

HARTFORD PARKS & RECREATION MINUTES

Date | time 4/10/25 5:05 pm | Meeting called to order by Dave Crocco Jr.

Commission Members In Attendance

Allison Childs, Nikki Boyle, Tom McCleary, Joe Denny, Dave Crocco Jr., Erin Wetherell, Brett Mayfield

Commission Members Absent

None

Others in Attendance

Scott Hausler, Director

Approval of Minutes

A motion was made by _____. Seconded by: _____

In Favor _____ Opposed _____

The motion was Approved or Disapproved? _____

Citizen Comments

Mary Kay Brown did a presentation on Monument #2, for veterans of War Against Terror, to be placed in Veterans Park. The Parks and Recreation Commission gave its endorsement of the plan. *Dave Crocco asked that the Commission's formal endorsement should be made as an agenda item for the next Commission meeting.*

Commission Member Comments

None

Directors Report

See Parks & Recreation Department Significant Activity Report –

- Ice in WABA has melted and space is now in use for spring sports.
- Scott reported that there has been a large accumulation of trash over the winter, including needles, in the Kilowatt Park area. The area where the trash and needles have been disposed of is on Great River Hydro's property. The Town's Health Officer and Police have been contacted and will address the problem. Town of Hartford Parks and Recreation personnel will not be involved in removal of the trash or needles as this material could be unsafe to handle.
- The Masquerade dance went well.
- A contract has been awarded to Jim Lamontagne for the Hartford Beautification project. This contract entails hanging 50 flower baskets around different parts of the town. Mr. Lamontagne will be

consulting with members of the Garden Club and others about types of flowers and their arrangement in the baskets.

- Scott reported that 120 responses to the Lyman Point Project survey, to gather community input into this project, have been received. Scott encouraged Commission members to do the survey.
- Velco Electric – Scott said that prior to herbicide application underneath power lines, Velco Electric will give notice to the Town and people living in the vicinity of where the herbicide is to be applied
- Dead trees and branches have been cleared away in The Savage cemetery located along Jericho Road off of Route 14. This makes the cemetery much more accessible.

Old Business

- Scott reported that tabulation of the Recreation Center survey results continues. Dave Crocco asked that Commission members bring the names of possible Recreation Center supporters to the next meeting. *Survey results will be made an agenda item for the next meeting.*
- Accreditation - Scott said that CAPRA has asked for answers to 67 questions that were prompted by the Parks and Recreation submissions made on January the 15th. Answers to these questions are to be submitted by April 18th. Most of the questions have been answered, already. Scott mentioned that it is a tedious process, for example, CAPRA requires a social media policy and documentation that it is being followed. This documentation was not immediately available, and it took some searching to find it.
- Lyman Point Project – Consultation continues with Park Architecture on design for park improvements, to include walkways, views of the river, location of playground, parking and other amenities. Scott mentioned the need for battling the Japanese Knot weed along the river bank in Lyman park, plastic sheeting, etc..

New Business

- The ADA (Americans with Disabilities Act) Transition Plan was reviewed. The plan, as discussed by Scott, enables members of the community to fill out an electronic application for special accommodations in town parks and recreation facilities per ADA requirements. Nikki Boyle, in the plan under Age, pointed out a large difference in an age range, 3 yrs. to 15 yrs., that seemed a little “jarring”. Joe Denny made suggestion to give this age range as an example of what’s not an appropriate age grouping of children.
- *Joe Denny made a motion for the Commission to approve the ADA Transition Plan. Nikki Boyle 2nd. All approved.*
- The Administration Manual was reviewed. *Joe Denny made a motion to approve The Administration Manual. Nikki Boyle 2nd. All approved.*

Next Meeting

5/8, 5pm, Municipal Building

Adjourn

Motion was made to adjourn the meeting by: Dave Crocco

Seconded by: _____

All in Favor:  All

Opposed: None

Respectfully submitted by: Thomas McCleary 

Date: 4/11/2025

Hartford Parks & Recreation Commission Members

Chair: David M. Crocco Jr. (4/1/2027)

Vice Chair: Allison Childs (04/04/2025)

Clerk: Tom McCleary (03/08/2027)

Member: Brett Mayfield (05/16/2025)

Member: Nikki Boyle (04/04/2025)

Member: Joeseeph Denny (03/11/2027)

Member: Erin Wetherell (01/23/2027)

Selectboard Liaison: Ashley Andreas