



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, April 29, 2025, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom <https://zoom.us/j/549799933> - Please mute your microphone.
<https://www.youtube.com/@junctionartsandmedia>. If you are calling in from phone dial:
1-646-931-3860 Type in the Room ID: 549799933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance (6:01)
- III. Local Liquor Control Board (6:02)

New:

- 1. Consider the New Application for ASB, LLC d/b/a The Filling Station, 70 Gates St., White River Junction, VT 05001 (1st Class License and 3rd Class License)
- 2. Consider the New Application for the Quechee Club, Inc. d/b/a Quechee Club, 3268 Quechee Main Street, Quechee, VT 05059 (Tobacco License to sell Cigars in Golf Shop)

Renewals:

- 3. Consider the Renewal Application for Crazy Chris's Elixir Corp., 188 South Main Street, White River Junction, VT 05001 (1st Class License and 3rd Class License)
- 4. Consider the Renewal Application for Global Montello d/b/a Jiffy Mart #439, 6800 Woodstock Road., Quechee VT 05059 (2nd Class License; Tobacco License and Tobacco Endorsement)
- 5. Consider the Renewal Application for It's About Thyme, LLC d/b/a Thyme Restaurant, 85 North Main Street, White River Junction, VT 05001 (1st Class License; 3rd Class License and Outside Consumption)
- 6. Consider the Renewal Application for Midway Oil Corporation, d/b/a Mobil, 906 Hartford Avenue, White River Junction, VT 05001 (2nd Class License; Tobacco License and Tobacco Endorsement)
- 7. Consider the Renewal Application for Montshire Services, d/b/a Bob's Service Center, 4 Ballardvale Drive, White River Junction, VT 05001 (2nd Class License and Tobacco License)
- 8. Consider the Renewal Application for Perry Hospitality Group of VT, d/b/a The Quechee Inn at Marshland Farm, 1119 Quechee Main Street., Quechee, VT 05059 (1st Class License/3rd Class License/Outside Consumption)
- 9. Consider the Renewal Application for The Skinny Pancake - Quechee, LLC, d/b/a The Skinny Pancake, 7161 Woodstock Rd., Quechee VT 05059 (1st Class License; 3rd Class License and Outside Consumption)
- 10. Consider the Renewal Application for Stacy Hopkins, LLC, d/b/a Scavenger Gallery, 41 South Main Street, White River Junction, VT 05001 (2nd Class License)
- 11. Consider the Renewal Application for Quechee Club, Inc d/b/a Murphy's Farm, 593 Murphy's Road, Quechee, VT 05059 (1st Class License; 3rd Class License and Outside Consumption)
- 12. Consider the Renewal Application for Quechee Club, Inc d/b/a Base Lodge, 3277 Quechee Main Street, Quechee, VT 05059 (1st Class License, 3rd Class License and Outside Consumption)
- 13. Consider the Renewal Application for Cumberland Farms, Inc., d/b/a Cumberland Farms #8007, 1167 Hartford Ave, White River Junction, VT 05001 (2nd Class License; Tobacco License and Tobacco Endorsement) **Note: Cumberland Farms is working directly with DLL to update the Business Principals contact information**

- IV. Local Cannabis Control Board: None
- V. Order of Agenda

VI. Selectboard

1. Public Comment (6:25)

Public comment is an opportunity for the public to comment. It is not the place for dialogue.

2. Selectboard Comments and Announcements (6:35)

3. Appointments (6:40)

- a. Consider the Re-Appointment of Jennifer Kravitz to the Housing and Homelessness Committee for a two year term beginning April 29, 2025 and ending April 28, 2027.
- b. Consider the Re-Appointment of Brett Mayfield as the Town of Hartford Health Officer

4. Town Manager's Report (6:50)

Significant Activity Reports Klink: <https://www.hartford-vt.org/Archive.aspx?ADID=508>

5. Board Report, Motions & Ordinances

- a. Zoning Board of Adjustment Update (6:55)
- b. Update on Town-Wide Revaluation (7:10)
- c. Review RFP Results on Public Safety Cybersecurity and Award Contract (7:30)
- d. Execute Decision and Order for Hickory Ridge Road Discontinuance and Alteration (7:45)
- e. Approve Submission of Letter of Intent for VTrans Grant-in-Aid Program (7:55)
- f. Consider Purchasing Policy Exception to Purchase Air Blowers for Quechee Wastewater Plant (8:00)
- g. Continued Discussion and Determine Future of Curbside Recycling Program (8:10)
- h. Review Bids and Award Contract on Emerge Building Demolition at Maxfield's (8:40)
- i. Review Truck Purchase Bids and Authorize Purchase (8:50)
- j. Consider Making Arbor Day Proclamation (9:00)

VII. Commission Reports (9:05)

VIII. Consent Agenda (9:10)

Approve Payroll Ending: 4/26/2025

Approve A/P Manifest: 4/25/2025 & 5/1/2025

Approve Meeting Minutes of: 4/15/2025

Future Meetings Approved: 5/13/2025 and 5/27/2025

IX. Executive Session: Personnel, Legal, Contracts (9:15)

X. Adjourn the Selectboard Meeting (9:40)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

New 1.



TOWN OF HARTFORD
MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 3/27/25 Applicant(s): ASB LLC

Doing Business As:

The Filling Station

Business Address:

70 Gates St WRT VT 05001

Telephone Number(s):

802-280-5547

E-mail

TheFillingStationWRT@GMAIL

Other Contact Name(s), if applicable:

Anna Gwenthner

Jesse Pollard

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Anna Gwenthner

DOB: [REDACTED]

Name: Jesse Pollard

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. **If no violations, please answer "None".**

None

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). **If no violations, please answer "None".**

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Anna Guenther

Printed Name

3/27/25

Date



Licensee's Signature

Jesse Paurand

Printed Name

3/27/25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 56742
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: ASB LLC
Business ID: 0463208
Business Address: 40 Chellis Street,
Hartford, Vermont 05001
Entity Type: Limited Liability Corporation
Phone: 8022805547
Management Type if LLC: Member-managed
Email: thefillingstationwrj@gmail.com

People Information

- **Person:**
Anna Guenther

Business Role: Business Principal
Email: thefillingstationwrj@gmail.com
Business Address: 40 Chellis St,
white River junction, Vermont, 05001
US Citizen?
Political Position
Phone: **Name:** Anna Guenther
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:**
Jesse Pollard

Business Role: **Email:**

Member/Manager

jessepollard@gmail.com

Business Address:

79 Fieldstone Way Unit 8C,
White River junction, Vermont, 05001

US Citizen?

Yes

Phone:

4073402236

Political Position

Name: Jesse Pollard

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

The Filling Station

Do you lease this Premises:

Health License:

Food:pending; submitted 3/27/25

Lodging:

Location Address:

70 Gates Street,
Hartford, Vermont 05001

Vermont Tax Department:

11369980

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Anna Guenther

Training Completion Date:

Mon Mar 17 00:00:00 GMT 2025

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-26271	Articles of Organization	ASB LLC

D-26272	Federal Employee Identification #	ASB LLC
D-26273	Meals & Rooms Tax Certificate	ASB LLC
D-26274	Trade Name Registration	ASB LLC
D-26332	Other	ASB LLC
D-26370	Lease or proof of ownership	ASB LLC

Payment and Acknowledgement

Signed by:

Anna Guenther

Date of Submission:

2025-03-27 16:34:07

Local Application Fee:

115

State of Vermont / DLL Application Fee:

115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Anna Guenther

FOR COMPLETING

1st Class Server Training 2025 (Final Exam)

COMPLETION DATE

March 17, 2025

SCORE

85%



Application ID: DLL - Application - 56886
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: ASB LLC
Business ID: 0463208
Business Address: 40 Chellis Street,
Hartford, Vermont 05001
Entity Type: Limited Liability Corporation
Phone: 8022805547
Management Type if LLC: Member-managed
Email: thefillingstationwrj@gmail.com

People Information

• **Person:**

Anna Guenther

Business Role:
Business Principal

Email:
thefillingstationwrj@gmail.com

Business Address:
40 Chellis St,
white River junction, Vermont, 05001

US Citizen?

Political Position

Phone:

Name: Anna Guenther

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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• **Person:**

Jesse Pollard

Business Role:

Email:

Member/Manager

jessepollard@gmail.com

Business Address:

79 Fieldstone Way Unit 8C,
White River junction, Vermont, 05001

US Citizen?

Yes

Political Position

Phone:

4073402236

Name: Jesse Pollard

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

The Filling Station

Do you lease this Premises:

Health License:

Food:pending (14644)

Lodging:

Location Address:

70 Gates Street,
Hartford, Vermont 05001

Vermont Tax Department:

11369980

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Anna Guenther

Training Completion Date:

Mon Mar 17 00:00:00 GMT 2025

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-26271	Articles of Organization	ASB LLC

D-26272	Federal Employee Identification #	ASB LLC
D-26273	Meals & Rooms Tax Certificate	ASB LLC
D-26274	Trade Name Registration	ASB LLC
D-26332	Other	ASB LLC
D-26370	Lease or proof of ownership	ASB LLC

Payment and Acknowledgement

Signed by:

Anna Guenther

Date of Submission:

2025-03-29 18:35:15

Local Application Fee:

0

State of Vermont / DLL Application Fee:

1095.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley *CKelley*

CC:

Date: 3/31/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

ASB LLC DBA The Filling Station
70 Gates Street White River Jct VT

Anna Guenther

Jesse Pollard

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Amy Jerome
Unit Number HFM4
Shift DFM

Scheduled 03/25/2025 00:00
Inspected On 03/25/2025 11:30
Finished At 03/25/2025 12:15
Next Inspection
Scheduled Jerome
Inspection Length 0.00

Occupant

Occupant Name The Filling Station- ASB LLC
Building Name Assembly Occupancy
Contact Name Anna Guenther
Address 70 GATES ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-9705

Owner

Owner / Company ASB LLC- PENDING SALE
Contact Name Anna Guenther/Jesse Pollard
Address 70 Gates St
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone 802-230-5547

Comments

No open violations.

Violation Summary

Status	Violation	Location
Closed	1:11.5.1.7.1 - Periodic Inspection of Heating Appliances All fuel fired heating appliances shall be cleaned and maintained in accordance with the manufacturer's instructions, and shall be inspected at least once during any 2 year period by person(s) certified in accordance with section 1.13. Inspections shall be in accordance with the standards and recommended procedures for inspection of existing appliances established under NFPA 31, 54 and 211, including the measurement of carbon monoxide in the flue gas. At the time of inspection the appliance shall be marked with the date of the inspection and the name and certificate number of the person who performed the inspection. When the inspection determines the existing situation involves a distinct hazard to life or property and requires immediate action, the violation(s) shall be immediately corrected or the certified inspector conducting the inspection shall contact the AHJ and disconnect the heating appliance from operation.	Building

Comments: Boiler service record not available at time of inspection.

Required Action:- Provide supporting documentation of appliance inspection and compliance.

Closed	50.5.2.1 - Inspection, Testing, and Maintenance of Fire-Extinguishing Systems. Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the AHJ at least every 6 months. [96:11.2.1] Comments: Hood suppression system noted as expired 02/25. Required Action: Hood suppression system will be maintained and certified by qualified professionals.	Building
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Closed	4.5.3.7 / 101:9.9 - Portable Fire Extinguishers (Inspection Tag) Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection. VT Fire Code (2015) -delete & replace- section 101:9.9 Portable Fire Extinguishers: Portable fire extinguishers shall be located, installed, inspected, and maintained in accordance with NFPA 1 section 13.6 Inspection, Maintenance, and Recharging NFPA 1 (2015) 13.6.4 Inspection, Maintenance, and Recharging. 13.6.4.1 * General. 13.6.4.1.1 Responsibility. The owner or designated agent or occupant of a property in which fire extinguishers are located shall be responsible for inspection, maintenance, and recharging. (See 13.6.4.1.2.) [10:7.1.1] Comments: Extinguishers noted as expired. Required Action: Maintain inspection and certification compliance with all extinguishers.	Building
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Tickler History

Date	Type	Inspector	Narrative
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New 2.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 2/28/25 Applicant(s): Quechee Club, Inc.
Tobacco License - Golf Shop - Cigars
Doing Business As: Quechee Club
Business Address: 3268 Quechee Main St Quechee VT 05059
Telephone Number(s): 802-299-2123 E-mail: marc.wilkins@quecheeclub.com
Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Marc Wilkins

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See *Hartford Liquor Policy* for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. **If no violations, please answer "None".**

NONE

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See *Hartford Liquor Policy* for Details). **If no violations, please answer "None".**

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Marc Wilkins

Printed Name

2/28/25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 58321
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.
Business ID: 0001151
Business Address: P.O Box 1301,
Quechee, Vermont 05059
Entity Type: Business Corporation
Phone: 435-640-3238
Management Type if LLC:
Email: marc.wilkins@quecheeclub.com

People Information

• **Person:**

Marc Wilkins

Business Role:
Officer/Director

Email:
marc.wilkins@quecheeclub.com

Business Address:
3268 Quechee Main St,
Quechee, Vermont, 05059

US Citizen?
Yes

Phone:
4356403238

Political Position

Name: Marc Wilkins

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:
Quechee Club, Inc.

Location Address:
3268 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:6426
Lodging:

Vermont Tax Department:
MRT-10060148

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:
,
,

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

Date of Submission:
2025-04-11 17:02:57

Local Application Fee:
0

State of Vermont / DLL Application Fee:
110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 3/10/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club Inc.
3268 Quechee Main St Quechee VT

Marc Wilkins

Marc Wilkins

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Amy Jerome
Unit Number HFM4
Shift DFM

Scheduled 03/05/2025 00:00
Inspected On 03/05/2025 10:00
Finished At 03/05/2025 12:00
Next Inspection 03/31/2025

Scheduled Jerome

Inspection Length 0.00

Occupant

Occupant Name Quechee Lakes Association - Quechee Club
Building Name Assembly
Contact Name Larry Gould
Address 3268 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-316-2878

Owner

Owner / Company Quechee Lakes Association - Quechee Club
Contact Name Larry Gould
Address 3268 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059--
Phone 802--31-6-28

Comments

All violations have been addressed.

Violation Summary

Status	Violation	Location
Closed	14.14.5.2.1 - Illumination of Exit Signs Every sign required to be illuminated by 14.14.6.3, 14.14.7, and 14.14.8.1 shall be continuously illuminated as required under the provisions of Section 14.12, unless otherwise provided in 14.14.5.2.2. [101:7.10.5.2.1] Comments: Various Emergency Exit signs requiring maintenance throughout the building. Required Action:Repair/Replace signs as needed to maintain working condition with proper battery backup.	Building
Closed	8.5.1 - Smoke Barriers Smoke barriers shall be provided to subdivide building spaces for the purpose of restricting the movement of smoke. Comments: Various missing and/or damaged ceiling tiles noted throughout the building. Required Action:Replace/Repair ceiling tiles to maintain smoke barrier.	Building

Closed	110.26 - Spaces About Electrical Equipment Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment. Comments: Several items noted as blocking access to the electrical panels located in the kitchen. Items moved at the time of inspection. Required Action:- Electrical panels must have a minimum of 36 inches of clearance in front of the panel - A minimum clearance width of 30-inches or the width of the equipment, whichever is greater. - The clearance space must allow the electrical panel door to open at a 90-degree angle.	Building
Closed	11.1.8 - Covers (Electrical) All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use. Comments: Cover missing from dumbbell waiter box in kitchen closet. Pool storage area of MDR - open junction box. Boiler room-cover missing junction box. Required Action:Replace cover on open electrical/junction boxes to meet code compliance.	Building
Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6. Comments: Extinguisher in Boiler room displaying expired tag 2023. Extinguisher in Women's locker room found to be hidden behind a trash can and on the floor. Required Action:Extinguisher needs to be inspected and tagged. Mount Extinguisher and remove obstructions.	Building
Closed	10.18.3.2 - Sprinkler Head Clearances The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1] Comments: Storage in closets/Office space noted as close proximity to ceiling ultimately restricting efficiency of sprinklers in the event of activation. Required Action:Maintain 18in clearance from ceiling in sprinklered areas.	Building
Closed	8.7 - Hazardous Area Protection Protection from any area having a degree of hazard greater than that normal to the general occupancy of the building or structure shall be provided by one of the following means: (1) Enclosing the area with a fire barrier without windows that has a 1-hour fire resistance rating in accordance with Section 8.3 (2) Protecting the area with automatic extinguishing systems in accordance with Section 9.7 (3) Applying both 8.7.1.1(1) and (2) where the hazard is severe or where otherwise specified by Chapters 11 through 43 Areas requiring special hazard protection include, but are not limited to, areas such as those used for storage of combustibles or flammables, areas housing heat-producing appliances, or areas used for maintenance purposes. Comments: Boiler room noted as having open penetrations. Required Action:Maintain smoke/fire rating by fire stopping open penetrations/wall openings.	Building
Closed	110.3(b) - Installation and Use. Listed or labeled equipment shall be installed and used in accordance with any instructions included in the listing or labeling.	Building

Comments: Administrative offices noted to be utilizing power strip for multiple appliances to include, coffee maker, microwave, and mini-fridge appliances.

Required Action: Power strips are not rated for high-wattage appliances. These appliances are best suited for direct outlet connection.

Closed

7.1.10.1 - Means of Egress

Building

Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency.

Comments: Emergency Exit discharge areas noted as blocked by storage.

Required Action: A clear and unobstructed egress from the exit to the public way shall be provided.

Closed

4.9.1 - General-Use Switches and Receptacles.
Enclosures shall be fastened in place

Building

Comments: Loose outlet kitchen

Required Action: Secure outlet.

Closed

7.2.1.8.1 - Self-Closing Devices

Building

A door leaf normally required to be kept closed shall not be secured in the open position at any time and shall be self-closing or automatic-closing in accordance with 7.2.1.8.2, unless otherwise permitted by 7.2.1.8.3.

Comments: Kitchen/Basement door chocked open. Door Magnet is broken.

Required Action: Repair door magnet. Remove door chock.

Tickler History

Date	Type	Inspector	Narrative
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Sent to PD-HQ-D-4-2-13
Renewal 3.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

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website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 1/29/25 Applicant(s): Christopher F. BREWER

Doing Business As: Corry Chris's Elixir Co.

Business Address: 188 S. Main St. White River Jct 05001

Telephone Number(s): 802 281 7009 E-mail: info@elixirpastawent.com contact@biz.net

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Christopher Brewer

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

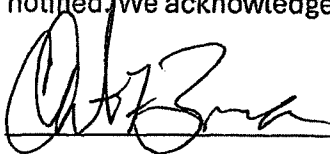
Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None ☺

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None ☺

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Christopher F. BREWER

Printed Name

1/29/2025

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 52338
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: Crazy Chris's Elixir Corp.
Business ID: 0010730
Business Address: P.O. Box 405,
Wilder, Vermont 05088
Entity Type: Business Corporation
Management Type if LLC:
Phone: 802-28197009
Email: info@elixirrestaurant.comcastbiz.net

People Information

- **Person:**
Christopher Brewer

Business Role: Business Principal
Email: chrstphrbwr@gmail.com
Business Address:
,
, ,
US Citizen?
Political Position
Phone: **Name:** Christopher Brewer
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Elixir

Location Address:

188 Main St.,
White River Jct, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Christopher Brewer

Training Completion Date:

Mon Jan 27 00:00:00 GMT 2025

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

First Class

License Number:

LP-023319

Licensee Name:

Elixir

License Status:

License Active - Renewal in Process

Licensee Address:

188 Main St. ,
White River Jct, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02511	Other	LN-023138
D-02511	Other	LN-023138

Payment and Acknowledgement

Signed by:

Christopher F. Brewer

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2025-02-05 18:18:12

State of Vermont / DLL Payment Status:

Local Application Fee:

115

Local Control Payment Status:

false



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Christopher Brewer

FOR COMPLETING

1st Class Server Training 2025 (Final Exam)

COMPLETION DATE

January 27, 2025

SCORE

90%



Application ID: DLL - Application - 52339
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Crazy Chris's Elixir Corp.
Business ID: 0010730
Business Address: P.O. Box 405,
Wilder, Vermont 05088
Entity Type: Business Corporation
Phone: 802-28197009
Management Type if LLC:
Email: info@elixirrestaurant.comcastbiz.net

People Information

- **Person:**
Christopher Brewer

Business Role: Business Principal
Email: chrstphrbwr@gmail.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Christopher Brewer
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Elixir

Location Address:

188 Main St.,
White River Jct, Vermont 05001

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Christopher Brewer

Training Completion Date:

Mon Jan 27 00:00:00 GMT 2025

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-023320

Licensee Name:

Elixir

License Status:

License Active - Renewal in Process

Licensee Address:

188 Main St. ,
White River Jct, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02511	Other	LN-023138
D-02511	Other	LN-023138

Payment and Acknowledgement

Signed by:

Christopher F. Brewer

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2025-02-05 18:21:29

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



FEB 13 2025

TOWN OF HARTFORD
A.D. P.M.

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/13/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Crazy Chris's Elixir Corp
188 South Main St. White River Jct VT

Christopher F Brewer

Christopher F. Brewer

Choose an item.

Send check to Muletto @ HFD 2/5/25



Hartford Fire Department

Fire Prevention Division

812 VA Cutoff Rd., White River Jct., VT 05001

Office: 802-295-3232 Fax: 802-295-5143

HARTFORD LIQUOR LICENSE INSPECTION REQUEST

Name of Building or Business: Elixir Restaurant

Physical location: 188 S. Main St White River Jct 05001
(911 address) number and street name city/town zip code

Business Owner Name: Christopher A. BOWER

Business Owner Phone Number: 802 683 7673

Current Building Owner Name: Mike Davidson

Building Owner Mailing Address:

Building Owner Phone Number: 603 369 4701

Inspection Requested by: Christopher A. BOWER

PLEASE SCHEDULE FIRE INSPECTION ONLINE (LINK BELOW)

<https://www.hartford-vt.org/2447/Inspections-Permits-Forms>

Fee: \$125.00

Please make the check out to the Hartford Fire Department

Send this form & check to:

Hartford Fire Department

812 VA Cutoff Rd., White River Jct., VT 05001

This section for office use only

Site #	Received date	Reviewer
Check from	Check #	Amount
		Approval date

APR 10 2025



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Amy Jerome
Unit Number HFM4
Shift DFM

Scheduled 02/20/2025 00:00
Inspected On 02/20/2025 13:00
Finished At 02/20/2025 13:40
Next Inspection
Scheduled Jerome
Inspection Length 0.00

Occupant

Occupant Name Elixir
Building Name Assembly Occupancy
Contact Name Christopher Brewer
Address 188 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 603-322-3260

Owner

Owner / Company EXECUSUITE LLC
Contact Name Tim Sidore- Building Manager
Address 77 BANK ST
City, State and Zip LEBANON, NH 03766-
Phone 603-727-9024

Comments

Violations addressed. One remains on Hold for building owner. Cleared for liquor license.

Violation Summary

Status	Violation	Location
Closed	10.18.3.2 - Sprinkler Head Clearances The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1] Comments: Storage from sprinkler head in wine cellar is not compliant. Required Action: Adjust storage to maintain 18in clearance from ceiling and sprinkler head.	Building
Closed	11.1.8 - Covers All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use. Comments: Outlet cover plate missing under bar. Required Action: Replace missing outlet cover.	Building
Closed	11.1.5.1. - Extension Cords Extension cords shall be plugged directly into an approved receptacle, power tap, or	Building

multiplug adapter and shall, except for approved multiplug extension cords, serve only one portable appliance

Comments: Extension cords noted in use on the premises.

Required Action: Remove extension cords.

Closed

70:210.8(B)/1:11.1.2.3.4 - GFCI Outlets

Building

All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(B)(1) through (8) shall have ground-fault circuit-interrupter protection for personnel.

(1)
Bathrooms

(2)
Kitchens

(3)
Rooftops

(4)
Outdoors

Exception No. 1 to (3): Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop.

Exception No. 2 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable.

Exception No. 3 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(2) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection.

(5)
Sinks — where receptacles are installed within 1.8 m (6 ft) of the outside edge of the sink

Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection.

Exception No. 2 to (5): For receptacles located in patient bed locations of general care or critical care areas of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required.

(6)
Indoor wet locations

(7)
Locker rooms with associated showering facilities

(8)
Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms

Comments: GFCI not functioning properly. (behind bar)

Required Action: GFCI will be replaced and/or repaired by a qualified professional.

Closed	1.11.1.2 - Electrical systems All electrical wiring and equipment shall be installed and maintained in accordance with NFPA 70, National Electrical Code and NFPA 73, Residential Safety Code, and as adopted by Electricians Licensing Board. Comments: Coffee appliance cord frayed and wiring exposed. *Business owner notified at time of inspection and appliance was disconnected from outlet power source. Required Action: Hazardous electrical conditions noted will be removed from service, addressed and fixed by a qualified professional., before returning to service.	Building
Closed	11.1.3.2 - Multiplug Adapters Multiplug adapters shall not be used as a substitute for permanent wiring or receptacles. Comments: Multi plug adapter noted in use area of employee bathroom closet, back office. Required Action: Remove multi plug adapter(s).	Building
Hold	4.2.8 - Panelboards and Distribution Equipment (Identification/Marking) Each disconnecting means for motors and appliances, and each service, feeder, or branch circuit at the point where it originates, shall be legibly marked to indicate its purpose unless located and arranged so the purpose is evident. The marking shall be capable of withstanding the environment involved. Comments: Missing breaker identification. Required Action: All breakers shall be noted for designated use/disconnecting means. Mark breakers out of service as such. *Waiting on building owner - as of 04/10	Building
Closed	50.5.6.1 - Commercial Cooking: Cleaning of Exhaust Systems If upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained qualified, and certified person(s) acceptable to the AHJ. [96:11.6.1] Comments: Kitchen - Hood cleaning is non compliant. Baffle/Hood/Exhaust system cleaning record unavailable. Visible buildup of grease. Required Action: 50.5.6.2 * Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge. [96:11.6.2] Business owner made aware of the observation of higher hazard concerns and agreed to schedule cleaning immediately. Compliance date: 03/14/25	Building
Closed	4.8.1 - Boxes and Enclosures Boxes and covers shall be fastened in place. Comments: Junction box back office floor/near fridge noted as not secured. Required Action: Outlet box will be secured according to the electrical code requirements.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Crazy Chris's Elixir, Corp.

P O Box 405
Wilder, VT 05088
(802) 281-7009

Ledyard Bank

54-198/117

2114

2/4/25

PAY TO THE
ORDER OF

Town of Hartsford Fire Dept.
One hundred twenty five 00/100

\$ 125.00

DOLLARS

MEMO

Ripe Inspection



[Signature]
AUTHORIZED SIGNATURE

WP

Security features included. Details on back.

⑈002114⑈ ⑆011701987⑆ 6000086016⑈

Renewal 4.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 2/13/25 Applicant(s): Global Montello Group Corp.

Doing Business As: Jiffy Mart #439

Business Address: 6800 Woodstock Rd, Quechee

Telephone Number(s): 781-398-4237 E-mail permits@globalp.com

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Please see attached

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

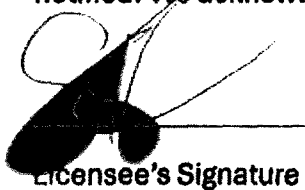
Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Sean T. Geary, CLO

Printed Name

2/11/2025

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Global Montello Group Corp.
CORPORATE OFFICERS

<u>Name & Address</u>	<u>Title</u>	<u>Date & Place of Birth</u>
Eric Slifka 800 South Street Waltham, MA 02453	Director, President and Chief Executive Officer	[REDACTED]
Sean T. Geary 800 South Street Waltham, MA 02453	Chief Legal Officer	[REDACTED]
Matthew Spencer 800 South Street Waltham, MA 02453	Chief Accounting Officer	[REDACTED]
Gregory Hanson 800 South Street Waltham, MA 02453	Chief Financial Officer	[REDACTED]
Mark Romaine 800 South Street Waltham, MA 02453	Chief Operating Officer	[REDACTED]



Application ID: DLL - Application - 53003
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business ID: 0081128
Business Address: 800 South St,
Waltham, Massachusetts 02453
Entity Type: Business Corporation
Management Type if LLC:
Phone: 781-398-4419
Email: mpetz@globalp.com

People Information

- **Person:** Global Montello Group Corp.

Business Role: Business Principal
Email: permits@globalp.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Global Montello Group Corp.
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:
6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:
Hartford

Health License:

Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Mark Brocar

Training Completion Date:
Fri Nov 24 00:00:00 GMT 2023

Mode of Training:
DLC Online Training

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Second Class

License Number:
LP-020504

Licensee Name:
Jiffy Mart #439

License Status:
License Active - Renewal in Process

Licensee Address:
6800 Woodstock Road ,
Hartford, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:
Sean T. Geary, CLO

State of Vermont / DLL Application Fee:
70.00

Date of Submission:

State of Vermont / DLL Payment Status:

2025-02-12 15:51:32

Local Application Fee:
70

Local Control Payment Status:
false



Application ID: DLL - Application - 54130
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.
Business ID: 0081128
Business Address: 800 South St,
Waltham, Massachusetts 02453
Entity Type: Business Corporation
Management Type if LLC:
Phone: 781-398-4419
Email: mpetz@globalp.com

People Information

- **Person:**
Global Montello Group Corp.

Business Role: Business Principal
Email: permits@globalp.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Global Montello Group Corp.
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Jiffy Mart #439

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:

Lodging:

Vermont Tax Department:

Education Details

Student Name:

Mark Brocar

Training Completion Date:

Fri Nov 24 00:00:00 GMT 2023

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-020505

Licensee Name:

Jiffy Mart #439

License Status:

License Active - Renewal in Process

Licensee Address:

6800 Woodstock Road ,
Hartford, Vermont 05701

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

Date of Submission:

2025-02-26 13:52:51

State of Vermont / DLL Application Fee:

110.00

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 54131
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Global Montello Group, Corp.	Business ID: 0081128
Business Address: 800 South St, Waltham, Massachusetts 02453	Entity Type: Business Corporation
Phone: 781-398-4419	Management Type if LLC:
Email: mpetz@globalp.com	

Foundational License (if applicable)

License Type: Tobacco	License Number: LP-020506
Licensee Name: Jiffy Mart #439	License Status: License Active - Renewal in Process
Licensee Address: 6800 Woodstock Road , Quechee, Vermont 05701	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:
,	
, ,	

Violations:

--	--	--	--

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Event Premises Details

Location Name:

Jiffy Mart #439

Start date and time of event

End date and time of event

Location Address:

6800 Woodstock Road,
Hartford, Vermont 05701

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Local Jurisdiction/ Town Clerk:

Hartford

Documents Attached

Name	Document Type	Assosicated With
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-13036	Other	Global Montello Group, Corp.
D-23410	Other	LN-021732
D-01127	Other	Global Montello Group, Corp.
D-02213	Other	LN-021732
D-02214	Other	LN-021732
D-23410	Other	LN-021732

Payment and Acknowledgement

Signed by:

State of Vermont / DLL Application Fee:

50.00

Date and time of Submission:

2025-02-26 13:53:50

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false

Stacey Caldwell

From: noreply@salesforce.com on behalf of DLL Vermont NoReply
<dll.noreply@vermont.gov>
Sent: Wednesday, February 12, 2025 10:58 AM
To: permits; Merideth Petz
Subject: Application Received By Town/City Clerk's Office

This message originated from outside of Global Partners - Please use caution before opening attachments or clicking on links.



State of Vermont
Department of Liquor and Lottery
Division of Liquor Control
1311 US Route 302, Suite 100,
Barre, VT 05641
<https://liquorcontrol.vermont.gov/>
[phone] 802-828-2339
[fax] 802-479-4294
Wendy Knight, Commissioner
2/12/2025

RECEIVED
FEB 13 2025
10:58 AM
MAIL ROOM

Application # : DLL - Application - 53003

Business Name : Jiffy Mart #439

Physical Street: 6800 Woodstock Road

Physical City/Town: Hartford

Physical ZIP Code: 05701

Dear Applicant:

Your application for Second Class License has been received by the Vermont Department of Liquor and Lottery, Division of Liquor Control (DLC). The license/permit you have applied for requires the approval of local Commissioners prior to consideration by the DLC. The application has been routed to the Hartford town/city clerk's office for consideration and action.

Please pay the fee of \$70 which is associated with the local review process directly to the Hartford town/city clerk's office.

(Please note: there may be additional local control fees not set in statute. Please contact your town/city clerk's office to confirm the exact fee they will expect for this application)

Please include the application number(DLL - Application - 53003) when sending in payment to the town/city clerk's office or you may print this email and include it along with your payment as a reference. Please check with the town/city clerk's office for payment methods.

FEB 13 2025



Hartford Fire Department

Fire Prevention Division

812 VA Cutoff Rd., White River Jct., VT 05001

Office: 802-295-3232 Fax: 802-295-5143

HARTFORD LIQUOR LICENSE INSPECTION REQUEST

Name of Building or Business: Jiffy Mart #439

Physical location:	6800 Woodstock Rd	Quechee, VT	05059
(911 address)	number and street name	city/town	zip code

Business Owner Name: Global Montello Group Corp.

Business Owner Phone Number: 781-398-4237

Current Building Owner Name: Global Montello Group Corp.

Building Owner Mailing Address: 800 South St., Ste. 500
Waltham, MA 02453

Building Owner Phone Number: 781-398-4237

Inspection Requested by: Global Montello Group Corp.

PLEASE SCHEDULE FIRE INSPECTION ONLINE (LINK BELOW)

<https://www.hartford-vt.org/2447/Inspections-Permits-Forms>

Fee: \$125.00

Please make the check out to the Hartford Fire Department

Send this form & check to:

Hartford Fire Department

812 VA Cutoff Rd., White River Jct., VT 05001

This section for office use only

Site #	Received date	Reviewer
Check from	Check #	Amount
		Approval date



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 3/18/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Global Montello Group Corp.
6800 Woodstock Rd

Sean Geary

Eric Slifka

Matthew Spencer



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM

Scheduled 02/19/2025 12:00
Inspected On 02/27/2025 12:30
Finished At 02/27/2025 13:30
Next Inspection

Scheduled Beebe

Inspection Length 1.00

Occupant

Occupant Name Jiffy Mart
Building Name
Contact Name Dee Penn
Address 6800 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone

Owner

Owner / Company Global Montello Group
Contact Name Dee Penn
Address 800 South Street, Suite 500
City, State and Zip Waltham, MA 02453-
Phone

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/27/2025
Final Inspection: PENDING
Occupancy Type: Mercantile Occupancy
Occupancy Status: GRANTED, pending emergency egress issue is resolved today

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	4.4.3.1 - Unobstructed Egress In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed.	Door behind Subway

Comments: Emergency Exit is noted to be locked with a key-lock

7.2.1.1.3.1

For the purposes of Section 7.2, a building shall be considered to be occupied at any time it meets any of the following criteria:

(1)

It is open for general occupancy.

(2)

It is open to the public.

(3)

It is occupied by more than 10 persons.

Required Action:7.2.1.5.1

Door leaves shall be arranged to be opened readily from the egress side whenever the building is occupied

7.2.1.5.3

Locks, if provided, shall not require the use of a key, a tool, or special knowledge or effort for operation from the egress side.

*** This is being corrected today. Dee will call when complete***

Closed	4.4.5 - Vertical Openings Every vertical opening between the floors of a building shall be suitably enclosed or protected, as necessary, to provide the following: (1) Reasonable safety to occupants while using the means of egress by preventing spread of fire, smoke, or fumes through vertical openings from floor to floor to allow occupants to complete their use of the means of egress (2) Limitation of damage to the buildings and its contents Comments: Numerous vertical penetrations noted in basement ceiling going to floor above. (any penetrations due to wires, plumbing, soda hoses, drains) (there are at least 7 noted) Required Action:Seal all vertical penetrations	Basement
Closed	11.1.8 - Covers (Electrical) All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use. Comments: (2) junction boxes at the ceiling noted to have cover removed. Required Action:Replace and secure covers.	Basement
Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6. Comments: (1) extinguisher located in the Subway section is noted to have been last tested in March, 2023. All others were done in March, 2024. This is an annual requirement. Required Action:Have annual certification of all extinguishers completed.	Subway

Tickler History

Date	Type	Inspector	Narrative
02/27/2025	Emailed Notice	Beebe, Alan	An email was sent to str439@globalp.com Message: Good afternoon Dee,

Attached is the report from today's inspection. Please let me know when that door is unlocked and also if you have any questions.

I look forward to hearing back from you

Alan Beebe, Deputy Fire Marshal
Hartford Fire Dept
603-359-6418

Renewal 5.



TOWN OF HARTFORD
MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001



Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 2/1/25 Applicant(s): EILEEN MCGUCKIN
IT'S ABOUT THYME LLC
Doing Business As: THYME RESTAURANT
Business Address: 85 N MAIN ST WHITE RIVER JUNCTION, VT 05001
Telephone Number(s): 603-381-3138 E-mail: emcg45@gmail.com
Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: EILEEN MCGUCKIN

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.

Eileen G. McGuckin

Licensee's Signature

EILEEN G. MCGUCKIN

Printed Name

2-7-25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 52560
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: It's About Thyme, LLC
Business ID: 0008225
Business Address: 85 North Main St.,
White River Jct, Vermont 05001
Entity Type: Limited Liability Corporation
Management Type if LLC:
Phone: 603-381-3138
Email: emcg45@gmail.com

People Information

- **Person:**
Eileen McGuckin

Business Role: Business Principal
Email: emcg45@gmail.com
Business Address: ,
, ,
US Citizen?
Political Position
Phone: **Name:** Eileen McGuckin
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

- **Person:**
Eileen McGuckin

Business Role: **Email:**

Business Principal

emcg45@gmail.com

Business Address:

45 Pinnacle Road,
Lyme, New Hampshire, 03768

US Citizen?

Yes

Phone:

Political Position

Name: Eileen McGuckin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3979		Prior Conviction Reported	

Location/ Premises Detail

Location Name:

Thyme

Do you lease this Premises:

Health License:

Food:12221

Lodging:

Location Address:

85 North Main Street,
White River Jct, Vermont 05001

Vermont Tax Department:

440-463317393F-01

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Eileen McGuckin

Training Completion Date:

Thu Nov 21 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620

Payment and Acknowledgement

Signed by:

Eileen McGuckin

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2025-02-07 15:31:29

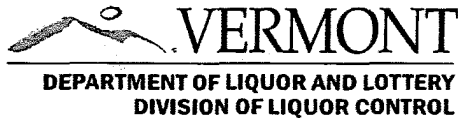
State of Vermont / DLL Payment Status:

Local Application Fee:

115

Local Control Payment Status:

false



Application ID: DLL - Application - 52565
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: It's About Thyme, LLC
Business ID: 0008225
Business Address: 85 North Main St.,
White River Jct, Vermont 05001
Entity Type: Limited Liability Corporation
Management Type if LLC:
Phone: 603-381-3138
Email: emcg45@gmail.com

People Information

- **Person:**
Eileen McGuckin

Business Role:
Business Principal

Email:
emcg45@gmail.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Eileen McGuckin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

- **Person:**
Eileen McGuckin

Business Role:

Email:

Business Principal

emcg45@gmail.com

Business Address:

45 Pinnacle Road,
Lyme, New Hampshire, 03768

US Citizen?

Yes

Political Position

Name: Eileen McGuckin

Office:

Jurisdiction:

Phone:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-3979		Prior Conviction Reported	

Location/ Premises Detail

Location Name:

Thyme

Do you lease this Premises:

Health License:

Food:12221

Lodging:

Location Address:

85 North Main Street,
White River Jct, Vermont 05001

Vermont Tax Department:

440-463317393F-01

Local Jurisdiction/ Town Clerk:

Hartford

Education Details

Student Name:

Eileen McGuckin

Training Completion Date:

Thu Nov 21 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620

Payment and Acknowledgement

Signed by:

Eileen McGuckin

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2025-02-07 16:07:14

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 52577
Application for: Outside Consumption Limited Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: It's About Thyme, LLC	Business ID: 0008225
Business Address: 85 North Main St., White River Jct, Vermont 05001	Entity Type: Limited Liability Corporation
Phone: 603-381-3138	Management Type if LLC:
Email: emcg45@gmail.com	

Foundational License (if applicable)

License Type: First Class	License Number: LP-017821
Licensee Name: Thyme	License Status: License Active - Ready for Renewal
Licensee Address: 85 North Main Street , White River Jct, Vermont 05001	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:
,	
,	

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
---------------------	-----------------------------	----------------	------------------------

Event Premises Details

Location Name: Thyme
Start date and time of event February 7 2025 11:15
End date and time of event December 31 2025 11:18
Location Address: 85 North Main Street,
White River Jct, Vermont 05001
Approximate Number of Persons Expected
Local Jurisdiction/ Town Clerk: Hartford
Describe the type of event/ OCP Area: 32'X22' enclosed area including the existing sidewalk. Barriers are metal radiators. Permanent use 11:30 AM - 12:00 PM To also include a 20'X30' tent enclosed by rope

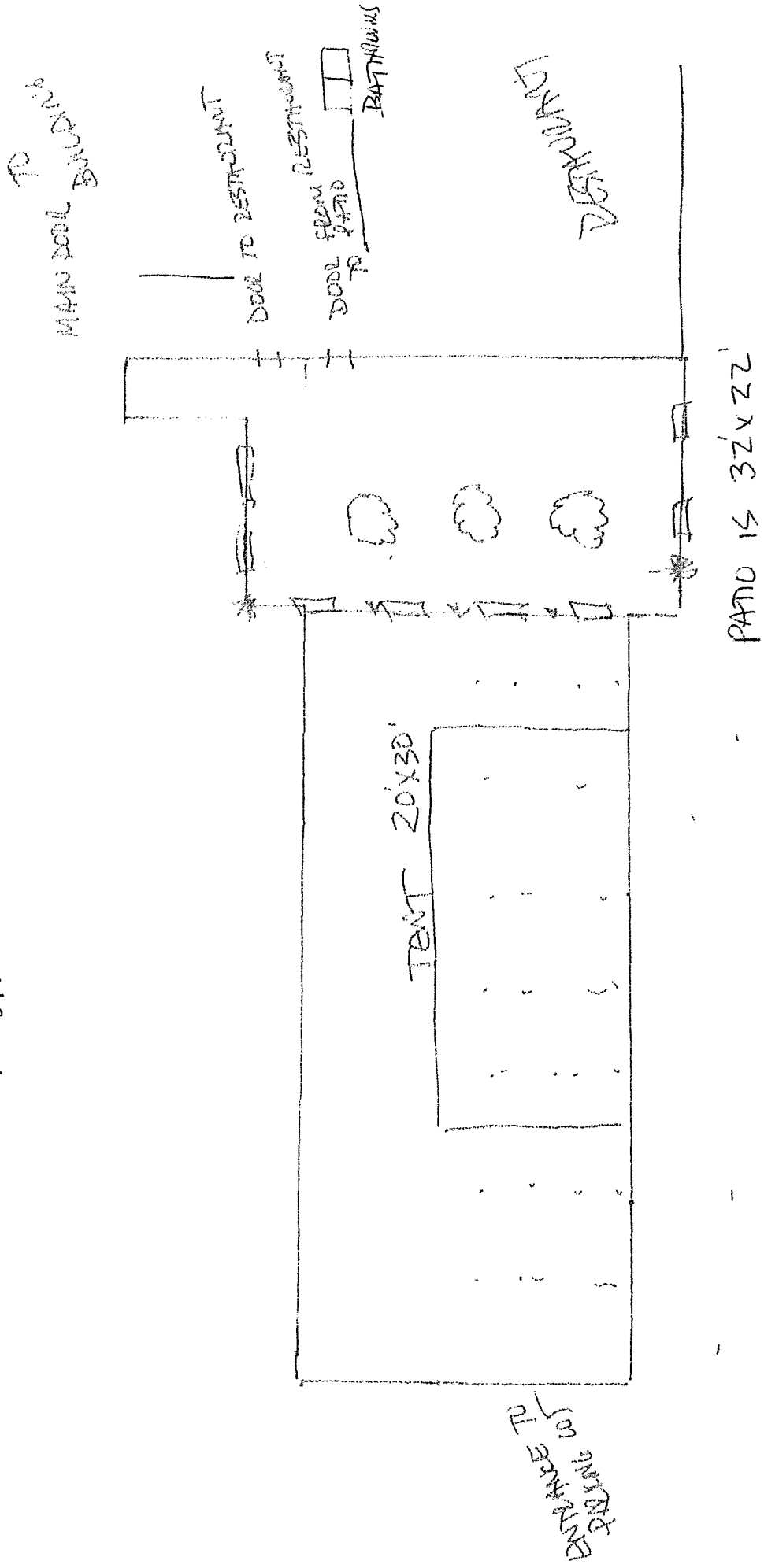
Documents Attached

Name	Document Type	Assosicated With
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620
D-03573	Other	LN-019620
D-03575	Health License	LN-019620
D-03576	Meals & Rooms Tax Certificate	LN-019620

Payment and Acknowledgement

Signed by:
Date and time of Submission: 2025-02-07 16:19:12
Local Application Fee: 0
State of Vermont / DLL Application Fee: 20.00
State of Vermont / DLL Payment Status:
Local Control Payment Status: false

DIAGRAM FOR OUTSIDE CONSUMPTION PERMIT







Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/13/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Its About Thyme LLC DBA Thyme Restaurant
85 North Main St White River Jct VT

Eileen McGuckin

Eileen McGuckin

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM

Scheduled 02/12/2025 00:00
Inspected On 02/12/2025 13:00
Finished At 02/12/2025 13:30
Next Inspection
Scheduled Beebe
Inspection Length 0.50

Occupant

Occupant Name Thyme Restaurant
Building Name Thyme
Contact Name Eileen McGuckin
Address 85 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone - -

Owner

Owner / Company Matt Bucy
Contact Name
Address 85 N. Main Street
City, State and Zip White River Junction, VT 05001-
Phone 802-356-1933

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/12/2025
Final Inspection: PENDING
Occupancy Type: Assembly Occupancy
Occupancy Status: GRANTED

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	4.2.8 - Panelboards and Distribution Equipment (Identification/Marking) Each disconnecting means for motors and appliances, and each service, feeder, or branch circuit at the point where it originates, shall be legibly marked to indicate its purpose unless located and arranged so the purpose is evident. The marking shall be	Kitchen

capable of withstanding the environment involved.

Comments: Knife Switch for dishwasher not labeled

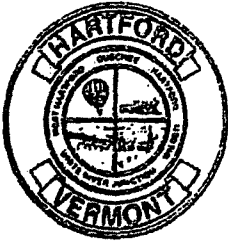
Required Action: Label knife switch box to clearly state what the switch is for.

Tickler History

Date	Type	Inspector	Narrative
02/12/2025	Emailed Notice	Beebe, Alan	An email was sent to emcg45@gmail.com Message: Good afternoon Thank you for having me conduct the Fire and Life Safety Inspection at your business this afternoon Attached is the report from that inspection. As soon as you send me a picture of the knife switch with a label, I can close this inspection out and notify the Town. I noticed that your inspection from last year was still OPEN. I was able to close out some violations from today's inspection but I did not look at the sprinkler coverage in the bathrooms. Can you confirm that there are sprinkler heads in the bathroom? I can come back if needed too. Thank you Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

Renewal - 6.

JOIM 3/27/25
meeting 4/15/25
4/29/25



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 3/11/25 Applicant(s): Midway Oil Corporation
906 Hartford Ave, WRTJ 05001
Doing Business As: Midway Oil Corporation
Business Address: 217 North Main St, Rutland VT 05701
Telephone Number(s): 802-775-5534 E-mail: apelesk@midwayoil.biz
Other Contact Name(s), if applicable: Lisa Paquette

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Laura Mercene-Walsh

DOB: [REDACTED]

Name: Francis M Trombette

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past **THREE** Years (See *Hartford Liquor Policy* for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

Please list any other violations for the past **THREE** years any licensee, director, owner, stockholder has been charged with (See *Hartford Liquor Policy* for Details). *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Francis M Trombetta

Printed Name

3/11/2025

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 55363
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Midway Oil Corporation
Business ID: 0000943
Business Address: 217 North Main St.,
Rutland, Vermont 05701
Entity Type: Business Corporation
Management Type if LLC:
Phone:
Email: apclerk@midwayoil.biz

People Information

- **Person:** Midway Oil Corporation

Business Role: Registered Agent
Email: apclerk@midwayoil.biz
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Midway Oil Corporation
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name: Midway Oil Corporation
Do you lease this Premises:

Location Address:
906 Hartford Avenue,
Hartford, Vermont 05743

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:6561
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Matthew Pollock

Training Completion Date:
Fri Aug 25 00:00:00 GMT 2023

Mode of Training:
DLC Online Training

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Second Class

License Number:
LP-012503

Licensee Name:
Midway Oil Corporation

License Status:
License Active - Ready for Renewal

Licensee Address:
906 Hartford Avenue ,
Hartford, Vermont 05743

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01966	Other	LN-016403
D-02755	Other	Midway Oil Corporation
D-13128	Health License	Midway Oil Corporation
D-13129	Health License	Midway Oil Corporation
D-13153	Other	LN-016403
D-13155	Health License	Midway Oil Corporation
D-13162	Health License	Midway Oil Corporation
D-01966	Other	LN-016403
D-13153	Other	LN-016403

Payment and Acknowledgement

Signed by:
FRANK TROMBETTA

State of Vermont / DLL Application Fee:
70.00

Date of Submission:
2025-03-12 14:45:36

State of Vermont / DLL Payment Status:

Local Application Fee:
70

Local Control Payment Status:
false



Application ID: DLL - Application - 55370
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Midway Oil Corporation
Business ID: 0000943
Business Address: 217 North Main St.,
Rutland, Vermont 05701
Entity Type: Business Corporation
Phone:
Management Type if LLC:
Email: apclerk@midwayoil.biz

People Information

- **Person:** Midway Oil Corporation

Business Role: Registered Agent
Business Address:
,
,
Phone:
Email: apclerk@midwayoil.biz
US Citizen?
Political Position
Name: Midway Oil Corporation
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: Midway Oil Corporation
Do you lease this Premises:

Location Address:
906 Hartford Avenue,
Hartford, Vermont 05743

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:6561
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Matthew Pollock

Training Completion Date:
Fri Aug 25 00:00:00 GMT 2023

Mode of Training:
DLC Online Training

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Tobacco

License Number:
LP-012504

Licensee Name:
Midway Oil Corporation

License Status:
License Active - Ready for Renewal

Licensee Address:
906 Hartford Avenue ,
Hartford, Vermont 05743

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01966	Other	LN-016403
D-02755	Other	Midway Oil Corporation
D-13128	Health License	Midway Oil Corporation
D-13129	Health License	Midway Oil Corporation
D-13153	Other	LN-016403
D-13155	Health License	Midway Oil Corporation
D-13162	Health License	Midway Oil Corporation
D-01966	Other	LN-016403
D-13153	Other	LN-016403

Payment and Acknowledgement

Signed by:

Date of Submission:
2025-03-12 15:29:29

State of Vermont / DLL Application Fee:
110.00

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 55371
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Midway Oil Corporation
Business ID: 0000943
Business Address: 217 North Main St.,
Rutland, Vermont 05701
Entity Type: Business Corporation
Management Type if LLC:
Phone:
Email: apclerk@midwayoil.biz

Foundational License (if applicable)

License Type: Tobacco
License Number: LP-012505
Licensee Name: Midway Oil Corporation
License Status: License Active - Ready for Renewal
Licensee Address: 906 Hartford Avenue ,
Hartford, Vermont 05743
License Start Date: 2024-07-01
License End Date: 2025-06-30

Event Contact/s

Person:

Business Role: **Phone:**
Business Address: **Email:**
,
, ,

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Event Premises Details

Location Name:
Midway Oil Corporation

Start date and time of event

End date and time of event

Location Address:
906 Hartford Avenue,
Hartford, Vermont 05743

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Local Jurisdiction/ Town Clerk:
Hartford

Documents Attached

Name	Document Type	Assosicated With
D-01966	Other	LN-016403
D-02755	Other	Midway Oil Corporation
D-13128	Health License	Midway Oil Corporation
D-13129	Health License	Midway Oil Corporation
D-13153	Other	LN-016403
D-13155	Health License	Midway Oil Corporation
D-13162	Health License	Midway Oil Corporation
D-01966	Other	LN-016403
D-13153	Other	LN-016403

Payment and Acknowledgement

Signed by:

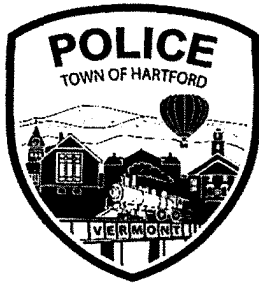
State of Vermont / DLL Application Fee:
50.00

Date and time of Submission:
2025-03-12 15:30:45

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 3/18/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Midway Oil Corporation d/b/a Mobil Station
906 Hartford Ave

Laura Merone-Walsh

Francis Trombetta

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM
Scheduled 03/27/2025 00:00
Inspected On 03/27/2025 00:00
Finished At
Next Inspection
Scheduled
Inspection Length 0.00

Occupant

Occupant Name Wilder Mobil
Building Name
Contact Name Lisa Paquette
Address 906 HARTFORD AVE
City, State and Zip White River Junction, VT 05001-
Phone

Owner

Owner / Company Midway Oil Corp
Contact Name Francis Trombette
Address 217 No. Main Street
City, State and Zip Rutland, VT 05701-
Phone 802-775-5534

Comments

Violation Summary

Status	Violation	Location
Closed	4.4.3.1 - Unobstructed Egress In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed. Comments: Padlock for off-hours use to lock the cooler noted to be in unlocked position. Required Action: Manager informed that all parts of the building must have unobstructed egress. Agreed to maintain the padlock in the locked position when not in use in order to keep cooler from being locked during business hours. This was addressed and corrected during the inspection.	Cooler

Tickler History

Date	Type	Inspector	Narrative
03/27/2025	Emailed Notice	Beebe, Alan	An email was sent to apclerk@midwayoil.biz Message: Good morning

Attached is the CLOSED inspection report from the Mobile station located at 906 Hartford Ave in White River Jct.

I will also send a copy to the Town for the next Selectboard meeting.

Please let me know if you have any questions.

Thank you
Alan Beebe, Deputy Fire Marshal
Hartford Fire Dept
603-359-6418



Hartford Fire Department

Fire Prevention Division

812 VA Cutoff Rd., White River Jct., VT 05001

Office: 802-295-3232 Fax: 802-295-5143

HARTFORD LIQUOR LICENSE INSPECTION REQUEST

Name of Building or Business: Midway Oil Corporation
Wilder Tenneybrook

Physical location:

(911 address)

number and street name

city/town

zip code

906 Hartford Ave

White River Jct

05001

Business Owner Name: Francis M Trombette

Business Owner Phone Number: 802-775-5534

Current Building Owner Name: Francis M Trombette

Building Owner Mailing Address: 217 North Main St
Rutland VT 05701

Building Owner Phone Number: 802-775-5534

Inspection Requested by: Matt Pollock (D.M.)

PLEASE SCHEDULE FIRE INSPECTION ONLINE (LINK BELOW)

<https://www.hartford-vt.org/2447/Inspections-Permits-Forms>

Fee: \$125.00

Please make the check out to the Hartford Fire Department

Send this form & check to:

Hartford Fire Department

812 VA Cutoff Rd., White River Jct., VT 05001

This section for office use only

Site #	Received date	Reviewer
Check from	Check #	Amount
		Approval date



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 2-13-25 Applicant(s): Montshire Services LLC

Cinnamon Decato

Doing Business As:

Bob's Service Center

Business Address:

4 Ballardvale Drive

Telephone Number(s):

802-295-2341

E-mail: bobsservicecenter@gmail.com

Other Contact Name(s), if applicable:

Jennifer Crowder

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Cinnamon Decato

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

Admin ticket E-3 employee not properly trained
violation # V-0001054

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). If no violations, please answer "None".

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.

C. Decato

Licensee's Signature

Cinnamon C. Decato

Printed Name

2/12/25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 52666
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Montshire Services, LLC	Business ID: 0010309
Business Address: 4 Ballardvale Dr, White River Jct, Vermont 05001	Entity Type: Limited Liability Corporation
Phone: 802-295-2341	Management Type if LLC:
Email: bobssunoco05001@gmail.com	

People Information

Location/ Premises Detail

Location Name: Bob's Service Center	Do you lease this Premises:
Location Address: 4 Ballardvale Dr., Hartford, Vermont 05001	Health License: Food: Lodging:
Local Jurisdiction/ Town Clerk: Hartford	Vermont Tax Department:

Education Details

Student Name:	Training Completion Date:
Mode of Training:	Type of Training:

Foundational License (if applicable)

License Type:	License Number:
----------------------	------------------------

Second Class

LP-022201

Licensee Name:

Bob's Service Center

License Status:

License Active - Renewal in Process

Licensee Address:

4 Ballardvale Dr. ,
Hartford, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03209	Other	Montshire Services, LLC

Payment and Acknowledgement

Signed by:

Jennifer Crowder

State of Vermont / DLL Application Fee:

70.00

Date of Submission:

2025-02-10 13:20:23

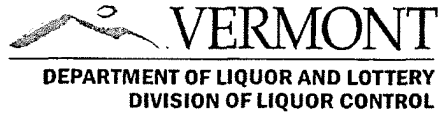
State of Vermont / DLL Payment Status:

Local Application Fee:

70

Local Control Payment Status:

false



Application ID: DLL - Application - 52667
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Montshire Services, LLC	Business ID: 0010309
Business Address: 4 Ballardvale Dr, White River Jct, Vermont 05001	Entity Type: Limited Liability Corporation
Phone: 802-295-2341	Management Type if LLC:
Email: bobssunoco05001@gmail.com	

People Information

Location/ Premises Detail

Location Name: Bob's Service Center	Do you lease this Premises:
Location Address: 4 Ballardvale Dr., Hartford, Vermont 05001	Health License: Food: Lodging:
Local Jurisdiction/ Town Clerk: Hartford	Vermont Tax Department:

Education Details

Student Name:	Training Completion Date:
Mode of Training:	Type of Training:

Foundational License (if applicable)

License Type:	License Number:
----------------------	------------------------

Tobacco

LP-022202

Licensee Name:

Bob's Service Center

License Status:

License Active - Renewal in Process

Licensee Address:

4 Ballardvale Dr. ,
Hartford, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03209	Other	Montshire Services, LLC

Payment and Acknowledgement

Signed by:

Date of Submission:

2025-02-10 13:29:37

Local Application Fee:

0

State of Vermont / DLL Application Fee:

110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



Hartford Fire Department

Fire Prevention Division

812 VA Cutoff Rd., White River Jct., VT 05001

Office: 802-295-3232 Fax: 802-295-5143

HARTFORD LIQUOR LICENSE INSPECTION REQUEST

Name of Building or Business: Bobs Service Center / Montshire Services LLC

Physical location: 4 Ballardvale Dr. Hartford VT 05001

(911 address)

number and street name

city/town

zip code

Business Owner Name: Cinnaman Decato

Business Owner Phone Number: 803-252-9159

Current Building Owner Name: Cinnaman Decato

Building Owner Mailing Address: 4 Ballardvale Dr. Hartford VT 05001

Building Owner Phone Number: 803-252-9159

Inspection Requested by: Jennifer Cinnaman

PLEASE SCHEDULE FIRE INSPECTION ONLINE (LINK BELOW)

<https://www.hartford-vt.org/2447/Inspections-Permits-Forms>

Scheduled 3/4/25 2PM

Fee: \$125.00

Please make the check out to the Hartford Fire Department

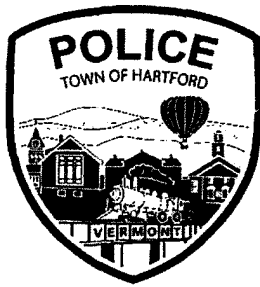
Send this form & check to:

Hartford Fire Department

812 VA Cutoff Rd., White River Jct., VT 05001

This section for office use only

Site #	Received date	Reviewer
Check from	Check #	Amount
		Approval date



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 3/12/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Montshire Services LLC DBA Bobs Service Center
129 South Main St. Suite 120 White River Junction VT

Cinnamon Decato

Cinnamon Decato

Choose an item.



Fire Inspection Report

Hartford Fire Department

Inspection 11982



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM

Scheduled 03/04/2025 00:00
Inspected On 03/04/2025 13:00
Finished At 03/04/2025 13:45
Next Inspection

Scheduled Beebe
Inspection Length 0.75

Occupant

Occupant Name Bob's Service Center
Building Name Bob's Service Center
Contact Name Jennifer Crowder - Manager
Address 4 BALLARDVALE DR
City, State and Zip White River Junction, VT 05001-
Phone 802-295-2341

Owner

Owner / Company 4 BALLARDVALE DRIVE LLC
Contact Name Cinammon Decato - Owner
Address 4 BALLARDVALE DR
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/04/2025
Final Inspection: PENDING
Occupancy Type: Mixed use: Mercantile/Industrial Occupancy
Occupancy Status: GRANTED

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	4.5 - Flexible Cords and Cables	Register 1

Flexible cords and cables shall not be used as follows:

- (1) As a substitute for the fixed wiring of a structure
- (2) Where run through holes in walls, ceilings, or floors
- (3) Where run through doorways or windows, under carpets, and so forth
- (4) Where attached to building surfaces

Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Comments: Extension noted under the counter

Required Action: Remove all extension cords. Add outlets if needed

Closed

11.1.8 - Covers (Electrical)

Garage Door openers

All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with

the box or conduit body construction and suitable for the conditions of use.

Comments: Garage door openers noted to be left open, exposing wiring inside

Required Action: Secure electrical boxes.

Tickler History

Date	Type	Inspector	Narrative
03/05/2025	Emailed Notice	Beebe, Alan	An email was sent to bobssunoco05001@gmail.com Message: Good afternoon Jennifer, Attached is the report from yesterdays inspection. Please let me know if you have any questions. Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418
03/13/2025	Emailed Notice	Beebe, Alan	An email was sent to bobssunoco05001@gmail.com Message: Good morning Attached is the CLOSED report from our recent liquor license inspection I will also send this along to the Town for their next selectboard meeting Thank you! Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

Renewal 8.



TOWN OF HARTFORD
MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

*Sent to Peter / The
Not a date
New PD report*

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 2/3/15 Applicant(s): Perry Hospitality Group of VT
1119 Quechee Main St.
Doing Business As: The Quechee Inn at Marshland Farm
Business Address: P.O. Box 747, Quechee, VT 05059
Telephone Number(s): 802-295-3133 E-mail: rick@quecheein.com
Other Contact Name(s), if applicable: Rick Trahan, G.M. 7/12/1960

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Rodger Perry

DOB: [REDACTED]

Name: Kathleen Whitbeck

DOB: [REDACTED]

Name: Richard Trahan

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

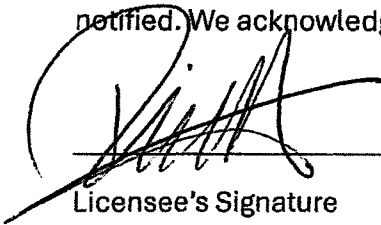
Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

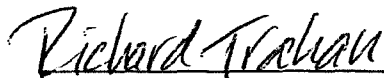
Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

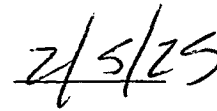
I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of Hartford Liquor & Tobacco Control Policies & Procedures.



Licensee's Signature



Printed Name



Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

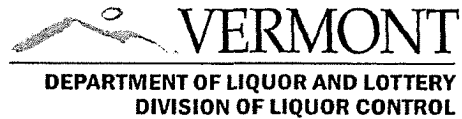
Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 52448
Application for: First Class Hotel License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: Perry Hospitality Group of Vermont
Business ID: 0111666
Business Address: P.O. Box 747,
Quechee, Vermont 05059
Entity Type: Business Corporation
Phone: 802-295-3133
Management Type if LLC:
Email: rick@quecheeinn.com

People Information

• **Person:**

Rick Trahan

Business Role:
Business Principal

Email:
rick@quecheeinn.com

Business Address:

US Citizen?

,
, ,

Political Position

Phone:

Name: Rick Trahan

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Quechee Inn at Marshland Farms, The

Location Address:

Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:

Hartford

Health License:

Food:3939
Lodging:4753

Vermont Tax Department:

098906

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

First Class

License Number:

LP-013641

Licensee Name:

Quechee Inn at Marshland Farms, The

License Status:

License Active - Ready for Renewal

Licensee Address:

Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02336	Other	Perry Hospitality Group of Vermont

Payment and Acknowledgement

Signed by:

Richard Trahan

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2025-02-06 16:59:01

State of Vermont / DLL Payment Status:

Local Application Fee:

115

Local Control Payment Status:

false



Application ID: DLL - Application - 52449
Application for: Third Class Hotel License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Perry Hospitality Group of Vermont
Business ID: 0111666
Business Address: P.O. Box 747,
Quechee, Vermont 05059
Entity Type: Business Corporation
Phone: 802-295-3133
Management Type if LLC:
Email: rick@quecheeinn.com

People Information

- **Person:**
Rick Trahan

Business Role: Business Principal
Email: rick@quecheeinn.com
Business Address:
US Citizen?
Political Position
Phone: **Name:** Rick Trahan
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Quechee Inn at Marshland Farms, The

Location Address:
Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Health License:

Food:3939
Lodging:4753

Vermont Tax Department:
098906

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-013642

Licensee Name:

Quechee Inn at Marshland Farms, The

License Status:

License Active - Ready for Renewal

Licensee Address:

Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02336	Other	Perry Hospitality Group of Vermont

Payment and Acknowledgement

Signed by:

rICHARD

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2025-02-06 17:04:07

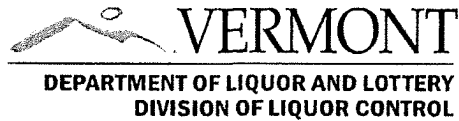
State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 52447
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Perry Hospitality Group of Vermont	Business ID: 0111666
Business Address: P.O. Box 747, Quechee, Vermont 05059	Entity Type: Business Corporation
Phone: 802-295-3133	Management Type if LLC:
Email: rick@quecheeinn.com	

Foundational License (if applicable)

License Type: First Class	License Number: LP-013643
Licensee Name: Quechee Inn at Marshland Farms, The	License Status: License Active - Ready for Renewal
Licensee Address: Quechee Main Street , Quechee, Vermont 05059	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Premises Details

Location Name:
 Quechee Inn at Marshland Farms, The
Location Address:
 Quechee Main Street,
 Quechee, Vermont 05059
Local Jurisdiction/ Town Clerk:
 Hartford

Start date and time of event
End date and time of event
Approximate Number of Persons Expected
Describe the type of event/ OCP Area:
 Tented 3000 square foot courtyard

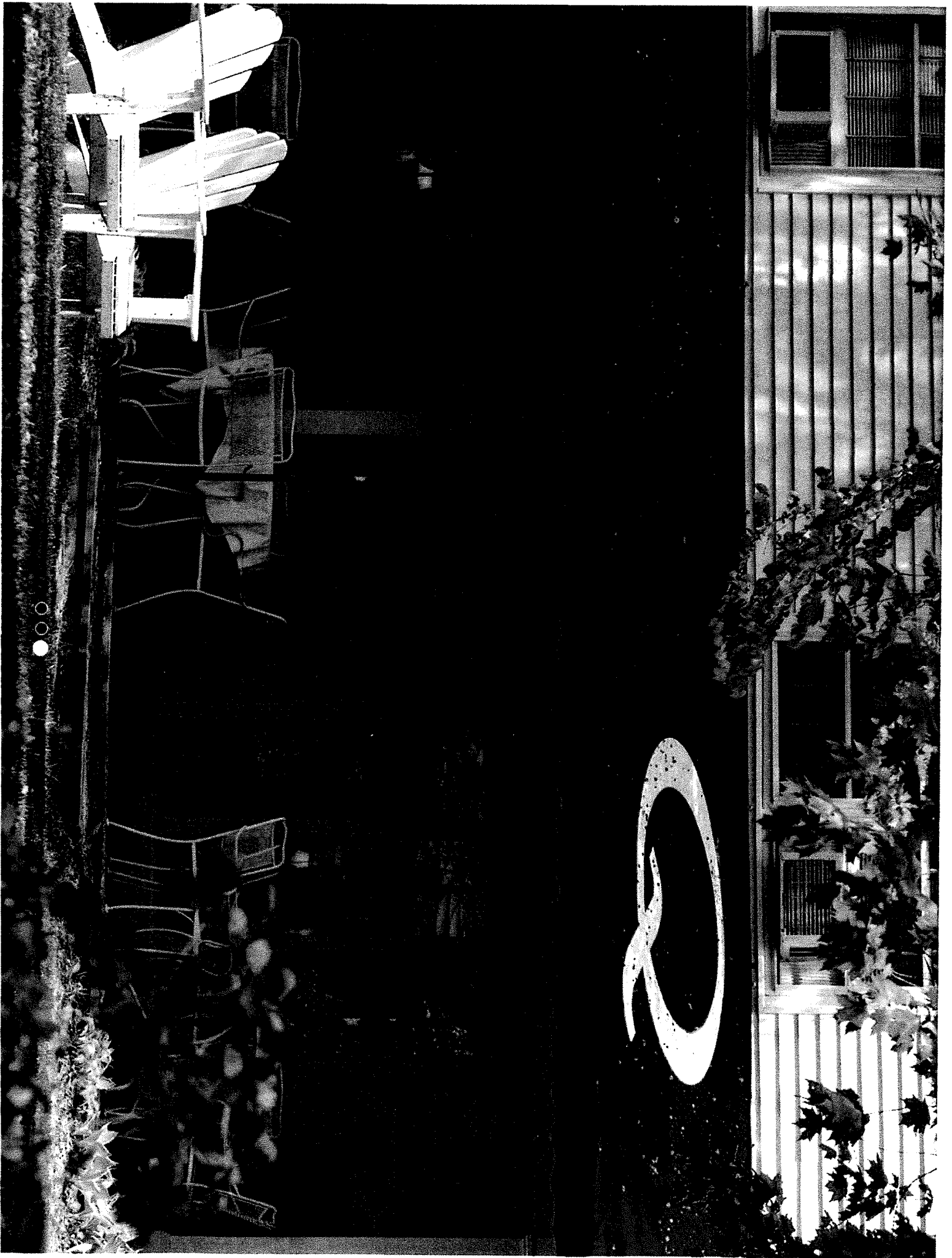
Documents Attached

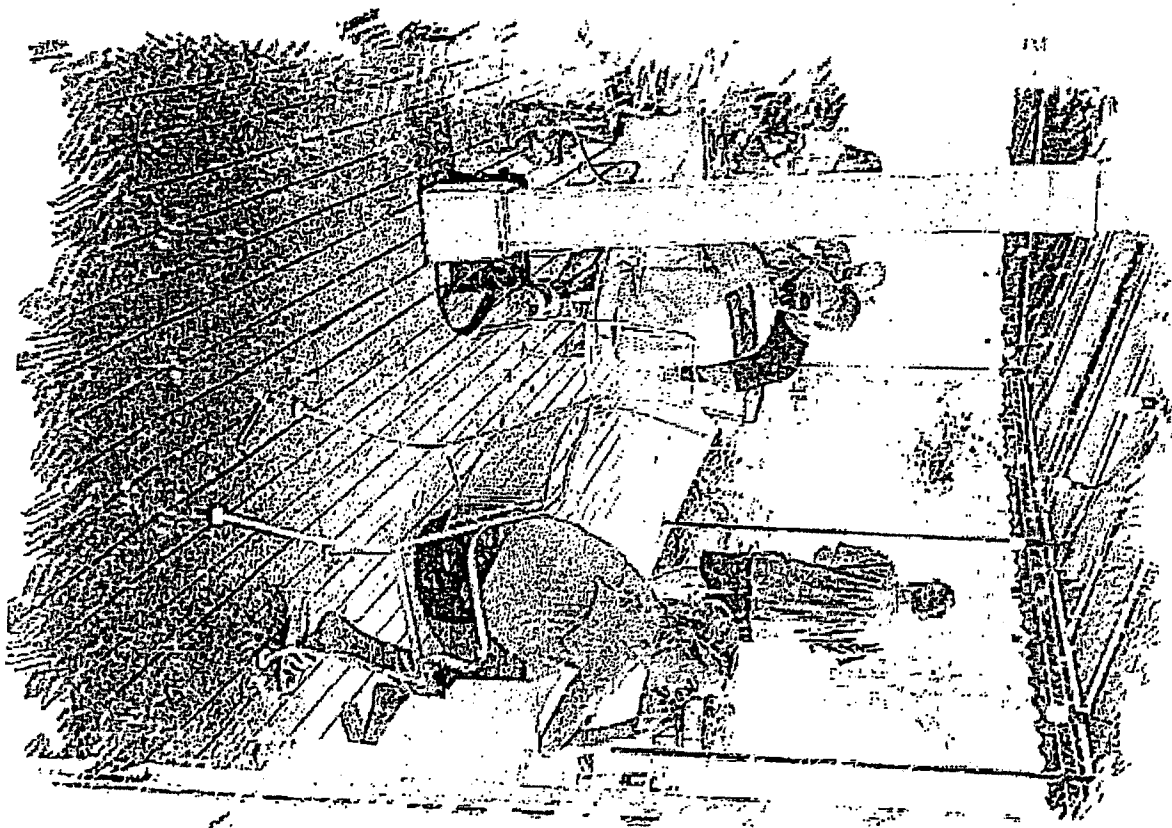
Name	Document Type	Assosicated With
D-02336	Other	Perry Hospitality Group of Vermont

Payment and Acknowledgement

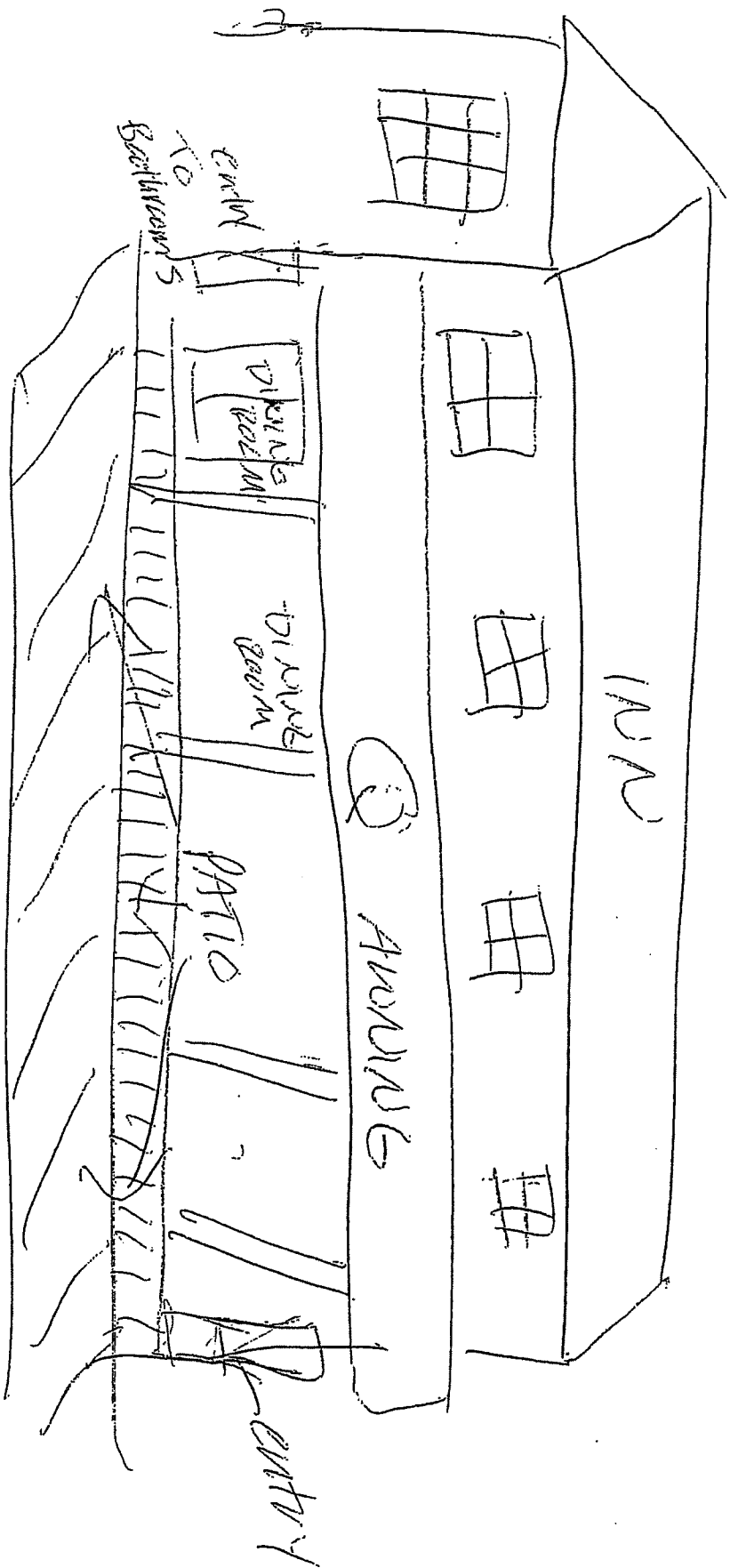
Signed by:
Date and time of Submission:
 2025-02-06 16:57:59
Local Application Fee:
 0

State of Vermont / DLL Application Fee:
 20.00
State of Vermont / DLL Payment Status:
Local Control Payment Status:
 false

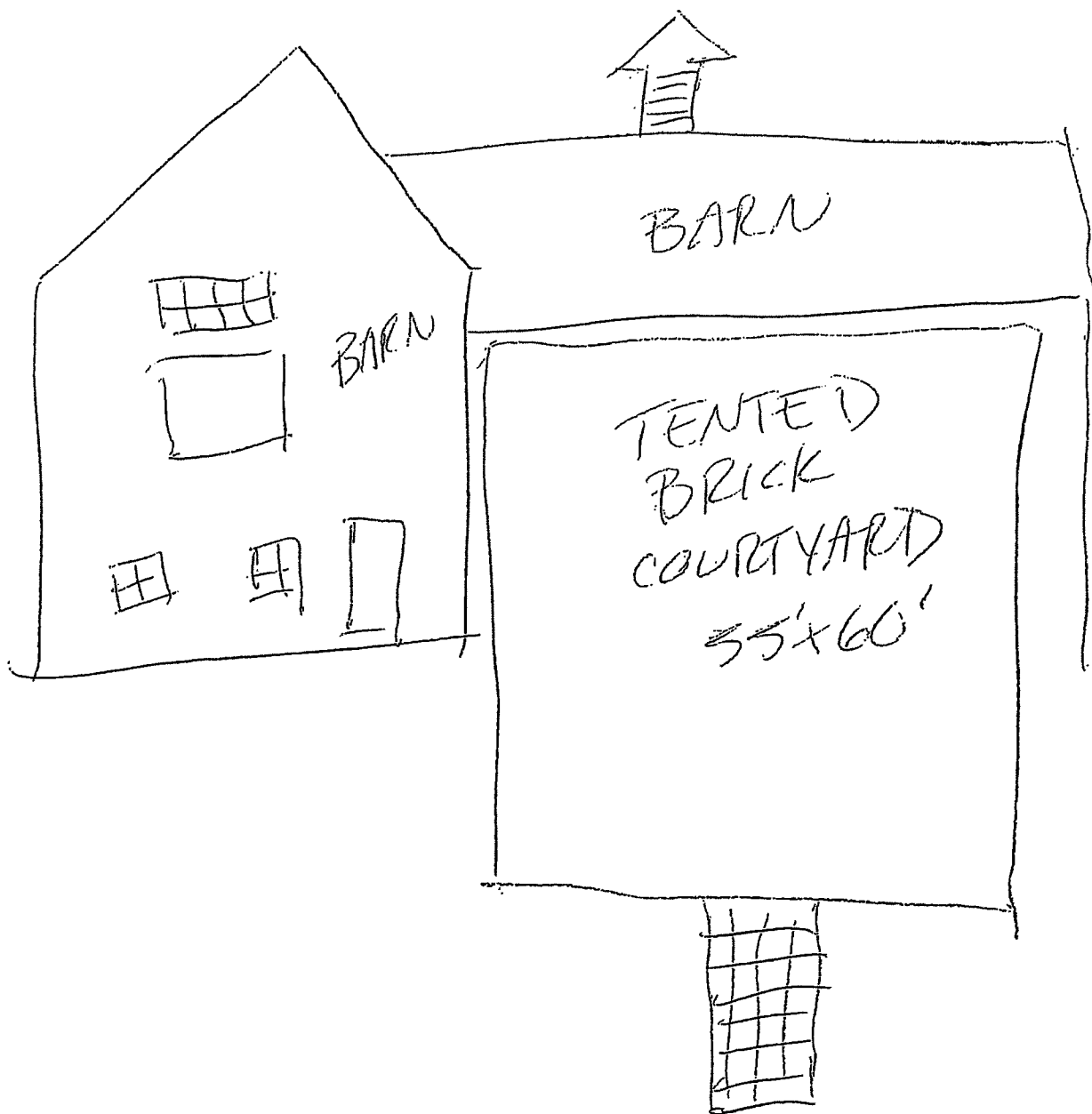




PAT ON
AT IN 2004
FROM LEADS TO
BATHROOMS









Hartford Police Department

Memo

FEB 13 2025

TOWN OF HARTFORD
VERMONT

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/13/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Perry Hospitality Group of VT DBA The Quechee Inn at Marshland Farms
P.O. Box 747 Quechee VT

Rodger Perry

Kathleen Whitbeck

Richard Trahan

APR 10 2025



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM
Scheduled 02/12/2025 00:00
Inspected On 02/19/2025 12:00
Finished At 02/19/2025 12:45
Next Inspection 04/10/2025
Scheduled Beebe
Inspection Length 0.75

Occupant

Occupant Name QUECHEE INN AT MARSHLAND FARMS
Building Name
Contact Name Rick Trahan
Address 1119 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-295-3133

Owner

Owner / Company PERRY HOSPITALITY INC
Contact Name
Address P O BOX 747
City, State and Zip QUECHEE, VT 05059-
Phone

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/19/2025
Final Inspection: PENDING
Occupancy Type: Assembly Occupancy
Occupancy Status: GRANTED

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	210.8(B) - GFCI Outlets All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom, Garage, Outdoors, Crawl spaces, Unfinished	Kitchen/Bar

Date: 04/10/2025

Page: 1

basements, Kitchen, Sinks, Boathouses, Bathrooms, Laundry Areas)

210.8(B) Other Than Dwelling Units.

All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel.

(1)

Bathrooms

(2)

Kitchens

(3)

Rooftops

Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop.

(4)

Outdoors

Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable.

Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(3) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection.

(5)

Sinks — where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink

Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection.

Exception No. 2 to (5): For receptacles located in patient bed locations of general care (Category 2) or critical care (Category 1) spaces of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required.

(6)

Indoor wet locations

(7)

Locker rooms with associated showering facilities

(8)

Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms

(9)

Crawl spaces — at or below grade level

(10)

Unfinished portions or areas of the basement not intended as habitable rooms

Comments: GFCI outlets NOT noted in these areas:

- Bar: near draft keg and right of sink
- Kitchen: Left of sink

Required Action: All 125-volt, single-phase, 15- and 20- ampere receptacles installed in the locations specified above shall have ground-fault circuit interrupter protection. Replace outlets with GFCI outlets in all noted applicable areas.

Closed	50.5.2.1 - Commercial Cooking: Inspection, Testing, and Maintenance of Fire-Extinguishing Systems Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the AHJ at least every 6 months. [96:11.2.1] Comments: There is gap of about 3-4" noted in the slats of the hood Required Action: Repair/Replace	Kitchen Hood
Closed	4.4.3.1 - Unobstructed Egress In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed. Comments: Egress door noted as not operable due to snow/ice buildup Required Action: Remove snow/Ice to allow for door to fully open	Door out rear of kitchen
Closed	11.5.1.11 - Clothes Dryers Clothes dryers shall be cleaned to maintain the lint trap and keep the mechanical and heating components free from excessive accumulations of lint. Comments: Clothes dryer noted to be operational Required Action: Please provide supporting documentation of annual cleaning of dryer vent within the past 12 months.	Laundry
Closed	4.2.8 - Panelboards and Distribution Equipment (Identification/Marking) Each disconnecting means for motors and appliances, and each service, feeder, or branch circuit at the point where it originates, shall be legibly marked to indicate its purpose unless located and arranged so the purpose is evident. The marking shall be capable of withstanding the environment involved. Comments: Electrical panel in basement (left) is not fully labeled. Knife switch in same location is not labeled. Required Action: Label all electrical shutoff switches/breakers.	Basement
Closed	11.1.2 - Electrical Systems All electrical wiring and equipment shall be installed and maintained in accordance with NFPA 70, National Electrical Code and NFPA 73, Residential Safety Code, and as adopted by Electricians Licensing Board. Comments: Exposed wires noted in Boiler room in opposite corner from boiler Required Action: Remove wires or add junction box.	Boiler room
Closed	7.2.2.4.5 - Handrails Existing required handrails shall be not less than 30 in. and not more than 38 in. above the surface of the tread, measured vertically to the top of the rail from the leading edge of the tread. Required guards and handrails shall continue for the full length of each flight of stairs. At turns of new stairs, inside handrails shall be continuous between flights at landings. New handrail ends shall be returned to the wall or floor or shall terminate at newel posts. Handrails shall include the following features: (1) A circular cross section with an outside diameter of not less than 1¼ in. and not more than 2 in. (2) A shape that is other than circular with a perimeter dimension of not less than 4 in. but not more than 6¼ in., and with the largest cross-sectional dimension not more than 2¼ in. provided that graspable edges are rounded Comments: - Handrails noted as either missing and or non-compliant Required Action: - Compliant Handrails shall be installed in all applicable areas.	Basement Stairs

Closed	4.5 - Flexible Cords and Cables Flexible cords and cables shall not be used as follows: (1) As a substitute for the fixed wiring of a structure (2) Where run through holes in walls, ceilings, or floors (3) Where run through doorways or windows, under carpets, and so forth (4) Where attached to building surfaces Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method. Comments: Extension cord noted to lamp near rear door out of the tavern. Required Action: Remove all extension cords	Tavern
--------	---	--------

Closed	14.2 - Annual Inspection (Solid Fuel-Burning Appliances) Chimneys, fireplaces, and vents shall be inspected at least once a year in accordance with the requirements of Section 15.2. Cleaning, maintenance, and repairs shall be done if necessary. Comments: - Fireplace noted as wood-burning and in service. Required Action: - All fuel fired heating appliances shall be cleaned and maintained in accordance with the manufacturer's instructions, and shall be inspected by person(s) certified in accordance with section 1.13. Inspections shall be in accordance with the standards and recommended procedures for inspection of existing appliances established under NFPA 211. When the inspection determines the existing situation involves a distinct hazard to life or property and requires immediate action, the violation(s) shall be immediately corrected or the certified inspector conducting the inspection shall contact the AHJ and disconnect the heating appliance from operation. Official proof of inspection and cleaning within the past 12 month shall be provided to the AHJ.	Fireplace
--------	--	-----------

Tickler History

Date	Type	Inspector	Narrative
02/19/2025	Emailed Notice	Beebe, Alan	An email was sent to rick@quecheeinn.com Message: Good afternoon Rick. Thank you for allowing me to conduct the Fire & Life Safety Inspection as part of your annual liquor license renewal process. Attached is the report from todays inspection. In a separate email, I will send you the reference sheet regarding handrails. Please let me know if you have any questions and when you will be ready for a quick follow up inspection. I look forward to hearing back from you Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

171 Bridge Street
White River Junction, Vermont 05001

website: www.hartford-vt.org

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee



Incomplete applications will cause delays in processing

Date: 02/19/25 Applicant(s): The skinny Pancake House - Quecher, LLC

Doing Business As: The Skinny Passcode

Business Address: 71601 Woodstock Rd, Quechee VT 05001

Telephone Number(s): 802-999-1056 E-mail Kate@SKinnyPancake.com

Other Contact Name(s), if applicable: Kate Little, HR Manager

Name: Benjamin Adler

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

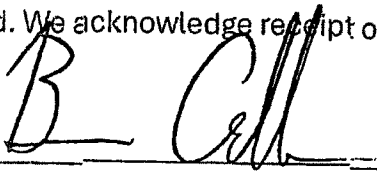
Liquor/Tobacco License Violations for the past THREE Years (See *Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See *Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



BENJAMIN Adler

02/19/25

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 53534
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: Skinny Pancake - Quechee, LLC
Business ID: 0009790
Business Address: 134 Archibald St,
Burlington, Vermont 05401
Entity Type: Limited Liability Corporation
Phone: 802-291-6111
Management Type if LLC:
Email: kate@skinnypancake.com

People Information

- **Person:**
Scott Noble

Business Role:
Member/Manager

Email:
scottn@skinnypancake.com

Business Address:
4097 Hartland Hill Road,
Woodstock, Vermont, 05091

US Citizen?
Yes

Phone:
802-369-6735

Political Position

Name: Scott Noble

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:**
Kate Litke

Business Role:
Business Principal

Email:
kate@skinnypancake.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Kate Litke

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:
Skinny Pancake Quechee

Do you lease this Premises:

Location Address:
7161 Woodstock Road,
Quechee, Vermont 05059

Health License:
Food:#10191
Lodging:N/A

Local Jurisdiction/ Town Clerk:
Hartford

Vermont Tax Department:
MRT-10966689

Education Details

Student Name:
Scott Noble

Training Completion Date:
Tue May 28 00:00:00 GMT 2024

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-020982

Licensee Name:
Skinny Pancake Quechee

License Status:
License Active - Renewal in Process

Licensee Address:
7161 Woodstock Road ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02326	Other	LN-022775
D-02327	Other	LN-022775
D-02326	Other	LN-022775
D-02327	Other	LN-022775

Payment and Acknowledgement

Signed by:

Katherine Litke

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2025-02-19 18:45:22

State of Vermont / DLL Payment Status:

Local Application Fee:

115

Local Control Payment Status:

false



Application ID: DLL - Application - 53651
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Skinny Pancake - Quechee, LLC
Business ID: 0009790
Business Address: 134 Archibald St,
Burlington, Vermont 05401
Entity Type: Limited Liability Corporation
Phone: 802-291-6111
Management Type if LLC:
Email: kate@skinnypancake.com

People Information

- **Person:**
Scott Noble

Business Role: Member/Manager
Email: scottn@skinnypancake.com
Business Address: 4097 Hartland Hill Road,
Woodstock, Vermont, 05091
US Citizen? Yes
Phone: 802-369-6735
Political Position
Name: Scott Noble
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

- **Person:**
Kate Litke

Business Role:
Business Principal

Email:
kate@skinnypancake.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Kate Litke

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:
Skinny Pancake Quechee

Do you lease this Premises:

Location Address:
7161 Woodstock Road,
Quechee, Vermont 05059

Health License:
Food:#10191
Lodging:N/A

Local Jurisdiction/ Town Clerk:
Hartford

Vermont Tax Department:
MRT-10966689

Education Details

Student Name:
Scott Noble

Training Completion Date:
Tue May 28 00:00:00 GMT 2024

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

License Number:
LP-020983

Licensee Name:
Skinny Pancake Quechee

License Status:
License Active - Renewal in Process

Licensee Address:
7161 Woodstock Road ,
Quechee, Vermont 05059

License Start Date:
License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02326	Other	LN-022775
D-02327	Other	LN-022775
D-02326	Other	LN-022775
D-02327	Other	LN-022775

Payment and Acknowledgement

Signed by:

Katherine Litke

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2025-02-21 14:56:42

State of Vermont / DLL Payment Status:

Local Application Fee:

0

Local Control Payment Status:

false



Application ID: DLL - Application - 53652
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Skinny Pancake - Quechee, LLC	Business ID: 0009790
Business Address: 134 Archibald St, Burlington, Vermont 05401	Entity Type: Limited Liability Corporation
Phone: 802-291-6111	Management Type if LLC:
Email: kate@skinnypancake.com	

Foundational License (if applicable)

License Type: First Class	License Number: LP-020984
Licensee Name: Skinny Pancake Quechee	License Status: License Active - Renewal in Process
Licensee Address: 7161 Woodstock Road , Quechee, Vermont 05059	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Event Premises Details

Location Name:
Skinny Pancake Quechee

Start date and time of event

End date and time of event

Location Address:
7161 Woodstock Road,
Quechee, Vermont 05059

Approximate Number of Persons Expected

Local Jurisdiction/ Town Clerk:
Hartford

Describe the type of event/ OCP Area:
20' X 40' AREA ON THE NORTH WEST SIDE OF THE BUILDING
WITH BARRIERS IN USE AT ALL TIMES. PERMANENT USE
8:00AM - 10:00PM

Documents Attached

Name	Document Type	Assosicated With
D-02326	Other	LN-022775
D-02327	Other	LN-022775
D-02326	Other	LN-022775
D-02327	Other	LN-022775

Payment and Acknowledgement

Signed by:

State of Vermont / DLL Application Fee:
20.00

Date and time of Submission:
2025-02-21 14:59:16

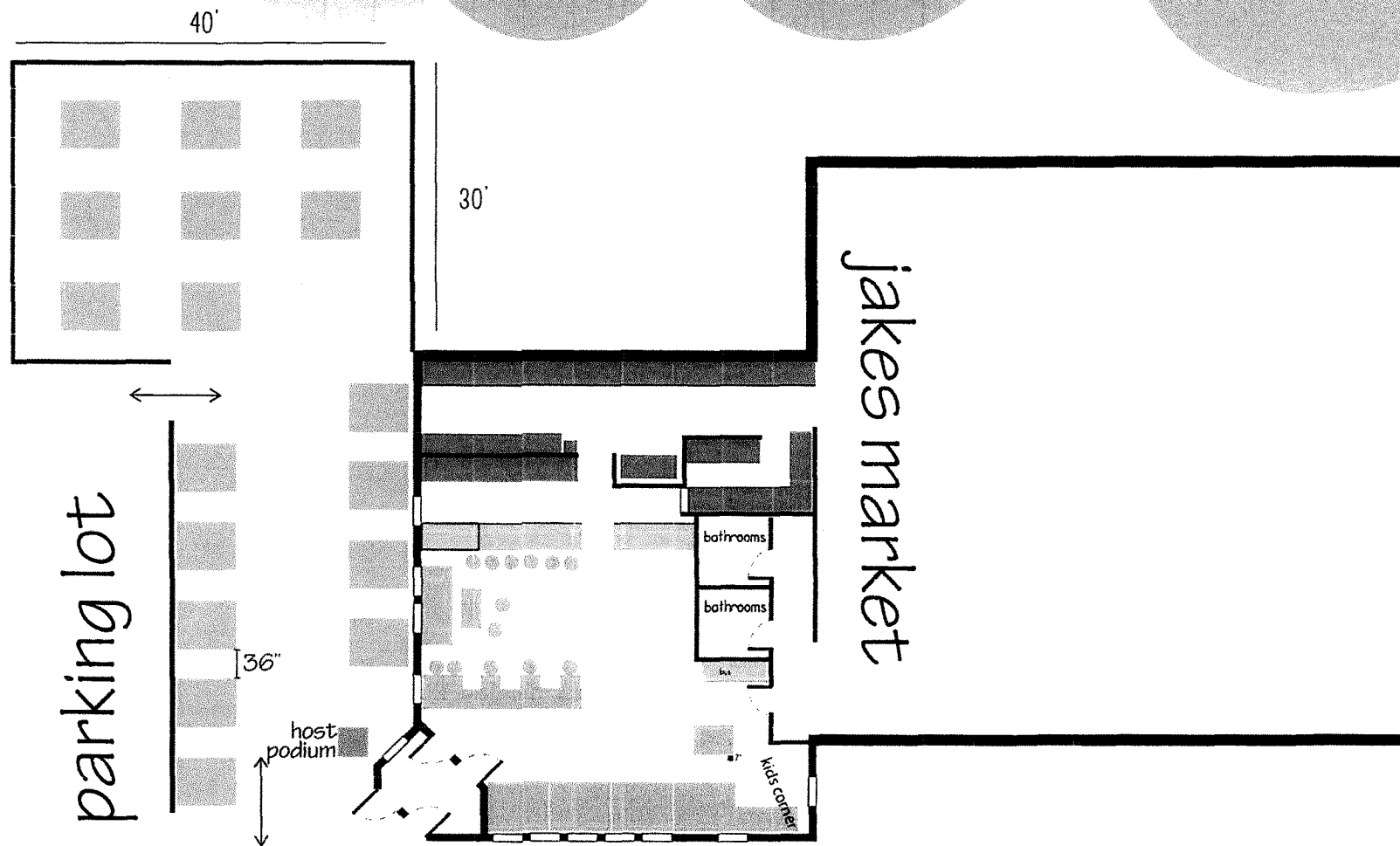
State of Vermont / DLL Payment Status:

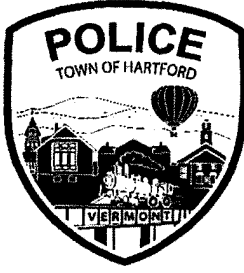
Local Application Fee:
0

Local Control Payment Status:
false

The Skinny Pancake Quechee Outdoor Seating Area 2/25/25

Fence
Outdoor seating area
Sidewalk
5'x6' picnic table





Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/24/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Skinny Pancake
7161 Woodstock Rd

Benjamin Adler

Benjamin Adler

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Amy Jerome
Unit Number HFM4
Shift DFM
Scheduled 02/26/2025 00:00
Inspected On 02/26/2025 13:15
Finished At 02/26/2025 14:00
Next Inspection 03/05/2025
Scheduled Jerome
Inspection Length 0.00

Occupant

Occupant Name The Skinny Pancake
Building Name Assembly Occupancy
Contact Name Scott Noble or John Stamour
Address 7161 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone 802-291-9900

Owner

Owner / Company ZERO WOODSTOCK LLC
Contact Name John Stamour
Address 227 MECHANIC STREET
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	50.5.2.1 - Commercial Cooking: Inspection, Testing, and Maintenance of Fire-Extinguishing Systems Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the AHJ at least every 6 months. [96:11.2.1]	Building

Comments: Hood suppression system is past due for renewal. Last inspection noted as August 2023.

Required Action: Hood suppression system testing is required annually.

High Hazard Violation

Management notified. Compliance date for plan of action: 02/26/2025

Closed	50.5.6.1 - Commercial Cooking: Cleaning of Exhaust Systems If upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained qualified, and certified person(s) acceptable to the AHJ. [96:11.6.1] Comments: Last cleaning noted as March 2024. Visible Baffle/Hood buildup of grease. Required Action: Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge. [96:11.6.2] High Hazard Violation Management notified. Compliance date for plan of action: 02/26/2025	Building
Closed	11.1.2 - Electrical Systems All electrical wiring and equipment shall be installed and maintained in accordance with NFPA 70, National Electrical Code and NFPA 73, Residential Safety Code, and as adopted by Electricians Licensing Board. Comments: Visible wiring exposed from sleeve/conduit under dishwasher. Required Action: Confirm electrical wiring/sleeve is compliant with code.	Building
Closed	210.8(B) - GFCI Outlets All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom, Garage, Outdoors, Crawl spaces, Unfinished basements, Kitchen, Sinks, Boathouses, Bathrooms, Laundry Areas) 210.8(B) Other Than Dwelling Units. All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel. (1) Bathrooms (2) Kitchens (3) Rooftops Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop. (4) Outdoors Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable. Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(3) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection. (5) Sinks — where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be	Building

installed without GFCI protection.

Exception No. 2 to (5): For receptacles located in patient bed locations of general care (Category 2) or critical care (Category 1) spaces of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required.

(6)
Indoor wet locations

(7)
Locker rooms with associated showering facilities

(8)
Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms

(9)
Crawl spaces — at or below grade level

(10)
Unfinished portions or areas of the basement not intended as habitable rooms

Comments: Outlet behind ice maker in front service area non-gfci. Outlet is within 6ft of sink and directly exposed to food prep/ice machine.

Required Action: All 125-volt, single-phase, 15- and 20- ampere receptacles installed in the locations specified above shall have ground-fault circuit interrupter protection. Replace outlets with GFCI outlets in all noted applicable areas.

Closed	11.1.3.2 - Multiplug Adapters Multiplug adapters shall not be used as a substitute for permanent wiring or receptacles.	Building
--------	--	----------

Comments: Multi plug adapter noted in use in the front service area.

Required Action: Remove multi-plug adapter.

Closed	10.18.3.2 - Sprinkler Head Clearances The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1]	Building
--------	---	----------

Comments: Storage clearance from ceiling in Kitchen and Hall Closet within close proximity of sprinkler heads.

Required Action: Maintain clearance for proper function of the sprinkler head.

Closed	101.8.5.1 - Smoke Barriers Where required by Chapters 11 through 43, smoke barriers shall be provided to subdivide building spaces for the purpose of restricting the movement of smoke.	Building
--------	---	----------

Comments: Ceiling tiles noted as damaged and/or missing. Kitchen, Hall Closet next to bathrooms.

Required Action: Replace/Repair ceiling tiles to maintain smoke barrier.

Closed	4.5.8.1 - Maintenance, Inspection, and Testing. Whenever or wherever any device, equipment, system, condition, arrangement, level of protection, fire-resistive construction, or any other feature is required for compliance with the provisions of this Code, such device, equipment, system, condition, arrangement, level of protection, fire-resistive construction, or other feature shall thereafter be continuously maintained. Maintenance shall be provided in accordance with applicable NFPA requirements or requirements developed as part of a performance-based design, or as directed by the AHJ. [101:4.6.12.1]	Building
--------	---	----------

Comments: Excessive dirt, grease, corrosion buildup noted on sprinkler heads and smoke detectors.

Required Action: Maintenance and testing of devices by qualified professional required to ensure proper functioning.

Closed	110.26 - Spaces About Electrical Equipment	Building
--------	--	----------

Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment.

Comments: Initially unable to access the control panel due to storage blocking access.

*Ongoing violation at location.

Required Action:- Electrical panels must have a minimum of 36 inches of clearance in front of the panel

- A minimum clearance width of 30-inches or the width of the equipment, whichever is greater.

- The clearance space must allow the electrical panel door to open at a 90-degree angle.

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Renewal 10.

MAR 21 2025



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 3/8/25 Applicant(s): Stacy Hopkins

Doing Business As: Scavenger gallery

Business Address: 41 S. main st W125 VT 05001

Telephone Number(s): 603 443-3017 E-mail: info.stacyhopkinsdesign@gmail.com

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Stacy Hopkins

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

none

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). If no violations, please answer "None".

none

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Stacy Hopkins

Printed Name

3/8/25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

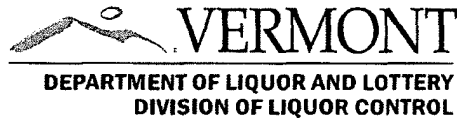
Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 55705
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Stacy Hopkins, LLC
Business ID: 0008725
Business Address: 41 south main st,
White river junction, Vermont 05001
Entity Type: Limited Liability Corporation
Phone: 6034433017
Management Type if LLC:
Email: info.stacyhopkinsdesign@gmail.com

People Information

• **Person:**

stacy hopkins

Business Role:
Business Principal
Business Address:
po box 142,
Hartland, Vermont, 05048
Phone:
6034433017

Email:
info.stacyhopkinsdesign@gmail.com

US Citizen?
Yes

Political Position

Name: stacy hopkins

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5618		Rolling stop at Hartland 3 corners intersection. Verdict in the process of being challenged	Sat Jan 14 00:00:00 GMT 2023

Location/ Premises Detail

Location Name:
Scavenger Gallery

Location Address:
41 South Main Street,
Hartford, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:

Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
Second Class

License Number:
LP-018699

Licensee Name:
Scavenger Gallery

License Status:
License Active - Ready for Renewal

Licensee Address:
41 South Main Street ,
Hartford, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02752	Articles of Organization	Stacy Hopkins, LLC
D-02753	Proof of Worker Compensation Insurance	Stacy Hopkins, LLC
D-02754	Federal Employee Identification #	Stacy Hopkins, LLC

Payment and Acknowledgement

Signed by:
Stacy Hopkins

State of Vermont / DLL Application Fee:
70.00

Date of Submission:
2025-03-16 21:53:25

State of Vermont / DLL Payment Status:

Local Application Fee:
70

Local Control Payment Status:
false



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM

Scheduled 04/02/2025 11:45
Inspected On 04/02/2025 12:45
Finished At 04/02/2025 13:00
Next Inspection

Scheduled Beebe

Inspection Length 0.25

Occupant

Occupant Name Scavenger Gallery
Building Name
Contact Name Stacey Hopkins
Address 41 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 603-443-3017

Owner

Owner / Company GATES-BRIGGS BUILDING TRUST OF 2019
Contact Name
Address P O BOX 85
City, State and Zip WHITE RIVER JCT, VT 05001-
Phone

Comments

There were no violations found upon this inspection date.

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 4/8/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Scavenger Gallery
41 South Main Street White River Jct

Stacy Hopkins

Choose an item.

Choose an item.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

Date: 2/28/25 Applicant(s): Quechee Club, Inc

Doing Business As:

Murphy's Farm

Business Address:

593 Murphy's Rd. Quechee VT 05059

Telephone Number(s):

802-299-2123

E-mail: marc.wilkins@quecheeclub.com

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Marc Wilkins

DOB: 1/13/1971

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See Hartford Liquor Policy for Details). *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Marc Wilkins

Printed Name

2/28/25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 51921
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.	Business ID: 0001151
Business Address: P.O Box 1301, Quechee, Vermont 05059	Entity Type: Business Corporation
Phone: 435-640-3238	Management Type if LLC:
Email: marc.wilkins@quecheeclub.com	

Foundational License (if applicable)

License Type: First Class	License Number: LP-012611
Licensee Name: Murphy Farm	License Status: License Active - Ready for Renewal
Licensee Address: 78 Murphy Road, Quechee, Vermont 05059	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Event Premises Details

Location Name: Murphy Farm	Start date and time of event
Location Address: 78 Murphy Road, Quechee, Vermont 05059	End date and time of event
Local Jurisdiction/ Town Clerk: Hartford	Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Two story restaurant with wood frame building located on Murphy road.

Documents Attached

Name	Document Type	Assosicated With
------	---------------	------------------

Payment and Acknowledgement

Signed by:	State of Vermont / DLL Application Fee: 20.00
Date and time of Submission: 2025-02-02 18:14:50	State of Vermont / DLL Payment Status:
Local Application Fee: 0	Local Control Payment Status: false

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 54446
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.	Business ID: 0001151
Business Address: P.O Box 1301, Quechee, Vermont 05059	Entity Type: Business Corporation
Phone: 435-640-3238	Management Type if LLC:
Email: marc.wilkins@quecheeclub.com	

People Information

• **Person:**

Marc Wilkins

Business Role: Officer/Director	Email: marc.wilkins@quecheeclub.com
Business Address: 3268 Quechee Main St, Quechee, Vermont, 05059	US Citizen? Yes
Phone: 4356403238	Political Position
	Name: Marc Wilkins
	Office:
	Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Murphy Farm

Location Address:78 Murphy Road,
Quechee, Vermont 05059**Local Jurisdiction/ Town Clerk:**

Hartford

Do you lease this Premises:**Health License:**

Food:2697

Lodging:

Vermont Tax Department:

MRT-10060148

Education Details**Student Name:**

Brandon Chiasson

Training Completion Date:

Thu Oct 03 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)**License Type:**

First Class

License Number:

LP-012609

Licensee Name:

Murphy Farm

License Status:

License Active - Ready for Renewal

Licensee Address:78 Murphy Road ,
Quechee, Vermont 05059**License Start Date:****License End Date:****Documents Attached**

Name	Document Type	Assosicated With
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Payment and Acknowledgement**Signed by:**

Marc Wilkins

State of Vermont / DLL Application Fee:

115.00

Date of Submission:

2025-02-28 21:11:33

State of Vermont / DLL Payment Status:**Local Application Fee:**

115

Local Control Payment Status:

false

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 54448
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.
Business ID: 0001151
Business Address: P.O Box 1301,
Quechee, Vermont 05059
Entity Type: Business Corporation
Phone: 435-640-3238
Management Type if LLC:
Email: marc.wilkins@quecheeclub.com

People Information

• **Person:**

Marc Wilkins

Business Role: Officer/Director
Email: marc.wilkins@quecheeclub.com
Business Address: 3268 Quechee Main St,
Quechee, Vermont, 05059
US Citizen? Yes
Phone: 4356403238
Political Position
Name: Marc Wilkins
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

Murphy Farm

Location Address:78 Murphy Road,
Quechee, Vermont 05059**Local Jurisdiction/ Town Clerk:**

Hartford

Do you lease this Premises:**Health License:**

Food:2697

Lodging:

Vermont Tax Department:

MRT-10060148

Education Details**Student Name:**

Brandon Chiasson

Training Completion Date:

Thu Oct 03 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

First Class (On Premise)

Foundational License (if applicable)**License Type:**

Third Class

License Number:

LP-012610

Licensee Name:

Murphy Farm

License Status:

License Active - Ready for Renewal

Licensee Address:78 Murphy Road ,
Quechee, Vermont 05059**License Start Date:****License End Date:****Documents Attached**

Name	Document Type	Assosicated With
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Payment and Acknowledgement**Signed by:**

Marc Wilkins

State of Vermont / DLL Application Fee:

1095.00

Date of Submission:

2025-02-28 21:18:32

State of Vermont / DLL Payment Status:**Local Application Fee:**

0

Local Control Payment Status:

false

Murphy's Farm

Murphy's Farm



Parking
during event

Dividers
during event

Current
Tent

Rec
Buildings

Murphy's Farm

Divider during event



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 3/10/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club Inc DBA Murphy's Farm
593 Murphy's Road, Quechee VT

Marc Wilkins

Marc Wilkins

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM

Scheduled 03/04/2025 12:00
Inspected On 03/11/2025 11:45
Finished At 03/11/2025 12:30
Next Inspection

Scheduled Beebe

Inspection Length 0.75

Occupant

Occupant Name Murphy Farm
Building Name Murphy Farm Building
Contact Name Larry Gould
Address 593 MURPHYS RD
City, State and Zip Quechee, VT 05059-
Phone 802-295-9356

Owner

Owner / Company QUECHEE LAKES LANDOWNERS ASSOC
Contact Name
Address P O BOX 1301
City, State and Zip QUECHEE, VT 05059-
Phone

Comments

Liquor License Fire And Life Safety Inspection:
Initial Inspection: 03/11/2025
Final Inspection: (Pending Violations)
Occupancy Type: Mixed, Assembly/Residential
Occupancy Status: GRANTED
Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	1:11.5.1.7.1 - Periodic Inspection of Heating Appliances All fuel fired heating appliances shall be cleaned and maintained in accordance with the manufacturer's instructions, and shall be inspected at least once during any 2 year period by person(s) certified in accordance with section 1.13. Inspections shall be in	Gas Fireplace

accordance with the standards and recommended procedures for inspection of existing appliances established under NFPA 31, 54 and 211, including the measurement of carbon monoxide in the flue gas. At the time of inspection the appliance shall be marked with the date of the inspection and the name and certificate number of the person who performed the inspection. When the inspection determines the existing situation involves a distinct hazard to life or property and requires immediate action, the violation(s) shall be immediately corrected or the certified inspector conducting the inspection shall contact the AHJ and disconnect the heating appliance from operation.

Comments: - Fuel fired heating appliance noted and operational.

Required Action:- Provide supporting documentation of appliance inspection and compliance within the past 24 months.

Closed

11.5.1.11 - Clothes Dryers

Basement

Clothes dryers shall be cleaned to maintain the lint trap and keep the mechanical and heating components free from excessive accumulations of lint.

Comments: Clothes dryer noted to be operational

Required Action: Provide supporting documentation of annual cleaning done within the past 12 months.

Closed

7.2.2.4 - Guards

Top of stairs

Guards shall be provided at the open sides of means of egress that exceed 30 in. above the floor or grade below.

Guards shall be not less than 42 in. high, except as permitted by one of the following:

(1) Existing guards within dwelling units shall be permitted to be not less than 36 in. high.
(2) The requirement shall not apply in assembly occupancies where otherwise provided in the codes.

(3) Existing guards on existing stairs shall be permitted to be not less than 30 in. high.

Open guards, other than approved, existing open guards, shall have intermediate rails or an ornamental pattern such that a sphere 4 in. in diameter is not able to pass through any opening up to a height of 34 in.

Comments: - Guards noted as either missing and or non-compliant.

Required Action:- Compliant guards shall be installed in all applicable areas. (36")

Closed

4.5 - Flexible Cords and Cables

Upstairs

Flexible cords and cables shall not be used as follows:

(1) As a substitute for the fixed wiring of a structure
(2) Where run through holes in walls, ceilings, or floors
(3) Where run through doorways or windows, under carpets, and so forth
(4) Where attached to building surfaces

Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Comments: Extension cord noted in living room and bedroom

Required Action: Extension cord with tacks pushed through it was removed during inspection.

Remove all other extension cords. Add outlets if needed.

Closed

24.3.4.1 / 101:9.6.2. - Smoke Alarms (Photoelectric)

2nd floor common area

All alarms newly installed or replaced alarms are required to be Photoelectric. All newly installed and replacement smoke alarms must be Hardwired into the building electric system with battery backup, or 10 year lithium battery smoke alarms in the bedrooms. Alarms shall be installed in the immediate vicinity of sleeping rooms, inside each sleeping room, and on all floor levels including the basement.

VT Fire Code (2015)

-add- section 101:9.6.2.10.11 Photoelectric Smoke Alarms
all smoke alarms shall be the photoelectric-only- type

Comments: Smoke alarms noted as expired/missing/non-compliant in these locations:

- 2nd Floor

Required Action:- Photoelectric smoke alarms (Hardwired) shall be installed or replaced in all applicable areas.

Closed	9.12.1 - Carbon Monoxide Detectors (Hardwired) All newly installed carbon monoxide alarms (detectors) in multiple unit dwellings, lodging or rooming houses, hotels and dormitories, educational or other buildings in which people sleep, shall be directly hard wired to a non-dedicated electrical branch circuit for the building and by battery. Carbon monoxide detectors in one-two family dwellings that existed prior to October 22, 2005, shall be permitted to be electrically or battery powered by any approved source. Comments: Carbon monoxide alarms noted as expired/missing/non-compliant in these locations: - 2nd Floor	2nd floor
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Required Action:- Carbon monoxide alarms (Hardwired) shall be installed or replaced in the noted applicable areas.

Closed	4.4.3.1 - Unobstructed Egress In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed. Comments: Egress window noted as blocked with shelving Required Action:- At least one (1) window in each bedroom shall meet code requirements for a second means of escape. Bedroom egress window shall be easily accessible without obstructions.	bedroom
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Closed	54:10.12.6 - Installation of Specific Appliances Floor-mounted appliances with casters shall be listed for such construction and shall be installed in accordance with the manufacturer's installation instructions for limiting the movement of the appliance to prevent strain on the connection. Comments: Cooking appliances with caster noted to not have tethers Required Action: Provide documentation from manufacturer that tethers are not required	Kitchen
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Closed	11.1.8 - Covers (Electrical) All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use. Comments: GFCI cover noted as missing Required Action: Replace/Repair	Kitchen Service area
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Tickler History

Date	Type	Inspector	Narrative
03/13/2025	Emailed Notice	Beebe, Alan	An email was sent to larry.gould@quecheeclub.com Message: As promised.....the report for the Murphy Farm I asked Tom about some exception to having a hard-wired combination detector in the common area of the upstairs. He was not sure if he allowed it or not, but stated that it should be there. Please let me know if you have any questions about this report. Happy to help Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418
04/15/2025	Emailed Notice	Beebe, Alan	An email was sent to larry.gould@quecheeclub.com

Message: Larry

Attached is the CLOSED report for Murphy Farm.
I will also send a copy to the Town for their next selectboard meeting

Great Work!
Alan Beebe, Deputy Fire Marshal
Hartford Fire Dept
603-359-6418



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)*Incomplete applications will cause delays in processing*Date: 7/28/25 Applicant(s): Quechee Club Inc

Doing Business As:

Base Lodge

Business Address:

3277 Quechee Main St. Quechee VT 05059

Telephone Number(s):

802-299-2123E-mail: marc.wilkins@quecheeclub.com

Other Contact Name(s), if applicable: _____

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: Marc WilkinsDOB: 4/13/1971

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Name: _____

DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See *Hartford Liquor Policy* for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See *Hartford Liquor Policy* for Details). *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Marc Wilkins

Printed Name

2/28/25

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: **DLL - Application - 54320**
Application for: **First Class Restaurant/Bar License**
Category of Business: **First Class**

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.
Business ID: 0001151
Business Address: P.O Box 1301,
Quechee, Vermont 05059
Entity Type: Business Corporation
Phone: 435-640-3238
Management Type if LLC:
Email: marc.wilkins@quecheeclub.com

People Information

- **Person:**
Nicolas Karabelas

Business Role: Registered Agent
Email: nick.karabelas@quecheeclub.com
Business Address:
,
,
US Citizen?
Political Position
Phone: **Name:** Nicolas Karabelas
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation- Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

- **Person:**
Marc Wilkins

Business Role:
Officer/Director

Email:
marc.wilkins@quecheeclub.com

Business Address:
3268 Quechee Main St,
Quechee, Vermont, 05059

US Citizen?
Yes

Phone:
4356403238

Political Position

Name: Marc Wilkins

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:
Base Lodge

Do you lease this Premises:

Location Address:
3369 Quechee Main Street,
Quechee, Vermont 05059

Health License:
Food:64514
Lodging:

Local Jurisdiction/ Town Clerk:
Hartford

Vermont Tax Department:
MRT-10060148

Education Details

Student Name:
Brandon Chiasson

Training Completion Date:
Thu Oct 03 00:00:00 GMT 2024

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-012612

Licensee Name:
Base Lodge

License Status:
License Active - Ready for Renewal

Licensee Address:
3369 Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:
Marc Wilkins

State of Vermont / DLL Application Fee:
115.00

Date of Submission:
2025-02-27 21:16:52

State of Vermont / DLL Payment Status:

Local Application Fee:
115

Local Control Payment Status:
false



Application ID: DLL - Application - 54321
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.
Business ID: 0001151
Business Address: P.O Box 1301,
Quechee, Vermont 05059
Entity Type: Business Corporation
Management Type if LLC:
Phone: 435-640-3238
Email: marc.wilkins@quecheeclub.com

People Information

- **Person:**
Nicolas Karabelas

Business Role: Registered Agent
Email: nick.karabelas@quecheeclub.com
Business Address:
US Citizen?
Political Position
Name: Nicolas Karabelas
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation- Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

- **Person:**
Marc Wilkins

Business Role:
Officer/Director

Email:
marc.wilkins@quecheeclub.com

Business Address:
3268 Quechee Main St,
Quechee, Vermont, 05059

US Citizen?
Yes

Phone:
4356403238

Political Position

Name: Marc Wilkins

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:
Base Lodge

Do you lease this Premises:

Location Address:
3369 Quechee Main Street,
Quechee, Vermont 05059

Health License:
Food:6451
Lodging:

Local Jurisdiction/ Town Clerk:
Hartford

Vermont Tax Department:
MRT-10060148

Education Details

Student Name:
Brandon Chiasson

Training Completion Date:
Thu Oct 03 00:00:00 GMT 2024

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

License Number:
LP-012613

Licensee Name:
Base Lodge

License Status:
License Active - Ready for Renewal

Licensee Address:
3369 Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:
License End Date:

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:
Marc Wilkins

State of Vermont / DLL Application Fee:
1095.00

Date of Submission:
2025-02-27 21:19:32

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false



Application ID: DLL - Application - 51920
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: Quechee Club, Inc.	Business ID: 0001151
Business Address: P.O Box 1301, Quechee, Vermont 05059	Entity Type: Business Corporation
Phone: 435-640-3238	Management Type if LLC:
Email: marc.wilkins@quecheeclub.com	

Foundational License (if applicable)

License Type: First Class	License Number: LP-012614
Licensee Name: Base Lodge	License Status: License Active - Ready for Renewal
Licensee Address: 3369 Quechee Main Street , Quechee, Vermont 05059	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:
,	
, ,	

Violations:

--	--	--	--

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Premises Details

Location Name:

Base Lodge

Start date and time of event

End date and time of event

Location Address:

3369 Quechee Main Street,
Quechee, Vermont 05059

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Restaurant & Cafeteria with dining areas located throughout the building, which is two stories wood framed building

Local Jurisdiction/ Town Clerk:

Hartford

Documents Attached

Name	Document Type	Assosicated With
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Payment and Acknowledgement

Signed by:

State of Vermont / DLL Application Fee:

20.00

Date and time of Submission:

2025-02-02 18:11:31

State of Vermont / DLL Payment Status:

Local Application Fee:

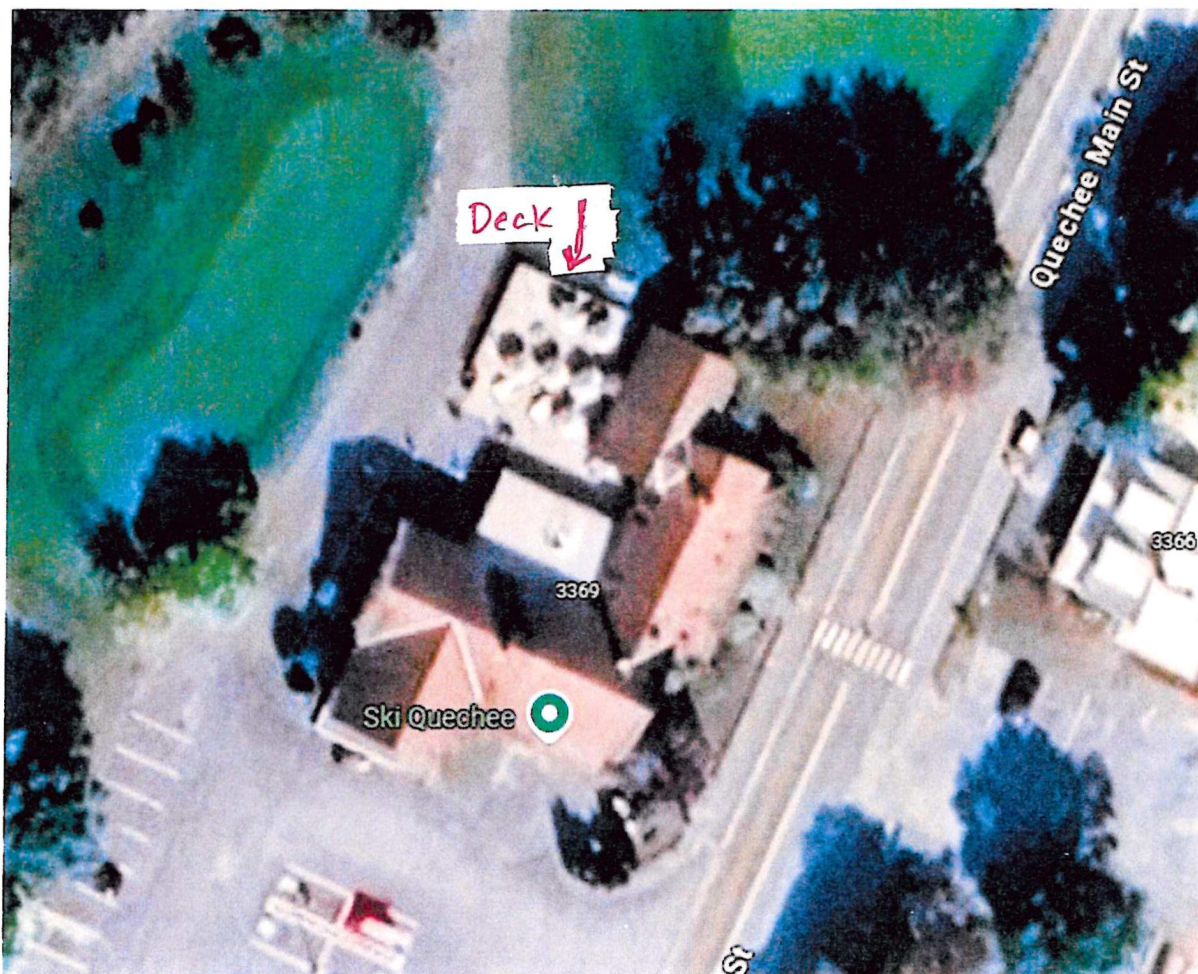
0

Local Control Payment Status:

false

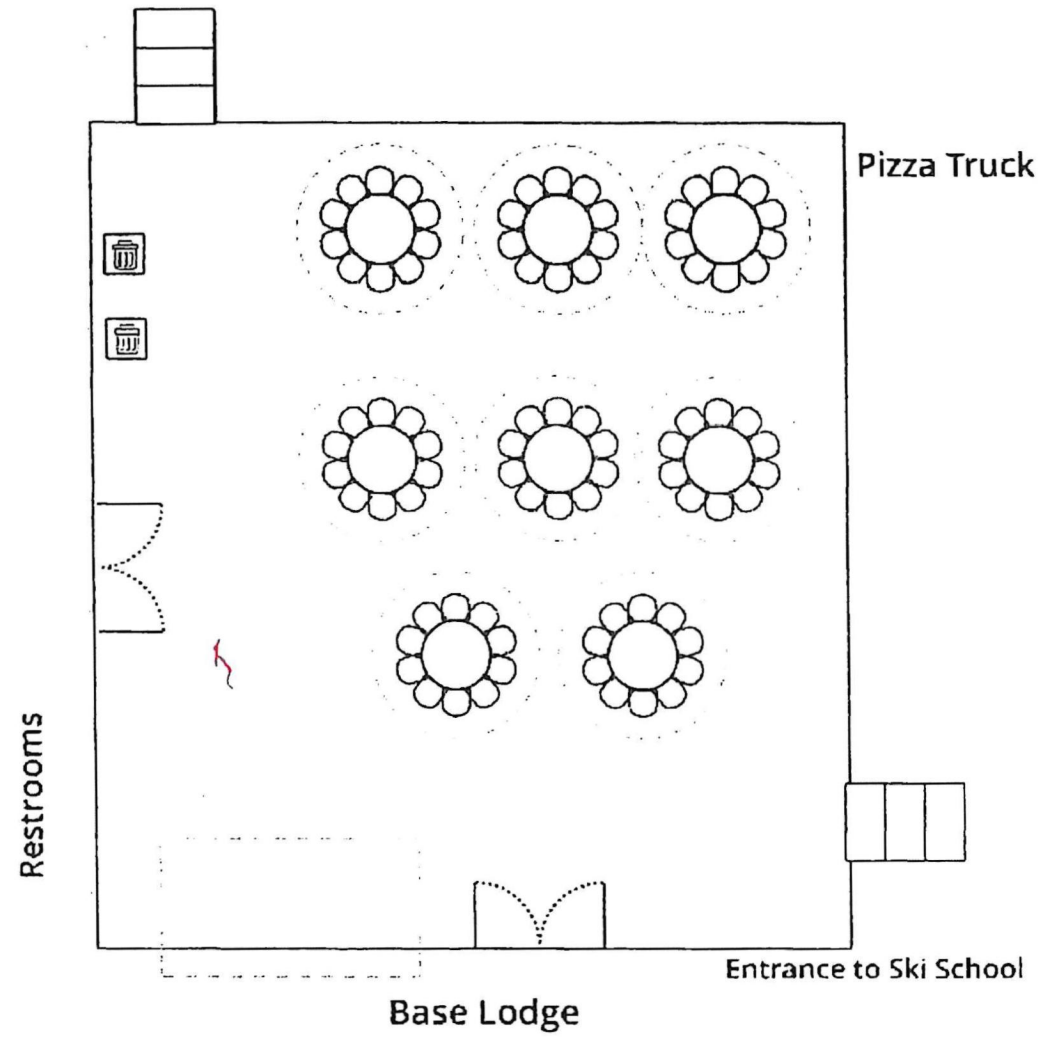
Base

Lodge



Base lodge

Base Lodge Deck





Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley

CC:

Date: 3/10/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club Inc. , *BASE LODGE*
3268 Quechee Main St Quechee VT

Marc Wilkins

Marc Wilkins

Choose an item.



Fire Inspection Report

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Alan Beebe
Unit Number HFM3
Shift DFM
Scheduled 03/04/2025 00:00
Inspected On 03/11/2025 11:00
Finished At 03/11/2025 11:45
Next Inspection
Scheduled Beebe
Inspection Length 0.75

Occupant

Occupant Name Quechee Club Inc. - Base Lodge
Building Name
Contact Name Larry Gould
Address 3369 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-295-9356

Owner

Owner / Company QUECHEE LAKES LANDOWNERS ASSOC
Contact Name
Address P.O. BOX 1301
City, State and Zip QUECHEE, VT 05059-
Phone

Comments

Liquor License Fire And Life Safety Inspection:
Initial Inspection: 03/11/2025
Final Inspection: (Pending Violations)
Occupancy Type: Assembly
Occupancy Status: Granted

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	210.8(B) - GFCI Outlets	near coffee/hot water

All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom, Garage, Outdoors, Crawl spaces, Unfinished basements, Kitchen, Sinks, Boathouses, Bathrooms, Laundry Areas) counter

210.8(B) Other Than Dwelling Units.

All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel.

(1)
Bathrooms

(2)
Kitchens

(3)
Rooftops

Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop.

(4)
Outdoors

Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable.

Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(3) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection.

(5)
Sinks — where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink

Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection.

Exception No. 2 to (5): For receptacles located in patient bed locations of general care (Category 2) or critical care (Category 1) spaces of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required.

(6)
Indoor wet locations

(7)
Locker rooms with associated showering facilities

(8)
Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms

(9)
Crawl spaces — at or below grade level

(10)
Unfinished portions or areas of the basement not intended as habitable rooms

Comments: GFCI outlets NOT noted in these areas:

- Kitchen

Required Action:All 125-volt, single-phase, 15- and 20- ampere receptacles installed in the locations specified above shall have ground-fault circuit interrupter protection. Replace outlets with GFCI outlets in all noted applicable areas.

Closed	54:10.12.6 - National Fuel Gas Code: Installation of Specific Appliances Floor-mounted appliances with casters shall be listed for such construction and shall be installed in accordance with the manufacturer's installation instructions for limiting the movement of the appliance to prevent strain on the connection.	Kitchen
Comments: Appliances on casters noted as not being tethered. Required Action:Provide supporting documentation from manufacturer that tethering is not required.		
Closed	4.2.8 - Panelboards and Distribution Equipment (Identification/Marking) Each disconnecting means for motors and appliances, and each service, feeder, or branch circuit at the point where it originates, shall be legibly marked to indicate its purpose unless located and arranged so the purpose is evident. The marking shall be capable of withstanding the environment involved.	Side exit from kitchen
Comments: Electrical panel not fully labeled Required Action:Label all breakers		
Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6.	Near side exit from kitchen
Comments: Extinguisher noted to be on the floor next to the door. Required Action:- Unit shall have an all purpose fire extinguisher (ABC) Dry Chemical installed. The bottom of the extinguisher needs to be at least 4in off the ground and the top not more than 5ft from the ground.		
Closed	11.1.8 - Covers (Electrical) All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.	Building
Comments: outlet cover noted as broken/missing - Food storage - Ski School under table near exit to hill Required Action:Replace/Repair		
Closed	14.2 - Annual Inspection (Solid Fuel-Burning Appliances) Chimneys, fireplaces, and vents shall be inspected at least once a year in accordance with the requirements of Section 15.2. Cleaning, maintenance, and repairs shall be done if necessary.	Fireplace
Comments: Fireplace is noted to not be in use Required Action:Attach sign "Out of Order, Do Not Use" to fireplace		

Tickler History

Date	Type	Inspector	Narrative
03/13/2025	Emailed Notice	Beebe, Alan	An email was sent to larry.gould@quecheeclub.com Message: Good afternoon Larry Sorry to be tardy with this report. I was waiting for Tom to confirm the code reference that I cited for the cooking equipment on casters. Please let me know if you have any questions.

Murphy farm report is next.

Alan Beebe, Deputy Fire Marshal
Hartford Fire Dept
603-359-6418

04/15/2025 Emailed Notice Beebe, Alan

An email was sent to larry.gould@quecheeclub.com
Message: Larry,

Attached is the CLOSED report for the base lodge

Again, great work! I will send a copy to the Town for the next
selectboard meeting

Thank you

Alan Beebe, Deputy Fire Marshal
Hartford Fire Dept
603-359-6418

APR 08 2025

13.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE-ADDITIONAL INFORMATION

All information must be completed (use a separate sheet, if needed)

Incomplete applications will cause delays in processing

APR 03 2025

Date: _____ Applicant(s): Cumberland Farms Inc.
165 Flanders Rd. Westborough MA 01581

Doing Business As: Cumberland Farms 8007

Business Address: 1167 Hartford Ave. White River Junction VT 05001

Telephone Number(s): corporate: 508-271-6674 E-mail VT-retail-licensing@eg-america.com
store: 802-281-7001

Other Contact Name(s), if applicable: Alex Blank - retail licensing supervisor 508-271-6674

Please list below ALL licensees, managers, directors, owners, stockholders name & dates of birth (DOB):

Name: John Garey - President

DOB: [REDACTED]

Name: Nicholas Unkovic - Secretary

DOB: [REDACTED]

Name: Lisa N'Chonon - Treasurer

DOB: [REDACTED]

Name: Kristi Bonnell - Store Manager

DOB: [REDACTED]

Name: _____

DOB: _____

Name: _____

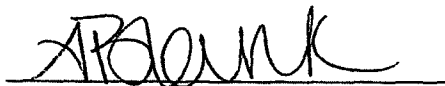
DOB: _____

Liquor/Tobacco License Violations for the past THREE Years (See *Hartford Liquor Policy* for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

5/9/22 Tobacco violation #10314, sale to minor. Letter of Warning issued.

Please list any other violations for the past THREE years any licensee, director, owner, stockholder has been charged with(See *Hartford Liquor Policy* for Details). If no violations, please answer "None".
None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified. We acknowledge receipt of *Hartford Liquor & Tobacco Control Policies & Procedures*.



Licensee's Signature

Alex Blank - retail licensing supervisor

Printed Name

APR 03 2025

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date



Application ID: DLL - Application - 56122
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

898

Business/ Entity Name:
Cumberland Farms of Vermont, Inc.

Business ID:
0000063

Business Address:
165 FLANDERS ROAD,
WESTBOROUGH, Massachusetts 01581

Entity Type:
Business Corporation

Phone:
5082701504

Management Type if LLC:
Manager-managed

Email:
vt-retail-licensing@eg-america.com

People Information

• **Person:**

~~Laura SALVUCCI~~

Business Role:
~~Business Principal~~

Email:
~~laura.salvucci@eg-america.com~~

Business Address:
~~165 FLANDERS ROAD,~~
~~Westborough, Massachusetts 01581~~

US Citizen?

Political Position

Phone:
~~5082701504~~

Name: ~~Laura SALVUCCI~~

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• **Person:**

Robert Ramsden

Business Role:

Email:

Registered Agent

robert.ramsden@eg-america.com

Business Address:

US Citizen?

,
,,

Political Position

Phone:

Name: Robert Ramsden

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Annie Thompson *

Business Role:

Business Principal

Email:

columbianannie@gmail.com

Business Address:

433 Woodstock road,
woodstock, Vermont, 05091

US Citizen?

Yes

Political Position

Phone:

8024579147

Name: Annie Thompson *

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

~~Kelli Grafton~~

Business Role:

~~Business Principal~~

Email:

~~vt.retail.licensing@eg-america.com~~

Business Address:

~~188 FLANDERS ROAD,
WATERBURY, VERMONT 05671~~

US Citizen?

~~Yes~~

Political Position

Phone:

~~508-878-1188~~

Name: ~~Kelli Grafton~~

Office:

Jurisdiction:

Violations:

--	--	--	--

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

~~Kelli Grafton~~

Business Role:

~~Business Principal~~

Email:

~~contr_kelli.grafton@eg-america.com~~

Business Address:

~~105 FLANDERS ROAD,
Westborough, Massachusetts 01581~~

US Citizen?

~~Yes~~

Political Position

Phone:

~~508-278-4408~~

~~Name: Kelli Grafton~~

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

~~Kelli Grafton~~

Business Role:

Registered Agent

Email:

~~contr_kelli.grafton@eg-america.com~~

Business Address:

,
,

US Citizen?

Political Position

Phone:

~~Name: Kelli Grafton~~

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Alex Blank

Business Role:

Registered Agent

Email:

alexandra.blank@eg-america.com

Business Address:

,
,

US Citizen?

Political Position

Phone:

Name: Alex Blank

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Kaylyn Moquin

Business Role:

Member/Manager

Email:

kaylynm420@gmail.com

Business Address:

,
, ,

US Citizen?

Political Position

Phone:

Name: Kaylyn Moquin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Wendy Clark

Business Role:

Registered Agent

Email:

naturallilac30@yahoo.com

Business Address:

,
, ,

US Citizen?

Political Position

Phone:

Name: Wendy Clark

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:

Cumberland Farms #8007

Do you lease this Premises:

Health License:

Location Address:

Food:

1167 Hartford Avenue,
Hartford, Vermont 05641

Lodging:

Vermont Tax Department:

Local Jurisdiction/ Town Clerk:
Hartford

Education Details

Student Name:

Kristi Bonnell

Training Completion Date:

Thu Sep 26 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Second Class

License Number:

LP-011799

Licensee Name:

Cumberland Farms #8007

License Status:

License issued-renewed application

Licensee Address:

1167 Hartford Avenue ,
Hartford, Vermont 05641

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01882	Articles of Organization	Cumberland Farms of Vermont, Inc.
D-01883	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-01884	Federal Employee Identification #	Cumberland Farms of Vermont, Inc.
D-01953	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044
D-15550	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-16528	Other	Cumberland Farms of Vermont, Inc.
D-16818	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044

D-02322		LN-016044
D-02324	Other	LN-016044

Payment and Acknowledgement



Signed by:

Alexandra Blank

State of Vermont / DLL Application Fee:

70.00

Date of Submission:

2025-03-21 14:42:05

State of Vermont / DLL Payment Status:

Local Application Fee:

70

Local Control Payment Status:

false



Application ID: DLL - Application - 58109
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
Cumberland Farms of Vermont, Inc.

Business ID:
0000063

Business Address:
165 FLANDERS ROAD,
WESTBOROUGH, Massachusetts 01581

Entity Type:
Business Corporation

Phone:
5082701504

Management Type if LLC:
Manager-managed

Email:
vt-retail-licensing@eg-america.com

People Information

• **Person:**

Name: [REDACTED]

Business Role:
Business Principal

Email:
[REDACTED]

Business Address:
165 FLANDERS ROAD,
Westborough, Massachusetts, 01581

US Citizen?

Political Position

Phone:
[REDACTED]

Name: [REDACTED]

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• **Person:**

Robert Ramsden

Business Role:

Email:

Registered Agent

robert.ramsden@eg-america.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Robert Ramsden

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Annie Thompson *

Business Role:

Business Principal

Email:

columbianannie@gmail.com

Business Address:

433 Woodstock road,
Woodstock, Vermont, 05091

US Citizen?

Yes

Political Position

Phone:

8024579147

Name: Annie Thompson *

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Kelli Griffin

Business Role:

Business Principal

Email:

retail-licensing@eg-america.com

Business Address:

105 FLANDERS ROAD,
Wenham, Massachusetts, 01984

US Citizen?

Yes

Political Position

Phone:

908-870-4408

Name: Kelli Griffin

Office:

Jurisdiction:

Violations:

--	--	--	--

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

~~Kelli Stanton~~

Business Role:

~~Business Principal~~

Email:

~~contr_kellig Stanton@eg-america.com~~

Business Address:

~~105 FLANDERS ROAD~~

~~WILMINGTON, Massachusetts, 01584~~

US Citizen?

~~Yes~~

Political Position

Phone:

~~508-270-4468~~

~~Name: Kelli Stanton~~

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

~~Kelli Stanton~~

Business Role:

~~Registered Agent~~

Email:

~~contr_kellig Stanton@eg-america.com~~

Business Address:

~~,~~

~~,~~

US Citizen?

Political Position

Phone:

~~Name: Kelli Stanton~~

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Alex Blank

Business Role:

Registered Agent

Email:

alexandra.blank@eg-america.com

Business Address:

,

,

US Citizen?

Political Position

Phone:

Name: Alex Blank

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Kaylyn Moquin

Business Role:
Member/Manager

Email:
kaylynm420@gmail.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Kaylyn Moquin

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

• Person:

Wendy Clark

Business Role:
Registered Agent

Email:
naturallilac30@yahoo.com

Business Address:

US Citizen?

Political Position

Phone:

Name: Wendy Clark

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Location/ Premises Detail

Location Name:
Cumberland Farms #8007

Do you lease this Premises:

Location Address:

Health License:

Food:

1167 Hartford Avenue,
Hartford, Vermont 05641

Lodging:

Vermont Tax Department:

Local Jurisdiction/ Town Clerk:
Hartford

Education Details

Student Name:

Kristi Bonnell

Training Completion Date:

Thu Sep 26 00:00:00 GMT 2024

Mode of Training:

DLC Online Training

Type of Training:

Second Class (Off Premise)

Foundational License (if applicable)

License Type:

Tobacco

License Number:

LP-011800

Licensee Name:

Cumberland Farms #8007

License Status:

License Active - Renewal in Process

Licensee Address:

1167 Hartford Avenue ,
Hartford, Vermont 05641

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01882	Articles of Organization	Cumberland Farms of Vermont, Inc.
D-01883	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-01884	Federal Employee Identification #	Cumberland Farms of Vermont, Inc.
D-01953	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044
D-15550	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-16528	Other	Cumberland Farms of Vermont, Inc.
D-16818	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044

D-02322		LN-016044
D-02324	Other	LN-016044

Payment and Acknowledgement

Sh

Signed by:

Date of Submission:
2025-04-09 17:51:10

Local Application Fee:
0

State of Vermont / DLL Application Fee:
110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false



Application ID: DLL - Application - 58110
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name: Cumberland Farms of Vermont, Inc.	Business ID: 0000063
Business Address: 165 FLANDERS ROAD, WESTBOROUGH, Massachusetts 01581	Entity Type: Business Corporation
Phone: 5082701504	Management Type if LLC: Manager-managed
Email: vt-retail-licensing@eg-america.com	

Foundational License (if applicable)

License Type: Tobacco	License Number: LP-011801
Licensee Name: Cumberland Farms #8007	License Status: License Active - Renewal in Process
Licensee Address: 1167 Hartford Avenue , White River Junction, Vermont 05641	License Start Date: 2024-07-01
	License End Date: 2025-06-30

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
--------------	----------------------	---------	-----------------

Event Premises Details

Location Name:
Cumberland Farms #8007

Start date and time of event

End date and time of event

Location Address:
1167 Hartford Avenue,
Hartford, Vermont 05641

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Local Jurisdiction/ Town Clerk:
Hartford

Documents Attached

Name	Document Type	Assosicated With
D-01882	Articles of Organization	Cumberland Farms of Vermont, Inc.
D-01883	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-01884	Federal Employee Identification #	Cumberland Farms of Vermont, Inc.
D-01953	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044
D-15550	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-16528	Other	Cumberland Farms of Vermont, Inc.
D-16818	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044

Payment and Acknowledgement

mam

Signed by:

State of Vermont / DLL Application Fee:
50.00

Date and time of Submission:
2025-04-09 17:54:05

State of Vermont / DLL Payment Status:

Local Application Fee:

Local Control Payment Status:

8028	Todd Thomas
8030	Heather Valenta
8034	Brandy Currier
8035	Patricia Shumidhuber

Thanks!

Regards,

Alex Blank

they/them

Retail Licensing Supervisor

Office of General Counsel

Banner States: All States

Banners Supported: All Banners

☎ (508) 271-6674



✉ Alexandra.blank@eg-america.com

EG America

165 Flanders Road

Westborough, MA 01581



From: Green, Jamie <Jamie.Green@vermont.gov>

Sent: Friday, March 21, 2025 1:28 PM

To: Alexandra Blank <Alexandra.Blank@eg-america.com>

Subject: [EXTERNAL] RE: Cumberland Farms Contact Edit

Alexandra,

The **managers** should stay on **there** for training record purposes. I can add **additional managers** if you would **like**. I can't remove the business principals until I receive the documents of the **change**. Could you provide me with a list of what **managers** are attached to what stores for the renewals?

Best,

Jamie Green

Vermont Department of Liquor and Lottery

Division of Liquor Control

1311 VT US Route 302, Suite 100,

Barre, VT 05641

Office of Licensing

(802)828-2339 (Main Line)

(802)828-1031 (Fax)

(802)828-4945 (Desk)

jamie.green@vermont.gov

The best way to reach me is by email

From: ALEXANDRA BLANK <Alexandra.Blank@eg-america.com>
Sent: Friday, March 21, 2025 11:55 AM
To: Green, Jamie <Jamie.Green@vermont.gov>
Subject: Cumberland Farms Contact Edit

 You don't often get email from alexandra.blank@eg-america.com. [Learn why this is important](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Jamie,

Here is the current list. The highlighted names should be removed. The names marked with a red dot are store managers, I am not sure if they should be listed here or not. If so, I can get you a current list of store managers so the rest can be added, if not they can be removed as well. I will work on collecting all the information for the new officers and submit that to you as soon as possible.

First Name	Last Name	Type	Email	U... Office
Laura	SALVUCCI	Admin	laura.salvucci@eg-america.com	Remove
Laura	SALVUCCI	Business Principal	laura.salvucci@eg-america.com	Remove
4 Annie	Thompson	Business Principal	columbianannie@gmail.com	Yes
Paula	Foley	Admin	paula.foley@eg-america.com	
Kelli	Grafton	Business Principal	vt-retail-licensing@eg-america.com	Remove Yes
Kelli	Grafton	Business Principal	contr_kelli.grafton@eg-america.com	Remove Yes
Kelli	Grafton	Admin	contr_kelli.grafton@eg-america.com	Remove
Alex	Blank	Admin	alexandra.blank@eg-america.com	
George	Fournier	Business Principal		
Caroline	Taitelbaum	Business Principal		
Nicholas	Unkovic	Business Principal		
Alexa	Peer	Member/Manager	apeer@icloud.com	Remove
6 Bill	Kenyon	Member/Manager	noahbillk@gmail.com	
Chris	Brigham	Officer/Director	loudmouth62603@hotmail.com	Remove
Jessica	Bedore	Member/Manager	jessicabedore@gmail.com	Remove
Joshua	Richards	Partner	jperformancehorses@gmail.com	
Kyle	Borden	Member/Manager	kyleborden12228@gmail.com	Remove
Victoria	Macneal	Partner	victoria.macneal@icloud.com	
	Cumberland Farms Inc	Business Principal		Yes
Charmaine	Boisvert	Member/Manager	jboisvert34@hotmail.com	

Regards,

Alex Blank

they/them

Retail Licensing Supervisor

Office of General Counsel

Banner States: All States

Banners Supported: All Banners

☎ (508) 271-6674



✉ Alexandra.blank@eg-america.com

EG America

165 Flanders Road

Westborough, MA 01581



Sherry West

From: Alexandra Blank <Alexandra.Blank@eg-america.com>
Sent: Thursday, March 27, 2025 11:06 AM
To: Green, Jamie
Subject: RE: DLC Certification Add

Hi Jamie,

The two remaining certifications are:

8008
Annie Thompson
~~XXXXXXXXXX~~
Woodstock

8009
Darlene Lemon
~~XXXXXXXXXX~~
Wallingford

Let me know when updates have been made to the online portal so I can go in and complete the rest of the renewals. Thanks for your help!

Regards,

Alex Blank
they/them
Retail Licensing Supervisor
Office of General Counsel
Banner States: All States
Banners Supported: All Banners
☎ (508) 271-6674
📧 Alexandra.blank@eg-america.com

EG America
165 Flanders Road
Westborough, MA 01581



From: Green, Jamie <Jamie.Green@vermont.gov>
Sent: Friday, March 21, 2025 3:54 PM
To: Alexandra Blank <Alexandra.Blank@eg-america.com>
Subject: [EXTERNAL] RE: DLC Certification Add

Thankyou, this is a huge help! ☺

Jamie Green
Vermont Department of Liquor and Lottery
Division of Liquor Control
1311 VT US Route 302, Suite 100,
Barre, VT 05641
Office of Licensing
(802)828-2339 (Main Line)
(802)828-1031 (Fax)
(802)828-4945 (Desk)
jamie.green@vermont.gov

The best way to reach me is by email

From: ALEXANDRA BLANK <Alexandra.Blank@eg-america.com>
Sent: Friday, March 21, 2025 11:21 AM
To: Green, Jamie <jamie.Green@vermont.gov>
Subject: DLC Certification Add
Importance: High

You don't often get email from alexandra.blank@eg-america.com. Learn why this is important

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good morning Jamie,

Here is the list of managers and certification dates that need to be added for Cumberland Farms liquor and tobacco renewals:

8001
Nicole Mashtare

Newport

8002
Robert Ramsden

Northfield

8016
William Kenyon

Richmond

8019
Christina Hasseltine

Burlington

8027

Jeanne Pratt

87-107-27

Barre

8030

Heather Valenta

87-107-28

Brattleboro

8034

Brandy Currier

87-107-29

Lyndonville

8035

Patricia Shumidhuber

87-107-30

Bennington

I am awaiting two more managers to renew their certification but I wanted to get started on these in the meantime. Let me know when the online portal has been updated. Thanks so much for your help!

Regards,

Alex Blank

they/them

Retail Licensing Supervisor

Office of General Counsel

Banner States: All States

Banners Supported: All Banners

☎ (508) 271-6674

☐

✉ Alexandra.blank@eg-america.com

EG America

165 Flanders Road

Westborough, MA 01581





Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Connie Kelley (*Ch Kelley*)

CC:

Date: 4/17/2025

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Cumberland Farms Inc DBA Cumberland Farms 8007 White River Jet
1167 Hartford Ave White River Jet VT

John Corey

Alex Blank

Kristi Bonnell



Hartford Fire Department

Fire Prevention Division

812 VA Cutoff Rd., White River Jet., VT 05001

Office: 802-295-3232 Fax: 802-295-5143

HARTFORD LIQUOR LICENSE INSPECTION REQUEST

Name of Building or Business: Cumberland Farms 8007

Physical location: 1167 Hartford Ave. White River Junction VT 05001

(911 address)

number and street name

city/town

zip code

Business Owner Name: Cumberland Farms Inc.

Business Owner Phone Number: 508-270-1400

Current Building Owner Name: Cumberland Farms Inc.

Building Owner Mailing Address: 165 Flanders Rd. Westborough MA 01581

Building Owner Phone Number: 508-271-6674

Inspection Requested by: Kristi Bonnell - Store Manager

PLEASE SCHEDULE FIRE INSPECTION ONLINE (LINK BELOW)

<https://www.hartford-vt.org/2447/Inspections-Permits-Forms>

Scheduled 4/4/25 at 8:30am

Fee: \$125.00

Please make the check out to the Hartford Fire Department

Send this form & check to:

Hartford Fire Department

812 VA Cutoff Rd., White River Jet., VT 05001

This section for office use only

Site #	Received date	Reviewer
Check from	Check #	Amount
		Approval date



Fire Inspection Report

Hartford Fire Department



Inspection

Type Hazardous Conditions
Status Completed/Closed
Inspector Amy Jerome
Unit Number HFCR2
Shift DFM

Scheduled 04/04/2025 00:00
Inspected On 04/04/2025 08:25
Finished At 04/04/2025 09:10
Next Inspection
Scheduled Jerome
Inspection Length 0.00

Occupant

Occupant Name Cumberland Farms
Building Name Mercantile Occupancy
Contact Name Kristi Bonnell
Address 1167 HARTFORD AVE
City, State and Zip White River Junction, VT 05001-
Phone 802-281-7001

Owner

Owner / Company CFI PROPCO 2 LLC
Contact Name Krisit Bonnell
Address 165 FLANDERS RD
City, State and Zip WESTBOROUGH, MA 01581-
Phone 802-281-7001

Comments

Hazardous Conditions Investigation:
Building Name: Cumberland Farms
Contact Name: Krisit Bonnell
Occupancy Type: Mercantile
Incident Date: 04/04/2025
Incident Report #: N/A
Incident Type: Complaint Investigation

Investigation Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time.

Immediate life safety hazards shall be addressed and corrected IMMEDIATELY.

Compliance Must Be Achieved By: (Blocking of emergency door addressed at time of inspection.
Manager will be removing bathroom locks and replacing with code compliant locks in the near future.)

Violation Summary

Status	Violation	Location
--------	-----------	----------

Open	7.1.10 - Means of Egress 7.1.10.1 * Maintenance. Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency. Comments: Storage blocking access to emergency exit. *Staff is attempting to deter theft by blocking the emergency exit. Bathroom doors are padlocked restricting egress from the bathroom. Required Action:Keep emergency exit clear at all times. Remove or replace with handle lock mechanism that allows egress from inside of the bathroom.	Building
------	---	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

4/29/2005

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___ appointment(s) or X re-appointment to: Housing & Homelessness Com.

I. APPLICANT DATA:

Name: Jennifer Kravitz
Address: 985 Dothan Rd
White River Jct, VT 05001
Telephone: (Home) [REDACTED] (Work) [REDACTED] (Other) [REDACTED]
Email Address: [REDACTED]
How long have you been a Hartford resident? 33 years
Are you a registered voter? yes

II. EDUCATION:

High School: Southern Lehigh Year Graduated: 1977
College 1: Temple University Degree Earned: BS
Course of Study: physical therapy Year: 1981
College 2: _____ Degree Earned: _____
Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Retired. For 40+ years I have worked in various</u>			
<u>settings as a physical therapist. Most recently</u>			
<u>schools, home care & nursing homes.</u>			

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? 1-2 evenings
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I have been vice-chair for the past year & feel we are making progress in the areas of both housing and homelessness - gathering data and working on solutions.
- c. What are your past experiences in Municipal, State or Federal Government? voting, this committee
- d. What civic or social organizations have belonged to and what positions did you hold? Windsor County Mentors Listen Community Dinner Cook Haven Volunteer Book group
I was a US Peace Corps Volunteer 1980-87
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? #1 Housing Affordability & Availability
- f. What might some solutions be? We are addressing this as a committee
- g. Other hobbies/interests: Reading, Music, Sewing, Biking, Hiking

V. REFERENCES: (Please list three)

Name: Carol White Telephone: [REDACTED]

Name: Peggy Norbury Telephone: [REDACTED]

Name: Mary Bouchard Telephone: [REDACTED]

Jennifer Kravitz
APPLICANTS SIGNATURE

4/11/25
DATE

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Re-Appointment of Town Health Officer

Date: April 29, 2025

Discussion

Town Health Officer Brett Mayfield has served the Town extraordinarily well as its Town Health Officer for approximately 16 years. Brett's current five-year term is set to expire on April 30, 2025. Absent a duly-appointed Town Health Officer, the Selectboard Chair is automatically assigned the duties attendant to the position.

The Town has tried for several months, without success, to recruit a replacement for Brett. Recently, the Town has considered folding the duties of Town Health Officer into the new Police Department position of Community Service Officer, with parking enforcement, animal control and health officer duties. We are hopeful that this new position will find more interest among potential recruits, as it would offer a salary and benefits, rather than merely the modest stipend now budgeted for the Town Health Officer.

Despite wishes to simplify his life and leave the Town Health Officer position as soon as practicable, Brett is agreeable to re-appointment at this time, with the understanding that the Town will use best efforts to find someone to promptly replace him as Town Health Officer. Brett has offered to provide transition support to his successor.

Recommendation

Move that the Selectboard recommend to the State that it re-appoint Brett Mayfield as the Town's Health Officer.

Department of Health
Environmental Health
Town Health Officer Program
280 State Drive
Waterbury, VT 05671-8300
HealthVermont.gov

[phone] 802-863-7220
[fax] 802-863-7483
[toll free] 800-439-8550

Agency of Human Services

March 12, 2025

Chair of the Selectboard
Town of Hartford
Town Clerk's Office
171 Bridge Street
White River Jct., VT 05001

Dear Sir or Madam:

I am writing to you regarding your Town Health Officer's term of office, which, will expire on 4/30/2025. We would like to have a recommendation from the Selectboard for a Town Health Officer to serve for the next three years. The law provides that the Department of Health appoint a Health Officer upon recommendation of the Selectboard. Thus, we urge you to give this matter your immediate attention.

The Department of Health believes that you should recommend someone who is interested in responding to and resolving **issues associated with water/septic, mold and other public health issues** that often arise or are disputed between different parties.

Electronically fillable versions of the Town Health Officer Recommendation and Oath Forms can be found on the Vermont Department of Health's Town Health Officer webpage (healthvermont.gov/tho), or you may use the enclosed forms.

If you designate a new individual to be appointed to this position, please ensure that the recommended individual takes the enclosed oath/affirmation in the presence of a person authorized to administer oaths/affirmations. This must be returned to the Health Department in tandem with the recommendation form. We will be unable to process the appointment of the new Health Officer until we are in possession of the completed oath.

If you have any questions please contact me at 800-439-8550 or AHS.VDHTHO@vermont.gov.

Sincerely,

Meg McCarthy
Compliance and Enforcement Advisor
Environmental Health Division
Vermont Department of Health

Enclosures (2)



**FOR OFFICE USE ONLY**

Beginning Date: _____
Expiration Date: _____
Resignation Date: _____
Entered: _____

Town Health Officer Recommendation Form

This is a:

☐ New Appointment ☒ Re-appointment

Is a resignation letter needed from previous Health Officer?

☐ Yes☒ NoStart Date: May 1, 2025 Town/Municipality: HartfordCounty: Windsor Full Name: Brett MayfieldHome Delivery Address: P.O. Box 1343, White River Jct, VT 05001
(DO NOT USE the Town Clerk Office or a Business for your Home Address)Street Address for UPS Deliveries: 195 Sykes Mountain Avenue, White River Jct., VT 05001Email Address: health@hartford-vt.orgTelephone(s): W: _____ H: _____ Cell: 802.591.3978Education: High School ____ College ____ Other (list) Graduate Doctoral DegreeProfessional Degree: Yes (e.g. MD, RN, DVM, DDS) Occupation: Health & Education

Please give a brief statement noting why the select board believes the recommended individual will make a good Health Officer:

Signed: _____
Chair of the Select Board Date

Print Name: _____

Return completed recommendation form to:

AHS.VDHTHO@vermont.gov
or

VT Department of Health
Environmental Health, Town Health Officer Program
280 State Drive
Waterbury, VT 05671-8350

7-2024

Toll-Free Telephone: 800-439-8550
Fax: 802-863-7483

Town Manager's Report

April 29, 2025

Police Outreach Efforts

The first Community Coalition meeting focusing on public safety took place on April 24 at 5:30 pm at the Hartford High School Library.

Clerical Worker's Union

The next negotiations on the terms of a contract are scheduled to take place on Friday, May 2. Tonight, in Executive Session, the Town Manager will provide an update to the Selectboard on negotiations to date.

Fair & Impartial Policing Policy

On Wednesday, April 16, there was an hour-long Teams meeting between the Town Manager, Selectboard Chair, Selectboard Vice Chair, Police Chief and Town attorney on one side and the Vermont Criminal Justice Council's Executive Director and Vermont's Assistant Attorney General for Civil Rights on the other, focusing on the Town's desire to more closely align Hartford's Fair & Impartial Policing Policy (FIPP) with our Welcoming Hartford Ordinance. The Town's working group plans to propose changes to Hartford's FIPP for the State's consideration.



Hartford Reassessment 2025

Your **Tyler** team



John Valente ASA OPM: Project Supervisor

John Vickery: Sr. Appraisal Project Manger

Jacob Dorman: Associate Project Manager

Adan Garcia: Residential Appraiser

Stephanie Corey: Residential Appraiser

Ben Pudvah: Residential Appraiser



Hartford Reassessment Date of Value – April 1, 2025

Equity, Accuracy and Fairness

Statistical Measures

Source: Lincoln Institute-Vertical Equity Report	MEDIAN ASR	COD	PRD
Town of Hartford	0.99	8.27	1.011
IAAO Standards	0.90 - 1.10	15.00 or less	0.98-1.03
Results	Meets Standards	Meets Standards	Meets Standards

General Change of Value

Type	Prior	New	Change
	Average	Average	Average
1-Family	264,200	493,300	.89
Condos.	155,200	361,200	1.44
Mobile Homes	53,200	98,700	.86

ALL TAXABLE PROPERTIES

RATE OF CHANGE 0.82

Important dates to Remember

- Notices mailed Friday May 2nd
- Deadline to Schedule a hearing is Friday May 16th
 - 1. See instructions on the Notice Letter
- Hearings Start Monday May 19th – Friday May 30th
- No hearings May 26th Holiday
- Commercial property hearings are 5/22, 5/23, 5/29, & 5/30
- Hearing results at the end of June

What if I want to appeal my assessment?

- Follow the instructions on the Assessor letter
- Review Your Property Data On-Line
- Is the Assessor data records accurate?
- If not request a hearing if you think the value is inaccurate or find property data inaccuracies
- You can schedule your hearing on Calendly
- Or you can phone the Call Center # found on the Notice letter
- Email supporting documents before hearing if necessary

QUESTIONS?





IT Cybersecurity RFP



History



For the past 5 years, the Town has been in contract with Darktrace, an AI-based cybersecurity platform that provides the following tools:

- MDR (Managed Detection & Response)
- Email/phishing filtering & protection
- IDS/IPS (Intrusion detection & intrusion prevention)

Re-evaluation:

- Contract Expires June 2025 w/ Renewal Price is greater than the budgeted \$80,000 for FY26
- To re-evaluate, IT issued a RFP in search of potential options to a solution



Security Philosophy



At its core, security for IT networks can be thought of in two camps:
Internal vs. External

Internal

- For IT staffs that have a large staff, they monitor their own internal SOC (Security Operations Center). Staff “internally” respond to threats, contain, and remediate on their own.

External

- With a smaller IT staff presence, it is imperative to outsource SOC management to a third party, as it is unrealistic for small internal teams with less resources to provide 24/7 network monitoring on top of their existing IT responsibilities.*

** IT staff is still actively involved by helping categorize, remediate, and respond, but the third party handles the initial research and response. **

RFP

The RFP sought out a solution with the following qualities:

Required:

- MDR (Managed Detection & Response)
- IDS/IPS (Intrusion Detection & Intrusion Prevention)
- Global town coverage
- Email protection/filtering

Additional Preferred:

- “Hands-on” approach with more augmented security personnel to support IT
- Re-occurring security posture reviews to have a continuous system hardening approach to the town

Vendors submitted: Arctic Wolf, Darktrace, Silversky, ActiveEye (Motorola)

Arctic Wolf

Arctic Wolf was identified as having the following:

- ✓ **MDR** – For every major town building (DPW, Town Hall, Public Safety). This can be expandable as we grow (Station 2, etc)
- ✓ **Risk Assessment** – Contextualizing the environment to prioritize areas for security posture improvement
- ✓ **Security Awareness** – Help train users to look out for phishing and social engineering attacks (to pair with email filter coming)
- ✓ **\$1.5 Million** dollar Security Retainer for IR incidents – comes natively with three-year agreement, non-appropriation clause included.
- ✓ **Hands-on approach** with security posture reviews for consistent system hardening

Email Security

Zero vendors (aside from Darktrace) offered native email security along with security awareness training for end users.

RFP Submission Vendors

Offers Native Email Security	Does NOT Offer Native Email Security
Darktrace	Arctic Wolf
	Silversky
	ActiveEye (Motorola Solutions)

Filling the Gap

Partnering with a separate vendor who specializes in email security

- Funding source: remaining budget available from Arctic Wolf savings

Why utilize a separate vendor to provide Email security/protection?

Help our overall goal of a layered, multi-vendor, defense-in-depth security approach

- Allow Arctic Wolf to seamlessly integrate with a chosen Email Security Vendor
- Fill the gap of effective and secure email protection



Company at a Glance

- Founded in 2012
- 3,000+ Employees
- 1,000+ Security Personnel
- 10,000+ Customers
- HQ in Eden Prairie, MN
- Market Leader in Security Operations

Solutions

Managed Detection & Response (MDR)

Provides 24x7 monitoring of your networks, endpoints, and cloud environments to help you detect, respond, and recover quickly from modern cyber attacks.

Managed Risk

Discover, assess, and harden your environment against digital risks by contextualizing your attack surface coverage across your networks, endpoints, and cloud environments.

Managed Security Awareness®

Prepares your employees to recognize and neutralize social engineering attacks and human error – helping to end cyber risk at your organization.

Incident Response JumpStart Retainer

Lock in a 1-hour response time and preferred rates from an insurance-approved IR team.

Town of Hartford Executive Summary

Strategic Initiative or Main Goal

Looking for outsourced SOC services to expand monitoring capabilities while maximizing the budget available for the town.

Current State

Outsourced Monitoring

- Leveraging Darktrace to monitor the town's environment and support the internal team.

Increasing Costs

- After five years with the solution the cost is rising to the point where the town needed to evaluate other options through an RFP.

Gaps in Visibility

- After speaking with other providers, it was identified that there were gaps in the current solutions capabilities leaving areas of risk for the town.

Desired Outcome

Reduce Risk / Avoid Breach

- Monitor the entire attack surface 24x7 to reduce risk and detect threats at the initial indicator of compromise.

Maximize Budget

- Identify a solution that fits within the towns budget to maximize the return on investment.

Proactive Guidance

- Leverage cybersecurity experts to keep up to date with current security best practices to continuously harden the town's environment.

Arctic Wolf Solution Cost

Total April Savings – \$13.9K

Total Solution Package – Subscription Cost (13 Months)	\$49.4K
One Time Fees (Onboarding & Shipping)	\$360
\$1.5M Security Operations Warranty	Included
TOTAL COST	\$49.8K

Timeline

April Onboarding Timeline

THE LEADER IN **SECURITY OPERATIONS**

INVOICE SCHEDULE

- **Invoice**
 - \$49,839 (13 months + shipping)
 - Invoiced 4/30
 - Due by 8/1

WHY NOW?

- Waived Onboarding Cost - **\$3.2K**
- Extended Onboarding Window - **\$3.8K**
- Flat Rate Promotion - **\$6.9K**
- Overlap in Services
- **TOTAL SAVINGS – \$13.9K**

Signature Date: **April 29th, 2025**

Subscription Start Date: **July 1st, 2025**

Subscription End Date: **August 1st, 2028**

4/29 Hartford Signature

60 Day Extended Onboarding Window

7/1 Darktrace End Date

4/30 Invoice Sent

8/1 Invoice Due Date

April

May

June

July

August

4/30 Arctic Wolf Books
Order / Onboarding Kickoff

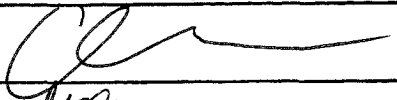
4/29 Hartford - City
Council Approval

7/1 Subscription Start Date

Recommended Motion

I move to authorize the Town Manager to enter a contract with Arctic Wolf in the amount of and not to exceed \$49,839.26 from funds budgeted in the IT FY26 budget

ATTENDANCE SHEET**BID/DATE:** SECURITY APPLIANCE 3/21/2025 (D. Walsh)

	Printed Name	Company	Signature
1	Dillon Walsh	Hartford	
2	Nicholas Jones	Hartford	
3			
4			
5			
6			
7			
8			
9			
10			

TOWN OF HARTFORD
171 BRIDGE STREET
WRJ, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

Bid For: Security Appraiser
DEPARTMENT: IT - D. Walsh
DATE: 3/21/2025
Tabulated BY: _____

	Name & Address of Bidder	Bid			
1	Damon LONGSTREET-ARTICWOLF 3135 Aspen Ave. Maple Plain MN 55359	\$45,622.75/yr \$3,591.63 - 1 time			
2	SilverSky	\$51,452.88/yr 1 time - \$14,287.74			
3	MOTOROLA SOLUTIONS Michael Allen 518-769-3160	\$82,000/yr			
4	DARKTRACE	base - \$51k email - \$9600/yr total - \$91,000 (all in one)			
5					
6					
7					
8					
9					

RFP Response from Darktrace, Inc. - Current Incumbent
Due 3/21/2025

PROJECT OVERVIEW

The Town of Hartford intends to evaluate bids for IDS and IPS solutions to implement in their Public Safety facilities and eventually town wide.

MDR/APPLIANCE REQUIREMENTS	
1. Have an appliance that can monitor all the layers of the OSI model across town networks, either with sensors or a network tap.	Darktrace/Network passively monitors and inspects raw network traffic through a port/VLAN mirroring session from switches, usually a core switch, or with the use of networks TAPs and a traffic aggregator device. For endpoints and cloud traffic, virtual sensors also leverage Npcap and Winpcap forward packet metadata to Darktrace. Darktrace/Network provides real-time visibility into all traffic traversing the capture points Darktrace is monitoring from within the network. By performing deep packet inspection on all network traffic Darktrace is able to perform in depth threat analysis on all common layer 7 protocols as well as layer 4 and 3 such as TCP, UDP and ICMP. Darktrace supports the capture of raw network traffic and can ingest syslog connection data as well to supplement where raw traffic is not available or where supplemental logs enrich our understanding of a connection/entity. If Netflow/IPFIX/etc. data can be sent in syslog format, Darktrace can ingest and parse this traffic assuming it includes information about the source/destination ports/IPs. Darktrace does not support ingesting flow data if not in syslog format and this data would typically only be considered as supplemental to raw traffic. Flow data is simply not rich enough to provide the details Darktrace requires to provide meaningful tracking, modeling, analytics, and alerting.
2.. Have MDR capability for autonomous response for high level threats and security events	Darktrace/Network operates as an AI decision-making product that surgically neutralizes both known and unknown threats at machine speed, autonomously taking the most appropriate actions to contain in-progress attacks. Unlike traditional tools, Darktrace does not rely on a set of pre-programmed, static actions and rules; instead, it dynamically reacts to unusual behavior. Darktrace's proportionate and highly targeted response is only possible through its continually evolving understanding of what 'normal' looks like, at a granular level, for each part of the digital ecosystem. By surgically enforcing 'normal', Darktrace ensures that only the malicious activity is interrupted, without disrupting regular business operations. A prime example of this is Darktrace's unique ability to 'Enforce Pattern of Life', which blocks all new or unusual activity for a user/device, whilst allowing typical business behavior to continue uninterrupted. Darktrace/Network's precision allows a greater number of activities to be pro-actively contained and blocked without causing business interruption, meaning that active threats are contained much earlier in the kill chain and therefore have even less impact. Darktrace MDR is a wrap-around service that allows your team to focus on security outcomes rather than managing the tool day-to-day. Our global SOC triages, investigates and can escalate response actions on the highest-priority alerts in your Darktrace environment (across network, cloud, OT, endpoints and SaaS applications), buying your team precious time to coordinate a remediation plan while the threat is contained. Alongside 24/7 SOC support using a follow-the-sun model, our analysts are available for queries round-the-clock, as well as regular review sessions to ensure your operational excellence. You'll also receive monthly reports from our SOC tracking the performance of your products, contextualized against insights into the wider threat landscape.

3.Solution must have ability to integrate/ingest telemetry from EDR endpoints, as well as Firewall logs and intelligence	Darktrace seamlessly integrates via an open and extensible architecture, allowing security teams to reduce risk and defend against cyber-attacks across multiple siloes, whilst enhancing the value of existing investments through shared intelligence and active integrations. Darktrace offers native support for industry standard data ingestion formats and has extensive ingest and alert output capabilities as well as a powerful API that provides access to intelligence from the platform around assets or devices, alert or model breach data, Cyber AI Analyst Incidents, and even packet captures and Advanced Search data for integration into your security workflows, be they data lakes, SIEMs, SOARs, or other systems. The below outlines some of the most common integrations and methods available for activation, however this is not an exhaustive list of all integrations. Customers can refer to documentation available on our Customer Portal for further information on specific integrations as well as the API guide. Telemetry Integrations Telemetry integrations allow Syslog-format data to be ingested into Darktrace, adding contextual information, supplementing device tracking and integrating Darktrace with other Security tools. Some examples of these integrations include: DHCP - Where it is not possible to observe DHCP association directly, DHCP logs can be sent to Darktrace and used to map activity seen in ingested traffic. EDRs - Darktrace can ingest EDR alerts as a weak indicator that informs our AI analysis across the business. EDR alerts can also trigger Cyber AI Analyst investigations, without the need for an underlying Darktrace detection. VPN and Zero Trust - Darktrace can extend its visibility across an increasingly distributed workforce via integrations with VPN and zero-trust services, Native integrations and custom templates are available for any service in this area. SIEM/SOAR - Darktrace can poll SIEM and SOAR solutions to ingest enrichment data, and SOAR playbooks can be configured to trigger custom models and Cyber AI Analyst investigations in Darktrace. Workflow integrations Darktrace supports a number of workflow integrations, allowing alerts for AI detections and Cyber AI Analyst Incidents to be fed downstream to your external systems via API or syslog (e.g. CEF, LEEF, and JSON) Common Integrations include: The Darktrace Mobile App - Allows 24/7 monitoring straight to your mobile device, Push alerts can be configured based on end user preference. Email Alerts - Email alerts can be sent directly to specified recipients in HTML, Plain Text or JSON format, and a series of settings and filters can be defined for each recipient. SIEM & SOAR - Native integrations via API and syslog allow Darktrace to feed AI detections and Cyber AI Analyst Incidents to SIEMs for analysis and correlation, as well as SOAR solutions to trigger response playbooks. Ticketing Systems - Darktrace alerts can be fed to external ticket systems, users can then assign, acknowledge or comment on Darktrace detections or Cyber AI Analyst Incidents from within the UI of the ticketing or case management system. Collaboration Apps - Darktrace can post status alerts straight to your channels or chats within Slack and Microsoft Teams via an incoming webhook. Active Integrations Darktrace can trigger Autonomous Response actions via integrations with firewalls should this be desired or necessary given the network architecture. Threat Intelligence Integrations Darktrace also have a number of Threat Intelligence Integrations that can be leveraged during analysis workflow or to provide additional intelligence. Vulnerability Scanning Tools - Darktrace can retrieve CVE data from third-party vulnerability scanning tools to provide contextual information of devices observed by Darktrace DETECT coverage. STIX/TAXII - Darktrace can connect to TAXII servers and import STIX XML files to provide threat intelligence. When an observable derived from TAXII intelligence is seen a threat Indicator alert will be raised. OSINT - Virus Total and WHO is integrations can be easily configured to provide additional insight directly from the UI during the investigation process.
---	---

4. Winning vendor/appliance must have ability to have visibility across town wide networks	Darktrace's deployment architecture, using a Master-Probe topology, allows the solution to scale with organizations as they expand in size or migrate to new digital environments such as Cloud. Upgrades to existing software licenses are fully supported within the contract term, and are provided seamlessly and automatically without downtime. Multiple Masters can also be joined to support new business acquisitions and/or business growth. See the 'Darktrace Open Architecture' data sheet (https://darktrace.com/resources/darktrace-open-architecture-plugging-cyber-ai-into-your-digital-ecosystem) In addition to the ability to have visibility across the town wide network, Darktrace also has the ability through add-ons to provide visibility and autonomous response in Hartford's email environment as well provide additional layers of visibility by autonomously looking for anomalies in external facing assets through our Attack Surface Management module and assess internal attack paths through Proactive Exposure Management
5. Have ability for Town Staff to open tickets as needed, interact with analysts for remediation	Darktrace leverages a Customer Portal with a built in ticketing system that Hartford's team can access with a registered account. With an account, team members are able to submit tickets directly to Darktrace's support team to collaborate and interface with for remediation.
6. Run reports both on a manual and automated basis	Darktrace users are able to generate numerous reports on an ad-hoc or scheduled basis. Executive Threat Reports can be generated on an ad-hoc basis or programmed to automatically be generated and sent via email. Cyber AI Analyst Incident Reports can be sent automatically via email or, for example, syslog to external destinations or alternatively be generated via a user request to launch a manual investigation to triage a device's behavior, despite no model breach/initial alert. Furthermore, the Sysconfig page allows for general reporting to be configured to multiple destinations simultaneously using advanced filters including threat score, subnets, model type and threat categories.
VENDOR REQUIREMENTS	There is a formal vendor risk management program in place to actively manage information security risks to the business, posed by suppliers. This function is overseen by our Information Security team. It consists of a due diligence stage during our vendor onboarding process, where once the criticality level of said vendor has been identified, the Security team will utilize security questionnaires to ascertain the information security maturity of the supplier. Any significant risks identified are subsequently treated, before the onboarding process concludes. Thereafter, the Security team will periodically review vendors, based on their assigned criticality and/or previously identified risks.
1. Winning vendor must operate multiple redundant SOC centers 24/7	Darktrace's Security Analyst hubs are located in Singapore, USA and the UK, allowing for Darktrace to provide a 24/7 'follow the sun' analyst support facility. Support from Darktrace's world-class cyber experts is delivered through Darktrace's Customer Portal system. Where specific detailed analysis is required, telephone and/or screen sharing sessions can be arranged during which a Darktrace analyst will be able to assist with further in-depth analysis and investigation via the platform. During this investigation, Darktrace will aim to provide as much information as possible into the observed activities and present detailed reporting for you to use for further analysis. Darktrace also have a team of field experts who are able to work with our customers onsite, across the world.

2.Winning vendor will provide a detailed clear escalation priority list for high-level and mission critical security alerts	In the event an anomaly triggers the Enhanced Monitoring parameters and is deemed sufficiently high-risk, MDR alerts are delivered to the customer's named contacts via an email attachment secured by a password. A MDR ticket with alert content will also be generated on the Customer Portal and made visible to the customer. Customer's named operators can also choose to receive an automated phone call and/or SMS message to notify them of a new alert. On-going communication throughout the investigative process is provided via Ask-the-Expert, available in the Darktrace UI - Customer can enter requests for analytical assistance. This includes, but is not limited to; threat investigation guidance, recommendations and suggested modifications to models, detailed explanations for Darktrace findings. All ATE queries are answered by analysts working in the 24/7 Darktrace SOC.
3.Submission of compliance vendor's SOC complies with and maintains	Darktrace is ISO 27001 & ISO 27018 certified. Darktrace is also certified by The IASME Consortium Ltd under the Cyber Essentials scheme. Darktrace works with sensitive clients across Government, Defense and Private entities all of whom carry sensitive data/information. Darktrace has over 90 analysts globally, and SOC and Support teams which allow us to give our customers 24/7 support where required. As a leader in cyber security, our own security and that of our customers is of the upmost importance to Darktrace. Every measure is taken to ensure we maintain the highest possible standards in this regard.
4.Statement of work detailing onboarding and implementation process	Each customer will have a designated account team to assist with onboarding. Darktrace will assist with the installation and test procedures to ensure correct functioning of all hardware/software components required in the Darktrace deployment. Darktrace uses self-learning AI at the core of its technology, meaning that minimal manual configuration is required once data ingestion has begun. Customers are provided access to the Darktrace Customer Portal, where they can view material including live instructor-led training courses, videos, and documentation, all as part of the standard support services.

5.Escalation list/process for high level security incidents	In the event an anomaly triggers the Enhanced Monitoring parameters and is deemed sufficiently high-risk, MDR alerts are delivered to the customer's named contacts via an email attachment secured by a password. A MDR ticket with alert content will also be generated on the Customer Portal and made visible to the customer. Customer's named operators can also choose to receive an automated phone call and/or SMS message to notify them of a new alert. On-going communication throughout the investigative process is provided via Ask-the-Expert, available in the Darktrace UI - Customer can enter requests for analytical assistance. This includes, but is not limited to; threat investigation guidance, recommendations and suggested modifications to models, detailed explanations for Darktrace findings. All ATE queries are answered by analysts working in the 24/7 Darktrace SOC.
6. Project management	Darktrace will provide a dedicated Customer Success Manager with first-hand knowledge of the platform to work with Customer for the duration of the contract. The role of the Customer Success Manager will be to work cross-functionally and directly with the customer to understand the security priorities, needs, and vision for the organization. It is the role of the Customer Success Manager to use this understanding to help align Darktrace resources and manage the post-sales support to achieve the organizations objectives. Beyond the initial roll-out, the Customer Success Manager will stay on the account and meet quarterly with Hartford's team to ensure we stay on target and help pivot if objectives change.
7.Product acquisition, staging, and testing	As a sitting solution in Hartford's environment, we are currently deployed tested and tuned to the environment. If selected, the Darktrace team will remain available to run deployment health checks and ensure proper functionality of the tool. Darktrace operates dedicated environments for each of its areas of operation (production, development, testing etc.) Each dedicated environment is either physically or logically separated from the rest of our internal network, and is secured with appropriate access controls/security measures.
TECHNICAL STAFF INCLUSION	
The winning vendor agrees to include Hartford technical staff through the entire implementation process from inception, design, planning, implementation, and cutover. This includes proper knowledge transfer for handoff for management and administration best practices, as well as building proper runbooks for response plans to various levels of security incidents.	Agreed
EXPERIENCE REQUIRED	
The winning vendor must have experience with Municipal Public Safety and Law Enforcement entities, as well as CJIS compliance.	Darktrace has a long standing history of working with Municipal Public Safety and Law Enforcement entities. Darktrace is an existing vendor with a track record of success supporting Hartford, VT.
WARRANTY AND SERVICE DETAILS	
Seller warrants to Buyer that it will repair or replace, any goods or parts thereof which are defective in materials and/or workmanship at the time the same are delivered to Buyer by Seller but only on the following terms and conditions: From the date of the last day of the installation to and including a minimum of 60 days thereafter, Seller will repair or replace such defective goods or parts thereof at no charge to buyer for replacement goods or parts and labor or shipping or handling, if seller shall have received from buyer written notice of the claimed defect within 60 days from the last day of installation.	Upon discovery of any failure of the Hardware and/or any component parts, Darktrace will ship replacement Hardware and/or component part(s) which may be an equivalent or a later revision (the "Advance Replacement Hardware"). While Darktrace will endeavor to ship Advance Replacement Hardware within a reasonable period, the Customer acknowledges and agrees that transport delays, import and export requirements, and other factors outside of Darktrace's control may affect delivery timescales.
REFERENCES	
	As an existing partner and incumbent of Hartford, the technology has already been well vetted by references in the past and Hartford's existing security and IT teams.

PRICING AND SOLUTION OVERVIEW	
Coverage Areas	
Network Protection (Inclusive of Anomalous Detection, Autonomous Response, and Cyber AI Analyst)	\$ 20,784.00
Endpoint Protection (Inclusive of Anomalous Detection, Autonomous Response, and Cyber AI Analyst)	\$ 1,728.00
Identity, SaaS Application Protection (Inclusive of Anomalous Detection, Autonomous Response, and Cyber AI Analyst)	\$ 4,368.00
Services	
Managed Detection and Response (24x7x365 Full Analyst Support)	\$ 20,932.00
Hardware	
1x Medium Appliance (with warranty)	\$ 3,334.00
Total Annual Cost (USD)	\$ 51,146.00
OPTIONAL ADD ONS *Pricing contingent upon onboarding all components above to receive "bundled" savings	
Email Protection (Inclusive of Cloud Hosting, Anomalous Detection, Autonomous Response, and Cyber AI Analyst)	\$ 9,648.00
Attack Surface Management	\$ 12,300.00
Proactive Exposure Management	\$ 18,316.00
Total Add On Annual Cost (USD)	\$ 40,264.00
Total Package Cost (USD)	\$ 91,410.00

Darktrace appliances are highly tuned, high performance pieces of hardware that host the Darktrace platform. There are multiple types of Darktrace appliance, with different throughput capacities and options for data ingestion.

Darktrace's technical experts will help you decide which type of appliance you need based on the organization's bandwidth and the number of internal devices present.

DCIP-S: Ideal for small deployments with a limited number of devices. It can be configured as a probe to act as a collector in larger deployments. The DCIP-S appliance contains the following ports:

- 1 x out-of-band interface
- 1 x 1GbE admin interface
- 3 x 1GbE analysis ports



Figure 1: DCIP-S

DCIP-M: Small to Medium sized companies typically choose the Medium DCIP as they're 25x more powerful than a small in terms of connection count capacity. The DCIP-M appliance contains the following physical ports:

- 1 x out-of-band interface
- 1 x 1GbE admin interface
- 3 x 1GbE analysis port
- 2 x SFP+ analysis ports

DCIP-X2: The Darktrace DCIP-X2 series appliances are capable of ingesting data from multiple sources over different types of cable media. The X2 series is suitable for deployment in higher capacity environments and can operate as a master or probe as part of a distributed Darktrace deployment, or can function as a standalone device. The X2 series can be further expanded by additional network interface modules to provide further flexibility in deployment configuration. The DCIP-X2 appliance contains the following physical ports:

- 1 x out-of-band interface
- 1 x 1GbE admin interface
- 1 x 1GbE analysis port
- 2 x 1GbE / 10GbE analysis ports
- 2 x SFP+ analysis ports



Figure 2: DCIP-X2

DCIP-Z: The DCIP-Z series combine maximum processing power and high speed disk access. DCIP-Z appliances are suited to be placed as master appliances at the core of a high throughput master/probe distribution. The DCIP-Z appliance contains the following physical ports:

- 1 x out-of-band interface
- 1 x 1GbE admin interface
- 1 x 1GbE analysis port
- 2 x 1GbE / 10GbE analysis ports
- 2 x SFP+ analysis ports

DCIP-XA: The DCIP-XA appliance combines the hardware power of the DCIP-X2 series with an FPGA NIC designed to pre-process incoming traffic. XA appliances are suited as probe appliances for high bandwidth environments, for situations that would otherwise require multiple probe appliances. The DCIP-XA appliance has the following physical network interfaces:

- 1 x 1GbE admin interface
- 1 x Out of Band interface
- 4 x 10GbE SFP+ analysis port OR 1 x 40GbE QSFP+ analysis port



Figure 4: DCIP-Z

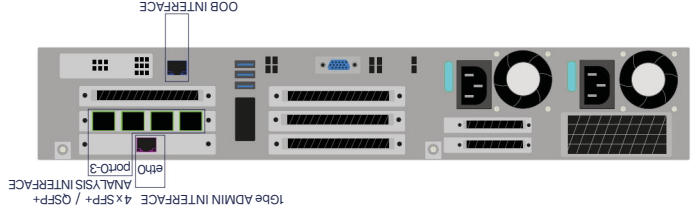


Figure 5: DCIP-XA

	DCIP-S	DCIP-M	DCIP-X2	DCIP-Z	DCIP-XA
Form factor	1U rack mountable (Half-depth)	1U rack mountable	2U Rack mountable	2U rack mountable	2U rack mountable
Dimensions (in)	17.32" x 14.57" x 1.73"	17.32" x 29.33" x 1.73"	17.32" x 29.33" x 1.73"	17.32" x 29.33" x 1.73"	17.32" x 29.33" x 1.73"
Dimensions (cm)	44 x 37 x 4.4	44 x 78 x 5	44 x 74 x 9	44 x 74 x 9	44 x 74 x 9
Weight (lbs / Kg)	13.3lbs / 6kg	33lbs / 15kg	51lbs / 23kg	51lbs / 23kg	51lbs / 23kg
Racking	19" rack	19" rack	19" rack	19" rack	19" rack
Admin Interface	1x10/100/1000 BASE-T	1x1000 BASE-T	1x1000 BASE-T	1x1000 BASE-T	1x1000 BASE-T
Remote Management Interface	1x10/100/1000 BASE-T	1x1000 BASE-T	1x1000 BASE-T	1x1000 BASE-T	1x1000 BASE-T
Copper analysis interphases	3x10/100/1000 BASE-T	3x1000 BASE-T	1x1000 BASE-T, 2x 10G BASE-T	1x1000 BASE-T, 2x 10G BASE-T	N/A
Fibre analysis interfaces	N/A	2x1Gbe SFP+	2x10Gbe/1Gbe SFP+	2x10Gbe/1Gbe SFP+	4x10Gbe/1Gbe SFP+ OR 1x40Gbe QSFP+ on FPGA NIC
Power Supply	Single 350W IEC 13C 100/240V	Dual 1100W IEC 13C 100/240V	Dual 1300W IEC 13C 100/240V	Dual 1300W IEC 13C 100/240V	Dual 1300W IEC 13C 100/240V
Power Consumption	Idle: 26W - 89 BTU/hr	Idle: 120W - 409 BTU/hr	Idle: 128W - 436 BTU/hr	Idle: 128W - 436 BTU/hr	Idle: 128W - 436 BTU/hr
	85%: 89W - 305 BTU/hr	85%: 359W - 1224 BTU/hr	85%: 365W - 1245 BTU/hr	85%: 365W - 1245 BTU/hr	85%: 365W - 1245 BTU/hr
	Max: 105W - 358 BTU/hr	Max: 418W - 1426BTU/hr	Max: 426W - 1453BTU/hr	Max: 426W - 1453BTU/hr	Max: 426W - 1453BTU/hr
Supported Expansion Modules	Can support one expansion model: 2-port 1G/10G SFP+ 2-port 1G RJ45 1000 BASE-T 4-port 1G RJ45 1000 BASE-T	Can support one expansion model: 2-port 1G/10G SFP+ 2-port 10G RJ45 10000 BASE-T 2-port 1G RJ45 1000 BASE-T 4-port 1G RJ45 1000 BASE-T	Can support up to three expansion models: 2-port 1G/10G SFP+ 2-port 10G RJ45 10000 BASE-T 2-port 1G RJ45 1000 BASE-T 4-port 1G RJ45 1000 BASE-T	Can support up to three expansion models: 2-port 1G/10G SFP+ 2-port 10G RJ45 10000 BASE-T 2-port 1G RJ45 1000 BASE-T 4-port 1G RJ45 1000 BASE-T	N/A
Safety Certificate	UL 60950-CSA 60950, EN 60950, IEC 60950 CB Certificate & Report, IEC 60950				
EMI Certification	FCC Part 15, Class A (CFR 47) (USA), ICES-003 Class A				

Peak sustained throughput, maximum unique internal devices and maximum connections per minute are dependent on the type of traffic analyzed, the behavior of the devices and the application of software features. The values in this table have been derived from real-world corporate networks, and refer to

a sustained rate, allowing for traffic peaks. Every network is different and so these metrics should be used as a guide only. In addition, the exact throughput capacity of any metric is dependent on the type and nature of the traffic seen by Darktrace.

	DCIP-S	DCIP-M	DCIP-X2	DCIP-Z	DCIP-XA
Maximim Unique Internal Devices Analyzed	6,000	30,000	50,000	100,000	50,000
Peak Sustained Throughput (Master)	500Mbps	3Gbps	5Gbps	5Gbps	20Gbps
Peak Sustained Throughput(Probe)	800Mbps	4Gbps	7Gbps	7.5Gbps	20Gbps
Connections Per Minute (Dedicated Master)	30,000	300,000	500,000	1,000,000	N/A
Connections Per Minute (Master)	20,000	200,000	250,000	500,000	350,000
Connections Per Minute (Probe)	40,000	300,000	500,000	600,000	500,000
Events Per Minute (Dedicated Master)	25,000	700,000	1,000,000	3,000,000	1,000,000
Events Per Minute (Master)	15,000	400,000	600,000	1,500,000	600,000

Notes:

- These are guidance numbers. Exact performance may vary depending on a number of factors that may be unique to the network being analysed, e.g. device connectivity patterns
- Capabilities are estimated on most current version of hardware at time of publication.
- Reducing bandwidth can increase CPM allowance. A 50% reduction in bandwidth can allow for a 50% CPM increase.
- Reducing CPM can allow for a bandwidth increase. A 50% reduction in CPM can allow for a 25% increase in bandwidth.
- Sustained throughput at stated maximums can result in overloading at peak times. It is recommended to stay below these maximum specifications to ensure consistent service. Some unsupervised learning may be turned off during periods of high load.



MOTOROLA SOLUTIONS

**Firm Fixed Price Proposal
Hartford Emergency Services**

In Response to RFP: IDS/IPS Town of Hartford Proposal RFP

ActiveEye Managed Detection & Response

25-190664 / Enterprise - Flex

March 19, 2025

The design, technical, and price information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola Solutions, Inc.

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Motorola Solutions, Inc.
500 W Monroe Street, Ste 4400
Chicago, IL 60661-3781
USA

March 19, 2025

Dillon Walsh
IT Director
Hartford Emergency Services
171 Bridge Street
White River Junction, VT 05001

RE: Enterprise and Flex Managed Detection and Response

Dear Mr. Walsh:

Motorola Solutions, Inc. (Motorola) appreciates the opportunity to provide Hartford Emergency Services quality cybersecurity services. Motorola's project team has taken great care to propose a solution to address your needs and provide exceptional value to Hartford Emergency Services through the following:

The solution proposed provides exceptional value to Hartford Emergency Services through the following:

- Providing a market leading MDR solution for Hartford Emergency Services' Enterprise and Flex networks with Motorola's SOAR platform, known as ActiveEye
- Providing geographically redundant Security Operations Centers (SOC) operating 24 hours a day, 7 days per week, 365 days per year

We are confident that Motorola can provide a best-in-class premier offering of MDR services to Hartford Emergency Services. Motorola Solutions' proposal is conditioned upon Hartford Emergency Services acceptance of the terms and conditions included with this proposal, or a mutually negotiated version thereof. This proposal shall remain valid until ninety (90) days from the date of this proposal.

Any questions Hartford Emergency Services has regarding this proposal can be directed to Nayeem Modan, Cybersecurity Account Manager via email nayeem.modan@motorolasolutions.com or by cell at 917-620-5911.

Our goal is to provide you with the best products and services available in the industry to address your ongoing Cybersecurity needs. We thank you for the opportunity to provide this proposal for Managed Detection and Response for Hartford Emergency Services, and we hope to strengthen our relationship by implementing this project.

Sincerely,



Mike Allen
Area Sales Manager, Cybersecurity – North America
MOTOROLA SOLUTIONS, INC.

Section 1

Executive Summary

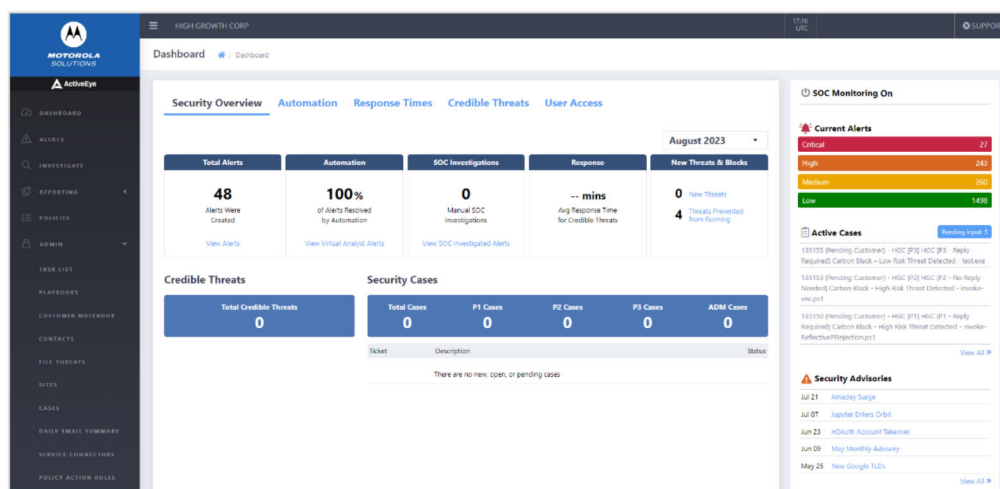
Motorola Solutions is pleased to build upon our years of ongoing support to the Hartford Emergency Services with a response that efficiently meets the needs for your Enterprise Managed Detection and Response solution. We are a national and global leader in the cybersecurity community with our recent acquisitions of both Delta Risk and Lunarline in 2020. We have evolved into a holistic mission critical technology provider, placing Information Technology (IT), as well as cybersecurity, at the forefront of importance to protect our customers against threats to the confidentiality, integrity, and availability of their operation.

The ActiveEye Platform

In 2020, Motorola Solutions acquired Delta Risk, a leading Managed Security Services Provider (MSSP). The acquisition now allows Motorola Solutions to extend the ActiveEye platform to our customers and deliver a co-managed approach to 24/7 security monitoring operations across IT enterprise environments. The benefits of the ActiveEye platform are demonstrated below:

- **Included Public Safety Threat Data Feed** — Threat reports covering potential attack vectors based on dark web research. Summaries of actual attacks against public safety and state/local municipalities. Indicator data pulled from a large network of deployed public safety sensors and state/local municipality environments.
- **Embedded Threat Intelligence** — Threat analysts search dark and surface web for intelligence related to attacks against your organization. Identify compromised accounts, phishing attack setups, exposed data, and more specifically related to your organization.
- **Integrated Managed Threat Detection & Response** — Consolidate SIEM data and direct threat inputs from endpoint security, network sensors, and cloud/SaaS applications. Pre-built custom playbooks to process alerts and reduce/eliminate manual analyst effort.
- **Single Dashboard for Threat Visibility** — Prioritize based on actual assets in the environment. Asset inventory created manually or automatically with Managed Vulnerability Detection Service – external and authenticated scans of assets and provides a complete attack surface map

The ActiveEye Managed Security dashboard can be seen below:



Benefits for the Chief Information Security Officer (CISO)

- Main dashboard displays and aggregates all of the important and relevant risk information from across the organization, helping decision makers to make better, informed decisions to balance cybersecurity efforts and operational efficiencies
- Main dashboard provides key performance metrics and indicators that can inform an admin at a glance to the activity that is occurring throughout their environment.
- Create customize ad-hoc reports and notifications for specific areas of interested to a team.
- Complete transparency into the service that Motorola Solutions is providing. The dashboard will provide the key indicators to the number of events that are handled on a daily, weekly, monthly basis and to how those events are handled by the Motorola SOC.

Public Safety Threat Alliance

Cyber threats to public safety agencies are increasing in scope, scale, and complexity; however, most agencies lack the cybersecurity capabilities required to mitigate risk and ensure continuity of public safety operations. To address this critical need, Motorola has established a cyber threat information sharing and analysis organization (ISAO) for public safety called The Public Safety Threat Alliance (PSTA). The PSTA is recognized by the U.S. Cybersecurity and Infrastructure Security Association (CISA), and highlights Motorola's commitment to public safety agencies and the communities they serve.

The PSTA will leverage cybersecurity risk information from across Motorola's Cybersecurity Services. This, paired with information from members and trusted partners including CISA, other ISAOs, and nonprofits dedicated to sharing cyber threat intelligence, will help generate actionable intelligence to improve members' cybersecurity posture, defense, and resilience against evolving threats to their public safety missions. In addition to the intelligence alerts and reports provided, other benefits included access to an automated threat feed, with context and tags, that can be fed into your SIEM or MDR solution and Dark Web monitoring that checks for activity, including the sale of credentials or mention of your organization's name. There is no cost for membership to the PSTA.



Learn more about membership to the PSTA at: <https://motorolasolutions.com/public-safety-threat-alliance>.

ABOUT MOTOROLA SOLUTIONS

Company Background and History

Motorola Solutions creates innovative, mission-critical communication solutions and services that help public safety and commercial customers build safer cities and thriving communities. You can find our products at work in a variety of industries including law enforcement, fire, emergency medical services, national government security, utilities, mining, energy, manufacturing, hospitality, retail, transportation and logistics, education, and public services. Our communication solutions span infrastructure, devices, services, and software to help our public safety and commercial customers be more effective and more efficient.

Company Overview

Since 1928, Motorola Solutions, Inc. (formerly Motorola, Inc.) has been committed to innovation in communications and electronics. Our company has achieved many milestones in its history. We pioneered mobile communications in the 1930s with car radios and public safety networks. We made the equipment that carried the first words from the moon in 1969. We commercialized the first handheld portable scanner in 1980. Today, as a global industry leader, excellence in innovation continues to shape the future of the Motorola Solutions brand.

We help people be their best in the moments that matter.

Motorola Solutions connects people through technology. Public safety and commercial customers around the world turn to Motorola Solutions innovations when they want highly connected teams that have the information they need throughout their workdays and in the moments that matter most to them.

Our customers rely on us for the expertise, services, and solutions we provide, trusting our years of invention and innovation experience. By partnering with customers and observing how our products can help in their specific industries, we are able to enhance our customers' experience every day.

Motorola Solutions' Corporate Headquarters is located at 500 West Monroe Street, Chicago, IL 60661. Telephone is +1 847.576.5000, and the website is www.motorolasolutions.com.

OUR VALUES

WE ARE INNOVATIVE

WE ARE PASSIONATE

WE ARE DRIVEN

WE ARE ACCOUNTABLE

WE ARE PARTNERS

Section 2

Solution Description – Enterprise MDR

2.1 Solution Overview

Motorola Solutions (“Motorola”) is pleased to present the proposed cybersecurity services for Hartford Emergency Services (hereinafter referred to as “Customer”).

The following cybersecurity services are included in our proposal:

- **ActiveEyeSM Managed Detection & Response for Enterprise.** The following service modules are included:
 - Log Analytics
 - Network Detection
 - Endpoint Detection and Response (Customer Owned)
- **Motorola Security Operations Center (SOC) Monitoring and Support**

2.2 Services Included

The ActiveEye service modules included in our proposal are selected in the **Subscribed** column below.

Table 2-1: Service Modules

Service Module	Network Environment	Features Included
ActiveEye Remote Security Sensor (AERSS)	Enterprise	Number of sensors: 1
Log Analytics	Enterprise	25GB/Month Online Storage Period: 30 Day Storage Extended Log Storage Length: 12 Months SaaS Platform Monitored: • O365: up to 250 users
Network Detection	Enterprise	(1) Gbps monitored across all sensors
Endpoint Detection and Response (EDR)	Enterprise	Service Only - Customer Owned Technology (400) EDR Total Endpoints Online Storage Period: 30 Day Storage

2.3 Service Description

The ActiveEye platform collects and manages security data, optimizing threat detection and increasing focus on the most critical alerts that require quick responses. Built-in analytics examine multiple real-time threat intelligence feeds, reference past events, and follow defined playbooks to automate most analyst actions. Analytics also rank manual investigations, prioritizing those most likely to require remediation.

ActiveEye can integrate a variety of components to gather data, including a security information and event management (SIEM) tool. ActiveEye conveys processed data from these components to Customer and Motorola in the ActiveEye Managed Security Portal. In addition, ActiveEye Portal displays source data collected from network elements.

Security Orchestration, Automation and Response (SOAR)

As a SOAR platform, ActiveEye orchestrates the flow of data and actions, speeding remediation by automatically performing investigation and response tasks. Using predefined or custom playbooks, ActiveEye handles repetitive and precise tasks in place of human SOC analysts. ActiveEye supports two types of automation:

- Investigation Automation - Using playbooks, ActiveEye can look up threat intelligence, query past data, add recommended action notes to cases, and surface event details to the main investigation screen. Before an analyst views an alert, ActiveEye collects key event data for their review.
- Response Automation - ActiveEye can take response actions defined in playbooks. Actions can include changing alert priority, closing an alert, blocklisting files, removing files from systems, or isolating a host from the network.

This automation gets key event data to SOC analysts sooner, and bypasses manual steps for time-sensitive response tasks. With ActiveEye, SOC analysts can shift their focus to more complex investigation and response tasks.

Log Collection and Archive

Compiling log information from multiple sources makes it easier to manage large volumes of security data. To enable comparison and analysis of data from across the network, ActiveEye normalizes log data and enriches it with data from multiple sources.

ActiveEye also retains the raw log data of every event so analysts can review other event attributes if needed. Past log data is classified into two groups to make it easier to access more recent and relevant data:

- Short Term Storage - Contains security logs for a default period of 30 days, or for custom configured period of up to 90 days. Logs in short term storage are available for simple query, since they are the most likely to be accessed during security incident investigations.
- Long Term Archive - Stores security logs for a default of 1 year, or for up to 7 years. Long term archives preserve historical data to meet compliance regulations, and to support investigations and threat hunts.

ActiveEye can collect logs from cloud-based services, as well as data centers or on-premises components. Cloud-based services - such as Carbon Black, CrowdStrike, Okta, Office365, and Amazon Web Services - send logs directly to the ActiveEye platform using secure APIs. Log sources in data

centers or on Customer’s premises will use the ActiveEye Remote Security Sensor to aggregate logs and securely forward them to ActiveEye for analysis and archiving.

ActiveEye Remote Security Sensor

ActiveEye Remote Security Sensors integrate the ActiveEye platform with network elements, enabling it to collect logs from syslog, as well as analyze network traffic over span port connections and scan elements for vulnerabilities. Motorola deploys these sensors as either a VMware virtual machine or as a hardware component.

Software as a Service Platform

As a cloud service, ActiveEye is quick and simple to deploy, removing the burden of installing, maintaining, and managing an on-premises SIEM. Depending on the log sources that need to be monitored, ActiveEye can replace the need for any separate SIEM component.

ActiveEye access and content are protected by powerful security functions. Users access the platform via a secure web browser using multi-factor authentication. Administrative functions will enable Customer to manage user access as needed. The platform undergoes regular security audits and has an active SOC 2 Type2 audit certification.

2.3.1 ActiveEye Portal

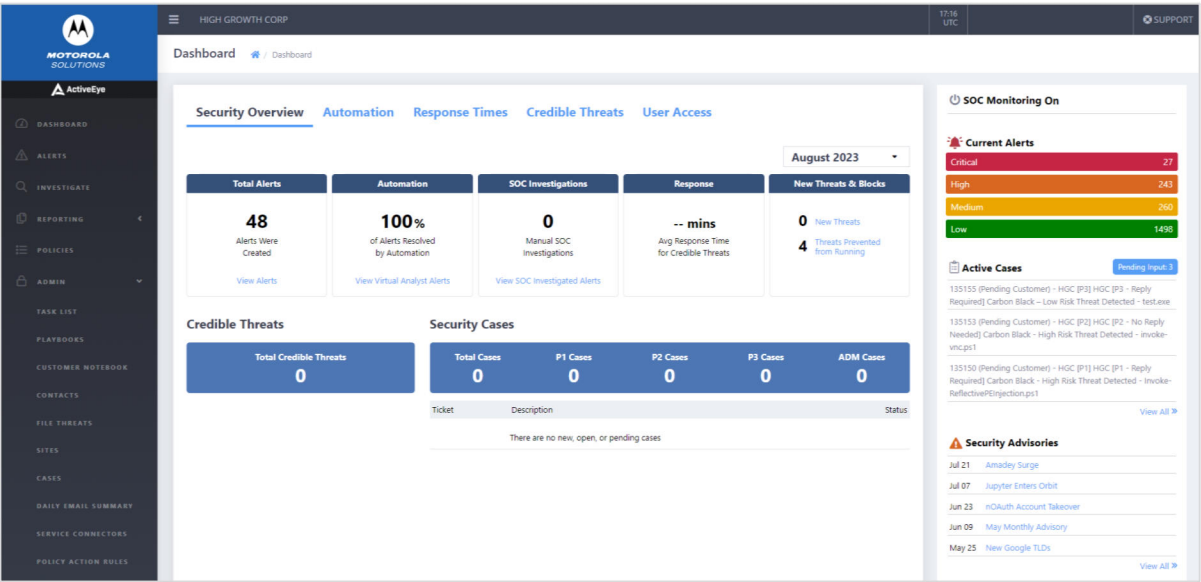


Figure 2-1. ActiveEye Portal

The ActiveEye Managed Security Portal will synchronize security efforts between Customer and Motorola. From this central point, Customer will be able to view threat insights, event investigations, security reports, threat advisories, and status of any security cases.

Dashboard

Key information in the ActiveEye Portal is summarized on the dashboard. This dashboard includes open alerts, an overview of alert categories, alert processing key performance indicators (KPI), open security cases, and recent threat advisories. From here, users can access more in-depth information like security cases, alert details, alert trends, reports, and group communications.

Security Cases

When Customer and Motorola identify a threat, the SOC creates a security case. Through the ActiveEye Portal, Customer can view details of current or past cases.

Alert Details and Trends

Alerts are system notifications of unusual activity. These alerts can be evidence of a past, active, or developing threat. If analysts believe alerts are indicative of a threat, they can open security cases based on them.

ActiveEye records relevant data for each alert, enabling users to quickly view its triggers, systems it impacts, and any actions taken to address it. Each alert record also includes a summary of key attributes. From that alert summary, users can access related records for more details. These records include threat intelligence, past event data, related events, and activity logs.

To put alerts into context, ActiveEye Portal provides tools for reviewing groups of alerts based on key attributes or time periods. Attribute filters enable users to toggle which alert groups ActiveEye Portal shows, helping to spot trends or threat activity. Users can also compare alert logs for specific time periods to determine if specific trends are associated with a threat or are false positives.

Investigations and Reporting

ActiveEye Portal's robust ad hoc reporting capabilities enable users to investigate and hunt active threats, and to view historical data sets. Reports provide a simple, consistent view of collected event data. Pre-defined templates organize the data and display the most important attributes of event types. Users can customize these standard reports to display and summarize different attributes when needed. To share information outside of ActiveEye Portal, users can download reports in .csv or .json format. Downloaded reports may contain a maximum of 50,000 rows.

In addition to ad hoc reporting and querying, ActiveEye Portal can provide a monthly report and a daily email summary if needed. The monthly report summarizes important security items for the month and is available as a PDF download. The daily email summary provides a customized set of statistics from the previous day to a predetermined user list. This summary can include alert counts, security cases opened/closed, saved queries that have new data, and detailed endpoint security statistics. ActiveEye Portal can send one or more summary emails with different content for different groups.

Security Advisories

Security Advisory messages from the SOC share information on active threats with Customer's security teams. These advisories guide security teams on how to best take action against a threat and tell them where they can find further information.

Information Sharing

To support effective security management, ActiveEye Portal includes several functions for sharing information. Automatic security alerts notify defined contacts of incidents based on incident priority. In addition to automatic security alerts, ActiveEye Portal features other information sharing functions that Customer and Motorola can access:

- SOC Bulletins - Instructions from Customer or the SOC that SOC analysts reference when creating security cases. These can communicate short term situations where a security case may not be needed, such as during testing or maintenance windows.

- Customer Notebook - The SOC will use Customer Notebook to document Customer's environment and any specific network implementation details that will help the SOC investigate security cases.
- Contact Procedures - Escalation procedures and instructions on who to contact that the SOC will consult if an incident occurs. Contact procedures include instructions and procedures for specific security incident levels. The SOC and Customer will jointly manage contact procedures.

Together, these functions quickly spread important information to security teams and analysts.

User Access

The ActiveEye Portal provides the ability to add, update, and remove user access. Every ActiveEye user can save queries, customize reports, and set up daily email summaries. Users may be given administrative access, allowing them to perform administrative tasks, such as setting up new service connectors, resetting passwords, and setting up multi-factor authentication for other users.

2.3.2 Service Modules

ActiveEye delivers service capability by integrating one or more service modules. With more modules, ActiveEye analytics receive more information to correlate, and a clearer vision of events on Customer's network. In addition, modules enable security teams and analysts to more easily access and compare data from these disparate systems.

Service module options are separately licensed components that integrate different aspects of Customer security and IT infrastructure. Each module integrates direct monitoring or third-party systems into ActiveEye, enabling visibility, orchestration, and automation from one platform.

As an option, Customer can integrate supported components into the ActiveEye service via Service Connectors available from Motorola. Motorola maintains and continually updates a library of Service Connectors.

The following subsections describe the service modules selected in **Table 2-1: Service Modules**.

2.3.2.1 Log Analytics

The Log Analytics function collects log data from systems, applications, networking components, security systems, and even other SIEM solutions. Several analytics components and security policies process log data to identify policy violations and suspicious activity. If ActiveEye detects an event of interest that may represent a threat, it will alert analysts based on Customer's settings.

Over time, past logged events can provide critical context to track the origin of a threat or identify a new threat using previous attack patterns. ActiveEye stores collected events so analysts can search through them and use them for threat hunting. Events remain in storage for a defined period of time based on subscription. The default term is one year. Longer time periods are available for subscription.

ActiveEye can incorporate logs from a variety of systems. These include authentication and authorization systems, object storage, cloud virtual networks, virtual servers, cloud security services, software applications, and physical infrastructure.

Customer may deploy one or more ActiveEye Remote Security Sensors to collect logs.

Collected events will be stored in the ActiveEye Platform to enable historical searching or threat hunting as needed. Some high volume, repetitive logs may be aggregated as noted in the documentation. The

default storage time period is one year but no longer than 90 days following expiration or termination of the Agreement. A longer time period can be provided if subscribed, see **Table 2-1: Service Modules** for subscription details.

2.3.2.2 Network Detection

The Network Detection service module automates the investigation of network traffic alerts and allows security teams to view those alerts in the context of other user activity. To enable this feature, the ActiveEye Intrusion Detection System (IDS) is deployed within Customer's network to perform real time signature and anomaly detection. The IDS analyzes traffic for signs of malicious activity in real time. In addition, the IDS performs packet level and flow level analysis, enabling network communications modeling. This information is used to identify anomalous behavior that is not captured by pre-defined traffic signatures, including activity over encrypted connections.

The Network Detection service is enabled by one or more ActiveEye Remote Security Sensors to perform traffic analysis.

2.3.2.3 Endpoint Detection and Response

ActiveEye Managed Endpoint Detection and Response (EDR) integrates market leading EDR tools with the ActiveEye platform to provide additional threat intelligence, automated investigation, and orchestrated response actions to optimize protection of critical systems.

Section 3

Statement of Work – Enterprise MDR

In accordance with the terms and conditions of the Agreement, this Statement of Work (SOW), including all of its subsections and attachments, defines the principal activities and responsibilities of all parties for the delivery of Motorola Solutions ("Motorola") cybersecurity services as presented in this proposal to Hartford Emergency Services (hereinafter referred to as "Customer").

3.1 Project Deployment

To initiate the ActiveEye Managed Detection & Response service ("the Service"), Motorola and Customer must perform deployment tasks. Deployment of the Service is broken into the following phases, each with specific deliverables.

Phase 1: Information Exchange

Motorola Responsibilities: Motorola will schedule a service kick-off meeting with Customer and provide information-gathering documents to Customer within one week of contract signature. The kick-off meeting may be conducted either remotely or in-person, at the earliest mutually available opportunity.

Customer Responsibilities: Customer must attend the kick-off meeting and complete information gathering documents as quickly and accurately as possible. Failure to do so will delay the accomplishment of future phases.

Phase 2: Infrastructure Readiness

Motorola Responsibilities: Motorola will provide detailed requirements regarding customer infrastructure preparation actions within one week of the kick-off meeting.

Customer Responsibilities: Customer must accomplish all infrastructure preparation tasks as quickly as possible. Failure to do so will delay the accomplishment of future phases.

Phase 3: System Buildout and Deployment

Motorola Responsibilities: Motorola will provision tools in accordance with the requirements of this proposal, and consistent with information gathered in earlier phases. Motorola will also provide detailed requirements regarding customer deployment actions. Motorola will accomplish these within one-week of the completion of all infrastructure readiness tasks.

Customer Responsibilities: Customer must deploy tools, as applicable, in their environment, in accordance with provided requirements. Failure to do so will delay the accomplishments of future phases.

Phase 4: Monitoring Turn Up

Motorola Responsibilities: Motorola will monitor the service and ensure all in-scope assets are properly forwarding logs or events. Motorola will notify Customer of any exceptions. Motorola will begin monitoring any properly connected in-scope sources after the initial tuning period.

Customer Responsibilities: Customer must ensure appropriate connectivity for all in-scope assets to the service and address any exceptions noted by Motorola. Failure to do so will delay the accomplishment of future phases and will prevent Motorola from monitoring those sources.

Phase 5: Tuning/Report Setup

Motorola Responsibilities: Motorola will conduct initial tuning of the events and alarms in the Service, as well as set up initial reports (User Access, Administration Events, and Configuration Findings Reports).

Customer Responsibilities: Customer must engage the Security Operations Center (SOC) team in discussing the tuning approach and confirm the configurations requested.

3.2 ActiveEye Platform

Motorola will provide 24/7 access to the ActiveEye platform. Motorola will notify Customer if access will be affected by scheduled maintenance.

Motorola Responsibilities

- Provide access to the ActiveEye portal for Customer and any identified, approved users. After initial deployment, Customer will have self-service access to add/remove/update user access as needed.
- Provide the services subscribed to, as noted in Table 2-1: Service.
- Provide ActiveEye Remote Security Sensor hardware or virtual appliance.
- Provide remote setup and configuration assistance of ActiveEye Remote Security Sensor.
- Provide ActiveEye Remote Security Sensor system software updates as needed
- Make monthly services implementation and status reports available to Customer.
- Resolve platform issues and technical errors as documented by Customer.
- Retain security logs within ActiveEye. Security logs will be retained for the length of time designated by the long-term storage policy selected by Customer.
- Configure ActiveEye for log sources (from security devices and other high-value assets) per the scope of the subscribed service modules.

Customer Responsibilities

- Provide reasonable assistance to Motorola to perform the Service, as described in this SOW. This assistance includes, but is not limited to, technical assistance with issues that may require physical access to the devices affected by this Service, or virtual assistance with virtual environment issues that require administrative access to devices affected by this Service.
- Provide environmental infrastructure as needed, in accordance with AERSS specifications listed below:

Specifications	Requirements
Rack Space	1U
Power Consumption (Max)	550 Watts (Redundant Power Supply
Power Input	100-240V AC
Current	3.7 A – 7.4 A

Specifications	Requirements
Circuit Breaker	Qty. 2
Line Cord	NEMA 5-15P
Heat Dissipation (max)	2107 BTU/hr

- Provide all technical, license, and service information requested in the implementation documents prior to the commencement of the Service.
- Perform all network and system integrations necessary for ActiveEye Service. This includes providing external connectivity for ActiveEye security components.
- Install agents on in-scope systems and devices, as required.
- Configure all necessary components of Customer's infrastructure to integrate with ActiveEye.
- Provide the name, email, landline telephone numbers, and mobile telephone number for all shipping, installation, and security Points of Contact (POC)s.
- Manage user access to the ActiveEye portal, creating new user accounts when needed and removing a user's access when it is no longer required.

3.2.1 Service Modules

The following subsections describe the delivery of the service modules selected in **Table 2-1: Service Modules**.

3.2.1.1 Log Analytics

The ActiveEye platform will continuously monitor for events of interest and alerts generated by integrated components, and cross-correlate them with other information within the platform. Customer can configure customizable alerts and notifications for detected security events.

Motorola Responsibilities

- Consult with and advise Customer on performing necessary system configurations to direct log sources to ActiveEye or the appropriate Remote Security Sensor.

Customer Responsibilities

- Configure networking infrastructure to allow ActiveEye Remote Security Sensor to communicate with ActiveEye as defined.
- Configure log sources or on-premises security information and event management (SIEM) solution to either enable ActiveEye to authenticate to the system or configure log sources to be forwarded to ActiveEye.

3.2.1.2 Network Detection

ActiveEye Network Detection enables security teams to automate investigation of network alerts and view this activity in the context of other user activity.

Motorola Responsibilities

- Work with Customer to integrate ActiveEye Remote Security Sensor(s) containing the Network Intrusion Detection System into Customer's system.

Customer Responsibilities

- Configure networking infrastructure to allow ActiveEye Remote Security Sensor to communicate with ActiveEye as defined.
- Configure and maintain networking infrastructure physical and logical configuration to mirror (typically via a SPAN port on a switch) network traffic to the ActiveEye sensor.

3.2.1.3 Endpoint Detection and Response

Motorola Responsibilities

- Work with Customer to integrate ActiveEye Service Connector(s) necessary to monitor and interact with Customer's Endpoint Detection and Response (EDR) solution.
- Provide ports and protocols to the Customer for the EDR solution.

Customer Responsibilities

- Deploy and maintain EDR agents to required systems.
- Configure networking infrastructure to allow EDR agents to communicate with centralized server components.
- Configure EDR solution to enable ActiveEye connection for event/alert collection and response actions.
- Comply/consent with the terms of applicable licenses, privacy statements, or other third-party agreements to the extent third-party software or services are utilized or provided by/through Motorola Solutions, including applicable EDR solution provider's end user license agreements ("EULAs"), if any.
- Obtain any third-party consents required to enable Motorola to provide the monitoring service, if applicable.

3.2.2 Technical Support

ActiveEye Managed Detection & Response Technical Support provides Customer with a toll-free telephone number and email address for ActiveEye Managed Detection & Response support requests, available Monday to Friday from 8am to 7pm CST. Support requests are stored in a ticketing system for accountability and reporting.

Motorola Responsibilities

- Notify Customer of any scheduled maintenance or planned outages.
- Provide technical support, security control, and service improvements related to ActiveEye.

Customer Responsibilities

- Provide sufficient information to allow Motorola technical support agents to diagnose and resolve the issue.

Limitations and Exclusions

Technical support is limited to the implementation and use of the ActiveEye platform and does not include use or implementation of third-party components.

3.3 Security Operations Center Monitoring and Support

Motorola's Security Operations Center (SOC) will provide continuous 24x7 monitoring through automated tools and review by trained security analysts. Motorola will analyze events and notify Customer in accordance with **Table 3-2: Notification Procedures**.

Motorola will start monitoring the Service in accordance with Motorola processes and procedures after deployment, as described in Section 3.1 Project Deployment.

The SOC receives system-generated alerts 24/7, and provides Customer with a toll-free telephone number and email address for support requests, available 24/7. Support requests are stored in a ticketing system for accountability and reporting.

3.3.1 Ongoing Service Responsibilities

Motorola Responsibilities

If a probable security incident is detected, provide phone and email support to:

- Engage Customer's defined Incident Response Process
- Attempt to determine the root cause and extent of compromise using existing monitoring capabilities in place as part of the Service.
- Analysis and support to help Customer determine if Customer's corrective actions are effective.
- Continuous monitoring, in parallel with analysis, to support incident response.

Customer Responsibilities

- Provide Motorola with accurate and up-to-date information, including the name, email, landline telephone numbers, and mobile telephone numbers for all designated, authorized Customer escalation Points of Contact (POC).
- Provide a Network Map detailing Customer's network architecture for network(s) in scope for the Service, if available.
- Provide a timely response to SOC security incident tickets or investigation questions.
- Provide an established service window in which qualified IT personnel will be able to respond to major event escalations.
- Notify Motorola at least twenty-four (24) hours in advance of any scheduled maintenance, network administration activity, or system administration activity that would affect Motorola's ability to perform the Managed SOC Service, as described in this SOW.

3.3.2 Service Module Specific SOC Services

With this service, Motorola's SOC will provide specific services for ActiveEye platform service modules Customer is subscribed to. In addition, SOC services can be augmented by Advanced Threat Insights.

The following describes these security operations modules.

3.3.2.1 Managed Log Analytics

Motorola SOC will consult with Customer to identify log sources for the level of threat detection desired in each environment.

The SOC will, on a regular basis, advise Customer on recommendations for each log source type that will optimize storage and visibility to actual threats.

Motorola Responsibilities

- Consult with and advise Customer on performing necessary system configurations to optimize log volumes and content.

Customer Responsibilities

- Update log source configurations as necessary to optimize log content and volume sent to ActiveEye platform.

3.3.2.2 Managed Network Detection

Motorola's SOC will consult with Customer on the deployment of the Network Detection Service components.

The SOC will continually monitor and update the security policy of each sensor to tune out unnecessary alerting and flow monitoring so that the system is optimized to detect true malicious activity.

Motorola Responsibilities

- Optimize the policies and configurations to tune out noise and highlight potential threats.

Customer Responsibilities

- Initiate recommended response actions when active attacks are detected.

3.3.2.3 Managed Endpoint Detection and Response

Motorola's SOC will consult with Customer on the deployment of the Endpoint Detection and Response (EDR) solution. The SOC will advise, on an ongoing basis, what security policies should be updated to optimize threat detection.

The SOC will consult with Customer to define a response automation plan that outlines the scenarios where the SOC should take automatic response actions on systems within Customer environment. In cases outside the automatic response scenarios, the SOC will open Security Cases with Customer with recommended actions and await approval before taking actions.

The SOC will track suspicious files and processes in Customer environment to report threat trends on what new threats are being discovered vs. previously seen threats.

Motorola Responsibilities

- Provide recommendations on endpoint security policy and configuration to optimize threat identification.
- Maintain, with input from Customer, an automatic response plan for defined endpoint security scenarios or malware types.

Customer Responsibilities

- Initiate response actions on endpoint solutions when not defined as automatic actions or not available as remote actions on the EDR solution in use.

3.3.3 Event Response, Notification, and Tuning

Motorola will analyze events created and/or aggregated by the Service, assess their type, and notify Customer in accordance with the following table.

Table 3-1: Priority Level Definitions and Response Times

Incident Priority	Incident Definition	Response Time
Critical P1	Security incidents that have caused or are suspected to have caused significant and/or widespread damage to the functionality of the Customer's Enterprise IT system or information stored within it. Effort to recover from the incident may be significant. Examples: - Malware that is not quarantined by anti-virus - Evidence that a monitored component has communicated with suspected malicious actors.	Response provided 24 hours, 7 days a week, including US Public Holidays.
High P2	Security incidents that have localized impact but are viewed as having the potential to become more serious if not quickly addressed. Effort to recover from the incident may be moderate to significant. Examples: - Malware that is quarantined by antivirus. - Multiple behaviors observed in the system that are consistent with known attacker techniques.	Response provided 24 hours, 7 days a week, including US Public Holidays.
Medium P3	Security incidents that potentially indicate an attacker is performing reconnaissance or initial attempts at accessing the system. Effort to recover from the incident may be low to moderate. Examples include: - Suspected unauthorized attempts to log into user accounts. - Suspected unauthorized changes to system configurations, such as firewalls or user accounts. - Observed failures of security components. - Informational events. - User account creation or deletion. - Privilege change for existing accounts.	Response provided from 8:00 a.m. to 5:00 p.m. CST/CDT, Monday through Friday, excluding U.S. Public Holidays.
Low P4	These are typically service requests from the Customer.	Response provided from 8:00 a.m. to 5:00 p.m. CST/CDT, Monday through Friday, excluding U.S. Public Holidays.

3.3.3.1 Notification

Motorola will establish notification procedures with Customer, generally categorized in accordance with the following table.

Table 3-2: Notification Procedures

Notification Procedure	Details
Routine Notification Procedure	The means, addresses, format, and desired content (within the capabilities of the installed technology) for Events of Interest. These can be formatted for automated processing, e.g., by ticketing systems.
Urgent Notification Procedure	Additional, optional means and addresses for notifications of Events of Interest that require urgent notification. These usually include telephone notifications.

Motorola will notify Customer according to the escalation and contact procedures defined by Customer and Motorola during the implementation process.

3.3.3.2 Tuning

Motorola will assess certain events to be environmental noise, potentially addressable configuration issues in the environment, or false positives. Motorola may recommend these be addressed by Customer to preserve system and network resources.

Motorola will provide Customer with the ability to temporarily suppress alerts reaching ActiveEye, enabling a co-managed approach to tuning and suppressing events or alarms. The SOC may permanently suppress particular alerts and alarms if not necessary for actionable threat detection.

3.3.3.3 Tuning Period Exception

The tuning period is considered to be the first thirty (30) days after each service module has been confirmed properly deployed and configured and starts receiving data. During the tuning period, Motorola may make recommendations to Customer to adjust the configurations of their installed software so that Services can be effectively delivered. Service Availability will not be applicable during the tuning period and responses or notifications may not be delivered. However, Motorola will make best efforts to provide responses and notifications during this period.

Motorola may continue to recommend necessary tuning changes after this period, with no impact on Service Availability.

3.3.4 Limitations and Exclusion

This Service excludes any incident response support actions outside those outlined within this SOW, such as those that require Motorola personnel to directly access Customer devices, travel, deploy new tools, or direct specific actions. These services may be obtained from Motorola through a separate proposal.

Section 4

Solution Description – Flex MDR

Motorola Solutions (“Motorola”) is pleased to present the proposed cybersecurity services for Hartford Emergency Services (hereinafter referred to as “Customer”).

The following cybersecurity services are included in our proposal for the Customer’s Flex system:

- **ActiveEyeSM Managed Detection & Response for Flex**
 - Endpoint Detection and Response
- **Motorola Security Operations Center (SOC) Services**

4.1 Services Included

The ActiveEye service modules included in our proposal are presented below

Table 4-1: Service Modules

Service Module	Features Included	Site/Environment
Endpoint Detection and Response (EDR)	• Cortex XDR • Online Storage Period: 30 Day Storage	Flex Host Environment
Security Operations Center (SOC)	• Monitoring and Support	Service modules

4.2 Service Description

The ActiveEye Security Platform collects, manages, and analyzes security events. Built-in analytics examine multiple real-time threat intelligence feeds, reference past events, and follow playbooks to automate most actions. Analytics also prioritize events to quickly identify those that require remediation.

As a Security Orchestration, Automation and Response (SOAR) platform, ActiveEye speeds up remediation, using predefined or custom playbooks to automatically investigate and respond to threats. ActiveEye’s automatic investigation capabilities include looking up threat intelligence, querying past data, adding recommended action notes to cases, and bringing event details to the main investigation screen. Its automated response capabilities include changing alert priorities, closing alerts, blocklisting files, removing files from systems or isolating hosts from the network.

This automated approach to threat identification and remediation eliminates more than 95 percent of false positives, allowing your team or our SOC analysts to shift their focus to more complex investigation and response tasks.

4.2.1 ActiveEye Managed Security Portal

The ActiveEye Security Portal, a cloud-based web application, enables improved coordination of cybersecurity efforts between your agency and Motorola Solutions. From this central platform, your agency’s personnel will be able to view threat insights, event investigations, security reports, threat advisories, and the status of cases.

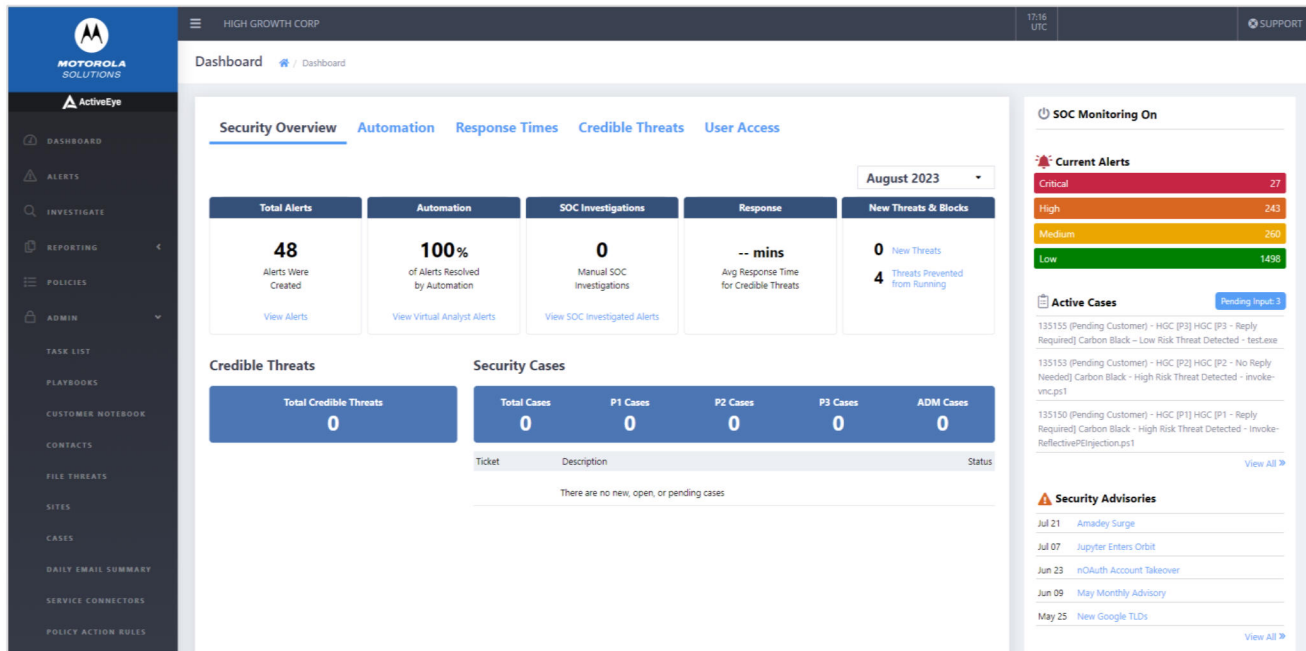


Figure 4-1: ActiveEye Portal

Dashboard

The ActiveEye dashboard provides a summary of key information. It includes a snapshot of open alerts, alert categories, key performance indicators (KPI), open cases, and recent threat advisories. Users can also see more in-depth information, such as the number of security cases, alert details, alert trends, reports, and group communications.

Security Cases

When a threat is identified, the SOC will create a security case. Through the ActiveEye Portal, your agency's personnel will be able to view details of current or past cases, create new cases, or respond to ongoing cases.

Alert Details and Trends

Alerts can be evidence of a past, active, or developing threat. ActiveEye records relevant data for each alert, enabling users to quickly view its trigger, the systems it impacts, and any actions taken to address the alert.

ActiveEye also provides tools for reviewing groups of alerts based on key attributes or time periods. Attribute filters enable users to toggle which alert groups are shown in ActiveEye, helping users spot trends or threat activity. Users can also compare alert logs for specific time periods to determine if specific trends are associated with a threat or are false positives.

Investigations and Reporting

ActiveEye includes robust *ad hoc* reporting capabilities that provide important information about active and historical threats. Users can share information outside of ActiveEye by downloading reports in .csv or .json format.

In addition to *ad hoc* reporting, ActiveEye can provide a daily email summary and monthly report. Daily email summaries can include alert counts, security cases opened or closed, saved queries that have new data, and detailed endpoint security statistics. If needed, ActiveEye can send one or more summary emails with different content for different groups. Monthly reports are available as a PDF download.

Security Advisories

ActiveEye also enables the SOC to share Security Advisories on active threats. These advisories guide security teams on how to take actions against threats and where to get more information.

Information Sharing

ActiveEye includes several other functions for sharing information. Automatic security alerts notify pre-defined contacts of incidents, based on incident priority. Other information-sharing functions include:

- **SOC Bulletins** - Instructions from your agency's personnel or the SOC that analysts reference when creating security cases. These can communicate short-term situations where a security case may not be required, such as during testing or maintenance windows.
- **Customer Notebook** - The SOC will use the Customer Notebook to document your agency's environment and any specific network implementation details assisting the SOC investigation of security cases.
- **Contact Procedures** - Escalation procedures and instructions on who to contact if an incident occurs. Contact procedures include instructions and procedures for specific security incident levels. The SOC and your agency's personnel will jointly manage contact procedures.

User Access

User access settings make it simple to add, update, and remove access to ActiveEye. Users may be given administrative access, allowing them to perform administrative tasks such as setting up new service connectors, resetting passwords, and setting up multi-factor authentication for other users.

4.2.2 Service Modules

One or more service modules can be integrated through the ActiveEye platform. These modules provide more information for ActiveEye to correlate, offering a clearer vision of events on your agency's network. In addition, modules enable security teams and analysts to more easily access and compare data from disparate systems.

4.2.2.1 Endpoint Detection and Response

If an attacker attempts to breach your existing security controls, it is critical to respond quickly. Integrating Endpoint Detection and Response (EDR) tools with the ActiveEye platform enables security analysts to respond to attacks and view threat intelligence in a single interface. Through the ActiveEye platform, analysts can isolate hosts, block files, allow files, and remove files.

See **Table 2-1**: Service Modules for subscription details.

4.2.3 Security Operations Center Monitoring and Support

ActiveEye MDR includes ongoing monitoring by Motorola Solutions SOC cybersecurity analysts to look for potential cybersecurity threats to connected networks, applications, and devices on a 24/7 basis. The SOC team operates from secure, redundant locations in the United States, and can securely operate at remote locations if necessary. Team members complete regular training on customer data management and privacy to protect sensitive customer data. Based on their broad security experience,

the SOC's analysts will recommend security device configurations and implement playbooks to increase focus on the most critical threats.

If a threat investigation requires input from your agency's security team, the SOC will create a security case and follow defined escalation procedures for each priority level. ActiveEye will enable your agency's personnel to view security cases and event investigation history.

In the event of a potential incident, the SOC will use data available in ActiveEye and access your agency's system to determine the extent of malicious activity. If needed, the SOC will add more detection policies to your agency's service modules.

Section 5

Statement of Work – Flex MDR

In accordance with the terms and conditions of the Agreement, this Statement of Work (SOW), including all of its subsections and attachments, defines the principal activities and responsibilities of all parties for the delivery of Motorola Solutions ("Motorola") cybersecurity services as presented in this proposal to Hartford Emergency Services (hereinafter referred to as "Customer").

5.1 Project Deployment

In order to establish initial expectations for deployment, Motorola will work with Customer to help you understand the impact of introducing a new solution and your preparedness for the implementation and support of Flex Managed Detection and Response.

Motorola Responsibilities

- Motorola will schedule a service kick-off meeting with the Customer and provide information-gathering documents to the customer within one week of contract signature. The kick-off meeting will be conducted remotely at the earliest mutually available opportunity.
- Motorola will provide detailed requirements regarding Customer infrastructure preparation actions within one week of the kick-off meeting.
- Motorola will provision tools in accordance with the requirements of this Service, and consistent with information gathered in earlier phases. Motorola will also provide detailed, required Customer deployment actions within one-week of the completion of all infrastructure readiness tasks.
- Motorola Solutions will train the customer to install the EDR licenses on a sample of 5 clients and help answer any questions the customer may have. The customer is responsible for installing the EDR on the rest of the clients.

Customer Responsibilities

- The Customer must attend the kick-off meeting and complete information gathering documents as quickly and accurately as possible.
- The Customer must accomplish all infrastructure preparation tasks as quickly as possible.
- The Customer must deploy tools, as applicable, in their environment, in accordance with provided requirements.

5.2 ActiveEye Platform

Motorola will provide 24/7 access to the ActiveEye platform. Motorola will notify Customer if access will be affected by scheduled maintenance.

Motorola Responsibilities

- Provide access to the ActiveEye portal for Customer and any identified, approved users. After initial deployment, Customer will have self-service access to add/remove/update user access as needed.
- Provide the services subscribed to, as noted in Table 2-1: Service.
- Make monthly services implementation and status reports available to Customer.
- Resolve platform issues and technical errors as documented by Customer.
- Retain security logs within ActiveEye. Security logs will be retained for the length of time designated by the long-term storage policy selected by Customer.

Customer Responsibilities

- Provide reasonable assistance to Motorola to perform the Service, as described in this SOW. This assistance includes, but is not limited to, technical assistance with issues that may require physical access to the devices affected by this Service, or virtual assistance with virtual environment issues that require administrative access to devices affected by this Service.
- Provide all technical, license, and service information requested in the implementation documents prior to the commencement of the Service.
- Perform all network and system integrations necessary for ActiveEye Service. This includes providing external connectivity for ActiveEye security components.
- Ensure network bandwidth of up to 40MB per host, per day.
- Install agents on in-scope systems and devices, as required.
- Configure all necessary components of Customer's infrastructure to integrate with ActiveEye.
- Provide the name, email, landline telephone numbers, and mobile telephone number for all shipping, installation, and security Points of Contact (POC)s.
- Manage user access to the ActiveEye portal, creating new user accounts when needed and removing a user's access when it is no longer required.

5.2.1 Endpoint Detection and Response

Motorola Responsibilities

- Work with Customer to integrate ActiveEye Service Connector(s) necessary to monitor and interact with Customer's Endpoint Detection and Response (EDR) solution.
- Provide ports and protocols to the Customer for the EDR solution.
- Deploy and maintain EDR agents to Flex host environment.
- Configure EDR solution to enable ActiveEye connection for event/alert collection and response actions.

Customer Responsibilities

- Deploy and maintain EDR agents to required customer-owned client workstations and handheld devices, as applicable.
- Configure networking infrastructure to allow EDR agents to communicate with centralized server components.

- Comply/consent with the terms of applicable licenses, privacy statements, or other third-party agreements to the extent third-party software or services are utilized or provided by/through Motorola Solutions, including applicable EDR solution provider's end user license agreements ("EULAs"), if any.
- Obtain any third-party consent required to enable Motorola to provide the monitoring service, if applicable.

5.2.2 Technical Support

ActiveEye Managed Detection & Response Technical Support provides Customer with a toll-free telephone number and email address for ActiveEye Managed Detection & Response support requests, available Monday to Friday from 8am to 7pm CST. Support requests are stored in a ticketing system for accountability and reporting.

Motorola Responsibilities

- Notify Customer of any scheduled maintenance or planned outages.
- Provide technical support, security control, and service improvements related to ActiveEye.

Customer Responsibilities

- Provide sufficient information to allow Motorola technical support agents to diagnose and resolve the issue.

Limitations and Exclusions

Technical support is limited to the implementation and use of the ActiveEye platform and does not include use or implementation of third-party components.

5.3 Security Operations Center Monitoring and Support

Motorola's Security Operations Center (SOC) will provide continuous 24x7 monitoring through automated tools and review by trained security analysts. Motorola will analyze events and notify Customer in accordance with **Table 3-2: Notification Procedures**.

Motorola will start monitoring the Service in accordance with Motorola processes and procedures after deployment, as described in Section 3.1 Project Deployment.

Customer will be able to open a support request for the SOC via a toll-free telephone number or email address, available 24/7. Support requests are stored in a ticketing system for accountability and reporting.

5.3.1 Ongoing Service Responsibilities

Motorola Responsibilities

If a probable security incident is detected, provide phone and email support to:

- Engage Customer's defined Incident Response Process
- Attempt to determine the root cause and extent of compromise using existing monitoring capabilities in place as part of the Service.

- Analysis and support to help Customer determine if Customer's corrective actions are effective.
- Continuous monitoring, in parallel with analysis, to support incident response.

Customer Responsibilities

- Provide Motorola with accurate and up-to-date information, including the name, email, landline telephone numbers, and mobile telephone numbers for all designated, authorized Customer escalation Points of Contact (POC).
- Provide a Network Map detailing Customer's network architecture for network(s) in scope for the Service, if available.
- Provide a timely response to SOC security incident tickets or investigation questions.
- Provide an established service window in which qualified IT personnel will be able to respond to major event escalations.
- Notify Motorola at least twenty-four (24) hours in advance of any scheduled maintenance, network administration activity, or system administration activity that would affect Motorola's ability to perform the Managed SOC Service, as described in this SOW.

5.3.2 Service Module Specific SOC Services

With this service, Motorola's SOC will provide specific services for ActiveEye platform service modules Customer is subscribed to. In addition, SOC services can be augmented by Advanced Threat Insights.

The following describes these security operations modules.

5.3.2.1 Managed Endpoint Detection and Response

Motorola's SOC will consult with Customer on the deployment of the Endpoint Detection and Response (EDR) solution. The SOC will advise, on an ongoing basis, what security policies should be updated to optimize threat detection.

The SOC will consult with Customer to define a response automation plan that outlines the scenarios where the SOC should take automatic response actions on systems within Customer environment. In cases outside the automatic response scenarios, the SOC will open Security Cases with Customer with recommended actions and await approval before taking actions.

The SOC will track suspicious files and processes in Customer environment to report threat trends on what new threats are being discovered vs. previously seen threats.

Motorola Responsibilities

- Provide recommendations on endpoint security policy and configuration to optimize threat identification.
- Maintain, with input from Customer, an automatic response plan for defined endpoint security scenarios or malware types.

Customer Responsibilities

- Initiate response actions on endpoint solutions when not defined as automatic actions or not available as remote actions on the EDR solution in use.

5.3.3 Event Response, Notification, and Tuning

Motorola will analyze events created and/or aggregated by the Service, assess their type, and notify Customer in accordance with the following table.

Table 5-1: Priority Level Definitions and Response Times

Incident Priority	Incident Definition	Response Time
Critical P1	Security incidents that have caused or are suspected to have caused significant and/or widespread damage to the functionality of the Customer's Flex system or information stored within it. Effort to recover from the incident may be significant. Examples: Malware that is not quarantined by anti-virus Evidence that a monitored component has communicated with suspected malicious actors.	Response provided 24 hours, 7 days a week, including US Public Holidays.
High P2	Security incidents that have localized impact but are viewed as having the potential to become more serious if not quickly addressed. Effort to recover from the incident may be moderate to significant. Examples: Malware that is quarantined by antivirus. Multiple behaviors observed in the system that are consistent with known attacker techniques.	Response provided 24 hours, 7 days a week, including US Public Holidays.
Medium P3	Security incidents that potentially indicate an attacker is performing reconnaissance or initial attempts at accessing the system. Effort to recover from the incident may be low to moderate. Examples include: Suspected unauthorized attempts to log into user accounts. Suspected unauthorized changes to system configurations, such as firewalls or user accounts. Observed failures of security components. Informational events. User account creation or deletion. Privilege change for existing accounts.	Response provided from 8:00 a.m. to 5:00 p.m. CST/CDT, Monday through Friday, excluding U.S. Public Holidays.
Low P4	These are typically service requests from the Customer.	Response provided from 8:00 a.m. to 5:00 p.m. CST/CDT, Monday through Friday, excluding U.S. Public Holidays.

5.3.3.1 Notification

Motorola will establish notification procedures with Customer, generally categorized in accordance with the following table.

Table 5-2: Notification Procedures

Notification Procedure	Details
Routine Notification Procedure	The means, addresses, format, and desired content (within the capabilities of the installed technology) for Events of Interest. These can be formatted for automated processing, e.g., by ticketing systems.
Urgent Notification Procedure	Additional, optional means and addresses for notifications of Events of Interest that require urgent notification. These usually include telephone notifications.

Motorola will notify Customer according to the escalation and contact procedures defined by Customer and Motorola during the implementation process.

5.3.3.2 Tuning

Motorola will assess certain events to be environmental noise, potentially addressable configuration issues in the environment, or false positives. Motorola may recommend these be addressed by Customer to preserve system and network resources.

Motorola will provide Customer with the ability to temporarily suppress alerts reaching ActiveEye, enabling a co-managed approach to tuning and suppressing events or alarms. The SOC may permanently suppress particular alerts and alarms if not necessary for actionable threat detection.

5.3.3.3 Tuning Period Exception

The tuning period is considered to be the first thirty (30) days after each service module has been confirmed properly deployed and configured and starts receiving data. During the tuning period, Motorola may make recommendations to Customer to adjust the configurations of their installed software so that Services can be effectively delivered. Service Availability will not be applicable during the tuning period and responses or notifications may not be delivered. However, Motorola will make best efforts to provide responses and notifications during this period.

Motorola may continue to recommend necessary tuning changes after this period, with no impact on Service Availability.

Motorola Solutions Responsibilities

- Motorola will monitor the service and check in-scope assets are properly forwarding logs or events and that system scans are functioning. Motorola will notify the customer of any exceptions. Motorola will begin monitoring any properly connected, in-scope sources after the tuning period.
- Motorola will conduct initial tuning of the events and alarms in the service, as well as set up initial reports (User Access, Administration Events, and Configuration Findings Reports).

Customer Responsibilities

- Customer must provide appropriate connectivity for all in-scope assets to the service and address any exceptions noted by Motorola. Failure to do so will delay completion of future phases and will prevent Motorola from monitoring those sources.

- Customer must deploy tools, as applicable, in their environment, in accordance with provided requirements. Customer must engage the SOC team in discussing the tuning approach and confirm the configurations requested.

5.3.4 Limitations and Exclusion

This Service excludes any incident response support actions outside those outlined within this SOW, such as those that require Motorola personnel to directly access Customer devices, travel, deploy new tools, or direct specific actions. These services may be obtained from Motorola through a separate proposal.

Section 6

Limitations and Clarifications

Service Limitations

Cybersecurity services are inherently limited and will not guarantee that Customer's system will be error-free or immune to security breaches as a result of any or all of the services described in this proposal. Motorola does not warrant or guarantee that this service will identify all cybersecurity incidents that occur in Customer's system. Services and deliverables are limited by, among other things, the evolving and often malicious nature of cyber threats, conduct/attacks, as well as the complexity/disparity and evolving nature of Customer computer system environments, including supply chains, integrated software, services, and devices.

Processing of Customer Data in the United States and/or other Locations

Customer understands and agrees that data obtained, accessed, or utilized in the performance of the services may be transmitted to, accessed, monitored, and/or otherwise processed by Motorola in the United States (US) and/or other Motorola operations globally. Customer consents to and authorizes all such processing and agrees to provide, obtain, or post any necessary approvals, consents, or notices that may be necessary to comply with applicable law.

Customer and Third-Party Information

Customer understands and agrees that Motorola may obtain, use and/or create and use anonymized, aggregated and/or generalized Customer data, such as data relating to actual and potential security threats and vulnerabilities, for its lawful business purposes, including improving its services and sharing and leveraging such information for the benefit of Customer, other customers, and other interested parties. For purposes of this engagement, so long not specifically identifying Customer, Customer Data shall not include, and Motorola shall be free to use, share and leverage security threat intelligence and mitigation data generally, including without limitation, third party threat vectors and IP addresses, file hash information, domain names, malware signatures and information, information obtained from third party sources, indicators of compromise, and tactics, techniques, and procedures used learned or developed in the course of providing services.

Section 7

Proposal Pricing

7.1 Pricing Summary

Motorola pricing is based on the services presented. The addition or deletion of any component(s) may subject the total solution price to modifications.

7.1.1 Year 1 - Enterprise MDR and Flex MDR

Description	
Enterprise ActiveEye SM Managed Detection and Response	\$57,187.00
Enterprise Service Setup Cost (One-time Fee)	Included
Flex Managed Detection and Response	\$16,752.00
Flex Service Setup Cost (One-time Fee)	\$8,113.28
Initial Subscription Period Year 1:	\$82,052.28

Enterprise MDR - Initial Subscription Period after Year 1:

Description	
Enterprise MDR Initial Subscription Period - Year 2	\$58,909.70
Enterprise MDR Initial Subscription Period - Year 3	\$61,266.09
Enterprise MDR Initial Subscription Period - Year 4	\$63,716.74
Enterprise MDR Initial Subscription Period - Year 5	\$66,265.41

The Total Contract Value for Enterprise MDR Years 1 - 5 is: \$250,157.94.

Flex MDR - Initial Subscription Period after Year 1:

Description	
Initial Subscription Period - Year 2	\$18,050.80
Initial Subscription Period - Year 3	\$18,050.80
Initial Subscription Period - Year 4	\$18,050.80
Initial Subscription Period - Year 5	\$18,050.80

The Total Contract Value for Flex MDR is: \$72,203.20.

The Total Contract Value for this Proposal is: \$404,413.42.

7.2 Payment Schedule & Terms

Period of Performance

The initial MDR subscription period of the contract will extend five (5) years, from the Commencement Date of Service, defined as the date data is available for analysis, or not later than thirty (30) days after Motorola provides the Customer with necessary hardware or software to connect the first data source.

Term

The Term of the contract begins on the Commencement Date of Service and remains in effect until the expiration of the initial period so specified.

Billing

Upon acceptance of this proposal by Customer, Motorola will invoice Customer for all service fees in advance for the full Year 1 amount according to the Pricing table in Section 7.1.

Thereafter, Motorola will invoice Customer annually, in advance for (a) the Services to be performed (as applicable); and (b) any other charges incurred as agreed upon between the parties during the term of the subscription.

Customer will make payments to Motorola within thirty (30) days after receipt of each invoice. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a US financial institution.

INFLATION ADJUSTMENT. For multi-year agreements, at the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed using the U.S. Department of Labor, Consumer Price Index, all Items, Unadjusted Urban Areas (CPI-U). Should the annual inflation rate increase greater than 3% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 3%. All items, not seasonally adjusted shall be used as the measure of CPI for this price adjustment. Measurement will take place once the annual average for the new year has been posted by the Bureau of Labor Statistics. For purposes of illustration, if in year 5 the CPI reported an increase of 8%, Motorola may increase the Year 6 price by 5% (8%-3% base).

Tax

Unless otherwise noted, this proposal excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax, and other taxes of a similar nature). Any tax Customer is subject to will be added to invoices.

7.3 Invoicing and Shipping Addresses

Invoices will be sent to Customer at the following address:	
Name:	
Address:	
Phone:	
Email:	

Address of Ultimate Destination for Equipment to be Delivered to Customer:	
Name:	
Address:	

Equipment Shipped to Customer at the following address:	
Name:	
Address:	
Phone:	

Section 8

Contractual Documentation

PRODUCTS AND SERVICES AGREEMENT

This Products and Services Agreement (this "**Agreement**") is entered into between **Motorola Solutions Inc.**, ("**Seller**" or "**Motorola**") and the entity set forth in section I(b) ("**Customer**") as of the date last signed below ("Effective Date"). Seller and Customer will each be referred to herein as a "**Party**" and collectively as the "**Parties**".

I. Seller and Customer Information

(a)	Seller	Motorola Solutions, Inc.
(b)	Customer	Name: Hartford Emergency Services Address: 171 Bridge Street White River Junction, VT 05001 Contact: Dillon Walsh, IT Director, Hartford Emergency Services

II. Transaction Details

(a)	Proposal	Proposal No.: <u>25-190664</u> Date: <u>March 19, 2025</u> Motorola will provide Customer with the products and services set forth in the proposal dated above (the "Proposal"), a copy of which is attached hereto and incorporated herein.
(b)	Pricing	Pricing for products and services being purchased by Customer is set forth in the Proposal.
(c)	Terms and Conditions	The Parties acknowledge and agree that the terms of the Motorola Customer Agreement ("MCA"), including all applicable addenda, are incorporated herein and shall apply to the products and services provided to Customer as set forth in the Proposal. A copy of the MCA is available upon request.

III. Entire Agreement

This Agreement, including the Proposal and any terms and conditions referenced herein, constitutes the entire agreement of the Parties regarding the subject matter of the Agreement and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter. This Agreement may be executed in multiple counterparts, and shall have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing, or by electronic signature, including by email. An electronic signature, or a facsimile copy or computer image, such as a PDF or tiff image, of a signature, shall be treated as and shall have the same effect as an original signature. In addition, an electronic signature, a true and correct facsimile copy, or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document. This Agreement may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The preprinted terms and conditions found on any Customer purchase or purchase order, acknowledgment or other form will not be considered an amendment or modification of this Agreement, even if a representative of each Party signs that document, and the terms of this Agreement will take precedence.

CUSTOMER:

By: _____

Print Name: _____

Title: _____

Date: _____

MOTOROLA SOLUTIONS INC.

By: _____

Print Name: _____

Title: _____

Date: _____

Per the RFP, IDS/IPS Town of Hartford Proposal RFP, below highlights the Motorola Solutions Cybersecurity Onboarding Team's experience and references.

Cybersecurity Onboarding Team:

The Motorola Solutions Cybersecurity Managed Detection & Response (MDR) deployment team comprises solution engineers and program managers who work only on MDR deployments. This dedicated ten-person team has an average of three years of experience deploying the MDR service across various public safety systems, including ASTRO P25 LMR Systems, CAD Systems, VESTA 911 Systems, and Enterprise Networks/Systems. In 2024 alone, the team completed over 100 MDR deployment projects (across Enterprise, ASTRO, CAD, and VESTA). The onboarding engineers come from various backgrounds, including cybersecurity, system administration, onsite support and maintenance of public safety systems.

References:

1. Sumter County, Florida. Stephen Kennedy, Assistant County Administrator Board of Sumter County Commissioners.
 - a. 352-689-4400
 - b. Current services being provided include: ASTRO P25 LMR (land mobile radio) Managed Detection & Response. Computer Aided Dispatch (CAD) Managed Detection & Response.
2. Seminole County, Florida. Tommy Oliveras, Emergency Telecommunications Division Manager, Department of Emergency Management
 - a. 407-665-1002
 - b. Current services being provided include: ASTRO P25 LMR (land mobile radio) Managed Detection & Response. Cybersecurity Advisory Services (ASTRO Risk Assessment, External Penetration Testing, Incident Response Plan Development, Incident Response Tabletop Exercise, Incident Management Training)
3. Peel Regional Police, Ontario. James Felton, Director of Operations, PIA Association and Manager of Radio Systems
 - a. 905-453-2121 x4940
 - b. Current Services being provided include: ASTRO P25 LMR (land mobile radio) Managed Detection & Response. ASTRO specific Cybersecurity Advisory Services.



SILVERSKYTM
Change the Rules of Engagement

RFP Response Information for: Town of Hartford (VT)

Mike Wallen – Senior Channel Manager
Phone: 913-636-4201, Email: mwallen@silversky.com

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SilverSky Company Overview

For the past twenty-five years, SilverSky has been a trusted provider of cybersecurity solutions. We help thousands of Clients safeguard their critical information and assets while reducing the costs and complexity associated with in-house security solutions. Our growing customer base includes over 4,000 organizations – from Fortune 500 companies to small and medium-sized businesses across all industries including healthcare, financial services, manufacturing, retail, entertainment, and government. SilverSky spends approximately 20% of the company's revenue on research and development.

Given the stringent requirements of our clients, we undergo rigorous audits by government and industry regulators, which can provide Customers with the assurance that our infrastructure, people, and processes will always meet the highest standards.

In addition, SilverSky Clients leverage our services to meet their various compliance requirements, such as HIPAA, NIST, CMMC, PCI DSS, GLBA, and FFIEC. Federal Financial Institution Examination Council (FFIEC) SilverSky is under direct FFIEC oversight, and we undergo regular audits of our internal controls.

Clients are encouraged to request a copy of our AICPA SOC II Type 2 (Formerly SAS 70). The SOC 2 Type II is a widely recognized auditing standard developed by the American Institute of Certified Public Accountants (AICPA). It confirms that SilverSky has been through an in-depth audit of our control activities and ensures that we have appropriate safeguards when hosting and processing customer data. SilverSky undergoes regular audits and reports are available upon request.

SilverSky's organization comprises about 350 employees, including some of the market's foremost experts in cybersecurity. Most of our workforce is dedicated to technical disciplines. Our security analysts have earned multiple advanced security certifications including CISSP, GSEC, CEH, CCSP, CCNA, CISM, CISA, CRISC, Security+, Linux+, and Project+. Many of our analysts have also received advanced training from Blackhat, Defcon, SANS, and other cutting-edge security organizations.

Why Clients Trust Us

People: Over the last 25 years we have been very careful with hiring our people. All new employees must undergo a baseline personal and professional security review. This review is a set of tests designed to assure honesty, trustworthiness, and probable reliability for individuals who require access to, or knowledge of protectively marked information assets. Certain roles may require country-specific thresholds of individual screening, this is performed as National Background Screening which includes our standard security review. These elevated investigations are carried out depending on information security demands by either the defense vetting agency (government work) or the country's foreign or commonwealth office (commercial work) depending on specific data demands. Employees are only allowed to commence work with sensitive or classified information once they receive clearance.

Client Data: We are using encryption technologies to protect customer data both at rest and in transit in various forms to assure client compliance demands. SilverSky uses local laws and regulations to establish operational requirements supporting our security commitments and client's system requirements. Such requirements are communicated in SilverSky's system policies and procedures, technical documentation, and contracts with partners and Clients. SilverSky's information security policies define an organization-wide approach to how systems and data are protected. They include policies consistent with the Information Security principles of confidentiality, integrity, availability, authenticity, and utility.

Technology: SilverSky excels and has established a great deal of experience in both Signature and Predictive analytics which are delivered as the SilverSky Lightning Platform. Our signature-based analytics uses a variety of different SIEM technologies to provide optimum support for each customer's environment. These methods allow us to filter known threats from our clients' environments. We are also hunting for unknown threats with our Lightning system, an integrated part of the SilverSky Lightning Platform.

Lightning was developed out of a long-term, award-winning machine learning and AI research program designed to support the U.S. Department of Defense's war on terrorism. We continue our strong relationship with DARPA, and we are participating in ongoing AI/ML research that we bring to the commercial platform when applicable. In addition, we conduct continual research using a sandboxed environment, the so-called Cyber Range, to test and analyze the latest techniques and malware being used by threat actors. This allows the team to validate and improve Lightning's analytic capabilities. The SilverSky Lightning Platform combines the technology necessary to identify and block both known and unknown threat activity.

Compliance: All our clients have stringent compliance requirements, SilverSky, for over 25 years, has undergone rigorous and continuous audits by government and industry regulators. This provides our clients and partners with the assurance that our infrastructure, people, and processes will always meet the highest standards.

We meet various compliance and vertical oversight requirements, such as:

- HIPAA
- NIST
- CMMC
- PCI DSS
- GLBA
- FFIEC

Differentiated Services

What services does the SOCaaS have that differentiate them from other providers?

SilverSky utilizes the Lightning XDR platform to enable advanced analytics to operationalize earlier detections and automation of analysis. This term is supported by three detection levels

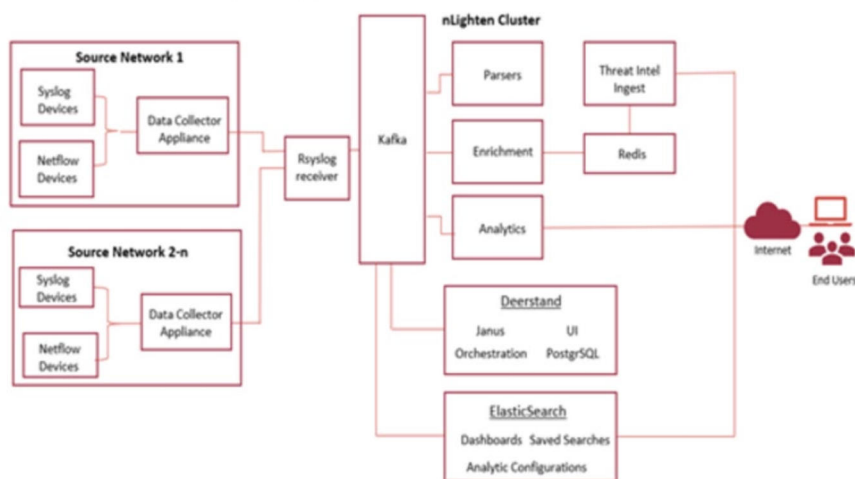
- Rules and Signatures (most basic)
Sometimes lightning uses simple rules and signatures to identify Signals (if we can achieve a solid true positive rate and a very low false positive rate simply with a rule). The goal is to detect malicious behavior and suspicious activity. If we can do that with a simple technique without having to utilize a super sophisticated approach the team will certainly use that tactic.
- Statistics and Probability (more advanced)
Lightning uses statistics and probability to build distributions and identify what is normal for your network and then identifies what is abnormal. A simple example of this technique is learning how many bytes an IP address typically sends outside of the network. If the IP starts sending many bytes inconsistent with its normal behavior, then the lightning platform will flag that as anomalous.
- Machine Learning and Deep Learning (most advanced)
Lightning uses supervised and unsupervised learning, which are different categories of Machine Learning. Deep Learning is a subcategory of machine learning. Typically, when people talk about Artificial Intelligence, they mean deep learning. Deep learning uses structures modeled on the human brain such as neural networks. For example, a lot of the capabilities you might see on Google, such as reverse image search and facial recognition, use deep learning and neural networks under the hood.

Data Protection

How will the SOCaaS protect all the data they collect

The Lightning solution runs in the AWS cloud. Future versions will be portable and able to run on other cloud platforms or customer premises. At a high level, the Lightning solution takes in log and other network data enriches it with data like geo-location and threat feed data, then processes it through the detection and scoring engines that apply the AI, ML, and general rules. The results are Cases with findings and remediation instructions that a Cyber Threat Analyst can use to deal with Cases and improve the security of the network.

Data Flow



Threat Intelligence – 3rd party data feeds

What cyber intelligence networks/data feeds does the SOCaaS use to stay abreast of emerging threats?

SilverSky applies more than 40 algorithms in various combinations to network and endpoint telemetry to detect hundreds of unique behaviors. Each of these behaviors represents a single step in an attacker's pattern of life, including Command and Control (C2) communication, phishing, malicious file downloads, network reconnaissance, crypto mining software, data exfiltration, privilege escalation, and many more. By building analytics for each of these behaviors across a range of data types (e.g., firewall, proxy, EDR, DNS, NetFlow, active directory, etc.), our analytics framework creates a vast net to detect anomalous and adversarial behavior.

How many intelligence feeds does your organization use?

Lightning leverages over 200 open-source threat intelligence feeds as well as an internal proprietary threat feed to automatically correlate threats and enrich data as it is being parsed to provide another layer of awareness and security. We have also developed a proprietary behavior tracing feature ("Behavior Tracing") that intelligently tracks behaviors found in logs over an unlimited timeframe and across multiple entities (entities are objects that can be attributed to behaviors on e.g., IP address, Username, or Host name). This unique capability allows Lightning to store each behavior only once, aggregate a count for many occurrences, allow for a historical contextual view, and extract relevant attributes required for the analyst to make sense of the event. This feature saves the security analyst significant time in identifying unusual events and provides instant correlation between multiple entities.

Detecting Unknown Threats

Explain your methodology for detecting unknown threats.

Lightning uses proprietary AI, ML, and statistical models for threat detection and automation, including both supervised and unsupervised learning. To reduce the human workload, Lightning applies more than 40 algorithms to detect hundreds of unique behaviors using network and endpoint telemetry. Each of these behaviors represents a single step in an attacker's pattern of life, including Command and Control (C2) communication, phishing, malicious file downloads, network reconnaissance, crypto mining software, data exfiltration, privilege escalation, and many more. By building analytics for each of these behaviors across a range of data types (e.g., firewall, proxy, EDR, DNS, NetFlow, active directory, etc.), the analytics framework creates a vast net to detect anomalous and adversarial behavior. Our data scientists build each algorithm in conjunction with members of the threat research group and analysts in the internal cyber center to reduce false positives and improve the efficacy of the approach. Lightning utilizes techniques such as deep autoencoders, convolutional neural networks, and pointwise mutual information via innovative technologies like Faust, Keras, and TensorFlow.

Many of our analytic capabilities are designed around alerting on behaviors that are generalizable across multiple types of threat actors, versus using IOC or rule matching. In addition, we use a sandboxed environment, the Cyber Range, to test and analyze the latest techniques and malware being used by threat actors. This allows the team to validate and improve Lightning's analytic capabilities. The platform leverages over 200 open-source threat intelligence feeds such as VirusTotal as well as an internal proprietary threat feed to automatically correlate threats and enrich data as it is being parsed to provide another layer of awareness and security. We also use multiple blacklist feeds, as well as contextual intelligence sources, such as WHOIS information and geolocation data to enrich the logs and identify suspicious activity.

We have also developed a proprietary behavior tracing feature ("Behavior Tracing") that intelligently tracks behaviors found in logs over an unlimited timeframe and across multiple entities (entities are objects that can be attributed to behaviors on e.g., IP address, Username, or Host name). This unique capability allows Lightning to store each behavior only once, aggregate a count for several occurrences, allow for a historical contextual view, and extract relevant attributes required for the analyst to make sense of the event. This feature saves the security analyst significant time in identifying unusual events and provides instant correlation between multiple entities. This method solves one of Cyber Security's biggest problems: how to gain historical context of behaviors over an unlimited timeframe and show linkages between similar entities while not losing relevant context which would require analysts to go back to querying raw logs.

Because the Platform retains and exposes the original data sources along with the auto-generated case, analysts can see, search, and correlate data via reports and dashboards from a

single pane of glass. The analyst then can create cases with no human intervention - a key differentiator in the platform's ability to detect unauthorized behaviors on a network.

Customized Response Playbooks

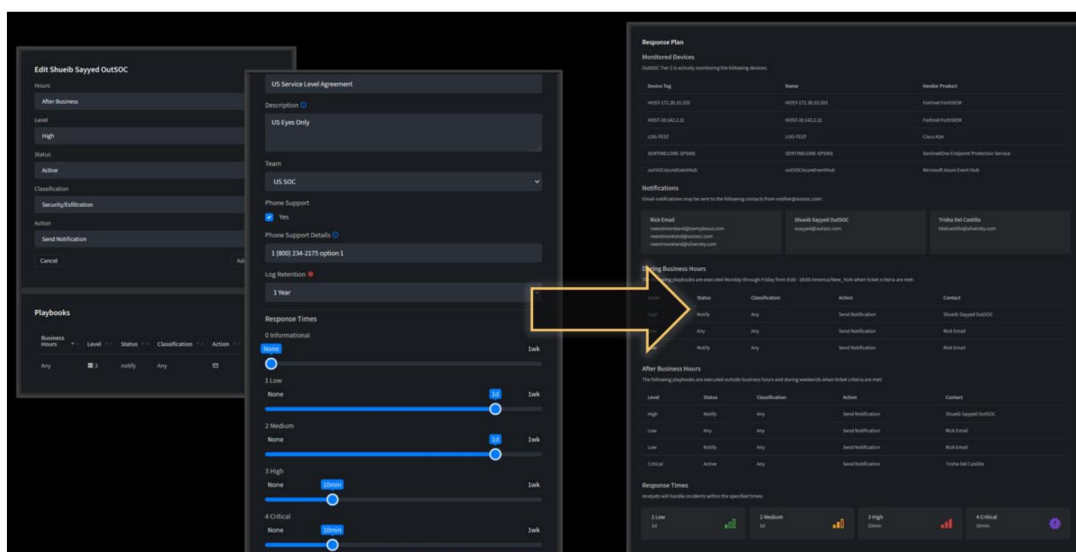
SilverSky will work with our customers to create customized playbooks to match their business needs, technical resources, and Case response plans. These playbooks define the actions that SOC analysts will take based on Case criticality. Playbooks can be updated at any time, with full audit tracking, and once submitted it will take effect in real time. The playbooks can be set up so that tickets can be sent via API to our Clients' ticketing system for review and action.

SilverSky provides a generic approach to defining the configurations of the playbooks, maximizing their impact on our clients. Playbooks can be grouped by devices, category, location, or whatever requirements are requested and needed. We react with either phone or E-Mail responses to the appropriate set of people within the time frame we have encountered and within the levels.

For level 1 and 2 Cases, we send a notification via E-Mail. For Levels 3 and 4 we call the defined contact or contacts, and we'll also send an E-Mail notification.

Dynamically Driven Response Plans

- Contacts are set as distribution lists, updated directly by the client.
- Custom playbooks can be added by contact.
- Response Plans are generated based on SLAs, Contacts/Playbooks, and Active Devices.
- Changes to the Case tickets will then match playbooks and send notifications in a completely automated way, reducing human error.



Edit Shweth Sanyal OutSOC

US Service Level Agreement

Description: US Eyes Only

Team: US SOC

Phone Support: Yes

Phone Support Details: 1 (800) 234-2375 option 1

Log Retention: 1 Year

Response Times

Level	Response Time	Action
0 Informational	1 Hour	Send Notification
1 Low	1 Hour	Send Notification
2 Medium	1 Hour	Send Notification
3 High	1 Hour	Send Notification
4 Critical	1 Hour	Send Notification

Response Plan

Modified Devices: 10001, 10002, 10003, 10004, 10005, 10006, 10007, 10008, 10009, 10010, 10011, 10012, 10013, 10014, 10015, 10016, 10017, 10018, 10019, 10020, 10021, 10022, 10023, 10024, 10025, 10026, 10027, 10028, 10029, 10030, 10031, 10032, 10033, 10034, 10035, 10036, 10037, 10038, 10039, 10040, 10041, 10042, 10043, 10044, 10045, 10046, 10047, 10048, 10049, 10050, 10051, 10052, 10053, 10054, 10055, 10056, 10057, 10058, 10059, 10060, 10061, 10062, 10063, 10064, 10065, 10066, 10067, 10068, 10069, 10070, 10071, 10072, 10073, 10074, 10075, 10076, 10077, 10078, 10079, 10080, 10081, 10082, 10083, 10084, 10085, 10086, 10087, 10088, 10089, 10090, 10091, 10092, 10093, 10094, 10095, 10096, 10097, 10098, 10099, 10100, 10101, 10102, 10103, 10104, 10105, 10106, 10107, 10108, 10109, 10110, 10111, 10112, 10113, 10114, 10115, 10116, 10117, 10118, 10119, 10120, 10121, 10122, 10123, 10124, 10125, 10126, 10127, 10128, 10129, 10130, 10131, 10132, 10133, 10134, 10135, 10136, 10137, 10138, 10139, 10140, 10141, 10142, 10143, 10144, 10145, 10146, 10147, 10148, 10149, 10150, 10151, 10152, 10153, 10154, 10155, 10156, 10157, 10158, 10159, 10160, 10161, 10162, 10163, 10164, 10165, 10166, 10167, 10168, 10169, 10170, 10171, 10172, 10173, 10174, 10175, 10176, 10177, 10178, 10179, 10180, 10181, 10182, 10183, 10184, 10185, 10186, 10187, 10188, 10189, 10190, 10191, 10192, 10193, 10194, 10195, 10196, 10197, 10198, 10199, 10200, 10201, 10202, 10203, 10204, 10205, 10206, 10207, 10208, 10209, 10210, 10211, 10212, 10213, 10214, 10215, 10216, 10217, 10218, 10219, 10220, 10221, 10222, 10223, 10224, 10225, 10226, 10227, 10228, 10229, 10230, 10231, 10232, 10233, 10234, 10235, 10236, 10237, 10238, 10239, 10240, 10241, 10242, 10243, 10244, 10245, 10246, 10247, 10248, 10249, 10250, 10251, 10252, 10253, 10254, 10255, 10256, 10257, 10258, 10259, 10260, 10261, 10262, 10263, 10264, 10265, 10266, 10267, 10268, 10269, 10270, 10271, 10272, 10273, 10274, 10275, 10276, 10277, 10278, 10279, 10280, 10281, 10282, 10283, 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Notification System

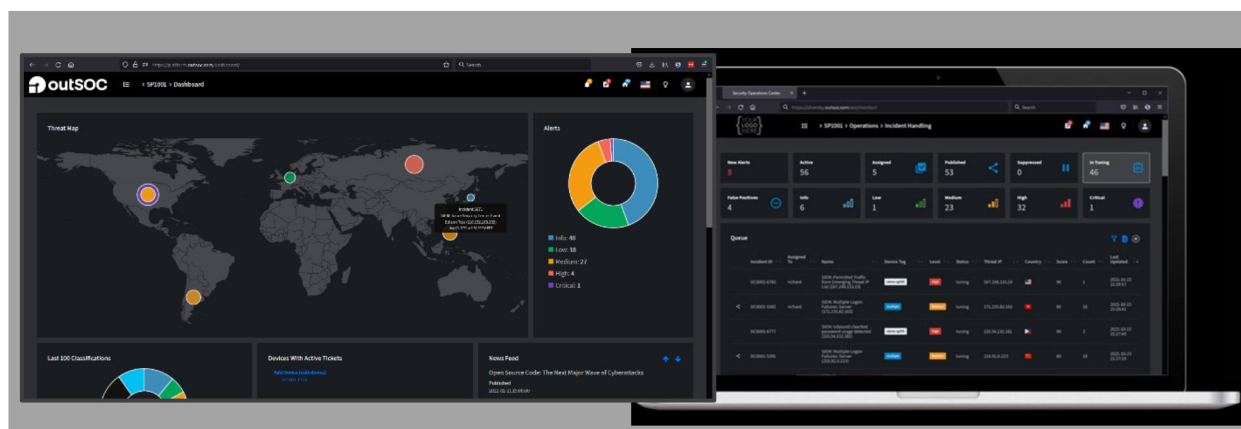


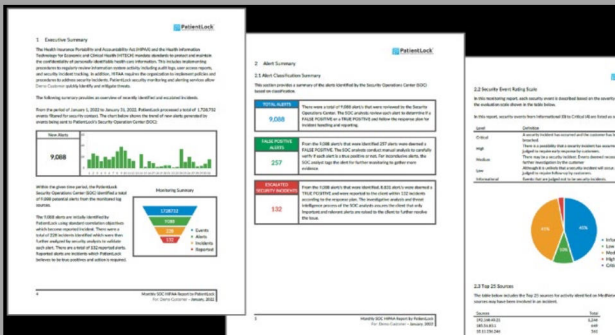
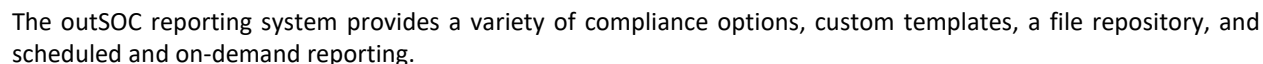
- Summary of the Case without including sensitive information
- Single click access to Case with Token Link Authentication
- Unique self-authenticating link to Case
- Expires in 30 days
- One click opens from a laptop, tablet, or smartphone
- Notifications are automatically triggered by the Response Plan system

outSOC Portal

The outSOC Security Platform is a branded multi-functional, intelligently designed to simplify the day-to-day operations of IT Teams providing easy access to all customer data and reporting. Access to the Azure Sentinel platform is also available for deeper investigation and analysis. outSOC is the link to interacting with SOC analysts, viewing, and responding to Case tickets, creating and maintaining playbooks, and offering flexible reporting options.

- The dashboard is intuitive and provides a visual threat map, sources of Cases & hover capability. Matches the color coding to the right. The size of the circles indicates the number of Cases
- Alert categories are based on standard industry classification as defined by the Azure Sentinel architecture
- Historical view of prior Cases.
- Devices with active tickets – gives quick access directly to devices that have tickets being worked by our SOC analysts
- News feed – we subscribe to several news feeds and share information based on user profile role





Security Operations Center Expertise

SilverSky maintains internal resources and subcontracts expertise to supplement the core employee competencies when needed to address contingencies. There are US analysts to handle the primary workload, with two other SOC's providing coverage as needed for 24/7 support.

SilverSky has 3 Security Operation Centers located in Raleigh, Manila, and Belfast. The geographic distribution of the SOC's allows for continuous 24/7 support across all SOC positions. Each SOC is staffed with SOC Analysts L1, L2, and L3, along with a SOC Manager. In total, we have a dedicated customer success and operations organization of approximately 70 people and a development/data science team of about 30 people which are supplemented with contractors with specific deep expertise and knowledge. All support people are typically shared across our clients, based on their tasks and functions within the technical team and structure.

- Team SilverSky employees have an average of five years plus security monitoring experience, with a few having 15-20 years of experience.
- Certifications Include:
 - EC-Council Certified Ethical Hacker (CEH) Numerous Microsoft certifications including Certified Professional; Administering System Center Configuration Manager and Cloud Services Integration; Azure Administrator
 - VMware – including vSphere; VMware Certified Professional; and others
 - DISA HBSS Admin; Advanced; Advanced Analyst
 - Elastic – Kibana certifications
 - ITIL
 - Cisco CCNP 350-701 Security Core SCOR
 - CompTIA: A+; Network+; Security+; CYSA+; CASP; Cybersecurity +

Given the stringent requirements of our clients, we undergo rigorous audits by government and industry regulators, which can provide our clients with the assurance that our infrastructure, people, and processes will always meet the highest standards. In addition, SilverSky Clients leverage our services to meet their various compliance requirements, such as HIPAA, NIST, CMMC, PCI DSS, GLBA, and FFIEC.

Certifications

What are the professional certifications held by the SOCaaS staff?

Given the stringent requirements of our clients, we undergo rigorous audits by government and industry regulators, which can provide Avnet with the assurance that our infrastructure, people, and processes will always meet the highest standards. In addition, SilverSky Clients leverage our services to meet their various compliance requirements, such as HIPAA, NIST, CMMC, PCI DSS, GLBA, and FFIEC.

Our SOC Analysts maintain the following certifications:

- AWS Cloud Practitioner
- CCNA CyberOps
- CCNA Routing and Switching
- Certified Ethical Hacker (c|EH)
- Certified Information Security Auditor (CISA)
- Certified Information Security Manager (CISM)
- Certified Information Security Services Professional (CISSP)
- Certified Security Awareness Practitioner (CSAP)
- Cisco CyberOps
- Cisco Entry Networking Technician
- CompTIA A+
- CompTIA CySa+
- CompTIA ITF+
- CompTIA Network Security Professional (CNSP)
- CompTIA Network Vulnerability Assessment Professional (CNVP)
- CompTIA Network+
- CompTIA Pentest+
- CompTIA Pentest+
- CompTIA Security+
- Fortinet NSE1
- Fortinet NSE2 Network Security Associate
- Fortinet NSE3
- Fortinet NSE4 Network Security Professional
- GIAC Certified Case Handler (GCIH)
- GIAC Continuous Monitoring Certification (GMON)
- GIAC Security Essentials (GSEC)
- ICSI|CNSS Certified Network Security Specialist
- JNCIA Cloud
- JNCIA Junos
- LPI Linux Essentials
- Lean Six Sigma White Belt
- MSc in Applied Cyber Security
- Scientific Computing with Python

SOC Analyst Levels & SLA

SOC Analyst Skillsets and Capabilities

We have an established SOC (Belfast) in the region EU/UK which is fully capable of supporting our EU/UK Clients. In a statement from the European Commission dated 28 June 2021, the European Commission (EC) adopted UK data adequacy decisions. This decision means that data flows between the EU and the UK can continue, and there is no need to disrupt or augment these data flows for EU compliance concerns. With this statement, our Belfast SOC is in line with the EU regulations. As an additional consequence, we'll host all EU/UK data within the region via our cloud providers. Data will not leave the region, nor will it be transferred to any country outside the region."

The SOC is set up with three layers of level 1, level 2, and level 3 analysis. Each of the relevant SOC staff takes ownership of the Case. They log it into the SIEM to do the analysis – in some cases, it may involve a senior, principal, or team lead. Once the analysis is done the documentation is recorded via ticketing and follows the playbook direction. For additional information on certifications and sample CVs, see the Appendix.

- SOC Level 1 – Ticket review and routing
- SOC Level 2 – Assessment, remediation, and/or escalation
- SOC Level 3 – Threat hunting and Root Cause assessment

Service Level Agreement (SLA)

A Case is defined as a series of events that were investigated by our SOC analysts, determined to be of significance, scored with severity, and shared with our clients following our SLA and customer contact protocol in the defined playbooks.

Our SLAs are the following:

- Acknowledgement of a Case being triggered within 10-15 minutes
- Contact with client teams and active engagement on the response within 60 minutes

If there are high or critical events, we call the customer immediately to isolate the system from the network while we investigate and determine the source and understand the root cause of the alert.

We can interface and exchange data into a variety of Clients' Ticketing Systems. This is based upon the requirements and available systems from the Clients.

Alert Types and Responses:

1 – informational	good to know but doesn't need an action
2 – medium	may or may not need to take an action

3 – high	active attack going on, needs action with our customer
4 – critical	immediate response required for an active attack

SOC Analyst Levels

SOC Level 1 Analyst:

Reviewing and analyzing data to identify potential threats to our clients worldwide. They monitor user activity, network events, and signals from security tools to identify events that merit attention. They work in a 24/7/365 shift pattern, supporting our Global SOC Clients.

Primary Responsibilities and Knowledge:

- Actively engage with Clients on potential ongoing basic security Cases
- Proactively analyze event data to adapt and improve current detection coverage
- Work with internal partner teams with customer outcomes at the center

SOC Level 2 Analyst:

Actively reviewing and analyzing data to identify potential threats to our clients worldwide which are passed on and prioritized from the Level 1 Analysts. They focus on the selected and most important alerts and investigate them further. They work in a 24/7/365 shift pattern, supporting our Global SOC Clients.

Primary Responsibilities and Knowledge:

- Actively engage with Clients on potential ongoing medium and high-security Cases
- Proactively analyze event data to adapt and improve current detection coverage
- Responsibility for the performance of Security Monitoring team functions during Shift Operations
- Work with internal partner teams with customer outcomes at the core

SOC Level 3 Analyst:

Analyzing data to identify potential threats to our clients worldwide which are passed on from Level 2 Analysts. Typically, a security Case has been identified, the race is on to gather more data, identify the source of the attack, contain it, recover data, and restore system operations.

Primary Responsibilities and Knowledge:

- Actively engage with Clients on potential ongoing high to exceptional security Cases
- Simulates networking concepts & protocols or operating System fundamentals to understand reasoning and find solutions or fix
- Provides feedback and improvements for the system logic
- Analysis of defensive system hardening or system exploitation to gain further insight into the detected threat.

- Uses scripts for security automation (python) and checks further to gain a deeper understanding.
- Proactively analyze event data to adapt and improve current detection coverage and provide input to engineering
- Work with internal partner teams with customer outcomes at the core
- Threat Intelligence gathering with a focus on the delivery of detection for new threats
- Providing technical leadership and mentoring to L1&2 Security Analysts

Service Implementation

What does the implementation process look like?

- During the onboarding, the implementation team will assign a team of representatives that will provide project management, sales, and tech SMEs, and then towards the latter part of the process your account manager and Cybersecurity Assessor.
- Milestones for implementation:
 - Initial discovery – identify parties needed, schedule the project, and confirm what was sold
 - Initial standup – provide access to knowledge sharing platform and provide any needed technical documentation and or questionnaires.
 - Operation – Establish IR plans, Comms plans, etc.
 - Deployment – Push of technology
 - Configuration – ensure all platforms are tuned to reduce risk and ensure operationally effective.
 - Training – Train clients on all aspects of what was deployed to ensure they have a full understanding of what was sold.
- Typical deployments can be as short as 2 weeks or on average 30 days.



SilverSky Customer References

City of Gardner (KS)
Charles Smith, IT Manager
Phone: 913-343-0332
Email: csmith@gardnerkansas.gov

Sussex County (DE)
Dwayne Kilgo, Director of IT
Phone: 302-855-7898
Email: dkilgo@sussexcountyde.gov

Highmark Federal Credit Union
Tony Pannone, CIO
Phone: 605-716-4444
Email: tony.pannone@highmarkfcu.com

Additional References Available Upon Request



**QUOTE PREPARED FOR
TOWN OF HARTFORD (VT)**

The attached quote below has been created based on the information provided. This is a non-executable document and would require the execution of a Service Order Form to move forward with the services. The quote is based on a 36-month term.

		Monthly Recurring Fees		
<u>Qty</u>	<u>Part Number</u>	<u>Description</u>	<u>Unit Sell</u>	<u>Ext Sell</u>
200	S-200-3208	Lightning Complete MxDR - Endpoint	\$16.08	\$3,216.67
1	S-503-3037	SilverSky Network Protect up to 3GB thrupt with FortiGate 201F Series with 36-Month Licensing for FortiCare & FortiGuard ***<i>(This device is specifically utilized for Dedicated Internal IPS/IDS Services, no other firewall or UTM functionality. ***This is optional as other existing Firewalls can be utilized for this function with licensing additions).</i>***	\$1,071.07	\$1,071.07
		<i>Sub-Total for Monthly Recurring Fees</i>		\$4,287.74

		<u>Installation, Equipment, and One-Time Fees</u>		
<u>Qty</u>	<u>Part Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Ext Sell</u>
1	I-200-3208	Installation of Lightning Complete MxDR - Endpoint	\$3,216.67	\$3,216.67
1	I-503-3037	Installation of SilverSky Network Protect up to 3GB thrupt with FortiGate 20X Series	\$1,071.07	\$1,071.07
		<i>Sub-Total for Installation, Equipment, and One-Time Fees</i>		\$4,287.74

*****Pricing excludes taxes and is valid with a signed Service Order Form by 6/19/2025.**



Description of Services Offered

SilverSky Network Protect

SKU	Service Name	Pricing Unit
S-500-3037	SilverSky Network Protect up to 250MB thruput with FortiGate 6X Series	Per Device
S-501-3037	SilverSky Network Protect up to 500MB thruput with FortiGate 8X Series	Per Device
S-502-3037	SilverSky Network Protect up to 1GB thruput with FortiGate 10X Series	Per Device
S-503-3037	SilverSky Network Protect up to 3GB thruput with FortiGate 20X Series	Per Device
S-500-3054	SilverSky Network Protect up to 250MB thruput - no hardware included	Per Device
S-501-3054	SilverSky Network Protect up to 500MB thruput - no hardware included	Per Device
S-502-3054	SilverSky Network Protect up to 1GB thruput - no hardware included	Per Device
S-503-3054	SilverSky Network Protect up to 3GB thruput - no hardware included	Per Device
S-200-2182	Site to Site VPN Tunnels	Per VPN
S-200-2866	Secure Identity Soft Tokens for VPN Remote User Access (Block of Five)	Per 5 Tokens

SilverSky Network Protect provides 24x7x365 proactive administration of your network security infrastructure as an extension of the Lightning MDR service. SilverSky provides full device management, monitoring, and response for the services. These services are deployed on our industry-standard and proprietary platforms. Service terms can be found [here](#). SilverSky defines a completed Network Protect service deployment as the date when the following steps have been completed:

1. Firewall is configured to our SilverSky template and tailored to customer business requirements.
2. Firewall data are ingested and alerts are visible on the Lightning Customer Portal
3. Customer has received training on the Lightning Customer Portal

Any changes requested after that date will be managed through our service operations, customer portal service tickets or customer support team.

SilverSky MEDR with Cynet All-in-One

SKU	Name	Pricing Unit
S-200-3186	SilverSky MEDR with Cynet All-in-One	Per Endpoint
S-200-3208	Lightning Complete MxDR - Endpoint	Per Endpoint

SilverSky Managed Endpoint Detection and Response (MEDR) includes Cynet All-in-One licenses and a managed service from our 24x7 global SOC. Ingesting logs from your endpoints, using patented AI algorithms to detect a wide array of threats, plus self-healing response capabilities that reverse malicious activity in real-time. Optional Services that may be consumed during the initial deployment include a basic email protection service that can be deployed against Microsoft 365 email accounts, endpoint vulnerability scanning and a mobile protect offering for Android and Apple devices. If the customer requests to have the optional services deployed at a later date, then it will require a \$500 one-time install fee. Service terms can be found [here](#). SilverSky defines a completed MEDR service deployment as the date when the following steps have been completed:

1. The pilot phase is completed, and the customer has approved moving to a full Protect-Protect mode for at least one Group.
2. The customer knows how to deploy the agents.
3. Portal training (on Cynet portal and Lightning Customer Portal) has been completed.

Any changes requested after that date will be managed through our service operations, customer portal service tickets or customer support team.



TechVAR

6800 Burleson Road Bldg 310 Suite 265
Austin, TX 78744
(512) 368-7699

Matthew Boyles
CEO
matthew.boyles@techvar.com
(512) 643-4903

Quote

Submitted on 4/10/2025

Quote For

Town of Hartford
Dillon Walsh
dwalsh@hartford-vt.org

Payable to

TechVAR LLC
accounting@techvar.com
(512) 368-7699

Product

Arctic Wolf Total + Endpoint

Expiration Date

6/1/2025

Description	QTY	TVR Price	Total Price
Arctic Wolf Total User License - Silver (MDR, MR, MA, IRJS) 13 Months	100	\$286.07	\$28,607.00
Arctic Wolf Total Server License - Silver (MDR, MR, MA, IRJS) 13 months	17	\$259.65	\$4,414.05
Arctic Wolf MDR Log Retention - 13 Months	117	\$12.68	\$1,483.56
Arctic Wolf Onboarding	1	\$0.00	\$0.00
Arctic Wolf 100 Series Sensor 13 Months	1	\$1,320.32	\$1,320.32
Arctic Wolf 200 Series Sensor 13 Months	2	\$2,640.63	\$5,281.26
Arctic Wolf Sensor/Scanner Shipping	3	\$120.00	\$360.00
Arctic Wolf MDR Office 365 User License 13 Months	115	\$19.82	\$2,279.30
Arctic Wolf Security Operations Warranty - \$1.5 M (Enrollment Required) 13 Mont	1	\$0.00	\$0.00
Arctic Wolf Aurora Platform 13 Months	1	\$6,093.77	\$6,093.77
Subtotal:			\$49,839.26
Sales Tax:			N/A
Total:			\$49,839.26

Signature: _____

Date: _____

Signature obligates Town of Hartford to purchase the quantity outlined at the price listed in this quote.

Payment terms are net90.

Note:

The Net Total price for each item in the table above will increase by 0.0% on (i) the annual anniversary of the Subscription Start Date or (ii) the end of any prepaid, in full multi-year Committed Term (the "Increase"). Thereafter, pricing for any subsequent renewals is as set forth in the Agreement. Arctic Wolf's delivery of the products, services, and Solutions described herein are governed by the applicable Agreement located at <https://arcticwolf.com/terms> (or such other agreement executed by Arctic Wolf and the end user). The terms of this Order Form are Confidential Information and may not be disclosed except as otherwise provided in the applicable Agreement.

Promotional Terms

To the extent Customer renews the Subscription (excluding any one-time no cost promotional offers) at the end of the Committed Term (the "Renewal"), the Subscription Fees shall increase by 5 percent (5%), plus any mid-subscription increase in usage. The fees for any further renewals after the Renewal shall be as set forth in the Agreement or as otherwise agreed.

Additional Terms

Subscription Term. The Subscription Term under this Order Form is for a thirty-seven (37) month period (the "Committed Term") as set forth above, beginning on the Subscription Start Date set forth in the table above (the "Table"). The Subscription set forth herein reflects the Fees payable during the first thirteen (13) months of the Committed Term. Fees for the remaining two (2) years of the Committed Term are subject to the Increase and payable in accordance with the terms set forth herein. In the event a purchase order reflecting a one-year Subscription Term is issued, a subsequent Order Form may be issued upon request and for administrative purposes only, for the remaining two annual periods of the Committed Term. Acceptance of this Order Form is a legal obligation for a three (3) year Committed Term. Invoice Schedule. All payments below are due and payable in accordance with the Payment Terms listed above. Invoice 1 includes the entirety of the Subtotal One-Time Fees and the Subtotal Subscription Fees and shall be invoiced on the Order Form Effective Date.

Invoice 1 includes the entirety of the Subtotal One Time Fees and the Subtotal Subscription Fees and shall be invoiced on the Subscription Start Date.

Invoice 2 includes the Subtotal Subscription Fees set forth on Invoice 1 annualized for a twelve (12) month period, plus the Increase, and shall be invoiced on the first anniversary of the Subscription Start Date.

Invoice 3 includes the Subtotal Subscription Fees reflected on Invoice 2, plus the Increase, and shall be invoiced on the second anniversary of the Subscription Term Start Date.



Town of Hartford Proposal Overview

March 12th, 2024

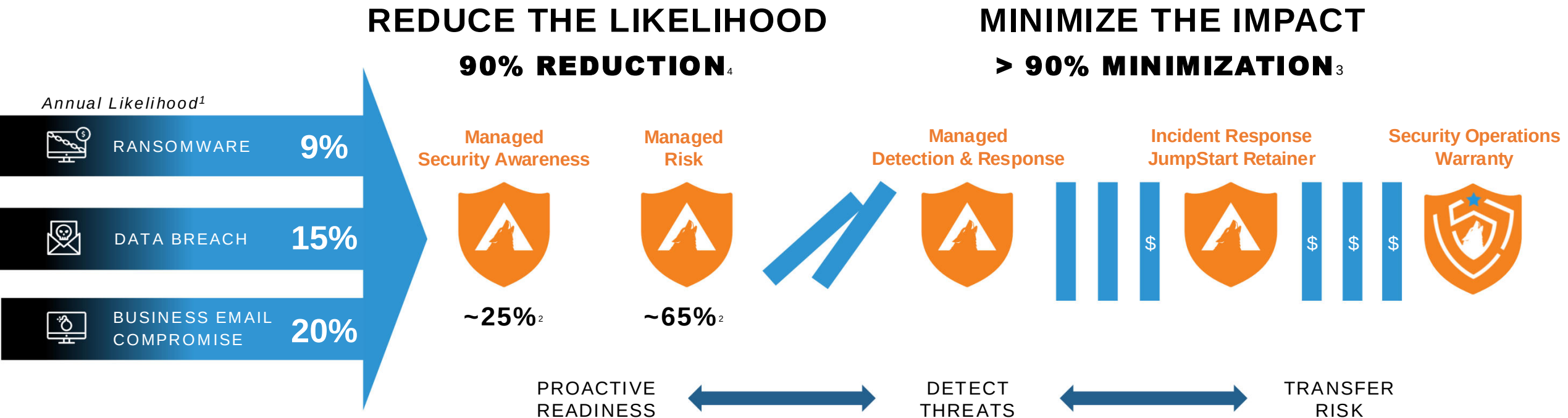
Prepared By:

Damon Longstreet & Mitch Wolff

Arctic Wolf Networks

The Arctic Wolf Approach for Ending Cyber Risk

Reduce the likelihood and minimize the impact



[ACAMS, 2022](#) [IBM, 2019](#) [TechStrong Group, 2023](#)
[Arctic Wolf Labs, 2023](#)
[The Total Economic Impact of Arctic Wolf Security Operations Solutions](#)

⁴ Reduced from 100% to be conservative



Broad Visibility with Open-XDR

Investigations launched based on initial indicator



Concierge Delivery Model

Technology and Teams Delivering Real Security Outcomes

TECHNOLOGY



Security Journey

Programmatic security posture reviews to harden your environment



JumpStart Portal

Proactively plan for incidents to reduce the impact of an incident



Data Explorer

Quick, ad-hoc investigations and self-service reporting



Tailored Reporting

Concierge reporting gives you the exact insights you need

CONCIERGE DELIVERY MODEL

TEAMS



Deployment

Ensure your environment is set up and ready for service



SOC

24x7 Event Triage
Security Investigations
Guided Remediation



Concierge Security Team

Strategic advice
Advance your security posture with SPiDRs



Incident Response

Business restoration when severe incident declared
Digital Forensics





The city of Monroe serves nearly 50,000 residents with services that range from emergency response services to public works and more. The city is the economic hub of northeast Louisiana, home to both a National Guard unit and a regional airport. The city operates with 600+ employees.

SOLUTIONS: MDR, MR & MA

INDUSTRY: Government

FULL CASE STUDY

SUMMARY

CHALLENGES

With increased cyber attacks targeted at local governments, the city of Monroe IT team was overwhelmed by security alerts and lacked in-depth cybersecurity expertise. Disparate security solutions didn't provide centralized visibility into its IT environment.

OUTCOME

"Arctic Wolf has given us a clearer insight into our environment. We know what's going on and that allows us to be proactive."

– Jeshirl Brice, IT Director

THE LEADER IN **SECURITY OPERATIONS**

RESULTS

By obtaining Arctic Wolf's Managed Detection and Response and Managed Risk solutions, the city of Monroe was able to find a cost-effective threat detection and response with complete visibility across their environment and proactive insights into vulnerabilities. They also received strategic guidance from the Concierge Security Team that has improved the city's security posture over time.





The San Francisco Bay Area city government serves a population of more than 150,000 residents providing services and essential utilities.

SOLUTIONS: MDR & MR

INDUSTRY: Government

FULL CASE STUDY

SUMMARY

CHALLENGES

With increased cyberattacks targeted at state and local governments, the Bay Area city government lacked the strong security posture needed to prevent a cyberattack and did not have budget to hire in-house cybersecurity staff.

RESULTS

By partnering with Arctic Wolf, they are now able to predict and scale their cybersecurity approach while identifying important alerts with cost-effective threat detection and response.

OUTCOME

“When Arctic Wolf analyzes our traffic and our logs, we know they’re not just looking at a localized event. They are taking the whole picture into account which is really important to us.”

– IT Manager, Business Applications

Arctic Wolf® Total Silver

Pricing Includes:

- 24x7 monitoring & triage support
- Unlimited log ingestion & AW Agent
- Access to Portal
- Named Concierge Security Team to augment your team
- External vulnerability scanning: scan run monthly
- Monthly & quarterly reporting + Ad hoc requests
- Managed IDS
- 90-day standard log retention
- Data Explorer Lite (3 days)
- Comprehensive risk profiling
- Proactive notifications and alerts

External and Internal Vulnerability Assessment:

- Asset discovery based on root domains and IP addresses
- Automatic IP, domain, sub-domain detection
- Dynamic asset discovery and credential scanning
- Asset inventory, categorization, notes, and tags

Fully Managed Security Awareness Program:

- Awareness coaching
- Ongoing microlearning
- Integrated phishing simulations
- 24x7 account takeover monitoring

Incident Response Retainer:

- 1 hour response time to request for IR services
- Secure development and storage of IR plan
- Concierge-led IR plan review
- Complimentary incident scoping call
- Preferred pricing and case minimums; no pre-paid hours

Concierge Service:

- 4 scheduled security touchpoints. (account reviews, proactive posture review)
- Access to library of Silver SPiDRs
- Required Sensors & Scanners
- Required User & Server licenses
- Access to AW Platform

Security Operations Warranty:

- \$750K (1-Yr Term required)
- \$1.5M (3-Yr Term required)

[CLICK HERE FOR
MORE INFORMATION](#)

Arctic Wolf Deployment Team

Named Deployment Engineers – Ensuring a Successful and Timely Start

01

Onboarding Kick Off

Customer Introduction

- Deployment Process Review
- Portal Registration
- Onboarding Portal Walkthrough

02

Technical Kickoff

Technical Readiness

- Review order, and technical documentation
- Define Timeline expectations
- Confirm Onboarding Portal Data
- Managed Detection & Response + Managed Risk (if applicable) reviewed

03

Sensor Install(s)

Physical Sensor Installation

- Phase 3 defined by first sensor installed
- Connectivity verified for installed sensors
- Flow Verified for installed sensors
- Ready for log sources

04

Essentials

Initial Log Sources

- Essential Log Sources configured / verified for physical sensors
- SaaS apps configured and verified
- Log Search verified (if purchased)

05

Readiness

Production Monitoring

- Intention Block Removed
- CST notified
Acceptance Call Scheduled

06

Customer Acceptance

Onboarding Transition to Security Services

- Post acceptance call, CST officially providing service, acceptance ticket closed.



Thank You
HOWL!





AGENDA MEMORANDUM

April 29th, 2025

Town Selectboard Meeting Item: 5.d

Submitted by: Christopher Holzwarth, Assistant Director DPW – Planning and Permitting

Subject: Execution of Decision and Order of the Selectboard of the Town of Hartford for the Discontinuance and Alteration of Portions of Town Highway #144 (Hickory Ridge).

Background: On April 15, 2025, Selectboard Member, Ida Griesemer made the motion that the Selectboard notify Staff that the Selectboard approves the petition to realign and discontinue two-way traffic along a portion of Hickory Ridge Road to Sykes Mountain Avenue because the changes: (a) result in greater safety or efficiency of the Town's transportation system, pursuant to Section 75-39 of the Hartford Transportation Ordinance; and (b) are in the public good, necessity and convenience of the inhabitants of the community, pursuant to Section 75-40 of the Hartford Transportation Ordinance and further move that Staff prepare a decision resolution to alter and discontinue a portion of the highway for Selectboard adoption, utilizing a template to be provided by the Town's consulting attorney for this matter, at the next warned meeting/hearing, pursuant to 19 V.S.A. Section 711(a). Selectboard Vice Chair, Mike Hoyt seconded the motion. All were in favor and the motion passed.

In response to this motion the Department of Public Works has prepared a Decision and Order that was reviewed by legal counsel for your review and approval.

Discussion: Appeals: An interested person or party not satisfied with the decision may appeal to the district court (19 V.S.A. §726) or to the superior court (19 V.S.A. §740) within 30 days of this decision and order being executed.

Recording Requirements: The Selectboard's order shall be recorded by the Town Clerk (19 V.S.A. §711(a)).

Impact: There is no direct financial impact created by implementing this petition as all costs are to be paid by Black Rock Investments, LLC or its successors.

Recommendation: That the Selectboard execute the Decision and Order for the Discontinuance and Alteration of Portions of Town Highway #144 (Hickory Ridge) and have the Town Clerk file it in accordance with 19 V.S.A. §711(a).

**Decision and Order of the Selectboard
Of the Town of Hartford
For the Discontinuance and Alteration of
Portions of Town Highway #144 (Hickory Ridge)**

The Selectboard of Hartford, pursuant 19 V.S.A. § 708(a) by a written request from a landowner abutting Town Highway 144 (Hickory Ridge), initiated proceedings pursuant to Chapter 7 of Title 19 of the Vermont Statutes to begin discontinuance and alteration proceedings for portions of Town Highway #144, (Hickory Ridge).

The section of Town Highway 144 considered for discontinuation is described as:

Beginning at the intersection with Sykes Mountain Avenue (TH 10) and proceeding in a northerly direction for 125 feet to the southerly end of the Blackman driveway at 22 Hickory Ridge.

The section of Town Highway 144 considered for alteration with a turnaround to accommodate a dead end is described as:

Beginning at a point 125 feet northerly of the intersection with Sykes Mountain Avenue at the southerly end of the Blackman driveway and extending 46 feet northerly past the Blackman driveway at 22 Hickory Ridge.

The proposed portions to be considered for discontinuance and alteration were as depicted on plans approved by the Zoning Board of Adjustment, Conditional Use Approval 13-23 and the Planning Commission, Planned Development Approval 23-24, Boundary Line Adjustment Approval 23-22, and Site Plan Approvals 23-23 and 23-25.

Notice of the discontinuance proceedings was given in accordance with 19 V.S.A. § 709 with written notice by certified mail on March 5, 2025, to Christopher Aher, Todd McKee, Darlene Blackman, James Henderson & Sylvia Provost, Treehouse Rentals, LLC, Gary Durkee & Heidi Preston, Mark Spencer, Black Rock Investments, LLC, Peter & Eileen DeCoff, Nacy Griswold (LE), James Griswold & Wendy Lewis, Daniel & Sandra Eaton, Valley Bible Church of White River Junction, Jeffrey Messier, PRM Auto/White River Junction, LLC, Heritage Automotive Group, Peter & Kimberly Armen, Dennis & Mary Kay Brown, Paul & Clara Jarvis, KAG Hartford RE, LLC, Kurt Span Trustee & Elizabeth Neily, United Brethren Lodge, Upper Valley + White River Housing, Wentworth Community Housing, LP, Angela, Johanne & Kevin Kingston, Phillip & Denise Perry, Ruth Hall Guernsey Revocable Trust, Greg Grey, Kevin & Sarah Bean, Bakhtawar Singh & Ranjit Kaur, and Allison & Sarah Spaulding. And by timely posting in the Town Clerk's office, and publication in a local newspaper of general circulation, the Valley News, on March 15, 2025.

At 4:30 p.m. on April 15, 2025, the Selectboard conducted a site visit and examined the premises. Present at the site visit were Selectboard members Mary Erdi, Michael Hoyt, Ashley Andreas, Ida Griesemer, and Erik Krauss as well as town personnel, property owners or

members of the public including John Haverstock, Town Manager, Christopher Holzwarth, Assistant Director of Public Works, Adam Morse, P.E., Peter Raymond, Esq., Earle Simpson, Dennis Marquise, Andrew Winter, Sylvia Provost, Jim Henderson, A.H. Spaulding, Mary Kay Brown, Dennis Brown, Colin Butler, Todd McKee, The Selectboard members and property owners viewed the portions of the road proposed to be discontinued and altered.

At 6:50 p.m. on April 15, 2025, the Selectboard opened a hearing during the Regularly scheduled Selectboard Meeting at the Hartford Town Office for the purpose of taking testimony of interested persons and others on whether the public good, necessity and convenience of the inhabitants of the municipality require discontinuance of a portion of Town Highway #144, Hickory Ridge, and alteration of a portion of Town Highway #144, Hickory Ridge. Present at the hearing were Selectboard members Mary Erdi, Michael Hoyt, Ashley Andreas, Ida Griesemer, Miranda Dupre, Brandon Smith and Erik Krauss as well as town personnel, property owners or members of the public including John Haverstock, Town Manager, Christopher Holzwarth, Assistant Director of Public Works, Lori Hirsfield, Director of Planning and Development, Matt Osborn, Community Development Planner, Alexis Webster, Peter Zendran, Jeremy Warren, Dennis Brown, Marie Alvin, Laura Simon, Anna Guenther, Jenevra Wetmore, Minwen Huang, Tim Fariel, Sara Koppelkam, Kim Souza, Colin Butler, Adam Morse, P.E., and Peter Raymond, Esq., Earle Simpson, Dennis Marquise, Andrew Winter, and Jennifer Lamoureux via online/email.

During the hearing, the following exhibits were introduced: Agenda Memorandum for Item 5.c submitted by Christopher Holzwarth, Assistant Director DPW, Planning and Permitting, Hickory Ridge Alterations Schematic and Hickory Ridge Alterations Vicinity Map (Exhibit A) by the Hartford DPW, The Green Heights Housing Plan Set for Lot 45-162 by Engineering Ventures, The MOU Between Black Rock and The Town for the Realignment and Reconfiguration of Hickory Ridge, The Traffic Study by VHB for the Green Heights Drive Housing Project supplied as part of the ZBA/PC proceedings, and The Survey plat by DiBernardo Associates, LLC entitled Plan Showing Planned Development Properties of Black Rock Investments, LLC.

Mary Kay Brown provided written comments stating, (1) *“Definitely need a crosswalk across Sykes to connect neighborhood to new sidewalks on Subaru side of Sykes”*, (2) *“Has consideration been given to Steve + Darlene a fence to screen out headlights shining on their house (not just more grass)?”* and *“Will plow turn around be paved? Should be to match road”*.

Peter Raymond Esq., the attorney for the project, noted that a crosswalk is provided across Sykes Mountain Avenue. Adam Morse P.E., engineer for the project, noted that there will be landscaping, and the cars headlights will be directed away from the house by the angle of the roadway, and that the turnaround will be paved.

Skip, A.H. Spaulding provided a written question stating, *“Has a traffic study been completed on Sykes Mountain Avenue?”*.

Peter Raymond Esq., the attorney for the project, noted that a traffic study was completed for the project and approved by the planning commission.

Due to technical difficulties a short recess was taken to correct issues with online access and audio. Following the recess the written questions were restated and the answers provided again.

Jennifer Lamoureux stated via email the following *“Object to the suggestion of a dead end on Hickory Ridge as it will force much more traffic down Lower Hyde Road and there is a daycare on that road that already sees too much excess high speed traffic”*.

Peter Raymond Esq., the attorney for the project, noted that there are only 5-8 houses on Hickory Ridge that will be accessing Lower Hyde Park and that no traffic from the proposed development would have direct access to the road.

All parties present were afforded the opportunity to testify and present evidence. Based on the examination of the premises and the testimony and evidence provided at the hearing, the Selectboard considered whether discontinuance would serve the public good, necessity, and convenience of the inhabitants of the Town of Hartford.

FINDINGS OF FACT

The undersigned Selectboard makes the following findings of fact:

1. The portion of Town Highway #144 considered for discontinuance is currently classified as a Class 3 road.
2. The portion of Town Highway #144 considered for alteration is currently classified as a Class 3 road.
3. The portion of Town Highway #144 being considered for the discontinuance of two-way traffic begins at the intersection with Sykes Mountain Avenue (TH 10) and proceeds in a northerly direction for 125 feet to the southerly end of the Blackman driveway, 122 Hickory Ridge.
4. The portion of Town Highway #144 being considered for alteration with a turnaround to accommodate a dead end begins at a point 125 feet northerly of the intersection with Sykes Mountain Avenue at the southerly end of the Blackman driveway and extending 46 feet northerly past the Blackman driveway, 22 Hickory Ridge.
5. The portions to considered for discontinuance and alteration are depicted on plans approved by the Zoning Board of Adjustment, Conditional Use Approval 13-23 and the Planning Commission, Planned Development Approval 23-24, Boundary Line Adjustment Approval 23-22, and Site Plan Approvals 23-23 and 23-25.
6. The discontinuance is for public two-way traffic only, the discontinuance does not extinguish the right of way, town access, or pedestrian and bicycle access.

7. No abutting property owner objected to the proposed discontinuation of the road. Jennifer Lamoureux of 207 Latham Works Lane #1, White River Junction objected to a dead end of Hickory Ridge.
8. The alteration and discontinuance result in greater safety or efficiency of the Town's transportation system, pursuant to Section 75-39 of the Hartford Transportation Ordinance.
9. The public good, necessity and convenience of the inhabitants of the municipality require discontinuance of a portion of Town Highway #144 beginning at the intersection with Sykes Mountain Avenue (TH 10) and proceeds in a northerly direction for 125 feet to the southerly end of the Blackman driveway at 22 Hickory Ridge.
10. The public good, necessity and convenience of the inhabitants of the municipality require alteration with a turnaround to accommodate a dead end of a portion of Town Highway #144 beginning at a point 125 feet northerly of the intersection with Sykes Mountain Avenue at the southerly end of the Blackman driveway and extending 46 feet northerly past the Blackman driveway at 22 Hickory Ridge.

CONCLUSIONS OF LAW

Based on the site visit, evidence presented, and testimony heard at the hearing, and pursuant to 19 V.S.A. § 710, the Hartford Selectboard determines the following:

1. The portion of Town Highway #144, known as Hickory Ridge, beginning at the intersection with Sykes Mountain Avenue (TH 10) and proceeding in a northerly direction for 125 feet to the southerly end of the Blackman driveway at 22 Hickory Ridge is hereby discontinued for the purpose of public two-way traffic.
2. The portion of Town Highway #144, known as Hickory Ridge, beginning at a point 125 feet northerly of the intersection with Sykes Mountain Avenue at the southerly end of the Blackman driveway and extending 46 feet northerly past the Blackman driveway at 22 Hickory Ridge is hereby altered with a turnaround to accommodate a dead end.
3. The discontinuance and alteration are as depicted on plans approved by the Zoning Board of Adjustment, Conditional Use Approval 13-23 and the Planning Commission, Planned Development Approval 23-24, Boundary Line Adjustment Approval 23-22, and Site Plan Approvals 23-23 and 23-25.
4. The Selectboard Chair and Town Manager are hereby authorized to execute any necessary and appropriate documents to complete the discontinuance and alteration of this road.

Any person interested in this decision to discontinue and alter these portions of Town Highway #144, Hickory Ridge, may appeal this decision to the Superior Court of this county within 30 days of the decision, in writing. V.R.C.P. 75; 19 V.S.A. § 740.

Dated at Hartford, Vermont this 29 day of April 2025.

Hartford Selectboard

Mary Erdei, Chair

Michael Hoyt, Vice Chair

Ashley Andreas, Clerk

Ida Griesemer

Brandon Smith

Miranda Dupre

Erik Krauss



AGENDA MEMORANDUM

April 29, 2025

Town Selectboard Meeting Item: 5.?

Subject: VTrans Grant in Aid SFY26 Letter of Intent

Submitted by: Christopher Holzwarth, Assistant Direct, Planning & Permitting

Background: The Vermont Agency of Transportation (Vtrans) has invited the Town of Hartford to participate in the annual Municipal Roads Grants-In-Aid Program for State Fiscal Year 2026 (SFY26). This program provides funding for municipalities to implement best management practices (BMPs) in compliance with the Vermont Department of Environmental Conservation (DEC) Municipal Roads General Permit (MRGP).

The program offers funding to implement BMPs on hydrologically connected road segments that currently do not meet standards. Vtrans has made a final grant offer of \$33,500 requiring a local 20% local match of \$8,375 which may include in-kind support, including up to \$1,500 of administrative cost.

Eligible BMPs according to the MRGP Standards include:

1. Grass and stone-lined drainage ditches and stone check-dams;
2. Turnouts, cross culverts, and other disconnection and infiltration practices;
3. Lowering of high road shoulders;
4. Installation or replacement of drainage culverts and driveway culverts on non-perennial streams within right of way and installation of culvert headwalls and outlet stabilization;
5. Stabilizing conveyance zones;
6. Addressing gully erosion on Class 4 roads; and
7. Addition of gravel to meet roadway/travel lane standards.
8. Stabilizing catch basin outlets.

The Town annually participates and incorporates the work into the annual road paving and reclamation projects. For FY25 the grant has funded long overdue drainage improvements to a portion of Jericho Street prior to FY25 maintenance paving.

Discussion: The Town is required to submit a certified Letter of Intent to Participate in the SFY26 Municipal Roads Grant-In-Aid Program attached to this memo as Exhibit A and once awarded execute a Grant Agreement.

Impact: The Town is responsible for \$8,375, or 20% of the proposed \$41,875 budget typically funded through in-kind services.

Recommendation: That the Selectboard authorize the Town Manager to execute and submit the Letter of Intent to Participate in the SFY26 Grants-In-Aid Program and to execute any subsequent grant agreement.



Vermont League
of Cities & Towns

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Municipal Grants-in-Aid Program Accepting Applications Until 5/23

APRIL 16, 2025

The Vermont Agency of Transportation invites municipalities to participate in the Municipal Roads Grants-in-Aid Program, which provides funding for municipalities to implement best management practices (BMPs) in accordance with the Vermont



Department of Environmental Conservation Municipal Roads General Permit (MRGP).

Municipalities must send a signed Letter of intent by May 23, 2025, to be eligible.

What Does This Program Fund?

The program will fund up to 80% of the municipality's documented construction expenses, including in-kind support, for Best Management Practices (BMPs) on hydrologically connected roads. Eligible BMPs include:

- Grass and stone-lined drainage ditches and stone check-dams
- Turnouts, cross culverts, and other disconnection and infiltration practices
- Lowering of high road shoulders
- Installation or replacement of drainage culverts and driveway culverts on non-perennial streams within right-of-way and installation of culvert headwalls and outlet stabilization
- Stabilizing conveyance zones
- Addressing gully erosion on Class 4 roads
- Stabilizing catch basin outlets

How Does My Community Apply?

Municipalities must submit a signed [Letter of Intent to Participate](#) by 05/23/25.

What Will Make Our Application Competitive?

- Municipalities that submit the required Letter of Intent to Participate by 05/23/25 are guaranteed a grant award. Review the Agency's initial funding offer (minimum award) for your municipality at [https://vtrans.vermont.gov/sites/aot/files/highway/documents/ltf/SFY26 Initial offers - Grants in Aid.pdf](https://vtrans.vermont.gov/sites/aot/files/highway/documents/ltf/SFY26%20Initial%20offers%20-%20Grants%20in%20Aid.pdf). Your final award may be increased based on the number of municipal participants.
- **Municipalities must be compliant with MRGP requirements at the time of award.** Confirm your compliance status at [Report Viewer](#). Annual reports and operating fees were due April 1st.

How Can My Community Learn More?

Details, documents, and the Initial Funding Offers are on the [AOT website](#). You also can contact Gouin, Municipal Highways and Stormwater Mitigation Program, at (802) 595-2381 or Ross.Gouin@vermont.gov.

Where can my community find help with grant writing or administration?

VLCT published a resource, *Increasing Municipal Capacity for Grants*, that offers ideas for assistance with grants. Many of the capacity builders also provide project management services. Hiring experienced project management assistance can increase the speed of project development and help avoid cost, permitting, and other development surprises. The Grants in Aid program offers 10% of an award amount up to \$1,500 for administrative support.

John Haverstock

From: John Haverstock
Sent: Thursday, April 10, 2025 1:59 PM
To: Bryan Gazda; Christopher Holzwarth; Jeremy Delisle
Subject: FW: Press Release - Agency of Transportation Invites Municipalities to Participate in Road Grants Program
Attachments: Outlook-435ekami; SFY26 Grants in Aid Fillable Letter of Intent.pdf; SFY26 Grants in Aid Program Announcement.pdf; TRORC Grants in Aid Town Participation Summary SFY2026.pdf

Gentlemen,

FYI...

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Rita Seto <rseto@trorc.org>
Sent: Thursday, April 10, 2025 1:58 PM
To: Rita Seto <rseto@trorc.org>
Cc: Peter G. Gregory <pgregory@trorc.org>; Pete Fellows <pfellows@trorc.org>
Subject: Fw: Press Release - Agency of Transportation Invites Municipalities to Participate in Road Grants Program

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Good afternoon towns,

VTrans just announced the SFY2026 Grants in Aid program to sign up. I've attached the Program Announcement, the fillable Letter of Intent (**due by May 23, 2025**) and the initial offer amount (I've also included last year's program award for your comparison). The initial offer amount is a bit higher this year (but it's not the double/or triple that I was initially told).

Sign up for your ditching and culvert allotment grant. You can always turn it back if your schedule doesn't work out.

thanks!
Rita

Rita Seto, AICP | Senior Planner



128 King Farm Road | Woodstock, VT 05091

802-457-3188 x3004 or cell: 802-281-2927

Subject: Press Release - Agency of Transportation Invites Municipalities to Participate in Road Grants Program



2

Grants-in-Aid awards will be made available through AOT. Municipalities will submit reimbursement requests directly to AOT for work completed, and AOT will reimburse up to 80% of the municipality's documented construction expenses, including in-kind support, for BMPs on hydrologically connected roads.

AOT anticipates receiving funding to support BMP implementation under this program and intends to provide grant funds to participating Vermont municipalities that agree to the terms (see participation Letter of Intent on the AOT website). The municipality must return the signed letter **by May 23, 2025**, to be eligible.

Eligible BMPs according to the MRGP Standards:

- Grass and stone-lined drainage ditches and stone check-dams
- Turnouts, cross culverts, and other disconnection and infiltration practices
- Lowering of high road shoulders
- Installation or replacement of drainage culverts and driveway culverts on non-perennial streams within right-of-way and installation of culvert headwalls and outlet stabilization
- Stabilizing conveyance zones
- Addressing gully erosion on Class 4 roads
- Stabilizing catch basin outlets

Details, documents, and the Initial Funding Offers are on the [AOT website](#).

###



INVITATION TO PARTICIPATE IN VTRANS MUNICIPAL ROADS GRANTS-IN-AID PROGRAM

DUE: May 23rd, 2025

TO: Vermont Municipal Officials
FROM: Ross Gouin – VTrans Municipal Roads Grants-In-Aid Program Manager
RE: Letter of Intent to Participate in a Municipal Roads Grants-in-Aid Program:

The Vermont Agency of Transportation (VTrans) invites your municipality to participate in the Municipal Roads Grants-in-Aid Program for State Fiscal Year 2026 (SFY26). This program provides funding for municipalities to implement best management practices (BMPs) in compliance with the Vermont Department of Environmental Conservation (DEC) Municipal Roads General Permit (MRGP).¹

VTrans anticipates receiving funding to support BMP implementation under this program and intends to provide grant funds to participating Vermont municipalities that agree to the terms (see attached participation Letter of Intent). Your municipality must return the signed letter **by May 23rd, 2025** to be eligible (page 3 of this invitation letter).

VTrans will offer funding to participating municipalities to implement BMPs on hydrologically connected road segments that currently do not meet standards.² A municipality's funding award depends upon:

- Awards are contingent upon Municipalities being compliant with MRGP requirements at the time of award.
- The number of hydrologically connected roads, sorted into five-mile increments.; and
- The number of participating municipalities. Additional funds may become available should some municipalities decide not to participate. **Refer to the attached VTrans Base "SFY26 initial" Offer for your municipality to see the amount of funding you are eligible to receive.**

Grants-in-Aid awards will be made available through VTrans. Municipalities will submit reimbursement requests for work completed directly to VTrans and VTrans will reimburse up to 80% of the municipality's documented construction expenses, including in-kind support, for BMPs on hydrologically connected roads. At the discretion of each grantee, administration in support of these BMP's will also be an eligible expense, up to 10% of the total award, with a maximum not to exceed \$1500 per award.

Participating municipalities agree to:

- Execute a grant agreement with VTrans within 60 days of award notification.
- Prior to construction of the BMPs, **receive Construction Authorization from VTrans** to verify the appropriate location of the connected road segment and BMP(s) to meet MRGP standards.
- Construct the eligible BMPs on hydrologically connected roads to bring road segments into full compliance with MRGP standards.
- Complete the project by September 30, 2026.
- Submit all Performance Reports and Request reimbursement no later than 12/30/2026 (90 days from end of grant period). (All work eligible for reimbursement, including supportive work must be completed by 09/30/26.)
- Document project costs using VTrans Invoicing Format and provide a minimum of 20% local match (cash or in-kind) for BMP construction. Invoicing form will be available here: <https://vtrans.vermont.gov/highway/Municipal-Grant-in-aid-Program>
- Match for BMP construction can include in-kind contributions such as transportation, municipally-owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project.

¹ MRGP available at: <http://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>.

² Hydrologically connected roads are those that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands) as defined by the MRGP.



- Complete a post construction assessment of each road segment repaired and provide the post construction assessment to DEC using the MRGP portal/app and certify during the request for reimbursement, that the repaired road segments are fully compliant with MRGP. (Must be completed by 09/30/26)

Eligible BMPs according to the MRGP Standards:

- Grass and stone-lined drainage ditches and stone check-dams;
- Turnouts, cross culverts, and other disconnection and infiltration practices;
- Lowering of high road shoulders;
- Installation or replacement of drainage culverts and driveway culverts on non-perennial streams within right of way and installation of culvert headwalls and outlet stabilization;
- Stabilizing conveyance zones;
- Addressing gully erosion on Class 4 roads; and
- Addition of gravel to meet roadway/travel lane standards.
- Stabilizing catch basin outlets.

Do not move forward with construction of any project until written authorization is received from VTrans. No work completed prior to an executed grant agreement will be eligible for reimbursement.

If you have any questions about the VTrans Municipal Grants-in-Aid Program, please email grantsinaid@vermont.gov. For questions about the Municipal Roads General Permit please refer to the DEC website: <http://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>.

We look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script that reads "Ross Gouin".

Ross Gouin
VTrans Grants in Aid Program Manager

SFY2026 Municipal Roads Grants-in-Aid Participation Summary - TRORC

Town	SFY2025				SFY2026			
	VTrans Original Base Offer	VTrans Grant Offer	20% Local Match (Cash or In-Kind)	Total	VTrans Original Base Offer	20% Local Match (Cash or In-Kind)	Total	
1 BARNARD	\$19,300	\$22,750	\$5,688	\$28,438	\$29,000	\$7,250	\$36,250	
2 BETHEL	\$21,750	\$25,250	\$6,313	\$31,563	\$32,500	\$8,125	\$40,625	
3 BRADFORD	\$12,200	\$15,000	\$3,750	\$18,750	\$18,500	\$4,625	\$23,125	
4 BRAINTREE	\$14,750	\$17,750	\$4,438	\$22,188	\$22,000	\$5,500	\$27,500	
5 BRIDGEWATER	\$14,750	\$17,750	\$4,438	\$22,188	\$22,000	\$5,500	\$27,500	
6 BROOKFIELD	\$12,200	\$15,000	\$3,750	\$18,750	\$18,500	\$4,625	\$23,125	
7 CHELSEA	\$17,000	\$20,000	\$5,000	\$25,000	\$25,500	\$6,375	\$31,875	
8 CORINTH	\$21,750	\$25,250	\$6,313	\$31,563	\$32,500	\$8,125	\$40,625	
9 FAIRLEE	\$6,000	\$7,000	\$1,750	\$8,750	\$8,500	\$2,125	\$10,625	
10 GRANVILLE	\$8,000	\$9,500	\$2,375	\$11,875	\$11,000	\$2,750	\$13,750	
11 HANCOCK	\$5,500	\$6,000	\$1,500	\$7,500	\$7,500	\$1,875	\$9,375	
12 HARTFORD	\$28,500	\$33,500	\$8,375	\$41,875	\$43,000	\$10,750	\$53,750	
13 HARTLAND	\$14,750	\$17,750	\$4,438	\$22,188	\$22,000	\$5,500	\$27,500	
14 NEWBURY	\$21,750	\$25,250	\$6,313	\$31,563	\$32,500	\$8,125	\$40,625	
15 NORWICH	\$19,300	\$22,750	\$5,688	\$28,438	\$29,000	\$7,250	\$36,250	
16 PITTSFIELD	\$6,000	\$7,000	\$1,750	\$8,750	\$8,500	\$2,125	\$10,625	
17 PLYMOUTH	\$14,750	\$17,750	\$4,438	\$22,188	\$22,000	\$5,500	\$27,500	
18 POMFRET	\$17,000	\$20,000	\$5,000	\$25,000	\$25,500	\$6,375	\$31,875	
19 RANDOLPH	\$17,000	\$20,000	\$5,000	\$25,000	\$25,500	\$6,375	\$31,875	
20 ROCHESTER	\$12,200	\$15,000	\$3,750	\$18,750	\$18,500	\$4,625	\$23,125	
21 ROYALTON	\$19,300	\$22,750	\$5,688	\$28,438	\$29,000	\$7,250	\$36,250	
22 SHARON	\$14,750	\$17,750	\$4,438	\$22,188	\$22,000	\$5,500	\$27,500	
23 STOCKBRIDGE	\$12,200	\$15,000	\$3,750	\$18,750	\$18,500	\$4,625	\$23,125	
24 STRAFFORD	\$19,300	\$22,750	\$5,688	\$28,438	\$29,000	\$7,250	\$36,250	
25 THETFORD	\$12,200	\$15,000	\$3,750	\$18,750	\$18,500	\$4,625	\$23,125	
26 TOPSHAM	\$19,300	\$22,750	\$5,688	\$28,438	\$29,000	\$7,250	\$36,250	
27 TUNBRIDGE	\$19,300	\$22,750	\$5,688	\$28,438	\$29,000	\$7,250	\$36,250	
28 VERSHIRE	\$14,750	\$17,750	\$4,438	\$22,188	\$22,000	\$5,500	\$27,500	
29 WELLS RIVER VILLAGE	\$4,500	\$5,000	\$1,750	\$6,750	\$6,500	\$1,625	\$8,125	
30 WEST FAIRLEE	\$8,000	\$9,500	\$2,375	\$11,875	\$11,000	\$2,750	\$13,750	
31 WOODSTOCK VILLAGE	\$5,500	\$6,000	\$1,500	\$7,500	\$7,500	\$1,875	\$9,375	
32 WOODSTOCK	\$21,750	\$25,250	\$6,313	\$31,563	\$32,500	\$8,125	\$40,625	
	\$475,300	\$562,500	\$141,125	\$703,625	\$708,500	\$226,625	\$935,125	



LETTER OF INTENT TO PARTICIPATE IN THE SFY26 MUNICIPAL ROADS GRANTS-IN-AID PROGRAM

We, the Legislative Body of the Municipality of Hartford certify that the municipality will:

- Construct one or more road best management practices (BMPs) to bring connected road segments into full compliance with Municipal Roads General Permit (MRGP) standards, to be completed by September 30, 2026.
- Construct the road BMPs on hydrologically connected road segments – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands). Refer to the Vermont Department of Environmental Conservation (DEC) map layer for **hydrologically connected** municipal roads in Vermont. This map layer is available at: <http://anr.vermont.gov/maps/nr-atlas>.
- Prior to construction of the BMPs, **receive Construction Authorization from VTrans** to verify the appropriate location of the connected road segment and BMP(s) to meet MRGP standards.
- Post a Clean Water Project sign during construction (select projects only).
- Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as transportation, municipally owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Complete all reporting and invoicing requirements using the VTrans requested format.
- Submit all Performance Reports and Request reimbursement no later than 12/30/2026 (90 days from end of grant period).
- Complete a post construction assessment of each road segment repaired and provide the post construction assessment to DEC using the MRGP portal/app and certify during the request for reimbursement, that the repaired road segments are “fully compliant” with MRGP.

Date: 4/10/25

(Duly Authorized Representatives)

Municipality: Town of Hartford

Primary Contact Name and Title: John Haverstock, Town Manager (Selectboard Chair or Council)

Note: **Primary Contact is responsible for grant execution** on Town's behalf, Secondary Contact **must** be Town Clerk.

Address: 171 Bridge Street, White River Junction, VT 05001

Street Address

Town

Zip

Email: jhaverstock@hartford-vt.org Phone: 802-295-9353 Ext. 216

Town Clerk (2nd contact): Lisa O'Neil Email: loneil@hartford-vt.org

Unique Entity Identifier (SAM #): SZNMKK8CHSH Fiscal Year End Month (MM): 06

This form must be submitted via email by May 23rd, 2025 to indicate participation.

Return signed Letter of Intent to: VTrans Municipal Roads Grants-in-Aid Program, c/o VTrans Municipal Assistance Program, via email: Grantsinaid@vermont.gov

This is a letter of intention to participate only. THIS IS NOT A GRANT, CONTRACT or AGREEMENT.



AGENDA MEMORANDUM

April 29, 2025

Town Selectboard Meeting Item: 5

Submitted by: Bryan Gazda, Director of Public Works

Subject: Exception to Competitive Bidding Process

Background: Sequencing Batch Reactor (SBR) # 1 Blower Unit - Quechee Wastewater Treatment Plant

On March 3, 2025, SBR # 1 air blower unit experienced a catastrophic failure of the blower assembly which supplies aeration and mixing of organic materials for proper processing. Currently, this has led to the partial processing of organic materials coming into SBR 1, which has led to a higher level of E.coli effluent being released into the Ottaquechee River. Over the past several weeks, staff and I have been evaluating the best method to either replace the blower assembly or replace the complete blower unit and sought price quotes for both methods. After securing price quotes and speaking with Michelle Kovarie, VTDEC Direct Discharge Section Supervisor, it was determined the replacement of the complete unit is preferred due to the cost of retrofitting a new blower assembly to the rest of the unit and the lack of spare parts for the other components of the unit. (see attached email)

Discussion: Due to the uniqueness of the equipment, a limited supply of vendors and installers, and the urgency to mitigate the release of high levels of E.coli into the Ottaquechee River, I thought it prudent to correct this deficiency as quickly as possible in the most cost-efficient manner. Working with the limited vendors and installers, we solicited written price quotes for the removal of the old unit to be replaced by a completely new blower unit. (See attached quote sheets). Consideration of the selected vendor was based on price, experience in installing this type of unit, and delivery time for installation.

Based on these factors, it was determined that Farrar, Inc., price quote valid until May 1, 2025, of \$48,773.60 was the lowest responsible price quote. In the event the order for the unit is delayed to after May 1, 2025, there would be a unit cost increase of \$7,200 (25%) due to an increase in supply chain costs. Even with this increase, Farrar Inc. is still the lowest responsible bidder.

Impact: Funding for the unexpected failure of the SBR # 1 blower unit would come from Quechee Wastewater Improvement Bond Reserve balance of \$58,763.

Recommendation: Staff recommends the following motion: In accordance with Section 3.7 of the Town Purchasing Policy, the Selectboard waive the requirements of Section 5 – Competitive Sealed Bidding and award the replacement of SBR #1 blower unit replacement to Farrar Inc., Keene, NH in an amount not to exceed \$55,973.60, and authorize the Director of Public Works to accept Farrar, Inc., price quote dated April 23, 2025.

Bryan Gazda

From: Kovarie, Michelle <Michelle.Kovarie@vermont.gov>
Sent: Tuesday, April 15, 2025 11:10 AM
To: Bryan Gazda
Cc: Tom Coates; Larry Rogers; Collins, Heather
Subject: Permit 3-1185 Quechee WWTF Blower Failure

Some people who received this message don't often get email from michelle.kovarie@vermont.gov. [Learn why this is important](#)

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello Bryan,

I am following up on our phone call Friday afternoon, April 11, regarding options for replacing the Quechee Wastewater Treatment Facility (WWTF) Sequencing Batch Reactor (SBR) 1 blower. Based on quotes from manufacturers and contractors, the Town has two options due to the blower no longer being manufactured:

1. Buy a new unit for SBR 1 (~\$40K-\$50K)
 - a. This will replace the blower, motor and manifolds with what is currently manufactured.
 - b. This will take longer to implement than fabricating a new blower.
2. Buy a new blower and fabricate (~\$15K-\$20K)
 - a. This will be purchased from manufacturer then fabricated after-the-fact to connect to the current unit.

The blower has been down since March 3, 2025, providing only partial treatment resulting in E. coli, Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) permit limit violations. Since the first permit violation on March 21, 2025, 8 million gallons of partially treated wastewater has discharged to the Ottauquechee River and will continue until this is fixed.

E. Coli Daily Maximum Limit = 77 CFU/100mL

Sample Date	Result
3/26/25	870 CFU/100mL
4/4/25	1,300 CFU/100ml

TSS Daily Maximum Limit = 50 mg/L

Sample Date	Result
4/3/25	85 mg/L

TSS Minimum Percent Removal Limit = 85%

Sample Date	Result
3/21/25	59%
4/3/25	27%

BOD Minimum Percent Removal Limit = 85%

Sample Date	Result
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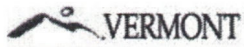
4/3/25	40%
	27%

Because the blower is no longer manufactured, no spare parts are available to fix the blower and there are no replacement blowers. Spare parts should be available for the key components of wastewater infrastructure where failure results in a partially treated or untreated discharge, negatively impacting receiving water quality and threatening public health. In an SBR wastewater treatment system, the blowers are a key component responsible for aeration and mixing and it is imperative to have spare parts, and ideally a spare blower, at the WWTF.

The Wastewater Management Program has serious concerns about purchasing a blower and fabricating it to fit the current outdated system. This does not solve the root cause of the problem and leaves the Town vulnerable to another incident of this magnitude and duration. If the second option of fabricating a blower is chosen, the WWTF will still not have spare parts nor the ability to have a spare blower, or be able to quickly procure a blower. The same issues will occur if the motor malfunctions. Fabricating the blower will also likely void any warranty from the manufacturer.

The Wastewater Management Program highly recommends the Town purchase the new unit for SBR 1, which will solve the root cause of this ongoing incident and reduce the risk of future non-compliant discharges to the Ottauquechee River. This is critical wastewater infrastructure that needs to be invested in for the protection of public health and the environment.

Thank you,
Michelle



Michelle Kolb (she/her) | Direct Discharge Section Supervisor
Vermont Department of Environmental Conservation
Watershed Management Division | Wastewater Management Program
Davis 3, 1 National Life Dr | Montpelier, VT 05620-3522
802-490-6165 (cell)
<https://dec.vermont.gov/watershed/wastewater>

PRICE QUOTES FOR THE REPLACEMENT OF SBR #1 BLOWER UNIT

	Blower Unit	Labor	Total
Quote # 1			
Farrar Inc.	\$48,773.60	Included	\$48,773.60
May 1st 25%			
Price Increase	\$7,200.00		\$55,973.60

Quote # 2			
Industrial Pump	\$48,710.00		
Blower Unit Only			
Laramie Water Resources			
Labor Only		\$26,024.50	
		Total	\$74,734.50

Quote # 3			
Champlin Assoc.			
Blower Unit Only	\$65,000.00		\$65,000.00

Does not provide installation services for this unit.
Given unit cost we did not seek an installer for a price
quote.

Farrar, Inc.
15 Avon Street
Keene, NH 03431
USA

Voice: 603-352-4316
Fax: 603-357-9476

Quote # 1
Blower & Labor

QUOTATION

Quote Number: M250423C-REV
Quote Date: Apr 23, 2025
Page: 1

Quoted To:

TOWN OF HARTFORD
171 BRIDGE ST
WHITE RIVER JCT, VT 05001

Customer ID	Good Thru	Payment Terms	Sales Rep
3267	5/23/25	Net 30 Days	RP

Quantity	Item	Description	Unit Price	Amount
1.00		REPAIR SERVICE REVENUE Feild Service/ Retrofit Date; TBD Loc; Town of Hartford WTF Hartford, VT Ref. Roots Blower #1 Easyair 2 system-ISS RAM X LS Scope of Work: 1. Remove existing blower/ motor and enclosure. 2. Clean work area. Pour concrete housekeeping pad to extend space for mounting of new blower. 3. Supply/ install new 40 hp Roots Blower with enclosure. 4. Connect discharge pipe to existing building piping. 5. Inspect/ test run system. NOTE: Farrar to supply gantry for remove/ install. Hartford WTF to supply Lull for lifting of blower in/ out of the building. Electrical connect/ reconnect by Farrar.	48,773.60	48,773.60

Please sign acceptance of estimate:

Name: _____ P.O.# _____
Customer to approve/comfirm form, fit, and function of equipment.

Returned items are subject to restocking fee.

FREIGHT TERMS: All items F.O.B. factory ship pt, all freight invoiced and added.

Quote is valid for (30) days. All FARRAR and manufacturer terms and conditions apply.

Due to COVID-19, material & delivery prices may be subject to change.

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

Farrar, Inc.

15 Avon Street
Keene, NH 03431
USA

Voice: 603-352-4316
Fax: 603-357-9476

FL

QUOTATION

Quote Number: M250423C-REV

Quote Date: Apr 23, 2025

Page: 2

Quoted To:

TOWN OF HARTFORD
171 BRIDGE ST
WHITE RIVER JCT, VT 05001

Customer ID	Good Thru	Payment Terms	Sales Rep
3267	5/23/25	Net 30 Days	RP

Quantity	Item	Description	Unit Price	Amount
		Supply of new Roots Blower PD PKG 68 included here. (6-8) weeks/ ARO/ Frt included Performance data on new Roots Blower sent as sepaarte attachment. Customer must approve form/ fit/ function. ** ORDER FOR BLOWER REQUIRED BY 4/29/25- PRICE INCREASE MAY 1st OF 25% WILL BE IN EFFECT*** ADDER TO COST = \$7200.00 * Progress Payments Required* - 50% with PO - 50% on job completion Any permits required are resposibility of owner. Any extensive changes/ conductor runs or other mechanical items that may be needed with new unit are an ADDER. Job is bid on regular time- OT will be an		

Please sign acceptance of estimate:

Name: _____ P.O.# _____

Customer to approve/comfirm form, fit, and function of equipment.

Returned items are subject to restocking fee.

FREIGHT TERMS: All items F.O.B. factory ship pt, all freight invoiced and added.

Quote is valid for (30) days. All FARRAR and manufacturer terms and conditions apply.

Due to COVID-19, material & delivery prices may be subject to change.

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

15 Avon Street
Keene, NH 03431
USA

 $\pi \perp$

Quote Number: M250423C-REV
Quote Date: Apr 23, 2025
Page: 3

TOWN OF HARTFORD
171 BRIDGE ST
WHITE RIVER JCT, VT 05001

Subtotal	48,773.60
Sales Tax	
Freight	
TOTAL	48,773.60



Industrial Pump Sales & Service

Tiverton, RI 02878
www.ipsump.com 401-624-2977



To: Tom Coates
Hartford W W T P

Ph: (802) 295-9528 **Ext:**

Fax:

From: Sean La Riviere

E-Mail: sean@ipsump.com

Ph: 401-624-2977

Fax: 401-624-3373

Subject: Replacement Blower Package

Tom,

Per your request, we are pleased to offer the following replacement blower package consisting of:

Hardy Pro-Pack Model HPP-R409-50HP-5-4 Blower Package, each complete with:

- 1 - Roots 409 Ram J Series, two Lobe, DSL Blower
- 1 - 50HP TEFC, 3/60/230-460 Volt, 3600 RPM, Premium Efficient, Electric Motor, VFD Capable
- 1 - Motor shaft grounding ring (AEGIS)
- 1 - Dual screw tensioning motor slide base
- 1 - V-belt drive with enclosed vented drive guard
- 1 - Elevated structural steel common base frame
- 1 - Side inlet inline filter-silencer, 5" with filter restriction indicator
- 1 - Discharge silencer, 4"
- 1 - Discharge check valve, 4"
- 1 - Discharge pressure relief valve, Spring loaded, 2"
- 1 - Discharge pressure gauge, liquid filled, 0-15 PSIG
- 1 - Discharge temperature gauge
- 1 - Oil drain hose kit, to simplify oil change efforts
- 1 - Initial fill of oil for blower start-up
- 1 - Set of four 1" Thick vibration pads
- 1 - Prime and paint package with Blue Industrial Enamel, guard to be yellow
- 1 - Labor to assemble & provide a mechanical run test prior to shipment
- 1 - 1-year warranty
- 1 - Hardy Pro-Closure Sound Enclosures each complete with:
 - Carbon steel construction
 - Powder coated exterior surfaces
 - Interior sound insulating material (expect 12-15 dB sound reduction)
 - Locking service access panels on four sides of the enclosure

FJ
April 16, 2025

- 120 Volt thermostatically controlled powered exhaust fan
- 6 inch tube style inlet and discharge connections to be provided, mate up to existing piping

\$48,710.00 net each

Delivery 10-12 weeks from release to manufacture

Freight F.O.B. Antioch IL not included in above price, estimated \$1600-\$2000 range

Terms: Net 30

Thank you for this opportunity to be of service and should you have any questions please do not hesitate to call.

Sean La Riviere
Inside Sales

TERMS & CONDITIONS:

- Quotes are firm for 30 days and subject to change without notice.
- All prices are net plus applicable freight unless otherwise stated.
- The above quote does not include applicable sales tax. Sales tax will be added in accordingly unless a valid reseller's certificate or tax exempt status form is provided (**Rhode Island Exempt Form required for order pick-ups*****).
- Verify flow conditions and equipment offered as suitable to your application.
- Long coupled pumps are shipped rough aligned & must be finish aligned at the point of installation. We offer full start up services and factory final alignment.
- Unused pumps, accessories and parts may be returned subject to the manufacturer's acceptance and restock charge policy.
- Terms: net 30 days w/credit approval. Visa, Master Card., Discover and American express are accepted.

Quote # 2
Labor only



**LARAMIE
WATER RESOURCES LLC**
Water and Wastewater System Operations

Estimate

DATE April 23, 2025
Estimate # QUEBlower25
Customer ID

To:
Name
Company Name Quechee Wastewater Department
Phone 802-295-9528

Estimate valid until: May 8, 2025
Prepared by: Phil Laramie

Comments or special instructions:

Quechee Wastewater Plant, Remove failed blower package and install customer supplied blower package.

Disassemble steel building wall to allow for 61" blower to go through. Demo old blower package and repair maintenance pad. Install blower and provide time to be onsite for startup with blower rep. Replace building wall and windows with existing materials.

Description		Total
Remove window section and wall to allow blower replacement		\$ 3,780.00
Demo Old Blower and remove from building, Modify maintenance		\$ 3,780.00
Install new blower package in building and connect piping and electric		\$ 9,450.00
Replace wall and window sections in building with existing materials		\$ 3,780.00
Sika 212 non shrink machinery grout		\$ 156.00
Hilti HY200 epoxy and Stainless Steel anchor rods		\$ 214.50
Equipment rental (telehandler) and Stainless Steel Hardware and Gaskets		\$ 3,900.00
Mileage		\$ 964.00
Total		\$ 26,024.50

If you have any questions concerning this Estimate, contact Phil Laramie, 802-487-0809, laramiewaterresources@gmail.com

THANK YOU FOR YOUR BUSINESS!



Champlin Associates
6 Pinecrest Drive
Essex Junction, VT 05452
8028797136

Blower only - Quote # 3
Does not provide Labor?

Quote

ADDRESS

Quechee, Town of
Town of Hartford DPW
171 Bridge Street
White River Jct., VT
05001-7034

SHIP TO

Quechee, Town of
Quechee WWTF
142 Izzo Place
Quechee, VT 05059

QUOTE # 7012

DATE 04/14/2025

EXPIRATION DATE 04/28/2025

SALES REP

Wes Brown

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	United Blower Blower Package to replace existing down system. To meet existing operating condition: flow is 599 CFM pressure is 10PSI This quote does not include installation and integration services. *****			
United Blower	United Blower Quote UBI 125 Three Lobe Positive Displacement Blower with Pulsation Control Chamber Motor: 40HP, 460V, 3 Phase, 1800RPM Tech-top Motor with Roller Bearing above 75 HP Nema Premium Including: Klaxon Thermostats, 1.15 Service Factor. Meets NEMA MG 1 Part 31 OSHA guard and V-Belt drive with minimum 1.4 Sf. Pressure Relief Valve mounted on external spool piece. Common Heavy Duty discharge silencer/ Common Base. Inline Filter/Silencer w/ 98% 2-micron filtration. Expansion Joint-Full molded rubber EPDM flanged outlet. Vacuum, (for filter pressure drop) Temperature and Pressure Gauges. Sound Enclosure producing (80) DBA @ 3' free field, powder coated finish. Automatic tension base Check valve sized for outlet line, double door. SCFM: 599 ICFM: 6 PSIG: 10 BHP: 38 RPM: 2100	1	65,000.00	65,000.00T

A 3

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	**dbA: 94 MSL: 580 ' Inlet Temp Max: 100 F RH: 60% Many components are on the shelf ready to be assembled, which means if we order quickly lead time could be as short as 4-6 weeks. Due to global trade turbulence this projected lead time is subject to change.			
SHIPADD	Shipping will be added based on actual billing received	1	0.00	0.00

Contact Champlin Associates to pay.	SUBTOTAL	65,000.00
-Sales tax not included, if applicable.	TAX	0.00
-Freight, if quoted, is estimated due to current fluctuating fuel surcharges.	TOTAL	\$65,000.00
-Service Tech travel time, unless specifically quoted, is not included.		

Accepted By

Accepted Date



Town of Hartford

Department of Public Works

To: John Haverstock, Town Manager
Members of the Selectboard

From: Bryan Gazda, Director

cc: Gail Ostrout, Finance Director

Date: April 24, 2025, 2024

Re: Residential Recycling Cost Comparisons & Other Considerations

As requested, attached are projected financial comparisons for the residential recycling program. The information provided for the comparisons was provided by Gail Ostrout, Finance Director, Casella's RFP costs for 3- and 5-year contracts per their RPF proposal, and data I collected for current and projected Transfer Station costs. Given the information provided, I analyzed this financial data by parcel count and tax rates. Parcel count provides a means of comparing contracted service costs vs. Town operating costs, while the tax rate provides projected increases in General Fund taxes for a contracted service provided program.

1. **Parcel Count** - This set of charts compares 3- and 5-year projected contract costs to the projected Transfer Station costs by parcel count. As the charts show, it would be significantly less expensive to shift away from a contracted service provider program and have residents use the Transfer Station as one method of disposal. The information shows the annual cost for the 3-year contract is approximately \$10 more per parcel compared to the 5-year contract cost. Compared to Transfer Station costs, the increase in the contracted service provided projected cost ranges from \$71.50 to \$79.11 per parcel for the 3-year contract and \$62.25 to \$76.25 for the 5-year contract.
2. **Tax Rate** – This set of charts compares 3- and 5-year projected tax rates based on an estimated Grand List value of \$14,232,694 for 2026. The blue shaded columns in both charts reflect the tax rate based on a \$250,000 assessed value property and the red columns reflect the increase in costs from the 2024-25 tax rate of \$48.47. As shown in both the 3- and 5-year projected contract costs, the estimated tax rate increase for the program is projected to increase by \$59.98 and \$50.93 respectively in the first year and subsequently thereafter.

Also, as requested, I reached out to 4 local waste haulers and spoke with 3 of them to gauge the impact to their business if the program was discontinued. 2 of the 3 indicated it wouldn't have any impact on their business, with 1 expressing concern about a potential rate increase for the disposal of recyclables.

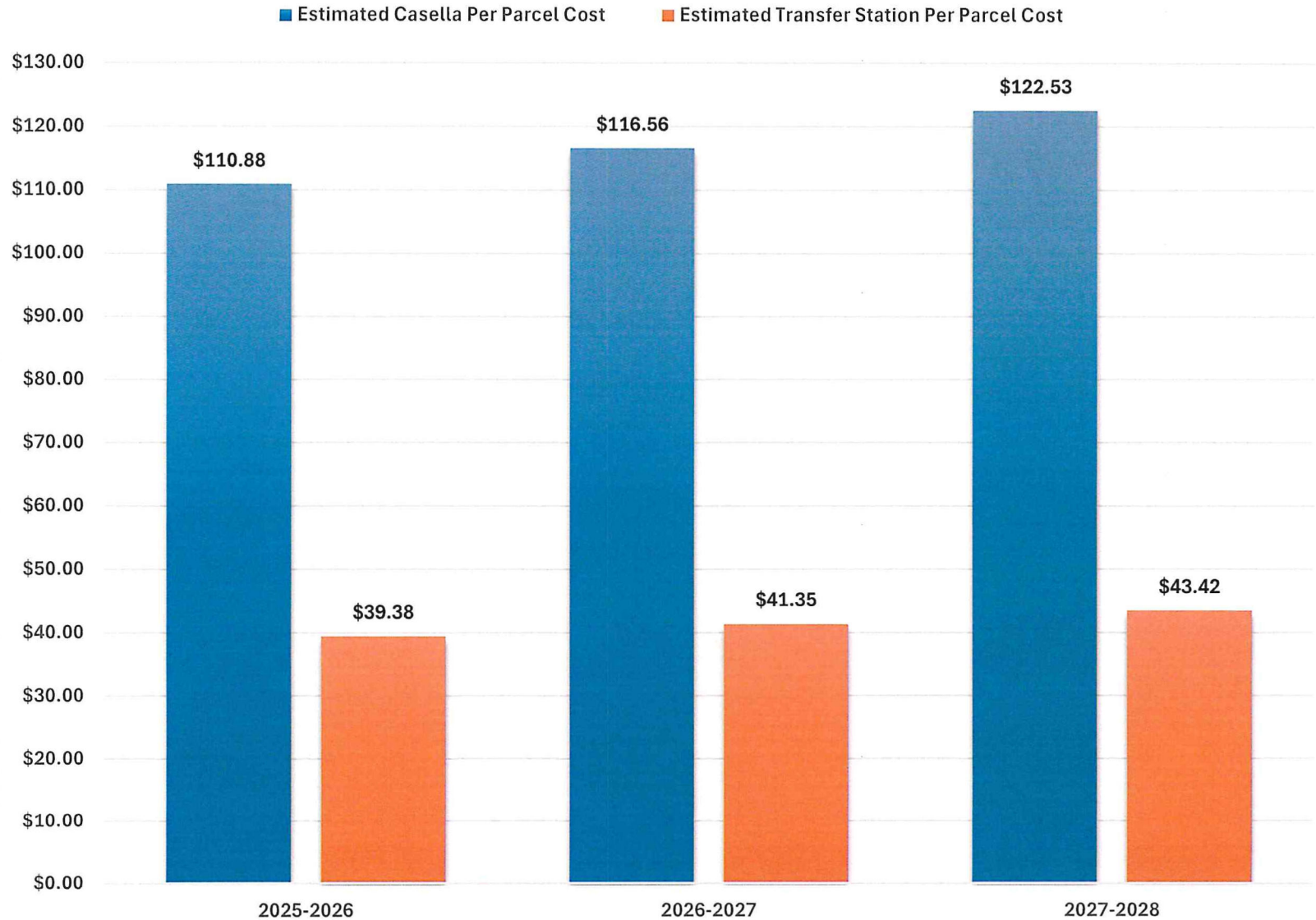
To gauge how the public would respond to the discontinuation of the program, according to the 2024 Recycling Survey, responses show that 94% utilize the program for convenience, 76% for the Zero Sort option, and 10% due to a lack of transportation. If discontinued, 52% would utilize

the Transfer Station, 16% would utilize the City of Lebanon's Solid Waste Facility, 25% would utilize a commercial hauler, and 30% would utilize other means to disposal of their recyclables.

The one factor that is difficult to quantify is the potential impact on the environment if the program is discontinued and residents dispose of recyclable material in their household garbage or by other means. As mentioned above, 30% of respondents would utilize other means to dispose of their recyclables. Current data shows an annual average of 535 tons of recyclable material is collected under the Residential Recycling Program and the potential that up to 30% could be disposed of outside of normal collection methods would indicate the likelihood there would be an increase in recyclables being disposed of in a manner that is not environmentally friendly.

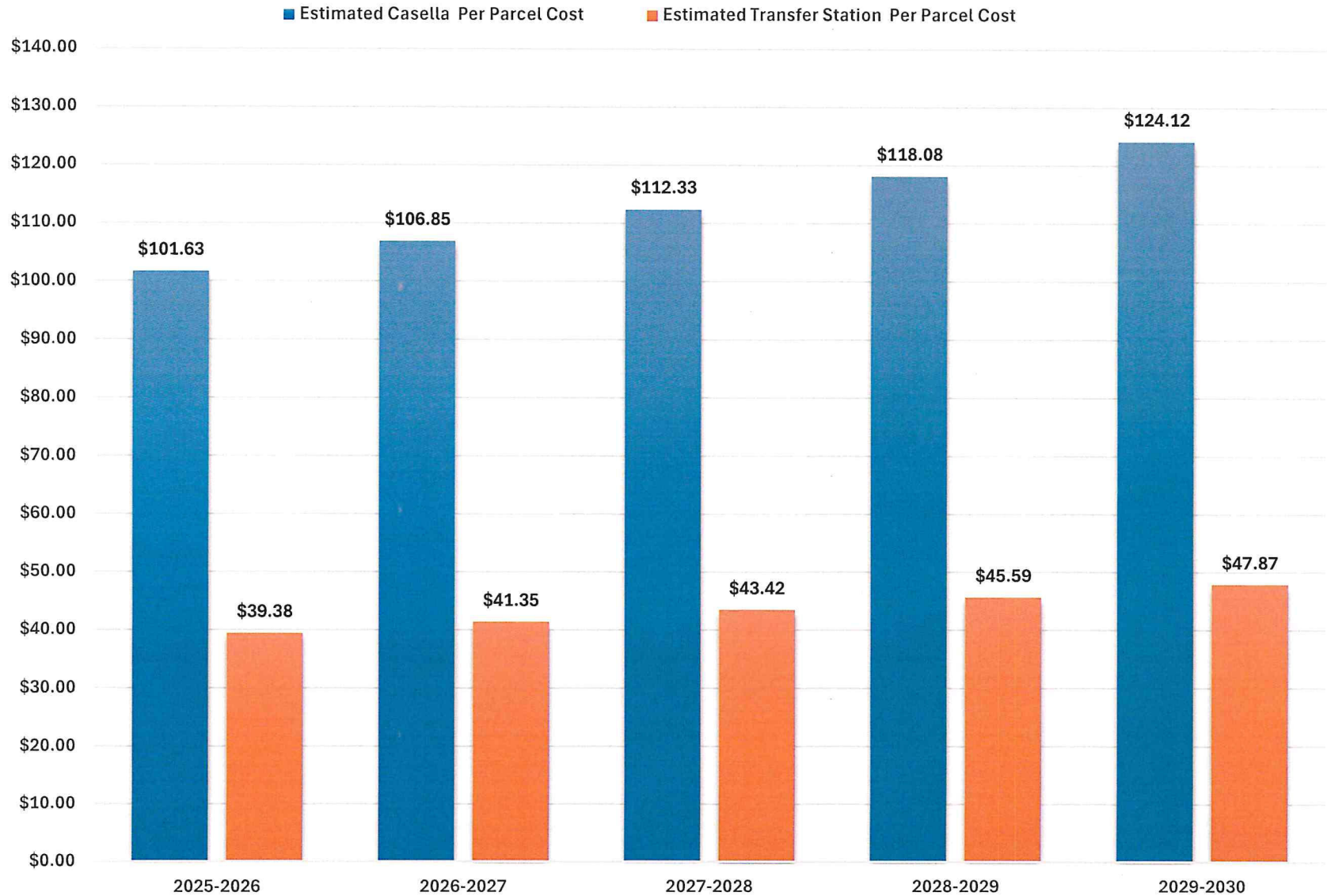
In closing, the current residential recycling program offers a convenient way for residents to recycle, and the continuance of the program is recommended in the 2015 Solid Waste Commission Study. Since then, the cost of the program has tripled and there are less convenient and expensive ways to dispose of recyclable, but consideration needs to be given to the projected increase in costs at the Transfers Station, which would require price increases or the continued financial support from the General Fund, along with the unknown potential environmental impact.

Estimated Recycling Cost Per Parcel
3 Year Contract
(5568 Parcels)



Estimated Recycling Cost Per Parcel 5 Year Contract

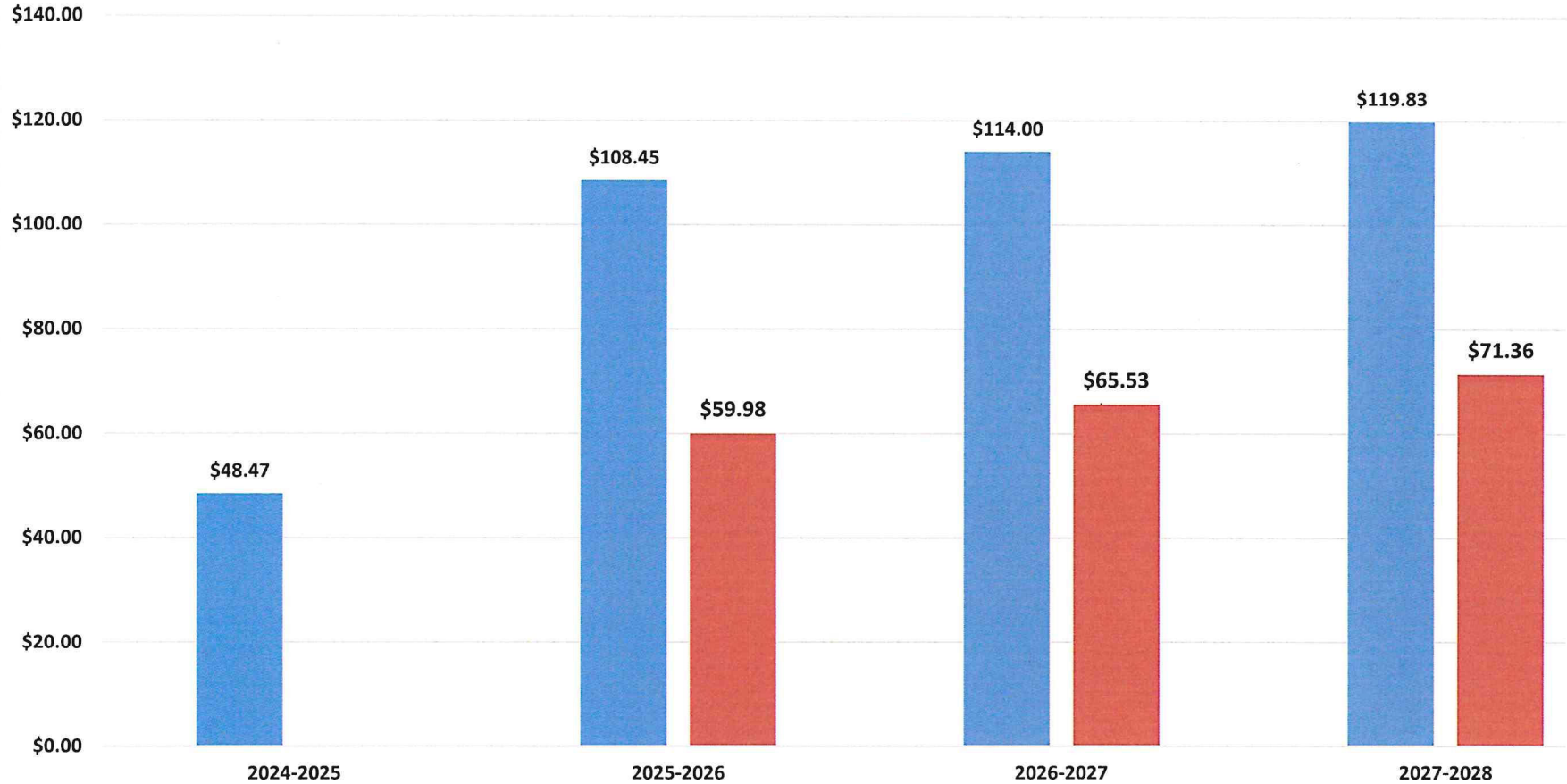
(5568 Parcels)



Estimated Recycling Cost - 3 Year Contract

Property Tax (\$250K Assessed Value)

■ Estimated Property Tax ■ Estimated Increase vs 2025 Tax Rate



Estimated Recycling Cost - 5 Year Contract
Property Tax
(\$250K Assessed Value)

■ Estimated Property Tax ■ Estimated Increase vs 2025 Tax Rate



John Haverstock

From: John Haverstock
Sent: Thursday, April 24, 2025 9:15 AM
To: Bryan Gazda
Cc: JD Hawks
Subject: Curbside Recycling

Hi Bryan.

Just doing some thinking on Hartford's Curbside Recycling program...and how to address either direction the Selectboard chooses to pursue.

If we continue the program, we will need to work with the Finance Director to find the additional funds needed (beyond the approved FY26 budget) to pay for the program. Presumably, no staffing changes would be needed.

If we discontinue the program, we would need to do a lot of outreach to the community, beginning with a Fact Sheet, explaining the following:

1. Increased costs of the program
 - a. Lack of competition
 - b. Casella overhead (automation of fleet, etc.)
2. Selectboard action. Program to end on June 30, when current contract extension lapses. No expectation disruption of service until then (confirm with Casella)
3. Town's Ongoing Commitment to Climate Action goals, including recycling.
4. Recycling Alternatives
 - a. Transfer Station (Sorted Recycling for Town residents). Cost? Address/Hours/Site Map
 - b. Private garbage haulers are legally obligated to provide recycling services. Identify State statute and/or Vermont Recycling Website on point. Contact your hauler.
 - c. Lebanon Transfer Station. Access/Address/Hours/Site Map
 - d. Other locations?
5. FY26 Budget Adjustments
 - a. Return Net Savings to Taxpayers, thru reduction of rates
 - i. Net Savings is cost of curbside recycling program less any needed investment in physical plant and increased staffing to oversee recycling at Transfer Station

After cancelling program, we should promptly ask Casella for a quote on setting up and servicing a Zero Sort container at Transfer Station, as an alternative to our current sorted recycling system. We must then weigh the pros and cons of both approaches. We may save on staff time, for example, with Zero Sort as we won't be concerned with sorting and marketing our recyclable materials....If Zero Sort is feasible, its convenience may induce more folks to make use of the Transfer Station.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216



AGENDA MEMORANDUM

April 29, 2025

Town Selectboard Meeting

Submitted by: Scott Hausler, Director of Parks & Recreation

Subject: Maxfield Emerge Building Demolition and Removal

Background: During the FY26 Budget Discussions, funding in the amount of \$80,000 was requested for the demolition of the Maxfield Emerge Building, which is a dilapidated and non-occupiable building belonging to the Town. The requested funding was removed from the FY26 Parks & Recreation Budget. Discussion regarding the demolition continued and it was identified that a funding source in the current fiscal year would be used for the demolition. A request for proposals (RFP) for qualified contractors for the demolition of the Emerge building and slab foundation at 120 Lesle Drive, White River Junction was distributed and yielded three (3) proposals. The demolition includes the building and on-site debris. The scope of work includes demolishing, removing and disposing of materials at a Vermont or New Hampshire-licensed disposal facility. This includes the building, concrete slab, frost walls, footings and all site debris. Filing of the demolition notification plan with the Vermont Department of Health and EPA. Filing for Abatement Permit through the Vermont Department of Health and includes preparing and submitting hazardous building material abatement plan for review and approval, implement abatement per the approved plan and manage the inspection process of structure and surrounding area with Vermont Licensed Asbestos Abatement Inspector. Prior to demolition, remove and dispose of all landfill banned items as identified by the State of Vermont, Waste Management and Prevention Division. Provide barrier safety fencing during all demolition activities and secure the area to prevent access by others throughout the project. Install track-out control using a minimum of 20ft wide by 50ft long 2-4 inch stone from site to edge of gravel entry road. Backfill building site and level grade, accounting in proposal for on-site material to be used. Spread 3 inches of topsoil, seed with conservation mix and mulch site. Re-grade, install and compact 2" of three quarter hardpack on existing park entrance road from track-out to route 5 entrance after completion of demolition.

Discussion: The Town received the proposals and should determine whether to proceed with the work. If so, to award Hammond Grinding & Recycling a contract to complete the work.

Financial Impact: \$57,550 within the current FY25 operating budget.

Recommendation: Authorize the Town Manager to award and sign a contract with Hammond Grinding & Recycling to complete the work as outlined in the contract for a not exceeding and agreed upon amount of \$57,550.

Attachments: RFP and results, contract.

Scott Hausler, CPRP
Director of Parks & Recreation

Town of Hartford, Vermont

Request for Proposal

Building Demolition Project

Contact: **Scott Hausler, Director**
Hartford Parks & Recreation
Town of Hartford
171 Bridge Street
White River Junction, Vermont 05001
Phone: 802-295-5036
E-mail: shausler@hartford-vt.org

RFP Issuance: 03/14/2025

RFP Response Deadline 04/04/2025 12:00 noon

INTRODUCTION

The Town of Hartford, VT Parks and Recreation Department requests bid proposals from qualified contractors for the demolition of the building and slab foundation at 120 Leslie Drive, White River Junction. Demolition includes building and on-site debris. The Town of Hartford will file the demolition permit for the project, and the Town of Hartford will update the existing Asbestos Inspection Report completed in 2016 by Harper Environmental. The Town plans to build an equally sized structure on this site in the future.

A mandatory pre-bid meeting will be held on Friday, March 21st 10:00am at the site: Maxfield Sports Complex – 120 Leslie Drive, White River Junction, VT 05001

SCOPE OF SERVICES

1. Demolish, remove and dispose of materials at a Vermont or New Hampshire-licensed disposal facility. This includes the building, concrete slab, frost walls, footings and all site debris.
2. File the demolition notification plan with the Vermont Department of Health and EPA.
3. Utility services have been disconnected; however, contractor must verify and be responsible for notifying utilities prior to demolition.
4. File for Abatement Permit through the Vermont Department of Health.
 - a. Prepare and submit hazardous building material abatement plan for review and approval
 - b. Implement abatement per the approved plan.
 - c. Manage inspection process of structure and surrounding area with Vermont Licensed Asbestos Abatement Inspector.
5. Prior to demolition, remove and dispose of all landfill banned items as identified by the State of Vermont, Waste Management and Prevention Division.
6. Provide barrier safety fencing during all demolition activities and secure the area to prevent access by others throughout the project.
7. Install track-out control using a minimum of 20ft wide by 50ft long 2-4 inch stone from site to edge of gravel entry road.
8. Backfill building site and level grade, accounting in proposal for on-site material to be used.
9. Spread 3 inches of topsoil, seed with conservation mix and mulch site.
10. Re-grade, install and compact 2" of three quarter hardpack on existing park entrance road from track-out to route 5 entrance after completion of demolition.

1. SCHEDULE OF BIDDING

03/14/25	Request for Proposals Distributed
03/21/25	Site Visit 10:00am
04/01/25	Deadline for Questions from Bidders
04/04/25	Bid Due date (12:00 noon)

2. BID PROPOSAL GENERAL INFORMATION AND SUBMISSION FORM

Proposals shall be submitted in a sealed envelope with the contractor's name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

Town of Hartford
Attn: John Haverstock – Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001
Clearly marked and sealed envelope "Building Demolition Project"

BID PROPOSAL SUBMISSION FORM

KNOWLEDGE OF LOCAL CONDITIONS, CONTRACT DOCUMENTS AND EXECUTION OF AGREEMENT

The contractor has examined the location of the proposed work and is familiar with the local conditions at the place where the work is to be performed. Within ten (10) days after being awarded a contract, the Undersigned agrees to execute the Agreement, and provide a Certificate of Insurance.

(Signature of Contractor)

(Title)

(Print Full Name)

(Date)

NOTE: All proposals must be received no later than 12:00 noon April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed. Facsimile-machine produced proposals will NOT be accepted.

Questions about the project should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

Please review and fill out the Bid Proposal Submission Form below. The Town of Hartford reserves the right to reject any and all proposals and act in the best interests of the Town.

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is solely the responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obliges the Town to award a contract. By submission of the proposal, the vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition. The Contractor's Scope of Work for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Proposal.

Contact Name _____

Address: _____

Telephone () _____ Fax () _____

E-mail _____ Web _____

Signature of Authorized Representative _____

Print Name _____

Title _____

Contractor's availability to start work _____
(please include a date range)

Pay Item Submission		Cost
Demolish, remove and dispose of material as outlined in scope #1 through #5		
	Cost of Items #1-#5	\$
Provide barrier safety fencing as outlined in scope #6		
	Cost of Item #6	\$
Install track-out control as outlined in scope #7		
	Cost of Item #7	\$
Backfill building site and seed and much disturbed area as outlined in scope #8-#9		
	Cost of Items #8-#9	\$
Re-grade, install and compact 3/4" hardpack of entrance road as outlined in scope #10		
	Cost of Item #10	\$
	TOTAL PROJECT COST	\$

3. INSURANCE REQUIREMENTS

WORKERS COMPENSATION:

The CONTRACTOR is required to carry full and complete Workers' Compensation insurance for all employees engaged in work on this project. The same requirements for Workers' Compensation insurance shall apply to any subcontractor engaged on this project. The Chosen Contractor shall, prior to a Purchase Order being issued, produce a certificate of insurance demonstrating same to the Town. The Chosen Contractor shall keep said insurance, and the Town's additional insured status, in full force throughout the course of the project. This Certificate of Insurance does not have to be provided at the time bids are submitted.

The Contractor must show evidence of Workers Compensation and Employers Liability Insurance Coverage.

GENERAL LIABILITY:

The Chosen Contractor shall supply the Town with a Certificate of Insurance showing liability coverage no less than \$1,000,000. The Chosen Contractor shall cause the Town to be made an additional insured on the Chosen Contractor's liability insurance, on a primary and non-contributing basis. The Chosen Contractor shall, prior to a Purchase Order being issued, produce a certificate of insurance demonstrating same to the Town. The Chosen Contractor shall keep said insurance, and the Town's additional insured status, in full force throughout the course of the project. This Certificate of Insurance does not have to be provided at the time bids are submitted.

The Contractor must list the Town of Hartford as Additional Insured on their Commercial General Liability Policy

4. CONTRACTOR SELECTION & EVALUATION CRITERIA

The Town reserves the right:

1. to accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
2. to amend, modify, or withdraw this Request for Proposals;
3. to require supplemental statements or information from bidders;
4. to extend the deadline for responses to this Request for Proposals;
5. to waive or correct any irregularities in Bids received;
6. to negotiate separately with one or more competing bidders, and
7. to award the bid deemed in the best interest of the Town.

All bids upon submission become the property of the Town.

The following criteria, as a minimum, will be used to evaluate qualifications:

Item	Criteria	Weight
1	Total Maximum Fee	40%
2	Licenses and certifications to perform the work	15%
3	Description of qualifying experience to perform work	15%
4	List and contact information for a minimum of 3 references	15%
3	Availability and proposed timeline to complete the work	15%

Scott Hausler

From: bchapin@vnews.com
Sent: Tuesday, March 11, 2025 3:13 PM
To: Scott Hausler
Subject: Classified Ad Confirmation
Attachments: 4443668.pdf

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Scott, That is our formatting hick-up again. I missed that one. Here's a new proof no ? Beth



Advertising Invoice

TOWN OF HARTFORD PARKS & REC. DEPT
171 BRIDGE ST
WHITE RIVER JUNCTION, VT 05001

Cust#:129897
Ad#:4443668
Phone#:802-295-9353
Date:03/11/2025

Salesperson: Beth Chapin **Classification:** Legals **Ad Size:** 1.0 x 3.40

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Valley News	03/13/2025	03/13/2025	1	61.20	61.20

Payment Information:

Date:	Order#	Type
03/11/2025	4443668	BILLED ACCOUNT

Total Amount: 61.20

Tax: 0.00

Amount Due: 61.20

Legal: RFP Emerge Building Demo - Thank you for your business!

Ad Copy

TOWN OF HARTFORD, VERMONT Request for Proposal Emerge Building Demo

The Town of Hartford, VT Parks and Recreation Department requests bid proposals from qualified contractors for the demolition of a building at 120 Leslie Drive, White River Junction. Demolition includes building, slab and on-site debris. For the complete RFP please visit www.hartford-vt.org/bids or contact Hartford Parks & Recreation at 802-295-5036 or visit Hartford Town Hall at 171 Bridge Street, White River Junction, VT 05001

Note: Proposals must be received no later than 12:00 noon on April 4th, 2025 and provided in a clearly marked and sealed envelope identifying "Building Demolition Project". A mandatory pre-bid meeting will be held on Friday, March 21st 10:00am at the site, Maxfield Sports Complex - 120 Leslie Drive, White River Junction, VT 05001

TOWN OF HARTFORD
171 BRIDGE STREET
WRI, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

Bid For: BUILDING DEMOLITION PROJECT
DEPARTMENT: PARKS + REC
DATE: 4/14/2025
Tabulated BY: Scott Hawks

Name & Address of Bidder		Bid	NOTES		
rec'd 4/3/25 m3	Mak's Trucking 909 Rt 120 Meriden NH 03770	51,600 →	4/22 - MAK's did NOT 4/23 - Update Low	CARRY Disposal price. Bid. Total (\$65,100)	SAH #3
	Hammond Graveling PO Box 17 Canaan NH 03741	57,560 ^{over 700} #1			
3	Brighter Horizons 201 West Main St. Apex, MA 01832	64,500 #2			
4					
5					
6					
7					
8					
9					

ATTENDANCE SHEET PARKS + REC

BID/DATE: BUILDING DEMOLITION PROJECT 4/4/2025

	Printed Name	Company	Signature
1	Scott Hausler	TOT	SHA
2	Corey Kenison	TOT	Corey Kenison
3	Ben Hebert	BHE	Ben Hebert
4			
5			
6			
7			
8			
9			
10			

CONTRACT FOR SERVICES

(Town of Hartford Emerge Building Demolition)

This Contract is entered into on _____ 2025, by and between Town of Hartford (hereinafter "Municipality") and Hammond Grinding & Recycling Inc, a "limited liability corporation" YES – NO [please circle] with a principal place of business in Canaan, NH with a mailing address of PO Box 17, Canaan, NH 03741, (hereinafter "Contractor") for services to Municipality. Municipality and Contractor are referred to collectively as "parties."

In consideration of the mutual covenants and agreements as hereinafter set forth, the parties hereto agree as follows:

ARTICLE 1: SERVICES PROVIDED

Contractor agrees to perform the following service(s) according to the timelines or schedule:

Scope of Work and Requirements

The selected contractor will be responsible for the following:

1. Demolish, remove and dispose of materials at a Vermont or New Hampshire-licensed disposal facility. This includes the building, concrete slab, frost walls, footings and all site debris.
2. File the demolition notification plan with the Vermont Department of Health and EPA.
3. Utility services have been disconnected; however, contractor must verify and be responsible for notifying utilities prior to demolition.
4. File for Abatement Permit through the Vermont Department of Health.
 - a. Prepare and submit hazardous building material abatement plan for review and approval
 - b. Implement abatement per the approved plan.
 - c. Manage inspection process of structure and surrounding area with Vermont Licensed Asbestos Abatement Inspector.
5. Prior to demolition, remove and dispose of all landfill banned items as identified by the State of Vermont, Waste Management and Prevention Division.
6. Provide barrier safety fencing during all demolition activities and secure the area to prevent access by others throughout the project.
7. Install track-out control using a minimum of 20ft wide by 50ft long 2-4 inch stone from site to edge of gravel entry road.
8. Backfill building site and level grade, accounting in proposal for on-site material to be used.
9. Spread 3 inches of topsoil, seed with conservation mix and mulch site.
10. Re-grade, install and compact 2" of three quarter hardpack on existing park entrance road from track-out to route 5 entrance after completion of demolition.

Contractor shall perform all services required under this Agreement in a good workmanlike manner consistent with industry standards and according to the specifications and performance standards established by Town, if any. Town has the right to inspect and may

reject any services provided by Contractor under this Agreement that, in the Town's determination, were not completed in a good workmanlike manner or that otherwise failed to satisfy the established specifications or performance standards.

ARTICLE 2: COMPENSATION AND BILLING

Compensation for the above services will be upon completion of project unless otherwise identified and agreed upon between Contractor and the Municipality for the agreed upon price of \$57,550.

Invoices and Billing: *[Net 30]*

ARTICLE 3: TERM

The term of this contract shall be from [____2025] to [____2025]. The term of this contract may be extended by a written mutual agreement of the parties. The terms of this agreement may also be extended for two additional years by mutual written agreement of the parties.

ARTICLE 4: INDEPENDENT CONTRACTOR

Contractor further acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Municipality and Contractor. No employee-related withholdings or deductions shall be made from payments due Contractor. Contractor shall not be entitled to receive any benefits from Municipality and shall not be eligible for workers' compensation or unemployment benefits.

ARTICLE 5: ASSIGNMENT AND SUBCONTRACTING

This Contract is binding upon and inures to the benefit of the heirs, successors and assigns of the parties hereto. Neither party hereto may assign its rights or obligations under the Contract without the prior written consent of the other party. This Contract shall be governed by the laws of the State of Vermont.

Contractor shall not enter into any subcontract for performance of any services contemplated under this Contract nor assign any interest in the Contract without the prior written approval of Municipality and subject to such conditions and provisions as Municipality may deem necessary or desirable in its sole discretion. If Municipality permits the use of subcontractors, no subcontractor may perform any work under this Contract without first providing Municipality certificates of insurance showing all of the coverage's required in Article 10 of this Contract. Contractor shall be responsible for the performance of all subcontractors. Before paying a claim that involves the use of materials or labor supplied by someone other than the Contractor, Municipality may require Contractor to supply proof of payment for such materials or labor. Contractor shall pay the subcontractor(s) for undisputed services provided by them within *[insert number]* days of receiving payment from Municipality.

ARTICLE 6: EQUIPMENT AND MATERIALS

Contractor warrants that it has the necessary equipment to provide the services required by this Agreement. All materials used or supplied under this Agreement shall be of first quality and meet the specifications established by Town, if any. Contractor will be solely responsible for supplying, storing, maintaining, and replacing any and all equipment that is necessary for implementing the services under this contract. Municipality will not supply, nor will it pay for any repairs, maintenance or replacement of, or new equipment expenses, or temporary work related to signs, cones, or other traffic controlling equipment.

Municipality is exempt from sales tax on purchases for materials and products that are permanently incorporated into the infrastructure. Contractor shall pay all legal costs and assessed penalties for improper use of the Contractor's exemption certificate number.

ARTICLE 7: PERSONNEL

Contractor is responsible for compliance with all applicable State and Federal laws. Contractor will manage his/her own personnel without general oversight by the Municipality and shall oversee and coordinate sub-contractors that are approved by Municipality. All drivers and equipment operators will be properly trained and have all certifications and valid licensing required to operate said equipment. The Contractor must certify to the Municipality that all drivers operating a commercial motor vehicle are in a federally mandated random drug and alcohol testing program that complies with Federal Motor Carrier Safety Administration (FMCSA) requirements.

Contractor alone shall be responsible for ensuring compliance with all applicable regulatory requirements including but not limited to those from FMCSA and Vermont Occupational Safety and Health Administration (VOSHA). Contractor further agrees to include this provision in all subcontracts.

ARTICLE 8: SAFETY AND TRAFFIC CONTROL (APPLICABLE PROJECTS)

The Contractor alone shall be responsible for the safety and security at construction sites and when working in or adjacent to public highways. Contractor is solely responsible for traffic control, which practices shall comply with the Manual on Uniform Traffic Control Devices, latest edition.

The contractor is responsible for contacting Dig Safe prior to any excavation. No excavation is authorized until after Dig Safe has marked all existing utilities. Prior to construction, the contractor shall notify Municipality of adjacent utilities when prosecution of work may affect them.

ARTICLE 9: INDEMNIFICATION

Contractor shall indemnify and hold harmless Municipality and Municipality's agents and employees, from and against all losses and all claims, demands, payments, suits, actions, recoveries, claims of outstanding indebtedness, attorneys fees, liens, and judgments of every nature, and description brought or recovered against them by reasons of any act or omission of the said Contractor, its agents, employees, or sub-contractors, in the execution of the work or in guarding the same. The Contractor shall defend the Municipality and its officers and employees against all claims or suits arising in whole or in part from any act or omission of the Contractor or of any agent or subcontractor of the Contractor. The Municipality shall notify the Contractor in the event of any such claim or suit, and the Contractor shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit.

Contractor shall assume full responsibility for the protection of all buildings, structures and utilities (both public and private). All damage, injury or loss to any public or private property, by the Contractor, or any sub-contractor, shall be replaced or restored to at least the original condition to the satisfaction of the Municipality at the Contractor's expense.

Nothing in this Contract shall constitute a waiver by the Municipality of any statutory limits or immunities from liability.

ARTICLE 10: INSURANCE

Before commencing work on this Contract the Contractor must provide certificates of insurance to show that the following minimum coverages are in effect. Contractor agrees that it will provide and maintain during the entire term of this Agreement the following insurances with at least the indicated amounts of coverage and provide Municipality a certificate of insurance showing such coverages before providing any services under this Agreement: (1) Commercial General Liability insurance coverage with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 in aggregate; (2) Business Automobile Liability coverage with total liability limits of at least \$1,000,000; and (3) Statutory Workers' Compensation insurance. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance Contractor may provide a fully executed Non Employee Work Agreement specifying the particular provision of 21 V.S.A §601(14)(F) that exempts Contractor from having to carry such coverage.

The Contractors policies shall name the Municipality as an additional insured.

ARTICLE 11: WARRANTY AND BOND

Contractor warrants workmanship and product of all work performed under this Contract for a period of one year from the date the work is completed and accepted by Municipality.

ARTICLE 12: NON-APPROPRIATION

If this Contract extends into more than one fiscal year of the Municipality and if appropriations are insufficient to support this Contract, the Municipality may cancel at the end of the fiscal year. In the case that this Contract is a Grant that is funded in whole or in part by federal or State funds, and in the event federal or State funds become unavailable or reduced, the Municipality may suspend or cancel this Grant immediately, and the Municipality shall have no obligation to pay Contractor from municipal revenues.

ARTICLE 13: TERMINATION

Municipality may terminate this Agreement, with or without cause, upon 30 days written notice.

ARTICLE 14: DEFAULT

The occurrence of any of the following shall constitute default by Contractor and, if not corrected within 10 days of Municipality providing Contractor written notice of the default, shall allow Municipality to terminate this contract:

- (1) failure to adequately perform or deliver the required services;
- (2) if applicable, failure to provide the required bonds or other security acceptable to Municipality before starting any work;
- (3) declaration of bankruptcy by Contractor;
- (4) making a material misrepresentation to Municipality;
- (5) persistently disregarding laws, ordinances, rules, regulations or orders of any public authority having jurisdiction; or
- (6) failure to perform any other material provision of this Contract.

Upon default of this contract by Contractor, Municipality may withhold any payment due Contractor for purposes of set-off until such time as the exact amount of damages due is determined. Such withholding shall not constitute default or failure to perform on the part of Municipality.

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances unless the act or occurrence could have been foreseen and reasonable action could have been taken to prevent the delay or failure: fire, flood, epidemic, strikes, wars, acts of God, acts of public authorities, or delays or defaults caused by public carriers; provided the non-performing party gives notice as soon as possible to the other party of the inability to perform. The Municipality and the Contractor agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable effort to mitigate its effects.

In addition to the above, in the event of a State or Federal Disaster Declaration, Municipality reserves the right to suspend certain provisions of this contract to conform with FEMA or Vermont Emergency Management regulations and directives.

Upon completion of the work or upon termination of the Contract, the Contractor shall remove from the vicinity of the work all equipment and all temporary structures, waste materials and rubbish resulting from its operations, leaving the premises in a neat and presentable condition. In the event of failure to do so, the same may be done by the Municipality at the expense of the Contractor.

ARTICLE 15: REMEDIES

Default or breach of this contract by Contractor shall entitle Municipality to seek remedies under law and as provided by this Contract. In the event this Contract is terminated by reason of default by Contractor, Municipality may recover the necessary costs of termination, including but not limited to, administrative, attorneys fees and legal costs, from Contractor. Except when caused by uncontrollable circumstances, if Contractor fails to meet any performance deadlines established by this Contract, or fails to perform in accordance with the specification, terms, and conditions of this Contract, Municipality shall have the right to purchase the services and materials from other sources on the open market or to purchase those items necessary to continue functioning until delivery from Contractor is complete. Municipality may deduct as damages from any money due or coming due to Contractor the differences between Contractor's price and the higher price or the costs of temporary items. Municipality may require Contractor, at Contractor's sole expense, to re-perform any items of work provided for in this Contract that do not meet the established specifications, standards, or Municipality directives.

Any remedies available to Municipality are cumulative and not exclusive. The seeking or exercising by Municipality of a remedy does not waive its right to seek or exercise any other remedy available to it at law, in equity, by statute, or under this Contract.

ARTICLE 16: ARBITRATION

Should disputes arise between the Contractor and the Municipality about this contract or any related matter, the parties agree to arbitrate any such controversy, pursuant to the Vermont Arbitration Act, 12 V.S.A. § 5651 et seq.

ARTICLE 17: CONTRACT DOCUMENTS

This Contract shall constitute the entire agreement between the parties on the subject matters. All prior agreements, representations, statements, negotiations, and understandings shall have no effect. There shall be no modifications or amendments to this Contract or to the Addendum unless said changes, modifications or amendments are in writing duly executed by the parties.

ARTICLE 18: SEVERABILITY

The provisions of this contract are severable and if a court of competent jurisdiction holds any portion of this contract unconstitutional or invalid, the remainder of this Contract shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties do hereby execute this Contract on the day and year first written above.

MUNICIPALITY:

By: _____
[duly authorized representative of Municipality]

CONTRACTOR:

By: _____
[_____] , duly authorized representative of Contractor

ACKNOWLEDGMENT OF ARBITRATION.

We understand that this contract contains an agreement to arbitrate. After signing this document, we understand that we will not be able to bring a lawsuit concerning any dispute that may arise which is covered by the arbitration agreement, unless it involves a question of constitutional or civil rights. Instead, we agree to submit any such dispute to an impartial arbitrator.

MUNICIPALITY:

By: _____
[duly authorized representative of Municipality]

CONTRACTOR:

By: _____
[_____] , duly authorized representative of Contract

4/23/25
Low Bid
#1

Please review and fill out the Bid Proposal Submission Form below. The Town of Hartford reserves the right to reject any and all proposals and act in the best interests of the Town.

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is solely the responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obliges the Town to award a contract. By submission of the proposal, the vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition. The Contractor's Scope of Work for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Proposal.

Contact Name Justin Hammond for Hammond Grinding + Recycling Inc.

Address: PO Box 17 Canaan, NH 03741

Telephone 603 523 4353 Fax 603 523 7656

E-mail Justin@hammondgrinding.com Web HammondGrinding.com

Signature of Authorized Representative Fred Hammond

Print Name Fred Hammond

Title V.P.

Contractor's availability to start work 5-1-25 to 6-30-25
(please include a date range)

Pay Item Submission	Cost
Demolish, remove and dispose of material as outlined in scope #1 through #5	
Cost of Items #1-#5	\$ 45,100.00
Provide barrier safety fencing as outlined in scope #6	
Cost of Item #6	\$ 750.00
Install track-out control as outlined in scope #7	
Cost of Item #7	\$ 1750.00
Backfill building site and seed and much disturbed area as outlined in scope #8-#9	
Cost of Items #8-#9	\$ 4300.00
Re-grade, install and compact 3/4" hardpack of entrance road as outlined in scope #10	
Cost of Item #10	\$ 5650.00
TOTAL PROJECT COST	\$ 57,550.00

1. SCHEDULE OF BIDDING

03/14/25	Request for Proposals Distributed
03/21/25	Site Visit 10:00am
04/01/25	Deadline for Questions from Bidders
04/04/25	Bid Due date (12:00 noon)

2. BID PROPOSAL GENERAL INFORMATION AND SUBMISSION FORM

Proposals shall be submitted in a sealed envelope with the contractor's name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

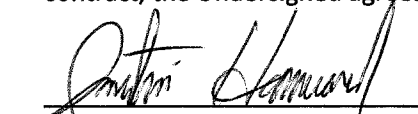
Town of Hartford
Attn: John Haverstock – Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

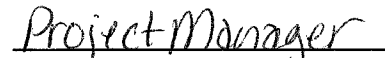
Clearly marked and sealed envelope "Building Demolition Project"

BID PROPOSAL SUBMISSION FORM

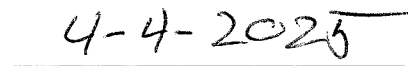
KNOWLEDGE OF LOCAL CONDITIONS, CONTRACT DOCUMENTS AND EXECUTION OF AGREEMENT

The contractor has examined the location of the proposed work and is familiar with the local conditions at the place where the work is to be performed. Within ten (10) days after being awarded a contract, the Undersigned agrees to execute the Agreement, and provide a Certificate of Insurance.


(Signature of Contractor)


(Title)


(Print Full Name)


(Date)

NOTE: All proposals must be received no later than 12:00 noon April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed. Facsimile-machine produced proposals will NOT be accepted.

Questions about the project should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

#2

Please review and fill out the Bid Proposal Submission Form below. The Town of Hartford reserves the right to reject any and all proposals and act in the best interests of the Town.

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is solely the responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obliges the Town to award a contract. By submission of the proposal, the vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition. The Contractor's Scope of Work for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Proposal.

Contact Name Jason Squeglia

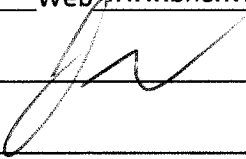
Address: 201 West Main Street Ayer, MA 01432

Telephone (978) 970-0500

Fax (978) 970-0501

E-mail info@bhenv.com

Web www.bhenv.com

Signature of Authorized Representative 

Print Name Jason Squeglia

Title President

Contractor's availability to start work April 2025 - May 2025

(please include a date range)

Pay Item Submission		Cost
Demolish, remove and dispose of material as outlined in scope #1 through #5		
	Cost of Items #1-#5	\$49,000.00
Provide barrier safety fencing as outlined in scope #6		
	Cost of Item #6	\$3,000.00
Install track-out control as outlined in scope #7		
	Cost of Item #7	\$1,500.00
Backfill building site and seed and much disturbed area as outlined in scope #8-#9		
	Cost of Items #8-#9	\$6,000.00
Re-grade, install and compact 3/4" hardpack of entrance road as outlined in scope #10		
	Cost of Item #10	\$5,000.00
	TOTAL PROJECT COST	\$ 64,500.00

1. SCHEDULE OF BIDDING

03/14/25	Request for Proposals Distributed
03/21/25	Site Visit 10:00am
04/01/25	Deadline for Questions from Bidders
04/04/25	Bid Due date (12:00 noon)

2. BID PROPOSAL GENERAL INFORMATION AND SUBMISSION FORM

Proposals shall be submitted in a sealed envelope with the contractor's name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

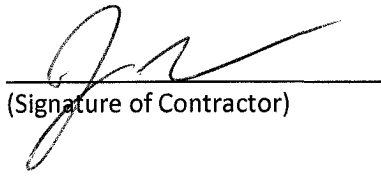
Town of Hartford
Attn: John Haverstock – Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Clearly marked and sealed envelope "Building Demolition Project"

BID PROPOSAL SUBMISSION FORM

KNOWLEDGE OF LOCAL CONDITIONS, CONTRACT DOCUMENTS AND EXECUTION OF AGREEMENT

The contractor has examined the location of the proposed work and is familiar with the local conditions at the place where the work is to be performed. Within ten (10) days after being awarded a contract, the Undersigned agrees to execute the Agreement, and provide a Certificate of Insurance.


(Signature of Contractor)

Jason Squeglia
(Print Full Name)

President
(Title)

April 4, 2025
(Date)

NOTE: All proposals must be received no later than 12:00 noon April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed. Facsimile-machine produced proposals will NOT be accepted.

Questions about the project should be directed to Scott Hausler at:
Telephone: (802) 295-5036
E-mail: shausler@hartford-vt.org

#3

Please review and fill out the Bid Proposal Submission Form below. The Town of Hartford reserves the right to reject any and all proposals and act in the best interests of the Town.

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is solely the responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obliges the Town to award a contract. By submission of the proposal, the vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition. The Contractor's Scope of Work for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Proposal.

Contact Name Kevin McNamara

Address: 909 Route 120, Meriden, NH 03770

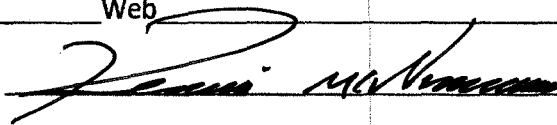
Telephone (603) 469-3582

Fax () _____

E-mail makstrucking@gmail.com

Web _____

Signature of Authorized Representative



Print Name Kevin McNamara

Title Owner / Member

Contractor's availability to start work

Depending on Abatement Availability
(please include a date range)

*updated 4/23/24
mm*

Pay Item Submission	Cost
Demolish, remove and dispose of material as outlined in scope #1 through #5	
Cost of Items #1-#5	\$ 54,550.00
Provide barrier safety fencing as outlined in scope #6	
Cost of Item #6	\$ 1,750.00
Install track-out control as outlined in scope #7	
Cost of Item #7	\$ 1,250.00
Backfill building site and seed and much disturbed area as outlined in scope #8-#9	
Cost of Items #8-#9	\$ 5,050.00
Re-grade, install and compact 3/4" hardpack of entrance road as outlined in scope #10	
Cost of Item #10	\$ 2,500.00
TOTAL PROJECT COST	\$ 65,100.00

1. SCHEDULE OF BIDDING

03/14/25 Request for Proposals Distributed
03/21/25 Site Visit 10:00am
04/01/25 Deadline for Questions from Bidders
04/04/25 Bid Due date (12:00 noon)

2. BID PROPOSAL GENERAL INFORMATION AND SUBMISSION FORM

Proposals shall be submitted in a sealed envelope with the contractor's name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

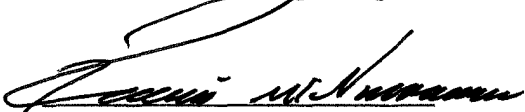
Town of Hartford
Attn: John Haverstock – Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Clearly marked and sealed envelope "Building Demolition Project"

BID PROPOSAL SUBMISSION FORM

KNOWLEDGE OF LOCAL CONDITIONS, CONTRACT DOCUMENTS AND EXECUTION OF AGREEMENT

The contractor has examined the location of the proposed work and is familiar with the local conditions at the place where the work is to be performed. Within ten (10) days after being awarded a contract, the Undersigned agrees to execute the Agreement, and provide a Certificate of Insurance.


(Signature of Contractor)

Owner / Member
(Title)

Kevin McNamara

(Print Full Name)

April 23, 2025

(Date)

NOTE: All proposals must be received no later than 12:00 noon April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed. Facsimile-machine produced proposals will NOT be accepted.

Questions about the project should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

1. SCHEDULE OF BIDDING

03/14/25	Request for Proposals Distributed
03/21/25	Site Visit 10:00am
04/01/25	Deadline for Questions from Bidders
04/04/25	Bid Due date (12:00 noon)

2. BID PROPOSAL GENERAL INFORMATION AND SUBMISSION FORM

Proposals shall be submitted in a sealed envelope with the contractor's name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

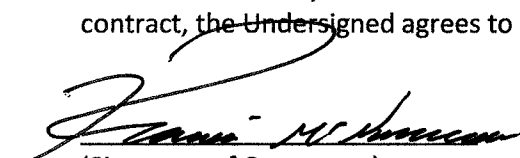
Town of Hartford
Attn: John Haverstock – Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Clearly marked and sealed envelope "Building Demolition Project"

BID PROPOSAL SUBMISSION FORM

KNOWLEDGE OF LOCAL CONDITIONS, CONTRACT DOCUMENTS AND EXECUTION OF AGREEMENT

The contractor has examined the location of the proposed work and is familiar with the local conditions at the place where the work is to be performed. Within ten (10) days after being awarded a contract, the undersigned agrees to execute the Agreement, and provide a Certificate of Insurance.


(Signature of Contractor)

Owner / Member
(Title)

Kevin McNamara
(Print Full Name)

04-03-2025
(Date)

NOTE: All proposals must be received no later than 12:00 noon April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed. Facsimile-machine produced proposals will NOT be accepted.

Questions about the project should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

Please review and fill out the Bid Proposal Submission Form below. The Town of Hartford reserves the right to reject any and all proposals and act in the best interests of the Town.

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is solely the responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obliges the Town to award a contract. By submission of the proposal, the vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition. The Contractor's Scope of Work for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, appurtenances, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Proposal.

Contact Name Kevin McNamara

Address: 909 Route 120, Meriden, NH 03770

Telephone () 603-469-3582 Fax () N/A

E-mail makstrucking@gmail.com Web N/A

Signature of Authorized Representative Kevin McNamara

Print Name Kevin McNamara

Title owner

Contractor's availability to start work May-June 2025
(please include a date range)

*No R.O.
Didn't Include Abstract
4/21/25*

Pay Item Submission	Cost
Demolish, remove and dispose of material as outlined in scope #1 through #5	
Cost of Items #1-#5	\$41,050.00
Provide barrier safety fencing as outlined in scope #6	
Cost of Item #6	\$1,750.00
Install track-out control as outlined in scope #7	
Cost of Item #7	\$1,250.00
Backfill building site and seed and much disturbed area as outlined in scope #8-#9	
Cost of Items #8-#9	\$5,050.00
Re-grade, install and compact 3/4" hardpack of entrance road as outlined in scope #10	
Cost of Item #10	\$2,500.00
TOTAL PROJECT COST	\$51,600.00

And not Include Abstract Abstract



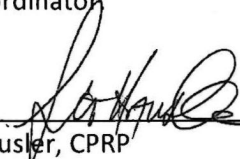
AGENDA MEMORANDUM

April 29, 2025

Town Selectboard Meeting

Submitted by: Scott Hausler, Director of Parks & Recreation

- Subject:** Purchase of 4-Wheel Drive ¾ Ton Diesel Crew Cab Truck with Flatbed, Liftgate, Plow Assembly
- Background:** A request for proposal (RFP) was distributed for the purchase and yielded three (3) proposals. The low bid was from Benson's Chevrolet to include the truck, lift gate, flatbed, plow assembly. Funding requested through the approved use of Local Options Tax and the Parks Equipment Reserve Account is being requested for the purchase. The purchase does not include estimated revenue to be applied back to the reserve account following the sale of the 2011 F150 and a VLCT PACIF grant to be applied for to assist with the cost of the Lift Gate.
- Discussion:** The Department is requesting the purchase of the truck with lift gate, flatbed and plow assembly using the \$60,000 of Local Options Tax Funds and \$21,668 of Parks Equipment Reserves.
- Financial Impact:** \$60,000 LOT Funds and \$21,668 Reserve Funds
- Recommendation:** To authorize the Town Manager to sign for and purchase the truck and its attachments from Benson's Chevrolet as identified in the attached documents for the total cost of \$81,668 which does not include the sale of the truck being replaced or the potential grant for the lift gate.
- Attachments:** RFP, results, and a memo from Sustainability Coordinator



Scott Hausler, CPRP
Director of Parks & Recreation

Alternative products that have been used successfully:

N/A

Alternative products that have been considered:

N/A

This equipment is as in line with the Climate Action Plan as we can get at the moment given the limited availability of non-fossil fuel dependant equipment.

A handwritten signature in black ink, appearing to be 'J. [unclear]', written over the date.

4/24/2025

Please submit this form to the Town Manager's Office for review by the Environmental Sustainability Coordinator. Item will be reviewed ASAP and you should expect a response within 24 hours. If an item needs to be replaced immediately please call the Environmental Sustainability Coordinator at 802-295-9353.

**Town of Hartford, Vermont
Parks & Recreation Department
Request for Proposal**

3/4 Ton 4 x 4 Crew Cab Truck with Flatbed and Accessories

Contact: Scott Hausler, Director of Parks & Recreation
Hartford Parks & Recreation
Town of Hartford
171 Bridge Street
White River Junction, Vermont 05001
Phone: 802-295-5036
E-mail: shausler@hartford-vt.org

RFP Issuance: March 11th, 2025

RFP Response Deadline: 12:00noon April 4th, 2025

INTRODUCTION

The Town of Hartford Parks & Recreation Department will be receiving sealed bids for the purchase of a 3/4 ton 4 x 4 Crew Cab Truck with Aluminum Flatbed Tommy Gate and Plow.

Purchase Item

- Exact or comparable Crew Cab RAM 2500 Diesel / Chevy 2500 Diesel / Ford F250 Diesel 4 x 4
- Aluminum flatbed with structural aluminum to be I-beam with full welds. Crossmembers spacing 11-12 inch on center. Not less than 3/16in floor plate. Headache rack fully welded to fit truck. Flatbed to be made for Tommy Gate G2 Series Liftgate.
- Complete towing packing with wiring harness, drop hitch receiver with 2" and 2-5/16 ball.
- Tommy Gate G2 Series Liftgate with dual hydraulic cylinders, recessed controls, hitch compatibility, large platform, fully hydraulic system.
- Complete V-plow assembly with push plate, light package, skid shoes and wiring harness.
- Power package to include power windows, heated mirrors and/or other cabin features on a standard vehicle.

General

- 1) Product bid under this proposal shall be new or a new standard production model.
- 2) Bidders shall supply latest printed specifications, literature and warranty information on equipment proposed in their bid.
- 3) All accessories and features, both standard and as noted in these specifications, shall be furnished, installed and operational upon delivery.
- 4) Vehicle shall be completely Vermont inspected and serviced by vendor prior to delivery.
- 5) Vendor shall supply a repair and service manual, parts manual, operator's manual and accessories manual.

TOWN OF HARTFORD
171 BRIDGE STREET
WRJ, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

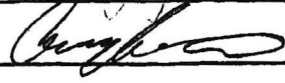
Bid For: 3/4 TON 4x4 CROWN CAB TRUCK
DEPARTMENT: PARKS + REC
DATE: 4/4/2025
Tabulated BY: Scott Husted

	Name & Address of Bidder	Bid		
1	McGuire Municipal 401 Elm St. Middletown, MA 01752	Ford 93,272.40		
2	Benson, Chav. 21 Broad St. Ludlow, VT 05149	Chou 81,668		
3	Formula Ford 4718 Middle Rd. Rutland, VT 05701	Ford 86,328		
5				
6				
7				
8				
9				

ATTENDANCE SHEET **PARKS + REC**

BID/DATE: 3/4 TON 4x4 CREW CAB TRUCK

4/4/2025

	Printed Name	Company	Signature
1	Scott Hausel	TOH	
2	Conay Kelson	TOH	
3			
4			
5			
6			
7			
8			
9			
10			

Scott Hausler

From: bchapin@vnews.com
Sent: Wednesday, March 12, 2025 8:34 AM
To: Scott Hausler
Subject: Classified Ad Confirmation
Attachments: vnlogo.jpg; bchapin_4443672_1741782835042.png; 4443672.pdf

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Scott, Is this approved to run tomorrow? Thanks, Beth



Valley News

24 Interchange Drive
West Lebanon, NH 03784
603-298-6082 | www.vnews.com

Advertising Invoice

TOWN OF HARTFORD PARKS & REC. DEPT
171 BRIDGE ST
WHITE RIVER JUNCTION, VT 05001

Cust#:129897
Ad#:4443672
Phone#:802-295-9353
Date:03/12/2025

Salesperson: Beth Chapin **Classification: Legals** **Ad Size: 1.0 x 2.90**

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Valley News	03/13/2025	03/13/2025	1	52.20	52.20

Payment Information:

Date: 03/11/2025 **Order#** 4443672 **Type** BILLED ACCOUNT

Total Amount: 52.20

Tax: 0.00

Amount Due: 52.20

Legal: RFP Town of Hartford, Vermont Request for Proposal 3/4 Ton Truck with Flatbed Tommy Gate and Plow The Town of Hartford Parks & Recreation Department will be receiving sealed bids for the purchase of a 3/4 ton 4 x 4 Crew Cab Truck with Alumin - Thank you for your business!

Ad Copy

**TOWN OF HARTFORD, VERMONT
Request for Proposal
3/4 Ton Truck with Flatbed
Tommy Gate and Plow**

The Town of Hartford Parks & Recreation Department will be receiving sealed bids for the purchase of a 3/4 ton 4 x 4 Crew Cab Truck with Aluminum Flatbed Tommy Gate and Plow. For the complete RFP please visit www.hartford-vt.org/bids or contact Hartford Parks & Recreation at 802-295-5036 or visit Hartford Town Hall at 171 Bridge Street, White River Junction, VT 05001

Note: Proposals must be received no later than 12:00 noon on April 4th, 2025 and provided in a clearly marked and sealed envelope identifying "3/4 Ton Truck with Flatbed Tommy Gate and Plow"

4/4 - noon

**Town of Hartford, Vermont
Parks & Recreation Department
Request for Proposal**

3/4 Ton 4 x 4 Crew Cab Truck with Flatbed and Accessories

Contact: Scott Hausler, Director of Parks & Recreation
Hartford Parks & Recreation
Town of Hartford
171 Bridge Street
White River Junction, Vermont 05001
Phone: 802-295-5036
E-mail: shausler@hartford-vt.org

RFP Issuance: March 11th, 2025

RFP Response Deadline: 12:00noon April 4th, 2025

INTRODUCTION

The Town of Hartford Parks & Recreation Department will be receiving sealed bids for the purchase of a 3/4 ton 4 x 4 Crew Cab Truck with Aluminum Flatbed Tommy Gate and Plow.

Purchase Item

- Exact or comparable Crew Cab RAM 2500 Diesel / Chevy 2500 Diesel / Ford F250 Diesel 4 x 4
- Aluminum flatbed with structural aluminum to be I-beam with full welds. Crossmembers spacing 11-12 inch on center. Not less than 3/16in floor plate. Headache rack fully welded to fit truck. Flatbed to be made for Tommy Gate G2 Series Liftgate.
- Complete towing packing with wiring harness, drop hitch receiver with 2" and 2-5/16 ball.
- Tommy Gate G2 Series Liftgate with dual hydraulic cylinders, recessed controls, hitch compatibility, large platform, fully hydraulic system.
- Complete V-plow assembly with push plate, light package, skid shoes and wiring harness.
- Power package to include power windows, heated mirrors and/or other cabin features on a standard vehicle.

General

- 1) Product bid under this proposal shall be new or a new standard production model.
- 2) Bidders shall supply latest printed specifications, literature and warranty information on equipment proposed in their bid.
- 3) All accessories and features, both standard and as noted in these specifications, shall be furnished, installed and operational upon delivery.
- 4) Vehicle shall be completely Vermont inspected and serviced by vendor prior to delivery.
- 5) Vendor shall supply a repair and service manual, parts manual, operator's manual and accessories manual.

- 6) The manufacturer's standard warranty is to be furnished with the new vehicle.
- 7) Price to include complete assembly and delivery to the Town of Hartford. Please include with your proposal a description of vendor and product manufacture warranties.

PRODUCT SELECTION & EVALUATION CRITERIA

The Town reserves the right:

1. to accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
2. to amend, modify, or withdraw this Request for Bids;
3. to require supplemental statements or information from bidders;
4. to extend the deadline for responses to this Request for Bids;
5. to waive or correct any irregularities in Bids received;
6. to negotiate separately with one or more competing bidders, and
7. to award the bid deemed in the best interest of the Town.
8. all bids upon submission become the property of the Town.

The following criteria, as a minimum, will be used to evaluate proposal:

Item	Criteria	Weight
1	Total Maximum Cost	30%
2	Clarity of the proposal submitted	5%
3	Description of vendor / product warrantee and guarantees	5%
4	Customer satisfaction reviews on quality of vehicle	5%
5	Product proposed met or exceed specifications	10%
6	Product availability for purchase and delivery	45%

GENERAL INFORMATION

Proposals shall be submitted in a sealed envelope with the vendor name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

Town of Hartford
Attn: Town Manager
Town of Hartford
171 Bridge Street

White River Junction, VT 05001

Clearly marked and sealed envelope - 3/4 ton 4 x 4 Crew Cab Truck

(Signature of Vendor & Date)

(Title)

(Print Full Name)

(Street/P.O. Box)

(Town, State, Zip)

(Phone # / Email Address)

NOTE:

All proposals must be received no later than 12:00 noon on April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed.

Questions about the proposal should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

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By submission of the proposal, vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition.

The Scope of Work by the Contractor / Vendor for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, accessories, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Bids.



Order Details - Order #FFQXGX ⓘ



Customer Dealer

BAC Information

Contact Name

Contact Phone

DAN

Stock No.

115044

Model/Order Information

Model Year 2025
Division CHEVROLET
Distribution Entity RET Retail
Order Type SRE - Retail Sold
Allocation Group HDSILV
Model CK20943 - 2500HD Silverado: LWB, 4WD, Crew Cab
TPW
VIN
MSRP w/DFC \$63,583.00

Vehicle Specifications

PEG 1WT - Work Truck Preferred Equipment Group
Color GAZ - Summit White
Trim H2G - 1WT-Vinyl, Jet Black, Interior Trim
Engine L5P - Engine: 6.6L V8 DuraMax Diesel, Turbo
Transmission MGM - 10-Speed Automatic
Emissions NE1 - CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA Emissions

Ordered Options

1WT - Work Truck Preferred Equipment Group 🚚	DLN - Mirrors, O/S: Power, Heated 🚚
5N5 - Rear Camera Kit for ZW9 Box Delete or Chassis Cab (SEO)	G80 - Auto Locking Differential, Rear
9J4 - Bumper: Rear Delete	GAZ - Summit White 🚚
9L3 - Spare Tire Delete (SEO)	GU6 - Rear Axle: 3.42 Ratio
AK0 - Glass, Deep Tinted 🚚	H2G - 1WT-Vinyl, Jet Black, Interior Trim
AQQ - Keyless Remote Entry	IOR - Chevrolet Infotainment, 7" Color Screen
AZ3 - Seats: Front 40/20/40 Split-Bench, Full Feature	JGL - GVW Rating 11,350 Lbs
BG9 - Floor Covering: Rubberized Vinyl, Black	JL1 - Integrated Trailer Brake Controller
BHP - Diesel Engine Winter Cover	K05 - Engine Block Heater 🚚
C49 - Defogger, Rear Window, Electric 🚚	K34 - Cruise Control
	K40 - Diesel Engine Exhaust Brake

EARLE'S TRUCK REPAIR, INC
PO BOX 14
59 NORTH CAMPBELL RD.
CENTER RUTLAND VT 05736
802-773-9198

page 1

Estimate #49507

BENSON CHEVROLET
25 POND ST
LUDLOW VT 05149

Day Phone 802-228-4000

-fold here -

Vehicle : 2025 CHEVY 2500 DIESEL SRW BOX DELETE
Fleet # : 25-2500
Created : 3/31/2025 10:55:39 AM

Last Mileage : 0
Odometer In : 0
Odometer Out : 0

Labor/Notes

Qty	Code/Tech*	Reference	Description	Unit Price	Price
1		LABOR BODY	BODY SHOP LABOR GENERAL	\$13,285.00	\$13,285.00
			INSTALL EBY ALUMINUM PLATFORM WITH LIGHTS AND MUD FLAPS.		
			INSTALL TOMMY GATE G2 SERIES LIFTGATE ON THE REAR.		
1		FLOWSETUP	FLOW SETUP FEE	\$7,948.14	\$7,948.14
			INSTALL AND SET UP WESTERN 8'6" PAINTED V PLOW PACKAGE WITH SHOES.		
			INCLUDES MUNICIPLE DISCOUNT OF (889.48)		

Parts

Qty	Code/Tech*	Reference	Description	Condition	Unit Price	Price
1	NON	111	TOMMY LIFTGATE G-2 SERIES		\$0.00	\$0.00
			MODEL G2-64-2050 EA41, 2000LB LIFTING			
			PLATFORM 49X41+6 ALUMINUM DECK, STEEL STRUCTURE			
			LED LIGHT KIT, CURB SIDE CONTROL			
			OPTION FOR GALVINIZED ADD 780.00			
1	EBY	EBYCABCHASSISSW	EBY BODY 8' SINGLE WHEEL BOX DELETE		\$0.00	\$0.00
			SERIAL #			
			8'6"X 84 -1/8, 5086 DIAMOND PLATE FLOOR, 3" CROSS MEMBERS 12" ON CENTER			
			20" EXTRUDED REAR BUCK PLATE, TAPERED CORNERS.			
			5" HIGH EXTRUDED SIDE RAILS WITH STAKE POCKETS AND RUB RAILS			
			FRONT BULKHEAD FOLLOWS CAB LINES, TWO HIGH LED STOP/TAI/TURN AND CARGO LIGHTS.			
			MUDFLAPS INCLUDED			

Labor		\$21,233.14
Parts		\$0.00
Sublet/Misc.		\$0.00
Other Charges		\$0.00
Charges		\$0.00
Sales Tax	Tax Exempt	\$0.00
Estimate		\$21,233.14

EARLE'S TRUCK REPAIR, INC

PO BOX 14
59 NORTH CAMPBELL RD.
CENTER RUTLAND VT 05736
802-773-9198

page 1

Estimate #49592

BENSON CHEVROLET
25 POND ST
LUDLOW VT 05149

Day Phone 802-228-4000

-fold here -

Vehicle : 2025 CHEVY 2500 DIESEL SRW BOX DELETE
Fleet # : 25-2500
Created : 4/4/2025 9:28:25 AM

Last Mileage : 0
Odometer In : 0
Odometer Out : 0

Labor/Notes

Qty	Code/Tech*	Reference	Description	Unit Price	Price
1.5		LABOR BODY	BODY SHOP LABOR GENERAL	\$136.00	\$204.00
INSTALL REAR TRAILER HITCH AND WIRE UP TRAILER PLUG.					

Parts

Qty	Code/Tech*	Reference	Description	Condition	Unit Price	Price
1	CLU	LM40955	RV MULTI TOW W/4 FLAT FEMALE TRAILER PLUG		\$48.48	\$48.48
1	NON	111	RECEIVER HITCH - 2" - 17K		\$600.40	\$600.40

Labor		\$204.00
Parts		\$648.88
Sublet/Misc.		\$0.00
Other Charges		\$0.00
Charges		\$0.00
Sales Tax	Tax Exempt	\$0.00
Estimate		\$852.88

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. (We accept Visa, Mastercard, Discover and American Express. There will be a 3.5% Processing Fee added for credit card transactions.)
Customer Signature _____

Estimates are valid for 30 days.



Benson's Chevrolet Inc

Vermont's Oldest Family Operated Chevrolet Dealership

Thank you for the opportunity to quote a new truck for your town.

Expected Delivery is about 8-12 weeks. Attached is the spec sheet for the truck and a sheet specific for the body, plow and lift gate.

Total price including all municipal discounts and rebates is

\$81,668.00

Title and Registration fees Not Included

Sincerely,



New Bid Express

DELETE

Request Details

Division/Dealer ... Chevrolet...	Search By + FAN	FAN * 00081831	Customer Name TOWN OF HARTFORD (VT)	Location WHITE RIVER JCT, Vermont
Choose FAN or Customer Name				
Dealer Email george@bensonsch...	Model Year * 2025			

Vehicles Selections

Add Vehicle

Item Number	Model	Model Description	Options	Assistance Amount	Delete
01	CK20943	Silverado 2500 4WD Crew Cab Long Box	1WT	3000	

Displaying 1-1 of 1

Items per page: 5

* Indicates Required Field

Cancel Save Draft Activate

General Motors Supplier Discount Program Rules and Guidelines



**Supplier
discount**



Overview

The General Motors Supplier Discount Program (the "Program") provides eligible participants (each a "Participant") residing in the United States with the opportunity to purchase or lease new and unused vehicles ("Eligible Vehicles") at the Program price from a participating dealer.

By purchasing or leasing an Eligible Vehicle through the Program, both the Participant and the Sponsored Purchaser acknowledge and agree to be bound by these Rules and Guidelines.

It is the Participant's responsibility to know these Program Rules and Guidelines. Violations of these Rules and Guidelines by any Participant will result in sanctions against the Participant. The Program Manager shall have sole discretion at all times to enforce these Rules and Guidelines and suspend a Participant's and/or a dealer's participation in the Program.

The Program may be withdrawn at any time, and its terms are subject to change from time to time by GM. Final decisions in all matters relating to the interpretation of these Rules and Guidelines rest solely with GM.

The Program cannot be retroactively applied to a prior purchase or lease.

Eligibility

Participants must be eligible to participate throughout the entire purchase process; i.e., on – from the date the process is started through the date of vehicle delivery.

Eligible Participants

This Program is available only to Eligible Participants, defined as:

- 1) Active employees of eligible GM supplier companies who reside in the U.S.
- 2) Active employees of eligible GM fleet and commercial companies who reside in the U.S.

Sponsored Purchasers

Participants are able to sponsor their spouse.

Each time a Participant purchases or leases an Eligible Vehicle under the Program the Participant will have the opportunity to sponsor an eligible individual through the **General Motors Share Your Discount** program for the purchase or lease an Eligible Vehicles at the Share Your Discount program price from a participating GM dealer. The Participant will have one year from the date of their qualifying purchase to exercise this opportunity. Refer to the General Motors Share Your Discount Rules and Guidelines for more details.

GM has the final decision on all eligibility requirements.

Program Rules

Authorization Numbers

Each Participant is limited to a certain number of Authorization Numbers each year to purchase or lease Eligible Vehicles under both the General Motors Supplier Discount Program and the General Motors EV Supplier Allowance Program, Participants are eligible for two (2) authorizations per year.

Each Authorization Number is valid for 90 days from the date it was issued to purchase or lease an Eligible Vehicle at the Program price. The dealer **MUST** have you or your sponsored spouse's authorization number prior to completing the lease or purchase of an eligible vehicle in order to take delivery.



After it has issued each Authorization Number, GM will send the Participant who requested the Authorization Number an electronic confirmation notifying him or her that an Authorization Number has been issued. The Participant must report to GM any unauthorized authorization numbers immediately. Participants who do not report any suspicious or unauthorized use of an Authorization Number issued by him or her may be subject to the sanctions referenced below.

Required Documentation

In addition to a valid authorization number, Participants must present the following documents to a participating GM dealer in order to purchase or lease under the Program:

- 1) A copy of the Participant's valid company ID/badge or a copy of a current (within the last 30 days) pay stub with all information redacted except the date of the pay stub, Participant's name (payee) and name of supplier company (payer)
- 2) A copy of the eligible Purchaser's driver's license, with the driver's license number redacted, showing the ZIP Code and Date of Birth that was used to obtain the authorization number. The eligible Purchaser's Date of Birth and ZIP Code must match the eligible Purchaser's driver's license.

Eligible Vehicles

For a list of Eligible Vehicles, please visit gmsupplierdiscount.com and select "Vehicles" on the home page. Some models may have limited availability. Vehicle eligibility may change at any time without notice.

Inducements

Participants are prohibited from soliciting or accepting money or discounts, except GM-sponsored incentives, from dealers or any other persons in connection with the sale of Eligible Vehicles under the Program. **At no time shall a Participant accept payment or other consideration from dealers for referrals.** However, Participants may accept inducements of nominal value, up to \$50, provided the inducements are offered to the general public and are noncash in nature, such as a free first oil change. This prohibition does not apply to a fuel fill if provided by the dealer at the time of delivery.

Pricing Sheet

Included in required paperwork at the dealership is the GM Vehicle Purchase Customer-Dealer Agreement and Pricing Sheet ("CDA"). The Participant should review the CDA at or before vehicle delivery and, after it has been completed, sign the completed CDA. ***The Participant should NOT sign a blank or an incomplete CDA, nor should the Participant sign a CDA if the Program price from the vehicle invoice does not match the vehicle price on the CDA.*** If the Participant has any questions or concerns about the purchase or lease, he or she should ask the participating dealer for clarification **BEFORE** completing the transaction. ***The CDA must be signed to complete the transaction at the Program price.***

Documentation Fees

Dealers will be permitted to assess a maximum of \$75 in documentation fees, except when:

- A documentation fee is specified in the applicable state law

OR

- Your dealership charges all customers the same documentation fee (excluding all customers purchasing under the GM Employee, Military, First Responder, Healthcare Professionals, Executive Referral and Dealership Employee Programs).

Titling Restrictions

A vehicle purchased or leased under the Program must be used for ***personal, noncommercial use/transportation by Participant***. It is prohibited under the Program to purchase, lease, register, or title a vehicle in the name of a business or to dispose of the vehicle prior to the retention period. In addition, it is prohibited under the Program to purchase or lease a vehicle for commercial use.

Vehicles purchased under the Program must be registered, licensed, titled, insured and owned by the Participant or Sponsored Purchaser. The Participant or Sponsored Purchaser must be the person named as the Purchaser on the CDA form. Vehicles may also be titled in the name of a living trust that bears the Participant's or Sponsored Purchaser's name.

Vehicles may be titled with a co-buyer provided the Participant or Sponsored Purchaser, who is named as the Purchaser on the Customer Dealer Agreement, is listed as a co-buyer on the:

- Title
- Registration
- Financing documents
- Insurance documents

Participants and Sponsored Purchasers who enter into financing agreements (i.e., a loan or lease) are obligated to repay all amounts whether they are an individual buyer/lessee or a co-buyer/co-lessee.

Vehicle Retention Period

If the Participant is purchasing or leasing a vehicle under the Program with cash or through a loan, the Participant must own and retain the vehicle for at least six (6) months from the date of delivery.

GM reserves the right to modify the retention rules at any time. Retention periods for some vehicles may be different than the retention period referenced in previous versions of these Program Rules and Guidelines.

Audits

GM will conduct periodic audits to ensure the integrity of the Program and of Program compliance by Participants. Participants may be asked to furnish documentation supporting eligibility, vehicle retention, and compliance with these Rules and Guidelines. Documents requested may include, but are not limited to company ID/badge, pay stub, marriage licenses, etc.

General Motors reserves the right to audit dealership records and disqualify any sales that do not meet the Program guidelines. Any money improperly paid to any party based upon representations from a dealer or Participant shall be charged back accordingly.

Failure to comply with an audit request may subject the Participant to the sanctions referenced below.

Sanctions

Violations of these Rules and Guidelines, including, but not limited to, violations of eligibility rules, retention periods, titling restrictions by the Participant will result in sanctions against the Participant. ***Sanctions may include, but are not limited to, the loss of privileges (two (2) years per violation) and repayment of monies.***

The sale of any Authorization Numbers, or any unauthorized use of an Authorization Number, is prohibited. A Participant who violates this provision will be suspended from the Program for five (5) years per violation and will be required to repay the incentive monies. Subsequent violations of this rule may result in permanent suspension from the Program.

In addition, GM may pursue legal action against any individual or entity for violating these Rules and Guidelines.

Additional Information

Dealership participation is voluntary. To determine a specific dealership's willingness to sell vehicles under the Program, the Participant should contact the dealership directly. If a dealership is not willing to sell a vehicle through the Program, the Participant may contact or visit another dealership.

During the initial dealer inventory buildup when new models are introduced, and from time to time thereafter, it may be necessary for GM to restrict purchases on certain models under the Program. Please visit gmsupplierdiscount.com to find a current list of Eligible Vehicles.

The Program does not constitute an agreement between GM and any individual for the purchase or lease of any vehicle at a specific price. However, by purchasing an Eligible Vehicle through the Program, the Participant acknowledges and agrees to abide by and be bound by these Program Rules and Guidelines.

These Program Rules and Guidelines may be modified by GM at any time, in GM's sole discretion.

GM may unilaterally modify, change, or withdraw the Program at any time.

Compliance with Applicable Laws

If any law or regulation is adopted or interpreted which, in GM's opinion, prohibits or penalizes the implementation of the Program, then GM may, in its sole discretion, cancel the Program or any order submitted under the Program without any further obligation and without any liability to either the dealer or the Participant.

THESE TERMS AND CONDITIONS CANNOT BE MODIFIED BY ANYONE OTHER THAN GENERAL MOTORS.

GM (Rev. 1/2/25)

Vehicle Eligibility



Use your GM Supplier Discount on the purchase or lease of an eligible 2026, 2025 or 2024 Chevrolet, Buick, GMC or Cadillac vehicle listed below. (Updated 4/14/25)

Eligibility of GM vehicles may change at any time without notice. Program participants must reside in the United States. Dealers are not required to participate in the program. Please see the [Program Rules and Guidelines/content/pdf/sup/GM-Rules-Supplier-Discount.pdf](#) for complete details.

All Eligible Vehicles

2026 Models 2025 Models

Equinox	Blazer
Trailblazer	Blazer EV* (\$1,000 Cash Allowance)
	Colorado
	Corvette (excludes Z06 and ZR1)
	Equinox
	Equinox EV* (\$1,000 Cash Allowance)
	Express
	Malibu
	Silverado
	Silverado EV (\$2,000 Cash Allowance)
	Suburban
	Tahoe
	Trailblazer
	Traverse
	Trax

2024 Models

Blazer
Blazer EV* (\$1,000 Cash Allowance)
Colorado
Corvette (excludes Z06 and ZR1)
Equinox
Equinox EV* (\$1,000 Cash Allowance)
Express
Malibu
Silverado
Silverado EV* (\$2,000 Cash Allowance)
Suburban
Tahoe
Trailblazer
Traverse
Traverse Limited
Trax

*Eligible purchasers using the GM EV Supplier Allowance (GSE) qualify for a cash allowance on the purchase or lease of an eligible EV vehicle. Not compatible with some other offers. Take new retail delivery by 1/2/26.

**Town of Hartford, Vermont
Parks & Recreation Department
Request for Proposal**

3/4 Ton 4 x 4 Crew Cab Truck with Flatbed and Accessories

Contact: Scott Hausler, Director of Parks & Recreation
Hartford Parks & Recreation
Town of Hartford
171 Bridge Street
White River Junction, Vermont 05001
Phone: 802-295-5036
E-mail: shausler@hartford-vt.org

RFP Issuance: March 11th, 2025

RFP Response Deadline: 12:00noon April 4th, 2025

INTRODUCTION

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- Aluminum flatbed with structural aluminum to be I-beam with full welds. Crossmembers spacing 11-12 inch on center. Not less than 3/16in floor plate. Headache rack fully welded to fit truck. Flatbed to be made for Tommy Gate G2 Series Liftgate.
- Complete towing packing with wiring harness, drop hitch receiver with 2" and 2-5/16 ball.
- Tommy Gate G2 Series Liftgate with dual hydraulic cylinders, recessed controls, hitch compatibility, large platform, fully hydraulic system.
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Town of Hartford
Attn: Town Manager
Town of Hartford
171 Bridge Street

White River Junction, VT 05001

Clearly marked and sealed envelope - 3/4 ton 4 x 4 Crew Cab Truck

George Benson 4-4-25
(Signature of Vendor & Date)

OWNER
(Title)

George Benson Jr
(Print Full Name)

25 Pond St.
(Street/P.O. Box)

Ludlow VT 05149
(Town, State, Zip)

802-228-4000
(Phone # / Email Address)

george@bensonschvy.com

NOTE:

All proposals must be received no later than 12:00 noon on April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed.

Questions about the proposal should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

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FormulaFord



RUTLAND • VERMONT

March 29, 2025

To: Town of Hartford VT

RE: 2025 Ford F250 ¾ ton

Please see below for our bid for 2025 F250 ¾ Crew Cab as requested:

Formula Ford Quote:

- **\$86,328 Includes:**
- **8' Aluminum Flatbed**
- **8'6" Fisher XVII**
- **Tommy Gate G2 series Liftgate**
- **6-8 weeks delivery time**
- **Includes Delivery**

Thank you,



Michael Lethbridge

lefty@formulafordrutland.com

[Cell# \(802\)683-9901](tel:(802)683-9901)

**Town of Hartford, Vermont
Parks & Recreation Department
Request for Proposal**

3/4 Ton 4 x 4 Crew Cab Truck with Flatbed and Accessories

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Hartford Parks & Recreation
Town of Hartford
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- 7) Price to include complete assembly and delivery to the Town of Hartford. Please include with your proposal a description of vendor and product manufacture warrantees.

PRODUCT SELECTION & EVALUATION CRITERIA

The Town reserves the right:

1. to accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
2. to amend, modify, or withdraw this Request for Bids;
3. to require supplemental statements or information from bidders;
4. to extend the deadline for responses to this Request for Bids;
5. to waive or correct any irregularities in Bids received;
6. to negotiate separately with one or more competing bidders, and
7. to award the bid deemed in the best interest of the Town.
8. all bids upon submission become the property of the Town.

The following criteria, as a minimum, will be used to evaluate proposal:

Item	Criteria	Weight
1	Total Maximum Cost	30%
2	Clarity of the proposal submitted	5%
3	Description of vendor / product warrantee and guarantees	5%
4	Customer satisfaction reviews on quality of vehicle	5%
5	Product proposed met or exceed specifications	10%
6	Product availability for purchase and delivery	45%

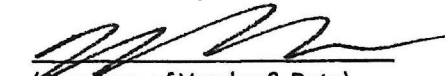
GENERAL INFORMATION

Proposals shall be submitted in a sealed envelope with the vendor name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

Town of Hartford
Attn: Town Manager
Town of Hartford
171 Bridge Street

White River Junction, VT 05001

Clearly marked and sealed envelope - 3/4 ton 4 x 4 Crew Cab Truck


(Signature of Vendor & Date)

Commercial Sales Manager
(Title)

Michael Lethbridge
(Print Full Name)
Formula Ford

4318 Middle Rd Rutland VT 05701
(Street/P.O. Box)

Rutland VT 05701

(Town, State, Zip)

802 683 9901

(Phone # / Email Address)

NOTE:

lefty@formulafordrutland.com

All proposals must be received no later than 12:00 noon on April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed.

Questions about the proposal should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is the sole responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obligates the Town to award a contract.

By submission of the proposal, vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition.

The Scope of Work by the Contractor / Vendor for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, accessories, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Bids.



undefined

Preview Order T01H - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 03/29/2025 13:52:22 Receipt: NA

Dealership Name: Formula Ford Rutland

Sales Code : F11536

Dealer Rep.	Michael Lethbridge	Type	Fleet	Vehicle Line	Superduty	Order Code	T01H
Customer Name	HARTFORD	Priority Code	D3	Model Year	2025	Price Level	525

DESCRIPTION

F250 4X4 CREW CAB PICKUP/176
 176 INCH WHEELBASE
 TOTAL BASE VEHICLE
 OXFORD WHITE
 VINYL 40/20/40 SEATS
 MEDIUM DARK SLATE
 PREFERRED EQUIPMENT PKG.600A
 .XL TRIM
 .AIR CONDITIONING — CFC FREE
 .AM/FM STEREO MP3/CLK
 6.7L POWER STROKE V8 DIESEL
 10-SPEED AUTO TORQSHIFT
 LT245/75R17E BSW ALL-TERRAIN
 3.31 RATIO NON LTD SLIP AXLE
 PICKUP BOX DELETE
 .REAR VIEW CAMERA & PREP KIT
 JOB #1 ORDER
 FORD FLEET SPECIAL ADJUSTMENT
 FRONT LICENSE PLATE BRACKET
 PLATFORM RUNNING BOARDS
 9900# GVWR PACKAGE
 ENGINE BLOCK HEATER

DESCRIPTION

50 STATE EMISSIONS
 BACKGLASS DEFROST
 POWER SLIDING REAR WINDOW
 SNOW PLOW PREP PACKAGE
 .RAPID HEAT SUPPLEMENTAL HEATER
 TRAILER BRAKE CONTROLLER
 ROOF CLEARANCE LIGHTS
 UPFITTER SWITCHES
 410 AMP DUAL ALTERNATOR
 EXTERIOR BACKUP ALARM
 PRICE CONCESSION INDICATOR
 REMARKS TRAILER
 DUAL BATTERY
 PRIVACY GLASS
 SPECIAL DEALER ACCOUNT ADJUSTM
 SPECIAL FLEET ACCOUNT CREDIT
 FUEL CHARGE
 NET INVOICE FLEET OPTION (B4A)
 PRICED DORA
 ADVERTISING ASSESSMENT
 DESTINATION & DELIVERY

Customer Name:
 Customer Address:

Customer Email:

Customer Phone:

WOODWARD EQUIPMENT COMPANY, LLC

1461 Baldwin Corners Road
Fort Ann, N.Y. 12827
Phone (518) 639-5312
Fax (518) 639-5312
woodwardequip@vnsnet.com

3/28/2025

Formula Ford of Rutland

423 South Main Street,
Rutland, VT 05702
Attn: Mike Lethbridge

Re: Town of Hartford, Vermont

We Are Pleased To Quote You On The Following Equipment For Your Consideration.

One PLATFORM BODY With The Following Specs:

- EBY Model #CEG-9370 Aluminum Platform Body
- 8.6' Long X 84-1/8" Wide
- 3" X Crossmembers, 12" On Center
- 5" Aluminum Mounting "J" Sills, Set @ 42" Apart
- 3/16" Aluminum Smooth Sheet Floor
- 3/8" Thick X 3" Wide Rub Rails, Down Each Side
- Stake Pockets, 1-1/2" X 3-3/4", Down Each Side
- Delete Stake Pockets & Rub Rails Across Rear Only
- Square Bulkhead, 43" High X 80-1/4" Wide w/ 12" X 24" Punched Window
- All LED Lighting, Rear Mud Flaps
- (2) Amber Peterson 1- Diode LED Marker Lights, #LE23750, w/ Rubber Grommet On Front
- (7) Red Peterson 1-Diode LED Marker Lights, #LE23740, w/ Rubber Grommet On Rear
- 8-1/2" Wide Rear Angle Buck Plate w/ (1) Set Oblong LED Quadra Lights In Rear Body Angle
- B & W #TS200488 Tow & Stow Class V Slide-In Receiver, 14.5K GVW Rating, 5" Drop, 4.5" Rise, 1-7/8", 2" & 2-5/16" Tri-Ball.
- Will Work w/ Existing Rear Receiver Hitch On Truck.
- To Be Installed On 2025 Ford F250 Crew Cab 56" CA Diesel 8' Bed Delete Truck w/ 2-1/2" Rear Receiver Hitch

Installed \$10,819.00

One REAR LIFT GATE With The Following Specs:

- Tommy Gate Model #G2-81-1650 EA41 (75" Load Area Width)
- 1,600 Pound Capacity,
- 75" Wide X 41" High + 6" One-Piece Extruded Aluminum Floor Platform Dimensions
- Enclosed Hydraulic Unit, Dual Hydraulic Cylinders
- Fixed Moisture-Resistant Toggle Switch Control, Mounted Gurb-Side, De-Activates 90 Seconds After Last Operation
- Includes LED 3-Light Rear Kit (2 Red & 1 White, Each Side)
- Includes Ford-Supplied Rear Camera Mounting
- Hot-Dipped Galvanized Steel Framing & Undercarriage

Installed \$ 7,790.00

One SNOW PLOW With The Following Specs:

- Fisher Model #87200, Xtreme V2, Minute Mount 2 Series 2nd Generation.
- 8.5' Wide Vee Plow, Stainless Steel Moldboard
- Intensifier Halogen Headgear Lights
- Fleet Flex Two Plug Wiring System
- Customer Choice of Hand-Held "Fish Stick" or Dash-Mount "Joystick" Plow Control
- 8" Taper From Center Pivot Pin To Top Wing Edge
- 1-1/4" Center Pivot Pin, 1-3/4" Lift Ram Cylinder
- Factory 1/2" Carbon Steel Cutting Edge Included
- Installed Equipment Weight: 1,017 Pounds
- Fisher Factory Two Season Warranty

Installed \$ 8,891.00

Sales Tax Not Included.

No Deposit Required At Time Of Quote Signing.

Balance Due In Full In Certified US Funds At Time of Pick-Up/ Delivery.

Credit Card Transactions Will Incur A 3.5% Courtesy Fee.

Sincerely,

Mike Bassett

Woodward Equipment Company

Customer Signature _____

Date _____

Quote Expires In 30 Days

Any Additional Work Requires New Quote

Price Is For Items Quoted Above



Quote

#QUO2996

3/21/2025

McGovern MHQ Inc

401 ELM STREET
MARLBOROUGH MA 01752
United States

Bill To

Scott Hausler
HARTFORD TOWN OF VT PARKS
AND RECREATION
171 Bridge St
White River Junction VT 05001
United States

Ship To

Scott Hausler
HARTFORD TOWN OF VT PARKS
AND RECREATION
171 Bridge St
White River Junction VT 05001
United States

Sales Rep

Edmund Miley Jr

PO #

Memo

Expected Ready Date

VIN

Make

Model

Color

Quantity	Item	Description	Contract ID	Rate	Amount
Description					
VEHICLE					
1	W2B	2025 FORD SUPER DUTY F250 SRW (W2B) XL 4WD CREW CAB 6.75' BOX	GBPC/BAPERN	\$48,865.00	\$48,865.00
1	Z1	Exterior Color- Oxford White	GBPC/BAPERN	\$0.00	\$0.00
1	99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20	GBPC/BAPERN	\$10,495.00	\$10,180.15
1	44G	Transmission: TorqShift 10-Speed Automatic	GBPC/BAPERN	\$0.00	\$0.00
1	X3J	Electronic-Locking w/ 3.55 Axle Ratio	GBPC/BAPERN	\$430.00	\$417.10
1	AS	Medium Dark Slate, HD Vinu; 40/20/40 Split Bench Seat	GBPC/BAPERN	\$0.00	\$0.00
1	153	Front License Plate Bracket	GBPC/BAPERN	\$0.00	\$0.00
1	18B	Back Platform Running Boards	GBPC/BAPERN	\$445.00	\$431.65
1	435	Power-Sliding Rear-Window w/ Defrost	GBPC/BAPERN	\$405.00	\$392.85
1	43C	110V / 400W Outlet	GBPC/BAPERN	\$175.00	\$169.75
1	473	Snow Plow Prep Package	GBPC/BAPERN	\$250.00	\$242.50
1	52B	Trailer Brake Controller	GBPC/BAPERN	\$300.00	\$291.00
1	535	High Capacity 11.6" Axle Upgrade Package	GBPC/BAPERN	\$1,130.00	\$1,096.10
1	592	LED Roof Clearance Lights	GBPC/BAPERN	\$95.00	\$92.15



QUO2996



Quote

#QUO2996

3/21/2025

Quantity	Item	Description	Contract ID	Rate	Amount
1	600A	Order Code 600A	GBPC/ BAPERN	\$0.00	\$0.00
1	61L	Front Wheel Well Liners	GBPC/ BAPERN	\$180.00	\$174.60
1	64A	Wheels: 17" Argent Painted Steel	GBPC/ BAPERN	\$0.00	\$0.00
1	66S	Upfitter Switches (6)	GBPC/ BAPERN	\$230.00	\$223.10
1	67B	410 Dual Amp Alternators (250amp + 160amp)	GBPC/ BAPERN	\$0.00	\$0.00
1	68U	F250 > 10K GVWR Package	GBPC/ BAPERN	\$0.00	\$0.00
1	76C	Exterior Backup Alarm	GBPC/ BAPERN	\$220.00	\$213.40
1	86M	Dual 68 AH/65 AGM Battery	GBPC/ BAPERN	\$0.00	\$0.00
1	924	Privacy Glass	GBPC/ BAPERN	\$100.00	\$97.00
1	TBM	LT245/75R17E BSW ALL TERRAIN	GBPC	\$165.00	\$160.05
VEHICLE SUB					\$63,046.40
CONTRACT EQUIP					
1	MISCELLANEO US-NON INVENTORY	8FT Aluminum Flatbed w/ Bulkhead/ No Rear Rub Rails	GBPC/ BAPERN	\$8,783.00	\$8,783.00
2	IONA	Amber Front Grille	GBPC/ BAPERN	\$250.00	\$500.00
2	TLIA	TLIA Amer Flashers Above Front Wheels	GBPC/ BAPERN	\$250.00	\$500.00
2	TLIA	TLIA Amber Flashers Side Edge of Body	GBPC/ BAPERN	\$250.00	\$500.00
2	TLIA	TLIA Amber Flashers Rear Edge of Body	GBPC/ BAPERN	\$250.00	\$500.00
2	NP6BB	Work Light on Hitch (NP6) On Switch	GBPC/ BAPERN	\$219.00	\$438.00
1	MISCELLANEO US-NON INVENTORY	Maxon Liftgate 1600# For Platform Body	GBPC/ BAPERN	\$5,507.00	\$5,507.00
1	MISCELLANEO US-NON INVENTORY	Fisher 9.6Ft XV2 Stainless Steel	GBPC/ BAPERN	\$11,807.00	\$11,807.00



QUO2996



Quote

#QUO2996

3/21/2025

Quantity	Item	Description	Contract ID	Rate	Amount
1	MISCELLANEO US-NON INVENTORY	10" Rubber Deflector	GBPC/ BAPERN	\$466.00	\$466.00
1	Labor	Remount OEM Rearview Camera	GBPC/ BAPERN	\$330.00	\$330.00
1	4410541V	WeatherTech Floor Mat	GBPC/ BAPERN	\$165.00	\$165.00
1	92971	Ventshades	GBPC/ BAPERN	\$130.00	\$130.00
1	SHOP SUPPLIES	Shop Supplies	GBPC/ BAPERN	\$275.00	\$275.00
1	DELIVERY FEE	Delivery of Completed Vehicle	GBPC/ BAPERN	\$325.00	\$325.00
CONTRACT EQUIP SUB					\$30,226.00
NON CONTRACT EQUIP					
NON CONTRACT EQUIP SUB					\$0.00
TRADE IN					
TRADE IN SUB					\$0.00



QUO2996



Quote

#QUO2996

3/21/2025

Subtotal	\$93,272.40
Tax (0%)	\$0.00
Total	\$93,272.40

TERMS AND CONDITIONS

Custom or Special Orders are Non-Refundable. This Quote is for Budgetary Purposes and is Not a Guarantee of Cost for Services. Quote is based on Current Information from the Client about the Project Requirements. Actual Cost may change once Project Elements are finalized. Trade value is subject to change based on time, mileage, and condition of the Vehicle at turn-in

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

Print Name

Title

Signature



QUO2996

Vehicle: [Fleet] 2025 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box (🔧 Complete)

Window Sticker

SUMMARY

[Fleet] 2025 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box MSRP:\$51,890.00

Interior:Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20

Transmission: TorqShift 10-Speed Automatic

OPTIONS

CODE	MODEL	MSRP
W2B	[Fleet] 2025 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box	\$51,890.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
18B	Platform Running Boards	\$445.00
435	Power-Sliding Rear-Window w/Defrost	\$405.00
43C	120V/400W Outlet	\$175.00
44G	Transmission: TorqShift 10-Speed Automatic	\$0.00
473	Snow Plow Prep Package	\$250.00
52B	Trailer Brake Controller	\$300.00
535	High Capacity 11.6" Axle Upgrade Package	\$1,130.00
592	LED Roof Clearance Lights	\$95.00
600A	Order Code 600A	\$0.00
61L	Front Wheel Well Liners (Pre-Installed)	\$180.00
64A	Wheels: 17" Argent Painted Steel	\$0.00
66S	Upfitter Switches (6)	\$230.00
67B	410 Amp Dual Alternators	\$0.00
68U	F-250 >10K GVWR Package	Inc.
76C	Exterior Backup Alarm (Pre-Installed)	\$220.00
86M	Dual AGM 68 AH Battery	Inc.
924	Privacy Glass	\$100.00
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20	\$10,495.00
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat	\$0.00

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 24981, Data updated Mar 17, 2025 8:43:00 PM PDT

Vehicle: [Fleet] 2025 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 6.75' Box ( Complete)

TBM	Tires: LT245/75Rx17E BSW A/T	\$165.00
X3J	Electronic-Locking w/3.55 Axle Ratio	\$430.00
Z1	Oxford White	\$0.00
SUBTOTAL		\$66,510.00
Adjustments Total		\$0.00
Destination Charge		\$2,095.00
TOTAL PRICE		\$68,605.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 24981, Data updated Mar 17, 2025 6:43:00 PM PDT

- 6) The manufacturer's standard warranty is to be furnished with the new vehicle.
- 7) Price to include complete assembly and delivery to the Town of Hartford. Please include with your proposal a description of vendor and product manufacture warranties.

PRODUCT SELECTION & EVALUATION CRITERIA

The Town reserves the right:

1. to accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
2. to amend, modify, or withdraw this Request for Bids;
3. to require supplemental statements or information from bidders;
4. to extend the deadline for responses to this Request for Bids;
5. to waive or correct any irregularities in Bids received;
6. to negotiate separately with one or more competing bidders, and
7. to award the bid deemed in the best interest of the Town.
8. all bids upon submission become the property of the Town.

The following criteria, as a minimum, will be used to evaluate proposal:

Item	Criteria	Weight
1	Total Maximum Cost	30%
2	Clarity of the proposal submitted	5%
3	Description of vendor / product warrantee and guarantees	5%
4	Customer satisfaction reviews on quality of vehicle	5%
5	Product proposed met or exceed specifications	10%
6	Product availability for purchase and delivery	45%

GENERAL INFORMATION

Proposals shall be submitted in a sealed envelope with the vendor name, address and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

Town of Hartford
Attn: Town Manager
Town of Hartford
171 Bridge Street

White River Junction, VT 05001

Clearly marked and sealed envelope - 3/4 ton 4 x 4 Crew Cab Truck


(Signature of Vendor & Date)

President of Sales
(Title)

Frank C Chase
(Print Full Name)

401 Elm St.
(Street/P.O. Box)

Hartford, MA 01732
(Town, State, Zip)

308-461-6661
cc:hosec@mcgovernco.com
(Phone # / Email Address)

NOTE:

All proposals must be received no later than 12:00 noon on April 4th, 2025. Proposals and/or modifications received after this time will not be accepted or reviewed.

Questions about the proposal should be directed to Scott Hausler at:

Telephone: (802) 295-5036

E-mail: shausler@hartford-vt.org

All proposals become the property of the Town of Hartford upon submission. The expense of preparing and submitting a proposal is the sole responsibility of the Contractor. The Town reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of Town of Hartford. This solicitation in no way obligates the Town to award a contract.

By submission of the proposal, vendor certifies that the proposal has been arrived at independently, without consultation, commitment or agreement as to any matter relating to proposal with any other BIDDER or with any competition.

The Scope of Work by the Contractor / Vendor for each item shall include furnishing all supervision, technical personnel, layout, labor, materials, tools, accessories, equipment, traffic control, erosion control, staging, disposal sites and services, mobilization/demobilization, sweeping, insurances, and services required to perform the work as described in this Request for Bids.

**TOWN OF HARTFORD, VERMONT
ARBOR DAY PROCLAMATION
2025**

WHEREAS ~ *Vermonters have long recognized the contributions forests provide to the ecological, social and economic sustainability of the state; and*

WHEREAS ~ *Trees in our cities and towns increases property values, enhances economic vitality of business areas and beautify our community; and*

WHEREAS ~ *Vermonters are encouraged to become stewards of their own environment by managing forest land, and planting and maintaining trees to improve the quality of life that we all enjoy;*

NOW THEREFORE ~ *We, the Selectboard, and on behalf of the citizens of the Town of Hartford, do hereby proclaim May 5th, 2025 as Arbor Day in the Town of Hartford and we urge all citizens to celebrate Arbor Day, to support efforts to protect our trees and woodlands, and to support our community forestry program.*

Mary Erdei, Chair

Mike Hoyt, Vice Chair

Ashley Andreas, Clerk

Miranda Dupre, Selectboard Member

Ida Griesemer, Selectboard Member

Erik Krauss, Selectboard Member

Brandon Smith, Selectboard Member

Attest:

*Lisa O'Neil, Town Clerk
Town of Hartford, Vermont*



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, April 15, 2025, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Chair, Mary Erdei; Vice Chair, Michael Hoyt; Clerk, Ashley Andreas; Miranda Dupre; Ida Griesemer; Erik Krauss; Brandon Smith; John Haverstock; Chris Holzwarth; Lori Hirshfield; Matt Osborn; Alexis Webster; Peter Zendran; Jeremey Warren; Dennis Brown; Marie Alvin; Laura Simon; Anna Guenther; Jenevra Wetmore; Mingwen Huang; Tim Fariel; Sarah Koppelkam; Kim Souza; Colin Butler; Peter Raymond; Adam Morse

Present on Zoom: Lana Livingston; Heidi Duto; Michael Redmond;

JAM LINK: <https://www.youtube.com/watch?v=Qj84PjVskAU>

- I. Call to Order the Selectboard Meeting by Chair, Mary Erdei at 6:00 PM.
- II. Pledge of Allegiance was recited and led by Dennis Brown.
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda: Selectboard Member, Erik Krauss made the motion to request to add an agenda item to reconsider the request for a special meeting to discuss the resolution on the cease fire in Gaza on April 22, 2025. Selectboard Vice Chair, Mike Hoyt seconded the motion. 6 in favor and 1 (Smith) not in favor. The motion passed. This will be between item 5.c. and 5.d.

Selectboard Member, Miranda Dupre made the motion to add an item for a Selectboard statement to address the abduction, in a resolution, of a Hartford Resident. Selectboard Clerk, Ashley Andreas seconded the motion. All were in favor and the motion passed. This will be at the end of the agenda items.

VI. Selectboard

1. Public Comment – please note that all public comments can be heard in their entirety on the JAM Link provided above.

Laura Simond is in support of the Gaza Resolution.

Marie Alvin of WRJ updates on Hartford Avenue. She noted that The Haven has grown to serve a wider area around Hartford. She also said that the Park & Ride is doing better but still is an issue.

Tim Fariel of WRJ noted that tonight's agenda is a very busy agenda with 174 pages to review. Trying to get citizens involved. We must approach the items with humanity and civility. He supports the Pride Flag being flown at Town Hall.

Colin Butler from Wilder said it is not the Selectboard's job to create a resolution on International Politics. He urges the Board to not take action on Gaza. There would be a better forum than Town meetings.

Micheal Redmond, Director of the Upper Valley Haven, said that the Haven is not a drug addiction facility. When EMTs come to the Haven it is for chronic health problems, not overdoses.

2. Selectboard Comments and Announcements

Ashley Andreas supports a statement from the Selectboard concerning the detention of a WRJ resident.

Miranda Dupre mentions the Arbor Day Tree Sale.

3. Appointments
 - a. Selectboard Vice Chair, Mike Hoyt made the motion to Re-Appoint Tom Franklin to the Zoning Board of Adjustment for a three year term beginning April 15, 2025 and ending April 14, 2028. Selectboard Member, Miranda Dupre seconded the motion. All were in favor and the motion passed.
 - b. Selectboard Member, Ida Griesemer made the motion to Re-Appoint Scott Cooney as the Vermont Town Forest Fire Warden for Hartford to commence on April 18, 2025 and terminate on June 30, 2030. Selectboard Member, Erik Krauss seconded the motion. All were in favor and the motion passed.
4. Town Manager's Report:
<https://www.hartford-vt.org/DocumentCenter/View/12321/Town-Manager-Report-for-4152025>

Significant Activity Reports Link: <https://www.hartford-vt.org/Archive.aspx?ADID=507>

5. Board Report, Motions & Ordinances
 - a. Consider a Selectboard Liaison Appointment for the 250th Commemoration Committee. The liaison to the 250th Commemoration Committee will be Mike Hoyt.
 - b. Consider Request to Fly Pride Flag at Town Hall
Erik Krauss asked if the policy had been reviewed by VLCT and thinks it would be a good step to take to look into. John Haverstock mentioned that maybe VLCT would review our policy – however, maybe town council would be a better direction to take.

Selectboard Member, Erik Krauss made the motion that the Selectboard approve the request to fly the Pride flag at Town Hall July 20 – 27, 2025. Selectboard Member, Miranda Dupre seconded the motion. All were in favor and the motion passed.
 - c. Update on Economic Development Chapter of the Town Plan
Selectboard Chair, Mary Erdei recessed the Selectboard meeting at 6:50pm and opened the Public Hearing.

Selectboard Chair, Mary Erdei closed the Public Hearing at 7:27pm and reopened the Selectboard Meeting.

Selectboard Member, Ida Griesemer made the motion that the Selectboard notify Staff that the Selectboard approves the petition to realign and discontinue two-way traffic along a portion of Hickory Ridge Road to Sykes Mountain Avenue because the changes: (a) result in greater safety or efficiency of the Town's transportation system, pursuant to Section 75-39 of the Hartford Transportation Ordinance; and (b) are in the public good, necessity and convenience of the inhabitants of the community, pursuant to Section 75-40 of the Hartford Transportation Ordinance and further move that Staff prepare a decision resolution to alter and discontinue a portion of the highway for Selectboard adoption, utilizing a template to be provided by the Town's consulting attorney for this matter, at the next warned meeting/hearing, pursuant to 19 V.S.A. Section 711(a). Selectboard Vice Chair, Mike Hoyt seconded the motion. All were in favor and the motion passed.

** Added Item: Discussion about the added special meeting on August 22, 2025 that would support a resolution on Gaza .

Selectboard Vice Chair, Mike Hoyt made the motion to cancel the 4/22/2025 special meeting. Selectboard Member, Erik Krauss seconded the motion. 6 were in favor and 1 (Smith) was not in favor. The motion passed.

- d. Consider Adoption of Public-Private Partnership Policy
The Planning and Development Department is seeking feedback on these document, and requests that the Selectboard adopt the criteria document as what the Town will use to consider specific PPP proposals that may come forth.

Selectboard Vice Chair, Mike Hoyt made the motion that the Selectboard adopt the criteria document as what the Town will use to consider specific PPP proposals that may come forth. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.

- e. Review Bid on Curbside Recycling Program Contract
Presentation only by Bryan Gazda.
- f. Consider Future of Town's Curbside Recycling Program
Presentation from Bryan Gazda. The timeline dictates that a decision needs to be made by May 29, 2025.

** Added Item: presented by Miranda Dupre.

Legal Review from VLCT: "Good morning Miranda,

*Thank you for reaching out to us. In response to your question, a resolution is defined by Black's Law Dictionary as a "formal expression of an opinion, intention, or decision by an official body or assembly" (e.g. the selectboard). The power of legislative bodies in Vermont to adopt resolutions as a means of expressing their opinion as a political body has been formally recognized by the Vermont Supreme Court which held that "A resolution 'is not law but merely a form in which the legislative body expresses an opinion.' [Baker v. City of Milwaukie, 271 Or. 500, 510, 533 P.2d 772, 777 \(1975\)](#). It 'is a very different thing' from an ordinance ... and will not suffice when action on the part of a municipality is required to be taken by ordinance. ...' [City of Salisbury v. Nagel, 420 S.W.2d 37, 43 \(Mo.Ct.App.1967\)](#) (citations omitted). It ordinarily concerns matters that are ministerial and that relate to the administrative business of the municipality. See 5 E. McQuillin, *Municipal Corporations* § 15.02 (3d ed. 1982 & Supp.1991). It also concerns matters that are special or temporary. *Id.* at 55. Finally, it is customarily passed without the forms and delays that constitutions and municipal charters generally require for the enactment of valid laws or ordinances. [City of Salisbury, 420 S.W.2d at 42.](#)" *Herbert v. Town of Mendon, 159 Vt. 255 at 259 (1992)*. Furthermore, the First Amendment to the U.S. Constitution limits government regulation of private speech, but not what the government itself can say, so local governments, as represented by their selectboards, may formally express their opinions on any matter it deems appropriate. The voters recourse for disagreeing with that political opinion is at the ballot box. There is no law or guidance as to what resolutions a town's selectboard should consider or not consider. It's purely a political decision made by a majority of the total membership of the selectboard.*

I hope this helps. All the best.

*Sincerely, Garrett A. Baxter
Garrett Baxter, Esq. Senior Staff Attorney, Municipal Assistance Center Vermont League of Cities & Towns
89 Main St. Suite 4,
Montpelier, VT 05602 (802) [229-9111](tel:229-9111) gbaxter@vlct.org Pronouns: he, him, his
VLCT.ORG"*

Selectboard Statement motion by Miranda Dupre and seconded by Ashley Andreas. All members voted yes and the motion was passed.

April 15, 2025

HARTFORD, Vt.– Mary Erdei (Chair), Mike Hoyt (Vice Chair), Ashley Andreas, Miranda Dupre, Ida Griesemer, Erik Kraus, Brandon Smith

On April 14th, Mohsen Mahdawi, a resident of Hartford, Vermont for the last 10 years, walked into an immigration office for what he was led to believe would be the final step in his citizenship process. Instead, he was arrested and removed in handcuffs by plainclothes, armed, individuals with their faces covered. These individuals refused to provide any information as to where he was being taken or what would happen to him. It is clear that Mohsen has been targeted for deportation because he spoke up on Columbia's campus in defense of Palestinians. This is immoral, inhumane, and illegal. Mr. Mahdawi, a legal resident of the United States, must be afforded due process under the law and the Hartford Selectboard demands that Mohsen remains in Vermont until his timely release from detention. Mohsen is a member of our community, a neighbor, and a friend to many. He has added value as an educator, mediator, and relationship builder and has an outpouring of support from his home of Hartford.

VII. Commission Reports:

Erik Krauss:

The Hartford Conservation Commission is working with Vermont Law and Graduate School student lawyers on developing a toolkit to assist landowners with navigating the land conservation process. This effort is aligned with the state-wide goal of conserving 30% of Vermont land by 2030 and 50% by 2050. It is also aligned with goals in the Town's Climate Action Plan (CAP, GT 1, GT 4). An in-depth paper on land conservation goals, strategies and risks was presented to the HCC by student lawyers during the April 7 meeting. The next phase of toolkit development will involve producing a pamphlet to assist landowners interested in conserving land.

The HCC has a lot of educational opportunities coming up including a Vernal Pool Walk at the Town Forest (Sunday, April 20th at 10:00 a.m) and a Wildflower Walk at Maanawaka Conservation Area (Saturday, April 26th at 10:00 a.m).

VIII. Consent Agenda: Selectboard Vice Chair, Mike Hoyt made the motion to approve the Consent Agenda. Selectboard Member, Eric Krauss seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 4/12/2025

Approve A/P Manifest: 4/11/2025 & 4/17/2025

Approve Meeting Minutes of: 4/1/2025

Future Meetings: 4/29/2025; 5/13/2025 and 5/27/2025

IX. Executive Session - None

X. Adjourn the Selectboard Meeting: Selectboard Vice Chair, Mike Hoyt made the motion to adjourn the meeting at 10:50pm. Selectboard Member, Erik Krauss seconded the motion. All were in favor and the motion passed.

Ashley Andreas, Clerk
April 15, 2025 Selectboard Meeting

Executive Session Motions (Personnel, Contractual and Legal)

In order to allow for the Town Manager's update on Clerical Union contract negotiations and update on pending legal matters in Executive Session, I

1. Move to find that premature general public knowledge would clearly place this body or person involved at a substantial disadvantage, pursuant to 1 V.S.A. Section 313 (a) (1).
2. Move to discuss a potential contract, personnel matters and legal advice, pursuant to 1 V.S.A. Section 313 subsections (a)(1)(A); (a)(1)(B); (a)(1)(E) and (a)(1)(F).

The Vermont Statutes Online

The Statutes below include the actions of the 2024 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 1 : General Provisions

Chapter 005 : Common Law; General Rights

Subchapter 002 : PUBLIC INFORMATION

(Cite as: 1 V.S.A. § 313)

§ 313. Executive sessions

(a) No public body may hold an executive session from which the public is excluded, except by the affirmative vote of two-thirds of its members present in the case of any public body of State government or of a majority of its members present in the case of any public body of a municipality or other political subdivision. A motion to go into executive session shall indicate the nature of the business of the executive session, and no other matter may be considered in the executive session. Such vote shall be taken in the course of an open meeting and the result of the vote recorded in the minutes. No formal or binding action shall be taken in executive session except for actions relating to the securing of real estate options under subdivision (2) of this subsection. Minutes of an executive session need not be taken, but if they are, the minutes shall, notwithstanding subsection 312(b) of this title, be exempt from public copying and inspection under the Public Records Act. A public body may not hold an executive session except to consider one or more of the following:

(1) after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage:

(A) contracts;

(B) labor relations agreements with employees;

(C) arbitration or mediation;

(D) grievances, other than tax grievances;

(E) pending or probable civil litigation or a prosecution, to which the public body is or may be a party;

(F) confidential attorney-client communications made for the purpose of providing professional legal services to the body;

(2) the negotiating or securing of real estate purchase or lease options;

(3) the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting;

(4) a disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought;

(5) a clear and imminent peril to the public safety;

(6) records exempt from the access to public records provisions of section 316 of this title; provided, however, that discussion of the exempt record shall not itself permit an extension of the executive session to the general subject to which the record pertains;

(7) the academic records or suspension or discipline of students;

(8) testimony from a person in a parole proceeding conducted by the Parole Board if public disclosure of the identity of the person could result in physical or other harm to the person;

(9) information relating to a pharmaceutical rebate or to supplemental rebate agreements, which is protected from disclosure by federal law or the terms and conditions required by the Centers for Medicare and Medicaid Services as a condition of rebate authorization under the Medicaid program, considered pursuant to 33 V.S.A. §§ 1998(f)(2) and 2002(c);

(10) security or emergency response measures, the disclosure of which could jeopardize public safety.

(b) Attendance in executive session shall be limited to members of the public body, and, in the discretion of the public body, its staff, clerical assistants and legal counsel, and persons who are subjects of the discussion or whose information is needed.

(c) The Senate and House of Representatives, in exercising the power to make their own rules conferred by Chapter II of the Vermont Constitution, shall be governed by the provisions of this section in regulating the admission of the public as provided in Chapter II, § 8 of the Constitution. (Amended 1973, No. 78, § 2, eff. April 23, 1973; 1979, No. 151 (Adj. Sess.), § 3, eff. April 24, 1980; 1987, No. 256 (Adj. Sess.), §§ 3, 4; 1997, No. 148 (Adj. Sess.), § 65, eff. April 29, 1998; 2005, No. 71, § 308a, eff. June 21, 2005; 2011, No. 59, § 7; 2013, No. 143 (Adj. Sess.), § 3; 2015, No. 23, § 1; 2017, No. 95 (Adj. Sess.), § 1, eff. April 11, 2018.)

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Payment Manifest
by Vendor ID
Town of Hartford

Check Date: 4/25/2025 - 4/25/2025

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0121	AMERICAN RECOVERY FUNDS				
044606	STUDIO NEXUS ARCHITECTS & PLANNERS		4/25/2025	2052	
2312.14	PROJ#1 FEASABILITY BUGBEE FEB-M	0.00	\$2,201.25	0.00	2,201.25
Desc:	PROJ#1 FEASABILITY BUGBEE FEB-MAR	Acct: 25-985-121-0112	ARPA - Bugbee - Building Assessment		
Vendor Total:			2,201.25	0.00	2,201.25
25-0121	Revaluation Reserve	Bank Total:			2,201.25
25-0174	Revaluation Reserve				
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	4/25/2025	1087	
253788305	3 CS PAPER + 2 TONERS	0.00	\$266.95	0.00	266.95
Desc:	3 CS PAPER + 2 TONERS	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			266.95	0.00	266.95
25-0174	Fire & Ambulance	Bank Total:			266.95
25-0221	Fire & Ambulance				
040000	REYNOLDS AND SON INC		4/25/2025	2008	
3452713	STRUCTURAL TURNOUT GEAR	0.00	\$12,767.55	0.00	12,767.55
Desc:	STRUCTURAL TURNOUT GEAR	Acct: 25-985-100-0221	Fire & Ambulance		
Vendor Total:			12,767.55	0.00	12,767.55
25-0221	Highway Engineering Reserve	Bank Total:			12,767.55
25-0300	Highway Engineering Reserve				
031892	MS&K, INC		4/25/2025	103	
17564	PODUNK RD CULVERT 69.94%	0.00	\$8,706.25	0.00	8,706.25
Desc:	PODUNK RD CULVERT 69.94%	Acct: 25-985-100-0300	Highway Engineering Reserve		
Vendor Total:			8,706.25	0.00	8,706.25
25-0300	WABA Reserve	Bank Total:			8,706.25
25-0530	WABA Reserve				
038320	PPNE LLC	PPNE LLC	4/25/2025	6	
1176	EXTERIOR PAINTING @ WABA - FINAL	0.00	\$6,429.00	0.00	6,429.00
Desc:	EXTERIOR PAINTING @ WABA - FINAL	Acct: 25-985-530-0530	WABA		
Vendor Total:			6,429.00	0.00	6,429.00
25-0530	Planning Capital Projects	Bank Total:			6,429.00
25-0622	Planning Capital Projects				
005226	BETTER CITY, LLC		4/25/2025	1011	
2105	STRATEGIC PLANNING 04.15.25	0.00	\$450.00	0.00	450.00
Desc:	STRATEGIC PLANNING 04.15.25	Acct: 25-985-622-0045	Grant Match - ED Consultant FYE 2022		
Vendor Total:			450.00	0.00	450.00
25-0622	Town Office Renovation	Bank Total:			450.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-8050	Town Office Renovation				
001645	ALLIANCE MECHANICAL INC.	ALLIANCE GROUP INC.	4/25/2025		1015
84523	HEAT PUMP MOTOR FINANCE DEPT	0.00	\$1,607.35	0.00	1,607.35
Desc: HEAT PUMP MOTOR FINANCE DEPT	Acct: 25-985-100-8050		Town Office Renovation		
85212	HEAT PUMP TM OFFICE 03.24.25	0.00	\$200.00	0.00	200.00
Desc: HEAT PUMP TM OFFICE 03.24.25	Acct: 25-985-100-8050		Town Office Renovation		
85814	HEAT PUMP NEW BOARDS SB ROOM	0.00	\$3,134.92	0.00	3,134.92
Desc: HEAT PUMP NEW BOARDS SB ROOM	Acct: 25-985-100-8050		Town Office Renovation		
85942	HEAT PUMP TM OFFICE 04.01.25	0.00	\$335.00	0.00	335.00
Desc: HEAT PUMP TM OFFICE 04.01.25	Acct: 25-985-100-8050		Town Office Renovation		
84531	HEAT PUMP BLOWER MOTOR HR OFF	0.00	\$200.00	0.00	200.00
Desc: HEAT PUMP BLOWER MOTOR HR OFFICE	Acct: 25-985-100-8050		Town Office Renovation		
Vendor Total:			5,477.27	0.00	5,477.27
25-8050	Dog Park	Bank Total:			5,477.27
73-7302	Dog Park				
021764	HATHORN, LEE	LEE HATHORN	4/25/2025		1140
04.21.25	REIMBURSEMENT FOR SUPPLIES	0.00	\$503.99	0.00	503.99
Desc: DOG PARK SIGNS	Acct: 73-511-318-7302		CONTRACTED SERVICES(DOG PARK		
Desc: ZIP TIES	Acct: 73-511-318-7302		CONTRACTED SERVICES(DOG PARK		
Vendor Total:			503.99	0.00	503.99
73-7302	GENERAL FUND - MASCOMA		Bank Total:		503.99
FUND 1 0	GENERAL FUND - MASCOMA				
000571	ACCESS MOBILITY LLC		4/25/2025		94804
S6058	LIFTS-PREVENTATIVE MAINTENANCE	0.00	\$400.00	0.00	400.00
Desc: LIFTS-PREVENTATIVE MAINTENANCE	Acct: 10-524-318-0000		PR -CONTRACTED SERVICES		
Vendor Total:			400.00	0.00	400.00
000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS	4/25/2025		94805
6084509403213	BRAKE PADS	0.00	\$53.22	0.00	53.22
Desc: Break Pads	Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			53.22	0.00	53.22
001170	AIRGAS, INC.	AIRGAS USA, LLC	4/25/2025		94806
9159795665	MED O2	0.00	\$77.44	0.00	77.44
Desc: MED O2	Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			77.44	0.00	77.44
001303	ALDRICH + ELLIOTT, PC		4/25/2025		94807
25006.001,82964	QUE WWTF EMERGENCY ASSESSMEI	1,126.80	\$1,126.80	0.00	1,126.80
Desc: QUE WWTF EMERGENCY ASSESSMENT	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			1,126.80	0.00	1,126.80
001646	ALLEGIANCE TRUCKS JERICHO	CORPORATE BILLING, LLC	4/25/2025		94808

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
X122037787:01	PARTS	0.00	\$30.98	0.00	30.98
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
X122037826:01	PARTS RETURNED	0.00	\$-89.92	0.00	-89.92
Desc: PARTS RETURNED		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
X122038019:01	H-6 PARTS	0.00	\$127.65	0.00	127.65
Desc: H-6 PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
X122038019:02	H-6 PARTS	0.00	\$120.05	0.00	120.05
Desc: H-6 PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
X122038020:01	H-8 PARTS	0.00	\$115.06	0.00	115.06
Desc: H-8 PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
X122038034:01	H-5 PARTS	0.00	\$269.43	0.00	269.43
Desc: H-5 PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			573.25	0.00	573.25
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE	4/25/2025		94809
APR'25	AFLAC INS - APR'25	0.00	\$1,396.14	0.00	1,396.14
Desc: AFLAC INS - APR'25		Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
Vendor Total:			1,396.14	0.00	1,396.14
004850	BEN'S UNIFORMS INC.		4/25/2025		94810
208867	UNIFORM POLO	0.00	\$50.99	0.00	50.99
Desc: Uniform polo		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
209218	CLASS A BRAID	0.00	\$34.00	0.00	34.00
Desc: CLASS A BRAID		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
209219	CLASS A BRAID	0.00	\$20.00	0.00	20.00
Desc: CLASS A BRAID		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:			104.99	0.00	104.99
004854	BENISTAR/HARTFORD	BESTCO HARTFORD	4/25/2025		94811
MAY'25	RETIREE HEALTH INS MAY'25	3,221.50	\$13,765.00	0.00	13,765.00
Desc: Retirees Health Insurance May 2025		Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-271-418-0100	DISP -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
Desc: Retirees Health Insurance May 2025		Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retirees Health Insurance May 2025		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			13,765.00	0.00	13,765.00
004870	BENSON'S CHEVROLET, INC		4/25/2025		94812
91908	W-2 COOLANT TEMP SENSOR	18.70	\$18.70	0.00	18.70
Desc: W-2 COOLANT TEMP SENSOR		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			18.70	0.00	18.70
005226	BETTER CITY, LLC		4/25/2025		94813

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
2105	STRATEGIC PLANNING 04.15.25	675.00	\$675.00	0.00	675.00
Desc:	STRATEGIC PLANNING 04.15.25	Acct: 70-622-318-7072	Municipal Planning #07110-MP-2023-Ha		
Vendor Total:			675.00	0.00	675.00
005800	BLAKTOP INC.		4/25/2025		94814
33875	High Performance Cold Patch	0.00	\$1,487.64	0.00	1,487.64
Desc:	High Performance Cold Patch	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			1,487.64	0.00	1,487.64
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	4/25/2025		94815
85718709	MED SUPPLIES	0.00	\$34.30	0.00	34.30
Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
85720426	MED SUPPLIES	0.00	\$1,262.81	0.00	1,262.81
Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			1,297.11	0.00	1,297.11
008244	CAMPBELL, NATHAN		4/25/2025		94816
6	AFTERSCHOOL REC PROGRAM	0.00	\$345.00	0.00	345.00
Desc:	AFTERSCHOOL REC PROGRAM	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			345.00	0.00	345.00
009140	CENTRAL VERMONT PROPERTIES		4/25/2025		94817
9500272656	PIPE CROSSING - 243 SHERBROOKE	60.00	\$60.00	0.00	60.00
Desc:	PIPE CROSSING - 243 SHERBROOKE	Acct: 50-955-317-0000	PERMITS & LICENSES		
Vendor Total:			60.00	0.00	60.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	4/25/2025		94818
4226744778	UNIFORMS CLEANING	0.00	\$52.44	0.00	52.44
Desc:	UNIFORMS CLEANING	Acct: 10-325-326-0000	DPW -UNIFORMS		
4226744803	MECHANIC LAUNDRY	0.00	\$35.76	0.00	35.76
Desc:	MECHANIC LAUNDRY	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
4227482489	UNIFORMS CLEANING	0.00	\$52.44	0.00	52.44
Desc:	UNIFORMS CLEANING	Acct: 10-325-326-0000	DPW -UNIFORMS		
4227482518	MECHANIC LAUNDRY	0.00	\$35.76	0.00	35.76
Desc:	MECHANIC LAUNDRY	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:			176.40	0.00	176.40
010420	COATES, THOMAS	THOMAS COATES	4/25/2025		94819
MAY'25	RETIREE REIMB MAY'25	281.26	\$281.26	0.00	281.26
Desc:	RETIREE REIMB MAY'25 T.C.	Acct: 65-963-418-0100	RETIRE HEALTH INSURANCE		
Vendor Total:			281.26	0.00	281.26
010832	COMCAST		4/25/2025		94820
0042221MAY'25	INTERNET - MAY'25 LIB	0.00	\$60.05	0.00	60.05
Desc:	INTERNET - MAY'25 LIB	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
0262894APR'25	INTERNET - IZZO PL APR'25	230.39	\$230.39	0.00	230.39
Desc:	INTERNET - IZZO PL APR'25	Acct: 65-963-324-0000	TELEPHONE		

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			290.44	0.00	290.44	
012275	CYRAN, JONATHAN	JONATHAN CYRAN		4/25/2025	94821	
04.24.2025	MEAL REIMB,HELMET LIGHT&COVER	0.00	\$585.94	0.00	585.94	
Desc:	MEAL REIMBURSEMENT 05.12-05.16	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Desc:	HELMET LIGHT	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
Desc:	HELMET COVER	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
Vendor Total:			585.94	0.00	585.94	
012665	DANIELS, WANDA	WANDA DANIELS		4/25/2025	94822	
MAY'25	RETIREE REIMB MAY'25	0.00	\$229.17	0.00	229.17	
Desc:	RETIREE REIMB MAY'25 W.D.	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Vendor Total:			229.17	0.00	229.17	
013575	DELL MARKETING L.P.			4/25/2025	94823	
10809677173	TC LAPTOP FOR ELECTIONS	0.00	\$936.29	0.00	936.29	
Desc:	TC Laptop for Elections	Acct: 10-131-331-0000	TC -DEPARTMENT EQUIPMENT			
10810000054	COMPUTER ACCESSORIES	0.00	\$159.73	0.00	159.73	
Desc:	COMPUTER ACCESSORIES	Acct: 10-622-320-0000	PDZ -EQUIP OPERATION/MAINT-OFFI			
Vendor Total:			1,096.02	0.00	1,096.02	
013650	DEMCO INC			4/25/2025	94824	
7632332	BOOK COVERS	0.00	\$312.24	0.00	312.24	
Desc:	BOOK COVERS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
Vendor Total:			312.24	0.00	312.24	
013653	DENNISON LUBRICANTS INC			4/25/2025	94825	
3834540	Diesel Exhaust Fluid	0.00	\$765.72	0.00	765.72	
Desc:	Diesel Exhaust Fluid	Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
Vendor Total:			765.72	0.00	765.72	
014415	DUBE, CHRISTOPHER	CHRISTOPHER DUBE		4/25/2025	94826	
MAY'25	RETIREE REIMB MAY'25	0.00	\$312.50	0.00	312.50	
Desc:	RETIREE REIMB MAY'25 C.D.	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Vendor Total:			312.50	0.00	312.50	
014423	DUBOIS & KING, INC			4/25/2025	94827	
630490L,325163	361 S St Slope Stabilization & Bldg	8,742.61	\$8,742.61	0.00	8,742.61	
Desc:	361 South Street (Barrett)	Acct: 12-622-622-0010	State of VT Hazard Mitigatiion #02140-3			
Vendor Total:			8,742.61	0.00	8,742.61	
014447	DUFRESNE GROUP			4/25/2025	94828	
19587	WILDER WATER MAIN FD - MAR'25	1,351.25	\$1,351.25	0.00	1,351.25	
Desc:	WILDER WATER MAIN FD - MAR'25	Acct: 50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE			
Vendor Total:			1,351.25	0.00	1,351.25	
015500	ENDYNE, INC			4/25/2025	94829	

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526093	TESTING	90.00	\$90.00	0.00	90.00	
Desc: TESTING		Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
527451	TESTING	90.00	\$90.00	0.00	90.00	
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
527876	TESTING	54.00	\$54.00	0.00	54.00	
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
527877	TESTING	36.00	\$36.00	0.00	36.00	
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
528086	TESTING	220.00	\$220.00	0.00	220.00	
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
528087	TESTING	75.00	\$75.00	0.00	75.00	
Desc: TESTING		Acct: 65-963-318-0000	CONTRACTED SERVICES			
528364	TESTING QUE WW	25.00	\$25.00	0.00	25.00	
Desc: TESTING QUE WW		Acct: 65-964-318-0000	CONTRACTED SERVICES			
Vendor Total:			590.00	0.00	590.00	
015805	EUROFINS ENVIRONMENT TESTING			4/25/2025	94830	
4750000898	TESTING	190.40	\$190.40	0.00	190.40	
Desc: TESTING		Acct: 65-963-318-0000	CONTRACTED SERVICES			
4750001488	QUECHEE WW TESTING	190.40	\$190.40	0.00	190.40	
Desc: QUECHEE WW TESTING		Acct: 65-963-318-0000	CONTRACTED SERVICES			
Vendor Total:			380.80	0.00	380.80	
016080	CONSOLIDATED COMMUNICATIONS			4/25/2025	94831	
13444320594MAR'25	RADIO CIRCUITS	0.00	\$921.60	0.00	921.60	
Desc: RADIO CIRCUITS		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC			
14091736024APR'25	INTERNET-WABA	0.00	\$332.33	0.00	332.33	
Desc: INTERNET-WABA		Acct: 10-530-324-0000	PR -Telephone			
14362366935APR'25	INTERNET - HEMLOCK RIDGE	204.80	\$204.80	0.00	204.80	
Desc: INTERNET - HEMLOCK RIDGE		Acct: 50-952-324-0000	TELEPHONE			
8022957049639APR'25	INTERNET-SPORTS PARK PUMP	60.34	\$60.34	0.00	60.34	
Desc: INTERNET-SPORTS PARK PUMP		Acct: 60-964-324-0000	TELEPHONE			
8022959708618APR'25	INTERNET-MAXFIELD PUMP HOUSE	67.26	\$67.26	0.00	67.26	
Desc: INTERNET-MAXFIELD PUMP HOUSE		Acct: 60-964-324-0000	TELEPHONE			
111020181918APR'25	QUE WW PLANT - INTERNET	52.96	\$52.96	0.00	52.96	
Desc: QUE WW PLANT - INTERNET		Acct: 65-963-324-0000	TELEPHONE			
11833807752MAR'25	WRJ WATER TANKS	374.50	\$374.50	0.00	374.50	
Desc: WRJ WATER TANKS		Acct: 50-952-324-0000	TELEPHONE			
122569096956APR'25	INTERNET - LF	64.24	\$64.24	0.00	64.24	
Desc: INTERNET - LF		Acct: 30-971-324-0000	TELEPHONE			
Vendor Total:			2,078.03	0.00	2,078.03	
016390	FASTENAL COMPANY			4/25/2025	94832	
NHCLA144499	PARTS	0.00	\$105.97	0.00	105.97	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
NHCLA144583	PARTS	0.00	\$126.40	0.00	126.40	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
NHCLA144584	PARTS	0.00	\$143.87	0.00	143.87	

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	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		376.24	0.00	376.24
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576	4/25/2025		94833
1276178	PVC COUP	121.94	\$121.94	0.00	121.94
	Desc: PVC COUP	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1276674	MATERIALS	1,055.71	\$1,055.71	0.00	1,055.71
	Desc: Stock	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		1,177.65	0.00	1,177.65
017110	FISHER AUTO PARTS, INC		4/25/2025		94834
301-228482	OIL-GREASE	0.00	\$97.59	0.00	97.59
	Desc: OIL-GREASE	Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
301-230903	VALVE TIMERS	0.00	\$194.46	0.00	194.46
	Desc: VALVE TIMERS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
301-231028	FUEL GASKET	0.00	\$10.27	0.00	10.27
	Desc: FUEL GASKET	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
301-231124	BRAKE CALIPERS	0.00	\$273.04	0.00	273.04
	Desc: BRAKE CALIPERS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
301-231146	PARTS	0.00	\$46.32	0.00	46.32
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231301	PARTS	0.00	\$28.15	0.00	28.15
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231559	E1 PARTS	0.00	\$18.00	0.00	18.00
	Desc: E1	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-231594	BRAKE CALIPER RETURN	0.00	\$-120.00	0.00	-120.00
	Desc: BRAKE CALIPER RETURN	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
301-231609	E1 PARTS	0.00	\$112.59	0.00	112.59
	Desc: E1	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-231619	FORESTRY PARTS	0.00	\$165.20	0.00	165.20
	Desc: FORESTRY	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-231757	PARTS RETURNED	0.00	\$-111.99	0.00	-111.99
	Desc: PARTS RETURNED	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231804	PARTS	0.00	\$326.12	0.00	326.12
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231805	PARTS	0.00	\$53.95	0.00	53.95
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231847	PARTS	0.00	\$2.00	0.00	2.00
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231956	PARTS	0.00	\$62.75	0.00	62.75
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-231957	PARTS	0.00	\$51.36	0.00	51.36
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-232001	PARTS	0.00	\$17.23	0.00	17.23
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-232182	BATTERY	0.00	\$152.95	0.00	152.95
	Desc: BATTERY	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-232204	PARTS	0.00	\$88.32	0.00	88.32

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	Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-232290	SUPPLIES		0.00	\$70.52	0.00	70.52
	Desc: SUPPLIES		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
301-232498	SUPPLIES - BENCHES		0.00	\$56.46	0.00	56.46
	Desc: SUPPLIES - BENCHES		Acct: 10-316-321-0000	DPW -REPAIRS & MAINT		
301-232616	BATTERIES		58.97	\$117.95	0.00	117.95
	Desc: BATTERIES		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Desc: BATTERIES		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc: BATTERIES		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
301-359257	PARTS		0.00	\$9.30	0.00	9.30
	Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-359406	PARTS		0.00	\$15.00	0.00	15.00
	Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				1,737.54	0.00	1,737.54
017301	FOGG'S LUMBER AND HARDWARE				4/25/2025	94835
	332778/6	LIMESTONE	19.98	\$19.98	0.00	19.98
	Desc: LIMESTONE		Acct: 60-961-340-0000	CHEMICALS		
	333407/6	CONCRETE MIX	0.00	\$105.97	0.00	105.97
	Desc: CONCRETE MIX		Acct: 10-313-323-0000	DPW -MATERIALS & SUPPLIES		
	Desc: CONCRETE MIX		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	333414/6	TOOLS @ FOREMAN TRUCK	0.00	\$96.96	0.00	96.96
	Desc: TOOLS @ FOREMAN TRUCK		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
	333594/6	MATERIALS	0.00	\$15.56	0.00	15.56
	Desc: MATERIALS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	334109/6	TAPE MEASURE+PVC CHEM GLOVE	0.00	\$33.98	0.00	33.98
	Desc: TAPE MEASURE+PVC CHEM GLOVE		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
	334129/6	MORTAR/CONCRETE	0.00	\$39.16	0.00	39.16
	Desc: MORTAR/CONCRETE		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	334454/6	TRASH PICK UP TOOL	0.00	\$32.99	0.00	32.99
	Desc: TRASH PICK UP TOOL		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES		
	334598/6	SUPPLIES	0.00	\$234.51	0.00	234.51
	Desc: SUPPLIES		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
	334646/6	DRILL BITS BENCHES	0.00	\$17.99	0.00	17.99
	Desc: DRILL BITS BENCHES		Acct: 10-316-321-0000	DPW -REPAIRS & MAINT		
	335360/6	MARK PAINT	0.00	\$26.97	0.00	26.97
	Desc: MARK PAINT		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES		
	341101/8	MATERIALS	0.00	\$179.98	0.00	179.98
	Desc: MATERIALS		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				804.05	0.00	804.05
017730	KELLEY, CONSTANCE	CONSTANCE KELLEY			4/25/2025	94836
	04.24.2025	RIDE SHARE REIMB 04.05.2025	47.85	\$47.85	0.00	47.85
	Desc: RIDE SHARE REIMBURSEMENT		Acct: 72-211-211-0323	LEMHWA - 15JCOPS-23-GG-01863		
Vendor Total:				47.85	0.00	47.85
017850	GALLS, LLC	GALLS, LLC			4/25/2025	94837
	030938720	XTU PANTS	0.00	\$170.55	0.00	170.55

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	Desc: XTU PANTS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
030982546	XTU PANTS		0.00	\$213.59	0.00	213.59
	Desc: XTU PANTS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
030993818	BADGE CLIP,CITATION BOOK,FLASHLI		0.00	\$484.28	0.00	484.28
	Desc: BADGE CLIP,CITATION BOOK,FLASHLIGHT		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
Vendor Total:				868.42	0.00	868.42
019390	GRAINGER				4/25/2025	94838
9466411858	LIQUID SAMPLING KIT		316.11	\$316.11	0.00	316.11
	Desc: LIQUID SAMPLING KIT		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9466411866	LITHIUM BATTERIES		13.92	\$13.92	0.00	13.92
	Desc: LITHIUM BATTERIES		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:				330.03	0.00	330.03
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			4/25/2025	94839
27762000001APR'25	262 N MAIN SENIOR CTR		0.00	\$744.88	0.00	744.88
	Desc: 262 N MAIN SENIOR CTR		Acct: 10-421-329-0000	SEN -ELECTRICITY / GAS		
28933000003APR'25	MAPLE ST SEWER PUMP		298.80	\$298.80	0.00	298.80
	Desc: MAPLE ST SEWER PUMP		Acct: 60-964-329-0000	ELECTRICITY		
32592200000APR'25	WOODSTOCK RD SALT SHED		0.00	\$29.93	0.00	29.93
	Desc: WOODSTOCK RD SALT SHED		Acct: 10-314-329-0000	DPW -ELECTRICITY		
33833000004APR'25	MAXFIELD PUMP STA		119.45	\$119.45	0.00	119.45
	Desc: MAXFIELD PUMP STA		Acct: 60-964-329-0000	ELECTRICITY		
34926000000APR'25	PARK/LEHMAN BRIDGE		0.00	\$126.12	0.00	126.12
	Desc: PARK/LEHMAN BRIDGE		Acct: 10-314-329-0000	DPW -ELECTRICITY		
37762000000APR'25	N MAIN ST TRAFFIC LIGHT		0.00	\$101.01	0.00	101.01
	Desc: N MAIN ST TRAFFIC LIGHT		Acct: 10-314-329-0000	DPW -ELECTRICITY		
38035000009APR'25	OLCOTT COMMERCE PARK		288.72	\$288.72	0.00	288.72
	Desc: OLCOTT COMMERCE PARK		Acct: 60-964-329-0000	ELECTRICITY		
39065357434APR'25	CURRIER ST		0.00	\$99.90	0.00	99.90
	Desc: CURRIER ST		Acct: 10-314-329-0000	DPW -ELECTRICITY		
39135140109APR'25	120 LESLIE DR UNIT 6		0.00	\$114.92	0.00	114.92
	Desc: 120 LESLIE DR UNIT 6		Acct: 10-528-329-0000	PR -ELECTRICITY		
39424000006APR'25	PUBLIC SAFETY BLDG		0.00	\$917.43	0.00	917.43
	Desc: PUBLIC SAFETY BLDG		Acct: 10-221-329-0000	HFD -ELECTRICITY		
	Desc: PUBLIC SAFETY BLDG		Acct: 10-211-329-0000	HPD -ELECTRICITY		
	Desc: PUBLIC SAFETY BLDG		Acct: 10-271-329-0000	DISP -ELECTRICITY		
92124869873APR'25	43 HIGHLAND AVE WABA		0.00	\$25.22	0.00	25.22
	Desc: 43 HIGHLAND AVE WABA		Acct: 10-530-329-0000	PR -ELECTRICITY		
41082200001APR'25	291 SUGAR HILL LN		361.81	\$361.81	0.00	361.81
	Desc: 291 SUGAR HILL LN		Acct: 55-954-329-0000	ELECTRICITY		
43382200004APR'25	EASTMAN HILL PUMP		261.82	\$261.82	0.00	261.82
	Desc: EASTMAN HILL PUMP		Acct: 55-954-329-0000	ELECTRICITY		
43833000003APR'25	BRIDGE ST TRAFFIC LGT		0.00	\$92.24	0.00	92.24
	Desc: BRIDGE ST TRAFFIC LGT		Acct: 10-314-329-0000	DPW -ELECTRICITY		
84964606663APR'25	45 HIGHLAND AVE WABA		0.00	\$332.87	0.00	332.87
	Desc: 45 HIGHLAND AVE WABA		Acct: 10-530-329-0000	PR -ELECTRICITY		
44926000009APR'25	STREET LIGHTS HWY		0.00	\$2,393.29	0.00	2,393.29

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	Desc: STREET LIGHTS HWY	Acct: 10-314-329-0000	DPW -ELECTRICITY			
48832000003APR'25	ARBORETUM LN	94.14	\$94.14	0.00	94.14	
	Desc: ARBORETUM LN	Acct: 60-964-329-0000	ELECTRICITY			
48933200007APR'25	VILLAGE GREEN BALLOON FEST	0.00	\$25.22	0.00	25.22	
	Desc: VILLAGE GREEN BALLOON FEST	Acct: 10-521-329-0000	PR -ELECTRICITY			
49424000005APR'25	VA CUTOFF WTR	33.51	\$33.51	0.00	33.51	
	Desc: VA CUTOFF WTR	Acct: 50-954-329-0000	ELECTRICITY			
49662156394APR'25	SYKES MOUNTAIN AVE	0.00	\$120.30	0.00	120.30	
	Desc: SYKES MOUNTAIN AVE	Acct: 10-314-329-0000	DPW -ELECTRICITY			
49672200000APR'25	RTE WEST HTFD & QUE ST	0.00	\$543.02	0.00	543.02	
	Desc: RTE WEST HTFD & QUE ST	Acct: 10-314-329-0000	DPW -ELECTRICITY			
49762000005APR'25	BRIDGE ST PUMP STATION	185.57	\$185.57	0.00	185.57	
	Desc: BRIDGE ST PUMP STATION	Acct: 60-964-329-0000	ELECTRICITY			
74713200009APR'25	WOODSTOCK RD	0.00	\$28.80	0.00	28.80	
	Desc: WOODSTOCK RD	Acct: 10-314-329-0000	DPW -ELECTRICITY			
50776120219APR'25	1103 N MAIN ST	0.00	\$80.83	0.00	80.83	
	Desc: 1103 N MAIN ST	Acct: 10-314-329-0000	DPW -ELECTRICITY			
53833000002APR'25	MUNICIPAL BLDG	0.00	\$1,036.43	0.00	1,036.43	
	Desc: MUNICIPAL BLDG	Acct: 10-161-329-0000	TH -ELECTRICITY			
57303200000APR'25	HIGH ST MAIN ST	912.99	\$912.99	0.00	912.99	
	Desc: HIGH ST MAIN ST	Acct: 60-964-329-0000	ELECTRICITY			
62592200000APR'25	WOODSTOCK RD	0.00	\$29.93	0.00	29.93	
	Desc: WOODSTOCK RD	Acct: 10-314-329-0000	DPW -ELECTRICITY			
62713200004APR'25	WOODSTOCK RD HEAT TAPE	25.22	\$25.22	0.00	25.22	
	Desc: WOODSTOCK RD HEAT TAPE	Acct: 55-954-329-0000	ELECTRICITY			
65590000009APR'25	DEPOT ST	742.34	\$742.34	0.00	742.34	
	Desc: DEPOT ST	Acct: 60-962-329-0000	ELECTRICITY			
67003200002APR'25	STATION 2	0.00	\$223.01	0.00	223.01	
	Desc: STATION 2	Acct: 10-221-329-0000	HFD -ELECTRICITY			
67303200009APR'25	78 MURPHYS RD	319.45	\$319.45	0.00	319.45	
	Desc: 78 MURPHYS RD	Acct: 65-964-329-0000	ELECTRICITY			
67399084366APR'25	120 LESLE DR UNIT B	0.00	\$267.43	0.00	267.43	
	Desc: 120 LESLE DR UNIT B	Acct: 10-528-329-0000	PR -ELECTRICITY			
68053200009APR'25	RTE 14 W HARTFORD LIBRARY	0.00	\$204.00	0.00	204.00	
	Desc: RTE 14 W HARTFORD LIBRARY	Acct: 10-524-329-0000	PR -ELECTRICITY			
71013200002APR'25	WHITMAN BOOK PUMP	445.72	\$445.72	0.00	445.72	
	Desc: WHITMAN BOOK PUMP	Acct: 65-964-329-0000	ELECTRICITY			
74872200006APR'25	LAKE PINNEO WELL	781.28	\$781.28	0.00	781.28	
	Desc: LAKE PINNEO WELL	Acct: 55-953-329-0000	ELECTRICITY			
74922000005APR'25	WHEELOCK RD SEC 2	27.23	\$27.23	0.00	27.23	
	Desc: WHEELOCK RD SEC 2	Acct: 55-954-329-0000	ELECTRICITY			
77303200008APR'25	LAKE PINNEO WW PUMP	94.74	\$94.74	0.00	94.74	
	Desc: LAKE PINNEO WW PUMP	Acct: 65-964-329-0000	ELECTRICITY			
78840100008APR'25	RAILROAD ROW - ENGINE 494	0.00	\$72.08	0.00	72.08	
	Desc: RAILROAD ROW - ENGINE 494	Acct: 10-521-329-0000	PR -ELECTRICITY			
80082200009APR'25	NOYES LN KINGSWOOD	228.01	\$228.01	0.00	228.01	
	Desc: NOYES LN KINGSWOOD	Acct: 55-954-329-0000	ELECTRICITY			
82948328248APR'25	PROSPECT ST TEMP SVC	0.00	\$140.12	0.00	140.12	

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	Desc: PROSPECT ST TEMP SVC		Acct: 10-314-329-0000	DPW -ELECTRICITY		
84443200005APR'25	WATERMAN HL COVERED BRIDGE		0.00	\$44.73	0.00	44.73
	Desc: WATERMAN HL COVERED BRIDGE		Acct: 10-314-329-0000	DPW -ELECTRICITY		
87303200007APR'25	QUECHEE HARTLAND RD		237.37	\$237.37	0.00	237.37
	Desc: QUECHEE HARTLAND RD		Acct: 65-964-329-0000	ELECTRICITY		
87833000000APR'25	MAPLE ST TRAFFIC LGT		0.00	\$91.12	0.00	91.12
	Desc: MAPLE ST TRAFFIC LGT		Acct: 10-314-329-0000	DPW -ELECTRICITY		
91624000005APR'25	SOLID WASTE ADMIN		43.83	\$43.83	0.00	43.83
	Desc: SOLID WASTE ADMIN		Acct: 30-971-329-0000	ELECTRICITY		
97303200006APR'25	NOYES LN PUMP STN		32.38	\$32.38	0.00	32.38
	Desc: NOYES LN PUMP STN		Acct: 65-964-329-0000	ELECTRICITY		
97762000004APR'25	N MAIN ST HWY LITES		0.00	\$64.01	0.00	64.01
	Desc: N MAIN ST HWY LITES		Acct: 10-314-329-0000	DPW -ELECTRICITY		
01013200009APR'25	1299 QUECHEE MAIN		276.62	\$276.62	0.00	276.62
	Desc: 1299 QUECHEE MAIN		Acct: 65-964-329-0000	ELECTRICITY		
02624000002APR'25	2590 N HARTLAND RD		121.05	\$121.05	0.00	121.05
	Desc: 2590 N HARTLAND RD		Acct: 30-971-329-0000	ELECTRICITY		
04013200003APR'25	BENTLY RD PUMP		132.18	\$132.18	0.00	132.18
	Desc: BENTLY RD PUMP		Acct: 65-964-329-0000	ELECTRICITY		
08303200003APR'25	DEWEY FAMILY RD		112.67	\$112.67	0.00	112.67
	Desc: DEWEY FAMILY RD		Acct: 65-964-329-0000	ELECTRICITY		
09732000006APR'25	319 LATHAM WORKS		11,727.19	\$11,727.19	0.00	11,727.19
	Desc: 319 LATHAM WORKS		Acct: 60-961-329-0000	ELECTRICITY		
11013200008APR'25	HENDEE WAY		41.82	\$41.82	0.00	41.82
	Desc: HENDEE WAY		Acct: 65-964-329-0000	ELECTRICITY		
13414587553APR'25	120 LESLE DR UNIT A		0.00	\$249.48	0.00	249.48
	Desc: 120 LESLE DR UNIT A		Acct: 10-528-329-0000	PR -ELECTRICITY		
13833000006APR'25	LYMAN POINT PARK		0.00	\$43.32	0.00	43.32
	Desc: LYMAN POINT PARK		Acct: 10-521-329-0000	PR -ELECTRICITY		
15631100003APR'25	173 AIRPORT RD		0.00	\$120.43	0.00	120.43
	Desc: 173 AIRPORT RD		Acct: 10-321-329-0000	DPW -ELECTRICITY		
21257439196APR'25	1774 HILLSIDE RD		0.00	\$186.46	0.00	186.46
	Desc: 1774 HILLSIDE RD		Acct: 10-221-329-0000	HFD -ELECTRICITY		
23490000009APR'25	200 CRANBERRY LN		3,908.38	\$3,908.38	0.00	3,908.38
	Desc: 200 CRANBERRY LN		Acct: 50-952-329-0000	ELECTRICITY		
23833000005APR'25	RTE 5 HIGHLAND AVE		0.00	\$98.33	0.00	98.33
	Desc: RTE 5 HIGHLAND AVE		Acct: 10-314-329-0000	DPW -ELECTRICITY		
27333200007APR'25	ALDEN PARTRIDGE RD		59.08	\$59.08	0.00	59.08
	Desc: ALDEN PARTRIDGE RD		Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:				30,560.23	0.00	30,560.23
020701	HANOVER, TOWN OF	TOWN OF HANOVER			4/25/2025	94840
02562	TOWER RENTAL MAR'25		0.00	\$562.61	0.00	562.61
	Desc: TOWER RENTAL MAR'25		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:				562.61	0.00	562.61
021783	HAVERSTOCK, JOHN S	JOHN S HAVERSTOCK			4/25/2025	94841
APR'25	MILEAGE ALLOWANCE APR'25		0.00	\$333.33	0.00	333.33

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	Desc:	MILEAGE ALLOWANCE APR'25	Acct: 10-121-311-0000	TM -TRAVEL & MEETINGS		
		Vendor Total:		333.33	0.00	333.33
022400	HERRIN, RANDY		RANDALL HERRIN		4/25/2025	94842
	MAY'25	RETIREE REIMB MAY'25	229.17	\$229.17	0.00	229.17
	Desc:	RETIREE REIMB MAY'25 R.H.	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		229.17	0.00	229.17
022805	HODGDON, AVERY		AVERY HODGDON		4/25/2025	94843
	04.24.2025	MEAL REIMB 05.11.25 - 05.16.2025	0.00	\$329.00	0.00	329.00
	Desc:	MEALS FOR TRAINING	Acct: 10-271-311-0000	DISP -TRAVEL & MEETINGS		
		Vendor Total:		329.00	0.00	329.00
023122	HORIZON BUSINESS GROUP, LLC				4/25/2025	94844
	2213488	MED SUPPLIES	0.00	\$106.80	0.00	106.80
	Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
		Vendor Total:		106.80	0.00	106.80
023322	HUNT, WILLIAM		WILLIAM HUNT		4/25/2025	94845
	04.22.25	TRAVEL EXP REIMBURSEMENT	0.00	\$552.50	0.00	552.50
	Desc:	ACCREDITATION TRAVEL EXPENSES	Acct: 10-221-311-0000	HFD -TRAVEL & MEETINGS		
		Vendor Total:		552.50	0.00	552.50
023437	IMAGE TREND, INC				4/25/2025	94846
	PS-INV114731	EMS VALIDATION MAR'25-MAR'26	0.00	\$572.45	0.00	572.45
	Desc:	EMS VALIDATION	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
		Vendor Total:		572.45	0.00	572.45
023449	LEGACY POWER, LLC				4/25/2025	94847
	INV-ISI-002643	SOLAR ARRAY - DEC'24	1,471.74	\$1,471.74	0.00	1,471.74
	Desc:	SOLAR ARRAY - DEC'24	Acct: 65-963-329-0000	ELECTRICITY		
	INV-ISI-002673	SOLAR ARRAY - JAN'25	1,735.57	\$1,735.57	0.00	1,735.57
	Desc:	SOLAR ARRAY - JAN'25	Acct: 65-963-329-0000	ELECTRICITY		
	INV-ISI-002753	SOLAR ARRAY - MAR'25	3,522.68	\$3,522.68	0.00	3,522.68
	Desc:	SOLAR ARRAY - MAR'25	Acct: 65-963-329-0000	ELECTRICITY		
		Vendor Total:		6,729.99	0.00	6,729.99
023473	INGRAM LIBRARY SERVICES LLC				4/25/2025	94848
	87604916	BOOKS	0.00	\$19.47	0.00	19.47
	Desc:	BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	87614146	BOOKS	0.00	\$371.70	0.00	371.70
	Desc:	BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	87685976	BOOKS	0.00	\$18.81	0.00	18.81
	Desc:	BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	87685978	BOOKS	0.00	\$19.55	0.00	19.55
	Desc:	BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
		Vendor Total:		429.53	0.00	429.53

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024465	JAMES LAMONTAGNE LANDSCAPE CO, INC	JAMES LAMONTAGNE LANDSCAPE CO, INC	4/25/2025		94849	
3272B	2/2 Fall 2024 Invoice #3272	500.00	\$500.00	0.00	500.00	
Desc:	2nd Part of Fall 2024 Invoice #3272	Acct: 70-622-318-7075	Downtown Vibrancy Grant 2025			
Vendor Total:			500.00	0.00	500.00	
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON	4/25/2025		94850	
196619	GAUGE	0.00	\$70.62	0.00	70.62	
Desc:	GAUGE	Acct: 10-521-320-0000	PR -EQUIP OPERATION & MAINT			
55168,194995	PARTS	0.00	\$49.82	0.00	49.82	
Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
55168,197864	GAT ADAPTER	0.00	\$7.98	0.00	7.98	
Desc:	GAT ADAPTER	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
55168,196085	HYD HOSE FITTINGS	0.00	\$454.18	0.00	454.18	
Desc:	HYD HOSE FITTINGS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
Vendor Total:			582.60	0.00	582.60	
026596	LAFAYETTE, F. R., INC.	F. R. LAFAYETTE, INC.	4/25/2025		94851	
35757	MATERIALS FOR SIGNAGE	0.00	\$3,592.50	0.00	3,592.50	
Desc:	Posts and Hardware for Signage	Acct: 10-315-323-0000	DPW -MATERIAL & SUPPLIES			
Vendor Total:			3,592.50	0.00	3,592.50	
027100	LAVALLEY BUILDING SUPPLY, INC		4/25/2025		94852	
687279	TRETED SPLIT RAIL	0.00	\$191.88	0.00	191.88	
Desc:	TRETED SPLIT RAIL	Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES			
655745	MATERIALS	0.00	\$9.49	0.00	9.49	
Desc:	MATERIALS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
Vendor Total:			201.37	0.00	201.37	
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	4/25/2025		94853	
4935943,15991	PROPANE 66.9G@\$1.5075 STN#2	0.00	\$102.19	0.00	102.19	
Desc:	PROPANE 66.9G@\$1.5075 STN#2	Acct: 10-221-327-0000	HFD -BUILDING HEAT			
4935943,15992	PROPANE 41.3G@\$1.5075 275 DEPOT	63.09	\$63.09	0.00	63.09	
Desc:	PROPANE 41.3G@\$1.5075 275 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT			
4935943,81	PROPANE 142.1G@\$1.5075 537 PASSL	217.06	\$217.06	0.00	217.06	
Desc:	PROPANE 142.1G@\$1.5075 537 PASSUMPS	Acct: 50-952-327-0000	BUILDING HEAT			
4935943,88700	PROPANE 56G@\$1.5075 275 DEPOT S	85.54	\$85.54	0.00	85.54	
Desc:	PROPANE 56G@\$1.5075 275 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT			
Vendor Total:			467.88	0.00	467.88	
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS	4/25/2025		94854	
MAY'25	RETIREE REIMB MAY'25	0.00	\$932.82	0.00	932.82	
Desc:	RETIREE REIMB MAY'25 W.L.	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Vendor Total:			932.82	0.00	932.82	
028775	MABEY, THOMAS	THOMAS MABEY	4/25/2025		94855	
03.17.2025	UNIFORM REIMBURSEMENT	119.90	\$119.90	0.00	119.90	
Desc:	2 Pair Pants (Uniform Reimbursement	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			

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028848	MADISON NATIONAL LIFE INSURANCE CO,			4/25/2025	94856
MAY'25	LIFE INS - MAY'25	278.95	\$2,625.08	0.00	2,625.08
Desc:	Life and AD&D Insurances	Acct: 10-121-240-0000	TM -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-151-240-0000	TC -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-171-240-0000	FIN -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-174-240-0000	ASE -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-175-240-0000	DEL -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-181-240-0000	IT -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-211-240-0000	HPD -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-221-240-0000	HFD -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-271-240-0000	DISP -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-311-240-0000	DPW -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-325-240-0000	DPW -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-511-240-0000	PR -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-514-240-0000	PR -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-521-240-0000	PR -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-621-240-0000	PDZ -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 10-622-240-0000	PDZ -LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 30-974-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 30-975-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 50-954-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 50-955-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 55-955-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 60-961-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 60-965-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 65-963-240-0000	LIFE INSURANCE		
Desc:	Life and AD&D Insurances	Acct: 65-965-240-0000	LIFE INSURANCE		
Vendor Total:			2,625.08	0.00	2,625.08
028850	MAGEE OFFICE EQUIPMENT INC.			4/25/2025	94857
C-01651602	WIDE COPIER 05.23.25-08.23.25	0.00	\$537.50	0.00	537.50
Desc:	WIDE COPIER 05.23.25-08.23.25	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		
Vendor Total:			537.50	0.00	537.50
029745	DARTMOUTH HITCHCOCK	DARTMOUTH HITCHCOCK		4/25/2025	94858
0325-04	MED SUPPLIES MAR'25	0.00	\$405.88	0.00	405.88
Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			405.88	0.00	405.88
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK		4/25/2025	94859
700005551,234499428	PRE EMPLOYMENT EXAMS	270.00	\$550.00	0.00	550.00
Desc:	PRE EMPLOYMENT EXAMS K.M.	Acct: 10-325-315-0000	DPW -RECRUITMENT & TRAINING		
Desc:	PRE EMPLOYMENT EXAMS M.R.	Acct: 30-971-315-0000	RECRUITMENT & TRAINING		
Desc:	HC OCC HEALTH DOT PHYSICAL	Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			550.00	0.00	550.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		4/25/2025	94860

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253195621	WALL CALENDAR	0.00	\$21.29	0.00	21.29	
Desc: WALL CALENDAR		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
253381010	WALL CALENDAR	0.00	\$18.79	0.00	18.79	
Desc: WALL CALENDAR		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
253647754	PAPER	0.00	\$115.98	0.00	115.98	
Desc: PAPER		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES			
252554780	WATER	14.82	\$14.82	0.00	14.82	
Desc: WATER		Acct: 30-971-328-0000	WATER			
Desc: WATER		Acct: 30-974-328-0000	WATER			
Vendor Total:			170.88	0.00	170.88	
029905	MAYO, JEFFREY	JEFFREY MAYO	4/25/2025		94861	
MAR'25	GYM REIMBURSEMENT MAR'25	0.00	\$25.05	0.00	25.05	
Desc: GYM REIMBURSEMENT		Acct: 10-271-313-0000	DISP -MEMBERSHIP DUES			
Vendor Total:			25.05	0.00	25.05	
031438	MONAGHAN SAFAR PLLC		4/25/2025		94862	
25882	LEGAL SVCS - MAR'25 UNION	0.00	\$4,957.30	0.00	4,957.30	
Desc: Legal Services		Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
Vendor Total:			4,957.30	0.00	4,957.30	
031730	MORSE, MARTHA	MARTHA MORSE	4/25/2025		94863	
04.24.2025	MEAL REIMB 05.11.25 - 05.16.25	0.00	\$329.00	0.00	329.00	
Desc: MEALS FOR TRAINING		Acct: 10-271-311-0000	DISP -TRAVEL & MEETINGS			
Vendor Total:			329.00	0.00	329.00	
031735	MORSE, SARAH A	SARAH A MORSE	4/25/2025		94864	
MAR-APR'25	GYM REIMB MAR'25 - APR'25	0.00	\$40.06	0.00	40.06	
Desc: GYM REIMBURSEMENT MARCH APRIL		Acct: 10-271-313-0000	DISP -MEMBERSHIP DUES			
Vendor Total:			40.06	0.00	40.06	
032104	MVP SELECT CARE INC.		4/25/2025		94865	
MAR'25	HEALTH INS ADVISE MARCH 2025	40.16	\$346.50	0.00	346.50	
Desc: Health Ins Advisory March 2025		Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-312-220-0000	DPW -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-325-220-0000	DPW -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-511-220-0000	PR -HEALTH INSURANCE			
Desc: Health Ins Advisory March 2025		Acct: 10-514-220-0000	PR -HEALTH INSURANCE			

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Desc: Health Ins Advisory March 2025	Acct: 10-530-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance			
	Desc: Health Ins Advisory March 2025	Acct: 30-975-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 50-954-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 50-955-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 55-955-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 60-961-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 60-965-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 65-963-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory March 2025	Acct: 65-965-220-0000	HEALTH INSURANCE			
	Vendor Total:		346.50	0.00		346.50
032580	NATIONAL GOVERNMENT SERVICES, INC			4/25/2025		94866
04.22.2025	REFUND 2016-001971	0.00	\$398.67	0.00		398.67
	Desc: REFUND 2016-001971	Acct: 10-221-325-0000	HFD -REFUNDS			
	Vendor Total:		398.67	0.00		398.67
034800	NORTHEAST DELTA DENTAL			4/25/2025		94867
MAY'25	DENTAL INS - MAY'25	997.86	\$9,864.32	0.00		9,864.32
	Desc: Dental	Acct: 10-121-230-0000	TM -DENTAL			
	Desc: Dental	Acct: 10-151-230-0000	TC -DENTAL			
	Desc: Dental	Acct: 10-171-230-0000	FIN -DENTAL			
	Desc: Dental	Acct: 10-174-230-0000	ASE -DENTAL			
	Desc: Dental	Acct: 10-175-230-0000	DEL -DENTAL			
	Desc: Dental	Acct: 10-181-230-0000	IT -DENTAL			
	Desc: Dental	Acct: 10-211-230-0000	HPD -DENTAL			
	Desc: Dental	Acct: 10-221-230-0000	HFD -DENTAL			
	Desc: Dental	Acct: 10-271-230-0000	DISP -DENTAL			
	Desc: Dental	Acct: 10-311-230-0000	DPW -DENTAL			
	Desc: Dental	Acct: 10-325-230-0000	DPW -DENTAL			
	Desc: Dental	Acct: 10-511-230-0000	PR -DENTAL			
	Desc: Dental	Acct: 10-514-230-0000	PR -DENTAL			
	Desc: Dental	Acct: 10-521-230-0000	PR -DENTAL			
	Desc: Dental	Acct: 10-621-230-0000	PDZ -DENTAL			
	Desc: Dental	Acct: 10-622-230-0000	PDZ -DENTAL			
	Desc: Dental	Acct: 30-975-230-0000	DENTAL			
	Desc: Dental	Acct: 50-954-230-0000	DENTAL			
	Desc: Dental	Acct: 50-955-230-0000	DENTAL			
	Desc: Dental	Acct: 55-955-230-0000	DENTAL			
	Desc: Dental	Acct: 60-961-230-0000	DENTAL			
	Desc: Dental	Acct: 60-965-230-0000	DENTAL			
	Desc: Dental	Acct: 65-963-230-0000	DENTAL			
	Desc: Dental	Acct: 65-965-230-0000	DENTAL			
	Vendor Total:		9,864.32	0.00		9,864.32
034925	NORTHEAST RESOURCE RECOVERY ASSC			4/25/2025		94868
142528	FREON-UNITS + TRANSPORTATION	476.15	\$476.15	0.00		476.15

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: FREON-UNITS + TRANSPORTATION	Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			476.15	0.00	476.15
035050	NORTHERN NURSERIES INC		4/25/2025		94869
229854	SEED RYE 56#/MIX	143.00	\$143.00	0.00	143.00
	Desc: SEED RYE 56#/MIX	Acct: 72-311-311-0331	Grants in Aid - FY25 (GA0798)		
Vendor Total:			143.00	0.00	143.00
035545	NUCAR FORD OF LEBANON		4/25/2025		94870
103748	AMB 19 PARTS	0.00	\$230.66	0.00	230.66
	Desc: AMB 19	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
103099	HOSE	0.00	\$50.25	0.00	50.25
	Desc: HOSE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
70564	DIAGNOSTICS AND ALTERNATOR REF	0.00	\$1,068.22	0.00	1,068.22
	Desc: DIAGNOSTICS AND ALTERNATOR REPAIR	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
103493	DEFLECTOR,NUTS AND WASHERS	0.00	\$258.44	0.00	258.44
	Desc: DEFLECTOR,NUTS AND WASHERS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
103196	CONVERTER,SENSOR, STUD, NUT	0.00	\$1,159.39	0.00	1,159.39
	Desc: CONVERTER,SENSOR, STUD, NUT	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			2,766.96	0.00	2,766.96
036697	PARSONS ENVIRONMENT	JP MORGAN CHASE	4/25/2025		94871
12933,102687	INSPECTIONS OCT'24	0.00	\$2.26	0.00	2.26
	Desc: OCT	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
12933,104124	INSPECTIONS NOV'24	0.00	\$2.26	0.00	2.26
	Desc: NOV	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
Vendor Total:			4.52	0.00	4.52
037276	PETE'S TIRE BARNS, INC		4/25/2025		94872
284221	RECYCLING FEE	0.00	\$18.00	0.00	18.00
	Desc: RECYCLING FEE	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			18.00	0.00	18.00
037450	PIKE INDUSTRIES INC		4/25/2025		94873
1316515	STONE	0.00	\$207.90	0.00	207.90
	Desc: STONE	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1317510	STONE - DIRT ROADS	0.00	\$349.83	0.00	349.83
	Desc: STONE - DIRT ROADS	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1317518	STONE - ROADS	0.00	\$103.42	0.00	103.42
	Desc: STONE - ROADS	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1317018	STONE @ HILLSIDE	0.00	\$374.13	0.00	374.13
	Desc: STONE @ HILLSIDE	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1317015	STONE @ JERICHO	492.21	\$492.21	0.00	492.21
	Desc: STONE @ JERICHO	Acct: 72-311-311-0331	Grants in Aid - FY25 (GA0798)		
1317516	STONE - QUCHEE ROADS	0.00	\$338.67	0.00	338.67
	Desc: STONE - QUCHEE ROADS	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1317182	QUECHEE SLIDE STONE	0.00	\$185.60	0.00	185.60
	Desc: QUECHEE SLIDE STONE	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			2,051.76	0.00	2,051.76
037555	PNC EQUIPMENT FINANCE, LLC		4/25/2025		94874
2232575	TORO GROOMER - FINAL PAYMENT	0.00	\$5,479.00	0.00	5,479.00
Desc:	TORO GROOMER - FINAL PAYMENT	Acct: 10-912-542-0012	TM -Lease P- Toro Groomer #98994449-		
Desc:	TORO GROOMER - FINAL PAYMENT	Acct: 10-912-542-0021	TM -Lease I- Toro Groomer #98994449-		
Vendor Total:			5,479.00	0.00	5,479.00
039510	RC CLEANING LLC	RC CLEANING LLC	4/25/2025		94875
410	TOWN HALL CLEANING MAR'25	0.00	\$2,600.00	0.00	2,600.00
Desc:	Town Hall Cleaning	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
411	PD CLEANING MAR'25	0.00	\$1,525.00	0.00	1,525.00
Desc:	PD CLEANING MAR'25	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc:	DISPATCH CLEANING MAR'25	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Vendor Total:			4,125.00	0.00	4,125.00
039994	REXEL USA, INC.	REXEL	4/25/2025		94876
S142223542.001	E2 PARTS	0.00	\$134.75	0.00	134.75
Desc:	E2	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			134.75	0.00	134.75
040000	REYNOLDS AND SON INC		4/25/2025		94877
3452714	PPE REPAIRS	0.00	\$104.27	0.00	104.27
Desc:	PPE REPAIRS	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
Vendor Total:			104.27	0.00	104.27
040250	RICHARD ELECTRIC, INC.		4/25/2025		94878
52555	SERVICE CALL: PUMP TRIPPING BREAKER	132.00	\$132.00	0.00	132.00
Desc:	SERVICE CALL: PUMP TRIPPING BREAKER	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			132.00	0.00	132.00
040375	RICKER, ALLYN	ALLYN RICKER	4/25/2025		94879
APR'25	RET REIMB APR 25	0.00	\$792.90	0.00	792.90
Desc:	Ret reimb Apr 25	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Vendor Total:			792.90	0.00	792.90
040425	RIESEBERG, HUNTER	RIESEBERG, HUNTER	4/25/2025		94880
MAY'25	RETIREE REIMB MAY'25	136.95	\$391.27	0.00	391.27
Desc:	Ret reimb May 25	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
Desc:	Ret reimb May 25	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb May 25	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb May 25	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb May 25	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb May 25	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			391.27	0.00	391.27
040751	ROGERS, LARRY	LARRY ROGERS	4/25/2025		94881
MAY'25	RETIREE REIMB MAY'25	185.00	\$185.00	0.00	185.00

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	Desc: RETIREE REIMB MAY'25 L.R.	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			185.00	0.00	185.00
040765	ROLLINS, FLORENTINA N		4/25/2025		94882
MAR-APR'25	GYM MEMBERSHIP MAR-APR 2025 F.R	0.00	\$40.06	0.00	40.06
	Desc: GYM MEMBERSHIP MAR-APR 2025 F.R.	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
Vendor Total:			40.06	0.00	40.06
043426	FIRSTLIGHT FIBER	FIRSTLIGHT FIBER	4/25/2025		94883
19870915	TELEPHONES MAR-APR 2025	504.42	\$4,806.20	0.00	4,806.20
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-211-324-0000	HPD -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-221-324-0000	HFD -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-271-324-0000	DISP -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-121-324-0000	TM -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-151-324-0000	TC -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-171-324-0000	FIN -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-174-324-0000	ASE -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-181-324-0000	IT -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-511-324-0000	PR -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-622-324-0000	PDZ -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-530-324-0000	PR -Telephone		
	Desc: TELEPHONES MAR-APR 2025	Acct: 30-971-324-0000	TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 60-965-324-0000	TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-321-324-0000	DPW -TELEPHONE		
	Desc: TELEPHONES MAR-APR 2025	Acct: 10-325-324-0000	DPW -TELEPHONE		
Vendor Total:			4,806.20	0.00	4,806.20
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE	4/25/2025		94884
7004869484	BUSNIESS CARDS,FLASH DRIVES	0.00	\$195.16	0.00	195.16
	Desc: BUSINESS CARDS	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	Desc: FLASH DRIVES	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Vendor Total:			195.16	0.00	195.16
044204	STEARNS SEPTIC SERVICE, LLC		4/25/2025		94885
9581040225	SLUDGE HAULING	1,884.00	\$1,884.00	0.00	1,884.00
	Desc: SLUDGE HAULING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,884.00	0.00	1,884.00
044913	SWEPPER PARTS SALES SPS INC.		4/25/2025		94886
41493	H-9 PARTS	0.00	\$1,317.90	0.00	1,317.90
	Desc: H-9 Exhaust Inlet pipe, switch	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,317.90	0.00	1,317.90
045483	TELEFLEX LLC		4/25/2025		94887
9509812285	MED SUPPLIES	0.00	\$665.00	0.00	665.00
	Desc: MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
9509812283	MED SUPPLIES	0.00	\$299.00	0.00	299.00
	Desc: MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				964.00	0.00	964.00
045484	TELEPHONE & NETWORK TECHNOLOGIES				4/25/2025	94888
	847332	WALL BRACKET	0.00	\$40.00	0.00	40.00
	Desc: WALL BRACKETT		Acct: 10-211-324-0000	HPD -TELEPHONE		
Vendor Total:				40.00	0.00	40.00
046000	TI-SALES INC				4/25/2025	94889
	INV0182791	METERS	3,630.72	\$3,630.72	0.00	3,630.72
	Desc: METERS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:				3,630.72	0.00	3,630.72
047300	UNITED STATES POSTAL SERVICE				4/25/2025	94890
	04.24.2025	EST POSTAGE WATER REPORT	1,500.00	\$1,500.00	0.00	1,500.00
	Desc: Estimated Postage for Annual Water		Acct: 50-955-322-0000	POSTAGE		
	Desc: Estimated Postage for Annual Water		Acct: 55-955-322-0000	POSTAGE		
Vendor Total:				1,500.00	0.00	1,500.00
048185	VALLEY IMAGING & AWARDS				4/25/2025	94891
	21193	WINDOW ENVELOPES	0.00	\$430.00	0.00	430.00
	Desc: WINDOW ENVELOPES		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:				430.00	0.00	430.00
048300	VALLEY NEWS		VALLEY NEWS		4/25/2025	94892
	125911,4444866	SB AGENDA 04.29.25	0.00	\$428.40	0.00	428.40
	Desc: SB AGENDA 04.29.25		Acct: 10-111-312-0000	SB -ADVERTISING		
	125977,4443736	TWN HWY 144 NOTICE	0.00	\$158.40	0.00	158.40
	Desc: TWN HWY 144 NOTICE		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	129897,4444251	PARK LABORER JOB POST	0.00	\$165.50	0.00	165.50
	Desc: PARK LABORER JOB POST		Acct: 10-511-312-0000	PR -ADVERTISING		
	125977,4444333	RFB N HARTLAND SIDEWALK PROJ	0.00	\$39.60	0.00	39.60
	Desc: RFB N HARTLAND SIDEWALK PROJ		Acct: 10-623-312-0000	PDZ -ADVERTISING		
Vendor Total:				791.90	0.00	791.90
048745	VERMONT BC/BS				4/25/2025	94893
	04.22.2025	REFUND 2024-001631	0.00	\$696.25	0.00	696.25
	Desc: REFUND 2024-001631		Acct: 10-221-325-0000	HFD -REFUNDS		
Vendor Total:				696.25	0.00	696.25
050045	XYLEM WATER SOLUTIONS U.S.A. INC				4/25/2025	94894
	3556D44575	PARTS-MAPLE ST	10,636.34	\$10,636.34	0.00	10,636.34
	Desc: PARTS-MAPLE ST		Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:				10,636.34	0.00	10,636.34
050500	VERMONT MEDICAID		GAINWELL TECHNOLOGIES		4/25/2025	94895
	04.22.2025	REFUND 2016-001971	0.00	\$101.70	0.00	101.70
	Desc: REFUND 2016-001971		Acct: 10-221-325-0000	HFD -REFUNDS		

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				101.70	0.00	101.70
051370	VETERANS COUNCIL TOWN OF HARTFORD				4/25/2025	94896
	D34018/6	CEMETERY FLAG REIMBURSEMENT	0.00	\$864.00	0.00	864.00
	Desc:	864 Flags at \$1/each for cemeteries	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:				864.00	0.00	864.00
051375	STATE OF VERMONT		STATE OF VERMONT		4/25/2025	94897
	3-1225 2025	WRJ WW Operating Fee APR'24-MAR'25	5,350.00	\$5,350.00	0.00	5,350.00
	Desc:	WRJ WW Operating Fee APR'24-MAR'25	Acct: 60-961-317-0000	PERMITS & LICENSES		
Vendor Total:				5,350.00	0.00	5,350.00
051400	VERMONT STATE TREASURER LICENSES		VERMONT STATE TREASURER		4/25/2025	94898
	2024 SEP-DEC	31 DOG LICENSES	0.00	\$155.00	0.00	155.00
	Desc:	31 DOG LICENSES	Acct: 10-151-316-0000	TC -STATE PAYMENT - LICENSES		
Vendor Total:				155.00	0.00	155.00
052300	WEBB, F W COMPANY		F.W. WEBB COMPANY		4/25/2025	94899
	90309876	MATERIALS-SUGAR HILL TANK	29.64	\$29.64	0.00	29.64
	Desc:	MATERIALS-SUGAR HILL TANK	Acct: 55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:				29.64	0.00	29.64
053650	WILSON TIRE INC				4/25/2025	94900
	547888	TIRE MOUNT & BALANCE	0.00	\$169.00	0.00	169.00
	Desc:	TIRE MOUNT & BALANCE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	547783	C1 TIRE MOUNT	0.00	\$169.00	0.00	169.00
	Desc:	C1 TIRE MOUNT	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Vendor Total:				338.00	0.00	338.00
054150	WISDOM & POWER LLC				4/25/2025	94901
	FEB'25	SOLAR ARRAY - FEB'25	1,965.11	\$1,965.11	0.00	1,965.11
	Desc:	SOLAR ARRAY - FEB'25	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:				1,965.11	0.00	1,965.11
054160	WITMER PUBLIC SAFETY, INC				4/25/2025	94902
	INV610956	DUTY BOOTS	0.00	\$112.15	0.00	112.15
	Desc:	DUTY BOOTS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:				112.15	0.00	112.15
054600	WOOD, JOHN G. JR		JOHN G. WOOD JR		4/25/2025	94903
	MAY'25	RETIREE REIMB MAY'25	0.00	\$185.00	0.00	185.00
	Desc:	RETIREE REIMB MAY'25 J.W.	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:				185.00	0.00	185.00
055310	ZOLL MEDICAL CORPORATION				4/25/2025	94904
	4175776	MED SUPPLIES	0.00	\$631.40	0.00	631.40
	Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			631.40	0.00	631.40
059704	CLARKE, MARTHA	MARTHA CLARKE		4/25/2025	94905
04.24.2025	GYM REIMB FEB'25 - MAR'25	0.00	\$60.09	0.00	60.09
Desc: GYM REIMBURSEMENT FEB,MAR,APR		Acct: 10-211-313-0000	HPD -MEMBERSHIP DUES		
Vendor Total:			60.09	0.00	60.09
059826	SCHINDLER ELEVATOR CORPORATION			4/25/2025	94906
8106863980	YEARLY BILLING APR'25 - MAR'26	0.00	\$4,322.88	0.00	4,322.88
Desc: Yearly Billing		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
Vendor Total:			4,322.88	0.00	4,322.88
059847	COUTERMARSH, TOM	TOM COUTERMARSH		4/25/2025	94907
MAY'25	RETIREE REIMB MAY'25	932.84	\$932.84	0.00	932.84
Desc: Ret reimb May 25		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 25		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 25		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 25		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
DEC'24	RETIREE REIMB DEC'24	972.02	\$972.02	0.00	972.02
Desc: RETIREE REIMB DEC'24		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: RETIREE REIMB DEC'24		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: RETIREE REIMB DEC'24		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: RETIREE REIMB DEC'24		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			1,904.86	0.00	1,904.86
060110	NATIONAL - METER	NATIONAL BUSINESS TECHNOLOGIES LLC		4/25/2025	94908
IN655546	METER - COPIER - JAN'25	186.08	\$1,209.44	0.00	1,209.44
Desc: METER - COPIER - JAN'25 V1320		Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: METER - COPIER - JAN'25 V1320		Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc: METER - COPIER - JAN'25 V1320		Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: METER - COPIER - JAN'25 V1320		Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc: METER - COPIER - JAN'25 V1232		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V1183		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V1418		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V1419		Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Desc: METER - COPIER - JAN'25 V0970		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
Desc: METER - COPIER - JAN'25 V0970		Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES		
Desc: METER - COPIER - JAN'25 V0971		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V0972		Acct: 10-511-318-0000	PR -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V1178		Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: METER - COPIER - JAN'25 V1178		Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc: METER - COPIER - JAN'25 V1178		Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: METER - COPIER - JAN'25 V1178		Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc: METER - COPIER - JAN'25 V1179		Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V0973		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V0958		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
Desc: METER - COPIER - JAN'25 V0959		Acct: 10-121-318-0000	TM -CONTRACT SERVICES		
IN659058	METER - COPIER - FEB'25	186.08	\$1,209.44	0.00	1,209.44
Desc: METER - COPIER - FEB'25 V1320		Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: METER - COPIER - FEB'25 V1320	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - FEB'25 V1320	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - FEB'25 V1320	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - FEB'25 V1232	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V1183	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V1418	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V1419	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
	Desc: METER - COPIER - FEB'25 V0970	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - FEB'25 V0970	Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - FEB'25 V0971	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V0972	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V1178	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - FEB'25 V1178	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - FEB'25 V1178	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - FEB'25 V1178	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - FEB'25 V1179	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V0973	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V0958	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES			
	Desc: METER - COPIER - FEB'25 V0959	Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
IN665469	METER - COPIER - MAR'25	222.46	\$1,476.97	0.00	1,476.97	
	Desc: METER - COPIER - MAR'25 V1320	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - MAR'25 V1320	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - MAR'25 V1320	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - MAR'25 V1320	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - MAR'25 V1232	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V1183	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V1418	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V1419	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
	Desc: METER - COPIER - MAR'25 V0970	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - MAR'25 V0970	Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - MAR'25 V0971	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V0972	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V1178	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - MAR'25 V1178	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - MAR'25 V1178	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - MAR'25 V1178	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - MAR'25 V1179	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V0973	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V0958	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES			
	Desc: METER - COPIER - MAR'25 V0959	Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
IN653969	METER - COPIER - DEC'24	186.08	\$1,209.44	0.00	1,209.44	
	Desc: METER - COPIER - DEC'24 V1320	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - DEC'24 V1320	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - DEC'24 V1320	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - DEC'24 V1320	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - DEC'24 V1232	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V1183	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V1418	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V1419	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
	Desc: METER - COPIER - DEC'24 V0970	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - DEC'24 V0970	Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			

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Vendor ID	Vendor Name	Payee Name		Check Date		Check No.
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	Desc: METER - COPIER - DEC'24 V0971	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V0972	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V1178	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - DEC'24 V1178	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - DEC'24 V1178	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - DEC'24 V1178	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - DEC'24 V1179	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V0958	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V0958	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES			
	Desc: METER - COPIER - DEC'24 V0959	Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
IN668258	METER - COPIER - APR'25	186.08	\$1,209.44	0.00		1,209.44
	Desc: METER - COPIER - APR'25 V1320	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - APR'25 V1320	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - APR'25 V1320	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - APR'25 V1320	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - APR'25 V1232	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V1183	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V1418	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V1419	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
	Desc: METER - COPIER - APR'25 V0970	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - APR'25 V0970	Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
	Desc: METER - COPIER - APR'25 V0971	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V0972	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V1178	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - APR'25 V1178	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - APR'25 V1178	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER - COPIER - APR'25 V1178	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER - COPIER - APR'25 V1179	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V0973	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V0958	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES			
	Desc: METER - COPIER - APR'25 V0959	Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
IN653968	METER OVERAGES - DEC'24	70.20	\$521.05	0.00		521.05
	Desc: METER OVERAGES - DEC'24	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER OVERAGES - DEC'24	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE			
	Desc: METER OVERAGES - DEC'24 PLANNING	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
	Desc: METER OVERAGES - DEC'24 VALUATION	Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
	Desc: METER OVERAGES - DEC'24 FD	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
	Desc: METER OVERAGES - DEC'24 REC	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES			
	Desc: METER OVERAGES - DEC'24	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: METER OVERAGES - DEC'24	Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
	Desc: METER OVERAGES - DEC'24	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: METER OVERAGES - DEC'24	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE			
IN666318	Kyocera ECOSYS Copier Purchase	1,522.00	\$1,522.00	0.00		1,522.00
	Desc: Kyocera ECOSYS Copier Purchase	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE			
Vendor Total:			8,357.78	0.00		8,357.78
060111	NATIONAL - LEASES	NATIONAL BUSINESS TECHNOLOGIES	4/25/2025			94909
589992865	APR-MAY'25 PRINTER LEASE	0.00	\$102.58	0.00		102.58
	Desc: DISPATCH PRINTER LEASE APR-MAY'25	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
	Desc: PD ADMIN PRINTER LEASE APR-MAY'25	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
589993194	APR-MAY'25 CID PRINTER LEASE	0.00	\$18.64	0.00		18.64

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: CID PRINTER LEASE APR-MAY'25	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Vendor Total:			121.22	0.00	121.22
060124	GREEN MAPLE, LLC	GREEN MAPLE, LLC	4/25/2025		94910
406123	SOLAR ARRAY - MAR'25	2,764.99	\$11,657.26	0.00	11,657.26
Desc:	March 2025 solar electricity	Acct: 10-530-329-0000	PR -ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 10-161-329-0000	TH -ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 10-221-329-0000	HFD -ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 10-211-329-0000	HPD -ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 10-271-329-0000	DISP -ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 55-953-329-0000	ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 60-962-329-0000	ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 10-421-329-0000	SEN -ELECTRICITY / GAS		
Desc:	March 2025 solar electricity	Acct: 30-971-329-0000	ELECTRICITY		
Desc:	March 2025 solar electricity	Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			11,657.26	0.00	11,657.26
060305	SANTANDER LEASING LLC	SANTANDER BANK, N.A.	4/25/2025		94911
15572453	SIMULCAST MOTOROLA LEASE	0.00	\$25,125.30	0.00	25,125.30
Desc:	SIMULCAST MOTOROLA LEASE-PRINCIPAL	Acct: 10-912-542-0013	TM -Lease P- Simulcast #002-0026562-0		
Desc:	SIMULCAST MOTOROLA LEASE-INTEREST	Acct: 10-912-542-0022	TM -Lease I- Simulcast #002-0026562-0		
Vendor Total:			25,125.30	0.00	25,125.30
500387	EXECUSUITE, LLC		4/25/2025		94912
36917	RENT - MAY'25	0.00	\$400.00	0.00	400.00
Desc:	RENT - MAY'25	Acct: 10-121-318-0600	TM -CONTRACT SERVICES - PARKING		
Vendor Total:			400.00	0.00	400.00
500660	JP PEST SERVICE		4/25/2025		94913
4082075	PEST SERVICES - APRIL 2025	0.00	\$88.00	0.00	88.00
Desc:	PEST SERVICES - APRIL 2025	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
4060900	PEST SERVICE WABA MAR'25	0.00	\$403.00	0.00	403.00
Desc:	PEST SERVICE WABA MAR'25	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			491.00	0.00	491.00
500894	SECURSHRED	SECURSHRED	4/25/2025		94914
486622	SHREDDING PD MAR'25	0.00	\$30.00	0.00	30.00
Desc:	SHREDDING SERVICES	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Vendor Total:			30.00	0.00	30.00
500952	PRIMMER PIPER EGGLESTON & CRAMER P		4/25/2025		94915
B04982-00013-304657	LEGAL RESEARCH LOT	0.00	\$124.00	0.00	124.00
Desc:	LEGAL RESEARCH LOT	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES		
Vendor Total:			124.00	0.00	124.00
503008	131 DEPOT ST LLC	131 DEPOT ST LLC	4/25/2025		94916
04.22.25	BOA REFUND 131 DEPOT W/S	386.35	\$386.35	0.00	386.35
Desc:	BOA REFUND 131 DEPOT ST W/S	Acct: 50-510-200-0000	WATER REVENUE-WILDER		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: BOA REFUND 131 DEPOT ST	Acct: 60-610-200-0000	WASTEWATER-WILDER			
Vendor Total:			386.35	0.00	386.35
503009	REHMANI, TAAHA	TAAHA REHMANI	4/25/2025		94917
04.22.25	BOA TAX INT/PENALTY REFUND	0.00	\$104.40	0.00	104.40
Desc: BOA PENALTY REFUND	Acct: 10-030-300-0200	DELINQUENT TAX PENALTY			
Desc: BOA INTEREST REFUND	Acct: 10-030-300-0300	DELINQUENT TAX INTEREST			
Vendor Total:			104.40	0.00	104.40
503010	STAHLER, ELIZABETH	ELIZABETH STAHLER	4/25/2025		94918
04.22.25	BOA TAX INT/PENALTY REFUND	0.00	\$216.69	0.00	216.69
Desc: BOA PENALTY REFUND	Acct: 10-030-300-0200	DELINQUENT TAX PENALTY			
Desc: BOA INTEREST REFUND	Acct: 10-030-300-0300	DELINQUENT TAX INTEREST			
Vendor Total:			216.69	0.00	216.69
FUND 1 0	HRA / FSA / DCR	Bank Total:	217,738.31		
FUND 1 0 HRA	HRA / FSA / DCR				
032103	MVP HEALTH - HRA / DCRA		4/25/2025		1075
MAR'25	FSA HRA MVP MAR'25	6,375.19	\$47,994.20	0.00	47,994.20
Desc: FSA HRA MVP	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc: FSA HRA MVP	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-174-225-0000	ASE -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc: FSA HRA MVP	Acct: 10-221-225-0000	HFD -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Desc: FSA HRA MVP	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-312-225-0000	DPW -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-312-418-0100	DPW -Retiree Health Insurance			
Desc: FSA HRA MVP	Acct: 10-325-225-0000	DPW -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-511-225-0000	PR -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-514-225-0000	PR -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
Desc: FSA HRA MVP	Acct: 10-622-225-0000	PDZ -HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 30-975-225-0000	HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 60-961-225-0000	HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
Desc: FSA HRA MVP	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 65-963-225-0000	HRA/CHOICECARE CARD			
Desc: FSA HRA MVP	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
Vendor Total:			47,994.20	0.00	47,994.20
FUND 1 0 HRA	Bank Total:	47,994.20			

Report Date: 4/25/25
11:56AM

Payment Manifest
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User: florentina

ReportAPINHDPmtByDate

Check Date: 4/25/2025 - 4/25/2025

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt
			Disc. Amt	Net Amt.

	Holdback Total			302,534.77
Batch Totals:	0.00	91,652.71	0.00	394,187.48

____ MARY M. ERDEI
____ MICHAEL HOYT
____ ASHLEY ANDREAS
____ MIRANDA DUPRE
____ IDA GRIESEMER
____ ERIK KRAUSS
____ BRANDON SMITH
____ JOHN HAVERSTOCK
____ GAIL OSTROUT
____ JOSEPH MAJOR