



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, November 26, 2024, 6:00pm

Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom <https://zoom.us/j/549799933> - Please mute your microphone.

[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”. If you are calling in from phone dial:

(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and

Press *9 to raise your hand for public comment

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance (6:01)
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board (6:02)
 1. Consider the renewal of #S-000009921-The Tea House, LLC.
- V. Order of Agenda (6:03)
- VI. Selectboard
 1. Public Comment (6:05)
 2. Selectboard Comments and Announcements (6:15)
 3. Appointments (6:20)
 - a. Consider the Re-Appointment of Dan Nott to the Hartford Committee on Housing and Homelessness for a two-year term beginning November 26, 2024, and ending November 25, 2026.
 4. Town Manager's Report (6:25)
Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=498>
 5. Board Reports, Motions & Ordinances
 - a. HCOREI Update (6:30)
 - b. Consider Requests (2) for Exception to Town's Social Service Appropriation Policy (6:40)
 - c. Planning and Development Budget Presentation (6:50)
 - d. Parks & Recreation Budget Presentation (7:25)
 - e. Finance Budget Presentation (8:15)
 - f. Discuss Recreation Deficit (Fund 73) and Capital Deficit (Fund 80) (8:45)
 - g. Accept External Audit Report (9:00)
Attachments:
<https://www.hartford-vt.org/DocumentCenter/View/10683/Hartford-DRAFT-Gov-Ltr-11132024>
<https://www.hartford-vt.org/DocumentCenter/View/10682/Hartford-DRAFT-FS-11192024>
 - h. Consider Re-Assigning Committee Roles of Susan Buckholz (9:10)
- VII. Commission Reports (9:15)
- VIII. Consent Agenda (9:20)
 - Approve Payroll Ending: 11/23/2024
 - Approve A/P Manifest of: 11/22/24 & 11/27/2024
 - Approve Meeting Minutes of: 11/12/2024; 11/14/2024 & 11/19/2024
: 12/3/2024 Budget; 12/10/2024; 12/17/2024
and 12/19/2024 Budget
- IX. Adjourn the Selectboard Meeting (9:25)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

TO: Hartford Cannabis Control Commission
John Haverstock, Town Manager

FROM: Lisa O'Neil, Town Clerk

RE: CCB Application #S-000009921
The Tea House, LLC

DATE: November 21, 2024

Attached please find:

- VT Cannabis Control Board (CCB) submitted application #S-000009921-Retail Renewal (The Tea House, LLC)
- Application for Local Cannabis License-Town of Hartford- with additional documents provided by applicant & Department Signature Pages labeled as follows:
 - Exhibit A: Fire Marshal
 - Exhibit B: Planning & Development
 - Exhibit C: Town Clerk
 - Exhibit D: Public Works

Application for Local Cannabis License
Town of Hartford

OCT 16 2024

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. Applicant Information

Name: The Tea House (Miriam Wood)
Doing Business As: The Tea House
Mailing Address: 50 Woodstock Rd WAT, VT 05001
Telephone Number: 802-332-6043
Email: Miriam@teahousevt.com

2. Owner/Agent Contact Information

Name: Miriam Wood
Mailing Address: _____
Telephone Number: _____
Email: Miriam@teahousevt.com

3. Property address where use will occur in the Town

50 Woodstock Rd
WAT, VT 05001

4. Licensing Information

Type of License Requested (check all that apply)

License Type	Tier (if applicable)	Date Applied for State Permit	State Permit Number (if Issued)
☐ Outdoor Cultivation*			
☐ Indoor Cultivation*			
☐ Mixed Cultivation*			
☒ Retail	N/A	9/30/22	RTL20033
☐ Manufacturing*			
☐ Testing			
☐ Wholesale			

Note: * Requires indication of tier. For more information on tiers, visit www.ccb.vermont.gov

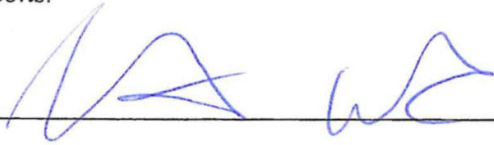
5. Local Compliance Information

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	yes
Has the ZOA determined if the use is permitted in the location you have identified?	yes
If yes, has the ZOA determined if a new zoning permit required?	yes
If a zoning permit is required, what is the date the complete application was accepted for review?	12/09/22
Has the zoning permit been issued? If so, what is the effective date.	Dec. 2022
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	yes
If yes, how many gallons per day have been requested?	121.32
Has an allocation been granted? If so, please attach approval for allocation.	yes

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature



Date

10/16/24

Printed Name

Miriam Wood

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire

Prevention: _____

Town Clerk: _____

Planning &

Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

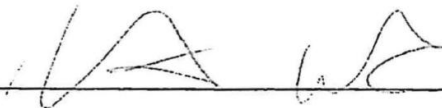
Action by CCC: _____ Date Follow-up sent: _____

NOV 20 2024

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Planning &
Development: _____

Public Works: _____

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License/Application #: _____ Date of CCC Meeting: _____

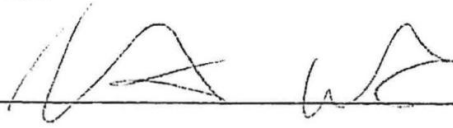
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OCT 21 2024

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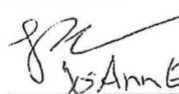
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Department Sign Offs

Building Code/Fire
Prevention:

Town Clerk: _____

Planning &
Development: 10/21/24
J. Annells

Public Works: _____

Cannabis Control Commission Review

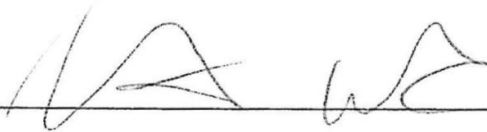
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10/16/24

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Miriam Wood

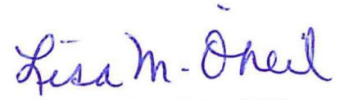
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Town Clerk:



Planning &
Development: _____

Public Works:

Cannabis Control Commission Review

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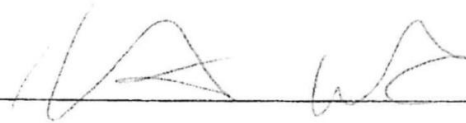
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OCT 21 2024

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Signature



Date

10/16/24

Printed Name

Miriam Wood

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Town Clerk: _____

Planning &
Development: _____

Public Works: _____

 10/21/24

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

VT CCB: Application S-000009921 LCC Submission

From noreply@salesforce.com <noreply@salesforce.com>
on behalf of
VCCB Applications <ccb.applications@vermont.gov>

Date Mon 10/14/2024 12:58 PM

To Paula Nulty <pnulty@hartford-vt.org>; Lisa O'Neil <loneil@hartford-vt.org>; John Haverstock
<jhaverstock@hartford-vt.org>

Cc miriam@teahousevt.com <miriam@teahousevt.com>

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

The Cannabis Control Board has received an application for licensure, S-000009921, Retailers Renewal, that falls within the jurisdiction of your Local Control Commission. The Board's [Guidance for Municipalities](#) explains applicable laws and procedures.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

*Business Legal Name and Registered: The Tea House, LLC Alternatives: The Tea House, LLC
Address: 50 Woodstock Road, White River Junction, VT 05001
Principals and Controlling Entities: Michael Davidson, Miriam Wood, Sherri Burchamn, Gilbert Fanciullo, & Nicholoas Etten
Primary Contact's email address: miriam@teahousevt.com
Primary Contact's phone number: (802) 359-3039*

For this license type, the applicant is asked the following questions which may be relevant to your review:

- *Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?*
 - Yes

- *Is your proposed Cannabis Establishment project in a public building?*
 - Yes

All applicants are required to comply with Division of Fire Safety (DFS) requirements. The CCB documents compliance a non-jurisdictional letter or fire safety inspection report.

When your Local Control Commission has acted on the license, please share minutes recording the action by emailing CCB.Applications@vermont.gov

Thank you,

Cannabis Control Board

*For assistance, contact: (802) 828-1010
CCB.Applications@vermont.gov*

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ___ appointment(s) or ☒ re-appointment to: _____
Hartford Committee on Housing and Homelessness

I. APPLICANT DATA:

Name: Dan Nott
Address: 10 James Street (PO BOX 1273)
Wilder, VT 05088
Telephone: (Home) [REDACTED] (Work) _____ (Other) _____
Email Address: dancooper.nott@gmail.com
How long have you been a Hartford resident? 8 years
Are you a registered voter? yes

II. EDUCATION:

High School: North Central Charter Essential School Year Graduated: 2008
College 1: University of Massachusetts Amherst Degree Earned: Bachelors Degree
Course of Study: Political Science, Art and Journalism (double major) Year: 2012
College 2: The Center for Cartoon Studies Degree Earned: MFA
Course of Study: Comics Studies Year: 2018

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
The Center for Cartoon Studies	2017- Present	Library staff, faculty, artist	
Random House	2018- Present	Researcher, author, artist	
Freelance artist and writer		Researcher, author, artist	

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? Available weeknight evenings, once a month.
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?
I am currently serving on the Housing Committee, and believe that I can help the committee's work by offering input about the direction of our work, as well as communicating our work with the public.
- c. What are your past experiences in Municipal, State or Federal Government?
I am currently serving on the Housing Committee, and have previously served on the 5th Charter Commission,
- d. What civic or social organizations have belonged to and what positions did you hold?
I volunteer at the the Hartford Restorative Justice Center, where i've served as a reparative panel member for 7 years. My work as an artist also revolves around engaging the community in civics, particularly at the local level.
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?
There is a clear national housing shortage that is being felt acutely in Hartford, my understanding is that the charge of this committee is to learn and plan for how this might be addressed.
- f. What might some solutions be?
We continue to study housing in Hartford to develop solutions. I think we can serve an important role in coordinating different organizations, agencies, and nonprofits, as well as provide feedback and input to the selectboard when decisions need to be made about housing policy.
- g. Other hobbies/interests: I'm an avid reader of history, and I love music, drawing, and taking daily walks around Wilder

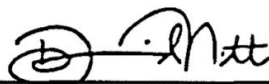
V. REFERENCES: (Please list three)

Name: Michelle Ollie (President of CCS) Telephone: [REDACTED]

Name: Kim Souza (Selectboard, Revolution) Telephone: [REDACTED]

Name: Christine Aquino (Restorative Justice) Telephone: [REDACTED]

APPLICANTS SIGNATURE



11-08-2024
DATE

Town Manager's Report

November 26, 2024

Community Nurse

An excellent candidate has accepted the Town's offer of employment. There a couple of steps required before we can make an announcement. Stay tuned.

Town Manager Absence

The Town Manager will be out of the office from mid-day of Thursday, November 21 thru Monday, December 2, with no access to work phone or email. Hopefully, it will prove to be a quiet Thanksgiving holiday period. I will oversee the agenda and packet compilation for the budget-heavy November 26 Selectboard meeting and Finance Director Gail Ostrout will preside on behalf of Town staff in my absence. For any emergencies, The Finance Director, HR Director, my Administrative Assistant and the Selectboard Chair and Vice Chair have my personal cell phone number.

Thanksgiving Day

The Town offices will be closed on Thursday and Friday, November 27 and 28. Happy Thanksgiving! ...or as they say in the Netherlands: Fijne Thanksgiving!

HCOREI - Hartford Committee On Racial Equity and Inclusion

November 2024 Selectboard Update

- HCOREI Strategic Plan Initiatives
 - Community Safety Review - Completed!
 - Communication Officer Position - Hired!
 - Policy On Policies
 - Standard Template approved
 - New and updated ordinances are converted (about six to date)
 - Policy digitization
 - Vendor selection underway to perform the digitization
 - Outreach & Community Engagement
 - Improved presence - New brochure, banner, Facebook, Improved web page:
<https://www.hartford-vt.org/hcorei>
 - Juneteenth - Canceled due to inclement weather
 - Met (Jan, Oct) with Julia Lau (Coach and Facilitator of DE&I for HSD)
 - Met with Kendra Laroche - Executive Director, Special Needs Support Center
 - (March) Special Needs Information Program (SNIP)
 - Met with Members of Quechee Lakes DEI (Oct)
 - Tabled at Hartford Block Party (Oct)
 - Participated in BIPOC Home and Business Ownership Community Kick-Off Event (Oct)
 - Run by Vital Communities
 - Initiated by Upper Valley BIPOC Network
 - Met with Tia Winter from Lebanon DEI (Nov.)
 - Other
 - Welcomed staff liaison Tatum Barnes as committee member.
 - Exploring examples of potential gender inclusivity policies to recommend for the town
 - Windsor County NAACP Branch effort abandoned
 - Challenges
 - Need new student liaison to committee
 - Need get more community members involved with the committee
-



John Haverstock

From: John Haverstock
Sent: Tuesday, November 19, 2024 10:10 AM
To: Selectboard
Subject: Social Service Appropriations
Attachments: doc01572620241118133709.pdf; doc01579520241119100701.pdf

Hello.

Several Social Service funding recipients missed the November 15 deadline set forth in the attached policy.

Yesterday (November 18), I reached out to the Historical Society and Advance Transit leadership, alerting them that they had missed the deadline. They each apologized for the oversight and sent in the proper form (one business day late). See attached.

I am now informed by the Finance and HR Directors that past Selectboards have opted to strictly enforce the November 15 deadline, requiring groups that miss it to go through the petitioning process. There may be representatives from each group present tonight, to request that an exception to policy be made so they won't have to petition.

See relevant email correspondence.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

SEP 12 2006

TOWN OF HARTFORD
AM. room

SB Policy #5: SOCIAL SERVICE APPROPRIATION POLICY

Town of Hartford

PURPOSE: Under Vermont law, a town may appropriate such sums of money as it deems necessary for the support of social service programs and agencies that provide services to town residents. 24 V.S.A. § 2691. The purpose of this policy is to establish procedures for managing social service agency appropriations that will be voted upon at the Town of Hartford Annual Meeting.

APPLICABILITY: This policy applies to appropriation requests from social services agencies and programs subject to the provisions of Title 24, Chapter 73 of Vermont Statutes Annotated. Such programs include, but are not limited to, transportation, nutrition, child care, medical care, and other rehabilitative services for persons with low incomes, senior citizens, children, disabled persons, drug and alcohol abusers, and persons requiring employment to eliminate their need for public assistance.

This policy does not apply to libraries or cemeteries within the Town; or the Bugbee Senior Center.

PROCEDURE: Those social service agencies that have not had an appropriation request approved at the most recent annual town meeting, or that are requesting a larger appropriation than that approved at the most recent annual town meeting, must submit a petition for an article requesting an appropriation in accordance with 17 V.S.A. § 2642. Such petition must be signed by at least five percent of the voters of the town, numbered as of the date the petition is received, and filed with the Town Clerk not less than 47 days before the day of the annual meeting. The petition should be in substantially the following form:

Petition of Legal Voters of the Town of Hartford

We, the undersigned legal voters of the Town of Hartford, hereby petition the Selectboard to add the following article to the warning for the annual town meeting to be held on Tuesday, March __, 20__:

Shall the Town appropriate \$[insert amount of request] to [insert name of social service agency], for [insert brief description of the purpose of the proposed appropriation] in accordance with 24 V.S.A. § 2691?

Print Name

Address

Signature

Pursuant to 17 V.S.A. § 2642(a)(3)(C), a petition must contain the petition language on every page on which signatures are collected and must contain the printed name, signature, and street address of each voter who signs the petition.

No proposed article may contain any opinion or comment about the subject being voted upon. Petitions submitted after the deadline will not be honored. Petitions submitted prior to the deadline but not containing the required number of signatures shall be returned by the Town Clerk within 24 calendar hours from receipt stating in writing on the petition why it cannot be accepted. Any petition returned to the petitioners may be amended to correct any stated deficiencies and refiled with the Town Clerk not later than 48 hours after the petition was returned by the Clerk, or the filing deadline, whichever is later. However, supplementary petitions shall not be accepted if the original petition did not meet the filing deadline or did not contain the requisite number of signatures.

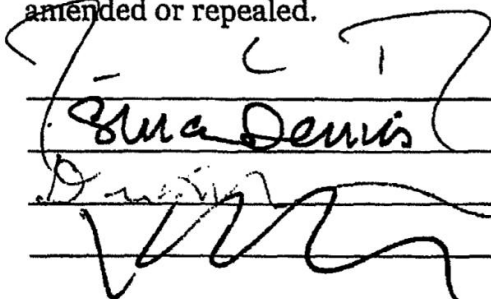
Those social service agencies that have had an appropriation request approved at the most recent annual town meeting are not required to submit a petition for an article requesting an appropriation if the amount requested is the same or less than the amount approved by the voters in the previous year. In such case, the agency should make its request to the Selectboard via the Town of Hartford Appropriation Request Form, to be obtained by the agency from the Town Manager's Office. The Form must be postmarked or hand-delivered to the Town Manager's Office no later than the November 15th preceding the day of Town Meeting. If the last day for filing letters with the Selectboard falls on a Saturday, Sunday, or legal holiday, then the deadline shall be extended to the next day which is not a Saturday, Sunday, or legal holiday. The Form shall identify the name and address of the agency, the amount requested for appropriation, a simple summary of receipts and expenditures and the signature and contact information of an authorized officer of the organization. Agencies that do not submit a Form to the Town Manager's Office before the November 15th deadline must submit a voter-backed petition in accordance with 17 V.S.A. § 2642.

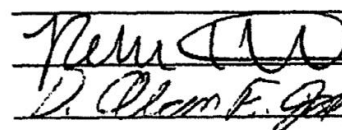
All social service agencies requesting appropriations under this policy are required to submit a description of the agency's programs for inclusion in the Town's Annual Report no later than January 1. Descriptions must be limited to 350 words and should describe the program or services provided to Town residents.

Approved social service appropriations of \$1,000 or more will be paid by the Town in equal installments on the last accounts payable runs in August and February. All others will be paid in full on the August accounts payable run.

Payment is subject to the availability of funds.

The foregoing policy is hereby adopted by the Selectboard of the Town of Hartford, Vermont, this 11th day of September, 2018, and is effective as of this date until amended or repealed.


Tina Dennis


William F. Johnson

HARTFORD TOWN CLERK'S OFFICE
12th day of September, 2018
2:47 PM
29 SEP 2018

John Haverstock

From: Paula Nulty
Sent: Friday, November 15, 2024 4:51 PM
To: Gail Ostrout; John Haverstock
Subject: Social Service Appropriations: Final for repeat amounts
Attachments: FY 2026 SOCIAL SERVICE APPROPRIATIONS.xlsx

Gail and John,

Today was the deadline for those social service agencies requesting repeat amounts from FY25 for FY26.

The only one not submitted that I know is petitioning is Good Neighbor Health Clinic (\$10,000).

Deadline for petitions is 1/16/2025.

Thank you,

Paula

Paula M. Nulty
Director of Human Resources
Executive Assistant to the Town Manager
Town Of Hartford
171 Bridge Street
White River Junction, VT 05001
(802)478-1101

FY 2026 SOCIAL SERVICE APPROPRIATIONS

Agency		FY24 Paid	FY25 Appvd	FY26 REQ
Advance Transit	10-425-316-0100	\$ 84,200.00	\$ 98,096.00	
JAM/Community Access Television	10-425-316-0110	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Family Place	10-425-316-0100	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Good Beginnings	10-425-316-0100	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Good Neighbor	10-425-316-0100	\$ 5,000.00	\$ -	PETITIONING
Green Mountain RSVP	10-425-316-0100	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00
Hartford Historical Society	10-425-316-0100	\$ 10,000.00	\$ 10,000.00	
HCC	10-425-316-0110	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00
Health Care & Rehabilitation Services (HCRS)		\$ 9,995.00	\$ 9,995.00	\$ 9,995.00
Public Health Council UV	10-412-316-0510	\$ 977.00	\$ 977.00	
Senior Solutions		\$ 10,000.00	\$ 10,000.00	\$ 5,000.00
SEVCA	10-425-316-0100	\$ 5,000.00	\$ 9,000.00	\$ 25,000.00
Special Needs Support Center			\$ 10,000.00	\$ 10,000.00
Tri-Valley Transit (formerly Stagecoach)	10-425-316-0110	\$ 6,800.00	\$ 5,800.00	\$ 10,800.00
HCC	10-425-316-0100	\$ 845.00	\$ 845.00	\$ 845.00
VNH VT NH	10-412-316-0100	\$ 10,000.00	\$ 10,000.00	
VT Assoc Blind And Vis Impaired	10-412-316-0100	\$ 977.00	\$ 977.00	\$ 975.00
Windsor County Mentors	10-424-316-0300	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
WISE	10-425-316-0100	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00

\$ 257,988.00 \$ 97,915.00

John Haverstock

From: John Haverstock
Sent: Monday, November 18, 2024 2:12 PM
To: Gail Ostrout; Paula Nulty
Subject: RE: Social Appropriations Form

OK.

Thanks all.

Seems a bit draconian to me, but I have notified these folks that they will need to petition....

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Gail Ostrout <gostrout@hartford-vt.org>
Sent: Monday, November 18, 2024 1:55 PM
To: Paula Nulty <pnulty@hartford-vt.org>; John Haverstock <jhaverstock@hartford-vt.org>
Subject: RE: Social Appropriations Form

Paula is correct.

Gail Ostrout
Finance Director
Town of Hartford
171 Bridge Street
White River Jct., VT 05001
P (802) 295-3002

From: Paula Nulty <pnulty@hartford-vt.org>
Sent: Monday, November 18, 2024 12:36 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Gail Ostrout <gostrout@hartford-vt.org>
Subject: RE: Social Appropriations Form

Hi John,

We have never accepted forms after the deadline, and did not make any allowances even during COVID. If the form is not submitted, agencies have been required to petition.

This situation has come before the Selectboard, and they have supported upholding the policy without exception.

Please advise,

Paula

Paula M. Nulty

Director of Human Resources
Executive Assistant to the Town Manager
Town Of Hartford
171 Bridge Street
White River Junction, VT 05001
(802)478-1101

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Monday, November 18, 2024 11:29 AM
To: Paula Nulty <pnulty@hartford-vt.org>
Cc: acarroll@advancedtransit.com; Judeen Barwood <jcbbarwood@gmail.com>
Subject: Social Appropriations Form

Paula,

Both the Historical Society and Advanced Transit forgot to submit their Requests for Funding but are prepared to do so ASAP. Could you please send them the form? They are cc'd on this email to facilitate.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

John Haverstock

From: John Haverstock
Sent: Monday, November 18, 2024 4:34 PM
To: Adams
Subject: RE: Social Appropriations Form

Hi Adams.

Thanks for your email.

I will ask the Board at their budget meeting tomorrow night if they are willing to make an exception to the policy in these circumstances. Feel free to attend, if you like. If not, I will notify you of their position.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Adams <ACarroll@advancetransit.com>
Sent: Monday, November 18, 2024 4:21 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: RE: Social Appropriations Form

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Thank you, John, I have received it now.

I understand the importance of the selectboard's policy, and if it is the case that we need to repetition voters this year, we will do so.

Before we begin collecting signatures, I wonder if there is any opportunity for AT (and the historical society) to appeal to the selectboard for relief, given that we do not intend to request additional funds?

I referred to 17 V.S.A. 2642 and I don't see a reference to the November 15 deadline in the state statute, so I am wondering if that is a matter of selectboard policy rather than law.

Having petitioned last year, I know how labor intensive it is to collect these signatures during what tend to be the coldest months of the year. Our goal is always to stretch contributions from our funding partners as far as possible, and so I would rather see AT's resources and staff time put towards provision of public transit instead of towards petitioning, if that is at all possible. I ask this recognizing that we are in the wrong for not having submitted the attached form on Friday. I would greatly appreciate it if I could come before the selectboard to ask for this consideration, or if you could forward them this request on my behalf.

Thanks-
Adams

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Monday, November 18, 2024 4:02 PM
To: Adams <ACarroll@advancedtransit.com>
Subject: FW: Social Appropriations Form

Hi Adams.

Re-sending I had misspelled your address.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: John Haverstock
Sent: Monday, November 18, 2024 1:39 PM
To: acarroll@advancedtransit.com; Judeen Barwood <jcbbarwood@gmail.com>
Cc: Paula Nulty <pnulty@hartford-vt.org>
Subject: RE: Social Appropriations Form

Hello All.

I am afraid I have gotten ahead of my skis on this matter.

I am informed that the Town has long had a practice of strict enforcement of the Town's November 15 deadline for special appropriations applications.

Therefore, your organizations will have to petition for funding this year. If and when your petition for funding is approved by the voters at Town Meeting, you may revert to the practice of filling out our form annually for continued funding.

Please find the Town's policy on these matter (attached).

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: John Haverstock
Sent: Monday, November 18, 2024 11:29 AM
To: Paula Nulty <pnulty@hartford-vt.org>
Cc: acarroll@advancedtransit.com; Judeen Barwood <jcbbarwood@gmail.com>
Subject: Social Appropriations Form

Paula,

Both the Historical Society and Advanced Transit forgot to submit their Requests for Funding but are prepared to do so ASAP. Could you please send them the form? They are cc'd on this email to facilitate.

Thanks.

John Haverstock

Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

TOWN OF HARTFORD APPROPRIATION REQUEST FORM

Name of Organization Advance Transit, Inc.

Address 120 Billings Farm Road, White River Junction, VT 05001

Phone (802) 295-1824

Email Address acarroll@advancetransit.com

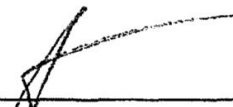
Amount being requested from Town in 2025 \$ 98,096
(For 2025 – 2026 Budget Year)

Amount requested from Town in 2024 \$ 98,096
(For 2024 - 2025 Budget Year)

SUMMARY OF RECEIPTS AND EXPENDITURES

	<u>Actual 2024-2025</u>	<u>Budgeted 2025-2026</u>
<u>Receipts (or Revenues)</u>		
Town of Hartford	<u>\$ 98,096</u>	<u>\$ 98,096</u>
All Other Sources	<u>\$ 6,961,487</u>	<u>\$ 7,119,088</u>
TOTAL	<u>\$ 7,059,583</u>	<u>\$ 7,217,184</u>
<u>Expenditures (or Expenses)</u>		
Total	<u>\$ 7,040,700</u>	<u>\$ 7,107,739</u>

Adams Carroll - Executive Director
Authorized Officer of Organization (Print)


Signature

Notes: (if any) _____

***It is appreciated, due to fiscal year cycles, that some information may need to be estimated. Please note as such with an asterisk.**

TOWN OF HARTFORD APPROPRIATION REQUEST FORM

Name of Organization Hartford Historical Society
Address PO Box 547
Hartford VT 05047 Phone 862 296 3132
Email Address info@hartfordhistoricalsociety.org
Amount being requested from Town in 2024 \$ 12,000. —
(For 2024-2025 Budget Year)
Amount requested from Town in 2023 \$ 10,000. —
(For 2024-2025 Budget Year)

SUMMARY OF RECEIPTS AND EXPENDITURES

	Actual 2024 2025	Budgeted 2024 2025
<u>Receipts (or Revenues)</u>		
Town of Hartford	\$ 12,000. —	\$ 10,000. —
All Other Sources	\$ 6,868.13	\$ 7,000. —
TOTAL	\$ 18,868.13	\$ 17,000. —
<u>Expenditures (or Expenses)</u>		
Total	\$ 14,169.23	\$ 15,000. —

Margaret McDermott Treas
Authorized Officer of Organization (Print)

Margaret H. McDermott
Signature

Notes: (if any) _____



Department of Planning and Development FY 2025-2026 Proposed Budget Expenditures & Revenues

(Fund 10: 611 to 625, 627, 921, 924)

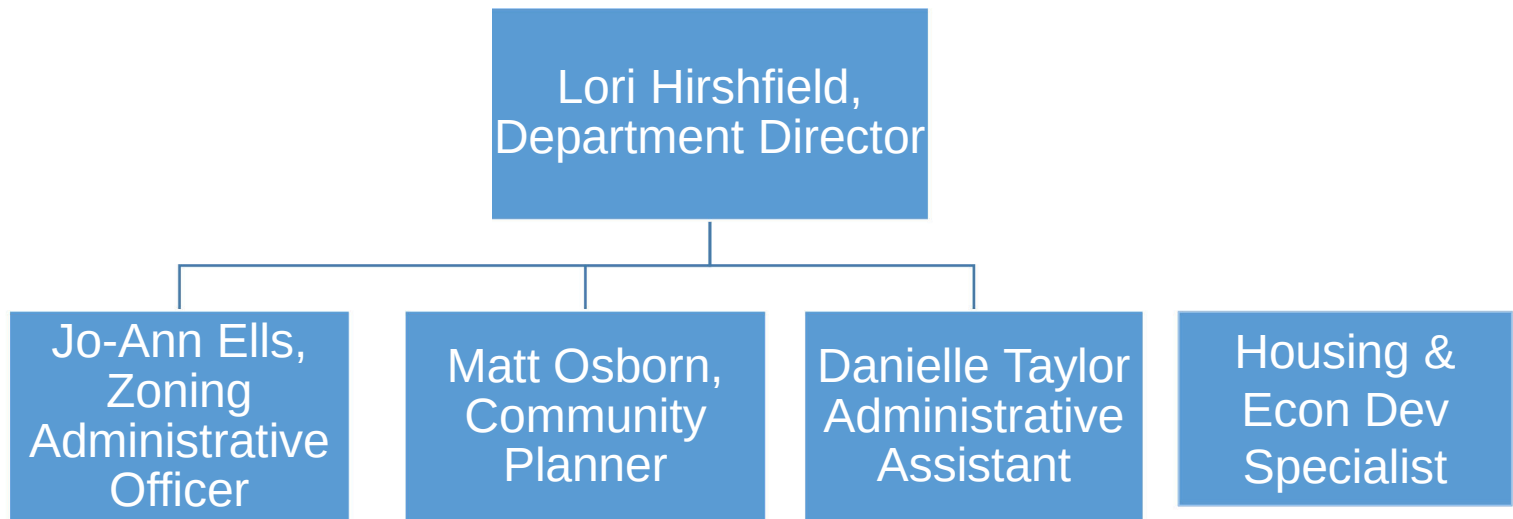
**Presentation to Selectboard
November 26, 2024**



Who We Are and What We Do



We are a service/infrastructure-oriented Department covering a broad range of community-based program areas to meet and plan for the current and future needs and interests of town residents, property owners and businesses, while being stewards of town lands, and natural, historic, transportation, housing and economic resources.





Dept. Program Areas & Proposed Budgets



Acct.	Description
611	Conservation: Natural resource identification and management, public outreach, education and conservation projects; Commission training. Budget = \$3,030
621	Zoning: Technical land use and development assistance to public, review of property land use & development applications, related permits & reports. Compliance with local, state, regional and federal Regulations, Zoning, Subdivision and Flood Regulations. Staff to 2 quasi-judicial boards - Zoning Brd of Adjustments & Planning Commission. Budget = \$129,280.34
622	Planning: Development, implementation, oversight and community engagement on Town Plan, Land Use Planning, Housing, Transportation Planning, Energy, Capital Improvement Program, Community Resilience, Economic Development, TIF, Flood Recovery, Grants, Downtown/Village Center Designation Program, HBRLF, Design Review, Public Art, Designated Growth Center, CIP, Hazard Mitigation Plan, Project Implementation. Information & Technical assistance to public. Staff support, technical assistance and project implementation for 8 SB Appointed Commissions, Committees and 2- 4 Ad-Hoc Committees. Budget = \$522,847
623	Housing & Community Development: Planning and implementation of projects related to Town and VT Housing, Economic Development, and Community Development programs. Budget = \$15,500



Dept. Program Areas & Proposed Budgets



Acct	Description
624	Forestry: Annual maintenance for Town Forest. (Capital improvement project implementation - funded from Conservation Reserve Fund). Budget = \$500
625	Historic Preservation: Outreach/public education regarding Historic properties, districts/resources identification, education and preservation; update and replacement of Veteran's Park kiosk panels; Commission training. Budget = \$8,265
627	Community Resilience: Outreach/public educational programs to build self & community resilience capacity to respond to changing environment; some Town Hazard Mitigation Plan implementation; Committee training. Budget = \$1,760
921	Conservation Reserve Fund: Supports conservation projects including easements with willing owners of properties with sensitive natural resources. Budget = \$3,000 WRJ/Town Development Reserve Fund: Implementation of WRJ and town wide economic development, marketing and branding plan - an ongoing multi-year initiative. Budget = \$3,000.
924	Capital - RT 5/Interchange Sykes Mt Ave to Ballardvale Drive: Continuation of matching funds for existing bike/ped project. Budget = \$29,000 Quechee Main St, Willard Rd to Bridge Sidewalk: Portion of grant match \$87,000 Quechee Waterman Hill Rd Sidewalk: Portion of grant match = \$32,160



Total Department Budget



**FYE 2025
Approved**

**FYE 2026
Proposed**

Difference

611 – 625, 627
\$665,474.33

611 – 625, 627
\$681,182.36

611 – 625, 627
\$15,708.03

921
\$8,000

921
\$8,000

921
0

924
\$148,160

924
\$148,160

924
0



FY2026 Budget Revision



Development Specialist Position

FY2026 Proposed	FY2026 Change	Difference \$11,065
Salaries 622-101 \$332,384	\$341,733	\$9349
FICA 622-210 \$25,427	\$26,143	\$716
Child Care Tax 622-210-0215 \$1,462	\$1,504	\$42
Retirement 622-260 \$29,079	\$30,037	\$958



Budget Highlights



- Continue *Homes for Hartford* –
 - Provide information, technical assistance and resources to property owners and developers to address the immediate and urgent need to increase housing
 - Pursue demonstration pilot projects.
- Complete adoption of updated Housing Chapter in FY 2025 and begin Plan implementation.
- Completed update and adoption of Economic Development Chapter in FY 2025 and begin implementation.
- Complete update of townwide Bike Ped Plan.





Budget Highlights



- Update Zoning Regulations to incorporate Town Plan recommendations.
- Begin update of Town Flood Regulations.
- Update Town Hazard Mitigation Plan.
- Develop townwide marketing, promotion and branding projects, building on results of Downtown WRJ Business initiatives, State Downtown Program, VT Dept of Travel and Tourism resources, and recommendations in the Economic Development Chapter update.
- Implement scheduled Capital Improvement projects.
- Continue providing high quality services to Hartford community.



Budget Highlights



- Continue parking, sidewalk & bicycle project planning and implementation throughout Town.
- TIF project implementation and compliance.
- Provide Staff and resource support to 8 SB appointed committees/boards/commissions.
- Ensure Compliance with Town, State, Regional, and Federal regulations.
- Obtain and implement grants to enhance Town resources.
- Implement Town Forest Management Plan.
- Continue Food Forest resiliency project.
- Provide community education and outreach in all program areas.



Budget Guidance Adherence



- ✓ In keeping with the Climate Action Plan.
- ✓ Maintains long term focus - 5, 10, 15 years out.
- ✓ Prepares for minor and major environmental challenges.
- ✓ Supports diversity and multi-cultural awareness.
- ✓ Funds the charged work of committees and commissions.
- ✓ Plans for emergencies
- ✓ Plans with statistics, executes with data.



Budget Guidance Adherence



- ✓ Prioritizes infrastructure improvements that support Grand List growth.
- ✓ Increases parking capacity in WRJ.
- ✓ Investments that reduce debt.
- ✓ Implements town branding and marketing plan.
- ✓ Supports equity and inclusion education and strategic planning.
- ✓ Pursues grants to supplement/offset costs for items included in the budget.



Discussion and Questions

Thank You



Parks & Recreation Dept. Services

Includes: WHCC&L / Town Non-Active Cemeteries / Amtrak

(511-516/521/524/527/528/530/531)

FY26 November 26, 2024





Hartford Parks & Recreation Department

Hartford, Vermont

“Something for Everyone”

Vision Statement

The residents of Hartford and the surrounding communities recognize the vital importance of natural places and recreation. Through diverse programming that aims to reach all, regardless of age, gender, race, physical or mental ability, sexual orientation or socioeconomic background, the Hartford Parks & Recreation Department cooperates with community groups to bring a variety of recreational opportunities to local residents. The department is committed to maintaining the highest quality parks and facilities while dedicating itself to improving its program offerings and practices to meet current and future needs.

Mission Statement

Our mission is to serve the recreational needs of the community by offering lifelong learning through recreational and educational programming utilizing existing parks and facilities.

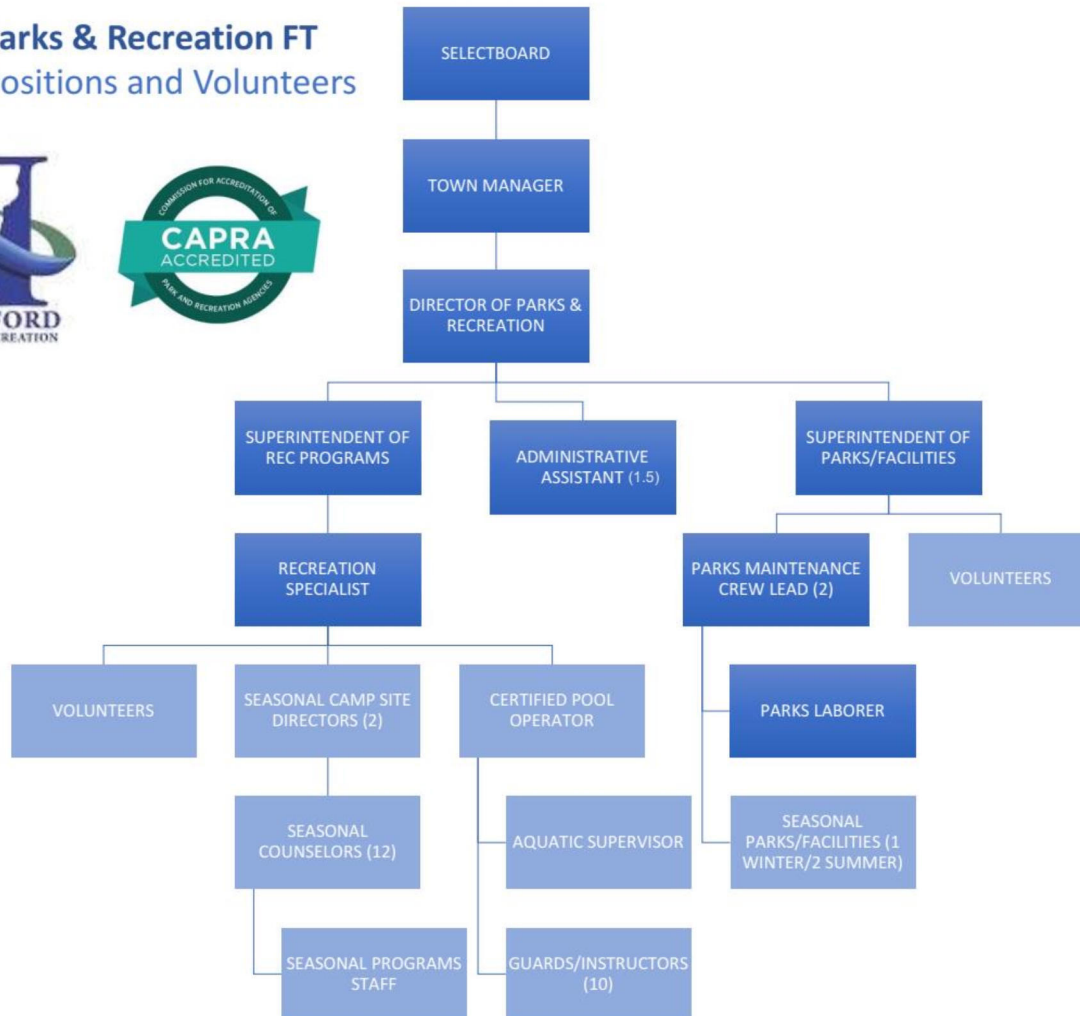




Organizational Chart



- **Hartford Parks & Recreation FT**
- **Seasonal Positions and Volunteers**





Operational Excellence



The Hartford Parks & Recreation Department is a Nationally Accredited Agency and is the first and only Agency in Vermont to become accredited. There are **213** accredited agencies in the country.

We take pride in our vision and work hard to be one of the most dynamic and highly regarded agencies in New England.

Why Do We Maintain Accreditation?



Accreditation signifies that the Department utilizes national best practices in all facets of the organization from recreation programs to park maintenance standards to business operations.

CAPRA accreditation is the only national accreditation for park and recreation agencies and is a measure of an agency's overall quality of operation, management and service to the community.

As part of the accreditation and re-accreditation process every 5 years, Hartford Parks & Recreation demonstrated compliance with 154 recognized standards.

Parks & Recreation

Public Parks and Facilities:

Hartford Parks & Recreation Department oversees and maintains 19 recreational areas and facilities throughout the community.



Main parks and facilities include:

Watson Memorial Park, George Ratcliff Park, Erwin Clifford Park, Veterans Memorial Park, Lyman Point Park, Frost Park, Maxfield Outdoor Sports Complex, Sherman Manning Aquatic Facility, and Wendell A. Barwood Arena.

Kilowatt South & North are also maintained by Hartford Parks & Recreation. The property is owned by Great River Hydro.

Additional park areas and public resources include:

Fred Briggs Park & Engine 494, Hurricane Forest & Wildlife Refuge, Meeting House Common, Dewey's Landing, Quechee Bandstand, Quechee Falls Park and the Maanawaka & David Chang Conservation Areas.

Parks & Recreation

Arts, Entertainment, Special Events:

The Department offers many seasonal special event programs throughout the year, strengthening community and enhancing the quality of life throughout the town and region.

Events included:

4th of July Celebration

RedZone 5k

Movies in the Park

New Year's Eve Skate

Valentine's Day Dance

February Family Entertainment

Summer Entertainment Series

HCC Block Party (Participant)

Glow Skates and Teen Pool Parties

Hurricane Hill 5k/10k

Egg Scramble

Skate with Santa

Youth Ice Fishing Derby

Polar Express / North Pole

Summer Concert Series

Halloween Trunk or Treat

Trips and Tours



Parks & Recreation

Recreation Programs & Sports:

The Department offers a variety of recreation programs for all ages, youth and adult athletics. Such as: *Pre-K to 6th grade Baseball/Softball, Flag Football, Soccer, Field Hockey, Track & Field, Basketball, Karate, Tennis, Pickleball, Lego Club, Board Game Club, No School Fun Days, Teen Adventures Getaways, Youth Enrichment Programs, Swim Lessons, Summer Camp, Vacation and Specialty Camps, Adult Drop-In Gym Activities such as Futsal, Ultimate Frisbee, Basketball, Volleyball, Youth and Adult Kayaking and so much more!*



Wendell A. Barwood Arena

Past Fiscal Year Operation

(Operation of Ice Season)

157 days of skating operation this past fiscal year

435 facility reservations accounted for **1,573** hours of operation

Total number of public skating visits = **4,030**

Total WABA facility attendance. Includes players, participant, spectators, game day staffing, league play, special programs, school physical education, classes and tournaments = **57,636**

Public rental of skates = **1,549**

15 different groups reserved the facility. Types of user groups and programs: *Youth Hockey Leagues and Programs, Adult Hockey Leagues, Curling Programs and League, Speed Skating Program, Hartford High School Hockey, Hartford School District Physical Education, Hartford School District Educational Programs, Parks & Recreation Programs/Camps/After School, Public Skating*

Sherman Manning Aquatic Facility

Report For:

June 15th through August 27th of 2024

(current season crosses fiscal year budgets 2024/2025)

11 weeks of operation this past summer

54 scheduled hours per-week for total of **594** hours

2,999 daily pool passes were sold

3,759 visits by individuals that had a pool pass (182)

495 youth under the age of 4 were admitted for free

2,750 summer camper visits and **290** participants for pool parties and lessons.

Total Usage Attendance: **10,293**



Maxfield Outdoor Sports Complex

Past FY24 Usage

(operation of seasonal facility)

Facility was open and serviced **242** days in FY24 (July-November/April-June)

761 facility reservations accounted for **3,817** hours of scheduled usage

26 different groups reserved the facility

Types of user groups and programs:

AAU Basketball, Cal Ripken State Tournament, Upper Valley Nighthawks, Hartford Baseball Softball Association, Hartford High School Athletics, (Baseball/Softball/Soccer), Hartford Parks & Recreation Programs, VT D3 Soccer Championship, Bugbee Sr. Center, Veterans Administration, Army National Guard, Hartford Women's Tennis, Upper Valley Tennis, Lebanon and Hanover High School Tennis, Dartmouth Health, DCF, VT Soccer Coaches Association, Post 84, Post 22, Connecticut River Ironmen, Mascoma Bank, Vermont Prospects, Individual Family Permits.



Parks & Facilities

Reserved Usage of Facilities

Total number of park and facility reservations = **1,316**

Number of hours parks and facilities were reserved = **7,422 hours**
(*Lyman Point Park, Maxfield Outdoor Sports Complex and The Wendell A. Barwood Arena were the top three facilities reserved*)

Total number of participants engaged in park facility permitted usage = **98,844**



Parks & Recreation Programs

Past Fiscal Year

Total number of classes and recreation activities offered = **297**

Those requiring a registration engaged = **3,748 individuals**
(does not include total participants for special event activities or admissions)

Total transactions processed = **16,402**

Top activity by popularity = **Pickleball**

The Brian Hanson Scholarship Fund
provided **\$12,900** in program scholarships



Volunteers

Number of community volunteers = **233** performed **4,450.50 hours** of volunteer work for Hartford Parks & Recreation

The Current Estimated National Value of Each Volunteer Hour = \$33.49

Total volunteer value for Town of Hartford = \$149,047.24



FY26 Budget Guidance

The Parks and Recreation budget adheres to the Hartford Selectboard Budget Guidance.

Fiscal Year 2026 Budget Guidance

The Hartford Selectboard submits the following guidance to the Hartford Town Manager regarding the formation of the Hartford Town Budget for Fiscal Year 2026:

Guidance Regarding Values

- Maintain focus on adhering to objectives in the Climate Action Plan
- Maintain a long-term focus - 5, 10, 15 years out.
- Find opportunities to increase community safety
- Identify resources for increasing diversity, equity, and inclusion practices.
- Plan and save for emergencies.
- Buy high quality and local, not just lowest cost.
- Plan with statistics, executes with data.
- Consider number of users in funding.
- Maintain current equipment and infrastructure to the end of useful life

Continue to work with the Sustainability Coordinator through purchase reviews, facility improvements, strategies and planning

Planned reserves for equipment and programming. Continue with evaluation process internally and through the community.

Through program offering and project development we collaborate with multiple community agencies, fostering relationships that assist us in serving the full community.

Reserve accounts set up for implementation, CAPRA Accreditation and living the standards throughout the Department

Adherence to the Purchasing Policy

Regular survey of programs, parks and needs

Collaborator with Town Departments and Hartford Athletics

Consistent review of our CIP and re-evaluation of equipment use, need and how we perform our services.

Guidance Regarding Staff

- Identify ways to ensure Hartford is a competitive employer.
- Consider new positions that could have a positive budget impact remembering that these expenditures continue through future budgets.
- Continue to leverage technology and infrastructure to increase productivity, efficiency, and the preservation of institutional knowledge.
- Investigate options relative to increased demands on all departments.
- Continue investing in methods of retaining, recognizing, and rewarding staff.

With a strong, engaged and visionary workforce, we seek cutting edge technology and resources to do our jobs better. We prioritize our efforts in retention of staff, seasonal and full time by acknowledging a people-first workplace and retaining a positive culture with quality work-life balance and appreciation for what we do for the community.

Logistical Guidance

- Maintain an unassigned fund balance of 10% of the annual general fund operating budget for unseen demands in services, repair, or emergencies.
- Pursue grants to offset costs for items included in the budget.

Tracking and pursuing grants but also through sponsorships and fundraising methods that offsets planned costs.

Detailed Guidance

- Prioritize infrastructure maintenance, for example roads and sidewalks.
- Prioritize funding items that also apply to the implementation of the Climate Action Plan.
- Prioritize funding the ongoing work at the Solid Waste Transfer Facility
- Fund increased non-sworn community safety response staff
- Fund Selectboard and town staff leadership education and development.
- Fund town external communications with residents and community.
- Fund a town branding and marketing plan.
- Fund equity and inclusion education and strategic planning for Selectboard and Town staff
- Fund the charged work of committees and commissions, within reason.

Continuation of Reserve Funding

Collaborative work efforts of the Department and the Sustainability Coordinator

Department supports funding requests for all staff training and educational offerings that enhance operational and individual value to the Department

Annual seasonal training's such as ACA's online training continued to be helpful with onboarding new staff during our summer season. Training programming is critical to our CAPRA Accreditation and a requirement.

Budget supports funding for the Hartford Tree Boards training and Parks & Recreation Commission meetings and events.

Operating Budget Highlights

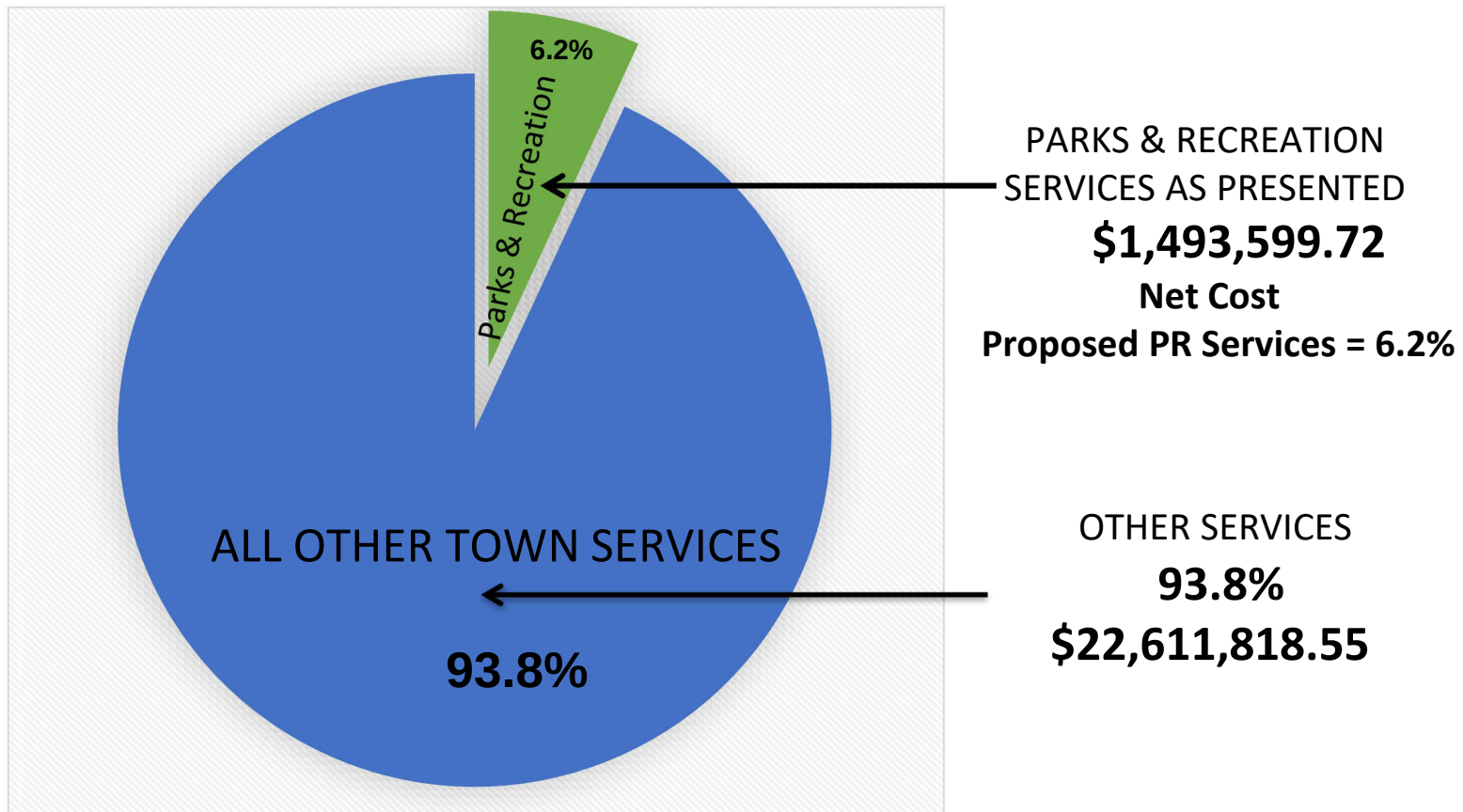
Acct.	Description	Amount
10-921-544-0530	Continuation of Reserve Transfer to WABA	\$35,000
10-921-521-0200	Continuation of Reserve Transfer to P&R Playground Program	\$25,000
10-921-512-0100	Continuation and Increase of \$10K Reserve Transfer to Pool	\$20,000
10-921-521-0100	Restart of Reserve Transfer Parks & Rec Equipment. No transfer in FY24/25 due to use of ARPA funds for equipment.	+\$30,000
10-511 Parks & Recreation Administration	Phase 1 of Parks & Recreation Master Plan – CAPRA accreditation, wages and benefits.	+\$71,000
10-512-Sherman Manning Aquatic Facility	No major changes. Down \$11K as we continue to identify operational cost.	- \$11,000
10-514-Youth Programs	Personnel and benefit numbers equate to large portion of increase. Health Ins. added family health plan, increase in camp staffing, materials and supplies. (See Revenue) Cost recovery for budget is 54% as presented.	+\$69,000
10-521-Parks & Facility Maintenance	Increase turf treatment at George Ratcliffe and Watson Memorial Park. Replacement of 16 park entrance signs/rules and park maintenance truck replacement.	+\$90,000
10-527/528 Maxfield Outdoor Sports Complex	Includes the replacement of JD Gator demolition of the Emerge Building.	+\$107,000
10-530 Wendell A. Barwood Arena	Increase primarily CBA with benefits and increases in utility operations of facility and contracted services. (See Revenue) Cost recovery for budget is 57% as presented.	+\$31,000

By The Numbers

FY26 Proposed Operating Budget-Expense & Revenue

Department Description	FY25 Budget	FY 26 TM Budget Request	Difference
511 Program Admin	\$296,911.12	\$368,538.56	\$71,627.44
512 Outdoor Pool Operation	\$136,732.66	\$125,684.03	(\$11,048.63)
514 Youth Programs	\$439,949.49	\$508,979.35	\$69,029.84
515 Adult Programs	\$7,700.00	\$7,962.50	\$262.50
516 Community Activities	\$55,775.00	\$63,275.00	\$7,500.00
521 Parks Maintenance	\$309,946.09	\$400,823.82	\$90,877.73
524 WHCC&L	\$13,100.00	\$13,800.00	\$700.00
527-528 Maxfield Grounds-Buildings	\$93,384.40	\$204,872.56	\$111,488.16
530 Wendell A. Barwood Arena	\$340,340.06	\$371,565.83	\$31,225.77
531 Amtrak Service	\$24,346.57	\$28,938.07	\$4,591.50
Total Expenses	\$1,718,185.39	\$2,094,439.72	\$376,254.33
Less Revenue	-559,740.00	-600,840.00	\$41,000.00
TOTAL raised by taxes for P&R	\$1,158,445.39	\$1,493,599.72	\$335,154.33

6.2% Net Cost of P&R

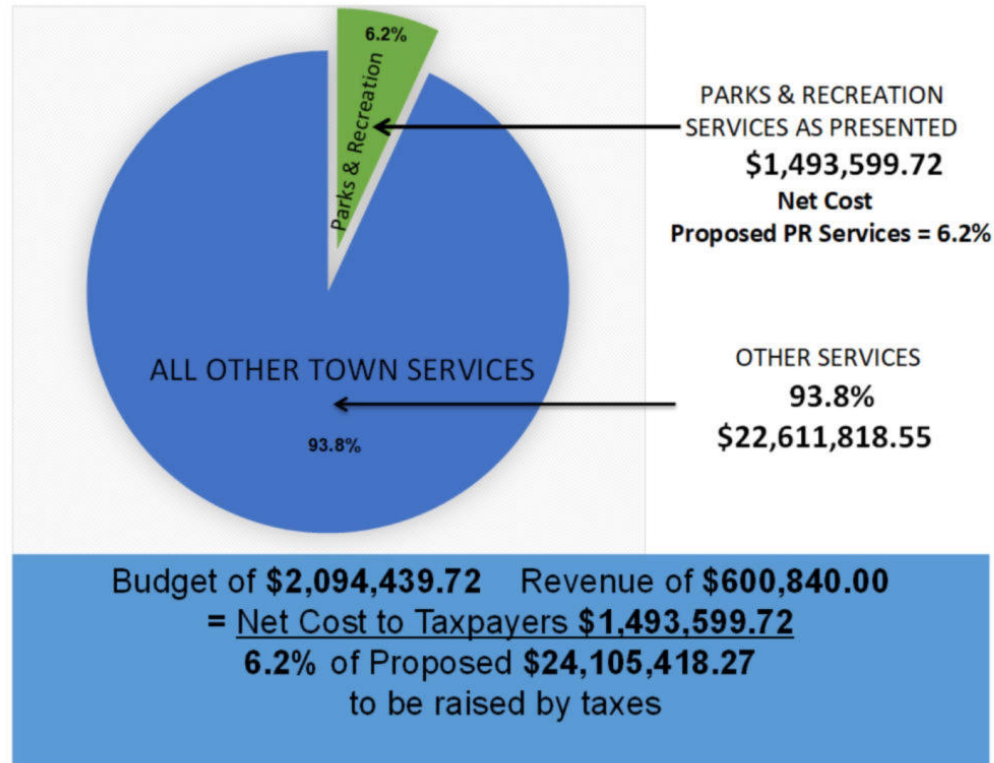


Budget of \$2,094,439.72 Revenue of \$600,840.00
= Net Cost to Taxpayers \$1,493,599.72
6.2% of Proposed \$24,105,418.27
to be raised by taxes

Example of Operational Cost

Example of Department Operational Costs for 3 Sample Property Values (Curent Tax Rate)

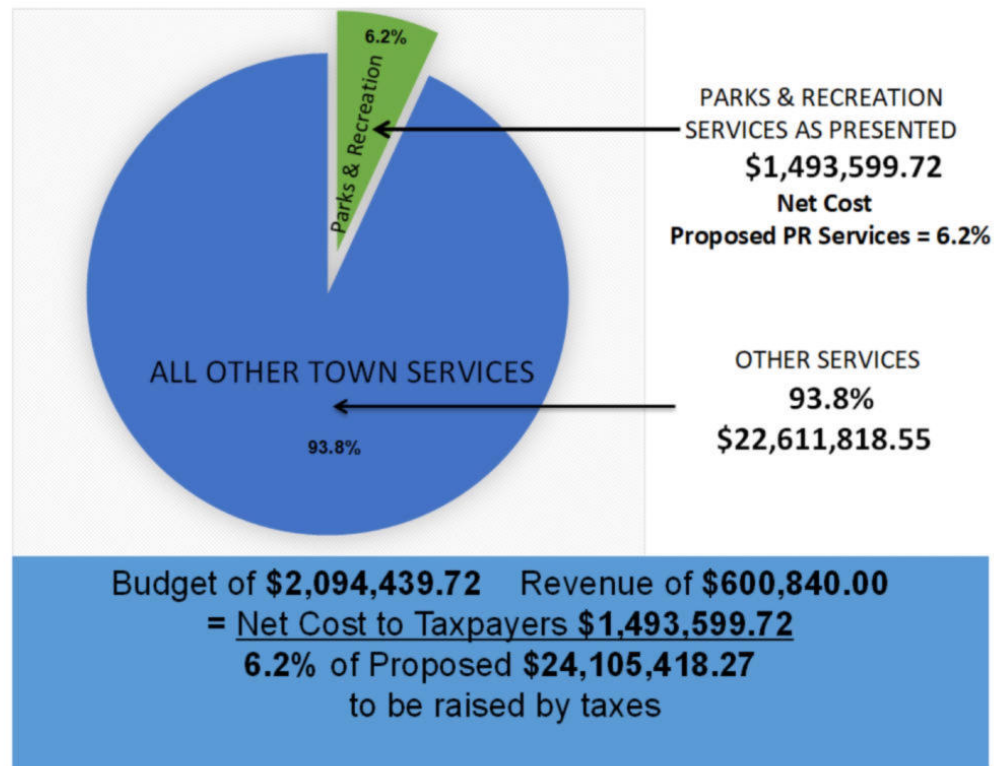
	Property Value	Tax Rate Impact	Annual Tax	Monthly Cost	Cost Per-Day
Example 1:	250,000	0.1053	\$263.25	\$ 21.93 month	\$ 0.72
Example 2:	350,000	0.1053	\$368.55	\$ 30.70 month	\$ 1.00
Example 3:	500,000	0.1053	\$526.50	\$ 43.87 month	\$ 1.44



QUESTIONS ?

Example of Department Operational Costs for 3 Sample Property Values (Curent Tax Rate)

	Property Value	Tax Rate Impact	Annual Tax	Monthly Cost	Cost Per-Day
Example 1:	250,000	0.1053	\$263.25	\$ 21.93 month	\$ 0.72
Example 2:	350,000	0.1053	\$368.55	\$ 30.70 month	\$ 1.00
Example 3:	500,000	0.1053	\$526.50	\$ 43.87 month	\$ 1.44





Financial Administration (171) FYE 2025-2026

Pages 11 - 13

November 26, 2024



Operational Expenses



2024-2025	2025-2026	Change
\$39,950	\$37,334	-\$2,616

Travel & Meetings
Membership Dues
Books & Periodicals
Recruitment & Training

Contracted Services

- Software
- GASB 45 Actuarial Valuation

Treasurer's Expenses

Equipment Operation
Postage
Materials & Supplies
Telephone
Office Equipment



Salaries & Benefits



2024-2025	2025-2026	Change
\$481,852	\$439,299	-\$42,553

- Salaries & Benefits :
 - ❖ 92% of entire budget
 - ❖ Includes 4 Employees: Finance Director, Accounts Payable & Payroll Manager, 2 Finance Specialists, and Retirees



Finance Total Budget



	2024-2025	2025-2026	Change
Operational	\$ 39,950	\$ 37,334	-\$ 2,616
Salaries & <u>Benefits</u>	<u>\$481,852</u>	<u>\$439,299</u>	<u>-\$42,553</u>
	\$521,802	\$476,633	-\$45,169



Questions ?



Auditing Services (173)

FY 2025-2026



Scope of Services



- Performs annual audit of the financial statements according to :
 - Governmental Accounting Standards Board
 - General Accepted Accounting Principles
 - Government Auditing Standards
 - Single Audit required when Federal Funding is in excess of \$750,000 which includes certain bond debt



Operational Expenses



Description	2024-2025	2025-2026	Difference
Auditing Services	\$45,000	\$39,500	-\$5,500



Questions ?



**AGENDA
MEMORANDUM**

November 26, 2024

Town Selectboard Item:5c

**Submitted by:
Gail Ostrout, Finance Director**

Subject: **Government Deficit in Funds 73 and Fund 80**

Background: Two Governmental funds are carrying a negative fund balance.
Fund 73 was set up titled Recreation Fund outside of the General Fund.
Fund 73 began carrying a deficit in Fiscal Year 2018.
Fund 80 was set up titled Capital Fund outside of the General Fund.
Fund 80 began carrying a deficit in Fiscal Year 2017. Both funds have grants and town matches running through them. Some of the projects creating these deficits included Maxfield, Wendell Barwood Arena, Quechee Bridge, Municipal Building Rehab, and West Hartford Library.

Discussion: These deficits are reported in the draft FYE 2024 audit on pages 15, 43 and 46. All deficits for Governmental & Enterprise Funds must be covered by the General Fund.
Procedures for grant and town match projects have significantly improved since the deficits began ensuring deficits are avoided going forward.

Financial Impact: Two separate fund transfers 1) \$55,742.06 Fund 73 and 2) \$120,001.71 Fund 80 for a total transfer of \$175,743.77.

Recommendation: The Selectboard authorizes the Finance Director to complete two separate fund transfers 1) \$55,742.06 Fund 73 and 2) \$120,001.71 Fund 80 for a total transfer out of the General Fund totaling \$175,743.77

Attachments: FYE 2024 Draft Audit Report pages 15 and 46



TOWN OF HARTFORD, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2024

(Page 2 of 3)

Fund 80

	<u>General Fund</u>	<u>Community Development Fund</u>	<u>TIF Fund</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Totals Governmental Funds</u>
DEFERRED INFLOWS OF RESOURCES:						
Deferred property tax revenue	702,548	-	-	-	-	702,548
Customer tax overpayments	92,488	-	-	-	-	92,488
Deferred grant revenue	1,505,351	-	-	-	-	1,505,351
Deferred note revenue	-	1,412,678	-	-	-	1,412,678
Total deferred inflows of resources	<u>2,300,387</u>	<u>1,412,678</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,713,065</u>
FUND EQUITY:						
Fund balances -						
Nonspendable	167,605	-	-	-	27,168	194,773
Restricted	29,614	572,806	3,612,733	-	673,107	4,888,260
Committed	3,751,439	-	-	-	-	3,751,439
Assigned	3,388,157	-	-	-	-	3,388,157
Unassigned (deficit)	<u>2,654,834</u>	<u>-</u>	<u>-</u>	<u>(120,002)</u>	<u>(55,742)</u>	<u>2,479,090</u>
Total fund balances	<u>9,991,649</u>	<u>572,806</u>	<u>3,612,733</u>	<u>(120,002)</u>	<u>644,533</u>	<u>14,701,719</u>
Total liabilities, deferred inflows of resources and fund equity	\$ <u>21,089,866</u>	\$ <u>2,002,113</u>	\$ <u>4,094,994</u>	\$ <u>-</u>	\$ <u>651,437</u>	\$ <u>27,838,410</u>

The notes to financial statements are an integral part of this statement.

TOWN OF HARTFORD, VERMONT
COMBINING BALANCE SHEET - OTHER GOVERNMENTAL FUNDS
JUNE 30, 2024

Schedule 1

	Public Safety Fund	Fund 73 Recreation Fund	Impact Fees Fund	FEMA Fund	Cemetery Trust Fund	Total
ASSETS						
Cash and cash equivalents	\$ 2,594	\$ 37,797	\$ 156	\$ -	\$ 45,121	\$ 85,668
Investments	-	-	-	-	9,017	9,017
Accounts receivable	14,502	-	-	156,191	-	170,693
Grants receivable	-	10,000	-	-	-	10,000
Due from other funds	295,745	-	5,250	172,818	-	473,813
Total assets	\$ 312,841	\$ 47,797	\$ 5,406	\$ 329,009	\$ 54,138	\$ 749,191
LIABILITIES AND FUND EQUITY						
LIABILITIES:						
Accounts payable	\$ -	\$ 5,785	\$ -	\$ 1,119	\$ -	\$ 6,904
Due to other funds	-	97,754	-	-	-	97,754
Total liabilities	-	103,539	-	1,119	-	104,658
FUND EQUITY:						
Fund balances -						
Nonspendable	-	-	-	-	27,168	27,168
Restricted	312,841	-	5,406	327,890	26,970	673,107
Unassigned	-	(55,742)	-	-	-	(55,742)
Total fund balances (deficit)	312,841	(55,742)	5,406	327,890	54,138	644,533
Total liabilities and fund equity	\$ 312,841	\$ 47,797	\$ 5,406	\$ 329,009	\$ 54,138	\$ 749,191

DRAFT November 13, 2024

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: External Audit

Date: November 26, 2024

Discussion

The attached Audit Report has been provided to the Town. Hopefully, the Selectboard has had a full opportunity to review it and submit any questions they have wished to the Town's external auditors.

The Town Selectboard must now accept the audit report.

Recommendation

Move that the Selectboard accept the Audit Report supplied by the Town's external auditors, Mudgett, Jenner & Krogh-Wisner, P.C. dated November __, 2024

Attachment

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Buckholz Committee Assignments

Date: November 26, 2024

Discussion

Selectboard Member Sue Buckholz resigned her seat on the Hartford Selectboard on October 29, 2024. Her Committee Liaison assignments included:

- Aquatic Center Oversight Committee
- Hartford Business Revolving Loan Committee
- Parks & Recreation Commission

Recommendation

Move that the Selectboard reassign members to fill these vacant Selectboard liaison positions.



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, November 12, 2024, 6:00pm

Hartford Town Hall, 171 Bridge Street,

White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Brandon Smith, Member, Ida Griesemer, Member; John Haverstock; Lisa O'Neil; Rick Vincent; Bryan Gazda; Stephanie Gile; Nancy Howe; Chris Holzwarth; Dillon Walsh; Peter iikhanemazendaran; Gail Ostrout

Present on Zoom: Lana Livingston

JAM LINK: <https://www.youtube.com/watch?v=4y4kUEfJ0Sc>

- I. Call to Order the Selectboard Meeting by Chair, Mike Hoyt at 6:00PM.
- II. Pledge of Allegiance was recited and led by Lannie Collins.
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda: Lannie Collins asked if 5.f. Regarding SB Vacancy could be put nearer the beginning of the agenda. It was moved to after the Budget Presentations.
- VI. Selectboard
 1. Public Comment: None
 2. Selectboard Comments and Announcements

Kim Souza reminded everyone about the Town Meeting that is coming up in March. This is a time to become more civically engaged. Anyone interested in running for the Selectboard there will be 4 seats up for election or reelection on March 4th and petitions for this is due to the Town Clerk's office mid-January. There is also a program thru the State Treasure's office in Vermont called Vermont Saves which is launching in December. This is a program for folks that are not eligible for retirement funds through their workplace. You can look up more information on this by going to their website at vtsaves.vermont.gov.

Brandon Smith said the election struck many people hard this year. So he is showing his support for the Palestinians tonight. For more information to his personal website at: hey@brandonsmith.com.

Ida Griesemer highlighted a local topic about the VA (Veterans Hospital) is in need of volunteers. Parking Lot Shuttle - transport patients from parking lot to main entrance, Volunteer Escorts - deliver people and items throughout WRJ facility. Kitchen Aide - assemble and deliver meal trays, wash trays and dishes, Clinic / Clerical Aide - Same Day Surgery - assist with replenishing stock, transport labs and medications, assist with paperwork. DAV Drivers - transport patients from a designated pickup location to the facility by way of DAV vans stationed in the community. To learn more about our program please call 802-296-5190 or 802-295-9363 x5392 Stacey.Wright-Hodge@va.gov

Lannie Collins had the privilege to attend the Veteran's Day ceremony here In Hartford. It was his honor to share with fellow veterans.

3. Selectboard Clerk, Mary Erdei made the motion to Re-Appoint Clare

Forseth to the Hartford Tree Board for a three-year term beginning November 12, 2024, and ending November 11, 2027. Selectboard Vice Chair, Kim Soza seconded the motion. All were in favor and the motion passed.

Selectboard Member, Lannie Collins made the motion to Re-Appoint Stephanie Gile to the Hartford Zoning Board for a three-year term beginning November 12, 2024, and ending November 11, 2027. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

4. Town Manager's Report

Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=497>

General Election Recap

Fairview Terrace Project

The bond proposal was approved by the voters by a 61-39 motion, so are moving forward as planned. We have notified the design engineer, the Vermont Bond Bank and legal counsel. The Town Manager met today with DPW to map out the next steps in the process. We will keep you posted on important developments and a timetable.

Budgeting Process and Town Meeting Planning

Budget season is in full swing. Tonight, you will hear budget presentations from the Town Assessor and Clerk. At a budget session on Thursday, November 14, you will hear presentations from the Fire and Police Chiefs on the Fire, Police and Dispatch budgets.

Community Nurse

An excellent candidate has accepted the Town's offer of employment. There a couple of steps required before we can make an announcement. Stay tuned.

Bridge 73

VTrans reports that this project has been moved out past 2031 for budgetary reasons. Therefore, VTrans will re-boot the Town hearing/public input process when we are closer to that timeframe.

5. Board Reports, Motions & Ordinances

a. Budget Presentations for FY2026

1.) Assessor's Presentation: Presented by Rick Vincent, Assessor.

2.) Clerk's Presentation: Presented by Lisa O'Neil, Town Clerk

b. Consider Curbside Recycling Contract Extension presented by Bryan Gazda.

Selectboard Vice Chair, Kim Souza made the motion that the Selectboard enter into a 6-month extension for the period of January 1 to June 30, 2025. with Casella Waste Services, Inc., for the collection of curbside recycling and for the collection and transportation of solid waste and recyclable materials at the Transfer Station and authorize the Town Manager to sign the 6-month agreement, with Casella Waste Services, Inc., dated November 5, 2024. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

c. Review Heating Fuel Bids presented by Bryan Gazda,

Selectboard Member, Lannie Collins made the motion that the Selectboard award the bid to Dead River Company, Woodstock VT, for an estimated 29,950 gallons of No. 2 heating fuel at a price of \$2.8181 per gallon and authorize the Town Manager to sign an agreement with Dead River Company for the period of November 1, 2024, to June 30, 2025.
Selectboard member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

- d. Review Proposal to Re-Award Nutt Lane Contract presented by Chris Holzwarth,
Selectboard Member, Lannie Collins made the motion that (1) The Selectboard hereby authorizes the Town Manager to award and execute a contract with Issac's Excavating, Inc. for \$305,000 utilizing ARPA funds for the Nutt Lane Water Main Improvement Project, and (2) to utilize up to \$61,000 of Hartford Water Reserves for a 20% contingency fund to cover unforeseen issues related to the project. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.
- e. Consider Policy and Ordinance Digitization Proposals presented by Dillon Walsh.
Discussion amongst the board the budget for this project, if deemed a worthwhile endeavor in this fiscal year or in the future. It is IT's recommendation, as previously stated, that this service is best handled outside of the town's internal resources as it currently stands. From there, decide between the differences which vendor is the best choice for the town. Both have a similar hosting fee, General Code charges per new ordinance, Civic Plus charges a flat fee. Civic Plus would integrate, General Code would not. General Code is bigger in New England, with customers such as Lebanon and Rutland.
- Decision was to come back to the Board with a recommend motion and the funding source.
- f. Consider Options Regarding Selectboard Vacancy
The Selectboard decided by consensus that they will leave the Selectboard Vacancy, made by Sue Buckholz resigning, open until the March 2025 elections.

VII. Commission Reports

Hartford Conservation Commission, Mary Erdei.

HCC members: Present: Katie Mann, Chair, Chris Beetham, Mike Harris, Ted Levin, Holly Henderson, (Mary Hutchins online), Matt Osborn, staff, (Mary Erdei online).

Absent: Skye Claud; Guest: Sarah Kelly (online)

Guest speaker Sarah Kelly, Dartmouth Research Scientist and Geographer is studying the impacts of flooding with her students, first on the Black River and now on the White River. They look at/examine the flooding as it affects riparian life and have involved the Abenaki in their work. They have been meeting at the West Hartford Library and have become "culvert crawlers" on Tuesdays and Thursday afternoons, which will come to an end soon with the end of the term. They will turn over the data they are collecting first to the Town and then to the State of Vermont.

Projects discussed were: finding seedlings to plant in the David Chang Conservation Area along the river bank to hopefully both provide stabilization and shade, planting fruit and nut trees for the Food Forest at Clifford Park, apply tree tubes on young hardwood tree saplings to keep them from being eaten by deer browse, remind people interested in being in the town forest of hunting and to wear vests, and ongoing work on any bylaws revisions.

VIII. Consent Agenda: Selectboard Vice Chair, Kim Souza made the motion to approve the Consent Agenda. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 11/9/2024

Approve A/P Manifest of: 11/8/24 & 11/12/2024

Approve Meeting Minutes of: 10/29/2024

Future Meetings: 11/14/2024 (Budget Meeting); 11/19/2024 (Budget Meeting) & 11/26/2024.

**IX. Executive Session: Consider Proposed Litigation Settlement
Selectboard Member Lannie Collins made the motion to move to find that there are legal matters involving the Town and premature general public knowledge would clearly place the Town and/or persons at a substantial disadvantage. And Move that the Selectboard go into executive session to discuss a pending legal matter in which the Town is involved and attorney-client communications made for the purpose of arbitration and mediation, as set forth in 1 V.S.Z. Section 3133 (a)(1)(C). Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**

Selectboard Vice Chair, Kim Souza made the motion to close the Executive Session. Selectboard Mary Erdei seconded the motion. All were in favor and the motion passed.

Selectboard Chair, Mike Hoyt read the following Resolution:

RESOLUTION OF THE SELECTBOARD OF THE TOWN OF HARTFORD

The undersigned, being the members of the Selectboard of the Town of Hartford (the "Town"), a municipal corporation duly created and validly existing under and pursuant to the laws of the State of Vermont, hereby resolve as follows:

RESOLVED, that the Town authorizes and ratifies the settlement of the following claim against the Town:

Kwame Banks, Charging Party v. Town of Hartford, Respondent,

Vermont Attorney General Public Protection Division File No. 2023- 03623; EEOC Charge No. 16K-2024-00002

RESOLVED, that the Town admits no liability and enters into the settlement for the sole purpose of avoiding protracted litigation and agrees to the terms the agreement entitled "Settlement Agreement and General Release" executed on November 5, 2024.

RESOLVED, that the Town hereby authorizes Town Manager John Haverstock to execute on behalf of the Town the Settlement Agreement and General Release, and any and all necessary and incidental documents required in connection with the above-described settlement.

IN WITNESS WHEREOF, the undersigned have executed this Resolution on the dates set forth below dated November 12, 2024.

Michael Hoyt, Selectboard Chair
Kim Souza, Selectboard Vice Chair
Mary Erdei, Selectboard Clerk
Ida Griesemer, Selectboard Member
Lannie Collins, Selectboard Member
Brandon Smith, Selectboard Member

Motion: Selectboard Clerk Mary Erdei made the motion to adopt the Resolution as read. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.

- X. Adjourn the Selectboard Meeting: **Selectboard Vice Chair, Kim Souza made the motion to adjourn the meeting at 9:16PM. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**

Mary Erdei, Clerk
November 12, 2024, Selectboard Meeting



TOWN OF HARTFORD SELECTBOARD MINUTES BUDGET

Thursday, November 14, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Brandon Smith, Member; Ida Griesemer, Member; John Haverstock; Scott Cooney; Greg Sheldon; Dillon Walsh; Gail Ostrout

Present on Zoom: Lana Livingston;

JAM Link: <https://www.youtube.com/watch?v=O6QoVsxPeo0>

I. Call to Order the Selectboard Meeting. Selectboard Chair, Mike Hoyt called the meeting to order at 6:00PM.

II. Pledge of Allegiance was recited and led by John Haverstock.

III. Order of Agenda changed to having the Police Presentation before the Fire Presentation.

IV. Selectboard

1. Public Comments - None

2. Budget Presentations for FY2026

- a. Fire Chief's FY2026 Budget Presentation
Fire Chief, Scott Cooney presented the FY26 proposed budget. Discussion followed with a question and answer session.
- b. Police Chief's FY2026 Budget Presentation
Police Chief Greg Sheldon presented the FY26 proposed budget. Discussion followed with a question and answer session.
- c. Dispatch FY2026 Budget Presentation
Police Chief Greg Sheldon presented the FY26 proposed budget. Discussion followed with a question and answer session.

V. Consent Agenda: None

VI. Adjourn the Selectboard Meeting: Selectboard Vice Chair, Kim Souza made the motion to adjourn the meeting at 7:16PM. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.



**TOWN OF HARTFORD
SELECTBOARD MINUTES
BUDGET**

Tuesday, November 19, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Brandon Smith, Member; Ida Griesemer, Member; John Haverstock; Gail Ostrout; Bryan Gazda; Mark Bradley; Pat Cook; Karen Powell; Sandra Cary; Nadine Hodgdon; Trina Tatro; Tommy Bauch; Nic Clemens; Alan Haenel; Mary Smith; David Izzo; Ken Parker.

Absent: Michael Hoyt, Chair

JAM LINK: <https://www.youtube.com/watch?v=SBMwkoAxTRg>

I. Call to Order the Selectboard Meeting – Selectboard Vice Chair, Kim Souza called the meeting to order at 6:00 PM.

II. Pledge of Allegiance was recited and led by Gail Ostrout.

III. Order of Agenda – there were no changes to the order of agenda.

IV. Selectboard

1. Public Comments: Adams Carrol from Advance Transit asked the Board for an exception to the Purchasing Policy as they did not get their Appropriation Request in on time. This will be on the next Selectboard Agenda.

2. Budget Presentations for FY2026

a. Bugbee Senior Center FY2026 Budget Presentation by Mark Bradley.
Discussion followed with a question and answer session.

b. Public Works FY2026 Budget Presentation by Bryan Gazda.

c. Enterprise Funds FY2026 Budget Presentation by Bryan Gazda.
Discussion followed with a question and answer session.

d. Town Manager FY2026 Budget Presentation by John Haverstock.
Discussion followed with a question and answer session.

V. Consent Agenda: None

VI. Adjourn the Selectboard Meeting

Selectboard Clerk, Mary Erdei made the motion to adjourn the Selectboard Meeting at 10:10pm. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

Mary Erdei, Clerk

November 19, 2024 Selectboard Meeting

Report Date: 11/22/24
2:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 11/22/2024 - 11/22/2024

Page: 1
User: kthebodo
ReportAPINHDD_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0121	AMERICAN RECOVERY FUNDS				
048310	VALLEY TURF SERVICES			11/22/2024	2031
1674	MAXFIELD STORM WATER MAINT	0.00	\$12,000.00	0.00	12,000.00
Desc: Maxfield Storm Water Retention Area		Acct: 25-985-121-0100	ARPA -Parks/Rec Maxfield Storm Water		
Vendor Total:			12,000.00	0.00	12,000.00
061997	NESSEL LLC	NESSEL LLC		11/22/2024	2032
1721-2B	NURSING POD	0.00	\$7,605.50	0.00	7,605.50
Desc: NURSING POD FOR TOWN HALL		Acct: 25-985-121-0123	ARPA -NURSING POD TOWN HALL		
Vendor Total:			7,605.50	0.00	7,605.50
25-0121	K-9	Bank Total:		19,605.50	
25-0126	K-9				
010285	CLIFFORD, ERIC	ERIC CLIFFORD		11/22/2024	108
10.29.24	FLEA AND TICK MEDICINE	0.00	\$27.02	0.00	27.02
Desc: FLEA AND TICK MEDICINE		Acct: 25-985-211-0126	HPD K-9 Unit Fundraising		
Vendor Total:			27.02	0.00	27.02
018900	GOSLIN, MICHAEL	MICHAEL GOSLIN		11/22/2024	109
11.07.24	K9 WORKDOG ASSOC DUES	0.00	\$50.00	0.00	50.00
Desc: K9 WORKDOG ASSOCIATION DUES		Acct: 25-985-211-0127	HPD K-9 Stanton Foundation		
Vendor Total:			50.00	0.00	50.00
25-0126	Revaluation Reserve	Bank Total:		77.02	
25-0174	Revaluation Reserve				
059793	TYLER TECHNOLOGIES, INC			11/22/2024	1077
060-116020	TOWN REAPPRAISAL OCT'24	0.00	\$13,901.92	0.00	13,901.92
Desc: TOWN REAPPRAISAL OCT'24		Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			13,901.92	0.00	13,901.92
25-0174	Highway Infrastructure	Bank Total:		13,901.92	
25-0311	Highway Infrastructure				
005800	BLAKTOP INC.			11/22/2024	2020
33619	PAVING FOWLER LN	0.00	\$14,111.74	0.00	14,111.74
Desc: PAVING FOWLER LN		Acct: 25-985-100-0311	Highway Infrastructure		
Vendor Total:			14,111.74	0.00	14,111.74
25-0311	Town Office Renovation	Bank Total:		14,111.74	
25-8050	Town Office Renovation				
002956	ASTRONAUT SECURITY TECHNOLOGIES LL			11/22/2024	1013
S2591	Burglary Fix/Upgrade - AST security	0.00	\$5,596.00	0.00	5,596.00
Desc: Burglary Fix/Upgrade - AST security		Acct: 25-985-100-8050	Town Office Renovation		
Vendor Total:			5,596.00	0.00	5,596.00

Report Date: 11/22/24
2:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 11/22/2024 - 11/22/2024

Page: 2
User: kthebodo
ReportAPINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
061997	NESSEL LLC	NESSEL LLC		11/22/2024	1014
1721-2	NURSING POD	0.00	\$289.00	0.00	289.00
Desc: Nursing Pod		Acct: 25-985-100-8050	Town Office Renovation		
Vendor Total:			289.00	0.00	289.00
25-8050	GENERAL FUND - MASCOMA		Bank Total:		5,885.00
FUND 1 0	GENERAL FUND - MASCOMA				
001028	AGRI-CYCLE ENERGY, LLC			11/22/2024	93270
36507	COMPOST OCT'24	229.98	\$229.98	0.00	229.98
Desc: COMPOST OCT'24		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			229.98	0.00	229.98
001170	AIRGAS, INC.	AIRGAS USA, LLC		11/22/2024	93271
9155216707	WELDER EQUIPMENT	0.00	\$25.99	0.00	25.99
Desc: WELDER EQUIPMENT		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
9600927364	WELDER EQUIP RETURN CREDIT	0.00	\$-25.99	0.00	-25.99
Desc: CREDIT		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
9154695838	MED O2	0.00	\$43.00	0.00	43.00
Desc: MED O2		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
9154734252	MED O2	0.00	\$50.33	0.00	50.33
Desc: MED O2		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
9154871279	MED O2	0.00	\$108.15	0.00	108.15
Desc: MED O2		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
9155216640	WELDER	0.00	\$2,380.90	0.00	2,380.90
Desc: WELDER		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
9155216675	WELDER EQUIPMENT	0.00	\$594.68	0.00	594.68
Desc: WELDER EQUIPMENT		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			3,177.06	0.00	3,177.06
001642	ALLARD'S PORTABLE TOILETS LLC			11/22/2024	93272
10055	PORTABLE TOILETS 07.31.24-08.27.24	0.00	\$713.00	0.00	713.00
Desc: PORTABLE TOILETS 07.31.24-08.27.24		Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
10409	PORTABLE TOILETS 09.13.24-10.10.24	0.00	\$805.00	0.00	805.00
Desc: PORTABLE TOILETS 09.13.24-10.10.24		Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
10541	PORTABLE TOILETS 09.25.24-10.22.24	0.00	\$435.00	0.00	435.00
Desc: PORTABLE TOILETS 09.25.24-10.22.24		Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
10542	PORTABLE TOILETS 10.23.24-10.31.24	0.00	\$108.75	0.00	108.75
Desc: PORTABLE TOILETS 10.23.24-10.31.24		Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			2,061.75	0.00	2,061.75
001665	ALPINE SOFTWARE CORP			11/22/2024	93273
390-INV2109	CLOUD HOSTING NOV'24-NOV'25	0.00	\$1,700.00	0.00	1,700.00
Desc: CLOUD HOSTING 2024-2025		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:			1,700.00	0.00	1,700.00
001670	ALTA CONSTRUCTION EQUIPMENT			11/22/2024	93274

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SP6/44501	PARTS	0.00	\$27.17	0.00	27.17
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			27.17	0.00	27.17
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE		11/22/2024	93275
NOV'24	Nov 2024 AFLAC	0.00	\$1,508.20	0.00	1,508.20
Desc: Nov 2024 AFLAC		Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
Vendor Total:			1,508.20	0.00	1,508.20
002956	ASTRONAUT SECURITY TECHNOLOGIES LL			11/22/2024	93276
S2592	PANIC BUTTON INSTALL FINISH	0.00	\$3,992.00	0.00	3,992.00
Desc: Panic Button Project Finish/Install		Acct: 10-161-321-0000	TH -REPAIRS & MAINT		
Vendor Total:			3,992.00	0.00	3,992.00
003990	ATG LEBANON, LLC			11/22/2024	93277
R701007823:01	MOTOR REPAIR	0.00	\$2,315.92	0.00	2,315.92
Desc: Motor not getting up to RPM		Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			2,315.92	0.00	2,315.92
004582	BATTERIES PLUS BULBS #697			11/22/2024	93278
P77692653	12V BATTERY	32.25	\$32.25	0.00	32.25
Desc: 12V BATTERY		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			32.25	0.00	32.25
004797	BEEBE, ALAN E	ALAN E BEEBE		11/22/2024	93279
10.31.24	GYM REIMB JUL'24-OCT'24	0.00	\$162.00	0.00	162.00
Desc: 7-2024 - 10-2024		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:			162.00	0.00	162.00
004850	BEN'S UNIFORMS INC.			11/22/2024	93280
201773	UNIFORM	0.00	\$86.00	0.00	86.00
Desc: UNIFORM		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:			86.00	0.00	86.00
005520	BIG STATE INDUSTRIAL SUPPLY			11/22/2024	93281
1578447	GLOVES	299.94	\$299.94	0.00	299.94
Desc: GLOVES		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			299.94	0.00	299.94
005800	BLAKTOP INC.			11/22/2024	93282
33543	VT Type II & III Materials_Jericho	0.00	\$3,033.12	0.00	3,033.12
Desc: VT Type II & III Materials_Jericho		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			3,033.12	0.00	3,033.12
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC		11/22/2024	93283
85535727	MED SUPPLIES	0.00	\$931.28	0.00	931.28
Desc: MED SUPPLIES		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		

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Vendor Total:			931.28	0.00	931.28
006950	N. A. MANOSH			11/22/2024	93284
51735	WW Line Cleaning/Video Inspection	15,227.50	\$15,227.50	0.00	15,227.50
Desc:	WW Line Cleaning/Video Inspection/R	Acct: 60-964-318-0000	CONTRACTED SERVICES		
51739A	CLEAN QUECHEE SEWER LINES	1,170.00	\$1,170.00	0.00	1,170.00
Desc:	Annual Quechee Sewer Line Cleaning/	Acct: 65-964-318-0000	CONTRACTED SERVICES		
51739B	CLEAN QUECHEE SEWER LINES	21,977.50	\$21,977.50	0.00	21,977.50
Desc:	Quechee WW Collection Line Cleaning	Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			38,375.00	0.00	38,375.00
006965	BRADYPLUS OF VERMONT	BRADY INDUSTRIES		11/22/2024	93285
9419591	CLEANING SUPPLIES	0.00	\$390.11	0.00	390.11
Desc:	CLEANING SUPPLIES	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
9452044	SUPPLIES	209.08	\$209.08	0.00	209.08
Desc:	SUPPLIES	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			599.19	0.00	599.19
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S		11/22/2024	93286
54738	THROW BAGS	0.00	\$217.50	0.00	217.50
Desc:	THROW BAGS	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
54788	WEDGES	0.00	\$30.80	0.00	30.80
Desc:	WEDGES	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:			248.30	0.00	248.30
007580	BSN/SPORT SUPPLY GROUP YOUTH DIV	BSN SPORTS INC.		11/22/2024	93287
927675384	WINTER BASKETBALL SUPPLIES	0.00	\$1,541.43	0.00	1,541.43
Desc:	Winter Basketball Supplies	Acct: 10-514-330-0000	PR -ATHLETIC SUPPLIES		
Vendor Total:			1,541.43	0.00	1,541.43
008098	C&G CREATIVE CATERING, INC			11/22/2024	93288
11.05.24	Food for General Election	0.00	\$473.75	0.00	473.75
Desc:	Food for General Election	Acct: 10-131-323-0000	TC -MATERIALS & SUPPLIES		
Vendor Total:			473.75	0.00	473.75
009460	CHAMPLAIN VALLEY EQUIPMENT INC			11/22/2024	93289
WB23047	HWY ROADSIDE MOWER	0.00	\$895.20	0.00	895.20
Desc:	Hwy Roadside Mower_Controller not w	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
WB24139	REPAIR HWY MOWER	0.00	\$560.00	0.00	560.00
Desc:	Repair Hwy Mower_Faulty Joystick	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
WM48858	REPAIR HITCH CONTROL	2,022.79	\$2,022.79	0.00	2,022.79
Desc:	Repair Hitch Control	Acct: 65-963-318-0000	CONTRACTED SERVICES		
WM49307	SALES TAX CREDIT INV WM48858	-3.47	\$-3.47	0.00	-3.47
Desc:	SALES TAX CREDIT	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,474.52	0.00	3,474.52
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		11/22/2024	93290

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4206269131	MECHANIC PANTS	0.00	\$232.73	0.00	232.73
Desc: MECHANIC PANTS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
4210604302	SHOP TOWELS, MATS	0.00	\$69.16	0.00	69.16
Desc: SHOP TOWELS, MATS		Acct: 10-325-326-0000	DPW -UNIFORMS		
4211332157	MECHANIC LAUNDRY	0.00	\$45.70	0.00	45.70
Desc: MECHANIC LAUNDRY		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
4211332173	SHOP TOWELS	0.00	\$73.56	0.00	73.56
Desc: SHOP TOWELS		Acct: 10-325-326-0000	DPW -UNIFORMS		
421604257	MECHANIC LAUNDRY	0.00	\$46.29	0.00	46.29
Desc: MECHANIC LAUNDRY		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:			467.44	0.00	467.44
010832	COMCAST			11/22/2024	93291
0262894NOV'24	IZZO PL - INTERNET	224.32	\$224.32	0.00	224.32
Desc: IZZO PL - INTERNET		Acct: 65-963-324-0000	TELEPHONE		
0273164NOV'24	200 CRANBERRY - INTERNET	267.11	\$267.11	0.00	267.11
Desc: 200 CRANBERRY - INTERNET		Acct: 50-952-324-0000	TELEPHONE		
Vendor Total:			491.43	0.00	491.43
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT		11/22/2024	93292
9431-1046261	WABA ELECTRICAL CABLES	0.00	\$51.10	0.00	51.10
Desc: WABA ELECTRICAL CABLES		Acct: 10-530-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:			51.10	0.00	51.10
012868	SBA TOWERS II, LLC			11/22/2024	93293
IN13864181	TOWER RENTAL	0.00	\$1,102.50	0.00	1,102.50
Desc: TOWER RENTAL		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:			1,102.50	0.00	1,102.50
014028	DIRIGO SAFETY, LLC			11/22/2024	93294
2024-0935	TRAINING - REPORTING &TESTIMONY	0.00	\$225.00	0.00	225.00
Desc: HPD - Training		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
Vendor Total:			225.00	0.00	225.00
014447	DUFRESNE GROUP			11/22/2024	93295
19148	WILDER WATER MAIN FD OCT'24	5,053.52	\$5,053.52	0.00	5,053.52
Desc: WILDER WATER MAIN FD OCT'24		Acct: 50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE		
19236	QUECHEE FIELD 5E REPL-OCT'24 90%	2,100.00	\$2,100.00	0.00	2,100.00
Desc: QUECHEE FIELD 5E REPL-OCT'24 90%		Acct: 65-965-543-0000	CAPITAL OUTLAY		
Vendor Total:			7,153.52	0.00	7,153.52
015430	ELLS, JO-ANN	JO-ANN ELLS		11/22/2024	93296
11.04.24	2025 PLANNER	0.00	\$8.09	0.00	8.09
Desc: 2025 Planner		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
Vendor Total:			8.09	0.00	8.09
015500	ENDYNE, INC			11/22/2024	93297

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511903	TESTING		72.00	\$72.00	0.00	72.00
Desc: TESTING		Acct: 50-954-318-0000		CONTRACTED SERVICES		
511121	QUECHEE TESTING		18.00	\$18.00	0.00	18.00
Desc: QUECHEE TESTING		Acct: 55-954-318-0000		CONTRACTED SERVICES		
511122	TESTING		72.00	\$72.00	0.00	72.00
Desc: TESTING		Acct: 50-954-318-0000		CONTRACTED SERVICES		
511395	WRJ TESTING		90.00	\$90.00	0.00	90.00
Desc: WRJ TESTING		Acct: 60-961-318-0000		CONTRACTED SERVICES		
511550	TESTING		36.00	\$36.00	0.00	36.00
Desc: TESTING		Acct: 50-954-318-0000		CONTRACTED SERVICES		
511902	TESTING QUECHEE		18.00	\$18.00	0.00	18.00
Desc: TESTING QUECHEE		Acct: 55-954-318-0000		CONTRACTED SERVICES		
Vendor Total:				306.00	0.00	306.00
015815	EVANS GROUP INC		EVANS GROUP INC.		11/22/2024	93298
0069881-IN	6000 GALLONS ULS DIESEL @ 2.5164		0.00	\$15,188.78	0.00	15,188.78
Desc: 6000 GALLONS ULS DIESEL @ 2.5164		Acct: 10-321-319-0000		DPW -EQUIPMENT OPERATION-GAS		
Vendor Total:				15,188.78	0.00	15,188.78
016080	CONSOLIDATED COMMUNICATIONS				11/22/2024	93299
122569096956NOV'24	INTERNET-LF		62.03	\$62.03	0.00	62.03
Desc: INTERNET-LF		Acct: 30-971-324-0000		TELEPHONE		
Vendor Total:				62.03	0.00	62.03
016147	FARMER BROWN SERVICE, INC				11/22/2024	93300
13816	SQUEEGEE PURCHASE		0.00	\$79.03	0.00	79.03
Desc: squeegee purchase		Acct: 10-530-320-0000		PR -EQUIP OPERATION & MAINT		
Vendor Total:				79.03	0.00	79.03
016390	FASTENAL COMPANY				11/22/2024	93301
NHCLA142050	PARTS		0.00	\$41.20	0.00	41.20
Desc: PARTS		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
NHCLA142129	MATERIALS		0.00	\$52.39	0.00	52.39
Desc: MATERIALS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				93.59	0.00	93.59
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576		11/22/2024	93302
1258777	CULVERT/PIPE		0.00	\$2,969.40	0.00	2,969.40
Desc: Culvert/Pipe		Acct: 10-311-323-0000		DPW -MATERIAL & SUPPLIES		
1258779	HARD HAT		0.00	\$17.57	0.00	17.57
Desc: Hard Hat		Acct: 10-325-326-0000		DPW -UNIFORMS		
Vendor Total:				2,986.97	0.00	2,986.97
017110	FISHER AUTO PARTS, INC				11/22/2024	93303
301-209271	PARTS		21.25	\$21.25	0.00	21.25
Desc: PARTS		Acct: 60-961-321-0000		REPAIRS & MAINT-VEHICLES		
301-210215	PARTS		60.30	\$60.30	0.00	60.30
Desc: PARTS		Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		

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301-210815	PARTS	1.28	\$1.28	0.00	1.28
Desc: PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
301-210830	PARTS	199.38	\$199.38	0.00	199.38
Desc: PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
301-210889	RETURN PARTS	-199.38	\$-199.38	0.00	-199.38
Desc: RETURN PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
301-211777	GASKET SEALER	35.30	\$35.30	0.00	35.30
Desc: GASKET SEALER		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
301-211778	GASKET SEALER	18.16	\$18.16	0.00	18.16
Desc: GASKET SEALER		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
301-211791	GASKET SCRAPER & BLADES	10.02	\$10.02	0.00	10.02
Desc: GASKET SCRAPER & BLADES		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
301-212380	SUPPLIES	47.34	\$47.34	0.00	47.34
Desc: SUPPLIES		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: SUPPLIES		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
301-212982	PARTS	0.00	\$159.92	0.00	159.92
Desc: PARTS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
301-213061	ANTIFREEZE	0.00	\$11.95	0.00	11.95
Desc: ANTIFREEZE		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
301-213062	BATTERY	0.00	\$12.76	0.00	12.76
Desc: BATTERY		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-213392	PARTS	0.00	\$58.83	0.00	58.83
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-213483	FUSE	0.00	\$9.82	0.00	9.82
Desc: FUSE		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			446.93	0.00	446.93
017160	UNITED AG & TURF NE, LLC			11/22/2024	93304
10876563	JOHN DEERE PARTS	0.00	\$27.33	0.00	27.33
Desc: JOHN DEERE PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			27.33	0.00	27.33
017301	FOGG'S LUMBER AND HARDWARE			11/22/2024	93305
303787/6	WASHERS	0.00	\$5.58	0.00	5.58
Desc: WASHERS		Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
303826/6	MATERIALS	0.00	\$24.48	0.00	24.48
Desc: MATERIALS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
304152/6	MATERIALS	139.94	\$139.94	0.00	139.94
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
304737/6	MATERIALS - MAPLE ST LEAK	27.17	\$27.17	0.00	27.17
Desc: MATERIALS - MAPLE ST LEAK		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
306316/6	MORTAR MIX - TRACTOR WEIGHT BO	0.00	\$63.55	0.00	63.55
Desc: MORTAR MIX - TRACTOR WEIGHT BOX		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES		
306556/6	SPACKLING	0.00	\$9.99	0.00	9.99
Desc: SPACKLING		Acct: 10-625-323-0000	PDZ -MATERIALS & SUPPLIES		
Vendor Total:			270.71	0.00	270.71
017850	GALLS, LLC	GALLS, LLC		11/22/2024	93306

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029410890	BOOTS AND STREAMLIGHT	0.00	\$330.31	0.00	330.31
Desc: BOOTS AND STREAMLIGHT		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
029451357	GLOVES	0.00	\$31.96	0.00	31.96
Desc: GLOVES		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
029526953	SUNGLASSES	0.00	\$140.61	0.00	140.61
Desc: SUNGLASSES		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
Vendor Total:			502.88	0.00	502.88
017943	GARCIA, OSCAR	OSCAR D GARCIA		11/22/2024	93307
11.15.24	DENTAL REIMBURSEMENT	25.00	\$25.00	0.00	25.00
Desc: Dental Reimbursement		Acct: 65-963-230-0000	DENTAL		
Vendor Total:			25.00	0.00	25.00
018842	GAUDETTE, MICHAEL JOSEPH	MICHAEL JOSEPH GAUDETTE		11/22/2024	93308
180	Boys Basketball Camps	0.00	\$3,480.00	0.00	3,480.00
Desc: Boys Basketball Camps		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			3,480.00	0.00	3,480.00
019392	GRANDSTAND APPAREL	GRANDSTAND APPAREL		11/22/2024	93309
INV-7245	WABA STAFF UNIFORMS	0.00	\$1,496.76	0.00	1,496.76
Desc: Waba staff unifomrs		Acct: 10-521-326-0000	PR -UNIFORMS-PURCHASE/LEASE/CI		
Vendor Total:			1,496.76	0.00	1,496.76
020000	GREEN MOUNTAIN WATER ENVIRONMENT	GMWEA		11/22/2024	93310
725	2024 FALL TRADESHOW	95.00	\$95.00	0.00	95.00
Desc: 2024 FALL TRADESHOW		Acct: 65-963-311-0000	TRAVEL & MEETINGS		
Vendor Total:			95.00	0.00	95.00
020650	HANOVER CONSUMER CO-OP			11/22/2024	93311
11182024	Employee Holiday Appreciation GCs	0.00	\$5,227.43	0.00	5,227.43
Desc: Employee Holiday Appreciation GCs		Acct: 10-121-340-0000	TM -EMPLOYEEAPPRECIATION		
11182024B	Employee Holiday Appreciation GCs	0.00	\$7,172.57	0.00	7,172.57
Desc: Employee Holiday Appreciation GCs		Acct: 10-121-340-0000	TM -EMPLOYEEAPPRECIATION		
Vendor Total:			12,400.00	0.00	12,400.00
020701	HANOVER, TOWN OF	TOWN OF HANOVER		11/22/2024	93312
02273	TOWER LEASE OCT'24	0.00	\$562.61	0.00	562.61
Desc: Tower Lease- Hanover		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:			562.61	0.00	562.61
023122	HORIZON BUSINESS GROUP, LLC			11/22/2024	93313
2212651	MED SUPPLIES	0.00	\$107.79	0.00	107.79
Desc: MED SUPPLIES		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			107.79	0.00	107.79
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC	JAMES LAMONTAGNE LANDSCAPE CO, INC		11/22/2024	93314
3272	WINTER PREP	400.00	\$400.00	0.00	400.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Winter Prep	Acct: 70-622-318-7073	Downtown Vibrancy Fund 07110-DVF-2C		
3274	TREE WARDEN	0.00	\$550.00	0.00	550.00
	Desc: Tree Warden	Acct: 10-115-101-0201	BC -TREE WARDEN		
Vendor Total:			950.00	0.00	950.00
025052	JONES, TIMOTHY S	TIMOTHY S JONES	11/22/2024		93315
10.10.24	TRAVEL & PT TESTING	200.00	\$200.00	0.00	200.00
	Desc: TRAVEL & PT TESTING	Acct: 60-965-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			200.00	0.00	200.00
025223	KAS INC		11/22/2024		93316
512120285-21	INSPECTION DEC SITE 2014-4473	0.00	\$518.60	0.00	518.60
	Desc: DEC Site # 2014-4473	Acct: 10-622-318-0000	PDZ -CONTRACTED SERVICES		
Vendor Total:			518.60	0.00	518.60
025229	KEELING, SIMON	SIMON KEELING	11/22/2024		93317
11.08.24A	TRAINING - KEELING	0.00	\$48.00	0.00	48.00
	Desc: TRAINING - KEELING	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
11.08.24B	TRAINING - KEELING	0.00	\$345.72	0.00	345.72
	Desc: TRAINING - KEELING	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
Vendor Total:			393.72	0.00	393.72
025600	KENNEY, RICHARD	RICHARD KENNEY	11/22/2024		93318
SEP-OCT'24	REIMBURSEMENT	1,385.04	\$1,385.04	0.00	1,385.04
	Desc: Ret reimb Sept Oct 24	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			1,385.04	0.00	1,385.04
025715	KEY CHEVROLET OF WHITE RIVER		11/22/2024		93319
48814A	H-111 PARTS	0.00	\$902.04	0.00	902.04
	Desc: H-111_Troubleshoot/Repair Check Eng	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			902.04	0.00	902.04
026047	KOLE, AMANDA	NORTHERN VERMONT APPRAISALS	11/22/2024		93320
24-10_15	361 SOUTH ST APPRAISAL	550.00	\$550.00	0.00	550.00
	Desc: Appraisal Services	Acct: 12-622-622-0010	State of VT Hazard Mitigation #02140-3		
Vendor Total:			550.00	0.00	550.00
026778	LAMONTAGNE, JAMES LANDSCAPING CO,II	JAMES LAMONTAGNE LANDSCAPING CO,INC	11/22/2024		93321
3273	8 TREES - CANOPY GRANT	1,600.00	\$1,600.00	0.00	1,600.00
	Desc: Tree Canopy Grant planting of 8 tre	Acct: 73-511-000-1631	Grants Rec - Canopy Grant 2024		
Vendor Total:			1,600.00	0.00	1,600.00
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	11/22/2024		93322
4935943.40153	PROPANE 108G@1.5075 WILLARD	0.00	\$164.97	0.00	164.97
	Desc: QUECHEE HEAT	Acct: 10-221-327-0000	HFD -BUILDING HEAT		
4935943.92547	PROPANE 45.6G@1.5853 VA CUTOFF	0.00	\$73.20	0.00	73.20
	Desc: KITCHEN PROPANE	Acct: 10-221-327-0000	HFD -BUILDING HEAT		

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Vendor Total:			238.17	0.00	238.17
029745	DARTMOUTH HITCHCOCK	DARTMOUTH HITCHCOCK		11/22/2024	93323
1024-09	MED SUPPLIES	0.00	\$884.02	0.00	884.02
Desc: MED SUPPLIES		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:			884.02	0.00	884.02
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		11/22/2024	93324
250275370	DESK PAD	39.96	\$39.96	0.00	39.96
Desc: DESK PAD		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
250049945	WATER	14.82	\$14.82	0.00	14.82
Desc: WATER		Acct: 30-974-328-0000	WATER		
Desc: WATER		Acct: 30-971-328-0000	WATER		
250275213	DESK PAD	29.97	\$29.97	0.00	29.97
Desc: DESK PAD		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
250275453	SUPPLIES	420.21	\$601.91	0.00	601.91
Desc: Office Supplies_Paper Products		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Desc: Office Supplies_Paper Products		Acct: 30-975-323-0000	MATERIAL & SUPPLIES		
Desc: Office Supplies_Paper Products		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc: Office Supplies_Toner		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
Desc: Office Supplies_Paper Products		Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
Desc: Office Supplies_Paper Products		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Desc: Office Supplies_Paper Products		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
250298565	SHOP TOWELS	0.00	\$90.36	0.00	90.36
Desc: SHOP TOWELS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES		
250338259	STAPLER	0.00	\$64.99	0.00	64.99
Desc: STAPLER		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:			842.01	0.00	842.01
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD		11/22/2024	93325
112	YOUTH KARATE 10.07.24-11.04.24	0.00	\$432.00	0.00	432.00
Desc: YOUTH KARATE 10.07.24-11.04.24		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			432.00	0.00	432.00
031422	MODERNIZING MEDICINE PODIATRY			11/22/2024	93326
INV01137560	MEDICARE PROCESSING SEP-DEC'24	0.00	\$120.00	0.00	120.00
Desc: MEDICARE PROCESSING		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:			120.00	0.00	120.00
031438	MONAGHAN SAFAR PLLC			11/22/2024	93327
25024	REVIEW & PREPARE SYKES MTN	0.00	\$1,290.00	0.00	1,290.00
Desc: Reviewing and Preparing		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
25025	LEGAL: AFSCME CONSULT	0.00	\$675.00	0.00	675.00
Desc: LEGAL: AFSCME CONSULT		Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES		
25023	LEGAL: FLAT RATE	0.00	\$300.00	0.00	300.00
Desc: LEGAL: FLAT RATE		Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES		
25021	LEGAL: EMPL TITLE ADJUSTMENT	0.00	\$225.00	0.00	225.00
Desc: LEGAL: EMPL TITLE ADJUSTMENT		Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES		

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25022	LEGAL: COMBINED VT 401 DEC	0.00	\$120.00	0.00	120.00
Desc: LEGAL: COMBINED VT 401 DEC	Acct: 10-141-318-0000		LEG -CONTRACTED SERVICES		
Vendor Total:			2,610.00	0.00	2,610.00
031875	MOTOROLA SOLUTIONS, INC			11/22/2024	93328
8282016785	NEW DETECTIVES LAPTOP	0.00	\$3,200.00	0.00	3,200.00
Desc: NEW DETECTIVES LAPTOP	Acct: 10-211-331-0000		HPD -DEPARTMENT EQUIPMENT		
Vendor Total:			3,200.00	0.00	3,200.00
031920	MUDGETT, JENNETT & KROGH-WISNER, PC			11/22/2024	93329
114970	FY24 AUDIT MAY'24-NOV'24	0.00	\$22,000.00	0.00	22,000.00
Desc: FY24 AUDIT MAY'24-NOV'24	Acct: 10-173-318-0000		FIN -CONTRACTED SERVICES		
Vendor Total:			22,000.00	0.00	22,000.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC		11/22/2024	93330
IN2138983	PPE FACE PIECE	0.00	\$1,670.74	0.00	1,670.74
Desc: PPE FACE PIECE	Acct: 10-221-331-0100		HFD -FIRE SUPPRESSION EQUIPMEN		
IN2141639	HYDROTEST	0.00	\$35.00	0.00	35.00
Desc: HYDROTEST	Acct: 10-221-331-0100		HFD -FIRE SUPPRESSION EQUIPMEN		
IN2142754	HYDROTEST	0.00	\$39.31	0.00	39.31
Desc: HYDROTEST	Acct: 10-221-331-0100		HFD -FIRE SUPPRESSION EQUIPMEN		
IN2146132	SCBA FLOW TEST - PARTS	0.00	\$810.52	0.00	810.52
Desc: SCBA FLOW TEST - PARTS	Acct: 10-221-331-0100		HFD -FIRE SUPPRESSION EQUIPMEN		
Vendor Total:			2,555.57	0.00	2,555.57
032103	MVP HEALTH - HRA / DCRA			11/22/2024	93331
OCT'24	HRA/DCRA/FSA 9/29/24-11/2/24	521.37	\$15,584.58	0.00	15,584.58
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-121-225-0000		TM -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-171-225-0000		FIN -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-211-225-0000		HPD -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-221-225-0000		HFD -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-271-225-0000		DISP -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-311-225-0000		DPW -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-511-225-0000		PR -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-514-225-0000		PR -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 10-521-225-0000		PR -HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 30-975-225-0000		HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 50-954-225-0000		HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 50-955-225-0000		HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 55-955-225-0000		HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 60-965-225-0000		HRA/CHOICECARE CARD		
Desc: HRA/DCRA/FSA 9/29/24-11/2/24	Acct: 65-965-225-0000		HRA/CHOICECARE CARD		
Vendor Total:			15,584.58	0.00	15,584.58
032104	MVP SELECT CARE INC.			11/22/2024	93332
OCT'24	Health Ins Advisory Oct-24	32.08	\$227.50	0.00	227.50

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	Desc: Health Ins Advisory Oct-24	Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-311-220-0000	DPW -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-511-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-514-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-521-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance			
	Desc: Health Ins Advisory Oct-24	Acct: 30-975-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 50-954-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 50-955-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 55-955-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 60-961-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 60-965-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 65-963-220-0000	HEALTH INSURANCE			
	Desc: Health Ins Advisory Oct-24	Acct: 65-965-220-0000	HEALTH INSURANCE			
Vendor Total:			227.50	0.00	227.50	
034925	NORTHEAST RESOURCE RECOVERY ASSC		11/22/2024		93333	
140603	FREON UNITS	160.00	\$160.00	0.00	160.00	
	Desc: FREON UNITS	Acct: 30-971-318-0000	CONTRACTED SERVICES			
Vendor Total:			160.00	0.00	160.00	
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	11/22/2024		93334	
0981076	MSW TRANSPORT 10/01-10/31/24	3,791.94	\$3,791.94	0.00	3,791.94	
	Desc: MSW Transport	Acct: 30-974-318-0000	CONTRACTED SERVICES			
0981124	RECYCLING 10.01.24-10.31.24	21,402.82	\$21,402.82	0.00	21,402.82	
	Desc: Curbside Recycling_10/01/24 - 10/31	Acct: 30-931-318-0000	CONTRACTED SERVICES			
Vendor Total:			25,194.76	0.00	25,194.76	
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	11/22/2024		93335	
0981079	TRASH SERVICES OCT'24	0.00	\$284.78	0.00	284.78	
	Desc: HFD Trash Services	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
	Desc: HPD Trash Services	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES			
	Desc: Dispatch Trash Services	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
Vendor Total:			284.78	0.00	284.78	

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035050	NORTHERN NURSERIES INC			11/22/2024		93336
222363	TREES		0.00	\$419.00	0.00	419.00
Desc: TREES		Acct: 10-115-101-0201		BC -TREE WARDEN		
Vendor Total:				419.00	0.00	419.00
035150	NORTHERN STAGE COMPANY			11/22/2024		93337
0061462	THEATER TICKETS		0.00	\$2,321.40	0.00	2,321.40
Desc: THEATER TICKETS		Acct: 10-121-340-0000		TM -EMPLOYEEAPPRECIATION		
Vendor Total:				2,321.40	0.00	2,321.40
035326	JOHN DEER FINANCIAL f.s.b.	JOHN DEER POWER PLAN (NORTRAX)		11/22/2024		93338
10803130	924 REPAITS		0.00	\$329.96	0.00	329.96
Desc: 924 Repairs		Acct: 10-321-318-0000		DPW -CONTRACTED SERVICES		
Vendor Total:				329.96	0.00	329.96
035735	O'NEIL, LISA	LISA O'NEIL		11/22/2024		93339
11.03.24	Election Food & Supplies		0.00	\$161.54	0.00	161.54
Desc: Election Food & Supplies		Acct: 10-131-323-0000		TC -MATERIALS & SUPPLIES		
Vendor Total:				161.54	0.00	161.54
037276	PETE'S TIRE BARNS, INC			11/22/2024		93340
283895	H-12 TIRES		0.00	\$760.00	0.00	760.00
Desc: New Tires		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				760.00	0.00	760.00
038188	LL POTWIN SERVICES			11/22/2024		93341
8755	MOWING OCT'24		0.00	\$2,500.00	0.00	2,500.00
Desc: N Main St, Park N Ride, Prospect St		Acct: 10-311-318-0000		DPW -CONTRACTED SERVICES		
Desc: Bugbee Senior Center		Acct: 10-421-318-0000		SEN -CONTRACTED SERVICES		
Vendor Total:				2,500.00	0.00	2,500.00
039140	ROYALTON TOOLS LLC			11/22/2024		93342
11.14.24	DRILL BITS, FLOOD LIGHT		0.00	\$541.58	0.00	541.58
Desc: Drill Bits		Acct: 10-321-323-0000		DPW -MATERIAL & SUPPLIES		
Desc: Green Flood Light		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				541.58	0.00	541.58
039250	RADIO NORTH GROUP INC			11/22/2024		93343
24146645	RADIO MAINTENANCE		0.00	\$957.00	0.00	957.00
Desc: RADIO MAINTENANCE		Acct: 10-211-320-0100		HPD -EQUIP OPERATION/COMMUNIC.		
24146638	RADIO FOR NEW CRUISER		0.00	\$269.00	0.00	269.00
Desc: RADIO FOR NEW CRUISER		Acct: 10-211-320-0100		HPD -EQUIP OPERATION/COMMUNIC.		
Vendor Total:				1,226.00	0.00	1,226.00
039510	RC CLEANING LLC	RC CLEANING LLC		11/22/2024		93344
337	CLEANING SERVICES OCT'24		0.00	\$1,615.86	0.00	1,615.86
Desc: PD CLEANING SERVICES OCT'24		Acct: 10-211-318-0000		HPD -CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: DISPATCH CLEANING OCT'24	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
	Vendor Total:		1,615.86	0.00	1,615.86
039710	REED TRUCK SERVICES INC	SG REED TRUCK SERVICES INC,		11/22/2024	93345
27693	PARTS	0.00	\$118.40	0.00	118.40
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
27695	PARTS	0.00	\$99.55	0.00	99.55
	Desc: PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		217.95	0.00	217.95
039994	REXEL USA, INC.	REXEL		11/22/2024	93346
S140993945.001	PARTS/PLUG RETURN	0.00	\$-1.24	0.00	-1.24
	Desc: CREDIT	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
S141073049.001	WELDER OUTLET	0.00	\$204.84	0.00	204.84
	Desc: WELDER OUTLET	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		203.60	0.00	203.60
040075	R.H. SCALES CO, INC	R.H. SCALES CO, INC		11/22/2024	93347
6-121621	PARTS	0.00	\$37.38	0.00	37.38
	Desc: PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6-121637	PARTS	0.00	\$58.65	0.00	58.65
	Desc: PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		96.03	0.00	96.03
040375	RICKER, ALLYN	ALLYN RICKER		11/22/2024	93348
NOV'24	REIMBURSEMENT	0.00	\$739.05	0.00	739.05
	Desc: Ret reimb Nov 24	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
	Vendor Total:		739.05	0.00	739.05
040490	RITLAND, THOMAS	THOMAS RITLAND		11/22/2024	93349
NOV'24	REIMBURSEMENT	0.00	\$843.75	0.00	843.75
	Desc: Ret reimb Nov 24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Vendor Total:		843.75	0.00	843.75
041450	SABIL & SONS, INC	SABIL & SONS, INC		11/22/2024	93350
13245	REPAIR H-6	0.00	\$3,481.26	0.00	3,481.26
	Desc: Repair H-6	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
13311	TOWING FOR L1	0.00	\$1,575.00	0.00	1,575.00
	Desc: TOWING FOR L1	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		5,056.26	0.00	5,056.26
041586	SANBORN, HEAD & ASSOCIATES, INC			11/22/2024	93351
0066751	C&D EVALUATION SERVICES OCT'24	1,657.80	\$1,657.80	0.00	1,657.80
	Desc: C&D EVALUATION SERVICES OCT'24	Acct: 30-973-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,657.80	0.00	1,657.80
041652	SCHAAL ENGINEERING, P.C.			11/22/2024	93352

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11.12.24	TOWN OF HARTFORD LED BOARD	0.00	\$245.00	0.00	245.00
Desc: TOWN OF HARTFORD LED BOARD	Acct: 10-161-321-0000		TH -REPAIRS & MAINT		
Vendor Total:			245.00	0.00	245.00
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL	11/22/2024		93353
3319886189	METER LEASE 09.16.24-12.16.24	0.00	\$170.43	0.00	170.43
Desc: METER LEASE	Acct: 10-221-322-0000		HFD -POSTAGE		
Desc: METER LEASE	Acct: 10-211-322-0000		HPD -POSTAGE		
Vendor Total:			170.43	0.00	170.43
041880	SEITCHIK, DARYL	DARYL SEITCHIK	11/22/2024		93354
177	COMICS CLASS	0.00	\$340.00	0.00	340.00
Desc: COMICS CLASS	Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
Vendor Total:			340.00	0.00	340.00
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE	11/22/2024		93355
7002915794	SUPPLIES	0.00	\$452.80	0.00	452.80
Desc: TONER,LABELS, BAKING SODA, LEGAL PA	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
7002546096	RETURNED SUPPLIES	0.00	\$-252.39	0.00	-252.39
Desc: RETURNED SUPPLIES	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
Vendor Total:			200.41	0.00	200.41
047080	TWOHIG POLYGRAPH SERVICES LLC		11/22/2024		93356
11.04.24	PRE EMPLOYMENT SCREENING	0.00	\$450.00	0.00	450.00
Desc: HPD - Training	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
Vendor Total:			450.00	0.00	450.00
047190	USABBLUEBOOK	USABBLUEBOOK	11/22/2024		93357
INV00536214	SPARE BLOWER PARTS	551.40	\$551.40	0.00	551.40
Desc: Filter Element; Paper for Spare Blo	Acct: 60-961-321-0100		REPAIRS & MAINT-BUILDING		
Vendor Total:			551.40	0.00	551.40
047797	UPPER VALLEY PLOW & TRAILER SALES		11/22/2024		93358
848	SANDER PARTS	0.00	\$217.00	0.00	217.00
Desc: SANDER PARTS	Acct: 10-321-318-0000		DPW -CONTRACTED SERVICES		
INV-0786	PARTS	0.00	\$67.36	0.00	67.36
Desc: PARTS	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			284.36	0.00	284.36
048300	VALLEY NEWS	VALLEY NEWS	11/22/2024		93359
125978,4440437	BIDS SODIUM HYPOCHLORITE	90.00	\$90.00	0.00	90.00
Desc: BIDS SODIUM HYPOCHLORITE	Acct: 50-955-312-0000		ADVERTISING		
125978,4440368	RFB C&D REMOVAL & HAULING	129.60	\$129.60	0.00	129.60
Desc: RFB C&D REMOVAL & HAULING	Acct: 30-973-318-0000		CONTRACTED SERVICES		
125911,4440690	SB AGENDA 11.19.24	0.00	\$144.00	0.00	144.00
Desc: SB AGENDA 11.19.24	Acct: 10-111-312-0000		SB -ADVERTISING		
Vendor Total:			363.60	0.00	363.60

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				Net Amt.
049649	VERMONT, STATE OF	VERMONT DEPT OF PUBLIC SAFETY	11/22/2024	93360
90912	FINGERPRINTS	0.00	\$26.50	0.00
26.50	Desc: FINGERPRINTS	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING	
Vendor Total:			26.50	0.00
26.50				
050045	XYLEM WATER SOLUTIONS U.S.A. INC		11/22/2024	93361
3556D46910	PARTS	42.76	\$42.76	0.00
42.76	Desc: PARTS	Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL	
Vendor Total:			42.76	0.00
42.76				
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS	11/22/2024	93362
11399	ABATEMENT L O'NEIL	0.00	\$10.00	0.00
10.00	Desc: ABATEMENT L O'NEIL	Acct: 10-151-311-0000	TC -TRAVEL & MEETINGS	
Vendor Total:			10.00	0.00
10.00				
050510	VERMONT MECHANICAL, INC.		11/22/2024	93363
50053	BOILER MAINTENANCE	0.00	\$1,382.61	0.00
1,382.61	Desc: BOILER MAINTENANCE	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING	
	Desc: BOILER MAINTENANCE	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING	
Vendor Total:			1,382.61	0.00
1,382.61				
051375	STATE OF VERMONT	STATE OF VERMONT	11/22/2024	93364
3-1185	QUECHEE WW OPERATING FEE	1,425.00	\$1,425.00	0.00
1,425.00	Desc: Quechee WW Operating Fee	Acct: 65-963-317-0000	PERMITS & LICENSES	
Vendor Total:			1,425.00	0.00
1,425.00				
052045	VFIS	VFIS	11/22/2024	93365
358738130	INSURANCE OCT'24-OCT'25	0.00	\$1,459.00	0.00
1,459.00	Desc: INSURANCE	Acct: 10-221-418-0000	HFD -PROPERTY & LIABILITY INSURA	
Vendor Total:			1,459.00	0.00
1,459.00				
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY	11/22/2024	93366
87978281	TREATMENT PLANT COUPLINGS	39.72	\$39.72	0.00
39.72	Desc: TREATMENT PLANT COUPLINGS	Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING	
88057709	MATERIALS	378.28	\$378.28	0.00
378.28	Desc: MATERIALS	Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING	
Vendor Total:			418.00	0.00
418.00				
052326	WEED PRECAST, LLC		11/22/2024	93367
INV27361	PIPES	0.00	\$26.10	0.00
26.10	Desc: PIPES	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES	
INV27165	PIPE, UNDERDRAIN	0.00	\$3,194.64	0.00
3,194.64	Desc: Pipe, Underdrain	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES	
INV27172	JERICO ST PIPE	0.00	\$63.16	0.00
63.16	Desc: Jericho Street_Pipe, Elbow & End Ca	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES	
Vendor Total:			3,283.90	0.00
3,283.90				

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053040	WHITE RIVER CAR WASH			11/22/2024	93368
OCT'24	OCTOBER CAR WASH	0.00	\$231.67	0.00	231.67
Desc: OCTOBER CAR WASH		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			231.67	0.00	231.67
053650	WILSON TIRE INC			11/22/2024	93369
542492	C2 TIRES	0.00	\$1,383.36	0.00	1,383.36
Desc: C2 TIRES		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
542170	PD1 2 TIRE MOUNT BALANCE	0.00	\$391.50	0.00	391.50
Desc: PD1 2 TIRE MOUNT BALANCE		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
542453	PD5 1 TIRE MOUNT BALANCE	0.00	\$198.25	0.00	198.25
Desc: PD5 1 TIRE MOUNT BALANCE		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,973.11	0.00	1,973.11
054160	WITMER PUBLIC SAFETY, INC			11/22/2024	93370
INV557840	DUTY BOOTS	0.00	\$181.15	0.00	181.15
Desc: DUTY BOOTS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:			181.15	0.00	181.15
059941	ROY REFRIGERATION, LLC			11/22/2024	93371
11657	FALL MAINTENANCE	1,286.03	\$1,286.03	0.00	1,286.03
Desc: Service Call_Fall Maintenance		Acct: 65-963-318-0000	CONTRACTED SERVICES		
11691	OIL TRANSFER PUMPS	1,618.71	\$1,618.71	0.00	1,618.71
Desc: Service Call_Repair Oil Transfer Pu		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			2,904.74	0.00	2,904.74
500487	HARRIS, PETER	PETER HARRIS		11/22/2024	93372
175	GOLF PROGRAMMING	0.00	\$2,116.00	0.00	2,116.00
Desc: Golf Programming		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Desc: GOLF PROGRAMMING		Acct: 10-515-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			2,116.00	0.00	2,116.00
500660	JP PEST SERVICE			11/22/2024	93373
3973232	MONTHLY CONTRACT SERVICES	0.00	\$88.00	0.00	88.00
Desc: MONTHLY CONTRACT SERVICES		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
Vendor Total:			88.00	0.00	88.00
500749	HOWE, NANCY	NANCY HOWE		11/22/2024	93374
11.12.24	ELECTION SUPPLIES	0.00	\$26.16	0.00	26.16
Desc: Election supplies		Acct: 10-131-323-0000	TC -MATERIALS & SUPPLIES		
Vendor Total:			26.16	0.00	26.16
500894	SECURSHRED	SECURSHRED		11/22/2024	93375
473958	SHREDDING SERVICES - TH NOV'24	0.00	\$24.00	0.00	24.00
Desc: SHREDDING SERVICES - TH NOV'24		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
Vendor Total:			24.00	0.00	24.00

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500952	PRIMMER PIPER EGGLESTON & CRAMER P			11/22/2024	93376
11.08.24	LEGAL: CONSULT ON LOT	0.00	\$840.00	0.00	840.00
Desc: LEGAL: CONSULT ON LOT	Acct: 10-141-318-0000		LEG -CONTRACTED SERVICES		
Vendor Total:			840.00	0.00	840.00
501020	ULINE, INC	ULINE		11/22/2024	93377
184609646	BOOKCASE	576.69	\$692.02	0.00	692.02
Desc: Bookcase (shared expense)	Acct: 10-325-323-0000		DPW -MATERIAL & SUPPLIES		
Desc: Bookcase (shared expense)	Acct: 30-975-323-0000		MATERIAL & SUPPLIES		
Desc: Bookcase (shared expense)	Acct: 50-955-323-0000		MATERIAL & SUPPLIES		
Desc: Bookcase (shared expense)	Acct: 55-955-323-0000		MATERIALS & SUPPLIES		
Desc: Bookcase (shared expense)	Acct: 60-965-323-0000		MATERIAL & SUPPLIES		
Desc: Bookcase (shared expense)	Acct: 65-965-323-0000		MATERIALS & SUPPLIES		
Vendor Total:			692.02	0.00	692.02
501988	BEBEAU, TODD F	TODD F BEBEAU		11/22/2024	93378
178	BOYS ICE HOCKEY	0.00	\$925.00	0.00	925.00
Desc: Boys Ice Hockey Small Games Camp	Acct: 10-530-318-0000		PR -CONTRACTED SERVICES		
Vendor Total:			925.00	0.00	925.00
502199	NULTY, PAULA M	PAULA M NULTY		11/22/2024	93379
000511	KAF Breakfast reimbursment holiday/	0.00	\$502.49	0.00	502.49
Desc: KAF Breakfast reimbursment holiday/	Acct: 10-121-340-0000		TM -EMPLOYEEAPPRECIATION		
Vendor Total:			502.49	0.00	502.49
502584	GRAMLING, JASON	JASON GRAMLING		11/22/2024	93380
179	GIRLS SMALL GAMES CAMP	0.00	\$805.00	0.00	805.00
Desc: Girls Small Games Camp	Acct: 10-530-318-0000		PR -CONTRACTED SERVICES		
Vendor Total:			805.00	0.00	805.00
502730	BARNES, TATUM	TATUM A BARNES		11/22/2024	93381
10.25.24	MILEAGE REIMBURSEMENT	0.00	\$238.52	0.00	238.52
Desc: Mi. reimbursement	Acct: 10-511-311-0000		PR -TRAVEL & MEETINGS		
Vendor Total:			238.52	0.00	238.52
502977	HOUSE, KIMBERLY	KIMBERLY HOUSE		11/22/2024	93382
11.12.2024	REC REFUND	0.00	\$18.00	0.00	18.00
Desc: REC REFUND	Acct: 10-514-325-0000		PR -REFUNDS		
Vendor Total:			18.00	0.00	18.00
502978	KOLOSKI, MICHAEL	MICHAEL KOLOSKI		11/22/2024	93383
11.10.2024	UNIFORM	0.00	\$254.97	0.00	254.97
Desc: Clothing & Boot Allowance per CBA	Acct: 10-325-326-0000		DPW -UNIFORMS		
Vendor Total:			254.97	0.00	254.97
FUND 1 0	HRA / FSA / DCR	Bank Total:			233,895.72
FUND 1 0 HRA	HRA / FSA / DCR				

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032103	MVP HEALTH - HRA / DCRA			11/22/2024		1069
OCT'24	HRA/DCRA/FSA 9/29/24-11/2/24	0.00	\$576.93	0.00		576.93
Desc: HRA/DCRA/FSA 9/29/24-11/2/24		Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC			
Vendor Total:			576.93	0.00		576.93
FUND 1 0 HRA			Bank Total:			576.93
			Holdback Total			288,053.83
Batch Totals:		0.00	88,003.51	0.00		376,057.34

MICHAEL HOYT

KIM SOUZA

MARY M. ERDEI

LANNIE J. COLLINS

IDA GRIESEMER

BRANDON SMITH

JOHN HAVERSTOCK

GAIL OSTROUT

JOSEPH MAJOR