



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, February 20, 2024, 6:00pm

Hartford Town Hall, 171 Bridge Street,

White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom <https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”. If you are calling in from phone dial:

(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

- I. Call to Order the Selectboard Meeting (6:00)
- II. Pledge of Allegiance
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda
- VI. Selectboard
 1. Public Comment (6:05)
 2. Selectboard Comments and Announcements (6:20)
 3. Appointments: None
 4. Town Manager's Report (6:30)
Significant Activity Reports Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/469>
 5. Board Reports, Motions & Ordinances
 - a. Remarks from Commissioner Alex Farrell of VT Dept of Housing & Community Development (6:35)
 - b. Coolidge Block Redevelopment with David Briggs (6:55)
 - c. FY24 Budget Status Report (7:10)
Link: <https://www.hartford-vt.org/DocumentCenter/View/9940/123123-Financials-22024-board-meeting>
 - d. Authorize Selectboard Chair to Approve Payroll and AP During Election Hiatus (7:25)
 - e. Assessor Review of CLA Report (7:30)
 - f. Assessor Update on Real Property Revaluation Process (7:35)
 - g. Consider Retaining Revaluation Consultant (7:45)
 - h. Assessor Update on Revaluation of Utilities (7:55)
 - i. Approve Grand List Litigation Certification (8:00)
 - j. Consider Adoption of Selectboard Liaison Policy (8:05)
 - k. Review RFP for Room 1 A/V (8:20)
 - l. Discuss Improved Access to Town Ordinances and Policies (8:40)
- VII. Commission Reports
- VIII. Consent Agenda
 - Approve Payroll Ending: 2/17/2024
 - Approve A/P Manifest of: 2/16/2024 & 2/22/2024
 - Approve Meeting Minutes of: 2/6/2024 and 2/13/2024
 - Note: Approved Selectboard Meetings: 3/7/2024 (Organizational Meeting); 3/12/2024 (replacing 3/5/2024 Meeting) and 3/19/2024
- IX. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

Town Manager's Report

February 20, 2024

Town Meeting Preparations

The Town has received our copies of the Town Report for distribution throughout the Town Hall, DPW and Public Safety Complex, libraries and for Budget & Candidate Night and Town Meeting. Thanks to the Town and School Meeting Committee for their help with this. We have also posted an electronic copy on the Town's website and elsewhere.

The Town and School Meeting Committee met on Monday, February 12 to plan for upcoming Town Meeting-related events.

There was a Selectboard candidate forum on Thursday, February 15 at the Bugbee Senior Center.

On Monday, February 26 there will be the traditional Budget and Candidate Night event at the High School. The Town and School District Meeting will take place at the High School on Saturday, March 2 at 10:00 am. Finally, of course, Town Meeting VOTING DAY will take place at the High School from 7:00 am until 7:00 pm. On that day, the Town Hall will be closed, and the regular Selectboard meeting will not take place that night. Instead, there will be a special Selectboard meeting held the following Tuesday, March 12. There will, of course, be a Selectboard Organizational Meeting held at 6:00 pm on Thursday, March 7.

Welcoming and Engaging Community Cohort

The Town Manager has forwarded an important survey to all of the 195 members of staff and boards, commissions and committees. This brief survey was compiled by Abundant Sun and the responses will provide valuable data to the Town of Hartford and to all members of the Welcoming & Engaging Cohort. There was a solid survey compliance, with ___ responses submitted, for a ___% response rate.

HCOREI

Thank you to the membership of HCOREI which hosted me at their meeting on Wednesday, February 7.

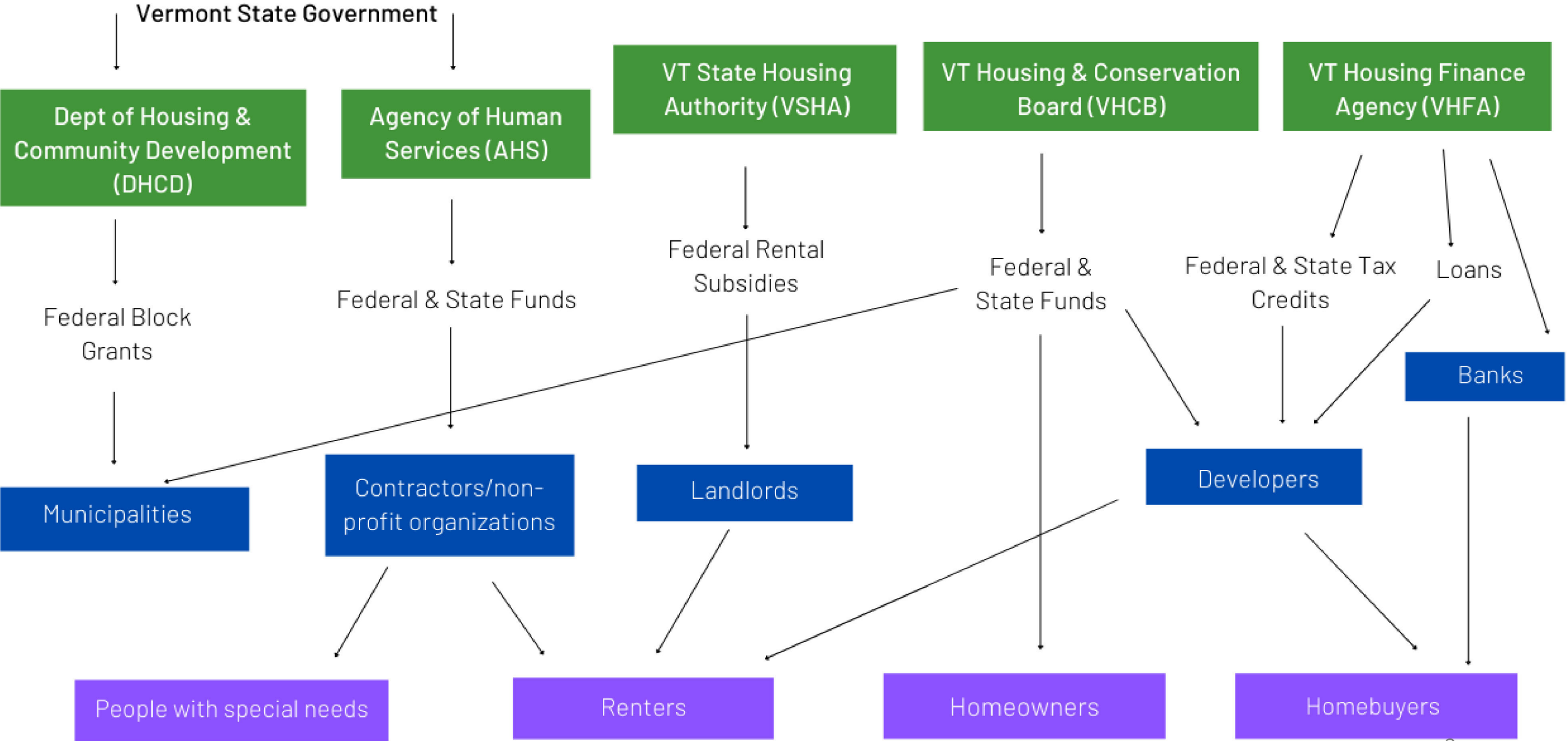


The State of Housing in Vermont

Commissioner Josh Hanford



Vermont State Housing Agencies



7 NEW LOTS + 24 NEW UNITS + 1 NEW BUSINESS



Small Home: Barre, VT



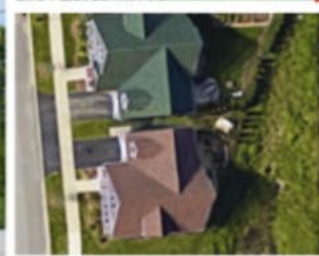
Small Lot 4-plex: Winooski, VT



Mixed Use: Groton, VT



Mixed Use: Fairfax, VT



Reduced Setbacks: Williston, VT



Flag Lot: Barre, VT



Detached ADU: Burlington, VT



Cottage Infill: S. Burlington, VT



Duplex: Shelburne, VT



Adaptive Re-Use: Putney VT



Attached ADU: Corinth, VT

Resources Available through DHCD

For Municipalities



Municipal Planning Grants: Supports a wide range of local planning and implementation projects.

Bylaw Modernization: Funding to Help Municipalities Ready Areas for New Housing Investments.

Public investments, including the construction or expansion of infrastructure, should reinforce the general character and planned growth patterns of the area (see Planning Manual).

Vermont Community Development Program (VCDP): Funding for projects that aim to Improve the Quality of Life for People with Low or Moderate Incomes (municipality is the applicant for this program, up to \$1M per project).

State Designation Programs: Provides incentives, align policies and give communities the technical assistance needed to encourage new development and redevelopment in our compact, designated areas.

Resources Available through DHCD

For Private Property Owners and Developers



Downtown & Village Tax Credits: Federal and state rehabilitation tax credits help to stimulate private investment, create jobs, restore historic buildings and jump start the revitalization seen in Vermont's Designated Downtowns and Village Centers (municipalities are not eligible applicants for this program).

Vermont Housing Improvement Program (VHIP): Provides rental property owners up to \$50,000 per unit to cover the costs of bringing vacant and non-code compliant rental units back online.

Other Resources & Upcoming Programs

Northern Board Regional Commission (NBRC): Federal funding available to municipalities and non-profits to support infrastructure resulting in growth and investment.

Manufactured Home Replacement and Park Improvement (yet to launch): Federal grants to owners of manufactured home communities with small-scale grants up to \$20,000 to improve critical infrastructure in mobile home parks, grants to mobile homeowners to assist with minor home repairs under \$3,000, and grants to install new foundations for HUD-approved home installations. Applications coming soon.

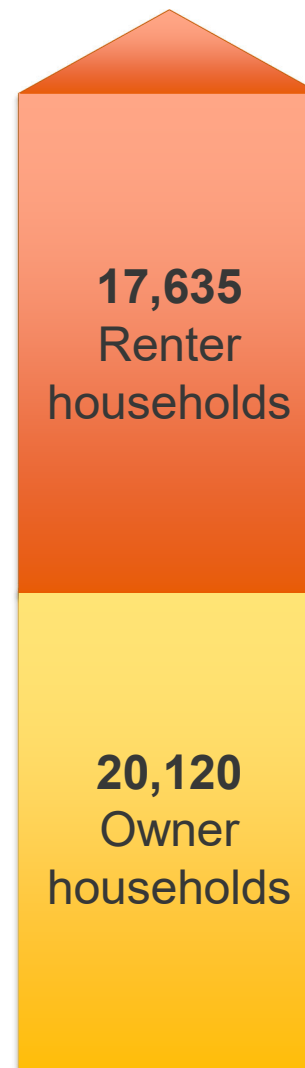
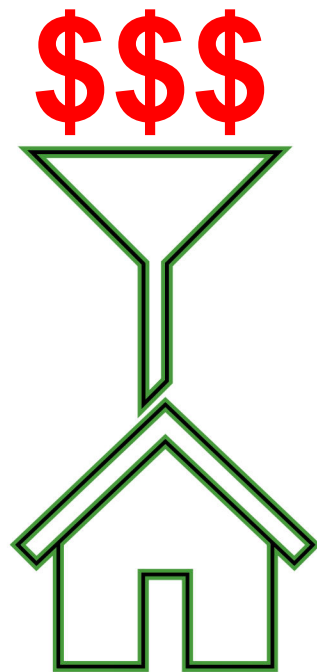
Brownfields Revitalization Fund (BRC): Federal & State funding promoting the productive reuse of sites that are currently abandoned or not fully utilized due to contamination on the site. Funding available to municipalities, non-profit and private.

Community Recovery & Revitalization Program (CRRP): Federal grant funding to municipalities and non-profits of up to \$1M per project through the Department of Economic Development (DED) to support efforts such as affordable housing and community development. Applications coming soon.

Neighborhood Development Partnership (yet to launch): Federal funding and resources to build new or expand existing neighborhoods. Municipalities interested in participating must have bylaws, zoning and infrastructure that supports compact development and will be able to demonstrate need, and budget commitments to support housing within or near a community center. Up to 3 municipalities will be selected to partner with funders. Application coming soon.

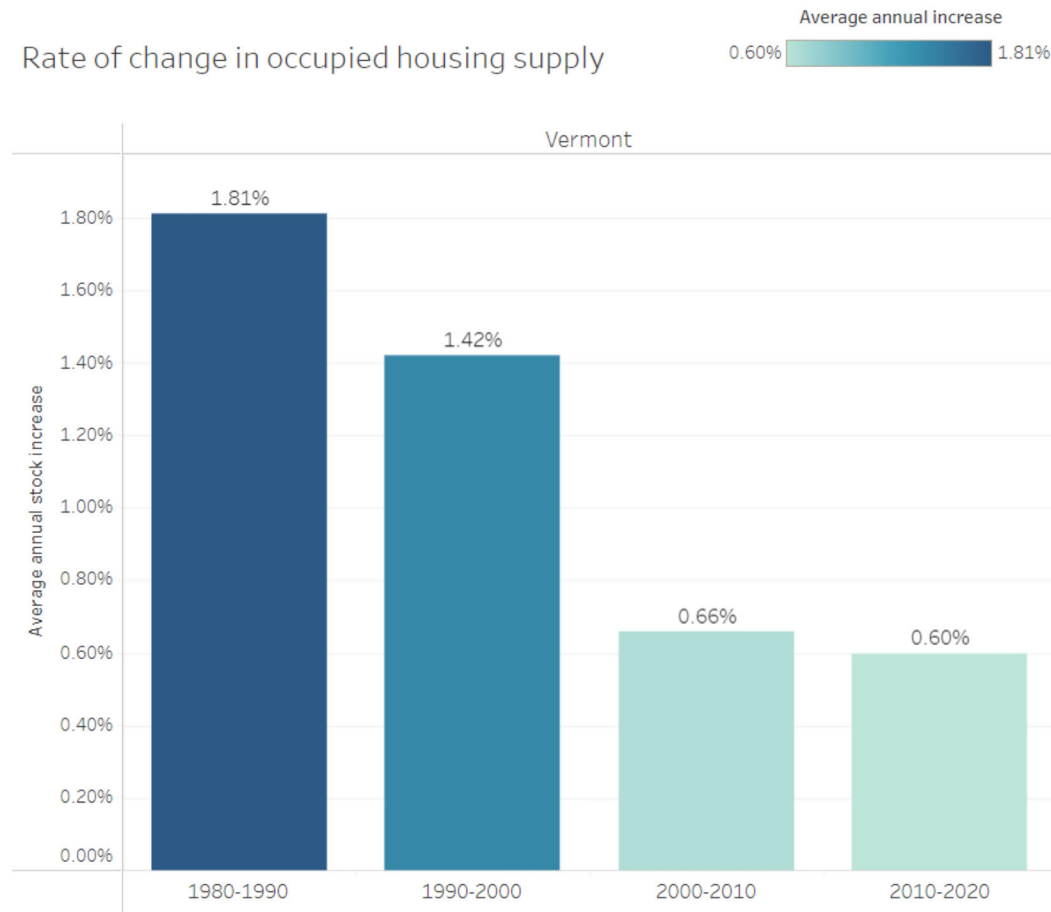
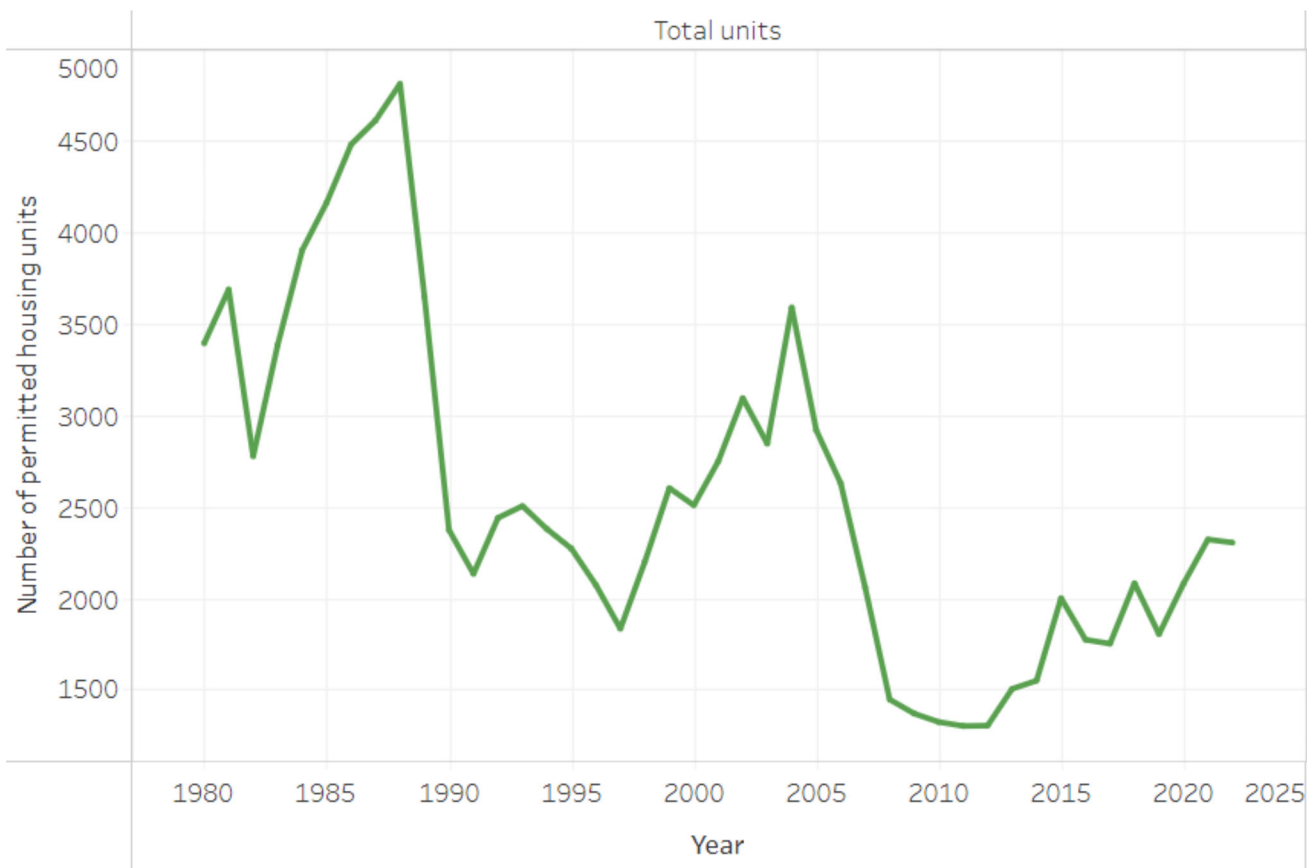
Housing today in Vermont

**15% of all Vermont households
spend more than **HALF** of
income for housing**

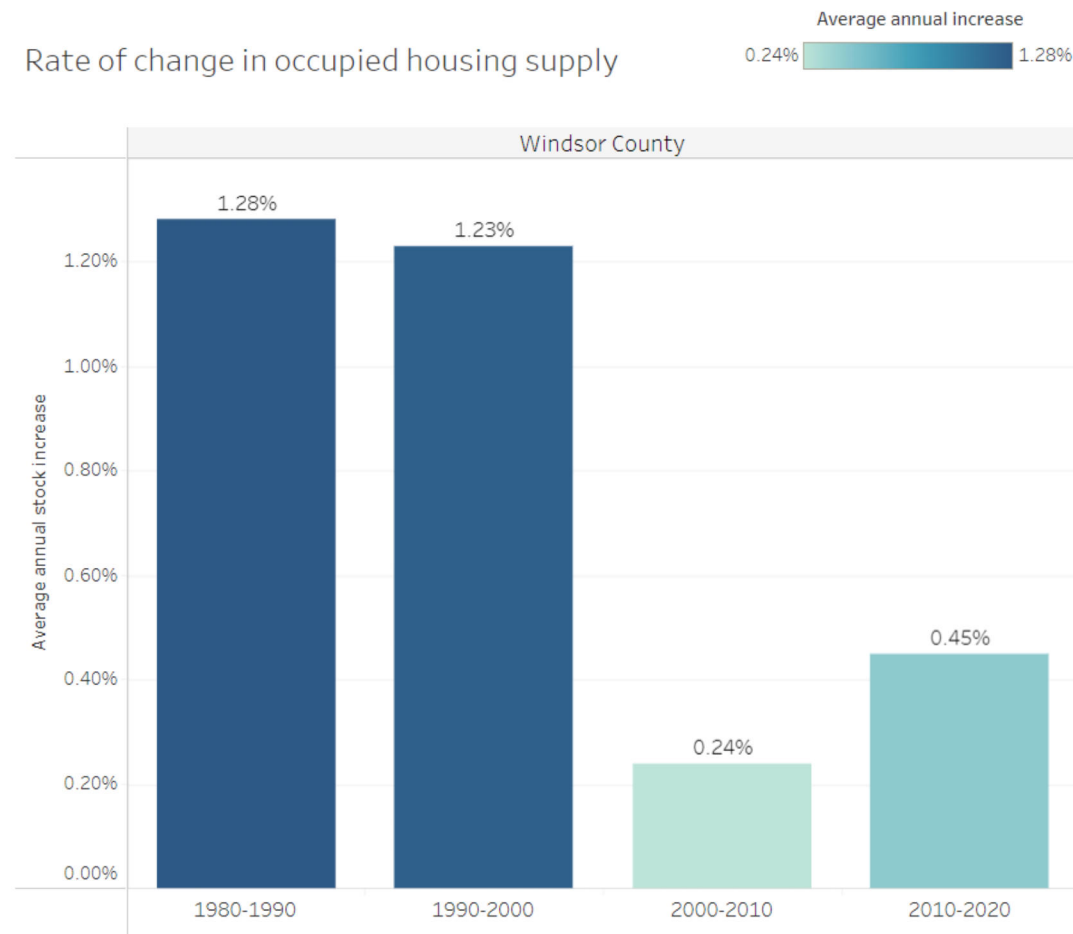
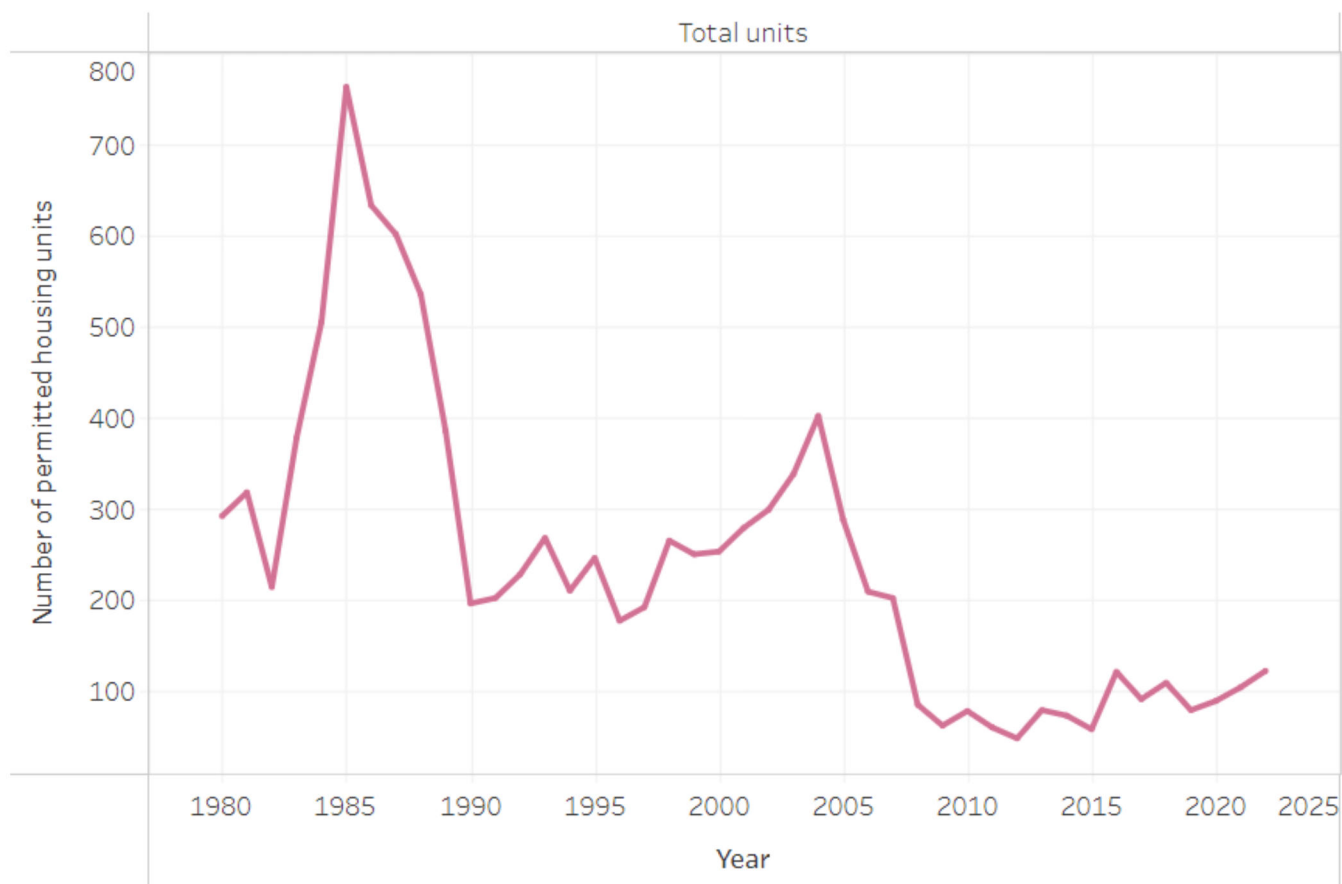


37,755
Vermont
households
severely
cost-
burdened

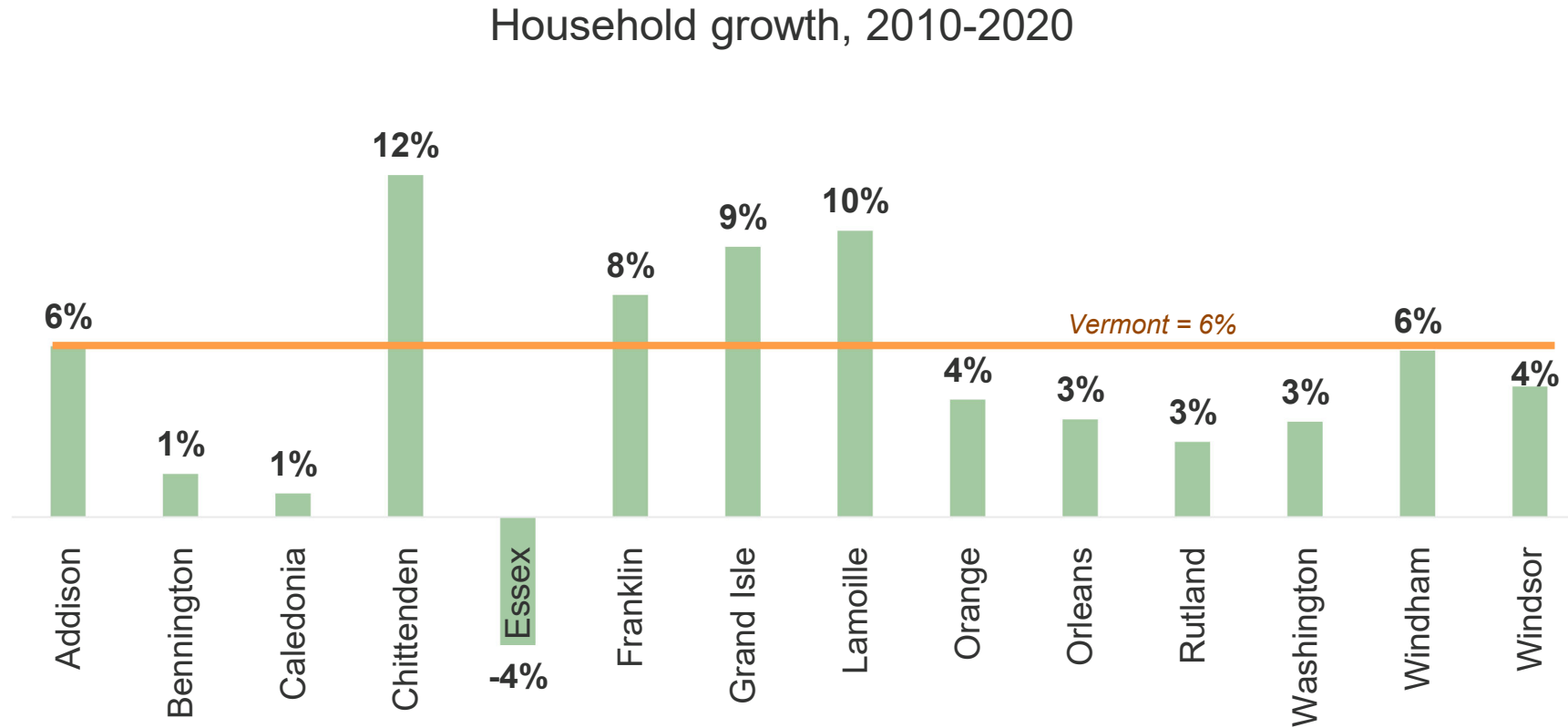
The State of Housing in Vermont



The State of Housing in Windsor County

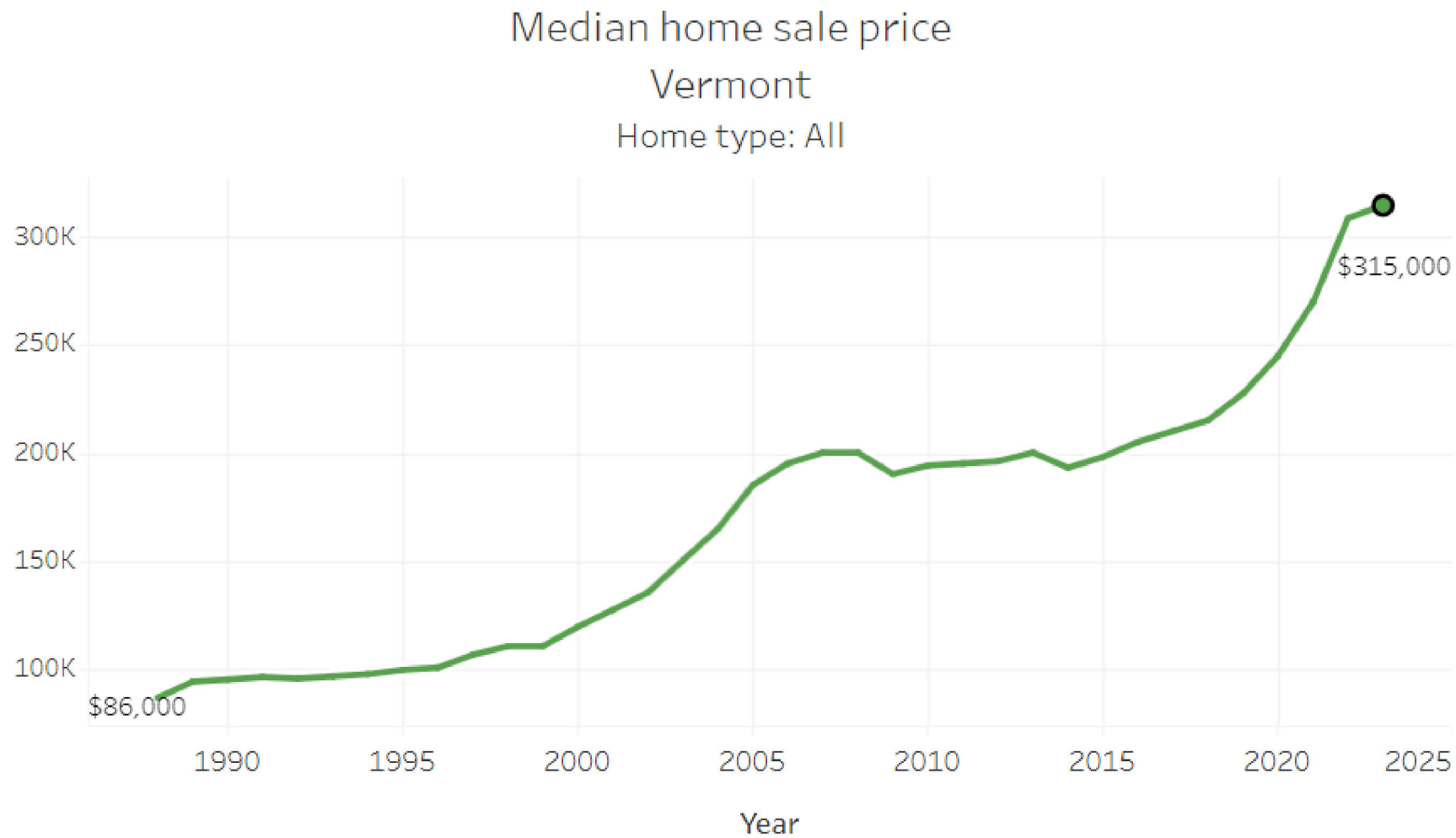


Building not meeting modest growth in households



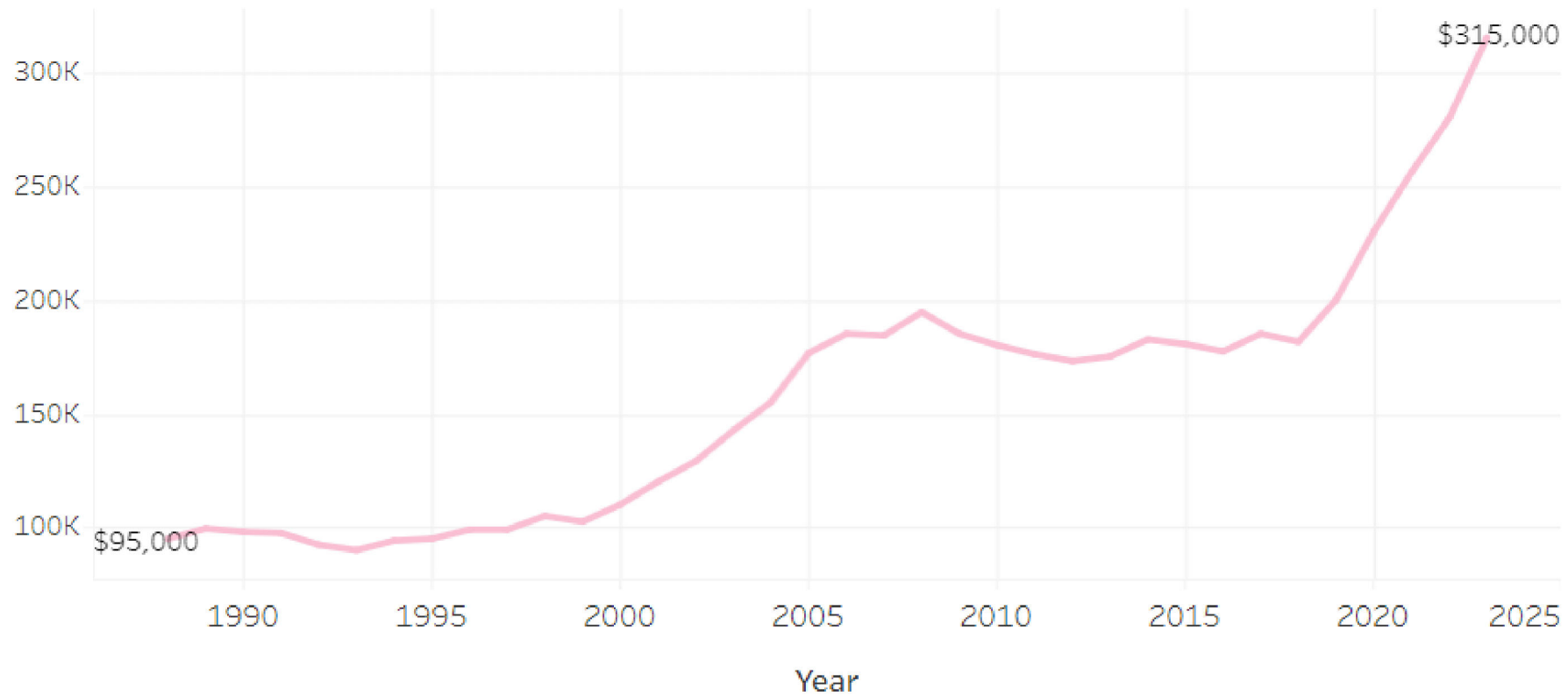
Source: US Decennial Census, 2010-2020

Housing today in Vermont

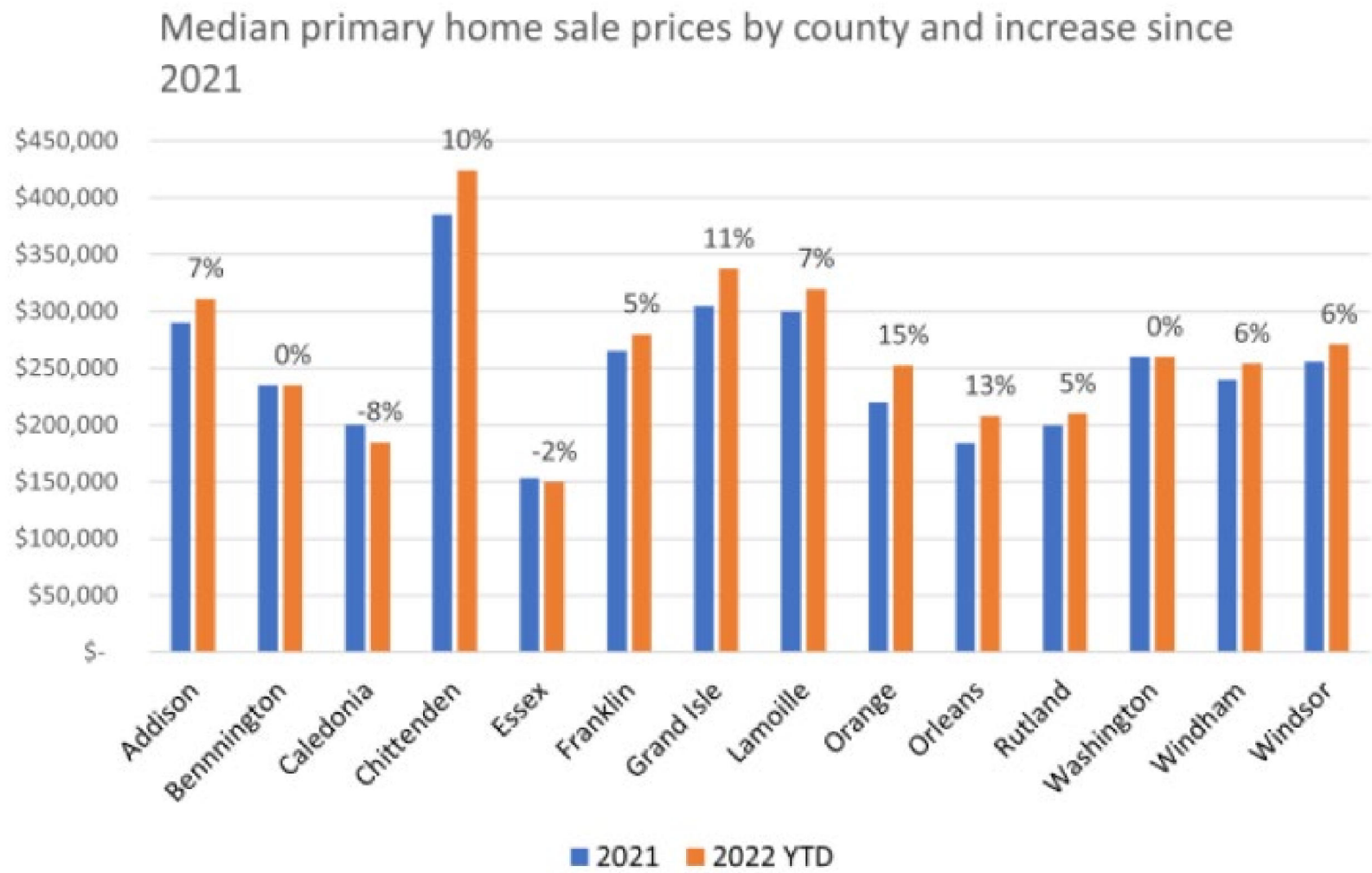


Housing today in Vermont

Median home sale price
Windsor County
Home type: All



County Perspective



Housing Stock Makeup

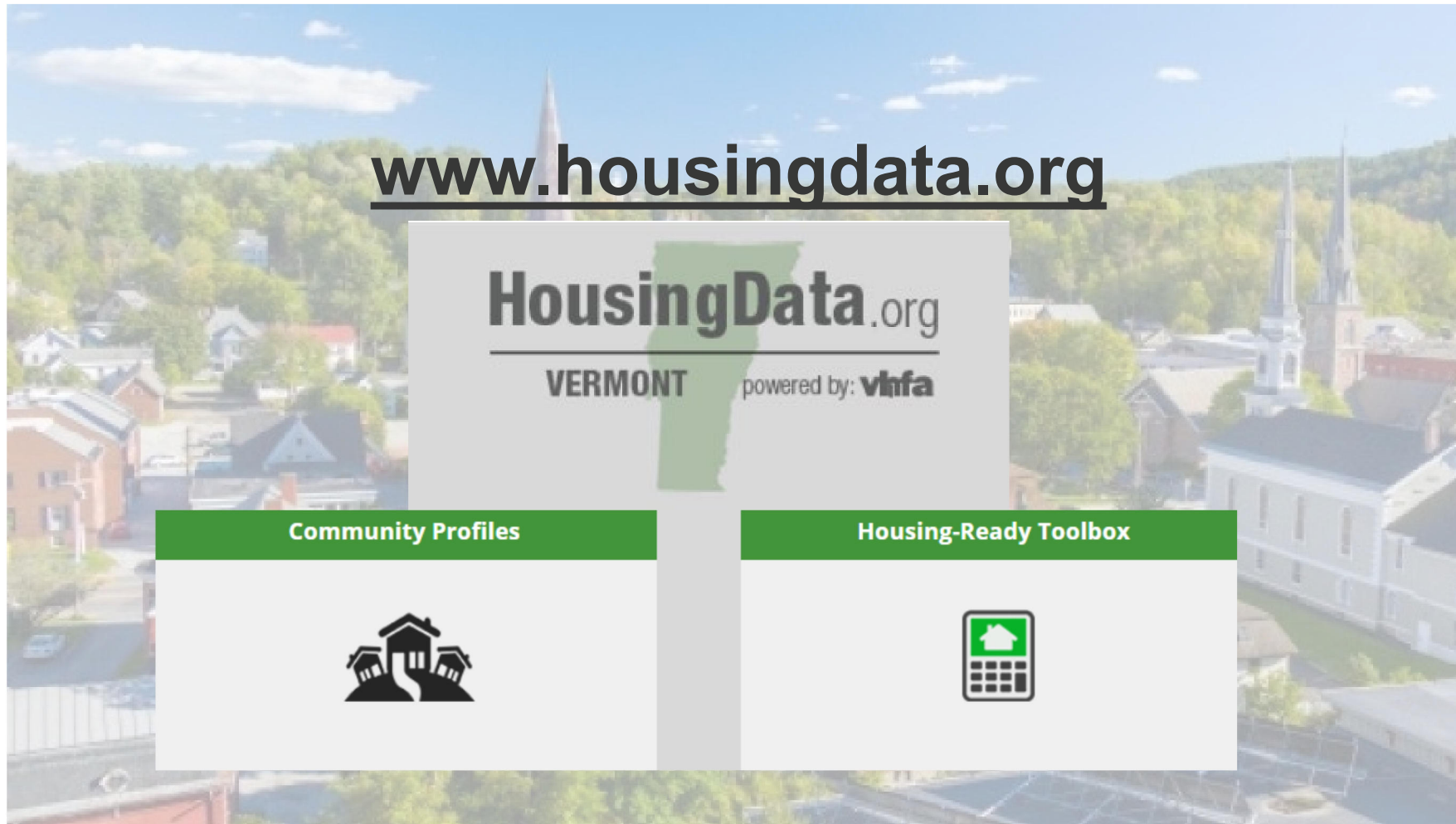
<u>County</u>	<u>2021 Estimated Housing Units by Type</u>				<u># of STRs</u>	<u>STRs as % of Housing Stock</u>
	Owner	Renter	Seasonal	Total		
Addison	11,197	3,634	1,894	16,725	324	1.9%
Bennington	10,989	4,175	5,102	20,266	851	4.2%
Caledonia	9,810	3,177	2,288	15,275	339	2.2%
Chittenden	42,946	26,127	2,285	71,358	925	1.3%
Essex	2,324	495	1,797	4,616	94	2.0%
Franklin	15,015	4,533	2,248	21,796	212	1.0%
Grand Isle	2,587	419	2,003	5,009	211	4.2%
Lamoille	8,198	3,070	2,241	13,509	1,716	12.7%
Orange	10,374	2,307	1,736	14,417	245	1.7%
Orleans	9,190	2,399	4,063	15,652	506	3.2%
Rutland	18,698	7,028	6,257	31,983	1,629	5.1%
Washington	18,293	7,489	3,943	29,725	1,042	3.5%
Windham	13,700	5,952	9,075	28,727	1,790	6.2%
Windsor	19,130	6,271	7,648	33,049	1,750	5.3%
Total State	192,451	77,076	52,580	322,107	11,634	3.6%

Cost continue to be key challenge

Year	2018	2019	2020	2021	2022
Average Cost Per Unit	\$285,705	\$309,740	\$305,188	\$333,774	\$370,609
Percent Change from Previous Year	6%	8%	-1%	9%	10%

- Material & Labor are primary drivers of increases
- Regulatory/Permitting environment and infrastructure limitations are still identified as systemic issues that need focus.
- Early national study indicators support Vermont's experience

Tools for Vermont towns



Resources for Communities

First steps

- Housing 101
 - Fair Housing
 - Fair Housing and municipal planning
 - Equitable housing chart
 - Assessing affordability
 - Affordable price & rent table
 - Affordable home price calculator
 - Why start a housing committee?
 - Housing committee membership
 - Existing municipal housing committees
 - Outreach tools

- Tools & resources
 - Community Housing Needs Data
 - Community Housing Data Snapshot
 - Housing needs assessments
 - Local reports
 - Housing needs assessment guide
 - Regulatory tools
 - Zoning for Great Neighborhoods guide
 - Regulatory tools table
 - Equitable housing chart
 - Gentle infill
 - Vermont Land Use Planning Implementation Manual
 - Additional tools
 - ADU checklist
 - Rental housing program definitions

John Haverstock

5. d.

From: John Haverstock
Sent: Wednesday, February 14, 2024 8:47 AM
To: John Haverstock
Subject: FW: Upcoming Payroll and Accounts Payable Date Changes

From: Gail Ostrout <gostrout@hartford-vt.org>
Sent: Tuesday, January 30, 2024 9:02 AM
To: John Haverstock <jhaverstock@hartford-vt.org>; Michael Hoyt <mhoyt@hartford-vt.org>
Cc: Joseph Major <jmajor@hartford-vt.org>
Subject: FW: Upcoming Payroll and Accounts Payable Date Changes

John

As we discussed yesterday, there will be no meeting on 3/5/24.

At the 2/20/24 meeting the board will need to authorize Mike Hoyt the sitting board chair to approve the Payroll and Accounts Payable on Wednesday March 6, 2024 by noon. The full board will then ratify the manifests at their next regularly scheduled meeting.

Please be sure to have this item added to the 2/20/24 board meeting agenda.

Thank you.

Gail Ostrout
Finance Director
Town of Hartford
171 Bridge Street
White River Jct., VT 05001
P (802) 295-3002



AGENDA MEMORANDUM

February 20, 2024

Town Selectboard Meeting Item: 2025 Reval Contracts & 2023 CLA

Submitted by: Rick Vincent, Assessor

- Subject:** **Presentation of Tyler 2025 Reval Contract, 2023 State Report on Common Level of Appraisal (CLA)**
- Background:** The Assessor's office received a draft contract from Tyler for the 2025 Revaluation contract. The contract needs to be signed. Also, the Assessor's office received the 2023 Equalization Study Results from the State. This report provides the Common Level of Appraisal.
- Discussion:**
- 1) The Tyler Appraisal Services Agreement is attached for your review and signature. The cost for the Tyler services is \$269,000. The Wilder and Dewey's Mill Dams are not included in the Tyler agreement. The Assessing Office received three proposals from Utility Appraisers to value the two dams. We are still processing these proposals. A recommendation for award will be presented to the Selectboard in a future meeting.
 - 2) The State of Vermont, Department of Taxes, released its 2023 Equalization Results for the Town of Hartford.
- The Common Level of Appraisal (CLA) is 66.31%. This tells us that assessed values are typically 66.31% of market value. The Coefficient of Dispersion (COD) is 24.59%. This is the average difference from the CLA for assessed values.
- An acceptable COD is below 20.00%. The 24.59 COD was the trigger for the State to mandate a 2025 re-appraisal by the Town.
- Impact:** **\$0.**
- Recommended Motion:** Sign the Tyler Appraisal Services Agreement.
- Attachments:** Tyler Services Agreement; 2023 Equalization Study Results

John Haverstock

From: Richard Vincent
Sent: Wednesday, January 3, 2024 9:13 AM
To: John Haverstock; Department Leadership Team
Subject: Hartford 2023 Common Level of Appraisal

This just in!

Our Common Level of Appraisal (CLA) for 2023 is 66.31%, and the Coefficient of Dispersion (COD) is 24.59. The numbers for 2022 were 77.15% and 20.28, respectively.

This means that the average assessment is 66.31 % of current market value, while the average deviation from the CLA is 24.59%. The 24.59 is not acceptable by industry standards. Anything below 20.00 is acceptable.

Hard copies of the report will be mailed by the State to town officials, school boards, and superintendents.

Equalized Education Property Value		2023 CLA	2023
COD	2022 CLA	2022 COD	
	2,123,079,000	66.31	24.59

Rick Vincent
Rick Vincent
Assessor
Town of Hartford, Vt.
171 Bridge St
White River Jct, Vt. 05001
(802) 295-3077



5.e.

State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Phone: (802) 828-5860

Agency of Administration

January 5, 2024

00515

Assessor
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

2023 Equalization Study Results

This letter serves as notification of the results of Property Valuation and Review (PVR)'s 2023 equalization study. Every year we are required to certify the equalized education property value (EPPV or EEGL) and coefficient of dispersion (COD) for each Vermont town (32 V.S.A § 5406). This letter also communicates the Common Level of Appraisal (CLA) for your town and explains how it will impact your homestead and nonhomestead education tax rates.

Education Grand List (from 411):	\$1,407,888,704
Equalized Education Grand List (EEGL):	\$2,123,079,161
Common Level of Appraisal (CLA):	66.31% or 0.6631
Coefficient of Dispersion (COD):	24.59%

For a copy of your town final computation sheet and final certified sales report, please view those in your VTPIE account. The **education grand list** listed here is what was reported by your town to the state on the 411 form with your town's cable (if applicable) and tax increment financing (TIF) amounts (if any) included. This number represents the town's total property value that is subject to the education property tax (from the most recent grand list available) and serves as the numerator in the computation of the CLA. Please note tax revenue from any TIF property value is subject to allocation (32 V.S.A. § 5404a).

The **equalized education grand list (EEGL)** represents PVR's statutorily-mandated estimate of total fair market value of the education grand list in your town and serves as the denominator in the computation of the CLA. To find out more about how the equalization study is conducted, how to read the certified sales report, and additional instructions on how to appeal your results, please see the "Introduction to Vermont's Equalization Study" document at tax.vermont.gov/municipal-officials

The **common level of appraisal (CLA)** is determined by dividing the education grand list by the equalized education grand list (32 V.S.A. § 5401). A number over 100% indicates that property in your town is generally listed for more than its fair market value. A number less than 100% indicates that property is generally listed for less than its fair market value. A CLA below 85% or over 115% necessitates a reappraisal (32 V.S.A § 4041a). The homestead and nonhomestead tax rates in your town will be adjusted by your town's CLA (32 V.S.A § 5402).



The nonhomestead rate in your town will be the statewide nonhomestead rate divided by your CLA. The homestead rate will be the town homestead rate (which is determined by the per-pupil spending of any school district(s) to which your town belongs) divided by the CLA. A CLA greater than 100% will result in a downward adjustment of tax rates, and a CLA less than 100% will result in upward adjustment.

To get answers to many common questions about tax rates and how they are determined and to see how the current year property tax rates for your town were calculated, please see the Department's education tax resources at tax.vermont.gov/education-tax-rates

The **coefficient of dispersion (COD)** is a measure of how fairly distributed the property tax is within your town. It is calculated as the average of the (absolute) difference of each sales ratio (list price divided by sales price) in the study from the median ratio. That result is then divided by the median ratio to get the COD, which is expressed as a percent (32 V.S.A. § 5401). A high COD means that within your town many taxpayers are paying more than their fair share, and many are paying less than their fair share. A COD over 20% necessitates a reappraisal (32 V.S.A. § 4041a).

Appeals: A municipality may petition the director of Property Valuation and Review for a redetermination of its EEPV and/or COD (32 V.S.A § 5408). All petitions must be in writing and signed by the chair of the municipality's legislative body. Petitions should contain a plain statement of matters being appealed and a statement of the remedy being sought. **PVR must receive petitions by the close of business on the 35th day after the mailing of this letter.**

Additional instructions on appeals can be found in the "Introduction to Vermont's Equalization Study" document at tax.vermont.gov/municipal-officials

If your town completed a reappraisal this year, your results are contingent on reappraisal acceptance (also known as the "three-prong test").

If you have any questions, please contact your **District Advisor**, or call 802-828-5860.

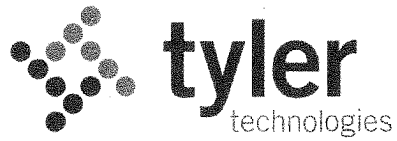
Sincerely,



Jill Remick, Director
Property Valuation and Review

cc: Chair, School Board
Chair, Selectboard
Superintendent of Schools SD054
Town Clerk

S.F.



APPRAISAL SERVICES AGREEMENT

This Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client has issued a Request for Proposals for 2025 Town-wide Reappraisal ("Client's RFP"); and

WHEREAS, Tyler submitted a proposal in response to said RFP dated November 28, 2023 to perform services to fulfill the needs of the Client ("Tyler's Proposal");

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Appraisal Services Agreement.
- **"Client"** means the Town of Hartford, Vermont.
- **"Effective Date"** means the last date on which both parties have signed this Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, severe or unusual weather or climatic conditions which exist for a substantial period of time, extreme inflation (defined as eight percent or greater per year) or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the total fixed price and per diem rates to complete the services described in this Agreement, attached as Exhibit A.
- **"Invoicing and Payment Policy"** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **"Tyler"** means Tyler Technologies, Inc., a Delaware corporation.
- **"we", "us", "our"** and similar terms mean Tyler.
- **"you"** and similar terms mean Client.

SECTION B – PROFESSIONAL SERVICES

1. Services. We will provide you the professional services, consistent with industry standards, as described in Tyler's Proposal attached hereto as Exhibit C and the Client's RFP, attached hereto as Exhibit D, Exhibit C and Exhibit D being incorporated herein by reference as if fully restated. In the event of a conflict among this Agreement, Tyler's Proposal and the Client's RFP, the following order of precedence shall apply: (i) this Appraisal Services Agreement, (ii) Tyler's Proposal, and (iii) Client's RFP.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in Exhibit A – Investment Summary. Those amounts are payable in accordance with our Invoicing and



Payment Policy.

3. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards and the specifications described in Tyler's Proposal and Client's RFP.
4. Site Access and Requirements. You agree to provide us with access to your personnel as may be reasonably necessary for us to provide the professional services as described herein, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
5. Client Assistance. You acknowledge that the services we provide under this Agreement are a cooperative process which may require the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for the services. This cooperation includes at least working with us to schedule the services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).
6. Change in Legal Requirements. The parties acknowledge that the terms and conditions of this Agreement are based on the laws, rules and regulations as of the Effective Date. In the event any applicable laws, rules or regulations change so as to create additional work for us not provided for in this Agreement, Client shall allow us a reasonable extension of time to complete the services, and additional compensation as provided in Section C(3) below.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.

SECTION C – INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the fees for the services as per our Invoicing and Payment Policy, subject to Section C(2).
2. Invoice Disputes. If you believe any delivered service does not conform to the warranties in this Agreement, you will provide us with written notice within fifteen (15) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all services if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to suspend services.
3. Additional Services. The Investment Summary contains the related costs required for the project

based on our understanding of the specifications you supplied and of the laws, rules and regulations applicable to the project as of the Effective Date. If additional work is required, or if you use or request additional services, we will provide you with an addendum outlining the costs for the additional work. The price quotes in the addendum will be valid for thirty (30) days from date of issuance.

SECTION D – TERM AND TERMINATION

1. Term. This Agreement shall commence on the Effective Date and shall continue through April 1, 2026, provided that in the event there are any informal appeals, Tyler shall provide litigation support, as set forth in Tyler's Proposal, and the term shall continue through the expiration of all such appeals. This Agreement may be renewed upon written mutual agreement of the parties.
2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section C(2).
 - 2.1. For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section F(2). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section F(2).
 - 2.2. Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of this Agreement for a period of forty-five (45) days or more.
 - 2.3. Lack of Appropriations. If you should not appropriate or otherwise receive funds sufficient to purchase the services set forth in this Agreement, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION E – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Property Damage and Personal Injury Indemnification.
 - 1.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
 - 1.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b)

your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

2. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
3. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO THE LESSER OF (A) YOUR ACTUAL DIRECT DAMAGES OR (B) THE AMOUNTS PAID BY YOU UNDER THIS AGREEMENT. THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTION E(1.1) ABOVE.
4. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING BUT NOT LIMITED TO LOSS OF TAX REVENUE OR CLAIMS RELATED TO VALUATION OF PROPERTY, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
5. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION F – GENERAL TERMS AND CONDITIONS

1. **Additional Services.** You may purchase additional services at our then-current list price by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to

resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution.

3. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes arising from our performance of this Agreement.
4. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
5. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
6. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
7. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
8. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
9. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement.
10. Purpose/Use of Appraisals. By virtue of this Agreement, we are contracted to provide certain services specified herein and recommendations of value to you which are intended for exclusive use by you for determinations of assessment for ad valorem tax purposes. Any use other than that stated above is not authorized nor intended, and most specifically excluded is an opinion of value used for federally

related real estate transactions or other mortgage purposes.

11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial

disclosure;

- (c) a party receives from a third party who has a right to disclose it to the receiving party; or
- (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
19. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Vermont.
20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
21. Performance Bond. Tyler will secure a performance bond ("Bond") within ten (10) business days after execution of this Agreement in the face amount of **\$269,000.00**. The initial term of the Bond two (2) years.
22. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
Exhibit C	Tyler's Proposal
Exhibit D	Client's RFP

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

Town of Hartford, Vermont

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Way
Moraine, OH 45439
Attention: VP & GM, Appraisal Services

Address for Notices:

Town of Hartford
171 Bridge Street
White River Junction, VT 05001-7034
Attention: _____



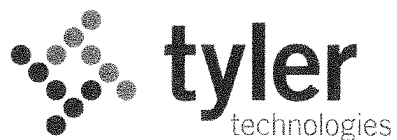
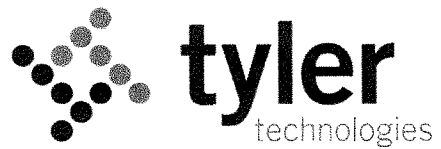


Exhibit A

Investment Summary

The following Investment Summary details the services to be delivered by Tyler to Client under this Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in your Agreement.

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Quoted By:
 Quote Expiration:
 Quote Name:

Gio Giordano
 3/18/24

Sales Quotation For:

Town of Hartford
 171 Bridge St
 White River Junction VT 05001-7034
 Phone: 8022953002

Services

	Description	Fees
Property & Recording		
	General Appraisal Services	\$ 269,000.00
	TOTAL	\$ 269,000.00

Summary

Total Tyler Services

One Time Fees

\$ 269,000.00

Recurring Fees

\$ 0.00

Summary Total (Entire Term)

\$ 269,000.00

\$ 0.00

Contract Total

\$ 269,000.00

Comments

Tyler to use a base standard installation of the software for the starting to-be solution.

An onsite week is considered Tuesday thru Thursday. Monday and Friday will be travel days. Tyler resource time for travel days is accounted for from contract time and will reduce dollars for specific tasks (i.e. Training and Production Cutover).

Tyler has provided an estimate project duration based on the requirements shared during procurement of the solution. The project duration will be reviewed and solidified at the completion of the Assess & Define stage.

Standard Payment terms for licensed products are: (i) license fees paid at Project Initiation; (ii) maintenance fees for the first twelve (12) months are waived and commence on the one (1) year anniversary of the Project Initiation; and (iii) Professional Services fees are paid as the services are performed. Standard Payment terms for Software as a Services (SaaS) arrangements are: (i) SaaS fees paid at Project initiation; and (ii) Professional Services fees are paid as the services are performed.

In the event the Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Travel expenses will be invoiced as incurred per the then current Tyler Travel Policy.

Tyler's pricing does not include applicable local, city, state or federal sales, use excise, personal property or other similar taxes or duties, which Client is responsible for determining and remitting.

Additional Services

- Bid includes use of AI technology to supplement valuation modeling
- Bid includes all recommended IAAO testing including vertical and horizontal equity tests
- Bid includes detailed USPAP compliant documentation
- Bid includes unlimited informal case review on all litigation filed for 2025 Grand List
- Bid includes (5) days of litigation support, formal case review and strategy – additional days at \$1,600 per day
- Bid includes photos of every property
- Pretrials, Interrogatory development, depositions, report writing and trials at \$2,000 per day
- Tyler will provide a Bid Bond and a Performance Bond, although not required
- Bid includes Hearings, Grievance level appeals and at Board of Civil Authority
- State Board and Superior Court at \$2000 per day
- Tyler defines a person-day as eight (8) hours
- Tyler to use Town equipment as access to Vision Software
- Tyler is not responsible for any additional license or support fees for Vision CAMA solution.



Exhibit B

Invoicing and Payment Policy

Tyler will provide you with the services set forth in the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in your Agreement.

Invoicing: We will invoice you for the applicable services and for the fees described in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in your Agreement.

1. **Professional Services.** Tyler will invoice Client for fifteen percent (15%) of the total services fees on the Effective Date. Thereafter, Tyler will invoice the Client for services fees as performed.
2. **Performance Bond.** The initial premium for the performance bond is included in the fees set forth in Exhibit A.
3. **Expenses.** The service fees in the Investment Summary include travel expenses.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date.

We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit C
Tyler's Proposal

Tyler's Proposal is hereby incorporated by reference and details the services to be delivered by Tyler to the Client under your Agreement. The date the services shall begin is as of the Effective Date. Capitalized terms not otherwise defined shall have the meaning assigned to such terms in your Agreement.

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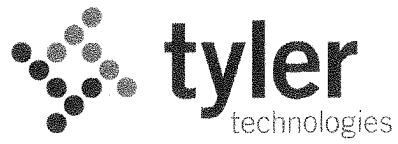


Exhibit D
Client's RFP

The Client's RFP is hereby incorporated by reference.

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LISTER'S OATH

I do solemnly swear (or affirm) that according to my best knowledge, information and belief the foregoing list contains a true statement of the listed valuation of all taxable real and personal estate, taxable within the Town/City of _____.

So help me God (or "under the pains and penalties of perjury").

Listers of the Town/City of:

STATE OF VERMONT
_____, County, ss.

At _____ on this _____ day of
_____,
personally appeared

and each

took and subscribed the foregoing oath.

Before me,

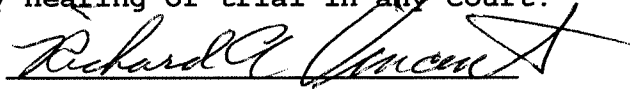
Town/City Clerk - Notary Public
Justice of the Peace

FAILURE TO COMPLY WITH ABOVE MAKES THIS GRAND LIST NULL AND
VOID, FILL DATES, INCLUDING YEAR. 32 VSA section 4151.

CERTIFICATE - NO APPEAL OR SUIT PENDING

We hereby certify that on this date, (NO EARLIER THAN THE FIRST TUESDAY OF FEBRUARY FOLLOWING THE LODGING OF THE GRAND LIST) there are no appeals pending from the action of the listers nor suits to recover taxes paid under protest.

Under the provisions of 32 VSA, section 4157, from this date on when offered in evidence in any court in this state, this list shall be received as a legal Grand List and its validity shall not be put in issue by any party to any action in any hearing or trial in any court.



Selectmen or Mayor

Listers or Assessors

Attested this _____ day of _____.

Town/City Clerk

Town of Hartford
First Draft of Liaison Policy
Prepared by VLCT, for Discussion
January 30, 2024

Town of Hartford
Committee Liaison Policy
Adopted, February xx, 2024

Whereas, the Town of Hartford values and seeks to foster citizen participation in its many volunteer Boards and Commissions; and

Whereas, the Selectboard seeks an open line of communication between its Board and Commissions; and

Whereas, the Selectboard seeks to foster a positive experience for citizens serving on Board's Commissions; and

Whereas, the assignment of a Selectboard liaison to each committee can further these objectives.

Now therefore, the following policy shall apply to all Town Boards, Commissions, or Committee's, hereinafter known as Committees.

Section 1: Role of Committee Liasson

The primary role of the liaison is to serve as an efficient conduit for information exchange between the two Boards; identify when questions of alignment emerge between the two Boards; and collaborate with the Committee Chair to seek timely resolution of questions.

Selectboard liaisons are not expected to attend every meeting. When they do attend, they are expected to reflect the Selectboard's priorities and perspective.

Liaisons are, by definition, non-voting members. On Boards where there is already one or more Selectboard member serving, whether as a voting or non-voting member, an additional Liaison shall not be appointed.

Section 2: Appointment

The Selectboard shall appoint one its members as a Committee Liaison to each of the boards listen in Section 5. Appointments shall be made annually at the organizational meeting or as soon as practical thereafter. Appointments shall be for one year by majority vote either as a slate or for individual board and based on the applicant's experience, qualifications, and interest. Applicants may either vote or abstain from their own appointment.

Section 3: Removal

The Selectboard may remove a liaison from a Committee with or without cause by majority vote of the Selectboard.

Section 4. Staff Liaison

The Town Manager may also appoint a staff liaison to all Town Committees. Staff shall not vote but may actively participate in meetings and shall assist the Chair in developing agendas, work plans, and work product.

Section 5. Committee Liaison Boards

1. Climate Advisory Committee
2. Community Resilience Organization (Resilient Hartford)
3. Conservation Commission
4. Energy Commission
5. Hartford Business Revolving Loan Fund
6. Hartford Committee on Housing & Homelessness
7. Hartford Committee on Racial Equity and Inclusion (HCOREI)
8. Historic Preservation Commission
9. Parks & Recreation Commission
10. Planning Commission
11. Sister Cities Committee
12. Survey Committee
13. Town & School Meeting Committee
14. Tree Board
15. WRJ Design Review Committee
16. Watson Dog Park
17. West Hartford Library Trustees
18. Zoning Board of Adjustment

TOWN OF HARTFORD, VERMONT

REQUEST FOR PROPOSALS

The Town of Hartford is accepting proposals for the planning, testing, installation, and overall purchase of a video system with streaming/encoding capabilities. The system should include 3 PTZ cameras, hardware encoding and capture device, capture card, cabling as well as a live production video switcher with necessary monitors. In addition to this, additionally needed audio equipment **to upgrade the existing Creston PA system**. The proposed system would be installed at the Hartford Town Hall Building located on 171 Bridge Street, White River Junction Vermont, 05001.

Submissions must include; Two (2) paper copies delivered in a sealed envelope and clearly marked "AUDIO/VIDEO STREAMING TECH UPGRADE FOR TOWN HALL" and one (1) electronic copy (in PDF format) of the response to this request shall be provided for review and must be valid for a minimum of ninety (90) days following submission. RFP must be received by the Town of Hartford no later than 1:00 pm (EST) on _____. They will be reviewed at that time.

For the full copy of the AUDIO/VIDEO STREAMING TECH UPGRADE FOR TOWN HALL RFP, please visit www.hartford-vt.org or call (802)295-9353.

Mail or deliver physical copy to:

John Haverstock, Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Email electronic submittals to:

dwalsh@hartford-vt.org

PROJECT OVERVIEW:

The Town of Hartford intends to upgrade their current video and audio setup in the selectboard meeting room at their Town Hall Building located in White River Junction, Vermont.

The town seeks a 3 PTZ camera system of at least 1080p resolution to replace a current camera system installed in the room currently. The town also seeks the installation of all necessary hardware for encoding and streaming live meetings over the internet. Vendors to provide camera systems with the following physical features:

Broadcast/Streaming

1. Provide 3 PTZ POE NDI Robotics with 10-20X room lens, color white and at least 1080p with white mount
2. Provide server computer workstation that supports NDI Video and vmix, along with other software suites for live streaming. Specs of the workstation should meet the minimum requirements of vmix HD with 4-6 NDI Streams
3. Provide 1 PCI HDMI capture card for the vmix machine
4. provide 4k PTZ vmix license which supports 1080p and PTZ camera control over NDI/VISCA IP.
5. Provide Planar 22" touch screen monitor

6. Provide Elgato Stream Deck XL for control of system
7. Provide PTZ controller for camera
8. Provide AV Pro grade 24 port POE switch that can be Vlannded for NDI video and IP Video needs
9. Necessary Cat6 cable, terminations, patch panels, KVM extenders for workstation to be operated in back corner of room and UPS unit

Presentation System

1. Provide HDMI Input Encoder/Transmitter (POE POWERED) plate/hardware at counsel table for Laptop input
2. Provide HDMI Input Encoder/Transmitter (POE POWERED) plate/hardware at "LOCATION TBD" For laptop
3. Provide 3 decoders for IP video to HDMI for - display 1 in room, display 2, output to streaming broadcast system and remote overflow room
4. VLAN ports on Switch for just these IP video items
5. Use Dante audio to pull audio from video source to ceiling speakers and live stream

Sound System Upgrade

1. Replace current Crestron touch screen with a POE IP based touch screen to provide full control of a new sound system. Have presets for meeting needs and pin-code protection. Program such screen to control projector and video monitors (power, source, audio volume)
2. Replace X amount of microphones on counsel chamber desk with AT925ML FM3 units - with Mute switch Red/Green indicator lights - re-use microphone wire
3. Replace wireless microphone per request of town
4. Replace main DSP unit, Controller for system and power amp
5. Re-use JBL Ceiling speakers (in good working order) and speaker wire
6. Full audio setup and tuning - Gain structure, EQ, level, Presets, AEC for zoom/conference calls and auto leveler for broadcast

Scope of Services to be Provided by Vendor

Statement of work detailing design of overall new video/audio system.

List of all hardware – make and models

Maintenance Plan – including potential firmware updates

Licensing model for software or hardware devices

Project management

Product acquisition, staging, and testing

On-site installation, working with I.T. team

Streaming setup and delivery plan for meetings

Testing of system components and functions

Proper cable management, labeling for new devices/hardware

Complete turnkey solution

NON-TECHNICAL SUPPLIES AND QUALIFICATIONS:

TECHNICAL STAFF INCLUSION:

Winning vendor agrees to include Hartford technical staff through entire implementation process from inception, design, planning, implementation, and cut over. This includes proper knowledge transfer for handoff for management and administration best practices.

EXPERIENCE REQUIRED:

The winning vendor must have experience working and collaborating with Community Access television stations. The winning vendor also agrees to train the lead technical staff member for the local station within the town, as well as any videographer the station deems training to be necessary. This is not negotiable.

PARTNER AND CERTIFICATIONS:

Vendor must be a current partner with chosen manufacturer.

WARRANTY AND SERVICE DETAILS:

Seller warrants to Buyer that it will repair or replace, any goods or parts thereof which are defective in materials and/or workmanship at the time the same are delivered to Buyer by Seller but only on the following terms and conditions:

From the date of the last day of the installation to and including a minimum of 60 days thereafter, Seller will repair or replace such defective goods or parts thereof at no charge to buyer for replacement goods or parts and labor or shipping or handling, if seller shall have received from buyer written notice of the claimed defect within 60 days from the last day of installation.

SUBMISSION

All submissions should include full documentation of all equipment and materials being proposed including but not limited to equipment and operating specifications, model and brand names of proposed equipment, and specifications of all appurtenances thereto. Firms should also provide a list of a minimum of three (3) client references and a brief description of the qualifications of personnel that will be charged with the installation of the desired products/systems.

Two (2) paper copies and one (1) electronic copy (in PDF format) of the response to this request shall be provided for review and must remain valid for a minimum of ninety (90) days following submission. RFP must be received by the Town of Hartford no later than 1:00 PM (EST) on _____.

AWARD

The Town of Hartford reserves the right to award a contract for said services based upon, in its sole determination, cost, value and what is to be determined to be in the best interest of the

Town. The Town also reserves the right to reject any or all proposals and/or to waive any irregularities contained in submissions received as it deems appropriate and in the best interest of the Town. The Town would like to express its thanks and appreciation for your interest in this proposal.

Mail or deliver physical copy to:

John Haverstock, Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Email electronic submittals to:

dwalsh@hartford-vt.org



AGENDA MEMORANDUM
February 16, 2024

Submitted by: John Haverstock, Town Manager

Subject: Improved Access to Town Policies, Ordinances, Etc.

Background: The Select Board has expressed interest in digitizing and improving access to Town Policies and ordinances.

Discussion: Before I began work, I asked Paula and Lana to pull together all Town policies of which they were aware. I have attached their list, which notes that it is an “Unofficial List” because it may not be an exhaustive list of Town policies. Then, I pulled the attached list of Town policies from the Town’s website. In Stand Up meetings with department heads, there have been several discussions about both Town policies and departmental policies and procedures (e.g., Police, Fire and Parks & Recreation) and digital platforms already in existence. Strictly speaking, not all of these items appear to be “policies”, so some culling may be advisable.

There was a recent Select Board discussion of a “large green notebook” located within the Town Clerk’s office. I have attached a list of Town Ordinances found within this notebook, which I compiled but which is not currently accessible through the Town’s website. Query whether it would be cost-effective to digitize and make these 255 pages searchable, since a quick reading of the List of Ordinances is likely to bring a reader to the desired document.

Recommendation: I recommend that the Select Board review these lists of Town policies and ordinances and act to:

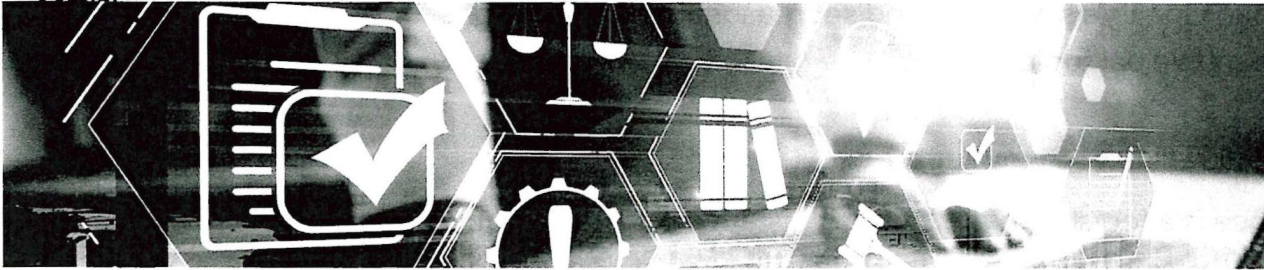
- a. Work with a consultant to upload, digitize and make searchable on a dedicated page of the Town website, all Town policies and ordinances.

- b. Order that all future Policies follow the format proposed by HCoreI, with a Town Manager and Select Board review of all Town Policies annually during a regular Select Board meeting.
- c. Consider developing other resource repositories for public access, such as (i) a website page devoted to a list of all boards and commissions, together with their charges, by-laws, annual Town Report submissions and a roster of the positions, members, terms and contact information.

Impact: Information Technology Director, Dillon Walsh has spoken with consultants about digitization and he has put together information on features and costs. See his attached memorandum and materials.



Vermont League
of Cities & Towns



RELATED LINKS

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[Town Meeting](#)

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Policies and Ordinances

Policies

A policy is a course of action, guiding principle, procedure, or strategy that is adopted by a municipal public body (e.g., a selectboard or board of library trustees). Policies are executive in nature and are oriented inwards to guide internal decision-making processes. Generally, policies apply to employees, town facilities or the public body itself.

A policy is designed to influence and determine decisions in the course of conducting certain municipal affairs. Policies should establish clear-cut, orderly, and systematic methods for handling certain administrative duties and internal town operations. They should be flexible enough to meet changing situations



and conditions, yet conditions yet provide enough consistency and continuity in making decisions to ensure predictability.

Although policies generally do not have regulatory enforcement authority as compared to ordinances, policies nevertheless are useful in that they clearly define a municipality's standards and set reasonable expectations for the applicable municipal topic.

Ordinances

An ordinance is a legislative act by the legislative body of a municipality (selectboard, council, aldermen, trustees). Black's Law Dictionary defines an ordinance as "[a]n authoritative law or decree; specifically, a municipal regulation, especially one that forbids or restricts an activity." Black's Law Dictionary (10th ed. 2014). In contrast to a policy, which governs internal operations, an ordinance is "an expression of municipal will affecting the conduct of the inhabitants generally, or of a number of them under some general designation." *City of Barre v. Perry & Scribner*, 82 Vt. 301 (1909).

Municipal ordinances carry the state's authority and have the same effect within the municipality's limits as a state statute. Once adopted according to statutory process, they become legally enforceable local laws. A municipal ordinance is designated either as a civil or criminal offense and may carry a fine or penalty of up to \$800. A civil ordinance is generally enforced in the Vermont Judicial Bureau, the court that has statewide jurisdiction over civil violations.

Statutory Authority

Local control, however, exists in Vermont exclusively by permission from the Vermont General Assembly. Because Vermont is a Dillon's Rule state, municipalities have only those powers and functions specifically authorized by the Vermont Legislature, and such additional functions as may be incident, subordinate, or necessary to the exercise thereof. Therefore, municipalities may only adopt ordinances and policies on matters that the legislature has authorized.

A statute giving authority for local control will either be self-executing or enabling. A self-executing statute confers upon municipalities the immediate authority to act without first adopting an ordinance. For example, under 24 V.S.A. § 2201(b), municipalities are given the power to issue penalties for certain solid waste violations whether or not an ordinance is first adopted. On the other hand, a statute granting only enabling authority means the municipality must

first adopt an ordinance pursuant to 24 V.S.A. §§ 1972 et seq. before it can exercise control over the matter.

Examples of Policies and Ordinances

Municipal authority to make local law derives from state statute or municipal charter. The subjects of local legislation are varied and scattered throughout many different titles of the Vermont Statutes Annotated. The location of most municipal authority is located in 24 V.S.A. § 2291. This statute includes 28 different provisions that authorize municipalities to assert local control on a specific matter. Some of the more common ordinances located in this statute include the authority to regulate dogs, solid waste, parking, and speeding. Titles 19 and 23 that focus on highways and motor vehicles respectively are other locations within state law that offer options for municipal regulation.

Examples of municipal policies include a personnel policy authorized under 24 V.S.A. § 1121 that establishes provisions of employment, leave time, health benefits, and work conduct; a highway maintenance policy that articulates how and when class 4 highways are maintained or plowed; and a purchasing policy that sets standards for bidding on certain municipal expenditures.

What Are the Procedures for Adopting a Policy Versus an Ordinance?

Because a policy is administrative in nature rather than regulatory, it is relatively simple to adopt. Generally, all that is required for adoption is a majority vote by the legislative body of a municipality or other board in favor of the policy at a duly noticed meeting under the Open Meeting Law (1 V.S.A. §§ 310 et seq.).

Adopting an ordinance requires closely following the statutorily prescribed procedures set forth in 24 V.S.A. §§ 1972 et seq., which include posting the ordinance and publishing it in a local newspaper. It is important to follow these procedures, as failure to adhere to them may result in an invalid ordinance. In re Bill, 168 Vt. 439 (1998). To help member municipalities in this regard, VLCT has created an Ordinance Adoption, Amendment, or Repeal Toolkit (Ordinance Resources below) that details all the statutorily required steps for adopting an ordinance.

What Should We Use: A Policy or an Ordinance?

When weighing whether to put a rule or procedure into the form of either a policy or an ordinance, consider these key questions:

- What is the intended purpose and scope of the proposed rule?
- What is the specific municipal topic or issue?
- Is there enabling statute that would allow enactment of an ordinance?
- What is the most effective and appropriate method of enforcing the rule or procedure?

The answer may be evident immediately – for example, if the conclusion is that there is no legislative authority given to your municipality to enact an ordinance on the topic.

Remember that policies generally do not have the authority to provide for penalties or fines. For this reason, policies are a better fit for when a municipality wants to explain an internal administrative process or direct the behavior of municipal officials.

On the other hand, if your goal is to “describe a permanent rule of conduct ... [that] creates liability or affects the people of a municipality in an important or material way,” an ordinance should be adopted. *Herbert v. Mendon*, 159 Vt. 255 (1992).

Disclaimer: This resource is only intended to provide information and it does **NOT** constitute legal advice. Readers with specific legal questions are encouraged to contact an attorney. The use or downloading of this resource does **NOT** create an attorney-client relationship and will not be treated in a confidential manner.

If you have additional questions please use the ask a question button to submit them.





TOWN OF HARTFORD

Policies

*Town Manager's
Office Notebook,
Compiled by Paula/Lana*

Appointment Policy for Committees, Commissions & Boards

Asset Capitalization Policy

Cannabis Policy & Commission

Conflict of Interest

Fraud Prevention Policy

Identity Theft Prevention Policy

Investment Policy

Liquor Control Policy & Procedures

Personnel Policy

Purchasing & Policy Procedures

Selectboard Rules of Procedures

Social Service Appropriation Policy

Town Encampment Response Policy

Town Hall Flagpole Policy

Vacancy Notification Policy for Committees, Commissions & Boards

[REDACTED]

Comprehensive Tree Policy

List of Town of Hartford Ordinances (Green Binder in Clerk's Vault)

Chapter	Topic/Name	Adoption Date
10	Alarms	12/10/2013
14	Taxicabs	6/1/2010
19	Alcoholic Beverages	12/15/2008
27	Animals	2008
40	Civil Defense	12/15/2008
58	Flood Hazard Area Reg's	11/1/2009
68	Hazardous Materials	12/15/2008
75	Highway Specifications	12/15/2008
82	Historic Preservation Com'n	12/15/2008
90	Impact Fees	12/15/2008
110	Noise	12/15/2008
114	Nuclear Waste	12/15/2008
125	Parks	12/15/2008 and 5/16/2023
130	Public Indecency	12/15/2008
152	Sewers	12/15/2008 and 2/24/2010
160	Signs	12/15/2008
174	Solid Waste	12/15/2008
181	Street Naming, Numbering	12/15/2008
200	Subdivision Reg's	12/15/2008
220	Vehicles & Traffic	12/15/2008 (several Amendments)
238	Itinerant Vendors	12/15/2008
245	Water	12/15/2008
260	Zoning	11/1/2009

Administrative Rules & Regulations

350	Personnel Policies	12/15/2008
360	Police Rules & Reg's	12/15/2008 and 5/9/2017*
372	SelectBoard Mtg. Rules	12/15/2008
--	Welcoming Hartford Ord.	3/2020 (Town Mtg.)
--	Dilapidated Housing Ord.	2011

* White Binder in Clerk's Vault

Town Website
12/26/23

Fire Permits/Forms

Planning Permits

**Town Clerk
Information**

Policies ✓

Document Center

Parks & Recreation

Contracts/Bids/RFPs

Tax Information

Property Cards

Spotlight on Hartford

News, project details and community notes

Policies

Click on department tab for the policy you are looking for.

POLICE DEPARTMENT

FIRE DEPARTMENT

- [Fire Department Cancer Awareness](#)
- [Fire Department Fire Inspections](#)
- [Fire Department Health and Safety](#)
- [Fire Department Levels of Access and Limiting PHI](#)

- [Fire Department Mission Vision and Values](#)
- [Fire Department Public Education](#)
- [Fire Department Respiratory Program](#)
- [Fire Department Ride Along](#)
- [Fire Department Staff Vehicle Use](#)
- [Union Contract](#)

PLANNING

- [Application Process Policy, 1999](#)
- [Fire Protection Policy and Checklist, 2001](#)
- [Hartford Business Revolving Loan Fund Guidelines, 2021](#)
- [VT Community Development Program 2020 Guidelines, 2021](#)
- [VT Community Development Program Municipal Policies and Codes, 2021](#)
- [Zoning Board of Adjustment Rules of Procedure, 2005](#)

PARKS AND RECREATION

- [5969 9.3 ada grievance form 2020](#)
- [Commitment to Quality](#)
- [Corrective Action Policy](#)
- [Hartford Accommodations Request Survey](#)
- [Inclusion and ADA Accessibility Plan](#)
- [Mission Statement](#)
- [Parent and Player Code of Conduct](#)
- [Parks and Rec Ordinance Approved 5.16.23 Updates](#)
- [Parks and Rec Ordinance Approved 5.16.23 Updates](#)

- [Parks and Rec Sample COL for Events and Assemblies](#)
- [Parks and Rec Special Events Information Brochure 2022-23](#)
- [Parks and Rec Special Use Application 7.1.2022-7.30.2023](#)
- [Parks and Rec Town Public Assemblies Form](#)
- [Parks and Recreation Zero Tolerance Policy](#)
- [Refund Policy](#)
- [Scholarship Assistance Application 2019](#)
- [Vision Statement](#)

TOWN CLERK

FINANCE

- [Purchasing Policy \(PDF\)](#)

SELECTBOARD

- [Hartford Committee Commission and Board Vacancy Notification Policy](#)
- [Hartford Committee Commission and Board Appointment Policy](#)
- [Local Cannabis Control Commission](#)
- [Selectboard Appropriations 9.1.2018](#)
- [Selectboard Asset Capitalization Policy 6.30.2009](#)
- [Selectboard Conflict of Interest 5.3.2022](#)
- [Selectboard Fraud Prevention Policy 11.3.2009](#)
- [Selectboard Hartford Flagpole Policy 9.6.22](#)
- [Selectboard Identity Theft Protection Policy 4.28.2009](#)

- [Selectboard Investment Policy 11.3.2009](#)
- [Selectboard Liquor Control Policies and Procedures 6.30.2022](#)
- [Selectboard Purchasing Policy 8.1. 2017](#)
- [Town Encampment Response Policy 4.20.2021](#)
- [Welcoming Hartford Ordinance WHO 2020 Ballot FINAL](#)

HUMAN RESOURCES

- [Personnel Policy Memo Modification Juneteenth and Indigenous Peoples Day 5.2.2023](#)
- [Personnel Policy Revised.2013.12.06](#)



Ordinance Digitization



Intro/History



- Goal: Present all the info possible to help the board with their decisions
- While there are similar aspects and goals to both the town ordinance and town policies, they should be treated on different timetables, with ordinances first. The town needs time to prep their policy digitization:
 - Format / location(s)? / which policies to include?
- History:
 - Ordinances last updated roughly 2007-2009. Town reached out around 2016-2017 for cost to update since then, stopped hosting shortly after



Current Landscape



- Current ordinances are not online – being kept up-to-date in Town Clerk's office (for the most part)
- Hard to keep track/view
- Transparency goals
- No streamlined process for updating



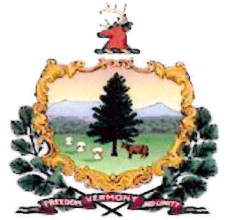
Understanding



- Important to realize:
 - This is a long process to get right – and it will involve work from every department regardless of what vendor is chosen
 - How important is website integration?
 - Only 1 vendor will do this
 - Need for legal analysis?
 - Idea of making sure current code is up to current state statues, clear of discrepancies, remove duplicates, redundant language, etc.



General Code



- Former host of ordinances – have been in the space for 50+ years.
 - Local examples: Lebanon, Rutland, a lot of New England
- Legal review opinion:
 - Get code back up with new submissions, review as Town, then decide if needed
- Hosting fee lower, ordinance adoption billed at time and materials
- Public Documents section included



General Code Look



The City of
Rutland, Vermont

Home

Help

Enter search term...

Code

New Laws (0)

Index

Notes (6)

Print

Email

Download

Share

Get Updates

Includes legislation through 07-03-2023.

Public Documents

Agendas (149)

DRB Staff Reports (2)

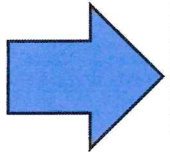
Minutes (1671)

Policies (2)

The Charter

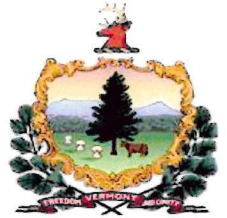
☐ Title CHA **Charter** (§ 1.1 – § 38.3)

The Code





Municode



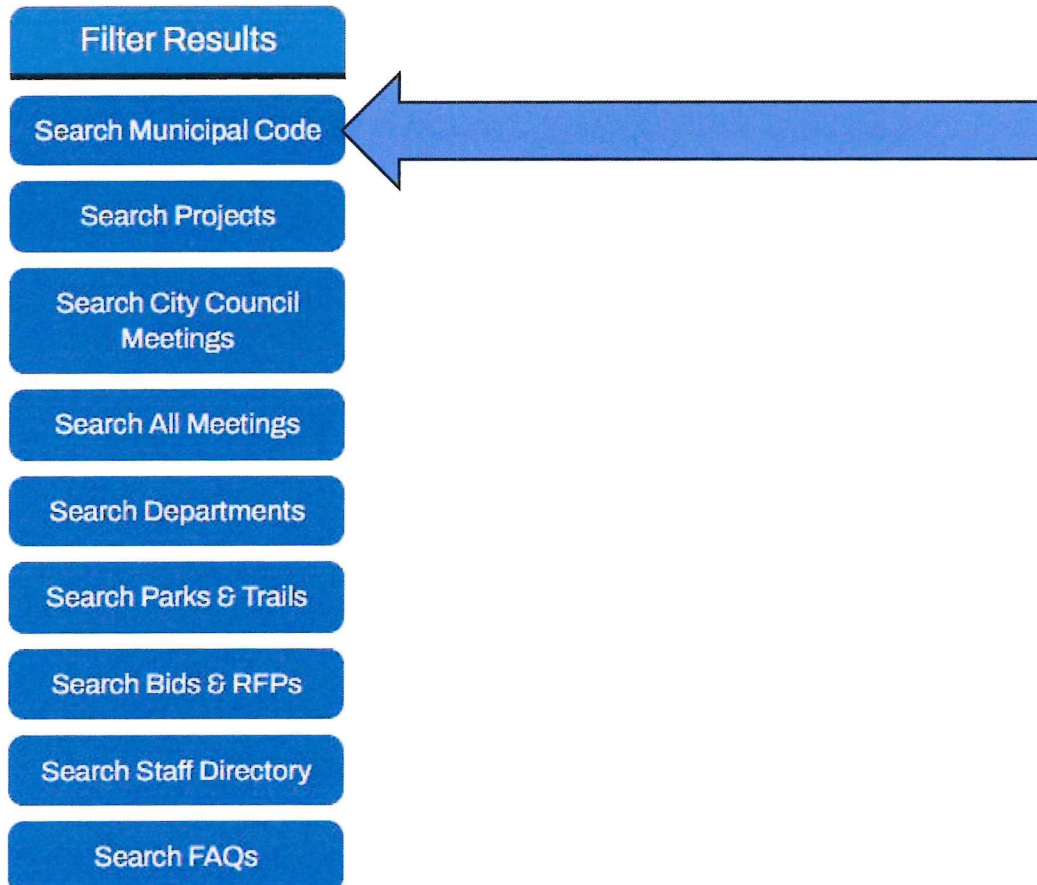
- Owned by CivicPlus, our current website host
- Recommends legal analysis of material
 - New to our code, lots of people handling it, etc.
- Munidocs includes 25GB of space for static documents (remains searchable)
- Policies & Procedures service:
 - For live documents that have changes take place to language each year
- The only option that integrates into search results on website



Look



- Integrate within current website allowing searches by city ordinance, just like anything else:





- Brisbane, CA
water
NOTIFICATIONS SIGN IN HELP Select Language

Municipal Code

VERSION: APR 7, 2022 (CURRENT)

BRISBANE MUNICIPAL CODE 1981 modified

SUPPLEMENT HISTORY TABLE modified

 - > Title 1 - GENERAL PROVISIONS
 - > Title 2 - ADMINISTRATION AND PERSONNEL
 - > Title 3 - REVENUE AND FINANCE
 - > Title 5 - BUSINESS LICENSES, TAXES AND REGULATIONS
 - > Title 6 - ANIMALS*
 - > Title 8 - HEALTH AND SAFETY
 - > Title 9 - PUBLIC PEACE, MORALS AND WELFARE
 - > Title 10 - VEHICLES AND TRAFFIC

VIEW WHAT'S CHANGED

This Code of Ordinances and/or any other documents that appear on this site may not be the most current legislation adopted by the Municipality.

Note: This is a note.

Adopted Ordinances Not Yet Codified

The listing below includes all legislation received by Municipal Code since the last update (printed or electronic) to the Code of Ordinances. This legislation has been enacted, but not yet been codified.

Ordinance No. 1005c	meeting
Ordinance No. asdfasdf	meeting

Adopted 10/12/23

SHOW CHANGES Q MORE

Search Results

Results for water CLEAR

BACK TO SEARCH

 - 15.70.160 - Recycled water
Municipal Code
> Title 15 - BUILDING...
> Chapter 15.70 - WA...
 - 15.70.060 - Water budget calculations.
Municipal Code
> Title 15 - BUILDING...
> Chapter 15.70 - WA...
 - 13.12.015 - Water capacity charges.
Municipal Code



Ordinance Additions



- The following items have been identified as needing to be adding to the original 2007-2008 codebook:

Flood Hazard, with updates through 11/2009: 15 pages

Sewers, with updates through 11/2009: 4 pages

Taxicab, with updates through 6/2010: 6 pages

Dilapidated Buildings, brand new chapter updated through 5/2011: 5 pages

Speed Limits, with updates through 5/2011: 1 page

Transportation, with updates through 1/2013: 32 pages

Alarms, with updates through 4/2014: 3 pages

Dogs, with updates through 4/2014: 10 pages

Vehicles & Traffic, with updates through 2/2015: 1 page

Solid Waste Pricing, with updates through 6/2015, 1 page



Ordinance Additions



- The following items have been identified as needing to be adding to the original 2007-2008 codebook:

Subdivisions, completely redrafted and updated through 2/2016:
33 pages

Impact fees on commercial development, with updates through 6/2017: 1 page

Parking & Traffic, with updates through 10/2021: 2 pages

- Chapter 220 amended a few times

Zoning, completely redrafted and updated through 10/2022: 101 pages

Signs, with updates through 3/2023: 12 pages

Welcoming Hartford Ordinance, new subject matter as of 5/2020: 6 pages

Parks Ordinance, new subject matter as of 5/2023: 4 pages



Differences



<u>Item/Feature</u>	<u>Municode</u>	<u>General Code</u>
Yearly Hosting + publish fee (no legal review)	\$2150 (first year fee, items published as is, \$2975 going forward)	\$1195 (first year waived), \$7900 initial project cost
Ordinance submission cost	Included	Time & materials (3-year price lock)
Full legal review (Recommended?)	\$5,000 (Yes), \$9,950 full recodification (w/ legal)	\$6500 (No) (consider full codification if so)
Website integration?	Yes	No
Policy Modules	<u>Static docs (Munidocs)</u> : 25GB, \$400 annual, <u>Live docs</u> : \$500	Included in hosting
Timetable – legal review/no review	18-24 months (legal w/ recodification), 6-9 months (legal review), 3-4 months (publish only)	6 months with review, 8-10 weeks without
History tracking?	\$175 annual	\$250 initial, \$350/yr



Final Considerations



- Both vendors recommend not supplementing the Personnel Policy as part of the Ordinance codebook. Both recommend making it available as a public policy:
 - Municode: Munidocs
 - General Code: Public Documents Module
- Municode's unlimited supplementation requests come with asterisks:
 - Numbering changes/major structure changes subject to costs
- Strategy to help plan for upcoming Ordinance changes: codification budget line item



QUESTIONS?



Proposal for Codification Services

PREPARED FOR:

Town of Hartford, Vermont

PREPARED BY:

ZACHARY DUMONT

CODIFICATION ACCOUNT MANAGER

zdumont@generalcode.com

800.836.8834

DATE:

February 7, 2024

(Valid for six months)

Solution Benefits

A comprehensive codification solution from General Code® will:

1. Deliver a Code that is always accessible to the public and up-to-date
2. Help you keep Hartford's Code enforceable
3. Improve transparency with constituents
4. Save Hartford's staff time and resources by empowering constituents to find Code information independently

Who Benefits?

1. **Constituents**—Citizens will be able to find and use laws in a comprehensive, up-to-date and understandable format.
2. **Staff**—All staff members will be able to gather the information they need to answer questions from both citizens and other municipal officials.
3. **Planners/Developers**—Your new Code will provide a clear view of existing regulations and make it easier to determine the impact of proposed changes and amendments on development and growth initiatives.
4. **Attorneys**—Legal staff can draft and amend legislation more efficiently by using eCode360 to research similar laws that other communities have passed.

Hartford's Investment

The price of *General Code's* recommended solution will be \$7,900.

A detailed breakdown of the investment and available options can be found in the Investment Details and Options section on page 7.

The *General Code* Recommended Solution and Process

Below is an outline of the process for completing your recodification project.

Create an Updated Code

General Code will provide the Town with an updated Code that is clear, enforceable, and easy for your community to access and use. During the process, we will update your Code to include all legislation of a general and permanent nature through February 7, 2024 and organize your Code to logically accommodate different types of legislation.

Publish a Secure Online Code with eCode360

eCode360 is a secure, reliable online platform created specifically to house codified laws and municipal documents. Built with a variety of user needs in mind, eCode360 will provide Hartford's staff, citizens and businesses with unparalleled flexibility to quickly access and search your Code on a variety of desktop and mobile devices.

eCode360 Benefits:

A centralized solution—Laws, regulations and related documents are integrated into a dynamic, centralized resource so that Code users can find information in one place.

Simple to use—eCode360 is easy and intuitive and offers powerful time-saving features that let your community members easily access, search and share Code sections with incredible speed and precision.

Always up-to-date—*General Code* will update your eCode360 site with each supplement to your Code. This saves your staff time while ensuring that your Code information is always accurate and enforceable and available to your constituents.

A trusted, “go-to” resource—Empower your staff to answer frequently asked questions with clarity and confidence—even before they are asked.

Always evolving—We push the boundaries of what is possible with our eCode360 platform by consistently releasing innovative functionality based on communities' needs.

User Benefits:

Constituents—Members of your community have 24/7 access to research topics and find information on their own, saving phone calls and trips to the Town offices.

Clerk/Secretary—eCode360 allows staff to better serve your community by simplifying information searches to give constituents fast and accurate answers to Code questions.

Planner/Developer—eCode360 provides a clear view of existing situations and makes it easier to determine the impact of proposed changes and amendments on development and growth initiatives.

Attorney—Legal staff can draft and amend legislation more efficiently by using eCode360 to research similar laws that other communities are enforcing.

Premium eCode360 Features

	Premium eCode360
Annual Maintenance Fee	\$1,195
New Laws	x
Easy and Flexible Searching	x
Dynamic Table of Contents	x
Email or Share Links	x
Printing	x
Bookmarking Searches	x
Archive View	x
"Sticky" Table Headers	x
Administrative Tools	x
Translate	x
eCode360 Search App	x
Linked New Laws	x
Public and Private Notes	x
Sample Legislation (Multicode Search)	x
Download to Word	x
Download to PDF	x
New Laws Indicator	x
Advanced Search	x
Customizable Titles	x
eAlert	x
Public Documents Module	x

For more information about eCode360, see page 11.

Publish a Custom Printed Code

General Code will publish 5 printed copies of your Code in 8 ½-by-11-inch page size, using 11-point Times New Roman font in a single-column format on 100% recycled paper.

Provide Ongoing Code Maintenance

The codification process is not truly over when your new Code is delivered. Your community will change and grow, and ultimately, your Code will evolve with it. In order to maintain your Code as an accurate and reliable resource, it is important that the Town keeps the Code up-to-date after initial publication. *General Code's* supplementation services are designed to make the process easy, fast and accurate.

For more information about *General Code's* Supplementation Services, see page 13.

Project Materials

Source Materials

General Code will use the following source materials for the codification project:

- > A copy of the Town's 2008 Code, as updated to Feb. 24, 2009
- > Uncodified legislation adopted from 2009 to February 7, 2024
- > Optional Components: a copy of the Town's General Personnel Policy Rules and Regulations, as amended July 23, 2013 (57 pages), and a copy of the Town's Department of Public Works Specifications (69 pages)

Project Scope

This proposal and the scope of this project consider only the legislation submitted for review as listed above. The processing, review, and inclusion of any materials not submitted are outside the project scope as proposed and therefore may be subject to additional charges. We request that Hartford set up a process to routinely send any new legislation upon adoption. This additional legislation will be included in the Code up to the point where the editorial work has been completed and will be subject to an additional charge at the end of the project.

Special Considerations

General Code has identified the following specific special considerations that will be addressed by our staff as the project progresses:

- > The Town's General Personnel Policy Rules and Regulations and Department of Public Works Specifications can be provided online through the PubDocs module if not included in the Code project.
- > Please note that this proposal provides for the print publication of the new Code, excluding binders. The Town will reuse its existing *General Code* binders.

Investment Details and Options

Codification Project Price

\$7,900

Services included with the codification project:

- > Updating of the 2008 Code, with Project Scope Including Legislation to February 7, 2024
- > Editorial Work
- > Proofreading

Final deliverables included with the codification project:

- > Premium eCode360
- > eCode360 Search App
- > Publication of 5 Code Volumes for insertion in existing binders
- > Comprehensive Index
- > Disposition List
- > Shipping

Optional Components

The following is available to you at an additional charge:

- | | |
|---------|---|
| \$1,248 | Town's General Personnel Policy Rules and Regulations |
| \$1,488 | Town's Town's Department of Public Works Specifications |

Please note: Code books in addition to the 5 Code books included in the Codification Project Price may be ordered through the publication date of your Code. Pricing is available upon request.

Ongoing Services

Premium eCode360 Annual Maintenance

\$1,195

The maintenance fee is an annual recurring flat fee that begins one year from the initial posting of eCode360. Therefore, we recommend that the Town budget for this service each year. The fee covers annual licensing, web hosting, posting of new legislation between regular Code supplements and the PubDocs Module. Please note that this does not include the cost for codifying new legislation.

Future Supplementation Services

General Code will provide supplementation services at a rate of \$24.00 per page for a period of three years from date of publication.

Tables Graphics and Charts \$10.00 per change

Thereafter, fees may be increased annually consistent with the Producer Price Index for Publishing Industries, published by the U.S. Dept. of Labor.

Performance Schedule

Delivery of eCode360 and printed Code: within 8-10 weeks after receipt of materials.

Payment Schedule

100% will be invoiced upon posting of eCode360 and delivery of Code books.

Authorization and Agreement

The Town of Hartford, Supp-Reprint, February 7, 2024

Codification Project Price

\$7,900

Optional Components

___ Inclusion of Town's General Personnel Policy Rules and Regulations \$1,248

___ Inclusion of Town's Department of Public Works Specifications \$1,488

___ Binders (5) \$1,250

Total Investment

Including all of the options selected above, the total project price will be: \$

The Town of Hartford, Vermont, hereby agrees to the procedures outlined above, and to *General Code's* Codification Terms and Conditions, which are available at <http://www.generalcode.com/terms-and-conditions-documents/>.

Town of Hartford, Windsor County, Vermont

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

GENERAL CODE, LLC

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to *General Code* to administer the codification project, complete the form above, including authorized signatures. A signed copy of this agreement will be mailed back to Hartford for its records.

Scan and email the completed form to contracts@generalcode.com. You may also fax the completed form to *General Code* at (585) 328-8189 or return it by mail to *General Code*, 781 Elmgrove Road, Rochester, NY 14624.

Appendix

eCode360 Platform

Our eCode360 platform is designed specifically to house codified laws and municipal information. eCode360's intuitive design, responsive navigation, and robust search functionality drive performance and user satisfaction.

Simple for Everyone

eCode360 offers a user experience that's simple and intuitive. Our easy-to-use, uncluttered interface allows users to access, search and share Code sections with incredible speed and precision on desktop and mobile devices. It provides the power to communicate information to everyone in your municipality like never before.

24/7/365 Access and Security

General Code supports your community through technologies that transform your users' experience and empower your community to access, navigate and share your Code in exciting new ways. Our eCode360 platform was designed by our own in-house team of software engineers, experts who understand the importance and value of simplifying how you access and use your Code, generating an impressive 71,000 users a day while boasting an incredible uptime average of 99.9%. eCode360 is available 24/7, 365 days a year.

eCode360 is hosted on Amazon Web Services (AWS)'s EC2, which has an uptime guarantee of 99.99%. Our servers are backed up using IT industry best practices, taking advantage of multiple redundancies and regions within AWS. In addition to a robust disaster recovery plan, we have taken steps to avoid disaster by building eCode360 from the ground up to be secure and scalable. The system is designed and engineered to minimize the possibility of intrusion and uses multiple leading-edge technologies to harden and secure the service.

Our proprietary platform, eCode360, does not require any Folio installation or licenses.

Maintenance and Updates

eCode360 is maintenance free for our users. *General Code* employs a team of software developers, web application developers and system administrators who maintain and update the platform to give you an intuitive and seamless experience with your Code. Our most recent enhancements can be found at <https://www.generalcode.com/happyeCode/>.

Free Introductory eCode Webinar for Municipal Staff

Our introductory eCode webinar lets you work online with an experienced Training Specialist who can demonstrate eCode360's powerful tools and offer step-by-step guidance to help you use the Code. A great resource for municipal employees who want to help their constituents!

"Multi-purpose" your Code Content—and better serve your community.

Give departments and individuals within your municipality the ability to view and use the specific Code information they need—when they need it. With eCode360 Content Export, we export your Code's content to an Excel or CSV file. From there, the file can be imported into systems other departments are already using where information from your Code can be quickly viewed and used. This saves others—especially staff who serve the public in the field—the time and effort of searching the entire Code manually to find the particular section they need. For more information about our Content Export services, please contact us at sales@generalcode.com.

Premium eCode360 Features

New Laws	Between regular Code supplements, <i>General Code</i> will temporarily post PDF copies of new legislation to your online Code
Custom Settings for Admin Users	Control the look of your eCode360 by selecting custom colors and accents, and uploading a custom banner or photo
Easy and Flexible Searching	Search by key words, phrases, section numbers and more
Electronic Index	A comprehensive list of key words and phrases to speed searching
Dynamic Table of Contents	Users can find the information they need and see their current location with a table of contents that moves as users browse
Email or Share Links	Email a link to a specific Code section or share via social media
Printing	Print with user-friendly functionality and a variety of user options
Bookmarking	Save "favorites" to quickly return to sections of the Code
Searches	
Archive View	View a permanent archive of your Code, updated with each supplement
"Sticky" Table Headers	Table headers remain stationary as you scroll
Translate	Users can view your Code in more than 100 additional languages
eCode360 Search App	Use your mobile device to search your Code
Linked New Laws	As new legislation is posted, we will add links from the New Laws section of eCode360 to the affected Code chapters or articles
Public and Private Notes	Create personalized links and annotations within the Code
Multicode Search	Search across multiple Codes by municipality, geographic region, government type or population to find sample legislation or other Code content for zoning use, legal cases or historical research
Download to Word	Administrative users can download Code text to a Microsoft Word document to edit and track changes when drafting new legislation
Download to PDF	Public users can directly download Code text to a PDF document
New Laws Indicator	Code Change Indicators help users identify sections of your Code that have been changed and provide links to the new legislation
Advanced Search	Search across the Code, Public Documents, New Laws and Notes using an intuitive query tool and filtering system to quickly pinpoint the most relevant information
Customizable Titles	Administrative users can add customized titles and comments to your legislation in New Laws
eAlert	Public users can sign up to receive notifications of changes in the Code
PubDocs Module	Post non-Code documents along with your online Code

Sample eCode360 Screens

1 Custom Banner

3 View Archived Codes

4 Public Documents Portal

2 Public and Private Notes

5 Multicode

6 New Laws

City of Townsville

Settings Log Out

Home Admin Help Enter search term... Advanced Multicode

Charter

Code

Archives

New Laws (16)

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Notes

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Legislation

Minutes

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Print Email Download Share Get Updates Add Note

City of Townsville, NY / General Legislation

← Chapter 295 Swimming Pools →

Swimming Pool Application

A City Building Permit is required along with requirements in this chapter before any installation or construction of a swimming pool. [City Building Permit link.](#)

Created on 2018-10-10 by Jeanie Sanders, Last modified on 2019-02-21 by Jeanie Sanders

[HISTORY: Adopted by the Common Council of the City of Townsville as Ch. 35 of the 1975 Municipal Code. Amendments noted where applicable.]

5 Find Codes

Add Codes

Add All Codes (2264)

County	Type	Name	County	State	Zip Code
County	County	Adams County, WI	Adams	WI	20048
County	County	Albany County, NY	Albany	NY	297556
County	County	Allegany County, MD	Allegany	MD	72031
County	County	Allegheny County, PA	Allegheny	PA	1223411
City	City	Appleton City, MO	St. Clair	MO	1127
County	County	Appomattox County, VA	Appomattox	VA	14128
City	City	Atlantic City, NJ	Atlantic	NJ	39958
County	County	Atlantic County, NJ	Atlantic	NJ	271620

Search Codes

Cancel Search

1 Custom Banner

2 Public and Private Notes

3 View Archived Codes

4 Public Documents Portal

5 Multicode

6 New Laws

6

Title	Adopted	Subject	Affects	
L.L. No. 19-2018 - Sewer Amendment (A) This goes into effect 11-2019	2018-08-02	Clerk Amendment, Departments and Bureaus Amendment	Ch 10A Ch 20	
L.L. No. 20-2018 goes into effect 11-2019	2018-08-03	Zoning Amendment	Ch 05	
L.L. No. 21-2018	2018-08-03	Zoning Amendment	Ch 05	
L.L. No. 22-2018	2018-09-13	Neighborhood Preservation Amendment	Ch 02	
L.L. No. 23-2018	2018-09-13	Building Construction Administration Amendment	Ch 16	
L.L. No. 24-2018	2018-09-13	Zoning Amendment	Ch 05	
L.L. No. 25-2018	2018-09-13	Zoning Amendment	Ch 05	

Additional Online Services

MapLink™ powered by ZoningHub™

MapLink is a *Visual Zoning* service that makes it easier for business and property owners, planners, developers, and constituents to find the information they need in your community's Zoning ordinance by presenting Zoning Code data from *eCode360* in an interactive online map. *MapLink* users can click on a map to view details about permitted uses and answer questions such as, "Where can I open my business?" and "What can I do with my property?" With just a few clicks, users interested in economic development can view dimensional requirements, allowable uses, and zoning districts, zoom to an individual parcel to examine its requirements, or search for properties based on land use. By making it easier for users to find the information they need for their development projects, they are more likely to open their businesses in the Town, which can help grow your community.

MapLink uses your municipality's existing GIS map information and seamlessly presents data from *eCode360*, so your interactive map clearly and accurately displays your essential Zoning elements. When a Code supplement including a Zoning change is completed and posted to *eCode360*, your Code data is simultaneously updated in *MapLink*, ensuring that users are always working with the most accurate requirements.

eCode360® Enhanced Graphics™

eCode360 Enhanced Graphics can help drive economic development in your community by presenting an online Zoning Code that is clear, easy to understand and always up-to-date. *Enhanced Graphics* offers zoning specific features like integrated tables that allow users to view tables in context, multi-column layout options to accommodate natural image placement, searchable image captions, color coding to create easier navigation, and high-quality graphics. Every community is unique, so we also offer custom solutions tailored to suit your community's specific needs.

Custom Local Building Code

Until now, no single publication has included both ICC I-Code building regulations and local amendments in an integrated form. Our CLBC solution will create a single central repository for your adopted Building Code regulations that is intuitive, searchable, and linked to your municipal Code. This solution will eliminate the need to separately manage state adopted I-Codes and your local amendments, and make your Building Code regulations available from anywhere at any time, even if the Town only has one set of printed books.

For more information on our additional online services please contact us at sales@generalcode.com

Ongoing Code Maintenance

Your Code is always evolving and is an investment you need to protect.

Because your Code will evolve and grow with your community, the codification process is not truly over when your new Code is delivered. In order to maintain your community's trust and reliance on your Code, *General Code* offers supplementation services that will help to keep your Code reliable, accurate and up-to-date. Our supplementation services are designed to make the process easy, fast and accurate. In addition, *General Code* provides a free sample legislation service to municipalities we serve as well as regular legislative alerts to inform local governments of the latest trends in legislation that may affect their communities.

Rapid Delivery

Our average turnaround time for processing routine supplementation is between 4 and 6 weeks.

Materials

After the enactment of new legislation, the Town can forward a copy to us by whatever method is most convenient.

Online copies of the legislation can be sent via email to ezsupp@generalcode.com. Upon receipt, we will send you an email confirming that we have received your legislation. Should an alternative method of transmission be required for transferring large files, please contact us and we will provide the necessary information.

General Code will hold legislation pending a pre-approved schedule, or begin the job, as directed by the Town. Please note that charges for supplementation services are outside of the scope of this proposal and will be billed separately. An estimate of the charges applicable to a particular supplement is available upon request.

Posting of New Laws

Between regular Code supplements, *General Code* will temporarily post PDF copies within 1 to 2 business days of receipt of new legislation to your online Code, to provide ready access to information until such time as the legislation can be codified through supplementation. If supplementation does not occur within one year of appending, *General Code* will remove the link to that new legislation.

Schedule

Code supplements will be provided on a schedule designed to meet the needs of Hartford. Typical schedules may be quarterly, semiannual, or annual, or upon authorization by the Town. Updates to the electronic version of the Code can occur on a more frequent schedule than printed supplements if the Town prefers.

Editorial Work on Your Supplement

The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. For each supplement we provide project management, recordkeeping, processing, professional review of new legislation, and consult throughout the project. Our goal is to make the information easily accessible without altering in any way the meaning of what was originally adopted. The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. As part of our process for new legislation, we will:

- > Acknowledge receipt of all materials
- > Verify adoption of all legislation, including date of action by governing body
- > Review legislation and distinguish between Code and non-Code material
- > Update record of legislation received and its disposition (Disposition List)
- > Request any missing legislation/missing pages
- > Determine proper placement of legislation within Code
- > Impose or utilize the adopted flexible section numbering system that allows for later changes
- > Create/modify chapter, article and/or section titles
- > Add historical annotations
- > Add any necessary cross references
- > Include editorial notes to sections that require additional explanation
- > Correct any misspellings so that searchability in eCode360 is not compromised
- > Impose a distinctive style for definitions, to aid Code user in quickly finding the meaning of a particular term
- > Maintain legislative integrity by following the original tables and graphics and, where necessary, improving the presentation so that the information contained therein is easily accessible
- > Impose standard internal section organizational hierarchy consistent with the rest of the Code
- > Impose standard style conventions consistent with the rest of the Code, i.e., number citation, capitalization, nonsubstantive grammar and punctuation, internal and statutory reference citation
- > Confirm accuracy of internal references; correct as necessary and appropriate
- > Confirm accuracy of statutory references; correct as necessary and appropriate
- > Read and review for missing wording; internal conflicts
- > Update ancillary Code pieces, such as the Table of Contents and chapter schemes, when necessary
- > Update Code Index
- > Create an Instruction Page so that Code holders can properly update the Code
- > Notify client of any issues and concerns noted and work together to determine appropriate resolution

Printed Supplements

Amendments to the printed Code occur in the form of printed supplement pages that are issued as replacement pages. Printed supplements include an updated Table of Contents, Disposition List, Index, text pages, and Instruction Page.

Electronic Updates

Amendments to the electronic version of the Code can be provided on their own schedule or can accompany printed supplements. Electronic updates will be incorporated into the Code, and a fully searchable, complete Code will be delivered online.

Delivery

Printed supplements to the Code will be delivered in bulk to Hartford, unless it chooses to utilize *General Code's* Distribution Services. The website will be updated in one to two business days.

A Member of the ICC Family of Solutions



municode codification

POWERED BY CIVICPLUS

Republication, Supplementation, and Online Code Hosting Services

Hartford, Vermont

PRESENTED BY:

J.R. Riley, Legal Account Executive

Contact

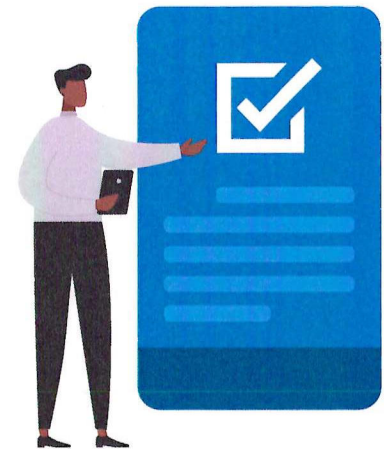
850.696.7012

JRiley@civicplus.com



Republication

We will provide you with a Style Checklist and work with you to confirm the desired formatting and style of the code, including font, binder color (semi-bright black, dark blue, green, or burgundy), and ink stamping color (gold or silver). We will update the preliminary pages, create an index (if elected) and table of contents; update history notes; provide a comparative table of ordinances, and integrate all applicable photographs, maps, diagrams, charts, and tables into the code. Proofs can then be provided for your review. Following the approval of the proofs, the code will be shipped and posted online in fully robust HTML format.



We will handle 100% of the publishing. The republication process includes editing, page composition, proofreading, indexing (if elected), and delivering the information as printed and/or electronic copy. When we republish your code, pages are recomposed to eliminate short pages, pages with blank backs and oddly numbered (point) pages. Following the recomposition, the code is reprinted, and supplement number designations start over with Supplement No. 1.

The anticipated time frame for the conversion and republication project is up to 6 months, excepting any delays in your return of proofs, and will begin after our receipt of the completed Style Checklist and all necessary material in an editable, electronic format. Within two weeks of shipping the new code, it will be published online in fully robust HTML format.

Republication Timeline

		CUSTOMER sends signed contract and all applicable material.
STEP 1	Immediately	CIVICPLUS acknowledges contract, provides a Disposition List of all ordinances/material received.
STEP 2	Within 3 Weeks	CIVICPLUS provides a project introduction letter outlining all phases of the project and all material received to date.
		CUSTOMER confirms CivicPlus has all applicable materials. Conversion begins upon receipt of all applicable materials.
STEP 3	Up to 6 Months	CIVICPLUS submits code draft proofs for customer review.
		CUSTOMER to return proofs within 45 days. After the proofs are returned, we will ship the newly printed code volumes within 2-3 weeks and post the code online. Supplementation will begin anew with Supplement No. 1.

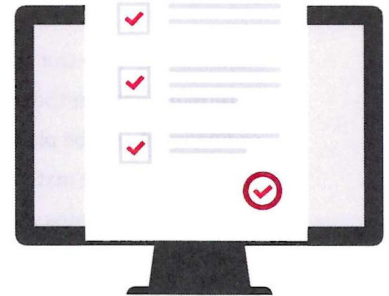
To ensure a successful project completion, style changes requested after approval of the sample will be assessed an additional editorial fee. Legislation added to the project must be approved and received prior to the established cutoff date. Following the delivery of the final code draft for proofing, any extensive changes requested in the code content, and/or any material added to the code that was not previously contemplated, will be subject to an additional proof update fee. Proofs not returned within 45 days may be subject to a proof update fee, if applicable.

THE REPUBLICATION PROCESS INCLUDES:

- Conversion to our codification database
- Removal and replacement of supplement numbers
- Updating of preliminary pages (title page, officials' page, and preface)
- New page numbers
- Editing and proofreading
- 10-point, Times New Roman font, single column format, unless otherwise instructed
- Incorporation of maps, diagrams, charts, and tables
- Preparation of table of contents and updating or creation of an index (if elected)
- Proofs provided for your review
- Posting your newly republished code online

THE REPUBLICATION PROCESS DOES NOT INCLUDE:

- Renumbering and/or reorganizing the structure of your code
- Legal Review by an attorney (quote available upon request)
- Substantive editing or changes to the text



Supplementation Services

Our supplementation process has been designed for timeliness, efficiency, simplicity, and most of all, for our customers' convenience. Supplements will be provided on your chosen schedule, and you will be billed on an annual basis. Color printing and an increase in the desired number of supplement hard copies may result in an increase in the annual fee.

We pride ourselves on a turnaround time of 40 to 45 days for printed supplements and can provide our always-up-to-date electronic update services within 15 days. The online code is updated within three days after shipping the supplement; there is no additional fee for this service. Rush supplements will be assessed an additional one-time fee. A recent analysis of our printed supplement services indicated an editorial error rate of less than 0.1 percent, which is made possible by our attention to detail, ongoing communication with our customers, and strict quality control checks to ensure we continue to produce the best printed and electronic supplements available in our industry. Any errors attributable to CivicPlus during the preparation, printing, and maintenance of the code will be corrected at no cost. The printed supplement process is outlined as follows:

Supplementation Process

1. **Initial Receipt** – The receipt of the new legislation will be acknowledged within 24 hours. Our production support team will record the adoption date, effective date, and ordinance number(s). You will be advised promptly if any pertinent information is missing from your submission. Your material will then be immediately forwarded to our supplement team for codification. If our OrdBank service is elected (advance legislation service), the legislation will be posted online within 48 hours as a PDF under "adopted legislation not yet codified" at this time.

2. **Editorial Review** – Our editorial team will review all ordinances received to determine whether the ordinance should be included in your code; where the ordinance should be placed; whether the ordinance conflicts with your existing code format; what material should be removed from your existing code; whether history notes will be added; what tables will be updated; and whether the table of contents in the front of the code and at the chapter/title level should be amended. If any significant errors or numbering issues are noted, your editor will contact you for clarification. Our editorial team will make no substantive changes to your legislation; however, minor typographical errors will be corrected as part of the supplement process. Should the editorial, legal, or proofreading team find discrepancies in your ordinances, we will communicate with you promptly.
3. **Indexing** – If an Index is elected, your supplement will be sent to our indexing team, where new legislation is indexed and cross-referenced in all appropriate locations.
4. **Proofreading** – The proofreader assigned to your editorial team will then examine your supplement line by line to ensure editorial accuracy, code hierarchy, and layout and confirm that your supplement is grammatically correct and free of errors in spelling and capitalization. Finally, your supplement is examined line by line again to ensure that the improvements made by the editorial team are thorough and accurate. The original ordinance is compared with the newly added text to ensure editorial accuracy.
5. **Posting the Supplement Online** – After your supplement has been completed, your online code will be updated within one to three days, and we will provide any electronic products requested. You will receive a notification that the website has been updated via email. If our CodeBank Compare + eNotify service is elected, subscribers will be notified when the online code is updated. When your code is updated, all internal cross-reference links are updated on our Online Code Hosting system.
6. **Printing and Shipping** – We will print, cut, hole-punch, insert divider tabs (if elected), and ship your supplement to you per your elected schedule.

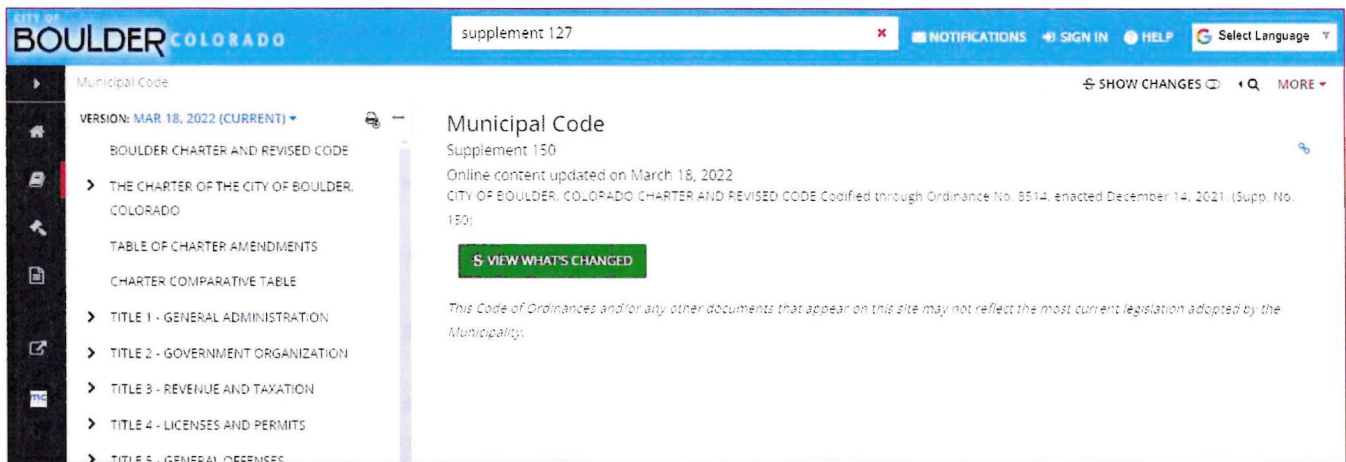
Printed Supplementation Process	
	Submission of Materials
	Editorial Review
	Mark Up
	Indexing
	Proofreading
	Corrections
	Printing & Shipping
	Upload to the Internet

If you utilize OrdBank and a CivicPlus Agenda and Meetings Management solution, your newly adopted legislation will be posted on the landing page of your online code of ordinances within one minute of sending said legislation to CivicPlus. The history notes throughout your code of ordinances will also be automatically linked and associated to the meeting in which your newly adopted legislation was considered. If you are interested in learning more about our CivicPlus Agenda and Meetings Management solutions, please let me know.

Online Code Hosting

Our Online Code Hosting system is continuously enhanced and improved by our in-house team of Internet Technology professionals. It includes Standard and upgradeable Premium features, designed to provide a wide variety of additional capabilities for researching and navigating your code and preserving its history.

Our system is extremely user-friendly and requires no special training or login information. In addition, we offer a variety of on-demand video tutorials. We can also host a personalized training webinar for you and your staff to demonstrate our online features and capabilities before your new code goes live online.



Online Code Hosting Standard Features

Responsive Design – We designed our intuitive User Interface (UI) to provide easy access to our full suite of features from any device, including a tablet or mobile device running iOS or Android.



Print/Save/Email – With delivery available in Microsoft Word or PDF format, users can share a link, print, download (as a Microsoft Word document), or email files at the section, article, or chapter levels or even non-sequential sections from multiple portions of your code(s).

Not all codification companies enable you to download Microsoft Word documents directly from the website. Being able to do so enhances your ability to draft new legislation.

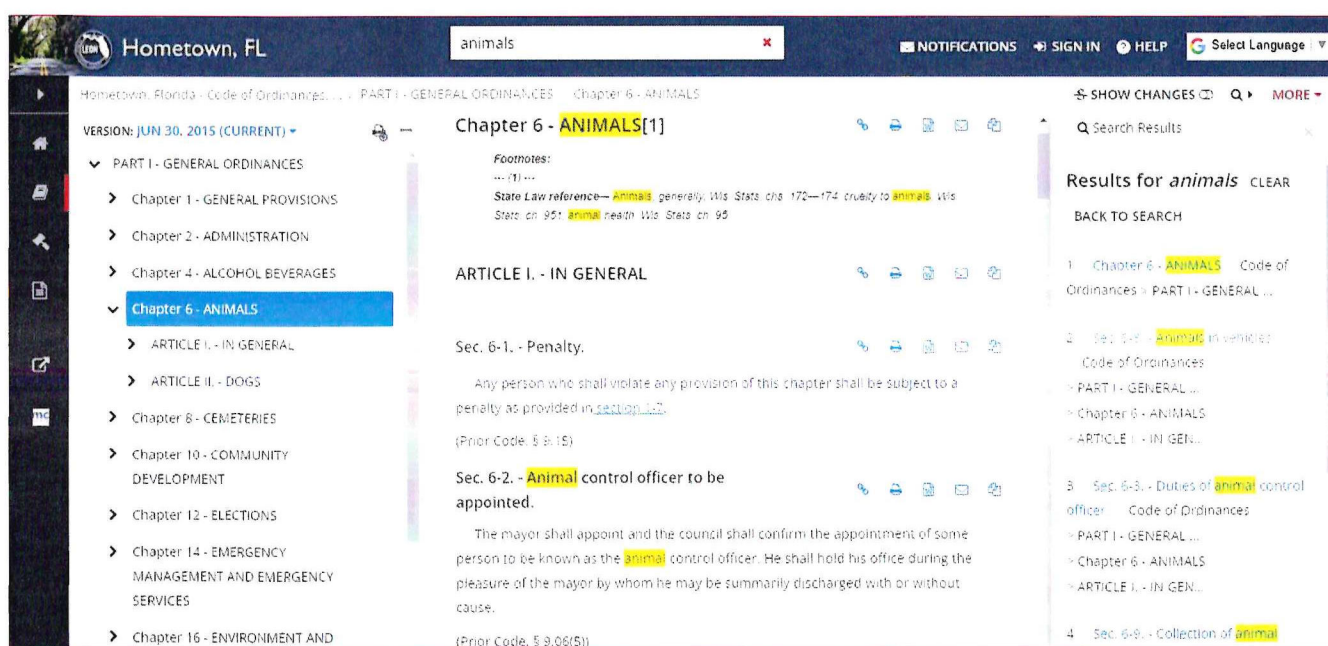
Social Media Sharing – You and your users can share code sections via Facebook and Twitter. This functionality makes it easier for you and your team to utilize social media to engage your community and enhance your level of transparency.

Browsing – Online Code Hosting provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you’re viewing. The table of contents and content pane also sync as you scroll to deliver the most intuitive reading experience possible.

Ease of Navigation – Our collapsible table of contents, continuous next-hit feature, and internal and external hyperlinking and cross-referencing features simplify and enhance the navigation of your online code, allowing your staff and residents the capability of simultaneously searching your code, ordinances, minutes, resolutions, budgets, and more.

Searching – Our powerful search engine allows users to easily search the code using keywords or phrases and print, download, or email any portion of your code. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results, which enables a user to quickly move through search results and view results simultaneously. The section also indexes your code, returning more accurate, granular results. Search results can be sorted by relevance or book order.

- **Advanced Searching** – Conduct searches using Natural Language (think Google) or Boolean Logic, including simple or advanced



searches supporting stemming, wildcards, proximity searches, and a global synonym list.

- **Multiple Publications** – Multiple publications (e.g., code, zoning) incorporated into the Online Code Hosting system will be searchable from one interface.
- **Narrow Searching** – Search terms can be applied to the entire code or narrowed within specific chapters or sections with the ability to sort results by relevance or book order.
- **Stored Searching** – Online Code Hosting allows all search result listings to be bookmarked under your browser’s bookmark tabs; users need only conduct a search and press Ctrl+D to add the search result listing to your browser’s tabs.
- **Searchable Ordinances** – With our OrdBank service, ordinances posted pre- and post-codification are full-text searchable.
- **Search All Content Types** – If you use our OrdBank or MuniDocs service, you can search any combination of your code, ordinances, and MuniDocs simultaneously; Search results are labeled for easy identification.

Internal Cross-Reference Linking – Cross-references within your code are linked to their respective destination article, chapter, or section.

Mouseover (clue tips) – Navigate to your code, and any linked cross-reference will quickly display in the pop-up preview window.

Collapsible TOC – The table of contents collapses, providing additional real estate with which you may view your code. Easily view your maps, graphs, and charts by enlarging the item.

Translation – Google Translate allows users to view our hosted codes in over 100+ languages.

Static Linking – Copy links of any section, chapter, or title to share via email or social media.

Scrolling Tables and Charts – Headers stay fixed while you scroll through the table/chart.

GIS – We can provide a permalink to any code section and assist staff in creating a link from your GIS system to relevant code sections.

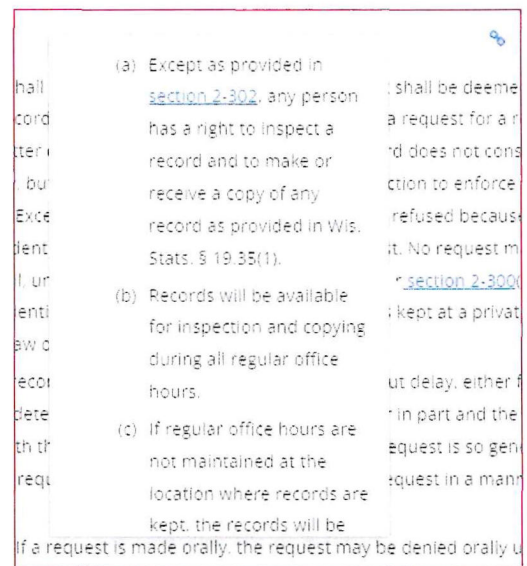
In-line Images and PDFs – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. CivicPlus can also incorporate PDFs of certain portions of the code that have particular viewing and layout requirements.

Public Notes – Post public notes or documents within the online code to inform residents about current issues pertinent to any specific section of your code.

Website Accessibility – The User Interface and all HTML content viewed via our Online Code Hosting System's web application are WCAG 2.1 Level AA compliant. While we take several steps to improve the accessibility of PDF documents uploaded to the Online Code Hosting System, we cannot guarantee full ADA compliance of PDF documents. If a fully ADA compliant PDF document is uploaded to our Online Code Hosting System, it will remain compliant while stored in our system. Each PDF document uploaded to our system is OCR scanned and document title, primary language, and other PDF metadata fields, and base level of tags for screen readers are set.

Hosting and Security – Our tech stack includes HTML5 and CSS3, Javascript (AngularJS), and a RESTful API written in C# running on .Net Core. All content is rendered in standard HTML and is viewable in all modern browsers, including PC: Microsoft Internet Explorer 10 or later, Firefox 3.6 or later, macOS®: Safari™ 5.0 or later, and Chrome 18 or later. We host our Online Code Hosting System in Microsoft's Azure Government secure cloud environment and guarantee an SLA of 99.95 percent uptime. SSL encryption is used by default to secure access to the site, and the entire system is backed up to multiple geographic locations within the Azure Government cloud ecosystem.

Support – Phone, email, and web support for residents and staff: 24-hour email response; phone support from 7 a.m. to 8 p.m. CT. We offer a variety of video tutorials, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.



Premium Features

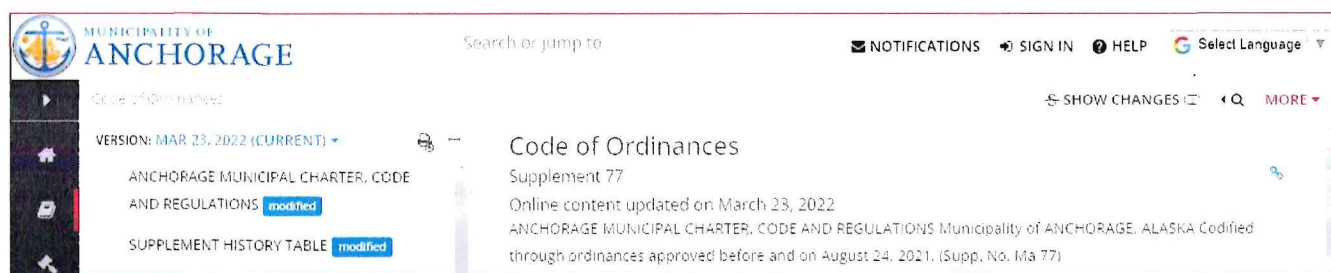
We recommend our **Premium Bundle** for the most transparent and feature-rich code possible at the best cost savings. The bundle includes our annual online code hosting and maintenance service along with each of the following features:

- Custom Banner
- CodeBank
- CodeBank Compare + eNotify
- OrdBank
- MuniPRO Service

OrdLink and MuniDocs can be added to a **Premium Bundle**, if desired.

Summary of All Premium Features

Custom Banner – We can customize the look and feel of your code to match your website more closely.



CodeBank – Our CodeBank feature provides an online archival system for previous supplements of your code. Empower your staff and residents to access every previous code version with one click.



CodeBank Compare + eNotify – Our CodeBank Compare service is a powerful feature that allows users to select a past version of your online code and compare it to any other version. The differences will be shown via highlights (added material) or strikethrough (deleted material). Users will be notified of the changes in the table of contents and within the text of the code via “modified,” “new,” or “removed” badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes made. In addition, the CodeBank Compare service will show all amendments to your code that were implemented during the most recent update. Please note that the CodeBank feature is required to access CodeBank Compare.

Our eNotify service allows users to enroll online and receive email notifications each time the online code is updated. Please note that the CodeBank Compare feature is required to utilize the eNotify service.

OrdBank – With our OrdBank solution, newly adopted, amendatory legislation will be posted online between supplements. Upon completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the “OrdBank” tab. All ordinances for codification and all ordinances for linking via our OrdBank feature can be emailed to us at municodeords@civicplus.com.

Anyada, Colorado - Chapter 102 - UT - ARTICLE II - WATER - DIVISION 6 - WATER - Sec. 102-161. - R...

VERSION: DEC 30, 2021 (CURRENT) ▼

- DIVISION 5. - SEWAGE
- ▼ DIVISION 6. - WATER FEES AND RATES
 - Sec. 102-161. - Residential water fees within city.**

Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden Rock Metropolitan District, the Leyden Ranch Metropolitan District, and Candelas Filings 2, 3, 4 and designated properties in

latest edition of the AWWA Manual M22, "Sizing Water Service Lines and Meters," which is hereby adopted by reference, justifies the change. Calculations so made will be submitted to the Utilities Director for review and approval.

(Code 1981, § 33-77; Ord. No. 2574, § 1, 11-21-1988; Ord. No. 2671, § 14, 10-16-1989; Ord. No. 2763, § 3, 11-5-1990; Ord. No. 2823, § 11, 7-1-1991; Ord. No. 2931, § 10, 10-19-1992; Ord. No. 2938, § 1, 12-14-1992; Ord. No. 3127, § 10, 10-24-1994; Ord. No. 3202, § 5, 8-7-1995; Ord. No. 3223, § 7, 10-23-1995; Ord. No. 3262, § 9, 4-15-1996; Ord. No. 3297, § 1, 10-21-1996; Ord. No. 3403, § 15, 10-20-1997; Ord. No. 3489, § 1, 10-26-1998; Ord. No. 3560, § 3, 10-11-1999; Ord. No. 3650, § 1, 10-23-2000; Ord. No. 3722, § 1, 10-8-2001; Ord. No. 3773, § 1, 10-21-2002; Ord. No. 3839, § 1, 10-13-2003; Ord. No. 3920, § 1, 11-8-2004; Ord. No. 3969, § 1, 10-10-2005; [Ord. No. 4027, § 1, 10-16-2006](#); [Ord. No. 4099, § 1, 11-19-2007, eff. 1-1-2008](#); [Ord. No. 4139, § 1, 11-17-2008, eff. 1-1-2009](#); [Ord. No. 4184, § 2, 10-19-2009, eff. 1-1-2010](#); [Ord. No. 4193, § 1, 1-11-2010, eff. 7-1-2010, 1-1-2011](#); [Ord. No. 4361, § 1, 10-22-2012, eff. 1-1-2013](#); [Ord. No. 4411, § 1, 10-21-2013, eff. 1-1-2014](#); [Ord. No. 4465, § 1, 10-20-2014, eff. 1-1-2015](#); [Ord. No. 4524, § 1, 10-19-2015, eff. 1-1-2016](#); [Ord. No. 4571, § 1, eff. 1-1-2017](#).)

Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden

OrdLink – Before incorporating the ordinances into your code via supplementation, the OrdLink feature can hyperlink newly adopted amendatory ordinances to the amended code section. Linked sections are highlighted in the table of contents, and links are created from the amended sections to the new ordinances. Once the linked ordinances are incorporated into your code, they are added to your OrdBank repository and hyperlinked to your history notes. This service lets everyone know that new ordinances have been adopted. OrdLink must be purchased with OrdBank or as an addition to the Premium Bundle.

VERSION: JUL 29, 2021 (CURRENT) ▼

IRVINE MUNICIPAL CODE

SUPPLEMENT HISTORY TABLE **modified**

- CHARTER - CITY OF IRVINE
- ▼ TITLE 1 - GENERAL SERVICES **Amended**
 - ▼ **Division 1 - GENERAL PROVISIONS** **Amended**
 - Sec. 1-1-101. - How designated, cited.
 - Sec. 1-1-102. - Rules of construction, definitions.
 - Sec. 1-1-103. - Headings; catchlines of sections; history notes; etc.
 - Sec. 1-1-104. - Incorporation by reference.
 - Sec. 1-1-105. - Reference to Code, conflicts.

Division 1 - GENERAL PROVISIONS

Amended by Ordinance No. 21-15

Sec. 1-1-101. - How designated, cited.

This Code, which consists of administrative, criminal and regulatory ordinances of this City, shall be known as the "Irvine Municipal Code," and it shall be sufficient to refer to said Code as the "Irvine Municipal Code" in any prosecution for the violation thereof; it shall also be sufficient to designate any ordinance adding to, amending or repealing said Code as an addition to or amendment to or repeal of the "Irvine Municipal Code."

(Code 1976, § 1.A-101)

Charter reference— Codification of ordinances. [§ 409.](#)

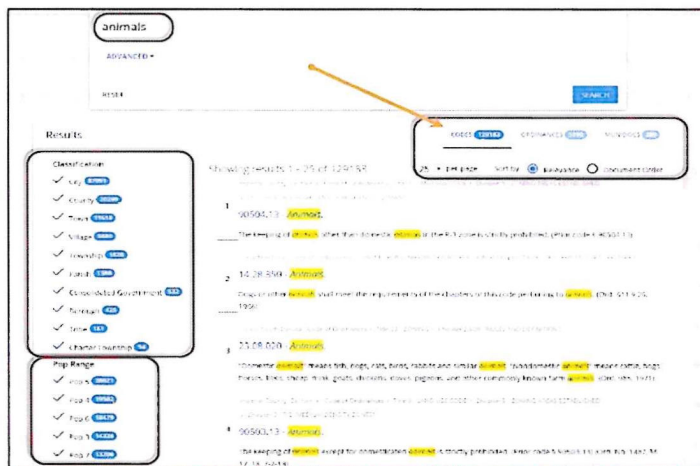
Sec. 1-1-102. - Rules of construction, definitions.

In the construction of this Code and of all ordinances of this City, the following definitions and



MuniPRO Services – MuniPRO searching allows you to search the over 4,000 codes we host (the entire country, a single state, or individually selected codes of your choosing). MuniPRO searches are ideal for researching local regulations of interest or discovering how other communities are dealing with similar issues. In addition, MuniPRO provides subscribers with the following tools:

- **Multiple Code Search** – Search all codes within one state, multiple codes within one state, or search all codes in the U.S. hosted by CivicPlus; search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- **MuniPRO Saved Searches** – Save frequently used or complex searches for easy retrieval from the MuniPRO Dashboard.
- **MuniPRO Notes** – Create a note and attach it to any section in any publication; note icons are present when viewing the section, alerting the user to a previously written note; a global listing of notes can be accessed and managed from the MuniPRO Dashboard.
- **MuniPRO Drafts** – Begin a new ordinance draft to keep track of pending legislation.
 - Draft icons are present when viewing the section, alerting the user to a previously created draft.
 - A global listing of drafts can also be accessed and managed from the MuniPRO Dashboard.



MuniDocs – MuniDocs allows you to upload many types of documents to browse and search alongside your online code and is fully searchable and filterable. After users log in, they are presented with a dashboard that allows them to upload new documents and manage previously uploaded documents. When uploaded, users can pick from a list of predefined document types.

Uploading a document is as simple as dragging and dropping the document from your computer into the upload dialog box on the admin dashboard. Uploaded documents are immediately converted to PDF and indexed for search. Users may upload .rtf, .doc, .docx, and .pdf documents and organize these documents by nested folders. The public can then browse and search these documents immediately.

Your MuniDocs files can also serve as storage for archived ordinances within MuniDocs. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online code.



Investment Proposal

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing is valid for 90 days upon date received.

Republication

- Conversion of codified ordinances received December 2023
- Renumbering included fee waived
- Single column, 10-point font pages
- Includes P&Z, Zoning Regs as appendix
- Removal of supplement numbers
- Updating of preliminary pages (title page, officials' page, and preface)
- New page numbers
- Standardizing text style for consistency from provided options
- Incorporation of graphics and tabular matter
- One printed copy of the new code with divider tabs (freight invoiced upon shipment)
- Current code can be posted online as a PDF during conversion and republication project

Supplementation

- Supplementation of legislation permanent and general in nature (omitted legislation not included)
- Includes P&Z Zoning Regs as Appendix
- Acknowledgment of material
- Editorial work, proofreading, and updating the index
- Updating online code upon completion of each supplement
- Printing up to three black and white copies per print schedule elected, includes instruction sheet and checklist of up-to-date pages
- Freight for supplements
- Images, graphics, and tabular matter
- Increase to Supplementation Plus to update your Code online on a monthly basis (must select supplementation and supplementation plus)

Online Code Hosting

- Mobile friendly site with full functionality and optimal screen resolution on all devices
- In-line images with scrolling tables and charts
- Narrow, pinpoint, and advanced (including Boolean) searching
- Previous and hit buttons
- Persistent breadcrumb trail
- Print or save as formatted Word (DOCX)
- **Premium Bundle – Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank, and MuniPro Service**



Investment		One-Time
Republication		√ \$0.00
Code update and Renumbering		√ \$0.00
Total One-Time		\$0.00
		Renewable
Supplementation		√ \$1,600.00
Supplementation Plus (optional - monthly updates)		\$960.00
Online Code Hosting Premium Bundle		√ \$1375.00
Online Code Hosting (optional savings)		\$550.00
Total Annual Renewable		\$2,975.00

Standard Invoicing

Additional Fees

- Sales tax will be applied, if applicable
- Actual freight costs will be submitted for initial code delivery, but excluded from annual supplement cost
- Additional pages outside materials submitted for proposal, will be charged \$25.00 per-page changed in the code of ordinance before publication.

Invoicing

- An initial term shall commence upon contract signing and continue for 12 months
- The initial invoice will be sent within 30 days from time of contract signing
- Annual recurring services shall be invoiced at the start of each one-year renewal term and be subject to a 5% increase beginning in Year 3 of your contract
- Any additional fees incurred during the republication and conversion project ("Conversion") phase will be invoiced separately upon the completion of the Conversion



Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract.

Optional Enhancements

We are confident in the ability of our proposed project to meet your main needs. However, we recommend the following options that could positively impact your experience and goals.

Optional Services & Tools	One-Time	Annual
Republication		
Reorganization, renumbering, or legal review of code content	Quote upon request	N/A
3-post expandable binder, with stamping	\$100 each	N/A
3-ring vinyl binders, stamping not available	\$20 each	N/A
Additional tabs	\$30 per set	N/A
Supplementation		
Upgrade to Full-Service Schedule Plus: Schedule increased to monthly print or monthly electronic	N/A	\$960
Code in Microsoft Word (DOCX) (sent via email download)	N/A	\$175
Adobe PDF of the complete code (sent via email download)	N/A	\$175
Adobe PDF of each supplement (sent via email download)	N/A	\$175
State Statute Linking	\$75/hour	\$425
Additional copies, reprints, binders, and/or tab orders	Quote upon request	
Legal services, creation of fee schedules, gender neutral review/implementation, and/or external linking	Quote upon request	



Codifying a:

- Complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent)
- New adopted full Chapter/Title Appendix
- Newly adopted term change legislation

The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent).

Quote upon
request

N/A

Quote upon receipt of material

Online Code Hosting

Online Code Hosting Only

N/A

\$550

Custom Banner

\$250

N/A

CodeBank

N/A

\$175

CodeBank Compare + eNotify

N/A

\$275

OrdBank

N/A

\$350

OrdLink (must be purchased with OrdBank)

N/A

\$175

MuniDocs – Upgraded capabilities to host any other municipal documents in a fully searchable format, including Minutes, Agendas, Resolutions, Budgets, and more for self-loading to the MuniDocs platform

N/A

Up to:

25GB \$400.00

50GB \$685.00

75GB \$970.00

100GB \$1370.00

Over 100GB – quote upon
request

MuniPRO Service – Search over 4,000 codes in our full-service codification library, save frequently used or complex searches, create notes to attach to any publication and draft new ordinances

N/A

\$350.00

Additional MuniPRO service licenses

N/A

\$110 each

Premium Bundle: Online Code Hosting, Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank, and MuniPRO Service

N/A

\$1,375



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Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 2/16/2024 - 2/16/2024

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ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0121	AMERICAN RECOVERY FUNDS					
010702	COLONIAL CHEVROLET				2/16/2024	2005
	2023 TAHOE	PROJ#10 2023 TAHOE PR308686	0.00	\$64,324.27	0.00	64,324.27
	Desc:	PROJ#10 2023 TAHOE PR308686	Acct: 25-985-121-0104	ARPA - Police - Cruiser		
		Vendor Total:		64,324.27	0.00	64,324.27
25-0121	Highway Infastructure			Bank Total:		64,324.27
25-0311	Highway Infastructure					
043876	STANTEC CONSULTING SERVICES, INC				2/16/2024	2001
	65-2	Upper sykes&N Hartland Rd 12.08.23	4,646.42	\$4,646.42	0.00	4,646.42
	Desc:	Upper sykes&N Hartland Rd 12.08.23	Acct: 11-316-018-2011	SIDEWALKS - ARBORETUM/ROUTE 5		
		Vendor Total:		4,646.42	0.00	4,646.42
25-0311	Local Option Tax			Bank Total:		4,646.42
25-0500	Local Option Tax					
020900	HARTFORD LIBRARY, INC				2/16/2024	2001
	2024-2	APPROPRIATION 2/2 HARTFORD LIB	0.00	\$56,175.00	0.00	56,175.00
	Desc:	Appropriation Feb - HARTFORD LIB	Acct: 25-985-316-0100	LOT - Hartford Library Appropriations		
		Vendor Total:		56,175.00	0.00	56,175.00
038950	QUECHEE LIBRARY ASSOCIATION				2/16/2024	2002
	2024-2	APPROPRIATION 2/2 QUECHEE LIB	0.00	\$94,250.00	0.00	94,250.00
	Desc:	Appropriation Feb QUECHEE LIB	Acct: 25-985-316-0200	LOT - Quechee Library Appropriations		
		Vendor Total:		94,250.00	0.00	94,250.00
053500	WILDER LIBRARY				2/16/2024	2003
	2024-2	APPROPRIATION 2/2 WILDER LIB	0.00	\$15,930.00	0.00	15,930.00
	Desc:	Appropriation Feb WILDER LIB	Acct: 25-985-316-0300	LOT - Wilder Library Appropriations		
		Vendor Total:		15,930.00	0.00	15,930.00
25-0500	PARKS - REC RESTRICTED			Bank Total:		166,355.00
25-8055	PARKS - REC RESTRICTED					
011007	CONCENTRIC LLC				2/16/2024	2001
	60-288770	ECO CHARGER	0.00	\$477.50	0.00	477.50
	Desc:	Eco Charger for battery maint	Acct: 25-985-530-0008	WABA RESTRICTED -Zamboni		
	60-302673	ZAMBONI BATTERIES	0.00	\$4,550.00	0.00	4,550.00
	Desc:	Zamboni Batteries	Acct: 25-985-530-0008	WABA RESTRICTED -Zamboni		
		Vendor Total:		5,027.50	0.00	5,027.50
25-8055	Dog Park			Bank Total:		5,027.50
73-7302	Dog Park					
021450	HARTFORD, TOWN OF		TOWN OF HARTFORD		2/16/2024	1109
	310025,00411096	WATSON DOG PARK	0.00	\$77.65	0.00	77.65
	Desc:	WATSON DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES/(DOG PARK		

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Town of Hartford

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Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				77.65	0.00	77.65
73-7302	GENERAL FUND - MASCOMA	Bank Total:			77.65	
FUND 1 0	GENERAL FUND - MASCOMA					
000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS			2/16/2024	90354
6084402670814	E3 PARTS	0.00		\$68.95	0.00	68.95
Desc: E3		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Vendor Total:				68.95	0.00	68.95
000900	ADVANCE TRANSIT				2/16/2024	90355
2024-2	APPROPRIATION 2/2	0.00		\$42,100.00	0.00	42,100.00
Desc: Soc Svc App Feb		Acct: 10-425-316-0100		GAS -APPROP-ADVANCE TRANSIT		
Vendor Total:				42,100.00	0.00	42,100.00
001170	AIRGAS, INC.	AIRGAS USA, LLC			2/16/2024	90356
9146122761	MED O2	0.00		\$46.89	0.00	46.89
Desc: MED O2		Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:				46.89	0.00	46.89
001303	ALDRICH + ELLIOTT, PC				2/16/2024	90357
22019.001,81936	WRJ CSO ABATEMENT - JAN'24	272.31		\$272.31	0.00	272.31
Desc: WRJ CSO ABATEMENT - JAN'24		Acct: 60-964-318-0000		CONTRACTED SERVICES		
Vendor Total:				272.31	0.00	272.31
001645	ALLIANCE MECHANICAL INC.	ALLIANCE GROUP INC.			2/16/2024	90358
068522	SERV CALL: WATER HEATER DOWN	0.00		\$476.00	0.00	476.00
Desc: SERV CALL: WATER HEATER DOWN		Acct: 10-530-318-0000		PR -CONTRACTED SERVICES		
069938	SERVICE CALL: SERVER ROOM	0.00		\$511.00	0.00	511.00
Desc: SERVICE CALL: SERVER ROOM		Acct: 10-211-331-0100		HPD -DEPT EQUIP-CAPITAL RESERVI		
069954	Service Call_Furnace 173 Airport Ro	0.00		\$1,517.12	0.00	1,517.12
Desc: Service Call_Furnace 173 Airport Ro		Acct: 10-321-321-0100		DPW -REPAIRS & MAINT-BUILDING		
CM230279	Preventative Maintenance_319 Latham	1,190.00		\$1,190.00	0.00	1,190.00
Desc: Preventative Maintenance_319 Latham		Acct: 60-961-318-0000		CONTRACTED SERVICES		
Vendor Total:				3,694.12	0.00	3,694.12
001801	AMAZON CAPITAL SERVICES, INC				2/16/2024	90359
1Q3F-GTWP-7H6W	OFFICE SUPPLIES	0.00		\$57.94	0.00	57.94
Desc: OFFICE SUPPLIES		Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
1Q3F-GTWP-7H6W-	OFFICE SUPPLIES	0.00		\$160.12	0.00	160.12
Desc: Privacy Screens, coffee supplies, p		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
1VRH-P3M7-7YFJ	OFFICE SUPPLIES	0.00		\$43.04	0.00	43.04
Desc: Office Supplies		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
Vendor Total:				261.10	0.00	261.10
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE			2/16/2024	90463
FEB'24	AFLAC INS - FEB'24	0.00		\$1,560.40	0.00	1,560.40
Desc: AFLAC INS - FEB'24		Acct: 10-012-300-0270		ACCRUED AD&D PAYABLE		

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Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name					
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				1,560.40	0.00	1,560.40
002956	ASTRONAUT SECURITY TECHNOLOGIES LL			2/16/2024		90360
2460	CCTV cabling and service		0.00	\$2,229.00	0.00	2,229.00
Desc: CCTV cabling and service		Acct: 10-211-320-0100		HPD -EQUIP OPERATION/COMMUNIC.		
Vendor Total:				2,229.00	0.00	2,229.00
002965	ATCO INTERNATIONAL			2/16/2024		90361
I0624459	DEGREASER		175.55	\$175.55	0.00	175.55
Desc: DEGREASER		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
Vendor Total:				175.55	0.00	175.55
003580	ODYSSEY ADVISORS INC		ODYSSEY ADVISORS INC		2/16/2024	90362
8450	FYE 2024 Acturarial		0.00	\$3,125.00	0.00	3,125.00
Desc: FYE 2024 Acturarial		Acct: 10-171-318-0000		FIN -CONTRACTED SERVICES		
Vendor Total:				3,125.00	0.00	3,125.00
004582	BATTERIES PLUS BULBS			2/16/2024		90363
P67728315	BATTERIES		2,878.40	\$2,878.40	0.00	2,878.40
Desc: CV / 12V NICAD Batteries_142 Izzo P		Acct: 65-963-321-0100		REPAIRS & MAINT - BUILDING		
Vendor Total:				2,878.40	0.00	2,878.40
004850	BEN'S UNIFORMS INC.			2/16/2024		90364
112736	BADGES		0.00	\$360.56	0.00	360.56
Desc: BADGES		Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:				360.56	0.00	360.56
004854	BENISTAR/HARTFORD		BESTCO HARTFORD		2/16/2024	90464
03012024	RETIREEES HEALTH INS - MAR'24		0.00	\$2,825.08	0.00	2,825.08
Desc: Retirees Insurance		Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-271-418-0100		DISP -RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Vendor Total:				2,825.08	0.00	2,825.08
005390	BETTIS, JUSTIN M		JUSTIN M BETTIS		2/16/2024	90365
01.17.24	REIMBURSEMENT		0.00	\$109.99	0.00	109.99
Desc: Boot allowance union		Acct: 10-521-326-0000		PR -UNIFORMS-PURCHASE/LEASE/CI		
Vendor Total:				109.99	0.00	109.99
005800	BLAKTOP INC.			2/16/2024		90366
32534	GREEN PATCH		0.00	\$262.01	0.00	262.01
Desc: GREEN PATCH		Acct: 10-312-323-0000		DPW -MATERIAL & SUPPLIES		
Vendor Total:				262.01	0.00	262.01
006100	BMO FINANCIAL GROUP			2/16/2024		90367
Cooney 01/01-27/24	Cooney, Scott - FD		0.00	\$2,290.06	0.00	2,290.06

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Payment Manifest
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Bank ID	Bank Name				Check Date	Check No.
Vendor ID	Vendor Name		Payee Name			
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: Amazon - Garage Door Openers	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
		Desc: Amazon - Uniforms	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
		Desc: Endeavor - Mechanic Training	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
		Desc: ToiletPaper/Office Supplies/Batteri	Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES		
		Desc: Amazon - Uniforms	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
		Desc: Chargers/Cord/Office Supplies	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
		Desc: Southwest-CPSE Flights	Acct: 10-221-311-0000	HFD -TRAVEL & MEETINGS		
		Desc: Amazon - Electric Parts	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
		Desc: HarbourFreight-AirHose	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
		Desc: IAFC - Membership	Acct: 10-221-313-0000	HFD -MEMBERSHIP DUES		
Czora	01/01-27/24	Czora, Jason - FD	0.00	\$474.38	0.00	474.38
		Desc: IAFC-Membership	Acct: 10-221-313-0000	HFD -MEMBERSHIP DUES		
		Desc: LC Ready - EMS Training	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
		Desc: SQ ANthony Moore-Numbers for Aparat	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Delisle	01/01-27/24	Delisle, Jeremy - DPW	773.85	\$1,101.54	0.00	1,101.54
		Desc: Synology - Plotbase Backup Yearly F	Acct: 10-325-330-0000	DPW -OFFICE EQUIPMENT		
		Desc: Synology - Plotbase Backup Yearly F	Acct: 30-975-330-0000	OFFICE EQUIPMENT		
		Desc: Synology - Plotbase Backup Yearly F	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
		Desc: Synology - Plotbase Backup Yearly F	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
		Desc: Synology - Plotbase Backup Yearly F	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
		Desc: Synology - Plotbase Backup Yearly F	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
		Desc: Fulcrum - Yerly Subscription Softwa	Acct: 65-963-318-0000	CONTRACTED SERVICES		
		Desc: Amazon - 12V Grounded winch motor	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
		Desc: Amazon - Welder Extension Cord	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
		Desc: Ziggy's - Food Snow Event	Acct: 10-325-315-0000	DPW -RECRUITMENT & TRAINING		
		Desc: HomeDepot-Carb&Choke Cleaner	Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
		Desc: HomeDepot-Bluetooth Earmuff&Chainsa	Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT		
		Desc: HomeDepot-Bluetooth Earmuff&Chainsa	Acct: 55-955-331-0000	DEPARTMENT EQUIPMENT		
		Desc: Amazon - Prime Membership	Acct: 55-954-313-0000	MEMBERSHIP DUES		
Gazda	01/01-27/24	Gazda, Bryan - DPW	1,771.91	\$1,771.91	0.00	1,771.91
		Desc: SafetyUnlimited-Training	Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
		Desc: Dell - Foxit Pro Software	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
		Desc: Dell-Quechee WW SCADA PC	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
006100		BMO FINANCIAL GROUP			2/16/2024	90465

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by Vendor ID**

Town of Hartford

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Sheldon 01/28-31/24	Sheldon, Greg - PD	0.00	\$2,435.99	0.00	2,435.99
	Desc: FBI Leeda - Training Furnari&Solomi	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
	Desc: Amazon - Mini Pc Camera Display Pat	Acct: 10-211-330-0000		HPD -OFFICE EQUIPMENT		
	Desc: Safariland-Training	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
006100	BMO FINANCIAL GROUP			2/16/2024		90367
	Hausler 01/01-27/24	Hausler, Scott - REC	237.87	\$1,555.22	0.00	1,555.22
	Desc: NNER- Rec Conference	Acct: 10-521-311-0000		Travel & Meetings		
	Desc: Ami Graphics - SIGNS	Acct: 10-511-312-0000		PR -ADVERTISING		
	Desc: Siteground-Glory Days	Acct: 73-511-318-7303		CONTRACTED SERVICES(GLORY DA'		
	Desc: AmiGraphic-Advertising Banner	Acct: 10-511-312-0000		PR -ADVERTISING		
006100	BMO FINANCIAL GROUP			2/16/2024		90465
	Jay 01/28-31/24	McDonough, Jay - REC	0.00	\$-137.03	0.00	-137.03
	Desc: Refund Mountain View Grand Hotel Fe	Acct: 10-013-100-0000		EXCHANGES PAYABLE		
	O'Neil 01/28-31/24	O'Neil, Lisa - TC	0.00	\$34.92	0.00	34.92
	Desc: USPS - Abatement Decision Letter	Acct: 10-151-322-0000		TC -POSTAGE		
	Ostrout 01/28-31/24	Ostrout, Gail - FIN	0.00	\$6.98	0.00	6.98
	Desc: Target - Greeting Card	Acct: 10-171-323-0000		FIN -MATERIAL & SUPPLIES		
006100	BMO FINANCIAL GROUP			2/16/2024		90367
	Hedges 01/01-27/24	Hedges, Charles - FD	0.00	\$229.97	0.00	229.97
	Desc: BestBuy-Turn-Out Time Monitor	Acct: 10-221-320-0000		HFD -EQUIP OPERATION/MAINT-OFFI		
	Jay 01/01-27/24	McDonough, Jay - REC	481.13	\$842.54	0.00	842.54
	Desc: Amazon - Afterschool Prog Supplies	Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
	Desc: Mountain View - Hotel Fees	Acct: 10-013-100-0000		EXCHANGES PAYABLE		
	Desc: Amazon - Fishing Derby Prizes	Acct: 10-511-323-0000		PR -MATERIAL & SUPPLIES		
	Desc: Amazon - Fishing Derby Prizes	Acct: 25-985-511-0004		P & R Restricted - Members Advantage		
	Desc: Crown Rewards-Fishing Derby Trophie	Acct: 25-985-511-0004		P & R Restricted - Members Advantage		
	Kelley 01/01-27/24	Kelley, Connie - PD	20.13	\$2,531.10	0.00	2,531.10
	Desc: USPS - Certified Mail	Acct: 10-211-322-0000		HPD -POSTAGE		
	Desc: Walmart - Webcam-Community Outreach	Acct: 72-211-318-7232		COMMUNITY ORIENTED POLICING		
	Desc: Walmart - Window Blind	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
	Desc: Keurig - Coffee	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
	Desc: UMASS Lowell-Job Fair	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
	Desc: NationalTactical-Training Bennet/So	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
	Desc: NationalTactical-Training Leom/Sant	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
	Kenison 01/01-27/24	Kenison, Corey - REC	0.00	\$118.70	0.00	118.70
	Desc: DMV VT-Vehicle Registration	Acct: 10-521-320-0000		PR -EQUIP OPERATION & MAINT		
	Desc: Home Depot-Rink Supplies	Acct: 10-530-321-0100		PR -REPAIRS & MAINT-BUILD & GROU		
	Laliberty01/01-27/24	Laliberty, William - FD	0.00	\$109.96	0.00	109.96
	Desc: Home Depot - Batteries	Acct: 10-221-321-0100		HFD -REPAIRS & MAINT-BUILDING		
	Lori 01/01-27/24	Hirshfield, Lori - Plann	0.00	\$-3.63	0.00	-3.63
	Desc: Refund Calander Tax	Acct: 10-622-323-0000		PDZ -MATERIAL & SUPPLIES		
	O'Neil 01/01-27/24	O'Neil, Lisa - TC	0.00	\$36.16	0.00	36.16
	Desc: USPS - Abatement Mail	Acct: 10-151-322-0000		TC -POSTAGE		
	Sheldon 01/01-27/24	Sheldon, Gregory - PD	0.00	\$1,810.11	0.00	1,810.11
	Desc: FBI-Leeda-Training Ebbighausen	Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
	Desc: Citgo-Gas	Acct: 10-211-319-0000		HPD -EQUIPMENT OPERATION-GAS		
	Desc: Easykeys-Extra keys filing cabinets	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
	Desc: Citgo-Gas	Acct: 10-211-319-0000		HPD -EQUIPMENT OPERATION-GAS		
	Desc: DJI - Drone Insurnace	Acct: 10-211-330-0000		HPD -OFFICE EQUIPMENT		

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: Staples - Clipboards & Kleenex	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
		Desc: VISTAPRINT-Notecards	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
		Desc: Staples - Printer	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
		Desc: SpringfieldRoots-Lunch @ Meeting	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS		
		Desc: NATW-National Night Out Fee	Acct: 10-211-313-0000	HPD -MEMBERSHIP DUES		
		Desc: Easykeys - Desk Keys	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
		Desc: IACP-Membership	Acct: 10-211-313-0000	HPD -MEMBERSHIP DUES		
		Desc: Staples - INK	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	Sheldon 01/01-27/24-	Sheldon, Gregory - PD	0.00	\$116.23	0.00	116.23
		Desc: Staples - Keyboards & Batteries	Acct: 10-271-323-0000	DISP -MATERIAL & SUPPLIES		
	Walsh 01/01-27/24	Walsh, Dillon - IT	0.00	\$2,603.68	0.00	2,603.68
		Desc: Amazon - Server Rack	Acct: 10-181-315-0000	IT -RECRUITMENT & TRAINING		
		Desc: GoDaddy-Domain Protection	Acct: 10-181-318-0000	IT -CONTRACTED SERVICES		
		Desc: CDW-Cradlepoint for Fire	Acct: 10-221-330-0000	HFD -OFFICE EQUIPMENT		
		Desc: Amazon - Printer	Acct: 10-181-331-0000	IT -DEPARTMENT EQUIPMENT		
		Desc: Amazon - Long HDMI	Acct: 10-181-330-0000	IT -OFFICE EQUIPMENT		
006100	BMO FINANCIAL GROUP			2/16/2024		90465
	Hausler 01/28-31/24	Hausler, Scott - REC	0.00	\$66.74	0.00	66.74
		Desc: CrownAwards-RedZone 5k Awards	Acct: 10-516-323-0000	PR -MATERIAL & SUPPLIES		
006100	BMO FINANCIAL GROUP			2/16/2024		90367
	Barnes 01/01-27/24	Barnes, Tatum - REC	0.00	\$324.48	0.00	324.48
		Desc: Afterschool Snacks/Balloons/Valentin	Acct: 10-514-323-0000	PR -MATERIAL & SUPPLIES		
	Clawson 01/01-27/24	Clawson, Dana - Energy	0.00	\$33.20	0.00	33.20
		Desc: HomeDepot - 12 v Batteries	Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES		
		Desc: Home Depot - HeaterTimer Woman's Ro	Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES		
Vendor Total:				19,500.19	0.00	19,500.19
006700	BOUND TREE MEDICAL, LLC		BOUND TREE MEDICAL, LLC		2/16/2024	90368
	85225890	MED SUPPLIES	0.00	\$2,312.35	0.00	2,312.35
		Desc: MED SUPPLIES	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL		
Vendor Total:				2,312.35	0.00	2,312.35
006950	N. A. MANOSH			2/16/2024		90369
	44432	SLUDGE HAULING	2,240.00	\$2,240.00	0.00	2,240.00
		Desc: SLUDGE HAULING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,240.00	0.00	2,240.00
006995	R.C. BRAYSHAW & COMPANY, INC		R.C. BRAYSHAW & COMPANY, INC		2/16/2024	90370
	84249	TOWN MEETING POSTCAR & MAILING	0.00	\$1,463.00	0.00	1,463.00
		Desc: TOWN MEETING POSTCAR & MAILING	Acct: 10-115-101-0600	BC -TOWN MEETING COMMITTEE		
Vendor Total:				1,463.00	0.00	1,463.00
007020	BRENNTAG NORTH AMERICA, INC			2/16/2024		90371
	BLN24-490332	DRUM CREDIT	0.00	\$-20.00	0.00	-20.00
		Desc: DRUM CREDIT	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
		Desc: DRUM CREDIT	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
	BLN24-490609	ICE MELT	0.00	\$242.35	0.00	242.35
		Desc: ICE MELT	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		

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	Desc: ICE MELT	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
	Vendor Total:		222.35	0.00	222.35
007745	BURGESS LOSS PREVENTION ASSOCIATE		2/16/2024		90372
3016	BACKGROUNDCHECKS	0.00	\$5,654.00	0.00	5,654.00
	Desc: BACKGROUNDCHECKS	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
3017	BACKGROUND CHECKS	0.00	\$2,169.00	0.00	2,169.00
	Desc: BACKGROUND CHECKS	Acct: 10-271-315-0000	DISP -RECRUITMENT & TRAINING		
	Desc: BACKGROUND CHECKS	Acct: 10-271-315-0000	DISP -RECRUITMENT & TRAINING		
3018	OLIVER BACK GROUND CHECK	0.00	\$1,210.00	0.00	1,210.00
	Desc: OLIVER BACK GROUND CHECK	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
	Vendor Total:		9,033.00	0.00	9,033.00
008823	CATV, INC		2/16/2024		90373
2024-2	APPROPRIATION 2/2	0.00	\$2,500.00	0.00	2,500.00
	Desc: Soc Svc App Feb	Acct: 10-425-316-0110	GAS -APPROP - COMMUNITY ACCESS		
	Vendor Total:		2,500.00	0.00	2,500.00
009190	CENVEO WORLDWIDE LIMITED		2/16/2024		90374
111-581791	Local Election Envelopes	0.00	\$691.85	0.00	691.85
	Desc: Local Election Envelopes	Acct: 10-131-323-0000	TC -MATERIALS & SUPPLIES		
	Vendor Total:		691.85	0.00	691.85
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	2/16/2024		90375
4181871401	MATS	0.00	\$47.44	0.00	47.44
	Desc: MATS	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
4181871445	UNIFORM CLEANING	0.00	\$47.76	0.00	47.76
	Desc: MECHANIC LAUNDRY	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
4181871497	UNIFORMS	0.00	\$95.51	0.00	95.51
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
4182159652	UNIFORMS	14.57	\$14.57	0.00	14.57
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4182587374	MATS	0.00	\$47.44	0.00	47.44
	Desc: MATS	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
4182587435	UNIFORMS	0.00	\$95.51	0.00	95.51
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
	Vendor Total:		348.23	0.00	348.23
010832	COMCAST		2/16/2024		90376
0134242FEB'24	2590 N HARTLAND RD	91.90	\$91.90	0.00	91.90
	Desc: 2590 N HARTLAND RD	Acct: 30-971-324-0000	TELEPHONE		
0262894FEB'24	142 IZZO PL	174.32	\$174.32	0.00	174.32
	Desc: 142 IZZO PL	Acct: 65-964-324-0000	TELEPHONE		
0042221FEB'24	INTERNET - LIB	0.00	\$56.26	0.00	56.26
	Desc: INTERNET - LIB	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		322.48	0.00	322.48
011007	CONCENTRIC LLC		2/16/2024		90377

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60-280771	Startup season maintenance		0.00	\$400.00	0.00	400.00
Desc:	Startup season maintenance		Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
60-312223	Charger service rental		0.00	\$250.00	0.00	250.00
Desc:	Charger service rental		Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
60-321600	MATERIALS		0.00	\$105.00	0.00	105.00
Desc:	Wall bracket		Acct: 10-530-320-0000	PR -EQUIP OPERATION & MAINT		
Vendor Total:				755.00	0.00	755.00
011200	CED-TWIN STATE-WHITE RIVER JCT		CED-TWIN STATE-WHITE RIVER JCT		2/16/2024	90378
9431-1033809	PARTS		0.00	\$100.06	0.00	100.06
Desc:	PARTS		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Vendor Total:				100.06	0.00	100.06
011680	COUNCIL ON AGING FOR SOUTHEASTERN				2/16/2024	90379
2024-2	APPROPRIATION 2/2		0.00	\$4,500.00	0.00	4,500.00
Desc:	Social Svc Appro Feb		Acct: 10-412-316-0525	COH -APPROP - SENIOR SOLUTIONS		
Vendor Total:				4,500.00	0.00	4,500.00
012868	SBA TOWERS II, LLC				2/16/2024	90380
IN13829973	TOWER RENTAL - FEB'24		0.00	\$1,050.00	0.00	1,050.00
Desc:	Tower Rental		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Vendor Total:				1,050.00	0.00	1,050.00
013575	DELL MARKETING L.P.				2/16/2024	90381
10725535939	MONITORS		0.00	\$405.98	0.00	405.98
Desc:	MONITORS		Acct: 10-221-316-0000	HFD -FIRE SAFETY EDUCATION		
10726548617	PC QUE SCADA SYS		1,623.42	\$1,623.42	0.00	1,623.42
Desc:	New Computer for Quechee SCADA Syst		Acct: 55-953-318-0000	CONTRACTED SERVICES		
Desc:	New Computer for Quechee SCADA Syst		Acct: 55-954-318-0000	CONTRACTED SERVICES		
10726783465	Patrol Commander CCTV monitor		0.00	\$202.99	0.00	202.99
Desc:	Patrol Commander CCTV monitor		Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT		
Vendor Total:				2,232.39	0.00	2,232.39
013653	DENNISON LUBRICANTS INC				2/16/2024	90382
3727869	OIL		0.00	\$485.00	0.00	485.00
Desc:	OIL		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
3727870	OIL		0.00	\$162.00	0.00	162.00
Desc:	OIL		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Desc:	OIL		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
Vendor Total:				647.00	0.00	647.00
014860	DYER'S WELDING & UPPER VALLEY				2/16/2024	90383
009646	PARTS		0.00	\$20.94	0.00	20.94
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				20.94	0.00	20.94
015500	ENDYNE, INC				2/16/2024	90384

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476884	TESTING	130.00	\$130.00	0.00		130.00
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
476974	TESTING	65.00	\$65.00	0.00		65.00
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
477051	TESTING	55.00	\$55.00	0.00		55.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
477665	TESTING	90.00	\$90.00	0.00		90.00
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
477810	TESTING	365.00	\$365.00	0.00		365.00
Desc: TESTING		Acct: 60-961-318-0000	CONTRACTED SERVICES			
477811	TESTING	140.00	\$140.00	0.00		140.00
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
477812	TESTING	225.00	\$225.00	0.00		225.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
477813	TESTING	60.00	\$60.00	0.00		60.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
477814	TESTING	55.00	\$55.00	0.00		55.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
477909	TESTING	60.00	\$60.00	0.00		60.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
477966	TESTING	225.00	\$225.00	0.00		225.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
477967	TESTING	18.00	\$18.00	0.00		18.00
Desc: TESTING		Acct: 55-954-318-0000	CONTRACTED SERVICES			
477968	TESTING	72.00	\$72.00	0.00		72.00
Desc: TESTING		Acct: 50-954-318-0000	CONTRACTED SERVICES			
Vendor Total:			1,560.00	0.00		1,560.00
015815	EVANS GROUP INC	EVANS GROUP INC.		2/16/2024		90385
0059332-IN	DIESEL 3506G @\$3.5108	0.00	\$12,360.18	0.00		12,360.18
Desc: 3,506 Gallons Diesel @ \$3.5108/Gall		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
0059376-IN	DIESEL 2502G @\$3.5554	0.00	\$8,932.23	0.00		8,932.23
Desc: 2,502 Gallons Diesel @ \$3.5554/Gall		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
8226044	GAS - DPW JAN 2024	1,107.25	\$1,837.85	0.00		1,837.85
Desc: January 2024_Fuel_Evans Expressmart		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
Desc: January 2024_Fuel_Solid Waste		Acct: 30-971-319-0000	EQUIPMENT OPERATION-GAS			
Desc: January 2024_Fuel_HWater		Acct: 50-954-319-0000	EQUIPMENT OPERATION-GAS			
Desc: January 2024_Fuel_QWater		Acct: 55-954-319-0000	EQUIPMENT OPERATION - GAS			
Desc: January 2024_Fuel_HWastewater		Acct: 60-961-319-0000	EQUIPMENT OPERATION-GAS			
Desc: January 2024_Fuel_Q Wastewater		Acct: 65-963-319-0000	EQUIPMENT OPERATION-GAS			
8226047	FUEL	0.00	\$644.85	0.00		644.85
Desc: FUEL		Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS			
8226048	GAS	0.00	\$145.49	0.00		145.49
Desc: GAS		Acct: 10-521-319-0000	PR -EQUIPMENT OPERATION-GAS			
8226049	CRUISERES GAS - JAN'24	0.00	\$3,889.62	0.00		3,889.62
Desc: CRUISERES GAS - JAN'24		Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS			
Vendor Total:			27,810.22	0.00		27,810.22

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016150	FAMILY PLACE		THE FAMILY PLACE INC.		2/16/2024	90386
2024-2	APPROPRIATION 2/2		0.00	\$4,750.00	0.00	4,750.00
Desc:	Soc Svc App Feb		Acct: 10-424-316-0100	YAS -APPROP FAMILY PLACE		
Vendor Total:				4,750.00	0.00	4,750.00
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576		2/16/2024	90387
1206801	MATERIALS		150.24	\$150.24	0.00	150.24
Desc:	MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:				150.24	0.00	150.24
016995	FIRST CHOICE COMM. SERVICES INC				2/16/2024	90388
28117	2024 MAXPRO CLOUD		0.00	\$3,348.00	0.00	3,348.00
Desc:	2024 MAXPRO CLOUD		Acct: 10-181-318-0000	IT -CONTRACTED SERVICES		
Vendor Total:				3,348.00	0.00	3,348.00
017110	FISHER AUTO PARTS, INC				2/16/2024	90389
301-346172	E1		0.00	\$58.54	0.00	58.54
Desc:	E1		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-173600	PARTS		0.00	\$47.05	0.00	47.05
Desc:	BLADES		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-173966	PARTS		0.00	\$2.57	0.00	2.57
Desc:	PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-175663	PARTS		0.00	\$25.68	0.00	25.68
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-176871	PARTS		10.00	\$10.00	0.00	10.00
Desc:	PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc:	PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
301-177835	PARTS		0.00	\$334.15	0.00	334.15
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-178609	PARTS		0.00	\$91.65	0.00	91.65
Desc:	E3		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Desc:	E3		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-178928	PARTS		167.70	\$167.70	0.00	167.70
Desc:	PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
301-179009	RETURNED PARTS		0.00	\$-24.85	0.00	-24.85
Desc:	RETURNED PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-179073	PARTS		0.00	\$175.24	0.00	175.24
Desc:	E3		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-179091	PARTS		0.00	\$203.23	0.00	203.23
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-179134	PARTS		0.00	\$82.46	0.00	82.46
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-179199	BATTERY		0.00	\$77.46	0.00	77.46
Desc:	BATTERY		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
301-179201	PARTS		0.00	\$-18.00	0.00	-18.00
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-179205	PARTS		0.00	\$1.35	0.00	1.35
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		

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301-179283	PARTS	0.00	\$5.70	0.00	5.70	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-179345	TOOL	0.00	\$79.99	0.00	79.99	
Desc: TOOL		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-179346	PARTS	0.00	\$157.92	0.00	157.92	
Desc: E1		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-179368	PARTS	0.00	\$56.40	0.00	56.40	
Desc: AMB 22		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-179419	PARTS	0.00	\$1.00	0.00	1.00	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-179457	PARTS	0.00	\$94.48	0.00	94.48	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-179658	PARTS	0.00	\$2.50	0.00	2.50	
Desc: PARTS		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES			
301-179750	PARTS	0.00	\$35.24	0.00	35.24	
Desc: C3		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
301-179975	PARTS	0.00	\$193.70	0.00	193.70	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-180001	PARTS	0.00	\$103.40	0.00	103.40	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-180041	PARTS	0.00	\$139.99	0.00	139.99	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-180092	PARTS	153.89	\$153.89	0.00	153.89	
Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES			
301-180093	PARTS	0.00	\$30.25	0.00	30.25	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-180094	PARTS	0.00	\$61.74	0.00	61.74	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
Vendor Total:			2,350.43	0.00	2,350.43	
017301	FOGG'S LUMBER AND HARDWARE			2/16/2024		90390
243507/6	LIGHT PLUG	0.00	\$23.98	0.00	23.98	
Desc: LIGHT PLUG		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
243713/6	MATERIALS	7.84	\$7.84	0.00	7.84	
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
244029/6	MATERIALS	16.58	\$16.58	0.00	16.58	
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
244706/6	PARTS	9.18	\$9.18	0.00	9.18	
Desc: PARTS		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING			
Vendor Total:			57.58	0.00	57.58	
017356	FORTIFIED AUTO LOCK & SAFE			2/16/2024		90391
404305	REPAIRS MAIN DOOR TH	0.00	\$425.00	0.00	425.00	
Desc: REPAIRS MAIN DOOR TH		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES			
Vendor Total:			425.00	0.00	425.00	
017850	GALLS, LLC			2/16/2024		90392

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	026749806	UNIFORMS	0.00	\$104.00	0.00	104.00
	Desc: UNIFORMS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
	026830205	UNIFORMS	0.00	\$104.00	0.00	104.00
	Desc: UNIFORMS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
	Vendor Total:			208.00	0.00	208.00
017943	GARCIA, OSCAR		OSCAR D GARCIA		2/16/2024	90393
	01.30.2024	REIMBURSEMENT	117.87	\$117.87	0.00	117.87
	Desc: Hex Bolts, Lock Nut, Washers		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	Desc: Plow Parts		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			117.87	0.00	117.87
018675	GNOMON COPY		GNOMON COPY		2/16/2024	90394
	64876	2023 TOWN REPORT	0.00	\$2,213.00	0.00	2,213.00
	Desc: 2023 TOWN REPORT		Acct: 10-115-101-0600	BC -TOWN MEETING COMMITTEE		
	Vendor Total:			2,213.00	0.00	2,213.00
018775	GOOD BEGINNINGS				2/16/2024	90395
	2024-2	APPROPRIATION 2/2	0.00	\$2,250.00	0.00	2,250.00
	Desc: Soc Svc App Feb		Acct: 10-412-316-0500	COH -APPROP - GOOD BEGINNINGS		
	Vendor Total:			2,250.00	0.00	2,250.00
018815	GOOD NEIGHBOR HEALTH CLINIC				2/16/2024	90396
	2024-2	APPROPRIATION 2/2	0.00	\$4,750.00	0.00	4,750.00
	Desc: Soc Svc App Feb		Acct: 10-412-316-0300	COH -APPROP GOOD NEIGHBOR CLII		
	Vendor Total:			4,750.00	0.00	4,750.00
019390	GRAINGER				2/16/2024	90397
	9009171894	6 MOTOR RUN CAPAITOR	76.68	\$76.68	0.00	76.68
	Desc: 6 MOTOR RUN CAPAITOR		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:			76.68	0.00	76.68
019392	GRANDSTAND APPAREL		GRANDSTAND APPAREL		2/16/2024	90398
	INV-7025	REDZONE AWARDS & SHIRTS	0.00	\$2,834.00	0.00	2,834.00
	Desc: Redzone race shirt awards		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:			2,834.00	0.00	2,834.00
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		2/16/2024	90399
	67700100000FEB'24	RT 5 POLE 95	0.00	\$35.85	0.00	35.85
	Desc: RT 5 POLE 95		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	39065357434FEB'24	CURRIER ST	0.00	\$105.38	0.00	105.38
	Desc: CURRIER ST		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	33490000008FEB'24	DEPOT ST SIDEWALK	0.00	\$72.72	0.00	72.72
	Desc: DEPOT ST SIDEWALK		Acct: 10-314-329-0000	DPW -ELECTRICITY		
	34591000004FEB'24	RADIO TOWER	0.00	\$417.57	0.00	417.57
	Desc: RADIO TOWER		Acct: 10-271-329-0000	DISP -ELECTRICITY		
	34926000000FEB'24	PARK/LEHMAN BRIDGE	0.00	\$145.48	0.00	145.48

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	Desc: PARK/LEHMAN BRIDGE	Acct: 10-314-329-0000		DPW -ELECTRICITY		
36340000003	FEB'24	FROST PARK	0.00	\$26.85	0.00	26.85
	Desc: FROST PARK	Acct: 10-521-329-0000		PR -ELECTRICITY		
37762000000	FEB'24	N MAIN ST - TRAFFIC LIGHTS HWY	0.00	\$47.58	0.00	47.58
	Desc: N MAIN ST - TRAFFIC LIGHTS HWY	Acct: 10-314-329-0000		DPW -ELECTRICITY		
44390000006	FEB'24	BILLINGS FARM RD	0.00	\$72.30	0.00	72.30
	Desc: BILLINGS FARM RD	Acct: 10-314-329-0000		DPW -ELECTRICITY		
49762000005	FEB'24	BRIDGE ST PUMP	138.26	\$138.26	0.00	138.26
	Desc: BRIDGE ST PUMP	Acct: 60-964-329-0000		ELECTRICITY		
59511000008	FEB'24	CAMPBELL ST	175.22	\$175.22	0.00	175.22
	Desc: CAMPBELL ST	Acct: 50-954-329-0000		ELECTRICITY		
77700100009	FEB'24	POLE 1 PLEASANTVIEW	0.00	\$60.35	0.00	60.35
	Desc: POLE 1 PLEASANTVIEW	Acct: 10-314-329-0000		DPW -ELECTRICITY		
78840100008	FEB'24	RAILRD ROW	0.00	\$125.70	0.00	125.70
	Desc: RAILRD ROW	Acct: 10-521-329-0000		PR -ELECTRICITY		
87700100008	FEB'24	CHRISTIAN ST POLE 72-50	0.00	\$32.08	0.00	32.08
	Desc: CHRISTIAN ST POLE 72-50	Acct: 10-314-329-0000		DPW -ELECTRICITY		
91611000000	FEB'24	FERRY RD	233.38	\$233.38	0.00	233.38
	Desc: FERRY RD	Acct: 60-964-329-0000		ELECTRICITY		
97762000004	FEB'24	N MAIN ST HWY LIGHTS	0.00	\$72.92	0.00	72.92
	Desc: N MAIN ST HWY LIGHTS	Acct: 10-314-329-0000		DPW -ELECTRICITY		
98340000003	FEB'24	A ST PUMP STN	35.00	\$35.00	0.00	35.00
	Desc: A ST PUMP STN	Acct: 60-964-329-0000		ELECTRICITY		
98490000001	FEB'24	ELM/GILLETTE	158.16	\$158.16	0.00	158.16
	Desc: ELM/GILLETTE	Acct: 60-964-329-0000		ELECTRICITY		
20822960512	FEB'24	1732 QUECHEE MAIN ST	0.00	\$24.37	0.00	24.37
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-314-329-0000		DPW -ELECTRICITY		
89290000002	FEB'24	HEMLOCK RIDGE	40.68	\$40.68	0.00	40.68
	Desc: HEMLOCK RIDGE	Acct: 50-954-329-0000		ELECTRICITY		
13611000004	FEB'24	HARTFORD VILLAGE	0.00	\$97.88	0.00	97.88
	Desc: HARTFORD VILLAGE	Acct: 10-314-329-0000		DPW -ELECTRICITY		
09832000005	FEB'24	BRIGGS PARK	0.00	\$62.66	0.00	62.66
	Desc: BRIGGS PARK	Acct: 10-521-329-0000		PR -ELECTRICITY		
04832000006	FEB'24	S MAIN ST PUMP	133.87	\$133.87	0.00	133.87
	Desc: S MAIN ST PUMP	Acct: 60-964-329-0000		ELECTRICITY		
Vendor Total:				2,314.26	0.00	2,314.26
019901	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		2/16/2024	90400
522258	LIGHT POLE RENT JAN-MAR'24		0.00	\$1,272.00	0.00	1,272.00
	Desc:	LIGHT POLE RENT JAN-MAR'24	Acct: 10-314-329-0000	DPW -ELECTRICITY		
Vendor Total:				1,272.00	0.00	1,272.00
020800	HARTFORD CEMETERY ASSOCIATION				2/16/2024	90401
2024-2	APPROPRIATION 2/2		0.00	\$40,250.00	0.00	40,250.00
	Desc:	Appropriation Feb	Acct: 10-341-316-0200	CEM -APPROP HARTFORD CEMETER		
Vendor Total:				40,250.00	0.00	40,250.00
020830	HARTFORD COMMUNITY COALITION				2/16/2024	90402

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2024-2	APPROPRIATION 2/2		0.00	\$12,500.00	0.00	12,500.00
Desc:	Soc Svc App Feb		Acct: 10-425-316-0205	GAS -APPROP - HARTFORD COMMUN		
Vendor Total:				12,500.00	0.00	12,500.00
020840	HARTFORD HISTORICAL SOCIETY				2/16/2024	90403
2024-2	APPROPRIATION 2/2		0.00	\$5,000.00	0.00	5,000.00
Desc:	Soc Svc App Feb		Acct: 10-425-316-0200	GAS -APPROP-HARTFORD HISTORIC.		
Vendor Total:				5,000.00	0.00	5,000.00
021450	HARTFORD, TOWN OF		TOWN OF HARTFORD			2/16/2024 90404
312650,00411098	WATER - PUBLIC SAFETY		0.00	\$1,076.95	0.00	1,076.95
Desc:	WATER - PUBLIC SAFETY		Acct: 10-221-328-0000	HFD -WATER		
Desc:	WATER - PUBLIC SAFETY		Acct: 10-211-328-0000	HPD -WATER		
410265,00411766	STATION 2 - WATER		0.00	\$347.91	0.00	347.91
Desc:	STATION 2 - WATER		Acct: 10-221-328-0000	HFD -WATER		
410266,00411767	STATION 2 - WATER		0.00	\$296.91	0.00	296.91
Desc:	STATION 2 - WATER		Acct: 10-221-328-0000	HFD -WATER		
411270,00411765	142 IZZO PL		115.36	\$115.36	0.00	115.36
Desc:	142 IZZO PL		Acct: 65-963-328-0000	WATER		
Vendor Total:				1,837.13	0.00	1,837.13
022000	HEALTH CARE & REHABILITATION SERVIC				2/16/2024	90405
2024-2	APPROPRIATION 2/2		0.00	\$4,997.50	0.00	4,997.50
Desc:	Soc Svc App Feb		Acct: 10-412-316-0520	COH -APPROP - HEALTH CARE & REH		
Vendor Total:				4,997.50	0.00	4,997.50
023473	INGRAM LIBRARY SERVICES LLC				2/16/2024	90406
80271079	BOOKS		0.00	\$30.97	0.00	30.97
Desc:	BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRA		
80271080	BOOKS		0.00	\$10.60	0.00	10.60
Desc:	BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRA		
80271082	BOOKS		0.00	\$185.97	0.00	185.97
Desc:	BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRA		
80271081	BOOKS		0.00	\$59.78	0.00	59.78
Desc:	BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRA		
Vendor Total:				287.32	0.00	287.32
024410	JACK OF ALL BLADES				2/16/2024	90407
4808	PARTS		0.00	\$300.00	0.00	300.00
Desc:	PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				300.00	0.00	300.00
025715	KEY CHEVROLET OF WHITE RIVER				2/16/2024	90408
43992	ANNUAL INSPECTION		275.33	\$275.33	0.00	275.33
Desc:	ANNUAL INSPECTION		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc:	ANNUAL INSPECTION		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
Vendor Total:				275.33	0.00	275.33

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026759	LOWERY PROPERTY SERVICES			2/16/2024	90409
2480	TREE CANOPY WORK	0.00	\$2,100.00	0.00	2,100.00
Desc:	Tree Canopy Work	Acct: 10-521-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			2,100.00	0.00	2,100.00
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		2/16/2024	90410
4935943,95047	PROPANE 551.3G@\$1.778 200 CRANBERRY	991.21	\$991.21	0.00	991.21
Desc:	PROPANE 551.3G@\$1.778 200 CRANBERRY	Acct: 50-952-327-0000	BUILDING HEAT		
4333626,73800	#2 OIL 1300G@\$3.86 PUBLIC SAFETY	0.00	\$5,057.00	0.00	5,057.00
Desc:	#2 OIL 1300G@\$3.86 PUBLIC SAFETY	Acct: 10-221-327-0000	HFD -BUILDING HEAT		
Desc:	#2 OIL 1300G@\$3.86 PUBLIC SAFETY	Acct: 10-211-327-0000	HPD -BUILDING HEAT		
4935943,19015	PROPANE 1134.5G@\$1.823 WABA	0.00	\$2,090.83	0.00	2,090.83
Desc:	PROPANE 1134.5G@\$1.823 WABA	Acct: 10-530-327-0000	PR -BUILDING HEAT		
4935943,41040	PROPANE 391.9G@\$1.7879 LIB	0.00	\$708.53	0.00	708.53
Desc:	PROPANE 391.9G@\$1.7879 LIB	Acct: 10-524-327-0000	PR -BUILDING HEAT		
4935943,63036	PROPANE 114.7G@\$1.723 BUGBEE	0.00	\$199.91	0.00	199.91
Desc:	PROPANE 114.7G@\$1.723 BUGBEE	Acct: 10-421-327-0000	SEN -BUILDING HEAT		
4935943,80761	PROPANE 6.7G@\$1.7729 WILLIAMS LANE	12.01	\$12.01	0.00	12.01
Desc:	PROPANE 6.7G@\$1.7729 WILLIAMS LANE	Acct: 55-953-327-0000	BUILDING HEAT		
4935943,85723	PROPANE 56.6G @\$1.7729 DEPOT ST	101.48	\$101.48	0.00	101.48
Desc:	PROPANE 56.6G @\$1.7729 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT		
4935943,51368	PROPANE 59G@\$1.7817 DEPOT ST	106.30	\$106.30	0.00	106.30
Desc:	PROPANE 59G@\$1.7817 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT		
Vendor Total:			9,267.27	0.00	9,267.27
028039	LIVEMIXKINGS			2/16/2024	90411
INV0173	2 HRS DJ/MC LIGHTING	0.00	\$420.00	0.00	420.00
Desc:	2 HRS DJ/MC LIGHTING	Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			420.00	0.00	420.00
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK		2/16/2024	90412
02.04.2024	AEMT REFRESHER	0.00	\$760.00	0.00	760.00
Desc:	AEMT REFRESHER	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
Vendor Total:			760.00	0.00	760.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		2/16/2024	90413
244446512	UTILITY DUCT TAPE	0.00	\$27.87	0.00	27.87
Desc:	UTILITY DUCT TAPE	Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES		
244486497	CARDS	0.00	\$24.19	0.00	24.19
Desc:	CARDS	Acct: 10-131-323-0000	TC -MATERIALS & SUPPLIES		
244296352	OFFICE SUPPLIES	0.00	\$60.11	0.00	60.11
Desc:	OFFICE SUPPLIES	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
244395848	TONER - HP	0.00	\$107.09	0.00	107.09
Desc:	TONER - HP	Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
244446276	SUPPLIES	0.00	\$384.04	0.00	384.04
Desc:	Election Supplies	Acct: 10-131-323-0000	TC -MATERIALS & SUPPLIES		
244287625	OFFICE SUPPLIES: FILES&CALCULATOR	104.55	\$125.46	0.00	125.46
Desc:	OFFICE SUPPLIES: FILES&CALCULATOR	Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES		

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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc:	OFFICE SUPPLIES: FILES&CALCULATOR	Acct:	30-974-323-0000	MATERIAL & SUPPLIES		
	Desc:	OFFICE SUPPLIES: FILES&CALCULATOR	Acct:	50-955-323-0000	MATERIAL & SUPPLIES		
	Desc:	OFFICE SUPPLIES: FILES&CALCULATOR	Acct:	55-955-323-0000	MATERIALS & SUPPLIES		
	Desc:	OFFICE SUPPLIES: FILES&CALCULATOR	Acct:	60-965-323-0000	MATERIAL & SUPPLIES		
	Desc:	OFFICE SUPPLIES: FILES&CALCULATOR	Acct:	65-965-323-0000	MATERIALS & SUPPLIES		
244484276		2 STAMPS		0.00	\$258.38	0.00	258.38
	Desc:	2 STAMPS	Acct:	10-171-323-0000	FIN -MATERIAL & SUPPLIES		
244262001		BINDERS		0.00	\$13.95	0.00	13.95
	Desc:	BINDERS	Acct:	10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:					1,001.09	0.00	1,001.09
029886	MAYFIELD, WILLIAM BRETT		WILLIAM BRETT MAYFIELD		2/16/2024		90414
02.06.24	YOUTH KARATE		0.00		\$396.00	0.00	396.00
	Desc:	YOUTH KARATE	Acct:	10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:					396.00	0.00	396.00
030250	MCNALL, KAREN		KAREN MCNALL		2/16/2024		90415
2024-1	CARD MAKING CLASS 01.31.24		0.00		\$128.00	0.00	128.00
	Desc:	CARD MAKING CLASS 01.31.24	Acct:	10-515-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:					128.00	0.00	128.00
031359	MITCHELL TEES & SIGNS, INC				2/16/2024		90416
02.05.2024	UNIFORMS		0.00		\$181.50	0.00	181.50
	Desc:	Maziarz VPA Clothing	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
Vendor Total:					181.50	0.00	181.50
031438	MONAGHAN SAFAR PLLC				2/16/2024		90417
23420	LEGAL- Police Dept Personnel		0.00		\$405.00	0.00	405.00
	Desc:	LEGAL- Police Dept Personnel	Acct:	10-141-318-0000	LEG -CONTRACTED SERVICES		
23419	LEGAL - Fire Station 2 Projec		0.00		\$630.00	0.00	630.00
	Desc:	LEGAL - Fire Station 2 Projec	Acct:	10-141-318-0000	LEG -CONTRACTED SERVICES		
23421	LEGAL- TOWN CHARTER REV 2024		0.00		\$1,867.50	0.00	1,867.50
	Desc:	LEGAL- TOWN CHARTER REV 2024	Acct:	10-115-101-0110	BC -CHARTER COMMISSION		
Vendor Total:					2,902.50	0.00	2,902.50
031900	MT OLIVETT/ST ANTHONY'S CEMETERY				2/16/2024		90418
2024-2	APPROPRIATION 2/2		0.00		\$10,000.00	0.00	10,000.00
	Desc:	Appropriation Feb	Acct:	10-341-316-0300	CEM -APPROP MT OLIVET/ST ANTHO		
Vendor Total:					10,000.00	0.00	10,000.00
031955	MUNICIPAL EMERGENCY SERVICES,INC		MUNICIPAL EMERGENCY SERVICES,INC		2/16/2024		90419
IN2000408	UNIFORMS		0.00		\$147.00	0.00	147.00
	Desc:	UNIFORMS	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2000414	UNIFORMS		0.00		\$153.00	0.00	153.00
	Desc:	UNIFORM	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN2000421	UNIFORMS		0.00		\$196.00	0.00	196.00
	Desc:	UNIFORMS	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1998141	UNIFORMS		0.00		\$168.25	0.00	168.25

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Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1995111	UNIFORMS		0.00	\$275.00	0.00	275.00
	Desc: UNIFORM		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1997420	UNIFORMS		0.00	\$385.00	0.00	385.00
	Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1996002	UNIFORMS		0.00	\$49.00	0.00	49.00
	Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1996789	UNIFORMS		0.00	\$310.25	0.00	310.25
	Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1998143	UNIFORMS		0.00	\$294.00	0.00	294.00
	Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1994344	UNIFORMS		0.00	\$165.00	0.00	165.00
	Desc: UNIFORM		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
IN1995102	UNIFORMS		0.00	\$52.55	0.00	52.55
	Desc: UNIFORM		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:				2,195.05	0.00	2,195.05
034925	NORTHEAST RESOURCE RECOVERY ASSC			2/16/2024		90420
136105	Scrap & Transportation		862.03	\$862.03	0.00	862.03
	Desc: Scrap & Transportation		Acct: 30-971-318-0000	CONTRACTED SERVICES		
135921	Scrap, Freon & Transportation		1,484.86	\$1,484.86	0.00	1,484.86
	Desc: Scrap, Freon & Transportation		Acct: 30-971-318-0000	CONTRACTED SERVICES		
136669	Scrap Metal Facility Fee/Transporta		600.13	\$600.13	0.00	600.13
	Desc: Scrap Metal Facility Fee/Transporta		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,947.02	0.00	2,947.02
035000	NORTHEAST WASTE SERVICES		CASELLA WASTE SYSTEMS		2/16/2024	90421
0895289	Msw transport/Compost		3,496.06	\$3,496.06	0.00	3,496.06
	Desc: MSW Transport_01/01/24 - 01/31/24		Acct: 30-974-318-0000	CONTRACTED SERVICES		
	Desc: Compost/Clean Wood_01/01/24 - 01/31		Acct: 30-971-318-0000	CONTRACTED SERVICES		
0895339	CURBSIDE		19,796.01	\$19,796.01	0.00	19,796.01
	Desc: Curbside Recycling_01/01/24 - 01/31		Acct: 30-931-318-0000	CONTRACTED SERVICES		
Vendor Total:				23,292.07	0.00	23,292.07
037276	PETE'S TIRE BARNS, INC			2/16/2024		90422
280155	TIRES		0.00	\$1,644.70	0.00	1,644.70
	Desc: AMB 16 TIRES		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
Vendor Total:				1,644.70	0.00	1,644.70
037450	PIKE INDUSTRIES INC			2/16/2024		90423
1265931	WINTER SAND		0.00	\$2,519.08	0.00	2,519.08
	Desc: WINTER SAND		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1265827	WINTER SAND		0.00	\$1,316.92	0.00	1,316.92
	Desc: WINTER SAND		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
1265936	STONE - POTHOLES		0.00	\$172.00	0.00	172.00
	Desc: STONE - POTHOLES		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES		
Vendor Total:				4,008.00	0.00	4,008.00

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037492	PINNACLE TIMING LLC		2/16/2024		90424
02.10.2024	REDZONE TIMING	0.00	\$525.00	0.00	525.00
Desc:	REDZONE timing and bibs	Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			525.00	0.00	525.00
037551	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	2/16/2024		90425
NOV'23	POSTAGE	873.81	\$1,248.79	0.00	1,248.79
Desc:	Postage	Acct: 10-121-322-0000	TM -POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	FIN -POSTAGE		
Desc:	Postage	Acct: 10-151-322-0000	TC -POSTAGE		
Desc:	Postage	Acct: 10-511-322-0000	PR -POSTAGE		
Desc:	Postage	Acct: 10-622-322-0000	PDZ -POSTAGE		
Desc:	Postage	Acct: 10-175-322-0000	DEL -POSTAGE		
Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 55-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 60-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 65-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	FIN -POSTAGE		
DEC'23	POSTAGE	725.76	\$1,444.06	0.00	1,444.06
Desc:	Postage	Acct: 10-121-322-0000	TM -POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	FIN -POSTAGE		
Desc:	Postage	Acct: 10-151-322-0000	TC -POSTAGE		
Desc:	Postage	Acct: 10-511-322-0000	PR -POSTAGE		
Desc:	Postage	Acct: 10-622-322-0000	PDZ -POSTAGE		
Desc:	Postage	Acct: 10-175-322-0000	DEL -POSTAGE		
Desc:	Postage	Acct: 10-174-322-0000	ASE -POSTAGE		
Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 55-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 60-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 65-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-221-322-0000	HFD -POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	FIN -POSTAGE		
JAN'24	POSTAGE	1,148.77	\$3,092.47	0.00	3,092.47
Desc:	Postage	Acct: 10-121-322-0000	TM -POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	FIN -POSTAGE		
Desc:	Postage	Acct: 10-151-322-0000	TC -POSTAGE		
Desc:	Postage	Acct: 10-511-322-0000	PR -POSTAGE		
Desc:	Postage	Acct: 10-622-322-0000	PDZ -POSTAGE		
Desc:	Postage	Acct: 10-175-322-0000	DEL -POSTAGE		
Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 55-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 60-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 65-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-211-322-0000	HPD -POSTAGE		
Desc:	Postage	Acct: 10-221-322-0000	HFD -POSTAGE		
Desc:	Postage	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Vendor Total:			5,785.32	0.00	5,785.32
038495	PRIORITY EXPRESS, INC.		2/16/2024		90426
8172245	INTERLIBRARY COURIER PROG	113.30	\$113.30	0.00	113.30

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	Desc:	INTERLIBRARY COURIER PROG	Acct: 80-711-318-8046	Grant - 2023 Courier 01130.LSTA22 202		
	Vendor Total:			113.30	0.00	113.30
038850	QUECHEE CEMETERY ASSOCIATION		QUECHEE CEMETERY ASSOCIATION		2/16/2024	90427
	2024-2	APPROPRIATION 2/2	0.00	\$8,175.00	0.00	8,175.00
	Desc:	Appropriation Feb	Acct: 10-341-316-0400	CEM -APPROP QUECHEE CEMETERY		
	Vendor Total:			8,175.00	0.00	8,175.00
039510	RC CLEANING LLC		RC CLEANING LLC		2/16/2024	90428
	209	CLEANING SERVICES - LIB	0.00	\$409.80	0.00	409.80
	Desc:	CLEANING SERVICES - LIB	Acct: 10-524-318-0000	PR -CONTRACTED SERVICES		
	207	Town Hall Cleaning	0.00	\$2,830.24	0.00	2,830.24
	Desc:	Town Hall Cleaning	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
	208A	CLEANING SERVICES - JAN'24	0.00	\$1,535.86	0.00	1,535.86
	Desc:	CLEANING SERVICES - JAN'24	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
	Desc:	CLEANING SERVICES - JAN'24	Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES		
	Vendor Total:			4,775.90	0.00	4,775.90
039700	REED JR, CURTIS		CURTIS REED JR		2/16/2024	90429
	24561	PARTS	0.00	\$484.86	0.00	484.86
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			484.86	0.00	484.86
039994	REXEL USA, INC.		REXEL		2/16/2024	90430
	S138662937.001	COVER	0.00	\$9.82	0.00	9.82
	Desc:	WP COVER	Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES		
	Vendor Total:			9.82	0.00	9.82
040250	RICHARD ELECTRIC, INC.				2/16/2024	90431
	50474	SERVICE CALL FLOOR OUTLET	0.00	\$471.49	0.00	471.49
	Desc:	SERVICE CALL FLOOR OUTLET	Acct: 10-151-320-0000	TC -EQUIP OPERATION/MAINT-OFFIC		
	Vendor Total:			471.49	0.00	471.49
041450	SABIL & SONS, INC		SABIL & SONS, INC		2/16/2024	90432
	10730	H4 BRAKES	0.00	\$995.32	0.00	995.32
	Desc:	H4 Brake Repair	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
	45855	H5 P/S Line & O-Ring	0.00	\$725.68	0.00	725.68
	Desc:	H5 P/S Line & O-Ring	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			1,721.00	0.00	1,721.00
041478	SAFETY-KLEEN SYSTEMS, INC				2/16/2024	90433
	93581473	OIL SERVICE	0.00	\$210.25	0.00	210.25
	Desc:	OIL SERVICE	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Desc:	OIL SERVICE	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			210.25	0.00	210.25
041950	SEVCA, INC				2/16/2024	90434

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	2024-2	APPROPRIATION 2/2	0.00	\$4,500.00	0.00	4,500.00
	Desc:	Soc Svc App Feb	Acct: 10-423-316-0300	LIS -APPROP SEVCA		
	Vendor Total:			4,500.00	0.00	4,500.00
043315	NATIONAL CENTER FOR SAFETY INITIATI				2/16/2024	90435
	41979	BACKGROUND CHECKS	0.00	\$75.00	0.00	75.00
	Desc:	BACKGROUND CHECKS	Acct: 10-514-315-0000	PR -RECRUITMENT & TRAINING		
	Desc:	BACKGROUND CHECKS	Acct: 10-121-315-0000	TM -RECRUITMENT & TRAINING		
	Vendor Total:			75.00	0.00	75.00
043815	TRI-VALLEY TRANSIT, INC				2/16/2024	90436
	2024-2	APPROPRIATION 2/2	0.00	\$3,400.00	0.00	3,400.00
	Desc:	Soc Svc App Feb	Acct: 10-425-316-0150	GAS -APPROP - TRI-VALLEY TRANSIT		
	Vendor Total:			3,400.00	0.00	3,400.00
043876	STANTEC CONSULTING SERVICES, INC				2/16/2024	90437
	65-1	Upper sykes&N Hartland Rd 12.08.23	18,585.67	\$18,585.67	0.00	18,585.67
	Desc:	Upper sykes&N Hartland Rd 12.08.23	Acct: 70-623-318-7022	CONTRACTED SERVICE(STP EH10(1E		
	Vendor Total:			18,585.67	0.00	18,585.67
045390	TAX-EXEMPT LEASING CORP.				2/16/2024	90438
	9278520	H3 2022 INTERN PAYMNT#2/5	0.00	\$40,039.42	0.00	40,039.42
	Desc:	PRINCIPAL H3 2022 INTERN PAYMNT#2/5	Acct: 10-912-542-0023	TM -Lease P - DPW Truck H3		
	Desc:	INT H3 2022 INTERN PAYMNT#2/5	Acct: 10-912-542-0024	TM -Lease I - DPW Truck H3		
	Vendor Total:			40,039.42	0.00	40,039.42
046000	TI-SALES INC				2/16/2024	90439
	INV0166699	METERS	3,630.72	\$3,630.72	0.00	3,630.72
	Desc:	5/8" x 1/2" Neptune T-10 Meters	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Desc:	5/8" x 1/2" Neptune T-10 Meters	Acct: 55-954-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:			3,630.72	0.00	3,630.72
046200	TOWNLINE EQUIPMENT SALES INC				2/16/2024	90440
	HC02513	PARTS	0.00	\$352.78	0.00	352.78
	Desc:	PARTS	Acct: 10-521-320-0000	PR -EQUIP OPERATION & MAINT		
	Vendor Total:			352.78	0.00	352.78
046460	TRI-COUNTY CONTRACTORS SUPPLY, INC				2/16/2024	90441
	41690	Wacker Repair_Misc Parts	0.00	\$125.25	0.00	125.25
	Desc:	Wacker Repair_Misc Parts	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	41688	Wacker Repair_Seat Switch	0.00	\$205.45	0.00	205.45
	Desc:	Wacker Repair_Seat Switch	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	41689	Wacker Repair_48" Steel Edge Kit	0.00	\$813.65	0.00	813.65
	Desc:	Wacker Repair_48" Steel Edge Kit	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:			1,144.35	0.00	1,144.35
047095	UFO PARTY RENTALS, LLC		UFO PARTY RENTALS, LLC		2/16/2024	90442

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
8872	PHOTO BOOTH	0.00	\$525.00	0.00	525.00
Desc: Photo Booth for Dance		Acct: 10-516-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			525.00	0.00	525.00
047190	USABBLUEBOOK	USABBLUEBOOK		2/16/2024	90443
INV00264522	GLOVES	254.83	\$254.83	0.00	254.83
Desc: GLOVES		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
INV00261392	Powder Pillows/Phosphate Colorimete	740.02	\$740.02	0.00	740.02
Desc: Powder Pillows/Phosphate Colorimete		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Desc: Powder Pillows/Phosphate Colorimete		Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
INV00260019	Dipper 6'L Handle 32oz Cup	362.86	\$362.86	0.00	362.86
Desc: Dipper 6'L Handle 32oz Cup		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Desc: Dipper 6'L Handle 32oz Cup		Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			1,357.71	0.00	1,357.71
048185	VALLEY IMAGING & AWARDS			2/16/2024	90444
21337	Angulo Departure Plaque	0.00	\$97.50	0.00	97.50
Desc: Angulo Departure Plaque		Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
Vendor Total:			97.50	0.00	97.50
048300	VALLEY NEWS	VALLEY NEWS		2/16/2024	90445
125911,4432588	SPECIAL SB AGENDA 02.13.24	0.00	\$135.00	0.00	135.00
Desc: SPECIAL SB AGENDA 02.13.24		Acct: 10-111-312-0000	SB -ADVERTISING		
125911,4432301	SB AGENDA 01.31.2024	0.00	\$82.80	0.00	82.80
Desc: SB AGENDA 01.31.2024		Acct: 10-111-312-0000	SB -ADVERTISING		
125978,4432251	RFB WILDER BIKE PAT BRIDGE	0.00	\$104.40	0.00	104.40
Desc: RFB WILDER BIKE PAT BRIDGE		Acct: 10-325-312-0000	DPW -ADVERTISING		
Vendor Total:			322.20	0.00	322.20
048575	VERIZON WIRELESS			2/16/2024	90466
9955606049	CELL PHONES JAN'24	224.68	\$2,564.00	0.00	2,564.00
Desc: Wireless Communications		Acct: 10-121-324-0000	TM -TELEPHONE		
Desc: Wireless Communications		Acct: 10-171-324-0000	FIN -TELEPHONE		
Desc: Wireless Communications		Acct: 10-181-324-0000	IT -TELEPHONE		
Desc: Wireless Communications		Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc: Wireless Communications		Acct: 10-211-324-0000	HPD -TELEPHONE		
Desc: Wireless Communications		Acct: 10-271-324-0000	DISP -TELEPHONE		
Desc: Wireless Communications		Acct: 10-325-324-0000	DPW -TELEPHONE		
Desc: Wireless Communications		Acct: 10-511-324-0000	PR -TELEPHONE		
Desc: Wireless Communications		Acct: 50-955-324-0000	TELEPHONE		
Desc: Wireless Communications		Acct: 55-955-324-0000	TELEPHONE		
Desc: Wireless Communications		Acct: 60-965-324-0000	TELEPHONE		
Desc: Wireless Communications		Acct: 30-971-324-0000	TELEPHONE		
Desc: Wireless Communications		Acct: 10-174-324-0000	ASE -TELEPHONE		
Desc: Wireless Communications		Acct: 65-965-324-0000	TELEPHONE		
Desc: Wireless Communications		Acct: 10-411-318-0000	HEA -CONTRACTED SERVICES		
Desc: Wireless Communications		Acct: 10-512-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			2,564.00	0.00	2,564.00

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Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
049649	VERMONT, STATE OF	VERMONT DEPT OF PUBLIC SAFETY		2/16/2024	90446
89280	FINGERPRINTING	0.00	\$13.25	0.00	13.25
Desc:	FINGERPRINTING	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING		
Vendor Total:			13.25	0.00	13.25
050042	XYBIX SYSTEMS, INC			2/16/2024	90447
51500	SOUND BARRIERS - DIS	0.00	\$8,649.86	0.00	8,649.86
Desc:	SOUND BARRIERS - DIS	Acct: 10-271-331-0000	DISP -DEPARTMENT EQUIPMENT		
Vendor Total:			8,649.86	0.00	8,649.86
050455	VERMONT LIFE SAFETY LLC			2/16/2024	90448
49715	SERVICE CALL	0.00	\$376.60	0.00	376.60
Desc:	FIRE EXT SERVICE	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Vendor Total:			376.60	0.00	376.60
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT		2/16/2024	90449
HQ0-S2KN-RED79	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-S2KN-RED79_Indirect Discharge G	Acct: 65-963-317-0000	PERMITS & LICENSES		
HQ0-RZMN-038M1	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-RZMN-038M1_Indirect Discharge G	Acct: 65-963-317-0000	PERMITS & LICENSES		
HQ0-S1B3-CA56H	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-S1B3-CA56H_Indirect Discharge G	Acct: 65-963-317-0000	PERMITS & LICENSES		
HQ0-S0Z5-805PH	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-S0Z5-805PH_Indirect Discharge G	Acct: 65-963-317-0000	PERMITS & LICENSES		
HQ0-S0BM-28-KNA	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-S0BM-28-KNA_Indirect Discharge	Acct: 65-963-317-0000	PERMITS & LICENSES		
HQ0-S01T-DD2ZJ	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-S01T-DD2ZJ_Indirect Discharge G	Acct: 65-963-317-0000	PERMITS & LICENSES		
HQ0-S38G-EMJDE	Indirect Discharge PERMIT APP	240.00	\$240.00	0.00	240.00
Desc:	HQ0-S38G-EMJDE_Indirect Discharge G	Acct: 65-963-317-0000	PERMITS & LICENSES		
Vendor Total:			1,680.00	0.00	1,680.00
051950	VISITING NURSE AND HOSPICE OF			2/16/2024	90450
2024-2	APPROPRIATION 2/2	0.00	\$25,500.00	0.00	25,500.00
Desc:	Soc Svc App Feb	Acct: 10-412-316-0100	COH -APPROP HOME/COMMUNITY HI		
Vendor Total:			25,500.00	0.00	25,500.00
052450	WEST HARTFORD CEMETERY ASSOC			2/16/2024	90451
2024-2	APPROPRIATION 2/2	0.00	\$2,100.00	0.00	2,100.00
Desc:	Appropriation Feb	Acct: 10-341-316-0500	CEM -APPROP WEST HARTFORD CEI		
Vendor Total:			2,100.00	0.00	2,100.00
053000	WHITE RIVER COUNCIL ON AGING			2/16/2024	90453
2024 - 2	CONTRACTED SERV JAN-JUN 2024	0.00	\$41,825.00	0.00	41,825.00
Desc:	CONTRACTED SERV JAN-JUN 2024	Acct: 10-421-318-0100	SEN -CONTRACT SERV WR COUNCIL		
053000	WHITE RIVER COUNCIL ON AGING			2/16/2024	90452
'24 Q3	CONTRACTED SERV JAN-MAR 2024	0.00	\$5,000.00	0.00	5,000.00

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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	CONTRACTED SERV JAN-MAR 2024	Acct: 10-421-318-0200	SEN -CONTRACT SERV SENIOR CTR		
		Vendor Total:		46,825.00	0.00	46,825.00
053040	WHITE RIVER CAR WASH			2/16/2024		90454
	JAN'24	CRUISERES WASH - JAN'24	0.00	\$272.91	0.00	272.91
	Desc:	CRUISERES WASH - JAN'24	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		272.91	0.00	272.91
053150	SWISH WHITE RIVER LTD			2/16/2024		90455
	W604573	COBWEB DUSTER BRUSH	0.00	\$10.65	0.00	10.65
	Desc:	COBWEB DUSTER BRUSH	Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES		
	W604053	CLEANING SUPPLIES	0.00	\$38.75	0.00	38.75
	Desc:	CLEANING SUPPLIES	Acct: 10-421-323-0000	SEN -MATERIAL & SUPPLIES		
		Vendor Total:		49.40	0.00	49.40
053850	WINDSOR COUNTY MENTORS			2/16/2024		90456
	2024-2	APPROPRIATION 2/2	0.00	\$2,250.00	0.00	2,250.00
	Desc:	Soc Svc App Feb	Acct: 10-424-316-0300	YAS -APPROP WINDSOR COUNTY ME		
		Vendor Total:		2,250.00	0.00	2,250.00
054250	WOMAN'S INFORMATION SERVICE			2/16/2024		90457
	2024-2	APPROPRIATION 2/2	0.00	\$1,000.00	0.00	1,000.00
	Desc:	Soc Svc App Feb	Acct: 10-424-316-0500	YAS -APPROP WISE		
		Vendor Total:		1,000.00	0.00	1,000.00
059772	SHARPENING SHED INC. (THE)		THE SHARPENING SHED INC	2/16/2024		90458
	22221	2 zamboni knives	0.00	\$77.00	0.00	77.00
	Desc:	2 zamboni knives	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
		Vendor Total:		77.00	0.00	77.00
500894	SECURSHRED		SECURSHRED	2/16/2024		90459
	448619	SHREDDING	0.00	\$24.00	0.00	24.00
	Desc:	SHREDDING	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
		Vendor Total:		24.00	0.00	24.00
501942	MIKE GUAY ELECTRIC LLC		MG ELECTRIC COMPANY LLC	2/16/2024		90460
	5845	Repair of parking lot light from ac	0.00	\$3,422.00	0.00	3,422.00
	Desc:	Repair of parking lot light from ac	Acct: 10-521-417-0018	PR - EXTRAORDINARY EXP		
		Vendor Total:		3,422.00	0.00	3,422.00
502070	FRAZER KATHERINE M		KATHERINE M FRAZER	2/16/2024		90461
	312050	BOA Water Refund	3,152.00	\$3,152.00	0.00	3,152.00
	Desc:	BOA Water Refund	Acct: 50-510-300-0000	WATER REVENUE-HARTFORD		
		Vendor Total:		3,152.00	0.00	3,152.00
502914	JDSB LLC		JDSB LLC	2/16/2024		90462
	2024-A	REFUND TAX PAYMENT	0.00	\$842.48	0.00	842.48

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Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: Refund tax payment	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE			
	Vendor Total:		842.48	0.00	842.48	
FUND 1 0	HRA / FSA / DCR		Bank Total:		486,186.75	
FUND 1 0 HRA	HRA / FSA / DCR					
032103	MVP HEALTH - HRA / DCRA			2/16/2024		1058
12.30.2023	HRA- HSA 12.03.23 - 12.30.23	427.63	\$5,573.46	0.00	5,573.46	
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-511-225-0000	PR -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
Desc:	HRA - HSA 12.3.23 - 12.30.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-514-225-0000	PR -HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 65-963-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-221-225-0000	HFD -HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 65-963-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA - HSA 12.3.23 - 12.30.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
12.02.2023	HRA / FSA 10.29.2023-12.02.2023	874.81	\$8,873.17	0.00	8,873.17	
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 30-975-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 30-975-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 65-963-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-511-225-0000	PR -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-514-225-0000	PR -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 50-954-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 65-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 10-311-225-0000	DPW -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 65-963-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23 - 12.2.23	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23-12.2.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD			
	Desc: HRA / FSA 10.29.23-12.2.23	Acct: 10-311-225-0000	DPW -HRA/CHOICECARE CARD			
10.28.2023	HRA/HSA 10.22.2023-10.28.2023	40.48	\$371.28	0.00	371.28	
	Desc: HRA /HSA 10/22/23 - 10/28/23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA /HSA 10/22/23 - 10/28/23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD			
	Desc: HRA /HSA 10/22/23 - 10/28/23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			
	Desc: HRA /HSA 10/22/23 - 10/28/23	Acct: 10-514-225-0000	PR -HRA/CHOICECARE CARD			
	Desc: HRA /HSA 10/22/23 - 10/28/23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD			

Report Date: 2/14/24
3:52PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 2/16/2024 - 2/16/2024

Page: 27
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.
Desc: HRA /HSA 10/22/23 - 10/28/23		Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD	
Desc: HRA /HSA 10/22/23 - 10/28/23		Acct: 50-955-225-0000	HRA/CHOICECARE CARD	
Desc: HRA /HSA 10/22/23 - 10/28/23		Acct: 55-955-225-0000	HRA/CHOICECARE CARD	
Desc: HRA /HSA 10/22/23 - 10/28/23		Acct: 60-965-225-0000	HRA/CHOICECARE CARD	
Desc: HRA /HSA 10/22/23 - 10/28/23		Acct: 65-965-225-0000	HRA/CHOICECARE CARD	
Desc: HRA /HSA 10/22/23 - 10/28/23		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT	
Vendor Total:			14,817.91	0.00
				14,817.91
FUND 1 0 HRA			Bank Total:	14,817.91
			Holdback Total	741,435.50
Batch Totals:			0.00	823,183.05
			81,747.55	

MICHAEL HOYT

DANIEL FRASER

KIM SOUZA

LANNIE J. COLLINS

MARY M. ERDEI

ROCKET

ALLY TUFENKJIAN

JOHN HAVERSTOCK

GAIL OSTROUT

JOSEPH MAJOR

TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, February 6, 2024, 6:00pm
Hartford Town Hall, 171 Bridge Street, White
River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member; Ally Tufenkjian, Member; John Haverstock; Dana Clawson; Lori Hirshfield; Aaron Warner; Christina Cooper Warner; Will Adler; Cathy Melocik; David Briggs; Lynn Bohi; Jesse Pollard; Joe Major

Present on Zoom: Dan Fraser, Vice-Chair; Heidi Duto; Bryan Gazda; John Reid

JAM Link: https://www.youtube.com/watch?v=umhpdLtv_ZM

- I.** Call to Order the Selectboard Meeting by Chair, Mike Hoyt at 6:00PM.
- II.** Pledge of Allegiance was recited and led by Selectboard Member, Rocket.
- III.** Local Liquor Control Board: None
- IV.** Local Cannabis Control Board: None
- V.** Order of Agenda: added item of Certificate of Mileage before item i.
- VI.** Selectboard
 - 1.** Public Comment

Aaron Warner from WRJ spoke against Drag Queen Story Hour events and in support of Lannie Collins' remarks from a prior Selectboard meeting on the topic. Aaron is also running for a Selectboard seat in March.

Cathy Melocik from Wilder opposes the statements from Mr. Warner as they are unsupported.

Heidi Duto from WRJ asked if the Candidate Night could be scheduled sooner. It is so close to election day and doesn't leave a lot of time for people to get to know the candidates. Bugbee Senior Center is holding a Candidate Forum on February 15th at 1pm.

David Briggs from WRJ shared historic pictures of the downtown block that has seen redevelopment over the years.

Aaron Miller has met with David Briggs and is interested in WRJ. His company specializes in energy transfer options.
 - 2.** Selectboard Comments and Announcements

Kim Souza reported that last Wednesday the Board met with Dominic Cloud to discuss the process of Commission Liaisons. She also reminds citizens to read the Significant Activity Reports of the great things each Town Department is doing.

Dan Fraser urged everyone to look at all the candidates before voting.

Ally Tufenkjian thanked the Town Clerks Office for their work during this Town Meeting Cycle. She also thanked the Town and School Meeting Committee and Melinda Brooks for her support in the Town Manager's Office.

Rocket has had good conversations already with the other candidates. He stressed a need that the Selectboard needs procedural improvements for the meetings. He would like to have shorter meetings. He also thanked DPW for their work they do.

Lannie Collins thanked Mr. Warner for his words of support. He stressed that the Selectboard needs to focus on the nuts and bolts of running the Town, not other issues. He has had discussions with citizens that fear speaking out at meetings that they will be labeled “racist, homophobic, bigot or other negative terms”.

Mike Hoyt said the Selectboard does focus on town business. Everyone has “freedom” of speech.

3. Appointments: **Selectboard Member, Ally Tufenkjian made the motion to appoint John Reid to the Planning Commission for a three year term beginning February 6, 2024 and ending February 5, 2027. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.**

4. Town Manager’s Report

Bond Hearing

There was a supplemental bond, LOT and charter revision hearing on Monday, February 5, which was jointly held by the Town and the School District. It has been a pleasure working with Superintendent DeBalsi on these hearings.

Town Report

The Town Manager reviewed the Town Report proof with staff and had the printer make some relatively minor revisions. We should soon receive our copies for distribution throughout the Town Hall, DPW and Public Safety Complex, libraries and for Budget & Candidate Night and Town Meeting. We will also, of course, post an electronic copy when it becomes available.

Welcoming and Engaging Community Cohort

The Town Manager has forwarded an important survey to all of the roughly 200 members of staff and boards, commissions and committees. This brief survey was compiled by Abundant Sun and the responses will provide valuable data to the Town of Hartford and to all members of the Welcoming & Engaging Cohort. There has been a solid survey compliance thus far, but there is still roughly two weeks to fill out the survey, so please do so right away.

HCOREI

I am looking forward to joining the folks at HCOREI at their meeting tomorrow night.

Transfer Station Discussion Schedule

Based on discussions with the Selectboard leadership, I am planning to schedule and warn a special selectboard meeting for next Wednesday, February 13 to review the Sanborn Head Transfer Station site assessment and to discuss providing additional guidance to Sanborn Head as they continue their work on a feasibility study. We will still plan on our regularly-scheduled February 20 meeting. This would be the time to raise any objections to this plan.... Any objections?

Significant Activity Reports Link:

<https://www.hartfordvt.org/ArchiveCenter/ViewFile/Item/466>

5. Board Reports, Motions & Ordinances

- a. **Public Hearing No. 2 on Charter Revision Proposal**

Selectboard Clerk, Kim Souza made the motion to open the public hearing at 6:52PM. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

There will be two separate items on the ballot. The 1% sales tax and the summary of procedural minor changes. After passing with the Town it will go to the Vermont legislature for approval.

Selectboard Clerk Kim Souza made the motion to close the Public Session at 6:59PM. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

Selectboard Meeting reopened at 6:59PM

- b. Report on Activities from the Environmental Sustainability Coordinator, Dana Clawson.
- c. Consider Use of Climate Action Reserve Funds

Selectboard Clerk, Kim Souza made the motion that the Selectboard authorize the use of up to \$5,000 from the Climate Action Reserve Fund for the purchase of electric equipment for the Hartford Parks & Recreation Department. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

- d. Community Resiliency Building Program

Selectboard Member, Ally Tufenkjian made the motion to support and sign the letter of intent for the Town of Hartford to participate in the Community Resilience Program. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

- e. TIF District Annual Report presented by Lori Hirshfield.
Selectboard Member, Mary Erdei made the motion to Accept Fiscal Year 2023 TIF Annual Report to the Vermont Economic Progress Council, and authorize the Town Manager to make any minor changes and to sign the Certification Form. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.
- f. Award Contract for Economic Development Consultant
Selectboard Member, Ally Tufenkjian made the motion to Award the bid to Better City in the amount of \$30,000 to update the Economic Development Chapter of the Town Plan, and authorize the Town Manager to execute a contract and other actions necessary to complete the project. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.
- g. Consider Revised Utility Agreement with VTrans for Water Line
Selectboard Member, Mary Erdei made the motion that the Selectboard Authorize the Town Manager to execute the agreement numbered UT0238 for \$165,000. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.
- h. Appoint Authorized Town Representative for Water/Wastewater Loans/Grants
Selectboard Member, Lannie Collins made the motion that the Town Manager, John Haverstock, can sign as an alternate authorized representative for the purpose of furnishing to the State of Vermont for all Clean Water and Drinking Water State Revolving Fund loans. Selectboard Clerk, Kim Souza seconded the motion. All were in favor

and the motion passed.

****Added Item: Certificate of Highway Mileage: Selectboard Member, Lannie Collins made the motion to certify the 2024 Highway Mileage Certificate. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.**

- i. Discuss Enhanced Town Calendar Proposal

It was decided to use this as a draft for general guidelines to the Selectboard Calendar. Kim will update the missing Commissions.

VII. Commission Reports

Ally Tufenkjian

Hartford Committee on Racial Equity & Inclusion (HCOREI): -Julia Lau, Hartford School District Equity Coordinator, shared the impressive work that she is doing in collaboration with principals, teachers, and students in our school district. She asked for some feedback on school district initiatives she is working on and is excited to collaborate more with the committee. We are very lucky to have Julia!

-Our Town Manager, John Haverstock, will be attending the February 7th HCOREI meeting to learn more about its work.

-One Committee vacancy.

Resilient Hartford: -One committee vacancy.

Hartford Committee on Housing & Homelessness (HCHH):-One committee vacancy.

Kim Souza

The Planning Commission met on February 5th. They reviewed one preliminary sketch plan from Execusuite for a proposed 40 unit housing development in the former Brookside Nursing Home location with 40% of the units dedicated to income sensitive housing. The commission considered two applications which are in progress for site development plans for Black Rock Investments developments off Sykes Avenue which consist of a 48 unit income sensitive housing project and a 192 until market rate housing project. The process is ongoing and the application is continued until April 15, 2024.

Rocket **TSMC:**

The team is working hard to ensure a successful Budget & Candidates Night!

VIII. Consent Agenda: Selectboard Clerk, Kim Souza made the motion to approve the Consent Agenda. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 2/3/2024

Approve A/P Manifest of: 2/2/2024 and 2/8/2024

Approve Meeting Minutes of: 1/23/2024 and 1/31/2024

Already Approved Selectboard Meetings: 2/13/2024; 2/20/2024; 3/7/2024 Organizational meeting - 3/12/2024 and 3/19/2024.

IX. Adjourn the Selectboard Meeting; Selectboard Member, Ally Tufenkjian made the motion too adjourn the meeting at 9:00PM. Selectboard Member, Rocket seconded the motion. All were in favor and the motion passed.

Kim Souza, Clerk

2/6/2024 Meeting



TOWN OF HARTFORD SPECIAL SELECTBOARD MEEETING MINUTES

Tuesday, February 13, 2024, 6:00pm. Hartford Town Hall, 171 Bridge Street, WRJ, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member; John Haverstock; Bryan Gazda; Chris Holzwarth; Brian Beaudoin; Will Adler; Marie Alvin; David Briggs; Peggy Adams

Zoom: Ally Tufenkjian, Member; Lana Livingston

JAM LINK: tba

- I. Call to Order the Selectboard Meeting by Chair, Mike Hoyt at 6:00PM.
- II. Pledge of Allegiance was recited and led by Lannie Collins.
- III. Order of Agenda – No changes
- IV. Selectboard

1. Public Comment

David Briggs from WRJ updated the Board on the Gates/Coolidge Block proposal that will hopefully be on the next Selectboard Agenda, 2/20/2024.

Marie Alvin from WRJ thanked the Town Manager and DPW Director for visiting the park & ride. She also thanked Gail for her work on the park & ride. She has noticed HPD patrolling the area and thanked them for doing so. She urges setting up policies so not to have to keep reviewing this problem.

2. Selectboard Comments and Announcements

Mary Erdei: Poor Peoples campaign will be held in Montpelier on March 2nd.

Ally Tufenkjian attended a HFD stakeholders meeting with various members of the community. Monday evening the 2nd process meeting will meet with Strategy Matters.

3. Board Reports, Motions & Ordinances

- a. Review of Transfer Station Site Assessment

<https://www.hartford-vt.org/View/9930/Final-Hartford-Site-Evaluation-Report-122023>

- b. Discuss Proposed Guidance for Consultant Regarding its Feasibility Study

It was generally agreed by the Selectboard for Sanborn, Head and Associates, Inc. to go ahead and do the feasibility study. This does include some information from our Department of Public Works as well. They estimate it being completed by the end of May.

- V. Consent Agenda: None

- VI. Adjourn the Selectboard Meeting. **Selectboard Clerk, Kim Souza made the motion to adjourn the meeting at 7:45P.M. Selectboard member, Mary Erdei seconded the motion. All were in favor and the motion passed.**