



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, April 18, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”. If you're calling in from
phone dial:(415) 762-9988 Type in the Room ID: 549-799-933
followed by # Press # a second time and Press *9 to raise your
hand for public comment

- I. Call to Order the Selectboard Meeting (6:00)**
- II. Pledge of Allegiance**
- III. Local Cannabis Control Board: None**
- IV. Order of Agenda (6:05)**
- V. Executive Session:** That in accordance with Vermont's Open Meeting Law 1 V.S.A. § 313(a), I move that the Selectboard enter into Executive Session: To discuss the appointment or employment or evaluation of a public officer or employee and That In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session To discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313 (a) (6) of the Vermont Statutes.
- VI. Selectboard**
 - 1. Public Comment (7:30)**
 - 2. Selectboard Comments and Announcements**
 - 3. Appointments: (8:00)**
 - a. Consider the Appointment of Dylan M. Kreis to the Hartford Planning Commission for a three-year term beginning April 18, 2023 and ending April 17, 2026.
 - 4. Town Manager Report (8:10)**
 - a. Graffiti
 - b. South Main Street Parking Lot Lights
 - c. Hartford Ave Crosswalk/Speeding
 - d. Staffing Levels
 - e. Paving
 - 5. Board Reports, Motions & Ordinances**
 - a. Ratification of Agreement between Town and International Brotherhood of Electrical Workers Local 300 (Representing Public Works and Parks and Recreation staff) (8:25)
 - b. Personnel Policy Modification (8:45)
 - c. Cornerstone Community Center Vermont Community Development Program Planning Grant – Redesignate Authorizing Official (9:00)

- d. Hartford Development Corporation Initiative (9:10)
- e. Charging & Fueling Infrastructure Discretionary Grant Program (9:20)
- f. Heat Pumps (9:30)
- g. Replacement of Water Department F-250 (W-6) (9:45)
- h. Vermont Community Foundation Grant (9:50)
- i. ~~Board Designation for State Grant~~; same as item 5.c.

VII. Local Liquor Control Board (10:10)

New:

- a. Consider the New License of Neshobe River Co., LLC Doing Business As: Foley Brothers Beer Garden, 5573 West Woodstock Road, Quechee, VT 05059 (Outside Consumption)
- b. Consider the Renewal and New Licenses of Hua Teng Restaurant Inc. Doing Business As: China Moon Buffet, 96 Sykes Avenue, White River Junction, VT 05001 (Renewal of 1st Class)

Additional: NEW License request for China Moon Buffet (3rd Class)

Renewals:

- a. Consider the Renewal of Quechee Club, Inc. Doing Business As: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- b. Consider the Renewal of Quechee Club, Inc., Doing Business As: Murphy Farms, 78 Murphy Road, Quechee, VT 05059 (1, 3rd and Outside Consumption)
- c. Consider the Renewal of Quechee Club, Inc., Doing Business As: Quechee Club Inc., 3268 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- d. Consider the Renewal of Public House at Quechee Gorge, 5813 Woodstock Road, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- e. Consider the Renewal of Collaborative Stoke LLC Doing Business As: Trail Break Taps & Taco, 129 South Main Street, White River Junction, VT 05001 (1st, 3rd and Outside Consumption)
- f. Consider the Renewal of Perry Hospitality Limited Partnership Doing Business As: The Quechee Inn at Marshland Farm, 1119 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- g. Consider the Renewal of Maple Street Catering/Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001 (1st, 2nd, 3rd and Outside Consumption)
- h. Consider the Renewal of Veterans of Foreign Wars Club Inc. of Hartford, 97 South Main Street, White River Junction, VT 05001 (1st and 3rd)
- i. Consider the Renewal of Northern Hospitality Limited Partnership Doing Business As: Hotel Coolidge Hotel, 39 South Mian Street, White River Junction, VT 05001 (1st and 3rd)
- j. Consider the Renewal of River Roost Brewery, LLC, 230 South Main Street, White River Junction. VT 05001 (1st and Outside Consumption)
- k. Consider the Renewal of David McInnis Doing Business As: Wicked Awesome BBQ, 93 Beswick Drive, White River Junction, VT 05001 (1st and Outside Consumption)
- l. ~~Consider the Renewal of~~ Piecemeal, LLC Doing Business As: Piecemeal Pies, 5 South Main Street, White River Junction, VT 05001 (1st and Outside Consumption)
- m. Consider the Renewal of K-B Ventures, Inc. Doing Business As: Jake's Market and Deli, 1477 Maple Street, Hartford, VT 05047 (2nd Class, Tobacco & Tobacco Substitute Endorsement)

- n. Consider the Renewal of Hanover Consumer Cooperation Society, Inc.
Doing Business As: Co-op Food Store, 209 Maple Street, White River
Junction, VT 05001 (2nd Class)

VIII. Commission Reports

IX. Consent Agenda

Approve Payroll Ending: 4/15/2023

Approve Meeting Minutes of: 3/9/2023; 4/4/2023

Approve A/P Manifest of: 4/14/2023 and 4/18/2023

Already Approved: 5/2/2023, 5/16/2023, 5/30/2023

X: Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.

Dylan M. Kreis
159 Hazen Street
White River Jct., VT 05001

March 27, 2021

Town of Hartford
171 Bridge Street
White River Jct., VT 05001

RE: Hartford Planning Commission Position

To the Hartford Selectboard,

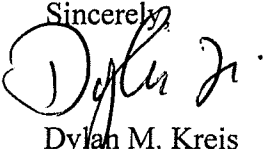
Please consider this cover letter and resume as my application for appointment to the Hartford Planning Commission. This position offers many unique opportunities to directly serve my community and make a positive impact. It would be a privilege to be a member of a team of professionals dedicated to improving the lives and livelihoods of Hartford residents. My knowledge and experiences are well suited to meeting the essential functions of this position and to make a positive contribution to the commission's mission.

The diversity of my work experience has enabled me to hone a suite of skills that allow me to perform at a high level making me an effective team member. I have a proven track record of making sound decisions in a variety of circumstances and have successfully implemented many novel strategies designed to improve efficiency and safety within the workplace. I am a dynamic and motivated team member with excellent analytical, interpersonal, and problem-solving skills. Throughout my work history I have been, and am, responsible for the daily management, supervision, and maintenance of federal, provincial and town and private infrastructure and personnel.

My work and educational experience has given me the ability to absorb and master information and skills that are unique to new roles and work environments. It has also shaped me into a highly organized, goal-oriented individual who enjoys learning and discovering new ways to meet challenges as they arise. I believe these skills and my attitude will enable me to make a substantial contribution to the Town and to be a productive member of the commission. I look forward to discussing this further with the board.

Thank you for your consideration.

Sincerely,



Dylan M. Kreis

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ☒ appointment(s) or ☐ re-appointment to: PLANNING COMMISSION

I. APPLICANT DATA:

Name: DYLAN MCKINSTRY KREIS

Address: 154 HAZEN STREET
WRS, VT 05001

Telephone: (Home) 802-522-7822 (Work) _____ (Other) _____

Email Address: dylan.m.kreis@gmail.com

How long have you been a Hartford resident? 42 YEARS

Are you a registered voter? YES

* SEE RESUME ATTACHED

II. EDUCATION:

High School: _____ Year Graduated: _____

College 1: _____ Degree Earned: _____

Course of Study: _____ Year: _____

College 2: _____ Degree Earned: _____

Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? _____
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? SEE COVER LETTER
- c. What are your past experiences in Municipal, State or Federal Government? SEE RESUME
- d. What civic or social organizations have belonged to and what positions did you hold? SEE RESUME
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? AFFORDABLE / WORK FORCE HOUSING
- f. What might some solutions be? CONTINUE TO WORK WITH AND INCENTIVIZE LOCAL DEVELOPERS AND NON-PROFIT TO COLLABORATE WITH THE TOWN TO SPEED UP CONSTRUCTION.
- g. Other hobbies/interests: GARDENING : LANDSCAPING

V. REFERENCES: (Please list three)

Name: JOE MASOR Telephone: [REDACTED]

Name: MICHAEL REDMOND Telephone: [REDACTED]

Name: MIRIAM WOOD Telephone: [REDACTED]

Dylan Jr.
APPLICANTS SIGNATURE

03/29/2023
DATE

DYLAN KREIS
White River Jct., Vermont
802-522-7822
Dylan.m.kreis@gmail.com

PROFESSIONAL PROFILE

- Highly organized manager with extensive facilities and emergency management experience
- Knowledgeable in facility control systems such as fire alarm, HVAC, and access control/security
- Understand the value of routine inspections and preventive maintenance of facilities.
- Skilled at interpreting and explaining procedures, program regulations and forms to stakeholders.
- Capable of using a high degree of initiative and judgment to plan and carry out tasks.
- Excellent at resolving problems when encountered.
- Effective communicator (both written and verbal) and interpersonal skills.
- Proficient with Microsoft Suite of tools

EXPERIENCE

THE TEA HOUSE, Hartford, VT

November 2022 - Present

Dispensary Manager

- Responsible for implementing the security plan, building maintenance, environmental controls, operations and safety, janitorial services, sanitation, storage and maintenance of chemicals, and non-cannabis waste management.
- Supervises Dispensing Agents to ensure that they are delivering the highest level of customer service, and that they maintain a standard of excellence within their roles.
- Oversee inventory management to ensure inventory is consistently accurate, up to date, effectively ordered and replenished.

UPPER VALLEY HAVEN, Hartford, VT

Maintenance Coordinator

December 2021 – October 2022

- Responsible for ensuring a high standard of facility appearance and function.
- Liaise with contractors and vendors that provided specialized services.
- Performed preventative maintenance and routine inspections of all physical assets, both interior and exterior
- Utilized carpentry, plumbing and mechanical skills to troubleshoot and make repairs to campus infrastructure.

TOWN OF HARTFORD, Hartford, VT

2017 - 2021

Superintendent of Parks & Facilities

- Managed a portfolio of municipal parks and recreational facilities including the Wendell A. Barwood ice arena and the Maxfield Sports Complex
- Trained and supervised a staff of fulltime and seasonal employees in landscaping/park maintenance, ice arena and athletic facility operations while prioritizing safety and timely, high-quality services.
- Coordinated with outside contractors/vendors for routine facility maintenance, special projects, and emergency service/repairs.
- Utilized basic carpentry, plumbing and electrical skills to make repairs to ensure a high standard of facility appearance and function.

NATIONAL & COMMUNITY SERVICE

Community Resilience Organization of Hartford, VT – Chair & Vice Chair	2015 - Present
Hartford Fire Department, Hartford, VT - Firefighter/EMT	2016 - 2019
AmeriCorps with Twin Pines Housing Trust Hartford, VT - Project Assistant	2017
Student Conservation Association - Prescribed Fire Crew Member	1999 - 2000
• Mississippi Sandhill Crane Wildlife Refuge - US Fish & Wildlife Service Gautier, MS • Sequoia/Kings Canyon National Parks - National Park Service Three Rivers, CA • The Nature Conservancy Vineyard Haven, MA	



**AGENDA
MEMORANDUM**

April 18, 2023

Town Selectboard Item: 4a

Submitted by: Gail Ostrout

Subject: Graffiti

Background: At the 4/4/23 board meeting residents notified the Town of graffiti located at the Wilder Park & Ride as well as near the bike path that runs along RTE 5 (Dotham Brook School – Colonial Drive)

Discussion: The graffiti has been removed at both locations. Thank you to both Public Works and the Police Department for their care in the removal as well as the additional grounds maintenance and needle removal at the Wilder Park & Ride.

Financial Impact: N/A

Recommendation: N/A

Gail Ostrout

Acting Town Manager /Finance Director



**AGENDA
MEMORANDUM**

April 18, 2023

Town Selectboard Item: 4b

Submitted by: Gail Ostrout

Subject: South Main Street Parking Lot Lights

Background: At the 4/4/23 board meeting a resident asked about an update on the installation of lights at the South Main Street Parking Lot

Discussion: The light installation is included in the summer construction season and will be completed by fall.

Financial Impact: N/A

Recommendation: N/A

Gail Ostrout

Acting Town Manager /Finance Director

Memo



To: Deputy Chief Constance Kelley

From: Sgt Daniel Solomita

CC: Chief Gregory Sheldon

Date: 4/10/2023

Re: 23HF02412 Crosswalk on Hartford Avenue (US 5) adjacent to Hewitt Street

Background

On April 3rd 2023 at approximately 2:30 PM I spoke with Ms Michelle Boleski reference a potentially hazardous situation that she had witnessed and wished to report.

Ms Boleski told me that she had witnessed two people, that she described as being “blind,” having almost been struck by a vehicle as they crossed Hartford Avenue at the crosswalk adjacent to the junction of Hewitt Street.

Ms Boleski believed that the crosswalk was not clearly visible and that she believed that a flashing sign would increase both visibility and overall pedestrian safety.

Of particular concern regarding this crosswalk is its proximity to both the Hartford High School, Hartford Middle School, the Upper Valley Haven, as well as an Advanced Transit bus stop.

Through my own observations, combined with the close proximity to schools/community resource facilities, it is my belief that this crosswalk does see a high level of usage. Specifically, this is an area where school age children routinely cross the roadway.

On April 4th, 2023 Chief Gregory Sheldon and I drove to the crosswalk to note its condition as well as its associated signage. There is a “crosswalk ahead” sign in both directions, however the sign erected adjacent to the southbound travel lane is partially obscured by a “Lane Merging” sign that is placed directly in front of it.

We both agreed that the crosswalk should be repainted as it appeared to be partially scraped off due to seasonal plowing.

State Highway Considerations

I noted that this section of Hartford Avenue is a designated state highway, inasmuch its maintenance falls under the authority of the Vermont Agency of Transportation (VTrans). Through coordination with VTrans, I discovered that only the Vermont Traffic Committee (VTC) has the authority to adjust signage and speed limits on state highways.

In February of 2023 the Hartford Selectboard agreed to pursue reducing the speed limit on Hartford Avenue (US 5), north of Bugbee Street, in response to a speed study conducted by the Hartford Police Department.

Currently, there is no specific data to support the idea that there is a speed related traffic safety problem on Hartford Avenue, south of Bugbee Street, but it is the Hartford PD's intention to initiate a further speed study to determine whether a problem exists.

I also contacted the state of Vermont's Agency of Transportation (VTrans). I had a conversation with Shannon Gilbert of VTrans. He told me that the first step in altering engineering would be to conduct a Traffic Operations Plan. He advised that he would initiate this process.

Recommendations

Based on this collaborative investigation it is my opinion that the public safety concern is specific to the visibility of the crosswalk. Further data collection is necessary to substantiate the existence of a speed related concern.

- 1) **Repainting of the crosswalk itself-** Assistant Public Works Director Jeremy Delisle coordinated with VTrans and has painted the crosswalk.
- 2) **Moving the "lanes merging" sign that obscures the "crosswalk ahead" sign-** This is being coordinated through state AOT.
- 3) **Installing flashing beacons on the signs to alert traffic that a pedestrian is utilizing the crosswalk in real time-** Town planning and development staff will be pursuing the possible instillation of flashing beacons by the state of Vermont at this location as it is currently planned for two other crosswalks within Wilder.
- 4) **Conduct a speed study in the area-** This will be conducted by HPD and is tentatively scheduled for June 2023.

Town of Hartford

Staffing Levels as of 3.31.2023

Town Manager Office

4 total staff 1 vacant

Finance Dept

4 total staff 1 vacant

Assessor's Office

2 total staff 0 vacancies

Town Clerk

2 total staff 1 new part-time position approved in FY 24 Budget

Planning and Development Department

4 total staff 0 vacant

IT

Staff: 2 Vacancies: 0

Parks & Recreation

7 Ft, 1 Ft vacancy

26 seasonal staff with 1/3 vacant

Fire Department

29 total staff, 0 vacant

Police

Current budgeted officers = 23

Current number of officers = 17

Down 6 officers

Communications Center

7 full-time dispatchers

1 Spillman Applications Administrator

1 Communication Supervisor

3 part-time dispatchers

Down two dispatchers overall.

Department of Public Works

Water Department.

Crew of 4 and currently fully staffed.

White River Wastewater.

Crew of 5 and currently 1 vacant position.

Quechee Wastewater.

Crew of 3 and currently 1 vacant position.

Highway Department.

Crew of 11 and currently 2 vacant positions.

Solid Waste Department.

Crew of 2 and currently fully staffed.

DPW Administration.

Crew of 5 and currently 1 vacant position.



**AGENDA
MEMORANDUM**

April 18, 2023

Town Selectboard Item: 4e

Submitted by: Gail Ostrout

Subject: **Paving Fiscal Year 2024**

Background: **Paving 2024 follow up from 4/4/23 meeting**
Paving Schedule will be posted on the Town website next week

Discussion: **For clarification only**

Financial Impact: **N/A**

Recommendation: **N/A**

_Gail Ostrout_____

Acting Town Manager /Finance Director

Gail Ostrout

From: Jeremy Delisle
Sent: Wednesday, April 5, 2023 1:02 PM
To: Gail Ostrout; Paula Nulty
Subject: Paving

Good afternoon Gail and Paula,

This is a follow up to some statements made last night about how we are paving and reconstruction our roads by Mr. Collins.

Since 2019 with limited resources, Covid-19 related obstacles and shortages, and one year off due to a lack of personnel we completed multiple road project. These projects are more comprehensive than Mr. Collins mentioned last night and in most cases go beyond the engineered paving plan the town commissioned in 2018. A short list of the roads work completed is listed below with a short description of the work completed which clearly shows we do more than overlay or grind a couple inches of pavement and replace.

Jericho Street from Rt 5 to Newton Lane: This portion of road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions under drained, roadway reclaimed with 6" of additional gravel added, new pavement, guard rails lifted, and of course erosion control methods implemented.

Wildlife Road from Podunk to Carousel Court: This portion of road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, roadway reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

Noyes Lane: Proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

(Upper) **Neil Road:** This portion of road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions under drained, roadway reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

(Upper) **Wrights Reservoir:** This portion of road had proper ditches installed, roadside berms removed, culverts replaced, portions under drained, roadway reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

(Middle) **Jay Hill:** This portion of road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions of roadway reclaimed with 6" of additional gravel added, new pavement, guard rails lifted, and of course erosion control methods implemented.

Morey Lane: Road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions under drained, roadway reclaimed with 6" of additional gravel added, new pavement, guard rails lifted, and of course erosion control methods implemented.

Chittenden: Road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, roadway reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

Smith Road: Roadway was an overlay pavement project however it had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, and of course erosion control methods implemented.

West Gilson Avenue: This road had proper ditches installed, roadside berms removed, portions under drained, was reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

(North End) **Willard Road:** Road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions under drained, portions reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

Bliss Road: Road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions under drained, portions reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

Meadow Lane: Road had proper ditches installed, roadside berms removed, culverts replaced, headwalls installed, portions under drained, portions reclaimed with 6" of additional gravel added, new pavement, and of course erosion control methods implemented.

I believe you will see that by using in-house resources to assist with the efforts we have saved the town money on reconstruction projects and have been able to spend the funds more wisely vs. the original paving plan which in most cases called for shim and overlay on these roads until a later date when the roads were planned for reconstruction. This practice was in fact set in motion by the author of the plan who was hired by the town and chose to not follow it due to the need and economics.

As for Lannie's concern over the overlay of paved roads, this is considered maintenance work and constitutes most of the commissioned paving plan. We have an extensive list of roads we would in fact overlay with minor side work with more funds. Traditional grinding that he mentions is also a normal practice that should be utilized when the surface layer is either too damaged or the resulting elevation of an overlay would result in inadequate curb heights or other elevation/drainage issues.

Please feel free to pass on to the board if you wish, but I wanted to clarify Mr. Collins statement last night about paving.

Thank you,

Jeremy Delisle
Interim Public Works Director
Town Of Hartford
173 Airport Rd
White River Junction VT 05001
1-802-295-3622 Phone
1-802-369-4018 Cell
1-802-281-7051 Fax
jdelsile@hartford-vt.org

April 18, 2023 Agenda Item # 5.a.

International Brotherhood of Electrical Workers, Local 300

Recommended motion:

Move to approve the collective bargaining agreement with the International Brotherhood of Electrical Workers, Local 300, as tentatively agreed to by the Town's negotiating team comprised of Acting Assistant Town Manager/HR Director Paula Nulty, Interim Public Works Director Jeremy Delisle, Parks and Recreation Director Scott Hausler, and Town Attorney Brian Monaghan, for the period July 1, 2022 through June 30, 2027, and to authorize Gail Ostrout, Acting Town Manager, to sign all documents necessary to effectuate the contract.

Please note, this is the correct date for the start of the contract. It is retroactive. Also, Paula Nulty will send the contract confidentially to the Board. If it is approved,



AGENDA MEMORANDUM

April 18, 2023

Town Selectboard Meeting Item

Submitted by: Paula Nulty, Acting Assistant Town Manager and HR Director

Subject: **Personnel Policy Modifications:**
Adding Juneteenth Freedom Day as an official holiday
Adding Indigenous Peoples' Day as an official holiday in place of Columbus Day

Background: On December 4, 2018, the Hartford Selectboard proclaimed the second Monday in October as Indigenous Peoples' Day, in place of Columbus Day. The proclamation "encourages schools, businesses, and other institutions to recognize and celebrate Indigenous Peoples' Day."

On June 9, 2020, the Hartford Selectboard proclaimed June 19, and every June 19th thereafter, "Juneteenth Freedom Day". The proclamation encourages "Hartford residents, schools, businesses and community groups to celebrate Juneteenth as a day of remembrance and celebration."

Discussion: Section 105 of the Town of Hartford General Personnel Policy adoption and modification procedures require any amendment(s) be introduced at a regular Selectboard meeting and, if accepted for further consideration, be posted at work locations for not less than 10 days. After posting requirements are met, the Selectboard will take testimony at a regular meeting concerning the proposed amendment(s), and may proceed with adoption at that or a subsequent meeting.

Impact: One staff holiday removed, and two staff holidays added.

Sample Motion: That the Town of Hartford General Personnel Policy be amended to add Juneteenth Freedom Day as an official holiday, and to add Indigenous Peoples' Day as an official holiday in place of Columbus Day, with such amendment being posted as required, and considered for adoption at the next regular Selectboard meeting.

Attachment: Indigenous Peoples' Day Resolution; Juneteenth Freedom Day Proclamation; Personnel Policy Section 105 – Adoption and Modification, and Section 502 - Holidays

SB AGENDA

CHANGE Columbus Day

ADD Juneteenth

Section 105 – Adoption & Modification

The adoption of these policies by the Town supercedes any and all previous personnel policies and/or practices utilized by the Town of Hartford to date. These policies cannot be amended verbally, nor is any employee or officer of the Town authorized to alter these policies or practices except as otherwise provided for herein.

These policies are subject to amendment from time to time by resolution of the Selectboard. The adoption and modification procedures are as follows:

- 1) A complete copy of the General Personnel Policies will be provided to each employee at the time of full or part-time employment.
- 2) Personnel Policy amendments shall be introduced to/by the Selectboard during regularly scheduled and duly noticed public sessions of the Board.
- 3) In the event that the Selectboard accept the proposed amendment for further consideration, the proposed amendment shall at the direction of the Board, be posted in a conspicuous place central to each department for a period of not less than ten (10) days not including the day of posting or the day of the next proposed hearing on the proposed amendment.
- 4) The Selectboard at a duly warned regular meeting intended for this purpose will take any testimony concerning the proposed amendment. Thereafter, the Board may proceed with adoption of the proposed amendment during that or subsequent duly warned public meetings of the Board. Amendments shall take place upon passage unless otherwise designated by the Selectboard.
- 5) A copy of adopted policy amendments shall be distributed to each employee upon passage for inclusion in their personal copy of the Employee Handbook - General Personnel Policies.

Section 502 - Holidays

The following is a list of the official holidays observed by the Town of Hartford. Full-time employees of the Town are entitled to one (1) day off for each of the following holidays. Those non-exempt employees who are required to work on the following days shall receive overtime pay equal to one and one half their normal hourly rate in lieu of time off. To be eligible for Holiday Leave, an employee must be in a pay status the day before and the day after the scheduled holiday.

The Town shall observe the following holidays:

Christmas Day	Memorial Day
Columbus Day (floater)	New Year's Day

Independence Day	Thanksgiving Day
Labor Day	Bennington Battle Day (observed the day after Thanksgiving)
Lincoln's Birthday (floater)	Martin Luther King Day (floater)
President's Day	Veteran's Day
Town Meeting Day	

Floating holidays must be used within the calendar year in which they are earned. Requests for use of a floating holiday should be submitted to an employee's Department Head with seven (7) days advance notice and will be considered and awarded in the same manner as vacation leave (Section 503).

(Note: If any of the above holidays falls on a Saturday, then employees shall be afforded the preceding Friday off. If a holiday occurs on a Sunday, then employees shall be granted the following Monday off.)



Indigenous Peoples' Day Resolution

WHEREAS, the voters of the Town of Hartford, on November 6, 2018, approved a petitioned article to advise the Selectboard to proclaim the second Monday in October as Indigenous Peoples' Day, in place of Columbus Day; and

WHEREAS, the Town of Hartford Selectboard heeds said advice and desires to recognize the Indigenous People dwelling here, in the immediate area now known as Hartford, Vermont, prior to and during the colonization begun by Christopher Columbus in the Western Hemisphere; and

WHEREAS, the Town of Hartford recognizes that this area comprises, in part, the homelands of Indigenous Peoples including the Abenaki, their allies, and ancestors; and

WHEREAS, Indigenous Peoples' Day will provide an opportunity for our community to recognize and celebrate the Indigenous Peoples of our region, in concert with similar celebrations elsewhere; and

WHEREAS, the Town of Hartford encourages schools, businesses, and other institutions to recognize and celebrate Indigenous Peoples' Day,

NOW, THEREFORE, the Hartford Selectboard hereby resolves and proclaims that the second Monday in October of each year shall be Indigenous Peoples' Day in the Town of Hartford.

Dated this 4th day of December, 2018.

Simon Dennis

Simon Dennis, Chair

Richard Grassi

Richard Grassi, Vice Chair

Dennis Brown

Dennis Brown, Clerk

Rebecca White

Rebecca White, Selectboard Member

Alan Johnson

Alan Johnson, Selectboard Member

Jameson Davis

Jameson Davis, Selectboard Member

Kim Souza

Kim Souza, Selectboard Member

Attest:

Lisa M. O'Neil

Lisa O'Neil, Town Clerk, Hartford, Vermont



**PROCLAMATION DECLARING JUNE 19 "JUNETEENTH FREEDOM DAY"
IN THE TOWN OF HARTFORD, VERMONT**

WHEREAS, Juneteenth is the oldest known celebration commemorating the abolition of slavery in the United States and the emancipation of slaves including Black, Indigenous, and other Communities of Color throughout the Confederate South. Union soldiers landed at Galveston, Texas on June 19, 1865 with news that the war had ended and the enslaved were now free, more than two years after the Emancipation Proclamation was issued on January 1, 1863. Until that day, slavery had been relatively unaffected in Texas by the Emancipation Proclamation, and Texas had even been viewed as a safe haven for slave owners to relocate with their slaves because the state experienced no large-scale fighting or significant presence of Union troops; and

WHEREAS, on that first Juneteenth, a name that combines June and 19th, the people of Texas were read General Order Number 3, which stated: "The people of Texas are informed that in accordance with a Proclamation from the Executive of the United States, all slaves are free. This involves an absolute equality of rights and rights of property between former masters and slaves, and the connection heretofore existing between them becomes that between employer and free laborer." The Juneteenth announcement was met with jubilation that spread throughout the country as communities of color relocated to neighboring states and became reacquainted with family; and

WHEREAS, the first Juneteenth celebration was a time for reassurance, prayer and the gathering of family members. Juneteenth continued to be widely observed decades later, with many former slaves and descendants making an annual pilgrimage back to Galveston. Juneteenth today continues to grow within communities and organizations throughout the country. Numerous local and national Juneteenth organizations have arisen alongside older organizations with the common mission of promoting and cultivating knowledge and appreciation of the history and culture of communities of color, while encouraging continuous self-development and respect for all people and cultures; and

WHEREAS, we recognize that presently, 155 years after the last enslaved peoples in the United States of America were freed from the shackles of bondage, people of color continue to struggle and overcome racism and bigotry; and

WHEREAS, the Town of Hartford, Vermont wishes to show solidarity and stand with our Black, Indigenous and Communities of Color by adopting Juneteenth as an official holiday; and

WHEREAS, during the 2008 legislative session, Vermont became the 29th state in the nation to have an official state observance of Juneteenth Freedom Day, which will be commemorated annually in Vermont on the third Saturday in June.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hartford Selectboard members Dan Fraser, Simon Dennis, Alicia Barrow, Alan Johnson, Joseph Major, and Kim Souza hereby proclaim June 19, and every June 19th thereafter: "JUNETEENTH FREEDOM DAY" in the Town of Hartford to be celebrated on the third weekend in the month of June. We encourage Hartford residents, schools, businesses and community groups to celebrate Juneteenth as a day of remembrance and celebration.

ADOPTED this 9th day of June 2020.



AGENDA MEMORANDUM

April 18, 2023

Town Selectboard Meeting Item 5.c.

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

**Subject: Cornerstone Community Center VT Community Development Program Grant
Redesignation of Authorizing Official**

Background: In 2022, the Town executed an agreement with the State for a \$43,970 Vermont Community Development Program (VCDP) Planning Grant for the Cornerstone Community Center (CCC). The purpose of the grant is to conduct a detailed architectural, historical, engineering and environmental analysis for future improvements to the 14 Elk Street property as a multiuse facility with programming for children, adults, and older citizens from diverse socioeconomic backgrounds.

Discussion: Along with the grant agreement, the Selectboard adopted a Grant Resolution (Form PM-1) which included designation of Tracy Yarlott-Davis as the Town's Authorizing Official for this grant. Since Ms. Yarlott-Davis no longer is the Town Manager, the Selectboard must officially redesignate the Authorizing Official. The attached Resolution reflects this change and is effective as of December 22, 2022, the date when the state assigned Chair Hoyt to the Grant.

Recommendation: Adopt the attached revised Grant Agreement Resolution (Form PM-1) to designate Michael Hoyt, Selectboard Chair, as the Town's Authorizing Official for this Grant, effective as of December 22, 2022.

Attachment: VCDP Grant Agreement Resolution, Form PM-1

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE**Form PM-1**

WHEREAS, the (check one) ☒ Town ☐ City ☐ Village of Hartford
has applied for funding under the Vermont Community Development Program, as provided for in 10 VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement # 07110-PG-2020-Hartford-02 to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement;
- 2) that (Name) Lori Hirshfield Title Planning & Development Director
is hereby designated as the person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and
- 3) that (Name) Michael Hoyt * Title Selectboard Chair
who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds. (*Effective as of December 22, 2022.)

Passed this 18th day of April, 2023.

LEGISLATIVE BODY

(Typed Name)	(Signature)
<u>Michael Hoyt, Chair</u>	_____
<u>Dan Fraser, Vice Chair</u>	_____
<u>Kim Souza, Clerk</u>	_____
<u>Lannie Collins</u>	_____
<u>Mary Erdel</u>	_____
<u>Rocket</u>	_____
<u>Ally Tufenkjian</u>	_____

For Agency Use:

Processed By: _____ Date: _____

A Hartford Development Corporation Initiative

Background

The Hotel Coolidge Block - 38-Yr Ownership is at a Pivot Point
Striving for Added Value Based on Highest and Best Use

Vision of Highest and Best Use –

Highest Yield to the Owner- Best Investment for the Town **Downtown Economy / Civic Pride / Tax Base**

Concept - Redeveloped Site with a Mixed-Use 5-Story Bldg

Added Commercial – 22,000 sf (presently 11,000 sf)

Event Center and/or 200 seat Restaurant

Artisan Tenants Retained

DHMC Satellite Clinic

Boutique Hotel – 85 Keys and/or Market Rate Housing

Workforce Housing – 40 units

Underground Parking – 100 spaces - \$10M Cost

Supports – Downtown Economy

Attracts Investment / Master Developer

Pre-Development Work to Date -

Massing Study / Engineering Evaluation / Historic Demo

Project Team

Public – Private Partnership –

Master Developer/ tba

Commercial / Hotel / Market Housing

Evernorth

Housing

Town of Hartford

Underground Housing – Municipally Owned/Operated

Breaking News – A Signal to Hartford

Northern Border Regional Commission

A Federal-State partnership for economic and community development within the most distressed counties of Maine, New Hampshire, Vermont, and New York. Vermont is represented by Governor Phil Scott

Governor Phil Scott is represented on the Commission by his chosen Alternate, Tayt Brooks, Deputy Secretary of the Vt Agency of Commerce & Community Development (ACCD). Secretary Brooks assigns most NBRC partnership duties to Kristie Farnham, NBRC Program Manager at ACCD.

“It's strongly recommended that applicants for NBRC funding contact Ms. Farnham about their projects in advance of submitting an application.”

Grant Application Concept –

Basis of Support For Underground Parking in WRJ

Meets Criteria on Transp. Infrastructure & Business Base Growth

Max Award - \$3,000,000 to be matched 50-50 by the Town

Grant Cycle Timeline -

2023 Funding Round Announced April 1, 2023

Letter of Intent – Due April 21, 2023

Invite to Apply – Due back from NBRC – May 1, 2023

Application - Due June 21, 2023

Award Announced – September 1, 2023

Capital Stack to Fund \$10M 100-Car Garage

NBRC Grant –	3,000,000
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Town of Hartford Municipal Bond –	3,000,000
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(150,000 / \$50/yr)

Town of Hartford TIF Allotment –	1,200,000
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Other Funds TBD – GMEDC/ACCD	2,800,000
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Action – Complete LOI w/ Town as applicant

HDC Narrative on LOI – for Selectboard Approval 4/18/23



AGENDA MEMORANDUM

April 18, 2023

Town Selectboard Meeting Item: 5e

Submitted by: Dana Clawson, Environmental Sustainability Coordinator

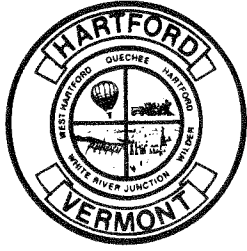
Subject: Charging and Fueling Infrastructure Discretionary Grant Program partnership and application.

Background: As part of the Bipartisan Infrastructure Act the US Department of Transportation Federal Highway Administration has a notice of funding opportunity out for funding EV charging stations. Stations can be on either public or private land but have to be open to the public. The minimum grant award is \$500,000 and there is a 20% match requirement. Applications are due May 30th, 2023 and funds are required to be used by December 31st, 2026.

Discussion: The Town's of Lebanon and Hanover have approached Hartford about putting together a joint grant application for the CFI grant. This will help ease any one communities workload and financial commitment while working to increase accessibility to EV charging in our communities. Funding can be used to cover the cost of either Level 2 chargers that take up to 8-10 hours to charge a car or Level 3 fast chargers that charge a vehicle in under an hour. The 20% match is required to be covered by the entity who owns the property and operates the chargers.

Financial Impact: 20% of the total cost of any charging station owned and operated by the Town of Hartford.

Recommendation: The Select Board make a motion to support the multi-municipal Charging and Fueling Infrastructure Discretionary Grant Program effort and the Select Board Chair sign a letter of support.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

April 18th, 2023

US Department of Transportation
Federal Highway Administration
Federal Highway Administration
12000 New Jersey Ave.,
Washington, DC 20590

Hartford Letter of Support from the Municipal Governing Body

Dear US Department of Transportation Staff,

On behalf of the Hartford Selectboard, please accept this as the Letter of Support for the Charging and Fueling Infrastructure Discretionary Grant Program. The Town is excited to partner with the Town of Lebanon and Hanover to support and improve access to EV charging in the Upper Valley.

Building out infrastructure for the electrification of transportation is consistent with the Town of Hartford's Climate Action Plan and goal to become net zero. This funding would increase Hartford and the Upper Valley's capacity to encourage residents and businesses to adapt electric vehicles.

Sincerely,

Mike Hoyt
Selectboard Chair



AGENDA MEMORANDUM

April 18, 2023

Town Selectboard Meeting Item: 5f

Submitted by: Dana Clawson, Environmental Sustainability Coordinator

Subject: Town Hall HVAC system update and recommendations.

Background: The condenser on the heat pump system on the first floor of the Hartford Town Hall has failed, this is likely due in large part to road salt and grime getting into the condenser and causing corrosion on computer parts and wires. Alliance Mechanical tested multiple components, which were not functioning properly, and after consulting with LG's technical assistance team it was determined that it is highly unlikely that the condenser can be adequately repaired and operate correctly long term. Alliance Mechanical and LG recommend removing the entire condenser and replacing it with a new LG condenser that is compatible with the rest of the system.

Discussion: Replacing the condenser unit on the first-floor heat pump system should provide that floor with adequate heating and cooling. We currently have a quote from Alliance Mechanical for \$59,680 to replace the condenser and perform the necessary electrical work. Alliance Mechanical is currently performing pro-active maintenance on the Town Hall LG heat pump system and is in the process of installing a new HVAC operating system. Because of their familiarity with the Town Hall heat pump system and in order to limit any issues from having multiple parties involved it is recommended that we have Alliance Mechanical replace the condenser.

Financial Impact: \$59,680 for a new condenser and related electrical work.

Recommendation: The Select Board make a motion to waive the Purchasing Policy requirement for multiple bids on goods and services with a total price over \$20,001 and approve Gail Ostrout, Interim Town Manager, to execute the contract with Alliance Mechanical to replace the first floor condenser for \$59,680.



Date:	4/11/2023		
Submitted to:	Dana Clawson Town of Hartford	Job/Project :	Replace both condensers for first floor HVAC system
We hereby submit the following:			
- Lock out power to first floor units - Recover refrigerant into clean cylinders for reuse - Cut out piping from both condensers to separate from system - Disconnect electrical supply to each condenser - Remove old condensers with crane and set new ones in place - Pipe back up to existing piping - Run new electrical feed for one condenser - Evacuate system and charge up with Refrigerant - Startup and test for proper operation Price excludes off hours and holidays Price rate is for PM agreement customer			
We propose to complete the above referenced work for the amount of:			
Fifty Nine Thousand Six Hundred Eighty Dollars			\$59,680
Payment terms:			
Net 30			
All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.			
Authorized Signature:		Note: This proposal may be withdrawn by us if not accepted within <u>15</u> days.	
Matt Johnson Project Manager			
Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified above. Payment will be made as outlined above. If Alliance Mechanical undertakes collection of delinquent accounts; the customer agrees to promptly pay the balance due plus any and all costs of collection, including court costs, interest and reasonable attorney's fees.			
Date of Acceptance _____		Authorized Signature: _____	



AGENDA MEMORANDUM
April 18, 2023
Town Selectboard Meeting Item
Submitted by: Jeremy Delisle, Interim Public Works Director

Subject: Replacement of 2012 Ford F-250

Background: The Town of Hartford sent out an RFP to replace a 2012 Ford F-250. We received only one bid (Benson Chevrolet).

Discussion: The Water Department currently uses this F-250 for transportation purposes to and from water leaks, final inspections/readings, meter readings, etc. We have carefully reviewed the quote and the specifications to be as close to in line with the Town of Hartford's Purchasing Policy and Climate Action Plan as we can, given what is available.

Our preference is to purchase the vehicle outright.

Therefore, we are requesting permission to purchase the new truck from the following GL Account Numbers 50-654-331-0000 in the amount of \$31,364.50 and 55-954-331-0000 in the amount of \$31,364.50.

Impact: The Town budgeted \$60,000 for the replacement of this vehicle that was combined by \$30,000 from Fund 50 and \$30,000 from Fund 55. The additional \$2,000 that was not budgeted for will be coming from 50-654-331-0000 and 55-954-331-0000. Cost before trade and rebate is \$73,238. We are receiving a trade value of \$6,000 and a rebate of \$4,700.

Recommendation: Authorize the Interim Public Works Director, Jeremy Delisle, to sign the sales agreement to purchase a 2023 Chevrolet 3500 Crew Cab 4X4 with a Knapheide Service Body.

Attachment: Purchasing Policy, Spec Sheet and Bid Package.

Town of Hartford, Vermont
Hartford Water Department
Request for Proposal

(¾ or 1) Ton 4x4 Extended Cab Truck with Utility Bed

CONTACT: Evan Eccher, Chief Water Operator
Town of Hartford Water Department
173 Airport Road
White River Junction, Vermont 05001
Phone: (802) 295-3622
Email: Eeccher@hartford-vt.org

BID DEADLINE: April 7th, 2023 @ 11:30am

INTRODUCTION

The Town of Hartford Water Department is requesting sealed bids for the purchase of a (¾ or 1) Ton, 4x4 single rear wheel, extended cab truck with a utility bed. Truck must be available at time of bid opening and shall be outfitted and delivered prior to delivery, to receive payment. Due to supply and demand issues, have widened the span to multiple size vehicles. Vendor may send in one or two bids depending on the availability of vehicles.

TRADE IN VEHICLE

The Town of Hartford Water Department will be trading in a 2012 Ford F-250 4x4 with a Knapheide utility body and 93,348 miles on the odometer as of 3/6/2023. This vehicle is currently being used with a valid inspection sticker.

PURCHASE ITEM

(¾ or 1) Ton vehicle comparable to a Chevy 2500/3500 extended cab or Ford F-250/350 extended cab. Color of the cab shall come in white. Towing package, power windows, reverse camera, utility body with illuminated boxes, front strobe lights, rear strobe lights, headache mounted strobe lights, Magnum headache rack (Service body truck rack with commander lighting package) 36" light bar mounted, 120 volt power inverter with outlet in cab, and tow mirrors. Extended warranty options listed after the final price with current warranty included in bid.

GENERAL

- 1) Product bid under this proposal shall be new or a new standard production model of the latest design and in current production.
- 2) Bidders shall supply latest printed specifications, literature and warranty information on equipment proposed in their bid.
- 3) All accessories and features, both standard and as noted in these specifications, shall be furnished, installed and operational upon delivery.

- 4) Vehicle shall be completely Vermont inspected and serviced by vendor prior to delivery.
- 5) Vendor shall supply a repair and service manual parts manual, operator's manual and accessories manual.
- 6) The manufacturer's standard warranty is to be furnished with the new vehicle.
- 7) Price to include complete assembly and delivery to the Town of Hartford. Please include with your proposal a description of vendor and product manufacture warranties.

PRODUCT SELECTION & EVALUATION CRITIA

The Town reserves the right to:

1. accept or reject any or all Bids in whole or in part and to accept other than the lowest price proposal;
2. amend, modify, or withdraw this Request for Bids;
3. require supplemental statements or information from bidders;
4. extend the deadline for responses from bidders;
5. waive or correct any irregularities in Bids received;
6. negotiate separately with one or more competing bidders;
7. award the bid deemed in the best interest of the Town;
8. all bids upon submission become the property of the Town.

The following criteria, as a minimum, will be used to evaluate proposal:

- | | |
|--|-----|
| 1. Product availability for purchase and delivery | 50% |
| 2. Vendor performance record | 20% |
| 3. Product proposed met or exceed specifications | 10% |
| 4. Total Cost | 5% |
| 5. Clarity of the proposal submitted | 5% |
| 6. Description of vendor / product and guarantees | 5% |
| 7. Customer satisfaction reviews on quality of vehicle | 5% |

GENERAL INFORMATION

Proposals shall be submitted in a sealed envelope with the vendors name, address and phone number. Proposals received after April 7th, 2023, shall not be accepted. Proposal packages are to be delivered to:

Town of Hartford
Attn: Jeremy Delisle
Town of Hartford Water Department
171 Bridge Street
White River Junction, VT 05001

CLEARLY MARKED AND SEALED ENVELOPE "(3/4 or 1) TON 4X4 EXTENDED CAB UTILITY BED"

X

Signature of Vendor

X

Title

X

Print Full Name

X

Address

X

Phone Number

X

Email



Purchasing Policy and Climate Action Plan Review Form

The purpose of this form is to ensure that the town and departments are making purchasing decisions that are in line with the Climate Action Plan and 2022 Purchasing Policy. This form is required for any purchase of equipment over \$4001 that combust fossil fuels, such as gasoline, diesel, or oil, so that a review of adequate alternatives with lower greenhouse gas emissions can be made and is taken into account prior to the purchase.

Department: Department of Public Works	Contact Person: Jeremy Delisle	When is item needed: ASAP
Name of Product: truck	Manufacturer & Model Number: 2023 Chevrolet 3500	Item it is replacing: 2012 Ford 250
Estimated Cost: \$62,538	Estimated Fuel & Maintenance Cost (if known):	Life Expectancy: 10 years
What are the primary functions of the product: The Water Department currently uses this F-250 for transportation purposes to and from water leaks, final inspections/readings, meter readings, etc.		
Required features (what does it <i>have</i> to do?): Carry passengers and equipment.		

Alternative products that have been used successfully:

N/A

Alternative products that have been considered:

N/A

This truck is as in line with the Climate Action Policy as we can be given there are no commercially available electric or low-emissions trucks of this capacity.

A handwritten signature in black ink, appearing to be 'DK' or similar, located at the bottom right of the text block.

Please submit this form to the Town Manager's Office for review by the Environmental Sustainability Coordinator. Item will be reviewed ASAP and you should expect a response within 24 hours. If an item needs to be replaced immediately please call the Environmental Sustainability Coordinator at 802-295-9353.

TOWN OF HARTFORD
171 BRIDGE STREET
WRJ, VT 05001

BID TABULATION SUMMARY
Bids Taken at the Town Manager's Office

Bid For:

DEPARTMENT:

DATE:

3 1/2 or 1 ton truck
Water
4/7/23

	Name & Address of Bidder	New Truck Bid	Trade 2012	Tabulated BY: Jeremy Peluso	
				Total less Rebate	Total
1	Benson	73,238	\$6,000	\$4,700	\$62,729.00
2					
3					
4					
5					
6					
7					
8					
9					

ATTENDANCE SHEET

BID/DATE:

4/7/23

	Printed Name	Company	Signature
1	Jeremy Delisle	T.O.H.	<i>[Signature]</i>
2	James Andrew Brown	TOH	<i>[Signature]</i>
3			
4			
5			
6			
7			
8			
9			
10			

Benson's Chevrolet Inc.

Ludlow, Vermont

(3/4 Ton or 1) Ton 4x4 w/utility Bed

Attn: Jeremy Delisle

From: George Benson – Benson's Chevrolet

Thank you for the opportunity to quote a New 3500 Chevrolet. We are submitting 1 Bib for a NEW 2023 Chevrolet 3500 Crew Cab 4x4 with a Knapheide Service Body.

This truck is **IN STOCK** and **AVAILABLE** as of **04/07/2023**.

I have included a price sheet which includes the trade in of 1 – 2012 Ford F-250

Standard warranty info is included.

*Optional warranty w/price is **ALSO** attached

*Photos of the actual truck is included as well.



AGENDA MEMORANDUM
April 18, 2023
Town Selectboard Meeting Item
Submitted by: Jeremy Delisle, Interim Public Works Director

Subject: Replacement of 2012 Ford F-250

Background: The Town of Hartford sent out an RFP to replace a 2012 Ford F-250. We received only one bid (Benson Chevrolet).

Discussion: The Water Department currently uses this F-250 for transportation purposes to and from water leaks, final inspections/readings, meter readings, etc. We have carefully reviewed the quote and the specifications to be as close to in line with the Town of Hartford's Purchasing Policy and Climate Action Plan as we can, given what is available.

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Impact: The Town budgeted \$60,000 for the replacement of this vehicle that was combined by \$30,000 from Fund 50 and \$30,000 from Fund 55. The additional \$2,000 that was not budgeted for will be coming from 50-654-331-0000 and 55-954-331-0000. Cost before trade and rebate is \$73,238. We are receiving a trade value of \$6,000 and a rebate of \$4,700.

Recommendation: Authorize the Interim Public Works Director, Jeremy Delisle, to sign the sales agreement to purchase a 2023 Chevrolet 3500 Crew Cab 4X4 with a Knapheide Service Body.

Attachment: Purchasing Policy, Spec Sheet and Bid Package.

Pricing

2023 Chevrolet 3500 4x4 Crew Cab - \$57,103.00

Knapheide Service Body Installed - \$16,135.00

Total Cost = \$73,238.00

Less Rebates - \$4,700.00

Less 2012 Ford Trade - 6000

Total Cost to trade with

62,538.00

Manufactures Standard Warranty

Plus 138.- Doc Fee
41.00 Title
12.00 Reg Fee

62,729.00

OPTIONS

Chevrolet Protection Service Contract - \$3,977.00

7 years OR 125,000 miles

See Enclosed spec sheet for Details















Vehicle Locator

Detail Report for Customer

BENSON'S CHEVROLET, INC.
25 POND ST, LUDLOW, VT, 05149
802-228-4000

Customer/Company: Town of Hartford, Vermont Sales Consultant: GEORGE BENSON JR
Address: 173 Airport Rd. White River Jct.
Vermont 05001

Vehicle #1: 2023 Chevrolet 3500HD Silverado	VIN/Order #	MSRP	Stock #
	1GB4YTE74PF256025	\$57,103.00	8854
Additional Vehicle Information			
GM Marketing Information			

Body Style: CK30943-LWB, 4WD, Crew Cab
PEG: 1LT-LT Preferred Equipment Group
Primary Color: GAZ-Summit White
Trim: H0U-1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim
Engine: L8T-Engine: 6.6L, V-8, SIDI
Transmission: MYD-6-Speed Automatic

Options:

1LT-LT Preferred Equipment Group	KI3-Heated Steering Wheel
5N5-Rear Camera Kit for ZW9 Box Delete or Chassis Cab (SEO)	KNP-Transmission Cooling System
9J4-Bumper: Rear Delete	KW5-Alternator, 220 AMP
9L3-Spare Tire Delete (SEO)	L8T-Engine: 6.6L, V-8, SIDI
9L7-Upfitter / Accessory Electrical Switches	MYD-6-Speed Automatic
A2X-Power Seat Adjuster (Driver's Side)	N37-Steering Column, Manual Tilt & Telescoping
AKO-Glass, Deep Tinted	NE1-CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA Emissions
AU3-Power Door Locks	NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift
AVJ-Keyless Open & Keyless Start	NZZ-Skid Plate
AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature	PCL-1LT/1SP/2LT Convenience 1 Package
B3P-Special Vehicle Sales	PRF-Remote Access Plan
BG9-Floor Covering: Rubberized Vinyl, Black	PYV-Wheels: 18" Aluminum
BTV-Remote Engine Starting Pkg	QF6-Tires: LT275/70 R18 All Terrain, Blackwall
C49-Defogger, Rear Window, Electric	SFW-Back-Up Alarm Calibration (SEO)
CJ2-Climate Control, Electronic - Multi-zone	T3U-LED Fog Lamps, Front
DBG-Mirrors, O/S: Man. Ext & Folding, Heat, Turn Indicator	U01-Roof Marker Lamps
G1Y-GVW Rating 11,500 Lbs	U2K-SiriusXM Satellite Radio (subscription)
G80-Auto Locking Differential, Rear	UDD-Driver Info Display
GAZ-Summit White	UE1-OnStar Communication System
GT4-Rear Axle: 3.73 Ratio	UK3-Radio Controls -Steering Wheel
H0U-1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim	UTJ-Theft Protection System, Unauthorized Entry
IOR-Chevrolet Infotainment, 7" Color Screen	V46-Bumper, Front, Chrome
JL1-Integrated Trailer Brake Controller	V76-Recovery Hooks
K34-Cruise Control	VK3-Front License Plate Mounting Provisions
K47-Heavy Duty Air Filter	VYU-Snow Plow Prep / Camper Package
K4B-Battery, Auxiliary, 730 CCA	YK6-SEO Processing Option
KA1-Heated Seats, Front	ZW9-Delete: Pick-Up Box
KC4-Cooler, Engine Oil	

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

MAKE:	CHEVROLET	MODEL:	SILVERADO 3500 CHASSIS CAB	YEAR:	2023	SRW/DRW:	SRW
CAB TO AXLE:	56.0	WHEELBASE:	172.0	VIN:			
STOCK/ORDER NUMBER:	RI O# CFNSV9 TPW 2/6			TOTAL WEIGHT (LBS) OF ALL QUOTED ITEMS: 1222.42			

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	KNAPHEIDE SERVICE BODY MODEL 696-EL ----- *GM C/K 2500/3500 ZW9 CAB-CHASSIS *FOR SINGLE WHEEL/56" C.A. CHASSIS *14-1/2" COMPARTMENT DEPTH *AUTOMOTIVE QUALITY, PADDLE ACTIVATED, ROTARY LATCHES *LED SURFACE MOUNT S/T/T AND BACK UP LIGHT *INSTALLED AND PAINTED WHITE Price reflects Single-Stage Paint only. An incremental up-charge will be assessed on all Base Coat / Clear Coat applications" TRUCK COMPUTER MAY HAVE TO BE REPROGRAMMED BY THE DEALER SERVICE DEPT FOR SIGNALS TO FLASH CORRECTLY ON 2020 AND NEWER CHASSIS, REAR TIRE WILL NOT BE CENTERED IN THE FENDERWELL INCLUDED: *REMOTE ELECTRIC LOCKS		
	PAINT BODY STANDARD WHITE TO MATCH CAB Price reflects Single-Stage Paint only. An incremental up-charge		
1	MOUNT BACK UP CAMERA TO WORK WITH FACTORY MONITOR TO REAR OF THE BODY AND ATTACH HARNESS		
1	78" STRAIGHT GALVA-GRIP BUMPER, USE WITH GM WITHOUT FACTORY HITCH - STANDARD		
1	BACK UP ALARM 97DB		
1	CLASS IV RECEIVER TUBE HITCH		
1	PLUG, 7 PRONG FLAT TRAILER		
	DELIVERY TO DEALERSHIP		

SUBTOTAL	
DISCOUNT	\$0.
SALES TAX	\$0.
TOTAL	

Body Specs

* No Light Package *

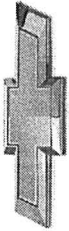
Suggested Items:

			Yes
--	--	--	-----

- ◆ IF YOU WANT ANY OF THE SUGGESTED ITEMS CIRCLE YES FOR THAT ITEM
- ◆ SURCHARGES AND/OR REQUOTE MAY BE REQUIRED WHEN CHASSIS IS SERIALIZED OR SCHEDULED

Customer must fill out the information below before the order can be processed...

Quote # **STM034542**



CHEVROLET

2023 SILVERADO 3500 SRW CREW
LT 4WD

EXTERIOR: SUMMIT WHITE
INTERIOR: JET BLACK

ENGINE: 6.6L V8 GASOLINE
TRANS: 6-SPEED AUTO



Check EV tax credit eligibility

STANDARD EQUIPMENT

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN

OWNER BENEFITS

- 3 YEAR / 36,000 MILE* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR / 60,000 MILE* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT
- WHICHEVER COMES FIRST
- SEE CHEVROLET.COM OR DEALER FOR TERMS, DETAILS & LIMITS

SAFETY & SECURITY

- TEEN DRIVER MODE
- PERFORMANCE & MECHANICAL
- AUTO LOCKING REAR DIFF
- ELECTRONIC TRANSFER CASE
- INDEPENDENT FRONT SUSPENSION
- MULTI-LINK REAR SPRING SUSP

INTERIOR

- POWER WINDOWS
- 60/40 REAR FOLDING BENCH SEAT
- STEERING WHEEL AUDIO CONTROLS

EXTERIOR

- POWER ADJUSTABLE HEATED TRAILERING MIRRORS
- HALOGEN REFLECTOR HEADLAMPS
- FRONT RECOVERY HOOKS

MANUFACTURER'S SUGGESTED RETAIL PRICE

STANDARD VEHICLE PRICE \$53,700.00

OPTIONS & PRICING

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT SHOWN)

- CONVENIENCE PACKAGE 2,010.00
- DUAL-ZONE CLIMATE CONTROL
- 10-WAY POWER DRIVER SEAT
- HEATED DRIVER AND FRONT PASSENGER SEATS
- FRONT UNDERSEAT STORAGE

- HEATED STEERING WHEEL
- MANUAL TILT AND TELESCOPING STEERING COLUMN
- 2ND ROW USB PORTS, (2) CHARGE-ONLY
- REAR-WINDOW DEFOGGER
- 12-VOLT REAR AUXILIARY POWER OUTLET
- KEYLESS OPEN AND START
- ELECTRICAL CONTROL STEERING COLUMN LOCK
- REMOTE VEHICLE START
- THEFT-DETERRENT SYSTEM
- LED FOG LAMPS
- SNOW PLOW PREP/CAMPER PACKAGE: 300.00
- ALTERNATOR: 220 AMPS
- INCREASED FRONT GAWR
- SKID PLATES
- ROOF EMERGENCY LIGHT PROVISIONS W/ PASS THROUGH UPFITTER SWITCH KIT (5) 150.00
- (CUSTOMER RESPONSIBLE FOR INSTALLATION)

Visit us at www.chevy.com

- BATTERY, AUX 730 COLD CRANKING AMPS / 70 AMP-HR 135.00
- REAR CAMERA KIT 73.00
- LED ROOF MARKER LAMPS 55.00
- ***INCOMPLETE VEHICLE***.00
- LABEL FOR GM CONTENT ONLY-SEE DEALER ABOUT NON GM CONTENT
- PICKUP BOX DELETE: -1,215.00
- DELETES PICKUP BOX, REAR VISION CAMERA AND OTHER STANDARD EQUIPMENT
- VINYL FLOOR COVERING INC.
- REAR AXLE: 3.73 RATIO INC.
- GWR: 11,500 LBS. (5,216 KG) INC.
- 18" MACHINED ALUM WHEELS INC.
- W/ SILVER ACCENTS

TOTAL OPTIONS \$1,508.00
TOTAL VEHICLE & OPTIONS \$55,208.00
DESTINATION CHARGE 1,895.00

TOTAL VEHICLE PRICE* \$57,103.00

EPA Fuel Economy and Environment

NOT APPLICABLE TO THIS VEHICLE

fuelconomy.gov

Calculate personalized estimates and compare vehicles



Equipped with the safety and security of OnStar:

Visit onstar.com for details.

onstar.com/Privacy



ORDER NO CFNSV9 SALES CODE P
SALES MODEL CODE C030943
VIN 1GBYTE74PF256025 REISSUE
DEALER NO 59028
DEALER NAME
FLINT, MI U.S.A.
DEALER TO WHOM DELIVERED
DEJANA TRUCK & UTIL EQUIP - RI
490 PULASKI ROAD
KINGS PARK, NY 11754-1317

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GMSL_PRICE_0042- 01/22/2023

This label has been applied pursuant to Federal law - Do not remove prior to delivery to the ultimate purchaser. The Manufacturer's Recommended Retail Price shown on this label includes dealer-installed options and accessories not listed above, local taxes or license fees.



CUSTOMER ACKNOWLEDGMENT FORM

As the owner of a new 2023 Chevrolet, you are now part of the Chevrolet Complete Care program which includes the below benefits:

☒ **One (1) covered OIL CHANGE** visit within 1 year¹ of ownership² which includes:

- ACDelco dexos1® full synthetic oil and ACDelco oil filter change
- Tire rotation (ask dealer or see Owner's Manual for details)
- Multi-Point Vehicle Inspection (MPVI)

First Oil Change Appointment _____ (Date and Time)

☒ 5 years/60,000-miles¹ Powertrain Limited Warranty

☒ 3 years/36,000-miles¹ Bumper-to-Bumper Limited Warranty

☒ 5 years/60,000-miles¹ 24-hour Roadside Assistance³

☒ 5 years/60,000-miles¹ Courtesy Transportation Available

☒ 6 years/100,000-miles¹ Rust-through Corrosion Limited Warranty

☒ Up to 10 years of standard connectivity with Chevrolet Connected Access⁴ including select features of the myChevrolet Mobile App.⁵

☒ Enjoy up to 3 months of Chevrolet Connected Services, OnStar Safety & Security coverage and 1 month of unlimited vehicle data.⁶

Your new 2023 Chevrolet vehicle comes with a standard 3-year/36,000-mile² limited warranty. You also have the option to choose the 5 year/60,000-mile Chevrolet Extended Limited Warranty.⁷ Select the option below:

☐ **Optional 5 years/60,000-miles¹ Optional Chevrolet Extended Limited Warranty⁷**

Your new 2023 Chevrolet comes with one factory-included maintenance visit (oil change, tire rotation, and inspection) that must be used within the first year of ownership. You also have the option to choose the Extended Factory Maintenance. Select the option below:

☐ **Optional Chevrolet Extended Factory Maintenance, which consists of three (3) additional maintenance visits, for a total of four (4) visits, within the first two years or 24,000 miles² of ownership⁸ (additional fee applies)**

Delivery Date _____ Dealer BAC Code _____

Dealership Name _____

Authorized Dealership Signature _____

Customer Name _____

Customer Signature _____

For any questions, please contact Chevrolet Customer Assistance | Phone: 1-800-222-1020

¹Whichever comes first. See dealer for details. Service visit must occur within the first 12 months of ownership. Does not include air filters.

³Roadside service provided by Allstate Roadside Services. Limitations apply. ⁴Not transferable. Standard connectivity available to original purchaser for 10 years from vehicle delivery date for model year 2019 or newer Chevrolet vehicles. See onstar.com for details and further plan limitations. Connected Access does not include emergency or security services. Availability and additional services enabled by Connected Access are subject to change. ⁵Available on select Apple and Android devices. Service availability, features and functionality are subject to limitations and vary by vehicle, device and the plan you are enrolled in. Device data connection required. Visit onstar.com for more details. ⁶When you select a monthly plan within 30 days of activating your 1-month trial, you'll receive the first 2 months of the plan you select at no additional charge when you associate an approved payment method on file to your account and authorize recurring payments for your service plan. The amount and frequency of each recurring payment is based upon the service(s) and payment interval(s) you select from the options provided. After the trial expires, OnStar will automatically bill your payment method monthly at then-current standard monthly rates. Plans containing 4G LTE data will be billed every 30 days by AT&T. You may cancel at any time by pushing your blue OnStar button or calling 1.888.466.7827. May not be combined with other offers or retroactively applied. Offer subject to change. ⁷Chevrolet Extended Limited Warranty is not available on vehicles sold in the following states: CA, FL, ME, MN, WA. ⁸Service visits must occur within the first 24 months of ownership. Does not include air filters.

required for all repairs.

Dealer Reimbursement Guidelines:

- See Claims Administration section

Chevrolet Protection Plan (Medium-Duty)

Chevrolet Protection Plan is an optional service contract that includes coverage for mechanical repairs, parts, and labor for medium-duty vehicles. This protection provides coverage for unexpected covered repairs during the agreement term and in accordance with the coverage level selected.

Available Chevrolet Protection Plans

Chevrolet Protection Plan (Medium-Duty) has two (2) coverage levels available:

- Powertrain
- Silver

Coverage Terms

- Coverage options are available up to 7 years (84 months) or 300,000 Miles
 - Term is measured from the agreement purchase date and the odometer reading at the time of purchase

Available Surcharges

- **Lift Kit Surcharge:**
 - Mid-size SUVs and trucks are allowed up to a 4" lift and a tire modification of up to 33". Full-size trucks and SUVs are allowed up to a 6" lift and a tire modification of up to 35".
 - For vehicles with tire modifications including oversized rims, this surcharge allows for a up to a 2" increase in rim diameter.
 - In order to be eligible for this surcharge, the lift kits/tire modifications must be installed by the manufacturer or authorized dealer at the point of purchase/lease of the Vehicle.
 - The Lift Kit/Tire Modification surcharge must be selected on the Information Schedule.
 - The odometer must be recalibrated to reflect the true mileage due to the modification in order for Vehicle to be eligible for coverage. Any modification to Vehicle that voids the original manufacturer's warranty will not be covered by this Service Contract.
 - Coverage is only provided for lifted vehicles if Optional Lift Kit/Tire Modification Coverage is selected at time of purchase
- **Grey Market Vehicle Surcharge:**
 - Covered Vehicle was manufactured for and originally introduced in the Canadian marketplace.
 - Coverage is only provided for Canadian Grey Market vehicles if optional Canadian Grey Market Vehicle Coverage is selected at time of purchase

General Eligibility Requirements

- Available for cash, finance, and lease vehicle transactions
- Available at time of vehicle sale/lease for new and pre-owned Chevrolet vehicles (4500s+), Chassis Cabs (including 3500s), Cutaways (including 3500s), Commercial Vans, and LCF Trucks
 - As an eligibility requirement for pre-owned vehicles, a Used Vehicle Inspection must be performed prior to purchase of coverage.
- Service loaners, test drive and demo vehicles:
 - If previously reported as sold, please enter as pre-owned in the branded portal or dealership menu
 - If **NOT** previously reported as sold, please enter as new in the branded portal or dealership menu

Model Year & Mileage Eligibility

- Chevrolet vehicles (45+) of current and previous eight (8) model years with a maximum of 12,000 miles on the odometer at time of agreement purchase are eligible
- Current model year is determined by calendar year

Current model year effective January 1 st								
Current Year	1 Year	2 Years	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years
2022	2021	2020	2019	2018	2016	2015	2014	2013

Ineligible Vehicles

- Vehicles older than 9 model years with more than 12,000 miles or more on the odometer
- Competitive Make vehicles
- CPO Vehicles
- All Vehicles used for Prohibited Commercial Purposes

Commercial Vehicle Eligibility

- **Permitted Commercial Use** - means the Covered Vehicle is a) used for "professional" purposes such as transportation to and from commercial work related activities; b) used primarily for business purposes, or for government purposes, including by an individual or multiple drivers of any government agency or municipality; c) used in a farm, delivery, or construction business; d) used for cherry picking, towing and hauling; or e) designated by the Seller as a vehicle for "Commercial Use" when the sale is reported to the vehicle's manufacturer as a Commercial unit.
- **Prohibited Commercial Use** - means a commercial purpose other than a Permitted Commercial Purpose.

Product Coverage and Deductibles

Chevrolet Protection Plan has two (2) coverage levels available:

- **Powertrain** (Stated Component Plan) – covers the following:
 - Engine, including seals and gaskets
 - Transmission/Transaxle/Transfer Case
 - Drive Axle
 - Aftertreatment
 - Hybrid/Electric Components (except for those items listed in "Exclusions" section)
- **Silver** (Stated Component Plan) – includes coverage of all covered parts listed under Powertrain, plus:
 - Suspension (Front & Rear)
 - Climate Control
 - Electrical
 - Steering
 - Brakes

All Plans also include:

- **Emergency Roadside Assistance** – Services are provided for the covered vehicle on a "sign and drive" basis (customer incurs no out-of-pocket expense except where noted), up to \$100 per occurrence in US and Canada
 - **Towing Assistance** – When towing is necessary due to a mechanical breakdown, the covered vehicle will be towed, up to the benefit limit of \$100 per occurrence.
 - **Flat Tire Assistance** – Service consists of the removal of the flat tire and its replacement with the covered vehicle's spare tire.
 - **Fuel** – Up to three (3) gallons of emergency supply of fuel will be delivered, up to three (3) times per calendar year.
 - **Oil, Fluid and Water Delivery Service** – Oil, fluid and water will be delivered if the covered vehicle is in

immediate need. Payment for these fluids is the customer's responsibility, due at delivery. These benefits are not reimbursable.

- **Lock-Out Assistance** – If customer's keys are locked inside the covered vehicle, assistance will be provided in gaining entry to the covered vehicle.
- **Battery Service** – If battery failure occurs, a jump-start will be provided to start the covered vehicle.
- **Rental Car Coverage** – Customer will be allowed up to \$40 per day for a maximum of 10 days for car rental expenses incurred, if required due to a covered mechanical breakdown (excluding fuel, collision damage waivers, and optional insurance charges). Customer must receive prior authorization for rental expenses. Before customer can be reimbursed, they must provide valid receipts from an authorized rental car agency or dealer.
- **Trip Interruption Benefit** – *Trip Interruption Benefit is not available to residents of New York.* If the covered vehicle suffers a mechanical breakdown and is 100 miles or more away from the customer's residence, and the repair is delayed overnight due to the unavailability of required parts, the customer may qualify for reimbursement up to a \$1,000 maximum (\$200 per day for up to 5 days) for emergency travel expenses incurred. Reimbursable charges include lodging, meals, and transportation, including airline and car rentals, incurred in the vicinity where the disablement occurred.
 - *Trip Interruption Benefit Exclusions* - Expenses for mechanical breakdowns, expenses incurred due to theft of the covered vehicle, expenses incurred outside of the 72-hour time limit, meals & lodging not purchased in the vicinity of where the covered vehicle is repaired, purchases from a provider not customarily in the business of selling such services, expenses incurred in the name of someone other than customer or customer's spouse, and any other expenses not specifically identified as covered.

Deductibles

- There are five (5) deductible options available:
 1. \$0 Deductible
 2. \$100 Deductible
 3. \$100 Disappearing Deductible
 4. \$250 Deductible
 5. \$500 (ONLY for Powertrain)

Coverage Exclusions

- Any loss, damage or expense caused by accidents, any alterations or additions to the covered vehicle or the part, use of oversized or undersized tires or wheels, alterations or additions to the covered vehicle not authorized by its manufacturer, any nonmanufacturer/non-factory installed parts, the failure of any part not covered by this agreement, accidental loss;
- Any loss, damage or expense associated with any installed aftermarket products or devices not approved by the covered vehicle's manufacturer;
- Any mechanical breakdown caused by accidents, collision, upset damage, falling objects, theft, larceny, explosion, lightning, earthquakes, fire, windstorms, hail, water, floods, subfreezing temperature, malicious mischief, vandalism, civil commotion, riots, wars, terrorism, civil unrest;
- That portion of the cost to repair or replace a covered part which is covered by any manufacturer warranty or any other coverage or other reason the manufacturer, importer, distributor, seller or repairer of the covered vehicle will repair or replace the part at its expense or at a reduced cost;
- Any invoice presented to us or the administrator for payment for services not performed as described at the time of authorization;
- Any claim if the covered vehicle's odometer, since the agreement purchase date, has been altered, disconnected, is inoperable, or actual mileage cannot be documented, or reasonably be estimated;
- Any claim if the covered vehicle is used for competitive driving or racing, or for a prohibited commercial purpose;
- Any mechanical breakdown caused by misuse, abuse, negligence, improper towing, lack of maintenance of the failed covered part (if lack of maintenance caused or contributed to the mechanical breakdown);
- Any mechanical breakdown caused by contamination, overheating, lack of coolant or lubricants, lack of oil

viscosity, sludge, restricted oil flow, salt, rust and rust damage, environmental damage, chemicals;

- The need to repair or replace a covered part arising or resulting from the use of the covered vehicle outside of the United States, its territories or Canada.
- Hazardous waste disposal charges, environmental fees, storage or freight charges, adjustments, shop supplies, core charges, and correction of rattles/squeaks/ wind noise/odors/water leaks;
- Any consequential (including, but not limited to, fire damage), secondary damages or unreasonable costs that customer may suffer as a result of the need to repair or replace a part;
- Any failure or damage to a covered part caused by the failure of a non-covered part;
- Liability for damage to property, injury to or death of any person arising out of the operation, maintenance or use of the covered vehicle whether or not related to the covered parts;
- Under the powertrain and silver coverage plans, any part that is not specifically listed as covered under the coverage plan selected;
- Hybrid/electric vehicle exclusions: damage or malfunctions caused by improper storage or handling of the high-voltage covered vehicle, including, but not limited to parking the covered vehicle for more than twenty-four (24) hours when the ambient temperature is higher than one hundred eighteen (118°F) degrees Fahrenheit; damage or malfunctions caused by operation of the high-voltage vehicle in areas flooded with water higher than the bottom of the covered vehicle's body;
- Any hoses and belts not specifically listed as covered in section 4, agreement coverage;
- Any repairs of valves and/or rings for the purpose of raising the engine's compression if a mechanical breakdown/failure has not occurred;
- Any maintenance on the covered vehicle;
- Any personal expenses (except where noted under the trip interruption benefit) arising because the covered vehicle is not available for customer to use;
- Damages caused to customer's engine resulting from the ingestion of water through the engine air intake system (commonly referred to as water ingestion);
- If customer purchased this agreement after the date customer purchased the covered vehicle, any claims occurring during the waiting period
- Any claim relating to lift kit/tire modification unless customer selected the optional lift kit/tire modification coverage on the registration page and paid the applicable surcharge
- If the covered vehicle is considered a grey market vehicle, unless the covered vehicle is a Canadian Grey Market vehicle and customer selected the option Canadian grey market coverage on the registration page and paid the applicable surcharge
- If the covered vehicle is a branded vehicle or exceeds one (1) ton capacity
- Any mechanical breakdown, loss, damage or expense that results from a condition existing on or prior to the agreement purchase date (pre-existing condition).

Transfers

- Transfers of this product to another private party (a transfer to a dealership is not allowed) are allowed within 30 days of the covered vehicle's resale, subject to a \$50 transfer fee. State-specific rules may apply. Please see the applicable product agreement for details.

Cancellations

- This product may be cancelled for a full refund of the agreement retail price within 30 days of the agreement purchase date, if no claim has been paid.
- After 30 days, or if a claim was paid within the first 30 days, a pro-rata refund will be calculated based upon the greater of time or mileage expired from the agreement purchase date and the current odometer reading, less any claims paid, and less a \$50 processing fee, unless otherwise required by applicable law. State-specific rules may apply. Please see the applicable product agreement for details.

Claims Administration²**Limits of Liability:**

- Per Repair Visit - Liability for any one (1) repair visit cannot exceed the actual cash value of the covered vehicle at the instant prior to the most recent loss at the time of the repair visit
- Aggregate - The aggregate total of all benefits paid or payable during the term of the agreement may not exceed the price paid for the covered vehicle

Replacement Parts:

- At Program Administrator's discretion, replacement parts utilized in covered repairs will be new or remanufactured parts, or like kind and quality parts.

Convenient Repair Location:

- Covered repairs may be performed at the selling dealer or pre-authorized repair facility. Prior authorization is required for all repairs.

Dealer Reimbursement Guidelines:

- See Claims Administration section.

² For additional claims guidelines, see Claims Administration section of this manual.

AGENDA MEMORANDUM

April 18, 2023

Submitted by: Kim Souza, Selectboard Member

Subject: Vermont Community Foundation Grant & Board Development Recommendations

Background: In FY23 the Selectboard participated in a series of educational sessions with consultants from Abundant Sun. The first of those sessions focused on communications with their Dignity and Respect in the Workplace workshop. Due to a lack of unanimous support from the board to pursue specific diversity, equity and inclusion (DEI) focused workshops as recommended in Hartford's Strategic Plan for Equity and Inclusion, we shifted to engagement around the results of a survey put forth as part of VLCT's Welcoming and Engaging Communities Cohort to 8 Vermont municipalities. Abundant Sun presented to the board those results and how the data reflect the satisfaction of the organizational culture among respondents. Respondents included employees, elected & appointed officials and volunteers of the Town of Hartford.

At this time, I am very excited to recommend the following training sessions for our Selectboard to be scheduled over the next 2-3 months if approved.

Proposals from Gabrielle Lucke and PRISM Conflict Solutions are attached.

1. Strengths Based Training with Gabrielle Lucke.
2. Building a Strong Foundation: Identifying Values and Creating Norms with PRISM Conflict Solutions.
3. Getting Grounded: Conflict Management Styles with PRISM Conflict Solutions.
4. Communicating Through Conflict: Tips and Strategies for Navigating Difficult Conversations with PRISM Solutions.
5. Using Curious Questions: A Powerful Tool for Breaking Down Barriers with PRISM Solutions.

Additional recommendations for the Selectboard to consider are:

6. Contract with a facilitator to do a 'Robert's Rules 101' (or other procedural rules) workshop.
7. Contract with a facilitator to assist the Selectboard in creating a specific policy or procedure for assigning committee liaisons.
8. Form a working group of the Selectboard to gather and summarize all existing documents relating to the board's rules/procedures/conduct/values and make recommendations to the Selectboard on any redundancies or additional needs to support the efficient and respectful work of the board.

9. Establish an Ad Hoc Town Policy Committee to do some preliminary work including identifying the physical or digital location of each existing policy, procedure and ordinance. The board has approved recommendations from HCoreI relating to town policies dating back to October 2021 and an Ad Hoc Policy Committee could begin some of that initial work without burdening town staff with research and cataloging efforts.

Financial Impact: There are sufficient encumbered funds for Selectboard training in GL 10-111-315 to cover all recommended trainings/workshop options. It is likely that the Vermont Community Foundation will allow the town to use grant funds that were originally awarded for Diversity & Equity work for these sessions, however, I cannot confirm that unless/until the board has agreed to do the proposed trainings.

Recommended Motion: Move that the Selectboard enter into a contract for Clifton Strengths Based Training with **Gabrielle Lucke** for a 3-hour session at a cost of \$2,060 and that the Chair sign any documents required to execute the contract.

Recommended Motion: Move that the Selectboard enter into a contract for four 90 minute workshop sessions with **PRISM Conflict Solutions** at a cost of \$1,500 per session for a total of \$4,000.

April 12, 2023

Dear Kim,

I appreciate the work you and the other members of the Hartford Selectboard are doing to develop as both individuals and as a leadership team working for our community. From a team development perspective, I would like to propose working with you all to explore the unique talents and strengths you each bring to the work. Identifying difference that make a difference and discussing bridges to help improve interactions and productivity.

There is an ever increasing need to promote collaboration and smooth cooperation between the members of our Selectboard as you work together for the betterment of our community. I will add it is also especially important as we look to recruit and hire a Town Manager.

Thank you for considering me as a partner for your training needs. I have developed a training course below detailing the services we have discussed in our previous conversations. If you have any question, please don't hesitate to contact me directly. My cell # is 802 299 8909 and email is lucke4vt@gmail.com.

Thank you for your leadership and work in our community.

Respectfully,

Gabrielle Lucke

Gabrielle Lucke

Hartford, Vermont

Gabrielle M. Lucke, M.S.

554 Campbell St.
White River Jct., VT 05001

(802) 296-2690
glucke@gmail.com

SUMMARY

An engaging leader and coach, skilled at enlisting and activating team members and resources to align with organizational goals. Known for an interactive teaching style that encourages participation while facilitating learning. High energy, confident professional with an infectious enthusiasm.

PROFESSIONAL EXPERIENCE

- | | |
|---|-------------------------------------|
| Program Manager, Organizational Development & Effectiveness
Learning & Development, Hypertherm Inc., Hanover, NH | July 2019 to Present |
| Co-Founder and Partner
Compacity Partners, LLC, White River Junction, VT | June 2019 to April 2022 |
| Senior Consultant, Training & Development
Office of Human Resources, Dartmouth College, Hanover, NH | January 2014 to July 2019, Emeritus |
| Director, Diversity Training & Educational Programs
Office of Institutional Diversity & Equity, Dartmouth College, Hanover, NH | July 2009 to December 2013 |
| GML Consulting
Columbia, MD and White River Junction, VT | September 2002 to 2010 |
| Associate Director for Collis Center and Student Activities
Collis Center and Student Activities Office, Dartmouth College, Hanover, NH | July 2007 to April 2009 |
| Acting Associate Director of Residential Education
Office of Residential Life, Dartmouth College, Hanover, NH | August 2006 to June 2007 |
| Coordinator of Campus Alcohol Programs
University Health Center, University of Maryland, College Park, MD | August 2005 to April 2006 |
| Adjunct Faculty, Howard Community College
Division of Health Sciences, Columbia, MD | September 2004 to April 2006 |
| Director of Health Resources
Dartmouth College Health Service, Dartmouth College, Hanover, NH | January 1995 to March 2002 |

LEADERSHIP AND COMMUNITY SERVICE

- Dismas of Vermont State Board, Governance Committee (2022 to Present)
- ACLU of Vermont, Board of Directors (2018 to 2022)
- Hartford Dismas House, Advisory Council (2018 to 2022)
- Second Growth Board of Directors, Wilder, VT (2012 to 2020)
- LeaderShape Inc., Lead Facilitator based in Champlain Urbana, IL (1996 to 2020)

- Vermont General Assembly, House of Representatives, Windsor 4-2 (2015 to 2018)
- Hartford School District Board of Education, Hartford, VT (2008 to 2012)
- Dartmouth Center on Addiction, Recovery & Education, Founding Member Hanover, NH (1990-2008)
- University of Maryland University College Legal Studies Advisory Board, College Park, MD (2004-2006)
- St. Mary's College of Maryland Alumni Council Member, St. Mary's City, MD (1990-1994; 2004-2009)
- Director on Boards of multiple preschool and child development organizations (2000-2004; 2006-2008)

AWARDS AND RECOGNITION

- Hypertherm Associates Community Hero Spring 2022
- Dartmouth College Annual MLK Social Justice Award: 2015 Holly Fell Sateia Award
- Champion for Youth Award, Student Leadership Training Program (SLTP) 2013, 2014 & 2015
- Public Resolution by the Citizens of the Town of Hartford for Dedicated Civic Concern and Service, 2012
- Citation Proclamation & Documented Vote of Appreciation by the Citizens Hartford, VT, 2010
- Dartmouth College Student Employer of the Year, 2009
- University of Maryland Outstanding Resident Director of the Year, 1993

EDUCATION

- Diversity Management Certificate, 2013, Cornell University Industrial Labor Relations School, New York
- Early Childhood Educator Certificate, 2004. Howard County Community College, Maryland
- Completed doctoral level course work in Health Education, ABD 1995, University of Maryland
- Master of Science, Counseling, 1987, Shippensburg University of Pennsylvania
- Bachelor of Arts in Social Sciences, 1984, St. Mary's College of Maryland

FACILITATOR CERTIFICATION

- Certified Strengths Coach, Gallup Inc.
- Emotional & Social Competency Inventory 360 Administration and Coach, Korn Ferry Hay Group
- Intercultural Development Inventory Qualified Administrator, IDI LLC
- Dartmouth By-Stander Intervention Facilitator, certified by Green Dot Inc.
- NACUA Title IX Coordinator Training

PUBLICATIONS

- Contributing author in: Shankman, M. and Allen, S. (2009). *Emotionally Intelligent Leadership for Students: Facilitation & Activity Guide*. A Jossey-Bass Publication.
- Contributing author in: Shankman, M. and Allen, S. (2009). *Emotionally Intelligent Leadership for Students: Workbook*. A Jossey-Bass Publication.
- Sawyer, R.G., Desmond, S.M. and Lucke, G.M. (1992). *Sexual Communication and the College Student: Implications for Date Rape*. Health Values, Vol. 17 No. 4 July/August 1993.

REGIONAL CONFERENCE PRESENTATIONS

- "Impact of Assumptions & Bias in the Workplace" SHRM 2022 Regional Conference, Burlington VT
- "Stay...Just A Little Bit Longer: The Stay Interview as a Retention Tool"
SHRM 2019 and CUPA 2017 New England Regional Conferences, Burlington, VT
- "Diversity Master Series & Workforce Initiative Panel" SHRM 2012 Regional Conference, Burlington VT

Strength-based Leadership: Start with Talent, Finish with Strengths

This workshop provides invaluable knowledge that contextualizes your talents and strengths in relation to others. The experience can give clarity to where and how participant compliment each other and or clash when it comes to interactions and working together. The assessment and session will help identify differences that make a difference on the team. The workshop participants will gain experience with the following:

- Enhanced understanding of the role talents play in our everyday lives and work together
- How to manage “weaknesses” to improve your relationships with each other
- Identify strategies to practice and apply talents.
- Identify opportunities for further learning and team development.

The session will be informative, effective, and engaging.

Required: 3 hour in-person and interactive workshop

Fee: \$800

Breakdown- \$500 for the first hour and \$150 for each addition hour (includes 4-6 hours of analysis and presentation preparation)

Optional for each participants: 45-minute individual consult

Fee: \$100 per session (includes 60-minute preparation time for the facilitator per individual session)

Pre-work, about 1 hour of advanced work:

- Take the CliftonStrengths 34 Assessment (45 minutes two weeks prior to workshop)
- The assessment results are generated upon completion.
- Prior to the workshop download a copy of your report.
- Read though the report, highlighting elements that resonate with you and include comments with personal examples.

Assessment cost: \$59.99 per-person participating in the workshop.

CliftonStrengths 34

\$59.99

CliftonStrengths 34 is the best way for you to understand your talents and maximize your potential. Use your unique access code to complete the CliftonStrengths assessment and unlock your full CliftonStrengths profile, personalized reports and other resources.

I would first recommend taking the full 34 assessment, it gives a clear picture of where the team will compliment each other and where some challenges may exist due to conflicting style or approaches.

There is another option that identifies the individuals top 10 talents, their dominant themes, specific to leadership that could be useful.

Assessment cost: \$49.99 per-person participating in the workshop.

CliftonStrengths for Leaders

\$49.99

The CliftonStrengths for Leaders report helps leaders at any level learn how to make the most of their own talents, lead others to success and create a thriving culture for their organization. Get your top 10 CliftonStrengths themes, personalized reports, leader-specific strengths insights and more when you complete the CliftonStrengths assessment.

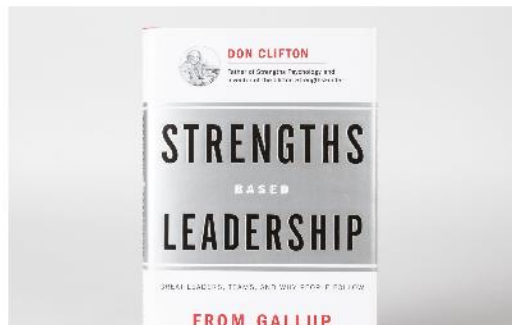
There is a third option that only reports results on the participants top five themes. While less expensive, I would not recommend that narrow a view for this team.

For more information on the assessment please review regarding the tool:

<https://youtu.be/C8OFpoP9pxE>

There are two other formats to this assessment the first looking at just the top five talent and a

Addition useful follow up resource recommendation for each participant:



Strengths Based Leadership

\$19.99 ~~\$40.00~~ | Save 50%

Filled with powerful research and actionable ideas, *Strengths Based Leadership* will give you a new road map for leading people toward a better future.

Noting that this book is currently on sale.

Identified Cost

\$800	3-hour workshop
\$100	For each individual consult (optional)
\$59.99 or \$49.99	Assessment cost per participant
\$19.99 (at sale price)	Per-participant (optional)

Proposed Selectboard Development Calendar Cycle

Month	Meeting Topic/Action/Committee
January	Budget Cycle Selectboard Listening Session Hartford Library Sister Cities Committee Update
February	Selectboard Listening Session Quechee Library HCOREI Quarterly Update 1 CAST/Climate Advisory Committee Update
March	Begin Facilitated Town Manager Evaluation Process Board Development Training Planning Commission Committee Update
April	Issue Town Manager Evaluations Board Development Training Zoning Board of Adjustment Committee Update
May	HCOREI Quarterly Update 2 Joint School & Selectboard Engagement HHS Auditorium Tree Board Committee Update
June	Board Development Training Parks & Recreation Committee Update
July	Board Development Training Resilient Hartford Committee Update
August	Selectboard Listening Session West Hartford Library HCOREI Quarterly Update 3 Housing & Homelessness Committee Update Committee Liaisons Solicit Budget Requests from Committees
September	Selectboard Listening Session Wilder Library Energy Commission Committee Update
October	Budget Cycle Historic Preservation Committee Update Committee budget requests due by all Committees
November	Budget Cycle HCOREI Quarterly Update 4 Hartford Business Revolving Loan Fund Committee Update
December	Budget Cycle Design Review Committee Update



March 27, 2023

Via Email Only to Kim Souza

ksouza@hartford-vt.org

Proposal for Training Session for Selectboard of Hartford, Vermont Spring/Summer 2023

Dear Kim:

It was nice to speak with you on Friday. I believe PRISM can offer training that would assist the Hartford Selectboard. This is a proposal for four training sessions for all members of the board as members work to develop tools to enhance their communication when conflict arises.

We propose four training sessions of 90 minutes each, scheduled at least two weeks apart. The topics for the session are:

Session 1 - Building a Strong Foundation: Identifying Values and Creating Norms

Session 2 - Getting Grounded: Conflict Management Styles

Session 3 - Communicating Through Conflict: Tips and Strategies for Navigating Difficult Conversations

Session 4 - Using Curious Questions: A Powerful Tool for Breaking Down Barriers

Each session will be led by a member of the PRISM team, likely Melinda Gehris or Greg Eaton. Participants will receive materials electronically before or after the session. For more information on each topic please refer to the Core Curriculum which Lauren previously provided to you.

PRISM wants to support the work the volunteers on your board do and will offer this training at a significantly reduced rate of \$1,500 for each session. We will provide a bill after each session. Payment will be due within 30 days of the date of the bill.

Please let me know if you have question about the proposal.

Very truly yours,

Melinda S. Gehris



Workplace Conflict Management Trainings

Whether you are looking to enhance your leadership toolkit, address current challenges or build capacity to manage future conflict, your team will benefit from our Conflict Resilience Core Curriculum (“Core Curriculum”). The Core Curriculum is designed for organizations and teams seeking to support productive inter-personal dynamics, establish and maintain constructive behavioral norms, give and receive constructive feedback, and enhance communication and performance. Each module focuses on developing specific conflict management skills and includes interactive exercises and role plays. You can choose the module or modules that best meet the needs of your team, or you can take advantage of the full Core Curriculum over the course of several months.

1. Building Conflict Resilience

Conflict is everywhere – including in the workplace. Building capacity to constructively manage conflict can elevate your team, increase engagement, and enhance culture. In this age of quiet quitting and staffing shortages, helping your teams move through challenging inter-personal dynamics can make all the difference. In this workshop, participants will develop an understanding of what conflict resilience means. Together, we will explore the 4 foundational elements of building conflict resilience through discussion and exercises.

2. A Strong Foundation: Identifying Values and Creating Group Norms

Strong teams have a shared understanding of behavioral expectations and are better able to hold one another accountable when a member or members of the team do not abide by the shared expectations. Teams that lack alignment can find it hard, if not impossible, to hold people accountable for challenging behaviors, creating an opportunity for conflict to seep in on many fronts. If not managed, the conflict can pervade every aspect of the culture and the team’s ability to function effectively.

This first module in our Core Curriculum focuses on laying the foundation and creating group norms that outline and define successful interpersonal interactions among team members. In establishing these norms, the team creates an opportunity for each member to be an active participant in deciding how to live those values as part of the team, to recognize when behaviors are outside those values, and to hold team members accountable to a clearly defined set of expectations.

3. Getting Grounded: Conflict Management Styles

In the workplace, there is always conflict, small or big. People deal with that conflict in different ways. Knowing your default conflict management style, as well as how other team members deal with conflict, is a critical foundational element to managing conflict effectively in the workplace. With this awareness comes choice and the opportunity to respond, rather than simply react, when faced with conflict. Greater awareness leads to



better working relationships and operational efficiency within a business setting. This module covers: exploring different styles of conflict management and how they impact work groups; discovering what conflict styles are most difficult for individuals to deal with; and the implications of conflict management styles in the workplace.

4. Exploring the Root Causes of Conflict: Common Drivers and Antidotes

Getting clear on what problem you are trying to solve is another critical foundational step in effectively managing and moving through conflict. In this module, we examine frameworks for understanding the root cause of conflict, including the Dignity Model. We also share strategies for avoiding some common drivers of, and reactions to, conflict.

5. Communicating Through Conflict: Tips and Strategies for Navigating Difficult Conversations

Effective communication is essential to achieving a collaborative, productive, and engaging work environment. Particularly in times of transition and change, the way working groups share and receive information can mean the difference between success and failure. In this module we focus on strategies that support participants in deepening their ability to communicate effectively. We work with several specific tools that provide step-by-step frameworks for participants looking to prepare for and have difficult conversations. We encourage participants to use challenging situations from their own workplace as they build capacity to use the tools and strategies introduced during these sessions. This course is at the center of our Core Curriculum and is a fundamental component of any conflict management program we design.

6. Using Curious Questions: A Powerful Tool for Breaking Down Barriers

This module provides a foundation for asking curious questions and avoiding common barriers to effective communication. We share a powerful framework and provide dozens of examples of questions that will help you and your team diffuse defensiveness and communicate constructively, including during times of conflict and power struggle.

7. Managing Power Struggles: Introduction to Powerful Non-Defensive Communication

Powerful Non-Defensive Communication (PNDC) helps us construct conversations that reduce or eliminate defensive triggers that cause people to retreat, push back or get into power struggles that escalate conflict and damage personal and professional relationships. The PNDC model of communication helps people shift tone, body language and aspects of phrasing to ask questions in a different way, give honest and nonjudgmental feedback, state our own position with power and clarity without the need to make others agree, and to set boundaries to hold others accountable without being controlling or punitive. In this module we describe, demonstrate, and practice the three tools in PNDC, questions, statements, and predictions.



8. Opening the Window: The Power of Reframing as a Tool to Help Others Move Through Conflict

People often look to leaders to “fix” things when interpersonal interactions go sideways. Leaders can be presented with very different sides of the story. Some leaders struggle to find a way to help support all sides in moving through the conflict. In any of these situations, reframing can help. This key conflict resolution tool will help leaders identify interests (versus positions), create space for multiple perspectives, expand problem-solving opportunities, and empower the participants to reach mutually acceptable agreements.

9. Elevating Your Team: Constructively Offering and Accepting Feedback

In this module, we focus on two aspects of feedback: giving it well and receiving it in a way that makes it productive. We examine the three aspects of good feedback: appreciation, coaching, and evaluation. Participants learn when and how to provide good feedback, and what responses to expect. We also focus on how to constructively use feedback, even when the person providing the feedback does not do so in the most productive way.

To learn more about the Core Curriculum and how it can help you and your team build capacity to manage conflict and inter-personal challenges at work, please contact us at: lauren@prismconflictsolutions.com. We look forward to hearing from you!



TOWN OF HARTFORD
FIRE DEPARTMENT
Fire Prevention Division



Thomas Peltier, Fire Marshal
tpeltier@hartford-vt.org

812 VA Cutoff Rd., White River Junction, VT 05001
Telephone: 802-295-3232 ~ Fax: 802-295-5143

March 27, 2023

To: Paula Nulty, Acting Assistant Town Manager

From: Tom Peltier, Fire Marshal

RE: Hartford Outdoor Dining (2023)

Upon the review and approval of outdoor dining proposal(s) by the town select board, The Hartford Fire Department requests that the business's involved meet the following requirements.

NFPA 1: Fire Code, 2015 Edition:

14.4.1

Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency. [101:7.1.10.1]

18.2.4.1.3

Facilities and structures shall be maintained in a manner that does not impair or impede accessibility for fire department operations.

18.5.6 Accessibility.

Fire hydrants and connections to other approved water supplies shall be accessible to the fire department.

18.5.7 Clear Space Around Hydrants.

18.5.7.1 A 36 in. (914 mm) clear space shall be maintained around the circumference of fire hydrants except as otherwise required or approved.

18.5.7.2 A clear space of not less than 60 in. (1524 mm) shall be provided in front of each hydrant connection having a diameter greater than 2 1/2 in. (64 mm).

2010 ADA Standards for Accessible Design:

CHAPTER 4: ACCESSIBLE ROUTES

403.5.1 Clear Width. Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches (915 mm) minimum.

403.5.2 Clear Width at Turn. Where the accessible route makes a 180 degree turn around an element which is less than 48 inches (1220 mm) wide, clear width shall be 42 inches (1065 mm) minimum approaching the turn, 48 inches (1220 mm) minimum at the turn and 42 inches (1065 mm) minimum leaving the turn.

403.5.3 Passing Spaces. An accessible route with a clear width less than 60 inches (1525 mm) shall provide passing spaces at intervals of 200 feet (61 m) maximum. Passing spaces shall be either: a space 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum; or, an intersection of two walking surfaces providing a T-shaped space complying with 304.3.2 where the base and arms of the T-shaped space extend 48 inches (1220 mm) minimum beyond the intersection.

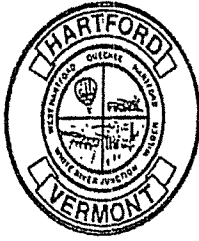
Free and unobstructed egress is always a priority for occupants and ensuring life safety. Making sure that the seating arrangements and other materials are clear and not interfering with occupant egress from the building and also the outdoor dining area. Fire department access is critical especially in that area where space is already limited for apparatus and equipment. Ensuring that response and operations are able to commence without delay is a critical factor to emergency incident mitigation and control. Water supply access also a major component to the above mentioned, hydrant access requirements are intended to ensure fire department pumper apparatus have the ability to park adjacent to a fire hydrant and have adequate room to connect a large-diameter hose from the hydrant's steamer outlet to the pump inlet. Parked vehicles and other obstructions within 60 in. (1524 mm) of the front of the hydrant pose an undue hindrance to fire suppression operations.

As always, we appreciate our community's assistance with our mission to provide the highest levels of community safety prevention and emergency response services. If anyone has and questions or comments on this subject, please feel free to have them contact me.

Sincerely,

Tom Peltier

Tom Peltier
Fire Marshal



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3/30/23 Applicant: NESTOR LIVER CO LLC
Doing Business As: FOLLY BROTHERS BEER GARDEN
Mailing Address: 29 STONE MILL DAM RD BRANDANVT 05733
Telephone Number(s): [REDACTED] E-mail: BREWING@NESTORLIVER.COM
Other Contact Name: (if applicable) LIZ ALVARADO

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: ROBERT FOLLY, [REDACTED]

PATRICK FOLLY, [REDACTED] DANIEL FOLLY, [REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

Daniel Foley
Printed Name

3/30/23
Date

Licensee's Signature

Printed Name

Date



DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

MANUFACTURER PERMIT
NESHOBE RIVER COMPANY,
LLC
QUECHEE GORGE TASTING ROOM

5573 W. WOODSTOCK ROAD, QUECHEE VERMONT 05759

SPECIAL EVENTS PERMIT (MANUFACTURER) FOR FOOD, PINT SALES OF BEER AND CASE SALES TO GO ON
11/23/2022

SPECIAL EVENTS PERMIT (MANUFACTURER) LOCATED ON THE PREMISES HEREBY DESCRIBED ALLOWS FOR THE
LAWFUL SALE OF REGULATED PRODUCTS AT THE PREMISES AND NOT ELSEWHERE, IN ACCORDANCE WITH TITLE 7
OF THE VERMONT STATES ANNOTATED AS AMENDED.

BUSINESS ID	LICENSE/PERMIT #	EFFECTIVE DATE	EXPIRATION DATE
0007911	P-0007911-SPEV-002	NOVEMBER 23 2022 11:00 AM	NOVEMBER 23 2022 18:00 PM UNLESS SOONER REVOKED

4th Class Manufacture
License Issued by
State and not Town.
Only applying for outside
consumption permit
only with sketch.

Application
DLL - Application - 23277

APPLICATION DETAILS**RELATED INFORMATION**

Primary Phone No

DLL - Application Id

DLL - Application - 23277

Business Entity Name

Neshobe River Company, LLC

Business Entity Phone

Foundational License

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

brewinginvermont@gmail.com[\(mailto:brewinginvermont@gmail.com\)](mailto:brewinginvermont@gmail.com)

Applicant Name:

Applicant Action Comments

3/28/23 Per your comment, you still need to provide that information. For example April - October and what are the business hours 9-5 etc. Phone numbers need tp be added. This will have to go before the selectboard for approval as new license and you will need to appear at that meeting. If you have questions, so please call me 8-4. Thanks much.....Sherry West
Asst Town Clerk *see Attached Response*

License/Permit Location Description

Start date of event

*January**to*

End date of event

December

Physical Location Street 1

5573 W. Woodstock Road,

Physical Location Street 2/Unit/Suite

Physical Location Name

Quechee Gorge Tasting room

Physical Location State

Vermont

Town Clerk/ Municipal Jurisdiction

Hartford

Outside Side Consumption End time

Jan - Dec

Physical Location City/Town

Outside Side Consumption Hours Requested

11 a.m. - 8 p.m.

Quechee

Landlord Name

Richard Bove

Outside Side Consumption Start time

11 am - 8 pm

Physical Location Zip

05759

Location

[LN-023849 \(/DLLLicenseManagment/s/detail](#)[/a0At0000002ZPbdEAG\)](#)

Outside Side Consumption Days Requested

Tuesday - Sunday

Describe the type of event/ OCP Area

Area A 10 x 60 x 32 x 13 x 30 x 70 Deck, grass and patio area.

Area B 10 x 8 x 18 x 30 x 10 deck and grass area.

Days or specific bingo date(s)

Created By

[Liz Alvarado \(/DLLLicenseManagment/s/profile](#)[/005t0000008nIGYAAV\)](#)

, 3/28/2023 1:01 PM

Business Location

Approximate Number of Persons Expected:

Last Modified By

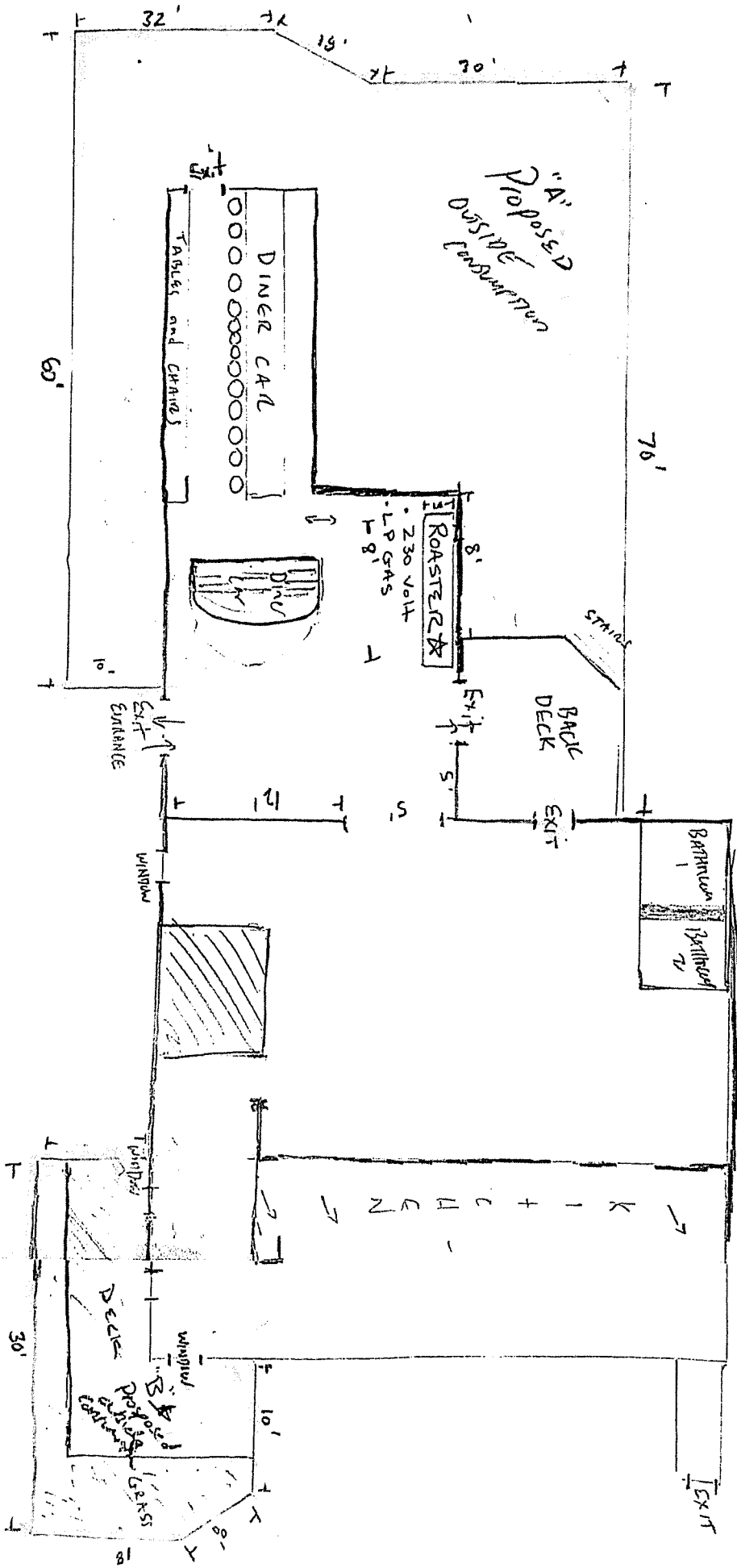
[Liz Alvarado \(/DLLLicenseManagment/s/profile](#)[/005t0000008nIGYAAV\)](#)

, 3/30/2023 8:30 AM

Months of operation will be January thru December. Hours of operations will be 11 am to 8 pm. Open days will be Tuesday thru Sunday. We have completed the application submitted to our office and have returned it with the \$25.00 fee.

Thank you

Liz

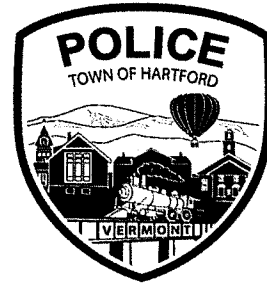


(A = 10' x 60' x 32' x 15' x 30' x 70' deck, grassy, patio area)

(B = 10' x 8' x 18' x 30' x 10' deck and grassy area)

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Chief Greg Sheldon

CC:

Date: April 13, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont negatively impact their respective application.

Neshobe River Co
DBA: Foley Brothers Beer Garden
5573 W. Woodstock Rd

Robert Foley
Patrick Foley
Daniel Foley



TOWN OF HARTFORD

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website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3/28/23 Applicant: Hua Teng Restaurant INC
Doing Business As: China Moon Buffet
Mailing Address: 96 Sykes Ave White River Junction VT 05001
Telephone Number(s): ~~802-997-9088~~ E-mail: 675mainst@gmail.com
Other Contact Name: (if applicable) James Chen

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:
James Chen 11/7/1975

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".
NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".
NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature] Jim Fa, Chen 3/28/23
Licensee's Signature Printed Name Date

Licensee's Signature Printed Name Date

Application

DLL - Application - 23731

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 23731

Business Entity Name

Hua Teng Restaurant, Inc

Phone number:

Applicant Email

67smainst@gmail.com (mailto:67smainst@gmail.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

0

Business Entity Phone

Physical Location Name

VT China Moon Buffet (CKA)

Physical Location Street 1

96 Sykes Avenue

Physical Location Street 2/Unit/Suite

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

3RST

Application Type

License

Application For

Third Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

White River JCT

Physical Location State

Vermont

Physical Location Zip

05001

Created By



Jin Chen (/DLLLicenseManagment/s/profile/0058z000000ySjyAAE), 3/31/2023 11:12 AM

Application
DLL - Application - 23655

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 23655

Business Entity Name

Hua Teng Restaurant, Inc

Phone number:

Applicant Email

67smainst@gmail.com (mailto:67smainst@gmail.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Business Entity Phone

Physical Location Name

VT China Moon Buffet (CKA)

Physical Location Street 1

96 Sykes Avenue

Physical Location Street 2/Unit/Suite

Created By



Jin Chen (/DLLLicenseManagment/s/profile/0058z000000ySjyAAE), 3/30/2023 4:36 PM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1RST

Application Type

License

Application For

First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

White River JCT

Physical Location State

Vermont

Physical Location Zip

05001

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Deputy Chief Connie Kelley *CKK*

CC:

Date: March 31, 2023

Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system, Vermont Spillman RMS system as well as the State Valcour system. This check did not reveal any recent activity that would negatively impact their respective application.

China Moon Buffet
96 Sykes Mountain Ave

Jin Fu Chen

Inspection Summary

Hartford Fire Department

Inspection 8893



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/06/2023 09:30
Inspected On 04/06/2023 09:30
Finished At 04/06/2023 10:00
Next Inspection
Scheduled Peltier
Inspection Length 0.50

Occupant

Occupant Name China Moon Buffet
Building Name Assembly Occupancy
Contact Name James Chen
Address 96 SYKES MOUNTAIN AVE
City, State and Zip White River Junction, VT 05001-
Phone 802-291-9088

Owner

Owner / Company VINTAR HOLDINGS LLC
Contact Name JAMES CHEN
Address 121 SLAYTON HILL RD
City, State and Zip LEBANON, NH 03766-
Phone 802-291-9088

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/31/2023
Final Inspection: 04/06/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.

- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction

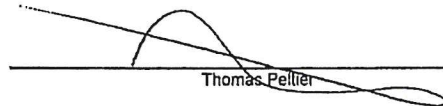
Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

	
Thomas Peltier	Date

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Chief Greg Sheldon
CC:
Date: April 13, 2023
Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

**Co-Op Food Store
209 Maple St**

Lindsay Smith
Jessica Giordani
Manish Kumar
Margaret O'Neil
Marta Ceroni
Nicholas Clark
Conicia Jackson
Orin Pacht
Jennifer Tietz
Eric DeLuca
Mary Lou Aleskie



TOWN OF HARTFORD

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website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/21/23 Applicant: Quechee Club Inc
Doing Business As: Quechee Club, Inc; Murphy Farms; Base Lodge
Mailing Address: 3268 Quechee Main St. Quechee, VT 05059
Telephone Number(s): [REDACTED] E-mail brian.kelley@quecheeclub.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brian Kelley 2/2/1979

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature] Brian Kelley 3/3/2023
Licensee's Signature Printed Name Date

Licensee's Signature Printed Name Date

Application
DLL - Application - 20454

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 20454

Business Entity Name
Quechee Club, Inc.

Phone number:

Applicant Email
brian.kelley@quecheeclub.com
(mailto:brian.kelley@quecheeclub.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
115

Business Entity Phone

Physical Location Name
Base Lodge

Physical Location Street 1
3369 Quechee Main Street

Physical Location Street 2/Unit/Suite

Created By
 [Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)
, 3/3/2023 10:53 AM

External Status
Application sent to municipality
Town Clerk/ Municipal Jurisdiction
Hartford
Historical Id
1RST
Application Type
License
Application For
First Class Restaurant/Bar License
Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town
Quechee

Physical Location State
Vermont

Physical Location Zip
05059

Application
DLL - Application - 20467

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 20467

Business Entity Name

Quechee Club, Inc.

Phone number:

Applicant Email

brian.kelley@quecheeclub.com

[\(mailto:brian.kelley@quecheeclub.com\)](mailto:(mailto:brian.kelley@quecheeclub.com))

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

0

Business Entity Phone

Physical Location Name

Base Lodge

Physical Location Street 1

3369 Quechee Main Street

Physical Location Street 2/Unit/Suite

Created By

 [Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)

, 3/3/2023 11:12 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

3RST

Application Type

License

Application For

Third Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

Quechee

Physical Location State

Vermont

Physical Location Zip

05059

Application
DLL - Application - 20449

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id
DLL - Application - 20449

Business Entity Name
Quechee Club, Inc.

Business Entity Phone

Foundational License
[LP-012614 \(/DLLLicenseManagment/s/detail/a5At0000000Cnj9EAC\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status
Application sent to municipality

External Status
Application sent to municipality

Historical Id
OUTC

Application Type
Permit

Application Category
OCP

Application For
Outside Consumption Permit

Applicant Email
brian.kelley@quecheeclub.com
(mailto:brian.kelley@quecheeclub.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

Physical Location Street 1
3369 Quechee Main Street

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction
Hartford

Physical Location City/Town
Quechee

Landlord Name

Outside Side Consumption Start time

End date of event

Physical Location Name
Base Lodge

Physical Location State
Vermont

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Approximate Number of Persons Expected:

Physical Location Zip

05059

Last Modified By

[Katie Fleury \(/DLLLicenseManagment/s/profile/005t000000Af8v8AAB\)](#)

, 3/23/2023 9:09 AM

Location

[LN-016463 \(/DLLLicenseManagment/s/detail/a0At0000002ZMdPEAW\)](#)

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area

50x52 deck off the back door of Base Lodge

Days or specific bingo date(s)

Created By

[Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#) , 3/3/2023 10:37 AM



Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Chief Greg Sheldon

CC:

Date: March 17, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club
DBA: Base Lodge
3369 Quechee Main St

Brian Kelley

Inspection Summary

Hartford Fire Department

Inspection 8549



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM
Scheduled 02/17/2023 10:00
Inspected On 02/17/2023 10:00
Finished At 02/17/2023 11:00
Next Inspection
Scheduled Peltier
Inspection Length 1.00

Occupant

Occupant Name Quechee Club Inc. - Base Lodge
Building Name Assembly Occupancy
Contact Name Larry Gould
Address 3369 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-295-9356

Owner

Owner / Company QUECHEE LAKES LANDOWNERS ASSOC
Contact Name Larry Gould
Address P.O. BOX 1301
City, State and Zip QUECHEE, VT 05059-
Phone 802-295-9356

Comments

Liquor License Fire Inspection:

Initial Inspection: 02/17/2023
Final Inspection: 03/03/2023
Occupancy Type: Assembly Occupancy
Occupancy Status: GRANTED

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	4.4.3.1 - Unobstructed Egress	Building

Date: 3/3/2023

In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed.

Comments: - Egress door noted as obstructed by storage by the kitchen.

Required Action: Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency. All obstructions to egress shall be removed and KEPT CLEAR AT ALL TIMES.

Closed

7.2.2.5.3.1 - Storage In The Stairway

Open space within the exit enclosure shall not be used for any purpose that has the potential to interfere with egress.

Stairway

Comments: - Storage of combustible materials noted in stairway.

Required Action: - Storage shall be removed from noted area and KEPT CLEAR AT ALL TIMES.

Closed

11.1.5.6 - Extension Cords

Extension cords shall not be used as a substitute for permanent wiring.

Building

Comments: - Extension cord noted in permanent use in second floor assembly space.

Required Action: Flexible cords and cables shall not be used as follows:

- (1) As a substitute for the fixed wiring of a structure
- (2) Where run through holes in walls, ceilings, or floors
- (3) Where run through doorways or windows, under carpets, and so forth
- (4) Where attached to building surfaces

Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Closed

10.18.3.2 - Sprinkler Head Clearances

The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1]

Building

Comments: - Storage noted within vicinity of sprinkler heads in the basement area.

Required Action: - Storage shall be reduced and removed from noted areas to meet clearance requirements.

Closed

12.7.5.1 - Firestop Systems and Devices Required

Penetrations for cables, cable trays, conduits, pipes, tubes, combustion vents and exhaust vents, wires, and similar items to accommodate electrical, mechanical, plumbing, and communications systems that pass through a wall, floor, or floor/ceiling assembly constructed as a fire barrier shall be protected by a firestop system or device. The firestop system or device shall be tested in accordance with ASTM E 814, Standard Test Method for Fire Tests of Through Penetration Fire Stops, or ANSI/UL 1479, Standard for Fire Tests of Through-Penetration Firestops, at a minimum positive pressure differential of 0.01 in. water column (2.5 N/m²) between the exposed and the unexposed surface of the test assembly. [101:8.3.5.1]

Building

Comments: Exposed penetrations in fire resistive construction (walls/ceilings) noted in these areas:

- Ski School (Basement)
- Mechanical Room

Required Action: Openings around cables, cable trays, conduits, pipes, tubes, combustion vents and exhaust vents, wires, and similar penetrations into or through fire-resistant-rated walls, partitions, floors, or ceilings shall be firestopped using approved methods to maintain the fire resistance rating.

Tickler History

Date Type Inspector Narrative

Signatures

Inspector

Thomas Peltier

Date

03/03/23

Date: 3/3/2023

Page: 2



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/21/23 Applicant: Quechee Club Inc
Doing Business As: Quechee Club, Inc; Murphy Farms; Base Lodge
Mailing Address: 3268 Quechee Main St. Quechee, VT 05059
Telephone Number(s): 802-295-2123 E-mail: brian.kelley@quecheeclub.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brian Kelley 2/2/1979

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature] Brian Kelley 3/3/2023
Licensee's Signature Printed Name Date

Licensee's Signature Printed Name Date

DLL - Application Id

DLL - Application - 20452

Business Entity Name

Quechee Club, Inc.

Phone number:

Applicant Email

brian.kelley@quecheeclub.com[\(mailto:brian.kelley@quecheeclub.com\)](mailto:brian.kelley@quecheeclub.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Business Entity Phone

Physical Location Name

Murphy Farm

Physical Location Street 1

78 Murphy Road

Physical Location Street 2/Unit/Suite

Created By

[Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)

, 3/3/2023 10:51 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1RST

Application Type

License

Application For

First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

Quechee

Physical Location State

Vermont

Physical Location Zip

05059

Application
DLL - Application - 20465

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 20465

Business Entity Name
Quechee Club, Inc.

Phone number:

Applicant Email
brian.kelley@quecheeclub.com
(mailto:brian.kelley@quecheeclub.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Business Entity Phone

Physical Location Name
Murphy Farm

Physical Location Street 1
78 Murphy Road

Physical Location Street 2/Unit/Suite

Created By
 [Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)
, 3/3/2023 11:11 AM

External Status
Application sent to municipality
Town Clerk/ Municipal Jurisdiction
Hartford
Historical Id
3RST
Application Type
License
Application For
Third Class Restaurant/Bar License
Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town
Quechee
Physical Location State
Vermont
Physical Location Zip
05059

Application

DLL - Application - 20450

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id

DLL - Application - 20450

Business Entity Name

Quechee Club, Inc.

Business Entity Phone

Foundational License

[LP-012611 \(/DLLLicenseManagment/s/detail/a5At0000000Cnj6EAC\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

brian.kelley@quecheeclub.com
(mailto:brian.kelley@quecheeclub.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

Physical Location Street 1

78 Murphy Road

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction

Hartford

Physical Location City/Town

Quechee

Landlord Name

End date of event

Physical Location Name

Murphy Farm

Physical Location State

Vermont

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Approximate Number of Persons Expected:

Physical Location Zip
05059

Last Modified By
[Katie Fleury \(/DLLLicenseManagment/s/profile/005t000000Af8v8AAB\)](#)
, 3/23/2023 9:09 AM

Location
[LN-016462 \(/DLLLicenseManagment/s/detail/a0At0000002ZMdQFAW\)](#)

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area
Area to include grass field on lake front of Lake Pinneo and under tent. Natural barriers that include the lake front and tree lined perimeter
Days or specific bingo date(s)

Created By
[Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)
, 3/3/2023 10:42 AM

Post Question Poll

Search this feed...



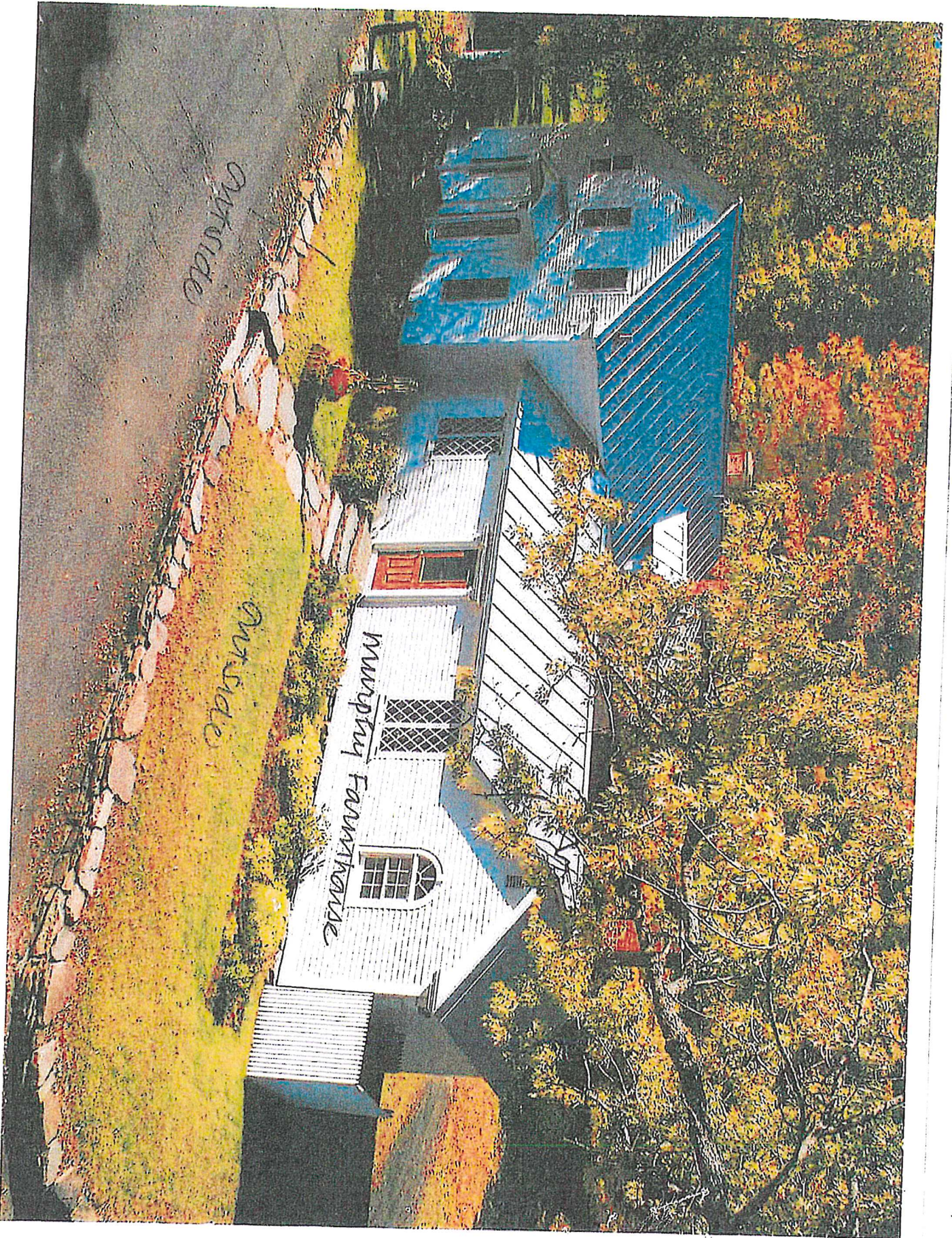
Brian Kelley (/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ) (Customer) created this dll application.
[March 3, 2023 at 10:42 AM \(/DLLLicenseManagment/s/feed/0D58z00000In46BCAR\)](#)

DLL - Application - 20450

[View more details](#)



Write a comment...



Peeping Farm

2000-2001

hans popped up in
tents for special
functions
not permanent.

hans popped up for
special events.
not permanent

Commercial



tent / event
area
not permanent

murphy
Farm
House

Road / Driveway

Murphy Farm

sunning area.
(not permanent)

tree

Lake Pineda

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Chief Greg Sheldon *gsheldon*

CC:

Date: March 17, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club
DBA: Murphy Farm
78 Murphy Road

Brian Kelley

Inspection Summary

Hartford Fire Department

Inspection 8555



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 02/17/2023 11:00
Inspected On 02/17/2023 11:00
Finished At 02/17/2023 12:00
Next Inspection
Scheduled Peltier
Inspection Length 1.00

Occupant

Occupant Name Murphy Farm
Building Name Assembly & Residential Occupancy
Contact Name Larry Gould
Address 593 MURPHYS RD
City, State and Zip Quechee, VT 05059-
Phone 802-295-9356

Owner

Owner / Company QUECHEE LAKES LANDOWNERS ASSOC
Contact Name Larry Gould
Address P O BOX 1301
City, State and Zip QUECHEE, VT 05059-
Phone 802-295-9356

Comments

Liquor License Fire Inspection:

Initial Inspection: 02/17/2023
Final Inspection: 03/03/2023
Occupancy Type: Assembly & Residential Occupancy
Occupancy Status: GRANTED

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	12.3.3.1 - Maintenance of Fire-Resistive Construction.	Building

Date: 3/3/2023

Page: 1

Required fire-resistive construction, including fire barriers, fire walls, exterior walls due to location on property, fire-resistive requirements based on type of construction, draft-stop partitions, and roof coverings, shall be maintained and shall be properly repaired, restored, or replaced where damaged, altered, breached, penetrated, removed, or improperly installed.

Comments: Open vertical/horizontal penetrations in fire resistive construction noted on walls/ceiling in these areas:
- Residential Stairwell

Required Action: Vertical/Horizontal openings and or penetrations through fire-resistant rated walls, partitions, floors or ceilings shall be fire stopped or repaired with fire resistive materials using approved methods to maintain the fire-resistance rating.

Closed

7.2.2.4.5 - Handrails

Existing required handrails shall be not less than 30 in. and not more than 38 in. above the surface of the tread, measured vertically to the top of the rail from the leading edge of the tread. Required guards and handrails shall continue for the full length of each flight of stairs. At turns of new stairs, inside handrails shall be continuous between flights at landings. New handrail ends shall be returned to the wall or floor or shall terminate at newel posts.

Handrails shall include the following features:

- (1) A circular cross section with an outside diameter of not less than 1 1/4 in. and not more than 2 in.
- (2) A shape that is other than circular with a perimeter dimension of not less than 4 in. but not more than 6 1/4 in., and with the largest cross-sectional dimension not more than 2 1/4 in. provided that graspable edges are rounded

Comments: Handrails noted as either missing and or non-compliant:
- Assembly Stairway (2nd Floor)

Required Action: - Compliant Handrails shall be installed in all applicable areas.

Closed

11.1.2 - Electrical Systems

All electrical wiring and equipment shall be installed and maintained in accordance with NFPA 70, National Electrical Code and NFPA 73, Residential Safety Code, and as adopted by Electricians Licensing Board.

Comments: - Light fixture noted as not secured and with exposed wiring.

Required Action: Abatement of electrical hazards.

Identified electrical hazard shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.

- Electrical hazards shall be repaired by licensed electrician.

Closed

11.1.8 - Covers (Electrical)

All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.

Comments: Electrical outlets/switches/junction box(s)/panels noted without proper cover plates:

- Basement electrical panel (not secured)
- Basement junction box

Required Action: - Electrical outlets/switches/junction box(s)/panels shall have proper cover plates installed.

Closed

4.2.8 - Panelboards and Distribution Equipment (Identification/Marking)

Each disconnecting means for motors and appliances, and each service, feeder, or branch circuit at the point where it originates, shall be legibly marked to indicate its purpose unless located and arranged so the purpose is evident. The marking shall be capable of withstanding the environment involved.

Comments: - Electrical panel in basement noted as not having proper labels to disconnecting means.

Required Action: - Each disconnecting means for motors and appliances, and each service, feeder, or branch circuit at the point where it originates, shall be legibly marked to indicate its purpose unless located and arranged so the purpose is evident.

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

Thomas Peltier

Date

05/02/23



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/21/23 Applicant: Quechee Club Inc
Doing Business As: Quechee Club, Inc; Murphy Farms; Base Lodge
Mailing Address: 3268 Quechee Main St. Quechee, VT 05059
Telephone Number: (802) 295-2123 E-mail: brian.kelley@quecheeclub.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Brian Kelley 12/19/79

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Brian Kelley 3/3/2023

Licensee's Signature Printed Name Date

Licensee's Signature Printed Name Date

Application
DLL - Application - 20456

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 20456

Business Entity Name

Quechee Club, Inc.

Phone number:

Applicant Email

brian.kelley@quecheeclub.com

(mailto:brian.kelley@quecheeclub.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Business Entity Phone

Physical Location Name

Quechee Club, Inc.

Physical Location Street 1

3268 Quechee Main Street

Physical Location Street 2/Unit/Suite

Created By

 [Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)

, 3/3/2023 10:53 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1RST

Application Type

License

Application For

First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

Quechee

Physical Location State

Vermont

Physical Location Zip

05059

Application
DLL - Application - 20451

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 20451

Business Entity Name
Quechee Club, Inc.

Phone number:

Applicant Email
brian.kelley@quecheeclub.com
(mailto:brian.kelley@quecheeclub.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Business Entity Phone

Physical Location Name
Quechee Club, Inc.

Physical Location Street 1
3268 Quechee Main Street

Physical Location Street 2/Unit/Suite

Created By
 [Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjLAAQ\)](#)
, 3/3/2023 10:45 AM

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Hartford

Historical Id
3RST

Application Type
License

Application For
Third Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town
Quechee

Physical Location State
Vermont

Physical Location Zip
05059

Application
DLL - Application - 20448

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id
DLL - Application - 20448

Business Entity Name
Quechee Club, Inc.

Business Entity Phone

Foundational License
[LP-012608 \(/DLLLicenseManagment/s/detail/a5At0000000Cnj3EAC\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status
Application sent to municipality

External Status
Application sent to municipality

Historical Id
OUTC

Application Type
Permit

Application Category
OCP

Application For
Outside Consumption Permit

Applicant Email
brian.kelley@quecheeclub.com
(mailto:brian.kelley@quecheeclub.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

Physical Location Street 1
3268 Quechee Main Street

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction
Hartford

Physical Location City/Town
Quechee

Landlord Name

Outside Side Consumption Start time

End date of event

Physical Location Name
Quechee Club, Inc.

Physical Location State
Vermont

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Approximate Number of Persons Expected:

Physical Location Zip
05059

Last Modified By
[Katie Fleury \(/DLLLicenseManagment/s/profile/005t000000Af8v8AAB\)](#)
, 3/23/2023 9:08 AM

Location
[LN-016461 \(/DLLLicenseManagment/s/detail/a0At0000002ZMdNEAW\)](#)

Outside Side Consumption Days Requested

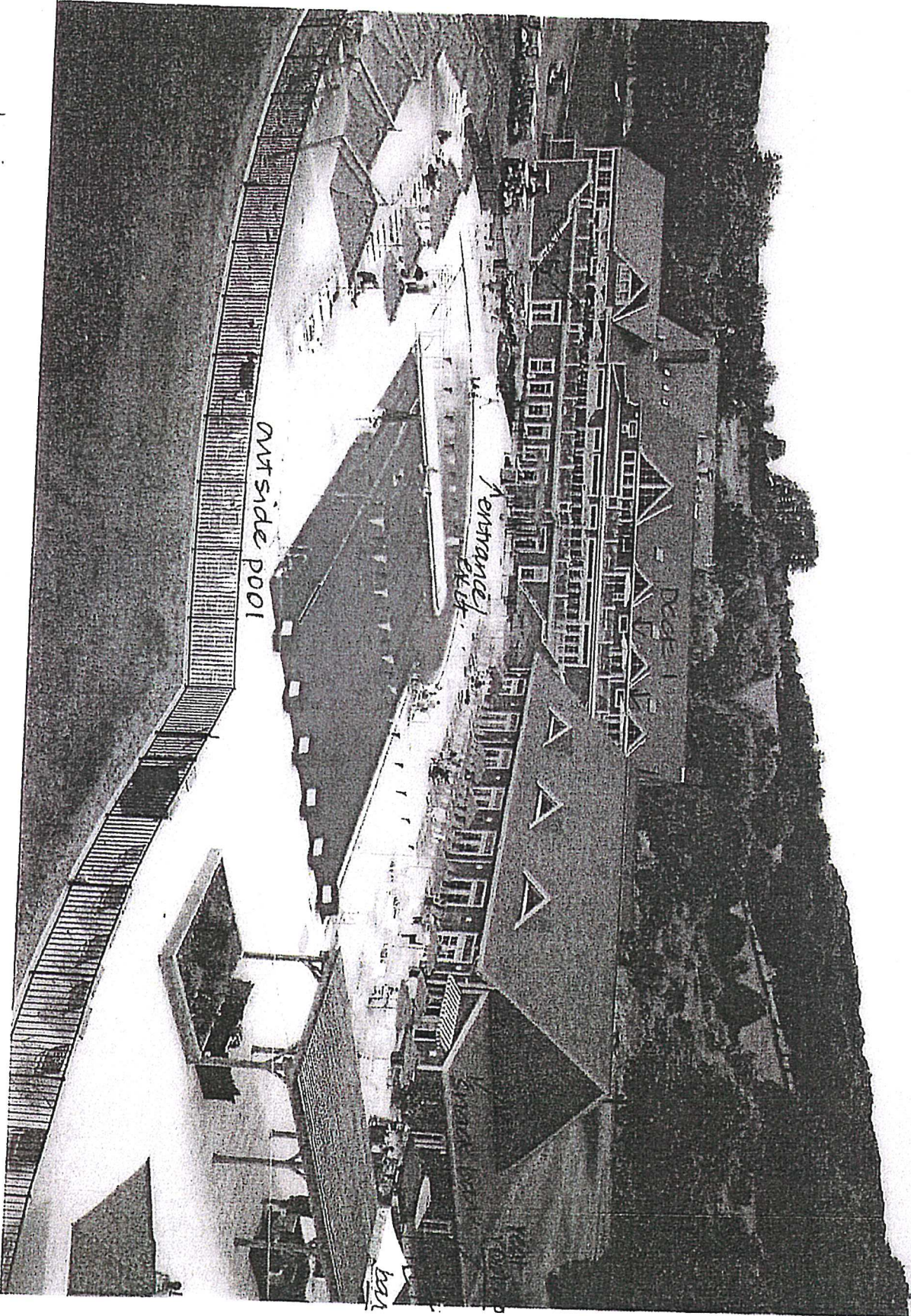
Describe the type of event/ OCP Area

Golf Courses in entirety including the beverage carts, Lakeland
10th tee snack bar (12x14 sq ft), decks on South side of
Clubhouse, pool area South of Clubhouse, stone patio on East
side of Clubhouse

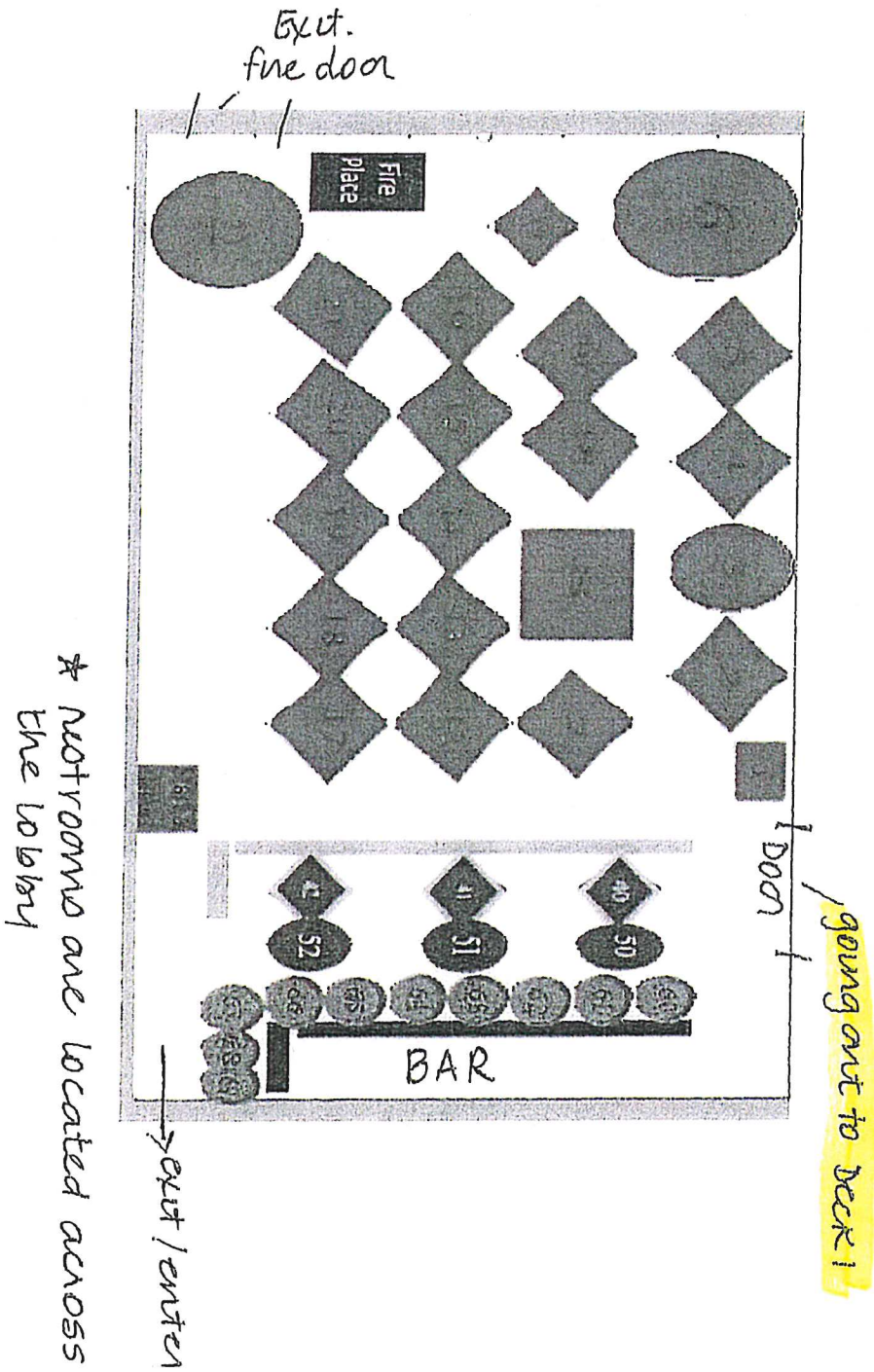
Days or specific bingo date(s)

Created By
[Brian Kelley \(/DLLLicenseManagment/s/profile/0058z000000wjaLAAQ\)](#)
, 3/3/2023 10:29 AM

Pineha Club



Davidsons | The Quechua Club



Fireplace
L door

Storage area

Danceys Deck - Deck 2

rest
rooms →

Storage

main
dining
room

Special events

door ↓

↓ Kitchen

Cocktail
service
occasional
bar - Set up
per event needs
not permanent.

Blue
Stone
Patios

↑ Lawn
area



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Quechee Club, The -Lakeland Hole# 10 Par 4 YDG 310 HCP: 9

[Back](#) [PrevHole](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Play Hole](#) [NextHole](#) [Hole FLYOVER](#)

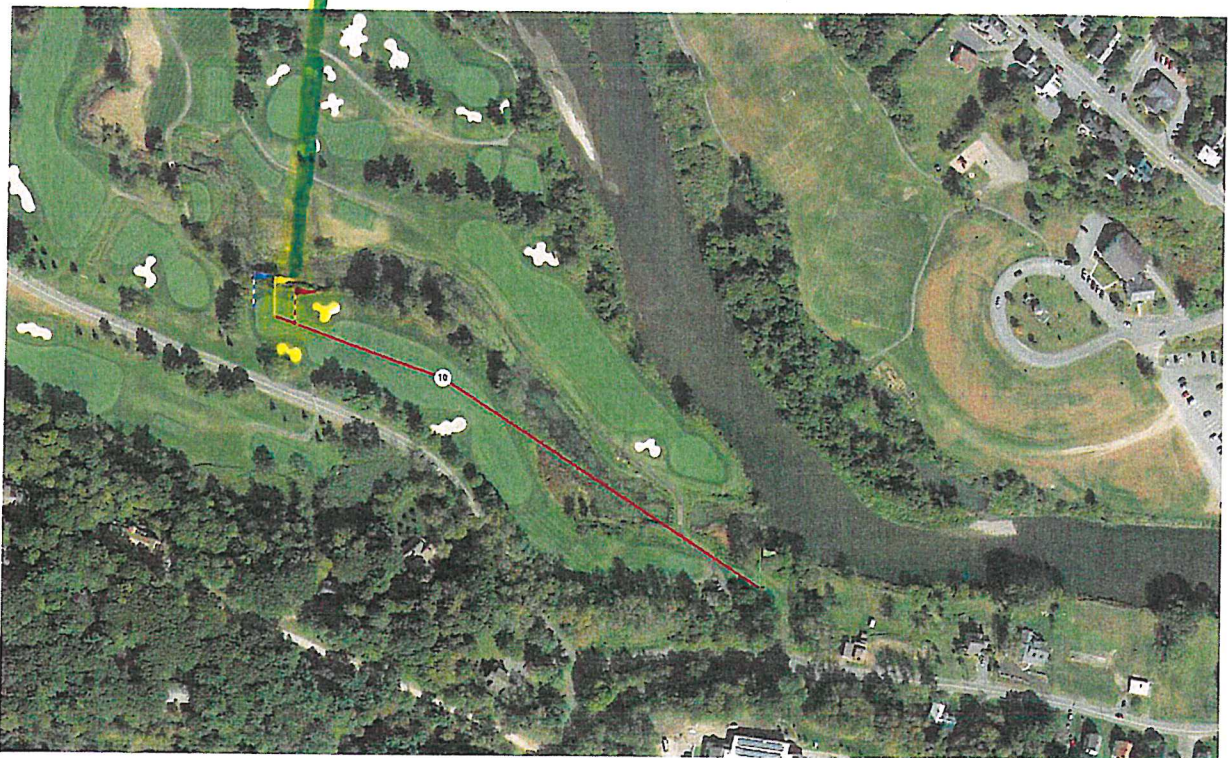
Hole# 10 Par: 4/4 Hcp: 9/13 Pro 366 Champ 340 Mens 310 Womens 254

Front Center Back

TeeTarget
TeaTarget
Reach:

Yards Carry: [Calculate Distance](#)

*Lakeland Golf Courses
10th Tee*



Tennis Center 10/1/2017

Tennis Center

Beverage Table

Food Table

Men's
Locker Room

Locker Room

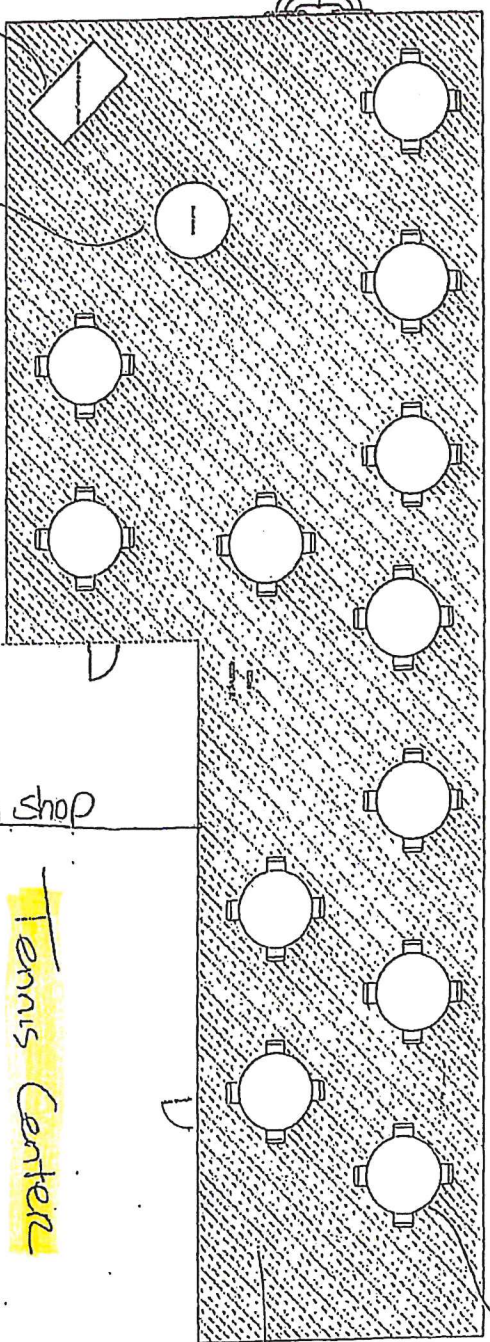
Tennis Pro Shop

Tennis Center

Women's
Locker Room

Deck

Tables



Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Chief Greg Sheldon

CC:

Date: March 17, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Club
3268 Quechee Main St

Brian Kelley

Inspection Summary

Hartford Fire Department

Inspection 8543



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM
Scheduled 02/17/2023 09:00
Inspected On 02/17/2023 09:00
Finished At 02/17/2023 10:00
Next Inspection
Scheduled Peltier
Inspection Length 1.00

Occupant

Occupant Name Quechee Lakes Association - Quechee Club
Building Name Assembly Occupancy
Contact Name Larry Gould
Address 3268 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-316-2878

Owner

Owner / Company QUECHEE LAKES LANDOWNERS ASSOC
Contact Name Larry Gould
Address P O BOX 1301
City, State and Zip QUECHEE, VT 05059-
Phone 802-316-2878

Comments

Liquor License Fire Inspection:

Initial Inspection: 02/17/2023
Final Inspection: 03/03/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: GRANTED

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	4.4.3.1 - Unobstructed Egress	Building

Date: 3/3/2023

Page: 1

In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed.

Comments: Davidson's:

- Egress door noted as obstructed by table/chairs/wood storage.

Kitchen:

- Egress door noted as obstructed by storage/shelving.

Required Action: Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency. All obstructions to egress shall be removed and KEPT CLEAR AT ALL TIMES.

Closed	12.3.3.1 - Maintenance of Fire-Resistive Construction. Required fire-resistive construction, including fire barriers, fire walls, exterior walls due to location on property, fire-resistive requirements based on type of construction, draft-stop partitions, and roof coverings, shall be maintained and shall be properly repaired, restored, or replaced where damaged, altered, breached, penetrated, removed, or improperly installed. Comments: Open vertical/horizontal penetrations in fire resistive construction noted on walls/ceiling in these areas: - Dectron Room - Kitchen Wash Closet Required Action: Vertical/Horizontal openings and or penetrations through fire-resistant rated walls, partitions, floors or ceilings shall be fire stopped or repaired with fire resistive materials using approved methods to maintain the fire-resistance rating.	Building
Closed	12.7.5.1 - Firestop Systems and Devices Required Penetrations for cables, cable trays, conduits, pipes, tubes, combustion vents and exhaust vents, wires, and similar items to accommodate electrical, mechanical, plumbing, and communications systems that pass through a wall, floor, or floor/ceiling assembly constructed as a fire barrier shall be protected by a firestop system or device. The firestop system or device shall be tested in accordance with ASTM E 814, Standard Test Method for Fire Tests of Through Penetration Fire Stops, or ANSI/UL 1479, Standard for Fire Tests of Through-Penetration Firestops, at a minimum positive pressure differential of 0.01 in. water column (2.5 N/m²) between the exposed and the unexposed surface of the test assembly. [101:8.3.5.1] Comments: Exposed penetrations in fire resistive construction (walls/ceilings) noted in these areas: - Storage Area - Dectron Room - Kitchen Mechanical Room Required Action: - Openings around cables, cable trays, conduits, pipes, tubes, combustion vents and exhaust vents, wires, and similar penetrations into or through fire-resistant-rated walls, partitions, floors, or ceilings shall be firestopped using approved methods to maintain the fire resistance rating.	Building
Closed	110.26 - Spaces About Electrical Equipment Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment. Comments: Blocked electrical panels and appliances noted in these areas: - Dectrons Room - Kitchen Required Action: The disconnecting means shall be maintained accessible to the fire department. Maintain 36 inch clearance around electrical panels.	Building
Closed	7.2.1.5.1 - Door Leaf Operating Forces	Kitchen

Door leaves shall be arranged to be opened readily from the egress side whenever the building is occupied.

Comments: - Egress door in kitchen noted as having NON-OPERATIONAL opening hardware.

Required Action: - Egress door hardware shall be repaired and operate properly.

Closed

7.2.2.4.5 - Handrails

Kitchen

Existing required handrails shall be not less than 30 in. and not more than 38 in. above the surface of the tread, measured vertically to the top of the rail from the leading edge of the tread. Required guards and handrails shall continue for the full length of each flight of stairs. At turns of new stairs, inside handrails shall be continuous between flights at landings. New handrail ends shall be returned to the wall or floor or shall terminate at newel posts.

Handrails shall include the following features:

(1) A circular cross section with an outside diameter of not less than 1 1/4 in. and not more than 2 in.

(2) A shape that is other than circular with a perimeter dimension of not less than 4 in. but not more than 6 1/4 in., and with the largest cross-sectional dimension not more than 2 1/4 in. provided that graspable edges are rounded

Comments: Handrails noted as either missing and or non-compliant:
- Interior service stair to kitchen

Required Action: - Compliant Handrails shall be installed in all applicable areas.

Closed

13.1.4 - Fire Protection Systems - General

Building

A minimum 36 in. (91 mm) of clear space shall be maintained to permit access to and operation of fire protection equipment, fire department inlet connections, or fire protection system control valves. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment.

Comments: - Fire alarm manual pull-station noted as blocked and not accessible.

Required Action: An approved clear and unobstructed path shall be provided and maintained for access to the fire protection devices. A minimum 36 in. (91 mm) of clear space shall be maintained to permit access to and operation of fire protection equipment.

Closed

10.18.3.2 - Sprinkler Head Clearances

Kitchen

The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1]

Comments: - Storage noted within vicinity of sprinkler heads.

Required Action: - Storage shall be reduced and removed from noted areas to meet clearance requirements.

Tickler History

Date Type Inspector Narrative

Signatures

Inspector

Thomas Peltier

Date



Fire Inspection Report

Hartford Fire Department

Inspection 8932



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/12/2023 12:30 Scheduled Peltier
Inspected On 04/11/2023 12:30
Finished At 04/11/2023 13:30 Inspection Length 1.00
Next Inspection

Occupant

Occupant Name QUECHEE INN AT MARSHLAND FARMS
Building Name Hotel Occupancy
Contact Name Rick Trahan
Address 1119 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-295-3133

Owner

Owner / Company PERRY HOSPITALITY INC
Contact Name C/O QUECHEE INN AT MARSHLAND FARMS
Address P O BOX 747
City, State and Zip QUECHEE, VT 05059-
Phone 802-295-3133

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/13/2023
Final Inspection: 04/11/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.

- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3-2-2023 Applicant: Public House at Quechee Gorge

Doing Business As: The Public House Pub Quechee

Mailing Address: PO Box 967 Quechee 05059

Telephone Number(s): [REDACTED] E-mail: andrew@publichousevt.com

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Andrew Schiarn [REDACTED]

SCOTT BACON [REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Andrew Schiarn

Licensee's Signature

Andrew Schiarn

Printed Name

3-2-2023

Date

[Signature]

Licensee's Signature

SCOTT BACON

Printed Name

3/3/2023

Date

Application

DLL - Application - 20343

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 20343

Business Entity Name

Public House at Quechee Gorge, LLC

Phone number:

Applicant Email

andrew@publichousevt.com[\(mailto:andrew@publichousevt.com\)](mailto:andrew@publichousevt.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Business Entity Phone

Physical Location Name

Public House at Quechee Gorge, The (CKA)

Physical Location Street 1

5813 Woodstock Road

Physical Location Street 2/Unit/Suite

Created By

[Andrew Schain \(/DLLLicenseManagment/s/profile/0058z000000xQx3AAE\)](/DLLLicenseManagment/s/profile/0058z000000xQx3AAE), 3/2/2023 8:55 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1RST

Application Type

License

Application For

First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Application

DLL - Application - 20344

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 20344

Business Entity Name

Public House at Quechee Gorge, LLC

Phone number:

Applicant Email

andrew@publichousevt.com[\(mailto:andrew@publichousevt.com\)](mailto:andrew@publichousevt.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

0

Business Entity Phone

Physical Location Name

Public House at Quechee Gorge, The (CKA)

Physical Location Street 1

5813 Woodstock Road

Physical Location Street 2/Unit/Suite

Created By

[Andrew Schain \(/DLLLicenseManagment/s/profile/0058z000000xQx3AAE\)](/DLLLicenseManagment/s/profile/0058z000000xQx3AAE)

3/2/2023 9:01 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

3RST

Application Type

License

Application For

Third Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

Quechee

Physical Location State

Vermont

Physical Location Zip

05059

Application
DLL - Application - 20345

APPLICATION DETAILS**RELATED INFORMATION****Primary Phone No**

DLL - Application Id

DLL - Application - 20345

Business Entity Name

Public House at Quechee Gorge, LLC

Business Entity Phone**Foundational License****Renewal Application****Town User Approval/Rejection Comments****Contact Engagement****Primary Contact Person****Internal Status**

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Emailandrew@publichousevt.com
(mailto:andrew@publichousevt.com)**Applicant Name:****Applicant Action Comments****License/Permit Location Description****Start date of event****End date of event****Physical Location Street 1**

5813 Woodstock Road

Physical Location Street 2/Unit/Suite**Physical Location Name**

Public House at Quechee Gorge, The (CKA)

Physical Location State

Vermont

Town Clerk/ Municipal Jurisdiction

Hartford

Physical Location City/Town

Quechee

Landlord Name**Outside Side Consumption End time****Outside Side Consumption Hours Requested****Business Location****Outside Side Consumption Start time****Approximate Number of Persons Expected:**

Physical Location Zip

05059

Last Modified By



Andrew Schain (/DLLLicenseManagment/s/profile/0058z000000xQx3AAE)

, 3/2/2023 9:03 AM

Location

LN-020408 (/DLLLicenseManagment/s/detail/a0At0000002ZNF2EAG)

Outside Deck and Dining Room Requested

Describe the type of event/ OCP Area

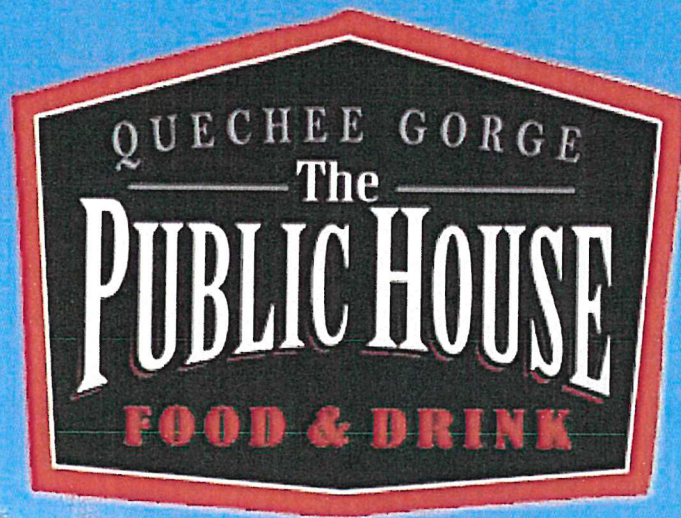
Our Deck is Directly off dining room . fully enclosed area.
a lower level seating area is also available . Also fenced in

Days or specific bingo date(s)

Created By



Andrew Schain (/DLLLicenseManagment/s/profile/0058z000000xQx3AAE), 3/2/2023 9:03 AM







Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Lt Tom Howell

CC:

Date: March 6, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Public House
5813 Woodstock Rd

Andrew Schain
Scott Bacon

Inspection Summary

Hartford Fire Department

Inspection 8848



Inspection

Type	FINAL Inspection		
Status	Completed/Closed		
Inspector	Thomas Peltier		
Unit Number	HFM3		
Shift	FM		
Scheduled	03/30/2023 15:00	Scheduled	Peltier
Inspected On	03/30/2023 15:00		
Finished At	03/30/2023 16:00	Inspection Length	1.00
Next Inspection			

Occupant

Occupant Name THE PUBLIC HOUSE
Building Name Assembly Occupancy
Contact Name Andrew Schain
Address 20 PUBLIC WAY
City, State and Zip Quechee, VT 05059-
Phone 802-295-8500

Owner

Owner / Company 5817 WOODSTOCK ROAD LLC
Contact Name ANDREW SCHAIN
Address P O BOX 967
City, State and Zip QUECHEE, VT 05059-
Phone 802-295-8500

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/17/2023
Final Inspection: 03/30/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

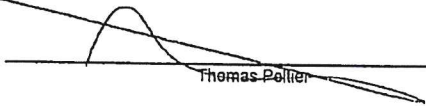
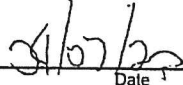
(1) A plan of correction has been approved.

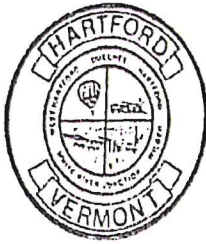
- (2) The occupancy classification remains the same.
- (3) No serious life safety hazard exists as judged by the authority having jurisdiction

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
Signatures			
		 Thomas Poller	 Date 4/6/23



TOWN OF HARTFORD

MUNICIPAL OFFICES

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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 1/30/13 Applicant: Collaborative State LLC

Doing Business As: Trail Break Taps & Treats

Mailing Address:

129 S. Main St Ste 100 WRTJ VT 05001

Telephone Number(s): [REDACTED] E-mail: Topher@TrailBreakWRTJ.com

Other Contact Name: (if applicable) N/A

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Topher Lyons [REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature

Topher Lyons

Printed Name

1/30/13

Date

Licensee's Signature

Printed Name

Date

Application

DLL - Application - 17606

APPLICATION DETAILS	RELATED INFORMATION
DLL - Application Id	External Status
DLL - Application - 17606	Application sent to municipality
Phone number:	Town Clerk/ Municipal Jurisdiction
	Hartford
Renewal Application	Historical Id
	1RST
Applicant Action Comments	Application Type
	License
License/Permit Location Description	Application For
	First Class Restaurant/Bar License
Town Fee	Town User Approval/Rejection Comments
115	Eligibility of Tobacco Fee waiver
Physical Location Name	Physical Location City/Town
Trail Break Tap & Tacos	White River Junction
Physical Location Street 1	Physical Location State
129 South Main Street	Vermont
Physical Location Street 2/Unit/Suite	Physical Location Zip
Suite 100	05001
Created By	
 Christopher Lyons (/DLLLicenseManagment/s/profile/005t0000008nm0bAAA)	
, 1/30/2023 5:28 PM	

Application

DLL - Application - 17611

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 17611

Phone number:

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

0

Physical Location Name

Trail Break Tap & Tacos

Physical Location Street 1

129 South Main Street

Physical Location Street 2/Unit/Suite

Suite 100

Created By

[Christopher Lyons \(/DLLLicenseManagment/s/profile/005t0000008nm0bAAA\)](#)

, 1/30/2023 6:06 PM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

3RST

Application Type

License

Application For

Third Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

White River Junction

Physical Location State

Vermont

Physical Location Zip

05001

...pplication

DLL - Application - 17883

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id

DLL - Application - 17883

Business Entity Name

Collaborative Stoke, LLC

Business Entity Phone

6039535751

Foundational License

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

topher@trailbreakwrj.com (mailto:topher@trailbreakwrj.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

Physical Location Street 1

129 South Main Street

Physical Location Street 2/Unit/Suite

Suite 100

Town Clerk/ Municipal Jurisdiction

Hartford

Physical Location City/Town

White River Junction

Landlord Name

Outside Side Consumption Start time

End date of event

Physical Location Name

Trail Break Tap & Tacos

Physical Location State

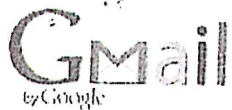
Vermont

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Approximate Number of Persons Expected:



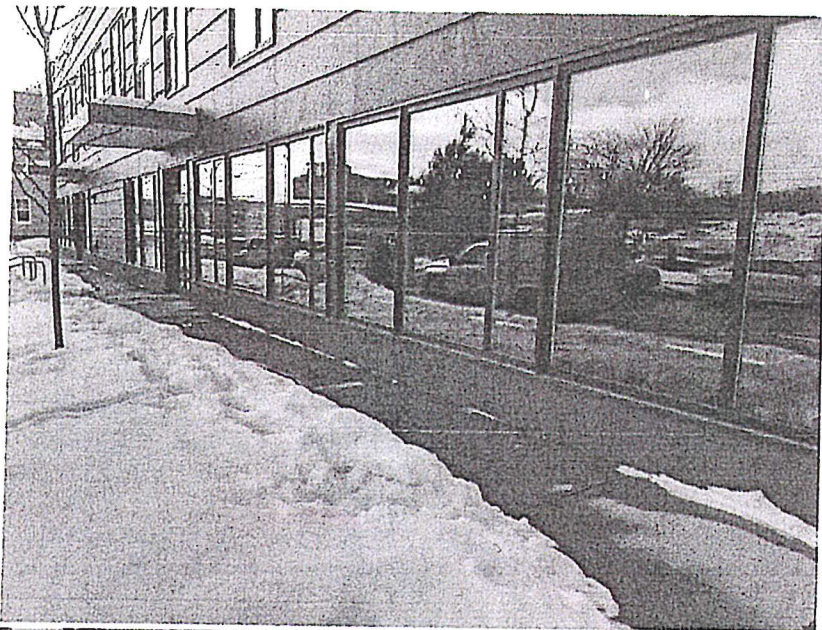
Topher Lyons <topher@trailbreakwrj.com>

patio

1 message

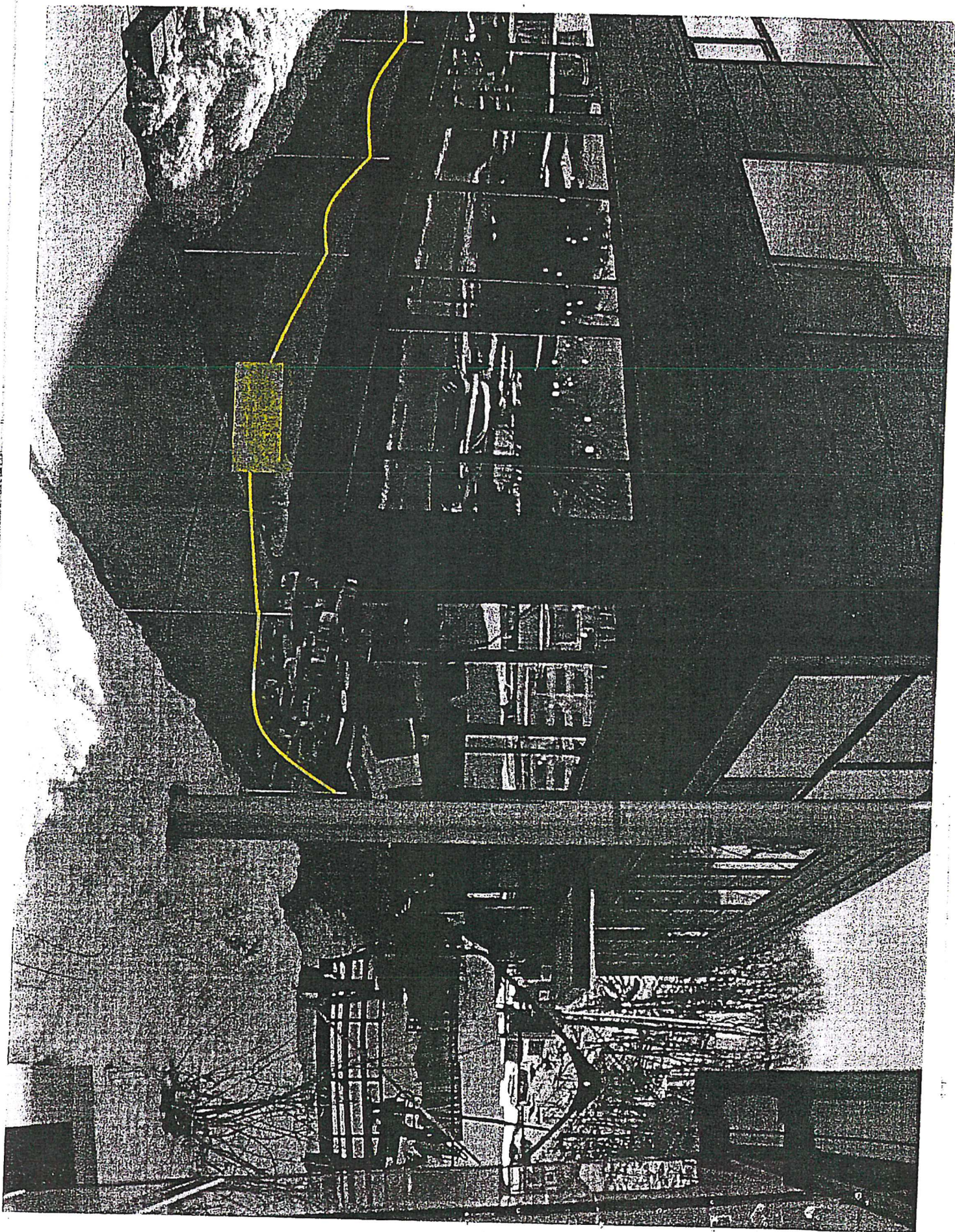
Topher Lyons <topher@trailbreakwrj.com>
To: Topher Lyons <topher@trailbreakwrj.com>

Mon, Feb 4, 2019 at 1:16 PM



Topher Lyons
head stoke-facilitator
603.953.5751





Pre-Engineered Restaurant Fire Suppression Systems Report

SERVICE COMPANY	
Hampshire Fire Protection 1 Commercial Drive West Lebanon NH 03784	

CUSTOMER	
Name	Trail Break
Address	129 South Main Street
City	White River Junction
State	VT
ZIP	05001
Telephone	
Store No.	
Owner or Manager	

DATE OF SERVICE 2/8/2023		TIME		A.M.	P.M.
ANNUAL	SEMI-ANNUAL ✓	RECHARGE	INSTALLATION	RENOVATION	
LOCATION OF SYSTEM CYLINDERS IN HOOD CABINET				UL 300 ☐ YES ☐ NO	
MANUFACTURER	MODEL NUMBER	WET ✓	DRY CHEMICAL		
CYLINDER SIZE MASTER 3 Gallon	CYLINDER SIZE SLAVE 3 Gallon	CYLINDER SIZE SLAVE			
FUSE LINKS 360° F. 2	FUSE LINKS 450° F. 1	FUSE LINKS 500° F. 2	OTHER		
FUEL SHUT-OFF Mechanical	ELECTRIC	GAS ✓	SIZE 1"		
SERIAL NUMBER	LAST HYDRO TEST DATE 2017 / 2017		LAST RECHARGE DATE		
MANUFACTURER'S MANUAL REFERENCE					
PAGE NUMBER:		DRAWING NUMBER:		DATE	

COOKING APPLIANCE LOCATIONS: LEFT TO RIGHT

FRYER	FRYER	GRCB	4 Burner Range
UPRIGHT BROILER	GRIDDLE	GRIDDLE	* GRIDDLE

1. All appliances properly covered w/correct nozzles ✓
2. Duct and plenum covered w/correct nozzles ✓
3. Check positioning of all nozzles. ✓
4. System installed in accordance w/MFG UL listing ✓
5. Hood/duct penetrations sealed w/weld or UL device ✓
6. Check if seals intact, evidence of tampering ✓
7. If system has been discharged, report same NA
8. Pressure gauge in proper range (If gauged) ✓
9. Check cartridge weight (If applicable) ✓
10. Hydrostatic test date ✓
11. 6 year maintenance date NA
12. Inspect cylinder and mount ✓
13. Operate system from terminal link ✓
14. Test for proper operation from remote ✓
15. Check operation of micro switch ✓
16. Check operation of gas valve ✓
17. Clean nozzles ✓
18. Proper nozzle covers in place ✓
19. Check fuse links and clean NA

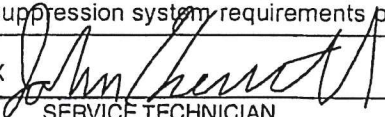
20. Replaced fuse links ✓
21. Check travel of cable nuts/S-hooks ✓
22. Piping & conduit securely bracketed ✓
23. Proper separation between fryers & flame ✓
24. Proper clearance-flame to filters ✓
25. Exhaust fan in operating order ✓
26. All filters in place ✓
27. Fuel shut-off in on position ✓
28. Manual & remote set/seals in place ✓
29. Replace systems covers ✓
30. System operational & seals in place ✓
31. Slave system operational NA
32. Clean cylinder & mount ✓
33. Fan warning sign on hood ✓
34. Personnel instructed in manual operation of system ✓
35. Proper hand portable extinguishers ✓
36. Portable extinguishers properly serviced ✓
37. Service & Certification tag on system ✓

NOTE DISCREPANCIES OR DEFICIENCIES BELOW

COMMENTS: * A 3rd griddle has been added to appliance line. Hood is not large enough to support it. Giddle not protected or detected by fire system.

System I.D F-32613. Sticker # F-12690

On this date, this pre-engineered fire suppression system was inspected and operationally tested in accordance with the fire suppression system requirements of NFPA17 or 17A, 96 and the manufacturer's manual with the results indicated above.

X		2/8/23				Nobody available to sign
SERVICE TECHNICIAN		PERMIT NO.	DATE:	TIME:	AM	P.M.
CUSTOMER'S AUTHORIZED AGENT						

The above service technician certifies that the system was personally inspected and found conditions to be as indicated on this report.

CUSTOMER COPY

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Deputy Chief Connie Kelley *CKL*

CC:

Date: January 31, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Trail Break Tap & Tacos
129 South Main St

Christopher Lyons

Inspection Summary

Hartford Fire Department

Inspection 8914



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/07/2023 16:00
Inspected On 04/05/2023 16:00
Finished At 04/05/2023 17:00
Next Inspection

Scheduled Peltier
Inspection Length 1.00

Occupant

Occupant Name TRAIL BREAK taps + tacos
Building Name Topher Lyons
Contact Name Assembly Occupancy
Address 129 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-281-3208

Owner

Owner / Company NUMBER FOUR LLC
Contact Name Matt Bucy
Address 85 NORTH MAIN STREET #200
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone 802-281-3208

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/21/2023
Final Inspection: 04/05/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

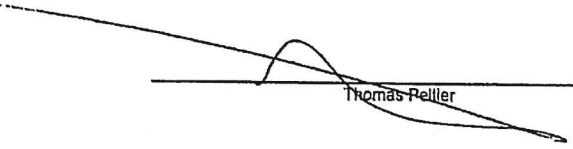
(1) A plan of correction has been approved.

- (2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
Signatures			
		Thomas Pellier	Date



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org

RECEIVED

JAN 26 2023

TOWN OF HARTFORD
A.M. P.M.

Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 12/29/22 Applicant: Perry Hospitality Group of VT,

Doing Business As: the Quechee Inn at Marshland Farm

Mailing Address: P.O. Box 747, Quechee, VT 05059

Telephone Number(s): [REDACTED] E-mail: rick@quecheeinn.com

Other Contact Name: (if applicable) RICK TRAHAN

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Rodger Perry

[REDACTED]

Kathleen Whitebeck

[REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]

Licensee's Signature

Richard Trahan

Printed Name

12/29/22

Date

Licensee's Signature

Printed Name

Date

Application
DLL - Application - 17383

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 17383
Phone number:

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
115

Physical Location Name

The Quechee Inn

Physical Location Street 1

1119 Quechee Main Street

Physical Location Street 2/Unit/Suite

Created By

 [Rick Trahan \(/DLLLicenseManagment/s/profile/0058z000000uJN2AAM\)](#)

1/26/2023 11:54 AM

External Status
Application sent to municipality
Town Clerk/ Municipal Jurisdiction
Hartford
Historical Id
1HTL
Application Type
License
Application For
First Class Hotel License
Town User Approval/Rejection Comments
Eligibility of Tobacco Fee waiver

Physical Location City/Town
Hartford
Physical Location State
Vermont
Physical Location Zip
05059

Application

DLL - Application - 17563

APPLICATION DETAILS		RELATED INFORMATION	
DLL - Application Id		External Status	
DLL - Application - 17563		Application sent to municipality	
Phone number:		Town Clerk/ Municipal Jurisdiction	
		Hartford	
Renewal Application		Historical Id	
		3HTL	
Applicant Action Comments		Application Type	
		License	
License/Permit Location Description		Application For	
		Third Class Hotel License	
Town Fee		Town User Approval/Rejection Comments	
0			
		Eligibility of Tobacco Fee waiver	
Physical Location Name		Physical Location City/Town	
Quechee Inn at Marshland Farms, The		Quechee	
Physical Location Street 1		Physical Location State	
Quechee Main Street		Vermont	
Physical Location Street 2/Unit/Suite		Physical Location Zip	
		05059	
Created By			
 Rick Trahan (/DLLLicenseManagment/s/profile/0058z000000uJN2AAM)			
, 1/30/2023 12:59 PM			

Application
DLL - Application - 17402

APPLICATION DETAILS**RELATED INFORMATION**

DLL - Application Id

DLL - Application - 17402

Business/Entity Name

Perry Hospitality Group of Vermont (/DLLLicenseManagment/s/detail/a4vt0000000DIZZAAQ)

Foundational License

Renewal Application

Applicant Action Comments

Town Fee

0

DLL-DLC-LPE Town Payment Received

Start date of event

4/1/2023 8:00 AM

Physical Location Street 1

Quechee Main Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town

Quechee

Physical Location State

Vermont

Physical Location Zip

05059

Outside Side Consumption Start time

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area

Outdoor covered patio

External Status

Application sent to municipality

Historical Id

OCP1

Application Type

Permit

Application For

Outside Consumption Limited Permit

License/Permit Location Description

End date of event

10/28/2023 11:45 PM

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

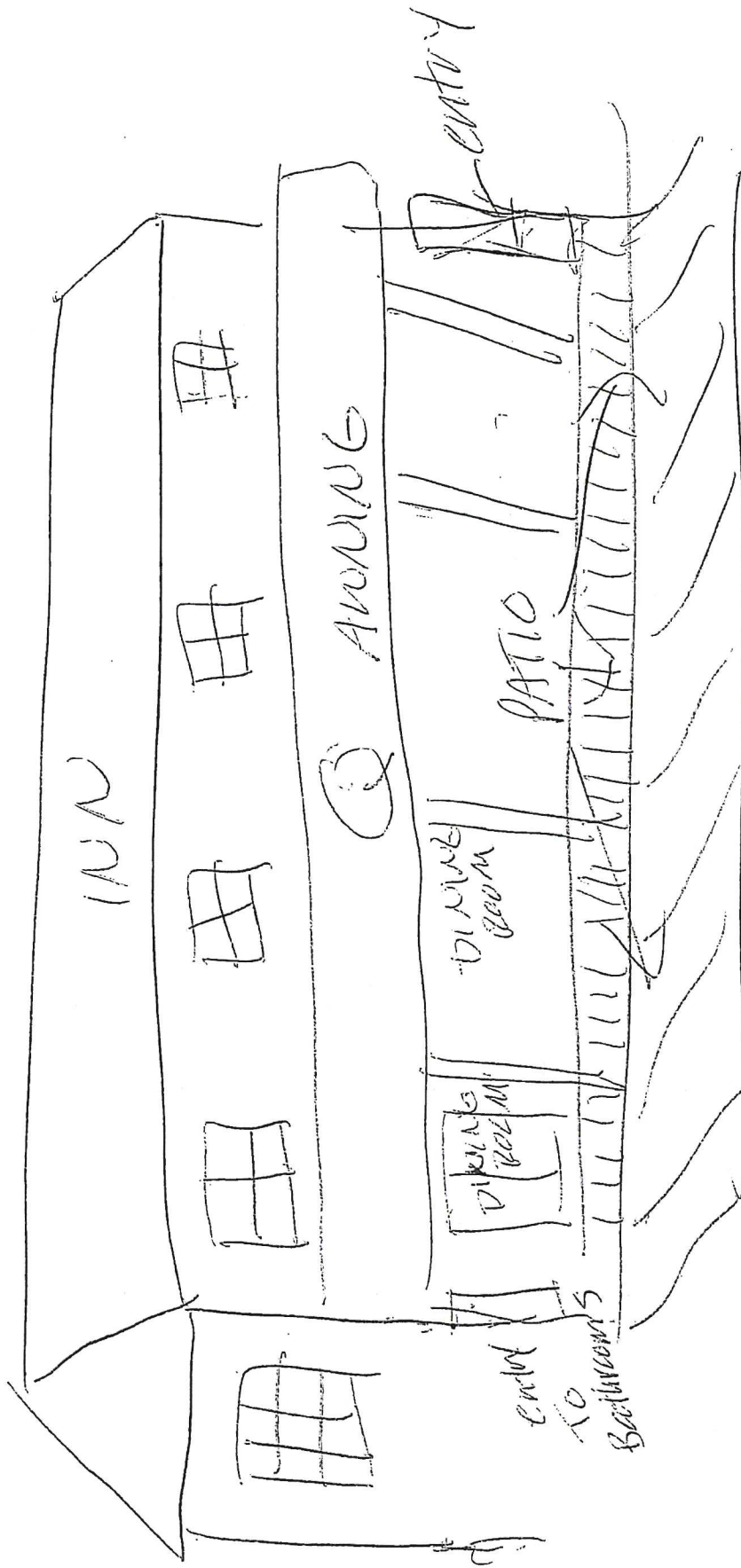
Physical Location Name

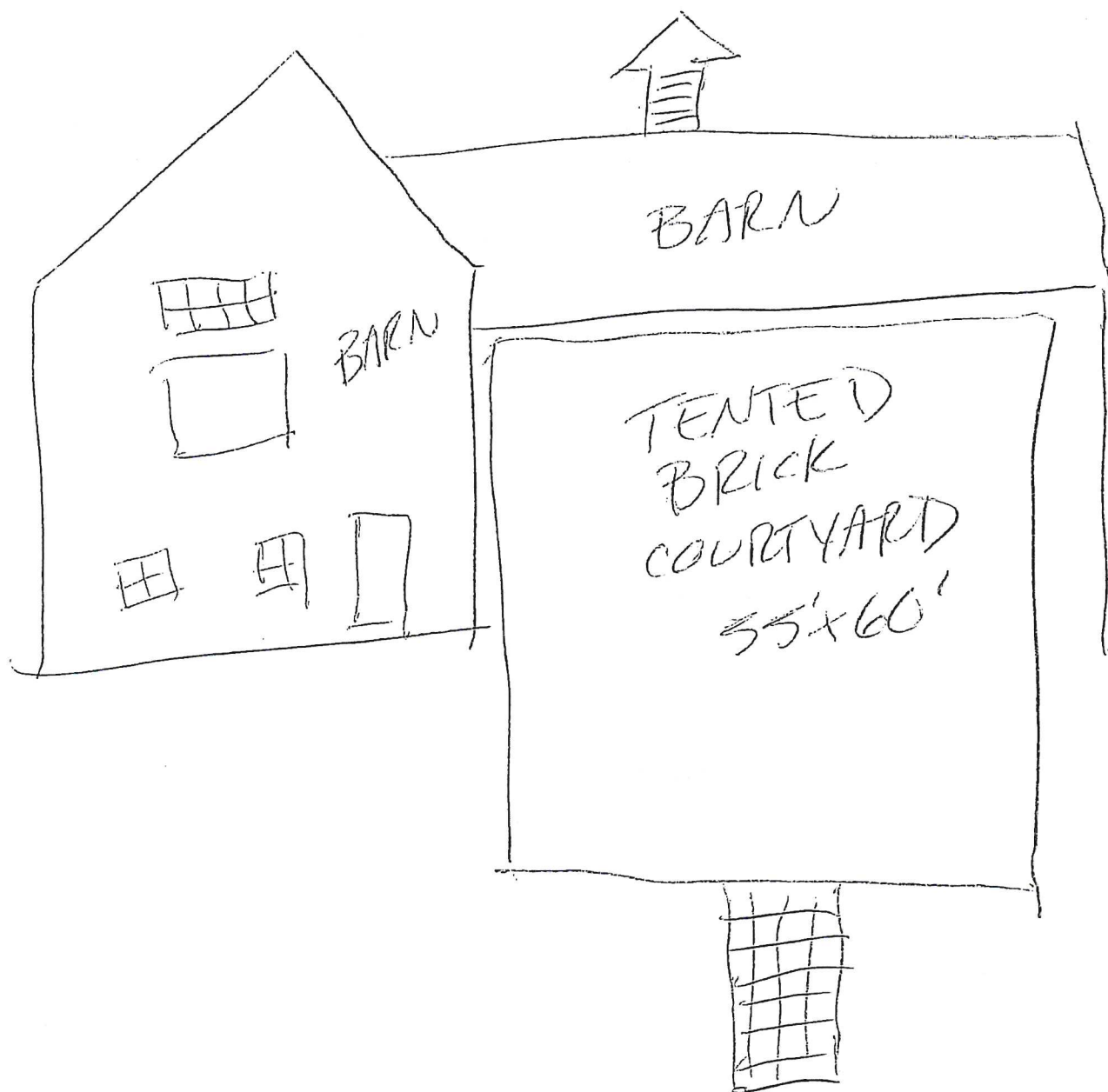
Quechee Inn at Marshland Farms, The

Town Clerk/ Municipal Jurisdiction

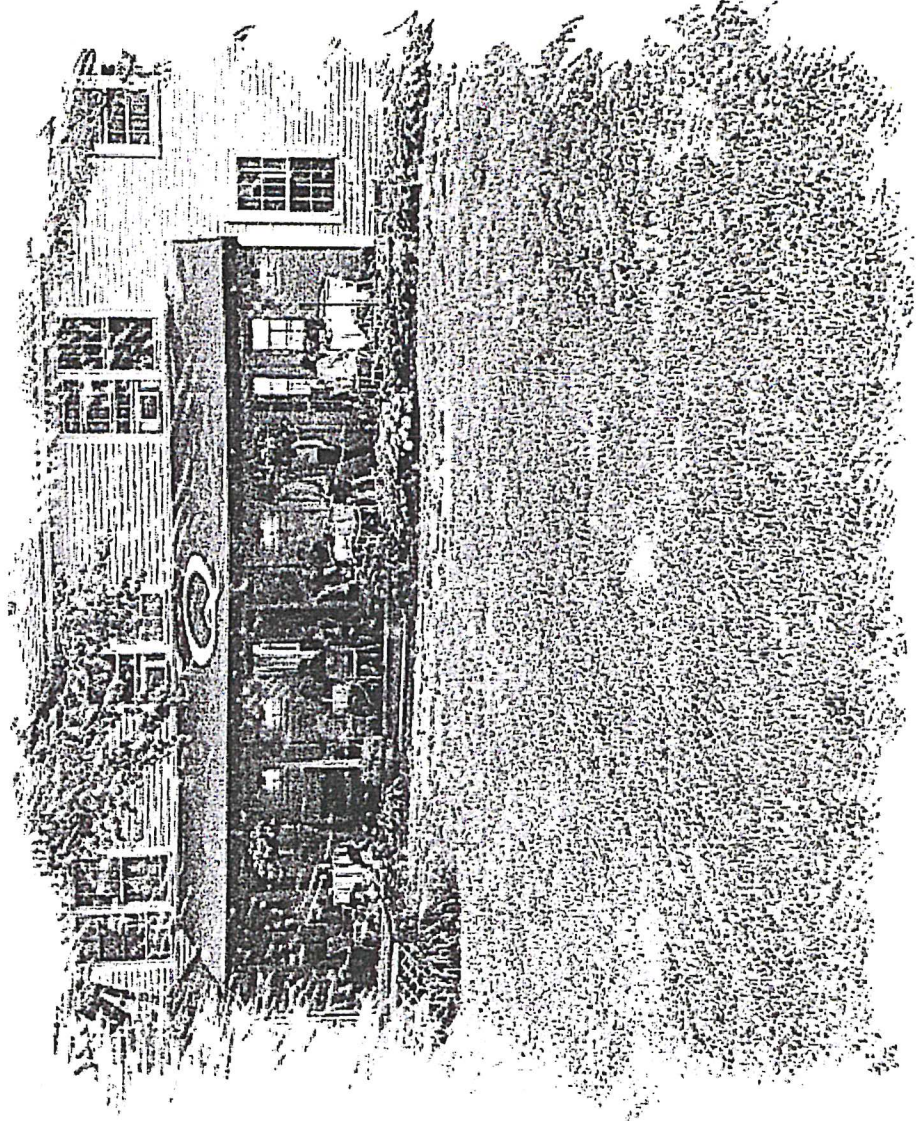
Hartford

Approximate Number of Persons Expected:

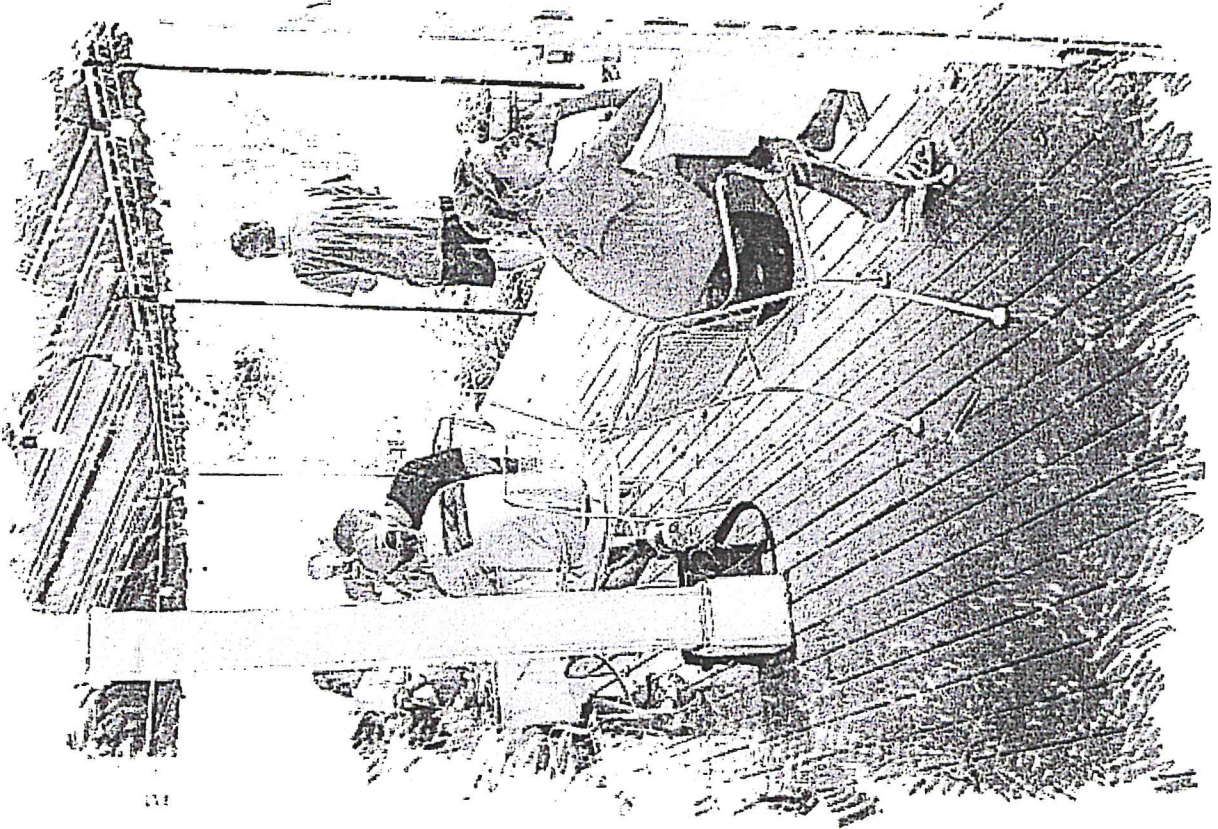




PATIO
AT NW



PAT ONWARD
AT INDOOR
FROM LEADS
BATHROOMS



Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Deputy Chief Connie Kelley *CK*

CC:

Date: January 31, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

**Perry Hospitality Group of VT
The Quechee Inn at Marshland Farms
1119 Quechee Main St**

Rodger Perry
Kathleen Whitbeck

Lana Livingston

From: Sherry West
Sent: Monday, April 3, 2023 4:07 PM
To: Lana Livingston
Subject: Renewal 2023 Maple St. Catering
Attachments: Maple St. Catering dba Big Fatty's to TM.pdf

Attached is the 2023 Renewal for Maple Street Catering d/b/a Big Fatty's BBQ (1st Class, 2nd Class, 3rd Class, Outside Consumption)/

Thank you.

Sherry A. West

Hartford Asst. Town Clerk
171 Bridge St.
White River Jct., VT 05001
802-295-2785
swest@hartford-vt.org

PLEASE NOTE: HARTFORD does not bear any responsibility or liability for missing or incorrect information or documents.

*Please note that any documents we supply we do so as a courtesy. Public record law does not require us to conduct research to find documents or to furnish faxes/emailed copies. We have done our best to provide the items that you requested but we do not guarantee that the following are complete or that there are no other relevant documents.

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/1/23 Applicant: Maple Street Catering / Bi's Fatty's BBQ

Doing Business As:

Mailing Address:

186 South Main St. W25, VT 05001

Telephone Number(s): E-mail: Brandon@MapleStreetCatering.com

Other Contact Name: (if applicable)

Please list below ALL licensees, directors, owners, stockholders name & dates of

birth: Brandon Fox - [redacted] Clay Vuginini - [redacted]
Bethany Lewis - [redacted]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

Brandon Fox
Printed Name

2/1/23
Date

Licensee's Signature

Printed Name

Date

Application
DLL - Application - 18033

APPLICATION DETAILS**RELATED INFORMATION**

DLL - Application Id

DLL - Application - 18033

Phone number:

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Physical Location Name

Big Fatty's BBQ

Physical Location Street 1

186 South Main Street

Physical Location Street 2/Unit/Suite

Created By



[Brandon Fox \(/DLLLicenseManagment/s/profile/005t00000008nlHIAI/\)](/DLLLicenseManagment/s/profile/005t00000008nlHIAI/)

2/3/2023 12:01 PM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1RST

Application Type

License

Application For

First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

White River Junction

Physical Location State

Vermont

Physical Location Zip

05001

Application

DLL - Application - 18027

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 18027

Phone number:

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

70

Physical Location Name

Big Fatty's BBQ

Physical Location Street 1

186 South Main Street

Physical Location Street 2/Unit/Suite

Created By

 [Brandon Fox \(/DLLLicenseManagment/s/profile/005t00000008nIHIAA1\)](/DLLLicenseManagment/s/profile/005t00000008nIHIAA1)

, 2/3/2023 11:30 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

SECN

Application Type

License

Application For

Second Class License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

White River Junction

Physical Location State

Vermont

Physical Location Zip

05401

Application
DLL - Application - 18001

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 18001
Phone number:

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Physical Location Name
Big Fatty's BBQ

Physical Location Street 1
186 South Main Street

Physical Location Street 2/Unit/Suite

Created By
 [Brandon Fox \(/DLLLicenseManagment/s/profile/005t0000008nIHIAI\)](#)
2/3/2023 10:19 AM

External Status
Application sent to municipality
Town Clerk/ Municipal Jurisdiction
Hartford
Historical Id
3RST
Application Type
License
Application For
Third Class Restaurant/Bar License
Town User Approval/Rejection Comments
Eligibility of Tobacco Fee waiver

Physical Location City/Town
White River Junction
Physical Location State
Vermont
Physical Location Zip
05001

Post Question Poll

Search this feed...

 [Brandon Fox \(/DLLLicenseManagment/s/profile/005t0000008nIHIAI\)](#) (Customer) created this dll application.
[2h ago \(/DLLLicenseManagment/s/feed/0D58z00000Hnly4CAF\)](#)

[DLL - Application - 18001](#)

Big Fattys

Door
↑ ↓

Bar

10 people
at Bar

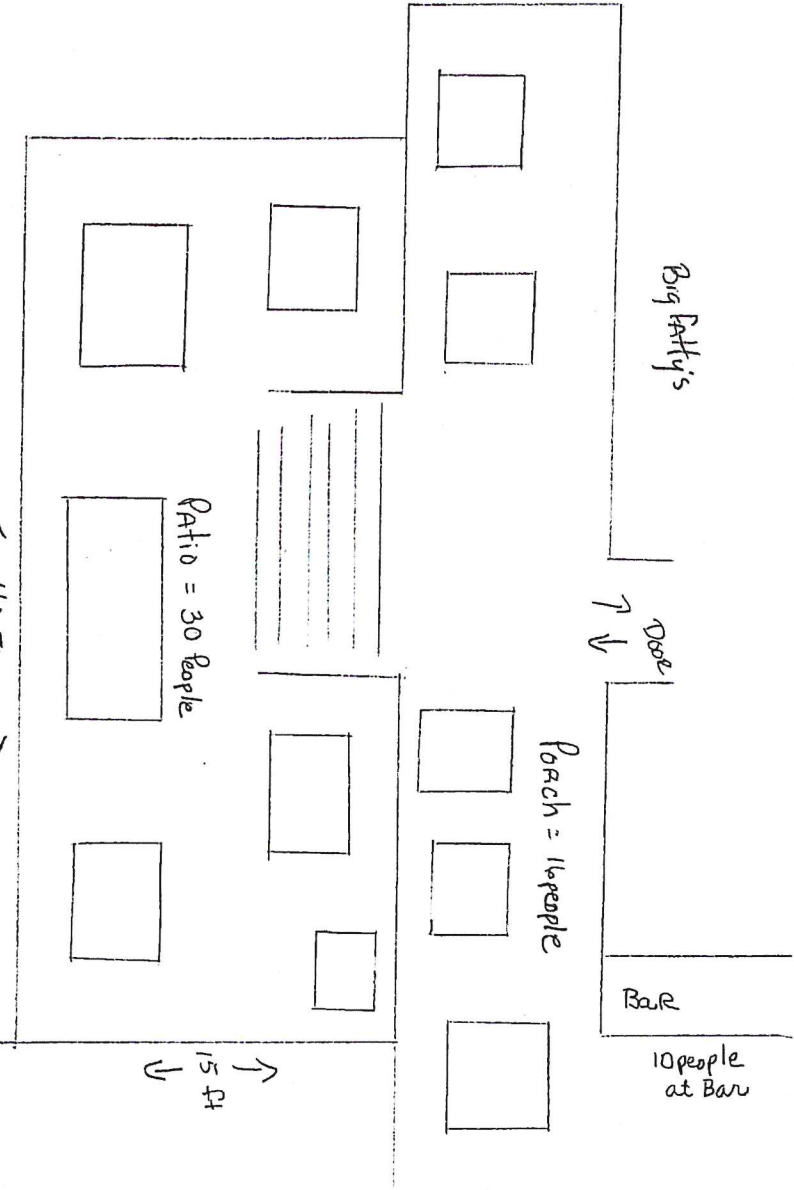
Porch = 16 people

Patio = 30 people

15 ft
↑ ↓

← 40 ft →

Road



Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Deputy Chief Connie Kelley

CC:

Date: February 3, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Big Fatty's BBQ
186 South Main St

Bethany Lewis
Clayton Vagnini
Brandon Fox

Inspection Summary

Hartford Fire Department

Inspection 8368



Inspection

Type Liquor License Inspection
Status Open/In-progress
Inspector Alan Beebe
Unit Number HFM3
Shift DFM

Scheduled 02/06/2023 12:00
Inspected On 02/07/2023 11:30
Finished At 02/07/2023 12:30
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Big Fatty's BBQ
Building Name
Contact Name Brandon Fox
Address 186 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-296-2400

Owner

Owner / Company Maple Street Catering
Contact Name
Address
City, State and Zip White River Junction, VT 05001-
Phone

Comments

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 603-359-6418 or by email at abeebe@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review

Violation Summary

Status	Violation	Location
Open	39.2.10 - Marking of Means of Egress Means of egress shall have signs in accordance with Section 7.10. Comments: Exit sign not illuminated Required Action: Repair affected exit sign	
Open	39.3.5 - Extinguishment Requirements Portable fire extinguishers shall be provided in every business occupancy in accordance with Section 9.9. Comments: All portable extinguishers are in need of annual inspection/service Required Action: Provide proof of updated inspection/service of all extinguishers	

Attach "Extinguisher" sign above the Class K extinguisher in kitchen.

Open

4.4.3.1 - Unobstructed Egress

In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed.

Exit Area

Comments: blankets noted to be over rear exit

Small table noted to be in main entryway

Required Action: Remove any obstructions from exit area.

Small table cannot be within the width of the doorway

Open

110.26 - Spaces About Electrical Equipment

Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment.

Comments: - Electrical panels must have a minimum of 36 inches of clearance in front of the panel
- A minimum clearance width of 30-inches or the width of the equipment, whichever is greater.
- The clearance space must allow the electrical panel door to open at a 90-degree angle.

Required Action: Clear away any obstructions. Recommend marking the floor or putting a sign on the panel door to prohibit this from occurring in the future.

Open

10.18.5.1 - Equipment Room Storage

Combustible material shall not be stored in boiler rooms, mechanical rooms, or electrical equipment rooms.

Comments: Storage in boiler room is noted to contain combustibles material and is stacked very high.

Required Action: Remove all combustible materials and keep stacks at least 18" from ceiling

Open

10.18.3.2 - Sprinkler Head Clearances

The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1]

Freezer

Comments: Stacked material to be in close proximity of sprinkler head.

Required Action: Maintain distance of at least 18" from any sprinkler head

Open

34.4.2.4 - Commodity Clearance (Heating Appliances)

The clearance between stored materials and unit heaters, radiant space heaters, duct furnaces, and flues shall not be less than 3 ft (0.9 m) in all directions or shall be in accordance with the clearances shown on the approval agency label.

Boiler Room

Comments: Storage level in boiler room noted to be excessive as well as close proximity to boiler

Required Action: Keep non-combustible material at least 3' away from boiler or any aspect of the boiler

Tickler History

Date

Type

Inspector

Narrative

Signatures

Inspector

Alan Beebe

Date



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/24/23 Applicant: Kenneth Smith, Post Commander
Doing Business As: Post Commander Veterans 27 Foreign War Club #2591
Mailing Address:

351 Route 123 North Stoddard, N.H. 034164
Telephone Number(s): [REDACTED] E-mail Kenneth Smith 49@gmail.com
Other Contact Name: (if applicable) [REDACTED]

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Isaiah Whitman [REDACTED]
Steven Hamel [REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

Kenneth L. Smith
Printed Name

2-24-23
Date

[Signature]
Licensee's Signature

Isaiah Whitman
Printed Name

2/24/23
Date

DLL - Application - 18654

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 18654

Business Entity Name

Veterans of Foreign Wars Club Inc. of Hartford

Phone number:

Applicant Email

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Business Entity Phone

802-295-9745

Physical Location Name

Veterans of Foreign Wars Club #2571

Physical Location Street 1

97 South Main Street

Physical Location Street 2/Unit/Suite

Parking Lot

Created By



Sandy Farrell (/DLLLicenseManagment/s/profile/005t0000008noScAAI)

, 2/9/2023 1:34 PM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1CLB

Application Type

License

Application For

First Class Club License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

White River Junction

Physical Location State

Vermont

Physical Location Zip

05001

Application
DLL - Application - 18659

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 18659

Business Entity Name
Veterans of Foreign Wars Club Inc. of Hartford

Phone number:

Applicant Email

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Business Entity Phone
802-295-9745

Physical Location Name
Veterans of Foreign Wars Club #2571

Physical Location Street 1
97 South Main Street

Physical Location Street 2/Unit/Suite

Parking Lot

Created By
 [Sandy Farrell \(/DLLLicenseManagment/s/profile/005t0000008noScAAI\)](#)
, 2/9/2023 1:37 PM

External Status
Application sent to municipality
Town Clerk/ Municipal Jurisdiction
Hartford

Historical Id
3CLB

Application Type
License

Application For
Third Class Club License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town
White River Junction

Physical Location State
Vermont

Physical Location Zip
05001

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Lt Tom Howell 

CC:

Date: February 28, 20223

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Veterans of Foreign Wars
97 South Main St

Ken Smith
Isaiah Whitman
Steven Hamel

Inspection Summary

Hartford Fire Department

Inspection 8912



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/07/2023 15:00
Inspected On 04/07/2023 15:00
Finished At 04/07/2023 15:30
Next Inspection
Scheduled Peltier
Inspection Length 0.50

Occupant

Occupant Name Veterans of Foreign Wars Club #2571
Building Name Assembly Occupancy
Contact Name Kenneth Smith
Address 97 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 603-667-0159

Owner

Owner / Company VETERANS OF FOREIGN WARS
Contact Name KENNETH SMITH
Address P O BOX 924
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone 603-667-0159

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/06/2023
Final Inspection: 04/07/2023
Occupancy Type: Assembly Occupancy
Occupancy Status: Granted

Final Inspection Notes:

- No violations were noted at the time of the final inspection. All previously noted violations have been corrected.

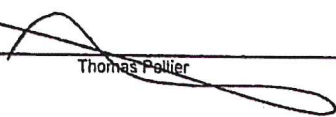
Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures


Thomas Poller
04/07/23
Date



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 2/23/23 Applicant: NHLP LLC
Doing Business As: Hotel Coolidge
Mailing Address: Po Box 915 WRT 05001
Telephone Number(s): 802-687-5500 E-mail: david.hotelcoolidge@gmail.com
Other Contact Name: (if applicable) David Briggs

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

David C. Briggs General Partner 12-13-84

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature] David C. Briggs 2/23/23
Licensee's Signature Printed Name Date

Licensee's Signature Printed Name Date



Fire Inspection Report

Hartford Fire Department

Inspection 8869



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/04/2023 10:00
Inspected On 04/04/2023 10:00
Finished At 04/04/2023 10:30
Next Inspection
Scheduled Peltier
Inspection Length 0.50

Occupant

Occupant Name Hotel Coolidge
Building Name Hotel Occupancy
Contact Name David Briggs
Address 39 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-3118

Owner

Owner / Company NORTHERN HOSPITALITY LTD PARTNERS
Contact Name David Briggs
Address P O BOX 515
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone 802-295-3118

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/28/2023
Final Inspection: 04/04/2023
Occupancy Type: Hotel Occupancy
Occupancy Status: Granted

Final Inspection Notes:

- No violations were noted at the time of the final inspection. All previously noted violations have been corrected.

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Application
DLL - Application - 19586

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 19586

Business Entity Name
Northern Hospitality Limited Partnership

Phone number:

Applicant Email
davidhotelcoolidge@gmail.com
(mailto:davidhotelcoolidge@gmail.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
115

Business Entity Phone

Physical Location Name
Hotel Coolidge

Physical Location Street 1
39 South Main Street

Physical Location Street 2/Unit/Suite

Created By
 David Briggs (/DLLLicenseManagment/s/profile/0058z000000wjgYAAQ)
, 2/21/2023 3:35 PM

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Hartford

Historical Id
1RST

Application Type
License

Application For
First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town
White River Junction

Physical Location State
Vermont

Physical Location Zip
05001

Application
DLL - Application - 19588

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 19588

Business Entity Name
Northern Hospitality Limited Partnership

Phone number:

Applicant Email
davidhotelcoolidge@gmail.com
(mailto:davidhotelcoolidge@gmail.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
0

Business Entity Phone

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Hartford

Historical Id
3RST

Application Type
License

Application For
Third Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location Name
Hotel Coolidge

Physical Location Street 1
39 South Main Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town
White River Junction

Physical Location State
Vermont

Physical Location Zip
05001

Created By
David Briggs (/DLLLicenseManagment/s/profile
/0058z000000wjgYAAQ)
2/21/2023 3:37 PM

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Lt Tom Howell 

CC:

Date: February 27, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Hotel Coolidge
39 South Main St

David Briggs
General Partner



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3/24/23 Applicant: River Roost Brewery
Doing Business As: _____
Mailing Address: 230 S. Main St, White River Jct, VT 05001
Telephone Number(s): 802-731-8222 E-mail: mark@riverroostbrewery.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

MARK BABSON DOB: 2/18/1984

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

M. Babson

Licensee's Signature

MARK BABSON

Printed Name

3/24/23

Date

Licensee's Signature

Printed Name

Date

Application
DLL - Application - 22916

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 22916

Business Entity Name

River Roost Brewery, LLC

Phone number:

Applicant Email

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

115

Business Entity Phone

Physical Location Name

River Roost Brewery

Physical Location Street 1

230 South Main Street

Physical Location Street 2/Unit/Suite

Created By

 [Mark Babson \(/DLLLicenseManagment/s/profile/0058z000000zJHOAA2\)](#)

, 3/24/2023 11:46 AM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

1RST

Application Type

License

Application For

First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

Hartford

Physical Location State

Vermont

Physical Location Zip

05001

Post Question Poll

Search this feed...

 [Mark Babson \(/DLLLicenseManagment/s/profile/0058z000000zJHOAA2\)](#) (Customer) created this dll application.
1h ago (/DLLLicenseManagment/s/feed/0D58z00000JU8u4CAD)

Application

DLL - Application - 22914

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id

DLL - Application - 22914

Business Entity Name

River Roost Brewery, LLC

Business Entity Phone

Foundational License

[LP-018877 \(/DLLLicenseManagment/s/detail/a5At0000000CpMAEAO\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

End date of event

Physical Location Street 1

230 South Main Street

Physical Location Street 2/Unit/Suite

Physical Location Name

River Roost Brewery

Physical Location State

Vermont

Town Clerk/ Municipal Jurisdiction

Hartford

Physical Location City/Town

Hartford

Landlord Name

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Outside Side Consumption Start time

Approximate Number of Persons Expected:

Physical Location Zip
05001

Last Modified By



Mark Babson (/DLLLicenseManagment/s/profile
/0058z000000zJHOAA2)

, 3/24/2023 11:45 AM

Location

LN-025849 (/DLLLicenseManagment/s/detail
/a0A8z0000001Jh6EAG)

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area

Lawn area off west side of manufacturing facility

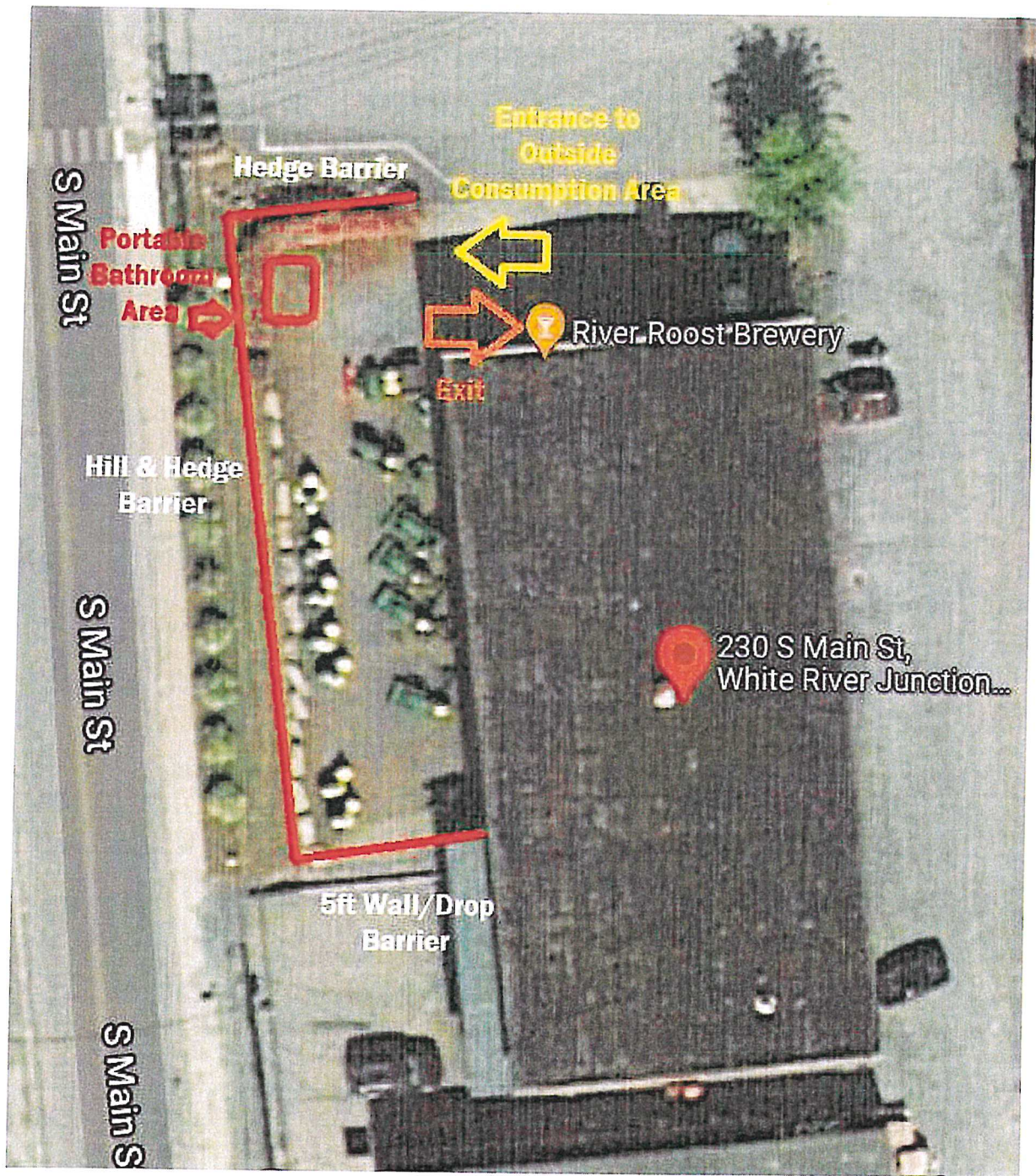
Days or specific bingo date(s)

Created By



Mark Babson (/DLLLicenseManagment/s/profile
/0058z000000zJHOAA2)

, 3/24/2023 11:44 AM



Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Deputy Chief Connie Kelley *CKL*
CC:
Date: March 31, 2023
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system, Vermont Spillman RMS system as well as the State Valcour system. This check did not reveal any recent activity that would negatively impact their respective application.

River Roost Brewery
230 South Main Street

Mark Babson

Inspection Summary

Hartford Fire Department

Inspection 8812



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM
Scheduled 03/27/2023 12:30
Inspected On 03/27/2023 12:30
Finished At 03/27/2023 13:30
Next Inspection
Scheduled Peltier
Inspection Length 1.00

Occupant

Occupant Name RIVER ROOST BREWERY
Building Name Mercantile & Industrial Occupancy
Contact Name Mark Babson
Address 230 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-698-8715

Owner

Owner / Company MARK BABSON
Contact Name
Address 230 SOUTH MAIN ST
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone

Comments

Liquor License Fire Inspection:

Initial Inspection: 03/27/2023
Final Inspection: 03/31/2023
Occupancy Type: Mercantile & Industrial Occupancy
Occupancy Status: GRANTED

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	13.6.3.1.3.3.1 - Portable Fire Extinguishers - Visual Obstructions	Building

Date: 04/07/2023

Fire extinguishers shall not be obstructed or obscured from view. [10:6.1.3.3.1]

Comments: - Fire Extinguishers noted as being obstructed by storage.

Required Action: A minimum 36 in. (91 mm) of clear space shall be maintained to permit access to and operation of fire protection equipment, fire department inlet connections, or fire protection system control valves. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment.

Closed

11.1.8 - Covers (Electrical)

All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with

Building

the box or conduit body construction and suitable for the conditions of use.

Comments: Electrical outlets/switches/junction box(s) noted without proper cover plates:

- Office Entry (Outlets -2)

Required Action: - Electrical outlets/switches/junction box(s) shall have proper cover plates installed.

Closed

14.5.4.1 - Self-Closing Devices

A door leaf normally required to be kept closed shall not be secured in the open position at any time and shall be self-closing or automatic-closing in accordance with 14.5.4.2, unless otherwise permitted by 14.5.4.3. [101:7.2.1.8.1].

Building

Comments: - Door separating business from industrial occupancy noted as being propped open with no closing hardware.

Required Action: - Noted door shall be closed and have proper latching/closing hardware installed.

Closed

110.26 - Spaces About Electrical Equipment

Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment.

Building

Comments: - Electrical panel noted as obstructed and not accessible.

Required Action: The disconnecting means shall be maintained accessible to the fire department. a 36 inch clear space shall be provided around any electrical disconnects for immediate access.

Closed

11.1.5.6 - Extension Cords

Extension cords shall not be used as a substitute for permanent wiring.

Building

Comments: - Extension cord noted in permanent use in industrial occupancy area.

Required Action: Flexible cords and cables shall not be used as follows:

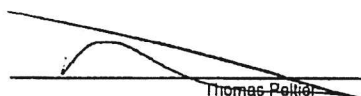
- (1) As a substitute for the fixed wiring of a structure
- (2) Where run through holes in walls, ceilings, or floors
- (3) Where run through doorways or windows, under carpets, and so forth
- (4) Where attached to building surfaces

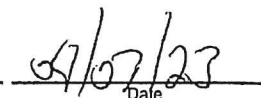
Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Tickler History

Date Type Inspector Narrative

Signatures


Thomas Peltier


Date



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3-23-23 Applicant: DAVID MCINNIS
Doing Business As: Wickel Alesine BBA
Mailing Address: 93 Baswick Dr WRT VT 05001
Telephone Number(s): [REDACTED] E-mail MCINNIS151@YAHOO.COM
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: DAVID MCINNIS [REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

DAVID MCINNIS
Printed Name

3-23-23
Date

Licensee's Signature

Printed Name

Date

Application
DLL - Application - 23133

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 23133

Business Entity Name
Wicked Awesome BBQ, LLC

Phone number:

Applicant Email
mcinnis151@yahoo.com (mailto:mcinnis151@yahoo.com)

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
115

Business Entity Phone

Physical Location Name
Wicked Awesome BBQ

Physical Location Street 1
93 Beswick Drive

Physical Location Street 2/Unit/Suite

Created By
 David McInnis (/DLLLicenseManagment/s/profile/0058z000000zUVHAA2), 3/27/2023 1:35 PM

External Status
Application sent to municipality

Town Clerk/ Municipal Jurisdiction
Hartford

Historical Id
1RST

Application Type
License

Application For
First Class Restaurant/Bar License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town
White River Junction

Physical Location State
Vermont

Physical Location Zip
05001

Application

DLL - Application - 23147

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id

DLL - Application - 23147

Business Entity Name

Wicked Awesome BBQ, LLC

Business Entity Phone

Foundational License

[LP-020049 \(/DLLLicenseManagment/s/detail/a5At0000000Cpf4EAC\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Start date of event

Physical Location Street 1

93 Beswick Drive

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction

Hartford

Physical Location City/Town

White River Junction

Landlord Name

Outside Side Consumption Start time

Primary Contact Person

Internal Status

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

[mcinnis151@yahoo.com \(mailto:mcinnis151@yahoo.com\)](mailto:mcinnis151@yahoo.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

End date of event

Physical Location Name

Wicked Awesome BBQ

Physical Location State

Vermont

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Approximate Number of Persons Expected:

Physical Location Zip
05001

Last Modified By
 [David McInnis \(/DLLLicenseManagment/s/profile/0058z000000zUVHAA2\)](#)
, 3/28/2023 11:13 AM

Location
[LN-021455 \(/DLLLicenseManagment/s/detail/a0At0000002ZNvvEAG\)](#)

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area
40x100 fenced in yard

Days or specific bingo date(s)



Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Deputy Chief Connie Kelley *CKK*
CC:
Date: March 31, 2023
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system, Vermont Spillman RMS system as well as the State Valcour system. This check did not reveal any recent activity that would negatively impact their respective application.

Wicked Awesome BBQ
93 Beswick Dr

David McInnis



Fire Inspection Report

Hartford Fire Department

Inspection 8935



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/12/2023 15:00
Inspected On 04/12/2023 15:00
Finished At 04/12/2023 15:30
Next Inspection

Scheduled Peltier
Inspection Length 0.50

Occupant

Occupant Name Wicked Awesome BBQ
Building Name Assembly Occupancy
Contact Name David McInnis
Address 93 BESWICK DR
City, State and Zip White River Junction, VT 05001-
Phone 802-658-8059

Owner

Owner / Company SPILLANE LOWELL T TRUSTEE
Contact Name
Address 30 HARBOR ROAD
City, State and Zip SHELBURNE, VT 05482-
Phone 802-658-8059

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/30/2023
Final Inspection: 04/12/2023
Occupancy Type: Assembly Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.

- (2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 3/30/23 Applicant: PIECEMEAL LLC
Doing Business As: PIECEMEAL PIES
Mailing Address:
PO Box 296 WRL VT 05001
Telephone Number(s): [REDACTED] E-mail justin@piECEmealvt.com
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

JUSTIN BARRETT
[REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

JUSTIN BARRETT
Printed Name

03/30/23
Date

Licensee's Signature

Printed Name

Date



Fire Inspection Report

Hartford Fire Department

Inspection 8936



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/12/2023 15:30
Inspected On 04/12/2023 15:30
Finished At 04/12/2023 16:00

Scheduled Peltier

Inspection Length 0.50

Next Inspection

Occupant

Occupant Name **Piecemeal Pies**
Building Name Mercantile Occupancy
Contact Name Justin Barrett
Address 5 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-683-5502

Owner

Owner / Company GATES-BRIGGS BUILDING TRUST OF 2019
Contact Name BRIGGS DAVID, TRUSTEE
Address P O BOX 85
City, State and Zip WHITE RIVER JUNCTION, VT 05001-
Phone 802-683-5502

Comments

Liquor License Fire Inspection:
Initial Inspection: 02/21/2023
Final Inspection: 03/31/2023
Occupancy Type: Mercantile Occupancy - Restaurant
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions

of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.

(2) The occupancy classification remains the same.

(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Application
DLL - Application - 22790

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id
DLL - Application - 22790

Business Entity Name
Piecemeal, LLC

Phone number:

Applicant Email

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee
115

Business Entity Phone

Physical Location Name
Piecemeal Pies

Physical Location Street 1
5 South Main Street

Physical Location Street 2/Unit/Suite

Created By
 Justin Barrett (/DLLLicenseManagment/s/profile/0058z000000u1T7AAI)
, 3/23/2023 2:13 PM

External Status
Application sent to municipality
Town Clerk/ Municipal Jurisdiction
Hartford
Historical Id
1RST
Application Type
License
Application For
First Class Restaurant/Bar License
Town User Approval/Rejection Comments
Eligibility of Tobacco Fee waiver

Physical Location City/Town
White River Junction
Physical Location State
Vermont
Physical Location Zip
05001

Application

DLL - Application - 22900

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

DLL - Application Id

DLL - Application - 22900

Business Entity Name

Piecemeal, LLC

Business Entity Phone

Foundational License

[LP-019374 \(/DLLLicenseManagment/s/detail/a5At0000000CpUBEA0\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Primary Contact Person

Internal Status

Application sent to municipality

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

Physical Location Street 1

5 South Main Street

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction

Hartford

Physical Location City/Town

White River Junction

Landlord Name

Outside Side Consumption Start time

End date of event

Physical Location Name

Piecemeal Pies

Physical Location State

Vermont

Outside Side Consumption End time

Outside Side Consumption Hours Requested

Business Location

Approximate Number of Persons Expected:

Physical Location Zip
05001

Last Modified By



Justin Barrett (/DLLLicenseManagment/s/profile
/0058z000000u1T7AAI)

, 3/24/2023 11:04 AM

Location

LN-020881 (/DLLLicenseManagment/s/detail
/a0At0000002ZNmfEAG)

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area

Sidewalk directly in front of restaurant. Roped barrier with
appropriate signage.

Days or specific bingo date(s)

Created By



Justin Barrett (/DLLLicenseManagment/s/profile
/0058z000000u1T7AAI)

, 3/24/2023 11:04 AM





CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Justin Barrett

FOR COMPLETING

1st Class Server Training Program 2022 (Final Exam)

COMPLETION DATE
September 1, 2022

SCORE
90%

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Deputy Chief Connie Kelley *CKH*
CC:
Date: March 31, 2023
Re: Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system, Vermont Spillman RMS system as well as the State Valcour system. This check did not reveal any recent activity that would negatively impact their respective application.

Piecemeal LLC
5 South Main Street

Justin Barrett



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



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HARTFORD LIQUOR/TOBACCO LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 1/23/23 Applicant: K-B Ventures Inc.

Doing Business As: Take's Market + Deli

Mailing Address:

227 Mechanic St., Lebanon, NH 03766

Telephone Number(s): [REDACTED] E-mail: rbergeron@takesmarket.com

Other Contact Name: (if applicable) Ryan Bergeron

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Bruce Bergeron - Owner 5/28/1966

Ed Kerrigan - Owner 4/18/59

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

1st offense - letter of warning - 5/9/22

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Bruce Bergeron
Licensee's Signature

Bruce Bergeron
Printed Name

1/24/2023
Date

[Signature]
Licensee's Signature

Edward Kerrigan
Printed Name

1/24/23
Date

Application
DLL - Application - 22967

APPLICATION DETAILS		RELATED INFORMATION	
DLL - Application Id		External Status	
DLL - Application - 22967		Application sent to municipality	
Business Entity Name		Town Clerk/ Municipal Jurisdiction	
K-B Ventures Inc.		Hartford	
Phone number:		Historical Id	
		SECN	
Applicant Email		Application Type	
		License	
Renewal Application		Application For	
		Second Class License	
Applicant Action Comments		Town User Approval/Rejection Comments	
License/Permit Location Description		Eligibility of Tobacco Fee waiver	
Town Fee			
70			
Business Entity Phone			
Physical Location Name		Physical Location City/Town	
Jake's Market & Deli		Hartford	
Physical Location Street 1		Physical Location State	
1477 Maple Street		Vermont	
Physical Location Street 2/Unit/Suite		Physical Location Zip	
		05047	
Created By			
 Bruce Bergeron (/DLLLicenseManagment/s/profile/0058z000000vQpjAAE)			
, 3/24/2023 1:56 PM			

Application
DLL - Application - 19998

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 19998

Business Entity Name

K-B Ventures Inc.

Phone number:

Applicant Email

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

0

Business Entity Phone

Physical Location Name

Jake's Market & Deli

Physical Location Street 1

1477 Maple Street

Physical Location Street 2/Unit/Suite

Created By



Bruce Bergeron (/DLLLicenseManagment/s/profile/0058z000000vQpjAAE)

2/25/2023 2:44 PM

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

TOBC

Application Type

License

Application For

Tobacco License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

No

Physical Location City/Town

Hartford

Physical Location State

Vermont

Physical Location Zip

05047

Application
DLL - Application - 19994

APPLICATION DETAILS

RELATED INFORMATION

Primary Phone No

Primary Contact Person

DLL - Application Id

Internal Status

DLL - Application - 19994

Application sent to municipality

Business Entity Name

External Status

K-B Ventures Inc.

Application sent to municipality

Business Entity Phone

Historical Id

Foundational License

TSEP

LP-015952 (/DLLLicenseManagment/s/detail/a5At0000000CoazEAC)

Application Type

Permit

Renewal Application

Application Category

Town User Approval/Rejection Comments

Tobacco

Application For

Tobacco Substitute Endorsement

Contact Engagement

Applicant Email

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Start date of event

End date of event

Physical Location Street 1

Physical Location Name

1477 Maple Street

Jake's Market & Deli

Physical Location Street 2/Unit/Suite

Physical Location State

Town Clerk/ Municipal Jurisdiction

Vermont

Hartford

Outside Side Consumption End time

Physical Location City/Town

Outside Side Consumption Hours Requested

Hartford

Landlord Name

Business Location

Outside Side Consumption Start time

Approximate Number of Persons Expected:



State of Vermont
Department of Liquor and Lottery
Division of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05618-4501
liquorcontrol.vermont.gov

[phone] 802-828-2339
[fax] 802-828-1031

Wendy Knight, Deputy Commissioner



Jakes Market & Deli 06844001TOBC001 Hartford 05/01/2022

1477 Maple Street

Hartford

05047

Dear Licensee:

This is to inform you that on 08-11-2022 @ 18:27 (an Investigator with the Vermont Division of Liquor Control conducted an underage Tobacco Compliance Survey at your licensed establishment.

I am pleased to advise you that the results of our survey show the 19 year-old minor under the supervision of Liquor Control Investigator Melanie Gaiotti was unable to purchase products.

At the time of the Compliance Survey, the sale attempt was refused by your employee:
Margaret Reeves

I want to commend you for your strict adherence to the law which prohibits the sale of products to those persons underage.

Additionally, I encourage you to continue to be vigilant in your efforts, in the interest of prevention and observance of the law. Again, thank you for your cooperation.

If you have any questions, please contact our office (802) 828-2339.

Sincerely,

Chief Skyler Genest
Director of Compliance & Enforcement

SG/lp



Liquor and Lottery Control Board:

Martin Manahan, Chair; Megan Ciclo, Edward Flanagan, Sam Guy, Thom Lauzon - Members

Vermont Department of Liquor Control Education,
Licensing and Enforcement Division
Tobacco Compliance Report

License Number: 06844001TOBC001
License Class: T
Owner Name: K-B Ventures Inc.
DBA Name: Jakes Market & Deli 06844001TOBC001 Hartford 05/01/2022
Address: 1477 Maple Street
City: Hartford
Zip Code: 06047
County/Town: Hartford
Telephone No. (802)698-8106

Seller Information

Was sale completed? **No** Date and time: **08-11-2022 18:27 (-4 GMT)**
Name/Description of Employee: **Margaret Reeves**
Gender of Employee: **Female** Age **35**
Was minor asked for identification? **Yes**
If yes, type of product purchased: _____
Cost: _____ Quantity/Package: _____
Tobacco Sign Posted: **Yes** Brand of Gas: **Irving**
Designated Driver Sign Posted: _____

Initials of minor purchasing/attempting to purchase **VM** **Female** Age **19**

Supervising Liquor Control Investigator: **Melanie Gaiotti** (DIGITAL SIGNATURE)
Signature

Has employee been trained via In-Person Seminar or Online Training? **No**
If so, when? _____ Type of Training: _____ Instructor: _____

Has employee been trained by his/her employer as required by Title 7 VSA § 239(c)? **Yes**
If so, date trained: **05-18-2022** Trained by: **Erica sweet**

Investigator verified certificate on file at licensed premise **Yes**

As of this date I have not been trained to sell Alcohol or Tobacco 
Circle one: Signature of Employee Date

Rev. 03/2017

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: LT Tom Howell

CC:

Date: February 27, 2023

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

KB Ventures
DBA: Jake's Market & Deli
1477 Maple St

Edward Kerrigan
Bruce Bergeron

Inspection Summary

Hartford Fire Department

Inspection 8908



Inspection

Type FINAL Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 04/07/2023 12:30
Inspected On 04/07/2023 12:30
Finished At 04/07/2023 13:00
Next Inspection

Scheduled Peltier

Inspection Length 0.50

Occupant

Occupant Name Jake's Market + Deli
Building Name Mercantile Occupancy
Contact Name Bruce Bergeron
Address 1477 MAPLE ST
City, State and Zip Hartford, VT 05047-
Phone 603-448-6510

Owner

Owner / Company K-B Ventures Inc
Contact Name Bruce Bergeron
Address 227 Mechanic Street
City, State and Zip Lebanon, NH 03766-
Phone 802-698-8106

Comments

Liquor License Fire Inspection:
Initial Inspection: 03/01/2023
Final Inspection: 04/07/2023
Occupancy Type: Mercantile Occupancy
Occupancy Status: Granted

Final Inspection Notes:

- Immediate life safety hazards have been addressed and corrected. A plan of corrective action has been reviewed and approved by the AHJ. Remaining previously noted violations shall be completed within 30 days - A final inspection shall be completed before a clear fire inspection report can be obtained.

NFPA 101 (2015):

4.6.6 Time Allowed for Compliance:

A limited but reasonable time, commensurate with the magnitude of expenditure, disruption of services, and degree of hazard, shall be allowed for compliance with any part of this Code for existing buildings.

4.6.9.1 Conditions for Occupancy:

No new construction or existing building shall be occupied in whole or in part in violation of the provisions of this Code, unless the following conditions exist:

(1) A plan of correction has been approved.

- (2) The occupancy classification remains the same.
(3) No serious life safety hazard exists as judged by the authority having jurisdiction.

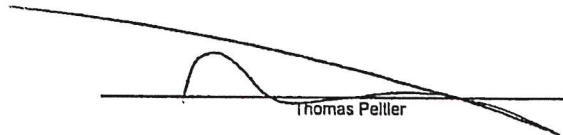
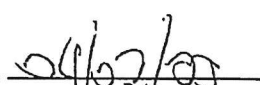
Violation Summary

Status	Violation	Location
--------	-----------	----------

Tickler History

Date Type Inspector Narrative

Signatures

	
Thomas Peltier	Date



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

HARTFORD LIQUOR/TOBACCO LICENSE -ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will cause delays in processing

Date: 4/7/23 Applicant: Hanover Consumer Cooperation Society Inc.
Doing Business As: Co-op Food Store
Mailing Address: Po Box 633 Hanover, NH 03755
Telephone Number(s): 802-745-2850 E-mail: Jamie Shechtman @ coopfoodstore.com
Other Contact Name: (if applicable) JAMIE SHECHTMAN

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

See Attached

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLL and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Nick Clark

Licensee's Signature

NICK CLARK

Printed Name

4/7/23

Date

Licensee's Signature

Printed Name

Date



State of New Hampshire
Department of State
2023 ANNUAL REPORT

Filed
Date Filed: 3/28/2023
Effective Date: 3/28/2023
Business ID: 14358
David M. Scanlan
Secretary of State

BUSINESS NAME: HANOVER CONSUMER COOPERATIVE SOCIETY, INC.
BUSINESS TYPE: Domestic Consumer Cooperative
BUSINESS ID: 14358
STATE OF INCORPORATION: New Hampshire

CURRENT PRINCIPAL OFFICE ADDRESS	CURRENT MAILING ADDRESS
45 S Park Street Hanover, NH, 03755, USA	PO BOX 633 HANOVER, NH, 03755, USA

PRINCIPAL PURPOSE(S)	
NAICS CODE	NAICS SUB CODE
Retail Trade	Supermarkets and Other Grocery (except Convenience) Stores
NOT REQUIRED	

OFFICER / DIRECTOR INFORMATION		
NAME	BUSINESS ADDRESS	TITLE
Nicholas Clark	998 Route 113, Theford Center, VT, 05075, USA	President
Conicia Jackson	10 Pleasant St, PO Box 184, Lebanon, NH, 03768, USA	Vice President
Orin Pacht	1765 VT-113, Theft Ctr, VT, 05075, USA	Secretary
Margaret O'Neil	12 Meadow Valley Road, Cornish, NH, 03745, USA	Treasurer
Marta Ceroni	2 Evanchance Road, Enfield, NH, 03748, USA	Director
Manish Kumar	2 Deer Run Lane, Lebanon, NH, 03768, USA	Director
Jessica Giordani	78 Spring St, Apt 2, Lebanon, NH, 03766, US	Director
Mary Lou Aleskie	530 River Rd, Lyme, NH, 03768, USA	Director
Eric DeLuca	PO Box 355, Wilmot, NH, 03287, USA	Director
Jennifer Tietz	PO Box 1106, Walder, VT, 05088, USA	Director
Lindsay Smith	29 Shaker Hill Rd, Enfield, NH, 03748, USA	Director

I, the undersigned, do hereby certify that the statements on this report are true to the best of my information, knowledge and belief.

Title: **President**

Signature: **Nicholas Clark**

Name of Signer: **Nicholas Clark**

Application
DLL - Application - 22876

APPLICATION DETAILS

RELATED INFORMATION

DLL - Application Id

DLL - Application - 22876

Business Entity Name

Hanover Consumer Cooperative Society Inc.

Phone number:

Applicant Email

bfollett@coopfoodstore.com

<mailto:bfollett@coopfoodstore.com>

Renewal Application

Applicant Action Comments

License/Permit Location Description

Town Fee

70

Business Entity Phone

802-765-2872

Physical Location Name

Co-op Food Store

Physical Location Street 1

209 Maple Street

Physical Location Street 2/Unit/Suite

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Hartford

Historical Id

SECN

Application Type

License

Application For

Second Class License

Town User Approval/Rejection Comments

Eligibility of Tobacco Fee waiver

Physical Location City/Town

Hartford

Physical Location State

Vermont

Physical Location Zip

05001

Created By



[Bruce Follett \(/DLLLicenseManagment/s/profile/0058z000000xEhNAAU\)](#), 3/24/2023 10:12 AM

Inspection Summary

Hartford Fire Department

inspection 8862



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 03/31/2023 15:30
Inspected On 03/31/2023 15:30
Finished At 03/31/2023 16:30
Next Inspection

Scheduled Peltier

Inspection Length 1.00

Occupant

Occupant Name Co-op Food Store
Building Name Mercantile Occupancy
Contact Name Cathy Moloney
Address 209 MAPLE ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-3400

Owner

Owner / Company ST ALBANS SHOPPING CENTER
Contact Name C/O POMERLEAU REAL ESTATE
Address P O BOX 6
City, State and Zip BURLINGTON, VT 05402-
Phone 802-295-3400

Comments

Liquor License Fire Inspection:

Initial Inspection: 03/31/2023
Final Inspection: 04/07/2023
Occupancy Type: Mercantile Occupancy
Occupancy Status: GRANTED

Initial Inspection Notes:

All noted violations shall be properly addressed and completed within a limited but reasonable time. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY. A response with a plan of action is REQUIRED within 30 days of receipt of this fire inspection report - A final inspection shall be completed before a clear fire inspection report can be obtained. Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed and or a plan of corrective action is ready for review.

Violation Summary

Status	Violation	Location
Closed	11.1.5.6 - Extension Cords	Building

Date: 04/07/2023

Page: 1

Extension cords shall not be used as a substitute for permanent wiring.

Comments: Extension cords noted in permanent use in these areas:
- Back Storage

Required Action: Flexible cords and cables shall not be used as follows:
(1) As a substitute for the fixed wiring of a structure
(2) Where run through holes in walls, ceilings, or floors
(3) Where run through doorways or windows, under carpets, and so forth
(4) Where attached to building surfaces
Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.

Closed	8.4.1.1 - Storage Outside of Buildings Storage outside of buildings for cylinders awaiting use or resale or that are part of a cylinder exchange point shall be located as follows: (1) At least 5 ft (1.5 m) from any doorway or opening in a building frequented by the public where occupants have at least two means of egress as defined by NFPA 101, Life Safety Code (2) At least 10 ft (3 m) from any doorway or opening in a building or sections of a building that has only one means of egress (3) At least 20 ft (6.1 m) from any automotive service station fuel dispenser	Building
--------	--	----------

Comments: 20lb propane tank noted as being stored outside building (within vicinity of egress).

Required Action: Cylinders shall be removed and kept clear of area AT ALL TIMES. Cylinders at a location open to the public shall be protected by either of the following:
(1) An enclosure in accordance with 6.19.4.2
(2) A lockable ventilated enclosure of metal exterior construction

Closed	10.18.3.2 - Sprinkler Head Clearances The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1]	Building
--------	---	----------

Comments: Storage noted within vicinity of sprinkler heads in these areas:
- Produce
- Deli

Required Action: Storage height shall be reduced and required clearance shall be maintained.

Closed	10.18.4 - Means of Egress (Storage) Combustible material shall not be stored in exits.	Building
--------	---	----------

Comments: Storage noted in path of egress in these areas:
- Deli

Required Action: Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency.

Closed	110.26 - Spaces About Electrical Equipment Access and working space shall be provided and maintained about all electrical equipment to permit ready and safe operation and maintenance of such equipment.	Building
--------	--	----------

Comments: Electrical disconnecting means noted as obstructed in these areas:
- Produce

Required Action: A minimum 36 in. (915 mm) of clear space shall be maintained to permit access to and operation of electrical disconnecting equipment.

Closed	11.1.3.2 - Multiplug Adapters Multiplug adapters shall not be used as a substitute for permanent wiring or receptacles.	Building
--------	--	----------

Comments: Multi-plug adapters noted in permanent use in these areas:
- Employee break room

Required Action: Multiplug adapters shall not be used as a substitute for permanent wiring

or receptacles.

Closed

8.5.1 - Smoke Barriers

Smoke barriers shall be provided to subdivide building spaces for the purpose of restricting the movement of smoke.

Building

Comments: Multiple ceiling tiles are noted as missing in these areas:

- Employee break room
- Deli

Required Action: - Ceiling tiles must be in proper working order at all times for smoke barrier protection. All missing or damaged ceiling tiles shall be replaced.

Tickler History

Date Type Inspector Narrative

Signatures

 Thomas Peltier

04/07/23
Date



**TOWN OF HARTFORD
SPECIAL SELECTBOARD ORGANIZATIONAL
MEETING MINUTES**

Thursday, March 9, 2023 at 6:00 pm

Present: Lannie Collins; Dan Fraser; Mary Erdei; Mike Hoyt; Rocket; Kim Souza; Ally Tufenkjian, Paula Nulty, Heidi Duto.

JAM LINK: <https://catv.cablecast.tv/CablecastPublicSite/show/32934?channel=1>

- I. Call to Order Special Selectboard Organizational Meeting: Mike Hoyt called the meeting to order at 6:00PM.**
- II. Pledge of Allegiance was recited and led by Rocket**
- III. Reorganization of Board Positions: Chair, Vice Chair and Clerk**

Selectboard member Ally Tufenkjian made the motion to appoint Mike Hoyt as Chair. Selectboard Dan Fraser seconded the motion. 5 in favor. 1 not in favor (Collins). 1 abstained (Hoyt). The motion passed.

Selectboard member Rocket made the motion to appoint Lannie Collins as Vice Chair. Selectboard Kim Souza seconded the motion. An erroneous assumption was made by the Chair that a member could not vote on their own nomination, resulting in Lannie Collins not being polled for the vote. A 3-3 tie vote resulted: Rocket, Souza, and Tufenkjian in favor; Hoyt, Erdei, and Fraser not in favor. The chair refused to accept Collin's vote for himself at this time. The Chair, after disposing of the pending motion for a different nomination, revisited Lannie Collins' nomination, this time resulting in a 3-4 vote: 3 in favor (Collins, Rocket, Souza), 4 not in favor (Tufenkjian, Hoyt, Erdei, Fraser). The motion failed.

Selectboard member Mary Erdei made the motion to appoint Dan Fraser as Vice Chair. Selectboard member Ally Tufenkjian seconded the motion. 4 in favor (Tufenkjian, Hoyt, Erdei, Souza). 2 not in favor (Collins, Rocket). 1 abstained (Fraser). The motion passed.

Selectboard member Dan Fraser made the motion to appoint Kim Souza as Clerk. Selectboard member Mary Erdei seconded the motion. 6 in favor. 1 abstained (Souza).

- IV. Liaison Assignments Review**
 - Mike Hoyt, Chair:** Climate Action Steering Team, School Board, UV Leadership Committee (3)
 - Dan Fraser, Vice Chair:** Aquatic Center Oversight, Energy Commission, Tree Board (3)
 - Kim Souza, Clerk:** Design Review Committee, Planning Commission, School Board 2nd Alt. (3)
 - Lannie Collins:** Hartford Community Coalition, Zoning Board, HCoreI (3)
 - Mary Erdei:** Conservation Committee, Parks & Rec, School Board 1st Alt (3)
 - Rocket:** Historic Preservation Commission, Sister Cities, HBRLF, Town & School Meeting (4)
 - Ally Tufenkjian:** HCoreI, Housing & Homelessness, Resilient Hartford (3)

- V. **Closing:** Selectboard Mike Hoyt made the motion to adjourn the meeting at 6:49PM.
Selectboard member, Rocket seconded the motion. All were in favor and the motion passed.

Kim Souza,
Signed/Approved April 18, 2023



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, April 4, 2023, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Ally Tufenkjian, Member; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member, Ally Tufenkjian, Member; Lana Livingston; Gail Ostrout; Paula Nulty; Joe Major; Judy Howey; Max Overstrom-Coleman; Patti Holmes; Sandi Mariotti; Jennifer Kravitz; Heidi Duto; Geri Williams; Mary Lou Scelza; Nancy Russell

Zoom Participants: Kim Souza, Clerk; Mike Morris; Cathy Melocik; Doris Villandra

JAM LINK:

<https://www.youtube.com/watch?v=qZI3sb04O0w&list=PLAdkf9ugxof7FGsvb7b8PHLFaNfKZbq-g&index=2>

- I. **Call to Order the Selectboard Meeting by Chair, Mike Hoyt at 6:00PM.**
- II. **Pledge of Allegiance was recited and led by Lannie Collins.**
- III. **Local Liquor Control Board: Selectboard Chair, Mike Hoyt recessed the Selectboard Meeting and opened the Local Liquor Control Board.**

New :

- a. Selectboard Member, Mary Erdei made the motion to approve a 2nd Class Liquor License for Fontinalis, LLC d/b/a Fontinalis. Selectboard Member, Ally Tufenkjian seconded the motion. 5 were in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.

Renewals:

- a. Selectboard Member, Lannie Collins made the motion to approve the 1st Class and Outside Consumption Permit renewals for Quechee Pizza Chef: Selectboard Member, Mary Erdei seconded the motion. 5 were in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.
- b. Selectboard Member, Ally Tufenkjian made the motion to approve Global Montello Group Corp dba Jiffy Mart #439 for a 2nd Class, Tobacco and Tobacco Substitute Endorsement. Selectboard Member, Mary Erdei seconded the motion. 5 were in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.
- c. Selectboard Member, Ally Tufenkjian made the motion to approve Vural Oktay, Inc. d/b/a Tucker Box for a 1st Class, 3rd Class and Outdoor Consumption Permit for the sidewalk area only. Selectboard Member, Mary Erdei seconded the motion. 4 were in

favor, 1 (Collins) not in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.

- d. Selectboard Member, Lannie Collins made the motion to approve Jake's Quechee Market, Inc., d/b/a Jake's Quechee Market for a 2nd Class, Tobacco and Tobacco Substitute Endorsement. Selectboard Member, Mary Erdei seconded the motion. 5 were in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.

Selectboard Chair, Mike Hoyt closed the Local liquor Control Board and reopened the Selectboard Meeting at 6:22pm.

- IV. Local Cannabis Control Board: None
- V. Order of Agenda: No Changes
- VI. Selectboard

1. Public Comment

Patti Holmes, from WRJ, addressed the Selectboard on her opinion about the past meetings and how the Selectboard has acted. They must be held accountable for their actions.

Mary Lou Scelza, from Hartford, commented on the Outside Consumption request that was brought to the Board in the Local Liquor Control Board session. She would recommend approving the extended area. She also commented on the Board's actions in the past meetings. Hoping the Board can go forward with talking about issues and do what is best for the Town, not the individual Board members.

Geri Williams, from Wilder, reminded the board that she had voted for the current Selectboard members and they represent her and all the people in the town. They must not forget that. She urged the Board to have basic understandings of the Robert's Rules of Order. She asked the Board to please conduct the business of the Town in a business way. She urges the Board to get out and hear the voices of the community.

Heidi Duto, from WRJ, commented about the last 2 meeting and the Chair's lack of control. She noted the lack of dignity and respect. She asked the Chair to do better. She wants all the board members to know Robert's Rules and the Town Charter. She also asked about the Wilder Park & Ride lights. Gail Ostrout said that they are working on a grant for the lights.

Doris Villandra, from Wilder (zoom). Appalled how Rocket was interrupted by Mary in last week's meeting. Moving forward she hopes that board members don't interrupt other board members. She also was upset that the Chair didn't take control to quiet things down at that meeting when Rocket left.

Cathy Melocik, from Wilder (zoom) hoping as we moved forward with training for the Selectboard that the 5-minute limit that is for citizens will be the same for Selectboard members. We need to go forward to get the business done.

Mike Morris, from Hartford (zoom). He noted that Hartford Selectboard has been in the paper lately. We need to work on more positive news. Everyone should work together to calm things down. On another topic, he said that Kim Souza made a promise to step down from the Town

Manager Search Committee if Lannie got elected. Now she has rescinded her decision to do that based on other reasons. He would like to know why she did this. Kim Souza responded that she did make that offer before the elections. She had every intention to abide by that agreement. After the organizational meeting on March 9th she felt that she had given up enough and she would stay on the TMSC.

2. Selectboard Comments and Announcements

Lannie Collins presented a document from California that has more simplified rules of procedure than Robert's Rules of Order.

Mary Erdei suggested that the Selectboard members keep their comments to a maximum of 2 minutes. Dan Fraser agreed and Rocket and Lannie Collins objected. Mike Hoyt agreed that they should be able to limit comments to at least 5 minutes.

Kim Souza had shared her plans and ideas for training at the last Selectboard meeting which includes a code of conduct for Selectboard meetings. She invited Lannie to work with her on a code of conduct for the Selectboard. Kim has asked about the status of litigations within the town. She would like an update at the next meeting in Executive Session.

Rocket would like to see history that any board member has gone more than 5 minutes addressing the Board. Rocket explained more about his actions of the last meeting. He left as an act of civil protest and he did listen in on Zoom after leaving the meeting. He does care about his commitment to the Town. He also, after much thought, will not be leaving his commitment to the Town. He would like the Town to move forward peacefully.

Ally Tufenkjian expressed gratitude to everyone that is taking the time to share their perspectives.

Mike Hoyt reminded the Board that they will need to take up the Charter again. Also, to discuss the proposed ordinance that will limit discharge of firearms in heavy populated areas.

3. Appointments:

- a. Selectboard Member, Rocket made the motion to appoint Jennifer Kravitz to the Committee on Housing and Homelessness for a two-year term beginning April 4, 2023. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.
- b. Selectboard Member, Mary Erdei made the motion to appoint Sandra Mariotti to the Committee on Housing and Homelessness for a two-year term beginning April 4, 2023. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

- c. Selectboard Vice Chair, Dan Fraser made the motion to reappoint Sara Campbell to the Hartford Committee on Racial Equity and Inclusion for a two-year term beginning April 4, 2023. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

4. Town Manager and Significant Activity Report

Sig acts:

<https://cms5.revize.com/revize/hartfordvt/Significant%20Activity%20Report%20Total.pdf>

Staffing levels: Noted on the Sig Acts. The Board requested to also have the total number of employees/openings per department.
Gates Street: Updated by Gail Ostrout. Timeline was presented.
Paving: Schedule was provided; EV Chargers: the ones in the downtown parking lot are not working. Updated by Dana Clawson.

5. Board Reports, Motions & Ordinances

- a. Acceptance of revised TIF District FY 2022 Annual Report and Certification

Selectboard Vice Chair, Dan Fraser made the motion to Accept the modifications to the Fiscal Year 2022 TIF Annual Report in Section III regarding debt information, and in Section IV regarding TIF expenditures as presented and shown on the attached Revised TIF FY 2022 Annual Report, and have the Selectboard Chair or other Authorizing Official sign the Certification form. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

- b. Kubota Skid Steer Award to Vendor

Selectboard Vice Chair, Dan Fraser made the motion To authorize the Town Manager to sign for and purchase the Kubota Skid Steer through the Sourcewell Contract as identified in the attached documents and invoice for \$73,173.18 and include an additional 1yr extension of the Orange Protection Plan for \$1,250.00 for a total of \$74,423.18. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

VII. Commission Reports

Ally Tufenkjian

Resilient Hartford:

-This year, the Committee intends to slow down on planting; work on building healthy soil; improve their watering system; and work on building community and finding educational opportunities that go along with their work. The Food Forest Subcommittee has therefore decided to form five teams: Water Team, Growing Team, Outreach Team, Infrastructure Team, and Fundraising Team. Interested community members can reach out to Matt Osborn (mosborn@hartford-vt.org) if they'd like to volunteer.

- The Quechee Abenaki Garden and Wilder School food forest project are both progressing nicely.
- The Committee still has two openings.

Hartford Committee on Racial Equity & Inclusion (HCOREI):

- Committee reorganized officers; Sara Campbell remains Chair, Molly Armbrust was appointed Vice Chair, and Pat Autilio remains Clerk.
- The School Board ratified the recently amended HCoreI charge at its 3/8 meeting.
- Committee discussed the idea of creating a resolution in honor of the late HCoreI and community member Ann Reynolds.
- Committee member John Hall brought forward the idea of having a joint discussion between the Selectboard and the School Board on the future of equity work in Hartford as a joint project between both Boards. Further discussion will likely take place at the next meeting.
- Member John Hall's term has ended so there is now an open seat on the Committee. A huge thank you to John for his years of service on the Committee and for the kind, wise way he has led this work forward for Hartford.

Hartford Committee on Housing and Homelessness:

- Appointed Alex Belenz to be the Committee's representative for the Town Plan Steering Committee.
- Discussed outreach to different towns to learn more about what they are observing and doing locally and regionally. The Committee will extend invitations to various towns and leaders of housing-related initiatives to connect with them.
- Continued discussion on the Committee's areas of interest and potential scope of work and will be creating a document to capture the Committee's focus areas and next steps.

Dan Fraser

Tree Board

April Tree of the Month is the ginkgo (Ginkgo biloba), the first and last new trees planted on South Main Street across from Tucker Box restaurant. It will grow to a height of 25'–50' and has fan-shaped bright green leaves. It tolerates heat, air pollution and salt which makes it a great street tree. Learn more about the ginkgo that is said to be a living fossil!!

VIII. Consent Agenda: Selectboard Vice Chair, Dan Fraser made the motion to approve the consent agenda without the March 9th minutes. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 4/1/2023

Approve Meeting Minutes of: 3/21/2023; 3/9/2023

Approve A/P Manifest of: 3/31/2023 and 4/6/2023

Approve Selectboard Meetings: 5/2/2023, 5/16/2023, 5/30/2023

Already Approved: 4/18/2023

IX. Executive Session: Selectboard Vice Chair made the motion That in accordance with Vermont's Open Meeting Law 1 V.S.A. § 313, I move that the Selectboard enter into Executive Session: To discuss the appointment or employment or evaluation of a public officer or employee. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

Selectboard Vice Chair made the motion to close the Executive session at 8:45pm. Selectboard Member Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Selectboard Member, Mary Erdei made the motion to evaluate the Acting Town Manager and Acting Assistant Town Manager in accordance with the agreement made with the Selectboard and Town Charter. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

- X. Adjourn the Selectboard Meeting: Selectboard Vice Chair, Dan Fraser made the motion to adjourn the meeting. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Kim Souza, Clerk
4/4/2023 Minutes

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Check Date: 4/14/2023 - 4/14/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
13-0200	TIF TAX REVENUE				
031920	MUDGETT, JENNETT & KROGH-WISNER, PC		4/14/2023		1019
113357	AUDIT - TIF DISTRICT	0.00	\$4,000.00	0.00	4,000.00
Desc: AUDIT - TIF DISTRICT		Acct: 13-500-101-8060	MISC - Direct Pay From Tax Revenue		
Vendor Total:			4,000.00	0.00	4,000.00
052825	WHITE + BURKE	WHITE + BURKE	4/14/2023		1020
14235	TIF SPREADSHEETS UPDATE	0.00	\$4,773.10	0.00	4,773.10
Desc: TIF SPREADSHEETS UPDATE		Acct: 13-500-101-8060	MISC - Direct Pay From Tax Revenue		
Vendor Total:			4,773.10	0.00	4,773.10
500691	U.S. BANK	U.S. BANK	4/14/2023		1021
VMBBHAR102 2023-2	BOND PAYMENTS	0.00	\$81,348.62	0.00	81,348.62
Desc: Series 2014-3 Series 2014-3 TIF		Acct: 13-912-542-0100	Bond Interest - TIF 2014-3		
Desc: Series 2017-3 TIF		Acct: 13-912-542-0350	Bond Interest - TIF 2017-3		
Desc: Series 2020-2 Series 2020-2 TIF		Acct: 13-912-542-0370	Bond Interest - TIF 2020 - 3		
Desc: Series 2021-1 Series 2021-1 TIF		Acct: 13-912-542-0380	Bond Interest - TIF 2021-1		
Desc: Series 2022-1 Series 2022-1 TIF (7		Acct: 13-912-542-0382	Bond Interest - TIF 2022 - 1 (728A)		
Desc: Series 2022-1 Series 2022-1 TIF (7		Acct: 13-912-542-0384	Bond Interest - TIF 2022 - 1 (728B)		
Vendor Total:			81,348.62	0.00	81,348.62
13-0200	Fire & Ambulance	Bank Total:		90,121.72	
25-0221	Fire & Ambulance				
044602	STROBES N' MORE LLC		4/14/2023		1015
271016	FENIEX LIGHTS FOR C2	0.00	\$4,757.75	0.00	4,757.75
Desc: FENIEX LIGHTS FOR C2		Acct: 25-985-100-0221	Fire & Ambulance		
Vendor Total:			4,757.75	0.00	4,757.75
25-0221	GENERAL FUND - MASCOMA	Bank Total:		4,757.75	
FUND 1 0	GENERAL FUND - MASCOMA				
001170	AIRGAS, INC.	AIRGAS USA, LLC	4/14/2023		79612
9136223722	MED SUPPLIES	0.00	\$28.96	0.00	28.96
Desc: MED O2		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPLI		
9136364834	MED SUPPLIES	0.00	\$49.96	0.00	49.96
Desc: MED O2		Acct: 10-221-331-0500	HFD -MEDICAL EQUIPMENT & SUPPLI		
Vendor Total:			78.92	0.00	78.92
001645	ALLIANCE MECHANICAL INC.	ALLIANCE GROUP INC.	4/14/2023		79613
C220089-001	HEAT PUMP CONTROLS @ TH	0.00	\$9,803.00	0.00	9,803.00
Desc: HEAT PUMP CONTROLS @ TH		Acct: 10-161-321-0000	TH -REPAIRS & MAINT		
C220357-001	WWTF JACE REPLACEMENT HVAC SY	11,870.00	\$11,870.00	0.00	11,870.00
Desc: WWTF JACE REPLACEMENT HVAC SYS		Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
M221793	Maintenance WRJ WW TRATMNT PL	4,375.00	\$4,375.00	0.00	4,375.00
Desc: Maintenance WRJ WW TRATMNT PL		Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			26,048.00	0.00	26,048.00

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Check Date: 4/14/2023 - 4/14/2023

Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
002965	ATCO INTERNATIONAL			4/14/2023		79614
I0611328	MATERIALS		236.81	\$236.81	0.00	236.81
Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
Vendor Total:				236.81	0.00	236.81
004854	BENISTAR/HARTFORD	BESTCO HARTFORD		4/14/2023		79615
05012023	RETIREEES HEALTH INS MAY'23		0.00	\$2,672.85	0.00	2,672.85
Desc: Retirees Insurance		Acct: 10-211-418-0100		HPD -RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-271-418-0100		DISP -RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-325-418-0100		DPW -RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-221-418-0100		HFD -RETIREE HEALTH INSURANCE		
Vendor Total:				2,672.85	0.00	2,672.85
005800	BLAKTOP INC.			4/14/2023		79616
31311	MATERIALS		0.00	\$569.40	0.00	569.40
Desc: Pot Holes Around Town		Acct: 10-311-323-0000		DPW -MATERIAL & SUPPLIES		
Vendor Total:				569.40	0.00	569.40
006100	BMO FINANCIAL GROUP			4/14/2023		79617
Cooney 03/01-16/23	Cooney, Scott - FD		0.00	\$1,694.15	0.00	1,694.15
Desc: Travel/Lodging/Meals CPSE		Acct: 10-221-311-0000		HFD -TRAVEL & MEETINGS		
Perry 03/01-16/23	Perry, Diane - PD		0.00	\$45.28	0.00	45.28
Desc: Staples - Thank-You Notes		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
Perry 03/17-27/23	Perry, Diane - PD		0.00	\$139.41	0.00	139.41
Desc: Amazon - DVD's / Sleeves		Acct: 10-271-323-0000		DISP -MATERIAL & SUPPLIES		
Desc: Amazon - Office Supplies		Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES		
Czora 03/01-16/23	Czora, Jason - FD		0.00	\$271.05	0.00	271.05
Desc: USPS - Shipping		Acct: 10-221-322-0000		HFD -POSTAGE		
Desc: intAssocFC-Membership Dues		Acct: 10-221-313-0000		HFD -MEMBERSHIP DUES		
Rowlee 03/01-16/23	Rowlee, David - FD		0.00	\$91.49	0.00	91.49
Desc: Amazon - Garbage Bags		Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES		
Desc: Amazon - Legal Pads		Acct: 10-221-320-0000		HFD -EQUIP OPERATION/MAINT-OFFI		
Desc: Amazon - Green Light Bulb		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Rowlee 03/17-27/23	Rowlee, David - FD		0.00	\$60.93	0.00	60.93
Desc: Amazon - Laminating Pouches		Acct: 10-221-320-0000		HFD -EQUIP OPERATION/MAINT-OFFI		
Czora 03/17-27/23	Czora, Jason - FD		0.00	\$47.00	0.00	47.00
Desc: VT DMV - C2 Registration		Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES		
Shane 03/01-16/23	Barnes, Shane - REC		0.00	\$11.20	0.00	11.20
Desc: HomeDepot - Door Stop		Acct: 10-530-323-0000		PR -MATERIAL & SUPPLIES		
Walsh 03/01-16/23	Walsh, Dillon - IT		0.00	\$72.97	0.00	72.97
Desc: Amazon - Cleaning Supplies		Acct: 10-181-330-0000		IT -OFFICE EQUIPMENT		
Desc: SMTP2GO-SMTP		Acct: 10-181-318-0000		IT -CONTRACTED SERVICES		
Delisle 03/01-16/23	Delisle, Jeremy - DPW		585.00	\$932.58	0.00	932.58
Desc: SPSchonstedt-Repair metal detector		Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
Desc: Sanel - Hydro Hose		Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
Desc: Amazon - Mailbox FIN		Acct: 10-171-323-0000		FIN -MATERIAL & SUPPLIES		
Desc: Amazon - Relief Valve & Pressure PI		Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
Desc: Staples - Overweight Signs		Acct: 10-325-323-0000		DPW -MATERIAL & SUPPLIES		

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date		Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
Delisle 03/17-27/23	Delisle, Jeremy - DPW	444.99	\$696.95	0.00		696.95
Desc: Staples - Register Paper	Acct: 30-974-323-0000		MATERIAL & SUPPLIES			
Desc: VRWA-Exam Prep	Acct: 50-955-315-0000		RECRUITMENT & TRAINING			
Desc: Amazon - Prime Membership	Acct: 55-955-313-0000		MEMBERSHIP DUES			
Desc: Amazon - Cables	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL			
Desc: DMV-Title Search	Acct: 10-325-318-0000		DPW -CONTRACT SERVICES			
Desc: DMV-Title Search	Acct: 50-955-318-0000		CONTRACTED SERVICES			
Desc: Amazon - Drum Dolly	Acct: 10-321-323-0000		DPW -MATERIAL & SUPPLIES			
Desc: VPower-Pump Housing	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES			
Desc: Amazon - Electric Lines	Acct: 30-974-323-0000		MATERIAL & SUPPLIES			
Desc: Amazon - SprayBottles/Squeegee/Pain	Acct: 50-952-323-0000		MATERIAL & SUPPLIES			
Dube 03/01-16/23	Dube, Chris - FD	0.00	\$26.00	0.00		26.00
Desc: NatRegEMT-Certification Fee	Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING			
Dube 03/17-27/23	Dube, Chris - FD	0.00	\$100.18	0.00		100.18
Desc: NatRegEMT-Recertif Fee	Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING			
Desc: Setcom-Charge Cable	Acct: 10-221-321-0000		HFD -REPAIRS & MAINT-VEHICLES			
Hannux 03/01-16/23	Hannux, Shawn - FD	0.00	\$187.11	0.00		187.11
Desc: Dinner/Parking/taxi - Training	Acct: 10-221-311-0000		HFD -TRAVEL & MEETINGS			
Hausler 03/17-27/23	Haulser, Scott - REC	0.00	\$119.40	0.00		119.40
Desc: CANVA-Software Program	Acct: 10-511-312-0000		PR -ADVERTISING			
Hedges 03/01-16/23	Hedges, Charles - FD	0.00	\$120.97	0.00		120.97
Desc: Meditest - Test	Acct: 10-221-315-0000		HFD -RECRUITMENT & TRAINING			
Desc: HomeDepot-Oil	Acct: 10-221-323-0000		HFD -MATERIAL & SUPPLIES			
Desc: Sunoco - Gas	Acct: 10-221-319-0000		HFD -EQUIPMENT OPERATION-GAS			
Hedges 03/17-27/23	Hedges, Charles - FD	0.00	\$222.24	0.00		222.24
Desc: NorthAmerReq-Med Supplies	Acct: 10-221-331-0500		HFD -MEDICAL EQUIPMENT & SUPPLI			
Jay 03/01-16/23	McDonough, Jay - REC	309.11	\$309.11	0.00		309.11
Desc: OTCBrands - Egg Hunt Supplies	Acct: 25-985-511-0006		P & R Restricted - Community Events			
Desc: Amazon - LEGO Bunny	Acct: 25-985-511-0006		P & R Restricted - Community Events			
Desc: Amazon - Crafts & Supplies	Acct: 25-985-511-0006		P & R Restricted - Community Events			
Jay 03/17-27/23	MCDonough, Jay - REC	185.88	\$913.69	0.00		913.69
Desc: AdvancedAutoParts-Wipers	Acct: 10-511-323-0000		PR -MATERIAL & SUPPLIES			
Desc: HomeDepot-Storage Solutions	Acct: 25-985-511-0006		P & R Restricted - Community Events			
Desc: ArcheryArtemis-Archery Course	Acct: 10-514-318-0000		PR -CONTRACTED SERVICES			
Desc: Amazon - Archery Bands	Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES			
Desc: KrazyKids-Field Trip	Acct: 10-514-318-0000		PR -CONTRACTED SERVICES			
Desc: Amazon - Archery Equipment	Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES			
Desc: Amazon - 1st Aid Bags/Ratchet Strap	Acct: 10-514-323-0000		PR -MATERIAL & SUPPLIES			
Kelley 03/01-16/23	Kelley, Connie - PD	0.00	\$1,089.93	0.00		1,089.93
Desc: HD-Snow Shovels	Acct: 10-211-323-0000		HPD -MATERIAL & SUPPLIES			
Desc: USPS-Postage	Acct: 10-211-322-0000		HPD -POSTAGE			
Desc: PoliceBikeStore-Bike Clothing	Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI			
Desc: Training Refreshments	Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS			
Kelley 03/17-27/23	Kelley, Constance - PD	0.00	\$406.87	0.00		406.87
Desc: Dri lbeetsoft-Data Recovery	Acct: 10-211-324-0000		HPD -TELEPHONE			
Desc: Evans - Fuel	Acct: 10-211-321-0000		HPD -REPAIRS & MAINT-VEHICLES			
Desc: SpTdiLic-Bike Shoes	Acct: 10-211-326-0000		HPD -PURCHASE UNIFORMS & CLEAI			
Desc: The Edgewater-Motel Room Training	Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS			
Desc: Amazon - Photography Backdrop	Acct: 10-211-311-0000		HPD -TRAVEL & MEETINGS			
Lori 03/01-16/23	Hirshfield, Lori - Planning	0.00	\$110.64	0.00		110.64

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Amazon - USb/PowerStrip/LaptopCase	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
	Desc: GreenCover-Soil Builder	Acct: 10-627-323-0000	PDZ -Materials & Supplies		
	Vendor Total:		7,669.15	0.00	7,669.15
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S	4/14/2023		79618
52849	SAFETY EQUIPMENT	0.00	\$55.00	0.00	55.00
	Desc: SAFETY EQUIPMENT	Acct: 10-325-326-0000	DPW -UNIFORMS		
	Vendor Total:		55.00	0.00	55.00
008120	C-CLEAR AUTO GLASS I NC		4/14/2023		79619
15318	SERVICE CALL	0.00	\$150.00	0.00	150.00
	Desc: SERVICE CALL	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		150.00	0.00	150.00
009120	CHADWICK-BAROSS INC		4/14/2023		79620
C56464	HR137 Parts	0.00	\$1,441.09	0.00	1,441.09
	Desc: HR137 Parts	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,441.09	0.00	1,441.09
009140	CENTRAL VERMONT PROPERTIES		4/14/2023		79621
9500249632	PIPE CROSSING: 243 SHERBROOKE	60.00	\$60.00	0.00	60.00
	Desc: PIPE CROSSING: 243 SHERBROOKE	Acct: 50-955-317-0000	PERMITS & LICENSES		
	Vendor Total:		60.00	0.00	60.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	4/14/2023		79622
4149380299	UNIFORMS	191.17	\$191.17	0.00	191.17
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4149380367	UNIFORMS	15.62	\$357.03	0.00	357.03
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
4150785071	UNIFORMS	135.17	\$135.17	0.00	135.17
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4150785122	UNIFORMS	80.52	\$80.52	0.00	80.52
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4150785164	UNIFORMS	15.62	\$357.03	0.00	357.03
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
4151078032	UNIFORMS	58.79	\$58.79	0.00	58.79
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4151508976	UNIFORMS	135.17	\$135.17	0.00	135.17
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4151509002	UNIFORMS	80.52	\$80.52	0.00	80.52
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4151509035	UNIFORMS	28.14	\$350.45	0.00	350.45
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: UNIFORMS	Acct: 10-221-326-0000	HFD -PURCHASE/RENTAL UNIFORMS		

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Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: UNIFORMS	Acct: 10-325-326-0000	DPW -UNIFORMS		
	Vendor Total:		1,745.85	0.00	1,745.85
010832	COMCAST			4/14/2023	79623
0257118APR'23	STATION 2 WIFI	0.00	\$226.78	0.00	226.78
	Desc: STATION 2 WIFI	Acct: 10-221-324-0000	HFD -TELEPHONE		
0262894APR'23	INTERNET-142 IZZO PL	121.14	\$121.14	0.00	121.14
	Desc: INTERNET-142 IZZO PL	Acct: 65-964-324-0000	TELEPHONE		
0273164APR'23	INTERNET-200 CRANBERRY	262.36	\$262.36	0.00	262.36
	Desc: INTERNET-200 CRANBERRY	Acct: 50-952-324-0000	TELEPHONE		
	Vendor Total:		610.28	0.00	610.28
013680	DESORCIE EMERGENCY PRODUCTS,LLC	DESORCIE EMERGENCY PRODUCTS LLC		4/14/2023	79624
17887	FOLDING TANK	0.00	\$1,299.00	0.00	1,299.00
	Desc: FOLDING TANK	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
	Vendor Total:		1,299.00	0.00	1,299.00
013835	DIESEL LAPTOPS, LLC			4/14/2023	79625
INV36033	Diesel Truck Software	0.00	\$2,195.00	0.00	2,195.00
	Desc: Diesel Truck Software	Acct: 10-221-320-0100	HFD -EQUIP OPERATION-COMMUNIC		
	Desc: Diesel Truck Software	Acct: 10-221-331-0100	HFD -FIRE SUPPRESSION EQUIPMEN		
	Vendor Total:		2,195.00	0.00	2,195.00
013840	DIG SAFE SYSTEM, INC			4/14/2023	79626
37161	EXCAVATION REQUESTS JAN-MAR 20	111.00	\$111.00	0.00	111.00
	Desc: EXCAVATION REQUESTS JAN-MAR 2023	Acct: 50-955-313-0000	MEMBERSHIP DUES		
	Desc: EXCAVATION REQUESTS JAN-MAR 2023	Acct: 55-955-313-0000	MEMBERSHIP DUES		
	Desc: EXCAVATION REQUESTS JAN-MAR 2023	Acct: 60-965-313-0000	MEMBERSHIP DUES		
	Desc: EXCAVATION REQUESTS JAN-MAR 2023	Acct: 65-965-313-0000	MEMBERSHIP DUES		
	Vendor Total:		111.00	0.00	111.00
014062	DJS ELECTRIC MOTORS, LLC			4/14/2023	79627
8206	Ventilation System Motor_Wet Well_3	1,347.70	\$1,347.70	0.00	1,347.70
	Desc: Ventilation System Motor_Wet Well_3	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		1,347.70	0.00	1,347.70
015001	EAGLE POINT GUN/T.J.MORRIS&SON			4/14/2023	79628
132834	AMMO	0.00	\$2,014.88	0.00	2,014.88
	Desc: AMMO	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
134786	AMMO	0.00	\$2,674.84	0.00	2,674.84
	Desc: AMMO	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
	Vendor Total:		4,689.72	0.00	4,689.72
015500	ENDYNE, INC			4/14/2023	79629
441515	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
442498	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		

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442538	WSID 5319 HTFD W	72.00	\$72.00	0.00	72.00
Desc: WSID 5319 HTFD W		Acct: 50-954-318-0000	CONTRACTED SERVICES		
442539	WSID 5320 QUECHEE CENTRAL	36.00	\$36.00	0.00	36.00
Desc: WSID 5320 QUECHEE CENTRAL		Acct: 55-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			288.00	0.00	288.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.		4/14/2023	79630
A001849-IN	WASTE DISPOSAL 110 G	0.00	\$390.08	0.00	390.08
Desc: WASTE DISPOSAL 110 G		Acct: 10-321-319-0000	DPW -EQUIPMENT OPERATION-GAS		
Vendor Total:			390.08	0.00	390.08
016390	FASTENAL COMPANY			4/14/2023	79631
NHWES97171	MATERIALS	460.18	\$460.18	0.00	460.18
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			460.18	0.00	460.18
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		4/14/2023	79632
1151124	UNIFORMS	0.00	\$21.39	0.00	21.39
Desc: UNIFORMS		Acct: 10-325-326-0000	DPW -UNIFORMS		
1152214	HAT/VEST	0.00	\$23.08	0.00	23.08
Desc: HAT/VEST		Acct: 10-325-326-0000	DPW -UNIFORMS		
Vendor Total:			44.47	0.00	44.47
017110	FISHER AUTO PARTS, INC			4/14/2023	79633
301-140144	PARTS AMB 11	0.00	\$269.72	0.00	269.72
Desc: PARTS AMB 11		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-141535	PARTS	0.00	\$206.34	0.00	206.34
Desc: PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-142592	RETURNED PARS	0.00	\$-206.34	0.00	-206.34
Desc: RETURNED PARS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-142754	PARTS	0.00	\$64.26	0.00	64.26
Desc: AMB 19 PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-142946	PARTS	57.95	\$57.95	0.00	57.95
Desc: PARTS		Acct: 30-971-321-0200	REPAIRS & MAINT - GROUNDS		
301-143101	PARTS	0.00	\$48.92	0.00	48.92
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-143114	PARTS	0.00	\$258.68	0.00	258.68
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-143169	PARTS	0.00	\$10.92	0.00	10.92
Desc: AMB 16 PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-143180	PARTS	0.00	\$19.47	0.00	19.47
Desc: AMB 16 PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-143192	PARTS	0.00	\$304.68	0.00	304.68
Desc: AMB 16 PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
301-143333	PARTS	0.00	\$36.12	0.00	36.12
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
301-143348	PARTS	0.00	\$8.30	0.00	8.30
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		

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301-143349	PARTS	0.00	\$51.10	0.00	51.10	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143513	RETURNED PARTS	0.00	\$-15.27	0.00	-15.27	
Desc: RETURNED PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143523	PARTS	0.00	\$6.83	0.00	6.83	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143555	PARTS	0.00	\$1.44	0.00	1.44	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143669	PARTS	0.00	\$47.55	0.00	47.55	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143806	PARTS	0.00	\$30.75	0.00	30.75	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143807	PARTS	23.86	\$23.86	0.00	23.86	
Desc: PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-143827	PARTS	94.09	\$94.09	0.00	94.09	
Desc: PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES			
301-143846	RETURNED PARTS	0.00	\$-204.68	0.00	-204.68	
Desc: RETURNED PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-143950	PARTS	133.37	\$133.37	0.00	133.37	
Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
301-143954	RETURNED PARTS	0.00	\$-30.75	0.00	-30.75	
Desc: RETURNED PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-143957	PARTS	0.00	\$7.20	0.00	7.20	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-144113	PARTS	0.00	\$59.46	0.00	59.46	
Desc: STOCK		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-144127	PARTS	0.00	\$56.18	0.00	56.18	
Desc: AMB 16 PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-144128	PARTS	0.00	\$178.02	0.00	178.02	
Desc: AMB 16 PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-144194	PARTS	0.00	\$69.98	0.00	69.98	
Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES			
301-342469	RETURNED PARTS	0.00	\$-100.00	0.00	-100.00	
Desc: RETURNED PARTS		Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI			
301-342532	RETURNED PARTS	-73.00	\$-73.00	0.00	-73.00	
Desc: RETURNED PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			1,415.15	0.00	1,415.15	
017135	FITZGERALD, DAVID	DAVID FITZGERALD	4/14/2023		79634	
03.27.2023	MILEAGE REIMBURSEMENT	0.00	\$22.53	0.00	22.53	
Desc: MILEAGE REIMBURSEMENT		Acct: 10-511-311-0000	PR -TRAVEL & MEETINGS			
Desc: MILEAGE REIMBURSEMENT		Acct: 10-511-311-0000	PR -TRAVEL & MEETINGS			
Vendor Total:			22.53	0.00	22.53	
017301	FOGG'S LUMBER AND HARDWARE		4/14/2023		79635	
03.31.2023	STATEMENT MATERIALS	0.00	\$28.06	0.00	28.06	
Desc: MATERIALS		Acct: 10-530-323-0000	PR -MATERIAL & SUPPLIES			
146060/6	PAINT	0.00	\$49.95	0.00	49.95	

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	Desc: PAINT		Acct: 10-530-323-0000	PR -MATERIAL & SUPPLIES		
146501/6	MATERIALS		0.00	\$9.99	0.00	9.99
	Desc: MATERIALS		Acct: 10-530-323-0000	PR -MATERIAL & SUPPLIES		
154761/6	MATERIALS		0.00	\$54.98	0.00	54.98
	Desc: MATERIALS		Acct: 10-512-323-0000	PR -MATERIAL & SUPPLIES		
182826/6	MATERIALS		63.29	\$63.29	0.00	63.29
	Desc: MATERIALS		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
183025/6	GLASSES		0.00	\$18.99	0.00	18.99
	Desc: GLASSES		Acct: 10-325-326-0000	DPW -UNIFORMS		
183034/6	MATERIALS		90.98	\$90.98	0.00	90.98
	Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
183341/6	MATERIALS		0.00	\$29.98	0.00	29.98
	Desc: MATERIALS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
183381/6	MATERIALS		19.73	\$19.73	0.00	19.73
	Desc: MATERIALS		Acct: 30-971-321-0100	REPAIRS & MAINT-BUILDING		
183925/6	MATERIALS		7.99	\$7.99	0.00	7.99
	Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
184002/6	MATERIALS		0.00	\$16.99	0.00	16.99
	Desc: MATERIALS		Acct: 10-325-326-0000	DPW -UNIFORMS		
184135/6	MATERIALS		32.99	\$32.99	0.00	32.99
	Desc: MATERIALS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
184727/6	MATERIALS		0.00	\$35.75	0.00	35.75
	Desc: MATERIALS		Acct: 10-528-321-0100	PR -REPAIRS & MAINT-BUILD & GRO		
184871/6	MATERIALS		0.00	\$21.89	0.00	21.89
	Desc: MATERIALS		Acct: 10-521-321-0000	PR -REPAIRS & MAINT - VEHICLES		
Vendor Total:				481.56	0.00	481.56
019390	GRAINGER				4/14/2023	79636
9667145313	MATERIALS		10.44	\$10.44	0.00	10.44
	Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:				10.44	0.00	10.44
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			4/14/2023	79637
91611000000APR'23	FERRY RD		174.64	\$174.64	0.00	174.64
	Desc: FERRY RD		Acct: 60-964-329-0000	ELECTRICITY		
98340000003APR'23	A ST PUMP STN		29.77	\$29.77	0.00	29.77
	Desc: A ST PUMP STN		Acct: 60-964-329-0000	ELECTRICITY		
98490000001APR'23	ELM/GILLETTE		125.23	\$125.23	0.00	125.23
	Desc: ELM/GILLETTE		Acct: 60-964-329-0000	ELECTRICITY		
89290000002APR'23	HEMLOCK RIDGE		35.79	\$35.79	0.00	35.79
	Desc: HEMLOCK RIDGE		Acct: 50-954-329-0000	ELECTRICITY		
04832000006APR'23	S MAIN ST PUMP		113.20	\$113.20	0.00	113.20
	Desc: S MAIN ST PUMP		Acct: 60-964-329-0000	ELECTRICITY		
09832000005APR'23	BRIGGS PARK		0.00	\$51.30	0.00	51.30
	Desc: BRIGGS PARK		Acct: 10-521-329-0000	PR -ELECTRICITY		
13611000004APR'23	HARTFORD VILLAGE STLGHT		0.00	\$78.17	0.00	78.17
	Desc: HARTFORD VILLAGE STLGHT		Acct: 10-314-329-0000	DPW -ELECTRICITY		
67700100000APR'23	RT 5 POLE 95		0.00	\$32.53	0.00	32.53

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	Desc: RT 5 POLE 95	Acct: 10-314-329-0000	DPW -ELECTRICITY		
20822960512APR'23	1732 QUECHEE MAIN	0.00	\$35.42	0.00	35.42
	Desc: 1732 QUECHEE MAIN	Acct: 10-521-329-0000	PR -ELECTRICITY		
33490000008APR'23	DEPOT ST	0.00	\$57.62	0.00	57.62
	Desc: DEPOT ST	Acct: 10-314-329-0000	DPW -ELECTRICITY		
34591000004APR'23	RADIO TOWER	0.00	\$323.55	0.00	323.55
	Desc: RADIO TOWER	Acct: 10-271-329-0000	DISP -ELECTRICITY		
36340000003APR'23	FROST PARK	0.00	\$24.48	0.00	24.48
	Desc: FROST PARK	Acct: 10-521-329-0000	PR -ELECTRICITY		
44390000006APR'23	BILLINGS FARM	0.00	\$70.17	0.00	70.17
	Desc: BILLINGS FARM	Acct: 10-314-329-0000	DPW -ELECTRICITY		
59511000008APR'23	CAMPBELL ST	119.85	\$119.85	0.00	119.85
	Desc: CAMPBELL ST	Acct: 50-954-329-0000	ELECTRICITY		
74856156851APR'23	97 S MAIN ST-CHARGING STATION	0.00	\$236.58	0.00	236.58
	Desc: 97 S MAIN ST-CHARGING STATION	Acct: 10-314-329-0100	DPW -ELECTRICITY - CHARGING STA		
77700100009APR'23	POLE 1 PLEASANT VIEW	0.00	\$52.96	0.00	52.96
	Desc: POLE 1 PLEASANT VIEW	Acct: 10-314-329-0000	DPW -ELECTRICITY		
87700100008APR'23	CHRISTIAN ST POLE	0.00	\$26.09	0.00	26.09
	Desc: CHRISTIAN ST POLE	Acct: 10-314-329-0000	DPW -ELECTRICITY		
Vendor Total:			1,587.35	0.00	1,587.35
019901	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	4/14/2023		79638
520388	POLE RENTAL - APR-JUN 2023	0.00	\$1,272.00	0.00	1,272.00
	Desc: POLE RENTAL - APR-JUN 2023	Acct: 10-314-329-0000	DPW -ELECTRICITY		
Vendor Total:			1,272.00	0.00	1,272.00
020223	G. STONE COMMERCIAL DIVISION LLC		4/14/2023		79639
92820	FILTERS	0.00	\$51.75	0.00	51.75
	Desc: FILTERS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:			51.75	0.00	51.75
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD	4/14/2023		79640
110390,00393648	WATER - SENIOR CENTER	0.00	\$288.91	0.00	288.91
	Desc: WATER - SENIOR CENTER	Acct: 10-421-328-0000	SEN -WATER		
112780,00393642	173 AIRPORT RD	0.00	\$740.15	0.00	740.15
	Desc: 173 AIRPORT RD	Acct: 10-321-328-0000	DPW -WATER		
121051,00393647	319 LATHAM WKS LN	40.19	\$40.19	0.00	40.19
	Desc: 319 LATHAM WKS LN	Acct: 60-961-328-0000	WATER		
130125,00393643	171 BRIDGE STREET - TH	0.00	\$288.06	0.00	288.06
	Desc: 171 BRIDGE STREET - TH	Acct: 10-161-328-0000	TH -WATER		
141210,00393645	45 HIGHLAND AVE	0.00	\$2,186.32	0.00	2,186.32
	Desc: 45 HIGHLAND AVE	Acct: 10-530-328-0000	PR -WATER		
121050,00393646	319 LATHAM WKS LN	809.76	\$809.76	0.00	809.76
	Desc: 319 LATHAM WKS LN	Acct: 60-961-328-0000	WATER		
Vendor Total:			4,353.39	0.00	4,353.39
021709	HARTFORD YOUTH LACROSSE CLUB		4/14/2023		79641
2023	Hartford Youth Lacrosse Club	0.00	\$5,840.00	0.00	5,840.00

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	Desc: Hartford Youth Lacrosse Club	Acct: 10-514-318-0000	PR -CONTRACTED SERVICES			
	Vendor Total:		5,840.00	0.00		5,840.00
022600	HICKOK & BOARDMAN			4/14/2023		79642
27273	AGREEMNT JAN-MAR 2023	537.59	\$4,145.00	0.00		4,145.00
	Desc: Advisory Agreement and Management F	Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-312-220-0000	DPW -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-511-220-0000	PR -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-530-220-0000	PR -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 30-971-220-0000	Health Insurance			
	Desc: Advisory Agreement and Management F	Acct: 30-975-220-0000	HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 50-955-220-0000	HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 55-955-220-0000	HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 60-961-220-0000	HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 60-965-220-0000	HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 65-963-220-0000	HEALTH INSURANCE			
	Desc: Advisory Agreement and Management F	Acct: 65-965-220-0000	HEALTH INSURANCE			
	Vendor Total:		4,145.00	0.00		4,145.00
023473	INGRAM LIBRARY SERVICES LLC			4/14/2023		79643
75335519	BOOKS	0.00	\$43.03	0.00		43.03
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
75335520	BOOKS	0.00	\$12.45	0.00		12.45
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
75335522	BOOKS	0.00	\$16.78	0.00		16.78
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
75448841	BOOKS	0.00	\$69.21	0.00		69.21
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
75448842	BOOKS	0.00	\$11.22	0.00		11.22
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
75456081	BOOKS	0.00	\$18.55	0.00		18.55
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
75335521	BOOKS	0.00	\$7.35	0.00		7.35
	Desc: BOOKS	Acct: 10-712-316-0500	LIB -APPROP - W. HARTFORD LIBRAF			
	Vendor Total:		178.59	0.00		178.59

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Bank ID	Bank Name				Check Date	Check No.
Vendor ID	Vendor Name		Payee Name			
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
024335	ISUN, INC				4/14/2023	79644
	INV-ISI-001095	MARCH 2023 SOLAR ARRAY	2,181.38	\$2,181.38	0.00	2,181.38
	Desc:	March 2023 PV electricity	Acct: 65-963-329-0000	ELECTRICITY		
		Vendor Total:		2,181.38	0.00	2,181.38
027250	LAWSON PRODUCTS INC				4/14/2023	79645
	9310504526	PARTS	0.00	\$23.20	0.00	23.20
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
		Vendor Total:		23.20	0.00	23.20
027380	LEBANON FORD				4/14/2023	79646
	435353	Steering Sensor	0.00	\$865.13	0.00	865.13
	Desc:	Steering Sensor	Acct: 10-521-320-0000	PR -EQUIP OPERATION & MAINT		
	45014083	PARTS	0.00	\$158.61	0.00	158.61
	Desc:	AMB 11 PARTS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
	45013974	PARTS	0.00	\$262.00	0.00	262.00
	Desc:	AMB 16 PARTS	Acct: 10-221-321-0200	HFD -REPAIRS & MAINT EMS VEHICLI		
		Vendor Total:		1,285.74	0.00	1,285.74
027403	LEBANON, CITY OF		CITY OF LEBANON		4/14/2023	79647
	MAR'23	Grit Disposal MAR'23	8,462.33	\$8,462.33	0.00	8,462.33
	Desc:	Grit Disposal MAR'23	Acct: 60-961-318-0000	CONTRACTED SERVICES		
		Vendor Total:		8,462.33	0.00	8,462.33
027750	DEAD RIVER COMPANY		DEAD RIVER COMPANY		4/14/2023	79648
	4484213,39793	#2 Oil 4,000G @ \$3.86 173 AIRPORT	0.00	\$15,560.00	0.00	15,560.00
	Desc:	#2 Oil 4,000G @ \$3.86 173 AIRPORT	Acct: 10-321-327-0000	DPW -BUILDING HEAT		
	4935943,50094	PROPANE 56.6G@\$1.53 DEPOT ST	87.73	\$87.73	0.00	87.73
	Desc:	PROPANE 56.6G@\$1.53 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT		
		Vendor Total:		15,647.73	0.00	15,647.73
028849	MADISON NATIONAL LIFE INSURANCE				4/14/2023	79649
	APR'23	LIFE INS APR'23	267.38	\$2,181.76	0.00	2,181.76
	Desc:	Life & AD&D Insurance	Acct: 10-121-240-0000	TM -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-151-240-0000	TC -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-171-240-0000	FIN -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-174-240-0000	ASE -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-175-240-0000	DEL -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-181-240-0000	IT -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-211-240-0000	HPD -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-221-240-0000	HFD -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-271-240-0000	DISP -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-312-240-0000	DPW -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-325-240-0000	DPW -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-511-240-0000	PR -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-514-240-0000	PR -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-530-240-0000	PR -LIFE INSURANCE		
	Desc:	Life & AD&D Insurance	Acct: 10-621-240-0000	PDZ -LIFE INSURANCE		

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Life & AD&D Insurance	Acct: 10-622-240-0000	PDZ -LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 30-975-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 50-954-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 50-955-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 55-955-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 60-961-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 60-965-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 65-963-240-0000	LIFE INSURANCE		
	Desc: Life & AD&D Insurance	Acct: 65-965-240-0000	LIFE INSURANCE		
Vendor Total:			2,181.76	0.00	2,181.76
028850	MAGEE OFFICE EQUIPMENT INC.		4/14/2023		79650
C-01178409	Annual Contract SAVIN COPIER	0.00	\$822.00	0.00	822.00
	Desc: Annual Contract SAVIN COPIER	Acct: 10-151-320-0000	TC -EQUIP OPERATION/MAINT-OFFIC		
Vendor Total:			822.00	0.00	822.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	4/14/2023		79651
237287525	WATER	13.98	\$13.98	0.00	13.98
	Desc: WATER	Acct: 30-974-328-0000	WATER		
237289006	OFFICE SUPPLIES	0.00	\$72.32	0.00	72.32
	Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
237313262	OFFICE SUPPLIES	0.00	\$32.09	0.00	32.09
	Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
237536657	OFFICE SUPPLIES	0.00	\$17.89	0.00	17.89
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
237597087	TONER - HP560	0.00	\$310.77	0.00	310.77
	Desc: TONER - HP560	Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
237597990	OFFICE SUPPLIES	0.00	\$9.81	0.00	9.81
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:			456.86	0.00	456.86
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO	4/14/2023		79652
94881707	MATERIALS	163.24	\$163.24	0.00	163.24
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			163.24	0.00	163.24
030250	MCNALL, KAREN	KAREN MCNALL	4/14/2023		79653
2023-5	CARD MAKING WORKSHOP	0.00	\$128.00	0.00	128.00
	Desc: CARD MAKING WORKSHOP	Acct: 10-515-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:			128.00	0.00	128.00
031840	MOST DEPENDABLE FOUNTAINS, INC		4/14/2023		79654
INV71957	BOTTLE FILLER W/C GREEN	0.00	\$6,720.00	0.00	6,720.00
	Desc: BOTTLE FILLER W/C GREEN	Acct: 10-527-331-0000	PR -DEPARTMENT EQUIPMENT		
Vendor Total:			6,720.00	0.00	6,720.00
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	4/14/2023		79655
APR'23 RETIREE	RETIREE'S HEALTH INS - APR'23	3,167.57	\$9,930.72	0.00	9,930.72

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Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: Retirees Health Insurance	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 10-174-418-0100	ASE -RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Health Insurance	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
APR'23	HEALTH INS - APR'23	17,516.05	\$132,878.66	0.00	132,878.66	
	Desc: Health Insurance	Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-171-418-0100	FIN -RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-312-220-0000	DPW -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-325-220-0000	DPW -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-511-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-514-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-530-220-0000	PR -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 30-975-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 50-954-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 50-955-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 55-955-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 60-961-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 60-965-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 65-963-220-0000	HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 65-965-220-0000	HEALTH INSURANCE			
Vendor Total:			142,809.38	0.00	142,809.38	
032104	MVP SELECT CARE INC.		4/14/2023		79656	
2023-03	MVP HRA/FSA	29.87	\$227.50	0.00	227.50	
	Desc: MVP HRA/FSA	Acct: 10-121-220-0000	TM -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-151-220-0000	TC -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-171-220-0000	FIN -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-174-220-0000	ASE -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-181-220-0000	IT -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-211-220-0000	HPD -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-221-220-0000	HFD -HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE			
	Desc: MVP HRA/FSA	Acct: 10-271-220-0000	DISP -HEALTH INSURANCE			

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Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MVP HRA/FSA		Acct: 10-312-220-0000	DPW -HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-325-220-0000	DPW -HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-325-418-0100	DPW -RETIREE HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-514-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-511-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-530-220-0000	PR -HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-530-418-0100	PR -RETIREE HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 10-622-220-0000	PDZ -HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 30-974-220-0000	Health Insurance		
	Desc: MVP HRA/FSA		Acct: 30-975-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 50-954-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 50-955-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 55-955-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 60-961-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 60-965-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 65-963-220-0000	HEALTH INSURANCE		
	Desc: MVP HRA/FSA		Acct: 65-965-220-0000	HEALTH INSURANCE		
		Vendor Total:		227.50	0.00	227.50
034800	NORTHEAST DELTA DENTAL			4/14/2023		79657
	APR'23	DENTAL INS APR'23	1,167.95	\$8,339.89	0.00	8,339.89
	Desc: Dental		Acct: 10-121-230-0000	TM -DENTAL		
	Desc: Dental		Acct: 10-151-230-0000	TC -DENTAL		
	Desc: Dental		Acct: 10-171-230-0000	FIN -DENTAL		
	Desc: Dental		Acct: 10-174-230-0000	ASE -DENTAL		
	Desc: Dental		Acct: 10-175-230-0000	DEL -DENTAL		
	Desc: Dental		Acct: 10-181-230-0000	IT -DENTAL		
	Desc: Dental		Acct: 10-211-230-0000	HPD -DENTAL		
	Desc: Dental		Acct: 10-221-230-0000	HFD -DENTAL		
	Desc: Dental		Acct: 10-271-230-0000	DISP -DENTAL		
	Desc: Dental		Acct: 10-312-230-0000	DPW -DENTAL		
	Desc: Dental		Acct: 10-325-230-0000	DPW -DENTAL		
	Desc: Dental		Acct: 10-511-230-0000	PR -DENTAL		
	Desc: Dental		Acct: 10-514-230-0000	PR -DENTAL		
	Desc: Dental		Acct: 10-530-230-0000	PR -DENTAL		
	Desc: Dental		Acct: 10-621-230-0000	PDZ -DENTAL		
	Desc: Dental		Acct: 10-622-230-0000	PDZ -DENTAL		
	Desc: Dental		Acct: 30-975-230-0000	DENTAL		
	Desc: Dental		Acct: 50-954-230-0000	DENTAL		
	Desc: Dental		Acct: 50-955-230-0000	DENTAL		
	Desc: Dental		Acct: 55-955-230-0000	DENTAL		
	Desc: Dental		Acct: 60-961-230-0000	DENTAL		
	Desc: Dental		Acct: 60-965-230-0000	DENTAL		
	Desc: Dental		Acct: 65-963-230-0000	DENTAL		
	Desc: Dental		Acct: 65-965-230-0000	DENTAL		
		Vendor Total:		8,339.89	0.00	8,339.89
034925	NORTHEAST RESOURCE RECOVERY ASSC			4/14/2023		79658
	132377	2023-2024 NRRA Voting Dues	854.88	\$854.88	0.00	854.88
	Desc: 2023-2024 NRRA Voting Dues		Acct: 30-971-313-0000	MEMBERSHIP DUES		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
132632	GLASS	327.60	\$327.60	0.00	327.60
Desc: GLASS		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,182.48	0.00	1,182.48
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	4/14/2023		79659
0807140	MARCH 2023 MSW/COMPOST/WOOD	5,834.71	\$5,834.71	0.00	5,834.71
Desc: March 2023 MSW Transport		Acct: 30-974-318-0000	CONTRACTED SERVICES		
Desc: March 2023 Compost/Clean Wood		Acct: 30-971-318-0000	CONTRACTED SERVICES		
0807193	March 2023 Curbside Recycling	21,850.56	\$21,850.56	0.00	21,850.56
Desc: March 2023 Curbside Recycling		Acct: 30-931-318-0000	CONTRACTED SERVICES		
Vendor Total:			27,685.27	0.00	27,685.27
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	4/14/2023		79660
9600004122MAR'23	TRASH PICK UP - MAR'23 - TH	0.00	\$263.10	0.00	263.10
Desc: TRASH PICK UP - MAR'23 - TH		Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
9600004148MAR'23	TRASH PICK UP - MAR'23 - BUGBEE	0.00	\$287.70	0.00	287.70
Desc: TRASH PICK UP - MAR'23 - BUGBEE		Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES		
9600004155MAR'23	TRASH PICK UP - MAR'23	0.00	\$266.15	0.00	266.15
Desc: TRASH PICK UP - MAR'23		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
Desc: TRASH PICK UP - MAR'23		Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
Desc: TRASH PICK UP - MAR'23		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Desc: TRASH PICK UP - MAR'23		Acct: 10-221-318-0000	HFD -CONTRACTED SERVICES		
Vendor Total:			816.95	0.00	816.95
036177	OSTROUT, GAIL	OSTROUT, GAIL	4/14/2023		79661
MAR'23	GYM MEMBERSHIP MAR'23	0.00	\$30.00	0.00	30.00
Desc: GYM MEMBERSHIP MAR'23		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
APR'23	GYM MEMBERSHIP APR'23	0.00	\$30.00	0.00	30.00
Desc: GYM MEMBERSHIP APR'23		Acct: 10-171-318-0000	FIN -CONTRACTED SERVICES		
Vendor Total:			60.00	0.00	60.00
037276	PETE'S TIRE BARNS, INC		4/14/2023		79662
276506	MOUNT/DISMOUNT TIRES	0.00	\$360.00	0.00	360.00
Desc: MOUNT/DISMOUNT TIRES		Acct: 10-321-318-0000	DPW -CONTRACTED SERVICES		
Vendor Total:			360.00	0.00	360.00
037551	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	4/14/2023		79663
MAR'23	POSTAGE	715.80	\$1,536.20	0.00	1,536.20
Desc: postage		Acct: 10-121-322-0000	TM -POSTAGE		
Desc: postage		Acct: 10-171-322-0000	FIN -POSTAGE		
Desc: postage		Acct: 10-151-322-0000	TC -POSTAGE		
Desc: postage		Acct: 10-511-322-0000	PR -POSTAGE		
Desc: postage		Acct: 10-622-322-0000	PDZ -POSTAGE		
Desc: postage		Acct: 10-175-322-0000	DEL -POSTAGE		
Desc: postage		Acct: 50-955-322-0000	POSTAGE		
Desc: postage		Acct: 55-955-322-0000	POSTAGE		
Desc: postage		Acct: 60-965-322-0000	POSTAGE		
Desc: postage		Acct: 65-965-322-0000	POSTAGE		
Desc: postage		Acct: 10-221-322-0000	HFD -POSTAGE		

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Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	postage	Acct: 10-271-320-0000	DISP -EQUIP OPERATION/MAINT-OFF		
	Vendor Total:			1,536.20	0.00	1,536.20
038150	POTTER CONSTRUCTION, INC			4/14/2023	79664	
1220	SNOW REMOVAL - MAR'23		0.00	\$3,770.00	0.00	3,770.00
	Desc:	March 2023 Wint Maint_Municipal,SMS	Acct: 10-312-318-0000	DPW -CONTRACTED SERVICES		
	Desc:	March 2023 Winter Maintenance_Bugbe	Acct: 10-421-318-0000	SEN -CONTRACTED SERVICES		
	Vendor Total:			3,770.00	0.00	3,770.00
040250	RICHARD ELECTRIC, INC.			4/14/2023	79665	
48904	Bolt-In Breaker, Install		622.50	\$622.50	0.00	622.50
	Desc:	Bolt-In Breaker, Install	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
48883	GFCI / COVERS / BOX @319 LATHAM		835.47	\$835.47	0.00	835.47
	Desc:	GFCI / COVERS / BOX @319 LATHAM	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:			1,457.97	0.00	1,457.97
040378	RIDGELINE DEFENSE LLC			4/14/2023	79666	
2809	Advanced Patrol Marksmanship Course		0.00	\$575.00	0.00	575.00
	Desc:	Advanced Patrol Marksmanship Course	Acct: 10-211-315-0000	HPD -RECRUITMENT & TRAINING		
	Vendor Total:			575.00	0.00	575.00
040425	RIESEBERG, HUNTER		RIESEBERG, HUNTER	4/14/2023	79667	
JAN-APR'23	RETIREE HEALTH INS JAN-APR'23		506.80	\$1,448.00	0.00	1,448.00
	Desc:	Ret sp reimburse Jan Feb Mar Apr 23	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
	Desc:	Ret sp reimburse Jan Feb Mar Apr 23	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret sp reimburse Jan Feb Mar Apr 23	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret sp reimburse Jan Feb Mar Apr 23	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret sp reimburse Jan Feb Mar Apr 23	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret sp reimburse Jan Feb Mar Apr 23	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:			1,448.00	0.00	1,448.00
040490	RITLAND, THOMAS		THOMAS RITLAND	4/14/2023	79668	
JAN-APR'23	RETIREE HEALTH INS JAN-APR'23		0.00	\$2,889.68	0.00	2,889.68
	Desc:	Ret sp reimb Jan Feb Mar Apr 2023	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Vendor Total:			2,889.68	0.00	2,889.68
041450	SABIL & SONS, INC		SABIL & SONS, INC	4/14/2023	79669	
44253	PARTS		0.00	\$260.61	0.00	260.61
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44302	PARTS		0.00	\$717.43	0.00	717.43
	Desc:	H-7 Parts	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44336	PARTS		0.00	\$148.52	0.00	148.52
	Desc:	PARTS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44285	PARTS H4		0.00	\$150.94	0.00	150.94
	Desc:	PARTS H4	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44274	RETURNED FILTERS		0.00	\$-7.18	0.00	-7.18
	Desc:	RETURNED FILTERS	Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44280	HOSE ASM		0.00	\$11.22	0.00	11.22

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Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: HOSE ASM		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44293	PARTS H4		0.00	\$428.15	0.00	428.15
	Desc: PARTS H4		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
44260	FILTERS		0.00	\$154.74	0.00	154.74
	Desc: FILTERS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				1,864.43	0.00	1,864.43
041880	SEITCHIK, DARYL		DARYL SEITCHIK		4/14/2023	79670
140	COMICS CALSS		0.00	\$320.00	0.00	320.00
	Desc: COMICS CALSS		Acct: 10-514-318-0000	PR -CONTRACTED SERVICES		
Vendor Total:				320.00	0.00	320.00
043315	NATIONAL CENTER FOR SAFETY INITIATI			4/14/2023		79671
31971	BACKGROUND CHEKS		0.00	\$60.00	0.00	60.00
	Desc: BACKGROUND CHEKS		Acct: 10-514-315-0000	PR -RECRUITMENT & TRAINING		
	Desc: BACKGROUND CHEKS		Acct: 10-121-323-0000	TM -MATERIAL & SUPPLIES		
Vendor Total:				60.00	0.00	60.00
043400	MILTON CAT		SOUTHWORTH-MILTON, INC.		4/14/2023	79672
INV2878933	PARTS		0.00	\$366.04	0.00	366.04
	Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
INV2878832	PARTS		0.00	\$327.38	0.00	327.38
	Desc: PARTS		Acct: 10-321-321-0000	DPW -REPAIRS & MAINT-VEHICLES		
Vendor Total:				693.42	0.00	693.42
043426	FIRSTLIGHT FIBER		FIRSTLIGHT FIBER		4/14/2023	79673
13819856	TELEPHONE		777.37	\$4,937.73	0.00	4,937.73
	Desc: TELEPHONE		Acct: 10-211-324-0000	HPD -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-221-324-0000	HFD -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-271-324-0000	DISP -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-121-324-0000	TM -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-151-324-0000	TC -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-171-324-0000	FIN -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-174-324-0000	ASE -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-181-324-0000	IT -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-511-324-0000	PR -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-622-324-0000	PDZ -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-530-324-0000	PR -Telephone		
	Desc: TELEPHONE		Acct: 50-952-324-0000	TELEPHONE		
	Desc: TELEPHONE		Acct: 60-961-324-0000	TELEPHONE		
	Desc: TELEPHONE		Acct: 30-971-324-0000	TELEPHONE		
	Desc: TELEPHONE		Acct: 65-963-324-0000	TELEPHONE		
	Desc: TELEPHONE		Acct: 60-962-324-0000	TELEPHONE		
	Desc: TELEPHONE		Acct: 10-321-324-0000	DPW -TELEPHONE		
	Desc: TELEPHONE		Acct: 10-325-324-0000	DPW -TELEPHONE		
Vendor Total:				4,937.73	0.00	4,937.73
044204	STEARNS SEPTIC SERVICE, LLC			4/14/2023		79674
6505040623	RFP 2022-S2 Sludge Hauling Services		1,960.00	\$1,960.00	0.00	1,960.00

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	Desc: RFP 2022-S2 Sludge Hauling Services	Acct: 65-963-318-0000	CONTRACTED SERVICES		
6130040523	RFP 2022-S2 Sludge Hauling Services	1,800.00	\$1,800.00	0.00	1,800.00
	Desc: RFP 2022-S2 Sludge Hauling Services	Acct: 65-963-318-0000	CONTRACTED SERVICES		
6130032223	RFP 2022-S2 Sludge Hauling Services	2,185.00	\$2,185.00	0.00	2,185.00
	Desc: RFP 2022-S2 Sludge Hauling Services	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Desc: PUMP STATION CLEANING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		5,945.00	0.00	5,945.00
044560	STRATUS TELECOM LLC		4/14/2023		79675
12353	FAX SERVICE APR'23	0.00	\$99.81	0.00	99.81
	Desc: FAX SERVICE APR'23	Acct: 10-121-324-0000	TM -TELEPHONE		
	Desc: FAX SERVICE APR'23	Acct: 10-221-324-0000	HFD -TELEPHONE		
	Desc: FAX SERVICE APR'23	Acct: 10-211-324-0000	HPD -TELEPHONE		
	Desc: FAX SERVICE APR'23	Acct: 10-271-324-0000	DISP -TELEPHONE		
	Vendor Total:		99.81	0.00	99.81
045590	MAHER CORPORATION (THE)	MAHER SERVICES, INC	4/14/2023		79676
28716	Xylem Sanitaire Membrane	881.00	\$881.00	0.00	881.00
	Desc: Xylem Sanitaire Membrane	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		881.00	0.00	881.00
046000	TI-SALES INC		4/14/2023		79677
INV0155676	MATERIALS	45.00	\$45.00	0.00	45.00
	Desc: MATERIALS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		45.00	0.00	45.00
046170	TOP STITCH EMBROIDERY INC		4/14/2023		79678
406014	EMBROIDERY	241.88	\$302.35	0.00	302.35
	Desc: EMBROIDERY	Acct: 10-325-326-0000	DPW -UNIFORMS		
	Desc: EMBROIDERY	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: EMBROIDERY	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: EMBROIDERY	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
	Desc: EMBROIDERY	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Vendor Total:		302.35	0.00	302.35
047190	USABBLUEBOOK	USABBLUEBOOK	4/14/2023		79679
325699	MATERIALS	69.31	\$69.31	0.00	69.31
	Desc: MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		69.31	0.00	69.31
047650	UPPER VALLEY EQUIPMENT RENTALS		4/14/2023		79680
1871	EQUIPMENT RENTAL	0.00	\$748.00	0.00	748.00
	Desc: EQUIPMENT RENTAL	Acct: 10-530-318-0000	PR -CONTRACTED SERVICES		
	Vendor Total:		748.00	0.00	748.00
047900	UPPER VALLEY REGIONAL EMERGNCY		4/14/2023		79681
464	DUES	0.00	\$100.00	0.00	100.00
	Desc: MEMBER DUES	Acct: 10-221-313-0000	HFD -MEMBERSHIP DUES		

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Vendor Total:			100.00	0.00	100.00
048300	VALLEY NEWS	VALLEY NEWS		4/14/2023	79682
125911,398963	AD#398963 SB AGENDA 04.18.23	0.00	\$468.00	0.00	468.00
Desc: AD#398963 SB AGENDA 04.18.23	Acct: 10-111-312-0000		SB -ADVERTISING		
125978,392232	AD#392232 RFB QUECHEE MAIN STR	0.00	\$100.80	0.00	100.80
Desc: AD#392232 RFB QUECHEE MAIN STR	Acct: 10-325-312-0000		DPW -ADVERTISING		
129897,394581	AD#394581 ADMIN ASSISTNT PARKS &	0.00	\$93.50	0.00	93.50
Desc: AD#394581 ADMIN ASSISTNT PARKS & RE	Acct: 10-511-312-0000		PR -ADVERTISING		
129897,392387	AD#392387 RFP ATHLETIC FIELD, SPR	0.00	\$90.00	0.00	90.00
Desc: AD#392387 RFP ATHLETIC FIELD, SPRIN	Acct: 10-511-312-0000		PR -ADVERTISING		
Vendor Total:			752.30	0.00	752.30
049800	VERMONT DEPARTMENT OF TAXES	VERMONT DEPARTMENT OF TAXES		4/14/2023	79683
2023 Q1	QUARTER 1 2023 - FRANCHISE TAX	829.18	\$829.18	0.00	829.18
Desc: QUARTER 1 2023 - FRANCHISE TAX	Acct: 30-974-316-0000		GRANTS/APPROP/ST.TAXES		
Vendor Total:			829.18	0.00	829.18
050200	VERMONT LEAGUE OF CITIES AND TOWNS			4/14/2023	79684
20220758-G	CLAIM 06.07.22 SEWER BACK-UP	1,000.00	\$1,000.00	0.00	1,000.00
Desc: CLAIM 06.07.22 SEWER BACK-UP	Acct: 60-961-418-0000		PROPERTY & LIABILITY INSURANCE		
Vendor Total:			1,000.00	0.00	1,000.00
050455	VERMONT LIFE SAFETY LLC			4/14/2023	79685
47034	Fire Alarm Test/Inspection_319 Lath	607.95	\$607.95	0.00	607.95
Desc: Fire Alarm Test/Inspection_319 Lath	Acct: 60-965-318-0000		CONTRACTED SERVICES		
Vendor Total:			607.95	0.00	607.95
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		4/14/2023	79686
APR'23	VISION INS APR'23	0.00	\$1,962.38	0.00	1,962.38
Desc: VISION INS APR'23	Acct: 10-012-300-0225		ACCRUED VISION INSURANCE PAYAI		
Vendor Total:			1,962.38	0.00	1,962.38
052000	VITAL COMMUNITIES			4/14/2023	79687
1343	DUES FY 23	0.00	\$3,184.00	0.00	3,184.00
Desc: DUES FY 23	Acct: 10-622-313-0000		PDZ -MEMBERSHIP DUES		
Vendor Total:			3,184.00	0.00	3,184.00
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY		4/14/2023	79688
80206637	MATERIALS	408.34	\$408.34	0.00	408.34
Desc: MATERIALS	Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
80185552	MATERIALS	0.00	\$35.44	0.00	35.44
Desc: MATERIALS	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		
80209051	MATERIALS	40.80	\$40.80	0.00	40.80
Desc: MATERIALS	Acct: 50-952-323-0000		MATERIAL & SUPPLIES		
80188687	MATERIALS	0.00	\$43.81	0.00	43.81
Desc: MATERIALS	Acct: 10-321-321-0000		DPW -REPAIRS & MAINT-VEHICLES		

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Vendor Total:			528.39	0.00	528.39
053150	SWISH WHITE RIVER LTD		4/14/2023		79689
W555408	TOILET PAPER	0.00	\$57.95	0.00	57.95
Desc: TOILET PAPER		Acct: 10-421-323-0000	SEN -MATERIAL & SUPPLIES		
Vendor Total:			57.95	0.00	57.95
060110	NATIONAL BUSINESS TECHNOLOGIES LLC		4/14/2023		79690
IN539656	METER COPIER - MAR'23 - PD	0.00	\$29.82	0.00	29.82
Desc: METER COPIER - MAR'23 - PD		Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
IN539657	METER COPIER - MAR'23 - TM	0.00	\$83.83	0.00	83.83
Desc: METER COPIER - MAR'23 - TM		Acct: 10-121-318-0000	TM -CONTRACT SERVICES		
IN540318	METER COPIER - MAR'23 - FIN	0.00	\$49.32	0.00	49.32
Desc: METER COPIER - MAR'23 - FIN		Acct: 10-171-323-0000	FIN -MATERIAL & SUPPLIES		
IN539652	METER COPIER - MAR'23 - LF	7.95	\$7.95	0.00	7.95
Desc: METER COPIER - MAR'23 - LF		Acct: 30-975-318-0000	CONTRACTED SERVICES		
IN539655	METER COPIER - MAR'23 - REC	0.00	\$99.02	0.00	99.02
Desc: METER COPIER - MAR'23 - REC		Acct: 10-511-318-0000	PR -CONTRACTED SERVICES		
IN539654	METER COPIER - MAR'23 - FD	0.00	\$46.65	0.00	46.65
Desc: METER COPIER - MAR'23 - FD		Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
IN540344	METER COPIER - MAR'23 - DIS	0.00	\$203.33	0.00	203.33
Desc: METER COPIER - MAR'23 - DIS		Acct: 10-271-318-0000	DISP -CONTRACTED SERVICES		
IN538484	METER COPIER - MAR'23 - STN2	0.00	\$42.31	0.00	42.31
Desc: METER COPIER - MAR'23 - STN2		Acct: 10-221-320-0000	HFD -EQUIP OPERATION/MAINT-OFFI		
IN539163	METER COPIER - MAR'23 - DPW	53.75	\$67.18	0.00	67.18
Desc: METER COPIER - MAR'23 - DPW		Acct: 10-325-330-0000	DPW -OFFICE EQUIPMENT		
Desc: METER COPIER - MAR'23 - DPW		Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc: METER COPIER - MAR'23 - DPW		Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc: METER COPIER - MAR'23 - DPW		Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc: METER COPIER - MAR'23 - DPW		Acct: 65-965-330-0000	OFFICE EQUIPMENT		
IN539653	METER COPIER - MAR'23 - PLANN/VAL	0.00	\$83.03	0.00	83.03
Desc: METER COPIER - MAR'23 - PLANN/VAL		Acct: 10-174-323-0000	ASE -MATERIAL & SUPPLIES		
Desc: METER COPIER - MAR'23 - PLANN/VAL		Acct: 10-622-323-0000	PDZ -MATERIAL & SUPPLIES		
Vendor Total:			712.44	0.00	712.44
500443	VALLEY NEWS		4/14/2023		79691
123440,413995	AD#413995 DOG LICENSING	0.00	\$112.82	0.00	112.82
Desc: DOG LICENSING ADS		Acct: 10-151-312-0000	TC -ADVERTISING		
Vendor Total:			112.82	0.00	112.82
500691	U.S. BANK	U.S. BANK	4/14/2023		79692
VMBBHAR102 2023-2	BOND PAYMENTS	0.00	\$159,376.38	0.00	159,376.38
Desc: Series 2012-1 Series 2022-3 Quechee		Acct: 10-912-542-0300	TM -BOND INTEREST-QUECHEE BRID		
Desc: Series 2012-1 Series 2022-3 Quechee		Acct: 10-912-542-0300	TM -BOND INTEREST-QUECHEE BRID		
Desc: Series 2013-1 Series 2017-4 WABA		Acct: 10-912-542-0900	TM -BOND INTEREST-BARWOOD ARE		
Desc: Series 2013-1 Series 2017-4 POOL HO		Acct: 10-912-542-0400	TM -BOND INTEREST-MAX/WH LIBRAI		
Desc: Series 2013-1 Series 2017-4 WH LIB		Acct: 10-912-542-0400	TM -BOND INTEREST-MAX/WH LIBRAI		
Desc: Series 2013-1 Series 2017-4 MAXFIEL		Acct: 10-912-542-0400	TM -BOND INTEREST-MAX/WH LIBRAI		

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	Desc: Series 2014-3 Series 2014-3 Municip	Acct: 10-912-542-0500	TM -BOND INTEREST-MUNICIPAL BUI		
	Desc: Series 2021-1 Series 2021-1 POOL	Acct: 10-912-542-0101	TM -Bond - Pool 2021 Interest		
	Vendor Total:		159,376.38	0.00	159,376.38
500894	SECURSHRED	SECURSHRED	4/14/2023		79693
421497	SHREDDING	0.00	\$22.00	0.00	22.00
	Desc: SHREDDING	Acct: 10-161-318-0000	TH -CONTRACTED SERVICES		
421489	SHREDDING	0.00	\$22.00	0.00	22.00
	Desc: SHREDDING	Acct: 10-211-318-0000	HPD -CONTRACTED SERVICES		
	Vendor Total:		44.00	0.00	44.00
502873	DURKEE, CASEY	CASEY DURKEE	4/14/2023		79694
858533	REFUND - CAMP VENTURES	0.00	\$240.00	0.00	240.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	PR -REFUNDS		
	Vendor Total:		240.00	0.00	240.00
FUND 1 0	HRA / FSA / DCR	Bank Total:		488,224.66	
FUND 1 0 HRA	HRA / FSA / DCR				
032103	MVP HEALTH - HRA / DCRA		4/14/2023		1050
03.21.2023	FSA/HRA 03.12.2023-03.18.2023	58.45	\$8,877.32	0.00	8,877.32
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
	Desc: HRA 03.12.2023-03.18.2023	Acct: 10-151-225-0000	TC -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-174-225-0000	ASE -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-221-225-0000	HFD -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-312-225-0000	DPW -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-622-225-0000	PDZ -HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 10-622-418-0100	PDZ -Retiree Health Insurance		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: FSA 03.12.2023-03.18.2023	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
03.28.2023	FSA/HRA 03.19.23-03.25.23	868.25	\$11,978.14	0.00	11,978.14
	Desc: FSA 03.19.23-03.25.23	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-121-418-0100	TM -RETIREE HEALTH INSURANCE		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-151-225-0000	TC -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-171-225-0000	FIN -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-211-225-0000	HPD -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-221-225-0000	HFD -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-271-225-0000	DISP -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-312-225-0000	DPW -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 10-622-225-0000	PDZ -HRA/CHOICECARE CARD		
	Desc: HRA 03.19.23-03.25.23	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc: HRA 03.19.23-03.25.23	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		

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Check Date: 4/14/2023 - 4/14/2023

Bank ID	Bank Name						
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.		
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc:	HRA 03.19.23-03.25.23	Acct:	55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	HRA 03.19.23-03.25.23	Acct:	60-961-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.19.23-03.25.23	Acct:	60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	HRA 03.19.23-03.25.23	Acct:	65-963-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.19.23-03.25.23	Acct:	65-965-418-0100	RETIREE HEALTH INSURANCE		
04.04.2023		FSA/HRA 03.26.2023-04.01.2023		519.97	\$8,151.53	0.00	8,151.53
	Desc:	FSA 03.26.2023-04.01.2023	Acct:	10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-121-225-0000	TM -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-171-225-0000	FIN -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-171-418-0100	FIN -RETIREE HEALTH INSURANCE		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-174-225-0000	ASE -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-211-225-0000	HPD -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-211-418-0100	HPD -RETIREE HEALTH INSURANCE		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-221-225-0000	HFD -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-221-418-0100	HFD -RETIREE HEALTH INSURANCE		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-271-225-0000	DISP -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-312-225-0000	DPW -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-514-225-0000	PR -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-530-418-0100	PR -RETIREE HEALTH INSURANCE		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-622-225-0000	PDZ -HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	10-622-418-0100	PDZ -Retiree Health Insurance		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	30-975-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	50-955-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	55-955-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	60-961-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	60-965-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	65-963-225-0000	HRA/CHOICECARE CARD		
	Desc:	HRA 03.26.2023-04.01.2023	Acct:	65-965-225-0000	HRA/CHOICECARE CARD		
Vendor Total:				29,006.99	0.00	29,006.99	
FUND 1 0 HRA				Bank Total:		29,006.99	
Holdback Total						612,111.12	
Batch Totals:				0.00	100,805.60	0.00	712,916.72

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Check Date: 4/14/2023 - 4/14/2023

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ MICHAEL HOYT
_____ DANIEL FRASER
_____ KIM SOUZA
_____ LANNIE J. COLLINS
_____ MARY M. ERDEI
_____ ROCKET
_____ ALLY TUFENKJIAN

_____ GAIL OSTROUT
_____ JOSEPH MAJOR