



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, February 4, 2025, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom <https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/c/catv810](https://www.youtube.com/c/catv810) – click “live now”. If you are calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance (6:01)
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda (6:05)
- VI. Selectboard
 1. Public Comment (6:06)
 2. Selectboard Comments and Announcements (6:15)
 3. Appointments (6:20)
 - a. Consider the Re-Appointment of Bruce Riddle to Hartford's Planning Commission for a three year term beginning February 4, 2025 and ending February 3, 2028.
 - b. Consider the Appointment of Erin Wetherell to the Hartford Parks & Recreation Commission for a three year term beginning February 4, 2025 and ending February 3, 2028.
 4. Town Manager's Report (6:30)
Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=503>
 5. Board Report, Motions & Ordinances
 - a. Update on Town-Wide Property Re-Evaluation (6:35)
 - b. Review Application to Hang Banners (Hartford Heroes) (7:05)
 - c. Remarks from Police Chief Greg Sheldon (7:10)
 - d. WRJ Downtown Program 2025 Vibrancy Grant Attestation (7:40)
 - e. Presentation and Submittal of Hartford's TIF District FY2024 Annual Report (7:50)
 - f. Request for Authorized Signer Certificate Update for US Bank (8:00)
- VII. Commission Reports (8:10)
- VIII. Consent Agenda (8:15)
 - Approve Payroll Ending: 2/1/2025
 - Approve A/P Manifest of 1/31/2025 & 2/6/2025
 - Approve Meeting Minutes of: 1/21/2025
 - Future Meetings Approved: 2/18/2025; 2/24/2025 (Budget and Candidates Night); 2/25/2025; and 3/1/2025 (Town & School District Meeting)
- IX. Executive Session (8:20)
 - a. Personnel: Discussion of Police Chief's Resignation
- X. Adjourn the Selectboard Meeting (8:50)

All Meetings of the Hartford Selectboard are open to the public. People who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

rec'd 1/6 for 1/21 GB m/y.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___appointment(s) or Xre-appointment to: Planning Commission

I. APPLICANT DATA:

Name: Bruce L. Riddle

Address: PO Box 1475, White River Junction, VT 05001

Telephone: (HOME) [REDACTED]

Email Address: bruceriddle50@gmail.com

How long have you been a Hartford resident? 24 years. 6 months since July 2000

Are you a registered voter? YES

II. EDUCATION:

High School: Ravenna High School, Ravenna, Ohio

Year Graduated: 1968

College 1: The Defiance College, Defiance, Ohio

Degree Earned: BA Year: 1972

Course of Study: Political Science

College 2: Syracuse University, Syracuse, New York.

Degree Earned: PhD

Course of Study: International Relations

Year: 1977

Course of Study: Economics

Year: 1985 Degree Earned: MA

III. WORK HISTORY:

Dartmouth College 11/1999 to 12/2021

Registry Manager, New Hampshire State Cancer

Registry, Geisel School of Medicine

Syracuse University: 1994-1999

Director, Computing and Technology Group, Maxwell School

IV PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meets in the evenings, how many nights a month could you serve? Please provide the days of the week on which you are generally available. Would you be available for evening meetings?

I have served on the Planning Commission since February 2002. I have participated in almost all PC meetings and workshops since then.

- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

The Planning Commission is a quasi-judicial board established under Chapter 117 of Vermont Statutes. I have taken the duties and responsibilities under that Chapter very seriously. I want to complete a couple more projects as a PC member. In Spring/Summer 2025, we expect revisions from Two-Rivers (TRORC) of the Regional Plan Land Use Chapter. I bring 20-plus years of experience on the PC and a broad set of policy analysis skills.

- c. What are your past experiences in Municipal, State, or Federal Government?

As I noted, I have served on the Planning Commission since February 2002. I have served as the alternate delegate to the Regional Planning Commission for several years. I have attended many workshops. In the 1980s and early 1990s, I worked for academic public finance economists on development issues.

- d. What civic or social organization do you belong to, and what positions do you hold?

I have served on many boards at the Church of Christ at Dartmouth College, including the Finance Committee.

- e. What do you perceive as areas of need in the municipality that could be addressed by either the administration or one of the advisory boards/commissions?

Like many places in Vermont, the United States, and around the world, the most immediate need is an increase in the supply of affordable family housing. While revisions of the zoning ordinance by both the Planning Commission and the Vermont State Legislature are necessary to create more housing, as we have seen, they are not sufficient.

- f. What might some solutions be?

Many efforts are being made throughout the United States, including bonds and subsidies. I have advocated some ideas at PC workshops and in letters to the governor and legislators, but so far, they have not gained traction. For example, the state legislature grants towns the authority to create housing authorities to issue bonds, buy land, and gain permits to build new housing or renovate old housing.

g. Other hobbies/interests:

I like hiking, skiing, reading non-fiction books, and traveling.

IV. REFERENCES (Please list three):

Name: Terry Martin, Orford, New Hampshire Telephone: 603-852-0880

Name: Jon Rugg, Hartford, Vermont Telephone: 802-885-7428

Name: John Reid, Hartford, Vermont Telephone: 802-882-8488



Applicants Signature

1/5/2025
Date

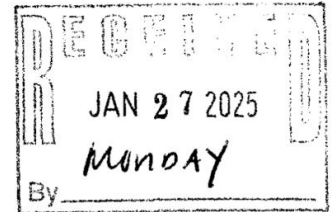
ERIN WETHERELL
S/B mty. 2/7/2025

Lana Livingston

From: JD Hawks
Sent: Monday, January 27, 2025 8:58 AM
To: Lana Livingston
Subject: FW: Online Form Submittal: Boards, Committees & Commissions Application

Just making sure you got our first online application. Exciting!

JD Hawks
Communications and Media Specialist
Town of Hartford
171 Bridge Street, WRJ VT 05001
(802)-281-2840



From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, January 23, 2025 6:53 PM
To: Lana Livingston <llivingston@hartford-vt.org>; JD Hawks <jhawks@hartford-vt.org>
Subject: Online Form Submittal: Boards, Committees & Commissions Application

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Boards, Committees & Commissions Application

Name of the board, committee, or commission	Parks & Recreation
Application for	Appointment
Date of application	1/23/2025
First Name	Erin
Last Name	Wetherell
Address1	PO Box 665
Address2	[REDACTED]
City	Wilder
State	VT
Zip	05088

Phone Number	[REDACTED]
Email Address	[REDACTED]
How long have you been a Hartford resident?	5 months
Are you a registered voter?	Yes
Education	
High School	Thetford Academy
Year Graduated	2004
College 1	Mount Holyoke College
Degree Earned	Bachelor's
Course of Study	Sociology & Education
Year	2008
College 2	University of Massachusetts Amherst
Degree Earned	MeD & CAGS
Course of Study	Education & School Counseling
Year	2015
Work History	
Most recent employer name and address	Community College of Vermont
Dates of employment	July 2019-present
Position held	Advisor
Job duties	academic planning with students
Employer name and address	Upper Valley Haven
Dates of employment	July 2015-June 2019
Position held	Coordinator of Children's Services

Job duties Supervised Children's Program

Employer name and address *Field not completed.*

Dates of employment *Field not completed.*

Position held *Field not completed.*

Job duties *Field not completed.*

Professional Experience

If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings?

2-3 nights/month or more if needed. I prefer meeting early in the week (Mon-Wed), but I can make anything work.

Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

I really believe that connection and community are the most important elements to a healthy life. I think activities are the best way to build connection (other than food! ;D). I also would like to be more engaged in my new community. Although I just moved to Hartford, I have been living in the Upper Valley for 10+ years now and grew up here. I don't think I would have stayed in this area if it wasn't for all that Hartford offers (restaurants, recreation, arts/culture etc). I have experience serving on boards, and I think most people would say I bring a fair amount of positivity to anything I'm involved with.

What are your past experiences in Municipal, State or Federal Government?

n/a

What civic or social organizations have belonged to and what positions did you hold?

I volunteer locally. I am an EverybodyWins! VT mentor at the White River School, and I volunteer for Willing Hands (in the warmer months). I have done a bit of volunteering for JAG (when it was around), and for RePlay Arts. I have also been a member & President of a Rotary Chapter, and participated in Leadership Upper Valley.

What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

I think Hartford does an amazing job of providing recreation opportunities to the community. I would hope I might be able to engage young-ish professionals more. I'm excited about the idea of a community center and would love to be a part of trying to make that happen.

What might some solutions be?

I am also curious about what propels someone to sign-up/participate in an activity. I think it's different for everyone, but I'd be interested in helping think about ways to spread the word about the wonderful opportunities in Hartford. I participate a fair amount in Lebanon Recreation, Arts & Parks Activities and I think they do a great job at getting the word out.

Other hobbies/interests:

Biking, running, swimming, pickleball, hiking, pretending I play tennis, baking, letter writing

References (Please list three)

Name Monique Priestley

Phone number

[REDACTED]

Name

Keri Niles

Phone number

[REDACTED]

Name

Kristen Coats

Phone number

[REDACTED]

Email not displaying correctly? [View it in your browser.](#)

Town Manager's Report

February 4, 2025

Town Meeting Cycle

The candidates petition deadline of January 27 has passed, so we now know the declared candidates for election at Town Meeting.

On Monday, February 24 at 7:00 pm, Budget & Candidates Night will take place at the High School Auditorium.

On Saturday, March 1 at 10:00 am, the Town and School District Meeting will take place in the High School's gymnasium.

Bugbee Feasibility Study

Studio Nexus is nearing completion of their work on the ARPA-funded feasibility study for the building and grounds. We expect a presentation to the Selectboard to occur later this month, to include Studio Nexus and the leadership of the Bugbee Board.

President's Day Holiday

Town Offices will be closed on Monday, February 17 in observance of the President's Day holiday.



Hartford Reassessment 2025

Your **Tyler** team



John Valente ASA OPM: Project Supervisor

John Vickery: Sr. Appraisal Project Manger

Jacob Dorman: Associate Project Manager

Adan Garcia: Residential Appraiser

Stephanie Corey: Residential Appraiser

Ben Pudvah: Residential Appraiser

Meeting agenda



- What is Reassessment?
- Reassessment Process
- Change Notice and Hearings

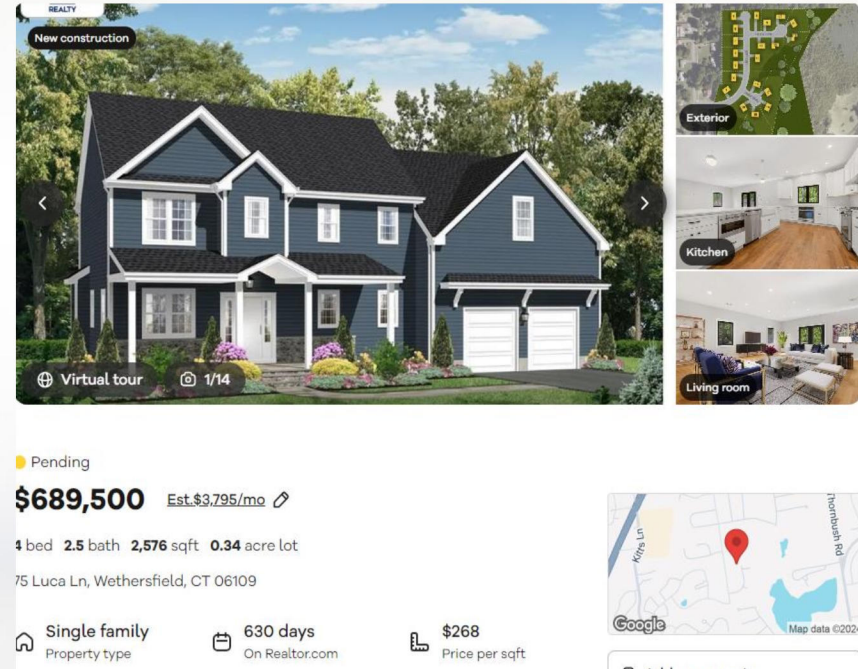


Hartford Reassessment Date of Value – April 1, 2025

Equity, Accuracy and Fairness

Why do we need reassessment?

1. Values have inconsistently changed over 8 years (since 4/1/2017)
2. Unequal assessments
3. State Tax law mandates fair and equitable assessments 32VSA 4041a(b)
4. Correct and Collect missing data



Challenges and Fear...



- Pay more in taxes
- Discover hidden improvements
- Governments will spend more
- Shift in tax base

Fears Dispelled

1. Pay taxes based on equitably established values
2. Collecting hidden improvements provides foundation for fairness
3. Any shift that may occur in assessment by class promotes greater fairness
4. No causal evidence that Governments spend more after a reassessment
5. Revenue Neutral



Revaluation Goals

- Implement new assessments for all properties to reflect 100% fair market value as of April 1, 2025 using best professional practices
- Meet or exceed the Uniform Standards of Professional Appraisal Practice (USPAP)
- Meet or exceed the “Standard on Mass Appraisal” - International Association of Assessing Officers (IAAO)
- Target and optimize Reappraisal Methods and Resources to focus on appraisal needs while addressing the uniqueness of the Town of Hartford communities

Date of Value

Market Value and Market Conditions as of
April 1, 2024

Market Value must be between 90%
and 100% of the median of all valid
sales as of the Date of Value

Assessments levels must be between
90% and 100% of the median of all
valid sales as of the Date of Value

Phases of Revaluation



Data Collection
Data Mailers
JULY 2024
to
JANUARY 2025

Data Analysis
AUGUST 2024
to
FEBRUARY 2025

Valuation Review
& Informal
Meetings
MARCH 2025
to
APRIL 2025

USPAP Market Value Definition

Market value is:

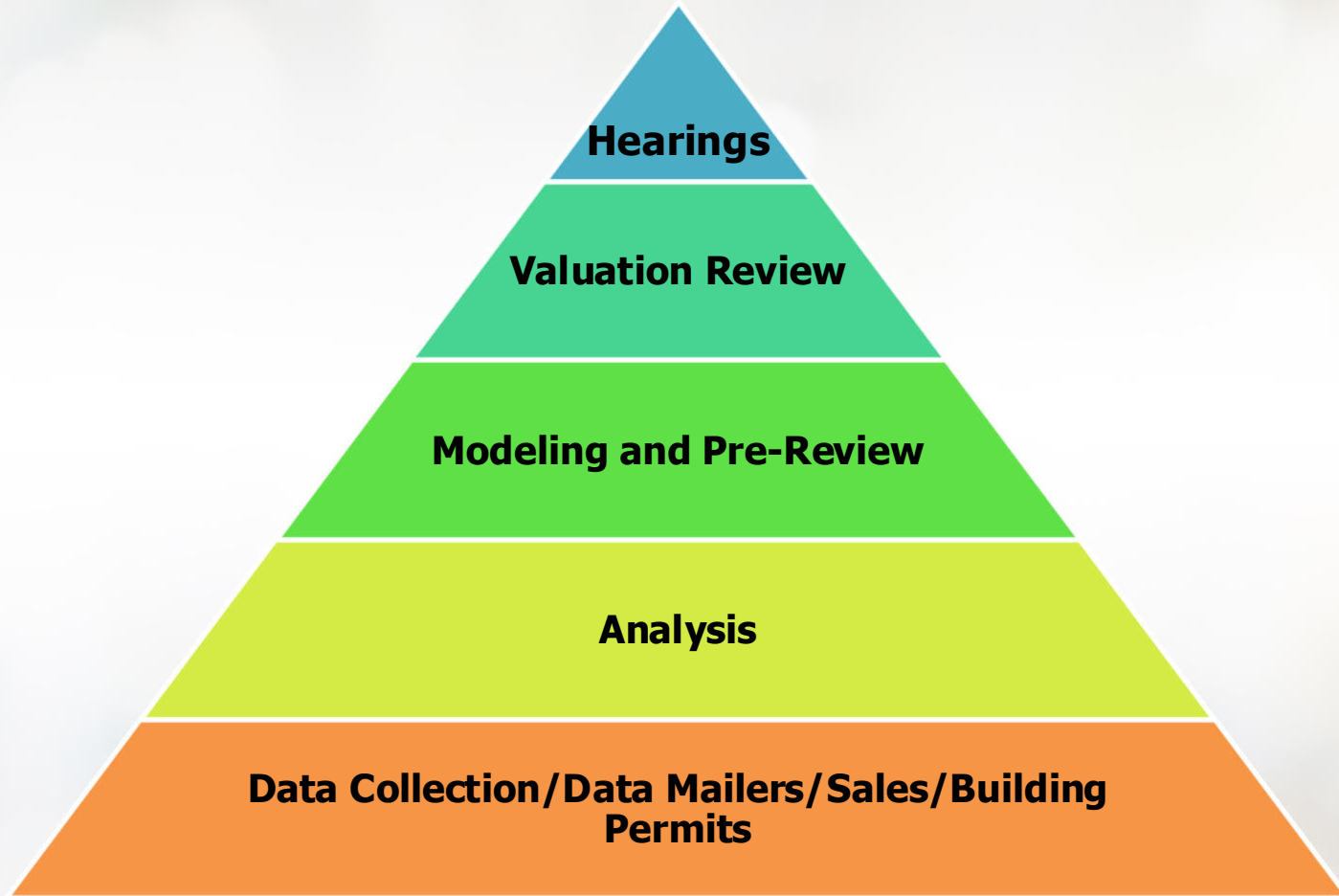
*"the **most probable price** which a property should bring in a **competitive and open market** under all conditions requisite to a fair sale, the buyer and seller, each **acting prudently and knowledgeably**, and assuming the price is **not affected by undue stimulus**.*

USPAP Market Value Definition

*Implicit in this definition are the consummation of a sale as of a **specified date** and the passing of title from seller to buyer under conditions whereby:*

- ✓ *Buyer and seller are **typically motivated**;*
- ✓ *Both parties are **well informed or well advised**, and acting in what they consider their own best interests;*
- ✓ *A reasonable time is allowed for **exposure in the open market***
- ✓ ***Payment is made in terms of cash** in U.S. dollars or in terms of financial arrangements comparable thereto; and*
- ✓ *The price represents the normal consideration for the property sold **unaffected by special or creative financing or sales concessions** granted by anyone associated with the sale.*

REASSESSMENT PROCESS





Town of Hartford
ASSESSOR'S OFFICE

171 Bridge Street, White River Junction, VT 05001

ACTION REQUIRED: Please Return by August 20, 2024

«OWNER»
«ADDRESS1»
«ADDRESS2»
«CITY», «STATE» «ZIP»

Your Property

Location: «STREET_NUM» «STREET_NAME»
Unique ID: «GIS_ID»
SPAN # «ACCOUNT_NUM»

July 29, 2024

Dear Property Owner(s):

The Town of Hartford is in the process of performing a state-mandated revaluation of all real estate within the town. The State of Vermont requires that all properties be reappraised at the estimated market value to correct property valuation inequities that occur over time. The last reappraisal was conducted in 2017. The purpose of this revaluation is to maintain fair and equitable taxation within the town. The Town of Hartford has contracted with Tyler Technologies, a certified revaluation company, to assist the Assessor's Office with this project.

The purpose of this data mailer is to help ensure that we have accurate and up-to-date information on your property and will help us correct any inaccuracies of our property data, from which the property value is derived.

Please take a few moments to complete the information on the Data Mailer form. Please sign the form and provide your email and phone number. This form is due back by August 20, 2024. You may email this to reval@hartford-vt.org. Any property owner seeking an interior inspection of their property can contact the Assessor's office by email at reval@hartford-vt.org.

Thank you for your cooperation in this vital step of the revaluation effort. Please contact our office if you have any questions or concerns regarding this form. Information about the revaluation project can be found on the Assessor's website at <https://www.hartford-vt.org/2427/Assessors-Office>

Sincerely,

Richard Vincent
Richard Vincent,
Assessor

VERMONT TAX DEPARTMENT 2024 EQUALIZATION RESULT

**COMMON LEVEL
OF ASSESSMENT
AT 55.96%
DISPERSON (COD)
AT 23.38%**



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Phone: (802) 828-5860

Agency of Administration

December 26, 2024

Town Clerk
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

2024 Equalization Study Results

This letter serves as notification of the results of Property Valuation and Review (PVR)'s 2024 equalization study. Every year we are required to certify the equalized education property value (EPPV or EEGL) and coefficient of dispersion (COD) for each Vermont town (32 V.S.A § 5406). This letter also communicates the Common Level of Appraisal (CLA) for your town and explains how it will impact your homestead and nonhomestead education tax rates.

Education Grand List (from 411):	\$1,410,378,400
Equalized Education Grand List (EEGL):	\$2,520,322,815
Common Level of Appraisal (CLA):	55.96% or 0.5596
Coefficient of Dispersion (COD):	23.38%
2024 Statewide Adjustment (SA):	72.36% or 0.7236
2024 SA Applied to Your Tax Rates:	$[0.5596]/[0.7236] = 77.34\% \text{ or } 0.7734$

New for 2025

Statistical Measures

	MEDIAN ASR	COD	PRD	
Town of Hartford	0.99	9.86	1.015	
IAAO Standards	0.90 - 1.10	15.00 or less	0.98-1.03	
Results	Meets Standards	Meets Standards	Meets Standards	

RESIDENTIAL VALUE CHANGE WHITE RIVER JCT. AREA

Closing Date: Sales Price: DOM:
06/30/2016 \$185,000 16

06/24/2024 \$389,000 6

110% INCREASE



89 Truell Rd:
-1600sf Ranch
-3 beds
-2 baths



RESIDENTIAL CONDOMINIUM VALUE CHANGE

Closing Date: Sales Price: DOM:

06/30/2016 \$115,000 29

10/04/2024 \$260,000 5

126% INCREASE



1295 Hartford Ave Unit 5:
- 1090 sf Condominium
- 2 bedrooms
- 1 bath



RESIDENTIAL CONDOMINIUM VALUE CHANGE

Closing Date: Sales Price: DOM:

04/08/2016 \$87,000 21

10/07/2024 \$170,000 1

95% INCREASE



2016



2024

- 31 & 33 Candlelight Terr:
- 1048 sf Condominiums
 - 2 bedrooms
 - 1.5 baths
 - Adjacent end units



2024

RESIDENTIAL VALUE CHANGE WILDER AREA

Closing Date: Sales Price: DOM:
06/30/2016 \$290,000 68

06/24/2024 \$580,000 2

100% INCREASE



406 Jericho St:

- 1-story Contemporary/Ranch
- 1574 sf finished area
- 1079 sf finished bsmt area
- 4 bedrooms
- 2.5 baths



RESIDENTIAL VALUE CHANGE WEST HARTFORD

Date: 04/01/2017 Assessed Value: \$415,000 DOM: N/A

10/09/2024 Sale Price: \$770,000 67

86% INCREASE



- 195 Abnaki Trace:
- 1789 sf Contemporary
 - 3 bedrooms
 - 4.5 baths



RESIDENTIAL VALUE CHANGE QUECHEE AREA



- 512 Marsh Family Rd
- 1542 sf Contemporary
 - 3 bedrooms
 - 2.5 baths

Closing Date: Assessed value : DOM:
4/1/2017: \$208,700 N/A

Sales Price:
07/24/2024 \$360,000 46

72% INCREASE



RESIDENTIAL HIGH VALUE PROPERTY CHANGE

Closing Date:	Sales Price:	DOM:
11/15/2016	\$500,000	98
03/29/2024	\$1,400,000	142

180% INCREASE

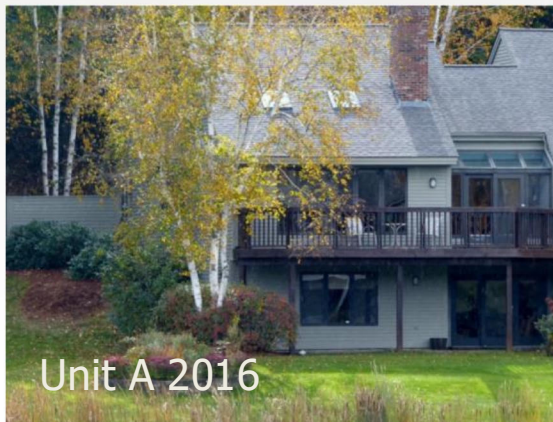


423 Taft Family Rd:

- 5268 sf New Englander on 4.3 acres
- 5 bedrooms
- 4.5 baths
- Custom-built 2006
- New roof 2023



RESIDENTIAL CONDO HIGH VALUE CHANGE



- 580 Murphy's Rd Unit A & D :
- 3500 sf Condominiums/Townhouses
 - 3 bedrooms
 - 3.5 baths
 - End units in same building
 - Golf-Course Adjacent
 - Quechee Lakes/Fox Hollow

Closing Date: Sales Price: DOM:

01/22/2016 \$442,000 31

03/15/2024 \$770,500 88

74% INCREASE



MOBILE HOME RESIDENTIAL VALUE CHANGE



208 Tall Timbers Dr:

- 1200 sf Manufactured Double-Wide
- 2 bedrooms
- 2 baths
- Little to no interior updates last 8 years
- Tall Timbers Mobile Home Park

Closing Date: Sales Price: DOM:

05/17/2016 \$35,000 34

11/08/2024 \$110,000 22

214% INCREASE



Market Analyses 2016 vs 2024 by Neighborhood

Neighborhood	Year	Median Sales Price	Median DOM	Median Sales Increase
Quechee	2016	\$237,000	104	146%
Quechee	2024	\$582,000	14	
Wilder	2016	\$214,500	40	88%
Wilder	2024	\$402,500	10	
WRJCT/Village	2016	\$182,250	49	130%
WRJCT/Village	2024	\$420,000	17	

*Data above is for single family homes.
Quechee has a larger dispersion of values than other areas of Hartford.

Market Analyses 2016 vs 2024 by Type

Type	Year	Median Sales Price	Median DOM	Median Sales Increase
Single-Family	2016	\$200,000	62	129%
Single-Family	2024	\$457,000	14	
Condo	2016	\$134,000	65	156%
Condo	2024	\$342,500	11	
Mobile Home	2016	\$40,000	38	200%
Mobile Home	2024	\$120,000	21	

Date of Value

Market Value and Market Conditions as of
April 1, 2025

Market Value must be between 90%
and 100% of the median of all valid
sales as of the Date of Value

Assessments levels must be between
63% and 70% of the median of all
valid sales as of the Date of Value

What if I want to appeal my assessment?

- Review Property Data On-Line
- Judge the Value
- Request a phone hearing if you think the value is inaccurate
- Email documents before hearing
- Notices mailed March 15th
- Deadline to Schedule a hearing is March 29th
- Hearings Start March 27th
- Hearing results at the end of April
- Board of Assessment Appeals filing by May 20th

Hearings

- One on One phone meeting
- Be able to supply and discuss
 - Appraisals
 - Purchase and Sale Agreements
 - Closing Statements
 - Recent income and expense data
 - Tax returns
 - Leases
- Post hearings submissions are encouraged and welcomed



QUESTIONS?





TOWN OF HARTFORD
APPLICATION TO INSTALL BANNERS
IN THE PUBLIC RIGHT-OF-WAY

Organization Name: Hartford Henoer Banner Committee
(HHBC)

Mailing Address: _____

Contact Person: Dennis Brown

Phone: 802-356-2452 Email: dlbm35vt@gmail.com

Location of Light Poles: (Specify Village(s)) ~~WRS~~ WRS, Wilder, Hartford

Number of Banners to be hung in each village 18 - WRS, 6 - Wilder, 6 - Hartford

Dates Banners will be hung: 5/17/25 Date removed: 7/17/25

1/1/

1/1/

Organization/Responsible Person hanging the Banners: HHBC

Phone: 802-356-2452 Email: dlbm35vt@gmail.com

Equipment to be used to hang/remove Banners: People power and Ladders

I undersigned, understand that it is my responsibility to:

- Contact Parks & Recreation Department before hanging or removing Banners.
- Maintain a safe travel path for vehicles/bikes and pedestrians.
- Maintain the Banners in a safe manner.
- Remove the Banner(s) if it/they are determined to be a public safety hazard or hindrance to highway maintenance activities.
- The Town of Hartford is not responsible for damage to a banner if caused by the Town during the removal of a Banner for public safety, maintenance reasons, or permit expiration.

Signature: Dennis Brown Date: 1/14/25

FOR OFFICIAL USE ONLY

Application Reviewed by: _____ Date: 1/1/

Selectboard Decision: Approved _____ Denied _____ Approved with Modifications _____

Reason Denied: _____

Modifications: _____

Town of Hartford Volunteer Service Agreement/Release of Liability

Municipal contact in charge of volunteer: Scott Hausler

Scope and duration of volunteer work or services (to be specified by municipality):

Volunteer will install ☒ banners on Hartford light poles, as approved by the Hartford Selectboard.

Volunteer will remove ☒ banners from Hartford light poles, as required by the Hartford Selectboard.

Volunteer Acknowledgement

I, Dennis Brown, affirm my desire to provide uncompensated volunteer services to the Town of Hartford as such services are described above.

In performing the specified volunteer service, I acknowledge that:

- I am 18 years of age or older and know of no reason, medical or otherwise, which would prevent me from safely performing the tasks that are required by the above scope of work;
- I have acquainted myself with what is required to perform those tasks, and I represent that I have the skill and ability to perform them;
- I assume full responsibility for my own safety and agree to hold the Town of Hartford harmless for any injury to me or damage to my property, except where such injury or damage results from the negligence of the municipality or its employees;
- I am a volunteer worker and therefore am not covered by the Town's workers' compensation policy;
- I will perform the volunteer service in compliance with any and all standards and specifications established by the Town of Hartford and further agree to use any personal protective equipment (if any is required) in accordance with guidance from the Town.

Volunteer: Dennis Brown

Date: 1/14/25

Address: 253 Lower Hyde Park

Phone: 802-356-2452

WRT

Email: d16m35vt@gmail.com

Attest: _____

Date: _____

(municipal representative)

John Haverstock

From: John Haverstock
Sent: Thursday, January 30, 2025 3:16 PM
To: Dennis Brown
Subject: RE: Hartford Heroes application for 2025

Thanks, Dennis.

Selectboard leadership has confirmed that someone from your organization should participate in Tuesday's SB meeting, but need not do so in-person....

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Dennis Brown <dlbm35vt@gmail.com>
Sent: Thursday, January 30, 2025 2:58 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: Re: Hartford Heroes application for 2025

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi John,

I heard back from the banner company today about putting the Facebook info at the bottom of the new Hartford Hero Banners and it is okay with them, so that would be the only change from last year's banners.

Thanks again!

Dennis

Dennis L. Brown
Hartford Heroes Banner Committee Chair
dlbm35vt@gmail.com
802-356-2452 cell or text

Terry Armstrong - Vice Chair
Nancy Nalette - Treasurer
Mary Hutchings - Secretary
Joe Major - Member
Tannie Stammers - Member
Emily Zanleoni - Member

On Sat, Jan 25, 2025 at 8:06 PM Dennis Brown <dlbm35vt@gmail.com> wrote:

Hi John,

Yes, we're asking for up to 30 banners. At this time we don't have 30 applications, but we're hopeful that we will by May.

We've approached the banner company to ask for one minor change, but haven't heard back yet. They are asking their production team about this and will get back to us. I'd be surprised if this change would be a problem, but we will see. This change would be to add a Facebook address at the bottom of the banner. This will be inline with our original request to have a way for someone that wants to learn more about the person on the banner if they wish. I've put a picture of what this would look like with a yellow arrow.



While I was talking to the banner company we discussed pricing and it turns out that surprisingly there is no price increase and that it will be the same as last year, so that was good news!

Thanks again and please don't hesitate to contact us if there's any further questions.

Best,

Dennis

Dennis L. Brown
Hartford Heroes Banner Committee Chair
dlbm35vt@gmail.com
802-356-2452 cell or text

Terry Armstrong - Vice Chair
Nancy Nalette - Treasurer

Mary Hutchings - Secretary
Joe Major - Member
Tannie Stammers - Member
Emily Zanleoni - Member

On Fri, Jan 24, 2025 at 10:13 AM John Haverstock <jhaverstock@hartford-vt.org> wrote:

Dennis,

Looks like we're talking a total of 30 banners? Would they have the same general look as last year's set?

Thanks.

John Haverstock

Town Manager, Hartford, VT

802/295-9353 x216

From: Dennis Brown <dlbm35vt@gmail.com>
Sent: Friday, January 17, 2025 4:14 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: Re: Hartford Heroes application for 2025

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi John,

Yes, that would be great! I'm hoping to not have to attend, so we'll see.

Best,

Dennis

Mary Hutchings - Secretary
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Hi John,

Yes, that would be great! I'm hoping to not have to attend, so we'll see.

Best,

Dennis

Thanks much!

Best,

Dennis

Dennis L. Brown

dlbm35vt@gmail.com

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

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TOWN OF HARTFORD
POLICE DEPARTMENT
&
Emergency Communications Center
Chief Gregory Sheldon



Serving the Villages of Hartford * West Hartford * White River Junction * Wilder * Quechee

Status Update Outline – February 4, 2025 Select Board Meeting

- Where we were
 - Hartford Police Department upon my arrival in Feb 2023
 - Department Structure
 - Staffing levels
- Where are we now
 - Hartford Police Department from Feb. 2023 to present day
 - Department Structure
 - Staffing levels
 - Outreach Division update
 - Embedded staff
 - New staff positions
 - Data & Crime Analyst
 - A community resource
 - Parking Enforcement/Animal Control/Community Resource Liaison
 - Hartstat meetings – Starting Feb. 11, 2025
 - Community Coalition kickoff meeting – April/May 2025
- Where are we going – vision for the future
 - Department Structure
 - Split shift positions for patrol
 - Additional officers transferred to CID and Outreach Divisions
 - Outreach Division
 - Community health outreach
 - Nurse, HPD Outreach Lieutenant, PSW, SUR mobile unit
 - Village meetings
 - Data & Crime Analyst being utilized more in intelligence gathering and coordination



AGENDA MEMORANDUM

February 4, 2023

Town Selectboard Meeting Items: 5.d.

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

Subject: WRJ Downtown Program Vibrancy Grant Attestation

Background: Downtown White River Junction was designated in 2006 as a Vermont Downtown. The Downtown Program was established to encourage communities to revitalize traditional downtown centers. Under the program, towns must develop comprehensive revitalization strategies for a specific downtown district and demonstrate broad-based community support. In 2023 the State approved the Downtown Vibrancy Fund “to support downtown organizations’ efforts to strengthen and improve the economic sustainability and vibrancy of Vermont Downtowns through increased access to resources and capacity to help educate, guide, support and partner with municipalities, businesses, nonprofits and community organizations.” This is a noncompetitive \$25,000 grant set aside made for Designated Downtown Organizations under the Vermont Downtown Program. Applications are not required, and awards are made with grant agreements following a state approved work plan and budget for each Downtown. The Town received the grant in FY 2024 and again for FY 2025.

One of the program activities for FY 2024 grant was to reestablish an active Designated Downtown Organization for WRJ’s Downtown Program. The result was the establishment of the WRJ Downtown Business Alliance (DBA). The DBA has a Memorandum of Understanding with the Hartford Area Chamber of Commerce to provide the administrative and organizational support needed to implement the Vibrancy Grant work plan and continue the organizational development requirement of the Downtown Program.

Discussion: One of the requirements of the grant award for state reimbursement of eligible expenditures is Selectboard approval of the attached Attestation. Attached is the Vibrancy Grant workplan and budget for FY 2025. The Chamber, as the administrative arm of the DBA, will submit invoices for eligible expenditures to the Town for payment. The Town then will submit requisitions to the state for reimbursement.

Financial Impact: The Vibrancy Grant covers 100% of the workplan cost. No Town matching funds are required.

Action Requested: Approve and sign the attached Letter of Attestation

Attachments:

- FY2025 Vibrancy Fund Workplan and Budget
- Letter of Attestation

Appendix I

FY25 Work Plan, Budget, & Reporting Form

The Downtown Vibrancy Fund is intended to support designated downtown organizations’ efforts to strengthen and improve the economic sustainability and vibrancy of Vermont downtowns through increased access to resources and capacity to help educate, guide, support, and partner with municipalities, businesses, non-profits, and community organizations. Efforts should support the overarching policy and purpose of the Vermont Downtown Program as identified in [24 V.S.A. § 2790](#).

The Grantee will be evaluated by the performance measures of goals and activities required by the grant agreement. Low performance measures may result in no further grants with the State of Vermont Agency of Commerce & Community Development.

Activity Deadlines:

• June 15, 2024	Submit proposed Workplan for FY25 Grant
• January 15, 2025	Mid-term Report
• July 31, 2025	Final Report Submission

Mid-term Report:

- Workplan and reporting form (using DHCD template) must include an updated budget report, and an invoice.
- Submission of an approved report by **January 15, 2025**, will result in payment on or about January 31, 2025.

Final Report:

- Workplan and reporting form (using DHCD template) must include a final budget report, and an invoice.
- Submission of an approved report by **July 31, 2025**, will result in payment on or about August 15, 2025.

GRANTEE CERTIFICATION:

Grantees must certify compliance with requirements to qualify for the Downtown Vibrancy Fund.

The Designated Downtown Organization is in good standing as defined in 24 V.S.A. § 2793	☒ Yes ☐ No	If no, please explain:
The organization's workplan goals, activities, and projects identified and budget occur within, or have a direct impact on, the downtown.	☒ Yes ☐ No	If no, please explain:
The organization's workplan activities are aligned with the Vermont Downtown Program and Main Street America framework (described here: https://www.mainstreet.org/ourwork/theapproach)	☒ Yes ☐ No	If no, please explain:
Grant funds shall be used for costs incurred, and expended, during the grant period. Costs incurred outside of the granting period cannot be applied to the grant.	☒ Yes ☐ No	If no, please explain:
The organization's workplan activities are led by the Downtown Organization or legal entity or municipality contracted with the Downtown Organization.	☒ Yes ☐ No	If no, please explain:
Current with annual submission of Downtown statistics as required.	☒ Yes ☐ No	If no, please explain:

BUDGET

Budget: Provide budget estimates for each GOAL to be completed within the granting period. All organizations MUST select at least one or more GOALS from options 1 – 4; 5 are requirements for all.

Provide actual amounts at the mid-year reporting, and actuals at year-end reporting.

Reporting Period: July 1, 2024 – June 30, 2025

GOAL	BUDGET	MID YEAR	YEAR END
1. Economic Vitality			
2. Promotions	\$ 6,000		
3. Design	*\$ 8,590		
4. Organization	*\$10,000		
5. Shared Marketing <i>(Required)</i>	\$ 3,000		
TOTAL	*\$32,590		

***Note:** Design includes \$2,590 in FY 2024 rollover which will be used for FY 2025 new plantings and maintenance. Organization includes \$5,000 in FY 2024 rollover which will be used to complete the Building and Business Inventory started in FY 2024.

TARGETED DOWNTOWN ORGANIZATION GOALS:

Downtown organizations are required to have multi-year downtown master plans as part of their downtown designation. These plans help to inform their long- and short-term goals and represent strategies identified by downtown businesses, property owners, municipal leaders, consumers, and other partners which will help support downtown vibrancy. Strategies generally fall within four broad categories, collectively referred to as the Main Street 4-point approach: economic vitality, promotions, design, and organization.

GOAL 1: ECONOMIC VITALITY

Examples of Economic Vitality projects include researching and analyzing current market data, supporting property owners to achieve a balanced commercial mix, supporting and expanding existing businesses, supporting housing options, supporting the development of infill space or unused or underutilized commercial space into economically productive property, conducting a building and business inventory, conducting a business and consumer survey, disaster recovery and resilience planning, or other activities that help support an economically sustainable and vibrant downtown.

GOAL 2: PROMOTIONS

Examples of Promotions projects include marketing the downtown to visitors, social media campaigns, retail or other business promotions, special events, web site development and branding, other activities that may spark interest in shopping, dining, living or investing in the community.

GOAL 3: DESIGN

Examples of Design projects include improving the physical appearance of downtown, quality maintenance practices, historic building rehabilitation and adaptive reuse, master planning for public spaces, encouraging appropriate new construction, educating business and property owners about design quality, and long-term planning and other activities that help make the downtown more functional, safer, and inviting to visitors and investors alike.

GOAL 4: ORGANIZATION

Examples of Organization projects include Increasing organizational capacity by hiring new staff or expanding hours of existing staff, volunteer and board recruitment and development, public relations, fostering new and existing partnerships and collaboration amongst stakeholders, developing strategic plans to guide the organizations work and other activities that help provide the capacity and effectiveness of a healthy downtown organization.

GOAL 5: SHARED MARKETING (Required)

Develop comprehensive downtown itinerary guides that capture the unique character and attractions of each participating Vermont downtown. These guides will serve as a valuable resource for local event organizers, tourism professionals, and recreation enthusiasts, ultimately promoting tourism and highlighting the vibrancy of our downtowns. Create a photo gallery of publicly shareable photos and videos of downtown to be used for marketing and publicity of Vermont downtowns.

WORK PLANS AND REPORTING:

Select from one of the activity options below in each category or use the page at the end to identify your own activity in any category. Copy and paste if you need additional sheets.

GOAL: ORGANIZATION – (OPTION 1: STAFFING)

We will (choose 1):

☒ Hire for a new position, with title WRJ Downtown Program Coordinator, at average of 30 hours / month.

☐ Add _____ hours/week to our existing _____ (title) position

This will allow us to accomplish the following:

- Implement activities in the FY 2025 Vibrancy Grant -
 - o Measure of Success – All 5 activities meet the success targets by June 30, 2025
- Build and support organization development
 - o Measure of Success – The volunteer/board base has increased by 6 people and 200 volunteer hours.

Midterm Report:

☐ We were able to increase staffing, starting on _____. So far, this has meant _____ additional hours of staffing.

☐ We have not yet been able to hire for this position.

Additional details:

Final Report:

☐ We were able to increase staffing, starting on _____. So far, this has meant _____ additional hours of staffing.

☐ We have not yet been able to hire for this position.

Additional details:

GOAL: ORGANIZATION – (OPTION 2: BOARD AND VOLUNTEER BASE)

We plan to grow the WRJ Downtown Business Association Board and Volunteer Base by 6 people combined.

We anticipate that this will result in an additional 200 volunteer hours annually.

Midterm Report:

☐ We have grown our board by _____ members.

☐ We have grown our volunteer base by _____ people.

☐ We have recorded _____ volunteer hours over the reporting period, a change of _____ % from the same time last year.

☐ We have not yet accomplished this activity.

Additional details:

If you added volunteers, how do you know how many volunteers were added?

Final Report:

☐ We have grown our board by _____ members.

☐ We have grown our volunteer base by _____ people.

☐ We have recorded _____ volunteer hours over the reporting period, a change of _____ % from the same time last year.

☐ We have not yet accomplished this activity.

Additional details:

If you added volunteers, how do you know how many volunteers were added?

GOAL 2: PROMOTIONS – (OPTION 1: EVENT)

We will use funding to purchase banners for the White River Indi Film Festival (WRIF) event on February 13-15, 2025. The goal is to increase activity downtown during one of the lower visitor periods of the year. Targeting more people visiting and business actively promoting the event with a variety of social media and/or discounts at businesses during event.

Type of event:

☒ Film/Performance ☐ Fireworks/Parade ☐ Holiday ☐ Food ☐ Shopping event

☒ Informational/Networking

☐ Other:

Attendance: Estimated: _____ Satisfactory: _____ Goal: _____

Business Participation: Estimated: 10 Satisfactory: 6 Goal: 10

Midterm Report:

Actual Attendance: _____ Actual Businesses Participating: _____

☐ This meets our satisfactory level

☐ This did not meet our satisfactory level

☐ We have not yet held this event.

Additional details:

Final Report:

Actual Attendance: _____ Actual Businesses Participating: _____

☐ This meets our satisfactory level

☐ This did not meet our satisfactory level

☐ We have not yet held this event.

Additional details:

GOAL 2: PROMOTIONS – (OPTION 2: MARKETING and ORGANIZATIONAL)

We will use funding to create a marketing campaign with the development and activation of a new website for the WRJ Downtown Business Association integrated into social media, connections to external independent business websites, state tourism website; ability for financial interactions with the public, businesses, and for memberships.

- ☒ Website development
- ☐ Commissioning photography and other content
- ☐ Print media (brochures, postcards, etc.)
- ☒ Social media
- ☐ Ad buys
- ☒ Other: Development DBA organizational structure.

To measure the success of the campaign, we will measure:

- ☒ Website hits and unique visitors / visibility to social media audience
- ☐ Foot traffic in the downtown
- ☐ # of print pieces created
- ☐ Other:

Measures we will consider a success:

- Have the new DBA Website Request for Proposals out to bid by January 31, 2025.
- Website up and running by May 30, 2025.
- 300 Monthly Active Users (MAU) for the website, and a total of 15,000 Impressions (number of times DBA content is on someone's screen) for social media by June 30, 2025.
- Ability for financial interactions with the public, businesses, and memberships by June 30, 2025.

Measures we will consider a goal to strive for:

- Have the new DBA Website Request for Proposals out to bid by December 31, 2024.
- Website up and running by April 30, 2025.
- 300 Monthly Active Users (MAU) for the website, and a total of 30,000 Impressions (number of times DBA content is on someone's screen) for social media by June 30, 2025.
- Ability for financial interactions with the public, businesses, and memberships by May 31, 2025.

Midterm Report:

Actual measure achieved: _____

- ☐ This meets our satisfactory level

☐ This did not meet our satisfactory level

☐ We have not completed this activity.

Additional details:

Final Report:

Actual measure achieved:_____

☐ This meets our satisfactory level

☐ This did not meet our satisfactory level

☐ We have not completed this activity.

Additional details:

GOAL 3: DESIGN – (OPTION 1: TEMPORARY / SEASONAL DECORATIONS)

We will use funding for downtown decorations and beautification, including

- ☐ Lightpost banners
- ☐ Holiday lights and decor
- ☒ Floral plantings
- ☐ Other:

Additional Details:

Minimum number of items we will install: Plantings and seasonal maintenance for 4 existing large flowerpots and 16 new hanging planters.

Number we hope to install: 8 large flowerpots and 24 new hanging planters.

Midterm Report:

Actual measure achieved: _____

- ☐ This meets our satisfactory level
- ☐ This did not meet our satisfactory level
- ☐ We have not completed this activity.

Additional details:

Final Report:

Actual measure achieved: _____

- ☐ This meets our satisfactory level
- ☐ This did not meet our satisfactory level
- ☐ We have not completed this activity.

Additional details:

SELF-DEFINED ACTIVITY - PROMOTIONS

Use this form for each activity that isn't covered by the previous options.

Type of Goal: ☐ Organization ☐ Economic Vitality ☐ Design ☒ Promotions

Name of Activity: Passport to the Junction

Briefly describe the activity: Design, create and execute a "Passport" that people can obtain and get stamped by different participating businesses they visit. When the "Passport" is filled, it can be turned in for a raffle with items supported by the local businesses. There will be two different passport raffle periods - one in the Winter and one in the Spring.

What outcomes do you expect from this activity?

- Support Local Businesses - Increase foot-traffic and sales for local businesses.
- Promote Tourism - Encourage local and tourists to visit and explore WRJ.
- Engage the Community - Foster a sense of community and pride among residents and businesses.

We will measure the number of passports distributed and entered into the raffle to assess this activity's success. We will consider the activity successful if we achieve a minimum of 50 passports distributed and 20 passports entered into for each raffle of this measure. The go-for-it goal is to achieve a measure of 100 passports distributed and 50 passports entered into for each raffle period.

Midterm Report:

☐ We have completed/started the activity, and measured _____ [fill in with measure stated above].

☐ This exceeds our minimum. ☐ This doesn't meet our minimum.

☐ We have not yet accomplished this activity.

Additional details:

Final Report:

☐ We have completed/started the activity, and measured _____ [fill in with measure stated above].

☐ This exceeds our minimum. ☐ This doesn't meet our minimum.

☐ We have not yet accomplished this activity.

Additional details:

GOAL 5: PROMOTIONS – (SHARED MARKETING - required)

We will use funding to create a statewide marketing campaign for the 24 Designated Downtowns. Required activities include:

1. Create an online photo gallery of publicly shareable photos to be used for marketing and publicity for our downtown organizations.
2. Develop a spreadsheet of 72-hour guide content (72 hours are to align with Vermont Tourism's guide format)

Online Photo Gallery Requirements:

- Submit 10 high-quality printable photos that can be used publicly in a marketing gallery
 - Suggestions: These photos should be high-quality and printable photos, highlight WRJ across all 4 seasons, and uniqueness of our downtown.
- Shared Video
 - If possible, we will create a 1-2minute video of the downtown that can be used in the gallery as well.

Guide/Itinerary - Content Development will meet the following requirement

- Complete template form organizing dining, lodging, and activities for a 72-hour tourist visit for the downtown or regional area.
- Identify 3-5 suggestions for how our downtown might use the guide.

Midterm Report:

Actual measure achieved: _____

☐ This meets our satisfactory level

☐ This did not meet our satisfactory level

☐ We have not completed this activity.

Additional details:

Final Report:

Actual measure achieved: _____

☐ This meets our satisfactory level

☐ This did not meet our satisfactory level

☐ We have not completed this activity.

Additional details:

APPENDIX II

Downtown Vibrancy Fund – Municipal Letter of Attestation
Must be signed below by a majority of the legislative body.

Name of Municipality: Town of Hartford

Name of Downtown Organization: Town Manager or Designee

Date: February 4, 2025

The Municipality supports the work that our Downtown Organization is doing to further the development and success of our downtown. The Municipality understands that the Downtown Organization will be receiving \$25,000 in State funding through the Downtown Vibrancy Fund program to complete projects aligned with the Main Street 4-point approach: economic vitality, promotions, design, and organization. The Municipality acknowledges and agrees that this funding will supplement, and not supplant, any funding traditionally provided to the Downtown Organization by the Municipality.

The Municipality acknowledges that DHCD will review the Municipality's allocation to the Downtown Organization annually and may take any change in the allocation into future Downtown Vibrancy Fund program awards.

LEGISLATIVE BODY	
(name)	(signature)
Micheal Hoyt, Chair	
Kim Souza, Vice Chair	
Mary Erdei, Clerk	
Lannie Collins	
Ida Griesemer	
Brandon Smith	



AGENDA MEMORANDUM

February 4, 2025

Town Selectboard Meeting Agenda Item: 5.e.

Submitted by Lori Hirshfield, Director of Planning and Development

Subject: Tax Increment Financing District FY 2024 Annual Report to Vermont Economic Progress Council

Background: Every Year the Town submits a detailed report to the Vermont Economic Progress Council (VEPC) on the status of activity in the Town's TIF District for the previous fiscal year and the increment growth in property valuation. This report feeds into a larger annual report to the State Legislature.

Attached is Hartford's report for FY 2024, July 1, 2023 through June 30, 2024 based on April 1, 2023 Grand List property values and public and private sector activity within the TIF District in FY 2024. A preliminary report was submitted to the State on January 15, 2025 for review. The next step is presentation to the Selectboard and required certifications by February 15, 2025.

Discussion: The following are some highlights of the Report for FY 2024:

- Since the TIF District began in 2011, the total taxable value of properties in the District were:
 - Municipal - \$66,437,504, an increase of \$32,880,204 from the original TIF District Municipal Taxable Value (OTV) of \$33,557,300.
 - Education - \$66,266,504, an increase of \$32,752,004 from the original TIF District Education Taxable Value (OTV) of \$33,514,500.
- These increased values generated new local and state tax revenue, of which 75% went into the dedicated TIF District Fund for the TIF District public infrastructure improvements. The remaining 25% goes into the Town's general fund and the State's Education Fund. In FY 2024, the 75% total was \$709,764.
 - Municipal - \$266,872
 - Education - \$442,892
- These funds and funds collected in previous years are used to pay on voter approved loans and other related expenditures for the implementation of capital improvements projects. In FY 2024, this enabled the Town to spend \$1,721,514 for reconstruction and expansion of the South Main Street Parking Lot, construction of the final section of Currier Street adjacent to the South Main Street Parking Lot, some streetscape improvements along South Main and Gates Street, and sidewalk along 87 and 101 Maple Street.
- In addition to increased property valuation and tax revenue, private investment created a net gain of at least 21 jobs in the District for the fiscal year.

Per the attached Certification Form, Rick Vincent, the Town Assessor and I will make the requisite certifications for the Grand List.

Financial Impact: The TIF Program continues growth of the Grand List.

Proposed Motion: Accept Fiscal Year 2024 TIF Annual Report to be sent to the Vermont Economic Progress Council, and authorize the Town Manager to make any minor changes and to sign the Certification Form.

Attachments:

1. TIF FY 2024 Annual Report
2. Certification of Increment and Annual Report Form



Tax Increment Financing District
Vermont Economic Progress Council
Vermont Department of Taxes

VEPC Staff Contact Information:
Ellie Beckett, (802) 622-4674, ellie.beckett@vermont.gov

Reports are due on or before January 15, 2025
Please submit reports to accd.vepctifannualreport@vermont.gov
Please submit GL23 TIF Proceeds Report with the District Annual Report

I. District Information:

Municipality & District: **Hartford: White River Jct Downtown** Reporting Period: **July 1, 2023 - June 30, 2024**

Name of Person Completing Report: **Lori Hirshfield** Grand List Year: **2023**

Title: **Directory, Dept of Planning & Development**

Email Address: **lhirshfield@hartford-vt.org**

Telephone: **802-295-3075**

Date Report Completed: **1-15-2025**

NOTE: All information reported on this form by the municipality must be for the Reporting Period and Grand List Year identified above.

II. TIF District Data:

Base Data (Original Taxable Value)				
Municipal	\$	33,557,300	OTV Total Acres	129.11
Homestead- Education	\$	560,700	OTV Total Parcels	144
Non Residential- Education	\$	32,953,800		
Total Education	\$	33,514,500		
Taxable Values as of April 1				
Municipal	\$	66,437,504		
Homestead- Education	\$	546,800		
Non Residential- Education	\$	65,719,704		
Total Education	\$	66,266,504		
Increase (Decrease) in Taxable Values (auto-calculated)				
Municipal	\$	32,880,204		
Homestead- Education	\$	(13,900)		
Non Residential- Education	\$	32,765,904		
Total Education	\$	32,752,004		
TIF Increment Revenue Retained for Reporting Year				
Municipal	\$	266,872		
Homestead- Education	\$	(185)		
Non Residential- Education	\$	443,077		
Total Education	\$	442,892		
Total TIF Revenue	\$	709,764		

Parcel Information	
Current Acres	127.65
Current Parcels	147

Tax Rates Applied to the April 1 Grand List	
Municipal (General Fund)	\$ 1.0822
Homestead	\$ 1.7825
Non Residential	\$ 1.8030

List Special Municipal Tax Rates		
1		\$ -
2		\$ -
3		\$ -
4		\$ -
5		\$ -
6		\$ -
Total Special Municipal Tax		\$ -
Total Municipal (General Fund) & Special Rates		\$ 1.0822

Other TIF Fund Income				
	Source	Education	Municipal	Total
1	Interest Earnings	\$ 16,910	\$ 16,909	\$ 33,819
2	Interest Earnings on Bond Funds			\$ -
3			\$ -	\$ -
4			\$ -	\$ -
5			\$ -	\$ -
		Total:	\$ 16,910	\$ 33,819

Changes to Individual Parcels		
SPAN Number	Describe Change	
1	285090-12897 & 285090-12898 Previously 1 owner combined; 12897 purchased & uncombined - span reactivated	
2	285059-11713 BCA Decision set 2022 GL value at \$6,253,304 & 2023 GL value at \$6,415,404	
3	285059-12312 & 285059-17062 Previously merged with a lot outside TIF District Boundary; see additional info below	
4	285059-14291 & 285059-14293 Lot merger to create parcel 14291 for development; Parcel 14293 inactivated	
5	285059-15506 Inactive combined lot value reduced to 0	
6	285059-15289 New owner exempt under VSA 32 section 3802 - reclassified as exempt	

Additional Information

Acres Section and Changes to Parcel: Reduction in acres due to rectifying adjustment for portion of Lot # 45-180 (Span #285090-12311) outside the TIF District boundary due to a Quitclaim Deed reported in FY 2023 TIF Annual Report. New parcel ID number 285059-17062 created for the portion of the lot within the TIF District. For more detail see attached notes in FY 2023 TIF Annual Report.

III. Votes and Financing:

Public Vote Information. Check the appropriate box. Make sure to provide the date if information has been submitted to VEPC.

- ☒ No public votes or debt obligations occurred during this reporting period.
- ☐ Yes there were public votes and/or debt obligations during this reporting period.
- ☐ Vote and debt obligation documents were submitted to VEPC. (Enter date submitted)
- ☐ Vote and debt obligation documents are uploaded with this report.

Debt Instruments									
Infrastructure and Debt	Term in Years	Period (ie. 1/1/2016-12/31/2026)	Interest Rate	Principal	Interest	Total	Total Payment for Reporting Period	Remaining Principal Balance	Date approved by voters
Existing Debt:									
1 Prospect Street - General Obligation - Loan Agreement	20	7/1/2014-11/15/2034	Varies	\$ 900,000	\$ 331,831	\$ 1,231,831	\$ 63,762	\$ 495,000	2014
2 Stormwater/Wastewater Improvments - No. Main/Currier/Church Streets				\$ -	\$ -	\$ -	\$ -		2016
3 Parking Lot; Currier St Extension; No Main St.- Joe Reed Dr Sidewalk; Gates, No Main, So Main Sts. Engineering	20	8/2/2017-11/1/2037	3.30% Net	\$ 2,126,000	\$ 753,136	\$ 2,879,136	\$ 156,702.00	\$ 1,488,200	2016 lot 2017 other
4 S Main/N Main/Gates Sts Roadway Construction 2019 Vote, 2020 General Obligation Bond Series 3 (Contracts 1 & 2)	20	11/1/2020-11/1/2040	varies	\$ 1,735,000	\$ 369,492	\$ 2,104,492	\$ 113,504.56	\$ 1,474,750	2019
5 S Main/N Main/Gates Sts Water, WW Stormwater Construct. 2019 Vote, CWSRF Loans Steps I,II,III (# RF1-222) (Contract 1)	20	8/1/2022-8/1/2041	2.00%	\$ 657,021	\$ 146,604	\$ 803,625	\$ 40,181.24	\$ 602,399	2019
6 S Main/N Main/Gates Sts Water Construct. 2019 Vote, DWSRF Loans Step III (#RF3-390-3) (Contract 1)	20	10/1/2022-10/1/2041	3.00%	\$ 867,657	\$ 298,747	\$ 1,166,404	\$ 58,320.21	\$ 802,107	2019
7 Town Sq Parking Lot 2020 & Maple St Sidewalk, 2020 Vote in 2021 General Obligation Bond Series 1	20	3/4/2021-11/1/2041	varies	\$ 843,900	\$ 218,704	\$ 1,062,604	\$ 57,910.11	\$ 759,510	2020
8 S Main/N Main/Gates Sts Roadway Construction 2019 Vote, 2022 -1 General Bond (Contract 2 \$578,200); S Main St Pkg Lot Construction 2020 Vote in 2022- 1 Bond (\$1,822,600)	20	2022-2042	2.30%	\$ 2,400,800	\$ 549,930	\$ 2,950,730	\$ 167,557.83	\$ 2,335,816	2019 and 2020
9 S Main/N Main/Gates Sts Water, WW Stormwater Construct. 2019 Vote, CWSRF Loans Steps II,III Contract 2 (RF1-291-3.0 Loan not finalized until construction completed & project closed out in FY2023)	20	10/1/2023-10/12/2042	2.00% admin	\$ 734,150	\$ 163,841	\$ 897,991	\$ -	\$ 734,150	2019
10 S Main/N Main/Gates Sts Water Construct. 2019 Vote, DWSRF Loans Step III Contract 2 (RF3-467-3.0 Loan not finalized until construction completed & project closed out in FY2023)	20	12/1/2023-12/1/2042	2.00% admin	\$ 895,000	\$ 199,705	\$ 1,149,441	\$ 54,735.26	\$ 858,165	2019
New Debt:									

Example: Main Street Lights - General Obligation Bond		11	1/1/2016-12/31/2025	5.60%	\$ 3,250,000	\$ 500,000	\$ 3,750,000	\$ 340,909	\$ 2,950,000	Date approved by voters
11										
12										
13										
Total					\$ 11,159,528	\$ 3,031,991	\$ 14,246,254	\$ 712,673.62	\$ 9,550,097	

Debt Ceiling Approved by VEPC	13,000,000
--------------------------------------	------------

Annual Debt Service	
Principal Paid	\$ 497,961
Interest Paid	\$ 167,506
Fees/Other Costs Paid	\$ 47,207
Total Paid	\$ 712,674

Refinancing. Was any portion of TIF District debt refinanced during this reporting period?	
☐	No
☐	Yes, please provide details.

Direct Payments: Enter the total amount of any TIF direct payments made during this period.	\$ 4,413	Date Approved by Voters:	2014, 2016, 2017, 2019, 2020
--	----------	---------------------------------	------------------------------

Additional Information
Debts: No Payments for the state's CWSRF loan (RF1-292-3.0) under Line Item # 9 for South Main, North Main, and Gates Streets infrastructure improvements (Contract 2). This loan, along with the DWSRF loan (RF3-467-3.0), will be restructured in FY 2025 based on actual loan used.

IV. Improvements and Funding:

Improvement Expenditures				
Name of Improvement		Of the Total Expenditure listed:		Total Improvement Expenditure for this report period
		The amount paid with TIF Revenues	The amount paid with Non-TIF Revenues	
Phase 1 (2014)	1	Prospect Street Phases I & II - Reconstruction		
	complete	\$ -	\$ -	\$ -
Phase 2 (2016)	2	No Main Church, Currier Sts Phase I (North Main Currier/ Church Street)		
	Proceeding with final engineering and financing through the State's Revolving Loan Fund in 2025 with construction to follow.	\$ -	\$ -	\$ -
	3	Former Miller Auto/Municipal (Legion) Parking Lot and Site Phase I		
	Principally engineering related to construction of S Main Street Parking Lot (in past referred to as Legion Lot). Significant construction completed in FY2024 with completion anticipated in 2025 (see line 10 for construction portion of project). Coordinated with the final phase of Currier Street which is adjacent to the lot.	\$ 38,291	\$ -	\$ 38,291
Phase 3 (2017)	4	South Main, North Main, and Gates Streets: Watermain Engineering & South Main Improvements Phase II: Engineering		
	Please note that in year 2022, VEPC Staff and the Town of Hartford decided to combined South Main, North Main, and Gates Street- Watermain Engineering (\$50,000) and South Main Improvements (\$250,000). In doing so this allows for consistency with expenditure reporting to VEPC. For more information review December 2022 VEPC Board minutes.			
	Engineering Services for Phase I and part of Phase II related to construction completed. Additional Construction Engineering under line 7 below.	\$ -	\$ -	\$ -
	5	Currier Street Extension Phases I & II		
	Significant construction completed for the final phase of the Currier Street extension/reconstruction. Done in coordination with the adjacent South Main Street Parking Lot project noted above on line 3. Completion anticipated in 2025.	\$ 290,879	\$ -	\$ 290,879
	6	North Main Improvements - Sidewalk and Streetscape (Bridge Street to Joe Reed Drive)		
	complete	\$ -	\$ -	\$ -
Phase 4 (2019)	7	So Main /No Main/ Gate Streets: Improvements Phase II Construction		
	Construction substantially completed . Some streetscape improvements pending completion in 2025.	\$ 5,441		\$ 5,441
20)	8	Downtown Park and Parking (Town Square)		
	Proceeding with some design modifications, bidding and construction in 2025.	\$ -	\$ -	\$ -
	9	Pine Street Phase IA - Streetscape/sidewalk & utilities incl. stormwater (Maple Street)		

Phase 5 (20		Improvements completed along 87 & 101 Maple Street.	\$ 46,265	\$ -	\$ 46,265
	10	Former Miller Auto/Municipal (Legion) Parking Lot and Site Phase II (South Main St Town Parking Lot)			
		Significant construction completed with final completion anticipated in 2025.	\$ 1,340,637	\$ -	\$ 1,340,637
Future Projects Needing Phase Filings	11	Railroad Row Extension & Parking Phases I & II			
		No activity this period. The Town is reviewing remaining projects in TIF District to determine what will be going forward.	\$ -	\$ -	\$ -
	12	Pine Street Phase II: Parking lot, streetscape/sidewalk, lighting & utilities incl. stormwater			
		No activity this period. The Town is reviewing remaining projects in the TIF District to determine what will be going forward.	\$ -	\$ -	\$ -
	13	Currier Street			
		No activity this period. The Town is reviewing remaining projects in the TIF District to determine what will be going forward.	\$ -	\$ -	\$ -
	14	Maple & Prospect Street Intersection Improvements			
		No additional improvements to this intersection needed with the completion of development on Prospect Street. Project is closed out.	\$ -	\$ -	\$ -
Total			\$ 1,721,514	\$ -	\$1,721,513.80
				Check	\$ 1,721,514

Sources of Non-TIF Revenues		Total Amount Secured for Each Source	Total Amount Spent to Date	Total Amount Spent this Period	Closed
1	Railroad Row - Enhancement Grant (2005/2016)	\$ 50,000	\$ 2,951		X
2	Railroad Row - Town (2005)	\$ 50,000	\$ 4,426		X
3	N. Main St. Sidewalk, Church St. to Bridge St., Engineering - Town (2011)	\$ 4,688	\$ 4,688		X
4	S Main St Sidewalk - Downtown Transportation Grant (2011) Project 1	\$ 74,863	\$ 74,863		X
5	S Main St Sidewalk - Town (2011)	\$ 54,229	\$ 55,236		X
6	S Main St Bus Shelter Grant - Advance Transit (2012)	\$ 34,483	\$ 34,483		X
7	S Main St Bus Shelter - Town Funds (2012)	\$ 7,904	\$ 7,904		X
8	Bridge St Rain Garden - Downtown Transportation Grant (2011) Project 2	\$ 18,874	\$ 18,874		X
9	Bridge St Rain Garden - Town (2013)	\$ 26,897	\$ 26,897		X
10	Gates St East Construction - Downtown Program Transportation Grant (2013)	\$ 100,000	\$ 100,000		X
11	Gates St East - Engineering & Legal for ROW - Town Funds (2014)	\$ 19,112	\$ 19,112		X
12	Gates St East Engineering & Construction - Town Funds (2011/2013)	\$ 110,596	\$ 110,596		X
13	N Main & Currier St Stormwater Analysis - Town Funds (2015)	\$ 40,680	\$ 40,680		X
14	Gates St West Construction - Developer (2015)	\$ 14,149	\$ 14,149		X
15	Prospect St Phase I & II traffic signal at Prospect & Maple Sts - developer (2016)	\$ 161,400	\$ 161,400		X
16	Prospect St Phase I & II-curb and sidewalk on Maple St - NHDOT (2016)	\$ 16,857	\$ 16,857		X
17	Prospect St Phase I & II-curb and sidewalk on Maple St - Vtrans (2016)	\$ 9,900	\$ 9,900		X
18	Gates St East Construction-additional Town funds to complete project (2017)	\$ 4,539	\$ 4,538		X
19	Currier St - VT Sales Tax Reallocation Program (2017)	\$ 305,642	\$ 303,050		□
20	Currier St Extension - Legal fees for construction easements - Town Funds (2017)	\$ 1,886	\$ 1,886		X
21	N. Main, Church & Currier Sts Stormwater Project - Town Funds (2017)	\$ 14,185	\$ 14,185		X
22	Pine St all Phases redevelopment plan EPA Brownfields grant thru TRORC (2019)	\$ 34,000	\$ 34,000		X
23	S Main St Pkg Lot 4 EV charger stations VCDP (\$20,885); GMP (\$12,355) grants	\$ 33,240	\$ 33,240		X
24	S Main , N Main & Gates Sts Contract # CWSRF loan converted to grant (2022)	\$ 52,280	\$ 52,280		X
25		\$ -	\$ -	\$ -	□
26		\$ -	\$ -	\$ -	□
27		\$ -	\$ -	\$ -	□
28		\$ -	\$ -	\$ -	□
Total		\$ 1,240,404	\$ 1,146,194	\$ -	
Non-TIF Revenues Reported under Improvement Expenditures				\$ -	

Related Costs

	List and describe the related cost(s)	Vendor	The amount paid with Education Revenue	The amount paid with Municipal Revenue	Total Cost for this report period
1	Audit/ AUP	Mudgett, Jennett & Krogh-Wisner, PC	\$ 2,000.00	\$ 2,000.00	\$ 4,000
2	Legal 2019 Bond Item	Primmer Pipper Eggleston & Cramer PC	\$ 206.00	\$ 207.00	\$ 413
3			\$ -	\$ -	\$ -
4			\$ -	\$ -	\$ -
5			\$ -	\$ -	\$ -
Total			\$ 2,206	\$ 2,207	\$ 4,413
				Check	\$ 4,413
				Check	\$ -

V. Performance Indicators:

Standard

Real Property Development		
1	Pine Street Redevelopment Phase I: renovation of 9,801 SF of existing commercial, 26,041 SF of new commercial, and 16,000 SF of new residential. Bridge & N Main Gateway redevelopment and renovation. Pine Street (Block D): No new activity this period. Bridge & Main Gateway (Block F): Has new retail store (Fontinalis) located in a first level retail space vacated the previous year.	\$ -
2	Prospect Place Redevelopment: 4 mixed-use buildings and a 5th building with 40 residential condos. Pine Street Phase II: renovation of 16,252 SF of existing commercial, 5,550 SF of new commercial, 4,500 SF of new residential. Prospect Street (Block A): Originally anticipated 5 phases but was redesigned for 3 phases. Phases I and II completed and previously reported. Pine Street (Block C): Renovation of 87 & 101 Maple St. completed (combined value listed here); 101 sold and some renovations. New owner at 113 Maple St. made some upgrades to the 3 apartments and added a bedroom to one unit.	\$ 790,000
3	Main Street Renaissance: Redevelopment of former car dealership parking area into four-story, mixed-use building. Gates East & S Main St Redevelopment: mixed-use residential and commercial development. Main Street Renaissance (Block J): Completed and previously reported. Gates East and South Main St Redevelopment (Block I): 132 South Main Street Apts previously reported in FY 2022, and BCA decision increased 2023 GL value by an additional \$162,100. The River Roost Brewery expansion and tasting room at 230 South Main Street was nearing completion at the end of FY 2024.	\$ -
4	Prospect Place Redevelopment Phase II. Northern Stage: new, 45k SF theater main stage w/320 seats, 3/4 thrust stage educational theater that is 99 seat flexible black box, lobby with café/bar, classrooms, rehearsal halls and admin offices. Prospect Place (Block A) and Northern Stage Theater (Block H): Previously reported on the completion of the Barrette Center for the Arts located at 74 Gates Street. Although not originally anticipated, Northern Stage is redeveloping 160 and 178 Gates Street into 18 new apartments to house its employees.	\$ -
5	Listen Development/Maple Street: commercial redevelopment and new residential. Main Street Renaissance Phase II. Pine Street Redevelopment Phase III. Listen Development (Block E) previously completed and reported. Main Street Renaissance (Block J): Completed Phase I and previously reported. Pine Street Redevelopment (Block C): 93 Pine Street conversion to a school was completed in FY 2023 and value reported here.	\$ 424,200
6	Northern Hospitality Phase I: Complete redevelopment of existing hotel, theater, and mixed-use, three-story building that encompasses one complete city block. Northern Hospitality Phase I (Block G): Partial redevelopment of first floor completed and previously reported. Renovations at 5 South Main Street for a new restaurant in vacant space, to open in FY 2025. Property owner pursuing remaining redevelopment plans for the block.	\$ -
7	Prospect Place Phase III. Northern Stage Phase II. Northern Hospitality Phase II. Prospect Place Phase III (Block A): The final phase of redevelopment was completed with construction of a new residential building (34 Prospect St.) - 42 mixed income apartments opened in FY2024. Full property value will be in the 2024 Grand List reported in FY 2025. Northern Hospitality (Block G): Property owner pursuing remaining redevelopment plans.	\$ -
8	Bridge & N Main Street Gateway Phase II: renovate 11,879 SF of existing commercial and 4,625 SF of existing residential, and add 25,274 SF of new residential in multiple mixed use buildings. Bridge and Main Phase III (Block F): Other development previously reported. No additional activity for this period.	\$ -
Total		\$ 1,214,200

Employment Opportunities

A minimum of 25 new jobs were created in the TIF District and cover a broad range of positions including solar and EV installation, various retail sales, finance and insurance, building maintenance, artists, food service, and health and wellness.

Additional Information

Mandated

Jobs at June 30, 2021						
NAICS Code	Increase or (Decrease)	Previous Location (if known)		NAICS Code	Increase or (Decrease)	Previous Location (if known)
1	11			11	53	
2	21			12	54	1
3	22	2		13	55	1
4	23			14	56	
5	31-33			15	61	
6	42			16	62	
7	44-45	10		17	71	
8	48-49			18	72	2
9	51			19	81	2
10	52	4		20	92	
Total Jobs Increase (Decrease)						21

Identify Source/Method for Obtaining Jobs Information

Direct surveys to property owners and businesses, and town permit applications.

Vermont Firms						
Name of Vermont Firm		Total amount of work performed		Name of Vermont Firm		Total amount of work performed
1	Mudgett, Jennett& Krogh-Wisner, PC	\$ 4,000		11		
2	Primmer Pipper Eggleston & Cramer PC	\$ 413		12		\$ -
3	Notts Excavating, Inc	\$ 1,631,516		13		\$ -
4	Aldrich & Elliot, PC	\$ 1,631		14		\$ -
5	Dubois & King, Inc	\$ 68,342		15		\$ -
6	James LaMontaun Landscaping	\$ 3,810		16		\$ -
7	McNeil, Leady & Sheahan	\$ 100		17		\$ -
8				18		\$ -
9				19		\$ -
10				20		\$ -
				Total Amount of Work Performed		\$ 1,709,812

Additional Information**TIF District Specific**

Transportation Enhancements

The South Main Street improvements significantly upgraded deteriorated roads and sidewalks increasing general walkability in the District. These projects also improved vehicle and pedestrian accessibility, including for those with limited physical abilities. The Currier Street project also completes a major reconstruction of a road which creates full vehicle and pedestrian circulation between South Main Street and Gates Street. Reconstruction of the South Main Street Parking Lot addresses significant drainage, road surface, capacity, pedestrian accessibility and circulation to meet current safety standards, and increases the number of spaces. The number of Level 2 and Fast EV chargers will increase.

Brownfield

The property owner of 7 Pine Street is working with the VT Department of Conservation to investigate the impacts of historical contamination associated with dry cleaning solvents released from the property. Data suggests possible releases into ground water. As a result, monitoring wells have been placed on and around the property, including two on the site of Hartford Town Hall.

Housing Changes (optional)

	Affordable Housing	Market Rate Housing	Total
New	42	2	44
Eliminated	0	0	0
Net Total	42	0	44

Unforeseen Events: Please describe any unforeseen events (such as flooding) that have impacted the TIF District, its improvement projects, or private developments. Also detail how the municipality is working through those challenges.

There have not been any unforeseen negative circumstances in FY 2024. Unanticipated development is included in the Real Property Development section.

Current TIF District Activity: Please provide details regarding FY24 activities. This can include updates regarding specific projects, potential substantial change requests, etc.

Additional information on Housing Changes: The 42 units of housing are at 34 Prospect Street and are restricted to ensure affordability as follows: 30 units up to 60% of median income; 8 units up to 80% of median income; and 4 units up to 100% median income. An additional 18 units of housing under construction by Northern Stage for its employees are anticipated to be affordable. In 2025 the Town will be pursuing a Substantial Change Request to enable the use of unspent funds from TIF voter approved projects that came in under budget for those that come in higher than the approved budget. Voter authorization to do this was obtained at the time of the respective bond approval and the substantial change will codify these authorizations in the VEPC approved plan. The Town also will be pursuing the final bond authorization for the remaining funds not previously approved. FY 2025 activities for public and real property projects are detailed in other sections of this report.

CERTIFICATION OF INCREMENT AND ANNUAL REPORT

STATUTORY REQUIREMENT: (24 VSA §1895) "As of the date the district is created, the lister or assessor for the municipality shall certify the original taxable value and shall certify to the legislative body in each year thereafter during the life of the district the amount by which the total valuation as determined in accordance with 32 VSA Chapter 129 of all taxable real property located within the tax increment financing district has increased or decreased relative to the original taxable value."

RULE REQUIREMENT: (SECTION 903) "Increase/Decrease in Assessed Valuation: Each year following the year of creation, the listers or assessor shall certify to the municipal legislative body the amount by which the total assessed valuation of taxable properties within the TIF District has increased or decreased compared to the municipal and education OTV. Prior to providing the certification to the municipal legislative body, the listers or assessor shall have the calculation of the increase or decrease, including an examination of the disposition and tax status of each parcel within the District, verified by a second party. Selection of the second party is up to the municipality and may be an individual within or outside of the municipal government. However, the individual should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment. A copy of the certification of the value and the increase or decrease must be included in the Annual Report required by Section 1004.2 of this Rule along with a certification that a second party reviewed the information. The Council will provide a form on which to provide this certification."

SECTION 1: Certification of Increment by Assessor or Lister and 2nd Party Reviewer

Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete. The second party reviewer should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment.

- ☐ We certify that, per TIF Rule Sections 903 and 1004.2, we have examined and verified the current value, the calculation of the increase or decrease in property values, the disposition and tax status of each parcel within the District, and any other issues relevant to the parcels listed in the Certified OTV Property Report.
- ☐ We have certified to the municipal legislative body, at a regular or duly warned meeting that the information provided in this report represent true and accurate statements.

Signature of Assessor or Lister

>>

Name:

Title

Date

Signature of 2nd Party Reviewer

>>

Name:

Title

Date

SECTION 2: Certification of Annual Report

Provide the date the annual report was presented to the municipal legislative body. Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete.

Date report presented to the municipal legislative body:

- ☐ I certify that I am an official of the reporting municipality with the authority to report on this TIF District on behalf of the municipality.
- ☐ I certify that the annual report data entered and all documents attached in support of this annual report are true, correct and complete to the best of my knowledge.

Signature of Authorizing Official*

>>

Name:

Title

Date

* Authorizing Official is the Chief Executive Officer of the municipality as defined by 10 VSA § 683(8) such as a Select Board or City Council Member, Town or City Manager, or Town Administrator.



**AGENDA
MEMORANDUM**

February 4, 2025

Town Selectboard Item:

Submitted by:

Gail Ostrout, Finance Director

Subject: **Signatory and Call Back Authority for the Vermont Bond Bank and US Bank**

Background: Vermont Bond Bank and US Bank reimbursement requests and call backs require authorization of individuals by the select board.

Discussion: The Vermont Bond Bank and US Bank have updated their procedures for reimbursement requests and call backs requiring and updated list of individuals authorized by the select board.

Financial Impact: N/A

Recommendation: The Selectboard authorizes the following individuals for Vermont Bond Bank and US Bank reimbursement requests and call backs:
For Signatory on Reimbursements:
Michael Hoyt -Board Chair, Joseph Major -Town Treasurer, John Haverstock -Town Manager
For Call Backs:
Gail Ostrout -Finance Director
Florentina Rollins -AP & Payroll Manager
Kerri Thebodo -Finance Specialist

Attachments: Vermont Bond Bank and US Bank reimbursement requests and call backs
Authorized Individuals for the Town of Hartford, VT

AUTHORIZED SIGNER(S) CERTIFICATE

I, [Michael Hoyt](#), a duly elected acting [Board Chair of Town of Hartford](#), a(n) [Vermont Municipality](#), do hereby certify that the following has/have been appointed as (an) Authorized Signer(s), at the date hereof, and are authorized to act on behalf of the above Institution in matters relating to [all current and future outstanding Vermont Municipal Bond Bank \(d/b/a Vermont Bond Bank\) Bonds](#).

I also certify that the signatures opposite their names are the signatures of such individuals.

Name (First, middle [as applicable], last)	Title (list multiple titles if applicable)	Contact Information	Specimen Signature
Michael Hoyt	Board Chair	802-295-9353 mhoyt@hartford-vt.org	
Joseph Major	Town Treasurer	802-295-3002 jmajor@hartford-vt.org	
John Haverstock	Town Manager	802-295-9353 jhaverstock@hartford-vt.org	

Call Back Designee(s) Only, if applicable (To be called first for any required payment instruction verification):

Name (First, middle [as applicable], last)	Title (list multiple titles if applicable)	Contact Information
Gail Ostrout	Finance Director	802-295-3002 gostrout@hartford-vt.org

Florentina Rollins	AP & Payroll Manager	802-295-9353 frollins@hartford-vt.org
Kerri Thebodo	Finance Specialist	802-295-9353 kthebodo@hartford-vt.org

Witness my signature on this 4th day of February, 2025

(Signature of Authorizing Person)

(Note: If there are multiple individuals identified as Authorized Signers, one of those same individuals may execute the form as the “Authorizing Person”. If there is a single individual named as an Authorized Signer, the “Authorizing Person” must be an individual that is not the named Authorized Signer.)

BANK USE ONLY

Notification Type:	☐ Origination / Onboarding ☐ Certificate Update
Name and Phone Number used for Call Back:	Name: _____ Phone Number: _____
Source of On File Phone Number used:	Source: _____
Date and Time Call Back Completed:	Date: _____ Time: _____
Name of Employee Receiving Request:	Name: _____
Name of Employee Completing Call Back: (other than recipient of request)	Name: _____

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 1
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0221	Fire & Ambulance					
055310	ZOLL MEDICAL CORPORATION				1/31/2025	2006
	4116096	SINGLE BAY CHARGER	0.00	\$1,982.76	0.00	1,982.76
	Desc:	SINGLE BAY CHARGER	Acct: 25-985-100-0221	Fire & Ambulance		
	Vendor Total:			1,982.76	0.00	1,982.76
25-0221	Highway Infastructure		Bank Total:			1,982.76
25-0311	Highway Infastructure					
048600	VERMONT AGENCY OF TRANSPORTATION				1/31/2025	2021
	BO 1444 060DEC'24	VA CUTOFF BRIDGE DEC'24	0.00	\$2.42	0.00	2.42
	Desc:	VA CUTOFF BRIDGE DEC'24	Acct: 25-985-100-0311	Highway Infrastructure		
	Vendor Total:			2.42	0.00	2.42
25-0311	LF Equipment Reserve		Bank Total:			2.42
30-0300	LF Equipment Reserve					
002445	ANDERSON EQUIPMENT COMPANY (NY),IN				1/31/2025	1002
	64250012	2009 WA250-6 Wheel Loader	0.00	\$34,700.00	0.00	34,700.00
	Desc:	2009 WA250-6 Wheel Loader	Acct: 30-975-418-0503	Insurance Related REIMB		
	Vendor Total:			34,700.00	0.00	34,700.00
30-0300	GENERAL FUND - MASCOMA		Bank Total:			34,700.00
FUND 1 0	GENERAL FUND - MASCOMA					
000870	ADVANCE AUTO PARTS		ADVANCED AUTO PARTS		1/31/2025	93928
	6084501409356	PD 1 OIL	0.00	\$55.98	0.00	55.98
	Desc:	PD 1 OIL	Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS		
	6084501409357	PD9 CALIPERS	0.00	\$227.42	0.00	227.42
	Desc:	PD9 CALIPERS	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	6084502209815	PARTS	0.00	\$29.64	0.00	29.64
	Desc:	PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	6084502209821	PART RETURN	0.00	\$-4.82	0.00	-4.82
	Desc:	PART RETURN	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			308.22	0.00	308.22
001170	AIRGAS, INC.		AIRGAS USA, LLC		1/31/2025	93929
	9157270220	MED O2	0.00	\$147.04	0.00	147.04
	Desc:	MED O2	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
	9157312893	GAS METERS	0.00	\$647.52	0.00	647.52
	Desc:	GAS METERS	Acct: 10-221-316-0000	HFD -FIRE SAFETY EDUCATION		
	Vendor Total:			794.56	0.00	794.56
001645	ALLIANCE MECHANICAL INC.		ALLIANCE GROUP INC.		1/31/2025	93930
	CM250009	QUE WW MAINTENANCE	1,190.00	\$1,190.00	0.00	1,190.00
	Desc:	QUE WW MAINTENANCE	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	M241445	QUE WW MAINTENANCE	2,625.00	\$2,625.00	0.00	2,625.00
	Desc:	QUE WW MAINTENANCE	Acct: 65-963-318-0000	CONTRACTED SERVICES		

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 2
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	M241467	WRJ WW MAINTENANCE	4,375.00	\$4,375.00	0.00	4,375.00
	Desc:	WRJ WW MAINTENANCE	Acct: 60-961-318-0000	CONTRACTED SERVICES		
		Vendor Total:		8,190.00	0.00	8,190.00
001646	ALLEGIANCE TRUCKS JERICHO	CORPORATE BILLING, LLC		1/31/2025		93931
	X401039549:01	CORE INJECTOR	0.00	\$-1,250.00	0.00	-1,250.00
	Desc:	CORE INJECTOR	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	X122035741:01	PARTS	0.00	\$358.94	0.00	358.94
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	X401039181:01	INJECTOR	0.00	\$3,773.85	0.00	3,773.85
	Desc:	Injector, I334, 570, Reman & Core	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	X401039200:01	INJECTOR	0.00	\$754.77	0.00	754.77
	Desc:	Injector, I334, 570, Reman & Core	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		3,637.56	0.00	3,637.56
001650	ALLEN ENGINEERING POOLS AND SPAS			1/31/2025		93932
	112-505831-01	2300 LB BIN SF 8837	7,584.99	\$7,584.99	0.00	7,584.99
	Desc:	2300 LB BIN SF 8837	Acct: 60-961-340-0000	CHEMICALS		
	Desc:	2300 LB BIN SF 8837Handling	Acct: 60-961-340-0000	CHEMICALS		
	114-501461-01	55 GAL DRUM RETURN	-260.00	\$-260.00	0.00	-260.00
	Desc:	55 GAL DRUM RETURN	Acct: 65-963-340-0000	CHEMICALS		
	1CS-502077-01	990 GALLS@\$3.50 LIQUID CHLORINE	3,550.00	\$3,550.00	0.00	3,550.00
	Desc:	900 GALLS@\$3.50 LIQUID CHLORINE	Acct: 50-952-340-0000	CHEMICALS		
	Desc:	90 GALLS@\$3.50 LIQUID CHLORINE	Acct: 55-953-340-0000	CHEMICALS		
	Desc:	900 GALLS@\$3.50 LIQUID CHLORINE SHI	Acct: 50-952-340-0000	CHEMICALS		
	Desc:	90 GALLS@\$3.50 LIQUID CHLORINE SHIP	Acct: 55-953-340-0000	CHEMICALS		
		Vendor Total:		10,874.99	0.00	10,874.99
001670	ALTA CONSTRUCTION EQUIPMENT			1/31/2025		93933
	SP6/46630	PARTS	0.00	\$244.78	0.00	244.78
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	SP6/46942	PARTS	0.00	\$27.70	0.00	27.70
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		272.48	0.00	272.48
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE		1/31/2025		93934
	757334	AFLAC - JANUARY 2025	0.00	\$1,442.70	0.00	1,442.70
	Desc:	AFLAC - JANUARY 2025	Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
		Vendor Total:		1,442.70	0.00	1,442.70
003990	ATG LEBANON, LLC			1/31/2025		93935
	R701007865	APPARATUS PARTS	0.00	\$344.55	0.00	344.55
	Desc:	APPARATUS PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		344.55	0.00	344.55
004648	BAU/HOPKINS			1/31/2025		93936
	25-16176	Calibration of Methane gas detector	900.00	\$900.00	0.00	900.00
	Desc:	Calibration of Methane gas detector	Acct: 30-971-321-0100	REPAIRS & MAINT-BUILDING		

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/31/2025 - 1/31/2025

Page: 3
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				900.00	0.00	900.00
004797	BEEBE, ALAN E		ALAN E BEEBE		1/31/2025	93937
	NOV'24-JUN'25	GYM MEMBERSHIP NOV'24-JUN'25 A.B.	0.00	\$206.00	0.00	206.00
	Desc:	GYM MEMBERSHIP NOV'24-JUN'25 A.B.	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:				206.00	0.00	206.00
005520	BIG STATE INDUSTRIAL SUPPLY				1/31/2025	93938
	1584791	NITRILE GLOVES	149.90	\$149.90	0.00	149.90
	Desc:	NITRILE GLOVES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				149.90	0.00	149.90
005800	BLAKTOP INC.				1/31/2025	93939
	33808	COLD PATCH	0.00	\$1,353.78	0.00	1,353.78
	Desc:	Cold Patch	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
	Desc:	Cold Patch	Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				1,353.78	0.00	1,353.78
006200	BOB'S SERVICE CENTER, INC				1/31/2025	93940
	25-5840	TOWING	0.00	\$125.00	0.00	125.00
	Desc:	PD 15 TOW	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:				125.00	0.00	125.00
006700	BOUND TREE MEDICAL, LLC		BOUND TREE MEDICAL, LLC		1/31/2025	93941
	85602435	MED SUPPLIES	0.00	\$119.20	0.00	119.20
	Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
	85607636	MED SUPPLIES	0.00	\$1,277.36	0.00	1,277.36
	Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
	85609552	MED SUPPLIES	0.00	\$7.74	0.00	7.74
	Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:				1,404.30	0.00	1,404.30
006950	N. A. MANOSH				1/31/2025	93942
	53240	CAMERA TRUCK/VACTOR TECH	2,200.00	\$2,200.00	0.00	2,200.00
	Desc:	Large Camera Truck per Hour	Acct: 65-964-318-0000	CONTRACTED SERVICES		
	Desc:	Vactor Tech Service Call	Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,200.00	0.00	2,200.00
006965	BRADYPLUS OF VERMONT		BRADY INDUSTRIES		1/31/2025	93943
	9665715	TOWN HALL CLEANING SUPPLIES	0.00	\$1,161.87	0.00	1,161.87
	Desc:	TOWN HALL CLEANING SUPPLIES	Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES		
	9673899	CLEANING SUPPLIES	50.62	\$50.62	0.00	50.62
	Desc:	CLEANING SUPPLIES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	9673967	RETURNS	-50.62	\$-50.62	0.00	-50.62
	Desc:	RETURNS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	9673979	CLEANING SUPPLIES	75.82	\$75.82	0.00	75.82
	Desc:	CLEANING SUPPLIES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/31/2025 - 1/31/2025

Page: 4
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
9704547	RETURNED CLEANING SUPPLIES	0.00	\$-98.35	0.00	-98.35
Desc: RETURNED CLEANING SUPPLIES	Acct: 10-161-323-0000		TH -MATERIAL & SUPPLIES		
Vendor Total:			1,139.34	0.00	1,139.34
007745	BURGESS LOSS PREVENTION ASSOCIATES		1/31/2025		93944
3065	PRE EMPLOYMENT BACKGROUND CHECK	0.00	\$1,278.00	0.00	1,278.00
Desc: PRE EMPLOYMENT BACKGROUND CHECK	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
Vendor Total:			1,278.00	0.00	1,278.00
008120	C-CLEAR AUTO GLASS INC		1/31/2025		93945
W018900	C5 LIGHT INSTALL	0.00	\$40.00	0.00	40.00
Desc: C5 LIGHT INSTALL	Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			40.00	0.00	40.00
008244	CAMPBELL, NATHAN		1/31/2025		93946
01.27.2025	AFTERSCHOOL PROGRAMS+YOUTH ENRICHMN	0.00	\$185.00	0.00	185.00
Desc: AFTERSCHOOL PROGRAMS+YOUTH ENRICHMN	Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
Vendor Total:			185.00	0.00	185.00
008650	CARGILL, INCORPORATED		1/31/2025		93947
2910489206	194.35 Tons of Salt @ \$86.75/Ton	0.00	\$16,859.87	0.00	16,859.87
Desc: 194.35 Tons of Salt @ \$86.75/Ton	Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
2910506389	88.78 Tons of Salt @ \$86.75/Ton	0.00	\$7,701.67	0.00	7,701.67
Desc: 88.78 Tons of Salt @ \$86.75/Ton	Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
2910515495	87.64 Tons of Salt @ \$86.75/Ton	0.00	\$7,602.77	0.00	7,602.77
Desc: 87.64 Tons of Salt @ \$86.75/Ton	Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
2910524131	133.46 Tons of Salt @ \$86.75/Ton	0.00	\$11,577.67	0.00	11,577.67
Desc: 133.46 Tons of Salt @ \$86.75/Ton	Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
Vendor Total:			43,741.98	0.00	43,741.98
009792	CHOICE ENVIRONMENTAL		1/31/2025		93948
5024	LAB ANALYTICALS	375.00	\$375.00	0.00	375.00
Desc: LAB ANALYTICALS	Acct: 60-961-318-0000		CONTRACTED SERVICES		
Desc: LAB ANALYTICALS	Acct: 65-963-318-0000		CONTRACTED SERVICES		
Vendor Total:			375.00	0.00	375.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	1/31/2025		93949
4217894266	MECH LAUNDRY	0.00	\$35.76	0.00	35.76
Desc: MECH LAUNDRY	Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
4217894312	UNIFORMS	0.00	\$52.44	0.00	52.44
Desc: UNIFORMS	Acct: 10-325-326-0000		DPW -UNIFORMS		
4218645187	MECH LAUNDRY	0.00	\$35.76	0.00	35.76
Desc: MECH LAUNDRY	Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
4218645204	UNIFORMS	0.00	\$52.44	0.00	52.44
Desc: UNIFORMS	Acct: 10-325-326-0000		DPW -UNIFORMS		
Vendor Total:			176.40	0.00	176.40

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 5
User: florentina

ReportAPINHDPmtByDate

Check Date: 1/31/2025 - 1/31/2025

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
010420	COATES, THOMAS	THOMAS COATES	1/31/2025		93950
FEB'25	RET REIMB FEB 25	281.26	\$281.26	0.00	281.26
Desc: Ret reimb Feb 25		Acct: 65-963-418-0100	RETIRE HEALTH INSURANCE		
Vendor Total:			281.26	0.00	281.26
010675	COHEN STEEL SUPPLY, INC		1/31/2025		93951
I274005	PARTS	0.00	\$256.80	0.00	256.80
Desc: PARTS		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			256.80	0.00	256.80
010832	COMCAST		1/31/2025		93952
0042221FEB'25	IN TERNET-LIB	0.00	\$60.20	0.00	60.20
Desc: IN TERNET-LIB		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
Vendor Total:			60.20	0.00	60.20
011599	COTA & COTA, INC.		1/31/2025		93953
641422	SINK-URINAL REPAIRS	0.00	\$156.25	0.00	156.25
Desc: SINK-URINAL REPAIRS		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Vendor Total:			156.25	0.00	156.25
011848	CRAFTSTUDIES, INC.		1/31/2025		93954
181	Afterschool Craft Programs	0.00	\$1,125.00	0.00	1,125.00
Desc: Afterschool Craft Programs		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			1,125.00	0.00	1,125.00
012665	DANIELS, WANDA	WANDA DANIELS	1/31/2025		93955
DEC'24	Ret reimb Dec 2024	0.00	\$229.17	0.00	229.17
Desc: Ret reimb Dec 2024		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
FEB'25	RET REIMB FEB'25	0.00	\$229.17	0.00	229.17
Desc: RET REIMB FEB'25		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Vendor Total:			458.34	0.00	458.34
012868	SBA TOWERS II, LLC		1/31/2025		93956
13875359	TOWER RENTAL FEB'24	0.00	\$1,102.50	0.00	1,102.50
Desc: TOWER RENTAL FEB'24		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:			1,102.50	0.00	1,102.50
013200	DEAN, DAVID	DAVID DEAN	1/31/2025		93957
FEB'25	RET REIMB FEB 25	0.00	\$419.77	0.00	419.77
Desc: Ret reimb Feb 25		Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE		
Vendor Total:			419.77	0.00	419.77
013575	DELL MARKETING L.P.		1/31/2025		93958
10794493071	3 COMPUTERS	0.00	\$5,166.01	0.00	5,166.01
Desc: 3 COMPUTERS		Acct: 10-221-330-0000	HFD -OFFICE EQUIPMENT		
Vendor Total:			5,166.01	0.00	5,166.01

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 6
User: florentina

ReportAPINHDPmtByDate

Check Date: 1/31/2025 - 1/31/2025

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
013653	DENNISON LUBRICANTS INC			1/31/2025	93959
3814467	SYNTHETIC OIL	0.00	\$485.00	0.00	485.00
Desc:	SYNTHETIC OIL	Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
Vendor Total:			485.00	0.00	485.00
013655	DEPARTMENT OF VERMONT HEALTH ACCE	STATE OF VERMONT		1/31/2025	93960
AMB00580	AMBULANCE ASSESSMENT FEE	0.00	\$126.89	0.00	126.89
Desc:	AMBULANCE ASSESSMENT FEE	Acct: 10-221-415-0100	HFD -Ambulance Taxes		
Vendor Total:			126.89	0.00	126.89
014383	MACDONALD, DUNCAN F	DUNCAN F MACDONALD		1/31/2025	93961
01.22.2025	MILEAGE REIMBURSEMENT	0.00	\$66.64	0.00	66.64
Desc:	MILEAGE REIMBURSEMENT	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
Vendor Total:			66.64	0.00	66.64
014415	DUBE, CHRISTOPHER	CHRISTOPHER DUBE		1/31/2025	93962
FEB'25	RET REIMB FEB'25	0.00	\$312.50	0.00	312.50
Desc:	RET REIMB FEB'25	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:			312.50	0.00	312.50
014423	DUBOIS & KING, INC			1/31/2025	93963
824048	Indirect Discharge Permit Renewal 0	1,500.00	\$1,500.00	0.00	1,500.00
Desc:	Indirect Discharge Permit Renewal 0	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,500.00	0.00	1,500.00
014447	DUFRESNE GROUP			1/31/2025	93964
19336	WILDER WATER MAIN FD 90%-DEC'24	12,008.63	\$12,008.63	0.00	12,008.63
Desc:	WILDER WATER MAIN FD 90%-DEC'24	Acct: 50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE		
Vendor Total:			12,008.63	0.00	12,008.63
015500	ENDYNE, INC			1/31/2025	93965
518083	TESTING	220.00	\$220.00	0.00	220.00
Desc:	TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES		
518084	TESTING	46.00	\$46.00	0.00	46.00
Desc:	TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES		
518166	TESTING	20.00	\$20.00	0.00	20.00
Desc:	TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES		
518228	TESTING	46.00	\$46.00	0.00	46.00
Desc:	TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES		
518504	TESTING	90.00	\$90.00	0.00	90.00
Desc:	TESTING	Acct: 60-961-318-0000	CONTRACTED SERVICES		
518505	TESTING	55.00	\$55.00	0.00	55.00
Desc:	TESTING	Acct: 50-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			477.00	0.00	477.00
015730	ESTES & GALLUP, INC			1/31/2025	93966
11952	STATION #2 EXPANSION DEC'24	0.00	\$20,049.75	0.00	20,049.75

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 7
User: florentina

ReportAPINHDPmtByDate

Check Date: 1/31/2025 - 1/31/2025

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: STATION #2 EXPANSION DEC'24	Acct: 10-985-513-0513	US Bank - Fire Station #2 Bond 2024 Se			
	Vendor Total:		20,049.75	0.00	20,049.75	
015805	EUROFINS ENVIRONMENT TESTING			1/31/2025	93967	
291937	TESTING	288.00	\$288.00	0.00	288.00	
	Desc: TESTING	Acct: 65-964-318-0000	CONTRACTED SERVICES			
292734	TESTING	219.80	\$219.80	0.00	219.80	
	Desc: TESTING	Acct: 65-964-318-0000	CONTRACTED SERVICES			
	Vendor Total:		507.80	0.00	507.80	
015815	EVANS GROUP INC	EVANS GROUP INC.		1/31/2025	93968	
9290003	FUEL - OCT'24	0.00	\$3,011.71	0.00	3,011.71	
	Desc: FUEL - OCT'24	Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS			
	Vendor Total:		3,011.71	0.00	3,011.71	
016080	CONSOLIDATED COMMUNICATIONS			1/31/2025	93969	
111020181918JAN'25	QUE WW PLANT - INTERNET	52.96	\$52.96	0.00	52.96	
	Desc: QUE WW PLANT - INTERNET	Acct: 65-963-324-0000	TELEPHONE			
122569096956JAN'25	INTERNET - LF	64.17	\$64.17	0.00	64.17	
	Desc: INTERNET - LF	Acct: 30-971-324-0000	TELEPHONE			
14091736024JAN'25	INTERNET-WABA	0.00	\$332.19	0.00	332.19	
	Desc: INTERNET-WABA	Acct: 10-530-324-0000	PR -Telephone			
14362366935JAN'25	INTERNET - HEMLOCK RIDGE	88.22	\$88.22	0.00	88.22	
	Desc: INTERNET - HEMLOCK RIDGE	Acct: 50-952-324-0000	TELEPHONE			
8022957049639JAN'25	INTERNET-SPORTS PARK PUMP	60.31	\$60.31	0.00	60.31	
	Desc: INTERNET-SPORTS PARK PUMP	Acct: 60-964-324-0000	TELEPHONE			
8022959708618JAN'25	INTERNET-MAXFIELD PUMP HOUSE	67.20	\$67.20	0.00	67.20	
	Desc: INTERNET-MAXFIELD PUMP HOUSE	Acct: 60-964-324-0000	TELEPHONE			
	Vendor Total:		665.05	0.00	665.05	
016390	FASTENAL COMPANY			1/31/2025	93970	
NHCLA143033	WASHERS	0.00	\$12.76	0.00	12.76	
	Desc: WASHERS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
NHCLA143067	PARTS	0.00	\$40.60	0.00	40.60	
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
	Vendor Total:		53.36	0.00	53.36	
017110	FISHER AUTO PARTS, INC			1/31/2025	93971	
301-220636	AMB TRUCKS	0.00	\$79.70	0.00	79.70	
	Desc: AMB TRUCKS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-220673	AMB 22	0.00	\$72.95	0.00	72.95	
	Desc: AMB 22	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-221408	PARTS	0.00	\$25.22	0.00	25.22	
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-221669	C4	0.00	\$53.48	0.00	53.48	
	Desc: C4	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-221717	MATS+SPRAYER	0.00	\$83.97	0.00	83.97	
	Desc: MATS+SPRAYER	Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 8
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
301-222179	LIGHTS	0.00	\$54.99	0.00	54.99	
Desc: LIGHTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-222180	DIESEL FUEL TREATMNT	0.00	\$104.99	0.00	104.99	
Desc: DIESEL FUEL TREATMNT		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
301-222266	C5	0.00	\$100.36	0.00	100.36	
Desc: C5		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-222316	MATERIALS	0.00	\$36.45	0.00	36.45	
Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			
301-222354	PARTS	0.00	\$1.44	0.00	1.44	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-222421	APPARATUS VENT	0.00	\$218.88	0.00	218.88	
Desc: APPARATUS VENT		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-222445	APPARATUS VENT	0.00	\$24.10	0.00	24.10	
Desc: APPARATUS VENT		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-222469	C5	0.00	\$54.50	0.00	54.50	
Desc: C5		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-222567	RETURNS	0.00	\$-16.14	0.00	-16.14	
Desc: RETURNS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			
301-357135	PARTS	0.00	\$146.68	0.00	146.68	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-357289	FILTERS	0.00	\$13.24	0.00	13.24	
Desc: FILTERS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-357403	MATERIALS	0.00	\$16.14	0.00	16.14	
Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			
Vendor Total:			1,070.95	0.00	1,070.95	
017301	FOGG'S LUMBER AND HARDWARE			1/31/2025	93972	
317572/6	HEATER	33.99	\$33.99	0.00	33.99	
Desc: HEATER		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
317974/6	CURB STEP REPAIRS	24.98	\$24.98	0.00	24.98	
Desc: CURB STEP REPAIRS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
318841/6	SHOVELS	0.00	\$52.57	0.00	52.57	
Desc: SHOVELS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			
319798/6	BATTERY	19.99	\$19.99	0.00	19.99	
Desc: BATTERY		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Desc: BATTERY		Acct: 55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Vendor Total:			131.53	0.00	131.53	
018045	GATEKEEPER LOCK & SAFE LLC			1/31/2025	93973	
I-241212-1	KITCHEN DOOR REPAIRS	0.00	\$1,420.00	0.00	1,420.00	
Desc: KITCHEN DOOR REPAIRS		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
Vendor Total:			1,420.00	0.00	1,420.00	
019390	GRAINGER			1/31/2025	93974	
9369489787	MATERIALS	123.19	\$123.19	0.00	123.19	
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
Vendor Total:			123.19	0.00	123.19	

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 9
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
019392	GRANDSTAND APPAREL		GRANDSTAND APPAREL	1/31/2025		93975
INV-7303	K-2, Pre-k Basketball Shirts		0.00	\$902.00	0.00	902.00
Desc: K-2, Pre-k Basketball Shirts		Acct: 10-514-330-0000		PR -ATHLETIC SUPPLIES		
	Vendor Total:			902.00	0.00	902.00
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP	1/31/2025		93976
53833000002JUN'24	MUNICIPAL BLDG		0.00	\$-1,452.96	0.00	-1,452.96
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000		TH -ELECTRICITY		
53833000002MAY'24	MUNICIPAL BLDG		0.00	\$-961.75	0.00	-961.75
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000		TH -ELECTRICITY		
53833000002NOV'24	MUNICIPAL BLDG		0.00	\$1,005.75	0.00	1,005.75
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000		TH -ELECTRICITY		
53833000002OCT'24	MUNICIPAL BLDG		0.00	\$-226.97	0.00	-226.97
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000		TH -ELECTRICITY		
53833000002SEP'24	MUNICIPAL BLDG		0.00	\$-1,015.30	0.00	-1,015.30
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000		TH -ELECTRICITY		
84964606663NOV'24	45 HIGHLAND AVE - WABA		0.00	\$8,281.40	0.00	8,281.40
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000		PR -ELECTRICITY		
65590000009AUG'24	DEPOT ST		-104.54	\$-104.54	0.00	-104.54
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009DEC'24	DEPOT ST		859.87	\$859.87	0.00	859.87
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009JAN'25	DEPOT ST		1,070.78	\$1,070.78	0.00	1,070.78
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009JUL'24	DEPOT ST		-456.54	\$-456.54	0.00	-456.54
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009JUN'24	DEPOT ST		-382.54	\$-382.54	0.00	-382.54
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009MAY'24	DEPOT ST		-32.22	\$-32.22	0.00	-32.22
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009NOV'24	DEPOT ST		196.77	\$196.77	0.00	196.77
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009OCT'24	DEPOT ST		6.51	\$6.51	0.00	6.51
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
65590000009SEP'24	DEPOT ST		-128.85	\$-128.85	0.00	-128.85
Desc: DEPOT ST		Acct: 60-962-329-0000		ELECTRICITY		
67003200002JAN'25	STATION 2		0.00	\$176.49	0.00	176.49
Desc: STATION 2		Acct: 10-221-329-0000		HFD -ELECTRICITY		
67399084366JAN'25	120 LESLE DR PAVILLION B		0.00	\$149.89	0.00	149.89
Desc: 120 LESLE DR PAVILLION B		Acct: 10-528-329-0000		PR -ELECTRICITY		
84964606663APR'24	45 HIGHLAND AVE - WABA		0.00	\$-787.64	0.00	-787.64
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000		PR -ELECTRICITY		
84964606663AUG'24	45 HIGHLAND AVE - WABA		0.00	\$-4,614.87	0.00	-4,614.87
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000		PR -ELECTRICITY		
84964606663DEC'24	45 HIGHLAND AVE WABA		0.00	\$9,756.56	0.00	9,756.56
Desc: 45 HIGHLAND AVE WABA		Acct: 10-530-329-0000		PR -ELECTRICITY		
84964606663JAN'25	45 HIGHLAND AVE WABA		0.00	\$9,313.69	0.00	9,313.69
Desc: 45 HIGHLAND AVE WABA		Acct: 10-530-329-0000		PR -ELECTRICITY		

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 10
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
84964606663JUL'24	45 HIGHLAND AVE - WABA	0.00	\$-6,924.99	0.00	-6,924.99	
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000	PR -ELECTRICITY			
84964606663JUN'24	45 HIGHLAND AVE - WABA	0.00	\$-6,942.63	0.00	-6,942.63	
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000	PR -ELECTRICITY			
84964606663MAY'24	45 HIGHLAND AVE - WABA	0.00	\$-5,791.25	0.00	-5,791.25	
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000	PR -ELECTRICITY			
84964606663OCT'24	45 HIGHLAND AVE - WABA	0.00	\$7,072.53	0.00	7,072.53	
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000	PR -ELECTRICITY			
84964606663SEP'24	45 HIGHLAND AVE - WABA	0.00	\$-3,343.07	0.00	-3,343.07	
Desc: 45 HIGHLAND AVE - WABA		Acct: 10-530-329-0000	PR -ELECTRICITY			
13414587553JAN'25	120 LESLE DR	0.00	\$97.43	0.00	97.43	
Desc: 120 LESLE DR		Acct: 10-528-329-0000	PR -ELECTRICITY			
18303200002	142 IZZO PL	-1,012.39	\$-1,012.39	0.00	-1,012.39	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
18303200002AUG'24	142 IZZO PL	-395.57	\$-395.57	0.00	-395.57	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
53833000002JUL'24	MUNICIPAL BLDG	0.00	\$-1,007.42	0.00	-1,007.42	
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000	TH -ELECTRICITY			
18303200002DEC'24	142 IZZO PL	3,315.83	\$3,315.83	0.00	3,315.83	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
18303200002JAN'25	142 IZZO PL	3,942.05	\$3,942.05	0.00	3,942.05	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
18303200002JUN'24	142 IZZO PL	-1,996.60	\$-1,996.60	0.00	-1,996.60	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
48933200007JAN'25	VILLAGE GREEN BALLOON FESTIVAL	0.00	\$25.69	0.00	25.69	
Desc: VILLAGE GREEN BALLOON FESTIVAL		Acct: 10-521-329-0000	PR -ELECTRICITY			
18303200002MAY'24	142 IZZO PL	-493.81	\$-493.81	0.00	-493.81	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
18303200002NOV'24	142 IZZO PL WOODSTOCK RD	-44.84	\$-44.84	0.00	-44.84	
Desc: 142 IZZO PL WOODSTOCK RD		Acct: 65-963-329-0000	ELECTRICITY			
18303200002OCT'24	142 IZZO PL WOODSTOCK RD	254.69	\$254.69	0.00	254.69	
Desc: 142 IZZO PL WOODSTOCK RD		Acct: 65-963-329-0000	ELECTRICITY			
18303200002SEP'24	142 IZZO PL	-836.82	\$-836.82	0.00	-836.82	
Desc: 142 IZZO PL		Acct: 65-963-329-0000	ELECTRICITY			
21257439196JAN'25	1774 HILLSIDE RD TOWER	0.00	\$304.25	0.00	304.25	
Desc: 1774 HILLSIDE RD TOWER		Acct: 10-221-329-0000	HFD -ELECTRICITY			
27762000001JAN'25	262 N MAIN SENIOR CTR	0.00	\$2,083.28	0.00	2,083.28	
Desc: 262 N MAIN SENIOR CTR		Acct: 10-421-329-0000	SEN -ELECTRICITY / GAS			
38035000009JAN'25	OLCOTT COMMERCE PARK	384.50	\$384.50	0.00	384.50	
Desc: OLCOTT COMMERCE PARK		Acct: 60-964-329-0000	ELECTRICITY			
39135140109JAN'25	120 LESLE DR PAVILLION C	0.00	\$52.31	0.00	52.31	
Desc: 120 LESLE DR PAVILLION C		Acct: 10-528-329-0000	PR -ELECTRICITY			
39424000006JAN'25	PUBLIC SAFETY BLDG	0.00	\$2,155.18	0.00	2,155.18	
Desc: PUBLIC SAFETY BLDG		Acct: 10-221-329-0000	HFD -ELECTRICITY			
Desc: PUBLIC SAFETY BLDG		Acct: 10-211-329-0000	HPD -ELECTRICITY			
Desc: PUBLIC SAFETY BLDG		Acct: 10-271-329-0000	DISP -ELECTRICITY			
53833000002AUG'24	MUNICIPAL BLDG	0.00	\$-142.09	0.00	-142.09	
Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000	TH -ELECTRICITY			

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 11
User: florentina
ReportAPINHDPmtByDate

Check Date: 1/31/2025 - 1/31/2025

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	53833000002DEC'24	MUNICIPAL BLDG	0.00	\$3,377.27	0.00	3,377.27
	Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000	TH -ELECTRICITY		
	53833000002JAN'25	MUNICIPAL BLDG	0.00	\$4,393.75	0.00	4,393.75
	Desc: MUNICIPAL BLDG		Acct: 10-161-329-0000	TH -ELECTRICITY		
	Vendor Total:			19,180.81	0.00	19,180.81
019901	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		1/31/2025	93977
	524331	POLE RENT - JAN-MAR 2025	0.00	\$1,272.00	0.00	1,272.00
	Desc: POLE RENT - JAN-MAR 2025		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	Vendor Total:			1,272.00	0.00	1,272.00
020140	GREENWOOD EMERGENCY VEHICLES, INC		GREENWOOD EMERGENCY VEHICLES, INC		1/31/2025	93978
	0000114793	E3	0.00	\$267.04	0.00	267.04
	Desc: E3		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			267.04	0.00	267.04
020400	HACH COMPANY				1/31/2025	93979
	14326792	Reagent Set, LR Manganese 10ML	561.70	\$561.70	0.00	561.70
	Desc: Reagent Set, LR Manganese 10ML		Acct: 50-952-340-0000	CHEMICALS		
	Vendor Total:			561.70	0.00	561.70
021450	HARTFORD, TOWN OF		TOWN OF HARTFORD		1/31/2025	93980
	141120,430794	43 HIGHLAND AVE - POOL	0.00	\$780.18	0.00	780.18
	Desc: 43 HIGHLAND AVE - POOL		Acct: 10-512-328-0000	PR -WATER		
	Vendor Total:			780.18	0.00	780.18
021500	HARTFORD SCHOOL, TOWN OF		TOWN OF HARTFORD SCHOOL		1/31/2025	93981
	2025 TAXES#4	FYE 2025 TAXES PMNT#4 - JAN'25	0.00	\$5,000,000.00	0.00	5,000,000.00
	Desc: FYE 2025 TAXES PMNT#4 - JAN'25		Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
	Vendor Total:			5,000,000.00	0.00	5,000,000.00
021782	HAUN WELDING SUPPLY INC				1/31/2025	93982
	0000333660	CYLINDER LEASE	0.00	\$48.31	0.00	48.31
	Desc: CYLINDER LEASE		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			48.31	0.00	48.31
023473	INGRAM LIBRARY SERVICES LLC				1/31/2025	93983
	85961181	BOOKS	0.00	\$19.89	0.00	19.89
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	85961182	BOOKS	0.00	\$174.28	0.00	174.28
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	85961183	BOOKS	0.00	\$11.86	0.00	11.86
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	85961184	BOOKS	0.00	\$26.72	0.00	26.72
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	86114497	BOOKS	0.00	\$205.14	0.00	205.14
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 12
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	86114498	BOOKS	0.00	\$19.79	0.00	19.79
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	86114499	BOOKS	0.00	\$21.74	0.00	21.74
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	86274343	BOOKS	0.00	\$18.99	0.00	18.99
	Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	Vendor Total:			498.41	0.00	498.41
024240	IRON HORSE STANDING SEAM ROOFING C				1/31/2025	93984
	01.30.25	ROOF REPAIRS 50%	0.00	\$1,837.50	0.00	1,837.50
	Desc: ROOF REPAIRS 50%		Acct: 10-221-418-0000	HFD -PROPERTY & LIABILITY INSURA		
	Vendor Total:			1,837.50	0.00	1,837.50
027750	DEAD RIVER COMPANY		DEAD RIVER COMPANY		1/31/2025	93985
	4484213,45794	#2 OIL 1739.9GALS@\$2.8181 142IZZO P	4,955.41	\$4,955.41	0.00	4,955.41
	Desc: #2 OIL 1739.9GALS@\$2.8181 142IZZO P		Acct: 65-963-327-0000	BUILDING HEAT		
	4935943,14969	PROPANE 421.6G@\$1.5075 LIB	0.00	\$643.99	0.00	643.99
	Desc: PROPANE 421.6G@\$1.5075 LIB		Acct: 10-524-327-0000	PR -BUILDING HEAT		
	4935943,530299	PROPANE 601.4G@\$1.5075 200 CRANBERR	888.64	\$888.64	0.00	888.64
	Desc: PROPANE 601.4G@\$1.5075 200 CRANBERR		Acct: 50-952-327-0000	BUILDING HEAT		
	4935943,530302	PROPANE 1119.30G@\$1.5075 WABA	0.00	\$1,709.73	0.00	1,709.73
	Desc: PROPANE 1119.30G@\$1.5075 WABA		Acct: 10-530-327-0000	PR -BUILDING HEAT		
	4935943,530378	PROPANE 547G@\$1.5075 WABA	0.00	\$835.54	0.00	835.54
	Desc: PROPANE 547G@\$1.5075 WABA		Acct: 10-530-327-0000	PR -BUILDING HEAT		
	4935943,19237	PROPANE 43.0G@\$1.5075 DEPOT ST	65.68	\$65.68	0.00	65.68
	Desc: PROPANE 43.0G@\$1.5075 DEPOT ST		Acct: 60-962-327-0000	BUILDING HEAT		
	4935943,97517	PROPANE 42.6G@\$1.5075 DEPOT ST	65.07	\$65.07	0.00	65.07
	Desc: PROPANE 42.6G@\$1.5075 DEPOT ST		Acct: 60-962-327-0000	BUILDING HEAT		
	Vendor Total:			9,164.06	0.00	9,164.06
027849	LEWIS, WILLIAM J.		WILLIAM J. LEWIS		1/31/2025	93986
	FEB'25	RET REIMB FEB 25	0.00	\$932.82	0.00	932.82
	Desc: Ret reimb Feb 25		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Vendor Total:			932.82	0.00	932.82
028024	LIFTOFF, LLC				1/31/2025	93987
	7856REN2025	2025 EMAIL LICENSES	0.00	\$23,706.00	0.00	23,706.00
	Desc: 2025 EMAIL LICENSES		Acct: 10-181-318-0000	IT -CONTRACTED SERVICES		
	Vendor Total:			23,706.00	0.00	23,706.00
028038	LIQUIDSPRING LLC				1/31/2025	93988
	0071773-IN	AMB 22 - 29	0.00	\$230.14	0.00	230.14
	Desc: ABM 22 - 19		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
	Vendor Total:			230.14	0.00	230.14
028039	LIVEMIXKINGS				1/31/2025	93989
	INV0214	Valentines Dance DJ Services	0.00	\$410.00	0.00	410.00
	Desc: Valentines Dance DJ Services		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 13
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			410.00	0.00	410.00
028848	MADISON NATIONAL LIFE INSURANCE CO,		1/31/2025		93990
FEB'25	LIFE INSURANCE - FEB25	291.28	\$2,740.92	0.00	2,740.92
Desc:	Life Insurance - FEB25	Acct: 10-121-240-0000	TM -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-181-240-0000	IT -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-171-240-0000	FIN -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-174-240-0000	ASE -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-175-240-0000	DEL -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-181-240-0000	IT -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-211-240-0000	HPD -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-221-240-0000	HFD -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-271-240-0000	DISP -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-312-240-0000	DPW -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-325-240-0000	DPW -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-511-240-0000	PR -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-514-240-0000	PR -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-530-240-0000	PR -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-621-240-0000	PDZ -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 10-622-240-0000	PDZ -LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 30-974-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 30-975-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 50-954-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 50-955-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 55-955-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 60-961-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 60-965-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 65-963-240-0000	LIFE INSURANCE		
Desc:	Life Insurance - FEB25	Acct: 65-965-240-0000	LIFE INSURANCE		
Vendor Total:			2,740.92	0.00	2,740.92
029745	DARTMOUTH HITCHCOCK	DARTMOUTH HITCHCOCK	1/31/2025		93991
1224-09	MED SUPPLIES	0.00	\$439.71	0.00	439.71
Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			439.71	0.00	439.71
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK	1/31/2025		93992
700005551,01.09.25	PRE EMPL PHYSICAL L ROGERS	140.00	\$140.00	0.00	140.00
Desc:	PRE EMPL PHYSICAL L ROGERS	Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			140.00	0.00	140.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	1/31/2025		93993
251938914	4 CS PAPER + PADS	0.00	\$210.35	0.00	210.35
Desc:	4 CS PAPER + PADS	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
251845001	2 CS PAPER UTILITY PAPER	142.98	\$142.98	0.00	142.98
Desc:	2 CS PAPER UTILITY PAPER	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc:	2 CS PAPER UTILITY PAPER	Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
Desc:	2 CS PAPER UTILITY PAPER	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Desc:	2 CS PAPER UTILITY PAPER	Acct: 65-965-323-0000	MATERIALS & SUPPLIES		

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 14
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
251637991	DESK PAD		35.97	\$35.97	0.00	35.97
Desc:	DESK PAD	Acct:	30-974-323-0000	MATERIAL & SUPPLIES		
Desc:	DESK PAD	Acct:	65-965-323-0000	MATERIALS & SUPPLIES		
251639341	1 CS PAPER		80.00	\$95.99	0.00	95.99
Desc:	1 CS PAPER	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Desc:	1 CS PAPER	Acct:	30-974-323-0000	MATERIAL & SUPPLIES		
Desc:	1 CS PAPER	Acct:	50-955-323-0000	MATERIAL & SUPPLIES		
Desc:	1 CS PAPER	Acct:	55-955-323-0000	MATERIALS & SUPPLIES		
Desc:	1 CS PAPER	Acct:	60-965-323-0000	MATERIAL & SUPPLIES		
Desc:	1 CS PAPER	Acct:	65-965-323-0000	MATERIALS & SUPPLIES		
251810979	OFFICE SUPPLIES		0.00	\$204.22	0.00	204.22
Desc:	OFFICE SUPPLIES	Acct:	10-151-323-0000	TC -MATERIAL & SUPPLIES		
Desc:	OFFICE SUPPLIES	Acct:	10-131-323-0000	TC -MATERIALS & SUPPLIES		
Vendor Total:				689.51	0.00	689.51
029905	MAYO, JEFFREY	JEFFREY MAYO			1/31/2025	93994
JAN'25	GYM REIMBURSEMENT		0.00	\$74.05	0.00	74.05
Desc:	Gym reimbursement and annual fee	Acct:	10-271-313-0000	DISP -MEMBERSHIP DUES		
Vendor Total:				74.05	0.00	74.05
030200	MCMaster-CARR SUPPLY COMPANY	MCMaster-CARR SUPPLY CO			1/31/2025	93995
39103218	MATERIALS		304.50	\$304.50	0.00	304.50
Desc:	MATERIALS	Acct:	65-963-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				304.50	0.00	304.50
031438	MONAGHAN SAFAR PLLC				1/31/2025	93996
25160	LEGAL: CSO EASEMENTS		64.50	\$64.50	0.00	64.50
Desc:	LEGAL: CSO EASEMENTS	Acct:	60-965-318-0000	CONTRACTED SERVICES		
Vendor Total:				64.50	0.00	64.50
031622	MOODY, BRYCE A	BRYCE A MOODY			1/31/2025	93997
01.22.2025	REIMBURSEMENT		0.00	\$12.98	0.00	12.98
Desc:	LIGHT BULB FIXTURES	Acct:	10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
Vendor Total:				12.98	0.00	12.98
031730	MORSE, MARTHA	MARTHA MORSE			1/31/2025	93998
01.29.2025	REIMBURSEMENT - TRAINING		0.00	\$3,959.40	0.00	3,959.40
Desc:	MOTOROLA CONFERENCE - REGISTRATION	Acct:	10-271-315-0000	DISP -RECRUITMENT & TRAINING		
Desc:	MOTOROLA CONFERENCE REG #2	Acct:	10-271-315-0000	DISP -RECRUITMENT & TRAINING		
Desc:	CONFERENCE HOTEL #1	Acct:	10-271-315-0000	DISP -RECRUITMENT & TRAINING		
Desc:	CONFERENCE HOTEL #2	Acct:	10-271-315-0000	DISP -RECRUITMENT & TRAINING		
Vendor Total:				3,959.40	0.00	3,959.40
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC			1/31/2025	93999
IN2183425	ADATOR - TOOL		0.00	\$724.40	0.00	724.40
Desc:	ADATOR - TOOL	Acct:	10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
Vendor Total:				724.40	0.00	724.40

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 15
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
034800	NORTHEAST DELTA DENTAL				1/31/2025	94000
FEB'25	DENTAL INS - FEB'25		1,322.24	\$9,772.07	0.00	9,772.07
Desc:	DENTAL INS - FEB25	Acct:	10-121-230-0000	TM -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-151-230-0000	TC -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-171-230-0000	FIN -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-171-230-0000	FIN -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-175-230-0000	DEL -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-181-230-0000	IT -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-211-230-0000	HPD -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-221-230-0000	HFD -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-271-230-0000	DISP -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-312-230-0000	DPW -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-325-230-0000	DPW -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-511-230-0000	PR -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-514-230-0000	PR -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-530-230-0000	PR -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-621-230-0000	PDZ -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	10-622-230-0000	PDZ -DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	30-975-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	50-954-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	50-955-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	55-955-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	60-961-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	60-965-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	65-963-230-0000	DENTAL		
Desc:	DENTAL INS - FEB25	Acct:	65-965-230-0000	DENTAL		
Vendor Total:				9,772.07	0.00	9,772.07
034925	NORTHEAST RESOURCE RECOVERY ASSC				1/31/2025	94001
141309	GLASS/TIRES/FREON/TRANSPORT		2,726.55	\$2,726.55	0.00	2,726.55
Desc:	Glass-PGA	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Tires-Fuel Surcharge	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Tires-Passenger	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Tires-Truck	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Freon-Units	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Transportation_11/13/2024	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Transportation_11/27/2024	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Desc:	Transportation_12/10/2024	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,726.55	0.00	2,726.55
035360	NOTT'S EXCAVATING INC				1/31/2025	94002
QUEBOX-4 FINAL	PROJ#4 QUECHEE BOX CULVERT 11.13.24	21,492.22		\$21,492.22	0.00	21,492.22
Desc:	PROJ#4 QUECHEE BOX CULVERT 11.13.24	Acct:	72-325-325-0530	Town Highway Structures Program #BC1		
Vendor Total:				21,492.22	0.00	21,492.22
037276	PETE'S TIRE BARNS, INC				1/31/2025	94003
284921	New tires, mount/dismount, etc.		0.00	\$1,518.20	0.00	1,518.20
Desc:	New tires, mount/dismount, etc.	Acct:	10-321-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:				1,518.20	0.00	1,518.20

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 16
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
037450	PIKE INDUSTRIES INC				1/31/2025	94004
1308663	STONE		1,092.12	\$1,092.12	0.00	1,092.12
Desc:	4-6" Erosion Stone & 3/4" Stone	Acct:	72-311-311-0331	Grants in Aid - FY25 (GA0798)		
1309445	STONE		774.72	\$774.72	0.00	774.72
Desc:	4-6" Erosion Stone & 3/4" Stone	Acct:	72-311-311-0331	Grants in Aid - FY25 (GA0798)		
1308654	STONE		171.44	\$171.44	0.00	171.44
Desc:	3/4" Stone	Acct:	72-311-311-0331	Grants in Aid - FY25 (GA0798)		
1308940	STONE		559.53	\$559.53	0.00	559.53
Desc:	3/4" Stone & 3/4" Crushed Stone Bas	Acct:	72-311-311-0331	Grants in Aid - FY25 (GA0798)		
1309967	STONE		1,956.69	\$1,956.69	0.00	1,956.69
Desc:	4-6" Erosion Stone	Acct:	72-311-311-0331	Grants in Aid - FY25 (GA0798)		
1312919	STONE		100.71	\$100.71	0.00	100.71
Desc:	STONE	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:				4,655.21	0.00	4,655.21
039250	RADIO NORTH GROUP INC				1/31/2025	94005
24146781	AMB ROOF MT ANT		0.00	\$409.00	0.00	409.00
Desc:	AMB	Acct:	10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
Vendor Total:				409.00	0.00	409.00
039510	RC CLEANING LLC	RC CLEANING LLC			1/31/2025	94006
352	CLEANING SERVICES NOV'24		0.00	\$1,436.09	0.00	1,436.09
Desc:	CLEANING SERVICES NOV'24	Acct:	10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc:	CLEANING SERVICES NOV'24	Acct:	10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Vendor Total:				1,436.09	0.00	1,436.09
040751	ROGERS, LARRY	LARRY ROGERS			1/31/2025	94007
FEB'25	RET REIMB FEB'25		130.00	\$130.00	0.00	130.00
Desc:	RET REIMB FEB'25	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:				130.00	0.00	130.00
041450	SABIL & SONS, INC	SABIL & SONS, INC			1/31/2025	94008
47576	PARTS		0.00	\$2.07	0.00	2.07
Desc:	PARTS	Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
13817	Heavy Towing & Diesel Start System		0.00	\$2,866.75	0.00	2,866.75
Desc:	Heavy Towing & Diesel Start System	Acct:	10-321-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:				2,868.82	0.00	2,868.82
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL			1/31/2025	94009
3320067489	POSTAGE MACHINE LEASE NOV-JAN'25		0.00	\$597.00	0.00	597.00
Desc:	POSTAGE MACHINE LEASE NOV-JAN'25	Acct:	10-121-320-0000	TM -EQUIP OPERATION/MAINT-OFFIC		
Vendor Total:				597.00	0.00	597.00
042155	SHELDON, GREGORY	GREGORY SHELDON			1/31/2025	94010
01.17.2025	REIMBURSEMENT		0.00	\$35.80	0.00	35.80
Desc:	GAS	Acct:	10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS		

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 17
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name				Disc. Amt	Net Amt.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				35.80	0.00	35.80
043400	MILTON CAT		SOUTHWORTH-MILTON, INC.		1/31/2025	94011
INV3462289	MATERIALS		0.00	\$74.10	0.00	74.10
Desc:	MATERIALS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				74.10	0.00	74.10
043930	STAPLES CONTRACT & COMMERCIAL		STAPLES ADVANTAGE		1/31/2025	94012
7003817666	TONER		0.00	\$90.89	0.00	90.89
Desc:	TONER		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Vendor Total:				90.89	0.00	90.89
044006	STATE OF VERMONT				1/31/2025	94013
01.29.2025	Rfnd Dup Grant 285090A		0.00	\$480.00	0.00	480.00
Desc:	Rfnd Dup Grant 285090A		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:				480.00	0.00	480.00
044204	STEARNS SEPTIC SERVICE, LLC				1/31/2025	94014
99810122255	SLUDGE HAULING		1,884.00	\$1,884.00	0.00	1,884.00
Desc:	SLUDGE HAULING		Acct: 65-963-318-0000	CONTRACTED SERVICES		
9581012225	SLUDGE HAULING		3,768.00	\$3,768.00	0.00	3,768.00
Desc:	SLUDGE HAULING		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:				5,652.00	0.00	5,652.00
045452	TECHNIMOUNT SYSTEM LLC		TECHNIMOUNT SYSTEM LLC		1/31/2025	94015
INV-003293	AMB MOUNTS		0.00	\$1,175.00	0.00	1,175.00
Desc:	AMB MOUNTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
Vendor Total:				1,175.00	0.00	1,175.00
045483	TELEFLEX LLC				1/31/2025	94016
9509408127	MED SUPPLIES		0.00	\$1,330.00	0.00	1,330.00
Desc:	MED SUPPLIES		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:				1,330.00	0.00	1,330.00
045484	TELEPHONE & NETWORK TECHNOLOGIES				1/31/2025	94017
846745	VA CONNECTION		0.00	\$1,407.00	0.00	1,407.00
Desc:	VA CONNECTION		Acct: 10-221-331-0400	HFD -ALARM SYSTEM/EXTINGUISHEF		
Vendor Total:				1,407.00	0.00	1,407.00
045510	TEWKSBURY, THARON		THARON TEWKSBURY		1/31/2025	94018
12.15.24	T TEWKSBURY CLOTHING REIMB		0.00	\$129.95	0.00	129.95
Desc:	Clothing Reimbursement per CBA		Acct: 10-325-326-0000	DPW -UNIFORMS		
Vendor Total:				129.95	0.00	129.95
046170	TOP STITCH EMBROIDERY INC				1/31/2025	94019
412139	NURSE UNIFORMS		0.00	\$212.90	0.00	212.90
Desc:	NURSE UNIFORMS		Acct: 10-121-318-0000	TM -CONTRACT SERVICES		

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 18
User: florentina

ReportAPINHDPmtByDate

Check Date: 1/31/2025 - 1/31/2025

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
412168	UNIFORM TAGS	183.60	\$324.00	0.00	324.00	
Desc: UNIFORM TAGS		Acct: 10-325-326-0000	DPW -UNIFORMS			
Desc: UNIFORM TAGS		Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
Desc: UNIFORM TAGS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
Desc: UNIFORM TAGS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
Desc: UNIFORM TAGS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
Desc: UNIFORM TAGS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
Vendor Total:			536.90	0.00	536.90	
047080	TWOHIG POLYGRAPH SERVICES LLC			1/31/2025	94020	
01.21.2025	PRE EMPLOYMENT POLYGRAPH EXAM	0.00	\$450.00	0.00	450.00	
Desc: PRE EMPLOYMENT POLYGRAPH EXAM		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Vendor Total:			450.00	0.00	450.00	
047095	UFO PARTY RENTALS, LLC	UFO PARTY RENTALS, LLC		1/31/2025	94021	
10119	Valentines Event - Mini Golf, Photo	0.00	\$1,600.00	0.00	1,600.00	
Desc: Valentines Event - Mini Golf, Photo		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES			
Vendor Total:			1,600.00	0.00	1,600.00	
047190	USABLUEBOOK	USABLUEBOOK		1/31/2025	94022	
INV00585590	PH BUFFER PACK	212.25	\$212.25	0.00	212.25	
Desc: PH BUFFER PACK		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
Vendor Total:			212.25	0.00	212.25	
047497	UPPER VALLEY AQUATIC CENTER			1/31/2025	94023	
30	PERSONAL TRAINING	0.00	\$2,025.00	0.00	2,025.00	
Desc: PERSONAL TRAINING		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
Vendor Total:			2,025.00	0.00	2,025.00	
048300	VALLEY NEWS	VALLEY NEWS		1/31/2025	94024	
125911,4442700	HEALTH BOARD AGENDA 02.04.2025	0.00	\$64.80	0.00	64.80	
Desc: HEALTH BOARD AGENDA 02.04.2025		Acct: 10-111-312-0000	SB -ADVERTISING			
125911,4442701	SB AGENDA 02.04.2025	0.00	\$219.60	0.00	219.60	
Desc: SB AGENDA 02.04.2025		Acct: 10-111-312-0000	SB -ADVERTISING			
125911,4439434	RFP HEAT PUMP SYSTEM	0.00	\$86.40	0.00	86.40	
Desc: RFP HEAT PUMP SYSTEM		Acct: 10-221-312-0000	HFD -ADVERTISING			
Desc: RFP HEAT PUMP SYSTEM		Acct: 10-211-312-0000	HPD -ADVERTISING			
Vendor Total:			370.80	0.00	370.80	
050455	VERMONT LIFE SAFETY LLC			1/31/2025	94025	
52812	FIRE ALARM TEST	0.00	\$535.00	0.00	535.00	
Desc: FIRE ALARM TEST		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
Vendor Total:			535.00	0.00	535.00	
050965	VERMONT RURAL WATER ASSOCIATION			1/31/2025	94026	
01.15.2025	W+WW SYTEM MEMBERSHIP	407.50	\$407.50	0.00	407.50	
Desc: W+WW SYTEM MEMBERSHIP		Acct: 50-955-313-0000	MEMBERSHIP DUES			
Desc: W+WW SYTEM MEMBERSHIP		Acct: 55-955-313-0000	MEMBERSHIP DUES			

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 19
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	W+WW SYTEM MEMBERSHIP	Acct:	60-965-313-0000	MEMBERSHIP DUES	
	Desc:	W+WW SYTEM MEMBERSHIP	Acct:	65-965-313-0000	MEMBERSHIP DUES	
		Vendor Total:		407.50	0.00	407.50
051943	VISION SERVICE PLAN		VISION SERVICE PLAN		1/31/2025	94027
	FEB'25	VISION FEB2025	0.00	\$2,021.18	0.00	2,021.18
	Desc:	VISION FEB2025	Acct:	10-012-300-0225	ACCRUED VISION INSURANCE PAYAI	
		Vendor Total:		2,021.18	0.00	2,021.18
052300	WEBB, F W COMPANY		F.W. WEBB COMPANY		1/31/2025	94028
	89039677	PARTS - HOTBOX	0.00	\$55.48	0.00	55.48
	Desc:	PARTS - HOTBOX	Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
		Vendor Total:		55.48	0.00	55.48
053650	WILSON TIRE INC				1/31/2025	94029
	545892	TIRES	0.00	\$753.00	0.00	753.00
	Desc:	PD4 TIRE MOUNT BALANCE	Acct:	10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
		Vendor Total:		753.00	0.00	753.00
054600	WOOD, JOHN G. JR		JOHN G. WOOD JR		1/31/2025	94030
	DEC'24	RET REIMBURSEMENT	0.00	\$174.70	0.00	174.70
	Desc:	Ret reimb Dec 24	Acct:	10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	
	FEB'25	RET REIMB FEB'25	0.00	\$185.00	0.00	185.00
	Desc:	RET REIMB FEB'25	Acct:	10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	
		Vendor Total:		359.70	0.00	359.70
055310	ZOLL MEDICAL CORPORATION				1/31/2025	94031
	4115504	MED SUPPLIES	0.00	\$1,995.88	0.00	1,995.88
	Desc:	MED SUPPLIES	Acct:	10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL	
	4114695	TRAINING ELECTRODES	0.00	\$477.24	0.00	477.24
	Desc:	TRAINING ELECTRODES	Acct:	10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL	
		Vendor Total:		2,473.12	0.00	2,473.12
059704	CLARKE, MARTHA		MARTHA CLARKE		1/31/2025	94032
	01.19.2025	REIMBURSEMENT	0.00	\$48.94	0.00	48.94
	Desc:	FOOD FOR COMMAND INCIDENT	Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS	
	DEC'24-JAN'25	REIMBURSEMENT	0.00	\$40.06	0.00	40.06
	Desc:	GYM REIMBURSEMENT DEC AND JAN	Acct:	10-211-313-0000	HPD -MEMBERSHIP DUES	
		Vendor Total:		89.00	0.00	89.00
059709	SWASEY, ERIN		ERIN SWASEY		1/31/2025	94033
	01.30.25	REC CLASS REFUND	0.00	\$60.00	0.00	60.00
	Desc:	REC CLASS REFUND	Acct:	10-514-325-0000	PR -REFUNDS	
		Vendor Total:		60.00	0.00	60.00
059847	COUTERMARSH, TOM		TOM COUTERMARSH		1/31/2025	94034
	FEB'25	RET REIMB FEB 25	932.84	\$932.84	0.00	932.84

Report Date: 1/30/25
4:41PM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 20
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: Ret reimb Feb 25	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret reimb Feb 25	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret reimb Feb 25	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret reimb Feb 25	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		932.84	0.00	932.84
059875	DREYER, LARISSA		LARISSA DREYER		1/31/2025	94035
	01.30.25	REC CLASS REFUND	0.00	\$60.00	0.00	60.00
		Desc: REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
		Vendor Total:		60.00	0.00	60.00
059882	CARY, SANDRA		SANDRA CARY		1/31/2025	94036
	0042221DEC'24-JAN'25	REIMBURSEMENT	0.00	\$113.30	0.00	113.30
		Desc: INTERNERT-LIB DEC'24-JAN'25	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
		Vendor Total:		113.30	0.00	113.30
060111	NATIONAL - LEASES		NATIONAL BUSINESS TECHNOLOGIES		1/31/2025	94037
	83466337	LEASE COPIER-JAN'25 DETECTIVES	0.00	\$65.34	0.00	65.34
		Desc: LEASE COPIER-JAN'25 DETECTIVES	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
	83466347	LEASE COPIER-JAN'25	0.00	\$102.58	0.00	102.58
		Desc: LEASE COPIER-JAN'25-ADMIN	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
		Desc: LEASE COPIER-JAN'25-DIS	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
		Vendor Total:		167.92	0.00	167.92
500894	SECURSHRED		SECURSHRED		1/31/2025	94038
	478957	SHREDDING SERVICES	0.00	\$24.00	0.00	24.00
		Desc: SHREDDING SERVICES	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
		Vendor Total:		24.00	0.00	24.00
501976	DESNOYERS, KEISHA		KEISHA DESNOYERS		1/31/2025	94039
	01.30.25	REC CLASS REFUND	0.00	\$60.00	0.00	60.00
		Desc: REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
		Vendor Total:		60.00	0.00	60.00
502533	DIDOMENICO, M JULIE		M JULIE DIDOMENICO		1/31/2025	94040
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
		Desc: REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
		Vendor Total:		70.00	0.00	70.00
502628	DESELLIER, JENNIFER		JENNIFER DESELLIER		1/31/2025	94041
	01.30.25	REC CLASS REFUND	0.00	\$60.00	0.00	60.00
		Desc: REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
		Vendor Total:		60.00	0.00	60.00
502921	BARRETT, RALPH & SUSAN		BARRETT RALPH & SUSAN		1/31/2025	94042
	01.29.25	BOA TAX REIMBURSEMENT	0.00	\$804.69	0.00	804.69
		Desc: BOA TAX REIMBURSEMENT	Acct: 10-030-100-0200	CURRENT TAXES - ABATEMENTS		

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 21
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				804.69	0.00	804.69
502951	PRATT, KRYSTA		KRYSTA PRATT		1/31/2025	94043
	01.30.25	REC CLASS REFUND	0.00	\$60.00	0.00	60.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				60.00	0.00	60.00
502978	KOLOSKI, MICHAEL		MICHAEL KOLOSKI		1/31/2025	94044
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				70.00	0.00	70.00
502983	ALDRIDGE, HALEY		HALEY ALDRIDGE OR		1/31/2025	94045
	01.29.25	REVERSE PAYMENT - INVOICE CLOUD ERR	0.00	\$3,479.80	0.00	3,479.80
	Desc:	REVERSE PAYMENT - INVOICE CLOUD ERR	Acct: 10-030-100-0100	CURRENT YEAR TAXES		
Vendor Total:				3,479.80	0.00	3,479.80
502984	REICHERT, NATHAN		NATHAN REICHERT		1/31/2025	94046
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				70.00	0.00	70.00
502985	O'DEA, CAROL LYNN		CAROL LYNN O'DEA		1/31/2025	94047
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				70.00	0.00	70.00
502986	LEBEL, ALYSSA		ALYSSA LEBEL		1/31/2025	94048
	01.30.25	REC CLASS REFUND	0.00	\$60.00	0.00	60.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				60.00	0.00	60.00
502988	CADREACT, JOHN		JOHN CADREACT		1/31/2025	94049
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				70.00	0.00	70.00
502989	GENTINE, MOLLY		MOLLY GENTINE		1/31/2025	94050
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				70.00	0.00	70.00
502990	BROCK, KARA		KARA BROCK		1/31/2025	94051
	01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
	Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:				70.00	0.00	70.00

Report Date: 1/30/25
4:41PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/31/2025 - 1/31/2025

Page: 22
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
502991	RUEL, SHEENA	SHEENA RUEL		1/31/2025	94052
01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:			70.00	0.00	70.00
502992	RENEY, SAMANTHA	SAMANTHA RENEE		1/31/2025	94053
01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:			70.00	0.00	70.00
502993	FORMBY, JORDAN	JORDAN FORMBY		1/31/2025	94054
01.30.25	REC CLASS REFUND	0.00	\$70.00	0.00	70.00
Desc:	REC CLASS REFUND	Acct: 10-514-325-0000	PR -REFUNDS		
Vendor Total:			70.00	0.00	70.00
FUND 1 0			Bank Total:		5,273,568.21
Holdback Total					5,310,253.39
Batch Totals:		0.00	87,531.83	0.00	5,397,785.22

_____MICHAEL HOYT
_____KIM SOUZA
_____MARY M. ERDEI
_____LANNIE J. COLLINS
_____IDA GRIESEMER
_____BRANDON SMITH
_____JOHN HAVERSTOCK

_____GAIL OSTROUT
_____JOSEPH MAJOR



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, January 21, 2025, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall and on Zoom

Present: Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Ida Griesemer, Member; Bryan Gazda; Gwen Tuson; Laura Cooney; Joan Ponzoni; Allison Litton; Pat Cook; Scott Hausler; Matt Osborn; Jonathan Schechtman; Leonard Morse; Lisa O'Neil

Present on Zoom: John Haverstock; Michael Hoyt; Gail Ostrout; Lana Livingston; Heidi Duto; Marie Alvin; Mike Morse; Erik Kraus

Absent: Brandon Smith, Member

JAM LINK: <https://www.youtube.com/live/q9m0D1Vldic?si=vtOBegA6EEYAKxAt>

- I. Call to Order the Selectboard Meeting: Selectboard Vice Chair, Kim Souza called the meeting to order at 6:00 PM.
- II. Pledge of Allegiance was recited and led by Ida Griesemer.
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda: Items 5.l; 5.m and the Executive Session were tabled until the next meeting on Tuesday, February 4, 2025.
- VI. Selectboard

1. Public Comment

Heidi Duto from WRJ thanked the Town Staff and Selectboard for the INFO Night held on the 13th. She requested that links be sent for the meetings.

Mike Morris asked if the chat session on zoom could be open before the meetings and during the break. He asked who saw his email to the Board and everyone confirm they did see it. Mr. Morris also asked who can see the attendee list on the Zoom meeting. Only the Panelists can see the entire list.

2. Selectboard Comments and Announcements

Mike Hoyt, on Zoom from home, let everyone know he is doing well after suffering from a mild stroke.

3. Appointment: **** Tabled**

- a. Re-Appointment Bruce Riddle to Hartford's Planning Commission for a three year term beginning January 21, 2025 and ending January 20, 2028.

4. Town Manager's Report

Town Meeting Cycle

On Monday, January 13, Town Moderator Chuck Wooster presided over Warrant Information Night, at which Selectboard Vice Chair, Kim Souza presented the Selectboard's recommendation that the Town's voters enact a one percent sales tax. Department Heads Scott Hausler, Bryan Gazda and Greg Sheldon spoke on a proposed package of replacement vehicles for their departments to be purchased, pending voter approval, with revenue from the Town's Rooms, Meals and Alcohol Taxes. Scott Cooney spoke in support of his proposal to use Rooms, Meals and Alcohol Tax revenue to purchase vehicle extrication tools for the Fire Department.

On Monday, February 24 at 7:00 pm, Budget & Candidates Night will take place at the High School Auditorium

On Saturday, March 1 at 10:00 am, the Town and School District Meeting will take place in the High School's gymnasium.

Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=502>

5. Board Reports, Motions & Ordinances

a. Sister Cities Update: presented by Joan Ponzoni; Allison Litton; Laura Cooney and Pat Cook. They presented their new Sister City Logo that they hope to use to identify them as a Sister City with Cenon, France.

b. Review and Approve 250th Commemoration Committee Bylaws

Selectboard Chair, Mary Erdei made the motion that the Selectboard approve the proposed Hartford 250th Commemoration Committee Bylaws and proceed with the Committee appointment process. Selectboard Member, Ida Griesemer seconded the motion. All were in favor (5) and the motion passed.

c. Review Taft's Flat Historic District Nominations

Selectboard Member, Lannie Collins made the motion that the Selectboard approve submitting the Victory Circle/Highland Park Historic District Nomination and the Demers Avenue Historic District Nomination to the Vermont Advisory Council on Historic Preservation and authorize the Selectboard Vice Chair to sign the Certified Local Government Final Review & Recommendation Report for both proposed Historic Districts. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor (5) and the motion passed.

d. Adoption of FY26 General Fund Budget

Selectboard Clerk, Mary Erdei made the motion that the Selectboard approve of the Fiscal Year 2025-26 General Fund budget totaling \$22,676,506.82, to be funded with \$3,776,106.89 in non-tax revenue, \$1,479,000 from the Unassigned Fund balance and \$17,421,399.93 to be raised by property taxes. Selectboard Chair, Mike Hoyt seconded the motion. All were in favor (5) and the motion passed.

e. Adoption of FY26 Transfer Station Fund Budget

Selectboard Member, Lannie Collins made the motion that the Selectboard approve of the Fiscal Year 2025-26 Solid Waste Fund budget totaling \$919,880.38, to be funded with \$715,000 of revenue. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor (4, Hoyt was absent) and the motion passed.

f. Adoption of FY26 White River Water Fund Budget

Selectboard Member, Lannie Collins made the motion that the Selectboard approve of the Fiscal Year 2025-26 White River Water Fund budget totaling \$ 1,409,403.87, to be funded with \$1,402,555.47 of revenue. Selectboard Clerk, Mary Erdei seconded the motion. All were

in favor (5) and the motion passed.

- g. Adoption of FY26 Quechee Water Fund Budget

Selectboard Member, Ida Griesemer made the motion that the Selectboard approve of the Fiscal Year 2025-26 Quechee Water Fund budget totaling \$648,811.50, to be funded with \$604,315.00 of revenue. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor (5) and the motion passed.

- h. Adoption of FY26 White River Wastewater Fund Budget

Selectboard Member, Ida Griesemer made the motion that the Selectboard approve of the Fiscal Year 2025-2026 White River Wastewater Fund budget totaling \$2,312,615.93, to be funded with \$2,322,079.44 of revenue. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor (5) and the motion passed.

- i. Adoption of FY26 Quechee Wastewater Fund Budget

Selectboard Clerk, Mary Erdei made the motion that the Selectboard approve of the Fiscal Year 2025-26 Quechee Wastewater Fund budget totaling \$1,520,610.55, to be funded with \$1,507,000.00 of revenue. Selectboard Member, Ida Griesemer seconded the motion. All were in favor (5) and the motion passed.

- j. Review and Approve Town Meeting Warning

<https://www.hartford-vt.org/DocumentCenter/View/11978/2025-Annual-Town-Warning--sigend>

Selectboard Clerk, Mary Erdei made the motion that the Selectboard approve the Town Meeting Warning, as presented. Selectboard Member, Ida Griesemer seconded the motion. All were in favor (5) and the motion passed.

- k. Review and Approve Town & School District Meeting Warning

<https://www.hartford-vt.org/DocumentCenter/View/11979/2025-Town-and-School-Meeting-Warning---signed>

Selectboard Clerk, Mary Erdei made the motion that the Selectboard approve the Town and School District Meeting Warning as presented. Selectboard Member, Ida Griesemer seconded the motion. All were in favor (5) and the motion passed.

- l. Appoint a Designated Ethics Complaint Recipient - ** Tabled

- m. Appoint a Liaison to State Ethics Commission - ** Tabled

- n. Certification of Highway Mileage [https://www.hartford-](https://www.hartford-vt.org/DocumentCenter/View/11980/2025-Certificate-of-Highway-Mileage)

[vt.org/DocumentCenter/View/11980/2025-Certificate-of-Highway-Mileage](https://www.hartford-vt.org/DocumentCenter/View/11980/2025-Certificate-of-Highway-Mileage)

Selectboard Member, Lannie Collins made the motion that the Selectboard certify the 2025 Highway Mileage Certification as presented. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor (5) and the motion passed.

- o. Transfer Station Feasibility Study Update presented by Bryan Gazda and Gwen Tuson from Sanborn Head.

VII. Commission Reports
Hartford Parks and Recreation
January 9, 2025

In person: Chair, David Crocco, Chair; Allison Childs, Joe Denny, Nikki Boyle, Brett Mayfield, Tom McCleary, Scott Hausler, Director, Mary Erdei, SB Liaison

Parks and Recreation decided after current elections to return to a 5 pm start time for meetings. The current slate of officers will continue in place. There is still 1 vacancy in the Commission. There has been a vacancy for a student liaison for some time now.

During the Vacation Week ending Jan 2, 2025, more than 414 skates were rented, sometimes selling out on some days. Basketball has begun. The interest in a REC. Center survey has disbursed and graphs are under way to list responses to the questions.

Scott Hausler discussed the upcoming Accreditation Schedule and Procedures which are ongoing and will be in place for the deadline of January 15th. Hartford will host the 5 person team in a virtual visitation in late April/early May meeting. There are 152 standards for reaccreditation, and this is our 4th process. Hartford is one of the smallest towns across the country to maintain accreditation which gets harder with each accreditation.

The calendar of meeting dates for 2025 was approved.

HCOREI
January 15, 2025

Attendance: In person: Pat Autilio, Chair, Susan Mullens, Co-Chair, Mary Erdei, SB Liaison, Sara Campbell, member, Jasmine Hawkins, community guest
Online: Guest Kendra LaRoche, and Kim Souza, SB member guest
Absent: Nancy Russell, Schoolboard Liaison, Tatum Barnes, staff

2 Vacancies: 1 student and 1 member (Joe Major resigned and we thank him for his work on this board.)

We welcomed our speaker of the evening, Dr. Kendra LaRoche, Executive Director of SNSC (Special Needs Support Center) who is approaching Hartford's HCoreI to encourage support for individuals with disabilities. In existence since 1979, SNSC was previously located in Lebanon, but now has moved to Hartford, remaining a steadfast server of the areas of Hartford, Lebanon and Hanover and other Upper Valley towns in need. Kendra explained that advocacy is a broad concept and that SNSC is currently working with businesses, organizations, nonprofits and municipalities to become Certified as Disability-Friendly. Their mission includes 13 goals as well as offering support that is free to our town for the outcome that Hartford would become an "Accessible City". The first step in this process of certification would be to present a Resolution; then, once passed, co-writing grants together would follow, as well as audits, training, etc.

A 2025 calendar was adopted, 2025 planning goals discussed.

VIII. Consent Agenda: Selectboard Member, Lannie Collins made the motion to approve the Consent Agenda. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 1/18/2025
Approve A/P Manifest of: 1/17/2025 & 1/23/2025
Approve Meeting Minutes of: 1/7/2025
Future Meetings: 1/23/2025 (if needed); 2/4/2025; 2/18/2025; 2/24/2025
(Budget and Candidates Night); 2/25/2025

IX. Executive Session: ** Tabled

a. Personnel: Discussion of Police Chief's Resignation

X. Adjourn the Selectboard Meeting
Selectboard Clerk Mary Erdei made the motion to adjourn the meeting at 8:43PM. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

Mary Erdei, Selectboard Clerk
January 21, 2025 Meeting