TOWN OF HARTFORD SELECTBOARD AGENDA
Tuesday, May 30, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall
The meeting will also be available on Zoom https://zoom.us/j/549799933 - Please mute your microphone. youtube.com/catv810 – click "live now". If you are calling in from phone dial:(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and Press *9 to raise your hand for public comment

I. Call to Order the Selectboard Meeting (6:00)
II. Pledge of Allegiance
III. Local Liquor Control Board: None
IV. Local Cannabis Control Board: None
V. Order of Agenda
VI. Selectboard
1. Public Comment (6:05)
2. Selectboard Comments and Announcements
3. Appointments: None
4. Town Manager and Significant Activity Report
3 Board Reports, Motions & Ordinances
   a. Highway Roadside Mower Replacement (6:35)
   b. Award Paving Contract (6:40)
   c. Gates Fairview Retaining Wall Update (6:50)
   d. Hartford Ave and other water infrastructure updates (7:05)
   e. Hartford Ave Speed Study (7:25)
   f. Wilder Park & Ride (cameras, lighting and closure) (7:45)
   g. Interest in Resources and Support for Vermonters Experiencing Homelessness (8:05)
   h. Finalize Community Safety Review RFP (8:25)
   i. Non-Union Staff COLA increase for FY24 (8:40)
   j. Hartford Boards & Commissions Vacancy Posting Policy & Appointment Policy (9:05)

VII. Commission Reports:
VIII. Consent Agenda

Approve Payroll Ending: 5/27/2023
Approve Meeting Minutes of: 5/16/2023
Approve A/P Manifest of: 5/26/2023 and 6/1//2023
Selectboard Meetings Already Approved: 6/13/2023; 6/20/2023 & 6/27/2023

IX. Executive Session: I move that we enter executive session to discuss the employment/evaluation of a public officer/employee pursuant to Title 1, Section 313(a)(3) of the Vermont Statutes.
X. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are

seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

SIGNIFICANT ACTIVITY REPORT
May 30, 2023

Assessor

- Completed property inspections throughout town for building permits and data entry.
- Attended NH IAAO 452 Workshop and successfully passed the exam.
- Attended PVR Webinar on operation of new VTPie software.
- Reviewed TIF impact due to boundary change;
- Reviewed budget and spending practices for end of FY 2023;
- Reviewed with District Adviser the 2023 Tax Exempt properties;

Assistant Assessor

- Worked close with State's new system (AXIOMATIC/VTPIE) and legacy program (NEMRC) regarding homestead, current use, and production of the 2023 Grand List;
- Assisting Assessor with review of 2023 Grand List values and procedures.

Environmental Sustainability Coordinator

-The ESC attended a climate migration conference focused on the expected influx of people into the Upper Valley. The conference was sponsored in part by the National Oceanic and Atmospheric Administration and Antioch University. The biggest takeaway was that we have already seen some people move into the area to avoid heat, wildfires, and longer allergy seasons and we are likely to see that trend increase. In an area that already has a housing crunch and is in need of infrastructure updates we need to consider that we are likely to see an increasing population in the coming years.

-Work on the first-floor heat pump system at Town Hall has started, Alliance Mechanical brought in a crane on Tuesday May 23rd to remove the old condensers and install new ones. The next step is wiring the system and then filling it with coolant, after that it should be operational.

- The contract for a feasibility study of the Bugbee Senior Center was executed, Nexus Studios now have the plans for the building and have started reviewing what the center currently looks like. We look forward to having a kickoff meeting with Studio Nexus and other stakeholders to explore how to make the center more user friendly.

- Last November the Planning Department and Environmental Sustainability Coordinator met several times with Vital Communities to explore a Department of Energy transportation grant. It was decided that Vital Communities would take the lead and submit an application for a project focused on creating a study on decarbonizing transportation in the Upper Valley. Last week we found out that the grant is being awarded to Vital Communities, they will administer the grant and the Planning Department and Environmental Sustainability Coordinator look forward to working with them to support this project.

-Several people have inquired in the past couple weeks about the status of the Charge Point charger in the South Main St. To be clear, they were updated several weeks ago and are still functioning properly.

Department of Public Works

Administration

Bryan Gazda and Chris Holzwarth attended a meeting with representatives from Sanborn Head to discuss preliminary scoping of work regarding the Solid Waste/Transfer Station assessment.

Bryan Gazda, Jeremy Delisle, and Chris Holzwarth attended contract signing and preliminary preconstruction meetings for the Fairview Terrace Water Main and Quechee Main Street box culvert projects with project engineers and contractors.

Bryan Gazda, Chris Holzwarth, and Randy Herrin met with the engineers and the contractor regarding the sanitary bypass for the VA Cut Off bridge project.

Bryan Gazda met with FD Chief Cooney for a tour of the Public Safety Facilities and overview of FD and Dispatch operations.

Attended the welcome reception for new DPW Director and Assessor.

Water Division

Fixed leak on Pleasant View Terrace.

Started the Lead-Copper Rule Revision (LCRR) water service line inspection and inventory.

Assisted contractor for Quechee Golf Course water line testing.

Fixed hydrant on South Main Street.

Attended Green Mountain Water Environment Association Spring Meeting.

Michael Martin Passed his Grad 3 Water Exam!!!!!!

Fixed sink hole from water leak on Sykes Mountain Avenue.

Highway Division

Continuing storm damage cleanup.

Started our painting of crosswalks and stop bars.

Excavated test hole on Sykes Ave to get drainage problem figured out.

Grading our gravel roads.

Rolling graded gravel roads.

Filled potholes around Town.

Washed all Town maintained bridges.

WRJ Wastewater Treatment Plant

Meetings with Bryan Gazda.

Treatment plant crew meeting.

One wastewater operator on vacation, week of 22nd.

New England Instrument installed new flow/recorder meter at the Wilder pump station.

Received a quote from Springfield Fence Company for fence repairs at the White River treatment plant.

Alliance Mechanical did springtime P.M. on heating system.

Waiting for office to OK Alliance Mechanical, service heating system AHU-2, UH-1A, UH-1B, & UH-6 (received quote 3/1/2023)

Waiting for office to OK Duke's Rooted (sewer mains root control spraying) (received quote 4/12/2023)

Waiting for office to order more batteries for emergency lights at the treatment plant. (Fire Dept. safety list)

Wet weather CSO checks and paperwork for the month of May.

Dry weather CSO checks and paperwork for the month of May.

Performed routine maintenance at the wastewater treatment plant.
Made 100 mls. of sodium thiosulfate 10% solution. (E-coli testing)
Changed oil and filters on Centrisys. (Dewatering Equipment)
Dewatered 250,000 gallons of sludge.
Dewatered 24,000 gallons of sludge brought in from Quechee treatment plant.
Hauled all dewatered biosolids and grit to Lebanon land fill.
Installed new motor mounts on riding lawn mower.
Mowed and weed wacked treatment plant lawn.
Performed routine maintenance on all ten wastewater pump stations.
Unplugged Bridge Street pump station pumps two times.
South End pump station was air bound, blead air out, reset alarm.
Locate request mark out sewer mains.
Checked problem manholes around town. (cleaned TP out of man-holes)
Call on 70 Talbert Street, checked sewer main.
Call on Chellis Street, checked sewer main.
VA Bridge meeting about by-pass pumping sewer.

Quechee Wastewater Treatment Plant

Facility and operational training for new employee
Service tractor-setting up for leach field mowing
Replaced old auma valve actuator- new actuators wouldn't shut properly due to wrong settings
Cleaned filter basins
Cleaned UV lights
Cleaned trucks

Fire Department

Incident Log:

Calls for Service 4/27/23-5/25/23	**183**		
Incident Type Categories			
Fires	4		
Overpressure Rupture/Explosion	1		
Rescue/Medical	130		
Hazardous Conditions	3		
Service Calls	18		
Good Intent	12		
False Alarm	15		
Weather Emergency	0		
Special Incident/Other	0		

Congratulations to our 2023 Department Award Recipients:

Merit Citation: Firefighter Peter McMillan

Distinguished Service Award: Acting Lieutenant Brett Quillia
Unit Citation: Chief Scott Cooney, Deputy Chief Jason Czora, Captain Christopher Dube, Acting Lt. Brett Quillia, Firefighter Peter McMillan, Firefighter Cody Place, Firefighter Mitch White
Unit Citation: Chief Scott Cooney, Deputy Chief Jason Czora, Captain David Rowlee, Lieutenant William Laliberty, Firefighter Dillon Mock, Firefighter William Heighes, Fire Marshal Tom Peltier
Life Saving Award: Captain Shawn Hannux, Lt. Christian Henault, Lt. Troy Collins, Fire Marshal Tom Peltier
Firefighter of the Year: Firefighter Taylor Wilkins
All department shifts travels throughout the week to the NH Fire Academy in Concord, NH with Hanover and Lebanon to conduct live fire training.

The fire prevention office completed numerous inspections during this period: liquor licensing, follow-up inspections, joint health inspections and new construction inspections.

Parks & Recreation

Program and Park Highlights

- Between May 13th and May 25, 2023, we completed 105 Registrations and generated nearly $17,000 in revenue.
- Since our last report, our parks system has had 224 reservations through our park permit process for use of our parks and their amenities. Totaling 1456 hours of usage.
- South Shore Pools completed the start up procedures at the Sherman Manning Aquatic Facility. This included removal of the cover, system check of all mechanical equipment and getting the facility pumps operational and the pool shocked. We continue to work at the pool vacuuming and prepping the facility for summer operations.
- Staffing levels for the pool and camp are where we need to be. We anticipate opening the Pool for weekend operation on June 3rd as long as our cleaning operations and staff training is completed.
- The Department will be providing the road signage and barricades for the upcoming Covered Bridges Half Marathon on Sunday, June 4th. The Department continues to attend the weekly meetings of the CBHM committee leading up to the race. We also assist with runner parking.
- The Park Crew is primarily focused on mowing park areas now as the grass continues to grow rapidly at many locations. Three Park locations have not recovered from the drought conditions of last summer. In addition, we had an infestation of grubs that have taken its toll on the turf. We will begin reverting back to spraying for grubs in hopes to regain our turf at Kilowatt South, Watson and Ratcliff Park.
- We completed our process of interviews for the administrative assistant position and will be finalizing an offer soon.
- We were notified that the skid steer would arrive within a couple weeks. The purchase through the Sourcewell Contract allowed for additional funds to purchase a second attachment. We still need to assess what the most beneficial should be with the funding available.
- Following the last Selectboard Meeting, we have posted the in the Valley News the Park Ordinance that included the approved changes as well as submitting the posting at our area libraries and the Bugbee Sr. Center.

- A meeting took place with the WWI and WWII Monument leaders to discuss the progress plan to be presented to the Planning and Development Office. The plan identifies what the monument is, where it can be located within the park.
- Staff continue to plan and prepare for major events over the next few weeks. Covered Bridges Half Marathon, opening of the Sherman Manning Aquatic Facility, parking cars at the Quechee Balloon Festival for the Brian Hanson Scholarship Fund and the beginning of Summer Camp Ventures.
- The Department submitted its annual report of accreditation to the Commission for Accreditation of Park and Recreation Agencies. The report was due for submission by the end of May.

IT

-Interface server project established with Dispatch/PD to help mutual aid call times. Ongoing network work between multiple agencies.
-IPS fan issue was discovered and repaired.
-City Protect interface fix with Spillman
-offboarding PD Admin
-Public Safety Camera Demo facilitation with Public Safety staff
-Additional website design & migration prep

Planning & Development

- Last weekend, Resilient Hartford held two workdays at the Clifford Park Food Forest/Abenaki Garden. A total of twenty one volunteers participated preparing and seeding islands around the fruit tree guilds as well as the Abenaki Garden. Monthly workdays are planned for the summer and fall.
- HP Roofing donated materials and labor and installed a gutter on the Clifford Park Barn that feeds a water tank inside the barn. This will provide a more sustainable water source for the Food Forest/Abenaki Garden.
- The Conservation Commission had ten participants for a bird walk at the Town Forest on Saturday, May 20th led by Ornithologist Tom Sherry and Naturalist Ted Levin.
- Logger Long View Forest completed clean-up work in the Town Forest. A tour of the harvested area with Forester A.J. Follensbee and the Conservation Commission is planned for the last week of June.
- The Conservation Commission is preparing for the Saturday, June 3rd Trails Day event at the Town Forest. Work will include construction of a bridge over a wet area, drainage work and improvements to treadway. The event runs 8:30-Noon.
- Last week, the Zoning Board of Adjustment approved the conversion of a 3-unit dwelling to a 4-unit dwelling on Christian Street in Hartford Village
- This week the Planning Commission approved:
  - Self-Storage Units on Route 14
  - Conversion of a 3-unit dwelling to a 4-unit dwelling on Christian Street in Hartford Village
  - Improvements to Quechee Lakes Racquet Facility adjacent to the Clubhouse

Hartford Police Department

Sgt Solomita and Sgt Furnari continued their DUI Instructor training this week at the Vermont Police Academy.

Qualified Mental Health Professional Alecia Armstrong has joined HCRS and will be working at HPD starting in mid-June. She will be a temporary replacement for Kelsi from HCRS, who is currently deployed overseas in the National Guard.

Administrative Assistant Diane Perry retired on Friday, May 19, 2023. Her vacant position has been posted, and applications are coming in. Interviews will be scheduled for the first part of June. It is our goal to divide the responsibilities of the administrative assistant into two positions, with the other position being a Records Management position. This person will be responsible for discovery requests, records retention, record keeping, and cross-training in the administrative assistant position.

Lieutenant Howell drove to PA to pick up the new radar speed cart (saved $800-$900 in shipping costs). The cart must be registered and insured before deployment to local roadways. This should be ready to go by early June. Permits are being worked on to allow HPD to place it on State of Vermont roadways as well.

Nature of Incident	Total Incidents
911 Hangup Call	23
Agency Assistance	13
Animal Noise	1
Animal Problem	12
Assault	3
Bike Patrol	1
Burglary	2
Burglary Alarm	19
Citizen Assist	11
Citizen Dispute	7
Traffic Accident with Damage	4
Custodial Dispute	1
Dead Animal or Carcass	1
Death Message	1
Diabetic Emergency	1
Directed Patrol	123
Disorderly Conduct/Noise	1
Controlled Substance Problem	1
Family Fight/Domestic	5
Foot Patrol	20
Found Property	3
Fraud	1
Harassment	1
Information Report	1
Intoxicated Person	1
Juvenile Problem	5
Litter/Pollution/Public Health	1
Lock Down Drill	1
Loitering	1
Lost Property	1
Motor Vehicle Complaint	7
Noise Disturbance	2
Overdose	2

Panic Alarm	1
Paperwork Service	11
Parking Problem	3
Phone Problem /Harrassment	2
Runaway Juvenile	1
Search Warrant	1
Sex Offender Registy	1
Sex Offense	2
Sexual Assault	2
Unknown Medical Emergency	2
Social Media	1
Structure Fire	1
Attempted Suicide	1
Suicide Threat	2
Suspicious Person	4
Suspicious Person/Circumstance	31
Theft	5
Theft of Motor Vehicle	3
Threatening	2
Traffic Hazard	6
Traffic Violation	1
Training	2
Trauma	1
Trespassing	5
Unresponsive Person	2
Unlawful Mischief	1
VIN Number Inspection	2
Wanted Person	2
Welfare Check	12
Total Incidents for This Report:	387

Town Clerk

- The Clerk attended the VT Secretary of State Clerk Advisory Council meeting in Newark, VT on May 16th. Steve Picazio, with the Vermont State Archive Records Administration (VSARA) was the presenter. He provided an overview of VSARA and available resources to Clerks regarding record retention. We have scheduled a July visit by Steve to discuss the contents of the Clerk Office vaults and explore developing a Record Retention Policy and Procedures Manual for documents held in the Clerk's Office. This is the first step in a long-range process.
- The Clerk had a virtual formal demonstration from one of the online land record vendors we are exploring. The demo showcased the functionality of the system from the perspectives both the Clerks daily usage and from the end users. There is much more to explore in terms of fee structures for us and for users, accounting, etc. The next steps will be to have vendors review the system and indexes presently used in the Clerks' office to determine how to move forward. The process will be complex and will likely occur in increments due to the variety of indexes we use to find documents. Once vendors have a better understanding of what we have, they will be able to develop pricing proposals, timeline and recommend how to segment the process.
- On May 25th, the Clerk attended the new series by VSARA called "Lunch & Learn". The program provided an overview Of the Public Records Act, Record Schedules, and Records Management with an opportunity for questions. VSARA plans to continue the series and is accepting program topic suggestions from Clerks. It was well-attended and there was support for continuation for the program as a good resource for municipalities/Clerks.

Finance

Continued Participation in Calendar Year 2022 Work Comp Audit

Completing reports to external parties

Assisting staff with executing the approved ARPA funds

Assisting staff with grant review requests and reporting

Bank Reconciliations and Monthly Financial Reporting

Executing the installation of a credit card machine at the Finance department window for the ease of payment

Financial Review Discussions with staff

FYE 2024 COLA Review

AGENDA MEMORANDUM
May 30, 2023
Town Selectboard Meeting Item: #x
Submitted by: Bryan Gazda, Public Works Director

Subject: **Hartford Highway Division Roadside Mower Replacement Staff Recommendation**

Background: The Hartford Highway Division has two roadside mowers to maintain vegetation growth to approximately 130 miles of roads. This operation provides safety for our traveling motorists by allowing more sight along the shoulders and corners to see oncoming traffic. This operation also allows for resident exiting their driveways or intersections to see further up the roadways. Additionally, it allows the chance to see wildlife that may be trying to cross the road.

The current tractor recommended to be traded is a 2006 Challenger MT445B with a diamond 50" mower.

Discussion: The Town of Hartford Highway Division put out an RFP for the replacement of our 2006 Challenger mower. We received two bids, one from H.P. Fairfield and one from Champlain Valley Equipment. H.P. Fairfield provided a bid of $199,059.56 and did not include the trade value for the Challenger Tractor. Champlain Equipment provided a bid of $163,108.38 for a New Holland TS6-110 with a Samurai 22 mower. Additionally, they offered $22,000.00 to trade our 2006 Challenger. Champlain Equipment also provided an extended warranty option of 5 years or 5,000 hours for an additional $5,344.00. Champlain Equipment currently has this tractor in stock and ready for delivery, were as H.P. Fairfield's delivery wouldn't be till the fall of 2023.

Impact: The Town Highway Division budgeted for this replacement in our 2022 budget and the funds were encumbered. P.O. #11351 was created for $145,000.00. The additional funds of $1,108.38 needed for the extended warranty would come from GL 10-321-318-0000.

Recommended Motion That the Selectboard authorize the Town manager to purchase a new 2023 New Holland TS6-110 with a Samurai 22 mower and the 5 year or 5,000-hour warranty for a total of $146,452.38.

New Tractor and Mower Request for Bids

The Town of Hartford is requesting bids for a new tractor and mower for the Department of Public Works.

Proposals must be submitted in a sealed envelope labeled "New Tractor/Mower" and will be received at the Town Manager's Office, 171 Bridge Street, White River Junction, Vermont 05001, no later than 2:00 p.m. Friday, May 5th. Request for proposals are available at the Town of Hartford Public Works Department, 173 Airport Road, White River Junction, VT 05001. (802) 295-3622, or https://www.hartford-vt.org/services/town_manager/contracts_bids_rfps.php

Town of Hartford, Vermont
Department of Public Works

March 23, 2023

REQUEST FOR PROPOSAL

FOR

TRACTOR AND BOOM MOWER

The Town of Hartford, Vermont Public Works Department is seeking bids for a new Tractor and Boom Mower as listed below or comparable, less a 2006 Challenger MT445B-4CAB with Diamond 50" Mower (available to be seen for trade-in by appointment).

Bidders are asked to propose the best and most cost-effective solution to meet our requirements while ensuring a high level of service.

Scope of Services

The contract shall be awarded to a responsible and responsive proposer as determined by the Town and review will include the following considerations:

- Ability to perform successfully under the terms of the scope of services
- Prior experience and past record of performance
- Availability of work force and equipment
- Financial and technical resources
- Compliance with public policy
- Location of facilities
- Any other criteria considered relevant by the Town

Rejection of Proposals

The Town of Hartford reserves the right to reject any or all proposals or to award contracts in whole in part if it is deemed in the best interest of the Town.

Revision to the Request for Proposals

The Town of Hartford reserves the right to modify any technical and submission requirements associated with this proposal and the scope of work.

Limitations of Liability

The Town of Hartford assumes no responsibility and no liability for cost incurred by the proposer in responding to the request for proposal or in responding to any further request for interviews, etc. prior to issuance of a contract. Purchase is subject to appropriation.

General

The Tractor and mower will be new and current production model.

TRACTOR SPECIFICATIONS

Safety and Security

- Machine will be equipped with the following:
- ROPS cab and seatbelt
- Lighting and marking for road travel
- Neutral start switches for ground and PTO drives
- All equipment / devices necessary to meet applicable parts of OSHA regulations

Wheelbase and Weight

- Minimum wheelbase 4 WD - 90.0 inches
- Minimum un-ballasted weight 4WD / cab 9,000 lbs.

Engine

- Gross engine horsepower output 100 @ 2,200 rpm (minimum)
- PTO horsepower 85 @ 2,100 rpm
- Cylinders 4
- Turbocharged
- Rated engine speed 2,200 rpm
- Air cleaner - dry type air cleaner with safety element and pre-cleaner
- Fuel Filter - 2 stage filtration with separate water / sediment separator
- Hand and foot throttle
- Key engine shutoff
- Under hood muffler with vertical exhaust
- Front auxiliary drive preparation kit
- Engine block heater
- Removable radiator screen

Transmission

- Power reverser, 16 forward speeds, 16 reverse speeds with left-hand electro-hydraulic reverser, integrated park position
- Park lock
- Oil cooler
- Differential lock
- Neutral safety start switch
- Wet traction clutch

Rear Axle

- Planetary final drives
- Flanged rear axle
- 8 position wheel with two 6-ply bias tires

Differential Lock

- Rear axle – foot or electro-hydraulic engagement
- Limited slip auto switch
- Front axle hydra-lock differential lock

Steering and Brakes

- Hydrostatic power steering
- Hydraulic wet disk brakes self-equalizing and self-adjusting

Front Power Axle 4 WD

- Electro-hydraulic MFWD engagement via on/auto/brake
- Planetary final drives
- 8-position wheel with two 6-ply bias tires

Tires

- AG tire, Rear 18-4 R 30 R4, Front 12/4 R 30 R4

Power Take-Off (PTO)

- Independent 540 RPM rear with shields selector speeds
- Safety start switch
- Electro-hydraulic PTO engagement
- Wet PTO clutch
- PTO engagement light
- Operator presence safety PTO warning

Hydraulic System

- Open center hydraulic system
- Hydraulic oil cooler
- 24.0 GPM tandem pump-total flow (min) 6 GPM steering pump and 18 GPM implement pump
- Duel selective control valve with couplers
- Power beyond, allows hydraulic pump to power implements that have independent control valves

3-Point Hitch (Rear)

- Category 2 hitch, convertible to Cat 1 hitch
- Telescopic draft links
- Adjustable sway chains
- Lower link sending draft control
- Adjustable straight drawbar
- Swinging drawbar

Electrical

- 12-volt electrical system
- Battery - 900 CCA, 180 AH Reserve
- 7 Terminal ASAE outlet socket (plastic socket)
- 90 AMP alternator
- Factory installed remote jumper posts
- Main battery disconnect factory installed and lockable

Lighting

- Standard lights to meet current State regulations for driving on highways, headlights and directional lights (front/rear) and taillights
- Strobe lights to be seen front and to the rear of the vehicle
- Cab dome light
- Work lights on front and rear of cab
- All electrical circuits are weather proof
- All light to be LED
- Install backup alarm

Operator Station

- Factory installed cab with tinted safety glass, full wrap around rear corner glass with handles to open out. Dual entry and exit lockable doors with rear escape hatch. Right-hand console transmission gearbox controls and left-hand shuttle control.
- Factory installed air conditioning, heat and defrost
- Tilt and telescopic steering column
- Horn
- Sun visor with release
- Two speed front windshield wiper and washer, rear wiper
- Deluxe fabric covered spring suspended seat, swivel, adjustable lumbar support and armrests
- Sound level - 75 dB
- AM/FM Radio with Bluetooth
- Two telescopic manually adjustable rear-view mirrors
- Loader roof view glass with sunshade

Miscellaneous

- SMV emblem
- 30-gallon fuel tank
- If unit is Tier 4, DEF tank three gallons minimum
- Tilt-up hood
- Parts and service manuals or CD's for tractor and mower
- Full set of filters for first oil service

WARRANTY

- Unit shall have a 24 months full coverage warranty or a maximum of 2,000 hours. All specifications are per ASAE and/or SAE standards.

MID-MOUNTED HYDRAULIC BOOM MOWER SPECIFICATIONS

Main Frame

Main Frame shall be constructed to be supported on the front tractor bolster, center of tractor and rear axle housing to absorb side torque and impact severe applications
Main Frame shall provide a minimum of 8" of ground clearance at a distance of not more than 26" from the tractor center line

Boom Swivel Bracket

- Swivel shall be box construction with a 100,000 PSI steel swivel cylinder tang with vertical bearing boss, with steel backed, porous bronze inner structure. Bearing shall have grease pockets built in and support a 2-1/2" vertical pin
- Swivel shall be supported by a greaseless thrust washer to eliminate galling between swivel bracket and boom mounting bracket
- Hydraulic hoses shall be routed thru hose clamp/guides with hose wrap to prevent chaffing

Primary Boom

- Primary boom shall have a minimum of 70,000 PSI 8" x 6" structural tube and reinforcement with 50,000 PSI steel
- Pressure and return lines will be pre-formed steel tubes, or hoses, with hoses at pivot points and mounted to the back of the boom
- Top mounted double acting lift cylinder shall have a nitrogen accumulator
- Cylinder end attachment points shall have replaceable bearings. Primary boom lift cylinder shall not be less than 5" in diameter

Secondary Boom

- Secondary boom shall have a minimum of 50,000 PSI yield 6" x 4" tube and reinforced at all stress points
- Pressure and return lines are preformed steel tubes and hoses mounted to the rear of boom

Hydraulics

- Pump shall be direct drive from the tractor front crankshaft adapter, greaseable with a guard
- Reservoir shall be internally treated against corrosion with industry approved chemical agent at time of manufacture. Reservoir shall have an in-tank filter rated at 75 GPM, 10 micron, 200 beta, element with bypass, restriction gauge, minimum (1) one PSI at suction outlet and have a ball valve at suction line
- Reservoir shall be mounted in tractors left-hand rear wheel well. Reservoir shall hve sufficient clearance for proper cooling and shall be a minimum of 37 gallons of oil in an operating condition. Hydraulic fluid level and temperature gauge to be built-in reservoir.
- Hydraulic pressure connections shall meet SAE O-ring and JIC standards

Hydraulics (continued)

- Pump shall be front mounted, cast steel housing, steel gears. Rated at 250 PSI, 45 GPM and 96 HP input.
- Suction hoses shall be unrestricted
- Hydraulic oil shall meet a cleanliness standard of ISO 46 rating or better
- Motor shall have a cast steel housing with steel gears
- Mower control valve shall be an electrically controlled, pilot operated. Valve shall stop mower from turing in the off position and will not cause a restriction to generate drift while in the off position
- Mower control valve shall stop cutter assembly in a maximum of 7 seconds from full RPM

Joy Stick Control

- Joy-stick valve option - Shall be an electro-hydraulic, load sensing valve. Valve shall have interchangeable spools and shall have a manual over-ride for each section, and 12-volt electrical actuation
- Valve (Joy-Stick) shall have load-independent flow control, oil flow to individual function is independent of the load pressure of the function. Valve shall have built in pressure relief in pump side module (PVP), with system capabilities of pressures of not less than 4,350 psi continuous, and 4,640 psi intermittent. PVP shall have a pressure gauge connection for service and have an open center option for fixed displacement pumps
- Valve (Joy-Stick) body shall have interchangeable spools, integrated pressure compensator, check valves, and different spool variants. Valves shall be configured with manual override levers on one end and an electronic actuation module on the other
- Electro-hydraulic (Joy-Stick) actuation modeule shall integrate directly with proportional valve body. Module shall have integrated electronics, sensors, and actuators, and shall have a feedback transducer measuring spool movement in relation to input signal, module shall control the direction, velocity, and position of main valve spool. Module shall have automatic active fault monitoring, and directional indication and LED light indication. Module shall have a low hysteresis and shall have attachment for a sealed Deutsch connector. (REQUIRED) Vendor shall provide module hysteresis valve, brand of connector, and IP rating of connector.

Counterweight

Beat Juice

- Counter weight, total ballast weight (wheel weight and calcium chloride solution) shall be a minimum of 1,500 lbs. Wheel weight shall be cast steel, mounted flush to outside of wheel, and shall weigh not less than 500 lbs.

Operator Protection

- Shall have 3/8" right-side, hard surfaced, polycarbonate protection for operator. Installed into the original cab manufactured door and or side window.

Stow System

- A single point mounted boom stow system shall be attached directly to tractor with a frame member extending to the right-hand axle housing and further extend forward to mower main frame.
- Stow system shall consist of an axle brace extending from the mower mainframe and below and attached to the right-rear axle housing. The axle brace shall attach to the upper single post stow assembly which saddles on top of the axle brace and has an adjustable stow plate bolted to the upper single post stow assembly.
- The axle brace shall be of the square tubes design. The tube shall attach to the mower mainframe and extend below and attach to the right-rear axle.
- The upper stow assembly shall be constructed of square tubing saddle mounted to axle brace extended above and behind the right-rear axle.
- The adjustable stow plate shall be attached to upper stow assembly and shall be adjustable up or down and side to side. The stow assembly shall contact the upper boom and shall not be more than 27" above the axle center line and not more than 39" behind the axle center line.

ATTENDANCE SHEET

BID/DATE: DPW-TRACTOR & MOWER 5/5/2023 2pm

	Printed Name	Company	Signature
1	CHRISTOPHER HOLZWARTH	TOH	
2	CHRISTOPHER HALEY	TOH	
3			
4			
5			
6			
7			
8			
9			
10			

TOWN OF HARTFORD
171 BRIDGE STREET
WRJ, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

Bid For: Tractor + Mower
DEPARTMENT: DPW
DATE: 5/5/2023 2pm
Tabulated BY: CDH

	Name & Address of Bidder	Bid	TRADE IN	COST	WARRANTY
1	JASON Baker, Champlain Valley EQUIP. 72 Kubota Drive BERLIN, VT 05602	$163,108.38	$22,000	$141,108.38	5 YR 5000 HRS $5,344.00
2	Casey Lyon 534 Maple ST. Hopkinton, NH 03229	$199,059.56	N/A	$199,059.56	STANDARD 2 YR 2000 HS included
3					1 YR TIGER EQUIPMENT
4					
5					
6					
7					
8					
9					

TOWN OF HARTFORD, VERMONT
DEPARTMENT OF PUBLIC WORKS

TRACTOR and MID-MOUNTED BOOM MOWER

BID SHEET DUE
Friday, May 5th at 2:00 PM

Tractor Make John Deere Model 6110M

Manufacture Year 2023

Mower Make Tiger Model Bengal

Manufacture Year 2023

Tractor Horsepower	110
Reach Out	22'
Reach Up	24'
Reach Down at 45 degrees	14'
Cutter Head Width	50"
Break Out Type	Hydraulic - Mechanical
Reservoir Capacity	37 Gallon
Accumulator Lift	Nitrogen

Cost of Tractor / Mower (4 WD) $ 199,059.56

Less Trade-In $ N/A Unable to adequatley support Challenger Tractors or Diamond Mowers for resale. Private sale option for Hartford, David White - 603-331-1478. Estimated value to his organization $12-15,000 in current condition based off inspection.

Less Discounts $

Total Purchase Price **$** 199,059.56

Extended Warranty (Option) Standard Warranty 2 year 2,000 hours Tractor, 1 Year Tiger Equipment.

Expected Delivery Date: Fall 2023

Company Name: H.P Fairfield LLC

Address: 554 Maple St Hopkinton, NH 03229

Contact Person: Casey Lyon Email Address : caseylyon@alamo-group.com

Phone Number: 603-225-9576 Cell Phone: 802-999-8034

Signature: Casey Lyon **Date :** 5/1/2023

HP FAIRFIELD

NEW HAMPSHIRE
554 Maple Street
Hopkinton, NH 03229
P: (603) 225-9576

Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods. LATE CHARGE: A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	825199	**TERRITORY**	394	**PAGE 1 of 2**
ORDER DATE	04/28/2023	**CUSTOMER PO**	964917LYON	
QUOTE DATE	05/04/2023	**SHIPPED VIA**		
SALES ORDER	6918709 - SQ	**FREIGHT TERMS**	EXW- CUSTOMER FRT ACCOUNT	
		EX2	DIRECT BILL TRANSER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date		**CODE**	002
DELIVERY INSTRUCTIONS:				
		REQUESTED SHIP DATE	04/28/2023	

SOLD TO:
TOWN OF HARTFORD CHP
171 BRIDGE ST
WHITE RIVER JUNCTION VT 05001-7034

SHIP TO:
TOWN OF HARTFORD CHP
173 AIRPORT RD
WHITE RIVER JUNCTION VT 05001-6029

DESCRIPTION/REMARKS

HARTFORD, VERMONT TRACTOR AND MID-MOUNTED BOOM MOWER RFP 4/28/2023
"SOURCEWELL CONTRACT PRICING" Contract#070821-TGR

WE ARE PLEASED TO OFFER YOU THE FOLLOWING FOR CONSIDERATION:

(1)2023/24 JOHN DEERE 6110M MFWD CAB TRACTOR WITH CRANK SHAFT ADAPTOR, 16 x 16 POWER QUAD TRANSMISSION ALLOWS YOU TO BUMP UP THROUGH GEARS IN EACH RANGE, AIR RIDE SEAT, (2) SETS OF SCV'S, 540/1000 PTO, FRONT AUX DRIVE KIT, FLANGED REAR AXLES. FRONT AND REAR WIPER & WASHER KIT. 147 AH BATTERY, POLYCARBONATE SAFETY GLASS "NO-TINT" 460/85R34 R1W RADIAL REARS, 340/85R24 R1W RADIAL FRONTS, AM/FM RADIO, HYDRAULIC PUMP 21 GPM, 84HP PTO.

EXCEPTIONS, NO REMOTE JUMPER POST, NO BATTERY DISCONNECT, NO LOADER VIEW ROOF, NO POWER BEYOND REQUIRED DUE TO UPGRADED HYDRAULICS SYSTEM. TIRE SIZE LARGER.

(1) TIGER BENGAL BB22 MID-MOUNT BOOM SYSTEM:
22' FEET OF REACH FROM CENTERLINE OF TRACTOR, INCLUDES BOOM ARMS, TIGER PROPRIETARY FRAME MOUNTING SYSTEM, 1700 INNER WHEEL WEIGHT, MOWER HYDRAULIC DRIVE SYSTEM, OIL COOLER, OPERATORS SAFETY SCREEN/POLYMER, HEAVY DUTY THREE POINT OPEN STOWE TRANSPORT SYSTEM. HYDRAULIC WHEEL WELL TANK.

IN CAB CONTROL SYSTEM TO BE ELECTRIC OVER HYDRAULIC WITH JOYSTICK ACTUATION, ELECTRONIC VALVE BANK REAR MOUNT, CONTROL BOX WITH GAUGE CLUSTER, TRAVEL SAFETY LOCK OUT SWITCH, AND EMERGENCY SAFETY SHUT DOWN.

(1) TIGER BENGAL 50" FLAIL HEAD WITH DOG LEG KIT AND MEDIUM DUTY BRUSH BLADES.

EQUIPMENT QUOTED AS INSTALLED AT THE TIGER FACTORY ON SPECIFIED TRACTOR. PDI-PREP-DELIVERY TO HARTFORD, VERMONT DEPARTMENT OF PUBLIC WORKS.
"20% RESTOCKING FEE ISSUED ON ALL SPECIAL ORDERS"

SIGN_____DATE_____

CASEY LYON - 802-999-8034 - CASEYLYON@ALAMO-GROUP.COM

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
MOWERHPF	9958	JOHNDEERE W/ TIGER BOOM		1	199,059.66	0	199,059.66

REMARKS	NET DUE	CASH DISC.	IF PAID BY		
	199,059.66	0.00	06/03/2023	SUB-TOTAL	199,059.66
				FREIGHT & HANDLING	0.00
				SALES TAX	0.00
				TOTAL(USD)	199,059.66
				PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group. Our general conditions of purchase are available at this address: https://www.alamo-group.com/terms

NEW HAMPSHIRE
554 Maple Street
Hopkinton, NH 03229
P: (603) 225-9576

Sales Quote

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CUSTOMER NO	825199	**TERRITORY**	394	**PAGE 2** of **2**
ORDER DATE	04/28/2023	**CUSTOMER PO**	964917LYON	
QUOTE DATE	05/04/2023	**SHIPPED VIA**		
SALES ORDER	6918709 - SQ	**FREIGHT TERMS**	EXW- CUSTOMER FRT ACCOUNT	
		EX2	DIRECT BILL TRANSER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date		**CODE**	002
DELIVERY INSTRUCTIONS:				
		REQUESTED SHIP DATE	04/28/2023	

SOLD TO:
TOWN OF HARTFORD CHP
171 BRIDGE ST
WHITE RIVER JUNCTION VT 05001-7034

SHIP TO:
TOWN OF HARTFORD CHP
173 AIRPORT RD
WHITE RIVER JUNCTION VT 05001-6029

REMARKS		NET DUE	CASH DISC.	IF PAID BY		
		199,059.66	0.00	06/03/2023	SUB-TOTAL	199,059.66
					FREIGHT & HANDLING	0.00
					SALES TAX	0.00
					TOTAL(USD)	199,059.66
					PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group. Our general conditions of purchase are available at this address: https://www.alamo-group.com/terms

TOWN OF HARTFORD, VERMONT
DEPARTMENT OF PUBLIC WORKS

TRACTOR and MID-MOUNTED BOOM MOWER

BID SHEET DUE
Friday, May 5th at 2:00 PM

Tractor Make: New Holland — Model: TS6-110

Manufacture Year: 2023

Mower Make: Alamo — Model: Samurai 22

Manufacture Year: 2023

Tractor Horsepower	110 Engine HP / 92 PTO HP
Reach Out	22'
Reach Up	22'9"
Reach Down at 45 degrees	9'1"
Cutter Head Width	60"
Break Out Type	Hydraulic Break away
Reservoir Capacity	42 Gallons
Accumulator Lift	N/A

BID EXCEPTIONS

Unit has R1 ag tires 14.9X24 6 ply front
18.4X34 8 ply Rear

Unit has HID Lighting
Unit Has only 2 remotes

PRICE IS GOOD FOR UNIT # 58994 ONLY

Cost of Tractor / Mower (4 WD) $ 163,108.38

Less Trade-In $ 22,000

Less Discounts $ discounts are included in Sourcewell pricing

Total Purchase Price $ 141,108.38 Sourcewell ID#136863

Extended Warranty (Option): $5,344 for 5 year 5,000 hour extended warranty

Expected Delivery Date: Unit # 58994 is in stock

Company Name: Champlain Valley Equipment

Address: 72 Kubota Dr Berlin VT

Contact Person: Jason Baker — Email Address: jbaker@champlainvalleyequipment.com

Phone Number: 802-223-0021 — Cell Phone: 802-595-6517

Signature: [signature] — **Date:** 5/4/2023

NEW HOLLAND AGRICULTURE

TS6 CAB FWD 16X8 LESS LOADER FAST PICK
US PRICE LIST

Standard Equipment

KEY SELLING POINTS:
-CommandArc# ergonomically places most frequently used controls to operator's right
-Cab has ten repositionable vents for heating and air conditioning
-Full-size instructor seat (option)
-Creeper transmission (option)
-4.5L, 4-cylinder, FPT engines with 4 valves per cylinder, and common rail fuel injection systems
-Tier 4B EPA emissions compliant with ECOBlue# HI-eSCR Tier4B emmissions system

ENGINE

TS6.110 Series II
Rated PTO HP - 92
Rated Engine HP - 110
Rated Engine Speed - @ 2200 rpm
274 cu. in. (4.5L) Displacement
4 Cylinders, Turbocharged
Intercooled Diesel Engine

TS6.120 Series II
Rated PTO HP - 102
Rated Engine HP - 119
Rated Engine Speed - @ 2200 rpm
274 cu. in. (4.5L) Displacement
4 Cylinders, Turbocharged
Intercooled Engine

TS6.130 Series II
Rated PTO HP - 112
Rated Engine HP - 130
Rated Engine Speed - @ 2200 rpm
274 cu. in. (4.5L) Displacement
4 Cylinders, Turbocharged
Intercooled Engine

TS6.140 Series II
Rated PTO HP - 118
Rated Engine HP - 139
Rated Engine Speed - @ 2200 rpm
274 cu. in. (4.5L) Displacement
4 Cylinders, Turbocharged
Intercooled Engine

COMMON ENGINE FEATURES

Tier 4B Emissions Compliant
ECOBlue# HI-eSCR Tier4B emmissions system
Engine with Turbocharger and Air-to-Air Intercooler
4 Valves Per Cylinder
Bosch Common Rail Fuel Injection Pump (electronic)
Grid Heater Starting Aid
Dual Element Air Filter with Pre-Cleaner (spin tube intakes)
A-Pillar Exhaust with Integral Muffler
Air cleaner with integrated pre-cleaner & dust ejector
Fixed Fan
Cooling System with Antifreeze
Water Separator and Dual Fuel Filters
Plastic Fuel Tank
57.5 gallon (217.6 liter) fuel capacity
7.9 gallon (30 liter) DEF tank capacity
Fuel tank guard

TRANSMISSION
---
16 X 8 Power Shuttle
16 Forward x 8 Reverse
24.9 MPH (40 KPH)
Main gearbox synchronized in range
Left-hand shuttle lever
(2) Right-hand Shift Levers
Multiplate Wet Clutch (7) 6in. plates

STEERING

Hydrostatic Power Steering

NEW HOLLAND AGRICULTURE

TS6 CAB FWD 16X8 LESS LOADER FAST PICK
US PRICE LIST

Standard Equipment

AXLES

Front - FWD
104" Wheel Base
Class 3 Heavy Duty
Limited Slip Front Wheel Drive
Mechanical FWD Engagement
55° Turning Angle
12° Axle Oscillation
Front Drive Shaft Shield
Manual Adjustable Tread Width from
64 in. to 80 in.

Rear
Hydraulic Wet Brakes (equalizing)
Park Brake Lever
Swinging Drawbar
Manual Adjustable Tread Width from
64 in. to 80 in.

PTO

Independent, 540/1000 rpm PTO
Multi-plate Wet Clutch
Mechanical Engagement

HYDRAULIC SYSTEM

Fixed displacement pumps
Dual Gear Pumps
Maximum Flow at Rated Engine Speed:
Implement Pump: 22 gpm
Steering Pump: 7 gpm
Total Flow: 29 gpm
(2) Close Center Deluxe Remotes (opt. for 3) with Flow Control and
(4) Couplers

3-POINT LIFT SYSTEM

Top Link Draft Sensing
3735 lbs. Lift Capacity @ 24 in. (ASAE)
Category II, 3-point Linkage with Flexible Link Ends
Telescopic Stabilizers

ELECTRICAL:
(1) 950 cca Heavy-Duty Battery
120 amp Alternator
7-pin Outlet for trailer/implement lighting and signals
3-pin Power Outlet (30 amp) - cab only
Single Pin (8 amp) Accessory Power outlet
12V power socket (cigarette lighter) - cab only

INSTRUMENTATION:
Analog Instrumentation with warning lights for air cleaner service, alternator, oil pressure, fuel sediment/water sensor, PTO engagement, head light high beam, low fuel and parking brake, digital speed readout
Gauges for fuel level, engine temperature, tachometer and hour meter
Horn

LIGHTING:
CAB
Front: (2) Halogen Headlights and
(4) cab mounted worklights
Rear: (4) cab mounted worklights
Turn Signals/Flashers/Rear Lights

OPERATOR PROTECTIVE STRUCTURE:

CAB MODELS
ROPS protected, FOPS Certified, flat deck platform with heat and air conditioning, tinted windshield, two doors with locks, two external mirrors, openable side windows, hinged rear window (opens completely)
Steering Wheel - adjustable tilt
Seat - Cloth covered with mechanical

TS6 CAB FWD 16X8 LESS LOADER FAST PICK
US PRICE LIST

Standard Equipment

suspension, operator's presence sensor, retractable seat belt and arm rests
Suspended pedals
Radio, wires, speakers, and antenna
Front window washer and wiper

MISCELLANEOUS

Pivoting Engine Hood
SMV Emblem
Toolbox

WARRANTY

New Holland Standard Warranty Applies

SAMURAI 1.8 22' Model

It is the purpose of this specification to describe a 22' mid-mounted, hydraulically powered boom mower for cutting grass and brush on roadsides and other areas that are not accessible to conventional mowing equipment. The unit bid shall be the manufacturer's current production model that meets or exceeds the following minimum specifications.

BASIC FEATURES

- 22' minimum horizontal reach*
- 22' 7" minimum vertical reach*
- 9' 1" below grade reach*

*Above measurements are using a boom equipped with a 60" non-swivel rotary head

- Two section articulated boom.

BOOM FEATURES & MOUNTING

- Main Boom: 6" x 6" x ¼" wall structural tubing conforming to ASTM A-500 Gr. B (58,000 psi min tensile).
- Outer Boom: 5" x 5" x ¼" wall structural tubing conforming to ASTM A-500 Gr. B (58,000 psi min tensile).
- The main boom pivot points shall be reinforced with ¾" ASTM A-572 Gr. 50 (65,000 psi min tensile).
- Main pivot pins shall be constructed of 2" ETD 150 alloy steel bar (150,000 psi min tensile/32 Rc min).
- Each pin shall be supported by a pair of 3" hardened steel, greaseable Connex® bushings.

- Standard boom functions shall include horizontal swing, vertical lift, dipper reach, and mower head tilt.
- Boom must swing hydraulically a minimum of 120° utilizing a king post style turning arm.
- The 2 ½" diameter king pin shall be constructed from AISI 1045 chrome steel.
- The king pin shall pivot about a pair of 2 ¾" diameter greaseable Connex® bushings.
- The weight of the boom and turning arm shall be supported by a 5" diameter UHMW polyethylene thrust washer.
- The tilt mechanism shall feature a four-bar linkage to allow for 215° mowing head rotation.

- The tractor mount kit shall feature a subframe spanning from the front bolster to the rear axle.
- Subframe shall consist of 4" x 4" x 5/16" wall tubing with a 6" x 4" x ½" vertical support.
- Torsional loading shall be minimized with a 4" x 2" x ¼" lateral cross-brace spanning the width of the tractor.
- All structural tubing used in the mount kit shall conform to ASTM A-500 Gr. B (58,000 psi min tensile).
- Frame work fastened to the tractor bell housing area will not be accepted.
- The mainframe which supports the king post shall brace over the hood just above the operator's line of sight.
- The brace shall be a formed 4" x 4" x 5/16" wall tube conforming to ASTM A-500 Gr. B (58,000 psi min tensile).
- Only a one piece, formed structural brace shall be excepted.
- A minimum 1,600 lb. step-style counterweight shall be fastened to the frame opposite the boom.
- A self-adjusting axle stabilizer system shall provide counter-stability for the articulated boom.
- An additional 1,300 lb wheel weight shall be provided as standard equipment.
- A two-piece boom rest structure shall mount to the rear axle to support the weight of the boom in transport.

HYDRAULIC SYSTEM

- Unit shall feature a self-contained hydraulic circuit for both mowing head and boom control.
- Mowing head circuit shall feature a gear-type pump rated at 30 gpm (52 hp) and 3,000 psi @ 2,200 rpm.
- Boom control circuit shall feature a gear-type pump rated at 12 gpm (21 hp) and 3,000 psi @ 2,200 rpm.
- The dual section pump shall be mounted to the front of the tractor and coupled to the engine crankshaft pulley.
- The hydraulic reservoir shall be mounted under the rear fender for improved operator visibility, safety, and operator access.
- The in-tank return filter shall be 10-micron with a 95-GPM full-flow with restriction gauge
- The suction line filter shall be 100-mesh.
- All high-pressure hydraulic hoses shall be of four-wire braid construction with a minimum SAE100R12 rating.

LEGAL DISCLAIMER: Alamo Industrial reserves the right to change these specifications without notice as we improve and/or modify our products.

HYDRAULIC SYSTEM (continued)

- An optional oil-to-air cooler with integrated electric fan can be located under-hood next to the control valve assembly for Extreme environments.
- Reservoir shall feature visual indication of tank level and temperature to insure a minimum 42 gallon working volume.
- Convenient access points for draining and cleaning the reservoir shall be provided.
- A strategically vented, clam-shell style sheet-metal cover shall provide impact protection for the hydraulic control valve and pumps from falling debris. The cover will include a provision to secure the halves by using a padlock to restrict access and prevent theft.
- The cylinder control circuit shall feature a multi-section, electro-hydraulic, directional valve.
- The valve shall be open-center and provide section-specific pressure compensation.
- Valve shall allow a minimum of four functions to be operated simultaneously by joystick control.
- The swing, lift and dipper sections must feature individual work port relief valves for breakaway protection.
- The control valve shall be front pedestal mounted.

OPERATOR PROTECTION & SAFETY

- The mower cutter head shall have a six-second emergency shut down engaged by the operator inside the cab.
- The boom controls shall feature a master ON/OFF switch for complete power shutdown.
- An ignition lock-out safety switch shall prevent the tractor from being started with the cutter head valve engaged.
- Cab units shall include Shields® Premier 3/8" thick right side replacement polycarbonate windows.
- The replacement windows shall feature Supercoat™ anti-abrasion coating with integrated UV protection.

TRACTOR SPECIFICATIONS

- Tractor shall weigh a minimum of 7,000 lbs. and have an 85" minimum wheelbase.
- The engine shall produce a minimum of 85 net hp.

OPTIONAL EQUIPMENT

- Open center valve with lever controls in lieu of joystick.
- Rotary head with door, 5" diameter cut capacity.
- Heavy duty flail with door, 4" diameter cut capacity.
- Saw head with 4" diameter cutting capacity.
- Rotary ditcher with hydraulic chute, 20" cutting wheel.
- Quick hitch for easy cutting head exchange.

WARRANTY

There shall be a one year parts and labor warranty. Non-governmental users are subject to modified policy. Only Alamo Industrial (OEM) parts may be used for warranty replacement.

1502 East Walnut St., Seguin, TX 78155 800-882-5762 800-242-5266 fax www.alamo-industrial.com

LEGAL DISCLAIMER: Alamo Industrial reserves the right to change these specifications without notice as we improve and/or modify our products.

PURCHASE ORDER

(Pending Posting Process)

FYE 2022

PO No: **11351**

Date: 9/01/2022
Dept. Of: Highway General
Job No:
Ship Via: Best way
Terms: Net 30
Comment: FYE 22 Encumbrance - Road Side Mower

TO: HARTFORD, TOWN OF
HIGHWAY EQUIPMENT RESERVE FUND
171 BRIDGE ST
WHITE RIVER JCT, VT 05001-0000

Contact:
Vendor ID: 021251

BILL TO: Town of Hartford
171 Bridge Street
White River Jct, VT 05001-7034

SHIP TO: Town of Hartford
171 Bridge Street
White River Jct, VT 05001-7034

Attention:

Requested By: gostrout

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	Road Side Mower	1.0000	145,000.0000	145,000.00
			Total	145,000.00

9/21/22

CC Kim + Jeremy

FINANCE DEPT VERIFIES AMOUNT.
FINANCE DEPT DOES NOT CERTIFY COMPLIANCE WITH ANY FUNDING SOURCE.

DEPARTMENT HEAD

approved via email attached
TOWN MANAGER

GOstrout
FINANCE DIRECTOR

9/1/22

Board approved 9/20/22

Gail Ostrout

From: Tracy Yarlott-Davis
Sent: Thursday, September 1, 2022 2:37 PM
To: Gail Ostrout
Subject: RE: PO 11351 - FYE 2022

Approved

Tracy Yarlott-Davis
Town Manager
Town of Hartford
171 Bridge Street
White River Junction, Vermont 05001
802-295-9353
Pronouns she/her/hers

From: Gail Ostrout <gostrout@hartford-vt.org>
Sent: Thursday, September 01, 2022 2:06 PM
To: Tracy Yarlott-Davis <tyarlott-davis@hartford-vt.org>
Subject: PO 11351 - FYE 2022

Tracy

Attached please find PO 11351 for FYE 22 encumbrance request for the road side mower.
Please review and respond with your approval.
Thank you

Gail Ostrout
Finance Director
Town of Hartford
171 Bridge Street
White River Jct., VT 05001
P (802) 295-3002

Purchasing Policy and Climate Action Plan Review Form

The purpose of this form is to ensure that the town and departments are making purchasing decisions that are in line with the Climate Action Plan and 2022 Purchasing Policy. This form is required for any purchase of equipment over $4001 that combust fossil fuels, such as gasoline, diesel, or oil, so that a review of adequate alternatives with lower greenhouse gas emissions can be made and is taken into account prior to the purchase.

Department: Department of Public Works	Contact Person: Jeremy Delisle	When is item needed: ASAP
Name of Product: Tractor & Boom Mower	Manufacturer & Model Number:	Item it is replacing: 2006 MT445B-4CAB
Estimated Cost: Currently out to bid	Estimated Fuel & Maintenance Cost (if known):	Life Expectancy: 15 years
What are the primary functions of the product: Mowing along the highway and on rough terrain.		
Required features (what does it *have* to do?): Travel on roads, mow, handle rough terrain.		

AGENDA MEMORANDUM
May 30, 2023
Town Selectboard Meeting Item: 5.b
Submitted by: Christopher Holzwarth, DPW Project Manager

Subject: **2023 Street Paving and Reclamation, Staff Recommendation (RFP 2023-H3)**

Background: The Town of Hartford sought bids from paving contractors for pavement milling, road reclamation, structure adjustment, paving, shoulder gravel, and line striping work.

Town crews will be responsible for drainage improvements and placing and compacting gravel on the reclaimed road.

Discussion: The Town received bids from Blaktop, Inc. and Pike Industries both of West Lebanon, NH. Staff reviewed the proposals and then calculated the total project cost for each contractor. The total bid price for the contracted services was $685,119.58 from Blaktop, Inc. and $774,549.90 from Pike Industries. The unit cost for asphalt which is the most likely item to have overages is $83.26 per ton from Blaktop and $92.00 per ton from Pike Industries. Given the significant difference in overall price and the lower unit cost for asphalt staff recommends proceeding with Blaktop, Inc.

Utilizing Blaktop, the current scope of work is projected to cost up to $867,522 with other anticipated costs included.

The project has preliminary approval for a class II highway paving grant from the Vermont Agency of Transportation. This grant is for a maximum amount of up to $200,000. The grant is subject to an environmental review by VTrans that must be passed before a final award of grant is announced.

Further, we have applied for a Grant in Aid for drainage improvements along Chandler Road and Christian Street which may offset up to $36,000 in expenses.

The project has $775,000 of reserves available for paving this year. Therefore, improvements totaling $92,522 of work will need to be removed from a portion of the projects if the grants are not fully awarded for construction.

Should the grants be fully awarded, plans for improvements along the Quechee Hartland Road south of US Route 4 totaling up to $143,478 are being developed.

Impact: The project will utilize $775,000 of existing reserves previously dedicated to this project and up to $236,000 of short-term financing through reserves or operating cash flow to cover grants until reimbursed which typically takes two weeks.

Recommendation: It is staff's recommendation that the Selectboard authorize the Director of Public Works to execute a contract with Blaktop, Inc. utilizing the $775,000 of paving reserves dedicated to this project and to provide up $236,000 of short term financing from other reserves and operating cash flow to fully implement the Class II Paving Grant and Grant in Aid if awarded.

_____

Town Manager

FY 24 Expense / Funding Break Down

Road	Estimate	
Chandler Road	$131,728	
Chandler Road ADD	$7,500	
Fowler Lane	$32,751	
VA Cutoff Road	$183,606	
Christian Street	$263,582	
Dothan Road	$206,426	
Grovner Street	$41,929	
Cost Subtotal	**$867,522**	
Less Class II Grant	$200,000	Assumes we spend $250,000 total on Christian Street (extend paving if needed).
Cost Subtotal	**$667,522**	
Less MR GIA Program	$36,000	Assumes we can use up the total.
Cost Subtotal	**$631,522**	
less Reserves #1	$500,000	Original transfer from reserves.
Cost Subtotal	**$131,522**	
Less Reserves #2	$275,000	Second transfer from reserves.
Available Funds	**$143,478**	Planned for Quechee Hartland Road if Available

AGENDA MEMORANDUM
May 30, 2023
Town Selectboard Meeting Items: 5.c & 5.d
Submitted by: Christopher Holzwarth, DPW Project Manager

Subject: **Engineering of Gates Street Retaining Wall Improvements, Wilder Water Main Improvements, and Construction of Fairview Terrace Water Main and Quechee Main Street Box Culvert Updates**

Background: The Department of Public Works was requested to provide updates for the Engineering of the Gates Street Retaining Wall improvements, status of the engineering procurement for the Wilder Water Main Improvements, and other projects such as the construction of the Fairview Terrace Water Main and the Quechee Main Street Box Culvert.

Item 5.c - Gates Street Retaining Wall Engineering Updates: Engineering of the Gates Street retaining wall project continues. Upon completion of additional soil borings, survey efforts, preliminary engineering, and a meeting with town staff where the complexities and challenges of the site were discussed at length, a plan of reasonable methods was narrowed for value engineering/cost estimating. Currently the engineers are in the process of cost estimating the results of various methods reconstructing and stabilizing the retaining walls. The conceptual methods which were determined based upon constructability are described and represented in the attached documents provided by the engineers.

A presentation to the board is anticipated once the cost analysis and a determination of the limits of impact for the various methods is completed.

Links to completed project documents can be found on our construction updates page under 2022-2023 Gates Street (Hill) and Fairview Terrace Roadway & Retaining Walls Engineering.

Item 5.d - Engineering of Wilder Water Main Improvements: The Department of Public Works is completing an RFQ process for water resource engineers and anticipates requesting board approval for the rankings at the next selectboard meeting. Upon approval an RFP will be submitted to the top three candidates for the engineering of improvements to the water mains ranked as a priority within the Wilder distribution network. These mains are identified on the attached plan sheets 1, 2, and 3 entitled “Proposed Water Main Improvements”. The plans are posted to our construction updates page under Upcoming Wilder Water Main Improvements.

Engineering and permitting efforts are currently estimated to take approximately 12-15 months to complete with bonding and then construction to follow.

Item 5.d cont. - Construction of Fairview Terrace Water Main: A contract amendment with the engineers was executed on May 9th and a contract with the site contractor was executed on May 23rd with a notice to proceed. A start date of August 8th with a substantial completion date of September 6th and a final completion date of October 6th have been tentatively set.

The Department of Public Works anticipates beginning outreach efforts in early June as pre-construction coordination efforts get underway. Project plans and future updates will posted on our construction updates webpage under 2023 Fairview Terrace Water Main Replacement.

Item 5.d cont. - Construction of Quechee Main Street Box Culvert: A contract amendment with the engineers was executed on May 9th and a contract with the site contractor was executed on May 23rd with a notice to proceed. A start date of July 17th with a substantial completion date of September 14th and a final completion date of October 14th have been tentatively set.

The Department of Public Works anticipates beginning outreach efforts in early June as pre-construction coordination efforts get underway. Project plans and future updates will posted on our construction updates webpage under 2023 Quechee Main Street Culvert Replacement.

_____

Town Manager

The following alternatives are currently being estimated for cost comparison.

Wall 1A

As discussed at our alternatives review meeting Geodesign has recommended that Wall 1A be removed. Opinion of probable construction costs for the following slope alternatives are currently being prepared.

Stone Slope – This alternative was presented and discussed at the alternative review meeting. This alternative does not include a wall and has moderate to significant impacts beyond the existing toe of slope that would require easements, loss of back yards and a portion of the town owned parking lot, but is being included as a cost comparison.

Stone Slope with Steel Sheet Pile Retaining Wall at Toe – As discussed at the alternative review meeting we have evaluated the use of a steel Sheet pile retaining wall at the toe of existing slope in conjunction with type II stope along the slope to minimize permanent impacts.

Stone Slope with Precast Concrete Crest Wall– As discussed at the alternative review meeting we have evaluated the use of Precast Concrete Crest Wall to replace the estimating wall at the top of existing slope in conjunction with type II stope along the slope to minimize permanent impacts.

We have not included any RSS options as it is our opinion that there would be too much impact to Fairview Terrace during construction to maintain traffic.

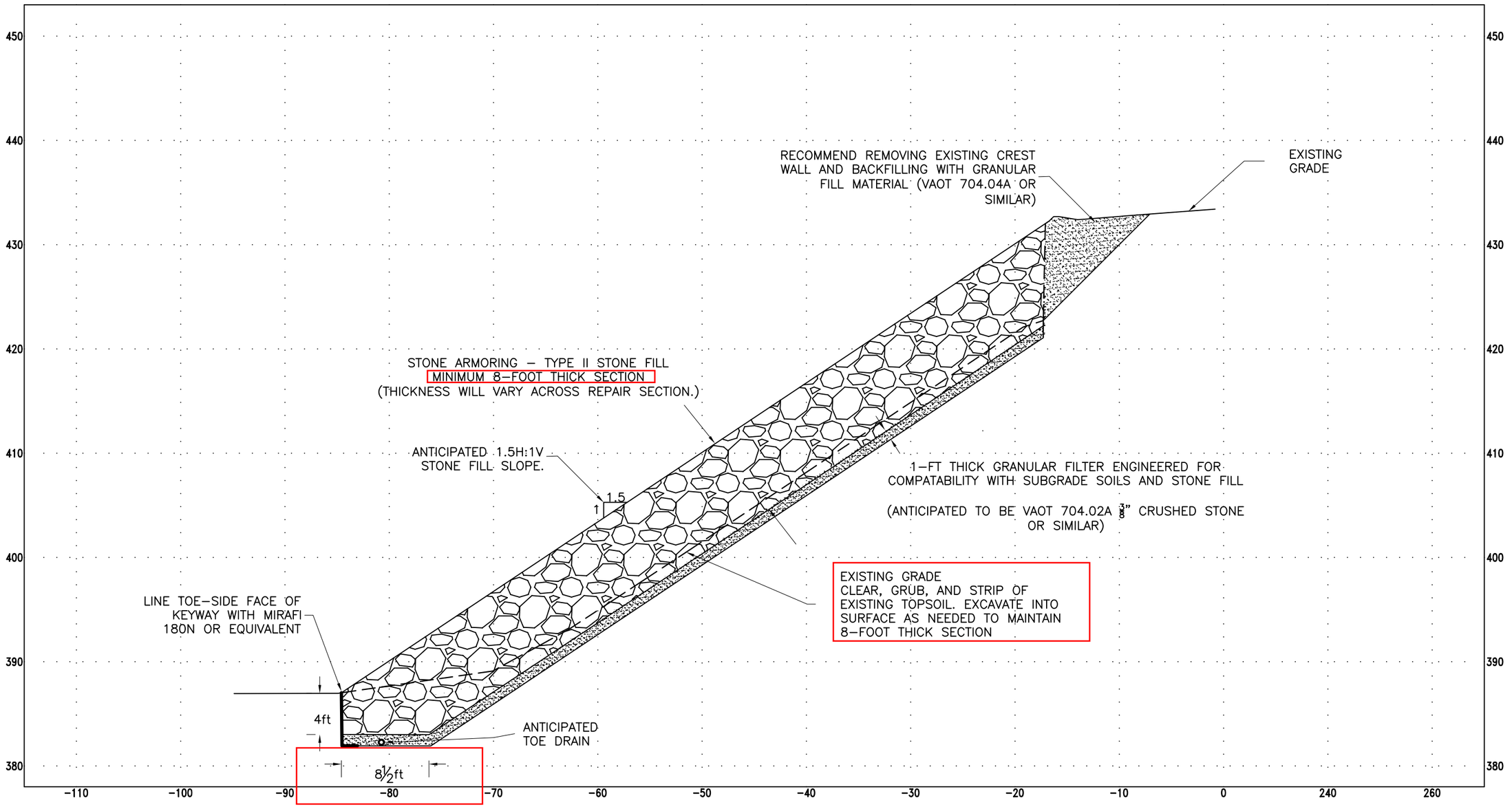
Wall 1B

Portions of wall section 1B has already and the remainder is unstable. Opinion of probable construction costs for the following slope alternatives are currently being prepared.

Stone Slope with Steel Sheet Pile Retaining Wall at Toe – As discussed at the alternative review meeting we have evaluated the use of a steel Sheet pile retaining wall at the toe of existing slope in conjunction with type II stope along the slope.

Stone Slope with Precast Concrete Toe Wall– As discussed at the alternative review meeting we have evaluated the use of Precast Concrete Toe Wall at the toe of existing slope in conjunction with type II stope along the slope to minimize permanent impacts.

Stone Slope with Precast Concrete Crest Wall– As discussed at the alternative review meeting we have evaluated the use of Precast Concrete Crest Wall to replace the existing wall at the top of existing slope in conjunction with type II stope along the slope to minimize permanent impacts.



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

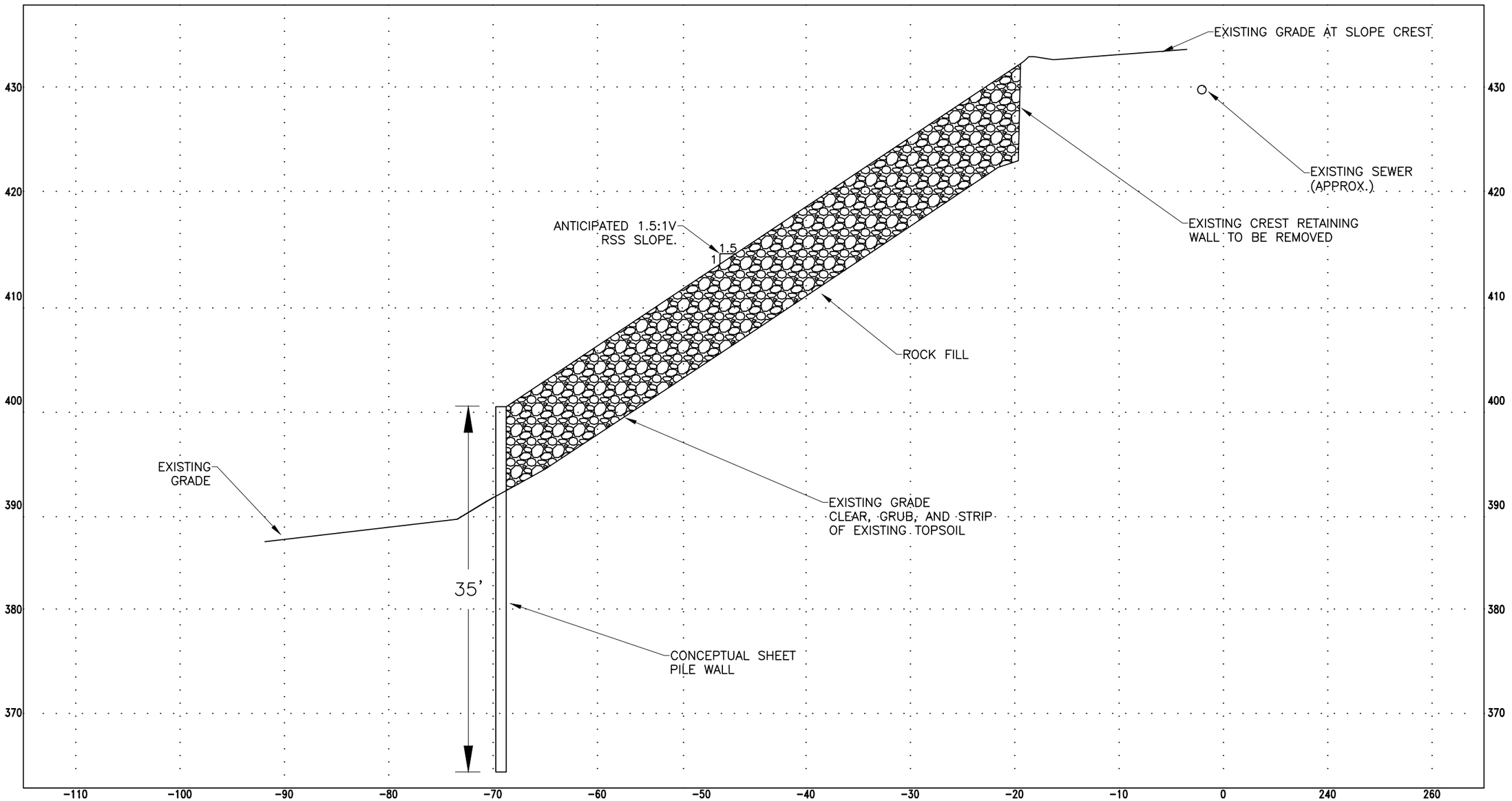
GENERALIZED STONE FILL REPAIR CONCEPT SEGMENT 1A (STA. 0+75 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 04/7/2023

FIGURE NO. 1



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

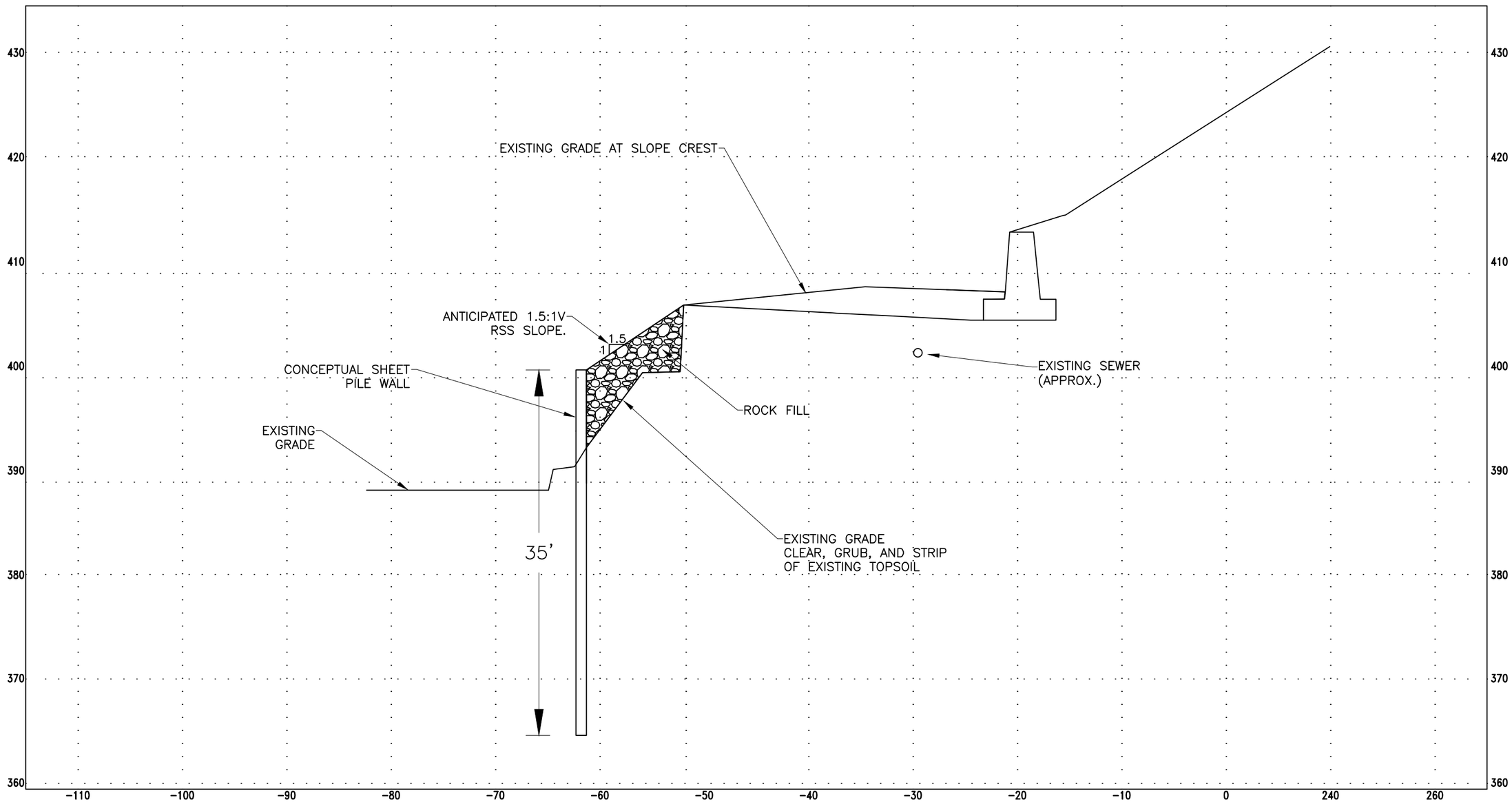
SHEET PILE WALL REPAIR CONCEPT
SEGMENT 1A
(STA. 1+65 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/09/2023

FIGURE NO. 4



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

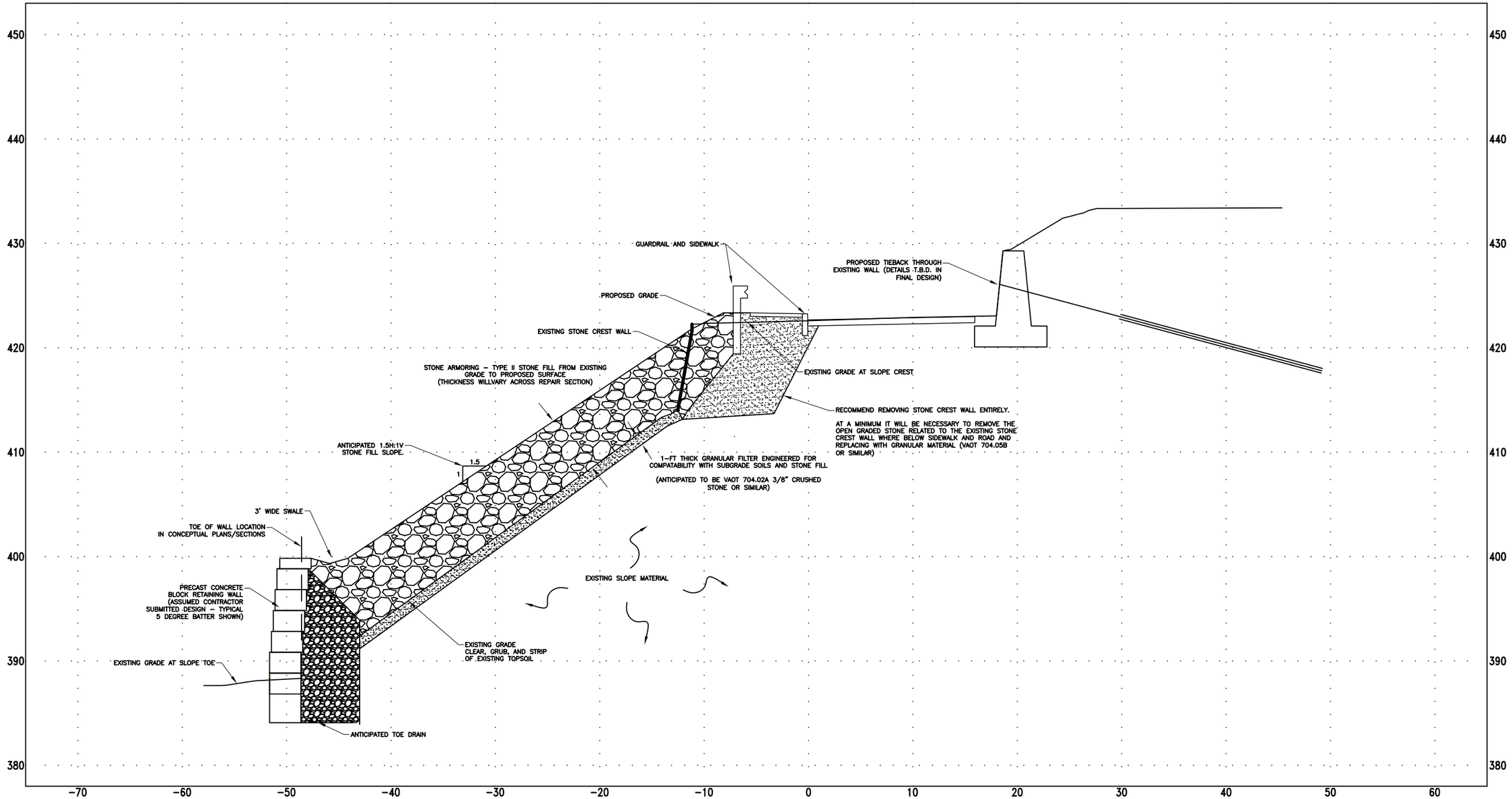
SHEET PILE WALL REPAIR CONCEPT
SEGMENT 1A
(STA. 4+25 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/09/2023

FIGURE NO. 4



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: AJB | REVIEWED BY: JFW

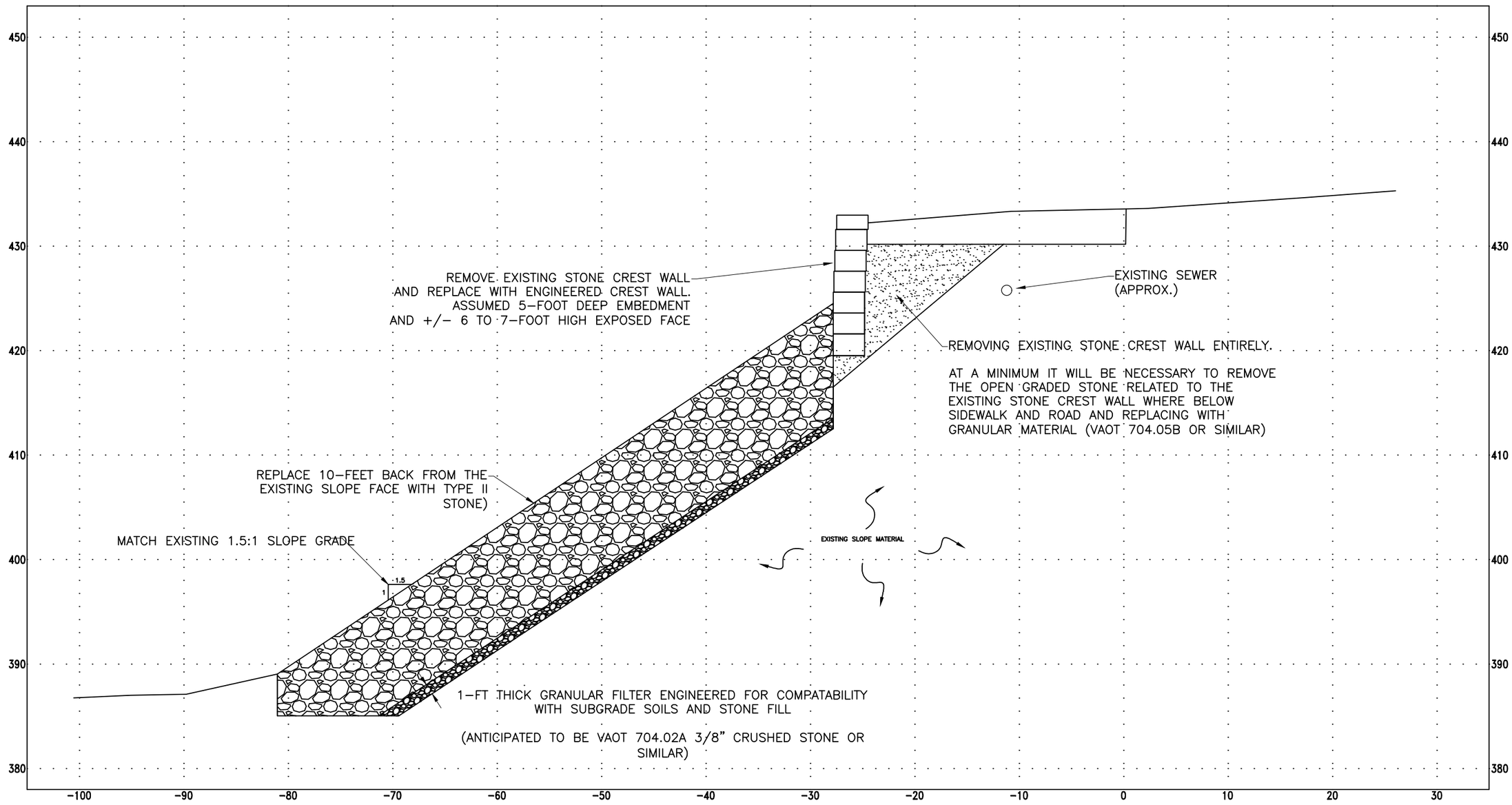
GENERALIZED STONE FILL REPAIR WITH TOE WALL CONCEPT SEGMENT 1B (STA. 2+25 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 04/07/2023

FIGURE NO. 3



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC

REVIEWED BY: JFW

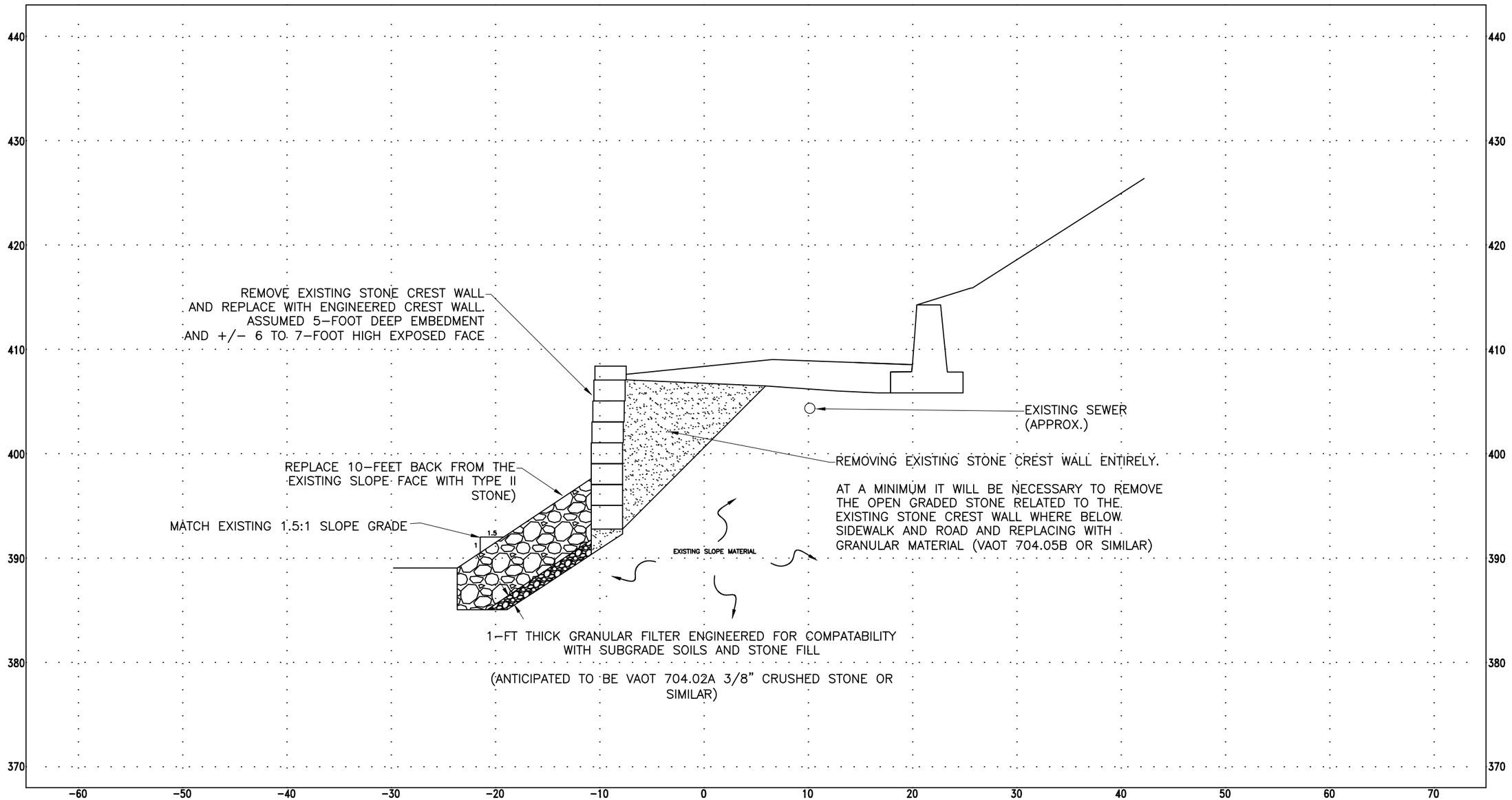
CREST WALL REPAIR CONCEPT SEGMENT 1A (STA. 1+65 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/11/2023

FIGURE NO. 4



CONCEPTUAL
NOT FOR CONSTRUCTION

GEO DESIGN
85 GRANITE SHED LANE
MONTPELIER, VT 05602
802.652.5140
geocompanies.com

DRAWN BY: JAC | REVIEWED BY: JFW

CREST WALL REPAIR CONCEPT SEGMENT 1A (STA. 4+25 DEPICTED)

FILE NO. 804-41

SCALE 1"= 10'
10 5 0' 10

DATE: 05/11/2023

FIGURE NO. 4

Work Zones

Work Zone #1 - Norwich Avenue
(Cranberry Lane to Gillette Street)

Work Zone #2 - Gillette Street
(Hartford Avenue to Railroad Bridge)

Work Zone #3 - Hartford Avenue
(Chestnut Street to A Street including small diam. mains/services on Hawthorn, Locust, and Division Streets

Work Zone #4 - Lexington Street
(Complete)

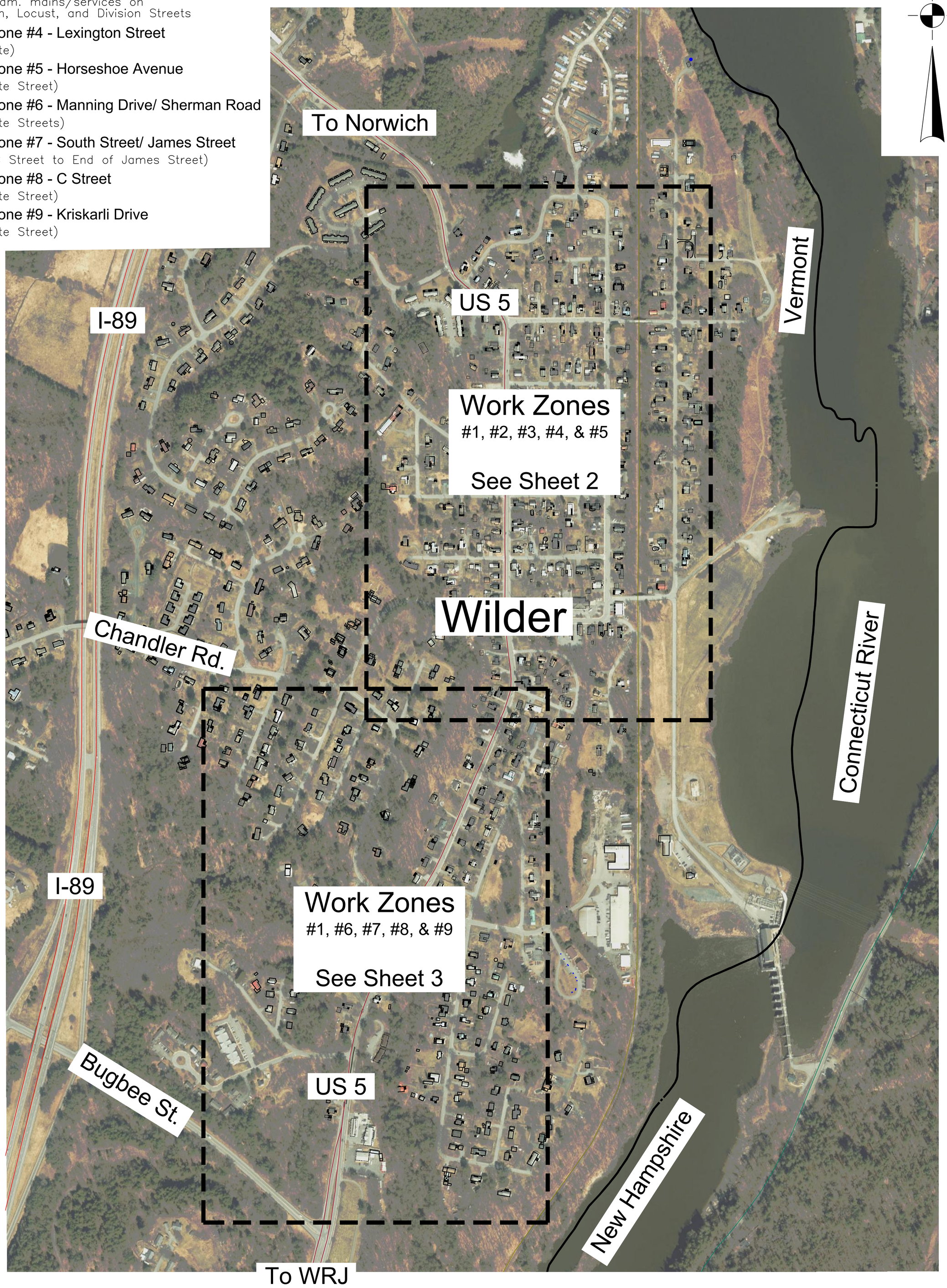
Work Zone #5 - Horseshoe Avenue
(Complete Street)

Work Zone #6 - Manning Drive/ Sherman Road
(Complete Streets)

Work Zone #7 - South Street/ James Street
(From C Street to End of James Street)

Work Zone #8 - C Street
(Complete Street)

Work Zone #9 - Kriskarli Drive
(Complete Street)



Scale
1 Unit = 300'
150 0 600
300 300

1	DRAWN BY: C.D.H.	Proposed Water Main Improvements	REVISIONS
SHEET NUMBER	CHECKED BY:		REV. / DESCRIPTION / BY: / DATE:
	DATE: 5/2023	Wilder Distribution Network	
	PROJ. NO. 2023-W3	Wilder - Town of Hartford Vermont	HARTFORD VERMONT

To Norwich

US Route 5

Colonial Drive

Chestnut Street

Hitchcock Drive

Norwich Avenue

Work Zone #1
Norwich Avenue
Existing: 8" A.C.
Proposed:12" D.I.
Length: 850'

Passumpsic Avenue

Elm Street

Gillette Street

Gillette Street

Work Zone #2
Gillette Street
Existing: 8" A.C.
Proposed: 8" D.I.
Length: 850'

Work Zone #4
Lexington Ave.
Existing: 1" G.I.
Proposed: 1" PVC
Length: 460'

Hawthorn Street

Locust Street

Lexington St.

Locust Street

Hartford Avenue

Hartford School District

Norwich Avenue

Passumpsic Avenue

Division Street

Division Street

Work Zone #3
Hartford Avenue
Existing: 8" A.C.
Proposed: 8" D.I.
Length: 3,900'

Wilder Library

Fern Street

Fern Street

US Post Office

Ravenswood Terrace

Depot Street

Killowatt Park & Boat Ramp

Work Zone #5
Horseshoe Avenue
Existing: 2" G.I.
Existing: 1 C
Proposed: 2" PVC
Length: 965'

Half Penny Road

Horseshoe Avenue

See Sheet 3

Scale
1 Unit = 100'
50 0 200
100 100

2	DRAWN BY:	C.D.H.	Proposed Water Main Improvements
SHEET NUMBER	CHECKED BY:		
	DATE:	5/2023	Wilder Distribution Network
	PROJ. NO.	2023-W3	Wilder - Town of Hartford Vermont

REVISIONS

REV.	DESCRIPTION	BY:	DATE:

HARTFORD VERMONT

See Sheet 2

Work Zone #3
Hartford Avenue
Existing: 8" A.C.
Proposed: 8" D.I.
Length: 3,900'

Work Zone #8
C Street
Existing: 1"
Proposed: 8" D.I.
Proposed: 2" PVC
Length: 650'

Work Zone #6
Manning Drive
Existing: 6" C.I.
Proposed: 8" D.I.
Length: 1,040'
Sherman Road
Existing: 1" C
Proposed: 1.5" PVC
Length: 305'

Work Zone #7
South Street
Existing: 2" G.I.
Proposed: 8" D.I.
Length: 350'
James Street
Existing: 2" G.I.
Proposed: 2" PVC
Length: 480'

Work Zone #9
Kriskarli Drive
Existing: 1"
Proposed: 2" PVC
Length: 450'

Albert Street
Ravenswood Terrace
Ridge View Road
Chandler Road
Hartford Avenue
South Street
Frost Park
A Street
South Main Street
C Street
Kriskarli Drive
Jaimie Dr. (PVT)
O'Connell Court (PVT)
James Street
Manning Drive
Sherman Road
Budgee Street
To WRJ

Scale
1 Unit = 100'
50 0 200
100 100

2	DRAWN BY:	C.D.H.	Proposed Water Main Improvements
SHEET NUMBER	CHECKED BY:		
	DATE:	5/2023	Wilder Distribution Network
	PROJ. NO.	2023-W3	Wilder - Town of Hartford Vermont

REVISIONS

REV.	DESCRIPTION	BY:	DATE:

TOWN OF HARTFORD
POLICE DEPARTMENT
&
Emergency Communications Center

Chief Gregory Sheldon

Serving the Villages of Hartford * West Hartford * White River Junction * Wilder * Quechee

To: Hartford Town Select Board
From: Chief Gregory Sheldon & Lori Hirshfield
RE: Hartford Avenue topics
Date: May 24, 2023

Based on comments voiced by concerned citizens, we were asked to prepare a report on the following:

1. The possibility of reducing the speed on Hartford Avenue, north of Bugbee Street.
2. Crosswalk modifications on Hartford Avenue adjacent to Hewitt Street
3. Speeding on Hartford Avenue, south of Bugbee Street
4. Consideration and application for a Hartford Avenue engineering study

#1. Reduction in speed limit north of Bugbee Street: This topic was addressed at the February 21, 2023, Select Board meeting. Hartford Avenue is a State of Vermont roadway therefore, all requests for speed reductions must go to the State Traffic Safety Committee for consideration. The State Traffic Safety Committee can request the AOT to do an engineering study to support their decision either way.

Section 5, subsection C

Wilder Village Speed Limit SB info:

"Selectboard Member, Ally Tufenkjian made the motion to Direct the Town Manager to pursue state reduction of the speed limit on Hartford Avenue, north of Bugbee Street to 25 MPH as identified by the Hartford Police Department. Selectboard Clerk Kim Souza seconded the motion. All were in favor and the motion passed."

On May 16, 2023, Sgt Solomita contacted Shannon Gilbert at Vermont AOT and was advised that they require a formal request from the Town of Hartford to explore lowering the speed limit on Hartford Avenue.

#2. Crosswalk modifications on Hartford Avenue. This topic was addressed in the Town Manager's report to the select board at the Select Board meeting on April 18, 2018. DPW painted the crosswalk with approval from the State of Vermont AOT since it is a state roadway. The flashing beacon lights mentioned are an option for the Town of Hartford to install at the same crosswalk if approved by the Select Board. Lori from Planning and Development advised that her office could pursue options for possible installation if warranted.

In addition, Sgt Solomita was advised on May 16, 2023, by Shannon Gilbert from the State of Vermont AOT that he needs an official request from the Town of Hartford asking for a blind person crossing sign installed at said intersection.

#3. Speeding on Hartford Avenue, south of Bugbee Street. Hartford Police Department is addressing this through increased patrols, and we will be placing our radar speed cart in this area soon. The speed cart will be able to record the number of vehicles and speeds of these vehicles for later analysis. This unofficial speed study could be sent to the State Traffic Safety Committee to support a reduction in the speed limit if the data indicates the need. I'm working with the local AOT district supervisor on completing the necessary permit(s) allowing HPD to place the radar speed cart on a state highway. Once this is completed and approved, we will begin our in-house speed study and will share the data with the Select Board to help in decision-making.

#4. Application for Scoping Study on Hartford Avenue. In the past, the bicycle/pedestrian feasibility/scoping study grants and design and construction grants have been used frequently by the Town of Hartford and have been administered by the Planning and Development Department, with DPW taking the lead in the construction phase. A grant could be applied for if approved by the Select Board, and a scoping study could be conducted; however, the focus of the scoping study would have to be defined. Currently, there is some confusion as to what other specific concerns there are outside of speed limit reduction and crosswalks. I understand from speaking with Lori Hirshfield that there is already a large list of town CIP projects in the implementation stage, recommended in other scoping projects and/or identified as town priorities. All of which are competing for the same limited town and grant funding resources.

It is my understanding that if the Town of Hartford submits a formal request for a speed limit reduction on Hartford Avenue to the State Traffic Safety Committee, and if accepted by the committee for review, as part of their process, they may request AOT to do an engineering study to help them make an informed decision.

It is my opinion that this be the first avenue explored before applying for scoping study grants and doing the work internally. With approval from the Select Board, a letter could be written and sent to the State Traffic Safety Committee asking them to address all four of these concerns in one engineering study.

For your reference, I have attached a copy of the AOT report referencing a portion of Hartford Avenue requested by Michelle Boleski.

Requested by: Michelle Boleski via Town of Hartford / Shannon Gilbert, D-4

* No Digsafe Required *

Vermont Agency of Transportation

TRAFFIC SHOP WORKORDER

W.O. No.: 23 ~ 041

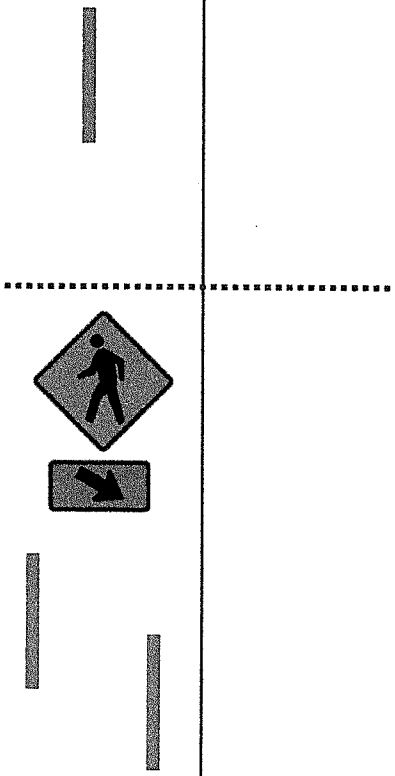
W.O. Date: 4/24/23

DigSafe Info:
ON: "Hartford Ave" (US-5)
FROM: "Goudreau St (TH-150)
TO: "Bugbee St" (Wilder S.H.)

Route: US-5 Street Address Range: Town and C/T Code: Hartford (1408) T.I.: 036-23

ID No.	Dir.	M.P.	L C	Sign Code	Color	Sign Size	Action
	NB	4.721	A	-	FYG	2"x7'	New
	NB	4.803	B	W11-2	B/FYG	30x30"	New
	"	"	B	W16-7P(R)	B/FYG	24x12"	New
	"	"	A	-	FYG	2"x7'	New
	"	"	B	-	FYG	2"x7'	New

Legend of New Sign



Legend of Existing Sign

Installation Information

See page 3 of 8. Attach this FYG post strip to the front side of the "Pedestrian X-ing Ahead" sign assembly. See instructions on the sketch page.

See sketch page 4 of 8. Retain the existing assembly. Install the new signs on back of the existing signs. Then, install the new post strips on both sides of the post. See instructions on the sketch page.

New Posts Installed Type	Quan	Lngth	Ancl

Prepared by M. Miller 802-279-4882 Date 4/24/23

Reviewed by ***REVIEWED*** ***By Bradley Woods at 1:06 pm, Apr 24, 2023*** Date

Approved by ***APPROVED*** ***By Kristin Driscoll at 7:42 am, Apr 27, 2023*** Date

Traffic Engineer or Designee

Copy Of W.O. Sent To:

- [x] District No. 4
- [ ] Requesting Party
- [ ] Planning (HCL #)
- [x] Other SE (D-4) Sign Crew

Digsafe No. Not Required

Date Time

Elec. Tel.

Gas TV

Other

Date Completed

Leader Hrs

Helper Hrs

Helper Hrs

Vehicle Hrs

Requested by:
Michelle Boleski via Town of Hartford /
Shannon Gilbert, D-4

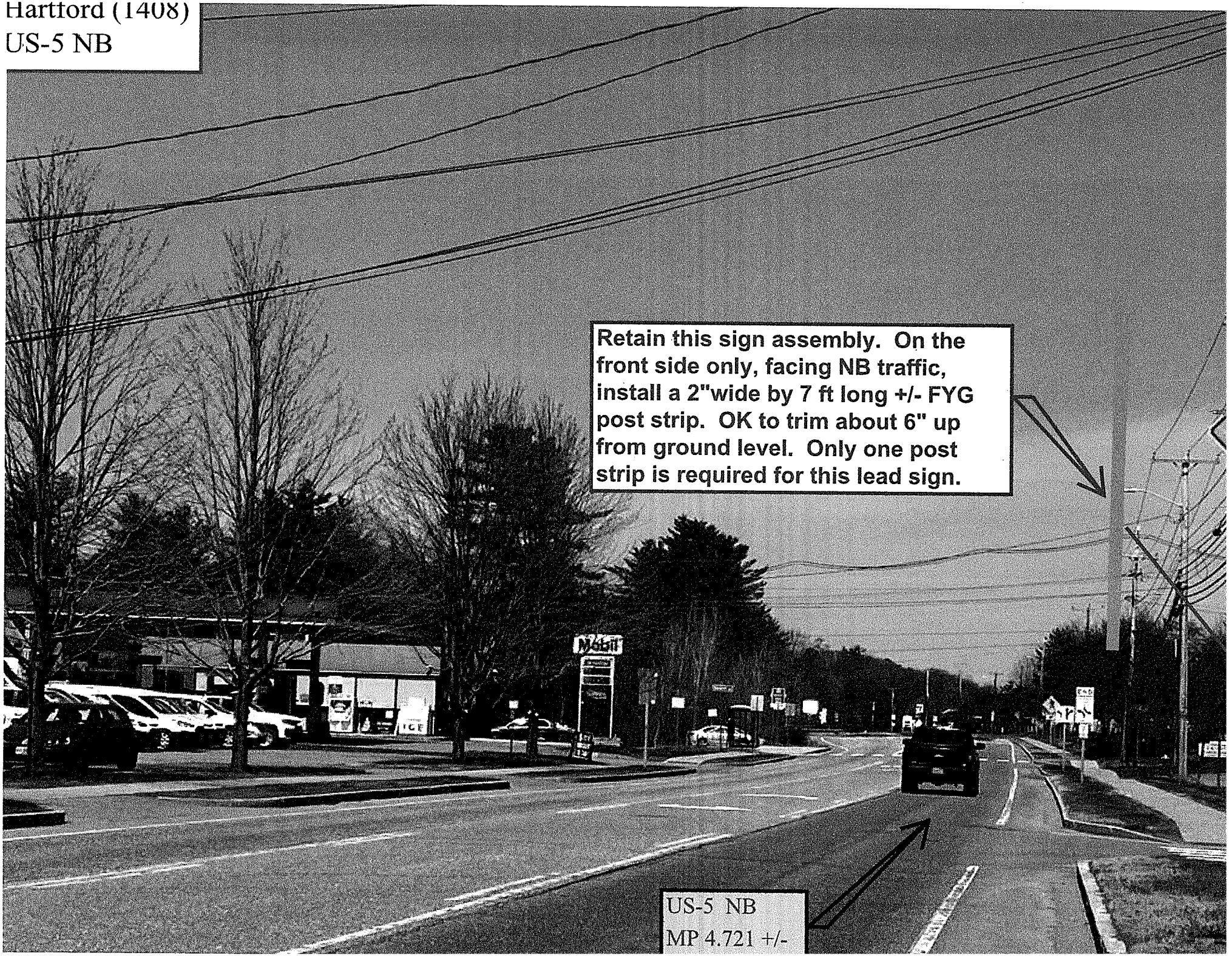
* No Digsafe Required *
Vermont Agency of Transportation
TRAFFIC SHOP WORKORDER

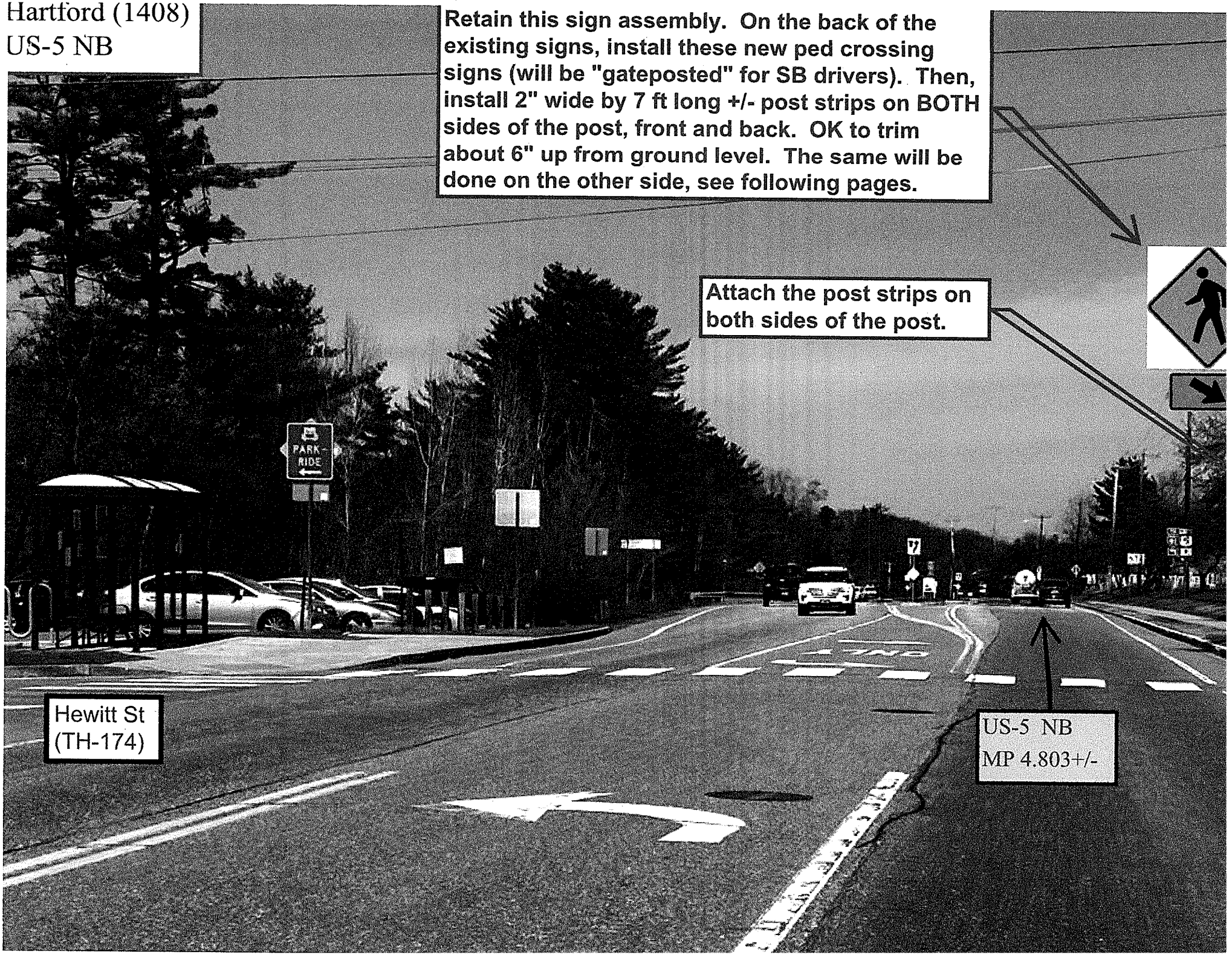
W.O. No.: 23 ~ 041
W.O. Date: 4/24/23
Page 2 of 8

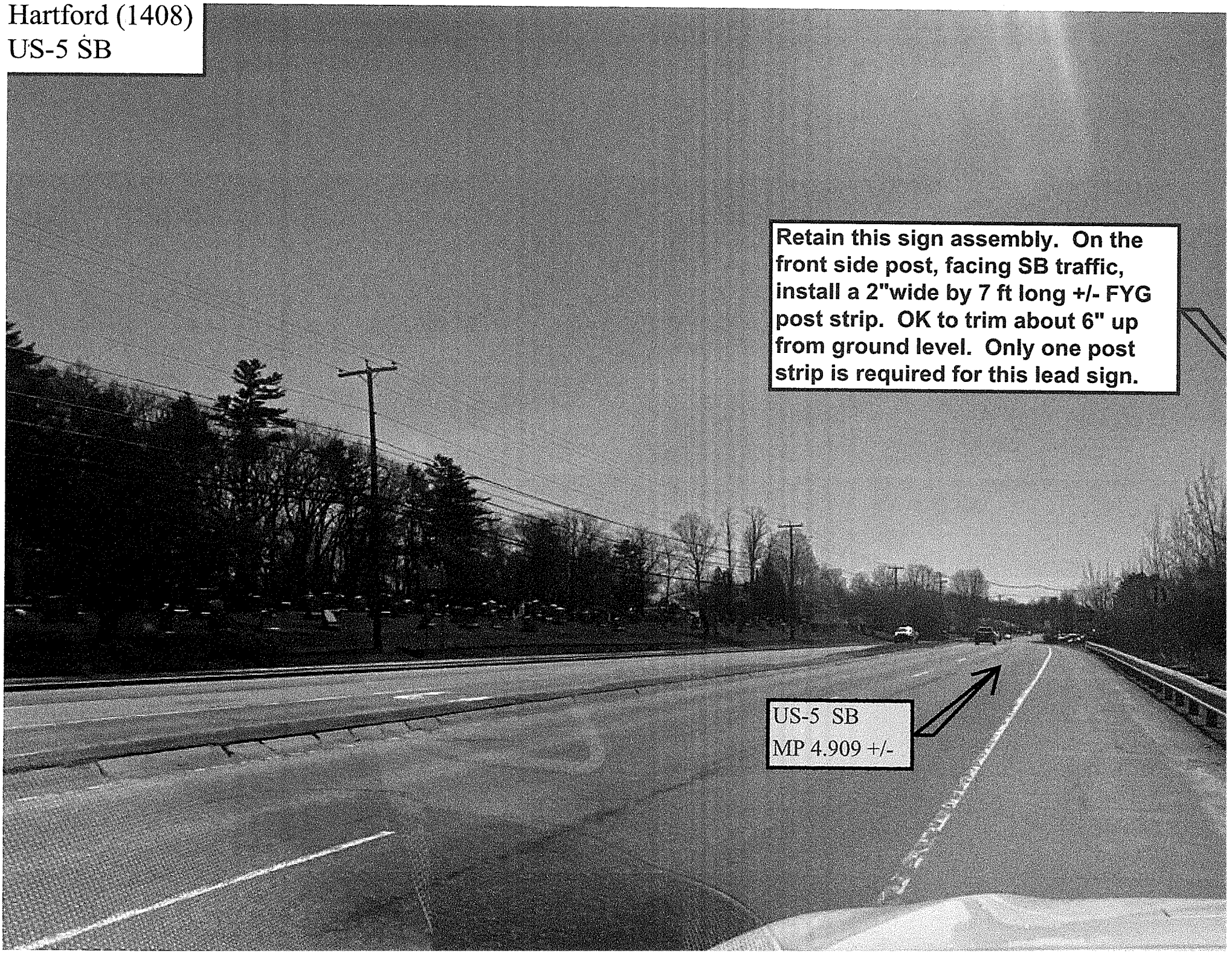
Route: US-5 Street Address Range: Town and C/T Code: Hartford (1408) T.I.: 036-23

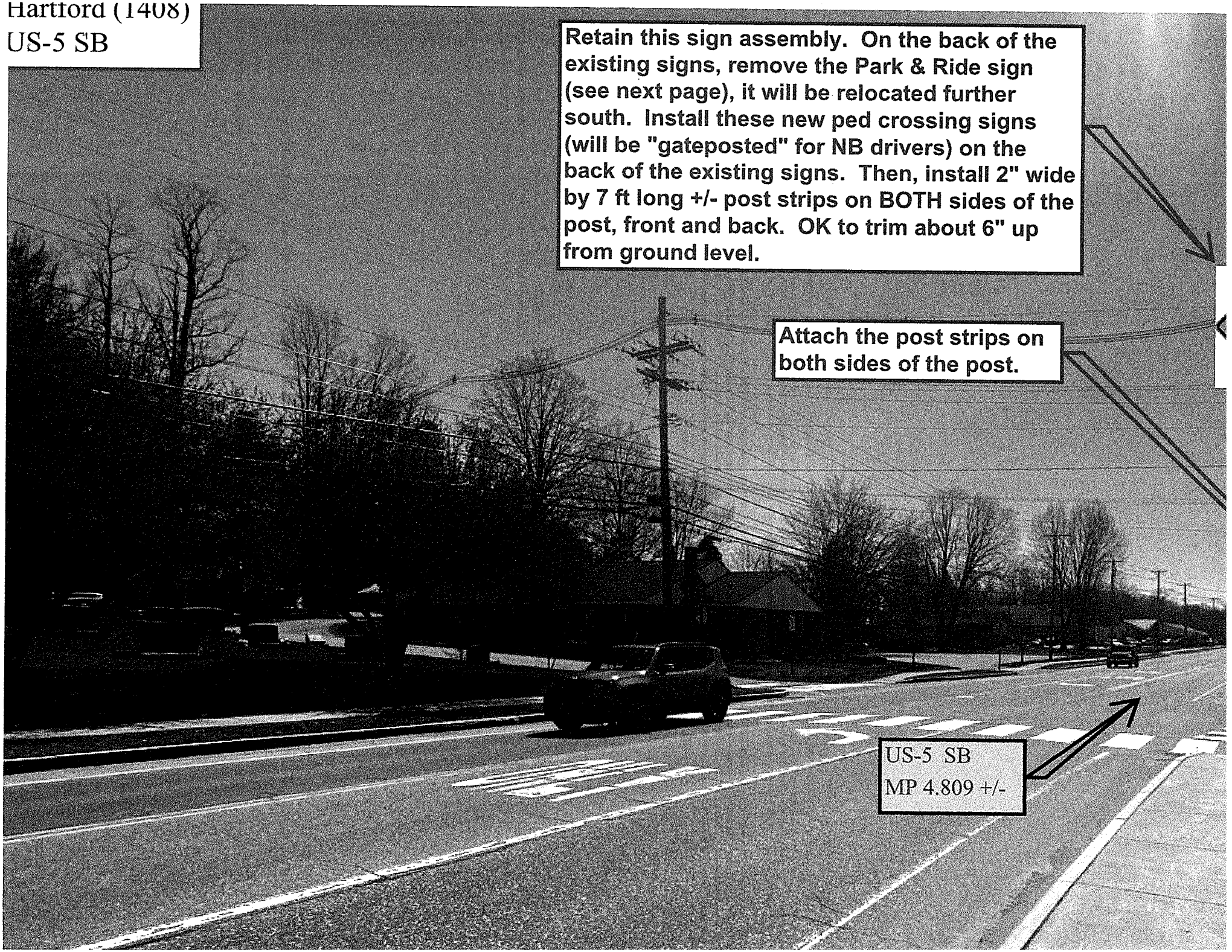
ID No.	Dir.	M.P.	L C	Sign Code	Color	Sign Size	Action	Legend of New Sign	Legend of Existing Sign	Installation Information	New Posts Installed Type	Quan	Lngth	Anc
										See page 5 of 8. Attach this				
	SB	4.909	F	-	FYG	2"x7'	New			to the front side of this lead				
										ped x-ing assembly. See				
										instructions on the sketch page.				
	SB	4.809	E	D4-2L	W/G	24x30"	Remove/		PARK - RIDE	Remove the P&R sign from the back				
							Salv From			of the ped x-ing sign; the P&R				
										sign is moving further south.				
	"	"	E	W11-2	B/FYG	30x30"	New			Then, install the new ped signs				
										on the back of the existing ped				
	"	"	E	W16-7P(R)	B/FYG	24x12"	New			signs. Then, install post strips				
										on both sides of the post. See				
	"	"	F	-	FYG	2"x7'	New			page 6 of 8 for more instructions.				
	"	"	E	-	FYG	2"x7'	New							
										Salvage this sign to the back				
	SB	4.788	E	D4-2L	W/G	24x30"	Install/		PARK - RIDE	of the Speed Limit 30 sign; see				
							Salv To			page 8 of 8. ~ End W.O. ~				

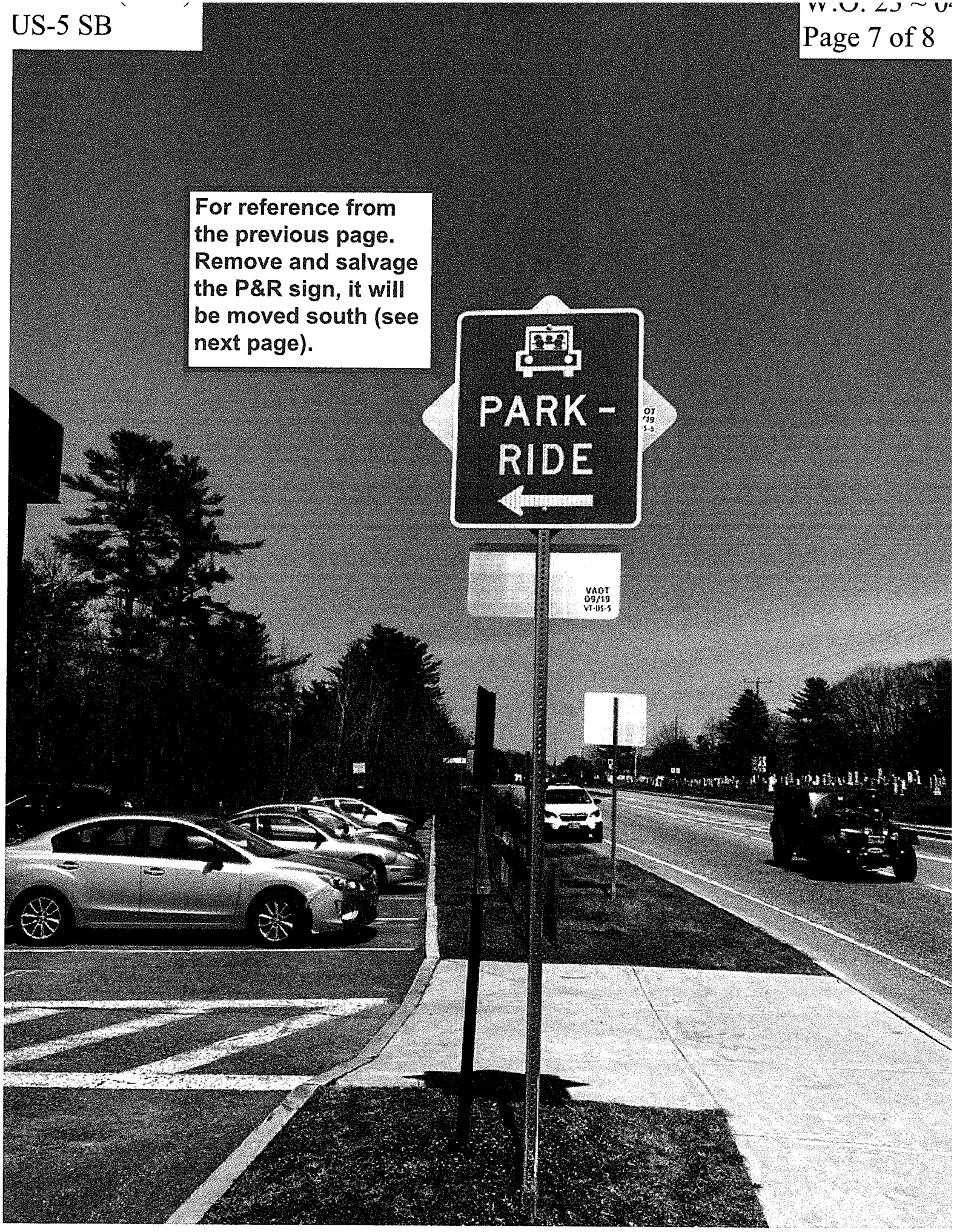
Hartford (1408)
US-5 NB



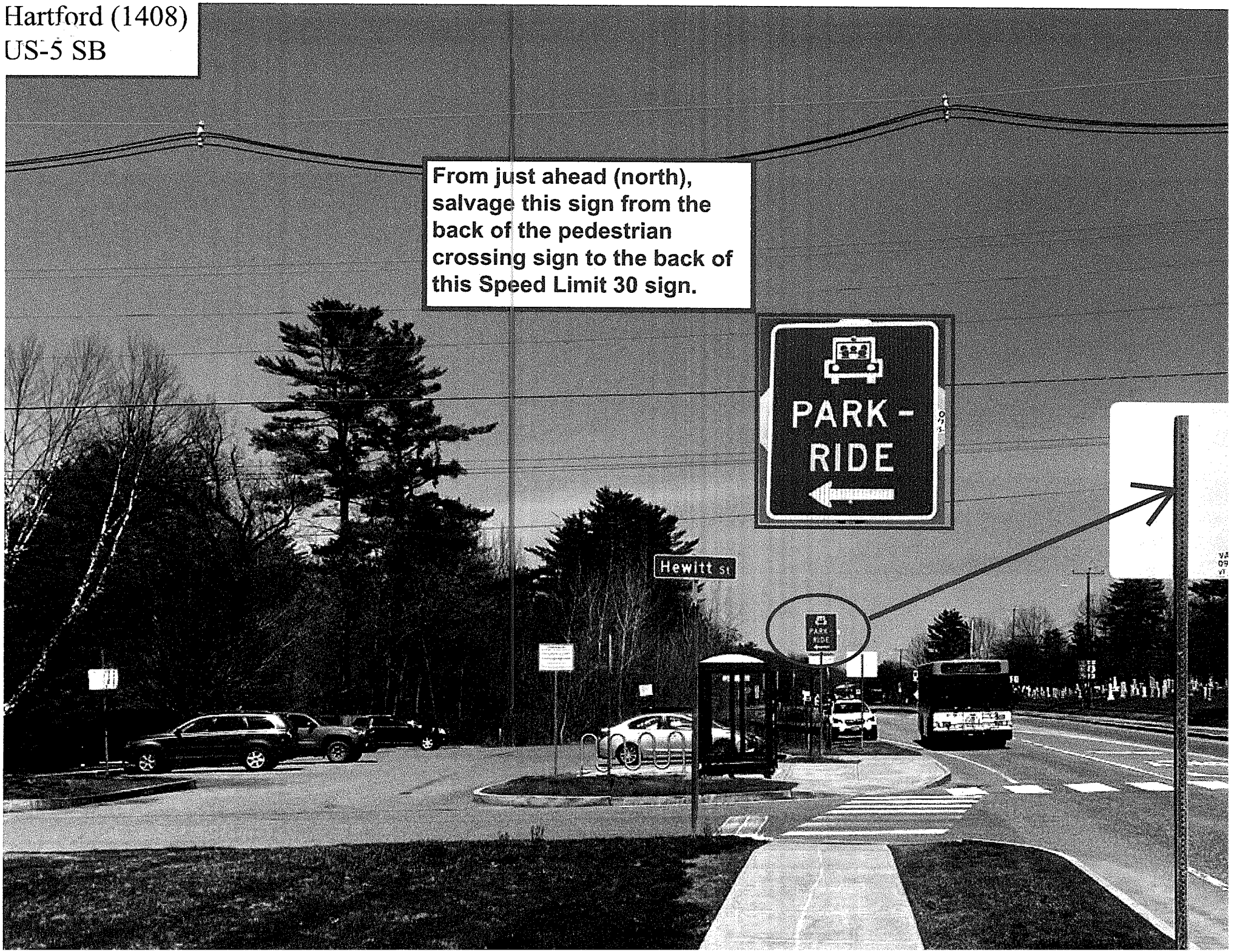

Hartford (1408)
US-5 NB
Retain this sign assembly. On the back of the existing signs, install these new ped crossing signs (will be "gateposted" for SB drivers). Then, install 2" wide by 7 ft long +/- post strips on BOTH sides of the post, front and back. OK to trim about 6" up from ground level. The same will be done on the other side, see following pages.
Attach the post strips on both sides of the post.
PARK RIDE
Hewitt St
(TH-174)
US-5 NB
MP 4.803+/-


Hartford (1408)
US-5 SB
Retain this sign assembly. On the front side post, facing SB traffic, install a 2"wide by 7 ft long +/- FYG post strip. OK to trim about 6" up from ground level. Only one post strip is required for this lead sign.
US-5 SB
MP 4.909 +/-


Hartford (1408)
US-5 SB
Retain this sign assembly. On the back of the existing signs, remove the Park & Ride sign (see next page), it will be relocated further south. Install these new ped crossing signs (will be "gateposted" for NB drivers) on the back of the existing signs. Then, install 2" wide by 7 ft long +/- post strips on BOTH sides of the post, front and back. OK to trim about 6" up from ground level.
Attach the post strips on both sides of the post.
US-5 SB
MP 4.809 +/-


For reference from the previous page. Remove and salvage the P&R sign, it will be moved south (see next page).
PARK -
RIDE
VAOT
09/19
VT-05-5

Hartford (1408)
US-5 SB



VERMONT
AGENCY OF HUMAN SERVICES

Department for Children and Families
Commissioner's Office
280 State Drive, HC 1 North
Waterbury, VT 05671-1080
(802) 241-0929 Fax (802) 241-0950
www.dcf.vermont.gov

MEMO

TO: Municipal and Town Leadership, Community Action Agencies, Homeless Shelter and Service Providers, Parent Child Centers, Youth Service Agencies, Other Community or State Organizations, Federally Qualified Health Centers, Hospitals and Health Care Partners, Affordable Housing Providers, Designated Agencies, Area Agencies on Aging, SUD Treatment & Recovery Providers, Local Continuums of Care/Homeless Coalitions, Faith-based organizations

FROM: Chris Winters, Commissioner, Department for Children and Families

DATE: May 22, 2023

RE: Interest in Resources and Support for 2023 Homeless Response Efforts

Preface

The General Assistance (GA) Emergency Housing Program has been supported by federal funding for the duration of the pandemic. The program was greatly expanded to create non-congregate sheltering opportunities, and since 2020, the Department for Children and Families has served a record number of households experiencing homelessness. As the federal funding comes to an end, the GA Emergency Housing Program will narrow eligibility during warmer months to pre-pandemic criteria, while maintaining expanded eligibility during winter months. Expanded "Adverse Weather Condition" eligibility will end on June 1st, with additional eligibility restrictions ending July 1. See attached Appendices for data on the number and type of households anticipated to exit the Emergency Housing Program by AHS district.

There are several efforts underway to provide households with resources and supports to identify alternative safe housing. At the same time, the Department recognizes that there are more than one hundred Vermonters already experiencing unsheltered homelessness, and there is a significant potential to see the unsheltered population expand over the coming months.

Unsheltered homelessness is closely connected to declines in physical health, mental health, substance use and other conditions. Preventing and addressing unsheltered homelessness is a high priority for communities and the Department.

Purpose

The Department aims to partner with local leaders to strengthen and accelerate local efforts to prevent and address unsheltered homelessness. There are significant new ongoing and one-time resources anticipated. This memo seeks to identify partners from a variety of sectors who seek to implement immediate response efforts, and to better understand the interest and resource needs that the State may be able to support. Specifically, we invite local leaders to:

- Submit a Letter of Interest to identify immediate funding or resource needs. We encourage organizations to submit letters as early as possible. While Letters of Interest will be accepted, reviewed and approved on an ongoing basis, the Department requests Letters of Interest by June 1, 2023 to support statewide planning. This invitation for Letters of Interest, is in addition to (not in place of) the Department's Housing Opportunity Grant Program application process.
- Contact the local Agency of Human Services Field Directors to join local homeless/housing coalition or task force meetings: https://humanservices.vermont.gov/about-us/field-services

The Department is interested in funding and/or supporting the following:

1. New community center/day shelter capacity to provide regular daytime access to shelter, services, showers, food, clothing, computers, *etc.*;
2. New emergency shelter capacity, including but not limited to, temporary congregate shelter facilities;
3. Medical respite shelter capacity to support households experiencing homelessness who have subacute medical care needs but no longer require inpatient or emergency care; other specialized shelter capacity to support households who require assistance with daily living or have significant, complex mental health needs;
4. Street outreach services to engage and connect people experiencing unsheltered homelessness with shelter, housing and services;
5. Expansion of transitional and permanent supported housing programs to prevent unsheltered homelessness for individuals exiting mental health or substance use treatment and/or re-entry following incarceration;
6. Planning and coordination for immediate efforts to prevent and address unsheltered homelessness, as well as planning and coordination support to expand and coordinate longer-term emergency shelter needs in communities; and/or
7. Other critical needs related to preventing and addressing unsheltered homelessness during 2023.

Letter of Interest Submissions

Interested organizations and leaders are invited to submit a cover letter and project description per the attached instructions by **June 1**.

Prior to submission, staff are available to answer questions and discuss proposals. Please submit all letters of interest and questions to 2023HomelessResponse@vermont.gov

The Department is hosting Open Office Hours in May and June where questions can also be directed:

Mondays May 22nd, June 5th and June 19th, 11am - Noon

Microsoft Teams meeting
Click here to join the meeting
Meeting ID: 297 463 576 013
Passcode: hSgBYs
Or call in (audio only)
+1 802-552-8456,,151619790# United States, Montpelier
Phone Conference ID: 151 619 790#

Instructions for Letters of Interest
to Prevent & Address Unsheltered Homelessness in Vermont

Send to 2023HomelessResponse@vermont.gov

In a **Cover Letter** or Email, please include:

- Organization
- Point of Contact (name, phone number, email)
- Key Partners
- Geographic area to serve (AHS District, Geographic Area or Towns)
- Areas of Interest (#1-6)

Please include a brief Project/Proposal Description

Include a short summary or description of the proposed project, including any known or anticipated timeline.

- For day or overnight shelter proposals, please include estimated capacity. Please describe the shelter model, if known.
- For services, please include desired capacity or caseload (for example, projected households served).

Provide any additional information that would be helpful. Are these project components identified already? If so, please describe. If not yet procured or identified, please identify any support needed.

- Facility
- Management
- Staffing
- Programming or Specialized Services
    - Children or Youth
    - Medical, Mental Health and/or Disability Care
    - Other
- Consultant to Support Planning/Coordination
- Ancillary Services: Food, Security, Transportation

What is the anticipated funding need?

In addition to funding, please identify whether any of the following resources could be helpful:

- Site identification or State leased property
- State contracted staff or temp staffing
- Planning or development consultants – list or state supplied
- State supplied: food, security service, transportation
- Other specific needs or requests

Department for Children and Families - General Assistance Emergency Housing, May 2023 Households Enrolled by Eligibility

Agency of Human Services (AHS) District	Adverse Weather Conditions (All Household Members are 18 years & older)	Age 60 years & older	Death of a Spouse or Minor Child	Disability (SSI/SSDI)	Domestic Violence	Families with Children	Health Code Violations/ Constructive Eviction	Natural Disaster (Fire, Flood, Hurricane)	Pregnant	Grand Total
Barre District Office	92	10		78	4	43	6			**233**
Bennington District Office	68	4		76	1	36	4		2	**191**
Brattleboro District Office	70	5		76	4	25			1	**181**
Burlington District Office	169	14		83	4	54	14	1	2	**341**
Hartford District Office	35	4		41	4	8			1	**93**
Middlebury District Office	8	1		8		1			1	**19**
Morrisville District Office	11	4		12		5	1			**33**
Newport District Office	8	2		9		2				**21**
Rutland District Office	183	14	1	183	7	75	10	1	5	**479**
Springfield District Office	25	4		28		11	4			**72**
St Albans District Office	35	4		28	2	6	2			**77**
St Johnsbury District Office	26	6		24	2	20	1	1		**80**
Grand Total	**730**	**72**	**1**	**646**	**28**	**286**	**42**	**3**	**12**	**1820**
	Adverse Weather Conditions ends on 6/1/2023	7/1 eligibility will change to Ages 65 yrs & older				7/1 eligibility will change to Families with Children ages 6 yrs & younger			7/1 eligibility will change to pregnancy in the third trimester	

Note: GA Emergency Housing reverts to pre-covid rules and eligibility on July 1, 2023.

On July 1, some households will no longer be eligible due to having already used the maximum benefit (nights) available to them.

On July 1, households will be required to contribute 30% of their income towards housing.

The Department is committed to providing ongoing, additional data related to changes in eligible populations.

REQUEST FOR PROPOSALS

FOR

Assessment on Community Safety

ISSUED BY:

TOWN OF HARTFORD
171 Bridge Street
White River Junction VT 05001

Date of Issue
June 5, 2023

Due Date for Proposal
August 7, 2023

I. INTRODUCTION

The Town of Hartford, Vermont is seeking proposals for a consultant to examine our community safety in the context of the many ways different people of all backgrounds experience a sense of security attributable to the delivery of specific public services. The review will examine (but is not limited to): the Hartford Police Department, Hartford Fire Department, Town support for non-profit organizations, social service agencies and other community resources, as well as identifying currently unmet community needs. This open process will invite in the wealth of knowledge and life experiences that our community holds about police, fire, social services, and other topics related to feeling safe in Hartford.

II. SCOPE OF WORK

The scope of services to be provided:

What types and level of services does Hartford want to provide for community safety? Are the Town's current resources being used efficiently, effectively, and equitably?

- The Consultant will prepare a draft public engagement strategy designed to provide broad public input on a vision for a healthy and safe community in Hartford. Appropriate tools may include online surveys, listening sessions and public meetings.
- Consultant(s) will summarize all material gathered through the approved public engagement strategy and provide insights and conclusions to the Town Manager, Fire Chief, and Police Chief or their designee(s).
- The consultant(s) may draft a strategy or program for continuous community input into a public safety program that delivers services aligned with the values and vision of the community. The strategy or program must be cost-effective and cognizant of the rural New England region where Hartford is located.
- A review of current systems, social service providers, and stakeholders along with an assessment of current Hartford Fire and Hartford Police interactions with those systems and providers.

III. STANDARDS and DELIVERABLES:

1. All documents should be provided in digital format (MS Word, MS PowerPoint, MS Excel).
2. All data, databases, reports, designs and materials, in digital format created under this project shall be transferred to the Town of Hartford upon completion of the project and become the property of the Town.
3. Reports must be submitted a minimum of one full week prior to meetings at which they will be discussed.

Project Milestones. Proposals shall include timetable for each of the following items. Timetable should reflect how many weeks after the notice to proceed is given that each item will be completed.

- Data collection, review, and analysis

- Preliminary findings meeting with the Town of Hartford Town Manager, Fire Chief, and Police Chief or their designee(s).
- Final comments delivered to the Consultant
- Final Report delivered to the Town of Hartford

Community Meetings and Engagement Standards

Community engagement meetings shall be open, accessible, and affirmatively engage public participation in accordance with the Vermont Open Meeting Law. Virtual meeting access will be a requirement. Meetings should be scheduled at various times convenient to working residents and will be recorded and available for viewing at times convenient to interested Hartford residents.

A process may be instituted to anonymously collect community members' actual and feared experiences with first responders, including mental health crisis services. These experiences should include both perceived positive and negative experiences and include any and all Hartford residents who wish to contribute, and welcoming interactions experienced by groups historically marginalized (e.g., BIPOC, LGBTQ+). Consultant(s) will confirm any needed legal considerations or obligations following the collection of anonymous reports or surveys that disclose legal, medical, or other protected or sensitive information. A process will be developed for obtaining and hearing, anonymously or otherwise, the thoughts, concerns, and obstacles to policing as experienced by the Hartford police officers and staff. Consultant(s) will confirm any needed legal considerations or obligations following the collection of anonymous reports or surveys that disclose legal, medical, or other protected or sensitive information. Should the need for childcare services or interpreter services be identified, recommendations will be presented to the full Selectboard for consideration on how to address these needs.

IV. ADMINISTRATIVE INSTRUCTIONS

A timely response to the deadline identified must be received for the SOLICITATION to be considered. Interested parties are required to submit information requests and/or questions in writing either by mail, or email, to:

Gail Ostrout
Acting Town Manager
171 Bridge St
White River Junction VT 05001
gostrout@hartford-vt.org 802-295-9353

The deadline for submission is August 7, 2023 at 3:00 PM. Submittals received after this deadline will not be considered. Please write on the outside of the **sealed envelope or box**: "Proposal for Community Safety Assessment" and the name of the entity proposing. Three (3) copies of your submittal are required. Proposals will be opened at the Hartford Town Hall at 3:05pm on August 7, 2023. **An electronic copy of the proposal shall be submitted after the proposal opening. Electronic copies will not be accepted prior to the proposal opening.**

Proposals must remain valid for at least 60 days.

Mailing Address
Hartford Town Manager
171 Bridge St.
White River Junction VT 05001

Physical Address for Delivery
171 Bridge St.
White River Junction VT 05001

V. PROPOSAL REQUIREMENTS

The Proposal should demonstrate that the Proposer understands the intent and scope of the project, the character of the deliverables, the services required for their delivery, and the specific tasks that must be performed while supplying these services. In addition, the qualifications of the Proposer to supply the required services must be demonstrated. To assist in the evaluation process, please include the following information in the technical proposal.

A. Cover Letter

B. Statement of Qualifications

1. Contact Information - List the name of the firm, address, contact person, phone number, and e-mail address.

2. Professional Qualifications – List the names of the principals of the firm and the qualifications of the project manager and key staff assigned to the project.

3. Firm's Capabilities - Briefly describe three similar projects, which your firm has completed in the past three years. List the members of each project team and the role played by each member. Please provide references for each project. Please attach an example of a similar project final document.

C. Methodology

Please provide a detailed explanation of how your firm would provide a bias free approach to perform the work of the project. This bias free approach will mitigate any perceived power dynamics and authoritative status. It may include a description of tasks, products, milestones, and timetables. Task descriptions should fully discuss the steps to be followed in carrying out the work. Sufficient detail should be presented to show a clear understanding of the work and the proposed approach. A timetable should accompany the work description showing the expected sequence of tasks and resource requirements for both the contractor and the Town of Hartford.

D. Cost Proposal Requirements

This is to be a lump sum proposal.

The work shall not be assigned or sublet without previous consent of the Town of Hartford. The

contractor shall not either legally or equitable assign any of the moneys payable under this

agreement, unless by and with the consent of the Town of Hartford.

VI. CONTRACTOR SELECTION PROCEDURE

The contractor will be evaluated based on the following factors. These factors are not listed in any order of priority:

1. Approach - Respondents will be evaluated as to their understanding of the work, how well the proposed work and schedule to complete the work address the project requirements, and the completeness and innovation evident in the approach to the project and the proposed work.
2. Experience and Capability - Respondents will be evaluated with respect to the experience both in terms of past efforts in this type of work and the level of commitment to this project.
3. Project Cost - The cost will be an important consideration in the selection, although it will not be the sole determining factor.
4. Other value-added tools and services - Responses will be evaluated on the inclusion of other related information that will produce a better product.

The Town of Hartford reserves the right to seek clarification of any proposal submitted and to select the proposal considered to best promote the public interest.

All proposals become the property of the Town of Hartford upon submission. The cost of preparing, submitting, and presenting a proposal is the sole expense of the contractor.

The Town of Hartford Rights

The Town of Hartford reserves the right to reject any or all proposals and to modify or issue changes to the original RFP. Any change will be distributed to all those originally issued the RFP.

The Town of Hartford also reserves the right to reject any and all proposals received as a result of this solicitation, to negotiate with any qualified source, to waive any formality and any technicalities or to cancel the RFP in part or in its entirety if it is in the best interest of the Town of Hartford. This solicitation of proposals in no way obligates the Town of Hartford to award a contract.

VII. ADDITIONAL REQUIREMENTS

Equal Employment Opportunity

The contractor shall comply with the applicable provisions of Title VI of the Civil Rights Act of 1964 as amended, Executive Order 11246 as amended by Executive Order 11375 and as supplemented by the Department of Labor regulations (41DFR Part 60). The Contractor shall comply with all the requirements of Title 21, V.S.A., Chapter 5, Subchapters 6 and 7, relating to fair employment

practices to the extent applicable. A similar provision shall be included in any and all subcontracts.

Insurance

The Contractor shall take out and maintain during the life of this project, such Comprehensive General Bodily Injury Liability Insurance and Property Damage Liability Insurance as shall protect them and any employee for personal injury, including accidental death, as well as, from claims for property damage, which may arise from operations under this project, whether such operations by themselves or by any employee or by anyone directly or indirectly employed by them. The contractor shall have minimum umbrella coverage or $1,000,000 per occurrence.

AGENDA MEMORANDUM Item 5i
May 30, 2023
Town Selectboard Meeting Item
Submitted by: Paula Nulty, Acting Assistant Town Manager and HR Director and Gail Ostrout, Acting Town Manager and Finance Director

Subject: **Non-Union Staff COLA for FY24**

Discussion: Section 407 of the Personnel Policy reads: Cost of Living Adjustments - Annually, at the beginning of the Town's fiscal year, the Selectboard may determine an adjustment in employee's (sic) base rates of compensation to adjust for the effects of inflation. Such an adjustment is normally referred to as a Cost of Living Adjustment or COLA. This percentage increase shall be applicable to all employees' base compensation and will normally go into effect on the 1st of July each year.

The Consumer Price Index for New England, annual average 2021 to 2022 was 7.1. The same Index for 12 months ended April 2023 was 3.8.

Samplings of Springfield, VT, Lebanon, NH, and Brattleboro, VT, municipalities show a combined average COLA for staff for years 2023 and projected for 2024 to be 7%.

Hartford non-union staff did not receive a COLA in FY23, and we are proposing a 5% COLA for FY24.

Impact: A 5% COLA, combined with a step increase for those eligible, and placement on the new payscale created as result of the Compensation Study, will cost $140,500 to be funded by FYE 2023 budget savings (health insurance and salaries).

Sample Motion: That the Selectboard approve a 5% COLA for non-union staff for FY24.

Consumer Price Index Overview Table – New England

Consumer Price Indexes for All Urban Consumers, all items, in the U.S., Northeast, New England, and Boston-Cambridge-Newton, MA-NH metropolitan area, not seasonally adjusted
(1982-84=100 unless otherwise noted)

Area (Links provide news releases)	Back data	Annual average 2022	Mar 2023	Apr 2023	Percent change: Annual average 2021 to 2022	Percent change: 12 months ended Mar 2023	Percent change: 12 months ended Apr 2023
U.S. City Average		292.655	301.836	303.363	8.0	5.0	4.9
Northeast region(1)		303.320	311.243	311.848	7.0	4.3	3.8
Northeast City Size Class (population)							
A (over 2.5 million)		305.197	314.624	314.883	6.6	4.8	4.1
B/C (2.5 million or less)(2)		179.916	183.514	184.143	7.5	3.6	3.5
New England division(3)							
New England(4)		116.276	119.099	119.459	7.1	3.6	3.8
Boston-Cambridge-Newton, MA-NH metropolitan area							
Boston-Cambridge-Newton, MA-NH(5)		314.356	324.859		7.1	4.7	

Footnotes
(1) The Northeast region includes Connecticut, Maine, Massachusetts, New Hampshire, New York, New Jersey, Pennsylvania, Rhode Island, and Vermont.
(2) December 1996=100.
(3) The New England division includes Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.
(4) December 2017=100.
(5) Published in alternate months.

Source: Consumer Price Index
The Consumer Price Index (CPI) measures changes in prices of all goods and services purchased for consumption by urban households.

Schedule of Upcoming Releases for the Consumer Price Index

Agenda Memorandum
May 30th, 2023
Submitted by: Ally Tufenkjian, Selectboard Member

Subject: **Town Committee, Commission & Board Vacancy Notification Policy**
Town Committee, Commission & Board Appointment Policy

Background: The Selectboard has received inquiries and feedback from the community regarding policies and procedures for notifying the public of committee vacancies and for handling committee appointments. This is a continuation of the May 16th discussion about two proposed policies that offer more clarity and transparency around these committee processes. Selectboard members in attendance on May 16th noted no major structural changes to the polices, but suggested minor edits. Selectboard members agreed to send member Ally Tufenkjian any additional suggested edits via email so that she could incorporate them into the final drafts. A staff attorney at the Vermont League of Cities and Towns has also reviewed the drafts prior to tonight's meeting.

Discussion: Included in the agenda packet is a version of each policy that notes the changes made since the previous meeting followed by the final draft. Selectboard members should offer any final suggestions for revision and ideally adopt the policies this evening. They should also ask any clarifying questions about the policies to ensure that they can effectively guide and instruct committees to follow them.

Impact: Adopting these policies means the Selectboard and Town are accountable to following them. Ideally, these policies have the positive impact of promoting transparency of process and procedure and more equitable participation in Town committees.

Recommendations:

1) The Selectboard approve and adopt the Hartford Committee, Commission & Board Vacancy Notification Policy, effective May 30, 2023. Following adoption, the Selectboard will notify all committees accordingly.

2) The Selectboard approve and adopt the Hartford Committee, Commission & Board Appointment Policy, effective May 30, 2023. Following adoption, the Selectboard will notify all committees accordingly.

Policy Title	**DRAFT: Hartford Committee, Commission & Board Vacancy Notification Policy**
Keywords	**Committees, Commissions, Boards, Vacancies, Openings, Applications**

Purpose of Policy

This policy describes how, when and where the Town of Hartford will notify the public of Committee, Commission and Board vacancies. The intention of this policy is to offer a clear and standardized process for notifying the public of vacancies and to promote more equitable engagement in the Town of Hartford's Committees, Commissions and Boards.

Policy Scope

This policy pertains to all Committees, Commissions and Boards in the Town of Hartford.

Definitions

Committees, Commissions and Boards shall be referred to as "committees."

Policy Statement

The Town of Hartford will notify the public of committee vacancies in the following manner:

- ~~On the 15th~~ By the 5th of each month, committee Chairs shall share any vacancies or anticipated vacancies by emailing them to the Town of Hartford's Administrative Assistant and corresponding Selectboard liaison(s). Information in this notification email should include:
    - The name of the Committee, Commission or Board, the number of open positions, and if the vacancies are current or anticipated. If anticipated, they should include the term expiration date.

Commented [1]: Changed from "On the 15th"

DRAFT

- At minimum, ~~on the first and third Wednesday~~ by the 15th and the 28th of each month, the Town of Hartford shall~~will~~ post the openings list on the Hartford listserv, Town website, official Town Facebook and Twitter accounts. ~~, and on the Selectboard agendas sent to the Valley News.~~ The openings list should include a hyperlink or website address to the corresponding committee webpage on the Town of Hartford website.
    - Additional outreach may occur by word-of-mouth, email outreach and by other appropriate channels as determined by the Selectboard.

- Committees shall include all members' names, roles, term end dates, and any vacancies at the bottom of all meeting minutes.

- Selectboard liaisons shall report committee vacancies during the Commission Reports section of Selectboard meetings.

Commented [2]: Changed from "on the first and third Wednesday"

Responsible Owner:	Selectboard	
Approved By:	Selectboard: Michael Hoyt Dan Fraser Kim Souza Lannie Collins Mary Erdei Rocket Ally Tufenkjian	
Date Policy in Effect:	05/__/23	Version #1
Amendment Dates:	N/A	N/A
Related Policies & Procedures:	Hartford Selectboard Rules of Procedure	
Attachments/Links	Hartford Selectboard Rules of Procedure	

DRAFT

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Amendment Dates:	N/A	N/A
Related Policies & Procedures:	Hartford Selectboard Rules of Procedure	
Attachments/Links	Hartford Selectboard Rules of Procedure	

DRAFT

Policy Title	**DRAFT: Hartford Committee, Commission & Board Appointment Policy**
Keywords	**Committees, Commissions, Boards, Vacancies, Openings, Appointment, Applications**

Purpose of Policy

The Hartford Selectboard is responsible for making appointments to Town Committees, Commissions, and Boards. This policy supports the Selectboard in making these appointments with the following objectives:

- To appoint qualified members who will do the best possible job to serve and act on behalf of the best interests of the Town.
- To appoint members with a mix of identities, backgrounds and experiences in an effort to represent the diversity of the community.
- To appoint members who reside in differing villages within the Town whenever possible.
- To appoint members who are willing to make a commitment to understand the laws, regulations and procedures necessary to fulfill the membership role.
- To appoint members who will respect and follow the Town of Hartford's Conflict of Interest Policy.

Policy Scope

This policy pertains to all Committees, Commissions and Boards in the Town of Hartford.
Note: In the case of a statutory public body authorized by the Vermont Legislature (such as the Planning Commission and Zoning Board of Adjustment), the relevant Vermont Statutes should be consulted and followed. When the statutes do not describe the process or requirements to follow, this policy shall be applied.

Commented [1]: Added

Definitions

Committees, Commissions and Boards shall be referred to as "committees."
Those serving on any of the aforementioned bodies shall be referred to as "members."

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Policy Statement

Residency Requirements: Each committee's charge dictates the specific residency requirements of its members. Generally, the Selectboard should make every effort to recruit and appoint Hartford residents for committee positions. However, the Selectboard acknowledges that Hartford is part of an interconnected region with other neighboring municipalities. Residents of those municipalities who are employed in, own a business in, or receive services from Hartford may wish to contribute their time and expertise to a Hartford committee. The candidacy of non-Hartford residents will be considered at the discretion of the Selectboard and in alignment with a committee's charge.

Applications for Committee Membership~~New Members:~~

- When there is a current or anticipated committee vacancy, candidates shall~~may~~ submit an application to the Town Manager's office by email or hard copy.
- Unless the Selectboard pursues an extension of the application period, applications will be reviewed by the Selectboard after a thirty (30) day application period commencing upon the date of posting.
- Applicants shall~~will~~ be notified by the Town Manager's Office acknowledging receipt of their application and will be invited to attend a scheduled Selectboard meeting for a brief interview. Meeting attendance is mandatory for first-time appointments and optional for re-appointments. ~~and invited to a Selectboard meeting for a brief interview.~~
- Should any committee require additional steps in the application process, such steps will be detailed in the committee's charge and candidates will be notified by the Committee Chairperson, Administrative Assistant, and/or Selectboard Liaison. ~~accordingly~~.

~~Note: The Selectboard should also consult 24 V.S.A. § 4323 regarding Planning Commission appointments.~~

Commented [2]: Incorporated into Policy Scope section

Checking References: Prior to an application being reviewed by the Selectboard, a designated Selectboard member shall contact ~~call~~ the references listed on the application. Information gathered from the applicants' references shall be considered as the Selectboard decides whether or not to appoint the applicant.

Commented [3]: Added

Expiring Terms for Existing Members:

- By the 5th of each month, committee Chairs shall share any vacancies or anticipated vacancies by emailing them to the Town of Hartford's Administrative Assistant and corresponding Selectboard liaison(s).

Commented [4]: Changed from "On the 15th"

DRAFT

- Members whose terms are expiring shall inform the Town of Hartford's Administrative Assistant and Selectboard in writing of their intention to seek or not seek reappointment along with an application for reappointment if applicable. Members should inform the Selectboard as soon as possible and no later than ~~, preferably within~~ thirty (30) days before~~of~~ their term's end date. ~~Others interested in the position may also submit an application to the Selectboard.~~
- Following their submission, applications for reappointment will be reviewed by the Selectboard at a subsequent meeting.

~~Note: The Selectboard should also consult 24 V.S.A. § 4323 regarding Planning Commission appointments.~~

Commented [5]: Not applicable to this section

Commented [6]: Incorporated into Policy Scope section

Term Limits: There is no legal requirement that establishes the number of terms that can be served. The Selectboard recognizes that it can be difficult to get qualified individuals and those with important lived experience to serve volunteer positions; therefore, an arbitrary term limit might not be in the best interest of the Town. The Town also recognizes the benefits of term limits to promote accessible and inclusionary government. The Selectboard strives to attract and involve as many interested, diverse, qualified, and knowledgeable members as it can to participate in Town government.

Ultimately, it is the responsibility of the Selectboard to evaluate the contribution of each member ~~or candidate~~ and determine whether that member should continue serving. ~~In making these determinations, the Selectboard will consider the opinion of the committee members, the performance of the body, and the level of voter confidence in the committee's decisions and operations. In a case where two or more individuals of equal preference and ability wish to serve, one of which is a member who has already served at least one term, the Selectboard can cite their preference to enforce a term limit.~~

Resignations: Members may resign at any time if they feel they cannot perform their duties. Members must notify the Selectboard of their decision to resign in writing. Unless otherwise noted by the member, their resignation will be effective immediately upon the Selectboard's receipt of their resignation notice.

Removals: While the Town should make every effort to retain members, there may be occasions on~~in~~ which it is in the Town's best interest to remove a member from a committee. Members may be removed from their positions by a majority-vote decision of the Selectboard for the following reasons:

- Violations of the Town of Hartford's Conflict of Interest Policy
- Consistent failure to perform the duties of the position

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- Consistent absenteeism that prohibits productive committee operations (such as an inability to meet quorum)
- Misrepresentation and other abuse of the authority of the position
- Promotion of hostility amongst the other members of the committee and/or the general public
- Any other reason deemed fair and valid by a majority-vote of the Selectboard that supports the Town's best interests. Note: Selectboard members cannot vote to remove a member based on personal bias or dislike and in such instances should recuse themselves.

A three-letter documentation process shall be used in cases of removal:

1. An initial letter shall be sent to the member by the Chairperson of the member's committee or Selectboard outlining concerns with the member and inviting the member's response and plan to rectify said concerns.
2. If the situation is not resolved by this action within thirty (30) days of the first letter's send date, a second letter shall be sent by the Selectboard requiring that the member meet with the Selectboard. Though not required, a probationary period may be instituted at the Selectboard's discretion.
3. If the situation remains unresolved after the meeting, a third letter shall be sent by the Selectboard removing the member from the committee. The member's removal will be effective immediately upon the letter's send date.

~~Note: The Selectboard should also consult 24 V.S.A. § 4323 regarding Planning Commission appointments.~~

Commented [7]: Incorporated into Policy Scope section

Responsible Owner:	Selectboard	
Approved By:	Selectboard: Michael Hoyt Dan Fraser Kim Souza Lannie Collins Mary Erdei Rocket Ally Tufenkjian	
Date Policy in Effect:	05/__/23	Version #1
Amendment Dates:	N/A	N/A
Related Policies & Procedures:	Hartford Committee, Commission & Board Vacancy Notification Policy Hartford Selectboard Rules of Procedure Hartford Conflict of Interest Policy	

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Attachments/Links	Hartford Selectboard Rules of Procedure Town of Hartford Conflict of Interest Policy Town of Hartford Advisory Board/Commission Application For reference: Richmond, VT's Appointment Policy

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Policy Title	**DRAFT: Hartford Committee, Commission & Board Appointment Policy**
Keywords	**Committees, Commissions, Boards, Vacancies, Openings, Appointment, Applications**

Purpose of Policy

The Hartford Selectboard is responsible for making appointments to Town Committees, Commissions, and Boards. This policy supports the Selectboard in making these appointments with the following objectives:

- To appoint qualified members who will do the best possible job to serve and act on behalf of the best interests of the Town.
- To appoint members with a mix of identities, backgrounds and experiences in an effort to represent the diversity of the community.
- To appoint members who reside in differing villages within the Town whenever possible.
- To appoint members who are willing to make a commitment to understand the laws, regulations and procedures necessary to fulfill the membership role.
- To appoint members who will respect and follow the Town of Hartford's Conflict of Interest Policy.

Policy Scope

This policy pertains to all Committees, Commissions and Boards in the Town of Hartford.
Note: In the case of a statutory public body authorized by the Vermont Legislature (such as the Planning Commission and Zoning Board of Adjustment), the relevant Vermont Statutes should be consulted and followed. When the statutes do not describe the process or requirements to follow, this policy shall be applied.

Definitions

Committees, Commissions and Boards shall be referred to as "committees."
Those serving on any of the aforementioned bodies shall be referred to as "members."

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Policy Statement

Residency Requirements: Each committee's charge dictates the specific residency requirements of its members. Generally, the Selectboard should make every effort to recruit and appoint Hartford residents for committee positions. However, the Selectboard acknowledges that Hartford is part of an interconnected region with other neighboring municipalities. Residents of those municipalities who are employed in, own a business in, or receive services from Hartford may wish to contribute their time and expertise to a Hartford committee. The candidacy of non-Hartford residents will be considered at the discretion of the Selectboard and in alignment with a committee's charge.

Applications for Committee Membership:

- When there is a current or anticipated committee vacancy, candidates shall submit an application to the Town Manager's office by email or hard copy.
- Unless the Selectboard pursues an extension of the application period, applications will be reviewed by the Selectboard after a thirty (30) day application period commencing upon the date of posting.
- Applicants shall be notified by the Town Manager's Office acknowledging receipt of their application and will be invited to attend a scheduled Selectboard meeting for a brief interview. Meeting attendance is mandatory for first-time appointments and optional for re-appointments.
- Should any committee require additional steps in the application process, such steps will be detailed in the committee's charge and candidates will be notified by the Committee Chairperson, Administrative Assistant, and/or Selectboard Liaison.

Checking References: Prior to an application being reviewed by the Selectboard, a designated Selectboard member shall contact the references listed on the application. Information gathered from the applicants' references shall be considered as the Selectboard decides whether or not to appoint the applicant.

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Expiring Terms for Existing Members:

- By the 5th of each month, committee Chairs shall share any vacancies or anticipated vacancies by emailing them to the Town of Hartford's Administrative Assistant and corresponding Selectboard liaison(s).
- Members whose terms are expiring shall inform the Town of Hartford's Administrative Assistant and Selectboard in writing of their intention to seek or not seek reappointment along with an application for reappointment if applicable. Members should inform the Selectboard as soon as possible and no later than thirty (30) days before their term's end date.
- Following their submission, applications for reappointment will be reviewed by the Selectboard at a subsequent meeting.

Term Limits: There is no legal requirement that establishes the number of terms that can be served. The Selectboard recognizes that it can be difficult to get qualified individuals and those with important lived experience to serve volunteer positions; therefore, an arbitrary term limit might not be in the best interest of the Town. The Town also recognizes the benefits of term limits to promote accessible and inclusionary government. The Selectboard strives to attract and involve as many interested, diverse, qualified, and knowledgeable members as it can to participate in Town government. Ultimately, it is the responsibility of the Selectboard to evaluate the contribution of each member and determine whether that member should continue serving.

Resignations: Members may resign at any time if they feel they cannot perform their duties. Members must notify the Selectboard of their decision to resign in writing. Unless otherwise noted by the member, their resignation will be effective immediately upon the Selectboard's receipt of their resignation notice.

Removals: While the Town should make every effort to retain members, there may be occasions on which it is in the Town's best interest to remove a member from a committee. Members may be removed from their positions by a majority-vote decision of the Selectboard for the following reasons:

- Violations of the Town of Hartford's Conflict of Interest Policy
- Consistent failure to perform the duties of the position
- Consistent absenteeism that prohibits productive committee operations (such as an inability to meet quorum)
- Misrepresentation and other abuse of the authority of the position
- Promotion of hostility amongst the other members of the committee and/or the general public
- Any other reason deemed fair and valid by a majority-vote of the Selectboard that supports the Town's best interests. Note: Selectboard members cannot vote to remove a member based on personal bias or dislike and in such instances should recuse themselves.

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3. If the situation remains unresolved after the meeting, a third letter shall be sent by the Selectboard removing the member from the committee. The member's removal will be effective immediately upon the letter's send date.

Responsible Owner:	Selectboard	
Approved By:	Selectboard: Michael Hoyt Dan Fraser Kim Souza Lannie Collins Mary Erdei Rocket Ally Tufenkjian	
Date Policy in Effect:	05/__/23	Version #1
Amendment Dates:	N/A	N/A
Related Policies & Procedures:	Hartford Committee, Commission & Board Vacancy Notification Policy Hartford Selectboard Rules of Procedure Hartford Conflict of Interest Policy	
Attachments/Links	Hartford Selectboard Rules of Procedure Town of Hartford Conflict of Interest Policy Town of Hartford Advisory Board/Commission Application For reference: Richmond, VT's Appointment Policy	

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TOWN OF HARTFORD SELECTBOARD MINUTES
Tuesday, May 16, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member: Ally Tufenkjian, Member; Lana Livingston; Gail Ostrout; Paula Nulty; Scott Cooney; Greg Sheldon; Scott Hausler; Dana Clawson; Mark Bradley; Heidi Duto; Joe Major; Sara Campbell; Jonathan Rugg; Michael Redmond; Diane Brzozowski; Joe Trottier; Aaron Warner

Absent: Rocket, Selectboard Member

Present on Zoom (Citizens): Maria Alvin; Michelle Boleski; Sherry West; Marcy Bartlett; Mike Morris;

JAM LINK: https://www.youtube.com/watch?v=-O9zcoGTOC8&list=PLAdkf9ugxof7FGsvb7b8PHLFaNfKZbq-g&index=1

I. Call to Order the Selectboard Meeting by Mike Hoyt at 6:00PM.
II. Pledge of Allegiance was recited and led by Gail Ostrout.
III. Local Liquor Control Board: None
IV. Local Cannabis Control Board: None
V. Order of Agenda: There were no changes to the order of agenda.
VI. Selectboard

1. Public Comment

Aaron Warner from Hartford addressed the Board concerning the application to fly the Pride Flag on the Town Hall flag pole. He said social agendas are being put forth by the Town leaders. The Town Charter does not mandate that the Selectboard address these social issues, only that it has fiduciary responsibilities to the entire Town.

Joe Major, WRJ. Mr. Major spoke to a recent article Mr. Warner wrote on an online website after the last Selectboard Meeting. There was misinformation and half-truths in the article. Mr. Major pointed out the issues that HCOREI is now addressing – for everyone.

Joe Trotter, lifetime resident from Hartford. He thinks that the Flag request is a very serious issue and suggests that we hold off a decision tonight and put it before the Town citizens to decide.

Marie Alvin from Hartford (zoom). Wondering about the questions she has sent.

1. The results of the Safety meetings? *Second discussion tonight on this.*
2. Sorting Police Calls by village. This would be helpful. *Will ask the Chief if this could be done.*

3. Are we billing the Haven for police services?
4. Have we looked at the Town owned land for homeless campsite or Haven overflow.
5. Mike Morris – asked if Zoom could be able for the at home people to see the complete room. *Will ask JAM*.

Marcy Bartlett from Wilder wants to thank Chief Sheldon for a really well articulated report about the noise complaint in WRJ. There has been more police presence on Hartford Avenue – thank you.

Sherry West from WRJ. Comment on the Flag issue. She has talked to various people concerning the making of a "Town" flag. If just having a town flag created by the school children would represent all.

Heidi Duto from WRJ. Heidi commented on the survey that is out form the Town Manager Search Committee. There is an issue with it – that it came be filled out by people multiple times and anyone can fill it out, not necessarily people that have ties to Hartford. *Sara Campbell, TMSC responded that the survey was put out that way so that the survey is confidential.*

Selectboard Comments and Announcements:
Kim Souza reported that there is now a survey online (Town of Hartford Website) from the Town Manager Search Committee.

Ally Tufenkjian reminded people of the Clifford Park Food work party on the 20th 9AM-Noon. Resilient Hartford is doing this project.

Lannie Collins apologized for his recent actions that are a result of him feeling disrespected by the other members on the Board. Going forward he will try to do better.

Mike Hoyt – this Thursday, May 18th there will be a reception at Town Hall, 5-6 for the new Assessor, Rick Vincent and new Public Works Director, Bryan Gazda. The Hartford Alumni Association has asked if the Selectboard Members would like to participate in the Alumni Parade on June 24th. Also – today is Leo Pullar's birthday (former Town Manager).

2. Appointments: None

3. Town Manager and Significant Activity Report
Significant Activity Report: https://cms5.revize.com/revize/hartfordvt/Total.pdf
Town Manger report: Hydrant flushing is happening through May.
Public Works will be doing door-to door pipe inspections as they are required to do. Also, Dian Perry, Admin Assistant to the Police Department will be retiring.

4. Board Reports, Motions & Ordinances
a. Community Safety Review RFP Discussion; finalize 5/30/23
Discussion Only. It will be finalized at the May 30, 2023 Selectboard Meeting. Citizen, Jonathan Rugg asked the Board what is the purpose of this RFP? When are the rest of the Town, not the "marginal population", going to be safe and are they going to be represented?

b. Open Container/Outside Consumption
Chief Greg Sheldon, "According to Vermont DL&L any licensee granted an OCP approved by local control, and DL&L would not be in violation of town ordinances for open containers."

c. Town Website Update by Dillon Walsh. Hopeful to activate in June of 2023.

d. Parks & Recreation Ordinance Revision
Selectboard Member, Lannie Collins made the motion to make the amendments to the Hartford Park Ordinance as presented in the attached requested revision and follow the statutorily prescribed procedures set forth in24 V.S.A. §§ 1972 et seq. for adopting, amending, or repealing an ordinance. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

e. March 31, 2023 Financial Update – presented by Gail Ostrout.
Overall, no concerns.

f. Bugbee Senior Center Capital Assessment Contract Award
Selectboard Vice Chair, Dan Fraser made the motion that The Hartford Select Board authorize the Acting Town Manager to execute the contract with Studio Nexus and start the feasibility study process. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

g. Wilder Park & Ride Closure – a decision will be made at the next Selectboard Meeting on May 30th.

h. Draft Hartford Boards & Commissions Vacancy Posting Policy and Appointment Policy presented by Ally Tufenkjian. More discussion at the May 30th Selectboard Meeting. Please send suggestions for changes to Ally Tufenkjian by May 21st.

i. Pride Flag Request 7/22/23 3pm - 7/29/23 3pm.
Selectboard Member Ally Tufenkjian made the motion to approve the request by the Pride flag from 7/22/23 3pm - 7/29/23 3pm. Selectboard Clerk, Kim Souza seconded the motion. 5 voted yes, 1 (Collins) voted no. The motion passed.

VII. Commission Reports

Dan Fraser

May Tree of the Month is the swamp white oak (Quercus bicolor) on South Main Street in White River Junction across from the Tucker Box Restaurant. If you visit before it leaves out, you will notice the crooked branching structure. As the name suggests, this oak is found growing wild in low-lying and swampy areas. But it grows just as well in an urban or suburban setting. It tolerates compacted soil and surprisingly drought.

Kim Souza

The Town Manager Search Committee met on May 11. The online survey to seek public input has been launched and can be found on the home page of the town website until

May 28th. Staff committee members are working with acting town administrators to do a survey for town employees to collect information about what is important to staff. VLCT Consultant, Dominic Cloud, has drafted a preliminary position profile and marketing materials which will be reviewed by the Selectboard. The tentative timeline includes posting the position in June, performing interviews in July and hopefully be in position to make an offer by the end of summer.

Mike Hoyt
Attended the Sister City Committee meeting. They did not have a quorum. They currently have 2 openings.

VIII. Consent Agenda: **Selectboard Vice Chair, Dan Fraser made the motion to approve the Consent Agenda. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 5/13/2023
Approve Meeting Minutes of: 5/2/2023
Approve A/P Manifest of: 5/12/2023 and 5/18/2023
Approve Selectboard Meetings of: 6/13/2023; 6/20/2023 and 6/27/2023
Already Approved: 5/30/2023

IX. Executive Session: **Selectboard Member, Ally Tufenkjian made the motion that we enter executive session to discuss the evaluation of a public officer and the employment of a public officer pursuant to Title 1, Section 313(a)(3) of the Vermont Statutes. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed**.

Selectboard Member, Lannie Collins made the motion to close the Executive Session. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

X. Adjourn the Selectboard Meeting: **Selectboard Member, Lannie Collins made the motion to adjourn the meeting at10:35PM. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.**

_____
Kim Souza
Meeting Date March 16, 2023

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.
25-0151	**Town Clerk Restoration**			
026040	KOFILE, INC	KOFILE, INC	5/26/2023	1004
INV-KT-011043	PRESERVATION PROJECTS 50%	0.00	$7,286.50 / 0.00	7,286.50
Desc: Preservation Projects 50%		Acct: 25-985-100-0151	Town Clerk Restoration	
	Vendor Total:		7,286.50 / 0.00	7,286.50
25-0151	**Quechee Garden Project**		**Bank Total:**	**7,286.50**
73-0100	**Quechee Garden Project**			
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC		5/26/2023	1027
2888	PLANTBOXES/FLOWER REMOVAL	0.00	$255.00 / 0.00	255.00
Desc: PLANTBOXES/FLOWER REMOVAL		Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT	
	Vendor Total:		255.00 / 0.00	255.00
73-0100	**Trees Matter**		**Bank Total:**	**255.00**
73-7304	**Trees Matter**			
035050	NORTHERN NURSERIES INC		5/26/2023	1031
134019	TREE SALE	0.00	$1,751.20 / 0.00	1,751.20
Desc: Tree Board Invoice for Tree sale		Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA	
	Vendor Total:		1,751.20 / 0.00	1,751.20
501065	REDSTART, INC		5/26/2023	1032
11095	TREES STOCK	0.00	$324.00 / 0.00	324.00
Desc: Tree Stock		Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA	
	Vendor Total:		324.00 / 0.00	324.00
73-7304	**GENERAL FUND - MASCOMA**		**Bank Total:**	**2,075.20**
FUND 1 0	**GENERAL FUND - MASCOMA**			
001170	AIRGAS, INC.	AIRGAS USA, LLC	5/26/2023	79985
9137803459	MEDICAL SUPPLIES	0.00	$48.96 / 0.00	48.96
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL	
	Vendor Total:		48.96 / 0.00	48.96
001303	ALDRICH + ELLIOTT, PC		5/26/2023	79986
18018.004,81263	S MAIN STR C#2	2,577.50	$2,577.50 / 0.00	2,577.50
Desc: DWSRF Phase 330 Special Services		Acct: 50-954-543-0035	Capital - RF3-467-3.0 Phase 2	
Desc: CWSRF Phase 3 Special Services		Acct: 60-965-543-0035	Capital - RF1-291-3.0 Phase 2	
Desc: TIF 2019 vote in 2022 BB loan Phase		Acct: 13-921-360-0105	S. Main St Infrastructure Construction - F	
22019.001,81306	WRJ CSO - APR'23	8,536.00	$8,536.00 / 0.00	8,536.00
Desc: WRJ CSO - APR'23		Acct: 60-964-540-0000	RF1-271-1 CSO Plan Services	
	Vendor Total:		11,113.50 / 0.00	11,113.50
001642	ALLARD'S PORTABLE TOILETS LLC		5/26/2023	79987
6494	PORTABLE TOILETS	0.00	$1,190.00 / 0.00	1,190.00
Desc: Portable toilets in parks		Acct: 10-521-318-0000	PR -CONTRACTED SERVICES	

Bank ID / Vendor ID	Bank Name / Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt / Disc. Amt	Net Amt.

		Vendor Total:			1,190.00	0.00	1,190.00
001650	ALLEN ENGINEERING POOLS AND SPAS					5/26/2023	79988
112-503767-01	CHLORINE		182.50		$182.50	0.00	182.50
Desc:	Chlorine, Liquid Gallon_WRJ Wastewa	Acct:	60-961-340-0000	CHEMICALS			
112-503768-01	CHLORINE		3,441.00		$3,441.00	0.00	3,441.00
Desc:	Chlorine, Liquid - Bulk_Water Treat	Acct:	50-952-340-0000	CHEMICALS			
		Vendor Total:			3,623.50	0.00	3,623.50
002530	ANGULO OSPINA, JHONATHAN	JHONATHAN ANGULO OSPINA				5/26/2023	79989
05.25.2023	CLOTHING		0.00		$69.14	0.00	69.14
Desc:	CLOTHING ALLOWANCE BELT/SHIRT STAYS	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
Desc:	CLOTHING ALLOWANCE - HOLSTER STRAP	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
		Vendor Total:			69.14	0.00	69.14
003990	ATG LEBANON, LLC					5/26/2023	79990
X701028837:01	PARTS		0.00		$435.61	0.00	435.61
Desc:	RESCUE PARTS	Acct:	10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
X701029015:01	PARTS		0.00		$103.51	0.00	103.51
Desc:	E4 PARTS	Acct:	10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
		Vendor Total:			539.12	0.00	539.12
004850	BEN'S UNIFORMS INC.					5/26/2023	79991
109179	UNIFORMS		0.00		$107.80	0.00	107.80
Desc:	UNIFORMS	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI			
		Vendor Total:			107.80	0.00	107.80
005800	BLAKTOP INC.					5/26/2023	79992
31359	ASPHALT		0.00		$90.30	0.00	90.30
Desc:	ASPHALT	Acct:	10-311-323-0000	DPW -MATERIAL & SUPPLIES			
		Vendor Total:			90.30	0.00	90.30
006100	BMO FINANCIAL GROUP					5/26/2023	79993
Kelley 05/01-21/23	Kelley, Constance - PD		0.00		$1,417.92	0.00	1,417.92
Desc:	Accomodations/Backdrop/Banner	Acct:	10-211-315-0000	HPD -RECRUITMENT & TRAINING			
Desc:	FileFolder/Paper/Cake/Batteries/Gif	Acct:	10-211-323-0000	HPD -MATERIAL & SUPPLIES			
Desc:	Squarespace-PD Website Renewal Fee	Acct:	10-211-314-0000	HPD -BOOKS & PERIODICALS			
006100	BMO FINANCIAL GROUP					5/26/2023	80084
Walsh 04/18-27/23	Walsh, Dillon - IT		0.00		$1,642.30	0.00	1,642.30
Desc:	Barracuda invoice for quarterly cov	Acct:	10-181-318-0000	IT -CONTRACTED SERVICES			
Walsh 04/18-27/23-	Walsh, Dillon - IT		0.00		$1,786.37	0.00	1,786.37
Desc:	Techvar - BARACUDA	Acct:	10-181-318-0000	IT -CONTRACTED SERVICES			
006100	BMO FINANCIAL GROUP					5/26/2023	79993
Nulty 05/01-21/23	Nulty, Paula - Admin		0.00		$294.75	0.00	294.75
Desc:	Amazon - Office Chair	Acct:	10-121-323-0000	TM -MATERIAL & SUPPLIES			
Desc:	BJ's - Reception Beverage& Food	Acct:	10-121-323-0000	TM -MATERIAL & SUPPLIES			
006100	BMO FINANCIAL GROUP					5/26/2023	80084

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
Vincent 04/18-27/23	Vincent, Rick - Val	0.00	$110.00	0.00		110.00
Desc: NEREN - Membership	Acct: 10-174-313-0000	ASE -MEMBERSHIP DUES				
006100	BMO FINANCIAL GROUP				5/26/2023	79993
O'Neil 05/01-21/23	O'Neil, Lisa - TC	0.00	$24.39	0.00		24.39
Desc: USPS - Postage	Acct: 10-151-322-0000	TC -POSTAGE				
Ostrout 05/01-21/23	DRI GALLUP - LEADERSHIP TRAINING	159.92	$159.92	0.00		159.92
Desc: Shaws - DPW Appreciation	Acct: 72-111-111-1200	Vermont Community Foundation - Selec				
Ostrout 05/01-21/23-	Ostrout, Gail - FIN	0.00	$73.90	0.00		73.90
Desc: Shaws - DPW Appreciation	Acct: 10-171-311-0000	FIN -TRAVEL & MEETINGS				
Perry 05/01-21/23	Perry, Diane - PD	0.00	$13.49	0.00		13.49
Desc: Staples - Recepit Notebooks	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES				
Desc: BhTurnpike - Toll	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS				
006100	BMO FINANCIAL GROUP				5/26/2023	80084
Haulser 04/18-27/23	Hausler, Scott - REC	0.00	$287.24	0.00		287.24
Desc: SmartSigns-Signs&US Flags - Flags	Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES				
006100	BMO FINANCIAL GROUP				5/26/2023	79993
Shane 05/01-21/23	Barnes, Shane - REC	0.00	$575.17	0.00		575.17
Desc: Amazon - Dog Bags	Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES				
Desc: Home Depot - Tools	Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES				
Desc: Home Depot - Tool/mterials	Acct: 10-527-323-0000	PR -MATERIAL & SUPPLIES				
Desc: VRPA-Workshop Reg	Acct: 10-511-311-0000	PR -TRAVEL & MEETINGS				
Sheldon 05/01-21/23	Sheldon, Greg - PD	0.00	$722.27	0.00		722.27
Desc: LuiLui-Staff Appreciation	Acct: 10-211-323-0000	HPD -MATERIAL & SUPPLIES				
Desc: AirGas - Carbon Dioxide	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING				
Desc: IACP-Membership	Acct: 10-211-314-0000	HPD -BOOKS & PERIODICALS				
Desc: UHAUL - Trailer Rental	Acct: 10-211-320-0000	HPD -EQUIP OPERATION/MAINT-OFFI				
Desc: Fuel	Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS				
Desc: Meal Training	Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS				
Clawson 05/01-21/23	Clawson, Dana - Energy	0.00	$153.70	0.00		153.70
Desc: Climate Mitigation Conference	Acct: 10-626-311-0100	TM -Travel & Meetings				
Tatum 05/01-21/23	Barnes, Tatum - REC	0.00	$899.58	0.00		899.58
Desc: TSTRestaurant-Dinner Training	Acct: 10-514-323-0000	PR -MATERIAL & SUPPLIES				
Desc: BestWestern-Lodging Training	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES				
Desc: VTStatePark-Field Trip	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES				
Desc: AmericanCamp Assoc- Staff Training	Acct: 10-514-323-0000	PR -MATERIAL & SUPPLIES				
Walsh 05/01-21/23	Walsh, Dillon - IT	0.00	$74.16	0.00		74.16
Desc: Bestbuy - Network Switch	Acct: 10-181-330-0000	IT -OFFICE EQUIPMENT				
Desc: GoDaddy - Domain Renewal	Acct: 10-181-318-0000	IT -CONTRACTED SERVICES				
Desc: SMTP2GO - SMTP	Acct: 10-181-318-0000	IT -CONTRACTED SERVICES				
Cooney 04/28-30/23	Cooney, Scott - FD	0.00	$103.82	0.00		103.82
Desc: Amazon - Trash Bags	Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES				
Desc: Amazon - Car Barrier	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES				
Cooney 05/01-21/23	Cooney, Scott - FD	0.00	$1,932.47	0.00		1,932.47
Desc: Waterproof Stowaway	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN				
Desc: Banner for Awards Ceremony	Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING				
Desc: UPS - Shipping	Acct: 10-221-322-0000	HFD -POSTAGE				
Desc: Amazon - Office Supplies	Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI				
Desc: Ladder1 Parts/Backup Camera/Tools	Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES				
Desc: CleaningSupplies/Tissues	Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES				

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Czora 05/01-21/23	Czora, Jason - FD	0.00	$698.71	0.00		698.71
Desc: Parts - Car 2 Repairs		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
Desc: Travel to NFA		Acct: 10-221-311-0000	HFD -TRAVEL & MEETINGS			
Desc: CrownAwards-Award FF		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
006100	BMO FINANCIAL GROUP			5/26/2023		80084
Perry 04/18-27/23	Perry, Diane - PD	0.00	$1,153.22	0.00		1,153.22
Desc: USPS - Postage		Acct: 10-211-322-0000	HPD -POSTAGE			
Desc: Ziggy's - Food Communication Week		Acct: 10-211-311-0000	HPD -TRAVEL & MEETINGS			
Desc: SqCowbellMobileBike-Bike Tune Up		Acct: 10-211-331-0000	HPD -DEPARTMENT EQUIPMENT			
Desc: Amazon - SOUND METERS		Acct: 10-211-331-0000	HPD -DEPARTMENT EQUIPMENT			
Desc: Amazon - SOUND METERS		Acct: 10-211-331-0000	HPD -DEPARTMENT EQUIPMENT			
006100	BMO FINANCIAL GROUP			5/26/2023		79993
Delisle 04/28-30/23	Delisle, Jeremy - DPW	8.99	$8.99	0.00		8.99
Desc: Amazon - Coax Cable Connectors		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Delisle 05/01-21/23	Delisle, Jeremy - DPW	1,223.78	$1,945.25	0.00		1,945.25
Desc: Amazon - Battery		Acct: 10-325-320-0000	DPW -EQUIPMENT OPER/MAINT - OFI			
Desc: CreativeInfo - Sclae House Software		Acct: 30-974-318-0000	CONTRACTED SERVICES			
Desc: Printer/Scanner/Speaker/Headset		Acct: 10-325-320-0000	DPW -EQUIPMENT OPER/MAINT - OFI			
Desc: Office Supplies		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES			
Desc: StateofVT-StormWater Permit		Acct: 10-325-317-0000	DPW -PERMITS AND LICENSES			
Desc: Fitings&Tubing		Acct: 50-952-323-0000	MATERIAL & SUPPLIES			
Desc: Office Supplies		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES			
Dube 05/01-21/23	Dube, Chris - FD	0.00	$2,819.00	0.00		2,819.00
Desc: Cornerstone - Hall rental		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Desc: Maple St Catering - Banquet Meal		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Hannux 05/01-21/23	Hannux, Shawn - FD	0.00	$574.96	0.00		574.96
Desc: SafeKids-Car Seat Recertif		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Desc: Pearson-Books for AEMT		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Hausler 05/01-21/23	Hausler, Scott - REC	168.00	$3,841.96	0.00		3,841.96
Desc: Earthplate-Planters for parks		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES			
Desc: SpGrowersSolutions-Nursery Pots		Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA			
Desc: VRPA-Annual Membership		Acct: 10-511-313-0000	PR -MEMBERSHIP DUES			
Desc: Half Price Banners-Banners		Acct: 10-516-323-0000	PR -MATERIAL & SUPPLIES			
Hedges 05/01-21/23	Hedges, Charles - FD	0.00	$2,969.00	0.00		2,969.00
Desc: Medictests-AEMT Practice Exams		Acct: 10-221-315-0000	HFD -RECRUITMENT & TRAINING			
Desc: LongIslandTurbo-TurboChargerRescue		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES			
Jay 04/28-30/23	McDonough, Jay - REC	0.00	$15.00	0.00		15.00
Desc: Amrican Canoe Assoc - Manual		Acct: 10-511-315-0000	PR -RECRUITMENT & TRAINING			
006100	BMO FINANCIAL GROUP			5/26/2023		80084
Clawson 04/18-27/23	Clawson, Dana - EnergyCoord	0.00	$437.61	0.00		437.61
Desc: Staples - Labels		Acct: 10-161-323-0000	TH -MATERIAL & SUPPLIES			
Desc: NissanLeb-Leaf Diagnostics&Battery		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES			
Cooney 04/18-27/23	Cooney, Scott - FD	0.00	$416.93	0.00		416.93
Desc: Amazon - Uniforms		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc: Amazon - Bleach		Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES			
Desc: Hoseline - Fan		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
Delisle 04/18-27/23	Delisle, Jeremy - DPW	233.25	$220.58	0.00		220.58
Desc: Pasternac-Antenna		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Desc: Imperial Industries - Returned part		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			

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Desc: Amazon - Prime		Acct: 60-965-313-0000		MEMBERSHIP DUES		
Desc: Amazon - Paper		Acct: 30-974-323-0000		MATERIAL & SUPPLIES		
Hannux 04/18-27/23	Hannux, Shawn - FD		0.00	$9.74	0.00	9.74
Desc: HD-Batteries		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
006100	BMO FINANCIAL GROUP				5/26/2023	79993
Jay 05/01-21/23	McDonough, Jay - REC		0.00	$1,960.71	0.00	1,960.71
Desc: ElysianOne - Quickball		Acct: 10-514-330-0000		PR -ATHLETIC SUPPLIES		
Desc: ElysianOne - Quickball		Acct: 10-514-330-0000		PR -ATHLETIC SUPPLIES		
Desc: Amazon - Life Jackets		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Desc: Amazon - Supplies Misc Outdoor		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Desc: HD-Storage Solutions		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Desc: BJ's-Program Snacks		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Desc: Walmart - Fishing Supplies		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
006100	BMO FINANCIAL GROUP				5/26/2023	80084
Jay 04/18-27/23	McDonough, Jay - REC		0.00	$214.08	0.00	214.08
Desc: Amazon - Supplies		Acct: 10-514-330-0000		PR -ATHLETIC SUPPLIES		
Desc: Amazon-Supplies		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Desc: HD - Hooks		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
Lori 04/18-27/23	Hirshfield, Lori - Planning		0.00	$20.00	0.00	20.00
Desc: VT DHCD - Spring Downtown Meetup		Acct: 10-622-311-0000		PDZ -TRAVEL & MEETINGS		
Ostrout 04/18-27/23	Ostrout, Gail - FIN		0.00	$386.06	0.00	386.06
Desc: Pizza/Food Communication & DPW Appr		Acct: 10-171-311-0000		FIN -TRAVEL & MEETINGS		
Shane 04/18-27/23	Barnes, Shane - REC		0.00	$79.85	0.00	79.85
Desc: C&S Pizza - Department Lunch		Acct: 10-511-311-0000		PR -TRAVEL & MEETINGS		
Sheldon 04/18-27/23	Sheldon, Gregory - PD		0.00	$898.96	0.00	898.96
Desc: Staples - Chairs		Acct: 10-211-330-0000		HPD -OFFICE EQUIPMENT		
Desc: ValleyImg-Awards & BJ's Cake		Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS		
Desc: Staples - Chairs		Acct: 10-211-330-0000		HPD -OFFICE EQUIPMENT		
Tatum 04/18-27/23	Barnes, Tatum - REC		0.00	$105.97	0.00	105.97
Desc: BJ's - Snack Supplies		Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES		
	Vendor Total:			29,048.03	0.00	29,048.03
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC			5/26/2023	79994
84875906	MED SUPPLIES		0.00	$51.98	0.00	51.98
Desc: MED SUPPLIES		Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPL		
	Vendor Total:			51.98	0.00	51.98
006905	BP HARTFORD LLC				5/26/2023	79995
63	SOLAR ARRAY		876.81	$1,252.58	0.00	1,252.58
Desc: SOLAR ARRAY		Acct: 10-321-329-0000		DPW -ELECTRICITY		
Desc: SOLAR ARRAY		Acct: 60-961-329-0000		ELECTRICITY		
	Vendor Total:			1,252.58	0.00	1,252.58
007328	BROOK FIELD SERVICE				5/26/2023	79996
44863	Motherboard Replacement_Auto Transf		942.72	$942.72	0.00	942.72
Desc: Motherboard Replacement_Auto Transf		Acct: 65-964-320-0100		EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			942.72	0.00	942.72

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007329	BROOKS, AIDAN	AIDAN P BROOKS			5/26/2023	79997
05.23.2023	AFTERSCHOOL PROGRAMS	0.00	$45.00	0.00		45.00
Desc: AFTERSCHOOL PROGRAMS		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		45.00	0.00		45.00
007760	BURLINGTON COMMUNICATIONS				5/26/2023	79998
BCS12884	Radio & related equipment install	0.00	$1,000.25	0.00		1,000.25
Desc: Radio & related equipment install		Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES			
	Vendor Total:		1,000.25	0.00		1,000.25
008244	CAMPBELL, NATHAN				5/26/2023	79999
05.23.2023	AFTERSCHOOL PROGRAMS	0.00	$56.00	0.00		56.00
Desc: AFTERSCHOOL PROGRAMS		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		56.00	0.00		56.00
008650	CARGILL, INCORPORATED				5/26/2023	80000
2908074520	SALT	0.00	$5,450.68	0.00		5,450.68
Desc: SALT		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES			
2908074521	SALT	0.00	$2,678.04	0.00		2,678.04
Desc: SALT		Acct: 10-312-323-0000	DPW -MATERIAL & SUPPLIES			
	Vendor Total:		8,128.72	0.00		8,128.72
009120	CHADWICK-BAROSS INC				5/26/2023	80001
C58983	PARTS	0.00	$203.91	0.00		203.91
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
	Vendor Total:		203.91	0.00		203.91
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M			5/26/2023	80002
4155029830	UNIFORMS	80.52	$80.52	0.00		80.52
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4155030043	UNIFORMS	135.17	$135.17	0.00		135.17
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4155030087	UNIFORMS	28.14	$333.05	0.00		333.05
Desc: UNIFORMS		Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS			
4155298925	UNIFORMS	58.79	$58.79	0.00		58.79
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
4155702531	UNIFORMS	28.14	$331.58	0.00		331.58
Desc: UNIFORMS		Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
Desc: UNIFORMS		Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS			
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS			
4155702622	UNIFORMS	80.52	$80.52	0.00		80.52
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4155702623	UNIFORMS	135.17	$135.17	0.00		135.17
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI			
4155999433	UNIFORMS	58.79	$58.79	0.00		58.79
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			

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		Vendor Total:		1,213.59	0.00	1,213.59
010285	CLIFFORD, ERIC	ERIC CLIFFORD			5/26/2023	80003
05.25.2023	CLOTHING		0.00	$199.20	0.00	199.20
Desc:	CLOTHING ALLOWANCE - SHOES	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
Desc:	CLOTHING ALLOWANCE -KEY/BAG	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
		Vendor Total:		199.20	0.00	199.20
012275	CYRAN, JONATHAN	JONATHAN CYRAN			5/26/2023	80004
05.25.2023	CLOTHING		0.00	$104.53	0.00	104.53
Desc:	CLOTHING ALLOWANCE	Acct:	10-211-326-0000	HPD -PURCHASE UNIFORMS & CLEAI		
		Vendor Total:		104.53	0.00	104.53
012295	D&M PETROLEUM, INC	D&M PETROLEUM, INC			5/26/2023	80005
18025	Instruction_Tests & New Chip Reader		0.00	$804.69	0.00	804.69
Desc:	Instruction_Tests & New Chip Reader	Acct:	10-321-318-0000	DPW -CONTRACTED SERVICES		
		Vendor Total:		804.69	0.00	804.69
013200	DEAN, DAVID	DAVID DEAN			5/26/2023	80006
MAY'23	REIMBURSEMENT		0.00	$411.83	0.00	411.83
Desc:	Ret reimb May 23	Acct:	10-521-418-0100	PR -RETIREE HEALTH INSURANCE		
		Vendor Total:		411.83	0.00	411.83
013653	DENNISON LUBRICANTS INC				5/26/2023	80007
3663979	FLUID-CORE CHARGE		0.00	$150.20	0.00	150.20
Desc:	FLUID-CORE CHARGE	Acct:	10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
		Vendor Total:		150.20	0.00	150.20
013680	DESORCIE EMERGENCY PRODUCTS,LLC	DESORCIE EMERGENCY PRODUCTS LLC			5/26/2023	80008
18529	PARTS		0.00	$555.00	0.00	555.00
Desc:	E3 PARTS	Acct:	10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		555.00	0.00	555.00
014423	DUBOIS & KING, INC				5/26/2023	80009
627943L,423278B	RFP 2022 H-1 Gates/Fairview Retaini		0.00	$7,238.88	0.00	7,238.88
Desc:	RFP 2022 H-1 Gates/Fairview Retaini	Acct:	10-311-318-0100	DPW -CONTRACTED SERVICES - CAI		
		Vendor Total:		7,238.88	0.00	7,238.88
015190	ECCHER, EVAN	EVAN ECCHER			5/26/2023	80010
05.25.2023	REIMBURSEMENT		150.00	$150.00	0.00	150.00
Desc:	2023 Boot Allowance	Acct:	50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI		
Desc:	2023 Boot Allowance	Acct:	55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI		
		Vendor Total:		150.00	0.00	150.00
015500	ENDYNE, INC				5/26/2023	80011
446053	WSID 5320 Q		18.00	$18.00	0.00	18.00
Desc:	WSID 5320 Q	Acct:	55-954-318-0000	CONTRACTED SERVICES		

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446054	WSID 5319 HTFD	72.00	$72.00	0.00		72.00
Desc: WSID 5319 HTFD	Acct: 50-954-318-0000	CONTRACTED SERVICES				
446074	WRJ MONTHLY ANALYSIS	220.00	$220.00	0.00		220.00
Desc: WRJ MONTHLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES				
446075	QUE WW	180.00	$180.00	0.00		180.00
Desc: QUE WW	Acct: 65-964-318-0000	CONTRACTED SERVICES				
446247	WSID 5319	55.00	$55.00	0.00		55.00
Desc: WSID 5319	Acct: 50-954-318-0000	CONTRACTED SERVICES				
446693	WRJ WEEKLY ANALYSIS	90.00	$90.00	0.00		90.00
Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES				
446963	WSID 5319 HTFD W TC SP	18.00	$18.00	0.00		18.00
Desc: WSID 5319 HTFD W TC SP	Acct: 50-954-318-0000	CONTRACTED SERVICES				
447108	QUE WW	180.00	$180.00	0.00		180.00
Desc: QUE WW	Acct: 65-964-318-0000	CONTRACTED SERVICES				
447109	WSID 5319 HTFD	18.00	$18.00	0.00		18.00
Desc: WSID 5319 HTFD	Acct: 50-954-318-0000	CONTRACTED SERVICES				
	Vendor Total:		851.00	0.00		851.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.		5/26/2023		80012
7318909	FUEL	0.00	$783.10	0.00		783.10
Desc: CRUISER FUEL	Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS				
Desc: FIRE FUEL	Acct: 10-221-319-0000	HFD -EQUIPMENT OPERATION-GAS				
7336170	FUEL	0.00	$476.77	0.00		476.77
Desc: CRUISER FUEL	Acct: 10-211-319-0000	HPD -EQUIPMENT OPERATION-GAS				
	Vendor Total:		1,259.87	0.00		1,259.87
016080	CONSOLIDATED COMMUNICATIONS			5/26/2023		80013
111020181918MAY'23	QUE WW PL	52.96	$52.96	0.00		52.96
Desc: QUE WW PL	Acct: 65-963-324-0000	TELEPHONE				
11833807752APR'23	WRJ WATER TANK	331.42	$331.42	0.00		331.42
Desc: WRJ WATER TANK	Acct: 50-952-324-0000	TELEPHONE				
122569096956MAY'23	RECYCLING CENTER	58.84	$58.84	0.00		58.84
Desc: RECYCLING CENTER	Acct: 30-971-324-0000	TELEPHONE				
12615510982APR'23	QUE WATER	90.52	$90.52	0.00		90.52
Desc: QUE WATER	Acct: 55-953-324-0000	TELEPHONE				
13444320594APR'23	RADIO CIRCUITS	0.00	$660.63	0.00		660.63
Desc: RADIO CIRCUITS	Acct: 10-271-320-0100	DISP -EQUIP OPERATION-COMMUNIC				
14091736024APR'23	WABA	0.00	$346.28	0.00		346.28
Desc: WABA	Acct: 10-530-324-0000	PR -Telephone				
14091736024MAY'23	WABA	0.00	$346.02	0.00		346.02
Desc: WABA	Acct: 10-530-324-0000	PR -Telephone				
14362366935MAY'23	HEMLOCK RIDGE	77.98	$77.98	0.00		77.98
Desc: HEMLOCK RIDGE	Acct: 50-952-324-0000	TELEPHONE				
8022959708618MAY'23	MAXFIELD PUMP HOUSE	58.48	$58.48	0.00		58.48
Desc: MAXFIELD PUMP HOUSE	Acct: 60-964-324-0000	TELEPHONE				
	Vendor Total:		2,023.13	0.00		2,023.13
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		5/26/2023		80014

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1158273	MATERIALS	1,830.24	$1,830.24 / 0.00	1,830.24
Desc: 3" 100-01 EPXY O/DI 150# FLG CON		Acct: 50-952-323-0000	MATERIAL & SUPPLIES	
1161787	MATERIALS	309.54	$328.17 / 0.00	328.17
Desc: MATERIALS		Acct: 10-325-323-0000	DPW -MATERIAL & SUPPLIES	
Desc: MATERIALS		Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT	
1161791	MATERIALS	175.00	$175.00 / 0.00	175.00
Desc: MATERIALS		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR	
	Vendor Total:		2,333.41 / 0.00	2,333.41
017110	FISHER AUTO PARTS, INC		5/26/2023	80015
301-147682	PARTS	0.00	$33.22 / 0.00	33.22
Desc: PARTS E4		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
301-147690	PARTS	140.22	$140.22 / 0.00	140.22
Desc: PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES	
301-147754	PARTS	0.00	$4.90 / 0.00	4.90
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
301-147763	PARTS	134.12	$134.12 / 0.00	134.12
Desc: PARTS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI	
301-147767	PARTS	95.46	$95.46 / 0.00	95.46
Desc: PARTS		Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES	
301-147772	PARTS	10.34	$10.34 / 0.00	10.34
Desc: PARTS		Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES	
301-147863	BRAKE PADS W8	132.75	$132.75 / 0.00	132.75
Desc: BRAKE PADS W8		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES	
301-147872	PARTS RETURNED	-132.75	$-132.75 / 0.00	-132.75
Desc: PARTS RETURNED		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES	
301-148160	PARTS	0.00	$312.68 / 0.00	312.68
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
301-148358	PARTS	0.00	$63.87 / 0.00	63.87
Desc: PARTS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES	
301-148359	PARTS	0.00	$21.29 / 0.00	21.29
Desc: PARTS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES	
301-148584	PARTS	0.00	$21.12 / 0.00	21.12
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES	
301-148715	PARTS	0.00	$25.98 / 0.00	25.98
Desc: AMB 11		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI	
301-148761	PARTS	0.00	$54.16 / 0.00	54.16
Desc: AMB 16		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI	
301-148893	PARTS	0.00	$68.81 / 0.00	68.81
Desc: MAINTENANCE		Acct: 10-221-321-0000	HFD -REPAIRS & MAINT-VEHICLES	
301-148942	PARTS	17.34	$17.34 / 0.00	17.34
Desc: PARTS		Acct: 30-971-321-0000	REPAIRS & MAINT-VEHICLES	
	Vendor Total:		1,003.51 / 0.00	1,003.51
017301	FOGG'S LUMBER AND HARDWARE		5/26/2023	80016
183041/6	MATERIALS	0.00	$13.90 / 0.00	13.90
Desc: MATERIALS		Acct: 10-521-323-0000	PR -MATERIAL & SUPPLIES	
185983/6	MATERIALS	0.00	$14.95 / 0.00	14.95

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Desc: MATERIALS		Acct: 10-528-323-0000	PR -MATERIAL & SUPPLIES			
191138/6	MATERIALS	19.17	$19.17	0.00		19.17
Desc: MATERIALS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES			
191982/6	MATERIALS	51.96	$51.96	0.00		51.96
Desc: MATERIALS		Acct: 55-955-331-0000	DEPARTMENT EQUIPMENT			
Desc: MATERIALS		Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT			
Desc: MATERIALS		Acct: 50-955-323-0000	MATERIAL & SUPPLIES			
Desc: MATERIALS		Acct: 55-955-323-0000	MATERIALS & SUPPLIES			
192083/6	MATERIALS	0.00	$9.99	0.00		9.99
Desc: MATERIALS		Acct: 10-528-323-0000	PR -MATERIAL & SUPPLIES			
192139/6	MATERIALS	8.59	$8.59	0.00		8.59
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
192175/6	HOOKS	0.00	$26.55	0.00		26.55
Desc: HOOKS		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
192368/6	MATERIALS	5.18	$5.18	0.00		5.18
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
192597/6	MATERIALS	0.00	$13.49	0.00		13.49
Desc: NOZZLE		Acct: 10-221-321-0100	HFD -REPAIRS & MAINT-BUILDING			
192607/6	MATERIALS	0.00	$17.99	0.00		17.99
Desc: MATERIALS		Acct: 10-321-323-0000	DPW -MATERIAL & SUPPLIES			
	Vendor Total:		181.77	0.00		181.77
017356	FORTIFIED AUTO LOCK & SAFE				5/26/2023	80017
404111	SERVICE CALL	0.00	$131.25	0.00		131.25
Desc: SERVICE CALL		Acct: 10-528-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		131.25	0.00		131.25
019255	GOVHR USA, LLC				5/26/2023	80018
2-05-23-291	COMPENSATION & BENEFITS STUDY	0.00	$8,625.00	0.00		8,625.00
Desc: COMPENSATION & BENEFITS STUDY		Acct: 10-121-318-0000	TM -CONTRACT SERVICES			
	Vendor Total:		8,625.00	0.00		8,625.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			5/26/2023	80019
13414587553MAY'23	120 LESLE DR PAV A	0.00	$156.78	0.00		156.78
Desc: 120 LESLE DR PAV A		Acct: 10-528-329-0000	PR -ELECTRICITY			
37762000000MAY'23	N MAIN ST	0.00	$42.14	0.00		42.14
Desc: N MAIN ST		Acct: 10-314-329-0000	DPW -ELECTRICITY			
39424000006MAY'23	PUBLIC SAFETY BLDG	0.00	$300.91	0.00		300.91
Desc: PUBLIC SAFETY BLDG		Acct: 10-221-329-0000	HFD -ELECTRICITY			
Desc: PUBLIC SAFETY BLDG		Acct: 10-211-329-0000	HPD -ELECTRICITY			
Desc: PUBLIC SAFETY BLDG		Acct: 10-271-329-0000	DISP -ELECTRICITY			
43833000003MAY'23	BRIDGE ST	0.00	$80.48	0.00		80.48
Desc: BRIDGE ST		Acct: 10-314-329-0000	DPW -ELECTRICITY			
48933200007MAY'23	VILLAGE GREEN BALLOON	0.00	$24.94	0.00		24.94
Desc: VILLAGE GREEN BALLOON		Acct: 10-521-329-0000	PR -ELECTRICITY			
13833000006MAY'23	LYMAN POINT PARK - REC	0.00	$24.28	0.00		24.28
Desc: LYMAN POINT PARK - REC		Acct: 10-521-329-0000	PR -ELECTRICITY			
49662156394MAY'23	SYKES MOUNTAIN AVE	0.00	$102.02	0.00		102.02

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Desc: SYKES MOUNTAIN AVE		Acct: 10-314-329-0000	DPW -ELECTRICITY			
49762000005MAY'23	BRIDGE ST PUMP STN	102.45	$102.45	0.00		102.45
Desc: BRIDGE ST PUMP STN		Acct: 60-964-329-0000	ELECTRICITY			
67003200002MAY'23	WILLARD RD	0.00	$298.55	0.00		298.55
Desc: WILLARD RD		Acct: 10-221-329-0000	HFD -ELECTRICITY			
67399084366MAY'23	120 LESLE DR PAV B	0.00	$399.64	0.00		399.64
Desc: 120 LESLE DR PAV B		Acct: 10-528-329-0000	PR -ELECTRICITY			
68053200009MAY'23	RT 14 W HTFD LIB	0.00	$122.04	0.00		122.04
Desc: RT 14 W HTFD LIB		Acct: 10-524-329-0000	PR -ELECTRICITY			
78840100008MAY'23	RAILRD ROW - ENGINE 494	0.00	$109.83	0.00		109.83
Desc: RAILRD ROW - ENGINE 494		Acct: 10-521-329-0000	PR -ELECTRICITY			
82948328248MAY'23	PROSPECT ST TEMP	0.00	$108.10	0.00		108.10
Desc: PROSPECT ST TEMP		Acct: 10-314-329-0000	DPW -ELECTRICITY			
87833000000MAY'23	MAPLE ST TRAFFIC LGT	0.00	$79.51	0.00		79.51
Desc: MAPLE ST TRAFFIC LGT		Acct: 10-314-329-0000	DPW -ELECTRICITY			
39135140109MAY'23	120 LESLE DR PAV C	0.00	$47.11	0.00		47.11
Desc: 120 LESLE DR PAV C		Acct: 10-528-329-0000	PR -ELECTRICITY			
97762000004MAY'23	N MAIN ST HWY LIGHTS	0.00	$47.23	0.00		47.23
Desc: N MAIN ST HWY LIGHTS		Acct: 10-314-329-0000	DPW -ELECTRICITY			
23833000005MAY'23	ROUTE 5 HIGHLAND AVE	0.00	$78.96	0.00		78.96
Desc: ROUTE 5 HIGHLAND AVE		Acct: 10-314-329-0000	DPW -ELECTRICITY			
39065357434MAY'23	CURRIER ST	0.00	$106.74	0.00		106.74
Desc: CURRIER ST		Acct: 10-314-329-0000	DPW -ELECTRICITY			
28933000003MAY'23	MAPLE ST SEWER	262.22	$262.22	0.00		262.22
Desc: MAPLE ST SEWER		Acct: 60-964-329-0000	ELECTRICITY			
74856156851MAY'23	97 S MAIN ST CHARGING	0.00	$215.46	0.00		215.46
Desc: 97 S MAIN ST CHARGING		Acct: 10-314-329-0100	DPW -ELECTRICITY - CHARGING STA			
97303200006MAY'23	NOYES LN PUMP STN	28.42	$28.42	0.00		28.42
Desc: NOYES LN PUMP STN		Acct: 65-964-329-0000	ELECTRICITY			
49672200000MAY'23	RTE WEST HTFD & QUE	0.00	$508.63	0.00		508.63
Desc: RTE WEST HTFD & QUE		Acct: 10-314-329-0000	DPW -ELECTRICITY			
50776120219MAY'23	1103 N MAIN ST	0.00	$70.10	0.00		70.10
Desc: 1103 N MAIN ST		Acct: 10-314-329-0000	DPW -ELECTRICITY			
01013200009MAY'23	1299 QUECHEE MAIN ST	283.08	$283.08	0.00		283.08
Desc: 1299 QUECHEE MAIN ST		Acct: 65-964-329-0000	ELECTRICITY			
04832000006MAY'23	S MAIN ST PUMP	89.14	$89.14	0.00		89.14
Desc: S MAIN ST PUMP		Acct: 60-964-329-0000	ELECTRICITY			
09832000005MAY'23	BRIGGS PARK	0.00	$45.47	0.00		45.47
Desc: BRIGGS PARK		Acct: 10-521-329-0000	PR -ELECTRICITY			
34926000000MAY'23	PARK/LEHMAN BRIDGE	0.00	$63.95	0.00		63.95
Desc: PARK/LEHMAN BRIDGE		Acct: 10-314-329-0000	DPW -ELECTRICITY			
	Vendor Total:		3,798.18	0.00		3,798.18
020040	GREEN UP VERMONT				5/26/2023	80020
05.25.2023	2023 GREEN UP	0.00	$300.00	0.00		300.00
Desc: 2023 Green Up Day Budget Allocation		Acct: 10-611-318-0000	PDZ -CONTRACT SERVICES			
	Vendor Total:		300.00	0.00		300.00

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023473	INGRAM LIBRARY SERVICES LLC		5/26/2023	80021
75988805	BOOKS	0.00	$17.63 / 0.00	17.63
Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF	
76097013	BOOKS	0.00	$121.63 / 0.00	121.63
Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF	
75995354	BOOKS	0.00	$38.72 / 0.00	38.72
Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF	
76097015	BOOKS	0.00	$26.49 / 0.00	26.49
Desc: BOOKS		Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF	
	Vendor Total:		204.47 / 0.00	204.47
025720	KEY CHEVROLET BUICK GMC CADILLAC		5/26/2023	80022
38291	REPAIRS	0.00	$1,436.19 / 0.00	1,436.19
Desc: TAHOE REPAIRS		Acct: 10-211-321-0000	HPD -REPAIRS & MAINT-VEHICLES	
	Vendor Total:		1,436.19 / 0.00	1,436.19
027100	LAVALLEY BUILDING SUPPLY, INC		5/26/2023	80023
WL4629058	PAINT	10.99	$10.99 / 0.00	10.99
Desc: PAINT		Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING	
	Vendor Total:		10.99 / 0.00	10.99
027700	DE LAGE LANDEN	DE LAGE LANDEN	5/26/2023	80024
79882967	LEASE COPIER - JUN'23 - PD	0.00	$67.17 / 0.00	67.17
Desc: LEASE COPIER - JUN'23 - PD		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES	
79882968	LEASE COPIER - JUN'23 - FD	0.00	$79.78 / 0.00	79.78
Desc: LEASE COPIER - JUN'23 - FD		Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI	
79882969	LEASE COPIER - JUN'23 - REC	0.00	$63.11 / 0.00	63.11
Desc: LEASE COPIER - JUN'23 - REC		Acct: 10-511-318-0000	PR -CONTRACTED SERVICES	
79882976	LEASE COPIER - JUN'23 - LF	37.81	$37.81 / 0.00	37.81
Desc: LEASE COPIER - JUN'23 - LF		Acct: 30-975-318-0000	CONTRACTED SERVICES	
79883430	LEASE COPIER - JUN'23 - TM	0.00	$200.02 / 0.00	200.02
Desc: LEASE COPIER - JUN'23 - TM		Acct: 10-121-318-0000	TM -CONTRACT SERVICES	
79883451	LEASE COPIER - JUN'23 - FIN	0.00	$173.42 / 0.00	173.42
Desc: LEASE COPIER - JUN'23 - FIN		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES	
79882974	LEASE COPIER - JUN'23 - PLANN/VAL	0.00	$63.11 / 0.00	63.11
Desc: LEASE COPIER - JUN'23 - PLANN/VAL		Acct: 10-174-320-0000	ASE -EQUIP OPERATION/MAINT-OFFI	
Desc: LEASE COPIER - JUN'23 - PLANN/VAL		Acct: 10-622-320-0000	PDZ -EQUIP OPERATION/MAINT-OFFI	
79896521	LEASE COPIER - JUN'23 - STN2	0.00	$53.95 / 0.00	53.95
Desc: LEASE COPIER - JUN'23 - STN2		Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI	
	Vendor Total:		738.37 / 0.00	738.37
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	5/26/2023	80025
4935943,24826	PROPANE 98.4G@$1.53 BUGBEE	0.00	$152.52 / 0.00	152.52
Desc: PROPANE 98.4G@$1.53 BUGBEE		Acct: 10-421-327-0000	SEN -BUILDING HEAT	
	Vendor Total:		152.52 / 0.00	152.52
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS	5/26/2023	80026

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JUN'23	Ret sp reimb Jun23		0.00	$746.78	0.00	746.78
Desc: Ret sp reimb Jun23		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
	Vendor Total:			746.78	0.00	746.78
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN			5/26/2023	80027
MAY'23	Ret sp reimb May 23		0.00	$738.18	0.00	738.18
Desc: Ret sp reimb May 23		Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
	Vendor Total:			738.18	0.00	738.18
028848	MADISON NATIONAL LIFE INSURANCE CO,				5/26/2023	80028
JUN'23	LIFE INS JUNE 2023		305.89	$2,253.11	0.00	2,253.11
Desc: Lfe & AD&D Insurance		Acct: 10-121-240-0000		TM -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-151-240-0000		TC -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-171-240-0000		FIN -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-174-240-0000		ASE -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-175-240-0000		DEL -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-181-240-0000		IT -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-211-240-0000		HPD -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-221-240-0000		HFD -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-271-240-0000		DISP -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-311-240-0000		DPW -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-325-240-0000		DPW -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-511-240-0000		PR -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-514-240-0000		PR -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-521-240-0000		PR -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-621-240-0000		PDZ -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 10-622-240-0000		PDZ -LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 30-975-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 50-954-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 50-955-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 55-955-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 60-961-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 60-965-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 65-963-240-0000		LIFE INSURANCE		
Desc: Lfe & AD&D Insurance		Acct: 65-965-240-0000		LIFE INSURANCE		
	Vendor Total:			2,253.11	0.00	2,253.11
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY			5/26/2023	80029
5000281425	6MO LEASE COMMERCIAL CYL		0.00	$273.75	0.00	273.75
Desc: 6MO LEASE COMMERCIAL CYL		Acct: 10-512-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			273.75	0.00	273.75
029100	MAPLE STREET CATERING, LLC	MAPLE STREET CATERING, LLC			5/26/2023	80030
16491	PD BANQUET / AWARDS		0.00	$2,236.00	0.00	2,236.00
Desc: PD BANQUET / AWARDS		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
	Vendor Total:			2,236.00	0.00	2,236.00
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK			5/26/2023	80031
700000516,224946382	PHYSICALS		0.00	$24,149.95	0.00	24,149.95

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	Desc: EMPLOYEE PHYSICALS	Acct: 10-221-318-0000		HFD -CONTRACTED SERVICES		
029746	DARTMOUTH-HITCHCOCK	DARTMOUTH - HITCHCOCK			5/26/2023	80032
700005551MAY'23	MEDICAL EXAMS		237.00	$948.00	0.00	948.00
	Desc: Pre-placement Exam_Highway_TB	Acct: 10-321-315-0000		DPW -RECRUITMENT & TRAINING		
	Desc: DOT Physical_Hwy_DF/WS/JT	Acct: 10-321-317-0000		DPW -PERMITS AND LICENSES		
	Desc: Pre-placement Exam_SW_TM	Acct: 30-971-315-0000		RECRUITMENT & TRAINING		
	Desc: DOT Physical_WRWW_KM	Acct: 60-961-317-0000		PERMITS & LICENSES		
	Desc: PRE EMP MEDICAL EXAMS	Acct: 10-174-315-0000		ASE -RECRUITMENT & TRAINING		
	Desc: PRE EMP MEDICAL EXAMS	Acct: 10-514-315-0000		PR -RECRUITMENT & TRAINING		
	Vendor Total:			25,097.95	0.00	25,097.95
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC			5/26/2023	80033
238346392	OFFICE SUPPLIES		0.00	$54.96	0.00	54.96
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
238344630	OFFICE SUPPLIES		0.00	$1.69	0.00	1.69
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
238390013	DOORSTOP		0.00	$10.99	0.00	10.99
	Desc: DOORSTOP	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
238337316	TONER		83.99	$83.99	0.00	83.99
	Desc: TONER	Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
238341517	TONER/OFFICE SUPPLY		0.00	$92.98	0.00	92.98
	Desc: TONER/OFFICE SUPPLY	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
	Vendor Total:			244.61	0.00	244.61
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD			5/26/2023	80034
113	YOUTH KARATE		0.00	$288.00	0.00	288.00
	Desc: YOUTH KARATE	Acct: 10-515-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			288.00	0.00	288.00
030180	LOWELL MCLEODS, INC				5/26/2023	80035
23444	SERVICE CALL		0.00	$513.12	0.00	513.12
	Desc: H-4 Alignment & Labor	Acct: 10-321-318-0000		DPW -CONTRACTED SERVICES		
	Vendor Total:			513.12	0.00	513.12
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO			5/26/2023	80036
97544864	MATERIALS		124.55	$124.55	0.00	124.55
	Desc: MATERIALS	Acct: 65-963-321-0200		REPAIRS & MAINT - MAINS		
	Vendor Total:			124.55	0.00	124.55
030250	MCNALL, KAREN	KAREN MCNALL			5/26/2023	80037
2023-6	CARD MAKING WORKSHOP		0.00	$51.20	0.00	51.20
	Desc: CARD MAKING WORKSHOP	Acct: 10-515-318-0000		PR -CONTRACTED SERVICES		
	Vendor Total:			51.20	0.00	51.20
031320	MISSION COMMUNICATIONS, LLC				5/26/2023	80038
1076172	ANNUAL RENEWAL		742.80	$742.80	0.00	742.80
	Desc: Annual Renewal_Pump Station Monitor	Acct: 60-964-318-0000		CONTRACTED SERVICES		
1076171	ANNUAL TELEMETRY DATA		659.40	$659.40	0.00	659.40

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Q_Mill Run Pump Station Annual Tele	Acct:	65-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:			1,402.20	0.00	1,402.20
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC			5/26/2023	80039
IN1871795	UNIFORM		0.00	$37.50	0.00	37.50
	Desc: UNIFORM SHORTS	Acct:	10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	Vendor Total:			37.50	0.00	37.50
034800	NORTHEAST DELTA DENTAL				5/26/2023	80040
JUN'23	DENTAL INS JUN'23		1,249.34	$8,636.74	0.00	8,636.74
	Desc: Dental	Acct:	10-121-230-0000	TM -DENTAL		
	Desc: Dental	Acct:	10-151-230-0000	TC -DENTAL		
	Desc: Dental	Acct:	10-171-230-0000	FIN -DENTAL		
	Desc: Dental	Acct:	10-174-230-0000	ASE -DENTAL		
	Desc: Dental	Acct:	10-175-230-0000	DEL -DENTAL		
	Desc: Dental	Acct:	10-181-230-0000	IT -DENTAL		
	Desc: Dental	Acct:	10-211-230-0000	HPD -DENTAL		
	Desc: Dental	Acct:	10-221-230-0000	HFD -DENTAL		
	Desc: Dental	Acct:	10-271-230-0000	DISP -DENTAL		
	Desc: Dental	Acct:	10-311-230-0000	DPW -DENTAL		
	Desc: Dental	Acct:	10-325-230-0000	DPW -DENTAL		
	Desc: Dental	Acct:	10-511-230-0000	PR -DENTAL		
	Desc: Dental	Acct:	10-514-230-0000	PR -DENTAL		
	Desc: Dental	Acct:	10-521-230-0000	PR -DENTAL		
	Desc: Dental	Acct:	10-621-230-0000	PDZ -DENTAL		
	Desc: Dental	Acct:	10-622-230-0000	PDZ -DENTAL		
	Desc: Dental	Acct:	30-975-230-0000	DENTAL		
	Desc: Dental	Acct:	50-954-230-0000	DENTAL		
	Desc: Dental	Acct:	50-955-230-0000	DENTAL		
	Desc: Dental	Acct:	55-955-230-0000	DENTAL		
	Desc: Dental	Acct:	60-961-230-0000	DENTAL		
	Desc: Dental	Acct:	60-965-230-0000	DENTAL		
	Desc: Dental	Acct:	65-963-230-0000	DENTAL		
	Desc: Dental	Acct:	65-965-230-0000	DENTAL		
	Vendor Total:			8,636.74	0.00	8,636.74
035050	NORTHERN NURSERIES INC				5/26/2023	80041
134734	MULCH/COMPOST/TOP SOIL		0.00	$252.00	0.00	252.00
	Desc: MULCH/COMPOST/TOP SOIL	Acct:	10-521-323-0000	PR -MATERIAL & SUPPLIES		
	Vendor Total:			252.00	0.00	252.00
036010	OLD ORCHARD BEACH, TOWN OF	TOWN OF OLD ORCHARD BEACH			5/26/2023	80042
2023-01A	IPMBA TRAINING		0.00	$200.00	0.00	200.00
	Desc: IPMBA TRAINING	Acct:	10-211-315-0000	HPD -RECRUITMENT & TRAINING		
	Vendor Total:			200.00	0.00	200.00
036177	OSTROUT, GAIL	OSTROUT, GAIL			5/26/2023	80043
MAY'23	GYM MEMBERSHIP MAY'23		0.00	$30.00	0.00	30.00
	Desc: GYM MEMBERSHIP MAY'23	Acct:	10-171-318-0000	FIN -CONTRACTED SERVICES		

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Vendor Total:		30.00	0.00	30.00
036697	PARSONS ENVIRONMENT	JP MORGAN CHASE			5/26/2023	80044
74,84793	INSPECTIONS		0.00	$6.78	0.00	6.78
Desc: INSPECTIONS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
74,84140	INSPECTIONS		0.00	$2.26	0.00	2.26
Desc: INSPECTIONS		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		9.04	0.00	9.04
037450	PIKE INDUSTRIES INC				5/26/2023	80045
1228752	STONE		42.69	$42.69	0.00	42.69
Desc: STONE		Acct: 50-954-321-0200		REPAIRS & MAINT-MAINS & APPUR		
		Vendor Total:		42.69	0.00	42.69
037552	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC			5/26/2023	80046
3317450159	POSTAGE		0.00	$170.43	0.00	170.43
Desc: POSTAGE METER LEASE		Acct: 10-221-322-0000		HFD -POSTAGE		
Desc: POSTAGE METER LEASE		Acct: 10-211-322-0000		HPD -POSTAGE		
		Vendor Total:		170.43	0.00	170.43
037751	PONZONI, JOAN	JOAN M. PONZONI			5/26/2023	80047
MAY'23	RETIREE REIMBURSEMENT		274.78	$343.48	0.00	343.48
Desc: Ret reimb May 23		Acct: 50-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 23		Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 23		Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 23		Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimb May 23		Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
		Vendor Total:		343.48	0.00	343.48
041641	SAUCIER, PAUL A	PAUL A SAUCIER			5/26/2023	80048
04.07.2023	MILEAGE		0.00	$81.88	0.00	81.88
Desc: MILEAGE		Acct: 10-221-311-0000		HFD -TRAVEL & MEETINGS		
		Vendor Total:		81.88	0.00	81.88
043190	SOLOMITA, DANIEL	DANIEL SOLOMITA			5/26/2023	80049
05.25.23	CLOTHING		0.00	$73.02	0.00	73.02
Desc: CLOTHING ALLOWANCE		Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
		Vendor Total:		73.02	0.00	73.02
043400	MILTON CAT	SOUTHWORTH-MILTON, INC.			5/26/2023	80050
INV2869671	FILTERS		0.00	$1,095.15	0.00	1,095.15
Desc: Filters		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
INV2894199	PARTS		0.00	$44.06	0.00	44.06
Desc: Repairs_Highway_H-119		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
INV2894228	PARTS		0.00	$461.96	0.00	461.96
Desc: Repair_Highway_Excavator (H-133)		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
SCR0458510	RETURNED FILTERS		0.00	$-1,070.15	0.00	-1,070.15
Desc: Filters		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		

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INV2864950	PARTS		0.00	$1,163.43	0.00	1,163.43
Desc: Repair_924 (Loader)		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
	Vendor Total:			1,694.45	0.00	1,694.45
043426	FIRSTLIGHT FIBER	FIRSTLIGHT FIBER			5/26/2023	80051
14283819	TELEPHONES		774.00	$4,898.71	0.00	4,898.71
Desc: Telephones		Acct: 10-211-324-0000	HPD -TELEPHONE			
Desc: Telephones		Acct: 10-221-324-0000	HFD -TELEPHONE			
Desc: Telephones		Acct: 10-271-324-0000	DISP -TELEPHONE			
Desc: Telephones		Acct: 10-121-324-0000	TM -TELEPHONE			
Desc: Telephones		Acct: 10-151-324-0000	TC -TELEPHONE			
Desc: Telephones		Acct: 10-171-324-0000	FIN -TELEPHONE			
Desc: Telephones		Acct: 10-174-324-0000	ASE -TELEPHONE			
Desc: Telephones		Acct: 10-181-324-0000	IT -TELEPHONE			
Desc: Telephones		Acct: 10-511-324-0000	PR -TELEPHONE			
Desc: Telephones		Acct: 10-622-324-0000	PDZ -TELEPHONE			
Desc: Telephones		Acct: 10-530-324-0000	PR -Telephone			
Desc: Telephones		Acct: 50-952-324-0000	TELEPHONE			
Desc: Telephones		Acct: 60-961-324-0000	TELEPHONE			
Desc: Telephones		Acct: 30-971-324-0000	TELEPHONE			
Desc: Telephones		Acct: 65-963-324-0000	TELEPHONE			
Desc: Telephones		Acct: 60-962-324-0000	TELEPHONE			
Desc: Telephones		Acct: 10-321-324-0000	DPW -TELEPHONE			
Desc: Telephones		Acct: 10-325-324-0000	DPW -TELEPHONE			
	Vendor Total:			4,898.71	0.00	4,898.71
044204	STEARNS SEPTIC SERVICE, LLC				5/26/2023	80052
6130051723	SLUDGE HAULING		1,800.00	$1,800.00	0.00	1,800.00
Desc: SLUDGE HAULING		Acct: 65-963-318-0000	CONTRACTED SERVICES			
6130050323	SLUDGE HAULING		1,800.00	$1,800.00	0.00	1,800.00
Desc: SLUDGE HAULING		Acct: 65-963-318-0000	CONTRACTED SERVICES			
	Vendor Total:			3,600.00	0.00	3,600.00
044220	STERICYCLE, INC				5/26/2023	80053
1012479796	MED DISPOSAL JUN 2023		0.00	$30.32	0.00	30.32
Desc: MED DISPOSAL		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPL			
	Vendor Total:			30.32	0.00	30.32
044913	SWEEPER PARTS SALES SPS INC.				5/26/2023	80054
35606	PARTS		0.00	$63.50	0.00	63.50
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
	Vendor Total:			63.50	0.00	63.50
045300	TASCO SECURITY, INC				5/26/2023	80055
169445	Replacement of 12 Heat Detectors		1,320.00	$1,320.00	0.00	1,320.00
Desc: Replacement of 12 Heat Detectors		Acct: 30-971-321-0100	REPAIRS & MAINT-BUILDING			
169446	Added Horn Strobe		800.00	$800.00	0.00	800.00
Desc: Added Horn Strobe		Acct: 30-971-321-0100	REPAIRS & MAINT-BUILDING			

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	Vendor Total:		2,120.00 / 0.00	2,120.00
045484	TELEPHONE & NETWORK TECHNOLOGIES		5/26/2023	80056
843661	MISC MATERIALS	0.00	$187.50 / 0.00	187.50
Desc: MISC MATERIALS	Acct: 10-181-330-0000	IT -OFFICE EQUIPMENT		
843403	CABLES/WIRE MOLD/WALL MOUNT	0.00	$623.00 / 0.00	623.00
Desc: CABLES/WIRE MOLD/WALL MOUNT	Acct: 10-211-321-0100	HPD -REPAIRS & MAINT-BUILDING		
	Vendor Total:		810.50 / 0.00	810.50
046000	TI-SALES INC		5/26/2023	80057
INV0157592	METERS	3,975.00	$3,975.00 / 0.00	3,975.00
Desc: Meters	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		3,975.00 / 0.00	3,975.00
046170	TOP STITCH EMBROIDERY INC		5/26/2023	80058
405737	UNIFORM	0.00	$880.80 / 0.00	880.80
Desc: UNIFORM VESTS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		880.80 / 0.00	880.80
046200	TOWNLINE EQUIPMENT SALES INC		5/26/2023	80059
IA01595	PARTS KUBOTA	33.14	$33.14 / 0.00	33.14
Desc: PARTS KUBOTA	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		33.14 / 0.00	33.14
046950	TWIN STATE SAND AND GRAVEL CO		5/26/2023	80060
108866	STONE	0.00	$136.08 / 0.00	136.08
Desc: STONE	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
108686	ASPHALT	0.00	$178.81 / 0.00	178.81
Desc: ASPHALT	Acct: 10-311-323-0000	DPW -MATERIAL & SUPPLIES		
	Vendor Total:		314.89 / 0.00	314.89
047185	UPS STORE #2438	UPS	5/26/2023	80061
0000673770153	POSTAGE	0.00	$46.41 / 0.00	46.41
Desc: POSTAGE	Acct: 10-325-322-0000	DPW -POSTAGE		
	Vendor Total:		46.41 / 0.00	46.41
047190	USABLUEBOOK	USABLUEBOOK	5/26/2023	80062
INV00012926	CHART PAPER	443.18	$443.18 / 0.00	443.18
Desc: CHART PAPER	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
INV00007307	CHEMICALS	112.62	$112.62 / 0.00	112.62
Desc: CHEMICALS	Acct: 65-963-340-0000	CHEMICALS		
INV00005582	MATERIALS	285.64	$285.64 / 0.00	285.64
Desc: MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		841.44 / 0.00	841.44
047297	UNITED STATES POSTAL SERVICE		5/26/2023	80063
05.17.2023	POSTAGE	0.00	$200.00 / 0.00	200.00

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: POSTAGE	Acct: 10-221-322-0000		HFD -POSTAGE		
	Desc: POSTAGE	Acct: 10-211-322-0000		HPD -POSTAGE		
		Vendor Total:		200.00	0.00	200.00
048185	VALLEY IMAGING & AWARDS				5/26/2023	80064
21038	DESK PLATE		0.00	$10.40	0.00	10.40
	Desc: DESK PLATE	Acct: 10-121-323-0000		TM -MATERIAL & SUPPLIES		
		Vendor Total:		10.40	0.00	10.40
048300	VALLEY NEWS	VALLEY NEWS			5/26/2023	80065
125978,406287	AD#406287 RFB MAPLE STREET SIDE\		0.00	$90.00	0.00	90.00
	Desc: AD#406287 RFB MAPLE STREET SIDEWALK	Acct: 10-325-312-0000		DPW -ADVERTISING		
125978,405070	AD#405070 REQ LAWN MAINT BIDS		0.00	$79.20	0.00	79.20
	Desc: AD#405070 REQ LAWN MAINT BIDS	Acct: 10-325-312-0000		DPW -ADVERTISING		
125978,405065	AD#405065 REQ AGGREGATE BIDS		0.00	$64.80	0.00	64.80
	Desc: AD#405065 REQ AGGREGATE BIDS	Acct: 10-325-312-0000		DPW -ADVERTISING		
125978,404667	AD#405065 RFB RIVER ROAD		0.00	$100.80	0.00	100.80
	Desc: AD#405065 RFB RIVER ROAD	Acct: 10-325-312-0000		DPW -ADVERTISING		
		Vendor Total:		334.80	0.00	334.80
048310	VALLEY TURF SERVICES				5/26/2023	80066
1371	FIELD PAINTING		0.00	$1,750.00	0.00	1,750.00
	Desc: Painting of all sport field. set u	Acct: 10-521-318-0000		PR -CONTRACTED SERVICES		
1372	FIELD SERVICES		0.00	$750.00	0.00	750.00
	Desc: 70ft field rehab	Acct: 10-527-318-0000		PR -CONTRACTED SERVICES		
		Vendor Total:		2,500.00	0.00	2,500.00
048600	VERMONT AGENCY OF TRANSPORTATION				5/26/2023	80067
BO 1444 060APR'23	VA CUTOFF BRIDGE APR'23		0.00	$120.96	0.00	120.96
	Desc: VA CUTOFF BRIDGE APR'23	Acct: 10-313-318-0000		DPW -CONTRACTED SERVICES		
		Vendor Total:		120.96	0.00	120.96
048617	VERMONT ELEVATOR INSPECTION				5/26/2023	80068
36725	ANNUAL INSPECTIONS PLATFORM LIF		0.00	$150.00	0.00	150.00
	Desc: ANNUAL INSPECTIONS PLATFORM LIFT	Acct: 10-524-318-0000		PR -CONTRACTED SERVICES		
		Vendor Total:		150.00	0.00	150.00
049401	VERMONT DEPT OF HEALTH				5/26/2023	80069
1142	ENGRAVED PAPER		0.00	$83.00	0.00	83.00
	Desc: ENGRAVED PAPER	Acct: 10-151-323-0000		TC -MATERIAL & SUPPLIES		
		Vendor Total:		83.00	0.00	83.00
050951	VERMONT RECREATION & PARKS ASSOC	VRPA			5/26/2023	80070
02549	2023 VRPA ANNUAL MEETING		0.00	$50.00	0.00	50.00
	Desc: 2023 VRPA ANNUAL MEETING	Acct: 10-511-315-0000		PR -RECRUITMENT & TRAINING		
		Vendor Total:		50.00	0.00	50.00

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			5/26/2023	80071
68833	VT0005320 PERMIT JAN-MAR'23	802.70	$802.70	0.00		802.70
Desc:	VT0005320 PERMIT JAN-MAR'23	Acct: 55-955-317-0000	PERMITS & LICENSES			
68832	VT0005319 PERMIT JAN-MAR'23	2,620.45	$2,620.45	0.00		2,620.45
Desc:	Hartford Water Operating Fee 01/01/	Acct: 50-955-317-0000	PERMITS & LICENSES			
	Vendor Total:		3,423.15	0.00		3,423.15
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY			5/26/2023	80072
80759805	MATERIALS	17.10	$17.10	0.00		17.10
Desc:	MATERIALS	Acct: 65-964-323-0000	MATERIALS & SUPPLIES			
80823580	MATERIALS	0.00	$42.20	0.00		42.20
Desc:	MATERIALS	Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES			
	Vendor Total:		59.30	0.00		59.30
053150	SWISH WHITE RIVER LTD				5/26/2023	80073
W561510	CLEANING SUPPLIES	0.00	$451.92	0.00		451.92
Desc:	CLEANING SUPPLIES	Acct: 10-528-323-0000	PR -MATERIAL & SUPPLIES			
W560681	CLEANING SUPPLIES	0.00	$291.10	0.00		291.10
Desc:	CLEANING PRODUCTS	Acct: 10-221-323-0000	HFD -MATERIAL & SUPPLIES			
	Vendor Total:		743.02	0.00		743.02
053175	WHITE RIVER PARTNERSHIP INC				5/26/2023	80074
392	MEMBERSHIP	0.00	$100.00	0.00		100.00
Desc:	FY23 Membership Dues	Acct: 10-611-313-0000	PDZ -MEMBERSHIP DUES			
	Vendor Total:		100.00	0.00		100.00
059882	CARY, SANDRA	SANDRA CARY			5/26/2023	80075
2023-16	REIMBURSEMENT	0.00	$471.48	0.00		471.48
Desc:	REIMBURSEMENT	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
	Vendor Total:		471.48	0.00		471.48
060110	NATIONAL BUSINESS TECHNOLOGIES LLC				5/26/2023	80076
IN549226	METER COPIER - MAY'23 - DIS	0.00	$58.09	0.00		58.09
Desc:	METER COPIER - MAY'23 - DIS	Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES			
	Vendor Total:		58.09	0.00		58.09
060111	NATIONAL BUSINESS TECHNOLOGIES				5/26/2023	80077
79883618-1	LEASE COPIER - JUN'23	0.00	$391.89	0.00		391.89
Desc:	LEASE COPIER - JUN'23 - HWY	Acct: 10-325-330-0000	DPW -OFFICE EQUIPMENT			
Desc:	LEASE COPIER - JUN'23 - TC	Acct: 10-151-318-0000	TC -CONTRACTED SERVICES			
79883618-2	LEASE COPIER - JUN'23	254.32	$349.46	0.00		349.46
Desc:	LEASE COPIER - JUN'23	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF			
Desc:	FOLDING MACHINE - JUN'23	Acct: 50-955-330-0000	OFFICE EQUIPMENT			
Desc:	FOLDING MACHINE - JUN'23	Acct: 55-955-330-0000	OFFICE EQUIPMENT			
Desc:	FOLDING MACHINE - JUN'23	Acct: 60-965-330-0000	OFFICE EQUIPMENT			
Desc:	FOLDING MACHINE - JUN'23	Acct: 65-965-330-0000	OFFICE EQUIPMENT			
Desc:	FOLDING MACHINE - JUN'23	Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES			

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		Vendor Total:		741.35	0.00	741.35
060300	SANTAGATE, CORIANDER	CORIANDER R. SANTAGATE			5/26/2023	80078
05.25.2023	CLOTHING		0.00	$29.30	0.00	29.30
Desc:	CLOTHING ALLOWANCE	Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI		
		Vendor Total:		29.30	0.00	29.30
500477	CALEA				5/26/2023	80079
INV40461	2024 ANNUAL SERVICE CONTRACT		0.00	$3,978.00	0.00	3,978.00
Desc:	2024 ANNUAL SERVICE CONTRACT	Acct: 10-211-318-0000		HPD -CONTRACTED SERVICES		
		Vendor Total:		3,978.00	0.00	3,978.00
500660	JP PEST SERVICE				5/26/2023	80080
3507271	MONTHLY SERVICE CONTRACT		0.00	$88.00	0.00	88.00
Desc:	MONTHLY SERVICE CONTRACT	Acct: 10-161-318-0000		TH -CONTRACTED SERVICES		
		Vendor Total:		88.00	0.00	88.00
500894	SECURSHRED	SECURSHRED			5/26/2023	80081
425060	SHREDDING SERVICES		0.00	$44.00	0.00	44.00
Desc:	SHREDDING SERVICES	Acct: 10-161-318-0000		TH -CONTRACTED SERVICES		
Desc:	SHREDDING SERVICES	Acct: 10-325-318-0000		DPW -CONTRACT SERVICES		
		Vendor Total:		44.00	0.00	44.00
501065	REDSTART, INC				5/26/2023	80082
11096	TREES-TH		518.00	$518.00	0.00	518.00
Desc:	TREES-TH	Acct: 73-511-000-1630		Recreation canopy grant		
		Vendor Total:		518.00	0.00	518.00
501936	VIKING-CIVES USA				5/26/2023	80083
4525261	SERVICE CALL		0.00	$319.82	0.00	319.82
Desc:	SERVICE CALL	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		319.82	0.00	319.82
FUND 1 0	**HRA / FSA / DCR**			**Bank Total:**		**168,567.15**
FUND 1 0 HRA	**HRA / FSA / DCR**					
032103	MVP HEALTH - HRA / DCRA				5/26/2023	1052
05.23.2023	FSA/HRA 05.14.2023-05.20.2023		3,306.74	$10,522.42	0.00	10,522.42
Desc:	FSA 05.07.2023-05.13.2023	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-171-418-0100		FIN -RETIREE HEALTH INSURANCE		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-174-225-0000		ASE -HRA/CHOICECARE CARD		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-211-225-0000		HPD -HRA/CHOICECARE CARD		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-221-225-0000		HFD -HRA/CHOICECARE CARD		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-271-225-0000		DISP -HRA/CHOICECARE CARD		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 10-311-225-0000		DPW -HRA/CHOICECARE CARD		
Desc:	HRA 05.07.2023-05.13.2023	Acct: 50-954-225-0000		HRA/CHOICECARE CARD		

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: HRA 05.07.2023-05.13.2023		Acct: 50-955-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 55-955-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 60-961-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 60-965-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 65-963-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 65-965-225-0000		HRA/CHOICECARE CARD		
05.16.2023	HRA 05.07.2023-05.13.2023		260.34	$4,773.09	0.00	4,773.09
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-121-225-0000		TM -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-171-225-0000		FIN -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-174-225-0000		ASE -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-211-225-0000		HPD -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-221-225-0000		HFD -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-271-225-0000		DISP -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 10-622-225-0000		PDZ -HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 30-975-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 50-955-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 55-955-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 60-961-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 60-965-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 05.07.2023-05.13.2023		Acct: 65-965-225-0000		HRA/CHOICECARE CARD		
05.09.2023	FSA/HRA 04.30.2023-04.06.2023		905.07	$4,750.15	0.00	4,750.15
Desc: FSA 04.30.2023-04.06.2023		Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-171-225-0000		FIN -HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-174-225-0000		ASE -HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-211-225-0000		HPD -HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-221-225-0000		HFD -HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-271-225-0000		DISP -HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 10-521-225-0000		PR -HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 60-961-225-0000		HRA/CHOICECARE CARD		
Desc: HRA 04.30.2023-04.06.2023		Acct: 65-963-225-0000		HRA/CHOICECARE CARD		
05.02.2023	HRA 04.23.23 - 04.29.23		1,683.14	$3,457.74	0.00	3,457.74
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-171-225-0000		FIN -HRA/CHOICECARE CARD		
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-174-225-0000		ASE -HRA/CHOICECARE CARD		
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-211-225-0000		HPD -HRA/CHOICECARE CARD		
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-221-225-0000		HFD -HRA/CHOICECARE CARD		
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-271-225-0000		DISP -HRA/CHOICECARE CARD		
Desc: HRA 04.23.23 - 04.29.23		Acct: 10-521-418-0100		PR -RETIREE HEALTH INSURANCE		
Desc: HRA 04.23.23 - 04.29.23		Acct: 60-961-225-0000		HRA/CHOICECARE CARD		
	Vendor Total:			23,503.40	0.00	23,503.40

FUND 1 0 HRA **Bank Total:** **23,503.40**

	Holdback Total				201,687.25
Batch Totals:	0.00	49,670.06		0.00	251,357.31

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

_____ MICHAEL HOYT

_____ DANIEL FRASER

_____ KIM SOUZA

_____ LANNIE J. COLLINS

_____ MARY M. ERDEI

_____ ROCKET

_____ ALLY TUFENKJIAN

_____

_____ GAIL OSTROUT

_____ JOSEPH MAJOR