



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, September 17, 2024, 6:00pm

Hartford Town Hall, 171 Bridge Street, White

River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Mike Hoyt; Kim Souza; Mary Erdei; Brandon Smith; Ida Griesemer; Lannie Collins; John Haverstock; Scott Hausler; Chris Holzwarth; Dana Clawson; John Reid; Lyn Bohi; Jesse Pollard; David Briggs; Peggy Adams; Sally Mansur; Vural Oktay; Chico Eastridge.

Present on Zoom: Gail Ostrout; Greg Sheldon; Dan Fraser; Heidi Duto; Marie Alvin; Jay Dunn;

JAM LINK: <https://www.youtube.com/live/wTDFgz6GqTs?si=7tLMdqAhwV4KJkUO>

- I. Call to Order to the Selectboard Meeting by Chair, Mike Hoyt at 6:00 PM.
- II. Pledge of Allegiance was recited and led by Lannie Collins.
- III. Local Liquor Control Board:
 1. Consider New Applications for Cappadocia Café, LLC d/b/a Cappadocia Café, 5 South Main Street, White River Jct, VT 05001 (3d Class and Outside Consumption). **Selectboard Vice Chair, Kim Souza made the motion to approve the 3d Class and Outside Consumption Liquor permit application from Cappadocia Café. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**
- IV. Local Cannabis Control Board:
 1. Consider the Renewal of a Cannabis License for Easy Green Genetix, LLC for (#S-000009493). **Selectboard Clerk, Mary Erdei made the motion to approve the renewal of the cannabis license of Easy Green Genetix. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.**
- V. Order of Agenda
- VI. Selectboard
 1. Public Comment
 - a. David Briggs gave an update on his plans to re-develop the Coolidge Block.
 - b. Dan Fraser asked Selectboard members not to crinkle papers, as it disrupts the audio.
 - c. Marie Alvin advocated for a crosswalk on Route 5, the use of ARPA funds for lights and cameras for the Park 'N Ride and noted the continued presence there of a blue car.
 - d. Heidi Duto thanked everyone for a constructive Selectboard Listening Session and also noted the continued presence of a blue car at the Park 'N Ride.
 2. Selectboard Comments and Announcements
 3. Appointments
 - a. Consider the Re-Appointment of Sara Ferguson to the Design Review Committee. **Selectboard Clerk, Mary Erdei made the motion to re-appoint Sara Ferguson to the Design Review Committee for a three year term beginning September 17, 2024 and ending September 16, 2027. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**
 - b. Consider the Re-Appointment of Lynn Bohi to the Energy Commission. **Selectboard Member, Lannie Collins made the motion to re-appoint Lynn Bohi to the Energy Commission for a three-year term beginning September 17, 2024, and ending September 16, 2027. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.**
 - c. Consider the NEW Appointment of Sally Mansur to the Resilient Hartford Committee. **Selectboard Vice Chair, Kim Souza made the motion to appoint Sally Mansur to the Resilient Hartford Committee for a three-year term beginning September 17, 2024, and ending September 16, 2027. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.**

4. Town Manager's Report
Significant Activity Reports:
5. Board Reports, Motions & Ordinances
 - a. Update from Energy Commission. Energy Commission Chair Jesse Pollard updated the Selectboard on the work of the Energy Commission.
 - b. Update from Climate Action Steering Team (C.A.S.T.), C.A.S.T. Chair John Reid updated the Selectboard on the work of C.A.S.T.
 - c. Review and Adopt Proposed C.A.S.T. By-Laws. **Selectboard Vice Chair, Kim Souza made the motion to approve the proposed By-Laws developed by the C.A.S.T. on the condition that the final sentence of Section 6 be deleted. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**
 - d. Climate Action Plan Update from Environmental Sustainability Coordinator. Dana Clawson updated the Selectboard on his work.
 - e. ARPA Funds Update. Town Manager John Haverstock and Finance Director Gail Ostrout updated the Selectboard on Staff efforts to obligate ARPA funds.
 - f. Review Capital Improvement Requests. John Haverstock provided an update and several Department Heads presented their Capital Improvement Requests.
 - g. Review Petition to Install Fiber Conduit Along Town ROW. **Consolidated Communications presented their request to lay fiber along Wheelock Road in Quechee. Selectboard Vice Chair, Kim Souza made the motion to authorize the Town Manager to sign the Petition for License for Conduit/Buried Location supplied by Consolidated Communications. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**
 - h. Accept Engineering Grant for Podunk Road Culvert Replacement. **Selectboard Member, Brandon Smith made the motion to accept the \$31,500 grant and authorize the Town Manager to execute the grant agreement. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**
 - i. Approve Entry License Agreement for Nutt Lane Water Main Project. **Selectboard Vice Chair, Kim Souza made the motion to authorize the Town Manager to sign the Entry License Agreement. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.**
 - j. Approve Master License Agreement for Nutt Lane Water Main Project. **Selectboard Vice Chair, Kim Souza made the motion to authorize the Town Manager to sign the Master License Agreement. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**
 - k. Approve Nutt Lane Water Main Project Legal Review and Document Preparation Fees. **Selectboard member, Brandon Smith made the motion to approve the fees charged by VTrans and the Railroad, totaling \$800.00. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**
 - l. Discuss Potential Room 1 Audio-Visual Upgrades. There was a discussion of the Town's needs, the proposals received from vendors and how an upgrade might be funded. Staff will continue to refine the project and will consider funding options.
 - m. Finalize Selectboard Guidance for FY 2026. **Selectboard Vice Chair, Kim Souza made the motion to adopt the Same Guidance as was adopted by the Board last year, with no changes. Selectboard Clerk, Mary Erdei seconded the motion. Approved by a vote of 4-1-0 (Collins opposed and Smith abstaining).**

VII. Commission Reports

- a. Brandon Smith reported on his work with the Committee on Housing & Homelessness:
 - Report from the housing and homelessness committee September 12: We had a quorum, but we had two absent members, so some business was postponed. We discussed the reception of the committee's briefing to the selectboard. I gave an update on my information-gathering with USDOJ about their lawsuit alleging price-fixing in the rental market, which that process is still ongoing. We discussed the upcoming block party at Lyman Point Park on October 18. Our committee will be having a table there with a nice quality audio recorder, and we'll ask for folks' stories about finding housing in Hartford. Should be exciting.

b. Kim Souza reported on her work with the Planning Commission
- The Planning Commission met on September 5th and approved 2 applications from Tremont Street LLC for Planned Development and Site Development at 1200 Christian Street (formerly known as Brookside Nursing Home). Commissioners approved both applications, 5-1, with conditions relating to a deferred parking plan to add 7 additional parking spaces, at a later date, if deemed necessary to comply with various parking concerns.

VIII. Consent Agenda: **Selectboard Vice Chair, Kim Souza made the motion to approve the Consent Agenda. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 9/14/2024

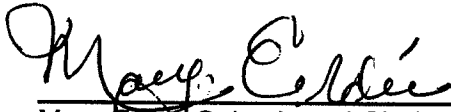
Approve A/P Manifest of: 9/13/2024 & 9/19/2024

Approve Meeting Minutes of: 9/3/2024

Future Meetings: 09/22/2024 Strategic Planning Session; 10/1/2024; 10/15/2024; 10/29/2024

IX. Executive Session: None.

X. Adjourn the Selectboard Meeting: **Selectboard Member, Ida Griesemer made the motion to adjourn the Selectboard Meeting at 9:53 PM. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**



Mary Erdei, Selectboard Clerk
September 17, 2024 Meeting