



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, April 18, 2023, 6:00PM Hartford Town Hall, 171 Bridge Street White River Junction, VT 05001. This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Kim Souza, Clerk; Rocket, Member; Lannie Collins, Member; Mary Erdei, Member; Ally Tufenkjian Member; Gail Ostrout, Acting Town Manager, Paula Nulty, Acting Asst. Town Manager; Joe Major, Treasurer; Members of the Public

Present via Zoom: Dan Fraser, Vice Chair; Lori Hirshfield, Planning Director; Dana Clawson, Environmental Sustainability Coordinator

JAM Video Recording Link: <https://www.youtube.com/live/8S3boVcHowg?feature=share>

- I. Call to Order the Selectboard Meeting** by M. Hoyt at 6pm
- II. Pledge of Allegiance**
- III. Local Cannabis Control Board:** None
- IV. Order of Agenda** M. Hoyt recommended tabling the Planning Commission appointment until the position could be more prominently posted to the public and the board agreed. M. Hoyt moved the action of Item 5a to directly following the executive session; Ratification of Agreement between Town and International Brotherhood of Electrical Workers Local 300 (Representing Public Works and Parks and Recreation staff).
- V. Executive Session:** M. Erdei moved that in accordance with Vermont's Open Meeting Law 1 V.S.A. § 313(a), that the Selectboard enter into Executive Session to discuss the appointment or employment or evaluation of a public officer or employee and that in accordance with Vermont's Open Meeting Law requirements, and to discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313 (a) (6) of the Vermont Statutes. A. Tufenkjian seconded the motion. All were in favor and the motion passed.

M. Erdei made the motion to exit executive session. The motion was seconded by A. Tufenkjian. All were in favor and the motion passed.

K. Souza moved to approve the collective bargaining agreement with the International Brotherhood of Electrical Workers, Local 300, as tentatively agreed to by the Town's negotiating team comprised of Acting Assistant Town Manager/HR Director Paula Nulty, Interim Public Works Director Jeremy Delisle, Parks and Recreation Director Scott Hausler, and Town Attorney Brian Monaghan, for the period July 1, 2022 through June 30, 2027, and to authorize Gail Ostrout, Acting Town Manager, to sign all documents necessary to effectuate the contract. M. Erdei seconded the motion. All were in favor and the motion passed.

Selectboard

1. Public Comment

Steven Pomije expressed concern and frustration about the noise created by live music events at a nearby restaurant. The acting town manager agreed to consult the Hartford police chief to determine if the restaurant is in violation of a town noise ordinance and report back to the board at a future meeting.

Marie Alvin suggested that a townwide survey be conducted. Marie thanks the acting town manager, DPW & HPD for their work addressing the problems at the Wilder park & ride.

Michelle Boleski asked if a joint schoolboard & select board meeting had been scheduled. The selectboard chair has been in contact with the schoolboard chair and the school superintendent and they are working on setting up a joint session. Michelle thanked officer Solomita and the acting town manager for swiftly addressing their concerns around pedestrian safety issues on Hartford Ave.

2. Selectboard Comments and Announcements

M. Erdei shared that she had a wonderful experience volunteering for the annual Egg Scramble organized by the Parks & Recreation Department.

K. Souza shared that she attended a Capital Planning forum hosted by the Vermont Bond Bank and has emailed several highlights to board members including a recommendation to establish a Capital Improvement Plan policy to guide the town's capital planning process.

3. Appointments: ITEM TABLED

- a. Consider the Appointment of Dylan M. Kreis to the Hartford Planning Commission for a three-year term beginning April 18, 2023 and ending April 17, 2026.

4. Town Manager Report

No significant activity report for this meeting. Acting town manager, G. Ostrout gave status updates on outstanding items including; graffiti, South Main Street Parking Lot Lights, Hartford Ave Crosswalk/Speeding, staffing levels & paving plans.

5. Board Reports, Motions & Ordinances

- a. Ratification of Agreement between Town and International Brotherhood of Electrical Workers Local 300 (Representing Public Works and Parks and Recreation staff): See post executive session action above.
- b. Personnel Policy Modification
K. Souza moved that the Town of Hartford General Personnel Policy be amended to add Juneteenth Freedom Day as an official holiday, and to add Indigenous Peoples' Day as an official holiday in place of Columbus Day, with such amendment being posted as required, and considered for adoption at the next regular Selectboard meeting. A. Tufenkjian seconded the motion. All were

in favor and the motion passed.

- c. Cornerstone Community Center Vermont Community Development Program Planning Grant – Redesignate Authorizing Official
A. Tufenkjian moved that the selectboard adopt the attached revised Grant Agreement Resolution (Form PM-1) to designate Michael Hoyt, Selectboard Chair, as the Town's Authorizing Official for this Grant, effective as of December 22, 2022. M. Erdei seconded the motion. All were in favor and the motion passed.
- d. Hartford Development Corporation Initiative
Rocket moved that the board support the Hartford Development Corporation initiative and request that town staff provide a letter of intent for the Northern Borders Regional Commission Catalyst Program at the discretion of the acting town manager. No member seconded the motion. The motion failed.
- e. Charging & Fueling Infrastructure Discretionary Grant Program
M. Erdei moved that the Select Board support the multi-municipal Charging and Fueling Infrastructure Discretionary Grant Program effort and the Select Board Chair sign a letter of support. Rocket seconded the motion. All were in favor and the motion passed.
- f. Heat Pumps
L. Collins moved that the selectboard waive the Purchasing Policy requirement for multiple bids on goods and services with a total price over \$20,001 and approve Gail Ostrout, Interim Town Manager, to execute the contract with Alliance Mechanical to replace the first floor condenser for \$59,680. M. Erdei seconded the motion. All were in favor and the motion passed.
- g. Replacement of Water Department F-250 (W-6)
M. Erdei moved that the selectboard authorize the Interim Public Works Director, Jeremy Delisle, to sign the sales agreement to purchase a 2023 Chevrolet 3500 Crew Cab 4X4 with a Knapheide Service Body. A. Tufenkjian seconded the motion. All were in favor and the motion passed.
- h. Vermont Community Foundation Grant
L. Collins moved that the Selectboard enter into a contract for Clifton Strengths Based Training with Gabrielle Lucke for a 3-hour session at a cost of \$2,068.23 and that the Chair sign any documents required to execute the contract. M. Erdei seconded the motion. 6 in favor (Collins, Tufenkjian, Hoyt, Erdei, Fraser, Souza), 1 opposed (Rocket). The motion passed.

A. Tufenkjian moved that the Selectboard enter into a contract for five 90 minute workshop sessions with PRISM Conflict Solutions at a cost of \$1,500 per session for a total of \$7,500 and that the selectboard waive section 3.5 of the purchasing policy to execute the contract. M. Erdei seconded the motion. 5 in favor (Tufenkjian, Hoyt, Erdei, Fraser, Souza) 2 opposed (Collins, Rocket). The

motion passed.

VI. Local Liquor Control Board

New: a. Consider the New License of Neshobe River Co., LLC Doing Business As: Foley Brothers Beer Garden, 5573 West Woodstock Road, Quechee, VT 05059 (Outside Consumption)
Rocket moved to approve the Outside Consumption license for Neshobe River Co., LLC Doing Business As: Foley Brothers Beer Garde. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.

b. Consider the Renewal and New Licenses of Hua Teng Restaurant Inc. Doing Business As: China Moon Buffet, 96 Sykes Avenue, White River Junction, VT 05001 (Renewal of 1st Class)
L. Collins moved to approve the renewal of a 1st Class license for Hua Teng Restaurant Inc. Doing Business As: China Moon Buffet. A. Tufenkjian seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.

Additional: NEW License request for China Moon Buffet (3rd Class)
M. Erdei moved to approve the 3rd Class license for Hua Teng Restaurant Inc. Doing Business As: China Moon Buffet. L. Collins seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.

Renewals:

- a. Consider the Renewal of Quechee Club, Inc. Doing Business As: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
M. Erdei moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Quechee Club, Inc. Doing Business As: Base Lodge. A. Tufenkjian seconded the motion. 4 in favor (Rocket, Tufenkjian, Hoyt, Erdei) 1 opposed (Collins) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- b. Consider the Renewal of Quechee Club, Inc., Doing Business As: Murphy Farms, 78 Murphy Road, Quechee, VT 05059 (1, 3rd and Outside Consumption)
A. Tufenkjian moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Quechee Club, Inc. Doing Business As: Murphy Farms. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- c. Consider the Renewal of Quechee Club, Inc., Doing Business As: Quechee Club Inc., 3268 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
A. Tufenkjian moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Quechee Club, Inc. Doing Business As: Quechee Club Inc. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.

- d. Consider the Renewal of Public House at Quechee Gorge, 5813 Woodstock Road, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
A. Tufenkjian moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Public House at Quechee Gorge. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- e. Consider the Renewal of Collaborative Stoke LLC Doing Business As: Trail Break Taps & Taco, 129 South Main Street, White River Junction, VT 05001 (1st, 3rd and Outside Consumption)
A. Tufenkjian moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Collaborative Stoke LLC Doing Business As: Trail Break Taps & Taco. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- f. Consider the Renewal of Perry Hospitality Limited Partnership Doing Business As: The Quechee Inn at Marshland Farm, 1119 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
A. Tufenkjian moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Perry Hospitality Limited Partnership Doing Business As: The Quechee Inn at Marshland Farm. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- g. Consider the Renewal of Maple Street Catering/Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001 (1st, 2nd, 3rd and Outside Consumption)
M. Erdei moved to approve the renewal of a 1st Class, 3rd Class and Outside Consumption license for Maple Street Catering/Big Fatty's BBQ. A. Tufenkjian seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- h. Consider the Renewal of Veterans of Foreign Wars Club Inc. of Hartford, 97 South Main Street, White River Junction, VT 05001 (1st and 3rd)
A. Tufenkjian moved to approve the renewal of a 1st and 3rd Class license for the Veterans of Foreign Wars Club Inc. of Hartford. M. Erdei seconded the motion. 4 in favor (Rocket, Tufenkjian, Hoyt, Erdei), 2 abstained (Collins, Fraser), 1 recused (Souza).
- i. Consider the Renewal of Northern Hospitality Limited Partnership Doing Business As: Hotel Coolidge Hotel, 39 South Mian Street, White River Junction, VT 05001 (1st and 3rd)
L. Collins moved to approve the renewal of 1st and 3rd Class licenses for Northern Hospitality Limited Partnership Doing Business As: Hotel Coolidge Hotel. A. Tufenkjian seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- j. Consider the Renewal of River Roost Brewery, LLC, 230 South Main Street, White River Junction. VT 05001 (1st and Outside Consumption)
A. Tufenkjian moved to approve the renewal of 1st Class and Outside

Consumption licenses for River Roost Brewery, LLC. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.

- k. Consider the Renewal of David McInnis Doing Business As: Wicked Awesome BBQ, 93 Beswick Drive, White River Junction, VT 05001 (1st and Outside Consumption)
A. Tufenkjian moved to approve the renewal of 1st Class and Outside Consumption licenses for David McInnis Doing Business As: Wicked Awesome BBQ. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- l. Consider the Renewal of Piecemeal, LLC Doing Business As: Piecemeal Pies, 5 South Main Street, White River Junction, VT 05001 (1st and Outside Consumption)
A. Tufenkjian moved to approve the renewal of 1st Class and Outside Consumption licenses for Piecemeal, LLC Doing Business As: Piecemeal Pies. M. Erdei seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- m. Consider the Renewal of K-B Ventures, Inc. Doing Business As: Jake's Market and Deli, 1477 Maple Street, Hartford, VT 05047 (2nd Class, Tobacco & Tobacco Substitute Endorsement)
M. Erdei moved to approve the renewal of 2nd Class, Tobacco & Tobacco Substitute Endorsement licenses for K-B Ventures, Inc. Doing Business As: Jake's Market and Deli. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.
- n. Consider the Renewal of Hanover Consumer Cooperation Society, Inc. Doing Business As: Co-op Food Store, 209 Maple Street, White River Junction, VT 05001 (2nd Class)
M. Erdei moved to approve the renewal of a 2nd Class license for the Hanover Consumer Cooperation Society, Inc. Doing Business As: Co-op Food Store. A. Tufenkjian seconded the motion. 5 in favor (Collins, Rocket, Tufenkjian, Hoyt, Erdei) 1 abstained (Fraser) 1 recused (Souza). The motion passed.

VII. Commission Reports

K. Souza: Town Manager Search Committee had a meeting scheduled on April 13, but did not meet quorum. The committee chair established a volunteer work group to begin preliminary logistics for planning community outreach sessions in a timely manner. The VLCT consultant, Dominic Cloud, is seeking input from the Selectboard and is drafting the profile characteristics, job description and marketing materials for review by the committee and Selectboard.

K. Souza: The Planning Commission met April 17. There was a preliminary, informal presentation from a developer (Black Rock Investments) for a 240 unit

residential development off of Sykes Mountain Avenue. The commissioners gave initial feedback and the developer will continue to work with staff until they come back with a formal application in the future. A self storage unit application (#23-01) which was continued from March 13 was continued again to a special public hearing on May 24 to address legal concerns of an abutter to the project. An application (#23-02) from Chorro LLC to expand a single family home to a 2 family home on South Main Street was approved.

VIII. Consent Agenda

K. Souza moved to approve the Payroll Ending 4/15/2023, Meeting Minutes of 03/09/2023 and 04/04/2023 and A/P Manifests of 04/14/2023 and 04/20/2023.

M. Erdei seconded the motion. All were in favor. The motion passed.

Approve Payroll Ending: 4/15/2023

Approve Meeting Minutes of: 3/9/2023; 4/4/2023

Approve A/P Manifest of: 4/14/2023 and 4/18/2023

Already Approved: 5/2/2023, 5/16/2023, 5/30/2023

X: Adjourn the Selectboard Meeting

Rocket moved to adjourn the meeting. A. Tufenkjian seconded the motion. All were in favor. The motion passed.



Kim Souza, Clerk
04.18.2023 Minutes