TOWN OF HARTFORD
SELECTBOARD AGENDA

Tuesday, September 6, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom
https://zoom.us/j/549799933 - Please mute your microphone.
youtube.com/catv810 – click "live now".
If you're calling in from phone dial:

(415) 762-9988 Type in the Room ID: 549-799-933 followed by # Press # a second time and Press *9 to raise your hand for public comment

Please Note the Times are Approximate

I. **Call to Order the Selectboard Meeting** (6:00)
II. **Pledge of Allegiance** (6:05)
III. **Local Liquor Control Board:** None
IV. **Order of Agenda** (6:05)
V. **Selectboard**
   1. **Public Comment** (6:10)
   2. **Selectboard Comments and Announcements** (6:20)
   3. **Appointments** (6:25)
      Consider the re-appointment of Dillon Bianchi to the Planning Commission for a three year term beginning September 6, 2022 and ending September 5, 2025.
   4. **Town Manager's Report** (6:30)
   5. **Public Hearing** (6:40)
      Application to the State of Vermont for a VCDP Implementation Grant 2022 under the Vermont Community Development Program for Riverwalk Housing Project.
   6. **Board Reports & Motions**
      a. Consider the submittal of VCDP Grant Application for Riverwalk Housing Project
      Executive Session: premature general public knowledge or probable litigation to which the public body may be a party 1 V.S.A. § 313(a)(1) (7:10)
      BREAK (8:00)
      b. Banner & Town Hall Flagpole Policy (8:10)
      c. Capital Improvement Plan Workshop Preview (8:30)
      d. Police COLA review (8:40)
VI. **Commission Reports** (9:00)
VII. **Consent Agenda**
   Approve Payroll Ending: 9/3/2022
   Approve Meeting Minutes of: 8/23/2022
   Approve A/P Manifest of: 9/2/2022 & 9/6/2022
   ¾ Ton Pickup Truck Bid Award for the Fire Department
   Approve Selectboard Meetings of: 10/4/2022; 10/11/2022; 10/18/2022 and 10/25/2022

   Selectboard Meetings Already Approved: 9/13/2022 and 9/20/2022

VIII. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Individuals wishing to address the board should do so during the Public Comment period.

Please Note: The Hartford Selectboard offers public viewing of meetings live at Town Hall, on CATV's YouTube channel, or Comcast Channel 1085, as well as via Zoom. Zoom allows an individual to speak to the Selectboard from the comfort of their home or another remote location.

The Selectboard strives to allow any member of the public to have full accessibility to the meeting. It is important to note that the Open Meeting Law only ensures the public's right to participate and comment at a public meeting by attending at the designated physical location as posted in the notice and agenda.
Hartford is committed to troubleshooting any technical issues to the best of their abilities. However, it is not always feasible to resolve the issue in the moment. In addition, technical issues may occur from the individual's technology. In the event of a technical difficulty that cannot be resolved, we may continue the meeting if necessary.

If a member of the public or of the public body has technical difficulties accessing this meeting remotely, please alert us by emailing Selectboard@hartford-vt.org and tyarlott-davis@hartford-vt.org

9/6/2022 mtg - redacted

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for____appointment(s) or____re-appointment to: Dillon Bianchi

I. APPLICANT DATA:

Name: Dillon Bianchi

Address: 272 Campbell Street White River JCT, VT 05001

Telephone: (Home) [redacted] (Work)________ (Other)________

Email Address: [redacted]

How long have you been a Hartford resident? 6 Years

Are you a registered voter? Yes

II. EDUCATION:

High School: Mount Mansfield Year Graduated: 2008

College 1: Vermont Technical College Degree Earned: Associate Engineer

Course of Study: Civil Engineering Year: 2010

College 2: Vermont Technical College Degree Earned: Bachelors Science

Course of Study: Sustainable Design Year: 2012

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
Greenman Pedersen Inc	2014-Present	Construction Inspection	Project Oversite

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? 1-2 nights per month. Most evenings free.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I have been on planning commission now for two years and feel I have contributed in several ways with my experience in construction and site developments

c. What are your past experiences in Municipal, State or Federal Government? I work closely with all entities as my construction projects are funded directly by all three. I normal am a owners representative that is on site ensuring they get the desired finished product.

d. What civic or social organizations have belonged to and what positions did you hold?

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? I feel that our roadways are in a high need of repair. I notice many roads that with a small level of correction could preserve the roadway as a whole much longer than if left alone.

f. What might some solutions be? Small repairs to ditches, small resurfacing jobs, guardrail and curbing adjustments

g. Other hobbies/interests: Skiing, Hiking, Gardening, carpentry, home renovations, sugaring and more.

V. REFERENCES: (Please list three)

Name: Eric Foster Telephone: [redacted]

Name: William Waite Telephone: [redacted]

Name: Craig Colburn Telephone: [redacted]

Dillon Bianchi
APPLICANTS SIGNATURE

08/31/22
DATE

To: Town of Hartford Selectboard

From: Tracy Yarlott-Davis, Town Manger

Meeting Date: September 6, 2022

Subject: Town Manager Report

I've dedicated this Town Manager Report to an update on the licensing of cannabis establishments.

State-Level Process

Applicants first complete and apply through the Cannabis Control Board (CCB) portal and pay the application fee. Cannabis Control Board staff conduct an initial review, then a secondary review, initial a background check and conduct interviews of all applicants seeking social equity business status.

Staff determine if the application is complete and submit a recommendation to the Cannabis Control Board for approval or denial. If the application is approved, CCB staff send notification to the Local Cannabis Control Commission (LCC) and awaits their decision. If the Local Commission approves the application, the municipality informs CCB staff who then notify the applicant.

According to the CCB they review the following:

- Documentation demonstrating that the business is registered in Vermont.
- Information and supporting documents, if applicable, including the persons involved, of any contractual, management, or other agreement that explicitly or implicitly conveys control over the Cannabis Establishment.
- A contingency continuity plan that addresses the dispersal or disposal of inventory in the event of an abrupt closure.
- A timeline for beginning operations of the Cannabis Establishment.
- A Jurisdictional Determination from the Department of Fire Safety.
- Documentation of insurance coverage, bond or escrow for cessation of operations, and a deposit account with a financial institution
- Confirmation of current Vermont tax compliance, or confirmation of a plan with the Department of Taxes to come into compliance, provided that this does not apply to tax liability from income related to Cannabis businesses.
- Proof that applicant has a right to occupy the physical site of operations, through proof of ownership, a lease, or other document demonstrating a right to occupy and use the

property, or proof that such a right will exist prior to the start of Cannabis Establishment operations.

- A plan to comply with security requirements relevant to any license or licenses the applicant seeks to obtain.

<u>The Hartford Selectboard's Role as the Local Cannabis Commission</u>

In late August, I discovered an issue in that the CCB had listed each individual village separately. They had only noted that Hartford addresses would trigger a review at the local level and therefore the CCB approved the application. When I received this notice of approval, I reached out to the CCB to understand what was happening. They have noted the issue an as of August 30th informed the applicant of their error and the need to get local approval.

Unfortunately, this also helped the CCB clarify that most cannabis application materials are confidential. Their new notice to towns with local commissions states:

> *Pursuant to state law, most cannabis establishment application materials are confidential. See 7 V.S.A. § 901(h)(1)(A). The Board is sharing some of the application information in this document to facilitate the Local Control Commission's licensing review. The Board asks that you abide by state law and maintain the confidentiality of this information.*

The actual statue reads:

> *(h)(1) The following records shall be exempt from public inspection and copying under the Public Records Act and shall be confidential:*
>
> *(A) any record in an application for a license relating to security, public safety, transportation, or trade secrets, including information provided in an operating plan pursuant to subdivision 881(a)(1)(B) of this title; and*
>
> *(B) any licensee record relating to security, public safety, transportation, trade secrets, or employees.*
>
> *(2) Notwithstanding 1 V.S.A. § 317(e), the Public Records Act exemption created in this subsection shall continue in effect and shall not be repealed through operation of 1 V.S.A. § 317(e). (Added 2019, No. 164 (Adj. Sess.), § 7, eff. Oct. 7, 2020.)*

We have been informed that the Hartford Selectboard, as the LLC, may request further information about the proposed cannabis establishment directly from the applicant. However, we will not receive any of the applicant materials provided to the CCB. It's also unclear on how procedurally, what information we can provide to the Selectboard as the LLC and if any discussions can take place in public session. I've reached back out to other municipalities with LLCs, the CCB and our legal counsel to clear this up but have not heard back as of the writing of this report.

The CBB has clarified that all decisions must be communicated to them within 60 days of our receipt of the request for approval. If the decision is outstanding for over 60 days, the Board will consider it a presumptive approval and will move forward with the applicant.

Next Steps

- Determine what information Hartford's LLC is allowed to, and should, ask applicants to inform their decision for local approval.
- Determine how we can disseminate that information to the Selectboard as LLC, while still maintaining confidentiality as required.

Unfortunately, we are under a time constraint as well as we have received one application that the Selectboard, as the LLC, must decide on by October 30th. We also have indications of at least one other application that will soon be submitted to the CCB for consideration.

This process is new to municipalities across the state and to the sate CCB as well. Please bear with us as we internally finalize this process both for the coming months and as Hartford, and other Vermont towns, understand how to manage this process.

Upcoming Meeting Topics

These are tentative and subject to move or change. We also include additional items as needed.

September 20: FY22 Encumbrances, Allocating Town APRA Funds, Open Container Policy

October 4: FY24 Operating Budget Overview

October 11: Special Budget Meting

If you have an item that you'd like to bring forth to the Board, please email the Chair (mhoyt@hartford-vt.org) and Vice Chair (dfraser@hartford-vt.org). We meet on the Wednesday prior to the meeting to set the agenda.

The agenda is released the Thursday prior to the meeting and supporting documentation is emailed out by 3pm Friday.

Significant Activity Report
September 6, 2022

Parks & Recreation Department
Program and Park Highlights

- Our last day of operating the Sherman Manning Aquatic Facility was August 26th. Due to staffing levels, we were not able to remain open through Labor Day as anticipated. Our Certified Pool Operator, Vincent Beckley is working on the end of season report and will remain on staff for the pool through our winterization of the facility. South Shore and Bread Loaf have a few punch list items to complete along with installation of the pool cover.
- Administrative Assistance, Ellisa Smith finalized the publication of the Fall/Winter Program Guide. During Karen's absence, this was Elissa's first publication, and she did a fantastic job putting together all the program offerings that the Department has planned this fall/winter season. The brochure is available electronically here https://www.facebook.com/hartfordparksandrecreation and is in production now for distribution sometime the first week or two of school. Each student in the school system will receive a brochure. Additional brochures will be available at various locations within the community.
- Here are the numbers so far for fall sports programs. Total for fall athletic programs – 292. 5th/6th Boys Soccer: 21, 5th/6th Girls Soccer: 17, 3rd/4th Boys Soccer: 25, 3rd/4th Girls Soccer: 13, 2nd Grade: 25, 1st Grade: 30, Kindergarten: 35, Pre-School: 50, 3rd/4th Field Hockey: 9, 5th/6th Field Hockey: 12. NFL Flag: 1st/2nd Grade: 16, 3rd-6th Grade: 16. Youth Cheerleading: 23.
- Pool usage included 133 memberships transactions with a total of 588 visits from those holding a membership, 3078 transactions completed for daily admissions for a total of 3666 visits from our daily and membership patrons. This does not include the average of 35 participants for each of the 8 Thursday Night Pool Parties for a total of 280 visits and the Upper Valley Aquatic Center Swim Team Practices on Tuesday-Saturday for a total 480 visits. In addition, Camp Ventures utilized the pool an estimated 2400 visits during 8 weeks of camp sessions. Total of 6826 visits during operations this summer from June 18th through August 26th. We anticipate this number rising next season as we enter the spring knowing our actual opening date. This will allow us to push out and sell our memberships months in advance of opening. The Department feels our inaugural season was a tremendous success and commend a great team of staff that managed and operated the facility this summer.
- The new replacement truck arrived. The cab and chassis will be equipped with a dump, plow and hopefully a sander before the winter season arrives.
- The irrigation system failure at Maxfield was finally identified and a new Variable Speed Drive was ordered to replace it. Irrigation is extremely necessary now as we have lost most of our playing surfaces to dormancy.
- Park staff continue to be busy with projects as mowing has slowed considerably and Recreation Staff are busy preparing for after school activities, events and supporting the youth programs that have begun.

Finance

- FYE 2022 Close out, Encumbrances and Audit Prep
- FYE 2023 Set up
- Annual Reporting
- August 19, 2022 property tax late payments

Police Department

Upgrades were made to the Squad Room area, to include new workstations and computers. This will allow officers to complete their daily duties and paperwork more efficiently.

The Hartford Police Department responded to a significant amount of car breaks over 24-hour period. The suspect was identified after receiving numerous tips on the department's Facebook page. Criminal charges are pending.

Our counterdrug analyst, Senior Airman Milne, has returned from her recent military deployment.

Detectives and Police Social Worker participated in the Overdose Awareness Day Candlelight Vigil, which took place at Lyman Point Park.

Hartford Police Department
Law Total Incident Report, by Nature of Incident

Nature of Incident	Total Incidents
911 Hangup Call	12
Abandoned Vehicle	2
Agency Assistance	26
Animal Problem	4
Bike Patrol	4
Burglary	1
Burglary Alarm	24
Car Fire	1
Citizen Assist	28
Citizen Dispute	4
Condition of Release Violation	1
Traffic Accident with Damage	3
Traffic Accident with Injuries	1
Directed Patrol	120
Disorderly Conduct/Noise	1
Controlled Substance Problem	1
Falls	1
Family Fight/Domestic	5
Foot Patrol	16
Found Property	2
Fraud	5
Dumping	2
Information Report	2
Intoxicated Person	1
Juvenile Problem	2

Mental Health Emergency	2
Miscellaneous CAD Call Record	36
Missing Person	1
Motor Vehicle Complaint	10
Noise Disturbance	4
Overdose	2
Paperwork Service	13
Parking Problem	3
Phone Problem /Harassment	1
Public Speaking	2
Restraining Order	2
Sexual Assault	1
Structure Fire	1
Attempted Suicide	1
Suicide Threat	1
Suspicious Person	5
Suspicious Person/Circumstance	41
Theft	15
Theft of Motor Vehicle	3
Threatening	3
Traffic Hazard	9
Traffic Violation	1
Trespassing	2
Unresponsive Person	2
Unsecure Premise	2
Unlawful Mischief	6
VIN Number Inspection	5
Wanted Person	4
Welfare Check	13

Total Incidents for This Report: 460

Department of Public Works

Highway Department:

Raised structures on West Gilson Ave, Morey Lane and Chittenden Drive to prepare for final pavement.

Starting to raise structures on Willard Road.

Highway crew unplugged box culvert at the bottom of School House Hill.

Continue trying to keep up with washouts and trees.

Assisted Water Department with leaks.

Line striped more roads in town.

Highway has three vacant positions.

Water:

Repaired leak on C Street

Repaired leak on Demers

Repaired leak on Grovner
Welcomed our Newest Water employee Kwame Banks
Vermont Rural Water came to Quechee for a free leak detection workshop and found a leak on the Golf Course in Quechee that we will schedule repairs as soon as possible.
SCADA upgrade is about 90% complete.
Helped with raising structures with the highway crew.
Working closely with Downtown construction.
Water still has a vacant position.

Wastewater:
Manosh starting cleaning Wastewater lines in White River Junction and in Quechee.
Helped with raising structures with the highway crew.
Received the new pump for Dubois pump station.
Wastewater responded to a backup on Locust Street.
Working closely with Downtown construction.
Replaced U.V. bulbs in the disinfection building.
Replaced tire on F150.

Quechee Wastewater still has a vacant position.

Department of Planning and Development

- Zoning District Changes – Prepared information for the September 8, 2022 Planning Commission public hearing process to consider creating a new zoning district, General Commercial Residential (GCR), in the Ballardvale /Route 5/Jasmine Lane area to allow residential and mixed-use development. More detail information is available on the Town Website under Meeting Agenda Center for the Planning Commission.
- Downtown WRJ – Worked with Vital Communities, Hartford Area Chamber of Commerce and Green MT Economic Development Corporation to provide support to businesses impacted by the flooding.
- Property Development – Completed review and draft reports for the September 12th Planning Commission Public Hearing and the Zoning Board of Adjustment's September 14th Public Hearing. Continued to assist applicants regarding general inquiries and submittal of Zoning/Building permit applications; reviewed/approved new applications; and conducted inspections of completed projects for issuance of Certificates of Occupancy.
- Historic Preservation – Received and began review of 3 proposals from consultants to research and document the history of Performing Arts in Hartford.
- VCDP Housing Grant – Completed draft application for Selectboard public hearing and consideration.

Assessor

Reviewed property sales for the 2022 equalization study
Began looking into a town wide revaluation and a compliance plan associated with it
Processed property transfers, new permits, and homestead declarations
Addressed changing software due to Vermont Property Information Exchange (VTPIE)
Review ongoing legal issues associated with the Assessor's office

Environmental Sustainability Coordinator

-We've experienced some warm days recently and with a changing climate this is something we expect to see more of. Keeping cool can be a struggle for some and is essential to people's health and wellbeing. We at Town

Hall this week had our own issues when our heat pump system on the first floor crashed on a particularly hot day. Because of this situation and how important it is to keep cool on hot days we now have two large portable AC units, each of which will keep an office cool for when these kinds of situations arise. For residents that need a space to cool down on hot days the Bugbee Center is a designated cooling center and you can find other options throughout Vermont at healthvermont.gov.
-Hartford & Hartland's Window Dresser Build is making progress, members of the Measuring Team are starting to visit participants homes to take window measurements and the virtual sign up calendar for volunteers to schedule work shifts to make the window inserts is about to go live. Window measurements should be completed by the end of the month and Window Dresser's is starting to fabricate the parts to make the inserts. As a reminder, we will be holding our Window Dresser's build at the Wilder Library, November 3rd-8th. We are going to set up a Window Dressers portable workshop and assemble over 200 window inserts from custom made parts, everyone in the community is encouraged to join us.
-The Environmental Sustainability Coordinator has been collecting data on Hartford's vehicles for UNH's Carbon Clinic and Vermont's Clean Cities Coalition. UNH's Carbon Clinic will be setting up a carbon accounting system so Hartford can track its emissions and the Vermont Clean Cities Coalition will help put together a plan to transition our fleet of vehicles and equipment to low or no emissions vehicles and equipment.

IT

- Evidence room PC change over
- Battery backup changeover in Dispatch
- Cradlepoint router order/config change over
- Network monitoring onboarding
- -patch mgmt. /ticketing solution roll out

Fire Department

Fire Department- Significant Activities Report
09/02/2022
Incident Log:

Calls for Service 08/11/22-9/2/22	171		
Incident Type Categories			
Fires	5		
Overpressure Rupture/Explosion	0		
Rescue/Medical	124		
Hazardous Conditions	2		
Service Calls	21		
Good Intent	8		
False Alarm	11		
Weather Emergency	0		
Special Incident/Other	0		

The department has offered vacant positions to 5 firefighter candidates. They will begin the recruit academy on September 5th. The department welcomes new firefighters: Max Wunderlich of Hartland VT, Rick Colburn of Canaan, NH, Ryan Hulsart of Canaan, Jeremy Ratta of Lincoln, VT and Cody Place of Rochester, NY.
The department interviewed 2 additional applicants this week for our other current vacancies.

AGENDA MEMORANDUM
September 6, 2022
Town Selectboard Meeting Items: 5. and 6.a.
Submitted by: Lori Hirshfield, Director, Department of Planning & Development

Subject: Riverwalk Multifamily Project
VT Community Development Program Implementation Grant Application
Public Hearing and Consideration of Grant Application Submittal

Background: Twin Pines Housing Trust (TPHT) is working with the property owner (DEW Construction) and a developer on a new 42-unit mixed income rental housing project to be located on the vacant lot at the corner of Prospect Street and Maple Street in WRJ. TPHT is proposing submittal of an application to the Vermont Community Development Program (VCDP) as one of the funding sources. On August 23, 2022, the Selectboard decided to proceed with a Public Hearing to consider if the Town will submit a VCDP application towards acquisition of the property once the development is completed.

The VCDP is funded through the Federal HUD Community Development Block Grant program and funding requests must be submitted to the State through a municipality. Use of VCDP funds requires the majority of dwelling units serve low-and-moderate-income households. The VCDP also requires a public hearing for public comment prior to the Selectboard making a decision on the grant application. The required minimum 15-day public hearing notice was published in the Valley News on August 19, 2022.

Discussion: The new housing project will be constructed by DEW and a developer. When the project is completed, TPHT, in partnership with Evernorth (formerly Housing Vermont), would purchase the "turn-key" development. TPHT is proposing the Town apply to use a $400,000 VCDP grant as one of the funding sources for this purchase.

The development will be a four-story single building with 42-units of mixed income apartments with 9 studios, 10 one-bedroom, 19 two-bedroom and 4 three-bedroom units. Four units will be ADA complaint with all other units visitable/adaptable. Thirty units will be affordable to households earning at or below 60% of the Area Median Income (AMI), with 8 of the units targeted for households between 60% and less than 80% of AMI, and 4 of the units for households between 80% and less than 100% of AMI. Within the band of 60% AMI units, 8 are planned for Project-Based vouchers to serve households experiencing or at risk of homelessness. If funded, Riverwalk Apartments would be ready to proceed to construction in late 2022 with completion anticipated by December 2023.

Development of housing at this location is consistent with many of Hartford's Town Plan goals and objectives such as increasing much needed housing in town, and locating concentrating compact development in walkable town villages with access to public transportation, goods and services, schools, parks and recreational programs. It also would provide a range of housing opportunities to households of various sizes and income levels. The building also will be highly energy efficient with heat pumps for heating and cooling, active energy recovery ventilation, and a robust thermal envelope.

TPHT/Evernorth are requesting $400,000 of VCDP funds towards the $14,753,000 housing project acquisition cost. The VCDP is one of the funding sources for the project. Other funding sources are the Vermont Housing and Conservation Board (VHCB), Home Investment Partnerships Program (HOME), low-income housing tax credits (LIHTC), bank financing, and the newly created Upper Valley Workforce Housing Fund. The Town would subgrant the VCDP funds to TPHT which then would loan the funds to a newly formed limited partnership established for this project and managed by TPHT and Evernorth. This grant/loan structure is the same used for the Wentworth 2 housing project off Sykes Mountain Avenue, and is established through legal agreements approved by the Town's designated attorney and the VCDP. The Town would be responsible for grant administration. Attached is a draft of the grant application. TPHT will at the public hearing to provide a project overview and answer questions.

Financial Impact: The project will include $12,000 from the project's other funding resources to cover the Town's grant administrative costs for outside legal review and certifications for the grant and subgrant documents, single audit and public notices. No Town matching funds are required. Use of the funds as a grant for acquisition reduces the Town's financial responsibilities to one payment and one reimbursement for purchase, and processing a few legal invoices. The Town would be required to only complete 5 years of annual reports instead of the typical 20 years for loans.

Recommendation: Following close of the Public Hearing:

1. Approve submittal of a VCDP grant application for the Riverwalk Multifamily Project and authorize the Town Manager to take all necessary actions to complete and submit the application and implement the grant.
2. Pass and sign the attached *Resolution for VCDP Grant Application Authority.*

Attachments: 1. TPHT/Evernorth Presentation
2. Draft VCDP Grant Application
https://cms5.revize.com/revize/hartfordvt/Riverwalk%20Multifamily%20Proposed%20Project%20VCDP%20App%20Public%20Hearing%209-6-2022.pdf
3. Resolution for VCDP Grant Application Authority

Riverwalk Apartments

TWIN PINES HOUSING

evernorth

Investing in communities. Building possibilities.

Riverwalk Apartments

~Prime location near parks, transit and schools
~42 total units in a four-story building with "tuck-under" parking
~Amenities include 53 parking spaces, a community lounge, tenant storage and laundry room
~Mixed-Use as this Residential Development is the last phase of a three-phase development with two commercial phases already constructed
~Unit Mix:

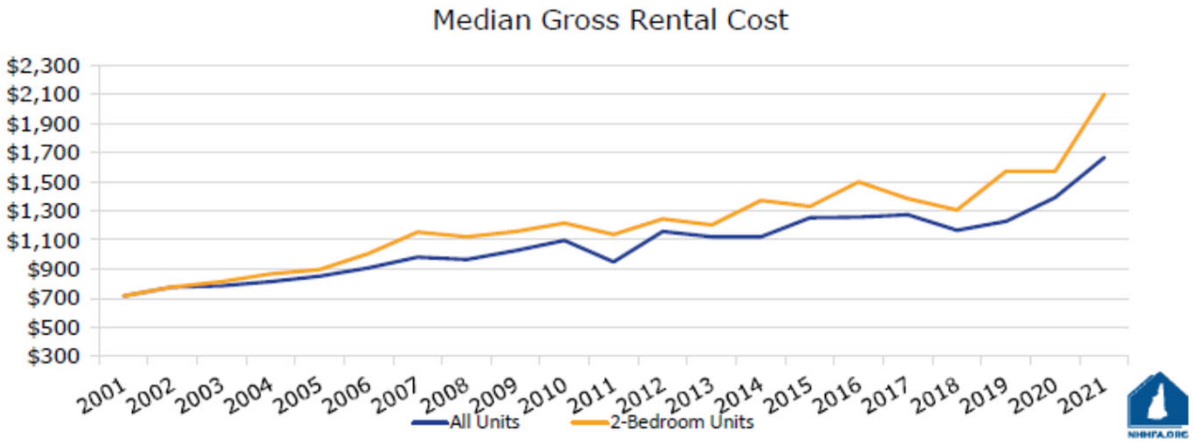
- ~9 Studios
- ~10 One-Bedroom Apartments
- ~19 Two-Bedroom Apartments
- ~4 Three-Bedroom Apartments

~Affordability in this Mixed-Income Housing Development:

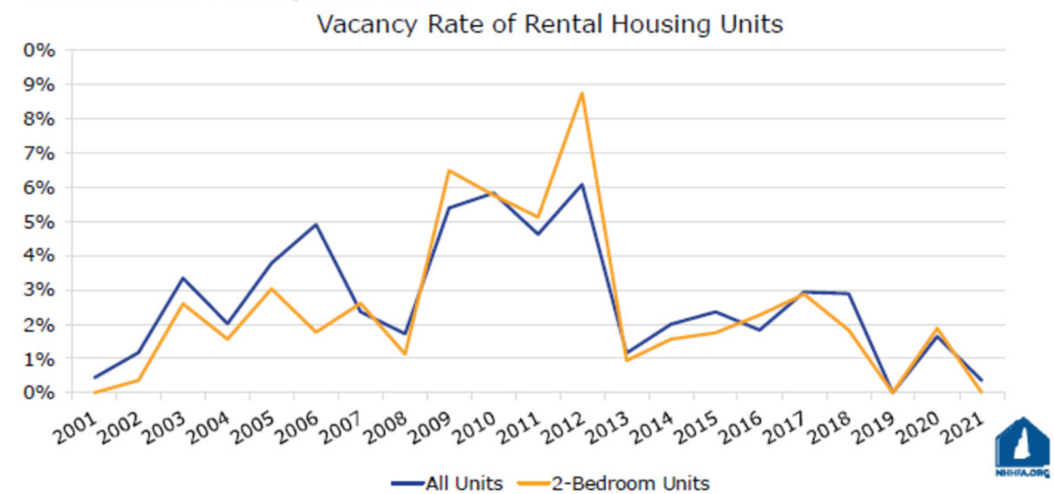
- ~13 units at or below 50% AMI (31% of the units)
- ~17 units at or below 60% AMI (40%)
- ~8 units at or below 80% AMI (19%)
- ~4 units at or below 100% AMI (10%)


Upper Valley Haven
Food Pantry, Fuel Assistance, Afterschool programs
0.8 mi
White River School
0.3 mi
Stern's Quality Produce
0.2 mi
Coop Food Store
0.2 mi
Project Location
VA Medical Center WRJ
1.9 mi
Hartford Playground
420 ft
LISTEN Community Services
150 ft
Downtown White River Junction
Restaurants, Shopping, Red Logan Dental Clinic, Cover Home Repair, Inc.
0.3 mi
Lyman Point Park
200 ft
Kilton Public Library
0.5 mi

Lebanon NH-VT Micropolitan NECTA



Lebanon NH-VT Micropolitan NECTA



Andrew Winter
Executive Director
Andrew.winter@tphtrust.org

TWIN PINES HOUSING

Ben Sturtz
Senior Developer
Bsturtz@evernorthus.org

evernorth
Investing in communities. Building possibilities.

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Hartford (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program for the Riverwalk Multifamily Project; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances thereof; and
3. the Applicant has a duly adopted and current Municipal Plan dated June 4, 2019 , and that the project is consistent with said plan; and
4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Lori Hirshfield is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that (Name) Tracy Yarlott-Davis Title Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, or Michael Hoyt Title Selectboard Chair , who are hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, GEARS; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 6th day of September, 2022.

LEGISLATIVE BODY

Michael Hoyt, Chair ______________________________

Dan Fraser, Vice-Chair ______________________________

Kim Souza, Clerk ______________________________

Lannie Collins ______________________________

Mary Erdei ______________________________

Rocket ______________________________

Ally Tufenkjian ______________________________

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the ____day of _______________, ____, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this _____ day of ______________________, _____.

Clerk Signature: _______________________________________

AGENDA MEMORANDUM
September 6, 2022
Town Selectboard Meeting Item: 6.b.
Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Draft Town Hall Flagpole Policy and Downtown Banner Update

Background:

Throughout the year, the Town receives a number of requests to fly additional flags on the flagpole outside Town Hall. In addition, we are aware that community stakeholders are looking forward to the small banner poles in downtown as we complete both phases of that project.

Discussion:

Attached is a draft Town Hall Flagpole policy that addresses special flags and adds special local provisions for additional times for the flags to fly at half-staff.

Another item that staff will be working on over the winter is clarifying the Town's sign ordinance to address the small banner poles that are available on downtown White River Junction light poles. Baring supply chain issues, we will be able to use those with the completing on all of the beautification work which will be finished Spring 2023. We are also evaluating the regulations for banners which could be displayed across a public street above traffic.

Items that staff are evaluating include:

- Size and material of all banners
- Restrictions on language or graphics
- Criteria and process for approving a banner
- Length of banner placement
- Related fees
- Considerations for insurance and liability

Our goal, across departments, is to present a lively, vibrant downtown White River Junction while also celebrating our community. We look forward to continuing to bring these ideas to you all to realize that vision.

Proposed Motion:
That the Selectboard approve the draft Town Hall Flagpole Policy.

DRAFT Town Hall Flagpole Policy

PURPOSE

It is the intent of the Town of Hartford to establish a Town-wide policy which follows the United States and State of Vermont provisions governing the display of flags, including the United States flag, the State flag, and special flags. Any additions must be approved by the Hartford Selectboard.

REFERENCE

United States and State of Vermont provisions governing the display of flags. These can be found in the United States Code, Title 4, Chapter 1[1] and the Vermont Statutes, Title 1, Chapter 11[2] (hereinafter "Flag Code and Protocol").

APPLICATION

This Policy applies to all buildings owned or controlled by the Town of Hartford and all individuals employed by or who volunteer with the Town of Hartford, unless a provision of the policy conflicts with a contract or statute (e.g., Collective Bargaining Agreement, Civil Service Rule, or Memorandum of Understanding).

GUIDANCE

Display and Care of Flags

The Town of Hartford follows the Federal and State of Vermont Flag Code and Protocol governing the display and care of flags, including the United States flag, and the State flag.

Display of Additional Flags Indoors or Outdoors

In addition to the above flags, other "Special Flags or Banners" may be displayed on the flagpole located on the right side of the front door of Town Hall. Such Special Flags or Banners may only be displayed upon approval from the Hartford Selectboard.

Examples of Special Flags or Banners include, but are not limited to, Sister Town flags, Heritage Month flags (e.g., Black History Month, Pride Month, Asian/Pacific American History, National Hispanic Heritage, and Indigenous peoples' heritage), POW/MIA flags received in recognition of awards, flags received from visiting groups, or flags designating an event or accomplishment.

When selecting or approving a request for flying a Special Flag, the Selectboard shall consider and determine that the Special Flag meets at least one or more of the following criteria:

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[1] United States Code Title 4, Chapter 1

[2] VSA Title 1 Chapter 11

- Whether the United States or State of Vermont has recognized the flag though statute or proclamation;

- Whether the flag represents an organization dedicated to the public good for the Town of Hartford;

- Whether the flag represents a National, State, or Town interest;

- Whether the flag is an historic American flag that has or continues to have a primary positive message of American history and unity;

- Whether the flag promotes unity and community with another Town, state, country, or other jurisdiction; or

- Whether the flag represents a positive interest or value worthy of public recognition.

Unless otherwise stated or determined by the Selectboard, all Special Flags or Banners shall be flown or displayed for a limit of thirty (30) calendar days after their approval.

Any Special Flag or Banner flown from a flagpole at Town Hall must not be larger than the flag of the United States of America and must be located beneath the flag of the United States of America when flown on the same staff.

<u>Display of the Flags at Half-Staff</u>
All flags shall be flown at half-staff as prescribed or consistent with Flag Code and Protocol or as directed by the proper federal or state officials.

In addition to any federal or state protocols or directions, the Town Manager, Selectboard Chair (or their designee) may order the flags on Town of Hartford owned flagpoles to be flown at half-staff for one week on the death of any of the following individuals:

- Current or former member of the Selectboard

- Current or former head of any Town department

- Current or former Town Manager

- Any other local official, Town employee, resident, or other individual deemed by the Town Manager or the Selectboard Chair to have made significant contributions to the benefit and welfare of the Town of Hartford.

- Any instance where a Town of Hartford employee has been killed in the line of duty or has died as a direct result of injuries incurred while in the performance of official duties.

The Town Manager shall state the reason or name of the individual in whose honor the flag or flags have been lowered to half-staff in their Town Manager's report as well as in an email to all-staff and the Selectboard.

AGENDA MEMORANDUM
September 6, 2022
Town Selectboard Meeting Item: 6.c.
Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: **Preview of September 13 Capital Improvement Plan Workshop**

Background:

On September 13th, the Selectboard will be discussing the Town's Capital Improvement Plan (CIP) and how to consider projects with the Town Manager and Finance Director.

This item is to begin that discussion so that our discussion on the 13th can be efficient.

Discussion:

As previously discussed at the May 3, 2002 meeting, capital projects can generally be considered to be things that last longer such as major equipment, underground projects and aboveground projects. The new pool is considered a capital project as is the downtown main street construction.

The Town also includes department-level reserve funding in the CIP to replace equipment from vehicles to fire equipment to well filter material. Using reserves is a tried-and-true method that allows for a smooth tax rate over time to "save up" to replace items. For example, rather that increasing the budget by $150,000 in one year to purchase a roadside mower that has a useful life of ten years, the town can put $15,000 each year into a reserve fund to purchase a roadside mower every ten years. It's an imperfect process as prices rise, equipment can last longer or have an expensive repair that requires us to adjust. It also requires long-term planning and commitment.

In June we discussed the long-range CIP in its entirety. We also discussed that the national economic outlook is uncertain, and the Town continues to suffer from cost increases and supply chain and labor shortages. I urged the Selectboard to remain aware of those items when discussing major projects that rely on construction supplies or affiliated labor sectors.

We also discussed that the ongoing Covid-19 pandemic paused many projects and therefore we have a backlog of planned projects that are in progress on some level. We not only need to look forward but also ensure that we're committing the time and resources to these projects to complete them.

In preparation for the September 13th meeting, you will receive an Excel workbook staff have produced. It has three tabs:

- Reserve Funds
- Projects in Progress
- Other Projects Identified

All of these are based on our discussions on June 14, 2022 but in a shorter, spreadsheet version. In addition, staff have indicated projects that are:

- Health and Safety Priorities
- Climate Action Plan Priorities
- Aging Infrastructure Priorities
- Designed or Engineered
- Funded
- Estimated Costs (if known)
- Targeted Funding Streams

On September 13, we will target what items are a priority for the Selectboard and how we can incorporate those priorities into the FY24 operating budget. Tonight, we can begin to discuss as a group where the Selectboard as a whole is leaning and how we can help better guide that conversation next week.

AGENDA MEMORANDUM
September 6, 2022
Town Selectboard Meeting Item: 6.d.
Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Follow-Up Police Cost-of-Living Adjustment for FY23

Background:
At the July 26, 2022 Selectboard meeting the Board discussed a review of the current cost-of-living adjustment of the Police Department. That memo is available here: July 26, 2022 Board Agenda Packet

Discussion:
As part of the discussion, the Selectboard asked for more information on the additional funds required for increasing the police department's cost-of-living adjustment (COLA) in various scenarios. One Selectboard member also enquired about a similar increase for all staff.

As in July, I have had to use some assumptions and rounding to compare like numbers. Therefore, these numbers will look different that those in your budget book. The below numbers represent the total of the union employees the equivalent of one full time employee (2080 hours per year). There are two part-time dispatchers that work a varying number of hours. For simplicity's sake, we have calculated those two individuals as full time. I've also rounded these numbers up to the nearest thousand. Promotional opportunities and staffing changes would also affect these numbers but those can't be projected out accurately, so I have held those constants for this purpose. This also excludes overtime which is budgeted at $140,000 for FY23. As the Police Department brings on new patrol officers, those numbers will change.

Current FY23 Compensation
2.25% step increase .75% COLA adjustment

Salary	$1,860,000
Payroll Related Expenses	$535,000
Total	$2,400,000

Scenario 1 – increase COLA to three percent

2.25% step increase 3% COLA adjustment

Salary	$1,900,000
Payroll Related Expenses	$547,000
Total	$2,450,000
Additional Funds Required	$52,000

Scenario 2 – increase COLA to six percent

2.25% step increase 6% COLA adjustment

Salary	$1,956,000
Payroll Related Expenses	$563,000
Total	$2,520,000
Additional Funds Required	$122,000

Scenario 3 – Increase COLA to nine percent

2.25% step increase 9% COLA adjustment

Salary	2,010,000
Payroll Related Expenses	578,000
Total	2,589,000
Additional Funds	$192,000

If the Board acts on one of these scenarios, the department affected will be Public Works. Likely we will have to reduce their paving budget (currently allocated at $498,000) by the amount needed. As a comparison, their sidewalks budget is set at $156,000 this year. Depending on the amount the Town needs to act on the Board's motion, the leadership at Public Works and I will need to evaluate which specific items we will reduce. We will have to reflect this change with an increase in the FY24 operating budget to maintain infrastructure such as roads and sidewalks.

All-Staff COLA Adjustment

With regards to providing these increases to all staff, who have all been affected by inflation and are well-aware of the historically low unemployment rates in Vermont and New Hampshire, it's not sustainable for the fiscal year 2023 budget.

For informational purpose, I multiplied the most recent payroll manifest by 26 to get a ballpark average over a year. Increasing that amount to reflect the three, six, and nine percent COLA increases led to an approximate additional funds needed of between $120,000 and $440,000. To understand those in context of Town operations, the Finance department's total budget is $478,000 for FY23. The Assessor's budget is $246,000 and the Town provides a total appropriation of $367,000 for libraries. Based on that work, this is unsustainable and would require the Town to reduce or cut vital supplies, equipment, or even staff to provide this increase.

Proposed Language for a Motion:

That the Selectboard directs the Town Manager to increase the COLA adjustment to a total of ___ percent for (employee group) and reallocate the required funds from the Public Works FY23 Operating budget.

TOWN OF HARTFORD
SELECTBOARD Minutes

Tuesday, August 23, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall and on Zoom

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member, Ally Tufenkjian, Member; Tracy Yarlott-Davis, Town Manager; Lana Livingston, Administrative Assistant; Russ North; Andrew Winter; Tim Sidore; Tim Fariel; Sara Campbell; Todd Campbell; John Hall

Zoom Participants: Marie Alvin; Colin Butler; Cathy Melocik

CATV LINK: https://catv.cablecast.tv/CablecastPublicSite/show/29030?channel=1

I. **Call to Order the Selectboard Meeting** at 6PM by Selectboard Chair, Mike Hoyt.
II. **Pledge of Allegiance** was recited.
III. **Local Liquor Control Board: NONE**
IV. **Order of Agenda** There were no changes to the order of Agenda.
V. **Selectboard**
    1. **Public Comment**
    Todd Campbell of WRJ asked the Board for an update on the Gates Street/Fairview Terrace project. He was promised regular updates a year ago and there seems to not be anything done. The Town Manager said there is $100,000 in this year's budget, that began July 1,2022, for an engineering study. The Selectboard is doing a Capital Improvement Plan planning session in September as well as discussing ARPA funds.

    Tim Fariel of WRJ suggested that the Town would benefit from a different process to development projects. An overview of community development and vitality would be a desired way forward.

    Marie Alvin of WRJ (zoom) asked about the street lights on Demers Ave. It seems like nothing has been done. She also recommends the Board to make a list of goals and how funds are going to be spent. It looks to her that the Town has no vision - they need a strategic plan.

    Tim Sidore from Execusuite Suites addressed the Board to make them aware of what he says was an unfair increase of the property tax assessment by the Town. This situation is now gone to legal representatives.

    Colin Butler (zoom) asked why the Twin Pine Riverwalk WRJ Housing Project is on the agenda as it has not gone to the Planning/Zoning Commissions. The reason it is on the agenda is to gain approval to hold a public hearing on September 6. At that hearing the public can ask all the questions about the project.

    Cathy Melocik of Wilder (zoom) reminded the board of the conflict of Interest guidelines.

2. **Selectboard Comments and Announcements**
   Lannie Collins asked who created the ARPA Survey and why it didn't go to the Board first. The Town Manager created the survey and sent it out.

   Rocket wanted to thank all the staff for all their hard work especially in downtown WRJ.

   Kim Souza thanked the Fire Marshall, Fire and Public Works for their swift response to the Briggs Block incident.

3. **Appointments**
   Selectboard Clerk, Kim Souza made the motion to Re-appoint Larson Burns to the Design Review Board for a three -year term beginning August 23, 2022 and ending August 22, 2025. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

4. **Town Manager's Report** – there were no significant activity reports available at this meeting.

Police Chief Search
After my preferred candidate accepted another position and I declined to move forward with the second, the search is now back to square one. As of the writing of this report, I have a call scheduled with IACP leadership to determine what edits to make to the job posting and how we can together have a successful search. I'm honored and thankful that Acting Chief Connie Kelley and the rest of the Police Department support this decision and are willing to continue to take on additional tasks to keep the Police Department's day-to-day operations running.

Briggs Building Water Main Break
As I reported last week on Monday August 15th, it appears that the sprinkler main pipe into the Briggs building failed, dumping between 300 and 400,000 gallons of clean water into the basement.
Hartford Fire staff Keith Morse, Mitch White, Eli Snelling, and Sean Spencer responded to multiple sprinkler alarm calls. They worked quickly to get the electrical turned off and clear the building. Both Chief Cooney and Deputy Chief Czora were called onto the scene as was Fire Marshal Tom Peltier.
Evan Eccher and Kai Eastman from Public Works' Water division rushed over to identify and turn off the water main to the property to stop the water.
Throughout the rest of the week both Fire and Public Works, including Interim Director Jeremy Delisle and Chief Wastewater Operator Steve Brock were on site multiple times to assess the structure and systems, and investigate where all of the water went when it was discovered that the basement was dry Tuesday morning.
As of this writing, there is power restored to some of the building and some occupants have been allowed in.
I also want to thank Hartford Police for moving staff around so that the Windsor County State's Attorney, displaced by this incident, could resume operations in a temporary space at HPD.

Pool closing for the season
Due to staffing, this is your last week to visit our new pool. We look forward to enjoying in next summer. Thank you to Scott and the Parks and Recreation team for all of their hard work and creative thinking in getting it up and running.
No Sig Acts this week
Since we just met last week, I offered up a week off from Sig Acts.

Free COVID Tests
Covid-19 is still making its way through our community. If you have not yet received your free federal Covid-19 tests, please visit: https://www.covid.gov/tests

New Website – still remodeling
Town staff continue to find old links and routing as we clean up the migration. Please email me the broken URL links and we'll put in a ticket to fix them. Tyarlott-davis@hartford-vt.org
We are going to wait until the dust settles on content before editing photos so please stay tuned!

Upcoming Meeting Topics
These are tentative and subject to move or change. We also include additional items as needed.
September 6: Flag and Banner Policy, Open Container Item, Twin Pines WRJ Housing Project
September 20: FY22 Encumbrances, Allocating Town APRA Funds
October 4: FY24 Operating Budget
If you have an item that you'd like to bring forth to the Board, please email the Chair (mhoyt@hartford-vt.org) and Vice Chair (dfraser@hartford-vt.org). We meet on the Wednesday prior to the meeting to set the agenda.
The agenda is released the Thursday prior to the meeting and supporting documentation is emailed out by 3pm Friday.

5. **Board Reports, Motions & Ordinances**

a. **Overview of the Twin Pine Riverwalk WRJ Housing Project**
Presented by Lori Hirshfield, Director of Planning and Development and Andrew Winter of Twin Pines.
Recommendation: Hold a public hearing on September 6, 2022 to determine if the Town should submit a VCDP application for the Riverwalk Multifamily Housing Project.
The Board agreed unanimously and had no objections for a public hearing on September 6.

b. **Assessor Update on Reevaluation** presented by Joe Turner, Assessor.
Discussion: Vermont Property Valuation and Review (PVR) has specific regulations associated with a town wide revaluation. These regulations can affect when a town begins the revaluation process and contains some regulatory requirements. The impact on both the town and the taxpayers should also be understood before undertaking a town wide revaluation.
Financial Impact: A town wide revaluation would have a large financial impact on the Town. A revaluation would also redistribute the tax burden placed on taxpayers.
Presentation:
https://cms5.revize.com/revize/hartfordvt/Town%20Wide%20Revaluation.pdf

c. **HCOREI Update** presented by Sara Campbell, Chair of HCOREI.
The Chair gave an update on the committee's work and asked the Town about the progress they have made on items presented at the last update.

d. **VLCT Welcoming and Engaging Communities Cohort** presented by Tracy Yarlott-Davis, Town Manager.

The EPIC Journey program is in direct alignment with the Strategic Plain for Diversity, Equity, and Inclusion. Participating in the Welcoming and Engaging Communities Cohort will not only allow Hartford to participate in the program for free but also allow Town leaders to collaborate with colleagues from around the state. I am happy to join from the municipal operations side and urge the Selectboard to select one member to also participate. In order to process our application, I have drafted a letter of interest for the Board's consideration.

Selectboard Vice Chair, Dan Fraser made the motion

- **That the Selectboard approve the letter of interest in participating in the cohort**
- **That the Selectboard request that the Town Manager complete the application**
- **That the Selectboard include Town Manager Tracy Yarlott-Davis as a participant.**
- **That the Selectboard include member, Kim Souza, as a participant.**
Selectboard Member, Mary Erdei seconded the motion. 4 were in favor, 2 (Souza & Rocket) abstained and 1 (Collins) voted no. The motion passed.

e. Vermont Community Foundation Equitable & Inclusive Committee Grant
NOTE: Not presented at this Selectboard meeting. Will try for the next regular Selectboard meeting.

f. **<u>Housing Committee</u>** – Selectboard of a Liaison

On July 26, the Selectboard created the Hartford Committee on Housing and Homelessness

<u>Selectboard Member, Rocket made the motion to accept Ally Tufenkjian as the Selectboard Liaison to the Hartford Committee on Housing and Homelessness. Selectboard Vice Chair, Dan Fraser seconded the motion. 6 were in favor, 1 (Tufenkjian) abstained and the motion passed.</u>

g. **<u>FY24 Budget Guidance Finalization</u>**

Background:

Since 2016, the Hartford Selectboard has provided a guidance document to the Town Manager at the beginning of the budget cycle. This document provides a set of overarching goals for the upcoming operational budget cycle for the Town Manager and their staff to consider when drafting and presenting budgets.

Approved Budget Guidance Memo:
https://cms5.revize.com/revize/hartfordvt/Town%20Wide%20Revaluation.pdf

h. **<u>Reallocation of General Funds for the Bugbee Senior Center</u>**

<u>Selectboard Member, Lannie Collins made the motion That the Selectboard allocate up to and not more than $80,000 to the Bugbee Senior Center from the ARPA Funds to fund the installation and associated project costs of handicapped accessible doors. Selectboard Member, Ally Tufenkjian seconded the motion. 6 voted yes and 1 (Rocket) abstained. The motion passed.</u>

i. **<u>Response to Complaint of Alleged Open Meeting Law Violation</u>**

Background:

On July 12, 2022 the Selectboard approved a change to the By-laws of the Hartford Energy Commission to allow the Commission to consist of between five and seven members. The Commission was unaware that the Town charter specifically lists this Commission and states that the membership shall be seven. The error was inadvertent.

Discussion:

On July 22, 2022, we received a complaint from an individual about the action taken on July 12 among other items. Our legal counsel advised that we bring forth the complaint for your consideration. In addition, our counsel has drafted a response letter for the Board's consideration. Counsel has authorized us to have this conversation in open session as well.

<u>Selectboard Clerk, Kim Souza made the motion That the Selectboard approve the letter dated August 23rd to Remington Nevin regarding the allegations of violations of Open Meeting Law and also that the Selectboard rescind the motion of July 12th regarding the number of members of the Hartford Energy Commission. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed.</u>

VI. Commission Reports - None

VII. Consent Agenda: <u>Selectboard Vice Chair, Dan Fraser made the motion to approve the consent agenda and amend the approval for the Selectboard Chair to sign the A/P manifest dates August 5, 2022 and the Payroll manifest dates August 11, 2022 to correctly reflect the</u>

dates of those documents. Selectboard Member, Rocket seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 8/20/2022
Approve Meeting Minutes of: 8/15/2022 & 8/16/2022
Approve A/P Manifest of: 8/19/2022 & 8/23/2022
Selectboard Special Meeting on September 13th

Selectboard Meetings Already Approved: 9/6/2022 & 9/20/2022

VIII. Adjourn the Selectboard Meeting: Selectboard Member, Ally Tufenkjian made the motion to adjourn the meeting at 10:10PM. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

____

Kim Souza, Clerk

AGENDA MEMORANDUM
September 6, 2022
Town Selectboard Meeting Item: Consent Agenda
Submitted by: Scott Cooney, Fire Chief

Subject: **¾ Ton Pickup Truck Bid Award**

Background: This ¾ ton pickup truck replaces a 2010 Ford Explorer in the fire department fleet. The primary purpose of this muti-use vehicle will be for the Deputy Fire Chief to respond to various emergencies and training activities while serving as a platform for command and control of emergency incidents and training operations. It will also function as an additional tow vehicle for the various special operation trailers in the department.

Discussion: On July 29, 2022, the department released a request for proposal (RFP) for the purchase of a ¾ ton pickup truck and associated upfitting equipment. We received two responses to the RFP. After review of the respective bids, Key Chevrolet offered a cost of $50,220.00 and McGee Dodge offered a cost of $61,145.00. Both vendors will accept a trade-in of the existing 2010 Ford Explorer, price to be determined after the new vehicle is received by the dealer.

Financial Impact: Funding for this purchase and its associated upfitting costs are planned for and exist in the Fire/Amb Reserve account.

Recommendation Motion: I move to authorize the Town Manager to award the purchase of a 2023 ¾ Ton Pickup Truck to Key Chevrolet and authorize the purchase of the vehicle and associated equipment be paid from the Fire Reserve account.

____
Town Manager

Attachments:

RFP
Key Quotation
McGee Quotation

Town of Hartford, Vermont
Request for Proposal
2022 Chiefs Command Vehicle

Contact: Jason Czora
Deputy Chief of Operations and Training
Town of Hartford Fire Department
812 VA Cutoff Rd.
White River Junction, Vermont 05001
Phone: 802-295-3232
E-mail: jczora@hartford-vt.org

RFP Issuance:	**July 29, 2022**
RFP Response Deadline:	**August 29, 2022**

Introduction

The Town of Hartford (VT) Fire Department requests quotation/bids for the purchase of a command vehicle for use by the Deputy Fire Chief.

1. **SCOPE OF WORK:**
   The Town of Hartford is requesting bids to supply the town with one (1) new 2022 or 2023 ¾ ton pick-up truck, 4WD, 4-Door crew cab, which meet or exceeds the detailed bid specifications in this document. Bidders must detail any exceptions that they are making to the minimum specifications provided by the town.

2. **SPECIFICATIONS:**
   Deviations to Specifications and Requirements When bidding on an "or equal," Bids must be accompanied with all descriptive information necessary for an evaluation of the proposed material or equipment such as the detailed drawings and specifications, certified operation and test data, and experience records. Failure of any bidder to furnish the data necessary to determine whether the product is equivalent, may be cause for rejection of the specific item(s) to which it pertains. All deviations from the specifications must be noted in detail by the bidder on the Affidavit of Compliance form, at the time of submittal of Bid. The absence of listed deviations at the time of submittal of the Bid will hold the bidder strictly accountable to the specifications as written. Any deviation from the specifications as written and accepted by the Town may be grounds for rejection of the material and/or equipment when delivered.

Color	Black
Engine	Gasoline 6.6L, V-8 "or equal"
Transmission	6 speed automatic "or equal"
Brakes	4 wheel disc w/ABS
Tires/Wheels	All terrain mounted on painted steel w/ full sized spare
Steering	Power steering w/tilt
Window/Locks	Power windows/locks

Ignition	Factory remote start
Air Conditioning	Factory air conditioning
Windshield Wipers	Intermittent
Front Seats	40/20/40 split-bench
Towing	HD towing package w/GVW rating 10,450 lbs.
Steps	black running boards
Privacy Glass	front and rear passenger windows, rear window
Floor Covering	rubberized vinyl - black
Warranty	factory warranty

Additional specifications

- Upfitter/accessory electrical switches
- Autolocking differential
- Heavy duty air filter
- 220-amp alternator
- Rear vision camera
- Recovery hooks
- Skid plates
- Cruise control
- Dual batteries
- Cargo box lighting
- Off-road package
- Integrated trailer brake controller

3. **SERVICE:**

The quote must include a statement that the successful bidder will service the equipment. A pricing structure for repairs shall be included in the proposal, along with assurances that repairs shall be completed on site or with free pickup provided.

4. **GENERAL INFORMATION:**

Quotes shall be submitted in a sealed envelope with the contractor's name, address, and phone number. Proposals received after the stated deadline shall not be accepted. Proposal packages are to be delivered to:

Town of Hartford
Attn: Tracy Yarlott-Davis – Town Manager
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Clearly marked and sealed envelope "Chief's Command Vehicle for Hartford FD"

Proposal for Bid for the Town of Hartford Vermont

2022 Chiefs Command Vehicle

Key Chevrolet of White River

32 Key Auto Dr

White River Jct. Vermont 05001

Thank you for the opportunity to bid on this unit. Our dealership decided to order a unit as close to the specs requested. We initially put the order in as a 2022 model year but learned ordering for 2022 units had been moved to 2023 model year units.

Enclosed is a spec sheet and order number for the unit we have ordered. BZNWN7 is the order submitted to GM.

Pricing for this unit is as follows

MSRP……………………………….	52,635.00
GM BID ASSISTANCE…………	-4,700.00
RUNNING BOARDS……………	986.00
UPFITTER SWITCH WIRING..	600.00
FACTORY REMOTE START….	585.00
ADMIN FEE…………………………	699.00
	50,220.00

Any tax, title, license, or upfits will be additional.

Key Chevrolet agrees to prep and have the vehicle ready to be delivered within 7 days of receiving the unit.

It is reasonable to think we will have the truck in our possession within 90 days of the order, but we want to make clear that there can be delays that are beyond our control. We will make sure to communicate any delays immediately.

Key Chevrolet agrees to assist with any service needs the unit may need. This will include picking up and dropping off for service when necessary.

Key Chevrolet recommends the purchase of extended warranties and maintenance plans for this unit and can customize a plan for the Town of Hartford.

The unit will come with GM's standard factory warranty.

3 years or 36,000 miles of Bumper to Bumper limited coverage which includes:

Covers the entire vehicle for repairs, including parts and labor, to correct any defect in materials or workmanship for 3 years or 36,000 miles, whichever comes first.

Also includes:

Warranty coverage on tires against defects in material or workmanship (NOTE: wear-out is not considered a defect)

Towing to the nearest authorized dealership for warranty repairs

What is Not Covered

Routine maintenance

Slight noise, vibrations or other normal characteristics of the vehicle

Damage due to accident, misuse, insufficient maintenance or alteration

The unit also comes with a limited Powertrain Warranty

Covered components include:

Engine — Components such as engine block, cylinder head, manifolds, timing gears, oil pump, all internally lubricated parts, seals, gaskets and internal electrical components

Transmission/Transaxle and Transfer Case (if equipped) — Components such as the case, all internally lubricated parts, mounts, seals, gaskets, and internal electrical components

Drive Systems — Components such as propeller shafts, universal joints, constant-velocity joints, axle shafts, bearings, final-drive housings, and all internally lubricated parts

What is Not Covered

Components such as:

Sensors, Wiring, Connectors, Radiators, Hoses, Coolant, Cooling lines

We thank you once again to the chance to assist. Please reach out if any other information is needed.

Michael Coutermarsh

General Sales Manager

Key Chevrolet of White River

Michael Coutermarsh
KEY CHEVROLET OF WHITE RIVER

ATTENTION ALL USERS: When using Order Workbench (OWB), please DO NOT disable pop-up windows functionality. OWB uses pop-up windows to display business critical alerts, confirmations and warning messages while in transactions. For assistance, contact the OWB Help Desk at 1-888-337-1010.

jvm001 | Logout

ORDER Workbench Main > Order Vehicles > Configure a New Vehicle: Summary

PLAN & FORECAST | ORDER VEHICLES | MANAGE INVENTORY | LOCATE VEHICLES | DELIVER VEHICLES | REPORTS & TOOLS

Configure a New Vehicle: Summary

BAC: 311182 BFC: 1 Name: KEY CHEVROLET OF WHITE RIVER

You have successfully submitted your configuration as a preliminary order. Go to View My Preliminary Orders to view the following order: BZNWN7

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

RELATED LINKS

- → View My Allocation and Constraints
- → View Stored Configurations
- → US On-Line Order/Reference Guide

Customer Information

View Customer Version

Business Name:
TOWN OF HARTFORD VERMONT
812 VA CUTOFF RD
WHITE RIVER JUNCTION VT 05001
Phone: 802-295-3232
Email: jczora@hartford-vt.org

Model Information

Model Year: 2023 Division: CHEVROLET TRUCK Allocation Group: CHDCRW

Model: CK20743 - 2500HD Silverado: 4WD Standard Box Crew Cab Order Type: SRE-Retail Sold

DAN: HFD UPDATE

Stock No: UPDATE Quantity: 1

MSRP: $50,840.00 MSRP W/DFC: $52,635.00

Preferred Equipment Group †

PEG: 1WT

Color

Primary Color: GBA - Black

Trim

H2G: Jet Black, Vinyl seat trim

Options

9L7:	Upfitter switch kit, (5)	$150.00
AE7:	Seats, front 40/20/40 split-bench	
AKO:	Glass, deep-tinted	
AQQ:	Remote Keyless Entry	
AU3:	Door locks, power	
BG9:	Floor covering, rubberized-vinyl	
C49:	Defogger, rear-window electric	
DBG:	Mirrors, outside power-adjustable vertical trailering	
E63:	Durabed, pickup bed	
G80:	Auto-locking rear differential	
GT4:	Rear axle, 3.73 ratio	
IOR:	Audio system, Chevrolet Infotainment 3 system	
JGD:	GVWR, 10,450 lbs. (4740 kg)	
L8T:	Engine, 6.6L V8	
MYD:	Transmission, 6-speed automatic, heavy-duty	
NE1:	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	
NQF:	Transfer case, two-speed	
NZZ:	Skid Plates	
PCV:	WT Convenience Package	$1,185.00
PYN:	Wheels, 17" (43.2 cm) painted steel, Silver	
QK2:	Tailgate, Multi-Flex	$595.00
QT5:	Tailgate, gate function manual with EZ Lift	
QXT:	Tires, LT265/70R17E all-terrain,	

JHD:	Hill Descent Control	
JL1:	Trailer brake controller, integrated	$275.00
K34:	Cruise control, electronic	
K47:	Air filter, heavy-duty	
K4B:	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	$135.00
KC4:	Cooling, external engine oil cooler	
KNP:	Cooling, auxiliary external transmission oil cooler	
KW5:	Alternator, 220 amps	$150.00

	blackwall	
SAF:	Tire carrier lock	
UF2:	LED Cargo Area Lighting	$125.00
UVC:	Rear Vision Camera	
V46:	Bumper, front chrome	$200.00
V76:	Recovery hooks, front, frame-mounted, Black	
VJH:	Bumper, rear chrome	
VK3:	License plate kit, front	
Z71:	Road Package	$525.00
Z82:	Trailering Package	
ZXT:	Tire, spare LT265/70R17E all-terrain, blackwall	

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Order Workbench: **FAQs** **Site Map**

Town of Hartford, Vermont
Request for Proposal
2022 Chiefs Command Vehicle

Contact: Jason Czora
Deputy Chief of Operations and Training
Town of Hartford Fire Department
812 VA Cutoff Rd.
White River Junction, Vermont 05001
Phone: 802-295-3232
E-mail: jczora@hartford-vt.org

RFP Issuance:	**July 29, 2022**
RFP Response Deadline:	**August 29, 2022**

Introduction
The Town of Hartford (VT) Fire Department requests quotation/bids for the purchase of a command vehicle for use by the Deputy Fire Chief.

1. **SCOPE OF WORK:**
   The Town of Hartford is requesting bids to supply the town with one (1) new 2022 or 2023 ¾ ton pick-up truck, 4WD, 4-Door crew cab, which meet or exceeds the detailed bid specifications in this document. Bidders must detail any exceptions that they are making to the minimum specifications provided by the town.

2. **SPECIFICATIONS:**
   Deviations to Specifications and Requirements When bidding on an "or equal," Bids must be accompanied with all descriptive information necessary for an evaluation of the proposed material or equipment such as the detailed drawings and specifications, certified operation and test data, and experience records. Failure of any bidder to furnish the data necessary to determine whether the product is equivalent, may be cause for rejection of the specific item(s) to which it pertains. All deviations from the specifications must be noted in detail by the bidder on the Affidavit of Compliance form, at the time of submittal of Bid. The absence of listed deviations at the time of submittal of the Bid will hold the bidder strictly accountable to the specifications as written. Any deviation from the specifications as written and accepted by the Town may be grounds for rejection of the material and/or equipment when delivered.

Color	Black
Engine	Gasoline 6.6L, V-8 "or equal"
Transmission	6 speed automatic "or equal"
Brakes	4 wheel disc w/ABS
Tires/Wheels	All terrain mounted on painted steel w/ full sized spare
Steering	Power steering w/tilt
Window/Locks	Power windows/locks

McGEE OF SPRINGFIELD FAMILY DEALERSHIP
CHRYSLER · JEEP · DODGE · RAM · FIAT

Date/Time: Aug 24, 2022 04:25 PM
Buyer: Tracy Yarlott-Davis
Phone: H: (802) 295-5036
Address: 171 Bridge St
White River Junction, VT 050C

Salesperson:
Kevin "Coach" Tallman

2022 RAM 2500, Body Type:Truck Crew

Color:Black

Cash	Balance Due
$ Down	
$0	**$61,145**

MSRP/Retail	**$61,180.00**
Discount	**$2,585.00**
Selling Price	**$58,595.00**
Maintenance Contract 84	**$2,051.00**
Trade Difference	**$58,595.00**
Proc/Doc Fees	**$499.00**
Subtotal (Selling Price +	**$61,145.00**
Total Balance Due	**$61,145.00**

* The Maintenance Contract
is as follows:
84 / Term - 102,000 Miles

CHRYSLER Jeep DODGE RAM | McGee CHRYSLER DODGE JEEP RAM OF SPRINGFIELD

Kevin "Coach" Tallman
Commercial Sales Coordinator

Phone: 802.885.2186
Cell: 802.738.8686
coacht@mcgeecars.com
www.mcgeechryslerjeepdodge.com
74-80 Clinton Street | Springfield, VT 05156

X ______________________
Customer Signature

____
Date

X ______________________
Manager Signature

8/24/2022
Date

With Approved Credit.

Mcgee Chrysler, Dodge, Jeep, Ram Fiat
74 CLINTON ST # 80
SPRINGFIELD, VT 051563301

Configuration Preview

Date Printed: 2022-08-24 3:50 PM
Estimated Ship Date:
VIN:
VON:
Quantity: 1
Status: BA - Pending order

Sold to:
Mcgee Chrysler, Dodge, Jeep, Ram Fiat of Springfield (45796)
74 CLINTON ST # 80
SPRINGFIELD, VT 051563301

Ship to:
Mcgee Chrysler, Dodge, Jeep, Ram Fiat of Springfield (45796)
74 CLINTON ST # 80
SPRINGFIELD, VT 051563301

Vehicle: **2022 2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box) (DJ7L91)**

	Sales Code	Description	MSRP(USD)
Model:	DJ7L91	2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box)	49,965
Package:	2GA	Customer Preferred Package 2GA	0
	ESB	6.4L V8 Heavy Duty HEMI MDS Engine	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0
Paint/Seat/Trim:	PXJ	Diamond Black Crystal P/C	100
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	0
	-X9	Black	0
Options:	XXS	Upfitter Electronic Module (VSIM)	345
	YEP	Manuf Statement of Origin	0
	XHC	Trailer Brake Control	395
	XEA	Tow Hooks	0
	XAW	Rear Backup Alarm	145
	MR5	Flat Whl-to-Whl Side Steps Chrome	745
	MDA	Front License Plate Bracket	0
	JAL	Cluster 7.0" TFT Color Display	75
	CK9	Delete Carpet	0
	GPG	Mirrors-Tow Pwr Adj Heat Black	195
	DK3	Elec Shift-On-The-Fly Transfer Case	295
	ARC	Off Road Package	445
	ANT	Bed Utility Group	845
	ADC	Convenience Group	455
	AD2	Snow Chief Group	905
	AMP	Chrome Appearance Group	1,295
	A6B	Tradesman Level 2 Equipment Group	1,590
	UBL	Uconnect 5 Nav w 8.4" Display (USA)	1,590
	5N6	Easy Order	0
	132	Zone 32-New York	0
	4EA	Sold Vehicle	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0
Destination Fees:			1,795
		Total Price:	61,180

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to chang correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name	Invoice Description / Payee Name	Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
FUND 1 0	**GENERAL FUND - MASCOMA**					
000577	ABUNDANT SUN LLC				9/02/2022	77488
08.15.2022		DIGNITY & RESPECT WORKSHOP	0.00	$1,475.00	0.00	1,475.00
	Desc: DIGNITY & RESPECT WORKSHOP		Acct: 10-111-315-0000	SB -RECRUITMENT & TRAINING		
		Vendor Total:		1,475.00	0.00	1,475.00
001170	AIRGAS, INC.	AIRGAS USA, LLC			9/02/2022	77489
9990592717		LEASE CYLINDERS	0.00	$299.94	0.00	299.94
	Desc: LEASE CYLINDERS		Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		299.94	0.00	299.94
001630	ALLIED ELECTRONICS INC	ALLIED ELECTRONICS & AUTOMATION INC			9/02/2022	77490
9016577688		MATERIALS	466.16	$466.16	0.00	466.16
	Desc: MATERIALS		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
		Vendor Total:		466.16	0.00	466.16
001650	ALLEN ENGINEERING POOLS AND SPAS				9/02/2022	77491
220-107177		MATERIALS	0.00	$89.97	0.00	89.97
	Desc: MATERIALS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
112-502435-01		2,300 Pound Bin of Polymer	5,070.00	$5,070.00	0.00	5,070.00
	Desc: 2,300 Pound Bin of Polymer		Acct: 60-961-340-0000	CHEMICALS		
		Vendor Total:		5,159.97	0.00	5,159.97
002260	AMERICAN TOWER CORPORATION				9/02/2022	77492
4011313		TOWER RENT SEPTEMBER 2022	0.00	$2,000.00	0.00	2,000.00
	Desc: TOWER RENT		Acct: 10-271-331-0100	DEPT EQUIP-REIM BY RESERVE FND		
		Vendor Total:		2,000.00	0.00	2,000.00
002965	ATCO INTERNATIONAL				9/02/2022	77493
I0601484		MATERIALS	122.00	$122.00	0.00	122.00
	Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		122.00	0.00	122.00
003220	ATLANTIC TACTICAL INC.				9/02/2022	77494
SI-80778782		AMMO	0.00	$717.36	0.00	717.36
	Desc: AMMO		Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		717.36	0.00	717.36
005800	BLAKTOP INC.				9/02/2022	77495
30366		MATERIALS	0.00	$1,481.60	0.00	1,481.60
	Desc: Quechee Hartland Road		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
30539		MATERIALS	0.00	$208.80	0.00	208.80
	Desc: Pot Holes		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		1,690.40	0.00	1,690.40
006905	BP HARTFORD LLC				9/02/2022	77496
54		SOLAR ARRAY - AUGUST 2022	876.81	$1,252.58	0.00	1,252.58

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name	Invoice Description	Payee Name	Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
	Desc: SOLAR ARRAY - AUGUST 2022		Acct: 10-321-329-0000		ELECTRICITY		
	Desc: SOLAR ARRAY - AUGUST 2022		Acct: 60-961-329-0000		ELECTRICITY		
			Vendor Total:		1,252.58	0.00	1,252.58
007745	BURGESS LOSS PREVENTION ASSOCIATE!					9/02/2022	77497
2922		INVESTIGATION SERVICES		0.00	$2,041.80	0.00	2,041.80
	Desc: INVESTIGATION SERVICES		Acct: 10-221-315-0000		RECRUITMENT & TRAINING		
2923		INVESTIGATION SERVICES - GRISWOI		0.00	$2,594.80	0.00	2,594.80
	Desc: INVESTIGATION SERVICES - GRISWOLD		Acct: 10-211-318-0000		CONTRACTED SERVICES		
2920		INVESTIGATION SERVICES		0.00	$1,747.40	0.00	1,747.40
	Desc: INVESTIGATION SERVICES		Acct: 10-221-315-0000		RECRUITMENT & TRAINING		
			Vendor Total:		6,384.00	0.00	6,384.00
008862	CDW LLC					9/02/2022	77498
CL88806		WIRELESS ROUTERS		0.00	$817.48	0.00	817.48
	Desc: WIRELESS ROUTERS		Acct: 10-221-318-0000		CONTRACTED SERVICES		
CM54390		WIRELESS ROUTERS		0.00	$4,704.68	0.00	4,704.68
	Desc: WIRELESS ROUTERS		Acct: 10-221-318-0000		CONTRACTED SERVICES		
			Vendor Total:		5,522.16	0.00	5,522.16
009075	CENTRAL VERMONT COMMUNICATIONS					9/02/2022	77499
213-2953622		PAGERS		69.00	$69.00	0.00	69.00
	Desc: PAGERS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
214-2953622		PAGERS		66.00	$66.00	0.00	66.00
	Desc: PAGERS		Acct: 50-954-324-0000		TELEPHONE		
	Desc: PAGERS		Acct: 60-964-324-0000		TELEPHONE		
	Desc: PAGERS		Acct: 65-964-324-0000		TELEPHONE		
			Vendor Total:		135.00	0.00	135.00
009818	CINTAS CORPORATION NO. 2		CINTAS LOC. #68M, 71M			9/02/2022	77500
4127213096		UNIFORMS		27.86	$299.79	0.00	299.79
	Desc: UNIFORMS		Acct: 10-325-326-0000		UNIFORMS		
	Desc: UNIFORMS		Acct: 10-221-326-0000		PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORMS		Acct: 30-974-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
4128168240		UNIFORMS		54.58	$54.58	0.00	54.58
	Desc: UNIFORMS		Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
4128584910		UNIFORMS		92.01	$92.01	0.00	92.01
	Desc: UNIFORMS		Acct: 50-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
4128584982		UNIFORMS		151.48	$151.48	0.00	151.48
	Desc: UNIFORMS		Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
4128585030		UNIFORMS		27.86	$280.52	0.00	280.52
	Desc: UNIFORMS		Acct: 10-325-326-0000		UNIFORMS		
	Desc: UNIFORMS		Acct: 10-221-326-0000		PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORMS		Acct: 30-974-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
4128851924		UNIFORMS		54.58	$54.58	0.00	54.58
	Desc: UNIFORMS		Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
4129250381		UNIFORMS		92.01	$92.01	0.00	92.01
	Desc: UNIFORMS		Acct: 50-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name	Invoice Description	Payee Name	Cross Fund	Invoice Amt	Disc. Amt / Check Date	Net Amt. / Check No.
4129250418		UNIFORMS		27.86	$280.52	0.00	280.52
	Desc: UNIFORMS		Acct: 10-325-326-0000		UNIFORMS		
	Desc: UNIFORMS		Acct: 10-221-326-0000		PURCHASE/RENTAL UNIFORMS		
	Desc: UNIFORMS		Acct: 30-974-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
4129250423		UNIFORMS		151.48	$151.48	0.00	151.48
	Desc: UNIFORMS		Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAI		
4129536221		UNIFORMS		42.74	$42.74	0.00	42.74
	Desc: UNIFORMS		Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
		Vendor Total:			1,499.71	0.00	1,499.71
010832	COMCAST					9/02/2022	77501
0042221SEP'22		INTERNET - SEPT'22 - LIB		0.00	$53.04	0.00	53.04
	Desc: INTERNET - SEPT'22 - LIB		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
		Vendor Total:			53.04	0.00	53.04
013200	DEAN, DAVID		DAVID DEAN			9/02/2022	77502
SEP'22		Ret Reimb Sep 22		0.00	$399.98	0.00	399.98
	Desc: Ret Reimb Sep 22		Acct: 10-521-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:			399.98	0.00	399.98
013575	DELL MARKETING L.P.					9/02/2022	77503
10608824210		COMPUTER - EVIDENCE ROOM		0.00	$880.47	0.00	880.47
	Desc: COMPUTER - EVIDENCE ROOM		Acct: 10-211-320-0100		EQUIP OPERATION/COMMUNICATION		
		Vendor Total:			880.47	0.00	880.47
013653	DENNISON LUBRICANTS INC					9/02/2022	77504
3600753		Engine Oil/Maintenance		0.00	$1,313.33	0.00	1,313.33
	Desc: Engine Oil/Maintenance		Acct: 10-321-319-0000		EQUIPMENT OPERATION-GAS		
		Vendor Total:			1,313.33	0.00	1,313.33
014447	DUFRESNE GROUP					9/02/2022	77505
16748		Quechee Sewer Annual Inspection		1,596.00	$1,596.00	0.00	1,596.00
	Desc: Quechee Sewer Annual Inspection		Acct: 65-965-318-0000		CONTRACTED SERVICES		
		Vendor Total:			1,596.00	0.00	1,596.00
015500	ENDYNE, INC					9/02/2022	77506
419329		WRJ		90.00	$90.00	0.00	90.00
	Desc: WRJ		Acct: 60-961-318-0000		CONTRACTED SERVICES		
419523		QUE WW		180.00	$180.00	0.00	180.00
	Desc: QUE WW		Acct: 65-963-318-0000		CONTRACTED SERVICES		
419652		WSID 21296 MAXFIELD		0.00	$72.00	0.00	72.00
	Desc: WSID 21296 MAXFIELD		Acct: 10-528-318-0000		CONTRACTED SERVICES		
419779		WSID 5319		270.00	$270.00	0.00	270.00
	Desc: WSID 5319		Acct: 50-954-318-0000		CONTRACTED SERVICES		
419780		WSID 5320		270.00	$270.00	0.00	270.00
	Desc: WSID 5320		Acct: 55-954-318-0000		CONTRACTED SERVICES		
419781		WSID 5320		75.00	$75.00	0.00	75.00
	Desc: WSID 5320		Acct: 55-954-318-0000		CONTRACTED SERVICES		

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name	Invoice Description	Payee Name / Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
420025		WSID 5319	18.00	$18.00	0.00	18.00
	Desc: WSID 5319		Acct: 50-954-318-0000	CONTRACTED SERVICES		
420166		WSID 5319	18.00	$18.00	0.00	18.00
	Desc: WSID 5319		Acct: 50-954-318-0000	CONTRACTED SERVICES		
		Vendor Total:		993.00	0.00	993.00
015815	EVANS MOTOR FUELS		EVANS GROUP INC.		9/02/2022	77507
0035827-IN		6000 GALS - GAS	0.00	$22,170.95	0.00	22,170.95
	Desc: Gasoline_Regular_6,000 gallons		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
		Vendor Total:		22,170.95	0.00	22,170.95
016080	CONSOLIDATED COMMUNICATIONS				9/02/2022	77508
14362366935AUG'22		HEMLOCK RIDGE	77.98	$77.98	0.00	77.98
	Desc: HEMLOCK RIDGE		Acct: 50-954-324-0000	TELEPHONE		
		Vendor Total:		77.98	0.00	77.98
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576		9/02/2022	77509
1113217		MATERIALS	81.63	$81.63	0.00	81.63
	Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		81.63	0.00	81.63
017110	FISHER AUTO PARTS, INC				9/02/2022	77510
301-114780		PARTS	12.21	$12.21	0.00	12.21
	Desc: PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
301-116345		PARTS	0.00	$29.28	0.00	29.28
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-116346		PARTS	0.00	$11.16	0.00	11.16
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-116349		RETURNED PARTS	0.00	$-40.44	0.00	-40.44
	Desc: RETURNED PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-116350		PARTS	0.00	$29.32	0.00	29.32
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-116560		PARTS	0.00	$72.42	0.00	72.42
	Desc: PARTS		Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
301-116707		PARTS	0.00	$149.39	0.00	149.39
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-116708		PARTS	0.00	$149.39	0.00	149.39
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-117728		PARTS	0.00	$76.42	0.00	76.42
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-117852		PARTS	0.00	$194.66	0.00	194.66
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-118029		PARTS	0.00	$31.89	0.00	31.89
	Desc: TRICO EXACT FIT BEAM-PD2		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
301-118953		PARTS	0.00	$61.86	0.00	61.86
	Desc: HEADLIGHT AND CONNECTOR-PD2		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		777.56	0.00	777.56

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017160	UNITED AG & TURF NE, LLC				9/02/2022	77511
9565041		ROADSIDE MOWER	0.00	$139.05	0.00	139.05
	Desc: ROADSIDE MOWER		Acct: 10-321-318-0000	CONTRACTED SERVICES		
		Vendor Total:		139.05	0.00	139.05
017301	FOGG'S LUMBER AND HARDWARE				9/02/2022	77512
145600/6		MATERIALS	0.00	$18.27	0.00	18.27
	Desc: MATERIALS		Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
146069/6		MATERIALS	9.00	$9.00	0.00	9.00
	Desc: MATERIALS		Acct: 30-974-323-0000	MATERIAL & SUPPLIES		
146070/6		MATERIALS	9.99	$9.99	0.00	9.99
	Desc: MATERIALS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAI		
146438/6		MATERIALS	0.00	$33.96	0.00	33.96
	Desc: MATERIALS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
146620/6		MATERIALS	0.00	$25.75	0.00	25.75
	Desc: MATERIALS		Acct: 10-528-323-0000	MATERIAL & SUPPLIES		
147454/6		MATERIALS	0.00	$30.17	0.00	30.17
	Desc: MATERIALS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
08.19.2022		CREDIT ON ACCOUNT	0.00	$-76.42	0.00	-76.42
	Desc: CREDIT ON ACCOUNT		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
145092/6		MATERIALS	0.00	$16.90	0.00	16.90
	Desc: MATERIALS		Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
145093/6		MATERIALS	0.00	$7.99	0.00	7.99
	Desc: MATERIALS		Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		75.61	0.00	75.61
017928	PEAK MOTOR AND PUMP				9/02/2022	77513
86031		Irrigation service call	0.00	$630.70	0.00	630.70
	Desc: Irrigation service call		Acct: 10-527-318-0000	CONTRACTED SERVICES		
		Vendor Total:		630.70	0.00	630.70
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		9/02/2022	77514
01013200009AUG'22		1299 QUECHEE MAIN	115.10	$115.10	0.00	115.10
	Desc: 1299 QUECHEE MAIN		Acct: 65-964-329-0000	ELECTRICITY		
04013200003AUG'22		BENTLEY RD	48.45	$48.45	0.00	48.45
	Desc: BENTLEY RD		Acct: 65-964-329-0000	ELECTRICITY		
11013200008AUG'22		HENDEE WAY	25.84	$25.84	0.00	25.84
	Desc: HENDEE WAY		Acct: 65-964-329-0000	ELECTRICITY		
27333200007AUG'22		ALDEN PARTRIDGE	35.42	$35.42	0.00	35.42
	Desc: ALDEN PARTRIDGE		Acct: 65-964-329-0000	ELECTRICITY		
41082200001AUG'22		291 SUGAR HILL	93.36	$93.36	0.00	93.36
	Desc: 291 SUGAR HILL		Acct: 55-954-329-0000	ELECTRICITY		
43382200004AUG'22		EASTMAN HILL	273.72	$273.72	0.00	273.72
	Desc: EASTMAN HILL		Acct: 55-954-329-0000	ELECTRICITY		
48933200007AUG'22		VILLAGE GREEN	0.00	$22.39	0.00	22.39
	Desc: VILLAGE GREEN		Acct: 10-521-329-0000	ELECTRICITY		
49672200000AUG'22		RTE WEST HTFD	0.00	$501.28	0.00	501.28
	Desc: RTE WEST HTFD		Acct: 10-314-329-0000	ELECTRICITY		

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67003200002AUG'22		STN#2		0.00	$207.82	0.00	207.82
Desc:	STN#2		Acct:	10-221-329-0000	ELECTRICITY		
71013200002AUG'22		WHITMAN BROOK		244.79	$244.79	0.00	244.79
Desc:	WHITMAN BROOK		Acct:	65-964-329-0000	ELECTRICITY		
74972200005AUG'22		WHEELOCK RD		24.30	$24.30	0.00	24.30
Desc:	WHEELOCK RD		Acct:	55-954-329-0000	ELECTRICITY		
80082200009AUG'22		NOYES LN		129.85	$129.85	0.00	129.85
Desc:	NOYES LN		Acct:	55-954-329-0000	ELECTRICITY		
97303200006AUG'22		NOYES LN PUMP STN - WW		23.20	$23.20	0.00	23.20
Desc:	NOYES LN PUMP STN - WW		Acct:	65-964-329-0000	ELECTRICITY		
			Vendor Total:		1,745.52	0.00	1,745.52
023473	INGRAM LIBRARY SERVICES LLC					9/02/2022	77515
71017160		BOOKS		0.00	$24.02	0.00	24.02
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71017161		BOOKS		0.00	$25.18	0.00	25.18
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71017162		BOOKS		0.00	$65.32	0.00	65.32
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71017163		BOOKS		0.00	$16.92	0.00	16.92
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71017164		BOOKS		0.00	$296.71	0.00	296.71
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71096392		BOOKS		0.00	$192.09	0.00	192.09
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71096393		BOOKS		0.00	$47.01	0.00	47.01
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71259409		BOOKS		0.00	$30.97	0.00	30.97
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71259410		BOOKS		0.00	$58.50	0.00	58.50
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71259411		BOOKS		0.00	$48.64	0.00	48.64
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
71259412		BOOKS		0.00	$41.98	0.00	41.98
Desc:	BOOKS		Acct:	10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
			Vendor Total:		847.34	0.00	847.34
024335	ISUN, INC					9/02/2022	77516
INV-ISI-000592		SOLAR ARRAY JUL-AUG'22		6,309.79	$6,309.79	0.00	6,309.79
Desc:	SOLAR ARRAY JUL-AUG'22		Acct:	65-963-329-0000	ELECTRICITY		
			Vendor Total:		6,309.79	0.00	6,309.79
025175	SANEL NAPA WEST LEBANON		SANEL NAPA - WEST LEBANON			9/02/2022	77517
55473,129838		PARTS		0.00	$119.70	0.00	119.70
Desc:	PARTS		Acct:	10-521-320-0000	EQUIP OPERATION & MAINT		
55473,129911		PARTS		0.00	$23.25	0.00	23.25
Desc:	PARTS		Acct:	10-521-320-0000	EQUIP OPERATION & MAINT		

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		Vendor Total:		142.95	0.00	142.95
025600	KENNEY, RICHARD	RICHARD KENNEY			9/02/2022	77518
JUL-AUG'22	REIMBURSEMENT		1,183.60	$1,183.60	0.00	1,183.60
Desc:	Ret sp reimb Jul Aug 22	Acct: 50-954-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		1,183.60	0.00	1,183.60
025900	KINGSWOOD CONDOMINIUM III ASSOC.				9/02/2022	77519
2022	ELECTRICITY - RADIO REPEATER		0.00	$375.00	0.00	375.00
Desc:	ELECTRICITY - RADIO REPEATER	Acct: 10-271-329-0000		ELECTRICITY		
		Vendor Total:		375.00	0.00	375.00
027380	LEBANON FORD				9/02/2022	77520
45010700	LATCH PD 11		0.00	$263.18	0.00	263.18
Desc:	LATCH - PD11	Acct: 10-211-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:		263.18	0.00	263.18
027402	LEBANON, CITY OF	CITY OF LEBANON			9/02/2022	77521
JUL'22	TIPPING FEE JUL'22		4,668.06	$4,668.06	0.00	4,668.06
Desc:	Tipping Fees from 7/6/22 to 7/28/22	Acct: 30-974-318-0000		CONTRACTED SERVICES		
		Vendor Total:		4,668.06	0.00	4,668.06
027403	LEBANON, CITY OF	CITY OF LEBANON			9/02/2022	77522
JUL'22	GRIT JUL'22		4,851.04	$4,851.04	0.00	4,851.04
Desc:	Grit disposal from 7/5/22 to 7/29/2	Acct: 60-961-318-0000		CONTRACTED SERVICES		
		Vendor Total:		4,851.04	0.00	4,851.04
027700	DE LAGE LANDEN	DE LAGE LANDEN			9/02/2022	77523
77309998	LEASE COPIER - SEP'22 - PD		0.00	$67.17	0.00	67.17
Desc:	LEASE COPIER - SEP'22 - PD	Acct: 10-211-318-0000		CONTRACTED SERVICES		
77310005	LEASE COPIER - SEP'22 - REC		0.00	$63.11	0.00	63.11
Desc:	LEASE COPIER - SEP'22 - REC	Acct: 10-511-318-0000		CONTRACTED SERVICES		
77310007	LEASE COPIER - SEP'22 - VAL/PLAN		0.00	$63.11	0.00	63.11
Desc:	LEASE COPIER - SEP'22 - VAL/PLAN	Acct: 10-174-320-0000		EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE COPIER - SEP'22 - VAL/PLAN	Acct: 10-622-320-0000		EQUIP OPERATION/MAINT-OFFICE		
		Vendor Total:		193.39	0.00	193.39
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS			9/02/2022	77524
JUL'22	REIMBURSEMENT		0.00	$748.26	0.00	748.26
Desc:	Ret Sp Aug Reimb 2022	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		748.26	0.00	748.26
028460	LUCKY'S TRAILER SALES, INC				9/02/2022	77525
PR143645	TRAILER JACK		0.00	$910.27	0.00	910.27
Desc:	Trailer Jack	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:		910.27	0.00	910.27

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028848	MADISON NATIONAL LIFE INSURANCE CO,			9/02/2022	77526
SEP'22	LIFE INS - SEP'22	299.90	$2,298.29	0.00	2,298.29

Desc:	LIFE INS - SEP'22	Acct:	10-121-240-0000	TM -LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-121-270-0000	TM -AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-151-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-151-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-171-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-171-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-174-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-174-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-175-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-175-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-181-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-181-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-211-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-211-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-221-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-221-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-271-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-271-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-311-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-311-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-325-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-325-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-511-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-511-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-514-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-514-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-521-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-521-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-621-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-621-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	10-622-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	10-622-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	30-971-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	30-971-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	30-975-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	30-975-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	50-954-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	50-954-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	50-955-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	50-955-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	55-955-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	55-955-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	60-961-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	60-961-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	60-965-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	60-965-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	65-963-240-0000	LIFE INSURANCE
Desc:	LIFE INS - SEP'22	Acct:	65-963-270-0000	AD&D
Desc:	LIFE INS - SEP'22	Acct:	65-965-240-0000	LIFE INSURANCE

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	Desc: LIFE INS - SEP'22		Acct: 65-965-270-0000		AD&D			
			Vendor Total:		2,298.29	0.00		2,298.29
029010	MAINE OXY ACETYLENE SUPPLY CO		MAINE OXY				9/02/2022	77527
32553045		CO2		0.00	$294.14	0.00		294.14
	Desc: CO2		Acct: 10-512-323-0000		MATERIAL & SUPPLIES			
32547957		CO2		0.00	$272.64	0.00		272.64
	Desc: CO2		Acct: 10-512-323-0000		MATERIAL & SUPPLIES			
32549786		CO2		0.00	$161.57	0.00		161.57
	Desc: CO2		Acct: 10-512-323-0000		MATERIAL & SUPPLIES			
			Vendor Total:		728.35	0.00		728.35
029815	MASON, W.B. COMPANY, INC		W.B. MASON COMPANY, INC				9/02/2022	77528
231997154		ELECTION SUPPLIES		0.00	$110.00	0.00		110.00
	Desc: Election Supplies		Acct: 10-131-323-0000		MATERIALS & SUPPLIES			
232028818		OFFICE SUPPLIES		0.00	$106.08	0.00		106.08
	Desc: OFFICE SUPPLIES		Acct: 10-171-323-0000		MATERIAL & SUPPLIES			
232068050		OFFICE SUPPLIES		0.00	$7.14	0.00		7.14
	Desc: OFFICE SUPPLIES		Acct: 10-121-323-0000		MATERIAL & SUPPLIES			
232172300		PRINTER INK		0.00	$131.99	0.00		131.99
	Desc: PRINTER INK		Acct: 10-211-323-0000		MATERIAL & SUPPLIES			
232346159		1/2 SHEET CUT PAPER		0.00	$202.80	0.00		202.80
	Desc: 1/2 SHEET CUT PAPER		Acct: 10-171-323-0000		MATERIAL & SUPPLIES			
			Vendor Total:		558.01	0.00		558.01
030042	MCGEE CJDR OF SPRINGFIELD						9/02/2022	77529
0043850		2022 RAM 3500 CAB 3C7WRTAL4NG33		0.00	$58,735.00	0.00		58,735.00
	Desc: 2022 RAM 3500 CAB 3C7WRTAL4NG338775		Acct: 10-921-544-0112		TRANSFER - ENCUMBRANCES			
			Vendor Total:		58,735.00	0.00		58,735.00
030445	MENEZES, LUCAS		LUCAS MENEZES				9/02/2022	77530
08.30.2022		REIMBURSEMENT		0.00	$139.80	0.00		139.80
	Desc: REIMBURSE CLOTHING ALLOWANCE		Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING			
			Vendor Total:		139.80	0.00		139.80
031441	MONAGHAN SAFAR DUCHAM PLLC						9/02/2022	77531
19914		LEGAL SERVICES: GENERAL MATTER		0.00	$367.50	0.00		367.50
	Desc: LEGAL SERVICES: GENERAL MATTERS		Acct: 10-141-318-0000		CONTRACTED SERVICES			
19920		LEGAL SERV: RN OPEN MEET LAW CC		0.00	$840.00	0.00		840.00
	Desc: LEGAL SERV: RN OPEN MEET LAW COMPL		Acct: 10-141-318-0000		CONTRACTED SERVICES			
19915		LEGAL SERV: PUBLIC REC COMPLAIN		0.00	$192.50	0.00		192.50
	Desc: LEGAL SERV: PUBLIC REC COMPLAINT		Acct: 10-141-318-0000		CONTRACTED SERVICES			
19918		LEGAL SERV: IT POSITION PD DUTIES		0.00	$122.50	0.00		122.50
	Desc: LEGAL SERV: IT POSITION PD DUTIES		Acct: 10-271-318-0000		CONTRACTED SERVICES			
19919		LEGAL SERV: PUBLIC REC REQUEST		0.00	$1,172.50	0.00		1,172.50
	Desc: LEGAL SERV: PUBLIC REC REQUEST		Acct: 10-141-318-0000		CONTRACTED SERVICES			
			Vendor Total:		2,695.00	0.00		2,695.00

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032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC			9/02/2022	77532
SEP'22	HEALTH INS SEP'22	13,785.71		$108,389.06	0.00	108,389.06
Desc:	HEALTH INS SEP'22	Acct:	10-121-220-0000	TM -HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-151-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-171-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-174-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-175-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-181-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-211-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-221-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-311-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-325-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-511-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-514-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-521-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-521-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-622-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	10-622-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	30-975-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	50-954-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	50-955-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	55-955-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	60-961-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	60-965-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	65-963-220-0000	HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct:	65-965-220-0000	HEALTH INSURANCE		
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC			9/02/2022	77533
SEP'22 RETIREE	RETIREE HEALTH INS SEP'22	3,110.94		$9,752.14	0.00	9,752.14
Desc:	RETIREE HEALTH INS SEP'22	Acct:	10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	10-174-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RETIREE HEALTH INS SEP'22	Acct:	60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:			118,141.20	0.00	118,141.20
034800	NORTHEAST DELTA DENTAL				9/02/2022	77534
SEP'22	DENTAL INS SEP'22	1,144.48		$8,028.76	0.00	8,028.76
Desc:	HEALTH INS SEP'22	Acct:	10-121-230-0000	TM -DENTAL		
Desc:	HEALTH INS SEP'22	Acct:	10-151-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct:	10-171-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct:	10-174-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct:	10-175-230-0000	DENTAL		

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Desc:	HEALTH INS SEP'22	Acct: 10-181-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-211-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-221-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-271-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-311-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-325-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-511-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-514-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-521-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-621-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 10-622-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 30-975-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 50-954-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HEALTH INS SEP'22	Acct: 50-955-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 55-955-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 60-961-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 60-965-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 65-963-230-0000	DENTAL		
Desc:	HEALTH INS SEP'22	Acct: 65-965-230-0000	DENTAL		
	Vendor Total:		8,028.76	0.00	8,028.76
034925	NORTHEAST RESOURCE RECOVERY ASSC			9/02/2022	77535
129271	SERVICES	779.91	$779.91	0.00	779.91
Desc:	Transportation_Scrap Facility Fee_F	Acct: 30-971-318-0000	CONTRACTED SERVICES		
124665	HAUL CHARGE	159.33	$159.33	0.00	159.33
Desc:	HAUL CHARGE	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		939.24	0.00	939.24
035050	NORTHERN NURSERIES INC			9/02/2022	77536
107623	MATERIALS	0.00	$7.50	0.00	7.50
Desc:	MATERIALS	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		7.50	0.00	7.50
036187	OTTER CREEK ENGINEERING, INC.			9/02/2022	77537
20807	Development/Permitting Nutt, Harris	898.75	$898.75	0.00	898.75
Desc:	Development/Permitting Nutt, Harris	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	Vendor Total:		898.75	0.00	898.75
036695	PARRO'S GUN SHOP & POLICE			9/02/2022	77538
38006	UNIFORMS	0.00	$374.75	0.00	374.75
Desc:	SABRE MKIII CROSSFIRE STREAM	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
40069	SHIPPING FEE	0.00	$12.00	0.00	12.00
Desc:	SHIPPING	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
40805	SPEED PLATE	0.00	$241.00	0.00	241.00
Desc:	POINT BLANK SPEEDPLATE-MENEZES	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		627.75	0.00	627.75
037450	PIKE INDUSTRIES INC			9/02/2022	77539

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1196253		STONE		0.00	$40.83	0.00	40.83
Desc:	STONE		Acct:	10-311-323-0000	MATERIAL & SUPPLIES		
1200196		STONE		43.15	$43.15	0.00	43.15
Desc:	STONE		Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
			Vendor Total:		83.98	0.00	83.98
037492	PINNACLE TIMING LLC					9/02/2022	77540
07.23.2022		TIMING SERVICES		0.00	$500.00	0.00	500.00
Desc:	Timing Service		Acct:	10-516-318-0000	CONTRACTED SERVICES		
			Vendor Total:		500.00	0.00	500.00
037751	PONZONI, JOAN		JOAN PONZONI			9/02/2022	77541
SEP'22		REIMBURSEMENT		275.86	$344.83	0.00	344.83
Desc:	Ret Reimb Sept 22		Acct:	50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimb Sept 22		Acct:	60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimb Sept 22		Acct:	55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimb Sept 22		Acct:	65-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimb Sept 22		Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		
			Vendor Total:		344.83	0.00	344.83
038188	LL POTWIN SERVICES					9/02/2022	77542
8082		CLEANING SERVICES		0.00	$850.00	0.00	850.00
Desc:	CLEANING SQUAD ROOM FLOOR-WINDOWS		Acct:	10-211-318-0000	CONTRACTED SERVICES		
Desc:	WASH WINDOWS		Acct:	10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
			Vendor Total:		850.00	0.00	850.00
038565	PROFESSIONAL LABORATORIES, INC		PRO-LAB, INC			9/02/2022	77543
08.24.2022		RADEON TEST FEE		0.00	$40.00	0.00	40.00
Desc:	RADEON TEST FEE		Acct:	10-161-321-0000	REPAIRS & MAINT		
			Vendor Total:		40.00	0.00	40.00
039992	REVIZE LLC					9/02/2022	77544
13838		REVIZE ANNUAL FEE 2022		0.00	$2,990.00	0.00	2,990.00
Desc:	REVIZE ANNUAL FEE 2022		Acct:	10-622-312-0100	MARKETING PROMOTION		
14200		WEBSITE ANNUAL FEE 2022		0.00	$420.00	0.00	420.00
Desc:	WEBSITE ANNUAL FEE 2022		Acct:	10-622-312-0100	MARKETING PROMOTION		
			Vendor Total:		3,410.00	0.00	3,410.00
040378	RIDGELINE DEFENSE LLC					9/02/2022	77545
938		RED LINE SIGHTS		0.00	$11,417.76	0.00	11,417.76
Desc:	RED LINE SIGHTS		Acct:	10-211-315-0000	RECRUITMENT & TRAINING		
			Vendor Total:		11,417.76	0.00	11,417.76
042400	SHERWIN WILLIAMS CO		SHERWIN WILLIAMS CO			9/02/2022	77546
14810		MATERIALS		0.00	$20.10	0.00	20.10
Desc:	MATERIALS		Acct:	10-527-323-0000	MATERIAL & SUPPLIES		
13721		MATERIALS		0.00	$59.99	0.00	59.99
Desc:	MATERIALS		Acct:	10-521-323-0000	MATERIAL & SUPPLIES		

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	Vendor Total:			80.09	0.00	80.09
042702	JOHNSON CONTROLS FIRE PROTECTION L	JOHNSON CONTROLS FIRE PROTECTION LP			9/02/2022	77547
88987556	INSPECTIONS		287.00	$287.00	0.00	287.00
Desc:	Fire extinguisher inspection Q Wast	Acct:	65-963-318-0000	CONTRACTED SERVICES		
88939685	INSPECTIONS		313.00	$626.00	0.00	626.00
Desc:	Fire extinguisher inspection HWY	Acct:	10-321-318-0000	CONTRACTED SERVICES		
Desc:	Fire extinguisher inspection WR wat	Acct:	50-954-318-0000	CONTRACTED SERVICES		
Desc:	Fire extinguisher inspection Q wate	Acct:	55-954-318-0000	CONTRACTED SERVICES		
88989505	INSPECTIONS		433.00	$433.00	0.00	433.00
Desc:	Fire extinguisher inspection WR Was	Acct:	60-961-318-0000	CONTRACTED SERVICES		
	Vendor Total:			1,346.00	0.00	1,346.00
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS			9/02/2022	77548
11991867	TELEPHONES		606.79	$4,738.41	0.00	4,738.41
Desc:	TELEPHONES	Acct:	10-211-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-221-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-271-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-121-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-151-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-171-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-174-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-181-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-511-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-622-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-530-324-0000	Telephone		
Desc:	TELEPHONES	Acct:	50-952-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	60-961-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	30-971-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	65-963-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	60-962-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-321-324-0000	TELEPHONE		
Desc:	TELEPHONES	Acct:	10-325-324-0000	TELEPHONE		
	Vendor Total:			4,738.41	0.00	4,738.41
044204	STEARNS SEPTIC SERVICE, LLC				9/02/2022	77549
2022-643	Sludge Hauling		1,680.00	$1,680.00	0.00	1,680.00
Desc:	Sludge Hauling	Acct:	65-963-318-0000	CONTRACTED SERVICES		
2022-1221	Leach Field_Vac Truck-Day Rate		2,120.00	$2,120.00	0.00	2,120.00
Desc:	Leach Field_Vac Truck-Day Rate	Acct:	65-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:			3,800.00	0.00	3,800.00
044560	STRATUS TELECOM LLC				9/02/2022	77550
153953	FAX SERVICE SEPT'22		0.00	$99.81	0.00	99.81
Desc:	FAX SERVICE SEPT'22	Acct:	10-121-324-0000	TELEPHONE		
Desc:	FAX SERVICE SEPT'22	Acct:	10-221-324-0000	TELEPHONE		
Desc:	FAX SERVICE SEPT'22	Acct:	10-211-324-0000	TELEPHONE		
Desc:	FAX SERVICE SEPT'22	Acct:	10-271-324-0000	TELEPHONE		

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		Vendor Total:			99.81	0.00	99.81
045300	TASCO SECURITY, INC					9/02/2022	77551
162679		ALARM SYSTEM		186.36	$186.36	0.00	186.36
	Desc: ALARM SYSTEM		Acct: 60-961-318-0000		CONTRACTED SERVICES		
		Vendor Total:			186.36	0.00	186.36
045484	TELEPHONE & NETWORK TECHNOLOGIES					9/02/2022	77552
842298		SPEAKERS @ POOL		0.00	$2,119.00	0.00	2,119.00
	Desc: SPEAKERS @ POOL		Acct: 10-530-318-0000		CONTRACTED SERVICES		
		Vendor Total:			2,119.00	0.00	2,119.00
046000	TI-SALES INC					9/02/2022	77553
INV0145829		BATTERIES		225.21	$225.21	0.00	225.21
	Desc: Batteries for manhole monitors		Acct: 60-964-323-0000		MATERIAL & SUPPLIES		
0133674		SUBSCRIPTION FEES		720.00	$720.00	0.00	720.00
	Desc: Subscription for rain gauges and ma		Acct: 60-964-323-0000		MATERIAL & SUPPLIES		
		Vendor Total:			945.21	0.00	945.21
046844	TUFENKJIAN, ALLY		ALLY TUFENKJIAN			9/02/2022	77554
2022		REIMBURSEMENT - TOWN FAIR 2022		0.00	$84.00	0.00	84.00
	Desc: REIMBURSEMENT - TOWN FAIR 2022		Acct: 10-111-318-0000		SB -CONTRACT SERVICES		
		Vendor Total:			84.00	0.00	84.00
047798	UPPER VALLEY PORTABLES		UPPER VALLEY PORTABLES			9/02/2022	77555
2480		Portable toilet service		0.00	$1,095.00	0.00	1,095.00
	Desc: Portable toilet service		Acct: 10-521-318-0000		CONTRACTED SERVICES		
		Vendor Total:			1,095.00	0.00	1,095.00
048185	VALLEY IMAGING & AWARDS					9/02/2022	77556
21042		2500 ENVELOPES		0.00	$287.22	0.00	287.22
	Desc: Town Clerk envelopes		Acct: 10-151-323-0000		MATERIAL & SUPPLIES		
		Vendor Total:			287.22	0.00	287.22
048310	VALLEY TURF SERVICES					9/02/2022	77557
1270		TURF SERVICES		0.00	$4,550.00	0.00	4,550.00
	Desc: SPECIALIZED TURF SERVICES		Acct: 10-527-318-0000		CONTRACTED SERVICES		
		Vendor Total:			4,550.00	0.00	4,550.00
048600	VERMONT AGENCY OF TRANSPORTATION					9/02/2022	77558
BO 1444 060JUL'22		VA CUTOFF BRIDGE JULY 2022		0.00	$1,442.25	0.00	1,442.25
	Desc: VA CUTOFF BRIDGE JUL'22 X1163501		Acct: 10-313-318-0000		CONTRACTED SERVICES		
	Desc: VA CUTOFF BRIDGE JUL'22 Y0050701		Acct: 10-313-318-0000		CONTRACTED SERVICES		
		Vendor Total:			1,442.25	0.00	1,442.25
048652	VERMONT ASSESSORS & LISTERS ASSOC		VERMONT ASSESSORS & LISTERS ASSOC			9/02/2022	77559
OCTOBER 2022 CT		IAAO 155 WORKSHOP & IAAO 300 COL		0.00	$190.00	0.00	190.00

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Desc: IAAO 155 WORKSHOP & IAAO 300 COURSE		Acct: 10-174-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		190.00	0.00	190.00
049401	VERMONT DEPT OF HEALTH			9/02/2022	77560
978	CERTIFIED PAPER	0.00	$83.00	0.00	83.00
Desc: CERTIFIED PAPER		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		83.00	0.00	83.00
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT		9/02/2022	77561
VT0005320 APR-JUN'22	INV#67381 HTFD W APR-JUN'22	703.80	$703.80	0.00	703.80
Desc: OP FEE QUE W APR-JUN'22		Acct: 55-955-317-0000	PERMITS & LICENSES		
VT0005319 APR-JUN'22	INV#67380 HTFD W APR-JUN'22	2,839.05	$2,839.05	0.00	2,839.05
Desc: OP FEE HTFD W APR-JUN'22		Acct: 50-955-317-0000	PERMITS & LICENSES		
	Vendor Total:		3,542.85	0.00	3,542.85
051700	VT MUNICIPAL CLERKS & TREAS ASSOC	VMCTA		9/02/2022	77562
2023	VMCTA FEES	0.00	$55.00	0.00	55.00
Desc: VMCTA Annual Membership Dues		Acct: 10-151-313-0000	MEMBERSHIP DUES		
	Vendor Total:		55.00	0.00	55.00
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		9/02/2022	77563
SEP'22	VISION INSURANCE SEPT'22	0.00	$1,889.50	0.00	1,889.50
Desc: VISION INSURANCE SEPT'22		Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:		1,889.50	0.00	1,889.50
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY		9/02/2022	77564
77005674	8 AIR FILTERS - TH	0.00	$101.04	0.00	101.04
Desc: 8 AIR FILTERS - TH		Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		101.04	0.00	101.04
052650	WEST LEBANON FEED & SUPPLY			9/02/2022	77565
220000456780	MATERIALS	0.00	$37.28	0.00	37.28
Desc: MATERIALS		Acct: 10-627-323-0000	Materials & Supplies		
	Vendor Total:		37.28	0.00	37.28
059882	CARY, SANDRA	SANDRA CARY		9/02/2022	77566
2023-1	REIMBURSEMENT - GRANT	295.99	$295.99	0.00	295.99
Desc: REIMBURSEMENT - GRANT		Acct: 80-711-318-8045	Grant - 2022 Summer Program SP22.Sr		
	Vendor Total:		295.99	0.00	295.99
060110	NATIONAL BUSINESS TECHNOLOGIES LLC			9/02/2022	77567
IN500761	METER COPIER - AUG'22- TM	0.00	$20.59	0.00	20.59
Desc: METER COPIER - AUG'22- TM		Acct: 10-121-318-0000	CONTRACT SERVICES		
IN500759	METER COPIER - AUG'22 - REC	0.00	$49.03	0.00	49.03
Desc: METER COPIER - AUG'22 - REC		Acct: 10-511-318-0000	CONTRACTED SERVICES		
IN487023	METER COPIER MAY'22 - DPW	61.64	$77.04	0.00	77.04
Desc: METER COPIER MAY'22 - DPW		Acct: 10-325-330-0000	OFFICE EQUIPMENT		

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Desc:	METER COPIER MAY'22 - DPW	Acct:	50-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER MAY'22 - DPW	Acct:	55-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER MAY'22 - DPW	Acct:	60-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER MAY'22 - DPW	Acct:	65-965-330-0000	OFFICE EQUIPMENT		
IN500787	FOLDING MACHINE SITE VISIT AUG'22		7.00	$7.00	0.00	7.00
Desc:	FOLDING MACHINE SITE VISIT AUG'22	Acct:	50-955-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE SITE VISIT AUG'22	Acct:	55-955-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE SITE VISIT AUG'22	Acct:	60-965-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE SITE VISIT AUG'22	Acct:	65-965-330-0000	OFFICE EQUIPMENT		
IN500758	METER COPIER - AUG'22 - FD		0.00	$46.28	0.00	46.28
Desc:	METER COPIER - AUG'22 - FD	Acct:	10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN500756	METER COPIER - AUG'22 - LF		7.60	$7.60	0.00	7.60
Desc:	METER COPIER - AUG'22 - LF	Acct:	30-975-318-0000	CONTRACTED SERVICES		
IN500760	METER COPIER - AUG'22 - PD		0.00	$32.39	0.00	32.39
Desc:	METER COPIER - AUG'22 - PD	Acct:	10-211-318-0000	CONTRACTED SERVICES		
IN500762	METER COPIER - AUG'22 - DPW		48.83	$61.03	0.00	61.03
Desc:	METER COPIER - AUG'22 - DPW	Acct:	10-325-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - AUG'22 - DPW	Acct:	50-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - AUG'22 - DPW	Acct:	55-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - AUG'22 - DPW	Acct:	60-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - AUG'22 - DPW	Acct:	65-965-330-0000	OFFICE EQUIPMENT		
IN496014	METER COPIER - JUL'22 - DPW		38.74	$48.43	0.00	48.43
Desc:	METER COPIER - JUL'22 - DPW	Acct:	10-325-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - JUL'22 - DPW	Acct:	50-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - JUL'22 - DPW	Acct:	55-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - JUL'22 - DPW	Acct:	60-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER - JUL'22 - DPW	Acct:	65-965-330-0000	OFFICE EQUIPMENT		
IN500757	METER COPIER-AUG'22 - VAL/PLANN		0.00	$84.45	0.00	84.45
Desc:	METER COPIER-AUG'22 - VAL/PLANN	Acct:	10-174-323-0000	MATERIAL & SUPPLIES		
Desc:	METER COPIER-AUG'22 - VAL/PLANN	Acct:	10-622-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		433.84	0.00	433.84
060111	NATIONAL BUSINESS TECHNOLOGIES				9/02/2022	77568
77310603-2	KOYCERA LEASE SEP 22		0.00	$386.19	0.00	386.19
Desc:	KOYCERA LEASE SEP 22	Acct:	10-325-330-0000	OFFICE EQUIPMENT		
Desc:	KOYCERA LEASE SEP 22	Acct:	10-151-318-0000	CONTRACTED SERVICES		
77310603-1	KOYCERA LEASE SEP 22		250.04	$342.12	0.00	342.12
Desc:	KOYCERA LEASE SEP 22 - DIS	Acct:	10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	FOLDING MACHINE LEASE - SEP'22	Acct:	10-171-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE LEASE - SEP'22	Acct:	50-955-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE LEASE -SEP'22	Acct:	55-955-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE LEASE -SEP'22	Acct:	60-965-330-0000	OFFICE EQUIPMENT		
Desc:	FOLDING MACHINE LEASE -SEP'22	Acct:	65-965-330-0000	OFFICE EQUIPMENT		
		Vendor Total:		728.31	0.00	728.31
500387	EXECUSUITE, LLC				9/02/2022	77569
22546	RENT - SEPT'22		0.00	$400.00	0.00	400.00
Desc:	RENT - SEPT'22	Acct:	10-121-318-0600	CONTRACT SERVICES - PARKING RE		
		Vendor Total:		400.00	0.00	400.00

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name / Invoice Description	Payee Name	Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
500660	JP PEST SERVICE				9/02/2022	77570
3292087	PEST CONTRACT SERVICES		0.00	$88.00	0.00	88.00
Desc:	PEST CONTRACT SERVICES	Acct:	10-161-318-0000	CONTRACTED SERVICES		
		Vendor Total:		88.00	0.00	88.00
500894	SECURSHRED	SECURSHRED			9/02/2022	77571
402136	SHREDDING SERVICES		0.00	$22.00	0.00	22.00
Desc:	SHREDDING SERVICES	Acct:	10-161-318-0000	CONTRACTED SERVICES		
402129	SHREDDING SERVICES		0.00	$22.00	0.00	22.00
Desc:	MONTHLY SHRED PICKUP	Acct:	10-211-318-0000	CONTRACTED SERVICES		
		Vendor Total:		44.00	0.00	44.00
502199	NULTY, PAULA M	PAULA M NULTY			9/02/2022	77572
JUL-AUG'22	UVAC REIMBURSEMENT		0.00	$56.00	0.00	56.00
Desc:	UVAC Reimb Jul Aug 2022	Acct:	10-121-313-0000	MEMBERSHIP DUES		
		Vendor Total:		56.00	0.00	56.00
502835	FLANAGAN, PATRICK	PATRICK FLANAGAN			9/02/2022	77573
278051	REFUND PROPERTY TAX 2023 OVERP		0.00	$407.89	0.00	407.89
Desc:	REFUND PROPERTY TAX 2023 OVERPAY	Acct:	10-003-100-0000	CURRENT TAXES RECEIVABLE		
		Vendor Total:		407.89	0.00	407.89
FUND 1 0	**HRA / FSA / DCR**			**Bank Total:**		**317,722.25**
FUND 1 0 HRA	**HRA / FSA / DCR**					
032103	MVP HEALTH - HRA / DCRA				9/02/2022	1040
08.30.2022	DCRA/FSA/HRA 08.21.2022-08.27.2022		401.41	$4,728.10	0.00	4,728.10
Desc:	DCRA 08.21.2022-08.27.2022	Acct:	10-012-200-0520	SECTION 125 DEPENDENT CARE AC(		
Desc:	FSA 08.21.2022-08.27.2022	Acct:	10-622-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-174-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-211-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-271-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-521-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	10-622-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	60-961-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.21.2022-08.27.2022	Acct:	65-963-225-0000	HRA/CHOICECARE CARD		
08.23.2022	FSA/HRA 08.14.2022-08.20.2022		35.99	$1,920.09	0.00	1,920.09
Desc:	FSA 08.14.2022-08.20.2022	Acct:	10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	10-171-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	10-174-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	10-271-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	10-521-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 08.14.2022-08.20.2022	Acct:	55-955-225-0000	HRA/CHOICECARE CARD		

Bank ID / Vendor ID / Detail: Invoice No.	Bank Name / Vendor Name	Invoice Description / Payee Name	Cross Fund	Invoice Amt	Check Date / Disc. Amt	Check No. / Net Amt.
	Desc: HRA 08.14.2022-08.20.2022	Acct: 60-965-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 08.14.2022-08.20.2022	Acct: 65-965-225-0000		HRA/CHOICECARE CARD		
08.16.2022		DCRA/HRA 08.07.2022-08.13.2022	0.00	$2,156.24	0.00	2,156.24
	Desc: DCRA 08.07.2022-08.13.2022	Acct: 10-012-200-0520		SECTION 125 DEPENDENT CARE ACC		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-174-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-221-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-271-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-311-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-521-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 08.07.2022-08.13.2022	Acct: 10-325-225-0000		HRA/CHOICECARE CARD		
		Vendor Total:		8,804.43	0.00	8,804.43

FUND 1 0 HRA			**Bank Total:**		**8,804.43**
	Holdback Total				326,526.68
Batch Totals:	0.00	59,886.24		0.00	386,412.92

________________ MICHAEL HOYT

________________ DANIEL FRASER

________________ KIM SOUZA

________________ LANNIE J. COLLINS

________________ MARY M. ERDEI

________________ ROCKET

________________ ALLY TUFENKJIAN

________________ TRACY YARLOTT-DAVIS

________________ GAIL OSTROUT

________________ JOSEPH MAJOR