TOWN OF HARTFORD SELECTBOARD AGENDA
Tuesday, September 3, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street, White
River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom https://zoom.us/j/549799933 - Please mute your microphone.
youtube.com/catv810 – click "live now". If you are calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

I. Call to Order the Selectboard Meeting (6:00)
II. Pledge of Allegiance (6:02)
III. Local Liquor Control Board (6:03)
1. Consider **NEW** Liquor Permit for: Cappadocia Café, LLC d/b/a Cappadocia Café, 5 South Main Street, White River Jct., VT 05001 (1st Class)
2. Consider **Renewal** of: Vermont Spirits Distillery Co., 5573 Woodstock Rd, Quechee, VT 05059 (1st, 3rd, Outside Consumption)

IV. Local Cannabis Control Board: None
V. Order of Agenda (6:10)
VI. Selectboard
1. Public Comment (6:20)
2. Selectboard Comments and Announcements (6:30)
3. Appointments: None
4. Town Manager's Report
   Significant Activity Reports: (6:35) https://www.hartford-vt.org/Archive.aspx?ADID=491
5. Board Reports, Motions & Ordinances
   a. Housing and Homelessness Committee Update to the Selectboard (6:40)
   b. Execute Modified Combined Sewer Overflow Loan Documents (6:55)
   c. Remarks from Two Rivers Ottauquechee Regional Commission Regarding Grant Opportunity (7:05)
   d. Review Proposal to Replace Communications Tower at 1032 Bliss Road (7:25)
   e. Discuss Future of Wright's Dam and Reservoir (7:35)
   f. Discuss Selectboard FY2026 Budget Guidance (8:05)
   g. ARPA Funds Update (8:20)

VII. Commission Reports (8:30)
VIII. Consent Agenda (8:35)

Approve Payroll Ending: 8/31/2024
Approve A/P Manifest of: 8/30/024 & 9/5/2024
Approve Meeting Minutes of: 8/20/2024
Future Meetings: 9/10/2024 (Listening Session); 9/17/2024; 9/22/2024 (Strategic Planning Session); 10/1/2024; 10/15/2024; 10/29/2024

IX. Adjourn the Selectboard Meeting (8:40)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◈ West Hartford ◈ White River Junction ◈ Wilder ◈ Quechee



HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 7/16/24 Applicant: Cappadocia Cafe LLC
Doing Business As: Cappadocia cafe
Mailing Address: [redacted] White River Junction, VT 05001
Telephone Number(s): [redacted] E-mail [redacted]
Other Contact Name: (if applicable) Jacqueline Oktay
Business Address: 5 South Main Street, WRJ VT 05001

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Jacqueline Oktay, [redacted]
Vural Oktay, [redacted]
Hasan Oktay, [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

Jacqueline Oktay – 10/10/2023 - speeding
" " - 7/3/2024 - speeding.

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Jacqueline Oktay	7/16/24
[signature]	Vural Oktay	7/16/24
[signature]	Hasan Oktay	7/16/24

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 45251
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Cappadocia Cafe

Business Address:
[redacted]
White River Junction, Vermont 05001

Phone:
[redacted]

Email:
[redacted]

Business ID:
0439956

Entity Type:
Limited Liability Corporation

Management Type if LLC:
Member-managed

People Information

- **Person:**
  Hasan Oktay

Business Role:
Business Principal

Business Address:
23 Kiln Road,
Essex Junction, Vermont, 05452

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Hasan Oktay

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Jacqueline Oktay

Business Role:

Email:

Business Principal

Business Address:
[redacted]
White River Junction, Vermont, 05001

Phone:
[redacted]

tuckerboxvt@gmail.com

US Citizen?
Yes

Political Position

Name: Jacqueline Oktay

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5839	Hartford	Speeding	Tue Oct 10 00:00:00 GMT 2023

- **Person:**
  Vural Oktay

Business Role:
Business Principal

Business Address:
[redacted]
White River Junction, Vermont, 05001

Phone:
[redacted]

Email:
[redacted]

US Citizen?

Political Position

Name: Vural Oktay

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Cappadocia Cafe

Location Address:
5 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:pending
Lodging:

Vermont Tax Department:
MRT-11312613

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

,

,

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-17453	Federal Employee Identification #	Cappadocia Cafe
D-17454	Articles of Organization	Cappadocia Cafe
D-17712	Meals & Rooms Tax Certificate	Cappadocia Cafe

Payment and Acknowledgement

Signed by:
Jacqueline J Oktay

Date of Submission:
2024-06-08 17:17:34

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 7/17/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Cappadocia Cafe LLC
129 South Main St. Suite 120 White River Junction VT

Jacqueline Oktay

Leslie Merrill

Hasan Oktay

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Open/In-progress
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	07/17/2024 12:00	Scheduled	Peltier
Inspected On	07/17/2024 12:00		
Finished At	07/17/2024 12:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Cappadocia Cafe LLC.
Building Name	Mercantile Occupancy
Contact Name	Jacqueline Oktay
Address	5 S MAIN ST
City, State and Zip	White River Junction, VT 05001--
Phone	[redacted]

Owner

Owner / Company	GATES-BRIGGS BUILDING TRUST OF 2019
Contact Name	DAVID BRIGGS
	[redacted]
City, State and Zip	White River Junction, VT 05001--
Phone	

Comments

Liquor License Fire Inspection:
Initial Inspection: 07/17/2024
Final Inspection: PENDING
Occupancy Type: Mercantile Occupancy
Occupancy Status: ACTIVE CONSTRUCTION PERMIT SITE

Final Inspection Notes:
- Building has an active construction project in progress and is NOT operational at this time. A final inspection shall be completed before occupancy is granted and a final inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:
A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

[redacted]

TOWN OF HARTFORD

MUNICIPAL OFFICES
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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 7/30/24 Applicant: Randy Carlson

Doing Business As: Vermont Spirits Distilling Co.

Mailing Address: [redacted] Zaccheo VT 05059

Telephone Number(s): [redacted] E-mail [redacted].com

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: C Corp Directors

Randy Carlson [redacted] Harry German [redacted] Dave Alley [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date

Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 46723
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Vermont Spirits Distilling Company

Business ID:
0004417

Business Address:
[redacted]
Quechee, Vermont 05059

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
[redacted]

Email:
[redacted]com

People Information

- **Person:**
  Randy Carlson

Business Role:
Business Principal

Email:
[redacted]

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Randy Carlson

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Don Kolp

Business Role:

Email:

Registered Agent

Business Address:
[redacted]
Quechee, Vermont, 05059

Phone:
[redacted]

[redacted]

US Citizen?

Political Position

Name: Don Kolp

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Harry Schueren

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Harry Schueren

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Harry Gorman

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Harry Gorman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**

Matthew Berg

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Matthew Berg

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Vermont Spirits (MANU)

Location Address:
5573 Woodstock Road,
Quechee, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:
MRT-10026000

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Vermont Spirits (MANU)

Licensee Address:
5573 Woodstock Road ,
Quechee, Vermont 05001

License Number:
LP-031180

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01582	Map/Area Sketch	Vermont Spirits Distilling Company
D-01863	Map/Area Sketch	Vermont Spirits Distilling Company
D-07701	Other	Vermont Spirits Distilling Company
D-07707	Other	Vermont Spirits Distilling Company
D-07710	Other	Vermont Spirits Distilling Company
D-08671	Other	Vermont Spirits Distilling Company
D-09125	Map/Area Sketch	Vermont Spirits Distilling Company
D-09129	Map/Area Sketch	Vermont Spirits Distilling Company
D-09267	Map/Area Sketch	Vermont Spirits Distilling Company
D-16534	Map/Area Sketch	Vermont Spirits Distilling Company
D-00685	Map/Area Sketch	Vermont Spirits Distilling Company
D-07995	Map/Area Sketch	LN-018165

Payment and Acknowledgement

Signed by:
Randall Carlson

Date of Submission:
2024-07-24 17:17:34

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 46722
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Vermont Spirits Distilling Company

Business Address:
PO Box 443,
Quechee, Vermont 05059

Phone:
802-281-6398

Email:
[redacted]

Business ID:
0004417

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Randy Carlson

Business Role:
Business Principal

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Randy Carlson

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Don Kolp

Business Role:

Email:

Registered Agent

Business Address:
[redacted]
Quechee, Vermont, 05059

Phone:
[redacted]

[redacted]

US Citizen?

Political Position

Name: Don Kolp

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Harry Schueren

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Harry Schueren

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Harry Gorman

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Harry Gorman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**

Matthew Berg

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Matthew Berg

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Vermont Spirits (MANU)

Location Address:
5573 Woodstock Road,
Quechee, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:
MRT-10026000

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:
Third Class

Licensee Name:
Vermont Spirits (MANU)

Licensee Address:
5573 Woodstock Road ,
Quechee, Vermont 05001

License Number:
LP-031181

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01582	Map/Area Sketch	Vermont Spirits Distilling Company
D-01863	Map/Area Sketch	Vermont Spirits Distilling Company
D-07701	Other	Vermont Spirits Distilling Company
D-07707	Other	Vermont Spirits Distilling Company
D-07710	Other	Vermont Spirits Distilling Company
D-08671	Other	Vermont Spirits Distilling Company
D-09125	Map/Area Sketch	Vermont Spirits Distilling Company
D-09129	Map/Area Sketch	Vermont Spirits Distilling Company
D-09267	Map/Area Sketch	Vermont Spirits Distilling Company
D-16534	Map/Area Sketch	Vermont Spirits Distilling Company
D-00685	Map/Area Sketch	Vermont Spirits Distilling Company
D-07995	Map/Area Sketch	LN-018165

Payment and Acknowledgement

Signed by:
Randall Carlson

Date of Submission:
2024-07-24 17:16:12

Local Application Fee:
0

State of Vermont / DLL Application Fee:

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID:	**DLL - Application - 46733**
Application for:	Outside Consumption Permit
Category of Business:	OCP

Business/ Entity Information

Business/ Entity Name:
Vermont Spirits Distilling Company

Business ID:
0004417

Business Address:
[redacted]
Quechee, Vermont 05059

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
[redacted]

Email:
[redacted]

Foundational License (if applicable)

License Type:
OCP

License Number:
LP-031183

Licensee Name:
Vermont Spirits (MANU)

License Status:
License Active - Ready for Renewal

Licensee Address:
5573 Woodstock Road ,
Quechee, Vermont 05001

License Start Date:
2023-08-08

License End Date:
2024-08-07

Event Contact/s

Person:

Business Role:

Phone:

Business Address:
,
, ,

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Vermont Spirits (MANU)

Location Address:
5573 Woodstock Road,
Quechee, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
Single level deck attached to Distillery and Tasting Room constructed of locally sourced Eastern Hemlock. The deck is at grade of Distillery, approximately 8"-18" above ground at various points. There are 7' wide entry stairs at front and rear, direct access from Distillery covered porch and railings on front, rear and west side. The east side of the deck abuts the adjacent building (The Plank House). The egress areas will note "no alcohol beyond this point". The deck measures approximately 37' x 40'. The Town of Hartford has granted our occupancy permit for the deck.

Documents Attached

Name	Document Type	Assosicated With
D-01582	Map/Area Sketch	Vermont Spirits Distilling Company
D-01863	Map/Area Sketch	Vermont Spirits Distilling Company
D-07701	Other	Vermont Spirits Distilling Company
D-07707	Other	Vermont Spirits Distilling Company
D-07710	Other	Vermont Spirits Distilling Company
D-08671	Other	Vermont Spirits Distilling Company
D-09125	Map/Area Sketch	Vermont Spirits Distilling Company
D-09129	Map/Area Sketch	Vermont Spirits Distilling Company
D-09267	Map/Area Sketch	Vermont Spirits Distilling Company
D-16534	Map/Area Sketch	Vermont Spirits Distilling Company
D-00685	Map/Area Sketch	Vermont Spirits Distilling Company
D-07995	Map/Area Sketch	LN-018165

Payment and Acknowledgement

Signed by:

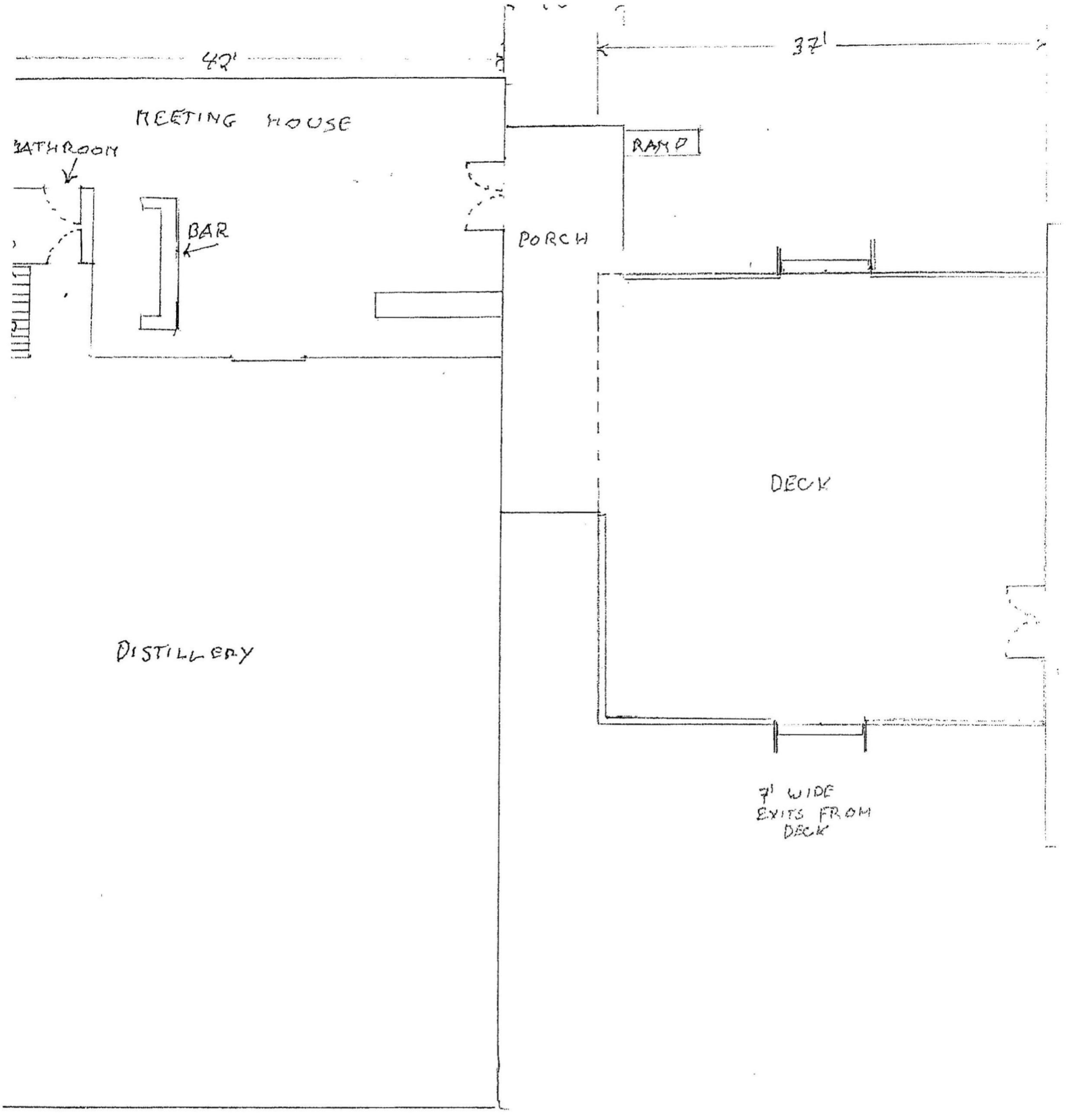
Date and time of Submission:
2024-07-25 13:02:53

Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false


42'
37'
MEETING HOUSE
BATHROOM
BAR
RAMP
PORCH
DECK
DISTILLERY
7' WIDE
EXITS FROM
DECK

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 7/31/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Vermont Distilling Co
PO BOX 443 Quechee VT

Randy Carlson

Harry Gorman

Dave Aley

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	08/08/2024 11:00	Scheduled	Peltier
Inspected On	08/08/2024 11:00		
Finished At	08/08/2024 12:00	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name	Vermont Spirits Assembly
Building Name	Assembly Occupancy
Contact Name	Don Kolp
Address	140 QUECHEE GORGE VILLAGE DR
City, State and Zip	Quechee, VT 05059--
Phone	[redacted]

Owner

Owner / Company	5573 WOODSTOCK ROAD LLC
Contact Name	RICK BOVE
Address	[redacted]
City, State and Zip	[redacted] VT 05446--
Phone	[redacted]

Comments

Liquor License Fire Inspection:
Initial Inspection: 05/03/2023
Final Inspection: 08/08/2024
Occupancy Type: Assembly
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	08/08/2024 13:00	Scheduled	Peltier
Inspected On	08/08/2024 13:00		
Finished At	08/08/2024 14:00	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name	Vermont Spirits Distilling
Building Name	Business Occupancy
Contact Name	Don Kolp
Address	150 QUECHEE GORGE VILLAGE DRIVE
City, State and Zip	Quechee, VT 05059--
Phone	[redacted]

Owner

Owner / Company	5573 WOODSTOCK ROAD LLC
Contact Name	RICK BOVE
Address	[redacted]
City, State and Zip	[redacted] 05446--
Phone	[redacted]

Comments

Liquor License Fire Inspection:
Initial Inspection: 08/08/2024
Final Inspection: 08/08/2024
Occupancy Type: Business
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

Town Manager's Report

September 3, 2024

Hartford Beautification Planning

The Town's voters approved spending $30,000 in Local Options Tax funds on beautification efforts in Hartford's five villages. On August 27, The Town Manager met with the Directors of Planning & Development, Parks & Recreation and Public Works to collaborate on planning for the implementation of this program. On the flip-side, it was agreed that we would develop an inventory of maintenance tasks that the various departments could regularly perform to avoid having areas of Town from becoming eyesores.

Performance Evaluations

As noted in the last Selectboard meeting, the process of having the Town manager evaluate the performance of each Department head has begun. Department Heads will first evaluate their own performance on a Self-Evaluation form and then the Town Manager will conduct a performance review. Hopefully, the Department Heads will use this process by which they evaluate their respective staffs.

Budgeting Process and Town Meeting Planning

The Town Manager and Finance Director have been working together to develop a plan and accompanying schedule for the budget and Town Meeting preparation cycles. Stay tuned….

Selectboard Listening Session

A reminder that the Selectboard will conduct a listening session at the Wilder Library on Tuesday, September 10 from 6:00 pm to 7:30 pm on the topic of Town communication efforts and how they might be improved. So, please come prepared to offer your helpful suggestions and to hear from your neighbors.

Staff Training

On Monday, September 9, Town staff will be gathering to attend training on a Respectful Workplace conducted by Attorney Kerin Stackpole. Kerin is quite experienced with HR matters and is an excellent speaker. The Town secured a $2,500 PACIF grant to fund the program, with the Town contributing the balance of $500.

Community Nurse

I regret to inform you that the Town has lost its Community Nurse before he even began work. Apparently, the opportunity of a lifetime came up for our would-be Community Nurse, in the form of an offer to work for several months in Antarctica. We wish Clay Odell all the best on his upcoming adventure and it is now back to the drawing board for the Town of Hartford's Community Nurse program.

Town Forest Walk

We have been offered the opportunity to have a walk in the Town Forest with County Forester AJ Follensbee on either September 11 or 12 at 4:00 or 4:30 pm. Please let me know if you would like to take part and whether either date would not work for you.

SIGNIFICANT ACTIVITY REPORTS

September 3, 2024

Assessing Department – August 27, 2024

Assessor

- Worked with Tyler Technologies to review property sales and begin setting new base rates for values.

Assistant Assessor

- Working on data entry for recent Permits and Property Tax Transfers after April 1st, 2024
- Assisting the public with the data mailer form.

Town Clerk

- The Town Clerk will be attending an Election Summit in Montpelier on Tuesday September 10th focusing on preparation for the November Election.

- The Town Clerk will attend day one of the Annual Conference of the Vermont Municipal Clerk's & Treasurer's Association on Wednesday, September 11th offering sessions on Notary Public services; crafting meeting Minutes & Written Decisions geared to Board of Civil Authority meetings and Tax Appeal hearings and Board of Abatement Hearings, and other interesting topics.

- **ATTENTION HARTFORD VOTERS:**

  The Vermont Secretary of State's (SOS) office will be mailing General Election ballots to all active voters Vermont for the November 5, 2024 election. The SOS will be pulling the mailing list on or about September 2, 2024. Voters can go to My Voter Page (https://mvp.vermont.gov/) to verify the mailing address on file. Ballots CANNOT be forwarded by the USPS. If you are a registered voter in Hartford and you have not received your ballot by October 7th, please contact the Hartford Town Clerk's Office.
    - If you prefer to vote in person on election day, November 5th, please bring the ballot mailed to you to the polling place.
    - If you mail your ballot back, please note it must be received by November 5th to be counted **(POSTMARK DOES NOT COUNT).**
    - You may return your ballot to the Hartford Town Clerk's Office during regular business hours (**The Hartford Town Clerk's Office will CLOSE at NOON on Monday, November 4, 2024, to prepare for the election).**
    - You may deposit it in **the Secure Drop Box available until 5:00pm on Monday, November 4th**. **After this date/time the ballots must be delivered to the Polling Place on election day.**

  If you register to vote after September 2nd, the Hartford Town Clerk's Office will mail a ballot to you. To register to vote please go online to https://olvr.vermont.gov/ to register. You may also register to vote at the Hartford Town Clerk's Office or at the polls on election day.

Ballots will be available in late September; SAMPLE BALLOTS will be posted at that time on *My Voter Page* (https://mvp.vermont.gov/) and the Town website: https://www.hartford-vt.org/2608/Elections-Voting.

If you are interested in working at the polls, please complete the Hartford Assistant Election Worker form:

https://www.hartford-vt.org/DocumentCenter/View/9840/Assistant-Election-Worker-FormPDF?bidId=; return it to Lisa O'Neil, Hartford Town Clerk (loneil@hartford-vt.org). We have a robust list of community volunteers, but we are always open to welcoming others who are interested in serving the Hartford community in this important way.

The Secretary of State's Office has created a General Election Voter Guide available on My Voter Page (https://mvp.vermont.gov/).

Hartford Fire Department – 08/27/2024

Significant Activities Report

Congratulations to many of our newer members for completing the CMC High Angle Rescue Rope Technician course. This weeklong training occurred at sites throughout the community, special thanks to the VA Hospital and Consolidated Communications for providing use of their property for this specialized training.

Our two new full-time employees will begin their internal probationary academy on September 3.

Deputy Fire Marshal's Beebe and Jerome have started their Fire Inspector 1 & 2 program at the VT Fire Academy.

Our candidate for community nurse recently declined the offer of employment. We are preparing to release another posting for the position.

We are awaiting our Act 250 permit to begin the Station No. 2 project. Construction is scheduled to begin October 1st. The rental trailer currently housing our firefighter/EMT's will need to be removed around the end of November to accommodate the construction project. No other temporary location is readily available, all 911 responses to emergencies will come from Station 1 until staff is able to move back into the property.

Hartford Fire Department cont'd.

Incident Type Report (Summary)

Hartford Fire Department

Date Range: From 08/13/2024 to 08/27/2024
Company: All Companies

Incident Type		Count	Pct of Incidents	Total Est Loss	Total Est Loss
1 Fire					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
2 Overpressure Rupture, Explosion, Overheat(no fire)					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
3 Rescue & Emergency Medical Service Incident					
311 Medical assist, assist EMS crew		4	3.67%	$0	0.00%
3111 Called Paramedic Intercept.		3	2.75%	$0	0.00%
321 EMS call, excluding vehicle accident with injury		62	56.88%	$0	0.00%
324 Motor vehicle accident with no injuries.		3	2.75%	$0	0.00%
353 Removal of victim(s) from stalled elevator		1	0.92%	$0	0.00%
381 Rescue or EMS standby		1	0.92%	$0	0.00%
	Totals	**74**	**67.89%**	**$0**	**0.00%**
4 Hazardous Condition (No Fire)					
442 Overheated motor		1	0.92%	$0	0.00%
445 Arcing, shorted electrical equipment		1	0.92%	$0	0.00%
	Totals	**2**	**1.83%**	**$0**	**0.00%**
5 Service Call					
511 Lock-out		1	0.92%	$0	0.00%
522 Water or steam leak		1	0.92%	$0	0.00%
531 Smoke or odor removal		1	0.92%	$0	0.00%
553 Public service		1	0.92%	$0	0.00%
554 Assist invalid		7	6.42%	$0	0.00%
561 Unauthorized burning		1	0.92%	$0	0.00%
	Totals	**12**	**11.01%**	**$0**	**0.00%**
6 Good Intent Call					
600 Good intent call, other		1	0.92%	$0	0.00%
611 Dispatched & canceled en route		9	8.26%	$0	0.00%
671 HazMat release investigation w/no HazMat		1	0.92%	$0	0.00%
	Totals	**11**	**10.09%**	**$0**	**0.00%**
7 False Alarm & False Call					
700 False alarm or false call, other		3	2.75%	$0	0.00%
733 Smoke detector activation due to malfunction		2	1.83%	$0	0.00%
734 Heat detector activation due to malfunction		1	0.92%	$0	0.00%
743 Smoke detector activation, no fire - unintentional		3	2.75%	$0	0.00%
	Totals	**9**	**8.26%**	**$0**	**0.00%**
8 Severe Weather & Natural Disaster					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
9 Special Incident Type					
911 Citizen complaint		1	0.92%	$0	0.00%
	Totals	**1**	**0.92%**	**$0**	**0.00%**
	Totals	**109**		**$0**	

Hartford Police Department

Significant Acts – Hartford Police Department – September 3, 2024, Select Board Meeting

Our data/crime analyst job posting has received a good response. Interviews will follow in late September.

Chief Sheldon and Outreach Division Commander Ebbighausen met with the Rutland City PD Data/Crime Analyst on Friday, August 23, to review an analytical program the RCPD has recently started to utilize.

New officers Gibbons and Cronin have completed their first three weeks at the Vermont Police Academy and are doing very well.

Outreach Commander Ebbighausen and ECS IV—Spillman Administrator Martha Morse visited Rutland City Police Department on Tuesday, August 27th, to attend the bi-weekly Rutstat public data sharing presentation held in the department's Vision Center.

Link to current HPD Sig Acts stats report: https://www.hartford-vt.org/DocumentCenter/View/10436/HECC-Calls-08122024-thru-08252024

Hartford Police Department

Total CAD Calls Received, by Nature of Call in Zone

Nature of Call	Total Calls Received	% of Total
911 Hangup Call	15	1.80
Abdominal Pain	14	1.68
Agency Assistance	41	4.92
Allergic Reaction	3	0.36
Animal Bite	2	0.24
Animal Noise	3	0.36
Animal Problem	9	1.08
Assault	4	0.48
Back Pain	2	0.24
Bleeding	6	0.72
Brush Fire	1	0.12
Burglary	2	0.24
Burglary Alarm	14	1.68
Car Fire	1	0.12
Chest Pain	9	1.08
Citizen Assist	25	3.00
Citizen Dispute	15	1.80
CO Detector NO Symptoms	3	0.36
CO Detector Yes Symptoms	2	0.24
Court Time	2	0.24
CPR	1	0.12
Traffic Accident with Damage	15	1.80
Traffic Accident with Injuries	11	1.32
Untimely	1	0.12
Diabetic Emergency	3	0.36
Breathing Difficulty	15	1.80
Directed Patrol	117	14.03
Disorderly Conduct/Noise	2	0.24
Dispatch Reminder	4	0.48
Driving - License Suspended	5	0.60
Controlled Substance Problem	1	0.12
DUI Alcohol or Drugs	1	0.12
Eye Injury	1	0.12
Falls	30	3.60
Family Fight/Domestic	7	0.84
Fingerprints	9	1.08
Fire Alarm	28	3.36
Fire Call Undetermined Type	3	0.36
Fireworks	1	0.12
Foot Patrol	8	0.96
Found Property	7	0.84
Fraud	6	0.72
Gas or Vapor Leak	1	0.12
Harassment	1	0.12

Hartford Police Department cont'd.

Nature of Call	Total Calls Received	% of Total
Hazardous Materials Incident	1	0.12
Heart Problems	7	0.84
Illegal Burning	4	0.48
Information Report	6	0.72
Paramedic Intercept	3	0.36
Intoxicated Person	6	0.72
Juvenile Problem	4	0.48
Lift Assist	13	1.56
Lockout	1	0.12
Loitering	1	0.12
Lost Property	1	0.12
Medical Emergency	21	2.52
Medical Alarm	7	0.84
Mental Health Emergency	4	0.48
Motor Vehicle Complaint	17	2.04
Noise Disturbance	10	1.20
Odor Investigation	1	0.12
Overdose	3	0.36
Panic Alarm	3	0.36
Paperwork Service	5	0.60
Parking Problem	4	0.48
Phone Problem /Harrassment	1	0.12
Power Line Down	4	0.48
Public Speaking	3	0.36
Restraining Order	1	0.12
Seizure	5	0.60
Service Call	3	0.36
Sex Offender Registy	12	1.44
Sex Offense	1	0.12
Unknown Medical Emergency	25	3.00
Smoke in a Building	1	0.12
Social Media	1	0.12
Special Detail	8	0.96
Stalking	2	0.24
Stroke	3	0.36
Structure Fire	1	0.12
Attempted Suicide	2	0.24
Suicide Threat	1	0.12
Suspicious Person	15	1.80
Suspicious Person/Circumstance	50	6.00
TESTING ONLY	9	1.08
Theft	13	1.56
Theft of Motor Vehicle	2	0.24
Threatening	1	0.12
Traffic Hazard	10	1.20
Traffic Violation	11	1.32
Training	6	0.72
Trash or Dumpster Fire	1	0.12
Trauma	2	0.24
Trespassing	6	0.72

Hartford Police Department cont'd.

Total CAD Calls Received, by Nature of Call in Zone *Page 3 of 3*

Nature of Call	Total Calls Received	% of Total
Transfer ALS Emer	2	0.24
Transfer BLS Emer	6	0.72
Transfer BLS NonE	12	1.44
Transfer Unspecif	9	1.08
Unresponsive Person	10	1.20
Unsecure Premise	1	0.12
Unlawful Mischief	2	0.24
VIN Number Inspection	1	0.12
Wanted Person	1	0.12
Water Dept Call Out	2	0.24
Welfare Check	15	1.80

Total reported: 834

Environmental Sustainability Coordinator

-The Styrofoam collection event on Saturday August 24th was a huge success, in just two hours 271 cars stopped by to drop off enough Styrofoam to fill three 26 foot long U-Haul's and a small trailer. This was a collaboration of the Climate Action Steering Team, White River Junction Rotary Club, and Mascoma Bank in partnership with the Greater Upper Valley Solid Waste Management District. We plan to continue working with our community partners to hold these events around the Upper Valley

- Plans are underway for VTrans to install level three (fast chargers) in White River Junction. On July 25th VTrans released an RFP for vendors to submit proposals to install level three chargers in 14 communities across the state. It is up to the vendors to develop proposals with feedback from the communities and submit applications to VTrans by October 21st, 2024. So far four companies have contacted the Town about putting forth a proposal to VTrans. Level three chargers typically fully charge (250 miles or more) a vehicle in less than one hour.

-Our Window Dresser's 2024 build is happening October 3rd- 9th in White River Junction. Come help your friends and neighbors assemble custom made window inserts to help keep out the cold, lower energy bills, and reduce our local carbon footprint. We are asking those that are receiving inserts, and those that are just interested in volunteering to visit WindowDressers.org to sign up for a 3 hour shifts. No experience or skills needed and each shift includes a potluck meal & chance to connect with old & new friends. For more information please contact Dana Clawson at (802) 295-9353 ext. 223 or dclawson@hartford-vt.org.

Department of Public Works

Significant Activities Report for September 3, 2024, Selectboard Meeting

Administration
Coordinated the safe removal of debris from the encampment under Bridge Street bridge.
Coordinated the final bid design for the Nutt Lane water main replacement project so it can be released for bidding.
Created a geographical master asphalt road line striping inventory with estimated costs for planning purposes.

Highway Division:
Completed ditching and the removal of brush from under guardrails on Jericho Street.
Installed a stormwater drop inlet on Fowler Lane to prepare for final paving.
Cleaned up Homeless encampment under Bridge Street bridge.Big thanks to Highway Operators Ryan Murphy and Keith Bailey for their assistance in clearing this public health issue.
Welcomed Eric Bergeron to our team as the vehicle/equipment Maintenance Specialist.
Anthony Gove updated his CDL to a Class A under our in-house CDL training program. Congratulations Anthony.

Water Division:
Located and repaired a major leak (+/- 100 gals per minute) in our Quechee system on Wheelock Road.
Located and repaired a leak on South Street/Jamie Drive associated with an older 2" galvanized water main with assistance from the Highway Division staff.
Located a leak on a private water line on O'Connell Court and provided technical assistance to the property owner on how repair their private water line.
Assisted Chambers Park with closing out an outstanding water quality non-compliance issue with the State by taking for a raw water sample and having it tested.

WRJ Pollution Abatement Plant
Responded to alarms at Bridge Street pump station, pumps plugged, removed pumps, removed rags from pumps.
Rebuilt #1 sludge disc pump at the wastewater treatment plant and ordered parts and rebuild kit for repairs of #2 sludge disc pump.

Quechee Pollution Abatement Plant
Indirect Discharge Permit for Snow Village condos has been submitted to the State for review and approval.
N.A. Manosh corrected an outstanding Notice of Alleged Violation regarding the obstruction of the sanitary main on Willard Road with the removal of asphalt from the sanitary main line.
Yankee Generator installed an automatic generator transfer switch at Whitman Brook Pump Station and rewired the panel to allow the Mission Communications program to notify the Operators of a power failure or power transfer.
Researching methods on how to protect pump stations from electrical power surges to minimize internal damage to control panel components.

Solid Waste/Transfer Station
Assisted with the Styrofoam collection event by bagging and storing the material for disposal.

Parks & Recreation Department - Significant Activity Report August 30th, 2024

Program and Park Highlights

- Recreation Specialist Tatum Barnes and Staff are finalizing a review of the Camp Ventures to assist with future planning. The program was another success, and we have over 50 family surveys that were completed at the end of the summer.
- Department is gearing up for the After School Program to begin. Adventure Club, Chess Club and Lego Club all start in the next coming week.
- The Department will be participating in the Hartford School District Open Houses.
- Fall youth sports begins next week. Flag Football has 45 registered, Cheerleading has 30 participants, Soccer has 34 and Field Hockey 26 participating.
- All our youth fields were lined with the use of a robotic painter. The robot is a collaborative with Lebanon Parks & Recreation. It took one parks crew member to do the work of many when lining fields manually. This saves on staff time and paint product too. A soccer field, that would have taken a full day at not less than two staff took 22 minutes. The flag football field took 15 minutes, and a full-size field hockey field took 30 minutes to line.
- The Town Manager and representatives from DPW and Parks & Recreation took a site tour of Wrights Reservoir. The inspection of the inlet and outlet took place as we prepare for a review of Wrights Reservoir at the September 3rd Selectboard Meeting.
- The Department is working with organizers of the Overdose Awareness Vigil scheduled for August 31st at Lyman Point Park.
- The approved ARPA Funding for Parks & Recreation has allowed us to purchase the Ventrac and attachments. We have signed the purchase and sales agreement and expect the machine to be delivered in the next 2 to 3 weeks. We have also distributed and advertised the RFP for Maxfield Pathways and Parking Lot Restoration. Bids are due back the middle of September. We hope to have a contractor committed so we can meet the October 1st deadline.
- August 24th and 25th was the last weekend of pool operations. The last day is Tuesday the 27th. Our staff, including mostly High School and College Students are returning to school and busy with fall sports programs. The season was successful with a great staff and decent weather.
- The Department Fall and Winter Brochure was submitted to the printer. We look to distribute 1000 copies and will have the publication digitally available on all our social media.
- The parks continue to be busy with department activities and permitted use. Over the past two weeks we have a total of 86 reservations that accounted for 514 hours of use.

Department of Planning and Development Highlights

Period Ending August 31, 2024

- Town Plan Update - Reviewed the draft Economic Development Chapter.
- Hartford Bicycle/Pedestrian Master Plan Update - Reviewed the results of 238 responses to the survey for the Master Plan update.
- Historic Preservation - On Wednesday, 8/21, the Historic Preservation Commission sponsored a presentation by Architectural Historian Brian Knight on the fascinating history of five homes constructed in the early 1920s. This is related to the Historic District Nomination for Victory Circle in the Tafts Flat area. Twenty people attended.
- Land Erosion – Continued working with the state and owners on properties experiencing extreme erosion conditions. Completed review of HMGP Buyout Grant Agreement for one of the properties and sent Town signed documents back to the State.
- WRJ Parking Meters – Reviewed vendor bids for installation of meters.
- Permitting – Continued to assist the community regarding inquiries on development and permit processing, and conducted inspections of completed projects for issuance of Certificates.
- Regional Housing Development – Finalizing report on Hartford housing development in the past 3 years for the Vital Communities regional update report.
- West Hartford Pedestrian Path Project – Began soliciting vendor bids.

Finance Department Significant Activities

- FYE 2024 Close out and audit prep
- FYE 2024 continued required reporting to outside agencies
- Assisting with ARPA requests
- Uploaded the FYE 2025 Budget in the Finance Software
- Assisting staff with grant reporting
- Posted and distributed the Audit Services RFP

AGENDA MEMORANDUM
September 3, 2024
Town Selectboard Meeting Item: 5 (b)
Submitted by: Bryan Gazda, DPW Director
Christopher Holzwarth, Asst. Director of Planning and Permitting

Subject: **Execution of Loan Agreement RF1-271-2.0 related to Required Combined Sewer Overflow Elimination Engineering.**

Background: As you may recall, the board previously approved submitting a loan application through the Clean Water State Revolving Fund (CWSRF) program for the final design engineering of the current Combined Sewer Overflow (CSO) separation project. This process requires the work to be performed by the town's highest ranked water resource engineer (Aldrich & Elliott) as determined by our RFQ process. The cost of the final engineering services for this phase is $18,700.

The Town received updated Loan Agreement RF1-271-2.0, in the amount of $149,200 (Attachment A) incorporating the current request of $18,700. As you will see on page 9 of the agreement, the $18,700 is 100% subsidized with no repayment schedule.

Discussion: On March 19, 2024, the Selectboard approved submitting the application. Selectboard approval is now required to execute Loan Agreement RF1-271-2.0 in the amount of $149,200.

Impact: The approved and contracted cost for this phase of engineering is $18,700. The loan agreement completely subsidizes the cost with no long-term financial impact.

Recommendation: Staff recommends approving Vermont State Revolving Loan Fund Agreement RF1-271-2.0, with Exhibits A-D in the amount of $149,200, and authorize the Town of Hartford Selectboard and Town Treasurer to sign all necessary documents.

AGENDA MEMORANDUM

September 3, 2024

Hartford Town Selectboard Meeting **Item: 5 (c)**

Submitted by: Bryan Kovalick, Two Rivers-Ottauquechee Regional Commission

Background:

Last Fall, the Town of Hartford submitted a Letter of Support to the Two Rivers-Ottauquechee Regional Commission (TRORC) for a three-year US Department of Transportation (DOT) grant called Thriving Communities. TRORC partnered with the Upper Valley Lake Sunapee Regional Commission on this grant application.

A few weeks ago, TRORC received notice from US DOT that our application was awarded. Only six applications were selected nationwide from dozens of applications. In Vermont, TRORC will work with the six communities that submitted a Letter of Support: Bethel, Granville, Hancock, Hartford, Hartland, and Royalton.

The focus of the Thriving Communities grant is to support the planning, scoping, and construction of transportation projects that align with the community's goals for housing, economic development, public health, climate, and community development. The Thriving Communities program has a focus on providing technical assistance, planning support, and capacity building to communities. In addition, there are subawards available to each community that be spent on staffing, stipends, consultants, community engagement activities, or engineering or design plans or studies. Please note that these subawards cannot be spent on capital improvements.

The overall goals of the Thriving Communities grant are as follows:

1. Upper Valley communities will have the capacity to scope, design, and implement transportation-related resilience projects.
2. Upper Valley communities will advance flood mitigation and resilient transportation projects that integrate with goals of other sectors in our region including housing, safety, economic development, and public health efforts that holistically and equitably respond to climate change.
3. Upper Valley communities will mutually strengthen their support and long-term capacity to deliver transportation projects and advance community-driven priorities.

There are numerous tasks that we can undertake with your town's staff and officials. These include, but are not limited to:

- Planning and scoping transportation projects
- Identification and pursuit of grant funding for transportation projects
- Grant administration and project management for transportation projects

- On-call technical assistance
- Training, knowledge sharing, and networking for municipal staff and leaders
- Relationship building between regional, state, and federal contacts and municipal staff and officials
- Inclusive planning processes
- Municipal land use and zoning reform to further transportation planning and project development
- Transportation capital budgeting
- Integrating transportation planning with planning for other community development goals

TRORC will work with your community over the next three years on tasks that are appropriate for your community.

Discussion:

During the allotted time, TRORC will first provide an overview of the grant. TRORC will also like to discuss how best to conduct public outreach in your community for the grant. And TRORC will discuss how to set up a steering committee that represents different stakeholder groups within the town.

Time permitting, TRORC will discuss the inputs needed for the community's work plan with the Selectboard members.

These inputs for your community work plan include:

- the **tasks** that TRORC will complete with your town through this grant
- the major **challenges** facing your town that we will address with this grant
- the overall **goals** you have for the work performed under the grant
- the community **partners** we will work with to complete the tasks

Over the next few weeks, TRORC will work with members of the community to develop your community work plan.



THRIVING COMMUNITIES PROGRAM



Thriving Communities Regional Pilots (TCP-R)

- US Department of Transportation (DOT) Grant
- 3 Year Period of Performance (PoP)
- Working with 6 Vermont Towns:
  - Bethel
  - Granville
  - Hancock
  - Hartford
  - Hartland
  - Royalton
- Sub-Awards:
  - Staffing/Consultants
  - Community Engagement/Stipends
  - Engineering/Design Plans

Overall Goals for the TCP-R Grant

Goal 1: Upper Valley communities will have the capacity to scope, design, and implement transportation-related resilience projects.

Goal 2: Upper Valley communities will advance flood mitigation and resilient transportation projects that integrate with goals of other sectors in our region including housing, safety, economic development, and public health efforts that holistically and equitably respond to climate change.

Goal 3: Upper Valley communities will mutually strengthen their support and long-term capacity to deliver transportation projects and advance community-driven priorities.

Potential Tasks for Your Municipality



Identification and pursuit of grant funding opportunities



Grant administration



Planning and scoping of transportation projects



Project management for transportation projects



On-call technical assistance



Organizational capacity building through:

- Trainings
- Relationship Building
- Knowledge sharing, peer-learning, and networking

Potential Tasks for Your Municipality

Enact inclusive planning processes

Municipal land use and zoning policies reform

Transportation capital budgeting

Integrate transportation planning with planning for:

- Housing & Land Use Planning
- Community & Economic Development
- Climate Resiliency & Natural Hazards
- Public Health & Safety

Community Work Plan

- Community Profile
  - Demographics
  - Maps
  - Assessment of Needs and Challenges
  - Vision for the Community
- Key Community Challenges and/or Goals
- Community Partners
- Technical Assistance Providers & Roles
- Technical Assistance Scope
- Project Goals, Objectives, Tasks
- Milestones and Deliverables
- Evaluation & Assessment Timelines

Inputs for Community Work Plan

- Identify needs and challenges for the community
- Establish community vision and goals/objectives
- Identify Community Partners
  - Elected Officials
  - Municipal Staff
  - Non-profits
- Tasks to Be Performed
- List of On-going Transportation Projects

For your reference, the following slides provide more context of the objectives and tasks that we can work with your town on. Objectives align to the three goals. Objectives and tasks that relate solely to the administrative work performed by TRORC are removed.

Objectives & Tasks

Objective 1A: Develop Community Work Plans	• Task 1A.1: Community Outreach • Task 1A.2: Identify Partners and Stakeholders • Task 1A.3: Draft and Finalize Community Work Plans
Objective 1B: Provide Targeted Direct Funding Support	• Task 1B.1: Develop and Manage TCP-R Sub-Awards
Objective 1C: Development & Design	• Task 1C.2: Provide On-Call Technical Assistance • Task 1C.3: Facilitate Project Development with External Consultants
Objective 1D: Project Management Support for Construction	• Task 1D.1: Provide Trainings for Municipalities to Manage Construction Projects • Task 1D.2: Develop Municipal Funding Strategies (appropriations, capital budgets, and grants)

Objectives & Tasks for Your Town

Objective 2A: Increased State & Federal Transportation Investment

- Task 2A.1: Identifying Grant Funding
- Task 2A.2: Applying for Grant Funding
- Task 2A.3: Grant Administration

Objective 2B: Planning and Scoping Transportation Projects

- Task 2B.1: Technical Assistance and Capacity Building
- Task 2B.2: Integrate Transportation Planning with Other Planning Topics (Housing, Climate Resiliency, Safety, Energy Use, Economic Development, etc.)

Objective 2C: Promote Robust Long-Term Multi-Benefit Transportation Planning

- Task 2C.1: Enact Inclusive Planning Processes
- Task 2C.2: Interview Municipal Staff
- Task 2C.3: Review and Update Planning Regulations

Objectives & Tasks for Your Town

Objective 3B: Establish Local Networks	• Task 3B.2: Facilitate Shared Peer-Learning
Objective 3C: Institutionalize Skills & Knowledge	• Task 3C.1: Facilitate Trainings • Task 3C.2: Develop Education Tools & Resources
Objective 3D: Strengthen Relationships	• Task 3D.1: Establish Routine Meetings with Town Officials • Task 3D.2: Facilitate Partnerships • Task 3D.3: Schedule Meetings between Municipalities, Planning Commissions, and State and Federal Agencies

AGENDA MEMORANDUM

September 3, 2024
Town Selectboard Meeting Item: 5.d.

Submitted by: **Lori Hirshfield, Director, Department of Planning & Development**
Jo-Ann Ells, Zoning Administrator, Department of Planning & Development

Subject: 1032 Bliss Road, Wireless Telecommunications Facility, Replacement of Tower

Background: SBA Towers X, LLC (SBA) is proposing to replace a monopole and associated equipment at an existing telecommunications facility located at 1032 Bliss Road in Quechee. Part of the process is a 60-day "Advance Notice" period at which time interested parties can comment on the proposal prior to the formal application submittal. Once an application is submitted, there will be an additional 30-day comment period to submit additional comments. The Selectboard and Planning Commission are considered separate interested parties. The comment period ends on September 17, 2024. The Planning Commission will discuss this item at its September 5, 2024 meeting.

Discussion: The Planning Commission and Selectboard may submit recommendations based on a duly adopted telecommunications ordinance or bylaw provisions relating to telecommunications, to the extent applicable. Section 260-39 of Hartford's Zoning Regulations pertains to Wireless Communication Facilities. Attached is a memo to the Planning Commission on the proposed tower, and how the SBA's proposed project fists within Hartford's Zoning Regulations.

When possible, we strive to have the Planning Commission review completed prior to the Selectboard review. Unfortunately, the meeting schedules did not line up to allow for this. The Selectboard can opt to submit comments separately from any Planning Commission comments, do combined comments, or not comment at all.

Financial Impact: None.

Recommendation: If the Selectboard wishes to submit formal comments on the proposed 1032 Bliss Road proposed telecommunications tower replacement, direct the Town Manager to submit these comments to the Vermont Public Utility Commission by the September 17, 2024 deadline.

Attachments: July 27, 2024 Memo to Planning Commission
SBA Towers July 19, 2024 Preapplication Notice

Memorandum

To: Hartford Planning Commission

Cc: John Haverstock, Town Manager, Lana Livingston, Melinda Brooks, and Kevin Geiger, Two Rivers Ottauquechee Reginal Planning Commission

From: Jo-Ann Ells, Zoning Administrator

Date: July 29, 2024

Re: 1032 Bliss Road, Wireless Telecommunications Facility, Replacement of Tower

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Attached please find materials related to the replacement of a monopole and associated equipment at an existing telecommunications facility located at 1032 Bliss Road by SBA Towers X, LLC (SBA). This will be discussed during the administrative portion of your September 5, 2024 agenda.

The Planning Commission (and Selectboard) is being given a 60-day "Advanced Notice" to submit comments before the Applicant submits a formal application to the Public Utility Commission. The comment period ends on September 17, 2024. Once an application is submitted, there will be an additional 30-day comment period to submit any additional comments.

The project includes the removal of the existing 88' utility pole/tower and construction of a 120' monopole/tower.

According to the applicant, "In selecting to undertake the Project, SBA has analyzed whether the existing utility pole could be strengthened or extended for future use without replacement. Based on structural information to be included with the petition, the utility pole is not constructed to meet the requirements of the Vermont Building Code while accommodating the needs of SBA's existing tenants for future enhancement of the principal wireless networks in the areas served by the Project. Without the additional height achieved using the Monopole, new antennas will cause measurable interference with existing antennas. A taller pole is thus needed to provide sufficient space and capacity for the current wireless providers' antennas and equipment, while also providing for future collocation opportunities for T-Mobile and other service providers."

The Planning Commission (and Selectboard) may submit recommendations based on a duly-adopted telecommunications ordinance or bylaw provisions relating to

telecommunications, to the extent applicable.

Section 260-39 of Hartford's Zoning Regulations (the Regulations) pertains to Wireless Communication Facilities.

Sections of the Regulations you may want to consider commenting on include:

Section 260-39 E (2) (a) Fall Zones:

> To ensure public safety, the minimum distance of any ground-mounted wireless service facility to any property line, habitable dwelling, business, right-of-way, institutional or public building shall be no less than the height of the facility, including antennas or vertical appurtenances. This setback shall be referred to as a "fall zone." The fall zone may cross property lines, so long as the applicant secures a fall zone easement from the affected property owner(s). The area of the easement shall be shown on all applicable plans submitted to the Town, and the terms of the easement shall be provided as part of the site development plan review.

According to the applicant, "Although the Monopole will be situated less than 120 feet from the southern property boundary, a collapse of the Monopole would not impact any structures on the adjacent property. Moreover, unlike the existing utility pole, the Monopole will be designed to meet the more exacting standards for wireless support structures incorporated into the Vermont Building Code, all which account for ice loading and effect of wind gusts on the antenna arrays.

Section 260-39 E (3) (a) Height limitations for ground-mounted facilities/towers:

> In order to protect public safety and to preserve the scenic character and appearance of the area, the height limit for a wireless communication facility, antennas and facility-related fixtures in all districts shall not exceed 20 feet above the average height of the tree line within 150 feet of the base of the facility. Notwithstanding the above, an additional height not to exceed 20 feet may be approved upon a finding by the Zoning Board of Adjustment, as part of the conditional use review, that the additional height is necessary in order to provide adequate coverage, or to accomplish collocation as outlined in Subsection E(11), and that the additional height will not have an adverse visual impact on the scenic character or appearance of the area as per Subsection E(14).

The Hartford Telecommunication Facility Regulations (2002) established a standard to limit the maximum height of towers to no more than 40' above the average height of the trees provided that "the additional height will not have an adverse visual impact on the scenic character or appearance of the area." The proposed replacement tower is 120'. The result is a tower that is 55' above the average height of the surrounding trees. Before

the state superseded local jurisdiction over telecommunication facilities, a balloon test and a written visual analysis were required under sections 260-39 G (15) and 260-39 G (16) of the Regulations. Without a balloon test and visual analysis, the visual impact of the proposed tower is uncertain.

According to the applicant, “a taller pole is necessary to provide sufficient space and capacity for collocation of various telecommunications providers and public safety users to provide reliable coverage in the service area. Aesthetically, the new Monopole will not appear substantially different from the existing pole on the Property. Antennas are being mounted in order to appear as appurtenances to the Monopole, rather than extending above the height of the Monopole. The existing 88’ pole (i.e., wooden pole of 78’ with a 10’ extension) already exceeds the height of the surrounding trees by more than 20 feet.”

Section 260-39 E (4) Camouflaging facilities, Section 260-39 E (4) (a) Camouflage for ground-mounted facilities/towers, and Section 260-39 (G) (7) Application Requirements:

> New ground-mounted wireless communication facilities shall not be located within open areas or on or near the top of a ridge. To the greatest extent feasible, all wireless communication facilities shall be designed to blend into the surrounding environment through the use of existing vegetation, landscaping and screening, the use of compatible materials and colors, or other camouflaging techniques.
>
> A buffer of dense tree growth that extends continuously for a minimum distance of 150 feet from the mount shall surround new ground-mounted wireless communication facilities. Such buffer shall screen views of the facility in all directions. The trees must be existing on the subject property, planted on site, or within a landscape easement on an adjoining site. The Planning Commission shall have the authority to decrease, relocate, or alter the required buffer based on site conditions and add other conditions to the permit regarding screening and landscaping. The vegetated buffer area shall be protected by a landscape easement or be within the area of the provider's lease. The easement or lease shall specify that the trees within the buffer shall be maintained and shall not be removed or trimmed, unless the trees are dead or dying and present a hazard to persons or property, or approval is granted by the Zoning Board of Adjustment.
>
> In the case of a ground-mounted facility, the applicant is required to provide the approximate average height of the existing vegetation within 150 feet of the base of the facility.

According to the applicant, “the Facility is located below the eastern ridge line and surrounded on all sides by dense forest, including established tree growth with an average

of 65 feet in height. No tree clearing or trimming is anticipated in connection with the Project."

Section 260-39 (E) (14) Determination of Visual Impact:

Upon review of the applicant's visual analysis, supporting materials, testimony from the parties, and inspections from the designated vantage points, the Zoning Board of Adjustment shall determine that the proposed facility does not have an adverse visual impact on the scenic or natural beauty of the land proposed to be developed (including scenic areas as identified in the Hartford Master Plan). The Zoning Board of Adjustment shall consider, among other things, the following:

(a) The amount of time and time of year during which the proposed facility will be viewed by the traveling public on a public highway, public trail, or public water body;

(b) The frequency of the view of the proposed facility by the traveling public;

(c) The degree to which the view of the proposed facility is screened by existing vegetation, the topography of the land, and existing structures;

(d) Background features in the line of sight to the proposed facility that obscure the facility or make it more conspicuous from all angles of view;

(e) The distance of the wireless communication facility from key vantage points and the proportion of the facility which will be visible above the skyline or treeline;

(f) The number of members of the traveling public or residents of Hartford and neighboring towns who will be affected by the alteration of the scenic character of the area;

(g) The sensitivity or unique value of the particular view affected by the proposed facility; and

(h) Significant disruption of a view that provides context to an historic or scenic resource, including the Appalachian Trail.

According to the applicant, "the Project is not anticipated to significantly affect the existing adverse aesthetic impacts of the Facility, save for the extension of overall height by 32 feet in comparison to the existing utility pole. Additional details will be provided with the petition." Without a balloon test and visual analysis, there is no way of knowing what the visual impact will be.

Section 260-39 (G) (14) Application Requirements:

> Requires an applicant to submit computer-generated photo simulations of the proposed facility showing the facility from all public rights-of-way from which it may be visible. Each photo shall be labeled with the line of sight, elevation and with the date taken imprinted on the photograph. The photos shall show the color of the facility and the method of screening.

Based on the above, you may want to consider asking the applicant to:

- Update the letter from William Dodge to reflect the date of the current Zoning Regulations.
- Obtain an easement from the adjacent property owner as required under Section 260-39 E (2) (a), Fall zones.
- Provide information supporting the height of the monopole/tower beyond that allowed in Section 260-39 E (3) (a), Height Limitations.
- Provide information about the effectiveness of incorporating additional camouflaging techniques such as “tree branches” as required under Section 260-39 E (4), Camouflaging Facilities.
- Provide the average tree height within 150’ of the monopole/tower as required under Section 260-39 E (4) (a), Camouflage for ground-mounted facilities/towers and Section 260-39 (G) (7) Application Requirements.
- Provide answers to the items required under Section 260-39 (E) (14) a-h, Determination of visual impact.
- Provide Computer-generated photo simulations of the proposed facility as required under Section 260-39 (G) (14) of the Regulations.

William J. Dodge, Esq.
Tel: (802) 846-8395
wdodge@drm.com

PUC SUBMITTAL DATE: July 19, 2024

To: Parties Entitled to Notice Pursuant to 30 V.S.A. § 248a(e) and Procedures Order

Re: SBA: Wireless Communications Facility at 1032 Bliss Rd., Hartford, VT 05001
SBA Site Name: Quechee (VT11267-A-05)
60-DAY ADVANCE NOTICE (REPLACEMENT UTILITY POLE)

Dear Recipient:

SBA Towers X, LLC ("SBA") proposes to replace an existing 88' utility pole with a 120' monopole communications tower in order to allow for reliable collocation of wireless communications facilities by existing and future wireless service providers (as described below, the "Facility" or "Project"). The Project is located on the property of the Brian T. and Lois M. Horan at 1032 Bliss Rd., Hartford, Vermont (the "Property" or "Site"). Downs Rachlin Martin PLLC ("DRM") represents SBA in connection with the Project. Pursuant to 30 V.S.A. § 248a, this letter is intended to provide 60 days advance notice that SBA intends to submit to the Vermont Public Utility Commission ("PUC" or "Commission") a petition for approval to construct the Facility at the Site.

This advance notice is supported with several exhibits found at the following Project website: https://www.drm.com/public-notices/hartford-vt-blissroad-sba-telecom/.

Exhibit A to this notice is a statement that itemizes the rights and opportunities available to municipal representatives and planning officials pursuant to 30 V.S.A. §§ 248a(c)(2), (e)(2), (m), (n), (o), and (p). This notice is being filed electronically with the Commission via its ePUC system to distribute to the Vermont Agency of Natural Resources, the Vermont Department of Public Service, the Vermont Division for Historic Preservation, and the Vermont Agency of Transportation.

SBA's petition will be filed pursuant to the PUC's "Sixth Amended Order implementing standards and procedures for issuance of a certificate of public good for communications facilities pursuant to 30 V.S.A. § 248a," dated September 21, 2018 (the "Procedures Order"). The Procedures Order, as well as more information concerning review of communications projects under 30 V.S.A. § 248a, is available at the Commission's office in Montpelier and on its website: http://puc.vermont.gov/.

I. Project Description

SBA is a leading independent owner and operator of wireless communications infrastructure across North, Central and South America, and has one of the largest tower portfolios in Vermont. SBA is in the business of constructing multi-tenant towers and other structures for a variety of wireless service providers under long-term lease contracts. In recent years, SBA has constructed tower sites throughout Vermont to host multiple national and regional wireless providers, as well as public safety equipment for first responders.

This tower replacement and collocation Project at Bliss Road is designed to improve collocation capacity and wireless telecommunications coverage in and around Quechee Village and to residential and rural areas feeding into U.S. Route 4 and Interstate 89. In addition to accommodating existing wireless carriers, the Project will be designed to allow collocation by T-Mobile and other LTE and 5G carriers, as well as for public safety equipment.

Propagation maps showing LTE and 5G coverage / capacity improvements from the Project and newly proposed collocated facilities are included as Exhibit B on the Project website.

The proposed Facility will consist of the following components:

A. A new 120' aboveground level ("AGL") monopole (the "Monopole") replacing the existing 88' wooden utility pole on the Property, all in order to support existing and proposed antennas and equipment from collocated telecommunications providers at heights of 61', 70', 85', and 116', respectively (leaving space for additional collocations);

B. Addition of approximately 150 square feet of impervious surface and relocation of a portion of existing fence measuring approximately 24 linear feet ("LF"), enclosing the Monopole and newly added impervious surface area;

C. Relocation and expansion of the existing fence to fully enclose all components of the Facility; and

D. Ancillary improvements and other appurtenances located near the base of the Monopole to be used in connection with operation of the Facility.

Each feature of the Facility is described and depicted in more detail on the Site Plan included as Exhibit C on the Project website. The Project will result in less than 300 square feet of earth disturbance and does not involve any tree clearing. Consequently, the Project qualifies as a "Project of Limited Size and Scope," as defined in 30 V.S.A. § 248a(b)(3).

In selecting to undertake the Project, SBA has analyzed whether the existing utility pole could be strengthened or extended for future use without replacement. Based on structural information to be included with the petition, the utility pole is not constructed to meet the requirements of the Vermont Building Code while accommodating the needs of SBA's existing tenants for future enhancement of the principal wireless networks in the areas served by the Project. Without the additional height achieved using the Monopole, new antennas will cause measurable interference with existing antennas. A taller pole is thus needed to provide sufficient space and capacity for the current wireless providers' antennas and equipment, while also providing for future collocation opportunities for T-Mobile and other service providers.

II. Process for Review of Communications Facilities under 30 V.S.A. § 248a

Pursuant to 30 V.S.A. § 248a, the Commission may grant a certificate of public good for construction or installation of one or more telecommunications facilities that are to be interconnected with other telecommunications facilities proposed or already in existence if, after review of the project, the Commission finds that the facilities will promote the general good of the State, consistent with the policies aimed at providing improved telecommunications technology to all Vermonters articulated by 30 V.S.A. § 202c(b).

Among the criteria considered by the Commission in evaluating each facility under 30 V.S.A. § 248a is whether the project is consistent with the recommendations of selectboards, municipal planning commissions and regional planning commissions. In turn, those recommendations can be based on municipal / regional plans, as well as telecommunications provisions in local zoning bylaws or a stand-

alone ordinance. 30 V.S.A. § 248a(c)(2). Based on a review of the relevant municipal and regional planning documents, the Facility is consistent with the applicable substantive criteria.

A. Hartford Town Plan (2019)

The Town of Hartford Town Plan, adopted June 4, 2019 (the "Town Plan") acknowledges that wireless telecommunications is "an extremely important resource that contributes to our quality of life and economy." The Town Plan further seeks to balance the support for "efforts to expand cellular coverage" while minimizing "adverse natural resource and visual impacts" from such development. To accomplish this, the Town Plan encourages collocation of telecommunications facilities prior to constructing a new facility. Facilities need also be the "minimum height necessary to achieve coverage," while still abiding by the Town Plan's preference for collocation.

The proposed Project furthers the goals of the Town Plan insofar as the Facility will enhance the availability and reliability of existing Verizon, AT&T and VTel Wireless services to residents and travelers along U.S. Route 4 and Interstate 89, as well as Quechee Village, by replacing the existing outmoded utility pole with a slightly taller, more robust support structure that can accommodate additional carriers. Greater collocation by service providers such as T-Mobile cannot otherwise be accomplished using the existing pole or an extension. The Project does not exceed the 140' foot height which by statute qualifies it as a project of limited size and scope.

B. Hartford, Vermont Zoning Regulations, Amended 10-14-08

Under Section 248a(c)(2), a selectboard or planning commission may base its recommendation on a duly-adopted telecommunications ordinance or bylaw provisions relating to telecommunications, to the extent applicable. SBA has reviewed the Town of Hartford Zoning Regulations, effective October 14, 2008 (the "Regulations"), and responds to the telecommunications-specific provisions set forth in Section 3-18.5 as follows:

1. <u>Setbacks</u>: Wireless communication facilities shall comply with the setback provisions of the zoning district in which the facility is located.

> **RESPONSE:** The Project is located in the Rural Lands Ten ("RL-10") district, as shown on the Zoning Map provided as Z-3 in the Site Plan. The Regulations require structures to be set back 50 feet from the front property line, 50 feet from the side property lines and 50 feet from the rear property line. The proposed Monopole complies with these setbacks, as shown on the Overall Site Plan, provided as Z-1 of the Site Plan.

2. <u>Fall Zones for Existing and New Ground Mounted Facilities</u>: To ensure public safety, the minimum distance of any ground mounted wireless service facility to any property line, habitable dwelling, business, right-of-way, institutional or public building shall be no less than the heigh of the facility, including antennas or vertical appurtenances. This setback shall be referred to as a fall zone. The fall zone may cross property lines, so long as the applicant secures a fall zone easement from the affected property owner(s). The area of the easement shall be shown on all applicable plans submitted to the Town, and the terms of the easement shall be provided as part of the Site Development Review.

> **RESPONSE:** Although the Monopole will be situated less than 120 feet from the southern property boundary, a collapse of the Monopole would not impact any structures on the adjacent property. Moreover, unlike the existing utility pole, the Monopole will be designed to meet the

more exacting standards for wireless support structures incorporated into the Vermont Building Code, all which account for ice loading and effect of wind gusts on the antenna arrays.

3. Height Limitations for Ground Mounted Facilities/Towers: In order to protect public safety and to preserve the scenic character and appearance of the area, the height limit for a wireless communication facility, antennas and facility-related fixtures in all districts shall not exceed twenty (20) feet above the average height of the tree line within one hundred fifty (150) feet of the base of the facility. Notwithstanding the above, an additional height not to exceed twenty (20) feet may be approved upon a finding by the Zoning Board of Adjustment as part of the Conditional Use review, that the additional height is necessary in order to provide adequate coverage, or to accomplish collocation as outlined in Section 3-18.5.11, and that the additional height will not have an adverse visual impact on the scenic character or appearance of the area as per Section 3-18.5.14.

RESPONSE: As described in Section I and this Section II(B), a taller pole is necessary to provide sufficient space and capacity for collocation of various telecommunications providers and public safety users to provide reliable coverage in the service area. Aesthetically, the new Monopole will not appear substantially different from the existing pole on the Property. Antennas are being mounted in order to appear as appurtenances to the Monopole, rather than extending above the height of the Monopole. The existing 88' pole (i.e., wooden pole of 78' with a 10' extension) already exceeds the height of the surrounding trees by more than 20 feet.

4. Camouflage for Ground Mounted Facilities/Towers: A buffer of dense tree growth that extends continuously for a minimum distance of one hundred fifty (150) feet from the mount shall surround new ground mounted wireless communication facilities. Such buffer shall screen views of the facility in all directions. The trees must be existing on the subject property, planted on site, or within a landscape easement on an adjoining site. The Planning Commission shall have the authority to decrease, relocate, or alter the required buffer based on site conditions and add other conditions to the permit regarding screening and landscaping. The vegetated buffer area shall be protected by a landscape easement or be within the area of the provider's Hartford, Vermont Zoning Regulations, Amended 10-14-08 66 lease. The easement or lease shall specify that the trees within the buffer shall be maintained and shall not be removed or trimmed, unless the trees are dead or dying and present a hazard to persons or property, or approval is granted by the Zoning Board of Adjustment.

RESPONSE: The Facility is located below the eastern ridge line and surrounded on all sides by dense forest, including established tree growth with an average of 65 feet in height. No tree clearing or trimming is anticipated in connection with the Project.

5. Wireless Communication Facility Lighting: Wireless communication facilities shall not be illuminated by artificial means and shall not display lights unless such lighting is specifically required by the FAA or other federal or state authority for a particular wireless communication facility because of its height. If any lighting is required solely because of the height of the facility, the applicant must demonstrate that it has or will request the least visually obtrusive marking and/or lighting scheme in the FAA applications. Additionally, the Planning Commission as part of Site Development Plan review may review the plan to determine if the lighting requirement can be eliminated by a reduced height or a change in location of the facility.

RESPONSE: The Project does not include installation of lighting, nor do FAA regulations require the Project to be lit.

6. Bulk, Heigh, and Glare: All wireless communication facilities shall be designed in such a manner as to minimize the visual impact of height, mass, and guy wire supports for the intended use. Materials utilized for the exterior of any structure shall be of a type, style, and location so as to minimize glare and not result in an adverse visual impact on any historic or scenic view, public vantage point or from abutting properties.

RESPONSE: The Monopole will have a galvanized steel finish, consistent with the finish of the existing pole and in accordance with Regulations, as discussed below in Paragraph 7. Aside from the increase in height necessary to accommodate collocation, the aesthetic impacts of the proposed Monopole will not meaningfully differ from those of the existing pole, save for the uniformity of the design (as opposed to the cross-like extension at the top of the utility pole).

7. Finish: New wireless communication facilities shall have a galvanized finish unless otherwise required. The Zoning Board of Adjustment as part of Conditional Use review may require the wireless communication facility to be painted or otherwise camouflaged to minimize the adverse visual impact.

RESPONSE: As discussed above in Paragraph 6, the pole will have a galvanized steel finish. For additional details, please see the Site Elevations provided as page Z-4 of the Site Plan.

8. Fencing: The area around the wireless communication facility and communications equipment shall be completely fenced and gated for security to a height of eight (8) feet. Fencing shall be chosen as to minimize visual impact and be consistent with its intended safety purpose.

RESPONSE: The Project includes relocation of the existing fence to fully enclose the Facility, including the proposed Monopole. For additional details, please see the Enlarged Site Plan provided as page Z-2 of the Site Plan.

9. Signs: A sign no greater than six (6) square feet stating the name of the facility's owner and a 24-hour emergency telephone number shall be posted adjacent to the entry gate. In addition, "No Trespassing" or other warning signs and the federal wireless communication facility registration plate, where applicable, may be posted on the fence or as required to meet federal requirements. No commercial signs or lettering shall be placed on the tower or facility. This provision supersedes the Hartford Sign Ordinance.

RESPONSE: The Project does not include installation of signage, save for where required by FCC regulations relative to worker safety.

10. Noise: The Planning Commission may impose conditions to minimize the affect of noise from the operation of machinery or equipment upon adjacent properties and to ensure the standards of Section 3-10.1.

RESPONSE: The Project will comply with the standards of Section 3-10.1 of the Regulations. No noise is anticipated to result from operation of the Facility following Project completion.

11. Collocation: New wireless communication facilities shall be designed structurally, electrically and in all respects to accommodate both the applicant's antenna, additional antennas, and the rearrangement of antennas when the overall permitted height allows. The owner of an approved facility shall allow other providers to collocate on the facility subject to reasonable terms and conditions. Notwithstanding, there

shall be no affirmative obligation on the owner to increase the height or width of the facility in order to accommodate the equipment or facilities of another user.

RESPONSE: The proposed Monopole is designed to accommodate collocation of at least four different telecommunications providers, whose equipment cannot be adequately collocated on the existing pole. Thus, the Monopole can accommodate collocation by SBA and these various providers structurally, electrically and in all other relevant respects.

12. Structural or Spatial Capacity. The proposed antennas and equipment would exceed the structural or spatial capacity of the existing or approved facility, as documented by a structural engineer licensed to practice in the State of Vermont. Additionally, the existing or approved wireless communication facility cannot be reinforced, modified or replaced to accommodate planned or equivalent equipment, at a reasonable cost, to provide coverage and capacity comparable to that of the proposed facility.

RESPONSE: The existing pole cannot currently support the necessary collocation of equipment, nor can the existing pole be sufficiently modified or reinforced. Therefore, installation of the new, taller Monopole is necessary to accommodate collocation between provider. A failing Structural Analysis for the existing pole will be included with the petition submitted to the PUC.

13. Radio Frequency Interference: The proposed antennas and equipment, alone or together with existing facilities, equipment or antennas, would create radio frequency interference (RFI) in violation of federal standards or requirements as documented by a qualified radio frequency engineer.

RESPONSE: The Project will not result in RFI in violation of federal standards or requirements as it provides for 10 feet of vertical separation between collocated equipment, consistent with industry standards.

14. Radio Frequency Radiation: The proposed antennas and equipment, alone or together with existing facilities, equipment or antennas, would create radio frequency radiation (RFR) in violation of federal standards or requirements without unreasonable modification or mitigation measures as documented by a qualified radio frequency engineer.

RESPONSE: SBA is required by FCC regulations to ensure on an ongoing basis that the Project will comply with applicable federal standards or requirement for non-ionizing radiofrequency emissions.

15. Existing Facilities: Existing wireless communication facilities cannot accommodate, or be reasonably modified to accommodate, the planned equipment at a height necessary to function reasonably or are too far from the area of needed coverage to function reasonably as documented by a qualified radio frequency engineer.

RESPONSE: The project involves a replacement of existing infrastructure at the same location in order to accommodate future changes for existing and potential carriers (including T-Mobile). There are no other wireless communication facilities within the vicinity that can be used to improve service coverage and accommodate greater collocation of telecommunication service providers, nor can the existing pole be sufficiently modified or reinforced to meet these objectives. The Project is at a suitable location, and avoids any new impacts to natural resources (see Exhibit D on the Project Website for natural resource information on the surrounding area).

16. Aesthetics: Aesthetic reasons make it unreasonable to locate the planned equipment upon an existing or approved wireless communication facility.

RESPONSE: Not applicable.

17. Coverage: There are no existing or approved wireless communication facilities in the area in which coverage is sought.

RESPONSE: The existing, approved Facility currently supports collocation by AT&T, Verizon and VTel. Replacement of the pole is needed to allow for additional collocation of communications equipment by T-Mobile.

18. Other: Other specific unforeseen reasons make it unreasonable to locate the planned equipment upon an existing or approved wireless communication facility.

RESPONSE: The planned equipment and collocation cannot be reasonably installed on the existing pole at the Facility for structural reasons, as discussed above in Section I and this Section II(B), and as will be set forth in the failing Structural Analysis of the existing pole to be submitted with the petition.

19. Access Roads: If available, existing entrances and driveways shall be utilized, unless the applicant can demonstrate that a new entrance and driveway will result in less visual and environmental impact. To the extent practicable, new access roads shall follow the Hartford, Vermont Zoning Regulations, Amended 10-14-08 69 contour of the land and be located within existing forest or forest fringe areas and not in open fields.

RESPONSE: Access to the Facility is already existing and will be utilized for this Project. No new access roads will be required.

20. Above Ground Utilities: Utility or service lines shall be designed and located so as to minimize or prevent disruption to the scenic character of the area.

RESPONSE: Not applicable. No existing or proposed utility or service lines will be installed or modified in connection with this Project.

21. Determination of Visual Impact: Upon review of the applicant's visual analysis, supporting materials, testimony from the parties, and inspections from the designated vantage points, the Zoning Board of Adjustment shall determine that the proposed facility does not have an adverse visual impact on the scenic or natural beauty of the land proposed to be developed (including scenic areas as identified in the Hartford Master Plan).

RESPONSE: As discussed in Section I and this Section II(B)(3,4, 6, 7, 16), the Project is not anticipated to significantly affect the existing adverse aesthetic impacts of the Facility, save for the extension of overall height by 32 feet in comparison to the existing utility pole. Additional details will be provided with the petition.

C. Two Rivers Ottauquechee Regional Plan

The Two Rivers-Ottauquechee Regional Plan, adopted July 15, 2020 (the "Regional Plan"), includes in Chapter 9 a section devoted to the importance of wireless service in the region.

> *Major cellular providers are continually working to expand coverage, particularly along major transportation corridors, such as Interstates 89 and 91. Use of cellular phones in day-to-day activities has skyrocketed over the past decade. The availability of broadband cellular data has increased the use of cellular phones to the point that they are essential to businesses and citizens alike. In a 2014 Vermont Telecommunications survey, 57 percent of businesses reported that they subscribed to cell phone services for their organization. The average number of cell phones per household in Vermont is 2.39, further supporting that these devices have become common. Many U.S. households no longer have a "landline" phone, but Vermont is the state with the lowest percent of households that have gone wireless. The lack of cell coverage is a major deterrent to both attracting businesses and younger families.*
>
> *Cellular access is determined in great part by a region's topography in relation to the placement of cellular transmission towers. While coverage in the TRO Region is reasonably good along main travel corridors, it is spotty in more rural areas. In some instances, there are entire communities (such as Barnard) that have virtually no access. In most cases, residents support improved cell phone access, but are less supportive of having the necessary facilities located in their communities. When residents object to proposed facilities, it is almost always due to the potential for aesthetic impacts.*
> *…*
>
> *Transmission towers are necessary telecommunications facilities, but as land uses, these towers have emerged as planning concerns, primarily for aesthetic reasons. To ensure adequate transmission of signals in mountainous areas such as ours, towers and related facilities need to be located on hilltops or high elevation points. One of the Region's principal scenic qualities is its ridgelines and mountainsides. These areas are significant contributors to the rural character of the Region. The ridges are predominately undeveloped and provide an unbroken skyline viewed from the valley floor. The use of the Region's ridges for telecommunication towers and related facilities needs to be undertaken in a manner that will not unduly detract from, nor adversely affect, these scenic values. Protection of these areas from insensitive developments is a matter of public good. Thus, due to transmission towers' higher visibility from multiple vantage points, conflict with scenic landscapes has become an issue.*

Regional Plan at 198-200. Chapter 8 of the Regional Plan concerning emergency management also stresses the importance of wireless communications, and notes the role of FirstNet:

> *The emergency field also relies on a communications system that includes dispatch centers, 911 Public Safety Answering Points (PSAPS), 211, RACES (radio amateur civil emergency service) ham radio operators, and VTAlert and the Emergency Alert System (EAS). Finally, municipal governments may communicate information using a number of avenues including the municipal website, listservs, and social media. All of these communications systems require backup power and redundancy so they do not fail during disasters. Radio, cellular coverage, and even high-speed Internet remains lacking in some areas in the Region, creating dangerous coverage holes in the communications system. FirstNet is a nationwide system being built to ensure cellular and data coverage for responders throughout the nation.*

Regional Plan at 210.

The Project will directly advance the policies addressed in the Regional Plan by improving public access to reliable, high quality cellular and wireless broadband services, as well as emergency services for first responders, without having an undue adverse aesthetic effect on the region's scenic and environmental qualities, using an acceptable location under municipal standards and with no new impacts to natural resources (for the reasons described above), and one which benefits from topography and dense vegetation to reduce visibility while allowing for enhanced coverage in the area. The Project will also promote the general good of the state, consistent with 30 V.S.A. § 202c(b), insofar as the Project will increase facility capacity for collocation, thus allowing for the installation of wireless telecommunications equipment by additional providers to further expand existing wireless service for travelers along U.S. Route 4, Interstate 89, and Quechee Village, while preserving the availability of public safety networks for local and state first responders.

III. Opportunity to Comment; Contact for More Information

As a recipient of this notice, you or your organization will be notified when the petition is filed with the Commission, which will be at least 60 days and no longer than 180 days from the date the Commission receives this notice. Barring unforeseen circumstances, SBA will submit its petition on or shortly after **Thursday, September 19, 2024**. During the advance notice period, should you have any questions relating to the Project, please direct all inquiries and/or comments to Farah Anastasia Abrahim, SBA Site Development Services at (561) 322-7941 or email to FAbrahim@sbasite.com. I can be reached at the telephone number and/or email provided in the letterhead above.

Once SBA's petition has been accepted for filing by with the Commission, any interested person may submit comments and/or seek to intervene in the proceeding within 30 days of the receipt of the notification that the petition has been filed, as further outlined in the links to the Commission siting guidance referenced on Exhibit A. Thank you in advance for your attention to this important project.

Sincerely,

William J. Dodge, Esq.

Project website for materials: https://www.drm.com/public-notices/hartford-vt-blissroad-sba-telecom/

cc: Service List
Farah Anastasia Abrahim

MUNICIPAL AND REGIONAL OFFICIALS / UTILITY REPRESENTATIVE

Via US Mail and email Town of Hartford Selectboard Attn: Michael Hoyt, Chair c/o Mary Erdei, Clerk 171 Bridge Street White River Junction, VT 05001 Email: merdei@hartford-vt.org	***Via US Mail and email*** Town of Hartford Planning & Zoning Attn: Lori Hirshfield, Director c/o Jo-Ann Ells, Zoning Administrator 171 Bridge Street White River Junction, VT 05001 Email: jells@hartford-vt.org
Via US Mail and email Two Rivers-Ottauquechee Regional Commission Attn: Kevin W. Geiger, Chief Planner 128 King Farm Road Woodstock, VT 05091 Email: kgeiger@trorc.org	

LANDOWNER

Via US Mail Brian T. Horan & Lois M. Horan 1030 Bliss Road White River Junction, VT 05001	

ADJOINING LANDOWNERS (*VIA U.S. MAIL ONLY*)

SPAN: 285-090-15751 Alton M. Bell Rachel W. Bell 866 Bliss Road White River Junction, VT 05001	SPAN: 285-090-14117 Gordon J. Thomas Pamela J. Thomas 683 Reservoir Road White River Junction, VT 05001
SPAN:285-090-12881 Timothy C. Kerl Jennifer W. Kerl 862 Bliss Road White River Junction, VT 05001	SPAN: 285-090-10635 David L. Brown 4934 Fleming Road Mount Airy, MD 21771
SPAN: 285-090-16802 Gary H. Schall 1230 Bliss Road White River Junction, VT 05001	SPAN: 285-090-12833 Jason Johnson Cheryl Johnson 969 Bliss Road White River Junction, VT 05001

SPAN: 285-090-13309 Chad and Samantha Ingerick Trust Chad and Samantha Ingerick, Trustees 899 Bliss Road White River Junction, VT, 05501	SPAN: 285-090-10807 Cary Family Trust of 2021 Stephen and Sandra Cary, Trustees 897 Bliss Road White River Junction, VT 05001
SPAN: 285-090-15858 Robert M. Mallinson Annice M. Mason 1181 Bliss Road White River Junction, VT 05001	SPAN: 285-090-12261 Town of Hartford Hurricane Forest 171 Bridge Street White River Junction, VT 05001-1920

STATE AGENCIES

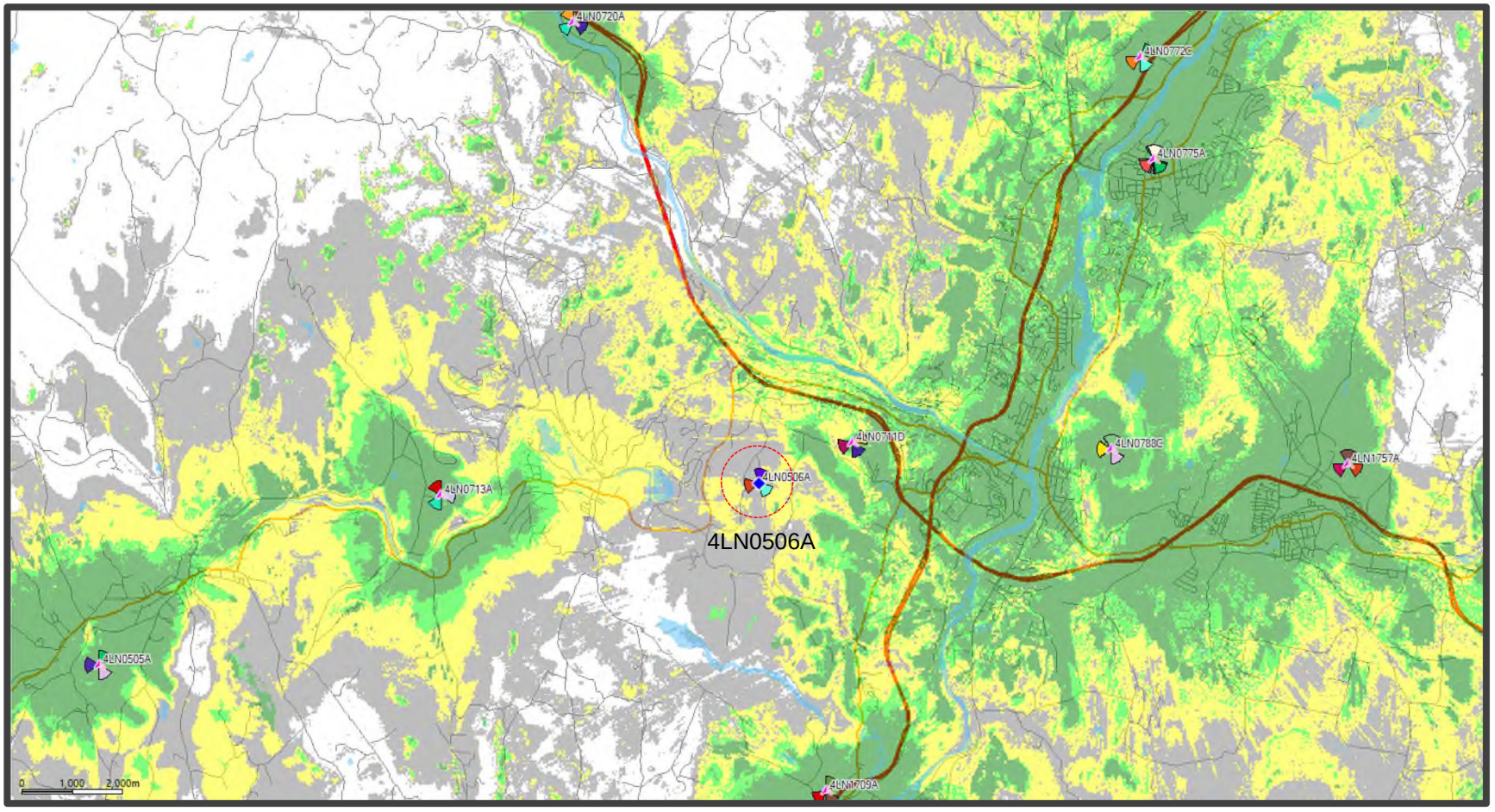
Vermont Public Utility Commission (***via ePUC***)	Vermont Agency of Transportation (***via ePUC***)
Vermont Agency of Natural Resources (***via ePUC***)	Vermont Division for Historic Preservation (***via ePUC***)
Vermont Department of Public Service (***via ePUC***)	

30 V.S.A. § 248a(e) Statement of Rights and Opportunities

Pursuant to §§ 248a(c)(2), (e)(2), (m), (n), (o), and (p), for the municipality and planning region in which the proposed facility is located, municipal legislative bodies and municipal / regional planning commissions have the rights and opportunities listed below.

- Substantial deference will be given to duly adopted municipal or regional plans, and any recommendations concerning those plans.
- With respect to municipal legislative bodies and municipal planning commissions, nothing shall prevent you from basing your recommendation(s) on an ordinance adopted pursuant to 24 V.S.A., § 2291(19) or a bylaw adopted under 24 V.S.A., chapter 117.
- A letter from your entity / organization will create a rebuttable presumption with the Vermont Public Utility Commission ("PUC") respecting compliance with the applicable plans.
- Municipal officials may request that the Petitioner attend a public meeting within the 60-day notice period, before the Petitioner submits its Petition.
- Municipal officials may also request that an official from the Vermont Department of Public Service ("Department") attend a public hearing during the 60-day notice period. The Department, if in attendance, shall consider any comments made and information obtained at the meeting in making its recommendation to the PUC on the petition, and on whether to retain additional personnel to evaluate the project.
- Municipal legislative bodies and municipal planning commissions may, at the commencement of the 60-day notice process, request that the Department, at Petitioner's expense, retain experts and other personnel to provide information essential to full consideration of the petition.
- Municipal legislative bodies and municipal planning commissions have the right to appear and participate on any petition seeking a certificate of public good.
- The PUC is required to consider your comments or recommendation(s) when deciding to issue or deny a certificate of public good for the project and shall include a detailed written response to each of recommendation.
- You may learn more about the § 248a process from the *Guide to the 248a process for Siting and Construction of Telecommunications Facilities*, published pursuant to 248a(p), at the Vermont Department of Public Service, 112 State Street, Montpelier, VT, or by visiting http://publicservice.vermont.gov/telecom/. You may request a copy by mail by calling the Department at (802) 828-2811.
- Additional documents available on the PUC's website to assist you with this process include the following:
    - *A Citizen's Guide to the Public Utility Commission*, available at: https://puc.vermont.gov/document/citizen-guide-public-utility-commission.
    - *Public Participation and Intervention in Proceedings Before the Public Utility Commission*, available at:
    - https://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utility-commission.
    - http://puc.vermont.gov/document/section-248a-procedures

Existing LTE (All Carrier) Coverage – White River Junction, VT



Proposed T-Mobile Site

Map Legend

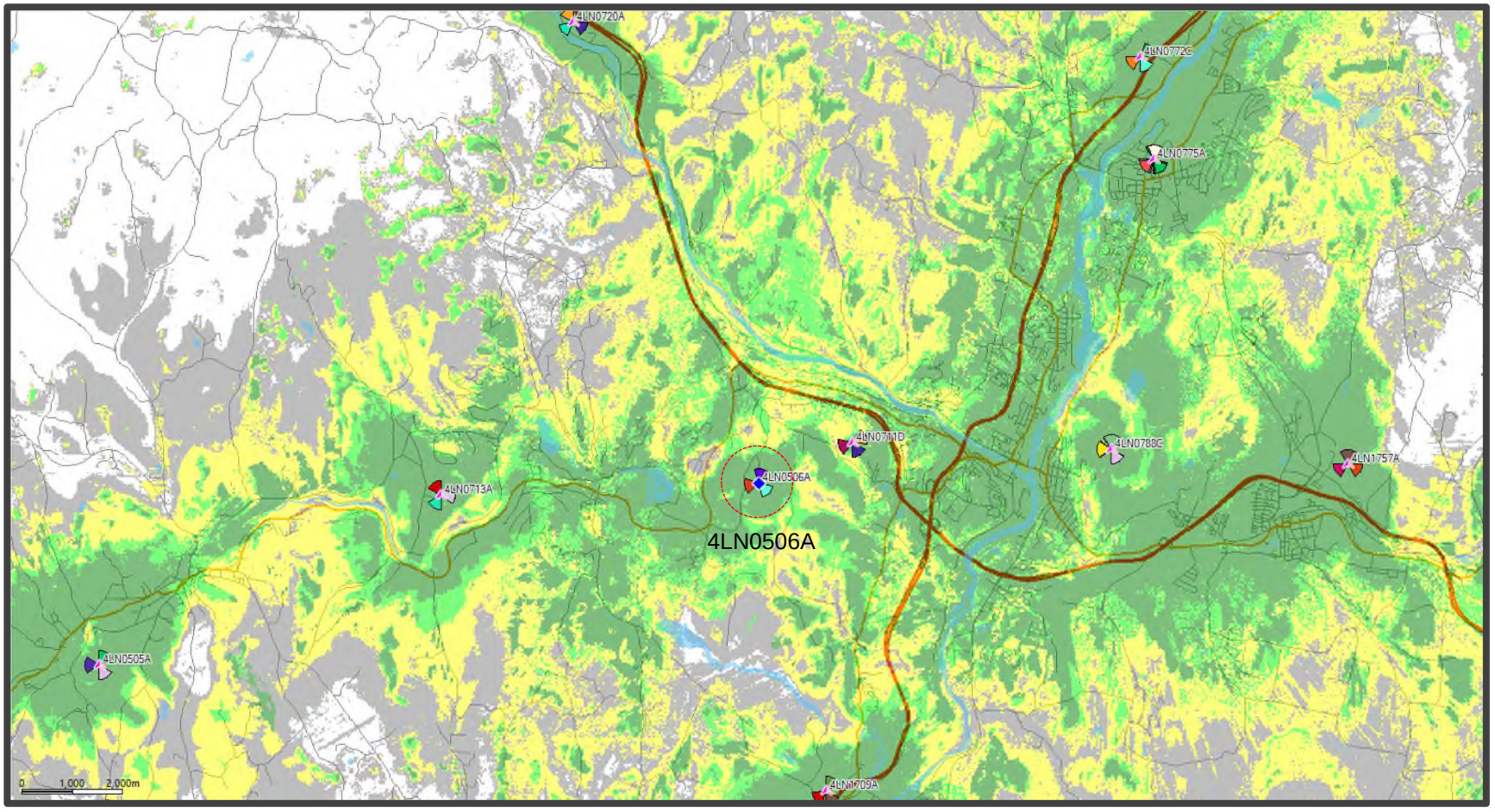
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    - Line 1
- Primary_Road
  - Line
    - Line 1
- Secondary_Road
  - Line
    - Line 1
- Neighborhood_Road
  - Line
    - Line 1

Coverage Legend

LTE: Downlink Coverage 1

- In-Building Commercial
- In-Building Residential
- In-Vehicle
- Outdoor

Proposed LTE (All Carrier) Coverage for 4LN0506A at Proposed Antenna Height of 116 Feet



Proposed T-Mobile Site

Map Legend

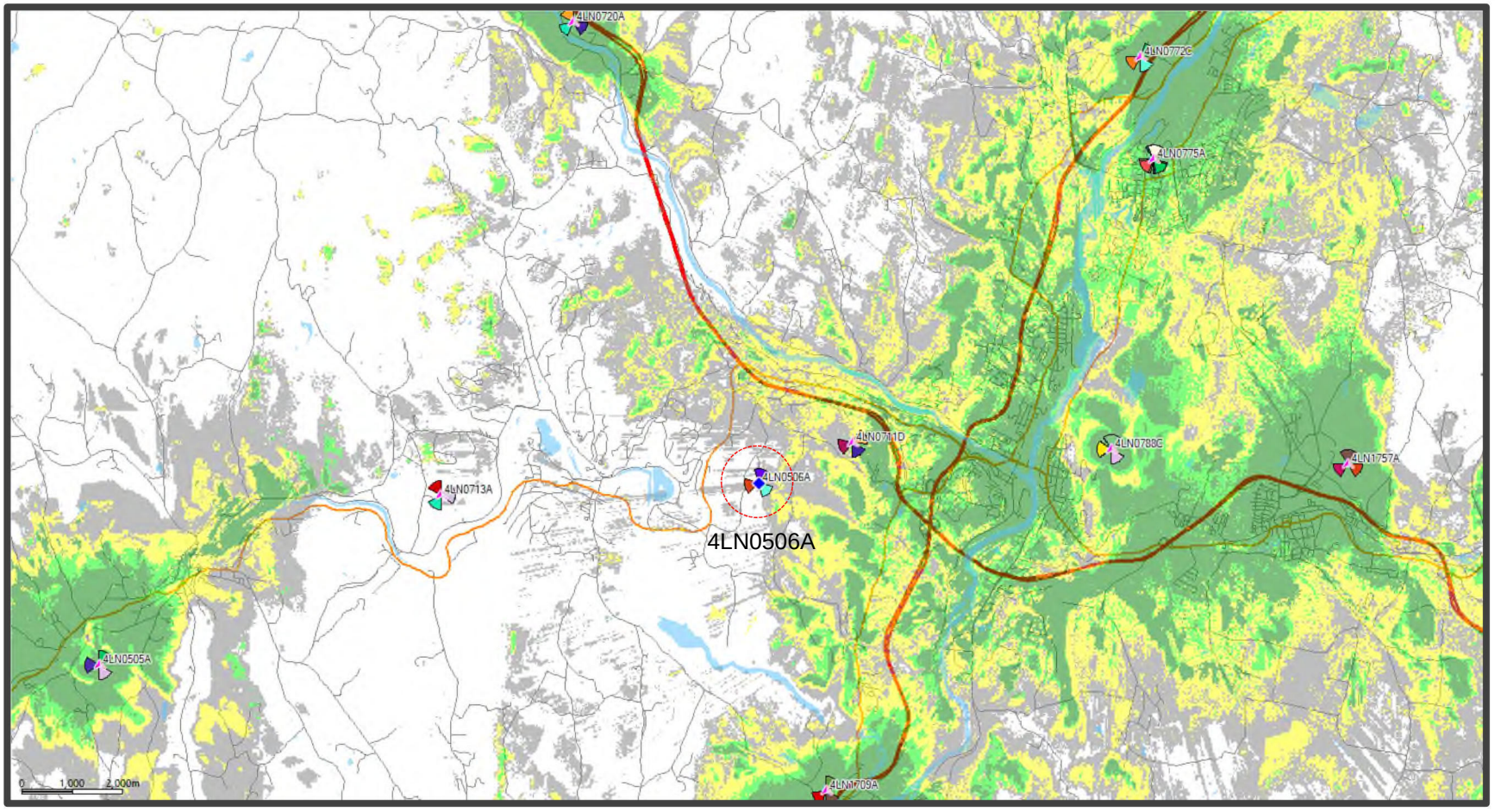
- Other_Road
  - Line
    - Line 1
- Primary_Road
  - Line
    - Line 1
- Secondary_Road
  - Line
    - Line 1
- Neighborhood_Road
  - Line
    - Line 1

Coverage Legend

LTE: Downlink Coverage 1

- In-Building Commercial
- In-Building Residential
- In-Vehicle
- Outdoor

Existing 5G (All Carrier) Coverage – White River Junction, VT



Proposed T-Mobile Site

Map Legend

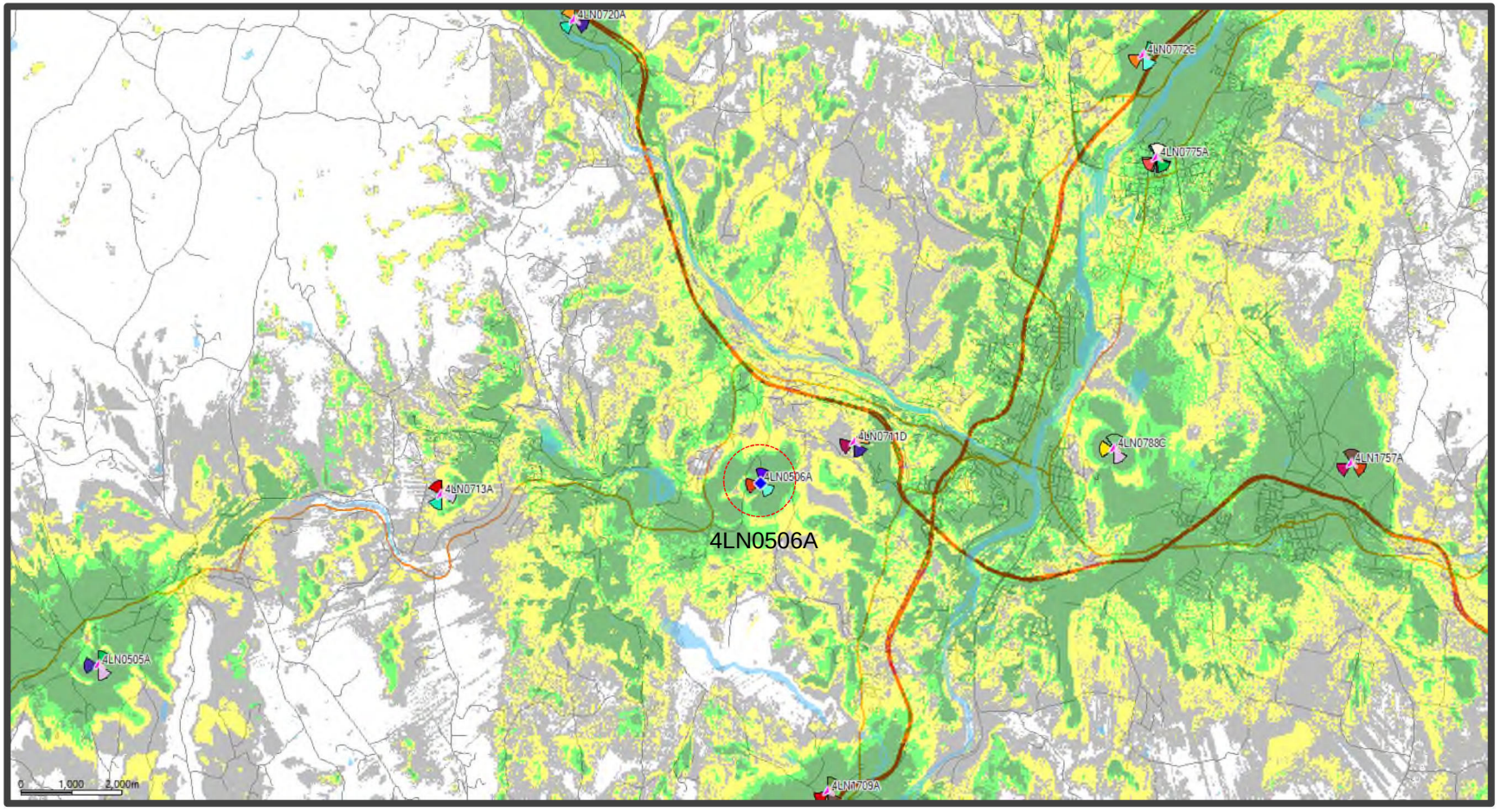
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    - Line 1
- Primary_Road
  - Line
    - Line 1
- Secondary_Road
  - Line
    - Line 1
- Neighborhood_Road
  - Line
    - Line 1

Coverage Legend

5G NR: Downlink Coverage 0

- SS-RSRP Level (DL) (dBm) >=-88 (In-Building Comm)
- SS-RSRP Level (DL) (dBm) >=-93 (In-Building Res)
- SS-RSRP Level (DL) (dBm) >=-101 (In-Vehicle)
- SS-RSRP Level (DL) (dBm) >=-108 (Outdoor)

Proposed 5G (All Carrier) Coverage for 4LN0506A at Proposed Antenna Height of 116 Feet



Proposed T-Mobile Site

Map Legend

- Other_Road
  - Line
    - Line 1
- Primary_Road
  - Line
    - Line 1
- Secondary_Road
  - Line
    - Line 1
- Neighborhood_Road
  - Line
    - Line 1

Coverage Legend

5G NR: Downlink Coverage 0

- SS-RSRP Level (DL) (dBm) >=-88 (In-Building Comm)
- SS-RSRP Level (DL) (dBm) >=-93 (In-Building Res)
- SS-RSRP Level (DL) (dBm) >=-101 (In-Vehicle)
- SS-RSRP Level (DL) (dBm) >=-108 (Outdoor)

PROJECT SUMMARY

SITE NAME:	QUECHEE
SITE ADDRESS:	1032 BLISS ROAD WHITE RIVER JUNCTION VT, 05001
JURISDICTION:	WINDSOR COUNTY
COUNTY:	WINDSOR COUNTY
ZONING:	RL–10 (RURAL LANDS)
PROPERTY OWNER:	HORAN BRIAN T & HORAN LOIS M
ADDRESS:	1030 BLISS ROAD WHITE RIVER JUNCTION, VT 05001
TOWER CARRIERS:	T–MOBILE, VERIZON, VTEL, AND AT&T
APPLICANT:	SBA TOWERS X LLC, 8051 CONGRESS AVENUE BOCA RATON, FL 33487 OFFICE: (800) 487–7483 FAX: (561) 226–3572
SBA CONTACT:	GREG HINES (561) 226–9532
SITE COORDINATES:	1A
LATITUDE:	43° 38' 46.00" N (NAD 83/2011)
LONGITUDE:	72° 22' 49.00" W (NAD 83/2011)
ELEVATION:	1,222.6' AMSL (NAVD 88)
PARCEL NUMBER:	13–20

PROJECT SCOPE

REMOVAL OF ONE (1) WOODEN POLE, INSTALLATION OF ONE (1) MONOPOLE, RELOCATION AND INSTALLATION OF 24 LF OF FENCE, AND ADDITION OF 150'± SF OF IMPERVIOUS AREA TO COMPOUND.

HANDICAPPED REQUIREMENTS

FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. HANDICAP ACCESS NOT REQUIRED.

PLUMBING REQUIREMENTS

FACILITY HAS NO PLUMBING.

CONSULTING TEAM

ARCHITECTURAL – ENGINEERING FIRM:
KIMLEY–HORN AND ASSOCIATES
1920 WEKIVA WAY
WEST PALM BEACH, FL 33411
CONTACT: SHAHZAD MAHMOOD
PHONE: (561) 404–9857

SURVEYING FIRM:
GEOLINE SURVEYING
13430 NW 104TH TERRACE, SUITE A
ALACHUA, FL 32615
CONTACT: ZACK WALL
PHONE: 386–418–0500

UTILITIES INFORMATION

POWER COMPANY:	FIBER COMPANY:
TBD	TBD
CONTACT: TBD	CONTACT: TBD
PHONE: TBD	PHONE: TBD

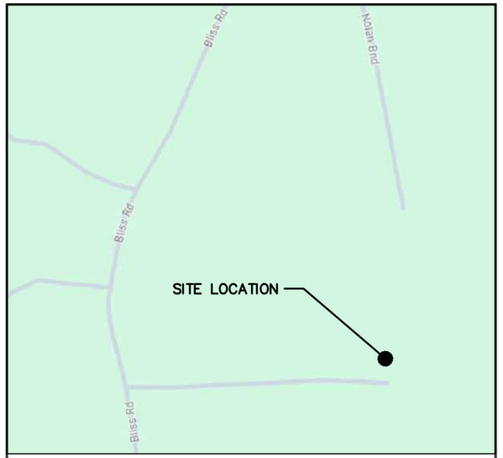
SITE NAME
QUECHEE

SITE I.D.
VT11267–A–05

E911 ADDRESS
1032 BLISS ROAD
WHITE RIVER JUNCTION, VT 05001

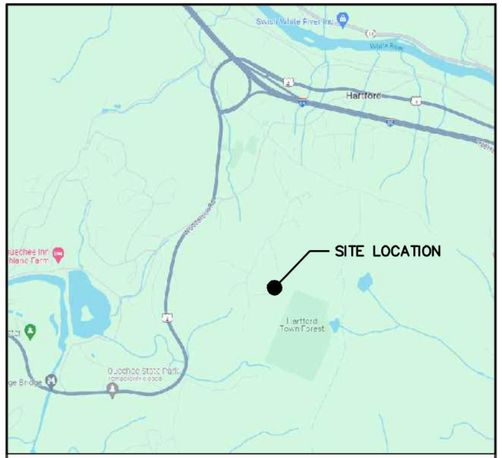
PROJECT TYPE
120' MONOPOLE ZONING DRAWINGS

VICINITY MAP



NOT TO SCALE

REGIONAL MAP



NOT TO SCALE

DRIVING DIRECTIONS

FROM LEBANON MUNICIPAL AIRPORT:

DIRECTIONS: HEAD SOUTH TOWARD AIRPARK RD, THEN TURN RIGHT ONTO AIRPARK RD, AND CONTINUE STRAIGHT, THEN TURN LEFT ON AIRPORT ROAD, AND USE THE RIGHT TWO LANE TO TURN RIGHT ONTO N PLAINFIELD, THEN USE THE LEFT TWO LATES TO MERGE ONTO I–89 N, CONTINUE STRAIGHT ON I–89 N, AND THEN TAKE EXIT 1 FOR US–4/WOODSTOCK ROAD AND TURN RIGHT. THEN TAKE A RIGHT ONTO CENTER OF TOWN ROAD, THEN LEFT ON KINGS HWY, THEN RIGHT ONTO BLISS ROAD, LOCATION WILL BE ON THE LEFT.

SHEET SCALE FACTOR:

PLOT SIZE:
11"x17": "TO SCALE"
24"x36": 2X SCALE AS NOTED

811 DigSafe

SHEET INDEX

NO.	DESCRIPTION
T–1	TITLE SHEET
LS–1	LAND SURVEY / LEGAL DESCRIPTION
LS–2	LAND SURVEY
LS–3	LAND SURVEY
LS–4	LAND SURVEY
LS–5	LAND SURVEY
Z–1	OVERALL SITE PLAN
Z–2	ENLARGED SITE PLAN
Z–3	ZONING MAP
Z–4	SITE ELEVATIONS
Z–5	ANTENNA MOUNTING DETAIL
Z–6	SITE DETAILS

APPROVALS		DATE
TITLE	SIGNATURE	
SBA CONST. MGR:		
PROPERTY OWNER:		
PLANNING:		

THE ABOVE SHOWN PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE THE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND MAY IMPOSE CHANGES OR MODIFICATIONS.

ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.

VERMONT BUILDING CODE:	IBC 2015 EDITION
BUILDING/DWELLING CODE:	IBC 2015 EDITION
STRUCTURAL CODE:	IBC 2015 EDITION
PLUMBING CODE:	IPC 2015 EDITION
ELECTRIC CODE:	NEC 2017 EDITION
TELECOMMUNICATIONS CODE:	TIA–222–H
FIRE/LIFE SAFETY CODE:	NFPA 2015 EDITION
DESIGN WIND SPEED:	100 MPH
RISK CATEGORY:	II
EXPOSURE CATEGORY:	C

STATE COUNTY MAP

VERMONT



SBA TOWERS X, LLC.
8051 CONGRESS AVENUE
BOCA RATON, FL 33487
TEL: (800) 487–7483

Kimley»Horn
201 NORTH FRANKLIN STREET
SUITE 1400
TAMPA, FL 33602
PHONE (813) 620–1460
WWW.KIMLEY–HORN.COM

THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RELATES TO THE CLIENT IS STRICTLY PROHIBITED.

A&E PROJECT #:	241149000
DRAWN BY:	JDS
CHECKED BY:	SM
REV. 0 BY:	XXX

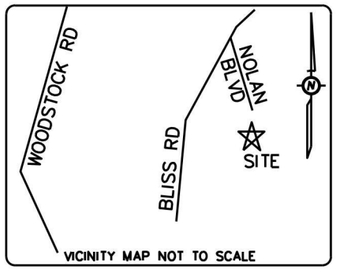
REVISIONS

NO.	DATE	DESCRIPTION
1	07/15/24	ISSUED FOR REVIEW

NOT FOR CONSTRUCTION

SITE NAME: QUECHEE
SITE NUMBER: VT11267-A-05
SITE ADDRESS: 1032 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001
DESIGN TYPE: RAWLAND
SHEET TITLE: TITLE SHEET

SHEET NUMBER: T-1
REVISION: 0



PARENT PARCEL INFORMATION:
OWNER: HORAN BRIAN T, HORAN LOIS M
1032 BLISS ROAD,
HARTFORD, VT 05001
PID 12544
13-20
SPAN 285-090-12544

FAA 1-A INFORMATION:

LATITUDE: 43° 38' 45.58" N
LONGITUDE: 72° 22' 49.07" W

GROUND ELEVATION AT BASE OF PROPOSED TOWER 1237.4'

ZONING: N/A

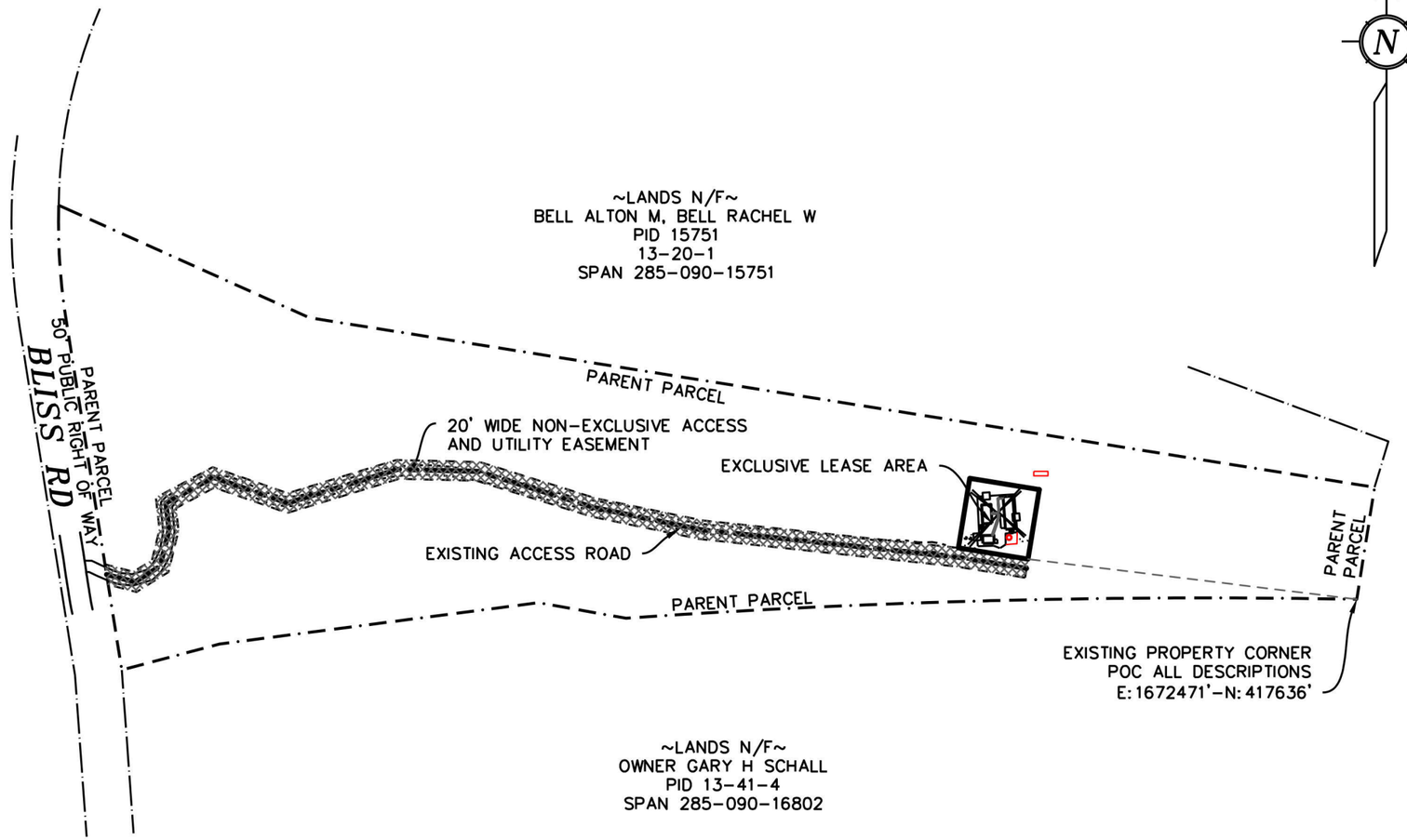
THIS PARCEL OF LAND LIES WITHIN FLOOD ZONE N/A WHICH N/A A SPECIAL FLOOD HAZARD AREA AS PER F.I.R.M. PANEL NUMBER: 50027C0369E
EFFECTIVE DATE: 09/28/2007

LEGEND:

- ● : SET 5/8" REBAR, OR AS NOTED
- ○ : FOUND 1/2" REBAR, OR AS NOTED
- ■ : FOUND MONUMENT, OR AS NOTED
- (___) : RECORD DESCRIPTION DATA
- P.O.T. : POINT OF TERMINUS
- P.O.B. : POINT OF BEGINNING
- P.O.C. : POINT OF COMMENCEMENT
- —— o —— : FENCE AS NOTED
- —— OH —— : OVER HEAD UTILITY LINES
- : WOOD UTILITY POLE
- : ELECTRIC TRANSFORMER
- T : TELCO PEDESTAL
- HH : HAND HOLE
- N/A : NOT AVAILABLE
- N/F : LANDS NOW/FORMERLY
- : FLOOD LIGHT
- : UNDERGROUND FIBER MARKER

AREA	SQUARE FEET	ACRES
PARENT PARCEL	342319	7.86
TOWER COMPOUND	2002	0.05
EXCLUSIVE LEASE ARE	5625	0.13
NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT	21491	0.49

NOTE: SEE SHEET 3-4 FOR TOPOGRAPHIC INFORMATION



150 0 75 150 300

BAR GRAPH 1 inch = 150 ft.
VT11267-A-05 QUECHEE.DWG

SHEET 1 OF 5

AS-BUILT SURVEY

Kimley»Horn

SITE: QUECHEE
SITE #: VT11267-A-05
ADDRESS: 1032 BLISS ROAD,
HARTFORD, VT 05001
WINDSOR COUNTY

NATIONAL SURVEY SERVICES COORDINATION BY:

GEOLINE SURVEYING, INC.
13430 NW 104th Terrace, Suite A Alachua, FL 32615
Office:(386) 418-0500 Fax:(386) 462-9986
WWW.GEOLINEINC.COM

SURVEY WORK PERFORMED BY:

JONATHAN MURPHY
Professional Land Surveying
10505 Leafwood Place (919) 280-8189
Raleigh NC 27613 FAX 995-9616
E-MAIL : raleigh@murphygeomatics.com FIRM C-2757

SURVEYOR'S NOTES

1. BASIS OF BEARING: VT GRID NAD83

2. NO SUBSURFACE INVESTIGATION WAS PERFORMED TO LOCATE UNDERGROUND UTILITIES. UTILITIES SHOWN HEREON ARE LIMITED TO AND ARE PER OBSERVED EVIDENCE ONLY.

3. THIS SURVEY DOES NOT REPRESENT A BOUNDARY SURVEY OF THE PARENT PARCEL.

4. ALL VISIBLE TELECOM EQUIPMENT AND IMPROVEMENTS ARE CONTAINED WITHIN THE DESCRIBED AREA.

5. ALL SYMBOLS SHOWN HEREON NOT DEPICTED TO SCALE.

SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY TO:

MURPHY GEOMATICS

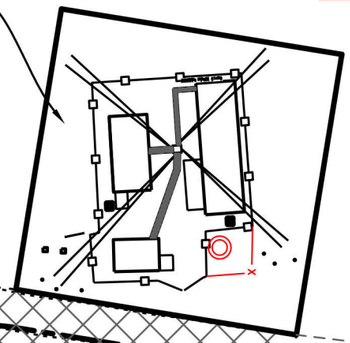
JONATHAN MURPHY
LAND SURVEYOR -
DATE:

FIELD DATE: 04/02/2024

NOTE: SEE SHEET 3-4 FOR TOPOGRAPHIC INFORMATION

PARENT PARCEL

EXCLUSIVE LEASE AREA



MATCH

N78°15'12"W
116.21'

N83°52'33"W
274.53'

EXISTING ACCESS ROAD

N80°47'59"W
74.73'

POB 20' WIDE NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT

MATCH

PARENT PARCEL

PARENT PARCEL
PUBLIC RIGHT OF WAY
BLISS RD

S61°46'51"W
57.43'

N70°54'02"W
83.47'

N88°35'18"W
85.58'

S72°58'58"W
122.47'

N72°39'46"W
128.72'

S58°08'04"W
31.63'

S6°30'58"E
28.90'

N75°20'39"W
31.16'

S13°40'03"W
39.70'

EXISTING ACCESS ROAD

POT NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT

40 0 20 40 80

BAR GRAPH 1 inch = 40 ft.

VT11267-A-05 QUECHEE.DWG

SHEET 2 OF 5

AS-BUILT SURVEY

Kimley»Horn

SITE: QUECHEE
SITE #: VT11267-A-05
ADDRESS: 1032 BLISS ROAD,
HARTFORD, VT 05001
WINDSOR COUNTY

NATIONAL SURVEY SERVICES COORDINATION BY:

GEOLINE SURVEYING, INC.
13430 NW 104th Terrace, Suite A Alachua, FL 32615
Office:(386) 418-0500 Fax:(386) 462-9986
WWW.GEOLINEINC.COM

SURVEY WORK PERFORMED BY:

JONATHAN MURPHY
Professional Land Surveying
10505 Leafwood Place (919) 280-8189
Raleigh NC 27613 FAX 995-9616
E-MAIL : raleigh@murphygeomatics.com FIRM C-2757

SURVEYOR'S NOTES

1. BASIS OF BEARING:
VT GRID NAD83

2. NO SUBSURFACE INVESTIGATION WAS PERFORMED TO LOCATE UNDERGROUND UTILITIES. UTILITIES SHOWN HEREON ARE LIMITED TO AND ARE PER OBSERVED EVIDENCE ONLY.

3. THIS SURVEY DOES NOT REPRESENT A BOUNDARY SURVEY OF THE PARENT PARCEL.

4. ALL VISIBLE TELECOM EQUIPMENT AND IMPROVEMENTS ARE CONTAINED WITHIN THE DESCRIBED AREA.

5. ALL SYMBOLS SHOWN HEREON NOT DEPICTED TO SCALE.

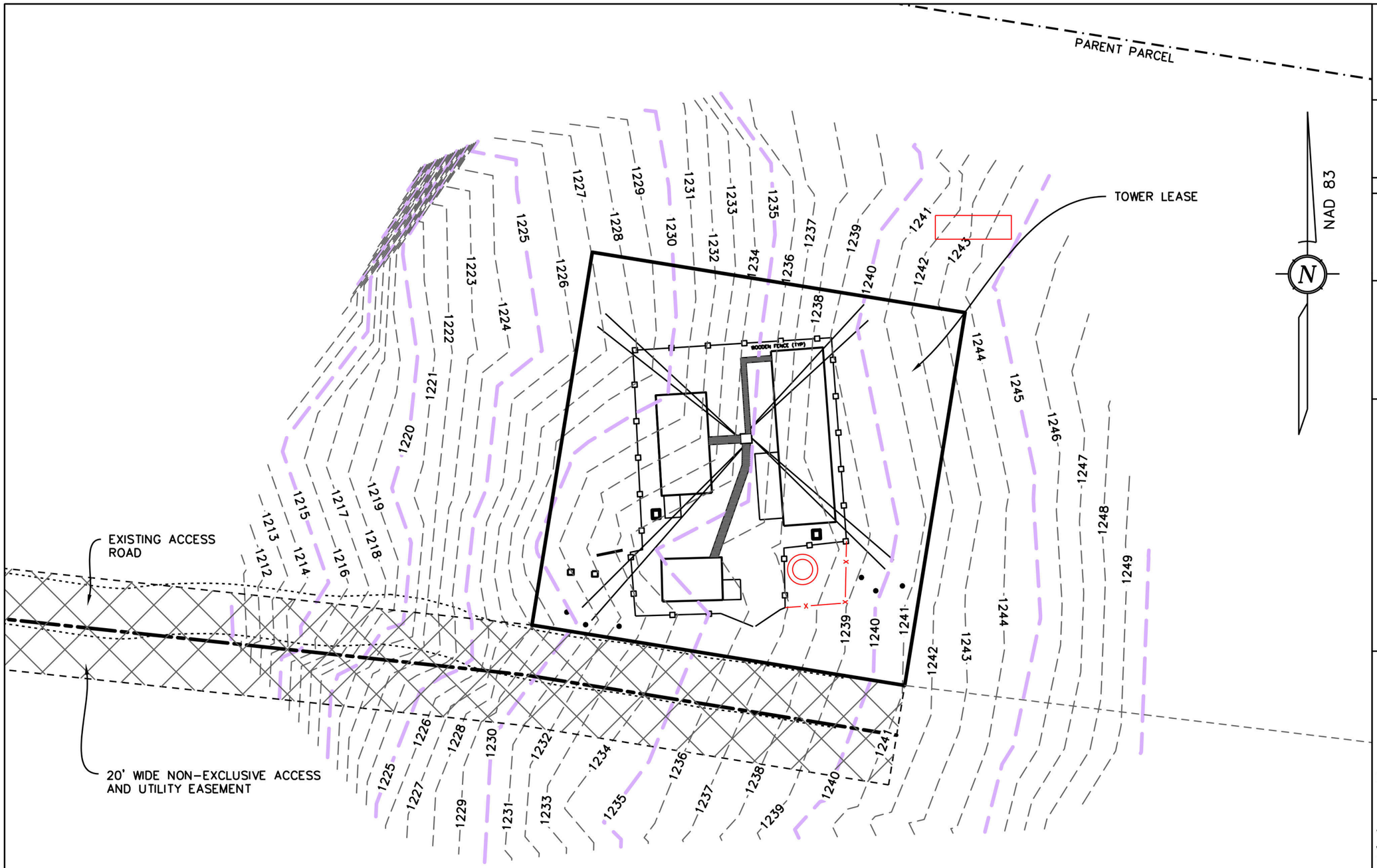
SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY TO:

MURPHY GEOMATICS

JONATHAN MURPHY
LAND SURVEYOR -
DATE:

FIELD DATE: 04/02/2024



AS-BUILT SURVEY

Kimley»Horn

SITE: QUECHEE
SITE #: VT11267-A-05
ADDRESS: 1032 BLISS ROAD,
HARTFORD, VT 05001
WINDSOR COUNTY

NATIONAL SURVEY SERVICES COORDINATION BY:

GEOLINE SURVEYING, INC.
13430 NW 104th Terrace, Suite A Alachua, FL 32615
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10505 Leafwood Place (919) 280-8189
Raleigh NC 27613 FAX 995-9616
E-MAIL : raleigh@murphygeomatics.com FIRM C-2757

SURVEYOR'S NOTES

1. BASIS OF BEARING: VT GRID NAD83

2. NO SUBSURFACE INVESTIGATION WAS PERFORMED TO LOCATE UNDERGROUND UTILITIES. UTILITIES SHOWN HEREON ARE LIMITED TO AND ARE PER OBSERVED EVIDENCE ONLY.

3. THIS SURVEY DOES NOT REPRESENT A BOUNDARY SURVEY OF THE PARENT PARCEL.

4. ALL VISIBLE TELECOM EQUIPMENT AND IMPROVEMENTS ARE CONTAINED WITHIN THE DESCRIBED AREA.

5. ALL SYMBOLS SHOWN HEREON NOT DEPICTED TO SCALE.

SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY TO:

MURPHY GEOMATICS

JONATHAN MURPHY
LAND SURVEYOR –
DATE:

FIELD DATE: 04/02/2024

NOTE:
PROPOSED FEATURES
SHOWN IN RED.

S80°47'59"E 75.00'

N9°12'01"E 75.00'

S9°12'01"W 75.00'

N80°47'59"W 75.00'

WOODEN FENCE (TYP)

GUYED WIRE (TYP)

GUYED TOWER

10'X20' BUILDING

10'X34.5' BUILDING

CONC STEP

ICEBRIDGE (TYP)

CABINET

HAND HOLE

5' PANEL

8.5'X12' BUILDING

20' WIDE NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT

PROPOSED MONOPOLE TOWER

PROPOSED FENCE

12' GATE

BOLLARD (TYP)

POB EXCLUSIVE LEASE AREA

POC TIE
N83°01'58"W
352.25'

EXISTING ACCESS ROAD

39.3'
9.2'
8.1'
1.9'
18.9'
4.1'
39.6'
40.5'
52.75'
2.5'
12.5'
16.0'
11.8'
12.7'
5.6'
41.75'
29.8'
2.7'
11.5'
5.1'
25.9'

NAD 83

BAR GRAPH 1 inch = 10 ft.

VT11267-A-05 QUECHEE.DWG

SHEET 4 OF 5

AS-BUILT SURVEY

Kimley»Horn

SITE: QUECHEE
SITE #: VT11267-A-05
ADDRESS: 1032 BLISS ROAD,
HARTFORD, VT 05001
WINDSOR COUNTY

NATIONAL SURVEY SERVICES COORDINATION BY:

GEOLINE SURVEYING, INC.
13430 NW 104th Terrace, Suite A Alachua, FL 32615
Office:(386) 418-0500 Fax:(386) 462-9986
WWW.GEOLINEINC.COM

SURVEY WORK PERFORMED BY:

JONATHAN MURPHY
Professional Land Surveying
10505 Leafwood Place (919) 280-8189
Raleigh NC 27613 FAX 995-9616
E-MAIL : raleigh@murphygeomatics.com FIRM C-2757

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I HEREBY CERTIFY TO:

MURPHY GEOMATICS

JONATHAN MURPHY
LAND SURVEYOR –
DATE:

FIELD DATE: 04/02/2024

LEGAL DESCRIPTIONS TO BE WRITTEN UPON CLIENT ADVISEMENT

AS-BUILT SURVEY

Kimley»Horn

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SITE #: VT11267-A-05
ADDRESS: 1032 BLISS ROAD,
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I HEREBY CERTIFY TO:

MURPHY GEOMATICS

JONATHAN MURPHY
LAND SURVEYOR –
DATE:

FIELD DATE: 04/02/2024

DIRECTION	PROPOSED TOWER SETBACK
(A) NORTH	115.3''±
(B) SOUTH	66.7'±
(C) EAST	380.4'±
(D) WEST	966.2'±

PARENT TRACT DETAIL(SEE SURVEY)

PARENT TRACT SITE DATA:
SITE AREA: 342,319± SF = 7.86± AC
LEASE PARCEL AREA: 5,625 SF = 0.13± AC

COORDINATES: (CENTER OF TOWER)
LAT: 43° 38' 46.00" N (NAD 83/2011)
LON: 72° 22' 49.00" W (NAD 83/2011)

MAG. NORTH 8.5° W

KERL TIMOTHY C & KERL JENNIFER W
PARCEL #: 13–5

BURNHAM INGERICK CHAD & SAMANTHA TRTEE
PARCEL #: 13–19–7

BROWN DAVID L
PARCEL #: 13–7–1

BELL ALTON M & BELL RACHEL W
PARCEL #: 13–20–1

EXISTING SBA 75' X 75' LEASE AREA, REFER TO SURVEY

PARENT TRACT (NORTH LINE)

PROPOSED 30' WIDE ACCESS AND UTILITY EASEMENT

HORAN BRIAN T & HORAN LOIS M
PARCEL #: 13–20

EXISTING SBA POLE (TO BE REMOVED)

PROPOSED SBA 120' MONOPOLE

BLISS ROAD

PARENT TRACT (WEST LINE)

A

B

C

D

PARENT TRACT (SOUTH LINE)

PARENT TRACT (EAST LINE)

REFER TO SHEET Z–2 FOR ENLARGED SITE PLAN

JOHNSON JASON & JOHNSON CHERYL
PARCEL #: 13–19

SCHALL GARY H
PARCEL #: 13–41–4

MALLINSON ROBERT N & MASON ANNICE M
PARCEL #: 13–31

DIRECTION	ADJOINING OWNER	PARCEL ID	ADDRESS
NORTH	ALTON M & RACHEL W BELL	13–20–1	0 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001
NORTH	ALTON M & RACHEL W BELL	13–21	866 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001
SOUTH	GARY H SCHALL	13–41–4	0 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001
WEST	JASON & CHERYL JOHNSON	13–19	969 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001
WEST	CHAD AND SAMANTHA INGERICK TRUST	13–9–7	0 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001
EAST	GARY H SCHALL	13–41–4	0 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001

GRAPHIC SCALE

0 75 150 300

(IN FEET)

NOTES:

1. ACCESS/UTILITY EASEMENT AND LEASE AREA ARE EXISTING. NO PROPOSED CHANGES
2. FENCED SITE AREA SHALL BE CLEARED AND GRUBBED. REMOVE UNSUITABLE SOFT OR LOOSE SOILS, ORGANIC MATERIAL AND OR RUBBLE TO FIRM SUBGRADE. FILL UNDERCUT UP TO 6 INCHES BELOW FINISH GRADE.
3. THE CONTRACTOR MUST CONTACT THE SURVEYOR TO STAKE OUT THE LEASE AREA AND ALL EASEMENTS PRIOR TO CONSTRUCTION. ALL FEES ARE THE RESPONSIBILITY OF THE CONTRACTOR.
4. IF ANY ARCHAEOLOGICAL MATERIALS ARE ENCOUNTERED DURING CONSTRUCTION, THE CONTRACTOR SHALL STOP WORK IMMEDIATELY AND NOTIFY THE CLIENT.
5. THE CONTRACTOR IS TO ENSURE THAT NO DAMAGE OR DEBRIS OCCURS ON THE ADJACENT PROPERTIES.
6. THE CONTRACTOR SHALL SEED ALL DISTURBED AREAS WITH LOW MAINTENANCE NATIVE GRASS AND COVER WITH APPROVED STRAW.
7. UNTIL THE COMPOUND IS SURROUNDED BY A PERMANENT FENCE, THE CONTRACTOR MUST ERECT A TEMPORARY FENCE AROUND THE TOWER AND POST A "NO TRESPASSING" SIGN. ALL CLIMBING PEGS MUST BE REMOVED UP TO 20' UNTIL A PERMANENT FENCE IS INSTALLED.
8. THE CONTRACTOR MUST ENSURE THAT ALL DELIVERY TRUCKS WILL BE ABLE TO DELIVER THE MATERIAL TO THE COMPOUND. IF THE DELIVERY TRUCKS CAN NOT ACCESS THE COMPOUND THEN THE CONTRACTOR MUST MAKE OTHER ARRANGEMENTS TO GET THE MATERIAL TO THE COMPOUND. IF THIS IS REQUIRED THE CONTRACTOR MUST CONTACT KIMLEY–HORN AND ASSOCIATES IMMEDIATELY. NO ADDITIONAL FEES WILL BE PASSED ON TO THE CLIENT.
9. PROPOSED TOWER AND FOUNDATION TO BE INSTALLED IN ACCORDANCE WITH THE TOWER MANUFACTURER PLANS PROVIDED BY CLIENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE UNLOADING OF TOWER MATERIALS DELIVERED TO SITE BY THE TOWER MANUFACTURER.
10. CONTRACTOR MUST REFER TO THE GEOTECH REPORT FOR ALL COMPACTED FILL RECOMMENDATIONS. IF THE GEOTECH REPORT CONFLICTS WITH THE CONSTRUCTION DRAWINGS THEN STOP WORK AND CONTACT THE CLIENT AS SOON AS POSSIBLE.
11. IT IS THE CONTRACTORS RESPONSIBILITY TO VERIFY ALL DOT AND/OR COUNTY SPECIFICATIONS PRIOR TO BID AND CONSTRUCTION. IF THE SPECIFICATIONS DIFFER FROM THE CONSTRUCTION DRAWINGS, THEN THE SPECIFICATIONS WILL GOVERN. NO ADDITIONAL COSTS FOR ADHERING TO THE SPECIFICATIONS WILL BE ALLOWED AFTER THE BID HAS BEEN ISSUED AND ACCEPTED NOR WILL PROJECT DELAYS BE TOLERATED.
12. AT THE TIME THE CONSTRUCTION DRAWINGS WERE COMPLETED, KIMLEY–HORN AND ASSOCIATES DID NOT HAVE A COPY OF THE PROPOSED TOWER MANUFACTURER DRAWINGS THUS WE DO NOT KNOW THE EXACT SIZE OF THE OVERALL TOWER FOOTPRINT. THE CONTRACTOR MUST COMPARE THE CONSTRUCTION DRAWINGS WITH THE TOWER DRAWINGS PRIOR TO BID AND/OR CONSTRUCTION AND IF THEY FIND ANY DISCREPANCIES OR POSSIBLE ISSUES THEY MUST NOTIFY THE CLIENT IMMEDIATELY.

FLOOD ZONE INFORMATION:	
FLOOD ZONE:	N/A
PANEL NUMBER:	50027C0369E
EFFECTIVE DATE:	09/28/2007
FLOOD ELEV.	N/A

SBA TOWERS X, LLC.
8051 CONGRESS AVENUE
BOCA RATON, FL 33487
TEL: (800) 487–7483

Kimley»Horn
201 NORTH FRANKLIN STREET
SUITE 1400
TAMPA, FL 33602
PHONE (813) 620–1460
WWW.KIMLEY–HORN.COM

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A&E PROJECT #:	241149000
DRAWN BY:	JDS
CHECKED BY:	SM
REV. 0 BY:	XXX

REVISIONS

NO.	DATE	DESCRIPTION
1	07/15/24	ISSUED FOR REVIEW

NOT FOR CONSTRUCTION

SITE NAME: QUECHEE

SITE NUMBER: VT11267-A-05

SITE ADDRESS: 1032 BLISS ROAD, WHITE RIVER JUNCTION, VT 05001

DESIGN TYPE: RAWLAND

SHEET TITLE: OVERALL SITE PLAN

SHEET NUMBER: Z-1

REVISION: 0

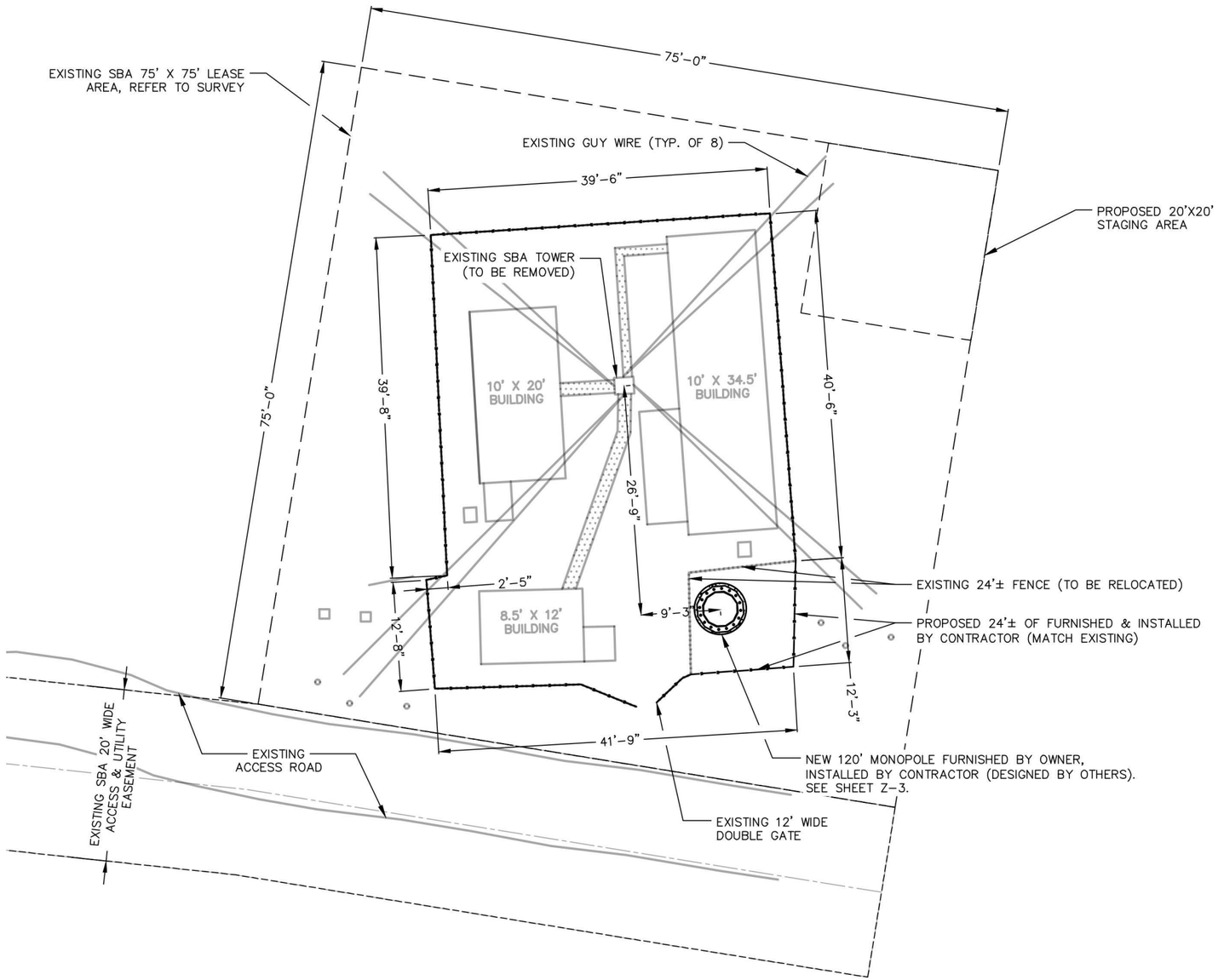
1 SITE PLAN

SCALE: 1" = 150'

NOTES:

NEW IMPERVIOUS AREA:
±150 SF

TOTAL EARTH DISTURBANCE
±425 CF



MAG. NORTH 9.5° W

TREE LINE HEIGHT:

AVERAGE TREE HEIGHT WITHIN A 50' RADIUS = 65'±

GRAPHIC SCALE

0 8 15 30

(IN FEET)

1 ENLARGED SITE PLAN

SCALE: 1" = 15'

SBA

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REV. 0 BY:	XXX

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QUECHEE

SITE NUMBER:
VT11267-A-05

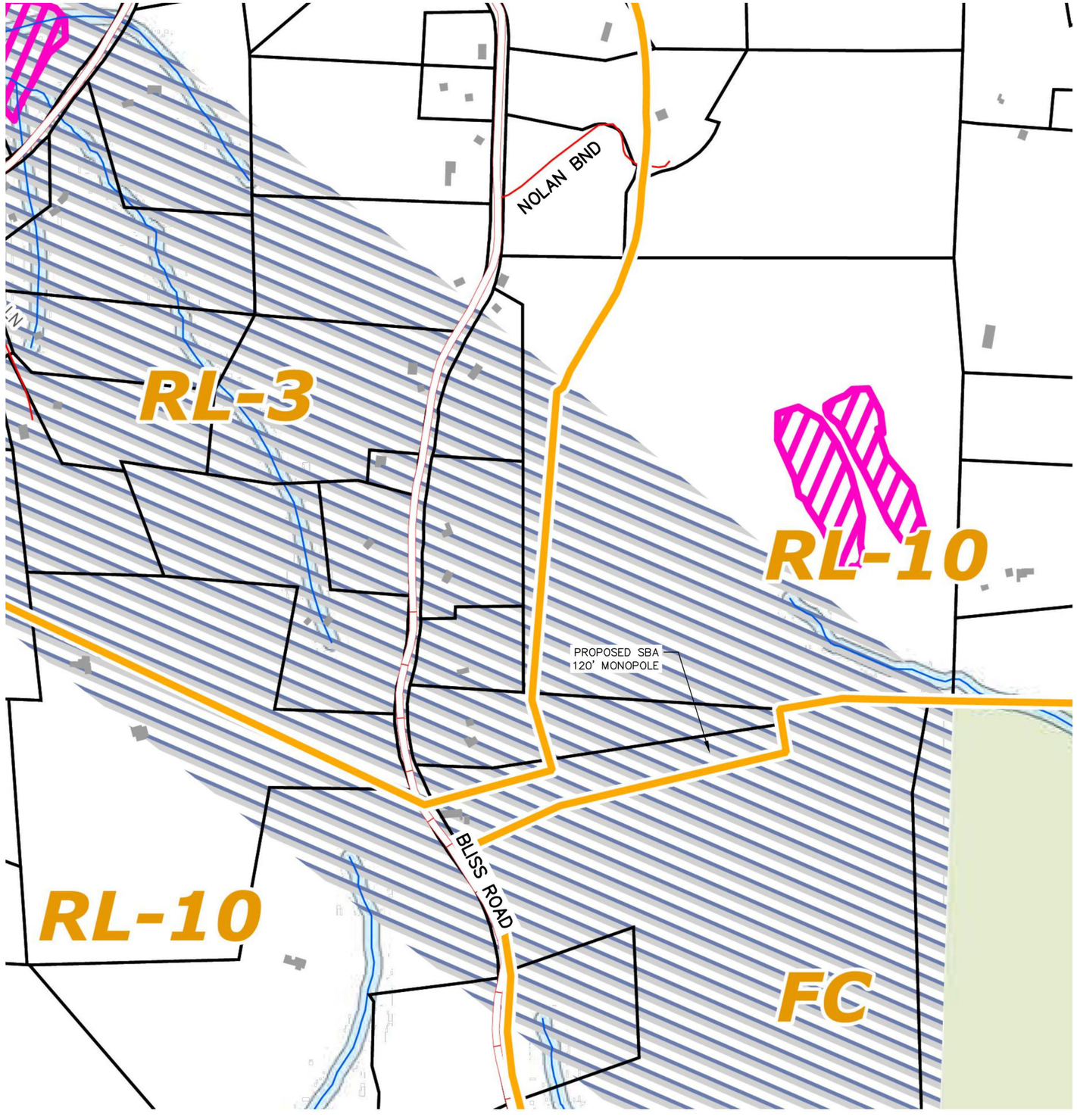
SITE ADDRESS:
1032 BLISS ROAD
WHITE RIVER JUNCTION, VT 05001

DESIGN TYPE:
RAWLAND

SHEET TITLE:
ENLARGED SITE PLAN

SHEET NUMBER: Z-2

REVISION: 0



MAG. NORTH 9.5° W

Hartford Zoning
2022 Amendments

- Zoning
- Ag. Overlay
- 50' Stream
- WL XC Overlay
- rural lands (all RL & FC districts)
- Floodway
- Flood Hazard
- Historic
- Protected
- VT Class II Wetlands

1 ZONING MAP SCALE: N.T.S.

SBA

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SITE ADDRESS: 1032 BLISS ROAD
WHITE RIVER JUNCTION, VT 05001

DESIGN TYPE: RAWLAND

SHEET TITLE: ZONING MAP

SHEET NUMBER: Z-3

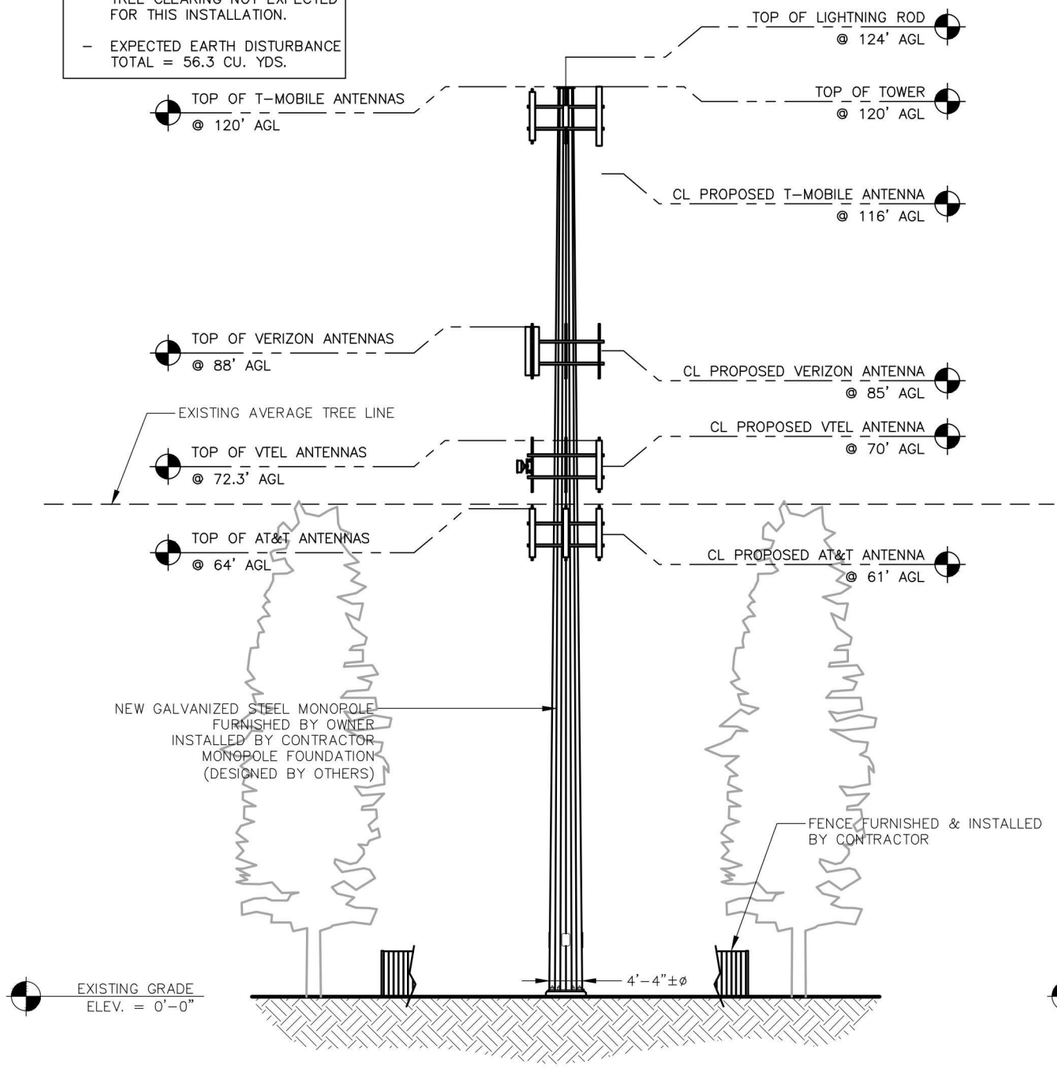
REVISION: 0

TREE LINE HEIGHT:

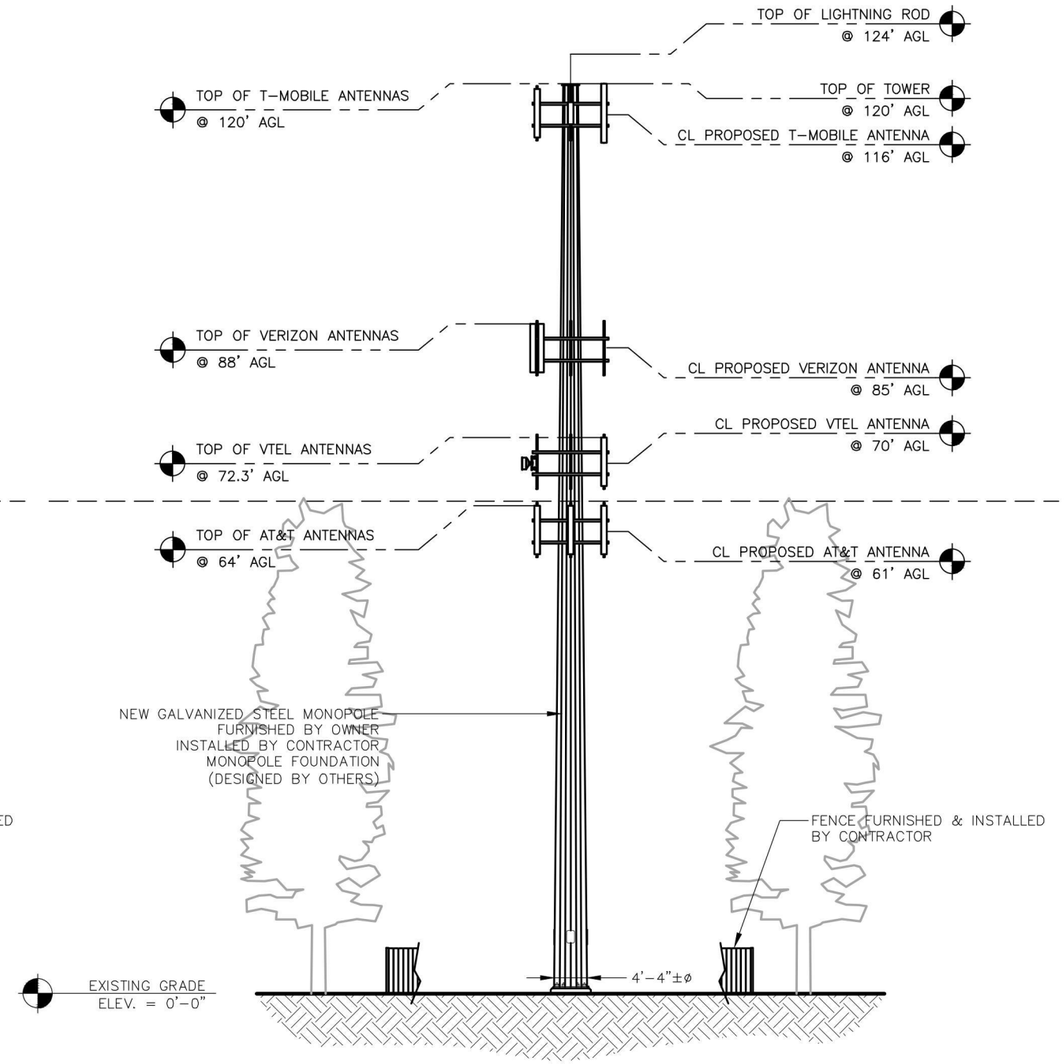
AVERAGE TREE HEIGHT WITHIN A 50' RADIUS = 65'±

CONSTRUCTION NOTES:

- TREE CLEARING NOT EXPECTED FOR THIS INSTALLATION.
- EXPECTED EARTH DISTURBANCE TOTAL = 56.3 CU. YDS.



FACING NORTH



FACING EAST

GRAPHIC SCALE

0 10' 20' 40'

(IN FEET)

1 ELEVATION VIEWS

SCALE: 1" = 20'

SBA

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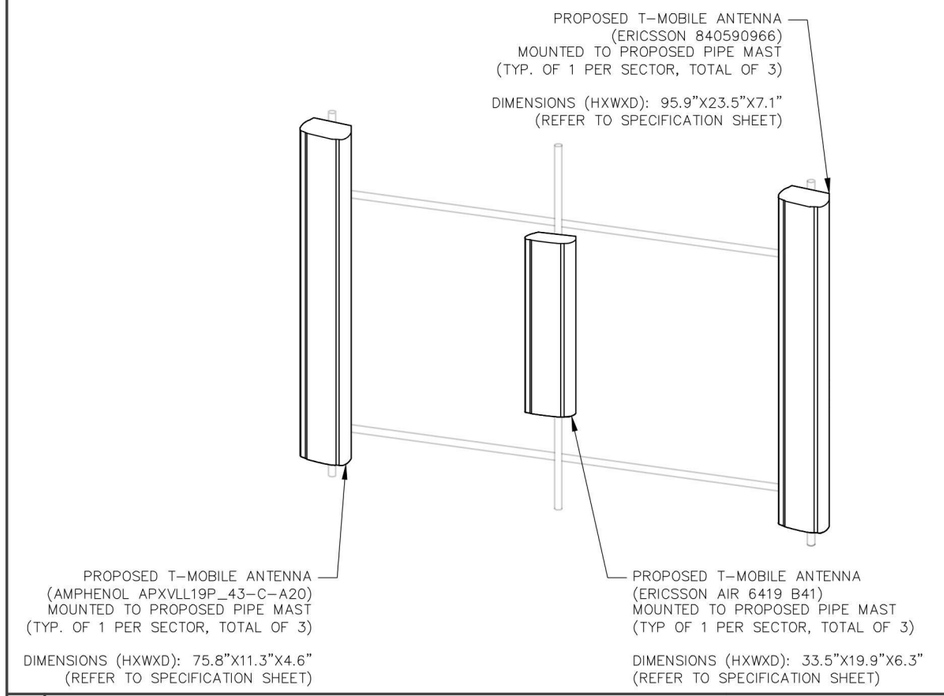
SITE ADDRESS: 1032 BLISS ROAD
WHITE RIVER JUNCTION, VT 05001

DESIGN TYPE: RAWLAND

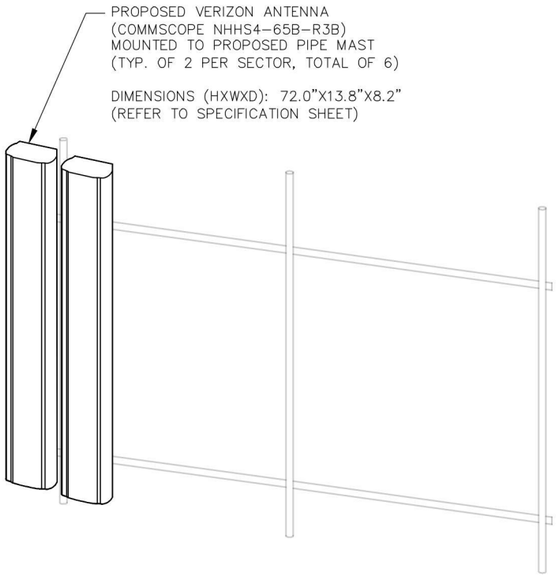
SHEET TITLE: SITE ELEVATIONS

SHEET NUMBER: Z-4

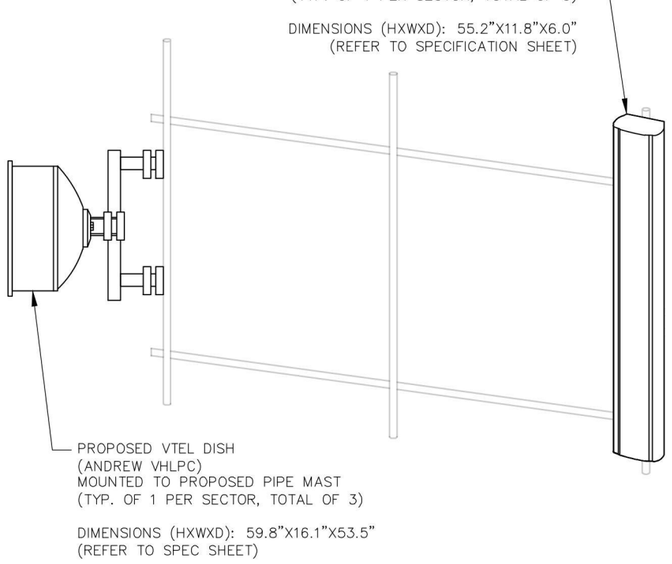
REVISION: 0



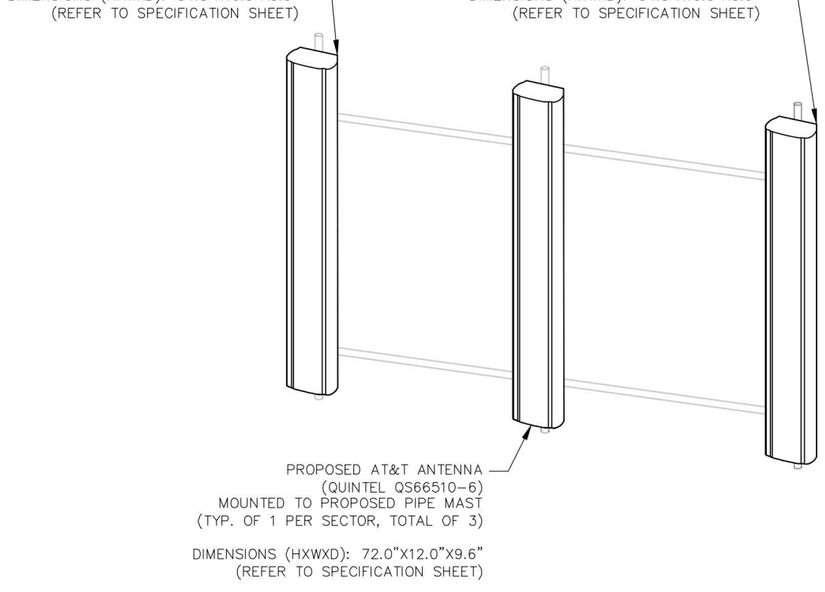
1 T-MOBILE MOUNTING DETAIL (116'-0"± AGL) SCALE: N.T.S.



2 VERIZON MOUNTING DETAIL (85'-0"± AGL) SCALE: N.T.S.



3 VTEL MOUNTING DETAIL (70'-0"± AGL)



4 AT&T MOUNTING DETAIL (61'-0"± AGL)

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DRAWN BY:	JDS
CHECKED BY:	SM
REV. 0 BY:	XXX

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SITE NAME: QUECHEE

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SITE ADDRESS: 1032 BLISS ROAD
WHITE RIVER JUNCTION, VT 05001

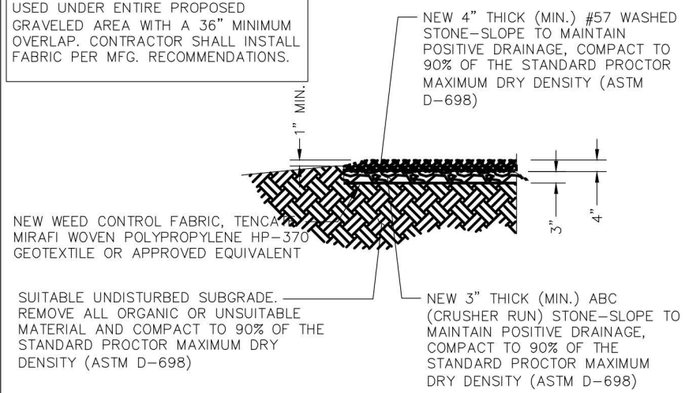
DESIGN TYPE: RAWLAND

SHEET TITLE: ANTENNA MOUNTING DETAIL

SHEET NUMBER: Z-5

REVISION: 0

NOTE:
WEED CONTROL FABRIC SHALL BE USED UNDER ENTIRE PROPOSED GRAVELED AREA WITH A 36" MINIMUM OVERLAP. CONTRACTOR SHALL INSTALL FABRIC PER MFG. RECOMMENDATIONS.



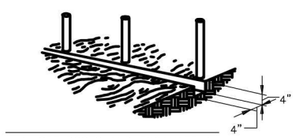
1 COMPOUND FINISH DETAIL SCALE: N.T.S.

NOT USED

NOT USED

NOTES:

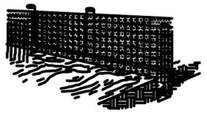
1. CONTRACTOR SHALL BE RESPONSIBLE FOR CONSTRUCTION AND MAINTENANCE OF EROSION AND SEDIMENTATION CONTROLS DURING CONSTRUCTION. INSTALL SILT FENCE AS SHOWN WHERE ADDITIONALLY REQUIRED FOR PROTECTION OF ADJACENT PROPERTIES, ROADWAYS, AND WATERWAYS.
2. CONTRACTOR SHALL INSPECT INSTALLED EROSION CONTROL DEVICE WEEKLY DURING CONSTRUCTION AND AFTER HEAVY RAINS FOR DAMAGE OR EXCESSIVE SILTATION. MAINTENANCE SHALL INCLUDE CLEANING BUILT–UP SEDIMENT BEHIND THE BARRIERS AND/OR REPLACING DAMAGED SECTIONS.
3. THE EROSION CONTROL DEVICES SHALL BE MAINTAINED BY THE CONTRACTOR UNTIL PERMANENT STABILIZATION IS ESTABLISHED.
4. HAY BALES SHALL NOT BE USED AS EROSION CONTROL.
5. CONTRACTOR IS RESPONSIBLE FOR PROVIDING SITE FREE OF DRAINAGE PROBLEMS.
6. CONTRACTOR SHALL USE BEST MANAGEMENT PRACTICES FOR CONSTRUCTION TO PREVENT THE DIVERSION OF SEDIMENT LADEN STORM WATER RUNOFF OR ERODED MATERIALS FROM LEAVING THE CONSTRUCTION SITE.
7. CONTRACTOR SHALL PREVENT TRACKING OF SEDIMENT OUTSIDE OF CONSTRUCTION LIMITS. THIS MAY REQUIRE CLEANING AND/OR WASHING OF DEBRIS AND SEDIMENT FROM ALL VEHICLES PRIOR TO EXITING THE SITE. ANY SEDIMENT DEPOSITED ON THE ROADWAY SHALL BE SWEPT AS NECESSARY THROUGHOUT THE DAY OR AT THE END OF EVERY DAY AND DISPOSED OF IN AN APPROPRIATE MANNER. SEDIMENT SHALL NOT BE WASHED INTO STORM SEWER SYSTEMS.
8. ANY DEBRIS AND/OR SEDIMENT EXITING THE SITE DUE TO TRACKING OR FAILURE OF A SITE BMP SHALL BE CLEANED IMMEDIATELY BY THE CONTRACTOR BY A METHOD OTHER THAN FLUSHING. CONTRACTOR SHALL ALSO IMMEDIATELY REPAIR ANY BMPS THAT HAVE FAILED AND/OR INSTALL ADDITIONAL BMPS TO ENSURE SEDIMENT DOES NOT LEAVE THE SITE.
9. THIS PROJECT WILL COMPLY WITH THE LOW RISK HANDBOOK FOR EROSION PREVENTION AND SEDIMENT CONTROL BY THE VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION.



1. SET POSTS AND EXCAVATE A 4"X4" TRENCH UPSLOPE ALONG POSTS.



2. STAPLE WIRE FENCING TO THE LINE OF POSTS.



3. ATTACH THE FILTER FABRIC TO THE WIRE FENCE AND EXTEND IT INTO THE TRENCH.



4. EXTENSION OF FABRIC AND WIRE INTO THE TRENCH

SILT FENCE

2 EROSION CONTROL DETAIL SCALE: N.T.S.

SBA TOWERS X, LLC.
8051 CONGRESS AVENUE
BOCA RATON, FL 33487
TEL: (800) 487–7483

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A&E PROJECT #:	241149000
DRAWN BY:	JDS
CHECKED BY:	SM
REV. 0 BY:	XXX

REVISIONS

NO.	DATE	DESCRIPTION
1	07/15/24	ISSUED FOR REVIEW

NOT FOR CONSTRUCTION

SITE NAME: QUECHEE

SITE NUMBER: VT11267-A-05

SITE ADDRESS: 1032 BLISS ROAD
WHITE RIVER JUNCTION, VT 05001

DESIGN TYPE: RAWLAND

SHEET TITLE: SITE DETAILS

SHEET NUMBER: Z-6

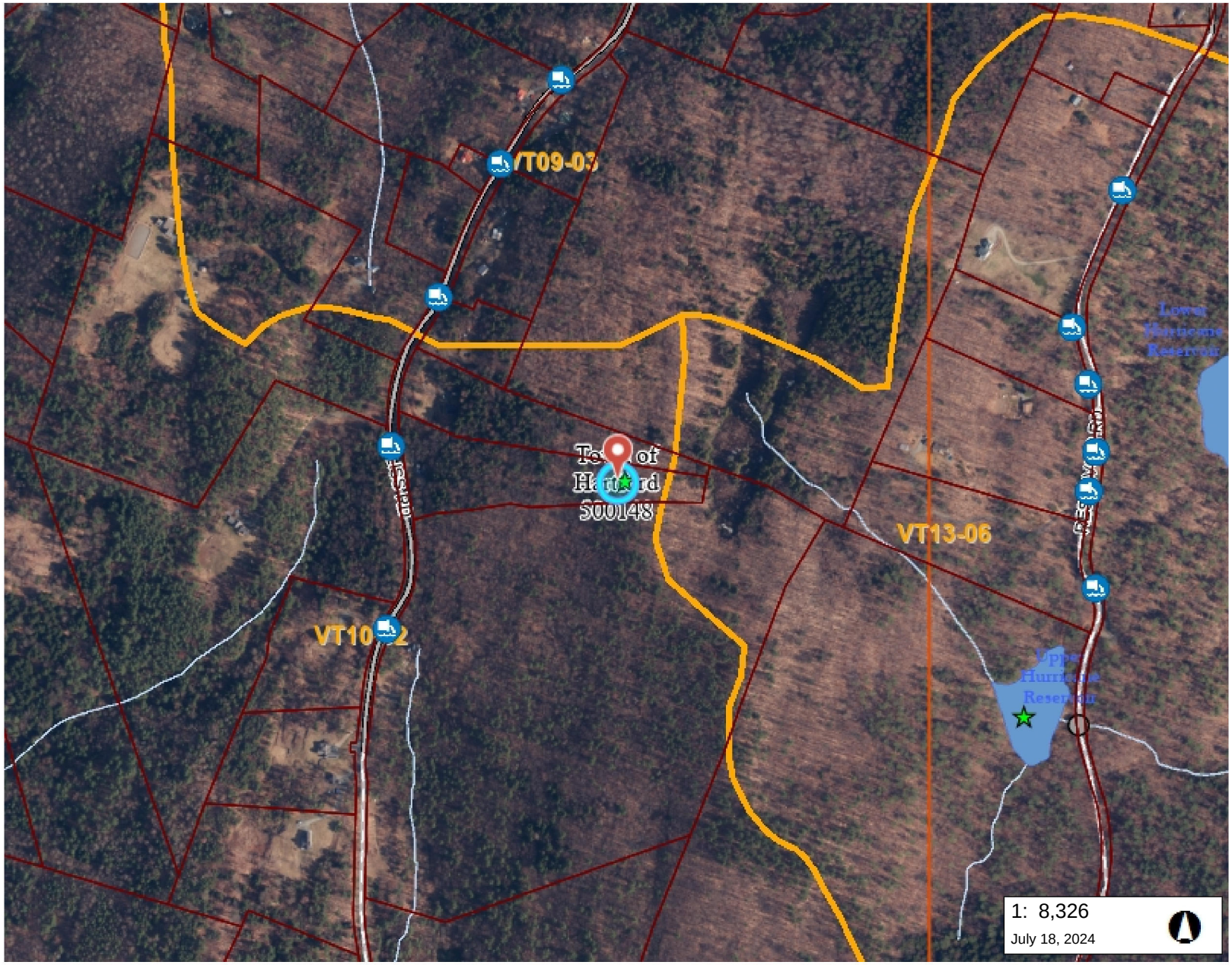
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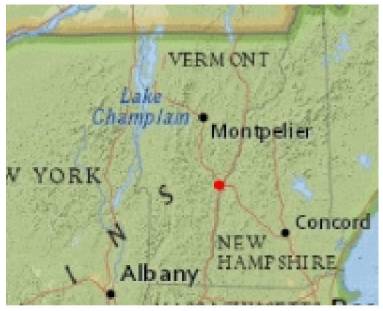
VERMONT

Natural Resources Atlas

Vermont Agency of Natural Resources

vermont.gov





LEGEND

- Uncommon Species and other
  - Plant
  - Animal
  - Natural Community
- Rare Threatened and Endange
  - RTE Animal
  - RTE Plant
- Significant Natural Communitie
- Bridges
- Culvert
- Amphibian and Reptile Crossir
  - Confirmed
  - Potential
- Stream Crossings
  - Fully Passable
  - Reduced Passage
  - Impassable except for Adult Trout
  - Impassable
  - Bridge/Arch (Fully Passable)
- Deer Wintering Areas
- Natural Communities on ANR
  - Acidic Riverside Outcrop
  - Alder Swamp
  - Alluvial Shrub Swamp
  - Alpine Meadow
  - Alpine Peatland
  - Beaver Wetland (Non-NC)

NOTES

Map created using ANR's Natural Resources Atlas

423.0 0 212.00 423.0 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere 1" = 694 Ft. 1cm = 83 Meters

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

AGENDA MEMORANDUM
September 3, 2024
Town Selectboard Meeting Item: # 5 (e)

Submitted by: John Haverstock, Town Manager

Background: Wright's Reservoir was a 3.3 acres impoundment of water in the Village of White River Junction. The reservoir was built on land donated by Winsor and Bertha Brown for purposes of public recreation. In 2015, at the insistence of the State of Vermont's Dam Task Force, the impounded water was drained. See the State's Inspection Report from that time, attached. Subsequently, the Town procured engineering drawings, with funds raised by Allen Holly, with the goal of rehabilitating the dam and re-filling the reservoir. The Town applied for, and was granted, a U.S, Army Corps of Engineers General Use Permit for future rehabilitation as designed. Nott's Excavating performed some site work, removing trees and doing some excavation. While funding was set aside for the project, the Town opted not to proceed with dam rehabilitation. More recently, in March of 2023, the Town received a Dam Failure Analysis and Hazard Classification Study, which concluded that "the hazard potential classification of the Wright reservoir Dam is HIGH."

Discussion: In recent months, Town resident Allen Hall has pressed the case for proceeding with the Town's original plan to rehabilitate the dam and at least partially re-fill it for purposes of recreation (boating, swimming, fishing and appreciating nature), fire suppression (there is a dry hydrant present); education; etc. Mr. Hall feels strongly that the Town's restoration of the dam and reservoir would demonstrate appropriate respect and appreciation toward the Hartford family who donated the land and would show that the Town honored the wishes of the donors.

Scott Hausler and I have investigated the possibility of renewing this dam rehabilitation project and have run into several obstacles. **First is funding**. The current trend nationwide is to decommission and dismantle dams rather than rehabilitate them. To quote Bonnie Waninger of the Vermont League of Cities & Towns (VLCT), "restoration/rehabilitation of dams is generally disfavored as a high-risk proposition, so funding opportunities for such work are scarce." (see attached email). Staff from Senator Welch's office was equally skeptical of the prospects of finding and secure grant funding for dam rehabilitation. Therefore, substantial grant funding does not appear to be in the cards. Would the Town support annual contributions toward a dam restoration project or a bond issue? **Second, is concern over liability and insurance costs**. See attached emails and statements from the Town's insurer, VLCT. Catastrophic failure of a fully rehabilitated dam could do substantial damage downstream damage and even imperil safe travel on nearby interstate highways. Therefore, Mr. Hall has suggested that the Town consider reducing liability and risk by re-filling the reservoir to roughly half its original depth. **Third, is the issue of permitability**—i.e., could the Town obtain a wetland and any other needed permits in today's regulatory environment? Town Staff has contacted our local wetlands permit specialist.

With discussions ongoing between Town Staff and Mr. Hall about the feasibility of rehabilitating the dam and re-filling the reservoir, the Town received notice from our insurer, VLCT/PACIF, that it would cease

insuring the dam due to recently-issued hazard rankings from the State of Vermont (see attached). The new risk rating assigned to the Wright's Dam is "HIGH." VLCT/PACIF will no longer provide insurance coverage for downstream liability for dams rated as HIGH or SIGNIFICANT hazards, effective on January 1, 2025. VLCT/PACIF advises that they are unaware of any other insurers writing insurance for dams with this rating. See attached email thread between the Town Manager and Kelly Knotek of VLCT and between the Town Manager and another Town Manager will similar concerns—we are not alone.

Given the apparent difficulty in finding insurance coverage for the dam, it makes sense to investigate the feasibility of removing or "breaching" the dam, thereby eliminating any risk of future liability and precluding the need for insurance coverage. The Town has had high-level discussions with Tom Strike of Weston & Sampson, first on the feasibility of rehabilitating the dam and, more recently, on the feasibility of dam removal. See attached email thread. Mr. Strike plans to (remotely) attend the September 3 Selectboard meeting.

Ben Green of the State of Vermont Department of Environmental Conservation's Dam Safety Program has answered a series of questions from me about the State's recent dam safety rating and is available for further discussions about the work of his agency, the changes to the dam safety ratings and about the current conditions of Wright's Dam itself. Please see the attached email thread between the Town Manager and Mr. Green.

I have reached out to an environmental engineer I once worked with when serving as the Town Manager of Pittsford, seeking guidance. This discussion grew to several knowledgeable participants, some of which will gather with Scott Hausler and me for a discussion followed by a site visit on Friday, October 11 at 11:00 a.m.

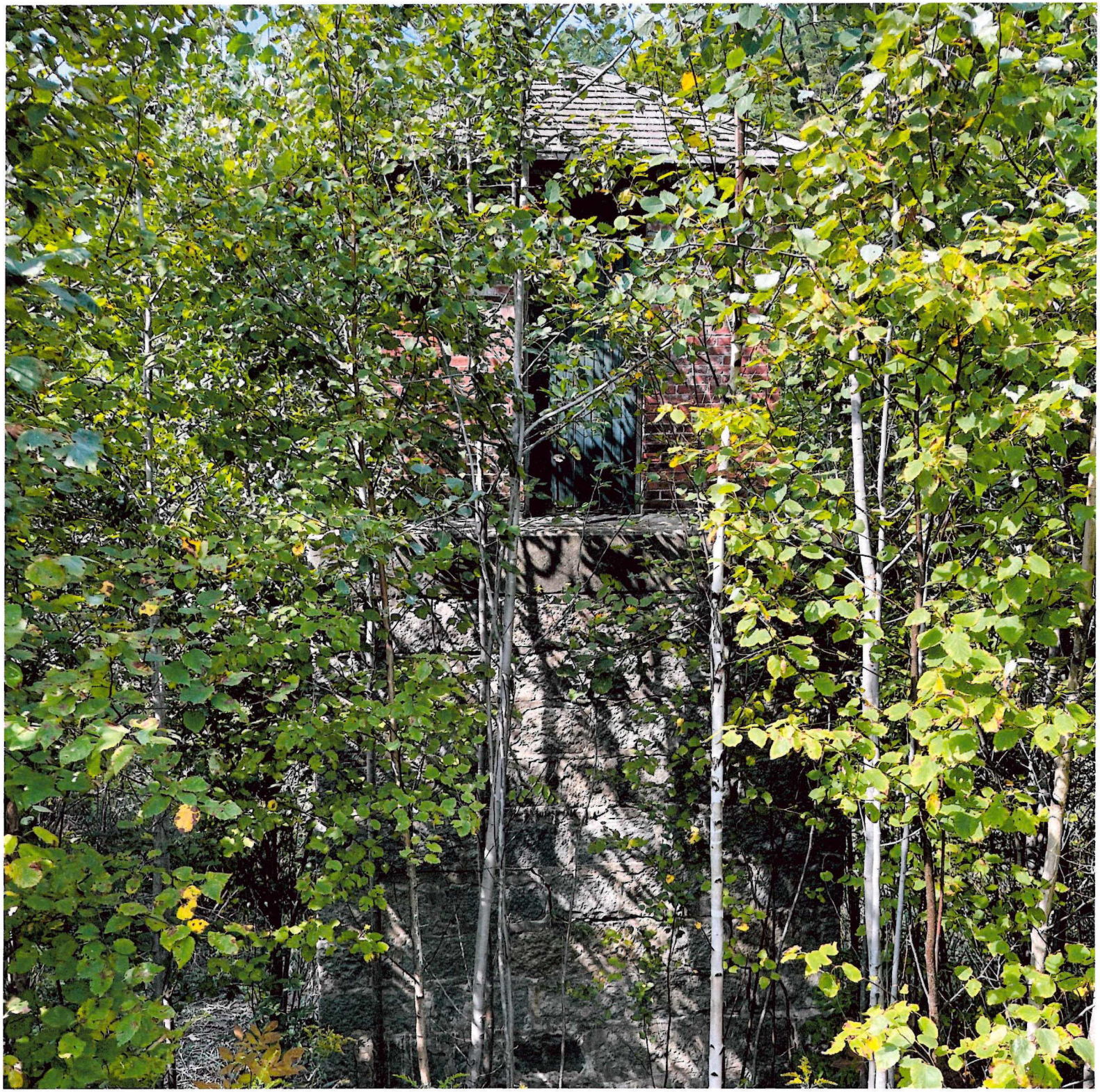
Financial Impact: It stands to reason that it would be more expensive to rehabilitate and insure the dam than to remove or breach it, and Mr. Strike confirms this supposition. We have learned that there are few, if any, resources available to fund dam rehabilitation. On the contrary, while we have not yet fully investigated the matter, it seems quite likely that there may be grant or other resources which could be devoted to dam removal and hazard mitigation.

Recommendation: I recommend that the Selectboard weigh the benefits and costs of our two apparent options—dam rehabilitation vs. dam removal and instruct the Town Manager on its preferred course. My own bias is in favor of risk management and hazard mitigation, especially when the Town would not have insurance in place to protect the Town and its taxpayers against catastrophic failure and liability for downstream damage. A third option is to leave the dam "as is" for the time being, pending further research and investigation of options, while continuing our regular monitoring of the dam to prevent any blockages from accumulating any appreciable amount of water.

Attachments


HURRICANE FOREST
WILDLIFE REFUGE
PARK
Managed By
TOWN OF HARTFORD PARKS & REC. DEPT.
AND YOU
Constructed By
HARTFORD BOY SCOUTS
VERMONT YOUTH CONSERVATION CORPS
HARTFORD
CREEK
MONUMENT
WRIGHT RES. ROAD
WRIGHT RES.
YOU ARE HERE
BEACON HILL LOOP .8M
MONUMENT TRAIL .4M
CREEK TRAIL .4M
POND LOOP .2M
BENCH
NOTICE
THIS IS A
CARRY IN-CARRY OUT
FACILITY
PLEASE TAKE ALL RECYCABLES, FOOD,
AND TRASH HOME WITH YOU
LEAVE NO TRACE ON THE GROUND
THANK YOU FOR KEEPING OUR PARKS CLEAN
DID YOU KNOW
Please Remember
Open: Sunrise to 9:00pm
Fires Are Not Permitted
No Swimming
Trails Are For Hiking and Skiing Only
Take Only Pictures, Leave Only Footprints
270 WRIGHT RESERVOIR RD







John Haverstock

From: Ajhall7606 <ajhall7606@aol.com>
Sent: Thursday, August 15, 2024 4:42 PM
To: John Haverstock; Scott Hausler; KEN ALTON
Subject: Fw: dam

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

----- Forwarded Message -----
From: Ajhall7606 <ajhall7606@aol.com>
To: ALLEN HALL <ajhall7606@aol.com>
Sent: Thursday, August 15, 2024 at 04:39:38 PM EDT
Subject: dam

Rebuttal to the Recommendation Against Dam Rehabilitation

The recommendation to remove Wright's Dam rather than rehabilitate it focuses primarily on immediate financial and logistical challenges, overlooking the substantial long-term benefits of restoration. Here's why the Town should reconsider and strongly advocate for the dam's rehabilitation:

Historical and Community Value

Wright's Dam and Reservoir were created with the vision of enhancing public recreation and community well-being, thanks to the generous donation from Winsor and Bertha Brown. The historical significance of the dam and the original intent behind the land donation are integral to our community's heritage. Rehabilitating the dam would honor this legacy and demonstrate the Town's commitment to preserving its history and respecting the donors' wishes.

Recreation and Quality of Life

Restoring the dam would revive a vital recreational resource, contributing significantly to the quality of life for residents. The reservoir offers opportunities for fishing and nature appreciation, which are crucial for community engagement and overall well-being. The absence of this facility has been felt by the community, and its restoration would be a much-needed enhancement to local amenities.

Fire Suppression and Emergency Preparedness

The partially filled reservoir is a crucial resource for fire suppression, particularly with the presence of a dry hydrant in the area. Having readily accessible water can be invaluable during emergencies, potentially saving lives and property. This practical benefit adds significant value to rehabilitating the dam. Furthermore, the importance of this resource may present an opportunity to secure funding through fire prevention grants. Many fire prevention and emergency response programs offer grants to support infrastructure that enhances fire safety. By demonstrating the dam's role in fire suppression, the Town could attract grant funding specifically aimed at supporting such critical resources.

Mitigating Financial Risks

While the initial costs and challenges of dam rehabilitation are notable, they are not insurmountable. Exploring alternative funding sources, such as community fundraising, public-private partnerships, and targeted grants (including

those from fire prevention programs), could provide the necessary financial support. Additionally, the long-term benefits of rehabilitation, in terms of recreation, safety, and historical preservation, may offset the initial financial impact.

Insurance and Liability Considerations

The concern about insurance and liability is valid but can be managed through innovative risk management strategies. One viable solution may be to install a liner within the reservoir. This liner would prevent water from escaping, significantly reducing the risk of catastrophic failure and associated downstream damage. By effectively managing the reservoir's water levels, the Town could address insurance concerns while maintaining the dam's practical and recreational value.

Environmental and Ecological Benefits

Restoring the dam and reservoir supports local wildlife and aquatic ecosystems. A functional reservoir enhances biodiversity and contributes to ecological balance. Removing the dam may disrupt these ecosystems, leading to long-term environmental consequences that should be considered in the decision-making process.

Conclusion

The benefits of rehabilitating Wright's Dam extend beyond immediate financial considerations. Restoring the dam honors the community's history, enhances quality of life, supports emergency preparedness, and preserves local ecosystems. The potential for securing fire prevention grants further supports the case for rehabilitation by addressing financial concerns. Additionally, installing a liner to prevent water loss can mitigate liability issues while maintaining the dam's benefits.

I urge the Selectboard to weigh these long-term advantages and explore feasible options for dam rehabilitation, including innovative solutions like the installation of a liner and the pursuit of targeted funding sources. This approach reflects a proactive investment in the Town's future, preserving our heritage and ensuring valuable resources for generations to come.

John Haverstock

From: Jeremy Delisle
Sent: Friday, July 26, 2024 8:57 AM
To: John Haverstock
Cc: Bryan Gazda; Christopher Holzwarth; Scott Hausler; Scott Cooney
Subject: RE: Wrights Dam Reservoir

Good morning John,

I cannot recall any storms that have refilled any of the three reservoirs on Hurricane Hill. To the best of my knowledge, these reservoirs had valves in the dams that were left open so that no water could collect anymore. I would be very interested in discussing this further if anyone wanted to. I don't agree with the State on their assessments and would love to know more. As a child these reservoirs were a big hit and so many people loved to fish and view the wildlife, especially the Wrights Reservoir. I spent most of my childhood around these reservoirs almost daily.

Thank you,

Jeremy Delisle
Assistant Public Works Director
Town Of Hartford
173 Airport Rd
White River Junction VT 05001
1-802-295-3622 Phone
1-802-369-4018 Cell
1-802-281-7051 Fax
jdelisle@hartford-vt.org

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, July 26, 2024 8:36 AM
To: Jeremy Delisle <jdelisle@hartford-vt.org>
Cc: Bryan Gazda <bgazda@hartford-vt.org>; Christopher Holzwarth <cholzwarth@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>; Scott Cooney <scooney@hartford-vt.org>
Subject: Wrights Dam Reservoir

Jeremy,

I gather that the Wrights Dam Reservoir was drained back in 2015, due to the dam's condition and input from the State. In the nine years since, can you recall any storm events that have re-filled the reservoir to any significant degree?
I ask because, this dam's risk level has been increased from SIGNIFICANT to HIGH hazard, even though it has been drained. The State is apparently ratcheting up dam risk ratings at least in part due to the effects of climate change.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

John Haverstock

From: Scott Hausler
Sent: Friday, July 26, 2024 8:55 AM
To: John Haverstock
Subject: RE: Wrights Dam Reservoir

John,
Just letting you know that P&R actually monitors the dam flows and have done so during recent storms. About three weeks ago, it was identified that there is some debris that needs to be cleared near the inlet as there is some water showing that typically is not present. It doesn't appear major issue as the water is still flowing but it is on our list to investigate further when we have some of the overgrowth delt with. I have been waiting on DPW with the roadside mower to mow the embankment of the dam so we can identify a better access so we can clear it. They have not been able to do that for a couple years now. We had asked them this spring to put it on the list like other locations. They have not gotten to it.
As for the outlet flow, we control that flow with a valve below the dam.
Scott

Scott Hausler, CPRP
Director of Parks & Recreation
Hartford Parks & Recreation
171 Bridge Street
White River Junction, VT 05001
P - (802) 295-5036 C-(802) 299-8757
F - (802) 295-6382
www.hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, July 26, 2024 8:36 AM
To: Jeremy Delisle <jdelisle@hartford-vt.org>
Cc: Bryan Gazda <bgazda@hartford-vt.org>; Christopher Holzwarth <cholzwarth@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>; Scott Cooney <scooney@hartford-vt.org>
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Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

VERMONT

Vermont Department of Environmental Conservation
Facilities Engineering Division
1 National Life Drive, 1 Main [phone] 802-490-6229
Montpelier, VT 05620

Agency of Natural Resources

MEMORANDUM

TO: For the Record

FROM: Stephen Bushman, P.E., Dam Safety Engineer

DATE: July 13, 2015

SUBJECT: Inspection of Wright Reservoir Dam, Hartford, VT.

On July 9, 2015, Stephen Bushman, P.E., and Jaclyn Kaehler made a routine periodic inspection of the Wright Reservoir Dam in Hartford, Vermont, State Identification Number 94.03. This inspection was carried out under provisions of Title 10 of the Vermont Statutes Annotated, Section 1105. John "Tad" Nunez, the director of the Town of Hartford Parks and Recreation, was present for part of the inspection. A number of photographs and field notes were taken of the dam at this time. The previous inspection took place on July 26, 2011. This report updates previous observations and records additional information.

OVERALL CONDITION

The condition of the dam is POOR. There is significant seepage and soft soils along the toe and contact areas. The condition of the original water distribution pipe through the embankment section of the dam is unknown but under constant pressure. Numerous large trees are present on the downstream embankment. The auxiliary spillway channel is clogged with earth, gravel, leaves, rocks, and logs. The auxiliary spillway is also being used as the principal spillway, resulting in inadequate freeboard.

DOWNSTREAM HAZARD CLASSIFICATION

The dam is a Class 2, "significant hazard" based on a Dam-Break Flood Analysis done by the US Army Corps of Engineers in October of 1979 and verified by Dubois & King, Inc. in January, 2007.

JURISDICTION

Since the dam impounds more than 500,000 cubic feet, any alteration, reconstruction or breaching would require prior approval from the Department under provisions of 10 VSA Chapter 43.

RECOMMENDATIONS FOR THE OWNER

1. **Continue to work with your engineer for the replacement or removal of the dam. Until repairs or removal is completed, the reservoir should be drained and kept drained to insure the dam does not impound water.**

2. **The auxiliary spillway channel must be cleared of all earth, gravel, mud, debris, loose rock, fallen trees and logs; and shaped to insure flow is directed away from the toe of the dam. This includes the length of the channel downstream of the culvert to the outlet stream. This maintenance should be completed even when the pond is drained. This may include the need to remove several standing trees that are in the channel.**

3. The approach to the auxiliary spillway should be kept clear of debris and logs and the footbridge should be raised to allow full spillway capacity.

4. Replace the numeral five on the staff gage.

5. The four foot diameter culvert in the auxiliary spillway discharge channel should be replaced with a bridge to provide unrestricted flow.

6. At all times, the upstream embankment, crest, and downstream embankment shoulder should be more aggressively mowed/brushed to remove all woody material.

7. At all times, monitor all seepage for clarity and change in flow.

8. The existing Emergency Action Plan should be tested and updated at least yearly.

INSPECTION

The inspection of the dam was conducted on July 9, 2015 at 1245 hours. The weather was cloudy with temperatures in the 70's. The normal reservoir level was being controlled by the auxiliary spillway and is held at a level just below the "5" mark on the staff gage. According to Tad, reservoir levels are controlled opening the old water supply distribution pipe at the toe of the dam as needed. The following was observed:

1. Embankment

   a) Upstream Slope: The water level was slightly below five feet and about two feet of the upstream embankment was exposed. Some riprap was present on the slope below the water level. There were signs of erosion, slumping and beaching at water level. The slope was covered with grass and a moderate amount of woody vegetation. Freeboard was approximately 2 feet.

   b) Crest: The crest is currently used as a walking trail and was covered with mown grass and trees on the downstream shoulder. Many roots are exposed across the entire crest section.

   c) Downstream Slope: The downstream slope was in poor condition. The entire slope was covered in large trees and a few fallen logs. Some of these trees are starting to show cavities being formed within their root structure. There was a significant amount of seepage on the left abutment area. Water was seeping very high up on the left abutment, approximately two thirds of the way up the slope. An additional very wet area approximately 20 feet downstream from the picnic tables located on the crest was also observed, but the source of the water is unknown. Some of the right abutment area was not as wet but still damp.

   d) Toe: The toe of the downstream slope is in poor condition. There is evidence of significant seepage on each side of the low level outlet. Several wet areas contained rust colored organic material.

2. Outlet:

The outlet pipe is a 10-inch cast iron pipe controlled by a valve near the downstream toe approximately 20 feet upstream of the pipe outlet. There was leakage on both sides of the pipe, but none coming through it. The valve and last 20 feet of exposed pipe were added when the gate house was abandoned. The gate house located in the pond is not in use. A corner stone was missing from the foundation.

3. Auxiliary Spillway

a) Approach: The approach of the spillway had a few small logs, but has a low footbridge crossing it. The auxiliary spillway also acts as the principal spillway for the reservoir. All flow leaves the reservoir via the auxiliary spillway or seepage through the embankment.

b) Discharge Channel: Approximately 30 feet downstream of the spillway approach there is a four foot diameter concrete culvert. The culvert is covered with gravel that is used as a foot path to access the site. The reach between the approach and culvert is generally clear, however downstream of the culvert the auxiliary spillway channel is steeper and runs adjacent to a Town road. This section of the spillway channel is plugged with soil, gravels, logs, and other debris. Numerous trees also restrict the channel. The debris and trees have forced the water to start flowing inwards towards the toe. Erosion is beginning to cut back into the left toe of the dam. Also sediment from the road is entering the channel from a road drainage pipe approximately 30 feet upstream from the parking lot and adding to the flow to be constriction.

HYDROLOGY AND HYDRAULICS

The drainage area to Wright Reservoir consists of approximately 40 acres. The Reservoir normal storage is 43 acre-feet, at the spillway crest the storage is 44.6 acre-feet and 53.0 acre-feet at the top of the dam. The surface area of the Reservoir is 3.3 acres.

VERMONT

Vermont Department of Environmental Conservation
Water Investment Division
1 National Life Drive, Davis 3
Montpelier, VT 05620
Phone: 802-622-4093

Agency of Natural Resources

MEMORANDUM

TO: Town of Hartford – Dam Owner

FROM: Benjamin Green, PE, VT DEC Dam Safety Program (DSP) - Dam Safety Engineer
Andrew Sampsell, PE, DSP - Dam Safety Engineer

DATE: March 20, 2023

SUBJECT: DSS-WISE Lite Dam Failure Analysis and Hazard Potential Classification Study
Wright Reservoir Dam, Hartford, Vermont
State ID No. 94.05, National ID No. VT00213

This memorandum summarizes the methods, assumptions, and results of a simplified dam failure and downstream flood inundation analysis using the Decision System for Water Infrastructural Security (DSS-WISE Lite) model for Wright Reservoir Dam located in Hartford. Flood Inundation Maps (***Attachment A***) are included for the modeling scenario that controls the hazard potential classification for the dam.

Purpose:
The analysis was performed to investigate the hazard potential classification of the dam and to gain a greater understanding of the potential ranges of consequences of a dam failure or incident. Updated hazard potential classification review is needed for many dams in the State's inventory due to the adoption of new definitions and processes in the Dam Safety Rules and the potential for downstream development that could impact classification. This analysis will evaluate the hazard potential classification using a simplified procedure and publicly available data.

Dam Overview:
Wright Reservoir Dam is an earthen embankment structure with an overall length of approximately 330 feet and a maximum height of 36 feet measured from the crest of the dam to the streambed. The top width of the embankment crest is 11 feet. The slopes of the upstream and downstream embankment are approximately 2H:1V. The upstream slope is armored with rip-rap near the normal water line. On the left abutment is an earth channel principal spillway with a 4-foot bottom width and 1H:1V side slopes. Near the center of the embankment is a gatehouse partially embedded into the upstream slope. The gatehouse includes controls for a former 10-inch water line and a 12-inch pond drain. The dam was reportedly originally constructed around 1930 and was used as a water supply. By around 1977, the dam was no longer being used for water supply and the system was disconnected. In 2015 the Town of Hartford, in accordance with recommendations from the Dam Safety Program, drained the reservoir as a temporary risk reduction measure until the dam could be either reconstructed or removed. Currently the pond drain is left in the open position, and the dam does not impound water except during flood events which exceed the discharge capacity of the pond drain.

Based on a July 9, 2015, Periodic Inspection of the dam, it was rated in POOR condition and deficiencies were noted that led to the pond being drained as a risk reduction measure. In 1979, the US Army Corps of Engineers (USACE) evaluated the hazard potential classification of the dam and rated it as SIGNIFICANT. The USACE assessment noted that failure of the dam could result in overtopping of I-89 by up to 2 feet and Route 5 by 4.6 feet. The USACE also stated, "there will be some hazard to the lives of passing motorists".

The dam is located on a tributary to the Connecticut River and has a contributing drainage area of approximately 40 acres (0.06 square miles). When the water level is at the former normal pool elevation, the impoundment has a surface area of about 3.0 acres and an estimated storage volume of 28.3 acre-ft. At maximum pool (top of dam), the impoundment has a surface area of about 3.4 acres and an estimated storage volume of 35.6 acre-ft.

Downstream Conditions:
Wright Reservoir Dam is located on an unnamed tributary which flows southeast until joining the Connecticut River. The unnamed tributary passes under some significant roads such as I-89, Route 5, two I-89 and I-91 exit ramps, and I-91. The downstream floodplain includes a commercially developed area of White River Junction, modified waterways to support development and highway infrastructure, as well as some wetland areas and forest. The Connecticut River is a little over 1-mile downstream from the dam. According to USGS StreamStats the unnamed tributary has a drainage area of 1.1 square miles at its confluence with the Connecticut River.

Dam Failure Analysis:

Supporting Elevation and Storage Data:
The DSP used geometric approximations and a 2016 0.7 m Hydro-flattened LIDAR DEM surface to estimate the storage and elevations of Wright Reservoir Dam. The 2016 LIDAR DEM includes the approximate bottom of pond as the data was collected after the pond had been drained. No bathymetry or field survey was performed or referenced as part of this analysis. The elevation data is considered approximate and is not recommended for use in design or construction applications.

Table 1: Wright Reservoir Dam Elevation and Storage Data

	Elevation	Impoundment Surface Area	Storage Volume
	NAVD88 FT	acres	acre-ft
Toe of Dam (Streambed)	649.0	-	-
Principal Spillway Crest (Former Normal Pool)	682.5	3.0	28.3
Top of Dam	685.0	3.4	35.6

Hydrologic and Hydraulic Methods:
The DSP used USACE HEC-HMS hydrologic/hydraulic modeling software (version 4.10) to compute a dam failure hydrograph for inclusion in a subsequent DSS-WISE Lite dam failure/downstream flood routing model.

The dam failure hydrographs were developed based on empirical dam failure parameters calculated using Froehlich 2008 empirical equations/methodology. The calculated failure parameters were compared with Federal Energy Regulatory Commission (FERC) recommended dam failure parameter ranges and adjusted for site specific geometry constraints. For more information regarding the dam failure parameters and dam failure scenarios see "DSS-WISE Lite Dam Failure Scenarios" section below.

Dam Failure/Downstream Flood Routing Model (DSS-WISE Lite):
The DSP used DSS-WISE Lite to perform the dam failure and downstream flood routings for Wright Reservoir Dam. DSS-WISE Lite is a flood modeling and consequence analysis tool developed by The National Center for Computational Hydroscience and Engineering at the University of Mississippi in coordination with the Federal Emergency Management Agency (FEMA). DSS-WISE Lite is a web-based program that allows a user to set up an automated two-dimensional dam failure model with minimal inputs and provides results including inundation maps, flood arrival times, hydrographs, and other life consequence information. As noted in program literature, DSS-WISE Lite is a simplified analysis producing rough, approximate results that are not intended to replace more

detailed modeling processes/programs. The following key limitations of DSS-WISE Lite should be understood. Additional information regarding the programs capabilities and limitations is described in the user's manual and technical documentation:

- The model relies on a national LIDAR digital elevation model (DEM). The resolution of the DEMs used in the model is 1 meter by 1 meter (3.281 feet). The user has no ability to edit or correct the elevations of the LIDAR DEM outside of inputting the dam structure and levees.
- The model relies on a national land cover dataset to approximate roughness coefficients of the stream channel and floodplain for use in the hydraulic computations. The resolution of the national land cover data is 30 meters by 30 meters (98.4 feet).
- The smallest cell size that can be selected for the computational mesh used to perform the 2D hydraulic calculations is 15 feet by 15 feet. This limitation can lead to the model not accurately representing cases with dramatic elevation changes in small horizontal distances, or cases where there are multiple varying roughness values in a single cell.
- Bridges and culverts can only be represented by inputting the opening width of the structure and do not include the ability to represent the "bridge deck" of the stream crossing structures.
- As with any dam failure analysis, the model relies on the input values of normal and maximum pool storage in the reservoir. In some cases, these values may be rough estimates based on measurements from maps or coarse field measurements, followed by the application of empirical equations, which may or may not accurately represent the actual storage volume that could be lost during a dam failure.
- The model performs hydraulic computations using the 2D Shallow Water Equations, which assume a hydrostatic pressure distribution within the water column. This assumption becomes invalid in areas with steep slopes or vertical drops (i.e. calculations in steeply graded flow areas potentially have a higher error).
- The model is limited to a single discharge input location, which is at the dam/origin of the dam failure. This limitation means that lateral inflows from downstream tributaries during flooding conditions cannot be included in the model. Due to this limitation, "storm day" failure analysis comparisons may be limited in their ability to accurately represent flooding elevations during regional storm events. The further downstream from the dam, the greater the potential for model error due to the inability to account for additional flow contributions from other streams.

DSS-WISE Lite Dam Failure Scenarios:

Table 2, below, outlines each of the four scenarios considered for the DSS-WISE Lite simplified hazard potential classification analysis. For each selected starting water level/flow condition at the dam, the model was run assuming "no dam failure" and then "with dam failure" to obtain an understanding of the potential impacts and consequences of dam failure over the baseline flooding impacts. The "Storm Day" dam failure was performed using a peak water surface set at the dam crest. This event was selected because it achieves the maximum storage capacity of the dam. Under scenarios 2 and 4, it was assumed that the culverts at the first three roadway stream crossings would functionally become plugged with failure debris due to their relatively small opening size and proximity to the dam. These three crossings include:

- **Wright Reservoir Road** – 5 ft wide by 3.5 ft tall, corrugated metal arch – 100 feet downstream of dam,
- **I-89** – 5 ft diameter corrugated metal pipe – 450 feet downstream of dam,
- **US/VT Route 5** – 5 ft diameter corrugated metal pipe – 1,000 feet downstream of dam.

Stream crossing structure size and configuration was referenced from the 1979 US Army Corps of Engineers Phase 1 Inspection Report. Size and configurations were cross-checked with the VT Culvert Inventory database where possible. VT Culvert Inventory did not have data for the Wright Reservoir Road stream crossing structure.

Table 2: Dam Failure Analysis Scenarios

No.	Scenario	Water Surface Elev. at Start of Simulation (feet)	Failure Type	DSS-WISE Failure Method	Approximate Base Outflows from Dam
1	"Sunny Day" - No Dam Failure	682.5[1]	No Failure	Specified Hydrograph	~0.1 cfs [3]
2	"Sunny Day" - Dam Failure	682.5[1]	Froehlich Piping Failure	Specified Hydrograph	~0.1 cfs [3]
3	"Storm Day" - No Dam Failure	685.0[2]	No Failure	Specified Hydrograph	~28 cfs [4]
4	"Storm Day" - Dam Failure	685.0[2]	Froehlich Overtopping Failure	Specified Hydrograph	~28 cfs [4]

[1] Elevation 682.5 corresponds to the approximate normal pool elevation (referenced from 2016 LIDAR DEM).
[2] Elevation 685.0 corresponds to peak water surface elevation set to the approximate dam crest (referenced from 2016 LIDAR DEM).
[3] Approximate baseflow estimate for the 0.06 square mile drainage area.
[4] Approximate peak discharge from spillway with the water level at the dam crest. Calculated using Mannings equation under assumed free discharge conditions.

Scenarios 2 and 4 are concerned with a dam failure occurring near the center of the dam. Dam failure parameters were calculated based on geometry, material composition, and reservoir storage capacity using the Froehlich 2008 methodology. This method estimates failure parameters using empirical equations developed from past dam failure case study data. The computed failure parameters were then included in the HEC-HMS hydrologic/hydraulic model described above to compute a dam failure hydrograph for use in DSS-WISE Lite. A summary of key failure parameters and resulting peak outflow for each failure scenario is provided in Table 3, below. A sensitivity analysis of the range of potential failure parameters was not completed and is considered beyond the scope of this simplified analysis. In general, the selected parameters were chosen to fall within the Federal Energy Regulatory Commission (FERC) recommended ranges for dam failure parameters and agree with site specific geometry and characteristics.

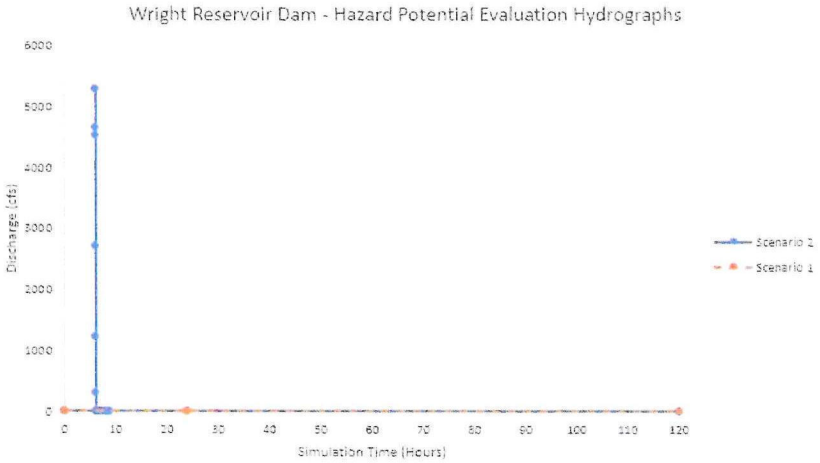
Table 3: Dam Failure Parameters and Peak Failure Outflow

Scenario	Bottom Opening Elevation	Bottom Opening Width	Side Slopes	Formation Time	Piping Coefficient	Peak Discharge
	ft	ft		hrs		cfs
Scenario 2 – "Sunny Day" (El. 682.5)[1]	649.0	11	0.7H:1V	0.1	0.6	5,278
Scenario 4 – "Storm Day" (El. 685.0)[2]	649.0	16	1H:1V	0.1	N/A	8,506

[1]The "sunny day" failure was modeled as piping failure.
[2]The "storm day" failure was modeled as an overtopping failure.

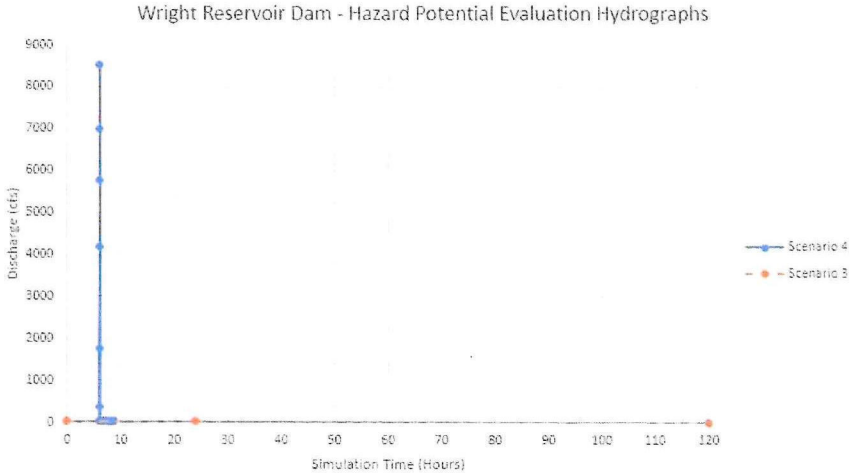
Figures 1 and 2 below depict the resulting dam failure hydrographs which were used in the DSS-WISE Lite simulations. The DSS-WISE Lite simulations were run for a period of 5 days (120 hours) and extend from Wright Reservoir Dam down to the confluence of the Unnamed Tributary with the Connecticut River.

Figure 1: Scenario 1 and Scenario 2 Hydrographs



Under Scenario 2 (Sunny Day Dam Failure), the 0.1 cfs baseflow is allowed to prime the downstream channel for a period of 6 hours before the dam failure occurs. After dam failure occurs the 0.1 cfs baseflow resumes until the end of the simulation.

Figure 2: Scenario 3 and Scenario 4 Hydrographs



Under Scenario 3 (Storm Day No Failure), the steady state peak discharge of 28 cfs (per Table 2 above) is set to run for the first 24-hours and then tapers off linearly towards the baseflow of 0.1 cfs at the end of the simulation.

Under Scenario 4 (Storm Day Dam Failure), the steady state peak discharge of 28 cfs (per Table 2 above) is set to run for a period of 6-hours to prime the downstream channel to a flood stage prior to dam failure occurring. After dam failure occurs, the 28 cfs steady state peak discharge is set to resume until the 24-hour mark. After the 24-hour mark, the discharge linearly tappers towards the baseflow of 0.1 cfs at the end of the simulation.

Hazard Potential Classification Definitions and Guidance:

Hazard potential classification for dams in Vermont is determined in accordance with the Dam Safety Rules (effective August 1, 2020). Hazard potential classification definitions for HIGH, SIGNIFICANT, and LOW Hazard potential dams and guidance for evaluating the four main loss types caused by dam failure (direct loss of life, property loss, lifeline

loss and environmental loss) are provided in the Rule at the following link: https://dec.vermont.gov/water-investment/dam-safety/dam-safety-statute-and-rules. The hazard potential classification definitions considered for Wright Reservoir Dam include:

HIGH Hazard Potential Dam mean dams where failure or mis-operation will probably cause loss of human life.

SIGNIFICANT Hazard Potential Dam means dams where failure or mis-operation results in no probable loss of human life but can cause economic loss, environmental damage, disruption of lifeline facilities, or impact other concerns. Significant hazard potential classification dams are often located in predominantly rural or agricultural areas but could be located in areas with population and significant infrastructure.

LOW Hazard Potential Dam means dams where failure or mis-operation results in no probable loss of human life and low economic and environmental losses.

Model Results and Hazard Potential Classification:
The dam failure flood results were compared to the potential loss types as required by the Dam Safety Rule.

Direct Loss of Life:
Loss of Life was evaluated in reference to criteria established in Downstream Hazard Classification Guidelines developed by the US Bureau of Reclamation in 1988 (ACER Technical Memorandum No. 11). For the Wright Reservoir Dam hazard potential evaluation, direct loss of life focuses on life loss potential of people inside residential or commercial structures at the time of the dam failure. While it is possible for people to be caught outside within the flood inundation area during a dam failure, in this case, it was considered reasonable to assume that they would be able to self-evacuate to higher ground.

The USBR ACER-11 method evaluates the likelihood for potential loss of life to occur based upon flood depths and velocities (see figure(s) below). For this simplified analysis, it was assumed by default that all of the structures located within the downstream flood plain had a first-floor elevation 1 ft. above the adjacent grade elevation (LIDAR DEM) unless it could be reasonably discerned based on ortho or street view imagery that the structure did not have a foundation (i.e. was a mobile home style structure). If it was determined that a structure did not have a foundation, then the first-floor elevation was taken to be the ground surface elevation adjacent to that structure. Flood depths and velocities used to perform the USBR ACER-11 evaluation were measured in reference to the above assumed first floor elevations.

Table 4, below, shows the number of habitable commercial or residential structures which would be impacted with flood waters above their assumed first floor elevation for each of the considered scenarios. It is assumed under Scenario 1 (Sunny Day, No Dam Failure) that there are no impacted structures.

Table 4: Structures Impacted Above Assumed First Floor Elevation

1 – "Sunny Day" No Dam Failure	2 – "Sunny Day" Dam Failure	3 – "Storm Day" No Dam Failure	4 – "Storm Day" Dam Failure
0	1	0	5

Count based on a portion of the structure (residential of commercial building) being located within the DSS-WISE Lite inundation boundary with a flooding depth above the DSP assumed first floor elevation.

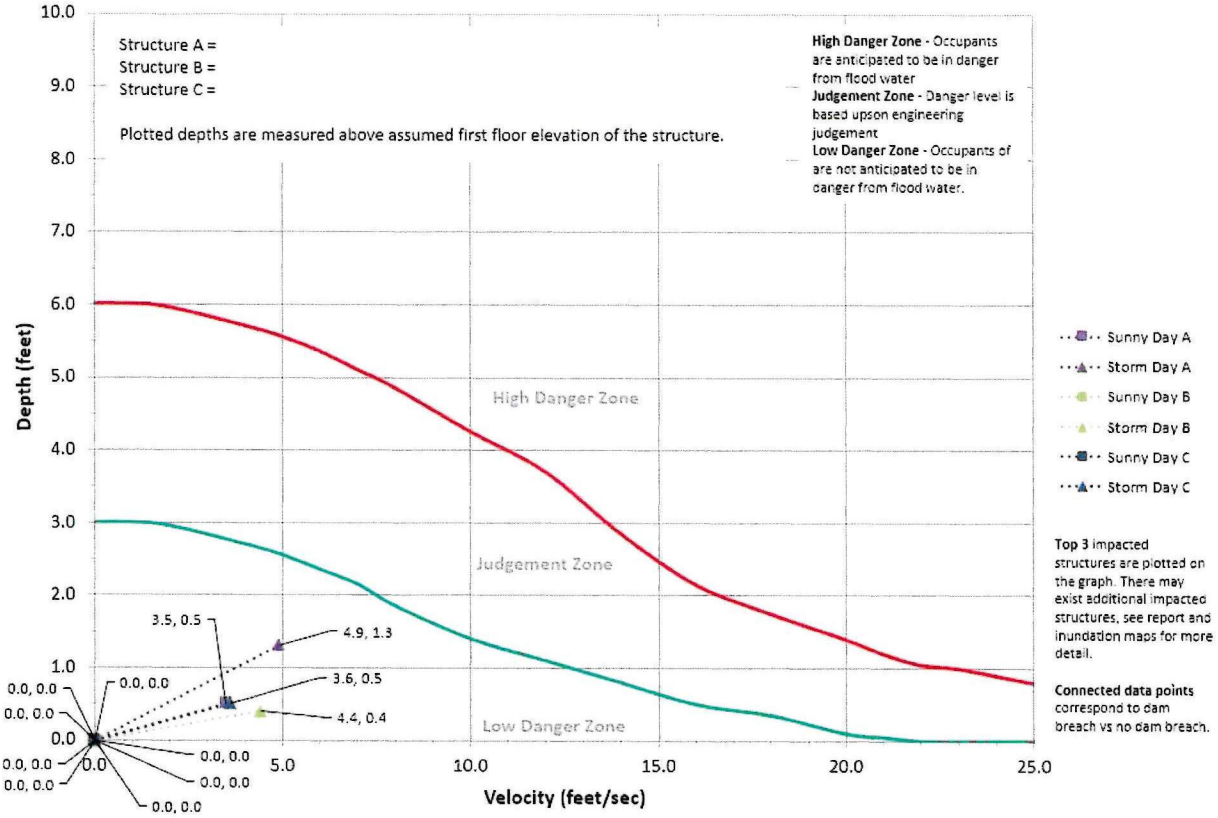
Based upon the above results, five structures are impacted above their approximate first floor elevation that are otherwise not impacted above their first-floor elevation under Storm condition, and one structure is impacted above its approximate first floor elevation that is otherwise not impacted during a sunny day

condition. The top 3 impacted structures were plotted on the USBR hazard chart to evaluate the potential for life loss (see figure 3 below).

Figure 3

Depth-Velocity Flood Danger Relationship for Buildings on Foundations

(Adapted from USBR ACER TM11, "Downstream Hazard Classification Guidelines", 1988)



*Plotted depths are in reference to assumed first floor elevation, while depths shown on inundation maps are in reference to adjacent grade.
Structure A = 1285 VA Cutoff Rd, White River Junction, VT 05001
Structure B = 1257 VA Cutoff Rd, White River Junction, VT 05001
Structure C = 521 N Hartland Rd, White River Junction, VT 05001

Since all of the depth/velocity combinations plotted sufficiently in the LOW danger zone, the DSP determined that loss of life at residential/commercial buildings due to failure of Wright Reservoir Dam was considered unlikely and therefore, the hazard potential classification of the dam in reference to this criterion was not HIGH. See inundation maps included in ***Attachment A*** for a visual representation of the flooding limits.

Property Losses:

Based on reviewing the potential for property damage to occur (using DSS-WISE Results, ortho-imagery, and LIDAR elevation data) it was found that 7 structures would be impacted during the "Sunny Day" dam failure and 8 structures would be impacted during the "Storm Day" dam failure as presented in Table 5, below.

Table 5: Impacted Structures

1 – "Sunny Day" No Dam Failure	2 – "Sunny Day" Dam Failure	3 – "Storm Day" No Dam Failure	4 – "Storm Day" Dam Failure
0	7	0	8

Count based on some portion of the structure (commercial building or home) being located within the DSS-WISE Lite inundation boundary (first floor elevation not accounted for, it is assumed property damages can occur regardless).

In addition to damage to the seven structures noted above, the DSP noted there was potential for damage to a few stream crossing structures and roadways. Based on the above results, the DSP determined that the hazard potential classification of Wright Reservoir Dam in refence to Property Losses is SIGNIFICANT. See inundation maps included in ***Attachment A*** for a visual representation of the flooding limits.

Lifeline Losses:

Lifeline losses were evaluated in reference to roadway functional classification. Roadway functional classification is an indicator of the roadway's importance based on its frequency of utilization, which can be used to interpret a general hazard level resulting from a roadway becoming impassable. For this simplified analysis, it was assumed that if a roadway was overtopped it was impassable regardless of the depth of overtopping, duration of overtopping, or flow velocities associated with the overtopping. Table 6, below, depicts the default hazard potential classification pairing with the roadway functional classification applied in this analysis. In the State of Vermont, roadway functional classifications are managed by VTrans and the Federal Highway Administration (FHWA) in a GIS layer titled "VT Highway Functional Class". The functional classifications can be viewed on the following ArcGIS web viewer map.

https://www.arcgis.com/apps/mapviewer/index.html?webmap=7abe20f73dfd47fc8155f2a111f5368a

Table 6: Roadway Function Classification vs Hazard Classification Resulting from Overtopping

Roadway Functional Classification	Overtopping Dam Hazard Classification
Principal Arterial – Interstate / Other Freeways	HIGH
Principal Arterial – Other Principal Arterial, Minor Arterial, Major Collector	SIGNIFICANT
Minor Collector, No Functional Class Assigned, Local	LOW

Table 7, below, depicts roads and stream crossing structures considered in this scenario, and the resulting number of commercial business/homes left isolated because of a roadway being overtopped due to dam failure flows. It is assumed that under Scenario 1 – Sunny Day No Failure, no roadways are overtopped.

Table 7: Dam Failure Impacted Roadways

Roadway	Roadway Functional Classification	Scenario 2 "Sunny Day" Failure	Scenario 3 "Storm Day" No Failure	Scenario 4 "Storm Day" Failure
		Overtopped (depth (ft), velocity (ft/s)), Resulting # of Isolated Structures		
Wright Reservoir Road (Stream Crossing Structure)	Local	(2.4, 12.4) 12	Not Overtopped	(3.2, 15.6) 12
I-89 (Stream Crossing Structure)	Principal Arterial	(1.9, 6.7) 0	Not Overtopped	(2.5, 8.2) 0
Route 5 (Stream Crossing Structure)	Major Collector	(1.0, 4.6) 3	Not Overtopped	(1.4, 6.5) 3
VA Cutoff Road (Adjacent Roadway)	Local	(0.6, 3.9) 4	Not Overtopped	(1.0, 5.4) 4

Arboretum Lane (Adjacent Roadway)	Local	(0.6, 2.4) 1	Not Overtopped	(1.1, 4.0) 1
Jasmin Lane (Adjacent Roadway)	Local	(0.1, 0.1) 0	Not Overtopped	(0.1, 0.1) 0
I-91 S to I-89 N Ramp (Adjacent Roadway)	Principal Arterial	(1.0, 2.0) 0	Not Overtopped	(2.8, 2.9) 0
I-89 N to I-91 S Ramp (Adjacent Roadway)	Principal Arterial	(0.3, 1.3) 0	Not Overtopped	(0.5, 2.5) 0
Total Isolated		**20**	**0**	**20**

Isolated Structure count based on VT ANR ATLAS E-911 address buildings layer, ortho-imagery, and DSS-WISE Lite inundation boundaries. Scenarios 2 and 4 assume that the first three downstream culverts become plugged with dam failure debris.

Based on this analysis, I-89 overtops because of the dam failing in both the sunny day and storm day scenarios. Therefore, the DSP determined the hazard potential classification of the dam in reference to life-line-loss was HIGH. This aligns with the results of the previous dam failure analysis performed by the USACE in 1979, which indicated that failure of the dam would likely result in hazard to the lives of some motorists. It is considered reasonable that loss of life would be probable due to the potential for accidents caused by flooding of I-89 by 1.9 feet of water under the Sunny Day dam failure (scenario 2) and 2.5 feet of water under the Storm Day dam failure (scenario 4). At the time of the 1979 analysis and until the hazard potential classification definitions were formally updated in Vermont in 2020, loss of "a few lives" fell under the SIGNIFICANT hazard potential classification. Under the current hazard potential classification definitions, any probable loss of life results in a hazard potential classification of HIGH. See inundation maps included in ***Attachment A*** for a visual representation of the flooding limits.

Environmental Losses:

The total volume of sediment that could potentially be released because of dam failure is unknown. The sediment stored behind the dam, which could be carried downstream because of the dam failing, was not sampled to determine if any hazardous contaminates were present. The inundation area resulting from dam failure was reviewed and it was determined that no fuel facilities, landfills, or other properties with high potential for environmentally damaging contaminates to be released because of dam failure were present. Flood velocities and depths which occur due to dam failure may have the potential to cause channel erosion, and temporarily destabilize the affected stream channels, however the total impacts of this potential consequence were not quantified as part of this simplified study.

The DSP reviewed the dam failure inundation areas using the VT ANR ATLAS, to determine if there were any rare, threatened, or endangered species located within the dam failure inundation area. On the national level rare, threatened, and endangered species are protected by the Endangered Species Act 16 U.S.C. §1531 et seq. (1973). At the State level rare, threatened, and endangered species area protected by the Endangered Species Law (10 V.S.A. Chap. 13). No rare, threatened, and endangered species were identified based on publicly available mapping in the downstream dam failure flood inundation zone. A detailed species sensitivity study (to dam failure impacts) was not performed as part of this simplified analysis.

Since there were no threatened or endangered species impacts, and no clearly apparent potential sources of contamination (i.e. wastewater or fuel facilities impacted by the dam failure), the DSP determined that the hazard potential classification of the dam in referenced to environmental losses was LOW. See inundation maps included in ***Attachment A*** for a visual representation of the flooding limits.

Conclusion:

Based on this analysis, the DSP concludes that the hazard potential classification of Wright Reservoir Dam is HIGH. HIGH hazard potential dams are subject to additional requirements over SIGNIFICANT hazard potential dams, including more frequent inspections, and compliance with more rigorous design and construction standards. The DSP recommends that the dam owner take the following actions:

1. As an interim measure develop an updated Emergency Action Plan (EAP) using an approved template and the flood inundation maps attached herein. Share this EAP with local and State emergency management personnel as well as the DSP. When a more detailed analysis is performed, update the EAP using the more detailed inundation maps.

2. Retain a Professional Engineer experienced in dams and dam safety to perform a detailed hydrologic and hydraulic assessment and dam failure analysis (i.e. using survey data, HEC-RAS 2D, including downstream tributary inflows, etc.) to verify the hazard potential classification of the dam, determine the hydraulic adequacy of the dam, and develop alternatives to bring the dam into compliance or alternatively consider dam removal.

3. Address any additional recommendations and deficiencies identified in past inspection reports and in consultation with the DSP.

Consideration:

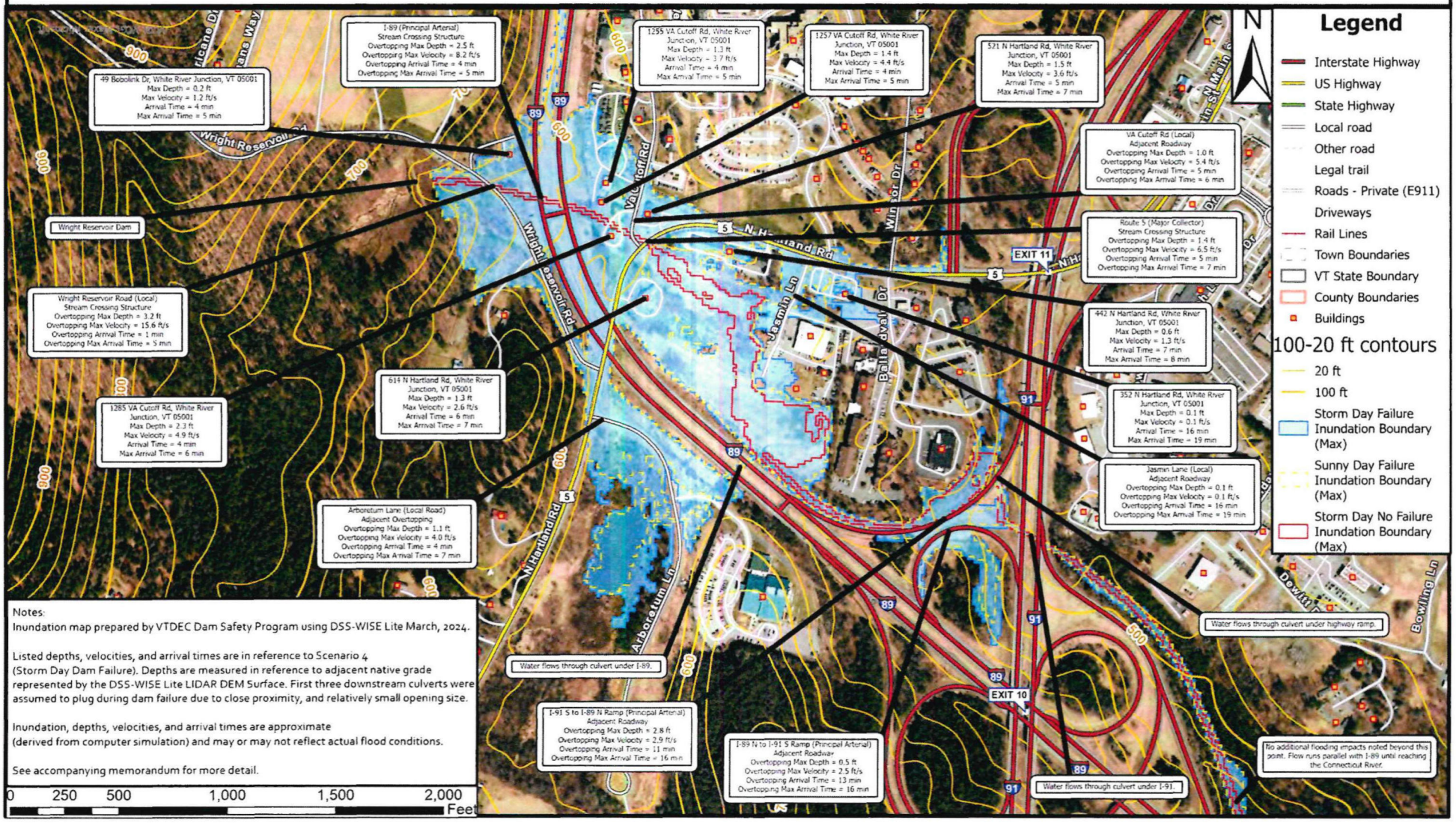
This analysis used simplified methods, assumptions, and techniques, and focused on a limited number of dam failure and flooding scenarios. It is possible that additional losses could be realized in a scenario or flow condition that was not considered in this study. If the dam owner disagrees with the classification assigned based on this study, they may apply to the DSP to reconsider the classification in accordance with Dam Safety Rule, 37-109(5) Hazard Potential Reconsideration.

Attachment A

Inundation Map(s)

Wright Reservoir Dam (94.05) - Hartford, VT - Dam Failure Inundation Map

Vermont Agency of Natural Resources - Department of Environmental Conservation - Dam Safety Program



Notes:
Inundation map prepared by VTDEC Dam Safety Program using DSS-WISE Lite March, 2024.

Listed depths, velocities, and arrival times are in reference to Scenario 4 (Storm Day Dam Failure). Depths are measured in reference to adjacent native grade represented by the DSS-WISE Lite LIDAR DEM Surface. First three downstream culverts were assumed to plug during dam failure due to close proximity, and relatively small opening size.

Inundation, depths, velocities, and arrival times are approximate (derived from computer simulation) and may or may not reflect actual flood conditions.

See accompanying memorandum for more detail.

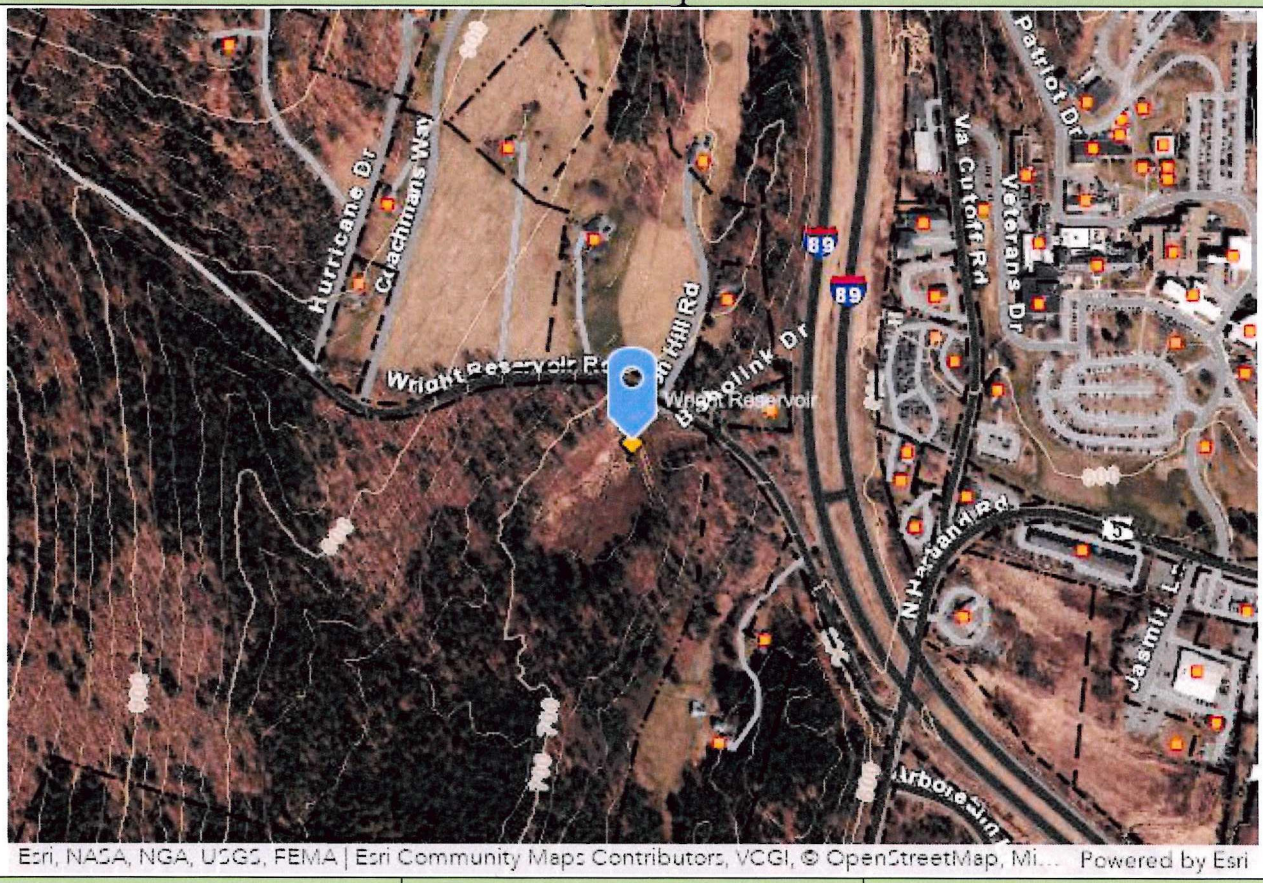
VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION	Rapid Inspection Report	Dam Safety Program One National Life Drive, Davis 3 Montpelier, VT 05620-3510 ANR.DamSafety@vermont.gov

Wright Reservoir Dam

State ID: 94.05
Town: Hartford,VT
NID ID: VT00213

Status: In Service
Hazard Class: Significant Hazard

Site Map



Inspection Details

Inspected On: 07/18/2023
Inspected By: Other(s)
Other Inspectors: Team I
Weather: Cloudy, Ground Damp, 82 °F
Last Inspection: 7/9/2015
Current Condition Rating: Poor

Dam Information

Height: 36 ft.
Length: 330 ft.
Normal storage: 43 ac-ft.
Max storage:53 ac-ft.
Watershed: Lower Connecticut River
Stream: Connecticut River-TR

Owner Information

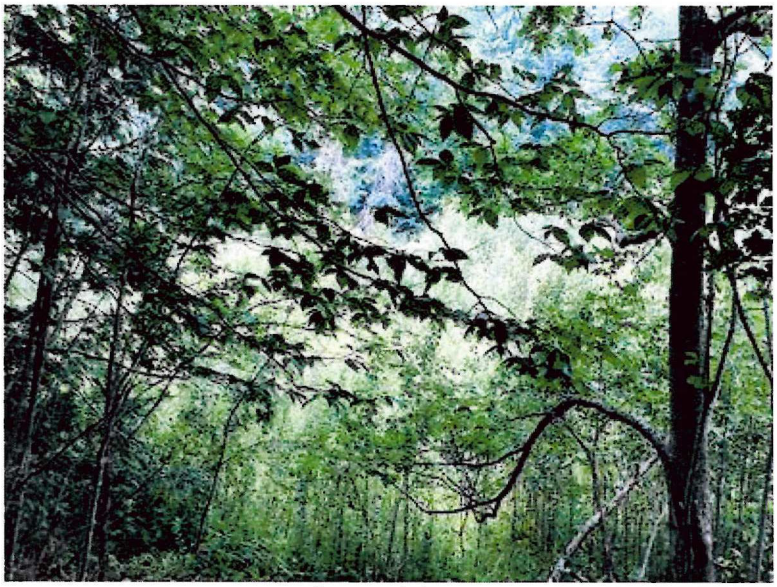
Contact Name: Town of Hartford
Mailing Address:
Hartford Town Hall
171 Bridge Street
White River Jct., VT, 05001

Phone Numbers:
Mobile - 8022998757 Work - 8022953002 Phone - 8022955036
EMail: shausler@hartford-vt.org

Flood Inspection Questions	
Does it appear that the dam crest (non-overflow sections) overtopped during the storm event? **No**	Does it appear that the emergency or auxiliary spillway activated? **No**
Did the dam breach during the storm event? **No**	Was the owner monitoring the dam throughout the storm? **Unknown**
What was the estimate peak water level? **Unable to determine, dam overgrown.**	Is a follow-up Periodic Inspection needed? **Needs to be reviewed by DSP**
Is the current **Poor** *condition rating appropriate?* ***Needs to be reviewed by DSP***	Does the current hazard potential classification **(Significant Hazard)** appear to be appropriate? **Needs to be reviewed by DSP**

Identified Dam Deficiencies
Does this dam have any new, or changes to previous, deficiencies? **No**

Photos Taken



Impound Area

--



Top of Dam- abandoned and overgrown

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General Information

Rapid Inspection Program Information

- The Dam Safety Program (DSP) developed the Rapid Inspection Program in response to the July 2023 flooding and the initiative of Governor Phil Scott.
- Inspection teams were assembled from DSP and Agency staff with assistance from the Emergency Management Assistance Compact, including staff from the NY Power Authority, MA Office of Dam Safety, and NYS Dam Safety.
- The focus of Rapid Inspections was on all High Hazard, Significant Hazard, and Low Hazard potential dams within DSP's regulatory purview.
- The Rapid Inspections are a screening tool to help the DSP identify which dams were damaged by the flooding and in need more detailed inspection or risk reduction measures.
- All reports were reviewed and finalized by DSP personnel.
- These reports do not include specific recommendations. If a Follow-up (Periodic) Inspection is recommended or required, dam owners will be contacted to schedule (if they have not already). The Follow-up (Periodic) inspection report will include recommendations and requirements for next steps to address dam safety issues.

Disclaimer

Detailed investigations/analyses were beyond the scope of this report. It should be realized that the reported condition was based on observations of field conditions at the time of inspection, along with data available to the inspection team. The condition of the dam depends on numerous and constantly changing internal and external conditions and is evolutionary in nature. It would be incorrect to assume that the reported condition of the dam will continue to represent the condition of the dam in the future. Only through continued care and inspection can there be any chance that unsafe conditions are detected.

Questions about the Rapid Inspection Program?

Please contact the dam safety program by e-mail (preferred) at **ANR.DamSafety@vermont.gov**, and if e-mail is not available you may contact the DSP by phone at (802) 636-7099 or by sending a letter using the mailing address listed on any of DSP correspondence.

Dam Owner Maintenance Considerations

- Dam Owners should remove storm-related debris from spillways to promote free flow conditions following the historic flooding.

*Any major repairs should be reviewed by the DSP prior to work being completed. If any work performed may affect the safety of the dam an order may be required. To determine if a dam order is required, please submit a **Project Determination Form** for DSP review. No work shall progress until the DSP has reviewed the form and provided direction to the owner to proceed. E-mail ANR.DamSafety@vermont.gov or send DSP a letter via the address in the header above.

With Regards to Project Determination Form:

Please submit a Project Determination Form prior to undertaking any work on your dam. In general, a Dam Order application will be required for any type of work that involves invasive construction or alteration (i.e., excavation into the footprint of the dam or in close proximity to the dam). A Dam Order will also generally be required for any work which has the potential to alter the performance or safety of the dam (temporarily or permanently) relative to standards and requirements outlined in the Vermont Dam Safety Rule. The following maintenance work can be performed without obtaining a dam order: vegetation and tree maintenance (mowing, brushing, small tree removal up to 6-inches in diameter, no grubbing), minor earthwork maintenance (filling shallow erosion rills, repairing traffic damage/erosion/ruts, seeding and mulching), minor masonry maintenance (mortar pointing), riprap maintenance (supplementing and grading), rodent damage maintenance (fill animal burrows and damage with compacted granular fill), debris removal from spillways, mechanical maintenance, electrical maintenance, minor surficial concrete maintenance (patching, joint sealing), painting, worker safety system maintenance (hand rails, fall protection, etc.), and video inspections of pipes/appurtenant structures.

In the Case of a Dam Safety Emergency:

1. Activate the Emergency Action Plan for the Dam, if available.
2. Call local Fire/Police - Dial 911
3. Contact the Dam Safety Office and Vermont Emergency Management **immediately**
   - Ben Green, PE – Section Chief, Dam Safety Engineer, Phone: 802-622-4093, E-mail: Benjamin.Green@vermont.gov
   - Steven Hanna – Dam Safety Engineer, Phone: 802-490-6123, E-mail: Steven.Hanna@vermont.gov
   - Vermont Emergency Management (VEM), Phone: 1-800-347-0488

Dam Safety Program Website
https://dec.vermont.gov/water-investment/dam-safety

Hazard Potential Classifications Definitions
HIGH: Dams where failure or mis-operation will probably cause loss of human life.
SIGNIFICANT: Dams where failure or mis-operation results in no probable loss of human life but can cause economic loss, environment damage, disruption of lifeline facilities, or impact other concerns. Significant hazard potential classification dams are often located in predominantly rural or agricultural areas but could be located in areas with population and significant infrastructure.
LOW: Dams where failure or mis-operation results in no probable loss of human life and low economic and environmental losses.
MINIMAL: A dam that meets the LOW hazard definition, above, but is only capable of impounding less than 500,000 cubic feet.

Condition Rating Definitions
SATISFACTORY: No existing or potential dam safety deficiencies are recognized. Acceptable performance is expected under all loading conditions (static, hydrologic, seismic) in accordance with the applicable regulatory criteria or tolerable risk guidelines.
FAIR: No existing dam safety deficiencies are recognized for normal loading conditions. Rare or extreme hydrologic and/or seismic events may result in a dam safety deficiency. Risk may be in the range to take further action.
POOR: A dam safety deficiency is recognized for loading conditions which may realistically occur. Remedial action is necessary. POOR may also be used when uncertainties exist as to critical analysis parameters which identify a potential dam safety deficiency. Further investigations and studies are necessary.
UNSATISFACTORY: A dam safety deficiency is recognized that requires immediate or emergency remedial action for problem resolution.
NOT RATED: The dam has not been inspected, is not under state jurisdiction, or has been inspected but, for whatever reason, has not been rated.

Common Terms & Definitions
Upstream: The side of the dam that borders the impoundment located up gradient of the dam.
Downstream: The side of the dam opposite the upstream side, located down gradient of the dam.
Right: The area to the right when looking in the downstream direction (also known as "river right").
Left: The area to the left when looking in the downstream direction (also known as "river left").
Structural Height-of-Dam: The vertical distance from the lowest point in the stream bed or native ground surface at the downstream toe of the dam to the elevation of the lowest non-overflow section of the dam crest.
Embankment: An artificially constructed feature usually consisting of earth and rock with sloping sides and a flat crest, intended to provide a permanent barrier that impounds or is capable of impounding water.
Dam Crest: The top of the non-overflow portion of the dam.
Abutment: The part of a valley side against which a dam is constructed. An artificial abutment is sometimes constructed at the interface with a concrete gravity section.
Normal Pool: The water elevation, reservoir surface area, and reservoir storage capacity that is prevalent at the site or typical under normal, non-storm conditions. Typically, this level is controlled by the principal spillway.
Maximum Pool: The highest water elevation, reservoir surface area, and reservoir storage capacity that could be impounded by the dam, including accumulated sediments, with the water or liquid level at the top of the lowest non-overflow part of the structure or dam crest.
Principal spillway: A structure that maintains normal pool conditions and over which daily non-storm related and flood flows are discharged. Also called a primary or service spillway.
Auxiliary Spillway: The secondary spillway not in use under normal conditions but used when needed to pass flood flows that exceed the capacity of the principal spillway.
Low-level outlet or "LLO": An installed pipe and operable gate or valve typically located in or near the foundation of a dam that can be used to alter water levels, drain the reservoir, or otherwise meet operational or safety needs. Also called a pond drain.
Spillway Design Flood or "SDF": The storm event which the hydraulic capacity of the spillway structure and dam is designed and required to safely pass. Dam safety rules under development are considering the following prescriptive SDF's, Low and Minimal = 100-year Storm, Significant = 1,000-year storm, High = PMF. The use of incremental consequence analysis or risk-informed decision making to evaluate the potential of selecting a smaller/site specific SDF is permitted.
Emergency Action Plan (EAP): A written plan that identifies the area that would likely be inundated by the failure of a dam and identifies the actions that should be taken by the Owner to protect life, property, lifelines, and the environment in the event of a dam failure or threatening condition at the dam. The plan is usually implemented in cooperation with the local, regional, and state emergency personnel.
Operation and Maintenance Plan or "O&M": A plan that provides guidelines for the necessary, regular operation and maintenance activities at a dam.

A complete list of definitions is located in the Vermont Dam Safety Rule accessible via this url link:
https://anrweb.vt.gov/DEC/IronPIG/DownloadFile.aspx?DID=185352&DVID=0

John Haverstock

From: Bonnie Waninger <bwaninger@vlct.org>
Sent: Wednesday, June 26, 2024 5:57 AM
To: John Haverstock
Cc: Bonnie Waninger
Subject: RE: Thanks and Follow Up

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John,

I was looking through my unread emails and realized that I hadn't responded to your question about Direct Pay. I apologize.

You are welcome to send you staff member to me. I can answer some questions and then point them at the resources they need.

Best,
Bonnie

Bonnie Waninger
Federal Funding Assistance Program Specialist
Vermont League of Cities & Towns
89 Main St. Suite 4, Montpelier, VT 05602
802-262-1955
bwaninger@vlct.org
Pronouns: she, her, hers
VLCT.ORG

NOTE: Starting January 1, 2024, all inquiries emailed to ARPA@vlct.org and FFA@vlct.org will be moved into the Municipal Assistance Portal (MAP). This will allow us to more efficiently track the interactions that we have with our members and share information between VLCT staff so that we can better serve them. If you do not have a MAP account or need help logging in, please visit our Municipal Access Portal Login webpage for instructions.

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, May 22, 2024 4:21 PM
To: Katie Buckley <kbuckley@vlct.org>; Bonnie Waninger <bwaninger@vlct.org>
Subject: Thanks and Follow Up

CAUTION: This email originated from outside of VLCT's email system. Maintain caution when opening external links/attachments

Thanks for your time today, Katie and Bonnie. Much appreciated!

A brief summary of our chat and follow up questions:

Restoration/rehabilitation of dams is generally disfavored as a high risk proposition, so funding opportunities for such work are scarce. The Town would be wise to check on the wetlands permitability for such a project.

For Capital Improvement Planning, the Town would be competitive seeking a Municipal Planning Grant. The Town should also look to Better Roads and the RPC to explore funding for road/infrastructure inventories

The Town should look to ANR for forgivable loans for Asset Management Planning.

For recreation space accessibility, the Town may want to develop a Recreation Master Plan, with funding possibly coming from a Municipal Planning Grant or AARP; there may also be funding based upon the low income folks from the neighborhood who could benefit from an upgraded Lyman Point Park and improved accessibility. Check the Land and Water Conservation Fund

For Kilowatt Par, which the Town maintains for HRH, we may want to seek a conservation easement and a long-term lease or ownership to access the Vermont Landowner Conservation Fund or the Outdoor Recreation Economy

For the Transfer Station, membership in a Solid Waste District may allow access to funding--see the Solid Waste Infrastructure Fund for Recycling (SWIFR)

For Geothermal, see Energy tax Credits and Elective Pay for Renewal Energy (not limited to solar).

Bonnie, please provide contact info for someone who can answer Direct Pay questions.

Please feel free to revise/supplement my summary.

Thanks again.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Scott Hausler

From: Scott Hausler
Sent: Wednesday, March 20, 2024 10:28 AM
To: 'Green, Benjamin'; Strike, Thomas
Subject: RE: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis

Thanks Ben and Tom,
I am forwarding this to the Town Manager for our next discussion.
Scott

Scott Hausler, CPRP
Director of Parks & Recreation
Hartford Parks & Recreation
171 Bridge Street
White River Junction, VT 05001
P - (802) 295-5036 C-(802) 299-8757
F - (802) 295-6382
www.hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Green, Benjamin <Benjamin.Green@vermont.gov>
Sent: Wednesday, March 20, 2024 9:39 AM
To: Scott Hausler <shausler@hartford-vt.org>; Strike, Thomas <StrikeT@wseinc.com>
Subject: FW: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis

You don't often get email from benjamin.green@vermont.gov. Learn why this is important

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Scott and Tom,

Just to dovetail onto Andrew's email, below, the step up to HIGH hazard potential is largely the philosophical shift in how the State of Vermont views loss of life in accordance with the 2020 Dam Safety Rules and definitions. These results were overall, similar in terms of depths, velocities, and extents of flooding from past studies. Unfortunately, current policy dictates that dam failure caused overtopping of an Interstate Highway is a risk driver that makes the dam HIGH hazard potential due to the high average daily traffic and travel speeds.

The upgrade in hazard classification will trigger the following changes that should be considered:

- The dam will be evaluated with more scrutiny including inspection and engineering requirements, as noted below.
- Periodic Inspection frequency will increase from every 5 years to every 2 years. Comprehensive Inspections will be required at 10-year intervals.

- More rigorous design and construction standards as well as hydrologic, hydraulic, seepage and stability requirements will need to be met.
- As part of increased hydrologic and hydraulic requirements, evaluation under a greater Inflow Design Flood (IDF), or flood size that the dam is required to safely pass. According to Federal Standards currently used in the State of Vermont, the prescribed IDF for a SIGNIFICANT hazard dam is a 1,000-year storm, while the IDF for a HIGH hazard dam is the Probable Maximum Flood (PMF). As I recall, the existing design was for a ½ PMF with freeboard and a full PMF with little to no freeboard.
- An EAP will have to be developed.
- The annual fee will increase from $350 to $1,000.

I apologize as we realize this is not the result you are hoping for, but its important to pin this down before the project is picked up and advanced. Happy to discuss further.

Best,

Ben

VERMONT

Benjamin Green, PE | Dam Safety Engineer
Vermont Department of Environmental Conservation
Water Investment Division | Dam Safety Program
1 National Life Drive, Davis 3 | Montpelier, VT 05620-3510
802-622-4093 (cell)
https://dec.vermont.gov/water-investment/dam-safety

From: Sampsell, Andrew <Andrew.Sampsell@vermont.gov>
Sent: Wednesday, March 20, 2024 9:20 AM
To: shausler@hartford-vt.org
Cc: Green, Benjamin <Benjamin.Green@vermont.gov>
Subject: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis

Hi Town of Hartford,

The dam safety program performed a simplified hazard potential classification analysis on Wright Reservoir Dam in reference to current standards and definitions.

It was determined that the hazard potential classification of Wright Reservoir Dam was HIGH (previously rated SIGNIFICANT).

Attached is the corresponding report and dam failure inundation map.

Let us know if you have any questions or concerns.

Best,

VERMONT

Andrew Sampsell, PE | Dam Safety Engineer

Vermont Department of Environmental Conservation

Water Investment Division | Dam Safety Program

1 National Life Drive, Davis 3 | Montpelier, VT 05620-3510

802-636-7031 (cell)

https://dec.vermont.gov/water-investment/dam-safety

John Haverstock

From: Green, Benjamin <Benjamin.Green@vermont.gov>
Sent: Thursday, July 25, 2024 11:30 PM
To: John Haverstock; Scott Hausler
Cc: Sampsell, Andrew
Subject: FW: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis
Attachments: Consulting Engineers-202402.pdf; 12.8.14 - Hartford - Wright Reservoir Dam Plan Set (reduced file size).pdf

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good day,

Thanks for reaching out regarding Wright Reservoir Dam. Please see our responses below in ***bold italics.*** We remain available to further discuss your questions.

Best regards,

Ben

VERMONT
Benjamin Green, PE | Dam Safety Engineer
Vermont Department of Environmental Conservation
Water Investment Division | Dam Safety Program
1 National Life Drive, Davis 3 | Montpelier, VT 05620-3510
802-622-4093 (cell)
https://dec.vermont.gov/water-investment/dam-safety

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Thursday, July 25, 2024 3:21 PM
To: Sampsell, Andrew <Andrew.Sampsell@vermont.gov>; Green, Benjamin <Benjamin.Green@vermont.gov>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: FW: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis

Some people who received this message don't often get email from jhaverstock@hartford-vt.org. Learn why this is important

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hello All.

I am feeling torn these days, between a Town resident who wants to re-fill the Wrights Reservoir Dam and you folks, warning us of potential disaster, even though the Town drained the reservoir 9 years ago. We have also learned that our friends at VLCT will no longer provide insurance for this dam after January 1, 2025.

So, I have a few questions, which I am sure I will receive from our Selectboard as we plan for the future:

1. Do you believe that the Town could/should re-construct the dam to the point that it could once again be re-filled to its original or a lesser water level?
   The decision to rehabilitate or remove the dam is up to the dam owner and is a local one that is not often easy. With respect to the alternatives to rehabilitate or remove the dam, the Dam Safety Program is impartial as long as a safe, long term solution is selected. A few considerations that come to mind:
   - ***A significant investment in rehabilitation is needed to address the deficiencies before the water level in the pond can be restored to historic levels.***
   - ***The dam is now rated as a HIGH hazard potential dam. With upcoming dam safety rules, ongoing costs of dam ownership will include items such as:***
     - ***Periodic Inspection every 2 years***
     - ***Comprehensive Inspection every 10 years***
     - ***Emergency Action Plan updated every 2 years***
     - ***Operation and maintenance costs***
     - ***Annual dam registration fees***
   - ***I believe the Town has a place holder with the Corps of Engineers and State Wetlands around restoring the water level, but that will need to be discussed with them should the dam be rehabilitated.***
   - ***The rehabilitated dam would restore recreational benefits it previously provided and should have a design life of around 50-years.***
   - ***If the dam were to fail or be removed, authorization to construct a new dam at a later date once a free flowing stream is established at the site is highly unlikely.***
   - ***There is generally more funding opportunities for dam removal than rehabilitation. On the rehabilitation side, as a HIGH hazard potential, poor condition dam, it is eligible to apply for funding through the FEMA High Hazard Potential Dam Program, which is a 65%/35% match program. A risk-based State dam safety funding program was authorized by recent legislation, but requires rulemaking and program setup, which is still likely a year or two away from implementation. On the dam removal front, there may be funding available due to environmental benefits of removal, including water quality, habitat, native fisheries, etc.***

2. Can you estimate the cost to accomplish such a goal?
   - ***Unfortunately, we do not develop cost estimates for rehabilitation or removal for non-state-owned dams. I believe a cost estimate was developed for the rehabilitation project circa 2014 (see attached plans we had on file). That cost estimate needs to be updated to current construction cost indices. The design needs to be reviewed and compared to standards for a HIGH hazard potential dam versus a SIGNIFICANT hazard dam, which it was previously. Also, that design was developed when less was known about the viability of the pipe through the dam that has been used to pass flow since the drawdown. I think that there is a potential for construction cost savings if the low-level outlet pipe and principal spillway were re-designed using more of the existing infrastructure than was assumed feasible during the original design.***
3. Is the risk this Dam poses now considered SIGNIFICANT and is the inundation mapping supplied by the State still applicable, even though the Dam was drained nearly a decade ago? If so, why?
   - ***Yes, the recently developed flood inundation maps are applicable and the hazard potential classification of the dam is now HIGH (the dam was previously rated as a SIGNIFICANT hazard potential). Prior to 2020, the definition of a SIGNIFICANT hazard potential dam, which referenced US Army Corps guidance from the 1970s was the potential for few loss of life and property damages. In 2020, the hazard class definitions in the dam safety rules were updated to current US Army Corps standards which is probable loss of life in the event of a dam failure results in a HIGH hazard classification. The hazard potential is a measure of the downstream consequences should a dam fail regardless of***

the condition or likelihood of failure. It is directly related to the level of downstream development and potential loss types that could be realized during a dam failure including loss of life, property, lifelines, and/or environmental. Hazard potential classification is evaluated under both normal conditions and flood loading conditions. For Wright Reservoir Dam, the current normal condition, as you note, is with a drained reservoir. However, under flood loading, the reservoir could still refill as the dam is still there (i.e. has not been removed or mitigated) and in the event of a failure under those conditions, could result in loss types commensurate with a HIGH hazard dam.

4. What steps would the Town need to accomplish in order for the State to (a) improve our risk rating and (b) what steps would be needed to have the State consider the dam to no longer exist?
    - ***By improve your risk rating, I assume you mean downgrade the hazard potential classification to SIGNIFICANT. A more detailed hazard potential study could be performed, but with I-89 so close, I do not think it would lead to a different hazard potential conclusion. One way the hazard potential classification could perhaps be lowered is if the dam size and storage capacity was reduced to a size that a failure would no longer overtop I-89 nor cause flooding of any downstream homes. Modeling would have to be performed to determine if this is possible.***
    - ***The dam would have to be removed to no longer exist. This would result in all or at least a very large portion of the dam being excavated to natural, pre-dam grades and a stable channel established in the location of the former dam. Portions of the dam that do not impact stream flow or are not capable of impounding water during flood events could probably remain in place. Once the dam is removed, DSP has no jurisdiction/there are no longer any dam safety requirements.***
5. Does VT maintain a list of contractors deemed to have expertise in earthen dam re-construction and/demolition? If so, please supply it.
    - ***Please see attached.***
6. Does your office have the ability to estimate the (de)construction costs necessary to (a) improve the risk rating on one hand and (b) to have the State consider the dam to no longer exist, on the other?
    - ***Unfortunately, we do not develop cost estimates for rehabilitation or removal for non-state-owned dams. An engineering consultant could help the Town with those estimates.***
7. Would someone from your office be willing/able to address our Selectboard at an upcoming meeting to explain your findings and your responses to these questions?
    - ***Yes, I would be happy to do that.***
8. Are you aware of any insurance companies willing to insure dams identified by the State to pose a SIGNIFICANT hazard? If so, please provide their names/contact info, if possible.
    - ***Unfortunately, I am not.***

Many thanks, for your time and attention.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Scott Hausler <shausler@hartford-vt.org>
Sent: Wednesday, March 20, 2024 10:38 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: FW: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis

Hi John,
See attached document that was referenced in the previous email regarding Wrights Reservoir Dam. Probably a can of worms we would prefer to close back up.

When you have some time we can discuss a way forward. I think we are meeting with Mr. Hall in April. This report will push along the need for us to do something as the hazard has increased.
Scott

Scott Hausler, CPRP
Director of Parks & Recreation
Hartford Parks & Recreation
171 Bridge Street
White River Junction, VT 05001
P - (802) 295-5036 C-(802) 299-8757
F - (802) 295-6382
www.hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Sampsell, Andrew <Andrew.Sampsell@vermont.gov>
Sent: Wednesday, March 20, 2024 9:20 AM
To: Scott Hausler <shausler@hartford-vt.org>
Cc: Green, Benjamin <Benjamin.Green@vermont.gov>
Subject: Wright Reservoir Dam - Hartford, VT - 2024 Simplified Hazard Potential Classification Analysis

You don't often get email from andrew.sampsell@vermont.gov. Learn why this is important

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi Town of Hartford,

The dam safety program performed a simplified hazard potential classification analysis on Wright Reservoir Dam in reference to current standards and definitions.

It was determined that the hazard potential classification of Wright Reservoir Dam was HIGH (previously rated SIGNIFICANT).

Attached is the corresponding report and dam failure inundation map.

Let us know if you have any questions or concerns.

Best,

VERMONT

Andrew Sampsell, PE | Dam Safety Engineer

Vermont Department of Environmental Conservation

Water Investment Division | Dam Safety Program

1 National Life Drive, Davis 3 | Montpelier, VT 05620-3510

802-636-7031 (cell)

https://dec.vermont.gov/water-investment/dam-safety

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

John Haverstock

From: Green, Benjamin <Benjamin.Green@vermont.gov>
Sent: Tuesday, August 20, 2024 3:22 PM
To: John Haverstock; Strike, Thomas
Cc: Scott Hausler
Subject: RE: Wright's Dam in Hartford

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good day,

As discussed in the meeting, please find the requested hazard potential classification and condition rating information for dams in Vermont. I remain available if there are additional questions.

Hazard Potential Classification from our Dam Safety Rule (based on US Army Corps Guidance)

§37-109 Hazard Classification

1. General: Dams shall be assigned a hazard classification for the purpose of identifying potential risks to public safety, establishing inspection schedules and assuring adherence to design criteria in accordance with a dam's potential for damage to life or property in the area downstream from the dam in the event of failure. This classification determination shall be made by the Department and noted in the Vermont Dam Inventory. It may be necessary to periodically reclassify dams and evaluate hazard creep as additional information becomes available or conditions change. The following **hazard** classifications shall apply to dams subject to this rule:

Classification	General Definition
HIGH	Dams where failure or mis-operation will probably cause loss of human life.
SIGNIFICANT	Dams where failure or mis-operation results in no probable loss of human life but can cause economic loss, environment damage, disruption of lifeline facilities, or impact other concerns. Significant hazard potential classification dams are often located in predominantly rural or agricultural areas but could be located in areas with population and significant infrastructure.
LOW	Dams where failure or mis-operation results in no probable loss of human life and low economic and environmental losses.
MINIMAL	A dam that meets the LOW hazard definition, above, but is only capable of impounding less than 500,000 cubic feet.

The following additional guidance is provided and shall apply to dams subject to this rule:

Classification[1]	Direct Loss of Life	Property Losses	Lifeline Losses	Environmental Losses
HIGH	Probable or Certain (one or more) (extensive downstream residential, commercial, or industrial development)	Not considered for this classification	Not considered for this classification	Not considered for this classification
SIGNIFICANT	None expected	Major or extensive public and private facilities	Disruption of essential or critical facilities and access	Major or extensive mitigation required or impossible to mitigate
LOW	None expected	Private agricultural lands, equipment and isolated non-occupied buildings, non-major roads.	No disruption of services – repairs are cosmetic or rapidly repairable damage	Minimal incremental damage
MINIMAL	Same as LOW hazard, above			

1) Categories are based on overall dam performance and do not apply to appurtenances.

Determination: The Department shall determine a dam's hazard classification by systematically assessing the four loss types in the following order: life, property, lifeline, and environmental losses.

a. Direct Loss of Life: Loss of life potential is to be established based on available mapping, engineering judgement, and inundation mapping of the area downstream of the dam. Analyses of loss of life potential shall consider the extent of development and associated population at risk, time of flood wave travel, flow depth and velocities, and warning time.

b. Property Losses: Property losses are evaluated by assessing both direct economic loss to downstream properties due to dam failure, and indirect economic impact due to loss of dam services (i.e., impact on a community due to loss of water supply or flood control protection). Public, commercial, and private property losses shall be considered, including damage to bridges, roads, utilities, downstream dams, buildings, and homes.

c. Lifeline Losses: Indirect threats to life caused by the interruption of lifeline services due to dam failure shall be considered. This includes loss of access to medical and emergency facilities, loss of access to utilities such as drinking water, wastewater and power supply, or loss of communication infrastructure. The importance of the lifeline and anticipated outage shall be considered.

d. Environmental Losses: Environmental impact downstream caused by the incremental flood wave produced by dam failure shall be considered. The assessment of environmental loss shall consider the damage that would normally be expected as a result of the magnitude flood event under which the dam failure occurred. If environmental losses are reversible or expected to mitigate or self-remediate within five years, they shall be considered LOW or MINIMAL. If major or extensive mitigation is required or losses are severe or permanent, they shall be considered SIGNIFICANT. Examples of SIGNIFICANT environmental losses include release of hazardous or toxic material in sediment accumulated behind a dam, release of hazardous or toxic material from landfills or storage facilities caused by a dam failure, release of wastewater, release of high levels of accumulated sediment, mine tailings, loss or long term impact to threatened or endangered species habitat, or other natural resource concerns determined by the Department with consultation with the Vermont Department of Fish & Wildlife.

Condition Ratings (based on National Inventory of Dams Standard)

Condition Ratings:

SATISFACTORY: No existing or potential dam safety deficiencies are reco under all loading conditions (static, hydrologic, seismic) in accordanc tolerable risk guidelines.

FAIR: No existing dam safety deficiencies are recognized for normal loa and/or seismic events may result in a dam safety deficiency. Risk may b

POOR: A dam safety deficiency is recognized for loading conditions whi necessary. POOR may also be used when uncertainties exist as to cr potential dam safety deficiency. Further investigations and studies are r

UNSATISFACTORY: A dam safety deficiency is recognized that requires i problem resolution.

NOT RATED: The dam has not been inspected, is not under state jurisdict reason, has not been rated.

Best,

Ben

VERMONT

Benjamin Green, PE | Dam Safety Engineer
Vermont Department of Environmental Conservation
Water Investment Division | Dam Safety Program
1 National Life Drive, Davis 3 | Montpelier, VT 05620-3510
802-622-4093 (cell)
https://dec.vermont.gov/water-investment/dam-safety

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Tuesday, August 20, 2024 12:59 PM
To: Green, Benjamin <Benjamin.Green@vermont.gov>; Strike, Thomas <StrikeT@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: Wright's Dam in Hartford

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Ben and Tom.

To help with our conversation this afternoon, I have attached a draft memo that I am working on in advance of the Selectboard's September 3 discussion of the matter.
See you at 2:00 pm.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

John Haverstock

From: Melinda Brooks
Sent: Wednesday, August 28, 2024 3:48 PM
To: John Haverstock
Subject: Re: Wright's Dam in Hartford

From: Green, Benjamin <Benjamin.Green@vermont.gov>
Sent: Tuesday, August 20, 2024 3:22 PM
To: John Haverstock <jhaverstock@hartford-vt.org>; Strike, Thomas <StrikeT@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wright's Dam in Hartford

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Classification	General Definition
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MINIMAL	A dam that meets the LOW hazard definition, above, but is only capable of impounding less than 500,000 cubic feet.

The following additional guidance is provided and shall apply to dams subject to this rule:

Classification[1]	Direct Loss of Life	Property Losses	Lifeline Losses	Environmental Losses
HIGH	Probable or Certain (one or more) (extensive downstream residential, commercial, or industrial development)	Not considered for this classification	Not considered for this classification	Not considered for this classification
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Condition Ratings (based on National Inventory of Dams Standard)

Condition Ratings:

SATISFACTORY: No existing or potential dam safety deficiencies are recognized. Acceptable performance is expected under all loading conditions (static, hydrologic, seismic) in accordance with the applicable regulatory criteria or tolerable risk guidelines.

FAIR: No existing dam safety deficiencies are recognized for normal loading conditions. Rare or extreme hydrologic and/or seismic events may result in a dam safety deficiency. Risk may be in the range to take further action.

POOR: A dam safety deficiency is recognized for loading conditions which may realistically occur. Remedial action is necessary. POOR may also be used when uncertainties exist as to critical analysis parameters which identify a potential dam safety deficiency. Further investigations and studies are necessary.

UNSATISFACTORY: A dam safety deficiency is recognized that requires immediate or emergency remedial action for problem resolution.

NOT RATED: The dam has not been inspected, is not under state jurisdiction, or has been inspected but, for whatever reason, has not been rated.

Best,

Ben

VERMONT

Benjamin Green, PE | Dam Safety Engineer
Vermont Department of Environmental Conservation
Water Investment Division | Dam Safety Program
1 National Life Drive, Davis 3 | Montpelier, VT 05620-3510
802-622-4093 (cell)
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From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Tuesday, August 20, 2024 12:59 PM
To: Green, Benjamin <Benjamin.Green@vermont.gov>; Strike, Thomas <StrikeT@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: Wright's Dam in Hartford

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Hi Ben and Tom.

To help with our conversation this afternoon, I have attached a draft memo that I am working on in advance of the Selectboard's September 3 discussion of the matter.
See you at 2:00 pm.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Consulting Engineers

The qualifications, experience, fees and availability of engineers may vary considerably. It is, therefore, important that a dam owner seek proposals from several engineers and carefully explore their qualifications and experience related to the project type and objectives, type, size and hazard potential classification of the dam under consideration, as well as their fees and availability, before making a selection.

Additional information may be found at the Association of State Dam Safety Officials website https://damsafety.org/dam-owners/procuring-an-engineer. The website provides important information on the attributes a prospective engineer should have. For projects in Vermont, they can be stated as:

- Be a Vermont licensed professional engineer;
- Have experience in the design and investigation of dams;
- Possess a knowledge of Vermont dam statutes, rules, and permitting requirements;
- Have specific experience in the problem area, such as hydrology, hydraulics, structural or geotechnical engineering, repair design, or removal.

The engineering consulting firms listed below have experience with dam design, construction, reconstruction, or removal. It is not meant to be an exhaustive list. DEC does not intend to imply a certification of those on this list, nor for the work they may perform. This list is meant to provide a resource to dam owners who require the services of Vermont licensed professional engineers experienced with dams. Firms are listed alphabetically.

CHA
50 Lakeside Avenue
Burlington, VT 05401
802.735.0372
www.chacompanies.com

DuBois & King, Inc.
28 North Main Street
Randolph, VT 05060
802.728.3376
www.dubois-king.com

Dufresne Group
297 South Main Street
Barre, VT 05641
802.479.3698
www.dufresnegroup.com

Fuss & O'Neil, Inc.
205 Billings Farm Road, Suite 6B
White River Junction, VT 05001
802-698-0370 x2214
www.fando.com

GEI Consultants, Inc.
400 Unicorn Park Drive
Woburn, MA 01801
781.721.4000
www.geiconsultants.com

Geo Design, Inc.
85 Granite Shed Lane
Unit #1
Montpelier, VT 05602
802.272.7669
www.geocompanies.com

Gomez and Sullivan Engineers, P.C.
288 Genesee Street
Utica, NY 13502
315.724.4860
www.gomezandsullivan.com

GZA GeoEnvironmental, Inc.
249 Vanderbilt Avenue
Norwood, MA 02062
781.278.3700
www.gza.com

SLR Consulting
1 South Main Street, 2nd floor
Waterbury, VT 05676
802.882.8335
www.slrconsulting.com

McMillen Jacobs Associates
One Wall Street
Burlington, MA 01803
781.852.0450
https://mcmjac.com

McFarland Johnson
426 Industrial Avenue, Suite 164
Williston, VT 05495
802-862-9381
https://www.mjinc.com/index

Schnabel Engineering
28 Corporate Drive
Clifton Park, NY 12065
518.348.8575
https://www.schnabel-eng.com/

Stone Environmental, Inc.
535 Stone Cutters Way
Montpelier, VT 05602
603.809.6101
www.stone-env.com

Weston & Sampson
98 S. Main Street, Suite 2
Waterbury, VT 05676
802.244.5051
www.westonandsampson.com

Wilson Consulting Engineers, PLC
145 Deronde Road
Montpelier, VT 05602
802.793.9868
www.wce-co.com

John Haverstock

From: Strike, Thomas <StrikeT@wseinc.com>
Sent: Friday, August 2, 2024 11:56 AM
To: John Haverstock
Cc: Scott Hausler
Subject: RE: Wrights Dam Reservoir in Hartford

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

No problem, John. I'm happy to help.

I would be interested in attending the Selectboard meeting on August 20. My schedule is very tight that week (meeting wise and bringing my daughter back to college), so I will reach back out to you the week of August 12 about attending or not.

Thanks.

Tom

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, August 2, 2024 11:45 AM
To: Strike, Thomas <StrikeT@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wrights Dam Reservoir in Hartford

Thanks again, Tom.

This matter will come before the Selectboard for a discussion on Tuesday, August 20, in case you would be interested or at least willing to participate in the discussion. Ben will be attending, as well. I am reluctant to ask more of you, since you have already been so helpful.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Strike, Thomas <StrikeT@wseinc.com>
Sent: Friday, August 2, 2024 11:38 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wrights Dam Reservoir in Hartford

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Hi John. See my responses below in red.

Thanks.

Tom

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, August 2, 2024 10:30 AM
To: Strike, Thomas <StrikeT@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wrights Dam Reservoir in Hartford

Many thanks, Tom.

A couple of quick questions:

1. Would it be safe to assume that the cost to rehabilitate the dam to usability would exceed your estimated costs to demolish/dismantle the dam? Yes, safe assumption.
2. If we wish to mitigate our hazard by removing only enough of the dam infrastructure to make our dam once again insurable by VLCT (below Significant or High Hazard ratings), how would that impact your cost estimates? (See the attached VLCT notice re insurance). My initial opinion is that cost would increase slightly, maybe by about 10 to 15 percent above the dam removal estimates, however, this could change depending on how creative we can get with methods to lower the hazard class. But this would reduce the potential for securing grants since we are seeing that most grants available in VT are for dam removal (see below). Also, the few grants that are available for dam rehabilitation are mostly for high hazard dams. I am not sure if such grants would be available for high hazard dams that the project goal will be to reduce the hazard to low.
3. Would you agree that it would be far easier to find grants to support dam removal over dam rehabilitation these days? If so, Have you got any programs in mind? Based on our experience and on our last conversation with Ben Green, there are more grant opportunities for dam removal than dam rehabilitation, including through the VTDEC Watershed program. It would be best for us to review additional VT specific grants with Ben Green.

Thanks again for helping us out with this.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Strike, Thomas <StrikeT@wseinc.com>
Sent: Thursday, August 1, 2024 5:22 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wrights Dam Reservoir in Hartford

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John. As requested, we evaluated cost estimate ranges for engineering/permitting and construction considering removal of Wrights Reservoir Dam. We based our cost estimate range for engineering and permitting based on our work on similar dam removal projects and knowing that we have a breadth of existing information from our previous work on the dam. As I indicated last week, estimating a cost range for removal construction is difficult at this point since we do not know what removal will include. We therefore based our cost estimate range assuming complete removal of the dam embankment, gatehouse, pipes, and other dam features, existing sediment is not environmentally contaminated, and restoration of a channel and embankments through the former impoundment

and dam. Even with these assumptions, we (and other firms and agencies) are finding that construction costs are still volatile and seem to be increasing from month to month, so or our estimated cost range could increase as much as 20 percent each year.

Our cost estimate ranges are as follows:

Engineering and Permitting Cost Estimate Range: $150,000 to $200,000

Construction Cost Estimate Range (if construction were completed in 2024): $900,000 to $1,350,000

Total Cost Estimate Range: $1,050,000 to $1,550,000

Feel free to reach out if you have any questions.

Thanks.

Tom

From: Strike, Thomas <striket@wseinc.com>
Sent: Friday, July 26, 2024 1:55 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wrights Dam Reservoir in Hartford

Sounds good, John. I'll be in touch next week.

Thanks.

Tom

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, July 26, 2024 1:33 PM
To: Strike, Thomas <striket@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: Re: Wrights Dam Reservoir in Hartford

Thanks and yes please. Any sort of demolition cost estimate would be helpful for our preliminary discussions. Much appreciated! John

Get Outlook for iOS

From: Strike, Thomas <striket@wseinc.com>
Sent: Friday, July 26, 2024 1:29:24 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Wrights Dam Reservoir in Hartford

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John. Thank you for reaching out.

Yes. We are, of course, very familiar with the dam and are also currently designing two dam removal projects so we are comfortable providing you a rough cost estimate range for engineering and permitting needed for dam removal.

Providing a rough cost estimate for dam removal construction is a little harder to provide at this point since the cost would largely depend on the scope of dam removal, which will not become clear until after evaluation and design are started. If I were to provide a rough estimate range, it would be very high level and subject to change following evaluation and design. I can say that dam removal projects are typically less costly than dam rehabilitation.

I can get you a rough cost estimate range for engineering and permitting next week. Let me know if you want a high level cost estimate range for removal construction.

Thanks, and have a great weekend.

Thomas J. Strike, PE
TEAM LEADER
direct: 603-263-9499
mobile: 978-273-4874

Weston & Sampson

Weston & Sampson
150 Dow Street, Tower 4, Suite 350 | Manchester, NH 03101
tel: 603-263-9296
westonandsampson.com

Facebook | Twitter | LinkedIn

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, July 26, 2024 9:04 AM
To: Strike, Thomas <striket@wseinc.com>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: Wrights Dam Reservoir in Hartford

Hi Tom.

Scott had earlier shared your January 22, 2024 email with me regarding the possibility of rehabilitating Wrights Dam Reservoir. Attached, you will see that we are also looking at the removal of the dam, owing to perceived hazards and the potential difficulty in finding insurance coverage for it.

Has your firm got the ability to provide any sort of rough estimate of the engineering and/or (de)construction costs which might be involved in the dam's removal?

Thanks for your time and attention.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

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John Haverstock

From: Eldridge, William <William.Eldridge@vermont.gov>
Sent: Tuesday, August 20, 2024 12:34 PM
To: John Haverstock; Shayne Jaquith; kdailey; Ron Rhodes
Cc: Roy Schiff; Butler, Julie L; Green, Benjamin; Crocker, Jeff
Subject: RE: Dam Questions

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi All,

This is probably way ahead of the game, but because this is a High Hazard Potential Dam it may be eligible for a special FEMA program: https://www.fema.gov/emergency-managers/risk-management/dam-safety/rehabilitation-high-hazard-potential-dams. The title says "rehabilitation" but removal is also covered.

Also looping in Ben Green from DEC Dam Safety and Jeff Crocker from DEC Streamflow Protection in case they have anything to offer.

Will

VERMONT
Will Eldridge | Aquatic Habitat Biologist
Vermont Fish and Wildlife Department | Fish Division
802-585-4499 cell | william.eldridge@vermont.gov

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Monday, August 19, 2024 10:56 AM
To: Eldridge, William <William.Eldridge@vermont.gov>; Shayne Jaquith <shayne.jaquith@tnc.org>; kdailey <kdailey@vnrc.org>; Ron Rhodes <rrhodes@ctriver.org>
Cc: Roy Schiff <roys@miloneandmacbroom.com>; Butler, Julie L <julie_butler@fws.gov>
Subject: RE: Dam Questions

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Understood. Thank you.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Eldridge, William <William.Eldridge@vermont.gov>
Sent: Monday, August 19, 2024 10:40 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Shayne Jaquith <shayne.jaquith@tnc.org>; kdailey <kdailey@vnrc.org>; Ron Rhodes <rrhodes@ctriver.org>
Cc: Roy Schiff <roys@miloneandmacbroom.com>; Butler, Julie L <julie_butler@fws.gov>
Subject: Re: Dam Questions

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John,

The Fish Biologist visited the site last week and thought the fish habitat benefits from removing the dam would be minimal. Sorry, but this would be a low priority for VFWD.

Will

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From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, August 16, 2024 11:08:40 AM
To: Shayne Jaquith <shayne.jaquith@tnc.org>; kdailey <kdailey@vnrc.org>; Ron Rhodes <rrhodes@ctriver.org>
Cc: Roy Schiff <roys@miloneandmacbroom.com>; Butler, Julie L <julie_butler@fws.gov>; Eldridge, William <William.Eldridge@vermont.gov>
Subject: RE: Dam Questions

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.
Thank you. I appreciate that.

Best wishes.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Shayne Jaquith <shayne.jaquith@TNC.ORG>
Sent: Friday, August 16, 2024 11:01 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Karina Dailey <kdailey@vnrc.org>; Ron Rhodes <rrhodes@ctriver.org>
Cc: Roy Schiff <roys@miloneandmacbroom.com>; Julie Butler (julie_butler@fws.gov) <julie_butler@fws.gov>; Will Eldridge (william.eldridge@vermont.gov) <william.eldridge@vermont.gov>
Subject: RE: Dam Questions

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

John and all,

I'm going to assume that you all have this covered. If it turns out that I can provide assistance, let me know.

Good luck,
Shayne

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, August 14, 2024 4:18 PM
To: Karina Dailey <kdailey@vnrc.org>; Ron Rhodes <rrhodes@ctriver.org>
Cc: Roy Schiff <roys@miloneandmacbroom.com>; Julie Butler (julie_butler@fws.gov) <julie_butler@fws.gov>; Will

Eldridge (william.eldridge@vermont.gov) <william.eldridge@vermont.gov>; Shayne Jaquith <shayne.jaquith@TNC.ORG>
Subject: RE: Dam Questions

Thanks, Karina and Ron.

I would greatly appreciate your technical expertise on a site visit.
How about one of the following dates, at 11:00 am:

Thursday, October 10
Friday, October 11
Wednesday, October 16
Thursday, October 17
Friday, October 18

I will provide a picnic lunch afterward on site, so we can enjoy the fall foliage together!

Others on this chain are welcome to join us!!

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Karina Dailey <kdailey@vnrc.org>
Sent: Wednesday, August 14, 2024 3:49 PM
To: Ron Rhodes <rrhodes@ctriver.org>
Cc: John Haverstock <jhaverstock@hartford-vt.org>; Roy Schiff <roys@miloneandmacbroom.com>; Julie Butler (julie_butler@fws.gov) <julie_butler@fws.gov>; Will Eldridge (william.eldridge@vermont.gov) <william.eldridge@vermont.gov>; shayne.jaquith <shayne.jaquith@tnc.org>
Subject: Re: Dam Questions

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John, thanks for reaching out to Roy and thank you Roy for looping us all in. Ron is an excellent point person for this side of the State (I tend to manage projects that flow to Lake Champlain) but I too am always happy to come out and visit projects and provide technical expertise and strategize funding options - so if there is a time in October that works for others to visit the site, I will do my best to join as well.

On Wed, Aug 14, 2024 at 11:54 AM Ron Rhodes <rrhodes@ctriver.org> wrote:

> Happy to do a site visit after Oct. 1st! Our existing dam removal projects will be done by then, so I'll have some time.
>
> Ron Rhodes
> Director of Programs
> **Connecticut River Conservancy**
> 413-768-4994 (cell) | www.ctriver.org
>
> *Clean Water. Healthy Habitats. Resilient Communities.*

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, August 14, 2024 10:50 AM
To: Roy Schiff <roys@miloneandmacbroom.com>
Cc: Ron Rhodes <rrhodes@ctriver.org>; Karina Dailey <kdailey@vnrc.org>; Julie Butler (julie_butler@fws.gov) <julie_butler@fws.gov>; Will Eldridge (william.eldridge@vermont.gov) <william.eldridge@vermont.gov>; shayne.jaquith <shayne.jaquith@TNC.ORG>
Subject: RE: Dam Questions

Many thanks for the helpful referrals, Roy!

I stand ready to discuss our potential dam removal project with any interested parties.

Best wishes.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Roy Schiff <roys@miloneandmacbroom.com>
Sent: Wednesday, August 14, 2024 10:43 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Ron Rhodes <rrhodes@ctriver.org>; Karina Dailey <kdailey@vnrc.org>; Julie Butler (julie_butler@fws.gov) <julie_butler@fws.gov>; Will Eldridge (william.eldridge@vermont.gov) <william.eldridge@vermont.gov>; shayne.jaquith <shayne.jaquith@TNC.ORG>
Subject: RE: Dam Questions

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Greetings John. Hope things have been well. The dam removal landscape has grown since Kendrick Pond Dam Removal in 2014 - more project developers/managers, and more funding in the state and region. I am copying several people who are leading this work in VT and may have interest in your project and may be able to bring funding to such a project.

Ron Rhodes of CT River Conservancy – many dam removals managed and funded in the CT River Basin. Start here with proximity to the CT.
Karina Dailey of VNRC – leader of the VT Dam Task Force and funds/manages many dam removals in the state
Julie Butler of USFWS – funds and provides technical oversight for many dam removals if there is fish passage restoration potential
Will Eldridge of VTDFW – same as above for state funding and often a focus on our native brook trout
Shayne Jaquith of TNC – manages, funds, provides technical oversight for some dam removals around the state

Happy to take a look at some point with anyone who is interested.

Thanks.

Roy

Roy Schiff PhD, PE
Principal Water Resources Engineer & Scientist

O 802-882-8335
E rschiff@slrconsulting.com

SLR International Corporation
1 South Main Street, 2nd Floor, Waterbury, VT, United States 05676



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From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: August 13, 2024 10:24 AM
To: Roy Schiff <roys@miloneandmacbroom.com>
Subject: Dam Questions

You don't often get email from jhaverstock@hartford-vt.org. Learn why this is important

Hello Roy.

Long time, no see. I hope you are doing well.We worked together in Pittsford a decade or more ago to dismantle a dam and the restore the natural flow of Sugar Hollow Brook.

I am now the Town Manager of Hartford, Vermont. Our Wright's Dam, drained of water since 2015, has now seen its State hazard rating raised to HIGH HAZARD. Rather than rehabilitate the dam, as some have advocated, we are now contemplating removing the dam altogether, since VLCT will no longer insure it...

I write to ask you whether you might know of any funding sources (beyond FEMA) there might be for such a project? For example, our Pittsford dam removal was funded by US Fish & Wildlife....

Thanks for your time and attention.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

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--

Karina Dailey
Restoration Ecologist, VNRC
Chair, VT Dam Task Force

Cell (802) 881-3423

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John Haverstock

From: Scott Hausler
Sent: Wednesday, August 28, 2024 2:59 PM
To: John Haverstock
Subject: RE: Wright's Dam
Attachments: 7.10.24 Email to RChalmers Wetlands Div.pdf

Hi John, The answer is yes. See the attached email thread or you can search the response I copied you on 7.10.24. Rebecca Chalmers was scheduling a site visit based on what I submitted to her. I can follow up and see if it has been scheduled. Her response seems clear that it is possible but I need more clarification regarding the more than 5 year rehabilitation.
Scott

Scott Hausler, CPRP
Director of Parks & Recreation
Hartford Parks & Recreation
171 Bridge Street
White River Junction, VT 05001
P - (802) 295-5036 C-(802) 299-8757
F - (802) 295-6382
www.hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, August 28, 2024 2:30 PM
To: Scott Hausler <shausler@hartford-vt.org>
Subject: Wright's Dam

Scott,

Did you ever reach our State wetlands person in order to explore whether dam rehabilitation would even be permitable now? If this would not be allowed, we can save ourselves a lot of time, effort and arguing....

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Scott Hausler

From: Scott Hausler
Sent: Wednesday, July 10, 2024 8:24 AM
To: Chalmers, Rebecca
Cc: John Haverstock
Subject: RE: Hartford Wetland Inquiry Form Submittal

Hi Rebecca,
Thank you for your email. Please see the below link on google maps.
Scott

https://www.google.com/maps/place/Wright+Reservoir/@43.6460766,-72.3502267,18.5z/data=!4m6!3m5!1s0x4cb4caefebbc1d0f:0x6b86ed1f186799f4!8m2!3d43.6460988!4d-72.3497594!16s%2Fg%2F1hhj0vm_p?authuser=0&entry=ttu

Scott Hausler, CPRP
Director of Parks & Recreation
Hartford Parks & Recreation
171 Bridge Street
White River Junction, VT 05001
P - (802) 295-5036 C-(802) 299-8757
F - (802) 295-6382
www.hartford-vt.org

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From: Chalmers, Rebecca <Rebecca.Chalmers@vermont.gov>
Sent: Monday, July 8, 2024 4:27 PM
To: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Hartford Wetland Inquiry Form Submittal

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello Scott,
Thanks for contacting the Wetland Program. Would you please provide more location information—a map, SPAN number, latlong, or google earth point?
After I have this information I can put the project on a list to schedule a site visit.

What is the vegetation impact you are referring to? In the basin to be flooded, or around the edges?

This allowed use, section III D, describes dam work: VWR_6-12_AllowedUse_2020.pdf (vermont.gov)

D) Reconstruction means the rebuilding or replacement of structures or facilities that have been damaged or destroyed. The allowed use applies when: (1) a structure or facility has been damaged, destroyed or temporarily removed (for example, as a result of fire, flood, wind, or dam safety concerns), (2) the features of the original structure or facility are evident and usable as a structure or facility prior to being removed, and (3) it is reconstructed within five years of the date of damage, destruction or temporary removal, unless reconstruction is required pursuant to an Unsafe Dam Order or dam inspection report, in which case reconstruction may occur more than five years from the date of the issuance of the Order or report. If the number of years since removal is unknown, then the location of the structure must be clearly evidenced by the presence of physical features of the original structure. Reconstruction does not apply to structures or facilities that have been abandoned and are no longer recognizable as the intended structure (see part III(1)). Reconstruction does not include the substantial expansion of the structure.

Sincerely,
Rebecca

VERMONT

Rebecca Chalmers, M.S., | District Wetlands Ecologist
Vermont Department of Environmental Conservation
Watershed Management Division, Wetland Program
100 Mineral Street, Suite 303 | Springfield, VT 05156 | 802-490-6192 cell
https://dec.vermont.gov/watershed/wetlands

From: Lapierre, Laura <Laura.Lapierre@vermont.gov>
Sent: Wednesday, July 3, 2024 5:56 PM
To: Chalmers, Rebecca <Rebecca.Chalmers@vermont.gov>
Cc: shausler@hartford-vt.org
Subject: Hartford Wetland Inquiry Form Submittal

Is this an ARPA project? No
Contact Information

Inquirer: scott hausler
Role: Landowner
Inquirer Email on Form: shausler@hartford-vt.org; shausler@hartford-vt.org
scott hausler Phone Number: 802-295-5036
scott hausler Mailing Address: Town of Hartford, 171 Bridge Street, White River Junction, VT 05001
Landowner Name (if inquirer is not landowner):
Landowner Email:
Landowner Phone Number:
Landowner Mailing Address:
MLS#:

Request

Request: 1. Wetland Presence/Absence Review (to learn if there are wetlands in proximity to an area where you would like to complete work)

Request Detail: Ben Green recommended that we reach out to you. We now have an interest in restoring the asset but we understand removal of vegetation as part of the dam rehabilitation may be challenging from our prospective with Wetlands Division.
Basic Project Purpose (if any): Town of Hartford's inquiry into restoring Wright's Reservoir. The Reservoir has been drained for several years now (not breached) with the intent to restore it for recreational use. However, over the years funding and movement to do the project was shelved until community interest revived it. We now have an interest in restoring the asset but we understand removal of vegetation as part of the dam rehabilitation may be challenging from our prospective with Wetlands Division.
Inquiry Type: Project/parcel review (desktop)
Additional Notes: This form seems to be a little more formal for our initial inquiry. Unsure if the form is filled out specific enough for our questions.
Are there Site Plans to submit?: No (if yes, the submitter will send you a seperate email with attachments)

Location

Project Town: Hartford
Location (address, SPAN, x,y)**:** Wright Reservoir Dam State ID No. 94.05, National ID No. VT00213
Description of Area to Review: The Reservoir has been drained for several years now (not breached) with the intent to restore it for recreational use. However, over the years funding and movement to do the project was shelved until community interest revived it. We now have an interest in restoring the asset but we understand removal of vegetation as part of the dam rehabilitation may be challenging from our prospective with Wetlands Division. Is it possible to get a Wetlands Review to at least get your initial view regarding removal of wetland vegetation as part of dam rehabilitation and any steps we might need to take if funding becomes available to us to restore this recreational asset to the community.

Additional Details

Does Inquirer Know if there is a Wetland on the Property: No
Additional Site Info:

The requestor understands that by requesting pre-application review they are only providing the Wetlands Program with a subset of information necessary to decide on permitting outcomes. Any additional information provided in a permit application or changes to the project design may lead to a different outcome: I understand

Site Visit Logistics

Best Place to Meet:
Potential Site Hazards:
Time for Visit:

END FORM

John Haverstock

From: Fred Satink <fsatink@vlct.org>
Sent: Wednesday, January 17, 2024 10:37 AM
To: John Haverstock; Joe Damiata
Cc: Scott Hausler
Subject: RE: Dam and Reservoir Rehabilitation

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Hi John-

Thanks for reaching out on this.

Your question is timely, because internally, we are evaluating our dam downstream liability coverage and also the status of the dams for which we currently extend that coverage. Wright Dam is one of the two dams that the town has listed with us for downstream liability coverage.

In our initial review of currently covered dams, we are finding that several have deteriorated to the point where it may no longer be prudent to provide downstream liability coverage. As you may know, Wright Dam is listed as being in "poor" condition, based on the last available report from the State (dated July, 2015). PACIF is considering whether we should continue to provide coverage for dams that are rated in poor or worse condition. We expect to get more clarity on this issue within the next month or so.

Aside from that, we certainly encourage members to address issues outlined in the most recent engineering reports and as appropriate, perform their own studies and complete improvements that upgrade dam structural safety. It is quite possible that we will adopt an underwriting practice that requires that dams be maintained in "fair" condition or better, as documented in a state dam engineering report or other qualified engineering assessment. Thus, dam improvements that the town considers should focus on improving dam structural elements and maintenance, with the goal of achieving a fair or better assessment "grade". Keeping the dam in that state of maintenance and repair will likely be sufficient for us to continue to provide coverage in the future.

As I indicated, we should have our internal policy sorted out within the next month and at the point, we will be communicating with all members who have dams that are listed in poor or worse condition to provide guidance relative to underwriting and coverage requirements. So, stay tuned for further details on this.

Hope this helps in the interim. Feel free to reach out to me if you have any questions.
Best,
Fred

Frederick J. Satink
Deputy Director, Underwriting & Loss Control
Vermont League of Cities & Towns PACIF
89 Main St., Suite 4
Montpelier, Vermont 05602

Office: 802-229-9111

Direct: 802-262-1948

Attn: PACIF Members – File a claim online if you sustained property or auto damage from the flood of July 10 & 11, 2023.

See also: VLCT's Flood Recovery webpage

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, January 17, 2024 8:17 AM
To: Fred Satink <fsatink@vlct.org>; Joe Damiata <jdamiata@vlct.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: Dam and Reservoir Rehabilitation

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Good morning, Fred and Joe.

There is an effort afoot to consider rehabilitating a dam here in Hartford o impound water in what used to be known as Wright's Reservoir. There are many reasons to support such an idea: Recreation (fishing, wildlife, aesthetics, etc.), water supply for fire department tankers and restoration of an amenity that some Townspeople miss.

However, before we goo too much further in investigating the possibility (engineering, fundraising, etc.), I wanted to get your input from a liability/risk management perspective. Do you see any concerns along these lines, with a man-made, Town owned reservoir?

Thanks for your time and attention.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

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John Haverstock

From: Kelly Knotek <kknotek@vlct.org>
Sent: Friday, July 26, 2024 11:10 AM
To: John Haverstock
Subject: RE: Pending changes to PACIF Dam downstream liability coverage
Attachments: 2024 PC Coverage Document-Final.pdf

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Good & fair questions. It's been a tough topic that generated a lot of discussion with the PACIF Board over many months. The current coverage extension can be found on page 75 of the attached 2024 PC Coverage document. (We are looking at some changes to that extension for 2025 but it's not completed yet.) It is a liability coverage that protects the town if the dam were to fail and cause loss or damage downstream to third party property.

We have been investigating whether there may be other markets out there but we don't have any viable markets yet. And so far, those that do offer similar coverage have criteria much like we are now instituting for 2025 with regards to dam condition and annual underwriting evaluations. I'm not hopeful that we will find any markets that will consider coverage on poor or unsatisfactory dams, but we are asking the questions. Unfortunately, the floods in the past couple of years are not helping the cause as carriers and reinsurance carriers are more wary of the exposure. If we do find another market will we definitely share with members that might be interested.

I know the state is making a big push to inspect dams more frequently and they were making good progress before last year's flooding hit. They had inspected most High and Significant hazard dams and were just starting on the Low & Minimal when they had to regroup and instead do rapid inspection reports after the flood to get eyes on all dams for a quick look to determine how many had failed, overtopped or sustained damage. There was also discussion in the last legislative session about dams within S.213 – The Flood Safety Act. There is more information on that on our advocacy page with our 2024 Legislative Wrap-Up here https://www.vlct.org/resource/advocacy-updates-climate-change-and-disaster-response.

Kelly Knotek
Underwriting Supervisor
Vermont League of Cities & Towns PACIF
802-262-1972 (direct line)
802-685-2122 (cell)
kknotek@vlct.org

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, July 26, 2024 10:36 AM
To: Kelly Knotek <kknotek@vlct.org>
Subject: RE: Pending changes to PACIF Dam downstream liability coverage

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Hi Kelly.

What sort of "downstream liability" does VLCT dam coverage protect the Town against? Is there some sort of document that explains this coverage?
If the Town were to lose its VLCT/PACIF dam coverage, can you identify any other insurers who provide such coverage?

Thanks. I am just investigating all the tools in out toolbelt, so to speak....

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Kelly Knotek <kknotek@vlct.org>
Sent: Friday, July 26, 2024 9:14 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Fred Satink <fsatink@vlct.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Pending changes to PACIF Dam downstream liability coverage

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good Morning John,

Current 2024 cost for downstream liability on Wright Reservoir is $781. If it was evaluated and found to be reduced to a Low or Minimum hazard rather than Significant but remained in Poor condition, the base annual contribution for 2025 would be about $940. The Town would then have the 2025 term to investigate options of bringing it up to at least a Fair condition rating to continue coverage past 12/31/25.

In my conversations with the VT ANR department they were hopeful that more conversations would be generated around the topic of dam conditions and what could be done to bring some back into acceptable condition. I see that the state has actually added reports and photos to their dam inventory site now which is very helpful. Attached is the most recent one they had for Wright Reservoir.

Kelly Knotek
Underwriting Supervisor
Vermont League of Cities & Towns PACIF
802-262-1972 (direct line)
802-685-2122 (cell)
kknotek@vlct.org

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Thursday, July 25, 2024 3:26 PM
To: Kelly Knotek <kknotek@vlct.org>; Fred Satink <fsatink@vlct.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Pending changes to PACIF Dam downstream liability coverage

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Kelly,

Can you tell us how much our current Wrights Reservoir Dam coverage costs?

I am currently researching how the Town might reduce our State Dam risk rating...How much would VLCT Dam coverage cost annually (estimate is acceptable) if we were successful in reducing our identified to something less than SIGNIFICANT?

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Kelly Knotek <kknotek@vlct.org>
Sent: Monday, July 1, 2024 4:06 PM
To: John Haverstock <jhaverstock@hartford-vt.org>; Fred Satink <fsatink@vlct.org>
Cc: Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Pending changes to PACIF Dam downstream liability coverage

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Hi John,

Thank you for checking in on this. I do see that we have "Wright Reservoir" still on the Dam Schedule for Hartford but I'm not sure this is the same one you are referring to. The state database is showing the one we have on the schedule as "In Service" currently.

Here is the Latitude/Longitude that the state is showing for Wright Reservoir

43.64673 , -72.34915

I'm not certain if this is still presenting any potential downstream hazard. You may wish to consult with the state to determine current status. The information I found is on their Dam Inventory here https://anrweb.vt.gov/DEC/DamsInventory/UpdateDams.aspx?D=441&option=view&activeTab=7. You can click through the tabs on this page and see more info on inspections, permits, etc. There are some notes in the "Dam" tab. If you come to the conclusion that this is the correct dam and you feel there is no remaining downstream hazard, we can process an endorsement to remove it at any time.

View Dams Record

Close | Tools ▸

Names/Location | Contacts | Permits | Reservoir | Dam | Construction/Reconstruction

Primary Name:	Wright Reservoir
StateID:	94.05
Dam Status:	In Service
Purposes:	Water Supply; Other
Operational Status:	Under Investigation, Planning, Permitting, or Design for Remediatic
Operational Status Comment:	A dam safety deficiency is recognized but uncertainties may exist such as reservoir restrictions or early warning systems, may be in
Operational Status Date:	04/09/2024

Kelly Knotek
Underwriting Supervisor
Vermont League of Cities & Towns PACIF
802-262-1972 (direct line)
802-685-2122 (cell)
kknotek@vlct.org

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Monday, July 1, 2024 3:30 PM
To: Fred Satink <fsatink@vlct.org>
Cc: Kelly Knotek <kknotek@vlct.org>; Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Pending changes to PACIF Dam downstream liability coverage

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Hi Fred and Kelly.

Several years ago, the Town of Hartford drained what had once been known as Wrightsville Dam. No water is impounded at this site. Is there any need to continue to insure it? If so, why?

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Fred Satink <fsatink@vlct.org>
Sent: Wednesday, June 26, 2024 4:12 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Kelly Knotek <kknotek@vlct.org>
Subject: Pending changes to PACIF Dam downstream liability coverage

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[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John-

I'm reaching out to all of our members that have scheduled dams that are listed in poor or unsatisfactory condition by the State (or other authority) and for which PACIF currently provides downstream liability coverage. Given the nature of climate change and increased risk to all dams – particularly to those dams that are not in good condition - we are providing impacted members with advance notice of coverage changes, some of which will take effect as soon as January 1, 2025.

I have attached a memo that explains the rationale for our UW changes, provides details about the changes (including dates), and have also included the dam or dams for your municipality that will be affected by this change in our underwriting standards. I encourage you to review it carefully.

Should you have any questions, please feel free to reach out to Kelly Knotek our Underwriting Supervisor or me – but please be aware that I will be out for the month of July. Our contact information is listed below.

Regards,
Fred and Kelly

Frederick J. Satink
Deputy Director, Underwriting & Loss Control
Vermont League of Cities & Towns PACIF
89 Main St., Suite 4
Montpelier, Vermont 05602
fsatink@vlct.org
Office: 802-229-9111
Direct: 802-262-1948

Kelly Knotek
Underwriting Supervisor
Vermont League of Cities & Towns PACIF
802-262-1972 (direct line)
802-685-2122 (cell)
kknotek@vlct.org

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Dear PACIF Member,

With the major flooding that occurred last summer, and the long-term prospects for increased storm severity due to climate change, PACIF recently completed a review of each of the dams for which we currently provide downstream liability coverage. As a reminder, PACIF only provides limited coverage as outlined in the PACIF Property and Casualty Coverage Document and Declarations Page for third party property damage caused by flood waters downstream, due to dam failure or overtopping. There is no property coverage provided for the dam itself. Such coverage is subject to underwriting approval.

As part of the review process, we evaluated dam structure and condition reports that were publicly available from the State of Vermont and other sources. While some dams were in fair or better condition according to the most recent inspection reports, many others were listed as being in *poor or unsatisfactory* condition. **Your municipality currently has one or more dams in poor or unsatisfactory condition, as described below:**

Member Short Name	Dam Name	Downstream Hazard Class	Condition Rating
Hartford Town	Wright Reservoir	Significant - Class 2	Poor

After consulting with the PACIF Board of Directors and our liability reinsurers, we have established new underwriting requirements that dams will be subjected to, in order to qualify for coverage in future years. These underwriting requirements noted below will take effect on 1/1/2025:

1. The Fund intends to provide limited downstream liability coverage for dams that are listed by the State of Vermont, other regulatory agency, or qualified professional registered engineer as being in *fair or satisfactory* condition, regardless of hazard class. To qualify for <u>new</u> coverage, a dam must be in fair or satisfactory condition and be accepted by the Fund.
2. "High" or "significant" hazard dams that are currently listed as being in *poor or unsatisfactory* condition in the most recent State of Vermont or other engineering inspection report, **will have their dam downstream liability coverage non-renewed, effective 1/1/2025, unless your municipality is able to provide engineering documentation that the dam condition has been remediated to at least a "fair" condition rating.**
3. For "low" or "minimal" hazard dams that are listed in *poor or unsatisfactory* condition, changes to the underwriting of such dams for the 2025 renewal include the following:
    a. Downstream liability limits will be reduced from $1,000,000 to $250,000.
    b. Dams **will have their dam downstream liability coverage non-renewed, effective 12/31/2025, unless your municipality is able to provide engineering documentation that the dam condition has been remediated to at least a "fair" condition rating.**
4. For "low" or "minimal" hazard dams that are in fair or better condition, underwriting staff will work with your municipality over the next year to re-evaluate the potential downstream exposure to ensure that the dam is properly classed as low or minimal hazard. This is necessary because the State of Vermont's dam program does not always keep up with these changes. The underwriting review will typically consist of a loss control site visit, a satellite

review of downstream development and structures, and a review of currently available reports from the State of Vermont and other qualified entities or engineering firms.

5. All dams listed in fair or better condition will be subject to regular underwriting review of all available dam report information no less than every three years to monitor potential changes in the condition or hazard rating of a dam. Any dam that has been found to deteriorate to poor or worse condition as documented by a qualified engineering review will be subject to review by PACIF to determine its suitability for continued coverage.

For more information on **dam hazard classification and condition ratings**, please visit the State of Vermont Auditors report on DEC's Dam Safety program. This document can be found here: https://auditor.vermont.gov/sites/auditor/files/documents/Final%20Report%20Dam%20Safety%20Program.pdf. Rating and condition tables can be found on page 14.

We recognize that funding for dam maintenance is scarce and that such maintenance can take years to plan, fund, and complete. We also understand that it will be difficult – if not impossible – to obtain alternative downstream liability coverage in cases where PACIF no longer provides coverage. As such, we do not make this decision lightly, and do so only after careful consideration of the financial risks posed by certain dams to the entire membership and consultation with the PACIF Board of Directors. Our hope is that providing your municipality with reasonable advance notice of these requirements will be helpful.

If you have questions about these coverage changes, please contact a member of the underwriting team at underwriting@vlct.org. For questions regarding the State of Vermont Dam Safety Program please visit their website at https://dec.vermont.gov/water-investment/dam-safety.

2024
Property and Casualty Coverage Document

VLCT Property and Casualty Intermunicipal Fund, Inc. (PACIF)



Covered Dams Extension

Notwithstanding Section III-C, Exclusion 16, there shall be Coverage under Section III-A. Agreement C for loss or damage or any liability arising out of, or in connection with, the rupture, bursting, overtopping, accidental discharge, or structural failure of a Dam under the following conditions and subject to the following limit:

1. The Named Member reports the Dam to the Fund, specifically requests coverage, and the Fund accepts it for coverage.

2. The Fund reserves the right to refuse to provide coverage for a Dam.

3. The most the Fund will pay under this Extension is the Covered Dam Extension limit as stated on the Declarations Page. This is an annual aggregate limit.

This extension of coverage is included within and subject to the limit of liability as stated on the Declarations Page.

John Haverstock

From: Daniel Roy <DRoy@essex.org>
Sent: Friday, August 2, 2024 2:35 PM
To: John Haverstock
Subject: RE: Insuring Dams on the State of Vermont's "High Hazard Potential" list

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Thank you John,

We have reached out with Acrisure (formerly Hickok & Boardman) to see if they can provide us with some sort of plan. In the meantime, we have had the State inspect our dam just yesterday and are hoping that a next report can provide us with a pathway to get off of the high hazard potential list. We also have a meeting with VLCT next week as well to discuss the current state of things. It sounds like VLCT has received a lot of pushback for this potential dropping of coverage. Some of it may be out of their control.

I appreciate that you took the time to cycle back this information. Have a great weekend!
Dan

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, August 2, 2024 2:24 PM
To: Daniel Roy <DRoy@essex.org>
Subject: FW: Insuring Dams on the State of Vermont's "High Hazard Potential" list

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Hi Daniel.

FYI: Here is some feedback I have received from VLCT's Kelly Knotek re insurance for dams....

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: John Haverstock
Sent: Thursday, July 25, 2024 2:30 PM
To: Daniel Roy <DRoy@essex.org>
Subject: RE: Insuring Dams on the State of Vermont's "High Hazard Potential" list

Hi Daniel.

Thanks for reaching out.

Yes, we were alarmed at hearing of potential insurance coverage increases from VLCT. Our reservoir was emptied about 10 years ago, so we are investigating why we would even need insurance for it.
Happy to discuss further, but for now we are hoping for definitive answer re our Town's need to insure.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Daniel Roy <DRoy@essex.org>
Sent: Monday, July 22, 2024 2:49 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: Insuring Dams on the State of Vermont's "High Hazard Potential" list

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[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good afternoon John,

I am reaching out to you today regarding insurance coverage for dams. The Town of Essex recently received notification from our insurer, VLCT, that we would no longer have coverage on the Indian Brook Reservoir Dam as of January 1, 2025 due to its inclusion on the "High Hazard Potential" list. We are starting to explore possibilities for near-term coverage of the dam, given this short-time frame and the best ways to close the gap in our coverage and I am curious to know if the Town of Hartford is in the same circumstance with VLCT, as I see the Wright Reservoir is listed on this same hazard list.

If you are not covered by VLCT, I would be curious to know what vendor that you do use, specifically for dam coverage. If you are currently covered by VLCT, I wonder if it would be worthwhile to discuss pooling together to try to get a better rate from another vendor.

Thank you for your consideration in this matter.

Best regards,
Daniel Roy
Finance Director
Town of Essex

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AGENDA MEMORANDUM
September 3, 2024
Hartford Selectboard Meeting Item # 5 (f)
Submitted by John Haverstock, Town Manager

Subject: FY2026 Selectboard Budget Guidance

Background: I gather that the Selectboard annually provides Town Staff with the Selectboard's Budget Guidance for the coming budgeting cycle.

Discussion: The Town's Department Heads will soon begin work to develop proposed budgets, mindful of the Selectboard's guidance. These proposed departmental budgets will then be presented to the Town Manager and Finance Director for review and comment, after which, a comprehensive FY 2026 budget proposal, reflecting this input, will be presented to the Selectboard.

Recommendation: The Selectboard should discuss and deliberate on the guidance it wishes to provide to Town staff regarding the FY 2026 fiscal year as the budget season begins. Ideally by the September 17 Selectboard meeting. A copy of the Guidance provided by the Selectboard last year is attached as a reference, to spur discussion and deliberation.

Attachment

Fiscal Year 2025 Budget Guidance

The Hartford Selectboard submits the following guidance to the Hartford Town Manager regarding the formation of the Hartford Town Budget for Fiscal Year 2025:

Guidance Regarding Values

- Maintain focus on adhering to objectives in the Climate Action Plan
- Maintain a long-term focus - 5, 10, 15 years out.
- Find opportunities to increase community safety
- Identify resources for increasing diversity, equity, and inclusion practices.
- Plan and save for emergencies.
- Buy high quality and local, not just lowest cost.
- Plan with statistics, executes with data.
- Consider number of users in funding.
- Maintain current equipment and infrastructure to the end of useful life

Guidance Regarding Staff

- Identify ways to ensure Hartford is a competitive employer.
- Consider new positions that could have a positive budget impact remembering that these expenditures continue through future budgets.
- Continue to leverage technology and infrastructure to increase productivity, efficiency, and the preservation of institutional knowledge.
- Investigate options relative to increased demands on all departments.
- Continue investing in methods of retaining, recognizing, and rewarding staff.

Logistical Guidance

- Maintain an unassigned fund balance of 10% of the annual general fund operating budget for unseen demands in services, repair, or emergencies.
- Pursue grants to offset costs for items included in the budget.

Detailed Guidance

- Prioritize infrastructure maintenance, for example roads and sidewalks.
- Prioritize funding items that also apply to the implementation of the Climate Action Plan.
- Prioritize funding the ongoing work at the Solid Waste Transfer Facility
- Fund increased non-sworn community safety response staff
- Fund Selectboard and town staff leadership education and development.
- Fund town external communications with residents and community.
- Fund a town branding and marketing plan.
- Fund equity and inclusion education and strategic planning for Selectboard and Town staff
- Fund the charged work of committees and commissions, within reason.

AGENDA MEMORANDUM
September 3, 2024
Hartford Selectboard Meeting Item # 5 (g)
Submitted by John Haverstock, Town Manager

Subject: ARPA Funds

Background: As you know, The Finance Director has been keeping you informed regarding the need to "obligate" all ARPA funds this year. Attached please find her updated status summary, reflecting decisions taken by the Selectboard at its August 20 meeting to allocate ARPA funds on several new projects. Please also find attached brief status reports from Lori Hirshfield (WH Bridge Striping, Parking Meters) and Bryan Gazda (Nutt Lane) regarding their efforts to obligate ARPA funds previously allocated for their projects. I have also attached funding suggestions received from the public since our August 20 meeting.

Discussion: The Finance Director and the Town Manager will continue to closely monitor the efforts of staff to obligate ARPA funds allocated to their projects AND to plan for contingencies in the event that it becomes clear that some of this work will be unsuccessful. We are confident that, under no circumstances will it be necessary to return any ARPA funds to the federal government.

Recommendation: Continue to consider how the Town might spend ARPA funds which cannot be obligated as originally planned, through the review of suggestions and proposals from staff and residents.

Attachments

John Haverstock

From: John Haverstock
Sent: Wednesday, August 21, 2024 1:47 PM
To: Selectboard
Cc: Gail Ostrout
Subject: ARPA Funds Update
Attachments: doc01238120240821134101.pdf

Hello All.

FYI, please find Gail's updated ARPA Funds summary, showing a rather modest amount of remaining ARPA funds available if all previously allocated funds are obligated as planned, and a much larger amount of available ARPA funds if one or more pending projects fall through by the October 1 deadline under which we are working.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Available Funds left if all projects executed at full amount

$	1,382,061.13	
$	(17,965.65)	Solid Waste
$	(7,817.57)	Bugbee
$	(23,977.50)	Nutt Lane
$	(35,750.00)	Bridge Assessment
$	(8,500.00)	WH Bridge striping
$	(233,000.00)	Parking Meters
$	(70,838.00)	DPW Equipment
$	(340,087.00)	Fire Engine
$	(15,500.00)	Nursing Pod
$	(45,000.00)	CID Vehicle
$	(66,376.47)	VenTrak tractor
$	(60,000.00)	Maxfield Storm Water / Grading
$	457,248.94	
$	(404,030.56)	balance of Nutt Lane
$	53,218.38	to be obligated / unrestricted

Available Funds left Without Nutt Lane, Parking Meters, WH Bridge Striping

$	1,382,061.13	
$	(17,965.65)	Solid Waste
$	(7,817.57)	Bugbee
$	(23,977.50)	Nutt Lane
$	(35,750.00)	Bridge Assessment
$	-	WH Bridge striping
$	-	Parking Meters
$	(70,838.00)	DPW Equipment
$	(340,087.00)	Fire Engine
$	(15,500.00)	Nursing Pod
$	(45,000.00)	CID Vehicle
$	(66,376.47)	VenTrak tractor
$	(60,000.00)	Maxfield Storm Water / Grading
$	698,748.94	Total to be obligated restricted & unrestricted
$	621,978.14	to be obligated / restricted
$	76,770.80	to be obligated / unrestricted
$	698,748.94	

John Haverstock

From: Lori Hirshfield
Sent: Wednesday, August 28, 2024 3:59 PM
To: John Haverstock
Subject: ARPA Update for SB meeting

John,

Here is my update. Please let me know if you want additional information.

Parking Meters
Solicited proposals and have received two. Met with each of the vendors to review the options. Working closely with Police Chief Sheldon on the review and selection process. Anticipate having a recommendation for the September 17th SB meeting.

West Hartford Bridge Pedestrian Line Striping
Soliciting bids. Will be reviewing submittals week of September 3rd. Anticipate having a recommendation for the September 17th SB meeting.

Lori Hirshfield
Director, Dept. of Planning & Development
Town of Hartford, Vermont
171 Bridge Street
White River Junction, VT 05001
P: 802-295-3075; F: 802-295-6382
Visit us at www.hartford-vt.org

John Haverstock

From: Bryan Gazda
Sent: Wednesday, August 28, 2024 10:39 AM
To: John Haverstock
Subject: RE: ARPA

John,

Nutt Lane Water Main – Chis is out sick today but it is my understanding from discussing this with him yesterday the project will be going out for bid within the next week and we will have a recommendation by the Oct. 1 SB meeting.

DPW Highway Equipment – We have verbally committed to an identical new Freightliner Dump Truck from ATG and are waiting on the paperwork. After this purchase, we will leave approximately $65-70K left to spend and are in the process of securing price quotes for various missing pieces of equipment (i.e., flail/bushhog mower for mowing landfill and other areas) that are needed.

Please let me know if you need further information.

Bryan

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Tuesday, August 27, 2024 5:08 PM
To: Bryan Gazda <bgazda@hartford-vt.org>; Christopher Holzwarth <cholzwarth@hartford-vt.org>; Lori Hirshfield <lhirshfield@hartford-vt.org>
Subject: FW: ARPA

Bryan/Chris and Lori,

Please provide me with a brief update on your pending ARPA projects for which the funds have not been "obligated," summarizing any recent progress and plans for September. Ideally, I would have something from you by the end of Wednesday.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Gail Ostrout <gostrout@hartford-vt.org>
Sent: Tuesday, August 27, 2024 5:02 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: Re: ARPA

John
Giving a brief update on the pending ones would be good (planning and public works). We need to keep up with fresh reminders.
Also yes, a good idea to remind the board of the input they have received from the public.

Gail Ostrout
Finance Director
Town of Hartford, VT
802-295-3002

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Tuesday, August 27, 2024 2:20:56 PM
To: Gail Ostrout <gostrout@hartford-vt.org>
Subject: ARPA

Gail:

Quick question: Did you want there to be an ARPA Update item on the 9.3.24 SB Agenda? If so, have got any presentation or shall I just present the handful of new funding suggestions from the community, along with your updated spreadsheet which we already gave to the Selectboard?

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

John Haverstock

From: Brandon Smith
Sent: Wednesday, August 21, 2024 1:23 PM
To: John Haverstock
Cc: Michael Hoyt; Kim Souza
Subject: Re: Masks and hand sanitizer

Rad, thank you so much. I will copy below for you my post that I'll be making to the listserv for tomorrow's digest. I tried to go "the most prudent" with the idea.

Cheers,
Brandon

I'm a Hartford board member, and am speaking only for myself. In case you haven't heard, the town has grant money from the federal government's covid relief funds. In the event one or more of our planned contracts doesn't materialize in time, we would need to allocate these funds elsewhere so we don't lose them. Uncertain funds come to between $160K and $900K, depending on what falls through.

One way to think of "being conservative" is preparing for worst case scenarios. I met with a climate change expert who teaches at Dartmouth and lives in Hartford, Chris Sneddon. One quick takeaway is the idea of preparing for the increased incidence of new diseases due to changing climate and increased travel/migration.

I propose that with the extra funds, we prepare for the eventuality of a new disease that doesn't see a vaccine for six months. If, for example, the new H5N1 bird flu mutates into something that can pass from human to human. (H5N1's rate of death is something like 10x covid's death rate at covid's peak.)

Let's talk masks. In case a new disease lasts longer outside humans than covid does (~3 hours), the best practice is for each person to take something like a shoebox and divide it up into seven compartments for masks: one mask for each day of the week. Then each mask can lay fallow for a week before using it again. Say 7 masks per month per person. Assuming 10,000 Hartford residents, that's 420,000 masks. At .20 per mask retail price, that's $84,000.

A 12-pack of 16oz hand sanitizer is $17.50, or $1.46 per bottle. We could assume one bottle lasts a household two months, refilling pocket-sized bottles for travel in public. If we provided three bottles to 6,000 households, that's 18,000 bottles, costing $26,280.

Masks and sanitizer prices here are simply what's online, so bulk discounts should be available. Assuming a 10% discount, these expenses would total $99,252.

If you also think this prudent, you can write our town manager at jhaverstock@hartford-vt.org.

-

Brandon Smith
Member, Hartford Selectboard
Cell: 740-505-0038
(Note: my order from most to least urgent are 1. text, 2. email, 3. voicemail.)

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Agendas & supporting documents for upcoming meeting & past meetings
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From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, August 21, 2024 1:07 PM
To: Brandon Smith <bsmith@hartford-vt.org>
Cc: Michael Hoyt <mhoyt@hartford-vt.org>; Kim Souza <ksouza@hartford-vt.org>
Subject: RE: Masks and hand sanitizer

Hi Brandon.

It appears that the Town does not have such a stockpile. We are now researching State plans for the next pandemic, as they had sourced much of the Town's masks and sanitized during the COVID pandemic. Meanwhile, we will add your suggestion to our list of potential ARP Fund uses.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Brandon Smith <bsmith@hartford-vt.org>
Sent: Wednesday, August 21, 2024 11:32 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Michael Hoyt <mhoyt@hartford-vt.org>; Kim Souza <ksouza@hartford-vt.org>
Subject: Masks and hand sanitizer

Hi John.

Have we stockpiled masks and hand sanitizer in case of a new disease that doesn't see a vaccine for many months? If so, what are the quantities we have in stock?

I'm thinking of this as a possible ARPA fund expenditure.

Thank you much,

Brandon

-

Brandon Smith
Member, Hartford Selectboard
Cell: 740-505-0038
(Note: my order from most to least urgent are 1. text, 2. email, 3. voicemail.)

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John Haverstock

From: Nauset Marsh <nausetmarsh@gmail.com>
Sent: Thursday, August 22, 2024 8:25 PM
To: John Haverstock
Subject: Brandon Smith's COVID relief funds idea

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

I do like Brandon Smith's proposal regarding preparing for another possible pandemic. In my own purchases of masks & hand sanitizer, with both of which I recently resupplied myself, the masks were much more expensive than $.20 each. He must have found a better source for hand sanitizer though; I buy it by the gallon, & what he found was cheaper. Anyway, having these supplies BEFORE the next pandemic makes much more sense than dealing with shortages & price-gouging.

Peggy Richardson
Hartford

John Haverstock

From: Mary Kay Brown <mk.brown.vt@gmail.com>
Sent: Thursday, August 22, 2024 7:20 AM
To: John Haverstock; Selectboard; hartford@lists.vitalcommunities.org
Subject: Ideas for "leftover" ARPA $:

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Brandon, thanks for the reminder to email about my thoughts on spending our "extra" money. Re: the idea of pandemic prep, I'm not a fan of that for a couple of reasons. Last time, companies and the state and local governments provided much of that sort of thing (from our tax money of course). Also I'm pretty sure hand sanitizer has a shelf life (we've thrown out dried out/evaporated bottles).

What I DO think we should spend the money on is things in town that we know are "broken". We have a failing retaining wall on Fairview Terrace which has closed an entire road in WRJ, we have crumbled and cracked sidewalks in downtown WRJ (and perhaps in other villages as well) and we have a vibrant senior center that is NOT accessible!

Board and manager - can we please spend this money on overlooked and long ignored repairs to our infrastructure??

Thanks for reading, Mary Kay

John Haverstock

From: Emily McDonald <diorio.em@gmail.com>
Sent: Friday, August 23, 2024 6:50 AM
To: John Haverstock; Selectboard
Subject: How should the town allocate remaining ARPA funds?
Attachments: Screenshot_20240823_063904_Maps.jpg

Some people who received this message don't often get email from diorio.em@gmail.com. Learn why this is important

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello,
For remaining funds, the town needs sidewalks added to thoroughfares near Hartford High School and middle school. I've highlighted two streets on the map attached where it is dangerous to walk because of high volume traffic.

On Saunders Ave, busses and traffic going to and from the tech school travel up a relatively narrow road that also regularly has pedestrians walking. There is not enough space for someone to safely walk during school traffic.

On Highland Ave, students and parents fly down this street headed to the ice rink or to sports practices. Similarly, during high traffic volume times, the road feels too narrow to safely walk, especially around the curve at the Hartford Ave end.

These areas are used regularly by pedestrians- students walking to and from school, sports team trainings, residents walking, etc. Sidewalks would enhance safety.

Thanks for considering,
Emily

John Haverstock

From: Mary Kay Brown <mk.brown.vt@gmail.com>
Sent: Friday, August 23, 2024 9:15 PM
To: John Haverstock; Selectboard; hartford@lists.vitalcommunities.org
Subject: "Extra" ARPA funds:

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

To Brandon and the Selectboard,

I stand by my suggestion to use extra ARPA money to fix things in town that are broken and have been on the list to fix for a long long time.

I am aware of the status of the town asking voters to approve a bond for the repairs needed on Fairview. Last I knew, it was us taxpayers who paid for bonds so why not use the "extra" money to decrease the amount being requested? (This would essentially lead to a decrease in our taxes that Len Brown suggested.) Or use the money immediately to repair our cracked and crumbling sidewalks? Or install a set of temporary doors that are accessible at Bugbee while we continue to wait for yet more planning and proposals?

When we have SO MANY things in disrepair that money never seems to be available for, I really have no interest in seeing the town spend money on anything new! If we have to spend the money instead of returning it to taxpayers, let's get some things fixed and crossed off the list.

Mary Kay

John Haverstock

From: Mary Erdei
Sent: Monday, August 26, 2024 9:12 AM
To: John Haverstock
Subject: culverts and ARPA

John,
A neighbor, Fred Burgess, sent these thoughts to me and, even if I think DPW knows about this, could you please relay this info to them if you think it necessary? Thanks, John.

Mary - If it's not too late I thought of something else. A few weeks ago a guy from the Town and another from the State were looking at the culvert under Hemlock Ridge Drive located behind Muriel's house. They said there were hundreds of culverts like this in Town that need to be cleared. They estimated ours is 48% blocked. Because there were so many he could not say where we fit in the priority line. But, with all the flooding this would be a great project for the Town with positive lasting affects.....FB

Mary M. Erdei
Selectboard Member

John Haverstock

From: Brandon Smith
Sent: Tuesday, August 27, 2024 12:21 PM
To: John Haverstock
Subject: Re: VDH Stockpile

Hi John,

This is certainly a good thing. But unless the state guarantees that each Hartford resident would get seven N95s a month for six months, and that we as a town could have the authority to say "now is the time," then I still think the purchase I described would be of use to the people of this town.

Thanks very much,
Brandon

-

Brandon Smith
Member, Hartford Selectboard
Cell: 740-505-0038
(Note: my order from most to least urgent are 1. text, 2. email, 3. voicemail.)

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From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Friday, August 23, 2024 4:51:17 PM
To: Brandon Smith <bsmith@hartford-vt.org>
Subject: FW: VDH Stockpile

Brandon, FYI...

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Scott Cooney <scooney@hartford-vt.org>
Sent: Friday, August 23, 2024 8:21 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: FW: VDH Stockpile

John,

As I suspected, there are surge trailers staged around the State for these types of emergencies. As she stated, location not available for public knowledge.

Scott D. Cooney, CFO
Fire Chief
Town of Hartford Fire Department
812 VA Cutoff Rd
White River Junction, VT 05001
(802) 295-3232

From: McNabb, Misha <Misha.McNabb@vermont.gov>
Sent: Friday, August 23, 2024 7:15 AM
To: Scott Cooney <scooney@hartford-vt.org>
Subject: Re: VDH Stockpile

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Yes! Apologies for the tardy response. I was in a class for three days. Yes, there are SNS and surge trailers peppered throughout the state. The details are not available for public knowledge, but please assure your Selectboard person that two options are available close to this area.

Misha R. McNabb, BA-EM, NRP
Public Health Specialist III; Emergency Preparedness
AHS - VDH Local Health
118 Prospect St, Suite 300
White River Junction, VT 05001
Office (802) 295-8913
Cell (802) 307-2990

Book time to meet with me

From: Scott Cooney <scooney@hartford-vt.org>
Sent: Wednesday, August 21, 2024 1:30 PM
To: McNabb, Misha <Misha.McNabb@vermont.gov>
Subject: VDH Stockpile

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Misha,

Had a question regarding emergency preparedness from a member of our selectboard. In the event of another pandemic type emergency, does the State typically stockpile resources available to communities in the State?

Scott D. Cooney, CFO
Fire Chief
Town of Hartford Fire Department
812 VA Cutoff Rd
White River Junction, VT 05001
(802) 295-3232

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
25-0126	**K-9**			
018900	GOSLIN, MICHAEL	MICHAEL GOSLIN	8/30/2024	104
08.17.2024	K9 FOOD	0.00	$125.22 / 0.00	125.22
Desc: K9 FOOD		Acct: 25-985-211-0127	HPD K-9 Stanton Foundation	
	Vendor Total:		125.22 / 0.00	125.22
036115	ONION RIVER ANIMAL HOSPITAL		8/30/2024	105
616214733	VET CARE - ATLAS	0.00	$587.05 / 0.00	587.05
Desc: VET CARE - ATLAS		Acct: 25-985-211-0127	HPD K-9 Stanton Foundation	
	Vendor Total:		587.05 / 0.00	587.05
25-0126	**Revaluation Reserve**		**Bank Total:**	**712.27**
25-0174	**Revaluation Reserve**			
059793	TYLER TECHNOLOGIES, INC		8/30/2024	1072
060-115747	2025 REVALUATION CONTRACT-JUL'24	0.00	$5,807.71 / 0.00	5,807.71
Desc: 2025 REVALUATION CONTRACT-JUL'24		Acct: 25-985-100-0174	Revaluation Exp	
	Vendor Total:		5,807.71 / 0.00	5,807.71
25-0174	**Highway Infastructure**		**Bank Total:**	**5,807.71**
25-0311	**Highway Infastructure**			
005800	BLAKTOP INC.		8/30/2024	2013
33159	2023 SUMMER PAVING PROJ-SHOULDERING	0.00	$418.00 / 0.00	418.00
Desc: 2023 SUMMER PAVING PROJ-SHOULDERING		Acct: 25-985-100-0311	Highway Infrastructure	
	Vendor Total:		418.00 / 0.00	418.00
037450	PIKE INDUSTRIES INC		8/30/2024	2014
1292889	STONE	0.00	$161.70 / 0.00	161.70
Desc: STONE		Acct: 25-985-100-0311	Highway Infrastructure	
	Vendor Total:		161.70 / 0.00	161.70
25-0311	**WABA Reserve**		**Bank Total:**	**579.70**
25-0530	**WABA Reserve**			
038320	PPNE LLC		8/30/2024	5
1150	EXTERIOR PAINTING @ WABA - DEPOSIT	0.00	$4,286.00 / 0.00	4,286.00
Desc: EXTERIOR PAINTING @ WABA - DEPOSIT		Acct: 25-985-530-0530	WABA	
	Vendor Total:		4,286.00 / 0.00	4,286.00
25-0530	**GENERAL FUND - MASCOMA**		**Bank Total:**	**4,286.00**
FUND 1 0	**GENERAL FUND - MASCOMA**			
000590	ACRISURE NEW ENGLAND PARTNERS		8/30/2024	92425
2024 APR-JUN	HEALTH INS ADVISORY APR-JUN 2024	576.92	$4,320.00 / 0.00	4,320.00
Desc: HEALTH INS ADVISORY APR-JUN 2024		Acct: 10-121-220-0000	TM -HEALTH INSURANCE	
Desc: HEALTH INS ADVISORY APR-JUN 2024		Acct: 10-151-220-0000	TC -HEALTH INSURANCE	
Desc: HEALTH INS ADVISORY APR-JUN 2024		Acct: 10-171-220-0000	FIN -HEALTH INSURANCE	

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-181-220-0000	IT -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-311-220-0000	DPW -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-511-220-0000	PR -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-514-220-0000	PR -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-521-220-0000	PR -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 30-975-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 50-954-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 50-955-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 55-955-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 60-961-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 60-965-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 65-963-220-0000	HEALTH INSURANCE		
Desc: HEALTH INS ADVISORY APR-JUN 2024	Acct: 65-965-220-0000	HEALTH INSURANCE		
	Vendor Total:		4,320.00	0.00	4,320.00

000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS		8/30/2024	92426
6084420309810	PARTS	0.00	$199.99	0.00	199.99
Desc: AMB/TRUCKS PARTS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
6084420309841	RETURNED PARTS	0.00	$-31.98	0.00	-31.98
Desc: RETURNED PARTS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
6084422568610	PARTS	0.00	$236.82	0.00	236.82
Desc: AMB 16 PARTS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
6084423201618	PARTS	0.00	$14.02	0.00	14.02
Desc: C4 PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
6084423201626	PARTS	0.00	$323.16	0.00	323.16
Desc: C4 PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
6084423401817	CAR SUPPLIES	0.00	$109.98	0.00	109.98
Desc: Vapor sealant	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES			
	Vendor Total:		851.99	0.00	851.99

001170	AIRGAS, INC.	AIRGAS USA, LLC		8/30/2024	92427
9152620336	MED O2	0.00	$68.29	0.00	68.29
Desc: MED O2	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL			
5510063737	CYLINDER LEASE	0.00	$260.00	0.00	260.00
Desc: CYLINDER LEASE	Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			
9152076453	MED O2	0.00	$85.72	0.00	85.72
Desc: MED O2	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL			

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		414.01	0.00		414.01
001645	ALLIANCE MECHANICAL INC.	ALLIANCE GROUP INC.			8/30/2024	92428
074310	IT ROOM - LEAKING CONDENSATE	0.00	$3,050.49	0.00		3,050.49
Desc:	IT ROOM - LEAKING CONDENSATE	Acct: 10-161-321-0000	TH -REPAIRS & MAINT			
074592	FLOOR#1 LOBBY HEAT PUMP	0.00	$990.23	0.00		990.23
Desc:	FLOOR#1 LOBBY HEAT PUMP	Acct: 10-161-321-0000	TH -REPAIRS & MAINT			
074730	WRJ TRT PL - LAB ROOM HEAT PUMP	545.00	$545.00	0.00		545.00
Desc:	WRJ TRT PL - LAB ROOM HEAT PUMP	Acct: 60-961-318-0000	CONTRACTED SERVICES			
074818	FLOOR#1 SYST DOWN LOST POWER	0.00	$535.00	0.00		535.00
Desc:	FLOOR#1 SYST DOWN LOST POWER	Acct: 10-161-321-0000	TH -REPAIRS & MAINT			
074989	FLOOR#3 AC-LG CASSETTE UNIT-MAIN BO	0.00	$897.50	0.00		897.50
Desc:	FLOOR#3 AC-LG CASSETTE UNIT-MAIN BO	Acct: 10-161-321-0000	TH -REPAIRS & MAINT			
075013	WRJ TRT PL - CONDENSATE PAN WSHP	1,855.00	$1,855.00	0.00		1,855.00
Desc:	WRJ TRT PL - CONDENSATE PAN WSHP	Acct: 60-961-318-0000	CONTRACTED SERVICES			
	Vendor Total:		7,873.22	0.00		7,873.22
004850	BEN'S UNIFORMS INC.				8/30/2024	92429
31940	UNIFORMS	0.00	$434.00	0.00		434.00
Desc:	POLO AND TACK LIGHT JACKET	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
32026	BASE SHIRT X2 PANTS X2	0.00	$355.00	0.00		355.00
Desc:	BASE SHIRT X2 PANTS X2	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
	Vendor Total:		789.00	0.00		789.00
004863	BENNETT, DANIEL J	DANIEL J BENNETT			8/30/2024	92430
08.29.2024	MEALS FOR TRAINING	0.00	$359.00	0.00		359.00
Desc:	MEAL TRAINING 08.06.24	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Desc:	MEAL TRAINING 08.15-16.24	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Desc:	MEAL TRAINING 09.08-13.24	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
	Vendor Total:		359.00	0.00		359.00
005215	BRITTON'S LUMBER, HANCOCK BUILDING	BETHEL MILLS, INC			8/30/2024	92431
392214/5	CONCRETE	0.00	$31.96	0.00		31.96
Desc:	CONCRETE	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			
	Vendor Total:		31.96	0.00		31.96
005800	BLAKTOP INC.				8/30/2024	92432
33184	PAVING MATERIALS	548.91	$1,509.33	0.00		1,509.33
Desc:	Pave Culvert Cut (Hathaway Road)	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			
Desc:	Water Cut (High Street)	Acct: 55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Desc:	Pot Holes Around Town	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			
	Vendor Total:		1,509.33	0.00		1,509.33
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC			8/30/2024	92433
85454180	MED SUPPLIES	0.00	$1,450.25	0.00		1,450.25
Desc:	MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL			
	Vendor Total:		1,450.25	0.00		1,450.25

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
006965	BRADYPLUS OF VERMONT	BRADY INDUSTRIES			8/30/2024	92434
9100205	CLEANING SUPPLIES		0.00	$77.50	0.00	77.50
Desc:	CLEANING SUPPLIES	Acct:	10-421-323-0000	SEN -MATERIAL & SUPPLIES		
9157715	CLEANING SUPPLIES		0.00	$62.20	0.00	62.20
Desc:	BOWL CLEANER AND MOP HEAD	Acct:	10-211-323-0000	HPD -MATERIAL & SUPPLIES		
9157732	CLEANING SUPPLIES		12.66	$25.31	0.00	25.31
Desc:	CLEANING SUPPLIES	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Desc:	CLEANING SUPPLIES	Acct:	50-955-323-0000	MATERIAL & SUPPLIES		
Desc:	CLEANING SUPPLIES	Acct:	55-955-323-0000	MATERIALS & SUPPLIES		
9159511	CLEANING SUPPLIES		0.00	$56.20	0.00	56.20
Desc:	CLEANING SUPPLIES	Acct:	10-161-323-0000	TH -MATERIAL & SUPPLIES		
9169748	CLEANING SUPPLIES		0.00	$56.50	0.00	56.50
Desc:	PAPER TOWELS	Acct:	10-211-323-0000	HPD -MATERIAL & SUPPLIES		
9180123	CLEANING SUPPLIES		0.00	$38.75	0.00	38.75
Desc:	CLEANING SUPPLIES	Acct:	10-421-323-0000	SEN -MATERIAL & SUPPLIES		
9074704	RETURN CLEANING SUPPLIES		0.00	$-77.80	0.00	-77.80
Desc:	RETURN CLEANING SUPPLIES	Acct:	10-514-323-0000	PR -MATERIAL & SUPPLIES		
9074707	CLEANING SUPPLIES		0.00	$38.75	0.00	38.75
Desc:	CLEANING SUPPLIES	Acct:	10-512-323-0000	PR -MATERIAL & SUPPLIES		
9087159	RETURN CLEANING SUPPLIES		0.00	$-38.75	0.00	-38.75
Desc:	RETURN CLEANING SUPPLIES	Acct:	10-512-323-0000	PR -MATERIAL & SUPPLIES		
	Vendor Total:			238.66	0.00	238.66
007336	BROOKS, MELINDA E	MELINDA E BROOKS			8/30/2024	92435
07.30.2024	MILEAGE REIMBURSEMENT		0.00	$100.50	0.00	100.50
Desc:	MILEAGE REIMBURSEMENT - FAIRLEE	Acct:	10-151-311-0000	TC -TRAVEL & MEETINGS		
Desc:	MILEAGE REIMBURSEMENT - MONTPELIER	Acct:	10-151-311-0000	TC -TRAVEL & MEETINGS		
	Vendor Total:			100.50	0.00	100.50
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S			8/30/2024	92436
54590	PARTS		0.00	$20.08	0.00	20.08
Desc:	MISC PARTS	Acct:	10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			20.08	0.00	20.08
008862	CDW LLC				8/30/2024	92437
AA2WL5Z	Palo Alto Cortex AV Renewal 2024		0.00	$9,096.00	0.00	9,096.00
Desc:	Palo Alto Cortex AV Renewal 2024	Acct:	10-181-318-0000	IT -CONTRACTED SERVICES		
	Vendor Total:			9,096.00	0.00	9,096.00
009075	CENTRAL VERMONT COMMUNICATIONS				8/30/2024	92438
10403725	PAGERS SEP-NOV 2024		71.85	$71.85	0.00	71.85
Desc:	PAGERS SEP-NOV 2024	Acct:	50-954-324-0000	TELEPHONE		
Desc:	PAGERS SEP-NOV 2024	Acct:	55-954-324-0000	TELEPHONE		
Desc:	PAGERS SEP-NOV 2024	Acct:	60-964-324-0000	TELEPHONE		
Desc:	PAGERS SEP-NOV 2024	Acct:	65-964-324-0000	TELEPHONE		
	Vendor Total:			71.85	0.00	71.85
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M			8/30/2024	92439

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
4201952938	UNIFORMS		0.00	$44.22	0.00	44.22
Desc: MECHANIC LAUNDRY		Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
4201952939	UNIFORMS		0.00	$87.72	0.00	87.72
Desc: UNIFORMS		Acct: 10-325-326-0000		DPW -UNIFORMS		
4202649398	UNIFORMS		0.00	$44.22	0.00	44.22
Desc: MECHANIC LAUNDRY		Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
4202649411	UNIFORMS		0.00	$87.72	0.00	87.72
Desc: UNIFORMS		Acct: 10-325-326-0000		DPW -UNIFORMS		
	Vendor Total:			263.88	0.00	263.88
010420	COATES, THOMAS	THOMAS COATES			8/30/2024	92440
SEP'24	Ret Reimb Sept 24		234.89	$234.89	0.00	234.89
Desc: Ret Reimb Sept 24		Acct: 65-963-418-0100		RETIRE HEALTH INSURANCE		
	Vendor Total:			234.89	0.00	234.89
010735	COLLINS, TROY	TROY COLLINS			8/30/2024	92441
JUL-AUG'24	UVAC REIMBURSEMENT		0.00	$120.00	0.00	120.00
Desc: UVAC REIMBURSEMENT		Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
	Vendor Total:			120.00	0.00	120.00
010832	COMCAST				8/30/2024	92442
0042221SEP'24	INTERNET - LIB		0.00	$56.48	0.00	56.48
Desc: INTERNET - LIB		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
0273164AUG'24	INTERNET-200 CRANBERRY LN		266.96	$266.96	0.00	266.96
Desc: INTERNET-200 CRANBERRY LN		Acct: 50-952-324-0000		TELEPHONE		
	Vendor Total:			323.44	0.00	323.44
011400	COONEY, SCOTT	SCOTT COONEY			8/30/2024	92443
JUL-AUG'24	UVAC REIMBURSEMENT		0.00	$60.00	0.00	60.00
Desc: UVAC REIMBURSEMENT		Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
	Vendor Total:			60.00	0.00	60.00
012665	DANIELS, WANDA	WANDA DANIELS			8/30/2024	92444
SEP'24	Ret Reimb Sept 24		0.00	$229.17	0.00	229.17
Desc: Ret Reimb Sept 24		Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
	Vendor Total:			229.17	0.00	229.17
012868	SBA TOWERS II, LLC				8/30/2024	92445
IN13856501	TOWER RENTAL		0.00	$1,050.00	0.00	1,050.00
Desc: TOWER RENTAL		Acct: 10-271-320-0100		DISP -EQUIP OPERATION-COMMUNIC		
	Vendor Total:			1,050.00	0.00	1,050.00
013200	DEAN, DAVID	DAVID DEAN			8/30/2024	92446
SEP'24	Ret Reimb Sept 24		0.00	$469.04	0.00	469.04
Desc: Ret reimb Sept 24		Acct: 10-521-418-0100		PR -RETIREE HEALTH INSURANCE		
	Vendor Total:			469.04	0.00	469.04

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
013575	DELL MARKETING L.P.				8/30/2024	92447
10766907158	LAPTOP - NURSE		0.00	$1,525.53	0.00	1,525.53
Desc: LAPTOP - NURSE		Acct: 10-221-318-0200		HFD- CONTRACTED SERVICES COMM		
Desc: DELL MONITOR @ FIN SCANNER PC		Acct: 10-171-330-0000		FIN -OFFICE EQUIPMENT		
10767180350	DELL 27 MONITOR - COMM&MEDIA		154.12	$192.62	0.00	192.62
Desc: DELL 27 MONITOR - COMM&MEDIA		Acct: 10-121-330-0000		TM -OFFICE EQUIPMENT		
Desc: DELL 27 MONITOR - COMM&MEDIA		Acct: 50-955-330-0000		OFFICE EQUIPMENT		
Desc: DELL 27 MONITOR - COMM&MEDIA		Acct: 55-955-330-0000		OFFICE EQUIPMENT		
Desc: DELL 27 MONITOR - COMM&MEDIA		Acct: 60-965-330-0000		OFFICE EQUIPMENT		
Desc: DELL 27 MONITOR - COMM&MEDIA		Acct: 65-965-330-0000		OFFICE EQUIPMENT		
10767610372	LAPTOP		0.00	$2,349.46	0.00	2,349.46
Desc: CHIEF LAPTOP		Acct: 10-221-320-0000		HFD -EQUIP OPERATION/MAINT-OFFI		
	Vendor Total:			4,067.61	0.00	4,067.61
013680	DESORCIE EMERGENCY PRODUCTS,LLC	DESORCIE EMERGENCY PRODUCTS LLC			8/30/2024	92448
19646	PARTS		0.00	$1,350.00	0.00	1,350.00
Desc: APPARATUS PARTS		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			1,350.00	0.00	1,350.00
015090	EASTERN ANALYTICAL, INC				8/30/2024	92449
284020	TESTING-QUE WW		210.00	$210.00	0.00	210.00
Desc: TESTING-QUE WW		Acct: 65-964-318-0000		CONTRACTED SERVICES		
284072	E COLI MPN - TESTING		28.00	$28.00	0.00	28.00
Desc: E COLI MPN - TESTING		Acct: 65-964-318-0000		CONTRACTED SERVICES		
	Vendor Total:			238.00	0.00	238.00
015500	ENDYNE, INC				8/30/2024	92450
500101	TESTING - HTFD		72.00	$72.00	0.00	72.00
Desc: TESTING - HTFD		Acct: 50-954-318-0000		CONTRACTED SERVICES		
500764	TESTING - QUE		25.00	$25.00	0.00	25.00
Desc: TESTING - QUE		Acct: 65-964-318-0000		CONTRACTED SERVICES		
500765	TESTING - HTFD		18.00	$18.00	0.00	18.00
Desc: TESTING - HTFD		Acct: 50-954-318-0000		CONTRACTED SERVICES		
500830	TESTING - WRJ		90.00	$90.00	0.00	90.00
Desc: TESTING - WRJ		Acct: 60-961-318-0000		CONTRACTED SERVICES		
500983	TESTING - HTFD		28.00	$28.00	0.00	28.00
Desc: TESTING - HTFD		Acct: 50-954-318-0000		CONTRACTED SERVICES		
500984	TESTING - QUE		18.00	$18.00	0.00	18.00
Desc: TESTING - QUE		Acct: 55-954-318-0000		CONTRACTED SERVICES		
499524	TESTING - QUE		18.00	$18.00	0.00	18.00
Desc: TESTING - QUE		Acct: 55-954-318-0000		CONTRACTED SERVICES		
499525	TESTING - HTFD		72.00	$72.00	0.00	72.00
Desc: TESTING - HTFD		Acct: 50-954-318-0000		CONTRACTED SERVICES		
499872	TESTING - HTFD		18.00	$18.00	0.00	18.00
Desc: TESTING - HTFD		Acct: 50-954-318-0000		CONTRACTED SERVICES		
499920	TESTING - WRJ		90.00	$90.00	0.00	90.00
Desc: TESTING - WRJ		Acct: 60-961-318-0000		CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		449.00	0.00	449.00
016080	CONSOLIDATED COMMUNICATIONS				8/30/2024	92451
111020181918AUG'24	INTERNET-QUE WW PLNT		52.96	$52.96	0.00	52.96
Desc: INTERNET-QUE WW PLNT		Acct: 65-963-324-0000		TELEPHONE		
122569096956AUG'24	INTERNET-LF		61.13	$61.13	0.00	61.13
Desc: INTERNET-LF		Acct: 30-971-324-0000		TELEPHONE		
122569096956JUL'24	INTERNET-LF		61.13	$61.13	0.00	61.13
Desc: INTERNET-LF		Acct: 30-971-324-0000		TELEPHONE		
14091736024AUG'24	INTERNET-WABA		0.00	$451.94	0.00	451.94
Desc: INTERNET-WABA		Acct: 10-530-324-0000		PR -Telephone		
14362366935AUG'24	INTERNET-HEMLOCK RIDGE		88.22	$88.22	0.00	88.22
Desc: INTERNET-HEMLOCK RIDGE		Acct: 50-952-324-0000		TELEPHONE		
8022957049639AUG'24	INTERNET-SPORTS PARK PUMP STN		60.14	$60.14	0.00	60.14
Desc: INTERNET-SPORTS PARK PUMP STN		Acct: 60-964-324-0000		TELEPHONE		
8022959708618AUG'24	INTERNET-MAXFIELD PUMP HOUSE - TEL		64.57	$64.57	0.00	64.57
Desc: INTERNET-MAXFIELD PUMP HOUSE - TEL		Acct: 60-964-324-0000		TELEPHONE		
		Vendor Total:		840.09	0.00	840.09
016390	FASTENAL COMPANY				8/30/2024	92452
NHWES101766	MATERIALS		0.00	$8.17	0.00	8.17
Desc: MATERIALS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		8.17	0.00	8.17
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576			8/30/2024	92453
1240774	MATERIALS		0.00	$383.05	0.00	383.05
Desc: MATERIALS		Acct: 10-311-323-0000		DPW -MATERIAL & SUPPLIES		
1240931	MATERIALS		0.00	$188.42	0.00	188.42
Desc: MATERIALS		Acct: 10-311-323-0000		DPW -MATERIAL & SUPPLIES		
1241240	MATERIALS		200.96	$200.96	0.00	200.96
Desc: MATERIALS		Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
Desc: MATERIALS		Acct: 55-953-323-0000		MATERIALS & SUPPLIES		
		Vendor Total:		772.43	0.00	772.43
017110	FISHER AUTO PARTS, INC				8/30/2024	92454
301-199270	PARTS		0.00	$78.12	0.00	78.12
Desc: PARTS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
301-202551	PARTS		2.90	$2.90	0.00	2.90
Desc: PARTS		Acct: 60-961-321-0000		REPAIRS & MAINT-VEHICLES		
301-202679	PARTS		26.48	$26.48	0.00	26.48
Desc: PARTS		Acct: 30-971-321-0000		REPAIRS & MAINT-VEHICLES		
301-202837	PARTS		0.00	$69.95	0.00	69.95
Desc: PARTS		Acct: 10-321-319-0000		DPW -EQUIPMENT OPERATION-GAS		
301-203202	PARTS		133.89	$133.89	0.00	133.89
Desc: PARTS		Acct: 60-964-321-0100		REPAIRS & MAINT-BUILDING		
		Vendor Total:		311.34	0.00	311.34
017301	FOGG'S LUMBER AND HARDWARE				8/30/2024	92455

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284240/6	MATERIALS		0.00	$45.00	0.00	45.00
Desc: MATERIALS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
284248/6	MATERIALS RETURNED		0.00	$-29.20	0.00	-29.20
Desc: MATERIALS RETURNED		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
284288/6	MATERIALS		0.00	$5.40	0.00	5.40
Desc: MATERIALS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
286094/6	SPRUCE		0.00	$11.73	0.00	11.73
Desc: SPRUCE		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
286104/6	WASP&HORNET SPRAY+HILLMAN SKU		0.00	$29.50	0.00	29.50
Desc: WASP&HORNET SPRAY+HILLMAN SKU		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
286419/6	MATERIALS - WABA		0.00	$54.00	0.00	54.00
Desc: MATERIALS - WABA		Acct: 10-530-321-0100		PR -REPAIRS & MAINT-BUILD & GROU		
286749/6	MATERIALS		0.00	$15.58	0.00	15.58
Desc: VACCUUM CLEANER PARTS		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
287309/6	SPRYPNT WHITE/FUNNEL+STRAINER		0.00	$31.99	0.00	31.99
Desc: SPRYPNT WHITE/FUNNEL+STRAINER		Acct: 10-530-323-0000		PR -MATERIAL & SUPPLIES		
287473/6	WASP&HORNT FOAM		0.00	$13.98	0.00	13.98
Desc: WASP&HORNT FOAM		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
287521/6	TOTES		0.00	$25.98	0.00	25.98
Desc: STORAGE TOTES		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
287594/6	MATERIALS		0.00	$14.57	0.00	14.57
Desc: MOUSE TRAPS		Acct: 10-221-321-0100		HFD -REPAIRS & MAINT-BUILDING		
288094/6	MATERIALS - CHRIS KARLY		28.74	$28.74	0.00	28.74
Desc: MATERIALS - CHRIS KARLY		Acct: 50-954-321-0200		REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:			247.27	0.00	247.27
017850	GALLS, LLC				8/30/2024	92456
028673203	UNIFORMS		0.00	$140.67	0.00	140.67
Desc: FLASHLIGHT AND HEADLAMPS		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
028729797	UNIFORMS		0.00	$190.00	0.00	190.00
Desc: PATROL FOOTWEAR		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			330.67	0.00	330.67
017943	GARCIA, OSCAR	OSCAR D GARCIA			8/30/2024	92457
08.17.2024	UNIFORM - REIMBURSEMENT		90.30	$90.30	0.00	90.30
Desc: Work Shorts per CBA		Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
	Vendor Total:			90.30	0.00	90.30
019100	GOVE, ANTHONY	ANTHONY GOVE			8/30/2024	92458
08.15.2024	REIMBURSEMENT CDL-A		0.00	$57.00	0.00	57.00
Desc: CDL-A Testing & License		Acct: 10-325-317-0000		DPW -PERMITS AND LICENSES		
	Vendor Total:			57.00	0.00	57.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			8/30/2024	92459
09732000006AUG'24	319 LATHAM WKS LN		9,047.87	$9,047.87	0.00	9,047.87
Desc: 319 LATHAM WKS LN		Acct: 60-961-329-0000		ELECTRICITY		
92124869873JUL'24	43 HIGHLAND AVE - POOL		0.00	$2,367.21	0.00	2,367.21
Desc: 43 HIGHLAND AVE - POOL		Acct: 10-512-329-0000		PR -ELECTRICITY		

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
13414587553AUG'24	120 LESLE DR PAVILLION A	0.00	$175.98	0.00		175.98
Desc: 120 LESLE DR PAVILLION A	Acct: 10-528-329-0000	PR -ELECTRICITY				
13414587553JUL'24	120 LESLE DR PAVILLION A	0.00	$338.71	0.00		338.71
Desc: 120 LESLE DR PAVILLION A	Acct: 10-528-329-0000	PR -ELECTRICITY				
21257439196AUG'24	HILLSIDE RD	0.00	$276.37	0.00		276.37
Desc: HILLSIDE RD	Acct: 10-221-329-0000	HFD -ELECTRICITY				
23490000009AUG'24	200 CRANBERRY LN	3,259.42	$3,259.42	0.00		3,259.42
Desc: 200 CRANBERRY LN	Acct: 50-952-329-0000	ELECTRICITY				
33833000004AUG'24	MAXFIELD PUMP STA	86.08	$86.08	0.00		86.08
Desc: MAXFIELD PUMP STA	Acct: 60-964-329-0000	ELECTRICITY				
39135140109AUG'24	120 LESLE DR PAVILLION C	0.00	$49.21	0.00		49.21
Desc: 120 LESLE DR PAVILLION C	Acct: 10-528-329-0000	PR -ELECTRICITY				
39135140109JUL'24	120 LESLE DR PAVILLION C	0.00	$85.17	0.00		85.17
Desc: 120 LESLE DR PAVILLION C	Acct: 10-528-329-0000	PR -ELECTRICITY				
39424000006AUG'24	PUBLIC SAFETY	0.00	$387.13	0.00		387.13
Desc: PUBLIC SAFETY	Acct: 10-221-329-0000	HFD -ELECTRICITY				
Desc: PUBLIC SAFETY	Acct: 10-211-329-0000	HPD -ELECTRICITY				
Desc: PUBLIC SAFETY	Acct: 10-271-329-0000	DISP -ELECTRICITY				
48832000003AUG'24	ARBORETURM LN	67.99	$67.99	0.00		67.99
Desc: ARBORETURM LN	Acct: 60-964-329-0000	ELECTRICITY				
48933200007AUG'24	VILLAGE GREEN BALLOON FEST	0.00	$23.86	0.00		23.86
Desc: VILLAGE GREEN BALLOON FEST	Acct: 10-521-329-0000	PR -ELECTRICITY				
67003200002AUG'24	WILLARD RD QUE FIRE	0.00	$230.74	0.00		230.74
Desc: WILLARD RD QUE FIRE	Acct: 10-221-329-0000	HFD -ELECTRICITY				
67399084366AUG'24	120 LESLE DR PAVILLION B	0.00	$557.01	0.00		557.01
Desc: 120 LESLE DR PAVILLION B	Acct: 10-528-329-0000	PR -ELECTRICITY				
68053200009AUG'24	RT 14 W HARTFORD LIB	0.00	$295.32	0.00		295.32
Desc: RT 14 W HARTFORD LIB	Acct: 10-524-329-0000	PR -ELECTRICITY				
68053200009JUL'24	RT 14 W HARTFORD LIB	0.00	$326.49	0.00		326.49
Desc: RT 14 W HARTFORD LIB	Acct: 10-524-329-0000	PR -ELECTRICITY				
74872200006AUG'24	LAKE PINNEO WELL	743.07	$743.07	0.00		743.07
Desc: LAKE PINNEO WELL	Acct: 55-953-329-0000	ELECTRICITY				
92124869873AUG'24	43 HIGHLAND AVE - POOL	0.00	$2,567.71	0.00		2,567.71
Desc: 43 HIGHLAND AVE - POOL	Acct: 10-512-329-0000	PR -ELECTRICITY				
	Vendor Total:		20,885.34	0.00		20,885.34
019965	ST. PETER, RANDY	RANDY ST. PETER,			8/30/2024	92460
08.29.2024	MEALS FOR TRAINING	0.00	$311.00	0.00		311.00
Desc: MEAL TRAINING 09.08-13.24	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS				
	Vendor Total:		311.00	0.00		311.00
020212	GUARINO'S SWIMMING POOL SERVICE INC				8/30/2024	92461
0524219-IN	Accutabs for SMAF	0.00	$712.80	0.00		712.80
Desc: Accutabs for SMAF	Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES				
	Vendor Total:		712.80	0.00		712.80
020400	HACH COMPANY				8/30/2024	92462
14157288	CHEMICALS	327.05	$327.05	0.00		327.05

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: CHEMICALS		Acct: 60-961-340-0000		CHEMICALS		
	Vendor Total:			327.05	0.00	327.05
020556	HAMPSHIRE FIRE PROTECT CO, LLC				8/30/2024	92463
083122	2024 SUPPRESSION SYSTEM MATERIALS		0.00	$247.25	0.00	247.25
Desc: 2024 SUPPRESSION SYSTEM MATERIALS		Acct: 10-421-318-0000		SEN -CONTRACTED SERVICES		
	Vendor Total:			247.25	0.00	247.25
020701	HANOVER, TOWN OF	TOWN OF HANOVER			8/30/2024	92464
02209	ELAN INVOICE TOWER RENTAL JUL'24		0.00	$562.61	0.00	562.61
Desc: ELAN INVOICE TOWER RENTAL JUL'24		Acct: 10-271-320-0100		DISP -EQUIP OPERATION-COMMUNIC		
	Vendor Total:			562.61	0.00	562.61
022440	HERNANDEZ, CHRISTIAN	CHRISTIAN HERNANDEZ			8/30/2024	92465
08.29.2024	REIMBURSEMENT		0.00	$1,306.61	0.00	1,306.61
Desc: MEALS TRAINING 08.15-16.24		Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS		
Desc: MEALS TRAINING 09.09-13.24		Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS		
Desc: UA REIMBURSEMENT HILSTER		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
Desc: UA REIMBURSEMENT HOLSTER		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
Desc: UA REIMBURSEMENT PLAIN CLOTHES - AM		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
Desc: UA REIMBURSEMENT PLAIN CLOTHES - KO		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
Desc: UA REIMBURSEMENT PLAIN CLOTHES - SI		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
Desc: UA REIMBURSEMENT PLAIN CLOTHES - KO		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
Desc: UA REIMBURSEMENT PLAIN CLOTHES - KO		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			1,306.61	0.00	1,306.61
022703	HILL, MARY	MARY HILL			8/30/2024	92466
AUG'24	Ret Reimb AUG 24		0.00	$383.12	0.00	383.12
Desc: Ret reimb Aug 24		Acct: 10-151-418-0100		TC -Retirees		
	Vendor Total:			383.12	0.00	383.12
022880	HOLIDAY OUTDOOR DECOR				8/30/2024	92467
INV15896	FLAG BRACKET KITS		0.00	$129.90	0.00	129.90
Desc: FLAG BRACKET KITS		Acct: 10-516-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			129.90	0.00	129.90
023250	HUBERT'S OF WEST LEBANON INC				8/30/2024	92468
52368	UNIFORM - JOE		0.00	$38.69	0.00	38.69
Desc: UNIFORM - JOE		Acct: 10-521-326-0000		PR -UNIFORMS-PURCHASE/LEASE/CI		
52735	UNIFORM - JOE		0.00	$38.69	0.00	38.69
Desc: UNIFORM - JOE		Acct: 10-521-326-0000		PR -UNIFORMS-PURCHASE/LEASE/CI		
	Vendor Total:			77.38	0.00	77.38
023473	INGRAM LIBRARY SERVICES LLC				8/30/2024	92469
83216793	BOOKS		0.00	$230.35	0.00	230.35
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
83348287	BOOKS		0.00	$57.36	0.00	57.36
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Vendor Total:		287.71 / 0.00	287.71
025585	KENISON, COREY	COREY KENISON	8/30/2024	92470
08.29.2024	PETTY CASH WABA	0.00	$150.00 / 0.00	150.00
Desc:	PETTY CASH WABA	Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		150.00 / 0.00	150.00
025600	KENNEY, RICHARD	RICHARD KENNEY	8/30/2024	92471
AUG'24	Ret Reimb Aug 2024	692.52	$692.52 / 0.00	692.52
Desc:	Ret Reimb Aug 2024	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE	
JUL'24	Ret Reimb Jul 2024	692.52	$692.52 / 0.00	692.52
Desc:	Ret Reimb Jul Aug 2024	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE	
	Vendor Total:		1,385.04 / 0.00	1,385.04
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	8/30/2024	92472
4935943,51656	PROPANE 650G@$1.5015 200 CRANBERR	988.99	$988.99 / 0.00	988.99
Desc:	PROPANE 650G@$1.5015 200 CRANBERR	Acct: 50-952-327-0000	BUILDING HEAT	
4935943,49195	PROPANE 50.1G@$1.5015 LIB	0.00	$76.23 / 0.00	76.23
Desc:	PROPANE 50.1G@$1.5015 LIB	Acct: 10-524-327-0000	PR -BUILDING HEAT	
	Vendor Total:		1,065.22 / 0.00	1,065.22
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS	8/30/2024	92473
SEP'24	Ret reimb Sept 24	0.00	$837.50 / 0.00	837.50
Desc:	Ret reimb Sept 24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	
	Vendor Total:		837.50 / 0.00	837.50
027850	LEWIS, WILLIAM J	WILLIAM LEWIS ELECTRICAL LLC	8/30/2024	92474
24/56	BAND STAND - DIMMERS & TIME CLOCK	0.00	$288.50 / 0.00	288.50
Desc:	BAND STAND - DIMMERS & TIME CLOCK	Acct: 10-521-318-0000	PR -CONTRACTED SERVICES	
	Vendor Total:		288.50 / 0.00	288.50
028038	LIQUIDSPRING LLC		8/30/2024	92475
0067758-IN	PARTS	0.00	$220.63 / 0.00	220.63
Desc:	APPARATUS PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
Desc:	PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		220.63 / 0.00	220.63
028848	MADISON NATIONAL LIFE INSURANCE CO,		8/30/2024	92476
SEP'24	LIFE INSURANCE - SEP'24	277.66	$2,629.46 / 0.00	2,629.46
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-121-240-0000	TM -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-151-240-0000	TC -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-171-240-0000	FIN -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-174-240-0000	ASE -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-175-240-0000	DEL -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-181-240-0000	IT -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-211-240-0000	HPD -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-221-240-0000	HFD -LIFE INSURANCE	
Desc:	LIFE INSURANCE - SEPT'24	Acct: 10-271-240-0000	DISP -LIFE INSURANCE	

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-311-240-0000	DPW -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-325-240-0000	DPW -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-511-240-0000	PR -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-514-240-0000	PR -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-521-240-0000	PR -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-621-240-0000	PDZ -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 10-622-240-0000	PDZ -LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 30-974-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 30-975-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 50-954-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 50-955-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 55-955-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 60-961-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 60-965-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 65-963-240-0000	LIFE INSURANCE		
Desc: LIFE INSURANCE - SEPT'24		Acct: 65-965-240-0000	LIFE INSURANCE		
	Vendor Total:		2,629.46	0.00	2,629.46
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY		8/30/2024	92477
3003014997	CO2 - POOL	0.00	$284.77	0.00	284.77
Desc: CO2 - POOL		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
3003018432	CO2 - POOL	0.00	$94.81	0.00	94.81
Desc: CO2 - POOL		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
	Vendor Total:		379.58	0.00	379.58
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		8/30/2024	92478
248483402	OFFICE SUPPLIES	0.00	$7.99	0.00	7.99
Desc: OFFICE SUPPLIES		Acct: 10-131-323-0000	TC -MATERIALS & SUPPLIES		
248544063	OFFICE SUPPLIES	0.00	$22.75	0.00	22.75
Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
248546722	WATER	113.94	$113.94	0.00	113.94
Desc: WATER		Acct: 30-974-328-0000	WATER		
CM3014401	BOTTLE DEPOSIT RETURN	-36.00	$-36.00	0.00	-36.00
Desc: BOTTLE DEPOSIT RETURN		Acct: 30-974-328-0000	WATER		
248590807	TONER	95.49	$95.49	0.00	95.49
Desc: TONER		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
248767010	STORAGE BOX	0.00	$21.23	0.00	21.23
Desc: STORAGE BOX		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
248651750	OFFICE SUPPLIES	0.00	$89.97	0.00	89.97
Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
248548213	OFFICE SUPPLIES	0.00	$101.02	0.00	101.02
Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
248427382	2 CS PAPER	108.32	$129.98	0.00	129.98
Desc: 2 CS PAPER		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 30-974-323-0000	MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
Desc: 2 CS PAPER		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Desc: 2 CS PAPER		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Vendor Total:		546.37 / 0.00	546.37
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD	8/30/2024	92479
08.14.2024	YOUTH KARATE 7.27-08.24	0.00	$108.00 / 0.00	108.00
Desc:	YOUTH KARATE 7.27-08.24	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES	
	Vendor Total:		108.00 / 0.00	108.00
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO	8/30/2024	92480
31981073	MATERIALS	36.25	$36.25 / 0.00	36.25
Desc:	MATERIALS	Acct: 65-964-323-0000	MATERIALS & SUPPLIES	
	Vendor Total:		36.25 / 0.00	36.25
031438	MONAGHAN SAFAR PLLC		8/30/2024	92481
24434	LEGAL: GENERAL MATTERS	0.00	$43.00 / 0.00	43.00
Desc:	LEGAL: GENERAL MATTERS	Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		43.00 / 0.00	43.00
031670	MORGAN ELECTRIC, LLC		8/30/2024	92482
7030	ELECTRICAL BOX MAINTENANCE	0.00	$306.35 / 0.00	306.35
Desc:	ELECTRICAL BOX MAINTENANCE	Acct: 10-421-321-0100	SEN -REPAIRS & MAINT-BUILD & GRC	
	Vendor Total:		306.35 / 0.00	306.35
031892	MS&K, INC		8/30/2024	92483
16979	SYKES MT AVE RESIDENTIAL DEVELOPMNT	0.00	$540.00 / 0.00	540.00
Desc:	SYKES MT AVE RESIDENTIAL DEVELOPMNT	Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		540.00 / 0.00	540.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC	8/30/2024	92484
IN2100081	MATERIALS	0.00	$24.44 / 0.00	24.44
Desc:	SCBA FLOW TEST	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN	
	Vendor Total:		24.44 / 0.00	24.44
032106	MVP HEALTH CARE, INC - UNDER 65	MVP HEALTH CARE, INC	8/30/2024	92485
AUG'24	MVP INS - AUG'24	21,836.07	$146,930.94 / 0.00	146,930.94
Desc:	MVP INS - AUG'24	Acct: 10-121-220-0000	TM -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-151-220-0000	TC -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-181-220-0000	IT -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-311-220-0000	DPW -HEALTH INSURANCE	
Desc:	MVP INS - AUG'24	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE	

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MVP INS - AUG'24	Acct: 10-511-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 10-514-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 10-521-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
	Desc: MVP INS - AUG'24	Acct: 30-975-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 50-954-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 50-955-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 55-955-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 60-961-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 60-965-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 65-963-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - AUG'24	Acct: 65-965-220-0000	HEALTH INSURANCE		
SEP'24	MVP INS - SEP24	21,836.07	$155,148.53	0.00	155,148.53
	Desc: MVP INS - SEP'24	Acct: 10-121-220-0000	TM -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-151-220-0000	TC -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-181-220-0000	IT -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-311-220-0000	DPW -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-511-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-514-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-521-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
	Desc: MVP INS - SEP'24	Acct: 30-975-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 50-954-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 50-955-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 55-955-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 60-961-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 60-965-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 65-963-220-0000	HEALTH INSURANCE		
	Desc: MVP INS - SEP'24	Acct: 65-965-220-0000	HEALTH INSURANCE		
	Vendor Total:		302,079.47	0.00	302,079.47
032108	MVP HEALTH CARE, INC - RETIREES			8/30/2024	92486
AUG'24	RETIREES HEALTH INS - AUG'24	3,256.68	$11,033.49	0.00	11,033.49
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - AUG'24	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
SEP'24	RETIREES HEALTH INS - SEP'24	3,256.68	$11,102.89	0.00	11,102.89
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RETIREES HEALTH INS - SEP'24	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		22,136.38	0.00	22,136.38
033190	NEW ENGLAND ASSOC OF			8/30/2024	92487
24-126	2024 NEACOP ANNUAL TRAINING	0.00	$424.00	0.00	424.00
	Desc: 2024 NEACOP ANNUAL TRAINING	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
	Vendor Total:		424.00	0.00	424.00
033700	NEW ENGLAND WATER WORKS ASSOC NEWWA			8/30/2024	92488
0034234	MEMBERSHIP RENEWAL	95.00	$95.00	0.00	95.00
	Desc: MEMBERSHIP RENEWAL	Acct: 50-954-313-0000	MEMBERSHIP DUES		
	Desc: MEMBERSHIP RENEWAL	Acct: 55-954-313-0000	MEMBERSHIP DUES		
	Vendor Total:		95.00	0.00	95.00
034800	NORTHEAST DELTA DENTAL			8/30/2024	92489
SEP'24	DENTAL INS - SEP'24	1,218.15	$9,423.83	0.00	9,423.83
	Desc: DENTAL INS - SEPT'24	Acct: 10-121-230-0000	TM -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-151-230-0000	TC -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-171-230-0000	FIN -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-174-230-0000	ASE -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-175-230-0000	DEL -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-181-230-0000	IT -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-211-230-0000	HPD -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-221-230-0000	HFD -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-271-230-0000	DISP -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-311-230-0000	DPW -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-325-230-0000	DPW -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-511-230-0000	PR -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-514-230-0000	PR -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-521-230-0000	PR -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-621-230-0000	PDZ -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 10-622-230-0000	PDZ -DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 30-975-230-0000	DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 50-954-230-0000	DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 50-955-230-0000	DENTAL		
	Desc: DENTAL INS - SEPT'24	Acct: 55-955-220-0000	HEALTH INSURANCE		

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	Desc: DENTAL INS - SEPT'24	Acct: 60-961-230-0000	DENTAL	
	Desc: DENTAL INS - SEPT'24	Acct: 60-965-230-0000	DENTAL	
	Desc: DENTAL INS - SEPT'24	Acct: 65-963-230-0000	DENTAL	
	Desc: DENTAL INS - SEPT'24	Acct: 65-965-230-0000	DENTAL	
	Vendor Total:		9,423.83 / 0.00	9,423.83
034925	NORTHEAST RESOURCE RECOVERY ASSC		8/30/2024	92490
139413	Freon Units & Transportation	1,032.30	$1,032.30 / 0.00	1,032.30
	Desc: Freon Units & Transportation	Acct: 30-971-318-0000	CONTRACTED SERVICES	
	Vendor Total:		1,032.30 / 0.00	1,032.30
036695	PARRO'S GUN SHOP & POLICE		8/30/2024	92491
110552	BP VESTS	0.00	$3,443.78 / 0.00	3,443.78
	Desc: BP VESTS	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI	
	Vendor Total:		3,443.78 / 0.00	3,443.78
036697	PARSONS ENVIRONMENT	JP MORGAN CHASE	8/30/2024	92492
12933,99218	INSPECTIONS - JUN'24	0.00	$6.78 / 0.00	6.78
	Desc: INSPECTIONS - JUN'24	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		6.78 / 0.00	6.78
037276	PETE'S TIRE BARNS, INC		8/30/2024	92493
282801	WRJ WW LAWN MOWER TIRE	151.75	$151.75 / 0.00	151.75
	Desc: WRJ WW LAWN MOWER TIRE	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES	
282914	TIRE MOUNTING PASTE	0.00	$30.00 / 0.00	30.00
	Desc: TIRE MOUNTING PASTE	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		181.75 / 0.00	181.75
037450	PIKE INDUSTRIES INC		8/30/2024	92494
1279774	STONE-TRAIL DAY	0.00	$15.52 / 0.00	15.52
	Desc: STONE-TRAIL DAY	Acct: 10-624-318-0000	PDZ -CONTRACTED SERVICESICES	
1293086	STONE	0.00	$97.83 / 0.00	97.83
	Desc: STONE	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES	
1293673	STONE	0.00	$309.50 / 0.00	309.50
	Desc: STONE	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES	
1290477	STONE	0.00	$269.25 / 0.00	269.25
	Desc: STONE	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES	
	Vendor Total:		692.10 / 0.00	692.10
037552	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	8/30/2024	92495
1025720354	POSTAGE - MATERIALS INK/LABELS	0.00	$307.90 / 0.00	307.90
	Desc: POSTAGE - MATERIALS INK/LABELS	Acct: 10-221-322-0000	HFD -POSTAGE	
	Desc: POSTAGE - MATERIALS INK/LABELS	Acct: 10-221-322-0000	HFD -POSTAGE	
	Vendor Total:		307.90 / 0.00	307.90
038188	LL POTWIN SERVICES		8/30/2024	92496
8683	MOWING - JUL'24	0.00	$2,500.00 / 0.00	2,500.00
	Desc: July 2024 Lawn Mowing_N Main, Hartf	Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES	

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: July 2024 Lawn Mowing Bugbee Senior	Acct: 10-421-318-0000		SEN -CONTRACTED SERVICES		
		Vendor Total:		2,500.00	0.00	2,500.00
038340	PREFERRED CONTRACTORS, INC				8/30/2024	92497
I4963	PM contract for refrigeration syste		0.00	$1,378.00	0.00	1,378.00
	Desc: PM contract for refrigeration syste	Acct: 10-530-318-0000		PR -CONTRACTED SERVICES		
		Vendor Total:		1,378.00	0.00	1,378.00
040425	RIESEBERG, HUNTER	RIESEBERG, HUNTER			8/30/2024	92498
SEP'24	Ret Reimb Sept 24		128.00	$365.71	0.00	365.71
	Desc: Ret Reimb Sept 24	Acct: 10-121-418-0100		TM -RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Sept 24	Acct: 30-975-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Sept 24	Acct: 50-955-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Sept 24	Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Sept 24	Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Sept 24	Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		365.71	0.00	365.71
040751	ROGERS, LARRY	LARRY ROGERS			8/30/2024	92499
SEP'24	Ret Reimb Sept 24		119.70	$119.70	0.00	119.70
	Desc: Ret Reimb Sept 24	Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		119.70	0.00	119.70
041450	SABIL & SONS, INC	SABIL & SONS, INC			8/30/2024	92500
46867	LED MARKER		0.00	$36.92	0.00	36.92
	Desc: LED MARKER	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
12797	TOWING SERVICES		0.00	$900.00	0.00	900.00
	Desc: L1 TOWING	Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		936.92	0.00	936.92
042400	SHERWIN WILLIAMS CO	SHERWIN WILLIAMS CO			8/30/2024	92501
2-0100	PAINT		0.00	$68.70	0.00	68.70
	Desc: PAINT	Acct: 10-530-321-0100		PR -REPAIRS & MAINT-BUILD & GROU		
		Vendor Total:		68.70	0.00	68.70
043426	FIRSTLIGHT FIBER	FIRSTLIGHT FIBER			8/30/2024	92502
17985062	TELEPHONES AUG'24		746.87	$4,634.17	0.00	4,634.17
	Desc: TELEPHONES AUG'24	Acct: 10-211-324-0000		HPD -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-221-324-0000		HFD -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-271-324-0000		DISP -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-121-324-0000		TM -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-151-324-0000		TC -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-171-324-0000		FIN -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-174-324-0000		ASE -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-181-324-0000		IT -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-511-324-0000		PR -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-622-324-0000		PDZ -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-530-324-0000		PR -Telephone		
	Desc: TELEPHONES AUG'24	Acct: 50-952-324-0000		TELEPHONE		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: TELEPHONES AUG'24	Acct: 60-961-324-0000	TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 30-971-324-0000	TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 65-963-324-0000	TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 60-962-324-0000	TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-321-324-0000	DPW -TELEPHONE		
	Desc: TELEPHONES AUG'24	Acct: 10-325-324-0000	DPW -TELEPHONE		
	Vendor Total:		4,634.17	0.00	4,634.17
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE		8/30/2024	92503
7001875381	OFFICE SUPPLIES	0.00	$532.17	0.00	532.17
	Desc: TONER, RECEIPT BOOK, VOICE RECORDER	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	Desc: FINEGRPRINT TONER	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	Desc: PAPER CUPS, WATER, SURGE PROTECTORS	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	Vendor Total:		532.17	0.00	532.17
044204	STEARNS SEPTIC SERVICE, LLC			8/30/2024	92504
9581082124	SLUDGE HAULING	1,884.00	$1,884.00	0.00	1,884.00
	Desc: SLUDGE HAULING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,884.00	0.00	1,884.00
045300	TASCO SECURITY, INC			8/30/2024	92505
179674	ALARM MONITORING SEP-NOV 2024	105.00	$105.00	0.00	105.00
	Desc: ALARM MONITORING SEP-NOV 2024	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		105.00	0.00	105.00
046200	TOWNLINE EQUIPMENT SALES INC			8/30/2024	92506
IA15462	QUE WW PARTS	38.48	$38.48	0.00	38.48
	Desc: QUE WW PARTS	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
WC94357	KUBOTA SERVICE CALL	240.98	$240.98	0.00	240.98
	Desc: KUBOTA SERVICE CALL	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		279.46	0.00	279.46
046549	TROJAN TECHNOLOGIES GROUP ULC	FIFTH THIRD BANK		8/30/2024	92507
200/27071-A	UV SYSTEM REPLACEMENT	6,287.47	$6,287.47	0.00	6,287.47
	Desc: UV SYSTEM REPLACEMENT	Acct: 60-961-318-0000	CONTRACTED SERVICES		
200/27071-B	UV SYSTEM REPLACEMENT	6,949.93	$6,949.93	0.00	6,949.93
	Desc: UV SYSTEM REPLACEMENT	Acct: 60-961-318-0000	CONTRACTED SERVICES		
	Vendor Total:		13,237.40	0.00	13,237.40
048185	VALLEY IMAGING & AWARDS			8/30/2024	92508
21164	500 BUSINESS CARDS	145.33	$175.00	0.00	175.00
	Desc: 500 BUSINESS CARDS	Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		
	Desc: 500 BUSINESS CARDS	Acct: 30-974-323-0000	MATERIAL & SUPPLIES		
	Desc: 500 BUSINESS CARDS	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
	Desc: 500 BUSINESS CARDS	Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
	Desc: 500 BUSINESS CARDS	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
	Desc: 500 BUSINESS CARDS	Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		175.00	0.00	175.00

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
048300	VALLEY NEWS	VALLEY NEWS			8/30/2024	92509
125911,4438403	SB LISTENING SESSION 9.10.24	0.00	$90.00	0.00		90.00
Desc: SB LISTENING SESSION 9.10.24		Acct: 10-111-312-0000	SB -ADVERTISING			
123440,449983	THE VICTORY CIRCLE STORY	0.00	$176.00	0.00		176.00
Desc: THE VICTORY CIRCLE STORY		Acct: 10-611-312-0000	PDZ -ADVERTISING			
125911,4438276	SB LISTENING SESSION 09.10.24	0.00	$90.00	0.00		90.00
Desc: SB LISTENING SESSION 09.10.24		Acct: 10-111-312-0000	SB -ADVERTISING			
125911,4438462	SB AGENDA 09.03.2024	0.00	$219.60	0.00		219.60
Desc: SB AGENDA 09.03.2024		Acct: 10-111-312-0000	SB -ADVERTISING			
	Vendor Total:		575.60	0.00		575.60
050045	XYLEM WATER SOLUTIONS U.S.A. INC				8/30/2024	92510
3556D35830	Flygt Impeller & Shipping_Mill Run	1,877.32	$1,877.32	0.00		1,877.32
Desc: Flygt Impeller & Shipping_Mill Run		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
3556D33698	Flygt Volute	1,996.55	$1,996.55	0.00		1,996.55
Desc: Flygt Volute		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
3556D34775	Flygt Submersible Pump Replacement	24,147.45	$24,147.45	0.00		24,147.45
Desc: Flygt Submersible Pump Replacement		Acct: 60-964-318-0000	CONTRACTED SERVICES			
	Vendor Total:		28,021.32	0.00		28,021.32
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			8/30/2024	92511
72358	QUECHEE - VT0005320 - APR-JUN 2024	1,206.90	$1,206.90	0.00		1,206.90
Desc: QUECHEE - VT0005320 - APR-JUN 2024		Acct: 55-955-317-0000	PERMITS & LICENSES			
72357	HARTFORD - VT0005319 - APR-JUN 2024	2,947.85	$2,947.85	0.00		2,947.85
Desc: HARTFORD - VT0005319 - APR-JUN 2024		Acct: 50-955-317-0000	PERMITS & LICENSES			
	Vendor Total:		4,154.75	0.00		4,154.75
051375	STATE OF VERMONT	STATE OF VERMONT			8/30/2024	92512
3104-9050 2024	PERMIT PUBLIC WORKS GARAGE	0.00	$236.80	0.00		236.80
Desc: PERMIT PUBLIC WORKS GARAGE		Acct: 10-325-317-0000	DPW -PERMITS AND LICENSES			
	Vendor Total:		236.80	0.00		236.80
051943	VISION SERVICE PLAN	VISION SERVICE PLAN			8/30/2024	92513
SEP'24	VISION INS - SEPT'24	0.00	$1,990.44	0.00		1,990.44
Desc: VISION INS - SEPT'24		Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI			
	Vendor Total:		1,990.44	0.00		1,990.44
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY			8/30/2024	92514
86707285	MATERIALS	51.34	$51.34	0.00		51.34
Desc: MATERIALS		Acct: 55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
86673706	MATERIALS	44.37	$44.37	0.00		44.37
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		95.71	0.00		95.71
052326	WEED PRECAST, LLC				8/30/2024	92515
INV25179	Drainage Improvements_Fowler Lane	0.00	$1,093.48	0.00		1,093.48
Desc: Drainage Improvements_Fowler Lane		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Vendor Total:		1,093.48 / 0.00	1,093.48
053650	WILSON TIRE INC		8/30/2024	92516
541475	PD3 TIRE MOUNT	0.00	$974.92 / 0.00	974.92
Desc:	PD3 TIRE MOUNT AND BALANCE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
541464	PD2 TIRE MOUNT	0.00	$974.92 / 0.00	974.92
Desc:	PD2 TIRE MOUNT BALANCE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		1,949.84 / 0.00	1,949.84
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR	8/30/2024	92517
SEP'24	Ret Reimb Sept 24	0.00	$174.70 / 0.00	174.70
Desc:	Ret Reimb Sept 24	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	
	Vendor Total:		174.70 / 0.00	174.70
054890	WRIGHT'S SAWMILL INC		8/30/2024	92518
08.08.2024	MATERIALS	0.00	$35.99 / 0.00	35.99
Desc:	MATERIALS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		35.99 / 0.00	35.99
059743	HOWELL, THOMAS	THOMAS HOWELL	8/30/2024	92519
08.29.2024	REIMBURSEMENT	0.00	$177.00 / 0.00	177.00
Desc:	MEAL TRAINING 08.11-14.24	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS	
	Vendor Total:		177.00 / 0.00	177.00
059847	COUTERMARSH, TOM	TOM COUTERMARSH	8/30/2024	92520
SEP'24	Ret Reimb Sept 24	972.04	$972.04 / 0.00	972.04
Desc:	Ret Reimb Sept 24	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE	
Desc:	Ret Reimb Sept 24	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE	
Desc:	Ret Reimb Sept 24	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE	
Desc:	Ret Reimb Sept 24	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE	
	Vendor Total:		972.04 / 0.00	972.04
060111	NATIONAL - LEASES	NATIONAL BUSINESS TECHNOLOGIES	8/30/2024	92521
82977872	LEASE COPIER - AUG'24 - QUE	0.00	$59.25 / 0.00	59.25
Desc:	LEASE COPIER - AUG'24 - QUE	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI	
	Vendor Total:		59.25 / 0.00	59.25
061982	RUTLAND COUNTY SHERIFF'S OFFICE	RUTLAND COUNTY SHERIFF'S OFFICE	8/30/2024	92522
APR'24	REFUND FOR OVERPAYMENT CK # 43940	0.00	$521.90 / 0.00	521.90
Desc:	REFUND FOR OVERPAYMENT CK # 43940	Acct: 10-211-316-0000	HPD -MISC	
	Vendor Total:		521.90 / 0.00	521.90
500455	COMEAU, KEVIN	KEVIN COMEAU	8/30/2024	92523
08.26.24	JUDO - KIDS PROG INSTRUCTOR (80%)	0.00	$340.00 / 0.00	340.00
Desc:	JUDO - KIDS PROG INSTRUCTOR (80%)	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES	
	Vendor Total:		340.00 / 0.00	340.00

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
500660	JP PEST SERVICE				8/30/2024	92524
3891941	MONTHLY SERVICES PER CTR		0.00	$88.00	0.00	88.00
Desc:	MONTHLY SERVICES PER CTR	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		
	Vendor Total:			88.00	0.00	88.00
500690	MIDDLEBURY FENCE CO., LLC				8/30/2024	92525
123129	FENCING@QUECHEE FALLS PARK		0.00	$3,646.71	0.00	3,646.71
Desc:	FENCING@QUECHEE FALLS PARK	Acct:	10-521-418-0503	PR -Insurance Related Expense - REIME		
	Vendor Total:			3,646.71	0.00	3,646.71
500894	SECURSHRED	SECURSHRED			8/30/2024	92526
466266	SHREDDING SERVICES		0.00	$24.00	0.00	24.00
Desc:	SHREDDING SERVICES	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		
466260	SHREDDING SERVICES		0.00	$24.00	0.00	24.00
Desc:	SHRED BIN	Acct:	10-211-318-0000	HPD -CONTRACTED SERVICES		
	Vendor Total:			48.00	0.00	48.00
502954	WARD, KATHRYN	KATHRYN WARD			8/30/2024	92527
870305	REFUND - POOL RENTAL FEE		0.00	$125.00	0.00	125.00
Desc:	REFUND - POOL RENTAL FEE	Acct:	10-512-325-0000	PR -REFUND		
	Vendor Total:			125.00	0.00	125.00
502955	SHORT, TOD	TOD SHORT			8/30/2024	92528
2024 311203	REFUND PROPERTY TAX PAYMENT		0.00	$6,582.94	0.00	6,582.94
Desc:	Refund Payment - no longer owns pro	Acct:	10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:			6,582.94	0.00	6,582.94
502956	2024 QUECHEE MAIN STREET LLC				8/30/2024	92529
2024 316190	REFUND PROPERTY TAX PAYMENT		0.00	$8,397.85	0.00	8,397.85
Desc:	Refund Feb 2025 tax installment pai	Acct:	10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:			8,397.85	0.00	8,397.85

FUND 1 0 **Bank Total:** **497,756.10**

Holdback Total 509,141.78

Batch Totals: 0.00 124,898.18 0.00 634,039.96

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

_____ MICHAEL HOYT

_____ KIM SOUZA

_____ MARY M. ERDEI

_____ SUSAN M. BUCKHOLZ

_____ LANNIE J. COLLINS

_____ IDA GRIESEMER

_____ BRANDON SMITH

_____ JOHN HAVERSTOCK

_____ GAIL OSTROUT

_____ JOSEPH MAJOR

TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, August 20, 2024, 6:00pm Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001
This meeting was conducted in person

Present: Michael Hoyt, Chair; Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Susan Buckholz, Member; Brandon Smith, Member, Ida Griesemer, Member; John Haverstock, Town Manager; Lori Hirshfield; Gail Ostrout; Scott Hausler; Bryan Gazda; Chris Holzwarth; Mark Detzer; Mike Cagg; Brian Beaudoin.

Present on Zoom: Paula Nulty, Marcy Bartlett.

JAM LINK: https://www.youtube.com/watch?v=rUdqqZdHzAA

I. Call to Order the Selectboard Meeting by Chair, Mike Hoyt at 6:00PM.
II. Pledge of Allegiance was recited and led by John Haverstock.
III. Local Liquor Control Board: None
IV. Local Cannabis Control Board: None
V. Order of Agenda: There were no changes to the order of agenda.
VI. Selectboard

1. Public Comment –
   a. Mark Detzer expressed concerns about parking spot adequacy at the Brookside development in Wilder.
   b. Marie Alvin expressed concern about drug use at facilities run by the Haven in town
   c. Jennie Horn echoed concerns raised by Mark Detzer about parking spaces at the Brookside development in Wilder and expressed concern about possible manipulation of "affordable housing" reporting at the facility.
   d. Tim Fariel advocated for routine performance appraisals of Town staff
   e. Marcy Bartlett expressed concerns over the new Route 5 traffic pattern and confusion over interior access rules in the context of the ongoing Town-wide Reassessment process.

2. Selectboard Comments and Announcements
   a. Kim Souza expressed appreciation for the new flagpole in Room 1 and reminded everyone about the upcoming Selectboard Listening Session at the Wilder Library on September 10 from 6:00 pm to 7:30 pm on the topic of Town communications.
   b. Mary Erdei noted the availability of grants for municipal buildings.
   c. Ida Griesemer mentioned the upcoming Styrofoam recycling event.

3. Appointments:
   a. Consider the Appointment of Jazmin Guyette to the Hartford Tree Board
   Selectboard Vice Chair Kim Souza made the motion to appoint Jazmin Guyette to a three-year term on the Hartford Tree Board beginning on August 20, 2024 and ending on August 19, 2027. Selectboard Member, Sue Buckholz seconded the motion. All were in favor and the motion passed.

4. Town Manager's Report
   Significant Activity Reports: https://www.hartford-vt.org/Archive.aspx?ADID=487

5. Board Reports, Motions & Ordinances
   a. Proclamation on Re-Dedication of Hurricane Forest Wildlife Refuge: Selectboard Chair Mike Hoyt read the Proclamation aloud. **Selectboard Clerk, Mary Erdei**

made the motion to adopt the proclamation. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

b. Acceptance of Hazard Mitigation Grant for Buy-Out of 361 South Street: Director of Planning & Development Lori Hirshfield updated the Selectboard on Town efforts in collaboration with FEMA and the Vermont Emergency Management Agency to process this matter to conclusion, with a FEMA/VEM buy out of the 361 South Street property and ultimately with FEMA/VEM funding to perform slopeside stabilization work. **Selectboard Clerk, Mary Erdei made the motion to accept the Buy-Out grant of approximately $351,249 and to continue to pursue the purchase of the property and to authorize the Town Manager to execute the necessary documents and submit them to the State, with the condition that the final purchase is dependent on obtaining all funds necessary to cover all project expenditures. Selectboard Vice Chair Kim Souza seconded the motion. All were in favor and the motion passed.**

c. Continued Discussion of ARPA Fund Allocations:
Finance Director Gail Ostrout updated the Selectboard on the status of ARPA-funded projects and about the possibility of re-allocating ARPA funds by October 1, if designated projects cannot be obligated by then. Additional funding proposals were discussed. These discussions will be ongoing.

i. **Selectboard Member, Lannie Collins made the motion to allocate ARPA funds in an amount not to exceed $15,000 toward the purchase of a nursing pod for Staff use. Selectboard Vice-Chair seconded the motion. All were in favor and the motion passed.**

ii. **Selectboard Member, Lannie Collins made the motion to allocate ARPA funds in an amount not to exceed $45,000 toward the purchase of a Police Detective vehicle. Selectboard Vice-Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**

iii. **Selectboard Member Lannie Collins made the motion to allocate ARPA funds in an amount not to exceed $66,376.47 and to authorize the Town Manager to sign for and purchase a Ventrac mower and its attachments through the Sourcewell Contract (which amount reflects the $9,100.00 trade-in value of the Jacobsen mower). Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

iv. **Selectboard Vice Chair Kim Souza made the motion to allocate ARPA funds in the amount of $60,000 toward restoring Maxfield Sports Complex's parking areas, upgrading the stormwater retention areas and addressing pathways through an RFP process. Selectboard member, Mary Erdei seconded the motion. All were in favor and the motion passed**.

d. Discuss Potential FYE Encumbrances:
Finance Director Gail Ostrout explained the annual process by which the Town carries over approved but unused funding from the last fiscal year into the current one. **Selectboard Vice Chair, Kim Souza made the motion to approve the 2024 Encumbrance Request as presented, totaling $1,302,643.36. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.**

e. Appointment of Authorized Representatives to Act on Bond Bank Matters
Finance Director Gail Ostrout explained that the Selectboard needed to appoint Town representatives to execute documents to obtain Vermont Bond Bank reimbursement for expenses associated from the Fire Station No. 2 improvements. **Selectboard**

Member, Ida Griesemer made the motion to appoint Mike Hoyt, Kim Souza, John Haverstock and Joe Major as such representatives. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

f. Discuss Retention of Auditors
Finance Director Gail Ostrout led a discussion over whether the Town should renew its ongoing relation with its current auditing firm through a waiver of its Purchasing Policy or engage in an RFP process. **Selectboard Vice Chair, Kim Souza made the motion to instruct the Town Manager to work with the Finance Director to engage in the RFP process for an auditing firm for FY2025. Selectboard Member Ida Griesemer seconded the motion. The motion passed 6-1 (Collins opposed).**

g. Transfer Station Feasibility Study
Sanborn Head representative Brian Beaudoin presented their Transfer Station Feasibility Study, which compared and contrasted several models for potential future uses of the Town's Transfer Station. No action taken.

h. Review Fuel Bids
DPW Director Bryan Gazda explained the process by which his department solicited and evaluated bidding on gasoline and diesel. **Selectboard Clerk, Mary Erdei made a motion to authorize the Town Manger to enter into an agreement with Evans Fuels for the purchase of petroleum fuels utilizing the rack rate pricing method plus $0.19 per gallon from August 1, 2024 through June 30, 2025, with the option to renew through June 30, 2026. Selectboard Member Sue Buckholz seconded the motion. All were in favor and the motion passed.**

i. Review Paving Bids
DPW Director Bryan Gazda and Assistant DPW Director for Planning Chris Holzwarth described the process by which DPW solicited and evaluated paving bids, with a recommendation to save money by purchasing asphalt containing up to 20% recycled asphalt. **Selectboard Member Lannie Collins made the motion to authorize the Department of Public Works to purchase supplies and materials up to a total of $59,251 to replace associated culverts and make drainage repairs and improvements prior to paving. Selectboard Vice Chair Kim Souza seconded the motion. All were in favor and the motion passed. Selectboard Member, Lannie Collins made the motion to authorize the Town Manager to execute a contract with Pike Industries for a maximum amount of $816,815 with the ability to execute change orders to facilitate additional maintenance paving or overages utilizing any unspent funds within the $950,000 budget or from any GA0789 reimbursement revenues. Selectboard Vice Chair Kim Souza seconded the motion. All were in favor and the motion passed.**

VII. Commission Reports:

a. Brandon Smith reported on his attendance at the Committee on Housing & Homelessness, including a discussion of a Rental Registry.

b. Mary Erdei reported on HCOREI – 08.07.24 & 08.21.24
- 08.07.24 Meeting called to order at 6:09 p.m.
- Members welcomed Tatum Barnes, staff liaison and Recreation Specialist from Parks and Recreation, to our meeting. Tatum brought his lovely family: Taylor, his wife and 2 year old Rafael. Introductions were made all around.

- The current situation regarding unused ARPA funds was discussed briefly by Selectboard Member Mary Erdei.
- Pat Autilio, Chair, described the stipend process, using himself as an example. He also talked about possible speakers for upcoming HCOREI meetings.

- Molly Armbrust, Joe Major and Pat Autilio recommended we offer what support we can give to District Equity Coordinator Julia Lau. (i.e. "What do you need for us to help you?")
- Meeting adjourned at 7:10.
- 08.21.24 Meeting - Susan Mullens was pleased to see a banner for HCOREI at the Pride Parade and hopes we can be more involved next year. Susan also wondered about the history behind the Commission's meeting 2x/month when other commissions meet 1x/month. Discussion for another agenda.
- Re: Charge documents on the website: we are waiting for Sara to notify us that we have the most recent revisions on our documents.
- We are still waiting for some feedback regarding a Gender Inclusivity Policy as Kim reported that VLCT does not have one available at the moment and Sara was also looking into this for the town since the school has one.
- Discussion ensued regarding future speakers and town staff who have addressed how they handle issues of interest to HCOREI.

c. Lannie Collins reported on the Hartford Community Coalition's three upcoming Ice Cream Socials.

VIII. Consent Agenda**: Selectboard Vice Chair, Kim Souza made the motion to approve the Consent Agenda. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 8/17/2024
Approve A/P Manifest of: 8/16/2024 & 8/22/2024
Approve Meeting Minutes of: 8/6/2024
Note: Already Approved Selectboard Meetings: 9/3/2024; 9/10/2024 (Listening Session); 9/17/2024 and 9/22/2024 (Strategic Planning Session)

IX. Executive Session: None

X. Adjourn the Selectboard Meeting: **Selectboard Member, Ida Griesemer made the motion to adjourn the Selectboard Meeting at 8:56 PM. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

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Mary Erdei, Selectboard Clerk
August 20, 2024 Selectboard Meeting