.13.25	0.00	\$172.80	0.00	172.80
Desc: ZBA 08.13.25		Acct: 10-621-312-0000	PDZ -ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		8/01/2025	95896
125978,4446680	RFB-ROADSIDE MOWING	0.00	\$90.00	0.00	90.00
Desc: RFB-ROADSIDE MOWING		Acct: 10-325-312-0000	DPW -ADVERTISING		
125911,4446677	HW OP I	0.00	\$159.50	0.00	159.50
Desc: HW OP I		Acct: 10-325-312-0000	DPW -ADVERTISING		
125911,4446250	RFP AGGREGATE	0.00	\$28.80	0.00	28.80
Desc: RFP AGGREGATE		Acct: 10-325-312-0000	DPW -ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		8/01/2025	95992
125977,4447276	AMEND TO TRAFFIC+PARKING ORDINANCE	0.00	\$192.60	0.00	192.60
Desc: AMEND TO TRAFFIC+PARKING ORDINANCE		Acct: 10-623-312-0000	PDZ -ADVERTISING		
125977,4447297	PLANNING COMMISION 8.11.25	0.00	\$196.20	0.00	196.20
Desc: PLANNING COMMISION 8.11.25		Acct: 10-622-312-0000	PDZ -ADVERTISING		
125977,4447334	AMEND TO TRAFFIC+PARKING ORDINANCE	0.00	\$194.40	0.00	194.40
Desc: AMEND TO TRAFFIC+PARKING ORDINANCE		Acct: 10-623-312-0000	PDZ -ADVERTISING		
Vendor Total:			1,196.30	0.00	1,196.30
050510	VERMONT MECHANICAL, INC.			8/01/2025	95897
50253	REPAIRS	0.00	\$37.29	0.00	37.29
Desc: BOILER REPAIRS FY25		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Vendor Total:			37.29	0.00	37.29
051502	VERMONT STATE TREASURER, ANR	TREASURER - STATE OF VERMONT		8/01/2025	95993
HQ9-TZX5-RN0V4	STORMWATER 3-9050 APOGB+RVOGB	0.00	\$4,970.00	0.00	4,970.00
Desc: STORMWATER 3-9050 APOGB+RVOGB		Acct: 10-527-318-0000	PR -CONTRACTED SERVICES		
Desc: STORMWATER 3-9050 APOGB+RVOGB		Acct: 10-527-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			4,970.00	0.00	4,970.00
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		8/01/2025	95994
AUG'25	VISION INS - AUG'25	0.00	\$1,988.70	0.00	1,988.70
Desc: VISION INS - AUG'25		Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
Vendor Total:			1,988.70	0.00	1,988.70
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY		8/01/2025	95995
91674011	MATERIALS	20.56	\$20.56	0.00	20.56
Desc: MATERIALS		Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			20.56	0.00	20.56

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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
052326	WEED PRECAST, LLC				8/01/2025	95996
INV31792	MATERIALS		0.00	\$283.00	0.00	283.00
Desc:	MATERIALS		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				283.00	0.00	283.00
053000	WHITE RIVER COUNCIL ON AGING				8/01/2025	95998
2025 JUL-SEP	CONTRACTED SERV SENIOR CTR ADMIN JU		0.00	\$5,000.00	0.00	5,000.00
Desc:	CONTRACTED SERV SENIOR CTR ADMIN JU		Acct: 10-421-318-0200	SEN -CONTRACT SERV SENIOR CTR		
053000	WHITE RIVER COUNCIL ON AGING				8/01/2025	95997
2026 1/2	CONTRACTED SERVICES JUL-DEC 2025		0.00	\$45,000.00	0.00	45,000.00
Desc:	CONTRACTED SERVICES JUL-DEC 2025		Acct: 10-421-318-0100	SEN -CONTRACT SERV WR COUNCIL		
Vendor Total:				50,000.00	0.00	50,000.00
053220	WHITMARSH, CLAYTON		CLAYTON WHITMARSH		8/01/2025	95999
07.02.2025	POLLUTION ABATEMENT OP-LICENSE FEE		275.00	\$275.00	0.00	275.00
Desc:	POLLUTION ABATEMENT OP-LICENSE FEE		Acct: 60-961-317-0000	PERMITS & LICENSES		
Vendor Total:				275.00	0.00	275.00
053650	WILSON TIRE INC				8/01/2025	96000
550514	REPAIRS		0.00	\$103.12	0.00	103.12
Desc:	TPMS SENSOR REPLACEMENT		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
550831	REPAIRS		0.00	\$55.00	0.00	55.00
Desc:	FLAT REPAIR		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:				158.12	0.00	158.12
054600	WOOD, JOHN G. JR		JOHN G. WOOD JR		8/01/2025	96001
AUG'25	RETIREE HEALTH INS - AUG'25		0.00	\$185.00	0.00	185.00
Desc:	RETIREE HEALTH INS - AUG'25 J.W.		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:				185.00	0.00	185.00
054815	WORKSAFE TCI INC				8/01/2025	96002
37682	HWY SIGNS		0.00	\$611.26	0.00	611.26
Desc:	HWY SIGNS		Acct: 10-315-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				611.26	0.00	611.26
059847	COUTERMARSH, TOM		TOM COUTERMARSH		8/01/2025	96003
AUG'25	RETIREE HEALTH INS - AUG'25		932.84	\$932.84	0.00	932.84
Desc:	RETIREE HEALTH INS - AUG'25 T.C.		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS - AUG'25 T.C.		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS - AUG'25 T.C.		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS - AUG'25 T.C.		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:				932.84	0.00	932.84
060111	NATIONAL - LEASES		NATIONAL BUSINESS TECHNOLOGIES		8/01/2025	96004
591075094	LEASE KOICERA COPIERS - AUG'25		378.06	\$597.93	0.00	597.93
Desc:	LEASE KOICERA - AUG'25 DIS V1183		Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Desc:	LEASE KOICERA - AUG'25 TC V1179		Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: LEASE FOLDING MACHINE - AUG'25	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
		Desc: LEASE FOLDING MACHINE - AUG'25	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Desc: LEASE FOLDING MACHINE - AUG'25	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
		Desc: LEASE FOLDING MACHINE - AUG'25	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Desc: LEASE FOLDING MACHINE - AUG'25	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
		Desc: LEASE KOICERA - AUG'25 DPW V1178	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Desc: LEASE KOICERA - AUG'25 DPW V1178	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
		Desc: LEASE KOICERA - AUG'25 DPW V1178	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Desc: LEASE KOICERA - AUG'25 DPW V1178	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
591118732		PRINTER LEASE AUG'25	0.00	\$102.58	0.00	102.58
		Desc: PRINTER LEASE AUG - DIS	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
		Desc: PRINTER LEASE AUG'25 - PD ADMIN	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
591118712		PRINTER LEASE AUG'25 CID	0.00	\$18.64	0.00	18.64
		Desc: PRINTER LEASE AUG'25 CID	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
591075179		LEASE KOICERA COPIERS - AUG'25	285.96	\$1,119.02	0.00	1,119.02
		Desc: LEASE COPIER - AUG'25 DPW 13420152	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Desc: LEASE COPIER - AUG'25 DPW 13420152	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
		Desc: LEASE COPIER - AUG'25 DPW 13420152	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Desc: LEASE COPIER - AUG'25 DPW 13420152	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
		Desc: LEASE COPIER - AUG'25 PD 13420152	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
		Desc: LEASE COPIER - AUG'25 PLAN H552X158	Acct: 10-622-320-0000	PDZ -EQUIP OPERATION/MAINT-OFFI		
		Desc: LEASE COPIER - AUG'25 VAL H552X1588	Acct: 10-174-320-0000	ASE -EQUIP OPERATION/MAINT-OFFI		
		Desc: LEASE COPIER - AUG'25 REC H55332063	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES		
		Desc: LEASE COPIER - AUG'25 FD#H553320726	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
		Desc: LEASE COPIER - AUG'25 FIN W9S2Z1415	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
		Desc: LEASE COPIER - AUG'25 TM W9S2Z14336	Acct: 10-121-318-0000	TM -CONTRACT SERVICES		
Vendor Total:				1,838.17	0.00	1,838.17
060112	NATIONAL BUSINESS TECHNOLOGIES			8/01/2025		95898
5033966191		LEASE COPIER - APR'25 - WABA	0.00	\$161.12	0.00	161.12
		Desc: LEASE COPIER - APR'25 - WABA	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
5034466185		LEASE COPIER - JUNE'25 - WABA	0.00	\$86.12	0.00	86.12
		Desc: LEASE COPIER - JUNE'25 - WABA	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
5034111161		LEASE COPIER - MAY'25 - WABA	0.00	\$86.12	0.00	86.12
		Desc: LEASE COPIER - MAY'25 - WABA	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
060112	NATIONAL BUSINESS TECHNOLOGIES			8/01/2025		96005
5035216154		LEASE COPIER - AUG'25 - WABA	0.00	\$86.12	0.00	86.12
		Desc: LEASE COPIER - AUG'25 - WABA C4794	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				419.48	0.00	419.48
061582	M & T BANK / WILMINGTON TRUST			8/01/2025		96008
2026 TH41 AR1-041		MUNICIPAL PROJECT AR1-041 5/12	302,968.95	\$302,968.95	0.00	302,968.95
		Desc: AR1-041 Bond Principal Payment as B	Acct: 65-963-542-0200	DEBT PRINCIPAL- AR1-041-3		
		Desc: AR1-041 Bond Admin Fee Payment as B	Acct: 65-963-542-0202	DEBT ADMIN FEES- AR1-041-3		
061582	M & T BANK / WILMINGTON TRUST			8/01/2025		96006
2026 TH06 AR1-006		MUNICIPAL PROJECT AR1-006 5/11	39,915.47	\$39,915.47	0.00	39,915.47
		Desc: AR1-06 Bond Principal Payment as Bu	Acct: 60-964-542-0100	DEBT PRINCIPAL - AR1-006		
		Desc: AR1-06 Bond Principal Payment as Bu	Acct: 65-964-542-0100	DEBT PRINCIPAL - AR1-006		
		Desc: AR1-06 Bond Admin Fee Payment as Bu	Acct: 60-964-542-0102	DEBT ADMIN FEE - AR1-006		

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Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
061582	Desc: AR1-06 Bond Admin Fee Payment as Bu	Acct: 65-964-542-0102	DEBT ADMIN FEE - AR1-006			
	M & T BANK / WILMINGTON TRUST		8/01/2025			96007
	2026 TH17 RF1-188	MUNICIPAL PROJECT RF1-188	3,483.74	\$3,483.74	0.00	3,483.74
	Desc: MUNICIPAL PROJECT RF1-188 3/10	Acct: 60-019-100-0100	RF1-188-1 White River W/W Mapping L			
	Vendor Total:			346,368.16	0.00	346,368.16
489010	VERMONT CENTER FOR RESPONDER			8/01/2025		96009
	1772	WELNESS SERVICES JUL-SEP 2025	0.00	\$3,750.00	0.00	3,750.00
	Desc: WELNESS SERVICES JUL-SEP 2025	Acct: 10-211-313-0000	HPD -MEMBERSHIP DUES			
	Vendor Total:			3,750.00	0.00	3,750.00
500387	EXECUSUITE, LLC			8/01/2025		96010
	38683	RENT - AUG'25	0.00	\$400.00	0.00	400.00
	Desc: RENT - AUG'25	Acct: 10-121-318-0600	TM -CONTRACT SERVICES - PARKIN			
	Vendor Total:			400.00	0.00	400.00
500894	SECURSHRED		SECURSHRED	8/01/2025		96011
	497207	SHREDDING	0.00	\$24.00	0.00	24.00
	Desc: SHREDDING	Acct: 10-325-318-0000	DPW -CONTRACT SERVICES			
	497938	SHREDDING	0.00	\$30.00	0.00	30.00
	Desc: SHREDDING SERVICES	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
500894	SECURSHRED		SECURSHRED	8/01/2025		95899
	494125	SHREDDING - DPW	0.00	\$24.00	0.00	24.00
	Desc: SHREDDING - DPW	Acct: 10-325-318-0000	DPW -CONTRACT SERVICES			
500894	SECURSHRED		SECURSHRED	8/01/2025		96011
	497944	SHREDDING SERVICES	0.00	\$24.00	0.00	24.00
	Desc: SHREDDING SERVICES	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES			
	Vendor Total:			102.00	0.00	102.00
502199	NULTY, PAULA M		PAULA M NULTY	8/01/2025		96012
	JUL'25	UVAC REIMBURSEMENT JUL'25	0.00	\$10.11	0.00	10.11
	Desc: UVAC REIMBURSEMENT JUL'25	Acct: 10-121-313-0000	TM -MEMBERSHIP DUES			
	Vendor Total:			10.11	0.00	10.11
502527	TECHVAR			8/01/2025		96013
	6C214E62-0019	ARCTIC WOLF 2025-2026	0.00	\$49,839.26	0.00	49,839.26
	Desc: ARCTIC WOLF 2025-2026	Acct: 10-181-318-0000	IT -CONTRACTED SERVICES			
502527	TECHVAR			8/01/2025		96014
	6C214E62-0020	RSA MFA	0.00	\$3,960.00	0.00	3,960.00
	Desc: RSA MFA	Acct: 10-181-318-0000	IT -CONTRACTED SERVICES			
	Vendor Total:			53,799.26	0.00	53,799.26
FUND 1 0			Bank Total:		1,620,660.90	
Holdback Total					1,928,330.46	
Batch Totals:			0.00	487,291.27	0.00	2,415,621.73

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	

_____ MARY M. ERDEI
_____ MICHAEL HOYT
_____ ASHLEY ANDREAS
_____ MIRANDA DUPRE
_____ IDA GRIESEMER
_____ ERIK KRAUSS
_____ BRANDON SMITH
_____ JOHN HAVERSTOCK
_____ GAIL OSTROUT
_____ JOSEPH MAJOR