



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, June 14, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom
<https://zoom.us/j/549799933> - Please mute your
microphone. [youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.
If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933
followed by # Press # a second time and Press *9 to raise your
hand for public comment

Please Note the Times are Approximate

I. Call to Order the Selectboard Meeting (6:00)

II. Pledge of Allegiance (6:05)

III. Local Liquor Control Board (6:05)

New:

1. Christopher F. Brewer, Doing Business As: Crazy Chris's Elixir Corp., 188 South Main Street, White River Junction, VT 05001. (1st and 3rd Class)

IV. Selectboard

1. **Public Comment (6:15)**
2. **Selectboard Comments and Announcements (6:30)**
3. **Appointments: None**
4. **Town Manager's Report (6:40)**
5. **Board Reports, Motions & Ordinances**
 - a. Street Closure Request (6:50)
 - b. Capital Improvement Plan (7:00)
 - c. FY23 Fee Schedule (7:40)**BREAK: (7:50)**
 - d. Town Forest Timber Harvest (8:00)
 - e. 2022 VT Bicycle & Pedestrian Program Grant Applications (8:40)
 - f. Special Olympics Proclamation (8:55)
 - g. Selectboard Training Coordinator (9:05)

VI. Commission Reports (9:15)

VII. Consent Agenda

Approve Payroll Ending: 6/11/2022

Approve Meeting Minutes of: 5/31/2022

Approve A/P Manifest of: 6/10/2022 & 6/14/2022

Approve Selectboard Meetings: 7/12/2022 and 7/26/2022

(Already approved - 6/28/2022)

VIII. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

(Redacted) 4/14/2022



FIRST/SECOND/THIRD CLASS LIQUOR LICENSE AND TOBACCO APPLICATION

(License year is May 1ST through April 30TH of the following year)

Christopher F. Brewer

Print Name of Person, Partnership, Corp., Club or LLC

Crazy Chris's Elvix Corp

Doing Business as - Trade Name

188 S. Main St.

Street

White River Jct. VT 05611

Town or City & Zip Code

(802) 281-7009

Telephone Number



Mailing Address (if different from above)

Email address:

APPLICATION FEES:

FIRST CLASS LICENSE - \$115.00 to DLC and \$115.00 to Town/City

SECOND CLASS LICENSE - \$70.00 to DLC and \$70.00 to Town/City

SECOND CLASS RETAIL DELIVERY PERMIT - \$100.00 to DLC

THIRD CLASS LICENSE - \$1,095 for a full year to DLC
\$550 for 6 or fewer months to DLC

TOBACCO LICENSE - (there is no application fee for tobacco if applying for second class)

TOBACCO ENDORSEMENT PERMIT - \$50.00 to DLC

**If applying for Tobacco only license, please use the Tobacco Only form.*

Please check appropriate categories

☒ FIRST CLASS

☐ SECOND CLASS

☒ THIRD CLASS

☐ TOBACCO

☐ Retail Delivery Permit

☐ Tobacco Endorsement

☒ Restaurant

☐ Hotel

☐ Club

☐ Commercial Kitchen (a Liquor Control Commercial Caterer's License is needed with this license)

TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF

White River Jct/Hartford

Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Board of Liquor and Lottery. Upon hearing, the Board of Liquor and Lottery may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Board of Liquor and Lottery have been violated, or that any statement, information or answers herein contained are false.

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed, please indicate name Crazy Daves Elixir LLC

I/we are applying as (please check one):

☐ INDIVIDUAL

☐ LIMITED LIABILITY COMPANY

☐ PARTNERSHIP

☒ CORPORATION

Please fill in name and address of individual, partners, directors or members.

LEGAL NAME

STREET/CITY/STATE

~~Crazy~~ Christopher F. Brewer

22 Timber Terrace
So. Royalton VT 05068

Are all of the above citizens or lawful permanent residents of the UNITED STATES? ☒ Yes ☐ No

If naturalized citizen or lawful permanent resident of the United States, please provide a copy of the naturalization or lawful permanent resident documentation.

CORPORATE INFORMATION:

If you have checked the box marked CORPORATION, please fill out this information for stockholders (attach sheet if necessary).

LEGAL NAME

STREET/CITY/STATE

Crazy Chris Elixir Corp

188 S. Main St
White River Jct
05001

Date of incorporation 4/21/22

Is corporate charter now valid? Yes ☒ No ☐

Corporate Federal Identification Number [REDACTED]

Have you registered your corporation and/or trade name with the Town/City Clerk? Y ☐ N ☐ and/or Secretary of State? Y ☒ N ☐
(as required by VSA Title 11 § 1621, 1623 & 1625).

ALL APPLICANTS

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIMINAL OR MOTOR VEHICLE OFFENSE IN ANY COURT OF LAW (INCLUDING TRAFFIC TICKETS) AT ANY TIME? ☒ YES ☐ NO

If yes, please complete the following information: (attached sheet if necessary)

Name Christopher F. Brewer Court/Traffic Bureau Windsor Offense BWI Date 1/12/2010

Do any of the applicants hold any elective or appointive state, county, city, village/town office in Vermont? (See VSA, T.7, Ch. 9, §223)
If yes, please complete the following information:

Name _____ Office _____ Jurisdiction _____

Please give name, title and date attended of manager, director, partner or individual who has attended a Liquor Control Licensee Education Seminar, as required by Education Regulation No. 3:

Name: Christopher F. Brewer
Title: President
Date: _____

If you have not attended an Education Seminar prior to making application, please visit www.liquorcontrol.vermont.gov and click on Seminar Schedule for a list of Seminars in your area.

FOR ALL APPLICANTS: DESCRIPTION /LOCATION OF PREMISES (Section 4)

Description of the premises to be licensed: FULL SERVICE RESTAURANT SERVING
Beer, Wine, Liquor and Food

Does applicant own the premises described? YES ☐ NO ☒ If not owned, does applicant lease the premises? YES ☒ NO ☐

If leased, name and address of lessor who holds title to property: _____

Are you making this application for the benefit of any other party? YES ☐ NO ☒

FIRST CLASS APPLICANTS ONLY: No first-class license may be issued without the following information.

HEALTH LICENSE #: Food _____ Lodging (if licensed as a Hotel) _____

VERMONT TAX DEPARTMENT: Meals & Rooms Certificate/Business Account# [REDACTED]

Business is devoted primarily to (please check one):

☒ FOOD (restaurant) ☐ HOTEL ☐ CLUB ☐ COMMERCIAL CATERING

If you are considering Outside Consumption service on decks, porches, cabanas, etc. you must complete an Outside Consumption Permit. This form can be found on our website at www.liquorcontrol.vermont.gov and then click on licensing and then forms.

ALL APPLICANTS MUST COMPLETE AND SIGN BELOW

The applicant(s) understands and agrees that the Board of Liquor and Lottery may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113).

In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

If applicant is applying as an individual: I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795).

→ Dated at 4/25/2022 in the County of Windsor and State of VT,
this 25th day of April, 20 22

Corporations/Clubs: Signature of Authorized Agent

[Signature]

Individuals/Partners: (All partners must sign)

TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Board of Liquor and Lottery for suitable action thereon, before any license may be granted. For the information of the Board of Liquor and Lottery, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

_____, Vermont, _____
Town/City Date

APPROVED

DISAPPROVED

The image shows two blank, lined pages from a notebook. Each page has horizontal ruling lines. There are dark, irregular smudges or stains near the top edge of each page, possibly from a pen or ink. The pages are otherwise empty of any writing or markings.

Please check one: ☐ Approved ☐ Disapproved

by the Board of Control Commissioners of the City or Town of _____

Total Membership _____ Members present _____

Attest, _____
City or Town Clerk

TOWN OR CITY CLERK SHALL MAIL ONE APPLICATION DIRECTLY TO THE DIVISION OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second-class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:

THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB)
DEPARTMENT OF THE TREASURY
550 MAIN STREET, CINCINNATI, OH 45202
(513) 684-2979

NOTICE: All new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Board of Liquor and Lottery. Please note that this process can take anywhere from 2 weeks to 6 weeks to complete once Liquor Control receives the application.

**Personal Information Form
To Accompany License Applications**

Complete for all Owners, Partners, or Corporate Officers

Legal Name: Christopher F. Brewer

Telephone: (802) 683-7693 Email: christopherbwr@gmail.com

Address: 22 Timber Terrace S. Regatta VT 05068
Street City/Town State Zip Code

Date of Birth: [REDACTED] Place of Birth: [REDACTED] Gender: [REDACTED]

Drivers License #: [REDACTED] State: [REDACTED]

Legal Name: _____

Telephone: _____ Email: _____

Address: _____
Street City/Town State Zip Code

Date of Birth: _____ Place of Birth: _____ Gender: _____

Drivers License #: _____ State: _____

Legal Name: _____

Telephone: _____ Email: _____

Address: _____
Street City/Town State Zip Code

Date of Birth: _____ Place of Birth: _____ Gender: _____

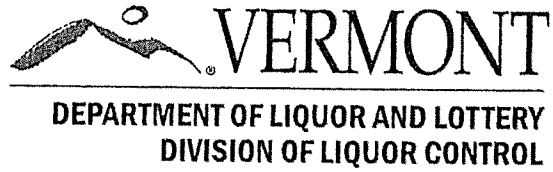
Drivers License #: _____ State: _____

Use additional forms if necessary.

Send completed form with application to:

Vermont Department of Liquor and Lottery
Division of Liquor Control
Attention: Licensing
13 Green Mountain Drive
Montpelier, VT 05602

Phone (802) 828-2345
FAX (802) 828-1031
Email DLC.EnfLic@vermont.gov



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Christopher Brewer

FOR COMPLETING

**1st Class Server Training Program 2022
(Final Exam)**

COMPLETION DATE

April 29, 2022

SCORE

90%

Vermont Department of Taxes

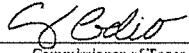
133 State Street PO Box 547 Montpelier, VT 05601-0547

MEALS AND ROOMS TAX LICENSE

This License is hereby issued to CRAZY CHRIS ELIXIR CORP in accordance with the provisions of Chapter 225 of Title 32, V.S.A., to operate an establishment known as 188 SOUTH MAIN ST located at 188 SOUTH MAIN ST, HARTFORD, VT

PRINTDOC

CRAZY CHRIS ELIXIR CORP
188 SOUTH MAIN ST
P.O. BOX 405
WILDER, VT 05088


Commissioner of Taxes

This license is issued effective Jun-08-2022 to Vermont business tax account number MRT-11198254-001. It is not transferable, and must be surrendered upon sale, transfer, merger, termination of business, or revocation of the license.

Display this license in a prominent place at the business location.



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

PRINTDOC

May 12, 2022

CRAZY CHRIS ELIXIR CORP
P.O. BOX 405
WILDER VT 05088

Letter ID: L1188574464
Taxpayer ID: XX-XXX9588

Re: New Vermont Tax Account Registration

Dear Taxpayer:

The Vermont Department of Taxes has processed your registration application for the following account(s).

Tax Type	Account Number	Liability Date	Filing Frequency
Meals and Rooms Tax	MRT-11198254	08-Jun-2022	Quarterly

How to File and Pay Your Taxes

You may file and pay your taxes electronically through myVTax, our online filing site, available through the Department's website at www.myvtax.vermont.gov. You can use myVTax to:

- File returns securely
- Make payments
- Request a payment plan
- View copies of your correspondence
- Update and verify your account information
- Communicate securely with the Vermont Department of Taxes

When you register your account in myVTax, you will need your access code: [REDACTED]

Warning! Your access code will expire in 30 days from the date of this letter.

Please visit our website to find out more about taxes that apply to your business at:
<https://tax.vermont.gov/business-center> and <https://tax.vermont.gov/business>.

If you have any questions regarding your account, please contact us at the number listed below.

Sincerely,
Vermont Department of Taxes
Taxpayer Services Division
Business Tax Section

Phone: (802) 828-2551
Fax: (802) 828-5787
Email: tax.business@vermont.gov



Establishment ELIXIR			License Type 12919 - Restaurant - Seating 51-100 License		
Physical Address 188 S MAIN ST			City/State/Zip Code White River Junction/VT/05001		
Licensee Name CRAZY CHRIS'S ELIXIR CORP.			Inspection ID # 39828		
Date 6/6/2022	Time In/Time Out 12:20 PM/12:55 PM	Telephone 8022817009	Purpose of Inspection: Change of Owner		

Item	Debit Points	Description	Item	Debit Points	Description	Item	Debit Points	Description
Foodborne Illness Risk Factors			17	1	Thermometers, Chemical Kits and Pressure Gauges Provided	Insect & Rodent Control		
Supervision			18	1	Single-Service Articles Stored and Dispensed	*35	4	Establishment free of insects, rodents and pests
1	In	Person in charge present, demonstrates knowledge and performs duties	19	2	No Re-Use of Single-Service Items	Floors, Walls & Ceilings		
Food Source			Food Equipment & Utensils - Cleanliness			36	0	Floors are properly constructed and maintained.
*1(a)	5	Food is obtained in sound condition and from acceptable sources.	20	1	Dry Cleaning and Pre-Cleaning Methods	37	1	Walls, ceilings and attached equipment are properly constructed and maintained.
Food Protection			21	2	Warewashing and Rinsing	Lighting		
2	1	Food is in acceptable container and properly labeled.	*22	4	Sanitization Rinse	38	0	Light bulbs are protected and of adequate intensity.
*3	5	Potentially Hazardous Food Temperature Requirements	23	1	Use of Wiping Cloths	Ventilation		
*4	4	Preventing Cross Contamination	24	2	Cleaning Food-Contact Surfaces of Equipment and Utensils	39	1	Rooms and equipment have adequate and clean ventilation.
5	1	Adequate Facilities to Maintain Product Temperature	25	1	Cleaning of Nonfood-Contact Surfaces	Dressing Rooms		
6	2	Thawing Potentially Hazardous Food	26	1	Storage of Clean Equipment and Utensils	40	1	Adequate and Clean
*7	4	Unwrapped Foods: Return and Reserve	Water System			Miscellaneous Inspection Items		
8	2	Food Protected from Contamination	*27	5	Water Supply	*41	5	Poisonous or Toxic Materials
9	2	Handling of Food Minimized	Sewage Disposal			42	1	Premises Free of Rubbish, Litter, Unnecessary Articles
10	1	In-Use Dispensing Equipment	*28	4	Sewage System and Disposal	43	1	Separation from Food Operation Areas
Personnel			Plumbing			44	1	Clean and Soiled Linens
*11	5	Restriction of Employees with Infections and Communicable Diseases	29	1	Plumbing Properly Maintained and Installed	Total Debit Points: 5		
*12	5	Acceptable Hygiene Practices	*30	5	No Cross-Connection, Backflow or Back Siphonage	Rating Score: 95		
13	1	Uniforms, Bib Aprons, and Effective Hair Restraints	Toilet & Handwashing Facilities					
Food Equipment & Utensils			*31	4	Fixture Requirements			
14	2	Food & Ice Contact Surfaces	32	0	Miscellaneous			
15	0	Non-Food-Contact Surfaces	Garbage & Refuse Disposal					
16	2	Dishwashing Facilities	33	2	Facilities on the Premises			
			34	1	Construction and Cleanliness			

Observations and Corrective Actions				
Violations cited in this report must be corrected within the inspector's specified timeframes				
Item Number	Violation of Code	Priority Level	Comment	Correct By Date
15	5-207.15		Nonfood contact equipment/utensil was not maintained in good repair or sound condition. Replace damaged gasket on two door cooler.	
32	5-212.32		Toilet room used by women did not contain at least one covered waste receptacle.	
36	5-215.36		Proper cleaning methods are not used. Clean under equipment. (Kitchen)	
38	5-216.38		Lighting did not have protective shielding in areas where there is exposed food, clean equipment/utensils, or unwrapped single-service items *. Replace missing end caps. (Cooks Line)	

Inspection Published Comment:
Approved for license: 6/6/22

LEASE

This Lease is made as of the 21st day of April, 2022, by and between EXECUSUITE, LLC, a Vermont limited liability company with a principal place of business in the City of Lebanon, Grafton County, New Hampshire, ("Landlord") and CRAZY CHRIS' ELIXIR, INC, d/b/a Elixir Restaurant, a Vermont corporation with a principal place of business in the Village of White River Junction, Town of Hartford, Windsor County, Vermont ("Tenant").

Article I. BASIC PROVISIONS.

Premises Address:	188 South Main Street, Suite #100 White River Junction, VT 05001
Initial Term:	3 years
Landlord's Address:	Execusuite, LLC 77 Bank Street Lebanon, NH 03766
Tenant's Address:	Crazy Chris' Elixir, Inc d/b/a Elixir Restaurant 188 North Main Street #100 White River Junction, VT 05001

Article II. LEASE OF PREMISES.

Section 2.1 PREMISES.

In consideration of the mutual covenants and agreements contained herein, Landlord hereby leases to Tenant certain premises, together with all appurtenances and rights granted with respect to certain common facilities, which premises are described as follows:

(a) Being approximately 2,800 +/- square feet of space to be used for a restaurant, bar and food service of the Freight House building at 188 South Main Street, White River Junction, Vermont, commonly known as "Elixir," shown on Exhibit A attached.

Section 2.2 FUTURE DEVELOPMENT.

Tenant acknowledges that Landlord may, at Landlord's election, seek to acquire building permits and/or site plan approvals for the construction and expansion of 188 South Main Street. Any such future development will not interfere with Tenant's use of the Premises.

Vermont Department of Health
108 Cherry St PO Box 70
Burlington, VT 05402
802-863-7221

Page 2 of 2

Visit Date	Person In Charge	Person In Charge Signature	Sig. Date	Public Health Inspector	Public Health Inspector Signature	Sig. Date	Time In	Time Out
6/6/2022	Chris Brewer		6/6/2022	Gordon Lodewyk		6/6/2022	12:20 PM	12:55 PM

Rent and all other payments due to Landlord shall be made payable to **EXECUSUITE, LLC**, 77 Bank Street, Lebanon NH 03766.

If any payment of Base Rent is not made within ten (10) days after the date such payment is due, Tenant shall pay a late charge equal to 10% of the amount of such late payment. Such late payment charge shall be in addition to all other remedies available to Landlord.

Due at the time of signing this Lease Agreement shall be prepayment of Four (4) months' base rent, totaling \$18,000 for May through August, 2022.

Section 4.2 ADDITIONAL RENT

Section 4.2.1. In addition to the basic monthly rent required by Section 4.1 above, Tenant shall pay as additional rent its pro rata share of all real estate taxes or other assessments and insurance premiums against the building in which the demised premises are located, common area charges and property management fees incurred by Landlord.

Section 4.2.2. Tenant's Tax Payment. As an additional charge, Tenant shall pay to Landlord the Tenant's Share of Freight House taxes for each tax year of the Term ("Tenant's Tax Payment)." Freight House Taxes shall be prorated for any partial year within the Term based on the actual number of days elapsed.

Section 4.2.3. Definition of Freight House Taxes. "Freight House Taxes" means all real estate taxes, municipal assessments and other governmental charges assessed or levied against the Freight House, as well as all "Substitute Taxes," if any, to the extent that such taxes would be payable if the Freight House were the sole property of Landlord and basic rents were the sole income of Landlord. Substitute Taxes include taxes which are substitutes for real estate taxes and municipal assessments. Substitute taxes exclude income, inheritance, business profits, business enterprises, gift and excise taxes as well as impact fees assessed in connection with new or additional development at the Freight House.

Section 4.2.4. Tax Reductions. If Landlord receives a reduction of any Freight House Taxes included in Tenant's Tax Payment, Landlord shall pay Tenant's Share of such reduction to Tenant, after deduction of Landlord's reasonable out-of-pocket costs, within Thirty (30) days of receipt by Landlord.

Section 4.3 COMMON FACILITIES COSTS.

Landlord shall pay all costs in connection with the operation, maintenance, repair and replacement of the Common Facilities.

time, use in whole or in part to cure any default of Tenant hereunder. Landlord shall promptly notify Tenant of any such use of the security deposit and shall, within thirty days following the expiration of this lease or any renewals, return the security deposit, or so much of it as remains unused to cure a default, to Tenant. Tenant agrees to reimburse Landlord's Security Deposit Account for any amounts expended by Landlord to cure a default which may have occurred during the term of this Lease. .

Article V. USE.

Section 5.1. PERMITTED USES.

Tenant shall use the premises solely for the purpose of food and beverage production, service, restaurant and related operations. Tenant shall not conduct any other business activity at the premises without prior written permission of Landlord, which shall not be unreasonably withheld.

Article VI. ALTERATIONS, LIENS, RESTRICTIONS.

Section 6.1. TENANT'S ALTERATIONS.

Tenant shall make no alterations, structural or otherwise, without the prior consent of Landlord. Any improvements, fixtures or other property of Tenant not removed within ten (10) days of termination of this lease shall become the property of the Landlord.

Section 6.2. LIENS.

Tenant shall keep the Premises free from any mechanics' or materialmens' liens for labor or materials furnished Tenant; provided that Tenant shall have 30 days after notice of any such lien to remove such lien by bonding or other manner or to otherwise provide Landlord adequate security against such lien.

Section 6.3 RESTRICTIONS

Section 6.3.1. Landlord shall have the right to enter and inspect and make necessary repairs and to show the premises to prospective purchasers or renters, provided, however, that Landlord shall give reasonable notice to Tenant, Tenant shall not change the locks on the premises without the express written permission of the Landlord. In the event of any such permitted change, the Tenant shall forthwith deliver to landlord a duplicate key or keys. Breach of this paragraph shall be deemed to be a material breach of this lease.

Section 6.3.2. Other than in areas designated by Landlord, smoking is prohibited in all units and common areas of the property. Without limiting the foregoing, smoking is prohibited within twenty (20) feet of the 188 South Main Street building.

dram shop insurance. Execusuite, LLC shall be named as an additional insured under such policies, copies of which shall be provided to Landlord annually during the term of this lease. Tenant acknowledges that Landlord's insurance provides no coverage for Tenant's property, absent negligence or other actionable fault on the part of Landlord causing damage to Tenant's property, and Tenant shall maintain such insurance coverage as its desires with respect to Tenant's property in the Premises.

Section 7.3 RELEASE; WAIVER OF SUBROGATION.

Landlord and Tenant each hereby release the other from liability for damage to the property of the other to the extent of insurance maintained or required to be maintained hereunder. Landlord and Tenant shall use reasonable efforts to obtain waivers of subrogation rights by the insurers against Landlord or Tenant, as the case may be, in all property insurance policies affecting any portion of 240 South Main Street in which Landlord or Tenant is not a named insured.

Section 7.4 INCREASES IN COVERAGE.

No more often than once every three years during the Term, Landlord and Tenant shall agree, if warranted, to an amendment of the insurance limits required to be maintained hereunder to commercially reasonable levels. In the event of a dispute with regard to the appropriate amount of coverage, Landlord and Tenant agree that Tenant's insurance coverage shall be increased at the rate of 3% per year.

Section 7.5. INDEMNITY.

Section 7.5.1. Landlord's Indemnity. Landlord shall defend, indemnify and save harmless Tenant and its agents and employees against all costs, damages or claims, including without limitation claims regarding hazardous materials or claims, arising out of any act or omission by Landlord or its agents or employees. Landlord shall defend all actions brought against Tenant, its agents or employees, for which Landlord is responsible for indemnification hereunder, and if Landlord fails to do so, Tenant may, at the cost and expense of Landlord, and upon notice to Landlord, defend such actions, and Landlord shall pay and discharge any and all judgments that arise therefrom.

Section 7.5.2. Tenant's Indemnity. Tenant shall defend, indemnify and save harmless Landlord and its agents and employees against all costs, damages or claims, including without limitation claims regarding hazardous materials or claims, arising out of any act or omission by Tenant or its agents or employees. Tenant shall defend all actions brought against Landlord, its agents or employees for which Tenant is responsible for indemnification hereunder, and if Tenant fails to do so, Landlord may, at the cost and expense of Tenant and upon notice to Tenant, defend such actions, and Tenant shall pay and discharge any and all judgments that arise therefrom.

Article VIII. MAINTENANCE, REPAIRS AND UTILITIES.

Tenant may not assign this Lease or sublet the Premises without the prior written approval of Landlord, which shall not be unreasonably withheld.

Article X. CASUALTY; RESTORATION.

Section 10.1. RESTORATION.

Upon the occurrence of any damage due to fire or other casualty, Landlord shall restore the Premises, the Building and the improvements to the Common Facilities to substantially the same condition they were in prior to such casualty. Landlord shall undertake such restoration with due diligence and in any event shall commence restoration within 30 days after resolution of Landlord's insurance claim for such casualty. If for any reason Landlord fails to restore the premises within 180 days of such casualty, Tenant may terminate this Lease by written notice to Landlord given anytime after such 180 day period has expired and before restoration is substantially complete.

Section 10.2. RENT ABATEMENT; SUSPENSION OF TERM.

If any casualty results in the Premises being uninhabitable, the Term shall be suspended and all rents and additional charges shall abate from the date of such uninhabitability until ten (10) days following completion of restoration.

Article XI. EMINENT DOMAIN.

Section 11.1. TOTAL.

If the entire Premises are taken under the power of eminent domain, this Lease shall terminate on the date Tenant is deprived of possession pursuant to such taking. For the purposes of this Article XI, a taking under the power of eminent domain shall include conveyances or dedications made in settlement of, or in lieu of, condemnation proceedings.

Section 11.2. PARTIAL.

If under the power of eminent domain, by one or more takings, (i) 20% or more of the Premises is taken, or (ii) the ingress and egress to and from 188 South Main Street is eliminated, Tenant may terminate this Lease by written notice to Landlord within ten (10) days of such occurrence. If Tenant does not elect to terminate this Lease, Landlord will restore the remainder of the Premises and the Common Facilities as soon as possible to as close to its former condition as is reasonably achievable without excessive expense.

Section 11.3. RENT ABATEMENT.

Section 13.1. QUIET ENJOYMENT.

If Tenant shall not be in default beyond any applicable grace period, Tenant shall peaceably and quietly occupy and enjoy the full possession and use of the Premises and the use of the Common Facilities as herein provided for the Term of this Lease. The foregoing notwithstanding, Tenant agrees to permit Landlord, its agents and employees, access to the Premises at all reasonable times, and, excepting only emergencies, upon reasonable advance notice, for purposes of inspecting the same, making any necessary repairs, and/or undertaking any work that may hereafter be required for compliance with any law or other regulations enacted by governmental activity.

Section 13.2. SUBORDINATION.

This Lease and Tenant's rights hereunder are subject and subordinate to (i) all existing third party rights in and to the Premises and 188 South Main Street, (ii) all existing liens, restrictions, easements and other encumbrances of record, (iii) all laws and regulations now in effect or hereafter enacted by any governmental authority having jurisdiction over the Premises and 188 South Main Street, and (iv) any mortgages or other security instruments which Landlord may at any time, or from time to time, place upon the Premises and 188 South Main Street. Tenant agrees to promptly execute and deliver, at Landlord's request, any and all documents or instruments prepared by Landlord or Landlord's mortgagee subordinating this Lease and Tenant's rights hereunder to such other interests. Landlord agrees to use its best efforts to ensure that Tenant's quiet enjoyment of the Premises is not disturbed by those having such rights and interests in the Premises and 188 South Main Street.

Section 13.3. MEMORANDUM OF LEASE.

At the request of either party, the other shall execute and deliver to the requesting party a memorandum of lease, prepared in conformance with Vermont law at the sole expense of the requesting party, for recording in the Windsor County Registry of Deeds.

— Article XIV. GENERAL PROVISIONS. —

Section 14.1. NOTICES.

Notices and demands required or permitted to be given hereunder shall be in writing and shall be effective when delivered, by whatever means, to the parties' respective Addresses stated in Article I of this Lease or to such other address as a party shall designate by written notice to the other in compliance with this Section 14.1.

Section 14.2. HOLDING OVER.

Section 14.9. ESTOPPEL CERTIFICATES.

Either party shall, within ten (10) days after each request by the other, execute, acknowledge and deliver to the requesting party a statement in writing certifying that the Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as modified and stating the modifications) and the dates to which the rent has been paid in advance, if any, and stating whether or not the requesting party is in default in performance of any covenant, agreement or condition contained in this Lease and, if so, specifying each such default. Any such statement may be conclusively relied upon by the party requesting it and by any person to whom the same is exhibited and the certifying party shall be estopped to deny the truth of the representation contained therein.

Section 14.10 TIME IS OF THE ESSENCE.

TIME SHALL BE DEEMED TO BE OF THE ESSENCE.

Section 14.11 LANDLORD'S RIGHT TO RELOCATE TENANT WITHIN REAL ESTATE HOLDINGS

This section is intentionally left blank.

Section 14.12 ADDITIONAL COVENANTS (RESTAURANT).

Tenant covenants and agrees as follows:

(a) To acquire, maintain and comply with any and all necessary local, state or federal licenses or permits required for Tenant's development and use of the Premises, including, but not limited to, any building permits, health permits and liquor licenses.

(b) To pay for all water consumed on the Premises, the cost of which water (and Tenant's sewer usage) shall be separately metered at Landlord's election and at Tenant's sole cost and expense. If water usage is not separately metered, Tenant's water and sewer costs shall be determined by Landlord. The parties acknowledge that the costs of Tenant's actual water consumption are substantially greater than its pro-rata share of water costs.

(c) To maintain the strictest standards of cleanliness within and without the Premises, such that the Premises and all common areas adjacent thereto shall at all times be neat, clean, sanitary and free from all dirt, grease, refuse, debris, offensive odors (including any odors which shall constitute a nuisance to other occupants of the Premises), and Pests (as hereinafter defined).

(d) To have contracted for and conducted bi-annually, or with such greater frequency as circumstances may require, inspections of the Premises for the presence in, on, under, or within the Premises of any insects, rodents, vermin or other pests (collectively, "Pests"), which inspection shall be conducted by a licensed person having

Section 14.14 ENTIRE AGREEMENT

This Lease contains the entire and exclusive agreement between the parties and may not be modified or amended except by written instrument signed by the party to be bound thereby.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date first written above.

EXECUSUITE, LLC

By: Tim Sidore
Tim Sidore, Manager
Duly Authorized

CRAZY CHRIS' ELLIOT, INC
By: Chris Brewer
Chris Brewer, Member
Duly Authorized

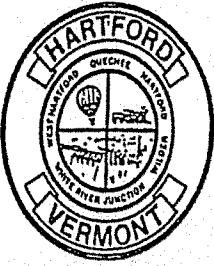
PERSONAL GUARANTY

To induce the Landlord to enter into this Lease Agreement and knowing that the Landlord is relying on this Guarantee as a precondition to entering into this Lease Agreement, I INDIVIDUALLY, PERSONALLY, ABSOLUTELY AND UNCONDITIONALLY GUARANTY to the Landlord all payments and other obligations owed by the Tenant to the Landlord under this Lease Agreement, including all reasonable costs and fees incurred by Landlord in enforcing the Lease Agreement. This Guaranty is binding upon my heirs, successors and assigns.

Dated: 4/26/22
[Signature]
Guarantor

Dated: _____

Guarantor



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2022 LIQUOR LICENSE - ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 4/25/22 Applicant: Christopher F. Brewer
Doing Business As: Cathy Curtis's Elvira Corp
Mailing Address: 188 S Main St White River Jct VT 05011
Telephone Number(s): [REDACTED]
Other Contact Name: (if applicable) [REDACTED]

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

[REDACTED]

Please list violations for the past THREE years any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

NONE

Liquor/Tobacco License Violations for the past THREE Years (See Hartford Liquor Policy for Details) including violations taking place on licensee's premises and/or charges against employee, etc.: If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

Christopher F. Brewer
Printed Name

4/25/22
Date

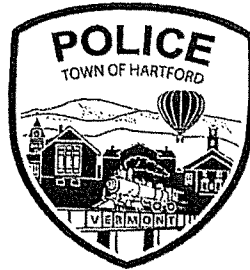
Licensee's Signature

Printed Name

Date

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Acting Lt Connie Kelley *CKL*
CC:
Date: April 29, 2022
Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Crazy Chris's Elixir Corp
188 S. Main St

Christopher Brewer

Inspection Summary

Hartford Fire Department



Inspection

Type Liquor License Inspection
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 05/20/2022 11:00 Scheduled Peltier
Inspected On 05/20/2022 11:00
Finished At 05/20/2022 12:30 Inspection Length 1.50
Next Inspection

Occupant

Occupant Name Elixir Restaurant
Building Name Restaurant & Bar - Assembly Occupancy
Contact Name Christopher Frank Brewer
Address 188 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-281-7009

Owner

Owner / Company Execusuite LLC
Contact Name Tim Sidore
Address 31 Elm Street
City, State and Zip Lebanon, NH 03766-
Phone 603-322-3260

Comments

Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed.

All noted violations shall be properly addressed and completed within (30) THIRTY DAYS. Immediate life safety hazards shall be addressed and corrected IMMEDIATELY or by the time established by the AHJ. A final inspection shall be completed before a clear fire inspection report can be obtained.

Violation Summary

Status	Violation	Location
Closed	4.5.8.7 - Periodic Inspection and Test of Fire Protection Systems (Fire Alarm System) Inspections and tests of fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit the owner from inspection and testing at more frequent intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Building

Comments: - Fire alarm system TQP inspection noted as out of date by two (2) years

(September 2020).

Required Action: - Fire protection equipment shall be inspected by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Proof of inspection, approved by the AHJ shall be affixed by a technically qualified person to the control panel, control valve or riser of the fire protection system after any required annual or semi-annual inspection has been completed as evidence of that inspection. NOTED VIOLATIONS ON THE SYSTEM SHALL BE ADDRESSED AND CORRECTED WITHIN THIRTY (30) DAYS.

Closed

4.5.8.7 - Periodic Inspection and Test of Fire Protection Systems (Fire Sprinkler System) Building
Inspections and tests of fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit the owner from inspection and testing at more frequent intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.

Comments: - Fire sprinkler system TQP inspection noted as out of date by two (2) years (September 2020).

Required Action: - Fire protection equipment shall be inspected by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Proof of inspection, approved by the AHJ shall be affixed by a technically qualified person to the control panel, control valve or riser of the fire protection system after any required annual or semi-annual inspection has been completed as evidence of that inspection. NOTED VIOLATIONS ON THE SYSTEM SHALL BE ADDRESSED AND CORRECTED WITHIN THIRTY (30) DAYS.

Closed

50.5.2.1 - Commercial Cooking: Inspection, Testing, and Maintenance of Fire-Extinguishing Systems Building
Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the AHJ at least every 6 months. [96:11.2.1]

Comments: - Kitchen hood suppression system TQP inspection noted as out of date by two (2) years (September 2020).

Required Action: - Fire protection equipment shall be inspected by a technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Proof of inspection, approved by the AHJ shall be affixed by a technically qualified person to the control panel, control valve or riser of the fire protection system after any required annual or semi-annual inspection has been completed as evidence of that inspection. NOTED VIOLATIONS ON THE SYSTEM SHALL BE ADDRESSED AND CORRECTED WITHIN THIRTY (30) DAYS.

Closed

11.1.8 - Covers (Electrical) Building
All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.

Comments: - Junction box(s)/outlets/switches noted as being exposed and not having proper cover plates.

Required Action: - Noted items shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.

Closed

10.18.3.2 - Ceiling Clearance Building
The clearance between the deflector and the top of storage shall be 18 in. (457 mm) or greater. [13:8.6.6.1]

Comments: - Sprinkler heads in main assembly area noted as being blocked by ceiling tiles "sound proofing".

Required Action: - All materials blocking sprinkler heads shall be removed IMMEDIATELY. Sprinkler heads shall have a minimum clearance of 18 in. below the deflector.

Closed	14.12.1.2 - Illumination of Means of Egress Illumination of means of egress shall be continuous during the time that the conditions of occupancy require that the means of egress be available for use, unless otherwise provided in 14.12.1.2.2. [101:7.8.1.2] Comments: - Emergency lighting coverage noted as missing in the main assembly area. Required Action: - Emergency lighting shall be installed in the main assembly area. Emergency power equipment for egress illumination shall be in proper working order and properly maintained at all times.	Assembly Area
Closed	7.1.10.1 - Means of Egress Reliability Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency. Comments: - Secondary egress pathway noted as obstructed with storage. Required Action: - Means of egress from all parts of the building shall be maintained free and unobstructed. Storage shall be removed from path of egress and kept clear at ALL TIMES.	Building
Closed	14.5.4.1 - Self-Closing Devices A door leaf normally required to be kept closed shall not be secured in the open position at any time and shall be self-closing or automatic-closing in accordance with 14.5.4.2, unless otherwise permitted by 14.5.4.3. [101:7.2.1.8.1]. Comments: - Kitchen door that opens into the path of egress noted as being propped open. Required Action: - All doors shall be kept closed at ALL TIMES and have proper latching hardware.	Kitchen
Closed	4.5 - Flexible Cords and Cables Flexible cords and cables shall not be used as follows: (1) As a substitute for the fixed wiring of a structure (2) Where run through holes in walls, ceilings, or floors (3) Where run through doorways or windows, under carpets, and so forth (4) Where attached to building surfaces Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method. Comments: - Extension cords noted in permanent use in the office area. Required Action: - Flexible cords or cables used as a substitute for fixed wiring to supply outlets in rooms or areas shall be removed and, where required, shall be replaced with permanently installed receptacles using an approved wiring method.	Office
Closed	4.9 - General-Use Switches and Receptacles Switches and receptacles shall be fastened in place and shall not show evidence of overheating or physical damage. Comments: Electrical receptacles noted as loose and or unsecured in these areas: - Office Required Action: - Switches and receptacles shall be fastened in place and properly installed. They shall not show evidence of overheating or physical damage - Replace any applicable outlets.	Office
Closed	9.9 - Portable Fire Extinguishers Portable fire extinguishers shall be located, installed, inspected and maintained in accordance with NFPA 1 section 13.6.	Building

Comments: Fire extinguishers noted as out of inspection date or missing in these areas:

- Kitchen (Class K - Out of inspection date)
- Assembly area (No fire extinguishers noted)

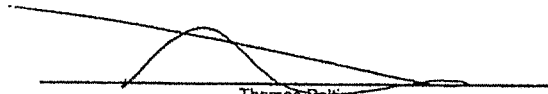
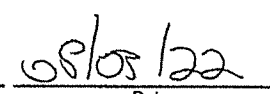
Required Action: - Fire extinguishers shall be installed in applicable areas. Class K fire extinguisher shall be inspected by a qualified professional and display valid inspection tag.

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

	
Thomas Peltier	Date

To: Town of Hartford Selectboard
From: Tracy Yarlott-Davis, Town Manger
Meeting Date: June 14, 2022
Subject: Town Manager Report

Many thanks to the Department Leadership Team as well as the Hartford Selectboard in supporting my time off this month.

Considering that I'm forgoing a written Town Manager's report for this Board packet.

Upcoming Meeting Topics

These are tentative and subject to move or change. We also include additional items as needed.

June 28: Focused listening session on solid waste and curbside recycling as well as ARPA funding

July 12: Review of DEI Strategic Plan Implementation

July 26: Climate Action Plan FY24 goals and funding priorities

If you have an item that you'd like to bring forth to the Board, please email the Chair (mhoyt@hartford-vt.org) and Vice Chair (dfraser@hartford-vt.org). We meet on the Wednesday prior to the meeting to set the agenda.

The agenda is released the Thursday prior to the meeting and supporting documentation is emailed out by 3pm Friday.

SIGNIFICANT ACTIVITY REPORT

June 14, 2022

Assessor

- Final audits on the 2022 grand list
- Filed the 2022 abstract grand list (06/01/2022)
- Began excepting grievance applications
- Answered taxpayers questions associated with the grievance process
- Continual processing of homestead declarations and current use applications

Parks & Recreation

Program and Park Highlights

- The Department continues to struggle finding a full staff of lifeguards to man the new aquatic facility. 4 prospective lifeguards will be taking the lifeguard training course next week. Once they have completed and pass the course we should have a good idea of our ability to fully schedule the pool.
- Tuesday, June 7th we met with the Electrical Inspector and Bread Loaf. Only a few minor additions need to be addressed before occupancy of the space. South Shore Pool provided the operational training for the filtration system and we have taken over control of filtration operations for now. A few issues with the spray features were identified during our training and we hope to have those resolved before opening. Supply issues and delivery of product will cause some delay but shouldn't impact our opening. The west fence installation has a short delay for install, two windows were the wrong size. New windows were ordered but a delay in arrival.
- We have begun advertising for pool passes and opening the pool the weekend of June 17th.
- The Department would like to welcome aboard Tatum Barnes our new Recreation Specialist and Vincent Beckley our Certified Pool Operator. Both individuals started this week and gearing us up for a very busy summer.
- Spring Baseball/Softball and Lacrosse sports are winding down this week as we gear up for summer sport season.
- Summer staff training has started for the summer camp staff. The first week of Ventures Summer Camp starts June 13th.
- Staff have been busy with various projects at Maxfield. This includes a repair of split rail fencing, removal of several dead and declining trees, preparing for the Nighthawks baseball season. The declining and dead trees areas will be prepped for new trees. The crew will also be busy preparing facilities for various graduations parties.

- The Department received a Mean Green Mower as a demo to try out in the parks. The stand on machine was used all this past week throughout the parks. So far, the staff are happy with mowing results but cautious on the battery life for full day mowing. We hope to have a better assessment by the end of the week. This particular stand on mowing unit is almost 3 times the cost of a stand on mower.
- The Department assisted with the Covered Bridges Half Marathon by signing several roads and providing barricades for road closures. We also assist with traffic control, parking and overall cleanup after the event. This year was race was in person and well attended.

Town Clerk

1. A huge THANK YOU to the DPW team-Jeremy, Gene and Anthony coordinated the installation of the Secure Ballot Drop Box. The Drop Box is for Early/Absentee Ballots only. Any questions regarding the Drop Box should be directed to the Clerk's Office. It will be available for voters to use during the election periods. Only Election Officials are permitted access to the box.
2. The Town and School Meeting Committee met June 8th as they continue to plan for the 2023 Town and School District Meeting Cycle. They have established a timeline line for completion of various tasks, and they plan to meet monthly in advance of the start of the events. Their goal is to increase community participation and engagement.
3. The Ballots for the upcoming Primary, to be held on August 9, 2022, will likely arrive the latter part of the week of June 20th. We currently have about 740 requests for Early/Absentee Ballots; we anticipate mailing the requested ballots out on or about June 24th. It may take a few days to get this initial volume of requests processed. Any voter who has not requested a ballot for the Primary election may do so one of several ways: 1) <https://mvp.vermont.gov/>; 2) E-mail the Town Clerk at loneil@hartford-vt.org; 3) Call the Town Clerk's Office 802-295-2785. Voters may also vote in person on August 9, 2022, from 7am-7pm at the Hartford High School Gym: 37 Highland Ave., White River Jct., VT 05001. Vermont offers same day voter registration at the polls on election day **OR** voters may register in advance online <https://olvr.vermont.gov/> or at the Clerk's office during business hours (M-F, 8am-5pm). ***Please note the Clerk's Office closes at NOON the day before ALL elections.***
4. The Clerk is continuing to work on "Training Materials" for the Board of Civil Authority and Assistant Election Workers in advance of the Primary Election to ensure a smooth transition for voters with the new Legislative Districts and the new voting tabulators. The experienced Hartford BCA and many committed residents who work at elections help create welcoming environment and positive experience on election day for Hartford voters. The Clerk encourages registered voters in Hartford who may have interest in working at the polls on election day-now or in the future- to contact her: Lisa O'Neil loneil@hartford-vt.org or 802-295-2785.

POLICE DEPARTMENT

Corporal Clifford conducted a detailed investigation and made an arrest in the Pleasant View Motel arson. This led to a separate arrest in a related case.

Corporal Leombruno, Corporal St. Peter and Officer Angulo completed a three-day Field Training Officer course. We look forward to them sharing their expertise with our new officers.

Corporal Clifford and Acting Chief Kelley met with the three recruits at the academy. Training staff praised the three recruits and advised that they will be great assets to the department. We are very proud of them. They will graduate on July 15th.

Acting Lieutenant Howell and Sgt. Solomita assisted a subject that was suicidal and wanting to jump off a bridge. There was a positive resolution and the subject was voluntarily transported to the hospital by police.

Animal Bite - 1

Animal Problem – 9

Citizen Assists - 21

Citizen Dispute - 6

Fraud – 1

Juvenile Problem –6

MV Disturbance – 7

Noise Disturbance – 4

Suspicious Person or Circumstance – 30

Traffic Accident – 10

Welfare Checks- 12

All other calls - 207

Department of Public Works

Completed the slope erosion on South Street.

Started our roadside mowing, continue to grade and ditch roadways.

Wastewater assisted Water with completing meter readings. Thank you, Kyle Moses and Glenn McNall.

Water and Highway repaired a 3/4 “water leak on Maple Street.

CONSTRUCTION HAS BEGUN DOWNTOWN.

Planning and Development

- 2022 Green-Up Day – The results are in: 456 volunteers participated, 85.2 miles cleaned, 800 bags of trash and 35 tires collected, 3.2 tons of trash disposed, and lots of community pride!

- Town Forest – Bird watchers gathered at 6:00 am on Saturday, June 4th to identify over some rarely seen or heard birds. Later in the day community members gathered for the annual spring/summer trail workday to address two soggy trails. One section was rerouted, and a small bridge was constructed on another section to prevent conflicts with surface waters.
- Tax Increment Finance District Annual Monitoring – Prepared for completed annual Vermont Economic Progress Council monitoring on June 1st.
- Property Development – Continued to respond to information requests and development inquiries, reviewing building permit applications for improvements to properties, processing permit applications, and conducting site visits/issue Certificates of Occupancy for completed projects.
- Route 5/North Hartland Road Bike Ped Improvement Project, Ballardvale Drive to Arboretum Lane – Completed VTrans grant application for additional funds needed to complete project.
- Vermont Community Development Program – Executed grant documents for the Cornerstone Community Center grant.

Fire Department

Incident Log:

Calls for Service 05/27/22-06/10/22	106		
Incident Type Categories			
Fires	2		
Overpressure Rupture/Explosion	0		
Rescue/Medical	78		
Hazardous Conditions	1		
Service Calls	9		
Good Intent	6		
False Alarm	10		
Weather Emergency	0		
Special Incident/Other	0		

Members of the department provided EMS coverage at the Covered Bridges Half-Marathon.

The department has started the process of interviewing firefighter/EMT candidates for the current vacancies and the additional positions in the FY 23 budget.

The department received 2 bids for a new ambulance to replace Ambulance 2. Bids are currently under review, and we plan to make the award recommendation at the June 28th Selectboard meeting.

The Town of Pomfret has contacted the department regarding providing fire/EMS services to a portion of their community, discussions are on-going.

Our thanks to the Hartford Police Department for their investigation into the building fire on Woodstock Road. Their successful investigation led to an arson arrest.

Environmental Sustainability Coordinator

-Hartford & Hartland's Window Dresser Build happening in November is coming together quickly, we currently have 227 window insert per-order, with our goal of making 250 window inserts we will only be able to take request from two or three more households before we have to start putting households on a waitlist and possibly put them on our list 2024. Our volunteers that will be responsible for measuring windows and taking final orders will be trained in the coming weeks and are looking forward to starting to take orders.

-The Parks and Recreation Department tried out an electric stand up Mean Green mower this past week from a local dealer and both the Parks and Recreation Department and Water Department recently acquired electric push mowers. Getting those in Town that actually use the equipment to try it out is an important step in moving forward with electrifying & decarbonizing the Town's operations. The Water Department and Parks and Recreation bought different brands of mowers and so far, after just a week, it sounds like differences in performance are becoming apparent.

- Fire Chief Cooney and Acting Police Chief Kelly joined the Environmental Sustainability Coordinator in a meeting with a representative from an idle mitigation system manufacturer. This product would allow vehicles, including emergency vehicles, to run their electronics without the engine running. These systems help reduce both emissions from idling vehicles and wear and tear on the engine. Idle mitigation systems were also included in Chief Cooney's recent RFP for an ambulance and all of the responses to the RFP included such systems.

TOWN OF HARTFORD

Vermont

Street Closure Permit Application for Special Events

GUIDELINES AND REQUIREMENTS

BACKGROUND

Town streets are public ways intended primarily for public travel. Except for emergencies and construction work, the closing of Town streets requires the approval of the Selectboard of the Town. Since the Selectboard meets regularly only twice per month, a request to close a street or streets for any reason should be made as far in advance as possible but no less than 60 days in advance of the event. Reasons why the Selectboard might consider closing a street to vehicular traffic for a limited time include parades, fairs /festivals, walking or running events or other community or neighborhood events such as downtown events and block parties.

GENERAL

- Applications to close streets are considered on a first come, first serve basis
- Applications must be received at least 60 days before the desired street closing
- There is no fee for the application but sponsors of street closing events may be required to pay various town costs incurred by the Town to support the event.

Submit attached **Street Closure Permit Application Form** completed and supplemental (if applicable) paperwork to: Town of Hartford Fire Department - 812 VA Cutoff Rd. - White River Jct., VT 05001. For additional information or questions, call the Hartford Fire Department, at 802-295-3232, Monday through Friday between 8:00am - 4:00pm.

General Street Closing Event Requirements

There must be an Event Sponsor who signs this application and provides the required proof of insurance. This Event Sponsor will be the person who the Town will contact and hold responsible for all matters concerning the event. The Event Sponsor is responsible for promoting good safety practices and enforcing these Guidelines and Requirements including:

Sketched Site Plan

- A sketched site plan must be submitted with the application. The site plan will show the locations and names of the proposed closed street and all intersecting streets and alleys. Making of a map utilizing online maps (Google, Bing, Yahoo, etc.) or similar is acceptable. Any deviation from the approved site plan may result in the permit being revoked or denial of future such events.

Traffic Control

- Temporary traffic control devices (Type III barricades and saw horses) at both ends of the street or at the open end of a cul-de-sac or at other locations as determined by the Town will be provided by the Town but billed to the Event Sponsor or may (as determined by the Town) be contracted by the Event Sponsor to a private barricade company which will erect the barricades in accordance with Town standard and requirements.
- Persons or property shall not be on the street prior to the placement of the barricades.
- Barricades will remain in place for the duration of the event.
- Barricades may not be relocated to the curb until the street is clear from debris and obstructions.
- Do not hang banners, signs, decorations, etc., on barricades.
- Vehicles will not be parked on either side of the barricades or along the closed street.
- Vehicles may not be used as barricades.
- Objects (tables, chairs, canopies, grills, etc.) may be moved onto a street when/where parking is normally permitted along the street. All objects must be kept within the designated parking areas. Where streets normally do not permit any parking, all objects must be kept off the street and behind the curb. This is to allow adequate access along the main drive lanes of the road for emergency vehicles if needed.
- Ensure that at least three (3) feet clearance from obstructions is provided around all fire hydrants.
- All sidewalks along the closed street will be kept open and clear of obstructions.
- Any generators must be kept away and out of the general movement of the residents and 25-feet away from any LPG tank.
- If there is a neighborhood emergency, residents must relocate barriers at all intersections (except alleys) in anticipation of emergency responders.

Street Closure Application

Additionally, selected residents will wait for emergency responders' arrival and direct them to the location of the emergency.

Cooking Safety

When the use of grills is anticipated for cooking food at a public event, the following requirements must be adhered to:

- Cooking appliances utilizing *solid fuels* will be provided with at least one (1) 2.5-gallon pressurized water fire extinguisher for each appliance. Acceptable alternatives to this include providing a garden hose(s) able to reach all cooking appliances or adequate buckets of water on hand to extinguish a grill fire.
- Cooking appliances utilizing *gas (LPG)* or any cooking with oils (turkey fryer, etc.) will be provided with at least one (1) Class ABC extinguisher having a rating of 2A:10BC for each appliance. Most homes will have at least one of these extinguishers. **DO NOT USE WATER ON GREASE FIRES!**
- LPG cylinders up to and including 20 pounds in size may be used. Cooking appliances utilizing larger cylinders may require additional permits.
- Ash/coals from solid fuels will be completely extinguished and hand checked for coolness prior to disposal in a metal container with lid.
- Anyone using grease/oil to cook will take appropriate and adequate safety precautions to ensure adequate distance from the oil and other residents is provided to prevent injury and/or accident.

Block Party Neighbor Notification and Agreement

In the case of a street closing for a block party, evidence will have to be submitted that all residents within that block support the street being closed for the block party. Posting signs a day or two before the party to remind everyone that the street will be closed is a good idea.

Inspection

A pre-inspection of the street closure event set up will be completed by the fire department. The fire department will contact the event Representative indicated on the application and an inspection will be scheduled. The fire department will arrive at the scheduled time and check to ensure the access on the street is acceptable, barricades are installed and other items are set up properly. Once the fire department has inspected the event, the fire department will sign off that the set up requirements have been properly met. The street closure Permit must be on-site and readily available during the event and must be presented upon request to any Public Safety Officer. Again, the permit may be revoked at the discretion of any Town of Hartford Public Safety Officer.

Proof of Insurance

Prior to granting a permit for the closure of a street for an event, the Town requires proof of liability insurance to protect the Town in the event that someone is hurt or injured during or a result of the event. Proof of insurance satisfactory to the Town of Hartford

Street Closure Application

naming as a "named insured" must be on file with the Fire Department before the event will be accepted.

Public Assemblies Permit

The Town of Hartford requires a Public Assemblies permit for the Use and Occupancy of Public Property where 2,000 or more people are expected to attend. The application for a Public Assembly Permit is attached if you feel the street closing event you are requesting will attract that type of attendance.

Park Use Permit

The Town of Hartford requires a Park Use Permit for any group, business or organization wishing to have an event, function or group activity in the Town of Hartford Park system.

Other Permits

Events that include (but are not limited to) alcohol, fireworks, and open fires may require additional permits issued by the Town. We can work with you to determine if additional permits are required.

After The Event

The Event Sponsor is responsible for seeing to the cleaning up and restoring the public street or right-of-way after the event. This shall be done prior to the removal of barricades and the street is reopened. The end time indicated on the permit is the time the street is to be reopened -- not the time the event ends. Failure to clean up after any event (within 24 hours of the end of the event) may result in denial of future event permits.

Town of Hartford – Fire Department
Street Closure Permit Application Form
Please return this application to the following address:
Hartford Fire Department 812 VA Cutoff Rd., White River Jct., VT 05001

Ryder Hathaway

06/02/2022

Name of Event Sponsor

Date

389 College Street Apt 6

Burlington

05401

(802) 379-2477

Street Address

City

Zip Code

Phone

Noyes Lane will be closed from the stop sign intersection of Williams Lane to the stop sign intersection of Old Farm Road. Pingre Lane and Mercy Strong Lane will have haybale barricades to prevent traffic from the side roads

Street(s) to be closed (including intersecting streets/boundaries of the closure)

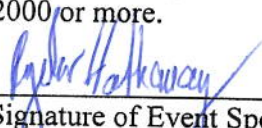
Date of Event: August 6-7th 2022

Start Time: 8:00am (both days) AM/PM

End Time: 5:00pm (Saturday)
6:00pm (Sunday) AM/PM

Applicant: I certify that I am a resident of the Town of Hartford and that I am at least 21 years of age. In addition, I certify that the information submitted for this application is true and accurate.

I understand that I must comply with all provision in accordance with the Street Closure Event Guidelines and Requirements granted by the Town of Hartford Fire Department. Failure to comply with the requirements itemized herein may lead to revocation of the permit. This permit may be revoked at the discretion of any Public Safety officer. I understand that I am also required to comply with the Park Use Permit if Town parks are used in conjunction with a Street Closure Permit and a Public Assembly Permit if expected attendance is 2000 or more.


Signature of Event Sponsor (Applicant)

6/8/2022
Date:

Ryder Hathaway

(802) 379-2477

Printed Name

Phone#

Email

Provide the following along with this application if applicable:

- ☐ Public Assembly Permit if 2,000 or more people are likely to attend
- ☐ Proof of Insurance
- ☐ Copy of signed contract from a local barricade company
- ☐ Site plan showing location of event, street names both of those to be closed and adjacent streets and barricade locations.

OFFICE USE ONLY

Date of Inspection

Inspector

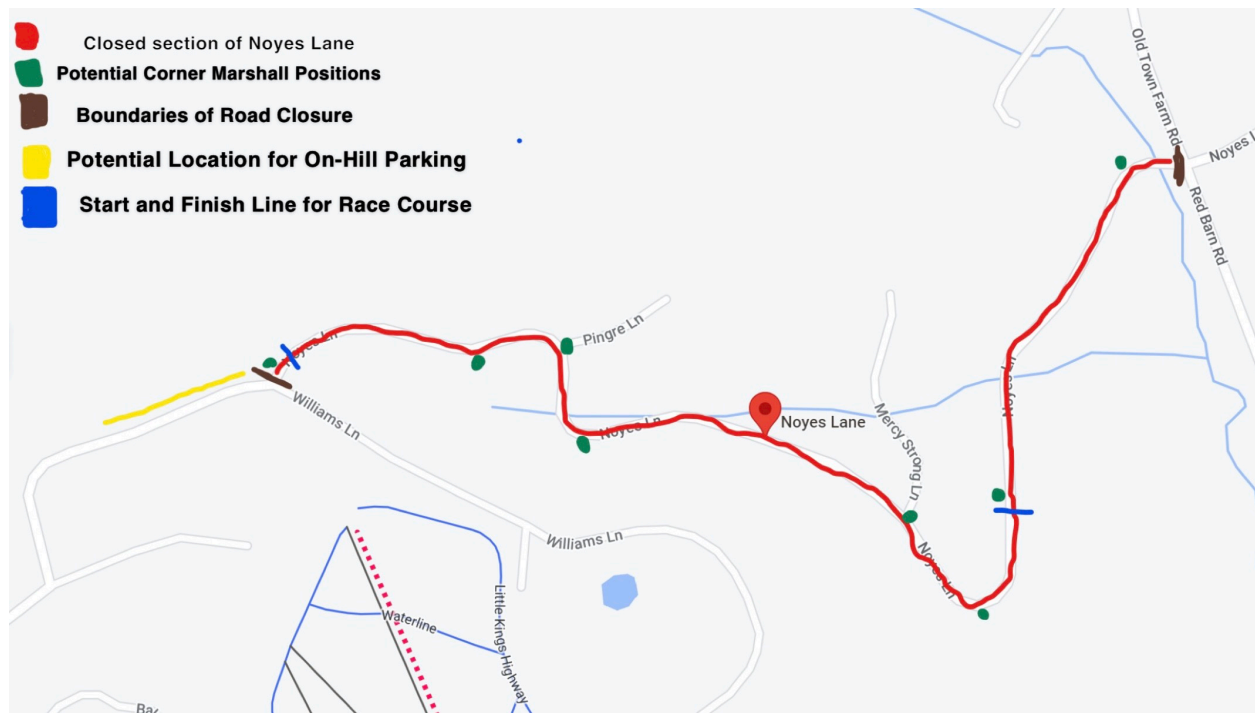
Last Chance Downhill

August 6th-7th 2022



Presented by Hathaway Events LLC
(Event Plan)

The Proposal:



Proposed Event Map

On August 6th and 7th, I would like to hold a gravity sports (downhill skateboarders, street lugers, and others) race on Noyes Lane in Hartford. This race would be used as the final qualifying event to help decide the teams for the United States and Canada for the World Skate Games in Argentina, and as such will be recognized by USA Skateboarding Skateboard Canada. As the name of the event hints at, this is the last chance for many racers to make the team and represent their respective countries in South America this fall.

But it will not only be a race event. This event will also have an option for gravity sports athletes from all over the East Coast, and North America, to skate on a closed, protected road without the pressure of racing if they so choose. This will showcase not only the competitiveness of our sport, but also the raw talent of gravity sports athletes of all varieties. This will be done by taking following safety precautions.

Safety:

Safety will be paramount at this event. The most crucial part to ensuring rider safety at Last Chance Downhill is by closing the hill to traffic. This will be done by placing barricades at the top and bottom of the course. The first barricade will be placed at the intersection of Williams Lane using two of the four Type 3 barricades that we will have secured from Green Mountain Flagging. The other two Type 3 barricades will be at the bottom of the course at the intersection of Old Town Farm Road. There will also be hay bale barricades placed on driveways, and the two side roads (Pingre Lane and Mercy Strong Lane) to prevent any cars from getting on to the course while it is closed.

We will also have officers from the Hartford Police Department (two in total) stationed at the top and bottom barricades. This police presence will provide a level of authority and will prevent driver's at the top and bottom of the course from going through the barricades. They will be accompanied by a radio equipped volunteer who will have communication with the corner marshals, driveway marshals, as well as organizers. They will use the aforementioned radios to clear the track before runs take place, communicate if there are any serious crashes or injuries on course, or if there are any hazards on the road. They will also be the ones to call for an ambulance if a rider is seriously injured during a crash.

Marshals will also be equipped with 3 colored flags to communicate with riders on course. These flags will mean as follows:

- **Red**: Stop Immediately (used for instances where there may immediate danger to down flowing riders or potentially if there is a seriously injured rider on course)
- **Yellow**: Use Caution (used for instances where there may be a rider or hay in the road, and to inform down flowing riders that there may a hazard ahead, but not one that is an immediate danger to them or others)
- **Green**: Course is Clear

Many seasoned riders will be familiar with these flags, but we will go over course marshal protocol during the rider's meetings at the beginning of each day.

As mentioned above, there will be an ambulance parked at the top track from 8am-5pm both days to ensure that gravely injured riders can be brought to the hospital quickly if needed. When the ambulance is on course, skating will cease until the injured rider is removed from the track.

Safety (Cont.):

Finally, the most obvious form of safety on track will be the hay bale protection that will line the course. The hay bales will be placed on potential crash zones (for example: the top left right chicane, and the bottom left hairpin). These crash zones will receive a significant number of the bales to minimize rider risk of injury. Bales will also be placed prevalently on exposed guard rail. The guard rails in the top and bottom straight will be lined with single layer bale walls, and the guard rail in the bottom left hairpin will have a double layered hay wall, as it is the fastest part of the hill and is expected to see the most crashes during the event.

The following images are of the areas referred to in the previous paragraph:



Top Right (First Part of Upper Chicane)



Top Left (Second Part of Upper Chicane)

Safety (Cont.):



Top Straight Guardrail



Bottom Left Hairpin With Expose Guardrail



Bottom Straight Guardrail

Projected Event Timeline:

Friday (Afternoon/Evening):

- **Course Set Up:** Organizers and volunteers will help place hay on Noyes Lane in preparation for the start of the event on Saturday Morning
- **Rider Registration:** Riders will meet at a soon to be decided location (not on hill) to receive transponders and sign waivers for the event. Equipment checks will also happen at this time.

Saturday (All Day):

- **Timing System Set Up:** Before marshals are placed on course, the timing system for riders will be set up. It will be active during practice runs to ensure that it is ready for timed qualifying in the afternoon.
- **Marshal/Course Worker Meeting:** Organizers will meet with Course Workers and explain their various jobs on course and how to carry out their duties. After the meeting has ended, course workers will be placed in their positions on course.
- **Rider's Meeting:** Riders will be briefed on the day's schedule, and marshal flag meaning as well as any other day of details that need to be addressed.
- **Road is Closed to Traffic (8:00am)**
- **Practice/Freeride Runs Begin:** Skating on hill begin when the rider shuttles reach the top of the course. The course will be closed to traffic for 10-15 minutes at a time while skaters descend the course. When the final rider arrives at the bottom, they will be followed by the shuttles and the course will be reopened to traffic once they have reached the bottom barricade.
- **Lunches Distributed to Course Workers (12:00pm)**
- **Timed Qualifying (1:00pm-3:00pm):** This will be the first stage of race and will help decide the bracket for the following day. Each rider will be given two runs to put down their fastest time to hopefully qualify for the 64-person race bracket on Sunday
- **Practice Runs and Freeriding Continues (3:00pm-5:00pm)**
- **Road Reopens to Regular Traffic**

Sunday (All Day):

- **Marshal/Course Worker Meeting**
- **Rider's Meeting**
- **Road is Closed to Traffic (8:00am)**
- **2 Practice Runs:** Racers will be given two practice runs before racing to refamiliarize themselves with track. Freeriders will also be allowed to skate during these runs.
- **Racing Begins:** Racers will race through a 64-person race bracket.
- **Lunches Distributed to Course Workers (12:00pm)**
- **Racing Ends (3:00pm)**
- **Final Freeride Runs (3:00pm-5:00pm)**
- **Road Reopens to Regular Traffic**
- **Podium:** Celebration of Racing Winners, and awards ceremony.
- **Event Clean Up:** Organizers and Volunteers remove hay from track and pick up any trash that has been left on hill.
- **Event Concludes**

Post Event Select Board Meeting:

Following the conclusion of Last Chance Downhill, I would like to meet with the Hartford Select Board again to do a wrap up and talk how the event went and how it can be improved upon for future years to come.



June 7, 2022

Don Bostick, Board of Director,
USA Skateboarding
Chairman,
USA Skateboarding Downhill and Luge Committee
14271 Jeffrey Rd. #617
Irvine, CA 92620

City Council, Hartford
Re: Permit for Downhill Skateboarding Event, August 5-7, 2022
Noyes Lane, Hartford, VT and Quechee Junction

Dear City Council,

I, Don Bostick, a Board of Director for USA Skateboarding, the Olympic Sport of Skateboarding, and Chairman of the USA Skateboarding's Downhill/Luge Committee am urging the council to please consider and allow the permit requested by Mr. Ryder Hathaway. Securing Noyes Lane, in Hartford, VT at the Quechee Junction for the purpose of an elite Downhill Skateboarding event, will bring extreme notariety to your state in the culture of skateboarding.

As the National Governing Body for Skateboarding in the United States, we create selection and qualifier procedures that identify athletes that will compete to represent the United States in the World Skate Games. This provides Downhill and Luge Skateboarding athletes the opportunity to attend, represent, and compete for the United States in Buenos Aires, Argentina, this year in October 2022. We have already recognized 3 of the 4 qualifying races to qualify our athletes. Unfortunately, due to athlete safety concerns from unsafe road conditions, the last qualifying event on the East Coast had to be canceled. The Council's vote to approve for Mr. Hathaway to host a Downhill and Luge Skateboarding event in your area will not only fill the void of an east coast race, but will provide an alternative venue to host races in the future, bringing notariety to the area

for qualifying United States world competitor athletes. Mr. Hathaway, a long-time downhill competitor himself with significant race experience, contacted the Downhill and Luge committee as a solution for the canceled event on the East coast. Organizing a qualifying event in Vermont, will help bring the top competitors from around the United States, to earn a spot at the World Skate Games. Many top competitors will be in attendance. The Downhill and Luge Committee has met with Mr. Hathaway is impressed with his rigor and thoroughness for planning an event. He has presented himself very professionally and has taken much time and energy to ensure boxes are checked in preparation for hosting a safe and fun event. Mr. Hathaway has earned our approval.

On behalf of our Committee, we sincerely hope that you consider and approve Mr. Hathaway's proposal for the event, allowing competitors an opportunity to compete in the World Skate Games this October, and providing a prospective new home for safe and fun racing promoting skateboarding in the United States.

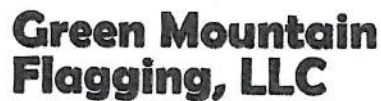
Sincerely,

Don Bostick

/s/Don Bostick

Board of Director, USA Skateboarding

Chairman, Downhill and Luge Committee



This equipment rental agreement, including all exhibits attached (the "Agreement"), is made and entered on (date) 8/5/22, between Green Mountain Flaggging LLC (GMF) and Hathorson Events LLC (the "Renter") (collectively referred to as the "Parties").

[illegible]

120.00	Rental Payment
0	Delivery Charge
0	Pickup Charge
120.00	Rental and Service Subtotal
7.20	Tax
127.20	Agreement Total
0	Security Deposit Due

P.O. Box 4208 - Burlington, VT 05406 - Phone: 866.485.4627 - Fax: 802.662.1215
Info@gmfvt.com - www.gmfvt.com



Green Mountain Flagging, LLC

7. **Possession and Surrender of Equipment:** Renter shall be entitled to possession of the Equipment on the first day of the Rental Term. At the expiration of the Rental Term, Renter shall surrender the Equipment to GMF or GMF's agent in good condition and working order, ordinary wear and tear excepted, as it was at the commencement of the Agreement.
8. **USE OF EQUIPMENT:** Renter shall only use the Equipment in a careful and proper manner and will comply with all laws, rules, ordinances, statutes and orders regarding the use, maintenance or storage of the Equipment.
9. **CONDITION OF EQUIPMENT AND REPAIR:** GMF will release the equipment to the Renter in good and working condition. The equipment will be returned to GMF in the same condition, minus normal wear and tear, at the end of the Rental Term. Any inspections of the equipment conducted will be attached to the Agreement as exhibits.
10. **INDEMNIFICATION:** Renter, to the extent permitted by law, will indemnify and hold GMF and GMF's property, free and harmless from any liability for losses, claims, injury to or death of any person, including Renter, or for damage to property arising from Renter using and possessing the Equipment or from the acts or omissions of any person or persons, including Renter, using or possessing the Equipment with Renter's express or implied consent.
11. **MAINTENANCE, DAMAGE AND LOSS:** Renter will, at Renter's sole expense, keep and maintain the Equipment clean and in good working order and repair during the Rental Term. In the event the Equipment is lost or damaged beyond repair, Renter shall pay to GMF the replacement cost of the Equipment; in addition, the obligations of this Agreement shall continue in full force and effect through the Rental Term. GMF will submit invoices for damaged equipment, if any, no later than ten (10) days following the end of the Rental Term.
12. **INSURANCE:** Renter shall be responsible to maintain insurance on the Equipment with losses payable to GMF against fire, theft, collision, and other such risks as are appropriate and specified by GMF. Renter shall provide proof of such insurance, attach it to and make part of the Agreement.
13. **ENCUMBRANCES, TAXES AND OTHER LAWS:** Renter shall keep the Equipment free and clear of any liens or other encumbrances, and shall not permit any act where GMF's title or rights may be negatively affected. Renter shall be responsible for complying with and conforming to all laws and regulations relating to the possession, use or maintenance of the Equipment. Furthermore, Renter shall promptly pay all taxes, fees, licenses and governmental charges, together with any penalties or interest thereon, relating to the possession, use or maintenance of the Equipment.
14. **LESSORS REPRESENTATIONS:** GMF represents and warrants that they have the right to rent the Equipment as provided in this Agreement and that Renter shall be entitled to quietly hold and possess the Equipment, and GMF will not interfere with that right as long as Renter pays the Rent in a timely manner and performs all other obligations under this Agreement.
15. **OWNERSHIP:** The Equipment is and shall remain the exclusive property of GMF.
16. **SEVERABILITY:** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
17. **ASSIGNMENT:** Neither this Agreement nor Renter's rights hereunder are assignable except with GMF's prior, written consent.
18. **BINDING EFFECT:** The covenants and conditions contained in the Agreement shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.
19. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Vermont.
20. **NOTICE:** Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service.
21. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by both GMF and Renter.
22. **CUMULATIVE RIGHTS:** GMF's and Renter's rights under this Agreement are cumulative, and shall not be construed as exclusive of each other unless otherwise required by law.
23. **WAIVER:** The failure of either party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement. The acceptance of rent by GMF does not waive GMF's right to enforce any provisions of this Agreement.

National Headquarters
P.O. Box 4208 - Burlington, VT 05406 - Phone: 866.485.4627 - Fax: 802.662.1215
Info@gmfv.com - www.gmfv.com



Green Mountain Flagging, LLC

"Your Safety Professionals"

P.O. Box 4208
Burlington, VT 05406

Phone: 802-662-1210
Fax: 802-662-1215
Email: Info@gmfvt.com
Fed ID #: 20-5623624

Estimate For: Hathaway Events LLC

389 College St Apt. 6

Burlington VT 05401

Requested By: Ryder Hathaway

hathawayeventslls@gmail.com

802-379-2477

Work Site: Noyes Ln WRJ VT 05001

Work Dates: 08/05 - 08/07/2022

Estimate Date: 6/6/2022

Estimate #: E1

Cert. Pay./BLW: No/No

Terms: Net 30

Description	Type	Quantity	Days	Rate	Cost
Equipment Rental Charge	Type 3 Barracade	4	3	\$ 10.00	\$ 120.00

Estimate Total \$ 120.00

This is a quotation on the goods named, subject to the conditions noted: The rates quoted are only good for the project listed above and only good for the length of the project. GMF may change the rates at their discretion and will notify client of change in writing. In addition, this is an estimate and travel and transportation incidentals may be

different in the invoice.

Regular time: The first eight (8) crew hours of a work day on Monday - Friday.

Overtime: Hours in excess of eight on a single day, all hours on a state or federal holiday, and all hours on Saturday & Sunday calculated at time and a half.

To accept this quotation, sign here and return:

Emergency: Same day calls for immediate service and calls outside business hours (5:30PM - 7:00AM), on any day.

Cancellation Policy: Crews must be canceled 2 hours prior to meet time to avoid 4 hr. minimum cancellation fee.

Minimum Hours: A 4-hour minimum applies to all rates.

Certified Payroll/Livable Wage: Jobs falling in this category may require a different rate and should be quoted separately. Rates will be adjusted accordingly at time of invoicing.

NEW BUSINESS QUOTE

Date Quoted: 6/9/2022
Submission Number: 10287278
Quote Number: 30324024 Revision Number: 1068738
Quote Created For: RYDER HATHAWAY
Policy Period: 8/6/2022 to 8/7/2022
Carrier Quote Number: 173817801



Johnson & Johnson
The Experience of the Past with a Vision for the Future

Applicant Information
RYDER HATHAWAY

Agency: 897659
T.S. PECK INSURANCE
41 IDX Dr Ste 135
South Burlington VT 05403

Minimum Earned Premium: 100%
NO FLAT CANCELLATIONS
Term Length: OTHER

Agent Commission: 13.00 %

Underwriter
TWYLA KOLENSKI
twyla.kolenski@jjins.com
781-362-1101x4100

CARRIER AND PREMIUM DISTRIBUTION

CARRIER(S)

LINE OF BUSINESS

CARRIER

GENERAL LIABILITY

183 - NAUTILUS INSURANCE COMPANY

PREMIUM

COVERAGE PART

PREMIUM WITHOUT TERRORISM

PREMIUM WITH TERRORISM

GENERAL LIABILITY

\$1,000.00

\$1,000.00

TRIA Premium:

\$0.00

\$125.00

Total Base Premium:

\$1,000.00

\$1,125.00

Fees and Taxes: STATE TAX

\$30.00

\$33.75

Total Quote Amount:

\$1,030.00

\$1,158.75

The company issuing this policy has not been licensed by the State of Vermont, and the rates charged have not been approved by the Commissioner of Insurance. Any default on the part of the insurer is not covered by the Vermont Insurance Guaranty Association.

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THE TERMS AND CONDITIONS OF THIS QUOTATION MAY NOT APPLY WITH THE SPECIFICATIONS SUBMITTED FOR CONSIDERATION. PLEASE READ THIS QUOTE CAREFULLY AND COMPARE IT AGAINST YOUR SPECIFICATIONS. THIS QUOTATION MAY CONTAIN RESTRICTIONS/EXCLUSIONS RELATING TO NY OPERATIONS. PLEASE REVIEW TERMS CAREFULLY AND REQUEST COPIES OF ANY FORMS NEEDED.

To bind coverage, please contact the Excess and Surplus Lines Property Casualty Department at 1-800-487-7565 extension 5017. You do not have binding authority on this account and must speak with an underwriter to bind. A BINDER CONFIRMATION WILL BE SENT TO YOU ONCE YOUR REQUEST IS PROCESSED.

BINDING INSTRUCTIONS

If bound we will need the following within 10 days:

- Receipt of a current completed, signed and dated application
- Policyholder Notice Acceptance Or Rejection Of Terrorism Insurance Coverage
- Copy of Quote

UNDERWRITER NOTES

This quote is based upon the following items. Any changes in these items may change the terms and conditions of this quote.

This is not an insurance policy nor an insurance binder. This quote is an indication of insurance premium based on the information provided. This quote is based upon the insurer's agreement to quote and is issued by the undersigned without any liability whatsoever on the insurer. This quote may be withdrawn by the insurer at any time prior to binding.

NEW BUSINESS QUOTE

Date Quoted: 6/9/2022
Submission Number: 10287278
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Quote Created For: RYDER HATHAWAY
Policy Period: 8/6/2022 to 8/7/2022
Carrier Quote Number: 173817801



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COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products/Completed Ops Aggregate Limit	Included
Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Damages to Premises Rented to You Limit	\$100,000
Medical Expenses (any one person) Limit	\$5,000
Deductible:	N/A -

LOCATION #1 BUILDING #1 NOYES LANE Hartford VT 05001

Class Code	Basis	Exposure	Rate	Premium
46912	Gross Sales	1000	\$87.13	\$0.00 MP
Race Tracks - operators				
Products/Completed Operations Included within the General Aggregate Limit unless specifically excluded				

This is not an insurance policy nor an insurance binder. This quote is an indication of insurance premium based on the information provided. This quote is based upon the insurer's agreement to quote and is issued by the undersigned without any liability whatsoever on the insurer. This quote may be withdrawn by the insurer at any time prior to binding.

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REQUIRED FORMS AND ENDORSEMENTS

CG 00 01 04-13	Commercial General Liability Coverage Form (Occurrence Version)
CG 21 47 12-07	Employment-Related - Practices Exclusion
CG 21 73 01-15	Exclusion Of Certified Acts Of Terrorism
CG 21 96 03-05	Silica Or Silica-Related Dust Exclusion
E001 02-14	NAUTILUS INSURANCE COMPANY COMMON POLICY DECLARATIONS
E001J 07-20	Nautilus Insurance Company Commercial Lines Policy Jacket
E609 (09/21)	Economic or Trade Sanctions Endorsement
E906 02-21	Service of Suit
E915 09-21	U.S. Treasury Department's Office of Foreign Assets Control (OFAC) Advisory Notice to Policyholders
E919 01-20	PRIVACY NOTICE
IL 00 17 11-98	Common Policy Conditions
IL 00 21 09-08	Nuclear Energy Liability Exclusion Endorsement (Broad Form)
IL 01 26 09-08	Vermont Changes - Statutory Liability
IL0219 (06/15)	Vermont Changes - Cancellation And Nonrenewal
L205 11-10	Exclusion – Injury To Employees, Contractors, Volunteers And Workers
L209 06-06	Exclusion – Medical Payments
L216 04-16	Amendment Of Definitions – Insured Contract (Limited Form)
L217 06-17	Exclusion – Punitive or Exemplary Damages
L223 06-07	Exclusion – Total Pollution
L241 07-09	Exclusion – Microorganisms, Biological Organisms, Bioaerosols Or Organic Contaminants
L343 06-20	Exclusion - Unmanned Aircraft, Other Than Unmanned Aircraft, Auto or Watercraft (Limited)
L369 09-21	Exclusion - Communicable or Infectious Disease
L380 03-22	Exclusion - Cyber Incident
L408 03-12	Changes – Civil Union Or Domestic Partnership
L601 11-20	Amendment of Conditions - Premium Audit
L850 05-09	Deductible Liability Insurance (Including Allocated Loss Adjustment Expense)
S013 07-09	Minimum Earned Premium Endorsement
S028 04-19	EXCLUSION – PARTICIPANTS
S038 04-16	Amendment Of Liquor Liability Exclusion
S092 08-17	LIMITATION OF COVERAGE
S150 07-09	Commercial General Liability Coverage Part Declarations
S261 07-09	Exclusion – Asbestos
S902 07-09	Schedule Of Forms And Endorsements

This is not an insurance policy nor an insurance binder. This quote is an indication of insurance premium based on the information provided. This quote is based upon the insurer's agreement to quote and is issued by the undersigned without any liability whatsoever on the insurer. This quote may be withdrawn by the insurer at any time prior to binding.

POLICYHOLDER NOTICE

ACCEPTANCE OR REJECTION OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, (the "Act"), you have a right to purchase insurance coverage for losses resulting from acts of terrorism, *as defined in Section 102(1) of the Act*: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Coverage under your policy may be affected as follows:

IF YOU ARE PURCHASING COMMERCIAL PROPERTY COVERAGE IN THE STATES OF CALIFORNIA, GEORGIA, HAWAII, ILLINOIS, IOWA, MAINE, MISSOURI, NEW JERSEY, NEW YORK, NORTH CAROLINA, OREGON, RHODE ISLAND, WASHINGTON, WISCONSIN OR WEST VIRGINIA; AND/OR PURCHASING COMMERCIAL INLAND MARINE COVERAGE IN THE STATES OF CALIFORNIA, MAINE, MISSOURI, OREGON OR WISCONSIN THERE ARE STATE STATUTORY EXCEPTIONS COVERING CERTAIN FIRE LOSSES IF YOU DECLINE COVERAGE FOR "ACTS OF TERRORISM" DEFINED UNDER THE ACT. IF AN "ACT OF TERRORISM" CERTIFIED UNDER THE ACT RESULTS IN FIRE, WE ARE REQUIRED TO PAY FOR THE LOSS OR DAMAGE CAUSED BY THAT FIRE. SUCH COVERAGE FOR FIRE APPLIES ONLY TO DIRECT LOSS OR DAMAGE BY FIRE TO COVERED PROPERTY AND IS SUBJECT TO ANY LIMITATIONS OF ANY TERRORISM EXCLUSION, OR INAPPLICABILITY OR OMISSION OF A TERRORISM EXCLUSION. THIS NOTICE DOES NOT SERVE TO CREATE COVERAGE FOR ANY LOSS WHICH WOULD OTHERWISE BE EXCLUDED UNDER YOUR POLICY.

THE PORTION OF YOUR PREMIUM THAT IS ATTRIBUTABLE TO COVERAGE FOR DIRECT LOSS OR DAMAGE THAT IS CAUSED BY AN "ACT OF TERRORISM" CERTIFIED UNDER THE ACT AND WHERE FIRE ENSUES IS \$25, AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSSES COVERED BY THE UNITED STATES GOVERNMENT UNDER THE ACT. NOTE – THIS PREMIUM IS APPLIED TO YOUR POLICY REGARDLESS IF YOU ACCEPT OR DECLINE COVERAGE FOR "ACTS OF TERRORISM" BELOW.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 AND 80% BEGINNING ON JANUARY 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE ACT, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage☐

I hereby elect to purchase coverage, subject to the limitations of the Act, for acts of terrorism as defined in the Act, for a prospective premium of \$125, **plus** the following taxes and fees:

Surplus Lines Tax of \$ 3.75

Surplus Lines Stamping Fee of \$ 0.00

of \$

of \$

of \$

of \$

of \$

of \$

of \$

of \$

Total of Premium, taxes and fees is \$128.75

☐

I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

Policyholder/Applicant's Signature

NAUTILUS INSURANCE COMPANY

Insurance Company

Print Name

Policy Number

Date

Named Insured

Dear Resident of Noyes, Pingre, and Mercy Strong Lanes,

My name is Ryder Hathaway and I am the event organizer of Last Chance Downhill, a gravity sports competition that is scheduled to take place here on Noyes Lane in Quechee on August 6th and 7th. If you are receiving this letter, it means that the Select Board has approved our event, and we could not be more excited share it with you all.

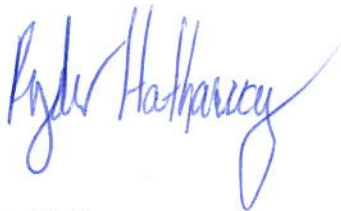
This event is a part of a qualifying series that is recognized by both *USA Skateboarding* and *Skate Canada*, will help decide the national downhill skateboarding and luge teams that will go on to compete at the World Skate Games in Argentina this fall. Noyes Lane was chosen as the venue because it is a great combination of being both fast and technical, with incredibly smooth pavement. The track will be excellent and will pit some of the best North American downhill skateboarders and lugers against one another to battle it out for their positions on their country's respective teams.

During the event, Noyes Lane will be intermittently closed starting from 8am to 5pm on both Saturday and Sunday for around 10-15 minutes at a time while riders descend the course. During those times, we ask that you remain off the road until the road reopens at the end of each run. To ensure that there are not accidents involving unexpected vehicles on the course, we will be putting Course Workers at each driveway that leads directly on to Noyes Lane, as well as at the entrances of Pingre and Mercy Strong Lane. Our Course Workers will inform you when it will be safe to enter the road once they receive the all clear from the bottom of the course when the last rider has made it to the bottom.

We strongly encourage spectators on both days of the event, and would love to share the love of our sport with you. There will be hay bales placed on the edges of the road, and in high probability crash zones. While these bales do look like great seats, please spectate from behind the bales to ensure your own safety. Please do not move or alter the hay that will be placed on the road as well, as their placement is to ensure maximum safety for our participants.

We can not wait have to see you in August, and if you have any questions at all, please contact me either by email at hathawayeventsllc@gmail.com or by phone at (802) 379-2477.

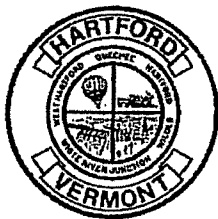
Yours truly,



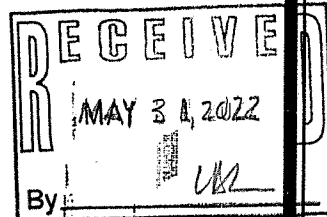
Ryder Hathaway

ryder.hathaway@gmail.com

Aug 6 + 7



Application for Authority to Conduct an Event on a Public Street or Highway



Town of Hartford
171 Bridge Street White River Junction, VT 05001

Telephone: (802) 295-9353
Fax: (802) 295-6382
website: www.hartford-vt.org

Serving the Villages of Hartford • West Hartford • White River Junction • Wilder • Quechee
Pursuant to Title 24 V.S.A. Section 2291 (5)

TO BE COMPLETED BY APPLICANT

Name of Event: Last Chance Downhill and Freeryde

Description of Event: A downhill skateboard and luge race that will be a part of a qualifying series to decide the American team for the World Skate Games in Argentina this fall. The event will feature timed qualifying, 4-person race heats, and a freeride option for skaters who are not interested in racing, but want to be able to skate safely on a safe, closed road

Organization: Hathaway Events LLC / Ryder Hathaway

Phone #: (802) 379 - 2477

Contact Person, mailing address: Ryder Hathaway

389 College St, Apt 6 Burlington, VT 05401

I/We apply for authorization to hold an event on a Public Street or Highway on:

Date: August 6th - 7th 2022 Time: 8am - 5pm (both days)

Starting location: Noyes Lane, Hartford

Route on Public Street or Highways: Road closure from the stop sign at the intersection of Williams Lane and Noyes Lane to the stop sign at the intersection of Old Farm Road. This road closure would be maintained by law enforcement presence at the top and bottom of the course.

Traffic Control: Law enforcement will be in charge of maintaining road closures when the course is in use and acting as authority figures at the event. There will also be volunteers at the top and bottom blocking road with water walls to act as a physical barrier for traffic

Signature of Applicant

Date

5/31/2022

Approved

Denied

Town Manager Signature

Date Approved

5/31/2022

The event I'm looking to hold would be a downhill skateboarding and luge race held on Noyes Lane in Quechee. This race would be recognized by USA Skateboarding as Qualifying Race to send racers to the World Skate Games in Argentina this fall.

The course would start at Williams Lane and end at the stop sign at the Intersection of Old Farm Road. It would be a closed course event, and would require a law enforcement officer at the top and bottom of the road to prevent traffic on course during runs down. To deal with potential injuries, we will also have an ambulance on standby at the top of the course.

Downhill skateboard racing has a rich history here in Vermont with World Cup Level events being at Killington, Burke, Okemo, and Ascutney and I believe this could be another great addition to that pantheon of events. The athleticism put on display is exciting, and a blast to watch for spectators as well.

I want to do everything and anything in my power to make this event happen and want to get the ball rolling with this as soon as possible.

What do I need to do to get permitting for this event?

Once again, thank you so much for getting back to me so quickly. If you would like to speak with me on the phone, my number is (802) 379 2477.

I hope you all have a wonderful day, and hope to hear from you soon.

Ryder

Ryder Hathaway
Producer at Hathaway Communications
Cell: (802) 379-2477
ryder.hathaway@gmail.com

TOWN OF HARTFORD ROAD CLOSURE REQUEST

NAME Ryder Hathaway Contractor/ owner

ADDRESS 389 College St, Apt 6 Burlington, VT 05401

DATE 06/01/2022 PHONE # (802) 379 2477 CELL # (802) 379 2477

I (contractor/ owner) request to close the road for the installation of downhill skateboarding
and luge race (water, wastewater, etc.) on Noyes Lane (street)
for a period of 9 hours (from 8am - 5pm) (hours) on August 6th - 7th (date).

Before approval of an Excavation Permit the following Departments have to be contacted
for their requirement.

HIGHWAY will check status of road week prior
to the event. If needed we will sweep road.
Signed [Signature] Date 6/1/22

WATER No Concerns

Signed [Signature] Date 6/1/22

WASTEWATER No Concerns

Signed [Signature] Date 6/1/22

POLICE

Signed _____ Date _____

FIRE

Signed _____ Date _____

SCHOOL DISTRICT

Signed _____ Date _____

MANAGERS OFFICE

Signed _____ Date _____

Lana Livingston

From: Jo-Ann Ells
Sent: Tuesday, May 31, 2022 3:09 PM
To: Lana Livingston; Connie Kelley; Scott Cooney; Scott Hausler; Jeremy Delisle
Subject: RE: Event - road closing request

No comments from Planning

Jo-Ann

Jo-Ann Ells
Zoning Administrator
Department of Planning & Development
Town of Hartford, Vermont
171 Bridge Street
White River Junction, VT 05001
Office: 802-295-3075 Direct: 802-478-1117
Visit us at www.hartford-vt.org

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Lana Livingston <llivingston@hartford-vt.org>
Sent: Tuesday, May 31, 2022 3:06 PM
To: Connie Kelley <ckelley@hartford-vt.org>; Scott Cooney <scooney@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>; Jo-Ann Ells <jells@hartford-vt.org>; Jeremy Delisle <jdelsile@hartford-vt.org>
Subject: FW: Event - road closing request

To all - Let me know if you need anything else – or if it is easier, you can contact Ryder directly. Just let me know the outcome.

Thanks, Lana

From: Ryder Hathaway <ryder.hathaway@gmail.com>
Sent: Tuesday, May 31, 2022 2:59 PM
To: Lana Livingston <llivingston@hartford-vt.org>
Subject: Re: Event

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana!

Lana Livingston

From: Scott Hausler
Sent: Tuesday, May 31, 2022 3:15 PM
To: Lana Livingston; Connie Kelley; Scott Cooney; Jo-Ann Ells; Jeremy Delisle
Subject: RE: Event - road closing request

No P&R needs.



Scott Hausler, CPRP
Director of Parks & Recreation
Hartford Parks & Recreation
171 Bridge Street
White River Junction, VT 05001
P - (802) 295-5036 C-(802) 299-8757
F - (802) 295-6382
www.hartford-vt.org



Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

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Sent: Tuesday, May 31, 2022 3:06 PM
To: Connie Kelley <ckelley@hartford-vt.org>; Scott Cooney <scooney@hartford-vt.org>; Scott Hausler <shausler@hartford-vt.org>; Jo-Ann Ells <jells@hartford-vt.org>; Jeremy Delisle <jdelisle@hartford-vt.org>
Subject: FW: Event - road closing request

To all - Let me know if you need anything else – or if it is easier, you can contact Ryder directly. Just let me know the outcome.

Thanks, Lana

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Sent: Tuesday, May 31, 2022 2:59 PM
To: Lana Livingston <llivingston@hartford-vt.org>
Subject: Re: Event

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana!

Here is the completed application for the use of the road. Who do I need to get in contact with for the Fire Department application? Also, should I contact the police department directly for help at the event? Or will you all be in contact with them?

Thank you so much for being so helpful through this process!

For Town Use Only

DEPARTMENT COMMENTS

POLICE: _____

FIRE: Medical Standby coverage needed *me*

ZONING: _____

PUBLIC WORKS: _____

RECREATION: _____

DEPARTMENT	# OF EMPLOYEES	# OF HOURS	COST
Police			
Fire			
Zoning			
Public Works			
Recreation			
Other			



AGENDA MEMORANDUM

June 14, 2022

Town Selectboard Meeting Item: 5.b.

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Capital Improvement Plans

Background:

The Town's current Capital Improvement Plan (CIP) was created in 2018. Typically, CIPs are lightly updated annually and fully updated every six years. In 2018, staff created an extensive CIP with narrative for fiscal years 2019-2024. It was updated in 2019 to reflect the period of fiscal years 2020 to 2025. In early 2020, the format was changed to a one-page spreadsheet for fiscal years 2020 to 2026.

I presented a high-level update in July 2021. In the past 11 months, I've been able to understand more from staff how this process can be useful for them. They found the narrative format provides more context about the project. Therefore, I've updated and attached that version for your reference.

Discussion:

In the past, the Selectboard and town staff would use the Capital Improvement Plan to identify large projects to begin feasibility studies on the area or to begin the design process. However, we continue to live during the first modern age global pandemic and have seen record inflation rates. The past two years have been a near constant stream of supply shortages, price increases, and labor shortages. This impacts our comfort and ability to open new projects.

In addition, many of the projects queued up for 2020 and 2021 had to be postponed due to Covid. Staff are working tirelessly to get those projects back on track. But we're also seeing that many are coming in at higher costs than two years ago. This impacts our funding strategies.

It's become nearly impossible to cost out projects that are not active. For example, in just a few short months, asphalt prices have nearly doubled, and they remain incredibly volatile. Quotes are now no longer valid for 30 days but often as little as one to two weeks. Supplies are often not available at any price and contractors do not respond to our requests for proposals or quotes.

In 2022 and 2023, the Town will complete the South/North Main Street projects, the Quechee Main Street box culvert projects, sidewalk projects and likely the WABA indoor turf project. We will also work to obtain needed supplies to repair and replace infrastructure and vehicles.

We also have a number of projects that are designed but not funded that we're looking at funding opportunities for including the Nutt Lane watermain, the Quechee Main Street Waterline Redundancy, and other water mains that are aging. All of these have been on the radar of the Board and staff for years but have been delayed for a variety of reasons.

There is an unprecedented amount of state and federal funding targeted towards infrastructure that staff continue to monitor. We've identified two additional projects that are likely to be eligible and are gearing up to be in a strong position to apply for the funding. The first is to improve the insulation and ventilation at the Bugbee Senior Center. Staff at Bugbee are working hand-in-hand with the Environmental Sustainability Coordinator to be ready for funding for this project. The second is the Department of Public Works HVAC system which is an oil boiler nearing the end of its useful life. Again, leadership in the department and the Environmental Sustainability Coordinator are working closely to assess the situation and determine how best to heat that building with modern, clean energy that addresses our Climate Action Plan.

In addition, in December 2021, the Board requested that Staff explore restoring Gates Street to a modern one-way street. In May we closed the RFP process and received only one bid for engineering. We will bring forth a separate item in the summer, but we may find that outside factors will delay the project.

There is significant uncertainty across the public sector on opening new major construction projects in the coming months because of the lack of labor and supplies and the skyrocketing costs. I, along with staff, are feeling similarly. We hesitate to purchase items at 50-70% more than they were even a few months ago knowing that the funding we do have will then not go as far.

Therefore, it is our recommendation that the Board focus on funding reserve funds for ongoing departmental equipment to allow us the flexibility to purchase items when at a fair price and available. We also recommend that we focus on projects that are ongoing or new projects that have dedicated funding to better weather the continuing storm of supply and labor issues.

This memo and the attached document are for informational purposes only and to help us all prepare for finalizing the budget guidance for the fiscal year operating 2024 budget process.

Town of Hartford, Vermont

FY2020 TO FY2025 Capital Improvement Plan Overview

Version 1 October 2018

Updated June 2022

The Capital Improvement Plan (CIP) is a six-year planning document that identifies specific projects to fund in the upcoming fiscal year, and project priorities for the following five years. This gives the Selectboard and community advance notice of projects on the horizon to allow for adequate planning and resources to meet these future needs.

The CIP is the implementation arm of the Town Master Plan, and should reflect the goals, recommendations, and priorities in the Master Plan. The CIP also should reflect the budget priorities set by the Selectboard. As of 2018 these are:

- to improve community safety;
- to support targeted growth and economic opportunity;
- to maintain and improve the Town's infrastructure;
- to improve the town's sustainability and resilience; and
- to improve the health, quality and character of our community.

The CIP is updated annually to reflect changes in the Town priorities and as projects become more defined in the planning and budgeting processes.

To enable an informed decision-making process, a CIP should include:

- a list of projects – major Town infrastructure to be constructed or improved and equipment to be purchased or replaced;
- the projects ranked in order of preference based on the adopted Town Master Plan and budget priorities;
- the plan for financing the projects including annual contributions to reserve funds for ongoing infrastructure improvements and equipment replacement to minimize the fiscal impact in any one year;
- a timetable for the construction or completion of the project;
- justification for the project; and
- explanation of expenses for the project.

CIP Format

The CIP is organized by Departments within Fund 10, the Town General Fund, and by Enterprise Funds for Solid Waste, White River Junction Water and Wastewater, and Quechee Water and Wastewater.

“Total Funding” represents the full amount of dollars by sources proposed for the full 6-year CIP period.

“Reserve Funds” represent those funds that are typically contributed on an annual basis to spread out the cost over time for long term and recurring expenses. These also are shown in the CIP as a source of funding when one of these long-term or recurring projects is implemented.

PROPOSED CAPITAL IMPROVEMENT PLAN FY2020-FY2025 NARRATIVE SUMMARY

GENERAL FUND (10)

FIRE DEPARTMENT

Fire Equipment Replacement - As of June 2022 Ongoing and Ontrack

Implementation: FY 2020-2025

Total Funding: \$1,362,000 Town General Fund

Reserve Fund Builds reserve to replace an ambulance every 12 years, pumper and tanker every 20 years, and administrative vehicle every 8 years. \$227,000 annually into reserve fund.

Equipment Replacement Total Funding: \$290,000 Reserve Fund Replace a staff vehicle in FY 20-21 (\$40,000), and an ambulance in FY22-23 (\$250,000). The ambulance is being replaced in the current year budget.

Basis for Priority Rating 1

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lowers maintenance cost.

Provides for public and employee safety.

Needed to meet state, federal or other legal requirements.

Conforms to Town Master Plan.

Prepares for future growth.

Public Safety Parking/Training /Storage Building - As of June 2022 Not Started

Implementation: FY 2020-2024

Total Funding: \$1,048,156 Town General Fund

The Hartford Fire and Police Departments are seeking the development of an adjacent piece of Town land to enhance the training and facilities at the Hartford Public Safety Facility. The departments have identified the following goals in the development of this property and recommend a five (5) year funding plan, \$209,632 annually.

Storage Building Goal 1 – Priority 1 - As of June 2022 Not Started

Implementation FY 2021

Total Funding: \$348,944

Storage space in existing building is at capacity and forced to store items outside, and at a 3rd party site. Phase 1 will develop a storage equipment building for the storage of Police & Fire Department training materials, special operations equipment and trailers.

The Police Department would utilize one bay of the storage building to house the Speed Trailer, and larger trailer utilized to house/transport training materials and other supplies used during

range operation and other scenario based exercises. Successful completion of this goal will:
Improve efficiency during transport.
Enhance accountability of agency owned equipment.
Protect equipment from weather and vandalism.
Extend the serviceable life of equipment
Maintain or improve the current level of service.

Parking Facility Goal 2 – Priority 1/2 - **As of June 2022 Not Started**

Implementation FY 2023

Total Funding: \$474,212

The current number of parking spaces at the facility exceeds what employees and the public require on-site. The addition of employee parking and a fenced/video monitored area will facilitate the secure storage of evidentiary/seized vehicles, while also freeing existing parking spaces for the public which are now occupied by employees. There is currently no secure storage area for vehicles or large evidentiary items. This limits the ability to maintain a consistent level of chain custody of any evidence maintained by law enforcement.

Training Facility Goal 3 – Priority 3 - **As of June 2022 Not Started**

Total Funding: \$225,000

Implementation FY 2024

Although training sites are available from the State to conduct firefighter and police training the considerable travel distance to those sites limits their affective use for Hartford public safety personnel. Successful completion of this goal will provide an on- site training building for both fire and police. For the purpose of providing safe spaces to conduct scenario-based critical incident, emergency management and joint Fire/Police training. Additional savings will be realized decreased travel times and vehicle wear caused by travel to remote training sites.

Firefighter Protective Clothing - **As of June 2022 Ongoing and Ontrack**

Total Funding: \$108,000

Implementation FY 2020-2025

Builds a reserve fund to replace 30 sets of structural firefighting gear every 5 years. Allows each employee a spare set for 5 years. NFPA 1971 recommends gear be retired at the ten year mark. \$18,000 annually into reserve fund.

Basis for Priority Rating 1

- Improves efficiency
- Meets NFPA Standards
- Allows Full RFP bulk purchasing
- Provides uniform standard
- Maintains current level of service

Self-Contained Breathing Apparatus (SCBA) - As of June 2022 Ongoing and Ontrack

Implementation FY 2020-2025

Total Funding: \$188,448

Builds a reserve fund to replace 25 air packs and 50 air bottles every 15 years. Allows the department to meet current standard and eliminate the mismatch of current models. SCBA bottles expire at 15 years. \$20,448 annually into reserve fund and in FY 22 \$66,000 to initiate the first bulk purchase.

Basis for Priority Rating 1

- Meets NFPA Standards
- Improves efficiency
- Provides uniform standard
- Maintains current level of service
- Allows benefit of bulk purchasing

Update: June 2022

Public Safety Training area, parking, and storage solutions should be part of a larger conversation about the overall useful life of the public safety building. It is worth exploring other ideas on how to accomplish these needs as well as Police Department space needs. In addition, the building is old and Quechee station two has been opened, albeit in a temporary fashion.

POLICE DEPARTMENT

In-Car Mobile Data Computer Replacement - As of June 2022 Completed

Implementation: FY 2020-2021 Total Funding: \$70,000

Builds reserve to replace existing In-Car Mobile Data Computer(s), over two (2) year period.
\$35,000 put into reserve fund each year.

Basis for Priority Rating 1

Upgrades and/or improves current level of technology/service through enhanced features.

Replaces aging, outdated equipment.

Improves efficiency.

Lowers maintenance cost.

Provides for public and employee safety.

Needed to meet state, federal or other legal requirements.

In-Car, Dual Band (UHF/VHF) Mobile Radio(s) - As of June 2022 Completed

Implementation: FY 2020-2023 Total Funding: \$60,000

Builds reserve to replace existing In-Car single band Mobile Radios(s), over four (4) year period,
two (2) cars per year. \$13,500 into reserve fund each year.

Basis for Priority Rating 1

Insure communications interoperability between police, fire & EMS personnel, and Vermont &
New Hampshire first responders.

Upgrades and/or improves current level of technology/service through enhanced features.

Replaces aging, outdated equipment.

Improves efficiency.

Lowers maintenance cost.

Provides for public and employee safety.

Needed to meet state, federal or other legal requirements.

Radio System Improvements - As of June 2022 Ongoing and Ontrack

Implementation: FY 2020-2025

Total Funding: \$150,000

Builds reserve to replace/add additional components and improve coverage deficiencies, reliability
and redundancy of current emergency communications radio infrastructure in three steps. The
first goal of a new UHF Simulcast Transmitter/Receiver within the Quechee Wastewater
Treatment Plant was funded in FY2019. The next two goals would be funded over the next six-year
period.

Goal 2 – Priority Rating 1 - As of June 2022 Ongoing and Ontrack

Builds reserve to add/locate an upgraded dual band repeater and tower to service West Hartford/Quechee, over five-year period. \$30,000 into reserve fund each year - \$150,000.
Upgrades and/or improves current level of technology/service through enhanced features.
Improves reception and transmission capabilities for first responders and public works staff.
Lowers maintenance cost.
Provides for public and employee safety.
Needed to ensure continued compliance with state, federal or other legal requirements.

Goal 3 – Priority Rating 2 - As of June 2022 Ongoing and Ontrack

Add microwave/fiber redundancy to new and existing radio tower, transmitter/receiver sites to insure continued communications during interruptions in grid service. In FY 2020 will study options and identify funding needs going forward.
Upgrades and/or improves current level of technology/service through enhanced features.
Improves reception and transmission capabilities for first responders and public works staff.
Lowers maintenance cost.
Provides for public and employee safety.
Needed to ensure continued compliance with state, federal or other legal requirements.

Installation of Heating, Ventilation & Air Conditioning (HVAC) in Police Facility - As of June 2022 Not Started

Implementation: FY 2020-2021
Total Funding: \$62,000

Reserve Fund

Builds reserve to incrementally complete air circulation and cooling of police facility identified in energy audit, replaces patchwork of window air conditioning, static vents and aging circulators over two-year period. \$31,000 put into reserve in FY 2020 and FY 2022.

Basis for Priority Rating 1

Upgrades and improves air quality and temperature within police facility.
Replaces non-existent and/or aging equipment.
Improves energy efficiency.
Lowers maintenance cost.
Provides for public/employee health and safety.
Will insure workplace health and safety requirements.

Flooring Replacement in Police Facility & Emergency Communications Center - **As of June 2022 Ongoing but not Ontrack**

Implementation: FY 2020-2024

Total Funding: \$50,000 Town General Fund

Reserve Fund

Builds reserve to complete incremental replacement of aging, stained or deteriorated flooring over five-year period. \$10,000 put into reserve fund each year for improvements every year.

Basis for Priority Rating 1

Replaces stained, worn, torn and/or aging carpet or vinyl flooring.

Lowers maintenance cost.

Provides for public/employee health and safety.

Will insure workplace health and safety requirements.

Installation of Energy Efficient Lighting & Ceiling Tiles in Police Facility - **As of June 2022 Ongoing but not Ontrack**

Implementation: FY 2020-2023

Total Funding: \$10,000

Builds reserve to complete incremental replacement of existing/aging acoustical ceiling lighting and adjacent tile in police facility identified within energy audit over four year period. \$2,500 put into reserve fund each year.

Basis for Priority Rating 3

Upgrades/replaces aging ceiling and emergency lighting within police facility.

Increases workspace visibility.

Improves energy efficiency.

Lowers maintenance cost.

Provides for public/employee health and safety.

Will insure workplace health and safety requirements.

Emergency Communications Center/911 Console Furniture - **As of June 2022 Completed**

Implementation: FY 2020-2022

Total Funding: \$81,000

Builds reserve to complete replacement in FY 2022 of aging and deteriorating desks, chairs and telecommunicators console furniture in the Emergency Communications Center consoles over three (3) year period. \$27,000 put into reserve fund each year.

Basis for Priority Rating 2

Replaces stained, worn, torn and/or aging seating, desk and cubicle furniture.

Provides for public/employee health and safety.

Reduces space requirements for new technology upgrades, allowing addition of 4th position
Will insure workplace health and safety requirements.

Public Safety Parking/Training /Storage Building - As of June 2022 Not Started

Implementation: FY 2020-2024

Total Funding: \$1,048,156 Town General Fund

The Hartford Fire and Police Departments are seeking the development of an adjacent piece of Town land to enhance the training and facilities at the Hartford Public Safety Facility. The departments have identified the following goals in the development of this property and recommend a five (5) year funding plan, \$209,632 annually.

Storage Building Goal 1 – Priority 1 - As of June 2022 Not Started

Implementation FY 2021

Total Funding: \$348,944

Storage space in existing building is at capacity and forced to store items outside, and at a 3rd party site. Phase 1 will develop a storage equipment building for the storage of Police & Fire Department training materials, special operations equipment and trailers.

The Police Department would utilize one bay of the storage building to house the Speed Trailer, and larger trailer utilized to house/transport training materials and other supplies used during range operation and other scenario based exercises. Successful completion of this goal will:

Improve efficiency during transport.

Enhance accountability of agency owned equipment.

Protect equipment from weather and vandalism.

Extend the serviceable life of equipment

Maintain or improve the current level of service.

Parking Facility Goal 2 – Priority 1/2 - As of June 2022 Not Started

Implementation FY 2023

Total Funding: \$474,212

The current number of parking spaces at the facility exceeds what employees and the public require on-site. The addition of employee parking and a fenced/video monitored area will facilitate the secure storage of evidentiary/seized vehicles, while also freeing existing parking spaces for the public which are now occupied by employees. There is currently no secure storage area for vehicles or large evidentiary items. This limits the ability to maintain a consistent level of chain custody of any evidence maintained by law enforcement.

Training Facility Goal 3 – Priority 3 - As of June 2022 Not Started

Total Funding: \$225,000

Implementation FY 2024

Although training sites are available from the State to conduct firefighter and police training the considerable travel distance to those sites limits their affective use for Hartford public safety personnel. Successful completion of this goal will provide an on- site training building for both fire and police. For the purpose of providing safe spaces to conduct scenario-based critical incident, emergency management and joint Fire/Police training. Additional savings will be realized

decreased travel times and vehicle wear caused by travel to remote training sites.

Update: June 2022

Public Safety Training area, parking, and storage solutions should be part of a larger conversation about the overall useful life of the public safety building. It is worth exploring other ideas on how to accomplish these needs as well as Police Department space needs. In addition, the building is old and Quechee station two has been opened, albeit in a temporary fashion.

INFORMATION TECHNOLOGIES

Public Safety Server Redundancy - As of June 2022 In Progress

Implementation: FY 2020-2021

Total Funding: \$40,000

The Town lacks true redundancy for the Public Safety Server and the VM's (virtual machines) it runs (file server, Spillman, File on Q, etc). Currently the Town backs-up VM's – recent versions onsite and older versions in the cloud. If something were to happen to the current production server such as water damage or just overall system failure, there is no other physical server to restore the VM's to. We would be waiting at least 3 business days until a server is shipped before we could restore and the original repaired. A redundancy system would minimize downtime and provide necessary back-up for emergency services.

Fund \$20,000 annually in FY 2020 and FY 2021. System installed in FY 2021.

Basis for Priority Rating 1

Protects Public Safety

Maintains staffing capabilities

ASSESSORS OFFICE

Grand List Management and Reappraisal - As of June 2022 Ongoing and Ontrack

Implementation: FY 2020-2025

Total Funding: \$325,000 State Aid Payment to Town Reappraisal Reserve Fund

Annually the state allocates, based on parcel count, a sum of monies for expenses related to the management and production of the grand list including the cost for a reappraisal of the grand list. Over the course of the 6-year period, the Town is expected to receive approximately \$325,000. Implementation of the next reappraisal will be in FY 2024 to 2026.

Basis for Priority Rating 1

Maintain and/or improve the equity and integrity of the Grand List

Comply with current state statutes that require assessment to be at Fair Market Value.

Provide current assessed values of all real property in the town to be utilized for municipal and education liabilities assessments

PARKS & RECREATION DEPARTMENT

Reserve Fund or Lease Program Funds for Equipment Replacement - As of June 2022

Ongoing and Ontrack

Implementation FY 2020-2025

Total Funding: \$300,000

Department is not properly equipped with several key equipment elements necessary for proper care and maintenance for sports turf and recreational grass areas. Additionally, 50% of equipment within the department is 10 years to 18 years of age and needs to be replaced.

Department requests a leasing option to replace the ageing fleet. A \$50,000 fixed budgeted allocation in the operating budget or within the reserve fund will stabilize the equipment costs year to year and eliminate the budgeted spikes in expenses for the department's equipment replacement program. Additionally, the program, if implemented as a lease option, sufficiently provides the funds to immediately replace aging fleet and allow for future replacement of improperly rotated equipment throughout the past 5 to 10 year. Implementation of the fleet / equipment replacement program provides the Department with additional equipment to appropriately maintain our sports and recreation fields. Level of service will increase dramatically with the addition of a 15-passenger van, enhancing revenue generating program offerings for youth, senior citizens and families. See attached document for amortization schedule.

Basis for Priority Rating: 1

Improves current level of service within park maintenance and recreation programming.

Replaces broken or unserviceable equipment.

Provides for operator safety and more efficiencies in operating costs.

Keeps equipment fleet new, updated and operating with less repair and maintenance costs.

Lowers maintenance cost over the long-term use.

Replacing prior to normal wear becomes a maintenance liability.

Conforms to Town Master Plan.

WABA Completion Project / Rink Floor, Dasher Boards, Dehumidification & Indoor Turf

- As of June 2022 Significantly Completed

Implementation: FY 2020

Total Funding: \$1,035,900 Bond \$150,000 Fundraising

The refrigeration system / chiller / controls and pumps changed out in 2018. The investment of a new chiller, controls, and cooling was a high priority in order to continue the ice arena service to the community and region. Unfortunately, during an assessment of the arena floor, it was determined that the degrading header needs to be addressed as soon as possible.

The effectiveness of the chiller units relates to the proper function of the arena floor.

Dasher Boards & Glass system is at the end of a useful life. A dasher board assessment was completed in 2018 and identified many deficiencies and hazards to the existing system. It is highly recommended to remove and replace the current dasher board system.

Over the past year 6 arena dasher glass panels have broken on impact and it has been identified that as dasher glass panels age they weaken. Additionally, the dasher boards have been worn over time with gouges and scrapes in the poly panels that are unable to be repaired and need to be replaced. Individual panels can be purchased and the existing aluminum frames can be reused. However, it is often recommended to replace the entire system with new as replacing individual panels can be labor intensive and cost as much as installing a new dasher panel system.

Ice Rink Refrigeration Floor. A rink floor assessment was completed in 2018 and identified many deficiencies in the existing arena ice floor. The assessment identified that the existing cold floor steel header piping was not designed correctly. The immense amount of suspended iron in the exiting acidic brine coupled with demonstrated external corrosion will lead to a steel failure. The firm who completed the assessment identified that they are uncertain when this will happen but suspect it to be a short term and will more than likely present its failure during pressurized winter operation. The replacement of the steel header pipe is in essence the need for a more efficient new floor. As part of this recommendation, it is very important to increase the insulation to 4" versus the 2" in place and minimize energy loss into the subsoil. The assessment advised that the existing concrete berm be removed and a new haunch of proper dimension and radiuses be installed.

Visual inspection of the concrete cold floor shows considerable cracking. The cracking is mostly laterally across the floor. The cracking is uniform in between the column lines but not on the column lines and in places have opened to exceed .25". There are several areas where the cracks have forked and traveled longitudinally across the floor. There are surface tension cracks at the edges of the floor that are thin and have more than likely been present since the initial pouring and contraction of the floor.

The assessment summary identifies that the cold floor steel header piping was not designed correctly. The immense amount of suspended iron in the exiting acidic brine coupled with demonstrated external corrosion will lead to a steel failure. Failure will occur during operation. This will create a potential for contamination of the subsoil and (at minimum) render the facility unsuitable for immediate repairs.

North Wall Completion. In August of 2018 a private contractor identified the estimate to close in the north wall of the facility. Like the refrigeration room, ice floor and dasher boards, the north wall was not completed and funded by the previous project. The north wall completion consists of removal of all existing siding and asphalt flooring and replacing with new. Foundation footings will be installed to properly secure the siding to the base of the wall. New siding will be installed to complete the wall project. Currently, the wall is open with holes, open seams and the base of the floor has large gaps between 1 inch to 4 inches. The current condition does not allow the

building structure to be secure, allows for rodent infestation, improper climate controls and unnecessary migration of dirt, dust and debris getting into the building and its current dehumidification.

Incorporation of Dehumidification with Existing Cube Refrigeration. - **As of June 2022 Not Started**

When designing the 2018 Cube Refrigeration we have included installation fittings that will allow for future installation of a dehumidification system to function properly within the ice arena. Current dehumidification is undersized and does not effectively or efficiently manage the humidity levels within the ice floor area of the arena. Due to the current undersized system we cannot manage the humidity levels during pre and post season operations. Creating ice conditions with stalagmites and humid conditions that cause rainforest like conditions inside the arena that have damaged lighting fixtures and caused some areas that have been painted to peel and rust.

Indoor Turf for Arena Floor. - **As of June 2022 Not Started**

Once the sheet of ice is removed from the WABA arena there is limited recreational use due to the concrete floor surface. It is recommended that the arena be transformed into a turf sports field during the spring, summer and early fall season to accommodate the growing youth athletics community. Spring season for high school athletics is often delayed access to fields due to inclement weather and field conditions. Indoor turf at the WABA would accommodate spring baseball and lacrosse programs for the high school and the recreation department, allowing the programs to start on time and provide the venue that allows for play prior to accessing the parks. Additionally, during the summer months, the use of the arena for summer camps would improve based on the playability of the surfacing for field games and athletic activities that can be played during inclement weather conditions from rain to extreme heat. The indoor turf space would accommodate spring season physical education classes as well. During the summer months and early fall the parks and recreation department would utilize the turf surface for recreation indoor leagues for soccer, football and much more.

Basis for Priority Rating: 1

Improves and sustains current level of service for the WABA facility.

Replaces aging, broken or unserviceable equipment needed to operate the facility to its fullest potential.

Provides for operator safety and more efficiency in operating costs.

Increases use of the facility, providing for year-round recreational opportunities that were previously promised during the past bond vote to make the initial improvements to the facility.

Revenue opportunity due to increased usage during off season when the facility is underutilized.

Expands the athletic options for local youth and adults during the off season boosting the annual customer base for the facility and increasing revenue.

Conforms to Town Master Plan.

WABA Improvements / Zamboni - As of June 2022 Completed

Implementation: FY 2020

Total Funding: \$72,000 Town General Fund \$60,000 Fundraising

Total Project Cost: \$132,000 - The current Zamboni needs replacement. Over the past 3 years of service, the unit has caused several thousand dollars' worth of lost ice time and revenue for the WABA Arena. It continues to receive yearly maintenance but we are at the point we cannot guarantee operations will not be interrupted due to malfunction. The 23-year old ice resurfacer (Zamboni) has had multiple head gasket and carburetor repairs to the engine along with conditioner repairs that include springs, valves and lift arms. It has been highly recommended that in 2018 the unit's hydraulic lines and liquid supply hoses all be replaced to eliminate failure on the ice. The hydraulic pump that acts as the transmission and auger power supply has been determined to be losing thrust and power to supply the auger and provide the power to the unit while making ice. The highly recommended Zamboni 552 Electric is being considered as the proper replacement unit. Less moving parts, no mechanical fossil fuel engine to maintain is becoming the choice of ice resurfacers in the ice rink industry.

Basis for Priority Rating: 1

Improves and sustains current level of service for the WABA facility.

Replaces aging, broken or unserviceable equipment needed to operate the facility to its fullest potential.

Provides for operator safety and more efficiency in operating costs.

Conforms to Town Master Plan.

Maxfield Sports Complex Improvements / Irrigation to Baseball Field **As of June 2022 Not Started**

Implementation: FY 2020

Funding: \$30,000

Add in-ground irrigation to the infield turf of the baseball field. Current irrigation connection is a 2-inch connection for irrigation guns. Recent purchase of a Water Reel has decreased significantly the labor hours needed to irrigate fields throughout the Maxfield park system.

Installing in-ground irrigation lines on the infield of the main field used by the Nighthawks, High School, Adult Leagues and many others will give us the ability irrigate the main playing surface daily on a required irrigation schedule. The type of play schedule this field receives requires an irrigation pattern that we cannot achieve with our current irrigation system. The type of play we experience requires a daily routine of irrigating the infield to maintain a proper playing surface. This field is a high-profile field that requires a different feeding schedule and a tremendous amount of water. In ground irrigation will also help us address the over use of the infield by providing the proper amount of moisture and treatments. In the ground irrigation heads will allow for daily irrigation and with minimal labor monitoring which maximizes our efforts to keep the facility properly irrigated and retain the high-profile field of play for our user groups.

Basis for Priority Rating: 1/2

Improves and sustains current level of service for the Maxfield facility and its high-profile baseball field.

Adds to what should have been designed to address a field requiring consistent care and maintenance. Aides in completion of overall project.

Provides proper irrigation for the major baseball field, increasing the care and maintenance for a field that has high standards of play as we are home to the Upper Valley Nighthawks, Hartford High School and Legion Post 84 and a host of adult baseball league teams through the spring and summer months.

Increases use of the facility, providing for improved usability during the spring and wet weather conditions that cause cancelations.

Continues implementation of projected future development of baseball field complex by Nighthawks organization.

Conforms to Town Master Plan.

Outdoor Pool Replacement **As of June 2022 Completed**

Implementation: FY 2021

Funding: \$1,500,000 Bond

Replacement of the outdoor pool at the Hartford High School. Replaces existing pool structure with new. Includes added features to the pool facility. Utilizes existing infrastructure such as field house and parking lots. Includes new deck and zero entry depth. Reference material to support project available with Weston & Sampson Pool Assessment.

Basis for Priority Rating: 1

Replaces existing pool with new structure.

Improves and sustains current level of safe play in the pool.

Fixes existing leak in gutter system. Saving on water usage.

Maintains repairs needed to existing structures and other amenities in the pool.

Provides safe equipment for the public's use.

Replaces unserviceable equipment due to age of structure.

Conforms to Town Master Plan.

WABA Building Improvements Reserve - **As of June 2022 Ongoing and Ontrack**

Implementation: FY 2021-2025

Total Funding: \$175,000

A facility of this size and invested value requires a reserve fund for future capital expenditures outside the immediate capital items requested. Investing in the reserve fund over the 5 years provides the funds for future capital needs. The fund would be requested for continuation after FY 2025. Available building reserve fund would provide the financial resources to keep the building up to date and able to maintain future capital expenses such as refrigeration replacement, roof structure, flooring, dasher boards, brine tubing and all capital related items needed to keep the facility current and operational. (\$35,000 for 5 Years)

Basis for Priority Rating: 1

Improves and sustains current level of service for the WABA facility.
Replaces aging, broken or unserviceable equipment needed to operate the facility to its fullest potential.
Provides for operator safety and more efficiency in operating costs.
Increases use of the facility, providing for year-round recreational opportunities that were previously promised during the past bond vote to make the initial improvements to the facility.
Revenue opportunity due to increased usage during off season when the facility is underutilized.
Expands the athletic options for local youth and adults during the off season boosting the annual customer base for the facility and increasing revenue.
Conforms to Town Master Plan.

Maxfield Sports Complex Improvements / Lighting and Safety Netting - As of June 2022 **Completed**

Implementation: FY 2023

Total Funding: \$148,000 Town General Fund \$ 40,000 Fundraising

Install Lighting on Softball Field and a Safety Netting System on the Left Field Infield of the Baseball Field. Installs lighting on the existing concrete bases of the softball field. Lighting of the softball field is extremely important for the Town to consider as the facility is not in conformance with Title 9 as it relates to the lighting of comparable athletic field uses at the complex. The lighting would be installed on existing concrete bases and would only require the installation, wiring and tying into the existing Musco Controls.

Installs Safety Netting along the left field side of the ball field. Netting is needed for the safety of spectators but also for the ability to utilize both the baseball and softball field at the same time. Due to the lack of netting, we cannot host two games at once due to safety concerns. Netting would allow for both baseball and softball to be played at the same time. Netting system estimates are about \$210 a linear foot for a conceptual design with steel poles, 40 to 50ft in height and approximately 180ft in length.

Basis for Priority Rating: 1/2

Improves and sustains current level of service for the Maxfield facility allowing for two lighted sporting events (baseball / softball) at the same time. Improves safety amongst spectators at both sporting events.

Completes overall project.

Increases use of the facility, providing for improved usability during the athletic use seasons.

Conforms to Town Master Plan.

Park Amenities Improvement and Park Structure Reserve Fund - As of June 2022 **Ongoing and Ontrack**

Implementation: FY 2020-2025

Total Funding: \$150,000

Existing Playground Improvements and Park Structure

Provide the funding to continue upgrading the existing aging playground structures in the public parks system. We currently have 6 playground structures in the community. Each structure, in time, will require upgrades and enhancements to continue conforming to the CPSC standards for playgrounds. Expenditure of \$25,000/year.

Fund will also provide the ability to enhance the current play structures with new and updated amenities.

Additionally, funds in this reserve will be available for existing park amenity capital repairs and replacements. Including but not limited to: Sport field fencing, lighting, pavilions, bandstands, boat docks, courts.

Basis for Priority Rating: 2

Improves and sustains current level of safe play on our playground structures in the parks system. Enhances the playability of structures in the parks system.

Adds new amenities to existing play structures and allows for new structures to be implemented in parks without playgrounds.

Maintains repairs needed to existing structures and other amenities in the parks system.

Provides safe equipment for the public's use.

Replaces unserviceable equipment due to age of structure.

Conforms to Town Master Plan.

Wright Reservoir Dam Restoration - **As of June 2022 Not Started**

Implementation: FY 2025

Total Funding: \$600,000 Bond

This is an unmet need. Currently the dam does not meet state dam safety regulations. The proposed improvements will include

Basis for Priority Rating: 3

Completes overall project.

Compliance with Vermont safety regulations/permitting.

June 2022:

Other items to consider including in the CIP are improvements to the Maxfield Sports Complex roadways and improvements to the parking lot near the Quechee Covered Bridge

PLANNING, CONSERVATION & DEVELOPMENT - Pedestrian/Bicycle Improvements

QUECHEE VILLAGE - In 2015, the Town completed a scoping study with community involvement to respond to concerns about pedestrian and bicycle access in the village along Quechee Main Street, Waterman Hill Road, Route 4 to the and from the Quechee Hartland Road neighborhood close to Route 4. The following are priority projects from the study.

Quechee Main St Sidewalk Southside, Willard Road Crosswalk to Simon Pearce **As of June 2022 Not Started**

Implementation: FY 2020-2025

Total Project Cost: \$760,000

Engineering and construction of sidewalk. Central core of Village area where heaviest pedestrian traffic. Annual contribution of \$80,000 to Reserve Fund in FY 2020 through FY 2022 and \$150,000 in FY 2023. Begin engineering in FY 2020. Obtain grant in FY 2021.

Basis for Priority Rating 1

Improves public safety for pedestrians.

Implements #1 priority from the Quechee Feasibility Study.

Identified in Town Master Plan and Bicycle Pedestrian Plan.

Addresses community need identified in Village Centers Project for access within core of village.

Waterman Hill Road Sidewalk Westside, Quechee Main St Sidewalk to RT 4 **As of June 2022 Not Started**

Implementation: FY 2022-2025

Total Project Cost: \$600,000

Engineering and construction of sidewalk; requires retaining wall. Annual contributions of \$60,000 to Reserve Fund in FY 2020 through FY 2024. Begin engineering in FY 2021. Obtain grant in FY 2022, construction beginning FY2025.

Basis for Priority Rating 2

Improves public safety for pedestrians.

Implements a portion of the Quechee Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

Addresses community need identified in Village Centers Project for access within core of village.

RT4 Sidewalk, Waterman Hill Rd to Jake's Market **As of June 2022 Not Started**

Implementation: FY 2022-2025

Total Funding: \$170,000

Engineering and construction of sidewalk. Annual contributions of \$34,000 to Reserve Fund in FY

2021 through FY 2025. Begin Engineering in FY 2023.

Basis for Priority Rating 4

Improves public safety for pedestrians.

Implements portion of the Quechee Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

Addresses community need identified in Village Centers Project for access within core of village.

RT4 Sidewalk, Waterman Hill Rd to Quechee Gorge **As of June 2022 Not Started**

Implementation: FY 2021-2025+

Total Funding: \$180,000

Additional contributions beyond FY 2025

Engineering and construction of sidewalk. Estimated cost in 2015 was \$1,028,000. Annual contributions of \$30,000 to Reserve Fund in FY 2021 through FY 2025, for future engineering and construction of sidewalk project beyond 2025.

Basis for Priority Rating 5

Improves public safety for pedestrians.

Implements a portion of the Quechee Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

Addresses community need identified in Village Centers Project for access within core of village.

WEST HARTFORD VILLAGE - In 2017, the Town completed a feasibility study with community involvement to respond to concerns about pedestrian and bicycle access in the village along Route 5, Tigertown Road, and Quechee West Hartford Road raised in past years and during community conversations during the West Hartford Village Centers Project in 2011. The following projects are in priority order from the study.

Route 14/West Hartford Sidewalks **As of June 2022 Not Started**

Implementation: FY 2020-2025

Total Project Costs: \$185,000

Radar Feedback Signs on Route 14 - Implement FY 2021 \$ 50,000 Path between Library and General Store - Implement FY 2022 \$ 32,000 Restriping Bridge - Implement FY 2021 Town Annual Striping Program Restriping Shoulders on Route 14 - Implement with VTrans repaving project

Annual contributions of \$25,000 to Reserve Fund in FY 2020 through FY 2025. The remaining Reserve Funds will be used towards implementation of RT14/West Hartford projects beyond FY 2025.

Traffic Calming Islands	\$129,000
Gravel Side path - North	\$102,000
Gravel Side path - South	\$ 90,000

Basis for Priority Rating 2

Improves public safety for pedestrians.

Implements portion of the West Hartford Village Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

Addresses community need identified in Village Centers Project for access within core of village.

CHRISTIAN STREET, BUGBEE STREET AND RT 5 - In 2013, the Town completed a feasibility study with community involvement to respond to concerns about pedestrian and bicycle access along these corridors within the surrounding residential neighborhoods and between the historic Wilder Village and the Dothan Brooke Elementary School. The following are priority projects from the study.

Bugbee St Sidewalk, Christian Street to RT 5 Feasibility Study **As of June 2022 Not Started**

Implementation: FY 2021

Total Project Cost: \$30,000

Given exiting conditions/constraints identified in the scoping study, additional engineering information needed to vet options for pedestrian and bicycle access on this road with heavy vehicular traffic and I-95 interchanges. Would connect Christian Street to RT 5. This information would be necessary to obtain state grant for full engineering and construction. Grant requires 100% matching funds.

Basis for Priority Rating 2

Improves public safety; currently a dangerous section for pedestrians and bicyclists.

Implements a portion of the Christian St Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

Christian St Sidewalk, Multipath to Woodhaven Condos, and Maple St to Bugbee St **As of June 2022 Not Started**

Implementation: FY 2020-2025

Total Funding: TBD

During the Christian Street, Bugbee Street and RT 5 Scoping Study, there was not community consensus on how to accommodate the pedestrian traffic on this heavily vehicular traveled road, and maintain the rural character. Given the need to accommodate pedestrians continues to be raised in the community, a staff review with a community steering committee is proposed.

Basis for Priority Rating 2

Improves public safety; currently a dangerous section for pedestrians and bicyclists.

Implements a portion of the Christian St Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

Hartford Ave Sidewalk, Hewitt St to Cumberland Farm **As of June 2022 Not Started**

Implementation: FY 2020-2025 and Beyond

Total Project Cost: \$360,000

Engineering and construction of sidewalk. Annual contributions to Reserve Fund of \$15,000 in FY 2020 through FY 2025. Obtain grant in 2024. Initiate full engineering in FY 2024 and construction in FY 2027.

Basis for Priority Rating 4

Improves public safety; currently a dangerous section for pedestrians and bicyclists.

Implements a portion of the Christina Street Feasibility Study, Town Master Plan and Town's Bicycle Pedestrian Plan.

PEDESTRIAN AND BICYCLE PLAN – In 2009 the Town completed the Hartford Pedestrian and Bicycle Plan. The objective of the plan was to understand walking and bicycling issues from the community, Town staff and the Selectboard perspectives, and help guide privately and publicly funded maintenance and new construction activities for Hartford's transportation system. All projects listed above in this Pedestrian/Bicycle Improvements Section of the CIP are identified in the adopted Hartford Pedestrian and Bicycle Plan. The following are other specific projects identified in Plan that require additional evaluation, and a Reserve Fund to plan for transportation system improvements beyond FY 2024.

VA Cut-Off Rd, Mill Road to Overlook Drive, Sidewalk Scoping Study **As of June 2022 Not Started**

Implementation: FY 2020-2022

Total Project Cost: \$30,000

Scoping study to identify options for pedestrian and bicycle access on a narrow section of the road where there is significant multifamily housing. Would connect Mill Road to Overlook Drive, thereby providing access from Mill Road to Route 5. Scoping studies are a prerequisite for state grants for engineering and construction. Currently scoping grants require 100% match.

Basis for Priority Rating 2

Improves public safety; currently a dangerous section for pedestrians and bicyclists.

Implements Town Master Plan and Town's Bicycle Pedestrian Plan.

Reserve Funds for Pedestrian and Bicycle Projects Beyond FY 2025 **As of June 2022 Not Started**

Implementation: FY 2020-2022

Total Project Cost: \$180,000

Funding to initiate feasibility studies and/or engineering for projects to complete projects identified in the Town's Pedestrian and Bicycle Plan. Annual contributions of \$30,000 to Reserve Fund.

Basis for Priority Rating 3

Improves public safety.
Implements Town Master Plan and Town's Bicycle Pedestrian

North Hartland Road (RT 5) Pedestrian and Bicycle Access Scoping Study, Arboretum Lane to Maxfield Recreational Fields **As of June 2022 Not Started**

Implementation: FY 2023-2025
Project Cost: \$30,000

Scoping study to identify options for pedestrian and bicycle access. Scoping studies are a prerequisite for state engineering and construction grants. Currently scoping grants require 100% match.

Basis for Priority Rating 4
Improves public safety; currently a dangerous section for pedestrians and bicyclists.
Implements Town Master Plan and Town's Bicycle Pedestrian Plan.
Provides alternatives to using vehicles.

Sykes Mt Ave Sidewalk, Butternut Lane to Walsh Rd North Side **As of June 2022 Not Started**

Total Funding: \$TBD Fund

Engineering and construction of sidewalk. This would be a continuation of the Sykes MT Ave projects currently underway. Evaluate the project scope and timing for construction in FY 2019 for consideration of funding in the FY 2021 CIP.

Basis for Priority Rating 4
Improves public safety; currently a dangerous section for pedestrians and bicyclists.
Implements a portion of the Sykes Mt Avenue feasibility study, Town Master Plan and Town's Bicycle Pedestrian Plan.
-Provides sidewalk in area of Sykes MT Ave that connects to Trailer Park.

PLANNING, CONSERVATION & DEVELOPMENT – Other Planning & Development

Village Square Parking Lot (Briggs Park)/ S Main St -TIF **As of June 2022 In Progress**

Implementation: FY 2020-2022

Total Project Costs: \$900,000

Phase 2 of redevelopment of South Main Street area including the parking lot and park improvements. Phase 1 was reconstruction of Gates Street east completed in FY2016. Addresses vehicular and pedestrian safety and circulation issues, and deteriorated road and parking lot conditions, needed sewer, stormwater, lighting and sidewalk improvements. Engineering completed and bids received in 2014. State and Town voter approval of TIF project and debt required.

Basis for Priority Rating 1

Improves public safety

Completes identified public infrastructure improvements.

Completes approved conceptual plan.

Enables private sector investment, thereby increases tax revenue

Continues progress on implementation of TIF District Plan, Downtown WRJ Revitalization Plan, and Town Master Plan.

S Main St Town Parking Lot off new Currier St Extension – TIF **As of June 2022 In Progress**

Implementation: FY 2020-2022

Total Funding: \$TBD TIF Funds

Town parking lot behind former Legion Building broken into Phases. Phase 1 already funded with \$200,000 2016 TIF bond. Implementation is underway for interim increase in # of parking spaces. Next steps are an engineered evaluation of next steps/options to address parking needs associated with the continued revitalization and development in the downtown, including decked parking.

Availability of TIF funds based on TIF revenue analysis that will be completed this budget cycle for consideration at the 2019 March Town Meeting for implementation in FY 2020 through 2022. Alternative funding option would be using Town General Revenue to be reimbursed from future TIF Revenue. Town's deadline to incur new debt that can be paid with TIF revenue expires March 2021.

Basis for Priority Rating 1

Improves public safety

Completes identified public infrastructure improvements

Enables private sector investment, thereby increases tax revenue

Continues progress on implementation of TIF District Plan, Downtown WRJ Revitalization Plan, and Town Master Plan.

Downtown WRJ Revitalization Infrastructure Projects **As of June 2022 In Progress**

Implementation: FY 2020-2021

Total Funding: \$100,000 Town General Fund

\$50,000 allocation in FY 2020 and FY 2021, which can be reimbursed by TIF Funds, enables upfront project engineering and design for construction bidding prior to TIF bond. Continues implementation of multi-year WRJ Revitalization Plan completed in 2009 and TIF District Plan approved in 2012. Will provide needed improvements to sidewalks, roads, parking, lighting, landscaping and other public infrastructure, and upgrades and expansion of Town water, wastewater and system, and stormwater management. Bond paid-off with local and state TIF tax revenue. Construction funding to be added to the project budget in FY 2020 CIP. Town's deadline to incur new debt that can be paid with TIF revenue expires March 2021.

Basis for Priority Rating 1

Improvements needed to enable private sector investment and economic development activities in the Town.

Improves public safety

Completes identified public infrastructure improvements.

Completes approved conceptual plan.

Enables private sector investment, thereby increases tax revenue

Provides needed commercial space.

Continues progress on implementation of TIF District Plan, Downtown WRJ Revitalization Plan, and Town Master Plan.

Indebtedness (bond) needed to obtain state TIF funds.

Provides matching funds needed to obtain state and federal funds.

PUBLIC WORKS

Street Paving Throughout Town - As of June 2022 Ongoing but not Ontrack

Implementation: FY2020-FY2025

Total Funding: \$6,079,000

The Town of Hartford has the most Town Roads of any Town in the state of Vermont. Current day funding should be at a recommended level of \$1,045,000/year. The proposed levels for future years are \$716,000 in FY19, \$902,000 in FY20, \$1,003,000 in FY21, \$1,049,000 in FY22, \$1,100,000 in FY23 increasing by \$25,000 to \$1,200,000 in FY27 and holding (based on a 4% inflation from FY21 to FY32). Life of improvements is 10-15 years.

Basis for Priority Rating 1

- Protects public safety
- Longevity of structures

Highway Equipment Replacement - As of June 2022 Ongoing but not Ontrack

Implementation: FY2020-FY2025

Total Funding: \$2,141,000 Town General Fund

\$350,000 annual contribution to reserve fund in FY 2020 through. Current Reserve balance is \$130,000.

Equipment Purchase - As of June 2022 Ongoing but not Ontrack

Total Funding: \$230,000 Reserve Fund

Using Reserve Funds to replacement of variety of equipment every year in accordance with 18-year replacement schedule.

Basis for Priority Rating 1

Needed improvement of equipment.

Lowers maintenance cost.

Provides for operator safety and more efficient use of time.

Gates Street/Fairview Terrace Wall Construction **As of June 2022 In Progress**

Implementation: FY2020-FY2025

Total Funding: \$40,000 Town General Fund \$3,340,000 Bond (To Be Determined)

Interim and major rehabilitation/replacement of failing retaining wall to stabilize slope and protect roadway between Maplewood Terrace and Fairview Terrace. The wall funding for FY2020 is recommended at \$40,000 to complete wall monitoring and having funding for a final design for a permanent solution-based data and response to various levels of closure. The list of recommendations will be narrowed down with updated cost estimates for improvement based on the impact of this full road closure. Expected life of the project is 50-75 years.

Basis for Priority Rating 2

Protects public safety.

Replaces/upgrades deteriorated facility with high level of community support.

Conserves existing property and roadway.

Existing Sidewalk Replacement **- As of June 2022 Ongoing but not Ontrack**

Implementation: FY2020-FY2025

Total Funding: \$600,000

There are approximately 10 miles of sidewalks in Hartford. Replacement of 1,000 feet of sidewalk each year allows for a 50-year replacement cycle. Sidewalk replacement costs will run \$80 to \$120/LF depending on location, plus planning and design costs where necessary. The recommended minimum annual budget should be \$100,000/year.

Basis for Priority Rating 2

Provides for public safety.

Ongoing replacement prevents large expenditures in any one year.

DPW Facilities Improvements **As of June 2022 Not Started**

Implementation: FY2022-FY2025

Total Funding: \$390,000

\$65,000 should be placed into reserve fund annually to fund for the replacement of the salt shed roof, resurfacing of the paving lot, and general building and site improvements.

WRJ Salt Shed Roof Cover Construction

Basis for Priority Rating 2

Provides for continued dry sand and salt storage

Provides environmental benefits by minimizing ground and surface water contamination.

DPW Parking Lot Paving Construction

Overlay of asphalt parking lot in FY 2022. 15-year life expectancy.

Basis for Priority Rating 3

Planning for expected life of current asphalt.

Quechee Sand & Salt Shed Construction

Using reserve funds contribution for a matching grant if needed or enough funds to construct storage shed to cover salt and storage area at the Quechee Wastewater Plant in FY 2025+/-.

Basis for Priority Rating 3

Allows for on-site storage of equipment rather than driving back and forth to main garage.
Provides for dry sand and larger salt storage.

Quechee Main Street Box Culvert **As of June 2022 In Progress**

Implementation FY2020

Total Funding: \$300,000 Town General Fund \$175,000 Structures Grant \$60,000 Better Back Roads

A box culvert located on Quechee Main Street is in dire need of repair due to imminent failure and apparent under sizing based on current hydraulic standards. The Town currently has a \$175,000 grant to supplement the project and pursuing another \$60,000 grant. Although originally planned to be completed in FY 19, the project was pushed back due to escalating costs to meet current engineering standards. The design and permitting process is nearly complete.

Basis for Priority Rating 1

- Protects public safety
- Longevity of structures

North Main Street Stormwater Improvements **As of June 2022 In Progress**

Implementation: FY2020-FY2022

Total Funding: \$700,000 VT Revolving Loan Fund (Loan repayment financed with TIF Funds)

The goal of this project is to improve capacity and condition of stormwater infrastructure in the North Main Street/Currier Street area and the associated outfall to lessen the potential to overwhelm the Downtown stormwater system. This project is currently in the 90% design phase and Town staff is in the process of obtaining easements. The required archaeological excavation has been completed. Construction in 2020. The Town has received a \$700,000 VT Revolving Loan, and in 2016, Town voters approved the use of TIF dollars to finance the loan payments.

Basis for Priority Rating 1

- Protects public safety
- Longevity of structures
- Brings stormwater system into current standards

South Main Street Improvements (Highway portion)

Implementation: FY2020-FY2022

As of June 2022 In Progress

Total Funding: \$1,300,000 Bond (to be determined)

The goal of the project is to improve the general condition of all aspects of the aging and inadequate infrastructure on this section of roadway. The 'highway' portion of the project includes improvements to the roadway, retaining wall near the intersection of South Main and Nutt Lane, and adjacent sidewalks. This project is currently in the 90% design phase. The project is combined with water, wastewater and stormwater improvements detailed in other sections of the CIP. Construction is anticipated to begin in FY2020. The 2017 TIF bond included funds to engineer the project. A TIF bond or combination with other funding sources is anticipated for FY2020.

Basis for Priority Rating 1

- Protects public safety
- Longevity of structures

SOLID WASTE ENTERPRISE FUND (30)

Equipment Replacement Detail **As of June 2022 Not Started**

Implementation: FY2020-FY2025

Total Funding: \$234,000

Since the installation of the “NEW” facility in the early 1990’s there have not been any replacements of the roofs or compactors which are now an immediate need of replacement. Replacement of the scale house computer equipment in FY2020 and accordance with established replacement schedule. Replacement of a used loader in FY2022 in accordance with established replacement schedule. The Solid Waste originally had 5 compactors at the facility, they are now down to 3 working units that are in very poor condition of the compacting/scrapper operation. There is not much left to weld to when making repairs.

Vehicle Purchase **As of June 2022 Not Started**

Total Funding: \$25,000

Replacement of a used fork lift in FY2021 and a used pickup truck in FY2022 in accordance with established replacement schedule.

Basis for Priority Rating 1

Maintains current level of service.

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lower maintenance cost.

Provides for operator safety.

Methane Monitors Detail **As of June 2022 Ongoing and Ontrack**

Implementation: FY2020

Total Funding: \$35,000

Replacement of the VERY old methane monitors legally required in FY2020. DPW staff has been working with suppliers to ‘band aid’ the existing equipment, however the feasibility of continuing to do so is waning.

Basis for Priority Rating 1

Maintains current level of service.

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lower maintenance cost.

Provides for operator safety.

Recycle Building Roof Replacement

Implementation: FY2021

Total Funding: \$60,000

Replacement of the roof on the Recycling Building and Scale House in FY2021 in accordance with established replacement schedule. The Education Center Roof and the Household hazardous Waste roof was replaced in 2017 due to leaky roofs resulting in the formation of mold.

Basis for Priority Rating 1

Maintains current level of service.

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lower maintenance cost.

Provides for operator safety.

June 2022 Update:

In mid-2021 we began to examine the economic and logistical realities of maintaining the solid waste facility. These discussions are ongoing into 2022. This planning indicates that the items identified in 2018 are no longer priorities as the entire facility's future is in flux.

WHITE RIVER JUNCTION SYSTEM (Fund 50)

Equipment Replacement Rolling Stock - As of June 2022 Ongoing and Ontrack

Implementation: FY2020-FY2025

Total Funding: \$47,500 Enterprise Operating Fund

Equipment Purchase Total Funding: \$17,500 Water Reserve Fund There is not currently any equipment scheduled to be replaced in 2018, per the established equipment replacement schedule. The funding represents half the cost as the equipment is shared with the Quechee water fund

Basis for Priority Rating 1

Maintains current level of service.

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lower maintenance cost.

Provides for operator safety.

South Main Street Improvements (Water portion) As of June 2022 In Progress

Implementation: FY2020-FY2022

Total Funding: \$1,890,000 VT Revolving Loan Fund

The goal of the project is to improve the general condition of all aspects of the aging and inadequate infrastructure on this section of roadway. The 'water' portion of the project includes improvements to the water mains in this section of roadway. The project is combined with highway, wastewater and stormwater improvements detailed in other sections of the CIP. This project is currently in the 90% design phase.

Construction is anticipated to begin in FY2020. The 2017 TIF bond included funds to engineer the project. A TIF bond or combination with other funding sources may be proposed for approval in FY 2019 and/or FY 2020.

Basis for Priority Rating 1

- Protects public safety

- Longevity of structures

Hartford Main Replacements As of June 2022 Ongoing but not Ontrack

Implementation: FY2020-FY2032

Total Funding: \$6,348,000

Replacement of aging water mains that are insufficient in size, poor structural integrity or needed to improve fire flows in a number of areas throughout the distribution system. Lines to be replaced first are determined based on overall rating as identified in the department Capital Improvement Plan. Overall ratings include age, type, quality, repairs, and potential damage during a 'break'. Life of new systems 75-100 years. Programming annual average expenditure of \$1,058,000.

Basis for Priority Rating 2

Maintains Town level of service standard.
Needed to meet state, federal or other legal requirement.
Improves efficiency and thus town funds long term
Avoids costly private and property damage when mains rupture
Protects public safety.
Prepares for future growth.

Nutt Lane/Latham Works Project **As of June 2022 In Progress**

Implementation: FY 2021

Total Funding: \$815,000

This project is currently in the 60% design phase and we anticipate having completed design by January 1, 2019. DPW staff is anticipating attempting to phase this project out to prevent conflict with other large projects in the immediate area (to generally reduce impact on the community) OR combine it with one of two other large projects (South Main Street or North Main Street TIF projects) which may increase the favorability of bidding. This project addresses aging water mains that are insufficient in size, poor structural integrity or needed to improve fire flows in a number of areas throughout the distribution system. Life of new systems 75-100 years. Exploring expansion of the TIF District to include as a project.

Basis for Priority Rating 2

Maintains Town level of service standard.
Needed to meet state, federal or other legal requirement.
Improves efficiency and thus town funds long term
Avoids costly private and property damage when mains rupture
Protects public safety.
Prepares for future growth.

Hartford RT 5 South Tank System **As of June 2022 Not Started**

Implementation: FY2025+

Total Funding: \$1,730,000 User Fees

New tank if Route 5 south area were to redevelop. Prioritized in 2012 Water System Evaluations. Basis for Priority Rating 5

QUECHEE SYSTEM WATER

Quechee Equipment Replacement Rolling Stock **As of June 2022 Ongoing and Ontrack**

Implementation: FY 2020-FY2025

Water Reserve Fund Total Funding: \$47,500 Enterprise Operating Fund
\$7,500 annually into reserve fund allows meeting need without major investment in any one year.

Equipment Purchase Total Funding: \$17,500 Reserve Fund
There is not currently any equipment scheduled to be replaced 2018, per the established equipment replacement schedule. Replacement of variety of equipment every other year in accordance with established replacement schedule. The funding represents half the cost as the equipment is shared with the White River water fund

Basis for Priority Rating 1
Maintains current level of service.
Maintains current level of service as new development completed.
Replaces broken or unserviceable equipment.
Improves efficiency.
Lower maintenance cost.
Provides for operator safety.

Quechee Water Mains **As of June 2022 Not Started**
Implementation: FY2020-FY2022
Total Funding: \$850,000

Installation of a new water main on Quechee Main Street connecting the West end of Quechee Main Street with the Quechee Village area. This is the highest priority in Quechee and should be completed in FY2020 prior to the paving of Quechee Main Street. It is recommended to install water mains on West Gilson and Cross Street in FY2022 prior to the reconstruction of West Gilson. Life of new systems 75-100 years.

Basis for Priority Rating 1
Maintains Town level of service standard.
Needed to meet state, federal or other legal requirement.
Improves efficiency and thus town funds long term
Avoids costly private and property damage when mains rupture
Protects public safety.
Prepares for future growth.

WHITE RIVER JUNCTION WASTEWATER (Fund 60)

Hartford Wastewater Equipment Replacement **As of June 2022 Ongoing and Ontrack**

Implementation: FY2020-FY2025

\$30,000 into reserve fund annually allows meeting need without major investment in any one year.

Basis for Priority Rating 1

Maintains current level of service.

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lower maintenance cost.

Provides for operator safety.

South Main Street Improvements (sewer portion) **As of June 2022 In Progress**

Implementation: FY2020-FY2022

Total Funding: \$2,070,000

The goal of the project is to improve the general condition of all aspects of the aging and inadequate infrastructure on this section of roadway. The 'sewer' portion of the project includes improvements to the sewer mains in this section of roadway. The project is combined with highway, water, and stormwater improvements detailed in other sections of the CIP. This project is currently in the 90% design phase.

Construction is anticipated to begin in FY2020. The 2017 TIF bond included funds to engineer the project. A TIF bond or combination with other funding sources may be proposed for approval in FY 2019 and/or FY 2020.

Basis for Priority Rating 1

- Protects public safety

- Longevity of structures

Hartford Sewer Line Repairs **As of June 2022 Ongoing but not Ontrack**

Implementation: FY2020-FY2025+

Total Funding: \$600,000

An extensive line flushing and TV program is underway. With over 30 miles of sewer lines in the White River system, it is likely that a number of repairs will be required. The Wastewater Dept will have a better handle on this as we get further underway on the flushing/TV and Mapping program. Annual expenditure of \$100,000.

Basis for Priority Rating 2

Replaces broken to preserve existing level of services.

Improves efficiencies and net savings.

Enables meeting Town standards.

QUECHEE WASTEWATER SYSTEM (Fund 65)

Quechee Equipment Replacement Rolling Stock **As of June 2022 Ongoing and Ontrack**

Implementation: FY2020-FY2025

\$18,000 into reserve fund annually allows meeting need without major investment in any one year.

Equipment Purchase

Basis for Priority Rating 1

Maintains current level of service.

Maintains current level of service as new development completed.

Replaces broken or unserviceable equipment.

Improves efficiency.

Lower maintenance cost.

Provides for operator safety.

Upgrade Main Pump Station **As of June 2022 Not Started**

Total Funding: \$100,000 Enterprise Operating Fund Implementation: FY2020-FY2020

Replace wiring, wet well improvements, and antenna. Basis for Priority Rating 1

Preserve existing level of services.

Improves efficiencies and net savings.

Enables meeting Town standards.

Quechee Sewer Line Repairs **As of June 2022 Ongoing but not Ontrack**

Implementation: FY2020-FY2025

Total Funding: \$600,000

An extensive line flushing and TV program is underway. With over 30 miles of sewer lines in the White River system, it is likely that a number of repairs will be required, particularly due to the very high rate of infiltration during heavy rain events. Replacement/slip lining repairs will be required on 1000's of feet of sewer mains that no longer meet Town requirements. Annual expenditure of \$100,000.

Basis for Priority Rating 3

Replaces broken to preserve existing level of services.

Improves efficiencies and net savings.

Enables meeting Town standard



AGENDA MEMORANDUM

June 14, 2022

Town Selectboard Meeting Item: 5.c.

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Fiscal Year 2023 Fee Schedule

Background:

Its standard practice for municipalities to charge fees for certain facilities and services when certain services especially benefit one group. The attached fiscal year 2023 fee schedule identifies those services the Town charges a fee for, the historic rates and the proposed rate.

Discussion:

Since last year, we have examined the fee schedules in Fire, Police, Planning and Zoning, Parks and Recreation, as well as other non-departmental specific fees to be more in line with the costs of providing the services. We are doing a one-year pilot project of increasing ambulance service fees to be more in line with regional partners. However, we are concerned that this could have the unintended consequence of increasing our amount of uncollectable ambulance debt. If we find that is the case, we will reevaluate this increase.

In addition, in December we did not anticipate needing a water rate increase but with operational costs increasing dramatically, we have proposed a five percent increase.

Overall, there were increases to the fees associated with many areas of Town. Those increases are highlighted in light blue in the attached fee schedule.

Financial Impact:

The fee schedule generates additional revenue for fiscal year 2023 for the following funds:

General Fund	Solid Waste Fund
Water Fund	Quechee Water Fund
Wastewater Fund	Quechee Wastewater Fund

Recommended Motion:

Adopt the fiscal year 2023 Fee Schedule and authorize the Town Manager to implement the new rates effective July 1, 2022.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Parks and Recreation							
<i>Municipal Pool</i>							
Family Season Pass*	2022	N/A	N/A	N/A	\$95	\$95	A family of up to 4 members, \$10 for each additional member. Non-Resident add \$15.
Youth Season Pass*	2022	N/A	N/A	N/A	\$45	\$45	Ages 5-20. (4 years of age and under - free) Non-Resident add \$15.
Adult Season Pass*	2022	N/A	N/A	N/A	\$55	\$55	Ages 21 & over. Non-Resident add \$15.
Senior Citizens/Veterans Season Pass*	2022	N/A	N/A	N/A	\$20	\$20	Ages 65 & over or Veteran Non-Resident add \$15.
Daily Pass	2022	N/A	N/A	N/A	\$3	\$3	Single day access per person.
Organization		N/A	N/A	N/A	\$200	\$200	\$200 base rate up to 10 members. \$10 for each additional member Non-Resident add \$15.
Swim Lessons	2022	N/A	N/A	N/A	\$45	\$45	Covers 10 swim lessons for approximately 45 minutes each lesson. Non-Resident add \$15.
*Non-Resident Surcharge							
<i>Wendall A. Barwood Arena (WABA)</i>							
<i>Public Skating</i>							
Family Season Pass	2014	\$95	\$95	\$95	\$95	\$95	Admits up to 4 family members for the season, \$10 for each additional member
Youth Season Pass	2014	\$45	\$45	\$45	\$45	\$45	Ages 5 -20 & (4 years of age and under - free)
Adult Season Pass	2014	\$55	\$55	\$55	\$55	\$55	Ages 21 & over
Noontime Hockey Season Pass	2023					\$70	Noontime Hockey
Senior Citizen / Veterans Season Pass	2014	\$20	\$20	\$20	\$20	\$20	Ages 65 and over or Veteran
Daily Pass	2007	\$5	\$5	\$5	\$5	\$5	Daily admission for public skates and special events
Noontime Hockey Daily Pass	2023					\$10	Daily admission for noontime hockey player
After School/Home School Programs	0	\$5	\$5	\$5	\$5	\$5	Group per-person per-visit. M-F 11am - 3pm based on 1 hour usage.
Ice Skate Rentals		\$5	\$5	\$5	\$5	\$5	Per-pair of skates
Skate Sharpening		\$5	\$5	\$5	\$5	\$5	Per-pair of skates
Locker Room Rental		\$0	\$0	\$0	\$10	\$10	during public skating and limited to room availability
<i>Ice Rental</i>							
Prime Time Rate	2023	\$215	\$215	\$215	\$220	\$225	Hourly rate for use of WABA ice arena during prime time hours. M-F 3-11pm and S-S 8am -11pm
Non Prime Time	2023	\$175	\$175	\$175	\$180	\$185	Hourly rate for use of WABA ice arena during non-prime time hours. M-F 5am-3pm and S-S 5am-8am

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
<i>Off Season</i>							
Full Day/ Half Day	1998	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	Half/ full day exclusive use of facility. Staff member required /hourly detail rates apply
Hourly Rate	2005	\$100	\$100	\$100	\$100	\$100	Exclusive use of facility for one hour. Same as daily rate. Staff member required / hourly detail rates apply
<i>Parks</i>							
Daily Event Special Use Permit	2019	\$200-\$400	\$200	\$200	\$200	\$200	
Non-Athletic Fields/Courts/Venues			\$0	\$0	\$0	\$0	To reserve open space, a permit application is required when there are large groups of 10 or more. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Non-Resident fee		\$25	\$25	\$25	\$25	\$25	Added to permit rates as described above
<i>Athletic Fields</i>							
Athletic Games / Practices	2010	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	2 hour block field rental. Fee based on type of field requested. Additional fee for field prep may apply.
Athletic BB/SB Diamonds Prep		\$58	\$58	\$58	\$58	\$58	Includes one time prep fee to groom and line skinned surface and game no more than 2 hours.
Athletic Turf Field Prep	2023	\$135-\$270	\$135-\$270	\$135-\$270	\$135-\$270	\$300-\$800	Includes one time prep fee to line existing field lines - or up to one time prep fee to layout soccer/lax/field hockey fields for season.
Athletic Field Lights		\$12	\$12	\$12	\$12	\$12	\$12 hour for field lighting
<i>Courts - Basketball/Tennis/Pickleball</i>							
Hourly rate for private lessons or events		\$15	\$15	\$15	\$15	\$15	1 court for maximum of 2 hours guaranteed court availability.
1-court reservation permit		\$5	\$5	\$5	\$5	\$5	To reserve 1 court for guaranteed court availability. Permit will be issued. Maximum 2 hours of usage.
<i>Youth and Adult Programs</i>							
Ventures Camp Registration Cancellation Fee	2019		\$25	\$25	\$25	\$25	The \$25 does not apply to medical or emergent issues presented to the Department in writing.
Youth & Adult Athletics	2006	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	Refers to youth sports (i.e., soccer, basketball, softball, baseball, field hockey). Fees include costs, officials background check expenses.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
General youth & adult programs	2004	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$500	Includes both youth and adult recreational activities outside of athletics. (Golf, skiing, HPAC etc.)
Adult & Family Drop In Sports	2004	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	Drop in basketball, volleyball, Zumba, pickleball, ultimate frisbee, yoga and soccer.
<i>Park Venues</i>							
Pavilion A - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of bathrooms/. Functions of 50 or more may require a Special Use Permit. (Carry-in / carry-out trash)
Pavilion B & C - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Pavilion Frost/Ratcliff		\$0	\$0	\$0	\$0	\$0	
Quechee Gazebo		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Quechee Falls Park		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Lyman Bandstand		\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Non-Resident fee		\$25	\$25	\$25	\$25	\$25	Added to rates above
Credit card convenience fee					3.5%	3.5%	Fee added to transaction to cover fees paid by credit card.
Refund processing fee	2019		\$5.0	\$5.0	5.00	5.00	Applies to patron cancellations of programs and permits unless refund is held as a household credit.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Public Works							
<i>Highway Division</i>							
Excavation Permit	2014	\$50	\$50	\$50	\$50	\$50	Fee for work in Town Right-of-Way.
Driveway Permit Extension	2003	\$0	\$0	\$0	\$0	\$0	No fee for six month extension if not constructed by December of year of issuance.
Driveway Permits	2013	\$75	\$75	\$75	\$75	\$75	Fee to apply for and receive residential curb cut serving as a driveway. Applicant will mark location on site. Expires if not built by December of year obtained.
Overweight Permits - Annual	2003	\$5	\$5	\$5	\$5	\$5	Annual (Renewals effective April 1st/yr.) fee for operation of single overweight truck (>24,000 lbs.) on Town roads. Rate set by State.
Overweight Permits - Fleet	2003	\$10	\$10	\$10	\$10	\$10	Annual fee for operation of multiple (fleet) overweight truck (>24,000 lbs.) on Town roads. No limit on number of vehicles. Rate set by State.
Overweight Permits - Project	2003	\$5	\$5	\$5	\$5	\$5	A project specific permit issued to exceed annual weight limits for a specific project. Fee established by State.
Overweight Permits - Project/Fleet	2003	\$10	\$10	\$10	\$10	\$10	A project specific permit issued to exceed annual weight limits for a specific project. For more than one vehicle.
<i>Water and Wastewater</i>							
<i>Hartford, White River Junction, and Wilder Water Usage Rates</i>							
Base Rate	2023	\$34.15	\$34.15	\$34.49	\$38.28	\$40.19	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Water Usage Fee (Metered)	2023	\$2.06	\$2.06	\$2.08	\$2.31	\$2.43	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly.
Water Usage Fee (Unmetered)	2023	\$75.38	\$75.38	\$76.13	\$84.50	\$88.73	Quarterly non-metered flat rate (2000 cf).
<i>Hartford, White River Junction, and Wilder Wastewater Disposal Rates</i>							
Base Rate	2018	\$64.71	\$64.71	\$65.36	\$69.28	\$72.74	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Wastewater Usage Fee (Metered)	2018	\$3.44	\$3.44	\$3.47	\$3.68	\$3.86	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Wastewater Usage Fee (Unmetered)	2018	\$534.57	\$534.57	\$539.92	\$572.32	\$600.94	Fee for unmetered water consumption. Annual fee. (2000 cf.ft/qtr.)
Septage Charges - Resident	2013	\$106	\$109.18	\$109.18	\$109.18	\$114.64	Fee charged to commercial haulers for each 1,000 gallons from Hartford residents.
Septage Charges - Non- Resident	2013	\$145	\$149.35	\$149.35	\$149.35	\$156.82	Fee charged to commercial haulers for each 1,000 gallons from non-residents.
<i>Quechee Water Usage Rates</i>							
Base Rate	2018	\$64.22	\$70.64	\$71.35	\$77.06	\$80.91	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Water Usage Fee (Metered)	2018	\$2.81	\$3.09	\$3.12	\$3.37	\$3.54	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly. (10% increase)
Water Usage Fee-Unmetered 1 bdrm	2018	\$78.25	\$86.08	\$86.94	\$93.90	\$98.60	Quarterly non-metered - flat rate assessed for a 1 bedroom home. (500 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 2 bdrm	2018	\$92.29	\$101.52	\$102.54	\$110.74	\$116.28	Quarterly non-metered - flat rate assessed for a 2 bedroom home. (1000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 3 bdrm	2018	\$109.13	\$120.04	\$121.24	\$130.94	\$137.49	Quarterly non-metered - flat rate assessed for a 3 bedroom home. (1600 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 4 bdrm	2018	\$120.36	\$132.40	\$133.72	\$144.42	\$151.64	Quarterly non-metered - flat rate assessed for a 4 bedroom home. (2000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 5 bdrm	2018	\$131.59	\$144.75	\$146.20	\$157.90	\$165.80	Quarterly non-metered - flat rate assessed for a 5 bedroom home. (2400 cf/qtr.) (1% increase)
<i>Quechee Wastewater Disposal Rates</i>							
Base Rate	2018	\$128.31	\$128.31	\$129.59	\$143.84	\$151.03	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Wastewater Usage Fee (Metered)	2018	\$4.51	\$4.51	\$4.56	\$5.06	\$5.31	Fee assessed for each 100 cu./ft. of water usage. Billed quarterly. (1% increase)
Wastewater Usage Fee (Unmetered)	2018	\$200.60	\$200.60	\$202.61	\$224.90	\$236.15	Quarterly non-metered - flat rate. Same for all size homes (1600 cf/qtr.). (1% increase)
<i>Quarterly Fire Protection Fees</i>							
Hydrants (public)	2019		\$0	\$0	\$0	\$0	Exempt
Hydrants (private)	2019		\$90	\$90	\$90	\$90	Quarterly fee for hydrant on private property

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Fire Sprinkler Connection	2015						Fee assessed each quarter for a dedicated sprinkler water line. Mirrors hydrant fee. Removed 2019
Fire Sprinkler Connection (residential)	2019		1 EDU	1 EDU	1 EDU	1 EDU	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (2")	2019		\$50	\$50	\$50	\$50	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (4" and 6")	2019		\$90	\$90	\$90	\$90	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (8" +)	2019		\$90	\$90	\$90	\$90	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Sprinkler connection before meter (residential)	2019		1 EDU	1 EDU	1 EDU	1 EDU	Fee assessed each quarter for an unmetered residential sprinkler connection before meter. New 2019
<i>Small Diameter Service Tap Fees</i>							
New service 3/4"-2" water tap	2007	\$250	\$250	\$250	\$250	\$250	Fee for the Department to make tap, owner digs trench and provides all other labor and materials.
<i>Meter Installation Fees</i>							
3/4"-1" Meter Install/Inspection	2006	\$100	\$100	\$100	\$100	\$100	Meter horn or connection ready for installation by Town. Includes inspection of the water service line. Materials billed separately. Meters/Lines greater than 3/4" based on actual labor cost. Meter horn installed by plumber, meter installed by water department
1 1/2 and 2" Meter Inspection	2019		\$100	\$100	\$100	\$100	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.
Meters Larger Than 2"	2019		\$100	\$100	\$100	\$100	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.
<i>Service Call Fees</i>							
Workday Service Calls by Operator Hourly Fee	2019		\$90	\$90	\$90	\$90	Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019
Workday Service Calls by Supervisor Hourly Fee	2019		\$110	\$110	\$110	\$110	Crew of two or more. Labor only Minimum 1 hour New 2019

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
After Hours Service Calls by Operator Hourly Fee	2019		\$135	\$135	\$135	\$135	Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019
After Hours Service Calls by Supervisor Hourly Fee	2019		\$165	\$165	\$165	\$165	Crew of two or more. Labor only Minimum 1 hour New 2019
Service Call for Call out by Operator	2019		\$250	\$250	\$250	\$250	Covers 4 hour call out Labor only New 2019
Service Call for Call out by Supervisor	2019		\$300	\$300	\$300	\$300	Covers 4 hour call out Labor only New 2019
Out of cycle meter reading (workday)	2013	\$40	\$45	\$45	\$45	\$45	During normal (crew) work hours, fee to cover the cost of visiting site, for out of sequence reading and billing (i.e. real estate transfers, landlords switching tenants, etc.).
Out of cycle meter reading (evenings and weekends)	2001	\$100	\$135	\$135	\$135	\$135	switching tenants, etc.).
Delinquent account disconnection or reconnect (workday)	2001	\$25	\$25	\$25	\$25	\$25	Fee established by Title 24 Section 5151 Vt. Statute (during crew workday) to cover the cost of service shut off/collections necessitated by the non-payment of fees.
Delinquent account disconnection or reconnect (evenings and weekends)	2001	\$40	\$40	\$40	\$40	\$40	Fee established by Title 24 Section 5151 Vt. Statute (after crew workday) to cover cost of service shut off and collections necessitated by the non-payment of fees.
<i>Temporary Water Service Fees</i>							
Temporary water service - 3/4"	2018	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	Town installs 3/4" temporary service and temporary meter from existing hydrants/old service (i.e., construction, temporary/special events, etc.). Consumption charged at 150% of regular water usage rate.
Temporary water service - 1"	2018	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs 1" temporary service and temporary meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate. (i.e., construction, temporary/special events, etc.).
Temporary water service - 2"	2018	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	Town installs 2" temporary service and meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Temporary Water Service - Unmetered	2018	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs temporary service and meter from existing hydrants/old service + estimated consumption charged at 150% of regular water usage rate + prorated daily base (EDUs)
<i>Hydrant Flow Test Fees</i>							
Hydrant Flow Testing	2018	\$150	\$150	\$150	\$150	\$150	Min. charge assessed to consultants or developers for conducting a hydrant flow test/data. Fee based on actual labor cost/time.
Water System Application/Connection Fees:							
Application/connection fee - 3/4" & 1"	2018	\$200	\$200	\$200	\$200	\$200	Up front fee to connect to water system - 3/4", 1". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 1.5", 2"	2018	\$300	\$300	\$300	\$300	\$300	Up front fee to connect to water system - 1.5", 2". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 4" & 6" (first 100 ft)	2018	\$500	\$500	\$500	\$500	\$500	Up front fee to connect to water system - 4", 6" for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit
Application/connection fee - 4" & 6" (each additional foot)	2018	\$5	\$5	\$5	\$5	\$5	Up front fee to connect to water system - 4", 6". Each additional per foot over 100ft.
Application/connection fee - 8" and up (first 100 ft)	2018	\$750	\$750	\$750	\$750	\$750	Up front fee to connect to water system - 8" or more for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit
Application/connection fee - 8" and up (each additional foot)	2018	\$8	\$8	\$8	\$8	\$8	Up front fee to connect to water system - 8" or more. Each additional per foot over 100ft.
<i>Miscellaneous Wastewater Fees</i>							
New residential sewer main tap connection	2006	\$300	\$300	\$300	\$300	\$300	Fee for the Department to connect service saddle, owner digs trench and provides all other labor and materials.
New residential sewer main tap inspection	2006	\$100	\$100	\$100	\$100	\$100	Fee for department to inspect owner installed sewer main tap.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
New sewer service inspection fee	2006	\$100	\$100	\$100	\$100	\$100	Fee to provide manpower for inspection of work before service is activated. Materials, if required, are an additional cost.
Unused/Unrealized connections	2007	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	Fee (equal 50% of reserved allocation and resulting projected bill) to allocate sewer system capacity to those not holding a valid zoning permit.
Property Owner Service Assistance	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Actual time/material to provide assistance to owners for flood or lost service NOT resulting from Town system failure, i.e. damaged by others, etc.
Departmental assistance during construction	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Department assistance in the actual construction of sewer lines, locating taps, etc.
Application/connection fee - 4" (first 100 ft)	2018	\$500	\$500	\$500	\$500	\$500	Up front fee to connect to wastewater system - 4", 6" for the first 100 FT. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 4" (each additional foot)	2018	\$5	\$5	\$5	\$5	\$5	Up front fee to connect to water system - 4", 6". Additional per foot over 100ft.
Application/connection fee - 6" and up (first 100 ft)	2018	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	Up front fee to connect to wastewater system - 8" and up for the first 100 feet. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 6" and up (each additional foot)	2018	\$8	\$8	\$8	\$8	\$8	Up front fee to connect to water system - 8"and up. Additional per foot over 100ft.
<i>Solid Waste and Recycling</i>							
Annual Non-Commercial Sticker Fee	2019	\$20	\$30	\$30	\$30	\$30	Fee assessed to allow access to facility.
Additional Annual Non-Commercial Sticker	2023					\$15	Same Address only
Single Non-Commercial Day Pass	2019	\$5	\$10	\$10	\$10	\$10	Allows for a single day access to facility.
Punch Card	2023				\$40	\$47.50	10 punches at \$4.75 each
Annual Commercial Hauler License Fee - Hartford Residents or Businesses	2008	\$10	\$10	\$10	\$10	\$10	License application fee for any commercial hauler
Annual Commercial Hauler License Fee - GUV District Members	2008	\$10	\$40	\$40	\$40	\$40	
Annual Commercial Hauler Sticker Fee	2002	\$50	\$50	\$50	\$50	\$50	Fee assessed per company vehicle for use of facility.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
MSW per 30 gal. bag up to 40#	2023	\$3.35	\$3.35	\$3.35	\$3.35	\$4.75	Fee allowing for the disposal of household waste (MSW), a single container not exceeding units either equaling 30 gal. or 40 pounds or any part thereof.
Bulk MSW	2023					\$240.00	assessed by weight per ton.
Clean Brick or Concrete						\$30.00	fee assessed per ton
Vehicle or Equipment Battery	2023	\$3.35	\$3.35	\$3.35	\$3.35	\$4.75 - \$14.25	Amount of fee depends on size of battery.
Tires under 17 inches w/o rim	2023	\$6.70	\$6.70	\$6.70	\$6.70	\$9.50	
Tires under 17 inches with rim	2023					\$14.25	
Tires 17 inches or larger w/o rim						\$19.00	
Tires 17 inches or larger with rim						\$23.75	
Tires (in bulk for commercial permits only)	2023	\$273	\$273	\$273	\$273	\$300	Per ton fee for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.
Electronics	2023		\$3.35	\$3.35	\$3.35	\$9.50	Examples: VCR, DVD player, Microwaves, radios, fax machines, stereos, MP3 players, officer equipment
Fire Extinguisher	2023					\$9.50	
Food Scraps	2023					\$4.75	Per 5 lb. bucket
Bulky Waste	2023					\$240	assessed by weight per ton. Examples include carpet, furniture, toilets, tubs, sinks, cabinets
Household Appliances	2023					\$4.75	Examples: crockpots, coffee machines, toasters, mixers
Freon Units	2015	\$16.75	\$20	\$20	\$20	\$20	Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers
Propane Cylinders 20-100 pound	2023	\$10.05	\$10.05	\$10.05	\$10.05	\$14.25	
Propane Cylinders 1 pound	2023	\$1	\$1	\$1	\$1	\$2	
Waste Generation Fees per ton	2008	\$15	\$20	\$20	\$20	\$20	Per ton fee assessed to commercial haulers for disposal of solid waste outside of Hartford Transfer Station.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Hartford Police Department							
<i>General Fees</i>							
Special Duty	2013	\$78	\$78	\$78	\$78	\$78	Hourly fee for coverage of outside or special detail (i.e. special events, construction, etc.). Minimum of 4 hours per event. Town or school functions have no minimum hour requirement.
Police Reports	2014	\$25	\$25	\$25	\$25	\$25	Fee funds the production of reports for accidents or other investigations.
Copies of video, audio tapes	2014	\$50	\$50	\$50	\$50	\$50	Fee assessed for the staff time, equipment, and time required to reproduce a video.
Taxi Operator License	2002	\$50	\$50	\$50	\$50	\$50	This is an annual fee set by local ordinance for the operation of each taxi company operating within Hartford.
Taxi Cab	2002	\$50	\$50	\$50	\$50	\$50	This is an annual fee set by local ordinance for the operation of each cab operating within Hartford.
<i>False Alarm Calls</i>							
1st Alarm	2013	\$0	\$0	\$0	\$0	\$0	There is no charge for the Department to respond to the first false alarm each year.
2nd Alarm	2013	\$15	\$15	\$15	\$15	\$15	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
3rd Alarm	2013	\$50	\$50	\$50	\$50	\$50	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
4th+ Alarm	2013	\$100	\$100	\$100	\$100	\$100	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
Fingerprints	2011	\$25	\$25	\$25	\$25	\$25	The Police Department. provide fingerprinting services for a variety of needs. Fee is for each card required/produced.
Liquor License Records Verification	2018	\$25	\$25	\$25	\$25	\$25	
VIN Verification - Residents	2018	\$0	\$0	\$0	\$0	\$0	
VIN Verification - Non Residents		\$5	\$5	\$15	\$15	\$15	
<i>Dispatch Contracts</i>							

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Town of South Royalton	2023	\$16,901.47	\$18,066.95	\$16,901.47	\$19,964.47	\$21,862.00	Annual fee assessed for emergency communications services.
Town of Sharon	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	
Town of Norwich	2014	\$61,672.50	\$61,672.50	\$67,291.75	\$72,911	\$72,911	
Windsor	2023	\$176,166.62	\$176,166.62	\$176,166.62	\$186,051.93	\$193,343.62	
W. Windsor	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	
Reading	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	
Hartland	2014	\$13,543.25	\$13,543.25	\$13,543.25	\$14,253	\$14,253	
Ascutney/W.Weathersfield	2023	\$15,028.20	\$15,028.20	\$17,166.30	\$19,161.15	\$21,156.00	
Town of Chester	2023	\$18,031.59	\$18,031.59	\$18,031.59	\$20,039.29	\$22,046.99	
Town of Cavendish	2014	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	\$13,973	

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Hartford Fire Department and Emergency Medical Services							
<i>General Fees</i>							
Fire Report Fee	2002	\$25	\$25	\$25	\$25	\$25	Set fee to provide reports on fire, etc., incident, i.e. to insurance carriers, etc.
Yearly Fire Alarm	2014	\$250	\$250	\$250	\$250	\$250	Amount for the monitoring of fire alarms that report directly to the Town.
Plan Review	2008	\$8	\$8	\$8	\$8	\$8	For each \$1000 of construction costs. Min. Charge \$50.00. Aligns with State Rates.
Miscellaneous Services	2002	\$125	\$125	\$125	\$125	\$125	A general \$125 per hour fee for services rendered on misc. incidents/matters.
Public Safety Mechanic Services	2023					\$120	A general \$120 perhour billable fee for outside services rendered on fleet vehicles
<i>False Alarms</i>							
1st incident	2013	\$0	\$0	\$0	\$0	\$0	Covers response by HFD to 1st incident which proves to be a false alarm.
2nd incident	2023	\$50	\$50	\$50	\$50	\$100	Covers response by HFD to 2nd incident which proves to be a false alarm.
3rd incident	2013	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 3rd incident which proves to be a false alarm.
4th incident & beyond	2013	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 4th incident which proves to be a false alarm. Fee assessed for each unit responding.
<i>Ambulance Contracts</i>							
N. Hartland Ambulance	2014	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	Per capita fee (\$35.00) assessed for providing ambulance service to residents (630) of N. Hartland.
Sharon (I-89)	2023	\$200	\$200	\$200	\$200	\$350	Cost per event for Hartford ambulance to respond to incidents on I-89 in Sharon. Charge for "non-transport calls".
Sharon (Ambulance, SE)	2014	\$350	\$350	\$350	\$350	\$350	Yearly fee, based on 10 residents, to have ambulance respond to calls in SE Sharon. Guaranteed by Sharon. Per capita fee of \$35.00.
<i>Ambulance Services</i>							
Ambulance Reports	2012	\$25	\$25	\$25	\$25	\$25	Fee to provide copy of report to insurance carriers, etc.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Outside Details	2013	\$75	\$75	\$75	\$75	\$100	Set by CBA for per hour per EMT coverage. Minimum of 3 hours except for municipal details.
<i>Ambulance Procedures</i>							
ALS1	2014	\$650	\$650	\$650	\$650	\$900	Advanced Life Support #1. Standard emergency incident including administration of IV and oxygen.
ALS2	2014	\$850	\$850	\$850	\$850	\$1,200	Advanced Life Support #2. More severe event requiring administration of medications, defibulation or intubation, e.g. cardiac arrest or multi-trauma incidents.
Non-emergency	2007	\$325	\$325	\$325	\$325	\$325	Non-emergency. Seldom used.
Basic Rate - No ALS Services	2013	\$575	\$575	\$575	\$575	\$650	Basic Life Support rate: Same fee as ALS but required to bill at BLS rate if no ALS services are performed.
Mileage Fee/Transport	2014	\$14.50	\$14.50	\$14.50	\$14.50	\$16.25	Fee for patient transport miles
Specialty Care Transport	2011	\$800	\$800	\$800	\$800	\$1,000	Critical care transports from the V.A.
Paramedic Intercept	2014	\$375	\$375	\$375	\$375	\$375	Provides paramedic intercept services to Windsor, Woodstock and S. Royalton. Per call. Plus cost of materials.

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Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Planning and Development							
<i>Zoning and Building Permitting Fees</i>							
Single Family Dwelling	2013	\$165	\$165	\$165	\$165	\$165	Fixed \$165.00 fee per unit, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Two Family Dwelling	2018	\$315	\$315	\$315	\$315	\$315	Fixed \$315.00 fee for two new units, \$165 if adding a unit to an existing single family, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up cost on applications/permits. (Separated from multifamily; eliminated per sq. ft. charge if paid with Public Hearing application.)
Multifamily Dwelling (3+ Units)	2018	\$365	\$365	\$365	\$365	\$365	Merged with two-family
Commercial Structure/Use	2018	\$365	\$365	\$365	\$365	\$365	Fixed \$365.00 fee, plus \$.05 per sq. ft. for new space unless paid at the time of the Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated per sq. ft. if paid with Public Hearing application.)
Accessory Structure	2018	\$50	\$50	\$50	\$50	\$50	Fixed \$50.00 fee, plus \$.05 sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated type of structure.)
Residential Addition/Alteration	2018	\$100	\$100	\$100	\$100	\$100	Fixed \$100.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Barn and garage now covered as accessory structures.)
Commercial/Industrial Add/Alter.	2018	\$150	\$1,650	\$150	\$150	\$150	Fixed \$150.00 fee, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated "Industrial" since covered under definition of commercial and eliminated per sq. ft. charge if paid at the time of Public Hearing application.)
Sign Permit	2013	\$35	\$35	\$35	\$35	\$35	Fixed \$35.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Design Review	2013	\$35	\$35	\$35	\$35	\$35	Fee for applications requiring design review (WRJ). Covers a portion of cost to process/follow-up on applications/permits.
Minimum Permit Fee	2013	\$35	\$35	\$35	\$35	\$35	Fee for any other permit. Covers portion of cost to process/follow-up on applications/permits.
Town Clerk Filing Fee	2013	\$10	\$10	\$10	\$10	\$10	
<i>Public Hearing Applications</i>							
All ZBA Applications	2018	\$155	\$155	\$155	\$155	\$155	Fixed fee for ZBA Public Hearing application. Defrays anticipated increase in legal notices and processing costs.
Site Dev. Plan Approval	2018	\$155	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application, plus .05 per sq. ft. Increased to help defray anticipated increase in legal notices and processing costs. (Changed "square root of project size" to ".05 per square foot.")
Lot Line Adjustment between Existing Lots	2018	\$155	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application. Defrays anticipated increase in legal notices and processing costs.
One-Step Subdivision	2018	\$155	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Changed fixed fee to be consistent with Conditional Use and Site Plan Approval.)
Two-Step Subdivision	2018	\$310	\$310	\$310	\$310	\$310	Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Two hearings required so base fee 2x one step.)
Planned Development Amendments	2018	\$155	\$155	\$155	\$155	\$155	Defrays cost of legal notices and processing.
Regulations/Ordinances Amendments	2013	\$725	\$725	\$725	\$725	\$725	Public Hearing application fee to amend Dept. Regulations/Ordinances. Defrays cost of legal notices and processing.
WRJ Design Review	2013	\$65	\$65	\$65	\$65	\$65	Design Review Comm and/or Public Hearing application fee for WRJ DR District. Defrays cost of legal notices and processing.
Reapplication Within One Year	2018	\$155	\$155	\$155	\$155	\$155	Reapplication within one year provided no substantial changes

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Description
Christian Street Cemetery Fees							
Single Grave Burial Rights	2023					\$500	
Four Corner Markers	2023					\$150	cost is for plain granite. Colored granite is an additional \$50
Opening and Closing of Site	2023					\$150/\$600	\$150 for urn. \$600 for full casket
Miscellaneous Town Fees							
Meeting room rentals	2023	\$50	\$50	\$50	\$50	\$60	For use of a meeting room in the Town Office Building (full day). Half day usage is available. Exceptions: Town /School Committees; State/County Government; Town Staff Functions; Garden Friends; TRORC; Dog Park Committee; AARP Tax Aide; Hartford Community Coalition; Vital Communities; CATV. Full rate for over 4 hours - half rate for one to four hours
<i>Standing Rental Agreements</i>							
White River Redemption Center	2019	\$7,800	\$9,000	\$9,000	\$9,000	\$9,000	Annual rental of space at Town's Solid Waste Transfer Center.
Bugbee Senior Center	2002	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	Annual rental fee paid to Town by the Upper Valley Council on Aging for use of Bugbee Center.
Great Eastern Radio	2012	\$18,602	\$18,602	\$18,602	\$18,602	\$18,602	Rental of radio space..
Communication Tower Rental	2007	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	Annual lease for antenna space on municipal towers, Hurricane Hill. Fee dedicated to support communications activities.



AGENDA MEMORANDUM

June 14, 2022

Town Selectboard Meeting Item: 5.d.

**Submitted by: Matt Osborn, Planner, Department of Planning & Development and
Tom Kahl, Conservation Commission Chair**

Subject: Planned Town Forest Timber Harvest

Background: The Town Forest is a 423-acre parcel, managed by the Hartford Conservation Commission (HCC) and one of two parcels in the Town's Hurricane Watershed. The other parcel is the 142-acre Hurricane Forest Wildlife Refuge managed by the Parks and Recreation Department.

The Town Forest, site of the former Hurricane reservoirs, served as the Town's municipal water supply until the 1950s when the Wilder Well was developed. A Forest Management Plan (FMP) was first developed for the Town Forest in 1984 and was later updated in 1998, 2011 and 2020. It has guided timber harvests in the Town Forest. Since 2000, two small, selection timber harvests occurred during the winter of 2005 and winter of 2008. The HCC is planning a timber harvest in the winter of 2023.

A major goal of the FMP is to be aware of and balance natural resource management with recreational use. To support this goal, the HCC has undertaken separate but complementary initiatives. These include a Recreation Management Plan and process in 2002 and 2018. In addition, the HCC commissioned the following studies: Biological Inventory of Amphibians, 2010; Forest Bird Habitat Assessment, 2010; and a Wildlife Habitat Assessment and Bat Inventory, 2011.

Discussion: The HCC worked with Windsor/Orange County Forester A.J. Follensbee on the FMP update which was adopted by the Selectboard on November 2, 2020. Following adoption, A.J. has been working with the HCC on the planned timber harvest. The project went out to bid in June and August, 2021. The first bid was a lump sum bid and the second bid was a mill rate bid. Both times, one bid was received by Longview Forest of Hartland and Westminster, Vermont. Net revenue to the Town from the timber harvest is estimated to be approximately \$4,000.

Although there was no discernable opposition to the 2020 Forest Management Plan, considerable opposition has surfaced regarding the timber harvest in recent months and can be summarized as the following:

- Concern about the climate emergency and opinion that there should be no timber harvesting on public lands.
- Concern about the impact on recreational trails and aesthetics.
- Concern about the impact on Town Forest neighbors during the timber harvest.

The HCC has tried to address these concerns in the attachments including the PowerPoint presentation. In addition, the HCC has made changes to the timber harvest based on public comments expressed at the January 31, 2022 timber harvest information meeting.

Financial Impact: Minor. The HCC would like the proceeds from the timber harvest to go into the Town Conservation Fund to be used for future conservation projects.

Action Requested: Approve the Conservation Commission request to schedule the winter 2023 Town Forest timber harvest.

Attachments:

- PowerPoint Presentation
- Hartford Town Forest Management & 2023 Selective Cut Summary
- Timber Harvest Update, May 5, 2022
- Hartford Town Forest Timber Sale Map
- Hartford Town Forest Reserve (no-cut) Areas Map



Hartford Town Forest Proposed Winter 2023 Timber Harvest

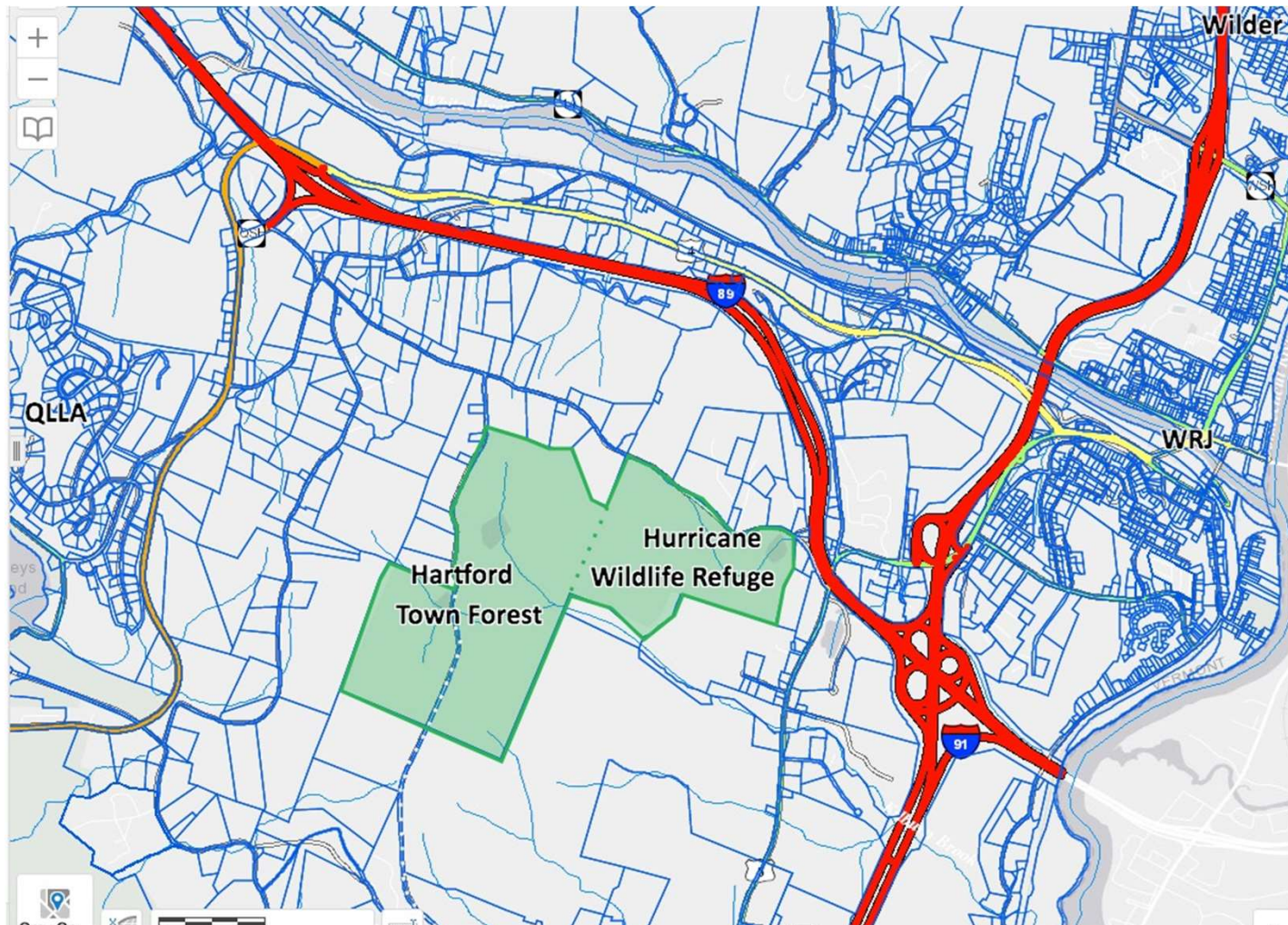
6-14-22 Selectboard Meeting

Matt Osborn – Hartford Town Planner

Tom Kahl – Hartford Conservation Commission Chair



Town Forest & Hurricane Wildlife Refuge



Town Forest:
423 Acres
(Conservation
Commission)

Hurricane Forest
Wildlife Refuge:
142 Acres
(Parks & Rec.
Dept.)

Total: 565 Ac.



Background Information



HCC & Forest Management

- Conservation Commission has been managing the Town Forest since the late 1990s.
- Their first major project in 1998 was to update the Forest Management Plan developed in 1984.
- In 2005 & 2008, two small-scale selective cut timber harvests were completed in the southwest section of the Town Forest.
- The Forest Management Plan was updated again in 2011 and again in 2020.



Background Information



HCC Sponsored Plans/Studies

- Recreation Management Plan, 2002 In-house
- Amphibian Inventory, 2010 Vermont Center for Ecostudies
- Wildlife & Bat Habitat Assessment, 2011 Wildlife Biologist Allan Thompson
- Bird Habitat Assessment, 2010 Audubon Vermont
- Recreation Management Plan, 2018 Vermont Town Forest Recreation Project/SE Group



HCC Management of the Town Forest



- Ecological Functions and Habitat (Ecosystem Services)
- Recreation
- Education and Demonstration
- Forest Products (Wood, Sustainable Foraging)

Wilderness



Park



Forest Management Goals



- Increase Site-appropriate Diversity: Tree Species, Forest Structure (patchiness), Vertical Structure, Age & Size
 - Wildlife: Maintain Diverse Habitat Features
 - Carbon: Sequestration and Storage
 - Climate Change & Disease: Resilience
- Education: Demonstrate Sustainable Forestry and Locally-grown and Processed Forest Products (Landowners, HACTC, Cover ramps)
- Income: to Hartford Conservation Fund for Maintaining Town Forests, Natural Areas and Conserving Parcels with Important Natural Resource Attributes



Diverse Wildlife Habitat



- Diversity
 - Species
 - Structure
 - Age

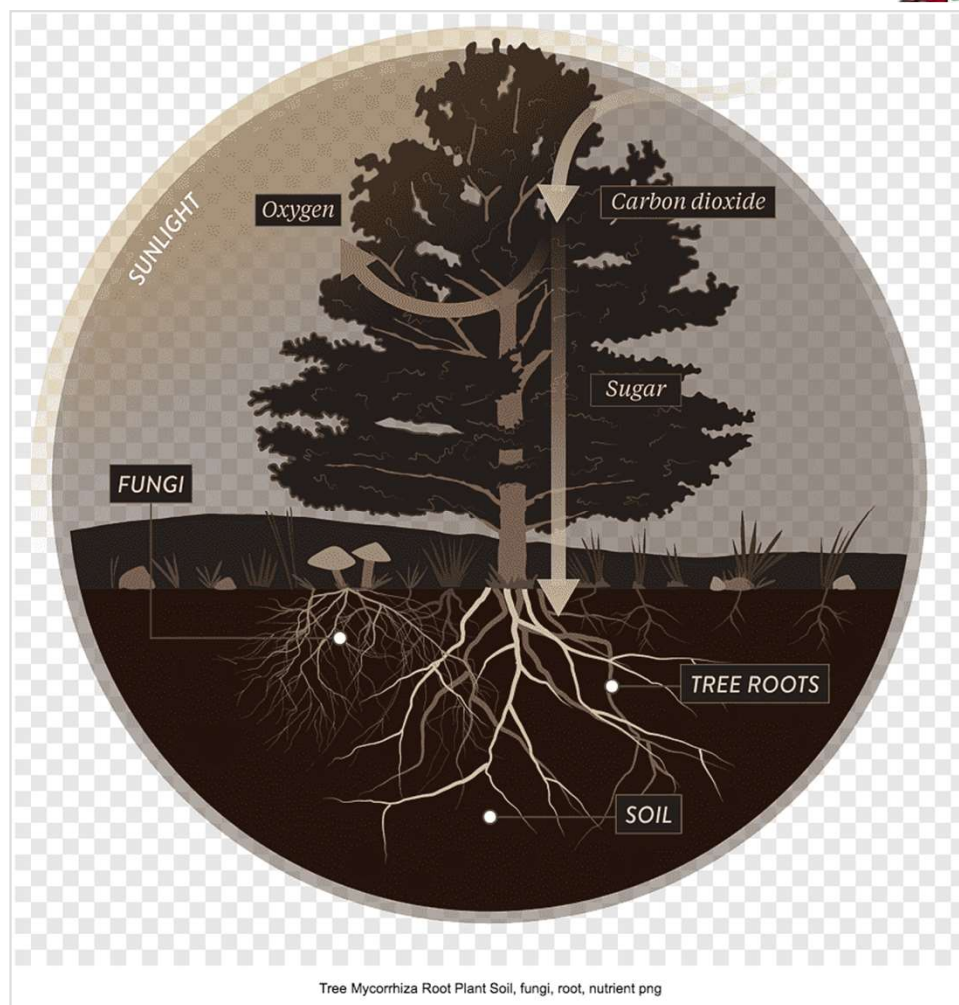




Resilience to Climate Change



- Healthy, Dynamic Forest Ecosystem Functions
 - Protect Aboveground
 - Protect Underground
- Diverse Species
- Diverse Structure
- Healthy individuals
- Regeneration
 - Assist Migration?



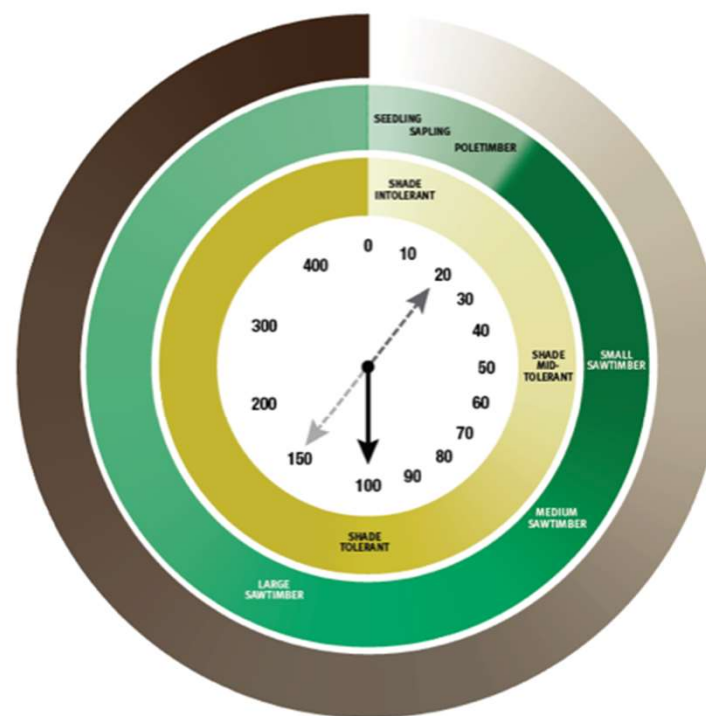


Carbon Sequestration and Storage



- Big, Old Trees Store C
- Vigorous Trees Sequester C
- Wood Products Store C
- Grow Trees Bigger and Older
- Grow Vigorous Middle-aged Trees
- Provide for Future Trees
- Leave Downed Wood On-Site
 - Nutrients and Organics

FOREST SUCCESSION & DEVELOPMENT CLOCK



LEGEND

0-400 Age of the forest in years

Changes in carbon storage over time.
The darker the brown, the more carbon storage.

Changes in carbon sequestration over time.
The darker the green, the more forest level carbon sequestration.

Changes in tree species shade tolerance over time. The darker the yellow, the more likely shade-tolerant trees (e.g., hemlock, sugar maple, and beech) are to be competitive.



Sustainable Forestry Benefits



- Local / Community
 - Jobs
 - Construction
 - Economy
 - Housing Shortage

Less total carbon emissions than other materials and imported wood.

Handicap Ramps for COVER clients via Wright's Sawmill



Demonstrate / Share Information



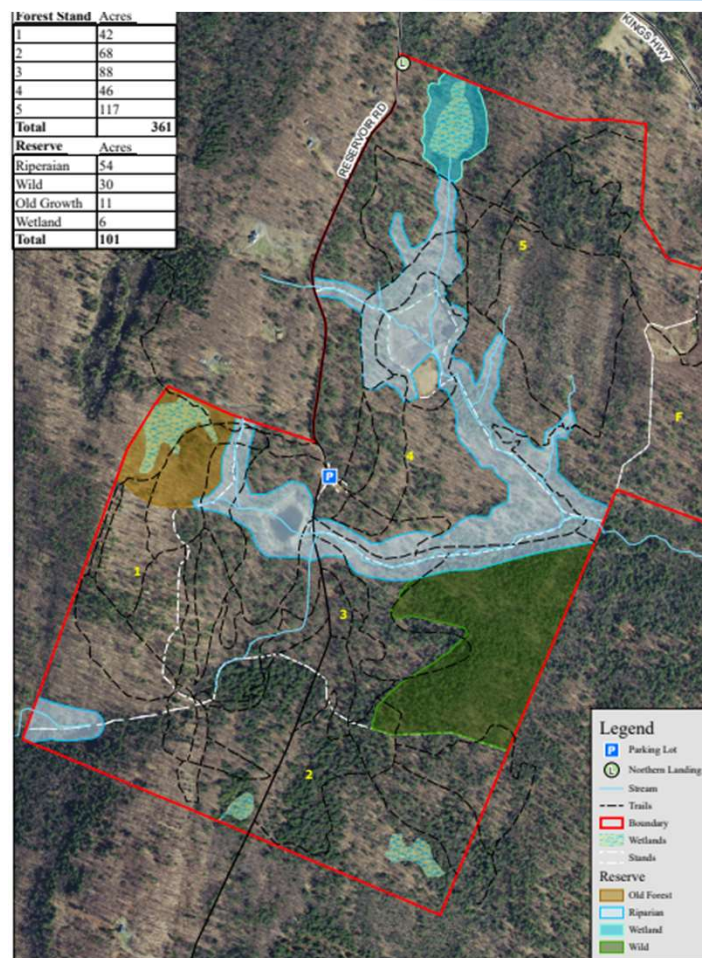
- Thoughtful, Sustainable Forest Practices as Example for Private Landowners
- HACTC Natural Resources Class
- Workshops
- Interpretive signage



Sensitive / Reserve Areas



Steep Slopes
Riparian Areas



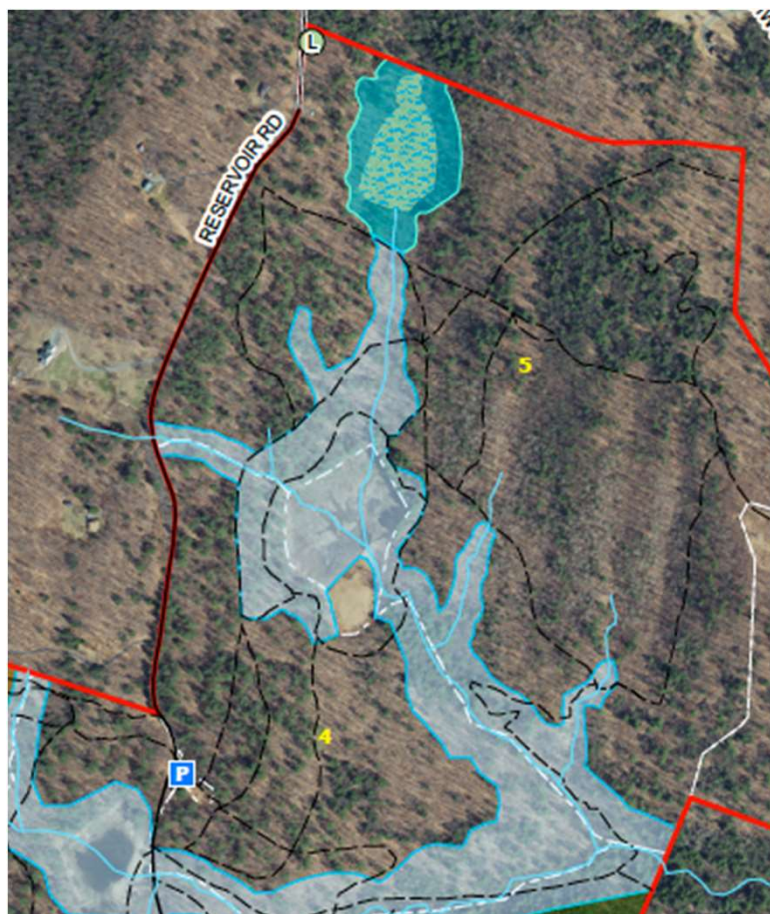
Hartford Town Forest-423ac
Hartford, VT

Wetlands





Timber Harvest Area





Provisions to Limit Harvest Impact (1/2)

- Occur in winter (late Dec-early March)
 - To reduce forest disturbance
 - Time of least HTF public use.
- Logging hours restricted to 7 am to 5:30 pm Mon-Sat.
- Will temporarily impact 8 of 46 HTF trails and 42 of 423 acres. Most trails will not be affected by harvest.
- Cut to Length Logging Method specified.
 - No noisy landing chipping.
 - Logs carried not dragged out of forest to limit forest disturbance.



Provisions to Limit Harvest Impact (2/2)

- Forester determines where trails are used/crossed. Trail damage repaired at logger's expense.
- After work is complete, all landings will be left in smooth & neat condition and skid roads barricaded to prevent unauthorized post logging use.
- After logging is complete, affected trails will need some manual work such as removal of small branches and raking. HCC, HACTC, and volunteers will do the work. The goal is to restore all trails in two to three months by late May.



Plan Changes Since Jan 31, 2022

- Use existing parking lot for log landing & former north log landing. Create temp. parking.
- Collaboratively decide with citizen Trails Working Group if new skid road or existing parallel section of Moose Brook trail will be permanent.
- Eliminated four-acre patch cut.





Logging Operations



- Winter Harvest
 - Frozen ground, less recreational use
- Cut to Length
 - Roundwood only
 - Unused wood and slash left on-site
- Forwarder
 - Wood is carried out
 - Small, neat landing area





Hartford Town Forest Management & 2023 Selective Cut Summary

Intro:

The Hartford Conservation Commission (HCC) is planning a small-scale selective timber harvest within 50 of the 423 acres in the north-western most portion of the Hartford Town Forest. This harvest would selectively cut trees to create a mix of different types and ages of trees. This means leaving some large older trees and creating gaps for new young trees.

Background: The Hartford Town Forest is 423 acres, owned by the Town of Hartford, and actively managed to provide the public with opportunities for recreation and education, provide habitat for wildlife, and maintain a healthy forest. Authorized by the Hartford Selectboard, the HCC has managed the Hartford Town Forest since the late 1990s.

The 50 acres in the northeast section (the area in this proposed selective harvest) is dominated by red oak and white pine. It has a dense canopy with little sapling regeneration, and has evidence of diseased and stressed trees. Towards the east side of this section, there is a patch of aspen trees that is reaching the end of its life and is not regenerating. The proposed selective harvest focuses on the regeneration and health of red oak, white pine, sugar and red maple, eastern hemlock, and red spruce.

Forest Health & Wildlife: Currently the Hartford Town Forest is home to trees that range mainly from 30 to 80 years old as this portion of Hartford was farmed through the 1890s then clear cut and heavily logged through the 1980s. Due to this history, the Town Forest is a second-growth forest with relatively “even aged” trees. Second growth forests have thick canopies that let little sunlight reach the forest floor. This results in a more simple forest that supports less wildlife than old growth forests. Old growth forests are typically classified as having large, old trees with multilayered canopies. Old growth forests have more gaps in the canopy that let sunlight through, creating more diverse and layered plant and animal life. One way to give second growth forests more layers is to selectively cut trees to let light reach the forest floor, reduce competition for large healthy trees, while also leaving some old dying trees that are home to cavity-nesting birds and mammals. Forests with more layers and diversity are more resilient after strong weather events, are less susceptible to disease and insect outbreaks, and likely capture and store more carbon.

With this understanding, the HCC adopted a Forest Management Plan in 1998 that encouraged selective harvests over large-scale cuts that produce large even-aged tree stands. The first selective cuts, or “thinning”, occurred in the southwest portion of the Town Forest in 2005 and 2008. The Forest Management Plan was last updated in 2020 and adopted by the Hartford Selectboard. The current Forest Management Plan recommends creating a more age-diverse forest. Currently, there are 100 acres in various habitats within the 423 acres, as well as the adjoining 142 acre Hurricane Wildlife Refuge Park, that are reserved to be untouched by logging. This 50-acre selective cut would complement these reserved acres by replicating the old growth layers of canopied sections and areas where the sun reaches the forest floor which promotes both young and old trees.

Hartford Town Forest Management & 2023 Selective Cut Summary

Education: As a public forest, the Town Forest is a location where educational opportunities abound. Much of the forested land in Vermont is second-growth and many logging operations still cut large tracts of land that results in a single-aged stand of trees. This operation will be an opportunity for local landowners to see and experience management that is focused on forest diversity.

Recreation: Since the 1950s, recreational use has steadily increased with its popularity spiking over the last decade. The Town Forest is used for hiking, dog walking, skiing, snowshoeing, hunting, mountain biking, and snowmobiling. There are nearly 100 multi-use hiking and biking trails, covering 13 miles. There are also two VAST-linked snowmobile trails. This selective cut will result in temporary trail closure for six trails in the north-eastern section of the Town Forest during the months of the active harvest. The vast majority of the trails would be unaffected by the proposed harvest. Once completed, the closed trails will be reopened.

Income: Any decision on income generated from tree harvesting will be made by the Hartford Selectboard. The HCC will recommend that funds be added to the Hartford Conservation Fund which is used on local Hartford conservation projects, such as trail maintenance, invasive species control and conservation of parcels to protect important natural resources.

Schedule: The selective harvest would occur in the winter of 2022/2023 when the ground is frozen, potentially between the months of December and March.

More information about the Hartford Conservation Commission, the Hartford Town Forest Recreation Plan and the current Forest Management Plan for the Hartford Town Forest visit: <https://www.hartford-vt.org/2226/Conservation-Commission>

TIMBER HARVEST UPDATE. May 5, 2022

As stated in the April 14, 2020 Hartford Town Forest (hereinafter HTF) Resource Management Plan update, the goals of this project in order of importance are increasing forest and wildlife diversity, education, and the lowest priority is income.

The proposed timber harvest follows and implements all recent governmental environmental plans.

The HTF is allowed to be managed with selective timber harvests in contrast to the adjacent Hurricane Wildlife Refuge which is 142 acres managed to become old-growth forest. This provides a side-by-side comparison of forestry management best practices with natural development of old growth forest which is a wonderful teaching opportunity.

Below are responses to some questions and concerns that have been raised in public conversation.

ON APRIL 22, 2022 PRESIDENT BIDEN ISSUED AN EXECUTIVE ORDER ON STRENGTHENING THE NATION'S FORESTS, COMMUNITIES, AND LOCAL ECONOMIES. DOES THIS ORDER BAN OR SUGGEST THAT MATURE TREES NOT BE CUT?

REPLY: No. The Hartford Conservation Commission (HCC) agrees that old growth forests are an important natural resource that need to be protected and increased. But that does not mean a ban on cutting mature trees. We agree that an inventory and assessment of ability to store carbon in the context of our interior forest is important and we will participate in that endeavor.

DOES THE HCC TIMBER HARVEST PLAN CONFLICT WITH THE VERMONT CLIMATE ACTION PLAN SPECIFICALLY THE GOAL OF INCREASING OLD GROWTH FORESTS TO 9%?

REPLY: The Vermont Climate Action Plan identifies highest priority forest blocks statewide for particular action some of which are in the Hartford Town Forest. ¹ All of the highest priority forest block areas in the Hartford Town Forest are excluded from the timber harvest; therefore, the timber harvest is not in conflict with the Vermont Action Plan.

The Vermont Agency of Natural Resources *Biofinder* public access program can be used to view and compare the areas targeted by the Vermont Action Plan and the areas designated for harvesting in the Hartford Town Forest.

¹See strategy 3.c on page 196 of the December 2021 initial Vermont Climate Action Plan which states: "permanent conservation on both public and private lands to allow approximately 9% of Vermont's forest to become (or be maintained as) old forest, specifically targeting 15% of the matrix forest within the highest priority forest blocks identified in Vermont conservation design to achieve this condition"

DOES THE TIMBER HARVEST CONFLICT WITH THE HARTFORD SELECTBOARD APPROVED CLIMATE ACTION PLAN, WHICH REQUIRES THAT HARTFORD INCREASE ITS TREE CANOPY BY 90 ACRES?

REPLY: No. The Strategy GT 1 of Section 7 Green Space and Trees of the [Hartford Climate Action Plan](#) reads: "Increase Tree **Cover and Diversity**, achieve an increase of 90 acres by 2030 (approximately 3% of developed land area)." The Hartford Town Forest will remain forest with the same amount of forest cover. Furthermore, this selective cut will directly support the "diversity" portion of Strategy GT 1 and will additionally implement strategy GT 2-7 of section 7 "to manage publicly-owned natural areas to enhance and maintain diverse native communities".

At this point, the even aged canopy of trees in the HTF is crowding and shading out almost all seedlings except for beech trees. This is creating a monoculture forest understory. With the current amount of disease and

invasive insect pressure, the forest needs different types of trees to ensure that a diverse canopy will persevere into the future and the forest will continue for future generations. A selective cut will enable trees of various species to flourish and take hold. The selective cut is strategically planned to encourage red and sugar maples, red oaks, white pine, and eastern hemlock to grow back, ultimately providing a more diverse canopy than what is poised to grow under current conditions.

IS THE PROPOSED TIMBER HARVEST CONSISTENT WITH THE NEED TO INCREASE CARBON STORAGE AND REMEDIATE THE CLIMATE CRISIS?

REPLY: The HCC agrees that trees are essential for storing carbon and remediating our climate crisis. But that does not mean a ban on cutting trees. The following are useful resources utilized in planning the timber harvest and planning for carbon storage. For example, the following references state that more total carbon can be stored and sequestered in managed compared to unmanage forests if long term carbon storage in wood products, and substitution of wood for more carbon intensive materials is considered.

- September 29, 2021 Managing Lands for Forest Carbon webinar as part of the Association of Vermont Conservation Commissions (AVCC) 2021 Annual Conservation Summit. Dr. Keeton's hour long webinar is available for viewing on YouTube from the AVCC website and the direct link is [AVCC Summit 2021: Managing Land for Forest Carbon with Dr. Bill Keeton - YouTube](#)
- "FOREST CARBON An essential natural solution for climate change" by UMass Amherst, Paul Catanzaro and University of Vermont, Anthony D'Amato, 2019. This can be downloaded at <https://www.uvm.edu/rse/r/tonydamato/pubpdfs/Catanzaro%20and%20D%27Amato%202019%20Forest%20Carbon.pdf>
- "Healthy Forests for Our Future: A Management Guide to Increase Carbon Storage in Northeast Forests", by The Nature Conservancy and Northern Institute of Applied Climate Science, 2021. Note that practices 9 and 10 are what is incorporated into the HTF Management Plan. This can be downloaded at [Healthy Forests for our future: a management guide to increase carbon storage in Northeast forests \(fs.fed.us\) https://www.fs.fed.us/nrs/pubs/jrnl/2021/nrs_2021_marx_001.pdf](https://www.fs.fed.us/nrs/pubs/jrnl/2021/nrs_2021_marx_001.pdf).
- Much information on forest carbon that explains the approach in the HTF Management Plan is available from the Vermont Department of Forests, Parks and Recreation, website <https://forestadaptation.org/focus/forest-carbon-management>, including a useful one page summary.

DO WE REALLY NEED A 4 ACRES PATCH CUT TO DEVELOP MORE WILDLIFE HABITAT?

REPLY: In March the HCC reviewed the Habitat Assessment prepared in 2011 which recommended an increase in early successional habitat forest (trees 0-10 years of age) to increase wildlife habitat diversity within the HTF. In the Habitat Assessment it is noted that early successional habitat exists only at the current edges. Even so, after much discussion the HCC felt that because of the amount of open landscape in the immediate vicinity of the HTF the recommendation was not warranted. Therefore, we have eliminated the 4-acre patch cut from the proposed harvest.

ISN'T NATURAL PROGRESSION OF THE FOREST PREFERABLE TO CUTTING TREES? WON'T DIVERSIFICATION HAPPEN NATURALLY?

REPLY: The proposed selective harvest will accelerate the structural and species diversity of this currently even aged portion of the forest by a century or more. This will allow it to more quickly adapt to our climate

which is projected to change rapidly in the next few decades. The planned selective harvest has identified dead trees that will stay standing due to their habitat. There will be woody debris left on the ground to return nutrients to the soil and provide habitat. Please refer to the many resources cited above.

WON'T THE LOGGING BE DETRIMENTAL TO THE ASTHETICS AND RECREATIONAL ENJOYMENT OF THE FOREST?

REPLY: Most of the harvest will utilize existing woods roads. As the work nears completion the HTF trails working group, comprised of Hartford citizens and two HCC members, will collaboratively assess a course of action. The one new 3/8-mile-long skid road will parallel a muddy portion of the Moose Brook Trail and will either replace this portion of the Moose Brook Trail or the new skid road will be abandoned. Many previous similar selective cut harvests, including the 2005 and 2008 HTF harvests, have not caused rutting problems or long-term aesthetic disturbances. Careful consideration by the HCC deemed the use of a forwarder for tree removal, in place of a traditional skidder, to minimize mechanical impacts to the soil and other vegetation.

WILL ACCESS TO THE HEMLOCK REQUIRE A NEW PATH UP A STEEP TERRAIN ELIMINATING OTHER TREES?

REPLY: No. The hemlocks will be accessed from the northern portion of the existing Simonds Drop Trail, which is less of a slope than the steep south portion of the Simonds Drop Trail down to the Simonds Way Trail.

WHY CAN'T THE FORESTER USE PRIVATE LAND TO TEACH GOOD FORESTRY TECHNIQUES?

REPLY: The county forester can only approve a private landowner's forest management plan within wide legal and best practice parameters and does not have the authority to determine and/or direct the actual scope of work. For this project the county forester is doing that, and so he will be able to orchestrate a better example of sustainable forest techniques. He is also involving the local Hartford Area Career and Technical Center natural resource students in this project.

WHAT WILL HAPPEN IF THERE IS A SHORT WINTER?

REPLY: The experience of actual harvesting projects has shown that winter harvesting minimizes soil damage. Logging will only occur when the ground is frozen, and a winter with an unexpectedly short period of frozen conditions could require that the work be finished the following winter.



Hartford Town Forest Timber Sale

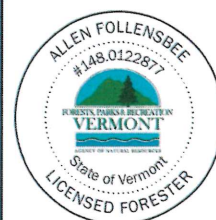
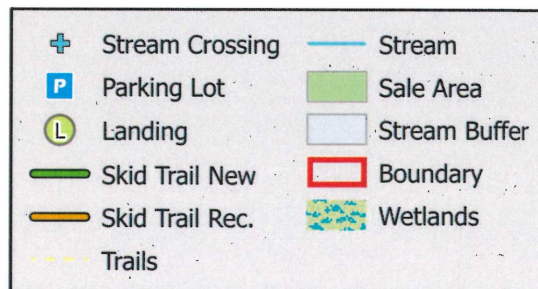
Timber sale area 42ac

Scale: 1:5,000

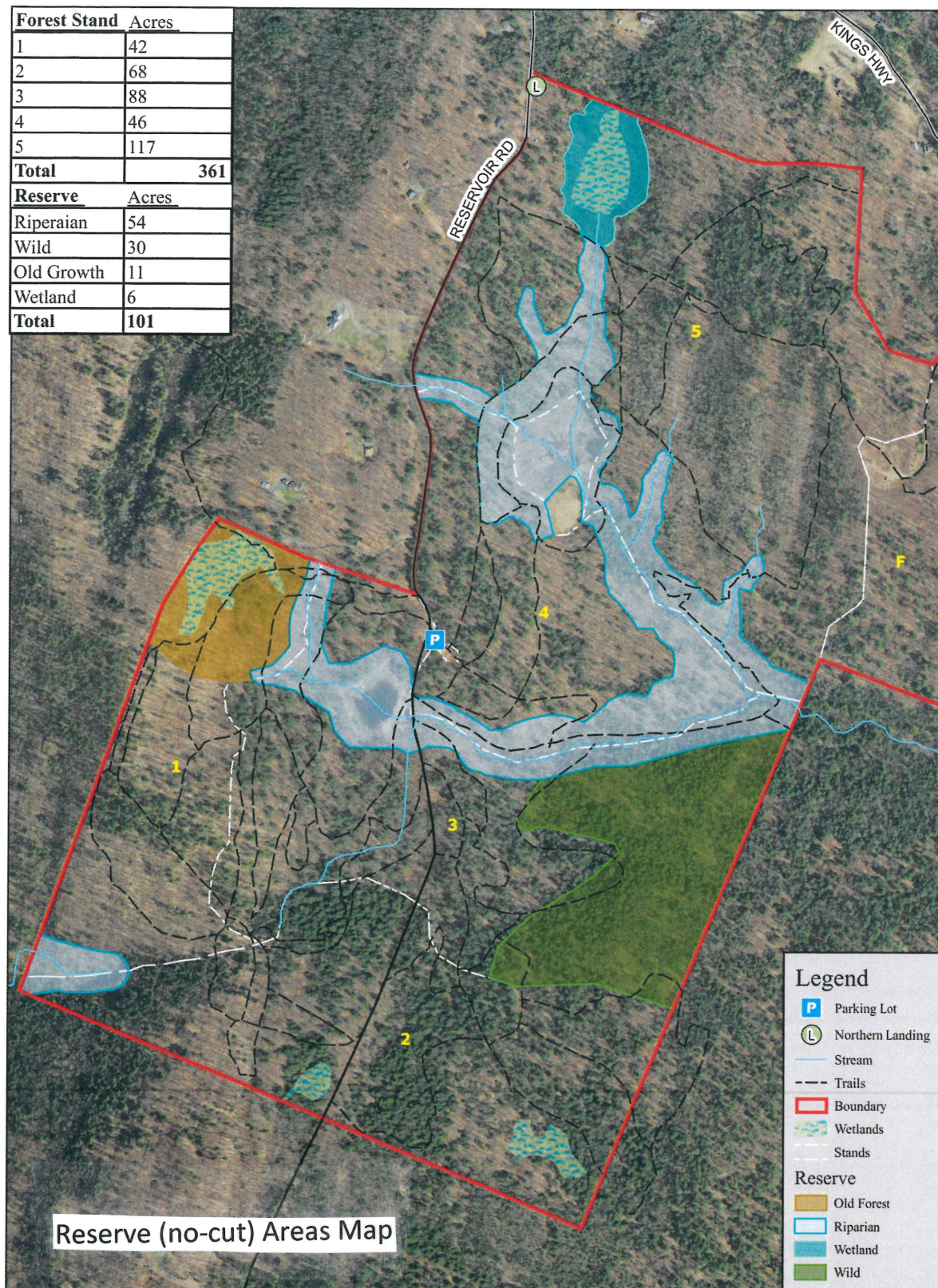
Created by AJ Follensbee

Date: 6/1/2022

Map for planning purposes only



Forest Stand	Acres
1	42
2	68
3	88
4	46
5	117
Total	361
Reserve	Acres
Riparian	54
Wild	30
Old Growth	11
Wetland	6
Total	101

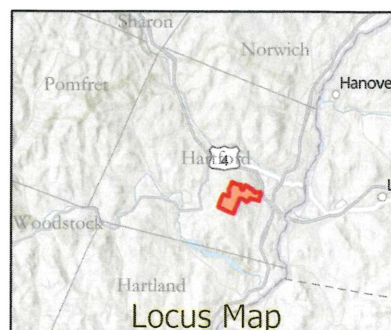


Hartford Town Forest-423ac Hartford, VT

Scale: 1:7,500

0 250 500 1,000 1,500 2,000 Feet

Map created by: AJ Follensbee
Date: 1-31-2022
Map is for planning purposes only.
It is not intended to convey ownership.
Acreages listed in acreage chart are mapped acres





AGENDA MEMORANDUM

June 14, 2022

Town Selectboard Meeting Item: 5.e-1

Submitted by: Lori Hirshfield, Planning & Development Director and Matt Osborn, Planner

Subject: 2022 Vermont Bicycle and Pedestrian Program Design and Construction Grant Application for Additional Funds for the North Hartland Road/Route 5 Sidewalk and Bike Lane Project

Background: We are requesting review and approval of a grant proposal for submittal to the Vermont Agency of Transportation (VTrans) 2022 Vermont Bicycle and Pedestrian Program (VBP). The VBP Program provides a grant funding opportunity each year for bicycle/pedestrian improvements. The purpose of this proposed grant application is to address a shortfall that has emerged based on updated cost estimates for the sidewalk and bike lanes on North Hartland Road (Route 5) between Ballardvale Drive and Arboretum Lane. This is the first of two projects that staff is proposing for the 2022 grant cycle. The other project is addressed in a separate memorandum (see Item # 5.e-2).

For more than 20 years, the Town has been working on planning sidewalks and bike lanes along a 1.5-mile corridor including all of Sykes Mountain Avenue and a half mile section of Route 5. This culminated in a Bicycle/Pedestrian Scoping Study in 2004. Since then, the Town has focused on implementing the Scoping Study and has received several grants and several segments have been completed. One of these segments is North Hartland Road for which the Town received a \$275,000 VTrans engineering and construction grant in 2010, which required a \$68,750 Town match.

The project was delayed considerably due to challenges working with multiple property owners to obtain necessary easements, and a wetlands' permit which took significantly more time than anticipated. These delays and easements resulted in significant project costs. When the project was ready to go out to bid in 2019 for construction in 2020/2021, the combined State/Town Roundabout (Route 5 and Sykes Mountain Avenue) and sidewalk projects on Sykes Mountain Avenue also were scheduled for the same period. In consultation with VTrans, it was decided to postpone the Route 5 sidewalk project to minimize the impact on area businesses and the traveling public. The revised schedule was to go out to bid in 2020 for construction in 2021 following completion of the Roundabout/Sykes Mountain Avenue project construction. The Town also intended to apply for needed additional grant funds, and in anticipation allocated funding in the Town's FY2021 budget for the additional local match. Then Covid-19 Pandemic hit causing further delays and the Town paused on submitting a grant application for the additional funds.

We are now in the process of restarting the project with bidding in 2022/2023 for construction in 2023/2024. This current timeline coincides with the VTrans scheduled Route 5 repaving project. To ensure that the sidewalk/bike lane project is properly interfaced for a well-constructed product for both the paving and sidewalk improvements, additional coordination will be necessary. This also is expected to result in higher engineering and construction costs with construction stretching into 2024 pricing.

Last month, our engineering consultant, Stantec, updated the construction cost estimate. Prices have risen sharply in three years and a significant shortfall was identified. Based on the cost estimate, there is a projected shortfall of \$603,784. We propose applying for the additional grant funds to address the shortfall. The following is the project budget for the additional grant:

Grant Request	\$483,027
Required 20% Local Match (cash)	\$120,757
Total Project Cost	\$603,784

The grant application and a letter committing to the 20% local match and local maintenance of the improvements after construction are due to VTrans. Notification of grant awards will be in August. We are requesting the Selectboard approve the grant application submittal, and the allocation of Town matching funds.

The grant program allows municipalities to submit one Design and Construction project and one Small Scale project in the same round with prioritization of the projects. The other project being proposed by staff (see Memorandum for Item 5.a -2) is a sidewalk on Hartford Avenue as a Small Scale project. Staff is recommending that the existing North Hartland Avenue /RT 5 Design and Construction project now underway be priority 1, and the Hartford Avenue Small Scale project be priority 2.

Financial Impact: With the remaining Town match funds already encumbered for this project, the additional match funds needed to meet the grants 20% requirement (\$120,000) is \$72,000. These matching dollars could come from Town ARPA funds and/or year end allocation of unexpended funds. Also, these local funds will leverage an additional \$483,027 of grant funds to complete a critical link in a 20-year planned intermodal infrastructure project serving Town residents, businesses and visitors.

Requested Action:

- Approve submittal of an application to the 2022 Vermont Bicycle and Pedestrian Program for \$483,027 of additional grant funding for the North Hartland Road/Route 5 sidewalk and bike lane project,
- Authorize an additional \$72,000 of local funding for a total Town match of \$120,000 as described in this memorandum,
- Accept future maintenance responsibility for the grant related improvements after construction,
- Designate the North Hartland Road/Route 5 project as priority 1 for the Town's 2022 Bicycle/Pedestrian grant applications, and
- Authorize the Town Manager to sign all necessary grant documents on behalf of the Selectboard and to implement the project.

Attachment: Grant Application Link: <https://www.hartford-vt.org/DocumentCenter/View/5938/SB-Mtg-6-14-22-Item-5e-1-2022-Bike-Ped-Application-Attachment>



AGENDA MEMORANDUM

June 14, 2022

Town Selectboard Meeting Item: 5.e-2

Submitted by: Jeremy Delisle, Interim Director of Public Works

Subject: 2022 VTrans Bicycle and Pedestrian Program Application 2 of 2 - Hartford Avenue Sidewalk Small Scale Project

Background: We are requesting review and approval of a grant proposal for submittal to the Vermont Agency of Transportation (VTrans) 2022 Vermont Bicycle and Pedestrian Program (VBP). The VBP Program provides a grant funding opportunity each year for bicycle/pedestrian improvements. This application is for the “Small Scale” category and is the second of two projects that staff is proposing for the 2022 grant cycle. The other project is addressed in a separate memorandum.

The Department of Public Works (DPW) developed a sidewalk assessment and inventory form in 2019 which is utilized to identify sidewalk segments requiring repair or replacement in an unbiased manner. Recognizing that it would take more time to complete the inventory assessment given existing staffing levels, the DPW developed a list of sidewalks that clearly are in a state of failure requiring major repairs or replacement. From this list DPW has identified segments that qualify for immediate replacement with little or no permitting or engineering services required. Other segments were identified needing repair or replacement may require community input, engineering, permitting, or may be part of a project scheduled for the near future.

In response the Town implemented the replacement of a large section of the Christian Street sidewalk in Hartford Village and the replacement of handicap ramps along Hartford Avenue in Wilder before further funding and work was deferred due to the Covid-19 pandemic. The next critical sidewalk segment originally targeted for replacement in 2019 is generally described as the Hartford Avenue Sidewalk from Cumberland Farms to “A” Street that this grant application seeks to replace.

This arterial sidewalk is a critical link between the Wilder and White River Junction residences, businesses, services, schools, and community pool serves users of all ages and abilities while also acting as a refuge for bicycles during busy traffic periods. Further, this segment is a critical link to other planned improvements.

Unfortunately, this segment is in very poor condition and no longer conforms to ADA surface standards and has caused snow removal equipment accidents and damage making it ideal for replacement to enhance public safety and the level of service for all users.

Discussion: Staff has completed an application for a VTrans Small Scale Project Pedestrian and Bicycle grant. This grant is for up to a maximum of \$75,000 and requires an equal Town match. The project is currently estimated at \$188,342 requiring a Town match of \$113,342 if a full grant is awarded. Funding for the \$188,342 before any reimbursements is proposed to come primarily from GL #10-316-318-0000 (Sidewalk Maintenance–Contracted Services) and secondarily from GL #10-311-318-0000 (DPW Summer Maintenance-Contracted Services) with the accounts credited after reimbursement.

In support of our efforts the Senior Planner for the Two Rivers Ottaquechee Regional Planning Commission recommended this segment for replacement and has provided a letter of support for our application after walking and evaluating our sidewalk priority list with us.

The grant program allows municipalities to submit one Design and Construction project and one Small Scale project in the same round with prioritization of the projects. The other project being proposed by staff (see Memorandum for Item 5.a -1) is additional funding for the existing North Hartland Road /Rt 5 (Ballardvale Drive to Arboretum Lane) Design and Construction project now underway. Staff is recommending that this existing project be priority 1, and this Hartford Avenue Small Scale project be priority 2.

Impact: The grant if received will lower our construction cost by up to \$75,000 allowing for other projects to move forward in a timelier manner.

Requested Action

- Approve submittal of the Hartford Avenue VTrans Bicycle Pedestrian Small Scale Program grant application for \$150,000.
- Authorize the expenditure of \$188,342 for this project with the understanding that any grant reimbursement of up to \$75,000 will be credited to the accounts described in this memorandum with an anticipated a net financial impact of \$113,342 required as matching funds.
- Accept future maintenance responsibility for the grant related improvements after construction
- Designate the Hartford Avenue Small Scale project as priority 2, and
- Authorize the Town Manager to sign all necessary grant documents on behalf of the Selectboard and to implement the project.

Town of Hartford
2022 Vermont Bicycle and Pedestrian Program Grant Application
Hartford Avenue (US Route No. 5) Sidewalk Improvements
Application For Funding
Index

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Project Map	5	11
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2022 VTrans Small Scale Bicycle and Pedestrian Grant Application

1. Project Title: Hartford Avenue Sidewalk Rehabilitation - Wilder, Town of Hartford
2. Applicant Name(s): Town of Hartford
3. Project Contact Info:
 - a. Name: Christopher Holzwarth
 - b. Mailing Address: 173 Airport Road
 - c. Town: White River Junction
 - d. Zip Code: 05089
 - e. Email Address: cholzwarth@hartford-vt.org
 - f. Phone Number: (802) 295-3622
4. Fiscal Information:
 - a. Accounting System Automated Manual Combination
 - b. Unique Entity Identifier # SZNMKKN8CHS4
 - c. Fiscal Year End Month June
5. RPC(s) Two Rivers - Ottauquechee
RPC Notified about this application? YES

6. Project Description: Please give a brief description of the project (100 words or less.) Detailed information should be submitted as part of addressing the selection criteria. Be sure to include identifying streets or landmarks served by the proposed project.

The project proposes to rehabilitate an important and failing concrete and asphalt surfaced sidewalk segment along Hartford Avenue in Wilder. This segment which is located on a slope serves residents of all ages and abilities and acts as a refuge for bicycles during busy traffic periods. Unfortunately, this arterial sidewalk which Wilder residents to the White River Junction residential, business, services, schools, and community pool has deteriorated, no longer conforms to ADA surface standards and has caused snow removal equipment damage and accidents making this an ideal segment for rehabilitation.

7. **TOTAL SMALL-SCALE PROJECT CONSTRUCTION** \$ 150,000

AMOUNT APPLIED FOR (including 50% local share)

Note: Maximum of \$150,000 (\$75,000 state/

\$75,000 local)



TOWN OF HARTFORD

PUBLIC WORKS DEPARTMENT

173 Airport Road

White River Junction, Vermont 05001

Telephone: 802/295-3622 • Fax: 802/281-7051

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

June 8, 2022

Peter Pochop
Bicycle and Pedestrian Program Manager
Vermont Agency of Transportation
Municipal Assistance Bureau
219 N. Main Street
Barre, VT 05641

Re: Town of Hartford Letter of Support for 2022 VTrans Small Scale Bike Ped Application

Dear Mr. Pochop,

This is the second of two applications that the Town of Hartford is submitting to the VTrans 2022 Bike Ped Grant Program. This is a small-scale bike ped grant application to assist in upgrading the 1,137 ft of sidewalk on Hartford Avenue to ADA standards. This section of sidewalk is an important link of a residential area to Wilder Village and the commercial area in the Village of White River Junction in Hartford. . As discussed in correspondence with you in May, the Hartford Selectboard will not have an opportunity to consider the applications until June 14th. We appreciate your flexibility in allowing submittal of the Selectboard's supporting letter on June 15th.

Thank you for the consideration.

Sincerely,

Jeremy Delisle,

Interim Public Works Director

2022 VTrans Small Scale Bicycle/Pedestrian Grant Program – Criteria Template

Applicant Name: Town of Hartford

Project Title: Hartford Avenue Sidewalk Rehabilitation - Wilder

Application Checklist

Make sure everything is included and pages numbered.

☒ (1) Project Application Form (separate PDF file)

All other materials noted below to be provided in the same order as below.

☒ (2) Project Map(s)

☒ (3) Project Evaluation Criteria Documentation for the applicable project type
(completed BELOW)

☒ (4) Budget support information (e.g. detailed cost estimate)

☒ (5) Project area photographs (minimum of two current photos)

☒ (6) Notify your Regional Planning Commission

☐ (7) Current letter of support from the municipal governing body acknowledging their
willingness to provide the local match and future maintenance responsibility

☒ (8) Documentation of contact with VTrans District office if project is on the state
system

SMALL SCALE BIKE/PED PROJECTS

1. **Community Need—15 Points:** What walking and/or bicycling access or safety problem are you trying to solve? Describe the length and/or type of facility being proposed. What key destinations will be served by this project? Describe the project area and how the proposed project will improve conditions.

If applying for a specific pedestrian crossing improvement, such as Rectangular Rapid Flashing Beacons, be sure to include information such as the posted speed, traffic volumes and other factors that support the need for these devices. See the VTrans Ped Crossing Guide for technical guidance - <https://tinyurl.com/ped-crossing-guide>.

This project proposes to rehabilitate approximately 1,137' of deteriorated concrete and asphalt sidewalk to meet ADA surface requirements while reducing trip and fall hazards to all users. The project will propose 5ft concrete sidewalks for a consistent surface along this section and added detectable warning surface from Cumberland Farms driveway. The project reconstructs one of the more important segments of this arterial sidewalk as it is located on a sloping site that inadvertently encourages or causes cars to speed and at times provides refuge for bicycles along with the pedestrians and disabled users utilizing wheelchairs and scooters.

This arterial sidewalk connects Wilder residents of all ages and abilities to the White River Junction residential areas, businesses, schools, community pool, and social services, and serves as a refuge for bicycles in periods of heavy traffic.

The sidewalk is critical to a disadvantaged portion of the population which relies upon it for access to social services such as the Haven and local convenience stores that serve as their primary source for essentials.

The deficiencies in the surface and condition have also caused damage to snow removal equipment including an accident where the equipment went over an embankment making this an ideal segment for rehabilitation.

The proposed improvements will not only improve the end users ability to safely use the sidewalk but our ability to maintain it in a useful and safe manner throughout the year.

11-15 Points – Project completes a missing gap in a pedestrian or bicycling network and serves obvious bike/ped generators.

5-10 Points – Reconstruction of important facility in a local network.

0-4 Points – Unclear how proposed facility contributes to a network or solves a safety problem

Higher scores are given for quantifiable evidence of safety issues or documented deficiencies such as ADA compliance, demonstration of facility as high need via planning documents or connecting segments of an existing network, and increasing access to destinations and/or areas of denser land use.

- 2. Project Budget—10 Points:** Describe how the project construction budget was developed. Provide detailed budget backup if available.

The budget was calculated using the prevailing unit pricing obtained by the Town's current 2022 district project and adjusted by 10% to account for the volatile market conditions. The pricing is consistent with bids received for this year's construction cycle.

6-10 Points – Cost is consistent with bid history on similar projects and/or detailed backup information provided

0-5 Points – Cost is significantly less than similar projects or no detail provided

Higher scores are given for detailed project budgets that are realistic and have adequate backup.

- 3. Complexity—10 points:** Is the project straightforward and easy to implement? Is it within existing highway right of way? Do you anticipate the need for any environmental permits? Are there design challenges like structures or new subsurface drainage?

The project is located within an existing State highway right of way but will not require additional right of way. The project will have ADA upgrades to a poor section of sidewalk that was poorly constructed in a previous attempt to complete a missing gap in a pedestrian or bicycling network between two obvious bike/ped generators being Wilder and White River Junction. No permits other than VTrans 1111 Access Permit will be anticipated.

6-10 Points – Project likely to be within existing town highway right of way. Little or no technical challenges

0-5 Points – Project is in VTrans Right of Way or needs additional rights. Historic resources impacted. Technical difficulties such as structures or drainage required.

Higher scores for fewer complexities and likelihood that project can be built within existing highway right of way.

- 4. Project coordination – 5 points:** To your knowledge, are there other state or local projects in the same area that might impact the project timeline and schedule for completion? Is the project on a state-maintained route?

There are currently no other state or local projects planned in the same area that might impact the timeline or schedule for completion.

Higher score for no conflicting projects, lower score for several coordination needs.

- 5. Project Commitment—10 Points:** Describe your plan for keeping this project moving forward. How does this project rank as a priority within the community?

Prior to Covid-19 the Department of Public Works implemented a sidewalk program that was only funded for one construction cycle before the Covid-19 pandemic shut down most all construction activity. This program managed to implement a self-funded and major improvement along Christian Street in Hartford Village and the replacement of ADA warning plates in Wilder Village.

Due to Covid-19 subsequent years have been deferred due funding concerns. With those concerns still relevant but managed the Department of Public Works sidewalk program has once again been funded. However, inflation within the construction industry makes obtaining a grant for this project more important to its success.

This project is ranked highly by the Department of Public Works to not only increase safety to the end users but our staff and equipment. If a grant is approved an RFP following the model successfully utilized and implemented by the Department of Public Works prior to Covid-19 would immediately be issued with construction scheduled as soon as possible to be managed by the Department of Public Works Project manager.

This project is a priority for the Department of Public Works and was previously ranked for construction in 2019 but lacked the necessary funds in the budget.

6-10 Points – A specific plan for managing the project is outlined clearly with responsible party identified.

0-5 Points – Plan for managing the project is missing or not specific.

Higher scores for identification of a plan for managing the project and clear indication of priority. Lower score for vague or ill-defined management plan.

Christopher Holzwarth

From: McAvoy, Brian <Brian.McAvoy@vermont.gov>
Sent: Monday, May 23, 2022 2:15 PM
To: Christopher Holzwarth
Cc: Jeremy Delisle; Bump, Chris; Gilman, Theresa
Subject: RE: Hartford US 5 Hartford Avenue Sidewalk Reconstruction, Wilder

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

I'd say 3 – 4 weeks.

From: Christopher Holzwarth <cholzwarth@hartford-vt.org>
Sent: Monday, May 23, 2022 2:10 PM
To: McAvoy, Brian <Brian.McAvoy@vermont.gov>
Cc: Jeremy Delisle <jdelisle@hartford-vt.org>; Bump, Chris <Chris.Bump@vermont.gov>; Gilman, Theresa <Theresa.Gilman@vermont.gov>
Subject: RE: Hartford US 5 Hartford Avenue Sidewalk Reconstruction, Wilder

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Thank you for responding so fast Brian,

Can you tell me how long it would take to obtain a permit once filed? We would be interested in a fall or spring construction.

Chris

Christopher Holzwarth
Public Works Project Manager
173 Airport Road
White River Junction, VT 05001
802-295-3622 phone
802-281-7051 fax

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: McAvoy, Brian <Brian.McAvoy@vermont.gov>
Sent: Monday, May 23, 2022 2:09 PM
To: Christopher Holzwarth <cholzwarth@hartford-vt.org>
Cc: Jeremy Delisle <jdelisle@hartford-vt.org>; Bump, Chris <Chris.Bump@vermont.gov>; Gilman, Theresa <Theresa.Gilman@vermont.gov>
Subject: RE: Hartford US 5 Hartford Avenue Sidewalk Reconstruction, Wilder

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Chris,

This work would require an 1111 permit and built per VTrans standards. There is no fee.

Brian McAvoy | Permit Coordinator
Vermont Agency of Transportation
Barre City Place | 219 North Main St. | Barre, VT 05641
802-498-8019 | brian.mcavoy@vermont.gov
vtrans.vermont.gov



From: Bump, Chris <Chris.Bump@vermont.gov>
Sent: Monday, May 23, 2022 1:28 PM
To: cholzwarth <cholzwarth@hartford-vt.org>; McAvoy, Brian <Brian.McAvoy@vermont.gov>
Cc: Jeremy Delisle <jdelisle@hartford-vt.org>
Subject: Hartford US 5 Hartford Avenue Sidewalk Reconstruction, Wilder

Chris H

This permit will be handled thru our permits section . Brian McAvoy would be the contact person and I have cc'ed him above.

Thanks
Chris

From: Christopher Holzwarth <cholzwarth@hartford-vt.org>
Sent: Monday, May 23, 2022 11:22 AM
To: Bump, Chris <Chris.Bump@vermont.gov>
Cc: Jeremy Delisle <jdelisle@hartford-vt.org>
Subject: RE: Hartford Avenue Sidewalk Reconstruction, Wilder

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Chris,

The town is seeking grant money to reconstruct the sidewalk north of Cumberland Farms down the hill. It is full of trip and fall hazards and has even taken out our snow removal equipment. Attached is a map drawn by the regional planning commission.

Our real goal is to get the first 535' described in our last sidewalk RFP as follows.

- A. **Hartford Avenue – 535± L.F.**: Being a 5'± wide concrete and asphalt sidewalk with curbing, driveway aprons and curb ramps. The identified segment of sidewalk is on the easterly side of the street beginning 47.5'± past GMP utility pole 49 and then following the easterly side of the street to the entrance to 1295 and 1297 Hartford Avenue. *This segment is subject to VTrans approval. (Identified as a 2019 construction project.)*

Therefore, I am contacting you as a first step to obtaining an 1111 Permit for the sidewalk replacement project that will not alter, change, or increase the impervious area from that of the existing sidewalk.

Please provide any important or critical feedback tat you have to offer.

Thanks,

Chris

Christopher Holzwarth
Public Works Project Manager
173 Airport Road
White River Junction, VT 05001
802-295-3622 phone
802-281-7051 fax

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Town of Hartford 2022 VTrans Small Scale Bike Ped US5/Hartford Ave Sidewalk

 Sidewalk Section
for ADA upgrades

Hartford Avenue (US Route 5) Sidewalk Replacement –1,137'				
Pay Item #	Item Description	Quantity	Unit Price	Total Cost
#1	Concrete Saw Cutting (South and North Ends)	10 L.F.	\$10.00 L.F.	\$500.00
#2	Concrete Sidewalk	632 S.Y.	\$115.00 S.Y.	\$72,680.00
#3	Reset Granite Curb	1,092 L.F.	\$70.00 L.F.	\$76,440.00
Lump Sum				
#4	Preparation of Site and Miscellaneous Work	1	\$15,000.00	\$15,000.00
#5	Traffic Control	1	\$3,600.00	\$3,600.00
#6	Bond	1	\$3,000.00	\$3,000.00
Total Estimate				\$171,220.00
10% Contingency				\$17,122.00
Total Estimated Cost				\$188,342.00

Pay Item #1 Concrete Saw Cutting: The price stated shall be for all work and expense incidental thereto for the complete saw cutting of existing sidewalks including saw cutting, and all other expenses ordinary to the saw cutting of existing sidewalks.

Pay Item #2 Concrete Sidewalk: The price stated shall be for this item shall be for full compensation of all work and expense incidental thereto for furnishing and installing of the sidewalk, including saw cutting of pavement, excavation, subbase and base materials, compaction, leveling, grading, forming, paving, surfacing, maintaining, and all other expenses ordinary to the construction and replacement of sidewalks.

Pay Item #3 Reset Granite Curb: The price stated shall be for this item shall be for full compensation of all work and expense incidental thereto for removing and resting or replacing as needed granite curbing, including saw cutting of pavement, excavation, subbase and base materials, compaction, leveling, grading, paving, maintaining, and all other expenses ordinary to the reconstruction of granite curbing.

Pay Item #4 Preparation of Site and Miscellaneous Work: The price stated shall be for this item shall be for full compensation for furnishing labor, materials, tools and equipment for work and expense incidental thereto for the preparation of site and miscellaneous work and including but not limited to mobilization, clean-up, and demobilization.

Pay Item #5 Traffic Control: The price stated shall be for this item shall be for full compensation for all work and expense incidental to providing traffic control in accordance with MUTCD standards.

Town of Hartford

2022 Vermont Bicycle and Pedestrian Program Grant Application

Hartford Avenue (US Route No. 5) Sidewalk Improvements

Town Selectboard Letter of Support

(TO BE PROVIDED)

Chris Holzworth, Public Works Project Manager
Town of Hartford
173 Airport Road
White River Junction, VT 05001

May 24, 2022

Dear Chris,

I am pleased to provide a letter of support for the 2022 Vermont Small Scale Bicycle and Pedestrian Program application for sidewalk improvements on Hartford Ave from Cumberland Farms to A Street to improve pedestrian safety and promote ADA standards. I walked the segment with you and its uneven surface is hazardous to pedestrians especially in the winter months where drainage and ice will pond. The improvements will create a seamless connection from White River Junction to Wilder village.

The project is also in line with the Transportation Pedestrian and Bicycle goals in the Two Rivers-Ottawaquechee Regional Plan which are to “expand opportunities for walking and bicycling in the region” and “promote walking and bicycling as a viable means of transportation in the region” (p.78).

I have reviewed the grant application and deemed it complete for submission.

Please contact me if you have any questions.

Sincerely,



Rita Seto, AICP
Senior Planner

128 King Farm Rd.
Woodstock, VT 05091
802-457-3188
trorc.org

Gerald Fredrickson, Chair
Peter G. Gregory, AICP, Executive Director

**TOWN OF HARTFORD – HARTFORD AVE – PROPOSED 5FT WIDE PORTLAND
CONCRETE SIDEWALK PHOTOS – 1,137FT**



Starting from north side of Cumberland Farms driveway





Poor uneven surface of sidewalk and it starts pitching towards the bank on right going downhill



At least 10% grade on sidewalk, town lost sidewalk plow over the edge of embankment due to pitch



Awkward transition from concrete to asphalt sidewalk with uneven surface



Granite curbing is nearly flush with US5



Uneven asphalt sidewalk surface creating drainage/ice ponding during rain/snow events – hazardous conditions for pedestrians.



End of sidewalk segment at A Street.



TOWN OF HARTFORD SELECTBOARD AGENDA

Tuesday, June 14, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting will be conducted in person at Town Hall

The meeting will also be available on Zoom
<https://zoom.us/j/549799933> - Please mute your
microphone. [youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.
If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933
followed by # Press # a second time and Press *9 to raise your
hand for public comment

Please Note the Times are Approximate

I. Call to Order the Selectboard Meeting (6:00)

II. Pledge of Allegiance (6:05)

III. Local Liquor Control Board (6:05)

New:

1. Christopher F. Brewer, Doing Business As: Crazy Chris's Elixir Corp., 188 South Main Street, White River Junction, VT 05001. (1st and 3rd Class)

IV. Selectboard

1. **Public Comment (6:15)**
2. **Selectboard Comments and Announcements (6:30)**
3. **Appointments: Kathryn Lamb** – reappointment to the Tree Board (6:40)
4. **Town Manager's Report (6:50)**
5. **Board Reports, Motions & Ordinances**
 - a. Street Closure Request (7:00)
 - b. HADCES (7:10)
 - c. Capital Improvement Plan (7:30)
- Break (8:10)**
 - d. FY23 Fee Schedule (8:20)
 - e. Town Forest Timber Harvest (8:40)
 - f. 2022 VT Bicycle & Pedestrian Program Grant Application (9:20)
 - g. Special Olympics Proclamation (9:30)
 - h. Selectboard Training Coordinator (9:40)

VI. Commission Reports (9:50)

VII. Consent Agenda

Approve Payroll Ending: 6/11/2022

Approve Meeting Minutes of: 5/31/2022

Approve A/P Manifest of: 6/10/2022 & 6/14/2022

Approve Selectboard Meetings: 7/12/2022 and 7/26/2022

(Already approved -6/28/2022)

VIII. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than 5pm on the Tuesday two weeks prior to the meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

SPECIAL OLYMPICS PROCLAMATION

June 2022

WHEREAS, Special Olympics is a global organization that unleashes the human spirit through the transformative power and joy of sport every day around the world; and

WHEREAS, through programming in sports, health, education, and community building, Special Olympics changes the lives of people with intellectual disabilities and raises awareness about their talents and abilities; and

WHEREAS, the Upper Valley has had a Special Olympics team for many years referred to most recently as the Upper Valley Hawks supporting athletes from Hartford, Norwich and Windsor in the state of Vermont and Hanover, Lebanon, and Enfield in the state of New Hampshire; and

WHEREAS, the Upper Valley Hawks have continued to improve and grow their program; and

WHEREAS, in 2022 each of the Upper Valley Hawks basketball teams were awarded Gold medals during their respective competitions in either the Vermont or New Hampshire state Special Olympics games; and

NOW, THEREFORE, WE, the Hartford Selectboard, on behalf of the Town of Hartford, do hereby proclaim our admiration and respect to the Upper Valley Hawks Athletes and Coaches;

Dated this 14th day of June in the year 2022 in the Town of Hartford, Vermont.

Michael Hoyt, Selectboard Chair

Mary Erdei, Selectboard Member

Dan Fraser, Selectboard Vice Chair

Rocket, Selectboard Member

Kim Souza, Selectboard Clerk

Ally Tufenkjian, Selectboard Member

Lannie Collins, Selectboard Member

Lisa O'Neil, Hartford Town Clerk

AGENDA MEMORANDUM

June 14, 2022

Submitted by: Kim Souza, Selectboard Member

Subject: Board Training Coordinator

Background: Hartford's Strategic Plan for Equity & Inclusion includes the objective of town leadership training in diversity, equity and inclusion (DEI). There has been some consensus that with our relatively new Selectboard membership, some training &/or workshops focusing on board collaboration and communication could be beneficial prior to embarking on more specific DEI training/workshops.

After some exploratory efforts to find out who is responsible for coordinating various training sessions &/or workshops for the Hartford Selectboard, we've been assured by VLCT and the town's HR director that this is a role for the Selectboard and not town staff.

I volunteered to do some outreach to various consultants and facilitators who might help us with the preliminary communications type training. Below, I will summarize the contacts that I've established. These have been information gathering contacts to determine strengths, availability and fee structure of various consultants/facilitators. I've also inquired with appropriately skilled facilitators to effectively help us process the content of the recent Town Manager evaluations to help us determine the Manager's current strengths and weaknesses and to ultimately help us produce a meaningful set of goals and objectives for the coming year.

One of the things I've learned from researching training options for the Selectboard is that it would be incredibly valuable for us to establish various cycles in our annual calendar for things like training workshops and the Town Manager evaluation process.

Regardless of who the sitting board members are in years ahead, I think they would benefit by having a recommended practice of scheduling this kind of board development each year. Perhaps we could incorporate it as a recommendation & expectation in the Selectboard Rules of Procedure document. It could also be noted that the sitting Chair & Vice Chair would be responsible for activating these efforts because I don't believe that it's been clear who 'owns' this process until recently.

Regarding the facilitator intel gathering, once that's all collected, I would recommend that the Human Resources department keep a contacts folder dedicated to consultants/facilitators/trainers. That way, future boards can also have access to organizations that we may have established relationships with as well as others that may fit their needs better.

If the Selectboard accepts my role to coordinate Selectboard trainings, I would initiate scheduling of the most qualified consultants &/or facilitators with availability within the board education budget scope for general communications training, evaluation facilitation and DEI training respectively.

Financial Impact: There is \$8952 remaining in the F22 budget for Selectboard training. \$9000 is budgeted for the FY23.

Recommended Motion: The Selectboard delegate member, Kim Souza, to coordinate board development trainings and a facilitator for the Town Manager evaluation session and to help establish a process for institutionalizing board training and Town Manager evaluation in collaboration with the Selectboard for the 2022-23 fiscal year.

General notes from individual contacts:

[Paul Lambe](#)

Referred by Coop Food Stores communications director, Allan Reetz
Phone call with Paul 06.07.22. Received proposal from Paul for communications training. Might be a good candidate for board training & TM evaluation process.

[Lizann Peyton](#)

Referred by Dan Fraser
Works more with non-profit boards and less experienced with municipalities.

[Delia Clark](#), Confluence

Referred by Kim Souza after working with them on previous SB strategic planning workshops. Emailed 05.23. Overbooked. Gave a few referrals.

[Cope & Associates](#), BTV

Referred by VLCT
Spoke with Paula Cope 06.02.22. Paula's organization is a great candidate for the evaluation process, though the cost may be prohibitive. Paula can scale her proposal in some aspects which would help with affordability.

[Bev Widger](#)

Referred by Joe Major & Ross Gibson
Zoom scheduled for 06.10.22 @ 12pm.

[Ross Gibson](#)

Referred by Gabrielle Lucke & Bev Widger
Excellent candidate and willing to do a session with us on Tues, July 19.
From Ross: "Communications workshops are in my wheelhouse. I am a huge proponent of empathic communications which starts with learning to be better listeners.

Some of the thought leaders I draw from include Brene Brown (*Dare to Lead*), Kim Scott (*Radical Candor*), Susan Scott (*Fierce Conversations*) and Steven Covey (*The Seven Habits of Highly Effective People*). I would spend some time with you and any others ahead of time to learn what you are specifically looking for as I customize all of my work.”

[Common Good Vermont](#)

Referred by VLCT & Delia Clark.

Received a number of online resources for board development from director, Morgan Webster. Working on finding a time for a phone conversation the week of 06.13.22.

[Mary Peabody](#), UVM Extension Program

Presenter in VLCT’s Legal & Effective Meeting webinar

Emailed 05.26.22. No response yet.

[Creative Discourse Group](#)

Referred by Delia Clark.

Potential good candidate for DEI training.

Completed the ‘request a free consultation’ form on their website 06.06.22.

[InvestEAP](#) (Employee Assistance Program)

Referred by VLCT & Bev Widger

Created log in through member website (Hartford is a member) and a call is scheduled for 06.10.22. Playing ‘phone tag’ with Bobb Arnel.

[Think Again Training](#)

Recommended by Kendra Colburn for DEI training.

No contact as of 06.08.22.



TOWN OF HARTFORD SELECTBOARD MINUTES

Tuesday, May 31, 2022, 6:00pm
Hartford Town Hall, 171 Bridge Street,
White River Junction, VT 05001

This meeting was conducted in person at Town Hall and on Zoom

Present: Michael Hoyt, Chair; Dan Fraser, Vice-Chair; Kim Souza, Clerk; Lannie Collins, Member; Mary Erdei, Member; Rocket, Member; Ally Tufenkjian, Member; Tracy Yarlott-Davis, Town Manager; Lana Livingston, Administrative Assistant; Tom Frawley; Mark Graham; Heidi Duto; Joe Major; Sara Campbell; Bryan Luikart

CATV LINK: <https://reflect-catv.cablecast.tv/CablecastPublicSite/show/24667?channel=2>

I. Call to Order the Selectboard Meeting by Chair, Michael Hoyt at 6:00 PM.

II. Pledge of Allegiance was led by Rocket.

III. Local Liquor Control Board: Selectboard Chair, Michael Hoyt recessed the Selectboard Meeting and opened the Local Liquor Control Board.

1. New

- a. Selectboard Member, Ally Tufenkjian made the motion to approve Summit Stores LLC, Doing Business As: 3 Cat Coffee, 18 & 42 Sykes Mtn. Avenue, White River Jct., VT 05001 for 1st and 3rd Class Liquor Licenses. Selectboard Member, Mary Erdei seconded the motion. 5 were in favor, 1 abstained (Fraser) and 1 recused (Souza.) The motion passed.**

Selectboard Chair, Michael Hoyt closed the Local Liquor Control Board and reopened the Selectboard Meeting at 6:04pm.

IV. Order of Agenda: There were no changes to the Order of Agenda.

V. Selectboard

- 1. Executive Session: Selectboard Chair, Michael Hoyt made the motion That In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313 (1)(3) of the Vermont Statutes. Selectboard Vice Chair, Dan Fraser seconded the motion. All were in favor and the motion passed.**

Selectboard Clerk, Kim Souza made the motion to close the Executive Session. Selectboard Member, Mary Erdei seconded the motion. All were in favor and the motion passed at 7:00 PM.

2. Public Comment: None

3. Selectboard Comments and Announcements

Lannie Collins reported on the Memorial Day Festivities. Wreaths were laid at the VA Memorial and in the Hartford Cemetery. Flowers were also released off the bridge.

Rocket thanked Robert Cormier for his service to the Town. He also congratulated Connie Kelly for her appointment as Acting Police Chief. He had a ride along with John Angulo. He urges everyone (over the age of 18) to do this. He also had a tour of Quechee Club.

May Erdei attended the Fire Department's annual awards night. She is very thankful for their service.

Kim Souza attended the School Board's Community Engagement meeting. She found it very good.

- 4. Appointments: None**
- 5. Town Manager's Report**

Significant Activity Reports

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/236>

Town Manager's Report

<https://www.hartford-vt.org/DocumentCenter/View/5917/TM-Report-053122>

6. Board Reports, Motions & Ordinances

- a. Hartford Committee on Racial Equity and Inclusion (HCOREI)
Sara Campbell, Chair of the HCOREI presented to the Board an update on what all the small groups are working on and also asked the Board for their updates on timelines.
- b. Hartford Ad-Hoc Committee on Emergency Shelter (HADCES)
Bryan Luikart reported on the status of the committee. The current charge runs out June 1, 2022. They wish to continue as a standing committee in the Town. They are currently working with the Planning Commission on the Town's RV policy.
Selectboard Vice Chair, Dan Fraser made the motion to extend the charge for the Hartford Ad Hoc Committee on Emergency Shelter (HADCES) until June 30, 2022. Selectboard member, Rocket seconded the motion. 5 voted yes, 2 voted no (Hoyt & Collins). The motion passed. The Committee will be scheduled in a June Selectboard meeting to present their proposed charge to the Board.
- c. Other Post-Employment Benefits presentation by Tracy Yarlott-Davis.
- d. Budget Process 101 presented by Tracy Yarlott-Davis.

VI. Commission Reports

Ally Tufenkjian

Resilient Hartford:

- On April 30th, over 30 volunteers came to plant trees at the Clifford Park Food Forest.
- The Committee is considering applying for grants to support its Food Forest work.
- The Committee is supporting the Climate Action Steering Team in identifying strategies in the Climate Action Plan in which to participate, specifically in the areas of Local Food and Agriculture and Health and Safety.
- There is still an opening on the Committee; interested community members are encouraged to submit an application.

Kim Souza

Planning Commission

On May 23, the Planning Commission approved Application (Continued from April 25, 2022) #22-12 by St. Paul's Episcopal Church (owner) and Twin Pines Housing Trust (applicant) for Preliminary approval of a Planned Development under section 260-47 of the Hartford Zoning Regulations on proposed lot 43-0074-001, 747 Hartford Avenue, in a VR-C zoning district.

Design Review Committee

I was unable to attend the May 19 meeting, but spoke with the Chair who said they had an excellent discussion around the sketch plan review of a project proposed by Northern Stage at 14-146 Gates Street. They will continue the discussion in a subsequent meeting.

Dan Fraser

Tree Board

June's Tree of the Month is the northern catalpa tree (*Catalpa speciosa*) at the entrance to Watson Park (the dog park) off Route 14 in Hartford.

Lannie Collins

Zoning Board met and approved:

1. Application #06-22 by St. Paul's Episcopal Church (owner) and Twin Pines Housing Trust (applicant) for Conditional Use Approval under section 260-16 of the Hartford Zoning Regulations for a multi-unit dwelling on proposed lot 43-0074-001, 747 Hartford Avenue, Wilder, in a proposed Planned Development.
2. Applications #05-22 and #09-22 continued the Hearing to 6:00 p.m., June 8, 2022

Charter Committee

Updated language for local option tax to include cannabis and further discussions on floor meeting process and town and School meeting day committee responsibilities.

VII. Consent Agenda: Selectboard Vice Chair, Dan Fraser made the motion to accept the Consent Agenda. Selectboard Member, Lannie Collins seconded the motion. All were in favor and the motion passed.

**VT Community Dev. Program – Adoption of Grant Agreement
Upper Valley Haven Consent - Evidence of Community Support
for USDA Rural Development Grant
Approve Payroll Ending: 5/28/2022
Approve Meeting Minutes of: 5/17/2022
Approve A/P Manifest of: 5/27/2022 & 5/31/2022
Approve Selectboard Meetings: 6/14/2022 & 6/28/2022**

VIII. Adjourn the Selectboard Meeting: Selectboard Clerk, Kim Souza made the motion to adjourn the meeting at 9:15pm. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

Kim Souza, Clerk

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Check Date: 6/10/2022 - 6/10/2022

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
73-0100	Quechee Garden Project				
024465	JAMES LAMONTAGNE LANDSCAPE CO, INC		6/10/2022		1020
2771	PLANTERS - QUECHEE COVERED BRI	0.00	\$510.00	0.00	510.00
Desc:	PLANTERS - QUECHEE COVERED BRIDGE	Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT		
Vendor Total:			510.00	0.00	510.00
73-0100	Dog Park	Bank Total:			510.00
73-7302	Dog Park				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	6/10/2022		1087
9600044482MAY'22	TRASH PICK UP - MAY'22 - WATSON	0.00	\$79.71	0.00	79.71
Desc:	TRASH PICK UP - MAY'22 - WATSON	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			79.71	0.00	79.71
73-7302	Community Dev -RLF	Bank Total:			79.71
91-7092	Community Dev -RLF				
019750	GREEN MOUNTAIN ECONOMIC DEV CORP		6/10/2022		1059
1758	HBRLF QUARTERLY FEE OCT-DEC 2021	0.00	\$2,250.00	0.00	2,250.00
Desc:	HBRLF QUARTERLY FEE OCT-DEC 2021	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
1759	HBRLF QUARTERLY FEE JAN-MAR 2022	0.00	\$1,950.00	0.00	1,950.00
Desc:	HBRLF QUARTERLY FEE JAN-MAR 2022	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			4,200.00	0.00	4,200.00
91-7092	GENERAL FUND - MASCOMA	Bank Total:			4,200.00
FUND 1 0	GENERAL FUND - MASCOMA				
001170	AIRGAS, INC.	AIRGAS USA, LLC	6/10/2022		76503
9126116147	MEDICAL SUPPLIES	0.00	\$52.40	0.00	52.40
Desc:	MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			52.40	0.00	52.40
001303	ALDRICH + ELLIOTT, PC		6/10/2022		76504
18018.004,80644	S MAIN STREET C#2 - MAY'22	12,442.20	\$12,442.20	0.00	12,442.20
Desc:	Services from May 1, 2022 to May 28	Acct: 50-954-543-0035	Capital - RF3-467-3.0 Phase 2		
Desc:	Services from May 1, 2022 to May 28	Acct: 60-965-543-0035	Capital - RF1-291-3.0 Phase 2		
Desc:	Services from May 1, 2022 to May 28	Acct: 13-921-360-0000	S.Main St -Infrastructure Engineering- PI		
Desc:	Services from May 1, 2022 to May 28	Acct: 50-954-543-0035	Capital - RF3-467-3.0 Phase 2		
Desc:	Services from May 1, 2022 to May 28	Acct: 60-965-543-0035	Capital - RF1-291-3.0 Phase 2		
Desc:	Services from May 1, 2022 to May 28	Acct: 13-921-360-0000	S.Main St -Infrastructure Engineering- PI		
Vendor Total:			12,442.20	0.00	12,442.20
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE	6/10/2022		76505
APR'22	AFLAC INSURANCE MAY'22	0.00	\$1,559.04	0.00	1,559.04
Desc:	AFLAC INSURANCE MAY'22	Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
Vendor Total:			1,559.04	0.00	1,559.04
002845	ARC MECHANICAL CONTRACTORS, INC		6/10/2022		76506

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Vendor ID	Vendor Name		Payee Name			
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	36019	SERVICE CALL: TOILET	0.00	\$125.00	0.00	125.00
	Desc:	SERVICE CALL: TOILET	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	Vendor Total:			125.00	0.00	125.00
002869	ASHE, WILLIAM H		WILLIAM H ASHE		6/10/2022	76507
	06.29.2022	2022 SUMMER CONCERT SERIES	0.00	\$425.00	0.00	425.00
	Desc:	2022 SUMMER CONCERT SERIES	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:			425.00	0.00	425.00
002965	ATCO INTERNATIONAL				6/10/2022	76508
	I0597199	MATERIALS	181.00	\$181.00	0.00	181.00
	Desc:	MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			181.00	0.00	181.00
003990	ATG LEBANON, LLC				6/10/2022	76509
	X701018479:01	PARTS	0.00	\$26.10	0.00	26.10
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			26.10	0.00	26.10
006100	BMO FINANCIAL GROUP				6/10/2022	76510
	Clawson 05/16-27/22	Clawson, Dana - Energy	0.00	\$388.00	0.00	388.00
	Desc:	HD - Air Purifiers	Acct: 10-171-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Cooney 05/16-27/22	Cooney, Scott - FD	0.00	\$-9.94	0.00	-9.94
	Desc:	Amazon-Batteries	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Desc:	HD_Credit	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Czora 05/16-27/22	Czora, Jason - FD	0.00	\$618.13	0.00	618.13
	Desc:	Crown-Awards Plaques	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
	Desc:	Uniforms	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Desc:	Staples-Office Supplies	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Delisle 05/16-27/22	Delisle, jeremy - PW	453.04	\$717.01	0.00	717.01
	Desc:	C&S - Pizza Employee recognition	Acct: 10-325-315-0000	RECRUITMENT & TRAINING		
	Desc:	KTool-Motor	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
	Desc:	Amazon-Safety Vest	Acct: 10-325-326-0000	UNIFORMS		
	Desc:	Staples-Label machine	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc:	Amazon- Membership	Acct: 10-325-315-0000	RECRUITMENT & TRAINING		
	Desc:	ABC-NV - Test Fee	Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
	Desc:	Amazon-Laminating Paper	Acct: 30-975-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-Laminator	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
	Desc:	Amazon-Laminator	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
	Hannux 05/16-27/22	Hannux, S - FD	0.00	\$150.00	0.00	150.00
	Desc:	NFPA_Recertification	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
	Hausler 05/16-27/22	Hausler, Scott - Rec	0.00	\$2,537.83	0.00	2,537.83
	Desc:	LifeguardStore-Pool Supplies	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	Desc:	Dock Supplies&Memorial Day Wreath	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc:	Target-Lock	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	Desc:	VRPA-Registration	Acct: 10-521-311-0100	TRAVEL & MEETINGS - GRANTS		
	Jay 05/16-27/22	McDonough, Jay - REC	0.00	\$471.90	0.00	471.90
	Desc:	Pickleball-Replacement Net	Acct: 10-515-323-0000	MATERIAL & SUPPLIES		
	Desc:	Supplies for Pool	Acct: 10-512-323-0000	MATERIAL & SUPPLIES		

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Kelley 05/01-15/22	Kelley, Connie - PD	0.00	\$2,291.91	0.00	2,291.91
	Desc:	Sowthwest-Conference Travel	Acct: 10-211-311-0000	TRAVEL & MEETINGS		
	Desc:	Calea-Conference Fee	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc:	Staples -Webcam	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Kelley 05/16-27/22	Kelley, Constance - PD	0.00	\$849.29	0.00	849.29
	Desc:	NorthAmerica-First Aid Kits	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc:	Ziggy's-PD Appreciation Lunch	Acct: 10-211-311-0000	TRAVEL & MEETINGS		
	Desc:	HD-Range Items	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc:	Yeti-Cups	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
	Nulty 05/16-27/22	Nulty, Paula - Admin	0.00	\$350.66	0.00	350.66
	Desc:	Amazon-printer ink	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
	O'Neil 05/16-27/22	O'Neil, Lisa - TC	0.00	\$14.96	0.00	14.96
	Desc:	USPS_Postage	Acct: 10-151-322-0000	POSTAGE		
	Perry 05/16-27/22	Perry, Diane - PD	0.00	\$884.28	0.00	884.28
	Desc:	Flsh Drives/Gloves/Evidence Items	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Walsh 05/16-27/22	Walsh, Dillon - IT	0.00	\$331.79	0.00	331.79
	Desc:	SMTP-SMTP	Acct: 10-181-318-0000	CONTRACTED SERVICES		
	Desc:	Dell-Dock	Acct: 10-511-330-0000	OFFICE EQUIPMENT		
	Desc:	Amazon-Antenas	Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT		
	Barnes 05/16-27/22	Barnes, Shane - REC	0.00	\$826.62	0.00	826.62
	Desc:	Beacon-Batter's Box Template	Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-Safety Glases	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-OnePull Header Bag	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		10,422.44	0.00	10,422.44
006198	BOB'S BEACON MARINA			6/10/2022		76511
	0014251	BOAT PARTS & REPAIRS	0.00	\$1,575.00	0.00	1,575.00
	Desc:	BOAT PARTS & REPAIRS	Acct: 10-221-331-0200	TECHNICAL/WATER EQUIPMENT		
		Vendor Total:		1,575.00	0.00	1,575.00
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC		6/10/2022		76512
	84528669	MEDICAL SUPPLIES	0.00	\$91.48	0.00	91.48
	Desc:	MEDICAL SUPPLIES	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		91.48	0.00	91.48
007760	BURLINGTON COMMUNICATIONS			6/10/2022		76513
	BCS10657	AVETEC EQUIP MAINT CTR - JUNE 22	0.00	\$450.00	0.00	450.00
	Desc:	AVETEC EQUIP MAINT CTR - JUNE 22	Acct: 10-271-318-0000	CONTRACTED SERVICES		
	BCS10656	RADIO MAINT CTR - JUNE 22	0.00	\$140.00	0.00	140.00
	Desc:	RADIO MAINT CTR - JUNE 22	Acct: 10-271-318-0000	CONTRACTED SERVICES		
		Vendor Total:		590.00	0.00	590.00
008198	CALIBRE PRESS			6/10/2022		76514
	2248903	RECRUITING & TRAINING	0.00	\$495.00	0.00	495.00
	Desc:	RECRUITING & TRAINING	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		495.00	0.00	495.00
009075	CENTRAL VERMONT COMMUNICATIONS			6/10/2022		76515

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Bank ID	Bank Name					
Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	211-2953622	PAGERS	133.10	\$133.10	0.00	133.10
	Desc: PAGERS		Acct: 50-954-324-0000	TELEPHONE		
	Desc: PAGERS		Acct: 60-964-324-0000	TELEPHONE		
	Desc: PAGERS		Acct: 65-964-324-0000	TELEPHONE		
	Vendor Total:			133.10	0.00	133.10
009165	CENTRISYS CORPORATION			6/10/2022		76516
	PSI-28924	VFD'S	12,507.06	\$12,507.06	0.00	12,507.06
	Desc: Replace both VFD's for Centrisys		Acct: 60-961-318-0000	CONTRACTED SERVICES		
	Desc: Replace Both VFD for Centrisys		Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Desc: Estimated labor for VFD's		Acct: 60-961-318-0000	CONTRACTED SERVICES		
	Desc: Estimated labor for VFD's		Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:			12,507.06	0.00	12,507.06
009818	CINTAS CORPORATION NO. 2		CINTAS LOC. #68M, 71M	6/10/2022		76517
	4120422271	UNIFORMS	92.01	\$92.01	0.00	92.01
	Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4120422402	UNIFORMS	151.48	\$151.48	0.00	151.48
	Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4120422435	UNIFORMS	27.86	\$345.30	0.00	345.30
	Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
	Desc: UNIFORMS		Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4120716236	UNIFORMS	523.02	\$523.02	0.00	523.02
	Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
	4121141049	UNIFORMS	92.01	\$92.01	0.00	92.01
	Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4121141132	UNIFORMS	151.48	\$151.48	0.00	151.48
	Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4121141153	UNIFORMS	27.86	\$345.30	0.00	345.30
	Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
	Desc: UNIFORMS		Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4121321097	UNIFORMS	54.58	\$54.58	0.00	54.58
	Desc: UNIFORMS		Acct: 65-963-329-0000	ELECTRICITY		
	Vendor Total:			1,755.18	0.00	1,755.18
010420	COATES, THOMAS		THOMAS COATES	6/10/2022		76518
	0430.22	REFUND-ICMA 8%&LOANS PR04.30.22	0.00	\$1,452.63	0.00	1,452.63
	Desc: REFUND-ICMA 8%&LOANS PR04.30.22		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:			1,452.63	0.00	1,452.63
010832	COMCAST			6/10/2022		76519
	0042221JUN'22	INTERNET - LIB	0.00	\$52.00	0.00	52.00
	Desc: INTERNET - LIB		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:			52.00	0.00	52.00
011200	CED-TWIN STATE-WHITE RIVER JCT		CED-TWIN STATE-WHITE RIVER JCT	6/10/2022		76520
	9433-1031341	MATERIALS	0.00	\$162.04	0.00	162.04
	Desc: MATERIALS		Acct: 10-527-323-0000	MATERIAL & SUPPLIES		

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Vendor Total:			162.04	0.00	162.04
012112	CRYAN, JONATHAN	JONATHAN CRYAN	6/10/2022		76521
06.07.2022	REIMBURSEMENT	0.00	\$108.09	0.00	108.09
Desc:	REIMBURSE CLOTHING ALLOWANCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			108.09	0.00	108.09
012665	DANIELS, WANDA	WANDA DANIELS	6/10/2022		76522
JUN'22	REIMBURSEMENT	0.00	\$229.17	0.00	229.17
Desc:	ret jun reimb	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			229.17	0.00	229.17
013290	AAA POLICE SUPPLY	DEDHAM SPORTSMEN'S CENTER, INC	6/10/2022		76523
12456	SIMUNITION CONVERSION KITS	0.00	\$472.00	0.00	472.00
Desc:	SIMUNITION CONVERSION KITS	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			472.00	0.00	472.00
014423	DUBOIS & KING, INC		6/10/2022		76524
125267M1,522184	S MAIN ST-MUNI PARKING LOT 05.12.2	1,263.75	\$1,263.75	0.00	1,263.75
Desc:	S MAIN ST-MUNI PARKING LOT 05.12.22	Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE		
Desc:	Currier Street TIF Project Engineer	Acct: 13-921-350-0000	CURRIER ST - ENGINEERING		
Vendor Total:			1,263.75	0.00	1,263.75
015500	ENDYNE, INC		6/10/2022		76525
408874	WSID 5320 QUE CENTRAL TC	18.00	\$18.00	0.00	18.00
Desc:	WSID 5320 QUE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
408875	WSID 5319 HTFD W TC	72.00	\$72.00	0.00	72.00
Desc:	WSID 5319 HTFD W TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
409273	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
409421	WSID 5319 HTFD W TCSP	53.00	\$53.00	0.00	53.00
Desc:	WSID 5319 HTFD W TCSP	Acct: 50-954-318-0000	CONTRACTED SERVICES		
409484	WSID 5319 HARTFORD W TC SP	18.00	\$18.00	0.00	18.00
Desc:	WSID 5319 HARTFORD W TC SP	Acct: 50-954-318-0000	CONTRACTED SERVICES		
409872	QUECHEE WW	180.00	\$180.00	0.00	180.00
Desc:	QUECHEE WW	Acct: 65-963-318-0000	CONTRACTED SERVICES		
409873	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
410689	WSID 5320 QUE CENTR TC	18.00	\$18.00	0.00	18.00
Desc:	WSID 5320 QUE CENTR TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
410690	WSID 5319 HTFD W TC	72.00	\$72.00	0.00	72.00
Desc:	WSID 5319 HTFD W TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			611.00	0.00	611.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.	6/10/2022		76526
0032339-IN	DIESEL	0.00	\$29,449.13	0.00	29,449.13
Desc:	6,000 gallons of diesel.	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		

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Vendor Total:				29,449.13	0.00	29,449.13
016080	CONSOLIDATED COMMUNICATIONS			6/10/2022		76527
14091736024MAY'22	WABA - TELEPHONE	0.00	\$337.82	0.00	337.82	
Desc:	WABA - TELEPHONE	Acct: 10-530-324-0000	Telephone			
11833807752MAY'22	WRJ WATER TANKS	326.55	\$326.55	0.00	326.55	
Desc:	WRJ WATER TANKS	Acct: 50-952-324-0000	TELEPHONE			
12615510982MAY'22	QUECHEE WATER	86.90	\$86.90	0.00	86.90	
Desc:	QUECHEE WATER	Acct: 55-953-324-0000	TELEPHONE			
13444320594MAY'22	TELEPHONE	0.00	\$660.63	0.00	660.63	
Desc:	RADIO CIRCUITS	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION			
Vendor Total:				1,411.90	0.00	1,411.90
016390	FASTENAL COMPANY			6/10/2022		76528
NHWES94052	MEDICAL SUPPLIES	35.45	\$35.45	0.00	35.45	
Desc:	MEDICAL SUPPLIES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
Vendor Total:				35.45	0.00	35.45
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576	6/10/2022		76529
1098242	MATERIALS	351.17	\$424.49	0.00	424.49	
Desc:	MATERIALS	Acct: 10-325-323-0000	MATERIAL & SUPPLIES			
Desc:	MATERIALS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES			
Desc:	MATERIALS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES			
Desc:	MATERIALS	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS			
Vendor Total:				424.49	0.00	424.49
017110	FISHER AUTO PARTS, INC			6/10/2022		76530
301-108024	PARTS - SWEEPER	0.00	\$2.94	0.00	2.94	
Desc:	PARTS - SWEEPER	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
301-108560	PARTS	0.00	\$5.15	0.00	5.15	
Desc:	OIL FILTER	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES			
301-109180	PARTS CAR -4	0.00	\$456.12	0.00	456.12	
Desc:	PARTS CAR 4	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
301-109210	PARTS CAR -4	0.00	\$12.64	0.00	12.64	
Desc:	PARTS CAR 4	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
301-109330	PARTS CAR -4	0.00	\$12.50	0.00	12.50	
Desc:	PARTS CAR 4	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
301-109404	PARTS CAR -4	0.00	\$50.35	0.00	50.35	
Desc:	PARTS CAR 4	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:				539.70	0.00	539.70
017301	FOGG'S LUMBER AND HARDWARE			6/10/2022		76531
124459/6	MATERIALS	0.00	\$11.12	0.00	11.12	
Desc:	MATERIALS	Acct: 10-521-323-0000	MATERIAL & SUPPLIES			
124870/6	MATERIALS	0.00	\$39.79	0.00	39.79	
Desc:	MATERIALS	Acct: 10-521-323-0000	MATERIAL & SUPPLIES			
126679/6	MATERIALS	0.00	\$37.53	0.00	37.53	
Desc:	MATERIALS	Acct: 10-311-323-0000	MATERIAL & SUPPLIES			

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126957/6	MATERIALS		88.93	\$88.93	0.00	88.93
Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
127297/6	MATERIALS		0.00	\$271.64	0.00	271.64
Desc: MATERIALS		Acct: 10-624-318-0000		CONTRACTED SERVICES		
Desc: MATERIALS		Acct: 10-611-323-0000		MATERIALS & SUPPLIES		
127494/6	MATERIALS		0.00	\$14.99	0.00	14.99
Desc: MATERIALS		Acct: 10-325-323-0000		MATERIAL & SUPPLIES		
127800/6	MATERIALS		19.18	\$19.18	0.00	19.18
Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
127810/6	MATERIALS		0.00	\$17.39	0.00	17.39
Desc: MATERIALS		Acct: 10-527-320-0000		EQUIP OPERATION & MAINT		
127874/6	MATERIALS		163.94	\$163.94	0.00	163.94
Desc: MATERIALS		Acct: 30-971-321-0200		REPAIRS & MAINT - GROUNDS		
127945/6	MATERIALS		0.00	\$25.68	0.00	25.68
Desc: MATERIALS		Acct: 10-512-323-0000		MATERIAL & SUPPLIES		
127978/6	MATERIALS		27.99	\$27.99	0.00	27.99
Desc: MATERIALS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
128815/6	MATERIALS		0.00	\$4.98	0.00	4.98
Desc: MATERIALS		Acct: 10-528-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				723.16	0.00	723.16
017356	FORTIFIED AUTO LOCK & SAFE				6/10/2022	76532
403754	DOOR HARDWARE REPAIRS - PAVILIC		0.00	\$168.00	0.00	168.00
Desc: DOOR HARDWARE REPAIRS - PAVILION		Acct: 10-527-318-0000		CONTRACTED SERVICES		
Vendor Total:				168.00	0.00	168.00
017453	FRANKLIN PAINT CO., INC				6/10/2022	76533
174097	Paint for stop bars, crosswalks and		0.00	\$2,647.50	0.00	2,647.50
Desc: Paint for stop bars, crosswalks and		Acct: 10-315-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				2,647.50	0.00	2,647.50
017730	KELLEY, CONSTANCE	CONSTANCE KELLEY			6/10/2022	76534
05.28.2022	REIMBURSEMENT		0.00	\$108.16	0.00	108.16
Desc: REIMBURSE CLOTHING ALLOWANCE		Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Vendor Total:				108.16	0.00	108.16
017850	GALLS, LLC				6/10/2022	76535
021232425	UNIFORMS		0.00	\$72.70	0.00	72.70
Desc: UNIFORMS		Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Vendor Total:				72.70	0.00	72.70
017868	GALVION BALLISTICS LTD				6/10/2022	76536
12769	BALLISTIC HELMET		0.00	\$780.04	0.00	780.04
Desc: BALLISTIC HELMET		Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Vendor Total:				780.04	0.00	780.04
019390	GRAINGER				6/10/2022	76537
9324638163	MATERIALS		42.15	\$42.15	0.00	42.15

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	9332250043	PARTS	91.32	\$91.32	0.00	91.32
	Desc: PARTS		Acct: 65-963-321-0200	REPAIRS & MAINT - MAINS		
	9334846400	PARTS	0.00	\$98.28	0.00	98.28
	Desc: PARTS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	9334965507	PARTS	0.00	\$155.38	0.00	155.38
	Desc: PARTS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	9337085063	PARTS	0.00	\$42.89	0.00	42.89
	Desc: PARTS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	9337085071	PARTS	0.00	\$33.51	0.00	33.51
	Desc: PARTS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	9337085089	PARTS	0.00	\$22.68	0.00	22.68
	Desc: PARTS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	9337576608	SIGNS	0.00	\$24.84	0.00	24.84
	Desc: SIGNS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	9338091300	SUPPLIES	0.00	\$42.89	0.00	42.89
	Desc: SUPPLIES		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			553.94	0.00	553.94
019392	GRANDSTAND APPAREL		GRANDSTAND APPAREL	6/10/2022		76538
	5084	VENTURES & SUMMER STAFF UNIFO	0.00	\$2,342.25	0.00	2,342.25
	Desc: CAMP VENTURES STAFF UNIFORMS		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Desc: POOL STAFF UNIFORMS		Acct: 10-512-323-0000	MATERIAL & SUPPLIES		
	5085	TRACK SHIRTS	0.00	\$378.00	0.00	378.00
	Desc: TRACK SHIRTS		Acct: 10-514-330-0000	PR -ATHLETIC SUPPLIES		
	5086	LEGO CLUB SHIRTS	0.00	\$270.00	0.00	270.00
	Desc: LEGO CLUB SHIRTS		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			2,990.25	0.00	2,990.25
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP	6/10/2022		76539
	68053200009MAY'22	RT 14 W HTFD LIBRARY	0.00	\$122.74	0.00	122.74
	Desc: RT 14 W HTFD LIBRARY		Acct: 10-524-329-0000	ELECTRICITY		
	71013200002MAY'22	WHITMAN BROOK PUMP	330.06	\$330.06	0.00	330.06
	Desc: WHITMAN BROOK PUMP		Acct: 65-964-329-0000	ELECTRICITY		
	74972200005MAY'22	WHEELOCK RD SEC 2	23.11	\$23.11	0.00	23.11
	Desc: WHEELOCK RD SEC 2		Acct: 55-954-329-0000	ELECTRICITY		
	77700100009MAY'22	POLE 1 PLEASNATVIEW TERR	0.00	\$46.79	0.00	46.79
	Desc: POLE 1 PLEASNATVIEW TERR		Acct: 10-314-329-0000	ELECTRICITY		
	78840100008MAY'22	RAILRD ROW-ENGINE 494	0.00	\$104.58	0.00	104.58
	Desc: RAILRD ROW-ENGINE 494		Acct: 10-521-329-0000	ELECTRICITY		
	98340000003MAY'22	A ST PUMP STN	29.09	\$29.09	0.00	29.09
	Desc: A ST PUMP STN		Acct: 60-964-329-0000	ELECTRICITY		
	80082200009MAY'22	NOYES LN	290.26	\$290.26	0.00	290.26
	Desc: NOYES LN		Acct: 55-954-329-0000	ELECTRICITY		
	87700100008MAY'22	CHRISTIAN ST POLE 72-50	0.00	\$24.27	0.00	24.27
	Desc: CHRISTIAN ST POLE 72-50		Acct: 10-314-329-0000	ELECTRICITY		
	89290000002MAY'22	HEMLOCK RIDGE	38.51	\$38.51	0.00	38.51
	Desc: HEMLOCK RIDGE		Acct: 50-954-329-0000	ELECTRICITY		

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91611000000MAY '22	FERRY RD - SEWER PUMP	129.11	\$129.11	0.00	129.11	
Desc: FERRY RD - SEWER PUMP		Acct: 60-964-329-0000	ELECTRICITY			
97303200006MAY'22	NOYES LN PUMP	22.85	\$22.85	0.00	22.85	
Desc: NOYES LN PUMP		Acct: 65-964-329-0000	ELECTRICITY			
97762000004MAY'22	N MAIN ST LGTS	0.00	\$46.28	0.00	46.28	
Desc: N MAIN ST LGTS		Acct: 10-314-329-0000	ELECTRICITY			
98490000001MAY'22	ELM/GILLETTE ST	42.75	\$42.75	0.00	42.75	
Desc: ELM/GILLETTE ST		Acct: 60-964-329-0000	ELECTRICITY			
01013200009MAY'22	1299 QUE MAIN ST	219.02	\$219.02	0.00	219.02	
Desc: 1299 QUE MAIN ST		Acct: 65-964-329-0000	ELECTRICITY			
04013200003MAY'22	BENTLEY RD	69.11	\$69.11	0.00	69.11	
Desc: BENTLEY RD		Acct: 65-964-329-0000	ELECTRICITY			
09732000006MAY'22	319 LATHAM WORKS LN TRMT PLANT	8,046.37	\$8,046.37	0.00	8,046.37	
Desc: 319 LATHAM WORKS LN TRMT PLANT		Acct: 60-961-329-0000	ELECTRICITY			
11013200008MAY'22	HENDEE WAY - WW	24.07	\$24.07	0.00	24.07	
Desc: HENDEE WAY - WW		Acct: 65-964-329-0000	ELECTRICITY			
67700100000MAY'22	RT 5 POLE 95	0.00	\$29.28	0.00	29.28	
Desc: RT 5 POLE 95		Acct: 10-314-329-0000	ELECTRICITY			
13611000004MAY '22	HARTFORD VILLAGE STLGH	0.00	\$66.36	0.00	66.36	
Desc: HARTFORD VILLAGE STLGH		Acct: 10-314-329-0000	ELECTRICITY			
20822960512MAY'22	1732 QUECHEE MAIN ST	0.00	\$35.00	0.00	35.00	
Desc: 1732 QUECHEE MAIN ST		Acct: 10-521-329-0000	ELECTRICITY			
23490000009MAY'22	WILDER WELL - WATER	1,451.63	\$1,451.63	0.00	1,451.63	
Desc: WILDER WELL - WATER		Acct: 50-952-329-0000	ELECTRICITY			
49672200000MAY'22	RTE WEST HTFD & QUE	0.00	\$484.73	0.00	484.73	
Desc: RTE WEST HTFD & QUE		Acct: 10-314-329-0000	ELECTRICITY			
23833000005MAY'22	RT 5 HIGHLAND AVE	0.00	\$72.50	0.00	72.50	
Desc: RT 5 HIGHLAND AVE		Acct: 10-314-329-0000	ELECTRICITY			
27333200007MAY'22	ALDEN PARTRIDGE RD	29.39	\$29.39	0.00	29.39	
Desc: ALDEN PARTRIDGE RD		Acct: 65-964-329-0000	ELECTRICITY			
33490000008MAY'22	DEPOT ST SIDEWALK	0.00	\$49.68	0.00	49.68	
Desc: DEPOT ST SIDEWALK		Acct: 10-314-329-0000	ELECTRICITY			
43382200004MAY'22	EASTMAN HILL PUMP	212.86	\$212.86	0.00	212.86	
Desc: EASTMAN HILL PUMP		Acct: 55-954-329-0000	ELECTRICITY			
33833000004MAY'22	MAXFIELD PUMP STA	131.27	\$131.27	0.00	131.27	
Desc: MAXFIELD PUMP STA		Acct: 60-964-329-0000	ELECTRICITY			
34926000000MAY'22	PARK/LEHMAN	0.00	\$100.69	0.00	100.69	
Desc: PARK/LEHMAN		Acct: 10-314-329-0000	ELECTRICITY			
36340000003MAY'22	FROST PARK - A STREET	0.00	\$21.20	0.00	21.20	
Desc: FROST PARK - A STREET		Acct: 10-521-329-0000	ELECTRICITY			
37762000000MAY'22	N MAIN ST	0.00	\$39.86	0.00	39.86	
Desc: N MAIN ST		Acct: 10-314-329-0000	ELECTRICITY			
38035000009MAY'22	OLCOTT COMMERCE PARK	205.81	\$205.81	0.00	205.81	
Desc: OLCOTT COMMERCE PARK		Acct: 60-964-329-0000	ELECTRICITY			
39065357434MAY'22	CURRIER ST	0.00	\$46.98	0.00	46.98	
Desc: CURRIER ST		Acct: 10-314-329-0000	ELECTRICITY			
41082200001MAY'22	291 SUGAR HILL LN	221.77	\$221.77	0.00	221.77	
Desc: 291 SUGAR HILL LN		Acct: 55-954-329-0000	ELECTRICITY			

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	44390000006MAY'22	BILLINGS FARM RD	0.00	\$56.02	0.00	56.02
	Desc: BILLINGS FARM RD		Acct: 10-314-329-0000	ELECTRICITY		
	48933200007MAY'22	VILLAGE GREEN BALLOON FESTIVAL	0.00	\$21.20	0.00	21.20
	Desc: VILLAGE GREEN BALLOON FESTIVAL		Acct: 10-521-329-0000	ELECTRICITY		
	49662156394MAY'22	SYKES MNT AVE	0.00	\$92.78	0.00	92.78
	Desc: SYKES MNT AVE		Acct: 10-314-329-0000	ELECTRICITY		
	49762000005MAY'22	BRIDGE ST PUMP STN	157.82	\$157.82	0.00	157.82
	Desc: BRIDGE ST PUMP STN		Acct: 60-964-329-0000	ELECTRICITY		
	50776120219MAY'22	1103 N MAIN ST	0.00	\$63.14	0.00	63.14
	Desc: 1103 N MAIN ST		Acct: 10-521-329-0000	ELECTRICITY		
	59511000008MAY '22	CAMPBELL ST	75.80	\$75.80	0.00	75.80
	Desc: CAMPBELL ST		Acct: 50-954-329-0000	ELECTRICITY		
	Vendor Total:			13,274.74	0.00	13,274.74
020701	HANOVER, TOWN OF		TOWN OF HANOVER		6/10/2022	76540
01071	ELAN FEES MAY 2022		0.00	\$470.33	0.00	470.33
	Desc: ELAN FEES MAY 2022		Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:			470.33	0.00	470.33
021450	HARTFORD, TOWN OF		TOWN OF HARTFORD		6/10/2022	76541
211600,00376552	WATER- 275 DEPOT ST		40.36	\$40.36	0.00	40.36
	Desc: WATER- 275 DEPOT ST		Acct: 60-962-328-0000	WATER		
	Vendor Total:			40.36	0.00	40.36
022545	HEWES, JANET		THE MOONLIGHTERS BIG BAND		6/10/2022	76542
2022	2022 SUMMER CONCERT - MOONLIGH		0.00	\$500.00	0.00	500.00
	Desc: 2022 SUMMER CONCERT - MOONLIGHTERS		Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:			500.00	0.00	500.00
022953	HOLMES, CLARISSA		HOLMES, CLARISSA		6/10/2022	76543
852663	REFUND-ADULT GOLF		0.00	\$50.00	0.00	50.00
	Desc: REFUND-ADULT GOLF		Acct: 10-515-325-0000	REFUNDS		
	Vendor Total:			50.00	0.00	50.00
023473	INGRAM LIBRARY SERVICES LLC				6/10/2022	76544
57139623	BOOKS		0.00	\$11.39	0.00	11.39
	Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:			11.39	0.00	11.39
023475	INNOVATIVE MUNICIPAL PRODUCTS USINC		INNOVATIVE SURFACE SOLUTIONS		6/10/2022	76545
INV65209	CHLORIDE		0.00	\$3,133.26	0.00	3,133.26
	Desc: Chloride for dust control		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			3,133.26	0.00	3,133.26
025715	KEY CHEVROLET OF WHITE RIVER				6/10/2022	76546
5674	SENSOR - W4		35.30	\$35.30	0.00	35.30
	Desc: SENSOR - W4		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		

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Vendor Total:				35.30	0.00	35.30
027750	DEAD RIVER COMPANY		DEAD RIVER COMPANY		6/10/2022	76547
4484213,66525	#2 OIL 1311.9G@\$2.35 AIRPORT RD		0.00	\$3,122.33	0.00	3,122.33
Desc: #2 OIL 1311.9G@\$2.35 AIRPORT RD		Acct: 10-321-327-0000		BUILDING HEAT		
4484213,57669	#2 OIL 2582.6G@\$2.35 LATHAM WKS		6,146.59	\$6,146.59	0.00	6,146.59
Desc: #2 OIL 2582.6G@\$2.35 LATHAM WKS		Acct: 60-961-327-0000		BUILDING HEAT		
4484213,57675	#2 OIL 480G@\$2.35 IZZO PLACE		1,142.40	\$1,142.40	0.00	1,142.40
Desc: #2 OIL 480G@\$2.35 IZZO PLACE		Acct: 65-963-327-0000		BUILDING HEAT		
4484213,57676	#2 OIL 1000G@\$2.35 AIRPORT RD		0.00	\$2,380.00	0.00	2,380.00
Desc: #2 OIL 1000G@\$2.35 AIRPORT RD		Acct: 10-321-327-0000		BUILDING HEAT		
4935943,79246	PROPANE 35.2G@\$1.42 812 VA CUTOFF		0.00	\$50.68	0.00	50.68
Desc: PROPANE 35.2G@\$1.42 812 VA CUTOFF		Acct: 10-221-327-0000		BUILDING HEAT		
4935943,83465	PROPANE 14.3G@\$1.9035 DEPOT ST		27.51	\$27.51	0.00	27.51
Desc: PROPANE 14.3G@\$1.9035 DEPOT ST		Acct: 60-962-327-0000		BUILDING HEAT		
Vendor Total:				12,869.51	0.00	12,869.51
027849	LEWIS, WILLIAM J.		WILLIAM J. LEWIS		6/10/2022	76548
JUN'22	Ret and Sp reimb JUN'22		0.00	\$748.26	0.00	748.26
Desc: Ret and Sp reimb JUN'22		Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
Vendor Total:				748.26	0.00	748.26
029010	MAINE OXY ACETYLENE SUPPLY CO		MAINE OXY		6/10/2022	76549
32499984	CO2 CYLINDERS		0.00	\$161.57	0.00	161.57
Desc: CO2 CYLINDERS		Acct: 10-512-318-0000		CONTRACTED SERVICES		
Vendor Total:				161.57	0.00	161.57
029096	MANBY, C ROBERT JR, PC		C. ROBERT MANBY JR., PC		6/10/2022	76550
4910	LEGAL: QUECHEE CHERRY TREES		0.00	\$800.00	0.00	800.00
Desc: LEGAL: QUECHEE CHERRY TREES		Acct: 10-313-318-0000		CONTRACTED SERVICES		
4932	LEGAL SERVICES: PROSPECT ST		0.00	\$200.00	0.00	200.00
Desc: LEGAL SERVICES: PROSPECT ST		Acct: 10-013-100-0000		EXCHANGES PAYABLE		
4933	LEGAL SERVICES: SYKES SIDEWALK		0.00	\$437.50	0.00	437.50
Desc: LEGAL SERVICES: SYKES SIDEWALK		Acct: 10-622-318-0000		CONTRACTED SERVICES		
Vendor Total:				1,437.50	0.00	1,437.50
029815	MASON, W.B. COMPANY, INC		W.B. MASON COMPANY, INC		6/10/2022	76551
229935761	METAL FLIPPER DOOR&WALL TRACK		0.00	\$1,067.40	0.00	1,067.40
Desc: METAL FLIPPER DOOR&WALL TRACK		Acct: 10-271-331-0000		DEPARTMENT EQUIPMENT		
229956069	STAPLER		0.00	\$75.99	0.00	75.99
Desc: STAPLER		Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
230033464	WATER - RENTAL FEE		13.98	\$13.98	0.00	13.98
Desc: WATER - RENTAL FEE		Acct: 30-974-328-0000		WATER		
230293784-2	Office supplies		0.00	\$342.01	0.00	342.01
Desc: Office Supplies		Acct: 10-151-323-0000		MATERIAL & SUPPLIES		
230293784-1	Office supplies		0.00	\$190.14	0.00	190.14
Desc: Pens and Lg Binder Clips-Election s		Acct: 10-131-323-0000		MATERIALS & SUPPLIES		
228143211	2 CS PAPER		0.00	\$58.58	0.00	58.58

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	Desc: 2 CS PAPER	Acct: 10-121-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		1,748.10	0.00
				1,748.10
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD	6/10/2022	76552
05.13.22	KARATE 04.18.22 - 05.11.22	0.00	\$648.00	0.00
	Desc: KARATE 04.18.22 - 05.11.22	Acct: 10-514-323-0000	MATERIAL & SUPPLIES	
	Vendor Total:		648.00	0.00
				648.00
030250	MCNALL, KAREN	KAREN MCNALL	6/10/2022	76553
2022-5	CARD MAKING WORKSHOP 05.25.22	0.00	\$140.80	0.00
	Desc: CARD MAKING WORKSHOP 05.25.22	Acct: 10-515-330-0000	ATHLETIC SUPPLIES	
	Vendor Total:		140.80	0.00
				140.80
031441	MONAGHAN SAFAR DUCHAM PLLC		6/10/2022	76554
19346	LEGAL SERVICES: EMP TERMINATION	0.00	\$1,537.50	0.00
	Desc: LEGAL SERVICES: EMP TERMINATION	Acct: 10-221-318-0000	CONTRACTED SERVICES	
	Vendor Total:		1,537.50	0.00
				1,537.50
031660	MORE WASTE SOLUTIONS LLC	MORE WASTE SOLUTIONS LLC	6/10/2022	76555
48592	TRASH PICKUP - APR-MAY 2022	0.00	\$50.00	0.00
	Desc: TRASH PICKUP - APR-MAY 2022	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY	
	Vendor Total:		50.00	0.00
				50.00
031920	MUDGETT, JENNETT & KROGH-WISNER, PC		6/10/2022	76556
112583	INERIM AUDIT FY2022 - 05.13.2022	0.00	\$7,500.00	0.00
	Desc: INERIM AUDIT FY2022 - 05.13.2022	Acct: 10-173-318-0000	CONTRACTED SERVICES	
	Vendor Total:		7,500.00	0.00
				7,500.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC	6/10/2022	76557
IN1716918	UNIFORMS	0.00	\$80.24	0.00
	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS	
	Vendor Total:		80.24	0.00
				80.24
033400	NEW ENGLAND INSTRUMENT		6/10/2022	76558
24680	Transducer for treatment plant	1,304.64	\$1,304.64	0.00
	Desc: Transducer for treatment plant	Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL	
	Vendor Total:		1,304.64	0.00
				1,304.64
034925	NORTHEAST RESOURCE RECOVERY ASSC		6/10/2022	76559
127946	TRANSPORTATION/TIRES/FREON	1,230.22	\$1,230.22	0.00
	Desc: Transportation	Acct: 30-971-318-0000	CONTRACTED SERVICES	
	Desc: Tires, freon and transportation	Acct: 30-971-318-0000	CONTRACTED SERVICES	
	Vendor Total:		1,230.22	0.00
				1,230.22
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	6/10/2022	76560
0735035	CURBSIDE RECYCLING	16,245.85	\$16,245.85	0.00
	Desc: Curbside recycling	Acct: 30-931-318-0000	CONTRACTED SERVICES	

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Vendor Total:				16,245.85	0.00	16,245.85
035002	CASELLA WASTE MANAGEMENT, INC		CASELLA WASTE SERVICES		6/10/2022	76561
	9600306162MAY'22	TRASH PICK UP - MAY'22 - MAXFIELD	0.00	\$94.00	0.00	94.00
	Desc:	TRASH PICK UP - MAY'22 - MAXFIELD	Acct: 10-528-318-0000	CONTRACTED SERVICES		
	0734981	TRASH PICK UP - MAY'22 - BUGBEE	0.00	\$274.00	0.00	274.00
	Desc:	TRASH PICK UP - MAY'22 - BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	9600004155MAY'22	TRASH PICK UP - MAY'22	0.00	\$252.88	0.00	252.88
	Desc:	TRASH PICK-UP	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICK-UP	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc:	TRASH PICK-UP	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICK-UP - STATION 2	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	9600291752MAY'22	TRASH PICK UP - MAY'22 - WABA	0.00	\$128.13	0.00	128.13
	Desc:	TRASH PICK UP - MAY'22 - WABA	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	9600004122MAY'22	TRASH PICK - UP MAY 2022	0.00	\$1,067.05	0.00	1,067.05
	Desc:	TRASH PICK - UP MAY 2022 - TH	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Desc:	GREEN UP DAY - QUECHEE	Acct: 10-611-318-0000	CONTRACT SERVICES		
	Desc:	GREEN UP DAY - TOWN HALL	Acct: 10-611-318-0000	CONTRACT SERVICES		
Vendor Total:				1,816.06	0.00	1,816.06
035550	NUNEZ, JOHN T		JOHN T NUNEZ		6/10/2022	76562
	JUN'22	REIMBURSEMENT	0.00	\$202.14	0.00	202.14
	Desc:	ret and sp jun reimb	Acct: 10-511-418-0100	Retiree Health Insurance		
Vendor Total:				202.14	0.00	202.14
036005	OLDCASTLE ARCHITECTURAL		OLDCASTLE ARCHITECTURAL		6/10/2022	76563
	421857629	CONCRETE	0.00	\$36.20	0.00	36.20
	Desc:	CONCRETE	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	421855101	MORTAR	0.00	\$55.10	0.00	55.10
	Desc:	MORTAR	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				91.30	0.00	91.30
036177	OSTROUT, GAIL		GAIL OSTROUT		6/10/2022	76564
	JUN'22	REIMBURSEMENT - GYM JUN'22	0.00	\$28.00	0.00	28.00
	Desc:	REIMBURSEMENT - GYM JUN'22	Acct: 10-171-318-0000	CONTRACTED SERVICES		
Vendor Total:				28.00	0.00	28.00
037551	PITNEY BOWES INC		PURCHASE POWER		6/10/2022	76565
	MAY'22	POSTAGE - MAY 2022	681.22	\$1,465.70	0.00	1,465.70
	Desc:	POSTAGE - MAY 2022	Acct: 10-121-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 10-171-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 10-151-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 10-511-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 10-622-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 10-175-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 10-174-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 50-955-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 55-955-322-0000	POSTAGE		
	Desc:	POSTAGE - MAY 2022	Acct: 60-965-322-0000	POSTAGE		

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		Desc: POSTAGE - MAY 2022	Acct: 65-965-322-0000	POSTAGE		
		Desc: POSTAGE - MAY 2022	Acct: 10-221-322-0000	POSTAGE		
		Desc: POSTAGE - MAY 2022	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Vendor Total:		1,465.70	0.00	1,465.70
037751	PONZONI, JOAN		JOAN PONZONI		6/10/2022	76566
	JUN'22	REIMBURSEMENT	275.86	\$344.83	0.00	344.83
	Desc:	ret reimb jun 22	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret reimb jun 22	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret reimb jun 22	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret reimb jun 22	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret reimb jun 22	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		344.83	0.00	344.83
038188	LL POTWIN SERVICES				6/10/2022	76567
	7981	MOWING MAY'22	0.00	\$1,835.00	0.00	1,835.00
	Desc:	May mowing services Invoice #7981	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc:	Mowing - MAY'22 - BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
		Vendor Total:		1,835.00	0.00	1,835.00
039710	REED TRUCK SERVICES INC, S G		SG REED TRUCK SERVICES INC,		6/10/2022	76568
	17933	H-6 PARTS	0.00	\$317.98	0.00	317.98
	Desc:	H-6 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		317.98	0.00	317.98
040425	RIESEBERG, HUNTER		RIESEBERG, HUNTER		6/10/2022	76569
	JUN'22	REIMBURSEMENT	124.25	\$354.99	0.00	354.99
	Desc:	ret and sp jun reimb	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret and sp jun reimb	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret and sp jun reimb	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret and sp jun reimb	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret and sp jun reimb	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	ret and sp jun reimb	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		354.99	0.00	354.99
040751	ROGERS, LARRY		LARRY ROGERS		6/10/2022	76570
	JUN'22	REIMBURSEMENT	225.10	\$225.10	0.00	225.10
	Desc:	ret reimb jun 22	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		225.10	0.00	225.10
040765	ROLLINS, FLORENTINA N				6/10/2022	76571
	JUN'22-MAY'23	REIMBURSEMENT - ANNUAL GYM MEM	0.00	\$334.50	0.00	334.50
	Desc:	REIMBURSEMENT - ANNUAL GYM MEMBERSH	Acct: 10-171-318-0000	CONTRACTED SERVICES		
		Vendor Total:		334.50	0.00	334.50
041450	SABIL & SONS, INC		SABIL & SONS, INC		6/10/2022	76572
	42689	PARTS	0.00	\$19.04	0.00	19.04
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

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42638	H-3 PARTS	0.00	\$827.62	0.00	827.62
Desc: H-3 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: H-3 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			846.66	0.00	846.66
041880	SEITCHIK, DARYL	DARYL SEITCHIK		6/10/2022	76573
06.06.2022	COMICS CLASS - VIRTUAL CLASS	0.00	\$416.00	0.00	416.00
Desc: COMICS CLASS - VIRTUAL CLASS		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			416.00	0.00	416.00
043315	NATIONAL CENTER FOR SAFETY INITIATI			6/10/2022	76574
22111	BACKGROUND CHECKS	0.00	\$165.00	0.00	165.00
Desc: BACKGROUND CHECKS		Acct: 10-121-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			165.00	0.00	165.00
043590	SPENCER POWERS SERVICES LLC			6/10/2022	76575
2030	LANDSCAPE	0.00	\$6,500.00	0.00	6,500.00
Desc: Spring Park Services		Acct: 10-521-318-0000	CONTRACTED SERVICES		
Desc: Maxfield Stormwater Services		Acct: 10-527-318-0000	CONTRACTED SERVICES		
Vendor Total:			6,500.00	0.00	6,500.00
044220	STERICYCLE, INC			6/10/2022	76576
1011619714	STERI-SAFE JUNE 22	0.00	\$28.88	0.00	28.88
Desc: STERI-SAFE JUNE 22		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			28.88	0.00	28.88
044560	STRATUS TELECOM LLC			6/10/2022	76577
8925	FAX SERVICE 06.01.2022-06.30.2022	0.00	\$99.82	0.00	99.82
Desc: FAX SERVICE 06.01.2022-06.30.2022		Acct: 10-121-324-0000	TELEPHONE		
Desc: FAX SERVICE 06.01.2022-06.30.2022		Acct: 10-221-324-0000	TELEPHONE		
Desc: FAX SERVICE 06.01.2022-06.30.2022		Acct: 10-211-324-0000	TELEPHONE		
Desc: FAX SERVICE 06.01.2022-06.30.2022		Acct: 10-271-324-0000	TELEPHONE		
Vendor Total:			99.82	0.00	99.82
045300	TASCO SECURITY, INC			6/10/2022	76578
161580	ALARM MONITORING	105.00	\$105.00	0.00	105.00
Desc: ALARM MONITORING		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			105.00	0.00	105.00
045484	TELEPHONE & NETWORK TECHNOLOGIES			6/10/2022	76579
842049SS	IP CCTV SYSTEM	0.00	\$3,248.00	0.00	3,248.00
Desc: IP CCTV SYSTEM		Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,248.00	0.00	3,248.00
045550	THE R.A.D. SYSTEMS OF SELF DEFENSE			6/10/2022	76580
11478E	RAD MATERIALS	0.00	\$1,002.00	0.00	1,002.00
Desc: RAD MATERIALS		Acct: 10-211-315-0000	RECRUITMENT & TRAINING		

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Vendor Total:			1,002.00	0.00	1,002.00
046170	TOP STITCH EMBROIDERY INC		6/10/2022		76581
403011	UNIFORMS	0.00	\$224.25	0.00	224.25
Desc:	UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Vendor Total:			224.25	0.00	224.25
046950	TWIN STATE SAND AND GRAVEL CO		6/10/2022		76582
103757	SCREENED LOAM	0.00	\$266.26	0.00	266.26
Desc:	SCREENED LOAM	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
103758	HARDPACK	0.00	\$2,482.91	0.00	2,482.91
Desc:	Hardpack for muddy roads	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			2,749.17	0.00	2,749.17
047190	USA BLUEBOOK	USA BLUEBOOK	6/10/2022		76583
999296	SCALE - LAB WORK	1,886.31	\$1,886.31	0.00	1,886.31
Desc:	SCALE - LAB WORK	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
996192	MATERIALS	92.99	\$92.99	0.00	92.99
Desc:	MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			1,979.30	0.00	1,979.30
048300	VALLEY NEWS	VALLEY NEWS	6/10/2022		76587
125911MAY'22	VALLEY NEWS ADS	0.00	\$96.70	0.00	96.70
Desc:	AD#329974 SYS ADMIN ADD	Acct: 10-181-315-0000	RECRUITMENT & TRAINING		
048300	VALLEY NEWS	VALLEY NEWS	6/10/2022		76585
125717,330491	AD#330491 RFP PERSONAL PROT GE/	0.00	\$51.00	0.00	51.00
Desc:	AD#330491 RFP PERSONAL PROT GEAR	Acct: 10-221-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	6/10/2022		76584
125977JUN'22	VALLEY NEWS ADS	0.00	\$428.40	0.00	428.40
Desc:	AD#331068 PLANN COMM 06.27.22	Acct: 10-622-312-0000	ADVERTISING		
Desc:	AD#331176 ZBA 06.22.2022	Acct: 10-621-312-0000	ADVERTISING		
125977MAY'22	VALLEY NEWS ADS	0.00	\$527.00	0.00	527.00
Desc:	AD#326812 ZBA 05.24.22	Acct: 10-621-312-0000	ADVERTISING		
Desc:	AD#326905 PLANN COMM 05.23.22	Acct: 10-622-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	6/10/2022		76586
125911,330711	VALLEY NEWS ADS	0.00	\$162.50	0.00	162.50
Desc:	AD#330711 NOTICE TO TAXPAYERS	Acct: 10-174-312-0000	ADVERTISING		
Vendor Total:			1,265.60	0.00	1,265.60
048575	VERIZON WIRELESS		6/10/2022		76588
9907748780	VERIZON BROADBAND - MAY'22	0.00	\$1,562.59	0.00	1,562.59
Desc:	VERIZON BROADBAND - MAY'22	Acct: 10-221-324-0000	TELEPHONE		
Desc:	VERIZON BROADBAND - MAY'22	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Desc:	VERIZON BROADBAND-MAY'22 WINDSOR	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Desc:	VERIZON BROADBAND-MAY'22 NORWICH	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Vendor Total:			1,562.59	0.00	1,562.59

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048595	VERMONT AGENCY OF AGRICULTURE,				6/10/2022	76589
'23 MAMROE	WEIGHTMASTER LICENSE JUL'22-JUN	25.00		\$25.00	0.00	25.00
Desc: '23 SEARS	WEIGHTMASTER LICENSE JUL'22-JUNE'23	Acct: 30-974-317-0000		PERMITS & LICENSES		
	WEIGHTMASTER LICENSE JUL'22-JUN	25.00		\$25.00	0.00	25.00
Desc: '23 SEARS	WEIGHTMASTER LICENSE JUL'22-JUNE'23	Acct: 30-974-317-0000		PERMITS & LICENSES		
Vendor Total:				50.00	0.00	50.00
050045	XYLEM WATER SOLUTIONS U.S.A. INC				6/10/2022	76590
3556C24434	Replace pump at Maple Street	19,015.54		\$19,015.54	0.00	19,015.54
Desc: 3556C24434	Replace pump at Maple Street	Acct: 60-964-321-0200		REPAIRS & MAINT-MAINS		
Vendor Total:				19,015.54	0.00	19,015.54
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS			6/10/2022	76591
MAC2022-0050	SB ESSENTIALS SERIES	0.00		\$120.00	0.00	120.00
Desc: MAC2022-0050	SB ESSENTIALS SERIES	Acct: 10-111-315-0000		SB -RECRUITMENT & TRAINING		
Vendor Total:				120.00	0.00	120.00
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			6/10/2022	76593
67085	OP FEE - MAXFIELD SPORTS VT00212	0.00		\$100.00	0.00	100.00
Desc: 67085	OP FEE - MAXFIELD SPORTS VT0021296	Acct: 10-527-318-0000		CONTRACTED SERVICES		
051347	VERMONT, STATE OF	TREASURER, STATE OF VERMONT			6/10/2022	76592
DW22040	Discharge permit 2B SNOW VILLAGE	802.50		\$802.50	0.00	802.50
Desc: DW22040	Discharge permit 2B SNOW VILLAGE	Acct: 65-963-317-0000		PERMITS & LICENSES		
Vendor Total:				902.50	0.00	902.50
053040	WHITE RIVER CAR WASH				6/10/2022	76594
MAY'22	MAY'22 CRUISER CAR WASH	0.00		\$120.00	0.00	120.00
Desc: MAY'22	MAY'22 CRUISER CAR WASH	Acct: 10-211-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:				120.00	0.00	120.00
053150	SWISH WHITE RIVER LTD				6/10/2022	76595
W504857	CLEANING SUPPLIES	0.00		\$54.00	0.00	54.00
Desc: W504857	CLEANING SUPPLIES	Acct: 10-512-323-0000		MATERIAL & SUPPLIES		
W504821	CLEANING SUPPLIES	0.00		\$208.33	0.00	208.33
Desc: W504821	CLEANING SUPPLIES	Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
W504700	SUPPLIES-START UP FOR POOL	0.00		\$1,011.13	0.00	1,011.13
Desc: W504700	SUPPLIES-START UP FOR POOL	Acct: 10-512-323-0000		MATERIAL & SUPPLIES		
W503735-1	TOILET PAPER	0.00		\$71.45	0.00	71.45
Desc: W503735-1	TOILET PAPER	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
W503735-2	TOILET PAPER	0.00		\$71.45	0.00	71.45
Desc: W503735-2	TOILET PAPER	Acct: 10-271-323-0000		MATERIAL & SUPPLIES		
W503805	CLEANING SUPPLIES	54.60		\$54.60	0.00	54.60
Desc: W503805	CLEANING SUPPLIES	Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
W505082	CLEANING SUPPLIES	0.00		\$140.40	0.00	140.40
Desc: W505082	CLEANING SUPPLIES	Acct: 10-512-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				1,611.36	0.00	1,611.36

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053175	WHITE RIVER PARTNERSHIP INC			6/10/2022	76596
351	FY22 Membership Dues	0.00	\$100.00	0.00	100.00
Desc:	FY22 Membership Dues	Acct: 10-611-313-0000	MEMBERSHIP DUES		
Vendor Total:			100.00	0.00	100.00
054150	WISDOM & POWER LLC			6/10/2022	76597
05.31.2022	SOLAR ARRAY	1,965.11	\$1,965.11	0.00	1,965.11
Desc:	SOLAR ARRAY	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:			1,965.11	0.00	1,965.11
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR		6/10/2022	76598
JUN'22	REIMBURSEMENT	0.00	\$170.10	0.00	170.10
Desc:	ret and sp reimb jun 22	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			170.10	0.00	170.10
059743	HOWELL, THOMAS	THOMAS HOWELL		6/10/2022	76599
06.07.2022	REIMBURSEMENT	0.00	\$204.95	0.00	204.95
Desc:	REIMBURSE CLOTHING ALLOWANCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			204.95	0.00	204.95
059847	COUTERMARSH, TOM	TOM COUTERMARSH		6/10/2022	76600
JUN'22	REIMBURSEMENT	888.84	\$888.84	0.00	888.84
Desc:	ret and sp jun reimb	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	ret and sp jun reimb	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	ret and sp jun reimb	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	ret and sp jun reimb	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			888.84	0.00	888.84
060110	NATIONAL BUSINESS TECHNOLOGIES LLC			6/10/2022	76601
IN487461	METER COPIER - MAY'22 - REC	0.00	\$45.78	0.00	45.78
Desc:	METER COPIER - MAY'22 - REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
IN487462	METER COPIER - MAY'22 - PD	0.00	\$26.59	0.00	26.59
Desc:	METER COPIER - MAY'22 - PD	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	METER COPIER - MAY'22 - PD	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN487458	METER COPIER - MAY'22 - LF	7.37	\$7.37	0.00	7.37
Desc:	METER COPIER - MAY'22 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
IN487459	METER COPIER - MAY'22 - PLAN	0.00	\$96.28	0.00	96.28
Desc:	METER COPIER - MAY'22 - PLAN	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
IN487460	METER COPIER-MAY'22 FD	0.00	\$64.43	0.00	64.43
Desc:	METER COPIER-MAY'22 FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN487463	METER COPIER - MAY'22 - TM	0.00	\$67.05	0.00	67.05
Desc:	METER COPIER - MAY'22 - TM	Acct: 10-121-318-0000	CONTRACT SERVICES		
Vendor Total:			307.50	0.00	307.50
060124	GREEN MAPLE, LLC	GREEN MAPLE, LLC		6/10/2022	76602
1807161	SOLAR ARAY - MAY 2022	4,114.50	\$17,508.50	0.00	17,508.50
Desc:	SOLAR ARAY - MAY 2022	Acct: 10-530-329-0000	ELECTRICITY		
Desc:	SOLAR ARAY - MAY 2022	Acct: 10-161-329-0000	ELECTRICITY		

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	Desc: SOLAR ARAY - MAY 2022	Acct: 10-221-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 10-211-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 10-271-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 55-953-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 60-962-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 30-971-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 65-964-329-0000	ELECTRICITY		
	Desc: SOLAR ARAY - MAY 2022	Acct: 10-421-329-0000	ELECTRICITY / GAS		
Vendor Total:			17,508.50	0.00	17,508.50
500894	SECURSHRED	SECURSHRED	6/10/2022		76603
394825	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
	Desc: SHREDDING SERVICES	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Vendor Total:			22.00	0.00	22.00
502243	CARTER, KAREN	KAREN CARTER	6/10/2022		76604
1630369	REFUND	0.00	\$120.00	0.00	120.00
	Desc: REFUND	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			120.00	0.00	120.00
502300	BROWN, SPENCER	SPENCER BROWN	6/10/2022		76605
06.06.2022	Solid Speed Training Program	0.00	\$1,200.00	0.00	1,200.00
	Desc: Solid Speed Training Program	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,200.00	0.00	1,200.00
502541	ROSE, IAN	IAN ROSE	6/10/2022		76606
1630147	REFUND-	0.00	\$105.00	0.00	105.00
	Desc: REFUND-	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			105.00	0.00	105.00
502806	COLLINS, KATE	KATE COLLINS	6/10/2022		76607
852742	REFUND-VENTURES	0.00	\$220.00	0.00	220.00
	Desc: REFUND-VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			220.00	0.00	220.00
FUND 1 0	HRA / FSA / DCR	Bank Total:		221,691.94	
FUND 1 0 HRA	HRA / FSA / DCR				
032103	MVP HEALTH - HRA / DCRA		6/10/2022		1035
06.07.2022	FSA/HRA 05.29.2022-06.04.2022	0.00	\$3,967.24	0.00	3,967.24
	Desc: FSA 05.29.2022-06.04.2022	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-121-225-0000	TM -HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-175-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-325-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.29.2022-06.04.2022	Acct: 10-521-225-0000		HRA/CHOICECARE CARD		
06.01.2022	FSA/HRA 05.22.2022-05.28.2022	0.00	\$4,452.34	0.00		4,452.34
	Desc: FSA 05.22.2022-05.28.2022	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-151-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-174-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-211-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-221-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-271-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-311-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-521-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.22.2022-05.28.2022	Acct: 10-622-225-0000		HRA/CHOICECARE CARD		
05.17.2022	FSA/HRA 05.08.2022-05.14.2022	70.66	\$6,711.58	0.00		6,711.58
	Desc: FSA 05.08.2022-05.14.2022	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-121-225-0000		TM -HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-174-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-175-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-211-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-221-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-271-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 10-311-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 60-961-225-0000		HRA/CHOICECARE CARD		
	Desc: HRA 05.08.2022-05.14.2022	Acct: 65-963-418-0100		RETIRE HEALTH INSURANCE		
Vendor Total:			15,131.16	0.00		15,131.16
FUND 1 0 HRA			Bank Total:			15,131.16
Holdback Total						241,612.81
Batch Totals:		0.00	98,242.39	0.00		339,855.20

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ MICHAEL HOYT
_____ DANIEL FRASER
_____ KIM SOUZA
_____ LANNIE J. COLLINS
_____ MARY M. ERDEI
_____ ROCKET
_____ ALLY TUFENKJIAN
_____ TRACY YARLOTT-DAVIS
_____ GAIL OSTROUT
_____ JOSEPH MAJOR