

Hartford Committee on Housing and Homelessness

May 8, 2025 Meeting Minutes Approved

Members Present: John Haffner (Chair), Jennifer Kravitz (Vice-Chair), Dan Nott, Nancy Trottier, Lexi Webster (staff)

1. Call Meeting to Order

John Haffner called the meeting to order at 6:09 PM.

2. Review Order of Agenda

There were no changes to the order of the agenda.

3. Public Comment

There was no public comment.

4. Approve March and April Meeting Minutes

There were no changes to the minutes. Dan Nott made a motion to approve both sets of the minutes as presented and Nancy Trottier seconded the motion. The motion was approved.

5. Rental Inventory Survey Distribution

Lexi reported that currently 21 renters have taken the survey and 7 property owners have. She also went over her methods of getting the word out to community members. Committee members expressed interest in receiving a copy of the rental inventory survey flyer to distribute in public areas and Lexi is going to send the flyer out to the committee.

a. The Committee discussed the Bugbee Open House & Resource Fair that members attended. Lexi noted that although no rental inventory survey responses were received at the event, it was a good way for the public to understand what HCHH does. Members noted that the event was a good way to connect with other service providers in the area and understand what these entities are offering seniors.

b. The Committee discussed the HCC Block Party coming up on Wednesday, June 25 from 5-8 PM. Members discussed that this event will be a good avenue to publicize the rental inventory survey. Lexi will handle signing HCHH up for the event.

6. Senior Housing Solutions

Jen Kravitz confirmed that Shari Borzekowski will be presenting about HomeShareVT on June 18th at 1:30 PM at the Bugbee Senior Center.

Jen Kravitz also mentioned that she noticed a need at the Bugbee Open House & Resource Fair. After speaking with the Town's Community Nurse, Jen realized that a need existed to help with building community for seniors. Jen is researching possible programs that already exist in other areas and how she could bring that to Hartford. Basically, this would be a program that could assist the Community Nurse with needs such as visiting with seniors and preventing loneliness.

7. Continue to Discuss Solutions for the Unhoused Community

Jen Kravitz reported the costs of the *Just Getting By* film. It is \$75 for the video and \$200 for licensing fees when conducting a public showing (the \$200 is a per showing fee). Lexi discussed how she has reached out to Vital Communities and they would be interested in possibly co-sponsoring a showing with HCHH. Lexi is going to reach out to other organizations in the Town and see if they are also interested in co-sponsoring. HCHH would like to plan a showing for July or August.

8. Update on Town Website Page on Housing

Dan Nott reported that he has been working with Danielle Taylor, Administrative Assistant in the Planning and Development department, to get up-to-date information on the committee's webpage on the Town website.

9. Reschedule June HCHH Meeting

Since there is a Town staff event on June 12, HCHH decided to host its June meeting on Thursday, June 26.

10. News from Committee Members

Lexi mentioned that she is picking up the Hartford Housing Development Program from late 2023. This is focused on providing assistance to property owners in developing ADUs and the conversion of existing structures into small numbers of multiple units, referred to as Missing Middle Housing. A working group consisting of John Haffner and Maggie Burnett was established around this topic and they will meet with Lexi before the next HCHH meeting.

11. Adjourn Meeting

Nancy Trottier made a motion to adjourn the meeting and Jen Kravitz seconded it. The motion was approved unanimously and the meeting ended at 7:20 PM.

Committee Members

John Haffner, Chair (through 1/6/2027)

Jennifer Kravitz, Vice Chair (through 4/28/2027)

Dan Nott (through 11/25/2026)

Nancy Trottier (through 9/18/2025)

Maggie Burnett (through 12/11/25)

2 vacant Committee Member Positions

Lori Hirshfield, Staff Liaison

Lexi Webster, Staff Liaison