TOWN OF HARTFORD SELECTBOARD AGENDA
Tuesday, April 30, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom https://zoom.us/j/549799933 - Please mute your microphone.
youtube.com/catv810 – click "live now". If you are calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

I. Call to Order the Selectboard Meeting (6:00)
II. Pledge of Allegiance (6:02)
III. Local Liquor Control Board (6:05)
Renewals
a. Consider **NEW** license: Putnam's Vineyard, LLC d/b/a Putnam's Vineyard, 188 South Main Street, White River Jct., VT 05001 (3rd Class)
b. Consider Renewal of: Cumberland Farms, Inc. d/b/a Cumberland Farms #8007, 1167 Hartford Ave., White River Jct., VT 05001 (2nd Class, Tobacco, Tobacco Endorsement)
c. Consider Renewal of: Blood's Catering & Party Rentals, Inc., 1147 Hartford Ave, White River Jct., VT 05001 (1st Class, 3rd Class)
d. Consider Renewal of: Quechee General Store, 5573 Woodstock Rd., Quechee, VT 05059 (2nd Class)
e. Consider Renewal of: Neshobe River Company, LLC d/b/a Foley Brothers Brewery, 5573 Woodstock Rd., Quechee, VT 05059 (1st Class; Outside Consumption)
f. Consider Renewal of: Veterans of Foreign Wars Post 2571 d/b/a VFW Post 2571, White River Jct., VT 05001 (1st Class, 3rd Class)
g. Consider Renewal of: Fontinalis, LLC d/b/a Fontinalis, 27 North Main St., White River Jct., VT 05001 (2nd Class)
h. Consider Renewal of: Wolf Tree Hospitality, LLC d/b/a Wolf Tree, 40 Currier St., White River Jct., VT 05001 (1st Class, 3rd Class; Outside Consumption)
i. Consider Renewal of: Quechee Club, Inc. d/b/a Quechee Club, 3268 Quechee Main St., Quechee, VT 05059 (1st Class, 3rd Class, Outside Consumption)
j. Consider Renewal of: Quechee Club, Inc. d/b/a Murphy Farm, 78 Murphy Rd., Quechee, VT 05059 (1st Class, 3rd Class, Outside Consumption)
k. Consider Renewal of: Quechee Club, Inc. d/b/a Quechee Base Lodge, 3369 Quechee Main St., Quechee, VT 05059 (1st Class, 3rd Class, Outside Consumption)
l. Consider Renewal of: The Skinny Pancake – Quechee LLC, d/b/a The Skinny Pancake,7161 Woodstock Road, Quechee, VT 05059 (1st Class, 3rd Class, Outside Consumption)
m. Consider Renewal: Midway Oil Corporation d/b/a Mobile Station, 906 Hartford Ave., White River Jct., VT 05001 (2nd Class, Tobacco, Tobacco Endorsement)
n. Consider Renewal of: Quechee Pizza Chef, 5893 Woodstock Road, Quechee, VT 05059 (1st Class; Outside Consumption)
o. Consider Renewal of: Hanover Consumer Cooperative Society, Inc., d/b/a Co-op Food Stores, 209 Maple St., White River Jct., VT 05001 (2nd Class)
p. Consider Renewal of: Stacy Hopkins d/b/a Scavenger Gallery, 41 South Main Street, White River Jct., VT 05001 (2nd Class)

IV. Local Cannabis Control Board: None
V. Order of Agenda (6:20)
VI. Selectboard
1. Public Comment (6:22)
2. Selectboard Comments and Announcements (6:30)

3. Appointments (6:35)
   a. Consider the Re-Appointment of Joe Major to the Hartford Committee on Racial Equity & Inclusion (HCOREI) for a two year term beginning April 30, 2024 and ending April 29, 2026.
4. Town Manager's Report (6:37)
   Significant Activity Reports Link:
   https://www.hartford-vt.org/Archive.aspx?ADID=480
5. Board Reports, Motions & Ordinances
   a. Review March 2024 Financial Reports (6:40)
   b. ARPA Fund Status Report (6:55)
   c. Covered Bridge Half Marathon Road Closure Request (7:10)
   d. Ambulance Billing Write-Off (7:15)
   e. Review and Adopt Local Emergency Management Plan (7:20)
   f. Discuss Communications Specialist Position (formerly known as Public Information Officer) (7:30)
   g. Rehab of Green Sand Media Filter for WRJ Wastewater Facility (7:45)
   h. Zoning Board of Adjustment Committee Update (7:55)
   i. Hometown Hero Program Discussion (continued) (8:10)
   j. Discuss Policy on Lightpole Banners (8:25)
   k. Consider Revision of Selectboard Rules of Procedure (8:40)
   l. Fairview Terrace Declaration of Official Intent (9:10)

VII. Commission Reports (9:20)

VIII. Consent Agenda (9:25)

Approve Payroll Ending: 4/27/2024
Approve A/P Manifest of: 4/26/2024 & 5/2/2024
Approve Meeting Minutes of: 4/16/2024
Selectboard Meetings Already Approved: 5/14/2024 and 5/28/2024

IX. Adjourn the Selectboard Meeting (9:30)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.
Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

Sent to TM (3rd Class 4/24/24) Sent to TM 12/4/23
Sent to DLL 12/20/23

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◈ West Hartford ◈ White River Junction ◈ Wilder ◈ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4-Nov-2023 Applicant: Putnam's Vineyard, LLC
Doing Business As: Putnam's Vineyard
Mailing Address:
PO Box 1159 Hartford, VT 05001
Telephone Number(s): 802.899.0905 E-mail hello@putnamsvineyard.com
Other Contact Name: (if applicable) Kelsey Rush krush@putnamsvineyard.com
215.489.1313(c)

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Kelsey Rush [redacted]
James Turner [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). ***If no violations, please answer "None".***

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** ***If no violations, please answer "None".***

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
	Kelsey Rush	04-Nov-2023
Licensee's Signature	Printed Name	Date
	James Turner	04 Nov 23

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 43054
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Putnam's vineyard, LLC

Business Address:
PO Box 1159,
Hartford, Vermont 05001

Phone:
802-899-0405

Email:
krush@putnamsvineyard.com

Business ID:
0405906

Entity Type:
Limited Liability Corporation

Management Type if LLC:
Member-managed

People Information

- **Person:**
  Kelsey Rush

Business Role:
Member/Manager

Business Address:
7 Juniper Lane,
Hanover, New Hampshire, 03755

Phone:

Email:
krush@putnamsvineyard.com

US Citizen?

Political Position

Name: Kelsey Rush

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Kelsey Rush

Business Role:

Email:

Partner

Business Address:
7 Juniper Lane,
Hanover, New Hampshire, 03755

Phone:
2154591313

krush@putnamsvineyard.com

US Citizen?
Yes

Political Position

Name: Kelsey Rush

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
James Turner

Business Role:
Member/Manager

Business Address:
7 Juniper Lane,
Hanover, New Hampshire, 03755

Phone:
2154591314

Email:
jameswturnerjr@gmail.com

US Citizen?
Yes

Political Position

Name: James Turner

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Putnam's Vineyard

Location Address:
188 South Main Street,
Hartford, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:
11219190

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-00980	Federal Employee Identification #	LN-024030
D-00984	Articles of Organization	LN-024030
D-00985	Health License	LN-024030
D-00986	Lease or proof of ownership	LN-024030
D-00987	Operating Agreement	LN-024030
D-00988	Proof of Worker Compensation Insurance	LN-024030
D-00995	Map/Area Sketch	LN-024030
D-00980	Federal Employee Identification #	LN-024030
D-00984	Articles of Organization	LN-024030
D-00985	Health License	LN-024030
D-00986	Lease or proof of ownership	LN-024030
D-00987	Operating Agreement	LN-024030
D-00988	Proof of Worker Compensation Insurance	LN-024030
D-00995	Map/Area Sketch	LN-024030

Payment and Acknowledgement

Signed by:
Kelsey Rush

Date of Submission:
2024-04-23 23:42:08

Local Application Fee:
0

State of Vermont / DLL Application Fee:
1095.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Sherry West

From: Alan Beebe
Sent: Wednesday, April 24, 2024 11:11 AM
To: Sherry West; Tom Peltier
Subject: Re: Fire Inspection

Sherry,
I would think that if an inspection was just done a few months ago, they should not need another one.

Alan Beebe, Deputy Fire Marshal
Hartford Fire Department
603-359-6418 (c)
802-295-3232 (w)
abeebe@hartford-vt.org

From: Sherry West <swest@hartford-vt.org>
Sent: Wednesday, April 24, 2024 8:53 AM
To: Tom Peltier <tpeltier@hartford-vt.org>; Alan Beebe <abeebe@hartford-vt.org>
Subject: Fire Inspection

Good Morning.

I have a question. A business that has a liquor license already is applying for a new license (3rd Class). The initial fire inspection occurred November 9, 2023 and the final inspection was done on 12/8/23. Because this is a new license, do you think that another inspection is required or can I just use the one that was already done?

Thank you for any information you can provide regarding this matter.

Sherry A. West
Hartford Asst. Town Clerk
171 Bridge St.
White River Jct., VT 05001
802-295-2785
swest@hartford-vt.org

PLEASE NOTE: HARTFORD does not bear any responsibility or liability for missing or incorrect information or documents.
*Please note that any documents we supply we do so as a courtesy. Public record law does not require us to conduct research to find documents or to furnish faxes/emailed copies. We have done our best to provide the items that you requested but we do not guarantee that the following are complete or that there are no other relevant documents.

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	12/11/2023 16:00	Scheduled	Peltier
Inspected On	12/08/2023 16:00		
Finished At	12/08/2023 17:00	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name	Putnam's Vineyard
Building Name	Assembly Occupancy
Contact Name	Kelsey Rush
Address	188 S MAIN ST
City, State and Zip	White River Junction, VT 05001-
Phone	802-899-0405

Owner

Owner / Company	EXECUSUITE LLC
Contact Name	TIM SIDORE
Address	77 BANK ST
City, State and Zip	LEBANON, NH 03766-
Phone	603-322-3260

Comments

Liquor License Fire Inspection:
Initial Inspection: 11/09/2023
Final Inspection: 12/08/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:
- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief of Police Greg Sheldon

CC:

Date: November 13, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Putnam's Vineyard
188 South Main Street

Kelsey Rush
James Turner

Gregory Sheldon, Chief of Police

* Uploaded to DLL Portal 12/13 *
emailed FD/PD 1/29/24

RECEIVED
JAN 29 2024
TOWN OF HARTFORD
A.M. 3:00 P.M.

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 12-12-2023 Applicant: CUMBERLAND FARMS INC.
Doing Business As: CUMBERLAND FARMS #8007 1167 Hartford Ave, WRJ
Mailing Address:
LEGAL DEPT. 165 FLANDERS ROAD WESTBOROUGH MA 01581
Telephone Number(s): 802-271-7001 store E-mail VT-RETAIL-LICENSING@EG-AMERICA.COM
Other Contact Name: (if applicable) Laura Salvucci Licensing Supervisor 508-270-1504

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

SEE ATTACHED LIST

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

NONE

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

5-9-2022 Tobacco Violation #10314, selling to minor. Letter of Warning issued.

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
Laura Salvucci	Laura Salvucci Licensing Supervisor	12-12-2023
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID:	**DLL - Application - 37310**
Application for:	Second Class License
Category of Business:	Second Class

Business/ Entity Information

Business/ Entity Name:
Cumberland Farms of Vermont, Inc.

Business ID:
0000063

Business Address:
165 FLANDERS ROAD,
WESTBOROUGH, Massachusetts 01581

Entity Type:
Business Corporation

Management Type if LLC:
Manager-managed

Phone:
[redacted]

Email:
vt-retail-licensing@eg-america.com

People Information

- **Person:**
  Laura SALVUCCI

Business Role:
Business Principal

Email:
[redacted]

Business Address:
165 FLANDERS ROAD,
Westborough, Massachusetts, 01581

US Citizen?

Political Position

Name: Laura SALVUCCI

Office:

Jurisdiction:

Phone:
[redacted]

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Robert Ramsden

Business Role:

Email:

Registered Agent

Business Address:

,

, ,

Phone:

[redacted]

US Citizen?

Political Position

Name: Robert Ramsden

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Annie Thompson *

Business Role:
Business Principal

Business Address:
433 Woodstock road,
woodstock, Vermont, 05091

Phone:
[redacted]

Email:
[redacted]

US Citizen?
Yes

Political Position

Name: Annie Thompson *

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Wendy Clark*

Business Role:
Registered Agent

Business Address:

,

, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Wendy Clark*

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Cumberland Farms #8007

Location Address:
1167 Hartford Avenue,
Hartford, Vermont 05641

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Annie Thompson

Training Completion Date:
Mon Nov 21 00:00:00 GMT 2022

Mode of Training:
DLC Online Training

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Second Class

License Number:
LP-011799

Licensee Name:
Cumberland Farms #8007

License Status:
License Active - Ready for Renewal

Licensee Address:
1167 Hartford Avenue ,
White River Junction, Vermont 05641

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01882	Articles of Organization	Cumberland Farms of Vermont, Inc.
D-01883	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-01884	Federal Employee Identification #	Cumberland Farms of Vermont, Inc.
D-01953	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044
D-02240	Health License	LN-016044

D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044

Payment and Acknowledgement

Signed by:
Laura Salvucci

Date of Submission:
2024-02-13 17:26:03

Local Application Fee:
70

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 37336**
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
Cumberland Farms of Vermont, Inc.

Business Address:
165 FLANDERS ROAD,
WESTBOROUGH, Massachusetts 01581

Phone:
5082701504

Email:
vt-retail-licensing@eg-america.com

Business ID:
0000063

Entity Type:
Business Corporation

Management Type if LLC:
Manager-managed

People Information

- **Person:**
  Laura SALVUCCI

Business Role:
Business Principal

Business Address:
165 FLANDERS ROAD,
Westborough, Massachusetts, 01581

Phone:
[redacted]

Email:
[redacted]

US Citizen?

Political Position

Name: Laura SALVUCCI

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Robert Ramsden

Business Role:

Email:

Registered Agent

Business Address:

,

, ,

Phone:

[redacted]

US Citizen?

Political Position

Name: Robert Ramsden

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Annie Thompson *

Business Role:
Business Principal

Business Address:
433 Woodstock road,
woodstock, Vermont, 05091

Phone:
[redacted]

Email:
[redacted]

US Citizen?
Yes

Political Position

Name: Annie Thompson *

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Wendy Clark*

Business Role:
Registered Agent

Business Address:

,

, ,

Phone:

Email:
[redacted]

US Citizen?

Political Position

Name: Wendy Clark*

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Cumberland Farms #8007

Location Address:
1167 Hartford Avenue,
Hartford, Vermont 05641

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
Tobacco

Licensee Name:
Cumberland Farms #8007

Licensee Address:
1167 Hartford Avenue ,
Hartford, Vermont 05641

License Number:
LP-011800

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01882	Articles of Organization	Cumberland Farms of Vermont, Inc.
D-01883	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-01884	Federal Employee Identification #	Cumberland Farms of Vermont, Inc.
D-01953	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044

D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044

Payment and Acknowledgement

Signed by:

Date of Submission:
2024-02-13 18:25:40

Local Application Fee:
0

State of Vermont / DLL Application Fee:
110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 37321**
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
Cumberland Farms of Vermont, Inc.

Business Address:
165 FLANDERS ROAD,
WESTBOROUGH, Massachusetts 01581

Phone:
5082701504

Email:
vt-retail-licensing@eg-america.com

Business ID:
0000063

Entity Type:
Business Corporation

Management Type if LLC:
Manager-managed

Foundational License (if applicable)

License Type:
Tobacco

Licensee Name:
Cumberland Farms #8007

Licensee Address:
1167 Hartford Avenue ,
White River Junction, Vermont 05641

License Number:
LP-011801

License Status:
License Active - Ready for Renewal

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Business Address:

,

, ,

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Cumberland Farms #8007

Location Address:
1167 Hartford Avenue,
Hartford, Vermont 05641

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Documents Attached

Name	Document Type	Assosicated With
D-01882	Articles of Organization	Cumberland Farms of Vermont, Inc.
D-01883	Proof of Worker Compensation Insurance	Cumberland Farms of Vermont, Inc.
D-01884	Federal Employee Identification #	Cumberland Farms of Vermont, Inc.
D-01953	Other	Cumberland Farms of Vermont, Inc.
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044
D-02240	Health License	LN-016044
D-02241	Other	LN-016044
D-02321	Health License	LN-016044
D-02323		LN-016044
D-02322		LN-016044
D-02324	Other	LN-016044

Payment and Acknowledgement

Signed by:

Date and time of Submission:
2024-02-13 18:05:50

Local Application Fee:
0

State of Vermont / DLL Application Fee:
50.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 1/30/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Cumberland Farms #8007
1167 Hartford Ave

John Carey
Lisa N'Chonon
Marc Rudnick
Nicholas Unkovic

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	04/05/2024 10:30	Scheduled	Peltier
Inspected On	04/05/2024 10:30		
Finished At	04/05/2024 11:00	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Cumberland Farms
Building Name	Mercantile Occupancy
Contact Name	Charmaine Boisvert
Address	1167 HARTFORD AVE
City, State and Zip	White River Junction, VT 05001--
Phone	802-281-7001

Owner

Owner / Company	CFI PROPCO 2 LLC
Contact Name	Charmaine Boisvert
Address	165 FLANDERS RD
City, State and Zip	WESTBOROUGH, MA 01581--
Phone	802-281-7001

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/16/2024
Final Inspection: 04/05/2024
Occupancy Type: Mercantile
Occupancy Status: Granted

Final Inspection Notes:
- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):
4.6.6 Time Allowed for Compliance:
A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

To TM 4-12-24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

RECEIVED
JAN 23 2024
TOWN OF HARTFORD
A.M. P.M.

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 12/15/23 Applicant: Blood's Catering + Party Rentals, Inc.
Doing Business As: same
Mailing Address:
1147 Hartford Ave White River Jct., VT 05001
Telephone Number(s): 802/295-5393 E-mail sara@bloodscatering.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brendon Blood, [redacted]
Sara Blood, [redacted]
Michael Blood, [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Sara Blood	12/15/2023
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 36828
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Blood's Catering & Party Rentals Inc.

Business ID:
0006558

Business Address:
1147 Hartford Ave,
White River Jct, Vermont 05001

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
8022955393

Email:
sara@bloodscatering.com

People Information

- **Person:**
  Sara Blood

Business Role:
Business Principal

Email:
sara@bloodscatering.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Sara Blood

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Blood's Catering & Party Rentals Inc.

Location Address:
1147 Hartford Ave,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:4459
Lodging:

Vermont Tax Department:
MRT-10013517

Education Details

Student Name:
Sara Blood

Mode of Training:
DLC Online Training

Training Completion Date:
Tue Feb 15 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Blood's Catering & Party Rentals Inc.

Licensee Address:
1147 Hartford Ave ,
White River Junction, Vermont 05001

License Number:
LP-015778

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02028	Other	LN-018216
D-02028	Other	LN-018216

Payment and Acknowledgement

Signed by:
Sara Blood

Date of Submission:
2024-02-05 21:08:37

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 36822**
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Blood's Catering & Party Rentals Inc.

Business ID:
0006558

Business Address:
1147 Hartford Ave,
White River Jct, Vermont 05001

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
8022955393

Email:
sara@bloodscatering.com

People Information

- **Person:**
  Sara Blood

Business Role:
Business Principal

Email:
sara@bloodscatering.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Sara Blood

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Blood's Catering & Party Rentals Inc.

Location Address:
1147 Hartford Ave,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:4459
Lodging:

Vermont Tax Department:
MRT-10013517

Education Details

Student Name:
Sara Blood

Mode of Training:
DLC Online Training

Training Completion Date:
Tue Feb 15 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

Licensee Name:
Blood's Catering & Party Rentals Inc.

Licensee Address:
1147 Hartford Ave ,
White River Junction, Vermont 05001

License Number:
LP-015779

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02028	Other	LN-018216
D-02028	Other	LN-018216

Payment and Acknowledgement

Signed by:
Sara Blood

Date of Submission:
2024-02-05 20:59:39

Local Application Fee:
0

State of Vermont / DLL Application Fee:
1095.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 1/25/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Blood's Catering and Party Rentals
1147 Hartford Ave

Brendan Blood
Sara Blood
Michael Blood
Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	04/05/2024 10:00	Scheduled	Peltier
Inspected On	04/05/2024 10:00		
Finished At	04/05/2024 10:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Blood's Catering & Party Rentals
Building Name	Business & Storage Occupancy
Contact Name	David Davis
Address	1147 HARTFORD AVE
City, State and Zip	White River Junction, VT 05001--
Phone	802-295-5393

Owner

Owner / Company	CATERING IN THE ROUGH LLC
Contact Name	BRENDON BLOOD
Address	941 CHRISTIAN STREET
City, State and Zip	WHITE RIVER JUNCTION, VT 05001-
Phone	802-295-5393

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/01/2024
Final Inspection: 04/05/2024
Occupancy Type: Business & Storage
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Sent to PD & FD 2/9/24
JO JM 4-12-24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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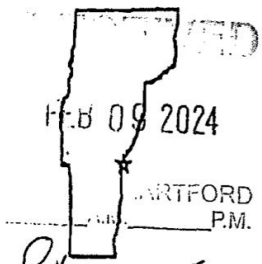

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).
Incomplete applications will cause delays in processing

Date: 2/8/24 Applicant: Cynthia A. Walker
Doing Business As: Quechee General Store
Mailing Address: PO Box 779
Quechee, VT 05059
Telephone Number(s): 802 228-1180 E-mail cmtwalker24@gmail.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Cynthia A. Walker [redacted]
Marc D Walker [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (*See Hartford Liquor Policy for Details*). ***If no violations, please answer "None".***

NONE

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** ***If no violations, please answer "None".***

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
Cynthia A. Walker	Cynthia A Walker	2/8/24
Licensee's Signature	Printed Name	Date
Mark Walker	Mark Walker	2-8-24

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

RECEIVED
FEB 08 2024
TOWN OF HARTFORD
_____A.M._____P.M.

Application ID: DLL - Application - 37103
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
Quechee General Store, Inc.

Business ID:
0010129

Business Address:
P.O. Box 779,
Quechee, Vermont 05059

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
802-281-4147

Email:
cmtwalker24@gmail.com

People Information

- **Person:**
  Cynthia Walker

Business Role:
Business Principal

Email:
cmtwalker24@gmail.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Cynthia Walker

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Quechee General Store

Location Address:
5573 Woodstock Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:Coffee
Lodging:

Vermont Tax Department:
MRT-11050760-001

Education Details

Student Name:
Angela Moore

Mode of Training:
DLC Online Training

Training Completion Date:
Sat Jun 18 00:00:00 GMT 2022

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Second Class

Licensee Name:
Quechee General Store

Licensee Address:
5573 Woodstock Road ,
Quechee, Vermont 05059

License Number:
LP-021764

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01945	Other	LN-022248
D-01945	Other	LN-022248

Payment and Acknowledgement

Signed by:
Cynthia Walker

Date of Submission:
2024-02-08 19:29:23

Local Application Fee:
70

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/13/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee General Store
5573 Woodstock Rd

Cynthia Walker

Mark Walker

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	04/02/2024 10:00	Scheduled	Peltier
Inspected On	04/02/2024 10:00		
Finished At	04/02/2024 11:00	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name	Quechee General Store
Building Name	Mercantile Occupancy
Contact Name	Cynthia Walker
Address	100 QUECHEE GORGE VILLAGE DRIVE
City, State and Zip	Quechee, VT 05059--
Phone	802-228-1180

Owner

Owner / Company	5573 WOODSTOCK ROAD LLC
Contact Name	RICK BOVE
Address	218 OVERLAKE DRIVE
City, State and Zip	COLCHESTER, VT 05446-
Phone	802-228-1180

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/19/2024
Final Inspection: 04/10/2024
Occupancy Type: Mercantile
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

To Police, Fire 11/2
To TM 4-12-24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 11/22/23 Applicant: Nashoba Beer Company, LLC
Doing Business As: Foley Brothers Brewing
Mailing Address: 5573 Woodstock Road Quechee 05059
Telephone Number(s): _____ E-mail brewinginvermont@gmail.com
Other Contact Name: (if applicable) Patrick 802 770 9464 pstclf@hotmail.com

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Patrick Foley [redacted]
Daniel Foley [redacted]
Robert Foley [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".* "None"

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

"None"

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
Patrick Foley	Patrick Foley	11/22/23
Licensee's Signature	Printed Name	Date
[signature]	Daniel Foley	11/22/23
[signature]	Robert Foley	11/23/23

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 33621
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Neshobe River Company, LLC

Business ID:
0007911

Business Address:
,
,

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Phone:

Email:
brewinginvermont@gmail.com

People Information

- **Person:**
  Patrick Foley

Business Role:
Business Principal

Email:
psfclf@hotmail.com

Business Address:
77 Quechee Hartland Rd,
Quechee, Vermont, 05001

US Citizen?

Political Position

Phone:

Name: Patrick Foley

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Liz Alvarado

Business Role:
Business Principal

Email:
brewinginvermont@gmail.com

Business Address:

,

, ,

Phone:

US Citizen?

Political Position

Name: Liz Alvarado

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Quechee Gorge Tasting room

Location Address:
5573 W. Woodstock Road,,
Quechee, Vermont 05759

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:

Licensee Name:

Licensee Address:

,

,

License Number:

License Status:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01365	Other	Neshobe River Company, LLC
D-01366	Other	Neshobe River Company, LLC
D-05149	Map/Area Sketch	LN-023849
D-00796	Operating Agreement	LN-023849
D-00798	Federal Employee Identification #	LN-023849

D-00797	Articles of Organization	LN-023849
D-00802	Sales and Use tax documents	LN-023849
D-00799	Lease or proof of ownership	LN-023849
D-00801	Other	LN-023849
D-00823	Other	Neshobe River Company, LLC
D-01014	Other	LN-023849
D-05149	Map/Area Sketch	LN-023849
D-00796	Operating Agreement	LN-023849
D-00798	Federal Employee Identification #	LN-023849
D-00797	Articles of Organization	LN-023849
D-00802	Sales and Use tax documents	LN-023849
D-00799	Lease or proof of ownership	LN-023849
D-00801	Other	LN-023849
D-01014	Other	LN-023849

Payment and Acknowledgement

Signed by:
Patrick Foley

Date of Submission:
2023-11-21 20:34:13

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 37037
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Neshobe River Company, LLC

Business ID:
0007911

Business Address:
,
,

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Phone:

Email:
brewinginvermont@gmail.com

Foundational License (if applicable)

License Type:
OCP

License Number:
LP-029116

Licensee Name:
Quechee Gorge Tasting room

License Status:
License Active - Ready for Renewal

Licensee Address:
5573 W. Woodstock Road, ,
Quechee, Vermont 05759

License Start Date:
2023-05-15

License End Date:
2024-05-14

Event Contact/s

Person:

Business Role:

Phone:

Business Address:
,
, ,

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Quechee Gorge Tasting room

Location Address:
5573 W. Woodstock Road,,
Quechee, Vermont 05759

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
Area A 10 x 60 x 32 x 13 x 30 x 70 Deck, grass and patio area. Area B 10 x 8 x 18 x 30 x 10 deck and grass area. We will be installing fencing to create the barrier for the outside consumption area.

Documents Attached

Name	Document Type	Assosicated With
D-01365	Other	Neshobe River Company, LLC
D-01366	Other	Neshobe River Company, LLC
D-05149	Map/Area Sketch	LN-023849
D-10329	Other	LN-023849
D-12184	TTB Permit	LN-023849
D-00796	Operating Agreement	LN-023849
D-00798	Federal Employee Identification #	LN-023849
D-00797	Articles of Organization	LN-023849
D-00802	Sales and Use tax documents	LN-023849
D-00799	Lease or proof of ownership	LN-023849
D-00801	Other	LN-023849
D-00823	Other	Neshobe River Company, LLC
D-01014	Other	LN-023849
D-05149	Map/Area Sketch	LN-023849
D-10329	Other	LN-023849
D-12184	TTB Permit	LN-023849
D-00796	Operating Agreement	LN-023849
D-00798	Federal Employee Identification #	LN-023849
D-00797	Articles of Organization	LN-023849
D-00802	Sales and Use tax documents	LN-023849
D-00799	Lease or proof of ownership	LN-023849
D-00801	Other	LN-023849
D-01014	Other	LN-023849

Payment and Acknowledgement

Signed by:

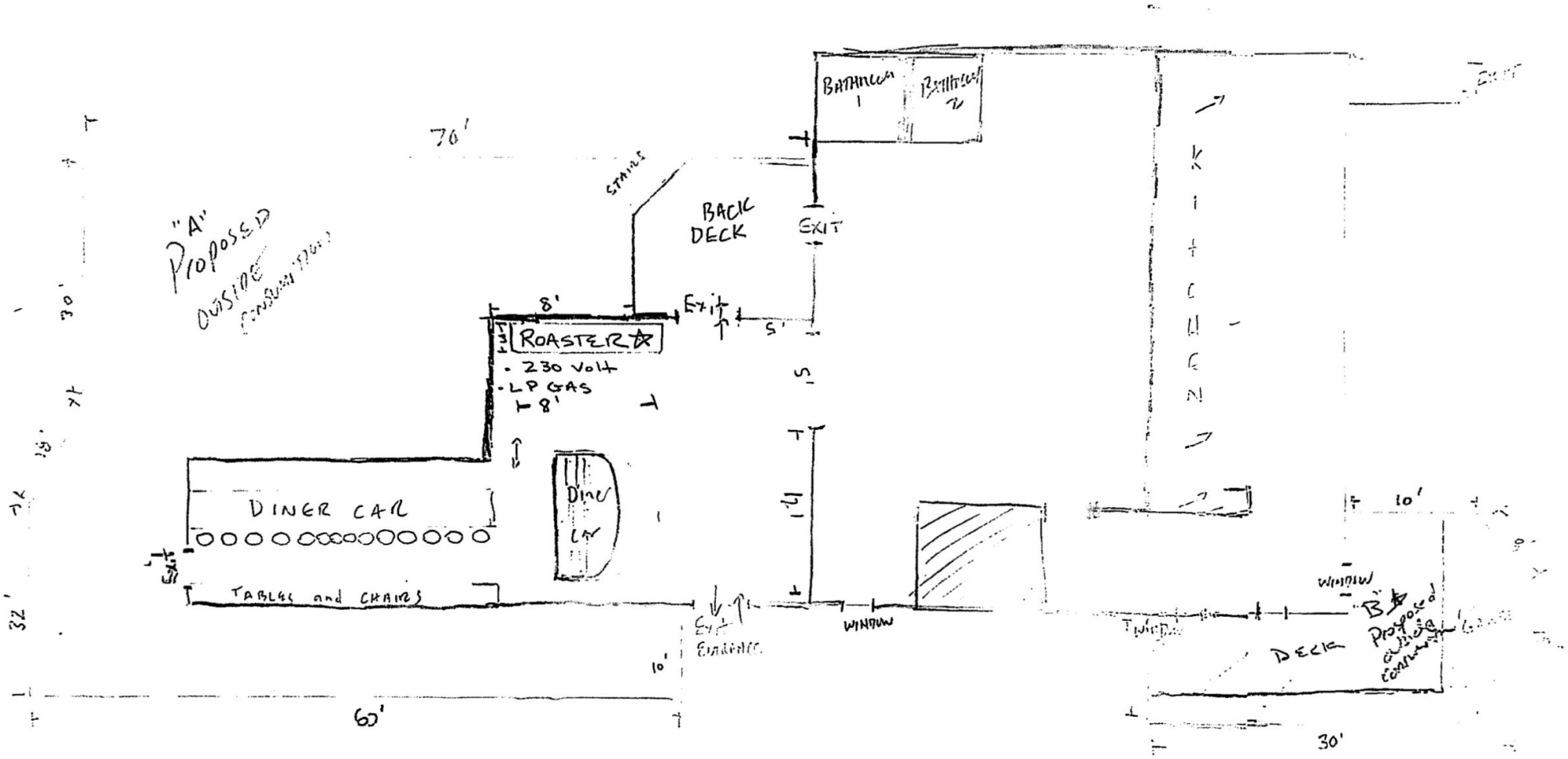
Date and time of Submission:
2024-02-07 22:36:12

Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false



(A= 10' x 60' x 32' x 15' x 30' x 70'
deck, grassy, patio
area)

(B= 10' x 8' x 18' x 30' x 10'
Deck and grassy
area)

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Greg Sheldon

CC:

Date: November 27, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Neshobe River Brewing Company
d/b/a Foley Brothers Brewery
20 Quechee Gorge Village Drive

Patrick Foley
Daniel Foley
Robert Foley

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Completed/Closed
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	04/10/2024 08:00	Scheduled	Peltier
Inspected On	04/10/2024 08:00		
Finished At	04/10/2024 08:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Foley Brothers Brewing
Building Name	Assembly Occupancy
Contact Name	Christine Foley
Address	20 QUECHEE GORGE VILLAGE DRIVE
City, State and Zip	Quechee, VT 05059-
Phone	802-770-8247

Owner

Owner / Company	5573 WOODSTOCK ROAD LLC
Contact Name	RICK BOVE
Address	218 OVERLAKE DRIVE
City, State and Zip	COLCHESTER, VT 05446-
Phone	802-770-8247

Comments

Liquor License Fire Inspection:
Initial Inspection: 12/06/2023
Final Inspection: 04/10/2024
Occupancy Type: Assembly
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

To Jm 4-12-24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

RECEIVED
FEB 02 2024
TOWN OF HARTFORD
A.M. 3:45 P.M.

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).
Incomplete applications will cause delays in processing

Date: 2/2/24 Applicant: Veterans of Foreign Wars Post 2571
Doing Business As: VFW Post 2571 White River Jct VT
Mailing Address:
PO Box 924 White River Jct VT 05001
Telephone Number(s): (802) 295-9745 E-mail VFW.Post2571.WhiteRiverJctVT@gmail.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Lannie Collins [redacted] Ron Clogston [redacted]
Ronald Welch [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (*See Hartford Liquor Policy for Details*). ***If no violations, please answer "None".*** Lannie speeding Fall 2023
~~None~~ None for others

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** ***If no violations, please answer "None".***

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Lannie Collins — Lannie Collins — 2/2/2024
Licensee's Signature — Printed Name — Date

Ronald Welch — Ron Welch — 2/2/2024
Licensee's Signature — Printed Name — Date

Ronald Clogston — Ronald Clogston — 2/2/2024

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 37080
Application for: First Class Club License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Veterans of Foreign Wars Club Inc. of Hartford

Business Address:
P.O. Box 924,
White River Jct., Vermont 05001

Phone:
802-295-9745

Email:
vfw.post2571.whiteriverjctvt@gmail.com

Business ID:
0001160

Entity Type:
Nonprofit Corporation

Management Type if LLC:

People Information

- **Person:**
  Lannie Collins

Business Role:
Registered Agent

Business Address:
946 Quechee Hartland Rd,
White River Jct, Vermont, 05001

Phone:
802-356-2883

Email:
ljcollinsvt@gmail.com

US Citizen?

Political Position
Town of Hartford VT

Name: Lannie Collins

Office: Select Board Member

Jurisdiction: Town of Hartford VT

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5800		Speeding ticket Fall 2023	Wed Oct 25 00:00:00 GMT 2023

- **Person:**

Ronald Welch

Business Role:
Business Principal

Business Address:
39 Cranberry Ln,
Wilder, Vermont, 05088

Phone:
802-299-5082

Email:
vfwpost2571@comcast.net

US Citizen?

Political Position

Name: Ronald Welch

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Ronald Clogston

Business Role:
Business Principal

Business Address:
35 Crambarry Ln,
Wilder, Vermont, 05088

Phone:

Email:

US Citizen?

Political Position

Name: Ronald Clogston

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Denis Backus

Business Role:
Business Principal

Business Address:
38 Dee Haven Ln PO BOX 27,
Sharon, Vermont, 05065

Phone:
603-369-0329

Email:
denistrkvets@gmail.com

US Citizen?

Political Position

Name: Denis Backus

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Howard E Bixby

Business Role:
Officer/Director

Business Address:
89 Valley View Rd,
White River Jct, Vermont, 05001

Phone:

Email:

US Citizen?

Political Position

Name: Howard E Bixby

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Stephen C La Palme

Business Role:
Officer/Director

Business Address:
144 Pleasant View Terrace,
White River Jct, Vermont, 05001

Phone:

Email:

US Citizen?

Political Position

Name: Stephen C La Palme

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Joseph P Brulotte

Business Role:
Officer/Director

Business Address:
35 Airport Rd,
White River Jct, Vermont, 05001

Phone:
802-295-3984

Email:
ronwelchvfw@myfairpoint.net

US Citizen?

Political Position

Name: Joseph P Brulotte

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Todd C Steadman

Business Role:
Officer/Director

Business Address:
2 Vermont Dr,
White River Jct, Vermont, 05001

Phone:
603-299-5082

Email:
toddsteadman64@gmail.com

US Citizen?

Political Position

Name: Todd C Steadman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Keith A Baranow

Business Role:
Officer/Director

Business Address:
5651 VT RTE 14,
South Royalton, Vermont, 05068

Phone:
913-547-0779

Email:
kcscanow@hotmail.com

US Citizen?

Political Position

Name: Keith A Baranow

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Veterans of Foreign Wars Club #2571

Location Address:
97 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Hartford

Education Details

Student Name:
Ken Smith

Training Completion Date:
Thu Jun 30 00:00:00 GMT 2022

Mode of Training:
DLC In Person Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-012615

Licensee Name:
Veterans of Foreign Wars Club #2571

License Status:
License Active - Ready for Renewal

Licensee Address:
97 South Main Street Parking Lot,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-13067	Other	Veterans of Foreign Wars Club Inc. of Hartford
D-13068	Other	Veterans of Foreign Wars Club Inc. of Hartford
D-13069	Other	Veterans of Foreign Wars Club Inc. of Hartford

Payment and Acknowledgement

Signed by:
Lannie Collins

State of Vermont / DLL Application Fee:
115.00

Date of Submission:
2024-02-08 17:03:48

State of Vermont / DLL Payment Status:

Local Application Fee:
115

Local Control Payment Status:
false

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 37085**
Application for: Third Class Club License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Veterans of Foreign Wars Club Inc. of Hartford

Business Address:
P.O. Box 924,
White River Jct., Vermont 05001

Phone:
802-295-9745

Email:
vfw.post2571.whiteriverjctvt@gmail.com

Business ID:
0001160

Entity Type:
Nonprofit Corporation

Management Type if LLC:

People Information

- **Person:**
  Lannie Collins

Business Role:
Registered Agent

Business Address:
946 Quechee Hartland Rd,
White River Jct, Vermont, 05001

Phone:
802-356-2883

Email:
ljcollinsvt@gmail.com

US Citizen?

Political Position
Town of Hartford VT

Name: Lannie Collins

Office: Select Board Member

Jurisdiction: Town of Hartford VT

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5800		Speeding ticket Fall 2023	Wed Oct 25 00:00:00 GMT 2023

- **Person:**

Ronald Welch

Business Role:
Business Principal

Business Address:
39 Cranberry Ln,
Wilder, Vermont, 05088

Phone:
802-299-5082

Email:
vfwpost2571@comcast.net

US Citizen?

Political Position

Name: Ronald Welch

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Ronald Clogston

Business Role:
Business Principal

Business Address:
35 Crambarry Ln,
Wilder, Vermont, 05088

Phone:

Email:

US Citizen?

Political Position

Name: Ronald Clogston

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Denis Backus

Business Role:
Business Principal

Business Address:
38 Dee Haven Ln PO BOX 27,
Sharon, Vermont, 05065

Phone:
603-369-0329

Email:
denistrkvets@gmail.com

US Citizen?

Political Position

Name: Denis Backus

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Howard E Bixby

Business Role:
Officer/Director

Business Address:
89 Valley View Rd,
White River Jct, Vermont, 05001

Phone:

Email:

US Citizen?

Political Position

Name: Howard E Bixby

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Stephen C La Palme

Business Role:
Officer/Director

Business Address:
144 Pleasant View Terrace,
White River Jct, Vermont, 05001

Phone:

Email:

US Citizen?

Political Position

Name: Stephen C La Palme

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Joseph P Brulotte

Business Role:
Officer/Director

Business Address:
35 Airport Rd,
White River Jct, Vermont, 05001

Phone:
802-295-3984

Email:
ronwelchvfw@myfairpoint.net

US Citizen?

Political Position

Name: Joseph P Brulotte

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Todd C Steadman

Business Role:
Officer/Director

Business Address:
2 Vermont Dr,
White River Jct, Vermont, 05001

Phone:
603-299-5082

Email:
toddsteadman64@gmail.com

US Citizen?

Political Position

Name: Todd C Steadman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Keith A Baranow

Business Role:
Officer/Director

Business Address:
5651 VT RTE 14,
South Royalton, Vermont, 05068

Phone:
913-547-0779

Email:
kcscanow@hotmail.com

US Citizen?

Political Position

Name: Keith A Baranow

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Veterans of Foreign Wars Club #2571

Location Address:
97 South Main Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Hartford

Education Details

Student Name:
Ken Smith

Training Completion Date:
Thu Jun 30 00:00:00 GMT 2022

Mode of Training:
DLC In Person Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

License Number:
LP-012616

Licensee Name:
Veterans of Foreign Wars Club #2571

License Status:
License Active - Ready for Renewal

Licensee Address:
97 South Main Street Parking Lot,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-13067	Other	Veterans of Foreign Wars Club Inc. of Hartford
D-13068	Other	Veterans of Foreign Wars Club Inc. of Hartford
D-13069	Other	Veterans of Foreign Wars Club Inc. of Hartford

Payment and Acknowledgement

Signed by:
Lannie Collins

State of Vermont / DLL Application Fee:
1095.00

Date of Submission:
2024-02-08 17:15:04

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/13/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

VFW Post 2571
97 S Main St.

Lannie Collins

Ronald Welch

Ronald Clogston

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Open/In-progress
Inspector	Thomas Peltier
Unit Number	HFM3
Shift	FM

Scheduled	04/10/2024 10:00	Scheduled	Peltier
Inspected On	04/10/2024 10:00		
Finished At	04/10/2024 10:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Veterans of Foreign Wars - Post 2571
Building Name	Assembly Occupancy
Contact Name	Lannie Collins
Address	97 S MAIN ST
City, State and Zip	White River Junction, VT 05001--
Phone	802-295-9745

Owner

Owner / Company	VETERANS OF FOREIGN WARS - POST 2571
Contact Name	LANNIE COLLINS
Address	P O BOX 924
City, State and Zip	WHITE RIVER JUNCTION, VT 05001--
Phone	802-295-9745

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/01/2024
Final Inspection: 04/10/2024
Occupancy Type: Assembly Occupancy
Occupancy Status: Granted

Final Inspection Notes:
- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:
A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions

of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

Payment included w/ Wolf Tree
TO 4/12/24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4.1.24 Applicant: FONTINALIS LLC
Doing Business As: FONTINALIS
Mailing Address:
102 TURNPIKE RD N, FAIRLEE VT 05045
Telephone Number(s): 802.685.1330 E-mail MAX@FONTINALISVT.COM
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

MAX OVERSTROM-COLEMAN [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

NONE

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	MAX OVERSTROM-COLEMAN	4.1.24
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 41954**

Application for: Second Class License

Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
Fontinalis LLC

Business Address:
102 Turnpike Rd N,
Fairlee, Vermont 05045

Phone:
8036851330

Email:
max@fontinalisvt.com

Business ID:
0421517

Entity Type:
Limited Liability Corporation

Management Type if LLC:

People Information

- **Person:**
  Max Overstrom-Coleman

Business Role:
Business Principal

Business Address:
102 Turnpike Rd N,
Fairlee, Vermont, 05045

Phone:

Email:
max@fontinalisvt.com

US Citizen?

Political Position

Name: Max Overstrom-Coleman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5658		Speeding tickets over 10 years old	

Location/ Premises Detail

Location Name:
Fontinalis

Location Address:
27 North Main St,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:

Licensee Name:

Licensee Address:

License Number:

License Status:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-04183	Articles of Organization	Fontinalis LLC
D-04184	Federal Employee Identification #	Fontinalis LLC
D-04186	Lease or proof of ownership	LN-025576

Payment and Acknowledgement

Signed by:
Max Overstrom-Coleman

Date of Submission:
2024-04-10 12:12:48

Local Application Fee:
70

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 4/11/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Fontinalis LLC
102 Turnpike Road N, Fairlee VT

Max Overstrom Coleman

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	04/08/2024 08:00	Scheduled	Beebe
Inspected On	04/11/2024 10:20		
Finished At	04/11/2024 10:40	Inspection Length	0.33
Next Inspection			

Occupant

Occupant Name	Fontinalis LLC
Building Name	
Contact Name	Max Overstrom-Coleman
Address	27 N MAIN ST
City, State and Zip	White River Junction, VT 05001-
Phone	802-685-1330

Owner

Owner / Company	RAILROAD ROW LLC
Contact Name	
Address	PO BOX 267
City, State and Zip	HANOVER, NH 03755-
Phone	

Comments

Liquor License Fire Inspection:
Initial Inspection: 04/11/2024
Final Inspection: 04/11/2024
Occupancy Type: Assembly Occupancy
Occupancy Status: GRANTED

- There were no violations found upon the Liquor license Life Safety Inspection done on 4/11/2024

Violation Summary

Status	Violation	Location
	-	

Tickler History

Date	Type	Inspector	Narrative

to PO 4/9/24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4.1.24 Applicant: WOLF TREE HOSPITALITY LLC
Doing Business As: WOLF TREE
Mailing Address:
102 TURNPIKE RD N, FAIRLEE VT 05045
Telephone Number(s): 802 685 1330 E-mail MAX @ WOLFTREEVT.COM
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:
MAX OVERSTROM-COLEMAN [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

NONE

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	MAX OVERSTROM-COLEMAN	4.1.24
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39004**
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Wolf Tree Hospitality, LLC

Business ID:
0009966

Business Address:
102 Turnpike Rd,
Fairlee, Vermont 05045

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Phone:
802-685-1330

Email:
max@wolftreevt.com

People Information

- **Person:**
  Max Overstrom-Coleman

Business Role:
Business Principal

Email:
max@wolftreevt.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Max Overstrom-Coleman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Wolf Tree

Location Address:
40 Currier Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:
Lodging:

Vermont Tax Department:
MRT-11016555

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-021339

Licensee Name:
Wolf Tree

License Status:
License Active - Ready for Renewal

Licensee Address:
40 Currier Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Max Overstrom-Coleman

Date of Submission:
2024-03-07 13:15:29

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 41955**

Application for: Third Class Restaurant/Bar License

Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Wolf Tree Hospitality, LLC

Business Address:
102 Turnpike Rd,
Fairlee, Vermont 05045

Phone:
802-685-1330

Email:
max@wolftreevt.com

Business ID:
0009966

Entity Type:
Limited Liability Corporation

Management Type if LLC:

People Information

- **Person:**
  Max Overstrom-Coleman

Business Role:
Business Principal

Business Address:
,
, ,

Phone:

Email:
max@wolftreevt.com

US Citizen?

Political Position

Name: Max Overstrom-Coleman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Wolf Tree

Location Address:
40 Currier Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:
Lodging:

Vermont Tax Department:
MRT-11016555

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
Third Class

License Number:
LP-021340

Licensee Name:
Wolf Tree

License Status:
License Active - Ready for Renewal

Licensee Address:
40 Currier Street ,
White River Junction, Vermont 05001

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Max Overstrom-Coleman

Date of Submission:
2024-04-10 12:21:52

Local Application Fee:
0

State of Vermont / DLL Application Fee:

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	04/08/2024 08:00	Scheduled	Beebe
Inspected On	04/11/2024 10:00		
Finished At	04/11/2024 10:20	Inspection Length	0.33
Next Inspection			

Occupant

Occupant Name	Wolftree Hospitality LLC
Building Name	
Contact Name	Max Overstrom-Coleman
Address	40 CURRIER ST
City, State and Zip	White River Junction, VT 05001-
Phone	802-685-1330

Owner

Owner / Company	Marcia Landon (802-295-2062)
Contact Name	
Address	
City, State and Zip	,
Phone	

Comments

Liquor License Fire Inspection:
Initial Inspection: 04/11/2024
Final Inspection: 04/11/2024
Occupancy Type: Assembly Occupancy
Occupancy Status: GRANTED

- There were no violations noted upon the Liquor License Life Safety Inspection done on 4/11/2024

Violation Summary

Status	Violation	Location
	-	

Tickler History

Date	Type	Inspector	Narrative

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 4/12/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Wolf Tree
40 Currier Street White River Jct VT

Max Overstrom-Coleman

Choose an item.

Choose an item.

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 42790**

Application for: Outside Consumption Permit

Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Wolf Tree Hospitality, LLC

Business ID:
0009966

Business Address:
102 Turnpike Rd,
Fairlee, Vermont 05045

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Phone:
802-685-1330

Email:
max@wolftreevt.com

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-021346

Licensee Name:
Wolf Tree

License Status:
License Active - Ready for Renewal

Licensee Address:
40 Currier Street ,
White River Junction, Vermont 05001

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Phone:

Business Address:

,

, ,

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Wolf Tree

Location Address:
40 Currier Street,
White River Junction, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
On the porch immediately along side the building as previously permitted.

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:

Date and time of Submission:
2024-04-19 13:57:02

Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

RIO BLANCO SALON

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).
Incomplete applications will cause delays in processing

Date: 3/20/24 Applicant: QuecheeClub Inc.
Doing Business As: Quechee Club, Inc.
Mailing Address:
3268 Quechee Main St. Quechee VT 05059
Telephone Number(s): 802-799-2123 E-mail brian.kelly@quecheeclub.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brian Kelley [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Brian Kelley	3/20/24
Licensee's Signature	Printed Name	Date

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 39052
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Nicolas Karabelas

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
nick.karabelas@quecheeclub.com

US Citizen?

Political Position

Name: Nicolas Karabelas

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation-Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

Location/ Premises Detail

Location Name:
Quechee Club, Inc.

Location Address:
3268 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:ID # 6426
Lodging:

Vermont Tax Department:
03-0314894

Education Details

Student Name:
Autumn Lanseigne

Mode of Training:
DLC Online Training

Training Completion Date:
Mon Dec 12 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Quechee Club, Inc.

Licensee Address:
3268 Quechee Main Street ,
Quechee, Vermont 05059

License Number:
LP-012605

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Nick Karabelas

Date of Submission:
2024-03-07 17:58:34

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39042**
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Nicolas Karabelas

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
nick.karabelas@quecheeclub.com

US Citizen?

Political Position

Name: Nicolas Karabelas

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation-Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

Location/ Premises Detail

Location Name:
Quechee Club, Inc.

Location Address:
3268 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:ID # 6426
Lodging:

Vermont Tax Department:
03-0314894

Education Details

Student Name:
Autumn Lanseigne

Training Completion Date:
Mon Dec 12 00:00:00 GMT 2022

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

License Number:
LP-012606

Licensee Name:
Quechee Club, Inc.

License Status:
License Active - Ready for Renewal

Licensee Address:
3268 Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Nick Karabelas

State of Vermont / DLL Application Fee:
1095.00

Date of Submission:
2024-03-07 17:15:20

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39037**
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Quechee Club, Inc.

Licensee Address:
3268 Quechee Main Street ,
Quechee, Vermont 05059

License Number:
LP-012608

License Status:
License Active - Ready for Renewal

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Business Address:
,
, ,

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Quechee Club, Inc.

Location Address:
3268 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
This permit covers our (2) 18 hole golf courses, and prints are on file. No changes have been made. More information on each course can be found at https://quecheeclub.com/golf

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:

Date and time of Submission:
2024-03-07 16:49:13

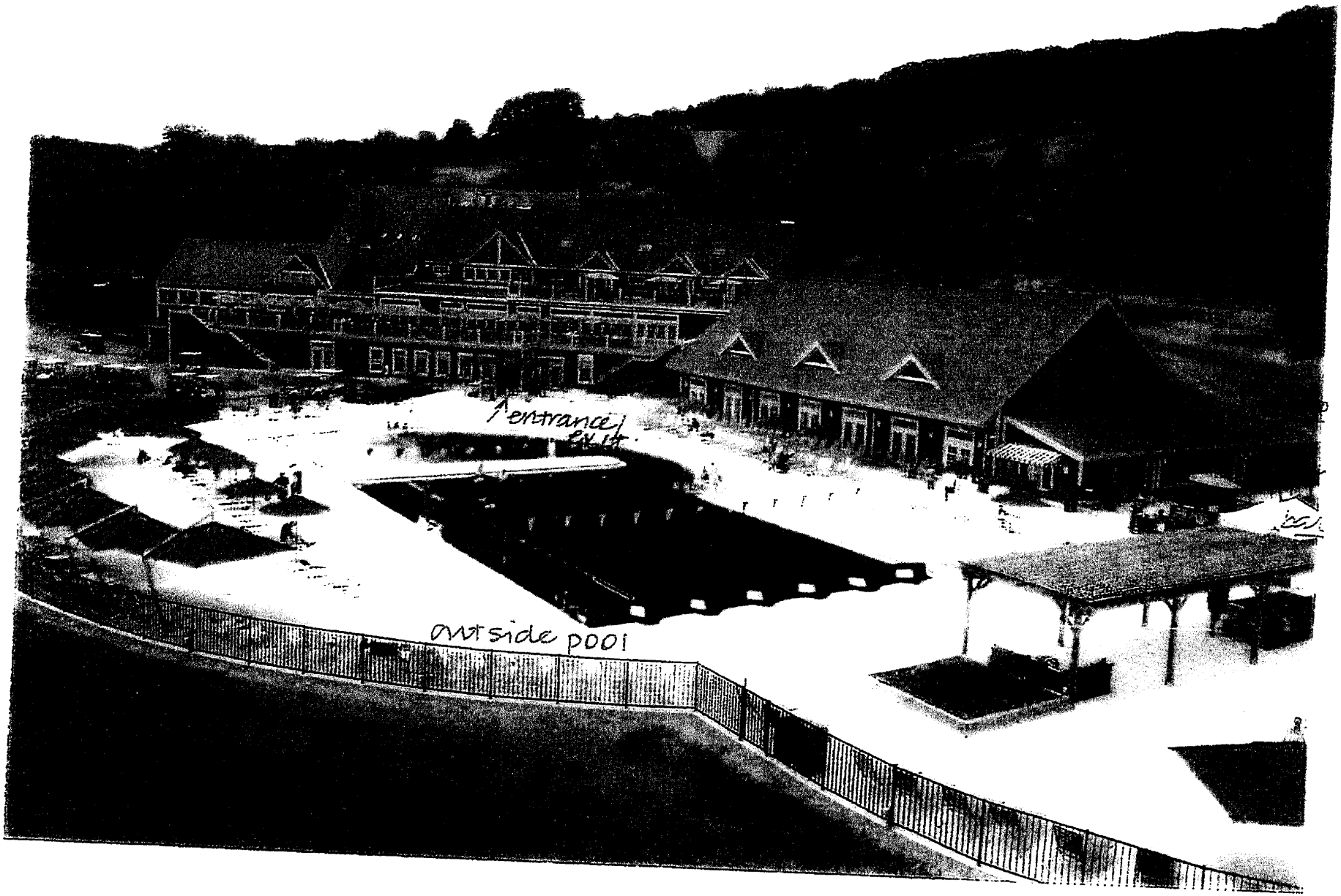
Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

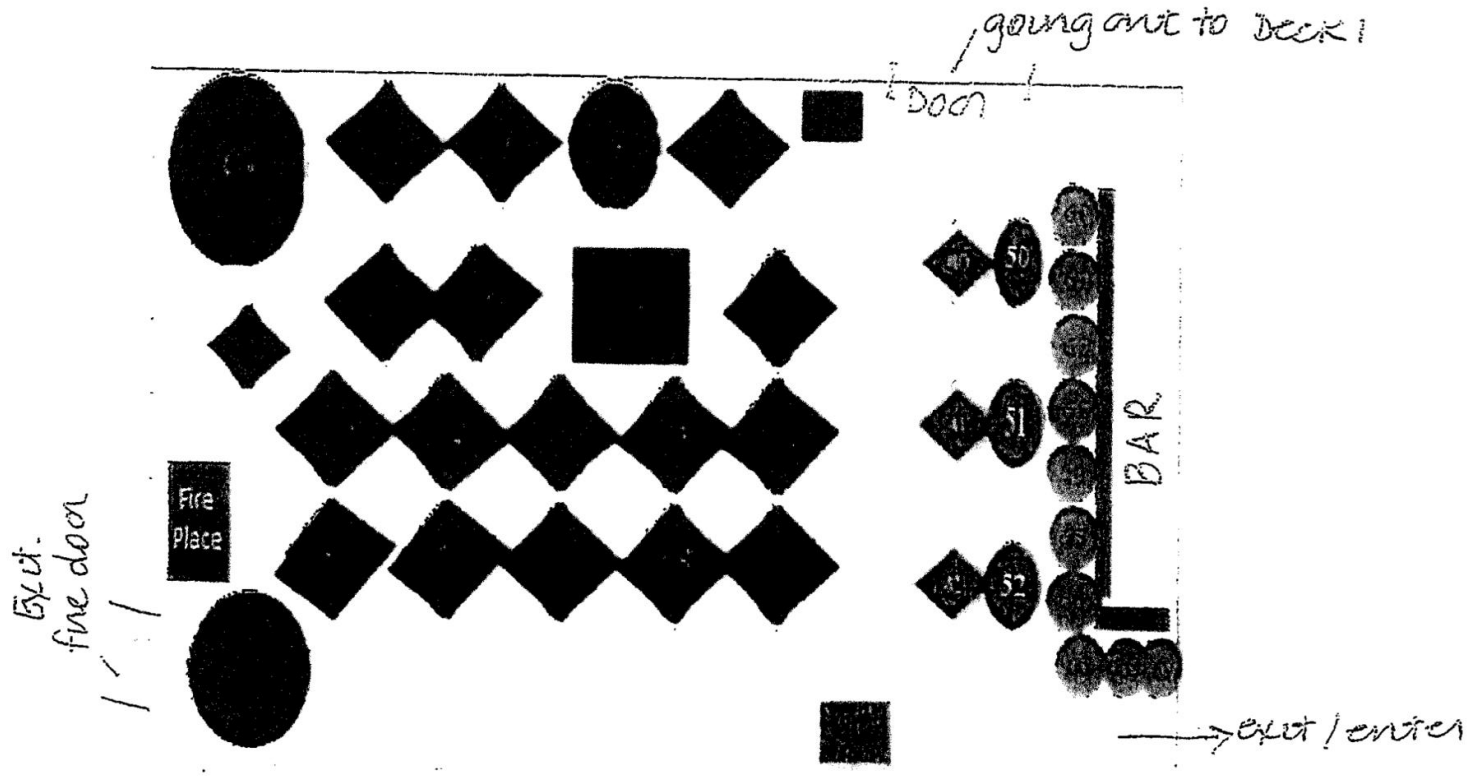
State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

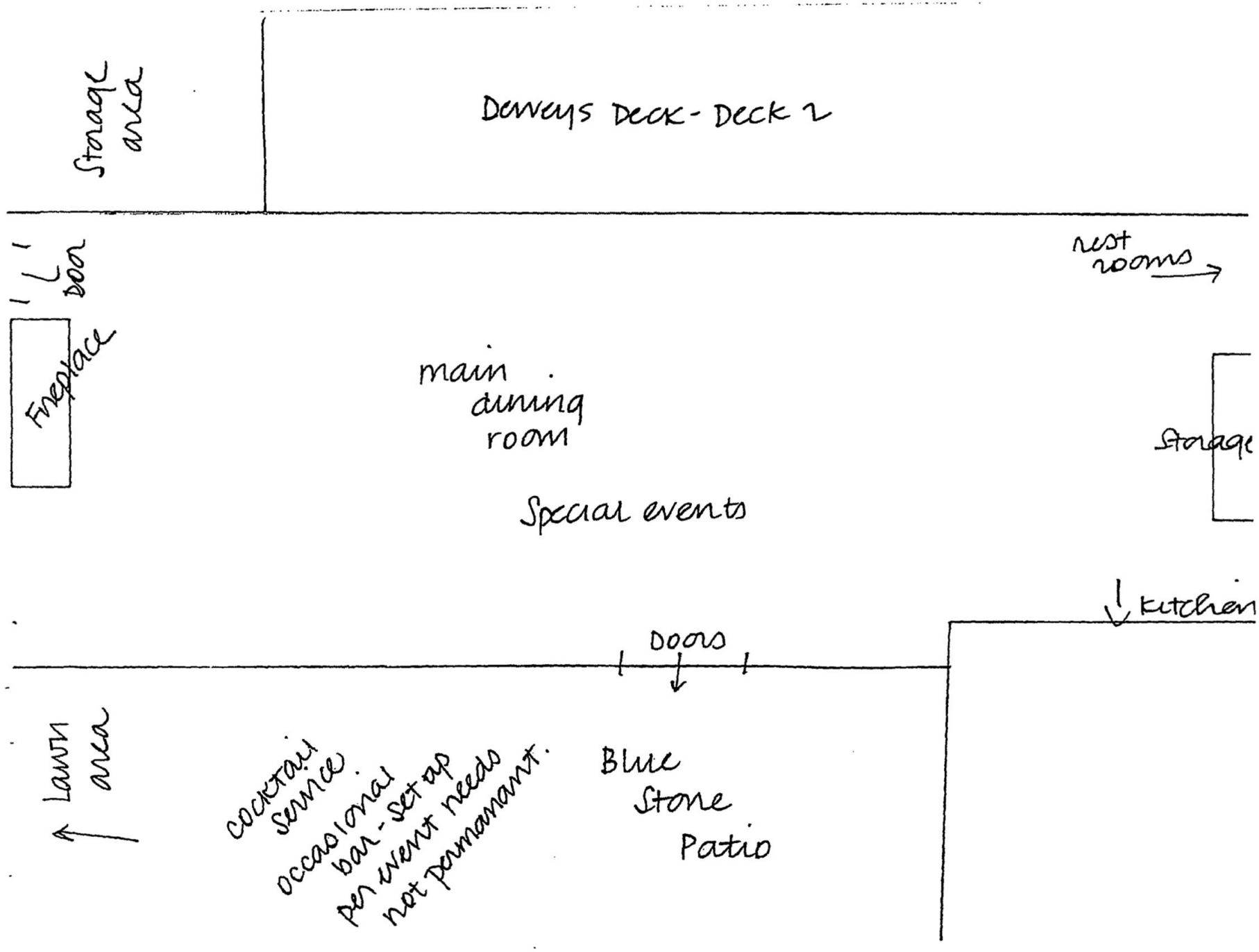
Pinches Cove

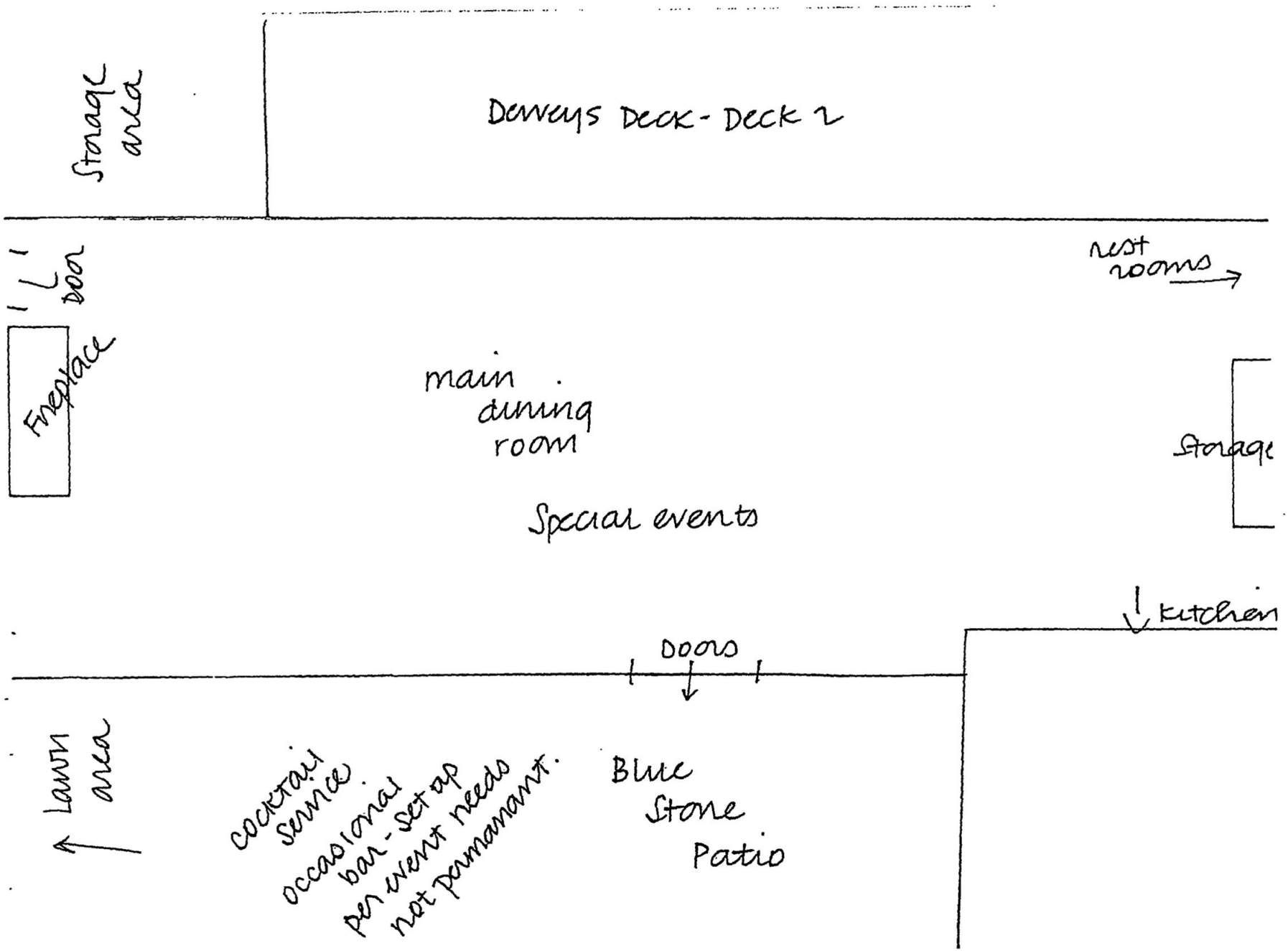


Davidsons | The Quechee Club

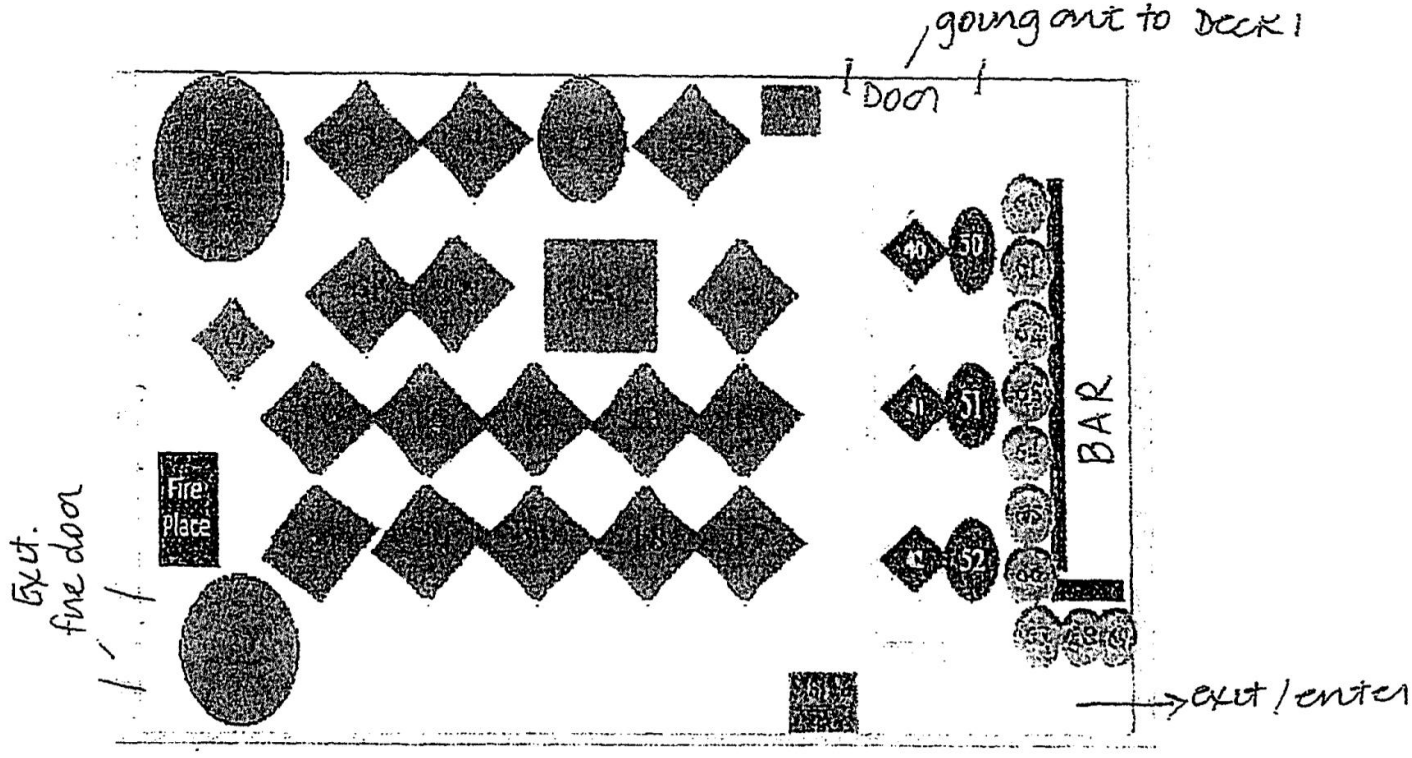


* restrooms are located across the lobby


Storage area
Derreys Deck - Deck 2
rest rooms
Fireplace
main dining room
Special events
Storage
Kitchen
Doors
Lawn area
cocktail service
occasional bar - set up per event needs not permanent.
Blue Stone Patio


Storage area
Derreys Deck - Deck 2
rest rooms
door
Fireplace
main dining room
Special events
Storage
kitchen
doors
Lawn area
cocktail service
occasional bar - set up per event needs not permanent.
Blue Stone Patio

Davidsons | The Quechee Club



* restrooms are located across the lobby

GolfTraxx.com Toll-free Hotline

GolfTraxx: A fusion of Golf, GPS, Database, Mapping, and FUN technologies

Available Platforms

SmartPhone Browser iPhone BlackBerry PALM TREO TREO (WM) Windows Mobile SmartPhone Pocket PC Garmin/Nav

Quechee Club, The -Lakeland Hole# 10 Par 4 YDG 310 HCP: 9

Back | Previfolo | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 | Play Hole | NextHole | Hole FLYOVER

Hole# 10 Par: 4/4 Hcp: 9/13 Pro 366 Champ 340 Womens 254

Front Back

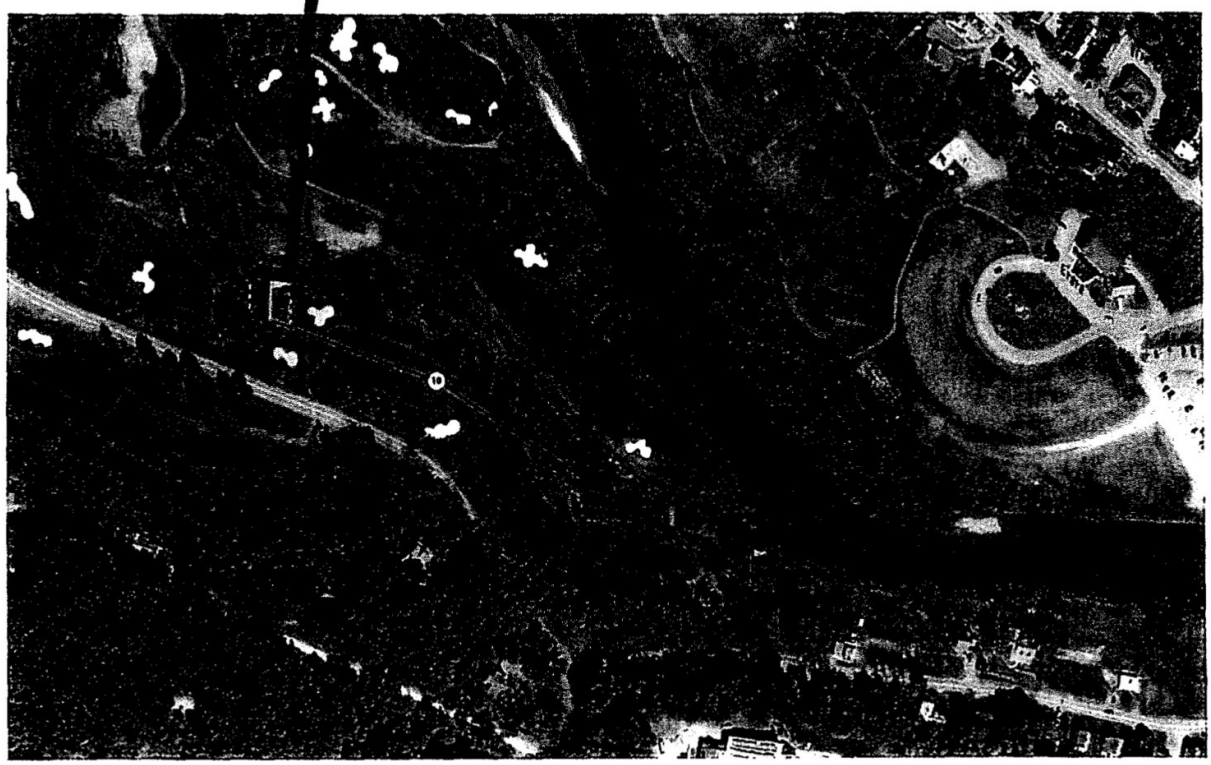
TeeTarget

The Tips Tee Back Reach :

Carry :

Yards Calculate Distance

Lakeland Golf Courses
10th Tee



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 3/20/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club Inc. (Quechee Base Lodge; Murphy's Farm)
3268 Quechee Main Street

Brian Kelley

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	03/18/2024 08:00	Scheduled	Beebe
Inspected On	03/20/2024 08:30		
Finished At	03/20/2024 10:30	Inspection Length	2.00
Next Inspection			

Occupant

Occupant Name	Quechee Lakes Association - Quechee Club
Building Name	Quechee Club
Contact Name	Larry Gould
Address	3268 QUECHEE MAIN ST
City, State and Zip	Quechee, VT 05059-
Phone	802-316-2878

Owner

Owner / Company	
Contact Name	
Address	
City, State and Zip	,
Phone	

Comments

All Violations have been corrected as of 4/11/2024

Violation Summary

Status	Violation	Location
Closed	50.5.6.1 - Commercial Cooking: Cleaning of Exhaust Systems If upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained qualified, and certified person(s) acceptable to the AHJ. [96:11.6.1] Comments: - Hood scheduled to be cleaned by the end of March/2024 Required Action:- Please advise when complete	Kitchen
Closed	10.11.1 - Premises Identification New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. 10.11.1.1 * New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. 10.11.1.2 Address numbers shall contrast with their background.	Street side of exterior

	10.11.1.3 Address numbers shall be arabic numerals or alphabet letters. Comments: - New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. Required Action:- Building shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. Address number SHALL NOT be less than 4" in size. - Address for Quechee Club is 3268 Quechee Main St	
Closed	8.7 - Hazardous Area Protection Protection from any area having a degree of hazard greater than that normal to the general occupancy of the building or structure shall be provided by one of the following means: (1) Enclosing the area with a fire barrier without windows that has a 1-hour fire resistance rating in accordance with Section 8.3 (2) Protecting the area with automatic extinguishing systems in accordance with Section 9.7 (3) Applying both 8.7.1.1(1) and (2) where the hazard is severe or where otherwise specified by Chapters 11 through 43 Areas requiring special hazard protection include, but are not limited to, areas such as those used for storage of combustibles or flammables, areas housing heat-producing appliances, or areas used for maintenance purposes. Comments: - Penetrations in ceiling and/or walls of boiler room noted as needing fire stopping Required Action:- Vertical/Horizontal openings and or penetrations through fire-resistant rated walls, partitions, floors or ceilings shall be fire stopped or repaired with fire resistive materials using approved methods to maintain the fire-resistance rating.	Boiler Room
Closed	12.4.1 - Fire Doors and Other Opening Protectives The installation and maintenance of assemblies and devices used to protect openings in walls, floors, and ceilings against the spread of fire and smoke within, into, or out of buildings shall comply with Section 12.4 and NFPA 80, Standard for Fire Doors and Other Opening Protectives. [80:1.1] Comments: - Door to boiler room noted as being chocked open Required Action:- All doors with closing hardware shall be kept closed and properly latch.	Boiler Room
Closed	10.18.4 - Means of Egress (Storage) Combustible material shall not be stored in exits. Comments: - Small desk noted in back staircase from offices Required Action:- Remove anything that would block/partially block egress	Staircase to the rear of offices
Closed	11.5.1.11 - Clothes Dryers Clothes dryers shall be cleaned to maintain the lint trap and keep the mechanical and heating components free from excessive accumulations of lint. Comments: - Clothes dryer noted in the building Required Action:- Provide proof of cleaning of vent duct with in the past 12 months.	Laundry Room
Closed	14.2 - Annual Inspection (Solid Fuel-Burning Appliances) Chimneys, fireplaces, and vents shall be inspected at least once a year in accordance with the requirements of Section 15.2. Cleaning, maintenance, and repairs shall be done if necessary. Comments: - Fireplaces noted as usable. Required Action:- Provide proof of inspection/cleaning within the past 12 months.	
Closed	11.1.8 - Covers (Electrical)	Air handler

	All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use. Comments: - Open junction box noted Required Action:- Add covers to all open junction boxes	
Closed	8.5.1 - Smoke Barriers Smoke barriers shall be provided to subdivide building spaces for the purpose of restricting the movement of smoke. Comments: - Ceiling tiles noted as missing Required Action:- Replace all missing ceiling tiles	Recycle hallway
Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6. Comments: - Extinguisher noted to be on the floor Required Action:- Unit shall have an all purpose fire extinguisher (ABC) Dry Chemical installed. The bottom of the extinguisher needs to be at least 4in off the ground and the top not more than 5ft from the ground.	Work out room

Tickler History

Date	Type	Inspector	Narrative
03/25/2024	Emailed Notice	Beebe, Alan	An email was sent to larry.gould@quecheeclub.com Message: Larry Thank you for showing me around last week. I did receive your emails showing proof of cleaning for the dryer vent and chimneys. Unfortunatley, they are from Septemeber, 2022 and it is an annual requirement. Please let me know when you get these scheduled. Hopefully the dryer vent can be in the next week or two since it appears to be past-due. Hopefully you can schedule the fireplace soon as well, but you don;t always have to use the fireplace. Please let me know if you have any questions about the report. Also, please let me knowwhen you are ready for a quick follow up inspection. Alan Beebe, Deputy Fire Marshal Hartford Fire Dept. 603-359-6418

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).
Incomplete applications will cause delays in processing

Date: 3/20/24 Applicant: Quechee Club Inc.
Doing Business As: Murphy Farms
Mailing Address:
3268 Quechee Main St. Quechee VT 05059
Telephone Number(s): 802-299-2123 E-mail brian.kelley@qclubs.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brian Kelley [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
	Brian Kelley	3/20/24
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39049**

Application for: First Class Restaurant/Bar License

Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business ID:
0001151

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

People Information

- **Person:**
  Nicolas Karabelas

Business Role:
Registered Agent

Email:
nick.karabelas@quecheeclub.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Nicolas Karabelas

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation-Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

Location/ Premises Detail

Location Name:
Murphy Farm

Location Address:
78 Murphy Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:ID # 6426
Lodging:

Vermont Tax Department:
03-0314894

Education Details

Student Name:
Autumn Lanseigne

Mode of Training:
DLC Online Training

Training Completion Date:
Mon Dec 12 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Murphy Farm

Licensee Address:
78 Murphy Road ,
Quechee, Vermont 05059

License Number:
LP-012609

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Nicolas Karabelas

Date of Submission:
2024-03-07 17:51:02

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39055**
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Nicolas Karabelas

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
nick.karabelas@quecheeclub.com

US Citizen?

Political Position

Name: Nicolas Karabelas

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation-Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

Location/ Premises Detail

Location Name:
Murphy Farm

Location Address:
78 Murphy Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:ID # 6426
Lodging:

Vermont Tax Department:
03-0314894

Education Details

Student Name:
Autumn Lanseigne

Mode of Training:
DLC Online Training

Training Completion Date:
Mon Dec 12 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

Licensee Name:
Murphy Farm

Licensee Address:
78 Murphy Road ,
Quechee, Vermont 05059

License Number:
LP-012610

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Nick Karabelas

Date of Submission:
2024-03-07 18:09:12

Local Application Fee:
0

State of Vermont / DLL Application Fee:
1095.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID:	**DLL - Application - 39040**
Application for:	Outside Consumption Permit
Category of Business:	OCP

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business ID:
0001151

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Entity Type:
Business Corporation

Management Type if LLC:

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-012611

Licensee Name:
Murphy Farm

License Status:
License Active - Ready for Renewal

Licensee Address:
78 Murphy Road ,
Quechee, Vermont 05059

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Phone:

Business Address:

Email:

,

, ,

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Murphy Farm

Location Address:
78 Murphy Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
Diagram is on file, no changes. Located at 593 Murphys Rd, White River Junction, VT 05001

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:

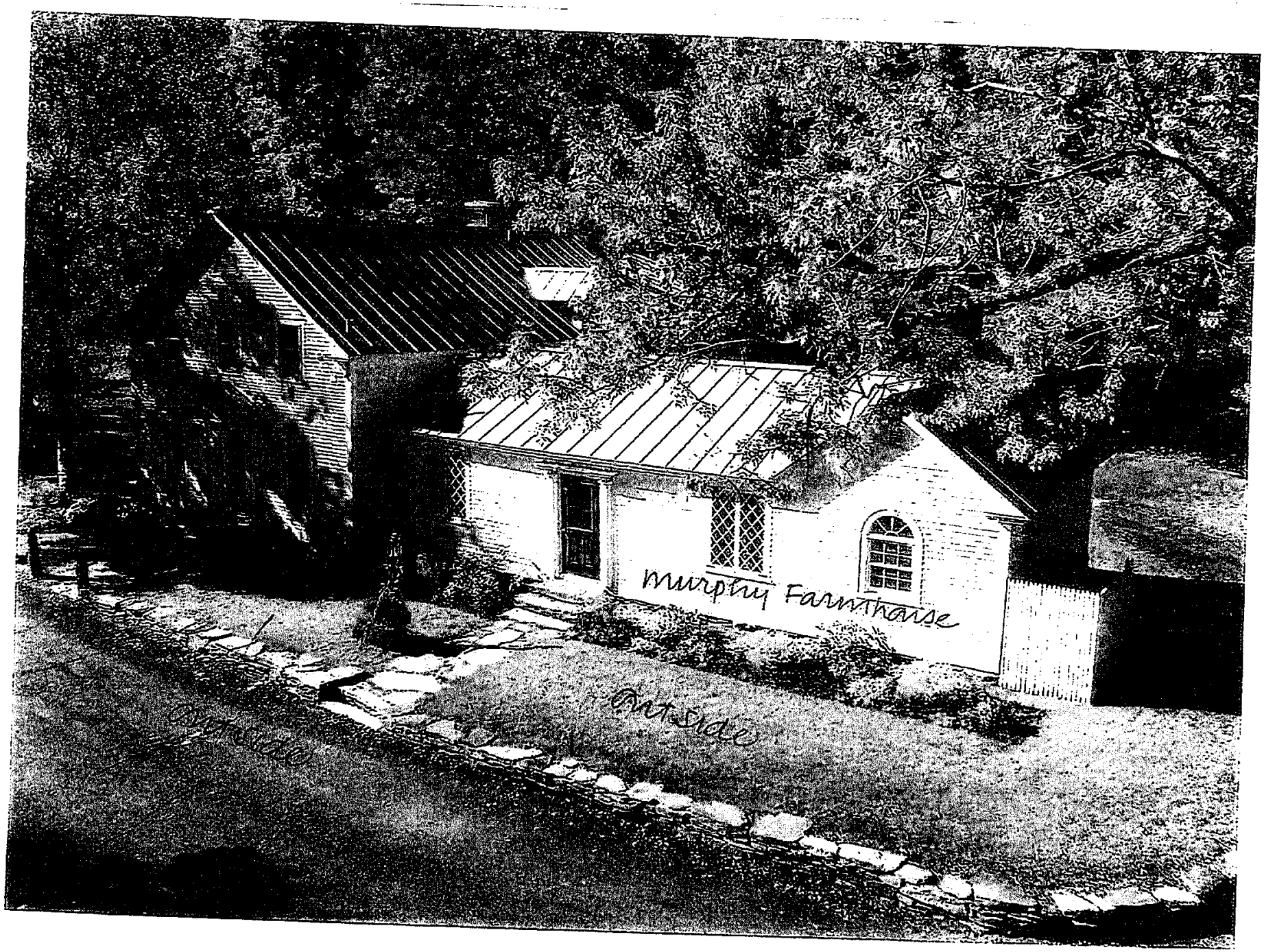
Date and time of Submission:
2024-03-07 17:10:25

Local Application Fee:
0

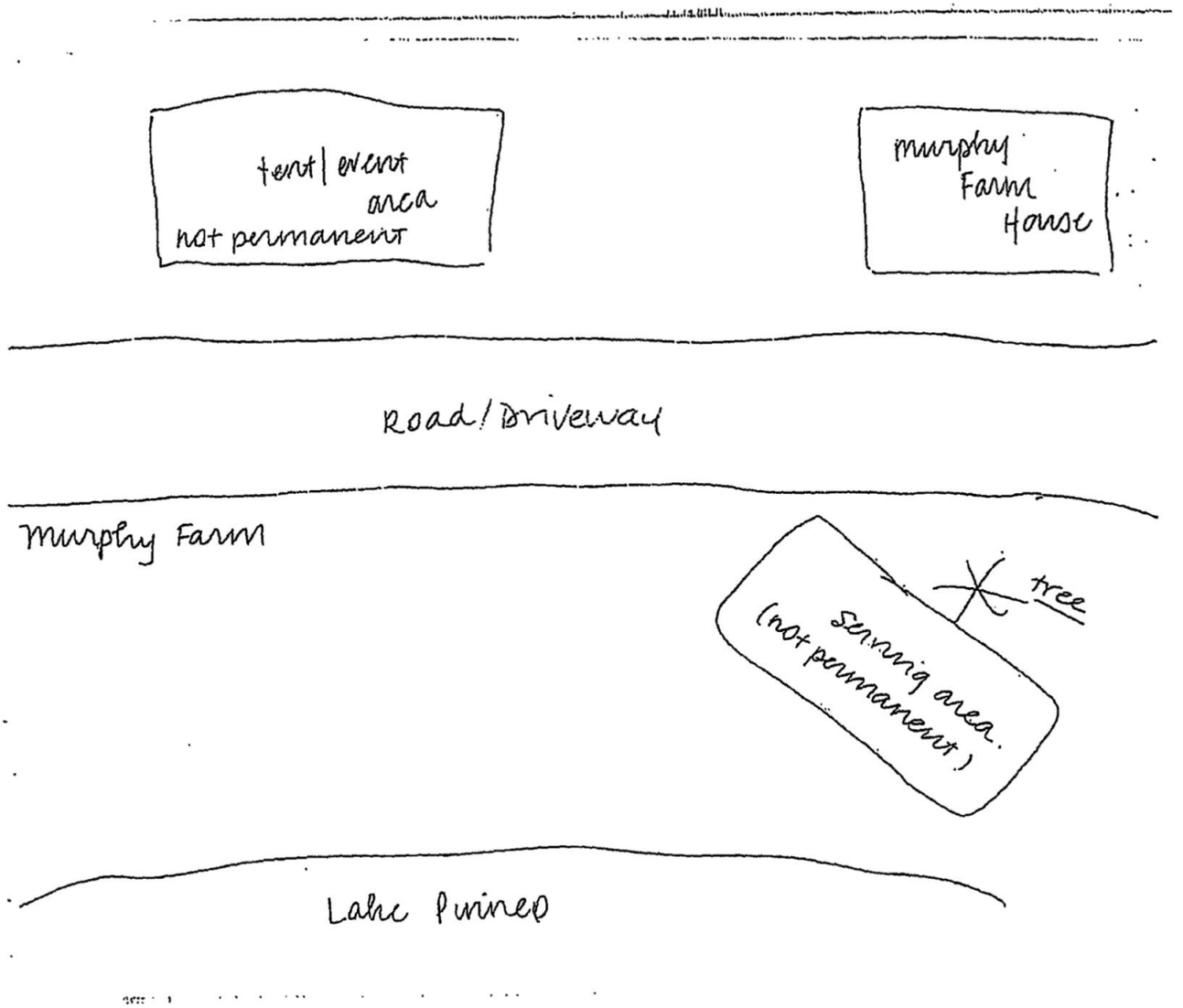
State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false


Murphy Farmhouse
Outside
Entrance

farmhouse
tents pop up in
tents for special
functions
NOT permanent.
barns pooped up for
special events.
NOT permanent


tent/event area
not permanent
murphy Farm House
Road/Driveway
Murphy Farm
tree
Serving area. (not permanent)
Lake Purinell

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 3/20/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club Inc. (Quechee Base Lodge; Murphy's Farm)
3268 Quechee Main Street

Brian Kelley

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	03/18/2024 08:00	Scheduled	Beebe
Inspected On	03/20/2024 10:15		
Finished At	03/20/2024 12:00	Inspection Length	0.00
Next Inspection			

Occupant

Occupant Name	Murphy Farm
Building Name	
Contact Name	Larry Gould
Address	593 MURPHYS RD
City, State and Zip	Quechee, VT 05059-
Phone	802-299-2133

Owner

Owner / Company	QUECHEE LAKES LANDOWNERS ASSOC
Contact Name	
Address	P O BOX 1301
City, State and Zip	QUECHEE, VT 05059-
Phone	

Comments

All violations have been corrected 4/11/2024

Violation Summary

Status	Violation	Location
Closed	10.11.1 - Premises Identification New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. 10.11.1.1 * New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. 10.11.1.2 Address numbers shall contrast with their background. 10.11.1.3 Address numbers shall be arabic numerals or alphabet letters. Comments: - New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.	Street side of building

Required Action:- Building shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. Address number SHALL NOT be less than 4" in size.

- The 911 address for the Murphy Farm is 593 Murphy Farm Rd

Closed

210.8(B) - GFCI Outlets
All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom,Garage,Outdoors,Crawl spaces,Unfinished basements,Kitchen,Sinks,Boathouses,Bathrooms,Laundry Areas)

Bathroom

210.8(B) Other Than Dwelling Units.
All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel.

(1)
Bathrooms

(2)
Kitchens

(3)
Rooftops

Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop.

(4)
Outdoors

Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, deicing, or pipeline and vessel heating equipment shall be permitted to be installed in accordance with 426.28 or 427.22, as applicable.

Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(3) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection.

(5)
Sinks — where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink

Exception No. 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection.

Exception No. 2 to (5): For receptacles located in patient bed locations of general care (Category 2) or critical care (Category 1) spaces of health care facilities other than those covered under 210.8(B)(1), GFCI protection shall not be required.

(6)
Indoor wet locations

(7)
Locker rooms with associated showering facilities

(8)
Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms

(9)
Crawl spaces — at or below grade level

(10)
Unfinished portions or areas of the basement not intended as habitable rooms

Comments: - GFCI in first bathroom not operating correctly

Required Action:- Repair/Replace

Closed — 9.9 - Portable Fire Extinguishers — 2nd Floor

Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6.

Comments: - No fire extinguisher noted in the upstairs living area.

Required Action:- Unit shall have an all purpose fire extinguisher (ABC) Dry Chemical installed. The bottom of the extinguisher needs to be at least 4in off the ground and the top not more than 5ft from the ground.

Closed — 11.5.1.11 - Clothes Dryers — Basement

Clothes dryers shall be cleaned to maintain the lint trap and keep the mechanical and heating components free from excessive accumulations of lint.

Comments: - Clothes dryers shall be cleaned to maintain the lint trap and keep the mechanical and heating components free from excessive accumulations of lint.

Required Action:- Provide proof of cleaning within the past 12 months

---

Closed — 10.18.1 - Storage of Combustible Materials — Basement

Storage of combustible materials shall be orderly.

Comments: - Lint from dryer, empty bottles of laundry detergent as well as other discarded items noted to be cluttered around/near the laundry dryer area.

Required Action:- Dispose of unneeded item, Keep area clear of combustible materials

Tickler History

Date	Type	Inspector	Narrative
03/25/2024	Emailed Notice	Beebe, Alan	An email was sent to larry.gould@quecheeclub.com Message: Larry, Attached is the inspection report for the Murphy Farm building. Please let me know if you have any questions. Also, please let me know when you will be ready for a quick follow-up inspection Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3/20/24 Applicant: Quechee Club Inc.
Doing Business As: Quechee Club Bar Ledge
Mailing Address:
3268 Quechee Main St. Quechee VT 05059
Telephone Number(s): 802-299-2123 E-mail brian.kelley@qcclubs.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brian Kelley [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Brian Kelley	3/20/24
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39050**
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Nicolas Karabelas

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
nick.karabelas@quecheeclub.com

US Citizen?

Political Position

Name: Nicolas Karabelas

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation-Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

Location/ Premises Detail

Location Name:
Base Lodge

Location Address:
3369 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:ID # 6426
Lodging:

Vermont Tax Department:
03-0314894

Education Details

Student Name:
Autumn Lanseigne

Training Completion Date:
Mon Dec 12 00:00:00 GMT 2022

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-012612

Licensee Name:
Base Lodge

License Status:
License Active - Ready for Renewal

Licensee Address:
3369 Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Nick Karabelas

Date of Submission:
2024-03-07 17:55:31

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39056**
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Nicolas Karabelas

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
nick.karabelas@quecheeclub.com

US Citizen?

Political Position

Name: Nicolas Karabelas

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5829	Chittenden District	Vehicle Operation-Careless or Negligent	Sun Jun 03 00:00:00 GMT 2012

Location/ Premises Detail

Location Name:
Base Lodge

Location Address:
3369 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:ID # 6426
Lodging:

Vermont Tax Department:
03-0314894

Education Details

Student Name:
Autumn Lanseigne

Training Completion Date:
Mon Dec 12 00:00:00 GMT 2022

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

License Number:
LP-012613

Licensee Name:
Base Lodge

License Status:
License Active - Ready for Renewal

Licensee Address:
3369 Quechee Main Street ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:
Nick Karabelas

State of Vermont / DLL Application Fee:
1095.00

Date of Submission:
2024-03-07 18:11:59

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 39039**
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Quechee Club, Inc.

Business Address:
P.O Box 1301,
Quechee, Vermont 05059

Phone:
802-295-9356

Email:
brian.kelley@quecheeclub.com

Business ID:
0001151

Entity Type:
Business Corporation

Management Type if LLC:

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Base Lodge

Licensee Address:
3369 Quechee Main Street ,
Quechee, Vermont 05059

License Number:
LP-012614

License Status:
License Active - Ready for Renewal

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Business Address:

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Base Lodge

Location Address:
3369 Quechee Main Street,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:
Diagram is on file, no changes. There is a double barrier around the patio which covers the exterior of the Baselodge.

Documents Attached

Name	Document Type	Assosicated With

Payment and Acknowledgement

Signed by:

Date and time of Submission:
2024-03-07 17:03:42

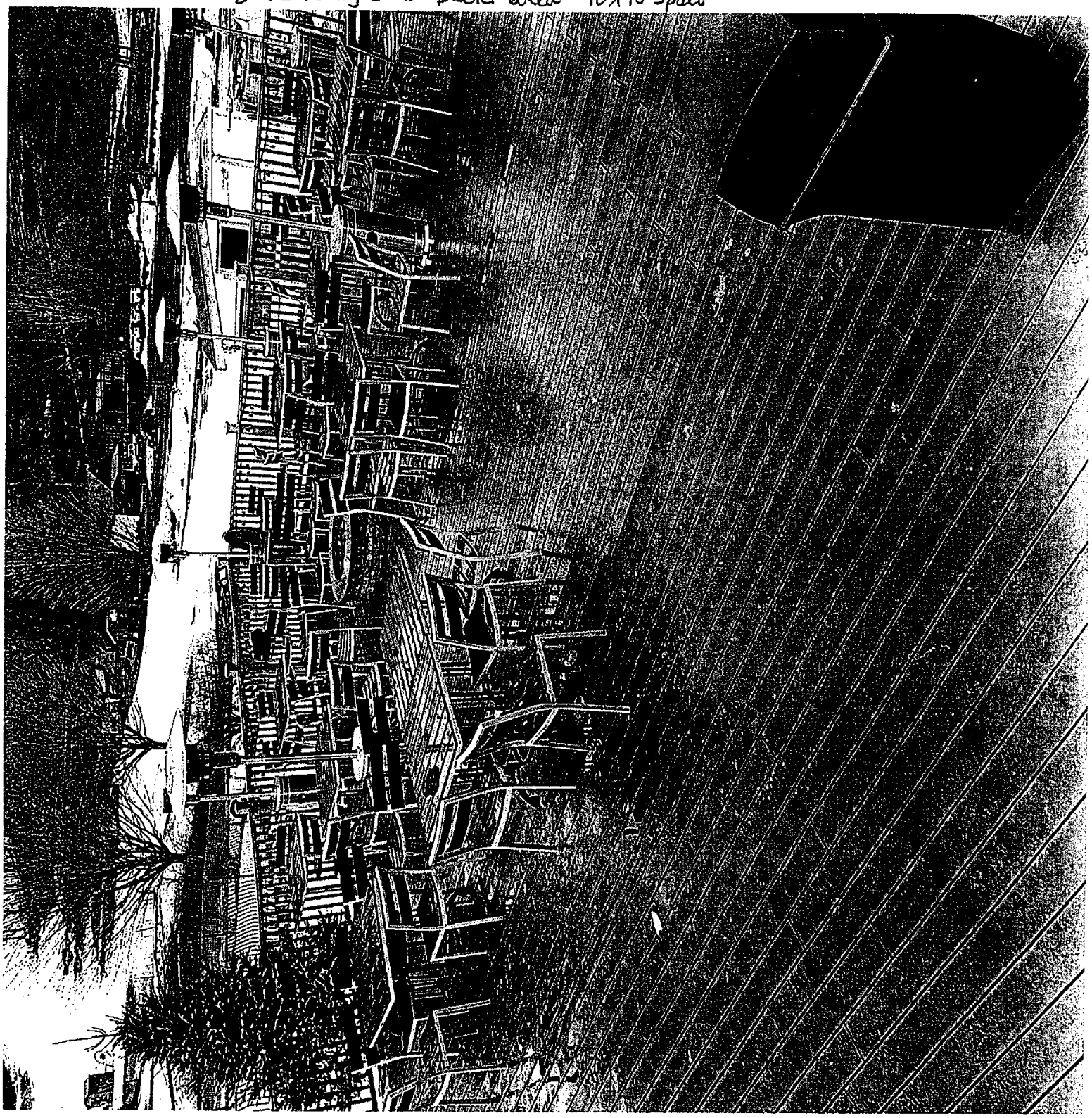
Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

BASE Lodge - Deck area 10X10 Space



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 3/20/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club Inc. (Quechee Base Lodge; Murphy's Farm)
3268 Quechee Main Street

Brian Kelley

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	03/18/2024 08:00	Scheduled	Beebe
Inspected On	03/20/2024 10:30		
Finished At	03/20/2024 11:15	Inspection Length	0.75
Next Inspection			

Occupant

Occupant Name	Quechee Lakes Base Lodge
Building Name	
Contact Name	Larry Gould
Address	3277 QUECHEE MAIN ST
City, State and Zip	Quechee, VT 05059-
Phone	802-299-2133

Owner

Owner / Company	
Contact Name	
Address	
City, State and Zip	,
Phone	

Comments

All violations have been corrected as of 4/11/2024

Violation Summary

Status	Violation	Location
Closed	14.12.1.2 - Illumination of Means of Egress Illumination of means of egress shall be continuous during the time that the conditions of occupancy require that the means of egress be available for use, unless otherwise provided in 14.12.1.2.2. [101:7.8.1.2]	Ski Team Room
	Comments: Exit signs and emergency lighting shall be in proper working order. Required Action:Repair/replace as needed.	
Closed	10.18.5.1 - Equipment Room Storage Combustible material shall not be stored in boiler rooms, mechanical rooms, or electrical equipment rooms.	furnace room
	Comments: - Combustibles noted as being stored in furnace room Required Action:- Remove all combustible materials from furnace room	

Tickler History

Date	Type	Inspector	Narrative
03/25/2024	Emailed Notice	Beebe, Alan	An email was sent to larry.gould@quecheeclub.com Message: Larry, Attached is the short report from the base lodge inspection done last week. Murphy farm report is also coming your way! Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

Sent to TD - FD 2/16/24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).
Incomplete applications will cause delays in processing

Date: 02/08/24 Applicant: The Skinny Pancake - Quechee LLC
Doing Business As: The Skinny Pancake
Mailing Address:
21 Bright Street, Burlington VT 05401
Telephone Number(s): 802-999-1056 E-mail Kate@skinnypancake.com
Other Contact Name: (if applicable) /

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

BENJAMIN ADLER [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

B Adler — BENJAMIN ADLER — 02/08/24
Licensee's Signature — Printed Name — Date

Licensee's Signature — Printed Name — Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 36917**

Application for: First Class Restaurant/Bar License

Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Skinny Pancake - Quechee, LLC

Business Address:
134 Archibald St,
Burlington, Vermont 05401

Phone:
802-291-6111

Email:
kate@skinnypancake.com

Business ID:
0009790

Entity Type:
Limited Liability Corporation

Management Type if LLC:

People Information

- **Person:**
  Kate Litke

Business Role:
Business Principal

Business Address:

,

, ,

Phone:

Email:
kate@skinnypancake.com

US Citizen?

Political Position

Name: Kate Litke

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Skinny Pancake Quechee

Location Address:
7161 Woodstock Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Kimberly Libby

Mode of Training:
DLC Online Training

Training Completion Date:
Fri Feb 18 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Skinny Pancake Quechee

Licensee Address:
7161 Woodstock Road ,
Quechee, Vermont 05059

License Number:
LP-020982

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02326	Other	LN-022775
D-02327	Other	LN-022775
D-02326	Other	LN-022775
D-02327	Other	LN-022775

Payment and Acknowledgement

Signed by:
Kate Litke

Date of Submission:
2024-02-06 16:55:25

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Application
DLL - Application - 37082

APPLICATION DETAILS RELATED INFORMATION

DLL - Application Id
DLL - Application - 37082

Business Entity Name
Skinny Pancake - Quechee, LLC

Phone number:

Applicant Email
kate@skinnypancake.com (mailto:kate@skinnypancake.com)

Renewal Application

Student Name
Kimberly Libby

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Business Entity Phone
802-291-6111

Training Completion Record
00065946 (/DLLLicenseManagment/s/detail/a5Ct0000000HJw0EAG)

Designated Caterers Details

Days Since Last Modified
5

Estimated time period for alcohol

Name and address from whom you purchase

Lease Expiration Date

Liquor Liability Insurance Policy Number
0000

Landlord Email

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Hartford

Historical Id
3RST

Application Type
License

Application For
Third Class Restaurant/Bar License

Mode of Training
DLC Online Training

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 37082**
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name:
Skinny Pancake - Quechee, LLC

Business Address:
134 Archibald St,
Burlington, Vermont 05401

Phone:
802-291-6111

Email:
kate@skinnypancake.com

Business ID:
0009790

Entity Type:
Limited Liability Corporation

Management Type if LLC:

People Information

- **Person:**
  Kate Litke

Business Role:
Business Principal

Business Address:
,
, ,

Phone:

Email:
kate@skinnypancake.com

US Citizen?

Political Position

Name: Kate Litke

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:

Do you lease this Premises:

Skinny Pancake Quechee

Location Address:
7161 Woodstock Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Kimberly Libby

Mode of Training:
DLC Online Training

Training Completion Date:
Fri Feb 18 00:00:00 GMT 2022

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
Third Class

Licensee Name:
Skinny Pancake Quechee

Licensee Address:
7161 Woodstock Road ,
Quechee, Vermont 05059

License Number:
LP-020983

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02326	Other	LN-022775
D-02327	Other	LN-022775
D-02326	Other	LN-022775
D-02327	Other	LN-022775

Payment and Acknowledgement

Signed by:
Kate Litke

Date of Submission:
2024-02-08 17:11:53

Local Application Fee:
0

State of Vermont / DLL Application Fee:
1095.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 37077
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Skinny Pancake - Quechee, LLC

Business Address:
134 Archibald St,
Burlington, Vermont 05401

Phone:
802-291-6111

Email:
kate@skinnypancake.com

Business ID:
0009790

Entity Type:
Limited Liability Corporation

Management Type if LLC:

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Skinny Pancake Quechee

Licensee Address:
7161 Woodstock Road ,
Quechee, Vermont 05059

License Number:
LP-020984

License Status:
License Active - Ready for Renewal

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Business Address:

,

' '

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Skinny Pancake Quechee

Location Address:
7161 Woodstock Road,
Quechee, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Same as current

Documents Attached

Name	Document Type	Assosicated With
D-02326	Other	LN-022775
D-02327	Other	LN-022775
D-02326	Other	LN-022775
D-02327	Other	LN-022775

Payment and Acknowledgement

Signed by:

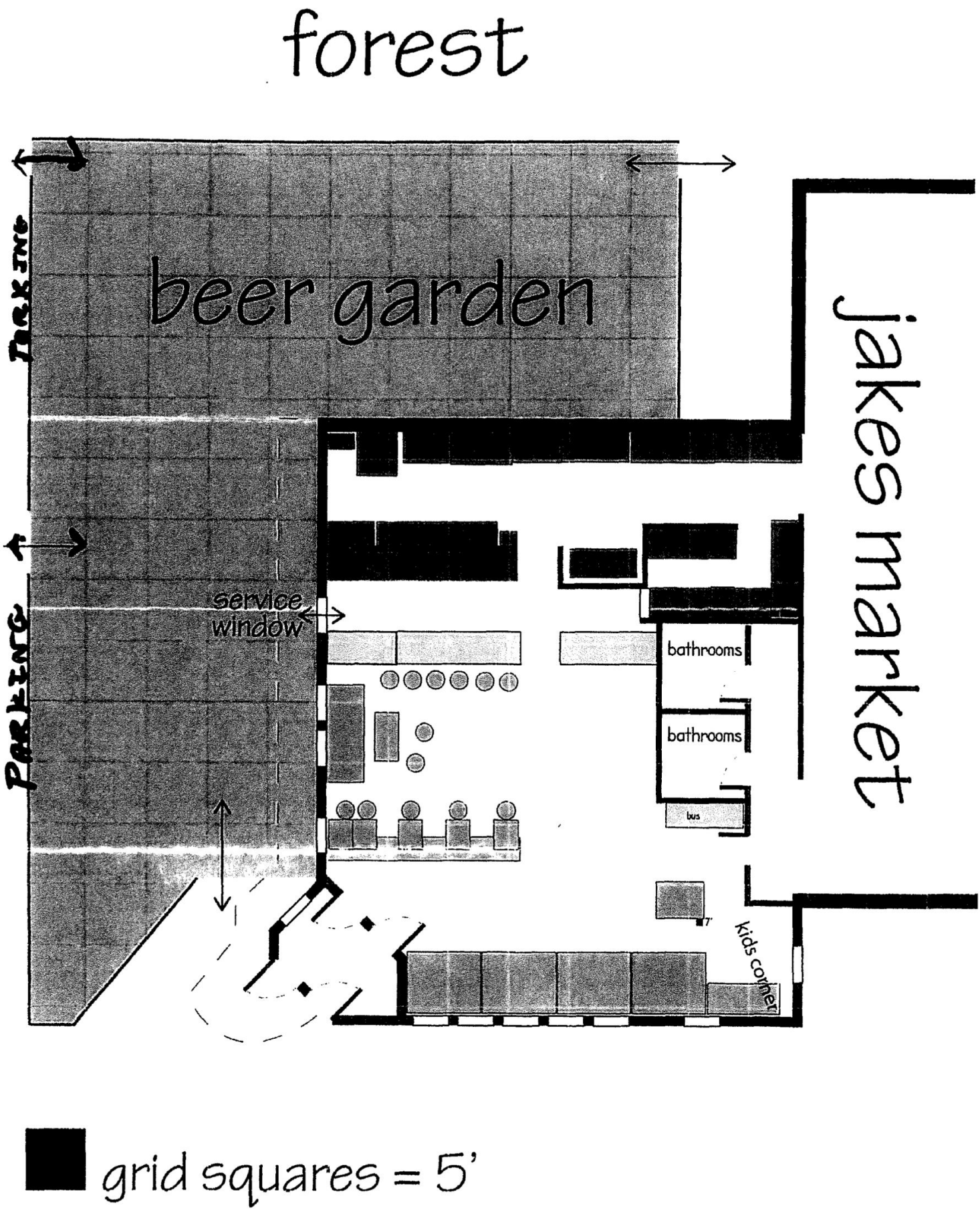
Date and time of Submission:
2024-02-08 16:44:36

Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false


forest
beer garden
PARKING
PARKING
jakes market
service window
bathrooms
bathrooms
bus
kids corner
grid squares = 5'

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/26/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Skinny Pancake
7161 Woodstock Rd

Benjamin Adler

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	FINAL Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	02/26/2024 08:00	Scheduled	Beebe
Inspected On	02/26/2024 12:00		
Finished At	02/26/2024 13:00	Inspection Length	1.00
Next Inspection	04/02/2024		

Occupant

Occupant Name	Skinny Pancake
Building Name	
Contact Name	
Address	7161 WOODSTOCK RD
City, State and Zip	Quechee, VT 05059-
Phone	802-291-9900

Owner

Owner / Company	ZERO WOODSTOCK LLC
Contact Name	
Address	227 MECHANIC STREET
City, State and Zip	LEBANON, NH 03766-
Phone	

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/26/2024
Final Inspection: 04/02/2024
Occupancy Type: Assembly/Restaurant
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection. All previously noted violations have been corrected. Any change of use or alteration to this building will require an additional permit through the Hartford Fire Prevention Division.

4.6.9.1 Conditions for Occupancy:
No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:
(1) A plan of correction has been approved.
(2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location

emailed to Police / File 2/15/24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).
Incomplete applications will cause delays in processing

Date: 12/22/23 Applicant: Midway oil Corporation
Doing Business As: Midway Oil Corporation
Mailing Address:
217 North Main St, Rutland VT 05701
Telephone Number(s): 802-775-5534 E-mail apclerk@midwayoil.biz
Other Contact Name: (if applicable) Lisa Paquette

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Laura Merane-Walsh DOB [redacted]
Francis M. Trombetta DOB [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Francis M Trombetta	1/31/2024
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 37216**
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
Midway Oil Corporation

Business Address:
217 North Main St.,
Rutland, Vermont 05701

Phone:

Email:
accounting@midwayoil.biz

Business ID:
0000943

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Midway Oil Corporation

Business Role:
Registered Agent

Business Address:
,
, ,

Phone:

Email:
apclerk@midwayoil.biz

US Citizen?

Political Position

Name: Midway Oil Corporation

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Midway Oil Corporation

Do you lease this Premises:

Location Address:
906 Hartford Avenue,
Hartford, Vermont 05743

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:6561
Lodging:

Vermont Tax Department:

Education Details

Student Name:
Carrie Jennings

Mode of Training:
DLC Online Training

Training Completion Date:
Fri Jan 13 00:00:00 GMT 2023

Type of Training:
Second Class (Off Premise)

Foundational License (if applicable)

License Type:
Second Class

Licensee Name:
Midway Oil Corporation

Licensee Address:
906 Hartford Avenue ,
Hartford, Vermont 05743

License Number:
LP-012503

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01966	Health License	LN-016403
D-02755	Other	Midway Oil Corporation
D-13128	Health License	Midway Oil Corporation
D-13129	Health License	Midway Oil Corporation
D-13153	Other	LN-016403
D-13155	Health License	Midway Oil Corporation
D-13162	Health License	Midway Oil Corporation
D-01966	Health License	LN-016403
D-13153	Other	LN-016403

Payment and Acknowledgement

Signed by:
Francis M. Trombetta

Date of Submission:
2024-02-12 14:08:19

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 37217
Application for: Tobacco License
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
Midway Oil Corporation

Business ID:
0000943

Business Address:
217 North Main St.,
Rutland, Vermont 05701

Entity Type:
Business Corporation

Management Type if LLC:

Phone:

Email:
accounting@midwayoil.biz

People Information

- **Person:**
  Midway Oil Corporation

Business Role:
Registered Agent

Email:
apclerk@midwayoil.biz

Business Address:

,
, ,

US Citizen?

Political Position

Phone:

Name: Midway Oil Corporation

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Midway Oil Corporation

Do you lease this Premises:

Location Address:
906 Hartford Avenue,
Hartford, Vermont 05743

Local Jurisdiction/ Town Clerk:
Hartford

Health License:
Food:6561
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:
Tobacco

License Number:
LP-012504

Licensee Name:
Midway Oil Corporation

License Status:
License Active - Ready for Renewal

Licensee Address:
906 Hartford Avenue ,
Hartford, Vermont 05743

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-01966	Health License	LN-016403
D-02755	Other	Midway Oil Corporation
D-13128	Health License	Midway Oil Corporation
D-13129	Health License	Midway Oil Corporation
D-13153	Other	LN-016403
D-13155	Health License	Midway Oil Corporation
D-13162	Health License	Midway Oil Corporation
D-01966	Health License	LN-016403
D-13153	Other	LN-016403

Payment and Acknowledgement

Signed by:

Date of Submission:
2024-02-12 14:15:01

Local Application Fee:
0

State of Vermont / DLL Application Fee:
110.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: DLL - Application - 37353
Application for: Tobacco Substitute Endorsement
Category of Business: Tobacco

Business/ Entity Information

Business/ Entity Name:
Midway Oil Corporation

Business Address:
217 North Main St.,
Rutland, Vermont 05701

Phone:

Email:
accounting@midwayoil.biz

Business ID:
0000943

Entity Type:
Business Corporation

Management Type if LLC:

Foundational License (if applicable)

License Type:
Tobacco

Licensee Name:
Midway Oil Corporation

Licensee Address:
906 Hartford Avenue ,
Hartford, Vermont 05743

License Number:
LP-012505

License Status:
License Active - Ready for Renewal

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Business Address:

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Midway Oil Corporation

Location Address:
906 Hartford Avenue,
Hartford, Vermont 05743

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

Documents Attached

Name	Document Type	Assosicated With
D-01966	Health License	LN-016403
D-02755	Other	Midway Oil Corporation
D-13128	Health License	Midway Oil Corporation
D-13129	Health License	Midway Oil Corporation
D-13153	Other	LN-016403
D-13155	Health License	Midway Oil Corporation
D-13162	Health License	Midway Oil Corporation
D-01966	Health License	LN-016403
D-13153	Other	LN-016403

Payment and Acknowledgement

Signed by:

Date and time of Submission:
2024-02-13 20:50:24

Local Application Fee:
0

State of Vermont / DLL Application Fee:
50.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/13/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Midway Oil Corporation d/b/a Mobil Station
906 Hartford Ave

Laura Merone- Walsh

Francis M Trombetta

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	02/26/2024 14:00	Scheduled	Peltier
Inspected On	02/26/2024 14:00		
Finished At	02/26/2024 14:30	Inspection Length	0.50
Next Inspection			

Occupant

Occupant Name	Wilder Mobil
Building Name	
Contact Name	Francis Trombette
Address	906 HARTFORD AVE
City, State and Zip	White River Junction, VT 05001-
Phone	802-795-5534

Owner

Owner / Company	Midway Oil Corp
Contact Name	Heidi (manager)
Address	217 No. Main Street
City, State and Zip	Rutland, VT 05701-
Phone	

Comments

Violation Summary

Status	Violation	Location
Closed	210.8(B) - GFCI Outlets All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit interrupter protection for personnel. ie (Bathroom,Garage,Outdoors,Crawl spaces,Unfinished basements,Kitchen,Sinks,Boathouses,Bathrooms,Laundry Areas) 210.8(B) Other Than Dwelling Units. All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have ground-fault circuit-interrupter protection for personnel. Indoor wet locations	Coffee Counter

Comments: - No GFCI outlets noted

Required Action:All 125-volt, single-phase, 15- and 20- ampere receptacles installed in the locations specified above shall have ground-fault circuit interrupter

protection. Replace outlets with GFCI outlets in all noted applicable areas.

Closed	11.1.2 - Electrical Systems All electrical wiring and equipment shall be installed and maintained in accordance with NFPA 70, National Electrical Code and NFPA 73, Residential Safety Code, and as adopted by Electricians Licensing Board.	

Comments: - Loose outlet noted near doorway

Required Action:- Repair/Replace loose outlet

Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6.	Store

Comments: - Extinguisher noted as missing or out of inspection/service date

Required Action:- Ensure annual inspection/service of extinguishers

Tickler History

Date	Type	Inspector	Narrative
03/13/2024	Emailed Notice	Beebe, Alan	An email was sent to moc975@midwayoil.biz Message: Good afternoon! I apologize for being so late with this inspection report. We are working to be quicker with these sort of things. Attached is the inspection report from the Life Safety Inspection that was done for your annual liquor license renewal. Please let me know if you have any questions about the report. Also, please let me know when you are ready for me to stop in to conduct a quick follow-up inspection in order to close this out. Thank you Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/12/2024 Applicant: Quechee Pizza Chef

Doing Business As: Quechee Pizza Chef

Mailing Address: 7893 Woodstock Rd Lwrs VT 05001

Telephone Number(s): 802-296-6666 E-mail fiveeye123@aol.com

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Nick Tsakonas [redacted]

Alex Tsakonas [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). *If no violations, please answer "None".*

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. *If no violations, please answer "None".*

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Nick Tsakonas	2/12/2024
Licensee's Signature	Printed Name	Date

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

RECEIVED
FEB 08 2024
TOWN OF HARTFORD
A.M. P.M.

Application ID: DLL - Application - 36983
Application for: First Class Restaurant/Bar License
Category of Business: First Class

Business/ Entity Information

Business/ Entity Name:
Quechee Pizza Chef, Inc.

Business Address:
5893 Woodstock Road,
Hartford, Vermont 05001

Phone:
8022966669

Email:
fiveye@gmail.com

Business ID:
0002665

Entity Type:
Business Corporation

Management Type if LLC:
Member-managed

People Information

- **Person:**
  Nick Tsouknakis

Business Role:
Business Principal

Business Address:
5893 Woodstock rd,
White River Junction, Vermont, 05001

Phone:
8023690338

Email:
fiveeye123@aol.com

US Citizen?
Yes

Political Position

Name: Nick Tsouknakis

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Nick tsouknakis

Business Role:
Business Principal

Email:
fiveye@gmail.com

Business Address:
,
, ,

US Citizen?

Political Position

Phone:

Name: Nick tsouknakis

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Quechee Pizza Chef

Location Address:
5893 Woodstock Road,
Hartford, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:Restaurant
Lodging:

Vermont Tax Department:
6091

Education Details

Student Name:
Nick Tsouknakis

Training Completion Date:
Tue May 10 00:00:00 GMT 2022

Mode of Training:
DLC Online Training

Type of Training:
First Class (On Premise)

Foundational License (if applicable)

License Type:
First Class

License Number:
LP-013603

Licensee Name:
Quechee Pizza Chef

License Status:
License Active - Ready for Renewal

Licensee Address:
5893 Woodstock Road ,
Quechee, Vermont 05059

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-03996	Health License	LN-016703
D-03996	Health License	LN-016703

Payment and Acknowledgement

Signed by:
Nick Tsouknakis

Date of Submission:
2024-02-07 18:19:14

Local Application Fee:
115

State of Vermont / DLL Application Fee:
115.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 38046**
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name:
Quechee Pizza Chef, Inc.

Business Address:
5893 Woodstock Road,
Hartford, Vermont 05001

Phone:
8022966669

Email:
fiveye@gmail.com

Business ID:
0002665

Entity Type:
Business Corporation

Management Type if LLC:
Member-managed

Foundational License (if applicable)

License Type:
First Class

Licensee Name:
Quechee Pizza Chef

Licensee Address:
5893 Woodstock Road ,
Quechee, Vermont 05059

License Number:
LP-013603

License Status:
License Active - Ready for Renewal

License Start Date:
2023-04-30

License End Date:
2024-06-30

Event Contact/s

Person:

Business Role:

Business Address:

,

, ,

Phone:

Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Event Premises Details

Location Name:
Quechee Pizza Chef

Location Address:
5893 Woodstock Road,
Hartford, Vermont 05059

Local Jurisdiction/ Town Clerk:
Hartford

Start date and time of event

End date and time of event

Approximate Number of Persons Expected

Describe the type of event/ OCP Area:

outside beer garden

Documents Attached

Name	Document Type	Assosicated With
D-03996	Health License	LN-016703
D-03996	Health License	LN-016703

Payment and Acknowledgement

Signed by:

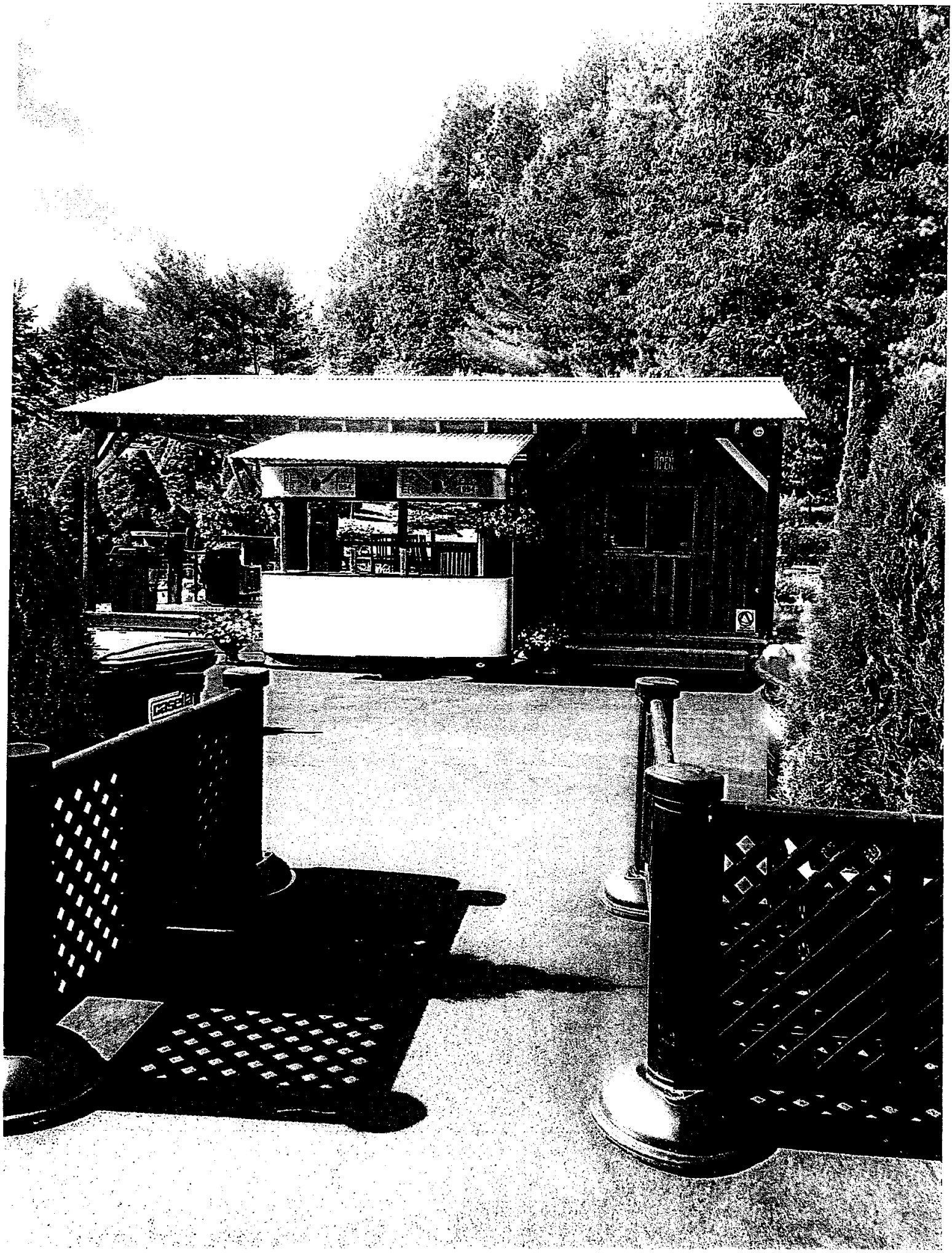
Date and time of Submission:
2024-02-23 15:39:34

Local Application Fee:
0

State of Vermont / DLL Application Fee:
20.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false



Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 2/26/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Pizza Chef
5893 Woodstock Rd

Nicholas Tsouknakis

Alexander Tsouknakis

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	02/28/2024 00:00	Scheduled	
Inspected On	02/27/2024 10:30		
Finished At	02/27/2024 11:30	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name	Pizza Chef of Quechee
Building Name	
Contact Name	
Address	5893 WOODSTOCK RD
City, State and Zip	Quechee, VT 05059-
Phone	802-296-6669

Owner

Owner / Company	Nick and Alexis Tsouknakis
Contact Name	
Address	PO Box 175
City, State and Zip	Quechee,
Phone	

Comments

Violation Summary

Status	Violation	Location
Closed	50.5.6.1 - Commercial Cooking: Cleaning of Exhaust Systems If upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained qualified, and certified person(s) acceptable to the AHJ. [96:11.6.1] - Exhaust system located over back room stove has no documentation of being cleaned.	Kitchen
Closed	10.18.5.1 - Equipment Room Storage Combustible material shall not be stored in boiler rooms, mechanical rooms, or electrical equipment rooms. - Boiler room needs to be clear of all debris	
Closed	4.5 - Flexible Cords and Cables Flexible cords and cables shall not be used as follows: (1) As a substitute for the fixed wiring of a structure (2) Where run through holes in walls, ceilings, or floors	

(3) Where run through doorways or windows, under carpets, and so forth
(4) Where attached to building surfaces
Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

- Extension cords in boiler room shall be removed.

Closed

11.1.8 - Covers (Electrical)
All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with

the box or conduit body construction and suitable for the conditions of use.

- Open junction box in boiler room needs a cover

Tickler History

Date	Type	Inspector	Narrative
02/28/2024	Emailed Notice	Beebe, Alan	An email was sent to fiveeye123@aol.com Message: Nick, Thanks for allowing me to conduct the inspection yesterday. Attached is the report from that inspection. Please let me kow when it is completed and I will stop in for a quick follow up inspection to close the inspection out. Alan Beebe Deputy Fire Marshal Hartford Fire Dept. 603-359-6418

TO TM 4-22-24

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4/11/24 Applicant: Hanover Consumer Cooperative Society, Inc.
Doing Business As: Co-op Food Stores
Mailing Address:
PO Box 633, Hanover, NH 03755
Telephone Number(s): 802-765-2851 E-mail jamieshechtman@coopfoodstore.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: See attached list of Directors.

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). ***If no violations, please answer "None".***

None

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** ***If no violations, please answer "None".***

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
Jamie Shechtman	Jamie Shechtman	4/11/24
Licensee's Signature	Printed Name	Date

Co-op Board Contact Information

Board group e-mail: bod@board.coopfoodstore.com

Mary Lou Aleskie [redacted]
530 River Rd
Lyme, NH 03768
(C) 858-336-9419
maryloualeskie@board.coopfoodstore.com

Nick Clark [redacted]
3998 Route 113
Thetford Center, VT 05075
(C) 802-359-3142
nickclark@board.coopfoodstore.com

Tracey Cutter [redacted]
9 Madison Circle
Hillsborough, NH 03244
(C) 603-748-5689
Traceycutter@board.coopfoodstore.com

Eric DeLuca [redacted]
PO Box 355
Wilmot, NH 03287
(C) 802-451-6830
ericdeluca@board.coopfoodstore.com

Jessica Giordani [redacted]
30 Spring St Apt 2
Lebanon, NH 03766 *May be out of date. I'll verify.*
(C) 860-770-1563
jessicagiordani@board.coopfoodstore.com

Conicia (CJ) Jackson [redacted]
10 Pleasant St
PO Box 184
Lyme, NH 03768
(C) 314-302-1539
coniciajackson@board.coopfoodstore.com

Peggy O'Neil [redacted]
45 Meadow Valley Dr
Cornish, NH 03745
(C) 603-398-2370
peggyo'neil@board.coopfoodstore.com

Eileen O'Toole [redacted]
101 East Wheelock St
Hanover, NH 03755
(H) 910-577-1925
(C) 251-455-0844
Eileeno'toole@board.coopfoodstore

Orin Pacht [redacted]
125 Makala's Way
East Thetford, VT 05043
(C) 802-345-7146
orinpacht@board.coopfoodstore.com

Lynn Ellen Schimoler [redacted]
6 Greenwood Dr
Essex, VT 05452
802-338-7524
Lynnellenschimoler@board.coopfoodstore.com

Jennifer Tietz [redacted]
PO Box 1106
Wilder, VT 05088
(C) 757-375-0205
Jennifertietz@board.coopfoodstore.com

Caterina Tierney [redacted]
19 Spencer St Apt 317
Lebanon, NH 03766
802-745-7933
Catetierney@board.coopfoodstore.com

General Manager
Amanda Charland
(W) 802-765-2873
acharland@coopfoodstore.com

ESG Program Manager
April Harkness
(W) 802-765-2840
(C) 802-281-0454
aprilharkness@coopfoodstore.com

emailed 1/8/24
to RD; FD 4/12/24

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 41594**
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
Hanover Consumer Cooperative Society Inc.

Business Address:
P.O. Box 633,
Hanover, New Hampshire 03755

Phone:
802-765-2872

Email:
bfollett@coopfoodstore.com

Business ID:
0007302

Entity Type:
Business Corporation

Management Type if LLC:

People Information

- **Person:**
  Lynn Ellen Schimoler

Business Role:
Business Principal

Business Address:
6 Greenwood Dr.,
Essex, Vermont, 05452

Phone:

Email:

US Citizen?

Political Position

Name: Lynn Ellen Schimoler

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
  Caterina Tierney

Business Role:
Business Principal

Email:

US Citizen?

Business Address:
19 Spencer St. Apt 317,
Lebanon, New Hampshire, 03766

Phone:

Political Position

Name: Caterina Tierney

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Eileen O'Toole

Business Role:
Business Principal

Business Address:
101 East Wheelock St,
Hanover, New Hampshire, 03755

Phone:

Email:

US Citizen?

Political Position

Name: Eileen O'Toole

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Tracey Cutter

Business Role:
Business Principal

Business Address:
9 Madison Circle,
Hillsborough, New Hampshire, 03244

Phone:

Email:

US Citizen?

Political Position

Name: Tracey Cutter

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

- **Person:**
Jamie Shechtman

Business Role:
Registered Agent

Email:
jamieshechtman@coopfoodstore.com

Business Address:

,

, ,

Phone:

US Citizen?

Political Position

Name: Jamie Shechtman

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense

Location/ Premises Detail

Location Name:
Co-op Food Store

Location Address:
209 Maple Street,
Hartford, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:
Second Class

Licensee Name:
Co-op Food Store

Licensee Address:
209 Maple Street ,
Hartford, Vermont 05001

License Number:
LP-016503

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-04038	Articles of Organization	LN-018810
D-04039	Other	LN-018810
D-04040	Lease or proof of ownership	LN-018810

D-04974	Other	LN-018810
D-04975	Other	LN-018810
D-07280	Other	Hanover Consumer Cooperative Society Inc.
D-04038	Articles of Organization	LN-018810
D-04039	Other	LN-018810
D-04040	Lease or proof of ownership	LN-018810
D-04974	Other	LN-018810
D-04975	Other	LN-018810

Payment and Acknowledgement

Signed by:
Jamie Shechtman

Date of Submission:
2024-04-04 17:39:33

Local Application Fee:
70

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 4/18/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Hanover Consumer Cooperative Society Inc DBA Co op Food Stores
P.O.Box 633 Hanover NH 03755

Jamie Shechtman

Choose an item.

Choose an item.

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	04/03/2024 12:00	Scheduled	Beebe
Inspected On	04/08/2024 11:00		
Finished At	04/08/2024 11:45	Inspection Length	0.75
Next Inspection			

Occupant

Occupant Name	Co-op Food Store
Building Name	
Contact Name	Greg Gilman
Address	209 MAPLE ST
City, State and Zip	White River Junction, VT 05001-
Phone	802-295-3400

Owner

Owner / Company	Hanover Consumer Cooperative
Contact Name	Greg Gilman
Address	PO BOX 633
City, State and Zip	Hanover, NH 03755-
Phone	

Comments

Violation Summary

Status	Violation	Location
Closed	10.11.1 - Premises Identification New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. 10.11.1.1 * New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. 10.11.1.2 Address numbers shall contrast with their background. 10.11.1.3 Address numbers shall be arabic numerals or alphabet letters. Comments: New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.	Maple Street side of building

Address identification noted as not visible from road.

Required Action:- Building shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. Address number SHALL NOT be less than 4" in size.

Closed

4.5.8.7 - Periodic Inspection and Test of Fire Protection Systems (Fire Sprinkler System) — Sprinkler System

Inspections and tests of fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit the owner from inspection and testing at more frequent intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.

Comments: - TQP done in October, 2023 WITH violations

Required Action:- Please provide report of noted violations

Closed

11.1.8 - Covers (Electrical) — Receiving Dock

All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with

the box or conduit body construction and suitable for the conditions of use.

Comments: - Open junction box with exposed wired noted next to loading dock door

Required Action:- Replace cover

Closed

4.5 - Flexible Cords and Cables — Server Room

Flexible cords and cables shall not be used as follows:
(1) As a substitute for the fixed wiring of a structure
(2) Where run through holes in walls, ceilings, or floors
(3) Where run through doorways or windows, under carpets, and so forth
(4) Where attached to building surfaces
Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Comments: - Orange extension cord noted in server room
- Extension cords are not to be used as permanent wiring

Required Action:- Remove any extension cords

Tickler History

Date	Type	Inspector	Narrative
04/08/2024	Emailed Notice	Snelling, Eli	An email was sent to ggilman@coopfoodstore.com Message: Good afternoon Greg Attached is the report for the liquor license renewal for the CoOp Please let me know if you have any questions. Please let me know when you will be ready for a quick follow up inspection so that we can close the report out. Thank you Alan Beebe, Deputy Fire Marshal Hartford Fire Dept 603-359-6418
04/15/2024	Emailed Notice	Beebe, Alan	An email was sent to jamieschechtman@coopfoodstore.com Message: Good morning

I am in receipt of the liquor license renewal application for the CoOp store on Maple St in WRJ
I was in the store last week and was able to do the life safety inspection that is associated with the renewal.

That report is attached to this email . It was also sent to Greg Gilman last week

Please let me know if you have any questions.

Alan Beebe, Deputy Fire Marshal
Hartford Fire Dept
603-359-6418

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4/20/24 Applicant: Stacy Hopkins

Doing Business As: Scavenger Gallery

Mailing Address: 41 South main St WRJ VT 05001

Telephone Number(s): 603-443-3017 E-mail info.stacyhopkinsdesign@gmail.com

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Stacy Hopkins [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with(*See Hartford Liquor Policy for Details*). ***If no violations, please answer "None".*** 2023 Stop Sign violation, acquitted

Liquor/Tobacco License Violations for the past THREE Years (*See Hartford Liquor Policy for Details*) **including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations.** ***If no violations, please answer "None".***

none

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature	Printed Name	Date
[signature]	Stacy Hopkins	4/20/24
Licensee's Signature	Printed Name	Date

VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

Application ID: **DLL - Application - 43022**
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name:
Stacy Hopkins, LLC

Business Address:
41 south main st,
White river junction, Vermont 05001

Phone:
6034433017

Email:
info.stacyhopkinsdesign@gmail.com

Business ID:
0008725

Entity Type:
Limited Liability Corporation

Management Type if LLC:

People Information

- **Person:**
  stacy hopkins

Business Role:
Business Principal

Business Address:
po box 142,
Hartland, Vermont, 05048

Phone:
6034433017

Email:
info.stacyhopkinsdesign@gmail.com

US Citizen?
Yes

Political Position

Name: stacy hopkins

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
CV-5618		Rolling stop at Hartland 3 corners intersection. Verdict in the process of being challenged	Sat Jan 14 00:00:00 GMT 2023

Location/ Premises Detail

Location Name:
Scavenger Gallery

Location Address:
41 South Main Street,
White River Jct, Vermont 05001

Local Jurisdiction/ Town Clerk:
Hartford

Do you lease this Premises:

Health License:
Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Mode of Training:

Training Completion Date:

Type of Training:

Foundational License (if applicable)

License Type:
Second Class

Licensee Name:
Scavenger Gallery

Licensee Address:
41 South Main Street ,
White River Jct, Vermont 05001

License Number:
LP-018699

License Status:
License Active - Ready for Renewal

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-02752	Articles of Organization	Stacy Hopkins, LLC
D-02753	Proof of Worker Compensation Insurance	Stacy Hopkins, LLC
D-02754	Federal Employee Identification #	Stacy Hopkins, LLC

Payment and Acknowledgement

Signed by:
stacy hopkins

Date of Submission:
2024-04-23 18:24:59

Local Application Fee:
70

State of Vermont / DLL Application Fee:
70.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:
false

Fire Inspection Report

Hartford Fire Department

Inspection

Type	Liquor License Inspection
Status	Completed/Closed
Inspector	Alan Beebe
Unit Number	HFM3
Shift	DFM

Scheduled	04/03/2024 14:00	Scheduled	Beebe
Inspected On	04/03/2024 15:15		
Finished At	04/03/2024 15:30	Inspection Length	0.25
Next Inspection			

Occupant

Occupant Name	Scavenger Gallery
Building Name	
Contact Name	Stacey Huckins
Address	41 S MAIN ST
City, State and Zip	White River Junction, VT 05001-
Phone	603-443-3017

Owner

Owner / Company	GATES-BRIGGS BUILDING TRUST OF 2019
Contact Name	
Address	P O BOX 85
City, State and Zip	WHITE RIVER JCT, VT 05001-
Phone	

Comments

Liquor License Fire Inspection:
Initial Inspection: 04/03/2024
Final Inspection: 04/03/2024
Occupancy Type: Assembly Occupancy
Occupancy Status: GRANTED

Final Inspection Notes:
- No violations were noted at the time of the final inspection.

Violation Summary

Status	Violation	Location

Tickler History

Date	Type	Inspector	Narrative

Hartford Police Department

Memo

To: Lisa O'Neil, Sherry West

From: Chief Gregory Sheldon

CC:

Date: 4/25/2024

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Stacy Hopkins DBA Scavenger Gallery
41 South Main St White River Jct VT

Stacy Hopkins

Choose an item.

Choose an item.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: HCOREI

I. APPLICANT DATA:

Name: Joseph Major

Address: 145 Ozzy LN

White River Junction, Vt 05001

Telephone: (Home)_____ (Work) [redacted] (Other) [redacted]

Email Address: jmajor@uvacswim.org

How long have you been a Hartford resident? 6 years

Are you a registered voter? Yes

II. EDUCATION:

High School: Bishop Turner H.S. Year Graduated: '83

College 1: Howard University Degree Earned: BA

Course of Study: Broadcast journalism Year: '87

College 2:_____ Degree Earned: _____

Course of Study:_____

Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Town of Hartford	7/22 - present	Treasurer	
Upper Valley Aquatic	10/18 - present	Executive Director	

IV.PROFESSIONAL EXPERIENCE:

a. **If you were appointed to a board or commission which meets in the evenings, how many nights a month could you serve?** Please provide days of the week which you are generally available. Would you be available for evening meetings? S, M-F, Yes

b. **Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?** I have worked to promote fairness in the municipality

c. **What are your past experiences in Municipal, State or Federal Government?** Current Treasure, Selectboard

d. **What civic or social organizations have belonged to and what positions did you hold?** WRJ Rotary, VLCT Board, Governor's committee on the employement of people with Disability

e. **What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?** Better Communication of the Board Vacancies

f. Other hobbies/interests: _____

REFERERNCES: (Please list three)

Name: John Haverstock Telephone: 802-295-9353

Name: Nancy Russell Telephone: [redacted]

Name: Patt Autilio Telephone: [redacted]

APPLICANTS SIGNATURE

DATE 4/18/24

Town Manager's Report

April 30, 2024

Liquor Board Training Opportunity

After the April 16 Selectboard hearing, a member of the Hartford Selectboard expressed concern to me that the Town's Liquor Board was acting as little more than a "rubber stamp" in processing applications, perhaps owing to insufficient training on the proper role of a town's liquor board. Lisa O'Neil and I have discussed the matter and Martin Prevost from the State's liquor commission has offered to address the Selectboard/Liquor Board about the role you all play in the regulatory process. Apparently, he has provided this service to the Town in the past and can do it in approximately 15-20 minutes. I would appreciate hearing the views of the Selectboard on this.

361 South Street

The Town continues to work with FEMA, Vermont Emergency Management, the State Geologist and others to develop a plan to expeditiously demolish the house at 361 South Street and to attempt to stabilize the eroding bank nearby. Every step is being made to hold FEMA and the State to their promises to fully reimburse the Town for the planned buy-out and for the emergency need to demolish and remove the residence and stabilize the bank.

Charter Revision Process

Thanks to the Town Clerk and our entire State legislative delegation for their work in reporting election results and pressing ahead with legislation to enact charter revision proposals approved by Hartford's voters at Town meeting and the special School District elections. A bill has been drafted and we hope that both the House and Senate will swiftly vote to approve it and send it to the Governor's desk for his signature.

Policy on Policies

The Policy on Policies recently adopted by the Selectboard has undergone very minor tweaks to put the Policy on Policies into the also adopted Policy Template format. Please take the time tonight to sign off on the Policy on Policies over here on the signature table.

Town Manager Activities

Tonight, we will discuss the new Communications Specialist position (fka Public Information Officer). Our plan is to discuss the Community Nurse pilot program at the May 14 meeting.

Thanks to Scott Farnsworth for providing an excellent and inspiring tour of the Hartford Area Career & Technical Center on April 23 for myself and Selectboard members, Sue Buckholz, Brandon Smith, Ida Griesemer and Kim Souza. If there are other Selectboard members wishing a tour of the facility, please let me know.

HR Director Paula Nulty and I have recently met with Bryan Gazda, Chris Holzwarth and Jeremy Delisle to discuss several topics, particularly how we can retain key staff and get more aggressive on recruitment to fill the several vacancies within the Highway, Water and Wastewater divisions. One additional idea surfaced, namely the desire for more interaction between DPW and the Selectboard, perhaps to include periodic DPW updates on infrastructure planning—again Highway, Water and Wastewater.

Town of Hartford, VT

3/31/2024 Financials

04/30/2024 Board Meeting

75% is the target glide path for period ending 3/31/2024

General Fund Summary

Delinquent Tax Balance

Local Option Tax Balance

Fund 30 Solid Waste

Fund 50 White River Water

Fund 55 Quechee Water

Fund 60 White River Wastewater

Fund 65 Quechee Wastewater

Respectfully Submitted:

Gail Ostrout, Finance Director

General Fund - Fund 10

Glide Path 75% as of 03/31/2024

FYE 2024 APPROPRIATIONS:

FYE 2023 BUDGET	$18,478,171	YTD	$12,041,272	%65
FYE 2024 BUDGET	$19,244,122	YTD	$13,446,313	%70

No concerns within the 75% glide path

FYE 2024 REVENUES:

FYE 2023 BUDGET	$18,478,171	YTD	$22,161,181
FYE 2024 BUDGET	$19,244,122	YTD	$20,962,457

*TAX BILLS MAILED ONCE A YEAR

Tax revenue won't be finalized until after all payments made to school, abatements, adjustments are recorded.

No concerns within the 75% glide path for non-tax revenues

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	General Fund								
	SB -Selectboard								
10-111-101-0000	SB -SALARIES	38,250.00	3,150.00	18,000.00	20,250.00	38,250.00	6,450.00	35,275.00	2,975.00
10-111-210-0000	SB -TOWN FICA	2,926.13	240.97	1,147.53	1,778.60	2,892.00	218.03	1,520.49	1,371.51
10-111-311-0000	SB -TRAVEL & MEETINGS	100.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
10-111-312-0000	SB -ADVERTISING	6,500.00	1,071.00	6,050.30	449.70	5,000.00	723.60	7,608.30	-2,608.30
10-111-315-0000	SB -RECRUITMENT & TRAINING	0.00	0.00	0.00	0.00	9,000.00	0.00	2,975.00	6,025.00
10-111-318-0000	SB -CONTRACT SERVICES	1,500.00	0.00	0.00	1,500.00	0.00	10.00	263.00	-263.00
10-111-323-0000	SB -MATERIAL & SUPPLIES	500.00	203.70	623.70	-123.70	500.00	0.00	0.00	500.00
Totals	**SB -Selectboard**	49,776.13	4,665.67	25,821.53	23,954.60	55,742.00	7,401.63	47,641.79	8,100.21
	BC -Boards and Commissions								
10-115-101-0105	BC -SISTER CITY COMMITTEE	0.00	3,944.50	3,944.50	-3,944.50	6,000.00	0.00	2,307.95	3,692.05
10-115-101-0110	BC -CHARTER COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	-701.25	701.25
10-115-101-0200	BC -TREE BOARD	500.00	0.00	0.00	500.00	200.00	0.00	0.00	200.00
10-115-101-0201	BC -TREE WARDEN	17,500.00	3,261.50	4,702.80	12,797.20	17,500.00	1,676.50	1,676.50	15,823.50
10-115-101-0600	BC -TOWN MEETING COMMITTEE	4,000.00	0.00	3,372.59	627.41	5,000.00	-2,215.05	2,592.33	2,407.67
Totals	**BC -Boards and Commissions**	22,000.00	7,206.00	12,019.89	9,980.11	28,700.00	-538.55	5,875.53	22,824.47

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	TM -Administrative Manager								
10-121-101-0100	TM -MANAGER SALARY	80,502.24	7,933.20	77,436.70	3,065.54	80,502.24	6,050.00	116,654.28	-36,152.04
10-121-101-0200	TM -HR Director / Exec Asst to TM	94,328.00	7,673.60	71,940.68	22,387.32	90,708.80	6,977.60	63,147.28	27,561.52
10-121-101-0300	TM -ADMINISTRATIVE ASSISTANT SALARY	34,165.04	2,739.36	29,673.93	4,491.11	31,402.33	2,527.20	23,019.81	8,382.52
10-121-101-0350	TM -PT Benefits Technician	0.00	0.00	0.00	0.00	19,500.00	0.00	0.00	19,500.00
10-121-101-0355	TM -Environmental Sustainability Coordinator	41,000.96	3,358.30	30,713.18	10,287.78	39,415.00	2,978.80	26,619.64	12,795.36
10-121-120-0000	TM -OVERTIME	4,000.00	483.18	2,515.21	1,484.79	4,000.00	411.94	3,677.06	322.94
10-121-210-0000	TM -TOWN FICA	19,124.71	1,655.79	15,543.22	3,581.49	21,299.08	1,514.20	17,300.76	3,998.32
10-121-220-0000	TM -HEALTH INSURANCE	33,600.99	3,842.65	31,157.48	2,443.51	31,313.49	2,681.02	24,977.37	6,336.12
10-121-220-0100	TM -HEALTH INS(EMPLOYEE SHARE)	-5,466.35	0.00	-2,977.76	-2,488.59	-4,697.02	-131.38	-2,785.87	-1,911.15
10-121-225-0000	TM -HRA/CHOICECARE CARD	5,794.65	0.00	3,787.51	2,007.14	5,443.75	262.77	2,063.93	3,379.82
10-121-230-0000	TM -DENTAL	4,053.62	516.42	2,597.70	1,455.92	4,414.88	233.97	2,404.26	2,010.62
10-121-240-0000	TM -LIFE INSURANCE	595.64	133.12	536.87	58.77	473.21	34.37	328.83	144.38
10-121-250-0000	TM -WORKERS COMP	1,450.00	0.00	1,087.50	362.50	1,328.00	400.00	600.00	728.00
10-121-260-0000	TM -RETIREMENT	22,417.20	1,998.09	19,546.13	2,871.07	22,008.15	1,710.85	23,829.11	-1,820.96
10-121-270-0000	TM -AD&D	0.00	0.00	0.00	0.00	14.07	0.00	76.44	-62.37
10-121-311-0000	TM -TRAVEL & MEETINGS	750.00	333.33	2,553.93	-1,803.93	500.00	-53.68	151.72	348.28

Expenditure Comparison Report

Town of Hartford
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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-121-312-0000	TM -ADVERTISING	1,000.00	0.00	302.50	697.50	2,000.00	0.00	624.85	1,375.15
10-121-313-0000	TM -MEMBERSHIP DUES	15,000.00	0.00	16,615.00	-1,615.00	15,000.00	0.00	15,242.00	-242.00
10-121-314-0000	TM -BOOKS & PERIODICALS	300.00	0.00	105.00	195.00	300.00	0.00	0.00	300.00
10-121-315-0000	TM -RECRUITMENT & TRAINING	14,200.00	280.00	9,643.12	4,556.88	1,100.00	0.00	105.00	995.00
10-121-318-0000	TM -CONTRACT SERVICES	120,710.00	283.70	19,209.44	101,500.56	54,000.00	2,903.63	52,102.76	1,897.24
10-121-318-0005	TM -Contract Services - Town Manager Search	0.00	0.00	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
10-121-318-0600	TM -CONTRACT SERVICES - PARKING RENTAL	4,800.00	800.00	4,000.00	800.00	4,800.00	800.00	3,600.00	1,200.00
10-121-318-0610	TM -CONTRACT SERVICES - TRAFFIC CONTROL	29,000.00	0.00	8,415.07	20,584.93	22,000.00	0.00	8,014.35	13,985.65
10-121-320-0000	TM -EQUIP OPERATION/MAINT-OFFICE	5,000.00	0.00	3,091.27	1,908.73	3,600.00	0.00	1,783.02	1,816.98
10-121-322-0000	TM -POSTAGE	500.00	0.00	158.21	341.79	1,200.00	27.96	207.29	992.71
10-121-323-0000	TM -MATERIAL & SUPPLIES	3,500.00	231.91	2,358.17	1,141.83	5,000.00	183.32	3,147.04	1,852.96
10-121-324-0000	TM -TELEPHONE	5,000.00	408.48	3,692.77	1,307.23	3,384.00	689.08	3,855.30	-471.30
10-121-340-0000	TM -EMPLOYEE AWARDS BANQUET	20,000.00	0.00	3,167.76	16,832.24	11,875.00	0.00	15,137.44	-3,262.44
10-121-417-0017	TM -EXTRAORDINARY EXP : COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	4,154.56	-4,154.56
10-121-418-0100	TM -RETIREE HEALTH INSURANCE	22,376.00	3,026.74	15,393.80	6,982.20	22,319.00	2,555.82	13,845.55	8,473.45
Totals	**TM -Administrative Manager**	577,702.70	35,697.87	374,764.39	202,938.31	494,203.98	32,757.47	423,883.78	70,320.20

TC - Election Administration

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-131-101-0000	TC -SALARIES	16,050.00	3,400.00	6,200.00	9,850.00	16,656.87	2,550.00	9,200.00	7,456.87
10-131-210-0000	TC -TOWN FICA	1,228.00	260.15	474.60	753.40	1,312.00	195.17	704.09	607.91
10-131-312-0000	TC -ADVERTISING	450.00	0.00	1,475.85	-1,025.85	450.00	0.00	0.00	450.00
10-131-318-0000	TC -CONTRACTED SERVICES	3,000.00	0.00	0.00	3,000.00	3,253.00	0.00	0.00	3,253.00
10-131-323-0000	TC -MATERIALS & SUPPLIES	6,500.00	4,959.94	6,517.31	-17.31	8,250.00	113.72	1,208.37	7,041.63
Totals	**TC - Election Administration**	27,228.00	8,620.09	14,667.76	12,560.24	29,921.87	2,858.89	11,112.46	18,809.41
	LEG -Advice & Litigation								
10-141-318-0000	LEG -CONTRACTED SERVICES	25,000.00	0.00	9,085.00	15,915.00	50,000.00	546.50	22,303.50	27,696.50
Totals	**LEG -Advice & Litigation**	25,000.00	0.00	9,085.00	15,915.00	50,000.00	546.50	22,303.50	27,696.50
	TC-Vital Statistics								
10-151-101-0000	TC -SALARIES	155,793.66	12,603.66	108,266.47	47,527.19	128,986.00	9,923.20	92,285.76	36,700.24
10-151-210-0000	TC -TOWN FICA	11,918.22	948.59	8,150.38	3,767.84	9,867.43	745.96	6,965.87	2,901.56
10-151-220-0000	TC -HEALTH INSURANCE	20,276.72	3,903.52	17,868.24	2,408.48	17,446.00	1,773.97	13,478.03	3,967.97
10-151-220-0100	TC -HEALTH INS(EMPLOYEE SHARE)	-3,041.51	0.00	-2,053.76	-987.75	-2,616.90	-233.92	-1,958.60	-658.30
10-151-225-0000	TC -HRA/CHOICECARE CARD	3,710.00	0.00	1,579.68	2,130.32	4,143.13	1,391.53	4,143.13	0.00
10-151-230-0000	TC -DENTAL	898.08	143.92	719.60	178.48	863.52	71.96	651.24	212.28

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-151-240-0000	TC -LIFE INSURANCE	415.35	74.54	372.70	42.65	379.53	35.26	262.51	117.02
10-151-250-0000	TC -WORKERS COMP	795.00	0.00	302.25	492.75	645.00	50.00	100.00	545.00
10-151-260-0000	TC -RETIREMENT	12,409.95	994.40	9,427.68	2,982.27	10,963.81	893.12	8,500.94	2,462.87
10-151-270-0000	TC -AD&D	0.00	0.00	0.00	0.00	58.53	0.00	58.53	0.00
10-151-311-0000	TC -TRAVEL & MEETINGS	350.00	0.00	195.00	155.00	325.00	35.00	200.00	125.00
10-151-312-0000	TC -ADVERTISING	375.00	132.00	478.25	-103.25	350.00	112.82	112.82	237.18
10-151-313-0000	TC -MEMBERSHIP DUES	100.00	0.00	105.00	-5.00	100.00	0.00	55.00	45.00
10-151-315-0000	TC -Recruitment & Training	350.00	0.00	140.00	210.00	0.00	0.00	0.00	0.00
10-151-316-0000	TC -STATE PAYMENT - LICENSES	10,000.00	1,040.00	2,120.00	7,880.00	10,000.00	0.00	3,590.00	6,410.00
10-151-318-0000	TC -CONTRACTED SERVICES	9,775.50	1,317.05	9,111.17	664.33	8,934.00	0.00	6,238.37	2,695.63
10-151-320-0000	TC -EQUIP OPERATION/MAINT-OFFICE	0.00	0.00	0.00	0.00	822.00	822.00	822.00	0.00
10-151-322-0000	TC -POSTAGE	5,000.00	1,000.24	7,006.91	-2,006.91	4,750.00	209.06	2,337.92	2,412.08
10-151-323-0000	TC -MATERIAL & SUPPLIES	7,500.00	305.50	6,180.99	1,319.01	7,500.00	1,146.49	2,102.62	5,397.38
10-151-324-0000	TC -TELEPHONE	3,500.00	227.07	2,016.18	1,483.82	1,872.00	433.94	2,151.74	-279.74
10-151-325-0000	TC -Refunds	0.00	-30.00	-30.00	30.00	0.00	0.00	70.00	-70.00
10-151-331-0000	TC -DEPARTMENT EQUIPMENT	2,800.00	0.00	438.88	2,361.12	0.00	0.00	0.00	0.00
10-151-418-0100	TC -Retirees	4,749.00	343.48	3,091.32	1,657.68	4,673.00	686.96	3,442.90	1,230.10

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
Totals	**TC-Vital Statistics**								
		247,674.97	**23,003.97**	**175,486.94**	**72,188.03**	**210,062.05**	**18,097.35**	**145,610.78**	**64,451.27**
	TH -Municipal Offices								
10-161-318-0000	TH -CONTRACTED SERVICES								
		37,437.00	**4,363.52**	**33,733.59**	**3,703.41**	**42,500.00**	**3,253.84**	**34,349.64**	**8,150.36**
10-161-321-0000	TH -REPAIRS & MAINT								
		12,500.00	**0.00**	**6,274.70**	**6,225.30**	**7,500.00**	**9,805.39**	**27,029.42**	**-19,529.42**
10-161-323-0000	TH -MATERIAL & SUPPLIES								
		2,000.00	**101.00**	**3,934.53**	**-1,934.53**	**1,995.00**	**79.00**	**4,599.11**	**-2,604.11**
10-161-328-0000	TH -WATER								
		1,500.00	**307.23**	**1,071.21**	**428.79**	**998.00**	**288.06**	**1,090.62**	**-92.62**
10-161-329-0000	TH -ELECTRICITY								
		30,000.00	**1,002.28**	**24,483.67**	**5,516.33**	**28,000.00**	**4,084.87**	**22,054.84**	**5,945.16**
10-161-331-0000	TH -DEPARTMENT EQUIPMENT								
		0.00	**0.00**	**0.00**	**0.00**	**0.00**	**3,282.86**	**3,282.86**	**-3,282.86**
Totals	**TH -Municipal Offices**								
		83,437.00	**5,774.03**	**69,497.70**	**13,939.30**	**80,993.00**	**20,794.02**	**92,406.49**	**-11,413.49**
	FIN -Financial Management								
10-171-101-0000	FIN -SALARIES								
		304,951.00	**17,971.06**	**170,613.01**	**134,337.99**	**290,086.00**	**16,212.86**	**176,125.28**	**113,960.72**
10-171-120-0000	FIN -OVERTIME								
		3,000.00	**0.00**	**352.17**	**2,647.83**	**1,500.00**	**0.00**	**1,824.32**	**-324.32**
10-171-210-0000	FIN -TOWN FICA								
		23,329.00	**1,473.99**	**12,568.45**	**10,760.55**	**22,192.00**	**1,508.30**	**14,543.59**	**7,648.41**
10-171-220-0000	FIN -HEALTH INSURANCE								
		98,069.00	**8,274.92**	**39,610.09**	**58,458.91**	**71,552.00**	**5,548.77**	**45,105.96**	**26,446.04**
10-171-220-0100	FIN -HEALTH INS(EMPLOYEE SHARE)								
		-14,710.28	**0.00**	**-4,423.83**	**-10,286.45**	**-12,627.00**	**-496.12**	**-6,393.59**	**-6,233.41**
10-171-225-0000	FIN -HRA/CHOICECARE CARD								
		12,969.00	**0.00**	**2,760.44**	**10,208.56**	**12,858.00**	**932.17**	**4,886.24**	**7,971.76**

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-171-230-0000	FIN -DENTAL	5,895.00	689.36	3,471.80	2,423.20	5,665.00	321.39	2,751.88	2,913.12
10-171-240-0000	FIN -LIFE INSURANCE	1,002.00	114.78	573.88	428.12	1,002.00	74.65	506.50	495.50
10-171-250-0000	FIN -WORKERS COMP	1,575.00	0.00	611.25	963.75	1,453.00	200.00	400.00	1,053.00
10-171-260-0000	FIN -RETIREMENT	24,463.00	1,717.65	16,665.98	7,797.02	23,298.00	1,703.92	16,498.05	6,799.95
10-171-270-0000	FIN -AD&D	0.00	0.00	0.00	0.00	23.00	0.00	83.97	-60.97
10-171-311-0000	FIN -TRAVEL & MEETINGS	3,000.00	0.00	169.05	2,830.95	3,000.00	0.00	491.73	2,508.27
10-171-313-0000	FIN -MEMBERSHIP DUES	550.00	0.00	0.00	550.00	400.00	0.00	190.00	210.00
10-171-314-0000	FIN -BOOKS & PERIODICALS	250.00	0.00	0.00	250.00	250.00	0.00	0.00	250.00
10-171-315-0000	FIN -RECRUITMENT & TRAINING	750.00	0.00	0.00	750.00	750.00	20.00	20.00	730.00
10-171-318-0000	FIN -CONTRACTED SERVICES	17,500.00	236.46	9,557.31	7,942.69	17,500.00	0.00	5,084.53	12,415.47
10-171-318-0100	FIN -TREASURER'S EXPENSE	2,000.00	0.00	2,622.54	-622.54	2,000.00	0.00	732.00	1,268.00
10-171-320-0000	FIN -EQUIP OPERATION/MAINT-OFFICE	500.00	0.00	0.00	500.00	500.00	0.00	0.00	500.00
10-171-322-0000	FIN -POSTAGE	7,500.00	128.24	5,717.49	1,782.51	8,500.00	169.08	6,256.31	2,243.69
10-171-323-0000	FIN -MATERIAL & SUPPLIES	2,000.00	67.36	838.00	1,162.00	3,000.00	252.75	523.93	2,476.07
10-171-324-0000	FIN -TELEPHONE	5,000.00	363.92	3,198.69	1,801.31	3,600.00	755.90	3,694.85	-94.85
10-171-330-0000	FIN -OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	1,500.00	0.00	0.00	1,500.00
10-171-417-0017	FIN -EXTRAORDINARY EXP : COVID-19	0.00	0.00	269.44	-269.44	0.00	0.00	492.64	-492.64

Encumbrances And Carry Forward Activity Not Included

Town of Hartford
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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-171-418-0100	FIN -RETIREE HEALTH INSURANCE	16,202.00	4,751.82	22,009.90	-5,807.90	20,994.00	1,294.23	11,696.46	9,297.54
Totals	**FIN -Financial Management**	516,794.72	35,789.56	287,185.66	229,609.06	478,996.00	28,497.90	285,514.65	193,481.35
	FIN-Auditing								
10-173-318-0000	FIN -CONTRACTED SERVICES	45,000.00	0.00	7,792.00	37,208.00	42,000.00	0.00	13,092.00	28,908.00
Totals	**FIN-Auditing**	45,000.00	0.00	7,792.00	37,208.00	42,000.00	0.00	13,092.00	28,908.00
	ASE-Valuation								
10-174-101-0000	ASE -SALARIES	141,237.00	11,524.81	106,604.44	34,632.56	127,238.00	5,062.90	76,629.85	50,608.15
10-174-210-0000	ASE -TOWN FICA	10,805.00	819.72	7,607.91	3,197.09	9,734.00	345.46	5,579.41	4,154.59
10-174-220-0000	ASE -HEALTH INSURANCE	56,327.00	9,230.26	42,513.30	13,813.70	48,344.00	2,398.66	28,297.54	20,046.46
10-174-220-0100	ASE -HEALTH INS(EMPLOYEE SHARE)	-8,449.00	0.00	-4,987.71	-3,461.29	-7,252.00	-333.42	-4,178.40	-3,073.60
10-174-225-0000	ASE -HRA/CHOICECARE CARD	7,010.00	0.00	2,096.23	4,913.77	6,950.00	246.99	3,766.79	3,183.21
10-174-230-0000	ASE -DENTAL	3,186.00	392.10	1,960.50	1,225.50	3,062.00	127.66	1,800.01	1,261.99
10-174-240-0000	ASE -LIFE INSURANCE	462.00	81.68	408.40	53.60	431.00	18.51	217.14	213.86
10-174-250-0000	ASE -WORKERS COMP	750.00	0.00	322.50	427.50	637.00	0.00	50.00	587.00
10-174-260-0000	ASE -RETIREMENT	13,064.00	1,066.04	10,107.17	2,956.83	10,815.00	407.68	4,548.15	6,266.85
10-174-270-0000	ASE -AD&D	0.00	0.00	0.00	0.00	12.95	0.00	59.49	-46.54

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-174-311-0000	ASE -TRAVEL & MEETINGS	1,200.00	0.00	0.00	1,200.00	350.00	0.00	538.07	-188.07
10-174-312-0000	ASE -ADVERTISING	200.00	0.00	0.00	200.00	200.00	0.00	0.00	200.00
10-174-313-0000	ASE -MEMBERSHIP DUES	1,130.00	0.00	0.00	1,130.00	1,077.00	0.00	160.00	917.00
10-174-315-0000	ASE -RECRUITMENT & TRAINING	2,600.00	0.00	-240.00	2,840.00	2,600.00	0.00	958.00	1,642.00
10-174-318-0000	ASE -CONTRACTED SERVICES	30,079.00	50.00	12,996.44	17,082.56	29,489.00	0.00	29,353.88	135.12
10-174-320-0000	ASE -EQUIP OPERATION/MAINT-OFFICE	380.00	53.92	524.34	-144.34	380.00	31.56	287.70	92.30
10-174-322-0000	ASE -POSTAGE	450.00	5.08	47.92	402.08	750.00	0.00	51.32	698.68
10-174-323-0000	ASE -MATERIAL & SUPPLIES	600.00	0.00	219.65	380.35	400.00	41.51	441.20	-41.20
10-174-324-0000	ASE -TELEPHONE	3,200.00	267.45	2,568.21	631.79	1,593.00	474.21	2,474.31	-881.31
10-174-330-0000	ASE -OFFICE EQUIPMENT	500.00	0.00	0.00	500.00	500.00	0.00	140.00	360.00
10-174-418-0100	ASE -RETIREE HEALTH INSURANCE	9,498.00	1,860.96	7,918.74	1,579.26	9,346.00	633.50	6,637.26	2,708.74
Totals	**ASE-Valuation**	274,229.00	25,352.02	190,668.04	83,560.96	246,656.95	9,455.22	157,811.72	88,845.23
	DEL -Tax Collection								
10-175-101-0000	DEL -SALARIES	18,396.56	1,475.04	14,012.88	4,383.68	16,908.89	1,360.80	12,402.43	4,506.46
10-175-210-0000	DEL -TOWN FICA	1,407.34	113.69	1,080.06	327.28	1,293.53	104.88	940.35	353.18
10-175-220-0000	DEL -HEALTH INSURANCE	3,548.43	0.00	0.00	3,548.43	3,053.05	0.00	1,226.43	1,826.62
10-175-220-0100	DEL -Health Insurance - Employee Share	-532.26	0.00	0.00	-532.26	-457.96	0.00	-219.83	-238.13

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-175-225-0000	DEL -HRA/CHOICECARE CARD	649.25	0.00	0.00	649.25	638.75	0.00	78.83	559.92
10-175-230-0000	DEL -DENTAL	157.16	25.20	126.00	31.16	151.12	12.60	115.32	35.80
10-175-240-0000	DEL -LIFE INSURANCE	52.27	8.42	42.97	9.30	52.78	4.47	29.78	23.00
10-175-250-0000	DEL -WORKERS COMP	94.00	0.00	70.50	23.50	85.00	0.00	20.00	65.00
10-175-260-0000	DEL -RETIREMENT	1,701.68	136.44	1,359.11	342.57	1,437.26	122.46	1,138.60	298.66
10-175-270-0000	DEL -AD&D	0.00	0.00	0.00	0.00	1.20	0.00	7.65	-6.45
10-175-318-0000	DEL -CONTRACTED SERVICES	3,000.00	0.00	0.00	3,000.00	3,000.00	0.00	28.00	2,972.00
10-175-322-0000	DEL -POSTAGE	1,500.00	269.44	1,472.49	27.51	2,280.00	323.34	787.23	1,492.77
10-175-323-0000	DEL -MATERIAL & SUPPLIES	500.00	0.00	0.00	500.00	190.00	0.00	0.00	190.00
Totals	**DEL -Tax Collection**	30,474.43	2,028.23	18,164.01	12,310.42	28,633.62	1,928.55	16,554.79	12,078.83
	IT -Information Technology								
10-181-101-0000	IT -SALARIES	161,244.93	12,872.00	119,066.00	42,178.93	154,730.04	11,926.40	109,989.12	44,740.92
10-181-210-0000	IT -TOWN FICA	12,335.24	973.18	9,018.21	3,317.03	11,071.85	905.54	8,492.40	2,579.45
10-181-220-0000	IT -HEALTH INSURANCE	30,235.08	5,799.16	26,638.74	3,596.34	23,657.08	2,603.84	17,224.47	6,432.61
10-181-220-0100	IT -Health Insurance - Employee Share	-4,535.26	0.00	-3,088.72	-1,446.54	-2,616.91	-351.84	-2,561.20	-55.71
10-181-225-0000	IT -HRA/CHOICECARE CARD	5,360.00	0.00	1,490.39	3,869.61	3,650.00	0.00	698.12	2,951.88
10-181-230-0000	IT -DENTAL	1,302.60	208.74	1,043.70	258.90	1,176.64	104.37	876.16	300.48

Expenditure Comparison Report

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-181-240-0000	IT -LIFE INSURANCE	298.80	93.42	467.10	-168.30	480.06	44.51	325.52	154.54
10-181-250-0000	IT -WORKERS COMP	825.00	0.00	318.75	506.25	852.00	50.00	100.00	752.00
10-181-260-0000	IT -RETIREMENT	13,705.82	1,166.12	11,056.73	2,649.09	12,302.05	1,036.90	9,784.25	2,517.80
10-181-270-0000	IT -AD&D	0.00	0.00	0.00	0.00	15.72	0.00	55.20	-39.48
10-181-311-0000	IT -TRAVEL & MEETINGS	1,000.00	0.00	0.00	1,000.00	500.00	0.00	0.00	500.00
10-181-315-0000	IT -RECRUITMENT & TRAINING	5,000.00	0.00	90.79	4,909.21	5,000.00	0.00	121.00	4,879.00
10-181-318-0000	IT -CONTRACTED SERVICES	131,500.00	0.00	112,141.00	19,359.00	103,483.32	18.00	84,186.47	19,296.85
10-181-318-0100	IT -CONTRACTED SERVICES - MANAGED SERVICES	45,000.00	0.00	0.00	45,000.00	22,014.00	0.00	22,014.00	0.00
10-181-323-0000	IT -MATERIAL & SUPPLIES	500.00	0.00	150.26	349.74	250.00	0.00	65.91	184.09
10-181-324-0000	IT -TELEPHONE	2,000.00	166.45	1,867.18	132.82	2,538.00	341.92	2,207.36	330.64
10-181-330-0000	IT -OFFICE EQUIPMENT	1,000.00	0.00	734.18	265.82	1,000.00	75.95	251.93	748.07
10-181-331-0000	IT -DEPARTMENT EQUIPMENT	0.00	0.00	618.86	-618.86	6,454.56	0.00	6,454.56	0.00
10-181-417-0017	IT -EXTRAORDINARY EXP : COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	926.40	-926.40
Totals	**IT -Information Technology**	406,772.21	21,279.07	281,613.17	125,159.04	346,558.41	16,755.59	261,211.67	85,346.74
	HPD-Police Services								
10-211-101-0001	HPD -SALARIES - MERCHANIC	25,578.00	2,116.80	19,478.46	6,099.54	24,737.00	1,902.88	17,703.58	7,033.42
10-211-102-0000	HPD -SALARIES - POLICE CHIEF	237,173.00	7,430.40	118,555.60	118,617.40	86,247.52	14,557.92	22,252.48	63,995.04

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-211-103-0001	HPD -SALARIES - LIEUTENANT	94,337.00	21,716.48	135,792.61	-41,455.61	179,087.01	12,716.64	157,892.61	21,194.40
10-211-104-0000	HPD -SALARIES-SERGEANT	419,492.42	32,953.61	315,390.05	104,102.37	358,336.32	22,429.88	157,928.11	200,408.21
10-211-105-0001	HPD -SALARIES - CORPORAL	348,309.00	19,429.99	218,753.14	129,555.86	334,439.30	26,973.54	187,637.19	146,802.11
10-211-107-0000	HPD -SALARIES-PATROL	0.00	0.00	0.00	0.00	589,157.00	144,016.56	339,910.46	249,246.54
10-211-107-0001	HPD -SALARIES - OFFICER- PFC / SPO	702,655.00	32,027.84	317,471.51	385,183.49	0.00	-122,475.94	0.00	0.00
10-211-109-0000	HPD -SALARIES-ADMIN ASST	115,958.00	6,722.91	22,971.76	92,986.24	50,686.00	3,258.00	34,100.42	16,585.58
10-211-112-0001	HPD -SALARIES - EDUCATION INCENTIVE	22,500.00	0.00	20,250.00	2,250.00	22,500.00	0.00	17,250.00	5,250.00
10-211-116-0000	HPD -SALARIES-HOLIDAY PAY	126,385.00	15,787.00	84,300.30	42,084.70	126,169.00	13,758.44	80,725.82	45,443.18
10-211-120-0000	HPD -OVERTIME	150,000.00	21,666.75	202,954.96	-52,954.96	195,767.43	15,801.55	170,707.52	25,059.91
10-211-121-0000	HPD -OVERTIME-GRANTS	0.00	0.00	392.35	-392.35	0.00	-164.54	-463.61	463.61
10-211-210-0000	HPD -TOWN FICA	166,608.00	11,902.62	109,349.07	57,258.93	128,099.00	9,889.64	89,802.94	38,296.06
10-211-220-0000	HPD -HEALTH INSURANCE	362,892.55	61,908.12	258,372.33	104,520.22	341,023.48	29,245.24	196,731.49	144,291.99
10-211-220-0100	HPD -HEALTH INS(EMPLOYEE SHARE)	-52,183.88	0.00	-31,475.30	-20,708.58	-49,466.02	-3,525.76	-27,159.44	-22,306.58
10-211-225-0000	HPD -HRA/CHOICECARE CARD	57,630.75	0.00	23,643.19	33,987.56	49,796.25	5,430.81	26,417.52	23,378.73
10-211-230-0000	HPD -DENTAL	20,089.25	3,007.86	17,455.23	2,634.02	25,578.91	1,412.28	12,099.33	13,479.58
10-211-240-0000	HPD -LIFE INSURANCE	4,482.23	959.56	4,490.79	-8.56	5,830.26	451.60	2,988.82	2,841.44
10-211-250-0000	HPD -WORKERS COMP	161,245.00	0.00	45,933.75	115,311.25	144,444.00	13,576.31	51,444.31	92,999.69

Encumbrances And Carry Forward Activity Not Included

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Town of Hartford
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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-211-260-0000	HPD -RETIREMENT	185,239.00	15,273.99	141,348.09	43,890.91	134,859.00	11,230.85	102,472.92	32,386.08
10-211-270-0000	HPD -AD&D	0.00	0.00	0.00	0.00	617.79	0.00	617.79	0.00
10-211-311-0000	HPD -TRAVEL & MEETINGS	9,000.00	138.13	2,187.98	6,812.02	6,068.42	915.95	4,286.58	1,781.84
10-211-312-0000	HPD -ADVERTISING	1,800.00	0.00	1,775.40	24.60	1,800.00	0.00	159.10	1,640.90
10-211-313-0000	HPD -MEMBERSHIP DUES	17,750.00	0.00	16,445.00	1,305.00	1,580.00	100.00	1,177.00	403.00
10-211-314-0000	HPD -BOOKS & PERIODICALS	12,738.00	0.00	2,470.05	10,267.95	12,000.00	0.00	3,664.77	8,335.23
10-211-315-0000	HPD -RECRUITMENT & TRAINING	21,100.00	0.00	17,606.99	3,493.01	17,508.06	4,399.00	14,292.99	3,215.07
10-211-318-0000	HPD -CONTRACTED SERVICES	39.62	0.00	10,854.29	-10,814.67	33,031.00	2,930.30	31,152.52	1,878.48
10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS	37,000.00	0.00	16,647.38	20,352.62	34,000.00	3,349.31	27,033.96	6,966.04
10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFICE	3,780.00	75.97	424.86	3,355.14	1,420.56	824.49	1,420.56	0.00
10-211-320-0100	HPD -EQUIP OPERATION/COMMUNICATIONS	16,218.00	0.00	18,111.05	-1,893.05	15,300.00	549.50	6,498.93	8,801.07
10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	10,000.00	-482.37	14,160.06	-4,160.06	36,080.66	8,309.70	39,832.79	-3,752.13
10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING	7,500.00	24.97	6,896.69	603.31	7,500.00	0.00	3,587.61	3,912.39
10-211-322-0000	HPD -POSTAGE	1,500.00	0.00	797.24	702.76	1,500.00	112.90	1,128.73	371.27
10-211-323-0000	HPD -MATERIAL & SUPPLIES	17,900.00	2,003.01	13,789.83	4,110.17	15,000.00	1,534.43	13,462.72	1,537.28
10-211-324-0000	HPD -TELEPHONE	12,971.00	1,675.75	11,333.14	1,637.86	17,000.00	3,460.31	11,832.30	5,167.70
10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEANING	47,566.00	2,134.90	36,301.45	11,264.55	40,950.00	13,224.21	24,596.66	16,353.34

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-211-327-0000	HPD -BUILDING HEAT	14,206.00	701.71	8,797.30	5,408.70	14,820.33	1,592.95	14,820.33	0.00
10-211-328-0000	HPD -WATER	1,161.00	0.00	1,328.47	-167.47	1,300.00	0.00	920.20	379.80
10-211-329-0000	HPD -ELECTRICITY	10,000.00	185.41	9,111.90	888.10	10,000.00	1,617.95	5,545.64	4,454.36
10-211-330-0000	HPD -OFFICE EQUIPMENT	19,291.00	71.00	11,438.79	7,852.21	22,791.00	1,117.29	18,044.83	4,746.17
10-211-331-0000	HPD -DEPARTMENT EQUIPMENT	4,270.00	0.00	6,539.13	-2,269.13	15,191.94	0.00	12,050.90	3,141.04
10-211-417-0017	HPD -EXTRAORDINARY EXP - COVID-19	0.00	0.00	5,364.34	-5,364.34	0.00	0.00	6,535.62	-6,535.62
10-211-418-0000	HPD -PROPERTY & LIABILITY INSURANCE	0.00	0.00	2,363.70	-2,363.70	0.00	353.00	250.00	-250.00
10-211-418-0100	HPD -RETIREE HEALTH INSURANCE	76,047.00	11,976.41	63,976.15	12,070.85	102,317.00	8,017.52	57,414.46	44,902.54
Totals	**HPD-Police Services**	3,490,227.94	271,408.82	2,304,149.08	1,186,078.86	3,155,068.22	252,894.71	1,940,769.46	1,214,298.76
	HPD -Special Duty Police								
10-212-101-0000	HPD -SALARIES	0.00	0.00	3,449.82	-3,449.82	0.00	0.00	753.44	-753.44
10-212-210-0000	HPD -TOWN FICA	0.00	0.00	263.94	-263.94	0.00	0.00	57.64	-57.64
10-212-260-0000	HPD -RETIREMENT	0.00	0.00	343.16	-343.16	0.00	0.00	62.16	-62.16
Totals	**HPD -Special Duty Police**	0.00	0.00	4,056.92	-4,056.92	0.00	0.00	873.24	-873.24
	HFD-Fire Fighting								
10-221-101-0000	HFD -SALARIES - CALL FIRE	40,000.00	446.25	8,670.78	31,329.22	37,346.48	350.68	9,912.49	27,433.99

Encumbrances And Carry Forward Activity Not Included

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-221-101-0001	HFD -SALARIES - MERCHANIC	48,927.00	3,931.20	34,651.14	14,275.86	45,941.00	3,262.08	30,955.79	14,985.21
10-221-102-0000	HFD -SALARY-FIRE CHIEF	123,195.00	10,033.60	92,810.80	30,384.20	118,454.00	9,112.00	84,741.60	33,712.40
10-221-103-0000	HFD -SALARIES-CAPTAIN	361,362.00	28,628.22	265,714.29	95,647.71	339,273.00	26,100.48	243,340.09	95,932.91
10-221-106-0000	HFD -SALARIES - LIEUTENANTS	303,213.00	23,570.40	196,426.41	106,786.59	170,506.72	10,706.64	110,148.91	60,357.81
10-221-107-0000	HFD -SALARIES-FIREFIGHTER	910,064.00	71,158.56	643,880.91	266,183.09	889,499.00	67,179.70	564,114.54	325,384.46
10-221-108-0000	HFD -SALARY-FIRE PREVENTION	139,048.00	7,726.08	74,967.61	64,080.39	106,792.00	7,984.04	58,270.32	48,521.68
10-221-109-0000	HFD -Salary - Administrative Assistant	60,059.00	4,781.00	44,360.88	15,698.12	59,428.00	4,442.21	41,312.51	18,115.49
10-221-110-0000	HFD -SALARIES-DEPUTY CHIEF	107,230.00	8,536.00	78,958.01	28,271.99	105,619.00	7,931.21	75,578.84	30,040.16
10-221-116-0000	HFD -SALARIES-HOLIDAY PAY	112,475.00	17,199.48	102,667.86	9,807.14	110,755.00	15,575.92	93,527.20	17,227.80
10-221-120-0000	HFD -OVERTIME	325,000.00	38,208.82	330,020.34	-5,020.34	341,747.00	38,916.39	270,211.95	71,535.05
10-221-121-0000	HFD -SALARIES - OVERTIME - REIMBURSABLE	0.00	0.00	0.00	0.00	0.00	0.00	2,079.55	-2,079.55
10-221-210-0000	HFD -TOWN FICA	193,247.00	16,113.40	139,844.42	53,402.58	187,002.00	14,376.02	119,304.12	67,697.88
10-221-220-0000	HFD -HEALTH INSURANCE	443,626.00	82,327.27	405,578.28	38,047.72	408,916.00	36,318.41	275,915.59	133,000.41
10-221-220-0100	HFD -HEALTH INS(EMPLOYEE SHARE)	-73,009.00	0.00	-42,398.50	-30,610.50	-68,707.00	-4,969.08	-38,051.36	-30,655.64
10-221-225-0000	HFD -HRA/CHOICECARE CARD	69,078.00	0.00	17,644.49	51,433.51	60,085.00	13,710.86	49,350.95	10,734.05
10-221-230-0000	HFD -DENTAL	38,818.00	5,557.24	25,285.60	13,532.40	35,848.00	2,686.94	22,948.78	12,899.22
10-221-240-0000	HFD -LIFE INSURANCE	9,585.00	1,257.15	6,368.54	3,216.46	8,499.47	636.42	3,995.91	4,503.56

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Expenditure Comparison Report

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-221-250-0000	HFD -WORKERS COMP	262,652.56	0.00	130,813.20	131,839.36	311,904.00	38,977.88	214,037.76	97,866.24
10-221-260-0000	HFD -RETIREMENT	211,195.00	20,154.85	176,141.51	35,053.49	189,173.00	15,810.16	133,626.85	55,546.15
10-221-270-0000	HFD -AD&D	0.00	0.00	0.00	0.00	717.53	0.00	717.53	0.00
10-221-311-0000	HFD -TRAVEL & MEETINGS	7,000.00	0.00	1,472.42	5,527.58	7,000.00	3,309.26	5,747.21	1,252.79
10-221-312-0000	HFD -ADVERTISING	250.00	0.00	238.00	12.00	573.30	0.00	506.70	66.60
10-221-313-0000	HFD -MEMBERSHIP DUES	1,500.00	175.00	860.00	640.00	1,500.00	530.00	1,030.00	470.00
10-221-314-0000	HFD -BOOKS & PERIODICALS	200.00	0.00	0.00	200.00	200.00	0.00	0.00	200.00
10-221-315-0000	HFD -RECRUITMENT & TRAINING	32,758.00	2,562.60	17,350.05	15,407.95	32,758.00	201.25	26,592.15	6,165.85
10-221-316-0000	HFD -FIRE SAFETY EDUCATION	3,500.00	0.00	2,840.37	659.63	3,500.00	75.94	2,645.47	854.53
10-221-317-0000	HFD -PERMITS AND LICENSES	100.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
10-221-318-0000	HFD -CONTRACTED SERVICES	90,600.00	2,086.01	52,360.32	38,239.68	101,478.13	13,441.44	76,678.08	24,800.05
10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS	27,150.00	2,677.36	28,821.60	-1,671.60	35,271.56	3,800.52	36,877.03	-1,605.47
10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFICE	12,300.00	385.17	9,553.52	2,746.48	12,574.24	324.31	12,474.47	99.77
10-221-320-0100	HFD -EQUIP OPERATION-COMMUNICATIONS	5,300.00	7,304.04	8,083.95	-2,783.95	35,300.00	56.25	18,743.91	16,556.09
10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	42,500.00	1,099.63	36,191.39	6,308.61	46,957.39	2,509.46	40,953.76	6,003.63
10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING	11,700.00	0.00	12,659.50	-959.50	25,000.00	58.41	8,972.17	16,027.83
10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLES	21,000.00	0.00	16,031.96	4,968.04	18,000.00	2,301.39	15,569.82	2,430.18

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-221-322-0000	HFD -POSTAGE	1,500.00	0.00	871.66	628.34	2,000.00	119.65	807.45	1,192.55
10-221-323-0000	HFD -MATERIAL & SUPPLIES	9,200.00	0.00	6,995.77	2,204.23	7,200.00	41.87	3,575.58	3,624.42
10-221-324-0000	HFD -TELEPHONE	25,000.00	2,646.21	21,653.70	3,346.30	23,016.78	4,044.65	22,552.05	464.73
10-221-325-0000	HFD -REFUNDS	3,000.00	0.00	827.42	2,172.58	3,000.00	322.31	1,790.74	1,209.26
10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS	19,500.00	1,278.44	17,862.21	1,637.79	19,500.00	128.30	15,541.01	3,958.99
10-221-327-0000	HFD -BUILDING HEAT	15,323.50	2,806.83	12,106.46	3,217.04	17,613.62	1,592.96	17,472.57	141.05
10-221-328-0000	HFD -WATER	4,500.00	0.00	4,158.19	341.81	3,750.00	0.00	3,396.03	353.97
10-221-328-0200	HFD -RURAL WATER SUPPLY	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00
10-221-329-0000	HFD -ELECTRICITY	15,000.00	781.63	13,700.79	1,299.21	15,891.78	2,663.53	15,692.22	199.56
10-221-330-0000	HFD -OFFICE EQUIPMENT	13,700.00	0.00	7,741.74	5,958.26	13,700.00	0.00	11,973.12	1,726.88
10-221-331-0000	HFD -DEPARTMENT EQUIPMENT	0.00	0.00	0.00	0.00	47,940.00	0.00	23,940.00	24,000.00
10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMENT	17,400.00	774.83	13,414.14	3,985.86	37,400.00	1,389.55	20,261.81	17,138.19
10-221-331-0200	HFD -TECHNICAL/WATER EQUIPMENT	0.00	0.00	2,066.84	-2,066.84	28,000.00	0.00	1,874.56	26,125.44
10-221-331-0300	HFD -HAZMAT EQUIPMENT	6,950.00	589.00	589.00	6,361.00	6,950.00	0.00	3,737.00	3,213.00
10-221-331-0400	HFD -ALARM SYSTEM/EXTINGUISHER MAINTENANCE	42,650.00	26,913.60	36,604.92	6,045.08	7,250.00	0.00	1,195.00	6,055.00
10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPLIES	26,700.00	1,869.85	29,380.31	-2,680.31	52,700.00	3,588.63	35,807.13	16,892.87
10-221-415-0100	HFD -Ambulance Taxes	1,600.00	0.00	344.40	1,255.60	1,000.00	0.00	1,450.85	-450.85

Encumbrances And Carry Forward Activity Not Included

Town of Hartford
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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-221-417-0017	HFD -EXTRAORDINARY EXP - COVID-19	0.00	0.00	6,858.00	-6,858.00	0.00	0.00	1,197.36	-1,197.36
10-221-418-0000	HFD -PROPERTY & LIABILITY INSURANCE	0.00	0.00	1,768.00	-1,768.00	2,459.00	0.00	2,459.00	0.00
10-221-418-0100	HFD -RETIREE HEALTH INSURANCE	141,835.00	20,216.29	92,796.15	49,038.85	114,954.00	15,911.66	84,571.95	30,382.05
Totals	**HFD-Fire Fighting**	4,287,982.06	413,796.01	3,188,609.35	1,099,372.71	4,183,337.00	365,520.30	2,882,126.12	1,301,210.88
	HFD-Ambulance								
10-231-325-0000	HFD -REFUNDS	0.00	0.00	18.27	-18.27	0.00	0.00	0.00	0.00
Totals	**HFD-Ambulance**	0.00	0.00	18.27	-18.27	0.00	0.00	0.00	0.00
	DISP-Dispatch Services								
10-271-101-0000	DISP -SALARIES	703,544.00	58,815.84	506,482.40	197,061.60	593,438.00	43,858.49	411,044.49	182,393.51
10-271-112-0000	DISP -TEMPORARY PERSONNEL	15,000.00	0.00	0.00	15,000.00	29,765.25	0.00	317.94	29,447.31
10-271-112-0001	DISP -Salaries - Education Incentive	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00
10-271-116-0000	DISP -HOLIDAY PAY	41,795.00	6,975.66	38,037.82	3,757.18	31,802.00	5,147.56	32,312.14	-510.14
10-271-120-0000	DISP -OVERTIME	42,000.00	2,691.89	52,439.30	-10,439.30	50,668.08	2,749.05	45,662.65	5,005.43
10-271-121-0000	DISP -Overtime - Grants	99,002.00	11,184.81	75,984.10	23,017.90	0.00	7,342.60	84,431.69	-84,431.69
10-271-210-0000	DISP -TOWN FICA	60,231.00	5,946.27	50,868.19	9,362.81	52,191.00	4,400.09	43,667.45	8,523.55
10-271-220-0000	DISP -HEALTH INSURANCE	99,830.00	9,984.03	50,861.71	48,968.29	116,939.00	8,251.07	61,239.00	55,700.00

Expenditure Comparison Report

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-271-220-0100	DISP -HEALTH INS(EMPLOYEE SHARE)	-20,150.00	0.00	-13,276.17	-6,873.83	-19,313.00	-1,483.22	-13,212.25	-6,100.75
10-271-225-0000	DISP -HRA/CHOICECARE CARD	23,791.00	0.00	8,711.27	15,079.73	18,520.00	3,847.38	9,438.15	9,081.85
10-271-230-0000	DISP -DENTAL	8,017.00	1,071.72	5,206.86	2,810.14	8,182.66	460.30	4,426.62	3,756.04
10-271-240-0000	DISP -LIFE INSURANCE	4,477.00	881.20	4,337.61	139.39	3,987.58	392.61	3,202.36	785.22
10-271-250-0000	DISP -WORKERS COMP	4,905.00	0.00	3,018.75	1,886.25	3,680.00	200.00	900.00	2,780.00
10-271-260-0000	DISP -RETIREMENT	59,664.00	6,915.21	59,801.79	-137.79	54,811.00	4,869.93	48,293.03	6,517.97
10-271-270-0000	DISP -AD&D	0.00	0.00	0.00	0.00	312.76	0.00	312.76	0.00
10-271-311-0000	DISP -TRAVEL & MEETINGS	2,000.00	0.00	-272.51	2,272.51	1,500.00	0.00	245.10	1,254.90
10-271-313-0000	DISP -MEMBERSHIP DUES	3,630.00	0.00	495.00	3,135.00	599.00	0.00	537.00	62.00
10-271-315-0000	DISP -RECRUITMENT & TRAINING	4,500.00	0.00	4,085.29	414.71	2,924.00	424.00	2,924.00	0.00
10-271-318-0000	DISP -CONTRACTED SERVICES	13,306.00	3,014.30	11,923.39	1,382.61	15,901.00	793.33	12,929.04	2,971.96
10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFFICE	8,398.00	164.41	4,437.39	3,960.61	6,000.00	341.10	5,492.89	507.11
10-271-320-0100	DISP -EQUIP OPERATION-COMMUNICATIONS	59,807.00	1,125.22	30,347.96	29,459.04	13,510.00	1,376.42	13,284.85	225.15
10-271-320-0200	DISP -EQUIPMENT MAINT - COMPUTER	39,041.00	0.00	35,944.73	3,096.27	46,544.00	0.00	35,740.39	10,803.61
10-271-323-0000	DISP -MATERIAL & SUPPLIES	2,000.00	0.00	94.85	1,905.15	1,800.00	32.48	1,184.18	615.82
10-271-324-0000	DISP -TELEPHONE	7,500.00	705.48	6,135.60	1,364.40	6,500.00	1,000.21	5,958.75	541.25
10-271-326-0000	DISP -UNIFORMS	750.00	0.00	0.00	750.00	1,500.00	0.00	1,384.55	115.45

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-271-327-0000	DISP -Building - Heat	2,345.00	2,105.12	2,105.12	239.88	0.00	0.00	0.00	0.00
10-271-329-0000	DISP -ELECTRICITY	6,496.00	437.98	4,921.57	1,574.43	6,200.00	953.89	5,030.17	1,169.83
10-271-331-0000	DISP -DEPARTMENT EQUIPMENT	0.00	0.00	0.00	0.00	3,500.00	0.00	0.00	3,500.00
10-271-331-0100	DISP -DEPT EQUIP-REIM BY RESERVE FND	0.00	0.00	8,018.80	-8,018.80	26,442.67	3,080.00	23,362.67	3,080.00
10-271-417-0017	DISP -EXTRAORDINARY EXP - COVID-19	0.00	0.00	3,270.30	-3,270.30	0.00	0.00	3,116.10	-3,116.10
10-271-418-0100	DISP -RETIREE HEALTH INSURANCE	4,721.00	486.01	4,085.74	635.26	5,169.00	393.40	3,896.09	1,272.91
Totals	**DISP-Dispatch Services**	1,301,100.00	112,505.15	962,566.86	338,533.14	1,087,574.00	88,430.69	851,621.81	235,952.19
	DPW-Summer Maintenance								
10-311-101-0000	DPW -SALARIES	256,232.18	0.00	166,795.26	89,436.92	287,620.00	0.00	102,070.65	185,549.35
10-311-120-0000	DPW -OVERTIME	10,000.00	0.00	24,137.72	-14,137.72	7,725.00	0.00	7,229.44	495.56
10-311-210-0000	DPW -TOWN FICA	20,366.76	0.00	13,048.42	7,318.34	20,932.00	0.00	8,199.08	12,732.92
10-311-220-0000	DPW -HEALTH INSURANCE	101,142.41	0.00	31,996.03	69,146.38	41,376.00	0.00	25,335.92	16,040.08
10-311-220-0100	DPW -HEALTH INS(EMPLOYEE SHARE)	-15,096.36	0.00	-4,483.90	-10,612.46	-12,765.00	0.00	-3,715.04	-9,049.96
10-311-225-0000	DPW -HRA/CHOICECARE CARD	14,947.50	0.00	4,812.01	10,135.49	7,700.00	0.00	3,563.97	4,136.03
10-311-230-0000	DPW -DENTAL	6,452.16	0.00	2,582.76	3,869.40	4,182.00	0.00	2,782.23	1,399.77
10-311-240-0000	DPW -LIFE INSURANCE	634.70	0.00	401.58	233.12	1,143.00	0.00	224.10	918.90
10-311-250-0000	DPW -WORKERS COMP	15,500.00	0.00	6,225.00	9,275.00	23,043.00	2,500.00	7,200.00	15,843.00

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-311-260-0000	DPW -RETIREMENT	21,301.97	0.00	13,566.27	7,735.70	18,000.90	0.00	9,077.61	8,923.29
10-311-270-0000	DPW -AD&D	0.00	0.00	0.00	0.00	55.90	0.00	148.17	-92.27
10-311-318-0000	DPW -CONTRACTED SERVICES	150,000.00	7,311.00	104,117.85	45,882.15	578,000.00	0.00	28,054.92	549,945.08
10-311-318-0100	DPW -CONTRACTED SERVICES - CAPITAL RESERVE	0.00	0.00	-10,511.04	10,511.04	100,000.00	0.00	0.00	100,000.00
10-311-323-0000	DPW -MATERIAL & SUPPLIES	100,000.00	0.00	36,696.09	63,303.91	110,000.00	612.75	22,620.67	87,379.33
10-311-417-0017	DPW -EXTRAORDINARY EXP : COVID-19	0.00	0.00	993.60	-993.60	0.00	0.00	703.20	-703.20
10-311-418-0100	DPW -Retiree Health Insurance	10,473.00	0.00	0.00	10,473.00	4,673.00	0.00	-209.48	4,882.48
Totals	**DPW-Summer Maintenance**	691,954.32	7,311.00	390,377.65	301,576.67	1,191,685.80	3,112.75	213,285.44	978,400.36
	DPW-Winter Maintenance								
10-312-101-0000	DPW -SALARIES	256,232.19	31,413.90	158,450.64	97,781.55	273,620.00	34,367.39	188,175.77	85,444.23
10-312-120-0000	DPW -OVERTIME	60,000.00	4,483.96	29,332.10	30,667.90	59,740.00	18,025.36	49,715.32	10,024.68
10-312-210-0000	DPW -TOWN FICA	24,191.76	2,630.11	14,045.08	10,146.68	20,932.00	3,935.57	18,023.57	2,908.43
10-312-220-0000	DPW -HEALTH INSURANCE	101,142.41	15,575.62	46,321.12	54,821.29	41,376.00	8,745.80	36,278.52	5,097.48
10-312-220-0100	DPW -HEALTH INS(EMPLOYEE SHARE)	-15,096.36	0.00	-4,036.96	-11,059.40	-12,765.00	-1,061.40	-4,579.19	-8,185.81
10-312-225-0000	DPW -HRA/CHOICECARE CARD	14,947.50	0.00	5,693.57	9,253.93	7,700.00	1,538.53	5,347.36	2,352.64
10-312-230-0000	DPW -DENTAL	6,452.16	1,183.44	3,658.26	2,793.90	4,182.00	676.37	3,568.17	613.83
10-312-240-0000	DPW -LIFE INSURANCE	634.70	154.38	481.00	153.70	1,143.00	105.67	517.67	625.33

Encumbrances And Carry Forward Activity Not Included

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-312-250-0000	DPW -WORKERS COMP	15,500.00	0.00	6,225.00	9,275.00	23,043.00	2,500.00	7,200.00	15,843.00
10-312-260-0000	DPW -RETIREMENT	26,089.15	2,760.53	14,201.14	11,888.01	18,000.90	3,516.40	17,017.31	983.59
10-312-270-0000	DPW -AD&D	0.00	0.00	0.00	0.00	55.90	0.00	0.00	55.90
10-312-318-0000	DPW -CONTRACTED SERVICES	37,100.00	4,950.00	15,909.09	21,190.91	35,000.00	2,780.00	24,895.80	10,104.20
10-312-323-0000	DPW -MATERIAL & SUPPLIES	280,000.00	67,354.24	235,838.38	44,161.62	235,000.00	47,356.89	196,563.85	38,436.15
10-312-417-0017	DPW -EXTRAORDINARY EXP : COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	516.72	-516.72
10-312-418-0100	DPW -Retiree Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	2.50	-2.50
Totals	**DPW-Winter Maintenance**	807,193.51	130,506.18	526,118.42	281,075.09	707,027.80	122,486.58	543,243.37	163,784.43
	DPW-Bridge Maintenance								
10-313-318-0000	DPW -CONTRACTED SERVICES	25,000.00	0.00	0.00	25,000.00	101,000.00	0.00	0.00	101,000.00
10-313-323-0000	DPW -MATERIALS & SUPPLIES	1,000.00	0.00	236.32	763.68	1,000.00	38.72	38.72	961.28
Totals	**DPW-Bridge Maintenance**	26,000.00	0.00	236.32	25,763.68	102,000.00	38.72	38.72	101,961.28
	DPW -Street & Traffic Lighting								
10-314-318-0000	DPW -CONTRACTED SERVICES	21,000.00	0.00	19,131.93	1,868.07	5,000.00	0.00	1,805.00	3,195.00
10-314-323-0000	DPW -MATERIAL & SUPPLIES	2,000.00	0.00	8,150.00	-6,150.00	2,000.00	0.00	0.00	2,000.00
10-314-329-0000	DPW -ELECTRICITY	57,695.99	4,431.15	41,206.62	16,489.37	52,450.90	4,092.22	38,803.68	13,647.22

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-314-329-0100	DPW -ELECTRICITY - CHARGING STATION	0.00	203.77	926.97	-926.97	0.00	205.62	1,810.01	-1,810.01
Totals	**DPW -Street & Traffic Lighting**	80,695.99	4,634.92	69,415.52	11,280.47	59,450.90	4,297.84	42,418.69	17,032.21
	DPW - Traffic Control								
10-315-318-0000	DPW -CONTRACTED SERVICES	50,000.00	0.00	38,734.09	11,265.91	20,000.00	0.00	23,624.57	-3,624.57
10-315-323-0000	DPW -MATERIAL & SUPPLIES	10,000.00	0.00	5,914.61	4,085.39	5,000.00	0.00	975.79	4,024.21
Totals	**DPW - Traffic Control**	60,000.00	0.00	44,648.70	15,351.30	25,000.00	0.00	24,600.36	399.64
	DPW -Sidewalk Maintenance								
10-316-318-0000	DPW -CONTRACTED SERVICES	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	150,000.00
10-316-321-0000	DPW -REPAIRS & MAINT	2,500.00	0.00	0.00	2,500.00	5,000.00	0.00	0.00	5,000.00
10-316-323-0000	DPW -MATERIALS AND SUPPLIES	2,500.00	0.00	0.00	2,500.00	1,000.00	-185.00	-185.00	1,185.00
Totals	**DPW -Sidewalk Maintenance**	5,000.00	0.00	0.00	5,000.00	156,000.00	-185.00	-185.00	156,185.00
	DPW-Equipment Oper & Maint								
10-321-101-0000	DPW -SALARIES	0.00	0.00	0.00	0.00	70,354.60	0.00	0.00	70,354.60
10-321-120-0000	DPW -OVERTIME	0.00	0.00	0.00	0.00	4,500.00	0.00	0.00	4,500.00
10-321-210-0000	DPW -TOWN FICA	0.00	0.00	0.00	0.00	5,381.44	0.00	0.00	5,381.44
10-321-220-0000	DPW -HEALTH INSURANCE	0.00	0.00	0.00	0.00	19,760.80	0.00	0.00	19,760.80

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-321-220-0100	DPW -HEALTH INS(EMPLOYEE SHARE)	0.00	0.00	0.00	0.00	-3,482.00	0.00	0.00	-3,482.00
10-321-225-0000	DPW -HRA/CHOICECARE CARD	0.00	0.00	0.00	0.00	2,975.00	0.00	0.00	2,975.00
10-321-230-0000	DPW -DENTAL	0.00	0.00	0.00	0.00	1,574.00	0.00	0.00	1,574.00
10-321-240-0000	DPW -LIFE INSURANCE	0.00	0.00	0.00	0.00	254.00	0.00	0.00	254.00
10-321-250-0000	DPW -WORKERS COMP	0.00	0.00	0.00	0.00	5,929.00	0.00	0.00	5,929.00
10-321-260-0000	DPW -RETIREMENT	0.00	0.00	0.00	0.00	4,924.19	0.00	0.00	4,924.19
10-321-270-0000	DPW -AD&D	0.00	0.00	0.00	0.00	10.30	0.00	0.00	10.30
10-321-311-0000	DPW -TRAVEL & MEETINGS	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00
10-321-315-0000	DPW -RECRUITMENT & TRAINING	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00
10-321-317-0000	DPW -PERMITS AND LICENSES	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00
10-321-318-0000	DPW -CONTRACTED SERVICES	20,000.00	0.00	28,136.71	-8,136.71	17,000.00	961.33	4,132.02	12,867.98
10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS	137,600.00	37.92	61,720.73	75,879.27	103,000.00	11,707.39	83,335.11	19,664.89
10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	130,000.00	5,431.89	69,402.48	60,597.52	115,000.00	14,730.21	88,835.87	26,164.13
10-321-321-0100	DPW -REPAIRS & MAINT-BUILDING	20,000.00	8.99	2,244.49	17,755.51	10,000.00	137.10	9,846.66	153.34
10-321-323-0000	DPW -MATERIAL & SUPPLIES	5,000.00	21.15	3,607.71	1,392.29	3,000.00	742.14	3,482.91	-482.91
10-321-324-0000	DPW -TELEPHONE	3,000.00	256.32	2,544.85	455.15	1,000.00	548.51	2,749.95	-1,749.95
10-321-327-0000	DPW -BUILDING HEAT	27,000.00	0.00	19,454.66	7,545.34	19,785.00	0.00	0.00	19,785.00

Encumbrances And Carry Forward Activity Not Included

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-321-328-0000	DPW -WATER	3,000.00	830.96	1,774.33	1,225.67	1,200.00	740.15	1,481.01	-281.01
10-321-329-0000	DPW -ELECTRICITY	11,000.00	330.47	4,390.23	6,609.77	9,785.00	1,055.22	4,673.91	5,111.09
Totals	**DPW-Equipment Oper & Maint**	356,600.00	6,917.70	193,276.19	163,323.81	392,251.33	30,622.05	198,537.44	193,713.89
	DPW-Highway General								
10-325-101-0000	DPW -SALARIES	77,647.00	6,756.16	57,049.50	20,597.50	80,341.59	4,450.40	40,516.12	39,825.47
10-325-210-0000	DPW -TOWN FICA	5,941.00	492.79	4,167.66	1,773.34	6,146.13	324.50	2,953.64	3,192.49
10-325-220-0000	DPW -HEALTH INSURANCE	30,416.00	4,110.66	18,979.62	11,436.38	13,437.34	1,375.42	10,680.38	2,756.96
10-325-220-0100	DPW -HEALTH INS(EMPLOYEE SHARE)	-4,562.39	0.00	-2,108.01	-2,454.38	-2,402.00	-190.66	-1,599.76	-802.24
10-325-225-0000	DPW -HRA/CHOICECARE CARD	3,348.20	0.00	1,475.71	1,872.49	2,023.00	0.00	780.11	1,242.89
10-325-230-0000	DPW -DENTAL	1,523.83	222.55	1,031.38	492.45	1,070.32	77.50	701.38	368.94
10-325-240-0000	DPW -LIFE INSURANCE	220.16	43.96	219.70	0.46	223.52	16.64	123.69	99.83
10-325-250-0000	DPW -WORKERS COMP	6,072.00	0.00	1,554.00	4,518.00	6,205.80	0.00	0.00	6,205.80
10-325-260-0000	DPW -RETIREMENT	7,182.37	624.90	5,405.71	1,776.66	6,427.33	400.56	3,708.74	2,718.59
10-325-270-0000	DPW -AD&D	0.00	0.00	0.00	0.00	8.98	0.00	22.07	-13.09
10-325-312-0000	DPW -ADVERTISING	1,000.00	0.00	1,027.54	-27.54	0.00	295.20	594.40	-594.40
10-325-313-0000	DPW -MEMBERSHIP DUES	200.00	0.00	107.71	92.29	0.00	0.00	0.00	0.00
10-325-315-0000	DPW -RECRUITMENT & TRAINING	1,500.00	0.00	1,028.14	471.86	1,500.00	0.00	303.24	1,196.76

Encumbrances And Carry Forward Activity Not Included

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-325-317-0000	DPW -PERMITS AND LICENSES	7,000.00	-50.00	2,389.60	4,610.40	6,000.00	1,500.00	2,621.60	3,378.40
10-325-318-0000	DPW -CONTRACT SERVICES	10,000.00	24.00	10,122.13	-122.13	10,000.00	300.50	9,364.78	635.22
10-325-318-0200	DPW -LEGAL SERVICES	20,000.00	0.00	0.00	20,000.00	5,000.00	0.00	1,785.00	3,215.00
10-325-320-0000	DPW -EQUIPMENT OPER/MAINT - OFFICE	4,000.00	0.00	72.80	3,927.20	4,000.00	23.99	404.47	3,595.53
10-325-322-0000	DPW -POSTAGE	100.00	0.00	72.13	27.87	200.00	121.33	187.02	12.98
10-325-323-0000	DPW -MATERIAL & SUPPLIES	2,500.00	27.79	1,959.10	540.90	2,500.00	156.61	3,523.83	-1,023.83
10-325-324-0000	DPW -TELEPHONE	10,000.00	881.07	8,028.76	1,971.24	4,000.00	1,693.58	8,924.02	-4,924.02
10-325-326-0000	DPW -UNIFORMS	16,000.00	400.60	6,989.93	9,010.07	15,000.00	1,829.60	13,268.72	1,731.28
10-325-330-0000	DPW -OFFICE EQUIPMENT	4,000.00	232.66	2,438.69	1,561.31	1,000.00	13.43	430.05	569.95
10-325-331-0000	DPW -DEPARTMENT EQUIPMENT	0.00	0.00	0.00	0.00	2,400.00	0.00	0.00	2,400.00
10-325-418-0000	DPW -PROPERTY & LIABILITY INSURANCE	0.00	0.00	29.00	-29.00	0.00	353.00	553.67	-553.67
10-325-418-0100	DPW -RETIREE HEALTH INSURANCE	61,286.00	9,057.53	51,341.58	9,944.42	49,531.00	4,493.96	47,330.04	2,200.96
Totals	**DPW-Highway General**	265,374.17	22,824.67	173,382.38	91,991.79	214,613.01	17,235.56	147,177.21	67,435.80
	CEM -Cemeteries								
10-341-101-0000	CEM -Salaries	5,000.00	0.00	5,000.00	0.00	0.00	0.00	2,000.00	-2,000.00
10-341-210-0000	CEM -Town FICA	382.50	0.00	382.50	0.00	0.00	0.00	153.00	-153.00
10-341-250-0000	CEM -Work Comp	160.00	0.00	120.00	40.00	0.00	0.00	0.00	0.00

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-341-316-0200	CEM -APPROP HARTFORD CEMETERY	80,500.00	0.00	80,500.00	0.00	0.00	0.00	0.00	0.00
10-341-316-0300	CEM -APPROP MT OLIVET/ST ANTHONY	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
10-341-316-0400	CEM -APPROP QUECHEE CEMETERY	16,350.00	0.00	16,350.00	0.00	0.00	0.00	0.00	0.00
10-341-316-0500	CEM -APPROP WEST HARTFORD CEMETERY	4,200.00	0.00	4,200.00	0.00	0.00	0.00	0.00	0.00
10-341-318-0000	CEM -CONTRACTED SERVICES	22,000.00	0.00	0.00	22,000.00	22,000.00	0.00	29.98	21,970.02
10-341-318-0100	CEM -Christian St Cemetery - Contracted Services	16,770.50	0.00	1,263.20	15,507.30	0.00	0.00	500.00	-500.00
Totals	**CEM -Cemeteries**	165,363.00	0.00	127,815.70	37,547.30	22,000.00	0.00	2,682.98	19,317.02
	HEA -Health Inspection								
10-411-101-0000	HEA -SALARIES	6,000.00	0.00	4,000.00	2,000.00	5,000.00	0.00	3,750.00	1,250.00
10-411-210-0000	HEA -TOWN FICA	382.50	0.00	306.00	76.50	382.50	0.00	286.89	95.61
10-411-250-0000	HEA -WORKERS COMP	28.00	0.00	21.00	7.00	21.50	0.00	0.00	21.50
10-411-318-0000	HEA -CONTRACTED SERVICES	325.00	26.82	241.43	83.57	0.00	26.52	239.97	-239.97
Totals	**HEA -Health Inspection**	6,735.50	26.82	4,568.43	2,167.07	5,404.00	26.52	4,276.86	1,127.14
	COH-Community Health								
10-412-316-0100	COH -APPROP HOME/COMMUNITY HEALTH VNA	51,000.00	0.00	51,000.00	0.00	51,000.00	0.00	51,000.00	0.00
10-412-316-0200	COH -APPROP VT ASSOC BLIND/VIS IMP	975.00	0.00	975.00	0.00	975.00	0.00	975.00	0.00

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-412-316-0300	COH -APPROP GOOD NEIGHBOR CLINIC	9,500.00	0.00	9,500.00	0.00	0.00	0.00	0.00	0.00
10-412-316-0500	COH -APPROP - GOOD BEGINNINGS OF UV	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00
10-412-316-0505	COH -APPROP - SPECIAL NEEDS SUPPORT CENTER	0.00	0.00	0.00	0.00	4,530.00	0.00	4,530.00	0.00
10-412-316-0510	COH-APP- PUBLIC HEALTH COUNCIL OF THE UPPER VALLE	977.00	0.00	977.00	0.00	977.00	0.00	977.00	0.00
10-412-316-0520	COH -APPROP - HEALTH CARE & REHAB SERVICES	9,995.00	0.00	9,995.00	0.00	0.00	0.00	0.00	0.00
10-412-316-0525	COH -APPROP - SENIOR SOLUTIONS	9,000.00	0.00	9,000.00	0.00	0.00	0.00	0.00	0.00
Totals	**COH-Community Health**	85,947.00	0.00	85,947.00	0.00	61,982.00	0.00	61,982.00	0.00
	MHS-Mental Health Services								
10-413-316-0100	MHS -APPROP HEADREST	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.00
Totals	**MHS-Mental Health Services**	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.00
	SEN-Senior Services								
10-421-318-0000	SEN -CONTRACTED SERVICES	10,000.00	1,012.62	8,514.58	1,485.42	10,000.00	1,277.70	9,093.45	906.55
10-421-318-0100	SEN -CONTRACT SERV WR COUNCIL/AGING	83,650.00	0.00	83,650.00	0.00	83,650.00	0.00	83,650.00	0.00
10-421-318-0200	SEN -CONTRACT SERV SENIOR CTR ADM	20,000.00	0.00	15,000.00	5,000.00	24,530.00	6,132.50	24,530.00	0.00
10-421-321-0100	SEN -REPAIRS & MAINT-BUILD & GROUND	6,385.00	0.00	4,559.04	1,825.96	12,770.00	1,299.36	2,811.58	9,958.42
10-421-323-0000	SEN -MATERIAL & SUPPLIES	1,633.00	245.30	1,280.62	352.38	1,633.00	32.84	805.75	827.25

Expenditure Comparison Report

Town of Hartford
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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-421-327-0000	SEN -BUILDING HEAT	4,000.00	0.00	1,032.42	2,967.58	6,901.00	0.00	893.98	6,007.02
10-421-328-0000	SEN -WATER	1,330.00	355.66	1,059.86	270.14	1,330.00	288.91	910.76	419.24
10-421-329-0000	SEN -ELECTRICITY / GAS	12,214.00	958.71	12,113.98	100.02	9,313.00	2,149.61	11,459.74	-2,146.74
Totals	**SEN-Senior Services**	139,212.00	2,572.29	127,210.50	12,001.50	150,127.00	11,180.92	134,155.26	15,971.74
	LIS-Low Income Services								
10-423-316-0300	LIS -APPROP SEVCA	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
Totals	**LIS-Low Income Services**	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
	YAS-Youth & Adult Services								
10-424-316-0100	YAS -APPROP FAMILY PLACE	9,500.00	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00	0.00
10-424-316-0300	YAS -APPROP WINDSOR COUNTY MENTORS	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00
10-424-316-0400	YAS -APPROP CTR INDEPEND LIVING	845.00	0.00	845.00	0.00	845.00	0.00	845.00	0.00
10-424-316-0500	YAS -APPROP WISE	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
10-424-316-0700	YAS -APPROP RSVP-UV-WHITE MTN	800.00	0.00	800.00	0.00	800.00	0.00	800.00	0.00
Totals	**YAS-Youth & Adult Services**	17,645.00	0.00	17,645.00	0.00	17,645.00	0.00	17,645.00	0.00
	GAS-General Appropriated Svcs								
10-425-316-0100	GAS -APPROP-ADVANCE TRANSIT	84,200.00	0.00	84,200.00	0.00	81,750.00	0.00	81,750.00	0.00

Encumbrances And Carry Forward Activity Not Included

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-425-316-0110	GAS -APPROP - COMMUNITY ACCESS TELEVISION CATV	5,000.00	0.00	5,000.00	0.00	5,000.00	2,500.00	5,000.00	0.00
10-425-316-0150	GAS -APPROP - TRI-VALLEY TRANSIT	6,800.00	0.00	6,800.00	0.00	6,800.00	0.00	6,800.00	0.00
10-425-316-0200	GAS -APPROP-HARTFORD HISTORICAL SOC	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
10-425-316-0205	GAS -APPROP - HARTFORD COMMUNITY COALITION	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Totals	**GAS-General Appropriated Svcs**	131,000.00	0.00	131,000.00	0.00	128,550.00	2,500.00	128,550.00	0.00
	PR-Program Administration								
10-511-101-0000	PR -SALARIES	172,519.36	15,137.29	139,152.44	33,366.92	142,076.48	12,532.98	113,801.10	28,275.38
10-511-210-0000	PR -TOWN FICA	13,197.73	1,106.04	10,258.49	2,939.24	10,868.85	918.41	8,419.98	2,448.87
10-511-220-0000	PR -HEALTH INSURANCE	28,192.93	7,334.62	32,910.43	-4,717.50	40,769.00	2,443.66	18,771.23	21,997.77
10-511-220-0100	PR -HEALTH INS(EMPLOYEE SHARE)	-4,224.44	0.00	-3,835.79	-388.65	-6,115.35	-333.42	-2,796.60	-3,318.75
10-511-225-0000	PR -HRA/CHOICECARE CARD	3,505.00	0.00	601.28	2,903.72	6,950.00	0.00	3,475.00	3,475.00
10-511-230-0000	PR -DENTAL	1,593.24	327.28	1,600.42	-7.18	2,351.88	127.66	1,155.32	1,196.56
10-511-240-0000	PR -LIFE INSURANCE	430.44	83.50	403.17	27.27	508.00	27.42	204.13	303.87
10-511-250-0000	PR -WORKERS COMP	4,857.00	0.00	2,142.75	2,714.25	711.00	0.00	355.50	355.50
10-511-260-0000	PR -RETIREMENT	10,247.22	1,255.62	11,899.53	-1,652.31	12,076.50	784.96	6,970.69	5,105.81
10-511-270-0000	PR -AD&D	0.00	0.00	0.00	0.00	20.60	0.00	36.60	-16.00
10-511-311-0000	PR -TRAVEL & MEETINGS	4,000.00	0.00	3,791.97	208.03	4,000.00	418.84	3,089.97	910.03

Encumbrances And Carry Forward Activity Not Included

Town of Hartford
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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-511-312-0000	PR -ADVERTISING	4,600.00	1,521.80	3,399.53	1,200.47	4,600.00	302.90	2,934.40	1,665.60
10-511-313-0000	PR -MEMBERSHIP DUES	2,400.00	795.00	1,240.00	1,160.00	2,277.00	0.00	785.00	1,492.00
10-511-315-0000	PR -RECRUITMENT & TRAINING	2,900.00	20.00	1,495.47	1,404.53	2,000.00	0.00	650.30	1,349.70
10-511-318-0000	PR -CONTRACTED SERVICES	9,997.00	233.05	10,672.68	-675.68	9,997.00	99.02	8,411.35	1,585.65
10-511-320-0000	PR -EQUIP OPERATION/MAINT-OFFICE	250.00	0.00	200.66	49.34	400.00	0.00	0.00	400.00
10-511-322-0000	PR -POSTAGE	350.00	1.92	83.24	266.76	500.00	20.40	223.02	276.98
10-511-323-0000	PR -MATERIAL & SUPPLIES	1,800.00	62.88	586.60	1,213.40	1,400.00	19.99	1,193.59	206.41
10-511-324-0000	PR -TELEPHONE	6,600.00	509.60	4,984.84	1,615.16	6,144.00	894.32	5,139.88	1,004.12
10-511-330-0000	PR -OFFICE EQUIPMENT	5,000.00	0.00	2,425.44	2,574.56	5,800.00	1,283.28	2,683.20	3,116.80
10-511-331-0000	PR -Department Equipment	1,750.00	417.92	417.92	1,332.08	10,500.00	0.00	25.05	10,474.95
10-511-417-0017	PR -EXTRAORDINARY EXP : COVID-19	0.00	0.00	720.98	-720.98	0.00	0.00	600.00	-600.00
10-511-418-0100	PR -Retiree Health Insurance	2,750.00	0.00	416.78	2,333.22	2,750.00	416.78	2,046.40	703.60
Totals	**PR-Program Administration**	272,715.48	28,806.52	225,568.83	47,146.65	260,584.96	19,957.20	178,175.11	82,409.85
	PR-Swim Program								
10-512-101-0000	PR -SALARIES	80,940.70	0.00	35,193.67	45,747.03	77,695.50	0.00	41,985.25	35,710.25
10-512-210-0000	PR -TOWN FICA	6,191.96	0.00	2,693.52	3,498.44	5,943.00	0.00	3,211.91	2,731.09
10-512-250-0000	PR -WORKERS COMP	3,500.00	0.00	1,125.00	2,375.00	3,668.00	0.00	1,500.00	2,168.00

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-512-315-0000	PR -RECRUITMENT & TRAINING	2,300.00	0.00	363.00	1,937.00	1,200.00	0.00	1,712.00	-512.00
10-512-318-0000	PR -CONTRACTED SERVICES	10,000.00	40.03	5,334.67	4,665.33	30,000.00	40.01	1,832.30	28,167.70
10-512-320-0000	PR -EQUIPMENT OPERATION/MAINT	2,500.00	0.00	0.00	2,500.00	4,500.00	0.00	611.56	3,888.44
10-512-323-0000	PR -MATERIAL & SUPPLIES	13,000.00	0.00	2,676.55	10,323.45	10,000.00	458.54	8,327.89	1,672.11
10-512-326-0000	PR -UNIFORMS	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	910.00	590.00
10-512-328-0000	PR -WATER	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00
10-512-329-0000	PR -ELECTRICITY	7,000.00	0.00	6,248.51	751.49	7,000.00	0.00	5,637.48	1,362.52
10-512-331-0000	PR -DEPARTMENT EQUIPMENT	4,500.00	202.08	202.08	4,297.92	1,000.00	0.00	0.00	1,000.00
10-512-418-0503	PR -Insurance Related Exp _ REIMB	0.00	0.00	0.00	0.00	0.00	0.00	1,373.00	-1,373.00
Totals	**PR-Swim Program**	136,432.66	242.11	53,837.00	82,595.66	147,506.50	498.55	67,101.39	80,405.11
	PR-Youth Program								
10-514-101-0000	PR -SALARIES	192,469.60	11,934.80	135,577.49	56,892.11	190,763.72	10,675.60	124,737.12	66,026.60
10-514-210-0000	PR -TOWN FICA	14,724.00	908.27	10,347.84	4,376.16	14,593.42	814.91	9,724.60	4,868.82
10-514-220-0000	PR -HEALTH INSURANCE	31,913.00	5,679.94	27,467.67	4,445.33	11,164.55	2,622.89	19,302.47	-8,137.92
10-514-220-0100	PR -HEALTH INS(EMPLOYEE SHARE)	-4,224.44	0.00	-2,951.37	-1,273.07	-1,308.45	-336.42	-2,554.20	1,245.75
10-514-225-0000	PR -HRA/CHOICECARE CARD	3,505.00	0.00	1,114.50	2,390.50	1,825.00	120.50	721.00	1,104.00
10-514-230-0000	PR -DENTAL	2,446.80	392.10	1,960.50	486.30	1,962.96	196.05	1,774.25	188.71

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-514-240-0000	PR -LIFE INSURANCE	215.28	107.60	538.00	-322.72	508.00	35.14	264.90	243.10
10-514-250-0000	PR -WORKERS COMP	9,791.47	0.00	4,343.61	5,447.86	9,949.00	0.00	1,000.00	8,949.00
10-514-260-0000	PR -RETIREMENT	10,570.50	889.22	8,614.24	1,956.26	7,978.91	793.79	7,559.59	419.32
10-514-270-0000	PR -AD&D	0.00	0.00	0.00	0.00	20.60	0.00	51.36	-30.76
10-514-313-0000	PR -MEMBERSHIP DUES	2,200.00	0.00	456.00	1,744.00	2,171.00	0.00	1,075.00	1,096.00
10-514-315-0000	PR -RECRUITMENT & TRAINING	2,300.00	30.00	1,611.20	688.80	2,300.00	257.00	1,018.00	1,282.00
10-514-318-0000	PR -CONTRACTED SERVICES	95,000.00	2,108.00	60,367.40	34,632.60	69,000.00	2,093.34	54,469.88	14,530.12
10-514-323-0000	PR -MATERIAL & SUPPLIES	20,000.00	687.00	10,599.51	9,400.49	19,750.00	464.36	6,484.98	13,265.02
10-514-325-0000	PR -REFUNDS	0.00	235.00	1,460.00	-1,460.00	0.00	640.00	1,620.00	-1,620.00
10-514-326-0000	PR -UNIFORMS-PURCHASE/LEASE/CLEAN	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00
10-514-330-0000	PR -ATHLETIC SUPPLIES	17,400.00	0.00	9,887.26	7,512.74	21,550.00	0.00	13,278.81	8,271.19
10-514-417-0017	PR -EXTRAORDINARY EXP : COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	1,749.23	-1,749.23
10-514-418-0000	PR -PROPERTY & LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	51.00	58.00	-58.00
Totals	**PR-Youth Program**	399,811.21	22,971.93	271,393.85	128,417.36	353,728.71	18,428.16	242,334.99	111,393.72
	PR - Adult Programs								
10-515-250-0000	PR -WORKERS COMP	262.50	0.00	76.89	185.61	402.00	0.00	200.00	202.00
10-515-318-0000	PR -CONTRACTED SERVICES	8,500.00	102.40	2,448.40	6,051.60	8,500.00	256.00	2,010.80	6,489.20

Encumbrances And Carry Forward Activity Not Included

Town of Hartford
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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-515-323-0000	PR -MATERIAL & SUPPLIES	1,200.00	0.00	966.37	233.63	1,200.00	0.00	234.98	965.02
10-515-325-0000	PR -REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	1,155.00	-1,155.00
10-515-330-0000	PR -ATHLETIC SUPPLIES	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00
10-515-331-0000	PR -DEPARTMENT EQUIPMENT	0.00	0.00	0.00	0.00	750.00	0.00	0.00	750.00
Totals	**PR - Adult Programs**	11,462.50	102.40	3,491.66	7,970.84	12,352.00	256.00	3,600.78	8,751.22
	PR-Community Activities								
10-516-250-0000	PR -Work Comp	525.00	0.00	195.75	329.25	461.55	0.00	0.00	461.55
10-516-312-0000	PR -ADVERTISING	500.00	0.00	0.00	500.00	500.00	0.00	0.00	500.00
10-516-318-0000	PR -CONTRACTED SERVICES	42,825.00	0.00	24,458.86	18,366.14	38,600.00	0.00	21,011.01	17,588.99
10-516-323-0000	PR -MATERIAL & SUPPLIES	10,400.00	0.00	7,798.77	2,601.23	13,000.00	0.00	9,583.03	3,416.97
Totals	**PR-Community Activities**	54,250.00	0.00	32,453.38	21,796.62	52,561.55	0.00	30,594.04	21,967.51
	PR-Parks Maintenance								
10-521-101-0000	PR -SALARIES	129,799.20	0.00	67,164.53	62,634.67	109,132.60	0.00	64,603.16	44,529.44
10-521-120-0000	PR -OVERTIME	3,000.00	0.00	1,026.04	1,973.96	1,500.00	0.00	1,068.94	431.06
10-521-210-0000	PR -TOWN FICA	9,702.13	0.00	5,450.11	4,252.02	8,348.64	0.00	5,010.65	3,337.99
10-521-220-0000	PR -HEALTH INSURANCE	29,372.94	0.00	9,328.74	20,044.20	19,421.00	0.00	12,220.94	7,200.06

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-521-220-0100	PR -HEALTH INS(EMPLOYEE SHARE)	-4,327.57	0.00	-2,332.12	-1,995.45	-3,207.45	0.00	-1,700.34	-1,507.11
10-521-225-0000	PR -HRA/CHOICECARE CARD	4,432.50	0.00	0.00	4,432.50	4,475.00	0.00	55.00	4,420.00
10-521-230-0000	PR -DENTAL	1,672.44	0.00	716.03	956.41	1,057.99	0.00	881.38	176.61
10-521-240-0000	PR -LIFE INSURANCE	137.99	0.00	238.95	-100.96	508.00	0.00	142.08	365.92
10-521-250-0000	PR -WORKERS COMP	5,045.00	0.00	2,565.00	2,480.00	5,222.00	1,000.00	3,611.00	1,611.00
10-521-260-0000	PR -RETIREMENT	9,033.37	0.00	6,274.87	2,758.50	7,190.35	0.00	4,894.29	2,296.06
10-521-270-0000	PR -AD&D	0.00	0.00	0.00	0.00	20.00	0.00	100.36	-80.36
10-521-311-0000	Travel & Meetings	0.00	0.00	948.09	-948.09	0.00	0.00	0.00	0.00
10-521-311-0100	PR -TRAVEL & MEETINGS - GRANTS	2,500.00	0.00	0.00	2,500.00	2,500.00	0.00	652.50	1,847.50
10-521-318-0000	PR -CONTRACTED SERVICES	25,561.00	0.00	11,098.56	14,462.44	25,000.00	0.00	8,715.48	16,284.52
10-521-318-0341	PR -Cemetery	14,200.00	0.00	587.04	13,612.96	8,000.00	0.00	0.00	8,000.00
10-521-319-0000	PR -EQUIPMENT OPERATION-GAS	4,000.00	232.48	1,499.98	2,500.02	4,000.00	0.00	1,639.39	2,360.61
10-521-320-0000	PR -EQUIP OPERATION & MAINT	3,000.00	0.00	1,184.86	1,815.14	5,000.00	865.13	3,023.74	1,976.26
10-521-321-0000	PR -REPAIRS & MAINT - VEHICLES	4,000.00	955.85	2,734.91	1,265.09	6,000.00	0.00	1,663.58	4,336.42
10-521-323-0000	PR -MATERIAL & SUPPLIES	13,500.00	1,426.99	6,875.02	6,624.98	14,000.00	2,603.98	8,350.05	5,649.95
10-521-326-0000	PR -UNIFORMS-PURCHASE/LEASE/CLEAN	3,750.00	408.54	2,075.26	1,674.74	5,500.00	0.00	1,380.64	4,119.36
10-521-328-0000	PR -WATER	2,500.00	90.02	750.20	1,749.80	2,500.00	0.00	1,382.36	1,117.64

Encumbrances And Carry Forward Activity Not Included

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-521-329-0000	PR -ELECTRICITY	4,000.00	256.16	3,344.93	655.07	4,000.00	285.39	3,043.50	956.50
10-521-331-0000	PR -DEPARTMENT EQUIPMENT	4,500.00	0.00	3,675.00	825.00	0.00	0.00	0.00	0.00
10-521-417-0017	PR -EXTRAORDINARY EXP : COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	583.36	-583.36
10-521-417-0018	PR - EXTRAORDINARY EXP	0.00	0.00	11,682.00	-11,682.00	0.00	0.00	0.00	0.00
10-521-418-0000	PR -PROPERTY & LIABILITY INSURANCE	0.00	0.00	230.00	-230.00	0.00	0.00	349.00	-349.00
10-521-418-0100	PR -RETIREE HEALTH INSURANCE	8,003.76	0.00	5,049.08	2,954.68	7,312.00	-84.47	4,084.37	3,227.63
10-521-418-0503	PR -Insurance Related Expense - REIMB	0.00	0.00	2,591.26	-2,591.26	0.00	0.00	0.00	0.00
Totals	**PR-Parks Maintenance**	277,382.76	3,370.04	144,758.34	132,624.42	237,480.13	4,670.03	125,755.43	111,724.70
	PR-WHCC&L(Building Maint)								
10-524-318-0000	PR -CONTRACTED SERVICES	6,500.00	409.80	6,489.26	10.74	6,500.00	318.28	3,634.66	2,865.34
10-524-321-0100	PR -REPAIRS & MAINT-BUILDING	500.00	0.00	0.00	500.00	1,250.00	0.00	1,032.92	217.08
10-524-323-0100	PR -MATERIAL & SUPPLIES - CUSTODIAL	250.00	109.95	185.95	64.05	500.00	0.00	529.59	-29.59
10-524-327-0000	PR -BUILDING HEAT	1,536.00	0.00	1,175.83	360.17	1,200.00	0.00	1,227.46	-27.46
10-524-329-0000	PR -ELECTRICITY	1,700.00	141.83	1,692.74	7.26	1,700.00	279.81	1,596.25	103.75
Totals	**PR-WHCC&L(Building Maint)**	10,486.00	661.58	9,543.78	942.22	11,150.00	598.09	8,020.88	3,129.12
	PR-Maxfield Sports - Grounds								

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-527-101-0000	PR -Salaries	18,601.92	0.00	632.00	17,969.92	16,640.00	0.00	5,229.00	11,411.00
10-527-210-0000	PR -Town FICA	1,321.92	0.00	48.36	1,273.56	1,272.96	0.00	400.02	872.94
10-527-250-0000	PR -Work Comp	775.00	0.00	0.00	775.00	786.00	0.00	200.00	586.00
10-527-318-0000	PR -CONTRACTED SERVICES	18,500.00	0.00	5,866.25	12,633.75	26,000.00	0.00	11,389.74	14,610.26
10-527-319-0000	PR -EQUIPMENT OPERATION-GAS	800.00	0.00	0.00	800.00	800.00	0.00	0.00	800.00
10-527-320-0000	PR -EQUIP OPERATION & MAINT	2,000.00	0.00	497.79	1,502.21	2,200.00	0.00	609.86	1,590.14
10-527-323-0000	PR -MATERIAL & SUPPLIES	18,000.00	0.00	5,445.74	12,554.26	28,000.00	0.00	5,065.10	22,934.90
10-527-331-0000	PR -DEPARTMENT EQUIPMENT	0.00	0.00	0.00	0.00	19,073.81	0.00	8,894.82	10,178.99
Totals	**PR-Maxfield Sports - Grounds**	59,998.84	0.00	12,490.14	47,508.70	94,772.77	0.00	31,788.54	62,984.23
	PR-Maxfield Sports - Buildings								
10-528-318-0000	PR -CONTRACTED SERVICES	4,000.00	0.00	2,957.86	1,042.14	4,000.00	0.00	1,666.74	2,333.26
10-528-321-0100	PR -REPAIRS & MAINT-BUILD & GROUND	2,800.00	0.00	55.96	2,744.04	1,000.00	0.00	623.60	376.40
10-528-323-0000	PR -MATERIAL & SUPPLIES	1,000.00	0.00	92.92	907.08	500.00	390.67	685.10	-185.10
10-528-323-0100	PR -MATERIAL & SUPPLIES - CUSTODIAL	500.00	0.00	453.67	46.33	600.00	0.00	102.00	498.00
10-528-329-0000	PR -ELECTRICITY	9,000.00	792.87	7,483.71	1,516.29	8,000.00	131.70	4,091.41	3,908.59
Totals	**PR-Maxfield Sports - Buildings**	17,300.00	792.87	11,044.12	6,255.88	14,100.00	522.37	7,168.85	6,931.15

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	PR-Barwood Arena								
10-530-101-0000	PR -SALARIES	123,915.20	17,778.70	90,198.63	33,716.57	107,084.60	18,490.89	100,629.43	6,455.17
10-530-120-0000	PR -OVERTIME	2,000.00	836.88	1,749.84	250.16	1,200.00	555.43	1,239.89	-39.89
10-530-210-0000	PR -TOWN FICA	9,702.13	1,397.08	6,906.58	2,795.55	8,191.97	1,442.50	7,867.20	324.77
10-530-220-0000	PR -HEALTH INSURANCE	29,372.94	7,789.80	22,871.19	6,501.75	19,421.00	3,500.04	15,425.98	3,995.02
10-530-220-0100	PR -HEALTH INS(EMPLOYEE SHARE)	-4,327.57	0.00	-1,300.48	-3,027.09	-3,270.45	-460.76	-2,238.15	-1,032.30
10-530-225-0000	PR -HRA/CHOICECARE CARD	4,432.50	0.00	207.07	4,225.43	4,475.00	0.00	632.93	3,842.07
10-530-230-0000	PR -DENTAL	1,672.44	287.84	719.60	952.84	1,057.99	176.33	881.65	176.34
10-530-240-0000	PR -LIFE INSURANCE	347.88	125.08	375.24	-27.36	508.00	60.81	304.05	203.95
10-530-250-0000	PR -WORKERS COMP	5,163.00	0.00	2,372.25	2,790.75	5,111.00	650.00	3,831.81	1,279.19
10-530-260-0000	PR -RETIREMENT	9,033.37	1,462.30	7,116.72	1,916.65	7,190.35	1,335.40	7,237.44	-47.09
10-530-270-0000	PR -AD&D	0.00	0.00	0.00	0.00	20.00	0.00	0.00	20.00
10-530-318-0000	PR -CONTRACTED SERVICES	19,800.00	833.55	20,275.72	-475.72	24,300.00	4,636.88	25,713.15	-1,413.15
10-530-319-0000	PR -EQUIPMENT OPERATION-GAS	180.00	0.00	0.00	180.00	300.00	0.00	0.00	300.00
10-530-320-0000	PR -EQUIP OPERATION & MAINT	4,300.00	0.00	2,490.74	1,809.26	4,000.00	0.00	1,356.36	2,643.64
10-530-321-0100	PR -REPAIRS & MAINT-BUILD & GROUND	2,500.00	284.76	2,645.78	-145.78	2,800.00	169.73	1,510.38	1,289.62
10-530-323-0000	PR -MATERIAL & SUPPLIES	5,500.00	289.50	3,232.15	2,267.85	6,500.00	328.63	5,214.65	1,285.35

Expenditure Comparison Report

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-530-324-0000	PR -Telephone	3,200.00	477.52	4,230.26	-1,030.26	2,900.00	521.57	3,935.65	-1,035.65
10-530-325-0000	PR -Refunds	0.00	0.00	0.00	0.00	0.00	170.78	364.46	-364.46
10-530-327-0000	PR -BUILDING HEAT	7,650.00	2,076.27	9,632.95	-1,982.95	10,000.00	1,531.55	7,814.48	2,185.52
10-530-328-0000	PR -WATER	3,000.00	0.00	2,330.40	669.60	5,000.00	2,186.32	4,832.15	167.85
10-530-329-0000	PR -ELECTRICITY	90,000.00	5,487.31	69,820.06	20,179.94	70,000.00	21,989.95	74,392.31	-4,392.31
10-530-331-0000	PR -DEPARTMENT EQUIPMENT	1,300.00	0.00	0.00	1,300.00	500.00	0.00	290.08	209.92
10-530-417-0017	PR -EXTRAORDINARY EXP : COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	1,175.06	-1,175.06
10-530-418-0100	PR -RETIREE HEALTH INSURANCE	8,003.76	2,372.21	8,443.66	-439.90	7,312.00	1,698.40	7,189.99	122.01
Totals	**PR-Barwood Arena**	326,745.65	41,498.80	254,318.36	72,427.29	284,601.46	58,984.45	269,600.95	15,000.51
	PR-Welcome Center - Amtrack								
10-531-101-0505	PR -Amtrak Staff	24,570.00	1,449.02	12,198.97	12,371.03	22,841.00	995.09	9,413.45	13,427.55
10-531-210-0505	PR -FICA	1,881.00	110.85	933.26	947.74	1,747.31	76.12	720.08	1,027.23
10-531-250-0505	PR -WORK COMP	1,105.00	0.00	0.00	1,105.00	115.00	0.00	0.00	115.00
Totals	**PR-Welcome Center - Amtrack**	27,556.00	1,559.87	13,132.23	14,423.77	24,703.31	1,071.21	10,133.53	14,569.78
	PDZ-Conservation								
10-611-311-0100	PDZ -TRAVEL & MEETINGS/BOARD	175.00	0.00	0.00	175.00	175.00	0.00	60.00	115.00

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-611-312-0000	PDZ -ADVERTISING	180.00	0.00	0.00	180.00	180.00	0.00	0.00	180.00
10-611-313-0000	PDZ -MEMBERSHIP DUES	250.00	0.00	0.00	250.00	250.00	0.00	150.00	100.00
10-611-318-0000	PDZ -CONTRACT SERVICES	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00
10-611-323-0000	PDZ -MATERIALS & SUPPLIES	275.00	0.00	197.52	77.48	275.00	0.00	175.00	100.00
Totals	**PDZ-Conservation**	2,880.00	0.00	197.52	2,682.48	2,880.00	0.00	385.00	2,495.00
	PDZ-Zoning								
10-621-101-0000	PDZ -SALARIES	94,380.00	7,421.22	70,159.21	24,220.79	90,738.00	6,980.80	64,921.47	25,816.53
10-621-101-0100	PDZ -SALARIES-ZONING BOARD	1,375.00	100.00	575.00	800.00	1,375.00	100.00	825.00	550.00
10-621-210-0000	PDZ -TOWN FICA	7,220.00	596.39	5,610.71	1,609.29	7,046.00	562.64	5,235.26	1,810.74
10-621-220-0000	PDZ -HEALTH INSURANCE	3,750.00	288.46	2,740.37	1,009.63	3,750.00	288.46	2,740.37	1,009.63
10-621-220-0100	PDZ -HEALTH INS(EMPLOYEE SHARE)	0.00	0.00	-71.91	71.91	0.00	-8.46	-80.37	80.37
10-621-230-0000	PDZ -DENTAL	1,593.00	255.32	1,276.60	316.40	1,531.00	127.66	1,027.66	503.34
10-621-240-0000	PDZ -LIFE INSURANCE	306.00	53.64	268.20	37.80	317.00	26.07	198.12	118.88
10-621-250-0000	PDZ -WORKERS COMP	490.00	0.00	367.50	122.50	454.00	0.00	20.00	434.00
10-621-260-0000	PDZ -RETIREMENT	7,550.00	593.69	5,752.28	1,797.72	7,259.00	558.46	5,302.63	1,956.37
10-621-270-0000	PDZ -AD&D	0.00	0.00	0.00	0.00	10.00	0.00	36.48	-26.48
10-621-311-0000	PDZ -TRAVEL & MEETINGS	100.00	0.00	10.00	90.00	100.00	0.00	0.00	100.00

Encumbrances And Carry Forward Activity Not Included

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Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-621-311-0100	PDZ -TRAVEL & MEETINGS/BOARD	125.00	0.00	0.00	125.00	125.00	0.00	0.00	125.00
10-621-312-0000	PDZ -ADVERTISING	2,200.00	221.40	1,479.60	720.40	2,000.00	198.00	1,509.80	490.20
10-621-315-0000	PDZ -RECRUITMENT AND TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	28.00	-28.00
10-621-318-0000	PDZ -CONTRACTED SERVICES	8,110.00	0.00	580.00	7,530.00	8,110.00	80.00	80.00	8,030.00
10-621-325-0000	PDZ -REFUNDS	100.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
Totals	**PDZ-Zoning**	127,299.00	9,530.12	88,747.56	38,551.44	122,915.00	8,913.63	81,844.42	41,070.58
	PDZ-Planning & Development								
10-622-101-0000	PDZ -SALARIES	252,424.00	20,105.60	163,222.77	89,201.23	248,293.00	18,822.40	169,214.78	79,078.22
10-622-101-0100	PDZ -SALARIES-PLANNING COMMISSION	3,850.00	150.00	1,425.00	2,425.00	3,850.00	225.00	1,975.00	1,875.00
10-622-210-0000	PDZ -TOWN FICA	19,605.00	1,539.60	12,569.20	7,035.80	19,289.00	1,461.35	12,927.51	6,361.49
10-622-220-0000	PDZ -HEALTH INSURANCE	30,439.00	5,968.40	28,801.51	1,637.49	57,067.00	3,713.74	27,469.07	29,597.93
10-622-220-0100	PDZ -HEALTH INS(EMPLOYEE SHARE)	-4,224.00	0.00	-3,023.16	-1,200.84	-8,560.00	-350.34	-3,114.40	-5,445.60
10-622-225-0000	PDZ -HRA/CHOICECARE CARD	3,505.00	0.00	974.30	2,530.70	8,775.00	530.92	2,280.81	6,494.19
10-622-230-0000	PDZ -DENTAL	4,779.00	618.58	3,044.12	1,734.88	3,494.00	382.98	3,338.82	155.18
10-622-240-0000	PDZ -LIFE INSURANCE	865.00	376.77	847.22	17.78	870.00	75.08	509.93	360.07
10-622-250-0000	PDZ -WORKERS COMP	1,364.00	0.00	1,023.00	341.00	1,242.00	0.00	200.00	1,042.00
10-622-260-0000	PDZ -RETIREMENT	20,881.00	1,686.52	13,868.83	7,012.17	19,863.00	1,550.64	14,057.51	5,805.49

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

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Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-622-270-0000	PDZ -AD&D	0.00	0.00	0.00	0.00	28.00	0.00	106.29	-78.29
10-622-311-0000	PDZ -TRAVEL & MEETINGS	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	200.00	800.00
10-622-311-0100	PDZ -TRAVEL & MEETINGS/BOARD	175.00	0.00	0.00	175.00	175.00	0.00	84.00	91.00
10-622-312-0000	PDZ -ADVERTISING	3,300.00	208.80	2,593.32	706.68	3,300.00	419.40	2,306.20	993.80
10-622-312-0100	PDZ -MARKETING PROMOTION	4,500.00	0.00	-150.30	4,650.30	4,500.00	0.00	2,083.50	2,416.50
10-622-313-0000	PDZ -MEMBERSHIP DUES	26,994.00	370.00	17,868.00	9,126.00	25,681.00	3,184.00	20,432.00	5,249.00
10-622-315-0000	PDZ -RECRUITMENT & TRAINING	350.00	10.00	409.50	-59.50	350.00	0.00	171.00	179.00
10-622-318-0000	PDZ -CONTRACTED SERVICES	15,914.00	0.00	3,582.80	12,331.20	16,005.00	0.00	3,772.85	12,232.15
10-622-320-0000	PDZ -EQUIP OPERATION/MAINT-OFFICE	650.00	53.93	524.42	125.58	650.00	31.55	284.29	365.71
10-622-322-0000	PDZ -POSTAGE	1,800.00	55.31	577.23	1,222.77	1,400.00	60.96	1,196.11	203.89
10-622-323-0000	PDZ -MATERIAL & SUPPLIES	2,000.00	256.46	1,623.06	376.94	2,000.00	201.46	1,073.59	926.41
10-622-324-0000	PDZ -TELEPHONE	5,273.00	378.46	3,465.11	1,807.89	3,120.00	723.24	3,586.23	-466.23
10-622-330-0000	PDZ -OFFICE EQUIPMENT	1,800.00	0.00	0.00	1,800.00	1,400.00	0.00	373.22	1,026.78
10-622-417-0017	PDZ -EXTRAORDINARY EXP : COVID-19	0.00	0.00	1,751.48	-1,751.48	0.00	0.00	-199.00	199.00
10-622-418-0000	PDZ -PROPERTY & LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	18.09	-18.09
10-622-418-0100	PDZ -Retiree Health Insurance	10,472.61	1,960.38	8,362.87	2,109.74	0.00	194.73	1,364.16	-1,364.16
Totals	**PDZ-Planning & Development**	407,716.61	33,738.81	263,360.28	144,356.33	413,792.00	31,227.11	265,711.56	148,080.44

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	PDZ-Housing & Community Dev								
10-623-312-0000	PDZ -ADVERTISING								
		1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00
10-623-318-0000	PDZ -CONTRACTED SERVICES								
		15,000.00	0.00	0.00	15,000.00	3,500.00	0.00	461.75	3,038.25
Totals	**PDZ-Housing & Community Dev**								
		16,000.00	0.00	0.00	16,000.00	4,500.00	0.00	461.75	4,038.25
	PDZ-Forest Management								
10-624-318-0000	PDZ -CONTRACTED SERVICESICES								
		650.00	0.00	0.00	650.00	650.00	0.00	0.00	650.00
Totals	**PDZ-Forest Management**								
		650.00	0.00	0.00	650.00	650.00	0.00	0.00	650.00
	PDZ-Historic Preservation								
10-625-311-0100	PDZ -TRAVEL & MEETINGS-BOARD								
		265.00	0.00	0.00	265.00	265.00	0.00	0.00	265.00
10-625-312-0000	PDZ -ADVERTISING								
		300.00	0.00	28.80	271.20	300.00	0.00	23.80	276.20
10-625-313-0000	PDZ -Membership Dues								
		100.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
10-625-316-0000	PDZ -GRANTS & APPROPRIATIONS								
		2,200.00	0.00	0.00	2,200.00	2,200.00	0.00	0.00	2,200.00
10-625-323-0000	PDZ -MATERIALS & SUPPLIES								
		400.00	0.00	0.00	400.00	400.00	0.00	0.00	400.00
Totals	**PDZ-Historic Preservation**								
		3,265.00	0.00	28.80	3,236.20	3,265.00	0.00	23.80	3,241.20
	TM-Energy								
10-626-311-0100	TM -Travel & Meetings								
		1,000.00	0.00	1,536.63	-536.63	565.00	125.00	135.75	429.25

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-626-312-0000	TM -Advertising	320.00	0.00	0.00	320.00	320.00	0.00	0.00	320.00
10-626-315-0000	TM -Training	3,000.00	0.00	425.00	2,575.00	0.00	0.00	0.00	0.00
10-626-318-0000	TM -Contracted Services	5,000.00	0.00	600.00	4,400.00	4,500.00	0.00	0.00	4,500.00
10-626-322-0000	TM -Postage	75.00	0.00	0.00	75.00	150.00	0.00	0.00	150.00
10-626-323-0000	TM -Materials & Supplies	700.00	0.00	445.34	254.66	670.00	0.00	30.98	639.02
Totals	**TM-Energy**	10,095.00	0.00	3,006.97	7,088.03	6,205.00	125.00	166.73	6,038.27
	PDZ-Resilience								
10-627-311-0100	PDZ -Travel & Meetings	150.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
10-627-312-0000	PDZ -Advertising	200.00	0.00	0.00	200.00	200.00	0.00	0.00	200.00
10-627-318-0000	PDZ -Contracted Services	800.00	0.00	0.00	800.00	800.00	0.00	0.00	800.00
10-627-323-0000	PDZ -Materials & Supplies	610.00	0.00	0.00	610.00	610.00	55.11	184.10	425.90
Totals	**PDZ-Resilience**	1,760.00	0.00	0.00	1,760.00	1,760.00	55.11	184.10	1,575.90
	LIB -Library Appropriations								
10-712-316-0100	LIB -APPROP - HARTFORD LIBRARY	0.00	0.00	0.00	0.00	107,000.00	0.00	107,000.00	0.00
10-712-316-0200	LIB -APPROP - QUECHEE LIBRARY	0.00	0.00	0.00	0.00	181,400.00	0.00	181,400.00	0.00
10-712-316-0300	LIB -APPROP - WILDER LIBRARY	0.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00	0.00

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRARY	51,442.00	3,881.99	33,044.10	18,397.90	48,819.00	3,245.14	33,166.60	15,652.40
Totals	**LIB -Library Appropriations**	51,442.00	3,881.99	33,044.10	18,397.90	367,219.00	3,245.14	351,566.60	15,652.40
	FIN -Insurance								
10-811-220-0100	FIN -Employee share of health insurance	0.00	-20,588.66	-20,588.66	20,588.66	0.00	0.00	0.00	0.00
10-811-250-0000	FIN -Workers' Compensation	0.00	75,942.00	75,942.00	-75,942.00	0.00	0.00	0.00	0.00
10-811-318-0500	FIN -EXCISE & OTHER TAXES	0.00	0.00	175.48	-175.48	0.00	0.00	0.00	0.00
10-811-418-0000	FIN -PROPERTY & LIABILITY INSURANCE	303,993.00	78,195.42	302,290.86	1,702.14	255,179.00	77,294.27	272,788.56	-17,609.56
Totals	**FIN -Insurance**	303,993.00	133,548.76	357,819.68	-53,826.68	255,179.00	77,294.27	272,788.56	-17,609.56
	FIN -Contingencies/Tax Refunds								
10-813-325-0000	FIN -REFUNDS-TAXES/OVERPAYMENTS	0.00	0.00	374.15	-374.15	0.00	0.00	0.00	0.00
Totals	**FIN -Contingencies/Tax Refunds**	0.00	0.00	374.15	-374.15	0.00	0.00	0.00	0.00
	FIN -Miscellaneous								
10-815-300-0000	FIN -MISCELLANEOUS EXPENSES(SMALL ITEMS)	0.00	0.00	0.05	-0.05	0.00	0.00	0.00	0.00
Totals	**FIN -Miscellaneous**	0.00	0.00	0.05	-0.05	0.00	0.00	0.00	0.00
	FIN-County Judicial Services								
10-831-318-0000	FIN -CONTRACTED SERVICES	109,608.68	0.00	110,048.08	-439.40	109,000.00	0.00	105,012.99	3,987.01

Encumbrances And Carry Forward Activity Not Included

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
Totals	**FIN-County Judicial Services**								
		109,608.68	**0.00**	**110,048.08**	**-439.40**	**109,000.00**	**0.00**	**105,012.99**	**3,987.01**
	TM -Bond Redemption								
10-912-542-0007	TM -Lease P- Zamboni #3355135								
		21,433.55	**0.00**	**21,433.55**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0008	TM -Lease P- Ladder Truck #002-0023707-000								
		77,898.17	**77,898.17**	**77,898.17**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0009	TM -Lease P- PR Van #1800128452								
		6,938.43	**0.00**	**6,938.43**	**0.00**	**0.00**	**0.00**	**6,439.38**	**-6,439.38**
10-912-542-0010	TM -Lease P- Musco Softball Light#200814HAR								
		6,043.35	**0.00**	**6,043.34**	**0.01**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0011	TM -Lease P- Real Ice #3358092								
		7,793.67	**0.00**	**7,793.67**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0012	TM -Lease P- Toro Groomer #98994449-1								
		5,010.86	**0.00**	**0.00**	**5,010.86**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0013	TM -Lease P- Simulcast #002-0026562-000								
		41,888.62	**0.00**	**20,778.54**	**21,110.08**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0016	TM -Lease I- Zamboni #3355135								
		3,567.21	**0.00**	**3,567.21**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0017	TM -Lease I- Ladder Truck #002-0023707-000								
		15,608.50	**15,608.50**	**15,608.50**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0018	TM -Lease I- PR Van #1800128452								
		1,741.44	**0.00**	**1,741.44**	**0.00**	**0.00**	**0.00**	**2,240.49**	**-2,240.49**
10-912-542-0019	TM -Lease I- Musco Softball Light#200814HAR								
		2,851.47	**0.00**	**2,851.47**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0020	TM -Lease I- Real Ice #3358092								
		668.42	**0.00**	**668.42**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0021	TM -Lease I- Toro Groomer #98994449-1								
		468.14	**0.00**	**0.00**	**468.14**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0022	TM -Lease I- Simulcast #002-0026562-000								
		8,361.98	**0.00**	**4,346.76**	**4,015.22**	**0.00**	**0.00**	**0.00**	**0.00**
10-912-542-0023	TM -Lease P - DPW Truck H3								
		31,967.55	**0.00**	**31,967.55**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-912-542-0024	TM -Lease I - DPW Truck H3	8,071.87	0.00	8,071.87	0.00	0.00	0.00	0.00	0.00
10-912-542-0025	TM -Lease P -DPW Truck H5	29,109.43	0.00	2,503.67	26,605.76	0.00	0.00	0.00	0.00
10-912-542-0026	TM -Lease I -DPW Truck H5	2,351.15	0.00	0.00	2,351.15	0.00	0.00	0.00	0.00
10-912-542-0101	TM -Bond - Pool 2021 Interest	59,162.10	29,358.66	59,162.10	0.00	59,965.00	0.00	30,160.85	29,804.15
10-912-542-0102	TM -Bond - Pool 2021 Principal	158,850.00	0.00	158,850.00	0.00	158,850.00	0.00	158,850.00	0.00
10-912-542-0300	TM -BOND INTEREST-QUECHEE BRIDGE	19,918.10	4,195.22	8,679.92	11,238.18	22,669.00	0.00	11,260.86	11,408.14
10-912-542-0301	TM -BOND PRINCIPAL-QUECHEE BRIDGE	56,761.25	0.00	56,761.25	0.00	56,762.00	0.00	56,761.25	0.75
10-912-542-0400	TM -BOND INTEREST-MAX/WH LIBRARY/POOL	82,323.26	39,501.40	82,323.36	-0.10	88,812.00	0.00	45,987.19	42,824.81
10-912-542-0401	TM -BOND PRINCIPAL-MAX/WH LIBRARY/POOL BOND	182,750.00	0.00	182,750.00	0.00	182,750.00	0.00	182,750.00	0.00
10-912-542-0500	TM -BOND INTEREST-MUNICIPAL BUILDING	102,151.41	49,175.12	102,151.41	0.00	109,534.00	0.00	56,556.96	52,977.04
10-912-542-0501	TM -BOND PRINCIPAL-MUNICIPAL BUILDING	245,000.00	0.00	245,000.00	0.00	245,000.00	0.00	245,000.00	0.00
10-912-542-0900	TM -BOND INTEREST-BARWOOD ARENA	56,308.73	27,018.74	52,031.73	4,277.00	60,745.00	0.00	27,163.00	33,582.00
10-912-542-0901	TM -BOND PRINCIPAL-BARWOOD ARENA	125,000.00	0.00	125,000.00	0.00	125,000.00	0.00	125,000.00	0.00
Totals	**TM -Bond Redemption**	1,359,998.66	242,755.81	1,284,922.36	75,076.30	1,110,087.00	0.00	948,169.98	161,917.02
	Transfers to Reserve/Other								
10-921-181-0100	RES -Capital - Information Technology	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
10-921-211-0100	RES -Capital - Police	100,000.00	0.00	56,448.86	43,551.14	0.00	0.00	0.00	0.00

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
10-921-271-0100	RES -CAPITAL - Dispatch needs	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
10-921-512-0100	RES -Capital - Pool Reserve	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
10-921-521-0100	RES -TRANSFER OUT - PARKS & REC RESERVES	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00	20,000.00
10-921-521-0200	RES -Capital - P & R Playground	25,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00
10-921-544-0112	RES -TRANSFER - ENCUMBRANCES	0.00	0.00	-66,999.00	66,999.00	0.00	0.00	0.00	0.00
10-921-544-0221	RES -TRANSFER - FIRE/AMB RESERVE	180,994.00	0.00	180,994.00	0.00	180,994.00	0.00	0.00	180,994.00
10-921-544-0321	RES -TRANSFER - HIGHWAY RESERVE	75,000.00	0.00	0.00	75,000.00	225,000.00	0.00	0.00	225,000.00
10-921-544-0325	RES -TRANSFER - HIGHWAY CONST RESERVE	150,000.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00
10-921-544-0361	RES -TRANSFER-SOLID WASTE-CURBSIDE	250,000.00	0.00	0.00	250,000.00	330,000.00	330,000.00	330,000.00	0.00
10-921-544-0530	RES -TRANSFER - WABA	35,000.00	0.00	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
10-921-544-0611	RES -TRANSFER - CONSERVATION COMM	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
10-921-544-0627	RES -TRANSFER - WRJ REVITALIZATION RES FUND	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
Totals	**Transfers to Reserve/Other**	873,994.00	0.00	288,443.86	585,550.14	818,994.00	330,000.00	330,000.00	488,994.00
	Capital Expenditures								
10-924-318-7023	Grant Match - Rte5 Sidewalk Bike Lane Interchange	29,000.00	0.00	29,000.00	0.00	0.00	0.00	0.00	0.00
10-924-318-8000	Grant Match - Willard Rd - Covered Bridge	87,000.00	0.00	87,000.00	0.00	0.00	0.00	0.00	0.00
10-924-318-8005	Grant Match - Waterman Hill	32,160.00	0.00	32,160.00	0.00	0.00	0.00	0.00	0.00

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
Totals	**Capital Expenditures**								
		148,160.00	**0.00**	**148,160.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Reimb from Reserves & Impact								
10-985-512-0512	Pool Bond 2021 S1 #274788016								
		0.00	**9,319.37**	**9,319.37**	**-9,319.37**	**0.00**	**0.00**	**17,864.38**	**-17,864.38**
Totals	**Reimb from Reserves & Impact**								
		0.00	**9,319.37**	**9,319.37**	**-9,319.37**	**0.00**	**0.00**	**17,864.38**	**-17,864.38**
Totals	**General Fund**								
		19,244,122.70	**1,674,701.05**	**13,446,312.85**	**5,797,809.85**	**18,478,171.33**	**1,592,562.53**	**12,041,272.48**	**6,436,898.85**

Expenditure Comparison Report

Town of Hartford
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Account Number	2024				2023			
	Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
Grand Total	**19,244,122.70**	**1,674,701.05**	**13,446,312.85**	**5,797,809.85**	**18,478,171.33**	**1,592,562.53**	**12,041,272.48**	**6,436,898.85**

Encumbrances And Carry Forward Activity Not Included

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
General Fund									
Taxes									
10-030-100-0100	CURRENT YEAR TAXES	15,346,547.08	0.00	15,716,019.11	102.408	14,779,538.33	0.00	17,682,103.46	119.639
10-030-100-0200	CURRENT TAXES - ABATEMENTS	0.00	0.00	-107,800.42	0.000	0.00	0.00	-18,851.94	0.000
10-030-100-0300	DELINQUENT TAX ADJUSTMENTS	0.00	0.00	2,338,435.82	0.000	0.00	-1.64	1,885,500.50	0.000
10-030-200-0100	PAYMENTS IN LIEU OF TAXES	106,400.00	7,292.00	147,741.09	138.854	106,400.00	1,463.45	131,769.66	123.844
10-030-200-0200	STATE CURRENT USE PAYMENTS	89,700.00	0.00	105,267.00	117.355	89,700.00	0.00	100,264.00	111.777
10-030-300-0100	INTEREST - CURRENT TAXES	28,256.00	0.00	18,333.61	64.884	28,256.00	0.00	29,899.09	105.815
10-030-300-0200	DELINQUENT TAX PENALTY	46,000.00	0.00	46,478.40	101.040	46,000.00	23,104.41	60,214.84	130.902
10-030-300-0300	DELINQUENT TAX INTEREST	138,500.00	0.00	102,353.10	73.901	138,500.00	15,872.55	76,067.01	54.922
10-030-300-0400	LEGAL FEES	0.00	0.00	0.00	0.000	0.00	0.00	-275.00	0.000
Totals Taxes		15,755,403.08	7,292.00	18,366,827.71	116.575	15,188,394.33	40,438.77	19,946,691.62	131.329
Permits & licenses									
10-040-100-0100	LIQUOR/TOBACCO LICENSES	4,000.00	925.00	1,340.00	33.500	4,000.00	1,180.00	2,265.00	56.625
10-040-100-0300	VENDOR LICENSES	0.00	25.00	75.00	0.000	0.00	0.00	50.00	0.000
10-040-100-0400	CANNABIS RELATED REVENUES	0.00	0.00	0.00	0.000	0.00	0.00	100.00	0.000
10-040-200-0100	MARRIAGE/CIVIL UNION LICENSES	6,000.00	560.00	3,390.00	56.500	6,000.00	420.00	4,830.00	80.500
10-040-200-0200	DOG LICENSES	7,500.00	2,839.00	5,418.50	72.247	7,500.00	2,128.00	4,674.00	62.320
Totals Permits & licenses		17,500.00	4,349.00	10,223.50	58.420	17,500.00	3,728.00	11,919.00	68.109

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
	Intergovernmental revenues								
10-050-174-0500	VALUATION - REAPPRAISAL/TRAINING GRANT	5,500.00	5,735.00	5,735.00	104.273	5,500.00	5,714.00	5,714.00	103.891
10-050-325-0500	HIGHWAY - GENERAL STATE AID	268,000.00	0.00	294,201.20	109.777	268,000.00	0.00	214,867.56	80.174
10-050-325-0503	Insurance Reimbursement	0.00	0.00	0.00	0.000	0.00	0.00	1,000.00	0.000
10-050-531-0505	AMTRACK MOU	32,240.00	0.00	22,320.00	69.231	21,771.00	2,480.00	22,457.22	103.152
	Totals Intergovernmental revenues	305,740.00	5,735.00	322,256.20	105.402	295,271.00	8,194.00	244,038.78	82.649
	Charges for services								
10-060-151-0100	TOWN CLERK - FEES	90,000.00	8,897.00	73,521.00	81.690	90,000.00	12,181.00	83,391.25	92.657
10-060-151-0200	TOWN CLERK - RESTORATION FEES	0.00	0.00	0.00	0.000	0.00	0.00	-33.00	0.000
10-060-151-0300	TOWN CLERK - DMV FEES	150.00	15.00	120.00	80.000	350.00	15.00	141.00	40.286
10-060-151-0400	TOWN CLERK - DIGITAL IMAGING FEES	0.00	0.00	0.00	0.000	0.00	0.00	-36.00	0.000
10-060-171-0100	FINANCE - SCHOOL ADMIN FEES	8,510.00	0.00	4,305.93	50.598	8,510.00	1,987.35	6,308.88	74.135
10-060-211-0100	POLICE - SPECIAL DUTY	5,000.00	0.00	6,593.13	131.863	0.00	0.00	1,248.00	0.000
10-060-211-0200	POLICE - ACCIDENT REPORTS	7,000.00	550.00	5,015.00	71.643	7,000.00	870.00	5,445.00	77.786
10-060-211-0300	POLICE - ALARMS	5,000.00	0.00	3,120.00	62.400	5,000.00	850.00	5,250.00	105.000
10-060-211-0400	POLICE - FINGERPRINTING	5,000.00	0.00	23.50	0.470	4,000.00	455.00	8,480.00	212.000
10-060-211-0600	POLICE - SALE OF MISC EQUIP	5,000.00	0.00	0.00	0.000	5,000.00	0.00	0.00	0.000
10-060-211-0700	POLICE - MISCELLANEOUS	1,000.00	225.00	14,834.72	1,483.472	1,000.00	275.00	575.00	57.500
10-060-211-0800	PD-COMMUNITY POLICING INITIATIVES	0.00	0.00	0.00	0.000	0.00	0.00	50.00	0.000

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
10-060-221-0100	FIRE - ALARMS	35,750.00	0.00	40,000.00	111.888	33,750.00	0.00	37,000.00	109.630
10-060-221-0200	FIRE - REPORTS	100.00	0.00	0.00	0.000	100.00	0.00	15.00	15.000
10-060-221-0300	FIRE PREVENTION	80,000.00	747.61	108,064.86	135.081	90,000.00	40,003.78	160,115.45	177.906
10-060-221-0700	FIRE - REIMBURSEMENTS	1,000.00	0.00	0.00	0.000	1,000.00	0.00	3,512.73	351.273
10-060-221-0800	FIRE - DONATIONS	0.00	0.00	0.00	0.000	0.00	0.00	75.00	0.000
10-060-231-0100	AMBULANCE - SERVICES	600,000.00	52,859.63	706,328.17	117.721	590,000.00	73,195.58	542,919.98	92.020
10-060-231-0200	AMBULANCE - CONTRACTS	37,400.00	0.00	29,045.00	77.660	37,400.00	22,775.00	27,080.00	72.406
10-060-231-0300	AMBULANCE - REPORTS	50.00	0.00	25.00	50.000	50.00	0.00	0.00	0.000
10-060-271-0100	DISPATCH - DISPATCHING FEES	631,550.41	0.00	369,374.90	58.487	457,800.00	-0.50	369,124.33	80.630
10-060-271-0200	DISPATCH - TOWER RENTAL	0.00	0.00	0.00	0.000	4,000.00	0.00	0.00	0.000
10-060-271-0310	DISPTACH OVERTIME - 911 GRANT	0.00	0.00	47,461.06	0.000	0.00	10,888.93	98,607.96	0.000
10-060-314-0100	CHARGING STATION	2,000.00	138.56	771.87	38.594	0.00	0.00	0.00	0.000
10-060-325-0100	HIGHWAY - DRIVEWAY/WEIGHT PERM	1,530.00	235.00	1,910.00	124.837	1,500.00	440.00	1,490.00	99.333
10-060-325-0200	HIGHWAY - SALE OF GAS	1,123.25	0.00	0.00	0.000	3,000.00	0.00	75.45	2.515
10-060-325-0700	HIGHWAY - MISCELLANEOUS	30,564.96	0.00	0.00	0.000	2,000.00	0.00	172.80	8.640
10-060-511-0700	REC - MISCELLANEOUS	0.00	0.00	385.00	0.000	0.00	0.00	0.00	0.000
10-060-512-0100	REC - SWIMMING PROGRAM	40,000.00	0.00	14,591.00	36.478	50,000.00	108.00	12,028.42	24.057
10-060-514-0100	REC - YOUTH PROGRAMS	248,000.00	91,179.00	166,914.00	67.304	235,000.00	90,231.00	156,763.00	66.708
10-060-515-0100	REC - ADULT PROGRAMS	12,000.00	520.00	7,398.00	61.650	15,000.00	1,240.00	11,204.75	74.698

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
10-060-516-0100	REC - SPECIAL EVENTS	20,000.00	24.00	9,397.17	46.986	23,100.00	275.00	8,995.57	38.942
10-060-518-0000	WABA - GROUP ICE RENTAL	68,000.00	6,325.00	71,462.50	105.092	68,000.00	17,592.50	64,501.25	94.855
10-060-518-0100	WABA - HYHA ICE RENTAL	90,000.00	13,110.00	105,052.50	116.725	90,000.00	28,237.50	98,943.75	109.938
10-060-518-0200	WABA - REC/PUBLIC ICE RENTAL	20,000.00	805.00	25,505.00	127.525	25,000.00	-1,601.00	23,760.00	95.040
10-060-518-0301	WABA - NON ICE SEASONAL RENTAL	1,000.00	35.00	991.42	99.142	1,500.00	0.00	0.00	0.000
10-060-518-0400	WABA - ICE CONCESSIONS	0.00	0.00	80.00	0.000	0.00	235.00	235.00	0.000
10-060-518-0410	Concession - Skate Rental & Sharpening	5,500.00	255.00	7,080.00	128.727	5,000.00	320.00	6,013.00	120.260
10-060-518-0500	WABA - MISC. ICE REVENUE	0.00	0.00	40.00	0.000	0.00	0.00	0.00	0.000
10-060-518-0600	Maxfield revenues	4,000.00	0.00	3,278.00	81.950	3,000.00	0.00	2,834.00	94.467
10-060-521-0810	Park Rent	2,000.00	25.00	745.00	37.250	1,200.00	0.00	30.00	2.500
10-060-621-0100	ZONING - PERMITS	19,000.00	117.40	10,064.83	52.973	19,000.00	881.20	13,517.93	71.147
10-060-621-0200	ZONING - ZBA APPLICATIONS	2,400.00	465.00	1,550.00	64.583	1,900.00	0.00	1,550.00	81.579
10-060-622-0100	PLANNING - SITE PLAN	2,200.00	0.00	15,222.70	691.941	4,000.00	2,052.50	8,474.35	211.859
10-060-622-0200	PLANNING - SUBDIVISION	1,800.00	155.00	615.00	34.167	1,400.00	0.00	1,080.00	77.143
10-060-622-0300	PLANNING - MASTER PLAN	0.00	0.00	0.00	0.000	465.00	0.00	0.00	0.000
10-060-622-0400	PLANNING - PUD OR PRD	890.00	0.00	310.00	34.831	0.00	0.00	0.00	0.000
Totals	**Charges for services**	2,084,518.62	176,683.20	1,851,196.26	88.807	1,885,025.00	303,507.84	1,760,939.85	93.417
	Fines & forfeits								
10-070-211-0500	JUDICIAL FINES - STATE	7,000.00	317.50	5,787.00	82.671	7,000.00	184.00	4,789.50	68.421

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
10-070-211-0510	TOWN PARKING FINES	50.00	0.00	35.00	70.000	100.00	0.00	98.00	98.000
Totals Fines & forfeits		7,050.00	317.50	5,822.00	82.582	7,100.00	184.00	4,887.50	68.838
Other revenues									
10-080-100-0100	INTEREST ON DEPOSITS	45,200.00	0.00	255,727.44	565.769	45,220.00	33,969.85	136,885.49	302.710
10-080-100-0300	Interest - Christian St Cemetery	0.00	62.56	513.69	0.000	0.00	42.67	208.26	0.000
10-080-121-0000	Public Records Request	0.00	0.00	0.00	0.000	0.00	0.00	187.61	0.000
10-080-171-0700	MISCELLANEOUS REVENUE - FINANCE	0.00	1,462.40	11,471.56	0.000	0.00	463.35	793.35	0.000
10-080-200-0100	MUNICIPAL BUILDING RENTS	50.00	30.00	190.00	380.000	1,000.00	25.00	125.00	12.500
10-080-200-0200	SENIOR CENTER RENT	4,500.00	0.00	4,029.00	89.533	4,500.00	443.00	3,909.00	86.867
10-080-200-0400	LAND RENT	19,161.00	0.00	14,370.03	74.996	19,161.00	1,596.67	14,370.03	74.996
10-080-341-0100	Christian Street Cemetery	0.00	0.00	1,330.00	0.000	0.00	0.00	0.00	0.000
10-080-400-0100	INSURANCE RECOVERIES	0.00	4,993.19	91,470.39	0.000	0.00	7,774.68	30,062.18	0.000
10-080-500-0700	MISCELLANEOUS	5,000.00	0.00	15,092.37	301.847	15,000.00	0.00	1,457.29	9.715
10-080-542-0000	BOND INTEREST SAVINGS - US BANK	0.00	0.00	3,918.28	0.000	0.00	0.00	4,705.56	0.000
Totals Other revenues		73,911.00	6,548.15	398,112.76	538.638	84,881.00	44,315.22	192,703.77	227.028
Transfers In									
10-090-111-0100	Transfer from UA Fund	1,000,000.00	0.00	0.00	0.000	1,000,000.00	0.00	0.00	0.000
10-090-211-0200	TRANSFER - POLICE ASSET FORFEITURE	0.00	0.00	8,018.80	0.000	0.00	0.00	0.00	0.000

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number	2024				2023			
	Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
Totals Transfers In	**1,000,000.00**	**0.00**	**8,018.80**	**0.802**	**1,000,000.00**	**0.00**	**0.00**	**0.000**
Totals General Fund	**19,244,122.70**	**200,924.85**	**20,962,457.23**	**108.929**	**18,478,171.33**	**400,367.83**	**22,161,180.52**	**119.932**

DELINQUENT TAX BALANCES 3 YEARS

AS OF 3/31/2024	=	$1,455,735.10
AS OF 3/31/2023	=	$1,026,866.90
AS OF 3/31/2022	=	$1,127,369.16
AS OF 3/31/2021	=	$1,025,080.38

Local Option Tax

❖ Revenues:

	2024	2023	2022
February	$85,019.04	$77,093.37	$77,093.37
May	$TBD	$78,634.15	$65,088.90
August	$TBD	$86,108.78	$86,029.10
November	$TBD	$116,606.07	$111,803.98

❖ 3/31/2024 Balance $448,863.07

SOLID WASTE: Fund 30

Glide Path 75% as of 03/31/2024

FYE 2024 APPROPRIATIONS:

FYE 2023 BUDGET	$930,298	YTD	$473,658	%51
FYE 2024 BUDGET	$1,161,065	YTD	$504,803	%43

FYE 2024 REVENUES:

FYE 2023 BUDGET	$623,100	YTD	$643,601
FYE 2024 BUDGET	$639,520	YTD	$340,347

*General Fund Transfer in March 2023

* General Fund Transfer in April 2024

ACCOUNTS RECEIVABLE BALANCE:

FYE 2023 $14,414

FYE 2024 $6,283

No concerns within the 75% glide path

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	Solid Waste Fund								
	FIN -Insurance								
30-811-323-0301	SAFETY WELLNESS - EQUIPMENT								
		1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00
Totals	**FIN -Insurance**								
		1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00
	Curbside collection								
30-931-318-0000	CONTRACTED SERVICES								
		250,000.00	17,515.40	177,928.34	72,071.66	330,000.00	21,850.56	186,201.68	143,798.32
Totals	**Curbside collection**								
		250,000.00	17,515.40	177,928.34	72,071.66	330,000.00	21,850.56	186,201.68	143,798.32
	Recycling center								
30-971-101-0000	SALARIES								
		52,495.81	0.00	0.00	52,495.81	34,900.84	0.00	14,853.56	20,047.28
30-971-120-0000	OVERTIME								
		0.00	0.00	0.00	0.00	0.00	0.00	1,442.95	-1,442.95
30-971-210-0000	TOWN FICA								
		4,015.93	0.00	0.00	4,015.93	2,669.91	0.00	1,458.33	1,211.58
30-971-220-0000	Health Insurance								
		1,000.00	0.00	90.00	910.00	1,000.00	64.23	615.75	384.25
30-971-220-0100	HEALTH INS(EMPLOYEE SHARE)								
		0.00	0.00	0.00	0.00	-150.00	0.00	0.00	-150.00
30-971-225-0000	HRA/CHOICECARE CARD								
		0.00	0.00	0.00	0.00	478.00	0.00	0.00	478.00
30-971-230-0000	DENTAL								
		449.04	0.00	0.00	449.04	254.00	0.00	0.00	254.00
30-971-240-0000	LIFE INSURANCE								
		136.47	0.00	0.00	136.47	223.52	0.00	46.77	176.75
30-971-250-0000	WORKERS COMP								
		5,564.56	1,340.00	5,462.28	102.28	5,500.00	2,350.00	5,500.00	0.00

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
30-971-260-0000	RETIREMENT	4,330.90	0.00	0.00	4,330.90	2,443.06	0.00	1,539.74	903.32
30-971-270-0000	AD&D	0.00	0.00	0.00	0.00	8.98	0.00	16.53	-7.55
30-971-311-0000	TRAVEL & MEETINGS	250.00	0.00	140.30	109.70	100.00	0.00	0.00	100.00
30-971-312-0000	ADVERTISING	250.00	0.00	0.00	250.00	250.00	0.00	463.20	-213.20
30-971-313-0000	MEMBERSHIP DUES	800.00	854.88	947.63	-147.63	700.00	854.88	854.88	-154.88
30-971-315-0000	RECRUITMENT & TRAINING	500.00	0.00	0.00	500.00	300.00	0.00	0.00	300.00
30-971-315-0100	PUBLIC EDUCATION	500.00	0.00	0.00	500.00	1,000.00	0.00	0.00	1,000.00
30-971-318-0000	CONTRACTED SERVICES	45,000.00	1,621.10	22,278.03	22,721.97	43,000.00	1,293.53	31,762.32	11,237.68
30-971-318-0100	CONTRACTED SERVICES - HHW	24,000.00	0.00	28,985.18	-4,985.18	40,000.00	0.00	28,405.09	11,594.91
30-971-319-0000	EQUIPMENT OPERATION-GAS	1,000.00	6.43	362.91	637.09	1,920.00	0.00	0.00	1,920.00
30-971-320-0300	EQUIP OPERATION/MAINT GENERAL	4,000.00	0.00	40.03	3,959.97	5,000.00	14.00	1,141.98	3,858.02
30-971-321-0000	REPAIRS & MAINT-VEHICLES	0.00	614.60	7,295.56	-7,295.56	0.00	0.00	174.56	-174.56
30-971-321-0100	REPAIRS & MAINT-BUILDING	0.00	0.00	0.00	0.00	10,000.00	19.73	240.54	9,759.46
30-971-321-0200	REPAIRS & MAINT - GROUNDS	5,000.00	0.00	0.00	5,000.00	15,000.00	57.95	57.95	14,942.05
30-971-323-0000	MATERIAL & SUPPLIES	1,000.00	27.79	164.41	835.59	0.00	0.00	0.00	0.00
30-971-324-0000	TELEPHONE	2,500.00	419.97	3,732.47	-1,232.47	1,200.00	595.02	3,130.59	-1,930.59
30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN	750.00	0.00	127.54	622.46	200.00	60.47	261.19	-61.19

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
30-971-327-0000	BUILDING HEAT	5,000.00	0.00	3,254.21	1,745.79	5,500.00	0.00	2,492.53	3,007.47
30-971-328-0000	WATER	0.00	0.00	13.08	-13.08	100.00	0.00	83.21	16.79
30-971-329-0000	ELECTRICITY	6,600.00	51.91	5,456.68	1,143.32	6,000.00	2,835.71	4,766.43	1,233.57
30-971-330-0000	OFFICE EQUIPMENT	1,000.00	0.00	140.20	859.80	500.00	0.00	0.00	500.00
30-971-543-0000	CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00
Totals	**Recycling center**	186,142.71	4,936.68	78,490.51	107,652.20	198,098.31	8,145.52	99,308.10	98,790.21
	Construction & demollition								
30-973-318-0000	CONTRACTED SERVICES	245,785.00	0.00	0.00	245,785.00	117,133.00	0.00	0.00	117,133.00
30-973-318-0100	LANDFILL CLOSURE EXPENSE	23,000.00	0.00	0.00	23,000.00	25,000.00	0.00	6,477.50	18,522.50
Totals	**Construction & demollition**	268,785.00	0.00	0.00	268,785.00	142,133.00	0.00	6,477.50	135,655.50
	Transfer Station								
30-974-101-0000	SALARIES	52,730.62	3,672.00	33,647.44	19,083.18	49,876.01	1,014.80	8,515.60	41,360.41
30-974-120-0000	OVERTIME	5,000.00	567.24	4,737.71	262.29	100.00	1,074.27	5,647.84	-5,547.84
30-974-210-0000	TOWN FICA	4,416.39	343.64	3,181.73	1,234.66	3,815.51	160.40	1,071.50	2,744.01
30-974-220-0000	Health Insurance	5,069.18	211.54	2,009.63	3,059.55	8,387.00	2.50	22.50	8,364.50
30-974-220-0100	HEALTH INS(EMPLOYEE SHARE)	-760.38	0.00	0.00	-760.38	-1,258.05	0.00	0.00	-1,258.05

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
30-974-225-0000	HRA/CHOICECARE CARD	1,525.00	0.00	0.00	1,525.00	1,525.00	0.00	0.00	1,525.00
30-974-230-0000	DENTAL	449.04	0.00	0.00	449.04	478.00	0.00	0.00	478.00
30-974-240-0000	LIFE INSURANCE	0.00	0.00	0.00	0.00	254.00	0.00	0.00	254.00
30-974-250-0000	WORKERS COMP	6,119.45	1,031.00	5,121.72	997.73	7,859.96	2,929.98	7,859.96	0.00
30-974-260-0000	RETIREMENT	4,762.78	356.06	3,374.78	1,388.00	2,443.06	167.12	1,016.02	1,427.04
30-974-270-0000	AD&D	0.00	0.00	0.00	0.00	10.30	0.00	0.00	10.30
30-974-312-0000	ADVERTISING	250.00	0.00	18.29	231.71	250.00	0.00	32.40	217.60
30-974-316-0000	GRANTS/APPROP/ST.TAXES	4,800.00	0.00	1,957.29	2,842.71	4,800.00	829.18	2,933.63	1,866.37
30-974-317-0000	PERMITS & LICENSES	300.00	0.00	0.00	300.00	275.00	0.00	0.00	275.00
30-974-318-0000	CONTRACTED SERVICES	110,000.00	3,708.60	80,155.84	29,844.16	89,500.00	4,973.78	72,553.42	16,946.58
30-974-320-0000	EQUIP OPERATION/MAINT-OFFICE	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00
30-974-320-0100	EQUIP MAINTENANCE-SCALE	4,000.00	0.00	837.05	3,162.95	5,000.00	0.00	1,121.39	3,878.61
30-974-323-0000	MATERIAL & SUPPLIES	2,750.00	0.00	993.56	1,756.44	2,000.00	294.21	1,378.46	621.54
30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN	600.00	0.00	1,539.10	-939.10	500.00	78.10	1,284.61	-784.61
30-974-328-0000	WATER	650.00	44.46	117.72	532.28	100.00	13.98	125.82	-25.82
Totals	**Transfer Station**	203,662.08	9,934.54	137,691.86	65,970.22	176,915.79	11,538.32	103,563.15	73,352.64

Solid waste administration

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
30-975-101-0000	SALARIES	128,255.80	6,571.41	56,856.95	71,398.85	22,939.88	4,151.66	43,423.30	-20,483.42
30-975-120-0000	OVERTIME	0.00	259.80	1,932.26	-1,932.26	1,542.84	728.62	2,696.88	-1,154.04
30-975-210-0000	TOWN FICA	9,811.57	508.73	4,569.36	5,242.21	1,754.90	369.57	3,491.66	-1,736.76
30-975-220-0000	HEALTH INSURANCE	77,000.88	3,222.59	14,967.03	62,033.85	39,963.05	1,069.72	7,560.42	32,402.63
30-975-220-0100	HEALTH INS(EMPLOYEE SHARE)	-13,021.22	0.00	-1,776.92	-11,244.30	-6,191.95	-131.38	-1,208.28	-4,983.67
30-975-225-0000	HRA/CHOICECARE CARD	8,061.50	0.00	535.86	7,525.64	3,867.50	125.24	2,545.11	1,322.39
30-975-230-0000	DENTAL	761.29	227.40	1,136.01	-374.72	1,337.20	52.59	739.90	597.30
30-975-240-0000	LIFE INSURANCE	231.17	76.14	374.41	-143.24	340.11	15.48	114.89	225.22
30-975-250-0000	WORKERS COMP	5,925.88	0.00	2,962.94	2,962.94	112.06	56.03	112.06	0.00
30-975-260-0000	RETIREMENT	10,942.72	585.37	5,591.76	5,350.96	1,835.19	402.72	4,057.65	-2,222.46
30-975-270-0000	AD&D	0.00	0.00	0.00	0.00	12.19	0.00	22.39	-10.20
30-975-315-0000	RECRUITMENT & TRAINING	500.00	0.00	0.00	500.00	175.00	0.00	0.00	175.00
30-975-315-0111	Recruitment - Town Manager	0.00	0.00	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
30-975-318-0000	CONTRACTED SERVICES	1,500.00	0.00	1,164.74	335.26	800.00	7.95	1,448.02	-648.02
30-975-318-0200	CONTRACTED SERVICES - LEGAL	500.00	0.00	0.00	500.00	500.00	0.00	0.00	500.00
30-975-322-0000	POSTAGE	50.00	0.00	41.49	8.51	50.00	0.00	0.00	50.00
30-975-323-0000	MATERIAL & SUPPLIES	250.00	0.00	0.00	250.00	400.00	66.32	79.34	320.66

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
30-975-324-0000	TELEPHONE	750.00	0.00	0.00	750.00	900.00	0.00	0.00	900.00
30-975-328-0000	WATER	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00
30-975-330-0000	OFFICE EQUIPMENT	100.00	0.00	11.67	88.33	0.00	0.00	0.00	0.00
30-975-417-0017	EXTRAORDINARY EXP : COVID-19	0.00	0.00	866.00	-866.00	0.00	0.00	0.00	0.00
30-975-418-0000	PROPERTY & LIABILITY INS	18,731.16	4,682.79	18,731.16	0.00	10,867.00	3,640.00	12,713.50	-1,846.50
30-975-418-0100	RETIREE HEALTH INSURANCE	1,124.00	25.34	228.06	895.94	846.00	137.17	311.12	534.88
Totals	**Solid waste administration**	251,474.75	16,159.57	110,692.78	140,781.97	82,150.97	10,691.69	78,107.96	4,043.01
Totals	**Solid Waste Fund**	1,161,064.54	48,546.19	504,803.49	656,261.05	930,298.07	52,226.09	473,658.39	456,639.68

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
	Solid Waste Fund								
	Solid waste management revenue								
30-310-100-0000	COMMERCIAL HAULERS-TIP FEE								
		17,500.00	1,702.37	27,059.60	154.626	0.00	679.30	13,298.83	0.000
30-310-100-0200	COMMERCIAL HAULERS - PERMITS								
		2,600.00	60.00	1,740.00	66.923	2,500.00	420.00	2,117.20	84.688
30-310-100-0300	COMMERCIAL RECYCLING								
		0.00	1,745.82	7,975.47	0.000	0.00	0.00	9.50	0.000
30-310-100-0500	District Coupon Sales								
		0.00	1,610.25	15,499.29	0.000	0.00	627.00	8,537.50	0.000
30-310-200-0000	COUPON SALES-HARTFORD								
		95,000.00	6,445.75	75,843.30	79.835	100,000.00	5,723.75	72,993.25	72.993
30-310-200-0100	COUPON SALES-GUVSWD								
		53,000.00	0.00	54,241.00	102.342	0.00	0.00	46,600.00	0.000
30-310-200-0200	RESIDENTIAL PERMITS								
		73,000.00	630.00	28,852.00	39.523	120,000.00	485.00	45,958.50	38.299
	Totals Solid waste management revenue								
		241,100.00	12,194.19	211,210.66	87.603	222,500.00	7,935.05	189,514.78	85.175
	Recycling Revenues								
30-320-100-0000	RECYCLED MATERIALS/NE WASTE								
		8,000.00	57.00	17,134.74	214.184	7,000.00	146.38	8,866.89	126.670
30-320-200-0000	RECYCLED MATERIALS/OTHER								
		30,500.00	0.00	486.20	1.594	30,000.00	0.00	14,282.27	47.608
30-320-400-0000	RECYCLED - HHW COLLECTIONS								
		8,000.00	61.00	7,915.25	98.941	4,000.00	239.00	12,289.25	307.231
	Totals Recycling Revenues								
		46,500.00	118.00	25,536.19	54.917	41,000.00	385.38	35,438.41	86.435
	Other Revenues								
30-330-100-0000	RENTAL - RECYCLING CENTER								
		21,000.00	750.00	14,250.00	67.857	0.00	1,750.00	15,000.00	0.000
30-330-300-0000	WASTE ORDINANCE FEE								
		57,500.00	6,448.80	41,113.40	71.502	0.00	5,602.65	71,966.49	0.000
30-330-300-0100	WASTE ORDINANCE PERMITS								
		420.00	0.00	16,252.65	3,869.679	0.00	0.00	70.00	0.000

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
Totals Other Revenues									
		78,920.00	**7,198.80**	**71,616.05**	**90.745**	**0.00**	**7,352.65**	**87,036.49**	**0.000**
General Operations									
30-340-100-0000	INTEREST EARNINGS								
		0.00	**0.00**	**6,015.15**	**0.000**	**0.00**	**531.75**	**2,607.46**	**0.000**
30-340-121-0109	Transfer in From Fund 25 (ARPA)								
		0.00	**0.00**	**25,705.86**	**0.000**	**0.00**	**0.00**	**0.00**	**0.000**
30-340-200-0000	REIMBURSEMENTS								
		0.00	**0.00**	**0.00**	**0.000**	**500.00**	**0.00**	**0.00**	**0.000**
30-340-300-0100	TRANSFER FROM GENERAL FUND								
		250,000.00	**0.00**	**0.00**	**0.000**	**330,000.00**	**330,000.00**	**330,000.00**	**100.000**
30-340-300-0200	TRANSFER FROM CLOSURE FUND								
		23,000.00	**0.00**	**0.00**	**0.000**	**23,000.00**	**0.00**	**0.00**	**0.000**
30-340-400-0000	INTERGOVERNMENTAL REVENUES								
		0.00	**0.00**	**0.00**	**0.000**	**6,100.00**	**0.00**	**0.00**	**0.000**
30-340-700-0000	MISCELLANEOUS								
		0.00	**0.00**	**263.14**	**0.000**	**0.00**	**-20.00**	**-996.40**	**0.000**
Totals General Operations									
		273,000.00	**0.00**	**31,984.15**	**11.716**	**359,600.00**	**330,511.75**	**331,611.06**	**92.217**
Totals	**Solid Waste Fund**								
		639,520.00	**19,510.99**	**340,347.05**	**53.219**	**623,100.00**	**346,184.83**	**643,600.74**	**103.290**

WHITE RIVER WATER: Fund 50

Glide Path 75% as of 03/31/2024

FYE 2024 APPROPRIATIONS:

FYE 2023 BUDGET	$1,169,821	YTD	$1,032,282	% 88
FYE 2024 BUDGET	$1,318,454	YTD	$522,799	% 40

*Included capital projects moved to balance sheet @ year end

FYE 2024 REVENUES:

FYE 2023 BUDGET	$1,169,821	YTD	$1,656,893
FYE 2024 BUDGET	$1,229,462	YTD	$1,213,705

*Includes capital projects moved to balance sheet @ year end

ACCOUNTS RECEIVABLE BALANCE:

FYE 2023 $304,375

FYE 2024 $266,940

No concerns within the 75% glide path

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	Water Fund								
	FIN -Insurance								
50-811-323-0301	SAFETY WELLNESS - EQUIPMENT								
		3,360.00	0.00	0.00	3,360.00	3,360.00	0.00	0.00	3,360.00
Totals	**FIN -Insurance**								
		3,360.00	0.00	0.00	3,360.00	3,360.00	0.00	0.00	3,360.00
	Water - Wilder well & treatmnt								
50-952-318-0000	CONTRACTED SERVICES								
		80,000.00	0.00	0.00	80,000.00	87,591.66	80,000.00	80,953.38	6,638.28
50-952-321-0100	REPAIRS & MAINT-BUILDING								
		7,500.00	6,180.00	7,343.76	156.24	3,000.00	596.59	596.59	2,403.41
50-952-323-0000	MATERIAL & SUPPLIES								
		2,500.00	0.00	2,386.42	113.58	4,000.00	709.35	2,173.15	1,826.85
50-952-324-0000	TELEPHONE								
		2,500.00	602.17	7,703.91	-5,203.91	5,500.00	785.46	4,451.00	1,049.00
50-952-327-0000	BUILDING HEAT								
		5,587.41	1,581.08	6,443.69	-856.28	6,000.00	1,085.00	5,793.60	206.40
50-952-329-0000	ELECTRICITY								
		66,000.00	7,259.63	54,021.55	11,978.45	65,920.00	3,002.87	42,594.24	23,325.76
50-952-331-0000	DEPARTMENT EQUIPMENT								
		11,000.00	0.00	319.48	10,680.52	11,000.00	0.00	4,043.31	6,956.69
50-952-340-0000	CHEMICALS								
		20,000.00	4,300.56	25,774.99	-5,774.99	15,000.00	3,391.50	24,132.80	-9,132.80
50-952-543-0000	CAPITAL OUTLAY - WILDER								
		0.00	0.00	0.00	0.00	0.00	15,200.00	15,200.00	-15,200.00
Totals	**Water - Wilder well & treatmnt**								
		195,087.41	19,923.44	103,993.80	91,093.61	198,011.66	104,770.77	179,938.07	18,073.59
	Distribution system								
50-954-101-0000	SALARIES								
		164,121.85	16,489.69	95,315.35	68,806.50	205,376.76	12,142.47	90,913.99	114,462.77

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
50-954-120-0000	OVERTIME	14,000.00	1,781.04	14,947.54	-947.54	0.00	813.69	13,650.18	-13,650.18
50-954-210-0000	TOWN FICA	13,626.32	1,401.95	9,408.83	4,217.49	15,711.31	1,034.23	9,139.94	6,571.37
50-954-220-0000	HEALTH INSURANCE	52,825.81	7,850.56	37,355.67	15,470.14	62,016.05	1,409.29	12,219.37	49,796.68
50-954-220-0100	HEALTH INS(EMPLOYEE SHARE)	-7,445.75	0.00	-4,171.34	-3,274.41	-9,302.41	-133.88	-1,097.74	-8,204.67
50-954-225-0000	HRA/CHOICECARE CARD	7,535.25	0.00	7,237.37	297.88	8,882.50	0.00	0.00	8,882.50
50-954-230-0000	DENTAL	3,471.88	647.42	3,237.10	234.78	3,817.35	199.62	2,177.87	1,639.48
50-954-240-0000	LIFE INSURANCE	752.68	135.40	677.00	75.68	863.60	58.85	420.71	442.89
50-954-250-0000	WORKERS COMP	13,022.90	3,253.00	13,017.44	5.46	16,923.03	4,461.52	16,923.04	-0.01
50-954-260-0000	RETIREMENT	14,837.32	1,630.58	10,964.30	3,873.02	15,215.41	1,130.31	10,192.31	5,023.10
50-954-270-0000	AD&D	0.00	0.00	0.00	0.00	34.68	0.00	88.41	-53.73
50-954-311-0000	TRAVEL & MEETINGS	750.00	0.00	0.00	750.00	1,500.00	0.00	0.00	1,500.00
50-954-312-0000	ADVERTISING	500.00	0.00	64.75	435.25	0.00	0.00	0.00	0.00
50-954-313-0000	MEMBERSHIP DUES	500.00	50.00	112.49	387.51	1,000.00	0.00	178.99	821.01
50-954-315-0000	RECRUITMENT & TRAINING	1,000.00	0.00	257.50	742.50	2,700.00	0.00	698.50	2,001.50
50-954-318-0000	CONTRACTED SERVICES	7,100.00	190.00	5,106.00	1,994.00	13,400.00	2,890.00	10,382.13	3,017.87
50-954-319-0000	EQUIPMENT OPERATION-GAS	7,500.00	424.01	4,751.53	2,748.47	10,000.00	424.64	5,024.77	4,975.23
50-954-320-0200	EQUIP OPERATION - JOURNAL	0.00	0.00	0.00	0.00	3,000.00	0.00	570.00	2,430.00

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
50-954-321-0000	REPAIRS & MAINT-VEHICLES	10,000.00	186.17	2,739.92	7,260.08	12,000.00	84.11	2,942.68	9,057.32
50-954-321-0100	REPAIRS & MAINT-BUILDING	5,000.00	0.00	3,145.33	1,854.67	1,000.00	0.00	172.54	827.46
50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR	30,000.00	397.31	15,452.46	14,547.54	30,000.00	683.29	16,700.25	13,299.75
50-954-323-0000	MATERIAL & SUPPLIES	25,000.00	4,246.80	16,733.57	8,266.43	30,000.00	3,938.48	16,779.94	13,220.06
50-954-324-0000	TELEPHONE	4,500.00	23.48	70.44	4,429.56	0.00	46.95	1,101.65	-1,101.65
50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN	3,500.00	10.96	992.65	2,507.35	3,000.00	185.17	3,933.92	-933.92
50-954-329-0000	ELECTRICITY	2,500.00	240.93	1,619.38	880.62	2,678.00	217.02	1,464.90	1,213.10
50-954-331-0000	DEPARTMENT EQUIPMENT	6,000.00	0.00	544.99	5,455.01	74,000.00	0.00	44.27	73,955.73
50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE	150,000.00	0.00	7,488.45	142,511.55	15,000.00	0.00	0.00	15,000.00
50-954-418-0100	RETIREE HEALTH INSURANCE	19,555.00	2,436.44	13,509.21	6,045.79	4,948.00	677.74	11,948.50	-7,000.50
50-954-542-0100	DEBT INTEREST RF3-069	6,853.96	0.00	0.00	6,853.96	6,466.00	0.00	0.00	6,466.00
50-954-542-0101	DEBT PRINCIPAL RF3-069	163,813.46	0.00	0.00	163,813.46	154,541.00	0.00	0.00	154,541.00
50-954-542-0102	DEBT ADMIN FEE RF3-069	13,706.86	0.00	0.00	13,706.86	12,931.00	0.00	0.00	12,931.00
50-954-542-0402	Debt Admin Fee - RF3-390-3.0	0.00	0.00	16,707.34	-16,707.34	0.00	0.00	17,353.15	-17,353.15
50-954-542-0403	Debt Interest - RF3-390-3.0	0.00	0.00	8,353.67	-8,353.67	0.00	0.00	8,676.57	-8,676.57
50-954-543-0035	Capital - RF3-467-3.0 Phase 2	0.00	0.00	1,180.47	-1,180.47	0.00	2,706.79	495,814.50	-495,814.50
Totals	**Distribution system**	734,527.54	41,395.74	286,819.41	447,708.13	697,702.28	32,970.29	748,415.34	-50,713.06

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	Water - Administration								
50-955-101-0000	SALARIES	81,176.39	7,527.20	45,510.27	35,666.12	78,966.77	4,847.31	41,857.94	37,108.83
50-955-120-0000	OVERTIME	0.00	133.77	776.88	-776.88	0.00	0.00	436.76	-436.76
50-955-210-0000	TOWN FICA	6,209.99	564.10	4,779.34	1,430.65	6,040.96	359.44	3,793.99	2,246.97
50-955-220-0000	HEALTH INSURANCE	21,393.01	3,669.58	17,149.62	4,243.39	14,793.94	1,340.24	10,476.96	4,316.98
50-955-220-0100	HEALTH INS(EMPLOYEE SHARE)	-3,068.33	0.00	-2,062.69	-1,005.64	-2,219.09	-169.46	-1,526.89	-692.20
50-955-225-0000	HRA/CHOICECARE CARD	2,759.53	0.00	2,157.23	602.30	1,948.63	310.97	1,556.01	392.62
50-955-230-0000	DENTAL	1,655.27	235.31	1,067.61	587.66	1,030.97	81.58	784.58	246.39
50-955-240-0000	LIFE INSURANCE	231.45	46.16	224.48	6.97	400.67	16.43	125.77	274.90
50-955-250-0000	WORKERS COMP	5,925.88	895.00	4,752.94	1,172.94	4,648.81	1,824.41	4,648.82	-0.01
50-955-260-0000	RETIREMENT	7,508.82	708.68	6,355.28	1,153.54	6,317.34	435.00	4,801.94	1,515.40
50-955-270-0000	AD&D	0.00	0.00	0.00	0.00	11.36	0.00	24.68	-13.32
50-955-310-0000	Misc Exp	0.00	0.00	148.44	-148.44	0.00	0.00	45.00	-45.00
50-955-310-0100	Refund	0.00	0.00	0.00	0.00	0.00	0.00	79.07	-79.07
50-955-311-0000	TRAVEL & MEETINGS	250.00	0.00	0.00	250.00	500.00	0.00	0.00	500.00
50-955-312-0000	ADVERTISING	300.00	0.00	178.92	121.08	500.00	154.80	154.80	345.20
50-955-313-0000	MEMBERSHIP DUES	600.00	20.25	467.50	132.50	400.00	27.75	268.99	131.01

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
50-955-314-0000	BOOKS & PERIODICALS	100.00	0.00	0.00	100.00	200.00	0.00	0.00	200.00
50-955-315-0000	RECRUITMENT & TRAINING	1,500.00	0.00	409.41	1,090.59	500.00	28.00	55.24	444.76
50-955-315-0111	Recruitment - Town Manager	0.00	0.00	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
50-955-317-0000	PERMITS & LICENSES	12,000.00	0.00	9,597.20	2,402.80	12,000.00	0.00	6,077.35	5,922.65
50-955-318-0000	CONTRACTED SERVICES	14,500.00	0.00	5,031.14	9,468.86	6,900.00	185.34	5,326.41	1,573.59
50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE	1,000.00	0.00	181.56	818.44	250.00	23.99	404.46	-154.46
50-955-321-0100	REPAIRS & MAINT - BUILDING	3,000.00	0.00	0.00	3,000.00	5,250.00	0.00	0.00	5,250.00
50-955-322-0000	POSTAGE	4,500.00	325.87	2,368.89	2,131.11	4,200.00	336.42	2,354.93	1,845.07
50-955-323-0000	MATERIAL & SUPPLIES	1,000.00	139.11	1,332.34	-332.34	1,000.00	59.47	573.79	426.21
50-955-324-0000	TELEPHONE	750.00	16.15	285.35	464.65	1,000.00	28.05	212.57	787.43
50-955-330-0000	OFFICE EQUIPMENT	4,000.00	163.25	1,627.82	2,372.18	7,000.00	15.18	1,459.01	5,540.99
50-955-331-0000	DEPARTMENT EQUIPMENT	8,000.00	0.00	0.00	8,000.00	800.00	0.00	510.32	289.68
50-955-418-0000	PROPERTY & LIABILITY INS	24,082.92	5,902.23	24,082.92	0.00	13,622.00	4,564.00	16,140.16	-2,518.16
50-955-418-0100	RETIREE HEALTH INSURANCE	5,105.00	340.41	3,063.69	2,041.31	4,685.00	681.40	3,286.31	1,398.69
50-955-544-0000	CAPITAL RESERVE TRANSFER	106,000.00	0.00	0.00	106,000.00	100,000.00	0.00	0.00	100,000.00
50-955-544-2024	Annual Engineering Reserve Transfer	75,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00
Totals	**Water - Administration**	385,479.93	20,687.07	131,986.14	253,493.79	270,747.36	15,150.32	103,928.97	166,818.39

Encumbrances And Carry Forward Activity Not Included

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
Totals	**Water Fund**	**1,318,454.88**	**82,006.25**	**522,799.35**	**795,655.53**	**1,169,821.30**	**152,891.38**	**1,032,282.38**	**137,538.92**

Encumbrances And Carry Forward Activity Not Included

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
Water Fund									
Intergovernmental revenues									
50-050-544-0015	Transfer In - RF3-390-3.0 (Fund 13)								
		0.00	0.00	58,320.21	0.000	0.00	0.00	58,320.21	0.000
50-050-544-0113	Transfer In - ARPA Gates - Fairview								
		0.00	0.00	390,440.50	0.000	0.00	0.00	0.00	0.000
50-050-544-0117	Transfer In - ARPA Nutt Lane,Harrison, Latham								
		0.00	0.00	2,653.19	0.000	0.00	0.00	0.00	0.000
Totals Intergovernmental revenues									
		0.00	0.00	451,413.90	0.000	0.00	0.00	58,320.21	0.000
Charges for Services									
50-510-100-0000	WATER REVENUE-WHITE RIVER								
		618,005.85	0.00	356,199.41	57.637	588,577.00	150,059.80	467,911.89	79.499
50-510-200-0000	WATER REVENUE-WILDER								
		486,334.70	0.00	235,640.68	48.452	463,175.90	0.00	319,764.25	69.037
50-510-300-0000	WATER REVENUE-HARTFORD								
		107,121.10	0.00	98,948.75	92.371	102,020.10	0.00	75,170.86	73.682
Totals Charges for Services									
		1,211,461.65	0.00	690,788.84	57.021	1,153,773.00	150,059.80	862,847.00	74.785
Connections/other									
50-520-100-0000	CONNECTIONS								
		8,000.00	0.00	6,535.23	81.690	8,000.00	797.30	6,149.54	76.869
50-520-200-0000	TURN ON FEES								
		6,000.00	0.00	1,530.00	25.500	6,000.00	630.00	3,360.00	56.000
50-520-300-0000	LATE CHARGES/INTEREST								
		4,000.00	0.00	7,252.24	181.306	2,000.00	651.86	4,099.64	204.982
Totals Connections/other									
		18,000.00	0.00	15,317.47	85.097	16,000.00	2,079.16	13,609.18	85.057
General Operations									
50-540-100-0000	INTEREST EARNINGS								
		0.00	0.00	4,305.97	0.000	0.00	400.85	2,045.38	0.000

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
50-540-500-0100	Proceeds - RF3-467-3.0 - DWSRF	0.00	0.00	51,879.29	0.000	0.00	0.00	720,047.66	0.000
50-540-700-0000	MISCELLANEOUS	0.00	0.00	0.00	0.000	48.30	0.00	23.51	48.675
Totals	**General Operations**	0.00	0.00	56,185.26	0.000	48.30	400.85	722,116.55	1,495,065.321
Totals	**Water Fund**	1,229,461.65	0.00	1,213,705.47	98.718	1,169,821.30	152,539.81	1,656,892.94	141.636

QUECHEE WATER: Fund 55

Glide Path 75% as of 03/31/2024

FYE 2024 APPROPRIATIONS:

FYE 2023 BUDGET	$470,288	YTD	$264,730	% 56
FYE 2024 BUDGET	$588,196	YTD	$308,001	% 52

FYE 2024 REVENUES:

FYE 2023 BUDGET	$471,908	YTD	$378,009
FYE 2024 BUDGET	$496,894	YTD	$423,114

ACCOUNTS RECEIVABLE BALANCE:

FYE 2023 $93,301

FYE 2024 $84,224

No concerns within the 75% glide path

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	Quechee Water Fund								
	FIN -Insurance								
55-811-323-0301	SAFETY WELLNESS - EQUIPMENT	**3,561.60**	**0.00**	**0.00**	**3,561.60**	**3,360.00**	**0.00**	**0.00**	**3,360.00**
Totals	**FIN -Insurance**	**3,561.60**	**0.00**	**0.00**	**3,561.60**	**3,360.00**	**0.00**	**0.00**	**3,360.00**
	Quechee wells & treatment								
55-953-315-0000	RECRUITMENT & TRAINING	**250.00**	**0.00**	**0.00**	**250.00**	**250.00**	**0.00**	**0.00**	**250.00**
55-953-318-0000	CONTRACTED SERVICES	**15,000.00**	**0.00**	**811.71**	**14,188.29**	**15,000.00**	**0.00**	**0.00**	**15,000.00**
55-953-321-0100	REPAIRS & MAINT-BUILDING	**21,000.00**	**1,100.00**	**2,020.00**	**18,980.00**	**1,000.00**	**85.31**	**85.31**	**914.69**
55-953-323-0000	MATERIALS & SUPPLIES	**500.00**	**16.58**	**81.90**	**418.10**	**500.00**	**0.00**	**0.00**	**500.00**
55-953-324-0000	TELEPHONE	**1,100.00**	**0.00**	**863.99**	**236.01**	**600.00**	**91.22**	**818.96**	**-218.96**
55-953-327-0000	BUILDING HEAT	**1,800.00**	**0.00**	**56.31**	**1,743.69**	**1,125.00**	**0.00**	**470.89**	**654.11**
55-953-329-0000	ELECTRICITY	**30,000.00**	**659.76**	**16,484.38**	**13,515.62**	**16,000.00**	**2,949.79**	**17,424.02**	**-1,424.02**
55-953-331-0000	DEPARTMENT EQUIPMENT	**750.00**	**0.00**	**0.00**	**750.00**	**500.00**	**0.00**	**0.00**	**500.00**
55-953-340-0000	CHEMICALS	**1,000.00**	**0.00**	**216.64**	**783.36**	**1,000.00**	**0.00**	**0.00**	**1,000.00**
Totals	**Quechee wells & treatment**	**71,400.00**	**1,776.34**	**20,534.93**	**50,865.07**	**35,975.00**	**3,126.32**	**18,799.18**	**17,175.82**
	Distribution system								
55-954-101-0000	SALARIES	**28,962.68**	**3,526.80**	**22,377.52**	**6,585.16**	**36,242.93**	**1,621.94**	**18,383.79**	**17,859.14**

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
55-954-120-0000	OVERTIME	8,000.00	710.90	6,106.62	1,893.38	0.00	713.70	5,035.76	-5,035.76
55-954-210-0000	TOWN FICA	2,827.64	315.18	2,127.63	700.01	2,772.50	177.84	1,785.04	987.46
55-954-220-0000	BC/BS	12,509.70	0.00	0.00	12,509.70	10,722.00	0.00	0.00	10,722.00
55-954-220-0100	HEALTH INS(EMPLOYEE SHARE)	-1,876.46	0.00	0.00	-1,876.46	-1,608.30	0.00	0.00	-1,608.30
55-954-225-0000	HRA/CHOICECARE CARD	1,329.75	0.00	0.00	1,329.75	1,567.50	0.00	0.00	1,567.50
55-954-230-0000	DENTAL	612.68	0.00	0.00	612.68	673.65	0.00	0.00	673.65
55-954-240-0000	LIFE INSURANCE	0.00	0.00	0.00	0.00	152.40	0.00	0.00	152.40
55-954-250-0000	WORKERS COMP	2,698.28	687.00	2,723.14	-24.86	3,523.97	1,011.99	3,523.98	-0.01
55-954-260-0000	RETIREMENT	3,074.53	354.83	2,485.32	589.21	2,685.07	200.81	2,047.00	638.07
55-954-270-0000	AD&D	0.00	0.00	0.00	0.00	6.12	0.00	0.00	6.12
55-954-311-0000	TRAVEL & MEETINGS	250.00	0.00	0.00	250.00	200.00	0.00	0.00	200.00
55-954-313-0000	MEMBERSHIP DUES	100.00	50.00	127.48	-27.48	200.00	0.00	83.98	116.02
55-954-315-0000	RECRUITMENT & TRAINING	750.00	0.00	127.50	622.50	1,250.00	0.00	224.50	1,025.50
55-954-318-0000	CONTRACTED SERVICES	40,000.00	72.00	2,725.71	37,274.29	37,000.00	72.00	2,143.39	34,856.61
55-954-319-0000	EQUIPMENT OPERATION - GAS	3,500.00	215.10	2,412.48	1,087.52	3,960.00	212.30	2,434.52	1,525.48
55-954-321-0000	REPAIRS & MAINT - VEHICLES	10,000.00	186.19	2,647.06	7,352.94	8,500.00	84.10	1,944.02	6,555.98
55-954-321-0100	REPAIRS & MAINT - BUILDING	5,000.00	0.00	1,530.34	3,469.66	5,000.00	0.00	0.00	5,000.00

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
55-954-321-0200	REPAIRS & MAINT-MAINS & APPUR	6,000.00	3.84	1,545.85	4,454.15	6,000.00	0.00	37.44	5,962.56
55-954-323-0000	MATERIALS & SUPPLIES	4,000.00	19.99	7,293.71	-3,293.71	6,000.00	0.00	463.57	5,536.43
55-954-324-0000	TELEPHONE	500.00	23.47	70.41	429.59	1,200.00	0.00	0.00	1,200.00
55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN	3,500.00	0.00	1,014.16	2,485.84	3,000.00	325.86	666.60	2,333.40
55-954-329-0000	ELECTRICITY	13,000.00	1,086.68	7,072.90	5,927.10	13,000.00	1,162.87	7,028.58	5,971.42
55-954-331-0000	DEPARTMENT EQUIPMENT	6,000.00	0.00	550.70	5,449.30	41,500.00	0.00	1,531.99	39,968.01
55-954-542-0100	DEBT INTEREST - RF3-329	14,025.92	0.00	13,231.47	794.45	13,232.00	0.00	13,922.16	-690.16
55-954-542-0101	DEBT PRINCIPAL - RF3-329	75,410.52	0.00	71,141.10	4,269.42	71,142.00	0.00	69,069.03	2,072.97
55-954-542-0102	DEBT ADMIN FEE - RF3-329	28,050.78	0.00	26,462.94	1,587.84	26,463.00	0.00	27,844.32	-1,381.32
Totals	**Distribution system**	268,226.02	7,251.98	173,774.04	94,451.98	294,384.84	5,583.41	158,169.67	136,215.17
	Water - Administration								
55-955-101-0000	SALARIES	73,062.23	6,723.52	55,408.53	17,653.70	74,913.36	4,440.90	44,070.73	30,842.63
55-955-120-0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	74.03	-74.03
55-955-210-0000	TOWN FICA	5,589.26	494.51	4,143.17	1,446.09	5,730.87	329.20	3,301.19	2,429.68
55-955-220-0000	HEALTH INSURANCE	21,018.01	3,473.01	16,252.03	4,765.98	14,793.94	1,257.00	9,817.50	4,976.44
55-955-220-0100	HEALTH INS(EMPLOYEE SHARE)	-3,068.33	0.00	-1,957.44	-1,110.89	-2,219.09	-157.46	-1,431.72	-787.37
55-955-225-0000	HRA/CHOICECARE CARD	2,759.53	0.00	3,065.09	-305.56	1,948.63	310.96	1,533.01	415.62

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
55-955-230-0000	DENTAL	1,655.27	210.83	988.41	666.86	1,030.97	74.74	722.68	308.29
55-955-240-0000	LIFE INSURANCE	216.79	42.54	205.85	10.94	375.27	14.77	115.33	259.94
55-955-250-0000	WORKERS COMP	5,333.54	937.00	4,540.76	792.78	4,605.61	1,552.81	4,605.62	-0.01
55-955-260-0000	RETIREMENT	6,758.26	621.96	5,568.49	1,189.77	5,993.07	398.48	4,204.42	1,788.65
55-955-270-0000	AD&D	0.00	0.00	0.00	0.00	2.04	0.00	22.74	-20.70
55-955-310-0000	Misc Exp	0.00	0.00	142.50	-142.50	0.00	0.00	0.00	0.00
55-955-311-0000	TRAVEL & MEETINGS	250.00	0.00	0.00	250.00	200.00	0.00	0.00	200.00
55-955-312-0000	ADVERTISING	200.00	0.00	110.47	89.53	100.00	50.40	50.40	49.60
55-955-313-0000	MEMBERSHIP DUES	300.00	20.25	467.50	-167.50	200.00	42.74	178.99	21.01
55-955-314-0000	BOOKS & PERIODICALS	100.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
55-955-315-0000	RECRUITMENT & TRAINING	500.00	0.00	246.23	253.77	400.00	0.00	27.24	372.76
55-955-315-0111	Recruitment - Town Manager	0.00	0.00	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
55-955-317-0000	PERMITS & LICENSES	4,500.00	0.00	733.90	3,766.10	3,000.00	0.00	1,546.45	1,453.55
55-955-318-0000	CONTRACTED SERVICES	14,500.00	0.00	3,523.64	10,976.36	3,540.00	150.33	5,291.40	-1,751.40
55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE	1,000.00	0.00	181.56	818.44	250.00	23.99	424.48	-174.48
55-955-322-0000	POSTAGE	2,500.00	16.35	1,223.18	1,276.82	1,600.00	14.32	1,254.63	345.37
55-955-323-0000	MATERIALS & SUPPLIES	1,000.00	48.77	773.18	226.82	1,000.00	59.48	509.89	490.11

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
55-955-324-0000	TELEPHONE	500.00	16.15	285.44	214.56	400.00	28.06	212.63	187.37
55-955-330-0000	OFFICE EQUIPMENT	7,000.00	163.24	1,627.73	5,372.27	7,000.00	15.19	1,086.02	5,913.98
55-955-331-0000	DEPARTMENT EQUIPMENT	9,000.00	0.00	203.79	8,796.21	500.00	0.00	0.00	500.00
55-955-418-0000	PROPERTY & LIABILITY INS	10,703.52	2,557.38	10,703.52	0.00	6,104.00	2,045.00	7,142.00	-1,038.00
55-955-418-0100	RETIREE HEALTH INSURANCE	4,630.00	306.06	2,754.55	1,875.45	5,000.00	647.05	3,001.17	1,998.83
55-955-544-2024	Annual Engineering Reserve Transfer	75,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00
Totals	**Water - Administration**	245,008.08	15,631.57	113,692.08	131,316.00	136,568.67	11,297.96	87,760.83	48,807.84
Totals	**Quechee Water Fund**	588,195.70	24,659.89	308,001.05	280,194.65	470,288.51	20,007.69	264,729.68	205,558.83

Encumbrances And Carry Forward Activity Not Included

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
Quechee Water Fund									
Charges for Services									
55-510-400-0000	WATER REVENUE-QUECHEE	282,898.98	0.00	235,729.07	83.326	269,427.60	0.00	213,388.00	79.200
55-510-500-0000	WATER REVENUE-QUECHEE (QWC)	207,879.21	0.00	175,267.49	84.312	197,980.25	0.00	157,430.55	79.518
Totals Charges for Services		490,778.19	0.00	410,996.56	83.744	467,407.85	0.00	370,818.55	79.335
Connections/other									
55-520-100-0000	CONNECTIONS	500.00	0.00	750.00	150.000	500.00	0.00	750.00	150.000
55-520-200-0000	TURN ON FEES	2,000.00	0.00	1,305.00	65.250	2,000.00	225.00	1,550.00	77.500
55-520-300-0000	LATE CHARGES/INTEREST	2,000.00	0.00	996.59	49.830	2,000.00	197.54	1,067.56	53.378
Totals Connections/other		4,500.00	0.00	3,051.59	67.813	4,500.00	422.54	3,367.56	74.835
General Operations									
55-540-100-0000	INTEREST EARNINGS	1,616.03	0.00	9,065.93	561.000	0.00	801.36	3,859.40	0.000
55-540-700-0000	MISCELLANEOUS	0.00	0.00	0.00	0.000	0.00	0.00	-36.51	0.000
Totals General Operations		1,616.03	0.00	9,065.93	561.000	0.00	801.36	3,822.89	0.000
Totals	**Quechee Water Fund**	496,894.22	0.00	423,114.08	85.152	471,907.85	1,223.90	378,009.00	80.102

WHITE RIVER WASTEWATER: Fund 60

Glide Path 75% as of 03/31/2024

FYE 2024 APPROPRIATIONS:

FYE 2023 BUDGET	$1,786,126	YTD	$1,249,730	% 70
FYE 2024 BUDGET	$2,084,238	YTD	$925,888	% 44

* Includes capital projects moved to balance sheet @ year end

FYE 2024 REVENUES:

FYE 2023 BUDGET	$1,835,279	YTD	$1,825,488
FYE 2024 BUDGET	$1,934,708	YTD	$1,215,934

* Includes capital projects moved to balance sheet @ year end

ACCOUNTS RECEIVABLE BALANCE:

FYE 2023 $484,337

FYE 2024 $463,397

No concerns within the 75% glide path

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	Wastewater Fund								
	FIN -Insurance								
60-811-323-0301	SAFETY WELLNESS - EQUIPMENT								
		3,400.00	0.00	0.00	3,400.00	0.00	0.00	0.00	0.00
Totals	**FIN -Insurance**								
		3,400.00	0.00	0.00	3,400.00	0.00	0.00	0.00	0.00
	WRJ treatment plant								
60-961-101-0000	SALARIES								
		294,012.08	21,234.31	164,383.94	129,628.14	277,160.00	18,059.81	170,376.67	106,783.33
60-961-120-0000	OVERTIME								
		37,100.00	3,115.34	33,594.42	3,505.58	35,000.00	3,144.25	30,927.42	4,072.58
60-961-210-0000	TOWN FICA								
		25,330.07	1,779.14	17,392.26	7,937.81	21,202.74	1,551.44	17,984.18	3,218.56
60-961-220-0000	HEALTH INSURANCE								
		71,118.93	13,150.38	66,804.21	4,314.72	42,772.00	6,798.96	56,898.34	-14,126.34
60-961-220-0100	HEALTH INS(EMPLOYEE SHARE)								
		-10,255.34	0.00	-6,978.89	-3,276.45	-6,003.30	-795.14	-7,192.98	1,189.68
60-961-225-0000	HRA/CHOICECARE CARD								
		11,582.50	0.00	2,044.99	9,537.51	5,567.50	824.09	4,334.83	1,232.67
60-961-230-0000	DENTAL								
		5,228.20	482.30	2,411.50	2,816.70	3,251.60	241.15	2,359.23	892.37
60-961-240-0000	LIFE INSURANCE								
		1,040.27	187.40	937.00	103.27	1,193.80	81.65	691.09	502.71
60-961-250-0000	WORKERS COMP								
		24,171.18	5,364.00	22,813.58	1,357.60	22,837.98	8,418.99	22,837.98	0.00
60-961-260-0000	RETIREMENT								
		30,005.51	1,761.74	17,361.14	12,644.37	21,176.52	1,554.94	18,805.97	2,370.55
60-961-270-0000	AD&D								
		0.00	0.00	0.00	0.00	48.41	0.00	146.66	-98.25
60-961-311-0000	TRAVEL & MEETINGS								
		500.00	0.00	85.00	415.00	500.00	0.00	0.00	500.00

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
60-961-313-0000	MEMBERSHIP DUES	500.00	0.00	0.00	500.00	700.00	0.00	84.98	615.02
60-961-315-0000	RECRUITMENT & TRAINING	2,000.00	0.00	585.00	1,415.00	2,000.00	0.00	56.00	1,944.00
60-961-317-0000	PERMITS & LICENSES	7,000.00	0.00	6,350.00	650.00	6,200.00	5,350.00	8,900.00	-2,700.00
60-961-318-0000	CONTRACTED SERVICES	145,000.00	875.00	72,436.82	72,563.18	121,000.00	9,132.33	65,065.77	55,934.23
60-961-319-0000	EQUIPMENT OPERATION-GAS	9,000.00	561.01	4,179.81	4,820.19	7,000.00	464.59	5,121.94	1,878.06
60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL	45,000.00	3,625.28	31,237.31	13,762.69	44,000.00	8,934.88	23,004.56	20,995.44
60-961-321-0000	REPAIRS & MAINT-VEHICLES	18,000.00	0.00	8,393.64	9,606.36	16,300.00	538.67	9,687.70	6,612.30
60-961-321-0100	REPAIRS & MAINT-BUILDING	2,500.00	431.92	6,878.17	-4,378.17	7,500.00	18,463.78	21,622.58	-14,122.58
60-961-322-0000	POSTAGE	250.00	0.00	0.00	250.00	250.00	0.00	0.00	250.00
60-961-323-0000	MATERIAL & SUPPLIES	10,000.00	1,206.64	9,790.98	209.02	10,750.00	923.37	6,932.27	3,817.73
60-961-324-0000	TELEPHONE	1,750.00	247.16	2,007.84	-257.84	1,000.00	363.19	1,766.73	-766.73
60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN	8,500.00	32.00	4,490.37	4,009.63	7,000.00	792.32	7,789.78	-789.78
60-961-327-0000	BUILDING HEAT	57,900.00	0.00	20,948.04	36,951.96	41,250.00	0.00	30,101.72	11,148.28
60-961-328-0000	WATER	2,600.00	630.59	2,084.89	515.11	2,200.00	849.95	2,248.53	-48.53
60-961-329-0000	ELECTRICITY	140,000.00	11,587.78	95,895.31	44,104.69	120,000.00	12,117.51	103,738.13	16,261.87
60-961-331-0000	DEPARTMENT EQUIPMENT	2,750.00	0.00	0.00	2,750.00	2,500.00	0.00	0.00	2,500.00
60-961-340-0000	CHEMICALS	50,000.00	6,923.00	33,779.23	16,220.77	36,000.00	6,670.00	37,114.98	-1,114.98

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
60-961-418-0000	PROPERTY & LIABILITY INSURANCE	66,897.00	16,224.10	66,897.00	0.00	38,408.00	13,867.00	47,321.17	-8,913.17
60-961-418-0100	RETIREE HEALTH INSURANCE	40,643.00	6,777.68	29,552.17	11,090.83	38,105.00	3,022.86	26,677.46	11,427.54
60-961-542-0100	DEBT PRINCIPAL- AR1-099	363,687.06	0.00	0.00	363,687.06	343,101.00	0.00	0.00	343,101.00
60-961-542-0102	DEBT ADMIN FEES- AR1-099	88,512.12	0.00	0.00	88,512.12	83,502.00	0.00	0.00	83,502.00
60-961-542-0202	Debt Admin Fee - RF1-222-3.0	0.00	0.00	12,599.60	-12,599.60	0.00	0.00	13,140.42	-13,140.42
Totals	**WRJ treatment plant**	1,552,322.58	96,196.77	728,955.33	823,367.25	1,353,473.25	121,370.59	728,544.11	624,929.14
	Wilder pump station								
60-962-318-0000	CONTRACTED SERVICES	7,000.00	0.00	0.00	7,000.00	2,800.00	0.00	0.00	2,800.00
60-962-320-0100	EQUIP OPERATION/MAINT-GENERAL	1,000.00	0.00	0.00	1,000.00	5,000.00	0.00	0.00	5,000.00
60-962-321-0100	REPAIRS & MAINT-BUILDING	1,000.00	0.00	954.97	45.03	1,000.00	0.00	0.00	1,000.00
60-962-323-0000	MATERIALS & SUPPLIES	500.00	14.95	237.54	262.46	600.00	0.00	0.00	600.00
60-962-324-0000	TELEPHONE	1,600.00	302.83	2,485.12	-885.12	1,500.00	419.91	1,916.93	-416.93
60-962-327-0000	BUILDING HEAT	1,500.00	113.52	771.50	728.50	1,000.00	106.18	674.73	325.27
60-962-328-0000	WATER	250.00	0.00	151.35	98.65	160.00	0.00	120.57	39.43
60-962-329-0000	ELECTRICITY	14,000.00	707.42	11,967.16	2,032.84	10,000.00	1,706.57	9,291.51	708.49
Totals	**Wilder pump station**	26,850.00	1,138.72	16,567.64	10,282.36	22,060.00	2,232.66	12,003.74	10,056.26

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
	Collection system								
60-964-318-0000	CONTRACTED SERVICES	60,000.00	0.00	14,485.47	45,514.53	58,000.00	1,085.00	22,017.55	35,982.45
60-964-320-0100	EQUIP OPERATION/MAINT-GENERAL	15,000.00	0.00	2,016.40	12,983.60	15,000.00	0.00	0.00	15,000.00
60-964-321-0000	REPAIRS & MAINT-VEHICLES	5,000.00	0.00	305.92	4,694.08	2,000.00	28.26	81.37	1,918.63
60-964-321-0100	REPAIRS & MAINT-BUILDING	1,500.00	0.00	4,975.90	-3,475.90	1,500.00	0.00	0.00	1,500.00
60-964-321-0200	REPAIRS & MAINT-MAINS	40,000.00	0.00	10,621.64	29,378.36	56,000.00	0.00	0.00	56,000.00
60-964-323-0000	MATERIAL & SUPPLIES	5,000.00	0.00	60.12	4,939.88	3,500.00	0.00	2,391.80	1,108.20
60-964-324-0000	TELEPHONE	1,600.00	139.70	1,131.55	468.45	2,500.00	133.94	1,087.93	1,412.07
60-964-329-0000	ELECTRICITY	14,000.00	1,425.96	10,857.39	3,142.61	22,500.00	1,269.09	8,596.68	13,903.32
60-964-331-0000	DEPARTMENT EQUIPMENT	4,500.00	0.00	0.00	4,500.00	2,500.00	0.00	0.00	2,500.00
60-964-540-0000	RF1-271-1 CSO Plan Services	0.00	0.00	3,880.00	-3,880.00	0.00	3,104.00	16,684.00	-16,684.00
60-964-542-0100	DEBT PRINCIPAL - AR1-006	14,238.98	0.00	13,700.86	538.12	13,433.00	0.00	13,432.22	0.78
60-964-542-0102	DEBT ADMIN FEE - AR1-006	3,118.52	0.00	2,672.94	445.58	2,942.00	0.00	2,941.58	0.42
60-964-542-0300	Debt Prinicipal - RF1-188-1.0	3,483.74	0.00	3,483.74	0.00	0.00	0.00	0.00	0.00
Totals	**Collection system**	167,441.24	1,565.66	68,191.93	99,249.31	179,875.00	5,620.29	67,233.13	112,641.87
	Wastewater - Administration								
60-965-101-0000	SALARIES	81,641.48	7,527.20	60,177.26	21,464.22	79,141.12	4,847.30	47,074.38	32,066.74

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
60-965-210-0000	TOWN FICA	6,245.57	554.23	4,499.68	1,745.89	6,054.30	359.48	3,695.80	2,358.50
60-965-220-0000	HEALTH INSURANCE	21,393.01	3,667.10	15,141.37	6,251.64	14,793.94	1,340.23	10,476.74	4,317.20
60-965-220-0100	HEALTH INS(EMPLOYEE SHARE)	-3,068.33	0.00	-2,062.71	-1,005.62	-2,219.09	-169.46	-1,529.74	-689.35
60-965-225-0000	HRA/CHOICECARE CARD	2,759.53	0.00	2,615.26	144.27	1,948.63	310.96	1,533.01	415.62
60-965-230-0000	DENTAL	1,655.27	372.09	1,477.89	177.38	1,030.97	81.58	784.58	246.39
60-965-240-0000	LIFE INSURANCE	231.22	46.16	224.47	6.75	400.67	0.00	109.21	291.46
60-965-250-0000	WORKERS COMP	5,959.83	937.00	4,853.92	1,105.91	4,624.77	1,812.39	4,624.78	-0.01
60-965-260-0000	RETIREMENT	7,551.84	696.27	6,018.78	1,533.06	6,331.29	435.04	4,712.54	1,618.75
60-965-270-0000	AD&D	0.00	0.00	0.00	0.00	11.36	0.00	24.61	-13.25
60-965-310-0000	Misc Exp	0.00	0.00	97.50	-97.50	0.00	0.00	0.00	0.00
60-965-310-0100	Refund	0.00	0.00	0.00	0.00	0.00	0.00	134.50	-134.50
60-965-311-0000	TRAVEL & MEETINGS	1,000.00	0.00	116.68	883.32	800.00	0.00	0.00	800.00
60-965-312-0000	ADVERTISING	250.00	0.00	18.30	231.70	400.00	0.00	0.00	400.00
60-965-313-0000	MEMBERSHIP DUES	500.00	20.25	294.99	205.01	200.00	27.75	144.00	56.00
60-965-315-0000	RECRUITMENT & TRAINING	500.00	0.00	0.00	500.00	500.00	0.00	27.24	472.76
60-965-315-0111	Recruitment - Town Manager	0.00	0.00	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
60-965-318-0000	CONTRACTED SERVICES	14,000.00	0.00	6,147.38	7,852.62	6,540.00	758.28	5,899.35	640.65

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE	1,000.00	0.00	231.57	768.43	500.00	24.00	445.09	54.91
60-965-322-0000	POSTAGE	3,000.00	325.87	2,360.37	639.63	2,475.00	336.43	2,354.94	120.06
60-965-323-0000	MATERIAL & SUPPLIES	1,000.00	27.79	1,555.10	-555.10	1,000.00	66.07	1,404.99	-404.99
60-965-324-0000	TELEPHONE	1,000.00	31.66	480.96	519.04	1,000.00	48.06	400.74	599.26
60-965-330-0000	OFFICE EQUIPMENT	1,500.00	163.24	1,627.72	-127.72	500.00	15.19	1,011.43	-511.43
60-965-418-0100	RETIREE HEALTH INSURANCE	5,105.00	340.41	3,063.69	2,041.31	4,685.00	681.40	3,311.16	1,373.84
60-965-543-0035	Capital - RF1-291-3.0 Phase 2	0.00	0.00	733.10	-733.10	0.00	1,680.97	355,309.68	-355,309.68
60-965-544-0000	CAPITAL RESERVE	106,000.00	0.00	0.00	106,000.00	100,000.00	0.00	0.00	100,000.00
60-965-544-2024	Annual Engineering Reserve Transfer	75,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00
Totals	**Wastewater - Administration**	334,224.42	14,709.27	112,173.28	222,051.14	230,717.96	12,655.67	441,949.03	-211,231.07
Totals	**Wastewater Fund**	2,084,238.24	113,610.42	925,888.18	1,158,350.06	1,786,126.21	141,879.21	1,249,730.01	536,396.20

Encumbrances And Carry Forward Activity Not Included

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
Wastewater Fund									
Intergovernmental revenues									
60-050-544-0020	Transfer In - RF1-222-3.0 (Fund 13)								
		0.00	0.00	40,181.24	0.000	0.00	0.00	40,181.24	0.000
Totals Intergovernmental revenues									
		0.00	0.00	40,181.24	0.000	0.00	0.00	40,181.24	0.000
Charges for Services									
60-610-100-0000	WASTEWATER-WHITE RIVER								
		1,018,911.43	0.00	578,295.92	56.756	970,391.84	238,294.34	740,090.37	76.267
60-610-200-0000	WASTEWATER-WILDER								
		734,079.37	0.00	387,686.45	52.813	699,123.21	0.00	512,054.03	73.242
60-610-300-0000	WASTEWATER-HARTFORD								
		155,152.20	0.00	112,068.11	72.231	147,764.00	0.00	103,913.66	70.324
60-610-500-0100	NON-SEPTIC - WR								
		14,700.00	0.00	3,424.17	23.294	14,000.00	23.20	1,535.55	10.968
Totals Charges for Services									
		1,922,843.00	0.00	1,081,474.65	56.244	1,831,279.05	238,317.54	1,357,593.61	74.134
Connections/other									
60-620-100-0000	CONNECTIONS								
		1,000.00	0.00	1,000.00	100.000	0.00	0.00	0.00	0.000
60-620-200-0000	OTHER								
		40.00	0.00	0.00	0.000	0.00	0.00	0.00	0.000
60-620-300-0000	LATE CHARGES/INTEREST								
		6,856.95	0.00	12,243.29	178.553	4,000.00	1,083.04	6,755.81	168.895
Totals Connections/other									
		7,896.95	0.00	13,243.29	167.701	4,000.00	1,083.04	6,755.81	168.895
General Operations									
60-640-100-0000	INTEREST EARNINGS								
		3,968.38	0.00	22,096.34	556.810	0.00	1,954.28	9,526.44	0.000
60-640-500-0030	Proceeds - RF1 - 271- 1.1								
		0.00	0.00	32,980.00	0.000	0.00	0.00	1,940.00	0.000

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
60-640-600-0035	Proceeds - RF1-291-3.0 Phase 2	**0.00**	**0.00**	**25,958.83**	**0.000**	**0.00**	**0.00**	**409,490.62**	**0.000**
Totals	**General Operations**	**3,968.38**	**0.00**	**81,035.17**	**2,042.021**	**0.00**	**1,954.28**	**420,957.06**	**0.000**
Totals	**Wastewater Fund**	**1,934,708.33**	**0.00**	**1,215,934.35**	**62.848**	**1,835,279.05**	**241,354.86**	**1,825,487.72**	**99.466**

QUECHEE WASTEWATER: Fund 65

Glide Path 75% as of 03/31/2024

FYE 2024 APPROPRIATIONS:

FYE 2023 BUDGET	$1,160,499	YTD	$764,296	%66
FYE 2024 BUDGET	$1,410,082	YTD	$838,481	%59

FYE 2024 REVENUES:

FYE 2023 BUDGET	$1,160,499	YTD	$1,031,817
FYE 2024 BUDGET	$1,221,649	YTD	$1,052,451

ACCOUNTS RECEIVABLE BALANCE:

FYE 2023 $260,304

FYE 2024 $271,097

No concerns within the 75% glide path

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
	Quechee Wastewater Fund								
	FIN -Insurance								
65-811-323-0301	SAFETY WELLNESS - EQUIPMENT								
		3,400.00	0.00	0.00	3,400.00	3,400.00	0.00	0.00	3,400.00
Totals	**FIN -Insurance**								
		3,400.00	0.00	0.00	3,400.00	3,400.00	0.00	0.00	3,400.00
	Quechee treatment plant								
65-963-101-0000	SALARIES								
		172,631.97	10,175.23	86,624.06	86,007.91	191,645.45	8,336.60	79,137.15	112,508.30
65-963-120-0000	OVERTIME								
		21,200.00	1,893.25	16,115.79	5,084.21	20,000.00	1,064.55	10,238.09	9,761.91
65-963-210-0000	TOWN FICA								
		14,828.15	887.86	7,963.49	6,864.66	14,660.88	697.08	7,235.75	7,425.13
65-963-220-0000	HEALTH INSURANCE								
		61,439.52	5,799.16	20,168.34	41,271.18	43,925.80	1,728.98	14,934.66	28,991.14
65-963-220-0100	HEALTH INS(EMPLOYEE SHARE)								
		-8,347.20	0.00	-3,088.72	-5,258.48	-6,822.30	-351.84	-3,173.28	-3,649.02
65-963-225-0000	HRA/CHOICECARE CARD								
		9,421.50	0.00	3,105.00	6,316.50	7,932.50	536.73	790.72	7,141.78
65-963-230-0000	DENTAL								
		3,030.55	245.86	614.56	2,415.99	2,732.50	68.39	695.00	2,037.50
65-963-240-0000	LIFE INSURANCE								
		621.87	33.42	186.79	435.08	838.20	19.67	184.62	653.58
65-963-250-0000	WORKERS COMP								
		14,149.93	3,643.00	16,719.28	-2,569.35	15,791.59	4,895.80	15,791.60	-0.01
65-963-260-0000	RETIREMENT								
		15,607.45	846.10	7,487.38	8,120.07	15,025.06	846.10	8,919.70	6,105.36
65-963-270-0000	AD&D								
		0.00	0.00	0.00	0.00	33.99	0.00	38.68	-4.69
65-963-311-0000	TRAVEL & MEETINGS								
		500.00	0.00	0.00	500.00	300.00	0.00	0.00	300.00

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
65-963-313-0000	MEMBERSHIP DUES	250.00	0.00	0.00	250.00	200.00	0.00	29.98	170.02
65-963-315-0000	RECRUITMENT & TRAINING	2,500.00	0.00	1,319.95	1,180.05	1,200.00	0.00	174.00	1,026.00
65-963-317-0000	PERMITS & LICENSES	6,000.00	0.00	4,645.00	1,355.00	8,000.00	0.00	3,314.99	4,685.01
65-963-318-0000	CONTRACTED SERVICES	75,000.00	8,427.16	43,121.21	31,878.79	46,800.00	5,175.00	41,981.82	4,818.18
65-963-319-0000	EQUIPMENT OPERATION-GAS	5,000.00	217.99	2,552.92	2,447.08	8,935.00	146.93	2,177.94	6,757.06
65-963-320-0000	EQUIP OPERATION/MAINT-OFFICE	750.00	0.00	253.49	496.51	500.00	0.00	655.35	-155.35
65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL	18,000.00	2,625.00	10,641.29	7,358.71	14,400.00	860.63	11,727.42	2,672.58
65-963-320-0200	EQUIP OPERATION - JOURNAL	0.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00
65-963-321-0000	REPAIRS & MAINT-VEHICLES	10,500.00	249.14	4,062.78	6,437.22	10,500.00	666.25	4,375.60	6,124.40
65-963-321-0100	REPAIRS & MAINT - BUILDING	5,000.00	0.00	6,611.29	-1,611.29	5,000.00	0.00	376.62	4,623.38
65-963-321-0200	REPAIRS & MAINT - MAINS	5,000.00	0.00	251.67	4,748.33	6,500.00	0.00	261.78	6,238.22
65-963-323-0000	MATERIALS & SUPPLIES	10,000.00	1,248.90	8,360.90	1,639.10	6,500.00	511.81	3,533.06	2,966.94
65-963-324-0000	TELEPHONE	3,000.00	301.74	2,493.38	506.62	1,250.00	416.91	3,366.29	-2,116.29
65-963-326-0000	UNIFORMS PURCHASE/LEASE	4,500.00	109.95	2,013.90	2,486.10	3,490.00	354.42	2,565.96	924.04
65-963-327-0000	BUILDING HEAT	18,914.00	0.00	12,953.70	5,960.30	11,000.00	6,283.52	12,527.36	-1,527.36
65-963-328-0000	WATER	1,800.00	0.00	337.61	1,462.39	400.00	0.00	314.95	85.05
65-963-329-0000	ELECTRICITY	55,000.00	7,828.44	46,268.51	8,731.49	47,000.00	5,010.18	38,875.16	8,124.84

Encumbrances And Carry Forward Activity Not Included

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
65-963-331-0000	DEPARTMENT EQUIPMENT	15,000.00	0.00	1,387.47	13,612.53	20,000.00	0.00	0.00	20,000.00
65-963-340-0000	CHEMICALS	25,000.00	0.00	18,748.54	6,251.46	23,000.00	0.00	17,537.54	5,462.46
65-963-418-0000	PROPERTY & LIABILITY INSURANCE	13,379.40	3,344.85	13,379.40	0.00	8,776.00	2,940.00	10,268.00	-1,492.00
65-963-418-0100	RETIRE HEALTH INSURANCE	9,498.00	229.75	2,067.75	7,430.25	0.00	229.75	2,342.32	-2,342.32
65-963-542-0200	DEBT PRINCIPAL- AR1-041-3	258,287.02	0.00	248,540.06	9,746.96	243,667.00	0.00	243,666.73	0.27
65-963-542-0202	DEBT ADMIN FEES- AR1-041-3	62,861.18	0.00	54,428.89	8,432.29	59,303.00	0.00	59,302.22	0.78
65-963-542-0400	Debt Principal - RF1-202	31,800.00	0.00	0.00	31,800.00	30,000.00	0.00	0.00	30,000.00
Totals	**Quechee treatment plant**	942,123.34	48,106.80	640,335.68	301,787.66	862,984.67	40,437.46	594,167.78	268,816.89
	Collection system								
65-964-318-0000	CONTRACTED SERVICES	45,000.00	10,061.00	38,105.50	6,894.50	25,000.00	360.00	29,086.49	-4,086.49
65-964-320-0100	EQUIP OPERATION/MAINT-GENERAL	7,500.00	0.00	2,230.00	5,270.00	3,000.00	0.00	269.22	2,730.78
65-964-321-0000	REPAIRS & MAINT - VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	13,775.00	-13,775.00
65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR	35,000.00	0.00	8,876.56	26,123.44	35,000.00	0.00	5,756.33	29,243.67
65-964-323-0000	MATERIALS & SUPPLIES	1,500.00	0.00	881.10	618.90	2,000.00	0.00	34.82	1,965.18
65-964-324-0000	TELEPHONE	100.00	193.37	1,407.22	-1,307.22	800.00	146.19	193.14	606.86
65-964-329-0000	ELECTRICITY	22,500.00	2,816.54	23,174.16	-674.16	23,000.00	2,641.37	16,080.46	6,919.54
65-964-542-0100	DEBT PRINCIPAL - AR1-006	20,471.70	0.00	19,698.62	773.08	19,313.00	0.00	19,312.36	0.64

Encumbrances And Carry Forward Activity Not Included

Account Number		2024 Budget	2024 MTD Trans	2024 YTD Trans	2024 Balance	2023 Budget	2023 MTD Trans	2023 YTD Trans	2023 Balance
65-964-542-0102	DEBT ADMIN FEE - AR1-006	4,483.80	0.00	3,843.05	640.75	4,230.00	0.00	4,229.30	0.70
Totals	**Collection system**	136,555.50	13,070.91	98,216.21	38,339.29	112,343.00	3,147.56	88,737.12	23,605.88
	Wastewater - Administration								
65-965-101-0000	SALARIES	87,118.77	6,723.52	55,538.04	31,580.73	79,141.23	4,440.90	44,181.30	34,959.93
65-965-210-0000	TOWN FICA	6,664.59	494.54	4,153.20	2,511.39	6,054.30	329.20	3,127.29	2,927.01
65-965-220-0000	HEALTH INSURANCE	20,003.65	3,473.04	16,245.04	3,758.61	12,574.85	1,256.97	9,817.12	2,757.73
65-965-220-0100	HEALTH INS(EMPLOYEE SHARE)	-2,916.17	0.00	-1,957.45	-958.72	-2,219.09	-157.44	-1,428.81	-790.28
65-965-225-0000	HRA/CHOICECARE CARD	2,759.53	0.00	2,214.84	544.69	1,948.63	310.97	1,532.93	415.70
65-965-230-0000	DENTAL	1,655.27	103.66	785.90	869.37	1,030.97	74.73	722.61	308.36
65-965-240-0000	LIFE INSURANCE	231.22	42.52	207.24	23.98	375.27	31.51	131.90	243.37
65-965-250-0000	WORKERS COMP	1,547.60	1,006.00	2,785.80	-1,238.20	4,624.77	1,812.39	4,624.78	-0.01
65-965-260-0000	RETIREMENT	8,058.49	621.99	5,580.02	2,478.47	6,331.29	398.48	3,973.82	2,357.47
65-965-270-0000	AD&D	0.00	0.00	0.00	0.00	10.33	0.00	22.57	-12.24
65-965-310-0000	Misc Exp	0.00	0.00	28.42	-28.42	0.00	0.00	0.00	0.00
65-965-312-0000	ADVERTISING	150.00	0.00	18.30	131.70	150.00	0.00	0.00	150.00
65-965-313-0000	MEMBERSHIP DUES	100.00	20.25	294.99	-194.99	100.00	27.75	54.00	46.00
65-965-315-0000	RECRUITMENT & TRAINING	500.00	70.00	128.32	371.68	1,000.00	0.00	398.24	601.76

Expenditure Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Budget	MTD Trans	YTD Trans	Balance	Budget	MTD Trans	YTD Trans	Balance
65-965-315-0111	Recruitment - Town Manager	0.00	0.00	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
65-965-318-0000	CONTRACTED SERVICES	15,000.00	0.00	3,523.64	11,476.36	4,540.00	150.33	6,887.40	-2,347.40
65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE	1,000.00	0.00	181.58	818.42	300.00	24.00	404.49	-104.49
65-965-322-0000	POSTAGE	3,000.00	32.71	2,227.63	772.37	2,000.00	28.63	2,238.12	-238.12
65-965-323-0000	MATERIALS & SUPPLIES	1,250.00	27.78	610.08	639.92	1,250.00	59.48	306.34	943.66
65-965-324-0000	TELEPHONE	750.00	31.66	480.96	269.04	400.00	48.07	384.59	15.41
65-965-330-0000	OFFICE EQUIPMENT	1,500.00	163.24	1,627.70	-127.70	300.00	15.19	1,011.42	-711.42
65-965-418-0100	RETIREE HEALTH INSURANCE	4,630.00	306.06	2,754.55	1,875.45	4,217.00	647.05	3,001.17	1,215.83
65-965-543-0000	CAPITAL OUTLAY	100,000.00	0.00	0.00	100,000.00	57,642.28	0.00	0.00	57,642.28
65-965-544-2024	Annual Engineering Reserve Transfer	75,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00
Totals	**Wastewater - Administration**	328,002.95	13,116.97	99,928.80	228,074.15	181,771.83	9,498.21	81,391.28	100,380.55
Totals	**Quechee Wastewater Fund**	1,410,081.79	74,294.68	838,480.69	571,601.10	1,160,499.50	53,083.23	764,296.18	396,203.32

Encumbrances And Carry Forward Activity Not Included

Revenue Comparison Report

Town of Hartford
As Of: March, GL Year 2024

Account Number		2024				2023			
		Est Rev	MTD Rev	YTD Rev	% Collected	Est Rev	MTD Rev	YTD Rev	% Collected
Quechee Wastewater Fund									
Charges for Services									
65-610-400-0000	WASTEWATER - QUECHEE	641,549.48	0.00	296,984.27	46.292	610,999.50	0.00	294,469.57	48.195
65-610-500-0000	WASTEWATER - QUECHEE (QSC)	569,100.00	0.00	734,045.24	128.984	542,000.00	0.00	724,605.24	133.691
Totals Charges for Services		1,210,649.48	0.00	1,031,029.51	85.163	1,152,999.50	0.00	1,019,074.81	88.385
Connections/other									
65-620-100-0000	CONNECTIONS	0.00	0.00	1,155.00	0.000	0.00	0.00	500.00	0.000
65-620-200-0000	OTHER	3,000.00	0.00	945.00	31.500	1,500.00	90.00	1,870.00	124.667
65-620-300-0000	LATE CHARGES/INTEREST	6,000.00	0.00	3,527.83	58.797	6,000.00	714.04	3,649.58	60.826
Totals Connections/other		9,000.00	0.00	5,627.83	62.531	7,500.00	804.04	6,019.58	80.261
General Operations									
65-640-100-0000	INTEREST EARNINGS	2,000.00	0.00	15,793.32	789.666	0.00	1,396.09	6,723.06	0.000
Totals General Operations		2,000.00	0.00	15,793.32	789.666	0.00	1,396.09	6,723.06	0.000
Totals	**Quechee Wastewater Fund**	1,221,649.48	0.00	1,052,450.66	86.150	1,160,499.50	2,200.13	1,031,817.45	88.911

Questions ?

AGENDA MEMORANDUM

April 30,2024
Town Selectboard Item:
Submitted by: Gail Ostrout

Subject: **American Rescue Plan Act (ARPA)**

Background:

The Town of Hartford's allocation of the ARPA funds totaled $2,857,210.59. Allocation must be obligated by 12/31/2024 and fully expended by 12/31/2026.

Discussion:

As of 4/15/2024 $2,813,776.22 has been obligated. The balance left to be obligated of the allocation is $43,434.37. The allocation to date has earned $62,189.75 in interest. Per the 2022 Final Rule #10.1 these funds may be kept by the Town and not subject to the ARPA rules.

Financial Impact:

$43,434.37 balance of original ARPA allocation

$62,189.78 interest earned to date on ARPA allocation

Recommendation:

The board start a discussion regarding obligating the balance of the original allocation and decide by 6/30/2024. The board start a discussion regarding the use of the interest earned on the allocation and decide by 6/30/2024. By utilizing the 6/30/2024 timeline they can review again on or before 9/30/2024 to adjust for project changes. Reviews would then need to be done monthly to ensure the Town obligates all of it's funding on or before 12/31/2024.

Board discussions:

1. Resident recommendations as originally recommended by state
2. Staff recommendations
3. Board and Town wide initiatives / goals

Gostrout

Finance Director

Obligations / Funding as of 4/16/24

Project#				Project Status
1	$	80,000.00	-Bugbee Capital Assessment	in progress
2	$	400,000.00	-Hartford Water Main Replacement : Gates Street Hill /	
	$	(400,000.00)	Fariview Terrace (Ext)	
2	$	20,000.00	-Hartford Water Main Replacement : Gates Street Hill /	
	$	(20,000.00)	Fariview Terrace (Ext)	
			*previously allocated to project#3	
2	$	396,122.50	Actual New project obligation $420,000	completed
3	$	400,000.00	-Quechee Water Main Replacement : Main Street	
3	$	(400,000.00)	reallocated to projects #2, #4, $6	
4	$	225,000.00	-Quechee Box Culvert	completed
4	$	240,000.00	-Quechee Box Culvert	completed
			*previously allocated to project#3	
			New project obligation $465,000	
5	$	50,000.00	-Bridge Maintenance / Capital Improvement Assessment	
6	$	300,000.00	-Hartford Water Main Partial Replacement: Nutt Lane,	
			Harrison Ave & Latham Works	
6	$	140,000.00	-Hartford Water Main Partial Replacement: Nutt Lane,	
			Harrison Ave & Latham Works	
			*previously allocated to project#3	
			New project obligation $440,000	
7	$	80,000.00	-Parks & Rec : 1 Skid Steer	completed
8	$	36,000.00	-Parks & Rec : 1 of 2 Mowers	completed
9	$	36,000.00	-Parks & Rec : 1 of 2 Mowers	completed
10	$	71,886.42	-Police : 1 Cruiser & Fit Up $75,000	completed
11	$	40,000.00	-Public Safety - Camera System	completed
12	$	56,368.30	-Police : Training System	completed
13	$	450,000.00	-Fire : Refurbish 2006 EONE Fire Engine	
13	$	(61,161.32)	reallocated to project #18	
			New project obligation $388,838.68	in process
14	$	233,000.00	-Planning : Parking Meters (equipment only)	30% complete
15	$	100,000.00	-Solid Waste - Operational / Capital Assessment	
16	$	8,500.00	-Planning : Quechee / W. Hartford Bridge Restriping Project	15% complete
17	$	36,000.00	-Planning : W. Hartford / RTE 14 Bike / Ped Improvements	n/a
17	$	(36,000.00)	-change in project : funds can be added back to pool	n/a
18	$	61,161.32	-Fire: Municipal Fire Alarm	completed
19	$	270,899.00	-DPW: Highway Equipment	

	$ 2,813,776.22	total obligated as of 4/15/2024
$ 2,857,210.59		ARPA Funding received
	$ 62,189.75	Interest earned
	$ 2,857,210.59	Total Funding including interest as of 4/15/2024
$ 2,813,776.22		Obligated as of 4/15/2024
$ 43,434.37		Balance to be obligated by 4/15/2024

ARPA Update

Project: Bugbee Senior Center Capital Assessment: $80,000 obligated

John Haverstock, Town Manager overseeing.

4/11/2024

I have no update on Bugbee Senior Center ARPA funding

2/15/24

The Selectboard has earmarked $80,000 in ARPA funds for a Bugbee Senior Center Capital Assessment.

Studio Nexus was awarded a contract to perform this work for $19,152+. Their work is approximately 80% complete. I have asked about their timeline to complete work but have had no reply as yet.

Project: West Hartford Bridge Pedestrian Path Striping: $8,500 obligated

Lori Hirshfield, Planning & Development Director overseeing.

4/10/2024

Estimated date of completion: We are revieing project scope and implementation process with DPW. Funds will be committed by the end of this year and anticipate project Completion in FY 2025

Amount spent to date & if you will be using all of the funds allocated for that project: No funds spent to date. Anticipate using all funds.

Project: WRJ Parking Meters: $233,000 obligated

Lori Hirshfield, Planning & Development Director overseeing.

4/10/2024

Estimated date of completion: Reviewing Ordinance and in RFP process. Anticipate obligating funds this summer and construction in FY2025

Amount spent to date & if you will be using all of the funds allocated for that project: No funds spent to date. Anticipate using all funds.

Project: 2006 EONE Fire Engine Refurbish : $388,838.68

Scott Cooney, Fire Chief overseeing.

4/5/2024

Body work currently in progress, unknown completion date (this fall?)

Engine motor refurbishment will occur after completion of body.

$340,087 Estimated

Project: Fund 30 - Solid Waste Assessment/Feasibility Study: $100,000

Bryan Gazda, Director of Public Works overseeing.

4/12/2024

55% complete, physical site/structure assessment is completed and presented to the Selectboard. Sanborn Head and DPW staff are in the process of working on the feasibility study with an anticipated completed date of August 1, 2024.

Project: Bridge Assessment Study: $50,000

Bryan Gazda, Director of Public Works overseeing.

4/16/2024 (result of board meeting)

a. Bridge Assessment and Highway Capital Plan Discussion
Selectboard Member, Brandon Smith made the motion to approve the Town Manager to sign a contract with Stantec Consulting Services, Inc. for $35,700 and to approve reasonable change orders based upon inspection discoveries up to a maximum contract value of $50,000. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

4/12/2024 (prior to 4/16/2024 board meeting)

0% complete. Selectboard to consider awarding contract to Stantec Consulting Services at their 4-16-24 meeting.

Project: Fund 50 – Nutt Lane/Harrison Ave, Latham Works Water Main Replacement : $440,000

Bryan Gazda, Director of Public Works overseeing.

4/12/2024

0% complete. Submitted permit and payment to Railroad Company and still waiting for an approved permit. Anticipated completion in late 2024 or spring of 2025, depending on when permit is received from Railroad company.

Project: Public Works Highway Equipment : $270,899

Bryan Gazda, Director of Public Works overseeing.

No update provided
Replace H-8 & H-10 Aging Dump Trucks $320,000 total $270,899 from ARPA balance from FYE 2025 General Fund Budget $49,101 (10-921-544-0325)

AGENDA MEMORANDUM
April 30, 2024
Town Selectboard Meeting Item:
Submitted by: Scott Cooney, Fire Chief

Subject: **Street Closure Permit-Covered Bridges Half-Marathon**

Background: Due to construction on the Quechee Gorge Bridge the organizers of the CBHM have requested the closure of Dewey Mills Road from Route 4/Woodstock Rd to Dewey Mills and Quechee Main St. The date of the event is June 2, 2024, and the closure will occur from 5:00am to 12:30 pm.

Discussion: The fire department has reviewed the closure. Windsor County Sheriff's Department has been contracted to manage the closure. Property owners have been contacted and notified by the applicant and a window for local traffic is planned from 7:30am-10:00am. The Fire Department will be on location during the event.

Financial Impact: None

Recommendation Motion: I move to authorize the Town Manager to close Dewey Mills Road as indicated in the application and issue a street closure permit to Covered Bridges Half Marathon for June 2, 2024.

Attachments: Application

TOWN OF HARTFORD
Vermont

Street Closure Permit Application for Special Events

GUIDELINES AND REQUIREMENTS

BACKGROUND

Town streets are public ways intended primarily for public travel. Except for emergencies and construction work, the closing of Town streets requires the approval of the Selectboard of the Town. Since the Selectboard meets regularly only twice per month, a request to close a street or streets for any reason should be made as far in advance as possible but no less than 60 days in advance of the event. Reasons why the Selectboard might consider closing a street to vehicular traffic for a limited time include parades, fairs/festivals, walking or running events or other community or neighborhood events such as downtown events and block parties.

GENERAL

- Applications to close streets are considered on a first come, first serve basis
- Applications must be received at least 60 days before the desired street closing
- There is no fee for the application but sponsors of street closing events may be required to pay various town costs incurred by the Town to support the event.

Submit attached **Street Closure Permit Application Form** completed and supplemental (if applicable) paperwork to: Town of Hartford Fire Department - 812 VA Cutoff Rd. - White River Jct., VT 05001. For additional information or questions, call the Hartford Fire Department, at 802-295-3232, Monday through Friday between 8:00am - 4:00pm.

Park Use Permit

The Town of Hartford requires a Park Use Permit for any group, business or organization wishing to have an event, function or group activity in the Town of Hartford Park system.

Other Permits

Events that include (but are not limited to) alcohol, fireworks, and open fires may require additional permits issued by the Town. We can work with you to determine if additional permits are required.

After The Event

The Event Sponsor is responsible for seeing to the cleaning up and restoring the public street or right-of-way after the event. This shall be done prior to the removal of barricades and the street is reopened. The end time indicated on the permit is the time the street is to be reopened -- not the time the event ends. Failure to clean up after any event (within 24 hours of the end of the event) may result in denial of future event permits.

Town of Hartford – Fire Department
Street Closure Permit Application Form
Please return this application to the following address:
Hartford Fire Department 812 VA Cutoff Rd., White River Jct., VT 05001

Covered Bridge Half Marathon 6.2.24

Name of Event Sponsor | Date

PO Box 722 | Woodstock | 05091 | 802-230-515

Street Address | City | Zip Code | Phone

Dewey Mills Road at Rt. 4 to Strong House Spa, Quechee Main St. Please see page #

Street(s) to be closed (including intersecting streets/boundaries of the closure)

Date of Event: 6.2.24 Start Time: 5:00 ☑ AM/PM ☐ End Time: 12:30pm ☐ AM/PM ☑

Applicant: I certify that I am a resident of the Town of Hartford and that I am at least 21 years of age. In addition, I certify that the information submitted for this application is true and accurate.

I understand that I must comply with all provision in accordance with the Street Closure Event Guidelines and Requirements granted by the Town of Hartford Fire Department. Failure to comply with the requirements itemized herein many lead to revocation of the permit. This permit may be revoked at the discretion of any Publi Safety officer. I understand that I am also required to comply with the Park Use Permit if Town parks are used conjunction with a Street Closure Permit and a Public Assembly Permit if expected attendance is 2000 or more.

Nancy Nutile McMenemy — 4/17/24

Signature of (Event Sponsor (Applicant) — Date:

Nancy Nutile-McMenemy — 802-230-5152 — coveredbridgeshalfmara

Printed Name — Phone# — Email ^frvzf |· CO

Provide the following along with this application if applicable:

On Fdi Public Assembly Permit if 2,000 or more people are likely to attend

On f& Proof of Insurance

☐ Copy of signed contract from a local barricade company

On File ☑ Site plan showing location of event, street names both of those to be closed and adjacent streets and barricade locations.

OFFICE USE ONLY	
Date of Inspection	Inspector
Date Permit Issued	Expiration Date

CLOSURE DETAILS for Sunday, June 2nd

CBHM will have Windsor County Sheriff's Department at Rt. 4 and Quechee Main managing the traffic and closure of Dewey Mills Rd. for the CBHM Half Marathon. Requesting closure for runner managed traffic only between 5:00am to 7:30am and 10:00am to 12:30pm.

Property owners have been contacted and notified of the requested closure date and timeline.

This closure request is an addendum to the already approved Public Assemblies Permit for the CBHM Half Marathon.

COVERED BRIDGES HALF MARATHON

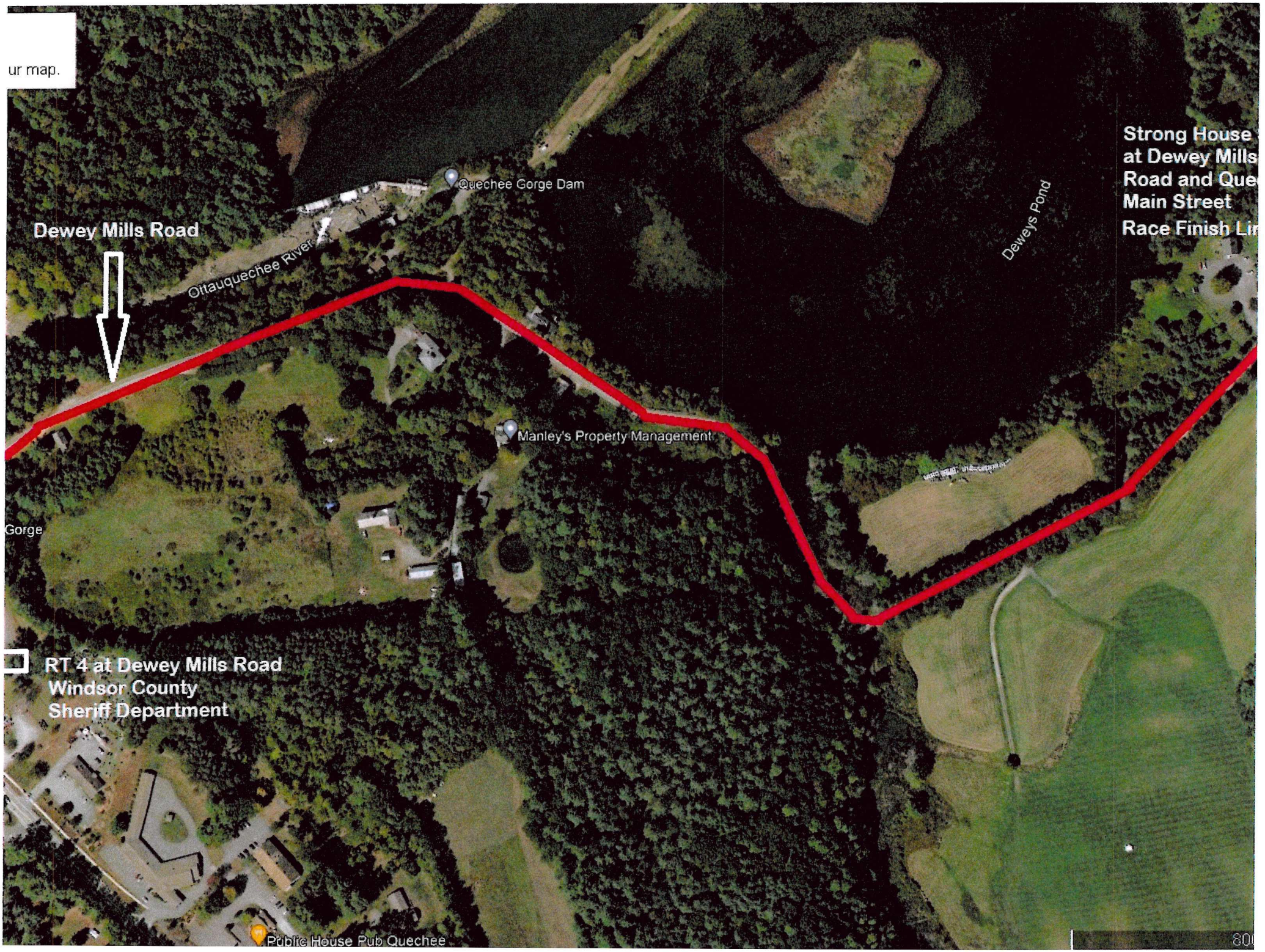
Covered Bridges Half Marathon
The Best 13.1 miles in New England

Nancy Nutile-McMenemy
Co-Race Director

coveredbridgeshalfmarathon@gmail.com

CBHM, Inc.
PO Box 722, Woodstock, Vermont 05091

CBHM.com


ur map.
Dewey Mills Road
Ottauquechee River
Quechee Gorge Dam
Dewey's Pond
Strong House
at Dewey Mills
Road and Que
Main Street
Race Finish Li
Manley's Property Management
Gorge
RT 4 at Dewey Mills Road
Windsor County
Sheriff Department
Public House Pub Quechee

AGENDA MEMORANDUM
April 30, 2024
Town Selectboard Meeting Item:
Submitted by: Scott Cooney, Fire Chief

Subject: **Annual Ambulance Billing Debt Write-Off**

Background: The fire department currently bills for patient transports. The current rates are: ALS 1 $900.00, ALS 2 $1200.00, BLS $650.00, Loaded miles $16.25 per mile, Paramedic Intercepts $375.00 plus procedures. Uncollected debt accrues annually, from Medicaid and Medicare mandatory write-offs and uncollectable debt from untraceable patients or refusal/inability to pay.

Discussion: The finance department and the fire department have developed a process to only record two years of uncollectable debt. The third year is written off each calendar year. This year the total write-off required for the 07/01/2020-06/30/2021 period is $159,567.86.

Financial Impact: There is no financial impact as these funds remain uncollectable.

Recommendation Motion: I move to authorize the Town Manager to direct the Finance Director and the fire department to write-off $159,567.86 as uncollectable ambulance debt.

Attachments: Write-off Summary
Presentation Slides

Hartford Fire

Ambulance Billing Write Off

Background

- Currently bill for patient transports and paramedic intercepts
- Rates/fees are determined annually and approved by the Selectboard.
- All billing is completed by the Fire Department Administrative Assistant
- We utilize ambulance billing software and maintain a maintenance contract with Tri-Tech

Current Rates

• ALS 1	$900.00
• ALS 2	$1200.00
• BLS	$650.00
• Loaded Miles	$16.25 per mile
• Paramedic Intercepts	$375.00 plus procedures

Revenue

Statewide average 80% billed is collectable

We average 80% yearly

2023	
Estimated:	$590,000.00
Collected:	$659,621.16
2024 to date:	
Estimated:	$600,000.00
Collected:	$736,834.12

Medicare Payments

- 80% from Medicare, coinsurance from patient, remaining mandatory write-off
- Example:

HFD ALS Billed Amount	$1,018.63
ALS base rate:	$415.95 paid to HFD
ALS mileage:	$77.44 paid to HFD
ALS write off:	$399.38
ALS Pt. responsibility:	$125.86 paid to HFD

Medicaid Payments

- Approx. 51% from Medicaid, remaining mandatory write-off
- Example:

HFD ALS Billed Amount	$1013.75
ALS base rate:	$513.54 paid to HFD
ALS mileage:	$60.97 paid to HFD
ALS write off:	$439.24

VA Payments

- 100% from the VA

Private Insurance

- All commercial insurance companies are required to pay in full
- We do not accept assignment; which means we can bill the patient for the remaining balance after insurance payment.
- Patients are required to pay in full
- We do not write off for any reason
- We do set up payment arrangements. We allow minimum payments of at least $5.00 per month.

Write-off

- Current auditor recommendations are to leave 2 years of debt on the books
- We have now developed a process with finance to produce a write-off at the end of each fiscal year in order to maintain only 2 years of debt
- The total write-off required for the 7-1-20 - 6-30-21 period is $ 159,567.86.

Questions?

Call Schedule/Event Summary

WO 7-1-20 - 6-30-21

Event ID	Description	Calls	Charges	Credits	Balance
Schedule: WO	CALLS NEEDING WRITE OFF				
WO	CALLS NEEDING WRITE OFF	285	214909.00	55341.14	159567.86
		285	**214909.00**	**55341.14**	**159567.86**
Total for All		**285**	**214909.00**	**55341.14**	**159567.86**

Medicare 27250.57 17%

Medicaid 20433.41 13%

Insurance 15165.11 9%

Private 96718.77 61%

AGENDA MEMORANDUM
May 2, 2023
Town Selectboard Meeting Item:
Submitted by: Scott Cooney, Fire Chief

Subject: **Revisions to Local Emergency Management Plan Adoption**

Background: In accordance with 20 V.S.A § 6 and the 2013 State Emergency Operations Plan, "each Vermont jurisdiction is expected to develop and maintain a Local Emergency Operations Plan". A current local emergency plan is also required for municipalities to receive federal preparedness funds and increased state reimbursement through the Emergency Relief and Assistance Fund (ERAF).

Discussion: Municipalities should review and update their emergency plans annually and readopt them after Town Meeting every year. Municipalities report adoption of LEMPs through their Regional Planning Commission with the LEMP adoption form.

Financial Impact: There is no direct financial impact.

Recommendation Motion: I move the adoption of the 2024 Local Emergency Management Plan.

Attachments: LEMP Short Form
LEMP Adoption Form

Municipality: __HARTFORD_____ Date Updated: ___04/25/23_____

Local Emergency Management Plan

1. Emergency Management (EM) planners

These are the people who wrote and/or maintain this plan.	
Scott Cooney	

2. Municipal Emergency Operations Center (EOC)

The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

Who, by position, can activate the EOC?	Town Manager/Fire Chief

Preferred EOC Positions and Duties	
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
Admin Assistant	Staffs phones and radio
Situation Unit Leader	Tracks and answers any Requests For Information (RFI)
Planning Leader	Tracks and coordinates any Requests For Support (RFS)
PIO	Produces and posts public information and press releases

Potential EOC Staff Members	
Name	*Notes / Contact Information*
John Haverstock	Town Manager 802-547-3819
Greg Sheldon	Police Chief 802-356-9906
Scott Cooney	Fire Chief 802-598-0061
Bryan Gazda	Public Works Director 802-295-3622
Jeremy Delisle	Deputy Public Works Dir. 802-369-4018
Scott Hausler	Parks Dir. 802-299-8757
Paula Nulty	HR Director/Exec. Asst. 802-369-5000
Gail Ostrout	Finance Dir. 802-281-0151
Lori Hirshfield	Planning Dir. 802-478-1119
Dillon Walsh Lisa O'Neil	IT Officer 802-359-3976 Town Clerk 802-356-2733

Primary EOC Location	
Facility / Address:	Hartford Public Safety 812 VA Cutoff RD
Phone Numbers:	802-295-3232/802-295-9425/
Equipment/Notes:	Phones/Radios/Maps/Internet/Email

Alternate EOC Location	
Facility / Address:	Hartford Public Works Building, Airport RD
Phone Numbers:	802-295-3611

Equipment/Notes:	

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Finance Department		
Emergency spending limits:	$20,000 single purchase limit	
Businesses with Standing Municipal Contracts		
Type of Contract	*Name*	*Contact Info*
Road Materials	Twin State Sand & Gravel	603-298-8705
Other Local Resources		
Type of Resources/Skills	*Name*	*Contact Info*
Structural Engineer	Tim Schaal	802-295-2002
Health/Welfare Services	Red Cross	603-225-6697
Tech Rescue	Lebanon Fire Department	603-448-8810
Tech Rescue	Hanover Fire Department	603-643-3424
Rental Equipment/Tools	United Rentals	603-298-2916
Road Materials	Pike Industries	603-298-8774
Electric Power	Green Mt. Power	802-773-8833
Heavy Wrecker Services	Sabil & Sons	802-295-2084
Excavation	Nott's Excavation	802-295-2734
Mass Transportation	Butlers Bus	802-788-4322
Mass Transportation	Advanced Transit	802-295-1824
Traffic Control	Windsor County Sheriff	802-457-5211

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) Typed Resources											
Type	**I**	**II**	**III**	**IV**	**Other**	**Type**	**I**	**II**	**III**	**IV**	**Other**
Critical Incident Stress Management Team					1	Hydraulic Excavator, Large Mass Excavation					
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation			1		
Mobile Communications Unit		1				Hydraulic Excavator, Compact					
All-Terrain Vehicles					2	Road Sweeper			1		
Marine Vessels			**2**			Snow Blower, Loader Mounted			1		
Snowmobile						Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer	1				
Firefighting Brush Patrol Engine			**1**			Trailer, Dump					
Fire Engine (Pumper)	3					Trailer, Small Equipment		3			
Firefighting Crew Transport			1			Truck, On-Road Dump					
Aerial Fire Truck	1					Truck, Plow	8		1	1	
Foam Tender						Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer					
HAZMAT Entry Team						Water Pumps, De-Watering	4				
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)						Water Pumps, Water Distribution					
Fire Boat						Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck	1				
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer					
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium		2			
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small					
Electronic Boards, Arrow						Wheel Loader, Skid Steer					
Electronic Boards, Variable Message Signs	1					Wheel Loader, Telescopic Handler					
Floodlights					1	Wood Chipper					1
Generator					4	Wood Tub Grinder					
Grader	1										

Information about the NIMS Typed resources can be found at: https://rtlt.preptoolkit.org

4. Public Information and Warning

During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	www.hartford-vt.org, https://www.facebook.com/HartfordTH https://lists.vitalcommunities.org/lists/info/hartford https://twitter.com/town_vt https://www.hartford-vt.org/2197/Vermont-Alert
Local Newspaper, Radio, TV:	Valley News, WNTK, NBC5, WCAX, WGXL 92.3
Public Notice locations:	Town Hall, Quechee Library, West Hartford Library, Wilder Library, Hartford Village Library
Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.

Name / Notes	*Contact Info*
The Village at WRJ	802-526-5242
VA Hospital	802-295-9363
Upper Valley Waldorf School	802-296-2496
Mid Vermont Christian School	802-295-6800
Valley Terrace	802-280-1910
Hartford Schools (Elem, Middle, High)	802-295-8600
Greystone Village	802-252-7455
Gate St. Senior Housing	603-252-7455
Babylon Daycare	603-667-7294
Green Mt. Children's Center	802-291-3035
World of Discovery Daycare	802-738-7688
Potter's House School	802-345-5726

Twin Pines Housing	802-291-7000
Aurora Daycare	802-296-2077
Village Apartments	603-641-2163
Known unhoused locations/Campsites	

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.	
Spontaneous Sheltering	
• Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes	
Regional Shelter	
Location / Address:	Hartford High School 27 Highland Ave.
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	802-295-8610
Primary Local Shelter	
Location / Address:	Hartford High School
Facility Contact(s):	Main Office
Phone Numbers:	802-295-8610
Shelter Manager:	Red Cross
Staff Requirements:	Red Cross Staffing
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Capacity: 200 Generator? Y Pets Allowed? Y
Alternate Local Shelter	
Location / Address:	Hartford Middle School
Facility Contact(s):	Main Office
Phone Numbers:	802-295-8640
Shelter Manager:	Red Cross
Staff Requirements:	Red Cross Staff
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Capacity: 50 Generator? N Pets Allowed? N

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at http://vem.vermont.gov for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	John Haverstock	802-547-3819	802-295-9353	860-402-9194	jhaverstock@hartford-vt.org
EM Coordinator	Scott Cooney	802-598-0061	802-295-3232		scooney@hartford-vt.org
Local Response Organization Contacts					
Fire Chief	Scott Cooney	802-598-0061	802-295-3232		scooney@hartford-vt.org
Deputy Fire Chief	Jason Czora	802-281-9637	802-295-3232		jczora@hartford-vt.org
Police	Greg Sheldon, Chief	603-254-7292			gsheldon@hartford-vt.org
State Police	Lt. Jerry Partin, VSP Royalton Station Commander	802-234-9933			jerry.partin@vermont.gov
Local Dispatch Center	Hartford	802-295-9425	802-295-2195		
Local Public Works Contacts					
Road Foreman	Jeremy Delisle	802-369-4018			
Public Works Director	Brian Gazda	802-295-3622			bgazda@hartford-vt.org
Town Garage		802-295-3622			
Drinking Water Utility	Jeremy Delisle	802-369-4018			
Wastewater Utility	Steve Brock	802-295-6563	603-477-5567		sbrock@hartford-vt.org
Asst. Public Works Director	Jeremy Delisle	802-369-4018	802-295-3622		jdelisle@hartford-vt.org
Municipal Government Contacts					
Town/City Manager	John Haverstock	802-547-3819	802-295-9353	860-402-9194	jhaverstock@hartford-vt.org
Selectboard Chair	Michael Hoyt	802-698-8759			mhoyt@hartford-vt.org
Selectboard Clerk	Mary Erdei	802-291-4091			merdei@hartford-vt.org
Selectboard Vice Chair	Kim Souza	603-252-9717			ksouza@hartford-vt.org

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Clerk	Lisa O'Neil	802-356-2733	802-478-1102		loneil@hartford-vt.org
Finance Director	Gayle Ostrout	802-281-0151	802-478-1107		gostrout@hartford-vt.org
Town Health Officer	Brett Mayfield	802-591-3978			vtimaf@aol.com
Forest Fire Warden	Scott Cooney	802-598-0061	802-295-3232	802-295-7795	scooney@hartford-vt.org
Animal Control Officer	HPD	802-295-9425			
School Contact #1	Tom Debalsi	802-384-4343	802-295-8600		debalit@hartfordschools.net
School Contact #2	Jonathan Garthwaite	802-295-8600			garthwaitej@hartfordschools.net
School District Office		802-295-8600			
Town IT Officer	Dillon Walsh	802-359-3976			dwalsh@hartford-vt.org
Other Contacts					
Planning & Development Director	Lori Hirshfield	802-478-1119			lhirshfield@hartford-vt.org
Parks & Recreation Director	Scott Hausler	802-478-1103			shausler@harftord-vt.org
Assessor	Richard Vincent	802-295-9353			rvincent@hartford-vt.org
Executive Assistant/Human Resources	Paula Nulty	802-478-1101			pnulty@hartford-vt.org

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	

Local Emergency Management Plan Municipal Adoption Form

Town/City of Hartford
171 Bridge St
White River Junction**, VT** 05001

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

☐ Mark this block if a readopted plan has no changes since the previous year.

Municipality	Hartford
LEMP Adoption Date	04/30/2024
NIMS Adoption Date	05/28/2014
EMD Name	John Haverstock
Position	EMD
Primary Phone	802-295-9353
Alternate Phone	802-547-3819
Email	jhaverstock@hartford-vt.org
POC 2 Name	Scott Cooney
Position	EM Coordinator
Primary Phone	802-598-0061
Alternate Phone	802-295-3232
Email	scooney@hartford-vt.org
POC 3 Name	Michael Hoyt
Position	Selectboard Chair
Primary Phone	802-698-8759
Alternate Phone	
Email	mhoyt@hartford-vt.org

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____

John Haverstock
Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed* _____

_____
Printed Name, Selectboard / council member

Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

2019 Version (Word): this 2-page form is used to report LEMP adoption. It replaces the 2018 version, which is obsolete.

Local Emergency Management Plan (LEMP)

Required Elements

Check boxes below indicating the plan has the required elements and, if not using a template, fill in page numbers to report completion of required elements.

	Municipal Adoption	
☐	Municipal Adoption Form	
	Municipal adoption of National Incident Management System (NIMS)	☐
	Contact information for local authorities during an emergency	☐
	Certification that LEMP meets Vermont NIMS / Implementation Guidance	☐
	LEMP adoption by local selectboard / city council (annual)	☐
	LEMP Required Elements	**Page**
☐	Planners	
	List of people who wrote / maintain the LEMP	
☐	Municipal Emergency Operations Center (EOC)	
	Activation authority	
	EOC staff positions and duties (minimum 1)	
	List of potential EOC staff members (minimum 1)	
	Facility information for potential EOC locations (minimum 1)	
☐	Resources	
	Emergency purchasing agent and spending limits (if any)	
	List of municipal contracts that can be used during an emergency (if any)	
	List of other local resources that could be used during an emergency (if any)	
	National Incident Management System (NIMS) Typed Resource List	
☐	Public Information and Warning	
	VT-Alert contact information	
	Local website / social media information (if any)	
	List of local media outlets (if any)	
	Public notice sites for non-phone/Internet information	
	Vermont 2-1-1 contact information	
☐	Vulnerable Populations	
	List of organizations/facilities that serve local vulnerable populations	
	Identification and monitoring process	
☐	Shelters	
	Spontaneous and regional shelter information	
	Opening information for local shelters (if any)	
	Service information for local shelters (if any)	
☐	Contact Information	
	Emergency Management personnel	
	Response organizations	
	Municipal officials / public works	
	State, region, and adjacent municipality contacts	

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. Examples might include plans for specific incident types, shelters, evacuation, and volunteer management - see the VEM website for models, samples, and examples at: http://vem.vermont.gov

2019 Version (Word): this 2-page form is used to report LEMP adoption. It replaces the 2018 version, which is obsolete.

AGENDA MEMORANDUM
April 30, 2024
Town Selectboard Meeting
Submitted by: Paula Nulty, Director of Human Resources

Subject:	**Communications and Media Specialist**
Background:	**The Selectboard directed the Town Manager to establish a Communications position on staff, and funded the position effective FY25.**
Discussion:	In collaboration with the Town Manager, research was gathered and reviewed on the following: multiple municipal job descriptions, needs of senior staff, needs of the community, regulatory standards, and national and regional pay rates.
Financial Impact:	**$60,135.98 = 25 hours per week, 50 weeks per year, part-time, non-benefited, at $44.69/hour (includes Town FICA)**
Recommendation Motion:	I move to authorize the Town Manager to proceed with the recruitment and hiring of a Communications and Media Specialist, to become a regular Town employee.

Attachments: Job description, Job pricing report, Pay rate research

Town of Hartford, Vermont

Communications and Media Specialist
Job Description

FLSA Designation: Part-time, Non-exempt **Pay Classification:** Grade 7
Non-benefitted, 25/hours per week

Nature and Scope of Position
The Public Information Officer ensures that Town messaging is delivered in a timely, strategic and clear manner to the residents and businesses of Hartford. This includes the development of informational materials, engagement of residents to understand the interests of the community. This Officer facilitates all Town-wide communications targeted to multiple communities via the Town's website, social media platforms, promotional print materials, press statements and releases, and coordinated media and special events. Additionally, this position is responsible for the Town's website, brand and brand management and the training and coaching of all staff to best communicate to our constituents.

Supervision Received
Receives direct supervision from the Town Manager and Human Resources Director.

Essential Job Functions
The following is a list of the more common duties and responsibilities attributable to the position. This list is not all-inclusive and may be amended from time to time as circumstances may dictate.

- Responsible for overall management of the Town's communications and outreach activities.
- Develop, execute and maintain the communications plans for the Town to promote and maintain transparency, engagement, and access to the Town's residents, regardless of their background.
- Develop protocols to ensure awareness of Town projects, initiatives, opportunities for participation and how to access information.
- Collaborate with Town departments on regular communications planning, and provide advice and support for larger outreach initiatives and projects, and the design, management and deployment of outreach materials for these initiatives.
- Manage, maintain and enhance the Town's digital media, website, and social media. Ensure users are trained, policies and protocols are followed, analysis of statistics and site organization, etc.
- Receive training and follow Vermont Open Meeting Law.
- Plan, convene and facilitate engagement and outreach events.
- Lead efforts to issue the regular editions of "Town News".
- Build and maintain relationships with local media.
- Build and manage the "brand" of the Town.

- Generate periodic communications to the public during Town emergencies, in consultation with the Public Information Officer and Emergency Operations Center Director.

Requirements of Work

- A combination of education and experience in communications, marketing and outreach
- A minimum of three years of experience in public messaging and marketing with some personal or professional experience in local government preferred
- Ability to communicate effectively with the skills to present ideas and findings (both written and oral) clearly and concisely
- Excellent editing and design skills, a sense of style with respect to various communications mediums, ability to be creative and innovative in approach and method
- Demonstrated ability to establish and maintain effective working relationships with a wide variety of individuals and groups
- Track record of creating and implementing branding guides and/or multicultural communications plans and focusing on continuous quality improvement
- Strong project management skills and ability to lead a wide variety of projects, both independently and within a team environment
- Committed to the principles of professional ethics, service, good governance, equitable service delivery, and being a lifelong learner
- Position is primarily remote, with some required in-office hours

Required Training, Experience, Knowledge, Skills, and Abilities

- External work takes place from time to time as required by events and needs. Some Town-wide travel is anticipated. Out-of-Town travel may be required for seminars, conferences, expos, etc.
- Light strength demands include exerting up to 40 pounds occasionally, 10 pounds frequently and/or walking or standing to a significant degree. Continuously requires sitting, handling, vision and hearing. Frequently requires standing, fine dexterity, walking on even and uneven ground, foot controls and talking. Occasionally requires lifting, carrying, reaching, kneeling, pushing/pulling, climbing, bending and twisting. Rarely requires crawling, balancing and crouching.
- Machines, Tools, Equipment and Work Aids**:** Telephone, copier, calculator, fax machine, camera, cell phone, personal computer, printer.

DISCLAIMERS

- The above information is intended to describe the general nature of this position and should not be considered a comprehensive statement of duties, activities, responsibilities, and requirements.
- Additional duties, activities, responsibilities, and requirements may be assigned, with or without notice, at any given time.

- This job description is neither an employment contract nor a promise of work for any specific length of time.

EQUAL EMPLOYMENT OPPORTUNITY

The Town of Hartford is an Equal Employment Opportunity employer.

Communications Specialist
Part-time

Location	Average Annual	Average Hourly
Lexington MA	$ 90,000	$ 43.27
ZipRecruiter VT	$ 65,793	$ 31.63
ZipRecruiter US	$ 61,504	$ 29.57
Indeed US	$ 51,972	$ 24.99
Indeed Charlotte NC	$ 87,874	$ 42.25
Indeed Atlanta GA	$ 80,580	$ 38.74
Indeed Wash DC	$ 74,820	$ 35.97
GovHR Burlington	$ 90,400	$ 43.46
GovHR US	$ 95,300	$ 45.82
	$ 92,650	$ 44.54

25hrs X 50weeks X $44.69*		$55,862.50
FICA 7.65%	$	4,273.48
TOTAL		**$60,135.98**

*Grade 7 on Town Payscale

CompAnalyst®

Communications Representative III (CM02000051)

Coordinates, designs, and implements internal and external communications strategies and programs within the organization. Enhances the relations between company and employees, clients, government, or community. Evaluates and assists in establishing standard operating procedures. Reviews and edits communications submitted for organizational issues. Monitors company media and utilizes electronic publishing technology. Coordinates delivery of communications to appropriate recipients. Works closely with various business departments to ensure messages are delivered clearly and effectively. Requires a bachelor's degree. Typically reports to a manager.

P03-Senior (Career Level) : Work is generally independent and collaborative in nature. Contributes to moderately complex aspects of a project. Typically requires 4-7 years of related experience.

Competencies/Skills
Business Communications | Communication Planning | Content Creation | Corporate Communications | Customer Communications | Editing | Employee Communications | Internal Communications | Marketing Communications | Media Relations | Internal Communications Software

Level	Experience	FLSA Status
Senior (III-VI)	4 - 7 Years	Typically Exempt
Education	**Manage People**	**Reports To**
Bachelor's	No	Manager
Job Family	**Job Function**	**Job Focus**
Corporate Affairs Administration	Corporate Communications	Corporate Communications

Alternate Job Titles
Corporate Communications Representative III | Corporate Communications, Senior | Senior Communications Representative

All United States | All Industries | All FTEs

Base (000s)				TCC (000s)				Salary Structure (000s)			Bonus Target %
25th	50th	75th	Avg	25th	50th	75th	Avg	MIN	MID	MAX	50th
85.2	**94.1**	**104.2**	**95.3**	**88.8**	**99.4**	**111.3**	**100.7**	**80.0**	**97.1**	**116.8**	**8.0**

Burlington,VT (Metro) | All Industries | $10M - $50M Revenues ($ USD)

Base (000s)				TCC (000s)				Salary Structure (000s)			Bonus Target %
25th	50th	75th	Avg	25th	50th	75th	Avg	MIN	MID	MAX	50th
81.0	**89.3**	**98.6**	**90.4**	**84.5**	**94.3**	**105.4**	**95.6**	**76.2**	**92.0**	**110.3**	**8.0**

Data Source: Market Data | Currency: Local | Rate: Annual | Age from 1 Apr 2024 | Aging Factor: 0.0% | 0.0% Adjustment

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Notes:
All orgs/incs are at least the number specified.
† Analysis based on at least this many orgs/incs that partially match the selected scope.
‡ Analysis based on all orgs/incs adjusted for selected scope.

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AGENDA MEMORANDUM
April 30th, 2024
Town Selectboard Meeting Item: 5
Submitted by: Christopher Holzwarth, Project Manager

Subject: **Staff Recommendation for Greensand Vertical Pressure Water Filter Rehabilitation, (Project No. 2024-W1)**

Background: Bids have been sought to rehabilitate two of the six vertical pressure filters at the Wilder Water Treatment Plant in accordance with the approved Capital Improvement Plan.

The work is to include the removal and replacement of the existing media, gravel, internal structures, internal asbestos components encased in concrete if deemed necessary and to regenerate the new media in the filters.

The request for bids specifically phased the work to reflect the funding sources of the project as outlined below.

Partial funding towards the filters was approved by the selectboard in the amount of $75,000 within FY24, see FY24 GL# 50-952-318. Additional funding for the filters was approved by the selectboard in the amount of $70,000 within the FY25 budget, see FY25 GL# 50-952-318.

Discussion: The town received two bids. Carbon Filtration Systems, Inc. of Johnson, RI bid $71,000 a filter or $142,000. Kingsbury Companies, LLC of Middlesex, VT bid $155,000 a filter or $310,000.

The $142,000 bid reflects an $8,800 or a roughly 7% increase over the previous filter rehabilitation cost, which was successfully completed by Carbon Filtration Systems, Inc. in 2022.

Impact: Based upon staff review it is recommended that the project be funded from $72,000 FY24 GL# 50-952-318-0000 $72,000 from FY25 GL# 50-952-318-0000 for a total of $144,000 to cover the contract price and minor incidentals.

Recommendation That the Selectboard approve the Town Manager to award Carbon Filtration Systems, Inc. a phased contract spanning FY24 and FY25 for $142,000 to rehabilitate two Greensand Vertical Pressure Water Filters with work on the second filter specifically to begin on or after July 1, 2024, and to approve any reasonable change orders in accordance with the purchasing policy.

TOWN OF HARTFORD
171 BRIDGE STREET
WRJ, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

Bid For: Town Bridge Insp. + CIP
DEPARTMENT: DPW
DATE: 3/29/2024
Tabulated BY: _____

	Name & Address of Bidder	Bid			
1	WEIGHT-PIERCE 110 main ST. Burlington, VT 05401	$71,300			
2	Vhb 40 Iox Drive, B-100 S-200 S. Burlington, VT 05403	$165,991.39			
3	STANTEC CONSULTING Wellington Business Park 5 Dartmouth Drive S-200 Auburn, NH 03032	$35,750			
4					
5					
6					
7	Greensand Vertical Pressure Water Filter Rehab.				
(1) 8	ROBIN ROLLO CFS, INC. 68 MILL ST. Johnston, RI 02919	$142,000			
(2) 9	Kingsbury Co. LLC 58 Center Rd Middlesex, VT 05602	$310,000			

PROJ # 2024-HZB
PROJ # 2024-W1

ATTENDANCE SHEET

BID/DATE: 4/29/24 12:00 PM

	Printed Name	Company	Signature
1	CHRISTOPHER HOLZWARTH	TOH	
2	Jeremy Delisle	TOH	
3	CLEMENTE VARAS	KINGSBURY CO	
4			
5			
6			
7			
8			
9			
10			

HARTFORD PUBLIC WORKS DEPARTMENT

173 AIRPORT ROAD, WHITE RIVER JUNCTION, VT 05001 • (802) 295-3622 • FAX 802-281-7051

REQUEST FOR BIDS

Greensand Vertical Pressure Water Filter Rehabilitation

at

Wilder Water Treatment Facility

Town of Hartford, Vermont

Project No. 2024-W1

February 23, 2024

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SECTION 1 – BID INSTRUCTIONS

1.01 COMMUNICATIONS REGARDING THIS PROJECT: Please direct all pre-bid communications regarding the RFP Process to:

Hartford Department of Public Works
HVT DPW RFP No. 2022-W1 – Greensand Vertical Pressure Water Filter Rehabilitation
c/o Christopher Holzwarth, Project Manager
173 Airport Road
White River Junction, VT 05001
Telephone: (802) 295-3622
Fax: (802) 295-7051
E-Mail: cholzwarth@hartford-vt.org

All communications/questions concerning this RFP must be submitted in writing referencing the specific paragraph and page number. The deadline for questions is listed in Section 1.02 (RFP Schedule). Written responses will be prepared by the Town and posted on the Town's web site by the date listed in Section 1.02. Changes to this RFP will be made only by formal written correspondence issued by the Town.

A copy of this Request for Bids and any additional documentation may be found at the Town of Hartford's website at: https://www.hartford-vt.org/bids.aspx.

1.02 RFP SCHEDULE: The following is the anticipated schedule for the RFP Process.

Issue Request for Bids:	February 23, 2024.
Pre-Bid Meeting Request Deadline:	No Pre-Bid meeting will be held.
Pre-Bid Meeting Timeframe:	No Pre-Bid meeting will be held.
Voluntary Site Visits:	No Site Visit is planned, to schedule a site visit prior to Friday March 15, 2024, please email Jeremy Delisle, Assistant Director at jdelisle@hartford-vt.org to schedule a site visit.
Last Day to Submit Questions:	3:00 PM local E.S.T. on Friday March 15, 2024.
Written Responses to Questions and any Addendums:	3:00 PM local E.S.T. on Friday March 22, 2024.
Deadline for Bids:	12:15 PM E.S.T. on Friday March 29, 2024.
Selection	Next available Selectboard Meeting.
Contract	Shortly After Selectboard Approval.

1.03 PRE-BID MEETING: The Town will not conduct a pre-bid meeting. Questions should be submitted in writing with written responses prepared by the Town and posted on the Town's web site by the date listed in Section 1.02. Written responses will be prepared by the Town and posted on the Town's web site by the date listed in Section 1.02.

1.04 SITE VISIT: Contractors can request their own site visit prior to March 15, 2024, by emailing Jeremy Delisle, Director at jedlisle@hartford-vt.org.

1.05 SUBMITTING A BID: Each Contractor seeking consideration for performance of services related to the project must submit a Bid. Proposers are to submit one original copy signed by an officer authorized to bind the company, one hard copy, and one digital copy in the Adobe PDF format on a USB drive.

The original, hard, and digital copy shall be sealed, properly addressed with the name of the Contractor, and sent to.

Hartford Department of Public Works
HVT DPW RFP No. 2024-W1 – Greensand Vertical Pressure Water Filter Rehabilitation
c/o Lana Livingston, Town Manager's Administrative Assistant
171 Bridge Street
White River Junction, VT 05001

Sealed bids must be received at the above address by the date/time indicated in Section 1.02 (RFP Schedule) for public opening in the Town Manager's office. Bids received after the scheduled date/time will be rejected. All supporting materials and documentation must be included with the bid. The responsibility of timely delivery lies solely with the proposer. Faxed bids are not acceptable.

The Town reserves the right to reject all bids, to waive any irregularities in a bid, or to accept the bid(s) which in the judgment of proper officials is in the best interest of the Town. The Town reserves the right to accept a part or parts of a bid unless otherwise restricted in the RFP or issue subsequent Requests for Bids. The Town reserves the right to approve or reject any sub-Contractors proposed for work under this bid or waive any minor irregularities

The Town reserves the right to select the successful proposer based on bids received, without seeking further information for clarification from proposers. Upon review of bids, the Town may designate the most qualified bids as finalists. These finalists may be invited to make oral presentations and participate in a question and answer session with the Town. The Town shall have the right to visit selected user sites, should this be deemed necessary.

All federal, state, and local laws regarding competitive bidding, anti-competitive practices, and conflict of interest shall be applicable to this RFP.

The Town does not guarantee that any contract will be awarded because of this RFP. In the event a contract award is made but the contract is not executed, the Town does not guarantee that the contract will be re-awarded.

1.06 REQUIRED BID CONTENTS: All brochures and supplemental documentation shall be included with the original and all copies. If not, the bid may be considered as non-responsive. Contractor are required to submit the following information in their bid:

- **Letter of Transmittal**: The proposer shall provide a transmittal letter with authorizing signature for the bid. The letter must briefly summarize the vendor's ability and willingness to perform the services required by the RFP. The letter of Transmittal must be on the form provided in Exhibit A.
- **Company Profile and Background.** Provide the following information on the forms within Exhibit A;
  o **Location** - The street address of the proposer's company headquarters.
  o **Local Office of Proposer** - Provide the location of the proposer's office nearest to Hartford, Vermont. Include the local office, a contact name, address, telephone, and fax numbers.
  o **Company's Primary Business** - State the proposer's primary business, the number of years in the proposer's industry, and the number of employees assigned to these related activities.
  o **State the legal make-up** of your company: sole proprietorship, partnership, corporation, etc.
  o **Please list any Lawsuits that you are currently engaged in.** Please provide any and all suits either with the Town of Hartford or any other Municipalities (include, but not limited to Federal, State, Local or other Municipalities and Governmental agencies).
- **Key Personnel Information.** Provide the name, title, mailing address, telephone number and e-mail address of the persons who will function as the Town's primary contact and back-up contact person. Provide brief resumes/qualifications of personnel who will be primarily involved in this project. Include any certifications earned, special training taken, and memberships in professional groups. The information must be provided on the form provided in Exhibit A.
- **Statement of Exceptions to RFP requirements**: Provide a detailed description of any exceptions taken to the requirements of this RFP, including the Town Standard Terms and Conditions in Section 3. Exceptions shall be referenced to the applicable RFP section/sub-section numbers. Any other departures from the Town's RFP are to be identified and failure to do so shall make the bid non-responsive.
- **References**: Provide a list of references on the form provided as Exhibit B. The Town is particularly interested in contacting your governmental clients in the state of Vermont.
- **Bid Submittal Form**: The proposer shall provide a Bid Submittal Form with a fixed cost for each task identified within the scope of work. The Bid Submittal Form must be on the form provided as Exhibit C.

1.07 ITEMS THAT DISQUALIFY A VENDOR IMMEDIATELY.

- Late bids.
- Incomplete or non-responsive bid.

1.08 EVALUATION OF BIDS: The town will evaluate each bid submitted based on the criteria below. After receipt and review of the written bids, the Town may elect to have the bids presented in person, or clarifications submitted in writing.

Proposers shall not assume that any information shared with the Town prior to this request for bids will be considered in the evaluation process. The team evaluating the bids may or may not have prior knowledge of any discussions and processes. Evaluation will be completed on the information submitted in bids only.

Evaluation Criteria		
Item	**Description**	**Percentage Possible**
1	Cost	50%
2	Prior Experience and past record of performance	20%
3	Availability of workforce and equipment	20%
4	References	5%
5	Any other criteria determined appropriate by the Town	5%
	Total Points	**100%**

1.09 MISCELLANEOUS ITEMS:

(1) Responses to this request shall include a budget for all labor, material, and equipment to complete to individual task of the request on Exhibit C. Contractor shall provide a separate rate schedule identifying staff members' hourly rates, reimbursable expenses and/or rates, mileage and/or travel cost, etc.

(2) All Contractors submitting a bid will be notified, upon final determination by the Town of the Contractor selected to perform the requested work.

(3) All work and materials used shall be completed in accordance with all applicable Town, State and Federal Ordinances, Rules, Regulations, Specifications, and reasonable schedule established with the Town.

SECTION 2 – SCOPE OF PROJECT

2.01 Project Description

(1) The Town of Hartford desires the staggered removal and replacement of the existing media, gravel, and internal structures in two (2) of the vertical pressure filters at the Wilder Water Treatment Plant located on Cranberry Lane in Wilder VT. The Contractor shall also regenerate the new media in the two pressure filters to original specifications. The Contractor shall carry all costs required to provide all labor, materials, equipment, appurtenances, and incidentals to remove and dispose of existing filter media and gravel, internal structures, and support gravel, provide new support gravel, internal structures and filtration media and regenerate the filter media prior to placing the filters back in service. The existing pressure filters are 8' in diameter which were furnished by Hungerford & Terry, Inc. All media and replacement parts must meet specifications set forth by Hungerford & Terry, Inc.

The staggered phasing shall consist of completing one filter in FY24 (June 1, 2023 to June 30, 2024) and beginning and completing the second filter in FY25 (July 1, 2024 to June 30, 2025). The town desires the work to be done consecutively with the second filter immediately following the first filter if possible.

2.02 Responsibilities of Contractor and Owner

(1) The contractor shall employ skilled workmen under the supervision of a foreman, experienced in greensand water filter construction/rehabilitation. A representative of the Town of Hartford Water Department may suspend the work for the absence of an experienced foreman or until, in his/her opinion, skilled personnel are provided.
(2) The contractor shall be responsible for any failure of the greensand filters that can be attributed to faulty workmanship or defective materials. The contractor will be responsible for a period of one year after final inspection.
(3) The contractor shall be responsible for the disposal of existing filter media and gravel, internal structures, and support gravel, provide new support gravel, internal structures and filtration media and regenerate the filter media prior to placing the filters back in service.
(4) The contractor shall be responsible for acceptance of delivery and proper storage of new materials prior to installation. Upon request and subject to availability, the owner shall assist in off-loading of deliveries.

2.03 Project Plans/Specifications

(1) The original engineer's specifications are provided as Exhibit A.
(2) The original engineered drawings are provided as Exhibits B and C.

2.04 Scheduling and Execution of Work

(1) The project performance period for Phase 1 (Filter #1) is from contract signing to June 30, 2024.
(2) The project performance period for Phase 2 (Filter #4) is from July 1, 2024, until June 30, 2025.
(2) The Department of Public Works will issue the selected Contractor a contract after the submittal of satisfactory insurance.
(3) The Contractor will begin work as soon as possible after notice to proceed is received from the Department of Public Works.

2.05 Pricing Structure

(1) Prices proposed will remain firm for acceptance within **180** calendar days after the RFP closing date.
(2) The fee bid and cost structure should be submitted to include the following:

a. Provide a Bid Fee Form with total cost of identified task.
b. Provide a separate rate schedule identifying staff members' hourly rates, reimbursable expenses and/or rates, mileage and/or travel cost, etc.
c. Ensure your bid has sufficient manpower to achieve the goals for the project.
d. Identify any or all other fees or charges.

SECTION 3 – BID REQUIREMENTS

3.01 - PROPOSER AFFIDAVIT: If the successful proposer should be a corporation not incorporated under the laws of the State of Vermont, a certificate from the Secretary of State showing the rights of the successful proposer to do business in the State of Vermont shall be furnished. Each proposer is required to submit with their bid, an Affidavit (Exhibit A) stating that neither the proposer nor agents thereof, nor any other party of the proposer has paid or agreed to pay directly or indirectly, any person, firm or corporation, any money or valuable consideration for assistance in procuring or attempting to procure the contract herein referred to, and further agreeing that no such money or reward will hereafter be paid.

3.02 PROPOSER'S FINANCIAL OBLIGATION TO THE TOWN: No bid may be accepted, or contract awarded to any person, firm or corporation that is in arrears or in default to the Town, or that is a defaulter of surety or otherwise upon any obligation to the Town or has failed to perform faithfully any previous contract with the Town.

3.03 PROPOSER'S INCURRED COSTS: Each proposer shall be responsible for all costs incurred in preparing a response to this request. All materials and documents submitted by the proposer in response to this request shall become the property of the Town and shall not be returned. Respondents selected for further negotiations, as well as the proposer ultimately selected to enter into a contractual agreement with the Town, shall be responsible for all costs incurred by it during negotiations.

3.04 PROPOSER'S POLITICAL CONTRIBUTIONS: The consultant shall affirm and certify (Exhibit A) that it complies with State of Vermont Title 17: Labor, Chapter 61: Campaign Finance, Sub-Chapter 3: §2941 Limitations of Contributions.

SECTION 4 - STANDARD TERMS FOR PROFESSIONAL SERVICES CONTRACT

ARTICLE 1 - SERVICES PROVIDED

Consultant shall provide all services necessary to complete the Services that are described in Section 2 Scope of Services on pages 7 through 8 which is incorporated herein by reference.

Consultant shall perform all services required under this Agreement in a good workmanlike manner consistent with industry standards and according to the specifications and performance standards established any governing agency. Town has the right to inspect and may reject any services provided by Consultant under this Agreement that, in the Town's determination, were not completed in a good workmanlike manner or that otherwise failed to satisfy the established specifications or performance standards.

ARTICLE 2 – COMPENSATION

Consultant invoices shall be forwarded to the Finance Department where the standard terms of payment will follow the most current Town of Hartford Purchasing Policy and Procedure as approved by the Selectboard. upon receipt, review, and acceptance by the Department of Public Works.

ARTICLE 3 – TERM

The Agreement shall commence upon execution by the Town and shall terminate upon expenditure of all funds provided herein or on June 30th, 2025, whichever date is earlier.

ARTICLE 4 - INDEPENDENT CONTRACTOR

Consultant further acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Municipality and Consultant. No employee-related withholdings or deductions shall be made from payments due to the Consultant. Consultant shall not be entitled to receive any benefits from Municipality and shall not be eligible for workers' compensation or unemployment benefits.

ARTICLE 5 - ASSIGNMENT AND SUBCONTRACTING

This Contract is binding upon and inures to the benefit of the heirs, successors and assigns of the parties hereto. Neither party hereto may assign its rights or obligations under the Contract without the prior written consent of the other party. This Contract shall be governed by the laws of the State of Vermont.

The consultant shall not enter into any subcontract for performance of any services contemplated under this Contract nor assign any interest in the Contract without the prior written approval of Municipality and subject to such conditions and provisions as Municipality may deem necessary or desirable in its sole discretion. If Municipality permits the use of subcontractors, no subcontractor may perform any work under this Contract without first providing Municipality certificates of insurance showing all of the coverages required in Article 13 of this Contract. The consultant shall be responsible for the performance of all subcontractors. Before paying a claim that involves the use of materials or labor supplied by someone other than the Contractor, Municipality may require Contractor to supply proof of payment for such materials or labor. Contractor shall pay the subcontractor(s) for undisputed services provided by them within [*30*] days of receiving payment from Municipality.

ARTICLE 6 - THIRD PARTY

Except as expressly provided in this Agreement, nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Town and Consultant.

ARTICLE 7 - EQUIPMENT AND MATERIALS

Consultant warrants that it has the necessary equipment to provide the services required by this Agreement. All materials used or supplied under this Agreement shall be of first quality and meet the specifications established by any governing agency, if any. The consultant will be solely responsible for supplying, storing, maintaining, and replacing all equipment that is necessary for implementing the services under this contract. Municipality will not supply, nor will it pay for any repairs, maintenance, or replacement of, or new equipment expenses, or temporary work related to signs, cones, or other traffic controlling equipment.

ARTICLE 8 – TAX EXEMPTION

All items purchased under this contract will be exempt from the State of Vermont Sales Tax as provided for in 32 V.S.A. § 9701(5); § 9743(1)-(3). Blanket Certification of Exemption Forms will be furnished to the Proposer by the Finance Division. The consultant shall pay all legal costs and assessed penalties for improper use of the exemption certificate number.

ARTICLE 9 – PERSONNEL

Consultant is responsible for compliance with all applicable State and Federal laws. Contractor will manage his/her own personnel without general oversight by the Municipality and shall oversee and coordinate sub-contractors that are approved by Municipality. All drivers and equipment operators will be properly trained and have all certifications and valid licensing required to operate said equipment. The Contractor must certify to the Municipality that all drivers operating a commercial motor vehicle are in a federally mandated random drug and alcohol testing program that complies with Federal Motor Carrier Safety Administration (FMCSA) requirements.

Contractor alone shall be responsible for ensuring compliance with all applicable regulatory requirements including but not limited to those from FMCSA and Vermont Occupational Safety and Health Administration (VOSHA). The contractor further agrees to include this provision in all subcontracts.

ARTICLE 10 - EQUAL EMPLOYMENT OPPORTUNITY

Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, ancestry, national origin, place of birth, age, marital status, or handicap with respect to employment, upgrading, demotion, transfer, recruitment or recruitment advertising, lay-off, termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

It is expressly agreed and understood that State of Vermont Title 21: Labor, Chapter 5: Employment practices, Sub-Chapter 6: Fair Employment Practices, §495. Unlawful employment practice constitutes a material condition of this Agreement as fully and as if specifically rewritten herein and that failure to comply therewith shall constitute a breach thereof entitling the Town to terminate this Agreement at its option and may bar Consultant from receiving future Town contracts.

ARTICLE 11 - SAFETY AND TRAFFIC CONTROL

The consultant alone shall be responsible for the safety and security at work sites and when working in or adjacent to public highways. The consultant is solely responsible for traffic control, which practices shall comply with the Manual on Uniform Traffic Control Devices, latest edition.

The consultant is responsible for contacting Dig Safe prior to any excavation. No excavation is authorized until after Dig Safe has marked all existing utilities. Prior to any excavation, the contractor shall notify Municipality of adjacent utilities when commencing of work may affect them.

ARTICLE 12 – INDEMNIFICATION

The consultant shall indemnify and defend the Town and its elected officials, officers, employees and agents from and against all claims, losses, damages, and expenses (including reasonable attorneys' fees) of whatsoever kind and nature, to the extent that such claims, losses, damages, or expenses are caused by or arise out of the performance or non-performance of this Agreement and/or the acts, omissions, or conduct of Consultant and its agents, employees, contractors, sub-contractors and representatives in undertaking and performing the Services. This Article shall survive early termination or expiration of this Agreement.

ARTICLE 13 - INSURANCE

Before commencing work and during the term of this agreement, the consultant shall maintain, at its sole cost and expense, no less than the following insurance issued by an insurance company authorized to conduct business in the State of Vermont and having an "A" rating or better:

(1) General Liability Insurance, having a combined single limit of $2,000,000 for each occurrence and $2,000,000 in the aggregate.
(2) Automobile Liability Insurance, having a combined single limit of $1,000,000 for each person and $1,000,000 for each accident.
(3) Employers' Liability Insurance, having a limit of $500,000 for each occurrence.
(4) Professional Liability Insurance, having a limit of $1,000,000 annual aggregate.
(5) Consultant shall maintain errors and omissions insurance in the amount of $1,000,000.00.
(6) Consultant also shall maintain Workers' Compensation Insurance in such amounts as required by law for all employees and shall furnish to the Town evidence of same. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance Contractor may provide a fully executed Non-Employee Work Agreement specifying the particular provision of 21 V.S.A §601(14)(F) that exempts Contractor from having to carry such coverage.

The Consultant must provide certificates for all insurance policies naming the Town of Hartford as additionally insured for this project excluding Professional Liability Insurance indicating the above minimum coverages are in effect. All policies of insurance required hereunder shall contain a provision requiring a minimum of thirty (30) days advance written notice to the Town in the event of cancellation or diminution of coverage.

No warranty is made that the minimum coverage amounts listed above are adequate to cover and protect the interests of the Consultant for the Consultant's operations. These are the sole minimums that have been assigned to this project and must be met to protect the interests of the Town.

ARTICLE 14 – STANDARD OF CARE

The consultant shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional under similar circumstances. Consultant shall have no liability for defects in the Services attributable to Consultant's reliance upon or use of data or other information furnished by the Town, or third parties retained by the Town.

If, during the one year period following completion of the Services, it is shown there is an error in the Services caused by Consultant's failure to meet such standards and Town has notified Consultant in writing of any such error within that period, Consultant shall perform, at no additional cost to Town, such Services within the original Project as may be necessary to remedy such error.

ARTICLE 15: NON-APPROPRIATION

If this Contract extends into more than one fiscal year of the Municipality and if appropriations are insufficient to support this Contract, the Municipality may cancel at the end of the fiscal year. In the case that this Contract is a Grant that is funded in whole or in part by federal or State funds, and in the event federal or State funds become unavailable or reduced, the Municipality may suspend or cancel this Grant immediately, and the Municipality shall have no obligation to pay Contractor from municipal revenues.

ARTICLE 16 - DELAY IN PERFORMANCE

Neither the Town nor the Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either the Town or Consultant under this Agreement, provided the aforementioned circumstances are not due to the negligence or fault of the asserting party or any of its agents, employees, contractors, sub-contractors and/or representatives.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance and any effects on the project's timeline.

ARTICLE 17 - DEFAULT

The occurrence of any of the following shall constitute default by the consultant and, if not corrected within 10 days of Municipality providing Contractor written notice of the default, shall allow Municipality to terminate this contract:

(1) Failure to adequately perform or deliver the required services.
(2) Failure to provide the required bonds or other security acceptable to Municipality before starting any work if applicable.
(5) Declaration of bankruptcy by the consultant.
(6) Making a material misrepresentation to the municipality.

(7) Persistently disregarding laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction; or
(8) Failure to perform any other material provision of the contract.

Upon default of the contract by Consultant, Municipality may withhold any payment due to the consultant for purposes of set-off until such time as the exact amount of damages due is determined. Such withholding shall not constitute default or failure to perform on the part of Municipality.

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances unless the act or occurrence could have been foreseen and reasonable action could have been taken to prevent the delay or failure: fire, flood, epidemic, strikes, wars, acts of God, acts of public authorities, or delays or defaults caused by public carriers; provided the non-performing party gives notice as soon as possible to the other party of the inability to perform.
The Municipality and the consultant agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable effort to mitigate its effects.

In addition to the above, in the event of a State or Federal Disaster Declaration, Municipality reserves the right to suspend certain provisions of this contract to conform with FEMA or Vermont Emergency Management regulations and directives.

Upon completion of the work or upon termination of the contract, the consultant shall remove from the vicinity of the work all equipment and all temporary structures, waste materials and rubbish resulting from its operations, leaving the premises in a neat and presentable condition. In the event of failure to do so, the same may be done by the Municipality at the expense of the consultant.

ARTICLE 18: REMEDIES

Default or breach of this contract by the consultant shall entitle the municipality to seek remedies under law and as provided by this Contract. In the event the contract is terminated by reason of default by the consultant, the municipality may recover the necessary costs of termination, including but not limited to, administrative, attorneys fees and legal costs, from the consultant. Except when caused by uncontrollable circumstances, if the consultant fails to meet any performance deadlines established by the contract, or fails to perform in accordance with the specification, terms, and conditions of the contract, the municipality shall have the right to purchase the services and materials from other sources on the open market or to purchase those items necessary to continue functioning until delivery from the consultant is complete. Municipality may deduct as damages from any money due or coming due to the consultant the differences between consultant's price and the higher price or the costs of temporary items. Municipality may require consultant, at consultant's sole expense, to re-perform any items of work provided for in the contract that do not meet the established specifications, standards, or Municipality directives.

Any remedies available to the municipality are cumulative and not exclusive. The seeking or exercising by the municipality of a remedy does not waive its right to seek or exercise any other remedy available to it at law, in equity, by statute, or under the contract.

ARTICLE 19 - TERMINATION

This Agreement may be terminated by the Town upon written notice in the event of substantial failure by the consultant to perform in accordance with the terms of this Agreement. Consultant shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Town may terminate or suspend performance of this Agreement for the Town's convenience upon thirty (30) days prior written notice to consultant. In the event of termination by the Town hereunder, the Town will pay the consultant for services provided up to the date of termination.

ARTICLE 20 - GOVERNING LAW AND VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of Vermont, without giving effect to the principles thereof relating to conflicts or choice of laws. Any arbitration, litigation or other legal matter regarding this Agreement or performance by either party must be brought in a court of competent jurisdiction in Windsor County, Vermont.

ARTICLE 21 - ARBITRATION

Should disputes arise between the Contractor and the Municipality about this contract or any related matter, the parties agree to arbitrate any such controversy, pursuant to the Vermont Arbitration Act, 12 V.S.A. § 5651 et seq.

ARTICLE 22 - CONTRACT DOCUMENTS

The contract shall constitute the entire agreement between the parties on the subject matters. All prior agreements, representations, statements, negotiations, and understandings shall have no effect. There shall be no modifications or amendments to the contract or to the addendum unless said changes, modifications or amendments are in writing duly executed by the parties.

ARTICLE 23 – AMENDMENT

The parties may mutually agree to amend this Agreement. However, no such amendment shall be effective unless it is reduced to a writing, which references this Agreement, executed by a duly authorized representative of each party and, if applicable or required, approved by the Selectboard of the Town of Hartford, Vermont.

ARTICLE 24 - WAIVER

A waiver by the Town or Consultant of any breach of this Agreement shall be in writing. Such a waiver shall be effective only in the specific instance and for the specific purpose for which it is given and shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 25 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of the contract or the occurrence of any event rendering any portion or provision of the contract void shall in no way affect the validity or enforceability of any other portion or provision of the contract. Any void, unenforceable, invalid, or illegal provision shall be deemed severed from the contract, and the balance of the contract shall be construed and enforced as if the contract did not contain that particular portion or provision.

ARTICLE 26 - TOWN'S RESPONSIBILITIES

The Town will furnish the consultant with all reports, records, and data in its procession that might be necessary or useful to complete the Services required under the contract at no expense.

ARTICLE 27 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Documents and reports prepared by the consultant as part of the Services shall become the sole and exclusive property of the Town upon payment, except as otherwise provided in this Agreement. Consultant shall have the unrestricted right to their use.

The consultant shall retain its rights in pre-existing and standard scripts, databases, computer software, and other proprietary property. Intellectual property that is not specifically designed or created exclusively for the Town in the performance of the contract shall also remain the intellectual property of the consultant.

Town of Hartford, Vermont
Department of Public Works

Greensand Vertical Pressure Water Filter Rehabilitation

HVT DPW RFP No. 2024-W1
March 23, 2024

EXHIBIT A – LETTER OF TRANSMITTAL

The undersigned hereby certifies that items furnished for this bid will be in full accordance with the applicable specifications applying thereto unless a Statement of Exceptions to the Request for Bids Requirements is submitted.

The Consultant's name and address exactly as it would appear in a contract:

Entity Name: _____

Company Headquarters Address: _____

Local Office Address: _____

Phone Number: _____

Proposer's E-mail Address: _____

Form of Ownership ☐ Sole Proprietorship ☐ Franchise ☐ Partnership ☐ Corporation
☐ Joint Venture ☐ LLC ☐ Other (Specify) _____

If a corporation, state of incorporation: _____

Federal Identification Number (or SSN for sole proprietorship): _____
Please include your IRS Form W9 with your Bid.

I certify the proposing entity complies with State of Vermont Title 21: Labor, Chapter 5: Employment practices, Sub-Chapter 6: Fair Employment Practices, §495. Unlawful employment practice. Yes ☐ No ☐

I certify stating that neither the proposer nor agents thereof, nor any other party of the proposer has paid or agreed to pay directly or indirectly, any person, firm or corporation, any money or valuable consideration for assistance in procuring or attempting to procure the contract herein referred to, and further agreeing that no such money or reward will hereafter be paid. Yes ☐ No ☐

SIGNATURE: _____

PRINTED NAME AND TITLE: _____

DATE: _____

By signing this page, you state that you are an authorized representative, and have reviewed and are presenting this bid on behalf of your business entity

EXHIBIT A – LETTER OF TRANSMITTAL (continued)

COMPANY PROFILE AND BACKGROUND

Name of Proposing Company: _____

Company's Primary Business :

State the proposer's primary business, the number of years in the industry, and the number of employees assigned to these related activities in the spaces below:

Primary Business	# of Years	# of Employees Assigned

Current Pending Lawsuits:

Please provide any and all suits either with the Town of Hartford or any other Municipalities and Government Agencies; including, but not limited to Federal, State, Local or other Municipalities and Governmental Agencies in the space below:

Local Office of Proposer: Office in/nearest to Hartford, Vermont:_____

EXHIBIT A – LETTER OF TRANSMITTAL (continued)

COMPANY PROFILE AND BACKGROUND

Name of Proposing Company: _____

Key Personnel: Name	Title	Contact Information: Mailing address, telephone number, fax number and email address	Designated as Primary Contact for the Town of Hartford YES / NO

Town of Hartford, Vermont - Department of Public Works

Greensand Vertical Pressure Water Filter Rehabilitation

Project No. 2022-W1

March 23, 2024

EXHIBIT B – REFERENCES FOR PROPOSING COMPANY

Name of Proposing Company: _____

List company names, addresses, and telephone numbers for at least three references presently or previously served by your Company. Do not use the Town of Hartford as a reference.

Company Name:	
Address:	
Contact Person:	
Telephone Number:	Fax Number:
Email Address:	
Company Name:	
Address:	
Contact Person:	
Telephone Number:	Fax Number:
Email Address:	
Company Name:	
Address:	
Contact Person:	
Telephone Number:	Fax Number:
Email Address:	

Town of Hartford, Vermont - Department of Public Works

Greensand Vertical Pressure Water Filter Rehabilitation

Project No. 2022-W1

March 23, 2024

EXHIBIT C – BID SUBMITTAL FORM

FROM: COMPANY: _____

ADDRESS: _____

_____

TELEPHONE: _____ FAX: _____

Sealed bid shall be submitted in compliance with Section 1.05 (Submitting a Bid) and include all documents required in Section 1.07 (Required Bid Contents).

Pursuant to and in compliance with the specifications contained within this document, the undersigned bidder proposes to complete the work within the performance period for the unit prices as listed below:

Task	Description	Cost
1a	Rehabilitate (1) Greensand Vertical Pressure Water Filter.	$_____
1b	Phase 1 - Remove asbestos encased piping and replace within filters (Optional).	$_____
2a	Phase 2 - Rehabilitate (1) Greensand Vertical Pressure Water Filters	$_____
2b	Phase 2 Remove asbestos encased piping and replace within filters (Optional).	$_____
	Total Bid	$_____

Dated this_____ Day of_____, 2024.

Signature of Bidder:_____, Title: _____

John Haverstock

From: John Haverstock
Sent: Friday, April 19, 2024 3:03 PM
To: Stephen Lagasse
Cc: Jo-Ann Ells; Lannie Collins; Lana Livingston
Subject: ZBA Update for Selectboard
Attachments: Committee Update Outreach Memo (ZBA).docx

Hello,

Attached please find an invitation to the ZBA to meet with the Selectboard at its April 30 meeting.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Hello, Zoning Board of Abatement Chair.

The Town of Selectboard has adopted an annual calendar featuring periodic updates from the Chairs of Town Committees, Commissions and Boards. The Selectboard would like to invite you (and as many of your colleagues as you care to invite) to spend 15-20 minutes with the Selectboard at its meeting at 6:00 pm on Tuesday, April 30, during which you are encouraged to:

a. Identify yourself and describe your tenure.
b. Identify any Selectboard liaison(s) to your committee, commission or board.
c. Update the Selectboard on the work of your Committee, Commission of your Board.
d. Identify challenging issues or problems facing your group.

Afterward, the Selectboard and members of the public may be expected to:

a. Ask questions.
b. Offer guidance.
c. Encourage you to pursue/investigate certain topics.
d. Encourage your group to reach out to your Selectboard liaison if you should want additional input from the Selectboard.

Please confirm your planned attendance with the Town Manager.

Many thanks for your time and attention!

John Haverstock
Hartford Town Manager
jhaverstock@hartford-vt.org
(802) 295-9353 x216

John Haverstock

From: John Haverstock
Sent: Thursday, April 25, 2024 8:15 AM
To: Steve Lagasse
Subject: RE: ZBA Update at Selectboard mtg. of April 30

Wonderful, thank you!

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Steve Lagasse <stevelagasse59@gmail.com>
Sent: Thursday, April 25, 2024 8:13 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: Re: ZBA Update at Selectboard mtg. of April 30

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Vice-Chair Chris Lowe plans to be there.

On Wed, Apr 24, 2024 at 2:35 PM John Haverstock <jhaverstock@hartford-vt.org> wrote:

Hello, Mr. Lagasse.

I am following up with you on the Selectboard's invitation to have the ZBA update the Selectboard on its work. Are you and/or your colleagues able to join us on Tuesday evening?

Thanks.

John Haverstock

Town Manager, Hartford, VT

802/295-9353 x216

What is the Hometown Heroes Banner Project?

Anytown is Honoring its Service Members and First Responders!

Anytown USA is launching a Hometown Heroes Banner Program as a living tribute for our community to honor past and present members of the Armed Forces, First Responders, and their family members.

If you would like to volunteer, or know of a loved one that you would like to honor, please contact us.

Anytown Township
Anytown Township Street Address
Anytown Township Website Address

Program Contact Person
Program Contact Phone/E-mail

HOMETOWN HEROES BANNER PROGRAM

Learn more about the Hometown Heroes Banner Program at www.hometownheroesbanners.com

The town of Hartford has four military/ veterans facilities

The Town of Hartford also has several veteran's groups:

Post 26, Hartford VT

VFW, Post 2571

White River Jct. chapter of the

DAV
KEEPING OUR PROMISE TO AMERICA'S VETERANS

These banners are to honor those veterans and first responders that have served our nation and community. They've worked and sacrificed with selfless service for us and kept us safe, free, free from tyranny and protected us locally!

This is more than just giving an extra thank you to our local heroes - along with our other downtown beautification projects, this will really enhance our community!

The committee is asking for your support!

HOMETOWN HEROES BANNER PROGRAM™

John Haverstock

From: John Haverstock
Sent: Tuesday, April 23, 2024 1:50 PM
To: Dennis Brown
Cc: Hometown Heroes; Hometown Heroes; Hometown Heroes; Joe Major; Kim Souza; Lana Livingston; Michael Hoyt; Nancy Sykas; Tammie Stammers
Subject: RE: Select Board agenda

Thanks, Dennis.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Dennis Brown <dlbm35vt@gmail.com>
Sent: Tuesday, April 23, 2024 1:45 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Cc: Hometown Heroes <terrya085@gmail.com>; Hometown Heroes <mary.hutchins@simonpearce.com>; Hometown Heroes <emilyz@hccvt.org>; Joe Major <jmajor@uvacswim.org>; Kim Souza <ksouza@hartford-vt.org>; Lana Livingston <llivingston@hartford-vt.org>; Michael Hoyt <mhoyt@hartford-vt.org>; Nancy Sykas <nancy.sykas@envoysolutions.com>; Tammie Stammers <lifelongvter@gmail.com>
Subject: Re: Select Board agenda

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John,

Thanks for following up!

The committee met yesterday and here's what we are requesting.

We would like to honor 12 veterans.

As far as duration, it would be preferred to have them up between Memorial Day and Veterans Day. That's what most towns do that have chosen to honor their veterans this way. By doing this, they would be up for those special days and also for Juneteenth, the 4th of July and Labor Day.

We would like to display some of them on South Main Street, some along Veterans Park, and some on Bridge Street, and coordinate all that with P&R.

Thanks again!

Best,

Dennis

Dennis L. Brown
dlbm35vt@gmail.com

On Tue, Apr 23, 2024 at 12:56 PM John Haverstock <jhaverstock@hartford-vt.org> wrote:

Hi Dennis.

Just following up on my prior email asking whether you have any additional materials or details regarding your group's Hometown Heroes proposal that you would like for me to include in the April 30 Selectboard meeting packet. If so, we would need this information or material by Thursday at 5:00 pm at the latest.

Thanks.

John Haverstock

Town Manager, Hartford, VT

802/295-9353 x216

From: John Haverstock
Sent: Tuesday, April 2, 2024 8:30 AM
To: Dennis Brown <dlbm35vt@gmail.com>
Cc: Michael Hoyt <mhoyt@hartford-vt.org>; Kim Souza <ksouza@hartford-vt.org>
Subject: RE: Select Board agenda

Thanks for letting us know, Dennis.

The Board leadership will be setting the Agenda for the April 30th meeting on April 24.

Meanwhile, it would be appreciated and would perhaps streamline and focus discussions if your Committee would please be as specific as possible regarding your proposal (for example, number of banners, duration and timing of hanging period(s), locations, etc.)

Best wishes.

John Haverstock

Town Manager, Hartford, VT

802/295-9353 x216

From: Dennis Brown <dlbm35vt@gmail.com>
Sent: Monday, April 1, 2024 8:33 PM
To: Michael Hoyt <mhoyt@hartford-vt.org>; Kim Souza <ksouza@hartford-vt.org>; John Haverstock <jhaverstock@hartford-vt.org>
Subject: Select Board agenda

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi All,

The Hometown Heroes Committee met tonight and would like to re-request a spot on a future agenda. We won't be ready in time for the 4/16 meeting and hope you'll consider giving us some time on your 4/30 agenda.

Thanks again for any consideration!

Best,

Dennis

Dennis L. Brown

Hartford Hometown Heroes Banner Project Chair

dlbm35vt@gmail.com

802-356-2452 cell or text

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Town Lightpole Policy

Date: April 24, 2024

Background

A group working to honor Hartford veterans and other "hometown heroes" has been working on a project intended to honor such current and former Hartford residents with banners to be flown on Town lightpoles. Proposals to hang banners on Town lightpoles have come before the Town's Selectboard quite rarely. Therefore, discussions have been ongoing regarding what sort of policy the Selectboard might want to adopt to govern this and future similar proposals, much as the Town adopted a flagpole policy to govern the process for third-party requests to hang flags on the Town Hall flagpole.

Discussion

The Town has drafted a Lightpole Policy, as reported to the full Selectboard at its meeting of April 16, 2024. Several members of Town staff have been asked to evaluate this draft policy and they have generated some comments, which are attached. In addition, GMP has been asked to provide an inventory of lightpoles within the Town of Hartford and for any GMP and/or State policies regarding the use of GMP-owned lightpoles, with their responsive materials attached.

This matter has been placed on the April 30 Selectboard Agenda to enable the Selectboard to discuss, and debate and revise and/or adopt the draft policy.

Thank you.

Attachments

Current Status: DRAFT **Policy ID: XXXX**

Hartford

Effective Date:	00/00/2024
Approved:	00/00/2024
Last Revised:	00/00/0024
Expiration:	00/00/0000
Owner:	Selectboard
Policy Area:	Department of Parks & Rec

Hartford Light Pole Banner Policy

POLICY STATEMENT

The Town of Hartford reserves the right to use lightpoles within its rights-of-way to hang its own content-neutral banners or no banners at all. The placing of banners by third parties on such light-poles is a privilege extended as a courtesy in the Town of Hartford. All third-party requests to fly banners shall be reviewed and approved by the Town Selectboard, based upon a finding that such proposed banners represent or promote local, not-for-profit or cultural civic organizations, events or activities of particular interest or benefit to the greater Hartford community. Banners shall not be used for commercial advertising or to advertise or promote political candidates, parties or issues. The Hartford Selectboard shall have the authority to refuse the hanging of banners which do not benefit the community at large and/or which do not meet specifications set forth below.

PURPOSE

The purpose of this policy is to provide guidance regarding third-party requests to fly outdoor banners on lightpoles located within the public rights-of-way in the Town of Hartford.

PROCEDURE

Submissions of request should be provided to the Hartford Town Manager with the following information:

1. Organization name and a short narrative regarding why you would like the banners displayed. (CONSIDER AN APPLICATON FORM ON WEBSITE & PAPER VERSIONS)
2. Description and date of event (if applicable).
3. Copy or drawing of proposed banner.
4. Time period you would like the banner to be displayed (maximum 30 days).
5. Correspondence can be emailed to JHaverstock@hartford-vt.org or mailed to John Haverstock, 171 Bridge Street, White River Junction, VT 05001. Please include contact information for the person in charge of delivering and picking up the banners.

Once approval has been issued by the Selectboard:

1. Lightpole banners shall not exceed a size of 24" x 47" and are installed by the Parks & Recreation Department at a cost of $30 per banner. A maximum of 12 light poles may be used for display of banners per application. (CONSIDER MAP OF AVAILABLE LIGHT POLES IN ALL 5 VILLAGES).
2. Banners will need to be delivered to the Parks & Recreation Department at the Town Hall, 171 Bridge Street, at least three days, but not more than one week, prior to the display date.
3. Banners should be in some form of enclosed container along with contact information for the applicant.
4. Banners must be picked up within three days after being taken down (unless other arrangements are made through the Parks & Recreation Department). Unclaimed banners will be disposed of by Hartford Town Staff after five days from being taken down.

Lightpole Banner Specifications:

1. No commercial advertisement of any kind on banners (including sponsor logos) is permitted.
2. Banner size is 24" wide x 47" long. Banners slide onto 1" rods at top and bottom of banner.
3. A maximum of 12 light poles may be used for display of banners per application.
4. Banners may be displayed for a maximum of 30 days at a time, with a banner not eligible for flying any

longer than a total of 60 days within a calendar year (e.g., two 30-day runs).

5. Alternatively, banners may be installed by the approved third-party organization, which requires that an XXXX Permit be completed with the Department of Public Works. The permit application can be found on the Town website XXXX.

REFERENCE

Attachments:	No Attachments

Approval Signatures

Approver	
Name of person, Title of Person	**Date Signed**
Name of person, Title of Person	**Date Signed**

John Haverstock

rom: Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Sent: Thursday, April 11, 2024 6:34 AM
To: John Haverstock; McClallen, Kate
Subject: RE: Town of Hartford Lightpoles

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Yes I am the contact and there are some restrictions for flags on GMP lights and I have included Kate McClallan on this for the restrictions. As for the list of GMP owned vs Town owned lights I will work on getting a list.

Kevin Matte
Operations Supervisor
Green Mountain Power
281 Olcott Drive
White River Junction, VT 05001
Kevin.matte@greenmountainpower.com
Cell 802-535-6026

From: John Haverstock <jhaverstock@hartford-vt.org>
ent: Tuesday, April 9, 2024 4:25 PM
To: Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Subject: Town of Hartford Lightpoles

You don't often get email from jhaverstock@hartford-vt.org. Learn why this is important

Hi Kevin.

I gather that you have served as a GMP contact for the Town of Hartford.

Our town may soon consider adoption of a lightpole banner policy, governing the use, by third party organizations, of Town lightpoles to hand flags, banners, etc.

I wonder whether GMP has a map or listing of all Town-owned lightpoles located within the 5 villages that make up Hartford: Hartford, West Hartford, Wilder, Quechee and White River Junction.

I gather that a group hangs American flags on some of these poles each year....Are these American flags flown on Town lightpoles or GMP lightpoles?

For GMP-owned poles, have you got any rules/regulations on approvals, heights of flags, etc.

Thanks, in advance, for your time and attention.

'ohn Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

John Haverstock

From: McClallen, Kate <Kate.McClallen@greenmountainpower.com>
Sent: Thursday, April 11, 2024 8:07 AM
To: Matte, Kevin; John Haverstock
Cc: Denton, Jennifer
Subject: RE: Town of Hartford Lightpoles
Attachments: Hartford Flags Agreement 5_26_2022.pdf

You don't often get email from kate.mcclallen@greenmountainpower.com. Learn why this is important

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good morning,

I have attached what we have on file for flags in the town of Hartford, Vermont. Let me know if you have any questions.

Thank you,
Kate

Kate McClallen

Joint Lines/Finance, Green Mountain Power
(802) 236-8649
Kate.McClallen@greenmountainpower.com

From: Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Sent: Thursday, April 11, 2024 6:34 AM
To: 'John Haverstock' <jhaverstock@hartford-vt.org>; McClallen, Kate <Kate.McClallen@greenmountainpower.com>
Subject: RE: Town of Hartford Lightpoles

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Kevin Matte
Operations Supervisor
Green Mountain Power
281 Olcott Drive
White River Junction, VT 05001
Kevin.matte@greenmountainpower.com
Cell 802-535-6026

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I gather that a group hangs American flags on some of these poles each year....Are these American flags flown on Town lightpoles or GMP lightpoles?

For GMP-owned poles, have you got any rules/regulations on approvals, heights of flags, etc.

Thanks, in advance, for your time and attention.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Temporary Attachments (Flags, Banners, etc)

LICENSE AGREEMENT
BETWEEN
GREEN MOUNTAIN POWER
AND
TOWN/CITY OF Hartford, VERMONT

This agreement, made by and between Green Mountain Power (or "GMP") a Vermont corporation with its principal place of business at 163 Acorn Lane, Colchester, Vermont and the **Town/City of** Hartford, ("(the) Town/City"), a Vermont municipal corporation,

Witnesseth that, in consideration of the Town/City's promises herein, GMP hereby gives permission, revocable and terminable as hereinafter provided, to the Town/City to enter on the property of GMP more particularly described in the **Attached Schedule A** and made a part hereof ("Property"), and to use same for the purposes described in **Schedule A** hereto, all on the terms and conditions hereinafter set forth, which the Town/City promises to comply with and abide by.

1. This permission is given contingent upon the Town/City obtaining similar permission from the other joint users/owners of the poles described in Schedule A.

2. This permission is given to the Town/City as an accommodation to the Town/City and shall be rent free.

3. The Town/City hereby acknowledges the title of GMP to said premises and agrees never to assail or resist said title.

□

4. This permission is not exclusive to the Town/City.

5. GMP does not warrant or represent that the premises are safe, healthful, or suitable for the purposes for which they are permitted to be used under the terms of this license.

6. The Town/City agrees to make the improvements listed on Schedule A, attached hereto and made a part hereof and shall be responsible for all costs and expenses associated with same.

7. The Town/City shall not erect any permanent structures hereunder, or erect, or having erected or installed, permit to remain on said premises, any temporary structure, fixture, attachment, or other thing attached to or being on said premises and placed thereon by the Town/City or the guests, invitees which GMP's representative shall direct the Town/City to remove.

8. The Town/City shall not use the premises for commercial purposes, and shall not perform or permit any of the Town/City's guests, invitees, agents or employees to perform any disorderly conduct or commit any nuisance on said premises or to use said premises in any way as to interfere with GMPs use of the property.

9. The Town/City shall comply with all rules and regulations whether federal, state county or municipal relating to the use of the premises.

10. The Town/City shall, at its sole expense, maintain the Property and replace any and all improvements thereon to ensure that the use of the premises does not endanger health, create a nuisance, nor interfere with the operation of GMP's facilities.

11. The Town/City shall exercise the Town/City's privileges hereunder at the Town/City's own sole risk, and, irrespective of any negligence of GMP, and the Town/City shall hold harmless, defend and indemnify GMP, its directors, officers, employees, agents, invitees, affiliates, subsidiaries, successors and assigns of, from and against any and all claims, liabilities, penalties, forfeitures, suits, settlements, judgments, awards, and the costs and expenses incident thereto (including the cost of defense, investigation, appeal and reasonable attorney's fees) for any and all loss, violation, damages, or injury to person or property of whatever type or nature which all be caused by, arise out of, or result in any manner from, or in any way connected with, the purposes or uses of said premises by the Town/City, or the Town/City's invitees, guests, employees, or agents.

12. GMP shall not be liable to the Town/City if for any reason whatever the Town/City's occupation or use of the said premises hereunder shall be hindered or disturbed.

13. The Town/City's privileges hereunder shall not be assignable by the Town/City in whole or in part.

14. GMP reserves the right to terminate the permission hereby given at any time by giving the Town/City at least thirty (30) days written notice of termination, except that GMP may, at its election terminate said permission at any time if the Town/City shall fail to comply with or abide by each and all of the provisions hereof. Waiver GMP of any breach of any term or provision hereof shall not be deemed a waiver of any subsequent breach of the same or any other term or provision hereof.

15. Notice to the Town/City hereunder shall be sufficient to the Town/City at the address shown below.

16. On revocation, surrender or other termination of the permission hereby given, the Town/City shall quietly and peaceably surrender the portion of said premises occupied by the Town/City. The Town/City shall repair all damage due to the Town/City's use of the property and shall be responsible for all costs or expenses incident thereto.

IN WITNESS WHEREOF the parties hereto have executed these presents in duplicate this 26 day of May .2022.

GREEN MOUNTAIN POWER
By: Kate McClallen
Name: Kate McClallen

Title: Field Asset Coordinator

TOWN/CITY OF Hartford (Its duly authorized Agent)

By: Tracy Yarlott-Davis
Name:
Tracy Yarlott-Davis
Title:
Town Manager
Address: 171 Bridge St
WRJ, VT 05001

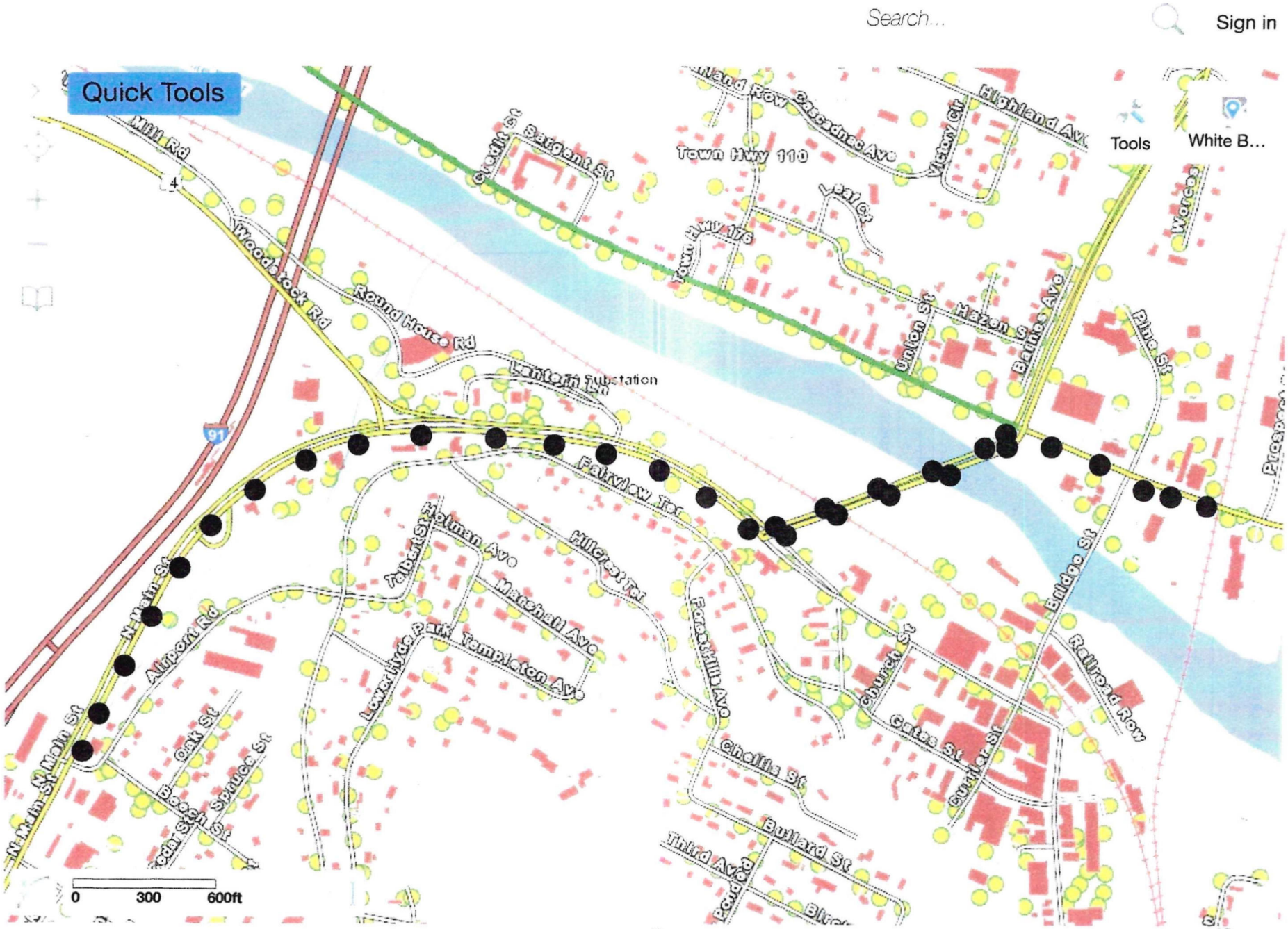
SCHEDULE A

THE TOWN/CITY REPRESENTS THAT ALL ATTACHMENTS SHALL BE PLACED BY QUALIFIED PERSONNEL WORKING IN ACCORDANCE WITH THE NATIONAL ELECTRIC CODE, THE NATIONAL ELECTRIC SAFETY CODE AND OSHA REQUIREMENTS.

Please include:

1. Describe the attachment: Cast Aluminum Bracket & Steel Mounting Strap
2. Describe the material of the attachment and its components: Stainless Steel & Aluminum
3. Date the attachments be installed? Approx Memorial Day 2023
4. Date the attachments be removed? ~~ASAP~~ By end of November
5. Include a list of poles:
6. Provide a sketch of locations on the poles where the attachments will be located in the space provided below, include a height on the pole and angle of bracket, etc.:

See Attached


Search...
Sign in
Quick Tools
Tools
White B...
Mill Rd
Woodstock Rd
Round House Rd
Clayton Pl
Sargeant St
Town Hwy 110
Highland Ave
Victory Cir
Pearl Cir
Town Hwy 11B
Union St
Horton St
Barnes Ave
Pine St
Worcester
Substation
Fairview Ter
Hillcrest Ter
Fairview Ave
Helman Ave
Marshall Ave
Templeton Ave
Lower Hyde Park
Allport Rd
N Main St
Oak St
Spruce St
Beech St
Church St
Bridge St
Railroad Row
Cherry St
Cherokee St
Bullard St
Third Ave
Road 3
0
300
600ft

PERMIT ID#_____

FOR AGENCY USE ONLY
Town: Hartford
Route: US 5 & US 4
Mile Marker: 3.15 To 9.50
Log Station: 166+32 To 501+60

VERMONT AGENCY OF TRANSPORTATION

State Highway Access and Work Permit

Applicant to Complete

Owner's/Applicant's Name, Address, E-mail & Phone No. Past 84 196 Kinghighway) White River Jct. VT Thordog.holmes@gmail.com

Co-Applicant's Name, Address, E-mail & Phone No. (if different from above) _____

The location of work (town, highway route, distance to nearest mile marker or intersection & which side)
RT 5 at Clover leaf To Bridge across to RT 4 Railroad

Description of work to be performed in the highway right-of-way (attach plan)
Hang American flags on Light Poles from Memorial Day Till Veterans day

Property Deed Reference Book:_____ Page:_____ (only required for Permit Application for access)

Fee $_____ (fees do not apply for residential or agricultural purposes)

Is a Zoning Permit required? Yes ☐ No ☐ - If Yes, #_____

Is a 30 VSA § 248 permit required? Yes ☐ No ☐ - If Yes, #_____

Is an Act 250 permit required? Yes ☐ No ☐ - If Yes, #_____

Other permit(s) required? Yes ☐ No ☐ - If Yes, name and # of each _____

Date applicant expects work to begin 5/22/2022 20__

Owner/Applicant: Scott Holmes (Print name above) Position Title: Past Sitawace Officer

Sign in Shaded area: Scott W Holmes Date: 5/22/22

Co-Applicant: _____ (Print name above) Position Title: _____

Sign in Shaded area: _____ Date: _____

INSTRUCTIONS: -Contact the Development Review and Permitting Services Section (802.828.2653) or your local area Transportation Maintenance District Office to determine your issuing authority. The issuing authority will determine what plans, fee and other documents are required to be submitted with your Vermont Statutes Annotated, Title 19, Section 1111, permit application request.
- Original signatures are required on an original Form. The Owner/Applicant and Co-Applicant (if applicable) declares under the pains and penalty of perjury that all information provided on this form and submitted attachments are to the best of their knowledge true and complete.

FEE: -See **Fee Schedule** for applicable administrative processing and application review fee.

PERMIT APPROVAL

This permit has been approved, applicant shall follow all VOSHA/OSHA regulations when mounting flags to poles on any bridge.
Flags shall be removed by the end of November each year, and can be re-mounted in May. This permit is valid for three years. Traffic control must follow the MUTCD

The work is subject to the restrictions and conditions on the reverse page, plus the Special Conditions stated on the attached page(s).

Date work is to be completed 11/30/2025 Date work accepted: _____

By Michael Blodder Issued Date 5/25/2022
Authorized Representative for Secretary of Transportation

By: _____ DTA or Designee

NOTICE: **This permit covers only the Vermont Agency of Transportation's jurisdiction over this highway under Vermont Statutes Annotated, Title 19, Section 1111.** It does not release the petitioner from the requirements of any other statutes, ordinances, rules or regulations. This permit addresses only access to, work within, and drainage affecting the state highway. It does not address other possible transportation issues, such as access to town highways, use of private roads, and use of railroad crossings. If relevant to the proposed development, such issues must be addressed separately.

No work shall be done under this permit until the owner/applicant has contacted the District Transportation Office at:

District #4, 221 Beswick Drive, White River Junction, VT 05001, (802)-295-8888

July 1, 2016 (All previously dated editions are not valid)

RESTRICTIONS AND CONDITIONS

DEFINITIONS:

"Agency" means the Vermont Agency of Transportation (a/k/a VTrans).

"Engineer" means the authorized agent of the Secretary of Transportation.

"Owner/Applicant" means the party(s) to whom the permit is to be issued.

"Co-Applicant" means the party who performs the work, if other than Owner/Applicant or a secondary Owner/Applicant under a joint permit application.

"Permit Holder" means the party who currently owns the lands abutting the highway that are the subject of the permit.

GENERAL:

By accepting this permit, or doing any work hereunder, the Owner/Applicant agrees to comply with all of the restrictions and conditions and any imposed special conditions. If the Owner/Applicant is aggrieved by the restrictions and conditions or special conditions of the permit, they shall submit a written request for consideration to the Engineer within 30-days of permit issuance and prior to starting any work. No work will be authorized by the Agency, or performed under the permit, until the dispute is fully resolved.

Vermont Statutes Annotated, Title 30, Chapter 86 ("Dig Safe") requires notice to Dig Safe before starting excavation activities. The Permit Holder or his/her contractor must telephone Dig Safe at 811 at least 48 hours (excluding Saturdays, Sundays and legal holidays) before, but not more than 30 days before, starting excavation activities at any location. In addition, please note that the Agency and many municipalities <u>are not</u> members of Dig Safe and will need to have their utility facilities investigated with due diligence prior to starting excavation activities in or on the State Highway right-of-way.

The Permit Holder is to have a supervisory representative present any time work is being done in or on the State Highway right-of-way. A copy of this permit and Special Conditions must be in the possession of the individual performing this work for the Permit Holder.

Except with the specific, written permission of the District Transportation Administrator, all work in the State Highway right-of-way shall be performed during normal daylight hours and shall cease on Sunday, on all holidays (which shall include the day before and the day following), during or after severe storms, and between December 1 and April 15. These limitations will not apply for the purposes of maintenance, emergency repairs, or proper protections of the work which includes, but not limited to, the curing of concrete and the repairing and servicing of equipment.

The Owner/Applicant shall be responsible for all damages to persons or property resulting from any work done under this permit, even if the Applicant's Contractor performs the work. All references to the Owner/Applicant also pertain to the Co-Applicant.

The Owner/Applicant must comply with all federal and state statutes or regulations and all local ordinances controlling occupancy of public highways. In the event of a conflict, the more restrictive provision shall apply.

The Owner/Applicant must, in every case where there is a possibility of injury to persons or property from blasting, use a pre-approved Blasting Plan. All existing utility facilities shall be protected from damage or injury.

The Owner/Applicant shall erect and maintain barriers needed to protect the traveling public. The barriers shall be properly lighted at night and must be MUTCD (Manual on Uniform Traffic Control Devices) compliant.

All temporary and permanent traffic control measures and devices shall be MUTCD compliant.

The Owner/Applicant shall not do any work or place any structures or obstacles within the State Highway right-of-way, except as authorized by this permit.

The Owner/Applicant may pay the entire cost of the salary, subsistence and traveling expenses of any inspector appointed by the Engineer to supervise such work.

The Engineer may modify or revoke the permit at any time for safety-related reasons, without rendering the Agency or the State of Vermont liable in any way.

In addition to any other enforcement powers that may be provided for by the law, the Engineer may suspend this permit until compliance is obtained. If there is continued use or activity after suspension, the Engineer may physically close the work area and take corrective action to protect the safety of the highway users.

The Permit Holder shall be responsible to rebuild, repair, restore and make good all injuries or damage to any portion of the highway right-of-way that has been brought about by the execution of the permitted work, for a minimum period of eighteen (18) months after final inspection by the District.

Any approved variance from the permitted plans is to be recorded on "as-builts" with copies provided to both the Chief of Permitting Services and the District Transportation Administrator.

ACCESS:

This permit (if for access) does not become effective until the owner/applicant records in the office of the appropriate municipal clerk, the attached "Notice of Permit Action"

As development occurs on land abutting the highways, the Agency may revoke a permit for access and require the construction of other access improvements such as the combination of access points by adjoining owners.

Under Vermont Statutes Annotated, Title 19, Section 1111, no deed purporting to subdivide land abutting a state highway can be recorded unless all the abutting lots so created are in accordance with the standards of Section 1111.

The Permit Holder acknowledges and agrees that neither this permit nor any prior pattern of use creates an ownership interest or other form of right in a particular configuration or number of accesses to or through the highway right-of-way, and that the right of access consists merely of a right to reasonable access the general system of streets, and is not a right to the most convenient access or any specific configuration of access.

DRAINAGE:

The Owner/Applicant shall install catch basins and outlets as may be necessary, in the opinion of the Engineer, to preclude interference with the drainage of the state highway. Direct connections shall <u>not</u> be allowed without written approval.

UTILITY WORK; CUTTING AND TRIMMING TREES:

The Owner/Applicant shall obtain the written consent of the adjoining owners or occupants or, in the alternative, an order from the State Transportation Board in accordance with, Vermont Statutes Annotated, Title 30, Section 2506, regarding cutting of or injury to trees.

In general, all utilities shall be located adjacent to the State Highway right-of-way boundary line and shall be installed without damaging the highway or the highway right-of-way. No pole, push-brace, guy wire or other aboveground facilities shall be placed closer than 10 feet to the edge of traveled-way. If the proposed utility facilities are in conflict with the above, each location is subject to the approval of the Engineer.

Poles and appurtenances shall be located out of conflict with intersection sight distance, guardrail, ditches, signs, culverts, etc.

Where the cutting or trimming of trees is authorized by permit, all debris resulting from such cutting and trimming shall be removed from the State Highway right-of-way.

Open cut excavation for highway crossings is NOT the option of the Applicant, and may be utilized only where attempted jacking, drilling, or tunneling methods fail or are impractical. The Owner/Applicant shall obtain an appropriate modification of the highway permit from the Engineer before making an open cut.

JOINT PERMITS:

A joint permit application is required when more than one party will be involved with the construction, maintenance, and/or operation of the facility being constructed under this permit. Examples include, but are not limited to, joint ownership or occupancy of a utility pole line and construction of a municipal utility line by a contractor. Both utility companies, and in the second case, the municipality and the contractor, must be joint applicants.

John Haverstock

From: Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Sent: Monday, April 15, 2024 12:13 PM
To: John Haverstock; McClallen, Kate
Cc: Denton, Jennifer
Subject: RE: Town of Hartford Lightpoles
Attachments: streetlights in town of Hartford.csv

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Here is a list of the streetlights within the town of Hartford. The ones that state "municipal" should be the ones paid for by the town of Hartford. Keep in mind that this is a huge list so there are probably some errors

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Thursday, April 11, 2024 8:16 AM
To: McClallen, Kate <Kate.McClallen@greenmountainpower.com>; Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Cc: Denton, Jennifer <Jennifer.Denton@greenmountainpower.com>
Subject: RE: Town of Hartford Lightpoles

Thanks, Kate.

Much appreciated.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: McClallen, Kate <Kate.McClallen@greenmountainpower.com>
Sent: Thursday, April 11, 2024 8:09 AM
To: Matte, Kevin <Kevin.Matte@greenmountainpower.com>; John Haverstock <jhaverstock@hartford-vt.org>
Cc: Denton, Jennifer <Jennifer.Denton@greenmountainpower.com>
Subject: RE: Town of Hartford Lightpoles

You don't often get email from kate.mcclallen@greenmountainpower.com. Learn why this is important

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Sorry, I missed this component. We don't generally have VTRANS participation in flag/banner agreements.

From: McClallen, Kate
Sent: Thursday, April 11, 2024 8:07 AM
To: Matte, Kevin <Kevin.Matte@greenmountainpower.com>; 'John Haverstock' <jhaverstock@hartford-vt.org>
Cc: Denton, Jennifer <Jennifer.Denton@greenmountainpower.com>
Subject: RE: Town of Hartford Lightpoles

Good morning,

I have attached what we have on file for flags in the town of Hartford, Vermont. Let me know if you have any questions.

Thank you,
Kate

Kate McClallen

Joint Lines/Finance, Green Mountain Power
(802) 236-8649
Kate.McClallen@greenmountainpower.com

From: Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Sent: Thursday, April 11, 2024 6:34 AM
To: 'John Haverstock' <jhaverstock@hartford-vt.org>; McClallen, Kate <Kate.McClallen@greenmountainpower.com>
Subject: RE: Town of Hartford Lightpoles

Yes I am the contact and there are some restrictions for flags on GMP lights and I have included Kate McClallan on this for the restrictions. As for the list of GMP owned vs Town owned lights I will work on getting a list.

Kevin Matte
Operations Supervisor
Green Mountain Power
281 Olcott Drive
White River Junction, VT 05001
Kevin.matte@greenmountainpower.com
Cell 802-535-6026

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Tuesday, April 9, 2024 4:25 PM
To: Matte, Kevin <Kevin.Matte@greenmountainpower.com>
Subject: Town of Hartford Lightpoles

You don't often get email from jhaverstock@hartford-vt.org. Learn why this is important

Hi Kevin.

I gather that you have served as a GMP contact for the Town of Hartford.

Our town may soon consider adoption of a lightpole banner policy, governing the use, by third party organizations, of Town lightpoles to hand flags, banners, etc.

I wonder whether GMP has a map or listing of all Town-owned lightpoles located within the 5 villages that make up Hartford: Hartford, West Hartford, Wilder, Quechee and White River Junction.

I gather that a group hangs American flags on some of these poles each year....Are these American flags flown on Town lightpoles or GMP lightpoles?

For GMP-owned poles, have you got any rules/regulations on approvals, heights of flags, etc.

Thanks, in advance, for your time and attention.

ohn Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

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LOCATIONI	LIGHTTYPE	OWNERSHI	WATTAGE	RATE	CUSTOMEF	LAT	LONG	TAG	LOCATIONI	Closest_Ad	Town
118529	SV	GMP	70	1905	Private	43.66097	-72.3366	118529		79 CHRISTI	HARTFORD
105142	MV	GMP	100	0	Private	43.66593	-72.3147	105142	ORN2-01	38 HOLLOV	HARTFORD
21523	LED	GMP	20	1902	Private	43.65599	-72.3352	21523	15-30	180 MILL RI	HARTFORD
41197	SV	GMP	250	1923	Private	43.64995	-72.3213	41197	45444	165 N MAIN	HARTFORD
55216	LED	GMP	100	1901	Municipal	43.6613	-72.3334	55216	8	303 CHRIS	HARTFORD
41243	LED	GMP	100	1901	Municipal	43.64379	-72.3268	41243	27	514 SYKES	HARTFORD
41240	MV	GMP	175	1902	Private	43.6439	-72.3256	41240	26-01	544 SYKES	HARTFORD
41239	LED	GMP	100	1901	Municipal	43.6437	-72.3254	41239	25	21 WENTW	HARTFORD
41193	LED	GMP	100	1901	Municipal	43.64841	-72.3208	41193	45292	151 GATES	HARTFORD
123009	LED	GMP	400	1904	Municipal	43.65229	-72.3203	123009		263 MAPLE	HARTFORD
123005	LED	GMP	400	1904	Municipal	43.65186	-72.32	123005		0 HARTFOR	HARTFORD
123003	LED	GMP	400	1904	Municipal	43.6516	-72.3208	123003		0 HARTFOR	HARTFORD
118289	LED	GMP	100	1901	Municipal	43.64907	-72.3227	118289	8	24 MAPLEV	HARTFORD
117878	LED	GMP	400	1904	Municipal	43.6522	-72.3281	117878		152 LANTEI	HARTFORD
117877	LED	GMP	400	1904	Municipal	43.65225	-72.329	117877		608 N MAIN	HARTFORD
99490	LED	GMP	100	1901	Municipal	43.66112	-72.3374	99490	4	63 CHRISTI	HARTFORD
71236	SV	GMP	250	0	Private	43.68534	-72.3453	71236	29-001	1578 DOTH	HARTFORD
55186	LED	GMP	100	1901	Municipal	43.66629	-72.3262	55186	21	799 CHRIS	HARTFORD
55167	LED	GMP	100	1901	Municipal	43.67081	-72.3251	55167	33	19 HARVES	HARTFORD
55139	LED	GMP	100	1901	Municipal	43.67563	-72.3237	55139	46	1486 CHRI	HARTFORD
123004	LED	GMP	400	1904	Municipal	43.65155	-72.3205	123004		4 HARTFOR	HARTFORD
56020	MV	GMP	175	1902	Private	43.66179	-72.3411	56020	45566	38 PARK ST	HARTFORD
55232	LED	GMP	100	1901	Municipal	43.66159	-72.3368	55232	6	9 HARRY GI	HARTFORD
55029	LED	GMP	100	1901	Municipal	43.64537	-72.3397	55029	59-01	0 N HARTLA	HARTFORD
123014	LED	GMP	400	1904	Municipal	43.65309	-72.3223	123014		401 MAPLE	HARTFORD
117897	LED	GMP	400	1904	Municipal	43.65081	-72.3232	117897		262 N MAIN	HARTFORD
117889	LED	GMP	400	1904	Municipal	43.65089	-72.3237	117889		177 FAIRVII	HARTFORD
117884	LED	GMP	400	1904	Municipal	43.65185	-72.3254	117884	5	47 N MAIN	HARTFORD
41196	SV	GMP	250	1923	Private	43.65005	-72.3208	41196	45352	165 N MAIN	HARTFORD
117876	LED	GMP	400	1904	Municipal	43.65199	-72.3291	117876		608 N MAIN	HARTFORD
599902	SV	GMP	70	1905	CUST	43.71563	-72.4028	599902	2A	2360 WILDI	HARTFORD
71609	LED	GMP	100	1901	Municipal	43.68829	-72.3995	71609	143	5271 JERIC	HARTFORD

71334	MV	GMP	100	1901	Private	43.69817	-72.3554	71334	18-01		1994	JERIC HARTFORD
56056	SV	GMP	250	1922	Private	43.66166	-72.3455	56056	77-01		1743	MAPL HARTFORD
55401	MV	GMP	175	1902	Private	43.66125	-72.3393	55401	61-01		1429	MAPL HARTFORD
55292	LED	GMP	100	1901	Municipal	43.66037	-72.3375	55292		45323	60	ELMWO HARTFORD
55144	LED	GMP	70	1905	Municipal	43.67361	-72.3243	55144		42	1327	CHRI HARTFORD
55141	MV	GMP	100	1901	Private	43.67508	-72.3239	55141		45	1437	CHRI HARTFORD
	SV	GMP	250	1923	Private	43.65193	-72.315	41450		45626	0	PROSPEC HARTFORD
41192	LED	GMP	100	1901	Municipal	43.64854	-72.3212	41192		1	151	GATES HARTFORD
41177	LED	GMP	100	1901	Private	43.64963	-72.3234	41177		6	104	FAIRVII HARTFORD
123010	LED	GMP	400	1904	Municipal	43.65254	-72.3211	123010			40	UNION S HARTFORD
117896	LED	GMP	400	1904	Municipal	43.64975	-72.3214	117896			15	CHURCI HARTFORD
117895	LED	GMP	400	1904	Municipal	43.64974	-72.3217	117895			167	N MAIN HARTFORD
71597	MV	GMP	100	1906	Private	43.69108	-72.3964	71597		45413	199	RAYS V HARTFORD
71035	LED	GMP	20	1949	Private	43.69	-72.3201	71035		86	14	BRICK H HARTFORD
55399	MV	GMP	100	1901	Private	43.65267	-72.3199	55399		45567	263	MAPLE HARTFORD
55223	LED	GMP	100	1901	Municipal	43.66183	-72.3359	55223		2	158	CHRIS HARTFORD
55147	LED	GMP	100	1901	Municipal	43.67236	-72.3246	55147		38	897	CHANI HARTFORD
123011	LED	GMP	400	1904	Municipal	43.65268	-72.3211	123011			351	MAPLE HARTFORD
117890	LED	GMP	400	1904	Municipal	43.65092	-72.3233	117890			262	N MAIN HARTFORD
117887	LED	GMP	400	1904	Municipal	43.65128	-72.3244	117887			207	FAIRVII HARTFORD
117883	LED	GMP	400	1904	Municipal	43.65178	-72.3261	117883			0	N MAIN S HARTFORD
71022	LED	GMP	150	1901	Municipal	43.68572	-72.3212	71022		74	82	FOGG F/ HARTFORD
71002	LED	GMP	100	1901	Municipal	43.6811	-72.3133	71002	102-50		2430	HART HARTFORD
55241	SV	GMP	250	0	Private	43.66295	-72.3376	55241		2	138	CAMPE HARTFORD
55098	LED	GMP	100	1901	Municipal	43.67988	-72.3144	55098		4	129	PLEAS/ HARTFORD
123000	LED	GMP	400	1904	Municipal	43.64532	-72.3384	123000			0	N HARTL/ HARTFORD
117898	LED	GMP	400	1904	Municipal	43.65115	-72.3225	117898			0	HARTFOR HARTFORD
117893	LED	GMP	400	1904	Municipal	43.65012	-72.3225	117893			60	MAPLEV HARTFORD
117886	LED	GMP	400	1904	Municipal	43.65156	-72.3246	117886			137	N MAIN HARTFORD
99109	MV	GMP	100	1901	Private	43.65115	-72.3311	99109	56-01-01		720	N MAIN HARTFORD
71560	SV	GMP	250	0	Private	43.69003	-72.39	71560	110-01-01		4673	JERIC HARTFORD
71555	MV	GMP	100	1901	Private	43.68996	-72.3873	71555	108-01		4496	JERIC HARTFORD
71314	MV	GMP	100	1901	Private	43.69866	-72.3532	71314	13-01		34	ELY DR HARTFORD

71036	LED	GMP	100	1901	Municipal	43.69048	-72.32	71036		87	2521 CHRI	HARTFORD
71004	LED	GMP	100	1901	Municipal	43.68156	-72.314	71004		107	2441 HART	HARTFORD
55427	SV	GMP	400	1910	Private	43.66116	-72.3497	55427		1	237 OLD RI	HARTFORD
55175	LED	GMP	400	1901	Private	43.66898	-72.3255	55175		31	16 BROOK	HARTFORD
55142	LED	GMP	70	1905	Municipal	43.67456	-72.3241	55142		44	1362 CHRI	HARTFORD
55095	SV	GMP	250	0	Private	43.64402	-72.3281	55095		29	444 SYKES	HARTFORD
123001	LED	GMP	400	1904	Municipal	43.65137	-72.3217	123001		0	HARTFOR	HARTFORD
117879	LED	GMP	400	1904	Municipal	43.65195	-72.3279	117879		364	FAIRVII	HARTFORD
117894	LED	GMP	400	1904	Municipal	43.65014	-72.3221	117894		211	N MAIN	HARTFORD
117892	LED	GMP	400	1904	Municipal	43.65058	-72.3228	117892		0	N MAIN S	HARTFORD
117888	LED	GMP	400	1904	Municipal	43.65118	-72.3238	117888		225	N MAIN	HARTFORD
117885	LED	GMP	400	1904	Municipal	43.65158	-72.3252	117885		0	N MAIN S	HARTFORD
117881	LED	GMP	400	1904	Municipal	43.65187	-72.3269	117881		344	FAIRVII	HARTFORD
113232	LED	GMP	100	1901	Municipal	43.66182	-72.3349	113232		4	202 CHRIS	HARTFORD
587988	MV	GMP	175	1902	CUST	43.65093	-72.3915	587988	14-1XA		4330 WOO	HARTFORD
71153	MV	GMP	100	1901	Municipal	43.69677	-72.343	71153		47	1346 JERIC	HARTFORD
775259	LED	GMP	0	1955	Private	43.67208	-72.3774	775259	139-1		1501 VT RC	HARTFORD
	SV	GMP	250	1923	Private	43.6476	-72.3203	749424	3X		101 CURRI	HARTFORD
	SV	GMP	250	1923	Private	43.6476	-72.3203	749424	3X		101 CURRI	HARTFORD
775260	LED	GMP	0	1955	Private	43.67241	-72.3772	775260	139-2		1519 VT RC	HARTFORD
775260	LED	GMP	0	1955	Private	43.67241	-72.3772	775260	139-2		1519 VT RC	HARTFORD
28988	LED	GMP	100	1901	Municipal	43.6756	-72.3091	772434	85PB		1953 HART	HARTFORD
	LED	GMP	100	1901	Municipal	43.6479	-72.3201	749371		45383	93 GATES S	HARTFORD
193531	LED	GMP	20	1916	Municipal	43.65812	-72.3182	193531		45323	136 SAUNI	HARTFORD
775261	LED	GMP	0	1955	Private	43.67276	-72.377	775261	139-3			
55131	LED	GMP	100	1906	Municipal	43.67637	-72.3235	55131		48	1527 CHRI	HARTFORD
51916	SV	GMP	400	1923	Private	43.653	-72.3298	51916		41	0 ROUND H	HARTFORD
39792	LED	GMP	100	1901	Municipal	43.66183	-72.3157	39792		9	267 HANO	HARTFORD
51915	SV	GMP	400	1923	Private	43.65332	-72.3301	51915		40	0 ROUND H	HARTFORD
55930	LED	GMP	20	1916	Private	43.67848	-72.3959	55930		2	80 MERRIM	HARTFORD
55484	MV	GMP	100	1901	Private	43.66391	-72.3666	55484		45627	93 SMITH R	HARTFORD
55357	LED	GMP	100	1901	Municipal	43.65472	-72.3237	55357		4	8 HAZEN ST	HARTFORD
55332	LED	GMP	100	1901	Municipal	43.65545	-72.3276	55332		2	60 SARGEI	HARTFORD

55326	LED	GMP	100	1901	Municipal	43.65552	-72.3293	55326		32	1166	MAPL HARTFORD
55182	LED	GMP	100	1901	Municipal	43.66729	-72.3246	55182		3	18	VERMOI HARTFORD
55092	SV	GMP	100	1901	Private	43.64435	-72.3296	55092		9	13	LOWER HARTFORD
55037	SV	GMP	250	1922	State	43.64368	-72.3365	55037		2	120	DEWIT HARTFORD
55036	SV	GMP	250	1922	State	43.64365	-72.3369	55036		18264	224	BESWI HARTFORD
41547	LED	GMP	20	1916	Private	43.64713	-72.333	41547		1	21	CEDAR S HARTFORD
41547	LED	GMP	20	1916	Private	43.64713	-72.333	41547		1	21	CEDAR S HARTFORD
40008	LED	GMP	0	1923	Private	43.67211	-72.3783	40008		140	1545	VT RC HARTFORD
40008	LED	GMP	0	1923	Private	43.67211	-72.3783	40008		140	1545	VT RC HARTFORD
40008	SV	GMP	100	1923	Private	43.67211	-72.3783	40008		140	1545	VT RC HARTFORD
39983	SV	GMP	250	1923	Private	43.67009	-72.3718	39983	S128		1179	VT RC HARTFORD
31752	LED	GMP	20	1902	Private	43.61158	-72.3533	31752		173	92	BLAKE D HARTFORD
102626	LED	GMP	100	1901	Municipal	43.64921	-72.3306	102626		50	33	ABBOTT HARTFORD
56027	MV	GMP	100	1901	Municipal	43.66182	-72.3399	56027		7	138	SUMMI HARTFORD
55935	LED	GMP	20	1916	Private	43.67886	-72.3963	55935		2	178	MERRII HARTFORD
55737	LED	GMP	0	1922	Private	43.65888	-72.3877	55737		6	3699	WOO HARTFORD
55441	SV	GMP	400	1910	Private	43.66212	-72.3512	55441		2	281	OLD RI HARTFORD
55441	MV	GMP	250	1903	Private	43.66212	-72.3512	55441		2	281	OLD RI HARTFORD
55312	LED	GMP	100	1901	Municipal	43.65828	-72.334	55312		46	1089	MAPL HARTFORD
55110	LED	GMP	100	1901	Municipal	43.68349	-72.3216	55110		68	2003	CHRI HARTFORD
55073	MV	GMP	400	1904	Private	43.64718	-72.334	55073		1	42	SYKES M HARTFORD
55016	SV	GMP	250	1923	Private	43.64424	-72.3416	55016		2	98	JASMIN I HARTFORD
55010	LED	GMP	100	1901	Municipal	43.64544	-72.3413	55010		62	352	N HAR HARTFORD
41529	MV	GMP	175	1902	Private	43.61549	-72.3359	41529		70	2092	CONI HARTFORD
111119	LED	GMP	0	1955	Private	43.66703	-72.3589	111119		107	485	VT ROL HARTFORD
111119	LED	GMP	129	1955	Private	43.66701	-72.3589	111119		107	485	VT ROL HARTFORD
56014	LED	GMP	100	1901	Municipal	43.66152	-72.342	56014		1	1547	MAPL HARTFORD
55939	LED	GMP	20	1916	Private	43.68044	-72.3968	55939		45536	44	PEACH T HARTFORD
55931	LED	GMP	20	1916	Private	43.67794	-72.3961	55931		3	87	MERRIM HARTFORD
55927	LED	GMP	20	1916	Private	43.6795	-72.3955	55927		7	235	MERRII HARTFORD
55648	MV	GMP	175	0	Private	43.6563	-72.3743	55648		10	464	KINGS HARTFORD
55393	LED	GMP	100	1901	Municipal	43.65325	-72.3231	55393		14	437	MAPLE HARTFORD
55361	LED	GMP	100	1901	Municipal	43.65433	-72.3227	55361		10	59	HAZEN S HARTFORD

55237	LED	GMP	100	1901	Municipal	43.66193	-72.3379	55237		3	62 HARRY (	HARTFORD
55119	LED	GMP	100	1901	Municipal	43.68067	-72.3225	55119		60	1813 CHRI	HARTFORD
41191	LED	GMP	100	1901	Municipal	43.64917	-72.3215	41191		1	41 CHURCI	HARTFORD
41152	LED	GMP	100	1901	Municipal	43.64777	-72.3247	41152		10	225 FORES	HARTFORD
41131	LED	GMP	100	1901	Municipal	43.6507	-72.3243	41131		5	177 FAIRVII	HARTFORD
31768	LED	GMP	20	1916	Private	43.61084	-72.3523	31768		1	225 WOOD	HARTFORD
21741	MV	GMP	100	1902	Private	43.65814	-72.3426	21741		9	264 VA CU1	HARTFORD
21741	MV	GMP	100	1902	Private	43.65815	-72.3426	21741		9	264 VA CU1	HARTFORD
21482	MV	GMP	100	1901	Municipal	43.61911	-72.3552	21482		151	7 BLANCH/	HARTFORD
56096	LED	GMP	0	1955	Private	43.6669	-72.3581	56096		106	421 VT ROL	HARTFORD
56032	LED	GMP	100	1901	Municipal	43.66288	-72.3395	56032		45352	47 HILLRID	HARTFORD
55506	MV	GMP	100	1901	Municipal	43.66157	-72.3753	55506		52	987 CENTE	HARTFORD
55434	SV	GMP	400	1910	Private	43.66163	-72.3509	55434		3	271 OLD RI	HARTFORD
55336	LED	GMP	100	1901	Municipal	43.65496	-72.326	55336		6	5 SARGENT	HARTFORD
55320	LED	GMP	100	1901	Municipal	43.65707	-72.3321	55320		40	913 MAPLE	HARTFORD
55127	LED	GMP	100	1901	Municipal	43.6777	-72.3231	55127		52	1631 CHRI	HARTFORD
55004	LED	GMP	175	1902	Municipal	43.64583	-72.3428	55004		65	442 N HAR1	HARTFORD
41195	LED	GMP	100	1901	Municipal	43.64953	-72.3212	41195		3	128 N MAIN	HARTFORD
39284	LED	GMP	100	1901	Municipal	43.65007	-72.3302	39284		53	15 TALBER1	HARTFORD
39270	LED	GMP	100	1901	Municipal	43.65006	-72.3256	39270		45414	123 HILLCF	HARTFORD
31891	LED	GMP	20	1916	Private	43.61038	-72.3498	31891		2	73 ASPEN L	HARTFORD
21439	LED	GMP	100	1901	Municipal	43.65707	-72.3366	21439	D 24		378 MILL RI	HARTFORD
21728	LED	GMP	100	1901	Municipal	43.65891	-72.3409	21728		4	550 MILL RI	HARTFORD
123015	LED	GMP	400	1904	Municipal	43.65208	-72.3299	123015			682 N MAIN	HARTFORD
120700	LED	GMP	100	1901	Private	43.65097	-72.3288	120700		5	14 HOLMAI	HARTFORD
110318	LED	GMP	100	1901	Municipal	43.64882	-72.3334	110318		3	79 AIRPOR	HARTFORD
110316	LED	GMP	20	1949	Municipal	43.64811	-72.3341	110316		1	24 AIRPOR	HARTFORD
169157	MV	GMP	175	1902	Private	43.61352	-72.3545	169157			2895 N HAI	HARTFORD
56048	LED	GMP	30	1916	Private	43.66121	-72.3433	56048		71	1625 MAPL	HARTFORD
55946	MV	GMP	175	1902	Municipal	43.68275	-72.4002	55946		14	29 LANDS E	HARTFORD
55876	MV	GMP	175	1901	Private	43.66652	-72.3734	55876	D 77		1763 OLD F	HARTFORD
55443	LED	GMP	100	1901	Municipal	43.6618	-72.3523	55443	D 52		616 OLD RI	HARTFORD
55442	LED	GMP	40	1951	Private	43.66226	-72.3515	55442		3	291 OLD RI	HARTFORD

55442	MV	GMP	175	1902	Private	43.66226	-72.3515	55442		3	291 OLD RI	HARTFORD
55431	SV	GMP	400	1910	Private	43.66172	-72.3502	55431	49-001		255 OLD RI	HARTFORD
55415	LED	GMP	100	1901	Municipal	43.65931	-72.3436	55415	D 38		130 OLD RI	HARTFORD
55368	LED	GMP	100	1901	Municipal	43.65351	-72.3208	55368		4	174 HAZEN	HARTFORD
55335	LED	GMP	100	1901	Private	43.65511	-72.3264	55335		5	5 SARGENT	HARTFORD
55198	LED	GMP	100	1901	Municipal	43.66348	-72.3297	55198		17	593 CHRIS	HARTFORD
55062	LED	GMP	400	1904	Municipal	43.64595	-72.3364	55062	45446	93	BESWIC	HARTFORD
55061	LED	GMP	250	1909	Private	43.64578	-72.3361	55061	45445	93	BESWIC	HARTFORD
55061	LED	GMP	20	1909	Private	43.64578	-72.3361	55061	45445	93	BESWIC	HARTFORD
41515	MV	GMP	175	0	Private	43.62009	-72.3354	41515		1821	CONN	HARTFORD
41158	LED	GMP	100	1901	Municipal	43.64677	-72.3238	41158		2	11 THIRD A	HARTFORD
41141	LED	GMP	100	1901	Municipal	43.64867	-72.3243	41141		8	176 FORES	HARTFORD
39358	LED	GMP	100	1901	Municipal	43.64933	-72.333	39358		4	110 AIRPOI	HARTFORD
39307	LED	GMP	100	1901	Municipal	43.64956	-72.3287	39307	45352	402	LOWEF	HARTFORD
39274	LED	GMP	100	1901	Municipal	43.6507	-72.3302	39274		55	528 FAIRVII	HARTFORD
39263	LED	GMP	100	1901	Municipal	43.65171	-72.3287	39263		59	568 N MAIN	HARTFORD
31892	LED	GMP	20	1916	Private	43.61034	-72.3493	31892		3	83 ASPEN L	HARTFORD
31751	LED	GMP	20	1916	Private	43.61196	-72.3535	31751		172	92 BLAKE D	HARTFORD
21987	SV	GMP	175	1902	Private	43.63905	-72.3492	21987	92-01		1077 N HAI	HARTFORD
21985	MV	GMP	100	1942	Private	43.63895	-72.3486	21985		92	1077 N HAI	HARTFORD
21761	LED	GMP	100	1902	Municipal	43.61724	-72.3552	21761	156-01		2602 N HAI	HARTFORD
120723	LED	GMP	100	1901	Municipal	43.64889	-72.3296	120723		14	316 LOWEF	HARTFORD
56040	MV	GMP	100	1902	Private	43.66438	-72.3401	56040	37043	180	HILLRII	HARTFORD
55942	LED	GMP	20	1916	Private	43.68115	-72.3985	55942		11	31 LINDEN	HARTFORD
56021	LED	GMP	100	1901	Municipal	43.66197	-72.3405	56021		9	160 SUMMI	HARTFORD
55934	LED	GMP	20	1916	Private	43.67934	-72.3961	55934		1	212 MERRII	HARTFORD
55435	MV	GMP	250	1903	Private	43.66197	-72.3508	55435		4	273 OLD RI	HARTFORD
55299	LED	GMP	100	1901	Municipal	43.66016	-72.337	55299	55-02		70 ELMWO	HARTFORD
55296	LED	GMP	100	1901	Municipal	43.66014	-72.3375	55296		56	1300 MAPL	HARTFORD
55193	LED	GMP	100	1901	Municipal	43.66425	-72.3289	55193		19	618 CHRIS	HARTFORD
55154	LED	GMP	100	1901	Municipal	43.67185	-72.3263	55154		5	246 BROOK	HARTFORD
55153	SV	GMP	250	1922	Private	43.67183	-72.3253	55153	45383	1200	CHRIS	HARTFORD
55094	SV	GMP	250	1924	Private	43.64414	-72.3285	55094		30	22 HICKOR	HARTFORD

55078	LED	GMP	0	1922	Private	43.64605	-72.3335	55078		2	113 SYKES	HARTFORD
55078	SV	GMP	100	1905	Private	43.64607	-72.3335	55078		2	130 SYKES	HARTFORD
55039	SV	GMP	400	1923	Private	43.64285	-72.3366	55039		2	180 DEWIT	HARTFORD
55038	SV	GMP	250	1922	Private	43.64325	-72.3365	55038		1	224 BESWI	HARTFORD
55009	LED	GMP	100	1901	Municipal	43.64557	-72.3419	55009		63	352 N HAR	HARTFORD
42010	LED	GMP	100	1901	Municipal	43.65243	-72.3264	42010		4	56 LANTER	HARTFORD
41194	MV	GMP	100	1901	Private	43.64877	-72.3209	41194		45324	151 GATES	HARTFORD
41167	LED	GMP	100	1901	Municipal	43.64612	-72.3213	41167		1	35 STACY L	HARTFORD
39994	SV	GMP	250	1923	Private	43.67066	-72.3753	39994		134	1350 VT RC	HARTFORD
39269	LED	GMP	70	1905	Municipal	43.6502	-72.3262	39269		45413	141 HILLCF	HARTFORD
31850	LED	GMP	20	1916	Private	43.61229	-72.3536	31850		171	50 BLAKE D	HARTFORD
31820	LED	GMP	100	1901	Municipal	43.61727	-72.3548	31820	156-02		2600 N HAI	HARTFORD
21831	LED	GMP	250	1901	Municipal	43.65289	-72.346	21831		22	812 VA CU	HARTFORD
21776	LED	GMP	250	1901	Municipal	43.64587	-72.3454	21776	70-02		1285 VA CL	HARTFORD
21450	LED	GMP	100	1901	Municipal	43.65876	-72.3393	21450	D 28		488 MILL RI	HARTFORD
21732	LED	GMP	100	1901	Municipal	43.65866	-72.3415	21732		6	34 VERNA (	HARTFORD
21712	LED	GMP	100	1901	Municipal	43.6563	-72.3472	21712	16-01		26 WOODL	HARTFORD
123012	LED	GMP	400	1904	Municipal	43.6528	-72.3215	123012			361 MAPLE	HARTFORD
120733	LED	GMP	100	1901	Private	43.64535	-72.3289	120733		4	100 HICKO	HARTFORD
120719	LED	GMP	100	1901	Municipal	43.64753	-72.3301	120719		10	237 LOWEI	HARTFORD
120715	LED	GMP	100	1901	Private	43.64653	-72.33	120715		7	840 FAIRVII	HARTFORD
111149	MV	GMP	100	1901	Municipal	43.67112	-72.3763	111149		136	1401 VT RC	HARTFORD
111147	SV	GMP	250	0	Private	43.67052	-72.3747	111147		133	1326 VT RC	HARTFORD
110073	LED	GMP	100	1917	Municipal	43.64999	-72.332	110073		7	193 AIRPOI	HARTFORD
56045	LED	GMP	100	1901	Municipal	43.66159	-72.3387	56045		4	1423 MAPL	HARTFORD
56025	MV	GMP	175	1902	Private	43.66238	-72.341	56025		45323	181 SUMMI	HARTFORD
55928	LED	GMP	20	1916	Private	43.67967	-72.3959	55928		18445	228 MERRII	HARTFORD
55405	LED	GMP	100	1901	Municipal	43.6609	-72.3403	55405		1	1472 MAPL	HARTFORD
55485	LED	GMP	100	1901	Municipal	43.66375	-72.3683	55485		14	2134 WOO	HARTFORD
55316	LED	GMP	100	1901	Municipal	43.65747	-72.3327	55316		42	1015 MAPL	HARTFORD
55314	LED	GMP	100	1901	Municipal	43.65789	-72.3334	55314		44	1045 MAPL	HARTFORD
55301	LED	GMP	100	1901	Municipal	43.65978	-72.3368	55301		54	1273 MAPL	HARTFORD
55380	LED	GMP	100	1901	Municipal	43.65615	-72.3237	55380		8	7 GARLANI	HARTFORD

55377	LED	GMP	100	1901	Municipal	43.65517	-72.3236	55377		5	94	CASCAI	HARTFORD
55373	LED	GMP	100	1901	Municipal	43.65327	-72.32	55373		2	239	HAZEN	HARTFORD
55324	LED	GMP	70	1905	Municipal	43.65592	-72.3303	55324		34	1170	MAPL	HARTFORD
55190	LED	GMP	100	1901	Municipal	43.66497	-72.3278	55190		21	682	CHRIS	HARTFORD
55123	LED	GMP	100	1901	Municipal	43.6792	-72.3228	55123		56	1727	CHRI	HARTFORD
55093	LED	GMP	100	1901	Municipal	43.64422	-72.3289	55093		33	22	HICKOR	HARTFORD
55079	MV	GMP	400	1904	Private	43.64577	-72.3329	55079		3	150	SYKES	HARTFORD
55079	SV	GMP	400	1923	Private	43.64577	-72.3329	55079		3	150	SYKES	HARTFORD
55079	MV	GMP	400	1904	Private	43.64577	-72.3329	55079		3	150	SYKES	HARTFORD
55079	LED	GMP	0	1922	Private	43.64577	-72.3329	55079		3	150	SYKES	HARTFORD
51728	LED	GMP	70	1905	Municipal	43.68505	-72.3213	51728		71	2116	CHRI	HARTFORD
41189	LED	GMP	100	1901	Municipal	43.64872	-72.3219	41189		5	53	CHURCI	HARTFORD
41145	LED	GMP	100	1901	Municipal	43.64956	-72.325	41145		3	100	HILLCF	HARTFORD
40043	LED	GMP	100	1901	Municipal	43.67637	-72.3863	40043		1	2027	VT RC	HARTFORD
39372	SV	GMP	250	1922	Private	43.64772	-72.3334	39372		18264	50	BEECH	HARTFORD
39341	LED	GMP	100	1901	Municipal	43.6462	-72.3291	39341		2	147	HICKO	HARTFORD
31770	LED	GMP	20	1902	Private	43.61064	-72.3515	31770		45323	179	WOOD	HARTFORD
21436	LED	GMP	100	1901	Municipal	43.65672	-72.336	21436	D 23		258	MILL RI	HARTFORD
120703	LED	GMP	100	1901	Municipal	43.65061	-72.328	120703		2	60	CHARLE	HARTFORD
111120	LED	GMP	0	1955	Private	43.66716	-72.3599	111120		108	535	VT ROI	HARTFORD
110381	MV	GMP	400	0	Private	43.6521	-72.3308	110381	56-02		669	N MAIN	HARTFORD
110311	LED	GMP	100	1901	Municipal	43.6516	-72.3294	110311		58	608	N MAIN	HARTFORD
102624	SV	GMP	250	0	Private	43.64646	-72.3304	102624		1	840	FAIRVII	HARTFORD
494387	LED	GMP	20	1916	Municipal	43.64177	-72.42	494387	119-1		124	QUECH	HARTFORD
56055	LED	GMP	20	1909	Private	43.66179	-72.3447	56055	76-01		1691	MAPL	HARTFORD
56051	LED	GMP	100	1901	Municipal	43.66132	-72.3441	56051		73	1661	MAPL	HARTFORD
56017	MV	GMP	175	1902	Private	43.66201	-72.3421	56017		45321	227	SUMMI	HARTFORD
55936	LED	GMP	20	1916	Private	43.67844	-72.3965	55936		3	150	MERRII	HARTFORD
55929	LED	GMP	20	1916	Private	43.67901	-72.3957	55929		1	42	MERRIM	HARTFORD
55453	SV	GMP	250	1923	Private	43.66158	-72.3561	55453		2	1517	WOO	HARTFORD
55436	SV	GMP	400	1910	Private	43.66182	-72.3514	55436		1	283	OLD RI	HARTFORD
55430	SV	GMP	400	1910	Private	43.66139	-72.3503	55430	49-01		255	OLD RI	HARTFORD
55306	MV	GMP	175	1902	Private	43.65892	-72.3361	55306	51-01		1208	MAPL	HARTFORD

55386	LED	GMP	100	1901	Municipal	43.65569	-72.3227	55386		2	245 CASCA	HARTFORD
55378	LED	GMP	100	1901	Municipal	43.65548	-72.3237	55378		6	187 CASCA	HARTFORD
55354	LED	GMP	100	1901	Municipal	43.65407	-72.324	55354		2	32 CASCAI	HARTFORD
55328	LED	GMP	100	1901	Municipal	43.65519	-72.3286	55328		30	725 MAPLE	HARTFORD
55202	LED	GMP	100	1901	Municipal	43.66286	-72.3307	55202		15	488 CHRIS	HARTFORD
55011	LED	GMP	100	1901	Municipal	43.64537	-72.3407	55011		61	4 BALLARD	HARTFORD
55001	SV	GMP	400	0	Municipal	43.6462	-72.3444	55001		68	479 N HAR	HARTFORD
41541	LED	GMP	100	1901	Municipal	43.65114	-72.3252	41541		8	244 FAIRVII	HARTFORD
41536	LED	GMP	100	1901	Municipal	43.65183	-72.3271	41536		13	344 FAIRVII	HARTFORD
41155	LED	GMP	100	1901	Municipal	43.64727	-72.3234	41155		3	256 LILY PC	HARTFORD
31905	LED	GMP	20	1916	Private	43.61133	-72.3518	31905	45292	79	WOODS	HARTFORD
21490	LED	GMP	20	1901	Private	43.62025	-72.3574	21490	45352	185	NEAL F	HARTFORD
21727	LED	GMP	100	1901	Municipal	43.65898	-72.3403	21727	D 30		550 MILL RI	HARTFORD
21341	SV	GMP	400	1923	Private	43.6572	-72.3399	21341		9	661 WOOD	HARTFORD
	LED	GMP	20	1949	Municipal	43.64975	-72.3304	102625		52	26 ABBOTT	HARTFORD
587871	LED	GMP	30	1917	GMP	43.64829	-72.4067	587871		27	955 QUECH	HARTFORD
588752	LED	GMP	20	1916	Municipal	43.65159	-72.4263	588752		153	2295 QUEC	HARTFORD
589477	LED	GMP	20	1916	Municipal	43.64546	-72.3999	589477		44	694 QUECH	HARTFORD
589603	MV	GMP	400	1924	CUST	43.63712	-72.4044	589603		81	5893 WOO	HARTFORD
589908	LED	GMP	20	1916	Municipal	43.63711	-72.3943	589908		92	8 HATHAW	HARTFORD
	LED	GMP	20	1916	Municipal	43.64747	-72.4205	498638		137	1856 QUEC	HARTFORD
587812	LED	GMP	20	1916	Municipal	43.64598	-72.4166	587812		4	1623 QUEC	HARTFORD
652766	LED	GMP	30	1917	Municipal	43.64524	-72.419	652766		129	87 WATERM	HARTFORD
588973	LED	GMP	20	1916	Municipal	43.64523	-72.4219	588973	129-6		146 RIVER S	HARTFORD
589073	LED	GMP	20	1916	Municipal	43.64678	-72.4194	589073	134-1		1789 QUEC	HARTFORD
589985	LED	GMP	20	1916	Municipal	43.64542	-72.4242	589985	129-10		239 RIVER S	HARTFORD
599328	LED	GMP	20	1916	Municipal	43.71342	-72.4177	599328		339	5213 VT RC	HARTFORD
651291	LED	GMP	20	1916	Municipal	43.65524	-72.4294	651291		165	2596 QUEC	HARTFORD
	LED	GMP	20	1916	Municipal	43.64328	-72.4194	471072		123	6845 WOO	HARTFORD
588831	LED	GMP	30	1917	GMP	43.64801	-72.4083	588831		21	1011 QUEC	HARTFORD
	LED	GMP	20	1916	Municipal	43.6481	-72.4212	739277		139	1931 QUEC	HARTFORD
652761	LED	GMP	30	1917	Municipal	43.64597	-72.4186	652761		131	42 HIGH ST	HARTFORD
588016	LED	GMP	20	1916	Municipal	43.64845	-72.4218	588016		141	1974 QUEC	HARTFORD

589453	LED	GMP	20	1916	Municipal	43.65005	-72.4244	589453		148	2138	QUEC	HARTFORD
589671	MV	GMP	250	1903	CUST	43.63715	-72.4034	589671		82	5817	WOO	HARTFORD
598248	LED	GMP	20	1916	Municipal	43.7077	-72.416	598248		13	4775	VT RC	HARTFORD
598744	LED	GMP	30	1917	Municipal	43.71245	-72.4174	598744		336	5133	VT RC	HARTFORD
599369	SV	GMP	400	1924	Private	43.70838	-72.416	599369		12	4831	VT RC	HARTFORD
654416	LED	GMP	20	1916	Municipal	43.64402	-72.4195	654416		125	163	WATER	HARTFORD
	LED	GMP	20	1916	Municipal	43.64107	-72.4203	589123		2	169	QUECH	HARTFORD
	LED	GMP	20	1916	Municipal	43.64458	-72.4194	588954		127	157	WATER	HARTFORD
588346	LED	GMP	20	1916	Municipal	43.64521	-72.4201	588346	129-2		61	RIVER S	HARTFORD
589147	SV	GMP	250	1909	CUST	43.65509	-72.4425	589147		19	3343	QUEC	HARTFORD
589426	LED	GMP	20	1916	Municipal	43.64626	-72.4194	589426		133	1767	QUEC	HARTFORD
	LED	GMP	20	1916	Municipal	43.63792	-72.4207	589513		7	367	QUECH	HARTFORD
	LED	GMP	20	1916	Municipal	43.64261	-72.4197	588974		121	58	QUECHI	HARTFORD
	LED	GMP	20	1916	Municipal	43.63953	-72.4203	588669		5	284	QUECH	HARTFORD
	SV	GMP	70		Private	43.63723	-72.3984	587953		87	5123	WOO	HARTFORD
41381	LED	GMP	100	1901	Municipal	43.64217	-72.3187	41381		12	459	S MAIN	HARTFORD
589041	LED	GMP	20	1916	Municipal	43.64357	-72.4206	589041	123-2		344	WOOD	HARTFORD
588809	LED	GMP	20	1916	Private	43.64814	-72.3934	588809	14-1-6		190	BENJAI	HARTFORD
589122	LED	GMP	30	1917	GMP	43.65077	-72.4445	589122		2	3719	QUEC	HARTFORD
55432	SV	GMP	400	1910	Private	43.66151	-72.3506	55432	49-02		263	OLD RI	HARTFORD
41314	MV	GMP	100	1901	Municipal	43.64739	-72.3194	41314		45326	74	GATES S	HARTFORD
41426	LED	GMP	30	1917	Private	43.64508	-72.3204	41426		7	22	CHAMBI	HARTFORD
41379	LED	GMP	100	1901	Municipal	43.64174	-72.3156	41379		7	159	NUTT L	HARTFORD
41370	MV	GMP	100	1901	Private	43.64177	-72.3172	41370		1	9	HARRISO	HARTFORD
41332	SV	GMP	200	0	Private	43.6459	-72.3175	41332		45445	188	S MAIN	HARTFORD
41332	SV	GMP	200	0	Private	43.6459	-72.3175	41332		45445	188	S MAIN	HARTFORD
123151	LED	GMP	100	1901	Municipal	43.64378	-72.3235	123151		21	674	SYKES	HARTFORD
112920	LED	GMP	100	1901	Municipal	43.64401	-72.3167	112920		5	127	LATHAI	HARTFORD
598937	LED	GMP	20	1916	Municipal	43.71708	-72.4183	598937		349	5387	VT RC	HARTFORD
41315	SV	GMP	250	0	Private	43.64675	-72.3197	41315		2	97	S MAIN S	HARTFORD
41427	LED	GMP	20	1916	Private	43.64287	-72.3202	41427		45352	77	WALSH	HARTFORD
41422	LED	GMP	30	1917	Private	43.6443	-72.3211	41422		45414	29	WINTER	HARTFORD
41407	LED	GMP	30	1917	Private	43.6449	-72.3212	41407		45505	38	WINTER	HARTFORD

41400	LED	GMP	100	1901	Municipal	43.64402	-72.3215	41400		17	24 WINTER	HARTFORD
41338	LED	GMP	100	1901	Municipal	43.6444	-72.3182	41338		6	304 S MAIN	HARTFORD
41385	LED	GMP	100	1901	Municipal	43.64115	-72.32	41385		16	11 CONNE(	HARTFORD
41343	LED	GMP	70	1905	Municipal	43.6428	-72.3183	41343		10	388 S MAIN	HARTFORD
41306	LED	GMP	100	1901	Municipal	43.64827	-72.3197	41306		4	40 CURRIEI	HARTFORD
41333	SV	GMP	100	1906	Private	43.64541	-72.3184	41333		4	240 S MAIN	HARTFORD
41333	SV	GMP	100	1906	Private	43.64542	-72.3184	41333		4	240 S MAIN	HARTFORD
41302	LED	GMP	100	1901	Municipal	43.64854	-72.3196	41302		2	7 CURRIER	HARTFORD
41207	LED	GMP	100	1901	Private	43.6498	-72.319	41207		3	58 BRIDGE	HARTFORD
588249	LED	GMP	30	1917	GMP	43.64235	-72.4216	588249	115A		73 CROSS S	HARTFORD
599038	LED	GMP	20	1916	Municipal	43.71019	-72.4164	599038		7	4967 VT RC	HARTFORD
41339	LED	GMP	100	1901	Municipal	43.64397	-72.3182	41339		7	332 S MAIN	HARTFORD
41300	MV	GMP	175	1901	Private	43.64887	-72.3188	41300	45293	7	N MAIN S	HARTFORD
41230	LED	GMP	100	1901	Municipal	43.64386	-72.323	41230		20	698 SYKES	HARTFORD
110837	LED	GMP	100	1901	Municipal	43.64253	-72.3175	110837		2	28 NUTT LN	HARTFORD
123154	LED	GMP	30	1917	Private	43.64477	-72.322	123154	17-03		75 SPRING	HARTFORD
469523	LED	GMP	20	1916	Municipal	43.70941	-72.4161	469523		9	4923 VT RC	HARTFORD
589356	LED	GMP	20	1916	Municipal	43.64273	-72.4231	589356		112	165 W GILS	HARTFORD
599817	LED	GMP	30	1917	Municipal	43.71211	-72.4172	599817		1	5099 VT RC	HARTFORD
41393	LED	GMP	100	1901	Municipal	43.64266	-72.3213	41393		5	334 BUTTEI	HARTFORD
41421	LED	GMP	30	1917	Private	43.6444	-72.3206	41421	45413	12	CHAMBI	HARTFORD
41351	LED	GMP	100	1901	Municipal	43.64371	-72.3168	41351		4	90 LATHAM	HARTFORD
41348	LED	GMP	100	1901	Municipal	43.64312	-72.3171	41348		2	32 LATHAM	HARTFORD
41344	MV	GMP	200	1901	Municipal	43.64268	-72.3179	41344		1	28 NUTT LN	HARTFORD
41344	LED	GMP	200	1901	Municipal	43.64268	-72.3179	41344		1	28 NUTT LN	HARTFORD
99037	LED	GMP	40	1918	Private	43.64806	-72.3178	99037	45296	100	RAILRC	HARTFORD
41390	LED	GMP	70	1905	Municipal	43.64247	-72.321	41390		12	79 WALSH	HARTFORD
41389	LED	GMP	100	1901	Municipal	43.642	-72.3208	41389		10	926 SYKES	HARTFORD
41311	SV	GMP	250	0	Private	43.6471	-72.3199	41311		3	97 S MAIN S	HARTFORD
41329	LED	GMP	100	1901	Municipal	43.6458	-72.3185	41329		3	191 S MAIN	HARTFORD
41304	MV	GMP	175	0	Private	43.64836	-72.3191	41304	45325	11	S MAIN S	HARTFORD
120959	SV	GMP	70	1905	Private	43.64207	-72.3243	120959		10	146 BUTTEI	HARTFORD
115132	SV	GMP	70	1905	Private	43.64182	-72.3223	115132		7	36 CONIFEI	HARTFORD

110826	SV	GMP	250	0	Private	43.64382	-72.3211	110826		1	23	WINTER	HARTFORD
109392	LED	GMP	100	1901	Municipal	43.64162	-72.3205	109392		9	933	SYKES	HARTFORD
41391	LED	GMP	100	1901	Municipal	43.64299	-72.321	41391		14	334	BUTTEI	HARTFORD
41313	SV	GMP	250	0	Municipal	43.64725	-72.3193	41313	NN		93	S MAIN S	HARTFORD
41417	LED	GMP	20	1916	Private	43.64366	-72.3207	41417		2	2	CHAMBEI	HARTFORD
41408	LED	GMP	30	1917	Private	43.64543	-72.3218	41408		9	45	SPRING	HARTFORD
41405	LED	GMP	30	1950	Private	43.64535	-72.321	41405		8	167	BIRCH	HARTFORD
41368	LED	GMP	100	1901	Municipal	43.64213	-72.3167	41368		4	98	NUTT LN	HARTFORD
41341	LED	GMP	100	1901	Municipal	43.64326	-72.3182	41341		9	374	S MAIN	HARTFORD
41337	SV	GMP	100	1906	Private	43.6453	-72.3178	41337	45445		240	S MAIN	HARTFORD
41336	SV	GMP	100	1906	Private	43.64499	-72.318	41336	45444		264	S MAIN	HARTFORD
41335	LED	GMP	100	1901	Municipal	43.645	-72.3184	41335		5	264	S MAIN	HARTFORD
41331	LED	GMP	40	1918	Private	43.64607	-72.3178	41331	45444		186	S MAIN	HARTFORD
41331	SV	GMP	100	1901	Private	43.64607	-72.3178	41331	45444		186	S MAIN	HARTFORD
41303	MV	GMP	100	1901	Private	43.64854	-72.3193	41303	45323		26	CURRIEI	HARTFORD
110827	LED	GMP	20	1916	Municipal	43.64348	-72.3202	110827		3	1	CHAMBEI	HARTFORD
28904	LED	GMP	100	1901	Municipal	43.67797	-72.31	28904		93	2131	HART	HARTFORD
588749	SV	GMP	150	1907	CUST	43.64973	-72.4117	588749	3-1A		383	OLD QI	HARTFORD
28923	LED	GMP	100	1901	Municipal	43.67858	-72.307	28923		17	397	NORW	HARTFORD
28914	LED	GMP	100	1901	Municipal	43.67756	-72.3094	28914		91	2072	HART	HARTFORD
28934	LED	GMP	100	1901	Municipal	43.67967	-72.3076	28934		1	180	CHEST	HARTFORD
28930	LED	GMP	100	1901	Municipal	43.67936	-72.308	28930		21	157	CHEST	HARTFORD
28902	LED	GMP	100	1901	Municipal	43.67888	-72.3106	28902		95	2195	HART	HARTFORD
28903	LED	GMP	100	1901	Municipal	43.67822	-72.3104	28903		94	18	CHESTN	HARTFORD
28944	SV	GMP	70	1905	Private	43.68198	-72.3071	28944	45444		24	WALNU	HARTFORD
28936	LED	GMP	20	1906	Private	43.6802	-72.3071	28936		3	196	CRANE	HARTFORD
39545	LED	GMP	100	1901	Municipal	43.67562	-72.307	39545		8	177	NORW	HARTFORD
39543	LED	GMP	70	1905	Municipal	43.67478	-72.307	39543		6	127	NORW	HARTFORD
28938	MV	GMP	100	1906	Private	43.68072	-72.3083	28938		2	5	WALNUT	HARTFORD
39549	LED	GMP	100	1901	Municipal	43.67654	-72.307	39549		11	249	NORW	HARTFORD
589355	LED	GMP	40	1918	GMP	43.66293	-72.4447	589355	16-02		449	WILLIA	HARTFORD
39544	LED	GMP	100	1901	Municipal	43.67517	-72.3071	39544		7	153	NORW	HARTFORD
28976	LED	GMP	100	1901	Municipal	43.67732	-72.3092	28976		90	2060	HART	HARTFORD

39540	SV	GMP	70	1905	Municipal	43.67379	-72.308	39540	2	50 FERN ST	HARTFORD	
39538	LED	GMP	70	1905	Municipal	43.67381	-72.3071	39538	3	65 NORWIC	HARTFORD	
28978	LED	GMP	100	1901	Municipal	43.67661	-72.3091	28978	88	2017 HART	HARTFORD	
28939	MV	GMP	100	1906	Private	43.68098	-72.3069	28939	4	38 CRANBE	HARTFORD	
28945	SV	GMP	70	1905	Private	43.68115	-72.308	28945	1	11 WALNUT	HARTFORD	
28920	LED	GMP	20	1916	Municipal	43.67745	-72.307	28920	6	93 GILLETT	HARTFORD	
28966	LED	GMP	100	1901	Municipal	43.67661	-72.3057	28966	11	286 PASSU	HARTFORD	
28962	MV	GMP	100	1901	Municipal	43.67754	-72.3044	28962	12	250 GILLET	HARTFORD	
28949	LED	GMP	100	1901	Municipal	43.67753	-72.3057	28949	9	350 PASSU	HARTFORD	
28952	LED	GMP	100	1901	Municipal	43.67817	-72.3057	28952	15	394 PASSU	HARTFORD	
28970	LED	GMP	100	1901	Municipal	43.67513	-72.3057	28970	7	208 PASSU	HARTFORD	
28968	LED	GMP	100	1901	Municipal	43.67586	-72.3057	28968	9	246 PASSU	HARTFORD	
39668	LED	GMP	100	1901	Municipal	43.6697	-72.3095	39668	5	89 SOUTH S	HARTFORD	
39754	LED	GMP	100	1901	Municipal	43.66092	-72.3139	39754	39	903 HARTF	HARTFORD	
39754	MV	GMP	250	1901	Private	43.66093	-72.3138	39754	39	903 HARTF	HARTFORD	
39505	LED	GMP	100	1901	Municipal	43.67603	-72.3112	39505	45362	221 LOCUS	HARTFORD	
28985	LED	GMP	100	1901	Municipal	43.67621	-72.3091	28985	87	1965 HART	HARTFORD	
120270	LED	GMP	100	1901	Municipal	43.65418	-72.3184	120270	17	104 BARNE	HARTFORD	
39657	LED	GMP	100	1901	Municipal	43.66892	-72.3107	39657	62	1475 HART	HARTFORD	
39722	LED	GMP	100	1901	Municipal	43.66753	-72.3118	39722	57	1350 HART	HARTFORD	
39638	LED	GMP	100	1901	Municipal	43.67178	-72.309	39638	72	1695 HART	HARTFORD	
120283	MV	GMP	100	1901	Private	43.65519	-72.3165	120283	3	81 WORCE	HARTFORD	
99020	LED	GMP	20	1949	Municipal	43.66621	-72.3125	99020	53	1272 HART	HARTFORD	
55303	LED	GMP	100	1901	Municipal	43.65936	-72.3361	55303	52	1217 MAPL	HARTFORD	
39660	LED	GMP	175	1921	Private	43.66839	-72.3107	39660	1	20 A ST	HARTFORD	
39652	LED	GMP	100	1901	Municipal	43.6702	-72.31	39652	66	1555 HART	HARTFORD	
39650	LED	GMP	70	1905	Municipal	43.67078	-72.3096	39650	68	1609 HART	HARTFORD	
41252	SV	GMP	250	1922	Private	43.65291	-72.3168	41252	45627	83 PINE ST	HARTFORD	
39837	LED	GMP	20	1916	Private	43.65806	-72.315	39837	31	657 HARTF	HARTFORD	
39828	LED	GMP	100	1901	Municipal	43.65944	-72.3144	39828	35	749 HARTF	HARTFORD	
39751	LED	GMP	100	1901	Municipal	43.66229	-72.3133	39751	42	997 HARTF	HARTFORD	
39700	LED	GMP	100	1901	Municipal	43.66811	-72.3089	39700	4	174 FROST	HARTFORD	
599139	LED	GMP	40	1918	Municipal	43.7122	-72.4185	599139	334	4 POMFRET	HARTFORD	

762838	LED	GMP	40	1901	Private	43.64768	-72.3179	762838		3	1 GATES ST	HARTFORD
120915	LED	GMP	100	1901	Private	43.66027	-72.3382	796371		58	7 CHRISTIA	HARTFORD
83847	MV	GMP	175	0	Private	43.67476	-72.3116	83847		5	225 DIVISIC	HARTFORD
39818	LED	GMP	100	1901	Municipal	43.66031	-72.3141	39818		37	829 HARTF	HARTFORD
39724	LED	GMP	100	1901	Municipal	43.66689	-72.3122	39724		55	1317 HART	HARTFORD
39709	MV	GMP	250	1903	Private	43.66921	-72.3071	39709		45485	239 A ST	HARTFORD
39679	MV	GMP	100	1901	Municipal	43.66622	-72.3106	39679		8	329 SOUTH	HARTFORD
39528	LED	GMP	70	1905	Municipal	43.67292	-72.3092	39528		76	1 DEPOT ST	HARTFORD
28993	LED	GMP	100	1901	Municipal	43.67486	-72.3091	28993		82	1897 HART	HARTFORD
120278	LED	GMP	100	1901	Private	43.65714	-72.3156	120278		28	587 HARTF	HARTFORD
39661	LED	GMP	100	1901	Municipal	43.66832	-72.3101	39661		2	30 A ST	HARTFORD
39659	LED	GMP	100	1901	Municipal	43.66847	-72.3112	39659		60	1432 HART	HARTFORD
39655	LED	GMP	100	1901	Municipal	43.66952	-72.3104	39655		64	1509 HART	HARTFORD
39744	LED	GMP	100	1901	Municipal	43.66391	-72.3128	39744		46	1095 HART	HARTFORD
39636	LED	GMP	70	1905	Municipal	43.67232	-72.3091	39636		74	1707 HART	HARTFORD
39518	LED	GMP	70	1905	Municipal	43.67389	-72.3091	39518		79	1829 HART	HARTFORD
599033	SV	GMP	70	1905	CUST	43.70936	-72.3945	599033	3A		1469 WILD	HARTFORD
39840	LED	GMP	100	1901	Private	43.65749	-72.3153	39840		29	652 HARTF	HARTFORD
39839	LED	GMP	100	1901	Municipal	43.6578	-72.3151	39839		30	657 HARTF	HARTFORD
39753	LED	GMP	100	1901	Private	43.66139	-72.3137	39753		40	903 HARTF	HARTFORD
39648	LED	GMP	70	1905	Municipal	43.67126	-72.3093	39648		70	1633 HART	HARTFORD
120279	LED	GMP	100	1901	Private	43.65668	-72.3165	120279		1	578 HARTF	HARTFORD
120276	LED	GMP	100	1901	Municipal	43.65616	-72.3168	120276		25	0 HARTFOR	HARTFORD
120274	LED	GMP	100	1901	Municipal	43.65552	-72.3173	120274		23	0 HARTFOR	HARTFORD
170055	LED	GMP	100	1901	Municipal	43.65098	-72.3158	714101		1	42 MAPLE S	HARTFORD
39860	LED	GMP	100	1901	Private	43.65426	-72.3169	39860		7	125 WORC	HARTFORD
39672	LED	GMP	100	1901	Municipal	43.6703	-72.3091	39672		7	34 FROST P	HARTFORD
39526	LED	GMP	70	1905	Municipal	43.67349	-72.3091	39526		78	1809 HART	HARTFORD
28998	LED	GMP	100	1901	Municipal	43.67477	-72.311	28998		9	15 LEXINGT	HARTFORD
120285	MV	GMP	100	1901	Private	43.65472	-72.3167	120285		5	111 WORC	HARTFORD
120281	LED	GMP	100	1901	Municipal	43.65579	-72.3161	120281		1	38 WORCE	HARTFORD
744962	LED	GMP	40	1918	Municipal	43.65795	-72.3236	744962	15B		437 HIGHL	HARTFORD
41325	LED	GMP	40	1918	State	43.6475	-72.3174	41325		3	106 RAILRC	HARTFORD

41274	LED	GMP	100	1901	Municipal	43.65562	-72.319	41274		5	187	HIGHL	HARTFORD
39782	LED	GMP	100	1901	Municipal	43.65844	-72.3173	39782		5	94	SAUNDE	HARTFORD
41287	LED	GMP	100	1901	Municipal	43.65635	-72.3211	41287		9	297	HIGHL	HARTFORD
39731	LED	GMP	100	1901	Municipal	43.66635	-72.3141	39731		2	97	MANNIN	HARTFORD
83844	MV	GMP	175	0	Private	43.66004	-72.312	83844	CUST POLE		139	ADVEN	HARTFORD
	SV	GMP	250	1922	Private	43.65327	-72.3147	41253		45628	118	PROSP	HARTFORD
39786	LED	GMP	100	1901	Municipal	43.65987	-72.3167	39786		4	135	HANO\	HARTFORD
39703	LED	GMP	100	1901	Municipal	43.66906	-72.3089	39703		2	116	FROST	HARTFORD
744961	LED	GMP	20	1916	Municipal	43.65767	-72.324	744961	15A		437	HIGHL	HARTFORD
41296	SV	GMP	250	0	Private	43.65738	-72.3242	41296		15	436	HIGHL	HARTFORD
39671	LED	GMP	70	1905	Municipal	43.66959	-72.3089	39671		5	94	FROST P	HARTFORD
39853	LED	GMP	100	1901	Municipal	43.65599	-72.3173	39853	24-01		57	HIGHLA	HARTFORD
41294	MV	GMP	400	1904	Private	43.6572	-72.3237	41294		14	437	HIGHL	HARTFORD
41290	LED	GMP	100	1901	Municipal	43.65681	-72.3226	41290		12	376	HIGHL	HARTFORD
39797	LED	GMP	100	1901	Municipal	43.65874	-72.3184	39797		8	34	GIFFORI	HARTFORD
39674	LED	GMP	70	1905	Municipal	43.67077	-72.3088	39674		9	9	SOUTH S	HARTFORD
39761	LED	GMP	100	1901	Municipal	43.66161	-72.3148	39761		18	284	WILDE	HARTFORD
41220	MV	GMP	100	1901	Private	43.65173	-72.3168	41220		45323	101	MAPLE	HARTFORD
39847	LED	GMP	100	1901	Municipal	43.65709	-72.3173	39847		3	64	HEBARC	HARTFORD
588811	LED	GMP	20	1916	Private	43.64673	-72.3928	588811	14-1-8		151	BENJAI	HARTFORD
28987	LED	GMP	20	1904	Private	43.67589	-72.3097	28987	86-01		1994	HART	HARTFORD
39788	LED	GMP	100	1901	Municipal	43.66063	-72.3162	39788		6	191	HANO\	HARTFORD
170057	LED	GMP	100	1923	Municipal	43.65077	-72.3152	170057		45413	0	MAPLE ST	HARTFORD
39780	MV	GMP	100	1901	Private	43.65787	-72.3162	39780		1	44	SAUNDE	HARTFORD
83846	MV	GMP	175	1902	Private	43.67312	-72.309	83846	70-01		1773	HART	HARTFORD
39686	MV	GMP	100	1901	Private	43.66566	-72.3111	39686		1	361	SOUTH	HARTFORD
28981	MV	GMP	400	1904	Private	43.67634	-72.31	28981	88-2		1994	HART	HARTFORD
55058	SV	GMP	250	0	Private	43.6451	-72.3363	55058		45474	135	BESWI	HARTFORD
55089	SV	GMP	250	0	Private	43.64452	-72.3318	55089		45506	243	SYKES	HARTFORD
117875	LED	GMP	400	1904	Municipal	43.65187	-72.3301	117875			672	N MAIN	HARTFORD
117872	LED	GMP	400	1904	Municipal	43.65091	-72.3324	117872			0	N MAIN S	HARTFORD
117870	LED	GMP	400	1904	Municipal	43.64985	-72.3334	117870			0	N MAIN S	HARTFORD
117869	LED	GMP	400	1904	Municipal	43.64927	-72.3338	117869			74	AIRPOR	HARTFORD

117874	LED	GMP	400	1904	Municipal	43.65168	-72.3309	117874		688	N MAIN	HARTFORD
117868	LED	GMP	400	1904	Municipal	43.64872	-72.3342	117868		46	AIRPOR	HARTFORD
588879	MV	GMP	175	1902	CUST	43.64355	-72.4274	588879	103	399	W GILS	HARTFORD
588564	MV	GMP	175	1902	CUST	43.6437	-72.4282	588564	102	399	W GILS	HARTFORD
588094	LED	GMP	20	1916	Municipal	43.64418	-72.4302	588094	98	0	WOODST	HARTFORD
39618	LED	GMP	100	1901	Municipal	43.67233	-72.3221	39618	31	11	ADDISO	HARTFORD
39602	LED	GMP	70	1905	Municipal	43.67269	-72.3186	39602	24	620	CHANI	HARTFORD
39712	LED	GMP	100	1901	Municipal	43.6685	-72.3118	39712	1	1432	HART	HARTFORD
39565	LED	GMP	100	1901	Municipal	43.67168	-72.3122	39565	1	257	CHANI	HARTFORD
39563	LED	GMP	70	1905	Municipal	43.67225	-72.3124	39563	9	184	RAVEN	HARTFORD
39716	MV	GMP	100	1901	Private	43.66893	-72.3135	39716	45324	56	CHANDI	HARTFORD
39587	LED	GMP	100	1901	Municipal	43.6706	-72.3147	39587	5	92	ALBERT	HARTFORD
39582	LED	GMP	100	1901	Municipal	43.67205	-72.3139	39582	13	31	GUARIN	HARTFORD
39580	LED	GMP	100	1901	Municipal	43.67185	-72.313	39580	11	316	CHANI	HARTFORD
117668	LED	GMP	70	1905	Municipal	43.67206	-72.3156	117668	16	460	CHANI	HARTFORD
39567	LED	GMP	100	1901	Municipal	43.67124	-72.3115	39567	3	15	HALF PE	HARTFORD
176446	SV	GMP	400	1923	Private	43.64923	-72.3193	176446	2	16	BRIDGE	HARTFORD
39721	LED	GMP	100	1901	Municipal	43.66798	-72.3117	39721	58	1375	HART	HARTFORD
39598	SV	GMP	70	1905	Municipal	43.67242	-72.3165	39598	19	500	CHANI	HARTFORD
112925	LED	GMP	100	1901	Municipal	43.65525	-72.3179	112925	2	109	HIGHL	HARTFORD
587963	LED	GMP	20	1917	GMP	43.64876	-72.4211	587963	1	1957	QUEC	HARTFORD
116805	MV	GMP	100	1901	Municipal	43.66133	-72.3175	116805	7	203	GIFFOI	HARTFORD
	MV	GMP	400	1924	Municipal	43.6505	-72.3176	41213	45413	92	MAPLE S	HARTFORD
41213	MV	GMP	100	1901	GMP	43.6505	-72.3176	41213	45413	92	MAPLE S	HARTFORD
39775	LED	GMP	100	1901	Municipal	43.65815	-72.3163	39775	3	44	SAUNDE	HARTFORD
39772	LED	GMP	100	1901	Municipal	43.65926	-72.3159	39772	3	40	PIERCE	HARTFORD
41206	LED	GMP	0	1901	Private	43.65008	-72.3202	41206	45325	87	N MAIN	HARTFORD
71556	LED	GMP	20	1902	Private	43.68931	-72.3867	71556	108-02		4664 JERIC	HARTFORD
55732	LED	GMP	20	1901	Private	43.66194	-72.3881	55732	45292	3503	WOO	HARTFORD
41443	LED	GMP	20	1904	Private	43.65239	-72.3178	41443	45566	102	PINE S	HARTFORD
41319	LED	GMP	100	1901	Municipal	43.6465	-72.3186	41319	1	145	S MAIN	HARTFORD
39821	LED	GMP	20	1916	Municipal	43.66026	-72.3132	39821	2	40	DEMERS	HARTFORD
31832	LED	GMP	20	1901	Private	43.61393	-72.3524	31832	166-02		2834 N HAI	HARTFORD

123007	LED	GMP	0	1904	Municipal	43.65203	-72.3196	123007			0	HARTFOR	HARTFORD
123006	LED	GMP	0	1904	Municipal	43.65188	-72.3196	123006			1	HARTFOR	HARTFORD
123002	LED	GMP	20	1904	Municipal	43.65131	-72.3215	123002			7	HARTFOR	HARTFORD
118290	LED	GMP	100	1901	Municipal	43.64895	-72.3221	118290			6	53 CHURCI	HARTFORD
117899	LED	GMP	20	1904	Municipal	43.65107	-72.3223	117899			10	HARTFO	HARTFORD
117891	LED	GMP	400	1904	Municipal	43.65051	-72.3231	117891			262	N MAIN	HARTFORD
117882	LED	GMP	400	1904	Municipal	43.65205	-72.3263	117882			38	LANTERI	HARTFORD
775261	LED	GMP	0	1955	Private	43.67276	-72.377	775261	139-3				
779021	LED	GMP	80	1921	Private	43.66236	-72.3883	779021	1A		3479	WOO	HARTFORD
787474	LED	GMP	100	1916	Private	43.64989	-72.3825	787474	16A		729	BLISS F	HARTFORD
99078	LED	GMP	0	1955	Private	43.6453	-72.332	99078		5	190	SYKES	HARTFORD
99078	LED	GMP	100	1901	Private	43.6453	-72.332	99078		5	190	SYKES	HARTFORD
56019	LED	GMP	20	1916	Private	43.66202	-72.3412	56019		10	200	SUMMI	HARTFORD
55665	LED	GMP	20	1901	Private	43.65459	-72.3703	55665		1	31	RESERV	HARTFORD
55477	LED	GMP	20	1901	Private	43.66331	-72.3645	55477		10	1953	WOO	HARTFORD
55474	LED	GMP	20	1902	Private	43.66322	-72.3621	55474		1	1845	WOO	HARTFORD
55395	LED	GMP	0	1919	Municipal	43.65293	-72.3221	55395		12	391	MAPLE	HARTFORD
55310	LED	GMP	100	1901	Municipal	43.6586	-72.3347	55310		48	54	LEDGES	HARTFORD
55308	LED	GMP	20	1901	Municipal	43.65897	-72.3353	55308		50	26	LEDGES	HARTFORD
55388	LED	GMP	20	1901	Municipal	43.65504	-72.3213	55388		4	308	CASCA	HARTFORD
55322	LED	GMP	20	1901	Municipal	43.65665	-72.3314	55322		38	879	MAPLE	HARTFORD
55208	LED	GMP	100	1901	Municipal	43.66171	-72.332	55208		12	15	HUGHES	HARTFORD
55115	LED	GMP	20	1901	Municipal	43.68217	-72.3221	55115		64	1928	CHRIS	HARTFORD
55085	LED	GMP	250	1955	Private	43.64584	-72.3314	55085	45354		853	FAIRVII	HARTFORD
55085	LED	GMP	0	1955	Private	43.64584	-72.3314	55085	45354		853	FAIRVII	HARTFORD
55084	LED	GMP	250	1955	Private	43.64607	-72.3318	55084	45353		44	ASH ST	HARTFORD
55082	LED	GMP	0	1955	Private	43.64629	-72.3323	55082	45352		41	ASH ST	HARTFORD
55081	LED	GMP	400	1923	Private	43.64562	-72.3326	55081		4	160	SYKES	HARTFORD
55012	LED	GMP	0	1923	Private	43.64498	-72.3414	55012		1	352	N HART	HARTFORD
39272	LED	GMP	20	1901	Municipal	43.65139	-72.33	39272		57	100	TALBEI	HARTFORD
21744	MV	GMP	100	1901	Private	43.65764	-72.3429	21744	45566		36	OVERLC	HARTFORD
120706	LED	GMP	100	1901	Private	43.64995	-72.3275	120706		1	25	MARSH/	HARTFORD
117880	LED	GMP	400	1904	Municipal	43.65214	-72.3272	117880			88	LANTERI	HARTFORD

110736	SV	GMP	250	1923	Private	43.67053	-72.3753	110736	134-01		1350 VT RC	HARTFORD
111130	LED	GMP	20	1901	Private	43.66849	-72.3629	111130		113	715 VT ROU	HARTFORD
110331	LED	GMP	100	1901	Municipal	43.64727	-72.3324	110331		4	113 BEECH	HARTFORD
110329	LED	GMP	100	1901	Municipal	43.64761	-72.3332	110329		2	21 CEDAR S	HARTFORD
103491	LED	GMP	20	1916	Private	43.65448	-72.3878	103491	17-01		37 CENTER	HARTFORD
169163	LED	GMP	0	1902	Private	43.61304	-72.3544	169163			2907 N HAI	HARTFORD
588978	LED	GMP	20	1916	Municipal	43.65346	-72.4281	588978		159	2448 QUEC	HARTFORD
	LED	GMP	20	1916	Private	43.63718	-72.3977	590052		88	15 QUECHI	HARTFORD
598589	LED	GMP	20	1916	Municipal	43.71767	-72.417	598589		3	7 STETSON	HARTFORD
55209	LED	GMP	20	1901	Municipal	43.66136	-72.3323	55209		11	46 PAULA S	HARTFORD
41414	LED	GMP	20	1917	Private	43.64578	-72.3232	41414	45352	59	SPRING	HARTFORD
123156	LED	GMP	20	1917	Private	43.64512	-72.323	123156	17-05	65	SPRING	HARTFORD
41318	LED	GMP	20	1901	Private	43.64614	-72.3195	41318	45292	129	S MAIN	HARTFORD
41317	SV	GMP	250	1909	Private	43.64651	-72.3193	41317		1	145 S MAIN	HARTFORD
41317	LED	GMP	0	1939	Municipal	43.64649	-72.3193	41317		1	145 S MAIN	HARTFORD
41201	LED	GMP	0	1923	Private	43.6495	-72.3192	41201	45355	15	RAILRO/	HARTFORD
110829	LED	GMP	20	1916	Municipal	43.64487	-72.3201	110829		6	21 CHAMBI	HARTFORD
589463	LED	GMP	20	1916	Municipal	43.64211	-72.4213	589463		116	43 W GILSC	HARTFORD
28959	LED	GMP	20	1902	Private	43.68006	-72.3057	28959		20	534 PASSU	HARTFORD
39835	LED	GMP	20	1917	Private	43.65833	-72.3148	39835		32	713 HARTF	HARTFORD
39831	LED	GMP	20	1901	Municipal	43.65903	-72.3146	39831		34	754 HARTF	HARTFORD
39748	LED	GMP	20	1901	Municipal	43.66319	-72.313	39748		44	1051 HART	HARTFORD
120277	LED	GMP	0	1901	Municipal	43.65653	-72.3161	120277		26	578 HARTF	HARTFORD
656486	LED	GMP	30	1917	GMP	43.65265	-72.4237	656486		4	184 SUGAR	HARTFORD
796370	LED	GMP	100	1901	Municipal	43.66071	-72.338	796370		2	31 CHRISTI	HARTFORD
41285	LED	GMP	20	1901	Municipal	43.65525	-72.3206	41285		6	97 VICTOR	HARTFORD
39825	LED	GMP	20	1917	Municipal	43.65943	-72.3135	39825	45324	1	DEMERS /	HARTFORD
39824	LED	GMP	20	1917	Municipal	43.65989	-72.3134	39824	45323	32	DEMERS	HARTFORD
41224	LED	GMP	250	1923	Private	43.65191	-72.3165	41224	45354	0	MAPLE ST	HARTFORD
41224	LED	GMP	129	1955	Private	43.65191	-72.3165	41224	45354	0	MAPLE ST	HARTFORD
41223	LED	GMP	0	1902	Private	43.65164	-72.3164	41223	45353	87	MAPLE S	HARTFORD
41222	LED	GMP	0	1902	Private	43.65139	-72.3163	41222	45352	87	MAPLE S	HARTFORD
28980	LED	GMP	250	1904	Private	43.67645	-72.3097	28980	88-01		2018 HART	HARTFORD

798478	LED	GMP	0	1919	Private	43.6865	-72.3205	798478	76-02		13	FOGG F/	HARTFORD
798478	LED	GMP	0	1919	Private	43.6865	-72.3205	798478	76-02		13	FOGG F/	HARTFORD
123022	LED	GMP	0	1904	Municipal	43.64228	-72.3346	123022			246	HOLID/	HARTFORD
123021	LED	GMP	20	1904	Municipal	43.64281	-72.3341	123021			212	HOLID/	HARTFORD
123020		GMP	400	1921	Municipal	43.64342	-72.3336	123020			28	FARMVL	HARTFORD
123019		GMP	400	1921	Municipal	43.64402	-72.333	123019			0	HOLIDAY	HARTFORD
123018		GMP	400	1921	Municipal	43.64474	-72.3323	123018			243	SYKES	HARTFORD
117873	LED	GMP	400	1904	Municipal	43.65135	-72.3317	117873			768	N MAIN	HARTFORD
117871	LED	GMP	400	1904	Municipal	43.65043	-72.3329	117871			0	N MAIN S	HARTFORD
117867	LED	GMP	400	1904	Municipal	43.64829	-72.3345	117867			24	AIRPOR	HARTFORD
117867	LED	GMP	0	1955	Private	43.64829	-72.3345	117867			24	AIRPOR	HARTFORD
39760	MV	GMP	175	0	Private	43.66091	-72.3117	39760		5	150	ADVEN	HARTFORD
41205	LED	GMP	0	1901	Private	43.64968	-72.3196	41205	45324		52	BRIDGE	HARTFORD
39600	LED	GMP	20	1905	Municipal	43.67271	-72.3176	39600		21	540	CHANI	HARTFORD
41524	LED	GMP	20	1916	Private	43.61667	-72.3392	41524		4			
	LED	GMP	100	1901	Municipal	43.65918	-72.3405	107945		3	550	MILL RI	HARTFORD
55352	LED	GMP	100	1901	Municipal	43.65362	-72.3242	55352		17	479	MAPLE	HARTFORD
55347	LED	GMP	20	1917	Municipal	43.65414	-72.326	55347	22-01		614	MAPLE	HARTFORD
55343	LED	GMP	30	1917	Municipal	43.6544	-72.3267	55343	24-01		629	MAPLE	HARTFORD
55330	LED	GMP	30	1917	Municipal	43.65491	-72.328	55330		28	707	MAPLE	HARTFORD
	LED	GMP	100	1901	Municipal	43.65388	-72.3252	802321		20	554	MAPLE	HARTFORD
	LED	GMP	20	1917	Municipal	43.65464	-72.3274	802320		26	687	MAPLE	HARTFORD

Lana Livingston

From: John Haverstock
Sent: Thursday, April 25, 2024 4:03 PM
To: Lana Livingston
Subject: RE: Liability Waiver

Lana,

For the Lightpole Policy packet materials.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Kelly Knotek <kknotek@vlct.org>
Sent: Thursday, April 25, 2024 8:31 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: FW: Liability Waiver

You don't often get email from kknotek@vlct.org. Learn why this is important

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi John,

My recommendation would be to have the employees do this work if possible. I'm not sure how high the banners will be affixed but the town employees would more readily have access to needed tools and equipment along with potential for assistance from another employee if needed. If you do decide to allow third parties to put the banners up you could use some combined language from the 2 attachments to create an appropriate hold harmless agreement.

Kelly Knotek
Underwriting Supervisor
Vermont League of Cities & Towns PACIF
802-262-1972 (direct line)
802-685-2122 (cell)
kknotek@vlct.org

From: VLCT <info@vlct.org>
Sent: Thursday, April 25, 2024 7:22 AM
To: VLCT Underwriting <underwriting@vlct.org>
Subject: FW: Liability Waiver

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, April 24, 2024 4:53 PM
To: VLCT <info@vlct.org>
Subject: Liability Waiver

CAUTION: This email originated from outside of VLCT's email system. Maintain caution when opening external links/attachments

Hello.

We are generating an application process giving applicants the option of having staff hang banners on town lightpoles for third-parties (for a fee) OR allowing third-parties to hang banners themselves. In the latter event, we should probably ask them to sign a waiver of liability in favor of the Town.

Has VLCT got a template for us to adapt for this purpose and/or risk management guidance?

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

John Haverstock

From: Lori Hirshfield
Sent: Thursday, April 11, 2024 2:01 PM
To: John Haverstock; Scott Hausler; Bryan Gazda
Subject: RE: Draft Lightpole Banner Policy

Here are our comments/questions so far. I've arranged by section.

Policy Statement

- Consider including Street Banners over public rights-of-way in the policy. Would require distinguishing between light-pole banners and street banners in specification and other sections of the policy.

  Street banners are defined in the Sign Ordinance as:

  > "Any banner sign which is stretched across and hung over a public or private street right-of-way."
  >
  > "Street banners for a community wide campaign, drive or event of a nonprofit, civic, philanthropic, religious or arts organization may display within the public right of way, not to exceed 128 square fee and may be displayed for up to two weeks. Street banners require sign-off from the Department of Public Works prior to their being displayed."

- Consider defining light poles as "decorative light posts (such as in Downtown WRJ) and larger overhang (cobra) light poles".
- Take into consideration if poles are owned by the Town or GMP, and any GMP restrictions, procedures.
- There may be a few light poles on private property that appear to be on public-right-of-way; suggest verifying at time of application review.

Procedure

- Consider SB annually establishing a yearly schedule for submittal and approval dates, including sufficient time for staff review before going to the SB.
- Are there models within Town for park use permits or special events that could be a model for the application and review process? Examples from other Town's with Banners?
- Does the 30-day display period anticipate removal and replacement every 30 day? This could take considerable Town staff time and resources to review and do install/takedown. How would this work in winter months?
- Does the Town have the equipment and staff resources to do this? Is the $30 fee sufficient to cover staff and equipment costs to install and take down?
- Is the $30 fee for each 30-day period if having up for two 30-day periods.
- Is it "first come first serve" or selection among the qualified applications received by a submittal date?
- Have a specific form for applicants to submit via website, email, mail or drop off to Town Manger's office.
- Suggest having correspondence go to the Town Manager's Office (e.g., info @) rather than specific person.

- Since DPW is identified in the Town Sign Ordinance as the entity to review Street Banners (given they are the Town agency that oversees activity in the right-of-way) should they also be the implementing agency for this policy instead of Parks and Rec?
- Sign Dimensions- Are these maximum allowances with smaller ones being acceptable upon review?
- What are the dimensions based on? More research is needed to confirm that these work with current decorative light poles in Town.
- Review size to confirm placement on poles does not impact on pedestrians, vehicles, and snow clearing on sidewalks and on roads. The requirement for projecting signs on building in the Sign Ordinance is that the bottom of the sign must be at least 9 feet above the sidewalk.
- Suggest having a map of pole locations with the application form, but not in the policy since the locations could change.
- Number of light poles set at 12 – Is this intended to be total in the entire Town, in a specific village? Is this an allowance where the SB may approve fewer?
- Applicant Delivery and pick-up of banners – Consider specifying business days.

<u>Here are some general comments.</u>

- I have not had the time to thoroughly review State Regs for banners and how other communities are implementing the process.

- In my tenure there have been two times that the Town installed banners on light poles.
    - The Town's 250 Anniversary – installed throughout town.
    - Celebrating Historic Downtown White River Junction - installed just in the Downtown area.

    Both involved an extensive community participation process on the design and location. I need to do some digging into the files for the specifics.

- Consistency in terms used –
    - light pole vs light-pole vs lightpole;
    - Are "third-party" and "third-party organizations" the same thing? Also provide definition(s).

Lori Hirshfield
Director, Dept. of Planning & Development
Town of Hartford, Vermont
171 Bridge Street
White River Junction, VT 05001
P: 802-295-3075; F: 802-295-6382
Visit us at www.hartford-vt.org

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, April 10, 2024 9:57 AM
To: Lori Hirshfield <lhirshfield@hartford-vt.org>; Bryan Gazda <bgazda@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Draft Lightpole Banner Policy

Sounds good, thank you.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Lori Hirshfield <lhirshfield@hartford-vt.org>
Sent: Wednesday, April 10, 2024 9:52 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Bryan Gazda <bgazda@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>
Subject: RE: Draft Lightpole Banner Policy

Hi John,

I have some initial comments that I will get to you by tomorrow morning for Tuesday's meeting. From my initial review I am thinking we may need more time to fully vet the proposal.

Lori

Lori Hirshfield
Director, Dept. of Planning & Development
Town of Hartford, Vermont
171 Bridge Street
White River Junction, VT 05001
P: 802-295-3075; F: 802-295-6382
Visit us at www.hartford-vt.org

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, April 10, 2024 8:25 AM
To: Bryan Gazda <bgazda@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>; Lori Hirshfield <lhirshfield@hartford-vt.org>
Subject: RE: Draft Lightpole Banner Policy

This may be discussed by the Selectboard on Tuesday evening, so if you can put something together by then, it would be helpful.

Thanks, Bryan.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Bryan Gazda <bgazda@hartford-vt.org>
Sent: Wednesday, April 10, 2024 7:42 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>; Lori Hirshfield <lhirshfield@hartford-vt.org>
Subject: RE: Draft Lightpole Banner Policy

John,

We would have to develop a permit for this and discuss whether to charge a processing fee. I would recommend our r.o.w. permit application be in the same location as the application, or a link provided on the website so it is easy to find it.

Bryan Gazda, MPA
Director of Public Works
Town of Hartford, VT
bgazda@hartford-vt.org
Office - 1-802-295-3622, ext. 104
Cell - 1-802-547-3887

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Tuesday, April 9, 2024 4:17 PM
To: Scott Hausler <shausler@hartford-vt.org>; Bryan Gazda <bgazda@hartford-vt.org>; Lori Hirshfield <lhirshfield@hartford-vt.org>
Subject: Draft Lightpole Banner Policy

Hello All.

Attached please find a draft Lightpole Banner policy. Please look it over and let me know if you have any suggestions, concerns, etc.

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

TOWN OF HARTFORD
Tuesday, December 14, 2010
Selectboard Meeting and Budget Workshop 6:00 p.m.
Bugbee Senior Center
262 North Main Street
White River Junction, VT

Present: Ken Parker, Chairman; Sam Romano, Vice-Chairman; Alex DeFelice, Clerk; Sonia O. Knight, Selectman; Bonnie Latham, Selectman; Hunter Rieseberg, Town Manager, Lori Hirshfield, Director Planning and Development; Matt Osborn, Planner; William Hall, Finance Director; Emile Grondin, Lister; Ruth Grondin; Lynn Bohi, and Alan Johnson, Energy Commission; Susanne Abetti, Hartford Historical Society.

Absent: Michael Bettis, Selectman; Jeff Libbey, Selectman.

I. **Call to Order & Pledge of Allegiance:** Mr. Parker called the meeting to order at 6:02 p.m. and Ms. Knight led the pledge.

II. **Citizen, Selectboard Comments & Announcements:** none

III. **Order of Agenda:** No changes.

IV. **Appointments:** None.

V. **Board Reports, Motions and Ordinances**

a. Route 4 Scenic Byways Application: Mr. Osborn explained that in June, Mr. Seth Webb from the Town of Killington and Mr. Blaiklock, Hartford Area Chamber of Commerce met with the Town of Hartford Selectboard about designating the Route 4 corridor between White River Junction and West Rutland as a scenic byway. Mr. Rieseberg has since written a letter on behalf of the Selectboard supporting moving forward with the scenic byway designation. This next step is endorsement for the "designation application" which is actually a 71 page document. The document will be forwarded to Mr. Rieseberg's office for distribution to the Selectboard. **Ms. Knight moved that the Selectboard approve the Vermont Byway Program Application presented by Matt Osborn this evening. Ms. Latham seconded. All were in favor and the motion carried.**

b. Street Banner Design and Locations for 250th Celebration: Mr. Osborn explained that the Historic Preservation Commission is requesting review and approval of the 250th Anniversary street banners as municipal information and guidance signs per the Sign Ordinance and State Statutes. The Planning Commission will be reviewing the proposed locations. The request tonight is that the Selectboard approve the proposed street banners within right-of-ways as alternative signs and authorize the Town Manager to approve any adjustments to the locations. Mr. DeFelice would like to see more in the Quechee, Wilder, and West Hartford areas. Ms. Hirshfield commented that no banners can be placed on Route 4 in Quechee – options are in place to discuss placement with the Army Corp of Engineering, the Library and private homes but those would not require Selectboard approval. Anyone interested in sponsoring a banner could call Matt Osborn, Planner at 295-3075. **Ms. Knight moved to approve the Street Banners for Hartford's 250th Celebration and to authorize the Town Manager to approve any adjustments in the locations. Mr. Romano seconded. All were in favor and the motion carried.**

c. Budget Workshop: Senior Services (421); Financial Administration (171); Auditing (173); Property Valuation (174); Planning and Development (611, 621-623/625); Highway (311-351)

421 – Senior Services – **Mr. Romano moved to approve 421 in the amount of $113,783. Ms. Latham seconded. Mr. DeFelice abstained. All else were in favor and the motion carried.**

Research from
Lori Hirschfield,
Town Planner

MEMORANDUM

December 8, 2010

To: Hartford Selectboard and Hunter Rieseberg, Town Manager

From: Matt Osborn, AICP Planner
Susanne Walker Abetti, Hartford 250th Anniversary Coordinator

Subject: Request for Approval of Hartford's 250th Anniversary Street Banners as Municipal Informational and Guidance Signs

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The Hartford Historic Preservation Commission (HHPC) is requesting review and approval of the 250th Anniversary street banners as municipal information and guidance signs. According to Section 160-10B.(7) of the Hartford Sign Ordinance, "Municipal information and guidance signs in the right-of-way (excluding interstate highways) to assist persons in reaching destinations that are transportation centers, geographic districts, historic monuments, and significant or unique educational, recreational or cultural landmarks, provided that such destinations are not private, for profit enterprises. The maximum size of the signs shall be 12 square feet and shall not exceed 12 feet in height. Such signs shall be uniform throughout Town regarding color, shape and placement. A proposal shall be submitted to the Planning Commission for review. The Selectboard shall make a final decision on the proposal (see state regulations.)"

The design for the 250th Anniversary logo was created by local Graphic Designer Corin Hirsch and shared with the Selectboard on September 21st when Susanne Walker Abetti gave an update regarding plans for Hartford's 250th Anniversary. The street banners are rectangular 4' x 2' and are proposed to be hung primarily on decorative street lights in Downtown White River Junction, replacing the existing street banners, and on several decorative light poles in Wilder Village and Hartford Village. In addition, banners are proposed for three standard light poles by the Bugbee Senior Center and three standard light poles on Maple Street, and on the West Hartford Library, the Quechee Green Bandstand, and the Municipal Building (see attached list of locations). Highway Superintendent Allyn Ricker conducted a review of the proposed locations and he concurs. An example of the street banner and map showing the locations of each sign by village will be presented at the Selectboard meeting on December 14th.

Fabrication of the signs will be financed from sponsorships paid to the Hartford Historical Society. The Parks and Recreation Department and the Highway Department can install the banners shortly after the holidays. In accordance with the State statute, the Planning Commission will be reviewing the proposed sign designs and locations at its meeting on Monday, December 13, 2010. The Hartford Development Corporation also will be reviewing the proposed locations in White River Junction at its meeting on December 9th. The West Hartford Library Board also is being contacted regarding the proposed location.

We are requesting that the Selectboard approve the proposed street banners as alternative signs under the State Statue referenced above, and authorize the Town Manager to approve any adjustments in the locations.

the total allowable area under Attachment 1 at the end of this chapter in the interest of preserving their historical value or significance.

(6) Signs erected and maintained by the Town of Hartford which show the place and time of public or private/nonprofit meetings and events in Town, and may identify the name of Town or Village, including "Welcome to," not to exceed 64 square feet in area. Not more than two such signs may be erected and maintained readable by traffic proceeding in any one direction on any one highway. Approval by the Selectboard is required. This may include off-premises signs. (See state regulations.)

(7) Municipal informational and guidance signs in the right-of-way (excluding interstate highways) to assist persons in reaching destinations that are transportation centers, geographic districts, historic monuments, and significant or unique educational, recreational or cultural landmarks, provided that such destinations are not private, for-profit enterprises. The maximum size of the signs shall be 12 square feet and shall not exceed 12 feet in height. Such signs shall be uniform throughout the Town regarding color, shape and placement. A proposal shall be submitted to the Planning Commission for review. The Selectboard shall make a final decision on the proposal. (See state regulations.)

(8) Home occupations: for an approved home occupation, a sign not exceeding six square feet may be displayed in all zoning districts.

(9) Home businesses: for an approved home business, a sign not exceeding 16 square feet may be displayed in all zoning districts.

(10) Planned developments: The Planning Commission may allow variations in the sign allowance for planned developments consistent with § 260-47A(2) of Chapter 260, Zoning Regulations.

§ 160-11. Removal of signs.

When a business or organization closes, moves or otherwise terminates, an advertised product ceases to be offered, or an advertised event has occurred, all graphics and text signs pertaining to that use, service, product or event must be removed from the location within 180 days unless an extension of time is approved as a conditional use by the Zoning Board of Adjustment.

§ 160-12. Calculation of sign area.

A. Signs on panels. The area of any sign regulated under this subsection shall be calculated by measuring the smallest rectangle or other geometric shape or combination of shapes which includes all of the display and all of the elements of the matter displayed. Frames and panels are included in this computation, but structural supports not bearing advertising matter are not included. (See illustrations of Calculating Panel and

State statutes

downtown. A mural exempted under this subdivision that is visible from the off-ramp of a limited access facility and not otherwise visible from such a facility shall also be exempt from compliance with subsection 495(b) of this title.

(14) Up to two directional signs with a surface area not to exceed one square foot per sign, erected by a town on any existing highway signpost on highways over which the town has jurisdiction, except class 1 town highways. The colors of the directional signs shall be in contrast to the colors used on highway signs. Directional signs on the same highway signpost shall be for different purposes. The erection of signs shall be under guidelines adopted by the town. Towns may charge a reasonable fee for the installation of approved signs.

(15) Municipal informational and guidance signs. A municipality may provide alternative signs of a guidance or informational nature and creative design to assist persons in reaching destinations that are transportation centers, geographic districts, historic monuments, and significant or unique educational, recreational, or cultural landmarks, including farmers' markets that are members of the Vermont Farmers' Market Association selling Vermont agricultural products, provided that such destinations are not private, for-profit enterprises. A proposal to provide alternative signs shall contain color, shape, and sign placement requirements that shall be of a uniform nature within the municipality. The surface area of alternative signs shall not exceed 12 square feet, and the height of such signs shall not exceed 12 feet in height. The proposal shall be approved by the municipal planning commission for submission to and adoption by the local legislative body. Alternative signs shall be responsive to the particular needs of the municipality and to the values expressed in this chapter. These proposals shall be subject to and consistent with any plan duly adopted pursuant to 24 V.S.A. chapter 117, shall be enforced under the provisions of 24 V.S.A. §§ 4444 and 4445 and may emphasize each municipality's special characteristics. No fees shall be assessed against a municipality that provides signs under this section and, upon issuance of permits under 19 V.S.A. § 1111, such signs may be placed in any public right-of-way other than interstates. This section shall take effect upon the Travel Information Council securing permission for alternative municipal signs in accordance with 23 V.S.A. § 1029.

(16) Signs displaying a message of congratulations, condolences, birthday wishes, or displaying a message commemorating a personal milestone or event; provided, however, any such message is maintained for not more than two weeks.

(17) Within a downtown district designated under the provisions of 24 V.S.A. chapter 76A, municipal information and guidance signs. A municipality may erect alternative signs to provide guidance or information to assist persons in reaching destinations that are transportation centers, geographic districts, and significant or unique educational, recreational, historic, or cultural landmarks, including farmers' markets that are members of the Vermont Farmers' Market Association selling Vermont agricultural products. A proposal to provide alternative signs shall contain color, shape, and sign placement requirements that shall be uniform within the municipality. The surface area of alternative signs shall not

exceed 12 square feet, and the highest point of such signs shall not exceed 12 feet above the ground, road surface, or sidewalk. The proposal shall be approved by the municipal planning commission for submission to and adoption by the local legislative body. The sign proposal then shall be submitted to the Travel Information Council for final approval. Denial may be based only on safety considerations. Reasons for denial shall be stated in writing. Alternative signs shall be responsive to the particular needs of the municipality and to the values expressed in this chapter. These proposals shall be subject to and consistent with any municipal plan duly adopted pursuant to 24 V.S.A. chapter 117, shall be enforced under the provisions of 24 V.S.A. §§ 4444 and 4445, and may emphasize each municipality's special characteristics. No fees shall be assessed against a municipality that provides signs under this section and upon issuance of permits under 19 V.S.A. § 1111, such signs may be placed in any public right-of-way other than an interstate highway. Notwithstanding subdivision 495(a)(7) or any other provision of this title or of 23 V.S.A. § 1029, alternative signs permitted under this subsection shall not be required to comply with any nationally recognized standard.

(18)(A) A sign that is a banner erected over a highway right-of-way for not more than 21 days if the bottom of the banner is not less than 16 feet 6 inches above the surface of the highway and is securely fastened with breakaway fasteners and the proposed banner has been authorized by the legislative body of the municipality in which it is located.

(B) As used in this subdivision (18), "banner" means a sign that is constructed of soft cloth or fabric or flexible material such as vinyl or plastic cardboard. (Added 1967, No. 333 (Adj. Sess.), § 14, eff. March 23, 1968; amended 1971, No. 115, § 3, eff. April 26, 1971; 1979, No. 135 (Adj. Sess.), § 2; 1983, No. 167 (Adj. Sess.), § 9; 1991, No. 197 (Adj. Sess.), § 1; 1991, No. 207 (Adj. Sess.), §§ 1, 2; 1991, No. 220 (Adj. Sess.), § 1; 1993, No. 121 (Adj. Sess.), § 8a; 1995, No. 190 (Adj. Sess.), § 12b; 1997, No. 120 (Adj. Sess.), § 8; 1997, No. 150 (Adj. Sess.), § 6; 1999, No. 18, §§ 41e, 41g(c), eff. May 13, 1999; 1999, No. 156 (Adj. Sess.), § 33, eff. May 29, 2000; 2003, No. 160 (Adj. Sess.), § 59, eff. June 9, 2004; 2007, No. 164 (Adj. Sess.), § 55; 2009, No. 51, § 4; 2011, No. 62, § 29, eff. June 1, 2011; 2015, No. 158 (Adj. Sess.), § 53; 2017, No. 158 (Adj. Sess.), § 17; 2019, No. 50, § 1; 2021, No. 55, § 35.)

§ 495. Other regulations applying to permitted signs

(a) No official business directional sign, on-premises sign, residential directional sign, or exempt sign may be erected or maintained, along a highway and visible from the highway, that:

(1) Interferes with, imitates or resembles any official traffic control sign, signal or device, or attempts or appears to attempt to direct the movement of traffic.

(2) Prevents the driver of a motor vehicle from having a clear and unobstructed view of official traffic control signs and approaching or merging traffic.

(3) Contains, includes, or is illuminated by any flashing intermittent or moving lights, or moves or has any animated or moving parts, except that this restriction shall not apply to a traffic control sign, barber poles, theatre marquees that are determined by the Travel

John Haverstock

From: Bryan Gazda
Sent: Thursday, April 11, 2024 2:07 PM
To: John Haverstock
Subject: ToH DPW Banner Permit - Draft
Attachments: ToH DPW Banner Permit - Draft.docx

John,

Attached is a preliminary draft of a DPW R.O.W. permit application for banners. Please excuse the formatting as I use an existing permit application and things don't always line up.

Bryan

TOWN OF HARTFORD
APPLICATION TO INSTALL BANNERS
IN THE PUBLIC RIGHT-OF-WAY

Organization Name:_____

Mailing Address:_____

Contact Person:_____

Phone:_____ Email:_____

Location of Banner Poles:_____

Could add check boxes for known street/banner locations

Date Banners will be hung:____/____/____ Date removed:____/____/____

Time Banners will be hung:_____ Time removed:_____

Organization/Responsible Person hanging the Banners:_____

Phone:_____, Email:_____

Equipment to be used to hang/remove Banners:_____

_____

I undersigned, understand that it is my responsibility to:

- Contact DPW before hanging or removing Banners.
- Maintain a safe travel path for vehicles/bikes and pedestrians.
- Maintain the Banners in a safe manner.
- Remove the improvement if it is determined to be a public safety hazard or hindrance to highway maintenance activities.
- The Town of Hartford is not responsible for damage to a banner if caused by the Town during the removal of a Banner for public safety or other maintenance reasons.

Signature:_____ Date:____/____/_____

FOR OFFICIAL USE ONLY

Application Reviewed by:_____ Date:____/____/_____

Application: Approved_____ Denied_____ Approved with Modifications_____

Reason Denied:_____

Approved with Modifications:_____

LIABILITY HOLD-HARMLESS AGREEMENT

In consideration of the agreement of _____(municipality) to engage my company and me to perform certain services for the Municipality, _____(company) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless_____(municipality) its officers, agents and employees from and against any and all claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants or employees of either, or from any action or failure to act on the part of myself or the company, or the agents, servants or employees of either, while performing services for, at the behest of, under contract with or on the premises of _____(municipality).

Date: _____ Print Name: _____

Witness: _____ Sign Name: _____

Volunteer Service Agreement

Municipality Name: _____

Municipal contact in charge of volunteer: _____

Scope and duration of volunteer work or services (to be specified by municipality):

Volunteer Acknowledgement

I, _____, affirm my desire to provide uncompensated volunteer services to this Municipality as such services are described above.

In performing the specified volunteer service, I acknowledge that:

- I am 18 years of age or older and know of no reason, medical or otherwise, which would prevent me from performing the tasks that are required by the above scope of work;
- I have acquainted myself with what is required to perform those tasks, and I represent that I have the skill and ability to perform them;
- I assume full responsibility for my own safety and agree to hold the above-named municipality harmless for any injury to me or damage to my property, except where such injury or damage results from the negligence of the municipality or its employees;
- I am a volunteer worker and therefore am not covered by the town's workers' compensation policy;
- I will perform the volunteer service in compliance with the standards and specifications established by the municipality and further agree to use any personal protective equipment (if any is required) in accordance with guidance from the municipality; and
- I agree that if I will be working with children, the elderly, or other vulnerable populations, I consent to the municipality performing a background check on me.

Volunteer: _____ Date: _____

Address: _____ Phone: _____

_____ Email: _____

Attest: _____ Date: _____

(municipal representative)

SAMPLE

Lana Livingston

om: John Haverstock
Sent: Thursday, April 25, 2024 8:26 AM
To: Lana Livingston
Subject: FW: SB Rules and Procedures

Lana,

Please print off for both Selectboard packet items—Rules of Procedure and Lightpole Policy

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: John Haverstock
Sent: Wednesday, April 24, 2024 8:19 AM
To: Mary Erdei <merdei@hartford-vt.org>
Subject: RE: SB Rules and Procedures

Thanks, Mary.

I will share with the Selectboard.

Enjoy your trip!

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Mary Erdei <merdei@hartford-vt.org>
Sent: Tuesday, April 23, 2024 9:16 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: SB Rules and Procedures

Hi John,
#1. I have studied all aspects of the 3 different Rules and Procedures and think that Dominic's works specifically best for Hartford (although closely resembling VLCT's). I would only say that we fill in the specifics of certain items, like the time that SB meetings begin (6 pm rather than the 7 pm example) and I would make sure that we decide to say "aye" and "nay" or "yes" and "no". Otherwise I think it is ready for adoption.

#2. I think you also asked for feedback re: the Lightpole banner policy:
a) as I looked over our draft from Tracy Yarlott-Davis, Town Manager, on Sept 6th, 2022, item 6b on the agenda, she stated that the town staff was working on and clarifying size, restrictions on language or graphics, criteria for approval, length of time, fees and consideration for insurance and liability. This resulted in a Flag policy we now have and it states

that "unless otherwise stated or determined by the Selectboard, all Special Flags or Banners....for a limit of thirty (30) calendar days after their approval."

I think it would be consistent with the Flag Policy to continue with a 30 day showing for light pole banners. Consistency is important in policies.

b) as I stated to you previously, I think we need some aspect of the policy that addresses privacy and/or liability (as stated in the charge above for the flag and banner policy). When I did some research on banners, companies in particular talk about banners being "legally compliant privacy" and, of course VT Agency of Transportation spoke to towns and cities having sign ordinances as a part of their zoning....with necessary local permits. I just want to make sure that we approve of graphics or designs as part of the process and if that means photos/pictures, that we are legally covered in case of individual privacy issues.

Lastly, I am going to be out of town on April 30th and informed Mike and Kim to that effect a week ago. I may try to Zoom as I will be down at JFK for flying out and am not sure of the effectiveness of their wifi and if it is a secure wifi. I will only be gone for a week and had this planned in advance. to visit my daughter. That is why I wanted to get back to you specifically to address the Rules and Procedures and the Lightpole Policy.

Cheers,
Mary M. Erdei
Selectboard Member

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Selectboard Rules of Procedure

Date: April 25, 2024

Background

During my brief tenure as Town Manager, there have been several views expressed from Selectboard members regarding the adequacy of Selectboard Rules of Procedure, adopted in 2019, and whether they are being observed. On March 27, 2024, Dominic Cloud presided over a Selectboard workshop focused on how the Selectboard could conduct more efficient and effective meetings and he generated materials he recommended that the Selectboard consider adopting as new Rules of Procedure. This packet also contains a VLCT model set of Selectboard Rules of Procedure.

Discussion

Town staff stand ready to commit to writing any Rules of Procedure which the Selectboard chooses to adopt. The Selectboard will, of course, want to consider the fate of any provisions of the current Rules of Procedure which are not reflected in any new Rules of Procedure.

Thank you.

Attachments

Current Procedure

Hartford Selectboard Rules of Procedure

May 7, 2019

The purpose of this document is to provide guidelines and protocols for Selectboard members. This document is intended to be reviewed each year at the annual board Organizational Meeting. These rules may be amended at any regularly scheduled Selectboard meeting with the affirmative vote of at least 5 of members. Vermont Statutes Annotated, especially the Vermont Open Meeting Law (1 VSA 310-314) and the Town of Hartford Charter (24 VSA 123A) are the governing documents for the Selectboard. Except where contravened explicitly by VSA or this document, all Selectboard meetings shall be conducted according to the most recent revision of Robert's Rules of Order as needed to maintain proper decorum, with attention paid to procedures appropriate for small groups.

General Duties and Goals of the Hartford Selectboard

1. To set and monitor the strategic direction of the Town of Hartford, Vermont, and to communicate this direction to the Town Manager.
2. To establish a proposed annual operating budget for the Town of Hartford and to submit this budget and municipal bonds to be brought to a vote in the general election.
3. To hire, evaluate, and manage the Town Manager.
4. To review and monitor its own conduct, performance, and operating procedure.
5. To represent the town at town functions.
6. To develop familiarity with state and municipal statutes that legally describe the roles and obligations of Selectboard members, constrain the board's purview, and obligate its actions.
7. To process the business that comes before it in an efficient, open, and understandable manner that builds public confidence in the decisions reached by the board.
8. To maintain cordial and cooperative relations with their fellow board members, town employees, and fellow Hartford residents.

Selectboard Officers; Organizational Meeting

Within 48 hours of the results of Town Meeting voting being announced, the Selectboard shall hold an Organizational Meeting to seat new members and elect the offices of Chair, Vice Chair, and Clerk. Newly elected members are responsible for taking the Oath of Office,

administered by the Town Clerk (or any other official empowered to swear in the newly elected Selectboard members) in advance of this meeting or else arranging for the Town Clerk to be present at the meeting to do so.

To effect this policy, the Selectboard shall set a date and time for this Organizational Meeting at the same time that it warns the Town Meeting Elections. Typically this will be the Thursday evening following the Tuesday Election. In the case of a Special Town Meeting being called under the provisions of the Charter, the second day after the special election would be the date. In the event of a recount, the Organizational Meeting will take place after the recount has concluded and a duly elected board is formed.

The Organizational Meeting shall be called to order by the incumbent Chair or Vice Chair or Clerk or most senior incumbent member, in that order of priority. The Town Clerk shall give the Oath of Office to any new members not already sworn in. Once this is completed, the presiding officer shall call for the election of a new Chair.

Upon the election of a new Chair (or full slate of officers, if all three positions were moved together), the newly elected Chair shall preside for the remainder of the business of the Selectboard's Organizational Meeting, including the election of Vice Chair and Clerk as needed and discussion of this document (Hartford Selectboard Rule of Procedure).
At any duly warned meeting of the Selectboard after the adjournment of the Organizational Meeting, the affirmative vote of four (4) Selectboard members shall be required to initiate a reorganization of the board and open the floor for the election of new officers.

Selectboard Member Responsibilities and Expectations

1. Each Selectboard member is expected to have reviewed the information packet provided by the Town Manager before the meeting. If a member plans to offer a motion, that motion may be written and distributed in advance.

2. Members shall provide any information and ask any questions they feel are necessary to perform their duties.

3. Members are encouraged to have a working knowledge of Robert's Rules of Order, Newly Revised, Board policies and procedures, and the Town Charter.

4. There is generally no limit to the number of times a member can speak to a question. However, members should obtain the floor by being recongized by the Chair before making motions or speaking, so long as such formalities do not significantly detract from the natural flow of a productive discussion. Any member may request to regain the floor if they did not relinquish it or have it formally removed.

5. Members shall respect the right of the Chair to control the tone and pace of each discussion and to call for a motion to be made.

6. Members may contact the Town Manager for any information that is necessary to perform their duties, recognizing that employees report to the Town Manager, not the Selectboard. Selectboard members shall recognize the Town Manager's authority to manage Town employees; members shall not separately engage in the direct management or supervision of Town employees, nor make requests of Town employees without prior consent of the Town Manager.

7. Selectboard members shall not directly contact the Town's attorney without the prior authorization of the Chair and Town Manager.

8. Each Selectboard member shall recognize that it is the responsibility of the Town Manager and the Selectboard Chair to speak for and on behalf of the Town. Any member may speak on behalf of the town on a specific subject as long as they receive prior permission from the Chair.

9. As described in Robert's Rules, any Chair decision, including those described in this document, may be overridden by majority of the Board present.

10. Each Selectboard member has the right to speak on their own behalf as long as they clearly identify that they are speaking for themselves and not the town, including but not limited to: responding to press inquiries, engaging in dialog with citizens, posting on the town listserv or social media sites, publishing opinion pieces, or blogging.

Selectboard Chair, Additional Responsibilities

The role of Selectboard Chair is critical to the successful operation of the Selectboard in that they must provide the leadership to keep the Selectboard on track while building the necessary consensus to ensure it is the Selectboard, not the Chair alone, that is making the necessary decisions. As such:

1. Voting by unanimous consent is encouraged when the Chair expects no significant debate, provided that members are given clear and sufficient opportunity to object or call for discussion, and that what is being voted on is stated in clear terms. Otherwise, motions made but not seconded will not be entertained.

2. The Chair need not restate a motion unless clarification is needed.

3. The Chair may speak in discussion, can make motions for voting by unanimous consent or on request of the board, usually votes on all questions, and casts the last vote.

4. The Chair is the primary interface to the Town Manager. Provide written reports of communication with the Town Manager and vise versa within a week of their occurrence and immediately in time-critical situations.

5. Along with the Town Manager, the Chair is the primary interface in providing information to the public on behalf of the Town, and in particular to represent the Town in stating settled Town positions to the media. In circumstances where no final decision has been reached the Chair shall operate under the rules of Selectboard member interaction with the press and public.

6. The Chair shall set the agenda for any meeting of the Selectboard using a collaborative process that ensures participation in the development of the agenda by all members of the board.

7. The Chair shall bring each meeting to order at the appropriate time, call the roll, and ensure that a quorum exists so that the Town's business may be done. If a quorum does not exist within a reasonable amount of time, postpone the meeting to a future date no later than the next scheduled Selectboard meeting.

8. The Chair shall be in control of each meeting and set a respectful meeting tone and appropriate decorum. Ensure that the meetings are run professionally and that all participants behave civilly with no personal attacks.

9. The Chair is the official head of the Town for all ceremonial purposes or appoint a substitute.

10. The Chair shall disseminate relevant information to other Selectboard members either directly or by delegation to the Vice Chair or Town Manager.

11. The Chair has signatory authority on behalf of the Selectboard for accounts payable, vendor manifests, and other financial documents if and only if a quorum is not available. In the event that this signatory authority is exercised by the Chair, board approval shall be sought at the next meeting of the board.

12. The Chair has the authorization to contact the Town's attorney to conduct Town business.

13. **The Chair will only call an emergency meeting when specifically authorized by the open meeting law and upon review of any other relevant state laws that may include more specific restrictions.**

Selectboard Vice Chair, Additional Responsibilities

The role of the Vice Chair is to perform the duties of the Chair whenever the Chair is indisposed.

Selectboard Clerk, Additional Responsibilities

The role of the Clerk is to see to it that minutes of Selectboard meetings are taken and subsequently brought to the board for approval. Such minutes shall comply with Vermont Statute and shall, at a minimum, record when meetings begin and adjourn, when Executive sessions begin and adjourn, when members arrive and depart (if different from the full meeting length), what motions are made and seconded and by whom, and the roll call of any votes taken. It is generally understood that staff will record the minutes and failing that, the Clerk will do so.

Meeting Attendance

1. Selectboard members are expected to be in the chamber and ready to be seated at the start of the meeting. The Chair shall announce any known late arrivals during roll call.

2. Should a Selectboard member find they are unexpectedly unable to be at a meeting at the scheduled time of the meeting, they will immediately notify (preferably by phone) the Chair, Vice Chair, or Town Manager of the delay and anticipated time of arrival or an inability to attend. Voice mail is not considered notification.

Meeting Compensation

Selectboard members shall be compensated for meetings and travel as set by the voters at the annual Town Meeting.

Members will be paid for any duly warned meeting of the Selectboard, including emergency sessions, and for any meetings attended as a board liaison or delegate.

With prior approval from the Board, members shall also be compensated for attending off-site seminars and workshops such as trainings from the Vermont League of Cities and Towns.

Liaison Assignments

Selectboard shall assign liasons from willing members to the Town boards and commissions, and the School Board, such that every board and commission has a Selectboard liaison. Liasons are encouraged but not required to attend the meetings of these boards and commissions; if regular attendance is not possible, the liason should be in regular contact with the Chair of the board or commission.

Generally speaking, the role of the Selectboard liaison is to be a conduit for information, helping coordinate the activities of the various boards and commissions with the Selectboard, not an active or voting participant in the work of those boards and commissions.

Public Participation

All meetings of the Board are meetings in the public, not of the public. Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the body, so long as order is maintained according to these rules.

1. Near the beginning of the meeting, citizens may have an opportunity to make general comments, with the expecation that each speaker will not exceed 5 minutes.

2. At the conclusion of discussion of each agenda item, but before any action is taken by the Board at each meeting, there may be time afforded for open public comment. This opportunity is at the discretion of the Chair and the Board.

3. By majority vote, the Board may increase the time for public comment and its place on the agenda, or end the comment period of an individual or entirely.

4. Comment by the public or members of the Board must be addressed to the Chair or to the Board as a whole, and not to any individual member of the Board or public.

5. Members of the public must be acknowledged by the Chair before speaking.

6. If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment.

7. Order and decorum shall be observed by all persons present at the meeting. Neither members of the Board, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the Board and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.

8. Members of the Board and members of the public shall comply with the orders of the Chair or other presiding member. The Chair should adhere to the following process to restore order and decorum of a meeting, but may bypass any or all steps when they determine in their sole discretion that deviation from the process is warranted:

    a. Call the meeting to order and remind the members of the applicable rules of procedure.

    b. Declare a recess or table the issue.

    c. Adjourn the meeting until a time and date certain.

    d. Request that disorderly person(s) be removed from the meeting.

Departing Member Recognition

When a member has served at least one full term and leaves the Selectboard, whether by reaching the end of a term and not seeking re-election, not being re-elected, or via resignation, the outgoing member shall be presented with an engraved plaque. If the member served as Chair at any time during at least one full term, they shall also be presented with a gavel.

Dominic's Procedure

Town of Hartford
Draft Rules of Procedure
For Consideration and Discussion, March 27, 2024
Dominic Cloud, Vermont League of Cities and Towns

Selectboard Rules of Procedure

PURPOSE. The Hartford Selectboard is required by law to conduct its meetings following the Vermont Open Meeting Law. 1 V.S.A. §§ 310-314. Selectboard meetings must always be open to the public, except as provided in 1 V.S.A. § 313 for executive session. The purpose of these meetings is to conduct the business of the Town efficiently and effectively, while still allowing a reasonable opportunity for public comment.

APPLICATION. This policy setting forth rules of procedure applies to the Selectboard. These rules apply to all regular, special, and emergency meetings of the body. The Selectboard adopts these rules to further its significant interest in conducting its meetings in an efficient and orderly fashion. To this end, the following rules are established for the conduct of all persons, including board members, staff members, and members of the public attending the body's meeting.

ORGANIZATION.

1. The body must annually elect a chair and a vice-chair, who will serve until the body's next annual meeting, unless otherwise removed. Vacancies in the offices of chair or vice-chair will be filled by majority vote of the body.

2. The chair of the body or, in the chair's absence, the vice-chair will preside over all meetings (i.e., presiding officer). If both the chair and the vice-chair are absent, a member selected by the body will act as presiding officer for that meeting.

3. A majority of the total membership of the body constitutes a quorum. If a quorum of the members of the body is not present at a meeting, no meeting will take place.

4. No single member of the body has the authority to represent or act on behalf of the body unless either by statute or by majority vote, the body has delegated such authority as recorded in its meeting minutes.

5. All members, including the chair and vice-chair of the body, are entitled to full participation in its proceedings, including the right to attend, speak, make motions, and vote.

6. Meetings of the body may be recessed (i.e., a brief break), or adjourned (i.e., postponed) and continued at a later date, time, and place certain. A motion stating the time and place that a meeting is either recessed or adjourned to must be made in public before the meeting is recessed or adjourned and such motion recorded in the meeting minutes.

7. These rules may be amended by majority vote of the body and must be readopted annually.

AGENDAS.

1. Each meeting must have an agenda with time allotted for each item of business to be considered. The chair, with assistance from the Town Manager, will create and manage the agenda. Those who wish to add an item(s) to the meeting agenda need to contact the Town Manager to request its inclusion by noon on the Wednesday before the meeting. The chair shall make the final decision regarding inclusion on the agenda.

2. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda must be posted in or near the municipal office and at the following designated public places: [Insert Hartford locations] The agenda must also be made available to any person who requests it prior to the meeting.

3. All business will be conducted in the same order as it appears on the noticed agenda, unless voted otherwise, except that any addition to or deletion from the noticed agenda may be made as the first act of business at the meeting. No additions to or deletions from the agenda will be considered once the first act of business at the meeting has commenced. Any other adjustment to the noticed agenda, for example, changing the order of business, or postponing or tabling actions, may be made by majority vote of the body.

4. No binding action can be taken on matters not appearing on the agenda, unless when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the body.

MEETINGS.

1. Regular meetings will take place on [day and time, for example, the first and third Tuesday of the month at 7 p.m.] at [include a location accessible to the public].

2. Special meetings must be publicly announced at least 24 hours in advance by giving notice to: all members of the body, either orally or in writing, unless previously waived; an editor, publisher or news director, or radio station serving the area; and any person who has requested notice of such meetings. In addition, notices must be posted in the municipal clerk's office and at the following designated places in the municipality: [*include the location of at least two public places in municipality*].

3. Emergency meetings may be held without public announcement, without posting notice, and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting. Emergency meetings may be held only when necessary to respond to an unforeseen occurrence or a condition requiring immediate attention by the body.

4. A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies themselves when the meeting is convened and is able to hear and be heard throughout the meeting. Whenever one or more members attend a meeting electronically, voting by the body that is not unanimous must be done by roll call. If a quorum or more of the body attend a meeting without being physically present at a designated meeting location,

the agenda for the meeting must designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body, must be physically present at each designated meeting location.

5. There is no allowance for voting by proxy. A member must be either physically present or, if applicable, present using electronic or other means in order to vote.

MOTIONS AND VOTING.

1. Any member of the body may make a motion.
2. A member of the body may speak or make a motion after being recognized by the presiding officer.
3. Members of the body are not limited by the type of motions they may make (e.g., motion to amend, table, reconsider, object to consideration of the question, etc.).
4. Motions made by members of the body require a second to proceed with discussion and/or action, if any.
5. The maker of a motion has the right to speak first once the motion has been seconded.
6. Members must limit their comments and motions to the meeting agenda item under consideration.
7. All motions must be phrased in the affirmative.
8. Responses to voice votes, when provided, must be expressed as either "yes" or "no." Members may also abstain or recuse themselves from voting.
9. All motions require the approval of the majority of the total membership of the body to pass, unless the threshold has been reduced through a recusal due to a conflict of interest.
10. A member may change their vote up until such time as the vote is announced by the presiding officer.
11. Any member of the body may request a roll call vote. Whenever one or more members attend a meeting electronically, a roll call vote is required for votes that are not unanimous.
12. The presiding officer must announce the result of all votes.
13. A motion to end or limit debate may be made at any time after a member has been recognized by the presiding officer. Motions to end or limit debate require a majority vote of the total membership of the body.

14. No member can speak more than once on any agenda item or motion until every other member choosing to speak thereon has been given the opportunity to do so.

15. A member of the body may call a point of order at any time, without being recognized, to bring attention to a potential rule violation. A point of order does not require a second or a vote.

16. The presiding officer will rule on all points of order and state their justification.

17. Any member may appeal the presiding officer's ruling on a point of order, without being recognized. An appeal requires a second. If appealed, the ruling of the presiding officer may be overruled by a majority of the total membership of the body.

18. The failure of the body to strictly adhere to any provision of this section will not invalidate any action taken, unless such action was taken by less than a majority of the total membership of the body or some other standard as specified by state law.

PUBLIC PARTICIPATION.

1. All meetings are conducted *in* the public; they are not meetings *of* the public.

2. At the beginning of each meeting, there will be a ten-minute public comment period for items not on the agenda. Public comment is limited to the business of the body (i.e., the public body's governmental functions, including any matter over which the body has supervision, control, jurisdiction, or advisory power).

3. Comments by the public must be addressed to the Selectboard as a whole not to any individual member.

4. Public comment is an opportunity for the public to comment. It is not the place for dialogue.

5. Comments shall be limited to two minutes per speaker unless additional time is granted by the presiding officer.

6. During each agenda item, the Selectboard will first hear from staff or the individual presenting the item and then have discussion among the Selectboard. At the conclusion of each agenda item, but before any action is taken by the public body, there will be an opportunity for public comment on the agenda item. Comments shall be limited to two minutes per speaker unless additional time is granted by majority vote.

7. Speakers will be taken on a first-come, first-served basis, though the presiding officer may suspend this rule to protect against repetitive comments and to ensure that varied, especially opposing viewpoints, are heard.

8. Comment must first start with the individual's name and connection to the Town of Hartford.

9. Members of the public must be acknowledged by the presiding officer before speaking.

10. Chat on virtual meeting platforms will be disabled and not part of the public record.

11. Members of the public must wait their turn to speak and may not interrupt others.

12. Public comment must be germane to the item being discussed.

13. A member of the public can only speak more than once on the same agenda item, time permitting, with the consent of the presiding officer and only after every other member of the public has been given an opportunity to speak.

14. The balance of time not used by a speaker will expire and cannot be reserved or yielded to another.

ORDER.

1. Order and decorum must be observed by all persons present at the meeting, whether on the Selectboard or in the audience. Neither members of the Selectboard, nor members of the public, shall delay or interrupt the proceedings or peace of the meeting.

2. Members of the body and members of the public are prohibited from making personal, impertinent, or threatening remarks.

3. The presiding officer will preserve order in the meeting and regulate its proceedings by applying these rules and by making determinations about all questions of order or procedure.

4. All electronic devices used by members of the body, the public, and others present must be silenced (i.e., turned off or put on "vibrate") during meetings.

5. All comments must be addressed to the presiding officer or the Selectboard as a whole.

6. The only people who may interrupt another from speaking are 1) a member of the body for a point of order directed towards the presiding officer, or 2) the presiding officer themselves, to enforce a rule.

7. Speakers must refrain from repetitious speech or speech that is irrelevant to the business of the body.

8. Members of both the body and the public must obey all orders and rulings of the presiding officer. The presiding officer should adhere to the following process to address any disruption to a meeting and as needed to restore order, but may bypass any or all steps when they determine, in their sole discretion, that deviation from the process is warranted:

    a. Call the meeting to order and remind the member of the body or the public of the applicable rules of procedure.

    b. Declare a recess or table the issue under consideration.

    c. Adjourn (i.e., postpone) and continue the meeting until a place and time certain or close (end) the meeting.

d. Ask disorderly person(s) to leave the meeting room for the remainder of that meeting.

e. Request law enforcement assistance in removing a disorderly person(s) from the meeting, when their conduct substantially impairs the effective conduct of the meeting, for the remainder of that meeting.

EFFECTIVE DATE. This policy will become effective immediately upon its adoption by the Town of Hartford Selectboard.

Approved by:

_____	_____
Michael Hoyt	Kim Souza
_____	_____
Lannie Collins	Ida Griesemer
_____	_____
Mary Erdei	Brandon Smith
_____	
Susan Buckholz	
_____	_____
Town Manager	Date

MODEL RULES OF PROCEDURE FOR MUNICIPAL PUBLIC BODIES

HOW TO CUSTOMIZE AND ADOPT THESE MODEL RULES OF PROCEDURE

CUSTOMIZE

While these model rules do not closely adhere to Robert's Rules of Order, they do recognize its utility by incorporating the more familiar and easier to follow elements that we believe best enable public bodies to conduct their business in an orderly fashion. We've also built some flexibility into these rules to allow members to make any type of motion (e.g., motion to amend, table, reconsider, object to consideration of the question, etc.) they want so long as they're aware of their consequences.

We invite public bodies to customize these rules to suit their community's needs, being sure to give careful consideration to each of its elements in light of their municipality's resources and community's expectations. Opportunities for editing these rules are designated with [brackets] and/or "Optional" italicized text. Public bodies must remove, replace, or accept the customizable language before adopting the rules.

Please note, however, that **not all sections are customizable**. Some highlighted sections (e.g., Section II. Agendas; Section III. Meetings; and Section VII. Minutes) mirror State law and are only included to remind public bodies of their legal obligations and therefore must be left unchanged.

ADOPT

These rules are administrative in nature, rather than regulatory, which means they're relatively simple to adopt. Generally, all that is required for adoption is a majority vote by a public body at a duly warned public meeting. The rules can take effect as soon as they're adopted, or at a later date as specified by the body. Since the rules only apply to those bodies that adopt them, no other body is precluded from adopting their own rules of procedure. Keep in mind that elected public bodies have the independent authority to adopt their own rules of procedure, appointed ones may be directed to adopt those rules favored by their governing authority.

HOW TO USE THESE MODEL RULES OF PROCEDURE

Rules of procedure can be challenged in court both "on their face" (i.e., as written) and "as applied" (i.e., as implemented). While we've taken every effort to carefully craft these rules to avoid the former, we cannot guarantee that result, and it is up to you to avoid the latter.

Rules of procedure only work as well as they're followed, which requires applying them fairly and consistently without distinction between who the speaker is or what their position is and regardless of whether they attend in-person or via remote means.

This responsibility largely falls on the shoulders of the presiding officer or "chair" of the public body administering the rules. Presiding over a meeting involves a mix of judgement and assertiveness. Some say that you either have it or you don't; in reality, presiding and leading are very much learned skills which are accessible to all. The Vermont Institute for Government's publication, "Born To Chair: An Introduction to the Science and Art of Chairing a Board Meeting" is great resource for new and seasoned presiding officers alike to help hone those skills.

This model has been developed for illustrative purposes only. VLCT makes no express or implied endorsement or recommendation of any rules, nor does it make any express or implied guarantee of legal enforceability or legal compliance, or that any rules of procedure are appropriate for any particular municipality. While every effort is made to provide members with the most accurate information possible, these documents do not constitute legal advice. Each municipality is advised to seek legal counsel to review any proposed rules of procedure before adoption and/or use. VLCT PACIF members are advised to seek input from their municipality's loss control consultant regarding insurance considerations and risk avoidance.

For individual assistance, please contact the Municipal Assistance Center at vlct.org/AskVLCT, emailing **info@vlct.org,** or calling 1-800-649-7915.

Please copy below the dotted line and paste into a new document

Commented [MF1]:

[Name of Public Body] Rules of Procedure for Meetings

[Municipality Name]

PURPOSE. The [*board, council, committee, commission, etc.*] of [*municipality*] is required by law to conduct its meetings following the Vermont Open Meeting Law. 1 V.S.A. §§ 310-314. A "meeting" is defined as a gathering of a quorum of the members of a public body for the purpose of discussing the business of the public body or for the purpose of taking action.1 V.S.A. § 310(3)(A). Meetings of the [*board, council, committee, commission, etc.*] of [*municipality*] must always be open to the public, except as provided in 1 V.S.A. § 313 for executive session. The purpose of these meetings is to conduct

the business of the public body efficiently and effectively, while still allowing a reasonable opportunity for public comment.

APPLICATION. This policy setting forth rules of procedure applies to the [*board, council, committee, commission, etc.*] of the [*municipality*], referred to below as "the body." These rules apply to all regular, special, and emergency meetings of the body. These rules do not apply to municipal quasi-judicial proceedings. The [*board, council, committee, commission, etc.*] of [*municipality*] adopts these rules to further its significant interest in conducting its meetings in an efficient and orderly fashion. To this end, the following rules are established for the conduct of all persons, including board members, staff members, and members of the public attending the body's meeting.

I. ORGANIZATION.

1. The body must annually elect a chair and a vice-chair, who will serve until the body's next annual meeting, unless otherwise removed. Vacancies in the offices of chair or vice-chair will be filled by majority vote of the body.

2. The body may vote to remove the chair or vice-chair at any time and elect a new chair or vice-chair by [*unanimous/two-thirds/majority*] vote.

3. The chair of the body or, in the chair's absence, the vice-chair will preside over all meetings (i.e., presiding officer). If both the chair and the vice-chair are absent, a member selected by the body will act as presiding officer for that meeting.

4. A majority of the total membership of the body constitutes a quorum. If a quorum of the members of the body is not present at a meeting, no meeting will take place.

5. No single member of the body has the authority to represent or act on behalf of the body unless either by statute or by majority vote, the body has delegated such authority as recorded in its meeting minutes.

6. All members, including the chair and vice-chair of the body, are entitled to full participation in its proceedings, including the right to attend, speak, make motions, and vote.

7. Meetings of the body may be recessed (i.e., a brief break), or adjourned (i.e., postponed) and continued at a later date, time, and place certain. A motion stating the time and place that a meeting is either recessed or adjourned to must be made in public before the meeting is recessed or adjourned and such motion recorded in the meeting minutes.

8. These rules may be amended by [*unanimous/two thirds/majority*] vote of the body and must be readopted annually.

II. AGENDAS.

1. Each regular and special meeting of the body must have an agenda with time allotted for each item of business to be considered by the body. The [*chair/municipal manager/municipal administrator/municipal clerk/other*] will create and manage the body's agenda. Notwithstanding the [*chair's/municipal manager's/municipal administrator's/municipal clerk's/other's*] authority over the agenda, the body, in its discretion, may amend the final content of the agenda before or, to some extent, during the body's next meeting. Those who wish to add an item(s) to the meeting agenda need to contact the [*chair/municipal manager/municipal administrator/municipal clerk/other*] to request its inclusion on the agenda. All requests for additional agenda items must be provided at least [*at minimum 60/at most 72*] hours in advance of a regular and [*at minimum 36/at most 48*] hours in advance of a special meeting to be considered.

2. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda must be posted in or near the municipal office and at the following designated public places in the municipality: [*include the location of at least two public places in municipality*]. [*IF THE PUBLIC BODY/MUNICIPALITY HAS A DESIGNATED/MAINTAINED WEBSITE, INSERT THE FOLLOWING: "At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda must be posted on [identify the website and its URL]."*] The agenda must also be made available to any person who requests it prior to the meeting.

3. All business will be conducted in the same order as it appears on the noticed agenda, unless voted otherwise, except that any addition to or deletion from the noticed agenda may be made as the first act of business at the meeting. No additions to or deletions from the agenda will be considered once the first act of business at the meeting has commenced. Any other adjustment to the noticed agenda, for example, changing the order of business, or postponing or tabling actions, may be made by [*unanimous/two-thirds/majority*] vote of the body.

4. No binding action can be taken on matters not appearing on the agenda, unless when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the body. Nor can the agenda item entitled "other business" be used for taking binding action.

III. MEETINGS.

1. Regular meetings will take place on [day and time, for example, the first and third Tuesday of the month at 7 p.m.] at [include a location accessible to the public].

2. Special meetings must be publicly announced at least 24 hours in advance by giving notice to: all members of the body, either orally or in writing, unless previously waived; an editor, publisher or news director, or radio station serving the area; and any person who has requested notice of such meetings. In addition, notices must be posted in the municipal clerk's office and at the following designated places in the municipality: [*include the location of at least two public places in municipality*].

3. Emergency meetings may be held without public announcement, without posting notice, and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting. Emergency meetings may be held only when necessary to respond to an unforeseen occurrence or a condition requiring immediate attention by the body.

4. A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies themselves when the meeting is convened and is able to hear and be heard throughout the meeting. Whenever one or more members attend a meeting electronically, voting by the body that is not unanimous must be done by roll call. If a quorum or more of the body attend a meeting without being physically present at a designated meeting location, the agenda for the meeting must designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body, must be physically present at each designated meeting location.

5. There is no allowance for voting by proxy. A member must be either physically present or, if applicable, present using electronic or other means in order to vote.

IV. MOTIONS AND VOTING.

1. Any member of the body may make a motion.

2. A member of the body may speak or make a motion [*only after/without*] being recognized by the presiding officer.

3. Members of the body are not limited by the type of motions they may make (e.g., motion to amend, table, reconsider, object to consideration of the question, etc.), though all members should be aware of the consequences of the motion they make and/or approve.

4. Motions made by members of the body [*do/do not*] require a second to proceed with discussion and/or action, if any.

5. The maker of a motion has the right to speak first in debate once the motion has been [*seconded*], restated by the presiding officer, and the member is recognized by the presiding officer.

6. Members must limit their comments and motions to the meeting agenda item under consideration.

7. All motions must be phrased in the affirmative.

8. All motions must be restated by the presiding officer prior to a vote.

9. Responses to voice votes, when provided, must be expressed as either "yes" or "no." Members may also abstain or recuse themselves from voting.

10. All motions require the approval of the majority of the total membership of the body to pass, unless the threshold has been increased by the body, or as otherwise modified by state law.

11. A member may change their vote up until such time as the vote is announced by the presiding officer.

12. Any member of the body may request a roll call vote. Whenever one or more members attend a meeting electronically, a roll call vote is required for votes that are not unanimous.

13. The presiding officer must announce the result of all votes and what action, if any, the body has taken.

14. [*OPTIONAL: The collective silent acquiescence of the body in response to a motion will signify its unanimous consent.*]

15. Motions to end or limit debate [*will/will not*] be entertained. [*IF REQUIRED, INSERT THE FOLLOWING: "A motion to end or limit debate may be made at any time after a member has been recognized by the presiding officer. Motions to end or limit debate require a [two-thirds/majority] vote of the total membership of the body."*]

16. No member can speak more than once on any agenda item or motion until every other member choosing to speak thereon has been given the opportunity to do so.

17. A member of the body may call a point of order at any time, without being recognized, to bring attention to a potential rule violation. A point of order does not require [*a second or*] a vote.

18. The presiding officer will rule on all points of order and state their justification.

19. Any member may appeal the presiding officer's ruling on a point of order, without being recognized. An appeal [*does/does not*] require a second. If appealed, the ruling of the presiding officer may be overruled by a majority of the total membership of the body.

20. The failure of the body to strictly adhere to any provision of this section will not invalidate any action taken, unless such action was taken by less than a majority of the total membership of the body or some other standard as specified by state law.

V. PUBLIC PARTICIPATION.

1. All meetings are meetings of the body are conducted in the public; they are not meetings of the public.

2. All meetings of the body are open to the public.

3. Meetings of the body are a limited public forum.

4. Members of the public will be afforded a reasonable opportunity to express their opinions about matters considered by the body, so long as order is maintained according to these rules.

5. Public comment is open to all members of the general public, not just residents of [*municipality*].

6. At the [*beginning/end/conclusion/discussion*] of each agenda item, but before any action is taken by the public body at each meeting, there may be [*number*] minutes afforded for open public comment. By [*unanimous/two-thirds/majority*] vote, the body may increase the time for open public comment and its place on the agenda.

7. No member of the public may speak longer than [*number*] minutes without the consent of the presiding officer.

8. Speakers will be taken on a first-come, first-served basis, though the presiding officer may suspend this rule to protect against repetitive or irrelevant comments and to ensure that varied, especially opposing viewpoints, are heard.

9. Speakers may be asked, but not compelled, to state their name and/or address.

10. Members of the public must be acknowledged by the presiding officer before speaking.

11. Members of the public must wait their turn to speak and may not interrupt others.

12. Public comment must be germane to an item on the agenda.

13. A member of the public can only speak more than once on the same agenda item, time permitting, with the consent of the presiding officer and only after every other member of the public has been given an opportunity to speak.

14. The balance of time not used by a speaker will expire and cannot be reserved or yielded to another.

15. Members of the public do not have the right to vote on meeting agenda items.

16. Public comment under "other business" is limited to the business of the body (i.e., the public body's governmental functions, including any matter over which the body has supervision, control, jurisdiction, or advisory power).

17. Meetings may be recorded by any member of the public unless doing so constitutes an actual disruption to the proceedings of the meeting. [*OPTIONAL, ONLY AFTER CONSULTING WITH TOWN ATTORNEY: Meetings may not be recorded by any member of the public.*]

VI. ORDER.

1. Order must be observed by all persons attending the meeting, whether in-person or electronically.

2. The presiding officer will preserve order in the meeting and regulate its proceedings by applying these rules and by making determinations about all questions of order or procedure.

3. [OPTIONAL: No signs or posters are permitted inside the meeting room.]

4. All electronic devices used by members of the body, the public, and others present must be silenced (i.e., turned off or put on "vibrate") during meetings.

5. All comments must be addressed to the presiding officer.

6. No person may disrupt, disturb, or otherwise impede (except for a point of order) the orderly conduct of the meeting or interrupt any person while they're speaking.

7. The only people who may interrupt another from speaking are 1) a member of the body for a point of order directed towards the presiding officer, or 2) the presiding officer themselves, to enforce a rule.

8. Speakers must refrain from repetitious speech or speech that is irrelevant to the business of the body.

9. Members of the body should be addressed by their official title (e.g., selectperson, commissioner, committee member, etc.) followed by their last name. Members of the public should likewise be addressed as either "the Speaker" or by some similar title of respect (e.g. Mr., Ms., Sir, Madam, Mx., etc.).

10. Members of both the body and the public must obey all orders and rulings of the presiding officer. The presiding officer should adhere to the following process to address any disruption to a meeting and as needed to restore order, but may bypass any or all steps when they determine, in their sole discretion, that deviation from the process is warranted:

    a. Call the meeting to order and remind the member of the body or the public of the applicable rules of procedure.

    b. Declare a recess or table the issue under consideration.

    c. Adjourn (i.e., postpone) and continue the meeting until a place and time certain or close (end) the meeting.

    d. Ask disorderly person(s) to leave the meeting room for the remainder of that meeting.

    e. Request law enforcement assistance in removing a disorderly person(s) from the meeting, when their conduct substantially impairs the effective conduct of the meeting, for the remainder of that meeting.

VII. MEETING MINUTES.

1. Minutes must be taken of every meeting of the body.

2. Minutes must give a "true indication of the business of the meeting," which may require supplementing the following statutorily required elements: members present; active participants at the meeting; motions, proposals, and resolutions made, offered, and considered and what disposition is made of the same; the result of any votes taken; and a record of individual votes if a roll call is taken.

3. Minutes must be available for inspection five calendar days after the meeting.

4. Minutes must be posted no later than five calendar days after the meeting to an official website, if one exists, that is maintained or has been designated as the official website of the body.

5. [OPTIONAL: Minutes must be approved by a majority of the total membership of the body.]

6. [IF THE PUBLIC BODY APPROVES MINUTES, INSERT THE FOLLOWING: "Minutes can be amended by concurrence of a majority of the total membership of the body."]

VIII. EFFECTIVE DATE. This policy will become effective immediately upon its adoption by the [*name of municipal legislative body*].

Adopted (Date): _____

Signatures:

_____ _____

_____ _____

_____

Lana Livingston

To: John Haverstock
Subject: RE: Consent agenda

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Thursday, April 25, 2024 12:30 PM
To: Kim Souza <ksouza@hartford-vt.org>; Susan Buckholz <sbuckholz@hartford-vt.org>; Michael Hoyt <mhoyt@hartford-vt.org>
Cc: Lana Livingston <llivingston@hartford-vt.org>
Subject: RE: Consent agenda

Thanks for the info, Kim.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Kim Souza <ksouza@hartford-vt.org>
Sent: Thursday, April 25, 2024 12:28 PM
To: Susan Buckholz <sbuckholz@hartford-vt.org>; John Haverstock <jhaverstock@hartford-vt.org>; Michael Hoyt <mhoyt@hartford-vt.org>
Subject: Re: Consent agenda

FWIW - I did check with VLCT just because that document that Lana kindly provided was from 2005 from a Miami non-profit org.
Their response (following) basically indicates that the way we're doing the consent agenda is probably the best process.
Best,
Kim

Hi Kim,

There is no provision for consent agendas in statute. However, I do think it could be utilized. Still, the board will have to make decision to accept all items on the consent agenda, or to pull out individual items for discussion. There can be no implied acceptance/approval/decision making. There must be some sort of formal decision made by the board to effectuate the boards powers and authority, but that decision could be to accept all items on the consent agenda.

I hope this helps.

Best,

Kail

Kim Souza

she|her|hers
Member, Hartford Selectboard
Hartford, Vermont
ksouza@hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Susan Buckholz <sbuckholz@hartford-vt.org>
Sent: Friday, April 19, 2024 6:44 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Selectboard <selectboard@hartford-vt.org>
Cc: Lana Livingston <llivingston@hartford-vt.org>
Subject: Re: Consent agenda

Thank you so much, John. If this is the version of consent agenda protocol that the Board has adopted, I certainly have no objection. My experience with nonprofits over the past 30 years on this point has been quite different, and I will now bring this issue up on any board on which I sit now or in the future that is using the protocol to which I referred at the meeting.

The other variant from the protocol that I have experienced is that a consent agenda appears as the first item on the agenda. That way, if there is a need to remove an item and discuss it, the time allotted for the rest of the meeting items can be adjusted as necessary. At the end of a 2-3 hour meeting, energy is generally running low, I don't think I'm the only one who would feel a bit disgruntled to learn there was a whole new issue to be discussed at that point, and the consent agenda item might not get the attention that it requires.

And, of course, it doesn't always turn out to be an easy "win" to dispose of the consent agenda, but it often provides a high note upon which to start the meeting.

And enough rambling.

Kind regards,

Sue

Susan M. Buckholz, Esq.
(802) 296-2209

From: John Haverstock <jhaverstock@hartford-vt.org>
Sent: Wednesday, April 17, 2024 12:18 PM
To: Selectboard <selectboard@hartford-vt.org>
Cc: Lana Livingston <llivingston@hartford-vt.org>
Subject: FW: Consent agenda

Selectboard Members,

FYI....

Thanks.

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Lana Livingston <llivingston@hartford-vt.org>
Sent: Wednesday, April 17, 2024 11:20 AM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: Consent agenda

John,

Last night there was a question at the Selectboard meeting about the Consent Agenda.

I have attached the "Consent Agenda" Chapter that is provided to the Selectboard in Their "Selectboard Information" notebook given to them when they first join the Selectboard.

Hopefully this will help with questions around the Consent Agenda process and to take a vote or not.

Thank you,

Lana Livingston

Lana Livingston
Administrative Assistant to the Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001
P (802) 295-9353 (X 217)
F (802) 295-6382

Lana Livingston

om: John Haverstock
Sent: Thursday, April 25, 2024 8:26 AM
To: Lana Livingston
Subject: FW: SB Rules and Procedures

Lana,

Please print off for both Selectboard packet items—Rules of Procedure and Lightpole Policy

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: John Haverstock
Sent: Wednesday, April 24, 2024 8:19 AM
To: Mary Erdei <merdei@hartford-vt.org>
Subject: RE: SB Rules and Procedures

Thanks, Mary.

I will share with the Selectboard.

Enjoy your trip!

John Haverstock
Town Manager, Hartford, VT
802/295-9353 x216

From: Mary Erdei <merdei@hartford-vt.org>
Sent: Tuesday, April 23, 2024 9:16 PM
To: John Haverstock <jhaverstock@hartford-vt.org>
Subject: SB Rules and Procedures

Hi John,
#1. I have studied all aspects of the 3 different Rules and Procedures and think that Dominic's works specifically best for Hartford (although closely resembling VLCT's). I would only say that we fill in the specifics of certain items, like the time that SB meetings begin (6 pm rather than the 7 pm example) and I would make sure that we decide to say "aye" and "nay" or "yes" and "no". Otherwise I think it is ready for adoption.

#2. I think you also asked for feedback re: the Lightpole banner policy:
a) as I looked over our draft from Tracy Yarlott-Davis, Town Manager, on Sept 6th, 2022, item 6b on the agenda, she stated that the town staff was working on and clarifying size, restrictions on language or graphics, criteria for approval, length of time, fees and consideration for insurance and liability. This resulted in a Flag policy we now have and it states

that "unless otherwise stated or determined by the Selectboard, all Special Flags or Banners....for a limit of thirty (30) calendar days after their approval."

I think it would be consistent with the Flag Policy to continue with a 30 day showing for light pole banners. Consistency is important in policies.

b) as I stated to you previously, I think we need some aspect of the policy that addresses privacy and/or liability (as stated in the charge above for the flag and banner policy). When I did some research on banners, companies in particular talk about banners being "legally compliant privacy" and, of course VT Agency of Transportation spoke to towns and cities having sign ordinances as a part of their zoning....with necessary local permits. I just want to make sure that we approve of graphics or designs as part of the process and if that means photos/pictures, that we are legally covered in case of individual privacy issues.

Lastly, I am going to be out of town on April 30th and informed Mike and Kim to that effect a week ago. I may try to Zoom as I will be down at JFK for flying out and am not sure of the effectiveness of their wifi and if it is a secure wifi. I will only be gone for a week and had this planned in advance. to visit my daughter. That is why I wanted to get back to you specifically to address the Rules and Procedures and the Lightpole Policy.

Cheers,
Mary M. Erdei
Selectboard Member

John Haverstock

From: Brandon Smith
Sent: Thursday, April 25, 2024 11:04 PM
To: John Haverstock
Subject: Comments on draft rules of procedure

Good evening, Mr. Haverstock.

Below please find my comments on the draft of the new rules of procedure for the board. Kim said to send these specifically to you, but of course please forward them to whomever you see fit.

Thank you—and your staff—so much for your diligence and patience, and service to the town.

All best,
Brandon

- What public places have we historically posted meeting agendas, both digitally and physically? We might like to make suggestions to that regard.
- I like the idea of each agenda item being noticed/warned as either "vote" or "informational." Would help us and the public, I think. Could we include this in the rules of procedure?
- Shall we make mention, in the rules, of the kind of "briefing page" we had briefly discussed for "vote" items, such as recommended motions, etc? When I've seen one in the packet, it's been super helpful.
- Regarding the following: "A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location..." I do wonder what, in this case, the "other means" would be. Astral projection perhaps?
- Regarding the following: "Responses to voice votes, when provided, must be expressed as either 'yes' or 'no.'" Just to avoid any absurd legal challenges, and given our typical practice, I'm wondering whether we should say "as either yes/aye or no/nay."
- Regarding the following: "A member may change their vote up until such time as the vote is announced by the presiding officer." Is this saying that a member can voice a vote, then hear others vote, and so long as they pipe up before the Chair announces the results (saying, for example, "The ayes have it"), any member is able to change their vote? Just clarifying.
- Regarding the following: "A motion to end or limit debate may be made at any time after a member has been recognized by the presiding officer. Motions to end or limit debate require a majority vote of the total membership of the body." 1. This appears to be specifically excluding situations where a quorum is established but is less than the total membership. Do we want to keep this language specifying a higher-than-normal bar to clear? Or since it feels like a rule to help with guidance within a given meeting, should we just keep it at the standard "majority of members present?" 2. This is about stopping discussion, but should we also include something about **continuing** it? Something like "Motions to continue debate may be made without recognition by the presiding officer. Like other 'appeals,' this requires a majority vote of members present."
- Regarding public comments, for comments on agenda items, my first preference would be a three-minute limit, ratherthan two. My second preference would be to stickwith two minutes, as

in this draft, but when saying the board may grant additional time by majority vote, expressly say that any member may propose a vote for this without being recognized by the presiding officer.

- When we say "Chat on virtual meeting platforms..." we might clarify as "Text-based 'chat' on virtual meeting platforms..."
- When I read this: "Members of the body and members of the public are prohibited from making personal, impertinent, or threatening remarks," and a similar rule in the 2019 rules that remain in force, I will say that I have noticed several personal remarks from other board members directed at myself. I typically want to hear criticism, in case the criticism was made in good faith and had some basis in fact, so I didn't call a point of order. But I would like some clarification on how this rule, important enough to continue into our new rules, might be enforced in the future. Calling a point of order to shut down criticism of yourself seems like a bit of a prudish thing to do, like you're not willing to hear it. So perhaps there is a better way to deal with these situations. Just putting these ideas out there.
- I noticed that the following has been in the 2019 rules but is not included in the draft rules: "With prior approval from the Board, members shall also be compensated for attending off-site seminars and workshops such as trainings from the Vermont League of Cities and Towns." Will this rule still be in force via other means, and can someone clarify for me what "With prior approval from the Board" means? How does that work?

Brandon Smith
Member, Hartford Selectboard
Cell: 740-505-0038
(Note: my order from most to least urgent are 1. text, 2. email, 3. voicemail.)

2024 Selectboard meetings are at 6pm at town hall on:
4/30, 5/14, 5/28, 6/11, 6/25, 7/9, 7/23, 8/6, 8/20, 9/3, 9/17, 10/1,10/15, 10/29, 11/12, 11/26, 12/10, 12/17

AgendasA supporting documents for upcoming meeting & past meetings
Zoom linkto watch and/or participate live in meetings
videos of pastmeetings

Note: All messages and other data to & from this email address is subject to public records requests.

To: Members of the Hartford, VT Select Board

From: John Haverstock, Town Manager

Re: Fairview Terrace Declaration of Official Intent

Date: April 24, 2024

Background

At its April 16, 2024 meeting, the Selectboard heard an engineer's update on design engineering work and cost estimates for the Fairview Terrace reconstruction and retaining wall project. The Selectboard appeared to be supportive of placing the matter before the voters in the form of a bond vote later this year.

Discussion

Following up on that April 16 Selectboard meeting, I contacted bond counsel, Elijah Emerson, who suggested that the Selectboard adopt a Declaration of Official Intent (see attached). This, he explained, would enable the Town to roll expenses already incurred as far back as 60 days and future costs incurred into a bond to be approved by the Town's voters.

Financial Impact

Any financial impact would be solely salutary, as adoption of this Declaration of Official Intent would allow the Town to include recent expenditures as well as future costs into the amount of the bond, amortized over thirty years.

Recommendation

Recommend that the Declaration of Official Intent be read aloud and adopted by vote of the full Selectboard.

Attachments

John Haverstock

From: Elijah Emerson <eemerson@primmer.com>
Sent: Thursday, April 18, 2024 2:57 PM
To: John Haverstock
Subject: Declaration of Official Intent
Attachments: Hartford Declaration of Official Intent (Fairview)(6507022.1).docx

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi, John. It was great to speak with you today. Here is the declaration of official intent for the Selectboard's April 30th meeting. Once this adopted and the clerk signs it, please e-mail me a scanned copy.

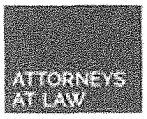
Thanks.

Eli

Elijah D. Emerson | Attorney at Law

PRIMMER PIPER EGGLESTON & CRAMER PC
30 Main St., Suite 500, P.O. Box 1489, Burlington, VT 05402
Tel: 802 864-0880 | Fax: 802 864 0328

106 Main St., P.O. Box 349, Littleton, NH 03561-0349
Tel: 603 444 4008 | Fax: 603 444 6040
eemerson@primmer.com| www.primmer.com



PRIMMER PIPER
EGGLESTON &
CRAMER PC

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DECLARATION OF OFFICIAL INTENT OF
TOWN OF HARTFORD
TO REIMBURSE CERTAIN EXPENDITURES
FROM PROCEEDS OF INDEBTEDNESS

WHEREAS, the Town of Hartford, Vermont (the "Issuer") intends to construct public highway improvements on or around Fairview Terrace (the "Project") to be considered by the Issuer at a special meeting thereof to be called and held on November 5, 2024; and

WHEREAS, the Issuer expects to pay certain capital expenditures (the "Reimbursement Expenditures") in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of design, engineering, contract administration, permitting, financing, acquisition and construction costs, debt obligations in an amount not expected to exceed Four Million One Hundred Thousand Dollars ($4,100,000) will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures; and

WHEREAS, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing:

NOW THEREFORE, the Issuer declares:

Section 1. The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made not earlier than 60 days prior to the date of this Resolution.

Section 2. This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3. The Issuer hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement Expenditures, within 18 months of either the date of the first expenditure of funds by Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years

after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed Four Million One Hundred Thousand Dollars ($4,100,000) of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.

Section 4. The Issuer's debt obligations for the aforementioned purpose will not be "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986.

Section 5. All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of this Resolution and in furtherance of the Project shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 6. All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7. It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of this Resolution occurred at one or more meetings of the legislative body conducted pursuant to public notice and open to public attendance.

Section 8. This declaration shall take effect from and after its adoption.

The undersigned, Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the Selectboard of the Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

April 30, 2024

_____
Town Clerk

Per Lonnie's inquiry about Town debt...
John H.

John Haverstock

From: Gail Ostrout
Sent: Wednesday, April 17, 2024 8:05 AM
To: John Haverstock
Subject: debt schedules
Attachments: Debt schedules 4.17.24.pdf

John

Attached please find the debt schedules as requested by the board last night.
Pages 1-3 are from the 6/30/2023 audit which include all the active debt service with the maturity dates listed
Page 4 is the new lease in FYE 2024
Pages 5-6 are the proposed amortization schedules for station 2 a 20 yr and 30 yr example

Gail

9. Debt:

Long-term - Outstanding long-term debt as of June 30, 2023, is as follows:

Governmental activities - notes from direct borrowings:		
General obligation note, Vermont Municipal Bond Bank - 2012 Series 1, various interest rates, annual principal payment of $56,761, due November 2032.	$	567,613
General obligation note, Vermont Municipal Bond Bank - 2017 Series 4, various interest rates, annual principal payment of $307,750, due November 2033.		3,385,250
General obligation note, Vermont Municipal Bond Bank - 2014 Series 3, various interest rates, annual principal payment of $45,000, due November 2034.		540,000
General obligation note, Vermont Municipal Bond Bank - 2014 Series 3, various interest rates, annual principal payment of $245,000, due November 2034.		2,940,000
General obligation note, Vermont Municipal Bond Bank - 2017 Series 3, various interest rates, annual principal payment of $106,300, due November 2037.		1,594,500
General obligation note, Vermont Municipal Bond Bank - 2020 Series 2, various interest rates, annual principal payment of $86,750, due November 2040.		1,561,500
General obligation note, Vermont Municipal Bond Bank - 2021 Series 1, various interest rates, annual principal payment of $42,195, due November 2041.		801,705
General obligation note, Vermont Municipal Bond Bank - 2021 Series 1, various interest rates, annual principal payment of $158,850, due November 2041.		3,018,150
General obligation note, Vermont Municipal Bond Bank - 2022 Series 1, various interest rates, annual principal payment of $28,910, due November 2042.		578,200
General obligation note, Vermont Municipal Bond Bank - 2022 Series 1, various interest rates, annual principal payment of $91,130, due November 2042.		1,822,600
Financed purchase contract, for a zamboni, annual payment of $25,001, including interest, secured by financed equipment, due October 2025.		67,746
Financed purchase contract, for a ladder truck, annual payment of $93,507, including interest, secured by financed equipment, due May 2029.		505,026
Financed purchase contract, for parks & recreation van, annual payment of $8,680, including interest, secured by financed equipment, due December 2025.		22,471
Financed purchase contract, for softball field lighting, annual payment of $17,790, including interest, secured by financed equipment, due September 2030.		115,211
Financed purchase contract, for REALice system, annual payment of $8,462, including interest, secured by financed equipment, due November 2024.		15,914

9. Debt (continued):

Long-term (continued) -

Governmental activities - notes from direct borrowings (continued):		
Financed purchase contract, for Toro groomer, annual payment of $5,479, including interest, secured by financed equipment, due July 2025.		10,313
Financed purchase contract, for Simulcast radio system, semi-annual payments of $25,125, including interest, secured by financed equipment, due May 2029.		272,430
Financed purchase contract, for 2023 International truck, annual payment of $40,039, including interest, secured by financed equipment, due March 2027.		139,411
	$	17,958,040
Business-type activities - notes from direct borrowings:		
General obligation note, Vermont Municipal Bond Bank - RF3-069, interest at 1%, admin fee at 2%, annual payment of $173,937, due June 2026.	$	492,000
General obligation note, Vermont Municipal Bond Bank - AR1-006, no interest, admin fee at 2%, annual payment of $39,915, due September 2031.		325,798
General obligation note, Vermont Municipal Bond Bank - AR1-099, no interest, admin fee at 2%, annual payment of $426,603, due June 2033.		3,831,994
General obligation note, Vermont Municipal Bond Bank - AR1-041, no interest, admin fee at 2%, annual payment of $302,969, due September 2032.		2,721,444
General obligation note, Vermont Municipal Bond Bank - RF3-329, interest at 1%, admin fee at 2%, annual payment of $110,836, due August 2037.		1,323,147
General obligation note, Vermont Municipal Bond Bank - RF1-188, no interest or admin fee, annual payment of $3,484, due September 2032.		34,838
General obligation note, Vermont Municipal Bond Bank - RF1-202, no interest or admin fee, annual payment of $1,569 (based on current borrowings), due June 2026.		4,706
General obligation note, Vermont Municipal Bond Bank - RF1-222, no interest, admin fee at 2%, annual payments of $40,181, (based on current borrowings), due August 2041.		629,980
General obligation note, Vermont Municipal Bond Bank - RF3-390, interest at 1%, admin fee at 2%, annual payments of $58,320, (based on current borrowings), due October 2041.		835,367
General obligation note, Vermont Municipal Bond Bank - RF1-271, no interest or admin fee, due December 2025.		77,941

9. Debt (continued):

Long-term (continued) -

Business-type activities - notes from direct borrowings (continued):	
General obligation note, Vermont Municipal Bond Bank - RF1-291, interest at 2%, no admin fee, annual payments of $2,410, (based on current borrowings), due October 2043.	448,894
General obligation note, Vermont Municipal Bond Bank - RF3-467 interest at 2%, no admin fee, annual payments of $759, (based on current borrowings), due December 2042.	732,451
	$ 11,458,560

Long-term debt activity for the year ended June 30, 2023, was as follows:

	Balance July 1, 2022	Additions	Retirements	Balance June 30, 2023	Due Within One Year
Governmental activities -					
Notes from direct borrowings:					
VMBB - 2012 Series 1	$ 624,374	$ -	$ 56,761	$ 567,613	$ 56,761
VMBB - 2017 Series 4	3,693,000	-	307,750	3,385,250	307,750
VMBB - 2014 Series 3	585,000	-	45,000	540,000	45,000
VMBB - 2014 Series 3	3,185,000	-	245,000	2,940,000	245,000
VMBB - 2017 Series 3	1,700,800	-	106,300	1,594,500	106,300
VMBB - 2020 Series 2	1,648,250	-	86,750	1,561,500	86,750
VMBB - 2021 Series 1	843,900	-	42,195	801,705	42,195
VMBB - 2021 Series 1	3,177,000	-	158,850	3,018,150	158,850
VMBB - 2022 Series 1	578,200	-	-	578,200	28,910
VMBB - 2022 Series 1	1,822,600	-	-	1,822,600	91,130
Financed purchases:					
Zamboni	88,107	-	20,361	67,746	21,434
Ladder truck	580,589	-	75,563	505,026	77,898
Parks & Recreation van	28,910	-	6,439	22,471	6,938
Softball field lighting	126,728	-	11,517	115,211	12,087
REALice system	23,394	-	7,480	15,914	7,794
Toro Groomer	15,049	-	4,736	10,313	5,011
Simulcast radio system	313,013	-	40,583	272,430	41,889
2023 International truck	-	179,450	40,039	139,411	31,968
	19,033,914	179,450	1,255,324	17,958,040	1,373,665

NEW IN FYE 2024

Schedule No. 02
EXHIBIT B

December 15, 2023

SCHEDULE OF PAYMENTS

Rate: 6.29%

Payment Number	Payment Date	Payment	Interest	Principal	Purchase Option Price*
1	12/15/2023	$ 33,958.25	$ -	$ 33,958.25	NA
2	12/15/2024	$ 33,958.25	$ 7,352.49	$ 26,605.76	$ 93,897.43
3	12/15/2025	$ 33,958.25	$ 5,678.99	$ 28,279.26	$ 64,487.00
4	12/15/2026	$ 33,958.25	$ 3,900.22	$ 30,058.03	$ 33,226.65
5	12/15/2027	$ 33,958.25	$ 2,009.55	$ 31,948.70	$ -
	Totals	**$ 169,791.25**	**$ 18,941.25**	**$ 150,850.00**	

**Assumes that all rental payments and additional rentals due on and prior to that date have been paid.*

Lessee: Town of Hartford

Signature

John Horvath, Town Manager
Printed Name and Title

1/29/2024
Date

Vermont Bond Bank
Illustrative Debt Service Schedule
Rates as of 12/14/2023

Vermont Bond Bank

Hartford

SOURCES & USES

	Assumptions	
Sources		
Par		$1,300,000
Equity		
Total		$1,300,000
Uses		
Project		$1,300,000
COI		
Total		$1,300,000
Dated Date		8/1/2024
I-Commencement Date		11/1/2024
P-Commencement Date		11/1/2025
Term		21 Years
Amortization Period		20 Years
Final Maturity		11/1/2044
Avg Life		10.83 Years
Statistics		
Net Interest Cost		4.03%

[Note] NIC assumes no accrued interest & par bonds

DEBT SERVICE SCHEDULE

	Loan Payment	Principal	Interest	Series D/S
		1,300,000	**567,420**	**1,867,420**
11/1/2024		0	17,459	17,459
5/1/2025		0	26,189	26,189
11/1/2025		65,000	26,189	91,189
5/1/2026		0	24,879	24,879
11/1/2026		65,000	24,879	89,879
5/1/2027		0	23,570	23,570
11/1/2027		65,000	23,570	88,570
5/1/2028		0	22,260	22,260
11/1/2028		65,000	22,260	87,260
5/1/2029		0	20,951	20,951
11/1/2029		65,000	20,951	85,951
5/1/2030		0	19,641	19,641
11/1/2030		65,000	19,641	84,641
5/1/2031		0	18,332	18,332
11/1/2031		65,000	18,332	83,332
5/1/2032		0	17,023	17,023
11/1/2032		65,000	17,023	82,023
5/1/2033		0	15,713	15,713
11/1/2033		65,000	15,713	80,713
5/1/2034		0	14,404	14,404
11/1/2034		65,000	14,404	79,404
5/1/2035		0	13,094	13,094
11/1/2035		65,000	13,094	78,094
5/1/2036		0	11,785	11,785
11/1/2036		65,000	11,785	76,785
5/1/2037		0	10,475	10,475
11/1/2037		65,000	10,475	75,475
5/1/2038		0	9,166	9,166
11/1/2038		65,000	9,166	74,166
5/1/2039		0	7,857	7,857
11/1/2039		65,000	7,857	72,857
5/1/2040		0	6,547	6,547
11/1/2040		65,000	6,547	71,547
5/1/2041		0	5,238	5,238
11/1/2041		65,000	5,238	70,238
5/1/2042		0	3,928	3,928
11/1/2042		65,000	3,928	68,928
5/1/2043		0	2,619	2,619
11/1/2043		65,000	2,619	67,619
5/1/2044		0	1,309	1,309
11/1/2044		65,000	1,309	66,309
5/1/2045		0	0	0

ANNUAL DEBT SERVICE SCHEDULE

	Principal	Interest	Series D/S
	1,300,000	**567,420**	**1,867,420**
6/30/2025	0	43,648	43,648
6/30/2026	65,000	51,068	116,068
6/30/2027	65,000	48,449	113,449
6/30/2028	65,000	45,830	110,830
6/30/2029	65,000	43,211	108,211
6/30/2030	65,000	40,592	105,592
6/30/2031	65,000	37,973	102,973
6/30/2032	65,000	35,355	100,355
6/30/2033	65,000	32,736	97,736
6/30/2034	65,000	30,117	95,117
6/30/2035	65,000	27,498	92,498
6/30/2036	65,000	24,879	89,879
6/30/2037	65,000	22,260	87,260
6/30/2038	65,000	19,641	84,641
6/30/2039	65,000	17,023	82,023
6/30/2040	65,000	14,404	79,404
6/30/2041	65,000	11,785	76,785
6/30/2042	65,000	9,166	74,166
6/30/2043	65,000	6,547	71,547
6/30/2044	65,000	3,928	68,928
6/30/2045	65,000	1,309	66,309
6/30/2046	0	0	0
6/30/2047	0	0	0
6/30/2048	0	0	0
6/30/2049	0	0	0
6/30/2050	0	0	0
6/30/2051	0	0	0
6/30/2052	0	0	0
6/30/2053	0	0	0
6/30/2054	0	0	0
6/30/2055	0	0	0
6/30/2056	0	0	0
6/30/2057	0	0	0

Vermont Bond Bank
Illustrative Debt Service Schedule
Rates as of 12/14/2023

Vermont Bond Bank

Hartford

SOURCES & USES

	Assumptions	
Sources		
Par		$1,300,000
Equity		
Total		$1,300,000
Uses		
Project		$1,300,000
COI		
Total		$1,300,000
Dated Date		8/1/2024
I-Commencement Date		11/1/2024
P-Commencement Date		11/1/2025
Term		31 Years
Amortization Period		30 Years
Final Maturity		11/1/2054
Avg Life		15.83 Years
Statistics		
Net Interest Cost		4.40%

[Note] NIC assumes no accrued interest & par bonds

DEBT SERVICE SCHEDULE

	Loan Payment	Principal	Interest	Series D/S
		1,300,000	**906,082**	**2,206,082**
	11/1/2024	0	19,075	19,075
	5/1/2025	0	28,613	28,613
	11/1/2025	43,333	28,613	71,946
	5/1/2026	0	27,659	27,659
	11/1/2026	43,333	27,659	70,993
	5/1/2027	0	26,706	26,706
	11/1/2027	43,333	26,706	70,039
	5/1/2028	0	25,752	25,752
	11/1/2028	43,333	25,752	69,085
	5/1/2029	0	24,798	24,798
	11/1/2029	43,333	24,798	68,131
	5/1/2030	0	23,844	23,844
	11/1/2030	43,333	23,844	67,178
	5/1/2031	0	22,890	22,890
	11/1/2031	43,333	22,890	66,224
	5/1/2032	0	21,937	21,937
	11/1/2032	43,333	21,937	65,270
	5/1/2033	0	20,983	20,983
	11/1/2033	43,333	20,983	64,316
	5/1/2034	0	20,029	20,029
	11/1/2034	43,333	20,029	63,363
	5/1/2035	0	19,075	19,075
	11/1/2035	43,333	19,075	62,409
	5/1/2036	0	18,122	18,122
	11/1/2036	43,333	18,122	61,455
	5/1/2037	0	17,168	17,168
	11/1/2037	43,333	17,168	60,501
	5/1/2038	0	16,214	16,214
	11/1/2038	43,333	16,214	59,547
	5/1/2039	0	15,260	15,260
	11/1/2039	43,333	15,260	58,594
	5/1/2040	0	14,307	14,307
	11/1/2040	43,333	14,307	57,640
	5/1/2041	0	13,353	13,353
	11/1/2041	43,333	13,353	56,686
	5/1/2042	0	12,399	12,399
	11/1/2042	43,333	12,399	55,732
	5/1/2043	0	11,445	11,445
	11/1/2043	43,333	11,445	54,779
	5/1/2044	0	10,491	10,491
	11/1/2044	43,333	10,491	53,825
	5/1/2045	0	9,538	9,538
	11/1/2045	43,333	9,538	52,871
	5/1/2046	0	8,584	8,584
	11/1/2046	43,333	8,584	51,917
	5/1/2047	0	7,630	7,630
	11/1/2047	43,333	7,630	50,963
	5/1/2048	0	6,676	6,676
	11/1/2048	43,333	6,676	50,010
	5/1/2049	0	5,723	5,723
	11/1/2049	43,333	5,723	49,056
	5/1/2050	0	4,769	4,769
	11/1/2050	43,333	4,769	48,102
	5/1/2051	0	3,815	3,815
	11/1/2051	43,333	3,815	47,148
	5/1/2052	0	2,861	2,861
	11/1/2052	43,333	2,861	46,195
	5/1/2053	0	1,908	1,908
	11/1/2053	43,333	1,908	45,241
	5/1/2054	0	954	954
	11/1/2054	43,333	954	44,287
	5/1/2055	0	0	0

ANNUAL DEBT SERVICE SCHEDULE

	Principal	Interest	Series D/S
	1,300,000	**906,082**	**2,206,082**
6/30/2025	0	47,689	47,689
6/30/2026	43,333	56,272	99,606
6/30/2027	43,333	54,365	97,698
6/30/2028	43,333	52,457	95,791
6/30/2029	43,333	50,550	93,883
6/30/2030	43,333	48,642	91,976
6/30/2031	43,333	46,735	90,068
6/30/2032	43,333	44,827	88,161
6/30/2033	43,333	42,920	86,253
6/30/2034	43,333	41,012	84,345
6/30/2035	43,333	39,105	82,438
6/30/2036	43,333	37,197	80,530
6/30/2037	43,333	35,289	78,623
6/30/2038	43,333	33,382	76,715
6/30/2039	43,333	31,474	74,808
6/30/2040	43,333	29,567	72,900
6/30/2041	43,333	27,659	70,993
6/30/2042	43,333	25,752	69,085
6/30/2043	43,333	23,844	67,178
6/30/2044	43,333	21,937	65,270
6/30/2045	43,333	20,029	63,363
6/30/2046	43,333	18,122	61,455
6/30/2047	43,333	16,214	59,547
6/30/2048	43,333	14,307	57,640
6/30/2049	43,333	12,399	55,732
6/30/2050	43,333	10,491	53,825
6/30/2051	43,333	8,584	51,917
6/30/2052	43,333	6,676	50,010
6/30/2053	43,333	4,769	48,102
6/30/2054	43,333	2,861	46,195
6/30/2055	43,333	954	44,287
6/30/2056	0	0	0
6/30/2057	0	0	0

TOWN OF HARTFORD SELECTBOARD MINUTES
Tuesday, April 16, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Vice-Chair; Mary Erdei, Clerk; Lannie Collins, Member; Susan Buckholz, Member; Brandon Smith, Member; Ida Griesemer, Member; John Haverstock; Lori Hirshfield; Bryan Gazda; Chris Holzwarth; Rick Vincent; Heidi Duto; Will Adler; Todd Campbell; David McInnis; Dillon

Zoom: Lana Livingston; Gail Ostrout; Matt Bogaczyk; Taylor Sisson; Sophia Schintzel; Chris Lathrop; Megan Savage; Michael Redmond

JAM Link: https://www.youtube.com/watch?v=ienkwei-ehw

I. Call to Order the Selectboard Meeting by Chair Mike Hoyt at 6:00PM.
II. Pledge of Allegiance was recited and led by Ida Griesemer.
III. Local Liquor Control Board: Selectboard Chair, Mike Hoyt recessed the Selectboard meeting and opening the Local Liquor Control Board.

a. **Selectboard Clerk, Mary Erdei made the motion to Renew Simon Pearce US, Inc. d/b/a Simon Pearce Restaurant; 1760 Quechee Main Street, Quechee, VT 05059 for a 1st Class and 3rd Class License. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.**

b. **Selectboard Vice Chair, Kim Souza made the motion to Renew Simon Pearce US, Inc. d/b/a Simon Pearce Glass, 1760 Quechee Main Street, Quechee, VT 05059 for a 2nd Class License. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

c. **Selectboard Member, Brandon Smith made the motion to Renew Simon Pearce US, Inc. d/b/a Parker House Bar & Bistro, 1792 Quechee Main St., Quechee, VT 05059 for a 1st Class, 3rd Class and Outside Consumption License. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**

d. **Selectboard Vice Chair, Kim Souza made the motion to Renew Wicked Awesome BBQ, 93 Beswick Drive, White River Junction, VT 05001 for a 1st Class and Outside Consumption License. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

e. **Selectboard Member, Ida Griesemer made the motion to Renew Crazy Chris's Elixir Corp d/b/a Elixir, 188 Main Street, White River Junction, VT 05001 for a 1st Class and 3rd Class License. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.**

f. **Selectboard Member, Lannie Collins made the motion to Renew Squeaky Wheel Inc. d/b/a The Filling Station, 70 Gates Street, White River Junction, VT 05001 for a 1st Class and 3rd Class License. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.**

g. **Selectboard Clerk, Mary Erdei made the motion to Renew Northern Hospitality LTD Partnership d/b/a Hotel Coolidge, 39 South Main Street, White River Junction, VT 05001 for a 1st Class and 3rd Class License. Selectboard Member, Sue Buckholz seconded the motion. All were in favor and the motion passed.**

h. **Selectboard Member, Brandon Smith made the motion to Renew Jake's Quechee Market Inc., d/b/a Jake's Quechee Market, 7161 Woodstock Road, Quechee, VT 05059 for a 2nd Class and Tobacco License. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.**

Selectboard Chair, Mike Hoyt closed the Local Liquor Control Board and reopened the Selectboard Meeting at 6:12 PM.

IV. Local Cannabis Control Board: None

V. Order of Agenda: Add Minutes from March 27, 2024 to the consent agenda for approval.

VI. Selectboard

1. Public Comment: NONE
2. Selectboard Comments and Announcements
   Selectboard Clerk, Mary Erdei congratulated Joe Major on his Senate Candidacy.

3. Appointments
   a. **Selectboard Vice Chair, Kim Souza made the motion to Re-Appoint Denise Welch-May to the Design Review Committee for a Three Year Term beginning April 16, 2024 and ending April 15, 2027. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

4. Town Manager's Report

School District Voting

On Monday, April 15, the voters came out to vote on the School District's revised budget proposal, its bond proposal and its charter revision proposal (which was identical in content and format to the Town's charter revision proposal.

Town Manager Activities

The Town Manager has met with several Hartford Police Officers at their Monday morning meeting and plans to meet more Police Officers at the Wednesday morning meeting.

The planned Hartford/Pomfret March 28 site visit on River Road has been postponed to Thursday, April 25.

Planning is under way to implement the will of the voters with regard to two new positions authorized within the FY 2024-25 General Fund budget. The Town Manager has drafted classified advertisements and Job Descriptions for the Community Nurse and Public Information officer positions, each of which will soon be presented to the Selectboard for approval.

The Town Manager has now met with all new Selectboard members to get better acquainted and is scheduled to meet up with Ida Griesemer on Thursday morning.

Tour of the HACTC

Thanks to Dane Clawson and Lana Livingston for facilitating a poll of the Selectboard regarding the Hartford Area Career & Technical Center's invitation to tour its facility. The plan is to conduct the tour on Tuesday, April 23 at 4:30 p.m.

Wilder Dam Re-Licensing Comment Deadline

The Federal Energy Regulation Commission has extended by one month the deadline for public comments and intervention motions – May22, 2024.

Significant Activity Reports: https://www.hartford-vt.org/Archive.aspx?ADID=479

5. Board Reports, Motions & Ordinances
   a. Resolution for Municipal Planning Grant Designated Officials
   Selectboard Vice Chair, Kim Souza made the motion that the Selectboard sign the Amended Resolution for the Municipal Planning Grant to assign the Primary Municipal Authorizing Official as Town Manager, John Haverstock, the Alternate Municipal Authorizing Official as Michael Hoyt and the Grant Administrator as Planning and

Development Director, Lori Hirshfield. Selectboard Member, Sue Buckholz seconded the motion. All were in favor and the motion passed.

b. Review of Proposed Utility Appraiser Contract
Selectboard Member, Ida Griesemer made the Motion to approve the Bryan Fogg Utility Appraisal contract as part of the 2025 town-wide reappraisal project and authorize the Town Manager to sign the associated contract with Bryan Fogg LLC. Selectboard Member, Sue Buckholz seconded the motion. All were in favor and the motion passed.

c. VTrans Update on Route 5 Project – presentation by Matt Bogaczyk; Taylor Sisson and Sophia Schintzel from VTrans.

d. Update on Gates Street/Fairview Terrace – presentation by Chris Lathrop, Engineer from Dubois and King.

e. Review Walking Bridge Repair Bids presented by Chris Holzwarth.
Selectboard Clerk, Mary Erdei made the motion that the Selectboard waive section 5.0 of the purchasing policy as the project was competitively bid by a select group of available and qualified firms and approve the Town Manager to execute a contract with Daniels Construction for $182,500 and to approve any reasonable change orders up to a maximum additional amount of $18,000 or a maximum total contract value of $200,500. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.

f. Bridge Assessment and Highway Capital Plan Discussion
Selectboard Member, Brandon Smith made the motion to approve the Town Manager to sign a contract with Stantec Consulting Services, Inc. for $35,700 and to approve reasonable change orders based upon inspection discoveries up to a maximum contract value of $50,000. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.

g. FY24 Paving Contract Change Order
Selectboard Member, Lannie Collins made the motion to authorize the Town Manager to execute: Change Order #1 in the amount of $15,576.72 to Blaktop Inc. to cover the overage paid to date and Change Order #2 in the amount of $223,056 to Blaktop for the revised scope of work for a new contact amount of $923,752.30. With the remaining balance of $38,689.71 to be utilized following the purchasing policy for the supporting vendors and contracted services required to implement the plan. Selectboard Vice Chair, Kim Souza seconded the motion. All were in favor and the motion passed.

h. Highway Grant-in-Aid Letter of Intent presented by Bryan Gazda
Selectboard Vice Chair, Kim Souza made the motion to authorize the submission of the FY25 VTrans Grant-in-Aid Program Letter of Intent and authorize the Town Manager to sign the Letter of Intent. Selectboard Member, Brandon Smith seconded the motion. All were in favor and the motion passed.

i. Update on Curbside Recycling
Selectboard Clerk, Mary Erdei made the motion to enter into a 6-month extension with Casella Waste Services, Inc. to allow time for further

discussion regarding the continuance of the program and to authorize the Town Manager to sign the 6-month agreement, with Casella Waste Services, Inc., dated March 22, 2024. Selectboard Member, Ida Griesemer seconded the motion. All were in favor and the motion passed.

j. Consider Adoption of Proposed Policy on Policies
Selectboard Vice Chair, Kim Souza made the motion that the Selectboard adopt the proposed template for Town of Hartford Policies and that the Selectboard also adopt the proposed Policy on Policies as presented. Selectboard Member, Sue Buckholz seconded the motion. All were in favor and the motion passed.

This policy is effective immediately and not retroactive.

k. Preview Draft New Selectboard Rules of Procedure discussion only. Selectboard Members now have a proposed Draft of Selectboard Rules of Procedure provided by Dominic Cloud and the current Policy. They will review it, compare to current policy, and present their suggestions at the April 30th Selectboard Meeting.

l. Preview Draft of Lightpole Banner Policy
The Lightpole policy will be reviewed and considered for adoption at the April 30th Selectboard meeting.

VII. Commission Reports

VIII. Consent Agenda: **Selectboard Member, Ida Griesemer made the motion to approve the Consent Agenda. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 4/13/2024
Approve A/P Manifest of: 4/12/2024 & 4/18/2024
Approve Meeting Minutes of: 4/2/2024 & 3/27/2024
Selectboard Meetings: 5/14/2024 and 5/28/2024
Annual Review of Internal Financial Controls Checklist
Note: Already Approved Selectboard Meetings are: 4/30/2024 & 3/27/2024

IX. Adjourn the Selectboard Meeting: **Selectboard Vice Chair, Kim Souza made the motion to close the Selectboard Meeting at 8:45PM. Selectboard Clerk, Mary Erdei seconded the motion. All were in favor and the motion passed.**

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Mary Erdei, Selectboard Clerk
April 16, 2024 Meeting

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
25-0221	**Fire & Ambulance**			
040000	REYNOLDS AND SON INC		4/26/2024	2002
3438949	Structural Turnout Gear	0.00	$10,504.55 / 0.00	10,504.55
Desc: Structural Turnout Gear		Acct: 25-985-100-0221	Fire & Ambulance	
	Vendor Total:		10,504.55 / 0.00	10,504.55
25-0221	**PARKS - REC RESTRICTED**		**Bank Total:**	**10,504.55**
25-8055	**PARKS - REC RESTRICTED**			
007580	BSN/SPORT SUPPLY GROUP YOUTH DIV	BSN SPORTS INC.	4/26/2024	2005
925398818	YOUTH BASEBALL SUPPLIES	0.00	$1,000.00 / 0.00	1,000.00
Desc: Youth Baseball SUpplies		Acct: 25-985-511-0004	P & R Restricted - Members Advantage	
Desc: Youth Baseball Supplies		Acct: 25-985-511-0006	P & R Restricted - Community Events	
	Vendor Total:		1,000.00 / 0.00	1,000.00
25-8055	**GENERAL FUND - MASCOMA**		**Bank Total:**	**1,000.00**
FUND 1 0	**GENERAL FUND - MASCOMA**			
001170	AIRGAS, INC.	AIRGAS USA, LLC	4/26/2024	91021
9148718288	OXYGEN	0.00	$62.61 / 0.00	62.61
Desc: OXYGEN		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES	
	Vendor Total:		62.61 / 0.00	62.61
001375	78 SPORTS LLC		4/26/2024	91022
INV-1511	SAFETY NETTING @ MAXFIELD	0.00	$1,295.00 / 0.00	1,295.00
Desc: SAFETY NETTING @ MAXFIELD		Acct: 10-527-318-0000	PR -CONTRACTED SERVICES	
	Vendor Total:		1,295.00 / 0.00	1,295.00
001645	ALLIANCE MECHANICAL INC.	ALLIANCE GROUP INC.	4/26/2024	91023
CM240056	Preventative Maintenance_142 Izzo	1,190.00	$1,190.00 / 0.00	1,190.00
Desc: Preventative Maintenance_142 Izzo		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL	
CM240061	Preventative Maintenance_319 Latham	1,190.00	$1,190.00 / 0.00	1,190.00
Desc: Preventative Maintenance_319 Latham		Acct: 60-961-318-0000	CONTRACTED SERVICES	
	Vendor Total:		2,380.00 / 0.00	2,380.00
001650	ALLEN ENGINEERING POOLS AND SPAS		4/26/2024	91024
112-505038-01	POLYMER	6,779.99	$6,779.99 / 0.00	6,779.99
Desc: Polymer for Treatment		Acct: 60-961-340-0000	CHEMICALS	
1CS-501088-01	Chlorine, Liquid-Bulk	3,146.00	$3,146.00 / 0.00	3,146.00
Desc: Chlorine, Liquid-Bulk		Acct: 50-952-340-0000	CHEMICALS	
	Vendor Total:		9,925.99 / 0.00	9,925.99
001670	ALTA CONSTRUCTION EQUIPMENT		4/26/2024	91025
B81/22120	PARTS	0.00	$47.69 / 0.00	47.69
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		47.69 / 0.00	47.69

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE			4/26/2024	91026
APR'24	AFLAC INS APR'24		0.00	$1,560.40	0.00	1,560.40
Desc:	AFLAC INS APR'24	Acct:	10-012-300-0270	ACCRUED AD&D PAYABLE		
	Vendor Total:			1,560.40	0.00	1,560.40
002795	ARNOLD, JEFF	JEFF ARNOLD			4/26/2024	91027
2024 APR-JUN	TREE WARDEN 04.01.2023-06.30.2024		0.00	$625.00	0.00	625.00
Desc:	TREE WARDEN 04.01.2023-06.30.2024	Acct:	10-115-101-0201	BC -TREE WARDEN		
	Vendor Total:			625.00	0.00	625.00
004582	BATTERIES PLUS BULBS				4/26/2024	91028
P72128512	BATTERY 924 LOADER		0.00	$684.60	0.00	684.60
Desc:	New Battery for 924 Loader	Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			684.60	0.00	684.60
004690	BEACON ATHLETICS, LLC				4/26/2024	91029
0590080-IN	Maxfield Field Maintenance Equipmen		0.00	$1,999.00	0.00	1,999.00
Desc:	Maxfield Field Maintenance Equipmen	Acct:	10-527-323-0000	PR -MATERIAL & SUPPLIES		
0590385-IN	Maxfield Field Maintenance Equipmen		0.00	$1,587.00	0.00	1,587.00
Desc:	Maxfield Field Maintenance Equipmen	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		
	Vendor Total:			3,586.00	0.00	3,586.00
004810	BEEZE TEES, LLC				4/26/2024	91030
57397	ARTWORK FOR APPAREL		0.00	$45.00	0.00	45.00
Desc:	ARTWORK FOR APPAREL	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
57398	PRINT WORK FOR APPAREL		0.00	$45.00	0.00	45.00
Desc:	PRINT WORK FOR APPAREL	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			90.00	0.00	90.00
004863	BENNETT, DANIEL J	DANIEL J BENNETT			4/26/2024	91031
04-16-2024	REIMBURSEMENT		0.00	$30.67	0.00	30.67
Desc:	MEAL REIMBURSEMENT FROM TRAINING	Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS		
Desc:	MEAL REIMBURSEMENT FROM TRAINING	Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS		
	Vendor Total:			30.67	0.00	30.67
006100	BMO FINANCIAL GROUP				4/26/2024	91032
Lori 03/01-27/24	Hirshfield, Lori - Planning		241.36	$327.16	0.00	327.16
Desc:	Legislative Breakfast Admission Fee	Acct:	10-622-311-0000	PDZ -TRAVEL & MEETINGS		
Desc:	Legislative Breakfast Admission Fee	Acct:	10-622-311-0100	PDZ -TRAVEL & MEETINGS/BOARD		
Desc:	Economic Dev Focus Group Mtg	Acct:	25-985-622-0045	Grant Match - ED Consultant FYE 2022		
O'Neil 03/01-27/24	O'Neil, Lisa - TC		0.00	$62.61	0.00	62.61
Desc:	Postage	Acct:	10-151-322-0000	TC -POSTAGE		
Desc:	VMCTA Spring Training	Acct:	10-151-311-0000	TC -TRAVEL & MEETINGS		
Desc:	Postage	Acct:	10-151-322-0000	TC -POSTAGE		
Ostrout 03/01-27/24	Ostrout, Gail - FIN		0.00	$229.99	0.00	229.99
Desc:	Toaster Oven for Brakeroom	Acct:	10-171-323-0000	FIN -MATERIAL & SUPPLIES		
Sheldon 03/01-27/24	Sheldon, Gregory - PD		0.00	$567.36	0.00	567.36
Desc:	Cradlepoint Adapters	Acct:	10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Training Dinner		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Vincent 03/01-27/24	Vincent, Richard - Assesors		0.00	$779.00	0.00	779.00
Desc: Car wash - Town Car		Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
Desc: ESRI - ARCGIS Subscription		Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
Walsh 03/01-27/24	Walsh, Dillon - IT		0.00	$2,287.98	0.00	2,287.98
Desc: Best Buy - Pc's for Fire		Acct: 10-221-331-0400	HFD -ALARM SYSTEM/EXTINGUISHEF			
Desc: CompTIA - Certification Training		Acct: 10-181-318-0000	IT -CONTRACTED SERVICES			
Barnes 03/01-27/24	Barnes, Tatum - REC		0.00	$1,008.99	0.00	1,008.99
Desc: Afterschool Supplies		Acct: 10-514-323-0000	PR -MATERIAL & SUPPLIES			
Desc: SkyZone - Fieldtrip		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
Desc: Conference Fee		Acct: 10-511-315-0000	PR -RECRUITMENT & TRAINING			
Clarke 03/01-27/24	Clarke, Martha - PD		0.00	$3,355.64	0.00	3,355.64
Desc: Drone Registration		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
Desc: Drone Batteries		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
Desc: Docking Stations/Phone Headset		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
Desc: Refrigerator		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
Desc: Filing Labels		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
Desc: Training		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc: Job Fair		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc: Laptop Covers		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
Clawson 03/01-27/24	Clawson, Dana - Energy		0.00	$50.00	0.00	50.00
Desc: VEC Climate Conf		Acct: 10-626-311-0100	TM -Travel & Meetings			
Cooney 03/01-27/24	Cooney, Scott - FD		0.00	$3,419.18	0.00	3,419.18
Desc: Cleaning Supplies		Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES			
Desc: Training/Lodging/Meals		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Desc: Gas		Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS			
Desc: Name Plate + Business Cards		Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI			
Desc: Lockers + Small Office Desk		Acct: 10-221-330-0000	HFD -OFFICE EQUIPMENT			
Delisle 03/01-27/24	Delisle, Jeremy - DPW		733.72	$935.74	0.00	935.74
Desc: Shrink Wrap		Acct: 30-971-323-0000	MATERIAL & SUPPLIES			
Desc: Carbonite Backup - SCADA		Acct: 50-952-324-0000	TELEPHONE			
Desc: Carbonite Backup - SCADA		Acct: 55-953-324-0000	TELEPHONE			
Desc: Carbonite Backup - SCADA		Acct: 60-961-324-0000	TELEPHONE			
Desc: Carbonite Backup - SCADA		Acct: 65-963-324-0000	TELEPHONE			
Desc: First Aid Kit		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES			
Desc: First Aid Kit		Acct: 50-955-323-0000	MATERIAL & SUPPLIES			
Desc: Gowing Away Lunch - Evan		Acct: 50-955-315-0000	RECRUITMENT & TRAINING			
Desc: Gowing Away Lunch - Evan		Acct: 55-955-315-0000	RECRUITMENT & TRAINING			
Desc: Prime Membership		Acct: 10-325-313-0000	DPW -MEMBERSHIP DUES			
Desc: Prime Membership		Acct: 30-971-313-0000	MEMBERSHIP DUES			
Desc: Prime Membership		Acct: 50-955-313-0000	MEMBERSHIP DUES			
Desc: Prime Membership		Acct: 55-955-313-0000	MEMBERSHIP DUES			
Desc: Prime Membership		Acct: 60-965-313-0000	MEMBERSHIP DUES			
Desc: Prime Membership		Acct: 65-965-313-0000	MEMBERSHIP DUES			
Desc: Office Supplies		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES			
Desc: Office Supplies		Acct: 50-955-323-0000	MATERIAL & SUPPLIES			
Desc: Office Supplies		Acct: 55-955-323-0000	MATERIALS & SUPPLIES			
Desc: Brackfast for Crew		Acct: 10-325-315-0000	DPW -RECRUITMENT & TRAINING			
006100	BMO FINANCIAL GROUP				4/26/2024	91146
Sheldon 03/28-31/24	Sheldon, Greg - PD		0.00	$875.94	0.00	875.94

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
Desc: HD - Materials		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
Desc: Gas		Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS			
Desc: Training Dinner		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc: HD-Cabinets (will be returned04.22)		Acct: 10-013-100-0000	EXCHANGES PAYABLE			
006100	BMO FINANCIAL GROUP				4/26/2024	91032
Dube 03/01-27/24	Dube, Chris - FD	0.00	$32.00	0.00		32.00
Desc: NR EMT - Paramedic Recertif		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Hannux 03/01-27/24	Hannux, Shawn - FD	0.00	$70.13	0.00		70.13
Desc: Gas		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
Desc: Popane		Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS			
Hausler 03/01-27/24	Hausler, Scott - REC	425.00	$544.40	0.00		544.40
Desc: Canva-Subscription		Acct: 10-511-312-0000	PR -ADVERTISING			
Desc: Items from Sticker Mule for 50th		Acct: 25-985-511-0001	P & R Restricted - Covered Bridge			
Hedges 03/01-27/24	Hedges, C - FD	0.00	$198.69	0.00		198.69
Desc: Meals - Hazmat Training		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Desc: Esri - GIS		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES			
Desc: Joes-Parts		Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN			
Jay 03/01-27/24	Mc Donough, Jay - REC	0.00	$411.02	0.00		411.02
Desc: Egg Scramble		Acct: 10-516-323-0000	PR -MATERIAL & SUPPLIES			
Desc: Polar Express Decorations		Acct: 10-516-323-0000	PR -MATERIAL & SUPPLIES			
Desc: Egg Scramble / Prizes		Acct: 10-516-323-0000	PR -MATERIAL & SUPPLIES			
John 03/01-27/24	Haverstock, John - TM	0.00	$65.40	0.00		65.40
Desc: Training - Jay Peak		Acct: 10-121-315-0000	TM -RECRUITMENT & TRAINING			
006100	BMO FINANCIAL GROUP				4/26/2024	91146
Kelley 03/28-31/24	Kelley, Connie - PD	0.00	$30.00	0.00		30.00
Desc: NH EZ Pass - Tolls		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Laliberty03/28-31/24	Laliberty, Will - FD	0.00	$27.00	0.00		27.00
Desc: Stateline - Tape		Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES			
006100	BMO FINANCIAL GROUP				4/26/2024	91032
Kelley 03/01-27/24	Kelley, Connie - PD	0.00	$3,860.36	0.00		3,860.36
Desc: Sirchie - Training		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc: Circle K - Gas		Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS			
Desc: Sirchie - Training		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc: Keurig - Coffee		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
Desc: Training		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc: Lunch - Training		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Kenison 03/01-27/24	Kenison, Corey - REC	0.00	$482.38	0.00		482.38
Desc: Tennis Nets		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES			
Desc: C&S Pizza - Pizza Party		Acct: 10-521-311-0000	Travel & Meetings			
Desc: HD - WABA Supplies		Acct: 10-530-320-0000	PR -EQUIP OPERATION & MAINT			
	Vendor Total:		19,620.97	0.00		19,620.97
006950	N. A. MANOSH				4/26/2024	91033
45982A	FY24 Quechee Sludge Hauling Service	1,920.00	$1,920.00	0.00		1,920.00
Desc: FY24 Quechee Sludge Hauling Service		Acct: 65-963-318-0000	CONTRACTED SERVICES			
45982B	Manhole Bypass Hauling_Near 1877 Wi	960.00	$960.00	0.00		960.00
Desc: Manhole Bypass Hauling_Near 1877 Wi		Acct: 65-963-318-0000	CONTRACTED SERVICES			
45998	Emergency Work WILLARD RD	3,360.00	$3,360.00	0.00		3,360.00

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Emergency Work WILLARD RD	Acct: 65-963-318-0000		CONTRACTED SERVICES		
		Vendor Total:		6,240.00	0.00	6,240.00
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S			4/26/2024	91034
53826	1 Gallon B & C		0.00	$9.50	0.00	9.50
Desc:	1 Gallon B & C	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
53860	Chain, Bar, Scabbard & Blade		0.00	$129.69	0.00	129.69
Desc:	Chain, Bar, Scabbard & Blade	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
53874	Chainsaw Safety Kit		0.00	$124.99	0.00	124.99
Desc:	Chainsaw Safety Kit	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
53887	Chainsaw Safety Kit		124.99	$124.99	0.00	124.99
Desc:	Chainsaw Safety Kit	Acct: 50-955-331-0000		DEPARTMENT EQUIPMENT		
53900	Chain & 5 Gallon 504		0.00	$227.00	0.00	227.00
Desc:	Chain & 5 Gallon 504	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		616.17	0.00	616.17
007580	BSN/SPORT SUPPLY GROUP YOUTH DIV	BSN SPORTS INC.			4/26/2024	91035
925398818	YOUTH BASEBALL SUPPLIES		0.00	$3,200.61	0.00	3,200.61
Desc:	Youth Baseball Supplies	Acct: 10-514-330-0000		PR -ATHLETIC SUPPLIES		
		Vendor Total:		3,200.61	0.00	3,200.61
008098	C&G CREATIVE CATERING, INC				4/26/2024	91036
04.15.2024	MEALS FOR ELECTION WORKERS		0.00	$341.00	0.00	341.00
Desc:	MEALS FOR ELECTION WORKERS	Acct: 10-815-300-0000		FIN -MISCELLANEOUS EXPENSES(SM		
		Vendor Total:		341.00	0.00	341.00
008560	CARAHSOFT TECHNOLOGY CORPORATION				4/26/2024	91037
39206695INV	CELLEBRITE RENEWAL		0.00	$6,900.00	0.00	6,900.00
Desc:	CELLEBRITE RENEWAL	Acct: 10-211-314-0000		HPD -BOOKS & PERIODICALS		
		Vendor Total:		6,900.00	0.00	6,900.00
008650	CARGILL, INCORPORATED				4/26/2024	91038
2909448280	DEICER		0.00	$2,637.24	0.00	2,637.24
Desc:	DEICER	Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
		Vendor Total:		2,637.24	0.00	2,637.24
009165	CENTRISYS CORPORATION				4/26/2024	91039
PSI-33872	Repair-Lubrication System@Centrisys		7,866.07	$7,866.07	0.00	7,866.07
Desc:	Repair-Lubrication System@Centrisys	Acct: 60-961-318-0000		CONTRACTED SERVICES		
		Vendor Total:		7,866.07	0.00	7,866.07
009470	CHAMPLIN ASSOCIATES INC				4/26/2024	91040
4569A	VFD Replacement		8,597.00	$8,597.00	0.00	8,597.00
Desc:	VFD Replacement	Acct: 60-961-320-0100		EQUIP OPERATION/MAINT-GENERAL		
4569B	VFD Replacement		44.58	$44.58	0.00	44.58
Desc:	shipping of VFD for WRJ treatment p	Acct: 60-961-320-0100		EQUIP OPERATION/MAINT-GENERAL		
		Vendor Total:		8,641.58	0.00	8,641.58

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M			4/26/2024	91041
4189069462	UNIFORM CLEANING	0.00	$85.67	0.00		85.67
Desc: UNIFORM CLEANING		Acct: 10-325-326-0000	DPW -UNIFORMS			
4189797481	UNIFORM CLEANING	0.00	$85.67	0.00		85.67
Desc: UNIFORM CLEANING		Acct: 10-325-326-0000	DPW -UNIFORMS			
	Vendor Total:		171.34	0.00		171.34
010420	COATES, THOMAS	THOMAS COATES			4/26/2024	91042
MAY'24	RETIREE REIMBURSEMENT	255.45	$255.45	0.00		255.45
Desc: May retiree reimb and 2024 recon		Acct: 65-963-418-0100	RETIRE HEALTH INSURANCE			
	Vendor Total:		255.45	0.00		255.45
010832	COMCAST				4/26/2024	91043
0262894APR'24	INTERNET-142 IZZO PL	174.32	$174.32	0.00		174.32
Desc: INTERNET-142 IZZO PL		Acct: 65-964-324-0000	TELEPHONE			
0273164APR'24	INTERNET-200 CRANBERRY LN	266.86	$266.86	0.00		266.86
Desc: INTERNET-200 CRANBERRY LN		Acct: 50-952-324-0000	TELEPHONE			
	Vendor Total:		441.18	0.00		441.18
012665	DANIELS, WANDA	WANDA DANIELS			4/26/2024	91044
MAY'24	RETIREE REIMBURSEMENT	0.00	$229.17	0.00		229.17
Desc: May retiree reimb and 2024 recon		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Vendor Total:		229.17	0.00		229.17
012868	SBA TOWERS II, LLC				4/26/2024	91045
IN13837492	TOWER RENTAL	0.00	$1,050.00	0.00		1,050.00
Desc: Taftsville Tower Rental		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC			
	Vendor Total:		1,050.00	0.00		1,050.00
013200	DEAN, DAVID	DAVID DEAN			4/26/2024	91046
MAY'24	RETIREE REIMBURSEMENT	0.00	$697.88	0.00		697.88
Desc: May retiree reimb and 2024 recon		Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Vendor Total:		697.88	0.00		697.88
013575	DELL MARKETING L.P.				4/26/2024	91047
10743661848	MOBILE WORKSTATION	0.00	$1,713.80	0.00		1,713.80
Desc: MOBILE WORKSTATION		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
	Vendor Total:		1,713.80	0.00		1,713.80
013653	DENNISON LUBRICANTS INC				4/26/2024	91048
3744538	Diesel Exhaust Fluid_Bulk	0.00	$857.29	0.00		857.29
Desc: Diesel Exhaust Fluid_Bulk		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
	Vendor Total:		857.29	0.00		857.29
014383	MACDONALD, DUNCAN F	DUNCAN F MACDONALD			4/26/2024	91049
04.19.2024	BOOTS	0.00	$230.00	0.00		230.00
Desc: BOOTS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		230.00	0.00		230.00
014423	DUBOIS & KING, INC			4/26/2024		91050
125267M1,124089	HTFD S MAIN ST MUNI PARKING LOT	1,266.73	$1,266.73	0.00		1,266.73
Desc: HTFD S MAIN ST MUNI PARKING LOT		Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE			
	Vendor Total:		1,266.73	0.00		1,266.73
014447	DUFRESNE GROUP			4/26/2024		91051
18517	WILDER WATER MAIN FD - MAR'24	8,236.20	$8,236.20	0.00		8,236.20
Desc: WILDER WATER MAIN FD - MAR'24		Acct: 50-954-331-0100	DEPT EQUIP-CAPITAL RESERVE			
	Vendor Total:		8,236.20	0.00		8,236.20
015090	EASTERN ANALYTICAL, INC			4/26/2024		91052
277001	QUE WW TESTING	210.00	$210.00	0.00		210.00
Desc: QUE WW TESTING		Acct: 65-964-318-0000	CONTRACTED SERVICES			
	Vendor Total:		210.00	0.00		210.00
015375	ELECTRICAL INSTALLATIONS, INC			4/26/2024		91053
S2402501	Quechee SCADA Backup System Setup	2,703.85	$2,703.85	0.00		2,703.85
Desc: Quechee SCADA Backup System Setup		Acct: 65-963-318-0000	CONTRACTED SERVICES			
	Vendor Total:		2,703.85	0.00		2,703.85
015500	ENDYNE, INC			4/26/2024		91054
484126	TESTING	55.00	$55.00	0.00		55.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
484208	TESTING	220.00	$220.00	0.00		220.00
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
484332	TESTING	65.00	$65.00	0.00		65.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
484333	TESTING	72.00	$72.00	0.00		72.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
484334	TESTING	18.00	$18.00	0.00		18.00
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
484496	TESTING	140.00	$140.00	0.00		140.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
484883	TESTING	18.00	$18.00	0.00		18.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
484994	TESTING	28.00	$28.00	0.00		28.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
	Vendor Total:		616.00	0.00		616.00
016080	CONSOLIDATED COMMUNICATIONS			4/26/2024		91055
111020181918APR'24	QUE WW PLANT	52.96	$52.96	0.00		52.96
Desc: QUE WW PLANT		Acct: 65-963-324-0000	TELEPHONE			
11833807752APR'24	WRJ WATER TANK	367.12	$367.12	0.00		367.12
Desc: WRJ WATER TANK		Acct: 50-952-324-0000	TELEPHONE			
122569096956APR'24	INTERNET - LF	60.81	$60.81	0.00		60.81
Desc: INTERNET - LF		Acct: 30-971-324-0000	TELEPHONE			

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
12615510982APR'24	QUECHEE WATER	112.86	$112.86	0.00		112.86
Desc: QUECHEE WATER		Acct: 55-953-324-0000	TELEPHONE			
13444320594MAR'24	RADIO CIRCUITS	0.00	$752.79	0.00		752.79
Desc: RADIO CIRCUITS		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC			
14091736024APR'24	WABA	0.00	$366.40	0.00		366.40
Desc: WABA		Acct: 10-530-324-0000	PR -Telephone			
14362366935APR'24	HEMLOCK RIDGE	88.22	$88.22	0.00		88.22
Desc: HEMLOCK RIDGE		Acct: 50-952-324-0000	TELEPHONE			
8022957049639APR'24	SPORTS PARK PUMP STN	57.94	$57.94	0.00		57.94
Desc: SPORTS PARK PUMP STN		Acct: 60-964-324-0000	TELEPHONE			
8022959708618APR'24	MAXFIELD PUMP	62.28	$62.28	0.00		62.28
Desc: MAXFIELD PUMP		Acct: 60-964-324-0000	TELEPHONE			
	Vendor Total:		1,921.38	0.00		1,921.38
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		4/26/2024		91056
1217367	Gate Valve	1,307.90	$1,307.90	0.00		1,307.90
Desc: Gate Valve		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
1217856	PIPES	0.00	$275.22	0.00		275.22
Desc: PIPES		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES			
	Vendor Total:		1,583.12	0.00		1,583.12
017110	FISHER AUTO PARTS, INC			4/26/2024		91057
301-182634	PARTS	0.00	$6.38	0.00		6.38
Desc: PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-184351	PARTS	0.00	$57.43	0.00		57.43
Desc: PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-185528	PARTS	0.00	$31.74	0.00		31.74
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-186007	PARTS	0.00	$6.25	0.00		6.25
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-186717	PARTS	0.00	$36.00	0.00		36.00
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-186988	PARTS	0.00	$119.82	0.00		119.82
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-187204	RETURNED PARTS	-19.00	$-19.00	0.00		-19.00
Desc: RETURNED PARTS		Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES			
301-187295	PARTS	0.00	$19.51	0.00		19.51
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-187578	PARTS	0.00	$8.71	0.00		8.71
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-188327	PARTS	0.00	$56.40	0.00		56.40
Desc: PARTS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES			
301-188328	PARTS	0.00	$52.20	0.00		52.20
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-348896	PARTS	171.89	$171.89	0.00		171.89
Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES			

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Vendor ID	Vendor Name	Payee Name				Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund		Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:			547.33	0.00	547.33
017301	FOGG'S LUMBER AND HARDWARE					4/26/2024	91058
255831/6	MATERIALS		6.69		$6.69	0.00	6.69
Desc: MATERIALS		Acct:	30-974-320-0000		EQUIP OPERATION/MAINT-OFFICE		
255855/6	MATERIALS		84.98		$84.98	0.00	84.98
Desc: MATERIALS		Acct:	50-954-323-0000		MATERIAL & SUPPLIES		
256097/6	MATERIALS		0.00		$2.89	0.00	2.89
Desc: MATERIALS		Acct:	10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
256147/6	RETURNS		0.00		$-0.10	0.00	-0.10
Desc: RETURNS		Acct:	10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
256950/6	MATERIALS		113.72		$113.72	0.00	113.72
Desc: MATERIALS		Acct:	65-963-323-0000		MATERIALS & SUPPLIES		
257086/6	MATERIALS		2.79		$2.79	0.00	2.79
Desc: MATERIALS		Acct:	50-954-321-0200		REPAIRS & MAINT-MAINS & APPUR		
257202/6	MATERIALS		19.99		$19.99	0.00	19.99
Desc: MATERIALS		Acct:	50-952-323-0000		MATERIAL & SUPPLIES		
258746/6	MATERIALS		0.00		$15.98	0.00	15.98
Desc: MATERIALS		Acct:	10-521-323-0000		PR -MATERIAL & SUPPLIES		
258756/6	MATERIALS		0.00		$21.99	0.00	21.99
Desc: MATERIALS		Acct:	10-521-323-0000		PR -MATERIAL & SUPPLIES		
	Vendor Total:				268.93	0.00	268.93
017850	GALLS, LLC					4/26/2024	91059
027604135	UNIFORMS		0.00		$79.99	0.00	79.99
Desc: Sound blocking ear muffs		Acct:	10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
027661326	UNIFORMS		0.00		$449.62	0.00	449.62
Desc: Ear pieces,standard issue items for		Acct:	10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:				529.61	0.00	529.61
017868	GALVION BALLISTICS LTD					4/26/2024	91060
SG00007146	HELMET		0.00		$574.33	0.00	574.33
Desc: NEW HIRE HELMET		Acct:	10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:				574.33	0.00	574.33
019392	GRANDSTAND APPAREL	GRANDSTAND APPAREL				4/26/2024	91061
INV-7073	Spring Apparel and Hats		0.00		$1,007.00	0.00	1,007.00
Desc: Spring Apparel and Hats		Acct:	10-514-330-0000		PR -ATHLETIC SUPPLIES		
	Vendor Total:				1,007.00	0.00	1,007.00
019901	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP				4/26/2024	91062
522782	POLE RENT		0.00		$1,272.00	0.00	1,272.00
Desc: POLE RENT		Acct:	10-314-329-0000		DPW -ELECTRICITY		
	Vendor Total:				1,272.00	0.00	1,272.00
020396	GWORKS					4/26/2024	91063
2019-21464	ANNUAL PUBWORKS - HOSTING & ASI		637.52		$2,550.00	0.00	2,550.00
Desc: ANNUAL PUBWORKS - HOSTING & ASM		Acct:	10-221-318-0000		HFD -CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc:	ANNUAL PUBWORKS - HOSTING & ASM	Acct:	10-325-318-0000	DPW -CONTRACT SERVICES		
Desc:	ANNUAL PUBWORKS - HOSTING & ASM	Acct:	50-955-318-0000	CONTRACTED SERVICES		
Desc:	ANNUAL PUBWORKS - HOSTING & ASM	Acct:	55-955-318-0000	CONTRACTED SERVICES		
Desc:	ANNUAL PUBWORKS - HOSTING & ASM	Acct:	60-965-318-0000	CONTRACTED SERVICES		
Desc:	ANNUAL PUBWORKS - HOSTING & ASM	Acct:	65-965-318-0000	CONTRACTED SERVICES		
2019-21464-	ANNUAL PUBWORKS - HOSTING & ASI		0.00	$1,275.00	0.00	1,275.00
Desc:	ANNUAL PUBWORKS - HOSTING & ASM	Acct:	10-211-318-0000	HPD -CONTRACTED SERVICES		
	Vendor Total:			3,825.00	0.00	3,825.00
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD			4/26/2024	91064
141210,00415235	45 HIGHLAND AVE		0.00	$2,760.08	0.00	2,760.08
Desc:	45 HIGHLAND AVE	Acct:	10-530-328-0000	PR -WATER		
	Vendor Total:			2,760.08	0.00	2,760.08
022500	HERSHENSON,CARTER,SCOTT & MCGEE, F				4/26/2024	91065
04.22.2024	Chairs, Desk, Credenza		458.34	$550.00	0.00	550.00
Desc:	Chairs, Desk, Credenza	Acct:	10-325-323-0000	DPW -MATERIAL & SUPPLIES		
Desc:	Chairs, Desk, Credenza	Acct:	30-971-323-0000	MATERIAL & SUPPLIES		
Desc:	Chairs, Desk, Credenza	Acct:	50-955-323-0000	MATERIAL & SUPPLIES		
Desc:	Chairs, Desk, Credenza	Acct:	55-955-323-0000	MATERIALS & SUPPLIES		
Desc:	Chairs, Desk, Credenza	Acct:	60-965-323-0000	MATERIAL & SUPPLIES		
Desc:	Chairs, Desk, Credenza	Acct:	65-965-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:			550.00	0.00	550.00
022703	HILL, MARY	MARY HILL			4/26/2024	91066
MAY'24	RETIREE REIMBURSEMENT		0.00	$541.68	0.00	541.68
Desc:	Ret reimb May and underpay	Acct:	10-151-418-0100	TC -Retirees		
	Vendor Total:			541.68	0.00	541.68
023473	INGRAM LIBRARY SERVICES LLC				4/26/2024	91067
81419173	BOOKS		0.00	$24.79	0.00	24.79
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81419174	BOOKS		0.00	$16.91	0.00	16.91
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81419180	BOOKS		0.00	$169.22	0.00	169.22
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81565117	BOOKS		0.00	$27.45	0.00	27.45
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81419176	BOOKS		0.00	$25.36	0.00	25.36
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81419178	BOOKS		0.00	$18.02	0.00	18.02
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81419179	BOOKS		0.00	$15.73	0.00	15.73
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81565112	BOOKS		0.00	$22.08	0.00	22.08
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
81565115	BOOKS		0.00	$8.60	0.00	8.60
Desc:	BOOKS	Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
81565116	BOOKS		0.00	$15.91	0.00	15.91
Desc: BOOKS		Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
	Vendor Total:			344.07	0.00	344.07
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC				4/26/2024	91068
3144	Stones, plants, mulch at pool garde		0.00	$2,000.00	0.00	2,000.00
Desc: Stones, plants, mulch at pool garde		Acct:	10-512-323-0000	PR -MATERIAL & SUPPLIES		
3145	SPRING CLEAN UP MULCH		0.00	$3,080.00	0.00	3,080.00
Desc: Spring planting, mulch and cleanup		Acct:	10-521-318-0000	PR -CONTRACTED SERVICES		
Desc: Mulch		Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC				4/26/2024	91069
3096-2	CLEAN-UP DOWNTOWN FLOWER POT		0.00	$400.00	0.00	400.00
Desc: CLEAN-UP DOWNTOWN FLOWER POTS		Acct:	10-622-312-0100	PDZ -MARKETING PROMOTION		
	Vendor Total:			5,480.00	0.00	5,480.00
025600	KENNEY, RICHARD	RICHARD KENNEY			4/26/2024	91070
MAY'24	RETIREE REIMBURSEMENT		1,160.68	$1,160.68	0.00	1,160.68
Desc: May retiree reimb and 2024 recon		Acct:	50-954-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:			1,160.68	0.00	1,160.68
025715	KEY CHEVROLET OF WHITE RIVER				4/26/2024	91071
44902	Highway_Check Engine Light		0.00	$2,092.84	0.00	2,092.84
Desc: Highway_Check Engine Light		Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
WR2952785	CREDIT ON ACCOUNT		0.00	$-29.95	0.00	-29.95
Desc: CREDIT ON ACCOUNT		Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			2,062.89	0.00	2,062.89
026051	KOLOSKI PLUMBING & HEATING, LLC				4/26/2024	91072
3064	MAXFIELD STARTUP - CLEANING		0.00	$2,848.81	0.00	2,848.81
Desc: LaboMaxfield water fountains, start		Acct:	10-528-318-0000	PR -CONTRACTED SERVICES		
Desc: Materials and supplies for startup		Acct:	10-528-321-0100	PR -REPAIRS & MAINT-BUILD & GROU		
	Vendor Total:			2,848.81	0.00	2,848.81
027402	LEBANON, CITY OF	CITY OF LEBANON			4/26/2024	91073
MAR'24	Tipping Fees_03/01/24 - 03/31/24		4,901.25	$4,901.25	0.00	4,901.25
Desc: Tipping Fees_03/01/24 - 03/31/24		Acct:	30-974-318-0000	CONTRACTED SERVICES		
	Vendor Total:			4,901.25	0.00	4,901.25
027403	LEBANON, CITY OF	CITY OF LEBANON			4/26/2024	91074
MAR'24	Grit Disposal_03/01/24 - 03/31/24		9,529.80	$9,529.80	0.00	9,529.80
Desc: Grit Disposal_03/01/24 - 03/31/24		Acct:	60-961-318-0000	CONTRACTED SERVICES		
	Vendor Total:			9,529.80	0.00	9,529.80
027712	LEOMBRUNO, ALEYA	ALEYA LEOMBRUNO			4/26/2024	91075
04.16.2024	REIMBURSEMENT		0.00	$29.63	0.00	29.63
Desc: MEAL PURCHASE AT TRAINING		Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS		
Desc: MEAL PURCHASE AT TRAINING		Acct:	10-211-311-0000	HPD -TRAVEL & MEETINGS		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		29.63	0.00		29.63
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		4/26/2024		91076
4935943,54059	PROPANE 237.7G@$1.6987 LIB	0.00	$408.53	0.00		408.53
Desc:	PROPANE 237.7G@$1.6987 LIB	Acct: 10-524-327-0000	PR -BUILDING HEAT			
4935943,95070	PROPANE 70.4G@$1.6681 DEPOT ST	118.84	$118.84	0.00		118.84
Desc:	PROPANE 70.4G@$1.6681 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT			
	Vendor Total:		527.37	0.00		527.37
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS		4/26/2024		91077
MAY'24	RETIREE REIMBURSEMENT	0.00	$1,200.38	0.00		1,200.38
Desc:	May retiree reimb and 2024 recon	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Vendor Total:		1,200.38	0.00		1,200.38
027885	LHS ASSOCIATES INC			4/26/2024		91078
80718	BALLOT CODING&PRINTING	0.00	$1,898.10	0.00		1,898.10
Desc:	BALLOT CODING&PRINTING	Acct: 10-815-300-0000	FIN -MISCELLANEOUS EXPENSES(SM			
	Vendor Total:		1,898.10	0.00		1,898.10
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN		4/26/2024		91079
MAY'24	RETIREE REIMBURSEMENT	0.00	$614.56	0.00		614.56
Desc:	May retiree reimb and 2024 recon	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Vendor Total:		614.56	0.00		614.56
028848	MADISON NATIONAL LIFE INSURANCE CO,			4/26/2024		91080
MAY'24	LIFE INS MAY'24	261.03	$2,509.38	0.00		2,509.38
Desc:	Life and AD&D Insurance	Acct: 10-121-240-0000	TM -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-151-240-0000	TC -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-171-240-0000	FIN -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-174-240-0000	ASE -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-175-240-0000	DEL -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-181-240-0000	IT -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-211-240-0000	HPD -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-221-240-0000	HFD -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-271-240-0000	DISP -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-311-240-0000	DPW -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-325-240-0000	DPW -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-511-240-0000	PR -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-514-240-0000	PR -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-521-240-0000	PR -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-621-240-0000	PDZ -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 10-622-240-0000	PDZ -LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 30-975-240-0000	LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 50-954-240-0000	LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 50-955-240-0000	LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 55-955-240-0000	LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 60-961-240-0000	LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 60-965-240-0000	LIFE INSURANCE			
Desc:	Life and AD&D Insurance	Acct: 65-965-240-0000	LIFE INSURANCE			

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Life and AD&D Insurance	Acct: 65-965-240-0000		LIFE INSURANCE		
		Vendor Total:		2,509.38	0.00	2,509.38
028850	MAGEE OFFICE EQUIPMENT INC.				4/26/2024	91081
C-01618627	WIDE COPIER LEASE		0.00	$448.00	0.00	448.00
	Desc: WIDE COPIER LEASE	Acct: 10-151-318-0000		TC -CONTRACTED SERVICES		
		Vendor Total:		448.00	0.00	448.00
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK			4/26/2024	91082
700000530MAR'24	PRE EMPLOYMENT		0.00	$215.00	0.00	215.00
	Desc: PRE EMPLOYMENT	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
700005551APR'24	PRE EMPLOYMENT - DPW		140.00	$280.00	0.00	280.00
	Desc: PRE EMPLOYMENT - DPW	Acct: 10-325-315-0000		DPW -RECRUITMENT & TRAINING		
	Desc: PRE EMPLOYMENT - DPW	Acct: 50-955-315-0000		RECRUITMENT & TRAINING		
	Desc: PRE EMPLOYMENT - DPW	Acct: 55-955-315-0000		RECRUITMENT & TRAINING		
		Vendor Total:		495.00	0.00	495.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC			4/26/2024	91083
245458640	WATER		14.82	$14.82	0.00	14.82
	Desc: WATER	Acct: 30-974-328-0000		WATER		
245819542	2 BLK TONERS		0.00	$181.08	0.00	181.08
	Desc: 2 BLK TONERS	Acct: 10-171-323-0000		FIN -MATERIAL & SUPPLIES		
245868983	OFFICE SUPPLIES		0.00	$95.24	0.00	95.24
	Desc: OFFICE SUPPLIES	Acct: 10-171-323-0000		FIN -MATERIAL & SUPPLIES		
245901516	PAPER		54.15	$64.99	0.00	64.99
	Desc: PAPER	Acct: 10-325-323-0000		DPW -MATERIAL & SUPPLIES		
	Desc: PAPER	Acct: 30-971-323-0000		MATERIAL & SUPPLIES		
	Desc: PAPER	Acct: 50-955-323-0000		MATERIAL & SUPPLIES		
	Desc: PAPER	Acct: 55-955-323-0000		MATERIALS & SUPPLIES		
	Desc: PAPER	Acct: 60-965-323-0000		MATERIAL & SUPPLIES		
	Desc: PAPER	Acct: 65-965-323-0000		MATERIALS & SUPPLIES		
246024540	OFFICE SUPPLY - FS 2		0.00	$51.98	0.00	51.98
	Desc: OFFICE SUPPLY - FS 2	Acct: 10-171-323-0000		FIN -MATERIAL & SUPPLIES		
246052428	OFFICE SUPPLIES		0.00	$7.12	0.00	7.12
	Desc: OFFICE SUPPLIES	Acct: 10-171-323-0000		FIN -MATERIAL & SUPPLIES		
245963560	OFFICE SUPPLIES		0.00	$162.69	0.00	162.69
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
		Vendor Total:		577.92	0.00	577.92
030180	LOWELL MCLEODS, INC				4/26/2024	91084
81208	PARTS		0.00	$1,645.05	0.00	1,645.05
	Desc: H-6_Springs, rebound pin, bolt, ubo	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		1,645.05	0.00	1,645.05
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO			4/26/2024	91085
24610321	MATERIALS		112.50	$112.50	0.00	112.50
	Desc: MATERIALS	Acct: 65-963-323-0000		MATERIALS & SUPPLIES		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		112.50	0.00		112.50
031435	MOMAR, INC.	MOMAR, INC.		4/26/2024		91086
PSI527609	CLEANER & DEGREASER	234.63	$234.63	0.00		234.63
Desc:	CLEANER & DEGREASER	Acct: 60-964-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		234.63	0.00		234.63
031438	MONAGHAN SAFAR PLLC			4/26/2024		91087
23756	LEGAL: GENERAL MATTERS	0.00	$697.50	0.00		697.50
Desc:	LEGAL: GENERAL MATTERS	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
23757	LEGAL: WAT DEPT EMP	0.00	$315.00	0.00		315.00
Desc:	LEGAL: WAT DEPT EMP	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
23758	LEGAL: FIRE STATION 2 PROJECT	0.00	$690.00	0.00		690.00
Desc:	LEGAL: FIRE STATION 2 PROJECT	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
23759	LEGAL: FAIRVIEW TERR RECONS EAS	0.00	$289.50	0.00		289.50
Desc:	LEGAL: FAIRVIEW TERR RECONS EASEMNT	Acct: 10-325-318-0200	DPW -LEGAL SERVICES			
23760	LEGAL: QUE LAKES SITE PFAS EASME	156.50	$156.50	0.00		156.50
Desc:	LEGAL: QUE LAKES SITE PFAS EASMENT	Acct: 65-965-318-0000	CONTRACTED SERVICES			
	Vendor Total:		2,148.50	0.00		2,148.50
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC		4/26/2024		91088
8230428746	Flex Solutions II SaaS/ Managed Ser	0.00	$44,238.80	0.00		44,238.80
Desc:	Flex Solutions II SaaS/ Managed Ser	Acct: 10-181-318-0100	IT -CONTRACTED SERVICES - MANAC			
	Vendor Total:		44,238.80	0.00		44,238.80
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC		4/26/2024		91089
MAY'24 RETIREES	RETIREES HEALTH INS MAY'24	3,256.68	$10,890.59	0.00		10,890.59
Desc:	Retirees Healthcare	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retirees Healthcare	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC		4/26/2024		91090
MAY'24	HEALTH INS MAY'24	22,907.10	$156,930.43	0.00		156,930.43
Desc:	Health Care	Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
Desc:	Health Care	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

Desc: Health Care		Acct: 10-311-220-0000	DPW -HEALTH INSURANCE		
Desc: Health Care		Acct: 10-325-220-0000	DPW -HEALTH INSURANCE		
Desc: Health Care		Acct: 10-511-220-0000	PR -HEALTH INSURANCE		
Desc: Health Care		Acct: 10-514-220-0000	PR -HEALTH INSURANCE		
Desc: Health Care		Acct: 10-521-220-0000	PR -HEALTH INSURANCE		
Desc: Health Care		Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE		
Desc: Health Care		Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE		
Desc: Health Care		Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
Desc: Health Care		Acct: 30-975-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 50-954-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 50-955-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 55-955-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 60-961-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc: Health Care		Acct: 60-965-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 65-963-220-0000	HEALTH INSURANCE		
Desc: Health Care		Acct: 65-965-220-0000	HEALTH INSURANCE		
	Vendor Total:		167,821.02	0.00	167,821.02

032104	MVP SELECT CARE INC.			4/26/2024	91091
JAN'24	INSURANCE FEE	27.50	$240.00	0.00	240.00
Desc: Insuracne Fees		Acct: 10-121-220-0000	TM -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-151-220-0000	TC -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-171-220-0000	FIN -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-174-220-0000	ASE -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-181-220-0000	IT -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-211-220-0000	HPD -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-221-220-0000	HFD -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-271-220-0000	DISP -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-312-220-0000	DPW -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-325-220-0000	DPW -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-511-220-0000	PR -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-514-220-0000	PR -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-530-220-0000	PR -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
Desc: Insuracne Fees		Acct: 30-975-220-0000	HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 50-954-220-0000	HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 50-955-220-0000	HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 60-961-220-0000	HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc: Insuracne Fees		Acct: 65-963-220-0000	HEALTH INSURANCE		
	Vendor Total:		240.00	0.00	240.00

034785	NORTHEAST COMMUNITY SOLAR LLC			4/26/2024	91092
1053	SOLAR ARRAY	894.83	$1,278.33	0.00	1,278.33

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Desc: Solar electricity February 2024	Acct: 60-961-329-0000	ELECTRICITY	
	Desc: Solar electricity February 2024	Acct: 10-321-329-0000	DPW -ELECTRICITY	
1019	SOLAR ARRAY	894.83	$1,278.33 / 0.00	1,278.33
	Desc: Solar electric ty for January 2024	Acct: 60-961-329-0000	ELECTRICITY	
	Desc: Solar electricity for January 2024	Acct: 10-321-329-0000	DPW -ELECTRICITY	
1096	SOLAR ARRAY	894.83	$1,278.33 / 0.00	1,278.33
	Desc: Solar electricity March 2024	Acct: 60-961-329-0000	ELECTRICITY	
	Desc: Solar electricity March 2024	Acct: 10-321-329-0000	DPW -ELECTRICITY	
	Vendor Total:		3,834.99 / 0.00	3,834.99
034800	NORTHEAST DELTA DENTAL		4/26/2024	91093
MAY'24	DENTAL INS MAY'24	992.72	$8,813.07 / 0.00	8,813.07
	Desc: dental	Acct: 10-121-230-0000	TM -DENTAL	
	Desc: dental	Acct: 10-151-230-0000	TC -DENTAL	
	Desc: dental	Acct: 10-171-230-0000	FIN -DENTAL	
	Desc: dental	Acct: 10-174-230-0000	ASE -DENTAL	
	Desc: dental	Acct: 10-175-230-0000	DEL -DENTAL	
	Desc: dental	Acct: 10-181-230-0000	IT -DENTAL	
	Desc: dental	Acct: 10-211-230-0000	HPD -DENTAL	
	Desc: dental	Acct: 10-221-230-0000	HFD -DENTAL	
	Desc: dental	Acct: 10-271-230-0000	DISP -DENTAL	
	Desc: dental	Acct: 10-311-230-0000	DPW -DENTAL	
	Desc: dental	Acct: 10-325-230-0000	DPW -DENTAL	
	Desc: dental	Acct: 10-511-230-0000	PR -DENTAL	
	Desc: dental	Acct: 10-514-230-0000	PR -DENTAL	
	Desc: dental	Acct: 10-521-230-0000	PR -DENTAL	
	Desc: dental	Acct: 10-621-230-0000	PDZ -DENTAL	
	Desc: dental	Acct: 10-622-230-0000	PDZ -DENTAL	
	Desc: dental	Acct: 30-975-230-0000	DENTAL	
	Desc: dental	Acct: 50-954-230-0000	DENTAL	
	Desc: dental	Acct: 50-955-230-0000	DENTAL	
	Desc: dental	Acct: 55-955-230-0000	DENTAL	
	Desc: dental	Acct: 60-961-230-0000	DENTAL	
	Desc: dental	Acct: 60-965-230-0000	DENTAL	
	Desc: dental	Acct: 65-963-230-0000	DENTAL	
	Desc: dental	Acct: 65-965-230-0000	DENTAL	
	Vendor Total:		8,813.07 / 0.00	8,813.07
034872	NORTHEAST MDT LLC		4/26/2024	91094
1791	HAVIS RUGGED MOUNT FOR CRUISEF	0.00	$1,088.00 / 0.00	1,088.00
	Desc: HAVIS RUGGED MOUNT FOR CRUISER IPAD	Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT	
	Vendor Total:		1,088.00 / 0.00	1,088.00
034950	NORTHEAST SCALE COMPANY, INC.		4/26/2024	91095
48287	Adjust & Calibrate Scale	1,520.00	$1,520.00 / 0.00	1,520.00
	Desc: Adjust & Calibrate Scale	Acct: 30-974-320-0100	EQUIP MAINTENANCE-SCALE	
	Vendor Total:		1,520.00 / 0.00	1,520.00
036230	OVERHEAD DOOR OF RUTLAND		4/26/2024	91096

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
47892	SERVICE CALL		0.00	$244.80	0.00	244.80
Desc: SERVICE CALL		Acct: 10-530-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			244.80	0.00	244.80
036352	PACIFIC CONCEPTS				4/26/2024	91097
IN00061975	EVIDENCE BAGS		0.00	$163.54	0.00	163.54
Desc: Evidence Bags		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
	Vendor Total:			163.54	0.00	163.54
037276	PETE'S TIRE BARNS, INC				4/26/2024	91098
280697	TIRES		1,042.48	$1,042.48	0.00	1,042.48
Desc: New Tires for WW-10		Acct: 60-961-321-0000		REPAIRS & MAINT-VEHICLES		
	Vendor Total:			1,042.48	0.00	1,042.48
037450	PIKE INDUSTRIES INC				4/26/2024	91099
1270333	STONE		0.00	$467.60	0.00	467.60
Desc: STONE		Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
Desc: STONE		Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
	Vendor Total:			467.60	0.00	467.60
037500	PIONEER MANUFACTURING CO				4/26/2024	91100
INV921726	Paint for field sports		0.00	$722.00	0.00	722.00
Desc: Paint for field sports		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
	Vendor Total:			722.00	0.00	722.00
037555	PNC EQUIPMENT FINANCE, LLC				4/26/2024	91101
1956318	TORO GROOMER		0.00	$5,479.00	0.00	5,479.00
Desc: Toro Groomer Payment Principal		Acct: 10-912-542-0012		TM -Lease P- Toro Groomer #98994449		
Desc: Toro Groomer Interest		Acct: 10-912-542-0021		TM -Lease I- Toro Groomer #98994449-		
	Vendor Total:			5,479.00	0.00	5,479.00
037751	PONZONI, JOAN	JOAN M. PONZONI			4/26/2024	91102
MAY'24	RETIREE REIMBURSEMENT		433.34	$541.68	0.00	541.68
Desc: Ret reimb May and underpay		Acct: 50-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May and underpay		Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May and underpay		Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May and underpay		Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May and underpay		Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
	Vendor Total:			541.68	0.00	541.68
038736	PULLEN, MICHAEL C	MICHAEL C. PULLEN			4/26/2024	91103
04.20.2024	EXTERIOR TRIM PAINTING & REPLACE		0.00	$2,027.00	0.00	2,027.00
Desc: EXTERIOR TRIM PAINTING & REPLACEMNT		Acct: 10-421-321-0100		SEN -REPAIRS & MAINT-BUILD & GRC		
	Vendor Total:			2,027.00	0.00	2,027.00
040075	R.H. SCALES CO, INC	R.H. SCALES CO, INC			4/26/2024	91104
6-118672	MATERIALS		17.56	$17.56	0.00	17.56
Desc: MATERIALS		Acct: 65-963-319-0000		EQUIPMENT OPERATION-GAS		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		17.56	0.00		17.56
040375	RICKER, ALLYN	ALLYN RICKER		4/26/2024		91105
MAY'24	RETIREE REIMBURSEMENT	0.00	$1,051.77	0.00		1,051.77
Desc:	May retiree reimb and 2024 recon	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
	Vendor Total:		1,051.77	0.00		1,051.77
040425	RIESEBERG, HUNTER	RIESEBERG, HUNTER		4/26/2024		91106
MAY'24	RETIREE REIMBURSEMENT	133.10	$380.33	0.00		380.33
Desc:	Ret reimb May 24 plus underpaymnt	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE			
Desc:	Ret reimb May 24 plus underpaymnt	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Ret reimb May 24 plus underpaymnt	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Ret reimb May 24 plus underpaymnt	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Ret reimb May 24 plus underpaymnt	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Ret reimb May 24 plus underpaymnt	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
	Vendor Total:		380.33	0.00		380.33
041450	SABIL & SONS, INC	SABIL & SONS, INC		4/26/2024		91107
11479	STATE INSPECTION	0.00	$110.00	0.00		110.00
Desc:	STATE INSPECTION H5	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
11294	PARTS	0.00	$1,000.00	0.00		1,000.00
Desc:	Heavy Recovery Service_H-4	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
	Vendor Total:		1,110.00	0.00		1,110.00
042155	SHELDON, GREGORY	GREGORY SHELDON		4/26/2024		91108
04.20.2024	REIMBURSEMENT	0.00	$177.44	0.00		177.44
Desc:	Clothing Allowance Reimbursement	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
	Vendor Total:		177.44	0.00		177.44
043426	FIRSTLIGHT FIBER	FIRSTLIGHT FIBER		4/26/2024		91109
16994074	TELEPHONES	1,191.53	$5,380.50	0.00		5,380.50
Desc:	telephones	Acct: 10-211-324-0000	HPD -TELEPHONE			
Desc:	telephones	Acct: 10-221-324-0000	HFD -TELEPHONE			
Desc:	telephones	Acct: 10-271-324-0000	DISP -TELEPHONE			
Desc:	telephones	Acct: 10-121-324-0000	TM -TELEPHONE			
Desc:	telephones	Acct: 10-151-324-0000	TC -TELEPHONE			
Desc:	telephones	Acct: 10-171-324-0000	FIN -TELEPHONE			
Desc:	telephones	Acct: 10-174-324-0000	ASE -TELEPHONE			
Desc:	telephones	Acct: 10-181-324-0000	IT -TELEPHONE			
Desc:	telephones	Acct: 10-511-324-0000	PR -TELEPHONE			
Desc:	telephones	Acct: 10-622-324-0000	PDZ -TELEPHONE			
Desc:	telephones	Acct: 10-530-324-0000	PR -Telephone			
Desc:	telephones	Acct: 50-952-324-0000	TELEPHONE			
Desc:	telephones	Acct: 60-961-324-0000	TELEPHONE			
Desc:	telephones	Acct: 30-971-324-0000	TELEPHONE			
Desc:	telephones	Acct: 65-963-324-0000	TELEPHONE			
Desc:	telephones	Acct: 60-962-324-0000	TELEPHONE			
Desc:	telephones	Acct: 10-321-324-0000	DPW -TELEPHONE			
Desc:	telephones	Acct: 10-325-324-0000	DPW -TELEPHONE			

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		5,380.50	0.00		5,380.50
043930	STAPLES CONTRACT & COMMERCIAL	STAPLES ADVANTAGE		4/26/2024		91110
7000315602B	OFFICE SUPPLIES	0.00	$135.30	0.00		135.30
Desc: OFFICE SUPPLIES		Acct: 10-271-323-0000	DISP -MATERIAL & SUPPLIES			
7000315602A	OFFICE SUPPLIES	0.00	$41.10	0.00		41.10
Desc: MISC OFFICE SUPPLIES		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES			
	Vendor Total:		176.40	0.00		176.40
044940	SYMBOL ARTS			4/26/2024		91111
0490772	ARTWORK FOR BADGE	0.00	$375.00	0.00		375.00
Desc: ARTWORK FOR BADGE		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
0489711	BADGES	0.00	$542.50	0.00		542.50
Desc: 4 LIEUTENANT BADGES		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
	Vendor Total:		917.50	0.00		917.50
045350	AXON ENTERPRISE, INC			4/26/2024		91112
INUS236836	2 BASIC LICENSE	0.00	$64.43	0.00		64.43
Desc: 2 BASIC LICENSE NEW CRUISERS		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT			
	Vendor Total:		64.43	0.00		64.43
045484	TELEPHONE & NETWORK TECHNOLOGIES			4/26/2024		91113
845257	SERV CALL: HOT SPOT SETUP	0.00	$170.00	0.00		170.00
Desc: SERV CALL: HOT SPOT SETUP		Acct: 10-181-315-0000	IT -RECRUITMENT & TRAINING			
845131	SERV CALL:TESTING GEST VLAN	0.00	$340.00	0.00		340.00
Desc: SERV CALL:TESTING GEST VLAN		Acct: 10-181-315-0000	IT -RECRUITMENT & TRAINING			
Desc: SERV CALL:TESTING GEST VLAN		Acct: 10-181-318-0000	IT -CONTRACTED SERVICES			
	Vendor Total:		510.00	0.00		510.00
046951	TWIN STATE GARAGE DOOR, LLC			4/26/2024		91114
19207	PARTS	0.00	$1,600.00	0.00		1,600.00
Desc: Replace Springs_Bay 2 & Inspection		Acct: 10-321-321-0100	DPW -REPAIRS & MAINT-BUILDING			
	Vendor Total:		1,600.00	0.00		1,600.00
047190	USABLUEBOOK	USABLUEBOOK		4/26/2024		91115
INV00334512	MATERIALS	499.95	$499.95	0.00		499.95
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
INV00327524	MATERIALS	524.47	$524.47	0.00		524.47
Desc: Filter Funnel		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
INV00216570	MATERIALS	439.64	$439.64	0.00		439.64
Desc: Glass Fiber Filter, Pyrex Glass Se		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
	Vendor Total:		1,464.06	0.00		1,464.06
047300	UNITED STATES POSTAL SERVICE			4/26/2024		91116
04.20.2024	PERMIT#97 ANNUAL FEE 06.02.24	320.00	$320.00	0.00		320.00
Desc: PERMIT#97 ANNUAL FEE 06.02.24		Acct: 50-955-322-0000	POSTAGE			
Desc: PERMIT#97 ANNUAL FEE 06.02.24		Acct: 55-955-322-0000	POSTAGE			

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		320.00	0.00	320.00
048185	VALLEY IMAGING & AWARDS				4/26/2024	91117
21140	500 Business Cards & Name Plate BD		0.00	$85.40	0.00	85.40
Desc:	500 Business Cards & Name Plate BD	Acct:	10-171-323-0000	FIN -MATERIAL & SUPPLIES		
		Vendor Total:		85.40	0.00	85.40
048300	VALLEY NEWS	VALLEY NEWS			4/26/2024	91118
125911,4434637	SB AGENDA 04.30.2024		0.00	$396.00	0.00	396.00
Desc:	SB AGENDA 04.30.2024	Acct:	10-111-312-0000	SB -ADVERTISING		
		Vendor Total:		396.00	0.00	396.00
048575	VERIZON WIRELESS				4/26/2024	91119
9960496873	VERIZON BROADBAND MAR'24		0.00	$2,678.29	0.00	2,678.29
Desc:	VERIZON BROADBAND MAR'24	Acct:	10-221-324-0000	HFD -TELEPHONE		
Desc:	VERIZON BROADBAND MAR'24	Acct:	10-211-320-0100	HPD -EQUIP OPERATION/COMMUNIC		
Desc:	VERIZON BROADBAND MAR'24 NORWICH	Acct:	10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Desc:	VERIZON BROADBAND MAR'24 WINDSOR	Acct:	10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
		Vendor Total:		2,678.29	0.00	2,678.29
049300	VERMONT DEPT OF LABOR	VERMONT DEPT OF LABOR			4/26/2024	91120
2024 Q1 JAN-MAR	UNEMPLOYMENT BENEFITS JAN-MAR		0.00	$4,993.49	0.00	4,993.49
Desc:	UNEMPLOYMENT BENEFITS JAN-MAR 2024	Acct:	10-811-318-0500	FIN -EXCISE & OTHER TAXES		
		Vendor Total:		4,993.49	0.00	4,993.49
049800	VERMONT DEPARTMENT OF TAXES	VERMONT DEPARTMENT OF TAXES			4/26/2024	91121
2024 Q1	QUARTER 1 2024 - FRANCHISE TAX		814.76	$814.76	0.00	814.76
Desc:	QUARTER 1 2024 - FRANCHISE TAX	Acct:	30-974-316-0000	GRANTS/APPROP/ST.TAXES		
		Vendor Total:		814.76	0.00	814.76
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS			4/26/2024	91123
MAC2024-0002	TRAINING-EFFECTIVE MEETINGS 03.2		2,600.00	$2,600.00	0.00	2,600.00
Desc:	TRAINING-EFFECTIVE MEETINGS 03.27.2	Acct:	72-111-111-1200	Vermont Community Foundation - Selec		
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS			4/26/2024	91122
6512	Open meeting law training staff & C		0.00	$20.00	0.00	20.00
Desc:	Open meeting law training staff & C	Acct:	10-626-311-0100	TM -Travel & Meetings		
		Vendor Total:		2,620.00	0.00	2,620.00
050250	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS			4/26/2024	91124
P02852024 E8	TOWN HALL SIGN INSURANCE		0.00	$16.00	0.00	16.00
Desc:	TOWN HALL SIGN INSURANCE	Acct:	10-161-418-0000	TH -PROPERTY & LIABILITY INSURAN		
		Vendor Total:		16.00	0.00	16.00
050455	VERMONT LIFE SAFETY LLC				4/26/2024	91125
50433	FIRE EXTINGUISHER SERVICE		0.00	$121.10	0.00	121.10
Desc:	FIRE EXTINGUISHER SERVICE	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

		Vendor Total:		121.10	0.00	121.10
050965	VERMONT RURAL WATER ASSOCIATION			4/26/2024		91126
04.02.2024	TRAINING:OP WW TREAT PLANT	100.00		$100.00	0.00	100.00
Desc:	TRAINING:OP WW TREAT PLANT	Acct: 65-965-315-0000		RECRUITMENT & TRAINING		
14374	TRAINING PRINCIP OF NITROGEN REI	35.00		$35.00	0.00	35.00
Desc:	TRAINING PRINCIP OF NITROGEN REMOVA	Acct: 65-965-315-0000		RECRUITMENT & TRAINING		
		Vendor Total:		135.00	0.00	135.00
052370	WELD-TEK, INC			4/26/2024		91127
22060	Galvanized Steel Message Board per	0.00		$2,100.00	0.00	2,100.00
Desc:	Galvanized Steel Message Board per	Acct: 10-622-312-0100		PDZ -MARKETING PROMOTION		
		Vendor Total:		2,100.00	0.00	2,100.00
053150	SWISH WHITE RIVER LTD			4/26/2024		91128
9050832	RETURNED CLEANING SUPPLIES	0.00		$-231.60	0.00	-231.60
Desc:	RETURNED CLEANING SUPPLIES	Acct: 10-271-320-0000		DISP -EQUIP OPERATION/MAINT-OFF		
W611056	CLEANING SUPPLIES	0.00		$125.00	0.00	125.00
Desc:	CLEANING SUPPLIES	Acct: 10-530-323-0000		PR -MATERIAL & SUPPLIES		
W609968	CLEANING SUPPLIES	0.00		$29.95	0.00	29.95
Desc:	CLEANING SUPPLIES	Acct: 10-211-318-0000		HPD -CONTRACTED SERVICES		
W611868	CLEANING SUPPLIES	83.60		$83.60	0.00	83.60
Desc:	CLEANING SUPPLIES	Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
W615596	CLEANING SUPPLIES	0.00		$784.82	0.00	784.82
Desc:	CLEANING SUPPLIES	Acct: 10-530-323-0000		PR -MATERIAL & SUPPLIES		
Desc:	CLEANING SUPPLIES	Acct: 10-528-323-0000		PR -MATERIAL & SUPPLIES		
Desc:	CLEANING SUPPLIES	Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
W614287	CLEANING SUPPLIES	0.00		$156.05	0.00	156.05
Desc:	CLEANING SUPPLIES	Acct: 10-161-323-0000		TH -MATERIAL & SUPPLIES		
W615622	CLEANING SUPPLIES	0.00		$976.85	0.00	976.85
Desc:	CLEANING SUPPLIES	Acct: 10-161-323-0000		TH -MATERIAL & SUPPLIES		
W611201	CLEANING SUPPLIES	0.00		$29.95	0.00	29.95
Desc:	CLEANING SUPPLIES	Acct: 10-271-323-0000		DISP -MATERIAL & SUPPLIES		
		Vendor Total:		1,954.62	0.00	1,954.62
053650	WILSON TIRE INC			4/26/2024		91129
537906	TIRES	0.00		$783.00	0.00	783.00
Desc:	TIRES	Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		783.00	0.00	783.00
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR		4/26/2024		91130
MAY'24	RETIREE REIMBURSEMENT	0.00		$336.84	0.00	336.84
Desc:	May retiree reimb and 2024 recon	Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
		Vendor Total:		336.84	0.00	336.84
059704	CLARKE, MARTHA	MARTHA CLARKE		4/26/2024		91131
04.11.2024	PETTY CASH	0.00		$43.03	0.00	43.03
Desc:	PETTY CASH- MARKERS	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: PETTY CASH- POSTAGE	Acct: 10-211-322-0000	HPD -POSTAGE		
	Desc: PETTY CASH- PAINT	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
	Vendor Total:		43.03	0.00	43.03
059847	COUTERMARSH, TOM	TOM COUTERMARSH		4/26/2024	91132
MAY'24	RETIREE REIMBURSEMENT	1,171.32	$1,171.32	0.00	1,171.32
	Desc: May retiree reimb and 2024 recon	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: May retiree reimb and 2024 recon	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: May retiree reimb and 2024 recon	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: May retiree reimb and 2024 recon	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		1,171.32	0.00	1,171.32
059941	ROY REFRIGERATION, LLC			4/26/2024	91133
10832	HEAT PUMP WATER HEATER	0.00	$4,972.00	0.00	4,972.00
	Desc: HEAT PUMP WATER HEATER	Acct: 10-421-321-0100	SEN -REPAIRS & MAINT-BUILD & GRC		
	Vendor Total:		4,972.00	0.00	4,972.00
060111	NATIONAL - LEASES	NATIONAL BUSINESS TECHNOLOGIES		4/26/2024	91134
82412297	LEASE KOICERA - MAY'24	259.00	$755.69	0.00	755.69
	Desc: LEASE FOLDING MACHINE - MAY'24	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
	Desc: LEASE FOLDING MACHINE - MAY'24	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE FOLDING MACHINE - MAY'24	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE FOLDING MACHINE - MAY'24	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE FOLDING MACHINE - MAY'24	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE KOICERA - MAY'24 - DIS	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
	Desc: LEASE KOICERA - MAY'24- TC	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		
	Desc: LEASE KOICERA - MAY'24 - DPW	Acct: 10-325-330-0000	DPW -OFFICE EQUIPMENT		
82412543	LEASE COPIER - MAY'24	285.96	$1,160.69	0.00	1,160.69
	Desc: LEASE COPIER - MAY'24 - DPW	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE COPIER - MAY'24 - DPW	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE COPIER - MAY'24 - DPW	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE COPIER - MAY'24 - DPW	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
	Desc: LEASE COPIER - MAY'24 - VAL	Acct: 10-174-320-0000	ASE -EQUIP OPERATION/MAINT-OFFI		
	Desc: LEASE COPIER - MAY'24- PLANN	Acct: 10-622-320-0000	PDZ -EQUIP OPERATION/MAINT-OFFI		
	Desc: LEASE COPIER - MAY'24 - REC	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES		
	Desc: LEASE COPIER - MAY'24 - FD	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
	Desc: LEASE COPIER - MAY'24 - FIN	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
	Desc: LEASE COPIER - MAY'24- ADMIN	Acct: 10-121-318-0000	TM -CONTRACT SERVICES		
	Desc: LEASE COPIER - MAY'24- PD	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
	Vendor Total:		1,916.38	0.00	1,916.38
060300	SANTAGATE, CORIANDER	CORIANDER R. SANTAGATE		4/26/2024	91135
04.16.2024	REIMBURSEMENT	0.00	$32.05	0.00	32.05
	Desc: MEAL WHILE AT TRAINING	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
	Desc: MEAL WHILE AT TRAINING	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
	Vendor Total:		32.05	0.00	32.05
060305	SANTANDER LEASING LLC	SANTANDER BANK, N.A.		4/26/2024	91136
10315342	SIMULCAST MOTOROLA LEASE	0.00	$25,125.30	0.00	25,125.30

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: SIMULCAST MOTOROLA LEASE		Acct: 10-912-542-0013	TM -Lease P- Simulcast #002-0026562-(		
Desc: SIMULCAST MOTOROLA LEASE		Acct: 10-912-542-0022	TM -Lease I- Simulcast #002-0026562-0		
	Vendor Total:		25,125.30	0.00	25,125.30
500387	EXECUSUITE, LLC			4/26/2024	91137
31789	MONTHLY RENT - MAY'24	0.00	$400.00	0.00	400.00
Desc: MONTHLY RENT - MAY'24		Acct: 10-121-318-0600	TM -CONTRACT SERVICES - PARKINC		
	Vendor Total:		400.00	0.00	400.00
500660	JP PEST SERVICE			4/26/2024	91138
3777472	MONTHLY PEST SERVICES	0.00	$88.00	0.00	88.00
Desc: MONTHLY PEST SERVICES		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
	Vendor Total:		88.00	0.00	88.00
500894	SECURSHRED	SECURSHRED		4/26/2024	91139
454198	SHREDDING SERVICES	0.00	$24.00	0.00	24.00
Desc: SHREDDING SERVICES		Acct: 10-325-318-0000	DPW -CONTRACT SERVICES		
	Vendor Total:		24.00	0.00	24.00
502736	HAYES, FELICIA	FELICIA HAYES		4/26/2024	91140
866778	REFUND TEEN ADVENTURE GETAWA`	0.00	$45.00	0.00	45.00
Desc: REFUND TEEN ADVENTURE GETAWAY		Acct: 10-514-325-0000	PR -REFUNDS		
	Vendor Total:		45.00	0.00	45.00
502929	PHELPS, JANET	JANET PHELPS		4/26/2024	91141
866782	REFUND TEEN ADVENTURE GETAWA`	0.00	$90.00	0.00	90.00
Desc: REFUND TEEN ADVENTURE GETAWAY		Acct: 10-514-325-0000	PR -REFUNDS		
	Vendor Total:		90.00	0.00	90.00
502930	HEWSTON, AMBER	AMBER HEWSTON		4/26/2024	91142
866971	REFUND COMICS CLASS	0.00	$85.00	0.00	85.00
Desc: REFUND COMICS CLASS		Acct: 10-514-325-0000	PR -REFUNDS		
	Vendor Total:		85.00	0.00	85.00
502931	JACOBSON, MELISSA	MELISSA JACOBSON		4/26/2024	91143
866970	REFUND COMICS CLASS	0.00	$85.00	0.00	85.00
Desc: REFUND COMICS CLASS		Acct: 10-514-325-0000	PR -REFUNDS		
	Vendor Total:		85.00	0.00	85.00
502932	LINDSLEY, CHANCE	CHANCE LINDSLEY		4/26/2024	91144
866969	REFUND COMICS CLASS	0.00	$85.00	0.00	85.00
Desc: REFUND COMICS CLASS		Acct: 10-514-325-0000	PR -REFUNDS		
	Vendor Total:		85.00	0.00	85.00
502933	BAIRD, BRITTANI	BRITTANI BAIRD		4/26/2024	91145
866968	REFUND COMICS CLASS	0.00	$85.00	0.00	85.00
Desc: REFUND COMICS CLASS		Acct: 10-514-325-0000	PR -REFUNDS		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		85.00	0.00	85.00
FUND 1 0	**HRA / FSA / DCR**			**Bank Total:**		**451,875.02**
FUND 1 0 HRA	**HRA / FSA / DCR**					
032103	MVP HEALTH - HRA / DCRA				4/26/2024	1061
MAR'24	HSA / FSA/ HRA MARCH 2024		4,722.75	$25,381.14	0.00	25,381.14
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-622-418-0100	PDZ -Retiree Health Insurance		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-181-225-0000	IT -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-511-225-0000	PR -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-211-225-0000	HPD -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-271-225-0000	DISP -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-221-225-0000	HFD -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-622-225-0000	PDZ -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-312-225-0000	DPW -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-151-225-0000	TC -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	60-961-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-174-225-0000	ASE -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	50-954-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-325-225-0000	DPW -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	65-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-171-225-0000	FIN -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-530-418-0100	PR -RETIREE HEALTH INSURANCE		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-514-225-0000	PR -HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	65-963-225-0000	HRA/CHOICECARE CARD		
Desc:	HSA / FSA/ HRA MARCH 2024	Acct:	10-121-225-0000	TM -HRA/CHOICECARE CARD		
		Vendor Total:		25,381.14	0.00	25,381.14
FUND 1 0 HRA				**Bank Total:**		**25,381.14**
		Holdback Total				488,760.71
	Batch Totals:	0.00	116,642.28		0.00	605,402.99

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

_____ MICHAEL HOYT

_____ KIM SOUZA

_____ MARY M. ERDEI

_____ SUSAN M. BUCKHOLZ

_____ LANNIE J. COLLINS

_____ IDA GRIESEMER

_____ BRANDON SMITH

_____ JOHN HAVERSTOCK

_____ GAIL OSTROUT

_____ JOSEPH MAJOR