

**HARTFORD BOARD OF CIVIL AUTHORITY
2025 BIENNIAL CHECKLIST REVIEW-May 15, 2025
MEETING MINUTES (draft)**

Present: Nancy Howe, Chair; Sara Blood, Vice Chair; Jo Alexander; Ashley Andreas; Melinda Brooks, Assistant Clerk; Pat Cook; Scott Farnsworth; Don Foster; Linda Miller; and Lisa O'Neil, Clerk.

5:30pm: The Chair called the meeting to order.

Nancy Howe provided an overview of the purpose and process of the Biennial Checklist Review.

The Clerk had provided the checklist to members electronically in advance of the meeting. Many members provided the Clerk with a list of names to challenge in advance of the meeting. The Clerks and two other BCA members took turns reading the names on the Master Checklist aloud (7898 voter names/198 pages) provided by the Clerk (the list included all Active-non challenged voters as of April 23, 2025). During the name by name reading of the list, members identified voters who may no longer be eligible to vote in Hartford or are deceased. The Clerk made notations on the Master Checklist.

Voters who had been challenged prior to November 2022 and had not responded to the challenge letter nor voted in two consecutive general elections since the challenge was issued (*Challenged-No Vote/No Reply*) were purged by the Clerk on April 23, 2025-a total of 808 challenged voters were purged. (The BCA had authorized the Clerk to purge the *Challenged-No Vote/No Reply* criteria at the BCA Organizational meeting held on February 10, 2025).

Don Foster made the following motion: seconded by Sara Blood: *The Hartford Board of Civil Authority authorizes the Hartford Town Clerk to issue Challenge Letters to those voters identified through the 2025 Biennial Checklist review held on May 14, 2025, per 17 V.S.A 2150.* The motion carried unanimously.

Jo Alexander made the following motion: seconded by Don Foster: *The Hartford Board of Civil Authority authorizes the Hartford Town Clerk to file a "Certification of Completion of Biennial Purge of the Checklist" with the Vermont Secretary of State no later than September 15, 2023, per 17 V.S.A 2150.* The motion carried unanimously.

Nancy Howe thanked the members for their work. Lisa reminded the members of the June 5th Abatement Hearings.

Meeting Adjourned at 9:00pm.

Respectfully Submitted,

Lisa M. O'Neil, Hartford Town Clerk