TOWN OF HARTFORD SELECTBOARD AGENDA
Tuesday, August 22, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom https://zoom.us/j/549799933 - Please mute your microphone. youtube.com/catv810 – click "live now". If you are calling in from phone dial:(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and Press *9 to raise your hand for public comment

I. Call to Order the Selectboard Meeting (6:00)
II. Pledge of Allegiance
III. Local Liquor Control Board: None
IV. Local Cannabis Control Board: None
V. Order of Agenda
VI. Selectboard

1. Public Comment (6:05)
2. Selectboard Comments and Announcements
3. Appointments: (6:30)
   a. Consider the Appointment of Susan Mullens to the Hartford Committee on Racial Equity and Inclusion (HCOREI) for a two-year term beginning August 22, 2023 and ending August 21, 2025.
4. Town Manager Significant Activity Report (6:40)
   Significant Activity Reports
5. Board Reports, Motions & Ordinances
   a. State of Vermont Re-Appraisal Order (6:45)
   b. Errors & Omissions Correction to 2023 Property Value & Grand List
   c. Purchase of Two Electric Mowers (7:05)
      Link for more information:
      https://www.hartford-vt.org/DocumentCenter/View/9607/Electric-Mowers
   d. Gates Street and Fairview Terrace Retaining Walls Engineering (7:15)
   e. VLCT Annual Meeting Voting Delegate (7:40)
   f. Community Safety Review RFP Results (7:50) Available on Website:
   g. Document Center/Selectboard/SelectboardMeetingDocuments
   h. Town Manager Search Update (8:10)

VII. Executive Session: Because we are conducting a search for a Town Manager, I move that we enter executive session to discuss employment of a public officer/employee pursuant to title 1, Section 313(a)(3).
VIII. Commission Reports
IX. Consent Agenda

Approve Payroll Ending: 8/19/2023
Approve Meeting Minutes of: 8/8, 8/9, 8/11 and 8/15/2023

Approve A/P Manifest of: 8/18/2023 and 8/24/2023
Selectboard Meetings Already Approved: 9/5 & 9/19/2023

X. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for X appointment(s) or ___ re-appointment to: HCOREI

I. APPLICANT DATA:

Name: Susan Mullens

Address: 74 Laurel Lane, White River Junction

Telephone: (Home) [redacted] (Work) _____ (Other) _____

Email Address: [redacted]

How long have you been a Hartford resident? 5+ years

Are you a registered voter? Yes

II. EDUCATION:

High School: Omaha Central HS Year Graduated: 1962

College 1: Smith College Degree Earned: BA

Course of Study: Religion Year: 1966

College 2: Boston University Degree Earned: M.Ed.

Course of Study: Education/ Reading Year: 1981

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Georgetown University	1994-2001	HR Specialist - HR relations, compensation, etc	
Dartmouth College	1981-1993	Various including Dept. administrator, HR Specialist, Business Manager, Affirmative Action specialist	
Elementary teacher in NH	1976-1981	Teacher aide, reading specialist, classroom teacher	

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? Yes. All evenings free.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? A community where everyone feels welcomed and involved is a stronger community. I'm a good listener, slow to judge, open to a wide variety of opinions, able to see multiple sides to a story or problem. I'm organized and willing to work for an organization or effort. I want to find a tangible way to help make equity and inclusion a reality in our community.

c. What are your past experiences in Municipal, State or Federal Government? None

d. What civic or social organizations have belonged to and what positions did you hold?

Member and chair of the York (ME) Diversity Forum – a small non-profit sponsoring talks and workshops on diversity issues (2008-2015)
Member of Racial Justice group at Church of Christ at Dartmouth College (2020-present)

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

As I read and understand it, many People of Color in town and in the Upper Valley do not feel listened to, safe, or welcomed.

f. What might some solutions be?

Creating opportunities for dialogue and interaction; making intentional connections; becoming an ally for People of Color

g. Other hobbies/interests: gardening, handbells

V. REFERENCES: (Please list three)

Name: Mary Erdei Telephone: [redacted]

Name: Megan Culp Telephone: [redacted]

Name: Dan Fraser Telephone: [redacted]

Susan Mullens 2/18/23

APPLICANTS SIGNATURE **DATE**

Town Manager

Follow up with board requests from 8/8/23 meeting:

Update on Parking Meter Process - (Director Hirshfield)

We will be soliciting vendor bids in September/October of this year with implementation to follow.

South Main Street Parking Lot Timeline - (Director Hirshfield)

Construction period is August 28th through November 30th. Beginning the week of August 21st information will be provided to the public in various formats regarding temporary alternative parking options in the downtown. Once construction begins there will be weekly updates on construction progress and work to be completed in the upcoming week(s) provided to the public in various formats.

Maintenance of the planters and trees in Downtown - (Director Hirshfield)

The trees planted as part of last year's street reconstruction are still under a warrantee/maintenance agreement. The guarantee for the trees planted that were part of the street reconstruction in 2021 has expired. Planning is in the process of obtaining quotes on the cost to contract with a landscape company for pruning/maintenance of these for this year.

The four large planters have a built-in system that retains water for much longer than a typical planter. The landscape company that installed these has been monitoring moisture and will water when necessary for this season. A member of the Hartford Garden Club has volunteered to maintain these plants through this summer season. She also is inquiring with the Garden Club about participating in a plan going forward. The planters will be removed and stored for the winter months.

The Public Works, Parks and Recreation and Planning and Development Departments are working together to develop a long-term plan for maintenance and any additional plantings. We will be including the downtown businesses/residents and Garden Club in these discussions.

Fence installation at the far end of the Wilder Park & Ride – (Director Gazda)

Until the vegetation is gone it is hard to determine if a fence can be installed or if there is an issue with trash.

Solid Waste hours & staff interaction – (Director Gazda)

Director Gazda confirmed the Solid Waste maintains the traditional hours from Tuesday – Saturday from 8am – 3:45pm. The last 15 minutes of the day is for staff to reconcile the payments received that day and perform other closure duties, so that no overtime is incurred. This is not at the convenience of the employee as stated by the resident. Having been to the facility numerous times since I started, I can attest that our Transfer Station employees are courteous and helpful to residents. At times residents might need to wait if they have questions or are purchasing a permit or punch card, but our employees are very respectful to residents.

As for the comment regarding our relationship with Lebanon might be in danger, I spoke with Erica Douglas, Lebanon Solid Waste Manager, and she surprised to hear the comment our relationship was in danger. We spoke briefly and reaffirmed that our relationship is in good standing.

Summary for the call volume and responses to speeding on Christian street

Chief Sheldon will provide a response at the 9/5/23 meeting due to staff being out on scheduled leave and training.

Confirm schedule for another traffic study with speed cart on Hartford Ave once school is back in session.

Chief Sheldon will provide a response at the 9/5/23 meeting due to staff being out on scheduled leave and training.

Website questions (Director Walsh, Acting Town Manager Ostrout & Asst. Acting Town Manager Nulty)

Questions regarding the website should be sent to the Town Manager's office and will be distributed to the appropriate department.

Website ticketing System for select board emails (Director Walsh, Acting Town Manager Ostrout & Asst. Acting Town Manager Nulty)

We have confirmed the website does offer a variety of options but before we can give options, we need a better understanding of what the desired outcome is.

1) Are you just looking for just confirmation a select board email has been responded too?
2) Are board members designated to respond to certain topics? Example a question regarding Parks & Rec… would the board liaison for that commission / committee take the lead? How about items related to departments that don't have liaisons such as roads?
3) Does the board chair or vice chair delegate who will respond? The website has many options, but we need to know what the desired outcome is first before we can provide options.

Local Cannabis Process – Town Clerk O'Neil

Response Attached

TO: Gail Ostrout, Acting Town Manager
Paula Nulty, Acting Assistant Town Manager
Hartford Select Board

FROM: Lisa O'Neil, Town Clerk

RE: Local Cannabis Licensing Process

DATE: August 16, 2023

HARTFORD CANNABIS LICENSING PROCESS MEMO

BACKGROUND NOTES:

- Hartford Voters approved permitting Cannabis Establishments by Australian Ballot in March 2022.
- In July 2022, the seven-member Hartford Select Board established the Hartford Cannabis Control Commission, comprised of the seven members of the Select Board.
- The Hartford Cannabis Control Commission adopted the "Policy for Reviewing and Approving Vermont Cannabis Permits" in October 2022. An application was developed by the Town Manager's Office.
- All applications will be processed through the Town Clerk's Office.
- As set out in statute, the authority of the local CCC is limited. My recommendation is for the HCCC to invite legal counsel, representatives from VLCT and/or VCCB to review the statutory authority available to the HCCC.

PROCESS (NEW & RENEWALS):

- Upon Receipt of Preliminary Approval from the Vermont Cannabis Control Board (currently the Assistant Acting Town Manager and the Town Clerk receive the notifications from the VCCB, the Town Clerk's office will provide the applicant with the local application packet **(attached see exhibit A).** The applicant may obtain the local application packet prior to preliminary approval by the State. The Planning Dept. typically refers potential applicants to the Clerk's Office if the applicant has inquired about necessary permits in advance.
- The State CCB Preliminary Approval Letter (PAL) is issued to both the Town and the Applicant; **(attached see Exhibit B for a recent redacted letter for reference). The PAL is included with each packet to the Hartford Cannabis Commission for the HCCC information and review.** Some notes of import contained in the PAL for both the HCCC and the Applicant include:
  - *"…issuance pending Local Control Commission"*
  - *"Pursuant to state law, most cannabis establishment application materials are confidential."*
  - *"…the address of this establishment is not public information"*
  - *"In order to issue this license, the CCB requires the approval of your Town's Local Control Commission."*
  - *Local Control Commission authority is defined at 7 V.S.A. § 863* **(see attached Exhibit C),** *and the Board has developed information for municipalities and Local Control Commissions on its website.* **(See Exhibit D)** *Per CCB Rule 2.14, if a Local Control Commission allows an application to remain undecided for sixty days, that application is presumptively granted. For a list of upcoming projects proposed in your municipality, click here.*

- Once the applicant submits the local application to the Town Clerk, the application is sent for review by several Hartford Departments to include:

    - Zoning Administrator for any required local permits
    - Department of Public Works for review of water/wastewater allocation
    - Fire Department for fire safety review

- The current application requires DPW, Zoning Administrator, Fire Marshal and Town Clerk signatures. **For internal efficiency, each department may sign on a separate copy of the signature page. All signature pages are included with the full application containing in the packet submitted to the Hartford CCC.**

- Upon Approval of these departments, the completed application is submitted to the Town Manager's Office for placement on an upcoming agenda for the Select Board/Hartford Cannabis Control Commission.

- Applicants are required to attend the meeting at which their application is being considered and will be notified by the Town Clerk of the date.

- Once the Hartford Cannabis Control Commission acts, the Town Clerk notifies the State Cannabis Control Board of the action.

- The completed Renewal Application is reviewed by the Hartford Zoning Administrator; the Department of Public Works; and the Fire Department for compliance update.

ADDITIONAL COMMENTS:

- Applicants may wish to begin exploring the requirements and timelines of the local process with the Town Clerk and the three departments noted in advance of submitting a formal application to the State CCB or at the same time as beginning the State CCB process to ensure a smooth process and to have a good understanding of the process and timeline. *However, the application will not be submitted to the Hartford Cannabis Control Commission until the State has notified the Town a Preliminary Approval has been granted.* Unfortunately, unless the applicant contacts the Town, there is not a way for us to know they are considering establishing a business in Hartford making it challenging for us to pro-actively engage with the potential applicant.

- Some Cannabis establishments may require a Tobacco license. This is a separate licensing process handled both at the Local Level and through the Department of Liquor and Lottery. The process starts through the DLL licensing portal however, the Local Liquor Control Commission must review & approve the application locally before the State will consider the application. (The Hartford Select Board acts as the Local Liquor Control Commission).

EXHIBIT A - Hartford Cannabis Application Pkt (8 pages)

TOWN OF HARTFORD

MUNICIPAL OFFICES
171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford ◆ West Hartford ◆ White River Junction ◆ Wilder ◆ Quechee

Dear Applicant,

Enclosed is the local Cannabis Application and Hartford Local Cannabis Control Commission Policy.

- ***Application for Local Cannabis License-Town of Hartford***
- ***Town of Hartford Local Cannabis Control Commission Policy for Reviewing and Approving Vermont Cannabis Permits***

Please promptly complete and return the application to the Hartford Town Clerk's Office. (Incomplete applications may cause a processing delay). The application will be submitted to the Zoning Administrator, Jo-Ann Ells: jells@hartford-vt.org; the Public Works Director, Bryan Gadza: bgazda@hartford-vt.org; and the Fire Marshal, Tom Peltier: tpeltier@hartford-vt.org for review. Once we received the following: notification from the STATE CANNABIS BOARD of your preliminary approval AND all departments have reviewed the application, the application will be submitted to the Town Manager's Office to be placed on an upcoming AGENDA for the Local Cannabis Control Commission.

Please note: the Applicant will be required to attend the meeting of the Hartford Local Cannabis Control Commission; the Town Clerk's Office will notify the applicant of the date and time of the meeting.

Once the application is approved at the local level, the Town Clerk will submit the application to the Vermont Cannabis Control Board for final consideration.

Sincerely,

Lisa M. O'Neil

Lisa M. O'Neil, Town Clerk
171 Bridge St.
White River Jct., VT 05001
loneil@hartford-vt.org
802-295-2785 x225

Application for Local Cannabis License
Town of Hartford

On July 12, 2022, the Hartford Selectboard adopted a resolution establishing a local Cannabis Control Commission (CCC) to provide local licenses for cannabis operations. The Selectboard will act as the CCC and provide licenses, including any necessary conditions for parties interested in operating in the Town of Hartford. The following application information is required for review and approval by the CCC prior to commencing operation. Failure to receive approval and licensing from the CCC may result in a notice of violation, including applicable fines.

1. Applicant Information

Name: _____

Doing Business As: _____

Mailing Address: _____

Telephone Number: _____

Email: _____

2. Owner/Agent Contact Information

Name: _____

Mailing Address: _____

Telephone Number: _____

Email: _____

3. Property address where use will occur in the Town

_____

_____

4. Licensing Information

Type of License Requested (check all that apply)

License Type		Tier *(if applicable)*	Date Applied for State Permit	State Permit Number *(if Issued)*
[ ]	Outdoor Cultivation*			
[ ]	Indoor Cultivation*			
[ ]	Mixed Cultivation*			
[ ]	Retail			
[ ]	Manufacturing*			
[ ]	Testing			
[ ]	Wholesale			

Note: * Requires indication of tier. For more information on tiers, visit www.ccb.vermont.gov

5. Local Compliance Information

Compliance Questions	Answer
Land Use	
Has the Hartford Zoning Administrator (ZOA) been contacted regarding your proposed use?	
Has the ZOA determined if the use is permitted in the location you have identified?	
If yes, has the ZOA determined if a new zoning permit required?	
If a zoning permit is required, what is the date the complete application was accepted for review?	
Has the zoning permit been issued? If so, what is the effective date.	
Water and/or Wastewater	
Is an allocation for Town water and/or wastewater being requested?	
If yes, how many gallons per day have been requested?	
Has an allocation been granted? If so, please attach approval for allocation.	

6. Acknowledgement & Signature

I acknowledge and understand that this application for a local cannabis license (or licenses) is independent of any approvals issued by the State of Vermont's Cannabis Control Board. I further acknowledge that any license(s), if granted, will expire one year from the date the State finalizes and issues the license after approval by the Hartford Cannabis Control Commission and a new application will be required for renewal. I agree to comply with any conditions included with approval of a cannabis license issued by the Town of Hartford and understand t failure to comply with any identified conditions may result in revocation of this license, including any applicable penalties or fines associated with the violation of conditions.

Signature _____ **Date** _____

Printed Name _____

Return completed applications to the Town Clerk at 171 Bridge Street White River Junction, VT 05001 for processing.

Official Use Only – Do Not Write Below This Line

Department Sign Offs

Building Code/Fire Prevention: _____ Town Clerk: _____

Planning & Development: _____ Public Works: _____

Cannabis Control Commission Review

License/Application #: _____ Date of CCC Meeting: _____

Action by CCC: _____ Date Follow-up sent: _____

RECEIVED
OCT 20 2022
TOWN OF HARTFORD
8:15 A.M. P.M.

Town of Hartford
Local Cannabis Control Commission
Policy for Reviewing and Approving Vermont Cannabis Permits

In its capacity as the local Cannabis Control Commission, The Town of Hartford Selectboard establishes these policies and procedures associated with the local approval of Vermont Cannabis Permits, both new and renewals.

This policy is used solely for the local requirements for a commercial establishment. It does not address local permitting and compliance requirements for any business, land use, and building construction.

The Town receives the approval for a license from the State Cannabis Control Board. The license is considered pending until approved at the local level. Information regarding the state process can be found: https://ccb.vermont.gov/

If the Town has reason to believe that the applicant is not in compliances with local regulations, the Town will report that information to the State Cannabis Control Board for further investigation.

New Applications

New applications must be approved at the state level before beginning this process. The State Cannabis Control Board (CCB) will email all ending licenses to the Town Manager and Town Clerk.

The Town Clerk's office will provide the applicant with the local application and this policy. Upon receiving the completion of the application, the Town Clerk will scan and email it to the Zoning Administrator, Fire Marshal, and Public Works Director to ensure that land use, fire prevention, building code, and Town water/wastewater allocation requirements have been met as applicable for the type of license that is being sought.

Upon approval by the Planning and Development, Public Works, and Fire Departments, the Town Clerk will deliver a copy of the application to the Town Manager's office for consideration at the next regularly scheduled meeting of the Selectboard as the local Cannabis Control Commission (CCC).

The application will include copies of any required permits, inspections, or Town water/wastewater allocation approvals. As of the writing of this policy, the CCB may advise that certain types of applications may require these documents be redacted of some information. As this is a new program for Vermont and Town of Hartford, we will update this policy accordingly as clarity is provided by the State.

Applicants will be required to attend the Selectboard meeting in which their application is considered. The Town Clerk will notify applicants of the meeting date.

The Selectboard acting as the CCC will review the application and interview the applicants. Upon completion of that process, the Selectboard acting as the CCC may take action on the application before them.

The Town Clerk will inform the CCB of the approval or denial.

Renewal Applications

All local licenses will expire one year from approval. Applicants seeking renewal shall fill out an application form and attach proof of the current local license they are seeking to renew.

The Town Clerk's office will provide the applicant with the local application and this policy. Upon receiving the completion of the application, the Town Clerk will scan and email it to the Zoning Administrator, Fire Marshal, and Public Works Director to ensure that land use, fire prevention, building code, and Town water/wastewater allocation requirements have been met or maintained as applicable for the type of license that is requested for renewal.

Upon approval by the Planning and Development, Public Works, and Fire Departments, the Town Clerk will deliver a copy of the application to the Town Manager's office for consideration at the next regularly scheduled meeting of the Selectboard as the local Cannabis Control Commission (CCC).

The application will include copies of any required permits, inspections, or Town water/wastewater allocation approvals. As of the writing of this policy, the CCB may advise that certain types of applications may require these documents be redacted of some information. As this is a new program for Vermont and Town of Hartford, we will update this policy accordingly as clarity is provided by the State.

Applicants will be required to attend the Selectboard meeting in which their application is considered. The Town Clerk will notify applicants of the meeting date.

The Selectboard acting as the CCC will review the application and interview the applicants. Upon completion of that process, the Selectboard acting as the CCC may take action on the application before them.

The Town Clerk will inform the CCB of the approval or denial.

This policy is effective upon passage by the Town of Hartford Selectboard, acting as the local Cannabis Control Commission.

Adopted by the Town of Hartford Selectboard on the 18th of October, 2022.

Mike Hoyt, Selectboard Chair

Dan Fraser, Selectboard Vice Chair

Kim Souza, Selectboard Clerk

Lannie Collins, Selectboard Member

Mary Erdei, Selectboard Member

Rocket, Selectboard Member

Alley Tufenkjian, Selectboard Member

Attest:

Lisa O'Neil, Town Clerk, Hartford, Vermont

HARTFORD TOWN CLERK'S OFFICE
This 20 day of OCTOBER 2022
at 8:15 AM PM
Recorded in Bk TR30 Pg 465-467
Sherry Allen Asst. Town Clerk

EXHIBIT B - VT CCB Preliminary Approval Letter (2 pages)

Lisa O'Neil

From:	noreply@salesforce.com on behalf of VCCB Portal No Reply <ccb.noreply@vermont.gov>
Sent:	Wednesday, July 19, 2023 5:59 PM
To:	Lisa O'Neil; Paula Nulty
Cc:	APPLICANT E-MAIL
Subject:	VT CCB: Application # Approved

You don't often get email from ccb.noreply@vermont.gov. Learn why this is important

[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

The Cannabis Control Board would like to inform you that APPL # has been approved, with its issuance pending approval by your Local Control Commission. This applicant's proposed cannabis establishment is within your municipality.

Pursuant to state law, most cannabis establishment application materials are confidential. See 7 V.S.A. § 901(h)(1)(A). The Board is sharing some of the application information in this document to facilitate the Local Control Commission's licensing review. The Board asks that you abide by state law and maintain the confidentiality of this information.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered:
Address: (please note, the address of this establishment is not public information)
Principals and Controlling Entities:
Primary Contact's email address
Primary Contact's phone number.

For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
    - YEs

- Is your proposed Cannabis Establishment project in a public building?
    - No

All applicants are required comply with Division of Fire Safety (DFS) requirements which is documented through a non-jurisdictional letter or fire safety inspection report.

In order to issue this license, the CCB requires the approval of your Town's Local Control Commission.

Please submit documentation of the Local Control Commission's decision via email to CCB.Applications@vermont.gov

Local Control Commission authority is defined at 7 V.S.A. § 863, and the Board has developed information for municipalities and Local Control Commissions on its website. Per CCB Rule 2.14, if a Local Control Commission allows an application to remain undecided for sixty days, that application is presumptively granted. For a list of upcoming projects proposed in your municipality, click here.

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010

CCB.Applications@vermont.gov

The Vermont Statutes Online

EXHIBIT C - 2 pages

Title 7 : Alcoholic Beverages, Cannabis, And Tobacco

Chapter 033 : Cannabis Establishments

Subchapter 001 : General Provisions

(Cite as: 7 V.S.A. § 863)

§ 863. Regulation by local government

(a)(1) Prior to a cannabis retailer or the retail portion of an integrated licensee operating within a municipality, the municipality shall affirmatively permit the operation of such cannabis establishments by majority vote of those present and voting by Australian ballot at an annual or special meeting warned for that purpose. A municipality may place retailers or integrated licensees, or both, on the ballot for approval.

(2) A vote to permit the operation of a licensed cannabis retailer or integrated licensee within the municipality shall remain in effect until rescinded by majority vote of those present and voting by Australian ballot at a subsequent annual or special meeting warned for that purpose. A rescission of the permission to operate a licensed cannabis retailer or integrated licensee within the municipality under this subdivision shall not apply to a licensed cannabis retailer or integrated licensee that is operating within the municipality at the time of the vote.

(b) A municipality that hosts any cannabis establishment may establish a cannabis control commission composed of commissioners who may be members of the municipal legislative body. The local cannabis control commission may issue and administer local control licenses under this subsection for cannabis establishments within the municipality but shall not assess a fee for a local control license issued to a cannabis establishment. The commissioners may condition the issuance of a local control license upon compliance with any bylaw adopted pursuant to 24 V.S.A. § 4414 or ordinances regulating signs or public nuisances adopted pursuant to 24 V.S.A. § 2291. The commission may suspend or revoke a local control license for a violation of any condition placed upon the license. The Board shall adopt rules relating to a municipality's issuance of a local control license in accordance with this subsection and the local commissioners shall administer the rules furnished to them by the Board as necessary to carry out the purposes of this section.

(c) Prior to issuing a license to a cannabis establishment under this chapter, the Board shall ensure that the applicant has obtained a local control license from the municipality, if required.

(d) A municipality shall not:

(1) prohibit the operation of a cannabis establishment within the municipality through an ordinance adopted pursuant to 24 V.S.A. § 2291 or a bylaw adopted pursuant to 24 V.S.A. § 4414;

(2) condition the operation of a cannabis establishment, or the issuance or renewal of a municipal permit to operate a cannabis establishment, on any basis other than the conditions in subsection (b) of this section; and

(3) exceed the authority granted to it by law to regulate a cannabis establishment. (Added 2019, No. 164 (Adj. Sess.), § 7, eff. Oct. 7, 2020; amended 2021, No. 62, § 1, eff. June 7, 2021; 2021, No. 86 (Adj. Sess.), § 3, eff. March 25, 2022.)

EXHIBIT D

Information for Municipalities

Municipal Frequently Asked Questions

Additional guidance documents on municipal authority, as well as local cannabis control commissions, may be found on our guidance page:

https://ccb.vermont.gov/guidance

The above guidance is not legal advice. If municipalities have questions regarding their legal responsibilities, they are encouraged to consult municipal counsel.

Significant Activity Report
August 22, 2023

Finance Dept

Preparing to close out FYE 2023

Completing reports to external parties

Assisting staff with executing the approved ARPA funds

Assisting staff with grant review requests and reporting

Bank Reconciliations and Monthly Financial Reporting

Activated credit card machine at the Finance department window for the ease of payment

Hartford Police Department

The second Ice Cream Social in collaboration with HCC occurred Thursday, August 10th, with a third planned for Thursday, August 17th.

Deputy Chief Connie Kelley and Lieutenant Tom Howell attended the Police Fleet Expo in New Orleans from August 14-17 to learn about fleet management, electric vehicle grant funding, EV outfitting for police fleets, and test-driving various makes and models.
HPD hosted an FBI-LEEDA Internal Affairs Investigation class from Monday, August 14-Friday August 18.
The recruitment and hiring process continues for police officer and communication specialist openings, with multiple individuals in the background process for both divisions.

Hartford Police Department

Nature of Incident	Total Incidents
911 Hangup Call	9
Agency Assistance	10
Animal Noise	1
Animal Problem	8
Assault	2
Fire Assist	1
Burglary Alarm	14
Citizen Assist	11
Citizen Dispute	2
Court Time	1
Traffic Accident with Damage	8
Traffic Accident with Injuries	1
Untimely	2
Deliver Message	1
Directed Patrol	88
Driving - License Suspended	1
Controlled Substance Problem	2
DUI Alcohol or Drugs	1
Family Fight/Domestic	2
Foot Patrol	3

Found Property	2
Fraud	3
Harassment	3
Dumping	1
Information Report	1
Intoxicated Person	1
Juvenile Problem	3
Litter/Pollution/Public Health	2
Loitering	2
Mental Health Emergency	2
Missing Person	1
Motor Vehicle Complaint	9
Noise Disturbance	3
Panic Alarm	1
Paperwork Service	3
Parking Problem	1
Phone Problem /Harassment	2
Power Line Down	2
Public Speaking	1
Unknown Medical Emergency	1
Special Detail	2
Suspicious Person	5
Suspicious Person/Circumstance	24
Theft	7
Theft of Motor Vehicle	2
Threatening	3
Traffic Hazard	5
Traffic Violation	3
Training	6
Trespassing	7
Unresponsive Person	1
Unlawful Mischief	1
VIN Number Inspection	2
Wanted Person	2
Welfare Check	11
Total Incidents for This Report:	293

This a reminder about the online program CityProtect that all citizens can access to see calls for service for police, fire, and rescue.

Planning and Development Highlights

- July Sever Storms – Continued messaging information about flood resources and responding to community inquiries and requests for assistance regarding flooding. Continued reviewing all known impacted properties to determine if Town Special Flood Hazard Area and Zoning permits are required, and follow-up with property owners,

- Town Plan Housing Chapter Update – Staff continued work on draft housing goals, strategies and actions for the chapter update.

- Land Development Review and Permits: Continued to assist the community regarding inquiries on development and permitting process, and conducted inspections of completed projects for issuance of Certificates of Occupancy.

- Downtown WRJ Parking Lot Reconstruction - Finalizing arrangements with property owners to set up alternative parking areas for use during construction starting at the end of the summer. Planning community meeting prior to construction starting to review parking and the construction process.

- Resilient Hartford Committee - Held a work session at the Clifford Park Food Forest on Tuesday, August 15th.

- Conservation Commission - Sponsored a "Birds and Berries" walk in the Town Forest on Thursday, August 17th.

Parks & Recreation

Program and Park Highlights

- The Hartford Tree Board conducted their invasive species removal and tree canopy pruning along the White River and Lyman Park. The section completed looks nice and provides visible access of the river. Invasive Buckthorn was removed and Knotweed was cut along with treatment of Poison Ivy with a vinegar, soap, and salt recipe.
- Our Park Laborer position was filled. Joe Robinson will join our team and will start on August 23rd.
- The wet weather has allowed staff to begin seasonal maintenance of the rink. This includes cleaning dasher board glass, bleachers and prepping the facility for the upcoming season.
- ARC Mechanical was on site at WABA to complete our annual mechanical system maintenance of our heating system, water heater, dehumidifiers, and air circulation system. Preferred Mechanical will be on site in the next few weeks to conduct annual maintenance of the refrigeration system. The electric Zamboni is also schedule for battery maintenance.
- Mowing of the parks continue as the weather has us spending most of our time with mowing and trimming and not much time for projects.
- The purchase of two Toro Electric Commercial Mowers goes before the Selectboard on the 22nd for authorization to purchase through the Sourcewell Contract. The mowing unit purchase is part of the ARPA Fund Expenditures previously approved by the Selectboard.
- Shrimptunes performed August 9th for a crowd just under 80 patrons and Gerry Grimo and the Eastbay Jazz Band performed for the last of the summer concerts on August 16th Their performance was rescheduled due to the early season cancellation due to weather. We had between 75 and 80 patrons there as well.
- Summer Camp Ventures is over for the summer. Week 8 ended with a Camp Olympics and Ice Cream Social for the participants and families. Tremendous work performed this summer by our camp staff led by Recreation Specialist, Tatum Barnes.
- The Department is working to complete the Fall and Winter Program Brochure. Edits will soon be completed, and document will be sent to the printers for publication.

- The Sherman Manning Aquatic Facility will close for the season on August 26th. Much of our staff are beginning seasonal sports or returning to college. The staff at the pool have scheduled three end of season events, part of their "One Last Splash". Water Wars/Games included relay races, music and fun. Pool Carnival included carnival games, dunk tank, music and prizes. Hawaiian Luau Party scheduled for Friday will include wearing your favorite Hawaiian Shirt, music, snacks and games for all that attend.
- We have a little break before all the fall sports programs begin. The Department is still looking for volunteer coaches to support our fall sports.
- The Hartford Tree Board discussed in length the need for a full time Town Arborist and have that position incorporated within Parks & Recreation and Public Works. The position could work closely with the Tree Board, be the Tree Warden and manage all the issues and concerns with town owned trees, public right of way landscape as well. There is a considerable need for beautification within the villages and the position could also develop and maintain plantings in collaboration with various community resources like the Hartford Garden Friends. In the winter months, the position could switch to Public Works or remain within the Parks & Recreation Department. It is the wishes of the Tree Board that Parks & Recreation initiate this request in the next budget cycle. We would look to funding resources and sponsorships to assist with this operation.

Department of Public Works

Administration

Oversaw the successful temporary restoration of the Ottaquechee riverbank slope stabilization project at the Quechee Covered Bridge and opened the bridge to vehicular traffic.
Coordinated with Highway Division the road work to be completed by the town so the contractor can proceed with final paving of roads.
Attended diversity/equity training workshop.
Held bid opening on August 11 for preventative maintenance for town-wide emergency generators.
Met with a state representative regarding records management for DPW files.
Coordinating with Planning and Development the alternative parking plan for S. Main Street Parking Lot project.
Coordinating with HR revisions to the job descriptions for water operator positions.
Met with contractor regarding the Road in Aid grant project for Old River Road.

Highway Division:

Ditching, stoning, and general maintenance to town roads that will be paved this year.
Continuing to respond to road damage and blocked culverts/drainage issues of rain events.
Continued grading all our gravel roads from washouts.
Continued roadside mowing primarily in Quechee area.

Water Division:

Assisted the contractor with the rerouting of the temporary water main for the Quechee Main Street culvert project.
Assisted the contractor with the rerouting of the temporary water main for the Gates/Fairview Terrace water main replacement project.

Replace value box on Christian Street.
Continuing to edit prior meter readings for the Wilder Area.
Took second round of bacteria sample for August.

WRJ Pollution Abatement Plant
Performed routine maintenance at the wastewater treatment plant.
Dewatered 250,000 gallons of sludge.
Dewatered 25,000 gallons of sludge brought in from Quechee treatment plant.
Hauled all dewatered biosolids and grit to Lebanon land fill.
Sent in July 2023 State reports.
Installed new parts in men's and women's toilets.
Alliance Mechanical working on preventative maintenance for heating system at the treatment plant.
Mowed and weed wacked treatment plant lawn.
Cleaned Head-Works Building and U.V. Building.
Performed routine maintenance at all ten wastewater pump stations.
Worked with Champlin Associates on the recalibration of transducer for the South End pump station.
Responded to requests from Dig Safe to marked out various sewer mains.
Service Call on 256 School Street, checked sewer main. 8/9/2023
Service Call in on Summer Street, found it was a storm drain problem. Worked with Highway Dept. cleaning storm drain on Summer Street. 8/14/2023
Wet weather and dry weather CSO checks and paper work for the month of August.
Still waiting to receive quotes for the Aquatic Center pump station control panel.

Quechee Pollution Abatement Plant
Experiencing issues with pumps at the Jay Hill and Whitman Brook Pump Stations and continue to evaluate options to correct these issues.
One of the three pumps at the Quechee Main Pump Station has a leaking seal and in the process of finding a vendor to complete the repair.
Repaired an 8-inch sanitary main that was accidentally damaged during the riverbank slope stabilization project at the Quechee covered bridge.
Continue to utilize two sorbent booms in the effluent channel from the prior petroleum release as a precautionary measure. There has not been any further indication of petroleum in the system and anticipate the booms will be removed within a week.
Coordinated with IT the best method for the storage of electronic files.
Continue to mow leach fields as allowed, but have been limited due to high ground water levels.

Solid Waste Facility
Continue to issue FY 24 permits with over 700 permits issued.
Facility assessment consultant is still collecting data for the study.
Continue with general facility and grounds maintenance.

Assessor

- Met with Various Taxpayers to Review Property Assessments
- Review boundary lot line adjustment legal implications on ownership
- Began review of flood-damaged real estate
- BCA appeal on tax exemption for Dismas
- Error and Omissions process for property at 186 Hillcrest Terrace
- Started to look into Town Wide Revaluation process

Assistant Assessor

- Assisted Various Taxpayers with questions on Tax Bills (real values, homestead, payments, HS122 etc.)
- Processing Property Tax Transfers that were recorded after April 1st, 2023, as part of maintenance work for 2024 Grand List.
- Reviewed the 2023 Tax Map changes on physical map and sent for finalization.
- Attended VALA monthly meeting for updates on H480, VT Pie

Town Clerk

- The Board of Civil Authority held Property Tax Appeal hearings on Monday, August 14, 2023. The BCA upheld the Assessor's determination of Exempt status for Dismas of Vermont-Hartford Dismas House. The BCA recessed the hearing for Execusuite, LLC to August 31, 2023, at 9:15am in room 2, Hartford Town Hall (The Appellant previously notified the Clerk they would be unavailable on August 14, 2023, and requested an alternate date).
- The job posting for the addition of a part-time(20 hours/wk.), Assistant Town Clerk has been advertised in the Valley News; posted on the website; the Listserv and social media. We have requested applications or Cover letters with Resume be submitted by August 25, 2023.
- The Clerk continues to communicate with potential vendors for online land records as we gather enough information to select the best fit to meet the needs of the Town Clerk's Office and users.
- The Annual Conference Vermont Municipal Clerk & Treasurer Association venue and dates had to be changed due to the July flooding in Montpelier. The Clerk will attend the VMCTA Conference to be held in Fairlee on September 12 7 13, 223.

Environmental Sustainability Coordinator

- On August 9th the Hartford Planning Commission voted 5 to 1 in favor of deeming Norwich Solar's proposed solar array on Braley Dr. a preferred site. The next step in this process is for Norwich Solar to come in front of the Hartford Select Board, make a presentation, and request that the Select Board also deem the Braley Dr. project a preferred site. Developers are required to get preferred siting designations from local Planning Commissions, Select Boards, and Regional Planning Commissions before submitting applications to the Public Utilities Commission. Applications will not be accepted by the PUC with out letters of support from those three bodies. The preferred siting process is not the permitting process, once a developer has letters of support for a preferred site they still need to go through a 9 month or more permitting process with the PUC. When developers submit their applications to the PUC there the application is made public and there is a 30 day comment period.

-Town Hall, the White Junction Wastewater Facility, WABA, and the Quechee Waste Water Facility have not had their bi-annual proactive maintenance cleanings on their HVAC systems.

- Vermont Works for Women's Trailblazers green construction training program started on August 8th with 15 students. Trailblazers typically enrolls 8-12 students, rather than turn anyone away they brought in more instructors. Students have already earned their OSHA 10 hour certificates and have put the skills they've learned so far to good use by volunteering with Cover.

- Window Dresser’s is moving along and our measuring team has been actively out and about measuring windows for inserts. We currently have an estimated 341 inserts ordered, which is almost 100 inserts more than our goal this year of making 250. An insert is estimated to save as much as 8 gallons of heating oil per season, which can make a big difference to a household’s energy burden, so we’ve been really reluctant to turn anyone away, and thanks to the Norwich/ Hanover Window Dresser’s Build we can probably make all of our orders. Norwich/ Hanover has been running Window Dresser’s Builds for a number of years and have a lot of experienced volunteers, they have been great mentors to our build as we get the program rolling here in Hartford, and they recently offered to take on around 50 of our orders. If anyone is interested in volunteering at our build they can sign up at windowdresser.org.

AGENDA MEMORANDUM
August 22, 2023
Town Selectboard Meeting
Submitted by: Rick Vincent, Assessor

Subject: **Town Wide Revaluation: Re-Appraisal Order/Timeframe and Impact**

Background: The Town had preliminary plans to conduct a town wide re-appraisal in 2025. However, recent legislative changes have changed the requirements for conducting a re-appraisal. Act 68 repeals the Common Level of Appraisal (CLA) as a trigger for a re-appraisal. A Coefficent of Dispersion (COD) greater that 20% is now the trigger for a re-appraisal. Additionally, beginning January 1, 2025 Act 68 requires municipalities to conduct full re-appraisal every six years. The COD for Hartford, as of April 1, 2022, is 20.28%. As a result, The State of Vermont, Department of Taxes (State), has issued a re-appraisal order to the Town.

Discussion: The Town must respond to the State's re-appraisal order letter and submit a re-appraisal compliance plan (Form RA-308) within 150 days. The Chair of the Town's legislative body must sign the State's re-appraisal order. The Town was previously in the early stages of planning for a 2025 re-appraisal. Those plans were placed on hold while the aforementioned legislative changes were being discussed in the State Legislature. Those plans were recently revived. The Selectboard will be kept apprised of the ongoing process to prepare for the re-appraisal. One of the first steps is to issue a Request For Proposals (RFP). That will be drafted within 30 days.

Financial Impact: A town wide revaluation would have a large financial impact on the Town. A revaluation would also redistribute the tax burden placed on taxpayers.

Recommended Motion: To authorize the Chair to sign the State's re-appraisal order.

Attachments: 2023_07_21 Re-appraisal Order 2023; 2022_12_23 Ratio Study Letter; Act 68 Summary

State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

July 21, 2023
Hartford Municipal Officials
171 Bridge Street
White River Junction, VT 05001

You are receiving this letter because the Vermont Department of Taxes is notifying towns required to reappraise Education Grand List properties. Act 68 (H.480) of 2023, altered the statutory triggers that require municipalities to reappraise. Effective for Grand Lists lodged on April 1, 2022, Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise. This statutory change does not alter existing reappraisal orders; municipalities that received a reappraisal order in prior years are still obligated to reappraise.
Based on the results of the 2022 Equalization Study, the COD in Hartford was outside the acceptable parameters, and therefore, an order to reappraise is issued.

What do you need to do?

1. **Please provide this information to your Board of Listers or Assessor**. An electronic copy of this letter was emailed to the Town Clerk, which includes web-based links to the required forms, reappraisal rules, PVR guidance and helpful resources. If you have not received this additional information, please reach out to PVR/your District Advisor.
2. **Within 30 days respond** to this order to indicate receipt of order and intention to develop a detailed compliance plan. A response form is attached. The response must be signed by the chair of the legislative body of the municipality or their designee. If contesting the order, a response in writing is required.
3. **Plan a reappraisal as soon as possible**. Work with PVR/your District Advisor and send a completed detailed compliance plan, Form RA-308, within 150 days of this order. Based on the date of this order the town response is due by Wednesday, December 20, 2023.

   If your municipality has already voluntarily scheduled a reappraisal and submitted a detailed compliance plan (Form RA-308), a municipal response within 30 days is still required to indicate receipt and acknowledgement of the order. The municipality does not need to resubmit Form RA-308. The municipality should check in with their District Advisor (DA) about the status of the reappraisal. If any details or the timeline of the reappraisal have changed, please send updated information.

   Send communications to: tax.pvr@vermont.gov and your DA (electronic submissions are preferred)
   Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1, Montpelier, VT 05633

Sincerely,

Jill Remick, Director
Property Valuation and Review
cc: Selectboard, Board of Listers/Assessor

State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

ORDER TO REAPPRAISE

Findings of Fact:
Pursuant to 32 V.S.A. §5406, the Director of Property Valuation and Review notified the Selectboard that the municipal CLA was 77.15% and COD was 20.28%.

Conclusions of Law:
Pursuant to 32 V.S.A. § 4041a, Hartford is required to reappraise its education grand list properties. Section 4041a. provides:

> *(b) If the Director of Property Valuation and Review determines that a municipality's education grand list has a coefficient of dispersion greater than 20, the municipality shall reappraise its education grand list properties. If the Director orders a reappraisal, the Director shall send the municipality written notice of the decision. The municipality shall be given 30 days to contest the finding under procedural rules adopted by the Director, or to develop a compliance plan, or both. If the Director accepts a proposed compliance plan submitted by the municipality, the Director shall not order commencement of the reappraisal until the municipality has had one year to carry out that plan.*
>
> *(c) If a municipality fails to submit an acceptable plan or fails to carry out the plan, pursuant to subsection (b) of this section, the State shall withhold the education, transportation, and other funds from the municipality until the Director certifies that the town has carried out that plan.*

Order:

Now therefore, in conformity with Section 4041a(b) of Title 32, you are hereby ordered to reappraise your Education Grand List properties. Failure to comply will result in withholding of State funds.

Dated at Montpelier, Vermont on this 21st day of July 2023.

Jill Remick, Director
Property Valuation and Review

State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

Hartford Municipal Response to Reappraisal Order

Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise.

Based on the results of the 2022 Equalization Study the COD in your municipality was outside the acceptable parameters, and therefore, an order to reappraise was issued.

This response acknowledges the municipalities receipt of the reappraisal order. The municipality will work towards submitting a reappraisal compliance plan (Form RA-308) within 150 days of the date of order.

The response must be signed by the chair of the legislative body of the municipality or their designee.

_____

Signature and date

Please return response to: tax.pvr@vermont.gov and your District Advisor (electronic submission preferred) Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1, Montpelier, VT 05633; electronic submissions: your District Advisor and tax.pvr@vermont.gov

State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

Phone: **(802) 828-5860**
Fax: **(802) 828-2239**

December 23, 2022

Town Clerk
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

AMENDED 2022 Equalization Study Results

Please use this letter to replace the Equalization Study results dated December 22, 2022 or December 23, 2022. This amendment includes Cable Personal Property in the Education Grand List (From 411). This amendment does not change your CLA, COD, or Equalized Education Grand List (EEGL). Every year we are required to certify the equalized education property value (EEPV or EEGL) and coefficient of dispersion (COD) for each Vermont town (32 V.S.A § 5406). This letter also communicates the Common Level of Appraisal (CLA) for your town and explains how it will impact your homestead and nonhomestead education tax rates.

Education Grand List (from 411):		**$1,405,160,000**
Equalized Education Grand List (EEGL):	$1,821,300,241	
Common Level of Appraisal (CLA):		**77.15% or 0.7715**
Coefficient of Dispersion (COD):		20.28%

For a copy of your town final computation sheet and final certified sales report, please see:
tax.vermont.gov/municipal-officials

The **education grand list** listed here is what was reported by your town to the state on the 411 form with your town's cable (if applicable) and tax increment financing (TIF) amounts (if any) included. This number represents the town's total property value that is subject to the education property tax (from the most recent grand list available) and serves as the numerator in the computation of the CLA. Please note tax revenue from any TIF property value is subject to allocation (32 V.S.A. § 5404a).

The **equalized education grand list (EEGL)** represents PVR's statutorily-mandated estimate of total fair market value of the education grand list in your town and serves as the denominator in the computation of the CLA. To find out more about how the equalization study is conducted, how to read the certified sales report, and additional instructions on how to appeal your results, please see the "Introduction to Vermont's Equalization Study" document at:
tax.vermont.gov/municipal-officials

The **common level of appraisal (CLA)** is determined by dividing the education grand list by the equalized education grand list (32 V.S.A. § 5401). A number over 100% indicates that property in your town is generally listed for more than its fair market value. A number less than 100% indicates that property is generally listed for less than its fair market value. A CLA below 85% or over 115% necessitates a reappraisal (32 V.S.A § 4041a). The homestead and nonhomestead tax rates in your town will be adjusted by your town's CLA (32 V.S.A § 5402).

The nonhomestead rate in your town will be the statewide nonhomestead rate divided by your CLA. The homestead rate will be the town homestead rate (which is determined by the per-pupil spending of any school district(s) to which your town belongs) divided by the CLA. A CLA greater than 100% will result in a downward adjustment of tax rates, and a CLA less than 100% will result in upward adjustment.

To get answers to many common questions about tax rates and how they are determined and to see how the current year property tax rates for your town were calculated, please see the department's education tax resources at:

tax.vermont.gov/education-tax-rates

The **coefficient of dispersion (COD)** is a measure of how fairly distributed the property tax is within your town. It is calculated as the average of the (absolute) difference of each sales ratio (list price divided by sales price) in the study from the median ratio. That result is then divided by the median ratio to get the COD, which is expressed as a percent (32 V.S.A. § 5401). A high COD means that within your town many taxpayers are paying more than their fair share, and many are paying less than their fair share. A COD over 20% necessitates a reappraisal (32 V.S.A. § 4041a).

Appeals: A municipality may petition the director of Property Valuation and Review for a redetermination of its EEPV and/or COD (32 V.S.A § 5408). All petitions must be in writing and signed by the chair of the municipality's legislative body. Petitions should contain a plain statement of matters being appealed and a statement of the remedy being sought. **Petitions must be received by PVR by the close of business on the 35th day after mailing of this letter.**

Additional instructions on appeals can be found in the "Introduction to Vermont's Equalization Study" document at:

tax.vermont.gov/municipal-officials

We at PVR are aware that many towns are concerned about the change in the market due to the effects of Covid-19 over the past few years. Sales have increased generally in price and some towns have seen this more than others. This is a typical real estate market reaction which is seen when conditions in the world change such as economy, politics etc.

As a result, there are more towns experiencing large drops in their CLA. This is to be expected in a market shift. There will also be many more reappraisal orders going out to towns than in a typical year as a result. If you have concerns about your results you should talk with your District Advisor about what the best plan of action might be for your town.

If you have any questions, please contact your **district advisor**, or call 802-828-5860.

Sincerely,

Jill Remick, Director
Property Valuation and Review

cc: Assessor
Chair, School Board
Chair, Selectboard
Superintendent of Schools

This act summary is provided for the convenience of the public and members of the General Assembly. It is intended to provide a general summary of the act and may not be exhaustive. It has been prepared by the staff of the Office of Legislative Counsel without input from members of the General Assembly. It is not intended to aid in the interpretation of legislation or to serve as a source of legislative intent.

Act No. 68 (H.480). An act relating to property valuation and reappraisals

Subjects: Taxation; property tax; reports; reappraisals

This act repeals the common level of appraisal (CLA) as a trigger for town reappraisals, effective retroactively for grand lists lodged on and after April 1, 2022. Beginning on January 1, 2025, this act requires municipalities to conduct full reappraisals every six years unless a longer period of time is approved by the Vermont Department of Taxes, Division of Property Valuation and Review. The Division of Property Valuation and Review is required to propose a schedule for reappraisals to the General Assembly on or before December 15, 2023 that phases in full reappraisals for each municipality every six years with the first municipalities scheduled to complete reappraisals on or before April 1, 2027.

This act requires the Vermont Department of Taxes to submit written reports to the House Committees on Government Operations and Military Affairs and on Ways and Means and the Senate Committees on Finance and on Government Operations. The first submission is a progress report due on or before December 15, 2023 regarding the Department's first six months of work done on the following:

- An implementation proposal for conduction State reappraisals.
- Distinguishing between different types and characteristics of property and their uses.
- Implicit bias reduction training for listers and assessors.
- Considerations for changing the annual date to lodge grand lists from April 1 to January 1 or another date.

The second submission is in two parts due on or before December 15, 2024. The first part is a detailed implementation proposal developed with relevant stakeholders on transitioning from municipal to State reappraisals. The second part is a set of recommendations and considerations for distinguishing between different types and characteristics of property and their uses, and how different property data could be used to make policy decisions. This act appropriates $50,000.00 to the Vermont Department of Taxes to contract for outside reappraisal expertise to assist the Department in preparing the required written reports to General Assembly.

This act makes multiple changes regarding assessor and lister hiring and qualifications. This act requires the Vermont Department of Taxes, Division of Property Valuation and Review to provide certified assessment education programs on racial disparities in property valuation and on-going bias reduction training. This act clarifies that municipalities may only employ or contract with an assessor if the Division of Property Valuation and Review approves the assessor's qualifications as fulfilling the Division's training requirements. This act requires selectboards to notify the Division of Property Valuation and Review within 14 days of a vote to eliminate the office of lister

and hire an assessor. This act expands the authority for towns to vote to eliminate the office of lister at special meetings in addition to annual meetings.

Beginning on January 1, 2026, this act requires elected listers to meet the same qualifications and training requirements required for hired assessors. This act allows elected listers who do not meet those training requirements at the time of their election one year from taking office to comply with the training requirements.

This act recodifies the $100,000.00 appropriation to the Vermont Department of Taxes, Division of Property Valuation and Review to provide assessment education to listers and assessors, by repealing it from one section of statute and codifying it in another section of statute.

This act repeals the contingent effective date of the State appraisal and litigation program, which is State assistance provided to towns that request it for the valuation and litigation to defend those valuations of unique and complex properties only.

Effective Date: Multiple effective dates beginning on July 1, 2023

AGENDA MEMORANDUM
August 22, 2023
Town Selectboard Meeting
Submitted by: Rick Vincent, Assessor

Subject: **Errors & Omissions Corrections to Assessed Value & Grand List**

Background: The assessed value of the subject property is being corrected after two errors were discovered after the grand list abstract was finalized on or about 5 June, 2023. This will affect the 2023 Grand List.

Discussion: The subject property is located at 186 Hillcrest Terrace. Owners are Kyle Moses and Crystal Pearson-Moses. Map ID is 45/28. SPAN # is 10213. The property owners were issued a building in June, 2022 to raze an existing garage and attached shed and build a new two-car garage. The Assessor visited the property on 26 April, 2023 to gather data on the new garage. A new garage with second-floor living area was observed. Construction was estimated to be 75% complete as of April 1, 2023. The information was entered into the Assessing database. Change of Appraisal notices were mailed to all affected property owners on 5 June, 2023. The deadline to file for a grievance hearing was 20 June, 2023. On 28 July, 2023 the Assessing office received a grievance application from the property owners. A discussion was held between the Assessor and owners. The owners granted an inspection of the new structure to verify the two 2nd floor apartments, as the permit called for no living area. An inspection was conducted on 3 August, 2023.

Upon reviewing the data after the inspection, it was discovered that the former garage and attached shed were not removed from the Assessing database. Additionally, since the two apartments were not leased, the garage structure should have been included in the Homestead Exemption. It was not included in the original tax billing. These two issues are Assessing Department errors and should be corrected for this tax year. Additionally, the 3 August 2023 visit to the property revealed rotted siding on the existing main dwelling. The Assessor took this into account when re-calculating the assessed value.

A new Change of Appraisal notice was mailed on or about 10, August, 2023 along with a letter explaining that the untimely-filed Grievance application was denied but that changes were made to the assessed value because they were errors on the part of the Assessing office.

Financial Impact: The assessed value of the subject property is reduced from $329,300 to $301,500. Taxes will be reduced from $9,462.66 to $8,637.07, a difference of $825.59.

Recommended Motion: Approve the E&O correction to the property located at 186 Hillcrest Terrace, Map ID 45/28, SPAN #10213 & 2023 Grand List

Attachments: Subject Property Card; 7-28-23 Grievance Application; Errors & Omission Change of Appraisal Notice; Letter 08-10-2023 to Moses; Form PVR-4261-E

Please note: Assessor will have a copy of Form PVR-4261-E to be signed by the Selectboard, Assessor, and Town Clerk.

Property Location 186 HILLCREST TERRACE | Map ID 45/ 28/ / / | Bldg Name | State Use 103R
Vision ID 5780 | Account # 28509010213 | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 2 | Print Date 8/17/2023 9:22:56 AM

CURRENT OWNER

MOSES KYLE R
PEARSON-MOSES CRYSTAL J
186 HILLCREST TERRACE

WHITE RIVER JCT VT 05001

GIS ID 45-28-0-0

TOPO TYPE	UTILITY	STREET	LOCATION
4 Rolling			

TOPO WET	EASEMENT	TRAFFIC	CORNER
	2 Suburban		

DRAINAGE	VIEW	COMMUNITY
3 Public Sewer		1 Paved

SUPPLEMENTAL DATA

Alt Prcl ID	45-28-0	Alt Energy	N
Owener Statu	T:Owner lives in tow	Description	
Category	R1:RES < 6 AC	District	
Old Address	18 HILLCREST TER	Parcel User_	June 12th Notice
Ex Statute		UNK Sketch	
Ex End Date		Assoc Pid#	

CURRENT ASSESSMENT

Description	Code	Appraised	Assessed
RES BLD	RES	247900	247,900
RES LND	RES	53600	53,600
	Total	301,500	301,500

7089
HARTFORD, VT

RECORD OF OWNERSHIP

RECORD OF OWNERSHIP	BK-VOL/PAGE		SALE DATE	Q/U	V/I	SALE PRICE	VC
MOSES KYLE R	0531	0754	12-23-2016	U	I	228,000	01
MOSES CRYSTAL P	0418	0010	06-05-2007	Q	I	185,000	00
BERRY SUZANNE B ,GOSSELIN NANCY, BA	0380	0581	10-12-2004	U		0	01

PREVIOUS ASSESSMENTS (HISTORY)

Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
2023	RES	269,300	2022	RES	130,500	2021	RES	130,500
	RES	53,600		RES	53,600		RES	53,600
	RES	6,400		RES	6,400		RES	6,400
	Total	329,300		Total	190,500		Total	190,500

EXEMPTIONS

Year	Code	Description	Amount
		Total	0.00

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm Int

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD

Nbhd	Nbhd Name	Street Index Name	Tracing	Batch
108				

NOTES

1903 COLONIAL ON 0.44 AC
WHITE

BLDG# 1 186 HILLCREST TERR

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	240,400
Appraised Xf (B) Value (Bldg)	7,500
Appraised Ob (B) Value (Bldg)	0
Appraised Land Value (Bldg)	53,600
Special Land Value	0
Total Appraised Parcel Value	301,500
Valuation Method	C
Adjustment	
	301,500

BUILDING PERMIT RECORD

Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments
2022-087	06-09-2022	AD	ADDITION	160,000	04-26-2023	75		Remove, replace an
	09-05-2007	RE	Remodel			100		ADD SECOND BAT

VISIT / CHANGE HISTORY

Date	Type	Is	Id	Cd	Purpost/Result
08-03-2023	6		RV	AL	Appeal - Listers Grieva
04-26-2023	P2		RV	P	Permit
04-11-2017			JJ	14	Vision Field Review
05-03-2016			DI	00	Measure & Listed
03-11-2016			DI	02	Measure & 2 Visit - Info
03-07-2016			DI	01	Measure & 1 Visit
11-03-2010	2		TA	N	Neighborhood Inspecti

LAND LINE VALUATION SECTION

B	Use Co	Description	Zone	D	Fronta	Depth	Land Units		Unit Price	I. Fact	S.A.	Ac Di	C. Fact	St. Idx	Adj	Notes	Special Pricing		Size A	Adj Unit Pric	Land Value
1	103R	3 FAMILY	R1	R	0	0	0.440	AC	65,000.00	1.872	1	1.000	1.00	108	1.00			0	1.000	121,725.5	53,600
						Total Card Land Units	0.44	AC	Parcel Total Land Area:	0.44										Total Land Value	53,600

Property Location 186 HILLCREST TERRACE | Map ID 45/ 28/ / / | Bldg Name | State Use 103R
Vision ID 5780 | Account # 28509010213 | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 2 | Print Date 8/17/2023 9:22:57 AM

CONSTRUCTION DETAIL

Element	Cd	Description
Style	03	Colonial
Model	01	Residential
Grade	C	
Stories	2	
Occupancy	1	
Ext Wall 1	26	Aluminum Sidng
Roof Struct	04	Hip
Roof Cover	03	Asphalt
Int Wall 1	03	Plastered
Inertior Wall 2	05	Drywall
Interior Flr 1	12	Hardwood
Interior Flr 2		
Heat Fuel	02	Oil
Heat Type	04	Forced Hot Air
Ac Type	01	None
Num Bedrm	04	4 Bedrooms
Num Bathrm	1	
Num Half Baths	1	1
Extra Fixtures	0	
Num Rms	8	
Bathrm Style	02	Average
Kitchen Style	03	Modern
Fireplace	1	
Bsmt Gar	0	
Attic	2	Unfinished
Bsmt	1	Full
Bsmt Floor	2	Concrete
Basement		
Fireplaces		

CONSTRUCTION DETAIL (CONTINUED)

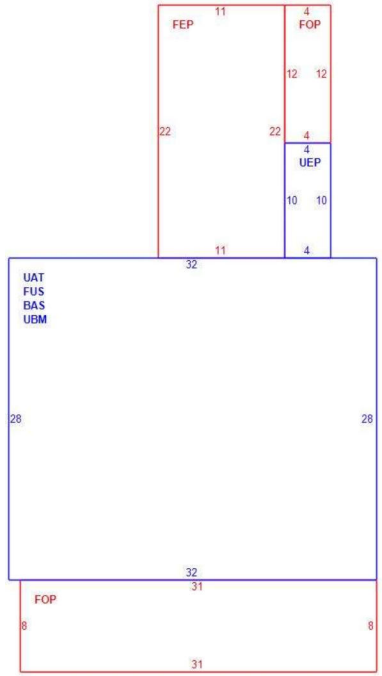
Element	Cd	Description
Solar		
MHP		

MIXED USE

Code	Description	Percentage
103R	3 FAMILY	100
		0
		0

COST / MARKET VALUATION

Base Rate	90.00
Rcn	211,537
Net Other Adj	11,500
AYB	1903
Effective Year Built	1969
Depreciation Code	F
Remodel Rating	
Year Remodeled	
Depreciation %	48
Functional Obsol	
Economic Obsol	
Cost Trend Factor	1
Condition	NO
% Complete	0
Overall % Condition	52
RCNLD	110,000
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	



OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	Su	Sub Type	Lan	Units	Unit Price	Yr Blt	%	Dep.	Cond	Gra	Qual	Apprais Va

BUILDING SUB-AREA SUMMARY SECTION

Subarea	Description	Living	Gross	Eff Area	Unit Cost	Undeprec Value
BAS	First Floor	896	896		87.20	78,131
FEP	Porch, Enclosed	0	242		60.90	14,737
FOP	Porch, Open	0	296		12.96	3,837
FUS	Upper Story, Finished	896	896		87.20	78,131
UAT	Attic, Unfinished	0	896		8.76	7,848
UBM	Basement, Unfinished	0	896		17.42	15,609
UEP	Porch, Enclosed	20	40		43.60	1,744
	Ttl Gross Liv / Lease Area	1,812	4,162			

Property Location 186 HILLCREST TERRACE | Map ID 45/ 28/ / / | Bldg Name | State Use 103R
Vision ID 5780 | Account # 28509010213 | Bldg # 2 | Sec # 1 of 1 | Card # 2 of 2 | Print Date 8/17/2023 9:22:58 AM

CURRENT OWNER

MOSES KYLE R
PEARSON-MOSES CRYSTAL J
186 HILLCREST TERRACE

WHITE RIVER JCT VT 05001

GIS ID 45-28-0-0

TOPO TYPE	UTILITY	STREET	LOCATION
4 Rolling			

TOPO WET	EASEMENT	TRAFFIC	CORNER
	2 Suburban		

DRAINAGE	VIEW	COMMUNITY
3 Public Sewer		1 Paved

SUPPLEMENTAL DATA

Alt Prcl ID	45-28-0	Alt Energy	N
Owener Statu	T:Owner lives in tow	Description	
Category	R1:RES < 6 AC	District	
Old Address	18 HILLCREST TER	Parcel User_	June 12th Notice
Ex Statute		UNK Sketch	
Ex End Date		Assoc Pid#	

CURRENT ASSESSMENT

Description	Code	Appraised	Assessed
RES BLD	RES	247900	247,900
RES LND	RES	53600	53,600
	Total	301,500	301,500

7089

HARTFORD, VT

RECORD OF OWNERSHIP

RECORD OF OWNERSHIP	BK-VOL/PAGE		SALE DATE	Q/U	V/I	SALE PRICE	VC
MOSES KYLE R	0531	0754	12-23-2016	U	I	228,000	01
MOSES CRYSTAL P	0418	0010	06-05-2007	Q	I	185,000	00
BERRY SUZANNE B ,GOSSELIN NANCY, BA	0380	0581	10-12-2004	U		0	01

PREVIOUS ASSESSMENTS (HISTORY)

Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
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	RES	53,600		RES	53,600		RES	53,600
	RES	6,400		RES	6,400		RES	6,400
	Total	329,300		Total	190,500		Total	190,500

EXEMPTIONS

Year	Code	Description	Amount
		Total	0.00

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm Int

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD

Nbhd	Nbhd Name	Street Index Name	Tracing	Batch
108				

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	240,400
Appraised Xf (B) Value (Bldg)	7,500
Appraised Ob (B) Value (Bldg)	0
Appraised Land Value (Bldg)	53,600
Special Land Value	0
Total Appraised Parcel Value	301,500
Valuation Method	C
Adjustment	
	301,500

NOTES

2 APARTMENTS OVER GARAGE
#184 HILLCREST TERR UNITS A AND B

BUILDING PERMIT RECORD

Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments

VISIT / CHANGE HISTORY

Date	Type	Is	Id	Cd	Purpost/Result

LAND LINE VALUATION SECTION

B	Use Co	Description	Zone	D	Fronta	Depth	Land Units		Unit Price	I. Fact	S.A.	Ac Di	C. Fact	St. Idx	Adj	Notes	Special Pricing		Size A	Adj Unit Pric	Land Value
2	102R	2 FAMILY						SF		0.000			1.00		1.00			0	1.000		0
						Total Card Land Units	0.00	AC	Parcel Total Land Area:	0.44										Total Land Value	0

Property Location 186 HILLCREST TERRACE | Map ID 45/ 28/ / / | Bldg Name | State Use 103R
Vision ID 5780 | Account # 28509010213 | Bldg # 2 | Sec # 1 of 1 | Card # 2 of 2 | Print Date 8/17/2023 9:22:58 AM

CONSTRUCTION DETAIL

Element	Cd	Description
Style	10	Family Duplex
Model	01	Residential
Grade	C	
Stories	2	
Occupancy	2	
Ext Wall 1	25	Vinyl Siding
Roof Struct	03	Gable
Roof Cover	03	Asphalt
Int Wall 1	05	Drywall
Inertior Wall 2		
Interior Flr 1	12	Hardwood
Interior Flr 2		
Heat Fuel	03	Gas
Heat Type	04	Forced Hot Air
Ac Type		
Num Bedrm	02	2 Bedrooms
Num Bathrm	2	
Num Half Baths		
Extra Fixtures		
Num Rms	6	
Bathrm Style	02	Average
Kitchen Style	02	Average
Fireplace		
Bsmt Gar		
Attic		
Bsmt	6	Slab
Bsmt Floor	2	Concrete
Basement		
Fireplaces		

CONSTRUCTION DETAIL (CONTINUED)

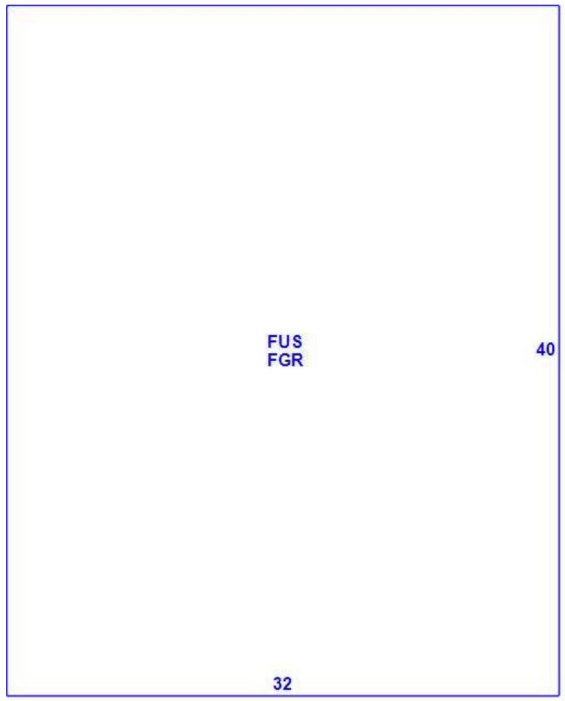
Element	Cd	Description
Solar		
MHP		

MIXED USE

Code	Description	Percentage
102R	2 FAMILY	0
		0

COST / MARKET VALUATION

Base Rate	88.00
Rcn	173,932
Net Other Adj	10,000
AYB	2023
Effective Year Built	2017
Depreciation Code	A
Remodel Rating	
Year Remodeled	
Depreciation %	0
Functional Obsol	
Economic Obsol	
Cost Trend Factor	1
Condition	UC
% Complete	75
Overall % Condition	75
RCNLD	130,400
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	



OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	Su	Sub Type	Lan	Units	Unit Price	Yr Blt	%	Dep.	Cond	Gra	Qual	Apprais Va
KITH	Extra Kitchen			B	2	5000.00	2023	75	1.00	A	C	0.00	7,500

BUILDING SUB-AREA SUMMARY SECTION

Subarea	Description	Living	Gross	Eff Area	Unit Cost	Undeprec Value
FGR	Garage	0	1,280		36.59	46,838
FUS	Upper Story, Finished	1,280	1,280		91.48	117,094
	Ttl Gross Liv / Lease Area	1,280	2,560			

TOWN OF HARTFORD
Assessor's Office
171 Bridge Street
White River Junction, VT 05001
Phone: (802) 295-3077 or email
Assistant Assessor at ctardie@hartford-vt.org

RECEIVED
JUL 28 REC'D
2023
By Cristina Tardie

APPLICATION FOR GRIEVANCE

Please use one application for EACH property you are appealing. APPLICATION MUST BE RECEIVED PRIOR TO THE FIRST DAY OF GRIEVANCE HEARINGS

Name Crystal Pearsun-Moses and Kyle Moses

Mailing Address 186 Hillcrest Ter White River Jct VT 05001

City/State/Zip White River Jct VT 05001

Phone [Daytime] 603.381.7465

Email Address pearsunf125@yahoo.com

Property Location 186 Hillcrest Ter White River Jct VT 05001

Map ID 45-28

Current Assessment $ 329,300

Your Opinion of Fair Market Value $ $202,400

Will you be requesting in interior inspection YES___ NO ✓

Would you like a meeting with the assessor YES ✓ NO___

When preparing your information for presentation before the assessor please be aware of the items below

i) Physical data: Incorrect description or measurement of your property.
Please verify all physical characteristics of your property
Property record cards are available online at https://beacon.schneidercorp.com

ii) Fair market value: According to state statute VSA 32 sec. 3481, (1), the listers/assessor are required to estimate fair market value of your property. Review arm's length sales of properties in your neighborhood, concentrating on those most similar to your property. It is customary to have at least three sales for comparison. Please provide copy of appraisal on property if you have one. It is the responsibility of the taxpayer to prove a different fair market valueother than what is listed.

(OVER)

BASIS FOR APPEAL: Please provide a brief statement of why you feel your assessment is incorrect. Attach your analysis, appraisal or any other documentation to support your proposed value for the property.

If your property is commercial please see the attached commercial income form and submit the requested information with the grievance request.

If the concern is Homestead or House site, please include any applicable data [such as VT #HS-131 [Homestead Declaration] – i.e.. Proportion of property used for commercial purposes. If you need additional space, please attach sheets to this form.

- Reviewing comparable 2 Family, size of lot, homestead 4 other residence have same information or very similar. A 5th property did not have home stead. 186 Hillcrest is valued or assessed $126,900 higher than the highest of 5 comparables. (attached details w/ parcel numebers)
- No occupancy certificate has been issued for 2nd living space above garage. This home remains to be occupied as a single residence ~~said~~
- Reviewing tax bill rec. on July 19 value of home is inflated and non-homestead education tax should not be included
- Dates: called town on July 20th spoke to Carrie @ ext. 121 was told figures come from State provided number to the State 802.828.2865 spoke to Stephanie Mason Tax Examiner State calculates Property Tax Credit nothing else, provided tax calculator via email, contest tax bill
  July 26th met w/ Kim Souza [redacted] to share concerns of inflated taxes
  July 27th rec. Property Tax Credit Form in the mail

Signature of Taxpayer: **(REQUIRED)** Cyprn

Taxpayer's representative (If applicable): _____

Please submit the completed document and any other required information to the address at the top of this form.

If you need assistance, or have questions, please call the Assessor's Office between 9:00 AM - PM, Monday through Friday at (802) 295-3055

COMMERCIAL PROPERTY REQUESTS FOR DOCUMENTATION FOR GRIEVANCE HEARINGS

Commercial or Industrial properties and residential properties are typically valued differently and an income approach to value is required to estimate fair market value.

Per Vermont statute 32 V.S.A. § 4001(c) listers or assessors have the authority to require tax payers to provide certain information as will enable them to appraise the taxpayer's property at fair market value.

For all structures located on the above listed parcel, provide :

- Annual expenses for all property uses (PVR Form VT-4004.Exp)
- Apartment use property - rental income statement (PVR Form VT-4004.Apt)
- Commercial & Industrial property - lease / rental terms (PVR Form VT-4004-CI)
- Copy of all the lease agreements
    * Identify if the owner occupies and or uses space on the property
    * If there is CAM (Common Area Maintenance) fees paid by tenants a breakout of how these charges are applied and the amount each tenant pays

Please have the above requested forms for the last three years, certified by an independent third party, such as a certified public accounting firm or public or quasi-public funding agency.

If an appraisal on property exists, please provide a full copy of the most recent report.

If you have a set of construction plans or if the property has been measured professionally, we would like to review with the town records for accuracy.

In addition to this documentation an inspection of the property is part of the process and we would like to schedule a time of inspection.

193 Fairview Terr
Parcel ID 45-37

2 Family
.14 acres
Homestead true
$161,400.

94 Fairview Terr
Parcel ID 45-102
2 Family
.12 acres
Homestead False
$157,700.-

200 Fairview Terr
Parcel ID 45-38
2 Family
.23 acres
Homestead true
$178.900.

* 186 Hillcrest Terr
Parcel ID 45-28
2 Family
.44 acres
Homestead true
$329,300. - - previous $190,500.

156 Fairview Terr
Parcel ID 45-65
2 Family
.4 acres
Homestead true
$202,400.

2 Fairview Terr
Parcel ID 45-148
2 Family
.8 acres
Homestead true
$187,000.

TOWN OF HARTFORD
NOTICE TO TAXPAYERS AS OF 08/10/2023

Change in Appraisal of Real Estate

MOSES KYLE R
PEARSON-MOSES CRYSTAL J
186 HILLCREST TERRACE
WHITE RIVER JCT VT 05001

Parcel ID : 10213/	Location A:		
SPAN : 285-090-10213	Location B:		
Total Acreage : 0.44	Location C:		

	Total Real Value	Homestead Value	House Site Value
Previous (last year) total	329,300	190,500	190,500
Current (this year) total	301,500	301,500	301,500
Difference:	-27,800	111,000	111,000

Real Value Comments: ERRORS AND OMISSIONS CORRECTION. UPDATED BLDG 1 DEPRECIATION, DELETED OLD GARAGE AND SHED.

Homestead Comments: APPLIED HOMESTEAD TO ALL STRUCTURES AND LAND

Last day to receive Grievance Application is August 25th by 4pm in office.
Grievance Hearings will be held Room 207 Town Hall: 171 Bridge St, WRJ, VT
Grievance Hearing Date: Tuesday, August 29th 2023 Hours: 9 am
RICHARD VINCENT, Assessor,rvincent@hartford-vt.org
CRISTINA TARDIE, Asst Assessor,ctardie@hartford-vt.org

* A homestead is the principal dwelling improvements and land owned and occupied by a Vermont resident individual as the individual's domicile. A homestead does not include buildings or improvements detached from the home and used for business or rental purposes. A housesite is that portion of a homestead that includes the principal dwelling and as much of the land surrounding the dwelling as is reasonable necessary for use of the dwelling as a home, but in no event more than two acres per dwelling unit.

32 V.S.A. § 4111(g) A person who feels aggrieved by the action of the listers and desires to be heard by them, shall, on or before the day of the grievance meeting, file with them his or her objections in writing and may appear at such grievance meeting in person or by his or her agents or attorneys. No grievance shall be allowed for a change solely to reflect a new use value set by the current use advisory board or the adjustment of that value by the common level of appraisal. Upon the hearing of such grievance, the parties thereto may submit such documentary or sworn evidence as shall be pertinent thereto.

TOWN OF HARTFORD
Office of the Assessor
171 Bridge Street
White River Junction, VT 05001
Phone: (802) 295-3077

August 10, 2023

Kyle R Moses
Crystal J Pearson-Moses
186 Hillcrest Terrace
White River Jct, Vt. 05001

RE: Grievance Application – 186 Hillcrest Terrace

Dear Mr. Moses & Ms. Pearson-Moses,

I am in receipt of your grievance application submitted on 28 July, 2023, for the above noted property. I regret to inform you that the grievance application was submitted after the deadline of 20 June, 2023, and the application must be denied.

However, your application caused me to notice that two errors were made on our part which affected the assessed value of the property. I visited your property on April 26, 2023 in response to a building permit for a new garage/apartment structure. I added the new structure to the property inventory but failed to delete the former garage and shed that had been demolished. I also did not include the new structure in the Homestead Exemption program for this year.

Also, on a subsequent inspection of the new structure on August 3, 2023, I noted rotted siding on the exterior of the main house. Hence, I adjusted the physical condition rating for the main house to account for the rotted siding.

Consequently, the assessed value of the property was reduced from $329,300 to $301,500, with the entire property value taxed at the Homestead rate.

Enclosed please find a Notice of a Change in Appraisal. The Notice outlines the grievance procedure, should you wish to follow that path.

Please feel free to contact me with any questions.

Regards,

Richard Vincent
Assessor
P (802) 295-3077 ext 222
rvincent@hartford-vt.org

Form PVR-4261-E

ERRORS AND OMISSIONS CERTIFICATE

The Board of Listers of the Town of Hartford are hereby supplying the following changes to the 2023 (Year) Grand List. Specifically:

Owner MOSES KYLE R and PEARSON-MOSES CRYSTAL J		SPAN 285-090-10213
Change From $ 329,300	Change To $ 301, 500	Difference $ 27, 800
Reason ERRORS AND OMISSIONS CORRECTION. UPDATED BLDG 1 DEPRECIATION, DELETED OLD GARAGE AND SHED. APPLIED HOMESTEAD TO ALL STRUCTURES AND LAND.		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		

Courtesy of the Vermont Department of Taxes

LISTERS/ASSESSOR AND SELECTBOARD

Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
	Date	Signature of Selectboard/Alderman	Date
Signature of Selectboard	Date	Signature of Selectboard/Alderman	Date
Signature of Selectboard	Date	Signature of Selectboard/Alderman	Date

TOWN CLERK

I, _____, town clerk of _____, certify receipt of these changes. This certificate will be attached to or recorded in the grand list of _____ for tax year _____.

Signature of Town Clerk	Printed Name	Date

32 V.SA. § 4261. Correcting omission from grand list
When real or personal estate is omitted from the grand list by mistake, or an obvious error is found, the listers, with the approval of the Selectboard, before December 31, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the Selectboard.

MUST BE ATTACHED TO THE FINAL GRAND LIST FILED WITH THE TOWN CLERK.

Courtesy of the Vermont Department of Taxes

AGENDA MEMORANDUM
August 22, 2023
Town Selectboard Meeting
Submitted by: Scott Hausler, Director of Parks & Recreation

Subject: **Purchase of Two Electric Mowers**

Background: Funding to purchase the two electric mowers was approved by the Selectboard on January 19, 2023. The Parks & Recreation Department will utilize the Town of Hartford Account 136863 Sourcewell RFP Contract for Grounds Maintenance Equipment, Attachments, and Accessories for the purchase. This is a cooperative purchase program for State and Local Governments and meets our local procurement requirements providing this service to the Town. Sourcewell works directly with partnering dealers. Our regional Toro Dealer will be providing the equipment at a Sourcewell discount of ($25,360.02). The units will come with a 5-year 1500-hour, 2-year no hour limited warranty.

Discussion: The Department is requesting the purchase of two (2) Toro Z-Master 18765 Mowers with Hypercell Batteries through the Sourcewell Contract as identified in the background information above. This purchase is through the use of PO 12265 of the ARPA Approved Funding. Purchase price of $72,851.60

Financial Impact: $72,851.60 within PO 12265 ARPA Approved Funding.

Recommendation: To authorize the Town Manager to sign for and purchase the Toro Z Master Mowers through the Sourcewell Contract as identified in the attached documents and invoice for $72,851.60.

Attachments: PO 12265, Sourcewell Contract, Sourcewell RFP and Supporting Documentation

Purchasing Policy and Climate Action Plan Review Form

The purpose of this form is to ensure that the town and departments are making purchasing decisions that are in line with the Climate Action Plan and 2022 Purchasing Policy. This form is required for any purchase of equipment over $4001 that combust fossil fuels, such as gasoline, diesel, or oil, so that a review of adequate alternatives with lower greenhouse gas emissions can be made and is taken into account prior to the purchase.

Department: Parks & Recreation	Contact Person: Scott Hausler	When is item needed: Summer 2023
Name of Product: Torro Z Master Revolution	Manufacturer & Model Number: Torro Z Master Revolution- ride on zero turn commercial mowers.	Item it is replacing: Older combustion engine/ gas fueled commercial mowers.
Estimated Cost: $35,000 per mower	Estimated Fuel & Maintenance Cost (if known):	Life Expectancy: 10 years
What are the primary functions of the product: Mowing Town of Hartford parks and fields.		
Required features (what does it *have* to do?): Operate for long periods of time daily. Be able to mow several acres a day without interruption.		

Alternative products that have been used successfully:

N/A

Alternative products that have been considered:

This mower is in line with the Town of Hartford's Climate Action Plan and goal to electrify equipment as much as possible.

8/17/2023

Please submit this form to the Town Manager's Office for review by the Environmental Sustainability Coordinator. Item will be reviewed ASAP and you should expect a response within 24 hours. If an item needs to be replaced immediately please call the Environmental Sustainability Coordinator at 802-295-9353.

July 20, 2023

Christopher Holzwarth

Public Works Project Manager
173 Airport Road
White River Junction, VT 05001

Subject: Gate Street Wall Alternative Cost Analysis

Dear Mr. Holzwarth

Dubois & King in conjunction with Geodesign has concluded our conceptual alternatives and cost analysis efforts of the Gates Street and Fairview retaining wall options and offer this letter, with options summary, opinion of probable cost summary, limits of impact plan, conceptual cross sections, and conceptual cost estimates.

On April 25th, 2023, we held a meeting with the town to discuss our findings related to the 2 originally scoped slope stability/wall alternatives. We understand that these were chosen by the town from the report last revised 12/13/2013 by Knight Consulting Engineers, Inc. and are to include a single traffic lane and sidewalk along Gates Street. Our findings show these alternatives to have several challenges not previously identified including significant impacts beyond the existing toe of slope if a wall is not incorporated for existing wall section 1 as well as significant roadway and utility impacts if a RSS (Reinforced Soil Slope) was incorporated at either existing wall section 1or 2.

After a round table discussion, it was determined D&K/Geodesign would look at two additional alternatives including a steel sheet pile retaining wall at the toe of slopes to minimize impacts to lower properties and a precast concrete block crest wall to replace the existing walls with the slopes reinforced with stone below. The design team has modeled these alternatives and believe the sheet pile retaining wall at the toe of slope is largely viable with restrictions in the vicinity of 24 Maplewood Terrace and the crest wall to be less viable based upon roadway and utility impacts.

We have prepared updated opinions of probable cost including all alternatives considered which includes stone slopes, stone slopes with precast concrete toe walls, stone slopes with sheet piling toe walls, and precast concrete crest walls with stone slopes below. The pages following this letter summarize the alternatives and their potential costs. It should be noted that at this time these comparisons only include items directly associated with the removal of the existing walls and slope stability. Any costs associated with roadway, sidewalk and utility improvements have not been included and are subject to selecting a final slope/wall type.

Please let us know if you have any questions before selecting a preferred alternative and proceeding to preliminary design plans once you have had a chance to review.

Sincerely,

Christopher D Lathrop

Christopher D. Lathrop, P.E.
Project Manager

Gates Street & Fairview Terrace, Hartford, Vermont
Analysis and Cost Summary

The following summarizes the alternative construction types that have been conceptually evaluated and estimated for cost comparison.

Wall 1A Options Summary (Sta. 0+64 to Sta. 2+81)

As discussed at our alternatives review meeting Geodesign has recommended that Wall 1A be removed. Opinion of probable construction costs for the following slope alternatives have been prepared.

Stone Slope This alternative does not include a wall and has moderate to significant impacts beyond the existing toe of slope along Wall 1A that would require easements, loss of back yards and a portion of the town owned parking lot. To be viable along Wall 1B the purchase and demolition of 24 Maplewood Terrace would need to occur.

Stone Slope with Precast Concrete Retaining Wall at Toe – We have evaluated the use of a precast concrete retaining wall at the toe of existing slope in conjunction with type II stope along the slope to minimize permanent impacts. This is a viable option along Wall 1A.

Stone Slope with Steel Sheet Pile Retaining Wall at Toe – We have evaluated the use of a steel sheet pile retaining wall at the toe of existing slope in conjunction with type II stope along the slope to minimize permanent impacts. This is a viable option along Wall 1A.

Stone Slope with Precast Concrete Crest Wall – We have evaluated the use of Precast Concrete Crest Wall to replace the estimating wall at the top of existing slope in conjunction with type II stope along the slope to minimize permanent impacts. Depending on the support of excavation used, this option could have significant impact to the roadway/utilities & traffic control.

Wall 1B Options Summary (Sta. 2+81 to Sta. 5+71)

Portions of wall section 1B have already failed and the remainder is unstable. Opinion of probable construction costs for the following slope alternatives have been prepared.

Stone Slope (Purchase/Demolish 24 Maplewood) – Removing the duplex at 24 Maplewood Terrace allows for the elimination of a retaining wall through much of retaining wall 1B. However, the project would result in the loss of critical housing for two families and is not the most financially feasible option.

Stone Slope with Precast Concrete Retaining Wall at Toe – We have evaluated the use of a precast concrete retaining wall at the toe of existing slope in conjunction with type II stope along the slope to minimize permanent impacts. This is a viable option along Wall 1B.

Stone Slope with Steel Sheet Pile Retaining Wall at Toe – We have evaluated the use of a steel sheet pile retaining wall at the toe of existing slope in conjunction with type II stope along the slope. This is a viable option for a portion of Wall 1B however an alternative wall type such as the precast concrete toe wall would be required in the vicinity of 24 Maplewood Terrace as it was determined vibration during installation of the piles could likely cause damage to the house

Stone Slope with Precast Concrete Crest Wall – We have evaluated the use of Precast Concrete Crest Wall to replace the existing wall at the top of existing slope in conjunction with type II stope along the slope to minimize permanent impacts. Depending on the support of excavation used this option could have significant impact to the roadway/utilities, traffic control as well as temporary stability concerns for Wall 4.

Note

Reinforced Soils Slope - We have not included any Reinforced Soil Slope options as it is our opinion that there would be too much impact to Fairview Terrace during construction to maintain traffic and it includes the same impacts to the lower properties as a stone slope.

Conceptual Retaining Wall Options
Opinion of Probable Cost Summary

Option	Option Description	Wall 1 A	Wall 1B	Combined	Remarks
1	**Wall 1A:** Stone Slope **Wall 1B:** Stone Slope + Limited Toe Wall	$700,000	$1,280,000	$1,980,000	(1)
2	**Wall 1A:** Stone Slope + Sheet Pile Toe Wall **Wall 1B:** Stone Slope + Sheet Pile Toe Wall	**$1,120,000**	$1,060,000	$2,180,000	(2)
3	**Wall 1A:** Stone Slope **Wall 1B:** Stone Slope + Precast Conc. Toe Wall	$700,000	**$1,570,000**	$2,270,000	(3)
4	**Wall 1A:** Stone Slope + Precast Conc. Tow Wall **Wall 1B:** Stone Slope+ Precast Conc. Tow Wall	**$1,230,000**	**$1,570,000**	**$2,800,000**	(4)
5	**Wall 1A:** Precast Conc. Crest Wall + Stone Slope **Wall 1B:** Precast Conc. Crest Wall + Stone Slope	$1,500,000	$1,490,000	$2,990,000	(5)

Remarks

(1) A stone slope along both walls can result in significant impacts to lower properties including to the parking lot of the Bugbee Senior Center and would require the purchase and demolition of 24 Maplewood Terrace.
(2) Sheet pile toe walls along Walls 1A and 1B could significantly reduce permanent impacts to the lower properties and require less extensive utility reconstruction. However, an alternative wall construction such as a precast concrete toe wall would be required in the vicinity of 24 Maplewood Terrace due to the excessive vibrations required to install a sheet pile wall.
(3) Option 3 would involve more moderate excavation and undercutting of the existing roadways and assist in limiting utility reconstruction.
(4) Option 4 should improve upon option 3 in terms of reducing the impacts to lower properties and maintains the existing parking configuration at the Bugbee Senior Center.
(5) Option 5 which proposes precast concrete crest walls would require additional roadway and utility reconstruction, require substantial temporary roadway relocation and traffic control, and poses substantial concerns related to the stability of wall #4. Sheet pile crest walls are not practicable due to site constraints.

Notes

1. Constructing a Stone Slope with Precast Concrete Toe Walls at Walls 1A & 1B is recommended, or alternatively a Stone Slope with Sheet Pile Toe Walls with an alternative wall type such as a Precast Concrete Toe Wall adjacent to 24 Maplewood Terrace could be considered viable.

2. In providing opinions of probable construction cost, the Client understands that D&K has no control over the cost or availability of labor, equipment and materials, market conditions, or the Contractor's method of pricing, and that our Opinion of Probable Construction Costs are made based on our professional judgment and experience. D&K makes no warranty, expressed or implied, that the bids or the negotiated cost of the Work will not vary from the Opinion of Probable Construction Cost provided herein.

3. Opinion of probable cost provided is for wall construction only. Utility, roadway, sidewalk, lighting, landscaping, etc. to be provided after wall type(s) are chosen and plans updated.

C.1

SHEET NUMBER

DRAWN BY: C.D.H.

CHECKED BY:

DATE: 7/27/2023

PROJ. NO. 2022-H1

Cross Section Locations

Fairview Terrace Retaining Wall 1A Replacement

Department of Public Works - Town of Hartford Vermont

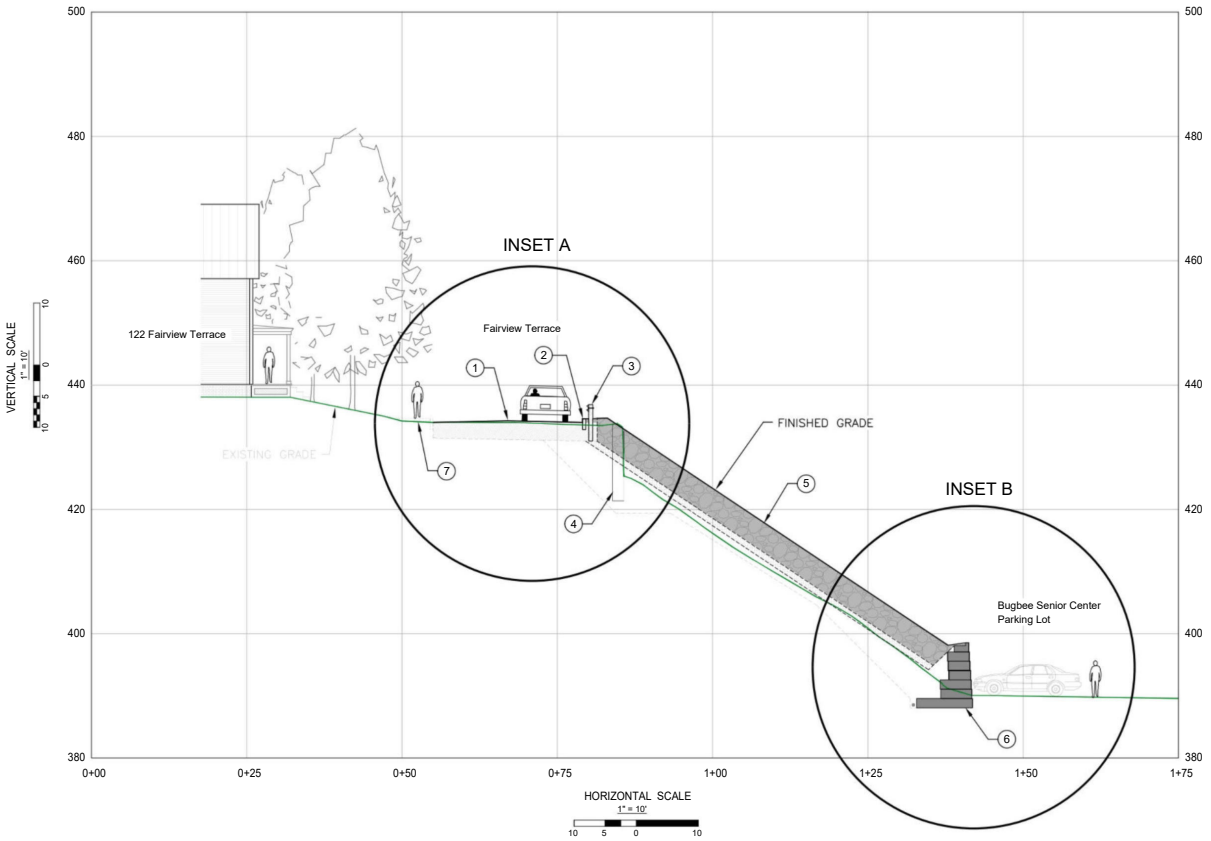
REVISIONS

REV.	DESCRIPTION	BY:	DATE:

HARTFORD VERMONT

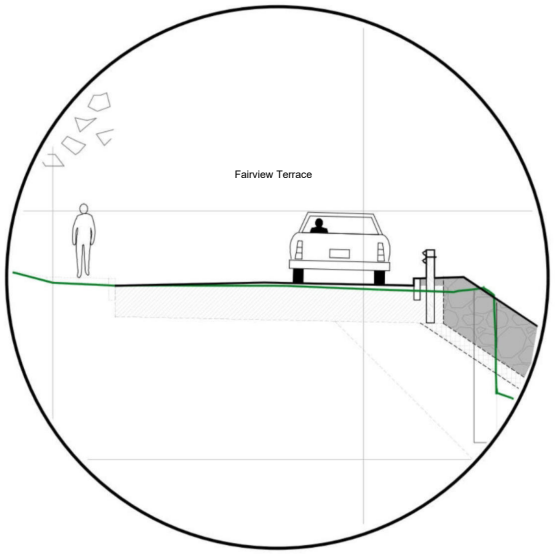
Cross Section A - Viable Option #1

STONE SLOPE & PRECAST CONCRETE BLOCK TOE WALL



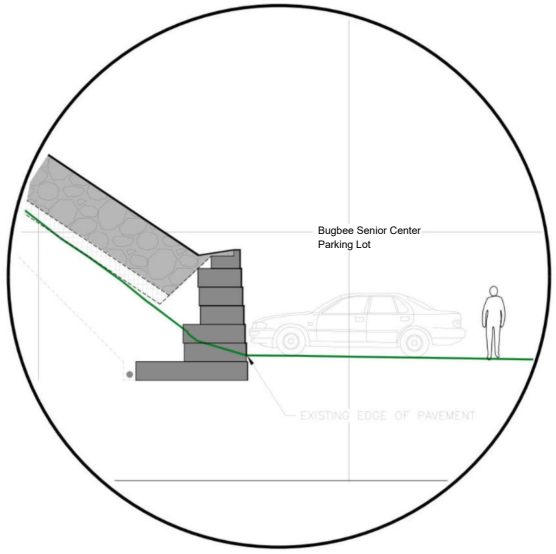
INSET A

SCALE: 1" = 5'



INSET B

SCALE: 1" = 5'



Conceptual Improvements

1. FAIRVIEW TERRACE TO BE RECONSTRUCTED WITH 12' WIDE LANES.
2. GRANITE CURB TO BE INSTALLED ALONG NORTHERLY EDGE OF ROAD TO CONTROL DRAINAGE AND PROVIDE VEHICULAR SAFETY.
3. GUARD RAIL TO BE INSTALLED ALONG NORTHERLY SHOULDER TO PROVIDE VEHICULAR SAFETY. NO PEDESTRIAN ACCESS TO BE PROVIDED ALONG NORTHERLY SHOULDER.
4. REMOVE EXISTING DEFICIENT POURED CONCRETE RETAINING WALL.
5. 1:1.5 SLOPE TO BE REINFORCED WITH TYPE II STONE. SURFACE TO BE INFILLED AND SEEDED TO PROVIDE VEGETATIVE SURFACE.
6. PRECAST CONCRETE BLOCK WALL TO BE INSTALLED AT TOE TO PRESERVE PARKING LOT.
7. EXISTING PAVED SHOULDER ALONG SOUTHERLY SIDE OF ROAD TO BE REPLACED WITH SIDEWALK IN FUTURE.

HARTFORD VERMONT

REVISIONS

REV.	DESCRIPTION	BY:	DATE:

Cross Section A - Conceptual Viable Option #1

Fairview Terrace Retaining Wall 1A Replacement
Department of Public Works - Town of Hartford Vermont

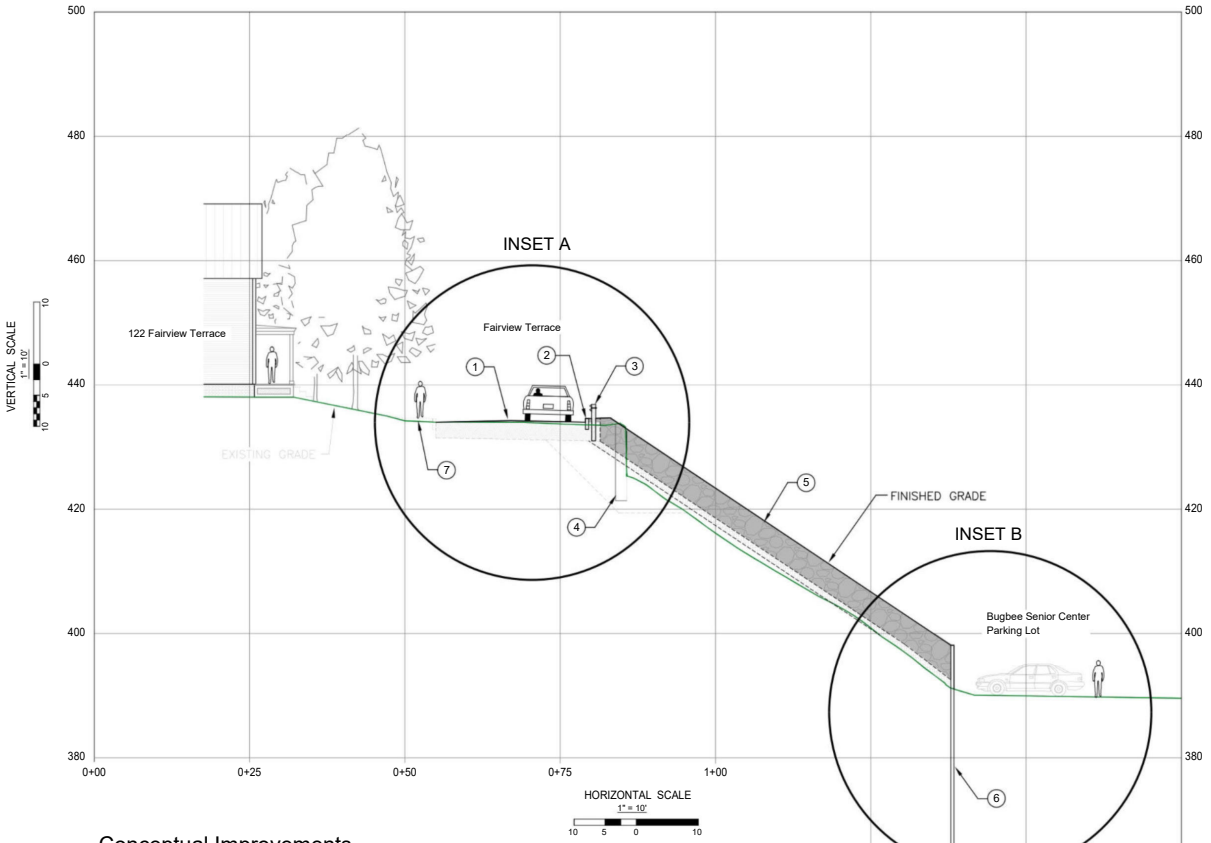
DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	7/27/2023
PROJ. NO.	2022-H1

C.2

SHEET NUMBER

Cross Section A - Viable Option #2

STONE SLOPE & STEEL SHEET PILE TOE WALL

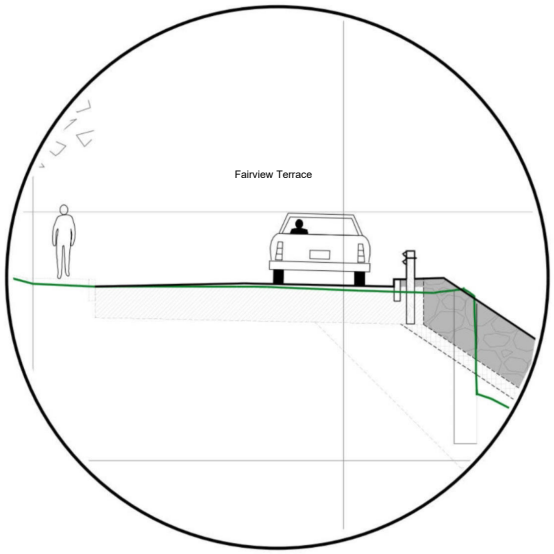


Conceptual Improvements

1. FAIRVIEW TERRACE TO BE RECONSTRUCTED WITH 12' WIDE LANES.
2. GRANITE CURB TO BE INSTALLED ALONG NORTHERLY EDGE OF ROAD TO CONTROL DRAINAGE AND PROVIDE VEHICULAR SAFETY.
3. GUARD RAIL TO BE INSTALLED ALONG NORTHERLY SHOULDER TO PROVIDE VEHICULAR SAFETY. NO PEDESTRIAN ACCESS TO BE PROVIDED ALONG NORTHERLY SHOULDER.
4. REMOVE EXISTING DEFICIENT POURED CONCRETE RETAINING WALL.
5. 1:1.5 SLOPE TO BE REINFORCED WITH TYPE II STONE. SURFACE TO BE INFILLED AND SEEDED TO PROVIDE VEGETATIVE SURFACE.
6. STEEL SHEET PILE WALL TO BE INSTALLED AT TOE TO PRESERVE PARKING LOT.
7. EXISTING PAVED SHOULDER ALONG SOUTHERLY SIDE OF ROAD TO BE REPLACED WITH SIDEWALK IN FUTURE.

INSET A

SCALE: 1" = 5'



INSET B

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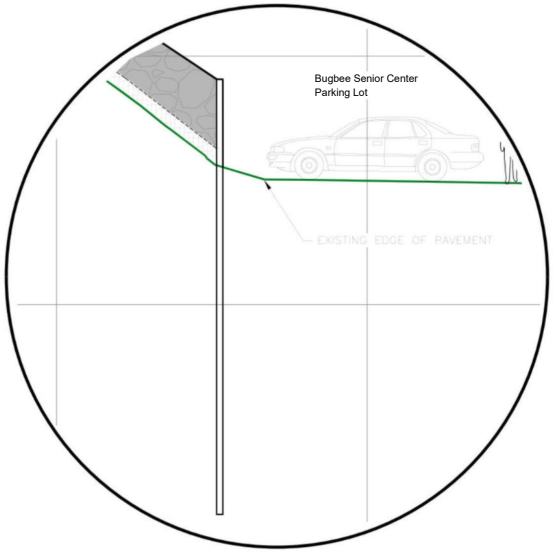


REVISIONS

REV.	DESCRIPTION	BY:	DATE:

Cross Section A - Conceptual Viable Option #2

Fairview Terrace Retaining Wall 1A Replacement
Department of Public Works - Town of Hartford Vermont

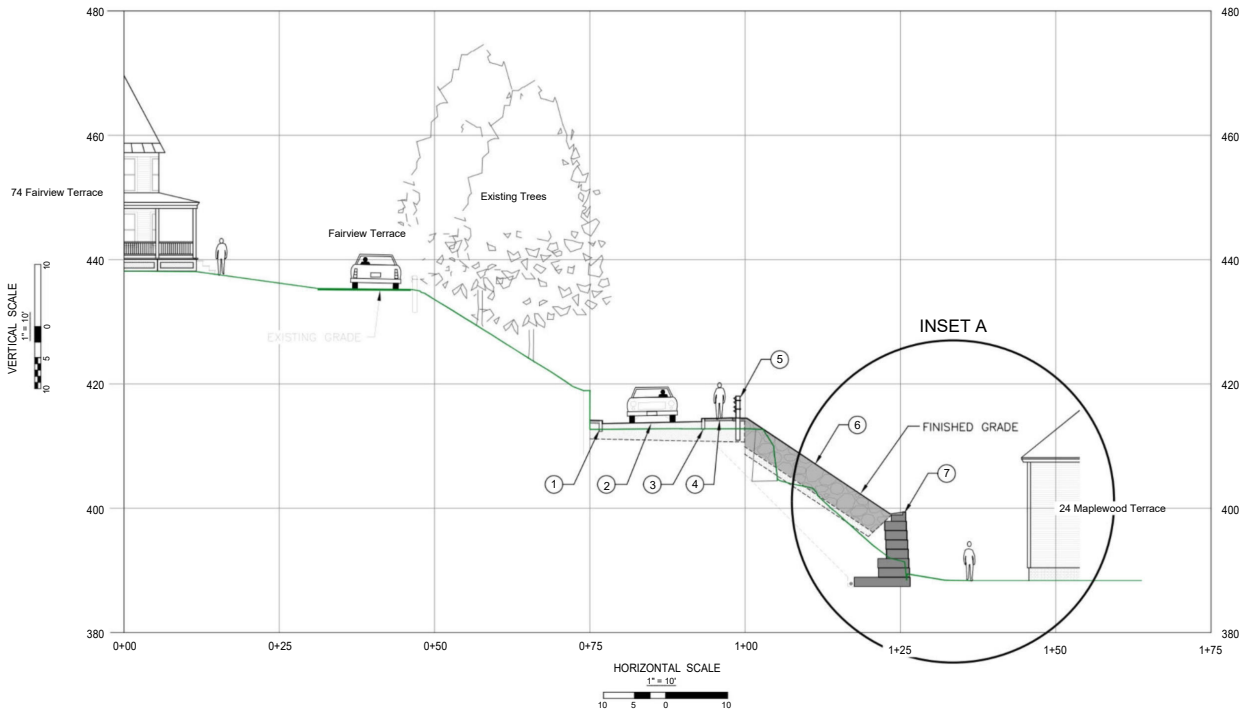
DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	7/27/2023
PROJ. NO.	2022-H1

C.3

SHEET NUMBER

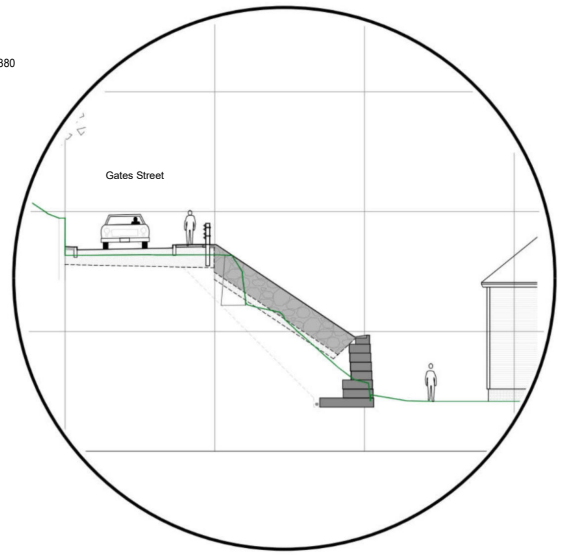
Cross Section C - Viable Option #1

STONE SLOPE & PRECAST CONCRETE BLOCK TOE WALL



INSET A

SCALE: 1" = 5'



Conceptual Improvements

1. GRANITE CURB TO BE INSTALLED ALONG SOUTHERLY EDGE OF ROAD TO CONTROL DRAINAGE AND REINFORCE EXISTING WALL.
2. GATES STREET TO BE RECONSTRUCTED WITH SINGLE 16' WIDE LANE.
3. GRANITE CURB TO BE INSTALLED ALONG NORTHERLY EDGE OF ROAD TO CONTROL DRAINAGE AND PROVIDE PEDESTRIAN SAFETY.
4. PEDESTRIAN/EQUIPMENT GUARD RAIL TO BE INSTALLED ALONG NORTHERLY SHOULDER.
5. REMOVE EXISTING FAILED CONCRETE AND STONE RETAINING WALLS.
6. PRECAST CONCRETE BLOCK WALL TO BE INSTALLED AT TOE TO PRESERVE PARKING LOT.

REVISIONS

REV.	DESCRIPTION	BY:	DATE:

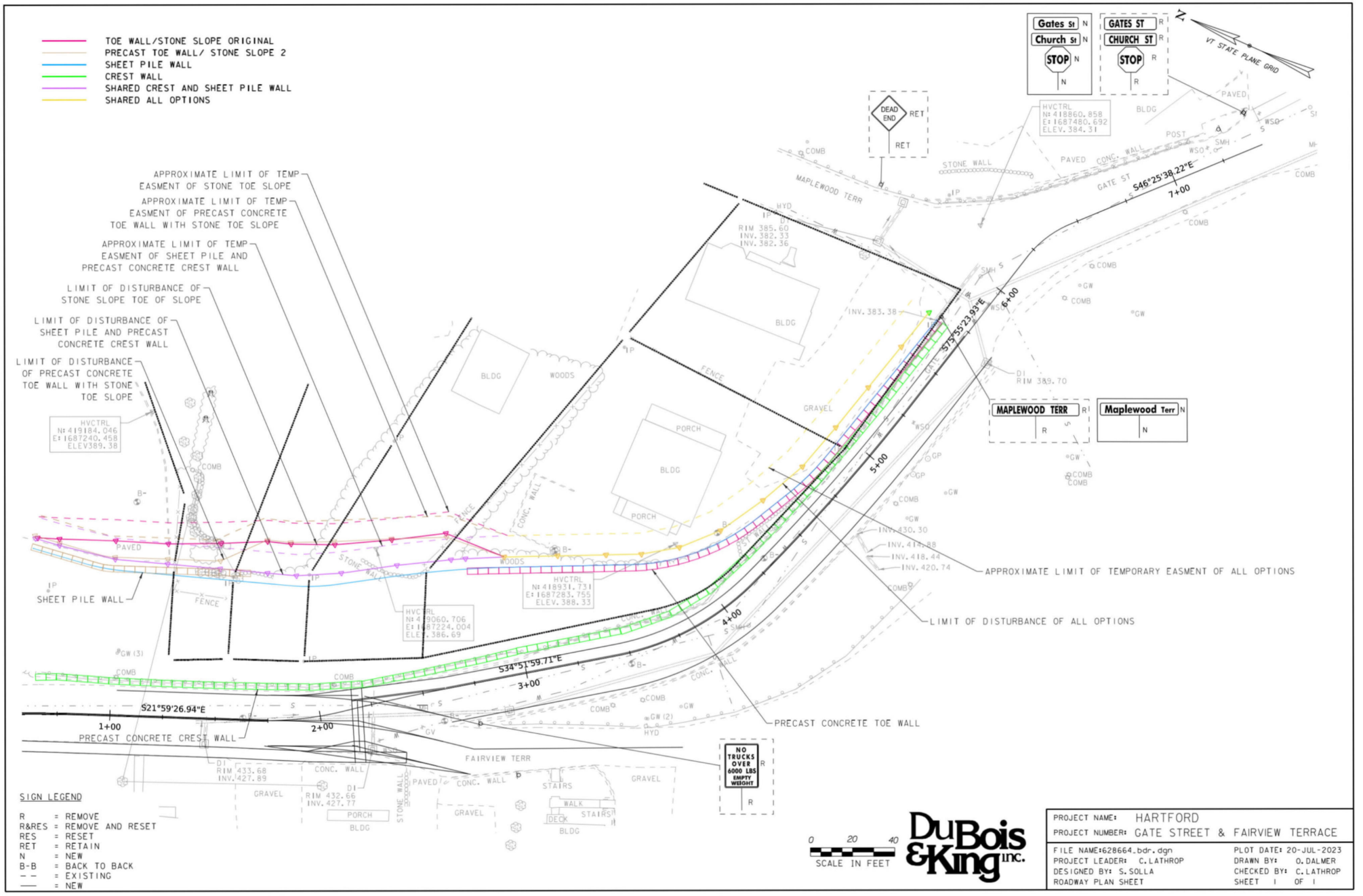
Cross Section B - Conceptual Viable Option #1

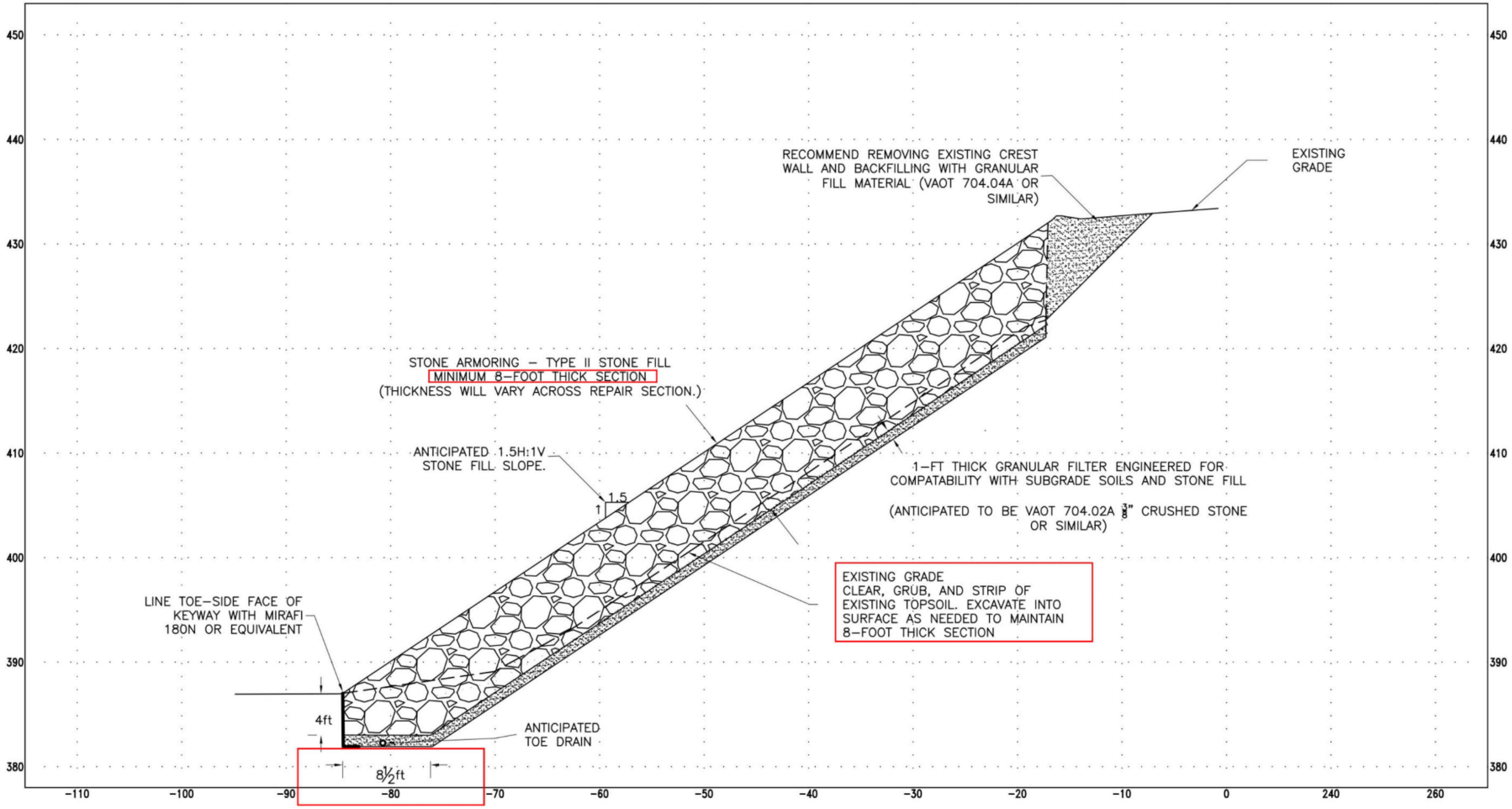
Fairview Terrace Retaining Wall 1A Replacement
Department of Public Works - Town of Hartford Vermont

DRAWN BY:	C.D.H.
CHECKED BY:	
DATE:	7/27/2023
PROJ. NO.	2022-H1

C.4

SHEET NUMBER


TOE WALL/STONE SLOPE ORIGINAL
PRECAST TOE WALL/ STONE SLOPE 2
SHEET PILE WALL
CREST WALL
SHARED CREST AND SHEET PILE WALL
SHARED ALL OPTIONS
APPROXIMATE LIMIT OF TEMP EASMENT OF STONE TOE SLOPE
APPROXIMATE LIMIT OF TEMP EASMENT OF PRECAST CONCRETE TOE WALL WITH STONE TOE SLOPE
APPROXIMATE LIMIT OF TEMP EASMENT OF SHEET PILE AND PRECAST CONCRETE CREST WALL
LIMIT OF DISTURBANCE OF STONE SLOPE TOE OF SLOPE
LIMIT OF DISTURBANCE OF SHEET PILE AND PRECAST CONCRETE CREST WALL
LIMIT OF DISTURBANCE OF PRECAST CONCRETE TOE WALL WITH STONE TOE SLOPE
Gates St N
Church St N
STOP N
GATES ST R
CHURCH ST R
STOP R
MAPLEWOOD TERR R
Maplewood Terr N
DEAD END RET
RET
VT STATE PLANE GRID
HVCTRL N: 418860.858 E: 1687480.692 ELEV. 384.31
HVCTRL N: 419184.046 E: 1687240.458 ELEV389.38
HVCTRL N: 418931.731 E: 1687283.755 ELEV. 388.33
HVCTRL N: 419060.706 E: 1687224.004 ELEV. 386.69
RIM 385.60
INV. 382.33
INV. 382.36
INV. 383.38
RIM 389.70
INV. 430.30
INV. 418.88
INV. 418.44
INV. 420.74
RIM 433.68
INV. 427.89
RIM 432.66
INV. 427.77
S46°25'38.22"E
S75°55'23.93"E
S34°51'59.71"E
S21°59'26.94"E
1+00
2+00
3+00
4+00
5+00
6+00
7+00
SHEET PILE WALL
PRECAST CONCRETE CREST WALL
PRECAST CONCRETE TOE WALL
APPROXIMATE LIMIT OF TEMPORARY EASMENT OF ALL OPTIONS
LIMIT OF DISTURBANCE OF ALL OPTIONS
NO TRUCKS OVER 6000 LBS EMPTY WEIGHT
MAPLEWOOD TERR
FAIRVIEW TERR
GATE ST
BLDG
PAVED
GRAVEL
WOODS
FENCE
STONE WALL
CONC. WALL
PORCH
STAIRS
WALK
DECK
COMB
GW
SMH
HYD
SIGN LEGEND
R = REMOVE
R&RES = REMOVE AND RESET
RES = RESET
RET = RETAIN
N = NEW
B-B = BACK TO BACK
– – = EXISTING
—— = NEW
0 20 40
SCALE IN FEET
DuBois & King inc.
PROJECT NAME: HARTFORD
PROJECT NUMBER: GATE STREET & FAIRVIEW TERRACE
FILE NAME: 628664.bdr.dgn
PROJECT LEADER: C.LATHROP
DESIGNED BY: S.SOLLA
ROADWAY PLAN SHEET
PLOT DATE: 20-JUL-2023
DRAWN BY: O.DALMER
CHECKED BY: C.LATHROP
SHEET 1 OF 1



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

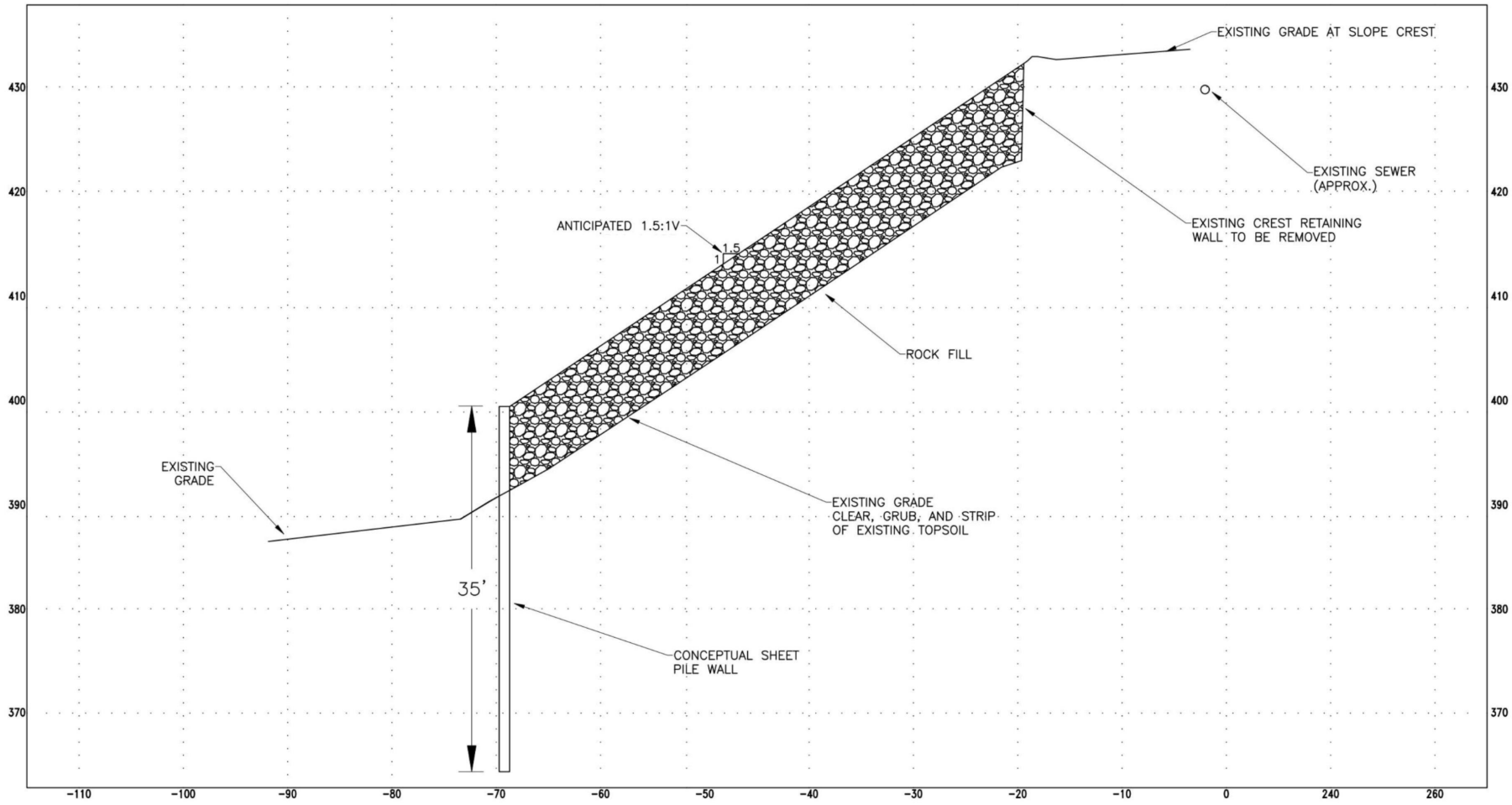
GENERALIZED STONE FILL REPAIR CONCEPT
SEGMENT 1A
(STA. 0+75 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 04/7/2023

FIGURE NO. 1



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

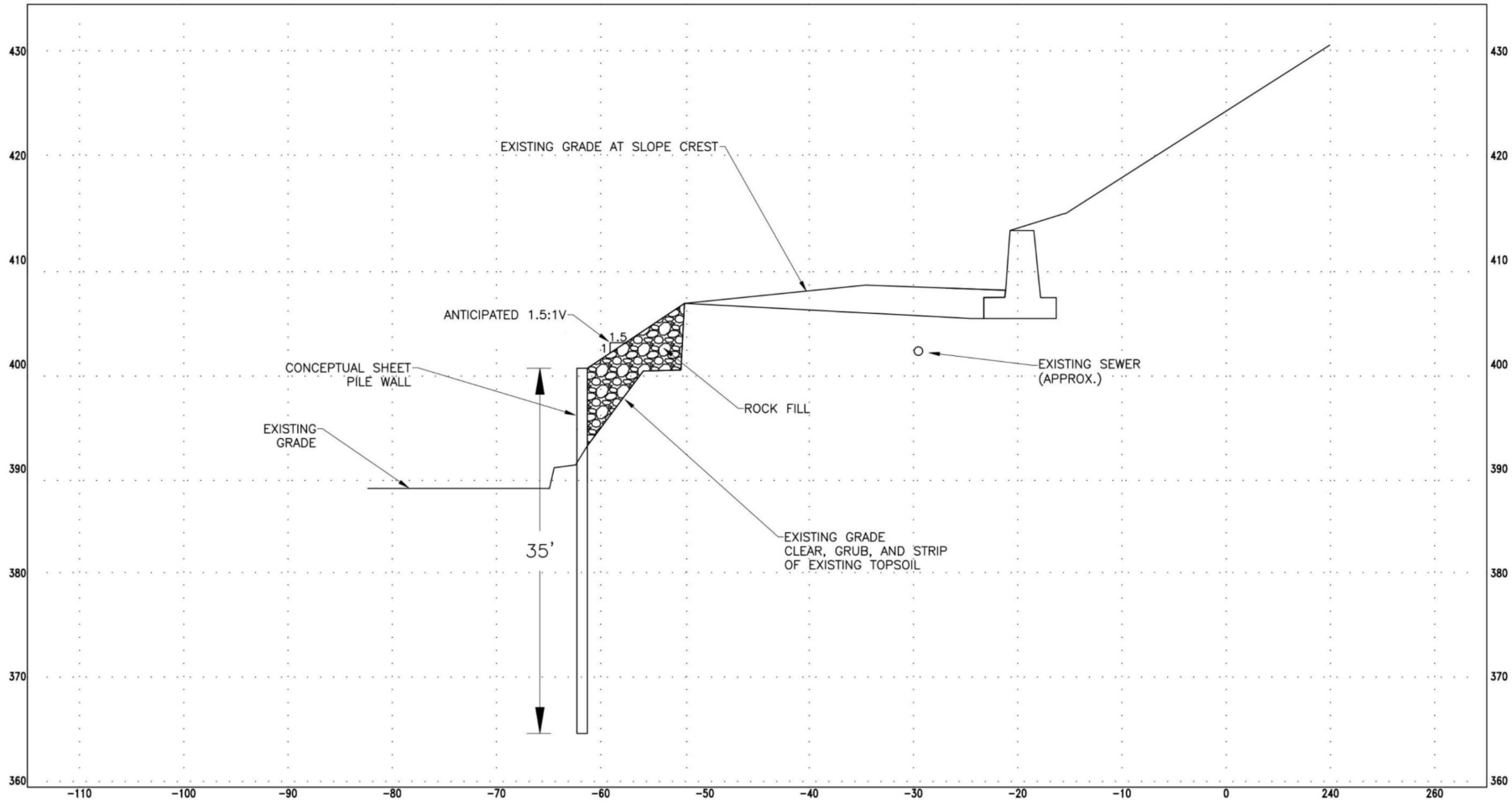
SHEET PILE WALL REPAIR CONCEPT
SEGMENT 1A
(STA. 1+65 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/09/2023

FIGURE NO. 4



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

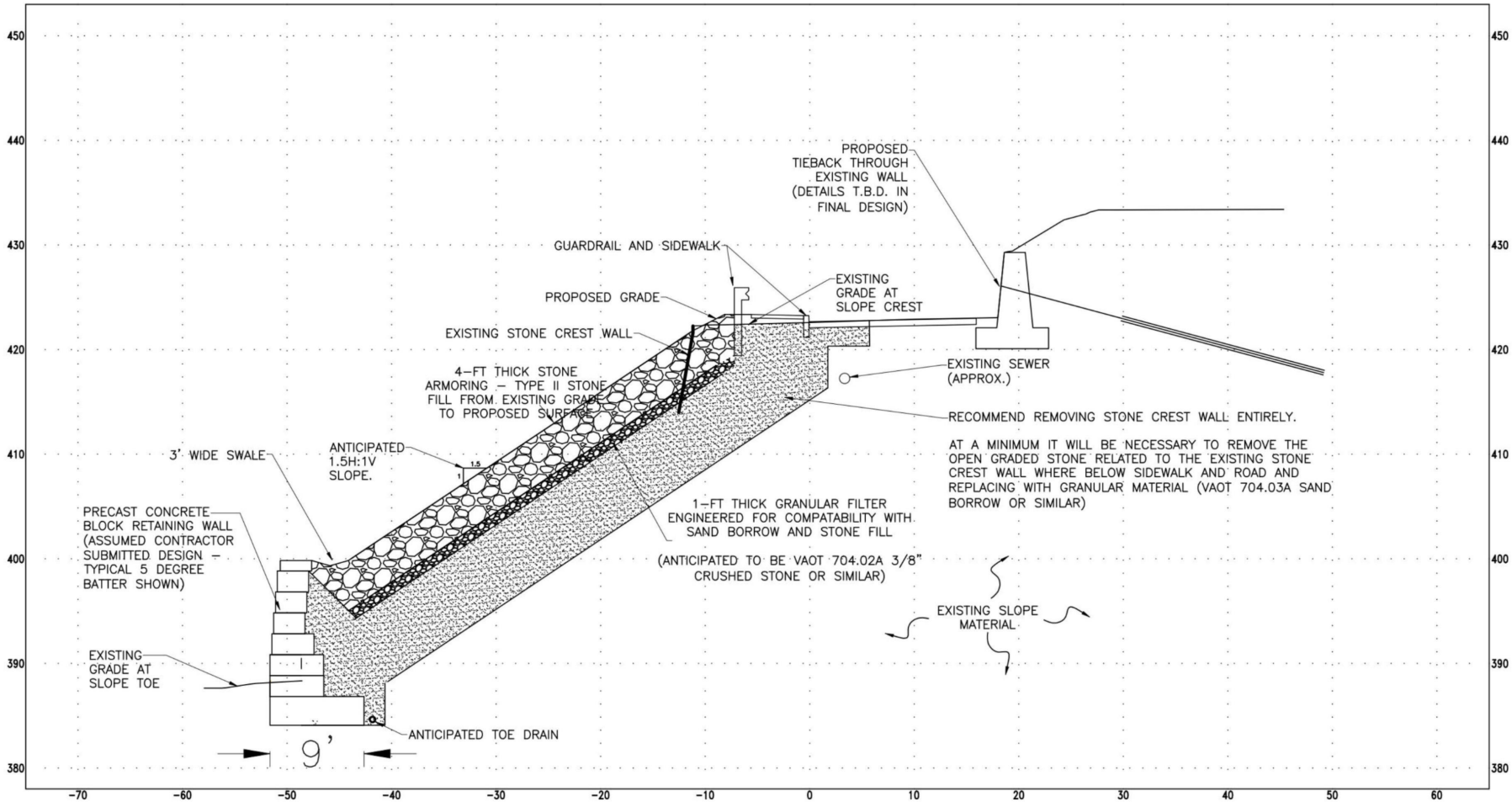
SHEET PILE WALL REPAIR CONCEPT
SEGMENT 1B
(STA. 4+25 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/09/2023

FIGURE NO. 4



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: BHA | REVIEWED BY: JFW

GENERALIZED STONE FILL REPAIR WITH TOE WALL CONCEPT
SEGMENT 1B
(STA. 3+15 DEPICTED)

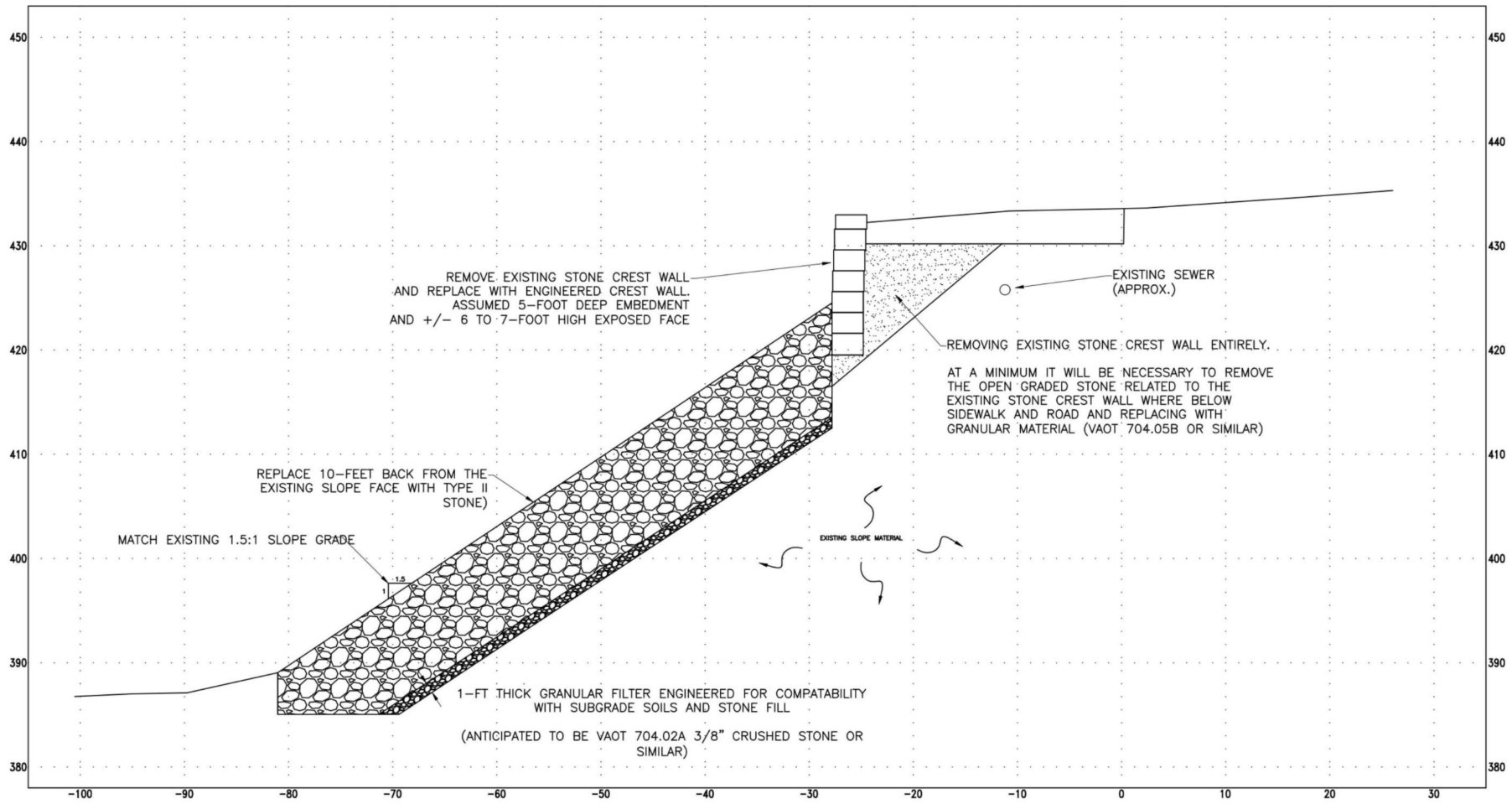
Also applicable for Segment 1A

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/17/2023

FIGURE NO. 3



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

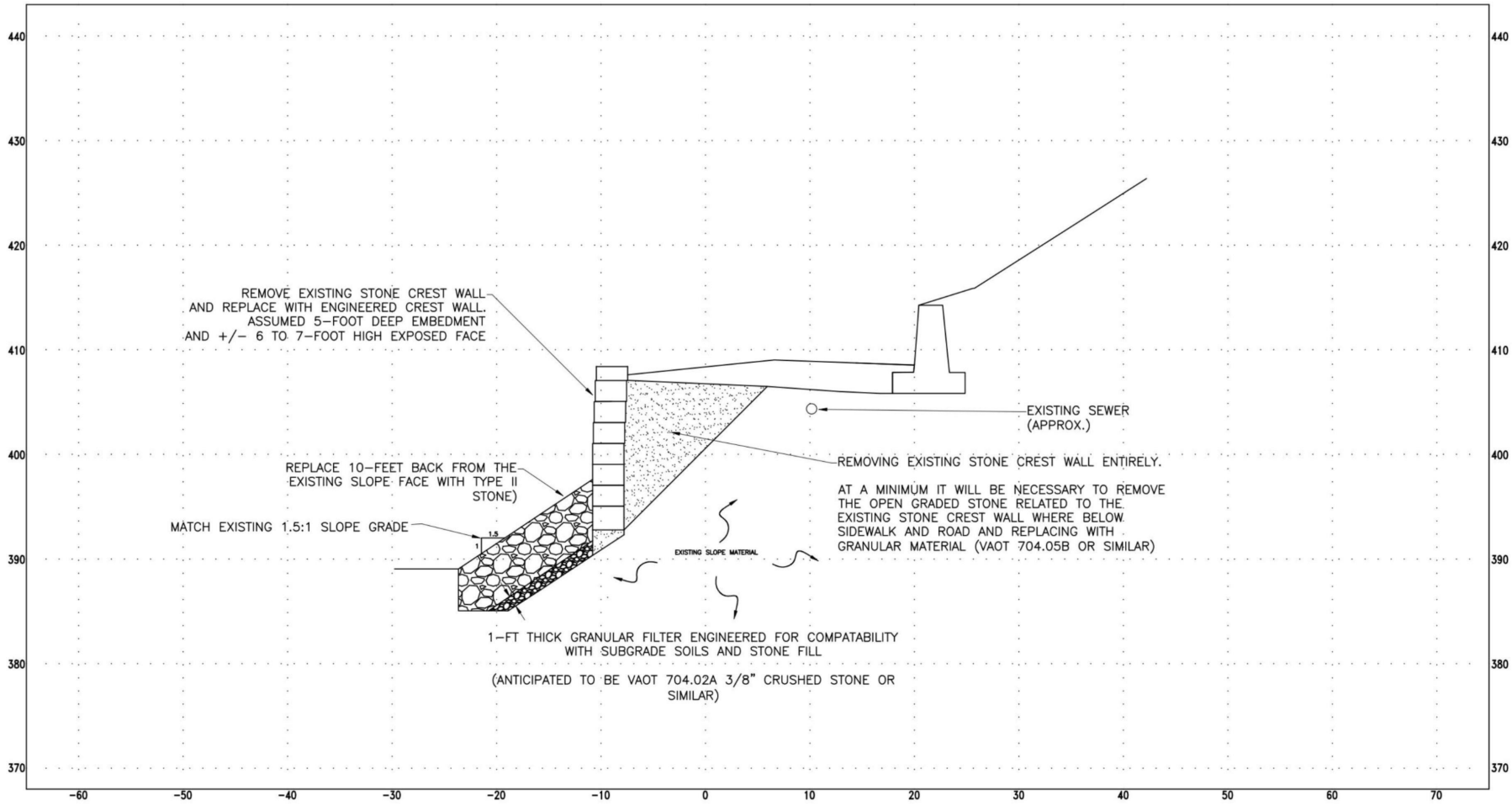
CREST WALL REPAIR CONCEPT
SEGMENT 1A
(STA. 1+65 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/11/2023

FIGURE NO. 4



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

CREST WALL REPAIR CONCEPT
SEGMENT 1A
(STA. 4+25 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/11/2023

FIGURE NO. 4

DuBois & King inc.

☐ Randolph, VT 05060 (802) 728-3376
☒ S. Burl., VT 05403 (802) 878-7661
☐ Bedford, NH 03110 (603) 637-1043
☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

Engineering • Planning • Development • Management

JOB Gate St & Fairview Terrace

SHEET NO. _____ OF _____

CALCULATED BY: CDL DATE: 05/22/23

CHECKED BY: SAS DATE: 05/22/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1A STONE SLOPE

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.4	$60,000.00	$24,000.00
203.15	COMMON EXCAVATION	CY	2400	$35.00	$84,000.00
203.32	GRANULAR BORROW	CY	400	$50.00	$20,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	700	$70.00	$49,000.00
613.11	STONE FILL, TYPE II	CY	5000	$80.00	$400,000.00

DuBois & King inc.

☐ Randolph, VT 05060 (802) 728-3376
☒ S. Burl., VT 05403 (802) 878-7661
☐ Bedford, NH 03110 (603) 637-1043
☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

Engineering • Planning • Development • Management

JOB: Gate St & Fairview Terrace Alt A

SHEET NO. _____ OF _____

CALCULATED BY: CDL DATE: 05/24/23

CHECKED BY: SAS DATE: 05/25/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1A STEEL SHEET PILE TOE WALL

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.4	$60,000.00	$24,000.00
203.15	COMMON EXCAVATION	CY	1800	$35.00	$63,000.00
203.32	GRANULAR BORROW	CY	400	$50.00	$20,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	500	$70.00	$35,000.00
613.11	STONE FILL, TYPE II	CY	3800	$80.00	$304,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$83,350.00	$83,350.00
900.670	SPECIAL PROVISION (SHEET PILE WALL)	SF	7750	$50.00	$387,500.00

DuBois & King inc.

☐ Randolph, VT 05060 (802) 728-3376
☒ S. Burl., VT 05403 (802) 878-7661
☐ Bedford, NH 03110 (603) 637-1043
☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

Engineering • Planning • Development • Management

JOB: Gate St & Fairview Terrace Alt A

SHEET NO. _____ OF _____

CALCULATED BY: CDL DATE: 05/24/23

CHECKED BY: SAS DATE: 05/25/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1B STEEL SHEET PILE TOE WALL

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.2	$60,000.00	$12,000.00
203.15	COMMON EXCAVATION	CY	1950	$35.00	$68,250.00
203.32	GRANULAR BORROW	CY	800	$50.00	$40,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	300	$70.00	$21,000.00
613.11	STONE FILL, TYPE II	CY	2200	$80.00	$176,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$77,725.00	$77,725.00
900.670	SPECIAL PROVISION (SHEET PILE WALL)	SF	9200	$50.00	$460,000.00

DuBois & King inc.

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☒ S. Burl., VT 05403 (802) 878-7661
☐ Bedford, NH 03110 (603) 637-1043
☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

Engineering • Planning • Development • Management

JOB: Gate St & Fairview Terrace Alt A

SHEET NO. _____ OF _____

CALCULATED BY: CDL DATE: 05/22/23

CHECKED BY: SAS DATE: 05/22/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1B PRECAST CONCRETE TOE WALL WITH STONE

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.2	$60,000.00	$12,000.00
203.15	COMMON EXCAVATION	CY	3300	$35.00	$115,500.00
203.32	GRANULAR BORROW	CY	2000	$50.00	$100,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	200	$70.00	$14,000.00
204.30	GRANULAR BACKFILL FOR STRUCTURES	CY	750	$60.00	$45,000.00
613.11	STONE FILL, TYPE II	CY	1400	$80.00	$112,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$114,850.00	$114,850.00
900.640	SPECIAL PROVISION (WALL)	SF	5000	$150.00	$750,000.00

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☐ Bedford, NH 03110 (603) 637-1043
☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

Engineering • Planning • Development • Management

JOB Gate St & Fairview Terrace

SHEET NO. _____ OF _____

CALCULATED BY: SAS DATE: 05/26/23

CHECKED BY: CDL DATE: 05/30/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1A PRECAST CONCRETE CREST WALL

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBIN, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.4	$45,000.00	$18,000.00
203.15	COMMON EXCAVATION	CY	6600	$35.00	$231,000.00
203.32	GRANULAR BORROW	CY	1600	$50.00	$80,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	500	$70.00	$35,000.00
613.11	STONE FILL, TYPE II	CY	3600	$80.00	$288,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$110,200.00	$110,200.00
900.670	SPECIAL PROVISION (WALL)	SF	3000	$150.00	$450,000.00

DuBois & King inc.

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☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

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JOB Gate St & Fairview Terrace

SHEET NO. _____ OF _____

CALCULATED BY: SAS DATE: 07/11/23

CHECKED BY: CDL DATE: 07/18/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1B PRECAST CONCRETE CREST WALL

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.2	$60,000.00	$12,000.00
203.15	COMMON EXCAVATION	CY	5100	$35.00	$178,500.00
203.32	GRANULAR BORROW	CY	1900	$50.00	$95,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	200	$70.00	$14,000.00
613.11	STONE FILL, TYPE II	CY	1600	$80.00	$128,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$108,750.00	$108,750.00
900.670	SPECIAL PROVISION (WALL)	SF	4400	$150.00	$660,000.00

DuBois & King inc.

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☐ Bedford, NH 03110 (603) 637-1043
☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

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JOB Gate St & Fairview Terrace Alt A

SHEET NO. _____ OF _____

CALCULATED BY: SAS DATE: 07/13/23

CHECKED BY: CDL DATE: 07/18/23

SCALE: _____

CONSTRUCTION COST ESTIMATE - WALL 1A PRECAST CONCRETE TOE WALL WITH STONE

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.4	$60,000.00	$24,000.00
203.15	COMMON EXCAVATION	CY	3300	$35.00	$115,500.00
203.32	GRANULAR BORROW	CY	375	$50.00	$18,750.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	600	$70.00	$42,000.00
204.30	GRANULAR BACKFILL FOR STRUCTURES	CY	625	$60.00	$37,500.00
613.11	STONE FILL, TYPE II	CY	5800	$80.00	$464,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$91,175.00	$91,175.00
900.640	SPECIAL PROVISION (WALL)	SF	1400	$150.00	$210,000.00

SUBTOTAL	**$979,000.00**
25% +/- Contingency'	**$245,000.00**
ESTIMATE TOTAL	**$1,230,000.00**

Note:

In providing opinions of probable construction cost, the Client understands that D&K has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that our Opinion of Probable Construction Costs are made on the basis of our professional judgment and experience. D&K makes no warranty, expressed or implied, that the bids or the negotiated cost of the Work will not vary from the Opinion of Probable Construction Cost provided herein.

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☐ Springfield, VT 05156 (802) 591-4326
☐ Laconia, NH 03246 (603) 524-1166

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JOB Gate St & Fairview Terrace Alt A

SHEET NO. _____ OF _____

CALCULATED BY: CDL DATE: 07/18/23

CHECKED BY: SAS DATE: _____

SCALE: _____

CONSTRUCTION COST ESTIMATE - STONE SLOPE

ITEM NO.	DESCRIPTION	UNIT	QUANT.	UNIT PRICE	AMOUNT
201.10	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS	ACRE	0.2	$60,000.00	$12,000.00
203.15	COMMON EXCAVATION	CY	2550	$35.00	$89,250.00
203.32	GRANULAR BORROW	CY	800	$50.00	$40,000.00
203.35	GRAVEL FILTER FOR SLOPE STABILIZATION	CY	400	$70.00	$28,000.00
613.11	STONE FILL, TYPE II	CY	3400	$80.00	$272,000.00
635.11	MOBILIZATION/DEMOBILIZATION	LS	1	$94,125.00	$94,125.00
900.620	PURCHASE AND DEMO HOUSE	EA	1	$500,000.00	$500,000.00

AGENDA MEMORANDUM
August 22, 2023
Town Selectboard Meeting

Subject: **VLCT Annual Meeting Voting Delegate**

Background: The Vermont League of Cities & Towns (VLCT) will hold its annual meeting at 1:00pm on September 26, 2023 at South Burlington's Hilton. The business meeting agenda typically includes the election of officers, the adoption of policy positions for the upcoming legislative session and other annual business.

Discussion: Each VLCT member municipality has one voting delegate at the Annual Meeting as designated by its governing body. The delegate may be a member of the Selectboard or other Town Official in attendance at the annual meeting.

Financial Impact: There is no direct financial impact.

Recommended Motion: Designate the VLCT Annual Meeting voting delegate for the Town of Hartford.

Vermont League of Cities & Towns

August 9, 2023

To all Vermont League of Cities and Towns, PACIF, and VERB members:

As part of Town Fair, the Vermont League of Cities and Towns (VLCT), VLCT Property and Casualty Intermunicipal Fund, Inc. (PACIF), and VLCT Employment Resource and Benefits Trust, Inc. (VERB, dba "Unemployment Insurance Program") will hold their **annual business meetings on Tuesday, September 26, at 1 PM.** The meetings will be held in person at the **DoubleTree by Hilton at 870 Williston Road in South Burlington, Vermont**. The three annual meetings will be held consecutively: VERB will begin the meeting at 1:00 PM, the PACIF meeting will follow, and VLCT's meeting is expected to convene around 2:00 PM. To access the meeting agenda as well as the draft minutes from last year's meetings, the VLCT Annual Meeting Governing Rules, and more materials as they become available, visit **vlct.org/2023AnnualMeeting**.

Every VLCT, PACIF, and VERB member that wants to vote at the annual meetings must **designate voting delegate(s) by Friday, September 8.** To ensure that all three organizations' members are properly represented and able to participate in the election of officers and any other item that may properly come before the membership, we are asking that **your legislative body designate one official** as the Voting Delegate **for each VLCT organization** that your municipal entity is a member of. You may delegate different people for each VLCT organization or a single person as the delegate for two or all three of the meetings. Keep in mind that only cities and towns are voting members of VLCT, while other municipal entities may participate in the PACIF and VERB meetings.

Voting delegates need to register separately from Town Fair. Visit **vlct.org/vote** to sign up. There you'll specify whether the person is the delegate for VLCT, PACIF, VERB, or a combination. There's no cost to attend only the annual meeting, and pre-registration is preferred, but delegates may register in person on September 26.

Also, if you are interested in either serving on or nominating a qualified person to serve on one of VLCT's three boards, we welcome having lists of appropriate candidates on hand. You will find links to the nomination forms at **vlct.org/2023AnnualMeeting**. August 25 is the deadline for a nominee to be considered for this meeting.

This year's Town Fair takes place over two full days. Before the Annual Meetings, Tuesday's schedule includes breakfast with topic-specific roundtables, training sessions, and lunch. Immediately following the annual meetings, we've scheduled a special general session

focused on disaster recovery. Be sure to also attend the festivities on Tuesday evening, when dinner and awards will be capped off with a casino night to benefit the VLCT Municipal Service Scholarship Fund. Wednesday features our keynote speaker, Dan Senning of the Emily Post Institute, who will share tips for "functionally disagreeing" in an environment of increased incivility.

Thank you for your membership in VLCT and its two risk-sharing trusts. We look forward to seeing you at the annual meetings!

Jessie Baker
President
VLCT Board of Directors

Jackie Higgins
President
Property and Casualty
Intermunicipal Fund, Inc.

Charles Safford
President
VLCT Employment Resource
and Benefits Trust, Inc.

TOWN OF HARTFORD SELECTBOARD MINUTES
Tuesday, August 8, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member, Ally Tufenkjian, Member; Lana Livingston; Gail Ostrout; Diane Leigh; Tim Reiter; Scott Bunzey; Liz Dian; Gabrielle Lucke; Tom Kahl; Chris Beetham; Mike Harris, Joe Major; Will Adler; Tim Fariel.

Note: Rocket left the meeting at 7:35PM and was not present at the Executive Session.

Zoom Present and Commented: Marie Alvin.

JAM Link: https://www.youtube.com/watch?v=iLPQi7t9h70

I. Call to Order the Selectboard Meeting: Selectboard Chair, Mike Hoyt called the meeting to order at 6:00PM.

II. Pledge of Allegiance was recited and led by Lannie Collins.

III. Local Liquor Control Board - None

IV. Local Cannabis Control Board: Selectboard Chair, Mike Hoyt recessed the Selectboard meeting and opened the Local Cannabis Control Board.

a. New: Wholesalers - S-000001922 Altius THC, LLC
Selectboard Member, Rocket made the motion to approve a Local Cannabis License for S-000001922 Altius THC, LLC. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

b. New: Manufacturer - S-000002369 GMG Cannabis, LLC, or Green Mountain Gourmet Cannabis Company.
Selectboard Member, Ally Tufenkjian made the motion to approve a Local Cannabis License for S-000002369 GMG or Green Mountain Gourmet Cannabis Company. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.

c. Renewal: Outdoor Cultivator - S-000004451 Cloudy Day Farm, LLC
Selectboard Member, Rocket made the motion to approve a Local Cannabis License for S-000004451 Cloudy Day Farm. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

Selectboard Chair, Mike Hoyt closed the Local Cannabis Control Board and reopened the Selectboard Meeting at 6:17PM.

V. Order of Agenda: There were no changes to the order of agenda.

VI. Selectboard

1. Public Comment
Gabrielle Lucke, Chair of the Town Manager Search Committee, thanked several people that helped out in the process. Those included Gail Ostrout and her team, the Town Manager's Office Admin for her support, Dominic Cloud who helped put forth strong candidates, also all the committee members. They all worked well

together. She also hopes that the new manager will be provided mentoring and leadership support.

Will Adler from Quechee brought to the Selectboards attention that Lebanon Waste Management has concerns about the future between Lebanon and the Town of Hartford. He is concerned about the future arrangements.

Tim Fariel served on the Town Manager Search Committee but is speaking on behalf of himself. Hopefully, when filling the leadership position, they will define and cultivate an atmosphere of respect and support. He suggested that the Selectboard reacquaint themselves with the document Selectboard Rules and Procedures.

Marie Alvin from WRJ on Zoom called in to report back to the Board on her list of items. Hartford Ave seems to be going okay. She is still suggesting that a fence be put along the north side of the Park & Ride. This would help with trash being left there. She inquired again on the Town donating land for Haven's overflow. Kim Souza responded that the committee, before the current committee, had come up with no land the Town currently owns as suitable. Ms. Alvin has seen the results of the traffic study done on Hartford Ave. She hopes another one can be done in the Fall when there is more traffic around the schools.

2. Selectboard Comments and Announcements
Kim Souza echoed what Gabrielle Lucke said and wants to also express appreciation for the committee that worked well together.
Mary Erdei reported on the pride parade. It was a colorful and fun event.
She also noted the event at Lyman Point Park with Bernie Sanders and Grace Potter and other young artists. The event thanked the Arts in schools.
There are now 2 vacancies on the Conservation Committee.
Rocket wanted to thank Kim for her work on the Town Manager Search Committee. He also wanted to thank Kim for arranging the trainings for the Board of which he initially didn't support but now can see the benefit. He also commented on the "Bernie" event that the high school performers were not from Hartford and he hopes in the future that they can showcase our students here.
Rocket applauded a citizen from Quechee that has made astronomical discoveries.
He also walked down past the Quechee bridge. It is bad with debris.
Lannie Collins spoke about the Quechee covered bridge. He suggests that in the future that we find quicker was to address such emergencies as this.

3. Appointments
Tom Kahl, Chair of the Conservation Commission, shared with the Selectboard the attributes the Commission is looking for in members to the Conservation Commission. He also announced that Lee Michaelides, a current member of the commission, has offered to resign his seat to make way for both candidates to be appointed tonight. Mr. Michaelides will still go to the meetings and volunteer his time to the committee and continue to work on projects. He remains a valuable past member, now volunteer, to this Commission.

a. Selectboard Member, Rocket made the motion to appoint Mike Harris to the Conservation Commission for a four-year term beginning August 8, 2023 and ending August 7, 2027. Selectboard Vice Chair, Dan Fraser

seconded the motion. All were in favor and the motion passed.

b. **Selectboard Member, Ally Tufenkjian made the motion to appoint Chris Beetham to the Conservation Commission for a four-year term beginning August 8, 2023 and ending August 7, 2027. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.**

VII. Town Manager and Significant Activity Reports

Significant Activity Report:
https://cms5.revize.com/revize/hartfordvt/Total%20Sig%20Acts%20for%208.8.2023.pdf

Acting Asst Town Manager Update (previous meeting's open items)

Citizen comment about construction vehicles for Twin Pines construction using Wilder Park and Ride: there was no request to the Town, nor are there any plans, for construction vehicles to utilize the Park and Ride. There will likely be commuting workers who are involved with the project, and they are welcome to park their vehicles there.

Simon Pearce representatives requested Route 4 signage by the Fat Hat Factory for direction to public during covered bridge closure: With Route 4 being a state road, and VTrans being unable to respond as quickly as needed currently, Public Works is working directly with Simon Pearce. Simon Pearce will purchase small roadside signs for installation at the intersection of Route 4 and Quechee Main Street. Permanent signage at this location would either need a permit from the State or to be outside the State's right of way, and may be reviewed at a later day if still necessary.

VINS has been notified directly that the Town has rescinded their recommendation for precautions at the VINS site, and has re-opened their trails. The Army Corp of Engineers makes their own determination, and trails by the Gorge remain closed while they are being cleaned-up.

The owner of the Wilder Center has been notified that the Town appreciates the offer to purchase the building, and declines.

VIII. Board Reports, Motions & Ordinances

a. Quechee Covered Bridge Contractor Award Update Only

Background: The Quechee cover bridge has been closed since July 10, 2023, due to severe erosion on the northern riverbank slope. To facilitate the emergency repairs to stabilize the riverbank slope, the Department of Public Works prepared a competitive bid package with a bid opening date of July 31, 2023. To expediate the project, the DPW requested pre-authorization from the Selectboard to allow the Acting Town Manager or designee to award a construction contract to the lowest responsible bidder in an amount not to exceed $100,000.

Approval was granted to award the contract to Fenoff Excavating, in the amount of $89,000, with authorization for the DPW Director to sign the construction contract.

Impact: The immediate goal of the emergency repairs of the riverbank slope is to allow the Quechee covered bridge to be reopened to vehicular traffic. Fenoff Excavating has indicated they will be able to start the project immediately once all required construction documents are secured. It is anticipated the repairs will be completed with 5-7 days. As outlined in the July 18, 2023, pre-authorization memo, it is anticipated that 100% of the cost for this repair would be eligible under the Federal Highway Administration's Emergency Repair

Program.
Long-term, the goal is to seek financial assistance from either Federal Highway Administration and or FEMA for structural improvements to the existing wingwall to minimize future riverbank slope erosion damage from storm events.

IX. Commission Reports

Kim Souza

The Planning Commission held a Public Hearing on July 31st and approved 9 applications.

The Town Manager Search Committee conducted the first round of Town Manager interviews during the week of July 24th and the committee recommended 4 candidates to bring forth for a 2nd round of interviews with the Selectboard. Those interviews are scheduled for this week. Members of the search committee have all expressed their appreciation for the process and the leadership of Dominic Cloud and the committee chair & vice chair, Gabrielle Lucke and Joe Major, respectively. The committee is confident that the Selectboard has been presented with a group of finalists that will bring us to the final stages of securing the employment of Hartford's next Town Manager.

X. Consent Agenda: **Selectboard Vice Chair, Dan Fraser made the motion to approve: Payroll Ending: 8/5/2023; A/P Manifest of 8/4/2023 and 8/10/2023; Selectboard Meetings 9/5/2023 and 9/19/2023. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed. All were in favor and the motion passed. Dan Fraser made the motion approve 7/25/2023 minutes, Kim Souza seconded the motion. 6 were in favor and 1 (Tufenkjian) abstained. The motion passed.**

Approve Payroll Ending: 8/5/2023
Approve Meeting Minutes of: 7/25/2023
Approve A/P Manifest of: 8/4/2023 and 8/10/2023
Selectboard Meetings needs to be Approved: 9/5/2023 and 9/19/2023

XI. Executive Session

Selectboard Member, Mary Erdei made the motion to enter into executive session to discuss employment of a public officer/employee pursuant to title 1, Section 313(a)(3). Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Selectboard Vice Chair, Dan Fraser made the motion to close the Executive Session. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.

XII. Adjourn the Selectboard Meeting:

Selectboard Member, Lannie Collins made the motion to adjourn the meeting at 8:31PM. Selectboard Member, Mry Erdei seconded the motion. All were in favor and the motion passed.

_____

Kim Souza, Clerk
August 8, 2023 Meeting

Hartford Selectboard
Special Meeting
MINUTES
August 9, 2023, 12:30 pm
Room 312, Hartford Town Hall
Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member, Ally Tufenkjian, Member;

1. Mike Hoyt, Chair called the meeting to order at 1:04pm

2. Lannie Collins moved to enter into executive session to discuss employment of a public officer/employee pursuant to title 1, Section 313(a)(3).

2nd by Ally Tufenkjian. 7 in favor. Passed unanimously.

3. Dan Fraser moved to close the executive session at 4:04pm.

2nd by Rocket. 7 in favor. Passed unanimously.

4. Rocket moved to adjourn the meeting at 4:05pm.

2nd by Dan Fraser. 5 in favor. Passed unanimously.

Respectfully submitted by Kim Souza, Clerk

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Hartford Selectboard Special Meeting
MINUTES
August 11, 2023, 8:30 am
Room 312, Hartford Town Hall

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Rocket, Member, Ally Tufenkjian, Member;

Mary Erdei, Member arrived at 8:50am

1. Mike Hoyt, Chair called the meeting to order at 8:42am

2. Lannie Collins moved to enter into executive session to discuss employment of a public officer/employee pursuant to title 1, Section 313(a)(3).
   2nd by Ally Tufenkjian. 6 in favor. Passed unanimously.

Dan Fraser, Member departed at 12:30pm

3. Rocket moved to close the executive session at 12:33pm.
   2nd by Mary Erdei. 6 in favor. Passed unanimously.

4. Rocket moved to adjourn the meeting at 12:34pm.
   2nd by Ally Tufenkjian. 6 in favor. Passed unanimously.

Respectfully submitted by Kim Souza, Clerk

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Hartford Selectboard Special Meeting MINUTES
August 15, 2023, 7:30pm
Room 2, Hartford Town Hall

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Rocket, Member; Mary Erdei, Member

Present via Zoom: Ally Tufenkjian, Member, Dominc Cloud, VLCT

Mike Hoyt, Chair called the meeting to order at 7:35pm.

Kim Souza moved to enter into executive session to discuss employment of a public officer/employee pursuant to title 1, Section 313(a)(3).
2nd by Mary Erdei. 7 in favor. Passed unanimously.

Dan Fraser moved to close the executive session at 8:12pm.
2nd by Rocket. 7 in favor. Passed unanimously.

Rocket moved to adjourn the meeting at 8:13pm.
2nd by Dan Fraser. 7 in favor. Passed unanimously.

Respectfully submitted by Kim Souza, Clerk

_____

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
25-0121	**AMERICAN RECOVERY FUNDS**			
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC	8/18/2023	1009
8281684104	PROJ#10 PD CRUISER RADIO	0.00	$7,694.64 / 0.00	7,694.64
Desc:	PROJ#10 PD CRUISER RADIO	Acct: 25-985-121-0104	ARPA - Police - Cruiser	
	Vendor Total:		7,694.64 / 0.00	7,694.64
25-0121	**Local Option Tax**		**Bank Total:**	**7,694.64**
25-0500	**Local Option Tax**			
020900	HARTFORD LIBRARY, INC		8/18/2023	1042
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$56,175.00 / 0.00	56,175.00
Desc:	APPROPRIATION 1/2 HTFD LIB	Acct: 25-985-316-0100	LOT - Hartford Library Appropriations	
	Vendor Total:		56,175.00 / 0.00	56,175.00
038950	QUECHEE LIBRARY ASSOCIATION		8/18/2023	1043
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$94,250.00 / 0.00	94,250.00
Desc:	APPROPRIATION 1/2 QUE LIB	Acct: 25-985-316-0200	LOT - Quechee Library Appropriations	
	Vendor Total:		94,250.00 / 0.00	94,250.00
053500	WILDER LIBRARY		8/18/2023	1044
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$15,930.00 / 0.00	15,930.00
Desc:	APPROPRIATION 1/2 WILDER LIB	Acct: 25-985-316-0300	LOT - Wilder Library Appropriations	
	Vendor Total:		15,930.00 / 0.00	15,930.00
25-0500	**Dog Park**		**Bank Total:**	**166,355.00**
73-7302	**Dog Park**			
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	8/18/2023	1100
9600044482JUL'23	TRASH PICK UP - JUL'23 - DOG PARK	0.00	$155.31 / 0.00	155.31
Desc:	TRASH PICK UP - JUL'23 - DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK	
	Vendor Total:		155.31 / 0.00	155.31
73-7302	**GENERAL FUND - MASCOMA**		**Bank Total:**	**155.31**
FUND 1 0	**GENERAL FUND - MASCOMA**			
000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS	8/18/2023	80882
6084320806990	PARTS - LEAF	0.00	$181.96 / 0.00	181.96
Desc:	PARTS - LEAF	Acct: 10-121-318-0000	TM -CONTRACT SERVICES	
6084320907053	PARTS - LEAF	0.00	$89.68 / 0.00	89.68
Desc:	PARTS - LEAF	Acct: 10-121-318-0000	TM -CONTRACT SERVICES	
6084320982537	PARTS - LEAF	0.00	$54.24 / 0.00	54.24
Desc:	PARTS - LEAF	Acct: 10-121-318-0000	TM -CONTRACT SERVICES	
6084320806963	PARTS - LEAF	0.00	$8.92 / 0.00	8.92
Desc:	PARTS - LEAF	Acct: 10-121-318-0000	TM -CONTRACT SERVICES	
	Vendor Total:		334.80 / 0.00	334.80
000900	ADVANCE TRANSIT		8/18/2023	80883
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$42,100.00 / 0.00	42,100.00

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Soc Svc App Aug	Acct: 10-425-316-0100		GAS -APPROP-ADVANCE TRANSIT		
		Vendor Total:		42,100.00	0.00	42,100.00
001642	ALLARD'S PORTABLE TOILETS LLC				8/18/2023	80884
7248	PORTABLE TOILETS		0.00	$1,190.00	0.00	1,190.00
	Desc: Portable toilets	Acct: 10-521-318-0000		PR -CONTRACTED SERVICES		
		Vendor Total:		1,190.00	0.00	1,190.00
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE			8/18/2023	80885
AUG'23	AFLAC INS AUG 23		0.00	$1,507.20	0.00	1,507.20
	Desc: AFLAC INS AUG 23	Acct: 10-012-300-0270		ACCRUED AD&D PAYABLE		
		Vendor Total:		1,507.20	0.00	1,507.20
002155	AMERICAN PLANNING ASSOCIATION	NNECAPA			8/18/2023	80886
2023	MEMBERSHIP		0.00	$80.00	0.00	80.00
	Desc: MEMBERSHIP	Acct: 10-622-313-0000		PDZ -MEMBERSHIP DUES		
		Vendor Total:		80.00	0.00	80.00
002180	AMERICAN RETROWORKS INC	GOOD POINT RECYCLING			8/18/2023	80887
77281	Elect/Comp Recycling_Apr-Jun '23		657.28	$657.28	0.00	657.28
	Desc: Elect/Comp Recycling_Apr-Jun '23	Acct: 30-971-318-0000		CONTRACTED SERVICES		
		Vendor Total:		657.28	0.00	657.28
004850	BEN'S UNIFORMS INC.				8/18/2023	80888
110411	UNIFORMS		0.00	$708.00	0.00	708.00
	Desc: UNIFORMS	Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
		Vendor Total:		708.00	0.00	708.00
004854	BENISTAR/HARTFORD	BESTCO HARTFORD			8/18/2023	80889
09012023	RETIREES INS - SEPT 2023		0.00	$2,672.85	0.00	2,672.85
	Desc: Retirees Insurance	Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
	Desc: Retirees Insurance	Acct: 10-271-418-0100		DISP -RETIREE HEALTH INSURANCE		
	Desc: Retirees Insurance	Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
	Desc: Retirees Insurance	Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
		Vendor Total:		2,672.85	0.00	2,672.85
005520	BIG STATE INDUSTRIAL SUPPLY				8/18/2023	80890
1528730	GLOVES		499.00	$499.00	0.00	499.00
	Desc: GLOVES	Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
1528731	MATERIALS		195.78	$195.78	0.00	195.78
	Desc: MATERIALS	Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
		Vendor Total:		694.78	0.00	694.78
005900	BLOOD'S CATERING & PARTY RENTALS				8/18/2023	80891
106061	TENT		0.00	$125.00	0.00	125.00
	Desc: TENT	Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
		Vendor Total:		125.00	0.00	125.00

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
006100	BMO FINANCIAL GROUP				8/18/2023	80892
Ostrout 07/01-27/23	Ostrout, Gail - FIN		0.00	$146.21	0.00	146.21
Desc: Food - Meetings		Acct: 10-171-311-0000		FIN -TRAVEL & MEETINGS		
Sheldon 07/01-27/23	Sheldon, Greg - PD		0.00	$3,840.82	0.00	3,840.82
Desc: Holster/Replacemnt Screw Set		Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
Desc: Dell - Docks & PCs		Acct: 10-211-320-0000		HPD -EQUIP OPERATION/MAINT-OFFI		
Desc: Dell - Docks & PCs		Acct: 10-211-320-0000		HPD -EQUIP OPERATION/MAINT-OFFI		
Desc: Dell - Docks & PCs		Acct: 10-211-320-0000		HPD -EQUIP OPERATION/MAINT-OFFI		
Desc: Fuel		Acct: 10-211-319-0000		HPD -EQUIPMENT OPERATION-GAS		
Desc: LEEDA Food/Refreshers		Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS		
Tatum 07/01-27/23	Barnes, Tatum - REC		0.00	$3,013.28	0.00	3,013.28
Desc: Kids Filed Trips		Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
Desc: Kids Snaks/Food		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Walsh 07/01-27/23	Walsh, Dillon - It		0.00	$-277.02	0.00	-277.02
Desc: Staples - Canon Printer		Acct: 10-171-330-0000		FIN -OFFICE EQUIPMENT		
Desc: Zendesk - Refund Ticket System		Acct: 10-013-100-0000		EXCHANGES PAYABLE		
Desc: SSl Certif & SMTP		Acct: 10-181-318-0000		IT -CONTRACTED SERVICES		
Clawson 07/01-27/23	Clawson, Dana - Energy		0.00	$50.00	0.00	50.00
Desc: VCRD-August Conference		Acct: 10-626-311-0100		TM -Travel & Meetings		
Cooney 07/01-27/23	Cooney, Scott - FD		0.00	$1,106.07	0.00	1,106.07
Desc: Cleaning Supplies		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
Desc: CFO Designation		Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING		
Desc: Station Shoes		Acct: 10-221-326-0000		HFD -PURCHASE/RENTAL UNIFORMS		
Desc: Test Regulator/pens		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
Desc: Test Regulator/pens		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Desc: UTV Parts		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Desc: AMB Storage Containers		Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPLI		
Desc: AC Caps		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Desc: NRS Boat Pump		Acct: 10-221-331-0200		HFD -TECHNICAL/WATER EQUIPMEN		
Czora 07/01-27/23	Czora, Jason - FD		0.00	$1,102.75	0.00	1,102.75
Desc: Travel/Meals		Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING		
Dube 07/01-27/23	Dube, Chris - FD		0.00	$13.69	0.00	13.69
Desc: FedEx-Postage		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
Hannux 07/01-27/23	Hannux, Shawn - FD		0.00	$209.38	0.00	209.38
Desc: CoOp- FOOD		Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING		
Desc: LAKESIDE cAMPING - REFUNDED		Acct: 10-013-100-0000		EXCHANGES PAYABLE		
Hausler 07/01-27/23	Hausler, Scott - REC		337.38	$363.38	0.00	363.38
Desc: FarmPlasticSupply-TreeBoardCanopy		Acct: 73-511-000-1630		Recreation canopy grant		
Desc: WRJ CO-OP - Camp Ventures		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Hedges 07/01-27/23	Hedges, Charles - FD		0.00	$45.64	0.00	45.64
Desc: UPS - Postage		Acct: 10-221-321-0200		HFD -REPAIRS & MAINT EMS VEHICLI		
Jay 07/01-27/23	McDonough, Jay - REC		0.00	$2,360.91	0.00	2,360.91
Desc: MovieNight/4thJulyFood/KidsPrizes		Acct: 10-516-323-0000		PR -MATERIAL & SUPPLIES		
Desc: Pool Maint/Games/Kids Snaks		Acct: 10-512-323-0000		PR -MATERIAL & SUPPLIES		
Desc: Kids Field Trip/Snacks		Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
Kelley 07/01-27/23	Kelley, Connie - PD		0.00	$3,233.69	0.00	3,233.69
Desc: Training/Glock Holsters/FeatherRecr		Acct: 10-211-315-0000		HPD -RECRUITMENT & TRAINING		
Desc: Versa Desk/Mattreses/Sheets		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
Desc: Staff Appreciation		Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Keyboard/Mice/Laptop Sleeve	Acct: 10-211-330-0000		HPD -OFFICE EQUIPMENT		
	Desc: USPS-Postage	Acct: 10-211-322-0000		HPD -POSTAGE		
	Desc: Staples - Battery Backups	Acct: 10-211-320-0000		HPD -EQUIP OPERATION/MAINT-OFFI		
Nulty 07/01-27/23	Nulty, Paula - Admin		0.00	$120.00	0.00	120.00
	Desc: Backgroundchecks	Acct: 10-121-315-0000		TM -RECRUITMENT & TRAINING		
O'Neil 07/01-27/23	O'Neil, Lisa - TC		0.00	$43.52	0.00	43.52
	Desc: USPS - Postage	Acct: 10-151-322-0000		TC -POSTAGE		
		Vendor Total:		15,372.32	0.00	15,372.32
006905	BP HARTFORD LLC				8/18/2023	80893
65	SOLAR ARRAY - JUL 2023		876.81	$1,252.58	0.00	1,252.58
	Desc: SOLAR ARRAY - JUL 2023	Acct: 10-321-329-0000		DPW -ELECTRICITY		
	Desc: SOLAR ARRAY - JUL 2023	Acct: 60-961-329-0000		ELECTRICITY		
JUN'23	SOLAR ARRAY JUN'23		876.81	$1,252.58	0.00	1,252.58
	Desc: SOLAR ARRAY JUN'23	Acct: 10-321-329-0000		DPW -ELECTRICITY		
	Desc: SOLAR ARRAY JUN'23	Acct: 60-961-329-0000		ELECTRICITY		
		Vendor Total:		2,505.16	0.00	2,505.16
006995	R.C. BRAYSHAW & COMPANY, INC	R.C. BRAYSHAW & COMPANY, INC			8/18/2023	80894
L113458	250 PERMIT NOTICE MEMO		0.00	$142.00	0.00	142.00
	Desc: 250 PERMIT NOTICE MEMO	Acct: 10-622-323-0000		PDZ -MATERIAL & SUPPLIES		
		Vendor Total:		142.00	0.00	142.00
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S			8/18/2023	80895
52716	BLADES		26.04	$26.04	0.00	26.04
	Desc: BLADES	Acct: 30-971-321-0000		REPAIRS & MAINT-VEHICLES		
53209	V BELT		36.65	$36.65	0.00	36.65
	Desc: V BELT	Acct: 60-961-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:		62.69	0.00	62.69
007760	BURLINGTON COMMUNICATIONS				8/18/2023	80896
BCS13342	RADIO MAINT CONTRACT MONTLY		0.00	$140.00	0.00	140.00
	Desc: RADIO MAINT CONTRACT MONTLY	Acct: 10-271-318-0000		DISP -CONTRACTED SERVICES		
BCS13343	AVETEC EQUIP MONTHLY		0.00	$450.00	0.00	450.00
	Desc: AVETEC EQUIP MONTHLY	Acct: 10-271-318-0000		DISP -CONTRACTED SERVICES		
		Vendor Total:		590.00	0.00	590.00
008823	CATV, INC				8/18/2023	80897
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$2,500.00	0.00	2,500.00
	Desc: Soc Svc App Aug	Acct: 10-425-316-0110		GAS -APPROP - COMMUNITY ACCESS		
		Vendor Total:		2,500.00	0.00	2,500.00
009060	CENTRALSQUARE TECHNOLOGIES, LLC	TRITECH SOFTWARE SYSTEMS			8/18/2023	80898
387182	Annual Amb Billing Software		0.00	$4,015.35	0.00	4,015.35
	Desc: Annual Amb Billing Software	Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
		Vendor Total:		4,015.35	0.00	4,015.35
009470	CHAMPLIN ASSOCIATES INC				8/18/2023	80899

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
3951	SERVICE CALL: S MAIN ST PS	430.90	$430.90	0.00		430.90
Desc: SERVICE CALL: S MAIN ST PS		Acct: 60-964-321-0100	REPAIRS & MAINT-BUILDING			
	Vendor Total:		430.90	0.00		430.90
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		8/18/2023		80900
4161294684	UNIFORMS	3.82	$128.29	0.00		128.29
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc: UNIFORMS		Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS			
4161294717	UNIFORMS	16.68	$16.68	0.00		16.68
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4161975360	UNIFORMS	37.49	$37.49	0.00		37.49
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4161975419	UNIFORMS	15.76	$15.76	0.00		15.76
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4161975468	UNIFORMS	3.82	$128.29	0.00		128.29
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS			
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc: UNIFORMS		Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4162263583	UNIFORMS	35.54	$35.54	0.00		35.54
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
4162672008	UNIFORMS	37.49	$37.49	0.00		37.49
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4162957646	UNIFORMS	35.54	$35.54	0.00		35.54
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
	Vendor Total:		435.08	0.00		435.08
009840	CIVICPLUS, INC	CIVICPLUS, INC		8/18/2023		80901
258542-1	WEBSITE MIGRATION COST	0.00	$550.30	0.00		550.30
Desc: WEBSITE MIGRATION COST		Acct: 10-622-312-0100	PDZ -MARKETING PROMOTION			
258542-2	WEBSITE MIGRATION COST	0.00	$5,549.70	0.00		5,549.70
Desc: WEBSITE MIGRATION COST		Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
	Vendor Total:		6,100.00	0.00		6,100.00
010832	COMCAST			8/18/2023		80902
0257118AUG'23	QUECHEE WIFI	0.00	$143.39	0.00		143.39
Desc: QUECHEE WIFI		Acct: 10-221-324-0000	HFD -TELEPHONE			
0262894AUG'23	142 IZZO PL - INTERNET - AUG'23	121.14	$121.14	0.00		121.14
Desc: 142 IZZO PL - INTERNET - AUG'23		Acct: 65-964-324-0000	TELEPHONE			
0273164AUG'23	200 CRANBERRY LN - INTERNET-AUG'	263.13	$263.13	0.00		263.13
Desc: 200 CRANBERRY LN - INTERNET-AUG'2		Acct: 50-952-324-0000	TELEPHONE			
	Vendor Total:		527.66	0.00		527.66
011680	COUNCIL ON AGING FOR SOUTHEASTERN			8/18/2023		80903
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$4,500.00	0.00		4,500.00
Desc: Social Svc Appro Aug		Acct: 10-412-316-0525	COH -APPROP - SENIOR SOLUTIONS			
	Vendor Total:		4,500.00	0.00		4,500.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
014423	DUBOIS & KING, INC				8/18/2023	80904
125267M1,523202	S MAIN ST & CURRIER 05.25.23	3,908.75	$3,908.75	0.00		3,908.75
Desc:	S MAIN ST PARKING LOT TIF PROJ	Acct: 13-921-316-8070		WRJ PARKING LOT- ADMIN & ENGINE		
Desc:	CURRIER ST TIF PROJ 2017	Acct: 13-921-350-0000		CURRIER ST - ENGINEERING		
014423	DUBOIS & KING, INC				8/18/2023	80905
125267M1,723340	HTFD S MAIN ST MUNI PARKING LOT	750.00	$750.00	0.00		750.00
Desc:	HTFD S MAIN ST MUNI PARKING LOT	Acct: 13-921-316-8070		WRJ PARKING LOT- ADMIN & ENGINE		
014423	DUBOIS & KING, INC				8/18/2023	80906
627943L,623107	RFP 2022 H-1 Gates/Fairview Retaini	0.00	$10,511.04	0.00		10,511.04
Desc:	RFP 2022 H-1 Gates/Fairview Retaini	Acct: 10-311-318-0100		DPW -CONTRACTED SERVICES - CAF		
014423	DUBOIS & KING, INC				8/18/2023	80907
627943L,823001	Gates/Fairview RETAINING WALL	0.00	$2,713.16	0.00		2,713.16
Desc:	Gates/Fairview RETAINING WALL	Acct: 10-311-318-0100		DPW -CONTRACTED SERVICES - CAF		
	Vendor Total:		17,882.95	0.00		17,882.95
015190	ECCHER, EVAN	EVAN ECCHER			8/18/2023	80908
08.13.2023	REIMBURSEMENT	127.98	$127.98	0.00		127.98
Desc:	Pants_Clothing Allowance	Acct: 50-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
Desc:	Pants_Clothing Allowance	Acct: 55-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
	Vendor Total:		127.98	0.00		127.98
015500	ENDYNE, INC				8/18/2023	80909
454136	WSID 5319 HTFD W TCSP	18.00	$18.00	0.00		18.00
Desc:	WSID 5319 HTFD W TCSP	Acct: 50-954-318-0000		CONTRACTED SERVICES		
454223	HTFD BIOSOLIDS	365.00	$365.00	0.00		365.00
Desc:	HTFD BIOSOLIDS	Acct: 60-961-318-0000		CONTRACTED SERVICES		
454225	WSID 5319 HTFD W TCSP	28.00	$28.00	0.00		28.00
Desc:	WSID 5319 HTFD W TCSP	Acct: 50-954-318-0000		CONTRACTED SERVICES		
454474	WSID 5319 HTFD FEMNAS	55.00	$55.00	0.00		55.00
Desc:	WSID 5319 HTFD FEMNAS	Acct: 50-954-318-0000		CONTRACTED SERVICES		
454782	WRJ MONTHLY ANALYSIS	220.00	$220.00	0.00		220.00
Desc:	WRJ MONTHLY ANALYSIS	Acct: 60-961-318-0000		CONTRACTED SERVICES		
454783	QUE WW	180.00	$180.00	0.00		180.00
Desc:	QUE WW	Acct: 65-964-318-0000		CONTRACTED SERVICES		
454784	WSID 5319 HTFD PBC	200.00	$200.00	0.00		200.00
Desc:	WSID 5319 HTFD PBC	Acct: 50-954-318-0000		CONTRACTED SERVICES		
454786	WSID 5319 HTFD W TCSP	18.00	$18.00	0.00		18.00
Desc:	WSID 5319 HTFD W TCSP	Acct: 50-954-318-0000		CONTRACTED SERVICES		
454954	QUE WW	180.00	$180.00	0.00		180.00
Desc:	QUE WW	Acct: 65-964-318-0000		CONTRACTED SERVICES		
454955	WSID 5319 HTFD W TCSP	53.00	$53.00	0.00		53.00
Desc:	WSID 5319 HTFD W TCSP	Acct: 50-954-318-0000		CONTRACTED SERVICES		
455293	WRJ WEEKLY ANALYSIS	90.00	$90.00	0.00		90.00
Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000		CONTRACTED SERVICES		
455670	WSID 5319 HTFD PBC	125.00	$125.00	0.00		125.00
Desc:	WSID 5319 HTFD PBC	Acct: 50-954-318-0000		CONTRACTED SERVICES		
456551	WSID 5319 HTFD PBC	125.00	$125.00	0.00		125.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Desc: WSID 5319 HTFD PBC	Acct: 50-954-318-0000	CONTRACTED SERVICES			
457556	WSID 5319 HTFD FEMNAS	55.00	$55.00	0.00		55.00
	Desc: WSID 5319 HTFD FEMNAS	Acct: 50-954-318-0000	CONTRACTED SERVICES			
457607	WSID 5319 HTFD	25.00	$25.00	0.00		25.00
	Desc: WSID 5319 HTFD	Acct: 50-954-318-0000	CONTRACTED SERVICES			
457687	WSID 5319 HTFD	25.00	$25.00	0.00		25.00
	Desc: WSID 5319 HTFD	Acct: 50-954-318-0000	CONTRACTED SERVICES			
457732	WSID 5319 HTFD W	72.00	$72.00	0.00		72.00
	Desc: WSID 5319 HTFD W	Acct: 50-954-318-0000	CONTRACTED SERVICES			
457733	WSID 5320 QUE CTR	18.00	$18.00	0.00		18.00
	Desc: WSID 5320 QUE CTR	Acct: 55-954-318-0000	CONTRACTED SERVICES			
458002	WRJ WEEKLY ANALYSIS	90.00	$90.00	0.00		90.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES			
	Vendor Total:		1,942.00	0.00		1,942.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.		8/18/2023		80910
0051301-IN	DIESEL 6005 GAL @$3.1091	0.00	$18,759.49	0.00		18,759.49
	Desc: 6,005 Gallons_ULS Diesel @ $3.1091/	Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS			
7597766	FUEL 07.24.23-07.31.23	0.00	$1,853.75	0.00		1,853.75
	Desc: FUEL 07.24.23-07.31.23	Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS			
	Desc: FUEL 07.24.23-07.31.23	Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS			
	Vendor Total:		20,613.24	0.00		20,613.24
016080	CONSOLIDATED COMMUNICATIONS			8/18/2023		80911
111020181918AUG'23	QUECHEE WW	52.96	$52.96	0.00		52.96
	Desc: QUECHEE WW	Acct: 65-963-324-0000	TELEPHONE			
11833807752JUL'23	WRJ WATER TANK	358.42	$358.42	0.00		358.42
	Desc: WRJ WATER TANK	Acct: 50-952-324-0000	TELEPHONE			
12615510982JUL'23	QUECHEE WATER	93.61	$93.61	0.00		93.61
	Desc: QUECHEE WATER	Acct: 55-953-324-0000	TELEPHONE			
13444320594JUL'23	RADIO CIRCUITS	0.00	$752.79	0.00		752.79
	Desc: RADIO CIRCUITS	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC			
8022957049639AUG'23	SPORTS PARK PUMP STN	57.60	$57.60	0.00		57.60
	Desc: SPORTS PARK PUMP STN	Acct: 60-964-324-0000	TELEPHONE			
8022959708618AUG'23	MAXFIELD PUMP	60.54	$60.54	0.00		60.54
	Desc: MAXFIELD PUMP	Acct: 60-964-324-0000	TELEPHONE			
	Vendor Total:		1,375.92	0.00		1,375.92
016150	FAMILY PLACE	THE FAMILY PLACE INC.		8/18/2023		80912
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$4,750.00	0.00		4,750.00
	Desc: Soc Svc App Aug	Acct: 10-424-316-0100	YAS -APPROP FAMILY PLACE			
	Vendor Total:		4,750.00	0.00		4,750.00
016390	FASTENAL COMPANY			8/18/2023		80913
NHWES98143	PARTS - MOWER QUE WW	27.61	$27.61	0.00		27.61
	Desc: PARTS - MOWER QUE WW	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
	Vendor Total:		27.61	0.00		27.61

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016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576			8/18/2023	80914
1171801	MATERIALS		0.00	$41.35	0.00	41.35
Desc:	Grade Stks for Highway	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1172366	MATERIALS		0.00	$62.71	0.00	62.71
Desc:	15 X 2 Cor MTL Band_Jericho Road	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES		
1173399	MATERIALS		0.00	$1,673.12	0.00	1,673.12
Desc:	SWR_Cover & Form_Hwy	Acct:	10-311-318-0000	DPW -CONTRACTED SERVICES		
1173577	MATERIALS		591.50	$591.50	0.00	591.50
Desc:	Ball Curb Valve_Stock	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1173583	MATERIALS		333.48	$333.48	0.00	333.48
Desc:	Stock	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1176018	MATERIALS		892.02	$892.02	0.00	892.02
Desc:	Stock	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1177386	MATERIALS		1,798.14	$1,798.14	0.00	1,798.14
Desc:	Supplies for Perkins Place Leak	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:			5,392.32	0.00	5,392.32
017110	FISHER AUTO PARTS, INC				8/18/2023	80915
301-158511	SUPPLIES		0.00	$999.98	0.00	999.98
Desc:	DPW Fleet Oil & Coolants	Acct:	10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-158911	PARTS		26.87	$26.87	0.00	26.87
Desc:	PARTS	Acct:	50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc:	PARTS	Acct:	55-954-321-0000	REPAIRS & MAINT - VEHICLES		
	Vendor Total:			1,026.85	0.00	1,026.85
017301	FOGG'S LUMBER AND HARDWARE				8/18/2023	80916
203187/6	SPRAY PAINT		0.00	$25.77	0.00	25.77
Desc:	SPRAY PAINT	Acct:	10-528-323-0000	PR -MATERIAL & SUPPLIES		
207337/6	HARDWARE SPEED BUMPS		0.00	$6.00	0.00	6.00
Desc:	HARDWARE SPEED BUMPS	Acct:	10-321-323-0000	DPW -MATERIAL & SUPPLIES		
207509/6	MATERIALS		0.00	$39.98	0.00	39.98
Desc:	MATERIALS	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES		
208548/6	MATERIALS		48.98	$48.98	0.00	48.98
Desc:	MATERIALS	Acct:	30-971-321-0000	REPAIRS & MAINT-VEHICLES		
209190/6	CLEANING WIPES		0.00	$7.99	0.00	7.99
Desc:	CLEANING WIPES	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		
209504/6	MATERIALS		119.99	$119.99	0.00	119.99
Desc:	MATERIALS	Acct:	50-954-323-0000	MATERIAL & SUPPLIES		
209517/6	MATERIALS - WABA		0.00	$32.75	0.00	32.75
Desc:	MATERIALS - WABA	Acct:	10-530-323-0000	PR -MATERIAL & SUPPLIES		
209597/6	MATERIALS		26.94	$26.94	0.00	26.94
Desc:	MATERIALS	Acct:	30-971-323-0000	MATERIAL & SUPPLIES		
209601/6	LUMBER - EAGLE SCOUT PROJ		0.00	$633.72	0.00	633.72
Desc:	LUMBER - EAGLE SCOUT PROJ	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		
209612/6	MATERIALS - EAGLE SCOUT PROJ		0.00	$378.83	0.00	378.83
Desc:	MATERIALS - EAGLE SCOUT PROJ	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		
209615/6	MATERIALS		0.00	$34.36	0.00	34.36
Desc:	MATERIALS	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		

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209685/6	MATERIALS	0.00	$7.36 / 0.00	7.36
Desc: MATERIALS		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES	
209926/6	MATERIALS	0.00	$44.98 / 0.00	44.98
Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES	
210520/6	MATERIALS	0.00	$30.19 / 0.00	30.19
Desc: MATERIALS		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES	
C09609/6	MATERIALS - EAGLE SCOUT PROJ	0.00	$373.78 / 0.00	373.78
Desc: MATERIALS - EAGLE SCOUT PROJ		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES	
	Vendor Total:		1,811.62 / 0.00	1,811.62
017850	GALLS, LLC		8/18/2023	80917
025165448	UNIFORMS	0.00	$52.33 / 0.00	52.33
Desc: UNIFORMS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI	
025229413	UNIFORMS	0.00	$64.66 / 0.00	64.66
Desc: UNIFORMS		Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI	
	Vendor Total:		116.99 / 0.00	116.99
018675	GNOMON COPY	GNOMON COPY	8/18/2023	80918
64697	PRINTS	0.00	$235.40 / 0.00	235.40
Desc: Printing 20 copies of the Climate A		Acct: 10-626-323-0000	TM -Materials & Supplies	
	Vendor Total:		235.40 / 0.00	235.40
018775	GOOD BEGINNINGS		8/18/2023	80919
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$2,250.00 / 0.00	2,250.00
Desc: Soc Svc App Aug		Acct: 10-412-316-0500	COH -APPROP - GOOD BEGINNINGS (	
	Vendor Total:		2,250.00 / 0.00	2,250.00
018815	GOOD NEIGHBOR HEALTH CLINIC		8/18/2023	80920
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$4,750.00 / 0.00	4,750.00
Desc: Soc Svc App Aug		Acct: 10-412-316-0300	COH -APPROP GOOD NEIGHBOR CLI	
	Vendor Total:		4,750.00 / 0.00	4,750.00
019390	GRAINGER		8/18/2023	80921
9787668699	MATERIALS	166.51	$166.51 / 0.00	166.51
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES	
Desc: MATERIALS		Acct: 65-964-323-0000	MATERIALS & SUPPLIES	
9787668707	MATERIALS	25.45	$25.45 / 0.00	25.45
Desc: MATERIALS		Acct: 65-964-323-0000	MATERIALS & SUPPLIES	
9789991784	MATERIALS	39.20	$39.20 / 0.00	39.20
Desc: MATERIALS		Acct: 65-964-323-0000	MATERIALS & SUPPLIES	
9801458846	MATERIALS	25.88	$25.88 / 0.00	25.88
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES	
	Vendor Total:		257.04 / 0.00	257.04
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	8/18/2023	80922
09832000005AUG'23	BRIGGS PARK	0.00	$44.41 / 0.00	44.41
Desc: BRIGGS PARK		Acct: 10-521-329-0000	PR -ELECTRICITY	
13833000006AUG'23	LYMAN PARK	0.00	$35.14 / 0.00	35.14

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Desc: LYMAN PARK		Acct: 10-521-329-0000		PR -ELECTRICITY		
20822960512AUG'23	1732 QUECHEE MAIN ST		0.00	$37.05	0.00	37.05
Desc: 1732 QUECHEE MAIN ST		Acct: 10-521-329-0000		PR -ELECTRICITY		
28933000003AUG'23	MAPLE ST SEWER		281.59	$281.59	0.00	281.59
Desc: MAPLE ST SEWER		Acct: 60-964-329-0000		ELECTRICITY		
34591000004AUG'23	RADIO TOWER		0.00	$171.14	0.00	171.14
Desc: RADIO TOWER		Acct: 10-271-329-0000		DISP -ELECTRICITY		
34926000000AUG'23	PARK/LEHMAN BRIDGE LGTS - HWY		0.00	$121.87	0.00	121.87
Desc: PARK/LEHMAN BRIDGE LGTS - HWY		Acct: 10-314-329-0000		DPW -ELECTRICITY		
36340000003AUG'23	FROST PARK		0.00	$23.67	0.00	23.67
Desc: FROST PARK		Acct: 10-521-329-0000		PR -ELECTRICITY		
39065357434AUG'23	CURRIER ST		0.00	$65.35	0.00	65.35
Desc: CURRIER ST		Acct: 10-314-329-0000		DPW -ELECTRICITY		
43833000003AUG'23	BRIDGE ST TRAFFIC		0.00	$79.92	0.00	79.92
Desc: BRIDGE ST TRAFFIC		Acct: 10-314-329-0000		DPW -ELECTRICITY		
49662156394AUG'23	SYKES MTN AVE		0.00	$97.38	0.00	97.38
Desc: SYKES MTN AVE		Acct: 10-314-329-0000		DPW -ELECTRICITY		
50776120219AUG'23	1103 N MAIN ST		0.00	$67.14	0.00	67.14
Desc: 1103 N MAIN ST		Acct: 10-314-329-0000		DPW -ELECTRICITY		
74856156851AUG'23	97 S MAIN ST CHARGING		0.00	$155.35	0.00	155.35
Desc: 97 S MAIN ST CHARGING		Acct: 10-314-329-0100		DPW -ELECTRICITY - CHARGING STA		
78840100008AUG'23	RAILRD ROW - ENGINE 494		0.00	$93.05	0.00	93.05
Desc: RAILRD ROW - ENGINE 494		Acct: 10-521-329-0000		PR -ELECTRICITY		
87833000000AUG'23	MAPLE ST TRAFFIC		0.00	$78.93	0.00	78.93
Desc: MAPLE ST TRAFFIC		Acct: 10-314-329-0000		DPW -ELECTRICITY		
97762000004AUG'23	N MAIN ST HWY		0.00	$44.01	0.00	44.01
Desc: N MAIN ST HWY		Acct: 10-314-329-0000		DPW -ELECTRICITY		
49762000005AUG'23	BRIDGE ST PUMP		85.45	$85.45	0.00	85.45
Desc: BRIDGE ST PUMP		Acct: 60-964-329-0000		ELECTRICITY		
82948328248AUG'23	PROSPECT ST		0.00	$107.99	0.00	107.99
Desc: PROSPECT ST		Acct: 10-314-329-0000		DPW -ELECTRICITY		
37762000000AUG'23	N MAIN ST - TRAFFIC LIGHT		0.00	$42.24	0.00	42.24
Desc: N MAIN ST - TRAFFIC LIGHT		Acct: 10-314-329-0000		DPW -ELECTRICITY		
04832000006AUG'23	S MAIN ST PUMP		80.34	$80.34	0.00	80.34
Desc: S MAIN ST PUMP		Acct: 60-964-329-0000		ELECTRICITY		
	Vendor Total:			1,712.02	0.00	1,712.02
019950	GREEN MT RSVP & VOLUNTEER CTR OF				8/18/2023	80923
2024	APPROPRIATIONS FYE 2024		0.00	$800.00	0.00	800.00
Desc: Soc Svc App		Acct: 10-424-316-0700		YAS -APPROP RSVP-UV-WHITE MTN		
	Vendor Total:			800.00	0.00	800.00
020190	GROBE, JONATHAN W.	JONATHAN W. GROBE			8/18/2023	80924
07.17.2023	SUMMER BASEBALL		0.00	$225.00	0.00	225.00
Desc: SUMMER BASEBALL		Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			225.00	0.00	225.00
020556	HAMPSHIRE FIRE PROTECT CO, LLC				8/18/2023	80925

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244787	ANNUAL FIRE ALARM INSPECTIONS		0.00	$445.00	0.00	445.00
Desc: ANNUAL FIRE ALARM INSPECTIONS		Acct:	10-421-318-0000	SEN -CONTRACTED SERVICES		
	Vendor Total:			445.00	0.00	445.00
020642	HANOVER BASEBALL ASSOCIATION				8/18/2023	80926
07-28-2023	Dresden Baseball/Cal Ripken Umpirin		0.00	$1,737.50	0.00	1,737.50
Desc: Dresden Baseball/Cal Ripken Umpirin		Acct:	10-514-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:			1,737.50	0.00	1,737.50
020800	HARTFORD CEMETERY ASSOCIATION				8/18/2023	80927
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$40,250.00	0.00	40,250.00
Desc: Appropriation Aug		Acct:	10-341-316-0200	CEM -APPROP HARTFORD CEMETER		
	Vendor Total:			40,250.00	0.00	40,250.00
020830	HARTFORD COMMUNITY COALITION				8/18/2023	80928
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$12,500.00	0.00	12,500.00
Desc: Soc Svc App Aug		Acct:	10-425-316-0205	GAS -APPROP - HARTFORD COMMUN		
	Vendor Total:			12,500.00	0.00	12,500.00
020840	HARTFORD HISTORICAL SOCIETY				8/18/2023	80929
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$5,000.00	0.00	5,000.00
Desc: Soc Svc App Aug		Acct:	10-425-316-0200	GAS -APPROP-HARTFORD HISTORIC		
	Vendor Total:			5,000.00	0.00	5,000.00
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL			8/18/2023	80930
2024 TAXES#1	FYE 2024 Payment #1		0.00	$4,500,000.00	0.00	4,500,000.00
Desc: FYE 2024 Payment #1		Acct:	10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
	Vendor Total:			4,500,000.00	0.00	4,500,000.00
022000	HEALTH CARE & REHABILITATION SERVIC				8/18/2023	80931
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$4,997.50	0.00	4,997.50
Desc: Soc Svc App Aug		Acct:	10-412-316-0520	COH -APPROP - HEALTH CARE & REH		
	Vendor Total:			4,997.50	0.00	4,997.50
022400	HERRIN, RANDY	RANDALL HERRIN			8/18/2023	80932
08.10.2023	REIMBURSEMENT		594.15	$594.15	0.00	594.15
Desc: Clothing Allowance		Acct:	60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Vendor Total:			594.15	0.00	594.15
023473	INGRAM LIBRARY SERVICES LLC				8/18/2023	80933
77211811	BOOKS		0.00	$8.85	0.00	8.85
Desc: BOOKS		Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAR		
77211812	BOOKS		0.00	$16.64	0.00	16.64
Desc: BOOKS		Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAR		
77316732	BOOKS		0.00	$184.00	0.00	184.00
Desc: BOOKS		Acct:	10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAR		
77316733	BOOKS		0.00	$29.96	0.00	29.96

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Desc: BOOKS		Acct: 10-712-316-0500		LIB -APPROP - W. HARTFORD LIBRAF			
	Vendor Total:			239.45		0.00	239.45
024335	ISUN, INC					8/18/2023	80934
INV-ISI-001371	SOLAR ARRAY JUL'23		5,461.81	$5,461.81		0.00	5,461.81
Desc: SOLAR ARRAY JUL'23		Acct: 65-963-329-0000		ELECTRICITY			
	Vendor Total:			5,461.81		0.00	5,461.81
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC					8/18/2023	80935
3005	QUECHEE POCKET PARK & PARKING		500.00	$500.00		0.00	500.00
Desc: Planters/Streetetscape Improvements		Acct: 13-921-360-0105		S. Main St Infrastructure Construction - F			
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC					8/18/2023	80936
3013	3 TREES - PLANTING & PICK UP		3,310.00	$3,310.00		0.00	3,310.00
Desc: 3 TREES - PLANTING & PICK UP		Acct: 13-921-360-0105		S. Main St Infrastructure Construction - F			
	Vendor Total:			3,810.00		0.00	3,810.00
025600	KENNEY, RICHARD	RICHARD KENNEY				8/18/2023	80937
JUL'23	RET REIMB JUL 2023		575.48	$575.48		0.00	575.48
Desc: RET REIMB JUL 2023		Acct: 50-954-418-0100		RETIREE HEALTH INSURANCE			
AUG'23	RET REIMB AUG 2023		575.48	$575.48		0.00	575.48
Desc: RET REIMB AUG 2023		Acct: 50-954-418-0100		RETIREE HEALTH INSURANCE			
	Vendor Total:			1,150.96		0.00	1,150.96
026778	LAMONTAGNE, JAMES LANDSCAPING CO,II	JAMES LAMONTAGNE LANDSCAPING CO,INC/18/2023					80938
3021	5 TREES - PICKUP/DELIVER/INSTALL		600.00	$1,300.00		0.00	1,300.00
Desc: 5 TREES - PICKUP/DELIVER/INSTALL		Acct: 73-511-000-1630		Recreation canopy grant			
Desc: 5 TREES - PICKUP/DELIVER/INSTALL		Acct: 10-115-101-0201		BC -TREE WARDEN			
	Vendor Total:			1,300.00		0.00	1,300.00
027345	LEASE SERVICING CENTER, INC					8/18/2023	80939
55135-10-2023	ZAMBONI		0.00	$25,000.76		0.00	25,000.76
Desc: LEASE ZAMBONI PAY#3		Acct: 10-912-542-0007		TM -Lease P- Zamboni #3355135			
Desc: INTEREST ZAMBONI PAY#3		Acct: 10-912-542-0016		TM -Lease I- Zamboni #3355135			
	Vendor Total:			25,000.76		0.00	25,000.76
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY				8/18/2023	80940
4935943,83873	PROPANE 162.9G@$1.4096 LIB		0.00	$232.89		0.00	232.89
Desc: PROPANE 162.9G@$1.4096 LIB		Acct: 10-524-327-0000		PR -BUILDING HEAT			
	Vendor Total:			232.89		0.00	232.89
027755	LEONARD, TIMOTHY A	TIMOTHY A. LEONARD				8/18/2023	80941
07.17.2023	SUMMER BASEBALL		0.00	$150.00		0.00	150.00
Desc: SUMMER BASEBALL		Acct: 10-514-318-0000		PR -CONTRACTED SERVICES			
	Vendor Total:			150.00		0.00	150.00
027820	LEVIN, TED	THEODORE A. LEVIN				8/18/2023	80942
07.31.2023	2 KESTREL BOXES		0.00	$140.00		0.00	140.00

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Desc: 2 KESTREL BOXES	Acct: 10-611-323-0000	PDZ -MATERIALS & SUPPLIES			
	Vendor Total:		140.00	0.00		140.00
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN		8/18/2023		80943
AUG'23	RETIREE REIMB	0.00	$345.56	0.00		345.56
	Desc: Ret Reimb Aug 23	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Vendor Total:		345.56	0.00		345.56
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY		8/18/2023		80944
3002774942	CO2	0.00	$158.13	0.00		158.13
	Desc: CO2	Acct: 10-512-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		158.13	0.00		158.13
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK		8/18/2023		80945
700005551,226084283	PRE EMP EXAMS	0.00	$726.00	0.00		726.00
	Desc: PRE EMP EXAMS	Acct: 10-512-315-0000	PR -RECRUITMENT & TRAINING			
	Desc: PRE EMP EXAMS	Acct: 10-514-315-0000	PR -RECRUITMENT & TRAINING			
	Desc: PRE EMP EXAMS	Acct: 10-511-315-0000	PR -RECRUITMENT & TRAINING			
	Desc: PRE EMP EXAMS	Acct: 10-527-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		726.00	0.00		726.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		8/18/2023		80946
240310137	OFFICE SUPPLIES	0.00	$140.23	0.00		140.23
	Desc: OFFICE SUPPLIES	Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES			
240312524	OFFICE SUPPLIES	0.00	$1.00	0.00		1.00
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES			
240367667	OFFICE SUPPLIES	0.00	$484.59	0.00		484.59
	Desc: Clerk Office Supplies	Acct: 10-151-323-0000	TC -MATERIAL & SUPPLIES			
239597334	OFFICE SUPPLIES	0.00	$4.28	0.00		4.28
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES			
240151273	OFFICE SUPPLIES	0.00	$72.94	0.00		72.94
	Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES			
	Vendor Total:		703.04	0.00		703.04
031390	MODERN CLEANERS & TAILORS, INC			8/18/2023		80947
07.31.2023	DRY CLEANING	0.00	$1,411.00	0.00		1,411.00
	Desc: DRY CLEANING	Acct: 10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
	Vendor Total:		1,411.00	0.00		1,411.00
031438	MONAGHAN SAFAR PLLC			8/18/2023		80948
22294	LEGAL: PW PR UNION GRIEVANCE	0.00	$615.00	0.00		615.00
	Desc: LEGAL: PW PR UNION GRIEVANCE	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
22055	LEGAL: PERSONNEL MATTER	0.00	$15,740.75	0.00		15,740.75
	Desc: LEGAL: PERSONNEL MATTER	Acct: 10-141-318-0000	LEG -CONTRACTED SERVICES			
	Vendor Total:		16,355.75	0.00		16,355.75
031900	MT OLIVETT/ST ANTHONY'S CEMETERY			8/18/2023		80949
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$10,000.00	0.00		10,000.00

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Appropriation Aug		Acct: 10-341-316-0300		CEM -APPROP MT OLIVET/ST ANTHO		
	Vendor Total:			10,000.00	0.00	10,000.00
032097	MUSCO SPORTS LIGHTING, LLC	MUSCO FINANCE, LLC			8/18/2023	80950
4214	SOFTBALL LIGHTS		0.00	$8,894.81	0.00	8,894.81
Desc: LEASE SOFTBALL LIGHTS 50%		Acct: 10-912-542-0010		TM -Lease P- Musco Softball Light#2008		
Desc: INTEREST SOFTBALL LIGHTS 50%		Acct: 10-912-542-0019		TM -Lease I- Musco Softball Light#2008		
	Vendor Total:			8,894.81	0.00	8,894.81
032104	MVP SELECT CARE INC.				8/18/2023	80951
2023-07	Health Insuarnce HRA/FSA		27.50	$220.00	0.00	220.00
Desc: Health Insuarnce HRA/FSA		Acct: 10-121-220-0000		TM -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-151-220-0000		TC -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-171-220-0000		FIN -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-171-418-0100		FIN -RETIREE HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-174-220-0000		ASE -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-181-220-0000		IT -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-211-220-0000		HPD -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-221-220-0000		HFD -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-271-220-0000		DISP -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-311-220-0000		DPW -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-325-220-0000		DPW -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-511-220-0000		PR -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-514-220-0000		PR -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-521-220-0000		PR -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-521-418-0100		PR -RETIREE HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 10-622-220-0000		PDZ -HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 30-975-220-0000		HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 50-954-220-0000		HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 50-955-220-0000		HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 60-961-220-0000		HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
Desc: Health Insuarnce HRA/FSA		Acct: 65-963-220-0000		HEALTH INSURANCE		
	Vendor Total:			220.00	0.00	220.00
032250	NRICH, INC				8/18/2023	80952
2862	LEGO CAMP		0.00	$4,400.00	0.00	4,400.00
Desc: Lego Engineering Camp		Acct: 10-514-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			4,400.00	0.00	4,400.00
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES			8/18/2023	80953
9600004148JUL'23	TRASH PICK UP - JUL'23 - BUGBEE		0.00	$296.53	0.00	296.53
Desc: TRASH PICK UP - JUL'23 - BUGBEE		Acct: 10-421-318-0000		SEN -CONTRACTED SERVICES		
9600291752JUL'23	TRASH PICK UP - JUL'23 - WABA		0.00	$276.21	0.00	276.21
Desc: TRASH PICK UP - JUL'23 - WABA		Acct: 10-521-318-0000		PR -CONTRACTED SERVICES		
9600004155JUL'23	TRASH PICK UP - JUL'23		0.00	$271.91	0.00	271.91

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: TRASH PICK UP - JUL'23	Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
	Desc: TRASH PICK UP - JUL'23	Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
	Desc: TRASH PICK UP - JUL'23	Acct: 10-211-320-0000		HPD -EQUIP OPERATION/MAINT-OFFI		
	Desc: TRASH PICK UP - JUL'23	Acct: 10-271-320-0000		DISP -EQUIP OPERATION/MAINT-OFF		
9600306162JUL'23	TRASH PICK UP - JUL'23 - MAXFIELD		0.00	$403.86	0.00	403.86
	Desc: TRASH PICK UP - JUL'23 - MAXFIELD	Acct: 10-527-318-0000		PR -CONTRACTED SERVICES		
9600004122JUL'23	TRASH PICK UP - JUL'23 - TH		0.00	$263.10	0.00	263.10
	Desc: TRASH PICK UP - JUL'23 - TH	Acct: 10-161-318-0000		TH -CONTRACTED SERVICES		
		Vendor Total:		1,511.61	0.00	1,511.61
036177	OSTROUT, GAIL	OSTROUT, GAIL			8/18/2023	80954
JUL'23	GYM MEMBERSHIP JUL'23		0.00	$30.00	0.00	30.00
	Desc: GYM MEMBERSHIP JUL'23	Acct: 10-171-318-0000		FIN -CONTRACTED SERVICES		
JUN'23	GYM MEMBERSHIP JUN'23		0.00	$30.00	0.00	30.00
	Desc: GYM MEMBERSHIP JUN'23	Acct: 10-171-318-0000		FIN -CONTRACTED SERVICES		
AUG'23	GYM MEMBERSHIP AUG'23		0.00	$30.00	0.00	30.00
	Desc: GYM MEMBERSHIP AUG'23	Acct: 10-171-318-0000		FIN -CONTRACTED SERVICES		
		Vendor Total:		90.00	0.00	90.00
037500	PIONEER MANUFACTURING CO				8/18/2023	80955
INV893225	PAINT		0.00	$1,374.00	0.00	1,374.00
	Desc: Paint for sport fields	Acct: 10-521-323-0000		PR -MATERIAL & SUPPLIES		
	Desc: Paint for fields at Max	Acct: 10-527-323-0000		PR -MATERIAL & SUPPLIES		
		Vendor Total:		1,374.00	0.00	1,374.00
037751	PONZONI, JOAN	JOAN M. PONZONI			8/18/2023	80956
JUN'23	RETIREE REIMB		274.78	$343.48	0.00	343.48
	Desc: Ret reimb Jun 23	Acct: 50-955-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret reimb Jun 23	Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret reimb Jun 23	Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret reimb Jun 23	Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Ret reimb Jun 23	Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
		Vendor Total:		343.48	0.00	343.48
038680	PUBLIC HEALTH COUNCIL OF THE UPPER				8/18/2023	80957
2024	APPROPRIATIONS FYE 2024		0.00	$977.00	0.00	977.00
	Desc: Soc Svc App	Acct: 10-412-316-0510		COH-APP- PUBLIC HEALTH COUNCIL		
		Vendor Total:		977.00	0.00	977.00
038850	QUECHEE CEMETERY ASSOCIATION	QUECHEE CEMETERY ASSOCIATION			8/18/2023	80958
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$8,175.00	0.00	8,175.00
	Desc: Appropriation Aug	Acct: 10-341-316-0400		CEM -APPROP QUECHEE CEMETERY		
		Vendor Total:		8,175.00	0.00	8,175.00
039250	RADIO NORTH GROUP INC				8/18/2023	80959
24145395	Portable radio batteries		0.00	$2,706.00	0.00	2,706.00
	Desc: Portable radio batteries	Acct: 10-211-320-0100		HPD -EQUIP OPERATION/COMMUNIC		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
	Vendor Total:		2,706.00 / 0.00	2,706.00
039510	RC CLEANING LLC	RC CLEANING LLC	8/18/2023	80960
126	CLEANING SERVICES	0.00	$1,471.55 / 0.00	1,471.55
Desc:	CLEANING SERVICES	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES	
Desc:	CLEANING SERVICES	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF	
127	CLEANING SERVICES - JUL'23 LIB	0.00	$397.85 / 0.00	397.85
Desc:	CLEANING SERVICES - JUL'23 LIB	Acct: 10-524-318-0000	PR -CONTRACTED SERVICES	
125	Town Hall Cleaning	0.00	$2,747.78 / 0.00	2,747.78
Desc:	Town Hall Cleaning	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES	
	Vendor Total:		4,617.18 / 0.00	4,617.18
040375	RICKER, ALLYN	ALLYN RICKER	8/18/2023	80961
AUG'23	RET REIMB AUG 2023	0.00	$660.87 / 0.00	660.87
Desc:	RET REIMB AUG 2023	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE	
	Vendor Total:		660.87 / 0.00	660.87
041450	SABIL & SONS, INC	SABIL & SONS, INC	8/18/2023	80962
44891	RETURNED PARTS	0.00	$-70.59 / 0.00	-70.59
Desc:	RETURNED PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
44897	PARTS	0.00	$224.32 / 0.00	224.32
Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		153.73 / 0.00	153.73
041727	SCHNEIDER GEOSPATIAL, LLC	SCHNEIDER GEOSPATIAL, LLC	8/18/2023	80963
I001916	BEACON WEBSITE HOSTING 23-24	0.00	$4,200.00 / 0.00	4,200.00
Desc:	BEACON WEBSITE HOSTING 23-24	Acct: 10-174-318-0000	ASE -CONTRACTED SERVICES	
Desc:	BEACON WEBSITE HOSTING 23-24	Acct: 10-174-318-0000	ASE -CONTRACTED SERVICES	
Desc:	BEACON WEBSITE HOSTING 23-24	Acct: 10-174-318-0000	ASE -CONTRACTED SERVICES	
	Vendor Total:		4,200.00 / 0.00	4,200.00
041950	SEVCA, INC		8/18/2023	80964
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$4,500.00 / 0.00	4,500.00
Desc:	Soc Svc App Aug	Acct: 10-423-316-0300	LIS -APPROP SEVCA	
	Vendor Total:		4,500.00 / 0.00	4,500.00
042720	SIRCHIE AQUISITION COMPANY, LLC	SIRCHIE ACQUISITION COMPANY, LLC	8/18/2023	80965
0603987-IN	NITRILE GLOVES	0.00	$257.10 / 0.00	257.10
Desc:	CID equipment	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES	
	Vendor Total:		257.10 / 0.00	257.10
043315	NATIONAL CENTER FOR SAFETY INITIATI		8/18/2023	80966
36101	BACKGROUND CHECK	15.00	$15.00 / 0.00	15.00
Desc:	BACKGROUND CHECK	Acct: 65-963-315-0000	RECRUITMENT & TRAINING	
	Vendor Total:		15.00 / 0.00	15.00
043426	FIRSTLIGHT FIBER	FIRSTLIGHT FIBER	8/18/2023	80967

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund / Acct	Invoice Amt / Disc. Amt	Net Amt.
14957854	TELEPHONES	1,007.48	$5,217.65 / 0.00	5,217.65
Desc: Telephones		Acct: 10-211-324-0000	HPD -TELEPHONE	
Desc: Telephones		Acct: 10-221-324-0000	HFD -TELEPHONE	
Desc: Telephones		Acct: 10-271-324-0000	DISP -TELEPHONE	
Desc: Telephones		Acct: 10-121-324-0000	TM -TELEPHONE	
Desc: Telephones		Acct: 10-151-324-0000	TC -TELEPHONE	
Desc: Telephones		Acct: 10-171-324-0000	FIN -TELEPHONE	
Desc: Telephones		Acct: 10-174-324-0000	ASE -TELEPHONE	
Desc: Telephones		Acct: 10-181-324-0000	IT -TELEPHONE	
Desc: Telephones		Acct: 10-511-324-0000	PR -TELEPHONE	
Desc: Telephones		Acct: 10-622-324-0000	PDZ -TELEPHONE	
Desc: Telephones		Acct: 10-530-324-0000	PR -Telephone	
Desc: Telephones		Acct: 50-952-324-0000	TELEPHONE	
Desc: Telephones		Acct: 60-961-324-0000	TELEPHONE	
Desc: Telephones		Acct: 30-971-324-0000	TELEPHONE	
Desc: Telephones		Acct: 65-963-324-0000	TELEPHONE	
Desc: Telephones		Acct: 60-962-324-0000	TELEPHONE	
Desc: Telephones		Acct: 10-321-324-0000	DPW -TELEPHONE	
Desc: Telephones		Acct: 10-325-324-0000	DPW -TELEPHONE	
	Vendor Total:		5,217.65 / 0.00	5,217.65
043815	TRI-VALLEY TRANSIT, INC		8/18/2023	80968
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$3,400.00 / 0.00	3,400.00
Desc: Soc Svc App Aug		Acct: 10-425-316-0150	GAS -APPROP - TRI-VALLEY TRANSIT	
	Vendor Total:		3,400.00 / 0.00	3,400.00
044565	STREET COP TRAINING, LLC		8/18/2023	80969
127722	TRAINING	0.00	$796.00 / 0.00	796.00
Desc: TRAINING		Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING	
	Vendor Total:		796.00 / 0.00	796.00
045487	TENNEY, DANIELLE	DANIELLE TENNEY	8/18/2023	80970
08-09-2023	SOFTBALL SUMMER CAMP	0.00	$1,280.00 / 0.00	1,280.00
Desc: Softball Summer Camp		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES	
	Vendor Total:		1,280.00 / 0.00	1,280.00
048575	VERIZON WIRELESS		8/18/2023	80971
9940906396	VERIZON BOARDBAND - JULY 2023	0.00	$1,679.94 / 0.00	1,679.94
Desc: VERIZON BOARDBAND-HFD		Acct: 10-221-324-0000	HFD -TELEPHONE	
Desc: VERIZON BOARDBAND-HPD		Acct: 10-211-320-0100	HPD -EQUIP OPERATION/COMMUNIC	
Desc: VERIZON BOARDBAND-NORWICH		Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS	
Desc: VERIZON BOARDBAND-WINDSOR		Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS	
048575	VERIZON WIRELESS		8/18/2023	80972
9940972688	VERIZON - JULY 2023	240.60	$2,763.53 / 0.00	2,763.53
Desc: Verizon Wireless		Acct: 10-121-324-0000	TM -TELEPHONE	
Desc: Verizon Wireless		Acct: 10-171-324-0000	FIN -TELEPHONE	
Desc: Verizon Wireless		Acct: 10-181-324-0000	IT -TELEPHONE	
Desc: Verizon Wireless		Acct: 10-221-324-0000	HFD -TELEPHONE	
Desc: Verizon Wireless		Acct: 10-211-324-0000	HPD -TELEPHONE	

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: Verizon Wireless		Acct: 10-271-324-0000		DISP -TELEPHONE		
Desc: Verizon Wireless		Acct: 10-325-324-0000		DPW -TELEPHONE		
Desc: Verizon Wireless		Acct: 10-511-324-0000		PR -TELEPHONE		
Desc: Verizon Wireless		Acct: 50-955-324-0000		TELEPHONE		
Desc: Verizon Wireless		Acct: 55-955-324-0000		TELEPHONE		
Desc: Verizon Wireless		Acct: 60-965-324-0000		TELEPHONE		
Desc: Verizon Wireless		Acct: 30-971-324-0000		TELEPHONE		
Desc: Verizon Wireless		Acct: 10-174-324-0000		ASE -TELEPHONE		
Desc: Verizon Wireless		Acct: 65-965-324-0000		TELEPHONE		
Desc: Verizon Wireless		Acct: 10-411-318-0000		HEA -CONTRACTED SERVICES		
Desc: Verizon Wireless		Acct: 10-512-318-0000		PR -CONTRACTED SERVICES		
Desc: VERIZON - JULY 2023		Acct: 10-005-100-0000		DUE FROM OTHER GOVERNMENTS		
	Vendor Total:			4,443.47	0.00	4,443.47
048640	VT ASSOC FOR THE BLIND & VISUALLY				8/18/2023	80973
2024	APPROPRIATIONS FYE 2024		0.00	$975.00	0.00	975.00
Desc: Soc Svc App		Acct: 10-412-316-0200		COH -APPROP VT ASSOC BLIND/VIS I		
	Vendor Total:			975.00	0.00	975.00
048900	VERMONT CENTER FOR INDEPENDENT	VCIL (VIRS)			8/18/2023	80974
2024	APPROPRIATIONS FYE 2024		0.00	$845.00	0.00	845.00
Desc: Soc Svc App		Acct: 10-424-316-0400		YAS -APPROP CTR INDEPEND LIVING		
	Vendor Total:			845.00	0.00	845.00
049401	VERMONT DEPT OF HEALTH				8/18/2023	80975
1207	Vital Records Engraved-Certified pa		0.00	$83.00	0.00	83.00
Desc: Vital Records Engraved-Certified pa		Acct: 10-151-323-0000		TC -MATERIAL & SUPPLIES		
	Vendor Total:			83.00	0.00	83.00
050951	VERMONT RECREATION & PARKS ASSOC	VERMONT RECREATION & PARKS ASSOC			8/18/2023	80976
02772	2023 VT CONFERENCE		0.00	$480.00	0.00	480.00
Desc: 2023 VT CONFERENCE		Acct: 10-511-315-0000		PR -RECRUITMENT & TRAINING		
	Vendor Total:			480.00	0.00	480.00
051375	STATE OF VERMONT	STATE OF VERMONT			8/18/2023	80977
3104-9050 2023	PERMIT PUBLIC WORKS GARAGE		0.00	$236.80	0.00	236.80
Desc: PERMIT PUBLIC WORKS GARAGE		Acct: 10-325-317-0000		DPW -PERMITS AND LICENSES		
	Vendor Total:			236.80	0.00	236.80
051950	VISITING NURSE AND HOSPICE OF				8/18/2023	80978
2024 - 1	APPROPRIATIONS 1/2 FYE 2024		0.00	$25,500.00	0.00	25,500.00
Desc: Soc Svc App Aug		Acct: 10-412-316-0100		COH -APPROP HOME/COMMUNITY HE		
	Vendor Total:			25,500.00	0.00	25,500.00
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY			8/18/2023	80979
81691980	MATERIALS		48.03	$48.03	0.00	48.03
Desc: MATERIALS		Acct: 60-961-321-0100		REPAIRS & MAINT-BUILDING		

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Vendor Total:		48.03	0.00		48.03
052450	WEST HARTFORD CEMETERY ASSOC				8/18/2023	80980
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$2,100.00	0.00		2,100.00
Desc:	Appropriation Aug	Acct: 10-341-316-0500	CEM -APPROP WEST HARTFORD CEI			
	Vendor Total:		2,100.00	0.00		2,100.00
053040	WHITE RIVER CAR WASH				8/18/2023	80981
07.31.2023	CAR WASH JUL'23	0.00	$238.00	0.00		238.00
Desc:	CAR WASH JUL'23	Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES			
	Vendor Total:		238.00	0.00		238.00
053150	SWISH WHITE RIVER LTD				8/18/2023	80982
W576018	CLEANING SUPPLIES	0.00	$67.15	0.00		67.15
Desc:	CLEANING SUPPLIES	Acct: 10-528-323-0000	PR -MATERIAL & SUPPLIES			
	Vendor Total:		67.15	0.00		67.15
053850	WINDSOR COUNTY MENTORS				8/18/2023	80983
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$2,250.00	0.00		2,250.00
Desc:	Soc Svc App Aug	Acct: 10-424-316-0300	YAS -APPROP WINDSOR COUNTY ME			
	Vendor Total:		2,250.00	0.00		2,250.00
054150	WISDOM & POWER LLC				8/18/2023	80984
JUL'23	SOLAR ARRAY - JUL 2023	1,965.11	$1,965.11	0.00		1,965.11
Desc:	SOLAR ARRAY - JUL 2023	Acct: 50-952-329-0000	ELECTRICITY			
	Vendor Total:		1,965.11	0.00		1,965.11
054250	WOMAN'S INFORMATION SERVICE				8/18/2023	80985
2024 - 1	APPROPRIATIONS 1/2 FYE 2024	0.00	$1,000.00	0.00		1,000.00
Desc:	Soc Svc App Aug	Acct: 10-424-316-0500	YAS -APPROP WISE			
	Vendor Total:		1,000.00	0.00		1,000.00
055155	YUREK, CHUCK	CHUCK YUREK			8/18/2023	80986
07.06.2023	SUMMER BASEBALL	0.00	$150.00	0.00		150.00
Desc:	SUMMER BASEBALL	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		150.00	0.00		150.00
059882	CARY, SANDRA	SANDRA CARY			8/18/2023	80987
2024-2	REIMB-AMAZON SUPPLIES	0.00	$167.07	0.00		167.07
Desc:	REIMB-AMAZON SUPPLIES	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAI			
	Vendor Total:		167.07	0.00		167.07
060110	NATIONAL BUSINESS TECHNOLOGIES LLC				8/18/2023	80988
IN563142	METER COPIER - JULY 2023	0.00	$654.82	0.00		654.82
Desc:	METER COPIER - JULY 2023 - PLANN	Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES			
Desc:	METER COPIER - JULY 2023 - FD	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI			
Desc:	METER COPIER - JULY 2023 - REC	Acct: 10-511-318-0000	PR -CONTRACTED SERVICES			

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: METER COPIER - JULY 2023 - PD		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc: METER COPIER - JULY 2023 - TAX BILL		Acct: 10-171-318-0100	FIN -TREASURER'S EXPENSE		
Desc: METER COPIER - JULY 2023 - FIN		Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
Desc: METER COPIER - JULY 2023 - TM		Acct: 10-121-318-0000	TM -CONTRACT SERVICES		
Desc: METER COPIER - JULY 2023 - VALUATIO		Acct: 10-174-318-0000	ASE -CONTRACTED SERVICES		
	Vendor Total:		654.82	0.00	654.82
060111	NATIONAL BUSINESS TECHNOLOGIES			8/18/2023	80989
80683928	LEASE KOICERA - SEPT'23	254.32	$741.35	0.00	741.35
Desc: LEASE FOLDING MACHINE - SEP'23		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
Desc: LEASE FOLDING MACHINE - SEP'23		Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc: LEASE FOLDING MACHINE - SEP'23		Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc: LEASE FOLDING MACHINE - SEP'23		Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc: LEASE FOLDING MACHINE - SEP'23		Acct: 65-965-330-0000	OFFICE EQUIPMENT		
Desc: LEASE COPIER - SEPT'23		Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Desc: LEASE COPIER - SEPT'23		Acct: 10-151-318-0000	TC -CONTRACTED SERVICES		
Desc: LEASE COPIER - SEPT'23		Acct: 10-325-330-0000	DPW -OFFICE EQUIPMENT		
	Vendor Total:		741.35	0.00	741.35
061582	M & T BANK / WILMINGTON TRUST			8/18/2023	80992
2024 TH41 RF1-188	MUNICIPAL PROJECT RF1-188	3,483.74	$3,483.74	0.00	3,483.74
Desc: RF1-188 Principal		Acct: 60-964-542-0300	Debt Prinicipal - RF1-188-1.0		
061582	M & T BANK / WILMINGTON TRUST			8/18/2023	80990
2024 TH06 AR1-006	MUNICIPAL PROJECT AR1-006	39,915.47	$39,915.47	0.00	39,915.47
Desc: AR1-006 Split between 60/65: Princi		Acct: 60-964-542-0100	DEBT PRINCIPAL - AR1-006		
Desc: AR1-006 Split between 60/65: Admin		Acct: 60-964-542-0102	DEBT ADMIN FEE - AR1-006		
Desc: AR1-006 Split between 60/65: Princi		Acct: 65-964-542-0100	DEBT PRINCIPAL - AR1-006		
Desc: AR1-006 Split between 60/65: Admin		Acct: 65-964-542-0102	DEBT ADMIN FEE - AR1-006		
061582	M & T BANK / WILMINGTON TRUST			8/18/2023	80991
2024 TH41 AR1-041	MUNICIPAL PROJECT AR1-041	302,968.95	$302,968.95	0.00	302,968.95
Desc: AR1-041 Principal		Acct: 65-963-542-0200	DEBT PRINCIPAL- AR1-041-3		
Desc: AR1-041 Admin Fee		Acct: 65-963-542-0202	DEBT ADMIN FEES- AR1-041-3		
	Vendor Total:		346,368.16	0.00	346,368.16
489010	VERMONT CENTER FOR RESPONDER			8/18/2023	80993
1444	WELLNESS SERV ANNUAL 23-24	0.00	$15,000.00	0.00	15,000.00
Desc: WELLNESS SERV ANNUAL 23-24		Acct: 10-211-313-0000	HPD -MEMBERSHIP DUES		
	Vendor Total:		15,000.00	0.00	15,000.00
502251	HAMILTON, CHRISTOPHER	CHRISTOPHER HAMILTON		8/18/2023	80994
06.19.2023	TRAINING - F BROWN	0.00	$275.00	0.00	275.00
Desc: TRAINING - F BROWN		Acct: 10-512-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:		275.00	0.00	275.00
502362	STOCKEN, WESLEY	WESLEY STOCKEN		8/18/2023	80995
06.19.2023	SUMMER BASEBALL	0.00	$75.00	0.00	75.00
Desc: SUMMER BASEBALL		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		75.00	0.00	75.00
502895	GRUNTHAL, WENDY	WENDY GRUNTHAL			8/18/2023	80996
862362	REFUND - YOUTH SOCCER		0.00	$45.00	0.00	45.00
Desc:	REFUND - YOUTH SOCCER	Acct:	10-514-325-0000	PR -REFUNDS		
		Vendor Total:		45.00	0.00	45.00
FUND 1 0	**HRA / FSA / DCR**			**Bank Total:**		**5,242,754.90**
FUND 1 0 HRA	**HRA / FSA / DCR**					
032103	MVP HEALTH - HRA / DCRA				8/18/2023	1055
07.29.2023	DCRA/FSA/HRA 06.25.23-07.29.23		3,566.50	$15,710.18	0.00	15,710.18
Desc:	DCRA 06.25.23-07.29.23	Acct:	10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
Desc:	FSA 06.25.23-07.29.23	Acct:	10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-121-225-0000	TM -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-171-225-0000	FIN -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-174-225-0000	ASE -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-181-225-0000	IT -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-211-225-0000	HPD -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-221-225-0000	HFD -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-271-225-0000	DISP -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-311-225-0000	DPW -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-325-225-0000	DPW -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-521-418-0100	PR -RETIREE HEALTH INSURANCE		
Desc:	HRA 06.25.23-07.29.23	Acct:	10-622-225-0000	PDZ -HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	50-954-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	60-961-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	65-963-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 06.25.23-07.29.23	Acct:	65-965-225-0000	HRA/CHOICECARE CARD		
		Vendor Total:		15,710.18	0.00	15,710.18
FUND 1 0 HRA				**Bank Total:**		**15,710.18**
		Holdback Total				5,432,670.03
	Batch Totals:	0.00	381,813.27		0.00	5,814,483.30

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

_____ MICHAEL HOYT

_____ DANIEL FRASER

_____ KIM SOUZA

_____ LANNIE J. COLLINS

_____ MARY M. ERDEI

_____ ROCKET

_____ ALLY TUFENKJIAN

_____

_____ GAIL OSTROUT

_____ JOSEPH MAJOR