



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, August 6, 2024, 6:00pm

Hartford Town Hall, 171 Bridge Street, White

River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Susan Buckholz, Member; Brandon Smith, Member; Ida Griesemer, Member; John Haverstock, Town Manager; Lori Hirshfield; Gail Ostrout; David Briggs; Peggy Adams; Marcy Bartlett; Scott Bunzey; Jason Owens; Tish Owens

Present on Zoom: Marie Alvin, Bryan Gazda

JAM LINK: <https://www.youtube.com/watch?v=rUdqqZdHzAA>

I. Call to Order the Selectboard Meeting by Chair, Mike Hoyt at 6:00PM.

II. Pledge of Allegiance was recited and led by Lannie Collins.

III. Local Liquor Control Board: None

IV. Local Cannabis Control Board:

1. Consider Renewal for Application #S-000008624

Motion by Selectboard Member, Brandon Smith to approve the license renewal request. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

2. Consider Renewal for Application #S-000008926

Motion by Selectboard Clerk, Mary Erdei, to approve the license renewal request. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.

V. Order of Agenda: There were no changes to the order of agenda.

VI. Selectboard

1. Public Comment –

- a. David Briggs commented on the status of his efforts to re-develop the Coolidge Block in White River Junction.
- b. Marcy Bartlett expressed thanks for consultation by Police Department regarding speed signage and expressed dismay regarding the new Route 5 traffic configuration
- c. Marie Alvin commented on the new Route 5 traffic configuration and asked about the Brookside housing proposal and about the new Communications & media Specialist.

2. Selectboard Comments and Announcements

- a. Kim Souza commended the work of Town departments and encourages the public to review the Significant Activity report to learn more about what they have been working on. Souza also reminded folks that the State Primary Election is scheduled for Tuesday, August 13 with voting at the Hartford High School. Visit the Town Clerk page of the Town website for details.
- b. Brandon Smith expressed joy at getting to know his new dog.
- c. Mary Erdei commended the Fire Department regarding a recent rescue on Lily Pond Road.
- d. Ida Griesemer commented about the upcoming Primary election.

3. Appointments: None

4. Town Manager's Report

Significant Activity Reports: <https://www.hartford-vt.org/Archive.aspx?ADID=487>

5. Board Reports, Motions & Ordinances

a. ARPA Funds Update and Re-Allocation Proposals

Finance Director Gail Ostrout updated the Selectboard on the status of ARPA-funded projects and about the possibility of re-allocating ARPA

funds by October 1, if designated projects cannot be obligated by then. Additional funding proposals were discussed. These discussions will be ongoing.

- b. Hartford Business Revolving Loan Fund Guideline Amendment
Planning & Development Director Lori Hirshfield proposed amending the HBRLF Guidelines regarding interest rates. **Selectboard Vice Chair, Kim Souza moved that the Selectboard approve amendments to Section B (5) of the Hartford Business Revolving Loan Fund Guidelines as proposed. Selectboard Member Lannie Collins seconded the motion. All were in favor and the motion passed.**
- c. 2020 VCDP Revolving Loan Fund Guidelines
Planning & Development Director Lori Hirshfield proposed amending The 2020 VCDP Revolving Loan Fund Guidelines regarding interest rates. **Selectboard Vice Chair, Kim Souza moved that the Selectboard approve amendments to Section F (2) of the Vermont Community Development Program Revolving Loan Fund Guidelines as proposed. Selectboard Member Lannie Collins seconded the motion. All were in favor and the motion passed.**
- d. Acceptance of a Grant for South Main Street TIF Project Improvements
Planning & Development Director Lori Hirshfield proposed acceptance of a grant for South Main Street TIF project improvements. **Selectboard Member, Lannie Collins made a motion to accept a grant for South Main Street TIF project improvements and apply it towards the RF1-291.3.0 CWSRF loan balance. Selectboard Member Ida Griesemer seconded the motion. All were in favor and the motion passed.**
- e. Adopt Necessity Resolution, Approve Warning and Bond Vote Form of Ballot for Fairview Terrace Reconstruction Project
Town Manager John Haverstock explained that certain documents required Selectboard approval and/or signatures in order to bring this project to the voters in the form of a Bond proposal. **Selectboard Vice Chair, Kim Souza moved that the Selectboard adopt the Necessity Resolution, Approve the Warning and the Bond Vote Form of Ballot drafted by Town counsel. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.**
- f. Continued Discussion of Listening and Strategic Planning Sessions
Selectboard Vice Chair, Kim Souza updated the Selectboard on plans for a September 10 Listening Session at the Wilder Library and for a September 22 Strategic Planning Session at the West Hartford Library.

VII. Commission
Reports: None

VIII. Consent Agenda: **Selectboard Vice Chair, Kim Souza made the motion to approve the Consent Agenda. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 8/3/2024

Approve A/P Manifest of: 8/2/2024 & 8/8/2024

Approve Meeting Minutes of: 7/23/2024

Note: Already Approved Selectboard Meetings: 8/20/2024; 9/3/2024; 9/10/2024 (Listening Session); 9/17/2024 and 9/22/2024 (Strategic Planning Session)

IX. Executive Session: None

X. Adjourn the Selectboard Meeting: **Selectboard Vice Chair, Kim Souza made the motion to adjourn the Selectboard Meeting at 8:01 PM. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**

A handwritten signature in black ink, appearing to read "Mary Erden". The signature is fluid and cursive, with the first name "Mary" and last name "Erden" clearly distinguishable. It is positioned above a horizontal line.

Mary Erden, Selectboard Clerk
August 6, 2024 Selectboard
Meeting