



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, May 18, 2021
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

If you're calling in from phone dial:

(415) 762-9988 Type in the Room ID: 549-799-933 followed by #

Press # a second time

Press *9 to raise your hand for public comment

I. Call to Order of the Selectboard Meeting (6:00)

II. Pledge of Allegiance (6:05)

III. Local Liquor Control Board: None

IV. Order of Agenda (6:10)

V. Selectboard

1. Public Comments (6:10)

2. Selectboard Comments and Announcements (6:30)

3. Appointments: (6:50)

- a. Consider the appointment of Joe Major to the Advance Transit Board for a two-year term beginning May 18, 2021 and ending May 17, 2023.

4. Town Manager's Report: Significant Activity Report (7:00)

5. Board Reports, Motions & Ordinances:

- a. March 2021 Financials – Finance (information) (7:15)
- b. Fee Schedule FY2022 - Town Manager (motion) (7:45)
- c. South Main Street Clean Water State Revolving Fund (CWSRF) Step Two Application – Planning (motion) (8:00)
- d. COVID-19 Committee Charge Revision – K. Clemens (motion) (8:15)
- e. Ad hoc Committee on Emergency Shelter Update – B. White (information) (8:30)
- f. Strategic Equity and Inclusion Plan – Selectboard (information) (8:45)

VI. Commission Meetings Reports (9:00)

VII. Consent Agenda (9:15)

Approve Payroll Ending: 5/15/2021

Approve Meeting Minutes of: 5/4/2021

Approve A/P Manifest of: 5/14/2021 & 5/18/2021

Selectboard Meeting Dates of:

Already Approved: 6/1/2021, 6/15/2021 & 6/29/2021

VIII. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for ☒ appointment(s) or ☐ re-appointment to: Advance Transit Board

I. APPLICANT DATA:

Name: Joseph Major
Address: 145 OZZY LN.
White River Junction, VT 05001
Telephone: (Home) 802-286-6064 (Work) 802-296-2850 (Other) _____
Email Address: jmajor@Hartford-ut.org
How long have you been a Hartford resident? 2 years 7 months
Are you a registered voter? Yes

II. EDUCATION:

High School: Bishop Turner H.S. Year Graduated: '83
College 1: Howard University Degree Earned: BA
Course of Study: Broadcast Journalism / Political Sci Year: '87
College 2: _____ Degree Earned: _____
Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
UVAC - 100 Arboretum Ln	WRJ, VT 10/18 to present	Executive Director	
Sport Fit - 100 White MARSL	Bowie, MD 7/16 - 9/18	General Manager	
Merritt Clubs - 8757 Mylawder	Towson, Md 1/14 - 6/16	General Manager	
World Gym - 4950 Camp	Hamburg, NY 5/05 - 1/14	Area Director	
WBW-TV - 7 Broadcast	Buffalo, NY 6/00 - 4/05	Sports Caster	

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights/month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? YES, I AM AVAILABLE
Monday, Thursday & Friday evenings
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I have insight to the inner workings of some of the challenges that face the town and the upper valley.
- c. What are your past experiences in Municipal, State or Federal Government? I am a current selectboard member
- d. What civic or social organizations have belonged to and what positions did you hold? I am a current Board member of the White River Rotary
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? The lack of parking in downtown White River during Friday evenings and on the weekends
- f. What might some solutions be? A shuttle from a close parking site within close distance to downtown
- g. Other hobbies/interests: GOLF, TENNIS, SPARTAN RACES

V. REFERENCES: (Please list three)

Name: DAN FRASER Telephone: [REDACTED]

Name: KIM SOUZA Telephone: [REDACTED]

Name: DAVE LANDRY Telephone: [REDACTED]

To: Town of Hartford Selectboard
From: Tracy Yarlott-Davis, Town Manger
Meeting Date: May 18, 2021
Subject: Town Manager Report

Juneteenth Event – Thank You Staff

I want to send out a big thanks to Scott Hausler, Brad Vail, and Hannah Tyler for a recent meeting to determine how to support the Juneteenth event. We'll be able to support the event leaders with restroom facilities, traffic control, as well as trash and recycling service.

Hotel Voucher Program

We continue to keep watch on the changes to the Emergency Voucher program. As of May 14th, Hartford had 152 people using the program. In the three weeks, one hotel serving 28 of those vouchers will begin phasing out accepting them for payment. Staff, the Health Officer, and our community based agencies continue to keep me updated.

Summer Construction

The Town and the region are fully into summer construction projects. I want to remind everyone that you can watch for alerts on our website, facebook page, the listerv, and via email. VTrans also offers updates via email and you can sign up on their website.

Staff Email and Call Response

Summer is a busy time in Town offices. Staff have a number of deadlines and priorities from our construction work to finalizing the grand list to requests from me. In order to facilitate concentrated times to perform work, I have authorized departments to respond to emails and calls within five business days. Individuals who email a request or concern that is not an urgent health or safety issue will receive an initial reply that their email or call has been received. If there is an urgent health or safety risk, Department Directors will redirect the needed resources to inspect, review, or respond as needed.

Town Website

I am in the process of initial calls or video meetings with vendors who create and maintain municipal websites. There are a number of useful features that are now available that look helpful for residents and Town staff. I look forward to reporting more as soon as I can.

Town Hall Listening Session

On June 1 we will be holding our first Town Hall Listening Session on downtown parking via Zoom. For this meeting, participants will first learn about the history of parking studies, legislation, workshops, and staff reports. Then, facilitated by Chuck Wooster, we'll reflect and discuss the needs and wants of the community. This is a time to listen and learn from each other in one space and time.

Significant Activity Report

May 18, 2021

Town Clerk

- The Clerks, as a courtesy reminder, have started to follow up with dog owners of record who have not yet licensed their dogs in 2021.
- We are experiencing an increase number of Marriage License requests. We are currently offering this service to VT & NH residents only until the Town Hall re-opens.
- The Clerk is reviewing Cemetery information provided by other Town Clerks.
- The Clerk will be coordinating a Board of Civil Authority Meeting in early summer to discuss some BCA procedures and Tax Appeals for new members and, schedule the Biennial Voter Checklist review.
- The Clerk will be attending a VLCT Webinar regarding Tax Appeals on May 20th.

Assessor

- Finished permit activity for grand list
- Attended VALA meeting
- Analyzed property transfers
- Transferred data from Vision to NEMRC
- Reviewed sales with QL Resort and adjusted values for the grand list

Parks & Recreation: Program and Park Highlights

- Parks & Recreation Community Survey is out. We have collected over 100 so far. Further distribution will take place over the next couple weeks.
- Monday “Step It Up Hartford” had 9 walkers for the Maxfield Walk on May 10th. Beginner Mountain Biking for Women on Tuesdays with 10 registered. The program is held at the Hurricane Hill Trails. On-going Youth Sport Programs. Youth Baseball and Softball, Youth Lacrosse through the Hartford Lacrosse Club – All teams are practicing and playing games. Our Afterschool in the Parks, Lego Club, Comics Class, Pickleball, Esports, Youth Karate programs continue.
- Park permits the past two weeks equate to over 239.75 hours of usage. Maxfield tops out with over 166 hours of permitted usage and Lyman Point has over 54 hours of use. Plenty of activity at Maxfield with games and practices and Lyman Point permits for various uses.

- The Rain Garden Volunteer Project with Apple Corp continues behind the bandstand here at Lyman Park.
- The Outdoor Pool Project started up on May 10th. The project team met on Zoom prior to start up to review safety precautions, concerns over the parking lot traffic and overall impact the construction might have on the school's activities. They anticipate the shell of the pool to be completely removed by the end of next week.
- Interviews for Camp Staff are complete and offer letters have been given to potential staff for summer positions with Camp Ventures.
- Henderson's Tree Service started working at the Center of Town Cemetery removing several hazard trees and trimming several others to open up the canopy in and around the cemetery after years of overgrowth and neglect.

Fire

- Contract for the public safety radio system is complete and equipment is being ordered by the vendor.
- Staff participated in combined swift water rescue training with Hanover and Lebanon. The drill was conducted on the Ottauquechee River below the Quechee covered bridge. Members practiced rescue swims and simulated rescue scenarios.
- Shifts responded to 82 calls for service during this period. Comparing last fiscal year's responses to date, FY20 we had responded to 1,990 calls for service and currently in FY21 2,164 calls for service. Approximately 8 percent increase in call volume this year.
- The Fire Prevention Office completed 38 inspections during this period. Numerous construction projects are in progress throughout the community requiring many follow up inspection.
- The Fire Department will soon be posting our response data on CityWatch by Motorola. This system is current used by HPD and will show historical department activity. Once the system is operational, we will post a link on the fire department webpage and Facebook account.

Planning and Development

- Green-Up Day – May 1st Green-Up Day was very success again this year even with COVID safety guidelines and a windy day. Dumpsters were full at Town Hall and the Quechee Green. More to come on the how much Hartford collected. Thanks to Matt Osborn's organization and daily monitoring, and to DPW and Park and Recreation Departments for their assistance with disposal and a truck.
- Clifford Park Food Forest – May 12th was the virtual kick-off community meeting to discuss designing and installing fruit bearing plants in Clifford Park. Consultants Cat Buxton and Karen Ganey will be leading the design process and a series of virtual permaculture and planting workshops to create a volunteer group of individuals to do the fall planting and ongoing maintenance. This project is the result of a community survey last September regarding alternative uses at Clifford Park, such as food production, with 171

responses and very strong community support for the project. This project also meets one of Resilient Hartford Committee’s program goals to expand food production as a means of increasing local food security.

- Demolition Standards for Historic Properties – Staff, the Historic Preservation Commission and the Planning Commission continued working with the consultant on reviewing options for Zoning Regulation changes to address the loss of historic properties in town. A community meeting is scheduled for June 3rd.
- “Light First Fridays” – A variety of creative films lit-up Downtown White River Junction parking lots and buildings on May 7th for the restart of *First Fridays* of the month featuring local filmmakers. The evening was coordinated through the *White River Indie Films* (WRIF) organization in partnership with Downtown business, Vital Communities, and Hartford’s departments of Park and Recreation, and Planning and Development.
- South Main, North Main, and Gates Streets TIF Project – Worked on state revolving loan applications for the next section of construction, scheduled to begin this summer and complete in 2022.

Police

Corporal Eric Clifford and his K9 “Dozer” were recognized by the Vermont Police Canine Association as the 2020 Drug Team of the Year. Among the drugs Dozer is credited with locating during his deployments in 2020, it includes over 10,000 bags of heroin and just over \$23,000 in drug currency, leading to 27 arrests.

The police department celebrated National Police Week for the week beginning May 9th, with the 15th being National Peace Officers Memorial Day. The week is a time to honor fallen officers and recognize and thank those that continue to serve.

The police department put into service new and upgraded officer body cameras, replacing the aged units.

Officers investigated two separate reports of a male individual committing indecent acts in a public park and at an area business. After investigation, a 34-year-old male was located and charged with two counts of lewd and lascivious conduct.

Officers investigated an incident where a tractor-trailer became stuck under the railroad overpass on Bridge Street, closing the road until it could be successfully removed.

During this reporting period, the department handled 378 incidents with 19 arrests. The breakdown is as follows:

Animal Problem – 6
Arrest on Warrants – 3
Assault – 22
Citizen Dispute – 6
Disorderly Conduct - 1
DLS – 4
Domestic related – 1

Drug Possession – 2
DUI – 2
Fraud – 3
Motor Vehicle Disturbance – 11
Noise Disturbance – 1
Suspicious Person or Circumstance – 31
Traffic Accident – 4
Trespassing – 3
Unlawful Restraint – 1
Vandalism – 1
All other – 276

DPW

- DPW has spent a significant amount of time on both the South Main Street and Sykes Mountain Avenue Projects
- DPW installed the barricades for on street dining
- DPW staff is grading and shaping gravel roads
- The Water Team is paving the water leak repair patches from the winter
- DPW is working closely with the state to implement new PFOAs regulations

FYE 2021 Budget Update

As of March 31, 2021

Board Presentation May 18, 2021

Glide Path Target = 75%

Respectfully

Gail Ostrout

Finance Director

<u>Notes of Interest</u>											
We are 9 months into the 2021 as of 3/31/2021.											
As a whole the Town is within the expected glide path of 75%											
No immediate concerns from the Finance Director											
		Department Heads continue executing their budgets effectively & efficiently									
I will be participating in a online training provided by VLCT on May 18th regarding the											
	Intro to Local Fiscal Recovery Funds										

			GENERAL FUND APPROPRIATION									
			AS OF									
			March 31, 2021									
				GLIDE PATH = 75%								
	FYE 20 / 21							FYE 19 / 20				
	Budget	Expended	Encumbered	Balance	% Used			Budget	Expended	Encumbered	Balance	% Used
Selectboard #	\$ 169,187	\$ 135,332	\$0	\$ 33,855	80%		Selectboard	\$ 76,765	\$ 50,332	\$ 2,795	\$ 23,638	69%
Boards & Commissions	\$ 58,780	\$ 17,781	\$0	\$ 40,999	30%		Boards & Commissions	\$ 7,744	\$ 10,270	\$ 13	\$ (2,539)	132.78%
Manager #	\$ 425,174	\$ 242,798	\$7,968	\$ 174,408	59%		Manager	\$ 385,955	\$ 292,906	\$ 26,502	\$ 66,547	83%
Election	\$ 32,048	\$ 21,343	\$0	\$ 10,705	67%		Election	\$ 16,880	\$ 14,086	\$ 3,726	\$ (933)	106%
Advice & Litigation	\$ 50,000	\$ 20,667	\$0	\$ 29,333	41%		Advice & Litigation	\$ 100,000	\$ 95,956	\$ -	\$ 4,044	96%
Vital Statistics	\$ 204,154	\$ 132,122	\$4,391	\$ 67,641	67%		Vital Statistics	\$ 179,557	\$ 135,158	\$ 4,898	\$ 39,501	78%
Municipal Offices	\$ 116,797	\$ 68,843	\$5,844	\$ 42,111	64%		Municipal Offices	\$ 118,480	\$ 79,801	\$ 3,715	\$ 34,964	70%
Financial Management	\$ 407,170	\$ 290,069	\$14,245	\$ 102,856	75%		Financial Management	\$ 387,033	\$ 264,759	\$ 11,099	\$ 111,175	71%
Auditing*	\$ 42,591	\$ 32,000	\$0	\$ 10,591	75%		Auditing	\$ 37,000	\$ 31,409	\$ -	\$ 5,591	85%
Valuation	\$ 204,324	\$ 136,732	\$11,168	\$ 56,425	72%		Valuation	\$ 185,064	\$ 134,727	\$ 4,719	\$ 45,618	75%
Tax Collection	\$ 37,989	\$ 16,500	\$506	\$ 20,982	45%		Tax Collection	\$ 26,370	\$ 19,894	\$ 358	\$ 6,118	77%
Information Technology	\$ 254,786	\$ 130,965	\$26,452	\$ 97,369	62%		Information Technology	\$ 213,518	\$ 97,230	\$ 76,380	\$ 39,908	81%
Police	\$ 3,321,455	\$ 2,259,359	\$56,621	\$ 1,005,475	70%		Police	\$ 3,453,132	\$ 2,220,453	\$ 139,639	\$ 1,093,039	68%
Fire	\$ 3,895,550	\$ 2,783,341	\$165,315	\$ 946,894	76%		Fire	\$ 3,697,272	\$ 2,702,512	\$ 218,836	\$ 775,924	79%
Dispatch	\$ 1,137,053	\$ 730,181	\$15,947	\$ 390,925	66%		Dispatch	\$ 1,013,007	\$ 732,494	\$ 19,939	\$ 260,574	74%
Public Works	\$ 3,295,760	\$ 1,687,760	\$440,814	\$ 1,167,186	65%		Public Works	\$ 3,319,312	\$ 2,181,602	\$ 160,123	\$ 977,588	71%
Cemeteries*	\$ 102,800	\$ 102,800	\$0	\$ -	100%		Cemeteries	\$ 15,800	\$ 15,800	\$ -	\$ -	100%
Trees	\$ 1,000	\$ -	\$0	\$ 1,000	0%		Trees	\$ 1,000	\$ -	\$ -	\$ 1,000	0%
				*OVER BUDGET - TIMING RELATED (NO CONCERN)								

			GENERAL FUND APPROPRIATION Continued										
			AS OF										
			March 31, 2021										
			GLIDE PATH = 75%										
	FYE 20 / 21							FYE 19 / 20					
	Budget	Expended	Encumbered	Balance	% Used			Budget	Expended	Encumbered	Balance	% Used	
Health**	\$ 78,712	\$ 90,283	\$ 0	\$ (11,570)	115%		Health	\$ 93,142	\$ 92,844	\$ -	\$ 298	100%	
Senior Services*	\$ 167,283	\$ 125,532	\$ 6,927	\$ 34,824	79%		Senior Services	\$ 160,712	\$ 126,586	\$ 6,683	\$ 27,443	83%	
Low Income Services*	\$ 9,000	\$ 9,000	\$ 0	\$ -	100%		Low Income Services	\$ 9,000	\$ 9,000	\$ -	\$ -	100%	
Youth & Adult Services*	\$ 17,645	\$ 17,645	\$ 0	\$ -	100%		Youth & Adult Services	\$ 18,944	\$ 18,944	\$ -	\$ -	100%	
Appropriations**	\$ 128,550	\$ 128,550	\$ 0	\$ -	100%		Appropriations	\$ 101,162	\$ 101,162	\$ -	\$ -	100%	
Parks & Rec	\$ 1,428,106	\$ 810,704	\$ 51,083	\$ 566,318	60%		Parks & Rec	\$ 1,477,027	\$ 1,042,669	\$ 97,910	\$ 336,449	77%	
Planning	\$ 637,670	\$ 379,209	\$ 13,406	\$ 245,055	62%		Planning	\$ 602,174	\$ 405,772	\$ 27,651	\$ 168,751	72%	
Library*	\$ 363,670	\$ 346,262	\$ 0	\$ 17,407	95%		Library	\$ 361,633	\$ 345,570	\$ 197	\$ 15,866	96%	
Misc Expenses**	\$ -	\$ 105,332	\$ 0	\$ (105,332)			Misc Expenses	\$ -	\$ -	\$ -	\$ -	0%	
County Judicial Services*	\$ 107,614	\$ 107,614	\$ 0	\$ -	100%		County Judicial Services	\$ 104,043	\$ 104,043	\$ -	\$ -	100%	
Bond Redemptions*	\$ 985,998	\$ 767,623	\$ 218,374	\$ 1	100%		Bond Redemptions	\$ 1,049,177	\$ 878,527	\$ 162,460	\$ 8,190	99%	
Transfers*	\$ 630,994	\$ 400,994	\$ 0	\$ 230,000	64%		Transfers	\$ 245,813	\$ -	\$ 5,000	\$ 240,813	2%	
Capital	\$ 204,872	\$ 25,074	\$ 0	\$ 179,798	12%		Capital	\$ 3,052	\$ -	\$ -	\$ 3,052	0%	
				*OVER BUDGET - TIMING RELATED (NO CONCERN)									
				**OVER BUDGET									
Budget Break Down:													
Approved 2021 Budget =	\$ 17,609,830	Expenses =	\$ 11,807,817	Current Year Encumbrances =		\$ 1,039,060	Utilization =	73%	Glide Path =	75%	Variance	2%	
Approved Carry Over	\$ 906,901		\$ 314,597				Utilization =	35%					
	\$ 18,516,731		\$ 12,122,414					71%					

GENERAL FUND REVENUE
AS OF
March 31, 2021

<u>FYE 20 / 21</u>				<u>FYE 19 /20</u>			
	Estimated	Year to Date	%		Estimated	Year to Date	%
Taxes	\$ 14,537,608	\$14,420,353	99%	Taxes	\$ 14,061,120	\$ 13,703,050	97%
Permits & Licenses	\$ 20,800	\$ 9,542	46%	Permits & Licenses	\$ 20,700	\$ 13,000	63%
Intergovernmental	\$ 347,941	\$ 232,602	67%	Intergovernmental	\$ 328,750	\$ 257,466	78%
Services	\$ 1,851,009	\$ 1,352,512	73%	Services	\$ 1,684,100	\$ 1,520,838	90%
Fines & Forfeitures	\$ 25,000	\$ 5,649	23%	Fines & Forfeitures	\$ 25,050	\$ 4,077	16%
Other*	\$ 85,000	\$ 365,313	430%	Other	\$ 85,950	\$ 81,597	94%
*Other revenue slide to follow							
*We will address tax collection status on Delinquent Tax Slide							

Delinquent Taxes					
<u>Includes, tax, penalty, interest & legal</u>					
<u>3/31/2021</u>			<u>3/31/2020</u>		<u>3/31/2019</u>
\$ 1,192,872			\$ 1,099,616		\$ 1,284,438
<u>Break Down</u>					
<u>2021</u>			<u>2020</u>		<u>2019</u>
<u>FYE 2009 - 2020</u>			<u>FYE 2009 - 2019</u>		<u>FYE 2009 - 2018</u>
\$511,733			\$328,428		\$351,950
<u>FYE 2021</u>			<u>FYE 2020</u>		<u>FYE 2019</u>
\$681,139			\$771,189		\$932,488
\$1,192,872			\$1,099,616		\$1,284,438

Misc Revenue Details												
Budgeted \$85,000												
Revenue is higher than budgeted due to the following unexpected funding:												
<u>Town Clerk</u>												
COVID-19 Annual Meeting Ballots Reimb									\$	5,273.53		
<u>Fire</u>												
CARES - EMS Lost Calls									\$	34,866.00		
CARES - Hazard Pay (paid to employees)									\$	38,350.00		
<u>Parks and Rec</u>												
Efficiency VT - Real Ice at Barwood Arena									\$	6,000.00		
<u>Town Wide</u>												
COVID - 19 LGER Grant (State of VT)									\$	167,753.71		
COVID - 19 FEMA									\$	37,739.19		

INVOICE CLOUD ONLINE PAYMENT FEES:

On 4/15/2020 the town began absorbing all the online payments for the residents.

The fee is split up according to the fund for which the payment is for:

		7/1/2020- 3/31/2021	4/15/2020-3/31/2021
General Fund Tax Collection**	\$ 73,299.23	\$ 73,583.06	
Fund 50 White River Water	\$ 1,960.30	\$ 2,345.92	
Fund 55 Quechee Water	\$ 1,723.55	\$ 2,152.92	
Fund 60 White River Wastewater	\$ 1,960.35	\$ 2,345.97	
Fund 65 Quechee Wastewater	\$ 3,447.06	\$ 4,305.80	
Total	<u>\$ 82,390.49</u>	<u>\$ 84,733.67</u>	
Will require a budget adjustment to cover this expense			

COVID -19 RELATED EXPENSES as of 3/31/2021

[illegible]

LOCAL OPTION TAX											
Current Balance as of 3/31/2021 \$502,530.68											
Approved Uses in FYE 2020 & 2021					Revenue Comparson:						
FYE 2021			\$ 200,000.00			2019		2020		Change	
VHF IP Simulcast Repeater System											
					February	\$85,834.46		\$86,882.75		\$1,048.29	
FYE 2020											
Pool Design & Engineering					May	\$62,037.06		\$45,047.72		(\$16,989.34)	
					August	\$78,184.36		\$33,246.97		(\$44,937.39)	
					November	\$104,494.91		\$61,921.34		(\$42,573.57)	
						\$330,550.79		\$227,098.78		(\$103,452.01)	
						2019		2020		2021	
					February	\$85,834.46		\$86,882.75		\$45,741.45	
Estimated balance after Approved items are fully executed:											
						\$289,530.68					

ENTERPRISE FUND EXPENSES 3/31/2021

Glide Path = 75%

FYE 20 / 21						FYE 19 / 20					
	Budget	Expended	Encumbered	Balance	% Used		Budget	Expended	Encumbered	Balance	% Used
Solid Waste						Solid Waste					
FUND 30	\$ 957,830	\$ 540,833	\$ 4,936	\$ 412,061	57%	FUND 30	\$ 858,154	\$ 567,396	\$ 16,040	\$ 274,719	68%
	Budget	Expended	Encumbered	Balance	% Used		Budget	Expended	Encumbered	Balance	% Used
WRJ Water						WRJ Water					
FUND 50	\$1,362,962	\$ 1,147,079	\$ 17,732	\$ 198,151	85%	FUND 50	\$ 1,109,448	\$ 992,898	\$ 108,577	\$ 7,974	99%
	includes	capital & debt	that will be moved to the balance sheet				included capital & debt later moved to balance sheet				
	Budget	Expended	Encumbered	Balance	% Used		Budget	Expended	Encumbered	Balance	% Used
Quechee Water						Quechee Water					
FUND 55	\$ 560,159	\$ 359,865	\$ 10,589	\$ 189,706	66%	FUND 55	\$ 506,364	\$ 269,760	\$ 58,568	\$ 178,035	65%
	includes	capital & debt	that will be moved to the balance sheet				included capital & debt later moved to balance sheet				
	Budget	Expended	Encumbered	Balance	% Used		Budget	Expended	Encumbered	Balance	% Used
WRJ Waste Water						WRJ Waste Water					
FUND 60	\$1,878,969	\$ 1,198,324	\$ 57,388	\$ 623,257	67%	FUND 60	\$ 1,827,168	\$ 844,292	\$ 43,065	\$ 939,811	49%
	includes	capital & debt	that will be moved to the balance sheet				included capital & debt later moved to balance sheet				
	Budget	Expended	Encumbered	Balance	% Used		Budget	Expended	Encumbered	Balance	% Used
Quechee Waste Water						Quechee Waste Water					
FUND 65	\$1,503,170	\$ 853,296	\$ 22,619	\$ 627,255	58%	FUND 65	\$ 1,359,516	\$ 860,808	\$ 48,357	\$ 450,351	67%
	includes	capital & debt	that will be moved to the balance sheet				included capital & debt later moved to balance sheet				

ENTERPRISE FUND REVENUES
AS OF
March 31, 2021

FYE 20 / 21				FYE 19 / 20			
	Estimated	Year to Date	%		Estimated	Year to Date	%
Solid Waste FUND 30	\$ 922,184	\$ 560,028	61%	Solid Waste FUND 30	\$ 871,351	\$ 380,569	44%
Accounts Receivable Balance	=	\$ 26,450		Accounts Receivable Balance	=	\$ 830	
	Estimated	Year to Date	%		Estimated	Year to Date	%
WRJ Water FUND 50	\$ 1,167,831	\$ 1,482,275	127%	WRJ Water FUND 50	\$ 1,086,000	\$ 763,196	70%
* Includes loan proceeds							
Accounts Receivable Balance	=	\$ 193,945		Accounts Receivable Balance	=	\$ 194,499	
	Estimated	Year to Date	%		Estimated	Year to Date	%
Quechee Water FUND 55	\$ 437,285	\$ 326,538	75%	Quechee Water FUND 55	\$ 506,000	\$ 329,839	65%
Accounts Receivable Balance	=	\$ 83,235		Accounts Receivable Balance	=	\$ 71,828	
	Estimated	Year to Date	%		Estimated	Year to Date	%
WRJ Waste Water FUND 60	\$ 1,893,237	\$ 1,566,448	83%	WRJ Waste Water FUND 60	\$ 1,815,440	\$ 1,344,417	74%
**includes loan proceeds							
Accounts Receivable Balance	=	\$ 319,616		Accounts Receivable Balance	=	\$ 320,386	
	Estimated	Year to Date	%		Estimated	Year to Date	%
Quechee Waste Water FUND 65	\$ 1,386,140	\$ 880,297	64%	Quechee Waste Water FUND 65	\$ 1,367,710	\$ 896,925	66%
Accounts Receivable Balance	=	\$ 231,298		Accounts Receivable Balance	=	\$ 214,152	

<u>Where are we today :</u>																			
The Town of Hartford is financially stable																			
	To date we have weathered the pandemic well																		
		This is a direct result of solid financial decisions																	
We completed our week of planning / testing with our audit firm																			
	The audit will be presented to the board the meeting before Thanksgiving as it has been since I began																		
Department Heads have some larger exciting projects underway. A few of them are :																			
	Communications Console Upgrade, Network Switches,																		
	Door Panel Infrastructure, Simulcast, Pool, Infrastructure Construction																		
	I mention this for the following reasons:																		
		1) to reassure you that no project goes forward without secured funding in place.																	
		2) some of these projects were approved under the prior board so they may be unfamiliar to the new board																	
		3) You will begin to see those expenses (some sizable) appear on the manifests over the next few months.																	
		4) Certain projects will cross fiscal years																	

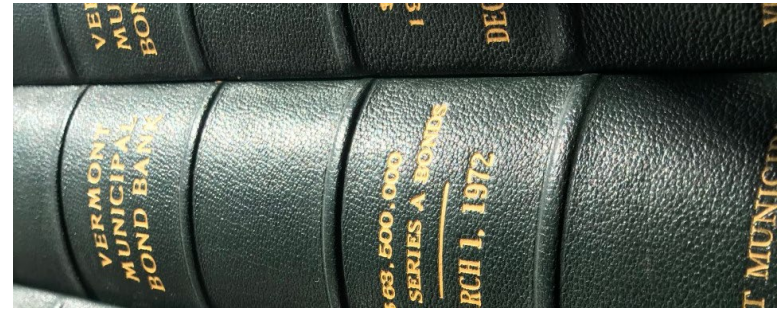
<u>Where are we today... Continued :</u>																
	Hartford Financial Benchmark Assessment by Vermont Bond Bank															
		Great Tool														
		Provided to the Board on 11/19/2020, attached again for new members														
		I have requested and updated Assessment from the Vermont Bond Bank														
			Ashley Lucht, Director of Capital Planning has agreed to update our Assessment													
			Ashley has also agreed to present the Assessment to the Board late July or early													
			August as this is critical information for Capital Planning and Budget Guidance													
	Lastly, again the manifests in June will higher than normal :															
		Final Payment to the School, Bond payments, Projects listed above														
	Questions??															

*Hartford Received 9/28/2020

** Finance Director emailed to Board 11/19/2020



Vermont
Bond Bank



FINANCIAL BENCHMARK ASSESSMENT HARTFORD

Operating Ratios – Governmental Activities

Sub-Category	Last Audit	VBB Median	Moody's Median*	Notes
Unassigned General Fund Balance as % of Revenue	16.9%	9.3%	11.7%	Indicator of financial resources available to address investments and/or financial resiliency
Cash as % of Revenue	76.91%	51.3%	18.6%	Cash available for on-going operations; cash typically higher in VT communities due to consolidation of cash at within GF
Intergovernmental	2.76%	9.2%	---	
Capital Asset Depreciation (Ratio of Undepreciated Assets to Original Value)**	54%	---	65%***	Indicator of relative age of infrastructure from financial accounting perspective

*Median is representative of Moody's rated municipalities in the BBB category (i.e. minimum investment grade)

**Source: Moody's Investors Service *US K-12 Public School Districts: Proposed Methodology*

***No current criteria for this metric

Debt Ratios – Governmental Activities

Sub-Category	Last Audit	VBB Median	Moody's Median*	Notes
Total Long-Term Debt (LTD)	13,910,608	1,503,004	---	
Debt Service as % of Operating Expenses	8.53%	8.7%	10.8%	Indication as to amount of budget consumed by debt service; higher amounts may indicate crowding out of other spending priorities or alternative capital spending (ex. PAYGO)
Debt Service as % of Revenue	7.68%	8.75%	---	See above
General Obligation (GO) LTD as % of Revenue	83.77%	57.7%	82.5%	Indicator of debt relative to the size of annual spending of a community
GO LTD as % of Equalized Value	0.99%	0.4%	5.5%	Indicator as to the amount of community wealth that is dedicated to repaying debt
GO 10-year Debt Payoff	63.3%	67.9%	64.5%	Indicator of how quickly existing debt pays down; may offset higher D/S as a % of operating expenses
GO LTD as % of Equalized Value	0.99%	0.37%	5.5%	Indicator of equalized grand list value dedicated to repaying debt
GO Debt per Capita	\$1,258	\$1,002 (average)	---	Indication of how much general obligation debt that is attributed to each person living in town

*Median is representative of Moody's rated municipalities in the BBB category (i.e. minimum investment grade)

Debt Considerations Discussion – Governmental Activities

GENERAL DISCUSSION

- Strong cash position results in liquidity should expenses and/or revenues differ significantly from projected
- Budget dedicated to debt service comparable to Vermont communities. Although, the amount of community wealth dedicated to repaying debt is higher than Vermont communities, it is still far below Moody's median
- Above considerations are notable given high level of depreciation in comparison of total infrastructure (...from accounting perspective)

TABLES

[Link to PDF of debt analysis](#)

[Link to PDF of Debt Service Graph](#)

Operating Ratios – Water Fund

Sub-Category	Last Audit	VBB Median	Moody's Median*	Notes
Operating Ratio	58.5%	66.8%	62.3%	Amount of operations and maintenance spending in comparison to revenue; indicator of efficiency of operation as well as the amount of revenue available for capital and/or debt service
Reserves to O&M expenses	419.7%	68.5%	104.3%	Indicator demonstrating saving for capital, unexpected expenses, and/or revenue shortfalls
Days of Cash on Hand	841	270	380.7	Liquidity available to pay operating expenses without use of credit; may often not be representative in Vermont
Capital Asset Depreciation (Ratio of Undepreciated Assets to Original Value)**	54%	---	65%***	Indicator of relative age of infrastructure from financial accounting perspective

*Moody's Median is representative of systems in the A/BBB categories on a combined basis

**Source: Moody's Investors Service *US K-12 Public School Districts: Proposed Methodology*

***No current criteria for this metric

Debt Ratios – Water Fund

Sub-Category	Last Audit	VBB Median	Moody's Median*	Notes
Debt Service Coverage Ratio (DSCR)	2.22x	1.12x	1.80x	Amount of net operating revenue (cash) available for the payment of debt service; amounts above 1.00x demonstrate cushion for payments as well as capacity to contribute to reserves or PAYGO capital spending
Debt Ratio	39.9%	54.2%	36.1%	Indicator demonstrating the amount of debt relative to the overall asset size of the system
Debt Service to Expenses	20.67%	31.8%	35.2%	Indication as to amount of budget consumed by debt service; higher amounts may indicate crowding out of other spending priorities or alternative capital spending (ex. PAYGO)
Debt Service to Revenues	20.16%	29.4%	19.5%	See above. In addition, indicates the potential for non operating expense spending
Debt to Revenues	274.41%	384.16%	---	Indicator of debt relative to the size of annual spending of a system

*Moody's Median is representative of systems in the A/BBB categories on a combined basis

Debt Capacity Analysis – Water Fund

		Debt Service Coverage Ratio		
		1.25x	1.50x	2.00x
Annual Debt Service Cushion		\$200,614	\$124,093	\$28,442
Add. Debt Capacity	2.5% 20 years	\$3,127,405	\$1,934,506	\$443,382
Annual Debt Service Cushion		\$200,614	\$124,093	\$28,442
Add. Debt Capacity	3.0% 30 years	\$3,932,124	\$2,432,278	\$557,469
Notes	Debt capacity indicates the amount of income above a set level of debt service coverage that could be available to pay debt service while continuing to maintain a cushion on existing debt service			

Discussion – Water Fund

GENERAL DISCUSSION

- Capital Asset Depreciation is in the upper-middle end of the spectrum, possibly indicating investments are not keeping up with ageing assets
- Strong Debt Service Coverage Ratio resulting in immediate additional debt capacity availability
- Pro-Forma debt service to revenues ratio is lower than state and Moody's (national) medians. This indicates higher margin in excess of expense (including debt service) available to build reserves.
- Strong cash position and unrestricted net position results in liquidity should expenses and/or revenues differ significantly from projected

TABLES

[Link to PDF of debt analysis](#)

Operating Ratios – Wastewater Fund

Sub-Category	Last Audit	VBB Median	Moody's Median*	Notes
Operating Ratio	56.5%	66.8%	62.3%	Amount of operations and maintenance spending in comparison to revenue; indicator of efficiency of operation as well as the amount of revenue available for capital and/or debt service
Reserves to O&M expenses	313.6%	68.5%	104.3%	Indicator demonstrating saving for capital, unexpected expenses, and/or revenue shortfalls
Days of Cash on Hand	702	270	380.7	Liquidity available to pay operating expenses without use of credit; may often not be representative in Vermont
Capital Asset Depreciation (Ratio of Undepreciated Assets to Original Value)**	64%	---	65%***	Indicator of relative age of infrastructure from financial accounting perspective

*Moody's Median is representative of systems in the A/BBB categories on a combined basis

**Source: Moody's Investors Service *US K-12 Public School Districts: Proposed Methodology*

***No current criteria for this metric

Debt Ratios – Wastewater Fund

Sub-Category	Last Audit	VBB Median	Moody's Median*	Notes
Debt Service Coverage Ratio (DSCR)	1.81x	1.12x	1.80x	Amount of net operating revenue (cash) available for the payment of debt service; amounts above 1.00x demonstrate cushion for payments as well as capacity to contribute to reserves or PAYGO capital spending
Debt Ratio	55.8%	54.2%	36.1%	Indicator demonstrating the amount of debt relative to the overall asset size of the system
Debt Service to Expenses	22.0%	31.8%	35.2%	Indication as to amount of budget consumed by debt service; higher amounts may indicate crowding out of other spending priorities or alternative capital spending (ex. PAYGO)
Debt Service to Revenues	25.7%	29.4%	19.5%	See above. In addition, indicates the potential for non operating expense spending
Debt to Revenues	376.3%	384.2%	---	Indicator of debt relative to the size of annual spending of a system

*Moody's Median is representative of systems in the A/BBB categories on a combined basis

Debt Capacity Analysis – Wastewater Fund

		Debt Service Coverage Ratio		
		1.25x	1.50x	2.00x
Annual Debt Service Cushion		\$299,837	\$139,169	(\$61,667)
Add. Debt Capacity	2.5% 20 years	\$4,674,215	\$2,169,523	(\$961,342)
Annual Debt Service Cushion		\$299,837	\$139,169	(\$61,667)
Add. Debt Capacity	3.0% 30 years	\$5,876,947	\$2,727,768	(\$1,208,707)
Notes	Debt capacity indicates the amount of income above a set level of debt service coverage that could be available to pay debt service while continuing to maintain a cushion on existing debt service			

Discussion – Wastewater Fund

GENERAL DISCUSSION

- Capital Asset Depreciation is on the high end of the spectrum, possibly indicating investments are not keeping up with ageing assets and assets are approaching the end of their expected useful life
- Debt Service Coverage Ratio above median resulting in immediate additional modest debt capacity availability
- Pro-Forma debt service to revenues ratio is lower than state and Moody's (national) medians. This indicates higher margin in excess of expense (including debt service) available to build reserves.
- Strong cash position and unrestricted net position results in liquidity should expenses and/or revenues differ significantly from projected

TABLES

[Link to PDF of debt analysis](#)

MEDIAN METHODOLOGY & LIMITATIONS

- Financial statement results are regularly entered into database while reviewing loan applications and conducting annual portfolio review
- More entries occur during the loan review process, so medians are bias towards entities planning for new debt issuance and related capital spending
- Entries over last 2 years selected to be included in medians
 - As a result, medians will change over time as more recent entries are included
- Only one entry per entity and fund type (governmental activities vs water fund) used to calculate median; most recent statement of entity used in median calculation
- Not all borrowers within portfolio regularly have third party financial audit and comparable data is sometimes incomplete
- No attempt was made to combine the financial statements of consolidated school districts
- Database is evolving and new categories of data are added over time
- Comparisons to medians are made using the most recently completed audit and pending debt being applied for though Bond Bank. It does not include other sources of debt the applicant may be pursuing at the same time such as local bank, USDA, or SRF financing.
- Evaluations are based on most recent available audited financials and may not include new debt acquired or retired after reporting period.

SHORTCOMINGS

- Medians may or may not represent an appropriate peer group
- Medians may reflect unique circumstances or characteristics of Bond Bank borrowers
- Medians provide starting point for affordability analysis but are silent on community values
- Medians do not help prioritize or inform the type of projects that are financed with debt



Vermont
Bond Bank



AGENDA MEMORANDUM

May 18, 2021

Town Selectboard Meeting Item: 5.b.

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject: Fiscal Year 2022 Fee Schedule

Background:

It's standard practice for municipalities to charge fees for certain facilities and services when certain services especially benefit one group. The attached fiscal year 2022 fee schedule identifies those services the Town charges a fee for, the historic rates and the proposed rate.

Discussion:

Hartford has not done a deep dive into the process for setting fees, calculating the full cost of providing the service, or to account for general inflation. I will be working with staff as we have capacity to provide a fuller assessment of the fee schedule for the fiscal year 2023 budget cycle.

Overall, there were increases to the fees associated with ice rentals at WABA, water and wastewater fees, and our contracts with outlying communities to provide emergency dispatching services. Those increases are highlights in light blue in the attached fee schedule.

Financial Impact:

The fees schedule generates additional revenue for fiscal year 2022 for the following funds:

General Fund	Solid Waste Fund
Water Fund	Quechee Water Fund
Wastewater Fund	Quechee Wastewater Fund

Recommended Motion:

Adopt the fiscal year 2022 Fee Schedule and authorize the Town Manager to implement the new rates effective July 1, 2021.

Attachment: Fiscal Year 2022 Proposed Fee Schedule

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Parks and Recreation							
<i>Municipal Pool</i>							
Family Season Pass*	2014	\$95	N/A	N/A	N/A	\$95	A family of up to 4 members, \$10 for each additional member. Non-Resident add \$15.
Youth Season Pass*	2014	\$45	N/A	N/A	N/A	\$45	Ages 4-20. (4 years of age and under - free) Non-Resident add \$15.
Adult Season Pass*	2014	\$55	N/A	N/A	N/A	\$55	Ages 21 & over. Non-Resident add \$15.
Senior Citizens/Veterans Season Pass*	2014	\$25	N/A	N/A	N/A	\$20	Ages 65 & over or Veteran Non-Resident add \$15.
Daily Pass	2007	\$5	N/A	N/A	N/A	\$3	Single day access per person.
Organization		\$200	N/A	N/A	N/A	\$200	\$200 base rate up to 10 members. \$10 for each additional member Non-Resident add \$15.
Swim Lessons	2007	\$35	N/A	N/A	N/A	\$45	Covers 10 swim lessons for approximately 45 minutes each lesson. Non-Resident add \$15.
*Non-Resident Surcharge							
<i>Wendall A. Barwood Arena (WABA)</i>							
<i>Public Skating</i>							
Family Season Pass	2014	\$95	\$95	\$95	\$95	\$95	Admits up to 4 family members for the season, \$10 for each additional member
Youth Season Pass	2014	\$45	\$45	\$45	\$45	\$45	Ages 4 -20 & (3 years of age and under - free)
Adult Season Pass	2014	\$55	\$55	\$55	\$55	\$55	Ages 21 & over
Senior Citizen / Veterans Season Pass	2014	\$20	\$20	\$20	\$20	\$20	Ages 65 and over or Veteran
Daily Pass	2007	\$5	\$5	\$5	\$5	\$5	Daily admission for public skates and special events
After School/Home School Programs	0	\$5	\$5	\$5	\$5	\$5	Group per-person per-visit. M-F 11am - 3pm based on 1 hour usage.
Ice Skate Rentals		\$5	\$5	\$5	\$5	\$5	Per-pair of skates
Skate Sharpening		\$5	\$5	\$5	\$5	\$5	Per-pair of skates
Locker Room Rental		\$0	\$0	\$0	\$0	\$10	Free during public skating and limited to room availability
<i>Ice Rental</i>							
Prime Time Rate	2007	\$215	\$215	\$215	\$215	\$220	Hourly rate for use of WABA ice arena during prime time hours. M-F 3-11pm and S-S 8am -11pm
Non Prime Time	2007	\$175	\$175	\$175	\$175	\$180	Hourly rate for use of WABA ice arena during non-prime time hours. M-F 5am-3pm and S-S 5am-8am
<i>Off Season</i>							
Full Day/ Half Day	1998	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	Half/ full day exclusive use of facility. Staff member required /hourly detail rates apply
Hourly Rate	2005	\$100	\$100	\$100	\$100	\$100	Exclusive use of facility for one hour. Same as daily rate. Staff member required / hourly detail rates apply
<i>Parks</i>							
Daily Event Special Use Permit	2019	\$200-\$400	\$200-\$400	\$200	\$200	\$200	

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Non-Athletic Fields/Courts/Venues				\$0	\$0	\$0	To reserve open space, a permit application is required when there are large groups of 10 or more. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Non-Resident fee		\$25	\$25	\$25	\$25	\$25	Added to permit rates as described above
<i>Athletic Fields</i>							
Athletic Games / Practices	2010	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	2 hour block field rental. Fee based on type of field requested. Additional fee for field prep may apply.
Athletic BB/SB Diamonds Prep		\$58	\$58	\$58	\$58	\$58	Includes one time prep fee to groom and line skinned surface and game no more than 2 hours.
Athletic Turf Field Prep		\$135-\$270	\$135-\$270	\$135-\$270	\$135-\$270	\$135-\$270	Includes one time prep fee to line existing field lines - One time prep fee to layout soccer/lax/field hockey
Athletic Field Lights		\$12	\$12	\$12	\$12	\$12	\$12 hour for field lighting
<i>Courts - Basketball/Tennis/Pickleball</i>							
Hourly rate for private lessons or events		\$15	\$15	\$15	\$15	\$15	1 court for maximum of 2 hours guaranteed court availability.
1-court reservation permit		\$5	\$5	\$5	\$5	\$5	To reserve 1 court for guaranteed court availability. Permit will be issued. Maximum 2 hours of usage.
<i>Youth and Adult Programs</i>							
Summer Ventures 8-5pm	2019	\$135	\$135	\$140	\$140		One week specialized day camp program. \$5 added due to projected increases in program expense,
Summer Ventures, Early Drop Off	2005	\$15	\$15	\$15	\$15		Ventures camp early drop off at 7:30 am.
School Recess Ventures 8-5 pm	2019	\$135	\$135	\$140	\$140	\$150 -\$400	Camp fees between \$150 to \$400 based on revenue generated camp programs.
Ventures Camp Registration Cancelation Fee	2019			\$25	\$25	\$25	The \$25 does not apply to medical or emergent issues presented to the Department in writing.
Youth & Adult Athletics	2006	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	Refers to youth sports (i.e., soccer, basketball, softball, baseball, field hockey). Fees include costs, officials background check expenses.
General youth & adult programs	2004	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	Includes both youth and adult recreational activities outside of athletics. (Golf, skiing, HPAC etc.)
Adult & Family Drop In Sports	2004	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	Drop in basketball, volleyball, Zumba, pickleball, ultimate frisbee, yoga and soccer.
<i>Park Venues</i>							
Pavilion A - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of bathrooms/. Functions of 50 or more may require a Special Use Permit. (Carry-in / carry-out trash)
Pavilion B & C - Maxfield	2014	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Pavilion Frost/Ratcliff			\$0	\$0	\$0	\$0	
Quechee Gazebo			\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Quechee Falls Park			\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Lyman Bandstand			\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	
Non-Resident fee		\$25	\$25	\$25	\$25	\$25	Added to rates above
Credit card convenience fee						3.5%	Fee added to transaction to cover fees paid by credit card.
Refund processing fee	2019			\$5.0	\$5.0	5.00	Applies to patron cancellations of programs and permits unless refund is held as a household credit.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Public Works							
<i>Highway Division</i>							
Excavation Permit	2014	\$50	\$50	\$50	\$50	\$50	Fee for work in Town Right-of-Way.
Driveway Permit Extension	2003	\$0	\$0	\$0	\$0	\$0	No fee for six month extension if not constructed by December of year of issuance.
Driveway Permits	2013	\$75	\$75	\$75	\$75	\$75	Fee to apply for and receive residential curb cut serving as a driveway. Applicant will mark location on site. Expires if not built by December of year obtained.
Overweight Permits - Annual	2003	\$5	\$5	\$5	\$5	\$5	Annual (Renewals effective April 1st/yr.) fee for operation of single overweight truck (>24,000 lbs.) on Town roads. Rate set by State.
Overweight Permits - Fleet	2003	\$10	\$10	\$10	\$10	\$10	Annual fee for operation of multiple (fleet) overweight truck (>24,000 lbs.) on Town roads. No limit on number of vehicles. Rate set by State.
Overweight Permits - Project	2003	\$5	\$5	\$5	\$5	\$5	A project specific permit issued to exceed annual weight limits for a specific project. Fee established by
Overweight Permits - Project/Fleet	2003	\$10	\$10	\$10	\$10	\$10	A project specific permit issued to exceed annual weight limits for a specific project. For more than one
<i>Water and Wastewater</i>							
<i>Hartford, White River Junction, and Wilder Water Usage Rates</i>							
Base Rate	2018	\$31.62	\$34.15	\$34.15	\$34.49	\$38.28	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Water Usage Fee (Metered)	2018	\$1.91	\$2.06	\$2.06	\$2.08	\$2.31	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly.
Water Usage Fee (Unmetered)	2018	\$69.80	\$75.38	\$75.38	\$76.13	\$84.50	Quarterly non-metered flat rate (2000 cf).
<i>Hartford, White River Junction, and Wilder Wastewater Disposal Rates</i>							
Base Rate	2018	\$62.83	\$64.71	\$64.71	\$65.36	\$69.28	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Wastewater Usage Fee (Metered)	2018	\$3.34	\$3.44	\$3.44	\$3.47	\$3.68	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly.
Wastewater Usage Fee (Unmetered)	2018	\$519	\$534.57	\$534.57	\$539.92	\$572.32	Fee for unmetered water consumption. Annual fee. (2000 cf.ft/qtr.)
Septage Charges - Resident	2013	\$106	\$106	\$109.18	\$109.18	\$109.18	Fee charged to commercial haulers for each 1,000 gallons from Hartford residents.
Septage Charges - Non- Resident	2013	\$145	\$145	\$149.35	\$149.35	\$149.35	Fee charged to commercial haulers for each 1,000 gallons from non-residents.
<i>Quechee Water Usage Rates</i>							
Base Rate	2018	\$58.38	\$64.22	\$70.64	\$71.35	\$77.06	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Water Usage Fee (Metered)	2018	\$2.55	\$2.81	\$3.09	\$3.12	\$3.37	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly. (10% increase)
Water Usage Fee-Unmetered 1 bdrm	2018	\$71.14	\$78.25	\$86.08	\$86.94	\$93.90	Quarterly non-metered - flat rate assessed for a 1 bedroom home. (500 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 2 bdrm	2018	\$83.90	\$92.29	\$101.52	\$102.54	\$110.74	Quarterly non-metered - flat rate assessed for a 2 bedroom home. (1000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 3 bdrm	2018	\$99.21	\$109.13	\$120.04	\$121.24	\$130.94	Quarterly non-metered - flat rate assessed for a 3 bedroom home. (1600 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 4 bdrm	2018	\$109.42	\$120.36	\$132.40	\$133.72	\$144.42	Quarterly non-metered - flat rate assessed for a 4 bedroom home. (2000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 5 bdrm	2018	\$119.63	\$131.59	\$144.75	\$146.20	\$157.90	Quarterly non-metered - flat rate assessed for a 5 bedroom home. (2400 cf/qtr.) (1% increase)
<i>Quechee Wastewater Disposal Rates</i>							
Base Rate	2018	\$124.57	\$128.31	\$128.31	\$129.59	\$143.84	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly.
Wastewater Usage Fee (Metered)	2018	\$4.38	\$4.51	\$4.51	\$4.56	\$5.06	Fee assessed for each 100 cu./ft. of water usage. Billed quarterly. (1% increase)
Wastewater Usage Fee (Unmetered)	2018	\$194.76	\$200.60	\$200.60	\$202.61	\$224.90	Quarterly non-metered - flat rate. Same for all size homes (1600 cf/qtr.). (1% increase)

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
<i>Quarterly Fire Protection Fees</i>							
Hydrants (public)	2019			\$0	\$0	\$0	Exempt
Hydrants (private)	2019			\$90	\$90	\$90	Quarterly fee for hydrant on private property
Fire Sprinkler Connection	2015	\$83					Fee assessed each quarter for a dedicated sprinkler water line. Mirrors hydrant fee. Removed 2019
Fire Sprinkler Connection (residential)	2019			1 EDU	1 EDU	1 EDU	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (2")	2019			\$50	\$50	\$50	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (4" and 6")	2019			\$90	\$90	\$90	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (8" +)	2019			\$90	\$90	\$90	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Sprinkler connection before meter (residential)	2019			1 EDU	1 EDU	1 EDU	Fee assessed each quarter for an unmetered residential sprinkler connection before meter. New 2019
<i>Small Diameter Service Tap Fees</i>							
New service 3/4"-2" water tap	2007	\$250	\$250	\$250	\$250	\$250	Fee for the Department to make tap, owner digs trench and provides all other labor and materials.
<i>Meter Installation Fees</i>							
3/4"-1" Meter Install/Inspection	2006	\$100	\$100	\$100	\$100	\$100	Meter horn or connection ready for installation by Town. Includes inspection of the water service line. Materials billed separately. Meters/Lines greater than 3/4" based on actual labor cost. Meter horn installed by plumber, meter installed by water department
1 1/2 and 2" Meter Inspection	2019			\$100	\$100	\$100	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.
Meters Larger Than 2"	2019			\$100	\$100	\$100	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019. Materials billed separately.
<i>Service Call Fees</i>							
Workday Service Calls by Operator Hourly Fee	2019			\$90	\$90	\$90	Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019
Workday Service Calls by Supervisor Hourly Fee	2019			\$110	\$110	\$110	Crew of two or more. Labor only Minimum 1 hour New 2019
After Hours Service Calls by Operator Hourly Fee	2019			\$135	\$135	\$135	Labor only. Minimum 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019
After Hours Service Calls by Supervisor Hourly Fee	2019			\$165	\$165	\$165	Crew of two or more. Labor only Minimum 1 hour New 2019
Service Call for Call out by Operator	2019			\$250	\$250	\$250	Covers 4 hour call out Labor only New 2019
Service Call for Call out by Supervisor	2019			\$300	\$300	\$300	Covers 4 hour call out Labor only New 2019
Out of cycle meter reading (workday)	2013	\$30	\$40	\$45	\$45	\$45	During normal (crew) work hours, fee to cover the cost of visiting site, for out of sequence reading and billing (i.e. real estate transfers, landlords switching tenants, etc.).

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Out of cycle meter reading (evenings and weekends)	2001	\$100	\$100	\$135	\$135	\$135	switching tenants, etc.).
Delinquent account disconnection or reconnect (workday)	2001	\$25	\$25	\$25	\$25	\$25	Fee established by Title 24 Section 5151 Vt. Statute (during crew workday) to cover the cost of service shut off/collections necessitated by the non-payment of fees.
Delinquent account disconnection or reconnect (evenings and weekends)	2001	\$38	\$40	\$40	\$40	\$40	Fee established by Title 24 Section 5151 Vt. Statute (after crew workday) to cover cost of service shut off and collections necessitated by the non-payment of fees.
<i>Temporary Water Service Fees</i>							
Temporary water service - 3/4"	2018	\$100 +150% of water rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	Town installs 3/4" temporary service and temporary meter from existing hydrants/old service (i.e., construction, temporary/special events, etc.). Consumption charged at 150% of regular water usage rate.
Temporary water service - 1"	2018	\$150 +150% of water rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs 1" temporary service and temporary meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate. (i.e., construction, temporary/special events, etc.).
Temporary water service - 2"	2018	\$200 +150% of water rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	Town installs 2"temporary service and meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate.
Temporary Water Service - Unmetered	2018		\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs temporary service and meter from existing hydrants/old service + estimated consumption charged at 150% of regular water usage rate + prorated daily base (EDUs)
<i>Hydrant Flow Test Fees</i>							
Hydrant Flow Testing	2018	\$125	\$150	\$150	\$150	\$150	Min. charge assessed to consultants or developers for conducting a hydrant flow test/data. Fee based on actual labor cost/time.
Water System Application/Connection Fees:							
Application/connection fee - 3/4" & 1"	2018		\$200	\$200	\$200	\$200	Up front fee to connect to water system - 3/4", 1". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 1.5", 2"	2018		\$300	\$300	\$300	\$300	Up front fee to connect to water system - 1.5", 2". Includes inspection. Does not include materials or additional labor.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Application/connection fee - 4" & 6" (first 100 ft)	2018		\$500	\$500	\$500	\$500	Up front fee to connect to water system - 4", 6" for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit
Application/connection fee - 4" & 6" (each additional foot)	2018		\$5	\$5	\$5	\$5	Up front fee to connect to water system - 4", 6". Each additional per foot over 100ft.
Application/connection fee - 8" and up (first 100 ft)	2018		\$750	\$750	\$750	\$750	Up front fee to connect to water system - 8" or more for the first 100 FT. Includes filling and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit
Application/connection fee - 8" and up (each additional foot)	2018		\$8	\$8	\$8	\$8	Up front fee to connect to water system - 8" or more. Each additional per foot over 100ft.
<i>Miscellaneous Wastewater Fees</i>							
New residential sewer main tap connection	2006	\$300	\$300	\$300	\$300	\$300	Fee for the Department to connect service saddle, owner digs trench and provides all other labor and materials.
New residential sewer main tap inspection	2006	\$100	\$100	\$100	\$100	\$100	Fee for department to inspect owner installed sewer main tap.
New sewer service inspection fee	2006	\$100	\$100	\$100	\$100	\$100	Fee to provide manpower for inspection of work before service is activated. Materials, if required, are an additional cost.
Unused/Unrealized connections	2007	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	Fee (equal 50% of reserved allocation and resulting projected bill) to allocate sewer system capacity to those not holding a valid zoning permit.
Property Owner Service Assistance	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Actual time/material to provide assistance to owners for flood or lost service NOT resulting from Town system failure, i.e. damaged by others, etc.
Departmental assistance during construction	2005	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Time and Materials	Department assistance in the actual construction of sewer lines, locating taps, etc.
Application/connection fee - 4" (first 100 ft)	2018		\$500	\$500	\$500	\$500	Up front fee to connect to wastewater system - 4", 6" for the first 100 FT. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 4" (each additional foot)	2018		\$5	\$5	\$5	\$5	Up front fee to connect to water system - 4", 6". Additional per foot over 100ft.
Application/connection fee - 6" and up (first 100 ft)	2018		\$1,000	\$1,000	\$1,000	\$1,000	Up front fee to connect to wastewater system - 8" and up for the first 100 feet. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Application/connection fee - 6" and up (each additional foot)	2018		\$8	\$8	\$8	\$8	Up front fee to connect to water system - 8"and up. Additional per foot over 100ft.
<i>Solid Waste and Recycling Residential Rates</i>							
Annual Permit Fee	2019	\$20	\$20	\$30	\$30	\$30	Fee assessed to allow access to facility.
Single Day Permit	2019	\$5	\$5	\$10	\$10	\$10	Allows for a single day access to facility.
MSW per 30 gal. bag up to 40#	2019	\$3.35	\$3.35	\$3.35	\$3.35	\$3.35	Fee allowing for the disposal of household waste (MSW), a single container not exceeding units either equaling 30 gal. or 40 pounds or any part thereof.
C&D for each 50# of waste	2014	\$3.35	\$3.35	\$3.35	\$3.35	\$3.35	Fee allowing for the disposal of construction and/or demolition debris. Fee charged for each 50 lbs.
Vehicle Battery	2014	\$3.35	\$3.35	\$3.35	\$3.35	\$3.35	This fee is charged for the disposal of each motor vehicle battery.
Tires	2014	\$6.70	\$6.70	\$6.70	\$6.70	\$6.70	Fee assessed for the disposal of passenger car tires. Anything larger than 17" additional fees will apply.
Electronics	2014			\$3.35	\$3.35	\$3.35	Fee is for all electronics under 40 pounds that are not covered by State-funded electronic recycling programs.
Microwaves	2019			\$5	\$5	\$5	
Anti-Freeze	2009	\$3.35	\$3.35	\$3.35	\$3.35	\$3.35	Per gallon fee to assist with the collection and disposal of recycled anti-freeze.
Shingles					\$4.30	\$4.30	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020. Fee is calculated per 40 lbs. of shingles
Freon Units	2015	\$16.75	\$16.75	\$20	\$20	\$20	Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers
20 Pound Propane Cylinders	2014	\$10.05	\$10.05	\$10.05	\$10.05	\$10.05	
1 Pound Propane Cylinders	2014	\$1	\$1	\$1	\$1	\$1	
<i>Solid Waste and Recycling Commercial Rates</i>							
Annual Hauler License Fee	2008	\$10	\$10	\$10	\$10	\$10	License application fee for any commercial hauler, instituted in 2008 with MSW generation fee.
Annual Hauler Permit Fee	2002	\$50	\$50	\$50	\$50	\$50	Fee assessed per company vehicle for use of facility.
MSW	2007	\$152.25	\$152.25	\$152.25	\$152.25	\$152.25	Fee allowing for the disposal of municipal solid wastes (MSW) per ton. Fee assessed for each ton of waste delivered.
Shingles	2019				\$100	\$100	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020. Fee assessed per ton of shingles, \$100 minimum
Anti-Freeze	2014	\$3.35	\$3.35	\$3.35	\$3.35	\$3.35	Fee to assist with the collection and disposal of recycled anti-freeze.
Tires	2007	\$273	\$273	\$273	\$273	\$273	Per ton fee for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Freon Units	2015	\$16.75	\$16.75	\$20	\$20	\$20	Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers
Waste Generation Fees per ton	2008	\$15	\$15	\$20	\$20	\$20	Per ton fee assessed to haulers for disposal of solid waste outside of Hartford Transfer Station.
<i>Solid Waste and Recycling District Residential Rates</i>							
Annual Permit Fee	2007	\$20	\$20	\$30	\$30	\$30	Fee assessed to allow access to facility. All revenues remain with the Town of Hartford.
Day Pass			\$10	\$10	\$10	\$10	New Charge Assessed for non-Hartford Residents
MSW per 30 gallon bag up to 40 pounds	2014	\$4.30	\$4.30	\$4.30	\$4.30	\$4.30	Disposal of household waste (MSW), a container not exceeding 30 gal. or 40 pounds or any part thereof. Amount in excess of Town's residential rate paid to District.
Electronics	2010	No Charge	No Charge	\$4.30	\$4.30	\$4.30	Fee is for all electronics under 40 pounds that are not covered by State-funded electronic recycling programs.
Microwaves	2019		\$5	\$5	\$5	\$5	New charge assessed for microwaves
Propane Cylinders - 20 pound cylinders	2014	\$12.90	\$12.90	\$12.90	\$12.90	\$12.90	Recycling of 20 pound cylinders
Propane Cylinders - 1 pound cylinders	2014	\$1	\$1	\$1	\$1	\$1	Recycling of 1 pound cylinders
Anti-Freeze	2014	\$4.30	\$4.30	\$4.30	\$4.30	\$4.30	Fee to assist with the collection and disposal of recycled anti-freeze, per gallon.
Shingles	2019				\$4.95	\$4.95	Per pound fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020. Fee is calculated per 40 lbs. of shingles
Vehicle Battery	2014	\$4.30	\$4.30	\$4.30	\$4.30	\$4.30	This fee is charged for the disposal of each motor vehicle battery. Amount in excess of Town's residential rate passes through to District.
Tires	2014	\$8.60	\$8.60	\$8.60	\$8.60	\$8.60	Fee assessed for the disposal of passenger car tires
Freon Units	2019				\$20	\$20	Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers
<i>Solid Waste and Recycling District Commercial Rates</i>							
Annual Hauler License Fee	2008	\$10	\$10	\$40	\$40	\$40	License application fee for any commercial hauler, instituted in 2008 with MSW generation fee.
Day Pass	2019			\$10	\$10	\$10	New Charge for district users.
Annual Permit Fee	2002	\$50	\$50	\$50	\$50	\$50	Fee assessed per company vehicle for use of facility.
MSW	2010	\$203.90	\$203.90	\$203.90	\$203.90	\$203.90	Fee allowing for the disposal of municipal solid wastes (MSW), per ton. Fee assessed for each ton of waste delivered including \$23/ton district fee
C&D	2010	\$124.65	\$124.65	\$124.65	\$124.65	\$124.65	Fee allowing for the disposal of construction and/or demolition debris, per ton. Fee charged for each ton.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Shingles	2019				\$150	\$150	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020, one punch per 40 lbs. of shingles
Anti-Freeze	2014	\$4.30	\$4.30	\$4.30	\$4.30	\$4.30	Fee to assist with the collection and disposal of recycled anti-freeze, per gal.
Tires	2010	\$296.83	\$296.83	\$296.83	\$296.83	\$296.83	Per ton fees for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.
Freon Units	2019	\$16.75	\$16.75	\$20	\$20	\$20	Fee to evacuate and dispose of unit in appliances such as refrigerators, freezers, air conditioners or dehumidifiers
Electronics	2010			\$4.30	\$4.30	\$4.30	Fee is for all electronics under 40 pounds that are not covered by State-funded electronic recycling programs.
Microwaves	2019			\$5	\$5	\$5	New charge assessed for microwaves

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Hartford Police Department							
<i>General Fees</i>							
Special Duty	2013	\$60	\$78	\$78	\$78	\$78	Hourly fee for coverage of outside or special detail (i.e. special events, construction, etc.). Minimum of 4 hours per event. Town or school functions have no minimum hour requirement.
Police Reports	2014	\$25	\$25	\$25	\$25	\$25	Fee funds the production of reports for accidents or other investigations.
Copies of video, audio tapes	2014	\$50	\$50	\$50	\$50	\$50	Fee assessed for the staff time, equipment, and time required to reproduce a video.
Taxi Operator License	2002	\$50	\$50	\$50	\$50	\$50	This is an annual fee set by local ordinance for the operation of each taxi company operating within Hartford.
Taxi Cab	2002	\$50	\$50	\$50	\$50	\$50	This is an annual fee set by local ordinance for the operation of each cab operating within Hartford.
<i>False Alarm Calls</i>							
1st Alarm	2013	\$0	\$0	\$0	\$0	\$0	There is no charge for the Department to respond to the first false alarm each year.
2nd Alarm	2013	\$15	\$15	\$15	\$15	\$15	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
3rd Alarm	2013	\$50	\$50	\$50	\$50	\$50	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
4th+ Alarm	2013	\$100	\$100	\$100	\$100	\$100	Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
Fingerprints	2011	\$25	\$25	\$25	\$25	\$25	The Police Department. provide fingerprinting services for a variety of needs. Fee is for each card required/produced.
Liquor License Records Verification	2018		\$25	\$25	\$25	\$25	
VIN Verification - Residents	2018	\$0	\$0	\$0	\$0	\$0	
VIN Verification - Non Residents			\$5	\$5	\$15	\$15	
<i>Dispatch Contracts</i>							
Town of South Royalton	2014	\$14,215	\$16,901.47	\$18,066.95	\$16,901.47	\$19,964.47	Annual fee assessed for emergency communications services.
Town of Sharon	2014	\$9,877	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	
Town of Norwich	2014	\$50,434	\$61,672.50	\$61,672.50	\$67,291.75	\$72,911	
Windsor	2014	\$170,306	\$176,166.62	\$176,166.62	\$176,166.62	\$186,051.93	
W. Windsor	2014	\$9,877	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	
Reading	2014	\$9,877	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	
Hartland	2014	\$14,817	\$13,543.25	\$13,543.25	\$13,543.25	\$14,253	
Ascutney/W.Weathersfield	2014	\$13,901	\$15,028.20	\$15,028.20	\$17,166.30	\$19,161.15	
Town of Chester	2014	\$17,580	\$18,031.59	\$18,031.59	\$18,031.59	\$20,039.29	
Town of Cavendish	2014	\$9,270	\$12,591.90	\$12,591.90	\$12,591.90	\$13,973	

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

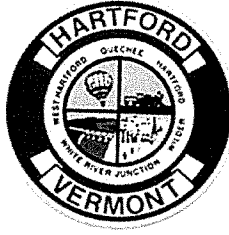
Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Hartford Fire Department and Emergency Medical Services							
<i>General Fees</i>							
Fire Report Fee	2002	\$25	\$25	\$25	\$25	\$25	Set fee to provide reports on fire, etc., incident, i.e. to insurance carriers, etc.
Yearly Fire Alarm	2014	\$250	\$250	\$250	\$250	\$250	Amount for the monitoring of fire alarms that report directly to the Town.
Plan Review	2008	\$8	\$8	\$8	\$8	\$8	For each \$1000 of construction costs. Min. Charge \$50.00. Aligns with State Rates.
Miscellaneous Services	2002	\$125	\$125	\$125	\$125	\$125	A general \$125 per hour fee for services rendered on misc. incidents/matters.
<i>False Alarms</i>							
1st incident	2013	\$0	\$0	\$0	\$0	\$0	Covers response by HFD to 1st incident which proves to be a false alarm.
2nd incident	2013	\$50	\$50	\$50	\$50	\$50	Covers response by HFD to 2nd incident which proves to be a false alarm.
3rd incident	2013	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 3rd incident which proves to be a false alarm.
4th incident & beyond	2013	\$100	\$100	\$100	\$100	\$100	Covers response by HFD to 4th incident which proves to be a false alarm. Fee assessed for each unit responding.
<i>Ambulance Contracts</i>							
N. Hartland Ambulance	2014	\$22,050	\$22,050	\$22,050	\$22,050	\$22,050	Per capita fee (\$35.00) assessed for providing ambulance service to residents (630) of N. Hartland.
Sharon (I-89)	2014	\$200	\$200	\$200	\$200	\$200	Cost per event for Hartford ambulance to respond to incidents on I-89 in Sharon. Charge for "non-transport calls".
Sharon (Ambulance, SE)	2014	\$350	\$350	\$350	\$350	\$350	Yearly fee, based on 10 residents, to have ambulance respond to calls in SE Sharon. Guaranteed by Sharon. Per capita fee of \$35.00.
<i>Ambulance Services</i>							
Ambulance Reports	2012	\$25	\$25	\$25	\$25	\$25	Fee to provide copy of report to insurance carriers, etc.
Outside Details	2013	\$75	\$75	\$75	\$75	\$75	Set by CBA for per hour per EMT coverage. Minimum of 3 hours except for municipal details.
<i>Ambulance Procedures</i>							
ALS1	2014	\$650	\$650	\$650	\$650	\$650	Advanced Life Support #1. Standard emergency incident including administration of IV and oxygen.
ALS2	2014	\$850	\$850	\$850	\$850	\$850	Advanced Life Support #2. More severe event requiring administration of medications, defibrillation or intubation, e.g. cardiac arrest or multi-trauma
Non-emergency	2007	\$325	\$325	\$325	\$325	\$325	Non-emergency. Seldom used.
Basic Rate - No ALS Services	2013	\$575	\$575	\$575	\$575	\$575	Basic Life Support rate: Same fee as ALS but required to bill at BLS rate if no ALS services are
Mileage Fee/Transport	2014	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	Fee for patient transport miles
Specialty Care Transport	2011	\$800	\$800	\$800	\$800	\$800	Critical care transports from the V.A.
Paramedic Intercept	2014	\$375	\$375	\$375	\$375	\$375	Provides paramedic intercept services to Windsor, Woodstock and S. Royalton. Per call. Plus cost of

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Planning and Development							
<i>Zoning and Building Permitting Fees</i>							
Single Family Dwelling	2013	\$165	\$165	\$165	\$165	\$165	Fixed \$165.00 fee per unit, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Two Family Dwelling	2018	\$150-\$166	\$315	\$315	\$315	\$315	Fixed \$315.00 fee for two new units, \$165 if adding a unit to an existing single family, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up cost on applications/permits. (Separated from multifamily; eliminated per sq. ft. charge if paid with Public Hearing application.)
Multifamily Dwelling (3+ Units)	2018		\$365	\$365	\$365	\$365	Merged with two-family
Commercial Structure/Use	2018	\$365	\$365	\$365	\$365	\$365	Fixed \$365.00 fee, plus \$.05 per sq. ft. for new space unless paid at the time of the Public Hearing. Covers a portion of cost to process/follow-up on
Accessory Structure	2018	\$50	\$50	\$50	\$50	\$50	Fixed \$50.00 fee, plus \$.05 sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated type of structure.)
Residential Addition/Alteration	2018	\$100	\$100	\$100	\$100	\$100	Fixed \$100.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Barn and garage now covered
Commercial/Industrial Add/Alter.	2018	\$150	\$150	\$1,650	\$150	\$150	Fixed \$150.00 fee, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated "Industrial" since covered under definition of commercial and eliminated per sq. ft. charge if paid at the time of Public Hearing application.)
Sign Permit	2013	\$35	\$35	\$35	\$35	\$35	Fixed \$35.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Design Review	2013	\$35	\$35	\$35	\$35	\$35	Fee for applications requiring design review (WRJ). Covers a portion of cost to process/follow-up on applications/permits.
Minimum Permit Fee	2013	\$35	\$35	\$35	\$35	\$35	Fee for any other permit. Covers portion of cost to process/follow-up on applications/permits.
Town Clerk Filing Fee	2013	\$10	\$10	\$10	\$10	\$10	
<i>Public Hearing Applications</i>							
All ZBA Applications	2018	\$130	\$155	\$155	\$155	\$155	Fixed fee for ZBA Public Hearing application. Defrays anticipated increase in legal notices and
Site Dev. Plan Approval	2018	\$130	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application, plus .05 per sq. ft. Increased to help defray anticipated increase in legal notices and processing costs.
Lot Line Adjustment between Existing Lots	2018	\$130	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application. Defrays anticipated increase in legal notices and processing
One-Step Subdivision	2018	\$165	\$155	\$155	\$155	\$155	Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Changed fixed fee to be
Two-Step Subdivision	2018	\$315	\$310	\$310	\$310	\$310	Fixed fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Two hearings required so base fee 2x one step.)
Planned Development Amendments	2018	\$130	\$155	\$155	\$155	\$155	Defrays cost of legal notices and processing.

Town of Hartford
Fiscal Year 2022 Master Fee Schedule

Department	Last Updated	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Description
Regulations/Ordinances Amendments	2013	\$725	\$725	\$725	\$725	\$725	Public Hearing application fee to amend Dept. Regulations/Ordinances. Defrays cost of legal notices and processing.
WRJ Design Review	2013	\$65	\$65	\$65	\$65	\$65	Design Review Comm and/or Public Hearing application fee for WRJ DR District. Defrays cost of legal notices and processing.
Reapplication Within One Year	2018		\$155	\$155	\$155	\$155	Reapplication within one year provided no substantial changes
Miscellaneous Town Fees							
Meeting room rentals	2002	\$50	\$50	\$50	\$50	\$50	For use of a meeting room in the Town Office Building (full day). Half day usage is available. Exceptions: Town /School Committees; State/County Government; Town Staff Functions; Garden Friends; TRORC; Dog Park Committee; AARP Tax Aide; Hartford Community Coalition; Vital Communities; CATV
<i>Standing Rental Agreements</i>							
White River Redemption Center	2019	\$7,800	\$7,800	\$9,000	\$9,000	\$9,000	Annual rental of space at Town's Solid Waste Transfer Center.
Bugbee Senior Center	2002	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	Annual rental fee paid to Town by the Upper Valley Council on Aging for use of Bugbee Center.
Great Eastern Radio	2012	\$18,602	\$18,602	\$18,602	\$18,602	\$18,602	Rental of radio space..
Communication Tower Rental	2007	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	Annual lease for antenna space on municipal towers, Hurricane Hill. Fee dedicated to support



AGENDA MEMORANDUM

May 18, 2021

Town Selectboard Meeting Item: 5.c.

Submitted by: Lori Hirshfield, Planning & Development Director

Subject: State CWSRF Step II Contract 2 Loan Application – Final Engineering for South Main/North Main/ Gates Streets Stormwater/Sewer Improvements 2nd Section

Background: The attached \$31,700 loan application is to the Vermont Clean Water Revolving Loan Fund (CWSRF) for the Step II Final Design/ Engineering/Bid Process phase of the South Main, North Main and Gates Streets stormwater and sewer TIF project. The loan program requires separate applications for final engineering and construction.

Use of the state's RLF loan programs was discussed at the 2019 TIF public hearings for voter approval of this TIF Project as one of the financing options to reduce the overall costs of the project. Bonding authorization will come from the 2019 TIF Project voter approval for this project.

Discussion: The state already has approved the Town's engineering services agreement and scope of work with Aldrich and Elliot Engineering for this final engineering phase, a prerequisite for the loan application. The Final engineering plan and construction documents are nearing completion and also will be submitted to the state loan program for final approval. Staff will be coming before the Selectboard in the near future for approval of an application for the construction phase.

Financial Impact: Currently the State CWSRF loan terms are: 2% interest rate, 20-year term period. Loan repayment begins a year after the improvements are completed which helps with cash flow. The SRFs also have a loan forgiveness component of 50% for engineering. TIF District tax revenue will be used to cover the loan payments.

Recommendation: Approve the filing of a CWSRF Step II application for the second section of the South Main, North Main and Gates Street Utility and Roadway Improvements TIF Project in the amount of \$31,700, and authorize the Town Manager to execute all necessary documents.

Attachment: CWSRF Application

Water Infrastructure

FINANCING PROGRAMS



VERMONT WATER & WASTEWATER REVOLVING LOAN FUNDS

State Revolving Loan Programs

FUNDING APPLICATION

IMPORTANT: Please select the Type of Entity and Loan Type(s) before completing the application. This information is used to set up the rest of the form.
This form **MUST** be completed electronically, handwritten applications will not be accepted.

Select the Type of Entity this application is for:

- ☒ Municipality, Fire District, or other similar entity
- ☐ Homeowners Association, LLC, Proprietorship, 501(c)3 Non-Profit, or other similar entity

LOAN TYPE

This section may be completed by engineer or applicant

Please submit a draft Engineering Services Agreement with this application if applicable

This loan will be used for (select all that apply):

- | | |
|---|---|
| ☐ Step I Drinking Water Loan (Feasibility & Planning) | ☐ Step I Clean Water Loan (Feasibility & Planning) |
| ☐ Step II Drinking Water Loan (Final Design) | ☒ Step II Clean Water Loan (Final Design) |
| ☐ Step III Drinking Water Loan (Construction) | ☐ Step III Clean Water Loan (Construction) |
| ☐ Drinking Water Loan Amendment | ☐ Clean Water Loan Amendment |
| ☐ Municipal Source Water Protection Loan | ☐ Pollution Control Grant |
| ☐ Planning Advance (uncommon; requires State legislative approval) | ☐ CWSRF Interim Financing |

APPLICANT INFORMATION

This section may be completed by engineer or applicant

LOAN APPLICANT		DATE OF APPLICATION	
Town of Hartford		May 18, 2021	
SYSTEM NAME		WSID NUMBER	WASTEWATER PERMIT NUMBER
Hartford Wastewater System			3-1225
MAILING ADDRESS	TOWN	STATE	ZIP
173 Airport Road	Hartford	VT	05001
PHONE	CELL PHONE	TAX ID	DUNS NUMBER
(802) 295-9353		03 6000 505	0 7 3 9 7 3 6 9 5

CONTACT PERSON - AUTHORIZED REPRESENTATIVE

This section may be completed by engineer or applicant

CONTACT NAME		TITLE	
Tracy Yarlott-Davis		Town Manager	
MAILING ADDRESS	TOWN	STATE	ZIP
171 Bridge Street	Hartford	VT	05001

PHONE	CELL PHONE	EMAIL ADDRESS
(802) 295-9353		tyarlott-davis@hartford-vt.org

ALTERNATE AUTHORIZED REPRESENTATIVE(S)

This section may be completed by engineer or applicant

AUTHORIZED REPRESENTATIVE NAME		TITLE	
Hannah Tyler		Public Works Director	
MAILING ADDRESS	TOWN	STATE	ZIP
173 Airport Road	Hartford	VT	05001
PHONE	CELL PHONE	EMAIL ADDRESS	
(802) 295-3622		htyler@hartford-vt.org	

Add Alternate Representative

ENGINEERING FIRM & REPRESENTATIVE (or Legal Firm and Attorney's Name if this is a Source Protection Loan)

This section may be completed by engineer or applicant

FIRM NAME		CONTACT NAME	
Aldrich + Elliott		Wayne Elliott	
MAILING ADDRESS	TOWN	STATE	ZIP
6 Marketplace, Suite 2	Essex Junction	VT	05452
PHONE	CELL PHONE	EMAIL ADDRESS	
(802) 879-7733 x 103		welliott@aeengineers.com	

LOAN REQUEST

This section may be completed by engineer or applicant

Project Title: South Main, North Main and Gates Street Utility and Roadway Improvements - Contract No. 2

Total amount requested for this loan: \$ 31,700

Total projected project cost: \$ 3,200,000

Please describe the source(s) of the additional funding needed to cover the difference between the amount requested for this loan and the total projected project cost:

This is for the Step II final design Clean Water portion of Contract No. 2. Other engineering costs for Contract No. 2 are not eligible and are part of the local share.

Please describe the history of the project:

Contract No. 1 for South Main Street Utility and Roadway Improvements Project is being completed in July 2021. This request is for the Contract No. 2 - South Main, North Main and Gates Street CWSRF final design (Step II) funds.

Please describe who will benefit from the proposed project:

The downtown White River Junction area and the stormwater and sewer customers.

Do current and potential customers have alternative sources of water and is the proposed project the best and most cost-effective alternative?

N/A

Please provide a description of the project as it relates to this loan. Include specifications and materials used, water sources, and treatment facilities (attach sheets if necessary):

This project includes rehabilitation of existing sewers and stormwater improvements in conjunction with street reconstruction.

Please include estimated or actual project cost summary/estimate of probable project costs.

Is the Applicant interested in sponsoring a Water Infrastructure Sponsorship Program (WISPr) project?

☐ Yes ☒ No

SITE INFORMATION

This section may be completed by engineer or applicant

An attorney's legal opinion may be required regarding the site or sites where the project will be located. The Facilities Engineering Division's Construction Section will make this determination for the project.

Do you own all land or possess all the easements or rights-of-ways for project sites?

☒ Yes ☐ No

ESTIMATED PROJECT SCHEDULE

This section should be completed by the engineer

Estimated Project Initiation Date: Apr 1, 2021

Estimated Project Completion Date: Jun 1, 2021

ESTIMATED SPENDING SCHEDULE OF LOAN PROCEEDS

This section may be completed by engineer or applicant

Quarter	Year	Amount
April - June	2021	\$31,700
Add Another Quarter		
TOTAL -->		\$31,700

REVENUES

This section should be completed by the applicant

What is the Applicant's fiscal year? State Fiscal Year

User Rate Revenue Table

	Current FY - 2	Current FY - 1	Current FY (estimated)	Current FY + 1 (estimated)	Current FY + 2 (estimated)
Amount Billed	\$1,620,886	\$1,615,640	\$1,210,703	\$1,831,279	\$1,831,279
Amount Collected	\$1,311,645	\$1,311,331	\$891,488	\$1,520,357	\$1,520,537

Amount Uncollected/Outstanding	\$309,241	\$304,309	\$319,215	\$310,922	\$310,922
Estimated Amount of Commercial Revenue					

Does the system use tax revenue to support any utility related activities, including capital projects?

☒ Yes ☐ No

What is the source of the revenue (special assessment, general fund, 1%, impact fees, etc.)?

The project is located in the Tax Increment Finance (TIF) District so TIF funds will be used for payment on the debt on the CWSRF loan.

Will taxes or fees need to be adjusted based on the proposed project?

☐ Yes ☒ No

Taxes Supporting System Revenue

	Current FY - 2	Current FY - 1	Current FY	Current FY + 1	Current FY + 2
Amount Billed					
Amount Collected					
Amount Uncollected/Outstanding					

EXPENDITURES / SYSTEM OPERATION & MAINTENANCE EXPENSES

This section should be completed by the applicant

Current Fiscal Year O&M Costs (exclusive of debt and reserve fund payments): \$1,181,588

Post Project Fiscal Year O&M Costs (exclusive of debt and reserve fund payments): \$1,372,156

Please attach a copy of your actual YTD revenue and expenses, and projected budget.

EXPENDITURES / SYSTEM DEBT

This section should be completed by the applicant

What is the applicant's total long-term outstanding debt? \$6,556,873

What is the applicant's total annual long-term debt payment? \$540,524

Direct Debt

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4	Current FY + 5
Total Payment	\$540,524	\$540,524	\$540,524	\$540,524	\$540,524	\$540,524

Long-Term Debt Schedule

Purpose of Long-Term Debt	Direct or Self-Supporting	Year of Maturity	\$ Amount Outstanding
Infrastructure Improvements	Self-Supporting	2031	\$160,248
Infrastructure Improvements	Self-Supporting	2033	\$5,305,413

Mapping	Self-Supporting	2030	\$242,000
Infrastructure Improvements	Self-Supporting	2050	\$849,212
Add Another Long-Term Debt		Total As of -->	
		March 30, 2021	\$6,556,873

Does the system have any authorized but unissued debt (excluding the debt requested in this application)?

☐ Yes ☒ No

Does the Applicant have any future borrowing plans over the next 5 years?

☒ Yes ☐ No

Please describe the system's future borrowing plans.

For infrastructure improvement projects

Are there other capital projects in the near term (5 years)?

☒ Yes ☐ No

Please describe those other capital projects planned for the near term (5 years)?

Infrastructure improvement projects.

Does the Applicant have an annual or cumulative deficit?

☐ Yes ☒ No

Does the Applicant anticipate an increase in revenues as a result of these improvements?

☒ Yes ☐ No

Please explain the increase in revenues you anticipate will result from these improvements.

Increased tax revenue

Does the Applicant anticipate a reduction in operating expenses as a result of these improvements?

☒ Yes ☐ No

Please explain the reduction in operating expenses you anticipate will result from these improvements.

Reduction in maintenance costs for a very old system.

What are the economic trends in your service area - jobs, population increases/decreases, housing starts, property values, etc.? For Mobile Home Parks, please provide an occupancy history for the past five (5) years.

The unemployment rate is low, the population is stable, and housing starts and values are increasing each year.

List any current or potential connections using greater than 5% of demand or provide a general description of service area.

This is limited to the White River Junction service area which also includes Wilder and West Hartford.

SYSTEM RESERVE FUNDS

This section should be completed by the applicant

Does the Applicant have any reserve funds?

☒ Yes ☐ No

Please describe the reserve fund and what it is used for:

These funds are used for emergency repairs or other field emergencies.

Is the Applicant actively contributing to reserve funds in accordance with a short-term Asset Replacement Table (START)?

☒ Yes ☐ No

What does the Applicant do with surpluses, if any?

Just added \$100,00 annually.

Reserve Funds

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4
Amount Available	\$1,136,988	\$1,236,988	\$1,336,988	\$1,436,988	\$1,536,988

Financial Documentation & Controls

This section should be completed by the applicant

Please submit 3 years audit financial statements. If not available, submit:

- 3 years statement of revenue and expenditure, AND;
- 3 years year-ending cash balance (checking, savings, and investment accounts)

Has anything occurred since the date of your last annual financial report or financial statement that would have a significantly negative effect on your revenues, expenditures, or ability to pay future debt service?

☐ Yes ☒ No

Did the Applicant have more than one budget defeat in the last two years?

☐ Yes ☒ No

Does the Applicant have any pending litigation in excess of \$10,000 on the system and/or the municipality?

☒ Yes ☐ No

Please describe the case and the limits of insurance coverage if any:

Does the Applicant offer a retirement plan to its employees (including VMERS)?

☒ Yes ☐ No

Please describe your plan, your estimated proportionate share of unfunded pension liability:

VMERS - FY 2020 Proportionate share = \$3,472,599 (see page 47 of Audit)

If the Applicant has its own retirement plan separate from VMERS, does it have any unfunded pension liabilities?

☐ Yes ☒ No

Describe the Applicant's budget control system. Does the Applicant use multi-year forecasting or interim (quarterly or monthly) financial reports to monitor your status?

Financials are reviewed monthly with Department Heads and Town Manager. Quarterly financials are presented to the Selectboard

Are all account records currently maintained for:

Checkbook ☒ Yes ☐ No ☐ Don't Know

By Whom: Finance Department

Comments:

Receipts ☒ Yes ☐ No ☐ Don't Know

By Whom: Finance Department

Comments:

Disbursements ☒ Yes ☐ No ☐ Don't Know

By Whom: Finance Department

Comments:

Deposit Slips ☒ Yes ☐ No ☐ Don't Know

By Whom: Finance Department

Comments:

Are bank statements reconciled on a regular basis?

☒ Yes ☐ No ☐ Don't Know By Whom: Finance Department

Comments:

Are bank accounts and ledger balances reconciled on a monthly basis?

☒ Yes ☐ No ☐ Don't Know By Whom: Finance Department

Comments:

Are financial records maintained in a computerized system?

☒ Yes ☐ No ☐ Don't Know By Whom: Finance Department

Comments:

Are any financial records maintained in manual form?

☐ Yes ☒ No ☐ Don't Know By Whom:

Comments:

Does the applicant maintain separate reporting for this utility?

☒ Yes ☐ No ☐ Don't Know By Whom:

Finance Department

Comments:

Does someone other than the treasurer receive unopened bank statements and review bank reconciliations?

☒ Yes ☐ No ☐ Don't Know By Whom:

Finance Director

Comments:

Town Manager and Administrative Assistant receives statements.

Does the same individual open the mail and deposit checks?

☐ Yes ☒ No ☐ Don't Know By Whom:

Finance Department

Comments:

Does the organization receive payments in cash?

☒ Yes ☐ No ☐ Don't Know By Whom:

Finance Department

Comments:

Does the Applicant have pre-numbered receipt books for cash payments?

☒ Yes ☐ No ☐ Don't Know By Whom:

Finance Department

Comments:

Are checks always written to specified payees and not to cash?

☒ Yes ☐ No ☐ Don't Know By Whom:

Finance Department

Comments:

Are pre-numbered checks used for all bank accounts?

☐ Yes ☒ No ☐ Don't Know By Whom: Finance Department

Comments:

Are checks written by the same individual who approves payments?

☐ Yes ☒ No ☐ Don't Know By Whom: Finance Department writes the checks after levels of approval

Comments:

Invoices are approved by the Department Heads, Finance Director, Town Manager, and Selectboard. Checks are then written by the Accounts Payable Clerk.

Have there been any changes in authorized signatures during the fiscal year?

☒ Yes ☐ No ☐ Don't Know By Whom: Selectboard

Comments:

New Town Manager

Has a signature stamp ever been used for any account?

☐ Yes ☐ No ☒ Don't Know By Whom:

Comments:

No knowledge prior to September 2016. All signatures are digital embedded in financial software.

Is the organization professionally audited by a CPA?

☒ Yes ☐ No ☐ Don't Know By Whom: Mudget, Jennet Krogh-Wisner, PC

Comments:

Does the Authorized Representative assist in the audit planning process?

☒ Yes ☐ No ☐ Don't Know By Whom:

Comments:

The audit is planned by both the Town and the audit firm and performed entirely by the independent accounting firm.

Is a specific individual responsible for correcting audit findings?

☒ Yes ☐ No ☐ Don't Know By Whom: Finance Director and Town Manager

Comments:

Are regular financial reports prepared for the board?

☒ Yes ☐ No ☐ Don't Know By Whom:

Comments:

Are budget to actual reports prepared for each department?

☒ Yes ☐ No ☐ Don't Know By Whom:

Comments:

Has the Authorized Representative borrowed money from the utility?

☐ Yes ☒ No ☐ Don't Know By Whom:

Comments:

Has the organization had a theft, embezzlement or wire fraud in the last 5 years?

☐ Yes ☒ No ☐ Don't Know By Whom:

Comments:

Has the Treasurer or CFO participated in any business which does business with the system/utility?

☐ Yes ☒ No ☐ Don't Know By Whom:

Comments:

Does the Applicant loan money to employees?

☐ Yes ☒ No ☐ Don't Know By Whom:

Comments:

Have board members attended financial trainings?

☐ Yes ☐ No ☒ Don't Know By Whom:

Comments:

Has the Treasurer/CFO attended trainings on recordkeeping?

☒ Yes ☐ No ☐ Don't Know By Whom:

Comments:

Does the Applicant have written financial policies and procedures?

☒ Yes ☐ No ☐ Don't Know By Whom:

Comments:

Does each employee have copies of these policies and procedures?

☒ Yes ☐ No ☐ Don't Know By Whom:

Comments:

KEY PERSONNEL

Please list the names and qualifications of the following key personnel including areas of expertise, years of experience in similar programmatic work, years at current position, and/or any relevant qualifications.

*Please include all personnel related to the loan. Authorized Rep, Alternative Authorized Rep(s), Clerk, Board Members, Financial Manager, etc.
Failure to include all key personnel will result in the application considered incomplete.*

NAME POSITION (select from the list or enter another value)

QUALIFICATIONS:

NAME POSITION (select from the list or enter another value)

QUALIFICATIONS:

NAME POSITION (select from the list or enter another value)

QUALIFICATIONS:

NAME POSITION (select from the list or enter another value)

QUALIFICATIONS:

NAME

POSITION (select from the list or enter another value)

Hannah Tyler

Alternate Representative

QUALIFICATIONS:

3 years @ Town of Hartford.

NAME

POSITION (select from the list or enter another value)

Gail Ostrout

Financial Manager

QUALIFICATIONS:

4 years @ Town of Hartford - 20 years as CFO.

NAME

POSITION (select from the list or enter another value)

Dan Fraser

Governing Body Chair

QUALIFICATIONS:

Selectboard member for past 3 years.

Add Another Key Person

ADDITIONAL COMMENTS

Provide any additional comments for your application here:

Certification

The Applicant certifies that it possesses the legal authority to apply for the SRF loan, and to finance and construct the proposed facilities. A resolution, motion, or similar action has been duly adopted or passed as an official act of the Applicant's Legislative Body authorizing the filing of the application. A resolution, motion, or similar action has been duly adopted or passed authorizing the person identified herein as the authorized representative of the Applicant in connection with the project for the purpose of furnishing information, data and documents pertaining to the project as required by the State of Vermont.

Authorization Date:

REPRESENTATIVE SIGNATURE

Dan Fraser, Chair

PRINT NAME

REPRESENTATIVE SIGNATURE

Joe Major, Vice Chair

PRINT NAME

REPRESENTATIVE SIGNATURE

Kim Souza

PRINT NAME

REPRESENTATIVE SIGNATURE

Rachel Edens

PRINT NAME

Representative Signature

Julia Dalphin

REPRESENTATIVE SIGNATURE

Dennis Brown

PRINT NAME

Representative Signature

Ally Tufenkjian

Clerk Certification

Clerk Signature Date:

SIGNATURE OF CLERK

PRINT NAME

Authorized Representative Certification

Authorized Representative Signature Date:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

Submit completed application and all attachments via email to:



Tom Brown, CWSRF Project Lead

[phone] 802-622-4205 [email] thomas.brown@vermont.gov

Department of Environmental Conservation
Facilities Engineering Division



This is **EXHIBIT K**, consisting of 5 pages,
referred to in and part of the **Agreement**
between Owner and Engineer for Professional
Services dated May 3, 2019.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: December 1, 2020.

Background Data

Effective Date of Owner-Engineer Agreement: May 3, 2019

Owner: Town of Hartford

Engineer: Aldrich + Elliott PC

Project: Gates and No. Main Street – Sewer and Stormwater Improvements

Nature of Amendment:

 X Additional Services to be performed by Engineer

 X Modifications of payment to Engineer

Description of Modifications:

INTRODUCTION

This scope of services is based on the OWNER securing financing through a State of Vermont Revolving Loan Fund (CWSRF) for this project.

During the design, this work was split into 2 separate construction contracts so that Contract No. 1 could proceed to construction in 2020. The Contract No. 2 area includes the remaining section of So. Main Street, Gates Street, and No. Main Street to Bridge Street. This amendment covers the additional work required for coordinating and preparing the Contract No. 2 contract documents. Construction on the work in this area is anticipated to start in July 2021.

The ENGINEER will provide the following scope of services:

BASIC SERVICES - FINAL DESIGN

Existing Conditions Survey

Topographic survey and base mapping of the project area were performed as part of the original design. It is anticipated that during this final design, the need for additional survey and field checks will be required for the existing utilities. One (1) day of survey/field investigation is included in this scope of services. It is assumed that the OWNER will be available to aid in the removal of structure covers and provide traffic control as required.

Preparation of Final Design Contract Documents

The ENGINEER will make engineering investigations as are necessary and will compile such data as required for the Contract No. 2 final design of the project. The final design shall consist of Contract Drawings and Specifications, and an Opinion of Probable Cost.

This work consists of coordinating the as-built conditions from Contract No. 1 with the continuation for Contract No. 2, and completing the utility plans and profiles for this area of So. Main Street, Gates Street, and No. Main Street.

The following drawings for the sewer and stormwater improvements will be updated and incorporated into the Contract No. 2 Contract Documents:

- Title Sheet and Index of Drawings
- 1: General Construction Notes & Legend
- 2: Drawing Location Plan
- 3: So. Main Street Proposed Utility Plan and Profile
- 4: Gates Street Utility Plan and Profile
- 5: Gate Street Utility Plan and Profile
- 6: No. Main Street Utility Plan and Profile
- 15: Stormwater and Sewer Rehabilitation Schedules
- 16: Sewer Details
- 17: Stormwater Details
- 18: Stormwater Details

For the 60% and 90% design review, a set of blueprints of the drawings shall be provided by the ENGINEER as follows:

- Two (2) copies and PDF copy for the OWNER
- One (1) copy and PDF copy for review agencies

ENGINEER's Opinion of Probable Construction Cost

During preparation of the 60% and 90% design milestones, an opinion of probable construction cost will be developed for Contract No. 2 and updated based upon the progress drawings, and will be furnished to the OWNER. An overall total project cost will be maintained which includes each of the construction contracts and other related project costs.

Preparation of Construction Phase Schedule

Based on the 60% design, a general schedule for the construction phase of the project will be furnished to the OWNER and review agencies.

Design Meetings

The ENGINEER will meet at reasonable and customary intervals to provide a close liaison with the OWNER, the State of Vermont Department of Environmental Conservation (VTDEC), and other recognized authorities having jurisdiction in regard to the engineering phases of the project.

- 60% review meeting
- 90% review meeting

SUBSURFACE INVESTIGATION

The subsurface investigation for the Contract No. 2 area was completed under the original engineering agreement, so no additional subsurface investigation is included in this scope of services.

SPECIAL SERVICES

Permit Assistance

The ENGINEER shall assist the OWNER in securing permits to perform the work developed on this project to include:

- Stormwater General Permit Construction Site Runoff

Easement Assistance

The ENGINEER shall assist the OWNER with identifying easements required for the sewer and stormwater improvements. Any infiltration infrastructure will be placed where the installation will not mobilize any pre-existent contamination. Temporary and permanent easements will be indicated on the Contract Drawings and an index of temporary and permanent easements will be prepared to identify the easements required. The ENGINEER will prepare for and attend meetings related to these easement issues. It is understood that any property and/or boundary surveys are outside of the ENGINEER's services.

ADDITIONAL SERVICES

In addition to the foregoing being performed, the following services shall be provided only when mutually agreed upon in writing by and between the OWNER and ENGINEER's compensation and time duration of the AGREEMENT. Additional services will commence when incorporated into this scope of services by written Amendment signed by both parties. Examples of Additional Services are:

1. Property and/or boundary surveys
2. Subsurface investigations beyond the scope identified above
3. Traffic control
4. Easement assistance beyond the scope identified above
5. Redesigns ordered by the OWNER or REGULATORY AGENCIES after final design plans have been reviewed and accepted
6. Assistance to the OWNER on matters of land acquisition, litigation or arbitration in regard to the project.

Agreement Summary:

Original agreement amount:	\$ 65,000
Net change for prior amendments:	\$ 0
This amendment amount:	\$ 31,700
Adjusted Agreement amount:	\$ 96,700

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

Town of Hartford

By:

Print

name:

Title:

Date Signed:

ENGINEER:

Aldrich + Elliott PC

By:

Wayne Elliott, PE

Print

name:

Wayne A. Elliott

Title:

President

Date Signed:

12-2-2020

Hartford Ad Hoc Committee on Coronavirus Response Charge

Revised April 28, 2021

Term:

The term of this commission shall end upon completion of the charge; not later than March 3, 2022.

Constitution:

This advisory committee will be constituted by seven members who live or work within the Town of Hartford, including the town health officer. Each member shall have equal weight in discussion and voting.

Charge:

1. To continue to support the work of the Town of Hartford in its ongoing response to the COVID-19 pandemic. This includes offering support to the town and its residents as it begins its transition into the recovery phase of the pandemic. Additionally, this advisory committee will continue to work with area service providers, state officials, and content experts to generate a broad list of strategies for advancing the following goals:

- a. To consider and recommend strategies for continuing to encourage behaviors that reduce the risk of the spread of COVID 19
- b. To consider and recommend strategies for supporting and preserving Hartford's economy and the businesses, families, and individuals that make it up
- d. To consider and recommend strategies for ensuring consistent food supply to Hartford Residents.
- e. To consider strategies for communicating with Hartford residents regarding the COVID-19 outbreak, including the development of communication recommendations to the selectboard for both COVID-19 information, as well as other town information.
- f. To consider opportunities for supporting community health and wellness and providing opportunities for fun by supporting and creating ways for residents to connect and celebrate the resilience of our town.

2. To take actions to advance the goal areas listed above that do not obligate staff time or financial output from the Town, issue official town statements, or necessitate or request a change of activities of Hartford Residents.

3. To collaborate with parallel committees and/or delegates from the Towns of Lebanon, Hanover, Norwich, or other regional towns to discuss possibilities for regional collaboration.

4. To monitor Hartford's response to the Coronavirus outbreak with regards to the above-mentioned goals.

In order to conform to the open meeting laws, committee meetings will be warned, recorded, and open to the public.



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, May 4, 2021
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting was conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

Present via Zoom: Joe Major, Selectboard Vice Chair; Kim Souza, Selectboard Clerk; Ally Tufenkjian, Selectboard Member; Dennis Brown, Selectboard Member; Rachel Edens, Selectboard Member.

Present at Town Hall: Dan Fraser, Selectboard Chair; Tracy Yarlott-Davis, Town Manager; Lana Livingston, Administrative Assistant.

Absent: Julia Dalphin, Selectboard Member

CATV LINK: <http://catv.cablecast.tv/CablecastPublicSite/show/14400?channel=1>

The Chair read this script:

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting.

However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

*a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=810) – click “live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press *9 to raise your hand for public comment.*

b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda. [Instructions have also been provided on the town website on the “Agendas and Minutes.”]

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.

d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

I. Call to Order of the Selectboard Meeting: Selectboard Chair, Dan Fraser called the meeting to order at 6:00 PM.

II. Pledge of Allegiance was recited.

III. Order of Agenda – No changes to the order of the Agenda.

IV. Selectboard

1. Public Comments

Cathy Melocik from Wilder called in to thank Ally Tufenkjian for reading and helping to prepare the statement read at the last Selectboard meeting about denouncing violence against Black, Latinx and Asian people. She also commented on the process for the Norwich School Sewer hookup. She suggested that a community meeting be conducted to gain the public's opinion. She commented on the speed devices that have recently been reestablished in Wilder. Even with those working the traffic is very dangerous. She also expressed her disappointment in Northern Stage for its recent activity of displacing residents in houses they purchased and are having them available for the Northern Stage personnel.

Lannie Collins from Hartford called to say he did receive the information he requested from the Town Manager about how much the Town spent on reimbursement to car owners for towing from the South Main Street parking lot. The lot was needed to be cleared for snow plowing. The Town spent \$1,340. Mr. Collins also expressed his disappointment that this was not brought up in a public forum earlier.

2. **Guest: Congressman Peter Welch.** Congressman Welch joined the meeting to update the Town on the tax aid we will be receiving from the federal government. The town will receive a total of 2.8 million and the school will receive a total of 2.5 million. The funds will be available soon (at least half will be) and we will have until December 2024 to spend it. There are probably rules on what it can be used for and those should be available by the time we receive the funds.

3. **Guest: Martin Prevost, Director of Licensing, Division of Liquor Control**
Mr. Prevost was not able to attend this meeting.

4. Selectboard Comments and Announcements

Kim Souza responded to Cathy Melocik's comments about the Norwich hook up. She agrees that most people really are not in favor of it but wanted to make sure all citizens have a chance to weigh in. Kim also said a big thankyou to the fire department that took care of the Grange Fire. She is very grateful and appreciates all the expertise it takes to control a fire of that size. Joe Major reminded us that it takes a lot of cooperation between several towns to respond to the fire and we are grateful for the support.

5. **Appointments:** None

6. Town Manager's Report:

Grange Building Fire

Thanks to the quick action of residents calling 911, our Fire department and our mutual aid partners from Norwich, Lebanon, and Hanover, there were no other structures involved and no injuries. Hartford Fire and Police continue to work the state officials to determine the cause of the fire. The site remains "as-is" until those investigations are concluded.

Hotel Voucher Program

Town staff, our Health Officer, and Community-Based Organizations like Haven are keeping watch on the changes to the Emergency Voucher program that's been in place for the past year. The State is modifying its eligibility criteria starting July 1, 2021. At this time, the State will also require that individuals will contribute a percentage of their income to the cost of the hoteling and the emergency feeding program that provided meals at hotel locations will conclude. As of April 16th, Hartford had 156 people using this voucher program. At this time, we do not know how many people in Hartford hotels will remain eligible after July 1.

Christian Street Cemetery

Staff continue to work on how to absorb the Christian Street cemetery into Town operations. This includes revenue and expenditure structure in our financial software, contracts with maintenance services, and gaining knowledge on operations, which currently includes selling and managing plots.

Wellness Coordinator

Fire, Police, and I had a great conversation with HCRS to contract with them for a Peer Support contract. This program employs trained staff with lived experience that is relevant to the people they are supporting. This allows them to connect better with individuals who may have apprehension in connecting to those in a more clinical or authoritative position. Peer supporter can help other navigate support programs, connect one-to-one, and encourage an individual to engage with service providers. Peer support has been well documented and studied since the 1960s – HCRS is using this model to reach unhoused people that are overlooked or reticent to get help and support.

Significant Activity Report:

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/210>

7. Board Reports, Motions & Ordinances:

a. On-Street Dining – Town Manager

Link for the full report: <https://www.hartford-vt.org/DocumentCenter/View/5154/050421-Agenda-Memo-On-Street-Dining>

b. Summer Construction – Public Works

Background:

For nearly a decade, the Public Works, Planning, Finance, and Town Manager's office have been working together to develop a critical, shovel ready project valued at nearly \$5,000,000 that will not only update the Town's antiquated subsurface utility infrastructure, but also provide updated placemaking to create a village identity. In 2019, the Town elected to break the street work into two contract phases due to concerns about timing and bid optimization for the large and complicated project. The design phase for this portion of the project is currently finalized and our consultant is completing contract documents for phase two of the street work to be released for bidding, with construction to follow the completion of phase one mid-summer.

Financial Impact:

Our current levels of loan forgiveness cannot be guaranteed if the project were to be delayed as it is on a 'first come first serve' basis per communications with the State of Vermont. Although we are fortunate that we are utilizing money from outside funding sources, they do come with timelines that we are bound to.

Link to the full report: <https://www.hartford-vt.org/DocumentCenter/View/5155/Agenda-Memorandum-for-Summer-Const-Update-050421-rev1>

V. Local Liquor Control Board: Selectboard Chair, Dan Fraser recessed the Selectboard Meeting and opened the Local Liquor Control Board at 7:32 PM.

Renewal: Tuckerbox, 1 South Main Street, White River Junction, VT 05001
(Outside Consumption)

Selectboard Member, Dennis Brown made the motion to approve the Outside Consumption Liquor License for Tuckerbox, 1 South Main Street, White River Junction, VT 05001 for three (3) parking spaces. Selectboard Vice Chair, Joe Major seconded the motion. 4 were in favor, 1-Souza recused and 1-Fraser abstained. The motion Passed.

Selectboard Chair, Dan Fraser closed the Local Liquor Control Board and reopened the Selectboard meeting at 8:02 PM.

IV. Back to Selectboard**7. Board Reports, Motions & Ordinances Continued:**

- c. Senior Center Heat Pump Phase 2 Contract Award - Planning
(motion)

Motion: Selectboard Vice Chair, Joe Major moved to Approve award of the contract to Arc Mechanical Contractors for installation of the Bugbee Senior Center Phase 2 heat pump system in the amount of \$62,264, and authorize the Town Manager to execute the necessary contract and any related documents. Selectboard member, Rachel Edens seconded the motion. All were in favor and the motion passed.

- d. Special Needs Information Program (SNIP) Laura Perez, Executive Director Special Needs Support Center

Director Laura Perez presented to the Board a short video showing what the program does and the support given to the area special needs people. They are now located in White River Junction.

- e. Authorization to Change all Bond and State Revolving Loan Funds
Signature – Finance

**Selectboard Clerk, Kim Souza made the motion to authorize:
Dan Fraser, Board Chair be added as an Authorized Representative
for the following:**

State of VT Revolving Loan Funds

RF2-188-1.0 Mapping
RFI-202-1.0 Mapping
RFI-271-1.0 Combined Sewer Overflow

VMM Bond Bank

2021- SI TIF and Pool Bond

**And for Tracy Yarlott, Town Manager to be added as an
Authorized Representative for the following:**

State of VT Revolving Loan Funds

RF2-188- 1.0 Mapping
RFI-202-1.0 Mapping
RFI-222-3.0 Sewer / Stormwater
RFI-390-3.0 Utility Roadway Improvements
RFI-271-1.0 Combined Sewer Overflow

VMM Bond Bank

2014- S3 TIF
2017- S3 TIF
2020- S2 TIF
2021- SI TIF and Pool

**Selectboard Member, Ally Tufenkjian seconded the motion. 5 were in
favor, 1 abstained – Fraser, and the motion passed.**

- f. Strategic Equity and Inclusion Plan – Joe Major has met with the
Town Manager to discuss data collection practices with the staff. He
also has begun talks with Human Resources to see how training for
the staff would happen.

VI. Commission Meetings Reports:

Ally Tufenkjian reported that Resilient Hartford will have a community meeting on May 12th, 6:30-8:00. This will be a zoom meeting about Clifford Park. Ally also reported from the Emergency Shelter committee. They are looking at micro dwellings. Simon Dennis and Becca White will be attending the next planning meeting to perhaps shift the number of Recreational Vehicles that constitute a campground. Right now, Hartford's number is one. They would like it to at least match the State guidelines. The state voucher program and eligibility guidelines are changing. Also, some hotels are limiting number of voucher holders due to increase in tourism visitors.

Dennis Brown attended the Historic Preservation Commission. They are looking at new projects. One of these may be new and present sugar houses. The committee also is looking at options for railing designs for the Hartford Bridge replacement. The Conservation Commission is working with the Mountain Bike Club – they use our trails. This association with them has been very positive. Also, a report from Matt Osborn is that Green Up Day was a success.

Joe Major reported from Parks and Rec concerning the proposed pool site. Talks with the School Board and the contractor will begin next week. The school has some specific concerns around traffic, equipment and noise. The project is still looking to be finished by October/November of this year.

VII. Consent Agenda: Selectboard Vice Chair, Joe Major made the motion to approve the consent agenda as revised. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 5/1/2021

Approve Meeting Minutes of: 4/20/2021

Approve A/P Manifest of: 4/30/2021 & 5/4/2021

**Selectboard Meeting Dates of: Needs Approval: 6/1, 6/15,
and 6/29/2021**

Already Approved: 5/18/2021

VIII. Adjourn the Selectboard Meeting

Selectboard Clerk, Kim Souza made the motion to adjourn the Selectboard Meeting at 8:45 PM. Selectboard Member, Dennis Brown seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 5/14/21
12:09PM

Payment Manifest
by Vendor ID
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ReportAPINHDPmtByDate

Check Date: 5/14/2021 - 5/14/2021

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
13-0200	TIF TAX REVENUE				
031920	MUDGETT, JENNETT & KROGH-WISNER, PC		5/14/2021		1006
110722	AUDIT SERVICES 09.25 - 10.06 2020 F	0.00	\$5,000.00	0.00	5,000.00
Desc:	AUDIT SERVICES 09.25 - 10.06 2020 F	Acct: 13-500-500-0500	Exp Reimb by TIF Tax Revenue		
Vendor Total:			5,000.00	0.00	5,000.00
13-0200	Revaluation Reserve	Bank Total:	5,000.00		
25-0174	Revaluation Reserve				
009570	CHARLES MERRIMAN, PLC		5/14/2021		1053
52	LEGAL SERVICES	0.00	\$2,475.00	0.00	2,475.00
Desc:	LEGAL SERVICES	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			2,475.00	0.00	2,475.00
25-0174	Highway Infastructure	Bank Total:	2,475.00		
25-0311	Highway Infastructure				
003755	B.U.R. CONSTRUCTION, LLC		5/14/2021		1038
2021-17 B	US RT 5 & SYKES MTN AVE 04.28.2021	80.00	\$80.00	0.00	80.00
Desc:	US RT 5 & SYKES MTN AVE 04.28.2021	Acct: 11-316-017-2011	SIDEWALKS - SYKES AVE		
Vendor Total:			80.00	0.00	80.00
25-0311	Local Option Tax	Bank Total:	80.00		
25-0500	Local Option Tax				
007760	BURLINGTON COMMUNICATIONS		5/14/2021		1020
BCSI9281-1	PS Radio System Project-LOT Funds	0.00	\$156,171.25	0.00	156,171.25
Desc:	PS Radio System Project-LOT Funds	Acct: 25-985-100-0500	Local Option Tax		
Vendor Total:			156,171.25	0.00	156,171.25
25-0500	Waste Water Reserve	Bank Total:	156,171.25		
60-0100	Waste Water Reserve				
001303	ALDRICH + ELLIOTT, PC		5/14/2021		1004
18061.001,79810	WRJ CSO - APR'2021	0.00	\$8,832.44	0.00	8,832.44
Desc:	WRJ CSO - APR'2021	Acct: 60-964-540-0000	WRJ CSO Plan - Services		
Vendor Total:			8,832.44	0.00	8,832.44
60-0100	Quechee WW Capital Reserve	Bank Total:	8,832.44		
65-0100	Quechee WW Capital Reserve				
501936	VIKING-CIVES USA		5/14/2021		1001
4506739-2	Replace dump body on H-6 1/2 purcha	0.00	\$7,725.00	0.00	7,725.00
Desc:	Replace dump body on H-6 1/2 purcha	Acct: 65-964-331-0100	DEPT EQUIP - CAPITAL RESERVE		
Vendor Total:			7,725.00	0.00	7,725.00
65-0100	Quechee Garden Project	Bank Total:	7,725.00		

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Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
73-0100	Quechee Garden Project				
022145	HENDERSON'S TREE SERVICE, LLC	JAMES HENDERSON		5/14/2021	1015
83158	SLOPE-MULCH	0.00	\$265.00	0.00	265.00
Desc:	SLOPE-MULCH	Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT		
Vendor Total:			265.00	0.00	265.00
73-0100	Dog Park		Bank Total:		265.00
73-7302	Dog Park				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES		5/14/2021	1065
9600044482APR'21	TRASH PICK-UP APR'21 - DOG PARK	0.00	\$71.60	0.00	71.60
Desc:	TRASH PICK-UP APR'21 - DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			71.60	0.00	71.60
73-7302	Trees Matter		Bank Total:		71.60
73-7304	Trees Matter				
035050	NORTHERN NURSERIES INC			5/14/2021	1022
21382	MOO PLANT 1CUFT BAG	0.00	\$103.50	0.00	103.50
Desc:	MOO PLANT 1CUFT BAG	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA		
Vendor Total:			103.50	0.00	103.50
73-7304	GENERAL FUND - MASCOMA		Bank Total:		103.50
FUND 1 0	GENERAL FUND - MASCOMA				
001170	AIRGAS, INC.	AIRGAS USA, LLC		5/14/2021	72682
9978999710	CYLINDER RENT	0.00	\$33.30	0.00	33.30
Desc:	CYLINDER RENT	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			33.30	0.00	33.30
001303	ALDRICH + ELLIOTT, PC			5/14/2021	72683
18018.002,79804	SO MAIN ST C #2 DESIGN APR'21	11,427.90	\$11,427.90	0.00	11,427.90
Desc:	Phase 210 - Parking Lot Design	Acct: 13-921-405-0000	Town Square Parking Lot - Engineering		
Desc:	Phase 215 - Design Other	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
Desc:	Phase 230 - Parking Lot Special Ser	Acct: 13-921-405-0000	Town Square Parking Lot - Engineering		
Desc:	Phase 235 - Special Services Other	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
Desc:	Phase 240 - DWGPD PTC Fee	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
001303	ALDRICH + ELLIOTT, PC			5/14/2021	72684
18017.003,79802	SO MAIN ST SEWER C #2 - APR 2021	6,439.16	\$6,439.16	0.00	6,439.16
Desc:	SO MAIN ST SEWER C #2 - APR 2021	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
Desc:	SO MAIN ST SEWER C #2 - APR 2021	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
001303	ALDRICH + ELLIOTT, PC			5/14/2021	72685
18018.003,79846	SO MAIN ST STEP III - APR'21	7,622.76	\$7,622.76	0.00	7,622.76
Desc:	SO MAIN ST STEP III - APR'21	Acct: 50-954-543-0010	CAPITAL -PRE RF3-390-3.0		
Desc:	SO MAIN ST STEP III - APR'21	Acct: 60-965-544-0010	CAPITAL OUTLAY - RF1-222-3.0		
Desc:	SO MAIN ST STEP III - APR'21	Acct: 13-921-360-0100	S. Main St Infrastructure- Construction		
Vendor Total:			25,489.82	0.00	25,489.82

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Check Date: 5/14/2021 - 5/14/2021

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE	5/14/2021		72686
APR'21	AFLAC INS - APRIL 2021	0.00	\$1,588.80	0.00	1,588.80
Desc: AFLAC INS - APRIL 2021		Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
	Vendor Total:		1,588.80	0.00	1,588.80
002965	ATCO INTERNATIONAL		5/14/2021		72687
I0577350	MATERIALS	81.90	\$81.90	0.00	81.90
Desc: MATERIALS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		81.90	0.00	81.90
003450	AUTOZONE		5/14/2021		72688
5120629930	PARTS	0.00	\$47.76	0.00	47.76
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
5120632430	PARTS	0.00	\$30.00	0.00	30.00
Desc: PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		77.76	0.00	77.76
003755	B.U.R. CONSTRUCTION, LLC		5/14/2021		72689
2021-17 A	US RT 5 & SYKES MTN AVE 04.28.2021	130,168.95	\$130,168.95	0.00	130,168.95
Desc: Roundabout Portion		Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
Desc: Sidewalk Portion		Acct: 70-623-318-7021	CONTRACTED SERVICES(GRANT EHI		
	Vendor Total:		130,168.95	0.00	130,168.95
003990	ATG LEBANON, LLC		5/14/2021		72690
R701000763:01	H-3 PARTS/REPAIRS	0.00	\$1,583.12	0.00	1,583.12
Desc: H-3 PARTS/LABOR		Acct: 10-321-318-0000	CONTRACTED SERVICES		
X701004631:01	PARTS	0.00	\$568.13	0.00	568.13
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
X701005087:01	PARTS	0.00	\$371.61	0.00	371.61
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
X701005356:01	PARTS	0.00	\$109.86	0.00	109.86
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		2,632.72	0.00	2,632.72
004648	BAU/HOPKINS		5/14/2021		72691
21-13855	Replace O2 and LEL sensors	2,364.43	\$2,364.43	0.00	2,364.43
Desc: Replace O2 and LEL sensors		Acct: 60-961-318-0000	CONTRACTED SERVICES		
	Vendor Total:		2,364.43	0.00	2,364.43
004854	BENISTAR/HARTFORD	BESTCO HARTFORD	5/14/2021		72692
06012021	RETIREE INS - JUNE 2021	0.00	\$2,089.55	0.00	2,089.55
Desc: Retirees Insurance		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retirees Insurance		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		2,089.55	0.00	2,089.55
005850	BLODGETT SUPPLY CO INC		5/14/2021		72693

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Check Date: 5/14/2021 - 5/14/2021

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	S027187479.001	PARTS	84.01	\$84.01	0.00	84.01
	Desc: PARTS	Acct: 50-954-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:		84.01	0.00	84.01
006100	BMO FINANCIAL GROUP			5/14/2021		72694
	Turner 04/13-27/21	Turner, Joe - VAL	0.00	\$56.25	0.00	56.25
	Desc: VAR-Membership Dues	Acct: 10-174-313-0000		MEMBERSHIP DUES		
	Vail 04/13-27/21	Vail, Brad - PD	0.00	\$919.43	0.00	919.43
	Desc: Enterprise-Detective Car	Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT		
	Desc: Circle K - Fuel	Acct: 10-211-319-0000		EQUIPMENT OPERATION-GAS		
	Desc: BigFatty's-Lunch	Acct: 10-271-311-0000		TRAVEL & MEETINGS		
	Desc: Irving-Fuel	Acct: 10-211-319-0000		EQUIPMENT OPERATION-GAS		
	Walsh 04/13-27/21	Walsh, Dillon - IT	0.00	\$10.00	0.00	10.00
	Desc: STMTP-Fee	Acct: 10-181-318-0000		CONTRACTED SERVICES		
	Delisle 04/13-27/21	Delisle, Jeremy - DPW	515.89	\$800.87	0.00	800.87
	Desc: Amazon-Hard Hats	Acct: 10-325-326-0000		UNIFORMS		
	Desc: Amazon-Hard Hats	Acct: 50-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: Amazon-Hard Hats	Acct: 55-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: Amazon-Hard Hats	Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: Amazon-Hard Hats	Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
	Desc: ABC-NV-W Exam Reg Fee	Acct: 50-954-315-0000		RECRUITMENT & TRAINING		
	Desc: Amazon-Vaccum Cleaner	Acct: 10-321-321-0100		REPAIRS & MAINT-BUILDING		
	Desc: ABC-NV-Training	Acct: 65-963-315-0000		RECRUITMENT & TRAINING		
	Desc: Amazon-Membership	Acct: 65-963-313-0000		MEMBERSHIP DUES		
	Ostrout 04/13-27/21	Ostrout, Gail - FIN	0.00	\$116.82	0.00	116.82
	Desc: Subway-Appreciation Dispatch Week	Acct: 10-171-311-0000		TRAVEL & MEETINGS		
	Perry 04/13-27/21	Perry, Diane - PD	0.00	\$16.98	0.00	16.98
	Desc: Amazon-Paper Measuring Rulers	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
	Tracy 04/13-27/21	Yarlott-Davis, Tracy - TM	0.00	\$69.12	0.00	69.12
	Desc: Luncheon Meeting	Acct: 10-121-311-0000		TRAVEL & MEETINGS		
		Vendor Total:		1,989.47	0.00	1,989.47
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC		5/14/2021		72695
	70305725	RETURNS - CREDIT ON STATEMENT 0	0.00	\$-18.00	0.00	-18.00
	Desc: RETURNS - CREDIT ON STATEMENT 05.01	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	84030478	MEDICAL SUPPLIES	0.00	\$14.58	0.00	14.58
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	84030479	MEDICAL SUPPLIES	0.00	\$8.09	0.00	8.09
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	84040113	MEDICAL SUPPLIES	0.00	\$789.93	0.00	789.93
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	84041756	MEDICAL SUPPLIES	0.00	\$35.45	0.00	35.45
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	84041757	MEDICAL SUPPLIES	0.00	\$26.04	0.00	26.04
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
		Vendor Total:		856.09	0.00	856.09
006905	BP HARTFORD LLC			5/14/2021		72696

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39	SOLAR CREDITS - APRIL 2021	1,093.96	\$1,559.40	0.00	1,559.40
Desc: SOLAR CREDITS - APRIL 2021		Acct: 10-321-329-0000	ELECTRICITY		
Desc: SOLAR CREDITS - APRIL 2021		Acct: 60-961-329-0000	ELECTRICITY		
Vendor Total:			1,559.40	0.00	1,559.40
006995	R.C. BRAYSHAW & COMPANY, INC	R.C. BRAYSHAW & COMPANY, INC		5/14/2021	72697
77412-1	ADDITIONAL COMPUTER LABOR	0.00	\$50.00	0.00	50.00
Desc: ADDITIONAL COMPUTER LABOR		Acct: 10-511-312-0000	ADVERTISING		
Vendor Total:			50.00	0.00	50.00
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S		5/14/2021	72698
48629	GAS	0.00	\$8.00	0.00	8.00
Desc: GAS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			8.00	0.00	8.00
007760	BURLINGTON COMMUNICATIONS			5/14/2021	72699
BCS8249	RADIO MAINTENANCE CONTRACT	0.00	\$140.00	0.00	140.00
Desc: RADIO MAINTENANCE CONTRACT		Acct: 10-271-318-0000	CONTRACTED SERVICES		
BCS8250	AVETEC EQUIP MAINTENANCE CONTRACT	0.00	\$450.00	0.00	450.00
Desc: AVETEC EQUIP MAINTENANCE CONTRACT		Acct: 10-271-318-0000	CONTRACTED SERVICES		
Vendor Total:			590.00	0.00	590.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		5/14/2021	72700
1902131365	GLOVES	450.00	\$450.00	0.00	450.00
Desc: GLOVES		Acct: 60-965-417-0017	EXTRAORDINARY EXP : COVID-19		
4082811741	UNIFORM	106.56	\$106.56	0.00	106.56
Desc: UNIFORM		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4082811768	UNIFORM	80.20	\$80.20	0.00	80.20
Desc: UNIFORM		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4082811823	UNIFORM	0.00	\$240.61	0.00	240.61
Desc: UNIFORM		Acct: 10-325-326-0000	UNIFORMS		
4083422419	UNIFORM	106.56	\$106.56	0.00	106.56
Desc: UNIFORM		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4083422438	UNIFORM	80.20	\$80.20	0.00	80.20
Desc: UNIFORM		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4083422496	UNIFORM	0.00	\$240.61	0.00	240.61
Desc: UNIFORM		Acct: 10-325-326-0000	UNIFORMS		
4083658090	UNIFORM	53.12	\$53.12	0.00	53.12
Desc: UNIFORM		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
Vendor Total:			1,357.86	0.00	1,357.86
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER		5/14/2021	72701
446268	PARTS	0.00	\$86.81	0.00	86.81
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
446297	PARTS	0.00	\$149.75	0.00	149.75
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
446398	PARTS	0.00	\$142.35	0.00	142.35
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

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Vendor Total:				378.91	0.00	378.91
010832	COMCAST			5/14/2021		72702
0042221MAY'21	INTERNET		0.00	\$48.47	0.00	48.47
Desc: INTERNET		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
Vendor Total:				48.47	0.00	48.47
012665	DANIELS, WANDA		WANDA DANIELS	5/14/2021		72703
MAY'21	Ret and Reimb May 21		0.00	\$229.17	0.00	229.17
Desc: Ret and Reimb May 21		Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
Vendor Total:				229.17	0.00	229.17
013680	GARTH BROOKS		DESORCIE EMERGENCY PRODUCTS LLC	5/14/2021		72704
16779	PARTS		0.00	\$348.00	0.00	348.00
Desc: PARTS		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
16818	SERVICE CALL: E3 REAR TANK DUMP		0.00	\$293.50	0.00	293.50
Desc: SERVICE CALL: E3 REAR TANK DUMP		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:				641.50	0.00	641.50
015500	ENDYNE, INC			5/14/2021		72705
369773	WRJ WEEKLY ANALYSIS		90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000		CONTRACTED SERVICES		
369774	WSID 5319 HTFD WAT TC		72.00	\$72.00	0.00	72.00
Desc: WSID 5319 HTFD WAT TC		Acct: 50-954-318-0000		CONTRACTED SERVICES		
369775	WSID 5320 QUE CTRL TC		18.00	\$18.00	0.00	18.00
Desc: WSID 5320 QUE CTRL TC		Acct: 55-954-318-0000		CONTRACTED SERVICES		
369157	WRJ WEEKLY ANALYSIS		90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000		CONTRACTED SERVICES		
369278	WRJ ANNUAL EFFLUENT		205.00	\$205.00	0.00	205.00
Desc: WRJ ANNUAL EFFLUENT		Acct: 60-961-318-0000		CONTRACTED SERVICES		
369542	WRJ ANNUAL EFFLUENT		205.00	\$205.00	0.00	205.00
Desc: WRJ ANNUAL EFFLUENT		Acct: 60-961-318-0000		CONTRACTED SERVICES		
Vendor Total:				680.00	0.00	680.00
015610	ENVIRONMENTAL RESOURCE ASSOC		ENVIRONMENTAL RESOURCE ASSOC	5/14/2021		72706
968403	CHEMICALS		453.83	\$453.83	0.00	453.83
Desc: CHEMICALS		Acct: 60-961-318-0000		CONTRACTED SERVICES		
Vendor Total:				453.83	0.00	453.83
016080	CONSOLIDATED COMMUNICATIONS			5/14/2021		72707
11833807752APR'21	WRJ WAT TANKS		334.41	\$334.41	0.00	334.41
Desc: WRJ WAT TANKS		Acct: 50-954-324-0000		TELEPHONE		
12615510982APR'21	QUECHEE WATER		89.08	\$89.08	0.00	89.08
Desc: QUECHEE WATER		Acct: 55-953-324-0000		TELEPHONE		
13444320594APR'21	RADIO CIRCUITS		0.00	\$522.39	0.00	522.39
Desc: RADIO CIRCUITS		Acct: 10-271-320-0100		EQUIP OPERATION-COMMUNICATION		
Vendor Total:				945.88	0.00	945.88

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016390	FASTENAL COMPANY				5/14/2021	72708
	NHWES88635	SAFETY GLASSES	0.00	\$67.25	0.00	67.25
	Desc: SAFETY GLASSES		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	NHWES89151	PARTS	40.80	\$40.80	0.00	40.80
	Desc: PARTS		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	NHWES89157	PARTS	0.00	\$109.39	0.00	109.39
	Desc: PARTS		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	NHWES89231	PARTS	0.00	\$53.51	0.00	53.51
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	NHWES89249	PARTS	53.40	\$53.40	0.00	53.40
	Desc: PARTS		Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:			324.35	0.00	324.35
016540	FERGUSON ENTERPRISES, INC		FERGUSON WATERWORKS #591 #576		5/14/2021	72709
	1012703	12 METER HORN	780.00	\$780.00	0.00	780.00
	Desc: 12 METER HORN		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	1018759	PARTS	33.78	\$33.78	0.00	33.78
	Desc: PARTS		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			813.78	0.00	813.78
016900	FIRE TECH & SAFETY				5/14/2021	72710
	195115	SCBA PARTS	0.00	\$167.70	0.00	167.70
	Desc: SCBA PARTS		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Vendor Total:			167.70	0.00	167.70
017100	FISHER SCIENTIFIC CO				5/14/2021	72711
	1247524	PARTS	60.45	\$60.45	0.00	60.45
	Desc: PARTS		Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			60.45	0.00	60.45
017110	FISHER AUTO PARTS, INC				5/14/2021	72712
	301-069433	PARTS	41.80	\$41.80	0.00	41.80
	Desc: PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
	301-069619	PARTS	7.68	\$7.68	0.00	7.68
	Desc: PARTS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	301-069835	PARTS	0.00	\$13.76	0.00	13.76
	Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	301-070546	PARTS	109.24	\$109.24	0.00	109.24
	Desc: PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	STMT 05.01.2021	PARTS-AMOUNT DUE FROM STATEME	0.00	\$105.61	0.00	105.61
	Desc: PARTS-AMOUNT DUE FROM STATEMENT		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			278.09	0.00	278.09
017300	FOGG'S HARDWARE & BUILDING				5/14/2021	72713
	17700/6	MATERIALS	0.00	\$50.67	0.00	50.67
	Desc: MATERIALS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	17703/6	PARTS	19.96	\$19.96	0.00	19.96

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	Desc: PARTS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
17720/6		MATERIALS	0.00	\$62.98	0.00	62.98
	Desc: MATERIALS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
17785/6		PARTS	0.00	\$6.59	0.00	6.59
	Desc: PARTS		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
17839/6		PARTS	40.86	\$59.31	0.00	59.31
	Desc: PARTS		Acct: 30-971-321-0200	REPAIRS & MAINT - GROUNDS		
	Desc: PARTS		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
17855/6		MATERIALS	0.00	\$25.33	0.00	25.33
	Desc: MATERIALS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
17858/6		PARTS	12.88	\$12.88	0.00	12.88
	Desc: PARTS		Acct: 30-971-321-0200	REPAIRS & MAINT - GROUNDS		
18068/6		PARTS	1.98	\$1.98	0.00	1.98
	Desc: PARTS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
18476/6		MATERIALS	45.73	\$45.73	0.00	45.73
	Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
18612/6		PARTS	0.00	\$13.99	0.00	13.99
	Desc: PARTS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		299.42	0.00	299.42
017850	GALLS, LLC			5/14/2021		72714
018210750		CLOTHING ALLOWANCE-VAIL	0.00	\$79.54	0.00	79.54
	Desc: CLOTHING ALLOWANCE-VAIL		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
018254054		CLOTHING ALLOWANCE-SOLOMITA	0.00	\$143.43	0.00	143.43
	Desc: CLOTHING ALLOWANCE-SOLOMITA		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
		Vendor Total:		222.97	0.00	222.97
018990	GORHAM SAVINGS LEASING GROUP LLC	GORHAM LEASING GROUP, LLC		5/14/2021		72715
VT1959,04.26.21		MORPHO TRAK FINGERPRINT STATIO	0.00	\$5,051.28	0.00	5,051.28
	Desc: MORPHO TRAK FINGERPRINT STATION		Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
		Vendor Total:		5,051.28	0.00	5,051.28
019390	GRAINGER			5/14/2021		72716
9890254429		MATERIALS	29.15	\$29.15	0.00	29.15
	Desc: MATERIALS		Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
		Vendor Total:		29.15	0.00	29.15
019392	GREGG NALETTE	GRANDSTAND APPAREL		5/14/2021		72717
4022		VENTURES SHIRTS	0.00	\$100.00	0.00	100.00
	Desc: VENTURES SHIRTS		Acct: 10-514-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4023		SOFTBALL SHIRTS	0.00	\$378.00	0.00	378.00
	Desc: SOFTBALL SHIRTS		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
4024		COACHES SHIRTS	0.00	\$312.00	0.00	312.00
	Desc: COACHES SHIRTS		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
		Vendor Total:		790.00	0.00	790.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		5/14/2021		72718
04832000006APR'21	S MAIN ST PUMP STN - WW		118.18	\$118.18	0.00	118.18

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	Desc: S MAIN ST PUMP STN - WW	Acct: 60-964-329-0000		ELECTRICITY		
09832000005	APR'21 BRIGGS PARK - MAIN ST - REC	0.00	\$21.56	0.00	21.56	
	Desc: BRIGGS PARK - MAIN ST - REC	Acct: 10-521-329-0000		ELECTRICITY		
13611000004	APR'21 HARTFORD VILLAGE STLGHT-HWY	0.00	\$48.53	0.00	48.53	
	Desc: HARTFORD VILLAGE STLGHT-HWY	Acct: 10-314-329-0000		ELECTRICITY		
20822960512	APR'21 1732 QUECHEE MAIN ST	0.00	\$31.76	0.00	31.76	
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000		ELECTRICITY		
33490000008	APR'21 DEPOT ST SIDEWALK	0.00	\$50.93	0.00	50.93	
	Desc: DEPOT ST SIDEWALK	Acct: 10-314-329-0000		ELECTRICITY		
34926000000	APR'21 PARK/LEHMAN BRIDGE	0.00	\$94.24	0.00	94.24	
	Desc: PARK/LEHMAN BRIDGE	Acct: 10-314-329-0000		ELECTRICITY		
36340000003	APR'21 FROST PARK A STREET	0.00	\$21.56	0.00	21.56	
	Desc: FROST PARK A STREET	Acct: 10-521-329-0000		ELECTRICITY		
37762000000	APR'21 N MAIN ST-TRAFFIC LIGHT	0.00	\$38.57	0.00	38.57	
	Desc: N MAIN ST-TRAFFIC LIGHT	Acct: 10-314-329-0000		ELECTRICITY		
39065357434	APR'21 CURRIER ST - LAMP POST STREET LIGHT	0.00	\$43.18	0.00	43.18	
	Desc: CURRIER ST - LAMP POST STREET LIGHT	Acct: 10-314-329-0000		ELECTRICITY		
44390000006	APR'21 BILLINGS FARM RD	0.00	\$55.55	0.00	55.55	
	Desc: BILLINGS FARM RD	Acct: 10-314-329-0000		ELECTRICITY		
49762000005	APR'21 BRIDGE ST PUMP STN - WW	113.61	\$113.61	0.00	113.61	
	Desc: BRIDGE ST PUMP STN - WW	Acct: 60-961-329-0000		ELECTRICITY		
59511000008	APR'21 CAMPBELL ST - PUMP STN	55.73	\$55.73	0.00	55.73	
	Desc: CAMPBELL ST - PUMP STN	Acct: 50-954-329-0000		ELECTRICITY		
67700100000	APR'21 RT 5 POLE 95	0.00	\$28.25	0.00	28.25	
	Desc: RT 5 POLE 95	Acct: 10-314-329-0000		ELECTRICITY		
74856156851	APR'21 97 S MAIN ST CHARGING STN	0.00	\$126.29	0.00	126.29	
	Desc: 97 S MAIN ST CHARGING STN	Acct: 10-314-329-0100		ELECTRICITY - CHARGING STATION		
77700100009	APR'21 POLE 1 PLEASANT VIEW	0.00	\$44.47	0.00	44.47	
	Desc: POLE 1 PLEASANT VIEW	Acct: 10-314-329-0000		ELECTRICITY		
78840100008	APR'21 RAILRD ROW ENGINE 494	0.00	\$66.60	0.00	66.60	
	Desc: RAILRD ROW ENGINE 494	Acct: 10-521-329-0000		ELECTRICITY		
87700100008	APR'21 CHRISTIAN ST POLE	0.00	\$25.43	0.00	25.43	
	Desc: CHRISTIAN ST POLE	Acct: 10-314-329-0000		ELECTRICITY		
89290000002	APR'21 HEMLOCK RIDGE VAULT	42.99	\$42.99	0.00	42.99	
	Desc: HEMLOCK RIDGE VAULT	Acct: 50-954-329-0000		ELECTRICITY		
91611000000	APR'21 FERRY RD - SEWER PUMP	154.54	\$154.54	0.00	154.54	
	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000		ELECTRICITY		
97762000004	APR'21 N MAIN STREET LIGHTS-HWY	0.00	\$48.34	0.00	48.34	
	Desc: N MAIN STREET LIGHTS-HWY	Acct: 10-314-329-0000		ELECTRICITY		
98340000003	APR'21 A ST PUMP STN - WW	28.75	\$28.75	0.00	28.75	
	Desc: A ST PUMP STN - WW	Acct: 60-964-329-0000		ELECTRICITY		
98490000001	APR'21 ELM/GILLETTE ST	57.94	\$57.94	0.00	57.94	
	Desc: ELM/GILLETTE ST	Acct: 60-964-329-0000		ELECTRICITY		
Vendor Total:			1,317.00	0.00	1,317.00	
020135	GREENMAN-PEDERSEN, INC			5/14/2021	72719	
310013	HTFD STP 0113(59)S INV#12 JAN'21		11,524.57	\$11,524.57	0.00	11,524.57
	Desc: HTFD STP 0113(59)S INV#12 JAN'21	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5			

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Vendor Total:			11,524.57	0.00	11,524.57
020400	HACH COMPANY		5/14/2021		72720
12381752	CHEMICALS	456.49	\$456.49	0.00	456.49
Desc:	CHEMICALS	Acct: 50-952-340-0000	CHEMICALS		
Vendor Total:			456.49	0.00	456.49
020610	HANNUX, SHAWN	SHAWN HANNUX	5/14/2021		72721
PO#8762	TUITION REIMBURSEMENT	0.00	\$920.00	0.00	920.00
Desc:	TUITION REIMBURSEMENT	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			920.00	0.00	920.00
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD	5/14/2021		72722
310025,00353194	1010 MAPLE STREET DOG PARK	0.00	\$40.99	0.00	40.99
Desc:	1010 MAPLE STREET DOG PARK	Acct: 10-521-328-0000	WATER		
312650,00353196	812 VA CUTOFF RD	0.00	\$863.47	0.00	863.47
Desc:	812 VA CUTOFF RD	Acct: 10-221-328-0000	WATER		
Desc:	812 VA CUTOFF RD	Acct: 10-211-328-0000	WATER		
Desc:	812 VA CUTOFF RD	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
410069,00353872	1741 QUE MAIN STREET	0.00	\$70.64	0.00	70.64
Desc:	1741 QUE MAIN STREET	Acct: 10-521-328-0000	WATER		
410070,00353871	1732 QUECHEE MAIN STREET	0.00	\$70.64	0.00	70.64
Desc:	1732 QUECHEE MAIN STREET	Acct: 10-521-328-0000	WATER		
410265,00353874	131 WILLARD RD FIRE STATION	0.00	\$288.59	0.00	288.59
Desc:	131 WILLARD RD FIRE STATION	Acct: 10-221-328-0000	WATER		
410439,00353873	VILLAGE GREEN	0.00	\$70.64	0.00	70.64
Desc:	VILLAGE GREEN	Acct: 10-521-328-0000	WATER		
411270,00353870	142 IZZO PLACE	920.39	\$920.39	0.00	920.39
Desc:	142 IZZO PLACE	Acct: 65-963-328-0000	WATER		
310020,00353195	1014 MAPLE STREET WATSON FIELD	0.00	\$54.64	0.00	54.64
Desc:	1014 MAPLE STREET WATSON FIELD	Acct: 10-521-328-0000	WATER		
Vendor Total:			2,380.00	0.00	2,380.00
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL	5/14/2021		72723
2021 Taxes#6	FYE 2021 Taxes Paymet # 6	0.00	\$2,500,000.00	0.00	2,500,000.00
Desc:	FYE 2021 Taxes Paymet # 6	Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			2,500,000.00	0.00	2,500,000.00
021709	HARTFORD YOUTH LACROSSE CLUB		5/14/2021		72724
PO#8741	2021 Youth Lacrosse Payment	0.00	\$3,825.00	0.00	3,825.00
Desc:	2021 Youth Lacrosse Payment	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,825.00	0.00	3,825.00
021736	HARVEY, LUCAS	LUCAS HARVEY	5/14/2021		72725
04.29.2021	REFUND-WIRING	0.00	\$7.96	0.00	7.96
Desc:	REFUND - WIRING	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			7.96	0.00	7.96

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022703	HILL, MARY	MARY HILL	5/14/2021		72726
MAY'21	Ret Reimburse May 21	0.00	\$325.89	0.00	325.89
Desc:	Ret Reimburse May 21	Acct: 10-151-418-0100	Retirees		
Vendor Total:			325.89	0.00	325.89
022810	HOCKEY BOARD DOCTOR		5/14/2021		72727
3247	Dasher board cleaning	0.00	\$680.00	0.00	680.00
Desc:	Dasher board cleaning	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Desc:	Dasher board cleaning - CHEMICLAS	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			680.00	0.00	680.00
023122	HORIZON BUSINESS GROUP, LLC		5/14/2021		72728
225563	MEDICAL SUPPLIES	0.00	\$348.70	0.00	348.70
Desc:	MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			348.70	0.00	348.70
023250	HUBERT'S OF WEST LEBANON INC		5/14/2021		72729
758441	UNIFORM - K.H.	0.00	\$44.99	0.00	44.99
Desc:	UNIFORM - K.H.	Acct: 10-521-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
94037	UNIFORM - K.H.	0.00	\$199.95	0.00	199.95
Desc:	UNIFORM - K.H.	Acct: 10-521-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			244.94	0.00	244.94
023473	INGRAM LIBRARY SERVICES LLC		5/14/2021		72730
52687485	BOOKS	0.00	\$30.58	0.00	30.58
Desc:	BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
52753639	BOOKS	0.00	\$17.80	0.00	17.80
Desc:	BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
52753640	BOOKS	0.00	\$235.94	0.00	235.94
Desc:	BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
52806477	BOOKS	0.00	\$26.99	0.00	26.99
Desc:	BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			311.31	0.00	311.31
023485	INSTRUMART		5/14/2021		72731
IN584468	REA SENSORS	0.00	\$214.50	0.00	214.50
Desc:	REA SENSORS	Acct: 10-221-331-0300	HAZMAT EQUIPMENT		
Vendor Total:			214.50	0.00	214.50
024800	JOE'S EQUIPMENT SERVICE		5/14/2021		72732
2-137586	Backpack blower and trimmer	933.76	\$933.76	0.00	933.76
Desc:	Backpack blower and trimmer	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			933.76	0.00	933.76
025180	K&W TIRE COMPANY, INC		5/14/2021		72733
42964	TIRE CHANGEOVER	88.83	\$88.83	0.00	88.83
Desc:	TIRE CHANGEOVER	Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		

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Vendor Total:			88.83	0.00	88.83
026040	KOFILE TECHNOLOGIES	KOFILE TECHNOLOGIES	5/14/2021		72734
INV-KT-000972	SUPPLIES	0.00	\$1,771.63	0.00	1,771.63
Desc: 6 LAND RECORDS 587-592		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Desc: 6 REAMS RECORDING PAPER		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,771.63	0.00	1,771.63
027402	LEBANON, CITY OF	CITY OF LEBANON	5/14/2021		72735
TS373830, TS373838	Disposal fee for Watson parking bar	0.00	\$516.00	0.00	516.00
Desc: Disposal fee for Watson parking bar		Acct: 10-521-318-0000	CONTRACTED SERVICES		
APR'21	TIPPING FEES APR'21	7,306.07	\$7,306.07	0.00	7,306.07
Desc: TIPPING FEES APR'21		Acct: 30-974-318-0000	CONTRACTED SERVICES		
Vendor Total:			7,822.07	0.00	7,822.07
027403	LEBANON, CITY OF	CITY OF LEBANON	5/14/2021		72736
APR'21	Grit disposal for April 2021	5,591.13	\$5,591.13	0.00	5,591.13
Desc: Grit disposal for April 2021		Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			5,591.13	0.00	5,591.13
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	5/14/2021		72737
4484213,27692	#2 OIL 700G@\$1.5063 173 AIRPORT R	0.00	\$1,075.41	0.00	1,075.41
Desc: #2 OIL 700G@\$1.5063 173 AIRPORT RD		Acct: 10-321-327-0000	BUILDING HEAT		
4935943,58623	PROPANE 102.6@\$1.234 BUGBEE	0.00	\$128.66	0.00	128.66
Desc: PROPANE 102.6@\$1.234 BUGBEE		Acct: 10-421-329-0000	ELECTRICITY / GAS		
Vendor Total:			1,204.07	0.00	1,204.07
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO	5/14/2021		72738
MAY'21	LIFE INS - MAY 2021	373.91	\$2,218.16	0.00	2,218.16
Desc: Life and AD&D Insurance		Acct: 10-121-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-121-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-151-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-151-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-171-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-171-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-174-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-174-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-175-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-175-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-181-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-181-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-211-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-211-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-221-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-221-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-271-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-271-270-0000	AD&D		
Desc: Life and AD&D Insurance		Acct: 10-312-240-0000	LIFE INSURANCE		
Desc: Life and AD&D Insurance		Acct: 10-312-270-0000	AD&D		

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	Desc: Life and AD&D Insurance	Acct: 10-321-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-321-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 10-325-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-325-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 10-511-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-511-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 10-514-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-514-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 10-530-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-530-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 10-621-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-621-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 10-622-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 10-622-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 30-971-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 30-971-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 30-975-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 30-975-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 50-954-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 50-954-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 50-955-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 50-955-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 55-955-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 55-955-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 60-961-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 60-961-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 60-965-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 60-965-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 65-963-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 65-963-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 65-965-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 65-965-270-0000	AD&D		
Vendor Total:			2,218.16	0.00	2,218.16
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN	5/14/2021		72739
MAR-MAY'21	Ret and spouse reimburse Mar Apr Ma	0.00	\$2,065.09	0.00	2,065.09
Desc: Ret and spouse reimburse Mar Apr Ma	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			2,065.09	0.00	2,065.09
029806	MASCOMA SAVINGS BANK		5/14/2021		72740
05.13.2021	Transfer Prefunding from old acct H	0.00	\$37,614.00	0.00	37,614.00
Desc: Transfer Prefunding from old acct H	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
Vendor Total:			37,614.00	0.00	37,614.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	5/14/2021		72741
219941289	PRINTER INK	0.00	\$806.79	0.00	806.79
Desc: PRINTER INK	Acct: 10-271-323-0000	MATERIAL & SUPPLIES			
Desc: PRINTER INK	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
219971082	PRINTER INK	0.00	\$209.85	0.00	209.85
Desc: PRINTER INK	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			

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	Desc: PRINTER INK	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
219721231	WATER	13.98	\$13.98	0.00	13.98
	Desc: WATER	Acct: 30-971-328-0000	WATER		
	Desc: WATER	Acct: 30-974-328-0000	WATER		
Vendor Total:			1,030.62	0.00	1,030.62
030240	MCNALL, GLENN A	GLENN A MCNALL		5/14/2021	72742
2021-3	CARD MAKING WKSHOP 04.28	0.00	\$128.00	0.00	128.00
	Desc: CARD MAKING WKSHOP 04.28	Acct: 10-515-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			128.00	0.00	128.00
031390	MODERN CLEANERS & TAILORS, INC			5/14/2021	72743
APR'21	MONTHLY DRCLEANING	0.00	\$512.50	0.00	512.50
	Desc: MONTHLY DRCLEANING	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: MONTHLY DRCLEANING	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Vendor Total:			512.50	0.00	512.50
031441	MONAGHAN SAFAR DUCHAM PLLC			5/14/2021	72744
17135	LEGAL SERVICES-IUPE 2020 NEGOTIA	0.00	\$437.50	0.00	437.50
	Desc: LEGAL SERVICES-IUPE 2020 NEGOTIATIO	Acct: 10-141-318-0000	CONTRACTED SERVICES		
17136	LEGAL SERVICES-GENERAL MATTER\$	0.00	\$175.00	0.00	175.00
	Desc: LEGAL SERVICES-GENERAL MATTERS	Acct: 10-141-318-0000	CONTRACTED SERVICES		
17137	LEGAL SERVICES = BCS RADIO	0.00	\$300.00	0.00	300.00
	Desc: LEGAL SERVICES = BCS RADIO	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Desc: LEGAL SERVICES = BCS RADIO	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Vendor Total:			912.50	0.00	912.50
031660	MORE WASTE SOLUTIONS LLC	MORE WASTE SOLUTIONS LLC		5/14/2021	72745
40725	TRASH PICKUP JAN-APR 2021	0.00	\$80.00	0.00	80.00
	Desc: TRASH PICKUP JAN-APR 2021	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			80.00	0.00	80.00
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC		5/14/2021	72746
8230277560	NIBRS MAINTENANCE,FIELD REPORT-	0.00	\$1,446.29	0.00	1,446.29
	Desc: NIBRS MAINTENANCE,FIELD REPORT-WIND	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
Vendor Total:			1,446.29	0.00	1,446.29
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC		5/14/2021	72747
IN1570357	JOB SHIRTS/POLOS/HOODIE/PANTS	0.00	\$55.50	0.00	55.50
	Desc: JOB SHIRTS/POLOS/HOODIE/PANTS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
IN1575054	JOB SHIRTS/POLOS/HOODIE/PANTS	0.00	\$159.31	0.00	159.31
	Desc: JOB SHIRTS/POLOS/HOODIE/PANTS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Vendor Total:			214.81	0.00	214.81
032104	MVP SELECT CARE INC.			5/14/2021	72748
2021-04	APR 2021 - HRA/FSA MONTHLY FEE	30.67	\$205.00	0.00	205.00
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-121-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		

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	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-151-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-171-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-174-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-175-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-181-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-211-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-221-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-271-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-312-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-312-418-0100	Retiree Health Insurance		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-321-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-325-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-511-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-530-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 10-622-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 30-975-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 30-975-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 50-954-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 50-955-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 55-955-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 60-961-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 60-965-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 65-963-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 65-965-220-0000	HEALTH INSURANCE		
	Desc: APR 2021 - HRA/FSA MONTHLY FEE	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			205.00	0.00	205.00
032125	NADEAU, DAWNA	DAWNA NADEAU	5/14/2021		72749
04.14.2021	REIMBURSEMENT - DENTAL DEDUCTI	0.00	\$25.00	0.00	25.00
	Desc: REIMBURSEMENT - DENTAL DEDUCTIBALE	Acct: 10-171-230-0000	DENTAL		
Vendor Total:			25.00	0.00	25.00
033430	NEW ENGLAND LASER & TRANSIT COMPAN	NEW ENGLAND LASER & TRANSIT COMPANY/14/2021			72750
16633	SERVICE FEE	176.00	\$176.00	0.00	176.00
	Desc: SERVICE FEE	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	Desc: SERVICE FEE	Acct: 55-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			176.00	0.00	176.00
034925	NORTHEAST RESOURCE RECOVERY ASSC		5/14/2021		72751
77819	Disposal of tires	2,217.50	\$2,217.50	0.00	2,217.50

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	Desc:	Disposal of tires	Acct:	30-971-318-0000	CONTRACTED SERVICES		
78931		Clean Glass		255.20	\$255.20	0.00	255.20
	Desc:	Clean glass	Acct:	30-971-318-0000	CONTRACTED SERVICES		
78283		Clean Glass		208.00	\$208.00	0.00	208.00
	Desc:	Clean Glass	Acct:	30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,680.70	0.00	2,680.70	
035000	NORTHEAST WASTE SERVICES		CASELLA WASTE SYSTEMS		5/14/2021	72752	
0641668	MSW&RECYCLE - APR'21			2,869.60	\$2,869.60	0.00	2,869.60
	Desc:	MSW transport	Acct:	30-974-318-0000	CONTRACTED SERVICES		
	Desc:	Recyc transport	Acct:	30-971-318-0000	CONTRACTED SERVICES		
	Desc:	Recyc process	Acct:	30-971-318-0000	CONTRACTED SERVICES		
	Desc:	Compost/wood service	Acct:	30-971-318-0000	CONTRACTED SERVICES		
0641727	RECYCLING - APR'21			18,637.39	\$18,637.39	0.00	18,637.39
	Desc:	Curbside recyc Monthly charge April	Acct:	30-931-318-0000	CONTRACTED SERVICES		
	Desc:	Curbside disposal monthly charge Ap	Acct:	30-931-318-0000	CONTRACTED SERVICES		
Vendor Total:				21,506.99	0.00	21,506.99	
035002	CASELLA WASTE MANAGEMENT, INC		CASELLA WASTE SERVICES		5/14/2021	72753	
9600004148APR'21	TRASH PICK UP - APR'21 BUGBEE			0.00	\$274.00	0.00	274.00
	Desc:	TRASH PICK UP - APR'21 BUGBEE	Acct:	10-421-318-0000	CONTRACTED SERVICES		
9600004155APR'21	TRASH PICK UP - APR'21			0.00	\$246.76	0.00	246.76
	Desc:	TRASH PICK UP	Acct:	10-211-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICK UP	Acct:	10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc:	TRASH PICKUP	Acct:	10-221-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICKUP-STATION 2	Acct:	10-221-318-0000	CONTRACTED SERVICES		
9600291752APR'21	TRASH PICK-UP APR'21 - WABA/PARK			0.00	\$128.13	0.00	128.13
	Desc:	TRASH PICK-UP APR'21 - WABA/PARK	Acct:	10-521-318-0000	CONTRACTED SERVICES		
Vendor Total:				648.89	0.00	648.89	
035050	NORTHERN NURSERIES INC				5/14/2021	72754	
24552	MULCH			0.00	\$76.00	0.00	76.00
	Desc:	Mulch	Acct:	10-527-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				76.00	0.00	76.00	
035550	NUNEZ, JOHN T		JOHN T NUNEZ		5/14/2021	72755	
MAY'21	Ret Reimburse and spouse May 21			0.00	\$191.80	0.00	191.80
	Desc:	Ret Reimburse and spouse May 21	Acct:	10-511-418-0100	Retiree Health Insurance		
Vendor Total:				191.80	0.00	191.80	
037040	PEOPLE'S UNITED BANK				5/14/2021	72757	
HT02-05032021	2004 RF3-069 WILDER WELL LOAN			173,936.59	\$173,936.59	0.00	173,936.59
	Desc:	RF3-069 Principal	Acct:	50-954-542-0101	DEBT PRINCIPAL RF3-069		
	Desc:	RF3-069 Interest	Acct:	50-954-542-0100	DEBT INTEREST RF3-069		
	Desc:	RF3-069 Admin Fee	Acct:	50-954-542-0102	DEBT ADMIN FEE RF3-069		
037040	PEOPLE'S UNITED BANK				5/14/2021	72756	
TH09-05032021	AR1-099 WWTF REV LOAN			426,602.63	\$426,602.63	0.00	426,602.63
	Desc:	AR1-099 Principal	Acct:	60-961-542-0100	DEBT PRINCIPAL- AR1-099		

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	Desc:	AR1-099 Admin Fee	Acct:	60-961-542-0102	DEBT ADMIN FEES- AR1-099		
		Vendor Total:		600,539.22	0.00	600,539.22	
037276	PETE'S TIRE BARN, INC				5/14/2021	72758	
	267485	TIRE ROTATION		0.00	\$72.00	0.00	72.00
	Desc:	TIRE ROTATION	Acct:	10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
	267483	PARTS		0.00	\$31.00	0.00	31.00
	Desc:	PARTS	Acct:	10-221-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		103.00	0.00	103.00	
037450	PIKE INDUSTRIES INC				5/14/2021	72759	
	1124907	STONE		193.61	\$193.61	0.00	193.61
	Desc:	STONE	Acct:	50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
		Vendor Total:		193.61	0.00	193.61	
037475	PINE STATE ELEVATOR CO				5/14/2021	72760	
	10476361	ELEVATOR SERVICE		0.00	\$211.21	0.00	211.21
	Desc:	SERVICE PER CONTRACT	Acct:	10-211-318-0000	CONTRACTED SERVICES		
	Desc:	SERVICE PER CONTRACT	Acct:	10-221-318-0000	CONTRACTED SERVICES		
		Vendor Total:		211.21	0.00	211.21	
037551	PITNEY BOWES INC		PURCHASE POWER		5/14/2021	72761	
	APR'21	POSTAGE APR 2021		898.74	\$1,653.55	0.00	1,653.55
	Desc:	postage	Acct:	10-121-322-0000	POSTAGE		
	Desc:	postage	Acct:	10-171-322-0000	POSTAGE		
	Desc:	postage	Acct:	10-151-322-0000	POSTAGE		
	Desc:	postage	Acct:	10-511-322-0000	POSTAGE		
	Desc:	postage	Acct:	10-622-322-0000	POSTAGE		
	Desc:	postage	Acct:	10-175-322-0000	POSTAGE		
	Desc:	postage	Acct:	50-955-322-0000	POSTAGE		
	Desc:	postage	Acct:	55-955-322-0000	POSTAGE		
	Desc:	postage	Acct:	60-965-322-0000	POSTAGE		
	Desc:	postage	Acct:	65-965-322-0000	POSTAGE		
	Desc:	postage	Acct:	10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
		Vendor Total:		1,653.55	0.00	1,653.55	
037700	POND TECHNICAL SALES, INC				5/14/2021	72762	
	CD99020275	Replace LEL sensor		692.43	\$692.43	0.00	692.43
	Desc:	Replace LEL sensor	Acct:	65-963-321-0200	REPAIRS & MAINT - MAINS		
		Vendor Total:		692.43	0.00	692.43	
037751	PONZONI, JOAN		JOAN PONZONI		5/14/2021	72763	
	MAY'21	Ret Reimb May 21		260.70	\$325.89	0.00	325.89
	Desc:	Ret Reimb May 21	Acct:	50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Reimb May 21	Acct:	60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Reimb May 21	Acct:	55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Reimb May 21	Acct:	65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Reimb May 21	Acct:	10-325-418-0100	RETIREE HEALTH INSURANCE		

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Vendor Total:			325.89	0.00	325.89
038188	LL POTWIN SERVICES			5/14/2021	72764
7523	CLEANING SERVICES 03.26-04.29	0.00	\$375.00	0.00	375.00
Desc:	CLEANING SERVICES 03.26-04.29	Acct: 10-524-318-0000	CONTRACTED SERVICES		
7522	JANITORIAL SERVICES 3/26-4/29	0.00	\$1,460.00	0.00	1,460.00
Desc:	JANITORIAL SERVICES 3/26-4/29	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	JANITORIAL SERVICES 3/26-4/29	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
7519	Town Hall COVID Cleaning - FINAL	0.00	\$300.00	0.00	300.00
Desc:	Town Hall COVID Cleaning - FINAL	Acct: 10-161-417-0017	EXTRAORDINARY EXP : COVID-19		
7520-1	CLENANING SERVICES - COVID FINAL	0.00	\$338.35	0.00	338.35
Desc:	CLENANING SERVICES - COVID FINAL	Acct: 10-211-417-0017	EXTRAORDINARY EXP - COVID-19		
7521	Town Hall Cleaning 04.29.2021	0.00	\$2,775.00	0.00	2,775.00
Desc:	Town Hall Cleaning 04.29.2021	Acct: 10-161-318-0000	CONTRACTED SERVICES		
7520-2	CLENANING SERVICES - COVID FINAL	0.00	\$338.36	0.00	338.36
Desc:	CLENANING SERVICES - COVID FINAL	Acct: 10-271-417-0017	EXTRAORDINARY EXP - COVID-19		
Vendor Total:			5,586.71	0.00	5,586.71
038495	PRIORITY EXPRESS, INC.			5/14/2021	72765
8172218	INTERLIBRARY CURIER - APR'21	0.00	\$80.00	0.00	80.00
Desc:	INTERLIBRARY CURIER - APR'21	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
81722114	Interlibrary Loan Program	0.00	\$100.00	0.00	100.00
Desc:	Interlibrary Loan Program	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			180.00	0.00	180.00
038790	QUADIENT LEASING USA, INC			5/14/2021	72766
N8787744	LEASE POSTAGE - MAY-JUL 2021	95.98	\$119.97	0.00	119.97
Desc:	LEASE POSTAGE - MAY-JUL 2021	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
Desc:	LEASE POSTAGE - MAY-JUL 2021	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE POSTAGE - MAY-JUL 2021	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc:	LEASE POSTAGE - MAY-JUL 2021	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE POSTAGE - MAY-JUL 2021	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Vendor Total:			119.97	0.00	119.97
039250	RADIO NORTH GROUP INC			5/14/2021	72767
24143100-1	REPROGRAM/INSTALL LEBANON PD F	0.00	\$340.00	0.00	340.00
Desc:	REPROGRAM/INSTALL LEBANON PD RADIO	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
24143100-2	REPROGRAM/INSTALL LEBANON PD F	0.00	\$55.00	0.00	55.00
Desc:	PROGRAM NEW RADIOS CRUISER #1 & #6	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			395.00	0.00	395.00
040375	RICKER, ALLYN	ALLYN RICKER		5/14/2021	72768
MAY'21	Ret and spouse reimbursmeent	0.00	\$626.16	0.00	626.16
Desc:	Ret and spouse reimbursmeent	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			626.16	0.00	626.16
040516	PERRY, DIANE	DIANE PERRY		5/14/2021	72769
PO#8748	REIMBURSEMENT - PAINT & TOLLS	0.00	\$41.99	0.00	41.99

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	Desc: PAINT		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Desc: TOLLS		Acct: 10-211-311-0000	TRAVEL & MEETINGS		
		Vendor Total:		41.99	0.00	41.99
040751	ROGERS, LARRY		LARRY ROGERS		5/14/2021	72770
	MAY'21	Ret and Reimb May 21	238.60	\$238.60	0.00	238.60
	Desc: Ret and Reimb May 21		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
		Vendor Total:		238.60	0.00	238.60
040765	ROLLINS, FLORENTINA N				5/14/2021	72771
	04.30.2021	REIMBURSEMENT - DENTAL DEDUCTI	0.00	\$25.00	0.00	25.00
	Desc: REIMBURSEMENT - DENTAL DEDUCTIBALE		Acct: 10-171-230-0000	DENTAL		
		Vendor Total:		25.00	0.00	25.00
041647	SAXTON, BRANDY		BRANDY SAXTON		5/14/2021	72772
	858	DEMOLITION ORDINANCE 04.01-30.2021	766.35	\$900.00	0.00	900.00
	Desc: DEMOLITION ORDINANCE 04.01-30.2021		Acct: 70-625-318-7030	CLG#07110-VT-20-10006 Demolition Or		
	Desc: DEMOLITION ORDINANCE 04.01-30.2021		Acct: 10-625-316-0000	GRANTS & APPROPRIATIONS		
		Vendor Total:		900.00	0.00	900.00
042720	SIRCHIE		SIRCHIE FINGER PRINT LABS, INC		5/14/2021	72773
	0494850-IN	EVIDENCE SUPPLIES	0.00	\$239.24	0.00	239.24
	Desc: EVIDENCE SUPPLIES		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		239.24	0.00	239.24
043315	NATIONAL CENTER FOR SAFETY INITIATI				5/14/2021	72774
	9413	BACKGROUND CHECKS	0.00	\$90.00	0.00	90.00
	Desc: BACKGROUND CHECKS		Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
	6983	BACKGROUND CHECK - N.W.	15.00	\$15.00	0.00	15.00
	Desc: BACKGROUND CHECK - N.W.		Acct: 30-975-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		105.00	0.00	105.00
043400	MILTON CAT		SOUTHWORTH-MILTON, INC.		5/14/2021	72775
	SCR0374315	RETURN - PARTS	0.00	\$-531.10	0.00	-531.10
	Desc: RETURN - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	SCINV551483	Service to repair road grader	0.00	\$1,750.01	0.00	1,750.01
	Desc: Service to repair road grader		Acct: 10-321-318-0000	CONTRACTED SERVICES		
		Vendor Total:		1,218.91	0.00	1,218.91
044100	STATELINE SPORTS,LLC				5/14/2021	72776
	5699	Spring Sport Equipment	0.00	\$126.00	0.00	126.00
	Desc: Spring Sport Equipment		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
	5677	5 BATTERS TEE'S	0.00	\$125.00	0.00	125.00
	Desc: 5 BATTERS TEE'S		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
	5684	8 RAWLINGS TVB BASEBALLS	0.00	\$320.00	0.00	320.00
	Desc: 8 RAWLINGS TVB BASEBALLS		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
		Vendor Total:		571.00	0.00	571.00

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044204	STEARNS SEPTIC SERVICE, LLC			5/14/2021	72777
2021-205	Sludge Hauling 5/5/21	1,909.00	\$1,909.00	0.00	1,909.00
Desc: Sludge Hauling 5/5/21		Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,909.00	0.00	1,909.00
044220	STERICYCLE, INC			5/14/2021	72778
1010686993	OSHA MONTHLY FEE	0.00	\$27.50	0.00	27.50
Desc: OSHA MONTHLY FEE		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		27.50	0.00	27.50
044913	SWEeper PARTS SALES SPS INC.			5/14/2021	72779
31852	PARTS	0.00	\$310.50	0.00	310.50
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
31821	Sweeper and nozzles	0.00	\$788.90	0.00	788.90
Desc: Sweeper and nozzles		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,099.40	0.00	1,099.40
045520	TEXAS CAPITAL BANK	TEXAS CAPITAL BANK		5/14/2021	72780
148019	LEASE - 2020 NISSAN LEAF JUN'21	0.00	\$663.79	0.00	663.79
Desc: LEASE - 2020 NISSAN LEAF JUN'21		Acct: 10-161-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		663.79	0.00	663.79
046460	TRI-COUNTY CONTRACTORS			5/14/2021	72781
27842	Parts to service little loader	0.00	\$588.40	0.00	588.40
Desc: Parts to service little loader		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		588.40	0.00	588.40
046950	TWIN STATE SAND AND GRAVEL CO			5/14/2021	72782
98672	GRAVEL	0.00	\$661.51	0.00	661.51
Desc: GRAVEL		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		661.51	0.00	661.51
048300	VALLEY NEWS	VALLEY NEWS		5/14/2021	72783
125978,128797	VALLEY NEWS ADS	0.00	\$178.50	0.00	178.50
Desc: AD#128797 BID PROPOSALS		Acct: 10-325-312-0000	ADVERTISING		
125978,128106	VALLEY NEWS ADS	0.00	\$119.00	0.00	119.00
Desc: AD#128106 RFP W-BEAM GUARD RAIL		Acct: 10-325-312-0000	ADVERTISING		
125911,129351	VALEY NEWS ADS	0.00	\$181.90	0.00	181.90
Desc: AD#129351 SB MEETING 05.18.21		Acct: 10-111-312-0000	ADVERTISING		
125978,1289786	VALLEY NEWS ADS	0.00	\$57.80	0.00	57.80
Desc: AD#128976 BIDS AGGFREGATE PRODUCTS		Acct: 10-325-312-0000	ADVERTISING		
125911,128704	VALLEY NEWS ADS	0.00	\$187.00	0.00	187.00
Desc: AD#128704 SB MEETING 05.04.21		Acct: 10-111-312-0000	ADVERTISING		
	Vendor Total:		724.20	0.00	724.20
048310	VALLEY TURF SERVICES			5/14/2021	72784
1082	Field Maintenance Services Maxfield	0.00	\$2,050.00	0.00	2,050.00

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1079	Desc: Field Maintenance Services Maxfield MAXFIELD LAYOUT&MAINT SERV 4 FIE	Acct: 10-527-318-0000 0.00	CONTRACTED SERVICES \$1,600.00	0.00	1,600.00
	Desc: MAXFIELD LAYOUT&MAINT SERV 4 FIELD	Acct: 10-528-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,650.00	0.00	3,650.00
048525	VEGA AMERICAS, INC.		5/14/2021		72785
406211	Chemical sensor	1,375.00	\$1,375.00	0.00	1,375.00
	Desc: Chemical sensor	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
	Vendor Total:		1,375.00	0.00	1,375.00
048575	VERIZON WIRELESS		5/14/2021		72786
9878837005	MOBILE PHONES APRIL 2021	184.81	\$1,843.85	0.00	1,843.85
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-121-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-171-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-181-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-221-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-211-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-271-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-325-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-511-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 50-955-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 55-955-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 60-965-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 30-971-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-174-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 65-965-324-0000	TELEPHONE		
	Desc: MOBILE PHONES APRIL 2021	Acct: 10-411-417-0017	EXTRAORDINARY EXP : COVID-19		
	Vendor Total:		1,843.85	0.00	1,843.85
048800	VERMONT CAREER FIRE CHIEFS INC		5/14/2021		72787
27	ANNUAL MEMBERSHIP	0.00	\$50.00	0.00	50.00
	Desc: ANNUAL MEMBERSHIP	Acct: 10-221-313-0000	MEMBERSHIP DUES		
	Vendor Total:		50.00	0.00	50.00
050200	VERMONT LEAGUE OF CITIES AND TOWNS		5/14/2021		72788
20210014-A02	01.04.21 INS DEDUCTABLE	1,000.00	\$1,000.00	0.00	1,000.00
	Desc: 01.04.21 INS DEDUCTABLE	Acct: 60-961-418-0000	PROPERTY & LIABILITY INSURANCE		
	Vendor Total:		1,000.00	0.00	1,000.00
050250	VERMONT LEAGUE OF CITIES AND TOWNS VLCT PACIF		5/14/2021		72789
P2852021 E5	CRUISER-2021 Ford Exp PD Utility	0.00	\$412.00	0.00	412.00
	Desc: CRUISER-2021 Ford Exp PD Utility	Acct: 10-211-418-0503	Insurance Related Expense - REIMB		
P2852021 E4	2021 Toro Sand Pro 3040 with Acceso	0.00	\$238.00	0.00	238.00
	Desc: 2021 Toro Sand Pro 3040 with Acceso	Acct: 10-521-418-0000	PROPERTY & LIABILITY INSURANCE		
	Vendor Total:		650.00	0.00	650.00
050455	VERMONT LIFE SAFETY LLC		5/14/2021		72790
41579	FIRE EXTINGUISHER SERVICE 04.19.2021	0.00	\$204.00	0.00	204.00
	Desc: FIRE EXTINGUISHER SERVICE 04.19.2021	Acct: 10-121-318-0000	CONTRACT SERVICES		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			204.00	0.00	204.00
051400	VERMONT STATE TREASURER LICENSES	VERMONT STATE TREASURER	5/14/2021		72791
JAN-APR'21	473 Dog License Payment to State	0.00	\$2,365.00	0.00	2,365.00
Desc:	473 Dog License Payment to State	Acct: 10-151-316-0000	STATE PAYMENT - LICENSES		
Vendor Total:			2,365.00	0.00	2,365.00
052326	WEED PRECAST, LLC		5/14/2021		72792
5466	PARTS	80.00	\$80.00	0.00	80.00
Desc:	PARTS	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			80.00	0.00	80.00
053040	WHITE RIVER CAR WASH		5/14/2021		72793
APR'21	MONTHLY CAR WASH FOR CRUISERS	0.00	\$120.00	0.00	120.00
Desc:	MONTHLY CAR WASH FOR CRUISERS	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			120.00	0.00	120.00
053150	SWISH WHITE RIVER LTD		5/14/2021		72794
W433006	CLEANING SUPPLIES - COVID	0.00	\$300.89	0.00	300.89
Desc:	CLEANING SUPPLIES - COVID	Acct: 10-221-417-0017	EXTRAORDINARY EXP - COVID-19		
Vendor Total:			300.89	0.00	300.89
054150	WISDOM & POWER LLC		5/14/2021		72795
MAR-APR 2021	SOLAR ARRAY MAR-APR 2021	3,930.22	\$3,930.22	0.00	3,930.22
Desc:	Service Fee for March 2021	Acct: 50-952-329-0000	ELECTRICITY		
Desc:	Service Fee for April 2021	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:			3,930.22	0.00	3,930.22
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR	5/14/2021		72796
MAY'21	Ret and spouse Reimb May 21	0.00	\$148.50	0.00	148.50
Desc:	Ret and spouse Reimb May 21	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			148.50	0.00	148.50
054890	WRIGHT'S SAWMILL INC		5/14/2021		72797
04.26.2021	PARTS	333.50	\$333.50	0.00	333.50
Desc:	PARTS	Acct: 30-971-321-0200	REPAIRS & MAINT - GROUNDS		
05.05.2021	MATERIALS	60.00	\$60.00	0.00	60.00
Desc:	MATERIALS	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			393.50	0.00	393.50
059847	COUTERMARSH, TOM	TOM COUTERMARSH	5/14/2021		72798
MAY'21	Ret and spouse Reimb May 21	883.00	\$883.00	0.00	883.00
Desc:	Ret and spouse Reimb May 21	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret and spouse Reimb May 21	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret and spouse Reimb May 21	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret and spouse Reimb May 21	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			883.00	0.00	883.00

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060110	NATIONAL BUSSINESS TECHNOLOGIES LLC			5/14/2021	72799
IN422276	METER COPIER APR'21 - DPW	53.72	\$67.15	0.00	67.15
Desc:	METER COPIER APR'21 - DPW	Acct: 10-325-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER APR'21 - DPW	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER APR'21 - DPW	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER APR'21 - DPW	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc:	METER COPIER APR'21 - DPW	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
IN421533	METER COPIER - APR 2021 - LF	0.25	\$0.25	0.00	0.25
Desc:	METER COPIER - APR 2021 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
IN421535	METER COPIER - APR '21 - FD	0.00	\$31.70	0.00	31.70
Desc:	METER COPIER - APR '21 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN421538	METER - COPIER APR 2021 - TM	0.00	\$10.52	0.00	10.52
Desc:	METER - COPIER APR 2021 - TM	Acct: 10-121-318-0000	CONTRACT SERVICES		
IN421537	METER COPIER - APR'21 PD	0.00	\$23.71	0.00	23.71
Desc:	METER COPIER - APR'21 PD	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	METER COPIER - APR'21 PD	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN392646	METER COPIER - OCT 2020 - FD	0.00	\$44.92	0.00	44.92
Desc:	METER COPIER - OCT 2020 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN421536	METER COPIER - APR 2021 - REC	0.00	\$71.82	0.00	71.82
Desc:	METER COPIER - APR 2021 - REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
IN422277	METER COPIER - APR 2021-FIN	0.00	\$35.20	0.00	35.20
Desc:	METER COPIER - APR 2021-FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
IN397849	METER COPIER - NOV 2020 -FIN	0.00	\$48.54	0.00	48.54
Desc:	METER COPIER - NOV 2020 -FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
IN421534	METER COPIER-APR'21 PLANN/VAL	0.00	\$29.41	0.00	29.41
Desc:	METER COPIER-APR'21 PLANN/VAL	Acct: 10-174-323-0000	MATERIAL & SUPPLIES		
Desc:	METER COPIER-APR'21 PLANN/VAL	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
IN392647	METER COPIER - OCT 2020 - REC	0.00	\$100.88	0.00	100.88
Desc:	METER COPIER - OCT 2020 - REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
Vendor Total:			464.10	0.00	464.10
500660	JP PEST SERVICE			5/14/2021	72800
2898494	SERVICE FEE - APRIL 2021	0.00	\$81.50	0.00	81.50
Desc:	SERVICE FEE - APRIL 2021	Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			81.50	0.00	81.50
500887	INNOVATIVE DATA SOLUTIONS, INC	POWER DMS		5/14/2021	72801
INV-5673	POWERDMS PROFESSIONAL	265.26	\$5,422.60	0.00	5,422.60
Desc:	LE ASSESSMENT ANNUAL SUBSCRIPTION	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
Desc:	POWERDMS PROFESSIONAL	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
Desc:	POWERDMS PROFESSIONAL	Acct: 10-271-318-0000	CONTRACTED SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 10-325-318-0000	CONTRACT SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 10-511-318-0000	CONTRACTED SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 50-955-318-0000	CONTRACTED SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 55-955-318-0000	CONTRACTED SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 60-965-318-0000	CONTRACTED SERVICES		
Desc:	POWERDMS PROFESSIONAL	Acct: 65-965-318-0000	CONTRACTED SERVICES		

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Vendor Total:				5,422.60	0.00	5,422.60
500894	SECURSHRED		SECURSHRED		5/14/2021	72802
	362052	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
	Desc:	SHREDDING SERVICES	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	362047	SHRED PICK-UP	0.00	\$22.00	0.00	22.00
	Desc:	SHRED PICK-UP	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				44.00	0.00	44.00
501936	VIKING-CIVES USA				5/14/2021	72803
	4506739-3	Replace dump body on H-6 - addition	3,344.75	\$3,344.75	0.00	3,344.75
	Desc:	Replace dump cylinder and hinges	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Replace cylinder and hinges	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	4506739-1	Replace dump body on H-6 1/2 purcha	7,725.00	\$7,725.00	0.00	7,725.00
	Desc:	Replace dump body on H-6 1/2 purcha	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				11,069.75	0.00	11,069.75
501942	MIKE GUAY ELECTRIC LLC		MG ELECTRIC COMPANY LLC		5/14/2021	72804
	4743	Servicce call for fuse	0.00	\$210.00	0.00	210.00
	Desc:	Servicce call for fuse	Acct: 10-528-318-0000	CONTRACTED SERVICES		
Vendor Total:				210.00	0.00	210.00
501984	NEWTON, JOHN		JOHN NEWTON		5/14/2021	72805
	1033	3 BOOKCASES	0.00	\$2,218.98	0.00	2,218.98
	Desc:	3 BOOKCASES	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:				2,218.98	0.00	2,218.98
502010	KOLOK, CASSIE		CASSIE KOLOK		5/14/2021	72806
	245679	PROPERTY TAX REFUND-BOA ABATEI	0.00	\$620.65	0.00	620.65
	Desc:	PROPERTY TAX REFUND-BOA ABATEMENT 0	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:				620.65	0.00	620.65
502108	LARSON, JILL		JILL LARSON		5/14/2021	72807
	847991	REFUND - CAMP VENTURES	0.00	\$165.00	0.00	165.00
	Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:				165.00	0.00	165.00
502482	CROCCO, BRITTANY		BRITTANY CROCCO		5/14/2021	72808
	848080	REFUND-CAMP VENTURES	0.00	\$1,165.00	0.00	1,165.00
	Desc:	REFUND-CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:				1,165.00	0.00	1,165.00
502731	STONY CREEK LP				5/14/2021	72809
	04.29.2021	REFUND TAXES - COURT APPEAL	0.00	\$11,618.96	0.00	11,618.96
	Desc:	FY 2019 - COURT APPEAL	Acct: 10-813-325-0000	REFUNDS-TAXES/OVERPAYMENTS		
	Desc:	FY 2020 - COURT APPEAL	Acct: 10-813-325-0000	REFUNDS-TAXES/OVERPAYMENTS		
	Desc:	FY 2021 - COURT APPEAL	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		

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Vendor Total:			11,618.96	0.00	11,618.96
502732	HARTFORD VERMONT ACQUISITIONS INC		5/14/2021		72810
04.26.2021	PROPERTY TAXES-BOA ABATEMENT	0.00	\$18,744.00	0.00	18,744.00
Desc:	PROPERTY TAXES-BOA ABATEMENT	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			18,744.00	0.00	18,744.00
FUND 1 0	HRA / FSA / DCR	Bank Total:		3,482,596.00	
FUND 1 0 HRA	HRA / FSA / DCR				
032103	MVP HEALTH - HRA / DCRA		5/14/2021		1008
05.11.2021	FSA/HRA 05.03.2021-05.08.2021	276.35	\$6,657.38	0.00	6,657.38
Desc:	FSA 05.03.2021-05.08.2021	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-181-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-312-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-321-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-511-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-530-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
05112021	DCRA/FSA/HRA 05.03.2021-05.08.2021	118.80	\$2,364.78	0.00	2,364.78
Desc:	DCRA 05.03.2021-05.08.2021	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
Desc:	FSA 05.03.2021-05.08.2021	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-325-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-511-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 05.03.2021-05.08.2021	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
Vendor Total:			9,022.16	0.00	9,022.16
FUND 1 0 HRA	Bank Total:		9,022.16		

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				Net Amt.

	Holdback Total			3,672,341.95
Batch Totals:	0.00	841,006.15	0.00	4,513,348.10

_____ DANIEL FRASER
_____ JOSEPH MAJOR
_____ KIM SOUZA
_____ DENNIS BROWN
_____ JULIA DALPHIN
_____ RACHEL EDENS
_____ ALLY TUFENKJIAN
_____ TRACY YARLOTT-DAVIS
_____ GAIL OSTROUT
_____ JOHN J. CLERKIN