



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, November 15, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall and on Zoom

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member; Ally Tufenkjian, Member; Lana Livingston; Paula Nulty; Lori Hirshfield; Matt Osborn; Joe Major; Miriam Wood; Jonathan Schechtman; Sara Campbell, Kevin Matte; Eren Guryel; Tom Howell; John Grainger;

Present on Zoom: Note – The Zoom Call-In Audio was not working or available at this Meeting.

CATV/JAM Link: <https://catv.cablecast.tv/CablecastPublicSite/show/31416?channel=1>

- I. **Call to Order the Selectboard Meeting by Selectboard Chair Mike Hoyt at 6:01pm.**
- II. **Pledge of Allegiance was led by Miriam Wood.**
- III. **Local Liquor Control Board: Selectboard Chair, Mike Hoyt recessed the Selectboard meeting and opened the Local Liquor Control Board.**

New: Selectboard Member, Mary Erdei made the motion to approve a 1st and 3rd class liquor license to Dewey's Mills Café, LLC, 5945 Woodstock Road, Quechee, VT 05059. Selectboard Member, Ally Tufenkjian seconded the motion. 5 were in favor, 2 abstained (Souza & Fraser) and the motion passed.

Selectboard Chair, Mike Hoyt closed the Local Liquor Control Board at 6:04PM and reopened the Selectboard Meeting.

- IV. **Order of Agenda – No changes to the order of agenda.**
- V. **Selectboard**

1. Public Comment

John Grainger from Wilder addressed the Board about Rt 5 going through Wilder. The traffic goes over the speed limits and larger vehicles also go over the limit. He would like to have the speed reduced and lowering the weight limits allowed on that road for the safety of the school children and citizens walking/biking on the at portion of the road.

2. Selectboard Comments and Announcements

Kim Souza has just finished the 2nd session of the VLCT Cohort program. She has found it excellent and valuable.

Lannie Collins agrees that funding for training should be in the budget for the Selectboard however he believes the impact needs to be measurable.

3. Appointments

- a. **Selectboard Vice Chair, Dan Fraser made the motion to Re-Appoint Jo-Ann Ells as Zoning Administrator for a 3-year term**

beginning November 23, 2022 and ending November 22, 2025.
Selectboard Member, Lanie Collins seconded the motion. All
were in favor and the motion passed.

4. Significant Activity Report

<https://cms5.revize.com/revize/hartfordvt/Significant%20Activity%20Report%20Total.pdf>

5. Board Reports, Motions & Ordinances

- a. Green Mountain Power notification – Presented by Kevin Matte of Green Mountain Power Corporation.
Selectboard Member, Lannie Collins made the motion to grant permission to Green Mountain Power Corporation to locate poles, guys, wires and underground lines as requested within the highway limits of the North Hartland road, Route 5, VA Cutoff road, and Wright’s Reservoir road for project 180759. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

- b. HCOREI Quarterly Update - Presented by Sara Campbell.

Tuck School Project:

https://cms5.revize.com/revize/hartfordvt/TCC%20Interim%20Update_vF.pdf

- c. Certified Local Government Program Grant – presented by Matt Osborn and Jonathan Schechtman.
Selectboard Vice Chair, Dan Fraser made the motion to Approve the submission of a grant application for the 2023 Certified Local Government Program and authorize the Town Treasurer to sign all documents related to the grant application and project implementation. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.
- d. TruNarc purchasing policy exception request – Presented by Tom Howell.
Selectboard Member, Ally Tufenkjian made the motion that the Selectboard approve an exception to the Purchasing Policy section 3.7 to allow the Police department to purchase the TruNarc product and services from Thermo Fisher Scientific. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.
- e. Warrant Information Night Discussion – discussion by the Selectboard. Any items for the Information Night should be sent to Ryan Scelza.

VI. Commission Reports

Hartford Conservation Commission

November 7, 2022

Respectfully submitted: Mary Erdei, SB liaison

Two guest speakers (Anna Schaal of Upper Valley Mt. Bike Association and Carolyn Hooper of Resilient Hartford) were unable to meet with the Commission and will be rescheduled. 2023/2024 budget was presented, and also discussions around climate issues like “heat islands” as well as the desire to partner with Parks and Rec. to work on tree planting, invasive species control (particularly

Japanese Knotweed) and creating a view at Lyman Park. The current changes to the Integrated Forest Management Plan were adopted with the caveat that once a year there will be a review toward making any necessary changes. Tom will continue to update town weekly regarding information on what is happening with the timber harvest, which is now awaiting winter for accessibility. (Present in person: Katie Mann, co-chair, Matt Osborn, staff, Ted Levin, Mary Erdei, liaison; members online: Mary Hutchins, Angie Emerson, Tom Kahl, chair, Jon Bouton)

Hartford Parks and Recreation Commission

November 10, 2022

Respectfully submitted: Mary Erdei, SB liaison

Scott Hausler, director, informed members that the 50th Anniversary of the Hartford Parks and Recreation program would be on May 23, 2023 and the department would like to possibly celebrate with the introduction of a new program, or at the very least a proclamation from the town (Select board). The Marketing/Community Relations Plan was discussed, but since there was not a quorum, members were advised to look through the plan and get back with any suggestions for adoption next meeting. Scott brought to attention that the department is trying to obtain more data through MyRec, so that they can send text messages regarding new programs, changes to program dates/times or alerts to update parents or individuals on a need to know basis. Two guests presented, brought by Emily Zanleoni of Hartford Community Coalition, discussion of possible Parks ordinance changes around safety issues (protection from harm) from (second hand) smoke due to tobacco, tobacco substitute products, (vaping), cannabis, and from the disposal of ion batteries from vaping products. Some signage is available at no cost from the state of Vermont.

Kim Souza: Planning Commission

The Planning Commission met on November 14 and approved 3 of the 7 applications before them. Significant debate took place during Application #22-26 for a 4-lot subdivision on the corner of Stacey Lane and Birchwood Drive which ended with the commission requiring an Independent Technical review of the application at the expense of the applicant. The Public Hearing for that application was continued until February 6th and a special meeting was scheduled for November 28th to hear the remaining items on the agenda as there were 3 new applications on the Commission's December agenda.

Rocket: Sister Cities

A couple members went to Cenon for their *Festival Toutes Latitudes* event. One member is considering stepping down, which means there may be a coming opportunity. The committee is hoping to coordinate a student visit in collaboration with the high school in Cenon, but there are concerns about the logistics and timeline.

Hartford Historic Preservation Commission

HHPC is seeking approval to pursue a Certified Local Government (CLG) grant to submit a National Register Nomination for Taft's Flat residential areas. Vermont Division for Historic Preservation (VDHP) is evaluating whether or not the Murphy Farm located at 78 Murphy Road in Quechee qualifies to be listed in the State Register of Historic Places.

VII. Consent Agenda: Selectboard Vice Chair, Dan Fraser made the motion to accept the Consent Agenda. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 11/12/2022

Approve Meeting Minutes of 11/1/2022

Approve A/P Manifest of: 11/10/2022 & 11/15/2022

Approve Selectboard Meetings:

Selectboard Meetings Already Approved: 11/22/2022 and 11/29/2022.

VIII. Executive Session: At 8:05pm Selectboard Member, Ally Tufenkjian made the motion That in accordance with Vermont's Open Meeting Law, that the

Selectboard enter into Executive Session to discuss confidential attorney-client communications of which premature general public knowledge would clearly place the public body or person involved at a substantial disadvantage; under the provisions of Vermont Statutes 1 V.S.A. § 313. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

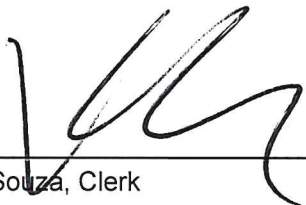
Selectboard Vice Chair, Dan Fraser made the motion to close the Executive Session at 9:18PM. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.

Motions: Ally Tufenkjian moved to hold that the Climate Action Steering Team (CAST) violated the Vermont Open Meeting Law by not voting by the needed majority before taking an official action as documented in the CAST meeting minutes since September. 2nd by Mary Erdei. 7 in favor. The motion passed unanimously.

Mary Erdei moved that the violation of the Vermont Open Meeting Law shall be remedied as

1. Today, November 15, 2022, the Selectboard formally appoints John Reid (Planning Commission 2024), Laura Simon (Resilient Hartford 2023), Carolyn Hooper (Resilient Hartford 2025), Lee Michaelides (Conservation Committee 2025), Jesse Pollard (Hartford Energy Commission 2024), Molly Smith Dunn (Hartford Energy Commission 2022), Ashton Todd (Hartford Energy Commission 2023) to the CAST. And
2. Any prior action needing a vote will be ratified by a majority of the CAST (four or more members) at a duly warned meeting within fourteen (14) days of today. And
3. To prevent future violations, the members of CAST are requested by the Selectboard to undertake OML (Open Meeting Law) training wither by the Vermont League of Cities and Towns (VLCT) or by a private trainer, within 90 days. And
4. The Selectboard offers its apologies for this oversight and misunderstanding. 2nd by Kim Souza. 7 in favor. The motion passed unanimously.

VIII. Adjourn the Selectboard Meeting: Selectboard Member, Lannie Collins made the motion to adjourn the Selectboard meeting at 9:21PM. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.



Kim Souza, Clerk