



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, October 17, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom <https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”. If you are calling in from phone dial:

(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and
Press *9 to raise your hand for public comment

- I. Call to Order the Selectboard Meeting
- II. Pledge of Allegiance
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board
 1. Consider the Approval of a Local Cannabis License to #5-000004452 – Five Seasons Cannabis Company, LLC.
- V. Order of Agenda
- VI. Selectboard
 1. Public Comment
 2. Selectboard Comments and Announcements
 3. Appointments:
 - a. Consider the Appointment of Jeff Arnold as the Tree Warden for the Town of Hartford, VT.
 4. Town Manager Report
Significant Activity Reports: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/457>
 5. Board Reports, Motions & Ordinances
 - a. Centers for Government (CGR) RFP Presentation
Link: <https://www.hartford-vt.org/DocumentCenter/View/9725/CGR>
 - b. Vermont Partnership RFP Presentation
Link: <https://www.hartford-vt.org/DocumentCenter/View/9726/VT-Partnership>
- VII. Commission Reports
- VIII. Consent Agenda
 - c. VTrans overview of the Route 5 Paving Project
 - d. Quechee Main Additional FHWA Work
 - e. Prospect Street
 - f. Remarks on Succession Planning for Health Officer
 - g. RTE 5 / North Hartland Road Bike Ped Contract Amendment
 - h. Libraries

Approve Payroll Ending: 10/14/2023

Approve A/P Manifest of: 10/5/2023; 10/13/2023 and 10/19/2023

Approve Meeting Minutes of: 10/3/2023

Approve Selectboard Meetings of: 11/7; 11/14; 11/21 & 11/28/2023

IX. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date.

Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

MEMO

TO: John Haverstock, Town Manager
Mike Hoyt, Select Board/Hartford Cannabis Control Commission, Chair

FROM: Lisa O'Neil, Town Clerk 

RE: CCB Application #S-000004452-Five Seasons Cannabis Company, LLC

DATE: October 10, 2023

Attached please find the Hartford Cannabis Application (redacted) and VT CCB Application #S-000004452 (redacted-preliminary approval) for placement on the next agenda of the Hartford Cannabis Control Commission on October 17, 2023.

As with past applications, each department responsible for reviewing the local application has signed off on separate copies of the signature page (pg. 3 of 4) of the application; I have labeled them 3A, 3B, 3C & 3D respectively.

Please note, by statute & CCB rule, the physical location of the establishment is NOT public information.

**Application for Local Cannabis License
Town of Hartford**

SEP 22 2023

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. Applicant Information

Name: Brian Morris, Joseph Caramante, Cyrus Mitchell

Doing Business As: Five Seasons Cannabis Co.

Mailing Address: _____

**Telephone
Number:** _____

Email: _____

2. Owner/Agent Contact Information

Name: Joseph Caramante

Mailing Address: _____

**Telephone
Number:** _____

Email: _____

3. Property address where use will occur in the Town

4. **Licensing Information**

Type of License Requested (check all that apply)

License Type		Tier (if applicable)	Date Applied for State Permit	State Permit Number (if Issued)
☐	Outdoor Cultivation*			
☐	Indoor Cultivation*			
☐	Mixed Cultivation*			
☐	Retail	X	8/8/23	
☐	Manufacturing*			
☐	Testing			
☐	Wholesale			

Note: * Requires indication of tier. For more information on tiers, visit www.ccb.vermont.gov

5. **Local Compliance Information**

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	No YES
Has the ZOA determined if the use is permitted in the location you have identified?	No YES
If yes, has the ZOA determined if a new zoning permit required?	T.B.D
If a zoning permit is required, what is the date the complete application was accepted for review?	
Has the zoning permit been issued? If so, what is the effective date.	
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	No
If yes, how many gallons per day have been requested?	
Has an allocation been granted? If so, please attach approval for allocation.	

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature

B. Morris

Date 8/8/23

Printed Name Brian Morris

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign OffsBuilding Code/Fire
Prevention:*EM BJA*

Town Clerk: _____

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

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Building Code/Fire
Prevention: _____

Town Clerk:

Lisa M. O'Neil

Planning &
Development: _____

Public Works: _____

Cannabis Control Commission Review

License/Application #: _____

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Building Code/Fire
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Town Clerk: _____

Planning &
Development: _____

Public Works: _____

J. Ann Ellis, ZA

Cannabis Control Commission Review

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Department Sign Offs

Building Code/Fire
Prevention: _____

Town Clerk: _____

Planning &
Development: _____

Public Works: *[Signature]*

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

Lisa O'Neil

From: noreply@salesforce.com on behalf of VCCB Portal No Reply
<ccb.noreply@vermont.gov>
Sent: Thursday, September 28, 2023 10:38 AM
To: Paula Nulty; Lisa O'Neil
Cc:
Subject: VT CCB: Application S-000004452 Approved

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

The Cannabis Control Board would like to inform you that S-000004452, Retailers has been approved, with its issuance pending approval by your Local Control Commission. This applicant's proposed cannabis establishment is within your municipality.

Pursuant to state law, most cannabis establishment application materials are confidential. See 7 V.S.A. § 901(h)(1)(A). The Board is sharing some of the application information in this document to facilitate the Local Control Commission's licensing review. The Board asks that you abide by state law and maintain the confidentiality of this information.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered: The Five Seasons Cannabis Company LLC

Alternatives: The Five Seasons Cannabis Company LLC

Address: (please note, the address of this establishment is not public information)

Principals and Controlling Entities: Cyrus "Preach" Mitchell, Joe Caramante, Brian Morris, & Barry Blair

Primary Contact's email address:

Primary Contact's phone number:

For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
 - Yes

- Is your proposed Cannabis Establishment project in a public building?
 - Yes

- Is the physical site of operation on a municipal water supply?
 - Yes

All applicants are required comply with Division of Fire Safety (DFS) requirements which is documented through a non-jurisdictional letter or fire safety inspection report.

In order to issue this license, the CCB requires the approval of your Town's Local Control Commission.

Please submit documentation of the Local Control Commission's decision via email to CCB.Applications@vermont.gov

Local Control Commission authority is defined at 7 V.S.A. § 863, and the Board has developed information for municipalities and Local Control Commissions on its [website](#). Per CCB Rule 2.14, if a Local Control Commission allows an application to remain undecided for sixty days, that application is presumptively granted. For a list of upcoming projects proposed in your municipality, [click here](#).

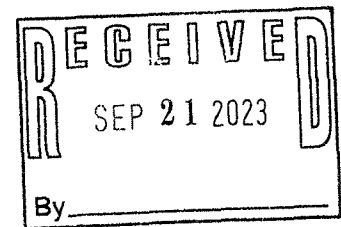
Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010

CCB.Applications@vermont.gov





TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ☒ appointment(s) or ☐ re-appointment to: Tree Warden
(VACANT - 9/18/23)

I. APPLICANT DATA:

Name: Jeff Arnold
Address: 1187 Christian St
White River Junction, VT 05001
Telephone: (Home) [REDACTED] (Work) [REDACTED] (Other) [REDACTED]
Email Address: jeff.arnold.053@gmail.com
How long have you been a Hartford resident? 25 years
Are you a United States Citizen? Yes Are you a registered voter? Yes

II. EDUCATION:

High School: Woodstock High School Year Graduated: 1971
College 1: School for Intl Training Degree Earned: Masters Degree
Course of Study: International Relations Year: 1992
College 2: University of VT Degree Earned: B.S.
Course of Study: Biology, Film Year: 1977

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Aurora Daycare</u>	<u>2002 - 2023</u>	<u>Owner, Administrator</u>	
<u>Geographic Data Technology</u>	<u>1998 - 2001</u>	<u>Brazil Mapping project coordinator</u>	
<u>German Agro Action</u>	<u>1996 - 1998</u>	<u>Project Manager</u>	
<u>Intl Organization of Migration</u>	<u>1994 - 1996</u>	<u>Project Manager</u>	

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? As the Tree Warden, I would be on call 24 hrs/day
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? The Tree Warden position has not been properly implemented for the past couple years. I would bring my energy, organizational skills, vision and knowledge base and experience to the position
- c. What are your past experiences in Municipal, State or Federal Government?
4 years service on the Hartford School Board
4 years service on the Hartford Tree Board 2 yrs as Chair
- d. What civic or social organizations have belonged to and what positions did you hold?
Hartford Rec Dept 3-5th grade Soccer Coach,
T-ball Coach
VI Urban + Community Forestry Tree Inventory contributor
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?
Maintain trees and shrubs on town right of ways and parks and replace and treat as needed
- f. What might some solutions be? Remove and replace dead trees in a timely fashion, treat high profile ash trees to protect from EAB, water and fertilize newly planted trees
- g. Other hobbies/interests: Photography, film, politics, history, home repair, flower + vegetable gardening, trees, childcare

V. REFERENCES: (Please list three)

Name: <u>Clare Forsyth</u>	Telephone: <u>860-222-1312</u>
Name: <u>Scott Hauser</u>	Telephone: <u>860-222-1312</u>
Name: <u>Leif Smedman</u>	Telephone: <u>860-222-1312</u>

APPLICANTS SIGNATURE

DATE

9/21/23

Lana Livingston

From: JEFF ARNOLD <aurorakidz.arnold@comcast.net>
Sent: Wednesday, September 20, 2023 2:19 PM
To: Lana Livingston; Gail Ostrout
Cc: Michael Hoyt; Scott Hausler; Jim Henderson
Subject: Fwd: Letter of Resignation

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi,

Jim Henderson has decided that he doesn't have the time to do the Tree Warden job. I would be interested in replacing him and he is willing to become a Deputy Warden, a position described in state statute as having all the powers of a Tree Warden when needed.

I, as you may know, have been the Chair of the Tree Board for the last few years and was instrumental in recruiting the last two Tree Wardens who both stepped down due to competing time commitments.

I am experienced with tree identification, pruning and maintenance, grant writing and possess the administrative skills to properly fulfill the obligations of this position to remove the burden of writing RFPs from the Scott Hausler's list of things to do. I have recruited two new Tree Board members since becoming Chair and have the Tree Board's full support to take on the Tree Warden position.

I look forward to your response.

Regards,

Jeff Arnold

> ----- Original Message -----

> From: Syl <sylviajim@comcast.net>

> To: JEFF ARNOLD <aurorakidz.arnold@comcast.net>

> Date: 09/18/2023 9:24 PM EDT

> Subject: Letter of Resignation

>

>

> Dear Hartford Tree Board,

>

> I, Jim Henderson, am submitting my letter of resignation as the Tree Warden of the Town of Hartford.

>

> This position requires a great deal more time to be most attentive to the numerous needs of our trees in this town.

>

> Thank you for this opportunity.

>

> Respectfully yours,

> Jim Henderson

Town of Hartford Vt, Tree Warden

Description:

Title 24 Vermont Statutes Annotated. § 871 states that the selectboard shall appoint a tree warden from among the legally qualified voters of the town who shall serve until a successor is appointed and certified by the town clerk who shall record the same.

Responsibilities:

Shade and ornamental trees within the limits of public rights of way are under the control of the tree warden. The tree warden may plan and implement a town shade tree preservation program for the purpose of shading and beautifying public ways and places by planting new trees and shrubs; by maintaining the health, appearance and safety of existing trees through feeding, pruning and protecting them from noxious insect pests and diseases; and by removing diseased, dying or dead trees which create a hazard to public safety or threaten the effectiveness of disease or insect control programs. V.S.A. § 2502. A municipality may appropriate a sum of money to be expended by the tree warden or, if one is not appointed, by the selectboard. 24 V.S.A. § 2503.

- Research of ISA (International Society of Arboriculture) best practices for tree maintenance, hazard tree evaluation, safety and power line conflict.
- Research of trees subject to urban stresses including proximity to high traffic environments and road salt exposure in Northern New England public right of way corridors.
- Work with Vermont Dept. of Parks, Forests & Recreation including state entomologists (insect specialists) regarding both invasive threats and beneficial insects.
- Work with Hartford Parks & Rec and Hartford Public Works in tree management issues.
- Respond to homeowner concerns regarding tree health, safety, pruning and plantings.
- Conduct annual winter tree identification walks and assist Tree Board members in tree identification.
- Enable specimen and memorial tree plantings on public property.
- Develop response mechanism for Hartford to mitigate the threat of Emerald Ash Borer (This work, conducted with Tree Board members and other volunteers)
- Develop hazard tree evaluation protocol.
- Assist development and edits of Hartford's Tree Policy.
- Enhance public awareness of the need for early maintenance on public plantings via educational efforts in Hartford and neighboring school systems, public and private meetings, press releases and interviews.

Vermont Tree Warden Statutes

TITLE 24: Municipal and County Government

CHAPTER 033: MUNICIPAL OFFICERS GENERALLY

§ 871. Organization of selectmen; appointments

Forthwith after their election and qualification, the selectmen shall organize and elect a chairman and, if so voted, a clerk from among their number, and file a certificate of such election for record in the office of the town clerk. Such selectmen shall thereupon appoint from among the legally qualified voters the following officers who shall serve until their successors are appointed and qualified, and shall certify such appointments to the town clerk who shall record the same:

1. Three fence viewers;
 2. A poundkeeper, for each pound; voting residence in the town need not be a qualification for this office provided appointee gives his consent to the appointment;
 3. One or more inspectors of lumber, shingles and wood;
 4. One or more weighers of coal; and
 5. A tree warden. (Amended 1963, No. 74, § 2.)
-

TITLE 24: Municipal and County Government

CHAPTER 067: PARKS AND SHADE TREES

§ 2502. Tree wardens and preservation of shade trees

Shade and ornamental trees within the limits of public ways and places shall be under the control of the tree warden. The tree warden may plan and implement a town or community shade tree preservation program for the purpose of shading and beautifying public ways and places by planting new trees and shrubs; by maintaining the health, appearance and safety of existing trees through feeding, pruning and protecting them from noxious insect and disease pests and by removing diseased, dying or dead trees which create a hazard to public safety or threaten the effectiveness of disease or insect control programs. (Amended 1969, No. 238 (Adj. Sess.), § 1.)

§ 2503. Appropriations

A municipality may appropriate a sum of money to be expended by the tree warden, or if one is not appointed, by the mayor, aldermen, selectmen or trustees for the purpose of carrying out this chapter. (Amended 1969, No. 238 (Adj. Sess.), § 2.)

§ 2504. Removal of trees, exception

The tree warden may remove or cause to be removed from the public ways or places all trees and other plants upon which noxious insects or tree diseases naturally breed. However, where an owner or lessee of abutting real estate shall annually, to the satisfaction of such warden, control all insect pests or tree diseases upon the trees and other plants within the limits of a highway or place abutting such real estate, such trees and plants shall not be removed. (Amended 1969, No. 238 (Adj. Sess.), § 3.)

§ 2505. Deputy tree wardens

A tree warden may appoint deputy tree wardens and dismiss them at pleasure.

§ 2506. Regulations for protection of trees

A tree warden shall enforce all laws relating to public shade trees and may prescribe such rules and regulations for the planting, protection, care or removal of public shade trees as he deems expedient. Such regulations shall become effective pursuant to the provisions of chapter 59 of this title. (Amended 1969, No. 238 (Adj. Sess.), § 4.)

§ 2507. Cooperation

The tree warden may enter into financial or other agreements with the owners of land adjoining or facing public ways and places for the purpose of encouraging and effecting a community wide shade tree planting and preservation program. He may cooperate with federal, state, county or other municipal governments, agencies or other public or private organizations or individuals and may accept such funds, equipment, supplies or services from organizations and individuals, or others, as deemed appropriate for use in carrying out the purposes of this chapter. (Amended 1969, No. 238 Adj. Sess.), § 5.)

§ 2508. Cutting shade trees; regulations

Unless otherwise provided, a public shade tree shall not be cut or removed, in whole or in part, except by a tree warden or his deputy or by a person having the written permission of a tree warden.

§ 2509. - Hearing

A public shade tree within the residential part of a municipality shall not be felled without a public hearing by the tree warden, except that when it is infested with or infected by a recognized tree pest, or when it constitutes a hazard to public safety, no hearing shall be required. In all cases the decision of the tree warden shall be final except that when the tree warden is an interested party or when a party in interest so requests in writing, such final decision shall be made by the legislative body of the municipality. (Amended 1969, No. 238 (Adj. Sess.), § 6.)

§ 2510. - Penalty

Whoever shall, willfully, mar or deface a public shade tree without the written permission of a tree warden or legislative body of the municipality shall be fined not more than \$50.00 for the use of the municipality. Any person who, willfully, critically injures or cuts down a public shade tree without written permission of the tree warden, or the legislative body of the municipality shall be fined not more than \$500.00 for each tree so injured or cut, for the use of the municipality. (Amended 1969, No. 238 (Adj. Sess.), § 7.)

§ 2511. Control of infestations

When an insect or disease pest infestation upon or in public or private shade trees threatens other public or private trees, is considered detrimental to a community shade tree preservation program or threatens the public safety, the tree warden may request surveys and recommendations for control action from the commissioner of agriculture, food and markets. On recommendation of the commissioner of agriculture, food and markets, the tree warden may designate areas threatened or affected in which control measures are to be applied and shall publish notice of the proposal in one or more newspapers having a general circulation in the area in which control measures are to be undertaken. On recommendation of the commissioner, the tree warden may apply measures of infestation control on public and private land to any trees, shrubs or plants thereon harboring or which may harbor the threatening insect or disease pest. He may enter into agreements with owners of such lands covering the control work on their lands, but the failure of the tree warden to negotiate with any owner shall not impair his right to enter on the lands of said owner to conduct recommended control measures, the cost of which shall be paid by the municipality. (Amended 1969, No. 238 (Adj. Sess.), § 8.)

§ 2512. Repealed. 1969, No. 238 (Adj. Sess.), § 9.

TITLE 32: Taxation and Finance

CHAPTER 017: FEES AND COSTS

§ 1680. Tree warden

When a town or incorporated village fails to fix the compensation of a tree warden or his deputies, they shall receive such compensation as the selectmen or trustees determine.

Other Statutes Related to Trees

TITLE 30: Public Service

CHAPTER 071: TELEGRAPH, TELEPHONE AND ELECTRIC WIRES

§ 2506. Trees not to be injured; exception; penalty

A tree within a street or highway shall not be cut or injured in constructing, maintaining or repairing a line of wires, without the written consent of the adjoining owner or occupant, unless the transportation board or the selectmen of the town in which the tree is situated, after due notice to the parties and upon hearing, shall decide that such cutting or injury is necessary. A person or corporation cutting or injuring such trees shall pay the damages, if any, awarded on such hearing, before cutting or injuring the trees. A person or corporation that violates a provision of this section shall be fined not more than \$50.00 nor less than \$5.00 for each tree so cut or injured. (Amended 1989, No. 246 (Adj. Sess.), § 31.)

TITLE 13: Crimes and Criminal Procedure

CHAPTER 077: TREES AND PLANTS

§ 3606. Treble damages for conversion of trees or defacing marks on logs

If a person cuts down, destroys or carries away any tree or trees placed or growing for any use or purpose whatsoever, or timber, wood, or underwood standing, lying or growing belonging to another person, without leave from the owner of such trees, timber, wood, or underwood, or cuts out, alters or defaces the mark of a log or other valuable timber, in a river or other place, the party injured may recover of such person treble damages in an action on this statute. However, if it appears on trial that the defendant acted through mistake, or had good reason to believe that the trees, timber, wood, or underwood belonged to him, or that he had a legal right to perform the acts complained of, the plaintiff shall recover single damages only, with costs. (Amended 1959, No. 61, eff. March 26, 1959.)

TITLE 19: Highways

CHAPTER 009: REPAIRS, MAINTENANCE AND IMPROVEMENTS

§ 901. Removal of roadside growth

A person, other than the abutting landowner, shall not cut, trim, remove or otherwise damage any grasses, shrubs, vines, or trees growing within the limits of a state or town highway, without first having obtained the consent of the agency for state highways or the board of selectmen for town highways. (Added 1985, No. 269 (Adj. Sess.), § 1.)

§ 902. Penalty for removal

A person who willfully or maliciously cuts, trims, removes or otherwise damages grasses, shrubs, vines or trees within highway limits in violation of section 901 of this title shall be fined not more than \$100.00 nor less than \$10.00, for each offense. (Added 1985, No. 269 (Adj. Sess.), § 1.)

§ 903. Agreements for planting

The agency or the board of selectmen may enter into agreements with individuals or organizations who wish to plant grasses, shrubs, vines, trees or flowers within highway limits. (Added 1985, No. 269 (Adj. Sess.), § 1.)

§ 904. Brush removal

The selectmen of a town, if necessary, shall cause to be cut and burned, or removed from within the limits of the highways under their care, trees and bushes which obstruct the view of the highway ahead or that cause damage to the highway or that are objectionable from a material or scenic standpoint. Shade and fruit trees that have been set out or marked by the abutting landowners shall be preserved if the usefulness or safety of the highway is not impaired. Young trees standing at a proper distance from the roadbed and from each other, and banks and hedges of bushes that serve as a protection to the highway or add beauty to the roadside, shall be preserved. On state highways, the secretary shall have the same authority as the selectmen. (Added 1985, No. 269 (Adj. Sess.), § 1.)

Town Manager's Report

October 17, 2023

Orientation

I would like to thank the members of the Select Board and indeed the broader community for providing me a warm welcome and supporting me through on-boarding being provided by Paula Nulty and Gail Ostrout, who did such a good job over the past year in their Acting Town Manager roles.

By way of a brief introduction to the Hartford community, I grew up outside of Washington, D.C. in the suburb of Arlington, Virginia. After College and law school in Virginia, I lived and practiced law in Connecticut for 20 years, also serving two terms as an elected Town Councilor in Windsor, Connecticut. I then moved to Vermont and took the job as the Town of Pittsford's Town Manager. I stepped down there after 14 years in 2022.

Upon being hired to serve as Hartford's Town Manager, I bought a home in Quechee and am now a proud Hartford resident and taxpayer.

Since beginning work on October 2, I have of course had extensive conversations with Paula and Gail. My Assistant, Lana, has also been a source of much valuable information. I have attended three weekly "stand up" meetings of Department heads and a Safety & Wellness Committee meeting. I have conducted extensive one-on-one meetings with all Department Heads. I have been meeting individually with Select Board members to get better acquainted and to learn about their goals for their public service. I have contacted nearby Town Manager colleagues to introduce myself and to assure that I will be invited to future get-togethers, which are so important for networking and the sharing of experiences and ideas. I have renewed memberships within the Vermont League of Cities & Towns (VLCT) and the Vermont Town and City Manager's Association (VTCMA). Those two organizations collaborate to conduct two conferences per year during which municipal leaders receive education and training on current issues in the field, and I have registered to attend the Fall Conference on October 26 and 27.

I have reached out to the Hartford delegation of State Senators and Representatives and several of us got together for a breakfast meeting on October 13.

I have met with Police Union leader, Officer Daniel Solomita. I have met with the Executive Director of the Bugbee Senior Center. I have also met with the Town Health Officer, Brett Mayfield.

I will soon be meeting with the Executive Director of the Two Rivers Regional Planning Commission and touring The Haven with Michael Redmond. I also have plans to meet with the Lebanon City Manager and the Hanover Town Manager to get acquainted.

Finally, it is entirely understandable that some Select Board members may occasionally wish to contact Town staff to request action or to seek information. However, I would respectfully request that, going forward, such requests come through the Town Manager's office. This is in keeping with State statute and your own Select Board Rules of Procedure. Once I receive any such request, I will usually be able to pass it along to the appropriate staffer for a response. However, if I deem a particular request to be

overly burdensome or controversial, I may defer action and seek guidance from the full Select Board as to whether and how the Board wishes for me to respond.

Thanks again to everyone for your warm welcome and support. I look forward to working with each and every one of you and, of course, for the residents of Hartford.

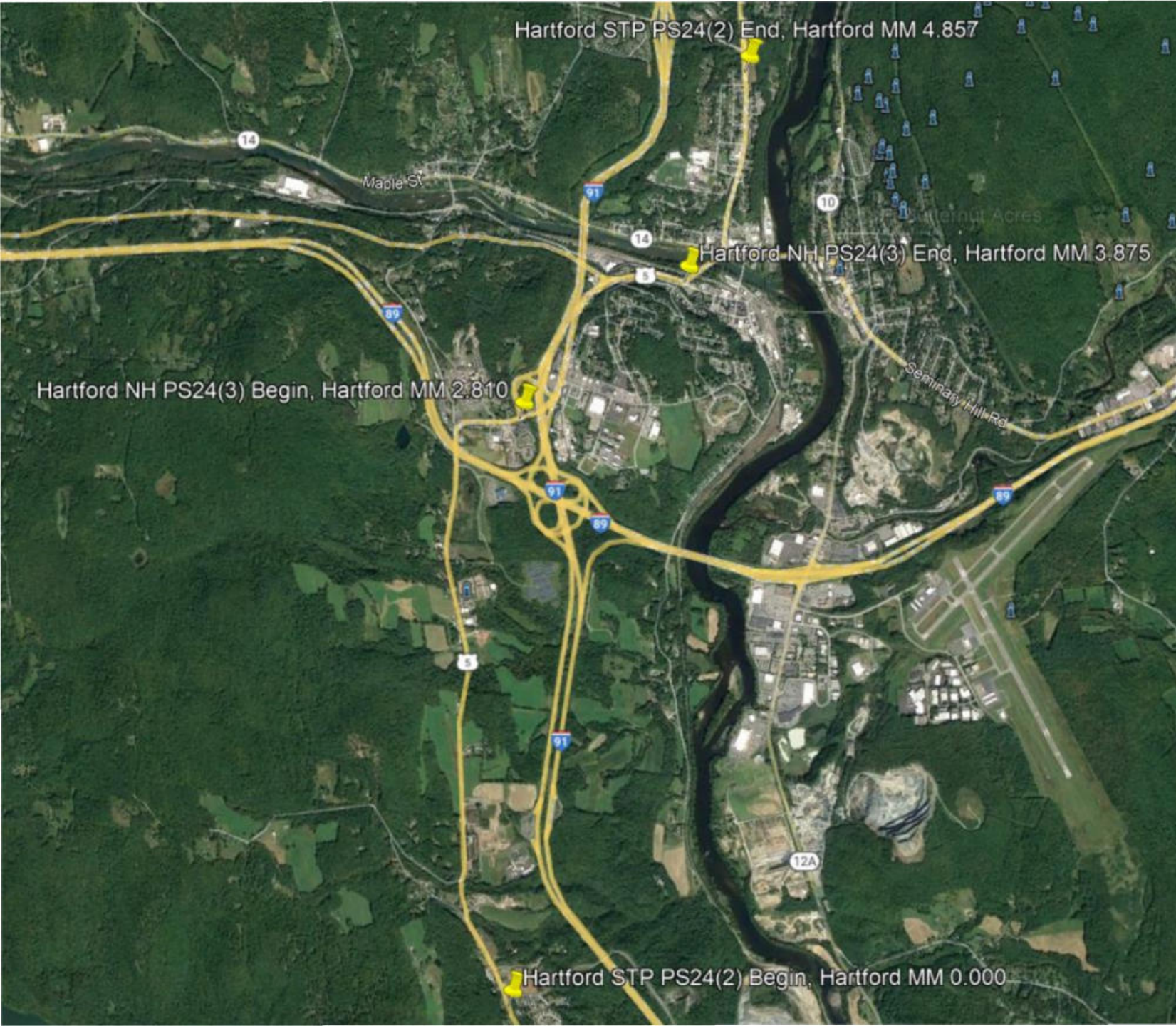
Hartford Paving and Signal Work

Matt Bogaczyk, P.E.

Project Manager

VTrans Pavement Design





Project Limits

Paving, NH PS24(3) and STP PS24(2)

Paving Project Limits, Continued

- ▶ Paving (STP PS24(2)) - Beginning at the Hartland and Hartford Town Line, just south of Blake Drive, and extending northerly along US-5, stopping at the I-91 Southbound Ramps and resuming at the US-5 and North Main Street Intersection. The project ends just south of the intersection of US-5 and Bugbee Street.
- ▶ Paving (NH PS24(3)) - Beginning on US-5 at the I-91 Southbound Ramps and extending along US-5 to the intersection of US-5 and North Main Street.
- ▶ Total Length - 4.857 Miles

Signal Project Limits

- ▶ Top Image: US-5/Worcester Ave/Hanover Street and Hanover Street/Highland Ave

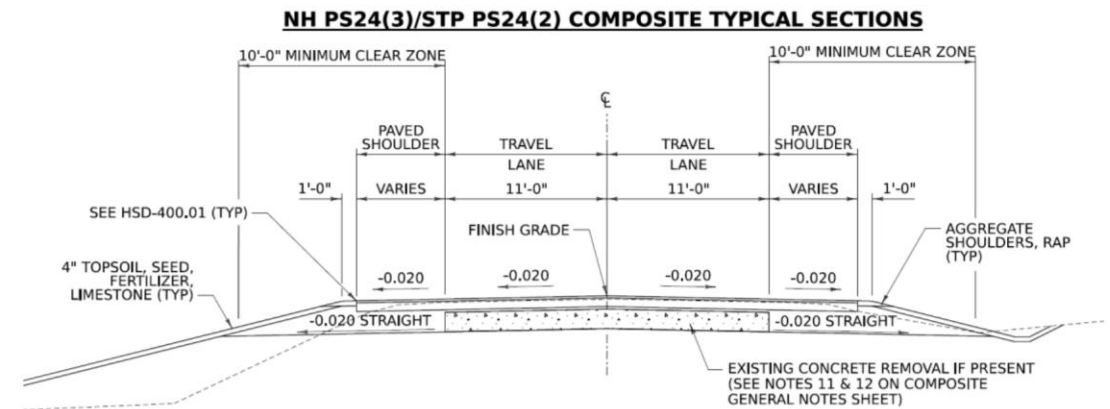


- ▶ Bottom Image: US-5 and North Main Street



Paving Scope

- ▶ South of the I-91 Ramps
 - ▶ Milling, removal of the underlying concrete slabs, placing new subbase, new engineered pavement structure
- ▶ North of the I-91 Ramps
 - ▶ 2-1/4" milling, full width leveling (1/2"), full width wearing course placement (1-3/4")
 - ▶ Goal is a negligible change in grade
- ▶ Project Wide
 - ▶ Guardrail, line striping, drainage maintenance, Centerline Rumble Stripes (CLRS)



An aerial photograph of a highway interchange, likely a cloverleaf design, with several cars visible on the roads. The image is partially covered by a large, dark green, semi-transparent geometric shape that serves as a background for the text. The shape has various shades of green and black, creating a modern, abstract look.

Paving: Noteworthy

- ▶ Centerline Rumbles
 - ▶ Only where criteria are met, generally in the southern section (just over 1 mile)
- ▶ US-5 Scoping Report Short Term Upgrades
 - ▶ US-4 Slip Ramp Removal
 - ▶ US-5 Buffered Bike Lanes
- ▶ Sidewalk Project Coordination
 - ▶ New drainage from Arboretum Lane to Veterans Drive

Signal Scope

- ▶ US-5/Worcester Ave/Hanover Street and Hanover Street/Highland Ave
 - ▶ Upgrades to the existing system. Mast arms to stay, new signal heads, detection, controller and controller cabinet.
- ▶ US-5/North Main Street
 - ▶ Full signal upgrade. New mast arms, new signal heads, detection, controller and controller cabinet, pedestrian infrastructure, protected bike lanes and activation.



Contract Language

- ▶ Work Hours
 - ▶ South of VA Cutoff Road, Day Work
 - ▶ VA Cutoff Road to End of Project, Night Work
 - ▶ Noise mitigation measures are part of the contract
- ▶ Gravel Road Surface
 - ▶ Limit on duration of exposed gravel
 - ▶ Max 45 days

Finance and Maintenance Agreement

Paving, STP PS24(2) - FM0455

- ▶ Town funded Sidewalk Project to follow the Paving Project
- ▶ VTrans agreed to install drainage features with Paving Project to minimize overlap and cutting into the new road
- ▶ Drainage outlets extend into previously acquired rights (Town Owned)
- ▶ Agreement has no cost associated, only permission to work in the Town's ROW to install the Sidewalk Project's features

Finance and Maintenance Agreement

Signals, NHG SGNL(60) - FM0454

- ▶ Town owned ROW surrounding the Hanover Street/Highland Ave intersection, VTrans owned and maintained signal
- ▶ US-5/North Main Street signal will install underground electric running to a pole within the Town's ROW
- ▶ No cost associated with the Agreement, only permission to work within the Town's ROW and install the underground electric line

Utility Agreements

- ▶ Paving Project will require adjustments to Town owned infrastructure within the State ROW/paved surface
- ▶ Agreement cover's the Town's responsibility for costs associated with the adjustments of manholes and valve boxes
- ▶ Long history of bid pricing, estimates have been accurate historically



AGENDA MEMORANDUM

October 17, 2023

Town Selectboard Meeting Item: 5.C

Submitted by: Christopher Holzwarth, Project Manager

Subject: **State of Vermont Agency of Transportation – Standard Finance & Maintenance Agreements for Federal-Aid Projects (US Route 5)**

Background: • Hartford NHG SGNL(60) – Contract Number: FM0454

The Vermont Agency of Transportation (VTrans) is proposing improvements to US Route No. 5. These improvements include upgrading the traffic signals at the intersection of US Route No. 5, Worcester Avenue and Highland Avenue which have been designated as VTrans project Hartford NHG SGNL(60).

These critical traffic signals control the main entrance to the Hartford Middle and High Schools. Specifically, the project rehabilitates signal MS-406 at Worcester Avenue and signal 406A at Highland Avenue and Hanover Street.

Discussion: VTrans proposes to fund the improvements and future maintenance of the project as designed entirely (100%) with federal funds.

Impact: The project shall have no direct financial impact on the taxpayers of the Town of Hartford.

Background: • Hartford STP PS24(2) – Contract Number FM0455

VTrans is implementing additional improvements to US Route 5 beyond the signal work, some of which will be located within town right of ways. The project is generally described below.

The project resurfaces US Route No. 5 beginning at mile marker 0.000 (at the town line of Hartland/Hartford) and extends east for 2.810 miles and ends at mile marker 2.810 (at the intersection of the on-ramps for I-91 South and I-89). The project then starts back up on US-5 at mile marker 3.875 (at the intersection of North Main Street and Hartford Avenue) and extends northerly for 0.875 miles ending at mile marker 4.750 (just north of Devin Street).

The work that may extend onto municipal rights of way includes but is not limited to pavement, signs, road markings, guard rails, etc.

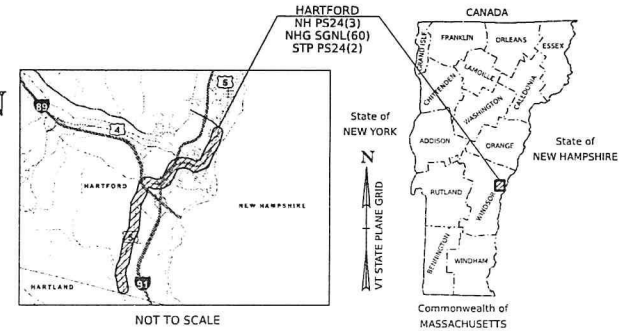
- Discussion:** The state assumes responsibility to pay for the improvements utilizing federal (81.08%) and state (18.92%) funds. The town will have zero percent (0%) financial and maintenance responsibility for the improvements as proposed. An agreement is required to place the improvements within the town’s right of way(s) and define financial obligations.
- Impact:** The project shall have no direct financial impact on the taxpayers of the Town of Hartford.
- Recommendation:** It is the staff’s recommendation that the Selectboard authorize the Town Manager or the Chairperson of the Selectboard to execute the Standard Agreements and Included Revisions for Hartford NHG SGNL(60), Contract No. FM0454 (Exhibit A) and Hartford STP PS24(2), Contract Number FM0455 (Exhibit B).

Town Manager

STATE OF VERMONT AGENCY OF TRANSPORTATION



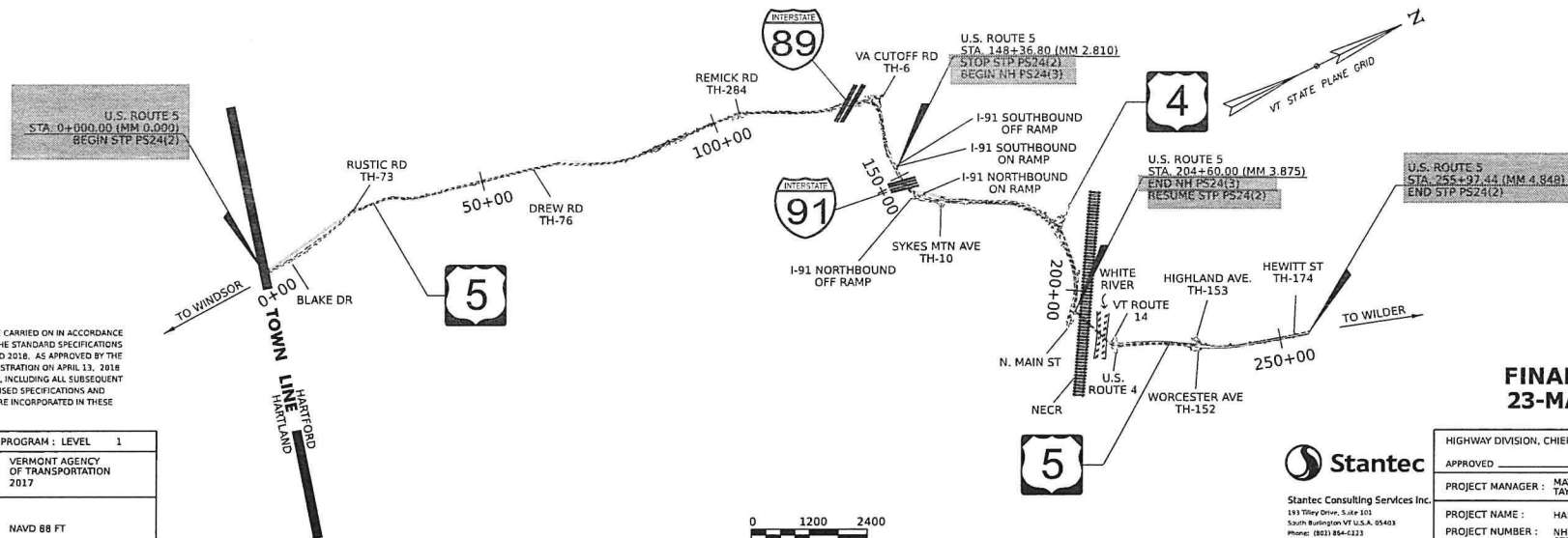
PROPOSED IMPROVEMENT TOWN OF HARTFORD COUNTY OF WINDSOR U.S. ROUTE 5 (MAJOR COLLECTOR-MINOR ARTERIAL)



**HARTFORD
NH PS24(3)
U.S. ROUTE 5
SEE SHEET 27**

**HARTFORD
NHG SGNL(60)
SEE SHEET 61**

**HARTFORD
STP PS24(2)
U.S. ROUTE 5
SEE SHEET 83**



CONSTRUCTION IS TO BE CARRIED ON IN ACCORDANCE WITH THESE PLANS AND THE STANDARD SPECIFICATIONS FOR CONSTRUCTION DATED 2018, AS APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION ON APRIL 13, 2018 FOR USE ON THIS PROJECT, INCLUDING ALL SUBSEQUENT REVISIONS AND SUCH REVISED SPECIFICATIONS AND SPECIAL PROVISIONS AS ARE INCORPORATED IN THESE PLANS.

QUALITY ASSURANCE PROGRAM : LEVEL	1
SURVEYED BY :	VERMONT AGENCY OF TRANSPORTATION
SURVEYED DATE :	2017
DATUM	
VERTICAL	NAVD 88 FT
HORIZONTAL	NAD 83 (2011)

0 1200 2400
SCALE IN FEET

**FINAL PLANS
23-MAR-2023**

Stantec
Stantec Consulting Services Inc.
191 Tilly Drive, Suite 101
South Burlington VT U.S.A. 05403
Phone: (802) 854-1223
Fax: (802) 854-0165
www.stantec.com

HIGHWAY DIVISION, CHIEF ENGINEER	APPROVED _____ DATE _____
PROJECT MANAGER :	MATT BOGACZYK, P.E. TAYLOR SISSON, P.E.
PROJECT NAME :	HARTFORD
PROJECT NUMBER :	NH PS24(3), NHG SGNL(60) & STP PS24(2)
SHEET 1 OF 210 SHEETS	

**STANDARD FINANCE AND MAINTENANCE AGREEMENT FOR FEDERAL-AID
PROJECTS**

**THIS STANDARD AGREEMENT AND INCLUDED REVISIONS
IS MADE BETWEEN
STATE OF VERMONT
AND
TOWN OF HARTFORD
FOR
HARTFORD NHG SGNL(60)**

Contract Number: FM0454

THIS AGREEMENT is made by and between the State of Vermont, acting through its Agency of Transportation, with its principal office located at Barre City Place, 219 North Main Street, Barre, Vermont (the "STATE") and the Town of Hartford, with its principal office located at 171 Bridge Street, White River Junction, VT (the "MUNICIPALITY").

W I T N E S S E T H:

WHEREAS, the STATE proposes to submit to the Federal Highway Administration, United States Department of Transportation, federal-aid project(s) known as HARTFORD NHG SGNL(60) (the "Project"), which will provide improvements at the location(s) described as follows:

Project Location: In the Town of Hartford at the intersections of US Route 5 and North Main Street, US Route 5 and Worcester Ave./Highland Ave., and Hanover Street and Highland Ave.

Work ("the Work") to be performed under this Project includes: Work shall consist of the replacement and rehabilitation of existing traffic signal systems, installation of bicycle and pedestrian infrastructure, and other highway related items; and

WHEREAS, the MUNICIPALITY desires the improvements as described above; and

WHEREAS, the MUNICIPALITY further desires that the STATE act, insofar as necessary, for the MUNICIPALITY in the preparation of plans and the construction of the Project;

NOW, THEREFORE, in consideration of the premises and the mutual agreements hereinafter set forth, the parties hereto agree as follows:

1. Allocation of Funds to Project. That all costs of the Project, except those which are non-participating, shall be paid with one hundred percent (100.00%) Federal funds and zero percent (0.00%) State funds and zero percent (0.00%) Municipality funds (FEDERAL: 100.00%; STATE: 0.00%; MUNICIPALITY: 0.00%). For purposes of this Agreement:

- a. "Participating Project Cost" means items which the STATE and the Federal Highway Administration find necessary to accomplish the purpose of the Project and for which they will participate in funding and are deemed eligible under applicable laws and the regulations of the Federal Highway Administration.
- b. "Non-participating Project Cost" means items which the STATE and the Federal Highway Administration find unnecessary to accomplish the purpose of the Project and are deemed not eligible under applicable laws and the regulations of the Federal Highway Administration.

The MUNICIPALITY will reimburse the STATE for one hundred percent (100%) of all non-participating Project costs and for zero percent (0.00%) of total participating Project costs, inclusive of preliminary engineering, right-of-way, utility costs where applicable, and the participating final construction costs. The MUNICIPALITY acknowledges that underruns or overruns in item quantities during construction, as well as change orders during construction, may increase or decrease quantities, thereby causing the total cost of construction to differ from the amount of the accepted bid.

The MUNICIPALITY will pay the STATE on the basis of monthly progress billings received from the STATE, with billing itemized as needed between participating and non-participating costs as specified above.

The MUNICIPALITY shall pay 0% of participating cost liability for any incidental damages, that may occur due to participating project items, to abutting or adjacent property owners or occupants due to the improvement, widening or relocation of right-of-way.

The MUNICIPALITY shall pay 100% of non-participating cost liability for any incidental damages that may occur due to non-participating project items, to abutting or adjacent property owners or occupants due to the improvement, widening or relocation of right-of-way.

The MUNICIPALITY will pay 100% of additional costs resulting from MUNICIPALITY requests for change orders, design changes, or supplemental agreement where such requests are made after contract award. Examples of such changes include but are not limited to upgrading crosswalks to inlaid colored pavement, night work limitations, etc.

2. Maintenance of Project. If construction of the Project is temporarily suspended for the winter season, the STATE will provide winter maintenance of roadways within the Project area, all in conformance with the provisions of the applicable edition of the Vermont Agency of Transportation's *Standard Specifications for Construction*, until construction operations resume in the spring.

Following completion of the project, the MUNICIPALITY shall be responsible for the maintenance of **sidewalks and crosswalks** in a manner satisfactory to the STATE. In this regard, the MUNICIPALITY acknowledges that its attention has been directed to the provisions of 19 V.S.A. Sections 304 (duties of selectboards) and 310 (highways, bridges and trails).

3. Technical and Other Support from State. The STATE will provide the necessary engineering support to design and construct the Project, keep all accounting records, and make all payments to contractors hired by the STATE for the Project.

4. Project Plans; Conformance to Applicable State and Federal Laws, Regulations and Construction Standards. The Project will be constructed as the STATE, in cooperation with the Federal Highway Administration (FHWA), may determine and as detailed in the Project plans. Construction of the Project will conform to applicable FHWA rules and regulations and to the applicable edition of the Vermont Agency of Transportation's *Standard Specifications for Construction*, as well as special provisions that may be included in the Project's contract agreement.

5. Permits; Compliance with Permit Conditions. The MUNICIPALITY authorizes the STATE to obtain permits in the name of the MUNICIPALITY, as applicable. The MUNICIPALITY will adhere to all permit conditions. The MUNICIPALITY will obtain any permits required for non-participating components of the project.

6. State/Municipal Cooperation. The Project will be constructed pursuant to a contract under the supervision of the STATE or its duly authorized representative. The STATE and MUNICIPALITY will cooperate to advance the Project. The STATE will submit design plans and cost estimates to the MUNICIPALITY as the Project reaches the stages of Conceptual Plans, Preliminary Plans, and Final Plans, as applicable. The Project will not advance to the next step until the MUNICIPALITY has given its written approval to the current step plans, which will not be unreasonably withheld.

7. Environmental Contamination. The Parties agree to abide by current regulatory guidance regarding the discovery of any environmental contaminants including, but not limited to, identification of other contributing parties who may potentially share liability for the conditions encountered in the Project area.

Within the Municipal right-of way, the cost of mitigation of environmental contamination in existence prior to construction of that portion of the Project shall be non-participating. Accordingly, any costs associated therewith shall be the sole responsibility of the MUNICIPALITY.

Within the STATE right-of way, the cost of mitigation of environmental contamination in existence prior to construction of that portion of the Project shall be the responsibility of the STATE. Accordingly, any costs associated therewith shall be the sole responsibility of the STATE.

8. Use of Municipal Facilities. During the period of construction of the Project, the MUNICIPALITY will grant the STATE and/or the STATE's authorized representative the following:

- a. Temporary use for Project purposes of lands within the limits of MUNICIPALITY'S highways, as well as other lands owned by the MUNICIPALITY that are identified as

needed for the project;

- b. Use of municipal highways for trucking and hauling, as may be required without payment of any permit or other user fee to the MUNICIPALITY; and
- c. Authority to sign the Project construction site as necessary to provide information and warning to the public.

9. Use of Right-of-Way. The MUNICIPALITY will not permit, now or hereafter, any installation of utilities or other work within the rights-of-way now controlled or acquired in connection with the Project until the MUNICIPALITY'S legislative body has approved detailed plans showing the proposed work and issued a permit, all in accordance with 19 V.S.A. Section 1111. Before issuing a permit, the MUNICIPALITY will review any proposed utility installation for conformance with the current Utility Accommodation Plan of the Vermont Agency of Transportation.

Except for utilities authorized by law to occupy highway rights-of-way, the MUNICIPALITY will not sell, lease or permit any non-highway use or encroachments on the rights-of-way to be controlled and/or acquired in connection with the Project without first obtaining the written permission of the STATE.

10. Acquisition of Additional Right-of-Way. Should construction of the Project require the acquisition of lands or rights outside existing highway rights of way, the STATE will assist the MUNICIPALITY as needed in acquiring such lands or rights.

11. Relocation of Privately-Owned Utilities. The STATE will perform liaison and negotiation with utility companies, as necessary to relocate all privately-owned utilities that are in conflict with the Project. The MUNICIPALITY will cooperate with the STATE and utility companies in the timely relocation of privately-owned utility facilities that are in conflict with the Project.

12. Relocation of Municipal Utilities. The MUNICIPALITY will cooperate with the STATE and take such steps as may be necessary to accomplish the timely relocation of all utility facilities owned by the MUNICIPALITY that are in conflict with the Project. Any approved cost sharing shall occur as provided in a separate Utility Agreement to be entered into between the MUNICIPALITY and STATE.

13. Traffic Control; Detours. During construction of the Project, the MUNICIPALITY will render such assistance as the STATE may request in the maintenance of traffic. If the Project route is closed to through traffic, the State or its contractor, with the cooperation of the MUNICIPALITY, will be responsible for selecting, signing, and maintaining a detour route, which shall be accomplished in conformance with 23 V.S.A. Section 1025 and the applicable edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)*.

14. Maintenance of Traffic Control Devices and Street Lights. All new, permanent signs (including parking regulatory signs), and devices including but not limited to street lights, traffic

signals, and pavement markings shown on the Project plans within the MUNICIPAL right-of-way will be installed by the contractor and thereafter maintained in place by the MUNICIPALITY at no cost to the STATE, including cost to provide electrical power, all in conformance with 23 V.S.A. Section 1025 and the applicable edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)*. Once constructed, no changes shall be made to the parking and/or traffic control features by the MUNICIPALITY without the prior written approval of the STATE and the Federal Highway Administration.

15. Cancellation or Default by State. If, due to the failure of the STATE, the Project is not constructed, then all costs incurred shall be borne in full by the STATE.

16. Cancellation or Default by Municipality. If at any time prior to award of a construction contract, the MUNICIPALITY no longer desires to proceed with the Project, then the MUNICIPALITY may request cancellation subject to the following conditions:

- a. If the MUNICIPALITY does not approve the Preliminary Plans, the Project will be canceled, and the STATE shall reimburse the MUNICIPALITY for one hundred percent (100%) of all costs incurred by the MUNICIPALITY.
- b. If Preliminary Plans have been approved by the MUNICIPALITY and subsequent cost estimates (Preliminary Plans, Final Plans, or Low Bid) exceed the Preliminary Plans estimate by fifty percent (50%) or more, the MUNICIPALITY may request cancellation of the Project and shall be liable for its proportionate share of the total costs incurred to date, as specified in Section 1 above.
- c. If Preliminary Plans have been approved by the MUNICIPALITY and cost estimates have not increased more than that specified in Section 16(b) above, the MUNICIPALITY may request cancellation of the Project, subject to payment by the MUNICIPALITY to the STATE for one hundred percent (100%) of all costs incurred to the date of the request.
- d. Should the project be canceled by the MUNICIPALITY or otherwise not advance to construction because of any act or omission of the MUNICIPALITY, including not exercising its eminent domain powers, then the MUNICIPALITY will reimburse the STATE in full for one hundred percent (100%) of all costs incurred to date for the Project.

17. Cancellation of Project Because of Circumstances Beyond Either Party's Control. If, due to circumstances beyond the control of the STATE or the MUNICIPALITY, the Project is not constructed, then all costs incurred shall be shared as specified in Section 1 above.

18. Interpretation of Agreement. If an ambiguity or question of intent arises with respect to any provision of this Agreement, the Agreement will be construed as if drafted jointly by the parties and no presumption or burden of proof will arise favoring or disfavoring either party by virtue of authorship of any of the provisions of this Agreement.

19. Section Headings. The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.

20. Miscellaneous. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

21. Attachments. The following attachment(s) are incorporated to and made a part of this Agreement:

Attachment C: Standard State Provisions for Contracts and Grants

Attachment D: Other Agreement Provisions

Attachment E: Additional ROW Provisions

MUNICIPALITY Certificate of Coverage/Insurance

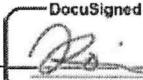
22. Order of Precedence. Any ambiguity, conflict or inconsistency in the Agreement Documents shall be resolved according to the following order of precedence:

- 1) Attachment D
- 2) Attachment C
- 3) Attachment E
- 4) Standard Agreement

STANDARD AGREEMENT

APPROVED AS TO FORM:

DATE: 3/15/2022

DocuSigned by:

7983681F6094C7
ASSISTANT ATTORNEY GENERAL

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS FINANCE AND
MAINTENANCE AGREEMENT.

By the **STATE OF VERMONT AGENCY OF TRANSPORTATION:**

Date: _____

Signature: _____
Secretary of Transportation and Duly Authorized Agent

Name: _____

By the **MUNICIPALITY:**

Date: _____

Signature: _____
Duly Authorized Agent

Name: _____

Title: _____

(IF ATTACHMENT D INCLUDED)

APPROVED AS TO FORM:

DATE: _____

ASSISTANT ATTORNEY GENERAL

**ATTACHMENT C: STANDARD STATE PROVISIONS
FOR CONTRACTS AND GRANTS
REVISED DECEMBER 15, 2017**

1. Definitions: For purposes of this Attachment, “Party” shall mean the Contractor, Grantee or Subrecipient, with whom the State of Vermont is executing this Agreement and consistent with the form of the Agreement. “Agreement” shall mean the specific contract or grant to which this form is attached.

2. Entire Agreement: This Agreement, whether in the form of a contract, State-funded grant, or Federally-funded grant, represents the entire agreement between the parties on the subject matter. All prior agreements, representations, statements, negotiations, and understandings shall have no effect.

3. Governing Law, Jurisdiction and Venue; No Waiver of Jury Trial: This Agreement will be governed by the laws of the State of Vermont. Any action or proceeding brought by either the State or the Party in connection with this Agreement shall be brought and enforced in the Superior Court of the State of Vermont, Civil Division, Washington Unit. The Party irrevocably submits to the jurisdiction of this court for any action or proceeding regarding this Agreement. The Party agrees that it must first exhaust any applicable administrative remedies with respect to any cause of action that it may have against the State with regard to its performance under this Agreement. Party agrees that the State shall not be required to submit to binding arbitration or waive its right to a jury trial.

4. Sovereign Immunity: The State reserves all immunities, defenses, rights or actions arising out of the State’s sovereign status or under the Eleventh Amendment to the United States Constitution. No waiver of the State’s immunities, defenses, rights or actions shall be implied or otherwise deemed to exist by reason of the State’s entry into this Agreement.

5. No Employee Benefits For Party: The Party understands that the State will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation or sick leave, workers compensation or other benefits or services available to State employees, nor will the State withhold any state or Federal taxes except as required under applicable tax laws, which shall be determined in advance of execution of the Agreement. The Party understands that all tax returns required by the Internal Revenue Code and the State of Vermont, including but not limited to income, withholding, sales and use, and rooms and meals, must be filed by the Party, and information as to Agreement income will be provided by the State of Vermont to the Internal Revenue Service and the Vermont Department of Taxes.

6. Independence: The Party will act in an independent capacity and not as officers or employees of the State.

7. Defense and Indemnity: The Party shall defend the State and its officers and employees against all third party claims or suits arising in whole or in part from any act or omission of the Party or of any agent of the Party in connection with the performance of this Agreement. The State shall notify the Party in the event of any such claim or suit, and the Party shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit. The State retains the right to participate at its own expense in the defense of any claim. The State shall have the right to approve all proposed settlements of such claims or suits.

After a final judgment or settlement, the Party may request recoupment of specific defense costs and may file suit in Washington Superior Court requesting recoupment. The Party shall be entitled to recoup costs only upon a showing that such costs were entirely unrelated to the defense of any claim arising from an act or omission of the Party in connection with the performance of this Agreement.

The Party shall indemnify the State and its officers and employees if the State, its officers or employees become legally obligated to pay any damages or losses arising from any act or omission of the Party or an agent of the Party in connection with the performance of this Agreement.

Notwithstanding any contrary language anywhere, in no event shall the terms of this Agreement or any document furnished by the Party in connection with its performance under this Agreement obligate the State to (1) defend or indemnify the Party or any third party, or (2) otherwise be liable for the expenses or reimbursement, including attorneys’ fees, collection costs or other costs of the Party or any third party.

8. Insurance: Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of this Agreement. No warranty is made that the coverages and limits listed

herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

Workers Compensation: With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

General Liability and Property Damage: With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

Premises – Operations

Products and Completed Operations

Personal Injury Liability

Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury

Automotive Liability: The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

Additional Insured. The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Notice of Cancellation or Change. There shall be no cancellation, change, potential exhaustion of aggregate limits or nonrenewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

9. Reliance by the State on Representations: All payments by the State under this Agreement will be made in reliance upon the accuracy of all representations made by the Party in accordance with this Agreement, including but not limited to bills, invoices, progress reports and other proofs of work.

10. False Claims Act: The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 et seq. If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.

11. Whistleblower Protections: The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.

12. Location of State Data: No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside the continental United States, except with the express written permission of the State.

13. Records Available for Audit: The Party shall maintain all records pertaining to performance under this agreement. "Records" means any written or recorded information, regardless of physical form or characteristics, which is produced or

acquired by the Party in the performance of this agreement. Records produced or acquired in a machine readable electronic format shall be maintained in that format. The records described shall be made available at reasonable times during the period of the Agreement and for three years thereafter or for any period required by law for inspection by any authorized representatives of the State or Federal Government. If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

14. Fair Employment Practices and Americans with Disabilities Act: Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

15. Set Off: The State may set off any sums which the Party owes the State against any sums due the Party under this Agreement; provided, however, that any set off of amounts due the State of Vermont as taxes shall be in accordance with the procedures more specifically provided hereinafter.

16. Taxes Due to the State:

- A. Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.
- B. Party certifies under the pains and penalties of perjury that, as of the date this Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.
- C. Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.
- D. Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

17. Taxation of Purchases: All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.

18. Child Support: (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date this Agreement is signed, he/she:

- A. is not under any obligation to pay child support; or
- B. is under such an obligation and is in good standing with respect to that obligation; or
- C. has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

19. Sub-Agreements: Party shall not assign, subcontract or subgrant the performance of this Agreement or any portion thereof to any other Party without the prior written approval of the State. Party shall be responsible and liable to the State for all acts or omissions of subcontractors and any other person performing work under this Agreement pursuant to an agreement with Party or any subcontractor.

In the case this Agreement is a contract with a total cost in excess of \$250,000, the Party shall provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54).

Party shall include the following provisions of this Attachment C in all subcontracts for work performed solely for the State of Vermont and subcontracts for work performed in the State of Vermont: Section 10 ("False Claims Act"); Section 11 ("Whistleblower Protections"); Section 12 ("Location of State Data"); Section 14 ("Fair Employment Practices and

Americans with Disabilities Act”); Section 16 (“Taxes Due the State”); Section 18 (“Child Support”); Section 20 (“No Gifts or Gratuities”); Section 22 (“Certification Regarding Debarment”); Section 30 (“State Facilities”); and Section 32.A (“Certification Regarding Use of State Funds”).

20. No Gifts or Gratuities: Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.

21. Copies: Party shall use reasonable best efforts to ensure that all written reports prepared under this Agreement are printed using both sides of the paper.

22. Certification Regarding Debarment: Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party’s principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds. Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State’s debarment list at: <http://bgs.vermont.gov/purchasing/debarment>

23. Conflict of Interest: Party shall fully disclose, in writing, any conflicts of interest or potential conflicts of interest.

24. Confidentiality: Party acknowledges and agrees that this Agreement and any and all information obtained by the State from the Party in connection with this Agreement are subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq.

25. Force Majeure: Neither the State nor the Party shall be liable to the other for any failure or delay of performance of any obligations under this Agreement to the extent such failure or delay shall have been wholly or principally caused by acts or events beyond its reasonable control rendering performance illegal or impossible (excluding strikes or lock-outs) (“Force Majeure”). Where Force Majeure is asserted, the nonperforming party must prove that it made all reasonable efforts to remove, eliminate or minimize such cause of delay or damages, diligently pursued performance of its obligations under this Agreement, substantially fulfilled all non-excused obligations, and timely notified the other party of the likelihood or actual occurrence of an event described in this paragraph.

26. Marketing: Party shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar communications to third parties except with the prior written consent of the State.

27. Termination:

- A. Non-Appropriation:** If this Agreement extends into more than one fiscal year of the State (July 1 to June 30), and if appropriations are insufficient to support this Agreement, the State may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by Federal funds, and in the event Federal funds become unavailable or reduced, the State may suspend or cancel this Grant immediately, and the State shall have no obligation to pay Subrecipient from State revenues.
- B. Termination for Cause:** Either party may terminate this Agreement if a party materially breaches its obligations under this Agreement, and such breach is not cured within thirty (30) days after delivery of the non-breaching party’s notice or such longer time as the non-breaching party may specify in the notice.
- C. Termination Assistance:** Upon nearing the end of the final term or termination of this Agreement, without respect to cause, the Party shall take all reasonable and prudent measures to facilitate any transition required by the State. All State property, tangible and intangible, shall be returned to the State upon demand at no additional cost to the State in a format acceptable to the State.

28. Continuity of Performance: In the event of a dispute between the Party and the State, each party will continue to perform its obligations under this Agreement during the resolution of the dispute until this Agreement is terminated in accordance with its terms.

29. No Implied Waiver of Remedies: Either party's delay or failure to exercise any right, power or remedy under this Agreement shall not impair any such right, power or remedy, or be construed as a waiver of any such right, power or remedy. All waivers must be in writing.

30. State Facilities: If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

31. Requirements Pertaining Only to Federal Grants and Subrecipient Agreements: If this Agreement is a grant that is funded in whole or in part by Federal funds:

- A. Requirement to Have a Single Audit:** The Subrecipient will complete the Subrecipient Annual Report annually within 45 days after its fiscal year end, informing the State of Vermont whether or not a Single Audit is required for the prior fiscal year. If a Single Audit is required, the Subrecipient will submit a copy of the audit report to the granting Party within 9 months. If a single audit is not required, only the Subrecipient Annual Report is required. For fiscal years ending before December 25, 2015, a Single Audit is required if the subrecipient expends \$500,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with OMB Circular A133. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F. The Subrecipient Annual Report is required to be submitted within 45 days, whether or not a Single Audit is required.
- B. Internal Controls:** In accordance with 2 CFR Part II, §200.303, the Party must establish and maintain effective internal control over the Federal award to provide reasonable assurance that the Party is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- C. Mandatory Disclosures:** In accordance with 2 CFR Part II, §200.113, Party must disclose, in a timely manner, in writing to the State, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in the imposition of sanctions which may include disallowance of costs incurred, withholding of payments, termination of the Agreement, suspension/debarment, etc.

32. Requirements Pertaining Only to State-Funded Grants:

- A. Certification Regarding Use of State Funds:** If Party is an employer and this Agreement is a State-funded grant in excess of \$1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party's employee's rights with respect to unionization.
- B. Good Standing Certification (Act 154 of 2016):** If this Agreement is a State-funded grant, Party hereby represents: (i) that it has signed and provided to the State the form prescribed by the Secretary of Administration for purposes of certifying that it is in good standing (as provided in Section 13(a)(2) of Act 154) with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets, or otherwise explaining the circumstances surrounding the inability to so certify, and (ii) that it will comply with the requirements stated therein.

(End of Standard Provisions)

**ATTACHMENT D
OTHER AGREEMENT PROVISIONS**

Attachment D is made a part of this Agreement for the purpose of adding agreement-specific provisions not included in the Standard Finance and Maintenance Agreement, or for incorporating revisions to the Standard Finance and Maintenance Agreement and/or other included Attachments.

Provision 14. **Maintenance of Traffic Control Devices and Street Lights.** Is hereby amended with the following:

All new traffic signals shown on the Project plans within the MUNICIPAL right-of-way will be installed by the contractor and thereafter maintained in place by the STATE at no cost to the MUNICIPALITY, including cost to provide electrical power, all in conformance with 23 V.S.A. Section 1025 and the applicable edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)*. Once constructed, no changes shall be made to the parking and/or traffic control features by the MUNICIPALITY without the prior written approval of the STATE and the Federal Highway Administration.

**ATTACHMENT E
ADDITIONAL ROW PROVISIONS**

Attachment E is made a part of this Agreement for the purpose of adding agreement-specific ROW provisions not included in the Standard Finance and Maintenance Agreement.

**STANDARD FINANCE AND MAINTENANCE AGREEMENT FOR FEDERAL-AID
PROJECTS**

**THIS STANDARD AGREEMENT AND INCLUDED REVISIONS
IS MADE BETWEEN
STATE OF VERMONT
AND
TOWN OF HARTFORD
FOR
HARTFORD STP PS24(2)**

Contract Number: FM0455

THIS AGREEMENT is made by and between the State of Vermont, acting through its Agency of Transportation, with its principal office located at Barre City Place, 219 North Main Street, Barre, Vermont (the "STATE") and the Town of Hartford, with its principal office located at 171 Bridge Street, White River Junction, VT (the "MUNICIPALITY").

W I T N E S S E T H:

WHEREAS, the STATE proposes to submit to the Federal Highway Administration, United States Department of Transportation, federal-aid project(s) known as HARTFORD STP PS24(2) (the "Project"), which will provide improvements at the location(s) described as follows:

Project Location: BEGINNING IN THE TOWN OF HARTFORD ON U.S. ROUTE 5 AT STA. 0+00.00 (MM 0.000) AND EXTENDING NORTHERLY ALONG U.S. ROUTE 5 FOR A DISTANCE OF 14,836.80 FEET (2.810 MILES) STOPPING AT STA. 148+36.80 (MM 2.810). RESUMING AT STA. 204+60.00 (MM 3.875) AND EXTENDING NORTHERLY ALONG U.S. ROUTE 5 FOR A DISTANCE OF 5,137.44 FEET (0.973 MILES) TO STA. 255+97.44 (MM 4.848).

Work ("the Work") to be performed under this Project includes: PARTIAL CONCRETE SUBSURFACE SLAB REMOVAL INCLUDING SUBBASE, CORRECTING SUPERELEVATION DEFICIENCIES, FULL DEPTH PAVEMENT RECONSTRUCTION, COARSE-MILLING BITUMINOUS PAVEMENT, GUARDRAIL, PAVEMENT MARKINGS, SIGNAGE, STORM DRAINAGE IMPROVEMENTS, CULVERT REPLACEMENTS, AND OTHER HIGHWAY RELATED ITEMS; and

WHEREAS, the MUNICIPALITY desires the improvements as described above; and

WHEREAS, the MUNICIPALITY further desires that the STATE act, insofar as necessary, for the MUNICIPALITY in the preparation of plans and the construction of the Project;

NOW, THEREFORE, in consideration of the premises and the mutual agreements hereinafter set forth, the parties hereto agree as follows:

1. Allocation of Funds to Project. That all costs of the Project, except those which are non-participating, shall be paid with eighty-one and eight hundredths percent (81.08%) Federal funds and eighteen and ninety-two hundredths percent (18.92%) State funds and zero percent (0.00%) Municipality funds (FEDERAL: 81.08%; STATE: 18.92%; MUNICIPALITY: 0.00%). For purposes of this Agreement:

- a. "Participating Project Cost" means items which the STATE and the Federal Highway Administration find necessary to accomplish the purpose of the Project and for which they will participate in funding and are deemed eligible under applicable laws and the regulations of the Federal Highway Administration.
- b. "Non-participating Project Cost" means items which the STATE and the Federal Highway Administration find unnecessary to accomplish the purpose of the Project and are deemed not eligible under applicable laws and the regulations of the Federal Highway Administration.

The MUNICIPALITY will reimburse the STATE for one hundred percent (100%) of all non-participating Project costs and for zero percent (0.00%) of total participating Project costs, inclusive of preliminary engineering, right-of-way, utility costs where applicable, and the participating final construction costs. The MUNICIPALITY acknowledges that underruns or overruns in item quantities during construction, as well as change orders during construction, may increase or decrease quantities, thereby causing the total cost of construction to differ from the amount of the accepted bid.

The MUNICIPALITY will pay the STATE on the basis of monthly progress billings received from the STATE, with billing itemized as needed between participating and non-participating costs as specified above.

The MUNICIPALITY shall pay 0% of participating cost liability for any incidental damages, that may occur due to participating project items, to abutting or adjacent property owners or occupants due to the improvement, widening or relocation of right-of-way.

The MUNICIPALITY shall pay 100% of non-participating cost liability for any incidental damages that may occur due to non-participating project items, to abutting or adjacent property owners or occupants due to the improvement, widening or relocation of right-of-way.

The MUNICIPALITY will pay 100% of additional costs resulting from MUNICIPALITY requests for change orders, design changes, or supplemental agreement where such requests are made after contract award. Examples of such changes include but are not limited to upgrading crosswalks to inlaid colored pavement, night work limitations, etc.

2. Maintenance of Project. If construction of the Project is temporarily suspended for the winter season, the STATE will provide winter maintenance of roadways within the Project area, all in conformance with the provisions of the applicable edition of the Vermont Agency of Transportation's *Standard Specifications for Construction*, until construction operations resume in the spring.

Following completion of the project, the MUNICIPALITY shall be responsible for the maintenance of **all existing municipally maintained infrastructure including sidewalks** in a manner satisfactory to the STATE. In this regard, the MUNICIPALITY acknowledges that its attention has been directed to the provisions of 19 V.S.A. Sections 304 (duties of selectboards) and 310 (highways, bridges and trails). **All new drainage infrastructure shown on the Project plans within the MUNICIPAL right-of-way will be installed by the contractor and thereafter maintained in place by the STATE at no cost to the MUNICIPALITY, including inlet and outlet armoring and maintenance.**

3. Technical and Other Support from State. The STATE will provide the necessary engineering support to design and construct the Project, keep all accounting records, and make all payments to contractors hired by the STATE for the Project.

4. Project Plans; Conformance to Applicable State and Federal Laws, Regulations and Construction Standards. The Project will be constructed as the STATE, in cooperation with the Federal Highway Administration (FHWA), may determine and as detailed in the Project plans. Construction of the Project will conform to applicable FHWA rules and regulations and to the applicable edition of the Vermont Agency of Transportation's *Standard Specifications for Construction*, as well as special provisions that may be included in the Project's contract agreement.

5. Permits; Compliance with Permit Conditions. The MUNICIPALITY authorizes the STATE to obtain permits in the name of the MUNICIPALITY, as applicable. The MUNICIPALITY will adhere to all permit conditions. The MUNICIPALITY will obtain any permits required for non-participating components of the project.

6. State/Municipal Cooperation. The Project will be constructed pursuant to a contract under the supervision of the STATE or its duly authorized representative. The STATE and MUNICIPALITY will cooperate to advance the Project. The STATE will submit design plans and cost estimates to the MUNICIPALITY as the Project reaches the stages of Conceptual Plans, Preliminary Plans, and Final Plans, as applicable. The Project will not advance to the next step until the MUNICIPALITY has given its written approval to the current step plans, which will not be unreasonably withheld.

7. Environmental Contamination. The Parties agree to abide by current regulatory guidance regarding the discovery of any environmental contaminants including, but not limited to, identification of other contributing parties who may potentially share liability for the conditions encountered in the Project area.

Within the Municipal right-of way, the cost of mitigation of environmental contamination in existence prior to construction of that portion of the Project shall be non-participating. Accordingly, any costs associated therewith shall be the sole responsibility of the MUNICIPALITY.

Within the STATE right-of way, the cost of mitigation of environmental contamination in existence prior to construction of that portion of the Project shall be the responsibility of the STATE. Accordingly, any costs associated therewith shall be the sole responsibility of the STATE.

8. Use of Municipal Facilities. During the period of construction of the Project, the MUNICIPALITY will grant the STATE and/or the STATE's authorized representative the following:

- a. Temporary use for Project purposes of lands within the limits of MUNICIPALITY'S highways, as well as other lands owned by the MUNICIPALITY that are identified as needed for the project;
- b. Use of municipal highways for trucking and hauling, as may be required without payment of any permit or other user fee to the MUNICIPALITY; and
- c. Authority to sign the Project construction site as necessary to provide information and warning to the public.

9. Use of Right-of-Way. The MUNICIPALITY will not permit, now or hereafter, any installation of utilities or other work within the rights-of-way now controlled or acquired in connection with the Project until the MUNICIPALITY'S legislative body has approved detailed plans showing the proposed work and issued a permit, all in accordance with 19 V.S.A. Section 1111. Before issuing a permit, the MUNICIPALITY will review any proposed utility installation for conformance with the current Utility Accommodation Plan of the Vermont Agency of Transportation.

Except for utilities authorized by law to occupy highway rights-of-way, the MUNICIPALITY will not sell, lease or permit any non-highway use or encroachments on the rights-of-way to be controlled and/or acquired in connection with the Project without first obtaining the written permission of the STATE.

10. Acquisition of Additional Right-of-Way. Should construction of the Project require the acquisition of lands or rights outside existing highway rights of way, the STATE will assist the MUNICIPALITY as needed in acquiring such lands or rights.

11. Relocation of Privately-Owned Utilities. The STATE will perform liaison and negotiation with utility companies, as necessary to relocate all privately-owned utilities that are in conflict with the Project. The MUNICIPALITY will cooperate with the STATE and utility companies in the timely relocation of privately-owned utility facilities that are in conflict with the Project.

12. Relocation of Municipal Utilities. The MUNICIPALITY will cooperate with the STATE and take such steps as may be necessary to accomplish the timely relocation of all utility facilities owned by the MUNICIPALITY that are in conflict with the Project. Any approved cost sharing shall occur as provided in a separate Utility Agreement to be entered into between the

MUNICIPALITY and STATE.

13. Traffic Control; Detours. During construction of the Project, the MUNICIPALITY will render such assistance as the STATE may request in the maintenance of traffic. If the Project route is closed to through traffic, the State or its contractor, with the cooperation of the MUNICIPALITY, will be responsible for selecting, signing, and maintaining a detour route, which shall be accomplished in conformance with 23 V.S.A. Section 1025 and the applicable edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)*.

14. Maintenance of Traffic Control Devices and Street Lights. All new, permanent signs (including parking regulatory signs), and devices including but not limited to street lights, traffic signals, and pavement markings shown on the Project plans within the MUNICIPAL right-of-way will be installed by the contractor and thereafter maintained in place by the MUNICIPALITY at no cost to the STATE, including cost to provide electrical power, all in conformance with 23 V.S.A. Section 1025 and the applicable edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)*. Once constructed, no changes shall be made to the parking and/or traffic control features by the MUNICIPALITY without the prior written approval of the STATE and the Federal Highway Administration.

15. Cancellation or Default by State. If, due to the failure of the STATE, the Project is not constructed, then all costs incurred shall be borne in full by the STATE.

16. Cancellation or Default by Municipality. If at any time prior to award of a construction contract, the MUNICIPALITY no longer desires to proceed with the Project, then the MUNICIPALITY may request cancellation subject to the following conditions:

- a. If the MUNICIPALITY does not approve the Preliminary Plans, the Project will be canceled, and the STATE shall reimburse the MUNICIPALITY for one hundred percent (100%) of all costs incurred by the MUNICIPALITY.
- b. If Preliminary Plans have been approved by the MUNICIPALITY and subsequent cost estimates (Preliminary Plans, Final Plans, or Low Bid) exceed the Preliminary Plans estimate by fifty percent (50%) or more, the MUNICIPALITY may request cancellation of the Project and shall be liable for its proportionate share of the total costs incurred to date, as specified in Section 1 above.
- c. If Preliminary Plans have been approved by the MUNICIPALITY and cost estimates have not increased more than that specified in Section 16(b) above, the MUNICIPALITY may request cancellation of the Project, subject to payment by the MUNICIPALITY to the STATE for one hundred percent (100%) of all costs incurred to the date of the request.
- d. Should the project be canceled by the MUNICIPALITY or otherwise not advance to construction because of any act or omission of the MUNICIPALITY, including not exercising its eminent domain powers, then the MUNICIPALITY will reimburse the STATE in full for one hundred percent (100%) of all costs incurred to date for the Project.

17. Cancellation of Project Because of Circumstances Beyond Either Party's Control. If,

due to circumstances beyond the control of the STATE or the MUNICIPALITY, the Project is not constructed, then all costs incurred shall be shared as specified in Section 1 above.

18. Interpretation of Agreement. If an ambiguity or question of intent arises with respect to any provision of this Agreement, the Agreement will be construed as if drafted jointly by the parties and no presumption or burden of proof will arise favoring or disfavoring either party by virtue of authorship of any of the provisions of this Agreement.

19. Section Headings. The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.

20. Miscellaneous. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

21. Attachments. The following attachment(s) are incorporated to and made a part of this Agreement:

Attachment C: Standard State Provisions for Contracts and Grants

Attachment D: Other Agreement Provisions

Attachment E: Additional ROW Provisions

MUNICIPALITY Certificate of Coverage/Insurance

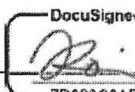
22. Order of Precedence. Any ambiguity, conflict or inconsistency in the Agreement Documents shall be resolved according to the following order of precedence:

- 1) Attachment D
- 2) Attachment C
- 3) Attachment E
- 4) Standard Agreement

STANDARD AGREEMENT

APPROVED AS TO FORM:

DATE: 3/15/2022

DocuSigned by:

7902368AF6604C7
ASSISTANT ATTORNEY GENERAL

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS FINANCE AND
MAINTENANCE AGREEMENT.

By the **STATE OF VERMONT AGENCY OF TRANSPORTATION:**

Date: _____

Signature: _____
Secretary of Transportation and Duly Authorized Agent

Name: _____

By the **MUNICIPALITY:**

Date: _____

Signature: _____
Duly Authorized Agent

Name: _____

Title: _____

(IF ATTACHMENT D INCLUDED)

APPROVED AS TO FORM:

DATE: _____

ASSISTANT ATTORNEY GENERAL

**ATTACHMENT C: STANDARD STATE PROVISIONS
FOR CONTRACTS AND GRANTS
REVISED DECEMBER 15, 2017**

1. Definitions: For purposes of this Attachment, “Party” shall mean the Contractor, Grantee or Subrecipient, with whom the State of Vermont is executing this Agreement and consistent with the form of the Agreement. “Agreement” shall mean the specific contract or grant to which this form is attached.

2. Entire Agreement: This Agreement, whether in the form of a contract, State-funded grant, or Federally-funded grant, represents the entire agreement between the parties on the subject matter. All prior agreements, representations, statements, negotiations, and understandings shall have no effect.

3. Governing Law, Jurisdiction and Venue; No Waiver of Jury Trial: This Agreement will be governed by the laws of the State of Vermont. Any action or proceeding brought by either the State or the Party in connection with this Agreement shall be brought and enforced in the Superior Court of the State of Vermont, Civil Division, Washington Unit. The Party irrevocably submits to the jurisdiction of this court for any action or proceeding regarding this Agreement. The Party agrees that it must first exhaust any applicable administrative remedies with respect to any cause of action that it may have against the State with regard to its performance under this Agreement. Party agrees that the State shall not be required to submit to binding arbitration or waive its right to a jury trial.

4. Sovereign Immunity: The State reserves all immunities, defenses, rights or actions arising out of the State’s sovereign status or under the Eleventh Amendment to the United States Constitution. No waiver of the State’s immunities, defenses, rights or actions shall be implied or otherwise deemed to exist by reason of the State’s entry into this Agreement.

5. No Employee Benefits For Party: The Party understands that the State will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation or sick leave, workers compensation or other benefits or services available to State employees, nor will the State withhold any state or Federal taxes except as required under applicable tax laws, which shall be determined in advance of execution of the Agreement. The Party understands that all tax returns required by the Internal Revenue Code and the State of Vermont, including but not limited to income, withholding, sales and use, and rooms and meals, must be filed by the Party, and information as to Agreement income will be provided by the State of Vermont to the Internal Revenue Service and the Vermont Department of Taxes.

6. Independence: The Party will act in an independent capacity and not as officers or employees of the State.

7. Defense and Indemnity: The Party shall defend the State and its officers and employees against all third party claims or suits arising in whole or in part from any act or omission of the Party or of any agent of the Party in connection with the performance of this Agreement. The State shall notify the Party in the event of any such claim or suit, and the Party shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit. The State retains the right to participate at its own expense in the defense of any claim. The State shall have the right to approve all proposed settlements of such claims or suits.

After a final judgment or settlement, the Party may request recoupment of specific defense costs and may file suit in Washington Superior Court requesting recoupment. The Party shall be entitled to recoup costs only upon a showing that such costs were entirely unrelated to the defense of any claim arising from an act or omission of the Party in connection with the performance of this Agreement.

The Party shall indemnify the State and its officers and employees if the State, its officers or employees become legally obligated to pay any damages or losses arising from any act or omission of the Party or an agent of the Party in connection with the performance of this Agreement.

Notwithstanding any contrary language anywhere, in no event shall the terms of this Agreement or any document furnished by the Party in connection with its performance under this Agreement obligate the State to (1) defend or indemnify the Party or any third party, or (2) otherwise be liable for the expenses or reimbursement, including attorneys’ fees, collection costs or other costs of the Party or any third party.

8. Insurance: Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of this Agreement. No warranty is made that the coverages and limits listed

herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

Workers Compensation: With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

General Liability and Property Damage: With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

Premises – Operations

Products and Completed Operations

Personal Injury Liability

Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury

Automotive Liability: The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

Additional Insured. The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Notice of Cancellation or Change. There shall be no cancellation, change, potential exhaustion of aggregate limits or nonrenewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

9. Reliance by the State on Representations: All payments by the State under this Agreement will be made in reliance upon the accuracy of all representations made by the Party in accordance with this Agreement, including but not limited to bills, invoices, progress reports and other proofs of work.

10. False Claims Act: The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 et seq. If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.

11. Whistleblower Protections: The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.

12. Location of State Data: No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside the continental United States, except with the express written permission of the State.

13. Records Available for Audit: The Party shall maintain all records pertaining to performance under this agreement. "Records" means any written or recorded information, regardless of physical form or characteristics, which is produced or

acquired by the Party in the performance of this agreement. Records produced or acquired in a machine readable electronic format shall be maintained in that format. The records described shall be made available at reasonable times during the period of the Agreement and for three years thereafter or for any period required by law for inspection by any authorized representatives of the State or Federal Government. If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

14. Fair Employment Practices and Americans with Disabilities Act: Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

15. Set Off: The State may set off any sums which the Party owes the State against any sums due the Party under this Agreement; provided, however, that any set off of amounts due the State of Vermont as taxes shall be in accordance with the procedures more specifically provided hereinafter.

16. Taxes Due to the State:

- A. Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.
- B. Party certifies under the pains and penalties of perjury that, as of the date this Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.
- C. Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.
- D. Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

17. Taxation of Purchases: All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.

18. Child Support: (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date this Agreement is signed, he/she:

- A. is not under any obligation to pay child support; or
- B. is under such an obligation and is in good standing with respect to that obligation; or
- C. has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

19. Sub-Agreements: Party shall not assign, subcontract or subgrant the performance of this Agreement or any portion thereof to any other Party without the prior written approval of the State. Party shall be responsible and liable to the State for all acts or omissions of subcontractors and any other person performing work under this Agreement pursuant to an agreement with Party or any subcontractor.

In the case this Agreement is a contract with a total cost in excess of \$250,000, the Party shall provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54).

Party shall include the following provisions of this Attachment C in all subcontracts for work performed solely for the State of Vermont and subcontracts for work performed in the State of Vermont: Section 10 ("False Claims Act"); Section 11 ("Whistleblower Protections"); Section 12 ("Location of State Data"); Section 14 ("Fair Employment Practices and

Americans with Disabilities Act"); Section 16 ("Taxes Due the State"); Section 18 ("Child Support"); Section 20 ("No Gifts or Gratuities"); Section 22 ("Certification Regarding Debarment"); Section 30 ("State Facilities"); and Section 32.A ("Certification Regarding Use of State Funds").

20. No Gifts or Gratuities: Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.

21. Copies: Party shall use reasonable best efforts to ensure that all written reports prepared under this Agreement are printed using both sides of the paper.

22. Certification Regarding Debarment: Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds. Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State's debarment list at: <http://bgs.vermont.gov/purchasing/debarment>

23. Conflict of Interest: Party shall fully disclose, in writing, any conflicts of interest or potential conflicts of interest.

24. Confidentiality: Party acknowledges and agrees that this Agreement and any and all information obtained by the State from the Party in connection with this Agreement are subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq.

25. Force Majeure: Neither the State nor the Party shall be liable to the other for any failure or delay of performance of any obligations under this Agreement to the extent such failure or delay shall have been wholly or principally caused by acts or events beyond its reasonable control rendering performance illegal or impossible (excluding strikes or lock-outs) ("Force Majeure"). Where Force Majeure is asserted, the nonperforming party must prove that it made all reasonable efforts to remove, eliminate or minimize such cause of delay or damages, diligently pursued performance of its obligations under this Agreement, substantially fulfilled all non-excused obligations, and timely notified the other party of the likelihood or actual occurrence of an event described in this paragraph.

26. Marketing: Party shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar communications to third parties except with the prior written consent of the State.

27. Termination:

- A. Non-Appropriation:** If this Agreement extends into more than one fiscal year of the State (July 1 to June 30), and if appropriations are insufficient to support this Agreement, the State may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by Federal funds, and in the event Federal funds become unavailable or reduced, the State may suspend or cancel this Grant immediately, and the State shall have no obligation to pay Subrecipient from State revenues.
- B. Termination for Cause:** Either party may terminate this Agreement if a party materially breaches its obligations under this Agreement, and such breach is not cured within thirty (30) days after delivery of the non-breaching party's notice or such longer time as the non-breaching party may specify in the notice.
- C. Termination Assistance:** Upon nearing the end of the final term or termination of this Agreement, without respect to cause, the Party shall take all reasonable and prudent measures to facilitate any transition required by the State. All State property, tangible and intangible, shall be returned to the State upon demand at no additional cost to the State in a format acceptable to the State.

28. Continuity of Performance: In the event of a dispute between the Party and the State, each party will continue to perform its obligations under this Agreement during the resolution of the dispute until this Agreement is terminated in accordance with its terms.

29. No Implied Waiver of Remedies: Either party's delay or failure to exercise any right, power or remedy under this Agreement shall not impair any such right, power or remedy, or be construed as a waiver of any such right, power or remedy. All waivers must be in writing.

30. State Facilities: If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

31. Requirements Pertaining Only to Federal Grants and Subrecipient Agreements: If this Agreement is a grant that is funded in whole or in part by Federal funds:

- A. Requirement to Have a Single Audit:** The Subrecipient will complete the Subrecipient Annual Report annually within 45 days after its fiscal year end, informing the State of Vermont whether or not a Single Audit is required for the prior fiscal year. If a Single Audit is required, the Subrecipient will submit a copy of the audit report to the granting Party within 9 months. If a single audit is not required, only the Subrecipient Annual Report is required. For fiscal years ending before December 25, 2015, a Single Audit is required if the subrecipient expends \$500,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with OMB Circular A133. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F. The Subrecipient Annual Report is required to be submitted within 45 days, whether or not a Single Audit is required.
- B. Internal Controls:** In accordance with 2 CFR Part II, §200.303, the Party must establish and maintain effective internal control over the Federal award to provide reasonable assurance that the Party is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- C. Mandatory Disclosures:** In accordance with 2 CFR Part II, §200.113, Party must disclose, in a timely manner, in writing to the State, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in the imposition of sanctions which may include disallowance of costs incurred, withholding of payments, termination of the Agreement, suspension/debarment, etc.

32. Requirements Pertaining Only to State-Funded Grants:

- A. Certification Regarding Use of State Funds:** If Party is an employer and this Agreement is a State-funded grant in excess of \$1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party's employee's rights with respect to unionization.
- B. Good Standing Certification (Act 154 of 2016):** If this Agreement is a State-funded grant, Party hereby represents: (i) that it has signed and provided to the State the form prescribed by the Secretary of Administration for purposes of certifying that it is in good standing (as provided in Section 13(a)(2) of Act 154) with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets, or otherwise explaining the circumstances surrounding the inability to so certify, and (ii) that it will comply with the requirements stated therein.

(End of Standard Provisions)

**ATTACHMENT D
OTHER AGREEMENT PROVISIONS**

Attachment D is made a part of this Agreement for the purpose of adding agreement-specific provisions not included in the Standard Finance and Maintenance Agreement, or for incorporating revisions to the Standard Finance and Maintenance Agreement and/or other included Attachments.

Not Applicable

ATTACHMENT E
ADDITIONAL ROW PROVISIONS

Attachment E is made a part of this Agreement for the purpose of adding agreement-specific ROW provisions not included in the Standard Finance and Maintenance Agreement.

Not Applicable



AGENDA MEMORANDUM

October 17, 2023

Town Selectboard Meeting Item: 5.C

Submitted by: Christopher Holzwarth, Project Manager

Subject: State of Vermont Agency of Transportation Utility Relocation Agreements

Background: The Town of Hartford has public water and sewer utilities within the rights of way of three improvement projects the State of Vermont, Agency of Transportation is implementing. We are required to relocate or adjust the infrastructure as necessary to accommodate the improvements at our expense.

The projects and their associated utility relocations or adjustments are described below.

• **Hartford STP PS24(2) – Contract Number UT0302**

Project Location: This project resurfaces US Route No. 5 beginning at mile marker 0.000 (at the town line of Hartland/Hartford) and extends east for 2.810 miles and ends at mile marker 2.810 (at the intersection of the on ramps for I-91 South and I-89). The project then starts back up on US-5 at mile marker 3.875 (at the intersection of North Main Street and Hartford Avenue) and extends northerly for 0.875 miles ending at mile marker 4.750 (just north of Devin Street). See Exhibit C for a map view of locations.

Project Description: Work in the southern section of this project will remove the underlying concrete slabs. This process involves removing the pavement, then excavating the existing slabs. Once the slabs have been removed, new subbase will be placed in the void space followed by paving with an engineered pavement thickness. Due to the invasiveness of this process, it is anticipated that culverts will be replaced as needed, and new underdrain will be installed to promote drainage from the roadway. Guardrail will be evaluated for length of need and condition and will be replaced with new infrastructure.

In the northern section, work will consist of coarse milling the existing pavement to a 2" depth, then placing a 1/2" lift of Type IVS pavement to level the road surface, followed but a 1-1/2" lift of Type IVS pavement as the final wearing surface. Additionally, some guardrail work will be performed to repair and replaced damaged

Continued:

sections to bring full runs into compliance with the current standards. Shoulder berms that have built up will be removed to facilitate better drainage from the road surface, and some ditching work may be performed to further aid in drainage.

The corridor will be evaluated for the installation of Centerline Rumble Strips (CLRS). CLRS will be installed where the speed limit is 45 MPH or greater, the pavement width is 14 feet in both directions, and the traffic volume exceeds 1500 vehicles per day. The CLRS will be stopped at Town Highway intersections, and anywhere that a residence falls within 100 feet of centerline. In these cases, the CLRS will be stopped and resumed 100 feet from either corner of the residence.

Affected Utilities: Affected utilities will consist of changing the elevation of twenty-six (26) sewer manhole rims and covers and adjusting the elevation of fifty (50) valve boxes and covers.

Proposed Unit Cost: The Vermont Agency of Transportation has provided an agreement (Contract No. UT0302) attached as Exhibit A with a fixed cost of \$1,200 per manhole and \$275 per valve box.

• **Hartford NH PS24(3) – Contract Number UT0301**

Project Location: This project resurfaces US Route No. 5 beginning at mile marker 2.810 (at the intersection of the on ramps for I-91 South and I-89) and extends easterly for 1.065 miles ending at mile marker 3.875 (at the intersection of North Main Street and Hartford Avenue). See Exhibit C for a map view of locations.

Project Description: Work will consist of coarse milling the existing pavement to a 2" depth, then placing a 1/2" lift of Type IVS pavement to level the road surface, followed but a 1-1/2" lift of Type IVS pavement as the final wearing surface. Additionally, some guardrail work will be performed to repair and replaced damaged sections to bring full runs into compliance with the current standards. Finally, shoulder berms that have built up will be removed to facilitate better drainage from the road surface, and some ditching work may be performed to further aid in drainage.

Affected Utilities: Affected utilities will consist of changing the elevation of six (6) sewer manhole rims and covers and adjusting the elevation of seven (7) valve boxes and covers.

Proposed Unit Cost: The Vermont Agency of Transportation has provided an agreement (Contract No. UT0301) attached as Exhibit B with a fixed cost of \$1,200 per manhole and \$275 per valve box.

Discussion: The responsibility to pay for these relocations or adjustments is set by State statute.

The agreements fix the cost of the improvements and protects the Town from inflationary or other unforeseen factors. If we do not sign the agreement, we will be responsible for the actual cost determined by market conditions.

The unit cost for raising the manholes and valve boxes is comparable or favorable to the current and past bids received for the Town's paving projects.

Maintaining the integrity of the water main under the bridge decking is complicated both in terms of engineering and executing. Contemplated alternatives such as laying a temporary water main along the narrow space available on the surface were deemed not safe and highly disruptive to the construction and public's use of the limited available roadway and pedestrian space by staff.

Impact: The total cost to the Hartford Sewer System (Fund 60) is \$39,400 with funding anticipated to be from FY25 GL #60-964-318-000 or reserves. The total cost to the Hartford Water System (Fund 50) is \$ 15,675 with funding anticipated to be from FY25 GL #50-954-318-000 or reserves.

Recommendation: It is the staff's recommendation that the Selectboard authorize the Director of Public Works to execute the fixed price agreements numbered UT0301 and UT0302 to protect the Town from inflationary and other unforeseen issues or factors.

Town Manager

**STATE OF VERMONT
AGENCY OF TRANSPORTATION
UTILITY RELOCATION AGREEMENT**

**OWNER: Town of Hartford
PROJECT NUMBER: Hartford STP PS24(2)
EXPENDITURE ACCOUNT/SUBJOB NO.: PS24002-100
CONTRACT NUMBER: UT0302**

THIS AGREEMENT, made and concluded by and between the State of Vermont, acting through its Agency of Transportation, hereinafter referred to as the STATE, and the Town of Hartford duly organized and existing in the State of Vermont with its principal place of business at 171 Bridge Street, Hartford, VT hereinafter referred to as the OWNER;

WITNESSETH:

WHEREAS, the STATE has programmed a highway project identified as Hartford STP PS24(2) which shall provide certain highway improvements on U.S. RT 5 in the town of Hartford; and

WHEREAS, it is evident that adjustment to, and replacement of the OWNER's facilities, hereinafter referred to as RELOCATION WORK, are required by proposed construction of said highway improvements.

THE STATE AND THE OWNER MUTUALLY AGREE:

Scope of the Work

That the RELOCATION WORK, detailed plans and estimates of which are attached hereto and made a part hereof, consists of:

- a. Construction work to be accomplished by the OWNER, described as follows:
- b. Construction work to be accomplished for the OWNER by the STATE acting through its highway prime contractor, described as follows:

Adjustment of valve covers and manholes to conform with the Town of Hartford Public Improvements Standards and Specifications for Materials and Installation.

- c. Quality control and on-the-job inspection of the work described in paragraph (b) above, by the OWNER or a representative employed by the OWNER, shall be provided to assure the installation meets with the OWNER's approval. However, it should be

expressly understood that the OWNER, or its representative, shall at all times work through the STATE's Engineer and not directly with the STATE's Contractor.

Payment

a. Reimbursement by the OWNER to the STATE will be based on unit bid prices and actual quantities installed. Detailed plans and corresponding estimate of \$44,950 is attached hereto and made a part hereof.

b. Increases or changes in the scope and cost of the RELOCATION WORK shall only be authorized by a Supplementary Agreement, fully executed by the parties to this Agreement. Such Supplementary Agreement shall be supported by a detailed estimate of the cost changes.

Termination

That upon completion of the RELOCATION WORK and final payment of any money due under the terms of this agreement, this agreement shall terminate and become void. Upon termination of the agreement, the relationship between the STATE and the OWNER with respect to the OWNER's facilities shall be in accordance with applicable State and Federal laws and regulations governing the operation of Utility Facilities.

THE STATE AGREES:

That acting through its highway prime contractor, it shall perform the RELOCATION WORK described in the "Scope of Work" section (b) in accordance with the plans and specifications.

That the OWNER has the right to delete any or all of the proposed RELOCATION WORK and perform the work with its own forces.

That it shall require the highway construction project to be prosecuted at all times with reasonable care in accordance with the Standard Specifications for Construction, as modified by such special provisions as may be attached to the highway construction contract.

That the OWNER and its agents shall be granted access within the limits of the highway construction projects at all times during the life of the project for the purpose of

quality control, operating, maintaining, relocating, or reconstructing its facilities.

That the OWNER shall be notified at least twenty-four (24) hours in advance of a planned interruption to the normal usage of the OWNER's facilities.

THE OWNER AGREES:

That the plans for the RELOCATION WORK are based on standards which conform to or exceed the minimum requirements of all applicable National, State and Local codes and regulations and that the OWNER is solely responsible for the operation and maintenance of utility plant covered by or completed under this agreement in conformity with such standards.

To notify the STATE within three (3) weeks of receipt of bid prices of their intent to delete work from the STATE contract. If notification is not made within this time period, the OWNER will accept the actual costs based on bid prices.

To purchase all necessary rights-of-way and easements as are required to accommodate the RELOCATION WORK, and to secure such permits and approvals as are required. Copies of facsimiles of such rights, easements and approvals shall be provided to the STATE for assurance of such instruments to its Contractor.

To provide quality control and on-the-job inspection of materials and construction methods used in the RELOCATION WORK described in the "Scope of Work", at no cost to the STATE, and to save the STATE free and harmless from any responsibility therefore, except where the STATE shall disregard written exceptions filed with the STATE by the inspector for the OWNER.

To notify the STATE of any substantial changes in the scope or character of the RELOCATION WORK as soon as the need for such change becomes apparent.

To maintain in good and safe condition its plant and facilities located within the project limits and to repair any property damage resulting from such maintenance to the satisfaction of the STATE.

To accept facilities constructed in the RELOCATION WORK described in the "Scope of Work" section (b) immediately upon completion and demonstrated capability of the system to function as intended.

This agreement shall be binding upon the successors and assigns of the respective parties hereto:

IN WITNESS WHEREOF, the parties to this agreement have executed the same this _____, the STATE, by its Secretary of Transportation, and the OWNER by its authorized agent.

IN WITNESS WHEREOF:

OWNER:

BY:

(AUTHORIZED AGENT)

(TITLE)

STATE OF VERMONT
AGENCY OF TRANSPORTATION

BY

SECRETARY OF TRANSPORTATION

Town of Hartford
Projects: Hartford STP PS24(2)

Page 5

Item Number	Description	Unit	Quantity	Cost/Unit	Amount
604.12	Changing Elevation of Sewer Manholes	EA	26	\$1200	\$31,200
629.20	Adjust Elevation of Valve Box	EA	50	\$275	\$13,750
Total Estimated Cost					\$44,950

**STATE OF VERMONT
AGENCY OF TRANSPORTATION
UTILITY RELOCATION AGREEMENT**

**OWNER: Town of Hartford
PROJECT NUMBER: Hartford NH PS24(3)
EXPENDITURE ACCOUNT/SUBJOB NO.: PS 24003-100
CONTRACT NUMBER: UT0301**

THIS AGREEMENT, made and concluded by and between the State of Vermont, acting through its Agency of Transportation, hereinafter referred to as the STATE, and the Town of Hartford duly organized and existing in the State of Vermont with its principal place of business at 171 Bridge Street, Hartford, VT hereinafter referred to as the OWNER;

WITNESSETH:

WHEREAS, the STATE has programmed two highway projects identified as Hartford NH PS24(3) which shall provide certain highway improvements on U.S. RT 5 in the town of Hartford; and

WHEREAS, it is evident that adjustment to, and replacement of the OWNER's facilities, hereinafter referred to as RELOCATION WORK, are required by proposed construction of said highway improvements.

THE STATE AND THE OWNER MUTUALLY AGREE:

Scope of the Work

That the RELOCATION WORK, detailed plans and estimates of which are attached hereto and made a part hereof, consists of:

- a. Construction work to be accomplished by the OWNER, described as follows:
- b. Construction work to be accomplished for the OWNER by the STATE acting through its highway prime contractor, described as follows:

Adjustment of valve covers and manholes to conform with the Town of Hartford Public Improvements Standards and Specifications for Materials and Installation.
- c. Quality control and on-the-job inspection of the work described in paragraph (b) above, by the OWNER or a representative employed by the OWNER, shall be provided to assure the installation meets with the OWNER's approval. However, it should be

expressly understood that the OWNER, or its representative, shall at all times work through the STATE's Engineer and not directly with the STATE's Contractor.

Payment

a. Reimbursement by the OWNER to the STATE will be based on unit bid prices and actual quantities installed. Detailed plans and corresponding estimate of \$9,125 is attached hereto and made a part hereof.

b. Increases or changes in the scope and cost of the RELOCATION WORK shall only be authorized by a Supplementary Agreement, fully executed by the parties to this Agreement. Such Supplementary Agreement shall be supported by a detailed estimate of the cost changes.

Termination

That upon completion of the RELOCATION WORK and final payment of any money due under the terms of this agreement, this agreement shall terminate and become void. Upon termination of the agreement, the relationship between the STATE and the OWNER with respect to the OWNER's facilities shall be in accordance with applicable State and Federal laws and regulations governing the operation of Utility Facilities.

THE STATE AGREES:

That acting through its highway prime contractor, it shall perform the RELOCATION WORK described in the "Scope of Work" section (b) in accordance with the plans and specifications.

That the OWNER has the right to delete any or all of the proposed RELOCATION WORK and perform the work with its own forces.

That it shall require the highway construction project to be prosecuted at all times with reasonable care in accordance with the Standard Specifications for Construction, as modified by such special provisions as may be attached to the highway construction contract.

That the OWNER and its agents shall be granted access within the limits of the highway construction projects at all times during the life of the project for the purpose of

quality control, operating, maintaining, relocating, or reconstructing its facilities.

That the OWNER shall be notified at least twenty-four (24) hours in advance of a planned interruption to the normal usage of the OWNER's facilities.

THE OWNER AGREES:

That the plans for the RELOCATION WORK are based on standards which conform to or exceed the minimum requirements of all applicable National, State and Local codes and regulations and that the OWNER is solely responsible for the operation and maintenance of utility plant covered by or completed under this agreement in conformity with such standards.

To notify the STATE within three (3) weeks of receipt of bid prices of their intent to delete work from the STATE contract. If notification is not made within this time period, the OWNER will accept the actual costs based on bid prices.

To purchase all necessary rights-of-way and easements as are required to accommodate the RELOCATION WORK, and to secure such permits and approvals as are required. Copies of facsimiles of such rights, easements and approvals shall be provided to the STATE for assurance of such instruments to its Contractor.

To provide quality control and on-the-job inspection of materials and construction methods used in the RELOCATION WORK described in the "Scope of Work", at no cost to the STATE, and to save the STATE free and harmless from any responsibility therefore, except where the STATE shall disregard written exceptions filed with the STATE by the inspector for the OWNER.

To notify the STATE of any substantial changes in the scope or character of the RELOCATION WORK as soon as the need for such change becomes apparent.

To maintain in good and safe condition its plant and facilities located within the project limits and to repair any property damage resulting from such maintenance to the satisfaction of the STATE.

To accept facilities constructed in the RELOCATION WORK described in the "Scope of Work" section (b) immediately upon completion and demonstrated capability of the system to function as intended.

This agreement shall be binding upon the successors and assigns of the respective parties hereto:

IN WITNESS WHEREOF, the parties to this agreement have executed the same this _____, the STATE, by its Secretary of Transportation, and the OWNER by its authorized agent.

IN WITNESS WHEREOF:

OWNER:

BY:

(AUTHORIZED AGENT)

(TITLE)

STATE OF VERMONT
AGENCY OF TRANSPORTATION

BY

SECRETARY OF TRANSPORTATION

Town of Hartford
Projects: Hartford NH PS24(3)

Page 5

Item Number	Description	Unit	Quantity	Cost/Unit	Amount
604.42	Changing Elevation of Sewer Manholes	EA	6	\$1200	\$7,200
629.20	Adjust Elevation of Valve Box	EA	7	\$275	\$1,925
Total Estimated Cost					\$9,125



AGENDA MEMORANDUM

October 17, 2023

Town Selectboard Meeting Item: 5.?

Submitted by: Christopher Holzwarth, Project Manager

Subject: Quechee Main Street – Additional FHWA Work - Hartford ER E23-1(451)

Background: The Town of Hartford made temporary repairs to Quechee Main Street pending review and approval for additional work by the Vermont Agency of Transportation (VTrans) and the Federal Highway Administration (FHWA) as directed by VTrans district office personnel.

The Department of Public Works (DPW) staff recently met with VTrans and FHWA staff and have developed a scope for additional work that must be implemented before winter conditions prevent the work from being accomplished.

Scope of Work **Location:** The project is located between the intersection of Quechee Main Street and Old Quechee Road and the entrance to the Mill Run Condominiums. The six-hundred and one foot (601') segment to be improved can be seen in its entirety on site plan sheet number C.1 of Exhibit A.

Description: Work will consist of coarse milling the existing pavement at each end, shimming the entire length of roadway, and placing an overlay of Type IIIS pavement as the final wearing surface, guardrail work will be performed to repair and replace damaged sections to bring them into compliance with current standards, improving grass lined ditches, installing underdrain, drop inlets and two 18" diameter cross culverts, and lastly reinforcing slopes with Type II stone. The layout and typical details for the improvements can be found within Exhibit A.

Estimated Cost: The current estimated cost without any overages or change orders is roughly \$146,000 See Exhibit B.

Request For Bids: The site work not including paving and guardrail work was advertised and released for bidding on October 4th with an addendum and revision issued on October 6th, see Exhibit C. The bid opening was scheduled for October 16th with the results not available at the time of writing this memorandum.

Discussion: The work will be one hundred percent (100%) reimbursed if completed before the end of the year. The work must be immediately contracted to complete the work within the necessary schedule to allow for paving.

The unit costs are rough estimates with the estimated cost attached as Exhibit B not including overages or unforeseen expenses. A minimum contingency of ten percent (10%) is recommended bringing the total estimate to roughly \$161,000.

Impact: The short-term cost to the Town of Hartford is currently anticipated to be roughly \$161,000. There is no long-term cost as the project has been recommended by the FHWA and each step of planning and estimating vetted through VTrans.

Recommendation: It is the staff's recommendation that the Selectboard authorize the Director of Public Works to execute a contract with the winning bidder for the site work and issue change orders to the town's FY24 guard rail contract and paving contract for the additional work not included within the contracts.

Town Manager



REVISIONS		DATE	BY	CDL
REV	DESCRIPTION	WORK	ITEMS	
1				

Quechee Main Street Emergency Repairs Overview Map

Quechee Main Street

Quechee - Town of Hartford Vermont

DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	9/26/23
PROJ. NO.	20223-H8_C

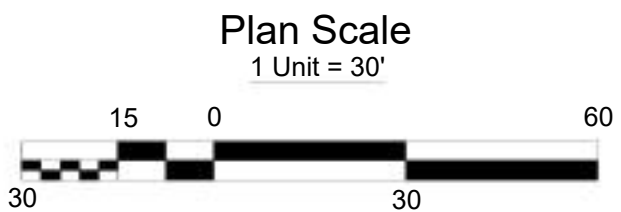
C.1

SHEET NUMBER

Estimating Document

To
Route 4

6+61
End Project
VT N: 418358.26
VT E:1663835.84
LAT:43°38'52.17"
LON:72°24'41.47"



To
Waterman
Hill Road

0+00
Begin Project
VT N: 418179.18
VT E:1663200.72
LAT:43°38'50.41"
LON:72°24'50.12"

Progress Print

RELEASED FOR REVIEW
10/04/2023

Emergency Repair Work

- 1

1.5" TO 0" (TAPER) METHOD C RECLAMATION (COLD PLANING)
STA. 0+00 TO STA. 0+55± (24.5'± x 55'±)
STA. 6+01 TO STA. 6+61± (24.5'± x 60'±)
- 2

1-3" TYPE III ASPHALT SHIM
STA. 0+55 TO 6+01 (24.5'± x 546'±)
- 3

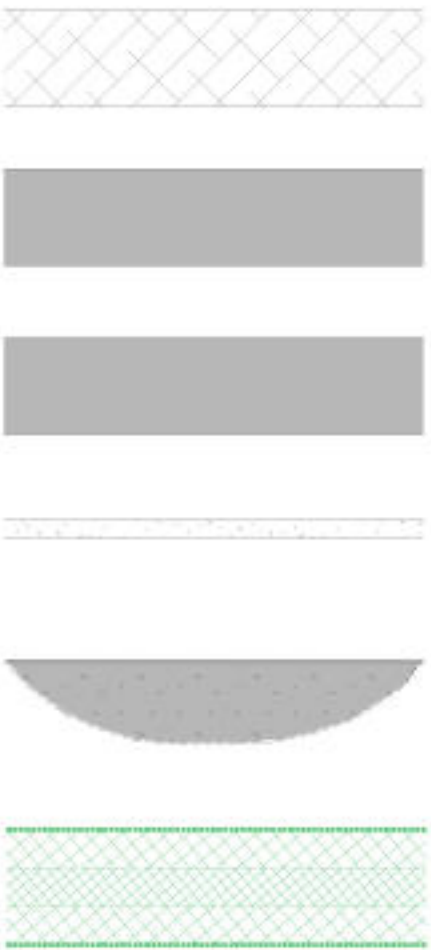
1.5" TYPE III ASPHALT OVERLAY
STA. 0+00 TO 6+61 (24.5'± x 661'±)
- 4

1' WIDE STONE SHOULDER
STA. 0+00 TO STA. 6+61, 12.5' LT.± & 12.5' RT.±
- 5

RESTORE GRAVEL SHOULDER PULL-OFF
STA. 0+00 TO STA. 0+55, 12.5' RT.± TO 20.5' RT.±
- 6

RESTORE TYPE I GRASS LINED DITCH
STA. 0+60 TO STA. 1+70, 20'± LT. AVG.
STA. 4+80 TO STA. 5+45, 17'± LT. AVG.

Legend



Est. Quantity

- 320 S.Y.± MILLING
- 170 TONS± ASPHALT
- 155 TONS± ASPHALT
- 1,332 L.F.± GRAVEL
- 6 CY± DENSE GRADE SUBBASE
6 CY± AGGREGATE SURFACE
- 175 L.F.± X 6'± WIDE
13 CY± TOPSOIL
117 SY± SEEDING
117 SY± ERC, TYPE I

Emergency Repair Work

- 7

TYPE 2 STONE LINED DITCH/ UNDERDRAIN
STA. 1+80 TO STA. 4+80, 12.5-15'± LT. AVG.
- 8

REINFORCED STONE SLOPE
STA. 1+80 TO STA. 4+80, 15-22'± LT. AVG.
- 9

REMOVE 2'± CULVERT AND REINSTALL STONE HEADWALL
STA. 1+15±, 18.5'± LT.
- 10

DROP INLET
STA. 2+69±, 16'± LT.
STA. 4+07±, 17'± LT.
- 11

18" H.D.P.E. CULVERT
STA. 2+69±, 16'± LT. TO 21'± RT.
STA. 4+07±, 17'± LT. TO 21'± RT.
- 12

TYPE II STONE INFILL ALLOWANCE
STA. 0+00 TO STA. 6+61 RIGHT (AS NEEDED/DIRECTED)

Legend



Est. Quantity

- 300 L.F.± 6" PIPE
4 RISERS (CLEAN-OUTS)
45 CY± DRAINAGE AGGREGATE
15 CY± EROSION AGGREGATE
335 SY± GEOTEXTILE
- 300 L.F.± x VARIES
275 CY± STONE
700 SY± GEOTEXTILE
- 1 L.S.
- 2 (L.S. EACH)
- 80 L.F.± 18" CPPP, SMOOTH LINED
500 BF± INSULATION BOARD
25 CY± GRAVEL SUBBASE
36 CY± GRANULAR BORROW
6 CY± COARSE AGGREGATE SUBBASE
3 CY± FINE AGGREGATE SUBBASE
- 125 CY±

Emergency Repair Work (SHEET C.2 ONLY)

- 1 1.5" TO 0" (TAPER) METHOD C RECLAMATION (COLD PLANING)
STA. 0+00 TO STA. 0+55± (24.5'± x 55'±)
- 2 1-3" TYPE III ASPHALT SHIM
STA. 0+55 TO 6+01 (24.5'± x 546'±)
- 3 1.5" TYPE III ASPHALT OVERLAY
STA. 0+00 TO 6+61 (24.5'± x 661'±)
- 4 1' WIDE STONE SHOULDER
STA. 0+00 TO STA. 6+61, 12.5' LT.± & 12.5' RT.±
- 5 RESTORE GRAVEL SHOULDER PULL-OFF
STA. 0+00 TO STA. 0+55, 12.5' RT.± TO 20.5' RT.±
- 6 RESTORE GRASS LINED DITCH
STA. 0+60 TO STA. 1+70, 20'± LT. AVG.
- 7 TYPE 2 STONE LINED DITCH/ UNDERDRAIN
STA. 1+80 TO STA. 4+80, 15-22'± LT. AVG.

Legend



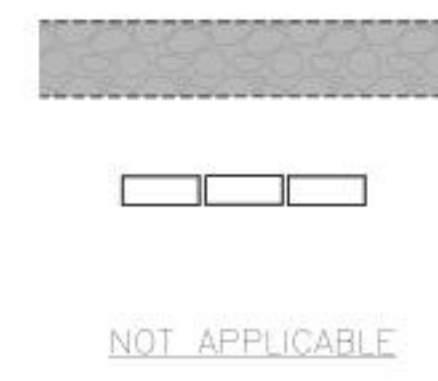
Est. Quantity

- 150 S.Y.± MILLING
- 170 TONS± ASPHALT
- 155 TONS± ASPHALT
- 1,332 L.F.± GRAVEL
- 6 CY± DENSE GRADE SUBBASE
6 CY± AGGREGATE SURFACE
- 175 L.F.± X 6'± WIDE
13 CY± TOPSOIL
117 SY± SEEDING
117 SY± ERC, TYPE 1
- 300 L.F.± 6" PIPE
4 RISERS (CLEAN-OUTS)
45 CY± DRAINAGE AGGREGATE
15 CY± EROSION AGGREGATE
335 SY± GEOTEXTILE

Emergency Repair Work Continued

- 8 TYPE II STONE SLOPE
STA. 1+80 TO STA. 4+80, 15-22'± LT. AVG.
- 9 REMOVE 2'± CULVERT AND REINSTALL HEADWALL
STA. 1+15±, 18.5'± LT.
- 12 TYPE II STONE INFILL ALLOWANCE
STA. 0+00 TO STA. 6+61 RIGHT (AS NEEDED/DIRECTED)

Legend

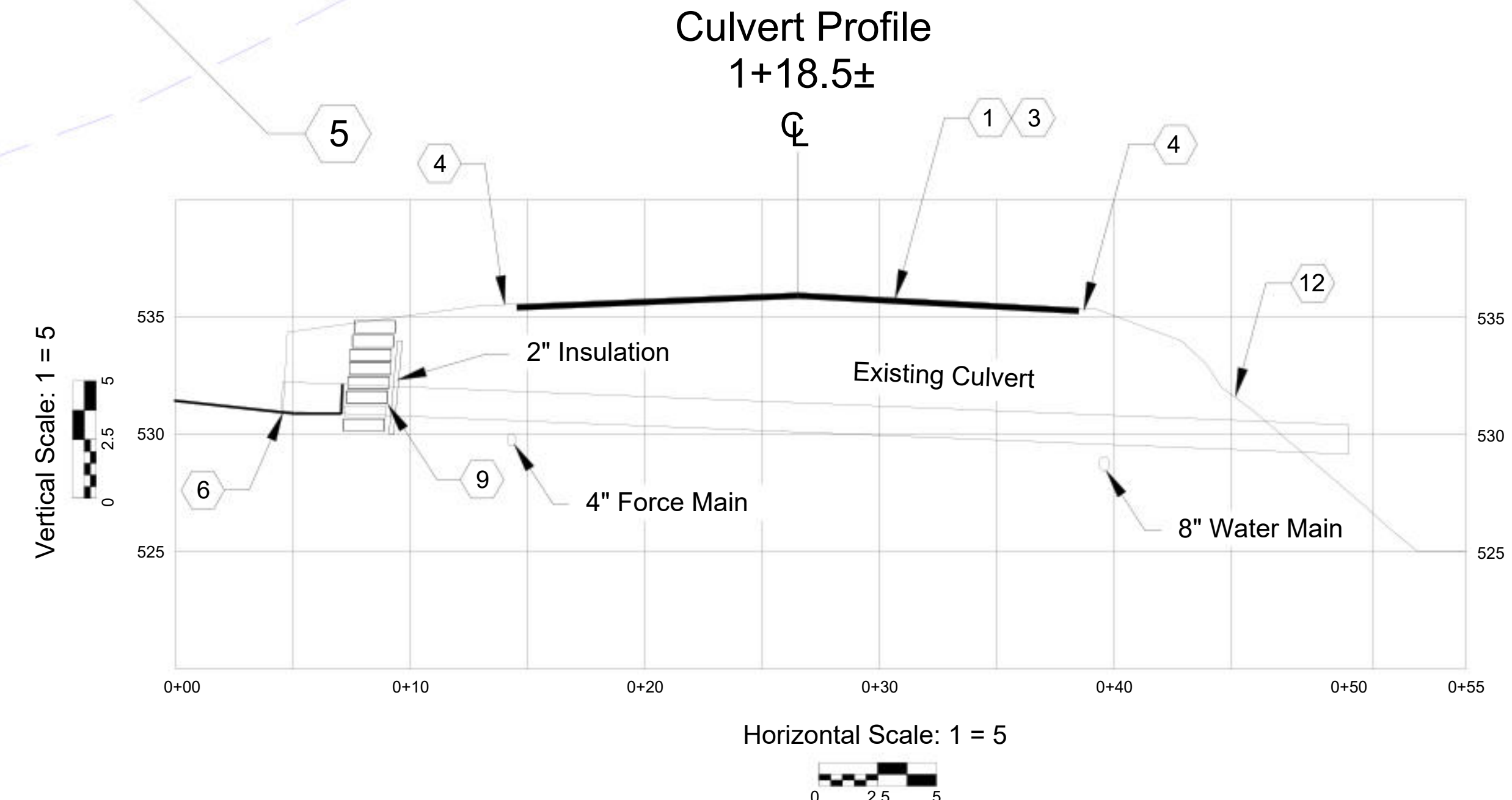
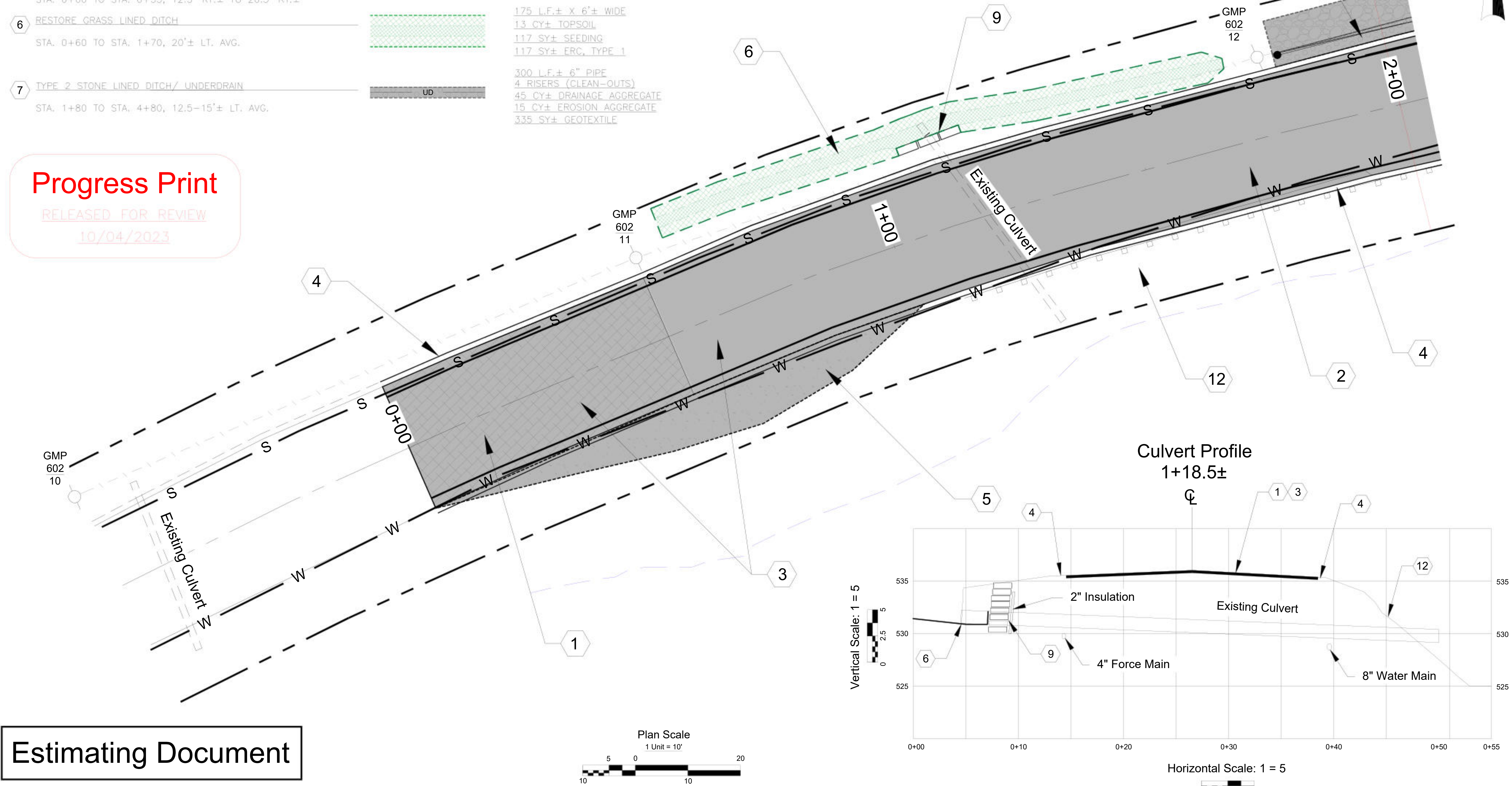


Est. Quantity

- 300 L.F.± x VARIES
275 CY± STONE
700 SY± GEOTEXTILE
- 1 L.S.
- 125 CY±

Progress Print

RELEASED FOR REVIEW
10/04/2023



Estimating Document



REVISIONS			
REV	DESCRIPTION	DATE	BY
1		10/04/23	

0+00 - 2+00 Quechee Main Street Emergency Repairs
Quechee Main Street
Quechee - Town of Hartford Vermont

DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	9/26/23
PROJ. NO.	20223-H8_C

C.2
SHEET NUMBER



REVISIONS		DATE	BY	CDH
REV.	DESCRIPTION			
1	WORK ITEMS	10/04/23		

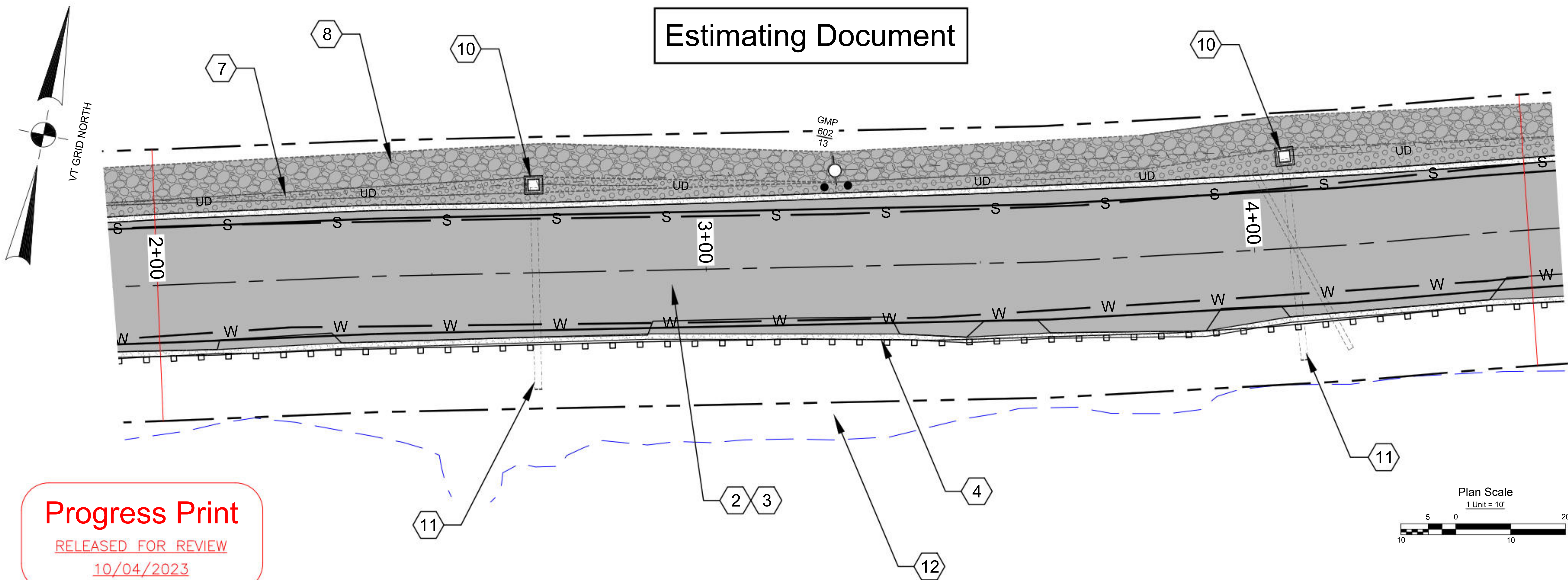
2+00 - 4+50 Quechee Main Street Emergency Repairs

Quechee Main Street
Quechee - Town of Hartford Vermont

DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	9/26/23
PROJ. NO.	20223-H8_C

C.3
SHEET NUMBER

Estimating Document



Emergency Repair Work (SHEET C.3 ONLY)

2	1-3" TYPE III ASPHALT SHIM STA. 0+55 TO 6+01 (24.5'± X 546'±)
3	1.5" TYPE III ASPHALT OVERLAY STA. 0+00 TO 6+61 (24.5'± X 661'±)
4	1' WIDE STONE SHOULDER STA. 0+00 TO STA. 6+61, 12.5' LT.± & 12.5' RT.±
7	STONE LINED DITCH/ UNDERDRAIN STA. 1+80 TO STA. 4+80, 12.5-15'± LT. AVG.
8	TYPE II STONE SLOPE STA. 1+80 TO STA. 4+80, 15-22'± LT. AVG.
10	DROP INLET STA. 2+69±, 16'± LT. STA. 4+07±, 17'± LT.
11	18" H.D.P.E. CULVERT STA. 2+69±, 16'± LT. TO 21'± RT. STA. 4+07±, 17'± LT. TO 21'± RT.
12	TYPE II STONE INFILL ALLOWANCE STA. 0+00 TO STA. 6+61 RIGHT (AS NEEDED/DIRECTED)

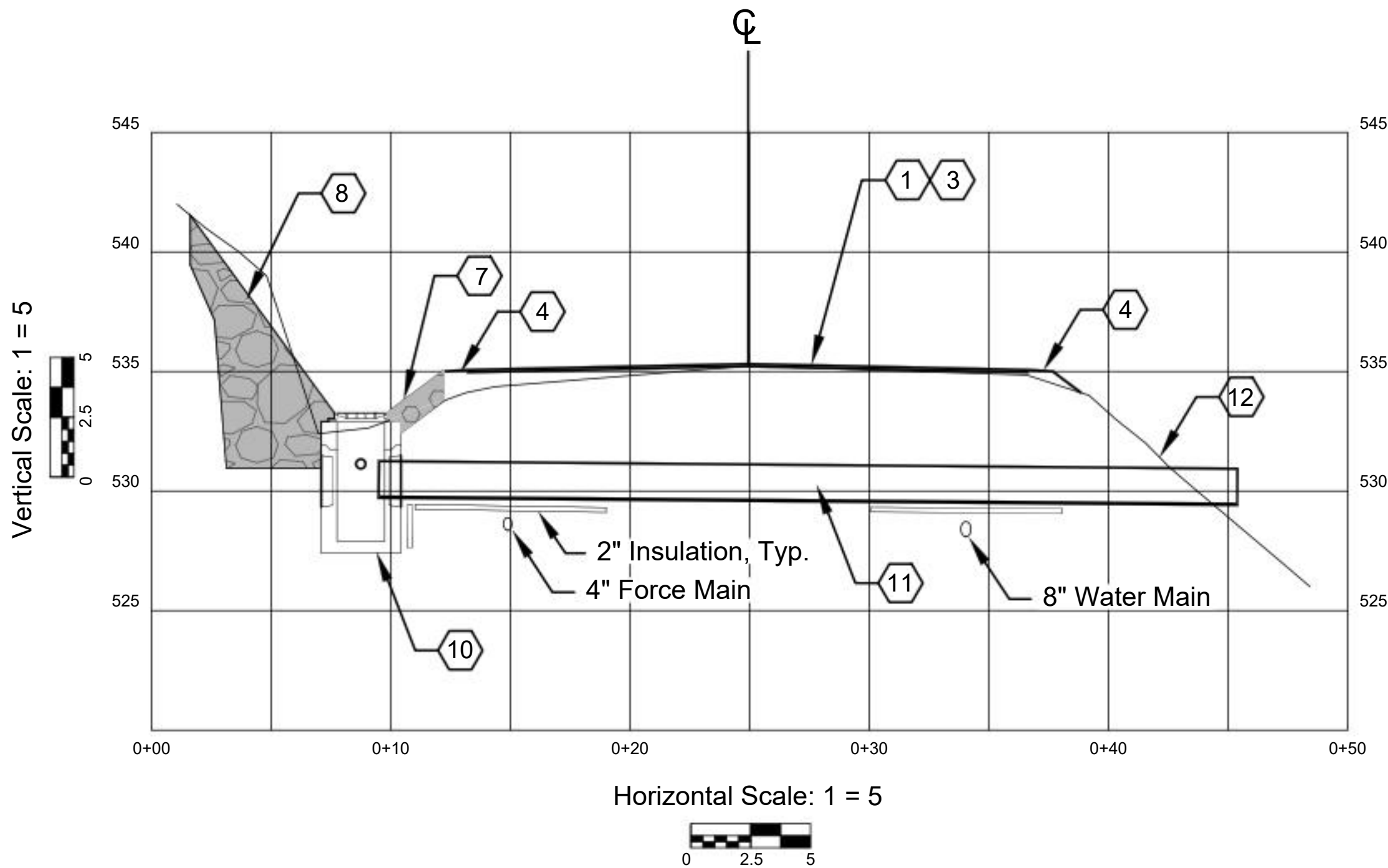
Legend

	NOT APPLICABLE

Est. Quantity

170 TONS± ASPHALT	170 TONS± ASPHALT
155 TONS± ASPHALT	155 TONS± ASPHALT
1,332 L.F.± GRAVEL	1,332 L.F.± GRAVEL
300 L.F.± 6" PIPE	
4 RISERS (CLEAN-OUTS)	
45 CY± DRAINAGE AGGREGATE	
15 CY± EROSION AGGREGATE	
335 SY± GEOTEXTILE	
300 L.F.± x VARIES	
275 CY± STONE	
700 SY± GEOTEXTILE	
2 (L.S. EACH)	
80 L.F.± 18" CPPP. SMOOTH LINED	
500 BF± INSULATION BOARD	
25 CY± GRAVEL SUBBASE	
36 CY± GRANULAR BORROW	
6 CY± COARSE AGGREGATE SUBBASE	
3 CY± FINE AGGREGATE SUBBASE	
125 CY±	

Proposed Culvert Profile
2+69±





Estimating Document

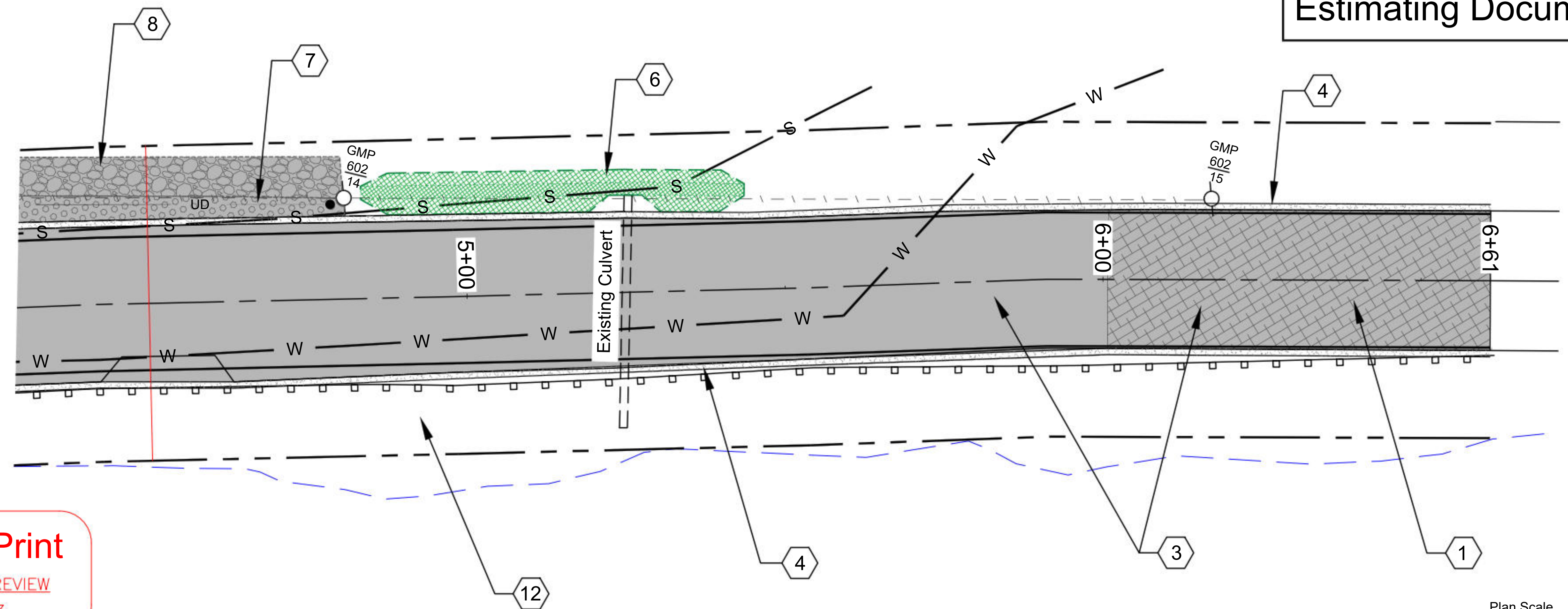
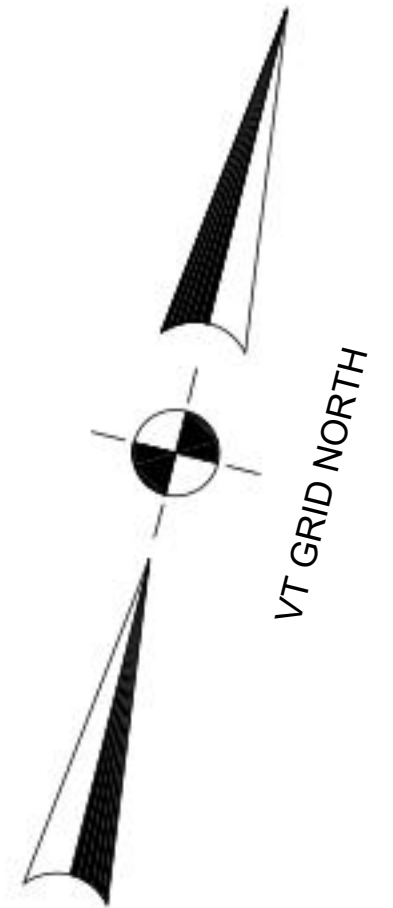
REVISIONS			
REV.	DESCRIPTION	WORK	ITEMS
1			

4+50 - 6+61 Quechee Main Street Emergency Repairs

Quechee Main Street

Quechee - Town of Hartford Vermont

DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	7/18/23
PROJ. NO.	20223-H8_D



Progress Print

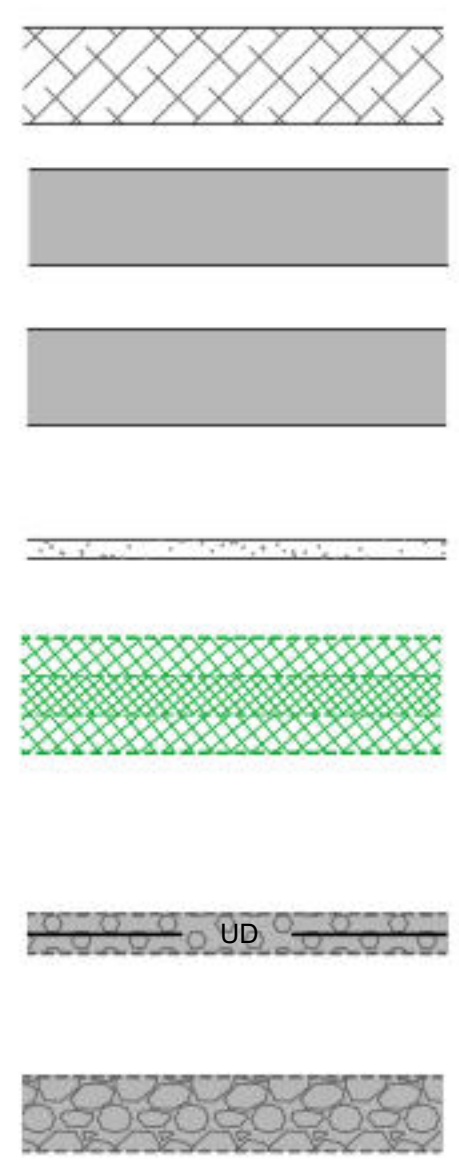
RELEASED FOR REVIEW

10/04/2023

Emergency Repair Work (SHEET C.4 ONLY)

- 1 1.5" TO 0" (TAPER) METHOD C RECLAMATION (COLD PLANING)
STA. 6+00 TO STA. 6+61± (24.5'± x 61'±)
- 2 1-3" TYPE III ASPHALT SHIM
STA. 0+55 TO 6+01 (24.5'± X 546'±)
- 3 1.5" TYPE III ASPHALT OVERLAY
STA. 0+00 TO 6+61 (24.5'± X 661'±)
- 4 1' WIDE STONE SHOULDER
STA. 0+00 TO STA. 6+61, 12.5' LT.± & 12.5' RT.±
- 6 RESTORE GRASS LINED DITCH
STA. 4+80 TO STA. 5+45, 17'± LT. AVG.
- 7 STONE LINED DITCH/ UNDERDRAIN
STA. 1+80 TO STA. 4+80, 12.5-15'± LT. AVG.
- 8 TYPE II STONE SLOPE
STA. 1+80 TO STA. 4+80, 15-22'± LT. AVG.
- 12 TYPE II STONE INFILL ALLOWANCE
STA. 0+00 TO STA. 6+61 RIGHT (AS NEEDED/DIRECTED)

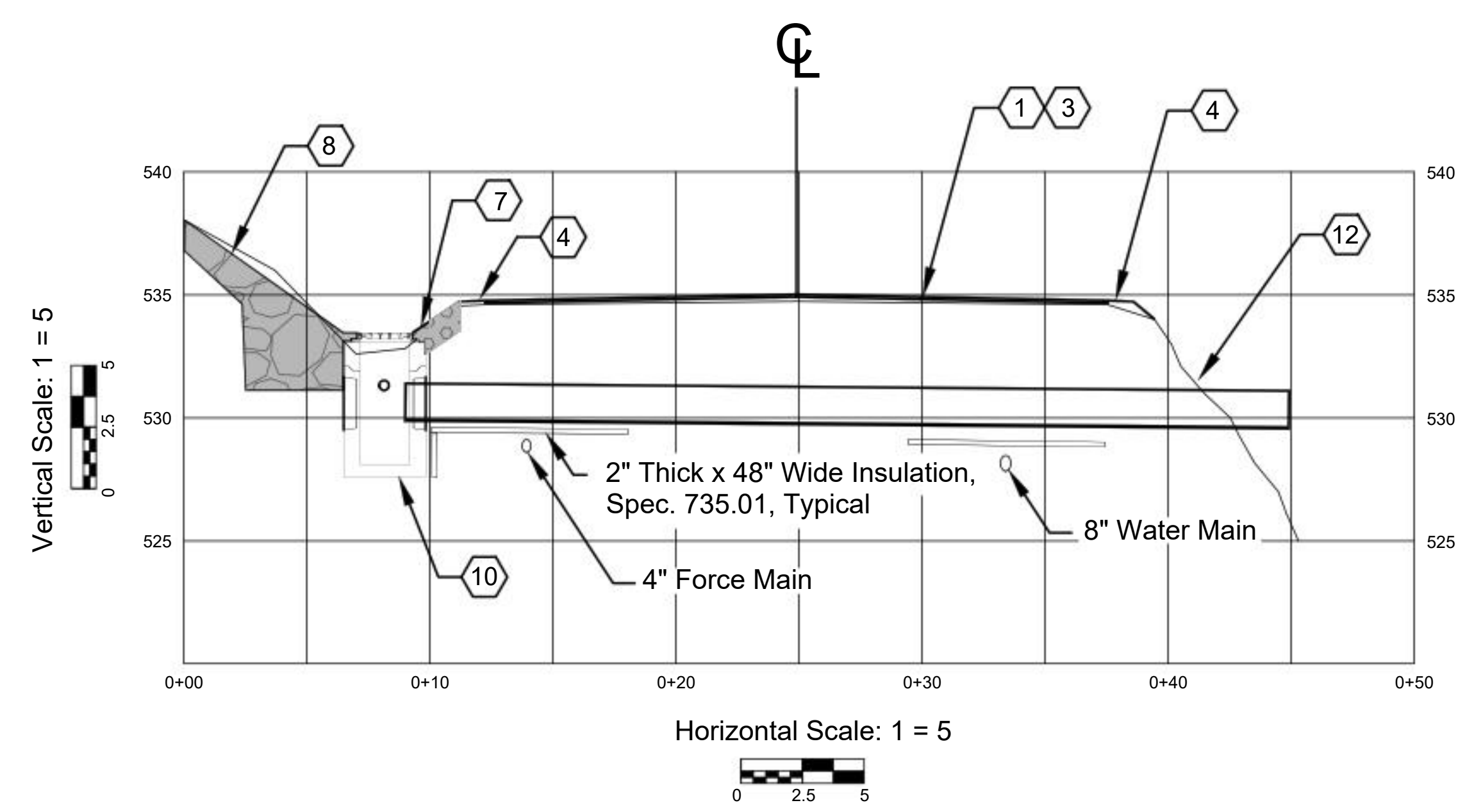
Legend



Est. Quantity

- 170 S.Y.± MILLING
- 170 TONS± ASPHALT
- 155 TONS± ASPHALT
- 1,332 L.F.± GRAVEL
- 175 L.F.± X 6'± WIDE
- 13 CY± TOPSOIL
- 117 SY± SEEDING
- 117 SY± ERC, TYPE 1
- 300 L.F.± 6" PIPE
- 4 RISERS (CLEAN-OUTS)
- 45 CY± DRAINAGE AGGREGATE
- 15 CY± EROSION AGGREGATE
- 335 SY± GEOTEXTILE
- 300 L.F.± x VARIES
- 275 CY± STONE
- 700 SY± GEOTEXTILE
- 125 CY±

Proposed Culvert Profile
4+07±





REV.	DESCRIPTION	REFERENCES	DATE	BY	C.D.H.
1			10/04/23		

Quechee Main Street Emergency Repair Details

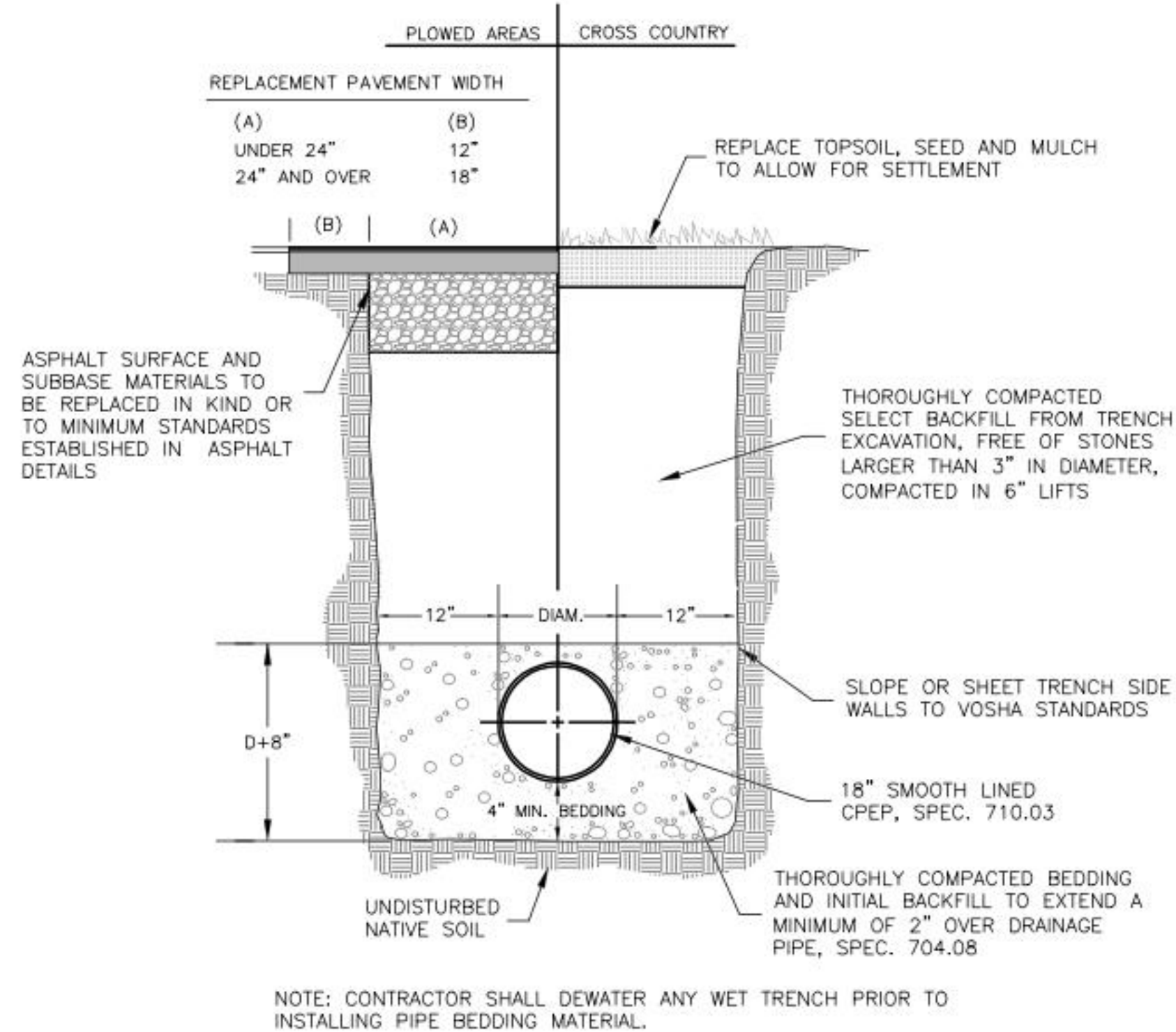
Quechee Main Street

Quechee - Town of Hartford Vermont

DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	7/18/23
PROJ. NO.	20223-H8_D

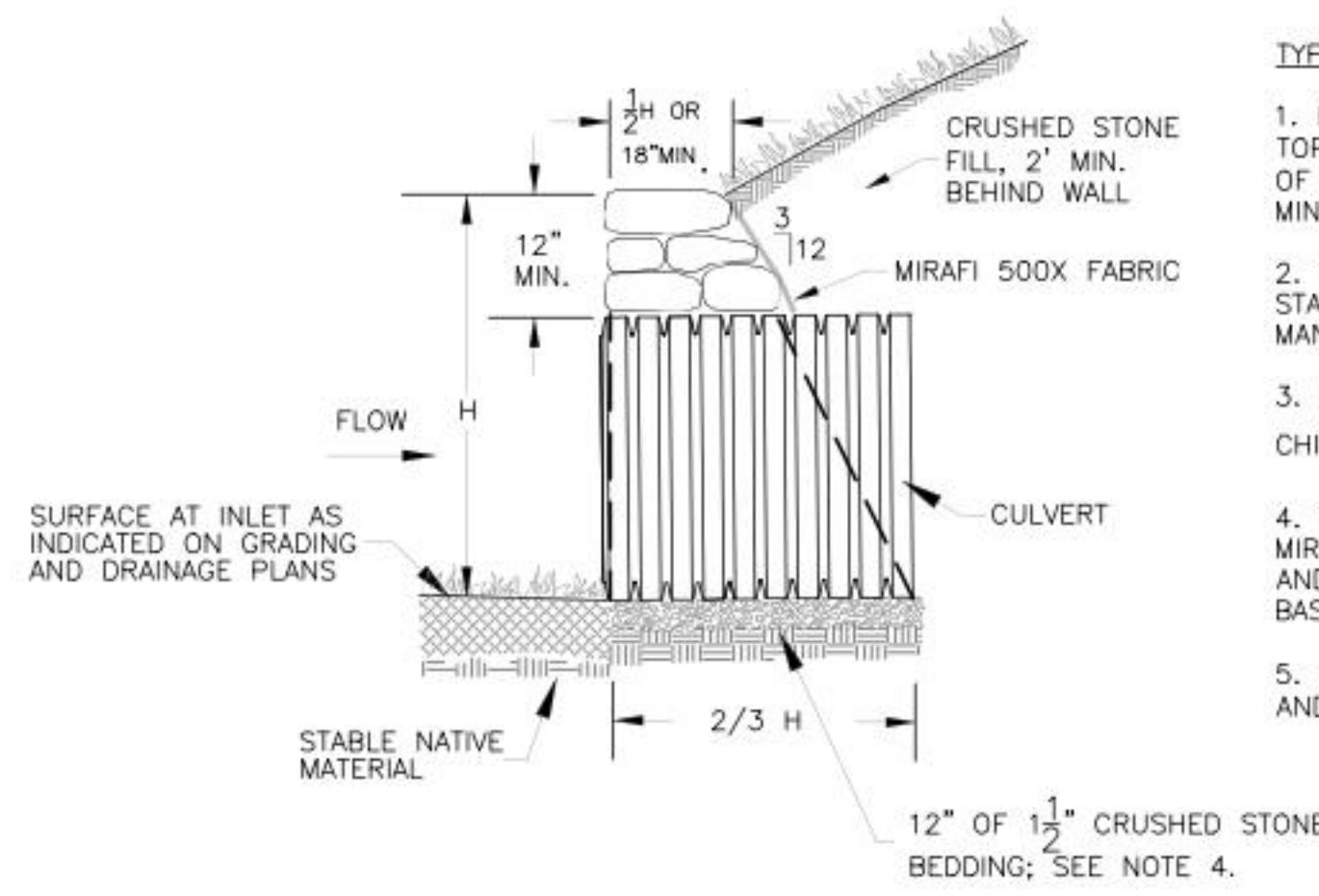
Drainage Pipe Trench

NOT TO SCALE



Stone Culvert Headwall

NOT TO SCALE



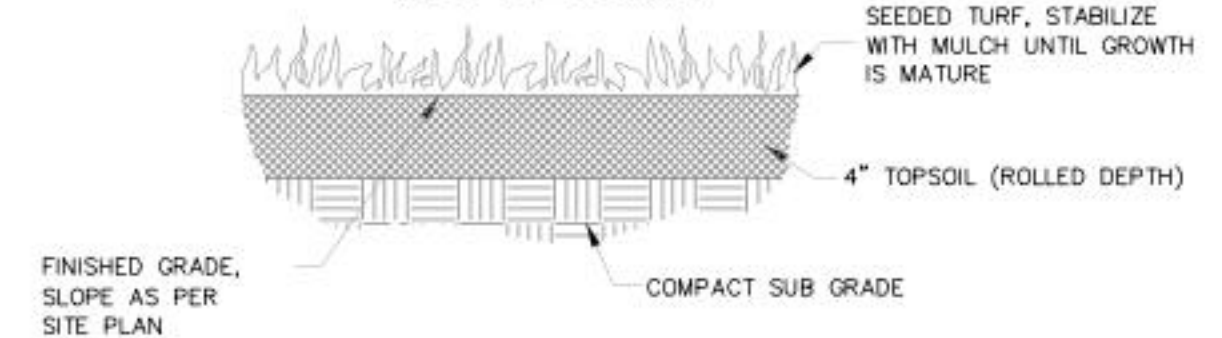
TYPICAL STONE HEADWALL DETAIL NOTES:

1. BASE ROCKS SHALL BE 9 CU. FT. OR LARGER. TOP/CAP ROCKS SHALL BE 6 CU. FT. OR LARGER. 50% OF WALL VOLUME TO BE 4 CU. FT. ROCKS OR LARGER. MINIMUM ROCK SIZE SHALL BE 2 CU. FT.
2. THE CONTRACTOR SHALL SELECT ROCKS THAT WILL STACK WITH STABILITY AND PLACE THEM IN A STABLE MANNER.
3. ALL VOIDS BETWEEN WALL ROCKS SHALL BE WELL CHINKED WITH 3/4" OR 1 1/2" CRUSHED STONE.
4. THE CRUSHED STONE BEDDING SHALL BE PLACED OVER MIRAFIX 500X FABRIC. SLOPE THE BOTTOM OF EXCAVATION AND TOP OF CRUSHED STONE 1H:4V SO THAT THE WALL BASE IS PERPENDICULAR TO THE FACE OF WALL.
5. SEE CIVIL/SITE PLANS FOR STONE HEADWALL LAYOUT AND GRADING.

Estimating Document

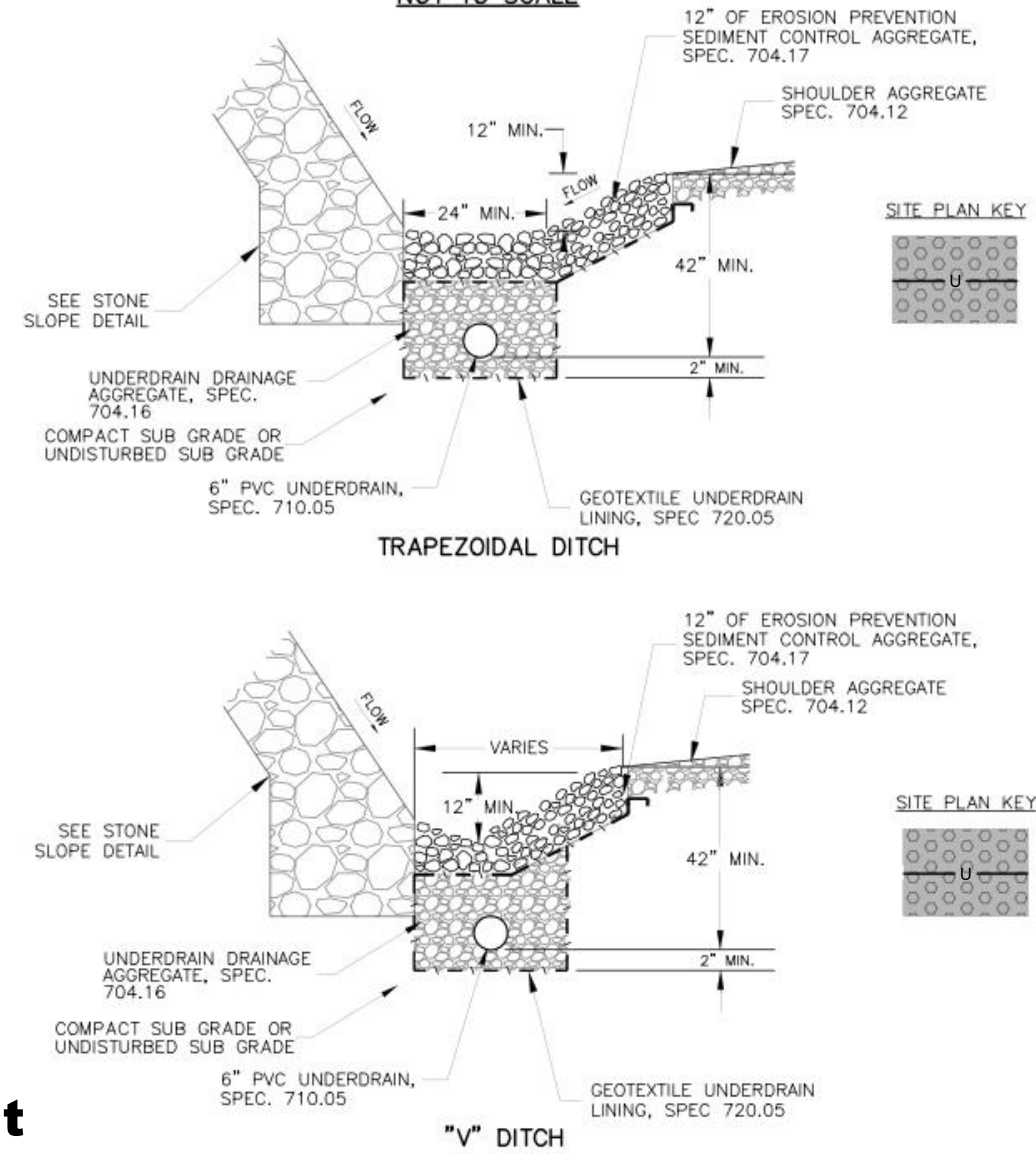
Topsoil, Seed & Mulch

NOT TO SCALE



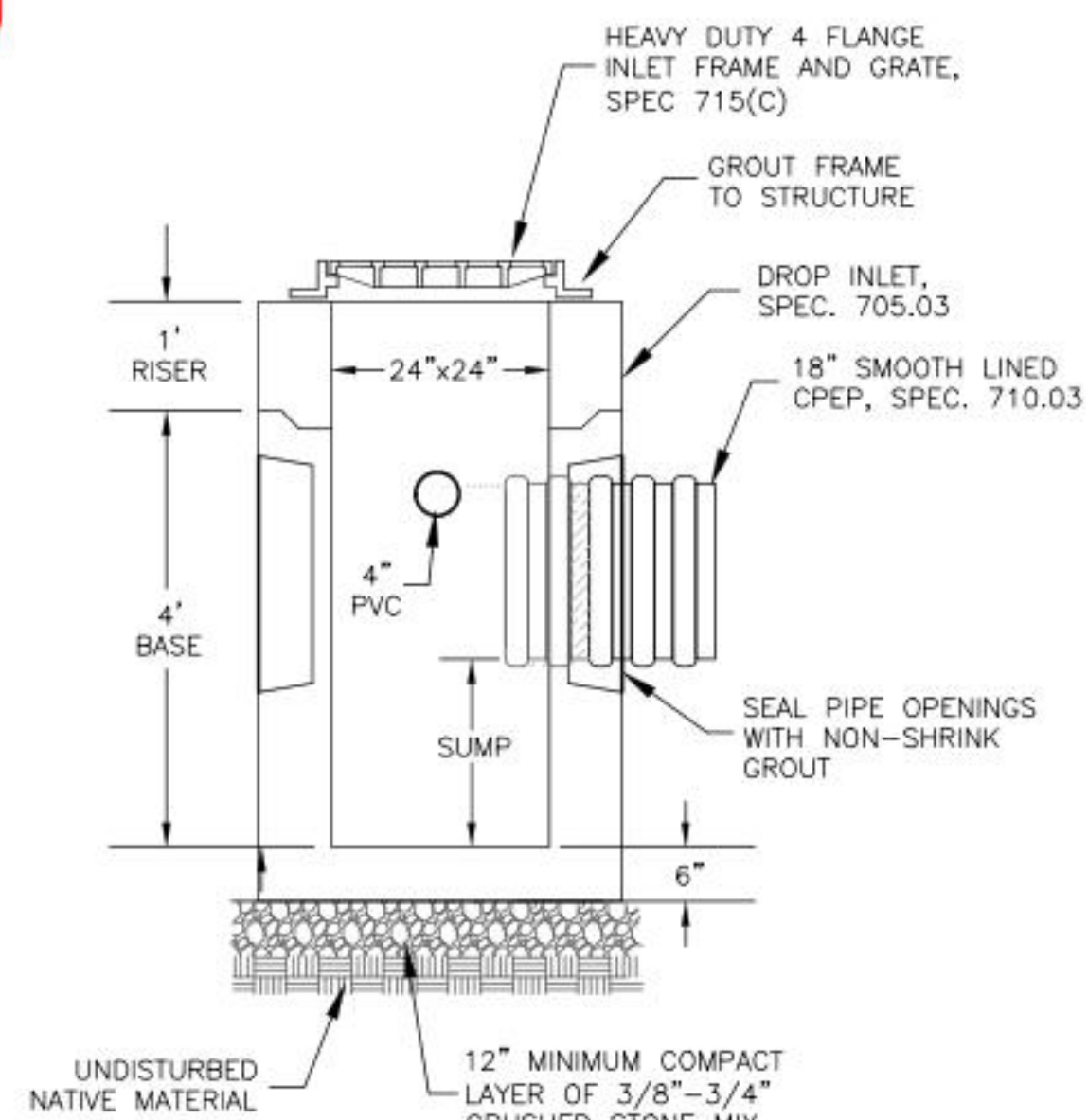
Stone Lined Ditch/Underdrain

NOT TO SCALE



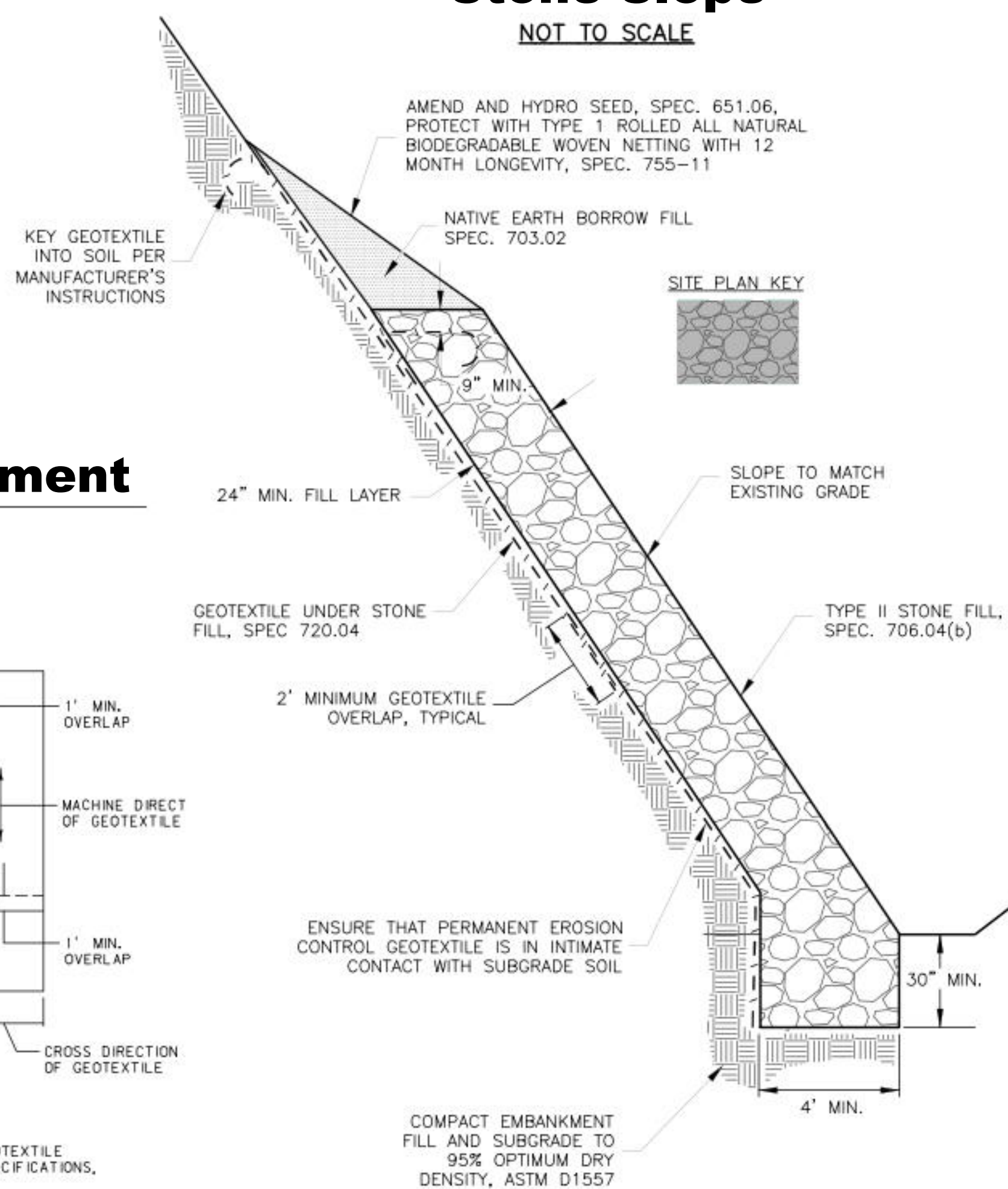
Drop Inlet

NOT TO SCALE



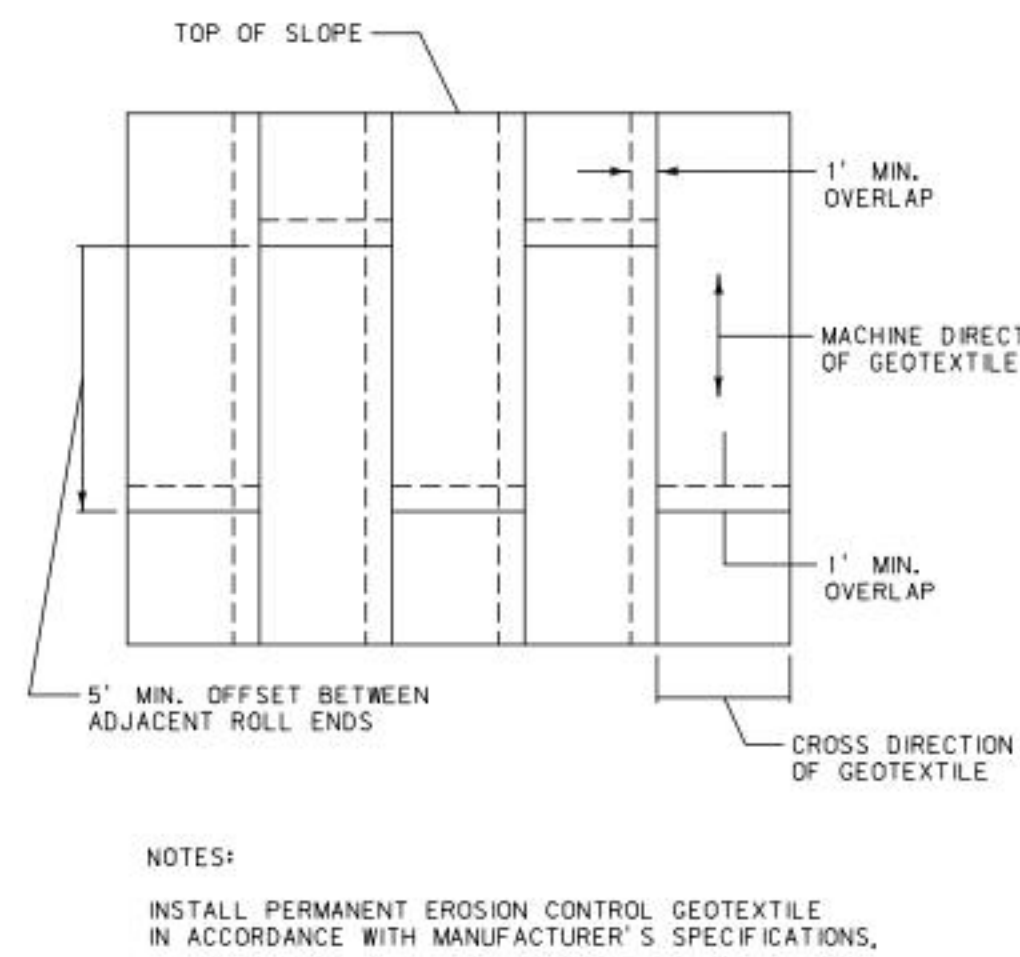
Stone Slope

NOT TO SCALE



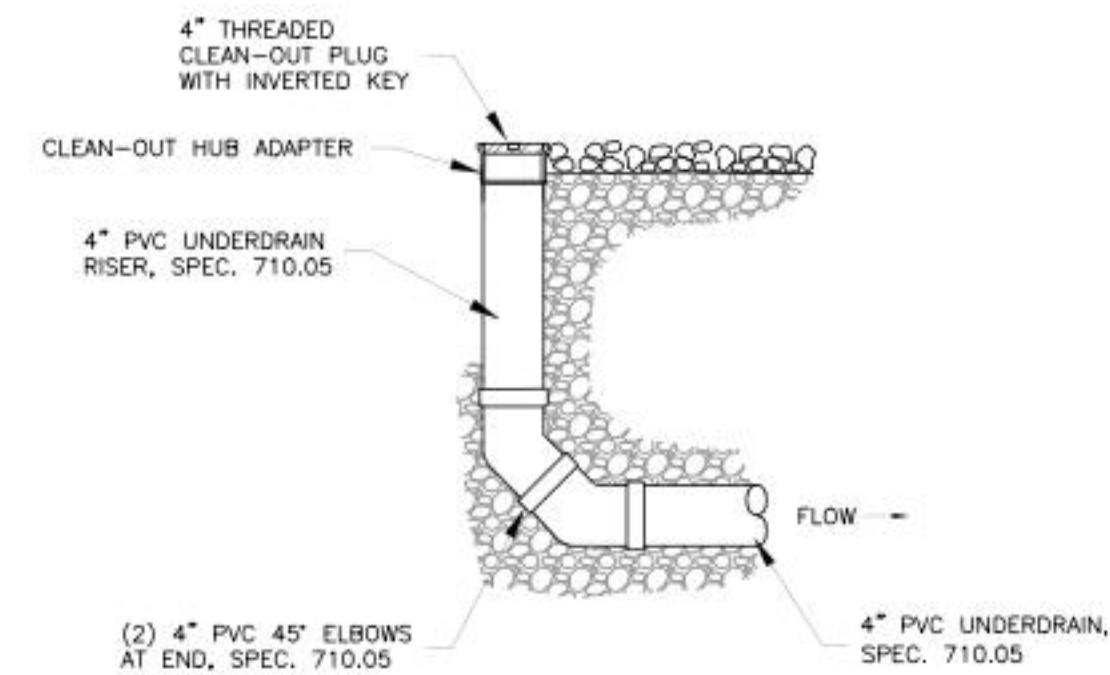
Geotextile Placement

NOT TO SCALE



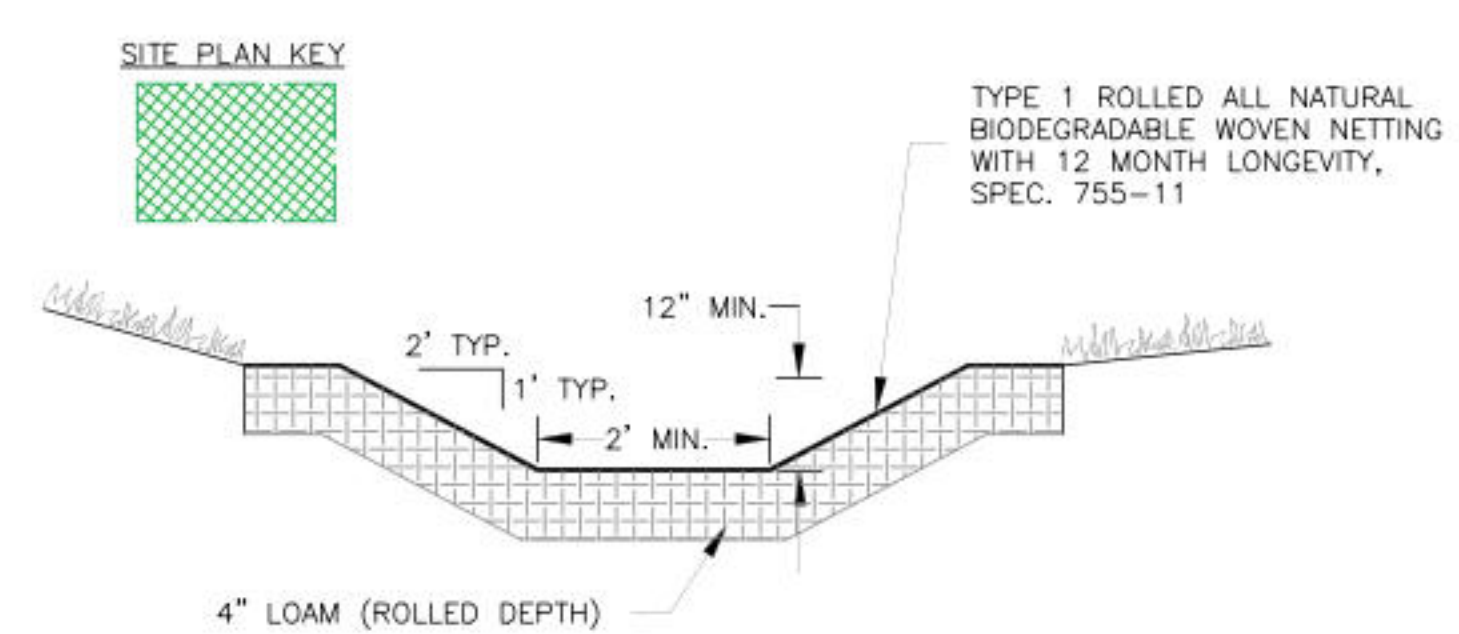
Underdrain Clean-Out

NOT TO SCALE



Grass Lined Ditch

NOT TO SCALE





Town of Hartford, Vermont
Department of Public Works
Emergency Roadway Repairs
Project No. 2023-H8_C
October 4th, 2023
Revised: October 6, 2023

Request for Bids

The Town of Hartford is requesting bids for emergency repairs along Quechee Main Street to stabilize the roadway in accordance with recent FHWA request.

Scope of Work: Contractor shall provide all necessary services and materials to construct the emergency repairs as depicted on the plans according to VTrans 2024 Standard Specifications as generally described on estimating plan sheets C.1, C.2, C.3, C.4 and D.1. The work shall be started immediately and completed within five (5) days of commencing.

Bacon Davis Act: All wages paid to the various classes of laborers and mechanics employed under the contract including subcontractors are to be paid no less than the locally prevailing wages and fringe benefits paid on projects of a similar character as determined by the Secretary of Labor for Windsor County, Vermont. Each invoice shall be accompanied by Certified Payroll Form WH-347.

Project Limits: The project shall not extend beyond the right of way limits.

Traffic Control: The project must comply with part six of the current Manual on Uniform Traffic Control Devices as necessary. The project shall be allowed to close Quechee Main Street from Old Quechee Road to Dewey's Mills Road.

Erosion Control: Work shall comply with applicable Vermont standards for erosion prevention and sediment control.

Excavation Permit and Bond: The project is required to obtain an excavation permit which requires a bond or escrow in an amount equal to the contract value to the Town for a period of twenty-four (24) months as security for the obligation of the undersigned hereunder to restore the highway in accordance with the required specifications. If the Town demands that the undersigned compensate the Town for refilling or grading and payment is not made, then Town shall have the right to obtain payment from the bond or escrow.

Working Hours/Days: Unless otherwise permitted by the director, working hours shall not be operated on Sundays, or between the hours of 7:00 p.m. and 6:30 a.m., except in emergency situations. Notwithstanding the foregoing, all construction equipment used during any such exempt activity shall be fitted with the original or equivalent of factory-installed muffling devices, with all construction equipment to be maintained in good working order except as permitted. (End of season emergency permissions are anticipated.)

Workmanship: Contractor shall perform all services associated with this bid in a good workmanlike manner consistent with industry standards and according to the specifications and performance standards established by Town, if any. Town has the right to inspect and may reject any services provided by Contractor under this Agreement that, in the Town's determination, were not completed in a good workmanlike manner or that otherwise failed to satisfy the established specifications or performance standards.

Restoration: Restoration of the adjacent surfaces including topsoil, seed, mulch, hardpack, etc. is to be included within unit cost.

Compensation: Compensation for the above services will be determined by time and materials required at the unit cost provided on page 2 of the bid form. Laborers shall be paid labor rates not less than those set forth by the Secretary of Labor for Windsor County, Vermont as required by the Bacon Davis Act.

Insurance: Before commencing work on this Contract the Contractor must provide certificates of insurance to show that the following minimum coverages are in effect. Contractor agrees that it will provide and maintain during the entire term of this Agreement the following insurances with at least the indicated amounts of coverage and provide Municipality a certificate of insurance showing such coverages before providing any services under this Agreement: (1) Commercial General Liability insurance coverage with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 in aggregate; (2) Business Automobile Liability coverage with total liability limits of at least \$1,000,000; and (3) Statutory Workers' Compensation insurance. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance Contractor may provide a fully executed Non-Employee Work Agreement specifying the particular provision of 21 V.S.A §601(14)(F) that exempts Contractor from having to carry such coverage.

Selection Process: The basis of the bid selection shall include:

- Availability of workforce and equipment.
- Prior experience and past record of performance.
- Labor, equipment, and material rates.
- Any or other criteria considered relevant by the Town.

Instructions: Proposals must be submitted in a sealed envelope clearly labeled "Quechee Main Street – Emergency Roadway Repairs" and will be received at the Town Manager's Office, 171 Bridge Street, White River Junction, Vermont, 05001, no later than 11:00 A.M. on Monday, October 16th, 2023. Proposals received after the noted time and date will not be accepted. Faxed proposals will not be accepted. For questions on the proposal, please contact Christopher Holzwarth, Public Works Project Manager by e-mail at cholzwarth@hartford-vt.org.

Rejection of Bids: The Town of Hartford reserves the right to reject any or all proposals or to award contracts in whole or in part if it is deemed in the best interest of the Town.

Revision to the Request for Bids: The Town of Hartford reserves the right to modify any technical and submission requirements associated with this proposal and the scope of its work.

Limitations of Liability: The Town of Hartford assumes no responsibility and no liability for costs incurred by the proposer in responding to the Request for Proposal or in responding to any further request for interviews, additional data, etc. prior to issuance of a contract.



Town of Hartford, Vermont
Department of Public Works
Emergency Roadway Repairs
Project No. 2023-H8_C
October 2, 2023 - Revised 6, 2023

Bid Form

BIDDER'S NAME: _____

LEGAL ADDRESS: _____ ZIP CODE: _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): _____

_____ ZIP CODE: _____

TELEPHONE AREA CODE: _____ NUMBER: _____

EMAIL ADDRESS: _____

DATE: _____

PROJECT NO: **2023-H8_C (Emergency Roadway Repairs – Quechee Main Street)**

RECEIPT OF BIDS: **11:00 AM, LOCAL TIME, Monday October 16th, 2023**

ADDRESSED TO: Hartford Town Manager's Office

Emergency Roadway Repairs Bid (Project No. 2023-H8_C)

c/o Christopher Holzwarth, Public Works Project Manager

171 Bridge Street

White River Junction, VT 05001

Telephone: (802) 295-3622

E-Mail: cholzwarth@hartford-vt.org

Bid Form (Continued)

Plan Item	Pay Item Description	Pay Item #	Unit Cost	Unit	Est. Quantity	Cost
5	Dense Grade Subbase	301.3500	\$	CY	6	\$
	Aggregate Surface Course	401.1000	\$	CY	6	\$
6	Channel Excavation	203.2000	\$	CY	13	\$
	Topsoil	651.3500	\$	CY	13	\$
	Hydro-Seeding	651.1500	\$	LB	1	\$
	Rolled Erosion Control Product, Type 1	653.2001	\$	SY	117	\$
7	Channel Excavation	203.2000	\$	CY	15	\$
	Trench Excavation	204.2000	\$	CY	45	\$
	6" Underdrain Pipe	605.1006	\$	LF	300	\$
	Underdrain Riser (Clean-out)	605.9000	\$	EACH	4	\$
8	Common Excavation	203.1500	\$	CY	275	\$
	Geotextile, Under Stone Fill	649.3100	\$	SY	700	\$
	Stone Fill, Type II	613.1002	\$	CY	275	\$
9	Headwall Reconstruction	900.6500	\$	LU	1	\$
10	Trench Excavation	204.2000	\$	CY	4	\$
	Drop Inlet with Frame & Grate	604.1000	\$	LS	2	\$
	Crushed Gravel Subbase	301.2500	\$	CY	1	\$
	Granular Borrow	203.3200	\$	CY	2	\$
11	Trench Excavation	204.2000	\$	CY	75	\$
	18" CPPP, Smooth Lined	601.2815	\$	LF	80	\$
	Insulation Board	301.2500	\$	1000 BF	500	\$
	Crushed Gravel Subbase	622.1000	\$	CY	25	\$
	Granular Borrow	203.3200	\$	CY	36	\$
	Coarse Aggregate Subbase	301.2500	\$	CY	6	\$
	Fine Aggregate Subbase	301.2600	\$	CY	3	\$
12	Stone Fill, Type II	613.1002	\$	CY	125	\$
13	Traffic Control, All Inclusive	641.1100	\$	LS	1	\$
14	Mobilization/Demobilization	635.1100	\$	LS	1	\$
Total \$						

- Unit pricing is intended to include all labor, trucking, equipment, materials, material disposal, material placement, and other miscellaneous items such as bends and covers for underdrain risers shall be within the riser cost, disposal of excavation materials shall be within the excavation cost, and temporary erosion control methods, final clean-up and bond shall be within the mobilization and demobilization lump sum.
- All miscellaneous items such as applicable taxes, permits, bonds, and fees required by all legal authorities at the location to complete the work shall be included within the unit cost.
- Sy = Square Yard, TN = Ton, LF = Linear Foot, LS = Lump Sum, LU = Lump Unit, BF = Board Feet

Bid Form (Continued)

The undersigned, having carefully examined and thoroughly perused specifications for the above-named project; and become fully familiar with all conditions affecting the work required by those specification, including the scopes of work, hereby proposes to provide all materials, labor, services, etc., at the rates set above with a total estimated cost of.

TOTAL DOLLARS: _____
(Words)

(Figures)

SIGNATURE: _____

PRINTED NAME AND TITLE: _____

By signing this page, you state that you are an authorized representative, and have reviewed and are presenting this bid on behalf of your business entity.



AGENDA MEMORANDUM

October 17, 2023

Town Selectboard Meeting Item: 5.e.

Submitted by: Christopher Holzwarth, Project Manager

Subject: Acceptance of Prospect Street Improvements & Stormwater Easement

Background: Acceptance of Roadway Improvements:

The Town of Hartford made public roadway improvements to Prospect Street utilizing TIF funding. The improvements were designed by Engineering Ventures, PC of Lebanon, NH for DEW Properties, LLC (DEW) of Williston. The Hartford Planning Commission approved DEW site plan application #15-22 facilitating the public roadway improvements.

The roadway widening was completed in 2015-2016 by Nott's Excavating, Inc. (Notts) of Hartford with Dufresne Group (DG) formerly of Windsor, now Springfield providing resident engineer services.

The project received Stormwater Permit #7063-9010 (Exhibit E), Stream Alteration Permit #SA-7-0724 (Exhibit F), and Wastewater System & Potable Water Supply Permit #WW-3-2298 (Exhibit G).

The Town received copies of the concrete testing data sheet (Exhibit H), the compaction test data sheets (Exhibit I), the manhole test data sheets (Exhibit J), the sanitary sewer air test data sheets (Exhibit K) and the potable water quality test sheets (Exhibit L).

DG provided certification of the water system (Exhibit Q) on 8/13/2015 and the sewer system (Exhibit P) on 4/06/2016. DG provided a final certification for all the improvements (Exhibit R) on 11/20/2019. The associated record drawings are attached as Exhibits N and O.

On June 12, 2014 the Town entered into an Agreement (Exhibit A) with DEW Prospect Street, LLC which lays out the ownership and maintenance responsibilities for the stormwater, sewer and water supply systems along Prospect Street.

On July 16, 2014 the Town received an easement (Exhibit B) for a sidewalk and turn-a-round from DEW Prospect Street, LLC recorded in volume 502 page 565.

On July 18, 2014 the Town received an executed Deed of Dedication (Exhibit C) for the layout of Prospect Street from DEW Prospect Street, LLC.

On August 3, 2018 after the roadway had been completed for a minimum of one year and without issue the Town filed the executed Deed of Dedication (Exhibit D) in the Town Clerk's office, see volume 551, pages 160-161.

The layout boundaries are shown on the ALTA/ASCM Land Title Survey Sheets attached as Exhibit M.

On December 3, 2019, the Selectboard delayed accepting the improvements until the cause of the interior flooding from the first-floor mechanical room of 88 Prospect Street was determined and the issue corrected.

On February 18, 2020, DEW Properties performed a dye test and determined that the roof drain was properly directed to the stormwater system and not the sanitary sewer system. Through follow up request it was determined that the mechanical room floor drain was incorrectly connected to the roof drain.

On December 20, 2020, DEW Properties provided photographic evidence of the unneeded floor drain being plugged with a mechanical joint plug eliminating the potential for flooding from the mechanical room.

Stormwater Easement:

On November 17, 2020, Rob Manby, Esq. forwarded a proposed stormwater easement from Pam Moreau, Esq., in-house attorney for DEW Prospect, LLC. It is assumed that this easement is intended to clarify stormwater responsibilities in response to the recent interior flooding of 88 Prospect Street.

On October 5, 2023, and after a lengthy review and editing process Pamela Moreau, Esq. sent a final stormwater easement and easement map that has been approved by Rob and the Department of Public Works. The easement is attached as Exhibit S and the map as Exhibit T.

Discussion:

DEW Prospect Street, LLC and Town staff are requesting that the Selectboard formally accept the improvements and the easement.

Past Department of Public Works personnel reviewed the improvements and the resident engineer has provided the necessary certificate of compliance. Further, DEW has provided the necessary boundary survey, deed, and agreement.

Current Department of Public Works staff and Town Attorney, Rob Manby, Esq. have reviewed and approved the easement.

Financial Impact:

Acceptance of the improvements and approval of the easement will not have any new financial impacts to the Town.

Recommendation:

The selectboard make a motion to accept Prospect Street improvements and authorize the Town Manager to execute the associated stormwater easement.

Exhibits List

Exhibit A	Agreement
Exhibit B	Easement Deed
Exhibit C	Executed Deed of Dedication
Exhibit D	Recorded Deed of Dedication
Exhibit E	Stormwater Permit #7063-9010
Exhibit F	Stream Alteration Permit #SA-7-0724
Exhibit G	Wastewater System & Potable Water Supply Permit #WW-3-2298
Exhibit H	Concrete Testing Data Sheet
Exhibit I	Compaction Test Data Sheets
Exhibit J	Manhole Test Data Sheets
Exhibit K	Sanitary Sewer Air Test Data Sheets
Exhibit L	Potable Water Quality Test Sheets
Exhibit M	ALTA/ASCM Land Title Survey Sheets
Exhibit N	Prospect Street Public Improvements Project – Record Drawings
Exhibit O	Traffic Signal Layout Sheet
Exhibit P	Engineer’s Wastewater System Certification
Exhibit Q	Engineer’s Water System Certification
Exhibit R	Engineer’s Roadway Improvements Certification
Exhibit S	Stormwater Easement
Exhibit T	Stormwater Easement Map

Exhibit A

Agreement

**DEW Prospect Street, LLC & Town of Hartford
Department of Public Works**

June 12, 2014

AGREEMENT

This Agreement is effective this ^{June}12th day of March, 2014 between the Town of Hartford Department of Public Works ("DPW" or "Town") and DEW Prospect Street, LLC ("DEW") regarding certain permit conditions for a project to be constructed on Prospect Street in the Town ("Project").

WHEREAS, on October 3, 2013, the Hartford Planning Commission ("PC") issued Findings of Fact and Conclusions of Law and Decision on Application #13-15 for Site Development Approval of a 38,600 sf office building on proposed lot 43-0127-000 ("#13-15").

WHEREAS, on September 30, 2013, the Hartford Zoning Board of Adjustment ("ZBA") issued Findings of Fact and Conclusions of Law and Decision on Application #17-13 for Conditional Use Approval for a 38,600 sf office building on proposed lot 43-0127-000 ("#17-13").

WHEREAS, on October 3, 2013, the Hartford PC issued Findings of Fact and Conclusions of Law and Decision on Application #13-14 for approval of a minor subdivision to consolidate seven lots into four lots ("#13-14").

WHEREAS, On July 29, 2013, the Hartford ZBA issued Findings of Fact and Conclusions of Law and Decision on Application #18-13 for Conditional Use Approval to add material on proposed lot 46-0009-000 ("#18-13").

WHEREAS, Condition 3(G) of #13-15 and of #17-13 contain a condition that DEW and DPW agree as to the division of ownership of the stormwater system, the water supply system and the sewer system.

WHEREAS, Condition 3(I) of #13-15 and of #17-13 require DEW and DPW to agree as to ownership of the stormwater permit.

WHEREAS, Condition 3(H) of #13-15 and of #17-13 contain a condition that DEW and DPW agree as to the storm drain design details and maintenance of DEW's owned outfall structures.

WHEREAS, Condition 3(J) of #13-15 and of #17-13 require DPW to approve DEW's stormwater management plan.

WHEREAS, Condition 3(P) of #13-15 and of #17-13 require DPW to approve a maintenance plan for leaves and acorns from the street streets proposed along Prospect Street.

WHEREAS, Condition 3(R) of #13-15 addresses the requirement to have a third-party inspector of construction.

NOW THEREFORE, DEW and DPW agree as follows:

1. Condition 3(G). Reference is made to Plan C1.2 Grading and Utility Plan dated 3/7/14 for Prospect Street Right of Way limits and Utilities described herein.

- a. Stormwater:

- i. Town. The following shall be the Town's responsibility: Stormwater catch basins and drain pipes within the Prospect Street right-of-way ("ROW").
- ii. DEW: The following shall be DEW's responsibility:
 1. Stormwater forebays in the Prospect Street ROW and catch basins and drain pipes not located within the Prospect Street ROW.
 2. Rain gardens and outfalls.

3. Oak tree leaf and acorn debris removal and maintenance within Prospect Street ROW.

b. Sewer System.

- i. Town. The Town shall own and maintain
 1. Manholes located in the Prospect Street ROW
 2. 8" PVC sewer mainline pipe located within the Prospect Street ROW
- ii. DEW. DEW shall own and maintain the building sewer service connection into the town-owned manhole in the Prospect Street ROW.

c. Water Supply.

- i. Town. The Town shall own and maintain
 1. Hydrants within the Prospect Street ROW.
 2. 8" D.I. Water Main and valves within the Prospect Street ROW.
 - ii. DEW. DEW shall own and maintain
 1. Water services lines located outside the Prospect Street ROW and within the ROW from the Town owned gate valve to the property line.
 2. Structures or valves for the water system located outside of the Prospect Street ROW.
2. Conditions 3(J) and 3(P). Attached as Exhibit A is the Stormwater Appurtenance Inspection and Maintenance Manual, which has been reviewed and approved by DPW.
 3. Condition 3(I). Attached as Exhibit B is Vermont Stormwater Permit #7063-INDS Project #NS13-0173, issued to DEW Properties, LLC on 12/3/2013 for property identified as 34 Prospect Street, WRJ, VT indicating manner of discharge, wastes permitted from, approved plans and minimal inspection and maintenance requirements. DEW is the owner of the Permit referenced herein and is responsible for compliance with all the terms and conditions.
 4. Condition 3(R). Third party inspector. DEW understands that the Town will retain a third-party inspector to monitor construction. DEW will be responsible for reimbursing the Town for these costs.

Town of Hartford
Department of Public Works

By: Hunter J. Rindley 6/12/14
Duly Authorized Agent

Prospect Street
DEW Properties, LLC

By: [Signature]
Duly Authorized Agent

Exhibit B

Easement Deed

DEW Prospect Street, LLC to Town of Hartford
Department of Public Works

July 16, 2014

502/565

JUL 17 2014

EASEMENT DEED

TOWN OF HARTFORD
A.M. 1:45 P.M.

KNOW ALL PERSONS BY THESE PRESENTS that DEW Prospect Street, LLC, a Vermont Limited Liability Company having a place of business in Williston, in the County of Chittenden, and State of Vermont ("GRANTOR"), in consideration of One Dollar and other valuable consideration paid to its full satisfaction by the Town of Hartford, a Vermont municipality located in the County of Windsor, State of Vermont ("GRANTEE"), by these presents does hereby give, grant, sell, convey and confirm unto the said GRANTEE, certain easements located on GRANTOR'S property in the Town of Hartford, County of Windsor and State of Vermont, describes as follows:

Being a portion of the same land and premises conveyed to GRANTOR by Warranty Deed of Prospect Street Properties II, Inc. dated June 12, 2014 and recorded in the Town of Hartford land records in Book 501, Page 325. Reference is made to a Corrective Warranty Deed of DEW Prospect Street, LLC dated July 16, 2014 to be recorded in the land records for the Town of Hartford.

The rights being conveyed herein are as shown on a Plan entitled Grading and Utility Plan C1.2, Prospect Street Development, Hartford, Vermont prepared for DEW Properties, LLC by Engineering Ventures PC dated 6/30/13, and revised 9/12/13 and 3/7/14 ("Plan"), which Plan is attached hereto and shall be recorded herewith in the Hartford Land Records. With reference to the Plat and the Plan, the easements being granted herein are more particularly described as follows:

1. Sidewalk easement. GRANTOR conveys an easement for use as a pedestrian sidewalk along the southern boundary of Lot 46-0009-000, running adjacent to Maple Street for a distance of approximately 113.2 feet, as shown on the Plan as "Proposed Sidewalk subject to easement over Lot 46-0009-000."
2. Turn-around easement. GRANTOR conveys an easement to allow municipal vehicles and plow trucks to use a portion of Lot 43-0127-000 (including deposit of snow as necessary in the course of plowing activity) for the purpose of turning around to return to Prospect Street at its northern terminus, as shown on the Plan as "easement to allow passage for town vehicles."

TO HAVE AND TO HOLD the above granted easements and rights, with all privileges and appurtenances thereunto belonging, and to the use of said GRANTEE, its successors and assigns forever.

And the GRANTOR hereby for itself, and its successors and assigns, covenant with said GRANTEE, its successors and assigns, that the GRANTOR is lawfully seized in fee simple of the granted premises, and that the GRANTOR has good right and title to convey the easements and rights as aforesaid, that they are FREE FROM EVERY ENCUMBRANCE, except as aforesaid, and that GRANTOR hereby engages to WARRANT and DEFEND the same to the GRANTEE, its successors and assigns, forever against all lawful claims.

IN WITNESS WHEREOF the aforementioned GRANTOR has caused this instrument to be signed in its name and behalf by its duly authorized agent this 16th of July, 2014.

DEW Prospect Street, LLC

By: Michael S. Francis
Michael S. Francis, Duly Authorized Agent

STATE OF VERMONT
COUNTY OF CHITTENDEN

At Williston, Vermont this 16th day of July 2014, personally appeared Michael S. Francis, member and duly authorized agent of DEW Prospect Street, LLC and by him signed and sealed the foregoing written instrument and acknowledged the same to be his free act and deed, and the free act and deed of DEW Prospect Street, LLC.

Before me, [Signature]
Notary Public
My commission expires: 2/10/15

HARTFORD TOWN CLERK'S OFFICE

This 17 day July 2014
Recorded in Bk 502 Pg 565
Shirley A. Laro Town Clerk

ACKNOWLEDGEMENT

RETURN RECEIVED

INCLUDE CERTIFICATES AND IF REQUIRED

ACT-40 DISCLOSURE STATEMENT

SIGNED Michael S. Francis DEKDATE 24 July 2014

Exhibit C

Executed Deed of Dedication

DEW Prospect Street, LLC to Town of Hartford

July 16, 2014



COPY

EXHIBIT C Vol
REC'D JUL 24 2014

DEW Construction Corp.
277 Blair Park Road
Suite 130
Williston, VT 05495

p 802.872.0505
f 802.872.0707

July 18, 2014

C. Robert Manby, Jr., Esq.
PO Box 858
White River Jct., VT 05001-0858

Re: DEW Prospect Street, LLC conveyance to Town of Hartford
Prospect Street, Hartford

Dear Robert,

Enclosed please find the executed Deed of Dedication related to Prospect Street. Pursuant to the terms of the Town of Hartford Road Acceptance Policy, DEW Prospect Street, LLC did not record this Deed, but we are transferring the Deed to the Town so that the conveyance is effective, allowing Nott's Excavating to commence construction of the public improvements.

Under Section 75-21 of the Policy, the Deed should be recorded after one year of maintenance, if no serious defects have been observed. At that time, we will prepare the Property Transfer Tax Return and forward it to you along with recording fees.

Please contact us if you have any questions or concerns.

We appreciate your assistance with this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "P. Moreau", followed by a long horizontal flourish line.

Pamela A. Moreau, Esq.
Corporate General Counsel

PAM/sm

Enclosure

cc: Richard Menge, Director of Public Works (w/encl.)
Hunter Rieseberg, Town Manager (w/encl.)
Timothy Martin, Esq. (w/encl.)
Kimberly Butler, Esq. (w/encl.)

COPY**DEED OF DEDICATION**

KNOW ALL PERSONS BY THESE PRESENTS that DEW Prospect Street, LLC, a Vermont Limited Liability Company having a place of business in Williston, in the County of Chittenden, and State of Vermont, referred to herein as GRANTOR, in consideration of One Dollar and other valuable consideration paid to its full satisfaction by the Town of Hartford, a Vermont municipality located in the County of Windsor, State of Vermont, referred to herein as GRANTEE, does hereby dedicate to public street purposes and convey unto the GRANTEE and its successors and assigns certain easements, described as follows:

Being a portion of the same land and premises conveyed to GRANTOR by Warranty Deed of Prospect Street Properties II, Inc. dated June 12, 2014 and recorded in the land records for the Town of Hartford, Vermont in Book 501, Page 325. Reference is made to a Corrective Warranty Deed of DEW Prospect Street, LLC dated July 16, 2014 to be recorded in the land records for the Town of Hartford.

The portion hereof being conveyed herein are as shown on a Subdivision Plat ("Plat") prepared for DEW Properties, LLC in Hartford, Windsor County, Vermont dated 06/30/13, revised 7/28/13 and 10/10/13, and signed 12/06/13 by Vermont Geomatics ("VG") recorded at Map Slide N633D.

Also being a portion of the same land and premises conveyed to GRANTOR by said Warranty Deed of Prospect Street Properties II, Inc., as shown on the Plat and labeled as "Prospect Street," being a 65-foot wide right-of-way encompassing .91 acres and described as follows:

Beginning at VG 5/8" capped rebar in the northerly line of Maple Street/U.S. Route 4, said capped rebar marks the corner of the land of DEW Properties, LLC, and the most southwesterly corner of the parcel herein described;

Thence the following courses and distances along the land of DEW Properties, LLC:

N37°55'00"E 68.45 feet to a VG 5/8" capped rebar at the beginning of a curve to the left, having a radius of 100.00 feet;

Northeasterly along said curve through a central angle of 27°12'57", an arc length of 47.50 feet to a VG 5/8" capped rebar;

N10°42'10"E 38.00 feet to a VG 5/8" capped rebar;

N10°42'10"E 160.00 feet to a VG 5/8" capped rebar;

N10°42'10"E 223.85 feet to a VG 5/8" capped rebar;

N10°42'10"E 66.00 feet to a VG 5/8" capped rebar;

S79°17'50"E 65.00 feet to a VG 5/8" capped rebar;

S10°42'10"W 487.85 feet to a VG 5/8" capped rebar at the beginning of a curve to the right, having a radius of 165.00 feet;

Southwesterly along said curve through a central angle of 23°09'08", an arc length of 66.67 feet to a VG 5/8" capped rebar, said rebar marks the northwesterly corner of the land of the Town of Hartford;

Thence continuing along the land of the Town of Hartford and said curve through a central angle of 4°03'37", an arc length of 11.69 feet to a VG 5/8" capped rebar;

Thence S37°55'00"W 49.21 feet to a VG 5/8" capped rebar, said rebar marks the southwesterly corner of the land of the Town of Hartford and the northerly line of Maple Street/U.S. Route 4;

Thence N68°33'30"W 67.78 feet along the northerly line of Maple Street/U.S. Route 4 to the POINT OF BEGINNING.

TO HAVE AND TO HOLD the granted premises, with all the privileges and appurtenances thereof to the said GRANTEE, its successors and assigns, to GRANTEE'S own use and behoof forever.

And the GRANTOR hereby for said GRANTOR, and its successors and assigns, covenant with said GRANTEE, its successors and assigns, that the GRANTOR is lawfully seized in fee simple of the dedicated premises, and that the GRANTOR has good right to dedicate and convey the same as aforesaid, that they are FREE FROM EVERY ENCUMBRANCE, except as aforesaid, and that GRANTOR hereby engages to WARRANT and DEFEND the same to the GRANTEE, its successors and assigns, forever against all lawful claims, except as aforesaid.

IN WITNESS WHEREOF the aforementioned GRANTOR has caused this instrument to be signed in its name and behalf by its duly authorized agent this 16th of July, 2014.

DEW Prospect Street, LLC

By:

Michael S. Francis
Michael S. Francis, Member
Duly Authorized Agent

STATE OF VERMONT
COUNTY OF CHITTENDEN

At Williston, Vermont on the 16th day of July 2014, personally appeared Michael S. Francis, member and duly authorized agent of DEW Prospect Street, LLC and by him signed and sealed the foregoing written instrument and acknowledged the same to be his free act and deed, and the free act and deed of DEW Prospect Street, LLC.

Before me,

Pamela A. Moreau
Notary Public Pamela A. Moreau
My commission expires: 2/10/15

Exhibit D

Recorded Deed of Dedication

DEW Prospect Street, LLC to Town of Hartford

August 3, 2018

661
160

EXHIBIT D, PG 1

HARTFORD TOWN CLERK'S OFFICE
This 3 day of August, 2018
at 12:00 A.M. (P.M.)
Recorded in Bk. 551 Pg. 160-161
Murray Arthur Steer Town Clerk

RECEIVED

AUG 03 2018

DEED OF DEDICATION

TOWN OF HARTFORD
A.M. 12:00 P.M.

KNOW ALL PERSONS BY THESE PRESENTS that DEW Prospect Street, LLC, a Vermont Limited Liability Company having a place of business in Williston, in the County of Chittenden, and State of Vermont, referred to herein as GRANTOR, in consideration of One Dollar and other valuable consideration paid to its full satisfaction by the Town of Hartford, a Vermont municipality located in the County of Windsor, State of Vermont, referred to herein as GRANTEE, does hereby dedicate to public street purposes and convey unto the GRANTEE and its successors and assigns certain easements, described as follows:

Being a portion of the same land and premises conveyed to GRANTOR by Warranty Deed of Prospect Street Properties II, Inc. dated June 12, 2014 and recorded in the land records for the Town of Hartford, Vermont in Book 501, Page 325. Reference is made to a Corrective Warranty Deed of DEW Prospect Street, LLC dated July 16, 2014 to be recorded in the land records for the Town of Hartford.

The portion hereof being conveyed herein are as shown on a Subdivision Plat ("Plat") prepared for DEW Properties, LLC in Hartford, Windsor County, Vermont dated 06/30/13, revised 7/28/13 and 10/10/13, and signed 12/06/13 by Vermont Geomatics ("VG") recorded at Map Slide N633D.

Also being a portion of the same land and premises conveyed to GRANTOR by said Warranty Deed of Prospect Street Properties II, Inc., as shown on the Plat and labeled as "Prospect Street," being a 65-foot wide right-of-way encompassing .91 acres and described as follows:

Beginning at VG 5/8" capped rebar in the northerly line of Maple Street/U.S. Route 4, said capped rebar marks the corner of the land of DEW Properties, LLC, and the most southwesterly corner of the parcel herein described;

Thence the following courses and distances along the land of DEW Properties, LLC:

N37°55'00"E 68.45 feet to a VG 5/8" capped rebar at the beginning of a curve to the left, having a radius of 100.00 feet;

Northeasterly along said curve through a central angle of 27°12'57", an arc length of 47.50 feet to a VG 5/8" capped rebar;

N10°42'10"E 38.00 feet to a VG 5/8" capped rebar;

N10°42'10"E 160.00 feet to a VG 5/8" capped rebar;

N10°42'10"E 223.85 feet to a VG 5/8" capped rebar;

N10°42'10"E 66.00 feet to a VG 5/8" capped rebar;

S79°17'50"E 65.00 feet to a VG 5/8" capped rebar;

S10°42'10"W 487.85 feet to a VG 5/8" capped rebar at the beginning of a curve to the right, having a radius of 165.00 feet;

Southwesterly along said curve through a central angle of 23°09'08", an arc length of 66.67 feet to a VG 5/8" capped rebar, said rebar marks the northwesterly corner of the land of the Town of Hartford;

Thence continuing along the land of the Town of Hartford and said curve through a central angle of 4°03'37", an arc length of 11.69 feet to a VG 5/8" capped rebar;

Thence S37°55'00"W 49.21 feet to a VG 5/8" capped rebar, said rebar marks the southwesterly corner of the land of the Town of Hartford and the northerly line of Maple Street/U.S. Route 4;

Thence N68°33'30"W 67.78 feet along the northerly line of Maple Street/U.S. Route 4 to the POINT OF BEGINNING.

TO HAVE AND TO HOLD the granted premises, with all the privileges and appurtenances thereof to the said GRANTEE, its successors and assigns, to GRANTEE'S own use and behoof forever.

And the GRANTOR hereby for said GRANTOR, and its successors and assigns, covenant with said GRANTEE, its successors and assigns, that the GRANTOR is lawfully seized in fee simple of the dedicated premises, and that the GRANTOR has good right to dedicate and convey the same as aforesaid, that they are FREE FROM EVERY ENCUMBRANCE, except as aforesaid, and that GRANTOR hereby engages to WARRANT and DEFEND the same to the GRANTEE, its successors and assigns, forever against all lawful claims, except as aforesaid.

IN WITNESS WHEREOF the aforementioned GRANTOR has caused this instrument to be signed in its name and behalf by its duly authorized agent this 16th of July, 2014.

DEW Prospect Street, LLC

By: Michael S. Francis
Michael S. Francis, Member
Duly Authorized Agent

STATE OF VERMONT
COUNTY OF CHITTENDEN

At Williston, Vermont on the 16th day of July 2014, personally appeared Michael S. Francis, member and duly authorized agent of DEW Prospect Street, LLC and by him signed and sealed the foregoing written instrument and acknowledged the same to be his free act and deed, and the free act and deed of DEW Prospect Street, LLC.

Before me,

Pamela A. Morneau
Notary Public
My commission expires: 2/10/15

Exhibit E

Stormwater Permit #7063-9010

December 26, 2018

VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION
AUTHORIZATION TO DISCHARGE UNDER
GENERAL PERMIT 3-9010

A determination has been made that the applicant(s):

DEW Prospect Street, LLC
277 Blair Park Road Suite 130
Williston, VT 05495

Impervious Area: 0.33 acres

meets the criteria necessary for inclusion under General Permit 3-9010. Hereinafter the named applicant shall be referred to as the permittee. Subject to the conditions of General Permit No. 3-9010, the permittee is authorized to discharge stormwater as described herein:

Project Name: Prospect Street Redevelopment
Project Location: 34, 88 and 118 Prospect Street in Hartford, Vermont
Receiving Waters: Connecticut River
Replacing Permit #(s): 7063-INDS
Manner of Discharge: S/N 001: Runoff from paved parking, driveways and sidewalks via overland flow to a series of catch basins and treatment in a rain garden/bioretention area which discharges to the Connecticut River.

The Site Balancing Procedure for the Discharge of Stormwater Runoff from the Expansion or Redevelopment of Impervious Surfaces was utilized to meet applicable treatment standards for this project.

Design: This project shall be constructed and operated in accordance with the site plans and details designed by Engineering Ventures, PC;
Sheets: C1.0, C1.1, C1.2, C2.2, C2.3, C2.4 & C3.3 all dated 6/30/2013; and all supporting information.

By reference, the above noted plans are made part of this authorization.

Compliance with General Permit 3-9010 and this Authorization

The permittee shall comply with this authorization and all the terms and conditions of General Permit 3-9010, including the payment of annual operating fees to the Department. A billing statement for such fees will be sent to the permittee each year. An invoice for the first year's operating fee will be sent separately. Any permit non-compliance, including a failure to pay the annual operating fee, constitutes a violation of 10 V.S.A. Chapter 47 and may be grounds for an enforcement action or revocation of this authorization to discharge.

Transferability

This authorization to discharge is not transferable to any person except in compliance with Part VI.D. of General Permit 3-9010. A copy of General Permit 3-9010 is available from the Department via the internet at http://dec.vermont.gov/sites/dec/files/wsm/stormwater/docs/GeneralPermit9010/sw_GP3-9010_final_07_27_2010.pdf

Changes to Permitted Development

In accordance with Part V.G. of General Permit 3-9010, the permittee shall notify the Department of any planned development or facility expansions or changes that may result in new or increased stormwater discharges. The Department shall determine the appropriateness of continued inclusion under General Permit 3-9010 by the modified development or facility.

Annual Inspection and Report

The stormwater collection, treatment and control system shall be properly operated. The permittee shall submit an annual inspection report on the operation, maintenance and condition of the stormwater collection, treatment and control system.

The inspection report shall be submitted regardless of whether the project has been constructed. The inspection shall be conducted between the conclusion of spring snow melt and June 15th of each year and the inspection report shall be submitted to the Secretary by July 15th of each year, or by July 30th if performed by a utility or municipality pursuant to a duly adopted stormwater management ordinance. The inspection report shall note all problem areas and all measures taken to correct any problems and to prevent future problems. The online submittal system, ANR Online, can be accessed at <https://anronline.vermont.gov>.

Initial Statement of Compliance

Unless submitted per the terms of your previous permit authorization, an initial statement of compliance, signed by a designer, must be submitted to the Stormwater Management Program no later than 6 months following completion of construction of the stormwater management system. Failure to submit an initial statement of compliance shall constitute a violation of General Permit 3-9010 and may result in the revocation of this authorization to discharge. Forms for completing this requirement are available on the Stormwater Management Program's website. The online submittal system, ANR Online, can be accessed at <https://anronline.vermont.gov>.

Recording in Land Records

The permittee shall record a one-page notice of issuance of this discharge permit in the local land records within fourteen (14) days of issuance of this authorization to discharge on the form provided by the Secretary, per §18-312 of Stormwater Management Rule. The permittee shall provide a copy of the recording to the Stormwater Management Program within fourteen (14) days of the permittee's receipt of the copy of the recording from the local land records.

Right to Appeal

(A) Pursuant to 10 V.S.A. Chapter 220, any appeal of this permit, except for appeal of a renewable energy plant as described in (B), must be filed with the clerk of the Environmental Division of the Superior Court within 30 days of the date of the decision. The notice of appeal must specify the parties taking the appeal and the statutory provision under which each party claims party status; must designate the act or decision appealed from; must name the Environmental Division; and must be signed by the appellant or the appellant's attorney. In addition, the appeal must give the address or location and description of the property, project, or facility with which the appeal is concerned and the name of the applicant or any permit involved in the appeal. The appellant must also serve a copy of the notice of appeal in accordance with Rule 5(b)(4)(B) of the Vermont Rules for Environmental Court Proceedings. For further information, see the Vermont Rules for Environmental Court Proceedings.

(B) If this permit relates to a renewable energy plant for which a certificate of public good is required under 30 V.S.A. § 248, any appeal of this decision must be filed with the Vermont Public Utility Commission pursuant to 10 V.S.A. § 8506. This section does not apply to a facility that is subject to 10 V.S.A. § 1004 (dams before the Federal Energy Regulatory Commission), 10 V.S.A. § 1006 (certification of hydroelectric projects), or 10 V.S.A. Chapter 43 (dams). Any appeal under this section must be filed with the clerk of the Public Utility Commission within 30 days of the date of this decision; the appellant must file with the clerk an original and six copies of its appeal. The appellant shall provide notice of the filing of an appeal in accordance with 10 V.S.A. § 8504(c)(2) and shall also serve a copy of the notice of appeal on the Vermont Public Service Department. For further information, see the Rules and General Orders of the Public Utility Commission.

Effective Date and Expiration Date of this Authorization

This authorization to discharge shall become effective on December 26, 2018 and shall expire on December 25, 2023. The permittee shall reapply for coverage at least sixty (60) days prior to December 25, 2023.

Dated December 26, 2018

Emily Boedecker, Commissioner
Department of Environmental Conservation

By:



Kevin Burke, Environmental Analyst
Stormwater Management Program

Exhibit F

Stream Alteration Permit #SA-7-0724

April 15, 2014



Department of Fish and Wildlife
Department of Forests, Parks & Recreation
Department of Environmental Conservation

STATE OF VERMONT**AGENCY OF NATURAL RESOURCES**

Department of Environmental Conservation

Water Quality Division
1229 Portland Street
St. Johnsbury, VT 05819

FAX 802-748-6687
TEL 802-751-0129

Statutory Authority:

This permit is issued under Title 10,
Vermont Statutes Annotated, Chapter 41,
Subchapter 2, Alteration of Streams.

DEW Properties, LLC, attn.. Steve Morton
277 Blair Park Road
Williston, VT 05495

Re: Stream Alteration Permit #: SA-7-0724
Connecticut River, Hartford

This project involves the construction of a river walk and associated streambank grading and revegetation located on the Connecticut River along Prospect Street in the town of Hartford, Vermont.

1. This project shall be accomplished according to the plans prepared by Engineering Ventures (Sheet L1.1 dated 07/31/13 which have been stamped "Approved" by the Department of Environmental Conservation. No changes shall be made to the conditions of this Permit, or the approved plans without prior approval from this office.
2. All construction equipment shall be clean and well maintained, free of fuel, hydraulic and gear oil leaks, especially if such equipment is to be used to work adjacent to the water.
3. Any areas of streambank disturbed during construction shall be suitably restored and stabilized with stone fill or a vegetative planting prior to completion of the project. Strictly limit extent of streambank disturbance. Maintain all established vegetation possible.
4. The contractor is responsible for adhering to an erosion and sediment control construction plan in order to maintain water quality.
5. This permit expires on October 1, 2014 and it can be revoked at any time inspection reveals non-compliance with the above conditions.

Please be aware that if the proposed project is located in a town that participates in the National Flood Insurance Program and involves any development (includes construction of structures, the placement of fill, storage of equipment, as well as grading, excavating, dredging) in the Special Flood Hazard Area as delineated on the National Flood Insurance Program Maps, a permit will be required from the town or city.

This approval does not relieve you of the responsibility of obtaining other necessary Local, State, or Federal permits.

SA-7-0724
DEW Properties, LLC
Connecticut River, Hartford

If the project is constructed as you have described and according to the above conditions, there is no reason to expect any violation of Vermont Water Quality Standards.

Dated at St. Johnsbury, VT this 15th day of April, 2014

David K. Mears, Commissioner
Vermont Department of Environmental Conservation

By: 
Barry Cahoon, P.E.
River Management Engineer

cc: Dan Mason, Environmental Enforcement Officer (e-copy)
Engineering Ventures
Town of Hartford
Prospect Street Properties
Winthrop & Martha Townsend
MA Boisvert & W. Townsend
Martha Abair

Exhibit G

Wastewater System & Potable Water Supply Permit
#WW-3-2298

July 14, 2014

State of Vermont
Department of Environmental Conservation

Agency of Natural Resources
Drinking Water and Groundwater Protection Division

WASTEWATER SYSTEM AND POTABLE WATER SUPPLY PERMIT

LAWS/REGULATIONS INVOLVED

10 V.S.A. Chapter 64, Potable Water Supply and Wastewater System Permit
Wastewater System and Potable Water Supply Rules, Effective September 29, 2007
Chapter 21, Water Supply Rules, Effective December 1, 2010

Landowner(s): Prospect St Properties II, Inc.
34 Prospect St
White River Junction VT 05001

Permit Number: WW-3-2298
PIN:

DEW Prospect St, LLC
277 Blair Park Rd
Williston VT 05495

This permit affects property identified as Town Tax Parcel ID # Hartford: 46-0009-000, 46-0010-000, 46-0012-000, 46-0019-000, 46-0073-000, 43-0027-000, 43-0127-001 referenced in a deed recorded in Book(s): 210, 231, 255, 294, 294 & 443 - Page(s) 187, 54, 510, 119, 4, 116 & 886 respective, of the Land Records in Hartford, Vermont.

This project consisting of the consolidation of seven (lots) into four (4) lots being: lot 43-0127-000 of 3.86 acres to be developed with a 43,046 sf building, lot 43-0127-001 of 0.8 acres to be developed with a 20,00 sf office building, lot 46-0009-000 of 0.47 acres to be developed with a 9,000 sf office building and lot 46-0073-000 to be developed with a 9,000 sf office building; all parcels to be served by municipal water supply services and municipal wastewater disposal services located on Prospect Street in Hartford, Vermont, is hereby approved under the requirements of the regulations named above subject to the following conditions.

1. GENERAL

- 1.1 The project shall be completed as shown on the following plans and/or documents prepared by Kevin Worden, PE and Ronald D. Taber, LS with the stamped plans listed as follows:
 - A. "Existing Conditions and Demolition Plan (C1.0)" dated 6/30/13, latest revision dated 4/28/14
 - B. "Grading and Utility Plan (C1.2)" dated 6/30/13, latest revision dated 3/7/14
 - C. "Sanitary Sewer Plan and Profile (C1.0)" dated 6/30/13, latest revision dated 3/7/14
 - D. "Wastewater Details and Notes (C3.2)" dated 6/30/13, latest revision dated 4/28/14
 - E. "Boundary Survey (sheet 1 of 4)" dated 6/30/13, latest revision dated 9/9/13
 - F. "Boundary Survey (sheet 2 of 4)" dated 6/30/13
 - G. "Boundary Survey (sheet 3 of 4)" dated 6/30/13, latest revision dated 9/9/13
 - H. "Subdivision Plat (sheet 4 of 4)" dated 6/30/13, latest revision dated 10/10/13
- 1.2 This permit does not relieve the landowner from obtaining all other approvals and permits PRIOR to construction including, but not limited to, those that may be required from the Act 250 District Environmental Commission; the Drinking Water and Groundwater Protection Division; the Watershed Management Division; the Division of Fire Safety; the Vermont Department of Health; the Family Services Division; other State departments; or local officials.
- 1.3 The conditions of this permit shall run with the land and will be binding upon and enforceable against the landowner and all assigns and successors in interest. The landowner shall record and index this permit in the Hartford Land Records within thirty, (30) days of issuance of this permit and prior to the conveyance of any lot subject to the jurisdiction of this permit.



- 1.4 The landowner shall record and index all required installation certifications and other documents that are required to be filed under these Rules or under a specific permit condition in the Hartford Land Records and ensure that copies of all certifications are sent to the Secretary.
- 1.5 No permit issued by the Secretary shall be valid for a substantially completed wastewater system (for each of the appropriate lots) for the collection system, including each building sewer, until the Secretary receives a signed and dated certification from a Vermont Licensed Designer (or where allowed, the installer) that states:

"I hereby certify that, in the exercise of my reasonable professional judgment, the installation-related information submitted is true and correct and wastewater system was installed in accordance with the permitted design and all the permit conditions, was inspected, was properly tested, and has successfully met those performance tests",

or which otherwise satisfies the requirements of §1-308 and §1-911 of the referenced rules.

- 1.6 This project is approved for the construction of office buildings on each lot. Construction of additional nonexempt buildings, including commercial and residential buildings, is not allowed without prior review and approval by the Drinking Water and Groundwater Protection Division and such approval will not be granted unless the proposal conforms to the applicable laws and regulations. No construction is allowed that will cause non-compliance with an existing permit.
- 1.7 Each purchaser of any portion of the project shall be shown a copy of the Wastewater System and Potable Water Supply Permit and the stamped plan(s), if applicable, prior to conveyance of any portion of the project to that purchaser.
- 1.8 By acceptance of this permit, the landowner agrees to allow representatives of the State of Vermont access to the property covered by the permit, at reasonable times, for the purpose of ascertaining compliance with the Vermont environmental and health statutes and regulations, and permit conditions.
- 1.9 Any person aggrieved by this permit may appeal to the Environmental Court within 30 days of the date of issuance of this permit in accordance with 10 V.S.A. Chapter 220 and the Vermont Rules of Environmental Court Proceedings.
- 1.10 This permit shall supersede Subdivision Permit EC-3-1921 and Homestead Exemption HE-3-0216 thereby rendering them null and void.
- 1.11 This permit allows for the continued use of the buildings, water service lines and building sewer lines on lots: 46-009-000, 46-073-000 & 43-127-000 until the time of their demolition & removal. The construction of the future buildings on any of these lots, and the installation of any exterior portions of the wastewater service lines, if different from that shown on the stamped plans may require a permit amendment from the Drinking Water and Groundwater Protection Division. This determination shall be made prior to any changes to the stamped plan configuration.

2. WATER SUPPLY

- 2.1 This project is approved for connection to a public water system. The installation of the public water system shall be completed in accordance with the conditions of the Public Water System Permit to Construct **Project#C-3109-14.0 & WSID #VT0005319** dated 7/11/14 or any subsequent approvals for this system issued by the Drinking Water and Groundwater Protection Division.
- 2.2 The components of the potable water supply service lines, not covered in the Public Water System Permit to Construct **Project#C-3109-14.0 & WSID #VT0005319** dated 7/11/14 referenced in condition #2.1 above, herein approved shall be routinely and reliably inspected during construction by a Vermont Licensed Designer (or where allowed, the installer) who shall, upon completion and prior to occupancy of the associated building, report in writing to the Drinking Water and Groundwater Protection Division that the installation was accomplished in accordance with the referenced plans and permit conditions, as specifically directed in Condition #1.5 herein.

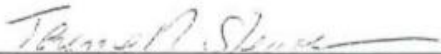
3. WASTEWATER DISPOSAL

- 3.1 The components of the sanitary wastewater system herein approved shall be routinely and reliably inspected during construction by a Vermont Licensed Designer (or where allowed, the installer) who shall, upon completion and prior to occupancy of the associated building, report in writing to the Drinking Water and Groundwater Protection Division that the installation was accomplished in accordance with the referenced plans and permit conditions, as specifically directed in Condition #1.5 herein.

- 3.2 This permit is based, in part, on a municipal approval for connection to their wastewater treatment facility. If the municipal approval expires, this permit shall be invalid unless the municipality renews its approval. If the municipality approval expires, a new permit must be issued for the project. An updated application form and an application fee will be required for the project. A new municipal approval letter shall be required if the project is served by the municipal wastewater collection system. The rules in effect at the time of the filing of the application for a new permit will be applied to the project.
- 3.3 This project is approved for connection to the Hartford wastewater treatment facility as depicted on the plan(s) stamped by the Drinking Water and Groundwater Protection Division. The project is approved for a maximum of 4,524 gallons of wastewater per day described in the table below:

Lot #	Building Description/Basis of Design	Wastewater Flow (gpd)
43-127-000 (38,600 sf bldg.)	Office Building; 129 employees @ 12 gpd/employee 218 visitors @ 4 gpd/person	2,740
43-127-001 (20,000 sf bldg.)	Office Building; 62 employees @ 12 gpd/employee 50 visitors @ 4 gpd/person	944
46-009-000 (9,000 sf bldg.)	Office Building; 30 employees @ 12 gpd/employee 15 visitors @ 4 gpd/person	420
46-073-000 (9,000 sf bldg.)	Office Building; 30 employees @ 12 gpd/employee 15 visitors @ 4 gpd/person	420

David K. Mears, Commissioner
Department of Environmental Conservation

By 

Dated July 14, 2014

Terence Shearer, Regional Engineer
Springfield Regional Office
Drinking Water and Groundwater Protection Division

cc Hartford Planning Commission
Kevin Worden, PE
Drinking Water and Groundwater Protection Division
Department of Public Safety, Division of Fire Safety
EC-3-1921 & HE-3-0216

Exhibit H

Concrete Testing Data Sheet

2/19/2016

M & W SOILS ENGINEERING, INC.
265 MAIN STREET · PO BOX 1466
CHARLESTOWN, NH 03603

EXHIBIT #

Phone: (603)826-5873

Fax: (603)826-4210

mwsoils@myfairpoint.net

Inspection Date: 2/19/16

Inspector: J. Olofson

CONCRETE INSPECTION & TESTING

PROJECT: Prospect Street (Hartford, VT)

GEN. CONTRACTOR: DEW Construction

CONCRETE SUPPLIER: Carroll Concrete

Design Strength: 3,500 PSI

Cement: 458 LBS/YD³
 153 lbs. NewCem

Water LBS

Course Aggr. (SSD) 3/4" 1766 LBS

Fine Aggr. (SSD) 1436 LBS

Additives Glenium 7500 6.1oz/yd; MicroAir 1.0oz/yd

FIELD REPORT

Concrete Placed: 2 YD³

Of Cyl Made: 4

Placement Location: Traffic signal foundations (Northwest & Southeast corners)

Weather Clear; 25° Reinf.: Yes Forms Yes Vibrator: Yes

Truck #	Arrived	Pouring	Slump	Air	Temp.	Finished	Remarks
---	10:40	10:46	3 1/4	5.2	51°	11:20	

Copies: All by E-Mail

COMPRESSIVE STRENGTH POUNDS PER SQ. INCH

Cylinder Marked	Type Brk.	Weight	Density Lbs/Cu.Ft.	Slump Inches	% Air	Age (Days)	Test Date	Ultimate Load (Lbs.)	Failure Stress(PSI)
PS-5		8.80	151.3	3 1/4	5.2	7	2/26/16,	49,397	3,930
PS-6		8.80	151.3	3 1/4	5.2	28	3/18/16	63,932	5,090
PS-7		8.70	149.6	3 1/4	5.2	28	3/18/16	64,616	5,140
PS-8				3 1/4	5.2				

Delivered to Lab:

Exhibit I

Compaction Test Data Sheets

10/03 through 11/03 2014

M & W SOILS ENGINEERING, INC.
265 MAIN STREET · PO BOX 1466
CHARLESTOWN, NH 03603

EXHIBIT I, Pg 1

Phone: (603)826-5873

Fax: (603)826-4210

mwsoils@yahoo.com

COMPACTION REPORT

PROJECT: Hartford (Prospect Street) - White River Jct., VT DATE: 10/3/14

CONTRACTOR: Notts Excavating

TEST BY: E. Harty METHOD: Nuclear Gauge

Standard Count: MS= --- Curve No: 92SLtSAND
DS= ---- Soil Type: Silty Sand

Test Numbers	8	9	10	11	12					
Depth:	6"	6"	6"	6"	6"					
Wet Density:	115.3	111.7	110.8	108.8	112.3					
Dry Density:	109.8	106.7	106.2	103.6	109.0					
Maximum Density:	109.0	109.0	109.0	109.0	109.0					
Optimum Moisture:	15.2	15.2	15.2	15.2	15.2					
Field Moisture Condition:	5.0	4.7	4.3	5.1	3.0					
% Compaction:	100.0	97.9	97.5	95.0	100.0					

REMARKS:

Copies: All by E-Mail

LOCATION:

- 8) Water main, station 0+80.
- 9) Sewer line, station 1+55.
- 10) SD line, at 15' West of CBST26.
- 11) Water line, at station 3+00.
- 12) Sewer line, at station 3+90.

M & W SOILS ENGINEERING, INC.
265 MAIN STREET · PO BOX 1466
CHARLESTOWN, NH 03603

EXHIBIT I, Pg 2

Phone: (603)826-5873

Fax: (603)826-4210

mwsoils@yahoo.com

COMPACTION REPORT

PROJECT: Hartford (Prospect Street) - White River Jct., VT DATE: 10/8/14

CONTRACTOR: Notts Excavating

TEST BY: L. Bohn METHOD: Nuclear Gauge

Standard Count: MS= 478 Curve No: 714CRGR34
DS= 2842 Soil Type: 3/4" Crushed Gravel

Test Numbers	13	14								
Depth:	10"	10"								
Wet Density:	151.2	150.2								
Dry Density:	145.1	142.4								
Maximum Density:	144.4	144.4								
Optimum Moisture:	4.4	4.4								
Field Moisture Condition:	4.2	5.5								
% Compaction:	100.4	98.7								

REMARKS:
Copies: All by E-Mail

LOCATION: Prospect Street, base gravel.
13) Station 2+50, at center line of road.
14) Station 5+35, at center line of road.

M & W SOILS ENGINEERING, INC.
265 MAIN STREET · PO BOX 1466
CHARLESTOWN, NH 03603

EXHIBIT I, P63

Phone: (603)826-5873

Fax: (603)826-4210

mwsoids@yahoo.com

COMPACTION REPORT

PROJECT: Hartford (Prospect Street) - White River Jct., VT DATE: 10/17/14

CONTRACTOR: Notts Excavating

TEST BY: E. Harty METHOD: Nuclear Gauge

Standard Count:	MS=	---					Curve No:	---				
	DS=	----					Soil Type:	<u>Asphalt</u>				
Test Numbers	17	18	19	20	21	22						
Depth:	BS	BS	BS	BS	BS	BS						
Wet Density:	153.9	152.2	154.1	155.9	155.1	153.9						
Dry Density:												
Maximum Density:	166.3	166.3	166.3	166.3	166.3	166.3						
Optimum Moisture:												
Field Moisture Condition:												
% Compaction:	92.5	91.5	92.7	93.7	93.3	92.5						

REMARKS:

Copies: All by E-Mail

LOCATION:

Densities were checked at random locations between Station 1+70 and Station 5+00.

Type 2, 3/4" asphalt base course had a reported specific gravity of 2.665.

M & W SOILS ENGINEERING, INC.
265 MAIN STREET · PO BOX 1466
CHARLESTOWN, NH 03603

EXHIBIT I, Pg 4

Phone: (603)826-5873

Fax: (603)826-4210

mwsoids@yahoo.com

COMPACTION REPORT

PROJECT: Hartford (Prospect Street) - White River Jct., VT DATE: 11/3/14

CONTRACTOR: Notts Excavating

TEST BY: E. Harty METHOD: Nuclear Gauge

Standard Count: MS= --- Curve No: 714CRGR34
DS= ---- Soil Type: 3/4" Crushed Gravel

Test Numbers	23									
Depth:	6"									
Wet Density:	142.4									
Dry Density:	137.6									
Maximum Density:	144.4									
Optimum Moisture:	4.4									
Field Moisture Condition:	3.5									
% Compaction:	95.3									

REMARKS:
Copies: All by E-Mail

LOCATION:
23) Station 6 centerline, at asphalt subgrade.

Exhibit J

Manhole Test Data Sheets

9/05 through 9/16 2014

Dufresne Group

MANHOLE TEST DATA SHEET

Client: Hartford Project #: 614001
 Project Title: Sanitary St
 Contractor: Notts
 Date: 9/5/14 Inspector: J. Olofson
 Manufacturer: Mitchie Test Firm: DG
 Manhole No: SMH #2 Location: _____
 Depth: _____ Dia: _____ Type of Joint: _____

Type of Test:

☒ Vacuum ☐ H₂O Infiltration ☐ H₂O Exfiltration
☐ Open ☐ Backfilled

Height of Ground Water Above Invert in Feet: _____

TEST DATA

	Date	Time	Water Level	Vacuum Pressure
End				
Begin				
Diff				

VACUUM

Vacuum – Allowable Drop: 0 – 10 ft Deep 2 min ☒
 10 – 15 ft Deep 2-1/2 min ☐
 15-20 ft Deep 3 min ☐
 >20 ft Deep calc ☐
 (See next page)
☒ Pass ☐ Fail (Based on 10" to 9" Hg drop)

WATER

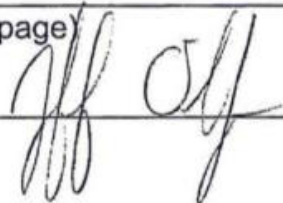
Water – Allowable Drop: 1gal x _____ vf x _____ hr/24hr = _____ gal
☐ Pass ☐ Fail
 Actual Drop Calc: _____ gal

VISUAL INSPECTION

☒ Pass ☐ Fail

(If test failed, fill out next page)

Inspector's Signature: _____



Dufresne Group

MANHOLE TEST DATA SHEET

Client: Hartford Project #: 614001
 Project Title: Prospect
 Contractor: NorS
 Date: 9/11/14 Inspector: J. Olotso
 Manufacturer: Mitchie Test Firm: DG
 Manhole No: SMH #4 Location: _____
 Depth: _____ Dia: _____ Type of Joint: _____

Type of Test:

☒ Vacuum ☐ H₂O Infiltration ☐ H₂O Exfiltration
☐ Open ☐ Backfilled

Height of Ground Water Above Invert in Feet: _____

TEST DATA

	Date	Time	Water Level	Vacuum Pressure
End				
Begin				
Diff				

VACUUM

Vacuum – Allowable Drop: 0 – 10 ft Deep 2 min ☒
 10 – 15 ft Deep 2-1/2 min ☐
 15-20 ft Deep 3 min ☐
 >20 ft Deep calc ☐
 (See next page)
☒ Pass ☐ Fail (Based on 10" to 9" Hg drop)

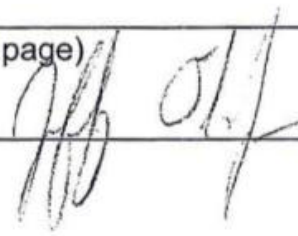
WATER

Water – Allowable Drop: 1gal x _____ vf x _____ hr/24hr = _____ gal
☐ Pass ☐ Fail
 Actual Drop Calc: _____ gal

VISUAL INSPECTION

☒ Pass ☐ Fail

(If test failed, fill out next page)

Inspector's Signature: 

MANHOLE TEST DATA SHEET

Client: Hanford Project #: 614001
 Project Title: Prospect
 Contractor: Notts
 Date: 9/15/14 Inspector: J. Olofson
 Manufacturer: Mitchie Test Firm: DG
 Manhole No: SMH # 3 Location: _____
 Depth: _____ Dia: _____ Type of Joint: _____

Type of Test:

☒ Vacuum ☐ H₂O Infiltration ☐ H₂O Exfiltration
☐ Open ☐ Backfilled

Height of Ground Water Above Invert in Feet: _____

TEST DATA

	Date	Time	Water Level	Vacuum Pressure
End				
Begin				
Diff				

VACUUM

Vacuum – Allowable Drop: 0 – 10 ft Deep 2 min ☒
 10 – 15 ft Deep 2-1/2 min ☐
 15-20 ft Deep 3 min ☐
 >20 ft Deep calc ☐
 (See next page)
☒ Pass ☐ Fail (Based on 10" to 9" Hg drop)

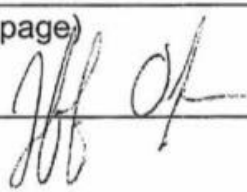
WATER

Water – Allowable Drop: 1gal x _____ vf x _____ hr/24hr = _____ gal
☐ Pass ☐ Fail
 Actual Drop Calc: _____ gal

VISUAL INSPECTION

☒ Pass ☐ Fail

(If test failed, fill out next page)

Inspector's Signature: 

MANHOLE TEST DATA SHEET

Client: Harbor Project #: 614001
 Project Title: Prospect
 Contractor: Notts
 Date: 9/16/14 Inspector: J. Olofson
 Manufacturer: Mitchie Test Firm: DG
 Manhole No: SMH #1 Location: _____
 Depth: _____ Dia: _____ Type of Joint: _____

Type of Test:

☒ Vacuum ☐ H₂O Infiltration ☐ H₂O Exfiltration
☐ Open ☐ Backfilled

Height of Ground Water Above Invert in Feet: _____

TEST DATA

	Date	Time	Water Level	Vacuum Pressure
End				
Begin				
Diff				

VACUUM

Vacuum – Allowable Drop: 0 – 10 ft Deep 2 min ☐
 10 – 15 ft Deep 2-1/2 min ☐
 15-20 ft Deep 3 min ☐
 >20 ft Deep calc ☐
 (See next page)
☒ Pass ☐ Fail (Based on 10" to 9" Hg drop)

WATER

Water – Allowable Drop: 1gal x _____ vf x _____ hr/24hr = _____ gal
☐ Pass ☐ Fail
 Actual Drop Calc: _____ gal

VISUAL INSPECTION

☒ Pass ☐ Fail

(If test failed, fill out next page)

Inspector's Signature: _____

Exhibit K

Sanitary Sewer Air Test Data Sheets

9/17/2014

DUFRESNE GROUP
SANITARY SEWER AIR TEST SHEET

Job Name: Prospect Street Job Number: 614001 Date: 9/17/14

SSMH #1 to SSMH ^{existing} Main Line Only ☒ Main Line & Lateral Lateral Only
Begin Pressure End Pressure
Drop in Pressure 0 Total Time 0:54
PASS FAIL
75'

SSMH #2 to SSMH ^{Lateral} Main Line Only Main Line & Lateral Lateral Only ☒
Begin Pressure End Pressure
Drop in Pressure 0 Total Time 0:45
PASS FAIL
40'

SSMH #1 to SSMH ^{Lateral} Main Line Only Main Line & Lateral Lateral Only
Begin Pressure End Pressure
Drop in Pressure 0 Total Time 0:45
PASS FAIL
40'

SSMH #4 to SSMH ^{Lateral} Main Line Only Main Line & Lateral Lateral Only
Begin Pressure End Pressure
Drop in Pressure 0 Total Time 0:45
PASS FAIL

Inspector's Signature: 

DUFRESNE GROUP
SANITARY SEWER AIR TEST SHEET

Job Name: Prospect Street Job Number: 614001 Date: 9/17/14

SSMH #3 to SSMH ^{Lateral} # Main Line Only Main Line & Lateral Lateral Only ✓
 Begin Pressure End Pressure
 Drop in Pressure ϕ Total Time 0:45
PASS FAIL
 40'

SSMH #3 to SSMH #4 Main Line Only ✓ Main Line & Lateral Lateral Only
 Begin Pressure End Pressure
 Drop in Pressure ϕ Total Time 2:38
PASS FAIL
 220'

SSMH #3 to SSMH #2 Main Line Only ✓ Main Line & Lateral Lateral Only
 Begin Pressure End Pressure
 Drop in Pressure ϕ Total Time 2:53
PASS FAIL
 240'

SSMH #1 to SSMH #2 Main Line Only ✓ Main Line & Lateral Lateral Only
 Begin Pressure End Pressure
 Drop in Pressure ϕ Total Time
PASS FAIL
 115'

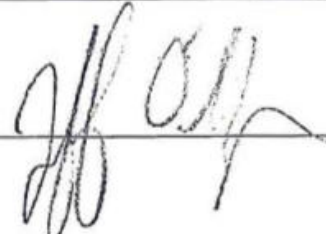
Inspector's Signature: 

Exhibit L

Potable Water Quality Test Data Sheets

9/09 Through 9/10 2014



EXHIBIT L, PG 1

Laboratory Report

Nott's Excavating 090606
185 Equestrian Way
White River Junction, VT 05001
Atten: Jason Nott

PROJECT: WSID 5319 Hartford TCSP

WORK ORDER: 1409-18554

DATE RECEIVED: September 09, 2014

DATE REPORTED: September 12, 2014

SAMPLER: Jason Nott

VT0005319

001 Site: SYSTEM EVALUATION, WSID 53196, Prospect St, Sampling Pt Date Sampled: 9/9/14 Time: 12:00

Facility ID: DS001 Smp Pt: TC001 Categ: TC Smp Type: SP Compl Ind: N Repl Ind: N

Parameter	Result	Units	Method	Analysis Date/Time	Lab/Tech	NELAC	Qual
Total Coliform	ABSENT	/100 mL	SM20 9223B Colilert	9/9/14 14:46	R JCP	A	
E. coli	ABSENT	/100 mL	SM20 9223B Colilert	9/9/14 14:46	R JCP	A	

Endyne will submit this data electronically to the State of VT Water Supply Division in accordance with their policy and standards.

Reviewed by:

Roderick J. Lamothe
Laboratory Director Lebanon, NH

www.endynelabs.com

160 James Brown Dr., Williston, VT 05495
Ph 802-879-4333 Fax 802-879-7103

56 Etna Road, Lebanon, NH 03766
Ph 603-678-4891 Fax 603-678-4893



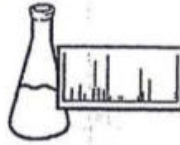
DYNE, INC.

ETNA ROAD

IANON, NH 03766-1446

ne: 603-678-4891 Fax 603-678-4893

il: jwood@endynelabs.com



= ENDYNE, INC.

ort Sent To: Nott's Excavating Inc.
 Address: 185 Equestrian way
White River Vt. 05001
 Email: 802-295-2734
 Phone No: 802-295-2734
 Fax No: 802-295-0950

LAB USE ONLY:
 Temperature Check: 20.7
 CI Residual Check: _____
 Volume: < = > 100 mL
 Logged in by: _____

CHAIN OF CUSTODY

Quished by:	Date	Time	Accepted by:	Date	Time
<u>[Signature]</u>	<u>9/9</u>	<u>12:30</u>			
Quished by:			Received by Endyne:	<u>MD 9-9-14</u>	<u>1245</u>

IDENTIAL CLIENTS

Is the sample from a Potable drinking water source in Vermont? Check either YES: _____ OR NO: _____ (Required)

If YES, please read the information provided on the back of this form before proceeding.

LIC WATER SUPPLY CLIENTS

MSID: _____ Water System Name: Hartford VT Sample Type: ROUTINE _____ REPEAT _____ SPECIAL _____
 Is System Chlorinated? YES X NO _____ If YES: Free Chlorine Residual: _____ mg/L Total Chlorine Residual: _____ mg/L

CLIENTS MUST PROVIDE THE FOLLOWING INFORMATION (incomplete information will delay processing)

Date and Time of Sampling: Tue Sept. 9, 2014 12:00 pm
 Name of Sampler (Please Print): Jason Nott
 Sampling Location (kitchen, sink, bath, etc): Sampling point
 Sampling Address (911 address if known): Prospect St 8" D.I.
 Water source: Drilled Well _____ Dug Well _____ Spring _____ Surface Water _____
 Is this water source chlorinated? YES _____ NO _____
 Residential Clients: Have you chlorinated your water source within the last 2 weeks? YES _____ NO _____
 If YES, was there residual chlorine taste or odor when you collected the sample? YES _____ NO _____
 Describe any treatment systems (water softener, filters, UV, etc): _____

STANDARD:
 Results reported within 5 business days
 No verbal inquiries please)

PRESENCE/ABSENCE \$22.00 \$ X
 OR
 ENUMERATION (Count) \$27.00 \$ _____

OR

RUSH:
 Results reported in _____ than 48 hours
 Fax, email _____

Additional Rush Charge: \$10.00 \$ X
 TOTAL \$ _____

with sample submission. We accept checks (payable to Endyne, Inc), or call the lab for credit card processing.

Monday only

ENDYNE Work Order:

1409-B554



Laboratory Report

Nott's Excavating 090606
185 Equestrian Way
White River Junction, VT 05001

PROJECT: Hartford
WORK ORDER: 1409-18725
DATE RECEIVED: September 10, 2014
DATE REPORTED: September 12, 2014
SAMPLER: Jason Nott

Enclosed please find the results of the analyses performed for the samples referenced on the attached chain of custody located at the end of this report.

The column labeled Lab/Tech in the accompanying report denotes the laboratory facility where the testing was performed and the technician who conducted the assay. A "W" designates the Williston, VT lab under NELAC certification ELAP 11263; "R" designates the Lebanon, NH facility under certification NH 2037 and "N" the Plattsburgh, NY lab under certification ELAP 11892. "Sub" indicates the testing was performed by a subcontracted laboratory. The accreditation status of the subcontracted lab is referenced in the corresponding NELAC and Qual fields.

This NELAC column also denotes the accreditation status of each laboratory for each reported parameter. "A" indicates the referenced laboratory is NELAC accredited for the parameter reported. "N" indicates the laboratory is not accredited. "U" indicates that NELAC does not offer accreditation for that parameter in that specific matrix. Test results denoted with an "A" meet all National Environmental Laboratory Accreditation Program requirements except where denoted by pertinent data qualifiers.

Endyne, Inc. warrants, to the best of its knowledge and belief, the accuracy of the analytical test results contained in this report, but makes no other warranty, expressed or implied, especially no warranties of merchantability or fitness for a particular purpose.

Reviewed by:

Roderick J. Lamothe
Laboratory Director Lebanon, NH

www.endynelabs.com



160 James Brown Dr., Williston, VT 05495
Ph 802-879-4333 Fax 802-879-7103

56 Etna Road, Lebanon, NH 03766
Ph 603-678-4891 Fax 603-678-4893



Laboratory Report

DATE REPORTED: 09/12/2014

CLIENT: Nott's Excavating
PROJECT: Hartford

WORK ORDER: 1409-18725
DATE RECEIVED: 09/10/2014

001	Site: Prospect Street 8"; Sample 2				Date Sampled: 9/10/14		Time: 12:30	
<u>Parameter</u>	<u>Result</u>	<u>Units</u>	<u>Method</u>	<u>Analysis Date/Time</u>		<u>Lab/Tech</u>	<u>NELAC</u>	<u>Qual</u>
Total Coliform	ABSENT	/100 mL	SM20 9223B Colilert	9/10/14	16:07	R AJR	A	
E. coli	ABSENT	/100 mL	SM20 9223B Colilert	9/10/14	16:07	R AJR	A	

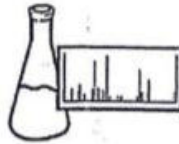
ENDYNE, INC.

ETNA ROAD

BANON, NH 03766-1446

Phone: 603-678-4891 Fax 603-678-4893

Email: jwood@endynelabs.com



= ENDYNE, INC.

Port Sent To:

ent: Nott's Excavating Inc.
 dress: 185 Equestrian Way
White River Jct. VT.

Email:

Phone No: 802-295-2734Fax No: 802-295-0950

LAB USE ONLY:

Temperature Check: 22.4

Cl Residual Check: _____

Volume: < = > 100 mLLogged in by: K

CHAIN OF CUSTODY

	Date	Time		Date	Time
Inquired by:			Accepted by:		
Inquired by:			Received by Endyne: <u>RJ</u>	<u>9/10/14</u>	<u>22.4</u>

RESIDENTIAL CLIENTS

Is the sample from a Potable drinking water source in Vermont? Check either YES: _____ OR NO: _____ (Required)

If YES, please read the information provided on the back of this form before proceeding.

PUBLIC WATER SUPPLY CLIENTS

WSID: _____ Water System Name: Hartford VT Sample Type: ROUTINE _____ REPEAT _____ SPECIAL _____Is System Chlorinated? YES X NO _____ If YES: Free Chlorine Residual: 125 mg/L Total Chlorine Residual: _____ mg/L

LAB CLIENTS MUST PROVIDE THE FOLLOWING INFORMATION (incomplete information will delay processing)

Date and Time of Sampling: Sept. 10, 12:30 pmName of Sampler (Please Print): JASON NOTTSampling Location (kitchen, sink, bath, etc): Sampling pointSampling Address (911 address if known): Prospect St 8" D.I. (Sample #2)

Water source: Drilled Well _____ Dug Well _____ Spring _____ Surface Water _____

Is this water source chlorinated? YES _____ NO _____

Residential Clients: Have you chlorinated your water source within the last 2 weeks? YES _____ NO _____

If YES, was there residual chlorine taste or odor when you collected the sample? YES _____ NO _____

Describe any treatment systems (water softener, filters, UV, etc): _____

STANDARD:

Results reported within 5 business days
(No verbal inquiries please)PRESENCE/ABSENCE \$22.00 \$ ✓

OR

ENUMERATION (Count) \$27.00 \$ _____

OR

RUSH:

Results reported in less than 48 hours
Fax, email or verbalAdditional Rush Charge: \$10.00 \$ ✓

TOTAL \$ _____

Please include payment with sample submission. We accept checks (payable to Endyne, Inc), or call the lab for credit card processing.

Please return samples within
24 hours, Monday thru Thursday only
to meet method holding times

ENDYNE Work Order:

1409-18725

Exhibit M

ALTA/ASCM Land Title Survey Sheets

07/07/2014

I hereby certify that this plot is an original pigment-based ink on mylar.
Signature applies only to original mylar copy.

Ronald D. Taber

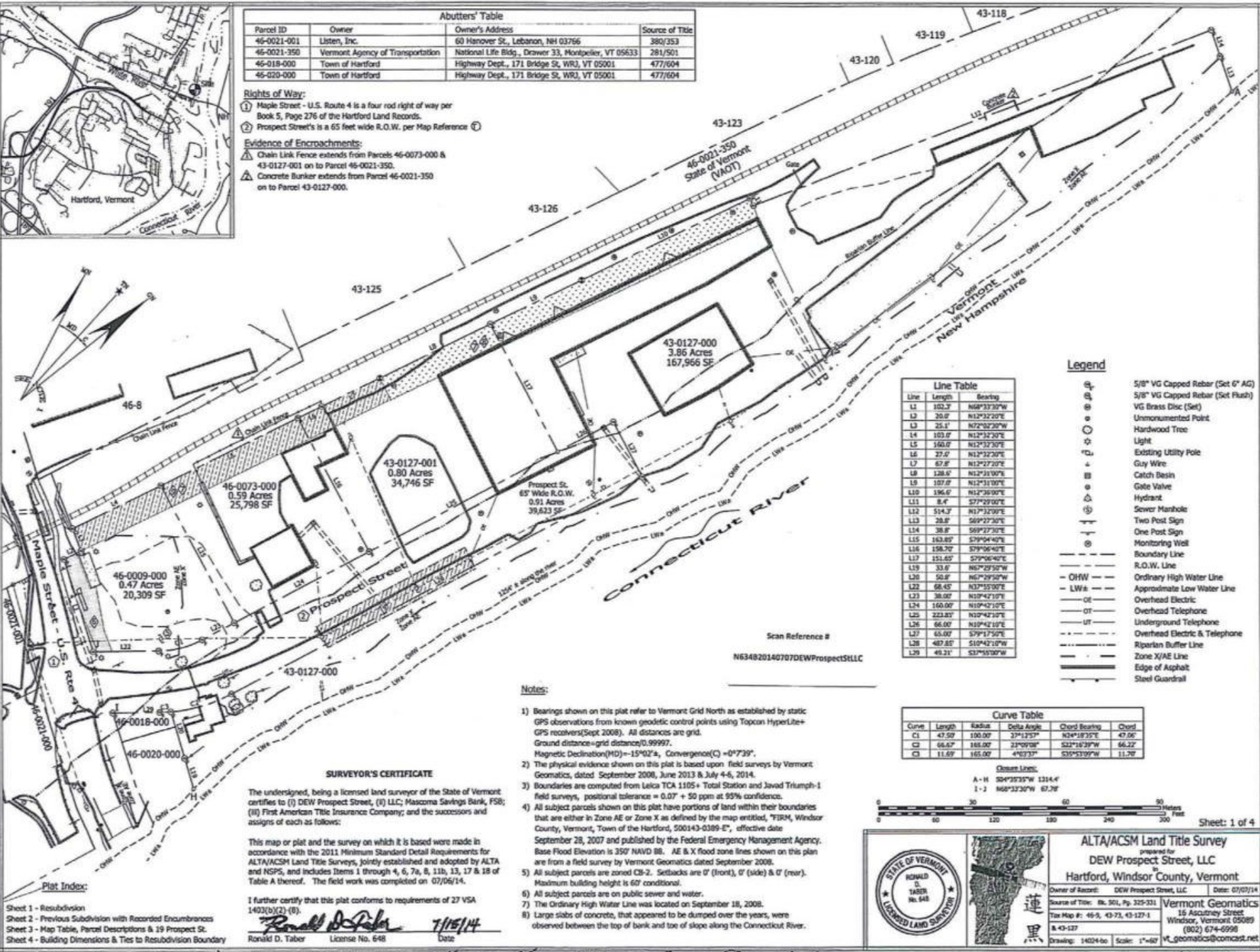
Abutters' Table			
Parcel ID	Owner	Owner's Address	Source of Title
46-0021-001	Liston, Inc.	60 Hanover St., Lebanon, NH 03766	380/353
46-0021-350	Vermont Agency of Transportation	National Life Bldg., Drawer 33, Montpelier, VT 05633	261/501
46-018-000	Town of Hartford	Highway Dept., 171 Bridge St. WR3, VT 05001	477/604
46-020-000	Town of Hartford	Highway Dept., 171 Bridge St. WR3, VT 05001	477/604

Rights of Way:

- Maple Street - U.S. Route 4 is a four rod right of way per Book 5, Page 276 of the Hartford Land Records.
- Prospect Street is a 65 feet wide R.O.W. per Map Reference ①

Evidence of Encroachments:

- Chain Link Fence extends from Parcels 46-0073-000 & 43-0127-001 on to Parcel 46-0021-350.
- Concrete Bunker extends from Parcel 46-0021-350 on to Parcel 43-0127-000.



SURVEYOR'S CERTIFICATE

The undersigned, being a licensed land surveyor of the State of Vermont certifies to (i) DEW Prospect Street, LLC; Mascoma Savings Bank, FSB; (ii) First American Title Insurance Company; and the successors and assigns of each as follows:

This map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1 through 4, 6, 7a, 8, 11b, 13, 17 & 18 of Table A thereof. The field work was completed on 07/06/14.

I further certify that this plat conforms to requirements of 27 VSA 1403(b)(2)-(ii).

Ronald D. Taber
Ronald D. Taber License No. 648
7/15/14 Date

Notes:

- Bearings shown on this plat refer to Vermont Grid North as established by static GPS observations from known geodetic control points using Topcon HyperLite+ GPS receivers (Sept 2008). All distances are grid. Ground distance-grid distance/0.999997. Magnetic Declination(MD)=-15°02'4", Convergence(C)=-0°7'39".
- The physical evidence shown on this plat is based upon field surveys by Vermont Geomatics, dated September 2008, June 2013 & July 4-6, 2014.
- Boundaries are computed from Leica TCA 1105+ Total Station and Javad Triumph-1 field surveys, positional tolerance = 0.07 + 50 ppm at 95% confidence.
- All subject parcels shown on this plat have portions of land within their boundaries that are either in Zone AE or Zone X as defined by the map entitled, "TRM, Windsor County, Vermont, Town of the Hartford, 500143-0389-E", effective date September 28, 2007 and published by the Federal Emergency Management Agency. Base Flood Elevation is 350' NAVD 88. AE & X flood zone lines shown on this plan are from a field survey by Vermont Geomatics dated September 2008.
- All subject parcels are zoned CB-2. Setbacks are 0' (front), 0' (side) & 0' (rear). Maximum building height is 60' conditional.
- All subject parcels are on public sewer and water.
- The Ordinary High Water Line was located on September 18, 2008.
- Large slabs of concrete, that appeared to be dumped over the years, were observed between the top of bank and toe of slope along the Connecticut River.

Legend

- 5/8" VG Capped Rebar (Set 6" AG)
- 5/8" VG Capped Rebar (Set Flush)
- VG Brass Disc (Set)
- Unmonumented Point
- Hardwood Tree
- Light
- Existing Utility Pole
- Guy Wire
- Catch Basin
- Gate Valve
- Hydrant
- Sewer Manhole
- Two Post Sign
- One Post Sign
- Monitoring Well
- Boundary Line
- R.O.W. Line
- Ordinary High Water Line
- Approximate Low Water Line
- Overhead Electric
- Overhead Telephone
- Underground Telephone
- Overhead Electric & Telephone
- Riparian Buffer Line
- Zone X/AE Line
- Edge of Asphalt
- Steel Guardrail

Line Table		
Line	Length	Bearing
L1	102.37	N68°33'30"W
L2	30.07	N12°32'20"E
L3	25.11	N72°32'20"W
L4	103.07	N12°32'20"E
L5	160.07	N12°32'30"E
L6	27.67	N12°32'30"E
L7	67.87	N12°27'20"E
L8	128.67	N12°31'00"E
L9	107.07	N12°31'00"E
L10	196.67	N12°30'00"E
L11	8.47	S77°29'00"E
L12	514.37	N17°32'00"E
L13	28.87	S69°27'30"E
L14	38.87	S69°27'30"E
L15	163.87	S79°04'40"E
L16	158.77	S79°06'40"E
L17	151.87	S79°06'40"E
L18	33.67	N62°29'50"W
L19	50.87	N65°29'50"W
L20	68.47	N37°55'00"E
L21	38.07	N10°42'10"E
L22	160.07	N10°42'10"E
L23	223.87	N10°42'10"E
L24	86.07	N10°42'10"E
L25	63.07	S79°17'50"E
L26	487.87	S10°42'10"E
L27	49.21	S37°55'00"W

Curve Table				
Curve	Length	Radius	Delta Angle	Chord Bearing
C1	47.50	100.00	33°12'57"	N24°18'55"E
C2	66.67	165.00	23°09'08"	S23°16'39"W
C3	11.69	165.00	4°01'37"	S10°51'07"W

Current Lines:
A-H S04°25'35"W 1214.4'
I-J N68°33'30"W 67.8'



ALTA/ACSM Land Title Survey
prepared for
DEW Prospect Street, LLC
Hartford, Windsor County, Vermont

Owner of Record: DEW Prospect Street, LLC Date: 07/03/14

Source of Title: Bl. 501, Pg. 325-331
Tax Map #: 49-5, 43-73, 43-127-1
Vermont Geomatics
16 Ascotbury Street
Windsor, Vermont 05095
(802) 674-6998
vt_geomatics@comcast.net

Received and Recorded July 15, 2014 @ 4:25 PM Abstract: Sherry Allister Asset from Clerk

EXHIBIT M, Pg 1

N6348

- ④ Sewer rights reforestation a deed from Phillip E. Pope and Diane J. Pope to Percy Darling and Madeline Darling, predecessors in title, dated May 25, 1971, recorded May 26, 1971 in Book 65, Page 201 of the Hartford Land Records.
- ④ Warranty Deed of William H. Lyman to Gregory & Ellis Antonella [Reserved Public R.O.W.], dated June 9, 1930, recorded in Hartford Land Records, Book 45, Page 45. Reservation for Public to Pass in the Warranty Deed of Ellis V. Antonella to Arthur and Alice Brooks, dated September 18, 1950, recorded in Book 57, Page 377 of Hartford Land Records.
- ④ Right of way excepted in the Warranty Deed of Gordon E. Mace and Rita E. Mace, predecessors in title, to Robert J. McCoy, dated June 23, 1970, recorded July 1, 1970 in Book 64, Page 312 of the Hartford Land Records.
- ④ Easement deed from Hartford Oil Co., Inc., to Green Mountain Power Corporation dated July 25, 1977, recorded December 6, 1977 in Book 82, Page 252 of the Hartford Land Records.
- ④ Easement for Pole Location on Private Property from Prospect Street Properties, II to Telephone Operating Company of Vermont LLC and Green Mountain Power Company by dated August 19, 2009, recorded September 17, 2009 in Book 444, Page 846 of the Hartford Land Records.
- ④ Warranty Deed of Easement from Prospect Street Properties II, Inc. to the Town of the Hartford recorded January 7, 2013 in Book 484, Page 266 of the Hartford Land Records.

♦ Easements and rights Boston and Maine Railroad, sometimes called the Boston and Maine Railroad Corporation (the "Railroad"), granted in the following:

- a. To New England Power Company by Flowage Deed dated February 1, 1949, recorded May 31, 1951 in Book 54, Page 34 of the Hartford Land Records. (Blanket)
- b. To Eastern Lights, Inc. by Grant of Easement dated July 17, 1987, recorded September 9, 1987 in Book 131, Page 313 of the Hartford Land Records. (Blanket)
- c. A Right-of-Way Occupancy Agreement between American Telephone and Telegraph Company ("AT&T") and Boston and Maine Corporation dated July 29, 1986 was recorded on September 23, 1988 in Book 146, Page 90 of the Hartford Land Records. (Blanket)

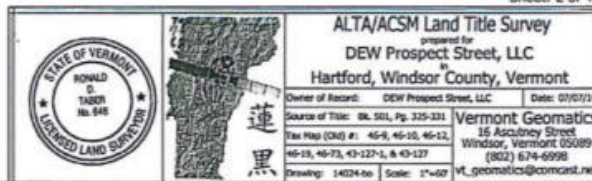
- ④ The Release Deed of Boston and Maine Corporation to Hartford Oil Company, Inc. dated November 13, 1997, recorded December 5, 1997 in Book 250, Page 178 of the Hartford Land Records.
- ④ The Release Deed of Boston and Maine Corporation to William Josler and Sally Ann Josler dated March 11, 1998, recorded July 2, 1998 in Book 258, Page 342 of the Hartford Land Records.
- ④ Right of Way, 25' wide, shown on plan entitled "Subdivision for Hartford Oil Co., Prospect St., Hartford, VT" dated December 2, 1997, recorded in the Hartford Land Records on February 10, 1998 as Map Slide #332A.

Ronald D. Taber License No. 648 Date 7/15/14

	5/8" VG Capped Rebar (Set 6" AG)
	5/8" VG Capped Rebar (Set Flush)
	VG Brass Disc (Set)
	Unmonumented Point
	Hardwood Tree
	Light
	Existing Utility Pole
	Guy Wire
	Catch Basin
	Gate Valve
	Hydrant
	Sewer Manhole
	Two Post Sign
	One Post Sign
	Monitoring Well
	Boundary Line
	R.O.W. Line
	Ordinary High Water Line
	Approximate Low Water Line
	Overhead Electric
	Overhead Telephone
	Overhead Electric & Telephone
	Underground Telephone
	Riparian Buffer Line
	Zone X/AE Line
	Steel Guardrail

N634C20140707DEWProspectSI LLC

Sheet: 2 of 4



exist in, p62

N434C

Map Table

Map	Locust	Title	Date	Prepared by	Source	Map File #	Comments
(A)	Railroad	Plan Showing Land to be Purchased of the Moses Lyman, White River Junction	July 1906	Boston & Maine Railroad	Hartford Land Records	Book 35 Page 273	Basis for Plat E Subdivision
(B)	Railroad	Right-of-Way and Track Map, The Connecticut and Passumpsic Rivers R.R. Co. Operated by the Boston and Maine R.R.	June 30, 1914	Office of Valuation Engineer, Boston, Mass	Hartford Land Records	Sheet V43/1	Shows Maple St & Railroad Relationship
(C)	Railroad	Property Line Between the Commercial Livery and Garage Inc. and the Connecticut & Passumpsic Rivers Railroad Company	Jan. 1921	E.D. Chapman, Real Estate Engineer	Hartford Land Records	Book 40 Page 605	Shows Maple St & Railroad Relationship
(D)	Railroad	Map of Land of Lyman Estate at White River Junction, VT.	Dec. 22, 1927	Raymond R. Marsden, C.E.	Hartford Land Records	Book 41 Page 582	Shows Western Boundary of Railroad
(E)	Railroad	Land in Hartford, VT. Boston and Maine Railroad to Hartford Oil Company, Inc.	March 1963	Gordon Ainsworth, RLS	Hartford Land Records	M.S. 665	Shows Eastern Boundary of Railroad
(F)	Prospect St.	Plan of Prospect Place	Feb. 1930	Harold M. Sumner, C.E.	Hartford Land Records	Not on File	Called in Wm. Lyman's (Grantor) deeds
(G)	Maple St.	Map of Survey of Strip of Land on North and East sides of Grammar School Lot Purchased by Town of the Hartford, VT	Oct. 15, 1951	Arthur W. Stone, Engineer	Hartford Land Records	M.S. 638	Change to Southern Boundary of Maple St.
(H)	Maple St.	Subdivision of Pippin Enterprises, Inc.	April 1981	T & M Surveys, Inc.	Hartford Land Records	M.S. 750	Southern Maple St. R.O.W. scales 45' to C/L
(I)	Maple St.	Subdivision of Pippin Enterprises, Inc.	April 1983	T & M Surveys, Inc.	Hartford Land Records	M.S. 782	Southern Maple St. R.O.W. scales 45' to C/L
(J)	Prospect St.	Property of the Hartford Oil Co., Prospect St., White River Jct, VT.	Feb. 14, 1992	J.E. Nalette	Hartford Land Records	M.S. 222A	First Plat Showing 50' wide R.O.W. on a portion of Prospect St.
(K)	Prospect St.	Survey for William Josker, Property of Elsie Emerson	Nov. 5, 1993	Hathorn Surveys	Hartford Land Records	Not on File	Referenced in Book 210 Page 187
(L)	Prospect St.	Survey for Hartford Oil Co.	April 25, 1997	Hathorn Surveys	Hartford Land Records	Not on File	Referenced in Plat N & O
(M)	Prospect St.	Boundary Line Adjustment for Hartford Oil Co. and Boston & Maine Corporation	Sept. 30, 1997	Hathorn Surveys	Hartford Land Records	Not on File	Referenced in Plat N & O
(N)	Prospect St.	Subdivision for Hartford Oil Company	Dec. 2, 1997	J.E. Nalette	Hartford Land Records	M.S. 352A	20' wide R.O.W. does not have tie to boundary
(O)	Prospect St.	Annexation for William & Sally Ann Josker, Property of Boston & Maine Corporation	Feb. 12, 1998	J.E. Nalette	Hartford Land Records	M.S. 359A	Portions of Prospect St. & Maple St. R.O.W. are shown
(P)	Prospect St.	Subdivision for Prospect Street Properties c/o William N. & Sally Ann Josker	May 20, 1999	C.D. Holzwarth	Hartford Land Records	M.S. 382B	Prospect St. R.O.W. & Maple St. R.O.W. are finalized
(Q)	Maple St.	Listen Community Services, 42/44 Maple St/ US Route 4	March 19, 2012	DeWolfe Engineering Associates	Hartford D.P.W.	-	Maple St. R.O.W. per Plat I & P - Prospect St. R.O.W. per Plat P
(R)	Maple St.	Hartford-Lebanon BPP A000 (627)	April 2012	New Hampshire Dept. of Transportation	Hartford Land Records	On File	Disclaimer about the use of map for Vermont's Acquisition of Land
(S)	All Parcels	Boundary Survey prepared for DEW Properties, LLC in Hartford, Windsor County, Vermont	Sept. 9, 2013	Vermont Geomatics	Hartford Land Records	M.S. N 633A-C	Parcels 46-9, 46-10, 46-12, 46-13, 46-73, 43-127-1, & 43-127.
(T)	All Parcels	Subdivision Plat prepared for DEW Properties, LLC in Hartford, Windsor County, Vermont	Oct. 10, 2013	Vermont Geomatics	Hartford Land Records	M.S. N 633D	Resubdivision of Parcels in Map (S) into 46-6, 46-73, 43-127-1, & 43-127.

Parcel Description for 43-0127-001

Beginning at a Vermont Geomatics capped rebar set in the westerly line of Prospect Street, said bound marks the northeasterly corner Lot 46-0073-000 and the southeasterly corner of the parcel herein described;

Thence N 79° 06' 40" W a distance of 158.70' to a VG 5/8" capped rebar and the land of the Vermont Agency of Transportation;

Thence the following courses and distances along the land of the Vermont Agency of Transportation:

N 12° 32' 30" E a distance of 27.6' to a VG 5/8" capped rebar;
N 12° 27' 20" E a distance of 67.8' to a Hathorn capped rebar;
N 12° 31' 00" E a distance of 128.6' to a VG 5/8" capped rebar, said capped rebar also marks the southwesterly corner of Lot 43-0127-000, and the northwesterly corner of the parcel herein described;

Thence S 79° 06' 40" E a distance of 151.65' along Lot 43-0127-000 to a VG 5/8" capped rebar and the westerly line of Prospect Street;

Thence S 10° 42' 10" W a distance of 223.85' along the westerly line of Prospect Street to the point of beginning, containing 0.80 acres, more or less.

Bearings used in this description are referenced to the Vermont Grid Coordinate System NAD 83.

Parcel Description for 46-0009-000

Beginning at a Vermont Geomatics capped rebar labeled "J" on said plat, said rebar is set at the intersection of the northerly line of Maple Street/U.S. Route 4 with the beginning point of the westerly line of Prospect Street, said bound marks the southeasterly corner of the parcel herein described;

Thence the following courses and distances along the northerly line of Maple Street /U.S. Route 4:

N 68° 33' 30" W a distance of 102.3' to a VG 5/8" capped rebar;
N 12° 32' 20" E a distance of 20.0' to a VG 5/8" capped rebar;
N 72° 02' 30" W a distance of 25.1' to a VG brass disc and the land of the Vermont Agency of Transportation;

Thence N 12° 32' 30" E a distance of 103.0' along the land of the Vermont Agency of Transportation to a VG 5/8" capped rebar, said capped rebar also marks the southwesterly corner of Lot 46-0073-000, and the northwesterly corner of the parcel herein described;

Thence S 79° 04' 40" E a distance of 163.85' along Lot 46-0073-000 to a VG 5/8" capped rebar and the westerly line of Prospect Street;

Thence S 10° 42' 10" W a distance of 38.00' along the westerly line of Prospect Street to a VG 5/8" capped rebar marking the beginning of a curve to the right having a radius of 100.00';

Thence southwesterly along said curve and the westerly line of Prospect Street through a central angle of 27° 12' 57", an arc length of 47.50' to a VG 5/8" capped rebar;

Thence S 37° 55' 00" W a distance of 68.45' along the westerly line of Prospect Street to the point of the beginning, containing 0.47 acres, more or less.

Bearings used in this description are referenced to the Vermont Grid Coordinate System NAD 83.

Parcel Description for 46-0073-000

Beginning at a Vermont Geomatics capped rebar set in the westerly line of Prospect Street, said bound marks the northeasterly corner Lot 46-0009-000 and the southeasterly corner of the parcel herein described;

Thence N 79° 04' 40" W a distance of 163.85' along Lot 46-0009-000 to a VG 5/8" capped rebar and the land of the Vermont Agency of Transportation;

Thence N 12° 32' 30" E a distance of 160.0' along the land of the Vermont Agency of Transportation to a VG 5/8" capped rebar, said capped rebar also marks the southwesterly corner of Lot 43-0127-001, and the northwesterly corner of the parcel herein described;

Thence S 79° 06' 40" E a distance of 158.70' along Lot 43-0127-001 to a VG 5/8" capped rebar and the westerly line of Prospect Street;

Thence S 10° 42' 10" W a distance of 160.00' along the westerly line of Prospect Street to the point of beginning, containing 0.59 acres, more or less.

Bearings used in this description are referenced to the Vermont Grid Coordinate System NAD 83.

I further certify that this plat conforms to requirements of 27 VSA 1403(b)(2)-(8).

Ronald D. Taber License No. 648 Date 1/15/14

Parcel Description for 43-0127-000

Beginning at a Vermont Geomatics capped rebar set in the westerly line of Prospect Street, said bound marks the northeasterly corner Lot 43-0127-001;

Thence N 79° 06' 40" W a distance of 151.65' to a VG 5/8" capped rebar and the land of the Vermont Agency of Transportation;

Thence the following courses and distances along the land of the Vermont Agency of Transportation:

N 12° 31' 00" E a distance of 107.0' to a Hathorn capped rebar;
N 12° 36' 00" E a distance of 196.6' to a VG brass disc;
S 77° 29' 00" E a distance of 8.4' to a VG brass disc;
N 17° 32' 00" E a distance of 514.3' to a VG 5/8" capped rebar;
S 69° 27' 30" E a distance of 38.8' to a VG 5/8" capped rebar
S 69° 27' 30" E a distance of 28.8'; more or less, to a point on the ordinary high water line of the Connecticut River;

Thence proceeding 1,254', more or less, southerly along the ordinary high water line of the Connecticut River to a point, said point is labeled "H" on said Plat, and also marks the northeasterly corner of Lot 46-0020-000, closure line of this course is S 4°35'35" W a distance of 1314.2';

Thence N 67° 29' 50" W a distance of 33.6' along Lot 46-0020-000 to a VG 5/8" capped rebar;

Thence N 67° 29' 50" W a distance of 50.8' along Lot 46-0020-000 and Lot 46-0018-000 to a VG 5/8" capped rebar on the easterly line of Prospect Street, said bound is a point on a curve to the left having a radius of 165.00', a radial line to said bound from the radius point bears 558°08'46"E;

Thence northwesterly along the easterly line of Prospect Street, said curve through a central angle of 23° 09' 08", an arc length of 66.6' to a VG 5/8" capped rebar;

Thence N 10° 42' 10" E a distance of 487.85' along the easterly line of Prospect Street to a VG 5/8" capped rebar;

Thence N 79° 17' 50" W a distance of 65.00' along the northerly line of Prospect Street to a VG 5/8" capped rebar;

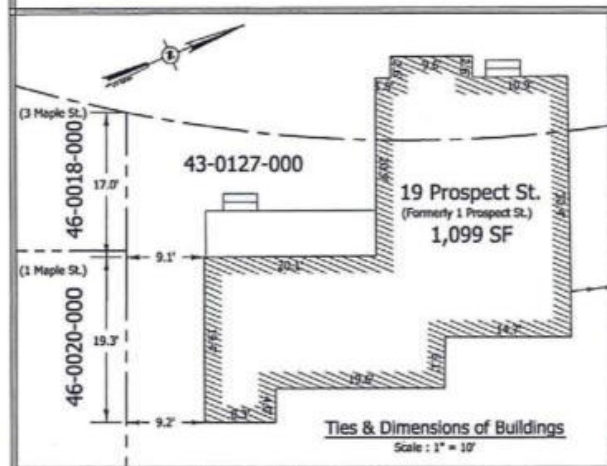
Thence S 10° 42' 10" W a distance of 66.00' along the westerly line of Prospect Street to the point of beginning, containing 3.86 acres, more or less.

Bearings used in this description are referenced to the Vermont Grid Coordinate System NAD 83.

Scan Reference #

N634020140707DEWProspectSLIC

Sheet: 3 of 4



		ALTA/ACSM Land Title Survey prepared for DEW Prospect Street, LLC Hartford, Windsor County, Vermont	
Owner of Record: DEW Prospect Street, LLC Date: 07/07/14		Source of Title: Bl. 501, Pg. 325-331 Tax Map #: 46-9, 43-73, 43-127-1 B 43-127 Drawing: 1402440 Scale: As Shown	
Vermont Geomatics 15 Acutey Street Windsor, Vermont 05089 (802) 674-6998 vt.geomatics@comcast.net		Sheet: 3 of 4 N634020140707DEWProspectSLIC	

Received and Recorded July 15, 2014 @ 4:25 PM at the State of Vermont Clerk

N634020140707DEWProspectSLIC

Exhibit N

Prospect Street Public Improvements Project – Record
Drawings

August 8, 2015

PROSPECT STREET PUBLIC IMPROVEMENTS PROJECT TOWN OF HARTFORD, VERMONT

AUGUST 8, 2015



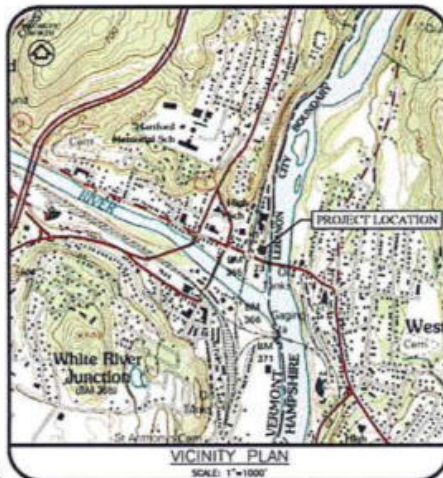
INDEX OF SHEETS	
SHEET	TITLE
COVER	
C1	GENERAL SITE, ELECTRIC, AND TELECOMMUNICATIONS PLAN
C2	SEWER MAIN PLAN AND PROFILE
C3	WATER MAIN PLAN AND PROFILE
C4	STORM DRAIN PLAN AND PROFILE

LEGEND			
EXISTING		PROPOSED	
PAVED ROAD / DRIVE	=====	PAVED ROAD/DRIVE	=====
CURB	=====	SIDEWALK	=====
SIDEWALK	=====	GRANITE CURB	=====
PROPERTY LINE	=====	WATER MAIN	=====
WATER MAIN	=====	SEWER MAIN	=====
SEWER MAIN	=====	STORM DRAIN	=====
STORM DRAIN	=====	SEWER MANHOLE	=====
SEWER MANHOLE	=====	DRAIN MANHOLE	=====
DRAIN MANHOLE	=====	CATCH BASIN	=====
CATCH BASIN	=====	GATE VALVE	=====
ELECTRICAL MANHOLE	=====	WATER SHUT OFF	=====
TELEPHONE MANHOLE	=====	HYDRANT	=====
GATE VALVE	=====	SEWER CLEANOUT	=====
WATER SHUT OFF	=====	LIGHT	=====
HYDRANT	=====	UTILITY POLE	=====
UTILITY POLE	=====	LIGHTING	=====
CUT WIRE	=====	ELECTRIC/TELECOM	=====
SINGLE POLE SIGN	=====		
DOUBLE POLE SIGN	=====		

ABBREVIATIONS

CB	CATCH BASIN
CD	CATCH BASIN
CO	CLEANOUT
DR	DRAIN
DI	DUCTILE IRON
DIST	DISTANCE
ELEC	ELECTRIC
PVC	POLYVINYL CHLORIDE
RG	RUN GARDEN
S	SEWER
SS	SANITARY SEWER
ST	STORM DRAIN
TELECOM	TELECOMMUNICATIONS
UE	UNDERGROUND ELECTRIC
UL	UNDERGROUND LIGHTING
W	WATER

NOTE: SOME FEATURES SHOWN ON THESE DRAWINGS ARE FUTURE IMPROVEMENTS THAT MAY NOT BE CURRENTLY CONSTRUCTED. THESE ITEMS ARE PRIMARILY LIMITED TO FEATURES SHOWN NEAR THE PROSPECT STREET AND MAPLE STREET INTERSECTION.



RECORD
DRAWING

RPR CERTIFICATION
NEWBORN PROJECT REPRESENTATIVE ON THIS PROJECT
WAS LEFT OUTSIDE. THIS SECOND DRAWING
INFORMATION AS SHOWN WAS RECEIVED BY JEFF
CLOPSON AND DETIVED REPRESENTATIVE OF ACTUAL
CONDITIONS BASED ON THE FIELD INFORMATION
AVAILABLE.
SIGNED: [Signature]
DATE: 8/15/15

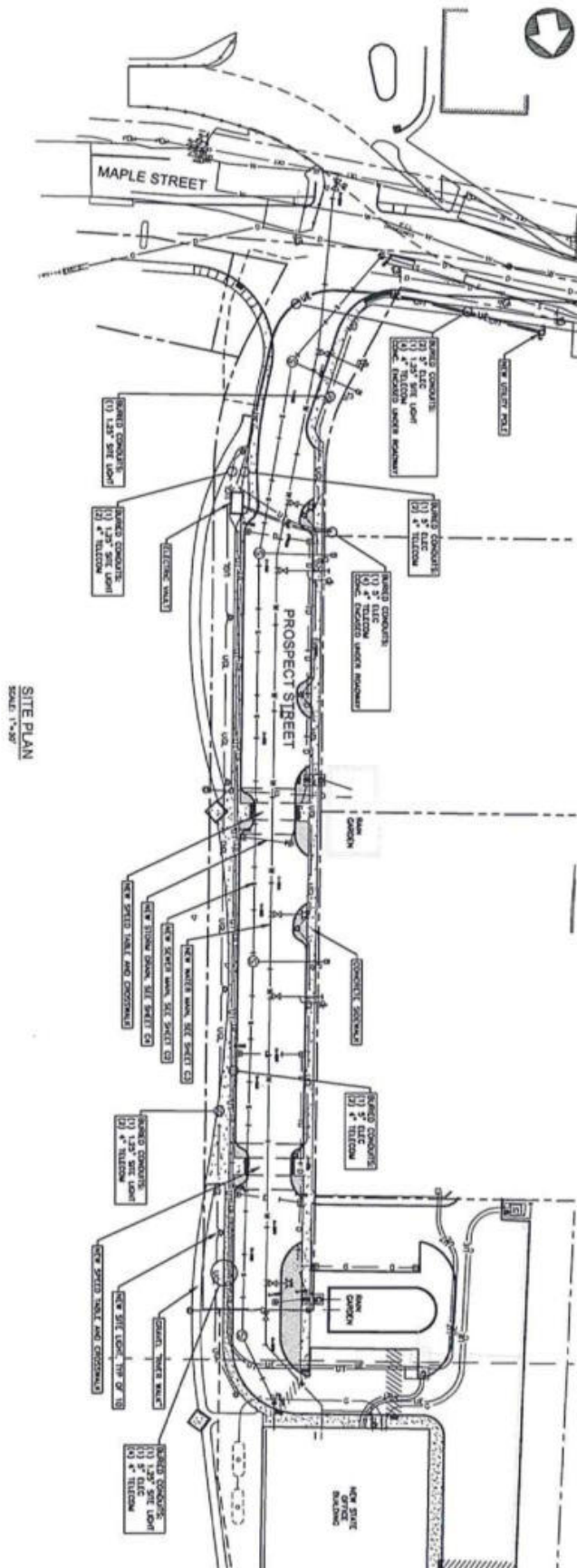


DUFRESNE GROUP
CONSULTING ENGINEERS

54 Main Street, P.O. Box B
Windsor, Vermont 05089
E-mail: dufresne@vermontel.net
Web: www.dufresnegroup.com

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Barre, VT • Tel: (802) 479-3698 Fax: (802) 479-2261
St. Johnsbury, VT • Tel: (802) 748-6605 Fax: (802) 748-4512
Dufresne Group is owned by Dufresne & Associates, PC

EXHIBIT N, Pg 1



SITE PLAN
SCALE: 1"=30'

- NOTES**
1. DATA INFORMATION SHOWN ON THIS PLAN IS BASED ON INFORMATION PROVIDED BY EXISTING/PLANNED UTILITIES.
2. FOR COMPLETE PROJECT DETAILS, REFER TO DIFFERENCE NOTES.
3. PROPOSED STREET PUBLIC ASSOCIATION PROJECT BY EXISTING VEHICLES, DATE: MAY 15, 2014

RPR CERTIFICATION

[illegible]RECORD
DRAWING

C1

belt 1 of 4

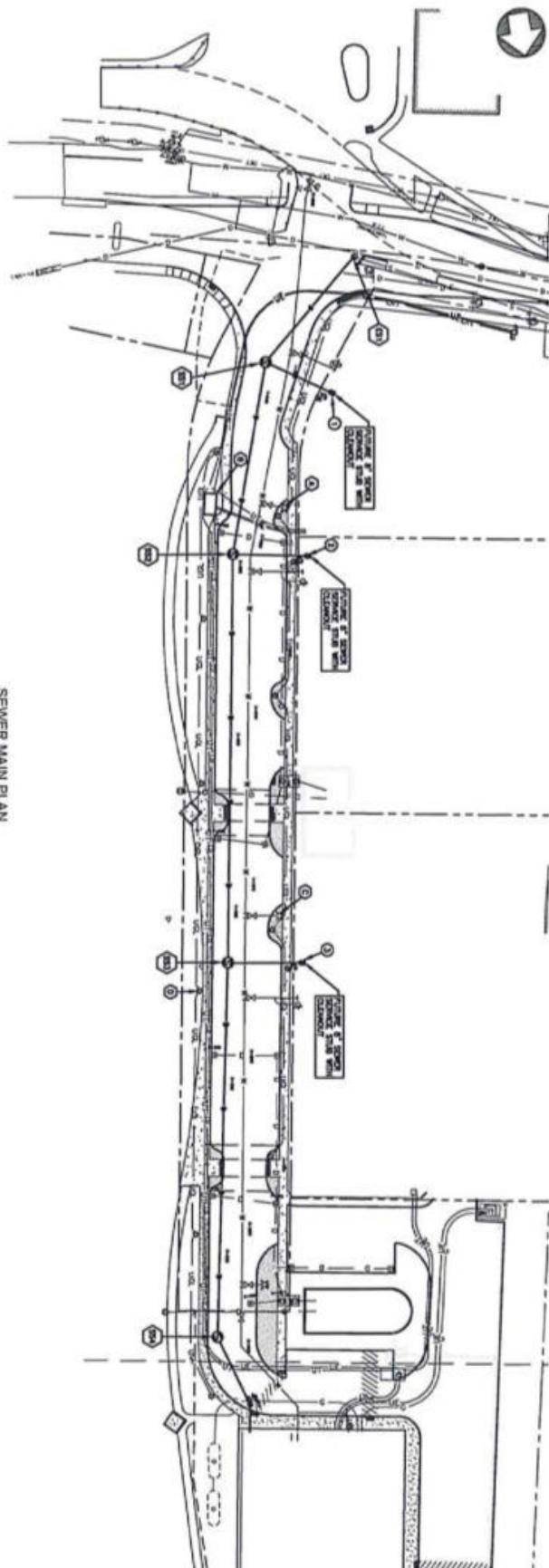
PROSPET STREET PUBLIC IMPROVEMENTS PROJECT

GENERAL SITE, ELECTRIC, AND
TELECOMMUNICATIONS PLAN

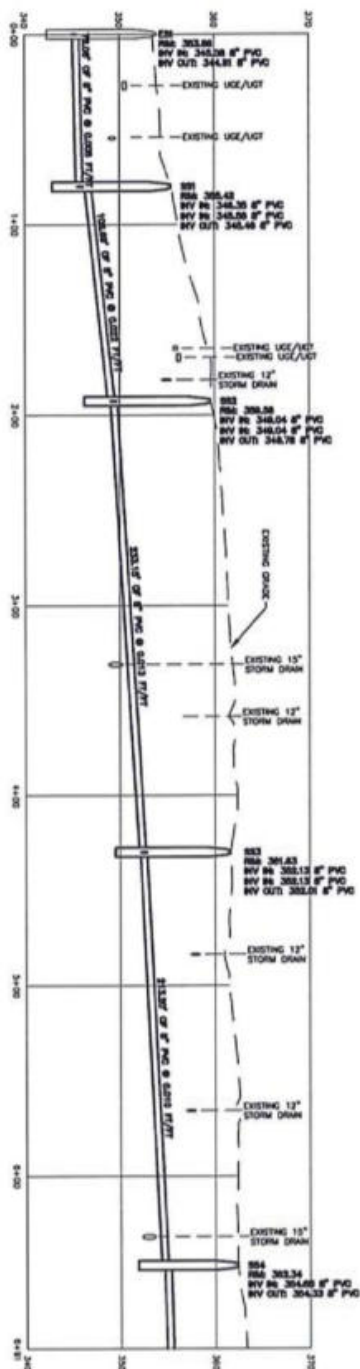
HARTFORD, VERMONT

REVISIONS

[illegible][illegible]



SCALE 1' = 20'



1000

- NOTES**
1. GOOD INFORMATION SHOWN ON THIS PLAN IS BASED ON INFORMATION PROVIDED BY EXISTING DOCUMENTS.
2. FOR COMPLETE PROJECT DETAILS, REFER TO DRAWINGS TITLED PROPERTY SURVEY PLAN & SUBSEQUENT PROJECT BY EXISTING RECORDS, DATED MAY 15, 2014.

RPR CERTIFICATION

REPORTED PRODUCT SPECIFICATIONS ON THIS PRODUCT
AND LISTED DATA HAVE BEEN REVIEWED THROUGH
ANALYSIS AND FIELD DATA AND FOUND TO BE
REASONABLY ACCURATE AND REPRODUCIBLE FOR
APPLICATION AND LISTED OPERATING CONDITIONS.
FIELD DATA WERE OBTAINED FROM THE FIELD OF OPERATION
AND ARE INCLUDED.

DATE: 11/04
BY: J. C. W. FOR: BIRMINGHAM, TENNESSEE

LOCATION TIES (FEET)				
NUMBER	TIE DESCRIPTION	LETTER	TIE LETTER	TIE
1	10' TO 15'	A	74	10'
2	15' TO 20'	B	75	15'
3	20' TO 25'	C	76	20'
4	25' TO 30'	D	77	25'
5	30' TO 35'	E	78	30'
6	35' TO 40'	F	79	35'
7	40' TO 45'	G	80	40'
8	45' TO 50'	H	81	45'
9	50' TO 55'	I	82	50'
10	55' TO 60'	J	83	55'
11	60' TO 65'	K	84	60'
12	65' TO 70'	L	85	65'
13	70' TO 75'	M	86	70'
14	75' TO 80'	N	87	75'
15	80' TO 85'	O	88	80'
16	85' TO 90'	P	89	85'
17	90' TO 95'	Q	90	90'
18	95' TO 100'	R	91	95'
19	100' TO 105'	S	92	100'
20	105' TO 110'	T	93	105'
21	110' TO 115'	U	94	110'
22	115' TO 120'	V	95	115'
23	120' TO 125'	W	96	120'
24	125' TO 130'	X	97	125'
25	130' TO 135'	Y	98	130'
26	135' TO 140'	Z	99	135'
27	140' TO 145'	AA	100	140'
28	145' TO 150'	AB	101	145'
29	150' TO 155'	AC	102	150'
30	155' TO 160'	AD	103	155'
31	160' TO 165'	AE	104	160'
32	165' TO 170'	AF	105	165'
33	170' TO 175'	AG	106	170'
34	175' TO 180'	AH	107	175'
35	180' TO 185'	AI	108	180'
36	185' TO 190'	AJ	109	185'
37	190' TO 195'	AK	110	190'
38	195' TO 200'	AL	111	195'
39	200' TO 205'	AM	112	200'
40	205' TO 210'	AN	113	205'
41	210' TO 215'	AO	114	210'
42	215' TO 220'	AP	115	215'
43	220' TO 225'	AQ	116	220'
44	225' TO 230'	AR	117	225'
45	230' TO 235'	AS	118	230'
46	235' TO 240'	AT	119	235'
47	240' TO 245'	AU	120	240'
48	245' TO 250'	AV	121	245'
49	250' TO 255'	AW	122	250'
50	255' TO 260'	AX	123	255'
51	260' TO 265'	AY	124	260'
52	265' TO 270'	AZ	125	265'
53	270' TO 275'	BA	126	270'
54	275' TO 280'	BB	127	275'
55	280' TO 285'	BC	128	280'
56	285' TO 290'	BD	129	285'
57	290' TO 295'	BE	130	290'
58	295' TO 300'	BF	131	295'
59	300' TO 305'	BG	132	300'
60	305' TO 310'	BH	133	305'
61	310' TO 315'	BI	134	310'
62	315' TO 320'	BJ	135	315'
63	320' TO 325'	BK	136	320'
64	325' TO 330'	BL	137	325'
65	330' TO 335'	BM	138	330'
66	335' TO 340'	BN	139	335'
67	340' TO 345'	BO	140	340'
68	345' TO 350'	BP	141	345'
69	350' TO 355'	BQ	142	350'
70	355' TO 360'	BR	143	355'
71	360' TO 365'	BS	144	360'
72	365' TO 370'	BT	145	365'
73	370' TO 375'	BU	146	370'
74	375' TO 380'	BV	147	375'
75	380' TO 385'	BW	148	380'

RECORD
DRAWING

32

PROSPET STREET PUBLIC IMPROVEMENTS PROJECT

SEWER MAIN PLAN AND PROFILE

HARTFORD, VERMONT

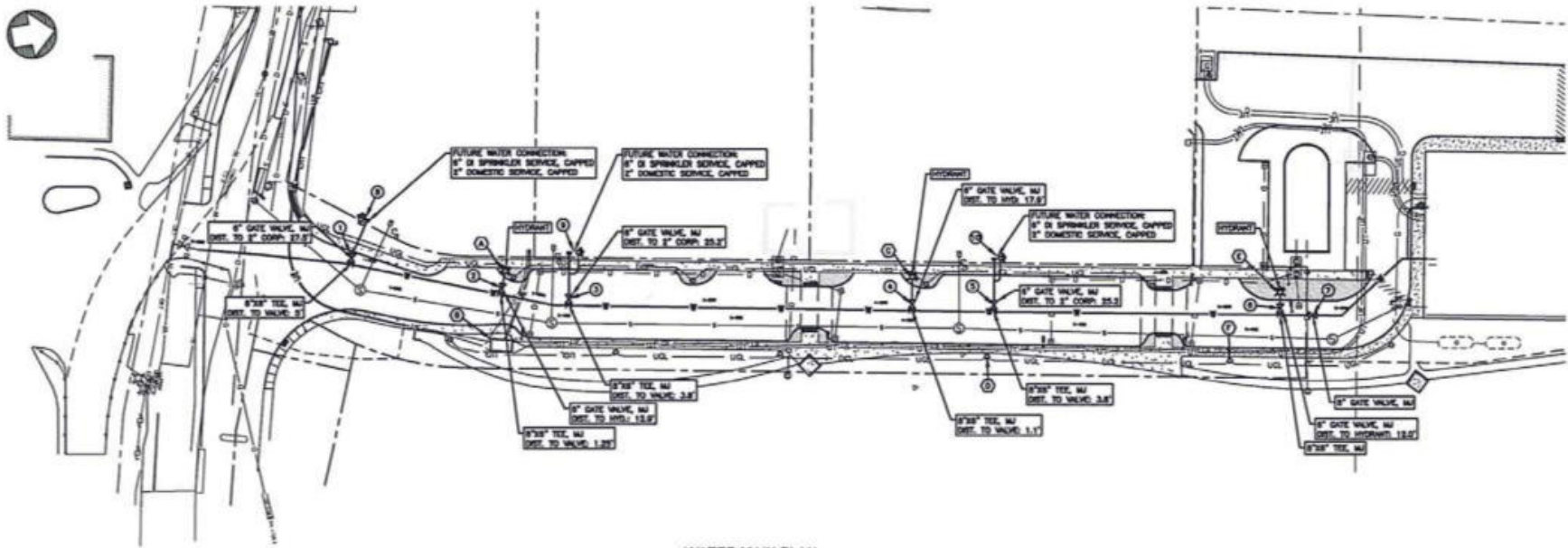
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DC

DURSINE GROUP
CONSULTING ENGINEERS
5400 River Street, P.O. Box 8
Winthrop, Vermont 05590
E-mail: ed@dc-engineers.com
Web: www.dursinegroup.com

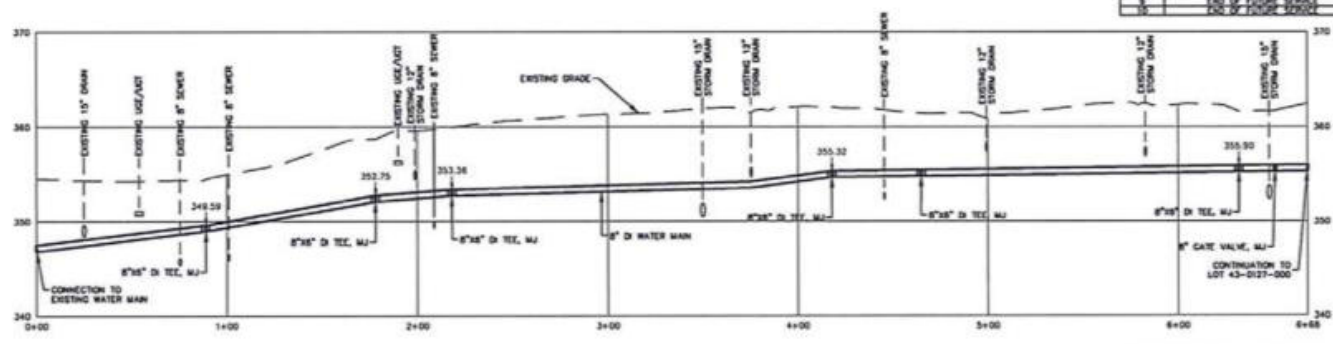
ed@dc-engineers.com
5400 River Street, P.O. Box 8
Winthrop, VT 05590
Tel: (802) 754-0000 Fax: (802) 754-0001
Internet: www.dursinegroup.com

Advertising material is accepted by Dursine & Associates, Inc.



WATER MAIN PLAN
SCALE: 1"=30'

LOCATION TIES (FEET)				
NUMBER	ITEM DESCRIPTION	LETTER	TIE	LETTER
1	8" GATE VALVE - FUTURE SERVICE	A	68.0	B
2	8" GATE VALVE - FUTURE SERVICE	A	142.0	B
3	8" GATE VALVE - FUTURE SERVICE	A	18.0	C
4	8" GATE VALVE - FUTURE SERVICE	C	13.0	D
5	8" GATE VALVE - FUTURE SERVICE	C	13.0	E
6	8" GATE VALVE - FUTURE SERVICE	C	13.0	F
7	8" GATE VALVE - FUTURE SERVICE	C	13.0	G
8	8" GATE VALVE - FUTURE SERVICE	C	13.0	H
9	8" GATE VALVE - FUTURE SERVICE	C	13.0	I
10	8" GATE VALVE - FUTURE SERVICE	C	13.0	J



WATER MAIN PROFILE
SCALE: H: 1"=30'
V: 1"=8'

- NOTES**
1. BASE INFORMATION SHOWN ON THIS PLAN IS BASED ON INFORMATION PROVIDED BY ENGINEERING VENTURES.
 2. FOR COMPLETE PROJECT DETAILS, REFER TO DRAWINGS TITLED PROSPECT STREET PUBLIC IMPROVEMENT PROJECT BY ENGINEERING VENTURES, DATES JULY 15, 2014

RPR CERTIFICATION

REGULATORY PROJECT REPRESENTATIVE ON THIS PROJECT HAS JEFF GORDON. THIS RECORD DRAWING INFORMATION WAS OBTAINED AND RECORDED BY JEFF GORDON AND DEPICTED REPRESENTATIVE OF ACTUAL CONDITIONS BASED ON THE FIELD INFORMATION AVAILABLE.

SIGNED: *[Signature]*
JEFF GORDON, RPR, DUFFRESNE GROUP

RECORD DRAWING

DG DUFFRESNE GROUP
CONSULTING ENGINEERS
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Windsor, Vermont 05090
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Main: VT - Tel: 802-874-5200 Fax: 802-874-5201
Mobile: VT - Tel: 802-764-0007 Fax: 802-764-0007



REVISIONS	DATE	BY	COMMENTS

PROSPECT STREET PUBLIC IMPROVEMENTS PROJECT

WATER MAIN PLAN AND PROFILE

HARTFORD, VERMONT

Project # 0140001
Project Mgr. TPK
Design by TPK
Drawn by TPK
Reviewed by NREJED
Approved by TPK
Date AUGUST 8, 2015
Scale AS SHOWN

C3

SHEET 3 OF 4

EXHIBIT 2, Pg 4

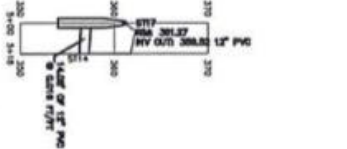
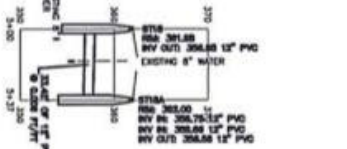
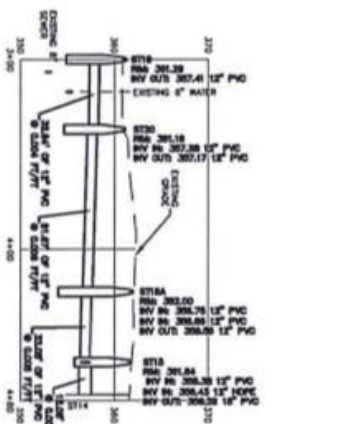
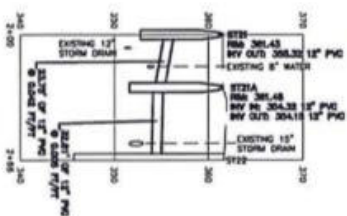
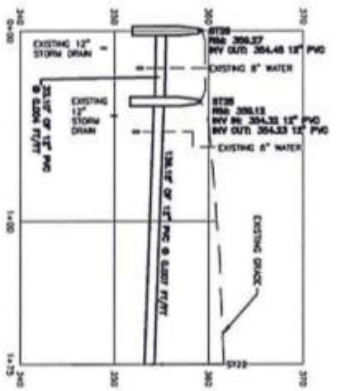
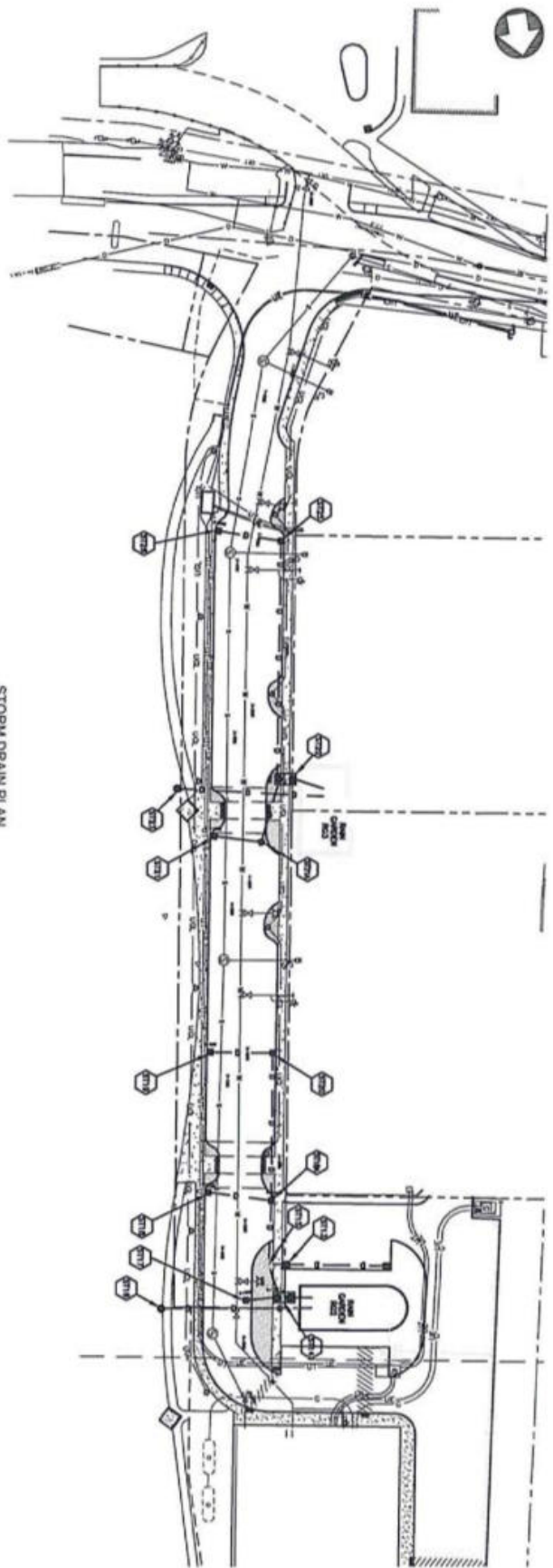
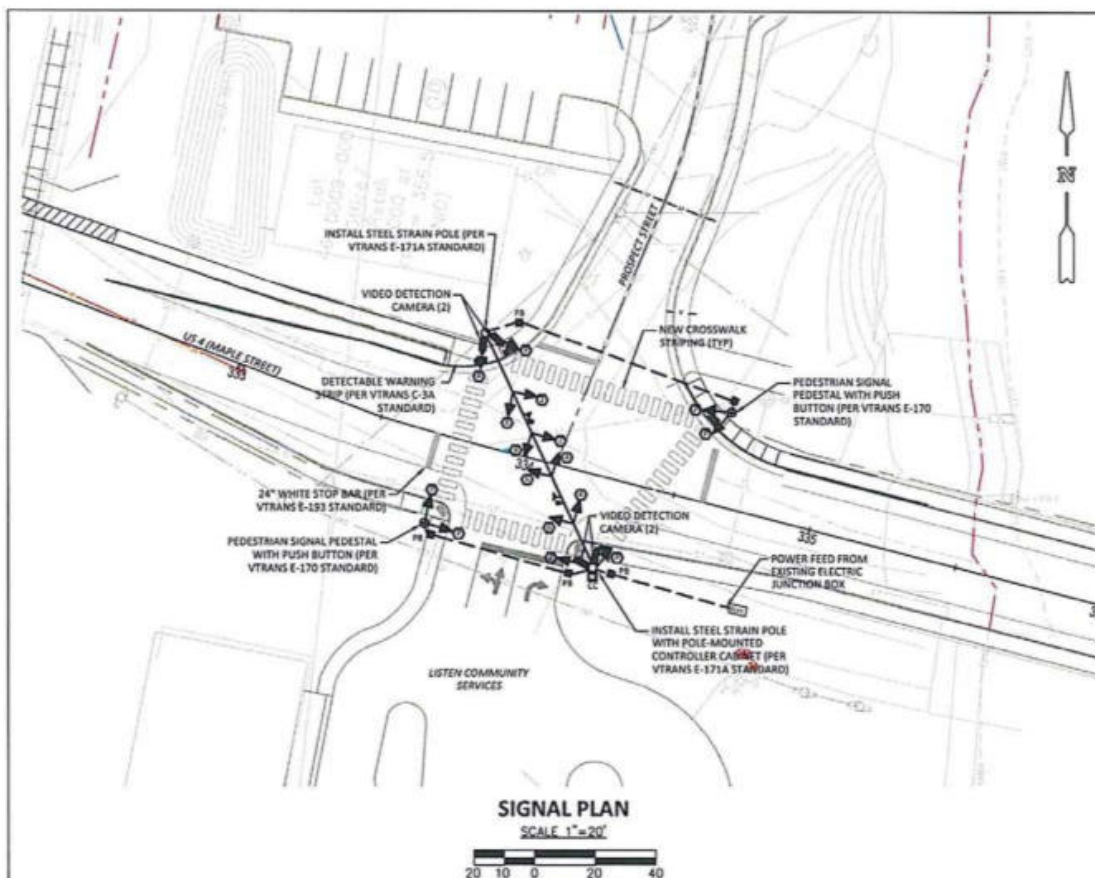


EXHIBIT 2, Pgs

Exhibit O

Traffic Signal Layout Sheet

03/07/2014



SIGNAL PLAN

SCALE 1"=20'



GENERAL NOTES:

1. DIGSAFE TO BE CONTACTED PRIOR TO COMMENCING ANY CONSTRUCTION. THE CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES AS REQUIRED.
2. POWER SOURCE LOCATION TO BE CONFIRMED WITH THE UTILITY COMPANY AND APPROVED BY THE ENGINEER.
3. LOCATION OF OPTICOM RECEIVERS TO BE FINALIZED IN THE FIELD SUBJECT TO INPUT FROM THE HARTFORD FIRE DEPARTMENT.
4. INSTALL SIGN R10-3e ABOVE ALL PEDESTRIAN PUSH BUTTONS.
5. PEDESTRIAN PUSHBUTTON TO BE LOCATED IN ACCORDANCE WITH 2009 MUTCD SECTION 4E.08. LOCATION TO BE FULLY COMPLIANT WITH ADA STANDARDS AND INCLUDE A PILOT LIGHT AND AUDIBLE BEACON.
6. ALL LOOP WIRES TO BE BROUGHT BACK TO THE CABINET ON SEPARATE LEAD-IN CABLES.
7. THE CONTRACTOR IS CAUTIONED THAT THE LOCATIONS OF UTILITIES SHOWN ON THE CONTRACT PLANS ARE NOT GUARANTEED, NOR IS THERE ANY GUARANTEE THAT ALL SUCH LINES WITHIN THE CONTRACT LIMITS HAVE BEEN SHOWN ON THE PLANS. IT WILL BE THE CONTRACTOR'S RESPONSIBILITY TO SATISFY HIMSELF AS TO THE EXACT CONDITIONS, AND AT THEIR OWN EXPENSE, TO PROTECT AND SUPPORT ALL UTILITIES ENCOUNTERED IN HIS EXCAVATING AND TRENCHING OPERATIONS.
8. ALL SIGNAL HEADS TO BE LED.
9. ALL SIGNALS SHALL HAVE BACKPLATES.

DATE	REVISION	BY	CHK
6/27	ADD 4TH CROSSING & PD SIGNALS	AF	DS

CONSTRUCTION PLANS



PROSPECT STREET DEVELOPMENT
HARTFORD, VERMONT
TRAFFIC SIGNAL LAYOUT SHEET

SCALE: 1"=20'
DESIGNED BY: FG
CHECKED BY: JDS
DATE: 3/7/14
PROJ. NO: 13087

TS-1

TIMING AND PHASING

	PHASE 2+6 (DWELL)				PHASE 4+8				PHASE 9 (PED)			
	W	R	B	Y	W	R	B	Y	W	R	B	Y
VEHICLE	4	2	4	2	4	2	4	2	4	2	4	2
MINIMUM	10	4	2	4	2	10	4	2	4	2	10	4
MAXIMUM	10	4	2	4	2	10	4	2	4	2	10	4
PED ACT	10	4	2	4	2	10	4	2	4	2	10	4
VEHICLE	4	2	4	2	4	2	4	2	4	2	4	2
MINIMUM	10	4	2	4	2	10	4	2	4	2	10	4
MAXIMUM	10	4	2	4	2	10	4	2	4	2	10	4
PED ACT	10	4	2	4	2	10	4	2	4	2	10	4
VEHICLE	4	2	4	2	4	2	4	2	4	2	4	2
MINIMUM	10	4	2	4	2	10	4	2	4	2	10	4
MAXIMUM	10	4	2	4	2	10	4	2	4	2	10	4
PED ACT	10	4	2	4	2	10	4	2	4	2	10	4
FACE 2+6	C	Y	R	Y	R	R	R	R	R	R	R	R
FACE 4	R	R	R	R	R	C	Y	R	R	R	R	R
FACE 6	C	Y	R	Y	R	R	R	R	R	R	R	R
FACE 8	R	R	R	R	R	C	Y	R	R	R	R	R
PED	D	W	D	W	D	W	D	W	D	W	D	W

W = WALK, FD = FLASHING DON'T WALK, DW = DON'T WALK, B = BLANK
* * INDICATIONS WILL BE DW WHEN THERE IS NO PEDESTRIAN ACTUATION
* * * FACE NUMBERS ARE BASED ON NEMA PHASES

SIGNAL FACE ARRANGEMENT
(12" LENSES)



FACE 2, 4, 6, 8 [P] PEDESTRIAN FACE WITH COUNTDOWN TIMER

SIGN SCHEDULE



LEGEND

CONTROLLER CABINET	CC
PULL BOX	PB
TRAFFIC SIGNAL	TS
PEDESTRIAN SIGNAL	PS
VEHICLE LOOP DETECTOR	LD
SIGNAL PEDESTAL	SP
STRAIN POLE	SP
OPTICOM RECEIVER	OR
STROBE LIGHT	SL
VIDEO DETECTION CAMERA	VC

Exhibit P

Engineer's Wastewater System Certification

April 6, 2016



DUFRESNE GROUP CONSULTING ENGINEERS

P.O. Box B, 54 Main Street, Windsor, VT 05089 (t) 802.674.2904 | (f) 802.674.2913 | (e) info@dufresnegroup.com

www.dufresnegroup.com

April 6, 2016

Terry Shearer
Environmental Conservation
100 Mineral Street
Springfield, Vermont 05156

Re: Prospect Street Improvements – Public Portion
Wastewater System Record Information

Dear Terry:

Please find attached the record drawings for the public portion of the Prospect Street Improvements Project in Hartford, Vermont.

I hereby certify that, in the exercise of my reasonable professional judgement, the installation-related information submitted is true and correct and the wastewater system was installed in accordance with the permitted design and all permit conditions, were inspected, were properly tested, and have successfully met those performance tests.

Please let me know if you have any questions.

Sincerely
Timothy P. Knapp, PE

DUFRESNE GROUP

Exhibit Q

Engineer's Water System Certification

August 13, 2015

DUFRESNE GROUP CONSULTING ENGINEERS

P.O. Box B, 54 Main Street, Windsor, VT 05089 (t) 802.674.2904 | (f) 802.674.2913 | (e) info@dufresnegroup.com

www.dufresnegroup.com

August 13, 2015

Cindy Parks
Vermont DEC
Drinking Water and Groundwater Protection Division
One National Life Drive – Main 2
Montpelier, VT 05620-3521

Re: Prospect Street Public Improvement Project; Water System Construction;
Record Drawings;
DG 6140001

Dear Cindy,

With this letter we are forwarding a set of Record Drawings for the above referenced project as required by the Public Water System Permit to Construct.

The project was installed in general conformance with the plans and specification prepared by Engineering Ventures, last dated July 15, 2014 and all approved changes. Jeff Olofson of Dufresne Group observed the construction on a part-time basis under the direct supervision of Timothy Knapp, PE and Naomi Johnson, PE.

A pressure and leakage test of the water main was performed with passing results. The pipe was disinfected in accordance with the Vermont Water Supply Rule and AWWA C600. Bacteriological tests were performed with negative sample results. Copies of the test reports are attached.

If you would like hard copies of the record drawings or any of the testing reports, please let us know. If you have any questions, please do not hesitate to give us a call.

Sincerely,
DUFRESNE GROUP



Timothy P. Knapp, PE
Project Engineer

Enclosures

C Rich Menge, PE, Town of Hartford
Kevin Worden, PE, Engineering Ventures, w/ enclosures

Exhibit R

Engineer's Roadway Improvements Certification

11/20/2019



Memo

To: Christopher Holzwarth
From: Timothy Knapp
Date: 11/20/19
Re: Prospect Street Improvements

I hereby certify that in the exercise of my reasonable professional judgment that the site items for this project, including potable water; wastewater, stormwater, roads, and sidewalks, were installed in accordance with the permitted design and all permit conditions or approved changes. The potable water supply and wastewater systems were inspected, were properly tested, and have successfully met those performance tests.

A handwritten signature in black ink, appearing to read 'Tim Knapp', written over a horizontal line.

Signature

11/20/19

Date

Exhibit S

Stormwater Easement

STORMWATER EASEMENT AGREEMENT

34 Prospect Street

88 Prospect Street

118 Prospect Street

This STORMWATER EASEMENT AGREEMENT ("Agreement") is entered into as of the ____ day of _____, 2023, by and among DEW Prospect Street, LLC, a Vermont limited liability company with a principal place of business in Williston, Vermont ("DEW Prospect"), 88 Prospect Street Unit Owners Association, Inc., a Vermont non-profit corporation with its principal place of business in White River Junction, Vermont ("Association"), DEW Braverman, LLC, a Vermont limited liability company with a principal place of business in Williston, Vermont ("DEW Braverman") and the Town of Hartford, a municipality located in Windsor County, Vermont ("Town") related to cross-easements involving properties located at 34 Prospect Street, 88 Prospect Street and 118 Prospect Street in the Town, as described herein. DEW Prospect, the Association, DEW Braverman and the Town are each a "Party" and are sometimes referred to collectively herein as the "Parties".

BACKGROUND

WHEREAS, DEW Prospect purchased 5.72 acres of land, more or less, located on Prospect Street in Hartford, Vermont ("Property") in 2014 and thereafter created a 4-lot subdivision to be developed in three phases.

WHEREAS, in Phase 1, DEW Prospect developed Prospect Street with associated infrastructure and it also constructed an office building on a parcel of land with a current address of 118 Prospect Street, known as Tax Map Lot 43-0127-000, and presently owned by DEW Prospect.

WHEREAS, in Phase 2, DEW Prospect developed an office building on a parcel of land with a current address of 88 Prospect Street and known as Tax Map Lot 43-0127-001. DEW Prospect created the 88 Prospect Street Condominium as described in the Declaration of DEW Prospect Street, LLC dated October 25, 2016, and recorded in Book 529, Page 351-389 of the Town of Hartford Land Records, as amended by a First Amendment to Declaration for 88 Prospect Street Condominium dated February 7, 2019 and recorded in Book 556, Page 303 of the Town of Hartford Land Records, and as amended by a Second Amendment to Declaration for 88 Prospect Street Condominium dated February 7, 2019 and recorded in Book 556, Page 325 of the Town of Hartford Land Records. The parking lot at 88 Prospect Street is a common element of the 88 Prospect Street Condominium and maintained by the Association.

WHEREAS, Phase 3 currently consists of parcels of land with an address of 34 Prospect Street, currently known as Tax Map Lot 46-0009-000 ("Tax Map Lot 46-0009-000"). It is presently owned by DEW Braverman and currently being developed with a housing project. DEW Prospect is a member of DEW Braverman and, by agreement with DEW Braverman, DEW Prospect is obligated to ensure compliance with the State Permit and the obligations set forth in this

Agreement (until there is a transfer to an assign, per an approved Application for Transfer of Operational Stormwater Permits).

WHEREAS, attached as Exhibit 1 hereto is a site plan for DEW Prospect prepared by Engineering Ventures, Inc. and dated 9/27/23 entitled “Stormwater Easement Exhibit” (“Site Plan”), a mylar of which shall be recorded in the Town of Hartford land records on the same date that this Agreement is recorded. The Site Plan was prepared for purposes of this Agreement to show the flow of stormwater from Prospect Street and from the parking lots and buildings to rain gardens, ponds, catch basins, and storm drains, which are part of the Drainage System (as hereafter defined in Paragraph 1 of this Agreement). The Site Plan also shows the flow of stormwater from the rain gardens to the Connecticut River, passing through land owned by the Town and by DEW Prospect. The land between Prospect Street and the Connecticut River is part of the parcel known as 118 Prospect Street.

WHEREAS, on Tax Map Lot 43-0127-000, there are two rain gardens, known as Rain Garden 1 and Rain Garden 2. On Tax Map Lot 43-0127-001, there is one rain garden, known as Rain Garden 3. Part of the Drainage System for Tax Map Lot 46-0073-000 will channel stormwater to catch basins and bioretention areas before discharging to a municipal catch basin located on Maple Street. This part of the Drainage System will result in a small portion of impervious area discharging from Tax Map 46-0009-000 to Tax Map 43-0127-001, as well as a small portion of stormwater from Tax Map 43-0127-001 discharging to Tax Map 46-0009-000, as shown on the Site Plan. For the sake of clarity, Tax Map 46-0009-000 is depicted as “Lot 46-9” on the Site Plan.

WHEREAS, DEW Prospect and the Association are co-permittees under stormwater General Permit 7063-9050, which replaced General Permit 7063-9015.A, (“State Permit”). This State Permit governs the Drainage System and discharge for Prospect Street and for the three phases of development set forth above (i.e., the Drainage System on properties known as 118 Prospect Street, 88 Prospect Street and 34 Prospect Street). For clarity, although 7063-9050 identifies only the residential development, it is an amendment to the previous General Permit 7063-9015.A and thereby incorporates its terms.

WHEREAS, the Town of Hartford accepted Prospect Street as a public road by a Deed of Dedication from DEW Prospect Street, LLC to the Town of Hartford, recorded on August 3, 2018 in Book 551 at Pages 160-161 of the Town of Hartford Land Records.

WHEREAS, DEW Prospect, the Association, DEW Braverman and the Town intend hereby to grant certain easements and covenants for drainage for the mutual benefit of the properties identified herein.

AGREEMENT

NOW, THEREFORE, in consideration of Ten Dollars (\$10.00), and for other good and valuable consideration paid, the receipt and sufficiency of which are acknowledged, the Parties hereby establish the following rights, easements and agreements affecting the Property:

1. As further described below, the Parties to this Agreement grant to each certain non-exclusive drainage easements as shown on the Site Plan for the collection, flow and control of surface water to or from their respective properties using the drainage system (“Drainage System”) as shown on the Site Plan. The Drainage System includes storm water drains, rain gardens, retention ponds, sediment control, drainage facilities, catch basins, manholes, pipes, including storm water pipes and basins, and outfall structures, as needed for the distribution, treatment and control of storm water run-off and as shown on the Site Plan.

2. DEW Prospect hereby grants with quitclaim covenants the following perpetual easements to the Association, its successors and assigns, for the benefit of the Association and the 88 Prospect Street Condominium:

A. A non-exclusive perpetual easement to drain stormwater from a portion of its parking lot shown as “Easement 2A” on the Site Plan across the surface of Tax Map Lot 43-0127-000, to catch basins and a forebay tank, and then into Rain Garden 2, as shown on the Site Plan.

B. A non-exclusive perpetual easement to drain stormwater from Rain Garden 3 (and the easement described in Section 3.A. hereof) through a pipe on a portion of Tax Map Lot 43-0127-000, located adjacent to the Connecticut River, into the Connecticut River, as shown on the Site Plan.

3. The Town hereby grants with quitclaim covenants a non-exclusive perpetual easement underneath and across Prospect Street for the purpose of discharging stormwater, as follows:

A. The Town grants a non-exclusive perpetual easement to the Association, its successors and assigns, for the benefit of the Association and 88 Prospect Street Condominium, for the discharge of stormwater from Rain Garden 3 via drainage pipes located beneath the roadbed for Prospect Street, to the easement described in Section 2.B. above, for ultimate discharge into the Connecticut River, as shown on the Site Plan.

B. The Town grants a non-exclusive perpetual easement to DEW Prospect, its successors and assigns, for the discharge of stormwater from Rain Garden 2 to the Connecticut River via drainage pipes located beneath the roadbed for Prospect Street.

C. The Town grants a non-exclusive perpetual easement to DEW Braverman and to the Association, and their respective successors and assigns, for the discharge of stormwater from catch basins on Tax Parcel 46-0009-000 to the municipal system located on Maple Street.

4. The Association hereby grants with quitclaim covenants a non-exclusive perpetual easement to the Town for the purpose of discharging stormwater from a portion of Prospect Street to Rain Garden 3 as shown on the Site Plan.

5. DEW Prospect hereby grants with quitclaim covenants a non-exclusive perpetual easement to the Town for the purpose of discharging stormwater from Prospect Street to Rain Garden 2.

6. DEW Braverman hereby grants with quitclaim covenants the following perpetual easement to the Association, its successors and assigns, for the benefit of the Association and the 88 Prospect Street Condominium:

A non-exclusive perpetual easement to drain stormwater from a portion of the Association's parking lot across Tax Map 46-0009-000 to catch basins, as shown as "Easement 6" on the Site Plan.

7. The Association hereby grants with quitclaim covenants the following perpetual easement to DEW Braverman, its successors and assigns:

A non-exclusive perpetual easement to drain stormwater from a portion of Tax Map 46-0009-000 to the drive access located on Lot 43-127-001, as shown on the Site Plan as "Easement 7" and labeled "650 SF OF SW AND LANDSCAPE DRAINS OFFSITE TO DRIVE ACCESS."

8. Maintenance, Repair and Replacement of the Drainage System. Each Party shall be responsible for maintaining, repairing and replacing those portions of the Drainage System (together, "Maintenance") located on their respective portions of the Property as described herein, at such Party's own cost and expense. (As between DEW Prospect and the Town, and their respective successors and assigns, nothing in this Agreement is intended to vary or modify their obligations as set forth in an Agreement having an effective date of June 12, 2014 and recorded in Book 548, pages 637-653 of the Hartford Land Records.) The Parties recognize that the Drainage System is an integrated system so the failure of a Party to perform Maintenance as specified herein may result in impacts to the other portions of the Property that are the subject of this Agreement. In the event that any Party fails to perform Maintenance on its respective portions of the Drainage System, the other Parties to this Agreement have the right to provide a written notice to such party, with a 30-day cure period to perform such Maintenance ("Cure Notice"). As between DEW Prospect, DEW Braverman and the Association only, if the Maintenance is still not performed within 30 days of receipt of such Cure Notice, the party providing such Cure Notice shall have the right (but not the obligation) to retain professionals experienced with stormwater systems to perform such Maintenance and to obtain reimbursement for any costs from the non-performing Party, it being understood that neither DEW Prospect, nor DEW Braverman, nor the Association is authorized by the Town to perform the Town's Maintenance obligations.

9. Annual Inspection and Report. DEW Prospect, DEW Braverman and the Association, and their successors and assigns, may agree to retain the services of a third-party to conduct an annual inspection and to file an inspection report with the State of Vermont per the terms of the State Permit. The costs of such services and annual fee paid shall be allocated among DEW Prospect, DEW Braverman and the Association, and their respective successors and assigns, based upon impervious area on their respective lots. For informational purposes, DEW Prospect has arranged for the annual inspections and reporting to the State of Vermont. DEW Prospect will continue to arrange for the annual inspections and for filing the annual reporting, until such time that neither DEW Braverman nor DEW Prospect retain an ownership interest in property that is subject to the

Permit, at which time DEW Prospect, DEW Braverman and the Association will confer regarding this annual inspection and reporting requirement to assign responsibilities as needed.

10. Indemnity.

A. Indemnity in favor of DEW Prospect and DEW Braverman. To the fullest extent permitted by law, the Association agrees to indemnify, defend and hold harmless DEW Prospect and DEW Braverman, and their respective successors and assigns, agents, employees, managers, members, officers, shareholders and directors from and against any and all liability, damage, loss, expense, claim or cost of whatever kind (including reasonable attorney's fees, and all expenses and court costs) arising from a breach by the Association of its obligations under this Agreement or from the Association's negligence or misconduct with respect to the Drainage System.

B. Indemnity in favor of the Association. To the fullest extent permitted by law, DEW Prospect and DEW Braverman each agree to indemnify, defend and hold harmless the Association and its successors and assigns, agents, employees, managers, members, officers, shareholders and directors from and against any and all liability, damage, loss, expense, claim or cost of whatever kind (including reasonable attorney's fees, and all expenses and court costs) arising from a breach by DEW Prospect or DEW Braverman of their respective obligations under this Agreement or from DEW Prospect's or DEW Braverman's negligence or misconduct with respect to the Drainage System.

11. Bind and Inure. The easements granted by this Agreement are appurtenant to the properties described herein, and the easements, rights, obligations and agreements established herein are intended to run with the land and be binding upon and inure to the benefit of the present and future owners of each Party's respective portion of the Property as described herein. Notice shall be given by a Party to the other Parties of any transfer of such Party's interest in the Property subject to this Agreement. Said Notice shall include contact information for the new owner.

12. Severability. If any provision of this Agreement shall to any extent be invalid or unenforceable, the remainder of this Agreement (or the application of such provision to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected, and each provision of this Agreement shall be valid and enforceable to the extent permitted by law.

13. Notices. Any notice, consent or approval required or contemplated hereunder shall be in writing and shall be deemed duly given one day after being sent by a commercially recognized overnight delivery service, upon personal delivery, or three (3) days after being sent by certified mail or registered mail, return receipt requested, postage and registration charges prepaid, at the addresses provided below or to such other person or address as a Party shall identify by written notice provided in the manner set forth herein.

For the Town of Harford:

Town of Hartford Department of Public Works
ATTN: Director of Hartford DPW
173 Airport Rd.
White River Jct., VT 05001

And

Town of Hartford Planning & Development Dept.
ATTN: Director of Hartford, VT Planning and Development Dept
171 Bridge St.
White River Jct., VT 05001

And

Hartford Town Manager
Town of Hartford, Vermont
171 Bridge Street
White River Junction, VT 05001

For the Association:

88 Prospect Street Owners Association
Attn: President c/o Visiting Nurse and Hospice for VT and NH
88 Prospect Street
White River Junction, VT 05001.

For DEW Prospect:

DEW Prospect Street, LLC
277 Blair Park Road, Suite 130
Williston, Vermont 05495
Attn: Michael S. Francis

For DEW Braverman:

DEW Braverman, LLC
277 Blair Park Road, Suite 130
Williston, Vermont 05495
Attn: Michael S. Francis

14. Amendments. This Agreement may not be modified or amended except by written instrument executed by the Parties to be charged, with copies provided to all Parties. Any modification or amendment to this Agreement shall be recorded in the Town of Hartford Land Records.

15. No Waiver The failure of a Party to insist upon strict adherence to any term of this Agreement on any occasion shall not be considered a waiver of such Party's rights or deprive such Party of the right thereafter to insist upon strict adherence to that term or any other term of this agreement.

16. Governing Law. This Agreement shall be construed and governed in accordance with the laws of the State of Vermont.

17. Counterparts. This Agreement may be executed in one or more counterparts, all of which, when taken together, constitute one and the same instrument.

18. Authority. Each person signing this Agreement on behalf of a Party individually represents that they have full legal power to execute this Agreement on behalf of the Party for whom they are signing, and to bind and obligate such Party with respect to all provisions contained in this Agreement.

19. Reference to Additional Documents. For ease of reference, it is noted for informational purposes that other documents affecting Prospect Street, between DEW Prospect Street, LLC and Town of Hartford/Town of Hartford Department of Public Works, are recorded in the Hartford Land Records as follows:

A. Agreement between Town of Harford Department of Public Works and DEW Prospect Street, LLC having an effective date of June 12, 2014 and recorded June 5, 2018 in Book 548 at pages 637-653 of the Hartford, Vermont land records.

B. Easement Deed from DEW Prospect Street, LLC to Town of Hartford, Vermont dated July 16, 2014 and recorded July 17, 2014 in Book 502 at page 565 of the Hartford, Vermont Land Records.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, DEW Prospect Street, LLC has caused this instrument to be signed in its name and behalf by its duly authorized agent this ____ of _____, 2023.

DEW Prospect Street, LLC

By: _____

Name: _____, duly authorized agent

STATE OF VERMONT
COUNTY OF CHITTENDEN

At Williston, Vermont on the __ day of _____ 2023, personally appeared Michael S. Francis, member and duly authorized agent of DEW Prospect Street, LLC and by him signed and sealed the foregoing written instrument and acknowledged the same to be his/her free act and deed, and the free act and deed of DEW Prospect Street, LLC.

Before me,

Notary Public

Name:

Commission No.:

My commission expires:

IN WITNESS WHEREOF the Town of Hartford has caused this instrument to be signed in its name and behalf by its duly authorized agent this ____ of _____, 2023.

TOWN OF HARTFORD

By: _____

Name: _____, duly authorized agent

STATE OF VERMONT

COUNTY OF _____

At Hartford, Vermont on the __ day of _____ 2023, personally appeared _____, duly authorized agent of the Town of Hartford and by him/her signed and sealed the foregoing written instrument and acknowledged the same to be his/her free act and deed, and the free act and deed of the Town of Hartford.

Before me,

Notary Public

Name:

Commission No.:

My commission expires:

IN WITNESS WHEREOF the aforementioned 88 Prospect Street Unit Owners Association, Inc. has caused this instrument to be signed in its name and behalf by its duly authorized agent this ____ of _____ 2023.

88 Prospect Street Unit Owners Association, Inc.

By: _____
Name: _____, duly authorized agent

STATE OF VERMONT
COUNTY OF _____

At _____, Vermont on the ____ day of _____ 2023, personally appeared _____, duly authorized agent of 88 Prospect Street Unit Owners Association, Inc. and by him/her signed and sealed the foregoing written instrument and acknowledged the same to be his/her free act and deed, and the free act and deed of 88 Prospect Street Unit Owners Association, Inc.

Before me,

Notary Public
Name:
Commission No.:
My commission expires:

IN WITNESS WHEREOF, DEW Braverman, LLC has caused this instrument to be signed in its name and behalf by its duly authorized agent this ____ of _____, 2023.

DEW Braverman, LLC

By: _____

Name: _____, duly authorized agent

STATE OF VERMONT
COUNTY OF CHITTENDEN

At Williston, Vermont on the __ day of _____ 2023, personally appeared Michael S. Francis, member and duly authorized agent of DEW Braverman, LLC and by him signed and sealed the foregoing written instrument and acknowledged the same to be his/her free act and deed, and the free act and deed of DEW Braverman, LLC.

Before me,

Notary Public

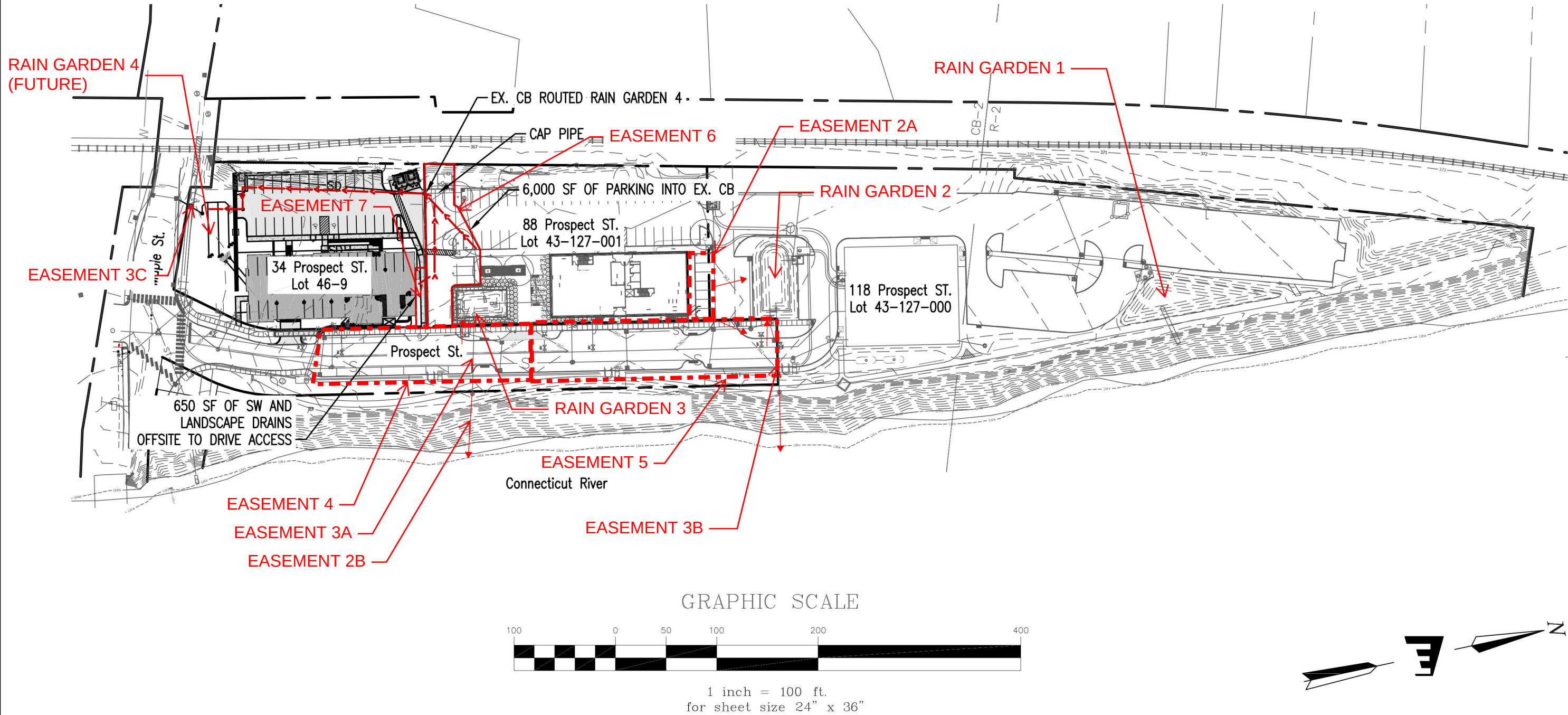
Name:

Commission No.:

My commission expires:

Exhibit T

Stormwater Easement Map





AGENDA MEMORANDUM

October 17, 2023

Town Selectboard Meeting Items: 5.g.

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

Subject: RT 5/North Hartland Road Bike Ped Project Engineering Contract Amendment

Background: The engineering and construction of the project is funded with two grants totaling \$758,000 (in 2011 and 2022), plus a local match of \$189,500. In 2011 the Town contracted with Stantec Consulting Services Inc. to provide engineering services for sidewalk and bike lane improvements along RT 5/North Hartland Road between Ballardvale Drive and Arboretum Lane. (Note: The original Stantec contract also included the Sykes Mountain Avenue Bike Ped Project which is reflected in the attached amendment/change order. That project is completed.) In June of 2022 the Selectboard approved applying for additional funds to address increased project costs related to obtaining easements with abutting property owners, state permits, and design changes and delays in project construction needed to coordinate with state improvements along RT 5. The project is scheduled to go out to bid in 2024 for construction starting in 2025.

Discussion: The original contract with Stantec was amended in 2018 and 2019 for the RT 5/North Hartland Road project. The current contract amendment/change order #6 increases engineering services by \$65,300, bringing the total engineering cost for this project to \$99,102; the following is the

breakdown:	Original Contract:	\$ 30,966
	Change Order 3	\$ 1,036
	Change Order 4	\$ 1,800
	Change Order 6	\$ 65,300 (current)

The current contract amendment is needed to:

- incorporate new survey information and VTrans standards into the engineering plans and Project Manual construction documents;
- confirm existing Town water and sewer infrastructure in the project area and incorporate into plans as needed;
- consult and coordinate with various VTrans sections on other project requirements and overlap with VTrans projects; and
- renew state utilities and environments permits.

The amendment also extends the contract through December 31, 2026 to correspond with the VTrans grant deadline.

Financial Impact: To date the Town has expended \$50,418, \$33,788 on engineering, and \$16,629 on easements and permits. Additional engineering services were anticipated and included in the second 2022 VTrans grant, and additional Town funds for the required grant match were encumbered in 2022.

Recommendation: Approve an amendment to Stantec Consulting Services Inc. contract for the RT 5/North Hartland Road Bike Ped Project to increase the compensation by \$65,300, and to change the contract end date to December 31, 2026.

Attachments: Contract Amendment/Change Order # 6

Change Order # 6 Date 11 October 2023

"STANTEC" STANTEC CONSULTING SERVICES INC.

STANTEC Project # 195310621

193 Tilley Drive, Suite 101, South Burlington, Vermont 05403

Ph: (802) 864-0223 Fx:

email: greg.goyette@stantec.com

CLIENT TOWN OF HARTFORD, VERMONT

Client Project #

171 Bridge Street, White River Junction, Vermont 05001

Ph: (802) 295-3075 Fx:

email: mosborn@hartford-vt.org

Project Name and Location: ROUTE 5 / NORTH HARTLAND ROAD AND SYKES MOUNTAIN AVENUE
SIDEWALK AND BIKE LANE IMPROVEMENTS

In accordance with the original Professional Services Agreement dated 11 March 2011 and Change Orders thereto, the Agreement changes as detailed below are hereby authorized.

Prepare necessary plan updates to the North Hartland Road Sidewalk and bike lane project for preparing the project for bid advertisement after a three-year suspension in work. Change order includes rate adjustment for services from original contract yet to be performed including bid advertisement support, and limited construction support. All work for the Sykes Mountain Ave sidewalk has been completed. Original rates are from 2010 and have been adjusted to 2022 rates.

	Total fees this Change Order			\$	65,300.00	
	Original agreement amount			\$	112,558.00	
	Change Order Number	1		\$	11,941.00	
	Change Order Number	2		\$	4,955.00	
	Change Order Number	3		\$	2,072.00	
	Change Order Number	4		\$	1,800.00	
	Change Order Number	5		\$	9,638.00	
	Total Agreement			\$	208,264.00	

Effect on Schedule: Contract end date changed to December 31, 2026

Payments shall be made in accordance with the original agreement terms. All other items and conditions of the original Agreement shall remain in full force and effect.

STANTEC CONSULTING SERVICES INC.

TOWN OF HARTFORD, VERMONT

Greg Goyette, Senior Principal

Print Name and Title

Print Name and Title

Signature

Signature

Date Signed:

Date Signed:



Stantec Consulting Services Inc.
193 Tilley Drive
South Burlington VT 05403
Tel: (802) 497-6403

October 4, 2023

Attention: Matt Osborn

Town of Hartford
171 Bridge Street
White River Junction, Vermont 05001

Reference: North Hartland Road Sidewalk Improvements – Additional Services

Dear Matt,

In 2019, the Town of Hartford decided to advertise the Sykes Mountain Avenue sidewalk designed by Stantec along with the roundabouts project designed by McFarland-Johnson as one construction contract. At the same time, the North Hartland Road sidewalk project was put on hold. Contract Plans, Specifications, and Estimate for the North Hartland Road project were completed and submitted to VTrans for final comment. Stantec received final comments from VTrans and then suspended final updates to the Contract Plans package at the Town's request. Updating the Contract Plans package was the only scope of work task remaining to complete prior to the Town advertising the project for bid.

Now that the Sykes Mountain Avenue sidewalk and roundabouts construction is substantially completed, the Town of Hartford applied for and received Bicycle and Pedestrian Grant funding to complete the North Hartland Road sidewalk project. Over three years have passed since this project was suspended. The following tasks will be required to restart the project and ready the project for bid advertisement.

Task 1 – Update Cost Estimate (Completed)

The VTrans Bicycle and Pedestrian Grant Application required the construction cost estimate to be updated. The last estimate for the project was completed in 2019 and construction costs have realized significant inflation since then. Stantec reviewed recent bid histories and updated the construction cost estimate to support the Town's grant application. Stantec included a 15% contingency in the estimate to support additional anticipated cost increases prior to bid advertisement. The estimated cost was based on the current design completed in 2019.

Task 2 – Incorporate new survey

After the project was suspended, VTrans completed a topographic survey of the US 5 corridor for the design of an upcoming resurfacing project. This topographic survey includes recent developments that were not surveyed in the original survey completed in 2011 including the Dunkin Donuts construction and a previous VTrans resurfacing project. In addition to the new survey the design for the resurfacing project will need to be considered a part of the existing condition since it will be constructed prior to the sidewalk. The sidewalk design including layout, quantity take-offs, erosion prevention and sediment control plans, and cross-sections will need to be updated using this new survey information. It is assumed that no additional right-of-way impacts will result from these plan updates.



Reference: North Hartland Road Sidewalk Improvements – Additional Services

Task 3 – Incorporate 2024 VTrans Standard Specifications for Construction and Update the project manual

The current design is in accordance with the 2011 VTrans Standard Specifications for Construction. VTrans requires that all projects be designed and constructed in accordance with the 2024 VTrans Standard Specifications for Construction. This will require typical sections, quantity sheets, general plan sheets, traffic sign summary sheets, erosion prevention and sediment control plans, traffic control notes, and cost estimates be updated to include pay item names and descriptions consistent with the 2024 specifications.

The Project Manual will be updated per the latest template provided by the VTrans Municipal Assistance Section. This will include updating the Invitation to Bid, Bid Form, Agreement, Project Special Provisions, Davis Bacon wage rates, materials acceptance forms, materials sampling checklist, permits, and Design Certification. It is assumed that the Right-of-Way Certification and the Utility and Railroad Clearance remain valid.

The current estimate was developed in accordance with estimator software per VTrans requirements. VTrans has since discontinued the use of estimator software and transitioned to estimating through the Integrated Project Development – iPD system.

Task 4 – Consultation with Town Department of Public Works on Water and Sewer Infrastructure

Existing water and sewer infrastructure is located underground. The location of these utilities on the plans were approximated based on surface field evidence and review by the Town. We recommend the Town review the location of these utilities on the plans again to confirm their understanding of the utility locations. It is assumed that the 2 locations of potential drainage and utility conflict will be potholed to confirm utility location. A budget number for potholing has been assumed for a subconsultant to pothole these locations.

Task 5– Consultation with VTrans on other project requirements and upcoming projects

VTrans District Office

Stantec has consulted with the VTrans District office to determine if the 60” culvert under US Route 5 was going to be rehabilitated or replaced. It has been determined that the resurfacing project will extend the culvert to the length required to accommodate the future sidewalk. The district will then line the existing culvert including extension to extend the life of the culvert. It is assumed that the extension and lining will be completed prior to construction of the sidewalk.

In addition, the District office provided a Letter of Intent in January 2019 to issue a Section 1111 permit for the construction of the sidewalk. The LOI was valid for two years. Stantec will revisit this Letter of Intent with the VTrans District Office and provide supporting materials as requested to re-issue the LOI.

VTrans Highway Section



Reference: North Hartland Road Sidewalk Improvements – Additional Services

The VTTrans Highway Section completed a scoping study for transportation improvements along the US Route 5 corridor, including the sidewalk project area, in April 2020. The recommendations as shown in the study will not impact the sidewalk design.

VTTrans Environmental Section

The Categorical Exclusion was last re-evaluated on November 1, 2018. The re-evaluation is valid for three years. The CE will need to be re-evaluated by VTTrans and VTTrans will need to issue an updated Environmental Clearance for both natural and cultural resources. Stantec has included effort to provide supporting materials to VTTrans to complete these re-evaluations.

VTTrans Utilities Section

Relocation of aerial utility infrastructure is limited to the relocation of one pole, removal of an inactive riser pole, and replacement of two guy wires with sidewalk guy wires. This work was coordinated with the aerial utility companies during design and VTTrans determined that no utility agreements would be needed to complete this work. Given the time that has passed, Stantec has included some effort to contact the utility companies to notify them of the upcoming project and confirm utility relocation status and to consult with VTTrans Utilities Section to confirm that utility agreements are still not required.

It is assumed that additional relocation and utility agreements will not be required and that the Utility Certification dated December 19, 2018 remains valid.

Task 6 – Environmental Permitting

An Individual Wetlands Permit (expires 4/3/2024) and Stream Alteration Permit (expires 12/31/2024) were issued by the State of Vermont and remain valid.

Based on correspondence with Mike Adams on April 8, 2019, the projects direct wetland impacts are below the Army Corps of Engineers threshold and therefore qualify for Self-Verification and no application is required.

The Low-Risk Construction General Permit for the project expired on April 4, 2021 and will need to be renewed. Stantec has included effort to prepare the permit application.

It is assumed that if VTTrans plans to replace the culvert under Route 5 with a culvert that results in additional wetland impacts, any wetlands permit amendments will be obtained by VTTrans.

Task 7 – Resubmit Contract Plans, Specifications, and Estimate

Stantec will resubmit Contract Plans, Specifications, and Estimate to VTTrans and the Town for review. Stantec will review and respond to VTTrans and Town comments and update the plans, specifications, and



October 4, 2023
Page 4 of 4

Reference: North Hartland Road Sidewalk Improvements – Additional Services

estimate twice prior to the Town advertising the project for bid. Stantec's fee assumes that the sidewalk project will be advertised as a standalone project and not combined with the resurfacing project.

The total requested fee to prepare the project for bid advertisement is \$65,300. A breakdown of tasks, hours, and fee is included as an attachment. The fee includes rate adjustment for services from the original contract yet to be performed including bid advertisement support, and limited construction support. The original contract rates were from 2010 have been adjusted to 2022 rates.

Signature by a Town representative on the attached Professional Services Agreement Change Order will constitute approval of the change order. The contract expiration date will be extended to December 31, 2025. If you have any questions or require additional information regarding the scope of work, please don't hesitate to contact me.

Regards,

STANTEC CONSULTING SERVICES, INC.

Gregory Goyette, P.E.
Senior Principal, Transportation
Phone: (802) 497-6403
Fax: (802) 864-0165
greg.goyette@stantec.com

Attachment: Professional Services Change Order Agreement, Task-Labor Hour Schedule, KCI Proposal for subsurface utilities.



TASK-LABOR HOUR SCHEDULE
North Hartland Road Sidewalk Improvements
Town of Hartford, Vermont

October 4, 2023

TASK		Principal	Project Manager	Project Engineer	Technician	TOTAL
Phase B - Project Definition						
1	Cost Estimate					
a	Convert estimate to iPD		1	4		5
b	Construction cost estimate update	1	5	5		11
2	Plan updates: New survey and Resurfacing Project					
a	Update Title Sheet			1	1	2
b	Update Typical Sections		1	2	4	7
c	Update Quantity Sheets			2	4	6
d	Update General Plans		4	24	24	52
e	Update Traffic Sign Summary Sheets		2	8	8	18
f	Update EPSC Plans		1	16	24	41
g	Revise Model/Update Cross-Sections		2	40	24	66
3	2024 VTrans Standard Specifications for Construction and Project Manual					
a	Incorporate 2024 specifications	1	2	4	4	11
b	Update project manual		2	8	4	14
4	Town DPW consultation		1	1	1	3
5	VTrans Consultation					
a	VTrans District Office		1	2	2	5
b	VTrans Highway Section		1	2	2	5
c	VTrans Environmental Section		2	4	4	10
d	VTrans Utilities Section		1	2	2	5
6	Environmental Permitting					
a	Low Risk Construction General Permit	1	2	4	4	11
7	Resubmit Contract Plans, Specifications, and Estimate					
a	Contract Plans Submission Package (CQ)	2	8	8	8	26
b	Respond to Comments and update plans	2	8	16	24	50
c	Revised Contract Plans Submission Package (CQ)	2	8	8	8	26
d	submit Contract Plans, Specifications and Estimate	0	2	0	0	2
Subtotal Hours		9	54	161	152	376
Average Hourly Rate		\$72	\$65	\$50	\$36	
Direct Labor Cost		\$648	\$3,510	\$8,050	\$5,472	\$17,680
				Overhead (159.477%)		\$28,196
				Fixed Fee		\$4,588
				Labor Total		\$50,463
				Labor Rate Adjustment (2010 rates to 2023 rates)		
				for Bid Advertisement and Construction Services		\$1,822
				included in Original Contract (see backup)		
				Sub Consultant Potholing (See KCI Proposal)		\$12,797
				Direct Expenses		\$218
				PROJECT TOTAL		\$65,300

Rate Adjustment for Bid Advertisement and Construction Services Requested in Original Contract

	Principal	Project Manager	Project Engineer	Technician	Total
1 Hours from Original Contract					
2 Project Development - Task P	0	3	7	2	
3 Construction Oversight Services - Tasks A & B	0	8	19	3	
4 Total Hours (Line 2 + 3)	0	11	26	5	42
5 Hourly rates from Original Contract (2010)	\$128	\$121	\$98	\$78	
6 Current hourly rates (2022)	\$200	\$180	\$139	\$100	
7 Hourly Rate Adjustment (Line 6 - 5)	\$72	\$59	\$41	\$22	
8 Requested contract adjustment for hourly rates (Line 4 x 7)	\$0	\$653	\$1,059	\$109	\$1,822



ISO 9001:2008 CERTIFIED

ENGINEERS • PLANNERS • SCIENTISTS • CONSTRUCTION MANAGERS

6700 Old Collamer Road, Suite 107 • East Syracuse, NY 13057 • Phone 315-849-3500

8/18/2023

Stantec

193 Tilley Drive, Suite 101

South Burlington, VT 05403-440

Attn. Mr. Israel Maynard, P.E.

Ph. 802-497-6415

Email: Israel.Maynard@stantec.com

Re: VTrans- Hartford STP EH10(18) US Rte 5, Hartford- test holes

KCI is pleased to provide the following scope and cost proposal for the work requested by Green International Affiliates, Inc., herein referred to as the "Client", and VTrans and per your email dated August 10th, 2023. KCI looks forward to working with you on this important project.

Subsurface Utility Engineering Services Scope

Subsurface Utility Engineering (SUE) has emerged in the past twenty years as a means to better characterize the quality of subsurface utility information and to manage risks associated with proposed construction activities that may affect existing underground utilities. The process of SUE combines traditional civil engineering practices of utility data collection and depiction with new technologies and new concepts for defining utility information quality. A key component of SUE is affixing an attribute to utility information that denotes the quality of that utility information. KCI complies with the **ASCE/UESI/CI Standard 38-22 Standard Guideline for Investigating and Documenting Existing Utilities** for all work while providing these services.

Per a request from Mr. Israel Maynard for a scope and fee for services requested by VTrans received via email dated August 10th, 2023. KCI will provide the following additional SUE services on this project:

For Work at the proposed drainage system at the entrance driveway to 442 N Hartland Road, White River Junction. This work is as shown on the attached plan sheet labeled z14t209_Utility Plans.

- **Quality Level B (QL-B)- Designation of existing utilities (utility marking)- Line detection and marking**
 - KCI will select and apply appropriate surface geophysical methods to search for and detect the underground utilities within the project limits that are targeted for test holes. This may include pipe and cable locating equipment and ground penetrating radar.
 - Based on an interpretation of the data, KCI will mark the approximate horizontal location of utilities on the ground surface for subsequent survey by the team surveyor.
 - KCI anticipates designation be limited to the following anticipated utilities: sanitary sewer and storm sewer as targeted for requested test holes.

➤ **Quality Level A (QL-A) – Locating -Verification of horizontal and vertical location of target utilities**

- KCI will perform vacuum excavated test holes to verify, by exposure and survey of the utility at specific points, the exact horizontal and vertical location of targeted utilities where design review identifies potential conflicts with proposed new facilities.
- Test hole locations have been provided to KCI by the Client but will be reviewed for accurate location prior to the KCI test hole crew arrival on the project site. If requested, KCI will provide input to the Client regarding suggested test hole location revisions if utility designation does not match current plotted utilities.
- Vacuum excavation provides a minimally intrusive and non-destruction method that minimizes the potential for damage to the structure or facility being exposed. Using this method allows for the exposure of facilities without damage to the line, wrapping, coating, cathodic protection or other coverings or features.
- KCI will provide all cones and signs necessary for minor work zone traffic control to complete our work.
- Data collected includes: elevation of top and/or bottom of the utility, tied to the project datum, to an accuracy of +/- 0.05 feet, elevation of existing grade over the utility at test hole, horizontal location, outside diameter of the facility, utility material (when ascertainable), pavement thickness, identity of utility owner and other pertinent data as is noted during test hole operations.
- KCI is anticipating **three (3) test holes** locations between 0-6 feet deep each.
- KCI will notify Dig Safe prior to the start of any vacuum excavation test holes.
- Test holes will be restored with excavated material compacted in a manner acceptable to the owner. Pavement areas will be restored using cold patch asphalt. Non-paved areas are restored in-kind, as nearly as practicable, to pre-existing conditions.
- Upon completion of test hole operations, KCI will use its professional judgement to correlate from different sources and to resolve conflicting information. KCI will recommend any follow-up investigations as may be needed to further resolve discrepancies.
- All SUE work will be reviewed, and if requested signed and stamped, by a KCI professional engineer licensed to perform work in Vermont.
- KCI anticipates a work schedule of Monday through Friday during normal operation hours (7:00am-5:00pm) and any work required outside of these hours would require additional compensation.
- Test hole deliverables will include a compiled test hole data chart and if requested raw data field copies of individual test hole reports.
- Survey of the test hole reference points will be performed by KCI's subconsultant surveyor and is included in this proposal.

COST COMPONENT

QL-B Utility Designation and QL-A Utility Locates

Labor \$ 8,750.49

Direct Expenses \$ 4,046.72

Total Project Cost \$ 12,797.21

All pricing is inclusive of labor, equipment and expenses.

SCHEDULE - KCI will mobilize field crew(s) to begin work within two to three weeks upon receipt of an approved sub-agreement and receipt of a written Notice to Proceed (NTP).

BILLING AND PAYMENT– KCI will invoice the client directly, monthly. Payment is due within 30 days of invoice receipt.

QUALIFICATIONS– All SUE Technicians involved in the completion of the requested SUE services hold a minimum of OSHA 10 certifications for jobsite safety and confined space entry as well as intensive company internal training in utility designation and test hole procedures. If additional information is needed for pre-qualification purposes please advise and we can provide needed information.

STANDARD ASSUMPTIONS

1. KCI Technologies, Inc. will coordinate all operations with the Client Representatives.
2. KCI Technologies, Inc. will be responsible for providing basic Maintenance & Protection of Traffic (MPT) using signs & traffic cones. Additional specialized MPT, such as lane closures, shoulder closures, additional flagmen, flashing arrow boards, barricades, law enforcement, crash attenuator vehicle etc., have not been included in the pricing. Based on test hole locations it appears that no additional MPT would be needed.
3. KCI Technologies, Inc. will perform Quality Assurance/Quality Control (QA/QC) of above services with various positive verifications as deemed necessary for the desired ASCE Quality Level.
4. KCI Technologies, Inc. will perform this service with due diligence and use every reasonable effort to designate utilities in a manner consistent with ASCE Standard 38-22 and will be held accountable for KCI Technologies, Inc.'s negligent acts, errors, or omissions for its services as outlined within this scope of services. However, KCI Technologies, Inc. does not guarantee that all active or abandoned utility systems or structures can or will be detected, including but not limited to, utilities located underneath other utilities and non-conductive utilities.
5. KCI Technologies, Inc. will not be required to work in or near hazardous areas or be responsible for disposal of any hazardous material.
6. The Client must coordinate with KCI Technologies, Inc. to provide full access to all areas with our equipment and personnel.
7. Acquiring permits or permit costs for excavation permits are generally not included in this price proposal. If permits are required additional cost will incur.
8. In no scenario shall KCI enter private property unless the Client obtains written approval from that property owner and provides same to KCI.
9. KCI Technologies, Inc. shall not be required to enter any confined spaces such as sewer or drain manholes, silos, storage tanks & utility vaults (additional costs will incur if required).
10. KCI Technologies, Inc.'s normal work hours are between 7:00 a.m. and 5:00 p.m., excluding mobilization. Additional rates may apply for hours required to be worked outside the normal eight-hour workday.
11. KCI Technologies, Inc. will provide paint markings or flags on the ground surface to show the existence and approximate horizontal position of existing conductive utilities.

PROJECT SPECIFIC ASSUMPTIONS

12. KCI Technologies, Inc. will perform designation of approximately 25 linear feet, centered on each test hole, at each of the targeted utility lines within project limits.
13. This proposal does include survey of the completed work by KCI.
14. It is anticipated that any Work Zone Traffic Control (WZTC) will be self-performed by KCI personnel during designation activities. While not currently expected, dependent on final test hole locations KCI may require a subcontractor to handle any needed lane closures or flagging operations. KCI has not included the cost for subcontracted WZTC in the proposed budget and would notify the Client of the need if it arises.
15. Deliverables to include: individual test hole reports and a compiled test hole data sheet.
16. KCI assumes that there is no permit requirement from VTrans or the Town of Hartford to complete this work.
17. KCI assumes that the Client will contact the representatives from the Town, along with appropriate VTrans representatives that may be involved. KCI also requests that the Client provide appropriate contact names and numbers for same so follow up calls can be placed should the field effort require additional onsite coordination or local support.

If the foregoing is acceptable, and to authorize us to proceed with these services, please execute this agreement by signing in the space provided and return a copy for our files.

By my signature hereon, I hereby authorize the scope, fee and general provisions as described above.

BY: _____ DATE: _____

We appreciate the opportunity to submit this proposal and the prospect of assisting you on this project. If you should have any questions, please don't hesitate to call.

Sincerely,

Brian MacVean

Senior Project Manager

Subsurface Utility Engineering



(315) 870-0952

Brian.MacVean@kci.com

VERTICAL GRANITE CURB

STA. 11+75 TO STA. 14+85, RT
STA. 14+90 TO STA. 14+92, RT
STA. 15+30 TO STA. 15+34, RT
STA. 15+32 TO STA. 16+06, RT
STA. 16+45 TO STA. 16+90, RT
STA. 16+94 TO STA. 16+98, RT

DETECTABLE WARNING SURFACE

STA. 16+90, RT
STA. 17+32, RT

PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH

STA. 11+75 TO STA. 14+90, RT
STA. 15+32 TO STA. 16+00, RT
STA. 16+50 TO STA. 16+94, RT
STA. 17+30 TO STA. 17+50, RT

PORTLAND CEMENT CONCRETE SIDEWALK, 8 INCH

STA. 14+90 TO STA. 15+32, RT
STA. 16+00 TO STA. 16+50, RT

CHANGING ELEVATION OF SEWER MANHOLES

STA. 13+19, RT

ADJUST ELEVATION OF VALVE BOX

STA. 12+85, RT
STA. 13+06, RT
STA. 14+67, RT

RELOCATE HYDRANT

STA. 13+06, RT

DURABLE 4 INCH WHITE LINE

(ALL LINES WILL INCLUDE EDGE LINE BREAKS AND RADII FOR SIDE ROADS)
STA. 11+75 TO 17+50, SOLID RT

REMOVAL OF EXISTING PAVEMENT MARKINGS

STA. 11+75 TO 17+50, RT

DURABLE CROSSWALK MARKING

STA. 16+90 TO 17+32, RT

SPECIAL PROVISION (ADJUST ELEVATION OF MONITORING WELLS)

STA. 13+11, RT
STA. 13+25, RT

SPECIAL PROVISION (REMOVE AND RESET COMMERCIAL SIGN)

STA. 15+60, RT

DRIVEWAYS

LOCATION	MATERIAL
15+11, RT	PAVED
16+26, RT	PAVED
17+13, RT	PAVED

REMOVING SIGNS

AS SHOWN - 3

ERECTING SALVAGED SIGNS

AS SHOWN - 3

TH 1 Sanitary 8" pvc?

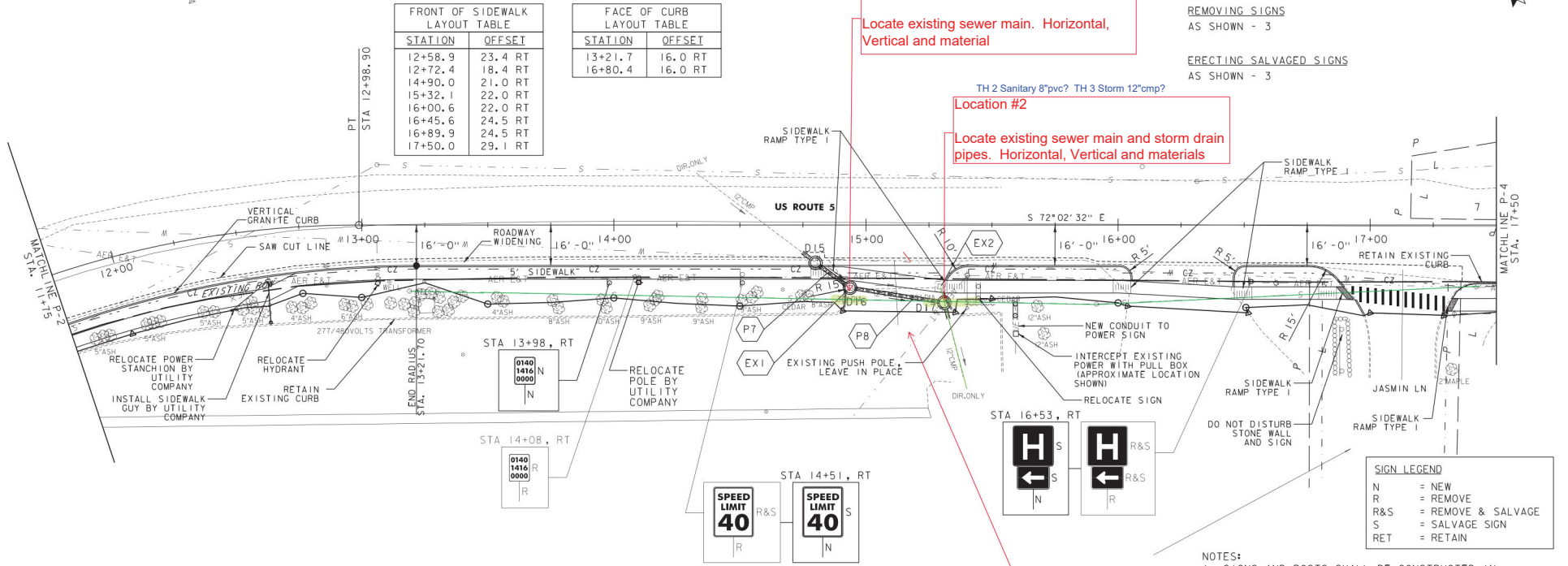
Location #1

Locate existing sewer main. Horizontal, Vertical and material

TH 2 Sanitary 8"pvc? TH 3 Storm 12"cmp?

Location #2

Locate existing sewer main and storm drain pipes. Horizontal, Vertical and materials



DRAINAGE NOTES

- P7 STA. 14+80.0, RT. TO 14+94.0, RT.
NEW 15.0' x 18" CPEP (SL), INV IN 578.17 INV OUT 577.09
- P8 STA. 14+94.0, RT. TO 15+31.0, RT.
NEW 34.0' x 18" CPEP (SL), INV IN 577.99 INV OUT 577.82
- P10 STA. 14+80.0, RT. TO 14+75.0, RT.
NEW 4.0' x 12" CSP, CONNECT TO EXISTING PIPE.
INV IN MATCH EXISTING, INV OUT CONTRACTOR TO VERIFY
PIPE ELEVATION PRIOR TO ORDERING STRUCTURE D15
- P11 STA. 15+31.0, RT. TO 15+33.0, RT.
NEW 4.0' x 12" CSP, CONNECT TO EXISTING PIPE.
INV IN CONTRACTOR TO VERIFY PIPE ELEVATION PRIOR TO
ORDERING STRUCTURE D17, INV OUT MATCH EXISTING
- EX1 STA. 14+80.0, RT. TO 14+93.5, RT.
REMOVE EXISTING INLET STRUCTURE
- EX2 STA. 14+93.5, RT. TO 15+29.5, RT.
REMOVE EXISTING INLET STRUCTURE

DRAINAGE STRUCTURES

STRUCTURE ID	STATION	COMMENTS
D15	14+80.0, RT. DROP INLET, TYPE "D" GRATE, RIM 581.17'	
D16	14+94.0, RT. DROP INLET, TYPE "D" GRATE, RIM 581.25'	
D17	15+31.0, RT. DROP INLET, TYPE "D" GRATE, RIM 580.50'	

NOTES:

- SIGNS AND POSTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH VTRANS SPECIFICATION SECTION 675 AND CONFORM TO THE MOST RECENT VERSION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
- LOCATIONS OF EXISTING UNDERGROUND UTILITIES (DRAINAGE PIPES, SEWER PIPES, WATER LINES, COMMUNICATIONS, ETC) ARE APPROXIMATE.
- SAW CUTTING PAVEMENT AND REMOVAL OF EXISTING CURB PAID INCIDENTAL TO COMMON EXCAVATION.

Super 8 Motel driveway

442 N Hartland Road
White River Junction,
VT. 05001

SIGN LEGEND

N	= NEW
R	= REMOVE
R&S	= REMOVE & SALVAGE
S	= SALVAGE SIGN
RET	= RETAIN

PROJECT NAME: HARTFORD
PROJECT NUMBER: STP EH01(18)

FILE NAME: ...05-08_general plans.dgn
PROJECT LEADER: G. GOYETTE
DESIGNED BY: K. RICHARDSON
GENERAL PLAN P-3

PLOT DATE: 6/14/2019
DRAWN BY: C. GENDRON
CHECKED BY: G. GOYETTE
SHEET 9 OF 30

0 20 40
SCALE IN FEET



TOWN OF HARTFORD APPROPRIATION REQUEST FORM

Name of Organization Hartford Library, Inc.

Address 1587 Maple Street, P.O. Box 512

Hartford, VT 05047 Phone 802-296-2568

Email Address hartfordvtLibrary@gmail.com

Amount being requested from Town in 2024 \$ 118,350
(For 2024 – 2025 Budget Year)

Amount requested from Town in 2023 \$ 112,350
(For 2023 - 2024 Budget Year)

SUMMARY OF RECEIPTS AND EXPENDITURES

	Actual 2022-2023	Budgeted 2023-2024
<u>Receipts (or Revenues)</u>		
Town of Hartford	\$ <u>107,000</u>	\$ <u>112,350</u>
All Other Sources	\$ <u>13,708.06</u>	\$ <u>10,150</u>
TOTAL	\$ <u>120,708.06</u>	\$ <u>122,500</u>
<u>Expenditures (or Expenses)</u>		
Total	\$ <u>120,708.06</u>	\$ <u>122,500</u>

Nadine P. Hodgdon, Library Director Nadine P. Hodgdon
Authorized Officer of Organization (Print) Signature

Notes: (if any) _____

Hartford Library's Selectboard Presentation-Highlights

Statistics-Fiscal Year 2022-2023

- 10,527 visits to the library and reading room—a 9% increase over the previous year
- 27,651 physical items circulated—a decrease of just 13 items over the previous year
- 3,493 digital items (e-books and audiobooks) circulated—a 31% increase over the previous year.
- 220 new patron cards issued—an increase of 19% in new registrations over the previous year

Adult Programming

- Monthly book discussions
- Seed Hub for free garden seeds and hosted a seed saving workshop
- Spoken word poetry programs

Family Program Participation:

- Hartford Village block party
- Apple Festival

Senior Outreach Program:

- Serving four senior living facilities

Programs for Children and Teens:

- Weekly story hours for preschoolers
- Bi-weekly reading club for school-age children
- Summer Reading Program
- Collaboration with White River School
- Day care and preschool outreach
- Volunteer opportunities for high school students needing community service hours

Community Collaboration

- Hartford Historical Society: Genealogy Center
- Hartford Recreation Department: Story hours at the parks
- Cornerstone Community Center: Community events and use of space
- Potter House School: Story hours
- Greater Hartford United Church of Christ: Church provides free lunches for the summer reading program

Services Provided to the Hartford Library at no cost:

- 22+ volunteer hours weekly
- Payroll and tax services by Wilder Business Services
- Space for the Reading Room in White River Jct. by Joyce Perkins
- Use of space for programming by the Cornerstone Community Center and Lani Janisse
- Free summer lunches for children provided by the Greater Hartford United Church of Christ

Future Projects for Grant Funding:

- Window restoration to reduce energy costs.
- New HVAC system
- Security System to discourage theft, vandalism, and drug use on property

Funding Request for Fiscal Year 2024-2025:

- \$118,350: \$6,000 or 5.3% increase over 2023-2024
- To help mitigate increased costs of supplies, books, and postage for interlibrary loan service
- To increase salaries to compete with other libraries and area businesses



Hartford's Library System

- One town, four libraries:
 - Three non-profit associations which are 501c incorporated libraries
 - One municipal library
- All supported by town (per statute) for operating expenses. Incorporated libraries fundraise for capital expenses and additional operating expenses. Municipal library is supported by town departments for accounting, plowing, rec department use, etc.
- All provide free, comprehensive, integrated library services to *all* town residents regardless of where they live, in fulfillment of their statutory obligation.
- Each library has grown differently as the library staffs and boards have responded to the differing needs of our diverse community.

Quechee / Wilder Libraries

Our small, dedicated staff have varied responsibilities for 2 sites, including: implementing progressive and traditional library services, fundraising, consortium and statewide initiatives, grant writing, overseeing essential volunteers, extending reach of libraries into our community

Quechee/Wilder Library Services

- Quechee open 38 hours per week, Wilder 15.
- Tech assistance
- Storytimes, kids' summer & holiday programs, storywalks in Town Forest & Q Green
- Several monthly book discussion groups for adults
- Active meeting rooms at both locations
- Wowbrary and a new Aspen website interface. Both serve to make new acquisitions more visible and increase access. Patrons can more easily browse the catalogue and place holds.

Outreach Services

- Monthly visits to daycares and in-school programs such as Art Detectives
- Pick up/drop off service at the Upper Valley Coop and homes
- Provide a book collection and monthly discussion series at Bugbee Senior Center
- Little Free Libraries @ Wilder Clubhouse & Quechee State Park

Quechee/Wilder Stats 2022-23 Numbers

- 31,000 items loaned include physical items and digital downloads (Libby, Overdrive, Palace) and film streaming (Kanopy), and more (including print and online newspapers)
- Online reference services; Mango for foreign language instruction
- 300+ programs > 2,200 attendees
- Physical collection: > 39,500 items
- Inter-Library Loans: 1200 loans (a net lender)
- Wi-Fi connections: 12,627
- Increasing demand for digital materials brings increased costs as we now acquire both traditional print and digital materials to meet needs of all

Programs Supported by Grants

- Staff hosts engaging book discussion series from and for Vermont Humanities Council. The staff has originated several progressive VHC series
- Vermont Reads: a VHC program serving over 200 Vermont towns. We continue to receive 75 copies of the statewide title chosen by the Vermont Humanities Council in response to the series we develop each year that seek to involve everyone from high school to the elderly as we engage in contemporary issues through literature. Last year this included a large winter clothing drive for Vermont's migrant workers.
- Winnie Belle Learned Grant this summer supported sustainable skill sharing for adults and children---we'll be continuing instructions for making Bernie mittens, rag rugs, etc.

Special Programs with more Community Connections

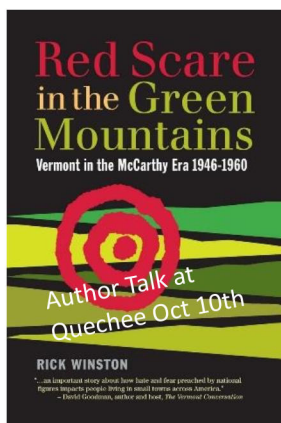
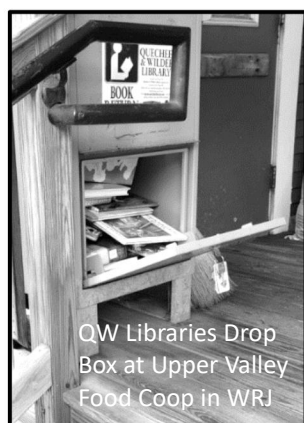
- Covers and Keys 🎵 live music in the libraries
- Four monthly adult book discussion groups include historical fiction, mystery, sci fi and the popular Bugbee discussions, all volunteer led
- Senior exercise class @ Wilder Clubhouse
- Author Visits including one last Sunday *Dinner With the President: Food, Politics and History*
- Weekly meeting of textile group Needleworkers Unite
- Sustainable Libraries Initiative - Formalizing what has long been a major goal. We not only seek to have the most sustainable buildings but also to help our residents meet the same goals to help our threatened environments and climate.

Current Town Appropriations

Quechee:

- FY 2023: \$188,500
- Wilder:
- FY 2023: \$31,860

Note: Because the Quechee/Wilder Libraries are integrated, the Quechee Library appropriation is for shared staff, collections and services as well as building expenses at Quechee. The Wilder appropriation is for building expenses at that site.



October 17, 2023

Quechee & Wilder Libraries

Presentation to the Town of
Hartford Selectboard



Quick agenda

01

Background

Historical and
current status of
Hartford's
libraries

02

Programs & Outreach

How we connect
with and serve
our town

03

Updates

What we've been
up to this past
year and what is
coming up



OI

Background

From 1885 to Present

“



Timeline of our libraries

1885	1895	1997	2012
Quechee Library Established Quechee Lakes won't be established for nearly 100 years	Wilder Club & Library Established Served as Wilder's first gathering space	Quechee and Wilder Libraries integrate services & collections	All Hartford Libraries join the VOKAL consortium This unifies catalogs & borrowing practices

One town, **four libraries**.
Each serve the diverse needs of our community.

Our recent upgrades

Window restoration

Ongoing project at Wilder. Continued funding through grants and fundraising

Experiential opportunities

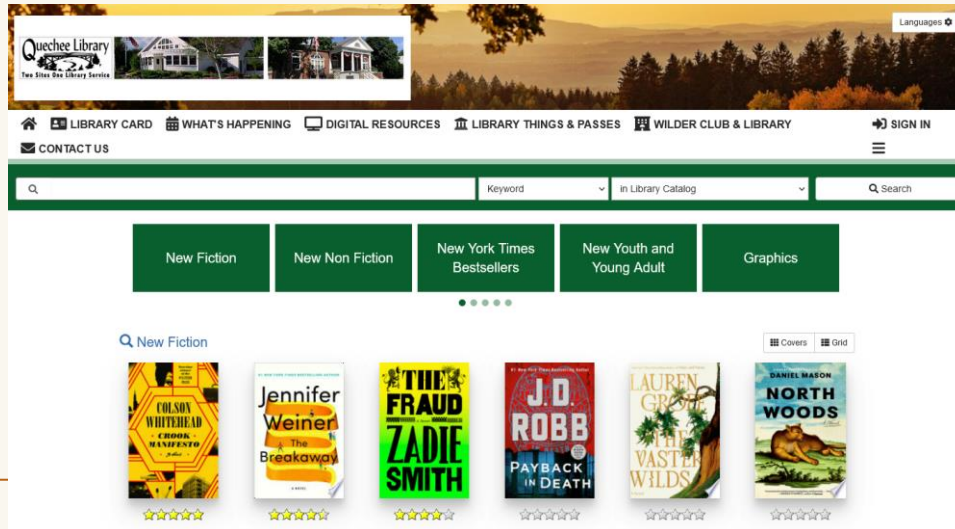
Non-traditional object collection - including telescopes; New patio with a chess table; Winnie Belle Learned grant recipient



Our recent upgrades

Media and tech improvements

Aspen upgraded library system, ECFiber switch, expanded social media outreach





02

Programs & Outreach

Connecting with the community
and increasing information access

Community Programming

4 monthly genre-based discussion groups

Thriving partnerships with

DBS after-school and summer programs

Local daycares for story time

Bugbee Senior Center

- Wilder School
- Local authors and artists

Summer Textile series and exhibition - funded by Winnie Belle Learned Grant

Covers and Keys music series at both Q&W

Story walks along the Quechee Green and Town Forest

Vermont Reads multi-generational programming with Vermont Humanities Council Grants



Increasing Access

Public meeting spaces, supporting groups from town committees to the Upper Valley Stamp Club

Posting town notices/agendas on public boards and providing daily newspaper access

Technology support

- Libby + Kanopy digital libraries for books and film
- Printing and computers
- Subscription services (NEW! New York Times)
- Self-checkout stations
- General help using technology

Low-cost rental space at Wilderfor individuals and groups.

Acting as welcoming/information center for new and old residents



30,745

Items
circulated FY23

7,800+

Electronic circulations

12,500+

Wifi connections

2,800+

Items loaned in just one
month this summer!



Updates & News

For the **Quechee**
and **Wilder** Libraries



Extended Wilder Hours

Now open Wednesdays
from 2-6p this fall!



Wilder Halloween Bash

Friday 10/27 from 3-6pm
Family fun event at the
Wilder Club & Library



Hartford film photos

Town history preserved
through a gallery of
scanned glass film plates



Sustainable Libraries Initiative

Continued national effort
to support our community in
sustaining and thriving



New youth programming

Art detectives program;
Connections with the Wilder
School and elementary schools



Meeting patrons where they are

Bugbee and home book
delivery, pick-up and drop-
off access points

In this moment we add our hope of avoiding the confusing conflicts that arose last year when, for the first time since the 1980s, the libraries' appropriations were removed from the SB budget and left to an article vote. The ramifications for such a vote are enormous, especially pertaining to fundraising and staff retention.





Thank you!

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TOWN OF HARTFORD SELECTBOARD Minutes
Tuesday, October 3, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Clerk; Lannie Collins, Member; Rocket, Member; Ally Tufenkjian, Member; John Haverstock; Lana Livingston; Scott Hausler; Scott Cooney; Greg Sheldon; Lori Hirshfield; Dana Clawson; Sally Bellew; Sara Campbell; Heidi Duto; Will Adler; Geoff Martin; Martha Staskus; Lizan Peyton; Monica Weeber; Christopher Louras; Liz O'Connor

Present on Zoom: Dan Fraser, Vice-Chair

Absent: Mary Erdei, Member

JAM Link:

<https://www.youtube.com/watch?v=Vbov9PfOYnw&list=PLAdkf9ugxof7FGsvb7b8PHLFaNFkZbq-g&index=1>

- I. Call to Order the Selectboard Meeting at 6pm by Chair, Mike Hoyt
- II. Pledge of Allegiance was recited and led by Town Manager, John Haverstock.
- III. Local Liquor Control Board: None
- IV. Local Cannabis Control Board: None
- V. Order of Agenda: there were no changes to the order of agenda.
- VI. Selectboard
 1. Public Comment

Heidi Duto, from White River Junction, thanked DPW for the work they did on Christian Street. She also pointed out that she disagreed with the Boards motion after the executive session at the last meeting. She believes that it violates the Town Charter and VT State statues. The Board has authority to hire the Town Manager, not other employees. She also requested to know how much the Town has spent on the Acting Town Manager and the Assistant Acting Town Manager.

Michele Boleski, from White River Junction, was confused while watching the last Selectboard meeting. The were no documents attached to see what they were voting on.

Marie Alvin, from White River Junction, inquired about the fence she proposed at the Park & Ride, as well as cameras and flashing lights. Mike Hoyt said he will look into these. She also gave a "shout out" to the Bugbee Sr. Center. This project needs to be done.
 2. Selectboard Comments and Announcements

Lannie Collins reminded the board that when a board member is attending via zoom that at the beginning of the meeting an audio check is to be made to ensure that both sides can hear each other. Mr. Collins also noted that votes should be by roll call when members are joining by zoom. He also

attended Town Fair and learned that the Town is failing by not collecting LOT money. We are missing out on a revenue stream that we are not currently using.

Kim Souza let everyone know that VLCT is beginning a V2.0 on the Community Cohort program.

Rocket congratulated "Downtown" Bill Brown for winning the 2023 Friend award. This is a Parks & Rec award. Rocket also would like to review procedural comments to find ways to fine tune the selectboard meeting process. He believes the meetings should last two hours.

3. Appointments: None
4. Town Manager Report and Significant Activity Reports
LINK: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/456>
5. Board Reports, Motions & Ordinances
 - a. CRG RFP Presentation
 - b. Strategy Matters RFP Presentation
 - c. Preferred Site Request – Norwich Solar Presentation
Selectboard Member, Rocket made the motion that the Hartford Selectboard approve 96 Braley Drive, White River Junction, as a preferred site and authorize the Chair to sign a letter of support that will satisfy the Public Utilities Commission's requirements to start the permitting process. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.
 - d. Parking Meters
Lori Hirshfield presented the Parking Meters update as an ARPA Funded project using \$233,000 of the funds. This will come back to the Selectboard during the budget process.
 - e. Finalize FYE 2025 Budget Guidance
The Selectboard agreed by the majority of the Board to adopt the following Budget Guidance Memo with the understanding that this does not include employee benefit increases.
https://www.hartford-vt.org/DocumentCenter/View//FY25-Budget-Guidance_100323
 - f. Summarize FYE 25 CIP Requests agreed on by the majority of the Board.

Parks & Rec:

Phase 1 Funding: Reserve funds totaling \$100,000. Complete design and engineering process for overall conceptual plan of project and the installation of new playground structure phase and safety fencing.

Phase 1 Funding: \$100,000

Phase II Funding: CIP funding of \$225,000 to complete designed project as outlined in the project description. Pedestrian access improvements to park and amenities, pathway connecting east and west Lyman Park, overlook patio, covered picnic areas, benches and fencing. **Phase II Funding: \$225,000**

Police:

Planning Phase (FY 2025 - 2026):

- Conduct a needs assessment and feasibility study.
- Estimated cost of assessment/study - \$60,000-\$70,000.
- Engage a design and architecture firm to develop initial plans.
- Secure necessary permits and approvals.
- Begin community engagement and outreach

Reserve Fund

Increase the reserve amount by \$30,000 annually from the current reserve amount of \$20,000 annually to a total of \$50,000 annually. Reserve funds will add a fourth dispatch console at the end of three years.

Reserve Fund

Build reserves to purchase an incident command trailer in a five-year period. **\$20,000** is put into reserve funds each year. The department recognizes that this trailer would be multi-functional and could be used by other departments within the town.

FIRE

1: \$500,000

Provide a storage equipment building for the storage of fire/police department special operations trailers and equip

Bond Recommended

Plan to develop the station 2 property on Willard Road to include living quarters for the purpose of staffing the station with firefighter/EMT/Paramedics to reduce response time.

Estimated cost **\$750,000**

Planning & Development

The goal of the Housing Development Program in this time would be to have 10-15 new dwelling units made possible through grants using the \$150,000 of ARPA funds, committed by the end of calendar year 2024, with expenditures meeting the November 2026 deadline.

VII. Commission Reports

Ally Tufenkjian

Hartford Committee on Racial Equity & Inclusion (HCOREI):

- Chair Sara Campbell was recently appointed to the School Board and appointed as one of the School Board's HCOREI liaisons. The Committee will continue discussing if they would like to appoint a different Chair.
- Had an initial conversation about budget items to propose for the FY25 budget, which will continue next meeting.
- Had an initial conversation about broadening the scope of the Committee charge, which will continue next meeting.
- There is one community member vacancy and one student liaison vacancy.

Hartford Committee on Housing & Homelessness:

- Staff Liaison Lori Hirshfield shared more about the Planning & Development Department's proposed Housing Development Program to provide some technical expertise and financial resources to help stimulate private sector development of accessory dwelling units (ADUs), "missing middle" housing, and smaller housing projects.
- Discussed the Champlain Valley Office of Economic Opportunity, which offers support and resources to housing groups and helps them connect, and also hosts Fair Housing Month programming.
- Three Committee members attended a recent meeting of the Town Planning Commission/Town Plan Steering Committee to provide feedback on the draft Housing Chapter, which is nearing completion.
- There are two Committee vacancies.

- VII. Consent Agenda: **Selectboard Clerk, Kim Souza made the motion to accept the Consent Agenda. Selectboard Member, Rocket seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 9/30/2023

Approve A/P Manifest of: 9/25/2023 and 9/29/2023 (*10/5/2023 tabled until next meeting on 10/17/2023*)

Approve Special Check Run: 9/25/2023

Approve Meeting Minutes of: 9/19/2023

Note: Selectboard Meetings Already Approved: 10/17/2023 & 10/31/2023.

- VIII. Executive Session: None

- IX. Adjourn the Selectboard Meeting

Selectboard Member, Rocket made the motion to adjourn the meeting at 9:45PM. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Kim Souza, Clerk

October 3, 2023 Meeting

Report Date: 10/13/23
10:19AM

**Payment Manifest
by Vendor ID**

Town of Hartford

Check Date: 10/05/2023 - 10/05/2023

Page: 1
User: florentina
ReportAPINH_PmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
FUND 1 0	GENERAL FUND - MASCOMA					
000100	DEPARTMENT OF THE TREASURY		UNITED STATES TREASURY		10/05/2023	81392
	FEDERAL PD100523	FEDERAL TAX P/E 093023	0.00	\$29,510.32	0.00	29,510.32
	Desc:	FEDERAL TAX P/E 093023	Acct: 10-012-200-0110	FEDERAL WITHHOLDING TAX PAYAB		
	FICA TAX PD 100523	FICA TAX P/E 093023	0.00	\$39,466.94	0.00	39,466.94
	Desc:	FICA TAX P/E 093023	Acct: 10-012-200-0120	FICA/MEDICARE TAXES PAYABLE		
	MEDICARE PD 100523	MEDICARE TAX P/E 093023	0.00	\$9,471.36	0.00	9,471.36
	Desc:	MEDICARE TAX P/E 093023	Acct: 10-012-200-0120	FICA/MEDICARE TAXES PAYABLE		
	Vendor Total:			78,448.62	0.00	78,448.62
023750	ICMA RETIREMENT TRUST-401		MISSIONSQUARE-#109316		10/05/2023	81393
	ICMA 8% PD100523	ICMA EMPLOYER CONTRIBUT P/E 093023	0.00	\$2,312.26	0.00	2,312.26
	Desc:	ICMA EMPLOYER CONTRIBUT P/E 093023	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE		
	ICMA LOAN PD100523	ICMA EMPLOYEE LOAN REPAY P/E 093023	0.00	\$1,520.10	0.00	1,520.10
	Desc:	ICMA EMPLOYEE LOAN REPAY P/E 093023	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	Vendor Total:			3,832.36	0.00	3,832.36
023800	ICMA RETIREMENT TRUST-457		MISSIONSQUARE-#304085		10/05/2023	81394
	ICMA 457 PD100523	ICMA 457EMPLOYEE CONTRIB P/E 093023	0.00	\$3,714.62	0.00	3,714.62
	Desc:	ICMA 457EMPLOYEE CONTRIB P/E 093023	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	Vendor Total:			3,714.62	0.00	3,714.62
023805	ICMA ROTH IRA - VANTAGE POINT		MISSIONSQUARE-#705953		10/05/2023	81395
	ICMA ROTH PD100523	ICMA ROTH EMPLOYEE CONT P/E 093023	0.00	\$319.00	0.00	319.00
	Desc:	ICMA ROTH EMPLOYEE CONT P/E 093023	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	Vendor Total:			319.00	0.00	319.00
023970	INTERNATIONAL BROTHERHOOD OF				10/05/2023	81396
	DPW DUES PD 10523	UNION DUES-DPW P/E 093023	0.00	\$283.46	0.00	283.46
	Desc:	UNION DUES-DPW P/E 093023	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Vendor Total:			283.46	0.00	283.46
024179	INTERNATIONAL UNION OF PUBLIC				10/05/2023	81397
	PD DUES PD 10523	UNION DUES-POLICE P/E 093023	0.00	\$750.00	0.00	750.00
	Desc:	UNION DUES-POLICE P/E 093023	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Vendor Total:			750.00	0.00	750.00
032785	NATIONWIDE RETIREMENT SOLUTIONS				10/05/2023	81398
	NW 457 PD100523	NATION WIDE RETIRE SOL P/E 093023	0.00	\$2,105.72	0.00	2,105.72
	Desc:	NATION WIDE RETIRE SOL P/E 093023	Acct: 10-012-200-0310	PENSION CONTRIBUTIONS PAYABLE		
	Vendor Total:			2,105.72	0.00	2,105.72
041565	SAMS, MARGARET		MARGARET SAMS		10/05/2023	81399
	10.05.2023	CLAYTON WHITMARSH PAYMNT 42/53	0.00	\$100.00	0.00	100.00
	Desc:	CLAYTON WHITMARSH PAYMNT 42/53	Acct: 10-012-200-0410	WAGE ASSIGNMENT		
	Vendor Total:			100.00	0.00	100.00

Report Date: 10/13/23
10:19AM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 10/05/2023 - 10/05/2023

Page: 2
User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name		Payee Name		Check Date	Check No.
Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
049700	VERMONT DEPARTMENT OF TAXES				10/05/2023	81400
	VT TAX PD10.05.2023	VT DEP TAXES P/E 093023	0.00	\$10,956.19	0.00	10,956.19
	Desc: VT DEP TAXES P/E 093023	Acct: 10-012-200-0210		VT WITHHOLDING TAXES PAYABLE		
		Vendor Total:		10,956.19	0.00	10,956.19
050515	VMERS - DB		VMERS - DB		10/05/2023	81401
	VMERS 8.500%100523	VMERS 8.500% TOWN P/E 093023	0.00	\$18,051.54	0.00	18,051.54
	Desc: VMERS 8.500% TOWN P/E 093023	Acct: 10-012-300-0260		ACCRUED RETIREMENT PAYABLE		
	VMERS 10.500%100523	VMERS 10.500% EMPLOYEE P/E 09302	0.00	\$8,329.76	0.00	8,329.76
	Desc: VMERS 10.500% EMPLOYEE P/E 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERS U 11.25%100523	VMERS U 11.25% EMPLOYEE P/E 0930	0.00	\$14,467.07	0.00	14,467.07
	Desc: VMERS U 11.25% EMPLOYEE P/E 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERS WW 0.5%100523	VMERS WW 0.5 % TOWN/EMP 093023	0.00	\$22.22	0.00	22.22
	Desc: VMERS WW 0.5 % TOWN/EMP 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERSB 1.500%100523	VMERSB 1.500% TOWN/EMP P/E 09302	0.00	\$328.86	0.00	328.86
	Desc: VMERSB 1.500% TOWN/EMP P/E 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERSB 4.875%100523	VMERSB 4.875% EMPLOYEE P/E 09302	0.00	\$1,282.57	0.00	1,282.57
	Desc: VMERSB 4.875% EMPLOYEE P/E 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERSD 12.60%100523	VMERSD 12.60% EMP 093023	0.00	\$6,125.39	0.00	6,125.39
	Desc: VMERSD 12.60% EMP 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERS WW 10.7%100523	VMERS 10.75% EMP WW 093023	0.00	\$477.75	0.00	477.75
	Desc: VMERS 10.75% EMP WW 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERSD 11.10%100523	VMERSD 11.10% TOWN 093023	0.00	\$5,396.14	0.00	5,396.14
	Desc: VMERSD 11.10% TOWN 093023	Acct: 10-012-300-0260		ACCRUED RETIREMENT PAYABLE		
	VMERS 0.75%100523	VMERS 0.750% TOWN/EMP P/E 093023	0.00	\$594.99	0.00	594.99
	Desc: VMERS 0.750% TOWN/EMP P/E 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERSB 6.75%100523	VMERSB 6.750% TOWN P/E 093023	0.00	\$1,775.86	0.00	1,775.86
	Desc: VMERSB 6.750% TOWN P/E 093023	Acct: 10-012-300-0260		ACCRUED RETIREMENT PAYABLE		
		Vendor Total:		56,852.15	0.00	56,852.15
050516	VMERS - DC		VMERS - DC		10/05/2023	81402
	VMERSDC 2.938%100523	VMERS DC 2.938% TOWN/EMP P/E 093023	0.00	\$292.92	0.00	292.92
	Desc: VMERS DC 2.938% TOWN/EMP P/E 093023	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
	VMERSDC 6.000%100523	VMERS DC 6.000% TOWN P/E 093023	0.00	\$598.18	0.00	598.18
	Desc: VMERS DC 6.000% TOWN P/E 093023	Acct: 10-012-300-0260		ACCRUED RETIREMENT PAYABLE		
	VMERSDC 2.062%100523	VMERS DC 2.062% EMPLOYEE P/E 093023	0.00	\$205.56	0.00	205.56
	Desc: VMERS DC 2.062% EMPLOYEE P/E 072223	Acct: 10-012-200-0310		PENSION CONTRIBUTIONS PAYABLE		
		Vendor Total:		1,096.66	0.00	1,096.66
FUND 10				Bank Total:	158,458.78	
Holdback Total						158,458.78
Batch Totals:			0.00	0.00	0.00	158,458.78

Report Date: 10/13/23
10:19AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 3
User: florentina
ReportAPINHDD_PmtByDate

Check Date: 10/05/2023 - 10/05/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ MICHAEL HOYT
_____ DANIEL FRASER
_____ KIM SOUZA
_____ LANNIE J. COLLINS
_____ MARY M. ERDEI
_____ ROCKET
_____ ALLY TUFENKJIAN
_____ JOHN HAVERSTOCK
_____ GAIL OSTROUT
_____ JOSEPH MAJOR

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 1
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0121	AMERICAN RECOVERY FUNDS				
014447	DUFRESNE GROUP		10/13/2023		1020
18008	PROJ#4 QUECHEE BOX CULVERT 45%	0.00	\$6,172.50	0.00	6,172.50
	Desc: PROJ#4 QUECHEE BOX CULVERT 45%	Acct: 25-985-121-0115	ARPA - DPW - Quechee Main St Box Cl		
014447	DUFRESNE GROUP		10/13/2023		1021
18010	PROJ#2 FAIRVIEW CONST AMEND 65%	0.00	\$15,416.50	0.00	15,416.50
	Desc: PROJ#2 FAIRVIEW CONST AMEND 65%	Acct: 25-985-121-0113	ARPA - Fund 50- Gates St/Fairview Ter		
014447	DUFRESNE GROUP		10/13/2023		1022
18011	PROJ#4 QUECHEE BOX CULVERT 45%	0.00	\$6,912.00	0.00	6,912.00
	Desc: PROJ#4 QUECHEE BOX CULVERT 45%	Acct: 25-985-121-0115	ARPA - DPW - Quechee Main St Box Cl		
Vendor Total:			28,501.00	0.00	28,501.00
019500	GRASSLAND EQUIPMENT &		10/13/2023		1023
1349345	PROJ#7,8,9 TORO ELECTRIC MOWERS	0.00	\$72,689.66	0.00	72,689.66
	Desc: PROJ#8,9 TORO ELECTRIC MOWERS	Acct: 25-985-121-0103	ARPA - Parks/Rec - Mower		
	Desc: PROJ#7,8,9 TORO ELECTRIC MOWERS	Acct: 25-985-121-0102	ARPA - Parks/Rec - Skid Steer		
1349978	PROJ#7-9 BLADES TORO ELECTRIC M	0.00	\$161.94	0.00	161.94
	Desc: PROJ#7-9 BLADES TORO ELECTRIC MOWER	Acct: 25-985-121-0102	ARPA - Parks/Rec - Skid Steer		
Vendor Total:			72,851.60	0.00	72,851.60
041858	SECURITY INFORMATION SYSTEMS, LLC	EVERCOMMERCE	10/13/2023		1024
#INV_SIS_2681 ARPA	PROJ#18 MUNICIPAL FIRE ALARM SYS	0.00	\$38,793.68	0.00	38,793.68
	Desc: PROJ#18 MUNICIPAL FIRE ALARM SYS	Acct: 25-985-121-0118	ARPA - Fire - Municipal Fire Alarm Syste		
Vendor Total:			38,793.68	0.00	38,793.68
044606	STUDIO NEXUS ARCHITECTS & PLANNERS		10/13/2023		1025
2312.04	PROJ#1 FEASIBILITY - BUGBEE SENIC	0.00	\$5,972.07	0.00	5,972.07
	Desc: PROJ#1 FEASIBILITY - BUGBEE SENIOR	Acct: 25-985-121-0112	ARPA - Bugbee - Building Assessment		
Vendor Total:			5,972.07	0.00	5,972.07
25-0121	Highway Infrastructure	Bank Total:		146,118.35	
25-0311	Highway Infrastructure				
005800	BLAKTOP INC.		10/13/2023		1069
31924	2023 STREET PAVING	0.00	\$251,606.22	0.00	251,606.22
	Desc: 2023 STREET PAVING	Acct: 25-985-100-0311	Highway Infrastructure		
Vendor Total:			251,606.22	0.00	251,606.22
25-0311	GENERAL FUND - MASCOMA	Bank Total:		251,606.22	
FUND 1 0	GENERAL FUND - MASCOMA				
000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS	10/13/2023		81403
6084325566308	PARTS	0.00	\$108.99	0.00	108.99
	Desc: STOCK	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084327267109	PARTS E4	0.00	\$31.14	0.00	31.14
	Desc: PARTS E4	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
6084327277671	PARTS	0.00	\$62.63	0.00	62.63

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 2
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: PARTS E4		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		202.76	0.00	202.76
001170	AIRGAS, INC.	AIRGAS USA, LLC		10/13/2023		81404
9142150427	MED SUPPLIES		0.00	\$34.89	0.00	34.89
Desc: MED 02		Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPLIES		
9142196584	MED SUPPLIES		0.00	\$40.59	0.00	40.59
Desc: MED 02		Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPLIES		
9142428069	MED SUPPLIES		0.00	\$34.89	0.00	34.89
Desc: MED 02		Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPLIES		
		Vendor Total:		110.37	0.00	110.37
001650	ALLEN ENGINEERING POOLS AND SPAS			10/13/2023		81405
112-504345-01	CHLORINE		3,594.50	\$3,594.50	0.00	3,594.50
Desc: Water Treatment Plant_Chlorine, Liq		Acct: 50-952-340-0000		CHEMICALS		
		Vendor Total:		3,594.50	0.00	3,594.50
002065	AMERICAN FAMILY LIFE ASSURANCE		AFLAC - AMERICAN FAMILY LIFE	10/13/2023		81406
OCT'23	AFLAC Employee Insurance		0.00	\$1,507.20	0.00	1,507.20
Desc: AFLAC Employee Insurance		Acct: 10-012-300-0270		ACCRUED AD&D PAYABLE		
		Vendor Total:		1,507.20	0.00	1,507.20
002073	AMERICAN HYDRAULICS CORP			10/13/2023		81407
33158	LIFT INSPECTION		0.00	\$600.00	0.00	600.00
Desc: LIFT INSPECTION		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Desc: LIFT INSPECTION		Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		600.00	0.00	600.00
002300	AMERICAN WATER WORKS ASSOC			10/13/2023		81408
7002140766	MEMBERSHIP DUES		75.00	\$75.00	0.00	75.00
Desc: MEMBERSHIP DUES		Acct: 50-954-313-0000		MEMBERSHIP DUES		
Desc: MEMBERSHIP DUES		Acct: 55-954-313-0000		MEMBERSHIP DUES		
		Vendor Total:		75.00	0.00	75.00
002845	ARC MECHANICAL CONTRACTORS, INC			10/13/2023		81409
44937	SERVICE CALL		0.00	\$641.25	0.00	641.25
Desc: Highway_Ice Machine Preventative Ma		Acct: 10-325-318-0000		DPW -CONTRACT SERVICES		
		Vendor Total:		641.25	0.00	641.25
002965	ATCO INTERNATIONAL			10/13/2023		81410
I0619394	PARTS		180.05	\$180.05	0.00	180.05
Desc: PARTS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
I0619864	PARTS		232.50	\$232.50	0.00	232.50
Desc: PARTS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
		Vendor Total:		412.55	0.00	412.55
003990	ATG LEBANON, LLC			10/13/2023		81411

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 10/13/2023 - 10/13/2023

Page: 3
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
X701033178:01	PARTS	0.00	\$382.76	0.00	382.76
Desc: E4 PARTS		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
Vendor Total:			382.76	0.00	382.76
004850	BEN'S UNIFORMS INC.		10/13/2023		81412
111048	UNIFORMS	0.00	\$240.00	0.00	240.00
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
Vendor Total:			240.00	0.00	240.00
004854	BENISTAR/HARTFORD	BESTCO HARTFORD	10/13/2023		81413
NOV'23	RETIREEES HEALTH INS - NOV'23	0.00	\$2,672.85	0.00	2,672.85
Desc: Retirees Health Ins		Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Ins		Acct: 10-271-418-0100	DISP -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Ins		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
Desc: Retirees Health Ins		Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Vendor Total:			2,672.85	0.00	2,672.85
005520	BIG STATE INDUSTRIAL SUPPLY		10/13/2023		81414
1534465	SHOP SUPPLIES	239.40	\$239.40	0.00	239.40
Desc: SHOP SUPPLIES		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			239.40	0.00	239.40
005750	BLAKE GROUP HOLDINGS, INC	BLAKE EQUIPMENT	10/13/2023		81415
315003460-00	SERVICE CALL	2,251.11	\$2,251.11	0.00	2,251.11
Desc: Jay Hill Grinder Pump Repair		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			2,251.11	0.00	2,251.11
005800	BLAKTOP INC.		10/13/2023		81416
32051	ASPHALT	472.68	\$472.68	0.00	472.68
Desc: ASPHALT		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
005800	BLAKTOP INC.		10/13/2023		81417
31996	ASPHALT	1,012.62	\$1,012.62	0.00	1,012.62
Desc: Pave Water Cuts on Barnes Avenue an		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			1,485.30	0.00	1,485.30
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	10/13/2023		81418
85094367	MED SUPPLIES	0.00	\$35.79	0.00	35.79
Desc: MED SUPPLIES		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPLI		
Vendor Total:			35.79	0.00	35.79
007760	BURLINGTON COMMUNICATIONS		10/13/2023		81419
BCS13665	POWER CABLE	0.00	\$71.00	0.00	71.00
Desc: POWER CABLE		Acct: 10-221-320-0100	HFD -EQUIP OPERATION-COMMUNIC,		
Vendor Total:			71.00	0.00	71.00
008775	CAI TECHNOLOGIES		10/13/2023		81420
17969	TAX MAP MAINTENANCE	0.00	\$925.00	0.00	925.00

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 4
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: TAX MAP MAINTENANCE	Acct: 10-174-318-0000	ASE -CONTRACTED SERVICES		
	Vendor Total:		925.00	0.00	925.00
009120	CHADWICK-BAROSS INC		10/13/2023		81421
G60013	PARTS	0.00	\$1,331.64	0.00	1,331.64
	Desc: H-121 Prinoth Repairs_Alternator, B	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
	Vendor Total:		1,331.64	0.00	1,331.64
009140	CENTRAL VERMONT PROPERTIES		10/13/2023		81422
9500255386	PIPE CROSSING	50.00	\$50.00	0.00	50.00
	Desc: PIPE CROSSING	Acct: 50-955-317-0000	PERMITS & LICENSES		
	Vendor Total:		50.00	0.00	50.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	10/13/2023		81423
4168288434	SHOP TWLS	37.49	\$37.49	0.00	37.49
	Desc: SHOP TWLS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4169706808	SHOP TWLS	37.49	\$37.49	0.00	37.49
	Desc: SHOP TWLS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4169706863	UNIFORMS	0.00	\$94.44	0.00	94.44
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
4169995431	UNIFORMS	35.54	\$35.54	0.00	35.54
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
	Vendor Total:		204.96	0.00	204.96
010420	COATES, THOMAS	THOMAS COATES	10/13/2023		81424
OCT'23	Ret reimb Oct 23	229.75	\$229.75	0.00	229.75
	Desc: Ret reimb Oct 23	Acct: 65-963-418-0100	RETIRE HEALTH INSURANCE		
	Vendor Total:		229.75	0.00	229.75
010680	COHERIT ASSOCIATES LLC		10/13/2023		81425
HFD-004-2023 A	PERFORMING ARTS HERITAGE PROJ	0.00	\$572.35	0.00	572.35
	Desc: PERFORMING ARTS HERITAGE PROJ	Acct: 10-625-316-0000	PDZ -GRANTS & APPROPRIATIONS		
HFD-004-2023 B	Consultant Services Payment 4	1,739.65	\$1,739.65	0.00	1,739.65
	Desc: Consultant Services Payment 4	Acct: 70-625-318-7031	CLG#07110-VT-22-10002 History Perfor		
	Vendor Total:		2,312.00	0.00	2,312.00
010832	COMCAST		10/13/2023		81426
0134242OCT'23	2590 N HARTLAND RD	91.90	\$91.90	0.00	91.90
	Desc: 2590 N HARTLAND RD	Acct: 30-971-324-0000	TELEPHONE		
0262894OCT'23	142 IZZO PL	121.14	\$121.14	0.00	121.14
	Desc: 142 IZZO PL	Acct: 65-964-324-0000	TELEPHONE		
	Vendor Total:		213.04	0.00	213.04
010987	COMPETITIVE COMPUTING, INC		10/13/2023		81427
SIN009019-A	NEW SWITCH 2023	0.00	\$2,761.51	0.00	2,761.51
	Desc: NEW SWITCH 2023	Acct: 10-181-331-0000	IT -DEPARTMENT EQUIPMENT		
	Desc: NEW SWITCH 2023	Acct: 10-181-315-0000	IT -RECRUITMENT & TRAINING		

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 5
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: NEW SWITCH 2023	Acct: 10-181-311-0000	IT -TRAVEL & MEETINGS		
SIN009019-B	NEW SWITCH 2023	0.00	\$5,523.02	0.00	5,523.02
	Desc: Network Switch for camera upgrade @	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
	Desc: Network Switch for camera upgrade @	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES		
	Vendor Total:		8,284.53	0.00	8,284.53
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT	10/13/2023		81428
9431-1024071	MATERIALS	85.29	\$85.29	0.00	85.29
	Desc: MATERIALS	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
9431-1024365	MATERIALS	27.22	\$27.22	0.00	27.22
	Desc: MATERIALS	Acct: 55-953-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		112.51	0.00	112.51
012665	DANIELS, WANDA	WANDA DANIELS	10/13/2023		81429
OCT'23	Ret reimb Oct 23	0.00	\$229.17	0.00	229.17
	Desc: Ret reimb Oct 23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Vendor Total:		229.17	0.00	229.17
013045	DAVIS, MONICA S.	MONICA S. DAVIS	10/13/2023		81430
09.17.23	ADULT SOFTBALL LEAGUE	0.00	\$50.00	0.00	50.00
	Desc: ADULT SOFTBALL LEAGUE	Acct: 10-515-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:		50.00	0.00	50.00
013575	DELL MARKETING L.P.		10/13/2023		81431
10697632898	DELL PRODUCTS	0.00	\$12,584.90	0.00	12,584.90
	Desc: Dell DESKTOP	Acct: 10-511-330-0000	PR -OFFICE EQUIPMENT		
	Desc: DELL DESKTOPS & MONITORS	Acct: 10-271-331-0000	DISP -DEPARTMENT EQUIPMENT		
	Desc: DELL DESKTOP & MONITOR	Acct: 10-221-330-0000	HFD -OFFICE EQUIPMENT		
	Desc: DELL DESKTOPS & MONITORS	Acct: 10-211-330-0000	HPD -OFFICE EQUIPMENT		
10697632898-	DELL DESKTOP	0.00	\$1,365.59	0.00	1,365.59
	Desc: DELL DESKTOP	Acct: 10-151-320-0000	TC -EQUIP OPERATION/MAINT-OFFIC		
10701344118	LAPTOP - TM	0.00	\$1,523.38	0.00	1,523.38
	Desc: LAPTOP - TM	Acct: 10-121-320-0000	TM -EQUIP OPERATION/MAINT-OFFIC		
	Vendor Total:		15,473.87	0.00	15,473.87
013653	DENNISON LUBRICANTS INC		10/13/2023		81432
3699532	OIL DRUM	0.00	\$205.70	0.00	205.70
	Desc: OIL DRUM	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		205.70	0.00	205.70
013840	DIG SAFE SYSTEM, INC		10/13/2023		81433
37683	EXCAVATION REQUESTS APR-JUN 20'	276.00	\$276.00	0.00	276.00
	Desc: EXCAVATION REQUESTS APR-JUN 2023	Acct: 50-955-313-0000	MEMBERSHIP DUES		
	Desc: EXCAVATION REQUESTS APR-JUN 2023	Acct: 55-955-313-0000	MEMBERSHIP DUES		
	Desc: EXCAVATION REQUESTS APR-JUN 2023	Acct: 60-965-313-0000	MEMBERSHIP DUES		
	Desc: EXCAVATION REQUESTS APR-JUN 2023	Acct: 65-965-313-0000	MEMBERSHIP DUES		
38224	EXCAVATIONS JUL-SEP 2023	240.00	\$240.00	0.00	240.00
	Desc: EXCAVATIONS JUL-SEP 2023	Acct: 50-955-313-0000	MEMBERSHIP DUES		

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 10/13/2023 - 10/13/2023

Page: 6
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	EXCAVATIONS JUL-SEP 2023	Acct:	55-955-313-0000	MEMBERSHIP DUES	
	Desc:	EXCAVATIONS JUL-SEP 2023	Acct:	60-965-313-0000	MEMBERSHIP DUES	
	Desc:	EXCAVATIONS JUL-SEP 2023	Acct:	65-965-313-0000	MEMBERSHIP DUES	
Vendor Total:				516.00	0.00	516.00
015090	EASTERN ANALYTICAL, INC			10/13/2023		81434
	266772	SOIL TESTING QUE WW	210.00	\$210.00	0.00	210.00
	Desc:	SOIL TESTING QUE WW	Acct:	65-964-318-0000	CONTRACTED SERVICES	
Vendor Total:				210.00	0.00	210.00
015500	ENDYNE, INC			10/13/2023		81435
	463831	TESTING HTFD	18.00	\$18.00	0.00	18.00
	Desc:	TESTING HTFD	Acct:	50-954-318-0000	CONTRACTED SERVICES	
	464199	TESTING MAXFIELD	0.00	\$18.00	0.00	18.00
	Desc:	TESTING MAXFIELD	Acct:	10-528-318-0000	PR -CONTRACTED SERVICES	
	464248	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
	Desc:	WRJ MONTHLY ANALYSIS	Acct:	60-961-318-0000	CONTRACTED SERVICES	
	465125	TESTING HTFD	72.00	\$72.00	0.00	72.00
	Desc:	TESTING HTFD	Acct:	50-954-318-0000	CONTRACTED SERVICES	
	465126	TESTING QUE	18.00	\$18.00	0.00	18.00
	Desc:	TESTING QUE	Acct:	55-954-318-0000	CONTRACTED SERVICES	
	465269	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct:	60-961-318-0000	CONTRACTED SERVICES	
	465683	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct:	60-961-318-0000	CONTRACTED SERVICES	
	453512	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct:	60-961-318-0000	CONTRACTED SERVICES	
	456846	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct:	60-961-318-0000	CONTRACTED SERVICES	
	456847	TESTING QUE	18.00	\$18.00	0.00	18.00
	Desc:	TESTING QUE	Acct:	55-954-318-0000	CONTRACTED SERVICES	
	456848	TESTING HTFD	72.00	\$72.00	0.00	72.00
	Desc:	TESTING HTFD	Acct:	50-954-318-0000	CONTRACTED SERVICES	
	462553	TESTING HTFD	18.00	\$18.00	0.00	18.00
	Desc:	TESTING HTFD	Acct:	50-954-318-0000	CONTRACTED SERVICES	
	462828	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct:	60-961-318-0000	CONTRACTED SERVICES	
	462829	TESTING HTFD	53.00	\$53.00	0.00	53.00
	Desc:	TESTING HTFD	Acct:	50-954-318-0000	CONTRACTED SERVICES	
	463732	TESTING HTFD	18.00	\$18.00	0.00	18.00
	Desc:	TESTING HTFD	Acct:	50-954-318-0000	CONTRACTED SERVICES	
Vendor Total:				975.00	0.00	975.00
015815	EVANS MOTOR FUELS		EVANS GROUP INC.		10/13/2023	81436
	0053858-IN	6,000 Gallons Diesel at \$ 3.6062 pe	0.00	\$21,726.77	0.00	21,726.77
	Desc:	6,000 Gallons Diesel at \$ 3.6062 pe	Acct:	10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS	
Vendor Total:				21,726.77	0.00	21,726.77

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 7
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
016080	CONSOLIDATED COMMUNICATIONS		10/13/2023		81437	
111020181918SEP'23	QUECHEE WW	52.96	\$52.96	0.00	52.96	
Desc: QUECHEE WW		Acct: 65-963-324-0000	TELEPHONE			
11833807752SEP'23	WRJ WATER TANK	358.38	\$358.38	0.00	358.38	
Desc: WRJ WATER TANK		Acct: 50-952-324-0000	TELEPHONE			
122569096956SEP'23	RECYCLING CENTER - INTERNET	62.21	\$62.21	0.00	62.21	
Desc: RECYCLING CENTER - INTERNET		Acct: 30-971-324-0000	TELEPHONE			
12615510982SEP'23	QUECHEE WATER	116.07	\$116.07	0.00	116.07	
Desc: QUECHEE WATER		Acct: 55-953-324-0000	TELEPHONE			
13444320594SEP'23	RADIO CIRCUITS	0.00	\$752.79	0.00	752.79	
Desc: RADIO CIRCUITS		Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC			
14091736024SEP'23	WABA - INTERNET	0.00	\$351.18	0.00	351.18	
Desc: WABA - INTERNET		Acct: 10-530-324-0000	PR -Telephone			
14362366935SEP'23	HEMLOCK RIDGE	88.22	\$88.22	0.00	88.22	
Desc: HEMLOCK RIDGE		Acct: 50-952-324-0000	TELEPHONE			
8022957049639SEP'23	SPORTS PARK PUMP STN	57.60	\$57.60	0.00	57.60	
Desc: SPORTS PARK PUMP STN		Acct: 60-964-324-0000	TELEPHONE			
8022959708618SEP'23	MAXFIELD PUMP	60.54	\$60.54	0.00	60.54	
Desc: MAXFIELD PUMP		Acct: 60-964-324-0000	TELEPHONE			
Vendor Total:			1,899.95	0.00	1,899.95	
016390	FASTENAL COMPANY		10/13/2023		81438	
NHWES98683	GLASS CLEANER	0.00	\$47.84	0.00	47.84	
Desc: GLASS CLEANER		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
Vendor Total:			47.84	0.00	47.84	
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576	10/13/2023		81439	
1181681	MATERIALS	113.82	\$113.82	0.00	113.82	
Desc: MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Vendor Total:			113.82	0.00	113.82	
017110	FISHER AUTO PARTS, INC		10/13/2023		81440	
301-163912	PARTS	0.00	\$18.30	0.00	18.30	
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-164002	PARTS	0.00	\$9.27	0.00	9.27	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-164305	RETURNS	-90.50	\$-90.50	0.00	-90.50	
Desc: RETURNS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-164306	RETURNS	-39.52	\$-39.52	0.00	-39.52	
Desc: RETURNS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-164310	PARTS	86.81	\$86.81	0.00	86.81	
Desc: PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-164386	PARTS	0.00	\$1.78	0.00	1.78	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-164434	PARTS	0.00	\$28.99	0.00	28.99	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 8
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
301-164438	PARTS	0.00	\$129.98	0.00	129.98	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-164487	PARTS	0.00	\$28.00	0.00	28.00	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-164622	PARTS	-89.45	\$-89.45	0.00	-89.45	
Desc: PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-164950	PARTS	0.00	\$3.30	0.00	3.30	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-165013	CLEANING SUPPLIES	0.00	\$73.19	0.00	73.19	
Desc: CLEANING SUPPLIES		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-165162	PARTS	0.00	\$135.72	0.00	135.72	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-165199	PARTS	0.00	\$174.62	0.00	174.62	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-165319	PARTS	177.77	\$177.77	0.00	177.77	
Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
Desc: PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES			
301-165603	PARTS	15.00	\$15.00	0.00	15.00	
Desc: PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-166011	PARTS	0.00	\$51.00	0.00	51.00	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
Vendor Total:			714.26	0.00	714.26	
017301	FOGG'S LUMBER AND HARDWARE			10/13/2023	81441	
216545/6	BATTERY	0.00	\$19.99	0.00	19.99	
Desc: BATTERY		Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES			
221339/6	MATERIALS	0.00	\$36.02	0.00	36.02	
Desc: MATERIALS		Acct: 10-530-321-0100	PR -REPAIRS & MAINT-BUILD & GROU			
221345/6	MATERIALS	0.00	\$12.49	0.00	12.49	
Desc: MATERIALS		Acct: 10-530-321-0100	PR -REPAIRS & MAINT-BUILD & GROU			
221478/6	MATERIALS	0.00	\$56.96	0.00	56.96	
Desc: MATERIALS		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES			
Desc: MATERIALS		Acct: 10-528-321-0100	PR -REPAIRS & MAINT-BUILD & GROU			
Desc: MATERIALS		Acct: 10-530-323-0000	PR -MATERIAL & SUPPLIES			
221675/6	SIGNS	0.00	\$5.18	0.00	5.18	
Desc: SIGNS		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
Vendor Total:			130.64	0.00	130.64	
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		10/13/2023	81442	
113640,00404319	BRIGGS PARK	0.00	\$90.86	0.00	90.86	
Desc: BRIGGS PARK		Acct: 10-521-328-0000	PR -WATER			
130125,00404318	171 BRIDGE STREET - TH	0.00	\$392.67	0.00	392.67	
Desc: 171 BRIDGE STREET - TH		Acct: 10-161-328-0000	TH -WATER			
110390,00404325	WATER - SENIOR CENTER	0.00	\$355.66	0.00	355.66	
Desc: WATER - SENIOR CENTER		Acct: 10-421-328-0000	SEN -WATER			
112780,00404317	173 AIRPORT RD	0.00	\$469.05	0.00	469.05	
Desc: 173 AIRPORT RD		Acct: 10-321-328-0000	DPW -WATER			
120800,00404322	RADCLIFF PARK	0.00	\$45.72	0.00	45.72	

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 9
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: RADCLIFF PARK	Acct: 10-521-328-0000	PR -WATER		
121050,00404323	319 LATHAM WKS LN	754.22	\$754.22	0.00	754.22
	Desc: 319 LATHAM WKS LN	Acct: 60-961-328-0000	WATER		
121051,00404324	319 LATHAM WKS LN	45.01	\$45.01	0.00	45.01
	Desc: 319 LATHAM WKS LN	Acct: 60-961-328-0000	WATER		
141210,00404321	WABA	0.00	\$638.32	0.00	638.32
	Desc: WABA	Acct: 10-530-328-0000	PR -WATER		
Vendor Total:			2,791.51	0.00	2,791.51
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL	10/13/2023		81443
2024 TAXES#2	FYE 2024 Taxes Payment #2	0.00	\$2,500,000.00	0.00	2,500,000.00
	Desc: FYE 2024 Taxes Payment #2	Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			2,500,000.00	0.00	2,500,000.00
022137	HEIGHES, WILLIAM	WILLIAM HEIGHES	10/13/2023		81444
2024	GYM REIMBURSEMENT	0.00	\$720.00	0.00	720.00
	Desc: GYM REIMBURSEMENT	Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:			720.00	0.00	720.00
023425	IDS/SHERRI GILMORE	SHERRI GILMORE	10/13/2023		81445
24-197	2024 Dog License Tags	0.00	\$302.30	0.00	302.30
	Desc: 2024 Dog License Tags	Acct: 10-151-323-0000	TC -MATERIAL & SUPPLIES		
Vendor Total:			302.30	0.00	302.30
023473	INGRAM LIBRARY SERVICES LLC		10/13/2023		81446
78125467	BOOKS	0.00	\$186.66	0.00	186.66
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
78226811	BOOKS	0.00	\$15.05	0.00	15.05
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
Vendor Total:			201.71	0.00	201.71
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	10/13/2023		81447
4935943,42230	QUECHEE FURNANCE WORK	0.00	\$174.90	0.00	174.90
	Desc: QUECHEE FURNANCE WORK	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
4935943,2925	PROPANE 192G@\$1.4579 537 PASSUI	283.77	\$283.77	0.00	283.77
	Desc: PROPANE 192G@\$1.4579 537 PASSUMPSC	Acct: 50-952-327-0000	BUILDING HEAT		
Vendor Total:			458.67	0.00	458.67
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN	10/13/2023		81448
OCT'23	Ret reimb Oct 23	0.00	\$345.56	0.00	345.56
	Desc: Ret reimb Oct 23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Vendor Total:			345.56	0.00	345.56
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	10/13/2023		81449
241783048	OFFICE SUPPLIES	0.00	\$1.48	0.00	1.48
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
241466652	HDMI CABLE	0.00	\$65.94	0.00	65.94

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 10/13/2023 - 10/13/2023

Page: 10
User: florentina

ReportAPINH_PmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: HDMI CABLE		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
241781493	TONER - HP		0.00	\$233.49	0.00	233.49
	Desc: TONER - HP		Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
241225523	OFFICE SUPPLIES		0.00	\$34.58	0.00	34.58
	Desc: OFFICE SUPPLIES		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
241383953	WATER		14.82	\$14.82	0.00	14.82
	Desc: WATER		Acct: 30-974-328-0000	WATER		
241627095	OFFICE SUPPLIES		0.00	\$53.61	0.00	53.61
	Desc: OFFICE SUPPLIES		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
241689889	WALL CALENDAR		0.00	\$6.48	0.00	6.48
	Desc: WALL CALENDAR		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
241772277	OFFICE SUPPLIES		0.00	\$26.49	0.00	26.49
	Desc: OFFICE SUPPLIES		Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
Vendor Total:				436.89	0.00	436.89
029848	LEXIPOL, LLC				10/13/2023	81450
	INVPR118558	LEARNING PLATFORM	0.00	\$2,894.10	0.00	2,894.10
	Desc: FIRE/EMS SOFTWARE		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:				2,894.10	0.00	2,894.10
029886	MAYFIELD, WILLIAM BRETT		WILLIAM BRETT MAYFIELD		10/13/2023	81451
	10.08.2023	YOUTH KARATE	0.00	\$108.00	0.00	108.00
	Desc: YOUTH KARATE		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				108.00	0.00	108.00
030250	MCNALL, KAREN		KAREN MCNALL		10/13/2023	81452
	2023-9	CARD MAKING WORKSHOP AUG & SE	0.00	\$128.00	0.00	128.00
	Desc: CARD MAKING WORKSHOP AUG & SEP 2023		Acct: 10-515-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				128.00	0.00	128.00
030255	MCNEIL LEDDY & SHEAHAN, P.C.		MCNEIL LEDDY & SHEAHAN		10/13/2023	81453
	10676	LEGAL: DIGS REGULATION (LABOR)	0.00	\$480.00	0.00	480.00
	Desc: LEGAL: DIGS REGULATION (LABOR)		Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES		
Vendor Total:				480.00	0.00	480.00
031875	MOTOROLA SOLUTIONS, INC		MOTOROLA SOLUTIONS, INC		10/13/2023	81454
	1187108587-A	DELL R640 SERVER	0.00	\$66,999.00	0.00	66,999.00
	Desc: DELL R640 SERVER	10-211-330	Acct: 10-921-544-0112	RES -TRANSFER - ENCUMBRANCES		
	Desc: DELL R640 SERVER	10-221-331-0100	Acct: 10-921-544-0112	RES -TRANSFER - ENCUMBRANCES		
	Desc: DELL R640 SERVER	10-271-320-0200	Acct: 10-921-544-0112	RES -TRANSFER - ENCUMBRANCES		
	1187108587-B	DELL R640 SERVER	0.00	\$147.00	0.00	147.00
	Desc: DELL R640 SERVER		Acct: 10-181-311-0000	IT -TRAVEL & MEETINGS		
Vendor Total:				67,146.00	0.00	67,146.00
032104	MVP SELECT CARE INC.				10/13/2023	81455
	2023-09	HRA/FSA SEP'23	27.50	\$215.00	0.00	215.00
	Desc: Health Care HRA/FSA		Acct: 10-121-220-0000	TM -HEALTH INSURANCE		
	Desc: Health Care HRA/FSA		Acct: 10-151-220-0000	TC -HEALTH INSURANCE		

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 11
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: Health Care HRA/FSA	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-311-220-0000	DPW -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-511-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-514-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-521-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-521-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 30-975-220-0000	HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 50-954-220-0000	HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 50-955-220-0000	HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 60-961-220-0000	HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Care HRA/FSA	Acct: 65-963-220-0000	HEALTH INSURANCE			
	Vendor Total:		215.00	0.00	215.00	
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	10/13/2023		81456	
0859540	MSW TRANSPRT/COMPOST SEP'23	4,251.74	\$4,251.74	0.00	4,251.74	
	Desc: MSW Transport_09/01/23 - 09/30/23	Acct: 30-974-318-0000	CONTRACTED SERVICES			
	Desc: Compost/Clean Wood_09/01/23 - 09/30	Acct: 30-971-318-0000	CONTRACTED SERVICES			
0859592	Curbside Recycling SEP'23	19,727.81	\$19,727.81	0.00	19,727.81	
	Desc: Curbside Recycling SEP'23	Acct: 30-931-318-0000	CONTRACTED SERVICES			
	Vendor Total:		23,979.55	0.00	23,979.55	
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	10/13/2023		81457	
9600004122SEP'23	TRASH PICK UP - SEP'23 - TH	0.00	\$263.10	0.00	263.10	
	Desc: TRASH PICK UP - SEP'23 - TH	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES			
9600004148SEP'23	TRASH PICK UP - SEP'23 - BUGBEE	0.00	\$296.53	0.00	296.53	
	Desc: TRASH PICK UP - SEP'23 - BUGBEE	Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES			
	Vendor Total:		559.63	0.00	559.63	
035050	NORTHERN NURSERIES INC		10/13/2023		81458	
151978	APPLE TREE	0.00	\$44.25	0.00	44.25	
	Desc: APPLE TREE	Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES			
153888	CLAY	0.00	\$100.00	0.00	100.00	
	Desc: CLAY	Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES			
160158	HYDROMULCH	0.00	\$1,100.00	0.00	1,100.00	
	Desc: Chandler Road Hydromulch	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			
165398	MATERIALS	0.00	\$424.00	0.00	424.00	
	Desc: MATERIALS	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES			

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 12
User: florentina

ReportAPINH_PmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
165533	MATERIALS	0.00	\$140.00	0.00	140.00
Desc: MATERIALS		Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
162143	FIELD MARKER	0.00	\$65.00	0.00	65.00
Desc: FIELD MARKER		Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES		
Vendor Total:			1,873.25	0.00	1,873.25
037551	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	10/13/2023		81459
SEP'23	POSTAGE	706.86	\$1,483.30	0.00	1,483.30
Desc: Postage		Acct: 10-121-322-0000	TM -POSTAGE		
Desc: Postage		Acct: 10-171-322-0000	FIN -POSTAGE		
Desc: Postage		Acct: 10-151-322-0000	TC -POSTAGE		
Desc: Postage		Acct: 10-511-322-0000	PR -POSTAGE		
Desc: Postage		Acct: 10-622-322-0000	PDZ -POSTAGE		
Desc: Postage		Acct: 10-175-322-0000	DEL -POSTAGE		
Desc: Postage		Acct: 10-174-322-0000	ASE -POSTAGE		
Desc: Postage		Acct: 50-955-322-0000	POSTAGE		
Desc: Postage		Acct: 55-955-322-0000	POSTAGE		
Desc: Postage		Acct: 60-965-322-0000	POSTAGE		
Desc: Postage		Acct: 65-965-322-0000	POSTAGE		
Desc: Postage		Acct: 10-171-322-0000	FIN -POSTAGE		
Desc: Postage		Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Vendor Total:			1,483.30	0.00	1,483.30
038188	LL POTWIN SERVICES		10/13/2023		81460
8430	LAWN CARE - SEPT'23	0.00	\$2,500.00	0.00	2,500.00
Desc: LAWN CARE - SEPT'23		Acct: 10-311-318-0000	DPW -CONTRACTED SERVICES		
Desc: LAWN CARE - SEPT'23 BUGBEE		Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES		
Vendor Total:			2,500.00	0.00	2,500.00
038495	PRIORITY EXPRESS, INC.		10/13/2023		81461
81722339	INTERLIBRARY PROG	0.00	\$90.64	0.00	90.64
Desc: INTERLIBRARY PROG		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF		
Vendor Total:			90.64	0.00	90.64
039510	RC CLEANING LLC	RC CLEANING LLC	10/13/2023		81462
154	Town Hall Cleaning Services	0.00	\$2,551.51	0.00	2,551.51
Desc: Town Hall Cleaning Services		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
156	CLEANING SERVICES	0.00	\$318.28	0.00	318.28
Desc: CLEANING SERVICES		Acct: 10-524-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			2,869.79	0.00	2,869.79
040425	RIESEBERG, HUNTER	RIESEBERG, HUNTER	10/13/2023		81463
OCT'23	Ret reimb Oct 23	126.70	\$362.00	0.00	362.00
Desc: Ret reimb Oct 23		Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
Desc: Ret reimb Oct 23		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb Oct 23		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb Oct 23		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb Oct 23		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Ret reimb Oct 23		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 13
User: florentina

ReportAPINH_PmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			362.00	0.00	362.00
040751	ROGERS, LARRY	LARRY ROGERS	10/13/2023		81464
OCT'23	Ret reimb Oct 23	164.90	\$164.90	0.00	164.90
Desc:	Ret reimb Oct 23	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			164.90	0.00	164.90
040765	ROLLINS, FLORENTINA N		10/13/2023		81465
09.13.2023	DENTAL REIMBURSEMENT FY24 1/3	0.00	\$25.00	0.00	25.00
Desc:	DENTAL REIMBURSEMENT FY24 1/3	Acct: 10-171-230-0000	FIN -DENTAL		
Vendor Total:			25.00	0.00	25.00
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL	10/13/2023		81466
3318119729	LEASE POSTAGE - AUG-OCT 2023	0.00	\$394.32	0.00	394.32
Desc:	LEASE POSTAGE - AUG-OCT 2023	Acct: 10-121-320-0000	TM -EQUIP OPERATION/MAINT-OFFIC		
Vendor Total:			394.32	0.00	394.32
041858	SECURITY INFORMATION SYSTEMS, LLC	EVERCOMMERCE	10/13/2023		81467
#INV_SIS_2681	Municipal Fire Alarm System	0.00	\$6,191.32	0.00	6,191.32
Desc:	Municipal Fire Alarm System	Acct: 10-221-331-0400	HFD -ALARM SYSTEM/EXTINGUISHEF		
Vendor Total:			6,191.32	0.00	6,191.32
042702	JOHNSON CONTROLS FIRE PROTECTION L	JOHNSON CONTROLS FIRE PROTECTION LP0/13/2023			81468
51237356	INSPECTIONS - FIRE EXTINGUISHER	594.00	\$1,188.00	0.00	1,188.00
Desc:	Fire Extinguisher Inspection_Highwa	Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
Desc:	Fire Extinguisher Inspection_H Wate	Acct: 50-954-318-0000	CONTRACTED SERVICES		
Desc:	Fire Extinguisher Inspection_Q Wate	Acct: 55-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,188.00	0.00	1,188.00
043315	NATIONAL CENTER FOR SAFETY INITIATI		10/13/2023		81469
38190	BACKGROUND CHECKS	0.00	\$45.00	0.00	45.00
Desc:	BACKGROUND CHECKS	Acct: 10-514-315-0000	PR -RECRUITMENT & TRAINING		
Vendor Total:			45.00	0.00	45.00
044560	STRATUS TELECOM LLC		10/13/2023		81470
14478	FAX SERVICE OCT'23	0.00	\$99.81	0.00	99.81
Desc:	FAX SERVICE OCT'23	Acct: 10-121-324-0000	TM -TELEPHONE		
Desc:	FAX SERVICE OCT'23	Acct: 10-221-324-0000	HFD -TELEPHONE		
Desc:	FAX SERVICE OCT'23	Acct: 10-211-324-0000	HPD -TELEPHONE		
Desc:	FAX SERVICE OCT'23	Acct: 10-271-324-0000	DISP -TELEPHONE		
Vendor Total:			99.81	0.00	99.81
044609	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	10/13/2023		81471
9201710378	MED EQUIPMENT	0.00	\$404.00	0.00	404.00
Desc:	MED EQUIPMENT	Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPLI		
Vendor Total:			404.00	0.00	404.00
044850	SVE ASSOCIATES	SVE ASSOCIATES	10/13/2023		81472

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 14
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
0048920	MAXFIELD STORMWATER SYS AUG'23	0.00	\$2,865.50	0.00	2,865.50
Desc: 0048964	MAXFIELD STORMWATER SYS AUG'23	Acct: 10-527-318-0000	PR -CONTRACTED SERVICES		
0048964	MAXFIELD STORMWATER SYS SEP'23	0.00	\$3,035.50	0.00	3,035.50
Desc: 0048964	MAXFIELD STORMWATER SYS SEP'23	Acct: 10-527-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			5,901.00	0.00	5,901.00
045484	TELEPHONE & NETWORK TECHNOLOGIES		10/13/2023		81473
02.10.2023	SERVICE CALL: CONNECTION ISSUES	300.00	\$600.00	0.00	600.00
Desc: 02.10.2023	SERVICE CALL: CONNECTION ISSUES	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Desc: 02.10.2023	SERVICE CALL: CONNECTION ISSUES	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Vendor Total:			600.00	0.00	600.00
045558	THEETGE JR., DAVID	DAVID THEETGE JR.	10/13/2023		81474
AUG 2023	ADULT SOFTBALL LEAGUE	0.00	\$125.00	0.00	125.00
Desc: AUG 2023	ADULT SOFTBALL LEAGUE	Acct: 10-515-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			125.00	0.00	125.00
046549	TROJAN TECHNOLOGIES GROUP ULC	FIFTH THIRD BANK	10/13/2023		81475
200/16394	WWTP Partial Replacement of UV Syst	12,861.41	\$12,861.41	0.00	12,861.41
Desc: 200/16394	WWTP Partial Replacement of UV Syst	Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			12,861.41	0.00	12,861.41
047075	TWO RIVERS-OTTAUQUECHEE REGION CO		10/13/2023		81476
24-42 B	HOUSING CHAPTER PROJ10-613 JUL-SEP'	0.00	\$368.25	0.00	368.25
Desc: 24-42 B	HOUSING CHAPTER PROJ10-613 JUL-SEP'	Acct: 10-622-318-0000	PDZ -CONTRACTED SERVICES		
24-42 A	HOUSING CHAPTER PROJ10-613 JUL-SEP'	5,580.17	\$5,580.17	0.00	5,580.17
Desc: 24-42 A	HOUSING CHAPTER PROJ10-613 JUL-SEP'	Acct: 70-622-318-7071	Municipal Planning #7710-MO-2022-Hartford		
Vendor Total:			5,948.42	0.00	5,948.42
047190	USABUEBOOK	USABUEBOOK	10/13/2023		81477
INV00152967	MATERIALS	124.85	\$124.85	0.00	124.85
Desc: INV00152967	MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			124.85	0.00	124.85
047297	UNITED STATES POSTAL SERVICE		10/13/2023		81478
09.21.2023	POSTAGE	0.00	\$200.00	0.00	200.00
Desc: 09.21.2023	POSTAGE	Acct: 10-221-322-0000	HFD -POSTAGE		
Desc: 09.21.2023	POSTAGE	Acct: 10-211-322-0000	HPD -POSTAGE		
Vendor Total:			200.00	0.00	200.00
048300	VALLEY NEWS	VALLEY NEWS	10/13/2023		81479
125978,4429405	BID REQ SNOW & ICE REMOVAL	0.00	\$64.80	0.00	64.80
Desc: 125978,4429405	BID REQ SNOW & ICE REMOVAL	Acct: 10-325-312-0000	DPW -ADVERTISING		
125911,429154	AD#429154 FRP REAPPRAISAL	0.00	\$144.00	0.00	144.00
Desc: 125911,429154	AD#429154 FRP REAPPRAISAL	Acct: 10-175-312-0000	DEL -ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	10/13/2023		81480
123440,427324	AD PERFORMING ARTS HISTORY	0.00	\$121.00	0.00	121.00

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 15
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: AD PERFORMING ARTS HISTORY	Acct: 10-625-312-0000	PDZ -ADVERTISING		
	Vendor Total:		329.80	0.00	329.80
048575	VERIZON WIRELESS			10/13/2023	81481
9945783607-2	VERIZON NETWORK EXTENDER	0.00	\$249.99	0.00	249.99
	Desc: VERIZON NETWORK EXTENDER	Acct: 10-171-330-0000	FIN -OFFICE EQUIPMENT		
9945714852	VERIZON BROADBAND	0.00	\$2,217.24	0.00	2,217.24
	Desc: VERIZON BROADBAND	Acct: 10-221-324-0000	HFD -TELEPHONE		
	Desc: VERIZON BROADBAND	Acct: 10-211-320-0100	HPD -EQUIP OPERATION/COMMUNIC.		
	Desc: VERIZON BROADBAND WINDSOR	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Desc: VERIZON BROADBAND NORWICH	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
9945783607-1	CELL PHONES SEP'23	224.67	\$2,330.26	0.00	2,330.26
	Desc: Wireless Service	Acct: 10-121-324-0000	TM -TELEPHONE		
	Desc: Wireless Service	Acct: 10-171-324-0000	FIN -TELEPHONE		
	Desc: Wireless Service	Acct: 10-181-324-0000	IT -TELEPHONE		
	Desc: Wireless Service	Acct: 10-221-324-0000	HFD -TELEPHONE		
	Desc: Wireless Service	Acct: 10-211-324-0000	HPD -TELEPHONE		
	Desc: Wireless Service	Acct: 10-271-324-0000	DISP -TELEPHONE		
	Desc: Wireless Service	Acct: 10-325-324-0000	DPW -TELEPHONE		
	Desc: Wireless Service	Acct: 10-511-324-0000	PR -TELEPHONE		
	Desc: Wireless Service	Acct: 50-955-324-0000	TELEPHONE		
	Desc: Wireless Service	Acct: 55-955-324-0000	TELEPHONE		
	Desc: Wireless Service	Acct: 60-965-324-0000	TELEPHONE		
	Desc: Wireless Service	Acct: 30-971-324-0000	TELEPHONE		
	Desc: Wireless Service	Acct: 10-174-324-0000	ASE -TELEPHONE		
	Desc: Wireless Service	Acct: 65-965-324-0000	TELEPHONE		
	Desc: Wireless Service	Acct: 10-411-318-0000	HEA -CONTRACTED SERVICES		
	Desc: Wireless Service	Acct: 10-512-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:		4,797.49	0.00	4,797.49
048800	VERMONT CAREER FIRE CHIEFS INC			10/13/2023	81482
2024	MEMBERSHIP FEE	0.00	\$50.00	0.00	50.00
	Desc: MEMBERSHIP	Acct: 10-221-313-0000	HFD -MEMBERSHIP DUES		
	Vendor Total:		50.00	0.00	50.00
049800	VERMONT DEPARTMENT OF TAXES	VERMONT DEPARTMENT OF TAXES		10/13/2023	81483
2023 Q3	QUARTER 3 2023 - FRANCHISE TAX	1,021.84	\$1,021.84	0.00	1,021.84
	Desc: QUARTER 3 2023 - FRANCHISE TAX	Acct: 30-974-316-0000	GRANTS/APPROP/ST.TAXES		
	Vendor Total:		1,021.84	0.00	1,021.84
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS		10/13/2023	81484
3346	PLAN AND ZON FALL 2023	0.00	\$10.00	0.00	10.00
	Desc: PLAN AND ZON FALL 2023	Acct: 10-621-311-0000	PDZ -TRAVEL & MEETINGS		
	Vendor Total:		10.00	0.00	10.00
050200	VERMONT LEAGUE OF CITIES AND TOWNS			10/13/2023	81485
20230727-A02	CLAIM 20230727-A02 E1 EXHAUST PIPI	0.00	\$282.00	0.00	282.00
	Desc: CLAIM 20230727-A02 E1 EXHAUST PIPE	Acct: 10-221-418-0000	HFD -PROPERTY & LIABILITY INSURA		

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 16
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				282.00	0.00	282.00
050515	VMERS - DB		VMERS - DB		10/13/2023	81486
	VMERS 8.5%	VMERS 8.5% TOWN P/E 7.08.23	0.00	\$326.74	0.00	326.74
	Desc:	VMERS 8.5% TOWN P/E 7.08.23	Acct: 10-012-300-0260	ACCRUED RETIREMENT PAYABLE		
Vendor Total:				326.74	0.00	326.74
051400	VERMONT STATE TREASURER LICENSES		VERMONT STATE TREASURER		10/13/2023	81487
	2023 JUL-SEP	46 MARRIAGE LICENSES	0.00	\$2,990.00	0.00	2,990.00
	Desc:	46 MARRIAGE LICENSES	Acct: 10-040-200-0100	MARRIAGE/CIVIL UNION LICENSES		
Vendor Total:				2,990.00	0.00	2,990.00
052300	WEBB, F W COMPANY		F.W. WEBB COMPANY		10/13/2023	81488
	82482792	MATERIALS	0.00	\$86.90	0.00	86.90
	Desc:	MATERIALS	Acct: 10-530-321-0100	PR -REPAIRS & MAINT-BUILD & GROU		
Vendor Total:				86.90	0.00	86.90
053150	SWISH WHITE RIVER LTD				10/13/2023	81489
	W585113	CLEANING SUPPLIES	0.00	\$206.62	0.00	206.62
	Desc:	PAPER TOWELS	Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES		
	W585346	CLEANING SUPPLIES	0.00	\$120.55	0.00	120.55
	Desc:	CLEANING SUPPLIES	Acct: 10-421-323-0000	SEN -MATERIAL & SUPPLIES		
Vendor Total:				327.17	0.00	327.17
053220	WHITMARSH, CLAYTON		CLAYTON WHITMARSH		10/13/2023	81490
	09.20.23	CDL REIMBURSEMENT	40.00	\$40.00	0.00	40.00
	Desc:	CDL License Renewal Fee	Acct: 60-961-317-0000	PERMITS & LICENSES		
Vendor Total:				40.00	0.00	40.00
054150	WISDOM & POWER LLC				10/13/2023	81491
	AUG'23	SOLAR ARRAY AUG'23	1,965.11	\$1,965.11	0.00	1,965.11
	Desc:	SOLAR ARRAY AUG'23	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:				1,965.11	0.00	1,965.11
054160	WITMER PUBLIC SAFETY, INC				10/13/2023	81492
	INV326825	UNIFORM	0.00	\$180.04	0.00	180.04
	Desc:	UNIFORM BOOTS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	INV328802	SLOTTED HAT	0.00	\$24.12	0.00	24.12
	Desc:	SLOTTED HAT	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
	INV322264	HELMET CREST	0.00	\$19.02	0.00	19.02
	Desc:	HELMET CREST	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
Vendor Total:				223.18	0.00	223.18
054600	WOOD, JOHN G. JR		JOHN G. WOOD JR		10/13/2023	81493
	OCT'23	Ret reimb Oct 23	0.00	\$164.90	0.00	164.90
	Desc:	Ret reimb Oct 23	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 17
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			164.90	0.00	164.90
055051	YANKEE GENERATOR INC		10/13/2023		81494
6126	EMERGENCY GENERATOR PREVENT	8,700.00	\$11,240.00	0.00	11,240.00
Desc:	6-Month_White River WW Plant	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Wilder WW Pump Station	Acct: 60-962-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_Maple Street Pump Station	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_Ferry Boat Pump Station	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_South Main St Pump Station	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_Bridge St Pump Station	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_Maxfield Pump Station	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_Sports Park Pump Station	Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Quechee WW Plant	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
Desc:	6-Month_Quechee Main St Pump Statio	Acct: 65-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc:	12-Month_Quechee Whitman Brook Pump	Acct: 65-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc:	12-Month_Quechee Lake Pinneo Pump S	Acct: 65-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc:	12-Month_Quechee Portable Generator	Acct: 65-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc:	12-Month_Quechee Mill Run	Acct: 65-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc:	6-Month_Wilder Water Well Building	Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Quechee Well	Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	12-Month_Quechee Standby Motor	Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Public Works Garage_173 Air	Acct: 10-321-321-0100	DPW -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Hartford Fire Station (25%	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Hartford Fire Station (25%	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Desc:	6-Month_Hartford Fire Station (50%	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_Fire Tower Building	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_83 Crafts Hill (25% PD)	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_83 Crafts Hill (25% Dispatc	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Desc:	6-Month_83 Crafts Hill (50% HFD)	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_166 Clover Patch Road (25%	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
Desc:	6-Month_166 Clover Patch Road (25%	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC		
Desc:	6-Month_166 Clover Patch Road (50%	Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING		
Vendor Total:			11,240.00	0.00	11,240.00
059847	COUTERMARSH, TOM	TOM COUTERMARSH	10/13/2023		81495
OCT'23	Ret reimb Oct 23	916.80	\$916.80	0.00	916.80
Desc:	Ret reimb Oct 23	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Oct 23	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Oct 23	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret reimb Oct 23	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			916.80	0.00	916.80
060110	NATIONAL - METER	NATIONAL BUSINESS TECHNOLOGIES LLC	10/13/2023		81496
IN560281	METER-COPIER-JUL'23 - DPW	81.04	\$101.32	0.00	101.32
Desc:	METER-COPIER-JUL'23 - DPW	Acct: 10-325-330-0000	DPW -OFFICE EQUIPMENT		
Desc:	METER-COPIER-JUL'23 - DPW	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-JUL'23 - DPW	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-JUL'23 - DPW	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER-COPIER-JUL'23 - DPW	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
IN550736	METER-COPIER-MAY'23 - REC	0.00	\$49.17	0.00	49.17

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 18
User: florentina

ReportAPINHDPmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name						
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	METER-COPIER-MAY'23 - REC	Acct:	10-511-318-0000	PR -CONTRACTED SERVICES		
IN563832		METER-COPIER-AUG'23 - DIS	V 1183	0.00	\$125.84	0.00	125.84
	Desc:	METER-COPIER-AUG'23 - DIS	V 1183	Acct:	10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF	
IN544424		METER-COPIER-MAR'23 - DIS		0.00	\$125.02	0.00	125.02
	Desc:	METER-COPIER-MAR'23 - DIS	Acct:	10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
IN527827		METER-COPIER-JAN'23 - REC		0.00	\$38.62	0.00	38.62
	Desc:	METER-COPIER-JAN'23 - REC	Acct:	10-511-318-0000	PR -CONTRACTED SERVICES		
IN545353		METER-COPIER-APR23 - PLANN/VAL		0.00	\$84.09	0.00	84.09
	Desc:	METER-COPIER-APR23 - PLANN/VAL	Acct:	10-174-323-0000	ASE -MATERIAL & SUPPLIES		
	Desc:	METER-COPIER-APR23 - PLANN/VAL	Acct:	10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
IN545357		METER-COPIER-APR'23 - TM		0.00	\$112.93	0.00	112.93
	Desc:	METER-COPIER-APR'23 - TM	Acct:	10-121-318-0000	TM -CONTRACT SERVICES		
IN554693		METER-COPIER-JUN'23 - DIS		0.00	\$179.43	0.00	179.43
	Desc:	METER-COPIER-JUN'23 - DIS	Acct:	10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
IN572553		METER-COPIER-SEP'23 - DPW	V1178	0.00	\$2.22	0.00	2.22
	Desc:	METER-COPIER-SEP'23 - DPW	V1178	Acct:	10-325-330-0000	DPW -OFFICE EQUIPMENT	
Vendor Total:					818.64	0.00	818.64
060124	GREEN MAPLE, LLC		GREEN MAPLE, LLC		10/13/2023		81497
119070		SOLAR ARRAY SEPT 2023		3,478.24	\$14,801.00	0.00	14,801.00
	Desc:	September 2023 solar electricity	Acct:	10-530-329-0000	PR -ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	10-161-329-0000	TH -ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	10-221-329-0000	HFD -ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	10-211-329-0000	HPD -ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	10-271-329-0000	DISP -ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	55-953-329-0000	ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	60-962-329-0000	ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	10-421-329-0000	SEN -ELECTRICITY / GAS		
	Desc:	September 2023 solar electricity	Acct:	30-971-329-0000	ELECTRICITY		
	Desc:	September 2023 solar electricity	Acct:	65-964-329-0000	ELECTRICITY		
Vendor Total:					14,801.00	0.00	14,801.00
500660	JP PEST SERVICE				10/13/2023		81498
3616708		PEST SERVICES		0.00	\$88.00	0.00	88.00
	Desc:	PEST SERVICES	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		
Vendor Total:					88.00	0.00	88.00
500894	SECURSHRED		SECURSHRED		10/13/2023		81499
428663		SHREDDING		0.00	\$22.00	0.00	22.00
	Desc:	SHREDDING	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		
437133		SHREDDING		0.00	\$24.00	0.00	24.00
	Desc:	SHREDDING	Acct:	10-161-318-0000	TH -CONTRACTED SERVICES		
Vendor Total:					46.00	0.00	46.00
502361	WUNDERLICH, MAX		MAX WUNDERLICH		10/13/2023		81500
SEP'23		GYM REIMBURSEMENT - SEP'23		0.00	\$60.00	0.00	60.00
	Desc:	GYM REIMBURSEMENT - SEP'23	Acct:	10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:					60.00	0.00	60.00

Report Date: 10/13/23
1:19PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 19
User: florentina
ReportAPINHDD_PmtByDate

Check Date: 10/13/2023 - 10/13/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
502902	SILOVICH, KATHERINE		KATHERINE SILOVICH		10/13/2023	81501
09.16.2023	REIMBURSEMENT		0.00	\$76.19	0.00	76.19
Desc:	Eagle Project Reimbursement		Acct: 10-521-318-0341	PR -Cemetery		
	Vendor Total:			76.19	0.00	76.19
FUND 1 0			Bank Total:			2,755,358.98
	Holdback Total					3,153,083.55
Batch Totals:		0.00	75,157.70		0.00	3,228,241.25

MICHAEL HOYT

DANIEL FRASER

KIM SOUZA

LANNIE J. COLLINS

MARY M. ERDEI

ROCKET

ALLY TUFENKJIAN

JOHN HAVERSTOCK

GAIL OSTROUT

JOSEPH MAJOR