TOWN OF HARTFORD
SELECTBOARD SPECIAL
MEETING AGENDA

Wednesday, July 6, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom
https://zoom.us/j/549799933 - Please mute your
microphone. youtube.com/catv810 – click “live now”.
If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933
followed by # Press # a second time and Press *9 to raise your
hand for public comment

Please Note the Times are Approximate

I. Call to Order the Selectboard Meeting (6:00)
II. Pledge of Allegiance (6:05)
III. Order of Agenda
IV. Selectboard

1. Set the Fiscal Year 2022 Municipal Tax Rate – Town Manager – Motion (6:05)
2. Approve A/P Manifest of 7/1/2022 (6:20)
3. Update on Selectboard Training Opportunities (6:25)

V. Executive Session (6:45)

That In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313 (1)(3) of the Vermont Statutes.

VI. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager’s office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Tax Rate 2022-2023
Town of Hartford

	APPROPRIATIONS	GRAND LIST	RATE	REVENUE
General Highway Fund	14,411,454	14,115,323.00	$1.0210	$14,411,745
County Tax	109,000	14,115,323.00	$0.0077	$108,688
Restricted Appropriations	224,177	14,115,323.00	$0.0159	$224,434
Local Agreement Rate	34,907	14,115,323.00	$0.0025	$35,288
Total Town Tax Rate	**14,779,538**		**$1.0471**	**$14,780,155**
Education Homestead Tax Rate			**$1.6065**	
Education Non-Residential Tax Rate			**$1.6897**	
Total Town & Education Homestead Tax Rate			**$2.6536**	
Total Town & Education Non-Residential Tax Rate			**$2.7368**	
Total Appropriation 2022-2023 Fiscal Year				**$14,779,538**
OVERLAY				**$617**

	APPROPRIATIONS	
Article 3	Advance Transit	$81,750
Article 4	Community Access TV	$5,000
Article 5	The Family Place	$9,500
Article 6	Good Beginnings of Upper Valley	$4,500
Article 7	Green Mountain Retired Senior Volunteer Program	$800
Article 8	Hartford Community Coalition	$25,000
Article 9	Hartford Historical Society	$10,000
Article 10	Headrest	$7,000
Article 11	Public Health Council of the Upper Valley	$977
Article 12	Southeastern Vermont Community Action	$9,000
Article 13	Special Needs Supports Center of the Upper Valley	$4,530
Article 14	Tri-Valley Transit	$6,800
Article 15	Vermont Association for the Blind	$975
Article 16	Vermont Center for Independent Living	$845
Article 17	Visiting Nurse and Hospice of Vermont and New Hampshire	$51,000
Article 18	Windsor County Mentors	$4,500
Article 19	Womens Information Service	$2,000
	Total:	**$224,177**

Dated this 6th day of July, 2022

Michael Hoyt, Chair

Dan Fraser, Vice Chair

Town of Hartford — Kim Souza

County of Windsor — Ally Tufenkjian

State of Vermont — Lannie Collins

Rocket

Mary M. Erdei

All in accordance with 17 V.S.A. 2664 Budget

Hartford Selectboard

Setting the FY 2022 – 2023 Tax Rate

July 6, 2022

FY 2023 Budget Brief

Approved Fiscal Year 2023 Budget:

$18,253,994

- $2,698,633 from non-tax revenue
- $1,000,000 from unassigned fund balance
- $14,411,454 operating expense to be raised by taxes

Approved Fiscal Year 2022Tax Rate:

$1.0248 per $100 of property value

Tax Rate History

Year	Tax Rate	Rate Change
FY 2019	.9726	+1.47 Cents
FY 2020	.9915	+1.89 Cents
FY 2021	1.0138	+2.23 Cents
FY 2022	1.0284	+1.46 Cents

Final FY23 Calculations

Final Grand List: $14,115,323

Final Municipal Tax Rate: 1.0471

From the State:

Final Education Homestead Rate: 1.6065

Education Non-Homestead Rate: 1.6897

Recommended Motion

That the Selectboard approve:

- The General Highway Fund with:
  - $14,411,454 for Appropriation,
  - $14,115,323 for Grand List,
  - $1.0210 for Rate,
  - and $14,411,745 for Revenue;
- The County Tax with:
  - $109,00 for Appropriation,
  - $14,115,323 for Grand List,
  - $0.0077 for Rate,
  - and $108,688 for Revenue;
- The Restricted Appropriations with:
  - $224,177 for Appropriation,
  - $14,115,323 for Grand List,
  - $0.0159 for Rate,
  - and $224,434 for Revenue;
- The Local Agreement Rate with:
  - $34,907 for Appropriation,
  - $14,115,323 for Grand List,
  - $0.0025 for Rate,
  - and $35,288 for Revenue;
- Total Town Tax:
  - $14,779,538 for Appropriation,
  - $1.0471 for Rate,
  - and $14,780,155 for Revenue;
- Education Homestead Tax Rate $1.6065
- Education Non-Homestead Tax Rate: $1.6897
- Total Town and Education Homestead Tax Rate: $2.6536
- Total Town and Education Non-Homestead Tax Rate: $2.7368
- Total Appropriation 2022-2023 Fiscal Year: $14,779,538

Thank you to Town of Hartford Staff.

Special thanks to Finance: Gail, Flo, and Dawna.

And to the Assessor’s Office: Joe and Cristina.

Payment Manifest

by Vendor ID

Town of Hartford

Check Date: 7/01/2022 - 7/01/2022

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name	Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
25-0211	**POLICE - DISPATCH RESERVES**					
010705	COLONIAL FORD, INC				7/01/2022	1005
05.09.2022	CARGO BARRIER FOR UNMARKED CR		0.00	$575.00	0.00	575.00
Desc:	CARGO BARRIER FOR UNMARKED CRUISER	Acct: 25-985-100-0211		Police - Disptach Expense		
010705	COLONIAL FORD, INC				7/01/2022	1006
2022 FORD - PD10	2021 FORD - HYBRID - PD#10 TRADE		0.00	$36,870.80	0.00	36,870.80
Desc:	2021 FORD - HYBRID - PD#10 TRADE	Acct: 25-985-100-0211		Police - Disptach Expense		
010705	COLONIAL FORD, INC				7/01/2022	1007
2022 FORD - PD4	2022 FORD - HYBRID - PD#4 TRADE		0.00	$37,753.92	0.00	37,753.92
Desc:	PD 2022 FORD - HYBRID - PD#4 TRADE	Acct: 25-985-100-0211		Police - Disptach Expense		
		Vendor Total:		75,199.72	0.00	75,199.72
25-0211	**PARKS - REC RESTRICTED**		**Bank Total:**			**75,199.72**
25-8055	**PARKS - REC RESTRICTED**					
035301	NORTHSTAR FIREWORKS CO				7/01/2022	1050
2022	FIREWORKS JULY 4TH 2022		0.00	$2,500.00	0.00	2,500.00
Desc:	FIREWORKS JULY 4TH 2022	Acct: 25-985-511-0006		P & R Restricted - Community Events		
		Vendor Total:		2,500.00	0.00	2,500.00
25-8055	**GENERAL FUND - MASCOMA**		**Bank Total:**			**2,500.00**
FUND 1 0	**GENERAL FUND - MASCOMA**					
001665	ALPINE SOFTWARE CORP				7/01/2022	76785
HART-031	ANNUAL SUPPORT 2022-2023		0.00	$4,630.29	0.00	4,630.29
Desc:	ANNUAL SUPPORT 2022-2023	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
		Vendor Total:		4,630.29	0.00	4,630.29
004854	BENISTAR/HARTFORD	BESTCO HARTFORD			7/01/2022	76786
JUL'22	RETIREES HEALTH INS JULY 2022		0.00	$2,520.36	0.00	2,520.36
Desc:	RETIREE HEALTH INS - JULY'22	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS - JULY'22	Acct: 10-271-418-0100		RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS - JULY'22	Acct: 10-325-418-0100		RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS - JULY'22	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		2,520.36	0.00	2,520.36
005825	BLANCHARD, STEVENS	THE CONNIPTION FITS			7/01/2022	76787
07.04.2022	4th of July Entertainment		0.00	$1,000.00	0.00	1,000.00
Desc:	4th of July Entertainment	Acct: 10-516-318-0000		CONTRACTED SERVICES		
		Vendor Total:		1,000.00	0.00	1,000.00
010832	COMCAST				7/01/2022	76788
0042221JUL'22	INTERNET - LIBRARY		0.00	$52.00	0.00	52.00
Desc:	INTERNET - LIBRARY	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
		Vendor Total:		52.00	0.00	52.00
027700	DE LAGE LANDEN	DE LAGE LANDEN			7/01/2022	76789

Bank ID / Vendor ID / **Detail:** Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name / Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
76695097	LEASE COPIER - JULY'22 - PD	0.00	$67.17	0.00	67.17
Desc:	LEASE COPIER - JULY'22 - PD	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	LEASE COPIER - JULY'22 - PD	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
76695098	LEASE COPIER - JULY'22 - FD	0.00	$79.78	0.00	79.78
Desc:	LEASE COPIER - JULY'22 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
76695099	LEASE COPIER - JULY'22 - REC	0.00	$63.11	0.00	63.11
Desc:	LEASE COPIER - JULY'22 - REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
76695100	LEASE COPIER - JULY'22 - PLANN/VAL	0.00	$63.11	0.00	63.11
Desc:	LEASE COPIER - JULY'22 - PLANN/VAL	Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE COPIER - JULY'22 - PLANN/VAL	Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE		
76695117	LEASE COPIER - JULY'22 - TM	0.00	$200.02	0.00	200.02
Desc:	LEASE COPIER - JULY'22 - TM	Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
76695118	LEASE COPIER - JULY'22 - FIN	0.00	$173.42	0.00	173.42
Desc:	LEASE COPIER - JULY'22 - FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
76695149	LEASE COPIER - JULY'22 - LF	37.81	$37.81	0.00	37.81
Desc:	LEASE COPIER - JULY'22 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
	Vendor Total:		684.42	0.00	684.42
028345	LOVEJOY, JOHN	JOHN LOVEJOY		7/01/2022	76790
2022	2022 SUMMER CONCERT SERIES	0.00	$425.00	0.00	425.00
Desc:	2022 SUMMER CONCERT SERIES	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		425.00	0.00	425.00
028849	MADISON NATIONAL LIFE INSURANCE			7/01/2022	76791
JUL'22	LIFE INSURANCE JUL'22	260.49	$1,999.74	0.00	1,999.74
Desc:	LIFE INSURANCE JUL'22	Acct: 10-121-240-0000	TM -LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-121-270-0000	TM -AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-151-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-151-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-171-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-171-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-174-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-174-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-175-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-175-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-181-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-181-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-211-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-211-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-221-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-221-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-271-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-271-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-311-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-311-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-321-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-321-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-325-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-325-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-511-240-0000	LIFE INSURANCE		

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name / Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
Desc:	LIFE INSURANCE JUL'22	Acct: 10-511-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-514-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-514-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-521-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-521-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-621-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-621-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-622-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 10-622-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 30-971-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 30-971-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 30-975-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 30-975-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 50-954-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 50-954-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 50-955-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 50-955-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 55-955-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 55-955-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 60-961-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 60-961-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 60-965-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 60-965-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 65-963-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 65-963-270-0000	AD&D		
Desc:	LIFE INSURANCE JUL'22	Acct: 65-965-240-0000	LIFE INSURANCE		
Desc:	LIFE INSURANCE JUL'22	Acct: 65-965-270-0000	AD&D		
	Vendor Total:		1,999.74	0.00	1,999.74
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC		7/01/2022	76792
8230365121	GIS MANAGED SERVICES	0.00	$8,666.67	0.00	8,666.67
Desc:	GIS MANAGED SERVICES	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
8230369867	ALARM TRACKING, CAD2CAD MAINTEI	0.00	$1,387.12	0.00	1,387.12
Desc:	ALARM TRACKING, CAD2CAD MAINTENANCE	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
8230369869	CAD MAINTENANCE 2022-2023	0.00	$22,436.38	0.00	22,436.38
Desc:	CAD MAINTENANCE 2022-2023	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
8230370247	NIBRS MAIN, MOBILE FIELD REPORT-\	0.00	$1,564.31	0.00	1,564.31
Desc:	NIBRS MAIN, MOBILE FIELD REPORT-WIN	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
8230370285	NIBRS MAINT, MOBILE FIELD REPORT	0.00	$670.42	0.00	670.42
Desc:	NIBRS MAINT, MOBILE FIELD REPORT-NO	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
	Vendor Total:		34,724.90	0.00	34,724.90
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC		7/01/2022	76793
JUL'22	HEALTH INSURANCE JUL'22	13,785.71	$100,449.82	0.00	100,449.82
Desc:	HEALTH INSURANCE JUL'22	Acct: 10-121-220-0000	TM -HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct: 10-151-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct: 10-171-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct: 10-174-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct: 10-175-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct: 10-181-220-0000	HEALTH INSURANCE		

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name / Cross Fund		Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-211-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-221-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-271-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-311-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-311-418-0100	Retiree Health Insurance		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-321-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-325-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-511-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-521-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-521-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	10-622-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	30-975-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	50-954-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	50-955-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	55-955-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	60-961-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	60-965-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	65-963-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INSURANCE JUL'22	Acct:	65-965-220-0000	HEALTH INSURANCE		
JUL'22 RETIREE	RETIREE HEALTH INSURANCE JUL'22		3,110.94	$9,752.14	0.00	9,752.14
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	10-174-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INSURANCE JUL'22	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		110,201.96	0.00	110,201.96
032550	NATIONAL FIRE PROTECTION ASSOC	NATIONAL FIRE CODES			7/01/2022	76794
8176620X	FIRE CODES - 2022-2023		0.00	$1,345.50	0.00	1,345.50
Desc:	FIRE CODES - 2022-2023	Acct:	10-221-316-0000	FIRE SAFETY EDUCATION		
		Vendor Total:		1,345.50	0.00	1,345.50
032595	NATIONAL MEDICAL EDUCATION AND				7/01/2022	76795
13288	PARAMEDIC PROGRAM - A.H.		0.00	$7,800.00	0.00	7,800.00
Desc:	PARAMEDIC PROGRAM - A.H.	Acct:	10-221-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		7,800.00	0.00	7,800.00
034800	NORTHEAST DELTA DENTAL				7/01/2022	76796
JUL'22	DENTAL INSURANCE JUL'22		1,144.48	$8,133.13	0.00	8,133.13
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-121-230-0000	TM -DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-151-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-171-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-174-230-0000	DENTAL		

Bank ID / Vendor ID / **Detail:** Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name / Cross Fund		Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-175-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-181-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-211-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-221-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-271-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-311-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-321-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-325-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-511-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-514-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-521-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-622-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	10-622-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	30-975-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	50-954-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc:	DENTAL INSURANCE JUL'22	Acct:	50-955-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	55-955-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	60-961-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	60-965-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	65-963-230-0000	DENTAL		
Desc:	DENTAL INSURANCE JUL'22	Acct:	65-965-230-0000	DENTAL		
	Vendor Total:			8,133.13	0.00	8,133.13
035301	NORTHSTAR FIREWORKS CO				7/01/2022	76797
2022	FIREWORKS JULY 4TH 2022	0.00		$9,500.00	0.00	9,500.00
Desc:	FIREWORKS JULY 4TH 2022	Acct:	10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:			9,500.00	0.00	9,500.00
044220	STERICYCLE, INC				7/01/2022	76798
1011688390	STERI-SAFE OSHA - JUL'22	0.00		$28.88	0.00	28.88
Desc:	STERI-SAFE OSHA - JUL'22	Acct:	10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:			28.88	0.00	28.88
044450	STONE, ROBERT	ROBERT STONE			7/01/2022	76799
2022	2022 SUMMER CONCERT SERIES	0.00		$425.00	0.00	425.00
Desc:	2022 SUMMER CONCERT SERIES	Acct:	10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:			425.00	0.00	425.00
044560	STRATUS TELECOM LLC				7/01/2022	76800
9269	FAX SERVICE JULY 2022	0.00		$99.81	0.00	99.81
Desc:	FAX SERVICE JULY 2022	Acct:	10-121-324-0000	TELEPHONE		
Desc:	FAX SERVICE JULY 2022	Acct:	10-221-324-0000	TELEPHONE		
Desc:	FAX SERVICE JULY 2022	Acct:	10-211-324-0000	TELEPHONE		
Desc:	FAX SERVICE JULY 2022	Acct:	10-271-324-0000	TELEPHONE		
	Vendor Total:			99.81	0.00	99.81
045137	TABLET COMMAND				7/01/2022	76801
INV-0633	ANNUAL SUBSCRIPTION - 2022-2023	0.00		$6,000.00	0.00	6,000.00

Bank ID / Vendor ID / **Detail:** Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name / Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
Desc:	ANNUAL SUBSCRIPTION - 2022-2023	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		6,000.00	0.00	6,000.00
045520	TEXAS CAPITAL BANK	TEXAS CAPITAL BANK		7/01/2022	76802
154301	LEASE - 2020 NISSAN LEAF JUL'22	0.00	$663.79	0.00	663.79
Desc:	LEASE - 2020 NISSAN LEAF JUL'22	Acct: 10-161-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		663.79	0.00	663.79
048249	VALLEY NEWS	VALLEY NEWS		7/01/2022	76803
2022-2023	52 WEEKS SUBSCRIPTION	0.00	$286.00	0.00	286.00
Desc:	52 WEEKS SUBSCRIPTION	Acct: 10-121-312-0000	TM -ADVERTISING		
	Vendor Total:		286.00	0.00	286.00
050100	VERMONT LEAGUE OF CITIES AND TOWNS			7/01/2022	76804
RGD2023-0089	FY'23 REG MEMBERSHIP DUES	0.00	$14,513.00	0.00	14,513.00
Desc:	FY'23 REG MEMBERSHIP DUES	Acct: 10-121-313-0000	MEMBERSHIP DUES		
	Vendor Total:		14,513.00	0.00	14,513.00
050251	VERMONT LEAGUE OF CITIES AND TOWNS	VLCT PROPERTY & CASUALTY		7/01/2022	76805
REN220285-Q3	INSURANCE JULY-SEP 2022 Q3	33,844.25	$182,282.25	0.00	182,282.25
Desc:	Property - Liability Ins	Acct: 10-811-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc:	Property - Liability Ins	Acct: 30-975-418-0000	PROPERTY & LIABILITY INS		
Desc:	Property - Liability Ins	Acct: 50-955-418-0000	PROPERTY & LIABILITY INS		
Desc:	Property - Liability Ins	Acct: 55-955-418-0000	PROPERTY & LIABILITY INS		
Desc:	Property - Liability Ins	Acct: 60-961-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc:	Property - Liability Ins	Acct: 65-963-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc:	Work Comp	Acct: 10-121-250-0000	TM -WORKERS COMP		
Desc:	Work Comp	Acct: 10-151-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-171-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-174-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-175-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-181-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-211-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-221-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-271-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-311-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-312-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-321-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-511-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-512-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-514-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-515-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-521-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-527-250-0000	Work Comp		
Desc:	Work Comp	Acct: 10-530-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-621-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 10-622-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 30-971-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 30-974-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 50-954-250-0000	WORKERS COMP		

Bank ID / Vendor ID / **Detail:** Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name / Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
Desc:	Work Comp	Acct: 50-955-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 55-954-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 55-955-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 60-961-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 60-965-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 65-963-250-0000	WORKERS COMP		
Desc:	Work Comp	Acct: 65-965-250-0000	WORKERS COMP		
	Vendor Total:		182,282.25	0.00	182,282.25
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		7/01/2022	76806
JUL'22	VISION INSURANCE JUL'22	0.00	$1,864.04	0.00	1,864.04
Desc:	VISION INSURANCE JUL'22	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:		1,864.04	0.00	1,864.04
053950	WINDSOR COUNTY TREASURER			7/01/2022	76807
2022/2023	FY'23 WINDSOR COUNTY TAX & BONE	0.00	$105,012.99	0.00	105,012.99
Desc:	FY'23 WINDSOR COUNTY TAX & BOND PMT	Acct: 10-831-318-0000	CONTRACTED SERVICES		
	Vendor Total:		105,012.99	0.00	105,012.99
059889	JOLLEY, DANIEL	DANIEL JOLLEY		7/01/2022	76808
07.04.2022	4th of July Entertainment	0.00	$700.00	0.00	700.00
Desc:	4th of July Entertainment	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		700.00	0.00	700.00
060111	NATIONAL BUSINESS TECHNOLOGIES			7/01/2022	76809
76695149-2	KOYCERA LEASE JULY 2022	0.00	$386.19	0.00	386.19
Desc:	KOYCERA COPIER LEASE JULY 2022	Acct: 10-325-330-0000	OFFICE EQUIPMENT		
Desc:	KOYCERA LEASE JULY 2022	Acct: 10-151-318-0000	CONTRACTED SERVICES		
76695149-1	KOYCERA LEASE JULY 2022	251.67	$302.21	0.00	302.21
Desc:	COPIER LEASE JULY 2022	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	FOLDING MACHINE LEASE JUL'22	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc:	KOYCERA LEASE JULY 2022	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc:	KOYCERA LEASE JULY 2022	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc:	KOYCERA LEASE JULY 2022	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
	Vendor Total:		688.40	0.00	688.40
060293	US DIGITAL DESIGNS, INC.			7/01/2022	76810
22323	G2 FSA&MOBILE FSAS - 2022-2023	0.00	$4,973.32	0.00	4,973.32
Desc:	G2 FSA&MOBILE FSAS - 2022-2023	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		4,973.32	0.00	4,973.32
500387	EXECUSUITE, LLC			7/01/2022	76811
21548	RENT - JULY 2022	0.00	$400.00	0.00	400.00
Desc:	RENT - JULY 2022	Acct: 10-121-318-0600	CONTRACT SERVICES - PARKING RE		
	Vendor Total:		400.00	0.00	400.00

FUND 1 0 **Bank Total:** **500,954.78**

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Holdback Total					578,654.50
Batch Totals:		0.00	52,435.35		0.00	631,089.85

______________ MICHAEL HOYT

______________ DANIEL FRASER

______________ KIM SOUZA

______________ LANNIE J. COLLINS

______________ MARY M. ERDEI

______________ ROCKET

______________ ALLY TUFENKJIAN

______________ TRACY YARLOTT-DAVIS

______________ GAIL OSTROUT

______________ JOSEPH MAJOR

AGENDA MEMORANDUM
July 6, 2022
Submitted by: Kim Souza, Selectboard Member

Subject: Board Training Recommendations

Background: Hartford's Strategic Plan for Equity & Inclusion includes the objective of town leadership training in diversity, equity and inclusion (DEI). There has been some consensus that with our relatively new Selectboard membership, some training &/or workshops focusing on board collaboration and communication could be beneficial prior to embarking on more specific DEI training/workshops.

After some exploratory efforts to find out who is responsible for coordinating various training sessions &/or workshops for the Hartford Selectboard, we've been assured by VLCT and the town's HR director that this is a role for the Selectboard and not town staff.

Additionally, the Selectboard needs to process the recent Town Manager evaluations in a way that productively recognizes observed strengths and weaknesses and with an objective to produce reasonable goals and expectations of the Town Manager for the coming fiscal year. Because our board does not have experience with an evaluation process, I'm recommending that we contract with a consultant to facilitate one or more sessions to help us manage this process and to establish a template for evaluating the Town Manager going forward as an optional resource for future boards.

Based on recommendations from VLCT, InvestEAP and individuals, I contacted 13 organizations and consultants to inquire about their fields of expertise, fee structures and availability. Of the 13 organizations, I found 3 to qualified candidates for facilitating general communications trainings and 2 qualified candidates for Town Manager evaluation process. DEI proposals are forthcoming in the next 2-3 weeks.

Communications: We received proposals from Paul Lambe, Ross Gibson and Abundant Sun.

Paul Lambe has worked with many non-profit organizations and has less experience with municipalities. Cost: $1,000.
Ross Gibson has experience in communication training. An outline of the proposed workshop has been requested but not received as of this submission. Cost: $500
Abundant Sun has worked with several Vermont municipalities in a wide range of workshops and trainings including communications and DEI. The principal partners of Abundant Sun are available to facilitate a workshop with the Hartford Selectboard on Tuesday, July 19. Cost: $1,175 for 2 hour session, $1,950 for a 4 hour session and $2,200 for a full day session.

Town Manager Evaluation: We received proposals from Cope & Associates and Bev Widger.

Cope & Associates is exceptionally qualified for the evaluation process, however the main principal of the organization retired in April 2022. They are willing to provide service because they've had a previous relationship with the town. Cost: $4,850.
Bev Widger of HRXperienced has extensive Human Resources experience and has facilitated Town Manager evaluations for municipalities. A summary of estimated time is forthcoming. Cost: $125/HR.

Financial Impact: There is $8952 remaining in the F22 budget for Selectboard training. $9000 is budgeted for the FY23. An additional funding source is being pursued through the Vermont Community Foundation in collaboration with VLCT in support of diversity initiatives. If awarded, those funds could be applied toward future recommended Diversity and Equity training workshops.

Recommended Motion: Move that the Selectboard enter into a contract for communications training with **Abundant Sun** for a 2 hour session at a cost of $1,175 and that the Chair sign any documents required to execute the contract.

Recommended Motion: Move that the Selectboard enter into a contract for a Town Manager Evaluation process with **Bev Widger of HRXperienced** not to exceed $1,500 and that the Chair sign any documents required to execute the contract.