TOWN OF HARTFORD SELECTBOARD AGENDA
Tuesday, June 11, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom https://zoom.us/j/549799933 - Please mute your microphone. youtube.com/catv810 – click "live now". If you are calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

I. Call to Order the Selectboard Meeting (6:00)
II. Pledge of Allegiance (6:02)
III. Local Liquor Control Board (6:05)
1. Consider New Liquor Permits for: Collaborative Stoke, LLC d/b/a Trail Breaks Taps + Tacos, 5945 Woodstock Rd, Quechee, VT 05059 (1st Class, 3rd Class, Outside Consumption Permit)
2. Consider Renewal of: K-B Ventures, LLC d/b/a Jake's Market & Deli, 1477 Maple Street, White River Jct., VT 05001; (2nd Class; Tobacco; Tobacco Endorsement)

IV. Local Cannabis Control Board (6:10)
1. Consider the Renewal of Application #S-000008418, Cloudy Day Farm, LLC

V. Order of Agenda (6:15)
VI. Selectboard
1. Public Comment (6:16)
2. Selectboard Comments and Announcements (6:25)
3. Appointments (6:30)
   a. Consider theRe-Appointment of Tobias Dayman to the Hartford Planning Commission for a three-year term beginning June 11, 2024 and ending June 10, 2027.
4. Town Manager's Report (6:33)
   Significant Activity Reports: https://www.hartford-vt.org/Archive.aspx?ADID=483
5. Board Reports, Motions & Ordinances
   a. Revaluation Update from the Assessor and Consultant (6:40)
   b. Quechee Leach Field 5E Replacement (7:00)
   c. Purchasing Policy Exception for Maple Street Pump Purchase (7:15)
   d. Continued Discussion of Gaza Ceasefire Resolution (7:30)

VII. Commission Reports: https://www.hartford-vt.org/2467/Boards-Committees-Commissions
VIII. Consent Agenda

Approve Payroll Ending: 6/8/2024
Approve A/P Manifest of: 6/7/2024 & 6/13/2024
Approve Meeting Minutes of: 5/28/2024 & 6/4/2024
Selectboard Meetings Already Approved: 6/25/2024

IX. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period. Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 5/23/24 Applicant: Collaborative Stoke LLC

Doing Business As: TRAIL BREAK taps + tacos

Mailing Address: 15 Birchwood Drive, White River Junction VT 05001

Telephone Number(s): 6039535751 E-mail Topher@trailbreakvt.com

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Christopher Lyons | owner [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). ***If no violations, please answer "None".***

none

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** ***If no violations, please answer "None".***

none

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

	Topher Lyons	5/23/24
Licensee's Signature	Printed Name	Date
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 44610**
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Collaborative Stoke, LLC*

Business ID:
0009402

Business Address:
15 Birchwood Drive,
White River Junction, Vermont 05001

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Phone:
6039535751

Email:
topher@trailbreakvt.com

People Information

- **Person:**
  Sabrina Seigel

Business Role:
Member/Manager

Email:
sabrina@trailbreakvt.com

Business Address:
PO BOX 311 2 Mill Pond,
Grantham, New Hampshire, 03753

US Citizen?
Yes

Political Position

Phone:
[redacted]

Name: Sabrina Seigel

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Christopher Lyons

Business Role:
Business Principal

Business Address:
15 Birchwood Drive,
White River Junction, Vermont, 05001

Phone:

Email:
topher@trailbreakwrj.com

US Citizen?

Political Position

Name: Christopher Lyons

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
TRAIL BREAK

Location Address:
5945 Woodstock Rd,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Windsor

Do you lease this Premises:

Health License:
Food:14907
Lodging:

Vermont Tax Department:
MRT-10116396-001.

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:

Licensee Name:

Licensee Address:

License Number:

License Status:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02544	Lease or proof of ownership	Collaborative Stoke, LLC*
D-02545	Other	Collaborative Stoke, LLC*
D-16714	Proof of Worker Compensation Insurance	Collaborative Stoke, LLC*

D-16802	Health License	Collaborative Stoke, LLC*
D-16803	Meals & Rooms Tax Certificate	Collaborative Stoke, LLC*
D-16804	Lease or proof of ownership	LN-030894
D-16805	W-9 tax form	Collaborative Stoke, LLC*
D-16806	Other	Collaborative Stoke, LLC*
D-16807	Map/Area Sketch	LN-030894
D-16804	Lease or proof of ownership	LN-030894
D-16807	Map/Area Sketch	LN-030894

Payment and Acknowledgement

Signed by:
Topher Lyons

Date of Submission:
2024-05-23 16:56:15

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 44612**
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Collaborative Stoke, LLC*

Business Address:
15 Birchwood Drive,
White River Junction, Vermont 05001

Phone:
6039535751

Email:
topher@trailbreakvt.com

Business ID:
0009402

Entity Type:
Limited Liability Corporation

Management Type if LLC:

People Information

- **Person:**
  Sabrina Seigel

Business Role:
Member/Manager

Business Address:
PO BOX 311 2 Mill Pond,
Grantham, New Hampshire, 03753

Phone:
[redacted]

Email:
sabrina@trailbreakvt.com

US Citizen?
Yes

Political Position

Name: Sabrina Seigel

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Christopher Lyons

Business Role:
Business Principal

Business Address:
15 Birchwood Drive,
White River Junction, Vermont, 05001

Phone:

Email:
topher@trailbreakwrj.com

US Citizen?

Political Position

Name: Christopher Lyons

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
TRAIL BREAK

Location Address:
5945 Woodstock Rd,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Windsor

Do you lease this Premises:

Health License:
Food:14907
Lodging:

Vermont Tax Department:
MRT-10116396-001.

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:

Licensee Name:

Licensee Address:

License Number:

License Status:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02544	Lease or proof of ownership	Collaborative Stoke, LLC*
D-02545	Other	Collaborative Stoke, LLC*
D-16714	Proof of Worker Compensation Insurance	Collaborative Stoke, LLC*

D-16802	Health License	Collaborative Stoke, LLC*
D-16803	Meals & Rooms Tax Certificate	Collaborative Stoke, LLC*
D-16804	Lease or proof of ownership	LN-030894
D-16805	W-9 tax form	Collaborative Stoke, LLC*
D-16806	Other	Collaborative Stoke, LLC*
D-16807	Map/Area Sketch	LN-030894
D-16804	Lease or proof of ownership	LN-030894
D-16807	Map/Area Sketch	LN-030894

Payment and Acknowledgement

Signed by:
Topher Lyons

Date of Submission:
2024-05-23 17:18:10

Local Application Fee:
0

State of Vermont / DLL Application Fee:
550.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 44624**

Application for: Outside Consumption Permit

Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Collaborative Stoke, LLC*

Business Address:
15 Birchwood Drive,
White River Junction, Vermont 05001

Phone:
6039535751

Email:
topher@trailbreakvt.com

Business ID:
0009402

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Foundational License (if applicable)

License Type:

Licensee Name:

Licensee Address:

,
,

License Number:

License Status:

License Start Date:

License End Date:

Event Contact/s

Person:

Business Role:

Business Address:

,
, ,

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
TRAIL BREAK

Location Address:
5945 Woodstock Rd,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Windsor

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
This will be the front 'porch' of the building - about 250 square feet of space. There is a main entrance (stairs) from the parking area and a ramp on the back side that leads to a grassy area and out to the back parking lot. The front porch has railings and the building siding as barriers. Signs will be posted at the main access point (stairs) as well. That back grass will be used as a waiting area (not table service). There will be a short fence (made of pallets) on the long side of the indicated space. A rope barrier will connect the ramp to the pallets on the left side. The right side will have a rope/hook to close off that area. Signage will be in all four corners. This back area encompasses about 200 square feet and will not be utilized very frequently.

Documents Attached

Name	Document Type	Assosicated With
D-02544	Lease or proof of ownership	Collaborative Stoke, LLC*
D-02545	Other	Collaborative Stoke, LLC*
D-16714	Proof of Worker Compensation Insurance	Collaborative Stoke, LLC*
D-16802	Health License	Collaborative Stoke, LLC*
D-16803	Meals & Rooms Tax Certificate	Collaborative Stoke, LLC*
D-16804	Lease or proof of ownership	LN-030894
D-16805	W-9 tax form	Collaborative Stoke, LLC*
D-16806	Other	Collaborative Stoke, LLC*
D-16807	Map/Area Sketch	LN-030894
D-16804	Lease or proof of ownership	LN-030894
D-16807	Map/Area Sketch	LN-030894

Payment and Acknowledgement

Signed by:

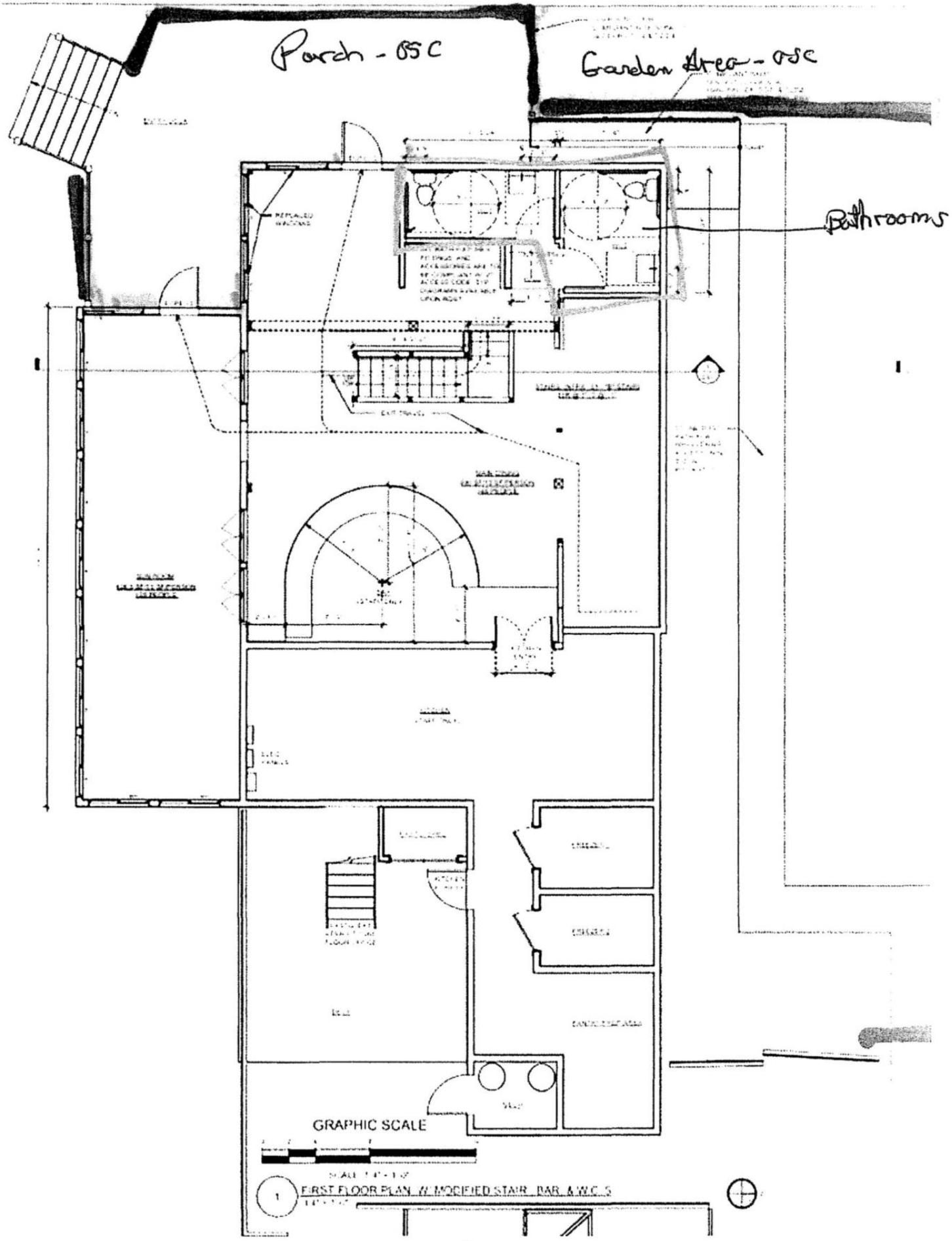
Date and time of Submission:
2024-05-23 18:22:55

Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false


Porch - OSC
Garden Area - OSC
Bathrooms
GRAPHIC SCALE
1 FIRST FLOOR PLAN W/ MODIFIED STAIR, BAR, & W.C.'S

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 5/23/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Collaborative Stoke LLC DBA Trail Break taps & Tacos
15 Birchwood Drive White River Junction Vt

Christopher Lyons

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Pending
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	06/03/2024 09:00	Scheduled	Peltier
Inspected On	06/03/2024 09:00		
Finished At	06/03/2024 10:00	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name	Trail Break Taps + Tacos
Building Name	Assembly Occupancy
Contact Name	Topher Lyons
Address	5945 WOODSTOCK RD
City, State and Zip	Quechee, VT 05059-
Phone	603-953-5751

Owner

Owner / Company	802 TACOS LLC
Contact Name	TOPHER LYONS
Address	15 BIRCHWOOD DR
City, State and Zip	WHITE RIVER JUNCTION, VT 05001-
Phone	

Comments

Liquor License Fire Inspection:
Initial Inspection: 06/03/2024
Final Inspection: PENDING
Occupancy Type: Assembly Occupancy
Occupancy Status: ACTIVE CONSTRUCTION PERMIT SITE

Final Inspection Notes:
- Building has an active construction project in progress and is NOT operational in the assembly occupancy. A final inspection shall be completed before occupancy is granted and a final inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:
A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions

of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

to HPO for file 5/10/24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4/29/24 Applicant: KB Ventures LLC
Doing Business As: Jake's Market + Deli - 1477 Main Street
Mailing Address:
227 Mechanic St., Lebanon, NH 03766
Telephone Number(s): 603-448-6510 E-mail rbergeron@jakesmarket.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Bruce Bergeron [redacted]

Ryan Bergeron [redacted] Maggie Hu[redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

NONE

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Ryan Bergeron	4/29/24
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 43376**
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
K-B Ventures Inc.

Business ID:
0006844

Business Address:
,
,

Entity Type:
Business Corporation

Management Type if LLC:

Phone:

Email:
rbergeron@jakesmarket.com

People Information

- **Person:**
  Ryan Bergeron

Business Role:
Business Principal

Email:
rbergeron@jakesmarket.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Ryan Bergeron

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Jake's Market & Deli

Do you lease this Premises:

Location Address:
1477 Maple Street,
Hartford, Vermont 05047

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Bruce Bergeron

Mode of Training:
DLC Online Training

Training Completion Date:
Mon Nov 07 00:00:00 GMT 2022

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Second Class

Licensee Name:
Jake's Market & Deli

Licensee Address:
1477 Maple Street ,
Hartford, Vermont 05047

License Number:
LP-015950

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Ryan Bergeron

Date of Submission:
2024-04-29 19:43:52

Local Application Fee:
70

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 43381
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
K-B Ventures Inc.

Business ID:
0006844

Business Address:
,
,

Entity Type:
Business Corporation

Management Type if LLC:

Phone:

Email:
rbergeron@jakesmarket.com

People Information

- **Person:**
  Ryan Bergeron

Business Role:
Business Principal

Email:
rbergeron@jakesmarket.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Ryan Bergeron

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Jake's Market & Deli

Do you lease this Premises:

Location Address:
1477 Maple Street,
Hartford, Vermont 05047

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
Tobacco

License Number:
LP-015951

Licensee Name:
Jake's Market & Deli

License Status:
License Active - Ready for Renewal

Licensee Address:
1477 Maple Street ,
Hartford, Vermont 05047

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:

Date of Submission:
2024-04-29 19:47:41

Local Application Fee:
0

State of Vermont / DLL Application Fee:
110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 43378
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
K-B Ventures Inc.

Business ID:
0006844

Business Address:
,
,

Entity Type:
Business Corporation

Management Type if LLC:

Phone:

Email:
rbergeron@jakesmarket.com

Foundational License (if applicable)

License Type:
Tobacco

License Number:
LP-015952

Licensee Name:
Jake's Market & Deli

License Status:
License Active - Ready for Renewal

Licensee Address:
1477 Maple Street ,
Hartford, Vermont 05047

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Phone:

Business Address:
,
, ,

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Jake's Market & Deli

Location Address:
1477 Maple Street,
Hartford, Vermont 05047

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:

Date and time of Submission:
2024-04-29 19:45:51

Local Application Fee:
0

State of Vermont / DLL Application Fee:
50.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 5/10/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

K B Ventures LLC DBA Jakes Market & Deli
227 Mechanic Street Lebanon / 1477 Maple St Hartford VT

Bruce Bergeron

Ryan Bergeron

Maggie Hully

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	02/27/2023 12:00	Scheduled	Beebe
Inspected On	03/01/2023 09:00		
Finished At	03/01/2023 09:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Jake's Market & Deli
Building Name	
Contact Name	Bruce Bergeron
Address	1477 MAPLE ST
City, State and Zip	Hartford, VT 05047-
Phone	603-448-6510

Owner

Owner / Company	K-B Ventures Inc
Contact Name	Bruce Bergeron
Address	227 Mechanic Street, Lebanon, NH
City, State and Zip	WEST LEBANON, NH 03784-
Phone	

Comments

Commercial Building Life Safety Inspection:
Initial Inspection: 03/01/2023
Follow Up Inspection: 3/20/2024
Final Inspection: (Pending Violations)
Occupancy Type: Mercantile
Occupancy Status: (Pending Violations)

Initial Inspection Notes:
All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	110.26 - Spaces About Electrical Equipment Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment.	Office

Comments: Electrical panel in office is not clear as per code

Required Action:- Electrical panels must have a minimum of 36 inches of clearance in front of the panel
- A minimum clearance width of 30-inches or the width of the equipment, whichever is greater.
- The clearance space must allow the electrical panel door to open at a 90-degree angle.

Closed

11.1.3.2 - Multiplug Adapters
Multiplug adapters shall not be used as a substitute for permanent wiring or receptacles.

Office and behind coffee mchine

Comments: Multi-plug adapters noted in office and behind coffee machine

Required Action:11.1.3.2 Multiplug adapters shall not be used as a substitute for permanent wiring or receptacles

---

Closed

10.11.1 - Premises Identification
New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.

Vermont Fire Code Code Information Sheet April 2022 Address Numberrs
"numbers should be the minimum of 4" high and on a contrasting background"

Maple street side of building

Comments: New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.
Address identification noted as not visible from road.

Required Action:- Building shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.
Address number SHALL NOT be less than 4" in size.

Closed

4.5 - Flexible Cords and Cables
Flexible cords and cables shall not be used as follows:
(1) As a substitute for the fixed wiring of a structure
(2) Where run through holes in walls, ceilings, or floors
(3) Where run through doorways or windows, under carpets, and so forth
(4) Where attached to building surfaces
Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Office

Comments: Extension cords noted as being used for permanent wiring

Required Action:Remove all extension cords. Add outlets if needed

---

Closed

50.5.6.1 - Commercial Cooking: Cleaning of Exhaust Systems
If upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained qualified, and certified person(s) acceptable to the AHJ. [96:11.6.1]

Kitchen

Comments: - Hood cleaning noted as last being done in November, 2022. This is to be done every 6 months.

Required Action:- Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge. Hood system shall be cleaned by a properly trained, qualified, and certified company or person(s).

Closed

4.4.3.1 - Unobstructed Egress
In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed.

cooler door

Comments: - The door to the cooler is noted as having a lock on the outside of the

door.

Required Action:- Any locking mechanism has to allow for easy egress from any part of the building. Remove slide lock and replace with acceptable locking mechanism

Tickler History

Date	Type	Inspector	Narrative
03/01/2023	Emailed Notice	Beebe, Alan	emailed report to Ryan Bergeron
03/25/2024	Emailed Notice	Beebe, Alan	An email was sent to rbergeron@jakesmarket.com Message: Mr Bergeron, I started this inspection last year for your liquor icense renewal. Then I had some health issues and could not finish the process. I am back at it again! I have not received your application from the Town for your renewal for Jakes Market on Maple St in WRJ, but I stopped in last week to do the inspection, assuming that an application will be coming. Attached is the inspection from last year as all of the violations are still outstanding. I have added a few violations from the inspection last week as well. Please confirm that you have this email and please let me know if you have any questions about the report. As soon as you are ready for a follow-up inspectio to close this out, I can be there. As a reminder, liquor licenses expire at the end of April, 2024 Thank you Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418
06/03/2024	Emailed Notice	Beebe, Alan	An email was sent to rbergeron@jakesmarket.com Message: Good morning. Would you folks be ready for a quick folow up inpsection to close out your liquor license inspection? I am free now until 1pm and then free again after 1:30 today. Then anytime Wednesday afternoon. Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

TO: Hartford Cannabis Control Commission
John Haverstock, Town Manager

FROM: Lisa O'Neil, Town Clerk

RE: CCB Application #S-000008418

DATE: May 29, 2024

Attached please find:

- VT Cannabis Control Board (CCB) submitted application #S-000008418-Redacted (Cloudy Day Farm LLC)
- Application for Local Cannabis License-Town of Hartford-Redacted with additional documents provided by applicant & Department Signature Pages labeled as follows:
    - Exhibit A: Fire Marshal
    - Exhibit B: Planning & Development
    - Exhibit C: Town Clerk
    - Exhibit D: Public Works

VT CCB: Application S-000008418 LCC Submission

noreply@salesforce.com <noreply@salesforce.com>
on behalf of
VCCB Applications <ccb.applications@vermont.gov>

MAY 22 2024

Wed 5/22/2024 3:41 PM

To:Lisa O'Neil <loneil@hartford-vt.org>
Cc:dleigh809@gmail.com <dleigh809@gmail.com>

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

The Cannabis Control Board would like to inform you that S-000008418, Outdoor Cultivator Tier 1 Small Cultivator Renewal has been submitted. Approval is pending by the CCB as well as your Local Control Commission. This applicant's proposed cannabis establishment is within your municipality.

Pursuant to state law, most cannabis establishment application materials are confidential. See 7 V.S.A. § 901(h)(1)(A). The Board is sharing some of the application information in this document to facilitate the Local Control Commission's licensing review. The Board asks that you abide by state law and maintain the confidentiality of this information.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered: Cloudy Day Farm LLC Alternatives: Cloudy Day Farm LLC
Address: White River Junction, VT 05001 (please note that for all application types except retail establishments and integrated facilities) the address of this establishment is not public information and should not be shared):
Principals and Controlling Entities: Diane Leigh & Frank Ducharme
Primary Contact's email address:
Primary Contact's phone number:

For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
    - Yes

- Is your proposed Cannabis Establishment project in a public building?
    - No

- Is the physical site of operation on a municipal water supply?
    - No

All applicants are required comply with Division of Fire Safety (DFS) requirements which is documented through a non-jurisdictional letter or fire safety inspection report.

In order to issue this license, the CCB requires the approval of your Town's Local Control Commission.

Please submit documentation of the Local Control Commission's decision via email to CCB.Applications@vermont.gov

Local Control Commission authority is defined at 7 V.S.A. § 863, and the Board has developed information for municipalities and Local Control Commissions on its website. Per CCB Rule 2.14, if a Local Control Commission allows an application to remain undecided for forty-five days, that application is presumptively granted. For a list of upcoming projects proposed in your municipality, click here.

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010
CCB.Applications@vermont.gov

MAY 15 2024

Application for Local Cannabis License
Town of Hartford

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. **Applicant Information**

Name: Diane Leigh

Doing Business As: Cloudy Day farm LLC

Mailing Address: WRJ VT 05001

Telephone Number:

Email: Cloudydayfarm@gmail.com

2. **Owner/Agent Contact Information**

Name: Diane Leigh

Mailing Address: WRJ VT 05001

Telephone Number:

Email: dleigh809@gmail.com

3. **Property address where use will occur in the Town**

WRJ. VT 05001

4. **Licensing Information**

Type of License Requested (check all that apply)

	License Type	Tier *(if applicable)*	Date Applied for State Permit	State Permit Number *(if Issued)*
[ ]	Outdoor Cultivation*	1	7/22 1st	SCLT0075
[ ]	Indoor Cultivation*			
[ ]	Mixed Cultivation*			
[ ]	Retail			
[ ]	Manufacturing*			
[ ]	Testing			
[ ]	Wholesale			

Note: * Requires indication of tier. For more information on tiers, visit www.ccb.vermont.gov

5. **Local Compliance Information**

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	Yes
Has the ZOA determined if the use is permitted in the location you have identified?	Yes
If yes, has the ZOA determined if a new zoning permit required?	No
If a zoning permit is required, what is the date the complete application was accepted for review?	1st 5/22-
Has the zoning permit been issued? If so, what is the effective date.	Yes 5/22
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	No
If yes, how many gallons per day have been requested?	None
Has an allocation been granted? If so, please attach approval for allocation.	N/A

EXHIBIT A

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Diane Leigh **Date** 5/14/24

Printed Name Diane Leigh

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

MAY 29 2024

Building Code/Fire Prevention: _____ Town Clerk: _____

Planning & Development: _____ Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

EXHIBIT B

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Diane Leigh Date 5/14/24

Printed Name Diane Leigh

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire Prevention: _____ Town Clerk: _____

Planning & Development: Jordan Ellis 5/15/24 Public Works: _____

Permit # 2022-50 issued.

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Exhibit C

6. **Acknowledgement & Signature**

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Diane Leigh **Date** 5/14/24

Printed Name Diane Leigh

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire Prevention: _____ Town Clerk: Lisa M. O'Neil 5/9/24

Planning & Development: _____ Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

EXHIBIT D

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature Diane Leigh Date 5/14/24

Printed Name Diane Leigh

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

MAY 16 2024

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire Prevention: _____ Town Clerk: _____

Planning & Development: _____ Public Works: Bryan R. Gazda, Director, DPW

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for___appointment(s) or_X_re-appointment to: Hartford Planning Commission

I. APPLICANT DATA:

Name: Tobias Dayman

Address: PO Box 1487

Quechee, VT 05059-1487

Telephone: (Home) [redacted] (Work)_____ (Other) [redacted]

Email Address: [redacted]

How long have you been a Hartford resident? 21 years

Are you a registered voter? yes

II. EDUCATION:

High School: Woodstock Union High School Year Graduated: 1971

College 1: Univ. of Vermont Degree Earned: BA

Course of Study: Sociology Year: 1979

College 2: Harvard Univ. Graduate School of Design Degree Earned: MLA

Course of Study: Landscape Architecture Year: 1984

III. WORK HISTORY:

Please list Employer name & Address (most recent first)	Dates of Employment	Position held	Job duties
Tobias Dayman Landscape Architect LLC	2006-date	Landscape architect	Site design & planning
Harrington Civil Engineers	2019-2023	CAD technician	Civil drafting
Pathways Consulting LLC	2018-2019	CAD technician	Civil drafting
Hannaford	2011-2018	Bakery associate	Bakery dept. tasks

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? Yes

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I have an interest in the community and wish to contribute where I may be if use. As a landscape architect for almost 40 years, I bring knowledge, experience, and expertise in site design and community planning to assist in the commission's assessments, reviews, functions, and goals.

c. What are your past experiences in Municipal, State or Federal Government? I have served on the Hartford Planning Commission for almost 12 years.

d. What civic or social organizations have belonged to and what positions did you hold? Hartford Planning Commission

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? Adequate housing remains an issue, both in quantity and affordable price.

f. What might some solutions be? The community should eliminate or modify some regulations to reduce housing cost, especially when weighed in a cost/benefit/risk analysis. Specifically, the town should eliminate the need for sprinklers in private housing, civil engineering for driveways (with some criteria remaining), and agree to take over roads in subdivisions – all to reduce cost on housing.

g. Other hobbies/interests: Cycling, photography, baking, history, landscape history

V. REFERENCES: (Please list three)

Name: Jack Rossi Telephone: [redacted]

Name: Bruce Riddle Telephone: [redacted]

Name: Ann Kynor Telephone: [redacted]

Bobbi Dayman

APPLICANTS SIGNATURE

May 29, 2024

DATE

Town Manager's Report

June 11, 2024

Wilder Dam Re-Licensing

Town has met with the Town attorney to discuss strategy regarding future interactions with Great River Hydro and will inform the Selectboard if and when a proposed resolution to the concerns raised in the Town's Comment has been generated.

Capital Improvement Plan

Town staff is working to review the history of Town capital planning and to discuss options for moving forward to revive those efforts and to routinize the process of planning for and budgeting for future capital needs. This will hopefully assure that the Town has resources available, when needed, to improve, replace and/or create Town infrastructure to serve the needs of residents in the future.

Tour of Public Safety Complex

On June 5, several Selectboard members toured the Town's Public Safety Complex and met with representatives of the Police and Fire Department and Dispatch leadership. Thanks to Dana Clawson, our Environmental Sustainability Coordinator, for providing his thoughts on energy-related infrastructure. We are working on additional tour opportunities, so stay tuned.

Juneteenth

Town offices will be closed next Wednesday, June 19 in observance of Juneteenth.

Implementation of Child Care Payroll Tax

The Town will begin paying the new Vermont Child Care Payroll Tax on July 1, 2025. For FY 25, all Department heads Have been advised to identify potential savings within their respective departmental budgets amounting to 0.21% (or roughly one fifth of one percent) to accommodate this unbudgeted expense of $45,607.66. This tax will be reflected within future budgets beginning in FY26.

Implementation of Committee Stipend Program

The Finance Director, the HR Director and the Town Manager have been collaborating on the implementation of the Town's new stipend program for meeting attendance by members of the Town's boards, committees and commissions, which becomes effective on July 1.

Town Manager Activities

The Town Manager will be meeting on June 13 with Chamber of Commerce leadership on the topic of improving Town/Chamber cooperation and collaboration.

The Town Manager will be meeting on June 14 with Erica Hoffman of the Green Mountain Economic Development Corporation.

AGENDA MEMORANDUM
June 11, 2024
Town Selectboard Meeting Item: Presentation by John Vickery,
Tyler Technologies Re-Appraisal Project Supervisor
Submitted by: Rick Vincent, Assessor

Subject: **John Vickery, Project Supervisor for Tyler Technologies to Introduce Himself.**

Background: John is the Project Supervisor for the 2025 townwide re-appraisal project. John will briefly explain the re-appraisal process.

Discussion: John will discuss the Hartford Market Analysis that is attached to this memo.

Impact: No financial impact.

Recommended Motions: No motion. This is an introductory and informational meeting.

Attachments: Tyler Market Snapshot, April & May 2024 Tyler Progress Report

John Haverstock, Town Manager
Hartford Selectboard
Richard Vincent, Assessor

Tyler Technologies Inc. is grateful for being chosen to conduct the citywide reappraisal project for the Town of Hartford. The prior reappraisal was conducted as of 4/1/2017. Over the past seven years residential property values increased more than 90%. Other properties have appreciated to a lesser degree. Inconsistent market change over this period has caused unfair tax burden for many properties.

The State of Vermont Tax department has mandated the reappraisal of all properties in the Town of Hartford, which will correct taxation inequities by setting property values at their indicated market value as of 4/1/2025.

Tyler Technologies (Tyler) division of Property and Tax Division has been conducting reappraisal projects and assessment services for municipalities of all sizes, throughout the United States. Tyler is a leader the reappraisal industry and has the greatest resources available to conduct appraisals of all types of properties. www.tylertech.com

The reappraisal of the Town of Hartford is underway. Tyler staff has conducted a market analysis of the town of Hartford and Windsor County. This market analysis report is attached. It is also available on the Assessor's webpage https://www.hartford-vt.org/2427/Assessors-Office

This market analysis report gives Tyler and the community an understanding of the current local real estate market with the goal of providing better results and meeting the highest standard of property valuation equity. Much more analysis will take place over the course of this reappraisal project. Thus far, the data is indicating that most residential valuations will significantly increase. It is important for property owners to understand the following.

When property values are increased in mass the local and education tax rates will decrease proportionately to the overall increase in property values. A goal of a reappraisal project is to correct tax burden inequities that occur over time. Some property adjustments will be greater than others resulting in a higher tax burden for some properties, a lower tax burden for some properties, and a similar tax burden for most properties.

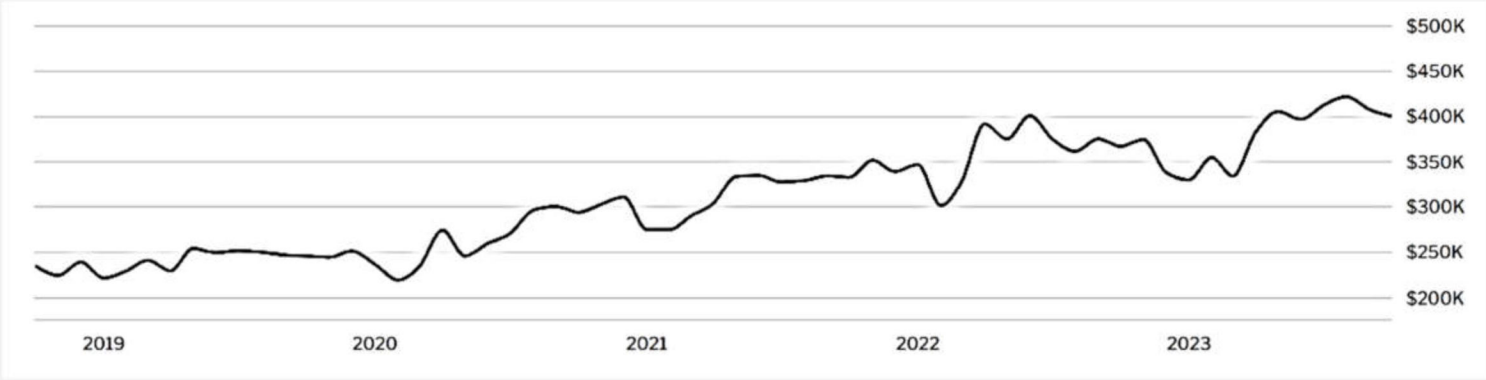
A detailed explanation of the reappraisal process is on the City Assessor's office webpage. Tyler and the Assessor's office will update the webpage periodically during this project. We encourage the public to visit the assessor's website.

John Vickery, Appraisal Senior Project Supervisor

Tyler Technologies Property & Recording Division

Market Snapshot

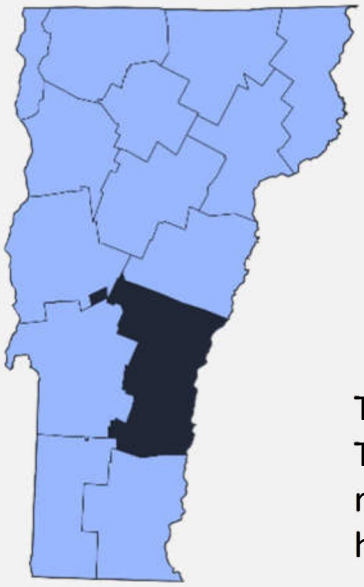
Vermont Real Estate Market has seen an increase in population between 2010 and 2022. Between 2019 and 2020 Vermont saw most of the increase in population of 3.7%. The increase in population has added to the demand in housing. Vermont has seen an Increase in median sale price of single-family homes from $221,500 in 2019 to $400,400 in 2023. An increase of +80%. The graph below shows the trend in VT home prices from 2019 to November 2023.



https://www.redfin.com/state/Vermont/housing-market

Windsor County Single-Family Housing Market

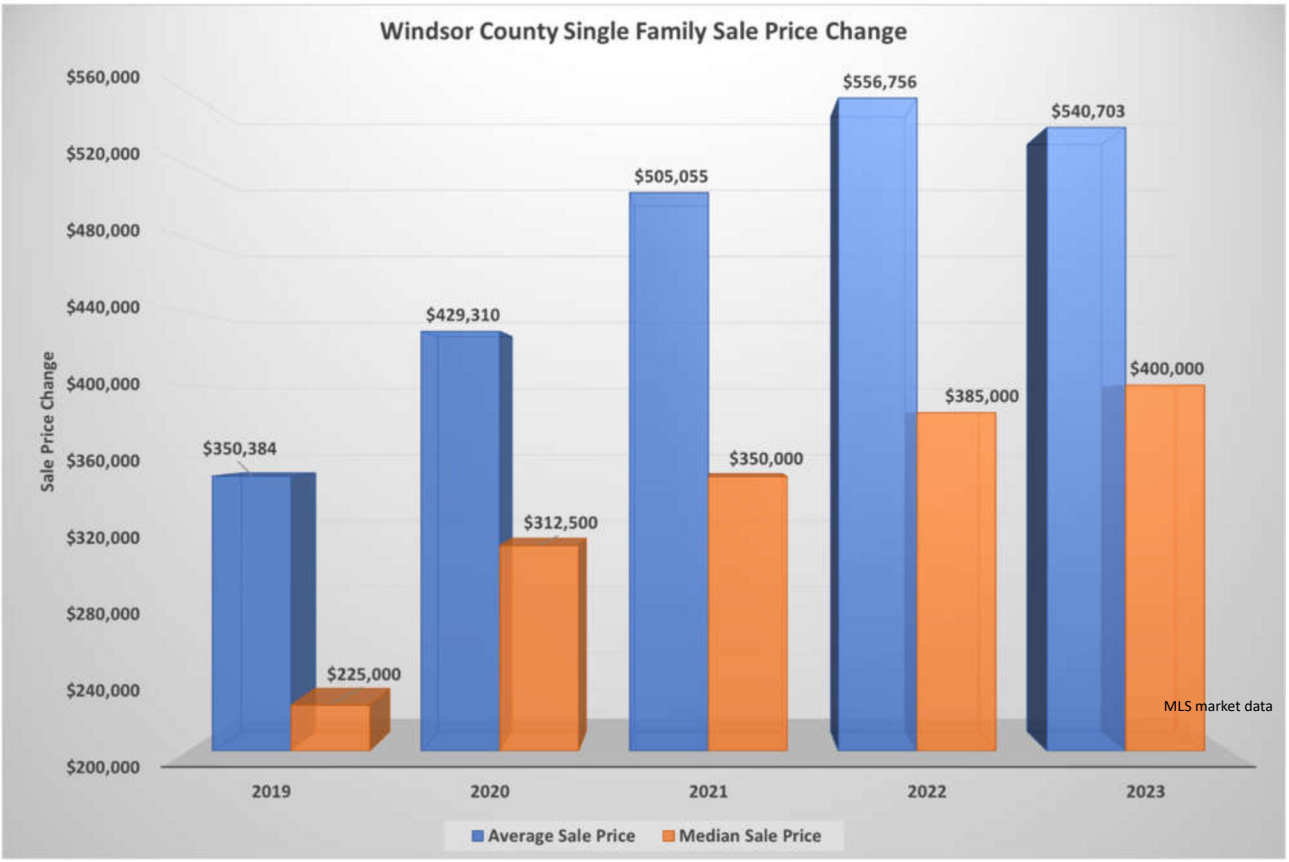
Population in Windsor County from 2010 to 2019 has seen a decline in the population by 2.8%. Population from 2019 - 2022 has seen a growth of 5.7%. The population increase has contributed to the demand on housing.



Year	2019	2020	2021	2022	2023
# of Sales	870	1030	874	774	547
Med # of days on Market	76	30	13	12	13
30-year fixed Interest Rate	3.94%	3.10%	2.65%	7.08%	7.50%

MLS market data

The table above shows, the number of sales has declined in 2022 and 2023. The average days a listing is available for sale has decreased since 2019. The residential 30-year fixed interest rate significantly increased in 2022. Lower housing inventory with strong demand is causing home price appreciation.

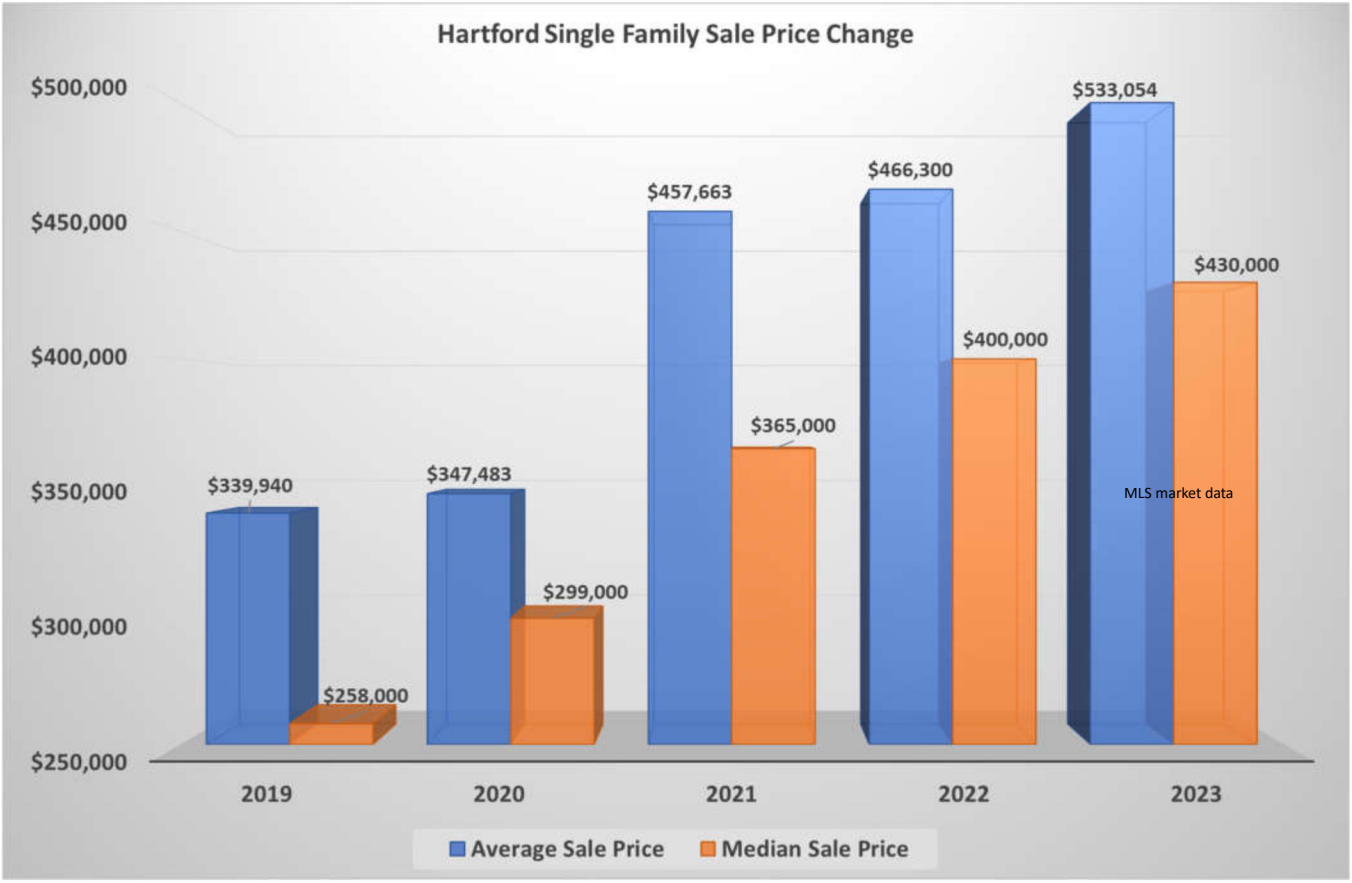


Hartford Single-Family Market

The single-family housing market is the largest real estate market in Hartford.

	2019	2020	2021	2022	2023
# of Sales	152	169	129	120	99
Med DOM	39	17	11	8	8
Med SP	258k	299k	365k	400k	430k

The table above shows a decline in the number of total sales of single-family homes each year. The median number of days a property is listed for sale has decreased since 2019. This bar graph shows the strong demand has increased sale prices. Showing a ~66% increase in market appreciation from 2019 to 2023.



MLS market data

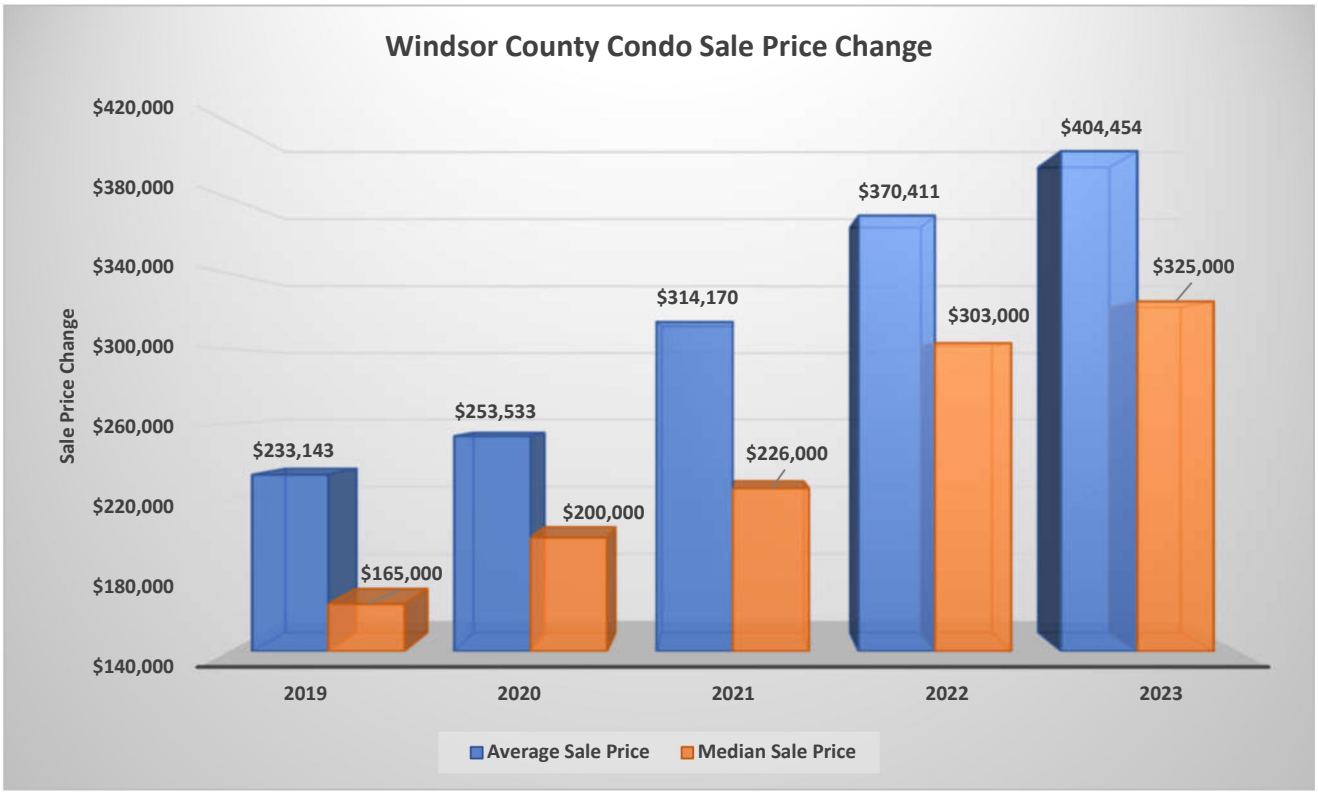
Below is a comparison of Hartford's Single-Family Median Assessment to the 2023 Median Sale Price

Hartford Median Assessment	$225,300	The ASR ratio will show the median market change. Formula: Sale/Assesment=Ratio This does not mean that all single-family houses will be adjusted by the indicated rate because of this reappraisal project. Each house is unique. The market adjustment will be made after the market analysis has been conducted and a review of the individual single-family data has been checked. ***This ratio is a current snapshot. The effective date of the reappraisal is April 1, 2025. A new time study will be performed to capture the market for the effective date of the reappraisal.**
2023 Median Sale Price	$430,000	
Assesment Sales Ratio (ASR Ratio)	**1.91**	

MLS market data & Hartford Grand List Data 2023

Windsor County Residential Condominium Market

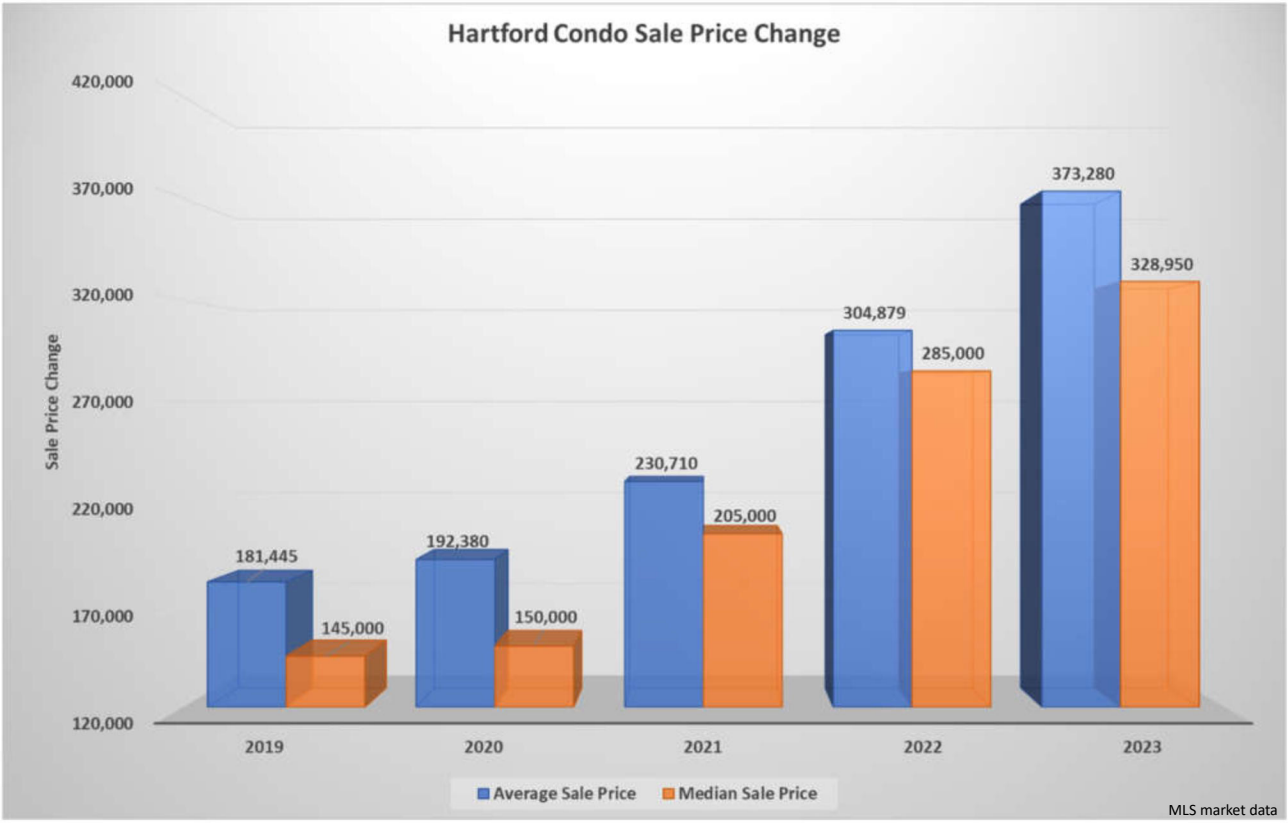
The condominium market in Windsor County is small in comparison to the Single-family home market. The number of annual sales has diminished by ~22% from 2019 to 2023. Fewer condominiums for sale and strong demand have pushed up prices. As shown below the median and average sale price changes in this timeframe.



MLS market data

Hartford Condominium Market

The condominium market in Hartford is small compared to the single-family home market. The graph below shows the median and average sale price change in the condominium market from 2019 to 2023.



MLS market data

MLS market data

The table below shows a decline in the number of total condominium sales each year. The median number of days a property is listed for sale has decreased since 2019. This strong demand has increased the median sale price. Showing a ~224% increase in market appreciation from 2019 to 2023.

	2019	2020	2021	2022	2023
# of Sales	89	91	89	84	70
Med DOM	26	13	7	7	7
Med SP	145k	150k	205k	285k	328k

MLS market data

Below is a comparison of Hartford's Condominium Median Assessment to the 2023 Median Sale Price

Hartford Median Assessment	$128,800	The ASR ratio will show the median market change. Formula: Sale/Assesment=Ratio This does not mean that all condominium will be adjusted by the indicated rate because of this reappraisal project. Each condominium is unique. The market adjustment will be made after the market analysis has been conducted and a review of the individual single-family data has been checked. ***This ratio is a current snapshot. The effective date of the reappraisal is April 1, 2025. A new time study will be performed to capture the market for the effective date of the reappraisal.**
2023 Median Sale Price	$329,000	
Assesment Sales Ratio (ASR Ratio)	**2.55**	

MLS market data & Hartford Grand List Data 2023

Apartment Rental Rates in the Hartford Geographical Area.

Apartments with five or more units will be appraised by the Income Approach to value method. Tyler will conduct a rental market study. This table is from the State of Vermont Tax department. It is the results of the Housing and Urban Development (HUD) for the Hartford MSA.

HUD Residential Monthly Rent with Utilities included.

	2021	2022	2023	2024	Change
Studio	$715	$715	$841	$1,039	45%
1-Bedroom	$837	$837	$982	$1,136	36%
2-Bedroom	$1,007	$1,007	$1,129	$1,300	29%
3-Bedroom	$1,416	$1,047	$1,536	$1,725	22%
4-Bedroom	$1,441	$1,441	$1,542	$1,731	20%
Vacancy %	4.50%	2.40%	3.60%	3.80%	MLS market data
Base Capitalization Rate	8.15%	8.05	8.00%	7.75%	

Vermont public records

https://tax.vermont.gov/municipal-officials/resources#subhouse

Market Analysis as of January 1, 2024 By:

- John Vickery, Appraisal Senior Project Supervisor
- Andrew Mahoney, Residential Reviewer
  Tyler Technologies Property & Records Division

Market Data Sources:

- Perigon Multiple Listing Service
- Hartford public records
- U. S. census data
- Vermont public records https://tax.vermont.gov/municipal-officials/resources#subhouse
- Vermont Center of Geographical Information (VCGI) https://vcgi.vermont.gov/

TOWN OF HARTFORD PROPERTY REASSESSMENT

Progress Report Reappraisal Project

To: **Richard Vincent, Assessor**

Via: **assessors@hartfordvt.org**

From: **John Vickery, Tyler Technologies Appraiser Sr. Project Supervisor**

Sent: **6/3/2024**

Progress report of May 2024:

1. Pre-review of each property and taking photos of each property.
    a. Rural areas are 90% completed.
    b. Town areas will begin in June.
2. Market report and cover Tyler introduction letter has been submitted to town manager. for the selectboard meeting May 11, 2024 @ 6PM.
3. Micro-website which describes the reappraisal project has been submitted. link to Hartford Assessor's web page in early June.
4. Tyler coordinated a partnership with Nearmap for the imaging and sketch detection project.

Progress report of April 2024:

5. Tyler coordinated a partnership with Nearmap for the imaging and sketch detection project.
6. Jacob Dorman Sr. Residential Reviewer and Adan Garcia Residential Reviewer have been conducting a pre-review of each property and taking photos of each property.
    a. Focus is on the rural areas, so photos of houses are not blocked by foliage.
    b. This review will take 3 or 4 weeks to complete.
7. Working on a market report to submit to town manager and selectboard. Should be finished in a few weeks for the selectboard meeting in late May.
8. Working on micro-website which describe the reappraisal project. Submit next week.
9. On-site connection has been made to Tyler staff computers.
    a. Remote connection has not been made.

AGENDA MEMORANDUM
June 11, 2024
Town Selectboard Meeting Item: 5
Submitted by: Christopher Holzwarth, Public Works Project Manager

Subject: **Replacement of Quechee Leach Field 5E**

Background: The Town of Hartford, Department of Public Works, Wastewater Division owns and maintains Quechee Leach Field 5E. This leach field is located off Safford Road and serves 7 developed lots and 13 vacant lots.

The leach field and dosing tank which are inspected annually by a third party have previously been classified as failing by the inspectors and the State of Vermont. The leach field in its current condition does not have the ability to service the undeveloped lots.

The available space for replacement is limited and has many restrictive conditions including the failing leach fields. After a lengthy design and permitting process a phased approach to replacing the leach fields was approved by the State.

Phase 1 installs a new dosing chamber capable of serving all (20) lots, a leach field capable of serving the existing developed (7) lots, removing the existing leach fields, making site modifications to that area, and completing additional testing of the receiving layers for the future additional leach fields to serve the remaining (13) lots.

Phase 2 is the future development of the remaining leach fields which will allow for all 20 lots to be developed with single family dwellings. This represents the maximum capacity of the site.

The Town issued a request for bids upon identifying adequate funds to cover the estimated cost of Phase 1.

Nott's Excavating, Inc. of Hartford submitted a complete bid totaling $150,765, and Isaac's Excavating & Construction of West Charleston, VT submitted a complete bid of $193,000 with a stipulated condition of being allowed to complete the project by 10/30/24.

Discussion: Nott's Excavating, Inc. is the low bidder at $150,765 and a local vendor. The Dufresne Group is currently under contract for $14,000 to provide construction oversight and certification services. Table 1 on page 2 outlines the overall projected cost.

Table 1 – Projected Quechee Leach Field 5E Cost					
Vendor	**Pay Item**	**Quantity**	**Units**	**Cost Per Unit**	**Cost**
Nott's Excavating, Inc.	Leach Field Replacement	1	L.S.	$150,765.00	$150,765.00
10% Contingency	T.B.D.	T.B.D.	T.B.D.	T.B.D.	$15,235.00
Dufresne Group	Engineering	1	L.S.	$14,000.00	$14,000.00
Total					**$180,000.00**

The project is currently scheduled to commence as soon as possible. The available funding for the project is outlined in Table 2 below.

Table 2 – Quechee Leach Field 5E Funding		
Account	**Description**	**Balance**
P.O. #11458	GL 65-965-543-0000	$116,000.00
P.O. #14872	GL 65-965-543-0000	$64,000.00
Total		**$180,000.00**

Impact: The project is currently estimated to cost up to $180,000 including a 10% contingency (see Table 1). The total available funding amount is $180,000 (see Table 2).

Recommendation: Staff recommends that the selectboard authorize the Town Manager to execute a contract with Nott's Excavating, Inc. for $150,765 and to approve any necessary and reasonable change orders up to a maximum additional amount of $15,235 for a total project budget of $180,000.

ATTENDANCE SHEET

BID/DATE: SE leachfield Replacement 5/24/24

	Printed Name	Company	Signature
1	Jeremy Delisle	Town of Hartford	
2	Kimberly Underwood-Brown	Town of Hartford	
3	Paula Nulty	"	
4			
5			
6			
7			
8			
9			
10			

TOWN OF HARTFORD
171 BRIDGE STREET
WRJ, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

Bid For: SE Leachfield
DEPARTMENT: Public Works
DATE: 5/24/24
Tabulated BY: Jeremy Delisle

	Name & Address of Bidder	Bid			
1	JSG CS excavating + Construction P.O. Box 39 W.Charleston VT. 05872	$193,000			
2	Nott's Excavating, Inc. 185 Equestrian Way W.R.J., VT 05001	$150,765.00 (Received 5/23/24)			
3					
4					
5					
6					
7					
8					
9					

REQUEST FOR BIDS – QUECHEE ONSITE WASTEWATER REPLACEMENT FIELD 5E

TO: **Potential Bidders and Respondents**

FROM: **John Haverstock, Town Manager**

RE: **Quechee Field 5E Replacement Project**

DATE: **May 8, 2024**

The Town of Hartford (Owner) is accepting bids and responses to the following projects: Quechee Onsite Wastewater Replacement Field 5E

Submitting Bids: using the attached bid sheet must be returned before **Friday, May 24, 2024, at 12:00 Noon**. Contractors are to submit one original copy signed by an officer authorized to bind the company and one copy in a sealed and properly addressed envelope with the name of the contractor to:

Hartford Town Manager's Office
(Wastewater Replacement Field 5E)
c/o Christopher Holzwarth, Project Manager
171 Bridge Street
White River Junction, VT 05001

Please direct all communications and questions regarding this bid request to Christopher Holzwarth, Department of public Works Project Manager via email at cholzwarth@hartford-vt.org.

General Specifications and Requirements

1. The Contractor shall provide evidence of Workers Compensation and a certificate of insurance naming the Town of Hartford as an additional insured ($1,000,000 per occurrence and $2,000,000 total liability) within two (2) business days of notification by the Owner that the Owner intends to award the Contract to the Contractor. The Owner may nullify the awarding of the Contract for failure to satisfy this requirement in its entirety.

2. The Owner agrees to pay the Contractor in a reasonable amount of time after reviewing and approving the invoice and other documents and the project is inspected by the Town of Hartford Public Works Department and/or Engineer. The Contractor shall provide written proof and a letter certifying to the Owner that the Contractor has fully paid all subcontractors and suppliers and that all liens associated with the project have been released before final payment by the Owner.

3. The Owner reserves the right to accept or reject any or all bids, to waive all informalities, or to accept any bid or portion of a bid which it deems to be in the best interest of the Owner.

4. The completion date is set forth in this document. The Owner may assess a penalty of $500.00 per day if all contracted work is not completed by the completion date.

5. The contractor shall NOT work on weekends or holidays without the written permission of the Owner.

6. The Contractor shall give the Town of Hartford a minimum of five (5) days' notice prior to the commencement of work associated with the described project.

7. The Owner shall retain control of operations and shall have the authority to terminate any and all work if the Owner determines that project quality could be adversely affected due to inclement weather or other conditions.

8. The Contractor shall warranty materials and workmanship for a period of one (1) year from the date of completion.

9. Contractors agree to operate in compliance with all OSHA and VOSHA requirements and all generally accepted safety standards.

10. The Contractor agrees to indemnify and hold harmless the Owner against all claims, demands, causes of action, suits, or judgments, including attorney's fees, costs, and expenses, which are a result of the Contractor's negligence, carelessness, or mismanagement.

Project Description

This project includes the removal of the existing leachfields (2) and dosing chamber, and installation of one new mound leachfield (Mound A), to include furnishing and installing specified earthwork, materials, piping, valves, flouts, controls, one precast dosing chamber, testing, restoration and any and all appurtenant work associated with or required for the completion of the project, and as indicated in the design drawings *Replacement Field Quechee Community System* dated 3/9/2021 and described herein.

Installation of Mound B and Mound C infiltration systems is not part of this construction project; however, removal of the existing fields is included. As shown on the design drawings, once the specified facilities are removed, the areas are to be filled with mound sand and regraded, as specified.

REQUEST FOR BIDS – QUECHEE ONSITE WASTEWATER REPLACEMENT FIELD 5E

Refer to the attached drawings and specifications, listed below, for material and installation requirements:

- Sheet C1 – Existing Site Plan, Location, Map, Legend, and Notes
- Sheet C2 – Site Plan
- Sheet C3 – Wastewater Standard Details

Contractor shall submit shop drawings for all specified materials for review and approval prior to ordering materials. Exploratory excavation may be required. Routing of existing flows to the treatment field(s) shall not be interrupted throughout the course of construction; the contractor may provide temporary storage of wastewater, if desired.

Final Completion

All work shall be completed by **July 31, 2024**, unless otherwise approved by the Owner in writing.

Measurement and Payment

This project is to be paid as a lump sum item, to be paid in accordance with the progress schedule, the task items listed in the Bid Response Form, and based on actual work completed and accepted. The contractor may be eligible for a progress payment at 50% completion given half of the contracted work is completed, as deemed complete by the engineer. The remaining balance is to be paid when all work items are completed, at which time 100% of the lump sum price may be paid.

The payment of the lump sum shall include the purchase and installation of all any and all items required for the installation and operation of the items specified on the design drawings and listed herein, and shall include all material, labor, tools, equipment, and incidental work necessary to complete the items in accordance with the bid documents.

Project Phasing and Scope of Work

This project is to be constructed in accordance with the design plans dated 3/9/2021, Wastewater System and Potable Water Supply Permit No. WW-3-3199, with additional information specified herein.

It is noted that the design plans provide for two phases of construction: Phase 1 is to be constructed under this bid contract and includes construction Mound A and the other items shown on the design plans except for installation of Mound B and Mound C; Phase 2 consists of installation of Mound B and Mound C and is not part of the current work.

In general, the following items are to be included in the Phase 1 scope of work. Specified bid items are shown in the Bid Response form:

1. Installation of Mound A with grading specified on the design plans.
2. Continuous routing of existing flows to maintain uninterrupted treatment service. The contractor may utilize the existing fields (B,C) during construction of Mound A, and/or utilize Mound A after it has been constructed and approved for use by the engineer.
3. Removal the existing dosing chamber, installation of the new dosing chamber, and removal of siphon equipment from the existing septic tank. The new dosing chamber shall be fully constructed as specified on Sheet C3 with 3 flouts and appurtenances.
4. Removal of existing Field B and Field C and fill with mound sand. Fill with mound sand to within 3" of surrounding existing grade, then place 3" topsoil to existing grade. Seed and mulch surface.
5. Removal and disposal of existing dosing chamber, distribution boxes and piping, siphon, and concrete ameration chambers, and other miscellaneous hardware. The contractor shall dispose of all removed materials in accordance with State regulations. The following additional information is provided regarding materials to be removed:
    a. Nine concrete ameration chambers - each chamber is approximately 62'L x 4'W x 2'H. Each 6 foot-long concrete chamber is made of shorter sections of unknown length.
    b. All existing septic piping into, out of, and inside the ameration and dosing chambers.
    c. Existing distribution boxes, associated fittings, and miscellaneous hardware
6. Permanent connection of Mound A to the dosing chamber
7. Installation of permanent capped piping out of the new dosing chamber that can be used for future construction of Mound B and Mound C, ith piping orientations as shown on the design plans and required pipe lengths as follows:
    a. Mound B - approximately 30 feet
    b. Mound C approximately 50 feet
8. Final system startup, site grading, and restoration of all surfaces. The dosing chamber controls, and counter shall be configured for operation of 3 fields with only Mound A online.

Town of Hartford, Vermont
Quechee Field 5E Replacement Project
Bid Response Form

All responses must include this form. Forms shall be submitted via email to Christopher Holzwarth at cholzwarth@hartford-vt.org. Late submissions will not be accepted.

Company Name: _____

Company Mailing Address: _____

Contact Name: _____

Contact Telephone Number: _____

Contact Email Address: _____

Item #	Item Description	Estimated Quantity	Units	Unit Price	Total Price
1	Mound A (grading, purchase & construction, startup)	1	LS	**$**	**$**
2	Fields B & C (removal, grading, sand fill)	1	LS	**$**	**$**
3	Dosing chamber (remove old, purchase, install new)	1	LS	**$**	**$**
4	Site and connection piping (all fields, as specified)	1	LS	**$**	**$**
5	Surface restoration	1	LS	**$**	**$**
TOTAL PRICE				**$**	

In developing this bid, I have followed all instructions set forth by the Owner and hereby certify that the work to be performed will fully conform to conditions stipulated as part of the Owner's request for bids. I have read the bid documents, including the requirements stated in this document, and agree to adhere to all of the provisions. The bid price includes any and all administrative costs, fuel costs, fees and taxes and all other associated costs of the project.

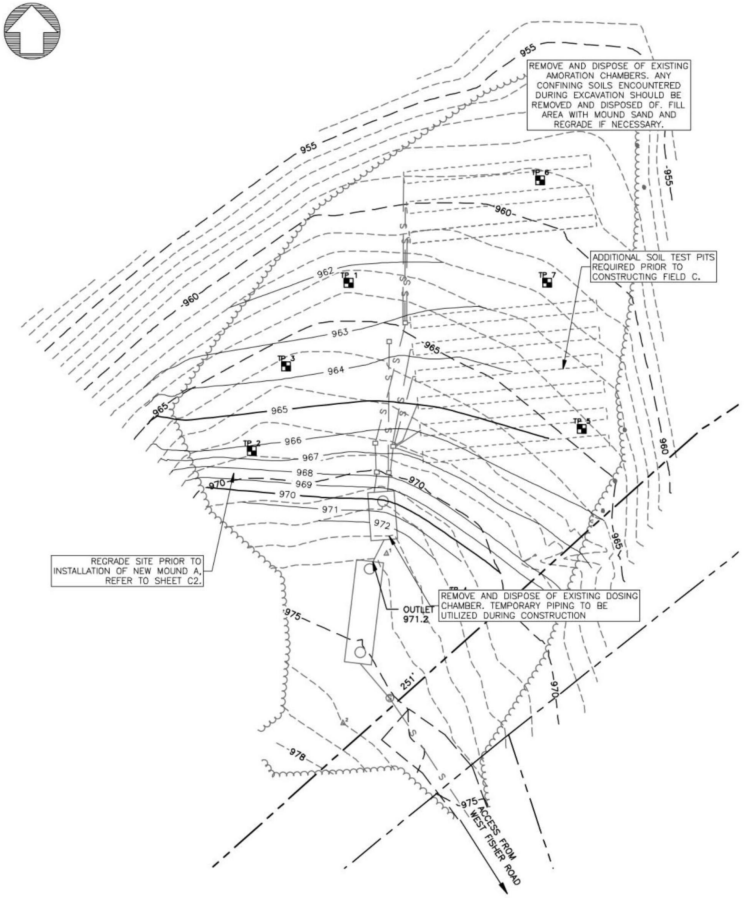
Furthermore, I certify that the prices in these bids have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such price with any other bidder or with any competitor.

_____ _____

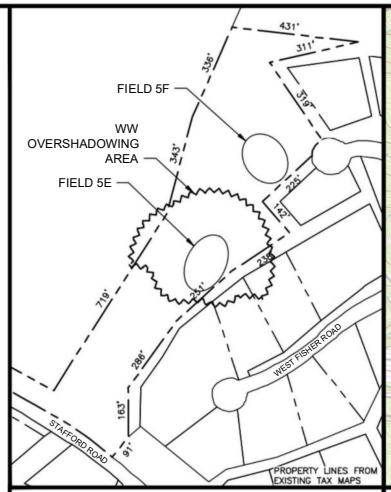
Signature Date

_____

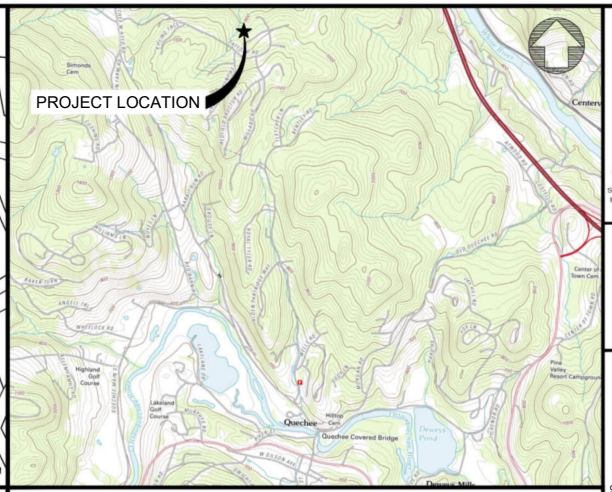
Name



EXISTING SITE PLAN WITH MODIFICATIONS
SCALE: 1"=20'



PROPERTY MAP
SCALE: 1" = 200'



LOCATION MAP
SCALE: 1" = 2,000'

TEST PIT LOGS

BY BRIAN BAKER, DG
MARCH 26, 2020

DEPTH	MUNCEL	COLOR	DESC	NOTES
TP1				
0–6"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
6–24"	10YR 4/6	DARK YELLOWISH BROWN	FINE SANDY LOAM	
24–72"	10YR 4/6	DARK YELLOWISH BROWN	GRAVELLY SANDY LOAM	W/3" STONES
NWTD				
NLTD				
ROOTS TO 6"				
TP2				
0–6"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
6–22"	10YR 4/6	DARK YELLOWISH BROWN	FINE SANDY LOAM	
22–72"	2.5Y 4/2	DARK GRAYISH BROWN	GRAVELY COARSE SAND	
NWTD				
NLTD				
ROOTS TO 6"				
TP3				
0–8"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
8–32"	10YR 4/6	DARK YELLOWISH BROWN	FINE SANDY LOAM	
32–72"	10YR 5/3	BROWN	GRAVELY COARSE SAND	
NWTD				
NLTD				
ROOTS TO 6"				
TP4				
0–10"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
10–24"	10YR 4/6	DARK YELLOWISH BROWN	FINE SANDY LOAM	
24–62"	10YR 5/3	BROWN	GRAVELY COARSE SAND	
62–72"	2.5Y 4/2	DARK GRAYISH BROWN	COARSE SAND	
NWTD				
NLTD				
ROOTS TO 8"				

TEST PIT LOGS

BY BRIAN BAKER, DG
MARCH 26, 2020

TP5				
0–6"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
6–24"	10YR 4/6	DARK YELLOWISH BROWN	FINE SANDY LOAM	EFFLUENT INTO TEST PIT, FLOODED TO ABOUT 12", COULD NOT IDENTIFY SOILS
TP6				
0–5"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
5–36"	10YR 5/6	YELLOWISH BROWN	MEDIUM SAND	AROUND CHAMBER (FILL)
36–74"	10YR 3/4	DARK YELLOWISH BROWN	GRAVELY COARSE SAND	
NWTD				
NLTD				
ROOTS TO 6"				
TP7				
0–7"	10 YR 3/2	VERY DARK GRAYISH BROWN	FINE SANDY LOAM	
7–72"	10YR 3/4	DARK YELLOWISH BROWN	GRAVELY COARSE SAND	SEEPS ABOUT 48" DEEP
NWTD				
NLTD				
ROOTS TO 6"				

SEEPS STARTED AT ABOUT 48", MADE PIT UNSAFE FOR ENTRY. SOIL IDENTIFICATION DONE AT FROM THE SURFACE.

NOTES

1. THE SYSTEM WAS DESIGNED TO SERVE RESIDENTIAL LOTS, REFER TO SHEET C3 FOR SIZING CALCULATION.
2. CONSTRUCT A SHALLOW DITCH ON THE UPHILL SIDE OF ALL TREATMENT AREAS TO DIVERT THE FLOW OF SURFACE WATER. DITCH TO BE INSTALLED WITH MOUND A.
3. MAINTAIN THE SURFACE OF THE TREATMENT AREAS AS A GRASSED AREA.
4. SEED AND MULCH ALL DISTURBED AREAS.
5. ALL FITTINGS SHALL MATCH PIPE MATERIAL AND SPECIFICATIONS.
6. CONTACT DUFRESNE GROUP PRIOR TO COVERING THE COMPLETED SYSTEM TO PROVIDE FOR THE REQUIRED INSPECTIONS.
7. THIS IS NOT A LAND SURVEY OR A LAND SURVEY PLAT AND DOES NOT COMPLY WITH VERMONT PLAT LAW. THE PURPOSE OF THIS EXHIBIT IS FOR SUBMITTAL FOR REVIEW OF COMPLIANCE WITH VERMONT ENVIRONMENTAL PROTECTION RULES, CHAPTER 1, WASTEWATER SYSTEM AND POTABLE WATER SUPPLY RULES, EFFECTIVE -- APRIL 12, 2019
8. MOUND B IS TO BE CONSTRUCTED TO PROVIDE FOR FLOWS ABOVE 3,061 GPD. MOUND C IS TO BE CONSTRUCTED TO PROVIDE FOR FLOWS ABOVE 4,780 GPD.

"THE PROPERTY LINES, EASEMENTS, AND OTHER REAL PROPERTY DESCRIPTIONS PROVIDED IN THIS PERMIT APPLICATION ARE FOR THE USE OF ANR ONLY. THEY DO NOT DEFINE LEGAL RIGHTS OR MEET LEGAL REQUIREMENTS FOR A LAND SURVEY AS DESCRIBED IN 26 V.S.A. 2502(4) AND SHALL NOT BE USED IN LIEU OF A SURVEY AS THE BASIS OF ANY LAND TRANSFER OR ESTABLISHMENT OF ANY PROPERTY RIGHTS."

LEGEND			
EXISTING		PROPOSED	
981	MINOR CONTOUR	981	MINOR CONTOUR
985	MAJOR CONTOUR	985	MAJOR CONTOUR
	PAVED ROAD/DRIVE		OVERSHADOWING LIMIT
	GRAVEL ROAD/DRIVE		
	TREE LINE		
S	SEWER MAIN		
	DISTRIBUTION BOX		
	SEWER MANHOLE		
	TRAVERSE POINT		
TP	TEST PIT		
	PROPERTY LINE		

VERMONT
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Drinking Water & Groundwater Protection Division
THIS IS SUBJECT TO PROVISIONS OR CONDITIONS LISTED IN PERMIT
Permit #: WW-3-3199
Date: 3/17/23

DUFRESNE GROUP
CONSULTING ENGINEERS
Suite 200, 56 Main Street
Springfield, Vermont 05156
E-mail: info@dufresnegroup.com
Web: www.dufresnegroup.com
Springfield, VT • Tel: (802) 674-2104 Fax: (802) 674-2913
Essex, VT • Tel: (802) 879-7188 Fax: (802) 879-7189
St. Johnsbury, VT • Tel: (802) 748-8605 Fax: (802) 748-8342
Manchester, VT • Tel: (802) 768-8281 Fax: (802) 768-8315
Dufresne Group is owned by Dufresne & Associates, P.C.

STATE OF VERMONT
CHRISTOPHER RUTH JOHNSON
NO. 0007
CIVIL
REGISTERED PROFESSIONAL ENGINEER
3·10·21

REVISIONS

DATE	COMMENTS	BY

THESE DRAWINGS, DESIGNS, AND SPECIFICATIONS ARE THE PROPERTY OF DUFRESNE GROUP AND ARE NOT TO BE USED IN WHOLE OR IN PART FOR ANY PURPOSE OTHER THAN THE SPECIFIC PROJECT FOR WHICH THEY WERE PREPARED AND PUBLISHED WITHOUT THE WRITTEN APPROVAL OF DUFRESNE GROUP. ANY REUSE WITHOUT SUCH WRITTEN APPROVAL SHALL BE UNLAWFUL AND THE REUSER SHALL RELEASE AND INDEMNIFY DUFRESNE GROUP AGAINST ALL CLAIMS, DAMAGES, AND EXPENSES ARISING OUT OF SUCH REUSE.

REPLACEMENT FIELD 5E
QUECHEE COMMUNITY SYSTEM

EXISTING SITE PLAN, LOCATION MAP, LEGEND, AND NOTES

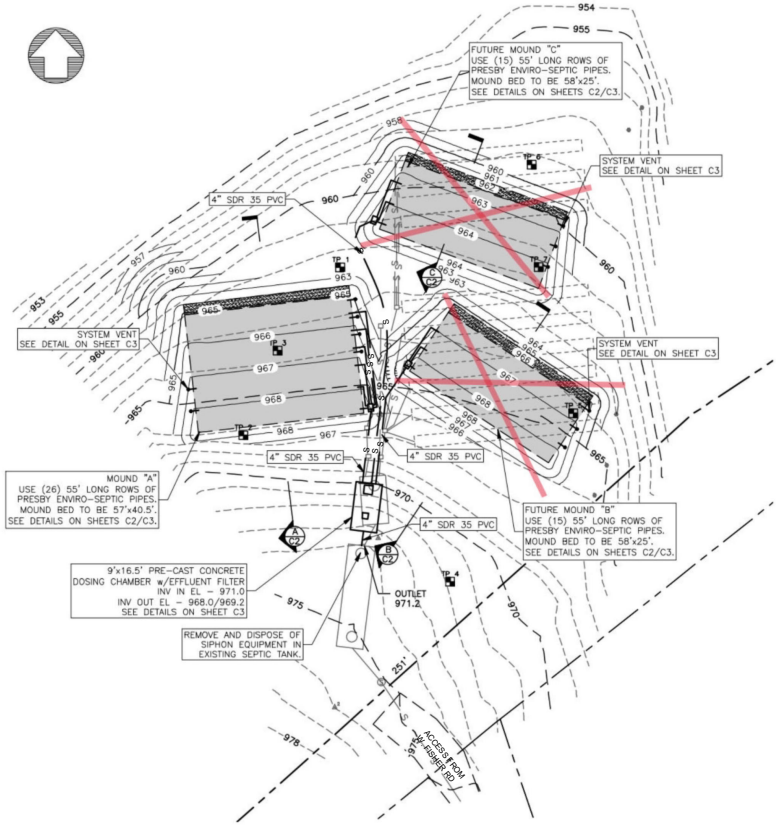
HARTFORD, VERMONT

Project #	7190019
Project Mgr.	C.M. HASKINS
Design by	B.L. BAKER
Drawn by	M.J. O'NEIL
Reviewed by	N.R. JOHNSON
Approved by	N.R. JOHNSON
Date	MARCH 9 2021
Scale	AS SHOWN

C1

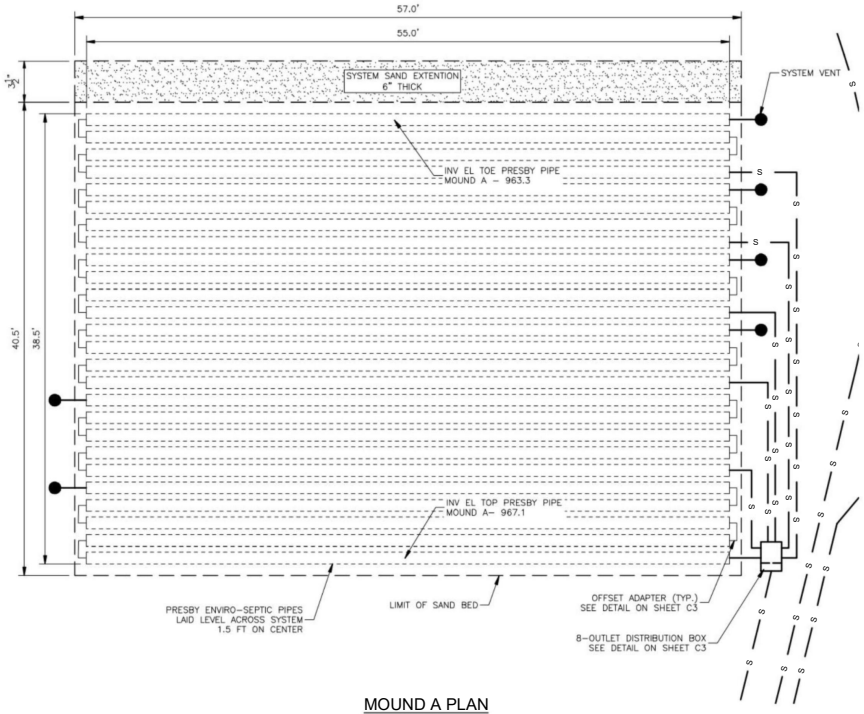
SHEET 1 OF 3

FILE: R:\Hartford, VT\7190019 Dispersal Field 5E\DWG\Field 5E SPSH.dwg Mar 09, 2021 - 3:13pm



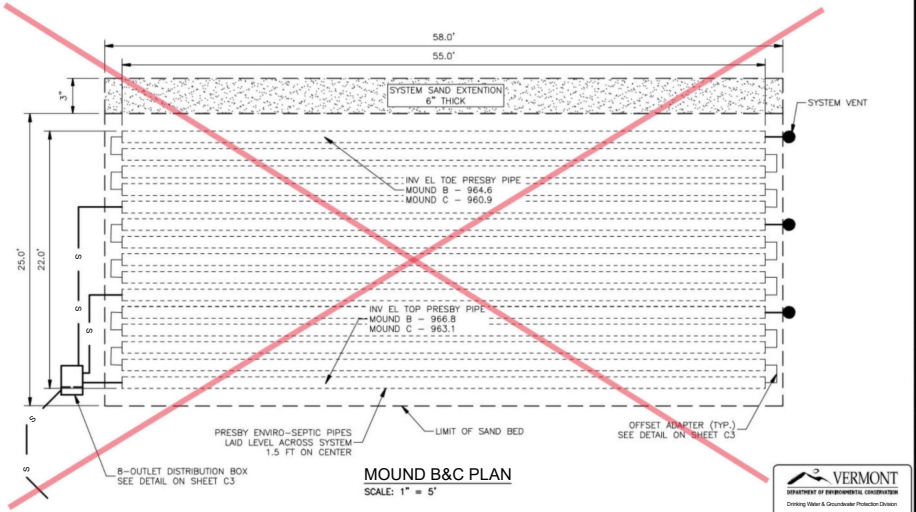
PROPOSED SITE PLAN

SCALE: 1"=20'



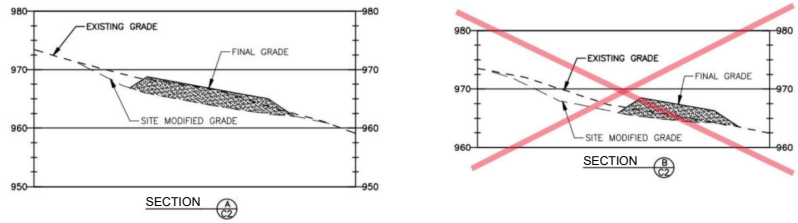
MOUND A PLAN

SCALE: 1" = 5'



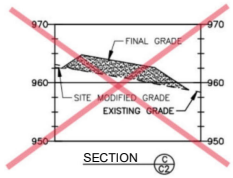
MOUND B&C PLAN

SCALE: 1" = 5'

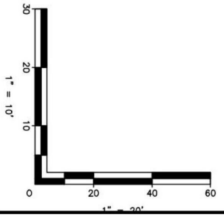


SECTION A/C2

SECTION B/C2



SECTION C/C2



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St. Johnsbury, VT • Tel: (802) 748-8900 Fax: (802) 748-4912
Manchester, VT • Tel: (802) 768-8291 Fax: (802) 768-8315
Dufresne Group is owned by Dufresne & Associates, PC

STATE OF VERMONT
LEONA RUTH JOHNSON
NO. 0007
CIVIL
REGISTERED
PROFESSIONAL ENGINEER

3·10·21

REVISIONS

DATE	COMMENTS	BY

THESE DRAWINGS SHALL NOT BE REUSED OR ALTERED IN ANY WAY WITHOUT THE WRITTEN APPROVAL AND AUTHORITY OF DUFRESNE GROUP AND RECOGNIZING SHALL BE HELD BY DUFRESNE GROUP ®

REPLACEMENT FIELD
QUECHEE COMMUNITY SYSTEM

SITE PLAN

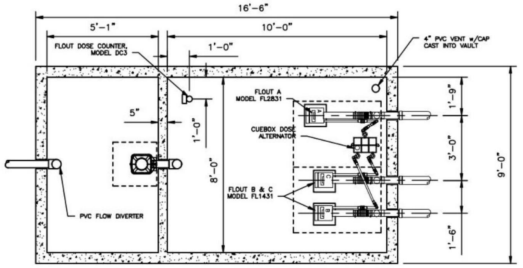
HARTFORD, VERMONT

Project #	7190019
Project Mgr.	C.M. HASKINS
Design by	B.L. BAKER
Drawn by	M.J. O'NEIL
Reviewed by	N.R. JOHNSON
Approved by	N.R. JOHNSON
Date	MARCH 9 2021
Scale	AS SHOWN

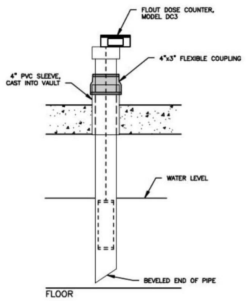
C2

SHEET 2 OF 3

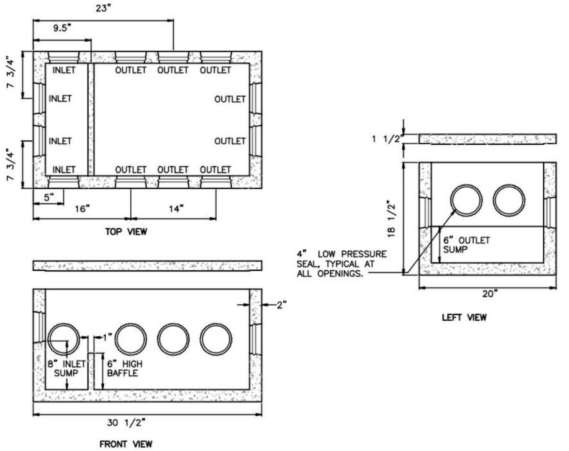
VERMONT
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Drinking Water & Groundwater Protection Division
THIS IS SUBJECT TO PROVISIONS OR CONDITIONS LISTED IN PERMIT
Permit #: WW-3-3199
Date: 3/17/23



PLAN VIEW
SCALE: 3/8" = 1'-0"

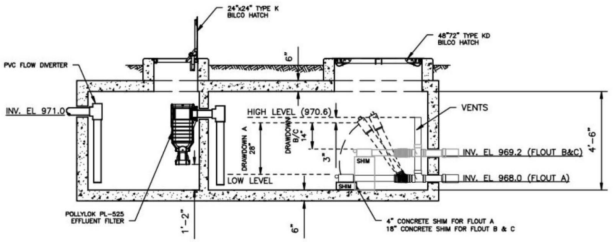


DOSE COUNTER DETAIL
SCALE: NOT TO SCALE



DISTRIBUTION BOX
NOT TO SCALE

NOTES:
1. PROVIDE SUITABLE ACCESS TO GRADE
2. PROVIDE FLOW ADJUSTERS AT EACH OUTLET



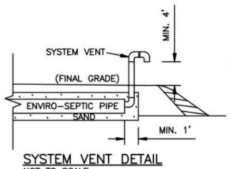
SECTION VIEW
SCALE: 3/8" = 1'-0"

DOSING CHAMBER

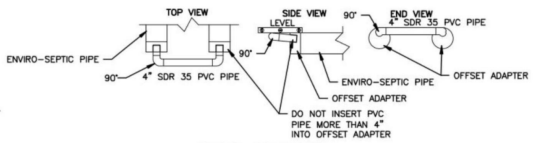
NOTES:
1. CONCRETE MINIMUM STRENGTH 5000 PSI @ 28 DAYS
2. STEEL REINFORCEMENT GRADE 60
3. TOP SEAM CONSTRUCTION
4. FLOUTS B & C AND THE CUEBOX ALTERNATOR WILL NOT BE INSTALLED UNTIL MOUNDS B&C ARE CONSTRUCTED. REFER TO NOTES, SHEET C1.

SYSTEM SAND MATERIAL SPECIFICATION

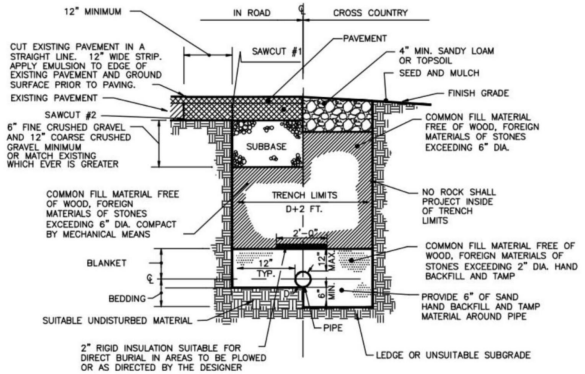
SIEVE SIZE	% PASSING
4	95 – 100
8	80 – 100
16	50 – 85
30	25 – 60
50	10 – 30
100	2 – 10



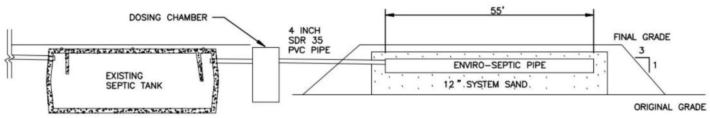
SYSTEM VENT DETAIL
NOT TO SCALE



RAISED CONNECTION
NOT TO SCALE



TYPICAL SEWER LINE TRENCH SECTION
NOT TO SCALE



NOTES:
1. TOPSOIL AND ORGANIC MATERIAL TO BE SCARIFIED IN DISPOSAL AREA PRIOR TO PLACING SAND OR FILL.
2. FINAL GRADING TO SHED SURFACE WATER AWAY FROM SYSTEM COMPONENTS.
3. MIN 7"/MAX 10" COVER OVER ENVIRO-SEPTIC PIPE
4. ENVIRO-SEPTIC PIPE TO BE LAID LEVEL
5. PRESBY ENVIRO-SEPTIC PIPE TO BE INSTALLED BY PRESBY TRAINED INSTALLER

EFFLUENT DISPOSAL SYSTEM
NOT TO SCALE

LINEAR LOADING RATE (LLR)

TEST PITS DEPTH OF 72" w/NWTD, REMOVE 24±", SAY 48" AVAILABLE
SOILS ARE COARSE SAND AT 10% SLOPE
DESIGN FLOW (DF) FOR MOUND A = 3,061 GPD

LLR = h x F
h = 48" – 6" = 32" = 3.5 FT
F = 52.4, FROM TABLE 9–14

LLR = 3.5 x 52.4 = 183.4 GALLONS/LF

SYSTEM LENGTH (SL) MIN.

SL = DF/LLR
SL = 3,061/183.4 = 16.7 LF

DESIGN FLOW CALCULATIONS

DEVELOPED LOTS: 7 x 245 GPD = 1,715 GPD
SEWER INFILTRATION:
980 LF OF 4" AND 2,470 LF OF 8" @ 300 GALLON/INCH/MILE
980 x 4 x 300/5,280 = 223 GPD
2,470 x 8 x 300/5,280 = 1,123 GPD
3,061 GPD

VACANT LOTS: 13 x 245 GPD = 3,185 GPD
SEWER INFILTRATION:
1,670 LF OF 4" @ 200* GALLON/INCH/MILE
1,670 x 4 x 200/5,280 = 253 GPD
3,438 GPD

TOTAL 6,499 GPD

*ALL FUTURE SERVICE LINES TO BE 4" PRESSURE RATED PVC TO REDUCE INFLOW.

PRESBY MOUND DESIGN SPECIFICATIONS: MOUND A

NUMBER OF DEVELOPED LOTS	=	7
SLOPE	=	<20%
TOTAL DAILY FLOW	=	3,061 GPD
PIPE LENGTH	=	55'
1. APPLICATION RATE TYPE	=	1.6 GPD/ SQ. FT. (DUE TO FINE SANDY LOAM SOIL
2. MINIMUM PIPE LENGTH	=	(3061 GPD)/(2.14 GPD/SQ. FT)=1430 FT
3. FOR SERIAL DESIGN	=	3061 GPD/500= 6.1 (MIN 6 SECTIONS)
4. MINIMUM SAND AREA	=	3061 GPD/1.6 = 1913 SQ FT
5. NUMBER OF ROWS	=	1430'/55' = 26 ROWS
6. WIDTH	=	(26–1)*1.5+1'=38.5'
7. TOTAL BED LENGTH	=	55'+2'=57'
TOTAL BED WIDTH	=	38.5'+2'=40.5'
8. TOTAL BED WIDTH CHECK	=	1913 SQ. FT/57=34 USE 40.5'
9. TOTAL BED AREA	=	57'*40.5'=2,309 SQ. FT.

PRESBY MOUND DESIGN SPECIFICATIONS: MOUND B & C (FUTURE CONSTRUCTION)

SLOPE	=	<20%
TOTAL DAILY FLOW	=	1,719 GPD (50% OF 3,438 GPD TO EACH MOUND)
PIPE LENGTH	=	55'
1. APPLICATION RATE	=	1.6 GPD/ SQ. FT. (DUE TO FINE SANDY LOAM SOIL TYPE
2. MINIMUM PIPE LENGTH	=	(1719 GPD)/(2.14 GPD/SQ. FT)= 803 FT
3. FOR SERIAL DESIGN	=	1719 GPD/500= 3.44 (MIN 4 SECTIONS)
4. MINIMUM SAND AREA	=	1719 GPD/1.6 = 1074 SQ FT
5. NUMBER OF ROWS	=	806'/55' = 15 ROWS
6. WIDTH	=	(15–1)*1.5+1'=22'
7. TOTAL BED LENGTH	=	55'+3'=58'
TOTAL BED WIDTH	=	22'+3'=25'
8. TOTAL BED WIDTH CHECK	=	1074 SQ. FT/57=19' USE 25'
9. TOTAL BED AREA	=	58'*25'=1450 SQ. FT.

VERMONT
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Drinking Water & Groundwater Protection Division
THIS IS SUBJECT TO PROVISIONS OR CONDITIONS LISTED IN PERMIT
Permit #: WW-3-3199
Date: 3/17/23

DUFRESNE GROUP
CONSULTING ENGINEERS
Suite 200, 56 Main Street
Springfield, Vermont 05156
E-mail: info@dufresnegroup.com
Web: www.dufresnegroup.com
Springfield, VT • Tel: (802) 674-2904 Fax: (802) 674-2913
Barre, VT • Tel: (802) 479-3696 Fax: (802) 479-2281
St. Johnsbury, VT • Tel: (802) 748-8620 Fax: (802) 748-4912
Manchester, VT • Tel: (802) 768-0291 Fax: (802) 768-8315
Dufresne Group is owned by Dufresne & Associates, PC

STATE OF VERMONT
KEITH JOHNSON
NO. 0007
OWNER
PROFESSIONAL ENGINEER
3·10·21

REVISIONS

DATE	COMMENTS	BY

THESE DRAWINGS SHALL NOT BE REUSED OR ALTERED IN ANY WAY WITHOUT THE WRITTEN APPROVAL AND AUTHORITY OF DUFRESNE GROUP AND WITHOUT SHALL BE HELD BY DUFRESNE GROUP ©

REPLACEMENT FIELD
QUECHEE COMMUNITY SYSTEM

WASTEWATER STANDARD DETAILS

HARTFORD, VERMONT

Project #	7190019
Project Mgr.	C.M. HASKINS
Design by	B.L. BAKER
Drawn by	M.J. O'NEIL
Reviewed by	N.R. JOHNSON
Approved by	N.R. JOHNSON
Date	MARCH 9 2021
Scale	AS SHOWN

C3

SHEET 3 OF 3

BLB, M:\Active_KV\190019 Stewart Field\ACAD\Field SE SPEC.dwg, Mar 09, 2021 - 3:12pm

AGENDA MEMORANDUM
June 11, 2024
Town Selectboard Meeting Item: 5
Submitted by: Bryan Gazda, DPW Director

Subject: **Maple Street Wastewater Pump Station Pump Replacement**

Background: The Maple Street pump station has a Flygt pumping system, consisting of two Flygt pumps and Flygt control panel to manage the transmission of wastewater generated from Hartford Village and the area around the VA Cut Off Road to the WRJ/Hartford/Wilder treatment facility for processing.

Currently, one pump is in service, and the other pump is non-operatable due to extensive internal damage due to age (18 years old) as indicated in the attached service report. To date, the one pump as been able to handle the flow, but in the event of a malfunction of the operational pump or significant wet weather event, we would have to either hire a sewage disposal contractor to continuously pump the wet well or bypass into the White River, which would be in violation of our discharge permit and would have a negative environmental impact.

Discussion: Given the pumps, control panel, and internal configuration of the pump station are specifically designed for Flygt components, we are limited in our ability competitively secure price quotes for the replacement of the pump. Attached is a price quote from Xylem Water Solutions USA, sole source vendor for Flygt pumps for the New England region, for the replacement of the non-operational Flygt pump. The total price quote including freight of $24, 147.45, exceeds the threshold for when competitive bidding is required in accordance with Section 5 of the Purchasing Policy and Procedure and a waiver from the Selectboard is required with regards to advertising and public notice before approving any contract.

Impact: Funding is available in FY 24 budget under GL # 60-964-318-0000.

Recommendation: Staff recommends that the Selectboard waive section 5.0 of the purchasing policy as Xylem Water Solutions USA, is the sole source vendor for Flygt pump in the New England region, and approve the Director of Public Works to execute the purchase order from Xylem Water Solutions USA, dated April 17, 2024, in the amount of $24,147.50.

NEW Pump

xylem
S3

Xylem Water Solutions USA, Inc.
Flygt Products

99 Stockhouse Rd
Bozrah, CT 06334
Tel 860/889-2343
Fax 860/889-0673

April 17, 2024

TOWN OF HARTFORD
171 BRIDGE ST
WHITE RIVER JUNC VT 05001

Quote # 2024-BOZ-0369
Project Name: Hartford, VT
Job Name: 3153.181-0670357 Repair Replacement

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

Pump

Qty	Part Number	Description
1	3153.185-1544	Flygt Model NS-3153.185 4" volute Submersible pump equipped with a 230 Volt / 3 phase / 60 Hz 20 HP 1750 RPM motor, 463 impeller, 1 x 50 Ft. length of SUBCAB 4G16+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve

Total Price $ 22,964.45

Freight Charge $ 1,183.00

Total Price $ 24,147.45

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2020)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Terms of Delivery: PP/Add Order Position

FLYGT
a xylem brand

Terms of Payment: 100% N30 after invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Schedule: Please consult your local Flygt Branch Office to get fabrication and delivery lead times.

Validity: This Quote is valid for thirty (30) days.
Please note that this pricing is valid for 30 days and contingent upon final approval of submittals and release to fabrication by (within 90 days of bid date).
This quotation is subject to change if any changes to the specifications or plans are made that alter the scope of supply.

COVID 19: Stated lead-times are estimated at the time of quotation but may be impacted by the current COVID-19 virus pandemic including effects from supplier's raw material shortages and labor constraints as well as global transportation and logistics delays.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions. To place an order, please send a Purchase Order which includes Purchase Order Number, Billing and Shipping Address, any applicable Tax Exemption Certificates, and Contact Person and Phone Number. As an alternative, please complete, sign and return the Customer Acceptance Page attached.

Sincerely,

Spencer Mack
Sales Representative
Phone: (781) 935-6515
Cell: (919) 612-6653
spencer.mack@xylem.com

June Bodnar
Senior Customer Support Specialist
Phone: 856-746-7108

june.bodnar@xylem.com
Fax:610-647-5563

FLYGT
a xylem brand

xylem

Xylem Water Solutions USA, Inc.
Flygt Products

Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #:	2024-BOZ-0369
Customer Name:	TOWN OF HARTFORD
Job Name:	3153.181-0670357 Repair Replacement
Total Amount: (excluding freight)	$ 22,964.45

Signature: _____ Name: _____ (PLEASE PRINT)

Company/Utility: _____ PO: _____

Address: _____ Date: _____

_____ Phone: _____

_____ Email: _____

_____ Fax: _____

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a xylem brand

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FLYGT LOWARA SANITAIRE godwin

SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

CUSTOMER INFORMATION:

Name: TWN OF HARTFORD
Location: Undefined Location
Address:
Hartford, Vermont .
United States

Contact: Adam Petrowski
Telephone: 860-800-3774
Email: adam.petrowski@xylem.com

PRODUCT INFORMATION:

Installed Product	Serial Number
3153.181-0670357	3153.181-0670357

GENERAL INFORMATION

Problem description:

Planned work:

Upon evaluation it was determined seals and bearings failed, pump is full of sewage water. Bearings shattered and spread throughout pump. Pump is 18 years old and has excessive corrosion. Stator meggers bad, adapter housing corroded, fixed wear-ring and impeller damaged due to bearing failure. Unable to remove bearing housing from rotor due to excessive damage from bearing failure.

MAINTENANCE TECHNICIAN

Signature:
Name: Glenn Holt
Phone:
Email:

WORK APPROVED

Date: 4/17/2024

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SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

Audit Results

ACT WorkShop 2. Investigation

CHECKLIST RESULT FOR ACT WORKSHOP 2. INVESTIGATION

Section-Pump Verification

QUESTION	ANSWER
The Pump Serial Number has been recorded as	3153.181-0670357
Is this correct?	Yes

Section-Product Description

QUESTION	ANSWER
The Product Description is below	NS 3153.181 463 HT 149 kW 3x460 V 4-Poles 60 Hz
Is this Correct?	Yes

Section-Investigation: FM/CSA EX Rated Confirmation

QUESTION	ANSWER
Is the pump FM/CSA EX Rated?	No

Section-Voltage

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SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

QUESTION	ANSWER
Pump Voltage	460

Section-Investigation: MFV Flush Valve

QUESTION	ANSWER
MFV (Flush Valve)	No

Section-Investigation: Pump Lifting

QUESTION	ANSWER
Handle Condition	Good
Was Pump Supplied with Lifting Chain/Lifting Cable?	No

Section-Pump Cable

QUESTION	ANSWER
Was Pump Supplied with Power Cable?	Yes
Cable Condition	Good
Cable Length	49'

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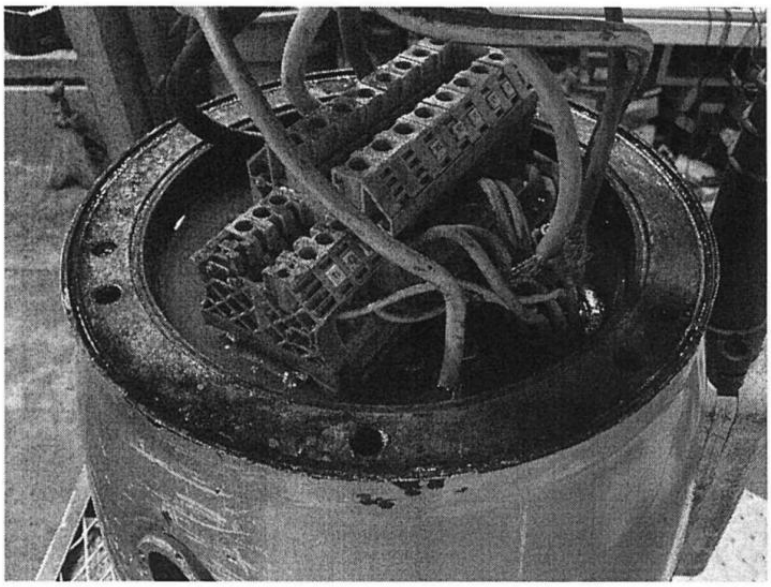
SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

Section-Investigation: Electrical Checks

QUESTION	ANSWER
Megger to Ground through the Cable: L1	0.0
Megger to Ground through the Cable: L2	0.0
Megger to Ground through the Cable: L3	0.0
Resistance through Cable: L1 - L2	.4
Resistance through Cable: L2 - L3	.4
Resistance through Cable: L1 - L3	.5
Junction Box Condition	Wet/Flooded

Optional Photo of Junction Box



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SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

Section-Investigation: Sensors: FLS

QUESTION	ANSWER
FLS?	Yes
FLS Test Reading	.3

Section-Investigation: Seals

QUESTION	ANSWER
Inspection Chamber Contents	100% Water
Oil Condition	100% Water

Section-Investigation: Hydraulic Checks

QUESTION	ANSWER
Impeller/Propeller Condition	Unusable
Impeller/Propeller Photo	

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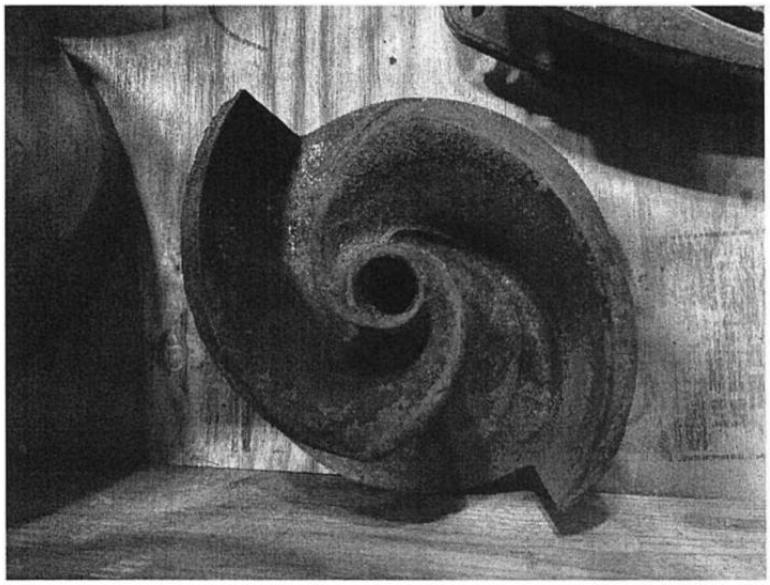
SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024



Wear/Insert Ring Condition	Unusable
Wear/Insert Ring	Fixed Ring to be Replaced

Wear/Insert Ring Photo

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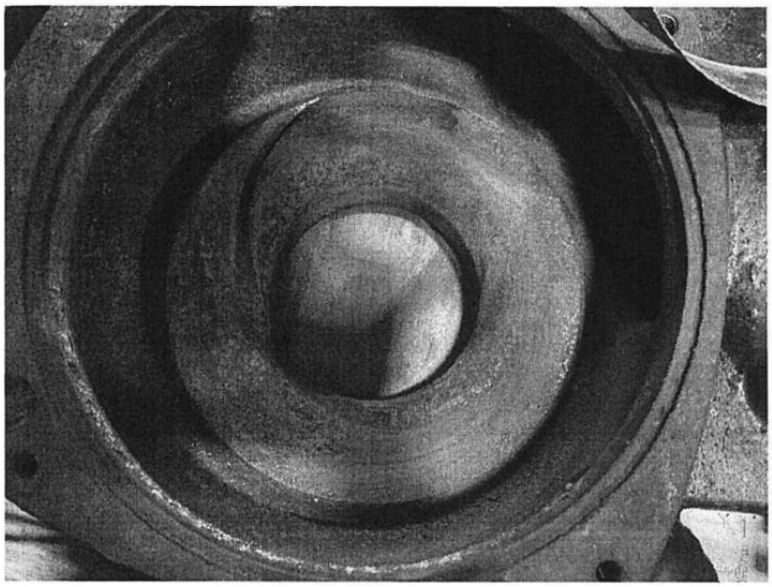
SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024



Section-Investigation: Hydraulics: Volute Condition / Flange Condition

QUESTION	ANSWER
Volute Condition / Flange Condition	Unusable
Comments	Unusable do to fixed wear ring needing replaced.

Section-Investigation: Mechanical

QUESTION	ANSWER
Mechanical Seal Condition	Unusable
	Inner Seal to be Replaced, Outer Seal to

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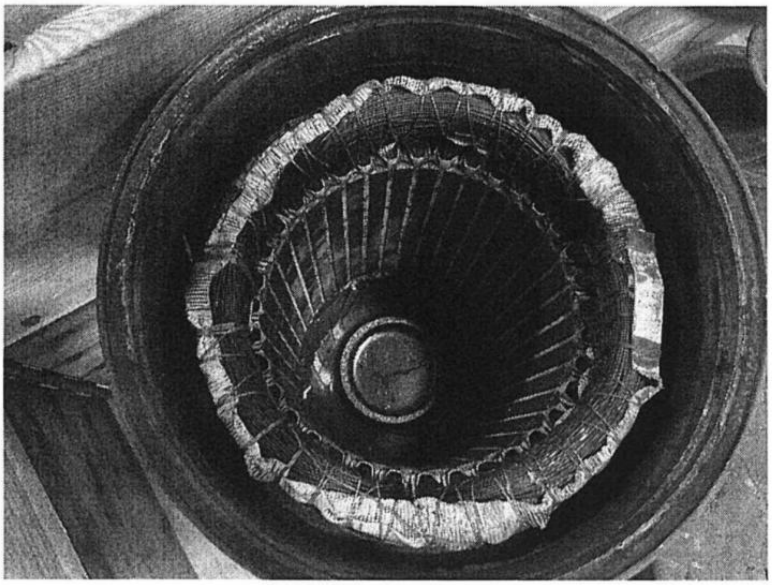
SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

Mechanical Seals	be Replaced
Bearing Housing Condition	Unusable
Bearing Condition	Unusable
Bearings	Upper Bearing to be Replaced, Lower Bearing to be Replaced
Shaft Condition	Unusable
Shaft Comments	Bearings failed & split into peace's falling out grinding int bearing housing & shaft unit
Stator Housing Condition	Unusable
Stator Condition	Unusable

Photo of Stator



Fasteners	Fair

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SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

Section-Primary Cause of Failure

QUESTION	ANSWER
Cause of Failure - select all that apply:	Seal Related

Section-Repair Remarks

QUESTION	ANSWER
Repair Remarks - Used on Quotation Document:	Seals failed bearings failed pump was full of sewage water. Pump was very hard getting apart do to 18 years of age , corrosion & failure

Misc Photo 1

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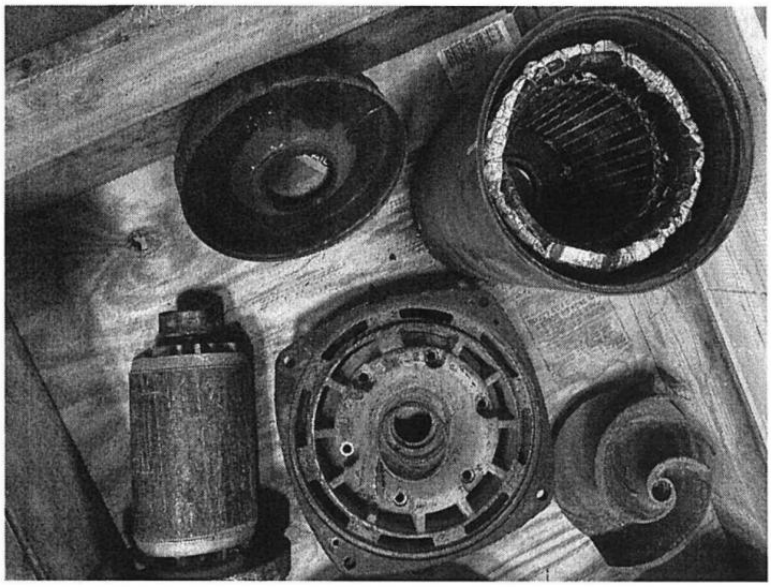
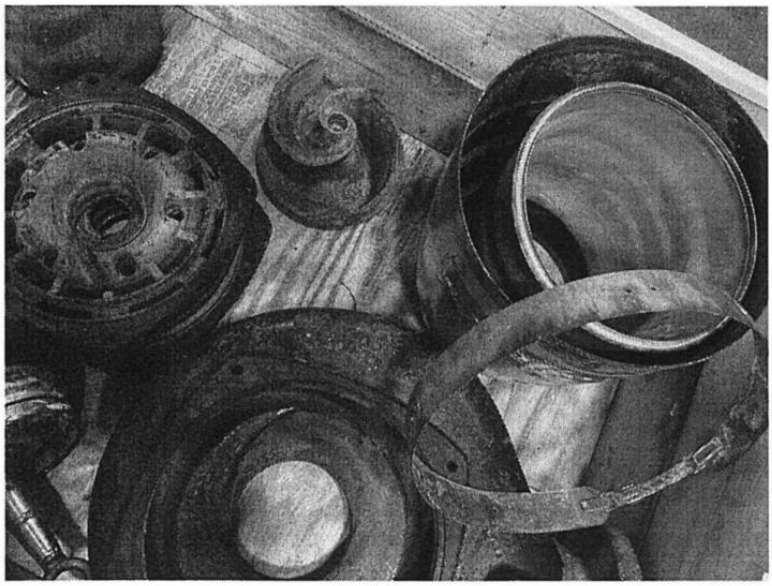
SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024



Misc Photo 2



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FLYGT LOWARA SANITAIRE godwin

SERVICE REPORT

Work Order #: WO-00272970
Date/Time: 4/17/2024

Section-Pump Repair Hours

QUESTION	ANSWER
Pump Model	3153
Repair Level	Repair Level 4 Level 3 + stator/rotor
Additional Evaluation Hrs (manual Est) - If no additional hours required please enter 0	0
Additional Repair Hrs (manual Est) - If no additional hours required please enter 0	0

Section-Pump Location

QUESTION	ANSWER
Where has the Pump been Placed (Bay/Rack or other location)	Rack
Is checklist ready for final submission?	Yes

Signature:

FLYGT
a xylem brand

Flygt Products
A Xylem Brand

99 Stockhouse Rd
Bozrah, CT
Tel 860.889.2343

August 24, 2023

Hartford VT Wastewater Division

Attention: Brian Gasdom

Reference: FLYGT, AC, and Multitrode – Sole Source Letter

This letter is to confirm that Xylem Water Solutions, USA Inc. – FLYGT Products in Bozrah, CT is the Sole Source Provider for all Flygt, AC, and Multritrode submersible wastewater pumps, parts, repairs, and controls within the state of Massachusetts, Maine, New Hampshire, and Vermont.

If you have any questions or additional information, please feel free in contacting us here at FLYGT Products – A Xylem Brand in Bozrah, CT.

Thank

Spencer Mack
Outside Sales Representative
FLYGT Products, Xylem Inc.
99 Stockhouse Rd.
Bozrah, CT 06334
Mobile: 919 612 6653

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Bryan Gazda

From: Randy Herrin
Sent: Tuesday, June 4, 2024 2:29 PM
To: Bryan Gazda
Cc: Jeremy Delisle
Subject: Maple Street Pump Station
Attachments: Maple Street Pump Station NEW PUMP PRICE.pdf; Maple Street Pump Station Rebuild Old Pump Price.pdf; Maple Street Pump Station Service Report.pdf

Bryan,

All ten of the Town of Hartford pump stations have built-in redundancy (two pumps), so we have a backup pump if one pump fails.

One pump has failed at the Maple Street pump station. The Maple Street pump station receives all of the sewage from Hartford Village and the back side of V.A. Cut Off Road. If the remaining pump at Maple Street pump station fails, the Town of Hartford will have backed up sewer lines that will likely result in overflows to the White River due to the proximity of the pump station to the White River. Sewage overflows to the river trigger violations from the State of Vermont.

The pump that failed at Maple Street pump station is 14 years old. The cost of running this pump calculates to under five dollars per day. Repair of the failed pump costs more than the purchase price of a new pump.

This is a proprietary system (Flygt Pump). To change to another company at this time would require changing the piping in the dry well and modifying or replacing the control panel.

We have been fortunate not to have had a catastrophic failure at the Maple Street pump station, since we have been operating with one pump for the past eight months.

Sent from Mail for Windows

Proposed Resolution submitted to the Town of Hartford, Vermont Selectboard

Be it resolved that the Town of Hartford Selectboard, acting by democratic process and in collaboration with residents of the Town of Hartford, and in consideration of similar resolutions statewide, nationwide, and internationally, calls for:

1. An immediate ceasefire and return of all hostages and prisoners in Gaza, the West Bank, and elsewhere in occupied Palestine, in light of: a vote by the majority of countries, 153 nations around the world, in favor of a ceasefire as part of a United Nations General Assembly resolution; and Israel's increasingly violent campaign against the Palestinian people, resulting in a genocide[1] of over 34,945 Palestinians in Gaza, including over 14,500 children, more than 77,545 injured, and more than 8,000 missing under the rubble at time of writing;[2] and,
2. An immediate arms embargo on Israel, an end to U.S. weapons sales and military aid to Israel, in light of the federal tax dollars from Hartford residents yearly contributing to military aid packages, as well as the Israeli military's and government's well-documented crimes against humanity, both historically[3] and in the recent case against Israel presented by South Africa in the International Court of Justice,[4] and
3. The federal government to restore all funding to UNRWA and other aid organizations immediately and demand Israel allow desperately needed humanitarian aid to enter the Rafah border crossing without restriction, and
4. The Vermont state government to pass a resolution of its own to call for a ceasefire and arms embargo to Israel, and to urge President Biden and Congress to follow suit; and also

---

[1] Segal, Raz. "A Textbook Case of Genocide." *Jewish Currents*, 13 Oct. 2023, https://jewishcurrents.org/a-textbook-case-of-genocide.

[2] AJLabs. "Israel-Gaza War in Maps and Charts: Live Tracker." *Al Jazeera*, https://www.aljazeera.com/news/longform/2023/10/9/israel-hamas-war-in-maps-and-charts-live-tracker. Accessed 1 Feb. 2024.

[3] Israel: 50 Years of Occupation Abuses | Human Rights Watch. 4 June 2017, https://www.hrw.org/news/2017/06/04/israel-50-years-occupation-abuses.

[4] Application Instituting Proceedings and Request for the Indication of Provisional Measures. International Court of Justice, 29 Dec. 2023, https://www.icj-cij.org/sites/default/files/case-related/192/192-20231228-app-01-00-en.pdf.

5. Our congressional delegation, namely Congresswoman Becca Balint, Senator Bernie Sanders, and Senator Peter Welch, to pressure Israel to adhere to an immediate and permanent ceasefire and support an arms embargo on Israel.

This resolution comes in the context of many like resolutions that have passed in towns and cities across Vermont and all of the United States. With this resolution, the Board strongly condemns all forms of oppression, namely Islamophobia, anti-Palestinian racism, and antisemitism, and recognizes that these forms of oppression, all of which have increased since Israel's enactment of genocide on the Palestinian people, are necessarily connected and operate together, internationally and locally. By passing this resolution, the Board acts upon calls made by residents of Hartford, many of whom have felt the effects of this war directly in our own communities, and joins the global effort to end the genocide of the Palestinian people. The text of this resolution will be sent to the offices of all state and federal congressional representatives beholden to the residents of the town of Hartford, VT, as well as the Vermont State House and the White House.

Town of Hartford Selectboard Minutes of Tuesday, May 28, 2024

Selectboard Present: Mike Hoyt; Kim Souza; Mary Erdei; Ida Griesemer; Lannie Collins; Sue Buckholz
Selectboard Present via Zoom: Brandon Smith
Others Present: Connie Kelley; Elana Karis; Heidi Duto; Allison Litton; Pt Cook; Lucy Danger; Emily Zanleoni; Laura Simon; Elizabeth Feinburg; Kelly Armburst; Molly Armburst; Bridie Armburst; Cori Hirai

Meeting called to order at 6:00 pm by chair, Mike Hoyt.

Pledge of Allegiance led by Lannie Collins

Motion to Renew River Roost Brewery, LLC d/b/ River Roost, 230 S. Main Street, White River Jct. VT 05001 (1st Class, Outside Consumption) License. Motion by Mary Erdei, Second from Sue Buckholz. Unanimous

Motion to Renew Maple Street Catering, d/b/a Big Fatty's BBQ, 180 S. Main Street, White River Jct., VT 05001 (1st Class, 3rd Class, Outside Consumption) License. Motion by Lannie Collins, Second from Sue Buckholz. Unanimous

No Local Cannabis Control Board business

Public Comment: David Briggs continued to update Selectboard on Coolidge Block Project.

Selectboard Comments and Announcements: Commemoration of WW1 and WW2 Monument was well-attended and received at Veterans' Park on May 27, 2024. Upcoming Juneteenth Celebration will take place on June 22, 2024, not June 19, 2024, as the Block Party will be held then.

No Appointments made

Significant Activity Report: https://www.hartfird-vt.org/Archive.aspx?ADID=482

Board Reports, Motions & Ordinances:

a) Sister Cities report given by Allison Litten on positive experiences by students to French Sister City.

b) Abundant Sun Review of Welcoming and Engaging Survey Results compares 2022 survey With 2024 survey. Some positive directions are being made; work continues in the area of Respect (which shows some lack here)

c) HCOREI Update by Pat Autilio

d) HCOREI Request for Revision to its Charge: Motion for this advisory committee to be Constituted of Seven (7) members to include one (1) School Board Member, one (1) Select Board Member, four (4) Community Members, and one (1) Student Member from Hartford High School. Each member will have equal weight in discussion and voting. Motion by Kim Souza, Second by Ida Griesemer. Unanimous.

e) Request for use of Opioid Settlement Funds was by Emily Zanleoni who presented Rationale for using some funds ($5500) from Opioid Settlement Fund to bring Chris Herren To Hartford High School for a presentation. Motion by Lannie Collins. Second by Kim Souza. Unanimous.

f) Landfill Construction and Demolition Removal Proposal. Chris Holzworth and Brian Gazda discussed the Motion: That the Selectboard waive Section 3.6 of the Purchasing Policy as allowed under Section 3.7 of said policy and authorize the Town Manager to execute contracts with Sanborn Head for $25,900 and with Hammond Grinding and Recycling for $392,070 to facilitate the removal and clean-up of the C&D processing area.

Further, the Selectboard authorize the Town Manager to execute change orders or contract amendments in recognition of the uncertainties of the subsurface conditions, and for the payment of the Vermont tax on out of state disposal up to the funding limit of $557,113.00. Motion by Kim Souza. Second by Mary Erdei. Unanimous.

g) Implementation of New Child Care Payroll Tax. Move that, effective July 1, 2024, the Town of Hartford pay the full amount of the Vermont Child Care Contribution payroll tax, with no requirement that employees pay any portion of this tax. Motion by Ida Griesemer. Second by Sue Buckholz. Unanimous.

h) Discuss Citizen Petition Seeking Gaza Ceasefire Resolution. Proposed Resolution submitted to Town of Hartford Selectboard, requesting vote on June 11, 2024 Selectboard Meeting as an agenda item with possible language changes.

Commission Reports
Ida Griesemer

- **Tree Board**: Working with a landscape architect to plan tree plantings at Lyman Park.
- **Resilient Hartford**: Continuing work on the Abenaki garden and food forest at Clifford Park. Focused on recruiting new members and will be present at the Hartford Community Coalition block party on June 19th.
- **Energy Commission**: Planning an interactive station at the HCC block party where visitors can ride a stationary bike to see how much energy it takes to power different kinds of light bulbs. Working with a student at the Center for Cartoon Studies to illustrate a brochure about the commission's work.

Consent Agenda: Motion to Approve Payroll Ending: 5/25/2024
Approve A/P Manifest of 5/24/2024 & 5/30/2024
Approve Meeting Minutes of 5/14/2024 & Corrected minutes Of Nov. 14, 2023
Selectboard Meeting Approval for 6/04/2024, 6/11/2024, 6/25/2024
Motion by Mary Erdei, Second Kim Souza. Unanimous.

Motion to Adjourn Selectboard Meeting at 9:13 p.m. by Kim Souza. Second by Mary Erdei. Unanimous.

_____
Mary Erdei, Clerk
July 28, 2024

TOWN OF HARTFORD
SELECTBOARD MINUTES
SPECIAL MEETING
Tuesday, June 4, 2024, 5:30pm Room 1

This Special Meeting of the Selectboard was be conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Susan Buckholz, Member; Brandon Smith, Member, Ida Griesemer, Member; John Haverstock;

ZOOM: Lana Livingston; Joyce Perkins

I. Call to Order the Special Selectboard Meeting by Chair, Mike Hoyt at 5:35PM.
II. Pledge of Allegiance was recited.
III. Order of Agenda: there were no changes to the order of agenda.
IV. Selectboard

1. Public Comment
   Joyce Perkins from Hartford extended an invitation to the Selectboard to be in the Hartford High School Parade in June 22nd. This is a community outing.
   Joyce also extended an invitation to stop by their booth on June 19th Block Party.

2. Selectboard Comments
   Kim Souza said the PMT (process management team) committee for the safety study will have their survey open until the end of July.
   Ida Griesemer asked if there was any support from the Board about having a policy for community members bringing resolutions to the Board. There was so support for this other than Ida and Kim.
   Mike Hoyt asked the Board Members to tell John Haverstock if they were interested in riding in a car at the Alumni Parade.

3. Continued Discussion and Consider Adoption of Flagpole Banner Policy
   Link: https://www.hartford-vt.org/DocumentCenter/View/10255/Light-Pole-Banner-Policy-Final-Approved-version

   Kim Souza asked for requests to be sent to the "Town Manager" not "John Haverstock." Lannie Collins asked for an "exception to the policy" statement in the policy. There was not support for this.

   Decisions tonight were: duration will be 30 day blocks with a total of 60 days either separate or combined; a maximin of 18 banners per village totaling 90.
   Further discussion continued. Joe Major later apologized to Kim Souza for how he responded to her.

Selectboard Member, Lannie Collins made the motion to accept the policy as amended. Selectboard Member, Sue Buckholz seconded the motion. 5 were in favor and 2 (Erdei & Smith) were not in favor. The motion passed.

4. Discuss and Adopt Selectboard Rules of Procedure:
   Link: https://www.hartford-vt.org/DocumentCenter/View/10259/Rules-of-Procedure-Approved-64

   The duration for public comment was changed from 2 minutes to 3 minutes. Citizen, Tim Fariel, asked the Board to make the meetings more available to the public. Commission reports were also discussed if they are need to be in the minutes.

   Selectboard Clerk, Mary Erdei made the motion to adopt the Selectboard Rules of Procedures as amended. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

5. Discuss and Adopt Selectboard Code of Conduct
   Link: : https://www.hartford-vt.org/DocumentCenter/View/10256/Code-of-Conduct-approved-64

   Selectboard Member Sue Buckholz made the motion to adopt as amended. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.

V. Adjourn the Special Selectboard Meeting

Selectboard Member, Sue Buckholz made the motion to adjourn the meeting at 8pm. Selectboard Member, Ide Griesemer seconded the motion. All were in favor and the motion passed.

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 6/07/2024 - 6/07/2024

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
25-0174	**Revaluation Reserve**			
059793	TYLER TECHNOLOGIES, INC		6/07/2024	1067
060-115478	PROJECT#15158 REAPPRAISAL APR'24	0.00	$7,568.31 / 0.00	7,568.31
Desc:	2025 REVALUATION CONTRACT	Acct: 25-985-100-0174	Revaluation Exp	
	Vendor Total:		7,568.31 / 0.00	7,568.31
060110	NATIONAL - METER	NATIONAL BUSINESS TECHNOLOGIES LLC	6/07/2024	1068
IN614559	METER COPIER - 04.29.24-05.28.24	0.00	$271.46 / 0.00	271.46
Desc:	METER COPIER - MAY 2024 - VALUATIO	Acct: 25-985-100-0174	Revaluation Exp	
	Vendor Total:		271.46 / 0.00	271.46
25-0174	**Fire & Ambulance**		**Bank Total:**	**7,839.77**
25-0221	**Fire & Ambulance**			
010705	COLONIAL FORD, INC		6/07/2024	2003
JO13310A	REPLACE CAR 1 2023 TAHOE	0.00	$67,658.00 / 0.00	67,658.00
Desc:	REPLACE CAR 1 2023 TAHOE	Acct: 25-985-100-0221	Fire & Ambulance	
	Vendor Total:		67,658.00 / 0.00	67,658.00
25-0221	**Town Office Renovation**		**Bank Total:**	**67,658.00**
25-8050	**Town Office Renovation**			
052370	WELD-TEK, INC		6/07/2024	1004
22076	Sign Posts for Electronic Sign	0.00	$2,000.00 / 0.00	2,000.00
Desc:	Sign Posts for Electronic Sign	Acct: 25-985-100-8050	Town Office Renovation	
	Vendor Total:		2,000.00 / 0.00	2,000.00
25-8050	**Dog Park**		**Bank Total:**	**2,000.00**
73-7302	**Dog Park**			
021762	HATHORN, BETTY	BETTY HATHORN	6/07/2024	1116
05.31.24	DOG PARK STICKERS REIMBURSEMENT	0.00	$117.00 / 0.00	117.00
Desc:	purchase of stickers	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
	Vendor Total:		117.00 / 0.00	117.00
021764	HATHORN, LEE	LEE HATHORN	6/07/2024	1117
05.12.24	DOG PARK MATERIALS & SUPPLIES	0.00	$159.61 / 0.00	159.61
Desc:	DOG PARK MATERIALS & SUPPLIES	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
	Vendor Total:		159.61 / 0.00	159.61
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	6/07/2024	1118
9600044482	MAY'24 TRASH PICK-UP MAY 2024 - DOG PARK	0.00	$87.58 / 0.00	87.58
Desc:	TRASH PICK-UP MAY 2024 - DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
	Vendor Total:		87.58 / 0.00	87.58
502910	FADDEN, LINDA L.	LINDA L. FADDEN	6/07/2024	1119
05.29.24	REIMBURSEMENT DOG PARK	0.00	$80.85 / 0.00	80.85

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Desc: DOG PARK MATERIALS & SUPPLIES	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
	Vendor Total:		80.85 / 0.00	80.85
502936	LEAVITT, JAMES	JAMES LEAVITT	6/07/2024	1120
04.09.24	DOG WASTE BAGS	0.00	$149.99 / 0.00	149.99
	Desc: DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
05.31.24	DOG PARK SUPPLIES REIMBURSEMENT	0.00	$149.99 / 0.00	149.99
	Desc: DOG PARK WASTE BAGS	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
	Vendor Total:		299.98 / 0.00	299.98
73-7302	**Trees Matter**		**Bank Total:**	**745.02**
73-7304	**Trees Matter**			
035050	NORTHERN NURSERIES INC		6/07/2024	1036
184223	TREE SALE	0.00	$1,707.80 / 0.00	1,707.80
	Desc: Tree sale	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA	
	Vendor Total:		1,707.80 / 0.00	1,707.80
501065	REDSTART, INC		6/07/2024	1037
12107	TREES LYMAN POINT PARK	0.00	$210.00 / 0.00	210.00
	Desc: TREES LYMAN POINT PARK	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA	
12106	TREE BOARD NURSERY	0.00	$272.62 / 0.00	272.62
	Desc: TREE BOARD NURSERY	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA	
	Vendor Total:		482.62 / 0.00	482.62
73-7304	**GENERAL FUND - MASCOMA**		**Bank Total:**	**2,190.42**
FUND 1 0	**GENERAL FUND - MASCOMA**			
000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS	6/07/2024	91419
6084413565805	RETURNED PARTS	0.00	$-395.59 / 0.00	-395.59
	Desc: RETURNED PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
6084413665931	HVAC HOSE RETURN	0.00	$-153.36 / 0.00	-153.36
	Desc: HVAC HOSE RETURN	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI	
6084413871870	PARTS PD - 1	0.00	$32.28 / 0.00	32.28
	Desc: PARTS PD - 1	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
6084414106886	PARTS	0.00	$35.99 / 0.00	35.99
	Desc: AMB 22	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI	
6084414266162	PARTS	0.00	$12.39 / 0.00	12.39
	Desc: AMB 222	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI	
6084414266163	PARTS	0.00	$47.99 / 0.00	47.99
	Desc: APPARATUS PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
6084413016713	PARTS PD - 1	0.00	$168.83 / 0.00	168.83
	Desc: PARTS PD - 1	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
6084413465795	PARTS	0.00	$395.59 / 0.00	395.59
	Desc: PARTS	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		144.12 / 0.00	144.12
001170	AIRGAS, INC.	AIRGAS USA, LLC	6/07/2024	91420

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
9149640461	MED O2		0.00	$85.72	0.00	85.72
Desc: MED O2		Acct:	10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
	Vendor Total:			85.72	0.00	85.72
001642	ALLARD'S PORTABLE TOILETS LLC				6/07/2024	91421
9072	PORTABLE TOILETS		0.00	$620.00	0.00	620.00
Desc: Inv 9072 Portable toilet rental		Acct:	10-521-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:			620.00	0.00	620.00
001645	ALLIANCE MECHANICAL INC.	ALLIANCE GROUP INC.			6/07/2024	91422
072960	HEAT PUMPS - TH 1ST FLOOR		0.00	$1,160.00	0.00	1,160.00
Desc: TH 1st floor heat pumps		Acct:	10-161-321-0000	TH -REPAIRS & MAINT		
C220089-003	HVAC CONTROLS & LABOR		0.00	$1,545.60	0.00	1,545.60
Desc: TH HVAC controls		Acct:	10-161-321-0000	TH -REPAIRS & MAINT		
C220089-003B	HVAC CONTROLS & LABOR		0.00	$103.50	0.00	103.50
Desc: Town Hall heat pump control system		Acct:	10-161-321-0000	TH -REPAIRS & MAINT		
	Vendor Total:			2,809.10	0.00	2,809.10
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE			6/07/2024	91423
MAY'24	AFLAC EMPLOYEE SHARE MAY'24		0.00	$2,340.60	0.00	2,340.60
Desc: AFLAC EMPLOYEE SHARE MAY'24		Acct:	10-012-300-0270	ACCRUED AD&D PAYABLE		
	Vendor Total:			2,340.60	0.00	2,340.60
002260	AMERICAN TOWER CORPORATION				6/07/2024	91424
4596988	TOWER RENTAL JUN'24		0.00	$2,163.20	0.00	2,163.20
Desc: Tower Rental		Acct:	10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
	Vendor Total:			2,163.20	0.00	2,163.20
004810	BEEZE TEES, LLC				6/07/2024	91425
57920	LOGO MUGS & GLASSES		0.00	$520.32	0.00	520.32
Desc: Logo'd Mugs and Glasses for Meeting		Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS		
	Vendor Total:			520.32	0.00	520.32
004850	BEN'S UNIFORMS INC.				6/07/2024	91426
113351	UNIFORMS		0.00	$152.00	0.00	152.00
Desc: Goslin- New Officer Pants		Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
113361	UNIFORMS		0.00	$726.00	0.00	726.00
Desc: Gibbons New Officer Uni		Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			878.00	0.00	878.00
006200	BOB'S SERVICE CENTER, INC				6/07/2024	91427
24-4921	VAN TOWED TO LEB FORD		0.00	$238.50	0.00	238.50
Desc: VAN TOWED TO LEB FORD		Acct:	10-511-331-0000	PR -Department Equipment		
	Vendor Total:			238.50	0.00	238.50
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC			6/07/2024	91428
85354666	MED SUPPLIES		0.00	$608.83	0.00	608.83

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MED SUPPLIES	Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPL		
		Vendor Total:		608.83	0.00	608.83
006965	BRADYPLUS OF VERMONT	BRADY INDUSTRIES			6/07/2024	91429
8928264	MATERIALS		0.00	$38.75	0.00	38.75
	Desc: MATERIALS	Acct: 10-421-323-0000		SEN -MATERIAL & SUPPLIES		
		Vendor Total:		38.75	0.00	38.75
007760	BURLINGTON COMMUNICATIONS				6/07/2024	91430
BCS14932	RADIO MAINTENANCE CONTRACT		0.00	$140.00	0.00	140.00
	Desc: Radio Contract	Acct: 10-271-318-0000		DISP -CONTRACTED SERVICES		
BCS14933	EQUIPMENT MAINTENANCE CONTRACT		0.00	$450.00	0.00	450.00
	Desc: Maintenance Contract	Acct: 10-271-318-0000		DISP -CONTRACTED SERVICES		
		Vendor Total:		590.00	0.00	590.00
009028	CEMETERY SOLUTIONS, LLC				6/07/2024	91431
17	MOWING MAY 2024		0.00	$1,300.00	0.00	1,300.00
	Desc: MOWING MAY 2024	Acct: 10-341-318-0100		CEM -Christian St Cemetery - Contracte		
		Vendor Total:		1,300.00	0.00	1,300.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M			6/07/2024	91432
4193391533	MECHANIC LAUNDRY		0.00	$44.22	0.00	44.22
	Desc: MECHANIC LAUNDRY	Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
		Vendor Total:		44.22	0.00	44.22
010705	COLONIAL FORD, INC				6/07/2024	91433
JO13310B	REPLACE CAR 1 2023 TAHOE		0.00	$2,000.00	0.00	2,000.00
	Desc: REPLACE CAR 1 2023 TAHOE	Acct: 10-211-331-0000		HPD -DEPARTMENT EQUIPMENT		
	Desc: REPLACE CAR 1 2023 TAHOE	Acct: 10-211-331-0000		HPD -DEPARTMENT EQUIPMENT		
		Vendor Total:		2,000.00	0.00	2,000.00
010832	COMCAST				6/07/2024	91434
0042221JUN'24	INTERNET - LIBRARY		0.00	$56.02	0.00	56.02
	Desc: INTERNET - LIBRARY	Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
		Vendor Total:		56.02	0.00	56.02
012868	SBA TOWERS II, LLC				6/07/2024	91435
IN13845050	TOWER RENTAL JUN'24		0.00	$1,050.00	0.00	1,050.00
	Desc: Tower Rental	Acct: 10-271-320-0000		DISP -EQUIP OPERATION/MAINT-OFF		
		Vendor Total:		1,050.00	0.00	1,050.00
014028	DIRIGO SAFETY, LLC				6/07/2024	91436
2024-0363	TRAINING		0.00	$1,150.00	0.00	1,150.00
	Desc: DEATH INV TRAINING - LEOMBRUNO/SANT	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
		Vendor Total:		1,150.00	0.00	1,150.00
015500	ENDYNE, INC				6/07/2024	91437

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
489279	TESTING		0.00	$18.00	0.00	18.00
Desc: TESTING		Acct: 10-528-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			18.00	0.00	18.00
015815	EVANS GROUP INC	EVANS GROUP INC.			6/07/2024	91438
8690459	GAS - MAY'24		0.00	$874.76	0.00	874.76
Desc: GAS - MAY'24		Acct: 10-527-319-0000		PR -EQUIPMENT OPERATION-GAS		
Desc: GAS - MAY'24		Acct: 10-511-331-0000		PR -Department Equipment		
Desc: GAS - MAY'24		Acct: 10-521-319-0000		PR -EQUIPMENT OPERATION-GAS		
	Vendor Total:			874.76	0.00	874.76
017110	FISHER AUTO PARTS, INC				6/07/2024	91439
301-189950	PARTS		0.00	$12.02	0.00	12.02
Desc: HAZMAT TRAILER		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
301-190744	PARTS		0.00	$50.98	0.00	50.98
Desc: PARTS		Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
301-190762	PARTS		0.00	$18.95	0.00	18.95
Desc: PARTS		Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
301-191401	PARTS		0.00	$30.92	0.00	30.92
Desc: AMB 19		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
301-191429	PARTS		0.00	$7.81	0.00	7.81
Desc: AMB 19		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
301-191449	PARTS		0.00	$23.73	0.00	23.73
Desc: AMB 19		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
301-191501	PARTS		0.00	$8.87	0.00	8.87
Desc: AMB 19		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
301-192168	PARTS		0.00	$10.88	0.00	10.88
Desc: AMB 16		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
	Vendor Total:			164.16	0.00	164.16
017301	FOGG'S LUMBER AND HARDWARE				6/07/2024	91440
265450/6	PARTS		0.00	$34.99	0.00	34.99
Desc: PARTS		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
	Vendor Total:			34.99	0.00	34.99
019392	GRANDSTAND APPAREL	GRANDSTAND APPAREL			6/07/2024	91441
INV-7096	BASEBALL/SOFTBALL APPAREL		0.00	$1,620.45	0.00	1,620.45
Desc: Baseball/Softball Shirts and Hats		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
	Vendor Total:			1,620.45	0.00	1,620.45
019500	GRASSLAND EQUIPMENT &				6/07/2024	91442
1359529	TORO MOUNT BAR & TINE RAKE		0.00	$700.00	0.00	700.00
Desc: TORO MOUNT BAR & TINE RAKE		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
1359530A	TORO MOUNT BAR		0.00	$77.13	0.00	77.13
Desc: TORO MOUNT BAR		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
1359530B	TORO MOUNT BAR		0.00	$20.39	0.00	20.39
Desc: TORO MOUNT BAR		Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
1359530C	TORO MOUNT BAR		0.00	$197.88	0.00	197.88

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	Desc: TORO MOUNT BAR	Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
		Vendor Total:		995.40	0.00	995.40
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			6/07/2024	91443
77700100009JUN'24	POLE 1		0.00	$55.63	0.00	55.63
	Desc: POLE 1	Acct: 10-314-329-0000		DPW -ELECTRICITY		
87700100008JUN'24	CHRISTIAN ST POLE 72-50		0.00	$29.82	0.00	29.82
	Desc: CHRISTIAN ST POLE 72-50	Acct: 10-314-329-0000		DPW -ELECTRICITY		
89290000002JUN'24	HEMLOCK RIDGE VAULT		0.00	$36.40	0.00	36.40
	Desc: HEMLOCK RIDGE VAULT	Acct: 10-314-329-0000		DPW -ELECTRICITY		
98340000003JUN'24	A ST PUMP STN		35.30	$35.30	0.00	35.30
	Desc: A ST PUMP STN	Acct: 60-964-329-0000		ELECTRICITY		
98490000001JUN'24	ELM/GILLETTE		44.22	$44.22	0.00	44.22
	Desc: ELM/GILLETTE	Acct: 60-964-329-0000		ELECTRICITY		
33490000008JUN'24	DEPOT ST SIDEWALK		0.00	$51.62	0.00	51.62
	Desc: DEPOT ST SIDEWALK	Acct: 10-314-329-0000		DPW -ELECTRICITY		
36340000003JUN'24	FROST PARK		0.00	$26.73	0.00	26.73
	Desc: FROST PARK	Acct: 10-521-329-0000		PR -ELECTRICITY		
38035000009MAY'24	OLCOTT COMMERCE PARK		255.94	$255.94	0.00	255.94
	Desc: OLCOTT COMMERCE PARK	Acct: 60-964-329-0000		ELECTRICITY		
44390000006JUN'24	BILLINGS FARM RD		0.00	$55.20	0.00	55.20
	Desc: BILLINGS FARM RD	Acct: 10-314-329-0000		DPW -ELECTRICITY		
67700100000JUN'24	RT 5 POLE 95		0.00	$33.45	0.00	33.45
	Desc: RT 5 POLE 95	Acct: 10-314-329-0000		DPW -ELECTRICITY		
		Vendor Total:		624.31	0.00	624.31
019901	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			6/07/2024	91444
521631	STREETLIGHTS		0.00	$1,272.00	0.00	1,272.00
	Desc: STREETLIGHTS	Acct: 10-314-329-0000		DPW -ELECTRICITY		
		Vendor Total:		1,272.00	0.00	1,272.00
020040	GREEN UP VERMONT				6/07/2024	91445
GUV24	GREEN UP DAY SUPPLIES		0.00	$300.00	0.00	300.00
	Desc: Green Up Day Supplies Budget	Acct: 10-611-318-0000		PDZ -CONTRACT SERVICES		
		Vendor Total:		300.00	0.00	300.00
020212	GUARINO'S SWIMMING POOL SERVICE INC				6/07/2024	91446
0513761-IN	OPENING SUPPLIES - POOL		0.00	$4,837.15	0.00	4,837.15
	Desc: SMAF 2024 Opening Services	Acct: 10-512-318-0000		PR -CONTRACTED SERVICES		
	Desc: Chemicals for Start Up	Acct: 10-512-323-0000		PR -MATERIAL & SUPPLIES		
		Vendor Total:		4,837.15	0.00	4,837.15
020255	GURNEY, LORI P	LORI P. GURNEY			6/07/2024	91447
04.15.24	MMPI 3 PCIR TESTING		0.00	$60.00	0.00	60.00
	Desc: MMPI Testing Cronin	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
		Vendor Total:		60.00	0.00	60.00
020701	HANOVER, TOWN OF	TOWN OF HANOVER			6/07/2024	91448

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05.22.24	MEALS FOR TRAINING		0.00	$319.66	0.00	319.66
Desc: MEALS FOR TRAINING		Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING		
	Vendor Total:			319.66	0.00	319.66
020702	HANOVER, TOWN OF	TOWN OF HANOVER			6/07/2024	91449
02091	ELAN FEES APR'24		0.00	$562.61	0.00	562.61
Desc: ELAN FEES APR'24		Acct: 10-271-320-0100		DISP -EQUIP OPERATION-COMMUNIC		
	Vendor Total:			562.61	0.00	562.61
021783	HAVERSTOCK, JOHN S	JOHN S HAVERSTOCK			6/07/2024	91450
JUN'24	MILEAGE ALLOWANCE - JUN'24		0.00	$333.33	0.00	333.33
Desc: MILEAGE ALLOWANCE - JUN'24		Acct: 10-121-311-0000		TM -TRAVEL & MEETINGS		
MAY'24	MILEAGE ALLOWANCE - MAY'24		0.00	$333.33	0.00	333.33
Desc: MILEAGE ALLOWANCE - MAY'24		Acct: 10-121-311-0000		TM -TRAVEL & MEETINGS		
	Vendor Total:			666.66	0.00	666.66
023473	INGRAM LIBRARY SERVICES LLC				6/07/2024	91451
82035224	BOOKS		0.00	$33.88	0.00	33.88
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
82035222	BOOKS		0.00	$197.41	0.00	197.41
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
82035223	BOOKS		0.00	$16.98	0.00	16.98
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
82035225	BOOKS		0.00	$13.00	0.00	13.00
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
82035226	BOOKS		0.00	$41.75	0.00	41.75
Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF		
	Vendor Total:			303.02	0.00	303.02
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC				6/07/2024	91452
3174	INSTALL OF ANNUALS		575.00	$575.00	0.00	575.00
Desc: Install of annuals		Acct: 73-516-318-0100		QUECHEE GARDEN PROJECT		
	Vendor Total:			575.00	0.00	575.00
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON			6/07/2024	91453
55062,178115	PARTS		0.00	$344.98	0.00	344.98
Desc: AMB 19		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
55062,178127	PARTS		0.00	$27.64	0.00	27.64
Desc: AMB 19		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
55473,177826	BATTERY		0.00	$130.13	0.00	130.13
Desc: BATTERY		Acct: 10-521-321-0000		PR -REPAIRS & MAINT - VEHICLES		
	Vendor Total:			502.75	0.00	502.75
028848	MADISON NATIONAL LIFE INSURANCE CO,				6/07/2024	91454
JUN'24	LIFE INS JUN'24		345.34	$2,634.70	0.00	2,634.70
Desc: Life adn ADD Employee LIfe Insuranc		Acct: 10-121-240-0000		TM -LIFE INSURANCE		
Desc: Life adn ADD Employee LIfe Insuranc		Acct: 10-151-240-0000		TC -LIFE INSURANCE		
Desc: Life adn ADD Employee LIfe Insuranc		Acct: 10-171-240-0000		FIN -LIFE INSURANCE		

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Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-174-240-0000	ASE -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-175-240-0000	DEL -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-181-240-0000	IT -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-211-240-0000	HPD -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-221-240-0000	HFD -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-271-240-0000	DISP -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-311-240-0000	DPW -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-325-240-0000	DPW -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-511-240-0000	PR -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-514-240-0000	PR -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-521-240-0000	PR -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-621-240-0000	PDZ -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	10-622-240-0000	PDZ -LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	30-975-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	50-954-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	50-955-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	55-955-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	60-961-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	60-965-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	65-963-240-0000	LIFE INSURANCE		
Desc:	Life adn ADD Employee LIfe Insuranc	Acct:	65-965-240-0000	LIFE INSURANCE		
	Vendor Total:			2,634.70	0.00	2,634.70
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY			6/07/2024	91455
3002959414	CO2		0.00	$221.45	0.00	221.45
Desc:	CO2	Acct:	10-512-323-0000	PR -MATERIAL & SUPPLIES		
	Vendor Total:			221.45	0.00	221.45
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK			6/07/2024	91456
700000530MAY'24A	PRE EMPLOYMENT PHYSICAL		0.00	$497.55	0.00	497.55
Desc:	GOSLIN,GIBBONS,CRONIN PRE EMP PHYS	Acct:	10-211-315-0000	HPD -RECRUITMENT & TRAINING		
700000530MAY'24B	PRE EMPLOYMENT PHYSICAL		0.00	$147.45	0.00	147.45
Desc:	PRE EMPLOYMENT PHYSICAL	Acct:	10-211-315-0000	HPD -RECRUITMENT & TRAINING		
	Vendor Total:			645.00	0.00	645.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC			6/07/2024	91457
246113921	OFFICE DRAWER		0.00	$1,035.92	0.00	1,035.92
Desc:	File drawer for Admin	Acct:	10-121-323-0000	TM -MATERIAL & SUPPLIES		
244880151	BINDERS		0.00	$27.90	0.00	27.90
Desc:	BINDERS	Acct:	10-121-323-0000	TM -MATERIAL & SUPPLIES		
246582709	SUPPLIES		0.00	$294.54	0.00	294.54
Desc:	SUPPLIES	Acct:	10-512-323-0000	PR -MATERIAL & SUPPLIES		
	Vendor Total:			1,358.36	0.00	1,358.36
031892	MS&K, INC				6/07/2024	91458
16730	3RD PARTY SITE PLAN REVIEW		0.00	$4,560.00	0.00	4,560.00
Desc:	3rd Party Review for Site Plan	Acct:	10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:			4,560.00	0.00	4,560.00

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031920	MUDGETT, JENNETT & KROGH-WISNER, PC			6/07/2024		91459
114619	FY24 AUDIT 05.24.24	0.00	$8,000.00	0.00		8,000.00
Desc: FY24 AUDIT 05.24.24		Acct: 10-173-318-0000	FIN -CONTRACTED SERVICES			
	Vendor Total:		8,000.00	0.00		8,000.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC		6/07/2024		91460
IN2057243	UNIFORMS	0.00	$384.68	0.00		384.68
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
IN2054294	UNIFORMS	0.00	$90.43	0.00		90.43
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
	Vendor Total:		475.11	0.00		475.11
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC		6/07/2024		91461
JUN'24	HEALTH INS JUN'24	24,110.84	$159,252.60	0.00		159,252.60
Desc: Health Care		Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
Desc: Health Care		Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc: Health Care		Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Desc: Health Care		Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
Desc: Health Care		Acct: 10-311-220-0000	DPW -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-325-220-0000	DPW -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-511-220-0000	PR -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-514-220-0000	PR -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-530-220-0000	PR -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
Desc: Health Care		Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE			
Desc: Health Care		Acct: 10-622-418-0100	PDZ -Retiree Health Insurance			
Desc: Health Care		Acct: 30-975-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 50-954-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 50-955-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 55-955-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 60-961-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Care		Acct: 60-965-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 65-963-220-0000	HEALTH INSURANCE			
Desc: Health Care		Acct: 65-965-220-0000	HEALTH INSURANCE			
JUN'24 RETIREES	RETIREES HEALTH INS JUN'24	3,256.68	$11,004.89	0.00		11,004.89
Desc: Retirees Health Care		Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE			
Desc: Retirees Health Care		Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
Desc: Retirees Health Care		Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE			
Desc: Retirees Health Care		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc: Retirees Health Care		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Desc: Retirees Health Care		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			

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	Desc: Retirees Health Care	Acct: 50-954-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Care	Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		170,257.49	0.00	170,257.49
034800	NORTHEAST DELTA DENTAL				6/07/2024	91462
JUN'24	DENTAL INS JUN'24		1,208.60	$9,117.17	0.00	9,117.17
	Desc: Dental	Acct: 10-121-230-0000		TM -DENTAL		
	Desc: Dental	Acct: 10-151-230-0000		TC -DENTAL		
	Desc: Dental	Acct: 10-171-230-0000		FIN -DENTAL		
	Desc: Dental	Acct: 10-174-230-0000		ASE -DENTAL		
	Desc: Dental	Acct: 10-175-230-0000		DEL -DENTAL		
	Desc: Dental	Acct: 10-181-230-0000		IT -DENTAL		
	Desc: Dental	Acct: 10-211-230-0000		HPD -DENTAL		
	Desc: Dental	Acct: 10-221-230-0000		HFD -DENTAL		
	Desc: Dental	Acct: 10-271-230-0000		DISP -DENTAL		
	Desc: Dental	Acct: 10-311-230-0000		DPW -DENTAL		
	Desc: Dental	Acct: 10-325-230-0000		DPW -DENTAL		
	Desc: Dental	Acct: 10-511-230-0000		PR -DENTAL		
	Desc: Dental	Acct: 10-514-230-0000		PR -DENTAL		
	Desc: Dental	Acct: 10-521-230-0000		PR -DENTAL		
	Desc: Dental	Acct: 10-621-230-0000		PDZ -DENTAL		
	Desc: Dental	Acct: 10-622-230-0000		PDZ -DENTAL		
	Desc: Dental	Acct: 30-975-230-0000		DENTAL		
	Desc: Dental	Acct: 50-954-230-0000		DENTAL		
	Desc: Dental	Acct: 50-955-230-0000		DENTAL		
	Desc: Dental	Acct: 55-955-230-0000		DENTAL		
	Desc: Dental	Acct: 60-961-230-0000		DENTAL		
	Desc: Dental	Acct: 60-965-230-0000		DENTAL		
	Desc: Dental	Acct: 65-963-230-0000		DENTAL		
	Desc: Dental	Acct: 65-965-230-0000		DENTAL		
		Vendor Total:		9,117.17	0.00	9,117.17
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES			6/07/2024	91463
9600004148MAY'24	TRASH PICK-UP MAY 2024 - BUGBEE		0.00	$317.62	0.00	317.62
	Desc: TRASH PICK-UP MAY 2024 - BUGBEE	Acct: 10-421-318-0000		SEN -CONTRACTED SERVICES		
9600306162MAY'24	TRASH PICK-UP MAY 2024 - MAXFIELD		0.00	$203.46	0.00	203.46
	Desc: TRASH PICK-UP MAY 2024 - MAXFIELD	Acct: 10-527-318-0000		PR -CONTRACTED SERVICES		
0931989	TRASH PICK-UP MAY 2024 - TH		0.00	$277.10	0.00	277.10
	Desc: TRASH PICK-UP MAY 2024 - TH	Acct: 10-161-318-0000		TH -CONTRACTED SERVICES		
0931991A	TRASH PICK-UP MAY 2024 - PD		0.00	$78.23	0.00	78.23
	Desc: TRASH PICK-UP MAY 2024 - PD	Acct: 10-211-318-0000		HPD -CONTRACTED SERVICES		
0931991B	TRASH PICK-UP MAY 2024 - DIS/FD		0.00	$192.15	0.00	192.15
	Desc: TRASH PICK-UP MAY 2024 - DIS	Acct: 10-271-318-0000		DISP -CONTRACTED SERVICES		
	Desc: TRASH PICK-UP MAY 2024 - FD	Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
9600291752MAY'24	TRASH PICK-UP MAY 2024 - WABA		0.00	$138.67	0.00	138.67
	Desc: TRASH PICK-UP MAY 2024 - WABA	Acct: 10-521-318-0000		PR -CONTRACTED SERVICES		
		Vendor Total:		1,207.23	0.00	1,207.23
035050	NORTHERN NURSERIES INC				6/07/2024	91464

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185697	TURFACE FOR BB	0.00	$99.90 / 0.00	99.90
Desc: TURFACE FOR BB		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES	
192192	RETURNS	0.00	$-29.80 / 0.00	-29.80
Desc: RETURNS		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES	
192185	SUPPLIES	0.00	$80.80 / 0.00	80.80
Desc: SUPPLIES		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES	
	Vendor Total:		150.90 / 0.00	150.90
036760	PAXWOOD ACOUSTICS LLC		6/07/2024	91465
1002	Third Party Review of Car Wash Noic	0.00	$1,890.00 / 0.00	1,890.00
Desc: Third Party Review of Car Wash Noic		Acct: 10-013-100-0000	EXCHANGES PAYABLE	
	Vendor Total:		1,890.00 / 0.00	1,890.00
037551	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	6/07/2024	91466
MAY'24	POSTAGE MAY'24	804.48	$1,514.54 / 0.00	1,514.54
Desc: postage		Acct: 10-121-322-0000	TM -POSTAGE	
Desc: postage		Acct: 10-171-322-0000	FIN -POSTAGE	
Desc: postage		Acct: 10-151-322-0000	TC -POSTAGE	
Desc: postage		Acct: 10-511-322-0000	PR -POSTAGE	
Desc: postage		Acct: 10-622-322-0000	PDZ -POSTAGE	
Desc: postage		Acct: 10-175-322-0000	DEL -POSTAGE	
Desc: postage		Acct: 10-174-322-0000	ASE -POSTAGE	
Desc: postage		Acct: 50-955-322-0000	POSTAGE	
Desc: postage		Acct: 55-955-322-0000	POSTAGE	
Desc: postage		Acct: 60-965-322-0000	POSTAGE	
Desc: postage		Acct: 65-965-322-0000	POSTAGE	
Desc: postage		Acct: 10-221-322-0000	HFD -POSTAGE	
Desc: postage		Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF	
MAY'24B	POSTAGE MAY'24	0.00	$287.64 / 0.00	287.64
Desc: Postage MAY'24		Acct: 10-175-322-0000	DEL -POSTAGE	
	Vendor Total:		1,802.18 / 0.00	1,802.18
038495	PRIORITY EXPRESS, INC.		6/07/2024	91467
81722422	INTERLIBRARY LOAN PROG - MAY'24	29.12	$105.20 / 0.00	105.20
Desc: INTERLIBRARY LOAN PROG - MAY'24		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF	
Desc: INTERLIBRARY LOAN PROG - MAY'24		Acct: 80-711-318-8046	Grant - 2023 Courier 01130.LSTA22 202	
	Vendor Total:		105.20 / 0.00	105.20
039510	RC CLEANING LLC	RC CLEANING LLC	6/07/2024	91468
247A	CLEANINGAPR'24	0.00	$358.97 / 0.00	358.97
Desc: Cleaning Services		Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES	
247B	CLEANINGAPRI'24	0.00	$1,176.89 / 0.00	1,176.89
Desc: FYE 2023 encumbrances		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES	
	Vendor Total:		1,535.86 / 0.00	1,535.86
041933	SETCOM CORPORATION		6/07/2024	91469
9556043	HEADSET REPAIR	0.00	$80.00 / 0.00	80.00
Desc: HEADSET REPAIR		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 6/07/2024 - 6/07/2024

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

			Vendor Total:		80.00	0.00	80.00
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE				6/07/2024	91470
	7000716180	SUPPLIES		0.00	$177.87	0.00	177.87
	Desc: Ink and Binder clips		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
			Vendor Total:		177.87	0.00	177.87
044220	STERICYCLE, INC					6/07/2024	91471
	8007261925	MED DISPOSAL		0.00	$32.75	0.00	32.75
	Desc: MED DISPOSAL		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPLI			
			Vendor Total:		32.75	0.00	32.75
044560	STRATUS TELECOM LLC					6/07/2024	91472
	17340	FAX SERVICES - JUN'24		0.00	$135.83	0.00	135.83
	Desc: FAX SERVICES - JUN'24		Acct: 10-121-324-0000	TM -TELEPHONE			
	Desc: FAX SERVICES - JUN'24		Acct: 10-211-324-0000	HPD -TELEPHONE			
	Desc: FAX SERVICES -JUN'24		Acct: 10-221-324-0000	HFD -TELEPHONE			
	Desc: FAX SERVICES -JUN'24		Acct: 10-271-324-0000	DISP -TELEPHONE			
			Vendor Total:		135.83	0.00	135.83
044612	STROHMAN ENTERPRISE INC					6/07/2024	91473
	240970	NON LETHAL MUNITIONS		0.00	$1,056.55	0.00	1,056.55
	Desc: Less than Lethal		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
			Vendor Total:		1,056.55	0.00	1,056.55
045350	AXON ENTERPRISE, INC					6/07/2024	91474
	INUS249315	BASIC LICENSE BUNDLE		0.00	$183.90	0.00	183.90
	Desc: Basic License		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
	INUS249306	BASIC LICENSE BUNDLE		0.00	$371.72	0.00	371.72
	Desc: basic license bundle		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
			Vendor Total:		555.62	0.00	555.62
046035	TMDE CALIBRATION LABS INC					6/07/2024	91475
	50849	SPEED TABLE CALIBRATION		0.00	$905.00	0.00	905.00
	Desc: Speed Table Calibration		Acct: 10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFI			
			Vendor Total:		905.00	0.00	905.00
047080	TWOHIG POLYGRAPH SERVICES LLC					6/07/2024	91476
	02.29.24	PRE EMPLOYMENT POLYGRAPH		0.00	$450.00	0.00	450.00
	Desc: New Emp Polygraph -Gibbons		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
			Vendor Total:		450.00	0.00	450.00
047910	UPPER VALLEY TRAILS ALLIANCE	UVTA				6/07/2024	91477
	05.23.24	23-24 MEMBERSHIP FEE		0.00	$100.00	0.00	100.00
	Desc: 2023-2024 Annual Membership Fee		Acct: 10-611-313-0000	PDZ -MEMBERSHIP DUES			
			Vendor Total:		100.00	0.00	100.00

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
048300	VALLEY NEWS	VALLEY NEWS			6/07/2024	91478
125911,4435981	SB AGENDA 06.11.2024	0.00	$219.60	0.00		219.60
Desc: SB AGENDA 06.11.2024		Acct: 10-111-312-0000	SB -ADVERTISING			
125911,4435743	S.B. AGENDA 06.04.24	0.00	$88.20	0.00		88.20
Desc: S.B. AGENDA 06.04.24		Acct: 10-111-312-0000	SB -ADVERTISING			
	Vendor Total:		307.80	0.00		307.80
048577	VERIZON WIRELESS - VSAT				6/07/2024	91479
9022355487	EVIDENCE RECOVERY	0.00	$50.00	0.00		50.00
Desc: Evidence Recovery		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
	Vendor Total:		50.00	0.00		50.00
048651	VERMONT ASSESSORS & LISTERS ASSOC	VERMONT ASSESSORS & LISTERS ASSOC			6/07/2024	91480
2024	2024 MUNICIPAL MEMBERSHIP	0.00	$50.00	0.00		50.00
Desc: 2024 MUNICIPAL MEMBERSHIP		Acct: 10-174-315-0000	ASE -RECRUITMENT & TRAINING			
	Vendor Total:		50.00	0.00		50.00
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS			6/07/2024	91481
7695	2023 VM COMP & BENEF REPORT	0.00	$105.00	0.00		105.00
Desc: 2023 VM COMP & BENEF REPORT		Acct: 10-121-314-0000	TM -BOOKS & PERIODICALS			
6181	SB ESSENTAIL TRAINING S BUCKHOLZ	0.00	$25.00	0.00		25.00
Desc: SB ESSENTAIL TRAINING S BUCKHOLZ		Acct: 10-111-311-0000	SB -TRAVEL & MEETINGS			
6483	OPEN MEETING LAW TRAINING K SOUZA	0.00	$10.00	0.00		10.00
Desc: OPEN MEETING LAW TRAINING K SOUZA		Acct: 10-111-311-0000	SB -TRAVEL & MEETINGS			
6176	SB ESSENTIAL TRAINING J HAVERSTOCK	0.00	$25.00	0.00		25.00
Desc: SB ESSENTIAL TRAINING J HAVERSTOCK		Acct: 10-121-311-0000	TM -TRAVEL & MEETINGS			
	Vendor Total:		165.00	0.00		165.00
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			6/07/2024	91482
72053	2024 OP FEE - MAXFIELD SPORTS FIELD	0.00	$100.00	0.00		100.00
Desc: 2024 OP FEE - MAXFIELD SPORTS FIELD		Acct: 10-528-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		100.00	0.00		100.00
051943	VISION SERVICE PLAN	VISION SERVICE PLAN			6/07/2024	91483
JUN'24	VISION INS JUNE 2024	0.00	$2,012.40	0.00		2,012.40
Desc: Employee Vision		Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI			
	Vendor Total:		2,012.40	0.00		2,012.40
052326	WEED PRECAST, LLC				6/07/2024	91484
19589	PARKING BUMPER	0.00	$161.02	0.00		161.02
Desc: PARKING BUMPER		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
Desc: PARKING BUMPER		Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING			
	Vendor Total:		161.02	0.00		161.02
053650	WILSON TIRE INC				6/07/2024	91485
539175	NIssan Leaf new tires & installatio	0.00	$679.00	0.00		679.00
Desc: NIssan Leaf new tires & installatio		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES			

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		679.00	0.00	679.00
059882	CARY, SANDRA	SANDRA CARY			6/07/2024	91486
05.31.24	REIMBURSEMENT - AMAZON/USPS		0.00	$775.39	0.00	775.39
Desc:	REIMBURSEMENT - AMAZON/USPS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
		Vendor Total:		775.39	0.00	775.39
060110	NATIONAL - METER	NATIONAL BUSINESS TECHNOLOGIES LLC			6/07/2024	91487
IN615242	METER-COPIER-MAY'24		95.88	$159.46	0.00	159.46
Desc:	METER-COPIER-MAY'24 DPW V1178	Acct:	10-325-330-0000	DPW -OFFICE EQUIPMENT		
Desc:	METER-COPIER-MAY'24 DPW V1178	Acct:	50-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-MAY'24 DPW V1178	Acct:	55-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-MAY'24 DPW V1178	Acct:	60-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-MAY'24 DPW V1178	Acct:	65-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-MAY'24 - TC V1179	Acct:	10-151-318-0000	TC -CONTRACTED SERVICES		
IN614559	METER COPIER - 04.29.24-05.28.24		0.00	$978.62	0.00	978.62
Desc:	METER COPIER - MAY 2024 - PLANN	Acct:	10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
Desc:	METER COPIER - MAY 2024 - FD	Acct:	10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
Desc:	METER COPIER - MAY 2024 - REC	Acct:	10-511-318-0000	PR -CONTRACTED SERVICES		
Desc:	METER COPIER - MAY 2024 - PD	Acct:	10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFI		
Desc:	METER COPIER - MAY 2024 - FIN	Acct:	10-171-323-0000	FIN -MATERIAL & SUPPLIES		
Desc:	METER COPIER - MAY 2024 TM	Acct:	10-121-318-0000	TM -CONTRACT SERVICES		
Desc:	METER COPIER - MAY 2024 DPW	Acct:	10-325-330-0000	DPW -OFFICE EQUIPMENT		
		Vendor Total:		1,138.08	0.00	1,138.08
060300	SANTAGATE, CORIANDER	CORIANDER R. SANTAGATE			6/07/2024	91488
05.14.24	REIMBURSEMENT UNIFORM BELT		0.00	$149.97	0.00	149.97
Desc:	Uniform Belt	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
		Vendor Total:		149.97	0.00	149.97
500387	EXECUSUITE, LLC				6/07/2024	91489
32237	MONTHLY RENTAL - JUNE 2024		0.00	$400.00	0.00	400.00
Desc:	MONTHLY RENTAL - JUNE 2024	Acct:	10-121-318-0600	TM -CONTRACT SERVICES - PARKINC		
		Vendor Total:		400.00	0.00	400.00
500660	JP PEST SERVICE				6/07/2024	91490
3835913	BI-ANNUAL PT SPRING		0.00	$758.63	0.00	758.63
Desc:	BI-ANNUAL PT SPRING	Acct:	10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc:	BI-ANNUAL PT SPRING	Acct:	10-211-318-0000	HPD -CONTRACTED SERVICES		
		Vendor Total:		758.63	0.00	758.63
500894	SECURSHRED	SECURSHRED			6/07/2024	91491
458558	SHREDDING		0.00	$24.00	0.00	24.00
Desc:	SHREDDING	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		
		Vendor Total:		24.00	0.00	24.00
501019	DISCOUNT PLAYGROUND SUPPLY				6/07/2024	91492
21527	HIGH WALL GAGA BALL PIT		0.00	$2,209.75	0.00	2,209.75

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Desc: HIGH WALL GAGA BALL PIT	Acct: 10-514-323-0000 PR -MATERIAL & SUPPLIES		
	Vendor Total:		2,209.75 / 0.00	2,209.75
502251	HAMILTON, CHRISTOPHER	CHRISTOPHER HAMILTON	6/07/2024	91493
05.22.24	LIFEGUARDING COURSE	0.00	$1,600.00 / 0.00	1,600.00
	Desc: Lifeguard Certifications	Acct: 10-512-318-0000 PR -CONTRACTED SERVICES		
	Vendor Total:		1,600.00 / 0.00	1,600.00
502943	JOSLIN, LESLIE	LESLIE JOSLIN	6/07/2024	91494
867258	REFUND - LASAR TAG	0.00	$50.00 / 0.00	50.00
	Desc: REFUND - LASAR TAG	Acct: 10-514-325-0000 PR -REFUNDS		
05.31.24	TEEN ADVENTURE REFUND	0.00	$50.00 / 0.00	50.00
	Desc: TEEN ADVENTURE REFUND	Acct: 10-514-325-0000 PR -REFUNDS		
	Vendor Total:		100.00 / 0.00	100.00
502944	KUSSIUS, CINDY	CINDY KUSSIUS	6/07/2024	91495
866948	REFUND - TRAMPOLINE PARK	0.00	$45.00 / 0.00	45.00
	Desc: REFUND - TRAMPOLINE PARK	Acct: 10-514-325-0000 PR -REFUNDS		
	Vendor Total:		45.00 / 0.00	45.00

FUND 1 0 **Bank Total:** **248,548.61**

	Holdback Total			
				328,981.82
Batch Totals:	0.00	30,761.40	0.00	359,743.22

_____ MICHAEL HOYT

_____ KIM SOUZA

_____ MARY M. ERDEI

_____ SUSAN M. BUCKHOLZ

_____ LANNIE J. COLLINS

_____ IDA GRIESEMER

_____ BRANDON SMITH

_____ JOHN HAVERSTOCK

_____ GAIL OSTROUT

_____ JOSEPH MAJOR