



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, July 12, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom
<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press
a second time and Press *9 to raise your hand for public comment

Please Note the Times are Approximate

- I. Call to Order the Selectboard Meeting (6:00)**
- II. Pledge of Allegiance (6:05)**
- III. Local Liquor Control Board: NONE**
- IV. Order of Agenda (6:05)**
- V. Selectboard**
 - 1. Public Comment (6:10)**
 - 2. Selectboard Comments and Announcements (6:30)**
 - 3. Appointments: (6:40)**

Consider the Appointment of Victoria Chase to Resilient Hartford for a three-year term beginning July 12, 2022 and ending July 11, 2025.
 - 4. Town Manager's Report (6:50)**
 - 5. Board Reports, Motions & Ordinances**
 - a. HCOREI Charge update (7:00)
 - b. Review of DEI Strategic Plan and Implementation Steps (7:15)
 - c. Energy Commission Charge update (7:45)
 - Break (8:00)**
 - d. Selectboard appointment as Local Cannabis Control Commission (8:10)
 - e. Proposed Ordinance Change: Prohibition of Open Containers (8:25)
- VI. Commission Reports (8:40)**
- VII. Consent Agenda**
 - Approve Payroll Ending: 7/9/2022
 - Approve Meeting Minutes of: 6/28/2022 & 7/6/2022
 - Approve A/P Manifest of: 7/8/2022 & 7/12/2022
 - Approve Selectboard Meetings: 8/16/2022 & 8/23/2022
 - Approve the Selectboard Chair to Sign the Manifest for August 9, 2022
 - Contract for Line Stripping Line Stripping
 - Contract for Structural Turnout Gear Bid Award
 - Contract for Water Filter Media Replacement
 - Contract for Namely
 - Loan Amendment for Combined Sewer Outflow
- VIII. Executive Session (9:00)**

That the body has made a specific finding that premature general public knowledge would clearly place the state, municipality, other public body, or a person involved at a substantial disadvantage, it may go into executive session to discuss one of the following: contracts; labor relations agreements with employees; arbitration or mediation;

IX. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for X appointment(s) or re-appointment to: Resilient Hartford

I. APPLICANT DATA:

Name: Victoria (Vikki) Chase

Address: 132 S Main St Unit 212, White River Junction, VT 05001

Telephone: (Home) (978) 442-8184 (Work) _____ (Other) _____

Email Address: vikki.chase@comcast.net

How long have you been a Hartford resident? 1 year

Are you a registered voter? Yes

II. EDUCATION:

High School: Narragansett Regional High School Year Graduated: 2013

College 1: Salem State University Degree Earned: B.S.

Course of Study: Political Science Year: 2016

College 2: Tufts Friedman School of Nutrition Science and Policy Degree Earned: M.S.

Course of Study: Agriculture, Food and Environment Year: 2018

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
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College 3: Vermont Law School		Degree Earned: JD	
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Course of Study: Juris Doctor	Year: 2021		
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Please see resume included with application for work experience.

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for evening meetings? I am generally available any weeknight, and could commit to as many as needed for the work and success of the committee.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I am eager to contribute to the town. My husband and I have lived here for a year now, and love being a part of the community. I have a background in public health, food systems, and community organizing. I am an attorney working in State government, and as such can contribute my research and writing skills, and administrative law knowledge.

c. What are your past experiences in Municipal, State or Federal Government? I am currently an employee of the State of Vermont, completed an internship in college in the Senate, and was a member of my hometown's cultural council in high school.

d. What civic or social organizations have belonged to and what positions did you hold? I was the Fluoridation Coordinator for the Better Oral Health for Massachusetts Coalition where I worked with communities to build pro-community water fluoridation campaigns to protect the public anti-fluoride efforts.

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? I am excited at the idea of Resilient Hartford and its efforts to create a more robust local food system. I have lived in the Upper Valley for four years now, and have seen it grow and evolve just in my short time here. As the town continues to grow and attract new residents and businesses, it is critical to anticipate the long-term needs of the community.

f. What might some solutions be? Hearing from the community. I am excited by Resilient Hartford's current projects, particularly building a community food source in Clifford Park. I think the best resource in the town is our human capital, and would love to help Resilient Hartford look to our town's residents and concerns as we anticipate the possibility of another recession.

g. Other hobbies/interests: Reading, cooking, playing board games with my husband and cat, attending concerts

V. REFERENCES: (Please list three)

Name: Kay Flanagan

Telephone: 802-742-0220

Name: Manisha Bicchieri

Telephone: 802-512-9995

Name: Meagan Dame

Telephone: 802-422-1050

/s/ Victoria Chase

APPLICANTS SIGNATURE

6/9/22

DATE

Victoria Chase, J.D., M.S.

vchase@vermont.gov (802) 243-3434 | <https://www.linkedin.com/in/victorialchase/>

Licensure	BAR ADMISSION: Vermont, 2021; Massachusetts, admission materials are in the mail as of April 28, 2022	
Education	VERMONT LAW SCHOOL, South Royalton, VT	January 2021
	<i>Juris Doctor, Certificate in General Practice</i>	GPA: 3.44
	Note: Checks and a Balanced Diet: Checkoff Programs, Government Speech, and the Fight for a Sustainable Food System.	
	TUFTS UNIVERSITY, FRIEDMAN SCHOOL OF NUTRITION SCIENCE AND POLICY, Boston, MA	
	<i>Master of Science in Nutrition: Agriculture, Food and Environment</i>	May 2018
	SALEM STATE UNIVERSITY, Salem, MA	May 2016
	<i>Bachelor of Science, Political Science, Honors Program, Magna Cum Laude</i>	GPA: 3.7
	Thesis: Pro-Fluoridation Efforts in a Changing Environment: Proactive and Reactive Tactics by State Coalitions	
Experience	OFFICE OF THE VERMONT ATTORNEY GENERAL	
	<i>Assistant Attorney General</i>	Summer 2021-Present
	- Representing the Department of Vermont Health Access in administrative hearings before the Human Services Board in connection with Medicaid programs and the Vermont Health Care Exchange. - Representing the Member Provider Services Unit in casualty recovery negotiations and estates recovery in the Probate Division of the Vermont Superior Court. - Supporting the Family Services Division in writing appellate briefs, terminations of parental rights, and administrative appeals in front of the Human Services Board. - Reviewing contracts and other related general-counsel work as needed.	
	VERMONT DEPARTMENT OF HEALTH (VDH) AND ATTORNEY GENERAL'S OFFICE	
	<i>Legal Extern</i>	Fall 2020
	Worked with VDH and the Attorney General's Office on health policy analysis, rulemaking, and legal research on a variety of issues including communicable diseases, HIPAA, and the Vermont Board of Medical Practice.	
	VERMONT LAW SCHOOL	
	<i>Student Clinician, South Royalton Legal Clinic</i>	Spring-Summer 2020
	Served the Vermont veterans community through the Veterans Legal Assistance Project. Provided legal services for civil law issues and veterans-specific issues including VA benefits and discharge upgrades.	
	<i>Production Editor, Vermont Journal of Environmental Law</i>	Fall 2019-Winter 2020
	Edited and wrote articles to provide an accessible forum for contemporary environmental legal issues.	
	<i>Member, Moot Court Advisory Board (MCAB)</i>	Spring 2020-Winter 2021
	Refined legal writing and oral argument skills through coursework and moot court competition. Qualified based on legal writing skills and oral argument performance in the top third of my class.	
	<i>Site Coordinator, Volunteer Income Tax Assistance at Vermont Law School</i>	Fall 2019-Summer 2020
	Managed volunteers and prepared income taxes for the South Royalton community.	
	BARRISTER'S BOOK SHOP, LTD, South Royalton, VT	
	<i>3L Director, Board of Directors</i>	Fall 2018-Summer 2021
	Advised the business in transitioning to an online business model and providing high-quality products, charitable pursuits, and community events.	
	BETTER ORAL HEALTH FOR MASSACHUSETTS COALITION (BOHMAC), Boston, MA	
	<i>Fluoridation Coordinator / Administrative Coordinator</i>	Summer 2014-Fall 2016
	- Organized campaigns and successfully maintained fluoridation in over eleven Massachusetts communities. - Coordinated stakeholders, health professionals, and community champions through trainings, community events, and conferences to educate and promote oral health for Massachusetts residents.	
	OFFICE OF SENATOR ELIZABETH WARREN, Washington, D.C.	
	<i>Policy Intern</i>	Summer 2014
	Recorded constituents' policy concerns and conducted research for legislative staff.	
Award	MA Department of Higher Education 29 Who Shine Award	Spring 2016
	Salem State Honors Program Leadership Award	Spring 2014 and 2016

To: Town of Hartford Selectboard
From: Tracy Yarlott-Davis, Town Manager
Meeting Date: July 12, 2022
Subject: Town Manager Report

New Website – still remodeling

Town staff continue to find old links and routing as we clean up the migration. Please email me the broken URL links and we'll put in a ticket to fix them. Tyarlott-davis@hartford-vt.org

We are going to wait until the dust settles on content before editing photos so please stay tuned!

Police Chief Search

Ten candidates were moved forward from resume review to the IACP phone interview and internet screening. Of those two, three self-opted out of the process. Upon a deeper dive, three of the ten did not have the level of experience needed for the role. Myself and the advisory group will be performing interviews the July 13-15 and the week of July 18-22. Many thanks to community members and staff who stepped up to take time out of their day to do this with me

Please Update Your Address

We're seeing a record number of returned mailings recently. Please make sure that your address is updated to receive your water/sewer bills, items related to tax bills and delinquent tax bills, and assessment related mailings. You can email assessors@hartford-vt.org or dnadeau@hartford-vt.org

Upcoming Meeting Topics

These are tentative and subject to move or change. We also include additional items as needed.

July 26: Climate Action Plan FY24 goals and funding priorities, CIP Workshop

August 16: Board discussion of FY24 operating budget priorities, HCOREI Update

August 23: Board finalizes FY24 operating budget priorities

September 6: Tentative discussion on ARPA funding and FY24 Operating Budget

September 20: FY22 Encumbrances

If you have an item that you'd like to bring forth to the Board, please email the Chair (mhoyt@hartford-vt.org) and Vice Chair (dfraser@hartford-vt.org). We meet on the Wednesday prior to the meeting to set the agenda.

The agenda is released the Thursday prior to the meeting and supporting documentation is emailed out by 3pm Friday.

SIGNIFICANT ACTIVITY REPORT

July 12, 2022

Assessor

- Mailed grievance decision letters
- Received the state education fund rates
- Filed the "As Billed" 2022 grand list with the Town Clerk
- Assisted with setting the FY2023 municipal tax rate
- Rolled assessment software to tax year 2023

Finance

On going Close out of Fiscal Year 2022

Opening of Fiscal Year 2023

Tax Bill preparations

Police

PSW Nanatovich and A/Sgt. Cable met with the downtown business owners hosted by Open Door. This was an opportunity for business owners to discuss concerns that they have been having and to learn of the options that are available to them.

Cpl. Leombruno assisted approximately 80 cyclists cross over safely from Hanover NH to Route 5 south in Norwich. Norwich PD did not have the staffing to assist so Hartford assisted the Prouty and Norwich PD.

There was unfortunately one fatal overdose during this timeframe. That is still currently under investigation.

The police department conducted traffic control for the July 4th fireworks event and attended the ribbon cutting ceremony at the pool. Both events were well attended. Great job to Parks and Recreation for all their hard work!

Nature of Incident	Total Incidents
911 Hangup Call	9
Agency Assistance	18
Allergic Reaction	1
Animal Bite	3
Animal Problem	7
Assault	1
Bike Patrol	1
Bleeding Non Traumatic	1
Burglary Alarm	34
Child Abuse or Neglect	1
Citizen Assist	29
Citizen Dispute	8
Traffic Accident with Damage	7

Traffic Accident with Injuries	2
Directed Patrol	73
Disorderly Conduct/Noise	2
Driving - License Suspended	2
Controlled Substance Problem	1
Falls	1
Family Fight/Domestic	3
Foot Patrol	5
Found Property	2
Fraud	2
Gas Leak or Hazardous Spill	1
Gunshot Victim	1
Harassment	4
Information Report	1
Juvenile Problem	2
Lost Property	1
Medical Emergency	2
Miscellaneous CAD Call Record	38
Missing Person	2
Motor Vehicle Complaint	11
Noise Disturbance	2
Overdose	3
Paperwork Service	7
Parking Problem	1
Phone Problem /Harrassment	1
Public Speaking	1
Sex Offender Registry	1
Sex Offense	1
Sexual Assault	1
Social Media	1
Special Detail	1
Suicide Threat	1
Vagrancy	1
Suspicious Person/Circumstance	29
Theft	11
Theft of Motor Vehicle	1
Threatening	2
Vehicle towed	1
Traffic Hazard	6
Training	1
Trespassing	3
Unresponsive Person	5
Unlawful Mischief	1
VIN Number Inspection	4
Wanted Person	3
Weapon Offense	1
Welfare Check	10
Total Incidents	376

Environmental Sustainability Coordinator

-Hartford & Hartland's Window Dresser Build has been making progress, the project was awarded a \$3,060 grant from the New England Grass Roots Fund to help cover the cost of inserts for low-income households, member of our measuring team have taken

the Window Dresser's training on how to take window measurements and use the Window Dresser's software, and we will be wrapping up our recruitment efforts soon.

-Hartford's Energy Commission Chair, Molly Smith, and her colleagues at the Vermont Law School have published a guide to purchasing an electric vehicles in the Upper Valley. Hard copies just finished printing and a virtual link will be available soon. The guide hopes to demystify EV's and guide Upper Valley residents through all aspects of driving an EV including the current financial incentives that are available, how and where to charge an EV, and the environmental benefits of electric vehicles.

-The Hartford Fire Department new ambulance that was just approved will include an idle mitigation system that will power the ambulance while it idles. Typically, emergency vehicles have to stay running while in use to generate enough electricity to run all of their equipment, this system will allow the engine to shut off and cover the equipment's electric demands. This will have a significant impact on vehicle emissions, fuel use, and wear and tear on the engine.

-The University of New Hampshire's Carbon Clinic is starting the process of helping Hartford with our carbon accounting. Over the next year students and staff at the Carbon Clinic will find ways for us to track our emissions and create a virtual dashboard that will allow us to track our progress and identify areas that we should focus on.

Town Clerk

1. We are busy with processing Early/Absentee Ballots and preparing for the upcoming Statewide Primary Election to be held on August 9, 2022. We have received 995 requests for ballots as of July 7th, most have been issued by mail. To date 15% of those voters have returned their voted ballots to us either by mail or in the secure ballot drop box outside Town Hall.

2. The volume of recording has started to increase again after a brief slow down.

3. It is marriage license season; we have seen a significant uptick in requests for licenses over the past few weeks, often issue several marriage licenses per day-each license takes 20-30 minutes to process.

Parks & Recreation Department

Program and Park Highlights

- Summer Ventures Camp is completing Week #4 and gearing up for Week #5. Camp has gone well. Tatum Barnes, Recreation Specialist for the Department continues to do a fantastic job with the program, staff and campers.
- The Summer Concert Series had performances from Full House, The Moonlighters and The Flames. We have had decent crowds for each concert performance.
- Teen Adventure Getaways continue to be successful. We have had two trips the past couple weeks. We took a vanload to the Lazer Tag Zone and Killington Resort.
- Staff worked very hard with the planning and implementation of this year's Independence Day Celebration on Monday, July 4th. A great crowd as usual with an

estimated 2500 to 3000 on the grounds of Kilowatt Park. The Connipion Fits performed the musical entertainment along a performance from Pirate Man Dan. The weather was great for the fireworks display. During the musical entertainment performance we acknowledged through a public recognition the many service men and women who have served and are serving country in the military. Additionally, we provided a moment of silence in memory of those that have lost their lives serving.

- The office continues to be busy with upcoming registrations. All fall sport registration have started so patrons have been calling in and registering.
- We held a season opening celebration for the Sherman Manning Aquatic Facility on Thursday, July 7th. Musical entertainment was provided by the Hartford Community Coalition. The free swim along with free hot dog and snacks provided for a nice event and cutting of the ceremonial ribbon. Members of the Recreation Commission, Pool Committee and Selectboard were in attendance. We had 149 swimmers in attendance.
- Pool operations have been going well with great leadership from Abby and Vincent. The warm weather provided for solid attendance numbers.
- Parks continue to be busy with permits and active use. Over the past two weeks we have had 82 reservations through program and personal permits for a total of 487 hours of usage.

Charge for Hartford Committee on Racial Equity and Inclusion (HCOREI)

In addition to the universal human benefits of social equity and justice, the Town and School District recognize that in order to continue to prosper and maintain cultural relevance into the 21st Century, we must support a welcoming, inclusive environment for people of color living, working and/or served by the Town of Hartford and Hartford School District. To advance this goal, the Town and School District must continue to grow their level of cultural sensitivity and competency as well as their awareness of the experiences of people of color. For this purpose, the Hartford Committee on Racial Equity and Inclusion is constituted as a standing committee and charged as below.

Charge

The HCOREI Committee is charged with gathering information and making recommendations to the School Board and Selectboard, coordinating programming, and engaging in public dialogue for the purpose of:

- I. Continuing to work towards a welcoming environment and reducing racial disparities within municipal and school governance.
- II. Continuing to support a commitment to racial equity in the Town of Hartford and Hartford School District.
- III. Seeking input from people of color living, working and/or served by the Town of Hartford and Hartford School District.
- IV. Supporting the Town of Hartford and Hartford School District in developing a strategic plan for equity and inclusivity.
- V. Supporting the Town of Hartford and Hartford School District through increasing cultural sensitivity by cultivating greater understanding of the concepts of diversity, inclusion, equity, implicit bias, white privilege, white supremacy and systemic racism.
- VI. Recommending means and procedures by which the Town of Hartford and Hartford School District may endeavor to identify biased outcomes and disparities leading to social inequity. These areas may include but are not limited to the following:
 - A. Affordable housing within the five villages.
 - B. Application of laws and ordinances by police and court appointed officers (e.g., social workers and probation officers).
 - C. Impact of Town bylaws, ordinances and policies on residents.
 - D. Application of administrative action to school children and the impact of district and school policies on their families.
 - E. Quality and affordability of childcare.

F. Opportunities for employment, either as direct employees of the Town and School District or under third-party (independent) contracts with the Town and School District.

G. The collection and release of available, public data such that an average citizen has the ability to view, compare, and understand the collected data.

VII. To submit an annual report to the Town Report on Committee progress to the School Board and Selectboard. The primary scope and focus of these efforts should include addressing Town and School policies, practices and programs where there may be opportunities for improvement in the areas of racial diversity, inclusivity, and equity.

VIII. In furtherance of its charge, HCOREI will also consider matters of equity and inclusion from an intersectional lens. Intersectionality recognizes that individuals identify with multiple, co-existing identities, and an individual may be part of multiple historically marginalized groups.

Terms

Committee members shall serve two-year terms beginning on the date of appointments, which may be renewed up to three times for a total of six years at the discretion of the Selectboard and School Board. The Committee will be a standing committee for 6 years, at which time the Selectboard and the School Board will review the charge for the committee and elect to renew the charge. Time served on the first (ad-hoc) HCOREI, beginning for founding members on April 4th, 2017, will count towards the first term.

Constitution

This advisory committee will be constituted of **eleven** members which will be composed of two Selectboard members, two School Board members, five community members and **two High School student liaisons**. Each member will have equal weight in discussion and voting. The Committee will elect its own Chair, Vice-Chair and Clerk. One member of HCOREI may reside outside of Hartford.

Selection Process

All vacancies, including those that result from an incomplete term, will be filled using the following process:

1. Members of the Community interested in serving on the Committee apply through the town committee application process. **~~shall apply to either the Selectboard or the School Board.~~**

- 2. Student Liaisons interested in serving on the committee shall apply through the District Equity Coordinator.**

3. HCOREI will interview applicants and advise the Select Board and School Board on applicants for vacancies on the committee.

4. The Selectboard and School Board will ratify or reject by a vote each new appointment to the HCoreI.

Statutory Requirements

As with all Hartford Subcommittees, the Hartford Committee on Racial Equity and Inclusion must operate in accordance with the Statutes of the State of Vermont and the Ordinances and Policy of the Town of Hartford. In particular, all meetings will be warned and open to the public and the minutes of these meetings will be recorded and posted in accordance with Vermont's Open Meeting Law.

Recommended changes submitted to Selectboard and School board on 6/10/22

Selectboard - August 22, 2018

Amended – January 29, 2019 (Constitution)

School Board - September 12, 2018

Amended – February 13, 2019 (Constitution)



AGENDA MEMORANDUM

July 12, 2002

Town Selectboard Meeting Item: 5.b.

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Review of DEI Strategic Plan and Implementation Steps

Background:

In 2019 the Town and the School jointly engaged Vermont Partnership for Fairness and Diversity (VPFD) in producing a strategic plan for equity and inclusion. The goal of the plan was to improve the design and delivery of our work thorough a lens of diversity, inclusion, and equity and reduce, if not eliminate, race-based disparities in Town and School operations and services.

In April 2020, VPFD provided 11 recommendations to the Town to meet these goals. The timing was generally unfortunate as it not only took place at the beginning of the ongoing COVID-19 pandemic but also within weeks the Town Manager submitted their resignation. The town then had two part-time interim town managers, while managing the pandemic, and regular turnover of Selectboard seats between March 2020 and March 2022. It can be extraordinarily difficult to drive large, strategic initiatives in a municipality in times like this as both elected officials and administrative leadership become focused on navigating what can feel like a never-ending series of emergencies and issues to keep regular town functions operating.

Discussion:

Attached is my draft implementation plan, including the resources needed, to address the 11 recommendations. After consultation with Mary Gannon on the root causes and intentions of the plan, I have provided feedback on any implementation changes I propose to better address root causes nearly two and a half years after the release of this report where applicable.

#	Recommendation	Town Manager Response	Resources Needed
1	Mandate all departments and programs, including boards and commissions, collect demographic data on race, gender, and ability	I agree that data can be a helpful tool to understand where town operations may need more resources or attention. In order to collect this data, we need to determine where to safely store it allows for a streamlined method for updating and maintaining the data. The Town needs to set baseline expectations for what data we will collect for front-line service departments and committees, and what departments do not have a data collection component to their services or operations. We will need to develop and finalize a protocol for data collection. An open data portal such as the one used by Burlington could be highly useful. The costs of such a portal is unknown. https://data.burlingtonvt.gov/pages/home/ It will also require additional staff time and from Information Technology.	Staff time from Departmental Leadership Team to determine what departments are most appropriate to collect. Internal protocol for data collection, including updating and maintaining. FY24 funding for an open data portal or some other mechanism for easy access to the public. Staff time from Information Technology for integrating any new platform into the website.
2	Establish baseline data on race, gender, and ability	I agree in part with this recommendation with regard to baseline data on race and gender. In order to comply with this recommendation, the Town must determine what is considered baseline data. Typically, municipalities used Census data for these purposes. However, there is no census baseline for ability. The Town should exercise extreme caution if we chose to define ability and attempt to collect data on what we determine ability is.	Same as above plus inputting census data for race and gender. Further discussion is needed regarding the phrase ability.
3	Where such data is collected it should be disseminated to the public	I agree that a public data portal is an important tool.	

		Many municipalities use an open data portal as described in the response to recommendation one. That is something we can budget for in FY24.	
4	The Town and HSD should jointly hire a public information officer	I disagree with the recommendation to hire a joint position. The Town and the School Board have separate finances and organizational structures. This would create an overly complex payment and reporting structure that would hamper the Town's ability to do work. The Town would benefit from an external communications staff member. A contract position is part of the FY23 budget to begin assessing this need.	For FY23, finding a contractor to provide this service. For FY24, funding the same or better service for the town for external communications.
5	Public officials should refresh skills related to critical incident public messaging	I agree that Town staff have been underprepared for critical incident public messaging or crisis communications. Departmental Leadership in selected departments and roles should have this training. There is no budget amount for town-wide training such as this in FY23, but funding may be available through grant opportunities.	FY24 funding for critical incident public messaging or crisis communication training for specific leadership.
6	Public officials should adopt a coherent public communications policy and strategy	I agree that this work has been piecemeal in the past, often due to staff capacity. The Town has not historically had comprehensive policies on how staff, appointed, or elected officials communicate with the public and the goals of those communications. We do have a social media staff use policy, a policy for Police media use, and a brand-new website. However, the town does need a full communications plan.	Staff time or funding for a comprehensive communications plan and associated training to introduce the plan.
7	Public officials should adopt a more assertive public communications strategy focusing on the work of the police	I agree that our public communications have been ad hoc, rather than with a communications plan. The Hartford Police department has a media policy that they use to guide	Resources for this item are described in recommendations 4, 5, and 6.

	department and efforts to reduce disparities	internal procedures, but this does not directly address this recommendation. As part of the new chief search and the communications plan described above, we will be looking for a chief that can institute a positive media campaign for our Police Department.	
8	Public officials should attend workshops and engage in self-directed study on inclusion and equity, race, racism, white fragility, privilege, power, and related topics.	I agree that town-wide training for public officials should include topics such as inclusion and equity, race, racism, white fragility, privilege, power, and related topics The Selectboard is actively working towards this type of training for themselves. In FY23, we should look for opportunities to begin this type of training with staff. Due to limited financial resources, we can look for lower-cost opportunities or grant opportunities while dedicating funds in FY24 for all-staff training.	Staff time to research and contract with training. FY24 funding for staff training across town departments.
9	Public officials should apply the lessons learned from workshops and self-directed learning	I agree that this is an important process to ensure that the cost and efforts with the above recommendations do not appear performative. I propose that the Board and then Town Department Leadership work in FY23 and FY24 to identify action items related to training to apply the lessons learned.	FY24 funding depending on the action items identified by Selectboard and Town Departmental Leadership
10	Create joint Town-HSD programs/activities in the middle and high schools to expose students, particularly students of color, to boards and commissions (civics field trip, leadership development); consider as a long-term investment	I agree and am personally committed to broadening opportunities for our young people to engage with local government and be more civic-minded. In FY23, we will work with the Hartford School District to identify opportunities to get students involved in the civic process. In addition, many municipalities have successful internship programs and I'd like to explore that for Hartford in FY24.	Staff capacity and possible FY24 funding for a paid internship. Unpaid internships often have unintended exclusionary consequences to certain groups of students.

11	Adopt a short-term strategy to recruit college students to apply for boards and commissions by linking to the relevancy of their course of study	I agree and am personally committed to broadening opportunities for our young people to engage with local government and be more civic-minded. In order to implement this recommendation, we should update and modernize our application for town boards and committees The Selectboard should also request that Town boards and committees evaluate their charges to determine if they are welcoming to college students. Finally, the Town Boards and Commissions should consider a broader external reach to local colleges.	Time and capacity from Town Boards and Commissions to provide external communications with potential members. Staff time and capacity to update the current application.
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AGENDA MEMORANDUM

July 12, 2021

Town Selectboard Meeting Item: 5c

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Changes to the Hartford Energy Commission's bylaws to allow non-residents to be members of the Commission. Also, a change to what municipal employee staffs the Energy Commission.

Background: The Hartford Energy Commission believes there are individuals that have an interest in Hartford's Energy Commission and their activities and that have a connection to Hartford through work, school, etc. but are not residents. The Commission would like to extend the opportunity to become a member of the Energy Commission to these individuals as long as a majority of members are Hartford residents.

The second change to the bylaws is with who staffs the Energy Commission, though the current bylaws state that the Commission will be staffed by a member of the Planning Department the Commission is currently staffed by the Environmental Sustainability Coordinator from the Town Manager's Office.

Discussion: To allow for nonresidents to be members of the Hartford Energy Commission the Commission is proposing that Section 2. A. of the Commissions bylaws be changed to:

"The Hartford Energy Commission shall consist of no less than five and no more than seven members. A majority of Commission members must be residents of the town."

To reflect changes in what Town employee is currently staffing the Hartford Energy Commission and to allow for flexibility and possible changes in staffing the Hartford Energy Commission is proposing that Section 2. F. of the Commission bylaws be changed to:

"The Commission will be staffed by a municipal employee."

A complete set of Energy Commission bylaws with the proposed changes is attached to this document.

TOWN OF HARTFORD, VERMONT

ENERGY COMMISSION

BY-LAWS

1. Mission

The mission of the Hartford Energy Commission is to promote energy conservation, energy efficiency and renewable energy among residents, business, and government.

2. Membership

A. The Hartford Energy Commission shall consist of no less than five and no more than seven members. A majority of Commission members must be residents of the town.

B. All members shall serve without compensation, but may be reimbursed by the Town for necessary and reasonable expenses incurred in the course of their duties.

C. The Selectboard shall appoint new members to three-year terms of office, except that the initial appointments shall be staggered so that no more than a minority of the appointments will expire in any given year.

D. Ex-officio members may be added for a period of one year or less by a simple majority of the Selectboard at any regularly scheduled meeting.

E. In the event of the resignation of any Energy Commission member, inability to serve, or absence without acceptable reasons for three consecutive meetings, the Selectboard shall appoint a new member to finish any unexpired term.

F. The Commission will be staffed by a municipal employee.

3. Officers

A. The Commission shall annually elect the officers: Chairperson, Vice-Chairperson, and Clerk.

B. The Chairperson shall preside at all meetings of the Commission when he or she is present and shall direct the work of the Commission. The Chairperson shall appoint all sub-Commissions, represent the Commission at public affairs, and submit a brief annual report to the Selectboard and, upon its adoption, to the annual Town Meeting.

C. The Vice-Chairperson shall assume all duties and powers in the absence of the chairperson.

D. The Clerk shall keep minutes of all meetings and proceedings of the Commission and record any action taken. The Clerk shall post notices of Commission meetings and give notice to members when necessary. The Clerk shall assume the duties of the Chairperson whenever the Chairperson and Vice-Chairperson are both absent.

4. Meetings

A. All activities of the Commission shall be in accordance with the terms of the Vermont Open Meeting Law. All meetings shall be conducted under “Robert’s Rules of Order” unless otherwise provided.

B. The Commission meetings shall be open to the public, and be held at a regular time and place when possible. The time and place of each meeting shall be posted at the Town Municipal Building not less than 24 hours in advance.

C. The Chairperson, upon request of at least two members, shall call special meetings.

D. A simple majority of the number of appointed members shall constitute a quorum.

E. The meeting in the month of November shall be known as the Organization Meeting. The purpose of this meeting shall be for the election and installation of officers: the Chairperson, Vice-Chairperson, and Clerk.

F. All records and minutes of the Commission meetings or actions shall be maintained at the Department of Planning and Development Services, and be available to the public.

5. Subcommittees

Subcommittees may be appointed by the Energy Commission as the need may arise. Such subcommittees shall not be restricted to members of the Energy Commission. The Chairperson of any such subcommittees may be an ex-officio member of the Energy Commission.

6. Budget

The Commission shall have the authority to request appropriations from the Town for its operating, education, and information expenses, and special projects. This appropriation shall be under the charge and management of the Selectboard or its designee. This appropriation shall not accrue from year to year. Any funds from private, state, or federal sources shall be accepted only by consent of the Selectboard or its designee.

7. Amendments

These by-laws may be amended at any regular or special meeting by a majority of the Selectboard, present and voting, provided notice of the proposed amendment has been given in writing to all Selectboard and Energy Commission members at least fifteen (15) days prior to said meeting



AGENDA MEMORANDUM

June 14, 2022

Town Selectboard Meeting Item: 5.d.

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Resolution appointing the Hartford Selectboard as the Local Cannabis Control Commission

Background:

The Local Cannabis Control Commission acts in a similar manner as the Local Liquor Control Board in that the Commission reviews and approves or denies a local license.

Discussion:

Forming a Local Commission

In order to form a local commission, Hartford must do so by resolution of the Selectboard. Hartford may choose to have the Selectboard serve as the Local Control Commission as proposed in this memo or may decide to have a separate body of appointees. A draft resolution appointing the Selectboard is attached.

If the Town does not form a local commission, the Cannabis Control Board relies on an attestation of the applicant or licenses to confirm that they are in compliance with all local permitting, zoning and applicable ordinances.

When the state receives a completed application, the state's Cannabis Control Board will send a report to the Local Control Commission. It will include the name of the cannabis establishment and the principals of the cannabis establishment. Approval or denial of the local license may be based on:

- (For new applications) The commissioners may condition the issuance of a local control license upon compliance with any bylaw adopted pursuant to 24 V.S.A. § 4414 or ordinances regulating signs or public nuisances adopted pursuant to 24 V.S.A. § 2291.
- (For annual renewals) If the Cannabis Establishment has complied with conditions placed on its local license by the local commission.

According to the state, A municipality may only condition the operation of a cannabis establishment, or the issuance or renewal of a municipal permit to operate a cannabis establishment, on the conditions stated in the first bullet point in this section.

A municipality may not prohibit the operation of a cannabis establishment within the municipality

through an ordinance adopted pursuant to 24 V.S.A. § 2291 or a bylaw adopted pursuant to 24 V.S.A. § 4414.

Recommendation:

That the Selectboard authorize the attached resolution for a local cannabis control commission and direct the Town Manager to develop the administrative process for the Selectboard to act as the Local Cannabis Control Commission.

The Vermont Statutes Online

Title 7 : Alcoholic Beverages, Cannabis, And Tobacco

Chapter 033 : Cannabis Establishments

Subchapter 001 : General Provisions

(Cite as: 7 V.S.A. § 863)

§ 863. Regulation by local government

(a)(1) Prior to a cannabis retailer or the retail portion of an integrated licensee operating within a municipality, the municipality shall affirmatively permit the operation of such cannabis establishments by majority vote of those present and voting by Australian ballot at an annual or special meeting warned for that purpose. A municipality may place retailers or integrated licensees, or both, on the ballot for approval.

(2) A vote to permit the operation of a licensed cannabis retailer or integrated licensee within the municipality shall remain in effect until rescinded by majority vote of those present and voting by Australian ballot at a subsequent annual or special meeting warned for that purpose. A rescission of the permission to operate a licensed cannabis retailer or integrated licensee within the municipality under this subdivision shall not apply to a licensed cannabis retailer or integrated licensee that is operating within the municipality at the time of the vote.

(b) A municipality that hosts any cannabis establishment may establish a cannabis control commission composed of commissioners who may be members of the municipal legislative body. The local cannabis control commission may issue and administer local control licenses under this subsection for cannabis establishments within the municipality. The commissioners may condition the issuance of a local control license upon compliance with any bylaw adopted pursuant to 24 V.S.A. § 4414 or ordinances regulating signs or public nuisances adopted pursuant to 24 V.S.A. § 2291. The commission may suspend or revoke a local control license for a violation of any condition placed upon the license. The Board shall adopt rules relating to a municipality's issuance of a local control license in accordance with this subsection and the local commissioners shall administer the rules furnished to them by the Board as necessary to carry out the purposes of this section.

(c) Prior to issuing a license to a cannabis establishment under this chapter, the Board shall ensure that the applicant has obtained a local control license from the municipality, if required.

(d) A municipality shall not:

(1) prohibit the operation of a cannabis establishment within the municipality through an ordinance adopted pursuant to 24 V.S.A. § 2291 or a bylaw adopted pursuant to 24 V.S.A. § 4414;

(2) condition the operation of a cannabis establishment, or the issuance or renewal of a municipal permit to operate a cannabis establishment, on any basis other than the conditions in subsection (b) of this section; and

(3) exceed the authority granted to it by law to regulate a cannabis establishment.
(Added 2019, No. 164 (Adj. Sess.), § 7, eff. Oct. 7, 2020; amended 2021, No. 62, § 1, eff. June 7, 2021.)



Local Cannabis Control Commission

Whereas, Title 7, Chapter 33 of Vermont State Statutes was Amended in 2020 to provide for the safe, equitable, and effective regulation of Adult-Use Cannabis; and

Whereas, 7 VSA § 863(b) provides that a municipality that hosts any cannabis establishment may choose to establish a cannabis control commission; and

Whereas, a Local Control Commission may issue and administer local control license for cannabis establishment within the municipality; and

Whereas, the commission may condition the issuance of a local control license upon compliance with any bylaw adopted pursuant to 24 VSA §4414 or ordinance regulating signs or public nuisances adopted pursuant to 24 VSA §2291; and

Whereas, the Local Control Commission may suspend or revoke a local control license for a violation of any condition placed upon the license pursuant to 7 VSA §863(b); and

Whereas, prior to issuing a cannabis establishment license the State Cannabis Control Board must ensure that an applicant has obtained a local control license if a municipality as established a Local Control Commission;

Now Therefore Be It Resolved, that the Hartford Selectboard has voted affirmatively to form a Local Cannabis Control Commission effective as of the date of this resolution July 12, 2022.

Be it further resolved that; the Local Commission will be comprised of the Hartford Selectboard.

Be it further resolved, the Local Cannabis Control Commission of Hartford will:

- a) Review information provided by the State Cannabis Control Board;
- b) Review information provided by applicants for the approval or denial of a local control license;
- c) Will communicate approval, denial, or conditions placed on the local control license to licensees and to the State Cannabis Control Board; and
- d) Comply with the provisions of 7 V.S.A. § 863 and Cannabis Control Board Rule 2.14.

Michael Hoyt, Selectboard Chair

Dan Fraser, Selectboard Vice Chair

Kim Souza, Selectboard Clerk

Lannie Collins, Selectboard Member

Mary Erdei, Selectboard Member

Rocket, Selectboard Member

Ally Tufenkjian, Selectboard Member

Lisa O'Neil, Town Clerk

Open Container
Municipal Ordinance Proposal
Prepared by: Rocket
Hartford Selectboard
July 12, 2022

PURPOSE

Support local businesses.

Entrust adults of legal drinking age with greater freedom.

Foster a regional reputation of Hartford as an attractive place to visit.

PROPOSAL

From August 1, 2022 through December 31, 2022, a suspension of the following Town of Hartford Municipal Ordinances.

§ 19-2 prohibition of open containers

§ 19-3 permits for special events

§ 19-4 violations and penalties

§ 125-5 prohibition of alcoholic beverages in parks

The cumulative effect of this would be: [1] allowing adults of legal drinking age to consume alcohol in public spaces owned by the Town of Hartford and [2] eliminating the need for organizers of special events to seek a permit for the public consumption of alcohol.

AUTOMATIC SUNSET

These Municipal Ordinances would automatically be reinstated and subject to enforcement on January 1, 2023. The Selectboard may, at its discretion, also reinstate these Municipal Ordinances at any time before with a majority vote.

CAVEAT

There would be no change to the enforcement of any other federal or state laws, or Municipal Ordinances, including but not limited to legal drinking age, dram law, public nuisance, disorderly conduct, DUI's, and § 350-56 Drug-free workplace.

CHAPTER 19: ALCOHOLIC BEVERAGES

§ 19-2 Open containers prohibited.

Under the authority of 24 V.S.A. § 2291(17) and (18), it shall be unlawful for any person to consume any of the above beverages or to have in his possession any opened container containing any quantity of spirituous liquor, malt or vinous beverages as defined herein on, under or above any public place within the Town of Hartford.

§ 19-3 Permits for special events.

1. Upon first obtaining a written permit from the Selectboard, which may be included within the

regular permit granted for use of such property, any publicly recognized organization for organized or family groups may be exempt from the provisions of § **19-2** of this chapter for a period determined by the Selectboard convened as local control commissioners.
2. Any person or organization desiring to obtain such a permit shall make written application therefor, to the Selectboard. Granting or withholding of said permit shall be within the sole discretion of the Selectboard and include the consideration of the Chief of Police. A record of such request and the decision thereon shall be recorded in the minutes of the Selectboard's meetings.

§ 19-4 Violations and penalties.

1. A violation of this chapter shall be subject to civil enforcement in accordance with the provisions of 24 V.S.A. §§ 1974a and 1977 et seq. A civil penalty of not more than \$500 may be imposed for a violation of this civil ordinance, and the waiver fee shall be set at \$50 for the first offense, \$100 for the second offense within a six-month period, and \$200 for all subsequent offenses within a six-month period.
2. A person who violates any provision of this chapter shall be guilty of a misdemeanor and upon conviction thereof shall be fined no more than \$500.

§ 125-5 Alcoholic beverages and disorderly conduct.

No person in a park shall:

1. Bring or possess alcohol beverages or any illegal drug, nor shall any person drink alcohol beverages or use an illegal drug at any time in the park, except when allowed by the rules or regulations of the ordinance relating to the use of alcohol beverages.

2. Engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior tending to breach the public peace.

§ 350-36 Drug-free workplace.

1. The Town of Hartford is committed to providing a safe work environment and to fostering the well-being and health of its employees. That commitment is jeopardized when an employee is working under the influence of alcohol or illegally uses drugs on the job, comes to work under the influence, or possesses, distributes or sells drugs in the workplace. An employee who is under the influence of alcohol or any drug on the job may pose serious safety and health risks not only to the user but to coworkers and the general public at large.
2. Town employees who are covered under the Omnibus Transportation Employee Testing Act of 1991 (including all holders of commercial driver's licenses) shall be subject to preemployment and regular random drug and alcohol testing in accordance with Department of Transportation rules and procedures.
3. The Town may also require an individual employee to submit to a drug test if there is probable cause to believe that the employee is using or is under the influence of drugs or alcohol on the job as required by 21 V.S.A. § 513. The testing will be conducted in accordance with the procedures set forth in 21 V.S.A. § 512 et seq.
4. The Town of Hartford has also established the following policies:
 1. (1) Employees shall be required, as a condition of their employment, to abide by the terms and conditions of this drug-free workplace policy.
 2. (2) Employees involved in any unauthorized use, possession, transfer, sale, manufacture, distribution, purchase, or presence of drugs/alcohol or drug paraphernalia on Town of Hartford property or having reported to work with detectable levels of illegal drugs or alcohol may be subject to disciplinary action, including termination. If an employee's drug test is positive, and the employee agrees to participate in and successfully completes a bona fide rehabilitation program, then the employee may not be terminated for the first offense. The employee may be suspended for the period of time necessary to complete the program, but in no event longer than three months. The employee may be terminated after completion of the rehabilitation program if he or she tests positive for drugs or alcohol thereafter. (Such testing must comply with 21 V.S.A. § 512 et seq.)



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, June 28, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member; Ally Tufenkjian, Member; Tracy Yarlott-Davis, Town Manager; Lana Livingston, Administrative Assistant; Ian Littau; Mike Morris; Brett Mayfield; Jenny Mayfield; Carol Lane; Patti Holmes; Scott Holmes; Heidi Duto; Geri Williams; Patti Newton Gray; Shylo Grace; Dylan Kreis; Joe Major; Sue Ellen Parmenter; Joan Ecker; Wayne Kendall

Participants on Zoom: Lori Dickerson; EmMar Richardson; Brittney Solomita

CATV LINK: <https://catv.cablecast.tv/CablecastPublicSite/show/25811?channel=1>

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board: None

IV. Selectboard

1. Presentation of Special Olympics Proclamation

Special Olympics Proclamation

June 2022

WHEREAS, The Upper Valley Hawks Special Olympics team sent 6 athletes and 1 coach to the 2022 Special Olympics USA Games in Orlando, Florida from June 4th to June 11th.

WHEREAS, This is a remarkable achievement in that these athletes were chosen because of their high ability and dedication in their sport. Each of these athletes won Gold medals with high scores to qualify.

WHEREAS, The athletes competed in both NH and VT State Games to qualify, depending on their sport, they were chosen for both Vermont and New Hampshire delegations.

WHEREAS, The Upper Valley Hawks have never had so many athletes representing our team at a USA or World Games before.

WHEREAS, There were over 4,000 athletes competing in 17 sports, from all 50 states and Caribbean nations, at USA Special Olympics Games that these athletes competed against.

NOW, THEREFORE, WE, the Hartford Selectboard, on the behalf of the Town of Hartford, do hereby proclaim our admiration and respect to the upper Valley Hawks Athletes and Coach.

Delegation Members:

Brett Clough: Powerlifting, Derek Davis: Basketball, Ellie Havrda: Athletics, Lili Leonard-Heath: Swimming, Steven Zue: Bowling, Jennifer Mayfield, Golf, Brett Mayfield, Golf Coach.

Dated this 29th day of June in the year 2-22 in the Town of Hartford, Vermont.

2. Public Comment

Many members of the community spoke in favor and also not in favor of the American Flags that are attached to the light posts on Rte 14 & 5 in WRJ.

3. Selectboard Comments and Announcements

The members of the Selectboard expressed their thanks to the public for their comments and the way they conducted the public comment in a peaceful and respectful way.

Rocket would like the open container item to be on the next regular meeting agenda.

Mike Hoyt reported that the Block Party and Juneteenth Celebration were both successes. Also, The Pool is open!

4. Appointments:

Re-Appointment: Consider the Re-appointment of Kathryn Lamb to the Tree Board for a three-year term beginning June 28, 2022 and ending June 27, 2025. *Ms. Lamb did not submit an application for re-appointment.*

New: Selectboard Member, Ally Tufenkjian made the motion to Appoint Patti Newton Gray to the West Hartford Library Trustees for a term beginning June 28, 2022 and ending March 7, 2023. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.

Consider the Appointment of Victoria Chase to Resilient Hartford for a three-year term beginning June 28, 2022 and ending June 27, 2025. *Ms. Chase was not in attendance so the Board will reschedule this until the next regular Selectboard meeting on July 12, 2022.*

Selectboard Member, Rocket made the motion to Appoint Shylo Grace to the Hartford Energy Commission for a three-year term beginning June 28, 2022 and ending June 27, 2025. Selectboard member, Mary Erdei seconded the motion. All were in favor and the motion passed.

5. Town Manager's Report

New Website

www.hartford-vt.org has a whole new look. Thank you to Dillon Walsh for leading the transfer and to the departmental administrative staff for learning the ropes. Please excuse the "wet paint" as we make it our new home. In about a month, we'll start asking for photos to replace the stock photos currently there.

Once the dust settles, we'll begin looking at where we can provide easy access to important Town documents. And how the Town can ensure that we have a complete and updated list of policies and ordinances that residents and community stakeholders can refer to.

Police Chief Search

The week IACP has provided my advisory group with the profiles of the ten people who met minimum qualifications and were called for an initial screening interview. Semi-final interviews will be scheduled for the weeks of July 11 and 18th.

Please Update Your Address

We're seeing a record number of returned mailings recently. Please make sure that your address is updated to receive your water/sewer bills, items related to tax bills and delinquent tax bills, and assessment related mailings. You can email assessors@hartford-vt.org or dnadeau@hartford-vt.org

Upcoming Meeting Topics

These are tentative and subject to move or change. We also include additional items as needed.

July 12: Review of DEI Strategic Plan Implementation steps, Energy Commission and HCOREI Charge update, ARPA funding discussion part 1: results of community engagement process, Introduction to Parks and Recreation

July 26: Climate Action Plan FY24 goals and funding priorities, ARPA funding discussion part 2: considerations for the semi-finalist list

August 9: Board discussion of FY24 operating budget priorities (meeting date is subject to change due to local election)

If you have an item that you'd like to bring forth to the Board, please email the Chair (mhoyt@hartford-vt.org) and Vice Chair (dfraser@hartford-vt.org). We meet on the Wednesday prior to the meeting to set the agenda.

The agenda is released the Thursday prior to the meeting and supporting documentation is emailed out by 3pm Friday.

Significant Activity Report:

https://cms5.revize.com/revize/hartfordvt/services/town_manager/significant_activity_reports.php#outer-913

6. Board Reports, Motions & Ordinances

- a. Solid Waste Transfer Facility Update was presented by Chris Holzwarth, DPW's Project Manager.
- b. Curbside Recycling was presented by Chris Holzwarth, DPW's Project Manager.
- c. ARPA Public Input – The Town Manager read a list of suggestions already obtained. The survey has been sent to the Libraries, Bugbee and Quechee Club where residents can obtain hard copies and then return to Town Hall.
- d. HACDES
After a presentation from Bryan Luikart, chair of the Ad Hoc Committee on Emergency Shelter, the Selectboard agreed to have the proposed charge for the proposed new committee, (Hartford Committee on Housing and Homelessness) worked on and bring it back to a future Selectboard meeting.

V. Executive Session

Selectboard Member, Lannie Collins made the motion That In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313 (1)(3) of the Vermont Statutes. Selectboard Member, Rocket seconded the motion. 3 voted yes

(Collins, Rocket, Tufenkjian) and 4 voted no (Souza, Fraser, Erdei & Hoyt). The motion did not pass.

VI. Commission Reports

Ally Tufenkjian

Resilient Hartford:

- The Committee continues to identify ways that its work can support the Climate Action Plan, specifically in the areas of Local Food and Agriculture and Health and Safety.
- The Committee had a work outing earlier this month to do further upkeep in the Clifford Park Food Forest and the Committee brainstormed ways to fundraise for the Food Forest.

Hartford Committee on Racial Equity & Inclusion (HCOREI):

- Thank you again to HCoreI for their hard work on a beautiful Juneteenth celebration!
- HCOREI continues to identify ways its work can support the Climate Action Plan in the areas of Health & Safety and Climate Economy, and how the Community Public Safety Review would also dovetail with CAP goals.
- HCOREI is reaching out to the Tuck School of Business to get a sense of the curricular programs that would support the hiring of a Public Information Officer.

Kim Souza

The Planning Commission met on June 20th with a public hearing on applications from Twin Pines and The Upper Valley Haven. After extensive discussion on the Twin Pines application the Commission continued the public hearing for both applications to July 11.

On June 27th the Planning Commission continued another Twin Pines application to August 1st at the request of the applicant and the Commission reviewed and approved 2 applications relating to a boundary adjustment and site plan for a property on Jasmin Lane.

Rocket

Sister Cities

Logo submitted by a H.H.S. student was reviewed. Brett shared a letter from Cenon, France that announced their "Festival Toutes Latitudes" is scheduled for November 2-6.

HHPC

Craft Studies Building Renovation updated plans were presented. Matt Osborn will be undertaking an inventory of historic signs in Hartford. Dewey Barn and Stetson Farm were discussed, nothing actionable. Dennis Brown is considering applying to join the commission.

Lannie Collins

Zoning Board of Adjustment heard and passed the following applications:

Application #10-22 by White River Investment Properties (owner/Applicant) for Conditional Use Approval under section 260-16 of the Hartford Zoning Regulations and compliance with Hartford's Flood Hazard Area Regulations for a new office, 9 Harrison Avenue, lot 49-0020-000, White River Junction, in an IC zoning district.

Application #11-22 by Janice, Raymond, Joshua, and Sean Jasmin (owners/applicants) for Conditional Use Approval under section 260-16 of the Hartford Zoning Regulations for an addition to an accessory structure and changes to parking, 60 Jasmin Lane, lot 14-0016-000, Hartford, in an IC-2 zoning district.

VII. Consent Agenda: Selectboard Vice Chair, Dan Fraser made the motion to accept the agenda. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Approve:

- Payroll Ending: 6/25/2022
- Meeting Minutes of: 6/14/2022
- A/P Manifest of: 6/24/2022 & 6/28/2022
- Selectboard Special Meeting 7/5/2022
- Contract for Sludge Hauling and Grease Removal
- Contract for Wastewater Line Cleaning and Inspection
- Contract for Ambulance
- Contract with Green MT Economic Development Corporation for HBRLF/VCDP RLF Program

Selectboard Meetings: Already Approved – 7/12/2022 and 7/26/2022

VIII. Adjourn the Selectboard Meeting: Selectboard Clerk, Kim Souza made the motion to adjourn the meeting at 10:45 PM. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

Kim Souza, Clerk



TOWN OF HARTFORD SELECTBOARD SPECIAL MEETING MINUTES

Wednesday, July 6, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall and on Zoom.

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member; Ally Tufenkjian, Member; Tracy Yarlott-Davis, Town Manager; Joe Turner; Gail Ostrout; Joe Major

CATV LINK:

<https://catv.cablecast.tv/CablecastPublicSite/show/25843?channel=1>

I. Call to Order the Selectboard Meeting: Selectboard Chair, Michael Hoyt called the meeting to order at 6:00 PM.

II. Pledge of Allegiance was recited and led by Lannie Collins.

III. Order of Agenda: there were no changes to the order of Agenda.

IV. Selectboard

1. Set the Fiscal Year 2022 Municipal Tax Rate

Selectboard Member, Lanie Collins made the motion to approve:

- The General Highway Fund with:
 - \$14,411,454 for Appropriation,
 - \$14,115,323 for Grand List,
 - \$1.0210 for Rate,
 - and \$14,411,745 for Revenue;
- The County Tax with:
 - \$109,00 for Appropriation,
 - \$14,115,323 for Grand List,
 - \$0.0077 for Rate,
 - and \$108,688 for Revenue;
- The Restricted Appropriations with:
 - \$224,177 for Appropriation,
 - \$14,115,323 for Grand List,
 - \$0.0159 for Rate,
 - and \$224,434 for Revenue;
- The Local Agreement Rate with:
 - \$34,907 for Appropriation,
 - \$14,115,323 for Grand List,
 - \$0.0025 for Rate,
 - and \$35,288 for Revenue;
- Total Town Tax:

- \$14,779,538 for Appropriation,
- \$1.0471 for Rate,
- and \$14,780,155 for Revenue;
- Education Homestead Tax Rate \$1.6065
- Education Non-Homestead Tax Rate: \$1.6897
- Total Town and Education Homestead Tax Rate: \$2.6536
- Total Town and Education Non-Homestead Tax Rate: \$2.7368
- Total Appropriation 2022-2023 Fiscal Year: \$14,779,538

Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

2. Approve A/P Manifest of 7/1/2022

Selectboard Member, Ally Tufenkjian made the motion to approve the A/P manifest of July 1, 2022. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

3. Update on Selectboard Training Opportunities presented by Selectboard clerk, Kim Souza:

Motion: Selectboard Member, Ally Tufenkjian made the motion to that the Selectboard enter into a contract for communications training with **Abundant Sun** for a 2 hour session at a cost of \$1,175 and that the Chair sign any documents required to execute the contract. Selectboard Member, Mary Erdei seconded the motion. 7 voted yes and the motion passed.

Motion: Selectboard Member, Mary Erdei made the motion that the Selectboard enter into a contract for a Town Manager Evaluation process with **Bev Widger of HRXperienced** not to exceed \$1,500 and that the Chair sign any documents required to execute the contract. Selectboard Vice Chair, Dan Fraser seconded the motion. 7 voted yes and the motion passed.

V. Executive Session

Selectboard Member, Lannie Collins made the motion

That In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313 (1)(3) of the Vermont Statutes.

Selectboard Clerk, Kim Souza seconded the motion at 7:00 PM. 7 voted yes and the motion passed.

Selectboard Vice Chair, Kim Souza made the motion to close the Executive Session at 7:52pm. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

VI. Adjourn the Selectboard Meeting

Selectboard Member, Ally Tufenkjian made the motion to adjourn the meeting at 7:53PM. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.

Kim Souza, Clerk



AGENDA MEMORANDUM

July, 12, 2022

Town Selectboard Meeting Item: VII.

Submitted by: Christopher Holzwarth, Project Manager

- Subject:** **Line Striping, Staff Recommendation (RFP 2022-H6)**
- Background:** The Town of Hartford approved a budget for line striping of \$15,000 for the fiscal year 2023 representing a decrease over previous amounts. The Department of Public Works reached out this spring to the few vendors available in an attempt to secure line striping services. However, we were left non-responsive and even told by a vendor they were not interested.
- Knowing we have several roads that are becoming unsafe due to a lack of striping and hoping that conditions such as paint and employee shortages were subsiding, we decided to tailor an email request for bids to the vendors currently operating in Vermont with of enough linear footage to keep a crew employed for a minimum of one day as previously contracted for in the past and allowing until October 1, 2022, to complete the services.
- Discussion:** The Town received two competitive bids under this simplified request. One being from the K-5 Corporation of Rockland Massachusetts for \$44,000 and one from the L&D Safety Markings Corporation from Barre, Vermont for \$52,000. Both bids exceed \$20,000 and thus the process does not meet the strict procedures of the purchasing policy despite being from the only vendors available and competitively acquired.
- Impact:** The total cost for K-5 Corporation comes to \$44,000 with the rise in cost being attributed to marketplace conditions outside of our control. This service will be funded from encumbered funds from FY 2023 account 10-315-318-0000 Traffic Control Contracted Services, FY 2022 account 10-311-318-0000 and if needed FY 2023 account 10-311-318-000 Summer Maintenance Contracted Services.
- Recommendation:** That the Selectboard waive the purchasing policy requirement to open an additional RFP to avoid delays and award K-5 Corporation a contract for line striping.



AGENDA MEMORANDUM

July 12, 2022

Town Selectboard Meeting Item: VII

Submitted by: Scott Cooney, Fire Chief

Subject: **Structural Turnout Gear Bid Award**

Background: For fiscal year 2023 the Board and the voters approved \$90,000 for the purchase of turnout gear. This will replace turnout gear throughout the department and put us in-line for our 5-year replacement schedule.

Discussion: The department released a request for proposal (RFP) for the replacement of 35 sets of firefighter structural turnout gear. We received four responses to the RFP. After review of the respective bids Reynolds & Sons offered the lowest bid of FireDex turnout gear for \$104,962.31.

Financial

Impact: Funding for this purchase is held in the Fire/Amb reserve account. Cost was estimated at \$90,000 during budget preparation. The additional \$14,962.31 has a minimal impact on the reserve account. The reserve balance for turnout gear for FY 23 is \$116,000.

Recommendation

Motion: I move to authorize the Town Manager to award the purchase of structural turnout gear to Reynolds & Sons, Inc.

Attachments: Bid analysis sheet

2022 PPE BID ANALYSIS WORKSHEET

PPE BIDS	FIRE- DEX(REYNOLDS)	MORNING PRIDE (MES)	GLOBE (BERGERON)	LION (FIRE TECH AND SAFETY)
BID	\$104,962.31	\$108,045	\$109,371	\$115,430
LOANER GEAR	\$2,100	\$4,800 *	NOT GIVEN *	\$5,256 *
TIME FRAME	26 WEEKS/7 WEEKS(RECRUIT)	12-16 WEEKS	24-28 WEEKS	24-28 WEEKS
SHIPPING	\$0	\$0	\$0	\$0
TOTAL EXPENDITURE	\$107,062.31	\$112,845	UNK.	\$120,686

* MAUFACTURER IS ATTEMPTING TO COME UP WITH CHEAPER ALTERNATIVE, POSSIBLY
WAIVING LOANER CHARGE.



AGENDA MEMORANDUM

July 12, 2022

Town Selectboard Meeting - Consent Agenda

Submitted by: Jeremy Delisle, Interim Public Works Director

- Subject:** **Greensand Vertical Pressure Water Filter Rehabilitation
Staff Recommendation (DPW Project # 2022-W2)**
- Background:** The Town of Hartford sought bids for the removal and replacement of the existing media and gravel, along with the removal and replacement of internal structures in two (2) of the six (6) vertical pressure filters at the Wilder Water Treatment Plant located on Cranberry Lane in Wilder VT. The Contractor will also regenerate the new media in two (2) pressure filters and remove internal asbestos components encased in concrete.
- Discussion:** The town received only one bid for \$133,200 from Carbon Filtration Systems, Inc. of Johnson, RI despite reaching out directly to all known authorized vendors providing the service which utilizes a proprietary filter media.
- The filters have been carefully maintained and managed to prolong their life further than expected. However, it is now critical that his preventive maintenance occur prior to any failure happening.
- Impact:** The project is to be funded from \$38,000 in FY 2022 account 50-952-318-0000, the \$80,000 allocated to the project in FY 2023 account 50-952-318-0000, and the remaining \$15,200 to be funded from reserves.
- Recommendation** That the Selectboard approve awarding Carbon Filtration Systems, Inc. a contract for \$133,200 for the removal and replacement of the internal structures and filter media, as well as the removal of asbestos materials currently encased in concrete within the filter to be funded from FY 22 and FY 23 account 50-952-318-0000 and the Hartford Water System reserves.



AGENDA MEMORANDUM

July 12, 2022

Town Selectboard Meeting – Consent Item

Submitted by: Paula Nulty, HR Director, and Dillon Walsh, IT Director

Subject: Human Resource Information System (HRIS) Contract

Background: The FY23 Budget included funding for a Benefits Technician to assist the Human Resources (HR) Director with all aspects of document management required legally and per policy from recruitment through offboarding.

Discussion: The HR Director began researching HRIS as a complement to an efficient and compliant Department in April 2022. Upon consultation with the Information Technology (IT) Director in June 2022, and an extensive interview and research process of five HRIS systems, both Directors concluded software would be an all-encompassing solution to multiple challenges: complete the requirements of a Benefits Technician; through advanced organization techniques and automation streamline the HR Director's - and by association Department Heads' - management of personnel items; greatly reduce paper based records; offer timely compliance; allow staff to more fully engage in their profiles; allow the Town to more fully engage staff through direct and appropriately targeted communication.

The IT Director and the HR Director identified Namely as the software vendor that will accomplish the following requirements:

- Streamline a compliant onboarding and offboarding process
- Digitize forms, provide templates, track forms
- Provide a “digital” locker for every employee’s personnel file
- Time off/vacation accrual tracking
- E-signature capabilities
- Reporting capabilities for compliance
- Benefits tracking/integration with current vendors
- Enable positive employee outreach
- Open API (possible to integrate if needed with other software)

The IT and HR Directors have identified Namely as the vendor with superior programs, visuals, accessibility; that aligns with municipal needs; whose configuration allows for best value.

Financial Impact: Equalized over approximately 3 years, then anticipated savings. Namely one-time implementation costs are \$4,000; the annual subscription cost, guaranteed within

4% for subsequent years, is \$19,800. The Benefits Technician salary, workers compensation, and FICA totaled \$21,068.

Recommendation: Enter into a one year agreement with Namely, that includes onboarding and setup, as well as support.



AGENDA MEMORANDUM

July 12, 2022

**Town Selectboard Meeting Item – Consent Agenda
Submitted by: Christopher Holzwarth, Project Manager**

Subject: **Long Term CSO Plan – Clean Water State Revolving Fund Loan Amendment
Application & Appointment of Alternate Authorized Representatives**

Background: The Town of Hartford recently had a Long Term CSO Plan developed to comply with the 1272 Order Permit #3-1225 issued to the Town. The work was completed through a Clean Water State Revolving Loan with 100% reimbursement.

In response to our long term plan the state issued a new Findings and Orders on April 19, 2022.

The orders include multiple activities to be completed by January 31st of each year beginning in 2023 through 2026. The work to be completed from now until the end of 2025 includes several abatement projects and studies requiring professional engineering.

While we had previously met our borrowing limits as approved by the selectboard, ARPA funds have made it possible for us to amend our previous loan with the new cost covered with 100% forgiveness.

Also, there has been several staffing changes since the loan was last amended leaving us without an authorized representative to sign loan and contract documents.

Discussion: Board approval is required to approve the interim financing for the \$38,800 amendment which will be reimbursed and to approve alternate authorized representatives to sign loan and contract documents.

Impact: There will be no impact to sewer rates from this amendment as this planning loan receives 100% reimbursement. Further, there are more than adequate funds in the Wastewater Capital Reserves to cover the \$38,800 on an interim basis.

Recommendation: It is staff's recommendation that the loan be moved forward to advance progress on compliance with the orders issued by the State of Vermont.

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Check Date: 7/08/2022 - 7/08/2022

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
13-0200	TIF TAX REVENUE				
061582	M & T BANK / WILMINGTON TRUST		7/08/2022		1016
2022 TH19 RF1-222	STATE OF VERMONT REVOLVING FUN	0.00	\$40,181.24	0.00	40,181.24
Desc: RF1-222 PRINCIPAL	Acct: 13-921-544-0020		Transfer Out - RF1-222-3.0 (Fund 60)		
Desc: RF1-222 ADMIN FEE	Acct: 13-921-544-0020		Transfer Out - RF1-222-3.0 (Fund 60)		
Vendor Total:			40,181.24	0.00	40,181.24
13-0200	Capital Improvement Plan		Bank Total:		40,181.24
25-0100	Capital Improvement Plan				
010987	COMPETITIVE COMPUTING, INC		7/08/2022		1016
SIN006804-1	MANAGED SERVICES - MAY 2022	0.00	\$184.25	0.00	184.25
Desc: MANAGED SERVICES - MAY 2022	Acct: 25-985-100-0100		Capital Improvemnt Plan - Exp		
Vendor Total:			184.25	0.00	184.25
25-0100	PARKS - REC RESTRICTED		Bank Total:		184.25
25-8055	PARKS - REC RESTRICTED				
044906	SWANK MOTION PICTURES, INC		7/08/2022		1051
DB3205811	DVD GHOSTBUSTERS AFTERLIFE 062	0.00	\$465.00	0.00	465.00
Desc: DVD GHOSTBUSTERS AFTERLIFE 062422	Acct: 25-985-511-0006		P & R Restricted - Community Events		
Vendor Total:			465.00	0.00	465.00
25-8055	Police Asset Forfeiture Account		Bank Total:		465.00
72-7231	Police Asset Forfeiture Account				
023319	HUNT'S PHOTO & VIDEO		7/08/2022		1002
IA8034-1	WATERPROOF CAMERAS	0.00	\$1,119.92	0.00	1,119.92
Desc: WATERPROOF CAMERAS	Acct: 72-211-318-7231		POLICE ASSET FORFEITURE - Exp		
IA8034-0	WATERPROOF CAMERAS	0.00	\$334.16	0.00	334.16
Desc: WATERPROOF CAMERAS	Acct: 72-211-318-7231		POLICE ASSET FORFEITURE - Exp		
IA8034-2	WATERPROOF CAMERAS	0.00	\$280.00	0.00	280.00
Desc: WATERPROOF CAMERAS	Acct: 72-211-318-7231		POLICE ASSET FORFEITURE - Exp		
Vendor Total:			1,734.08	0.00	1,734.08
72-7231	Community Dev -RLF		Bank Total:		1,734.08
91-7092	Community Dev -RLF				
019750	GREEN MOUNTAIN ECONOMIC DEV CORP		7/08/2022		1060
1762	HBRLF DUES APR-JUN 2022	0.00	\$1,950.00	0.00	1,950.00
Desc: HBRLF DUES APR-JUN 2022	Acct: 91-623-318-7092		Comm Dev - RLF Exp		
Desc: HBRLF DUES APR-JUN 2022	Acct: 91-623-318-7092		Comm Dev - RLF Exp		
Vendor Total:			1,950.00	0.00	1,950.00
91-7092	GENERAL FUND - MASCOMA		Bank Total:		1,950.00
FUND 1 0	GENERAL FUND - MASCOMA				
000100	DEPARTMENT OF THE TREASURY	UNITED STATES TREASURY	7/08/2022		76826

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Check Date: 7/08/2022 - 7/08/2022

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
720 FORM 2022	6/30/2022 PCORI Annual Fees	0.00	\$234.36	0.00	234.36
Desc: 6/30/2022 PCORI Annual Fees		Acct: 10-811-225-0000	HRA expenses		
Vendor Total:			234.36	0.00	234.36
001170	AIRGAS, INC.	AIRGAS USA, LLC		7/08/2022	76827
9126825830	OXYGEN	0.00	\$26.82	0.00	26.82
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			26.82	0.00	26.82
001645	ALLIANCE MECHANICAL INC.	ALLIANCE MECHANICAL INC.		7/08/2022	76828
057484	SERVICE CALL: FIN & TM OFFICE	0.00	\$332.00	0.00	332.00
Desc: SERVICE CALL: FIN & TM OFFICE		Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			332.00	0.00	332.00
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE		7/08/2022	76829
JUN'22	AFLAC INSURANCE JUNE 2022	0.00	\$2,338.56	0.00	2,338.56
Desc: AFLAC INSURANCE JUNE 2022		Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
Vendor Total:			2,338.56	0.00	2,338.56
002845	ARC MECHANICAL CONTRACTORS, INC			7/08/2022	76830
35289	AC IN SERVER ROOM BLOWING WARM AIR	0.00	\$1,215.28	0.00	1,215.28
Desc: AC IN SERVER ROOM BLOWING WARM AIR		Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
Vendor Total:			1,215.28	0.00	1,215.28
006100	BMO FINANCIAL GROUP			7/08/2022	76831
Czora 06/15-27/22	Czora, Jason - FD	0.00	\$276.84	0.00	276.84
Desc: JuncFrameShop-Mariotti Award		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Delisle 06/15-27/22	Delisle, Jeremy - DPW	14.99	\$14.99	0.00	14.99
Desc: Amazon-Subscription Fee		Acct: 50-954-313-0000	MEMBERSHIP DUES		
Hausler 06/15-27/22	Hausler, Scott - REC	93.23	\$1,104.16	0.00	1,104.16
Desc: HalfPriceBanner-Pool Banner		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
Desc: Subway-Food Balloon Fest		Acct: 25-985-511-0003	P & R Restricted - Hanson		
Desc: DunkinDonuts-Food Balloon Fest		Acct: 25-985-511-0003	P & R Restricted - Hanson		
Desc: HD-Pool Table & Supplies		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
Desc: HalfPrice Banner		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: BJ's - Supplies		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: BJ's - Supplies		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Desc: BJ's - Supplies		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
Jay 06/15-27/22	McDonough, Jay - REC	0.00	\$3,429.64	0.00	3,429.64
Desc: Amazon - Supplies		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon - Supplies		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon/Cantores - Supplies		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
Desc: VtStatePark/SquamLakes		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Desc: Amazon/BJ's/RedBox		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Supplies		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Kelley 06/01-14/22	Kelley, Connie - PD	0.00	\$1,882.65	0.00	1,882.65
Desc: MarshBro-NLEOM Week Lunch		Acct: 10-211-311-0000	TRAVEL & MEETINGS		
Desc: Dell-Monitor Dispatch		Acct: 10-271-331-0000	DEPARTMENT EQUIPMENT		
Desc: Yeti-Cups		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Dell-Monitor Dispatch	Acct: 10-271-331-0000		DEPARTMENT EQUIPMENT		
Kelley 06/15-27/22	Kelley, Constance - PD	0.00	\$141.30	0.00	141.30	
	Desc: NorthAmerica-First Aid Items	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
	Desc: BigFatty's-Police Apploc Lunch	Acct: 10-211-311-0000		TRAVEL & MEETINGS		
Lana 06/15-27/22	Livingston, Lana - Admin	0.00	\$11.00	0.00	11.00	
	Desc: USPS-Delinq Tax Letters	Acct: 10-175-322-0000		POSTAGE		
Perry 06/01-14/22	Perry, Diane - PD	0.00	\$488.63	0.00	488.63	
	Desc: Fairfield-Hotel Training	Acct: 10-211-311-0000		TRAVEL & MEETINGS		
	Desc: Sirchie - Evidence Bags	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Perry 06/15-27/22	Perry, Diane - PD	0.00	\$1,937.79	0.00	1,937.79	
	Desc: Amazon-Pens/Frig Deodorizer	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
	Desc: RwuStudent-ExecutiveDevelopCourse	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
Tracy 06/15-27/22	Yarlott-Davis, Tracy - TM	0.00	\$149.00	0.00	149.00	
	Desc: ICMA-Training	Acct: 10-121-315-0000		RECRUITMENT & TRAINING		
Walsh 06/01-14/22	Walsh, Dillon - IT	0.00	\$1,485.00	0.00	1,485.00	
	Desc: Dell-PD Chief Laptop	Acct: 10-211-320-0000		EQUIP OPERATION/MAINT-OFFICE		
	Desc: SMTP-SMTP2GO	Acct: 10-181-318-0000		CONTRACTED SERVICES		
Walsh 06/15-27/22	Walsh, Dillon - IT	0.00	\$736.71	0.00	736.71	
	Desc: Zendesk-Ticketing Systems	Acct: 10-181-318-0000		CONTRACTED SERVICES		
	Desc: Amazon- Switch	Acct: 10-181-331-0000		DEPARTMENT EQUIPMENT		
006100	BMO FINANCIAL GROUP			7/08/2022	76832	
Cooney 06/28-30/22	Cooney, Scott - FD	0.00	\$388.00	0.00	388.00	
	Desc: Hoseline-AMB 3 AC PART	Acct: 10-221-321-0200		REPAIRS & MAINT EMS VEHICLES		
006100	BMO FINANCIAL GROUP			7/08/2022	76833	
Jay 06/28-30/22	McDonough, Jay - REC	399.98	\$542.40	0.00	542.40	
	Desc: BJ's-Camp Supplies	Acct: 10-514-323-0000		MATERIAL & SUPPLIES		
	Desc: VTStateParks-Entry Fee	Acct: 10-514-318-0000		CONTRACTED SERVICES		
	Desc: Amazon-Corn Hole Game	Acct: 25-985-511-0006		P & R Restricted - Community Events		
006100	BMO FINANCIAL GROUP			7/08/2022	76831	
Clawson 06/15-27/22	Clawson, Dana - Energy	0.00	\$138.76	0.00	138.76	
	Desc: Amazon-Air Buffers - Bugbee	Acct: 10-421-321-0100		REPAIRS & MAINT-BUILD & GROUND		
006100	BMO FINANCIAL GROUP			7/08/2022	76834	
Turner 06/28-30/22	Turner, Joe - VAL	0.00	\$34.64	0.00	34.64	
	Desc: USPS-Postage Certified	Acct: 10-174-322-0000		POSTAGE		
Vendor Total:			12,761.51	0.00	12,761.51	
008038	BUTLER'S BUS SERVICE			7/08/2022	76835	
103-011219	TRANSPORTATION CAMPS	0.00	\$770.00	0.00	770.00	
	Desc: Transportation for Camp Ventures	Acct: 10-514-318-0000		CONTRACTED SERVICES		
103-011218	SUMMER FIELD TRIPS	0.00	\$350.00	0.00	350.00	
	Desc: SUMMER FIELD TRIPS	Acct: 10-514-318-0000		CONTRACTED SERVICES		
Vendor Total:			1,120.00	0.00	1,120.00	
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		7/08/2022	76836	
4123130397	UNIFORMS	151.48	\$151.48	0.00	151.48	
	Desc: UNIFORMS	Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
4123130406	UNIFORMS	92.01	\$92.01	0.00	92.01	

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
4123130472	UNIFORMS	27.86	\$335.92	0.00	335.92	
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS			
4123406734	UNIFORMS	54.58	\$54.58	0.00	54.58	
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
4123814299	UNIFORMS	151.48	\$151.48	0.00	151.48	
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
4123814338	UNIFORMS	92.01	\$92.01	0.00	92.01	
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
4123814406	UNIFORMS	27.86	\$302.68	0.00	302.68	
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS			
Vendor Total:			1,180.16	0.00	1,180.16	
010257	CLEAR VIEW WINDOW SERVICE			7/08/2022		76837
3354	Town Hall Window Cleaning	0.00	\$869.00	0.00	869.00	
	Desc: Town Hall Window Cleaning	Acct: 10-161-318-0000	CONTRACTED SERVICES			
Vendor Total:			869.00	0.00	869.00	
010987	COMPETITIVE COMPUTING, INC			7/08/2022		76838
SIN006804-2	MANAGED SERVICES - MAY 2022	0.00	\$813.75	0.00	813.75	
	Desc: MANAGED SERVICES - MAY 2022	Acct: 10-181-318-0000	CONTRACTED SERVICES			
SIN006868	MANAGED SERVICES - JUNE 2022	0.00	\$998.00	0.00	998.00	
	Desc: MANAGED SERVICES - JUNE 2022	Acct: 10-181-318-0000	CONTRACTED SERVICES			
SIN006981	DUO CLOUD 20 LICENSES 2022-2023	0.00	\$1,440.00	0.00	1,440.00	
	Desc: DUO CLOUD 20 LICENSES 2022-2023	Acct: 10-181-318-0000	CONTRACTED SERVICES			
Vendor Total:			3,251.75	0.00	3,251.75	
012665	DANIELS, WANDA	WANDA DANIELS		7/08/2022		76906
JUL'22	Ret Reimb Jul 22	0.00	\$229.17	0.00	229.17	
	Desc: Ret Reimb Jul 22	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			229.17	0.00	229.17	
013200	DEAN, DAVID	DAVID DEAN		7/08/2022		76907
JUL'22	Ret Reimb Jul 22	0.00	\$399.98	0.00	399.98	
	Desc: Ret Reimb Jul 22	Acct: 10-521-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			399.98	0.00	399.98	
014690	DURAEDGE PRODUCTS, INC			7/08/2022		76839
INV6922	Additional infield mix for softball	0.00	\$4,924.80	0.00	4,924.80	
	Desc: Additional infield mix for softball	Acct: 10-527-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			4,924.80	0.00	4,924.80	
015750	ESTEY, JOSEPH	JOSEPH ESTEY		7/08/2022		76840
APR-JUN'22	Ret reimburs Apr May Jun 2022	0.00	\$1,114.32	0.00	1,114.32	
	Desc: Ret reimburs Apr May Jun 2022	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			

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Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				1,114.32	0.00	1,114.32
016080	CONSOLIDATED COMMUNICATIONS				7/08/2022	76841
	11833807752JUN'22	WRJ WATER TANKS	341.91	\$341.91	0.00	341.91
	Desc:	WRJ WATER TANKS	Acct: 50-952-324-0000	TELEPHONE		
	12615510982JUN'22	QUECHEE WATER	89.46	\$89.46	0.00	89.46
	Desc:	QUECHEE WATER	Acct: 55-953-324-0000	TELEPHONE		
	13444320594JUN'22	RADIO CIRCUITS	0.00	\$660.63	0.00	660.63
	Desc:	RADIO CIRCUITS	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:				1,092.00	0.00	1,092.00
016540	FERGUSON ENTERPRISES, INC				7/08/2022	76842
	1103779	MATERIALS	0.00	\$52.00	0.00	52.00
	Desc:	MATERIALS	Acct: 10-221-328-0200	RURAL WATER SUPPLY		
Vendor Total:				52.00	0.00	52.00
017110	FISHER AUTO PARTS, INC				7/08/2022	76843
	301-111997	PARTS	0.00	\$138.27	0.00	138.27
	Desc:	PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	301-112217	PARTS	0.00	\$19.98	0.00	19.98
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	301-112276	PARTS	0.00	\$13.75	0.00	13.75
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	301-112408	PARTS	0.00	\$16.15	0.00	16.15
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				188.15	0.00	188.15
017301	FOGG'S LUMBER AND HARDWARE				7/08/2022	76908
	135797/6	MATERIALS	0.00	\$49.99	0.00	49.99
	Desc:	MATERIALS	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
017301	FOGG'S LUMBER AND HARDWARE				7/08/2022	76844
	133485/6	MATERIALS	27.58	\$27.58	0.00	27.58
	Desc:	MATERIALS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
	133694/6	MATERIALS - FOOD FOREST	0.00	\$43.98	0.00	43.98
	Desc:	MATERIALS - FOOD FOREST	Acct: 10-627-323-0000	Materials & Supplies		
	133704/6	LED	0.00	\$6.99	0.00	6.99
	Desc:	LED	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	134377/6	HAND CULTIVATOR	0.00	\$8.99	0.00	8.99
	Desc:	HAND CULTIVATOR	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	134411/6	MATERIALS	0.00	\$64.48	0.00	64.48
	Desc:	MATERIALS	Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	134416/6	PAINT	0.00	\$39.96	0.00	39.96
	Desc:	PAINT	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	134434/6	MATERIALS	0.00	\$427.92	0.00	427.92
	Desc:	MATERIALS	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	134770/6	MATERIALS	0.00	\$106.12	0.00	106.12
	Desc:	MATERIALS	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		

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	135152/6	MATERIALS	0.00	\$83.14	0.00	83.14
	Desc: MATERIALS	Acct: 10-512-323-0000		MATERIAL & SUPPLIES		
		Vendor Total:		859.15	0.00	859.15
017850	GALLS, LLC			7/08/2022		76845
	021323462	UNIFORM	0.00	\$81.59	0.00	81.59
	Desc: CLOTHING ALLOWANCE-CLIFFORD	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
	021323551	UNIFORM	0.00	\$44.39	0.00	44.39
	Desc: CLOTHING ALLOWANCE-ANGULO	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
	021323399	UNIFORM	0.00	\$168.55	0.00	168.55
	Desc: CLOTHING ALLOWANCE-CLIFFORD	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
		Vendor Total:		294.53	0.00	294.53
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		7/08/2022		76846
	80082200009JUN'22	NOYES LN KINGSWOOD RESV	199.77	\$199.77	0.00	199.77
	Desc: NOYES LN KINGSWOOD RESV	Acct: 55-954-329-0000		ELECTRICITY		
	01013200009JUN'22	1299 QUECHEE MAIN ST	143.91	\$143.91	0.00	143.91
	Desc: 1299 QUECHEE MAIN ST	Acct: 65-964-329-0000		ELECTRICITY		
	04013200003JUN'22	BENTLEY RD PUMP	52.70	\$52.70	0.00	52.70
	Desc: BENTLEY RD PUMP	Acct: 65-964-329-0000		ELECTRICITY		
	08303200003JUN'22	DEWEY FAMILY RD	242.09	\$242.09	0.00	242.09
	Desc: DEWEY FAMILY RD	Acct: 65-964-329-0000		ELECTRICITY		
	09732000006JUN'22	319 LATHAM WORKS LN	8,925.02	\$8,925.02	0.00	8,925.02
	Desc: 319 LATHAM WORKS LN	Acct: 60-961-329-0000		ELECTRICITY		
	11013200008JUN'22	HENDEE WAY - WW	26.34	\$26.34	0.00	26.34
	Desc: HENDEE WAY - WW	Acct: 65-964-329-0000		ELECTRICITY		
	13611000004JUN'22	HARTFORD VILLAGE LGTS	0.00	\$64.01	0.00	64.01
	Desc: HARTFORD VILLAGE LGTS	Acct: 10-314-329-0000		ELECTRICITY		
	20822960512JUN'22	1732 QUECHEE MAIN ST	0.00	\$32.59	0.00	32.59
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000		ELECTRICITY		
	23490000009JUN'22	WILDER WELL	1,912.73	\$1,912.73	0.00	1,912.73
	Desc: WILDER WELL	Acct: 50-952-329-0000		ELECTRICITY		
	87303200007JUN'22	QUECHEE HARTLAND RD	211.69	\$211.69	0.00	211.69
	Desc: QUECHEE HARTLAND RD	Acct: 65-964-329-0000		ELECTRICITY		
	27333200007JUN'22	ALDEN PARTRIDGE RD	35.07	\$35.07	0.00	35.07
	Desc: ALDEN PARTRIDGE RD	Acct: 65-964-329-0000		ELECTRICITY		
	33490000008JUN'22	DEPOT ST SIDEWALK	0.00	\$52.73	0.00	52.73
	Desc: DEPOT ST SIDEWALK	Acct: 10-314-329-0000		ELECTRICITY		
	33833000004JUN'22	MAXFIELD PUMP STN	89.09	\$89.09	0.00	89.09
	Desc: MAXFIELD PUMP STN	Acct: 60-964-329-0000		ELECTRICITY		
	36340000003JUN'22	FROST PARK - A STREET	0.00	\$23.04	0.00	23.04
	Desc: FROST PARK - A STREET	Acct: 10-521-329-0000		ELECTRICITY		
	38035000009JUN'22	OLCOTT COMMERCE PARK	163.67	\$163.67	0.00	163.67
	Desc: OLCOTT COMMERCE PARK	Acct: 60-964-329-0000		ELECTRICITY		
	41082200001JUN'22	291 SUGAR HILL LN	124.74	\$124.74	0.00	124.74
	Desc: 291 SUGAR HILL LN	Acct: 55-954-329-0000		ELECTRICITY		
	43382200004JUN'22	EASTMAN HILL	257.26	\$257.26	0.00	257.26
	Desc: EASTMAN HILL	Acct: 55-954-329-0000		ELECTRICITY		

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44390000006JUN'22	BILLINGS FARM RD	0.00	\$60.78	0.00	60.78
Desc: BILLINGS FARM RD		Acct: 10-314-329-0000	ELECTRICITY		
44926000009MAYJUN'22	STREET LIGHTS - HWY	0.00	\$4,544.10	0.00	4,544.10
Desc: STREET LIGHTS - HWY		Acct: 10-314-329-0000	ELECTRICITY		
48832000003JUN'22	ARBORETUM LN SPORTS	112.71	\$112.71	0.00	112.71
Desc: ARBORETUM LN SPORTS		Acct: 60-964-329-0000	ELECTRICITY		
49424000005JUN'22	VA CUTOFF WTR STOR TANK	53.33	\$53.33	0.00	53.33
Desc: VA CUTOFF WTR STOR TANK		Acct: 50-954-329-0000	ELECTRICITY		
59511000008JUN'22	CAMPBELL ST	64.77	\$64.77	0.00	64.77
Desc: CAMPBELL ST		Acct: 50-954-329-0000	ELECTRICITY		
62592200000JUN'22	WOODSTOCK RD QUECHEE SALT SHED	0.00	\$43.69	0.00	43.69
Desc: WOODSTOCK RD QUECHEE SALT SHED		Acct: 10-314-329-0000	ELECTRICITY		
62713200004JUN'22	WOODSTOCK RD HEAT TAPE	43.69	\$43.69	0.00	43.69
Desc: WOODSTOCK RD HEAT TAPE		Acct: 55-954-329-0000	ELECTRICITY		
67003200002JUN'22	WILLARD RD QUECHEE FIRE	0.00	\$371.79	0.00	371.79
Desc: WILLARD RD QUECHEE FIRE		Acct: 10-221-329-0000	ELECTRICITY		
67303200009JUN'22	78 MURPHYS RD	333.50	\$333.50	0.00	333.50
Desc: 78 MURPHYS RD		Acct: 65-964-329-0000	ELECTRICITY		
67700100000JUN'22	RT 5 POLE 95	0.00	\$31.67	0.00	31.67
Desc: RT 5 POLE 95		Acct: 10-314-329-0000	ELECTRICITY		
71013200002JUN'22	WHITMAN BROOK	294.98	\$294.98	0.00	294.98
Desc: WHITMAN BROOK		Acct: 65-964-329-0000	ELECTRICITY		
74713200009JUN'22	WOODSTOCK RD	0.00	\$72.18	0.00	72.18
Desc: WOODSTOCK RD		Acct: 10-314-329-0000	ELECTRICITY		
74972200005JUN'22	WHEELOCK RD SEC 2	24.41	\$24.41	0.00	24.41
Desc: WHEELOCK RD SEC 2		Acct: 55-954-329-0000	ELECTRICITY		
77303200008JUN'22	LAKE PINNEO WW	68.90	\$68.90	0.00	68.90
Desc: LAKE PINNEO WW		Acct: 65-964-329-0000	ELECTRICITY		
77700100009JUN'22	POLE 1 PLEASNATVIEW TERR	0.00	\$51.40	0.00	51.40
Desc: POLE 1 PLEASNATVIEW TERR		Acct: 10-314-329-0000	ELECTRICITY		
84443200005JUN'22	WATERMAN HL	0.00	\$78.13	0.00	78.13
Desc: WATERMAN HL		Acct: 10-314-329-0000	ELECTRICITY		
87700100008JUN'22	CHRISTIAN ST POLE 72-50	0.00	\$26.49	0.00	26.49
Desc: CHRISTIAN ST POLE 72-50		Acct: 10-314-329-0000	ELECTRICITY		
89290000002JUN'22	HEMLOCK RIDGE	41.62	\$41.62	0.00	41.62
Desc: HEMLOCK RIDGE		Acct: 50-954-329-0000	ELECTRICITY		
91611000000JUN'22	FERRY RD - SEWER PUMP	111.32	\$111.32	0.00	111.32
Desc: FERRY RD - SEWER PUMP		Acct: 60-964-329-0000	ELECTRICITY		
91624000005JUN'22	SOLID WASTE ADMIN	77.94	\$77.94	0.00	77.94
Desc: SOLID WASTE ADMIN		Acct: 30-971-329-0000	ELECTRICITY		
98340000003JUN'22	A ST PUMP STN	30.89	\$30.89	0.00	30.89
Desc: A ST PUMP STN		Acct: 60-964-329-0000	ELECTRICITY		
98490000001JUN'22	ELM/GILLETTE ST	45.83	\$45.83	0.00	45.83
Desc: ELM/GILLETTE ST		Acct: 60-964-329-0000	ELECTRICITY		
Vendor Total:			19,140.57	0.00	19,140.57
020701	HANOVER, TOWN OF	TOWN OF HANOVER	7/08/2022		76847
01180	ELAN FEES	0.00	\$470.33	0.00	470.33

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	Desc:	JUNE ELAN FEES MAY 30 TO JUNE 29	Acct:	10-271-320-0100	EQUIP OPERATION-COMMUNICATION	
	Vendor Total:			470.33	0.00	470.33
021450	HARTFORD, TOWN OF		TOWN OF HARTFORD		7/08/2022	76848
	130125,00377990	171 BRIDGE STREET - TH	0.00	\$284.61	0.00	284.61
	Desc:	171 BRIDGE STREET - TH	Acct:	10-161-328-0000	WATER	
	110390,00377996	WATER - BUGBEE	0.00	\$281.14	0.00	281.14
	Desc:	WATER - BUGBEE	Acct:	10-421-328-0000	WATER	
	Vendor Total:			565.75	0.00	565.75
022703	HILL, MARY		MARY HILL		7/08/2022	76909
	JUL'22	Ret Reimb Jul 22	0.00	\$344.83	0.00	344.83
	Desc:	Ret Reimb Jul 22	Acct:	10-151-418-0100	Retirees	
	Vendor Total:			344.83	0.00	344.83
023473	INGRAM LIBRARY SERVICES LLC				7/08/2022	76849
	59724219	BOOKS	0.00	\$15.31	0.00	15.31
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	59339224	BOOKS	0.00	\$15.34	0.00	15.34
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	59339225	BOOKS	0.00	\$209.32	0.00	209.32
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	59724218	BOOKS	0.00	\$9.75	0.00	9.75
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	59724220	BOOKS	0.00	\$32.90	0.00	32.90
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	70152187	BOOKS	0.00	\$8.46	0.00	8.46
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	70152188	BOOKS	0.00	\$44.43	0.00	44.43
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	70190905	BOOKS	0.00	\$18.71	0.00	18.71
	Desc:	BOOKS	Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	Vendor Total:			354.22	0.00	354.22
024335	ISUN, INC				7/08/2022	76850
	INV-ISI-000477	SOLAR ARRAY - JUNE 2022	6,307.72	\$6,307.72	0.00	6,307.72
	Desc:	SOLAR ARRAY - JUNE 2022	Acct:	65-963-329-0000	ELECTRICITY	
	Vendor Total:			6,307.72	0.00	6,307.72
025175	SANEL NAPA WEST LEBANON		SANEL NAPA - WEST LEBANON		7/08/2022	76910
	55473,125508	MATERIALS	0.00	\$67.54	0.00	67.54
	Desc:	MATERIALS	Acct:	10-521-323-0000	MATERIAL & SUPPLIES	
025175	SANEL NAPA WEST LEBANON		SANEL NAPA - WEST LEBANON		7/08/2022	76851
	55473,124769	PARTS	0.00	\$33.17	0.00	33.17
	Desc:	PARTS	Acct:	10-521-320-0000	EQUIP OPERATION & MAINT	
	Vendor Total:			100.71	0.00	100.71

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025600	KENNEY, RICHARD	RICHARD KENNEY		7/08/2022		76852
	MAY-JUN'22	Ret and sp May June reimburs	1,183.60	\$1,183.60	0.00	1,183.60
	Desc:	Ret and sp May June reimburs	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		1,183.60	0.00	1,183.60
027100	LAVALLEY BUILDING SUPPLY, INC			7/08/2022		76853
	06.25.2022	PAST DUE INV WL4500577-02 INTERE	0.00	\$4.95	0.00	4.95
	Desc:	PAST DUE INV WL4500577-02 INTEREST	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	WL4500577-02	MATERIALS	0.00	\$109.98	0.00	109.98
	Desc:	MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
		Vendor Total:		114.93	0.00	114.93
027552	LEBANON LITTLE LEAGUE INC			7/08/2022		76854
	00031	Umpiring Fees for 2022 Spring Basba	0.00	\$778.07	0.00	778.07
	Desc:	Umpiring Fees for 2022 Spring Basba	Acct: 10-514-318-0000	CONTRACTED SERVICES		
		Vendor Total:		778.07	0.00	778.07
027712	LEOMBRUNO, ALEYA	ALEYA LEOMBRUNO		7/08/2022		76855
	06.18.2022	REIMBURSE CLOTHING ALLOWANCE	0.00	\$83.47	0.00	83.47
	Desc:	REIMBURSE CLOTHING ALLOWANCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
		Vendor Total:		83.47	0.00	83.47
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		7/08/2022		76856
	4333626,60641	#2 OIL - 69.2G@\$4.6554 BUGBEE	0.00	\$324.22	0.00	324.22
	Desc:	#2 OIL - 69.2G@\$4.6554 BUGBEE	Acct: 10-421-327-0000	BUILDING HEAT		
	4935943,35755	PROPANE 726.9G@\$1.8842 WABA	0.00	\$1,384.17	0.00	1,384.17
	Desc:	PROPANE 726.9G@\$1.8842 WABA	Acct: 10-530-327-0000	BUILDING HEAT		
		Vendor Total:		1,708.39	0.00	1,708.39
027850	LEWIS, WILLIAM J	WILLIAM LEWIS ELECTRICAL LLC		7/08/2022		76857
	22/54	ELECTRICAL SERVICE	0.00	\$218.00	0.00	218.00
	Desc:	ELECTRICAL SERVICE	Acct: 10-221-318-0000	CONTRACTED SERVICES		
		Vendor Total:		218.00	0.00	218.00
028024	LIFTOFF, LLC			7/08/2022		76858
	6283ADD20	OFFICE 365 LICENSES	0.00	\$800.00	0.00	800.00
	Desc:	OFFICE 365 LICENSES	Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT		
		Vendor Total:		800.00	0.00	800.00
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY		7/08/2022		76859
	32516397	CO2 SERVICE - POOL	0.00	\$309.14	0.00	309.14
	Desc:	CO2 SERVICE - POOL	Acct: 10-512-318-0000	CONTRACTED SERVICES		
		Vendor Total:		309.14	0.00	309.14
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC		7/08/2022		76860
	4938	LEGAL SERVICES-DEW	0.00	\$75.00	0.00	75.00
	Desc:	LEGAL SERVICES-DEW	Acct: 10-013-100-0000	EXCHANGES PAYABLE		

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Vendor Total:				75.00	0.00	75.00
029815	MASON, W.B. COMPANY, INC		W.B. MASON COMPANY, INC	7/08/2022		76861
230234506	PAPER		0.00	\$33.30	0.00	33.30
Desc: PAPER		Acct: 10-511-323-0000		MATERIAL & SUPPLIES		
230431455	OFFICE SUPPLIES		0.00	\$235.65	0.00	235.65
Desc: OFFICE SUPPLIES		Acct: 10-511-323-0000		MATERIAL & SUPPLIES		
230605711	ENVELOPES		0.00	\$113.00	0.00	113.00
Desc: ENVELOPES		Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
230747473	OFFICE SUPPLIES		0.00	\$447.88	0.00	447.88
Desc: COPY PAPER, NOTEPADS		Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: COPY PAPER		Acct: 10-271-323-0000		MATERIAL & SUPPLIES		
230775137	OFFICE SUPPLIES		0.00	\$34.86	0.00	34.86
Desc: NOTEBOOKS		Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				864.69	0.00	864.69
031660	MORE WASTE SOLUTIONS LLC		MORE WASTE SOLUTIONS LLC	7/08/2022		76862
49140	TRASH PICK UP - JUNE 2022		0.00	\$25.00	0.00	25.00
Desc: TRASH PICK UP - JUNE 2022		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
Vendor Total:				25.00	0.00	25.00
032104	MVP SELECT CARE INC.			7/08/2022		76863
2022-06	JUN 2022 - HRA/FSA ADMIN FEE		29.87	\$217.50	0.00	217.50
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-121-220-0000		TM -HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-151-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-171-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-174-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-175-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-181-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-211-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-221-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-271-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-311-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-312-418-0100		Retiree Health Insurance		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-321-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-325-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-325-418-0100		RETIREE HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-530-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-521-418-0100		RETIREE HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 10-622-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 30-974-220-0000		Health Insurance		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 30-975-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 50-954-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 50-955-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 55-955-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 60-961-220-0000		HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
Desc: JUN 2022 - HRA/FSA ADMIN FEE		Acct: 60-965-220-0000		HEALTH INSURANCE		

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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	JUN 2022 - HRA/FSA ADMIN FEE	Acct:	65-963-220-0000	HEALTH INSURANCE	
	Desc:	JUN 2022 - HRA/FSA ADMIN FEE	Acct:	65-965-220-0000	HEALTH INSURANCE	
		Vendor Total:		217.50	0.00	217.50
034875	NORTHEAST MAILING SYSTEMS, LLC				7/08/2022	76864
	366746	INK PAD REPLACEMENT KIT	0.00	\$22.99	0.00	22.99
	Desc:	INK PAD REPLACEMENT KIT	Acct:	10-161-323-0000	MATERIAL & SUPPLIES	
		Vendor Total:		22.99	0.00	22.99
035002	CASELLA WASTE MANAGEMENT, INC		CASELLA WASTE SERVICES		7/08/2022	76865
	9600004122JUN'22	TRASH PICK UP - JUN'22 - TH	0.00	\$263.10	0.00	263.10
	Desc:	TRASH PICK UP - JUN'22 - TH	Acct:	10-161-318-0000	CONTRACTED SERVICES	
	9600004148JUN'22	TRASH PICK UP - JUN'22 - BUGBEE	0.00	\$274.00	0.00	274.00
	Desc:	TRASH PICK UP - JUN'22 - BUGBEE	Acct:	10-421-318-0000	CONTRACTED SERVICES	
		Vendor Total:		537.10	0.00	537.10
035550	NUNEZ, JOHN T		JOHN T NUNEZ		7/08/2022	76911
	JUL'22	Ret Reimb Jul 22	0.00	\$202.14	0.00	202.14
	Desc:	Ret Reimb Jul 22	Acct:	10-511-418-0100	Retiree Health Insurance	
		Vendor Total:		202.14	0.00	202.14
036165	OSBORN, MATTHEW		MATTHEW J. OSBORN		7/08/2022	76866
	JAN-JUN'22	MILEAGE REIMBURSEMENT	0.00	\$182.52	0.00	182.52
	Desc:	Mileage reimbursement period of 1/2	Acct:	10-622-311-0000	TRAVEL & MEETINGS	
	06.24.2022	REIMBURSEMENT	0.00	\$38.53	0.00	38.53
	Desc:	Supplies for Clifford Park Food For	Acct:	10-627-323-0000	Materials & Supplies	
		Vendor Total:		221.05	0.00	221.05
036177	OSTROUT, GAIL		GAIL OSTROUT		7/08/2022	76912
	JUL'22	REIMBURSEMENT GYM JULY'22	0.00	\$28.00	0.00	28.00
	Desc:	REIMBURSEMENT GYM JULY'22	Acct:	10-171-318-0000	CONTRACTED SERVICES	
		Vendor Total:		28.00	0.00	28.00
036695	PARRO'S GUN SHOP & POLICE				7/08/2022	76867
	35635	VEST	0.00	\$249.00	0.00	249.00
	Desc:	VEST - KELLEY	Acct:	10-211-326-0000	PURCHASE UNIFORMS & CLEANING	
	35630	POINT BLANK CARRIER VEST - MENEZ	0.00	\$1,707.00	0.00	1,707.00
	Desc:	POINT BLANK CARRIER VEST - MENEZES	Acct:	10-211-326-0000	PURCHASE UNIFORMS & CLEANING	
		Vendor Total:		1,956.00	0.00	1,956.00
037450	PIKE INDUSTRIES INC				7/08/2022	76868
	1188662	STONE	52.08	\$52.08	0.00	52.08
	Desc:	STONE	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR	
		Vendor Total:		52.08	0.00	52.08
037551	PITNEY BOWES INC		PURCHASE POWER		7/08/2022	76869
	JUN'22	POSTAGE JUNE 2022	578.23	\$1,808.73	0.00	1,808.73

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: POSTAGE JUNE 2022	Acct: 10-171-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 10-151-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 10-511-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 10-622-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 10-175-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 10-174-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 50-955-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 55-955-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 60-965-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 65-965-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 30-975-322-0000	POSTAGE		
	Desc: POSTAGE JUNE 2022	Acct: 10-121-322-0000	POSTAGE		
Vendor Total:			1,808.73	0.00	1,808.73
037751	PONZONI, JOAN	JOAN PONZONI	7/08/2022		76913
JUL'22	Ret Reimb Jul 22	275.86	\$344.83	0.00	344.83
	Desc: Ret Reimb Jul 22	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Jul 22	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Jul 22	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Jul 22	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Jul 22	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			344.83	0.00	344.83
038495	PRIORITY EXPRESS, INC.		7/08/2022		76870
81722227	INTERLIBRARY PROGRAM	0.00	\$85.16	0.00	85.16
	Desc: INTERLIBRARY PROGRAM	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			85.16	0.00	85.16
039250	RADIO NORTH GROUP INC		7/08/2022		76871
24144245	PROGRAMMING RADIOS	0.00	\$2,149.00	0.00	2,149.00
	Desc: PROGRAMMING RADIOS	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
24144246	CRUISER ANTENNA	0.00	\$669.00	0.00	669.00
	Desc: CRUISER ANTENNA	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			2,818.00	0.00	2,818.00
039710	REED TRUCK SERVICES INC, S G	SG REED TRUCK SERVICES INC,	7/08/2022		76872
CM18154	RETURNED PARTS	0.00	\$-159.91	0.00	-159.91
	Desc: RETURNED PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
18163	PARTS - H7	0.00	\$251.00	0.00	251.00
	Desc: PARTS - H7	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			91.09	0.00	91.09
039992	REVIZE LLC		7/08/2022		76873
13867	WEBSITE-ADDITIONAL REC MIGRATIC	0.00	\$300.00	0.00	300.00
	Desc: WEBSITE-ADDITIONAL REC MIGRATION	Acct: 10-622-312-0100	MARKETING PROMOTION		
Vendor Total:			300.00	0.00	300.00
040425	RIESEBERG, HUNTER	RIESEBERG, HUNTER	7/08/2022		76914
JUL'22	Ret Reimb Jul 22	124.25	\$354.99	0.00	354.99

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: Ret sp reimb Jul 22	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret sp reimb Jul 22	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret sp reimb Jul 22	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret sp reimb Jul 22	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret sp reimb Jul 22	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
		Desc: Ret sp reimb Jul 22	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		354.99	0.00	354.99
040751	ROGERS, LARRY	LARRY ROGERS		7/08/2022		76915
	JUL'22	Ret Reimb Jul 22	225.10	\$225.10	0.00	225.10
	Desc:	Ret Reimb Jul 22	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		225.10	0.00	225.10
041401	S&S WORLDWIDE INC			7/08/2022		76874
	IN101012541	WOODEN ACTIVITY & ART SUPPLY CA	0.00	\$362.24	0.00	362.24
	Desc:	WOODEN ACTIVITY & ART SUPPLY CART	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	IN101020994	SUPPLIES	0.00	\$173.31	0.00	173.31
	Desc:	SUPPLIES	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		535.55	0.00	535.55
041450	SABIL & SONS, INC	SABIL & SONS, INC		7/08/2022		76875
	42779	PARTS H7	0.00	\$271.37	0.00	271.37
	Desc:	PARTS H7	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		271.37	0.00	271.37
041649	SCHAAL, ANNA	ANNA SCHAAL		7/08/2022		76876
	12	Mountain Biking Clinic	0.00	\$500.00	0.00	500.00
	Desc:	Mountain Biking Clinic	Acct: 10-515-318-0000	CONTRACTED SERVICES		
		Vendor Total:		500.00	0.00	500.00
041687	SCHERBON CONSOLIDATED, INC			7/08/2022		76877
	11737	Install and wire LABOR FOR NEW PUMP	4,591.00	\$4,591.00	0.00	4,591.00
	Desc:	Install and wire LABOR FOR NEW PUMP	Acct: 60-964-318-0000	CONTRACTED SERVICES		
		Vendor Total:		4,591.00	0.00	4,591.00
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL		7/08/2022		76878
	3315929051	LEASE POSTAGE - MAY-JUL'22	0.00	\$394.32	0.00	394.32
	Desc:	LEASE POSTAGE - MAY-JUL'22	Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Vendor Total:		394.32	0.00	394.32
041880	SEITCHIK, DARYL	DARYL SEITCHIK		7/08/2022		76879
	06.30.2022	COMICS CLASS	0.00	\$416.00	0.00	416.00
	Desc:	COMICS CLASS	Acct: 10-514-318-0000	CONTRACTED SERVICES		
		Vendor Total:		416.00	0.00	416.00
043315	NATIONAL CENTER FOR SAFETY INITIATI			7/08/2022		76880
	23168	BACKGROUND CHECKS JUNE 2022	0.00	\$225.00	0.00	225.00
	Desc:	BACKGROUND CHECKS JUNE 2022	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		

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Vendor Total:			225.00	0.00	225.00
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS		7/08/2022	76881
11613869	TELEPHONES	598.70	\$4,299.50	0.00	4,299.50
Desc:	TELEPHONES	Acct: 10-211-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-221-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-271-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-121-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-151-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-171-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-174-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-181-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-511-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-622-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-530-324-0000	Telephone		
Desc:	TELEPHONES	Acct: 50-952-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 60-961-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 30-971-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 65-963-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 60-962-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-321-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct: 10-325-324-0000	TELEPHONE		
11430870	TELEPHONES - CREDIT ON ACCOUNT	0.00	\$-482.58	0.00	-482.58
Desc:	TELEPHONES - CREDIT ON ACCOUNT	Acct: 10-211-324-0000	TELEPHONE		
Vendor Total:			3,816.92	0.00	3,816.92
044100	STATELINE SPORTS,LLC			7/08/2022	76882
6196	PLASTIC WHISTLES & CHAMPRO PLATE	0.00	\$115.00	0.00	115.00
Desc:	PLASTIC WHISTLES & CHAMPRO PLATE	Acct: 10-514-330-0000	PR -ATHLETIC SUPPLIES		
Vendor Total:			115.00	0.00	115.00
044609	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION		7/08/2022	76883
3795643	MEDICAL SUPPLIES	0.00	\$520.94	0.00	520.94
Desc:	MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			520.94	0.00	520.94
046200	TOWNLINE EQUIPMENT SALES INC			7/08/2022	76884
ES22447	BUCKET FOR TRACTOR	0.00	\$2,120.00	0.00	2,120.00
Desc:	Bucket for Tractor	Acct: 10-521-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			2,120.00	0.00	2,120.00
047190	USA BLUEBOOK	USA BLUEBOOK		7/08/2022	76885
019132	MATERIALS	150.48	\$150.48	0.00	150.48
Desc:	MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
023156	MATERIALS	189.26	\$189.26	0.00	189.26
Desc:	MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			339.74	0.00	339.74
048300	VALLEY NEWS	VALLEY NEWS		7/08/2022	76886

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125911JUN'22	AD#337176 SB AGENDA 06.28.2022	0.00	\$219.30	0.00	219.30
	Desc: AD#337176 SB AGENDA 06.28.2022	Acct: 10-111-312-0000	SB -ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		7/08/2022	76916
125911,339453	AD#339453 SB AGENDA 07.12.2022	0.00	\$202.30	0.00	202.30
	Desc: AD#339453 SB AGENDA 07.12.2022	Acct: 10-111-312-0000	SB -ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		7/08/2022	76887
125977,336841	AD#336841 ADMIN ASSISTNT	0.00	\$109.70	0.00	109.70
	Desc: AD#336841 ADMIN ASSISTNT	Acct: 10-622-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			531.30	0.00	531.30
048575	VERIZON WIRELESS			7/08/2022	76888
9910055959	VERIZON BROADBAND - JUNE 2022	0.00	\$1,595.19	0.00	1,595.19
	Desc: VERIZON BROADBAND - JUNE 2022	Acct: 10-221-324-0000	TELEPHONE		
	Desc: VERIZON BROADBAND - JUNE 2022	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
	Desc: WINDS-VERIZON BROADBAND - JUNE 2022	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Desc: NORWICVERIZON BROADBAND - JUNE 2022	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
048575	VERIZON WIRELESS			7/08/2022	76889
991011885	CELL PHONES - JUNE 2022	192.38	\$2,172.67	0.00	2,172.67
	Desc: CELL PHONES - JUNE 2022	Acct: 10-121-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-171-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-181-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-221-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-211-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-271-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-325-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-511-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 50-955-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 55-955-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 60-965-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 30-971-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-174-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 65-965-324-0000	TELEPHONE		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-411-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc: CELL PHONES - JUNE 2022	Acct: 10-512-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,767.86	0.00	3,767.86
051400	VERMONT STATE TREASURER LICENSES	VERMONT STATE TREASURER		7/08/2022	76890
2022 APR-JUN	28 MARRIAGE LICENSES	0.00	\$1,400.00	0.00	1,400.00
	Desc: 28 MARRIAGE LICENSES	Acct: 10-151-316-0000	STATE PAYMENT - LICENSES		
Vendor Total:			1,400.00	0.00	1,400.00
052650	WEST LEBANON FEED & SUPPLY			7/08/2022	76891
06.30.2022	MATERIALS - FOOD FOREST	0.00	\$291.08	0.00	291.08
	Desc: MATERIALS - FOOD FOREST	Acct: 10-627-323-0000	Materials & Supplies		
Vendor Total:			291.08	0.00	291.08
053000	WHITE RIVER COUNCIL ON AGING			7/08/2022	76917
'23 Q1	CONTRACTED SERVICES JUL-SEP 202	0.00	\$6,132.50	0.00	6,132.50

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
053000	Desc: CONTRACTED SERVICES JUL-SEP 2022	Acct: 10-421-318-0200	CONTRACT SERV SENIOR CTR ADM			
	WHITE RIVER COUNCIL ON AGING		7/08/2022			76918
2023 - 1	CONTRACTED SERVICES JUL-DEC 2022	0.00	\$41,825.00	0.00	41,825.00	
	Desc: CONTRACTED SERVICES JUL-DEC 2022	Acct: 10-421-318-0100	CONTRACT SERV WR COUNCIL/AGIN			
	Vendor Total:		47,957.50	0.00	47,957.50	
053150	SWISH WHITE RIVER LTD		7/08/2022			76892
W509022	MATERIALS	0.00	\$221.70	0.00	221.70	
	Desc: MATERIALS	Acct: 10-512-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		221.70	0.00	221.70	
054150	WISDOM & POWER LLC		7/08/2022			76893
MAY'22	SOLAR ARRAY MAY 2022	1,965.11	\$1,965.11	0.00	1,965.11	
	Desc: SOLAR ARRAY MAY 2022	Acct: 50-952-329-0000	ELECTRICITY			
	Vendor Total:		1,965.11	0.00	1,965.11	
054815	WORKSAFE TCI INC		7/08/2022			76894
28511	HIGHWAY SIGNS	0.00	\$137.47	0.00	137.47	
	Desc: HIGHWAY SIGNS	Acct: 10-527-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		137.47	0.00	137.47	
055145	YOUTH BEATZ		7/08/2022			76895
2-5/5	Winter Drumming Enrichment Workshop	0.00	\$3,000.00	0.00	3,000.00	
	Desc: Winter Drumming Enrichment Workshop	Acct: 10-514-318-0000	CONTRACTED SERVICES			
	Vendor Total:		3,000.00	0.00	3,000.00	
059847	COUTERMARSH, TOM		TOM COUTERMARSH	7/08/2022		76919
JUL'22	Ret Reimb Jul 22	888.84	\$888.84	0.00	888.84	
	Desc: Ret Sp Reimb Jul 22	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Ret Sp Reimb Jul 22	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Ret Sp Reimb Jul 22	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Ret Sp Reimb Jul 22	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
	Vendor Total:		888.84	0.00	888.84	
060110	NATIONAL BUSINESS TECHNOLOGIES LLC		7/08/2022			76896
IN483778	METER COPIER - APR'22 - DIS	0.00	\$101.04	0.00	101.04	
	Desc: METER COPIER - APR'22 - DIS	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE			
IN491361	METER COPIER - JUN'22	0.00	\$80.36	0.00	80.36	
	Desc: METER COPIER - JUN'22	Acct: 10-174-323-0000	MATERIAL & SUPPLIES			
	Desc: METER COPIER - JUN'22	Acct: 10-622-323-0000	MATERIAL & SUPPLIES			
IN491898	FOLDING MACHINE SITE VISIT JUN'22	7.00	\$7.00	0.00	7.00	
	Desc: FOLDING MACHINE SITE VISIT JUN'22	Acct: 50-955-330-0000	OFFICE EQUIPMENT			
	Desc: FOLDING MACHINE SITE VISIT JUN'22	Acct: 55-955-330-0000	OFFICE EQUIPMENT			
	Desc: FOLDING MACHINE SITE VISIT JUN'22	Acct: 60-965-330-0000	OFFICE EQUIPMENT			
	Desc: FOLDING MACHINE SITE VISIT JUN'22	Acct: 65-965-330-0000	OFFICE EQUIPMENT			
IN491362	METER COPIER - JUN'22 - FD	0.00	\$40.45	0.00	40.45	
	Desc: METER COPIER - JUN'22 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE			
IN483776	METER COPIER - JAN/FEB'22 - DIS	0.00	\$155.52	0.00	155.52	

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: METER COPIER - JAN/FEB'22 - DIS	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN481357	METER COPIER - APR'22 - FD	0.00	\$39.79	0.00	39.79
	Desc: METER COPIER - APR'22 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN476946	METER COPIER - MARCH'22 - REC	0.00	\$107.27	0.00	107.27
	Desc: METER COPIER - MARCH'22 - REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
IN491364	METER COPIER - JUN'22 - PD/DIS	0.00	\$21.20	0.00	21.20
	Desc: METER COPIER - JUN'22 - PD/DIS	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: METER COPIER - JUN'22 - PD/DIS	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			552.63	0.00	552.63
061582	M & T BANK / WILMINGTON TRUST		7/08/2022		76920
2022 TH16 RF3-329	STATE OF VERMONT REVOLVING FUN	110,835.51	\$110,835.51	0.00	110,835.51
	Desc: RF3-329 PRINCIPAL	Acct: 55-954-542-0101	DEBT PRINCIPAL - RF3-329		
	Desc: RF3-329 INTEREST	Acct: 55-954-542-0100	DEBT INTEREST - RF3-329		
	Desc: RF3-329 ADMIN FEE	Acct: 55-954-542-0102	DEBT ADMIN FEE - RF3-329		
Vendor Total:			110,835.51	0.00	110,835.51
500894	SECURSHRED	SECURSHRED	7/08/2022		76897
397226	SHREDDING SERV	0.00	\$22.00	0.00	22.00
	Desc: PAPER SHREDDING	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Vendor Total:			22.00	0.00	22.00
500952	PRIMMER PIPER EGGLESTON & CRAMER P		7/08/2022		76898
B04982-00012-241610	LEGAL: TAX ANTICIP NOTE 2022	0.00	\$110.00	0.00	110.00
	Desc: LEGAL: TAX ANTICIP NOTE 2022	Acct: 10-141-318-0000	CONTRACTED SERVICES		
B04982-00012-243754	LEGAL SERVICES: TAX ANTICIP NOTE	0.00	\$990.00	0.00	990.00
	Desc: LEGAL SERVICES: TAX ANTICIP NOTE 22	Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,100.00	0.00	1,100.00
502735	BURDETTE, ELIZABETH	ELIZABETH BURDETTE	7/08/2022		76899
13	Mountain Biking Clinic	0.00	\$500.00	0.00	500.00
	Desc: Mountain Biking Clinic	Acct: 10-515-318-0000	CONTRACTED SERVICES		
Vendor Total:			500.00	0.00	500.00
502809	LENINSKI, STEVEN	STEVEN LENINSKI	7/08/2022		76900
2020-2022	REFUND TAXES 2020-2022	0.00	\$11,167.07	0.00	11,167.07
	Desc: REFUND TAXES 2020-2022	Acct: 10-003-200-0000	DELINQUENT TAXES RECEIVABLE		
	Desc: REFUND TAXES 2020-2022	Acct: 10-003-200-0100	DELINQUENT INTEREST RECEIVABLE		
	Desc: REFUND TAXES 2020-2022	Acct: 10-003-200-0300	DELINQUENT FEES RECEIVABLE		
Vendor Total:			11,167.07	0.00	11,167.07
502810	KAVANAUGH, BRANDI	BRANDI KAVANAUGH	7/08/2022		76901
852305	REFUND - CAMP VENTURES	0.00	\$365.00	0.00	365.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			365.00	0.00	365.00
502811	THORBURN, AVA	AVA THORBURN	7/08/2022		76902
06.13.2022	LIFEGUAR COURSE - REIMBURSEMEN	0.00	\$250.00	0.00	250.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: LIFEGUAR COURSE - REIMBURSEMENT	Acct: 10-512-318-0000	CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
502812	VIELLEUX, PAIGE	PAIGE VIELLEUX	7/08/2022		76903
06.13.2022	LIFEGUAR COURSE - REIMBURSEMEN	0.00	\$250.00	0.00	250.00
	Desc: LIFEGUAR COURSE - REIMBURSEMENT	Acct: 10-512-318-0000	CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
502813	TIERNEY, COLBY	COLBY TIERNEY	7/08/2022		76904
06.13.2022	LIFEGUAR COURSE - REIMBURSEMEN	0.00	\$250.00	0.00	250.00
	Desc: LIFEGUAR COURSE - REIMBURSEMENT	Acct: 10-512-318-0000	CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
502814	BEGGS, JOSEPH	JOSEPH BEGGS	7/08/2022		76905
06.13.2022	LIFEGUAR COURSE - REIMBURSEMEN	0.00	\$250.00	0.00	250.00
	Desc: LIFEGUAR COURSE - REIMBURSEMENT	Acct: 10-512-318-0000	CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
FUND 1 0	HRA / FSA / DCR	Bank Total:		274,741.63	
FUND 1 0 HRA	HRA / FSA / DCR				
032103	MVP HEALTH - HRA / DCRA		7/08/2022		1037
06.22.2022	FSA/HRA 06.12.2022-06.18.2022	138.81	\$809.89	0.00	809.89
	Desc: FSA 06.12.2022-06.18.2022	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-521-418-0100	RETIREE HEALTH INSURANCE		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.12.2022-06.18.2022	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
06.28.2022	HRA 06.19.2022-06.25.2022	2,208.10	\$4,437.27	0.00	4,437.27
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 10-325-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 06.19.2022-06.25.2022	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
Vendor Total:			5,247.16	0.00	5,247.16

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Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

FUND 1 0 HRA

Bank Total:

5,247.16

	Holdback Total			324,503.36
Batch Totals:	0.00	145,794.30	0.00	470,297.66

_____MICHAEL HOYT
_____DANIEL FRASER
_____KIM SOUZA
_____LANNIE J. COLLINS
_____MARY M. ERDEI
_____ROCKET
_____ALLY TUFENKJIAN
_____TRACY YARLOTT-DAVIS
_____GAIL OSTROUT
_____JOSEPH MAJOR