



**TOWN OF HARTFORD
SELECTBOARD AGENDA
BUDGET**

Tuesday, November 22, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

**This meeting will be conducted in person at Town Hall
Masks for people that have not been vaccinated are required**

The meeting will also be available on Zoom
<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/channel/UCatv810) – click “live now”.

If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by #
Press # a second time
Press *9 to raise your hand for public comment

Please Note: This is a Budget Meeting ONLY
The Times Listed are Approximate

- I. Call to Order the Selectboard Meeting (6:00)**
- II. Pledge of Allegiance (6:05)**
- III. Order of Agenda (6:05)**
- IV. Selectboard**
 - 1. Public Comments (6:05)**
 - 2. Budget Review (Information Only) (6:15)**
 - a. Assessor (6:30)
 - b. Planning and Development (7:00)
 - c. Parks & Recreation (7:30)
 - d. Finance (8:30)

V. Consent Agenda: None

Executive Session: That in accordance with Vermont's Open Meeting Law 1 V.S.A. § 313, I move that the Selectboard enter into Executive Session: To discuss confidential attorney-client communications of which premature general public knowledge would clearly place the public body or person involved at a substantial disadvantage, and the appointment or employment or evaluation of a public officer or employee.

VI. Adjourn the Selectboard Meeting (Motion Required)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, and additionally as a courtesy generally on YouTube, Channel 1085, and Zoom. If a member of the public has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org.



Assessment

(174)

Fiscal Year 2024



Assessment Information



The Assessment Department is responsible for the property values that represent approximately **80%** of all town revenue.



Assessment Information



What is the main responsibility of the Assessment Office?

To apply fair and equitable taxes based on property value (ad valorem)

How is this task completed?

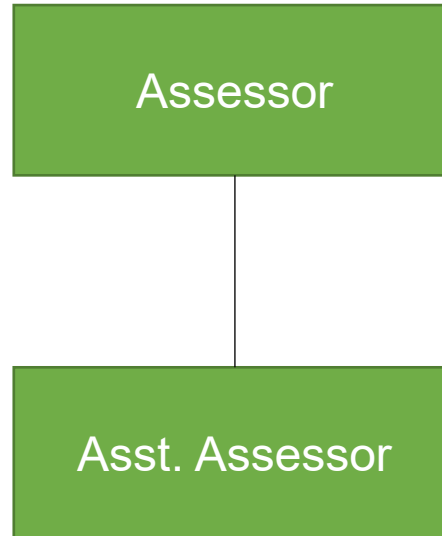
- Applying standard appraisal theory to all taxable property in Hartford
- Monitoring property inventory for changes
- Applying and monitoring all statutory exemptions on property
- Defending property values when needed

Other tasks associated with Assessment

- Working with the state in various manners
- Periodic revaluations on all properties



Organizational Chart

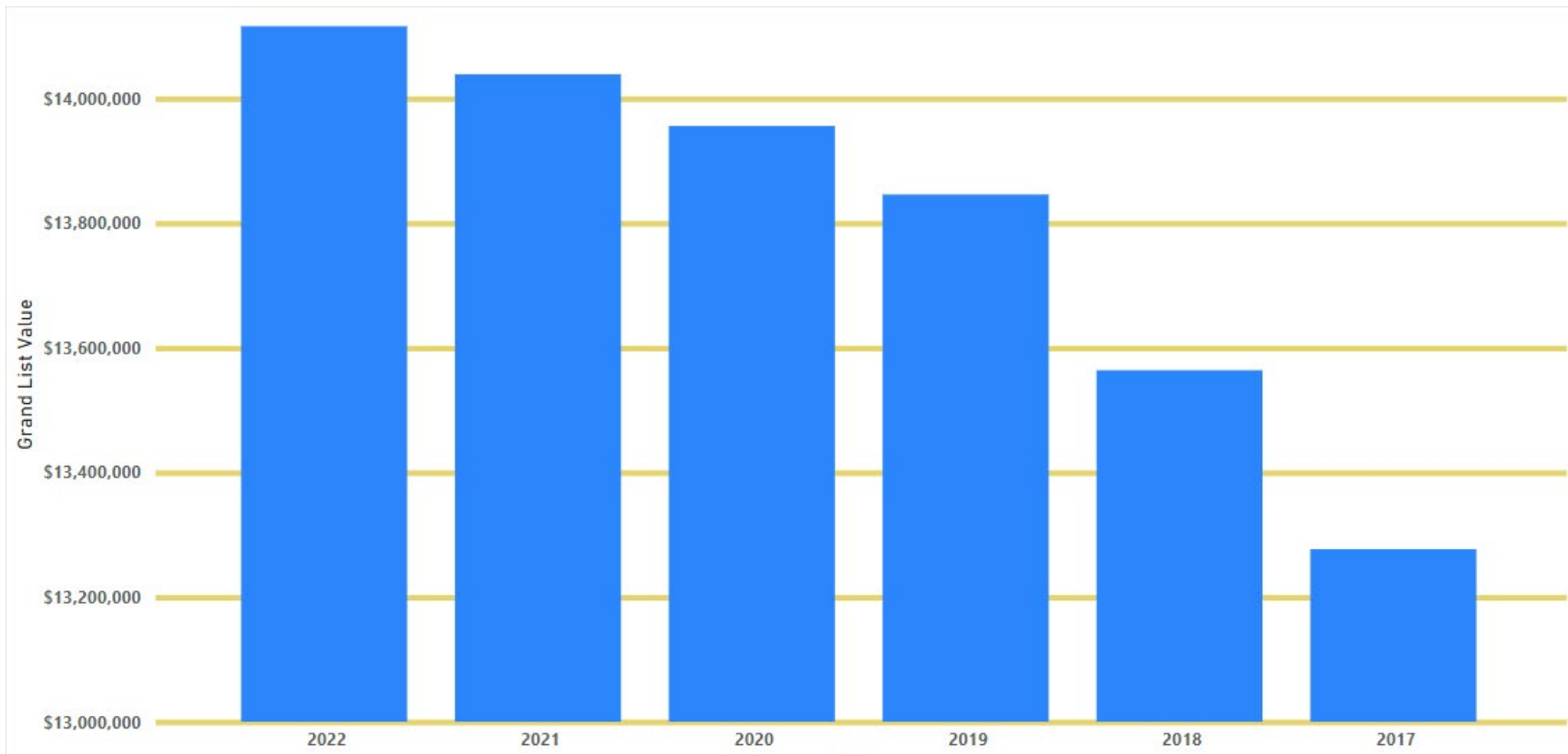




Grand List Overview



Taxable Value Since Last Revaluation

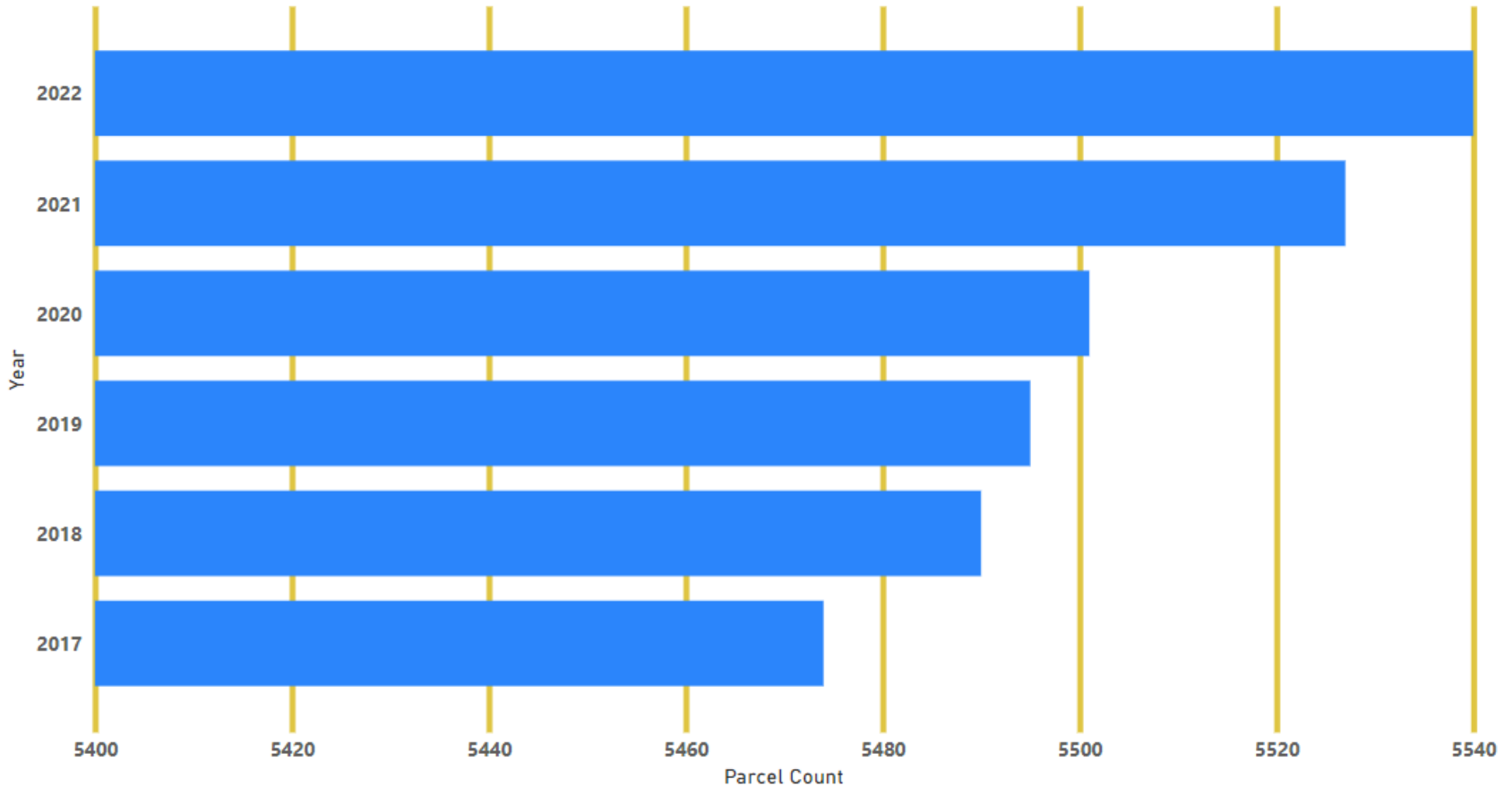




Grand List Overview



Taxable Parcel Count Since Last Revaluation

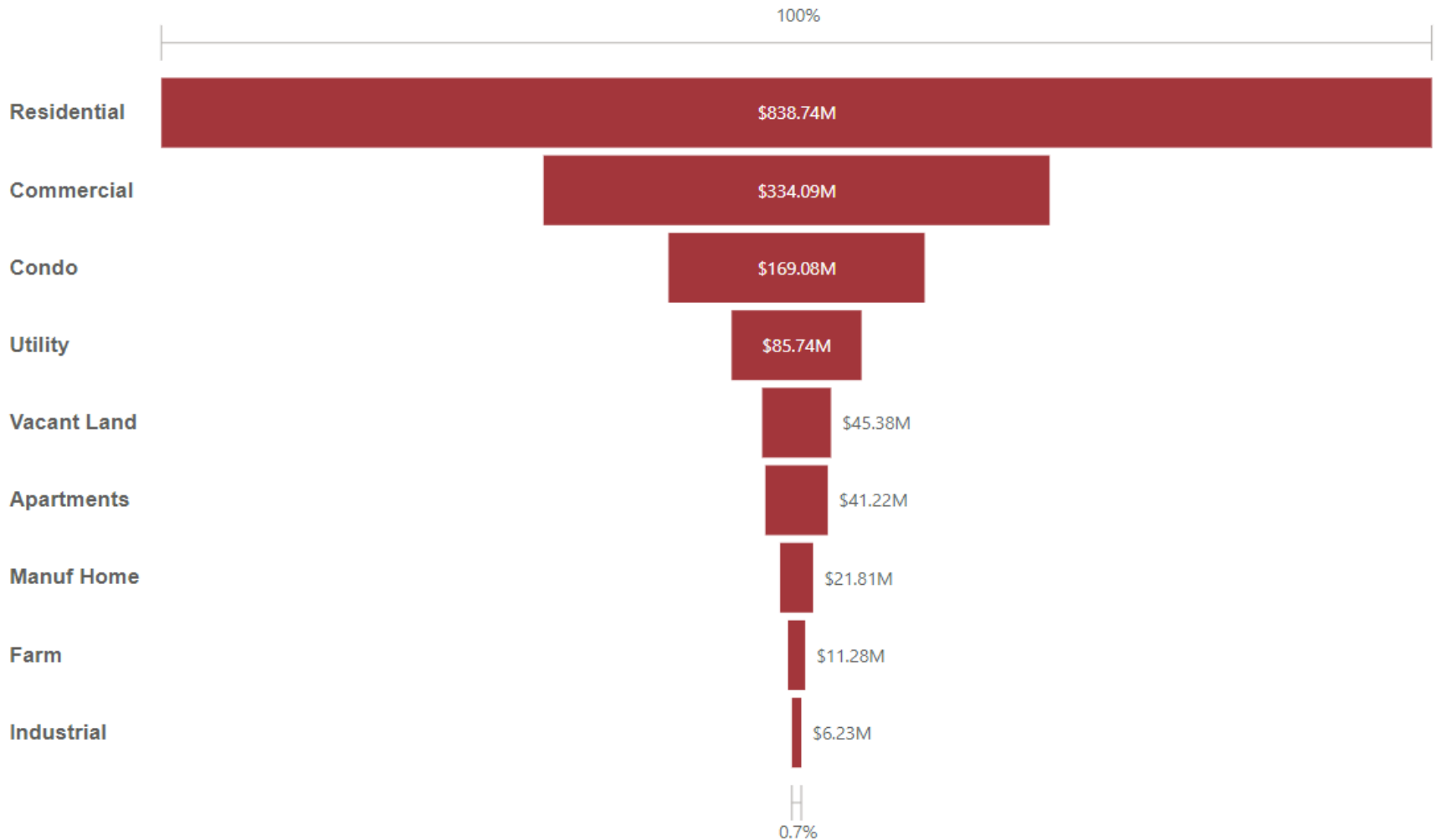




Grand List Overview



Value by Property Type



Account	Description	FY 23	FY 24	Difference	Percentage
101	Salaries	\$127,238	\$141,237	\$13,999	11%
210	FICA	\$9,734	\$10,805	\$1,071	11%
220	Health Insurance	\$48,344	\$56,327	\$7,983	17%
220	Health Insurance Empl Share	(\$7,252)	(\$8,449)	(\$1,197)	17%
225	HRA	\$6,950	\$7,010	\$60	1%
230	Dental	\$3,062	\$3,186	\$124	4%
240	Life Insurance	\$431	\$462	\$31	7%
250	Workers Comp	\$637	\$945	\$308	48%
260	Retirement	\$10,815	\$13,064	\$2,249	21%
270	AD&D	\$13	\$0	(\$13)	-100%
311	Travel & Meetings	\$350	\$1,200	\$850	243%
312	Advertising	\$200	\$200	\$0	0%
313	Membership Dues	\$1,077	\$1,130	\$53	5%
315	Recruitment & Training	\$2,600	\$2,600	\$0	0%
318	Contracted Services	\$29,489	\$30,079	\$590	2%
320	Equip Operation/Maint	\$380	\$380	\$0	0%
322	Postage	\$750	\$450	(\$300)	-40%
323	Material & Supplies	\$400	\$600	\$200	50%
324	Telephone	\$1,593	\$3,200	\$1,607	101%
330	Office Equipment	\$500	\$500	\$0	0%
418	Retiree Health Insur	\$9,346	\$9,498	\$152	2%
Total				\$27,767	



Budget Summary



The Assessment budget largely remains the same with some minor increases due to standard inflation.

Acct 311: Travel & Meetings increase was due to the projection of more in person meetings

Acct 324: Telephone increase was due to analyzing 2022 actuals

Any Questions?



Department of Planning and Development FY 2023-2024 Proposed Budget Expenditures & Revenues

(Fund 10: 611 to 625, 627, 921, 924)

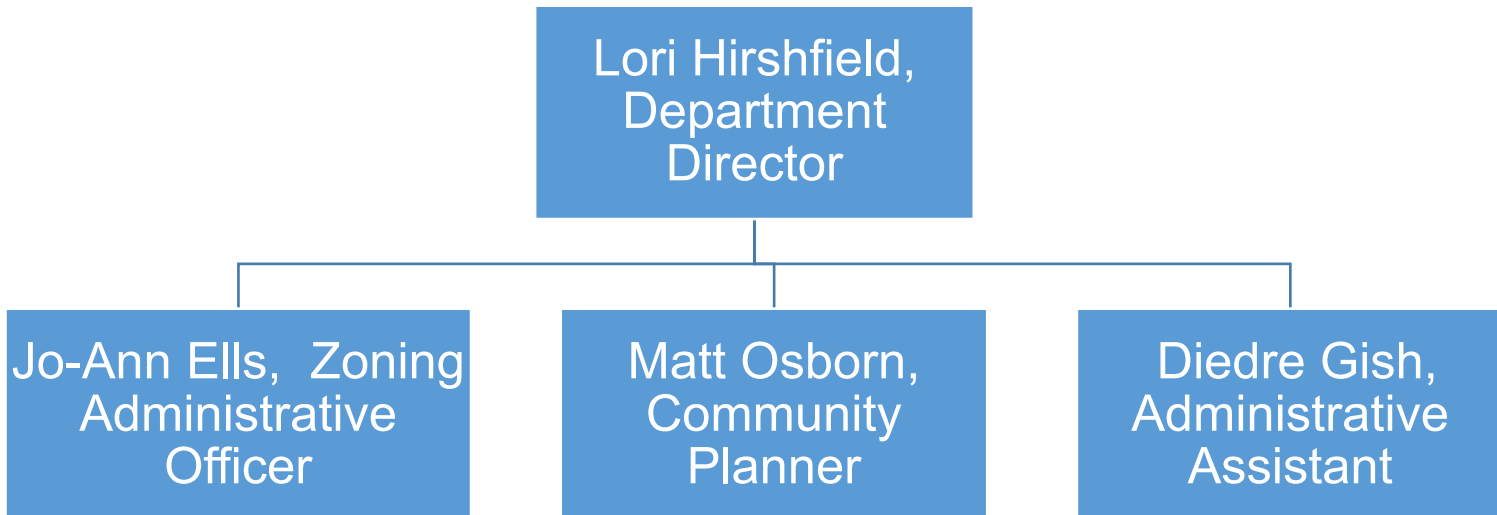
**Presentation to Selectboard
November 22, 2022**



Who We Are and What We Do



We are a service/infrastructure-oriented Department covering a broad range of community-based program areas to meet and plan for the current and future needs and interests of town residents, property owners and businesses, while being stewards of town lands, and natural, historic, transportation, housing and economic resources.





Dept. Program Areas & Proposed Budgets



Acct.	Description
611	Conservation: Natural resource identification and management, public outreach, education and conservation projects; Commission training. Budget = \$2,880
621	Zoning: Technical assistance to public and review of property land use & development applications, related permits & reports. Compliance with local, state, regional and federal Regulations, Zoning, Subdivision and Flood Regulations. Staff to 2 quasi-judicial boards - Zoning Brd of Adjustments & Planning Commission. Budget = \$127,134
622	Planning: Development, implementation, oversight and community engagement on Town Plan, Land Use Planning, Housing, Transportation Planning, Energy, Community Resilience, Economic Development, TIF, Grants, Downtown/Village Center Program, HBRLF, Design Review, Public Art, Designated Growth Center, CIP, Hazard Mitigation Plan, Project Implementation. Information & Technical assistance to public. Staff support, technical assistance and project implementation for 7 SB Appointed Commissions, Committees and 2- 4 Ad-Hoc Committees. Budget = \$408,217
623	Housing & Community Development: Project planning, oversight and implementation of Town projects, and other projects related to VT Housing & Community Development Program and other state programs. Budget = \$16,000
11/22/2022	Page 3



Dept. Program Areas & Proposed Budgets



Acct	Description
624	Forestry: Annual maintenance for Town Forest. (Capital improvement project implementation - funded from Conservation Reserve Fund) Budget = \$650
625	Historic Preservation: Outreach/public education regarding Historic properties, districts/resources identification, education and preservation; Commission training - Budget = \$3,265
627	Community Resilience: Outreach/public educational programs to build self & community resilience capacity to respond to changing environment; some Town Hazard Mitigation Plan implementation; Committee training. Budget = \$1,760
921	Conservation Reserve Fund: Supports conservation projects including easements with willing owners of properties with sensitive natural resources. Budget = \$3,000 WRJ/Town Development Reserve Fund: Implementation of WRJ and town wide economic development, marketing and branding plan - an ongoing multi-year initiative. Budget = \$5,000.
924	Capital-RT 5/Interchange Sykes Mt Ave to Ballardvale Drive: Matching funds for additional grant to complete existing sidewalk/bike lane. Budget \$29,000 in FYE 24, 25, 26. Other Sidewalk/Bike Lane Projects: In Wilder, Quechee and West Hartford Villages



Budget Highlights



- Advance Housing and Economic Development through:
 - Town Plan Update – Complete Housing chapter and initiate Economic Development chapter
 - Regulation Changes
 - Continue Implementation of Accessory Dwelling Unit and Other Housing Pilot Projects
- Continue social and economic recovery support from COVID Pandemic.
- Comprehensive Town-Wide Marketing, Promotion and Branding Project with focus on WRJ and Village Centers.
- Continue proving high quality services to Hartford community.



Budget Highlights



- Parking, sidewalk & bicycle project planning and implementation throughout Town.
- TIF project implementation and compliance.
- Staff and resource support to 7 SB appointed committees/boards/commissions.
- Compliance with Town, State, Regional, and Federal regulations.
- Obtain and Implement Grants to Enhance Town Resources
- Town Forest Management Plan Implementation
- Food Forest Expansion
- Community education and outreach in all program areas



Dept of Planning & Development



FYE 2024 Proposed Operating Budget

Department Division	FYE 23 Budget	FYE 24 Budget	Difference
611 Conservation	\$2,880	\$2,880	0
621 Zoning	\$122,915	\$127,134	+ \$4,219
622 Planning & Development	\$413,792	\$408,217	- \$5,575
623 Housing & Community Development	\$4,500	\$16,000	- \$11,500
624 Forest Management	\$650	\$650	0
625 Historic Preservation	\$3,265	\$3,265	0
627 Resilience	\$1,760	\$1,760	0
TOTAL Expenses	\$549,762	\$559,906	+ 10,144
Less Revenue	\$26,765	\$26,290	- \$575
	\$522,997	\$533,616	+ \$10,719
Other			
921 Conservation Reserve Fund	\$3,000	\$3,000	0
921WRJ/Town Revitalization Reserve Fund	\$5,000	\$5,000	0
924 RT 5 Interchange Sidewalk/Bike Lane	0	\$29,000	\$29,000

11/22/2022



Capital Projects

Planning Today for Tomorrow



FYE 2024 Budget – Active Engineering/Construction Project

Route 5 Sidewalk/Bike Lanes, Interchange - Sykes Mountain Avenue to Ballardvale Drive

- Original project estimated cost of \$410,900 funded 90% by grant and 10% town match.
- Assuming increase in cost of project up to \$800,000, will require additional grant funding of \$309,100 and town match of \$87,000 (\$80,000 new grant plus \$7000 for existing grant) - \$29,000 annually in FYE 24, 25, 26.
- One of two remaining segments underway for the 1.5 corridor identified in 2004 Sykes Mt Ave/RT 5 scoping study.
- High level of pedestrian/bicycle traffic on very busy state highway.



Capital Projects

Planning Today for Tomorrow



FYE 2024 - Have completed Scoping Studies but not currently funded for engineering and construction. Consider adding annual reserve deposits in FYE 2024 and subsequent years to plan for required grant matches; or utilize ARPA funding to fund current projects and leave current reserves untouched.

1. Quechee Main Street Sidewalk - Willard Road to Covered Bridge
 - Estimated project cost from 2015 scoping study = \$861,000. Assuming total cost increasing to \$1,300,000.
 - High level of pedestrian traffic on 2-lane narrow street in heart of village.
 - Recommend pursuing VTrans grant in FYE 25/26 - 80% grant \$1,040,000 and 20% Town match \$260,000, \$87,000 annually in FYE 24, 25, 26. ARPA funding eligible if move up to FYE 2025 & grant acquired.



Capital Projects

Planning Today for Tomorrow



b. West Hartford, RT 14 & Bridge Striping 10' Lanes & 3' Shoulders

- Estimated Project Cost from 2017 scoping study to increase safety for pedestrians and bicyclist. Currently no active grant and no town match funding.
- Narrow 2' shoulder unsafe for pedestrians and bicyclist. Low cost for benefit.
- Recommend \$36,000 in FYE 2024 for engineering and construction.

c. Waterman Hill Sidewalk, Quechee Main Street to Route 4

- Estimated project cost from 2015 scoping study = \$536,000. Assuming project cost increasing to \$804,000. Currently no active grant and no town match funding.
- Completes needed link of sidewalk for safe access into the Village.
- Recommend pursuing VTrans grant in FYE 27 - \$804,000 funded by 80% grant \$643,200 and 20% town match \$160,800 of \$32,160 annually in FYE 24, 25, 26, 27, 28.



Budget Guidance Adherence



- ✓ In keeping with the Climate Action Plan.
- ✓ Promotes conditions and infrastructure which support Grand List growth.
- ✓ Maintains long term focus - 5, 10, 15 years out.
- ✓ Prepares for minor and major environmental challenges.
- ✓ Supports diversity and multi-cultural awareness.
- ✓ Funds the charged work of committees and commissions.
- ✓ Plans for emergencies
- ✓ Plans with statistics, executes with data.



Budget Guidance Adherence



- ✓ Prioritizes infrastructure improvements that support Grand List growth.
- ✓ Increases parking capacity in WRJ.
- ✓ Investments that reduce debt.
- ✓ Implements town branding and marketing plan.
- ✓ Supports equity and inclusion education and strategic planning.
- ✓ Pursues grants to offset costs for items included in the budget.



Parks & Recreation Dept. Services

Includes: WHCC&L / Town Non-Active Cemeteries / Amtrak

(511-516/521/524/527/528/530/531)

FY24 November 22, 2022





Hartford Parks & Recreation Department

Hartford, Vermont

"Something for Everyone"

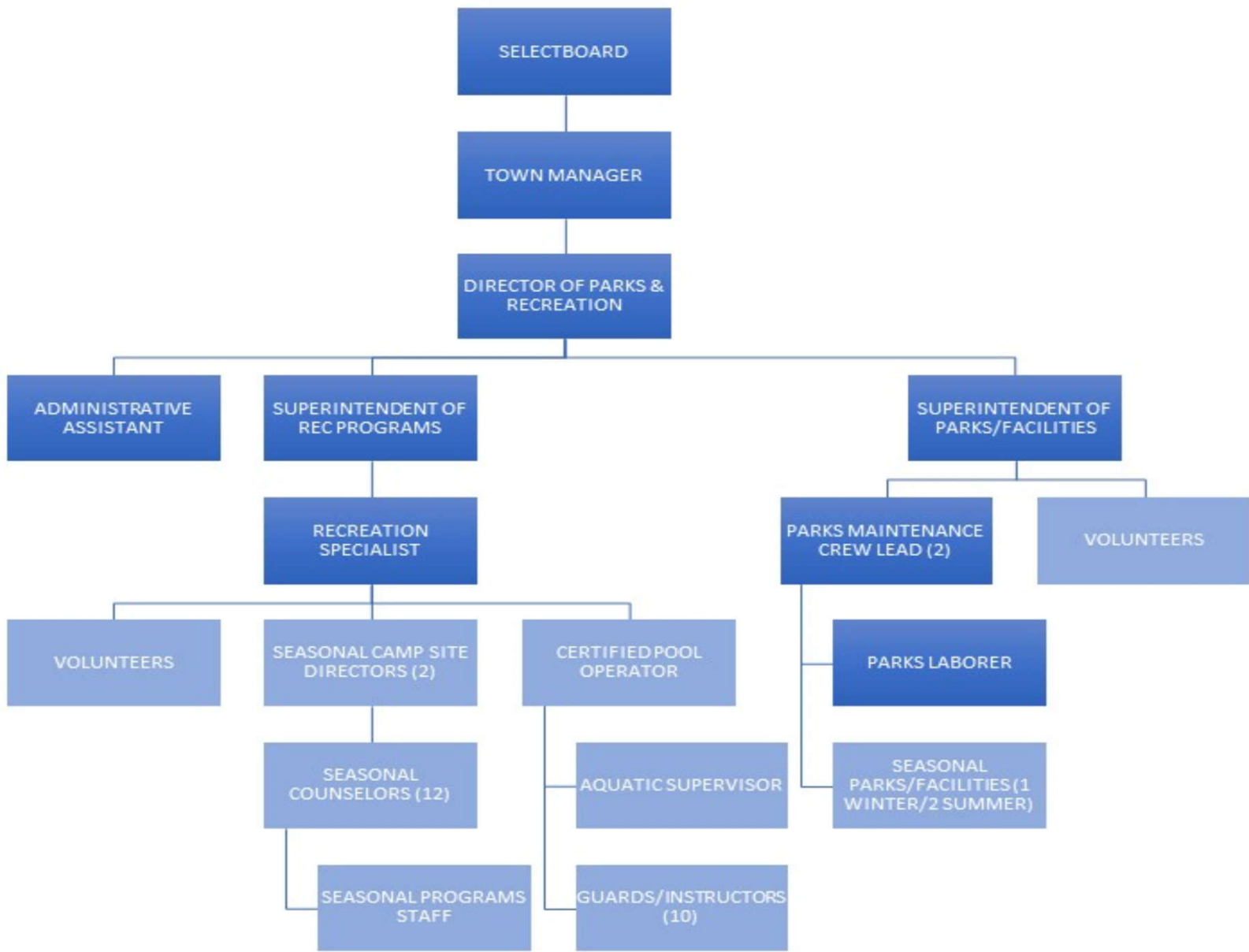
Vision Statement

The residents of Hartford and the surrounding communities recognize the vital importance of natural places and recreation. Through diverse programming that aims to reach all, regardless of age, gender, race, physical or mental ability, sexual orientation or socioeconomic background, the Hartford Parks & Recreation Department cooperates with community groups to bring a variety of recreational opportunities to local residents. The department is committed to maintaining the highest quality parks and facilities while dedicating itself to improving its program offerings and practices to meet current and future needs.

Mission Statement

Our mission is to serve the recreational needs of the community by offering lifelong learning through recreational and educational programming utilizing existing parks and facilities.







Parks & Recreation



Public Facilities and Parks:

The Parks & Recreation Department oversees and maintains 19 recreational areas and facilities throughout the community.



Main parks and facilities include:

Watson Park, Ratcliff Park, Clifford Park, Veterans Park, Lyman Point Park, Frost Park, Maxfield Sports & Recreation Complex and Wendell A. Barwood Arena

Kilowatt Park South & North are also maintained by the Town but the property itself is owned by Great River Hydro/Hydro Quebec.

Additional park areas and public resources include:

Fred Briggs Park & Engine 494, Hurricane Forest & Wildlife Refuge, Meeting House Common, Dewey's Landing, Quechee Bandstand, Quechee Falls Park and the Maanawaka & David Chang Conservation Areas.

Arts, Entertainment, Special Events:

The Department offers many seasonal special event programs throughout the year, strengthening community and enhancing the quality of life throughout the town and region.

Events included:

- 4th of July Celebration

Redzone 5k

Movies in the Park

New Year's Eve Skate

Valentine's Day Dance

February Family Entertainment

Summer Entertainment Series (3)

HCC Block Party (Participant)
- Hurricane Hill 5k/10k

Egg Scramble

Skate with Santa

Youth Ice Fishing Derby

Polar Express

Summer Concert Series (10)

Family Stream Exploration Day

Trips and Tours – Red Sox / Boston Flower Show



Recreation Programs & Sports:

The Department offers a variety of recreation programs and youth and adult leagues. Such as: *Start Smart Sports, Baseball/Softball, Flag Football, Track & Field, Basketball, Karate, Tennis, Pickleball, Toddler Programs, Bus Trips, Arts & Crafts, Learn to Swim, Skating Programs, Splash Nights at UVAC, Teen Getaways, STEM and After School Programs, No-School Fund Days and much more.*





Sherman Manning Aquatic Facility



June 18th through August 26th

(operation crosses fiscal years –FY22/FY23 data below)

10 weeks of operation

50.5 scheduled hours per-week for total of **505** hours being offered.

Pool was open **67** days

Total number of memberships processed = **133**

Members visited the pool **588** times.

Daily transactions for a visit to the pool = **3078**

Total visits by daily admissions and memberships = **3666**

Recreation program usage and attendance numbers = **3160**
(pool parties, swim team, summer camp)

Total number of visit uses during operating hours = **6826**





Parks, Facilities & Programs



Past Fiscal Year

Total number of classes and activities offered = **210**

Those requiring a registration engaged = **2977 individuals**
(does not include total participants for special event activities or admissions)

First time registrations = **470**

Total transactions processed = **3444**

Top activity by popularity = **Pickleball**

The Brian Hanson Scholarship Fund provided **\$2,230** in program scholarships



Parks, Facilities & Programs



Past Fiscal Year

Total number of park and facility reservations = **574**

Number of hours parks and facilities were reserved = **6778 hours**
(Lyman Park, Maxfield and WABA Arena were the top three facilities reserved)

Total number of participants engaged in park and facility permitted usage = **33,814**

Number of community volunteers = **239** performed estimated **6501** hours of volunteer work for Parks & Recreation

National volunteer per-hour estimated value in 2022 = \$29.95
Total volunteer value to Town of Hartford = \$194,704.95



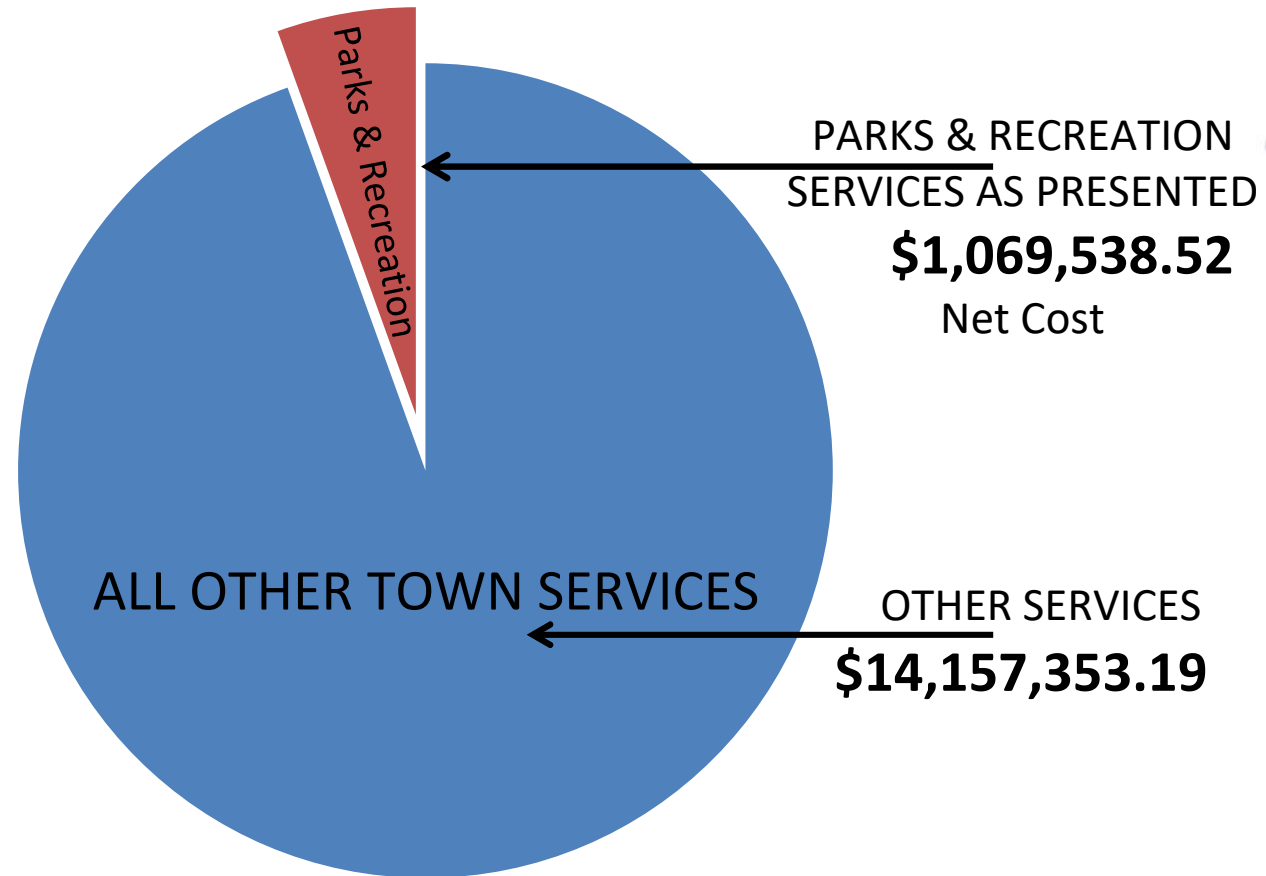
Budget Highlights



Acct.	Description	Amount
10-921-544-0530	Reserve Transfer to WABA	\$35,000
10-921-521-0100	Reserve Transfer to Parks Equipment & Capital	\$30,000
10-921-521-0200	Reserve Transfer to P&R Playground Program	\$25,000
10-921-512-0100	Reserve Transfer to Pool	\$10,000
10-511-331-0000 10-511-418-0100	Dept. Equipment Van Lease Moved to 10-912-542-0009/0018 2-Retiree Plan added after budget review mtg. Entry error that needs to reduce this line by \$16,007	-\$8,757 Reduce \$16,007
10-512-Sherman Manning Aquatic Facility	FY22 Season ends at \$65,267 expenses (44.3% used) Remaining funds for start up next season. Operation crosses fiscal years. Not the normal start up past season and year ended 3 weeks early due to staffing levels. 2 to 3 seasons to balance out operation expenses.	\$136,979
10-514-Programs	(See Rev. & Narrative 514-515) Historical actuals have been between 80% to 90% cost recovery. Rec Specialist w/new programming shows increase in expense and revenue.	\$396,061
10-521-318-0000	Reduced by \$4631 of encumbered funds. Turf services, portable toilets, tree care, invasive treatment, permits, equipment rentals.	\$25,561
10-527-323/331	Reduction of Contract Services by \$10,000.	-\$10,000
	Equipment leases for groomer and musco lighting transferred to 10-912-542 accounts. – to 10-527-331 + to 10-912-542	-\$19,073
10-530-329-0000	Electrical at WABA. Solar array, more year-round usage.	+\$20,000

FY23 Operating Budget Expense & Revenue

Department Division	FY24 Budget	FY 23 Budget	Difference
511 Program Admin	\$270,583.48	\$260,584.96	+ \$9,999.52
512 Outdoor Pool Operation	\$136,979.66	\$147,506.50	-10,526.84
514 Youth Programs	\$396,061.11	\$353,728.71	+ \$42,332.39
515 Adult Programs	\$11,462.50	\$12,352.00	- \$889.50
516 Community Activities	\$50,025.00	\$52,561.55	- \$2,536.55
521 Parks Maintenance	\$276,087.76	\$237,480.13	+ \$38,607.63
524 WHCC&L	\$10,486.00	\$11,150.00	- \$664
527-528 Maxfield Grounds-Buildings	\$77,598.84	\$108,872.77	- \$31,273.93
530 Barwood Arena	\$324,282.65	\$284,601.46	+ \$39,681.19
531 Amtrak Service	\$26,471.52	\$24,703.31	+ \$1,768.21
Total Expenses	\$1,580,038.52	\$1,493,541.39	+ \$86,497.20
Less Revenue	- \$510,500	- \$516,800	- \$6,300
TOTAL Taxes to be raised for P&R	\$1,069,538.52	\$976,741.39	+ \$166,695.32
Total to be raised by taxes all Town Services	\$15,226,891.71		



Budget of \$1,580,038.52 Revenue of \$510,500
= Net Cost to Taxpayers \$1,069,538.52
7% of Proposed \$15,226,891.71
to be Raised By Taxes



Financial Administration (171)

FY 2023-2024



Operational Expenses



2022-2023	2023-2024	Change
\$41,000	\$40,050	- \$950.00

Travel & Meetings
Membership Dues
Books & Periodicals
Recruitment & Training

Contracted Services

- Software
- GASB 45 Actuarial Valuation

Treasurer's Expenses

Equipment Operation
Postage
Materials & Supplies
Telephone
Office Equipment



Salaries & Benefits



2022-2023	2023-2024	Change
\$437,996	\$476,745	+ \$38,749

- Salaries & Benefits :
 - ❖ 92% of entire budget
 - ❖ Includes Current Employees:
Finance Department & Retirees



Finance Total Budget



	2022-2023	2023-2024	Change
Operational	\$ 41,000	\$ 40,050	- \$ 950.00
Salaries & <u>Benefits</u>	<u>\$437,996</u>	<u>\$476,745</u>	<u>+\$ 38,749</u>
	\$478,996	\$516,795	+\$37,799



Questions ?



Auditing Services

(173)

FY 2023-2024



Scope of Services



- Performs annual audit of the financial statements according to :
 - Governmental Accounting Standards Board
 - General Accepted Accounting Principles
 - Government Auditing Standards
 - Single Audit required when Federal Funding is in excess of \$750,000 which includes certain bond debt



Operational Expenses



Description	2022-2023	2023-2024	Difference
Auditing Services	\$42,000	\$45,000	+\$3,000



Questions ?

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Parks and Recreation						
<i>Municipal Pool</i>						
Family Season Pass*	2022	N/A	N/A	N/A	\$95	\$95
Youth Season Pass*	2022	N/A	N/A	N/A	\$45	\$45
Adult Season Pass*	2022	N/A	N/A	N/A	\$55	\$55
Senior Citizens/Veterans Season Pass*	2022	N/A	N/A	N/A	\$20	\$20
Daily Pass	2022	N/A	N/A	N/A	\$3	\$3
Organization		N/A	N/A	N/A	\$200	\$200
Swim Lessons	2022	N/A	N/A	N/A	\$45	\$45
*Non-Resident Surcharge						
<i>Wendall A. Barwood Arena (WABA)</i>						
<i>Public Skating</i>						
Family Season Pass	2014	\$95	\$95	\$95	\$95	\$95
Youth Season Pass	2014	\$45	\$45	\$45	\$45	\$45
Adult Season Pass	2014	\$55	\$55	\$55	\$55	\$55
Noontime Hockey Season Pass	2023					\$70
Senior Citizen / Veterans Season Pass	2014	\$20	\$20	\$20	\$20	\$20
Daily Pass	2007	\$5	\$5	\$5	\$5	\$5
Noontime Hockey Daily Pass	2023					\$10
After School/Home School Programs	0	\$5	\$5	\$5	\$5	\$5
Ice Skate Rentals		\$5	\$5	\$5	\$5	\$5
Skate Sharpening		\$5	\$5	\$5	\$5	\$5
Locker Room Rental		\$0	\$0	\$0	\$10	\$10
<i>Ice Rental</i>						
Prime Time Rate	2023	\$215	\$215	\$215	\$220	\$225
Non Prime Time	2023	\$175	\$175	\$175	\$180	\$185
<i>Off Season</i>						
Full Day/ Half Day	1998	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600
Hourly Rate	2005	\$100	\$100	\$100	\$100	\$100
<i>Parks</i>						

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Daily Event Special Use Permit	2019	\$200-\$400	\$200	\$200	\$200	\$200
Non-Athletic Fields/Courts/Venues			\$0	\$0	\$0	\$0
Non-Resident fee		\$25	\$25	\$25	\$25	\$25
<i>Athletic Fields</i>						
Athletic Games / Practices	2010	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25
Athletic BB/SB Diamonds Prep		\$58	\$58	\$58	\$58	\$58
Athletic Turf Field Prep	2023	\$135-\$270	\$135-\$270	\$135-\$270	\$135-\$270	\$300-\$800
Athletic Field Lights		\$12	\$12	\$12	\$12	\$12
<i>Courts - Basketball/Tennis/Pickleball</i>						
Hourly rate for private lessons or events		\$15	\$15	\$15	\$15	\$15
1-court reservation permit		\$5	\$5	\$5	\$5	\$5
<i>Youth and Adult Programs</i>						
Ventures Camp Registration Cancelation Fee	2019		\$25	\$25	\$25	\$25
Youth & Adult Athletics	2006	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150
General youth & adult programs	2004	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$500
Adult & Family Drop In Sports	2004	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10
<i>Park Venues</i>						
Pavilion A - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30
Pavilion B & C - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30
Pavilion Frost/Ratcliff		\$0	\$0	\$0	\$0	\$0
Quechee Gazebo		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30
Quechee Falls Park		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30
Lyman Bandstand		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30
Non-Resident fee		\$25	\$25	\$25	\$25	\$25
Credit card convenience fee					3.5%	3.5%
Refund processing fee	2019		\$5.0	\$5.0	5.00	5.00

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Public Works						
<i>Highway Division</i>						
Excavation Permit	2014	\$50	\$50	\$50	\$50	\$50
Driveway Permit Extension	2003	\$0	\$0	\$0	\$0	\$0
Driveway Permits	2013	\$75	\$75	\$75	\$75	\$75
Overweight Permits - Annual	2003	\$5	\$5	\$5	\$5	\$5
Overweight Permits - Fleet	2003	\$10	\$10	\$10	\$10	\$10
Overweight Permits - Project	2003	\$5	\$5	\$5	\$5	\$5
Overweight Permits - Project/Fleet	2003	\$10	\$10	\$10	\$10	\$10
<i>Water and Wastewater</i>						
<i>Hartford, White River Junction, and Wilder Water Usage Rates</i>						
Base Rate	2023	\$34.15	\$34.15	\$34.49	\$38.28	\$40.19
Water Usage Fee (Metered)	2023	\$2.06	\$2.06	\$2.08	\$2.31	\$2.43
Water Usage Fee (Unmetered)	2023	\$75.38	\$75.38	\$76.13	\$84.50	\$88.73
<i>Hartford, White River Junction, and Wilder Wastewater Disposal Rates</i>						
Base Rate	2018	\$64.71	\$64.71	\$65.36	\$69.28	\$72.74
Wastewater Usage Fee (Metered)	2018	\$3.44	\$3.44	\$3.47	\$3.68	\$3.86
Wastewater Usage Fee (Unmetered)	2018	\$534.57	\$534.57	\$534.57	\$534.57	\$566.64
Septage Charges - Resident	2013	\$106	\$109.18	\$109.18	\$109.18	\$114.64
Septage Charges - Non- Resident	2013	\$145	\$149.35	\$149.35	\$149.35	\$156.82
<i>Quechee Water Usage Rates</i>						
Base Rate	2018	\$64.22	\$70.64	\$71.35	\$77.06	\$80.91
Water Usage Fee (Metered)	2018	\$2.81	\$3.09	\$3.12	\$3.37	\$3.54
Water Usage Fee-Unmetered 1 bdrm	2018	\$78.25	\$86.08	\$86.94	\$93.90	\$98.60
Water Usage Fee-Unmetered 2 bdrm	2018	\$92.29	\$101.52	\$102.54	\$110.74	\$116.28
Water Usage Fee-Unmetered 3 bdrm	2018	\$109.13	\$120.04	\$121.24	\$130.94	\$137.49
Water Usage Fee-Unmetered 4 bdrm	2018	\$120.36	\$132.40	\$133.72	\$144.42	\$151.64
Water Usage Fee-Unmetered 5 bdrm	2018	\$131.59	\$144.75	\$146.20	\$157.90	\$165.80
<i>Quechee Wastewater Disposal Rates</i>						
Base Rate	2018	\$128.31	\$128.31	\$129.59	\$143.84	\$151.03
Wastewater Usage Fee (Metered)	2018	\$4.51	\$4.51	\$4.56	\$5.06	\$5.31
Wastewater Usage Fee (Unmetered)	2018	\$200.60	\$200.60	\$202.61	\$224.90	\$236.15

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
<i>Quarterly Fire Protection Fees</i>						
Hydrants (public)	2019		\$0	\$0	\$0	\$0
Hydrants (private)	2019		\$90	\$90	\$90	\$90
Fire Sprinkler Connection	2015					
Fire Sprinkler Connection (residential)	2019		1 EDU	1 EDU	1 EDU	1 EDU
Fire Sprinkler Connection (2")	2019		\$50	\$50	\$50	\$50
Fire Sprinkler Connection (4" and 6")	2019		\$90	\$90	\$90	\$90
Fire Sprinkler Connection (8" +)	2019		\$90	\$90	\$90	\$90
Sprinkler connection before meter (residential)	2019		1 EDU	1 EDU	1 EDU	1 EDU
<i>Small Diameter Service Tap Fees</i>						
New service 3/4"-2" water tap	2007	\$250	\$250	\$250	\$250	\$250
<i>Meter Installation Fees</i>						
3/4"-1" Meter Install/Inspection	2006	\$100	\$100	\$100	\$100	\$100
1 1/2" and 2" Meter Inspection	2019		\$100	\$100	\$100	\$100
Meters Larger Than 2"	2019		\$100	\$100	\$100	\$100
<i>Service Call Fees</i>						
Workday Service Calls by Operator Hourly Fee	2019		\$90	\$90	\$90	\$90
Workday Service Calls by Supervisor Hourly Fee	2019		\$110	\$110	\$110	\$110
After Hours Service Calls by Operator Hourly Fee	2019		\$135	\$135	\$135	\$135
After Hours Service Calls by Supervisor Hourly Fee	2019		\$165	\$165	\$165	\$165
Service Call for Call out by Operator	2019		\$250	\$250	\$250	\$250
Service Call for Call out by Supervisor	2019		\$300	\$300	\$300	\$300
Out of cycle meter reading (workday)	2013	\$40	\$45	\$45	\$45	\$45

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Out of cycle meter reading (evenings and weekends)	2001	\$100	\$135	\$135	\$135	\$135
Delinquent account disconnection or reconnect (workday)	2001	\$25	\$25	\$25	\$25	\$25
Delinquent account disconnection or reconnect (evenings and weekends)	2001	\$40	\$40	\$40	\$40	\$40
<i>Temporary Water Service Fees</i>						
Temporary water service - 3/4"	2018	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate
Temporary water service - 1"	2018	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate
Temporary water service - 2"	2018	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate
Temporary Water Service - Unmetered	2018	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate
<i>Hydrant Flow Test Fees</i>						
Hydrant Flow Testing	2018	\$150	\$150	\$150	\$150	\$150
Water System Application/Connection Fees:						
Application/connection fee - 3/4" & 1"	2018	\$200	\$200	\$200	\$200	\$200
Application/connection fee - 1.5", 2"	2018	\$300	\$300	\$300	\$300	\$300

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Application/connection fee - 4" & 6" (first 100 ft)	2018	\$500	\$500	\$500	\$500	\$500
Application/connection fee - 4" & 6" (each additional foot)	2018	\$5	\$5	\$5	\$5	\$5
Application/connection fee - 8" and up (first 100 ft)	2018	\$750	\$750	\$750	\$750	\$750
Application/connection fee - 8" and up (each additional foot)	2018	\$8	\$8	\$8	\$8	\$8
<i>Miscellaneous Wastewater Fees</i>						
New residential sewer main tap connection	2006	\$300	\$300	\$300	\$300	\$300
New residential sewer main tap inspection	2006	\$100	\$100	\$100	\$100	\$100
New sewer service inspection fee	2006	\$100	\$100	\$100	\$100	\$100
Unused/Unrealized connections	2007	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate
Property Owner Service Assistance	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials
Departmental assistance during construction	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials
Application/connection fee - 4" (first 100 ft)	2018	\$500	\$500	\$500	\$500	\$500
Application/connection fee - 4" (each additional foot)	2018	\$5	\$5	\$5	\$5	\$5
Application/connection fee - 6" and up (first 100 ft)	2018	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Application/connection fee - 6" and up (each additional foot)	2018	\$8	\$8	\$8	\$8	\$8

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
<i>Solid Waste and Recycling</i>						
Annual Non-Commercial Sticker Fee	2019	\$20	\$30	\$30	\$30	\$30
Additional Annual Non-Commerical Sticker	2023					\$15
Single Non-Commercial Day Pass	2019	\$5	\$10	\$10	\$10	\$10
Punch Card	2023				\$40	\$47.50
Annual Commercial Hauler License Fee - Hartford Residents or Businesses	2008	\$10	\$10	\$10	\$10	\$10
Annual Commercial Hauler License Fee - GUV District Members	2008	\$10	\$40	\$40	\$40	\$40
Annual Commercial Hauler Sticker Fee	2002	\$50	\$50	\$50	\$50	\$50
MSW per 30 gal. bag up to 40#	2023	\$3.35	\$3.35	\$3.35	\$3.35	\$4.75
Bulk MSW	2023					\$240.00
Clean Brick or Concrete						\$30.00
Vehicle or Equipment Battery	2023	\$3.35	\$3.35	\$3.35	\$3.35	\$4.75 - \$14.25
Tires under 17 inches w/o rim	2023	\$6.70	\$6.70	\$6.70	\$6.70	\$9.50
Tires under 17 inches with rim	2023					\$14.25
Tires 17 inches or larger w/o rim						\$19.00
Tires 17 inches or larger with rim						\$23.75
Tires (in bulk for commerical permits only)	2023	\$273	\$273	\$273	\$273	\$300
Electronics	2023		\$3.35	\$3.35	\$3.35	\$9.50
Fire Extinguisher	2023					\$9.50
Food Scraps	2023					\$4.75
Bulky Waste	2023					\$240
Household Appliances	2023					\$4.75
Freon Units	2015	\$16.75	\$20	\$20	\$20	\$20
Propane Cylinders 20-100 pound	2023	\$10.05	\$10.05	\$10.05	\$10.05	\$14.25
Propane Cylinders 1 pound	2023	\$1	\$1	\$1	\$1	\$2
Waste Generation Fees per ton	2008	\$15	\$20	\$20	\$20	\$20

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Hartford Police Department						
<i>General Fees</i>						
Special Duty	2013	\$78	\$78	\$78	\$78	\$78
Police Reports	2014	\$25	\$25	\$25	\$25	\$25
Copies of video, audio tapes	2014	\$50	\$50	\$50	\$50	\$50
Taxi Operator License	2002	\$50	\$50	\$50	\$50	\$50
Taxi Cab	2002	\$50	\$50	\$50	\$50	\$50
<i>False Alarm Calls</i>						
1st Alarm	2013	\$0	\$0	\$0	\$0	\$0
2nd Alarm	2013	\$15	\$15	\$15	\$15	\$15
3rd Alarm	2013	\$50	\$50	\$50	\$50	\$50
4th+ Alarm	2013	\$100	\$100	\$100	\$100	\$100
Fingerprints	2011	\$25	\$25	\$25	\$25	\$25
Liquor License Records Verification	2018	\$25	\$25	\$25	\$25	\$25
VIN Verification - Residents	2018	\$0	\$0	\$0	\$0	\$0
VIN Verification - Non Residents		\$5	\$5	\$15	\$15	\$15
<i>Dispatch Contracts</i>						
Town of South Royalton	2023	\$16,901.47	\$18,066.95	\$16,901.47	\$19,964.47	\$21,862.00
Town of Sharon	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973
Town of Norwich	2014	\$61,672.50	\$61,672.50	\$67,291.75	\$72,911	\$72,911
Windsor	2023	\$176,166.62	\$176,166.62	\$176,166.62	\$186,051.93	\$193,343.62
W. Windsor	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973
Reading	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973
Hartland	2014	\$13,543.25	\$13,543.25	\$13,543.25	\$14,253	\$14,253
Ascutney/W.Weathersfield	2023	\$15,028.20	\$15,028.20	\$17,166.30	\$19,161.15	\$21,156.00
Town of Chester	2023	\$18,031.59	\$18,031.59	\$18,031.59	\$20,039.29	\$22,046.99
Town of Cavendish	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Hartford Fire Department and Emergency Medical Services						
<i>General Fees</i>						
Fire Report Fee	2002	\$25	\$25	\$25	\$25	\$25
Yearly Fire Alarm	2014	\$250	\$250	\$250	\$250	\$250
Plan Review	2008	\$8	\$8	\$8	\$8	\$8
Miscellaneous Services	2002	\$125	\$125	\$125	\$125	\$125
Public Safety Mechanic Services	2023					\$120
<i>False Alarms</i>						
1st incident	2013	\$0	\$0	\$0	\$0	\$0
2nd incident	2023	\$50	\$50	\$50	\$50	\$100
3rd incident	2013	\$100	\$100	\$100	\$100	\$100
4th incident & beyond	2013	\$100	\$100	\$100	\$100	\$100
<i>Ambulance Contracts</i>						
N. Hartland Ambulance	2014	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050
Sharon (I-89)	2023	\$200	\$200	\$200	\$200	\$350
Sharon (Ambulance, SE)	2014	\$350	\$350	\$350	\$350	\$350
<i>Ambulance Services</i>						
Ambulance Reports	2012	\$25	\$25	\$25	\$25	\$25
Outside Details	2013	\$75	\$75	\$75	\$75	\$100
<i>Ambulance Procedures</i>						
ALS1	2014	\$650	\$650	\$650	\$650	\$900
ALS2	2014	\$850	\$850	\$850	\$850	\$1,200
Non-emergency	2007	\$325	\$325	\$325	\$325	\$325
Basic Rate - No ALS Services	2013	\$575	\$575	\$575	\$575	\$650
Mileage Fee/Transport	2014	\$14.50	\$14.50	\$14.50	\$14.50	\$16.25
Specialty Care Transport	2011	\$800	\$800	\$800	\$800	\$1,000
Paramedic Intercept	2014	\$375	\$375	\$375	\$375	\$375

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Planning and Development						
<i>Zoning and Building Permitting Fees</i>						
Single Family Dwelling	2013	\$165	\$165	\$165	\$165	\$165
Two Family Dwelling	2018	\$315	\$315	\$315	\$315	\$315
Multifamily Dwelling (3+ Units)	2018	\$365	\$365	\$365	\$365	\$365
Commercial Structure/Use	2018	\$365	\$365	\$365	\$365	\$365
Accessory Structure	2018	\$50	\$50	\$50	\$50	\$50
Residential Addition/Alteration	2018	\$100	\$100	\$100	\$100	\$100
Commercial/Industrial Add/Alter.	2018	\$150	\$1,650	\$150	\$150	\$150
Sign Permit	2013	\$35	\$35	\$35	\$35	\$35
Design Review	2013	\$35	\$35	\$35	\$35	\$35
Minimum Permit Fee	2013	\$35	\$35	\$35	\$35	\$35
Town Clerk Filing Fee	2013	\$10	\$10	\$10	\$10	\$10
<i>Public Hearing Applications</i>						
All ZBA Applications	2018	\$155	\$155	\$155	\$155	\$155
Site Dev. Plan Approval	2018	\$155	\$155	\$155	\$155	\$155
Lot Line Adjustment between Existing Lots	2018	\$155	\$155	\$155	\$155	\$155
One-Step Subdivision	2018	\$155	\$155	\$155	\$155	\$155
Two-Step Subdivision	2018	\$310	\$310	\$310	\$310	\$310
Planned Development Amendments	2018	\$155	\$155	\$155	\$155	\$155

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Regulations/Ordinances Amendments	2013	\$725	\$725	\$725	\$725	\$725
WRJ Design Review	2013	\$65	\$65	\$65	\$65	\$65
Reapplication Within One Year	2018	\$155	\$155	\$155	\$155	\$155
Christian Street Cemetery Fees						
Single Grave Burial Rights	2023					\$500
Four Corner Markers	2023					\$150
Opening and Closing of Site	2023					\$150/\$600
Miscellaneous Town Fees						
Meeting room rentals	2023	\$50	\$50	\$50	\$50	\$60
<i>Standing Rental Agreements</i>						
White River Redemption Center	2019	\$7,800	\$9,000	\$9,000	\$9,000	\$9,000
Bugbee Senior Center	2002	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200
Great Eastern Radio	2012	\$18,602	\$18,602	\$18,602	\$18,602	\$18,602
Communication Tower Rental	2007	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
A family of up to 4 members, \$10 for each additional member. Non-Resident add \$15.											
Ages 5-20. (4 years of age and under - free) Non-Resident add \$15.											
Ages 21 & over. Non-Resident add \$15.											
Ages 65 & over or Veteran Non-Resident add \$15.											
Single day access per person.											
\$200 base rate up to 10 members. \$10 for each additional member Non-Resident add \$15.											
Covers 10 swim lessons for approximately 45 minutes each lesson. Non-Resident add \$15.											
Admits up to 4 family members for the season, \$10 for each additional member											
Ages 5 -20 & (4 years of age and under - free)											
Ages 21 & over											
Noontime Hockey											
Ages 65 and over or Veteran											
Daily admission for public skates and special events											
Daily admission for noontime hockey player											
Group per-person per-visit. M-F 11am - 3pm based on 1 hour usage.											
Per-pair of skates											
Per-pair of skates											
during public skating and limited to room availability											
Hourly rate for use of WABA ice arena during prime time hours. M-F 3-11pm and S-S 8am -11pm											
Hourly rate for use of WABA ice arena during non-prime time hours. M-F 5am-3pm and S-S 5am-8am											
Half/ full day exclusive use of facility. Staff member required /hourly detail rates apply											
Exclusive use of facility for one hour. Same as daily rate. Staff member required / hourly detail rates apply											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
To reserve open space, a permit application is required when there are large groups of 10 or more. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)											
Added to permit rates as described above											
2 hour block field rental. Fee based on type of field requested. Additional fee for field prep may apply.											
Includes one time prep fee to groom and line skinned surface and game no more than 2 hours.											
Includes one time prep fee to line existing field lines - or up to one time prep fee to layout soccer/lax/field											
\$12 hour for field lighting											
1 court for maximum of 2 hours guaranteed court availability.											
To reserve 1 court for guaranteed court availability. Permit will be issued. Maximum 2 hours of usage.											
The \$25 does not apply to medical or emergent issues presented to the Department in writing.											
Refers to youth sports (i.e., soccer, basketball, softball, baseball, field hockey). Fees include costs, officials background check expenses.											
Includes both youth and adult recreational activities outside of athletics. (Golf, skiing, HPAC etc.)											
Drop in basketball, volleyball, Zumba, pickleball, ultimate frisbee, yoga and soccer.											
Rental of facility for half/full day. Includes use of bathrooms/. Functions of 50 or more may require a Special Use Permit. (Carry-in / carry-out trash)											
Added to rates above											
Fee added to transaction to cover fees paid by credit card.											
Applies to patron cancellations of programs and permits unless refund is held as a household credit.											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

[illegible]

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description												
Exempt												
Quarterly fee for hydrant on private property												
Fee assessed each quarter for a dedicated sprinkler water line. Mirrors hydrant fee. Removed 2019												
Fee assessed each quarter for a dedicated sprinkler water line. New 2019												
Fee assessed each quarter for a dedicated sprinkler water line. New 2019												
Fee assessed each quarter for a dedicated sprinkler water line. New 2019												
Fee assessed each quarter for a dedicated sprinkler water line. New 2019												
Fee assessed each quarter for an unmetered residential sprinkler connection before meter. New 2019												
Fee for the Department to make tap, owner digs trench and provides all other labor and materials.												
Meter horn or connection ready for installation by Town. Includes inspection of the water service line. Materials billed separately. Meters/Lines greater than 3/4" based on actual labor cost. Meter horn installed by plumber, meter installed by water department												
Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.												
Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.												
Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019												
Crew of two or more. Labor only Minimum 1 hour New 2019												
Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019												
Crew of two or more. Labor only Minimum 1 hour New 2019												
Covers 4 hour call out Labor only New 2019												
Covers 4 hour call out Labor only New 2019												
During normal (crew) work hours, fee to cover the cost of visiting site, for out of sequence reading and billing (i.e. real estate transfers, landlords switching tenants, etc.).												

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
switching tenants, etc.).											
Fee established by Title 24 Section 5151 Vt. Statute (during crew workday) to cover the cost of service shut off/collections necessitated by the non-payment of fees.											
Fee established by Title 24 Section 5151 Vt. Statute (after crew workday) to cover cost of service shut off and collections necessitated by the non-payment of fees.											
Town installs 3/4" temporary service and temporary meter from existing hydrants/old service (i.e., construction, temporary/special events, etc.). Consumption charged at 150% of regular water usage rate.											
Town installs 1" temporary service and temporary meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate. (i.e., construction, temporary/special events, etc.).											
Town installs 2" temporary service and meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate.											
Town installs temporary service and meter from existing hydrants/old service + estimated consumption charged at 150% of regular water usage rate + prorated daily base (EDUs)											
Min. charge assessed to consultants or developers for conducting a hydrant flow test/data. Fee based on actual labor cost/time.											
Up front fee to connect to water system - 3/4", 1". Includes inspection. Does not include materials or additional labor.											
Up front fee to connect to water system - 1.5", 2". Includes inspection. Does not include materials or additional labor.											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
Up front fee to connect to water system - 4", 6" for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit											
Up front fee to connect to water system - 4", 6". Each additional per foot over 100ft.											
Up front fee to connect to water system - 8" or more for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit											
Up front fee to connect to water system - 8" or more. Each additional per foot over 100ft.											
Fee for the Department to connect service saddle, owner digs trench and provides all other labor and materials.											
Fee for department to inspect owner installed sewer main tap.											
Fee to provide manpower for inspection of work before service is activated. Materials, if required, are an additional cost.											
Fee (equal 50% of reserved allocation and resulting projected bill) to allocate sewer system capacity to those not holding a valid zoning permit.											
Actual time/material to provide assistance to owners for flood or lost service NOT resulting from Town system failure, i.e. damaged by others, etc.											
Department assistance in the actual construction of sewer lines, locating taps, etc.											
Up front fee to connect to wastewater system - 4", 6" for the first 100 FT. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)											
Up front fee to connect to water system - 4", 6". Additional per foot over 100ft.											
Up front fee to connect to wastewater system - 8" and up for the first 100 feet. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)											
Up front fee to connect to water system - 8"and up. Additional per foot over 100ft.											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description												
Fee assessed to allow access to facility.												
Same Address only												
Allows for a single day access to facility.												
10 punches at \$4.75 each												
License application fee for any commercial hauler												
Fee assessed per company vehicle for use of facility.												
Fee allowing for the disposal of household waste (MSW), a single container not exceeding units either equaling 30 gal. or 40 pounds or any part thereof.												
assessed by weight per ton.												
fee assessed per ton												
Amount of fee depends on size of battery.												
Per ton fee for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.												
Examples: VCR, DVD playe, Microwaves, radiios, fax machines, stereos, MP3 players, officer equipment												
Per 5 lb. bucket												
assessed by wieght per ton. Examples include carpet, furnitire, toilets, tubs, sinks, cabinets												
Examples: crockpots, coffee machines, toasters, mixers												
Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers												
Per ton fee assessed to commercial haulers for disposal of solid waste outside of Hartford Transfer Station.												

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
Hourly fee for coverage of outside or special detail (i.e. special events, construction, etc.). Minimum of 4 hours per event. Town or school functions have no minimum hour requirement.											
Fee funds the production of reports for accidents or other investigations.											
Fee assessed for the staff time, equipment, and time required to reproduce a video.											
This is an annual fee set by local ordinance for the operation of each taxi company operating within Hartford.											
This is an annual fee set by local ordinance for the operation of each cab operating within Hartford.											
There is no charge for the Department to respond to the first false alarm each year.											
Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.											
Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.											
Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.											
The Police Department. provide fingerprinting services for a variety of needs. Fee is for each card required/produced.											
Annual fee assessed for emergency communications services.											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
Set fee to provide reports on fire, etc., incident, i.e. to insurance carriers, etc.											
Amount for the monitoring of fire alarms that report directly to the Town.											
For each \$1000 of construction costs. Min. Charge \$50.00. Aligns with State Rates.											
A general \$125 per hour fee for services rendered on misc. incidents/matters.											
A general \$120 perhour billable fee for outside services rendered on fleet vehicles											
Covers response by HFD to 1st incident which proves to be a false alarm.											
Covers response by HFD to 2nd incident which proves to be a false alarm.											
Covers response by HFD to 3rd incident which proves to be a false alarm.											
Covers response by HFD to 4th incident which proves to be a false alarm. Fee assessed for each unit responding.											
Per capita fee (\$35.00) assessed for providing ambulance service to residents (630) of N. Hartland.											
Cost per event for Hartford ambulance to respond to incidents on I-89 in Sharon. Charge for "non-transport calls".											
Yearly fee, based on 10 residents, to have ambulance respond to calls in SE Sharon. Guaranteed by Sharon. Per capita fee of \$35.00.											
Fee to provide copy of report to insurance carriers, etc.											
Set by CBA for per hour per EMT coverage. Minimum of 3 hours except for municipal details.											
Advanced Life Support #1. Standard emergency incident including administration of IV and oxygen.											
Advanced Life Support #2. More severe event requiring administration of medications, defibrillation or intubation, e.g. cardiac arrest or multi-trauma											
Non-emergency. Seldom used.											
Basic Life Support rate: Same fee as ALS but required to bill at BLS rate if no ALS services are											
Fee for patient transport miles											
Critical care transports from the V.A.											
Provides paramedic intercept services to Windsor, Woodstock and S. Royalton. Per call. Plus cost of											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
Fixed \$165.00 fee per unit, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.											
Fixed \$315.00 fee for two new units, \$165 if adding a unit to an existing single family, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up cost on applications/permits. (Separated from multifamily; eliminated per sq. ft. charge if paid with Public Hearing application.)											
Merged with two-family											
Fixed \$365.00 fee, plus \$.05 per sq. ft. for new space unless paid at the time of the Public Hearing. Covers a portion of cost to process/follow-up on											
Fixed \$50.00 fee, plus \$.05 sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated type of structure.)											
Fixed \$100.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Barn and garage now covered											
Fixed \$150.00 fee, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated "Industrial" since covered under definition of commercial and eliminated per sq. ft. charge if paid at the time of Public Hearing application.)											
Fixed \$35.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.											
Fee for applications requiring design review (WRJ). Covers a portion of cost to process/follow-up on applications/permits.											
Fee for any other permit. Covers portion of cost to process/follow-up on applications/permits.											
Fixed fee for ZBA Public Hearing application. Defrays anticipated increase in legal notices and											
Fixed fee for PC Public Hearing application, plus .05 per sq. ft. Increased to help defray anticipated increase in legal notices and processing costs.											
Fixed fee for PC Public Hearing application. Defrays anticipated increase in legal notices and processing											
Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Changed fixed fee to be											
Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Two hearings required so base fee 2x one step.)											
Defrays cost of legal notices and processing.											

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Description											
Public Hearing application fee to amend Dept. Regulations/Ordinances. Defrays cost of legal notices and processing.											
Design Review Comm and/or Public Hearing application fee for WRJ DR District. Defrays cost of legal notices and processing.											
Reapplication within one year provided no substantial changes											
cost is for plain granite. Colored granite is an additional \$50 \$150 for urn. \$600 for full casket											
For use of a meeting room in the Town Office Building (full day). Half day usage is available. Exceptions: Town /School Committees; State/County Government; Town Staff Functions; Garden Friends; TRORC; Dog Park Committee; AARP Tax Aide; Hartford Community Coalition; Vital Communities; CATV. Full rate for over 4 hours - half rate for one to four hours											
Annual rental of space at Town's Solid Waste Transfer Center.											
Annual rental fee paid to Town by the Upper Valley Council on Aging for use of Bugbee Center.											
Rental of radio space..											
Annual lease for antenna space on municipal towers, Hurricane Hill. Fee dedicated to support											